



# A G E N D A



**CITY OF IMPERIAL BEACH  
CITY COUNCIL  
PLANNING COMMISSION  
PUBLIC FINANCING AUTHORITY  
HOUSING AUTHORITY  
IMPERIAL BEACH REDEVELOPMENT AGENCY SUCCESSOR AGENCY**

**NOVEMBER 18, 2015**

**Council Chambers  
825 Imperial Beach Boulevard  
Imperial Beach, CA 91932**

**CLOSED SESSION MEETING – 5:00 P.M.  
REGULAR MEETING – 6:00 P.M.**

**THE CITY COUNCIL ALSO SITS AS THE CITY OF IMPERIAL BEACH PLANNING COMMISSION, PUBLIC FINANCING AUTHORITY, HOUSING AUTHORITY AND IMPERIAL BEACH REDEVELOPMENT AGENCY SUCCESSOR AGENCY**

The City of Imperial Beach is endeavoring to be in total compliance with the Americans with Disabilities Act (ADA). If you require assistance or auxiliary aids in order to participate at City Council meetings, please contact the City Clerk's Office at (619) 423-8301, as far in advance of the meeting as possible.

**CLOSED SESSION MEETING CALL TO ORDER**

**ROLL CALL BY CITY CLERK**

**CLOSED SESSION**

**1. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**

Pursuant to Government Code section 54956.9(d)(1)  
Case No. 37-2013-00081555-CU-EI-CTL

**RECONVENE AND ANNOUNCE ACTION (IF APPROPRIATE)**

**ADJOURN CLOSED SESSION**

**REGULAR MEETING CALL TO ORDER**

**ROLL CALL BY CITY CLERK**

**PLEDGE OF ALLEGIANCE**

**AGENDA CHANGES**

**MAYOR/COUNCIL REIMBURSEMENT DISCLOSURE/COMMUNITY  
ANNOUNCEMENTS/REPORTS ON ASSIGNMENTS AND COMMITTEES**

**COMMUNICATIONS FROM CITY STAFF**

**PUBLIC COMMENT**- *Each person wishing to address the City Council regarding items not on the posted agenda may do so at this time. In accordance with State law, Council may not take action on an item not scheduled on the agenda. If appropriate, the item will be referred to the City Manager or placed on a future agenda.*

**PRESENTATIONS (1)**

None.

Any writings or documents provided to a majority of the City Council/Planning Commission/Public Financing Authority/Housing Authority/I.B. Redevelopment Agency Successor Agency regarding any item on this agenda will be made available for public inspection in the office of the City Clerk located at 825 Imperial Beach Blvd., Imperial Beach, CA 91932 during normal business hours.

**CONSENT CALENDAR (2.1-2.7)**-All matters listed under Consent Calendar are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items, unless a Councilmember or member of the public requests that particular item(s) be removed from the Consent Calendar and considered separately. Those items removed from the Consent Calendar will be discussed at the end of the Agenda.

**2.1 MINUTES. (0300-25)**

Recommendation: That the City Council approves the Regular Meeting minutes of September 16, 2015 and the Special Workshop Meeting Minutes of September 23, 2015.

**2.2 RATIFICATION OF WARRANT REGISTER. (0300-25)**

Recommendation: Ratify the following registers: Accounts Payable Numbers 87589 through 87661 and EFT #'s 97-104 for a subtotal amount of \$1,498,613.14 and Payroll Checks/Direct Deposits 46778 through 46795 for a subtotal amount of \$166,616.69 for a total amount of \$1,665,229.83.

**2.3 RECEIVE TREASURER'S REPORT. (0300-90)**

Recommendation: That the City Council receives the monthly treasurer's report.

**2.4 ADOPTION OF ORDINANCE NO. 2015-1153 ADDING CHAPTER 15.07 OF THE IMPERIAL BEACH MUNICIPAL CODE TO PROVIDE AN EXPEDITED, STREAMLINED PERMITTING PROCESS FOR SMALL RESIDENTIAL ROOFTOP SOLAR SYSTEMS. (0710-95)**

Recommendation: That the City Council adopts Ordinance No. 2015-1153.

**2.5 LOCAL APPOINTMENTS LIST. (0460-45)**

Recommendation: That the City Council approves the Local Appointments List in compliance with California Government Code §54972 and designate the Imperial Beach Branch Library (the public library with the largest service population within jurisdiction) to receive a copy of the list in compliance with California Government §54973.

**2.6 ADOPTION OF RESOLUTION NUMBER 2015-7644 AUTHORIZING THE CITY MANAGER TO RENEW AN AGREEMENT WITH THE SWEETWATER UNION HIGH SCHOOL DISTRICT FOR PROVISION OF SCHOOL RESOURCE OFFICER SERVICES FROM FISCAL YEAR 2015/16 THROUGH 2017/18. (0260-45)**

Recommendation: Adopt resolution.

**2.7 TERMS EXPIRING DECEMBER 31, 2015 – PARKS AND RECREATION COMMITTEE (PRC). (0120-80)**

Recommendation:

1. That Mayor Dedina recommends reappointment of members Ken Blinsman and Mark Stephenson and alternates Marcy Aguilar, Peter Salisbury and Molly Goforth for terms of office expiring December 31, 2019 and
2. That the City Council approves the Mayor's appointment selections to the PRC.

**ORDINANCES – INTRODUCTION/FIRST READING (3)**

None.

**PUBLIC HEARINGS (4)**

None.

**REPORTS (5.1-5.5)**

**5.1 CODE COMPLIANCE WORKSHOP FOLLOW-UP. (0140-40)**

Recommendation: That City Council receives the report and provides comments on the processes outlined to address nuisance complaints, blight, and abatement and direct staff to draft/revise any necessary code manuals to implement these policies.

**5.2 RESOLUTION NO. 2015-7647 AUTHORIZING AN “EIGHT-ALLEY PAVING PROJECT” ADDITION TO THE CIP TWO-YEAR IMPLEMENTATION PLAN FY 15/16 & FY 16/17 AND APPROPRIATION OF \$1,000,000 OF 2010 BOND FUNDS TO THE 8-ALLEY PAVING PROJECT AND AUTHORIZING THE COMMENCEMENT OF THE PROJECT DESIGN IN FY 15/16. (0720-08)**

Recommendation: Adopt resolution.

**5.3 RESOLUTION NO. 2015-7648 SETTING THE TIME AND PLACE FOR A PUBLIC HEARING TO CONSIDER THE FORMATION OF AN UNDERGROUND UTILITY DISTRICT IN 1300 BLOCK DONAX, 1300 BLOCK ELM AND 900-1000 BLOCKS FERN AVENUE (DONAX/ELM/FERN AVENUES UNDERGROUND UTILITY DISTRICT). (0140-40)**

Recommendation: Adopt resolution.

**5.4 RESOLUTION NO. 2015-7646 SUPPORTING STATE LEGISLATION ENABLING THE CITY TO REQUEST AND PROCESS STATE HIGHWAY 75 RELINQUISHMENT. (0140-40)**

Recommendation: That City Council adopts Resolution 2015-7646 and directs the City Manager to forward the resolution to the State Representative proposing the legislation.

**5.5 CONSIDERATION OF LICENSE AGREEMENT TO UTILIZE PRIVATE PROPERTY LOCATED NORTHEAST OF THE INTERSECTION OF SEACOAST DRIVE AND DATE STREET, AND AUTHORIZATION OF CITY MANAGER TO EXECUTE THE LICENSE AGREEMENT. (0720-10)**

Recommendation: Authorize the City Manager to execute a License Agreement with Mr. Albert Lissoy.

**I.B. REDEVELOPMENT AGENCY SUCCESSOR AGENCY REPORTS (6)**

None.

**ITEMS PULLED FROM THE CONSENT CALENDAR (IF ANY)**

**ADJOURN REGULAR MEETING**

The Imperial Beach City Council welcomes you and encourages your continued interest and involvement in the City’s decision-making process.

FOR YOUR CONVENIENCE, A COPY OF THE AGENDA AND COUNCIL MEETING PACKET MAY BE VIEWED IN THE OFFICE OF THE CITY CLERK AT CITY HALL OR ON OUR WEBSITE AT [www.ImperialBeachCA.gov](http://www.ImperialBeachCA.gov)

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/s/  
Jacqueline M. Hald, MMC  
City Clerk

## MINUTES

CITY OF IMPERIAL BEACH  
CITY COUNCIL  
PLANNING COMMISSION  
PUBLIC FINANCING AUTHORITY  
HOUSING AUTHORITY  
IMPERIAL BEACH REDEVELOPMENT AGENCY SUCCESSOR AGENCY

SEPTEMBER 16, 2015

Council Chambers  
825 Imperial Beach Boulevard  
Imperial Beach, CA 91932

CLOSED SESSION MEETING – 5:30 P.M.  
REGULAR MEETING – 6:00 P.M.

**CLOSED SESSION**

Mayor Dedina called the Closed Session Meeting to order at 5:30 p.m.

**ROLL CALL BY CITY CLERK**

Councilmembers Present: Patton, Bragg, Spriggs  
Councilmembers Absent: None  
Mayor Present: Dedina  
Mayor Pro Tem Present: Bilbray  
Staff Present: City Manager Hall, City Attorney Lyon, City Clerk Hald

**CLOSED SESSION**

**MOTION BY BILBRAY, SECOND BY BRAGG, TO ADJOURN TO CLOSED SESSION UNDER:**

**1. CONFERENCE WITH REAL PROPERTY NEGOTIATORS**

Pursuant to Government Code section 54956.8  
Property: APN: 625-241-02-00  
Agency Negotiator: City Manager, City Attorney  
Negotiating Party: Sawhney Family LTD Partnership  
Under Negotiation: Price and terms of payment

**MOTION CARRIED UNANIMOUSLY.**

Mayor Dedina adjourned the meeting to Closed Session at 5:31 p.m. and he reconvened the meeting to Open Session at 6:00 p.m.

Reporting out of Closed Session, City Attorney Lyon announced City Council discussed Closed Session Item No. 1, City Council gave direction and no reportable action was taken.

**ADJOURN CLOSED SESSION**

Mayor Dedina adjourned the Closed Session Meeting at 6:01 p.m.

**REGULAR MEETING CALL TO ORDER**

Mayor Dedina called the regular meeting to order at 6:01 p.m.

**ROLL CALL BY CITY CLERK**

Councilmembers present: Patton, Bragg, Spriggs  
Councilmembers absent: None  
Mayor Present: Dedina  
Mayor Pro Tem Present: Bilbray  
Staff Present: City Manager Hall, City Attorney Lyon, City Clerk Hald, Assistant City Manager Dush, Senior Planner Foltz, Public Works Director Levien, Administrative Services Director Bradley

### **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Kimberly Cuevas from Bayside School.

### **AGENDA CHANGES**

**MOTION BY PATTON, SECOND BY BRAGG, TO TAKE ITEM NO. 2.3 OFF THE CONSENT CALENDAR FOR DISCUSSION AT THE END OF THE AGENDA AND TO TAKE ITEM NO. 5.1 BEFORE PRESENTATIONS. MOTION CARRIED UNANIMOUSLY.**

### **MAYOR/COUNCIL REIMBURSEMENT DISCLOSURE/COMMUNITY ANNOUNCEMENTS/REPORTS ON ASSIGNMENTS AND COMMITTEES**

Councilmember Patton reported the Fleet Reserve Association is having a Casino Night fundraiser on September 26. He recognized the Fire, Lifeguard and Sheriff's Departments for their public safety efforts during the heat wave.

Councilmember Bragg announced October is Rideshare Month and she spoke about the iCommute competition for using alternative modes of transportation. She reported on increased service on several MTS bus routes, she distributed the Accessibility Committee's list of acceptable forms of identification for the senior and disability passes. She reported on her attendance at: the Alley Paving Ground Breaking Ceremony, the September 9<sup>th</sup> BID meeting, and the MTS Executive Committee Meeting. She announced the Air Resources Board will have new measures in place next year that will impact MTS' budget and SANDAG's draft Regional Plan is available for review. She also reported on her attendance at: the grand opening of Father Joe's Thrift Store, the last book sale at the Friends of the Library Bookstore, the MTS Blue Line Renewal Celebration at the E Street Trolley Station, and Kiwanis Club's Septemberfest. She announced the Chamber of Commerce is holding a Barbeque and Blues Festival on Saturday, September 19.

Councilmember Spriggs reported on his attendance at the San Diego Independent Rates Oversight Committee Meeting. He stated water rate increases have been carefully reviewed and are supported factually and reported on the efforts to equalize the purple pipe rates between the north and south counties. He announced his upcoming attendance at the League of California Cities Annual Conference and that he would provide the City Manager and City Attorney with the resolution packet for their review.

Mayor Dedina announced Symphony by the Sea will be held on October 10, the Military Appreciation Day Event will be held on November 8, and the Dempsey Holder Ocean Festival and Surf Contest will be held on November 7. He reported on a meeting he attended regarding development of a diverter pipe protocol with Mexico.

### **COMMUNICATIONS FROM CITY STAFF**

City Manager Hall announced there will be a Code Compliance Workshop on September 23.

Public Works Director Levien introduced Mike Murphy, the City's new Fleet Supervisor.

Sheriff's Lieutenant Brown reported the City of Imperial Beach is ranked the second safest city in San Diego County and is the safest beach city in San Diego County.

### **PUBLIC COMMENT**

Jim Mickelson announced the Barbeque and Blues Festival is scheduled for September 19.

Cheryl Quinones announced an action committee was formed to bring awareness of business practices at Wallys and Save A Lot grocery stores. She expressed concern about the selling of rotten and expired food and requested an opportunity to discuss bringing a quality food store to Imperial Beach (additional speaking time donated by Ernie Galindo and Debra Marie Davino).

**REPORTS (5.1)**

**5.1 PROPOSED BSA EAGLE PROJECT PRESENTATION. (0920-40)**

Public works Director Levien introduced the item.

Brad Mueller gave a PowerPoint presentation on the proposed improvements to aesthetically xeriscape the last of the small parking lot islands on 4<sup>th</sup> Street, adjacent to the Sports Park picnic and tot-lot area.

Councilmember Bragg noted a concern a resident had about the placement of boulders and the potential for damaging car doors.

**MOTION BY PATTON, SECOND BY BILBRAY, TO AUTHORIZE THE CITY MANAGER TO SIGN THE EAGLE PROJECT PLAN FOR BRAD MUELLER TO CONTINUE THE PROJECT DEVELOPMENT AND CONSTRUCTION AS APPROVED BY CITY COUNCIL AND CITY STAFF. MOTION CARRIED UNANIMOUSLY.**

**PRESENTATIONS (1.1)**

**1.1 PRESENTATION ON PORT DISTRICT ACTIVITIES BY PORT COMMISSIONER MALCOLM. (0150-70)**

Port Commissioner Malcolm gave a PowerPoint presentation on the following Port District's Activities: Long-term improvements at Pond 20, Imperial Beach Street Ends Improvement Project, South Seacoast Comfort Station, the Sun and Sea Festival, Lane Field North, San Diego Marriott Marquis and marina renovations, opportunities at Harbor Island, the Climate Action Plan, cargo and cruise activity, and the shipyards. He reviewed the Port's current budget and real estate activity. He also gave a progress report on the Port-wide Master Plan that will create a comprehensive multi-year, multi-phased vision for development over the next 50 years and announced public meetings, workshops, and study sessions will be held throughout the process.

**CONSENT CALENDAR (2.1, 2.2, 2.4 & 2.5)**

**MOTION BY SPRIGGS, SECOND BY PATTON, TO APPROVE CONSENT CALENDAR ITEM NOS. 2.1, 2.2, 2.4 AND 2.5. MOTION CARRIED UNANIMOUSLY.**

**2.1 RATIFICATION OF WARRANT REGISTER. (0300-25)**

Ratified the following registers: Accounts Payable Numbers 87277 through 87341 and EFT #'s 65-75 for a subtotal amount of 737,683.65, and Payroll Checks/Direct Deposits 46699 through 46716 for a subtotal amount of \$166,614.67 for a total amount of \$904,298.32.

**2.2 RECEIVE TREASURER'S REPORT. (0300-90)**

City Council received the monthly treasurer's report.

**2.4 CONSIDERATION AND ADOPTION OF RESOLUTION NO. 2015-7628 APPROVING 2015 "GREENBOOK STANDARD SPECIFICATIONS FOR PUBLIC WORKS CONSTRUCTION (GREENBOOK)" TO REPLACE 2012 GREENBOOK. (0720-95)**

Adopted Resolution No. 2015-7628 updating the current 2012 GREENBOOK to the 2015 GREENBOOK. All other construction standards documents shall remain as approved by City Council Resolution No. 2014-7499 on June 18, 2014.

**2.5 ADOPTION OF RESOLUTION NO. 2015-7629 APPROVING AND ADOPTING THE MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN THE CITY AND THE MEMBERS OF THE CITY'S MISCELLANEOUS CLASSIFIED SERVICE/SERVICE EMPLOYEES INTERNATIONAL UNION LOCAL 221. (0540-50)**

Adopted Resolution No. 2015-7629 which will approve and adopt the MOU between the City and SEIU for two years, effective July 1, 2015 thru June, 30, 2017.

**ORDINANCES – INTRODUCTION/FIRST READING (3)**

None.

**PUBLIC HEARINGS (4.1-4.3)**

**4.1 ACTION TO CONTINUE PUBLIC HEARING FOR 741 HICKORY COURT. (0470-20)**

Mayor Dedina declared the public hearing open.

Assistant City Manager Dush reported the roof has been repaired, the vehicles have been removed and the item remaining is trash service. He requested continuance of the public hearing.

Jason Eliaser, the attorney representing the owner, concurred with continuance of the public hearing and reported on the progress with restoring trash service.

Councilmember Bragg expressed disappointment because trash service has not been reestablished and she stated that it was hard to believe that there is difficulty doing so.

In response to Councilmember Spriggs' comments about trash, Mr. Eliaser clarified there is no problem with trash at or on the property. The issue is not having trash service at the property.

**MOTION BY BILBRAY, SECOND BY SPRIGGS, TO CONTINUE THE PUBLIC HEARING TO OCTOBER 7, 2015 AT 6:00 P.M. FOR FURTHER UPDATES ON COMPLIANCE AND FINAL RESOLUTION OF THE CASE. MOTION CARRIED UNANIMOUSLY.**

**4.2 IMPERIAL BEACH RESORT, LLC (OWNER/APPLICANT); CONSIDERATION OF THE DESIGN FOR A PERIMETER FENCE THAT WOULD REPLACE THE EXISTING CONSTRUCTION FENCE SURROUNDING THE PROPERTY LOCATED AT 1046 SEACOAST DRIVE (APN 625-380-27-00) IN THE C/MU-2 (SEACOAST COMMERCIAL & MIXED-USE) AND SEACOAST COMMERCIAL MIXED-USE/RESIDENTIAL OVERLAY ZONES. MF 1166; RESOLUTION 2015-7626. (0600-20)**

Mayor Dedina declared the public hearing open.

Senior Planner Foltz gave a PowerPoint presentation on the item. He reported the applicant has initiated the process to obtain entitlements for a new hotel. While the entitlements are being processed, the construction fence that currently surrounds the site would be replaced with a more aesthetically pleasing fence. He reviewed the three options for the perimeter fencing which included vinyl coated chain link, wrought iron, or chain link with opaque fabric screening. He also spoke about an additional option of placing exterior art on the perimeter fence.

Jim Mickelson indicated support for the black vinyl coated chain link fence (he did not speak).

Councilmember Bragg spoke in support for the wrought iron fence option with inclusion of art panels at appropriate places.

Councilmember Patton spoke in support for the wrought iron fence option with art panels from local schools.

Councilmember Spriggs spoke in support for the wrought iron fence option but expressed concern about including art panels due to diminishing the look of the fence, blocking the view to the ocean, vandalism, and level of quality. He noted that in the absence of quality control of the art, he would not support it.

Councilmember Patton suggested a limited number of four (4) panels and that they can be taken down if it doesn't work out.

Councilmember Spriggs reiterated his desire for having regulations in place for selection of the art.

Mayor Dedina reported the City received a grant for the Cultural Arts Series. Ed Vea is currently working with Todd Stands, who teaches art at Southwestern College, on curating tidelands art and photos from local schools. He spoke about how other cities place art on construction fences and he was opposed to government regulating art. He did, however, agree that he and Councilmember Patton can work with Ed Vea and Todd Stands on the selection of art.

Senior Planner Foltz stated there is a condition within the resolution that controls the option for art: the art will be managed by the applicant with consultation by the City, it would not have a commercial message, it would not substantially impact the visibility through the site, and the City could require that the use of art be suspended at any time.

Without dissention from City Council, Mayor Dedina closed the public hearing.

**MOTION BY BRAGG, SECOND BY PATTON, TO ADOPT RESOLUTION NO. 2015-7626 APPROVING A WROUGHT IRON FENCE WITH THE OPTION OF PLACING ART ON THE EXTERIOR OF THE FENCE AT 1046 SEACOAST DRIVE (APN 625-380-27-00) WITH CONDITIONS AS DESCRIBED BY THE CITY OF IMPERIAL BEACH. MOTION CARRIED UNANIMOUSLY.**

**4.3 MIKE ALLEN (APPLICANT/OWNER); ADMINISTRATIVE COASTAL PERMIT (ACP 140019), DESIGN REVIEW CASE (DRC 140020), SITE PLAN REVIEW (SPR 140021), AND CATEGORICAL EXEMPTION PURSUANT TO CEQA GUIDELINES 15332 (IN FILL DEVELOPMENT) FOR THE CONSTRUCTION OF A 14-UNIT RESIDENTIAL APARTMENT BUILDING AT 640 FLORIDA STREET (APNs 626-170-09 & 626-170-23-00). MF 1147; RESOLUTION 2015-7627. (0600-20)**

Mayor Dedina declared the public hearing open.

Senior Planner Foltz gave a PowerPoint presentation on the item.

Councilmember Bilbray left Council Chambers at 7:23 p.m. and returned at 7:25 p.m.

Randy Putland stated that the grade for the project should be as per the code.

Mayor Dedina announced an e-mail from Darren Johnson and Terri Johnson were submitted to City Council as Last Minute Agenda Information.

Daren Johnson stated that the project is not exempt from CEQA, is not consistent with the applicable zoning regulations, does not comply with the City's Municipal Code, violates the parking space size requirement and the open space requirement. He also stated that to ask City Council to interpret "at grade" to mean second floor is absurd, the plans are incomplete, and without adequate dimensions there is no evidence to support the claim that this project meets the municipal code requirements. He also stated approval of the project would result in significant effects on traffic and he was opposed to approval of the project.

Veronica Archer expressed concern about having the second floor counted as open space. She said having open space on the ground level would prevent massive structures from being built. She questioned if the required number of parking spaces would fit because of the column structures. She encouraged a close look at the plans to ensure they meet code. She questioned what is considered grade level since the parcel is on a slope. She encouraged City Council to enforce the current zoning laws and to consider the long term effects the project would have on the community.

Michael Carey spoke in support for revisiting the MU-2 Zone due to unintended consequences such as this project that is being proposed without commercial development on the bottom floor. He also spoke about the measurement of setbacks for commercial projects versus residential projects. He noted that the project looks like a box and takes up the whole lot area. There are

areas of interpretation for this project but with respect to grade the applicant is asking the City Council to violate the code and he spoke in support for having the project redesigned (additional speaking time donated by Ruth Cole).

Mike Allen, applicant, stated the parking is in compliance. He clarified that the zoning is CMU-1 which allows for full residential on the property. He spoke about the potential conflict that can occur when both commercial and residential share the same parking, the issues with the slope of the property, and the odd shape of the property. He stressed how the City's zoning leads to this type of development and that the high density housing meets zoning.

In response to Councilmember Patton's question as to whether or not the project meets the City's Code requirement for open spaces, Senior Planner Foltz stated it does not.

Councilmember Patton spoke in opposition to the project because it does not meet the open space requirement. He agreed with Mr. Carey's suggestion to relook at the MU Zone and Commercial Zoning.

In response to Councilmember Spriggs' question as to why there is a 60% open space at grade level requirement in the code, Senior Planner Foltz stated the code references such things as tot lots and other outside uses, a reduction of the building's footprint, and for aesthetic reasons.

Assistant City Manager Dush also stated that because this is a commercially zoned district, there isn't an open space requirement and that uses are driving what the use is. It is common to have an open space requirement for residential projects but the City's zoning code does not distinguish between product types nor is there a provision for proximity to other open spaces.

Councilmember Spriggs stated the project is clearly a residential development and the applicant is taking advantage of the commercial zoning in terms of setback and footprint requirements. In consideration of the residents, he spoke about the importance of looking at the open space requirements.

In response to Councilmember Spriggs' question about how he could comply with the open space requirement, Mr. Allen stated that in order to keep a decent look, he would have to cut two units. However, there would be no money to be made on this project until much later than planned. He spoke about the financial difficulty in developing this project yet meeting the code.

In response to Councilmember Spriggs' question about variances, City Attorney Lyon stated certain findings have to be made for variances and it may not be met in this case.

City Manager Hall added that variances cannot be self-imposed or economic. Variances are typically physical hardships on a property that aren't generally located in properties in the vicinity. That is why staff didn't pursue a variance.

City Attorney Lyon stated the City Council is being asked to interpret grade level at a different level or to deny it. With regard to concern about other applicants asking for similar allowances in the future, she said it would be handled on a case by case basis. Other lots could be different and it depends on how many other lots are in a similar situation and would ask for the same interpretation.

In response to Senior Planner Foltz's statement that the project meets 17% of the open space requirement, Councilmember Spriggs stated he cannot support the project at a percentage of 17% compared to the 60% requirement.

Councilmember Bragg stated the plans were lacking, she expressed concern about the dense project having impacts on an already dense neighborhood, and that she cannot support the project the way it is proposed. She encouraged the applicant to come back with a project that clearly meets the 60% open space requirement.

Mayor Dedina appreciated Mr. Allen's feedback, he stated that he would like to see a more thoughtful design and he concurred with the comments made regarding open space.

**MOTION BY BRAGG, SECOND BY SPRIGGS, TO ADOPT RESOLUTION NO. 2015-7627 DISAPPROVING THE PROJECT BECAUSE IT DOES NOT MEET THE MINIMUM CRITERIA SET FORTH IN THE IMPERIAL BEACH ZONING ORDINANCE.**

Without dissent from City Council Mayor Dedina closed the public hearing.

City Attorney Lyon explained a draft resolution disapproving the project has been submitted to the Mayor. Approval of this resolution disapproves the project based on the project not meeting the open space requirement in the zoning code. She suggested that the title of this draft resolution be read as the motion, replacing the original motion.

Councilmember Spriggs stated to the developer to come back with a revision that is within the ballpark of the 60% requirement.

**MOTION BY BRAGG, SECOND BY SPRIGGS, TO ADOPT RESOLUTION NO. 2015-7627 DENYING AN ADMINISTRATIVE COASTAL PERMIT (ACP 140019), DESIGN REVIEW CASE (DRC 140020), SITE PLAN REVIEW (SPR 140021), AND CATEGORICAL EXEMPTION PURSUANT TO CEQA GUIDELINES 15332 (IN FILL DEVELOPMENT) FOR THE CONSTRUCTION OF A 14-UNIT RESIDENTIAL APARTMENT BUILDING AT 640 FLORIDA STREET (APNS 626-170-09 & 626-170-23-00). MF 1147. MOTION CARRIED UNANIMOUSLY.**

**I.B. REDEVELOPMENT AGENCY SUCCESSOR AGENCY REPORTS (6)**

None.

**ITEMS PULLED FROM THE CONSENT CALENDAR**

**2.3 RESOLUTION NO. 2015-7625 TO REPEAL VARIOUS OUTDATED COUNCIL POLICIES. (0410-95)**

In response to Councilmember Spriggs, City Manager Hall stated Council Policy 201 can be retained. With regard to Council Policy 413, it is duplicative of what is already in the Imperial Beach Municipal Code.

**MOTION BY SPRIGGS, SECOND BY PATTON, TO ADOPT RESOLUTION NO. 2015-7625 TO REPEAL VARIOUS OUTDATED COUNCIL POLICIES, WITH THE EXCEPTION OF COUNCIL POLICY 201. MOTION CARRIED UNANIMOUSLY.**

**ADJOURN REGULAR MEETING**

Mayor Dedina adjourned the regular meeting at 8:17 p.m.

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Serge Dedina, Mayor

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Jacqueline M. Hald, MMC  
City Clerk

## CITY OF IMPERIAL BEACH

CITY COUNCIL  
 PLANNING COMMISSION  
 PUBLIC FINANCING AUTHORITY  
 HOUSING AUTHORITY  
 IMPERIAL BEACH REDEVELOPMENT AGENCY SUCCESSOR AGENCY

## SPECIAL WORKSHOP MEETING

SEPTEMBER 23, 2015 – 6:00 P.M.

Community Room (Behind City Hall)  
 825 Imperial Beach Boulevard  
 Imperial Beach, CA 91932

**CALL TO ORDER BY MAYOR**

Mayor Dedina called the Special Workshop Meeting to order at 6:01 p.m.

**ROLL CALL BY CITY CLERK**

Councilmembers Present:	Spriggs, Bragg, Patton (arrived at 7:14 p.m.)
Councilmembers Absent:	None
Mayor Present	Dedina
Mayor Pro Tem Present:	Bilbray
Staff Present:	City Manager Hall, Assistant City Manager Dush, City Clerk Hald, City Attorney Lyon, Administrative Services Director Bradley, Public Works Director Levien, Public Safety Director French, Sheriff's Lieutenant Brown

**PUBLIC COMMENT**

None.

**REPORTS**

**1. GENERAL DISCUSSION OF THE CODE COMPLIANCE PROCESS, MUNICIPAL CODE ISSUES, AND SPECIFIC AREAS OF ENFORCEMENT. (0470-90)**

Assistant City Manager Dush gave a PowerPoint presentation on the item. He explained the purpose of code compliance is to protect the health, safety, welfare and appearance of the Imperial Beach community. He reviewed the City's code compliance process, noting that it is currently a complaint driven process. He reported on the three different types of complaints and provided feedback on each type:

- Type 1: RVs, parked cars/parking, abandoned vehicles, unsightly landscaping, debris, rental/landlord tenant disputes, debris

Feedback:

- It can be inconsistent due to the complaint driven process
- It can be spite driven
- It can be retaliatory between parties
- Suggested looking at life safety aspect as opposed to aesthetics

- Type 2: Short-term Rentals

Feedback:

- Incompatible uses such as having a transient-type use in a residential zone
- Regulate what currently exists
- There is lost revenue by not regulating it and allowing the activity to occur

- Type 3: Food Trucks

Feedback:

- There has been a desire to broaden/allow food trucks
- Concern from the brick & mortar businesses
- Issue of fairness

The policy direction he sought was:

1. Is there a desire to modify the existing code compliance process?
2. Should Code Enforcement become pro-active and should deference be given to health and safety issues?
3. Should a different methodology using the existing complaint driven approach be considered?
4. Should food trucks be expanded within the City?
5. Should short term rentals be expanded within the City from where they are currently allowed?

He spoke about some of the City's achievements since the completion of "The Big Picture" and mentioned the role code compliance played in improving the community. He suggested the creation of a work plan through a series of neighborhood open houses (utilizing the neighborhood boundaries within the General Plan/LCP) and developing a series of questions to receive input on regarding code compliance and other issues.

**Public Comments:**

Kim Frink spoke in support for a proactive approach on life safety issues and for having two or more complaints on appearance issues. She also spoke in support for allowing residents to store Recreational Vehicle's (RVs) on driveways.

Alan Jackson spoke in support for storing RV's on driveways. He stressed that the focus should be on life safety issues and he was opposed to a complaint driven process.

Richard Pilgrim agreed with the comments made by the two previous public speakers. He summarized his main concerns as being safety, having a dedicated pad for RVs and appearance.

Ed Kravitz complimented the City for holding this meeting and for being transparent. He encouraged the City to be equitable if it is going to regulate trailers.

Gene Hillger spoke in support for a proactive approach, he stated that citizen complaints should not drive the City's priorities and there should be a focus on life safety issues.

Anne Ryan spoke in opposition to a complaint driven process.

Shirley Nakawatase spoke in support for holding workshops in each neighborhood as each area has different priorities and needs. She also spoke in support for revisiting the City's codes and the City's Design Guidelines.

Mark Williams complained about the City's code enforcement process, he was opposed to keeping the identity of complainants confidential, he asked the City to stop sending out certified letters and instead speak directly to people, he complained about the administrative hearing

process, and he spoke in support for having RVs in neighborhoods (additional speaking time donated by Raelynn Williams).

With regard to Mixed-use zones, Ruth Cole spoke in support for residential zones complying with residential standards and for not allowing residential development to come up to the lot line as allowed with commercial development. She asked the City Council/Planning Commission to clarify the zoning.

Brian Bilbray asked City Council and City staff to consider a process that is more open to dialogue and has citizen participation. He spoke in support for having a Planning Commission comprised of citizens to address these types of issues every month.

Mayor Dedina showed photos of properties that are in need of improvement. He spoke in support for a proactive and strategic code enforcement approach, to focus on areas with blight, to be thoughtful on how to spend energy, to engage residents in the process, and to be equitable and fair.

Councilmember Bragg provided background on the City's successful efforts in engaging the public in the past by holding neighborhood meetings. Regarding RVs, she stated there should be dedicated pads and she mentioned safety concerns with regard to RVs parked near sidewalks. She spoke in support for a solution based approach and for having more than one complaint for situations such as barking dogs.

Councilmember Spriggs spoke in support for getting public input from the neighborhoods that are specified in "The Big Picture" document, to find out the priorities and concerns in each neighborhood, and to update "The Big Picture" document. He spoke about the need to determine if a proactive or a complaint based system is best. He expressed concern about the time and money spent on the RV issue as a result of complaints. He recommended a review of the code and possibly making adjustments in terms of distance RVs are parked from the sidewalk. He supported a proactive policy driven approach that is based on the highest priorities, with health, safety, crime, infestation and blight issues being the highest. He noted the importance of addressing issues that are of a common concern to the community. With regard to short term rentals, he stated there could be some solutions but they are pending at the State legislature level.

Assistant City Manager Dush stated, in summary, that staff will:

- look into a more proactive approach with blight, health and safety as priority issues
- review the codes and determine if changes are needed
- report back to City Council on how to address the overall themes discussed
- hold off on short term rentals until there is direction from the State

He stated the only pending issue is input on food trucks.

Councilmember Bragg stated there needs to be a two-pronged approach where there is still a complaint driven process (for barking dogs as an example) and a more proactive approach while utilizing a priority list. She also expressed concern about abandoned vehicles which could be an attractive nuisance and could bring down property values. She said complaint Types 2 and 3 could be topics for another meeting.

Councilmember Spriggs encouraged City staff to look at how other small communities: are handling code enforcement, implemented the proactive approach efficiently, used

community/public relations to promote the process as being fair and objective. He also stated lessons learned from other communities would be helpful. For fairness, there needs to be clear standards that directly relate to health, safety, welfare and community values. He spoke in support for moving towards a proactive approach, for City staff to return with a robust discussion on complaint Type 1.

Mayor Dedina agreed with revisiting "The Big Picture", for returning to City Council with a more robust discussion and further review. He spoke about community engagement, revitalizing blighted areas, and identifying disincentives for property owners to improve their homes (such as an expensive fee system for simple home improvements).

Councilmember Bragg spoke about why the neighborhood meeting concept was so successful in the past and she supported this type of approach.

Assistant City Manager Dush stated that the notices regarding the RV issue will be held in abeyance until City staff is given clear direction on how to proceed. In response to a member of the public, he stated those who received these type of notices will be notified of the next meeting.

Councilmember Patton announced that he is late because he is a school teacher and participated in an open house at his school this evening. He stated that code enforcement is a very important topic to him, that there are a lot of nuances involved and a decision cannot be made after one meeting. He spoke about the need to listen to the public and to find a balance to keep a clean and healthy community without having to issue tickets for revenue.

#### **ADJOURNMENT**

Mayor Dedina adjourned the Special Workshop meeting at 7:18 p.m.

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Serge Dedina  
Mayor

**ATTEST:**

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Jacqueline M. Hald, MMC  
City Clerk

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STAFF REPORT  
CITY OF IMPERIAL BEACH

TO: HONORABLE MAYOR AND CITY COUNCIL  
FROM: ANDY HALL, CITY MANAGER *AI*  
MEETING DATE: NOVEMBER 18, 2015  
ORIGINATING DEPT.: DOUG BRADLEY, ADMINISTRATIVE SERVICES DEPARTMENT *DB*  
SUBJECT: RATIFICATION OF WARRANT REGISTER

**EXECUTIVE SUMMARY:**

Approval of the warrant register in the amount of \$ 1,665,229.83.

**RECOMMENDATION:**

It is respectfully requested that the City Council ratify the warrant register.

**RATIONALE:**

The warrant register is presented providing transparency with regards to City expenditures.

**OPTIONS:**

- Receive and file the report from the City Manager
- Provide direction to the City Manager to take a specific action

**BACKGROUND:**

None

**ANALYSIS:**

As of April 7, 2004 all large warrants above \$100,000 will be separately highlighted and explained on the staff report.

<u>Vendor:</u>	<u>Check:</u>	<u>Amount:</u>	<u>Description:</u>
PAL General Engineering	87619	\$ 493,065.28	Sep 2015 RTIP 14/15
PAL General Engineering	87648	\$ 253,478.69	Sep 2015 Alley Imprvmnts
SD County Sheriff's	87655	\$ 559,201.28	Aug 2015 Enforcement Svcs

The following registers are submitted for Council ratification:

**Accounts Payable**

DATE	CHECK #	EFT #	AMOUNT (\$)
10/23/2015	87589-87636	97-104	626,918.77
10/29/2015	87637-87661		871,694.37
	Sub-total		<b>1,498,613.14</b>

**Payroll Checks/Direct Deposit**

DATE	CHECK #		AMOUNT (\$)
P.P.E.10/15/15	46778-46795		\$166,616.69

**TOTAL      \$ 1,665,229.83**

**ENVIRONMENTAL DETERMINATION:**

Not a project as defined by CEQA.

**FISCAL IMPACT:**

Warrants are issued from budgeted funds and there is no additional impact on reserves.

Attachments:

1. Warrant Register
2. Warrant Register as Budgeted FY2016

City of Imperial Beach

Warrant Register by Check/EFT Number

Check /EFT #	Vendor	Description	Account #	Invoice #	PO #	Amount
2015-10-23	97	AFLAC	PAYROLL SUMMARY	101-0000-209.01-13	20151008	(blank) \$ 336.84
			PAYROLL AP PPE 10/15/15	101-0000-209.01-13	386845	(blank) \$ 336.84
	98	CALIFORNIA STATE DISBURSEMENT UI	PAYROLL AP PPE 10/15/15	101-0000-209.01-07	20151022	(blank) \$ 355.84
	99	COLONIAL LIFE & ACCIDENT	PAYROLL SUMMARY	101-0000-209.01-13	20151008	(blank) \$ 50.09
			PAYROLL AP PPE 10/15/15	101-0000-209.01-13	20151022	(blank) \$ 50.09
	100	I B FIREFIGHTERS ASSOCIATION	PAYROLL AP PPE 10/15/15	101-0000-209.01-08	20151022	(blank) \$ 420.00
	101	ICMA RETIREMENT TRUST 457	PAYROLL AP PPE 10/15/15	101-0000-209.01-10	20151022	(blank) \$ 6,935.43
	102	SEIU LOCAL 221	PAYROLL AP PPE 10/15/15	101-0000-209.01-08	20151022	(blank) \$ 1,394.62
	103	STATE OF CALIFORNIA FTB	PAYROLL AP PPE 10/15/15	101-0000-209.01-07	20151022	(blank) \$ 188.80
	104	US BANK	PAYROLL AP PPE 10/15/15	101-0000-209.01-20	20151022	(blank) \$ 1,558.08
	87589	ACACIA LANDSCAPE, CO.	SEP 2015 PKS LANDSCAPE MA	101-6020-452.21-04	5307	160093 \$ 3,275.00
	87590	ACOM SOLUTIONS, INC	NOV 2015-OCT 2016 MAINT	503-1923-419.20-06	0187736-IN	160296 \$ 700.00
	87591	AMS AMERICA INC	09/16/15 A/C CHECK-SHERIF	101-1910-419.21-04	308947	160089 \$ 267.00
			09/16/15 A/C FILTER REPLA	101-1910-419.21-04	308949	160089 \$ 181.49
			09/29/15 A/C SVC DEMPSEY	101-1910-419.21-04	309131	160089 \$ 125.00
			10/02/15 REPAIR SVC	101-1910-419.21-04	309185	160089 \$ 125.00
	87592	APCD COUNTY OF SAN DIEGO	EMERGENCY GENERATOR @ CIT	101-1910-419.21-04	20150930-04889	F16040 \$ 356.00
	87593	ASBURY ENVIRONMENTAL SERVICES	WASTE(PAINT/OIL)RECYCLING	101-5040-434.21-04	130535574	160003 \$ 447.75
			GASOLINE RECYCLING	101-5040-434.21-04	130535576	160003 \$ 201.00
	87594	ATEL COMMUNICATIONS, INC.	08/13-09/12/2015	503-1923-419.20-06	42304	160294 \$ 300.00
			09/13-10/12/2015 AUTO ATT	503-1923-419.20-06	42641	160294 \$ 300.00
			10/13-11/12/2015 AUTO ATT	503-1923-419.20-06	42911	160294 \$ 300.00
	87595	CALIFORNIA AMERICAN WATER	1015-210021068541 OCT 15	101-1910-419.27-02	11-03-2015	(blank) \$ 153.04
			1015-210021068268 OCT 15	101-6010-451.27-02	11-03-2015	(blank) \$ 71.58
			1015-210021068367 OCT 15	101-6010-451.27-02	11-03-2015	(blank) \$ 3,004.43
			1015-210021067159 OCT 15	101-6020-452.27-02	11-03-2015	(blank) \$ 90.36
			1015-210020731235 OCT 15	101-1910-419.27-02	11-04-2015	(blank) \$ 8.89
			1015-210019178568 OCT 15	101-1910-419.27-02	11-05-2015	(blank) \$ 166.01
			1015-210019335347 OCT 15	101-1910-419.27-02	11-05-2015	(blank) \$ 985.15
			1015-210020277854 OCT 15	101-1910-419.27-02	11-05-2015	(blank) \$ 60.56
			1015-210019335484 OCT 15	101-6020-452.27-02	11-05-2015	(blank) \$ 135.59
			1015-210019335682 OCT 15	101-6020-452.27-02	11-05-2015	(blank) \$ 25.65
			1015-210019335774 OCT 15	101-6020-452.27-02	11-05-2015	(blank) \$ 147.24
			1015-210021082448 OCT 15	101-6020-452.27-02	11-05-2015	(blank) \$ 1,201.84
			1015-210019334948 OCT 15	101-1910-419.27-02	11-06-2015	(blank) \$ 8.89
			1015-210019335835 OCT 15	101-1910-419.27-02	11-06-2015	(blank) \$ 8.89
			1015-210019531534 OCT 15	101-1910-419.27-02	11-06-2015	(blank) \$ 14.71
			1015-210019531626 OCT 15	101-1910-419.27-02	11-09-2015	(blank) \$ 8.89
			1015-210019535857 OCT 15	101-1910-419.27-02	11-09-2015	(blank) \$ 8.89
			1015-210019176333 OCT 15	101-6020-452.27-02	11-09-2015	(blank) \$ 8.89

# City of Imperial Beach

## Warrant Register by Check/EFT Number

Check /EFT #	Vendor	Description	Account #	Invoice #	PO #	Amount
2015-10-23	87595	CALIFORNIA AMERICAN WATER	1015-210019746893 OCT 15	101-6020-452.27-02	11-09-2015	(blank) \$ 8.89
			1015-210021114451 OCT 15	303-1250-413.29-04	11-09-2015	(blank) \$ 66.38
			1015-210019401916 OCT 15	601-5060-436.27-02	11-06-2015	(blank) \$ 8.89
	87596	CALIFORNIA BUILDING STANDARDS CO	JUL-SEP 2015 ST GREEN FEE	101-0000-221.01-07	09-30-2015	(blank) \$ 975.60
	87597	CALIFORNIA DENTAL	PE 11/12/15 NOV 15 DENTAL	101-0000-209.01-12	NOV 2015	(blank) \$ 404.38
			PE 11/26/15 NOV 15 DENTAL	101-0000-209.01-12	NOV 2015	(blank) \$ 404.38
	87598	COLE OFFICE PRODUCTS INC	40 CASES OF COPY PAPER	101-1210-413.30-01	334689-0	F16041 \$ 1,274.40
	87599	COUNTY OF SAN DIEGO	SEP 2015 PARKING PENALTY	101-3010-421.21-04	09/15	(blank) \$ 1,921.00
	87600	CPACINC.COM	ESET LICENSE RENEWAL	503-1923-419.28-13	SI-1277062	160295 \$ 999.00
	87601	MISCELLANEOUS REFUNDS	REFUND MVC DEPOSIT	101-0000-221.01-03	1041	(blank) \$ 500.00
	87602	DANIEL HOLIAN	REIMBURSE EMT FEES	101-3030-423.28-04	028613	(blank) \$ 54.00
	87603	DEPT. OF CONSERVATION	JUL-SEP 2015 SMIPS FEES	101-0000-211.01-01	09-30-2015	(blank) \$ 870.34
			JAN-MAR 2015 SMIPS FEES	101-0000-211.01-01	03-31-2015	(blank) \$ 39.18
	87604	EAGLE NEWSPAPER	SEP 2015 DISPLAY AD -SYMP	101-1020-411.28-08	91124	F16033 \$ 155.00
			SEP 2015 LEGAL ADS	101-0000-221.01-02	90782	(blank) \$ 175.00
	87605	FOCUS ON INTERVENTION	ERGO EVAL-GALAVIZ,S	502-1922-419.29-04	53235	160293 \$ 379.98
	87606	GCR TIRE CENTER	#239 SERVICE CALL	501-1921-419.28-01	832-37303	160041 \$ 149.36
	87607	GEOCON INC.	AUG 2015 ST IMPRVMNTS 14/	201-5000-532.20-06	1509007A	160112 \$ 1,540.00
			SEP 2015 ST IMPRVMNTS 14/	201-5000-532.20-06	1510079	160112 \$ 2,304.00
			SEP 2015 ALLEY PAVING PRO	402-5000-532.20-06	1510080	160112 \$ 5,992.50
	87608	GRAINGER	FLUORESCENT FIXTURE	101-1910-419.30-02	9858198857	160007 \$ 390.72
			CREDIT-RTND FLUORESCENT F	101-1910-419.30-02	9850585580	160007 \$ (130.24)
			HALIDE LAMP	101-1910-419.30-02	9854664035	160007 \$ 196.22
			WIRE GUARD/LINEAR LAMP	101-1910-419.30-02	9858198865	160007 \$ 124.76
			#117 REPLCMNT DESICCANT	501-1921-419.28-16	9851156936	160007 \$ 62.05
			LANTERN BATTERIES	601-5060-436.30-02	9855836657	160007 \$ 47.18
			INSECT REPELLENT	601-5060-436.30-02	9864813200	160007 \$ 16.27
			INSECT REPELLENT	601-5060-436.30-02	9865172044	160007 \$ 21.69
			GRINDING DUST SHROUD	101-5010-431.30-02	9865575642	160007 \$ 121.00
	87609	HUDSON SAFE-T LITE RENTALS	FLOODED BARRICADE SIGNS	601-5060-436.30-02	00033028	160061 \$ 1,242.00
	87610	I LOVE A CLEAN SAN DIEGO	10/03/15 CLEANUP	101-5040-434.29-04	15-3852	160297 \$ 1,000.00
	87611	JOHN FRENCH	TUITION REIMBURSEMENT	101-3020-422.29-01	10-20-2015	160234 \$ 250.00
	87612	KANE, BALLMER & BERKMAN	ATTORNEY SERVICES	216-1240-413.20-06	21714	160298 \$ 330.00
			ATTORNEY SERVICES	303-1250-413.20-01	21708	160298 \$ 475.00
			ATTORNEY SERVICES	303-1250-413.20-01	21712	160298 \$ 2,915.00
			ATTORNEY SERVICES	303-1250-413.20-01	21715	160298 \$ 3,162.50
			ATTORNEY SERVICES	303-1250-413.20-01	21716	160298 \$ 1,095.00
			ATTORNEY SERVICES	303-1250-413.20-01	21733	160298 \$ 1,437.69
	87613	MISCELLANEOUS VENDOR	DUSH,S-LUNCHEON NOV 2015	101-1230-413.28-04	10-14-2015	(blank) \$ 38.00
	87614	MANAGED HEALTH NETWORK	NOV 2015	101-1130-412.20-06	3200073458	160100 \$ 369.60

# City of Imperial Beach

## Warrant Register by Check/EFT Number

Check /EFT #	Vendor	Description	Account #	Invoice #	PO #	Amount
2015-10-23	87615	MCDUGAL LOVE ECKIS &	ATTORNEY SERVICES	101-1220-413.20-01	88964	(blank) \$ 2,730.00
			ATTORNEY SERVICES	101-1220-413.20-02	88961	160173 \$ 9,227.00
			ATTORNEY SERVICES	303-1250-413.20-01	88965	(blank) \$ 112.50
			ATTORNEY SERVICES	303-1250-413.20-01	88966	(blank) \$ 247.50
			ATTORNEY SERVICES	502-1922-419.20-01	88959	(blank) \$ 3,919.20
			ATTORNEY SERVICES	502-1922-419.20-01	88960	(blank) \$ 3,332.50
			ATTORNEY SERVICES	502-1922-419.20-01	88962	(blank) \$ 570.00
			ATTORNEY SERVICES	502-1922-419.20-01	88963	(blank) \$ 7,718.30
			ATTORNEY SERVICES	502-1922-419.20-01	89010	(blank) \$ 795.00
	87616	MEASUREMENT SPECIALTIES, INC.	PRESSURE TRANSDUERN	601-5060-436.28-01	523892	160057 \$ 2,241.00
	87617	NOLTE ASSOCIATES, INC.	JUL/AUG 2015 SOCCER FIELD	101-5000-532.20-06	36206	160135 \$ 440.00
			AUG 2015 PUMP STATION 4/6	601-5060-536.20-06	36172	150615 \$ 5,816.56
			AUG 2015 PLAN CHECKS	101-0000-221.01-02	36330	(blank) \$ 1,450.00
			AUG 2015 PLAN CHECKS	101-0000-221.01-02	36331	(blank) \$ 1,160.00
			JUL/AUG 2015 PLAN CHECKS	101-0000-221.01-02	36328	(blank) \$ 3,190.00
			CITY ENGINEER SERVICES 7/	303-1250-413.20-06	36205	F16039 \$ 6,731.64
			CIVIL PLAN CHECKS 8/1/201	303-1250-413.20-06	36323	F16037 \$ 12,252.50
			AUG 2015 CIP PROG SVCS	402-5000-532.20-06	36297	150204 \$ 760.00
	87618	OFFICE DEPOT, INC	BUSINESS CARDS	101-3020-422.30-01	788221918001	160000 \$ 44.09
			REGISTER PAPER/FILE FOLDE	101-1210-413.30-01	797704721001	160000 \$ 57.20
			FRENCH,J BUSINESS CARDS	101-3020-422.30-01	788223666001	160000 \$ 44.09
			10-KEY PRINTER PAPER	101-1210-413.30-01	798959444001	160000 \$ 12.84
	87619	PAL GENERAL ENGINEERING INC.	AUG 2015 DELAWARE ST IMPR	201-5000-532.20-06	10186-2	160074 \$ 183,668.01
			SEP 2015 RTIP 14/15 ST IM	201-5000-532.20-06	10187-2	160144 \$ 6,959.98
			SEP 2015 RTIP 14/15 ST IM	202-5016-531.20-06	10187-2	160144 \$ 286,776.54
			SEP 2015 RTIP 14/15 ST IM	504-1924-519.20-06	10187-2	160144 \$ 15,660.75
	87620	PARS	AUG 2015	101-3030-423.20-06	32707	160156 \$ 187.27
			AUG 2015	101-6030-453.20-06	32707	160156 \$ 41.62
			AUG 2015	101-6040-454.20-06	32707	160156 \$ 187.27
	87621	PCMG, INC	CREDIT FOR OVER PYMNT	503-1923-419.30-22	S91690110101	(blank) \$ (1,887.06)
			DESKTOP COMPUTERS	503-1923-419.30-22	S91743150101	160079 \$ 2,042.77
	87622	PERLITA SHOUSE	DOG FOOD	101-3020-422.30-02	4018	(blank) \$ 7.33
			2015 GROUP LG PHOTO	101-3030-423.30-02	898924	(blank) \$ 7.55
			ICE -EMPL LUNCH SUN & SEA	101-3020-422.28-04	832635	(blank) \$ 7.00
	87623	PRINCIPAL FINANCIAL GROUP	PAYROLL SUMMARY	101-0000-209.01-21	20151008	(blank) \$ 741.03
			PR AP PE 10/1/15	101-0000-209.01-14	20151008	(blank) \$ 645.17
			PR AP PE 10/1/15	101-0000-209.01-16	20151008	(blank) \$ 659.91
			PR AP PPE 10/15/15 OCT	101-0000-209.01-14	20151022	(blank) \$ 637.27
			PR AP PPE 10/15/15 OCT	101-0000-209.01-16	20151022	(blank) \$ 659.91
			PR AP PPE 10/15/15 OCT	101-0000-209.01-21	20151022	(blank) \$ 723.86

# City of Imperial Beach

## Warrant Register by Check/EFT Number

Check /EFT #	Vendor	Description	Account #	Invoice #	PO #	Amount	
2015-10-23	87624	PRO LINE PAINT COMPANY	ENML MEDGRN	101-6020-452.30-02	7052-1	160016	\$ 164.12
			PRIMER/TAPE	101-6020-452.30-02	7388-9	160016	\$ 28.03
			ENML/PMR	101-6020-452.30-02	7692-4	160016	\$ 127.82
			DEGREASER/POLYURETHANE	101-5010-431.21-04	8286-4	160016	\$ 69.08
			OVERPAYMENT CB	601-5060-436.30-02	5169-5	(blank)	\$ (344.28)
	87625	RAPHAEL'S PARTY RENTALS INC	2015 SYMPHONY CANOPY RENT	101-1020-411.28-08	228158	160208	\$ 3,206.85
	87626	RICH RIEL	DJ FOR FD OPEN HOUSE AND	101-3020-422.20-06	10092015	F16042	\$ 500.00
	87627	SAN DIEGO COUNTY SHERIFF'S OFFICE	PAYROLL AP PPE 10/15/15	101-0000-209.01-07	20151022	(blank)	\$ 45.00
	87628	SHARP REES-STEALY MEDICAL CNTR	AUG 2015 EMPLYMNT EXAMS	101-3030-423.21-04	288	160183	\$ 154.00
			AUG 2015 EMPLYMNT EXAMS	101-6040-454.21-04	288	160183	\$ 103.00
			AUG 2015 EMPLYMNT EXAMS	501-1921-419.28-13	288	160183	\$ 110.00
			AUG 2015 EMPLYMNT EXAMS	601-5060-436.21-04	288	160183	\$ 113.00
	87629	SKS INC.	1200 GAL REG FUEL	501-1921-419.28-15	1273133-IN	160040	\$ 3,087.74
	87630	SOFTWAREONE INC.	OFFICE 365 CLOUD SVC	503-1923-419.21-04	US-PSI-421874	160108	\$ 49.89
	87631	SOUTHERN CALIFORNIA SHREDDING, I	SEP 2015 SHREDDING SVCS	101-1020-411.21-04	44311	160285	\$ 26.10
	87632	VALLEY INDUSTRIAL SPECIALTIES, INC	SERVOMOTOR ASSEMBLY	101-6040-454.30-02	220192	160026	\$ 106.92
			WATER SAVER KIT/REPAIR KI	101-6040-454.30-02	220420	160026	\$ 143.25
			WATER SAVER KIT/BREAKER	101-6040-454.30-02	220634	160026	\$ 101.48
	87633	VERIZON WIRELESS	09/09/2015-10/08/2015	101-3020-422.27-05	9753585828	(blank)	\$ 88.13
			09/09/2015-10/08/2015	101-3030-423.27-05	9753585828	(blank)	\$ 224.56
			09/09/2015-10/08/2015	101-3040-424.27-05	9753585828	(blank)	\$ 77.80
			09/09/2015-10/08/2015	101-3070-427.27-05	9753585828	(blank)	\$ 64.27
			09/09/2015-10/08/2015	101-5010-431.30-02	9753585828	(blank)	\$ 25.21
			09/09/2015-10/08/2015	101-5020-432.27-05	9753585828	(blank)	\$ 651.86
			09/09/2015-10/08/2015	101-6020-452.30-02	9753585828	(blank)	\$ 25.21
			09/09/2015-10/08/2015	503-1923-419.27-05	9753585828	(blank)	\$ 193.81
	87634	WAGeworks INC.	OCT 2015	101-1210-413.29-04	125A10425959	160172	\$ 139.25
	87635	WAXIE SANITARY SUPPLY	JANITORIAL SUPPLIES	101-6040-454.30-02	75538562	160097	\$ 569.95
			JANITORIAL SUPPLIES	101-6040-454.30-02	75558255	160097	\$ 757.23
	87636	ZEE MEDICAL, INC.	FIRST AID KIT REFILL/MAIN	101-1210-413.30-01	0140784099	F16036	\$ 30.30
<b>2015-10-23 Total</b>						<b>\$ 626,918.77</b>	
2015-10-29	87637	AMERICAN MESSAGING	OCT 2015	101-3020-422.27-05	L1074045PJ	160244	\$ 32.80
			OCT 2015	101-3030-423.30-02	L1074045PJ	160244	\$ 53.31
	87638	AT&T	3372571583448	503-1923-419.27-04	7200770	(blank)	\$ 375.97
			3393431504727	503-1923-419.27-04	7199193	(blank)	\$ 188.00
			3393439371447	503-1923-419.27-04	7201841	(blank)	\$ 188.00
			3393442323406	503-1923-419.27-04	7202148	(blank)	\$ 188.00
			6194235034	503-1923-419.27-04	7190229	(blank)	\$ 19.07
			6194237246664	503-1923-419.27-04	7189465	(blank)	\$ 0.71
			6194238311966	503-1923-419.27-04	7183466	(blank)	\$ 12.84

# City of Imperial Beach

## Warrant Register by Check/EFT Number

Check /EFT #	Vendor	Description	Account #	Invoice #	PO #	Amount
2015-10-29	87638	AT&T	6194238322966	503-1923-419.27-04	7183467	(blank) \$ 2.96
			6194243481712	503-1923-419.27-04	7155879	(blank) \$ 18.43
			6196281356950	503-1923-419.27-04	7189468	(blank) \$ 14.01
			6196282018442	503-1923-419.27-04	7189474	(blank) \$ 0.11
			C602221236777	601-5060-436.27-04	7183458	(blank) \$ 19.65
			C602224829777	503-1923-419.27-04	7184516	(blank) \$ 113.59
			C602224831777	503-1923-419.27-04	7184518	(blank) \$ 237.05
			C602224832777	503-1923-419.27-04	7184519	(blank) \$ 67.07
			C602224834777	503-1923-419.27-04	7184520	(blank) \$ 753.71
			C602224835777	503-1923-419.27-04	7184521	(blank) \$ 45.74
			C602224836777	503-1923-419.27-04	7184522	(blank) \$ 219.09
			C602224837777	503-1923-419.27-04	7184523	(blank) \$ 79.85
			C602224838777	503-1923-419.27-04	7184524	(blank) \$ 0.55
			C602224839777	503-1923-419.27-04	7184525	(blank) \$ 590.79
			C602224840777	503-1923-419.27-04	7184526	(blank) \$ 278.17
				503-1923-419.27-04	7184527	(blank) \$ 614.97
	87639	BILL HOWE PLUMBING, HEATING & AIR	CABINET/SINK INSTALLATION	101-3020-422.21-04	10743285	160096 \$ 2,145.00
	87640	CITY OF SAN DIEGO	JUL-SEP 2015 FIRE DISPTCH	101-3020-422.21-04	1000146871	160159 \$ 17,769.00
	87641	CRAIG WEAVER	REIMBURSE TRAY OPEN HOUSE	101-3020-422.30-02	028322	(blank) \$ 25.83
	87642	D.A.R. CONTRACTORS	SEP 2015	101-3050-425.20-06	091501229	160247 \$ 347.00
	87643	GO-STAFF, INC.	W/E 10/11/15 FERGUSON,N	101-1210-413.21-01	151313	160167 \$ 989.25
			W/E 10/11/15 GADAGA,C	601-5060-436.21-01	151314	160072 \$ 989.88
			W/E 10/11/15 UTT,A	101-5020-432.21-01	151316	160301 \$ 600.00
			W/E 10/18/15 FERGUSON,N	101-1210-413.21-01	151719	160167 \$ 811.41
			W/E 10/18/15 UTT,A	101-5020-432.21-01	151722	160301 \$ 600.00
			W/E 10/11/15 RODRIGUEZ,A	501-1921-419.21-01	151315	160110 \$ 742.32
			W/E 10/18/15 RODRIGUEZ,A	501-1921-419.21-01	151721	160110 \$ 989.76
			W/E 10/18/15 GADAGA,C	601-5060-436.21-01	151720	160290 \$ 786.48
	87644	MISCELLANEOUS REFUNDS	REFUND OVRPYMT PT #66987	101-0000-121.00-00	PT 66987	(blank) \$ 116.00
	87645	LIGHTHOUSE, INC	COMPUTER/LAPTOP MOUNT	101-3020-422.30-02	0162005	160035 \$ 1,021.65
	87646	MIRAMAR FORD TRUCK SALES INC	POWER BATTERY CHARGING SY	101-3020-422.21-04	81757	F16043 \$ 1,958.99
	87647	OFFICE DEPOT, INC	CHAIRMAT	502-1922-419.29-04	798871193001	160000 \$ 51.83
			ENVELOPES	101-1210-413.30-02	798959185001	160000 \$ 49.67
			NESTLE WATER	101-1020-411.28-08	796052654001	160000 \$ 12.52
	87648	PAL GENERAL ENGINEERING INC.	SEP 2015 ALLEY IMPRVMT	402-5000-532.20-06	10194-1	160236 \$ 207,151.52
			SEP 2015 ALLEY IMPRVMT	601-5060-536.20-06	10194-1	160236 \$ 46,327.17
	87649	PRINCIPAL FINANCIAL GROUP	PE 11/12/15 NOV 2015	101-0000-209.01-13	NOV 2015	(blank) \$ 565.15
			PE 11/25/15 NOV 2015	101-0000-209.01-13	NOV 2015	(blank) \$ 565.15
	87650	PRINCIPAL FINANCIAL GROUP	CLARK,T OCT 2015	101-0000-209.01-12	NOV 2015	(blank) \$ 77.64
			HUBBARD,A OCT 2015	101-0000-209.01-12	NOV 2015	(blank) \$ (85.60)

## City of Imperial Beach

### Warrant Register by Check/EFT Number

Check /EFT #	Vendor	Description	Account #	Invoice #	PO #	Amount
2015-10-29	87650	PRINCIPAL FINANCIAL GROUP	KING,M OCT 2015	101-0000-209.01-12	NOV 2015	(blank) \$ 123.10
			PE 11/12/15 NOV 2015	101-0000-209.01-12	NOV 2015	(blank) \$ 891.03
			PE 11/25/15 NOV 2015	101-0000-209.01-12	NOV 2015	(blank) \$ 891.03
	87651	MISCELLANEOUS REFUNDS	REFUND OVRPYMT PT #62701	101-0000-121.00-00	PT 62701	(blank) \$ 116.00
	87652	MISCELLANEOUS VENDOR	MACHINE RENTAL FOR SCOUT	101-5010-431.30-02	77777/9202413	(blank) \$ 95.58
	87653	RYAN BARR	REIMBURSE WATER FD OPEN H	101-3020-422.30-02	288751	(blank) \$ 15.00
	87654	SAN DIEGO COUNTY - ASSESSOR, PO E	09/18/2015 ASSESSOR MAPS	101-1230-413.28-14	201504260	F16038 \$ 2.00
	87655	SAN DIEGO COUNTY SHERIFF	AUG 2015 LAW ENF SERVICES	101-3010-421.20-06	09-18-2015	(blank) \$ 534,616.87
			SPECIAL SVCS JULY 4TH	101-3010-421.20-06	09-18-2015	(blank) \$ 6,210.00
			AUG 2015 COPPS PRG	212-3036-421.20-06	09-18-2015	(blank) \$ 8,333.33
			SPECIAL SVCS SUN&SEA FEST	101-0000-221.01-03	09-18-2015	(blank) \$ 12,571.16
			AUG 2015 TOW FEE CREDIT	101-0000-338.60-03	09-18-2015	(blank) \$ (2,530.08)
	87656	SAN DIEGO EVENT PROS	2015 SYMPHONY AV LIGHTING	101-1020-411.28-08	2015-172	160211 \$ 15,131.00
	87657	SKS INC.	1084 GAL REGULAR FUEL	501-1921-419.28-15	1273281-IN	160040 \$ 2,892.11
			1088 GAL REG FUEL	501-1921-419.28-15	1273409-IN	160040 \$ 2,929.46
	87658	SPARKLETTS	SEP 2015	101-3020-422.30-02	12529930 092515	160245 \$ 131.09
			OCT 2015	101-1210-413.30-01	10552239 101715	160169 \$ 41.16
	87659	SPRINT	08/26/15-09/25/15	101-3020-422.27-05	594768811-094	160248 \$ 149.97
	87660	STAFF PRO INC	2015 SYMPHONY SECURITY	101-1020-411.28-08	15 04648	160207 \$ 309.50
	87661	MISCELLANEOUS REFUNDS	REFUND OVRPYMT PT #67494	101-0000-121.00-00	PT 67494	(blank) \$ 53.00
<b>2015-10-29 Total</b>						<b>\$ 871,694.37</b>
<b>Grand Total</b>						<b>\$ 1,498,613.14</b>

**City of Imperial Beach**  
**Warrant Register as Budgeted (FY2016)**  
 Current as of 11/01/2015

Expense	Budget	Previous Warrant Registers		2015-10-23		2015-10-29		Remaining Budget
<b>101 GENERAL FUND</b>								
ADVERTISING	\$ 7,000	\$ -						\$ 7,000
ATTORNEY SERVICES	\$ 40,276	\$ -	\$ 2,730					\$ 37,546
ATTORNEY SERVICES-OTHER	\$ 110,724	\$ -	\$ 9,227					\$ 101,497
AUTO ALLOWANCE	\$ 48,075	\$ 13,412						\$ 34,663
BANKING/FIN SRVCS CHARGES	\$ 38,000	\$ 14,397						\$ 23,603
CELL PHONE ALLOWANCE	\$ 13,440	\$ 3,347						\$ 10,093
COMMUNITY PROGRAMS	\$ 91,800	\$ (595)	\$ 3,362	\$ 15,453				\$ 73,580
CONTRACTS-ELECTIONS	\$ 9,000							\$ 9,000
COPIER LEASES	\$ 28,050	\$ -						\$ 28,050
COUNCIL/RDA BOARD PAY	\$ 41,999	\$ 12,341						\$ 29,658
EMPLOYEE RECOGNITION AWRD	\$ 2,650	\$ -						\$ 2,650
EQUIPMENT	\$ 7,500							\$ 7,500
FEES & LICENSES	\$ 20,485	\$ -						\$ 20,485
FICA	\$ 364,943	\$ 113,132						\$ 251,811
FIRE EXTINGUISHER SERVICE	\$ 550							\$ 550
FLSA WAGES	\$ 27,528	\$ 7,674						\$ 19,854
GAS & ELECTRIC (SDG&E)	\$ 237,000							\$ 237,000
HOUSING ALLOWANCE		\$ 3,840						\$ (3,840)
LIFE INSURANCE	\$ 14,265	\$ 4,563						\$ 9,702
MAINTENANCE & REPAIR	\$ 69,200	\$ 22						\$ 69,178
MEMBERSHIP DUES	\$ 36,306	\$ -						\$ 36,306
MGT MEDICAL REIMBURSEMENT	\$ 3,150	\$ (571)						\$ 3,721
MILEAGE REIMBURSEMENT	\$ 550							\$ 550
NUISANCE ABATEMENT CHARGE	\$ 1,000							\$ 1,000
OFFICE SUPPLIES	\$ 20,850	\$ -	\$ 1,463	\$ 41				\$ 19,346
OPERATING SUPPLIES	\$ 285,845	\$ 1,707	\$ 2,767	\$ 1,392				\$ 279,979
OTHER SERVICES & CHARGES	\$ 34,800	\$ (215)	\$ 1,139					\$ 33,876
OVERTIME	\$ 122,800	\$ 47,405						\$ 75,395
PARS CITY CONTRIBUTION	\$ 24,816	\$ 9,817						\$ 14,999
PERS-CITY PORTION	\$ 792,142	\$ 471,225						\$ 320,917
PEST CONTROL SERVICE	\$ 4,300	\$ 219						\$ 4,081
PLAN CHECK SERVICIES	\$ 8,000							\$ 8,000
POSTAGE & FREIGHT	\$ 11,450	\$ -						\$ 11,450
PRINTING SERVICES	\$ 10,376	\$ 224						\$ 10,152
PROFESSIONAL SERVICES	\$ 7,984,749	\$ (641)	\$ 1,726	\$ 541,174				\$ 7,442,490
RCS PROGRAM	\$ 49,500							\$ 49,500
RENT-EQUIPMENT	\$ 3,400	\$ -						\$ 3,400
RENT-UNIFORMS	\$ 31,612	\$ 581						\$ 31,031
SALARIES FULL-TIME	\$ 4,421,044	\$ 1,345,150						\$ 3,075,894
SALARIES PART-TIME	\$ 672,576	\$ 271,654						\$ 400,922
SECTION 125 CAFETERIA	\$ 832,487	\$ 242,492						\$ 589,995
SECURITY & ALARM	\$ 5,460	\$ -						\$ 5,460
SMALL TOOLS/NON-CAPITAL	\$ 21,750	\$ -						\$ 21,750
SUBSCRIBE & PUBLICATIONS	\$ 5,475	\$ -		\$ 2				\$ 5,473
TECHNICAL SERVICES	\$ 635,923	\$ 1,436	\$ 7,251	\$ 21,873				\$ 605,363
TEMPORARY STAFFING	\$ 21,600	\$ -		\$ 3,001				\$ 18,599
TRAFFIC CONTROL	\$ 51,000	\$ -						\$ 51,000
TRAINING & EDUCATION-MOU	\$ 10,000	\$ -	\$ 250					\$ 9,750

City of Imperial Beach  
Warrant Register as Budgeted (FY2016)  
Current as of 11/01/2015

	Budget	Previous Warrant Registers	2015-10-23	2015-10-29	Remaining Budget
TRANSFER OUT	\$ 17,000	\$ 17,000			\$ -
TRAVEL, TRAINING, MEETING	\$ 62,096	\$ (12)	\$ 99		\$ 62,009
UNEMPLOYMENT INSURANCE	\$ 41,956	\$ 9,578			\$ 32,378
UTILITIES-CELL PHONES	\$ 20,100	\$ -	\$ 1,107	\$ 183	\$ 18,811
UTILITIES-SEWER	\$ 8,568				\$ 8,568
UTILITIES-TELEPHONE	\$ 200	\$ (2,133)			\$ 2,333
UTILITIES-WATER	\$ 149,680	\$ 4,378	\$ 6,118		\$ 139,184
WORKER'S COMP INSURANCE	\$ 71,209	\$ 71,209			\$ -
PERS-EMPLOYEE PORTION		\$ -			\$ -
<b>201 GAS TAX FUND</b>					\$ -
AUTO ALLOWANCE	\$ 190	\$ 39			\$ 151
CELL PHONE ALLOWANCE	\$ 60	\$ 13			\$ 47
FICA	\$ 1,890	\$ 424			\$ 1,466
PERS-CITY PORTION	\$ 2,620	\$ 596			\$ 2,024
PROFESSIONAL SERVICES	\$ 596,600	\$ 182	\$ 194,472		\$ 401,946
SALARIES FULL-TIME	\$ 23,050	\$ 5,256			\$ 17,794
SECTION 125 CAFETERIA	\$ 3,590	\$ 840			\$ 2,750
TRANSFER OUT	\$ 789,000	\$ 789,000			\$ -
<b>202 PROP "A" (TRANSNET) FUND</b>					\$ -
AUTO ALLOWANCE	\$ 530	\$ 129			\$ 401
CELL PHONE ALLOWANCE	\$ 180	\$ 43			\$ 137
FICA	\$ 3,480	\$ 785			\$ 2,695
PERS-CITY PORTION	\$ 4,810	\$ 1,077			\$ 3,733
PROFESSIONAL SERVICES	\$ 1,140,000	\$ -	\$ 286,777		\$ 853,223
SALARIES FULL-TIME	\$ 43,850	\$ 9,826			\$ 34,024
SECTION 125 CAFETERIA	\$ 7,150	\$ 1,563			\$ 5,587
TRANSFER OUT	\$ 209,100	\$ 52,275			\$ 156,825
<b>212 SLESF (COPS) FUND</b>					\$ -
PROFESSIONAL SERVICES	\$ 100,000			\$ 8,333	\$ 91,667
<b>215 LLMD-ASSMT DIST #67 FUND</b>					\$ -
GAS & ELECTRIC (SDG&E)	\$ 27,000				\$ 27,000
PROFESSIONAL SERVICES	\$ 2,000				\$ 2,000
<b>216 HOUSING AUTHORITY</b>					\$ -
FICA	\$ 3,529	\$ 779			\$ 2,750
PERS-CITY PORTION	\$ 8,788	\$ 5,049			\$ 3,739
PROFESSIONAL SERVICES	\$ 4,100	\$ -	\$ 330		\$ 3,770
SALARIES PART-TIME	\$ 46,133	\$ 10,185			\$ 35,948
UNEMPLOYMENT INSURANCE	\$ 434				\$ 434
<b>301 SA DEBT SERVICE FUND</b>					\$ -
BOND INTEREST (2010 TAB)	\$ 1,051,836	\$ (86,171)			\$ 1,138,007
BOND PRINCIPAL (2010 TAB)	\$ 245,000				\$ 245,000
INTEREST BOND (2013 TAB)	\$ 762,957	\$ (65,872)			\$ 828,829
<b>303 REDEV OBLIG RETIRE FUND</b>					\$ -
ATTORNEY SERVICES	\$ 90,000	\$ -	\$ 9,445		\$ 80,555
AUTO ALLOWANCE		\$ 30			\$ (30)
CELL PHONE ALLOWANCE		\$ 5			\$ (5)
FICA		\$ 79			\$ (79)
OTHER SERVICES & CHARGES	\$ 9,000		\$ 66		\$ 8,934
PERS-CITY PORTION		\$ 104			\$ (104)
PROFESSIONAL SERVICES	\$ 200,000	\$ (976)	\$ 18,984		\$ 181,992

City of Imperial Beach  
Warrant Register as Budgeted (FY2016)  
Current as of 11/01/2015

	Budget	Previous Warrant		2015-10-23	2015-10-29	Remaining Budget
		Registers				
SALARIES FULL-TIME	\$ 250,000	\$	951			\$ 249,049
SECTION 125 CAFETERIA		\$	112			\$ (112)
TRANSFER OUT	\$ 2,059,793					\$ 2,059,793
<b>401 CAPITAL IMPROVEMENT FUND</b>						\$ -
AUTO ALLOWANCE	\$ 2,690	\$	-			\$ 2,690
CELL PHONE ALLOWANCE	\$ 900	\$	-			\$ 900
FICA	\$ 11,200	\$	15			\$ 11,185
PERS-CITY PORTION	\$ 15,190	\$	21			\$ 15,169
PROFESSIONAL SERVICES	\$ 3,681,250	\$	-			\$ 3,681,250
SALARIES FULL-TIME	\$ 138,590	\$	192			\$ 138,398
SECTION 125 CAFETERIA	\$ 25,180	\$	10			\$ 25,170
<b>402 C.I.P. 2010 BOND</b>						\$ -
AUTO ALLOWANCE	\$ 700	\$	166			\$ 534
CELL PHONE ALLOWANCE	\$ 240	\$	55			\$ 185
FICA	\$ 13,950	\$	1,197			\$ 12,753
PERS-CITY PORTION	\$ 18,980	\$	1,629			\$ 17,351
PROFESSIONAL SERVICES	\$ 4,225,002	\$	-	\$ 6,753	\$ 207,152	\$ 4,011,098
SALARIES FULL-TIME	\$ 173,070	\$	14,968			\$ 158,102
SECTION 125 CAFETERIA	\$ 12,510	\$	2,090			\$ 10,420
<b>420 PARKS MAJOR MAINTENAN CIP</b>						\$ -
AUTO ALLOWANCE		\$	18			\$ (18)
CELL PHONE ALLOWANCE		\$	4			\$ (4)
FICA		\$	37			\$ (37)
PERS-CITY PORTION		\$	50			\$ (50)
PROFESSIONAL SERVICES	\$ 225,000					\$ 225,000
SALARIES FULL-TIME		\$	453			\$ (453)
SECTION 125 CAFETERIA		\$	80			\$ (80)
<b>501 VEHICLE REPLACEMENT/MAINT</b>						\$ -
FEES & LICENSES	\$ 3,150	\$	1,921	\$ 110		\$ 1,119
FICA	\$ 9,373	\$	3,517			\$ 5,856
FIRE EXTINGUISHER SERVICE	\$ 400					\$ 400
LIFE INSURANCE	\$ 265	\$	49			\$ 216
MAINTENANCE & REPAIR	\$ 11,100	\$	-	\$ 149		\$ 10,951
OPERATING SUPPLIES	\$ 4,100	\$	60			\$ 4,040
OTHER SERVICES & CHARGES	\$ 2,400	\$	-			\$ 2,400
OVERTIME	\$ 300					\$ 300
PERS-CITY PORTION	\$ 23,762	\$	15,398			\$ 8,364
SALARIES FULL-TIME	\$ 106,734	\$	44,073			\$ 62,661
SECTION 125 CAFETERIA	\$ 25,760	\$	5,982			\$ 19,778
SMALL TOOLS/NON-CAPITAL	\$ 12,000	\$	-			\$ 12,000
TEMPORARY STAFFING	\$ 18,000	\$	-		\$ 1,732	\$ 16,268
UNEMPLOYMENT INSURANCE	\$ 868					\$ 868
VEHICLE OPERATE-FUEL/OIL	\$ 240,200	\$	-	\$ 3,088	\$ 5,822	\$ 231,291
VEHICLE OPERATE-PARTS M&O	\$ 25,000	\$	893	\$ 62		\$ 24,045
WORKER'S COMP INSURANCE	\$ 3,266	\$	3,266			\$ -
<b>502 RISK MANAGEMENT FUND</b>						\$ -
ATTORNEY SERVICES	\$ 75,000	\$	-	\$ 16,335		\$ 58,665
AUTO ALLOWANCE	\$ 1,980	\$	562			\$ 1,418
CELL PHONE ALLOWANCE	\$ 600	\$	76			\$ 524
FICA	\$ 5,911	\$	1,674			\$ 4,237

City of Imperial Beach  
Warrant Register as Budgeted (FY2016)  
Current as of 11/01/2015

	Budget	Previous Warrant Registers	2015-10-23	2015-10-29	Remaining Budget
INSURANCE PREMIUM/DEPOSIT	\$ 155,622	\$ -			\$ 155,622
INSURANCE PREMIUM/WK COMP	\$ 84,144	\$ 10,744			\$ 73,400
LIFE INSURANCE	\$ 269	\$ 86			\$ 183
MGT MEDICAL REIMBURSEMENT	\$ 126				\$ 126
OPERATING SUPPLIES	\$ 1,000				\$ 1,000
OTHER SERVICES & CHARGES		\$ -	\$ 380	\$ 52	\$ (432)
PAYMENT OF CLAIMS	\$ 50,000				\$ 50,000
PERS-CITY PORTION	\$ 9,080	\$ 2,255			\$ 6,825
PYMT OF WORK COMP CLAIMS	\$ 150,000	\$ 108,691			\$ 41,309
SALARIES FULL-TIME	\$ 70,512	\$ 20,422			\$ 50,090
SECTION 125 CAFETERIA	\$ 9,947	\$ 3,148			\$ 6,799
TECHNICAL SERVICES	\$ 1,000	\$ -			\$ 1,000
THIRD PARTY ADMIN (W/C)	\$ 25,970	\$ -			\$ 25,970
UNEMPLOYMENT INSURANCE	\$ 347				\$ 347
WORKER'S COMP INSURANCE	\$ 1,025	\$ 1,025			\$ -
<b>503 TECHNOLOGY/COMMUNICATIONS</b>					\$ -
AUTO ALLOWANCE	\$ 4,800	\$ 991			\$ 3,809
CELL PHONE ALLOWANCE	\$ 960	\$ 147			\$ 813
EQUIPMENT	\$ 30,000				\$ 30,000
FEES & LICENSES	\$ 7,164	\$ -	\$ 999		\$ 6,165
FICA	\$ 13,516	\$ 3,045			\$ 10,471
H.T.E. MAINTENANCE	\$ 37,500	\$ -			\$ 37,500
LIFE INSURANCE	\$ 571	\$ 189			\$ 382
MAINTENANCE & REPAIR	\$ 1,400				\$ 1,400
MEMBERSHIP DUES	\$ 640	\$ -			\$ 640
MGT MEDICAL REIMBURSEMENT	\$ 84				\$ 84
OFFICE SUPPLIES	\$ 500				\$ 500
OPERATING SUPPLIES	\$ 7,000	\$ -			\$ 7,000
OVERTIME		\$ 663			\$ (663)
PARS CITY CONTRIBUTION	\$ 883	\$ 215			\$ 668
PERS-CITY PORTION	\$ 19,271	\$ 11,612			\$ 7,659
POSTAGE & FREIGHT	\$ 200	\$ -			\$ 200
PROFESSIONAL SERVICES	\$ 12,850	\$ -	\$ 1,600		\$ 11,250
QUESYST	\$ 8,000				\$ 8,000
SALARIES FULL-TIME	\$ 130,702	\$ 33,865			\$ 96,837
SALARIES PART-TIME	\$ 23,559	\$ 5,745			\$ 17,814
SECTION 125 CAFETERIA	\$ 26,001	\$ 5,485			\$ 20,516
SMALL TOOLS/NON-CAPITAL	\$ 24,600	\$ -	\$ 156		\$ 24,444
TECHNICAL SERVICES	\$ 47,020	\$ 230	\$ 50		\$ 46,740
TRAVEL, TRAINING, MEETING	\$ 4,950				\$ 4,950
UNEMPLOYMENT INSURANCE	\$ 1,389	\$ 119			\$ 1,270
UTILITIES-CELL PHONES	\$ 4,000	\$ -	\$ 194		\$ 3,806
UTILITIES-TELEPHONE	\$ 12,000	\$ 2,133		\$ 4,009	\$ 5,859
<b>504 FACILITY MAINT/REPLACEMNT</b>					\$ -
AUTO ALLOWANCE		\$ 22			\$ (22)
CELL PHONE ALLOWANCE		\$ 7			\$ (7)
FICA		\$ 70			\$ (70)
PERS-CITY PORTION		\$ 92			\$ (92)
PROFESSIONAL SERVICES	\$ 100,000	\$ -	\$ 15,661		\$ 84,339
SALARIES FULL-TIME		\$ 838			\$ (838)

City of Imperial Beach  
Warrant Register as Budgeted (FY2016)  
Current as of 11/01/2015

	Budget	Previous Warrant Registers		2015-10-23	2015-10-29	Remaining Budget
SECTION 125 CAFETERIA		\$ 144				\$ (144)
TECHNICAL SERVICES	\$ 58,600	\$ -				\$ 58,600
<b>601 SEWER ENTERPRISE FUND</b>						\$ -
AUTO ALLOWANCE		\$ 574				\$ (574)
CELL PHONE ALLOWANCE		\$ 106				\$ (106)
EQUIPMENT	\$ 40,400	\$ -				\$ 40,400
FEES & LICENSES	\$ 2,950					\$ 2,950
FICA	\$ 20,686	\$ 8,194				\$ 12,492
GAS & ELECTRIC (SDG&E)	\$ 68,000					\$ 68,000
LIFE INSURANCE	\$ 664	\$ 202				\$ 462
MAINTENANCE & REPAIR	\$ 40,800	\$ -	\$ 2,241			\$ 38,559
MEMBERSHIP DUES	\$ 900	\$ -				\$ 900
OPERATING SUPPLIES	\$ 13,895	\$ 357	\$ 983			\$ 12,555
OTHER SERVICES & CHARGES	\$ 8,400					\$ 8,400
OVERTIME	\$ 12,200	\$ 5,580				\$ 6,620
PERS-CITY PORTION	\$ 48,138	\$ 8,673				\$ 39,465
PROFESSIONAL SERVICES	\$ 2,134,360	\$ -	\$ 5,817	\$ 46,327		\$ 2,082,216
RENT-EQUIPMENT	\$ 1,000					\$ 1,000
SALARIES FULL-TIME	\$ 252,693	\$ 90,301				\$ 162,392
SECTION 125 CAFETERIA	\$ 57,094	\$ 16,025				\$ 41,069
SECURITY & ALARM	\$ 4,000	\$ -				\$ 4,000
SMALL TOOLS/NON-CAPITAL	\$ 3,000	\$ -				\$ 3,000
STAND-BY PAY	\$ 21,000	\$ 4,427				\$ 16,573
TECHNICAL SERVICES	\$ 2,681,200	\$ 108	\$ 113			\$ 2,680,979
TEMPORARY STAFFING	\$ 30,000	\$ -		\$ 1,776		\$ 28,224
TRAVEL, TRAINING, MEETING	\$ 5,200					\$ 5,200
UNEMPLOYMENT INSURANCE	\$ 2,170	\$ 434				\$ 1,736
UTILITIES-TELEPHONE	\$ 2,500	\$ -		\$ 20		\$ 2,480
UTILITIES-WATER	\$ 6,700	\$ (1,899)	\$ 9			\$ 8,599
WORKER'S COMP INSURANCE	\$ 6,532	\$ 6,532				\$ -
<b>Revenue</b>					\$ (2,530)	
<b>Asset</b>					\$ 285	
<b>Liability</b>			\$ 24,908	\$ 15,599		
<b>Fund Balance</b>						
<b>Grand Total</b>			\$ 626,919	\$ 871,694		

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STAFF REPORT  
CITY OF IMPERIAL BEACH

TO: HONORABLE MAYOR AND CITY COUNCIL  
FROM: ANDY HALL, CITY MANAGER *AH*  
MEETING DATE: NOVEMBER 18, 2015  
ORIGINATING DEPT.: DOUG BRADLEY ADMINISTRATIVE SERVICES DEPARTMENT *DB*  
SUBJECT: RECEIVE TREASURER'S REPORT

---

**EXECUTIVE SUMMARY:**

The monthly treasurer's report is submitted for review. Contained in this report is a complete listing of assets, monthly transactions, portfolio summary, statement of compliance with investment policy and a statement that the city has adequate funds to meet cash flow needs.

**RECOMMENDATION:**

Staff recommends that the City Council receive the monthly treasurer's report.

**RATIONALE:**

In compliance with the Investment Policy, staff is providing a monthly Treasurers Report which details the City's investment portfolio.

**OPTIONS:**

1. Receive the monthly treasurer's report.

**BACKGROUND:**

The City staff has been directed to provide a monthly treasurers report. Within this report is a detailed asset listing, monthly transaction history, a portfolio summary, a statement of compliance with the investment policy and a statement that the city has adequate funds to meet cash flow needs.

**ANALYSIS:**

The City has funds invested by Chandler Asset Management, in the Local Area Investment Fund, our checking account is with Union Bank, and has cash in an Escrow Account reserved for the 9<sup>th</sup> and Palm project. The total amount of cash deposits equal \$30,215,474. The estimated annual income from this investment is \$250,000.

The funds in which this cash belongs to are listed in the table below. Within each of these funds, the cash is categorized as unassigned, assigned, or restricted. The details of these designations can be found in the City's Financial Statements.

City of Imperial Beach  
Treasurer Report: Cash by Fund = Deposit Account  
Current as of 10/31/2015

CASH BY FUND (cash belongs here)

	Actual
GENERAL FUND	\$ 12,242,556
HOUSING AUTHORITY	\$ 550,193
2010 BOND FUND	\$ 5,122,241
OTHER GOVERNMENT FUNDS	\$ 1,786,119
SEWER FUND	\$ 1,682,214
INTERNAL SERVICES	\$ 4,509,800
AGENCY FUNDS	\$ 386,442
SUCCESSOR AGENCY	\$ 3,935,909
<b>Grand Total</b>	<b>\$ 30,215,474</b>

CASH DEPOSIT ACCOUNTS (cash deposited here)

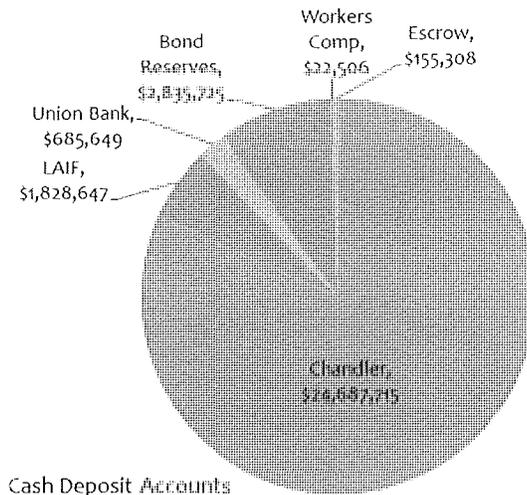
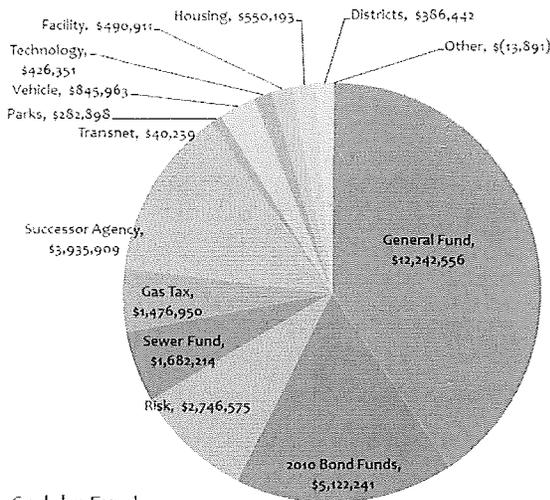
	Actual
CHANDLER ASSET MANAGEMENT	\$ 24,687,715
LOCAL AREA INVESTMENT FUND	\$ 1,828,647
UNION BANK	\$ 685,649
2010 BOND RESERVES	\$ 2,835,725
WORKERS COMP ACCOUNT	\$ 22,506
9TH AND PALM ESCROW ACCOUNT	\$ 155,308
<b>Grand Total</b>	<b>\$ 30,215,549</b>

Chadler Asset Management Reconciliation

Book Balance	\$ 24,687,715
Market Appreciation	\$ 93,010
<b>Statement Balance</b>	<b>\$ 24,780,725</b>

UNIOIN Bank Reconciliation

Book Balance	\$ 685,649
Outstanding Checks & Deposits	\$ 898,062
<b>Statement Balance</b>	<b>\$ 1,583,711</b>



The transactions and holdings as detailed in the monthly statement are in compliance with the City's Investment Policy (see attachment 1). The City has adequate funds to meet its cash flow requirements for the next six months.

**ENVIRONMENTAL DETERMINATION:**

Not a project as defined by CEQA.

**FISCAL IMPACT:**

The interest income is included in the fiscal budget.

Attachments:

1. Chandler Asset Management monthly account statement.

Note: Other investment statements available upon request.



# Monthly Account Statement

## City of Imperial Beach

October 1, 2015 through October 31, 2015

### Chandler Team

For questions about your account,  
please call (800) 317-4747 or

### Custodian

US Bank

***Information contained herein is confidential. We urge you to compare this statement to the one you receive from your qualified custodian. Prices are provided by IDC, an independent pricing source.***



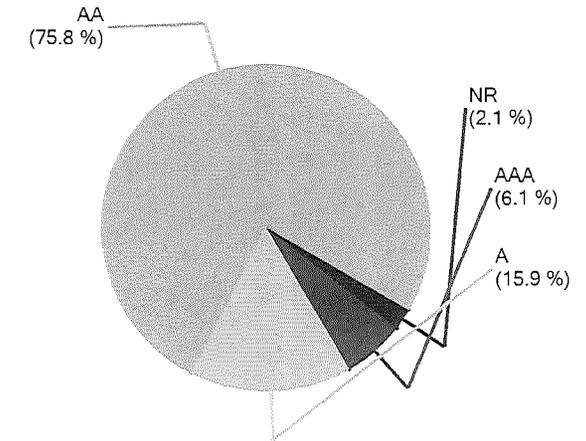
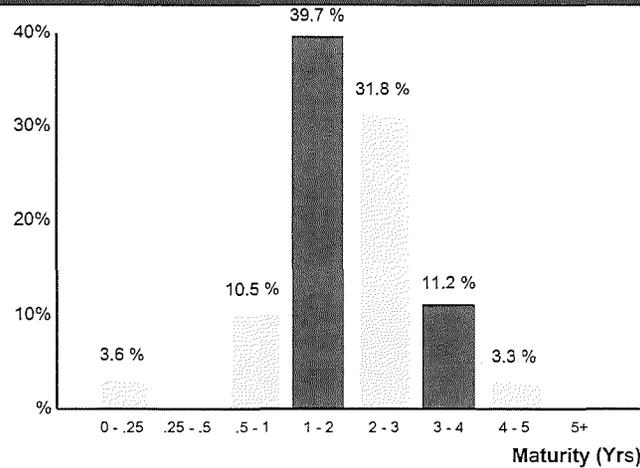
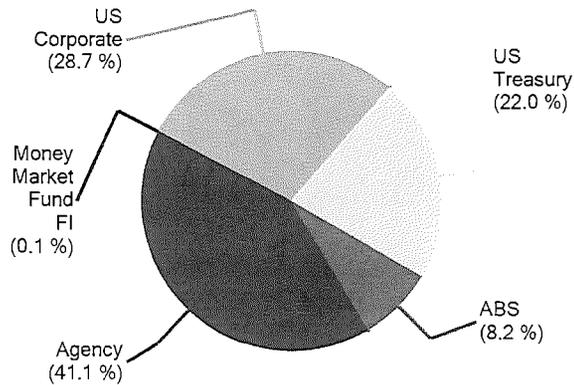
**PORTFOLIO CHARACTERISTICS      ACCOUNT SUMMARY      TOP ISSUERS**

Average Duration	1.66
Average Coupon	1.12 %
Average Purchase YTM	1.08 %
Average Market YTM	0.82 %
Average S&P/Moody Rating	AA/Aa1
Average Final Maturity	1.94 yrs
Average Life	1.80 yrs

	Beg. Values as of 9/30/15	End Values as of 10/31/15
<b>Market Value</b>	24,731,870	24,718,538
<b>Accrued Interest</b>	60,442	62,187
<b>Total Market Value</b>	<b>24,792,313</b>	<b>24,780,725</b>
<b>Income Earned</b>	21,376	21,943
<b>Cont/WD</b>		-2,167
<b>Par</b>	24,614,579	24,640,521
<b>Book Value</b>	24,606,881	24,625,719
<b>Cost Value</b>	24,637,045	24,659,749

Issuer	% Portfolio
Government of United States	22.0 %
Federal National Mortgage Assoc	13.8 %
Federal Home Loan Mortgage Corp	13.0 %
JP Morgan Chase & Co	8.2 %
Federal Home Loan Bank	8.0 %
Federal Farm Credit Bank	6.4 %
Berkshire Hathaway	4.1 %
Honda ABS	2.9 %
	<b>78.2 %</b>

**SECTOR ALLOCATION      MATURITY DISTRIBUTION      CREDIT QUALITY (S&P)**



**PERFORMANCE REVIEW**

Total Rate of Return As of 10/31/2015	Current Month	Latest 3 Months	Year To Date	1 Yr	Annualized			7/31/2013	Since 7/31/2013
					3 Yrs	5 Yrs	10 Yrs		
City of Imperial Beach	-0.04 %	0.26 %	1.03 %	1.00 %	N/A	N/A	N/A	0.96 %	2.17 %
BAML 1-3 Yr US Treasury Index	-0.10 %	0.16 %	0.88 %	0.78 %	N/A	N/A	N/A	0.75 %	1.70 %



## City of Imperial Beach

October 31, 2015

### COMPLIANCE WITH INVESTMENT POLICY

*Assets managed by Chandler Asset Management are in full compliance with State law and the City's investment policy.*

Category	Standard	Comment
Treasury Issues	No limitations	Complies
Federal Agencies	20% max callable notes	Complies
Municipal Securities	"A" rated; 5% max per issuer	Complies
Banker's Acceptances	"A-1" rated; "A"-rated issuer; 40% maximum; 5% max per issuer; <180 days maturity	Complies
Commercial Paper	"A-1" rated; "A"-rated issuer; 25% maximum; 5% max per issuer; <270 days maturity	Complies
Medium Term Notes	"A" rated; 30% maximum; 5% max per issuer; 5 years maximum maturity	Complies*
Negotiable Certificates of Deposit	"A" or "A-1" rated issuers; 30% maximum; 5% max per issuer; 5 years max maturity	Complies
Bank/Time Deposits	20% maximum; 5% max per issuer; FDIC Insured or Collateralized	Complies
Mortgage Pass-throughs, CMOs and Asset Backed Securities	"AA"-rated issue; "A"-rated issuer; 20% maximum; 5% max per ABS issuer	Complies
Repurchase Agreements	1 year maximum maturity	Complies
Money Market Mutual Funds	"AAA" rated or SEC adviser; 20% maximum; 10% max per fund	Complies
Local Government Investment Pools	not used by adviser	Complies
Local Agency Investment Fund	\$50 million per account	Complies
Weighted Average Maturity	3 years	Complies
Maximum Maturity	5 years	Complies

\*JP Morgan Chase represents 8.2% of the portfolio and is rated A3/A; however, it was purchased prior to November 2012.



### Reconciliation Summary

As of 10/31/2015

BOOK VALUE RECONCILIATION		
<b>Beginning Book Value</b>		<b>\$24,606,880.66</b>
<b>Acquisition</b>		
+ Security Purchases	\$657,975.80	
+ Money Market Fund Purchases	\$53,352.48	
+ Money Market Contributions	\$0.00	
+ Security Contributions	\$0.00	
+ Security Transfers	\$0.00	
<b>Total Acquisitions</b>		<b>\$711,328.28</b>
<b>Dispositions</b>		
- Security Sales	\$610,069.24	
- Money Market Fund Sales	\$49,346.91	
- MMF Withdrawals	\$2,167.17	
- Security Withdrawals	\$0.00	
- Security Transfers	\$0.00	
- Other Dispositions	\$0.00	
- Maturities	\$0.00	
- Calls	\$0.00	
- Principal Paydowns	\$30,896.28	
<b>Total Dispositions</b>		<b>\$692,479.60</b>
<b>Amortization/Accretion</b>		
+/- Net Accretion	(\$817.87)	
		(\$817.87)
<b>Gain/Loss on Dispositions</b>		
+/- Realized Gain/Loss	\$807.71	
		\$807.71
<b>Ending Book Value</b>		<b>\$24,625,719.18</b>

CASH TRANSACTION SUMMARY		
<b>BEGINNING BALANCE</b>		<b>\$21,799.59</b>
<b>Acquisition</b>		
Contributions	\$0.00	
Security Sale Proceeds	\$610,069.24	
Accrued Interest Received	\$692.87	
Interest Received	\$22,453.97	
Dividend Received	\$2.23	
Principal on Maturities	\$0.00	
Interest on Maturities	\$0.00	
Calls/Redemption (Principal)	\$0.00	
Interest from Calls/Redemption	\$0.00	
Principal Paydown	\$30,896.28	
<b>Total Acquisitions</b>	<b>\$664,114.59</b>	
<b>Disposition</b>		
Withdrawals	\$2,167.17	
Security Purchase	\$657,975.80	
Accrued Interest Paid	\$2,133.22	
<b>Total Dispositions</b>	<b>\$662,276.19</b>	
<b>Ending Book Value</b>		<b>\$23,637.99</b>



### Holdings Report

As of 10/31/15

CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
<b>ABS</b>									
43814CAC3	Honda Auto Receivables 2013-1 A3 0.48% Due 11/21/2016	31,293.31	02/12/2014 0.23 %	31,311.64 31,294.52	99.98 0.62 %	31,287.99 4.17	0.13 % (6.53)	NR / AAA AAA	1.06 0.12
89231MAC9	Toyota Auto Receivables Owner 2014-A 0.67% Due 12/15/2017	205,000.00	03/11/2014 0.68 %	204,962.12 204,983.79	99.90 0.85 %	204,795.00 61.04	0.83 % (188.79)	Aaa / AAA NR	2.13 0.56
89231TAB6	Toyota Auto Receivables Owner 2015-C 0.92% Due 2/15/2018	150,000.00	08/18/2015 0.93 %	149,987.94 149,988.83	100.08 0.83 %	150,115.50 61.33	0.61 % 126.67	Aaa / AAA NR	2.30 0.87
43814GAC4	Honda Auto Receivables 2014-2 A3 0.77% Due 3/19/2018	200,000.00	05/13/2014 0.52 %	199,975.96 199,987.60	99.87 0.93 %	199,740.00 55.61	0.81 % (247.60)	Aaa / AAA NR	2.38 0.80
47787VAC5	John Deere Owner Trust 2014-A A3 0.92% Due 4/16/2018	265,589.85	04/02/2014 0.93 %	265,547.30 265,569.35	99.84 1.15 %	265,159.59 108.60	1.07 % (409.76)	Aaa / NR AAA	2.46 0.71
43814HAC2	Honda Auto Receivables 2014-3 A3 0.88% Due 6/15/2018	200,000.00	08/12/2014 0.83 %	199,961.42 199,977.36	99.90 0.99 %	199,798.00 78.22	0.81 % (179.36)	NR / AAA AAA	2.62 0.97
161571GC2	Chase CHAIT Pool #2013-A8 1.01% Due 10/15/2018	195,000.00	09/03/2015 0.95 %	195,266.60 195,253.00	100.10 0.90 %	195,196.95 87.53	0.79 % (56.05)	Aaa / AAA AAA	2.96 0.94
477877AD6	John Deere Owner Trust 2014-B A3 1.07% Due 11/15/2018	265,000.00	Various 1.06 %	265,028.99 265,032.16	100.03 1.05 %	265,068.90 126.02	1.07 % 36.74	Aaa / NR AAA	3.04 1.15
89236WAC2	Toyota Auto Receivables Owner 2015-A 1.12% Due 2/15/2019	230,000.00	02/24/2015 1.00 %	229,965.22 229,973.02	99.97 1.14 %	229,924.10 114.49	0.93 % (48.92)	Aaa / AAA NR	3.30 1.53
43813NAC0	Honda Auto Receivables 2015-2 A3 1.04% Due 2/21/2019	280,000.00	05/13/2015 1.05 %	279,957.02 279,962.19	99.71 1.22 %	279,188.00 80.89	1.13 % (774.19)	NR / AAA AAA	3.31 1.60
<b>Total ABS</b>		<b>2,021,883.16</b>	<b>0.89 %</b>	<b>2,021,964.21</b> <b>2,022,021.82</b>	<b>1.02 %</b>	<b>2,020,274.03</b> <b>777.90</b>	<b>8.16 %</b> <b>(1,747.79)</b>	<b>Aaa / AAA</b> <b>Aaa</b>	<b>2.74</b> <b>1.03</b>

<b>AGENCY</b>									
31331J2S1	FFCB Note 1.5% Due 11/16/2015	370,000.00	08/20/2013 0.43 %	378,809.70 370,161.74	100.06 0.16 %	370,205.72 2,543.75	1.50 % 43.98	Aaa / AA+ AAA	0.04 0.04
313380L96	FHLB Note 0.5% Due 11/20/2015	485,000.00	07/17/2013 0.45 %	485,562.60 485,012.56	100.02 0.17 %	485,083.91 1,084.51	1.96 % 71.35	Aaa / AA+ AAA	0.05 0.05
3133834R9	FHLB Note 0.375% Due 6/24/2016	500,000.00	08/07/2013 0.58 %	497,105.00 499,349.93	99.97 0.42 %	499,856.50 661.46	2.02 % 506.57	Aaa / AA+ AAA	0.65 0.64
3135G0YE7	FNMA Note 0.625% Due 8/26/2016	375,000.00	10/29/2013 0.61 %	375,127.50 375,036.98	100.13 0.46 %	375,499.13 423.18	1.52 % 462.15	Aaa / AA+ AAA	0.82 0.82
3133ECWV2	FFCB Note 0.875% Due 12/7/2016	500,000.00	08/07/2013 0.87 %	500,130.00 500,042.94	100.43 0.48 %	502,141.00 1,750.00	2.03 % 2,098.06	Aaa / AA+ AAA	1.10 1.09
3130A0C65	FHLB Note 0.625% Due 12/28/2016	485,000.00	12/13/2013 0.72 %	483,666.25 484,489.89	100.09 0.55 %	485,437.96 1,035.68	1.96 % 948.07	Aaa / AA+ AAA	1.16 1.15
3135G0GY3	FNMA Note 1.25% Due 1/30/2017	290,000.00	Various 0.85 %	292,981.88 291,425.32	100.83 0.58 %	292,412.52 916.32	1.18 % 987.20	Aaa / AA+ AAA	1.25 1.24
3137EADC0	FHLMC Note 1% Due 3/8/2017	500,000.00	07/26/2013 0.99 %	500,160.00 500,059.85	100.54 0.60 %	502,711.00 736.11	2.03 % 2,651.15	Aaa / AA+ AAA	1.35 1.34



### Holdings Report

As of 10/31/15

CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
<b>AGENCY</b>									
3137EADF3	FHLMC Note 1.25% Due 5/12/2017	500,000.00	08/07/2013 1.07 %	503,265.00 501,326.93	100.86 0.69 %	504,283.50 2,934.03	2.05 % 2,956.57	Aaa / AA+ AAA	1.53 1.51
3137EADH9	FHLMC Note 1% Due 6/29/2017	190,000.00	01/29/2015 0.72 %	191,271.10 190,874.33	100.48 0.71 %	190,914.66 643.89	0.77 % 40.33	Aaa / AA+ AAA	1.66 1.64
3135G0MZ3	FNMA Note 0.875% Due 8/28/2017	500,000.00	03/06/2014 1.00 %	497,800.00 498,846.30	100.22 0.75 %	501,096.50 765.63	2.03 % 2,250.20	Aaa / AA+ AAA	1.83 1.81
3135G0ZL0	FNMA Note 1% Due 9/27/2017	420,000.00	Various 1.02 %	419,614.62 419,871.44	100.39 0.79 %	421,633.80 396.67	1.70 % 1,762.36	Aaa / AA+ AAA	1.91 1.88
3137EADL0	FHLMC Note 1% Due 9/29/2017	500,000.00	07/31/2014 1.19 %	497,116.50 498,258.92	100.33 0.83 %	501,629.50 444.44	2.03 % 3,370.58	Aaa / AA+ AAA	1.92 1.89
3133EDDV1	FFCB Note 1.16% Due 10/23/2017	185,000.00	01/29/2015 0.87 %	186,443.00 186,044.98	100.58 0.86 %	186,079.48 47.69	0.75 % 34.50	Aaa / AA+ AAA	1.98 1.95
3133EEQM5	FFCB Note 1.11% Due 2/20/2018	510,000.00	08/28/2015 0.94 %	512,065.50 511,923.84	100.30 0.98 %	511,512.15 1,116.48	2.07 % (411.69)	Aaa / AA+ AAA	2.31 2.26
3137EADP1	FHLMC Note 0.875% Due 3/7/2018	510,000.00	03/06/2014 1.29 %	501,677.31 505,118.04	99.87 0.93 %	509,351.79 669.38	2.06 % 4,233.75	Aaa / AA+ AAA	2.35 2.32
3130A4GJ5	FHLB Note 1.125% Due 4/25/2018	500,000.00	05/27/2015 1.02 %	501,467.00 501,250.33	100.52 0.91 %	502,623.50 93.75	2.03 % 1,373.17	Aaa / AA+ AAA	2.48 2.44
3135G0WJ8	FNMA Note 0.875% Due 5/21/2018	500,000.00	Various 1.44 %	490,030.70 493,049.74	99.71 0.99 %	498,550.00 1,944.45	2.02 % 5,500.26	Aaa / AA+ AAA	2.56 2.51
3135G0E33	FNMA Note 1.125% Due 7/20/2018	500,000.00	Various 1.20 %	498,934.27 499,062.68	100.30 1.01 %	501,491.00 1,578.13	2.03 % 2,428.32	Aaa / AA+ AAA	2.72 2.66
3135G0E58	FNMA Note 1.125% Due 10/19/2018	495,000.00	Various 1.14 %	494,705.15 494,733.22	100.10 1.09 %	495,511.34 185.63	2.00 % 778.12	Aaa / AA+ AAA	2.97 2.91
3137EADK2	FHLMC Note 1.25% Due 8/1/2019	500,000.00	04/29/2015 1.40 %	496,880.00 497,249.66	99.56 1.37 %	497,784.50 1,562.50	2.02 % 534.84	Aaa / AA+ AAA	3.75 3.64
3137EADM8	FHLMC Note 1.25% Due 10/2/2019	500,000.00	05/27/2015 1.51 %	494,500.00 495,043.77	99.27 1.44 %	496,353.50 503.47	2.01 % 1,309.73	Aaa / AA+ AAA	3.92 3.81
3135G0ZY2	FNMA Note 1.75% Due 11/26/2019	325,000.00	07/31/2015 1.50 %	328,447.28 328,244.24	101.12 1.47 %	328,626.68 2,448.78	1.34 % 382.44	Aaa / AA+ AAA	4.07 3.89
<b>Total Agency</b>		<b>10,140,000.00</b>	<b>1.01 %</b>	<b>10,127,760.36</b> <b>10,126,477.63</b>	<b>0.80 %</b>	<b>10,160,789.64</b> <b>24,485.93</b>	<b>41.10 %</b> <b>34,312.01</b>	<b>Aaa / AA+</b> <b>Aaa</b>	<b>1.96</b> <b>1.92</b>
<b>MONEY MARKET FUND FI</b>									
31846V203	First American Govt Obligation Fund	23,637.99	Various 0.00 %	23,637.99 23,637.99	1.00 0.00 %	23,637.99 0.00	0.10 % 0.00	Aaa / AAA NR	0.00 0.00
<b>Total Money Market Fund FI</b>		<b>23,637.99</b>	<b>N/A</b>	<b>23,637.99</b> <b>23,637.99</b>	<b>0.00 %</b>	<b>23,637.99</b> <b>0.00</b>	<b>0.10 %</b> <b>0.00</b>	<b>Aaa / AAA</b> <b>NR</b>	<b>0.00</b> <b>0.00</b>



### Holdings Report

As of 10/31/15

CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
<b>US CORPORATE</b>									
037833AH3	Apple Inc Note 0.45% Due 5/3/2016	365,000.00	07/18/2013 0.72 %	362,335.50 364,516.98	100.04 0.37 %	365,140.16 812.13	1.48 % 623.18	Aa1 / AA+ NR	0.51 0.50
38259PAC6	Google Inc Note 2.125% Due 5/19/2016	350,000.00	07/26/2013 0.72 %	363,604.50 352,659.73	100.97 0.35 %	353,406.55 3,346.88	1.44 % 746.82	Aa2 / AA NR	0.55 0.54
166764AC4	Chevron Corp. Note 0.889% Due 6/24/2016	350,000.00	07/19/2013 0.72 %	351,704.50 350,377.36	100.29 0.44 %	351,017.45 1,097.67	1.42 % 640.09	Aa1 / AA NR	0.65 0.64
88579YAD3	3M Co. Note 1.375% Due 9/29/2016	350,000.00	08/07/2013 0.83 %	355,827.50 351,696.29	100.73 0.57 %	352,567.25 427.78	1.42 % 870.96	Aa3 / AA- NR	0.92 0.91
458140AH3	Intel Corp Note 1.95% Due 10/1/2016	285,000.00	12/19/2013 0.79 %	294,014.55 287,984.07	101.25 0.58 %	288,574.19 463.13	1.17 % 590.12	A1 / A+ A+	0.92 0.91
084670BD9	Berkshire Hathaway Note 1.9% Due 1/31/2017	1,000,000.00	04/11/2012 1.61 %	1,013,489.00 1,003,510.52	101.32 0.84 %	1,013,156.00 4,802.78	4.11 % 9,645.48	Aa2 / AA A+	1.25 1.23
48125VLC2	JP Morgan Chase Floating Rate Note 1.36% Due 2/6/2017	2,000,000.00	02/01/2012 1.36 %	2,000,000.00 2,000,000.00	101.15 0.45 %	2,023,008.00 6,271.11	8.19 % 23,008.00	A3 / A NR	1.27 0.02
36962G5W0	General Electric Capital Corp Note 2.3% Due 4/27/2017	300,000.00	04/25/2014 1.19 %	309,714.00 304,825.89	101.86 1.04 %	305,586.60 76.67	1.23 % 760.71	A1 / AA+ NR	1.49 1.46
91159HHD5	US Bancorp Callable Note Cont 4/15/2017 1.65% Due 5/15/2017	300,000.00	04/29/2014 1.19 %	304,026.00 301,977.62	100.86 1.05 %	302,584.50 2,282.50	1.23 % 606.88	A1 / A+ AA	1.54 1.43
717081DJ9	Pfizer Inc. Note 1.1% Due 5/15/2017	100,000.00	05/12/2014 1.13 %	99,912.00 99,954.96	100.30 0.90 %	100,302.90 507.22	0.41 % 347.94	A1 / AA A+	1.54 1.52
02665WAQ4	American Honda Finance Note 1.55% Due 12/11/2017	215,000.00	12/08/2014 1.58 %	214,800.05 214,859.34	100.35 1.38 %	215,751.64 1,295.97	0.88 % 892.30	A1 / A+ NR	2.12 2.06
94974BFG0	Wells Fargo Corp Note 1.5% Due 1/16/2018	300,000.00	09/09/2014 1.64 %	298,596.00 299,074.32	100.36 1.33 %	301,081.80 1,312.50	1.22 % 2,007.48	A2 / A+ AA-	2.21 2.16
459200HZ7	IBM Corp Note 1.125% Due 2/6/2018	310,000.00	02/03/2015 1.23 %	309,054.50 309,285.70	99.76 1.23 %	309,261.58 823.44	1.25 % (24.12)	Aa3 / AA- A+	2.27 2.22
808513AK1	Charles Schwab Corp Callable Note Cont 2/10/2018 1.5% Due 3/10/2018	315,000.00	Various 1.50 %	314,969.60 314,987.77	100.19 1.41 %	315,603.22 669.38	1.28 % 615.45	A2 / A A	2.36 2.22
24422ESB6	John Deere Capital Corp Note 1.3% Due 3/12/2018	115,000.00	12/03/2014 1.55 %	114,088.05 114,339.41	99.56 1.49 %	114,494.92 203.49	0.46 % 155.51	A2 / A NR	2.36 2.31
747525AG8	Qualcomm Inc Note 1.4% Due 5/18/2018	370,000.00	Various 1.45 %	369,416.00 369,503.43	99.55 1.58 %	368,328.34 2,316.61	1.50 % (1,175.09)	A1 / A+ NR	2.55 2.48
<b>Total US Corporate</b>		<b>7,025,000.00</b>	<b>1.26 %</b>	<b>7,075,551.75</b> <b>7,039,553.39</b>	<b>0.78 %</b>	<b>7,079,865.10</b> <b>26,709.26</b>	<b>28.68 %</b> <b>40,311.71</b>	<b>A1 / AA-</b> <b>A+</b>	<b>1.40</b> <b>1.01</b>
<b>US TREASURY</b>									
912828RU6	US Treasury Note 0.875% Due 11/30/2016	500,000.00	08/07/2013 0.74 %	502,228.24 500,727.40	100.42 0.48 %	502,122.50 1,840.85	2.03 % 1,395.10	Aaa / AA+ AAA	1.08 1.07



### Holdings Report

As of 10/31/15

CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
<b>US TREASURY</b>									
912828SC5	US Treasury Note 0.875% Due 1/31/2017	500,000.00	07/17/2013 0.83 %	500,861.05 500,305.28	100.44 0.52 %	502,220.00 1,105.64	2.03 % 1,914.72	Aaa / AA+ AAA	1.25 1.24
912828C32	US Treasury Note 0.75% Due 3/15/2017	450,000.00	04/23/2014 0.86 %	448,612.83 449,340.70	100.23 0.58 %	451,037.25 435.78	1.82 % 1,696.55	Aaa / AA+ AAA	1.37 1.36
912828SS0	US Treasury Note 0.875% Due 4/30/2017	485,000.00	10/07/2013 0.90 %	484,509.05 484,793.80	100.37 0.62 %	486,812.45 11.66	1.96 % 2,018.65	Aaa / AA+ AAA	1.50 1.49
912828TW0	US Treasury Note 0.75% Due 10/31/2017	500,000.00	09/11/2014 1.14 %	493,946.99 496,140.88	99.97 0.76 %	499,857.00 10.30	2.02 % 3,716.12	Aaa / AA+ AAA	2.00 1.98
912828UJ7	US Treasury Note 0.875% Due 1/31/2018	500,000.00	10/29/2014 1.01 %	497,775.12 498,461.86	100.05 0.85 %	500,273.50 1,105.64	2.02 % 1,811.64	Aaa / AA+ AAA	2.25 2.22
912828UR9	US Treasury Note 0.75% Due 2/28/2018	500,000.00	12/04/2014 1.09 %	494,611.05 496,121.42	99.70 0.88 %	498,483.00 638.74	2.01 % 2,361.58	Aaa / AA+ AAA	2.33 2.30
912828RH5	US Treasury Note 1.375% Due 9/30/2018	500,000.00	12/04/2014 1.28 %	501,759.49 501,342.01	101.00 1.03 %	505,000.00 601.09	2.04 % 3,657.99	Aaa / AA+ AAA	2.92 2.85
912828WD8	US Treasury Note 1.25% Due 10/31/2018	500,000.00	10/29/2014 1.30 %	499,005.58 499,255.21	100.57 1.06 %	502,851.50 17.17	2.03 % 3,596.29	Aaa / AA+ AAA	3.00 2.94
912828SX9	US Treasury Note 1.125% Due 5/31/2019	495,000.00	09/29/2015 1.14 %	494,788.96 494,794.00	99.58 1.25 %	492,905.16 2,343.14	2.00 % (1,888.84)	Aaa / AA+ AAA	3.58 3.48
912828UB4	US Treasury Note 1% Due 11/30/2019	500,000.00	10/29/2015 1.37 %	492,736.05 492,745.79	98.48 1.38 %	492,409.00 2,103.83	2.00 % (336.79)	Aaa / AA+ AAA	4.08 3.97
<b>Total US Treasury</b>		<b>5,430,000.00</b>	<b>1.06 %</b>	<b>5,410,834.41</b> <b>5,414,028.35</b>	<b>0.86 %</b>	<b>5,433,971.36</b> <b>10,213.84</b>	<b>21.97 %</b> <b>19,943.01</b>	<b>Aaa / AA+</b> <b>Aaa</b>	<b>2.31</b> <b>2.27</b>
<b>TOTAL PORTFOLIO</b>		<b>24,640,521.15</b>	<b>1.08 %</b>	<b>24,659,748.72</b> <b>24,625,719.18</b>	<b>0.82 %</b>	<b>24,718,538.12</b> <b>62,186.93</b>	<b>100.00 %</b> <b>92,818.94</b>	<b>Aa1 / AA</b> <b>Aaa</b>	<b>1.94</b> <b>1.66</b>
<b>TOTAL MARKET VALUE PLUS ACCRUED</b>						<b>24,780,725.05</b>			



Transaction Ledger

9/30/15 Thru 10/31/15

Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
<b>ACQUISITIONS</b>										
Purchase	10/01/2015	31846V203	2,778.75	First American Govt Obligation Fund	1.000		2,778.75	0.00	2,778.75	0.00
Purchase	10/01/2015	31846V203	2.23	First American Govt Obligation Fund	1.000		2.23	0.00	2.23	0.00
Purchase	10/02/2015	31846V203	3,125.00	First American Govt Obligation Fund	1.000		3,125.00	0.00	3,125.00	0.00
Purchase	10/15/2015	31846V203	164.13	First American Govt Obligation Fund	1.000		164.13	0.00	164.13	0.00
Purchase	10/15/2015	31846V203	146.67	First American Govt Obligation Fund	1.000		146.67	0.00	146.67	0.00
Purchase	10/15/2015	31846V203	236.30	First American Govt Obligation Fund	1.000		236.30	0.00	236.30	0.00
Purchase	10/15/2015	31846V203	19,628.65	First American Govt Obligation Fund	1.000		19,628.65	0.00	19,628.65	0.00
Purchase	10/15/2015	31846V203	114.46	First American Govt Obligation Fund	1.000		114.46	0.00	114.46	0.00
Purchase	10/15/2015	31846V203	115.00	First American Govt Obligation Fund	1.000		115.00	0.00	115.00	0.00
Purchase	10/15/2015	31846V203	214.67	First American Govt Obligation Fund	1.000		214.67	0.00	214.67	0.00
Purchase	10/19/2015	31846V203	495.00	First American Govt Obligation Fund	1.000		495.00	0.00	495.00	0.00
Purchase	10/19/2015	31846V203	128.33	First American Govt Obligation Fund	1.000		128.33	0.00	128.33	0.00
Purchase	10/21/2015	31846V203	242.67	First American Govt Obligation Fund	1.000		242.67	0.00	242.67	0.00
Purchase	10/21/2015	31846V203	11,503.24	First American Govt Obligation Fund	1.000		11,503.24	0.00	11,503.24	0.00
Purchase	10/23/2015	31846V203	1,073.00	First American Govt Obligation Fund	1.000		1,073.00	0.00	1,073.00	0.00
Purchase	10/25/2015	31846V203	2,812.50	First American Govt Obligation Fund	1.000		2,812.50	0.00	2,812.50	0.00
Purchase	10/27/2015	31846V203	3,450.00	First American Govt Obligation Fund	1.000		3,450.00	0.00	3,450.00	0.00
Purchase	10/30/2015	3135G0E58	165,000.00	FNMA Note 1.125% Due 10/19/2018	100.145	1.08 %	165,239.75	56.72	165,296.47	0.00
Purchase	10/30/2015	912828UB4	500,000.00	US Treasury Note 1% Due 11/30/2019	98.547	1.37 %	492,736.05	2,076.50	494,812.55	0.00
Purchase	10/31/2015	31846V203	7,121.88	First American Govt Obligation Fund	1.000		7,121.88	0.00	7,121.88	0.00
	<b>Subtotal</b>		<b>718,352.48</b>				<b>711,328.28</b>	<b>2,133.22</b>	<b>713,461.50</b>	<b>0.00</b>
<b>TOTAL ACQUISITIONS</b>			<b>718,352.48</b>				<b>711,328.28</b>	<b>2,133.22</b>	<b>713,461.50</b>	<b>0.00</b>
<b>DISPOSITIONS</b>										
Sale	10/30/2015	3135G0YE7	110,000.00	FNMA Note 0.625% Due 8/26/2016	100.171	0.42 %	110,188.10	122.22	110,310.32	177.18
Sale	10/30/2015	31846V203	49,346.91	First American Govt Obligation Fund	1.000		49,346.91	0.00	49,346.91	0.00



Transaction Ledger

9/30/15 Thru 10/31/15

Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
<b>DISPOSITIONS</b>										
Sale	10/30/2015	912828VC1	500,000.00	US Treasury Note 0.25% Due 5/15/2016	99.976	0.29 %	499,881.14	570.65	500,451.79	630.53
			<b>Subtotal</b>				<b>659,416.15</b>	<b>692.87</b>	<b>660,109.02</b>	<b>807.71</b>
Paydown	10/15/2015	161571GC2	0.00	Chase CHAIT Pool #2013-A8 1.01% Due 10/15/2018	100.000		0.00	164.13	164.13	0.00
Paydown	10/15/2015	43814HAC2	0.00	Honda Auto Receivables 2014-3 A3 0.88% Due 6/15/2018	100.000		0.00	146.67	146.67	0.00
Paydown	10/15/2015	477877AD6	0.00	John Deere Owner Trust 2014-B A3 1.07% Due 11/15/2018	100.000		0.00	236.30	236.30	0.00
Paydown	10/15/2015	47787VAC5	19,410.15	John Deere Owner Trust 2014-A A3 0.92% Due 4/16/2018	100.000		19,410.15	218.50	19,628.65	0.00
Paydown	10/15/2015	89231MAC9	0.00	Toyota Auto Receivables Owner 2014-A 0.67% Due 12/15/2017	100.000		0.00	114.46	114.46	0.00
Paydown	10/15/2015	89231TAB6	0.00	Toyota Auto Receivables Owner 2015-C 0.92% Due 2/15/2018	100.000		0.00	115.00	115.00	0.00
Paydown	10/15/2015	89236WAC2	0.00	Toyota Auto Receivables Owner 2015-A 1.12% Due 2/15/2019	100.000		0.00	214.67	214.67	0.00
Paydown	10/19/2015	43814GAC4	0.00	Honda Auto Receivables 2014-2 A3 0.77% Due 3/19/2018	100.000		0.00	128.33	128.33	0.00
Paydown	10/21/2015	43813NAC0	0.00	Honda Auto Receivables 2015-2 A3 1.04% Due 2/21/2019	100.000		0.00	242.67	242.67	0.00
Paydown	10/21/2015	43814CAC3	11,486.13	Honda Auto Receivables 2013-1 A3 0.48% Due 11/21/2016	100.000		11,486.13	17.11	11,503.24	0.00
			<b>Subtotal</b>				<b>30,896.28</b>	<b>1,597.84</b>	<b>32,494.12</b>	<b>0.00</b>
Security Withdrawal	10/08/2015	31846V203	2,063.00	First American Govt Obligation Fund	1.000		2,063.00	0.00	2,063.00	0.00
Security Withdrawal	10/27/2015	31846V203	104.17	First American Govt Obligation Fund	1.000		104.17	0.00	104.17	0.00
			<b>Subtotal</b>				<b>2,167.17</b>	<b>0.00</b>	<b>2,167.17</b>	<b>0.00</b>
<b>TOTAL DISPOSITIONS</b>			<b>692,410.36</b>				<b>692,479.60</b>	<b>2,290.71</b>	<b>694,770.31</b>	<b>807.71</b>

**OTHER TRANSACTIONS**

Interest	10/01/2015	458140AH3	285,000.00	Intel Corp Note 1.95% Due 10/1/2016	0.000		2,778.75	0.00	2,778.75	0.00
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### Transaction Ledger

9/30/15 Thru 10/31/15

Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
<b>OTHER TRANSACTIONS</b>										
Interest	10/02/2015	3137EADM8	500,000.00	FHLMC Note 1.25% Due 10/2/2019	0.000		3,125.00	0.00	3,125.00	0.00
Interest	10/19/2015	3135G0E58	330,000.00	FNMA Note 1.125% Due 10/19/2018	0.000		495.00	0.00	495.00	0.00
Interest	10/23/2015	3133EDDV1	185,000.00	FFCB Note 1.16% Due 10/23/2017	0.000		1,073.00	0.00	1,073.00	0.00
Interest	10/25/2015	3130A4GJ5	500,000.00	FHLB Note 1.125% Due 4/25/2018	0.000		2,812.50	0.00	2,812.50	0.00
Interest	10/27/2015	36962G5W0	300,000.00	General Electric Capital Corp Note 2.3% Due 4/27/2017	0.000		3,450.00	0.00	3,450.00	0.00
Interest	10/31/2015	912828SS0	485,000.00	US Treasury Note 0.875% Due 4/30/2017	0.000		2,121.88	0.00	2,121.88	0.00
Interest	10/31/2015	912828TW0	500,000.00	US Treasury Note 0.75% Due 10/31/2017	0.000		1,875.00	0.00	1,875.00	0.00
Interest	10/31/2015	912828WD8	500,000.00	US Treasury Note 1.25% Due 10/31/2018	0.000		3,125.00	0.00	3,125.00	0.00
	<b>Subtotal</b>		<b>3,585,000.00</b>				<b>20,856.13</b>	<b>0.00</b>	<b>20,856.13</b>	<b>0.00</b>
Dividend	10/01/2015	31846V203	25,642.57	First American Govt Obligation Fund	0.000		2.23	0.00	2.23	0.00
	<b>Subtotal</b>		<b>25,642.57</b>				<b>2.23</b>	<b>0.00</b>	<b>2.23</b>	<b>0.00</b>
<b>TOTAL OTHER TRANSACTIONS</b>			<b>3,610,642.57</b>				<b>20,858.36</b>	<b>0.00</b>	<b>20,858.36</b>	<b>0.00</b>



Income Earned

9/30/15 Thru 10/31/15

CUSIP	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Unreal G/L Total Income
<b>Fixed Income</b>						
02665WAQ4	American Honda Finance Note 1.55% Due 12/11/2017	12/08/2014 12/11/2014 215,000.00	214,853.69 0.00 0.00 214,859.34	1,018.26 0.00 1,295.97 277.71	5.65 0.00 5.65 283.36	0.00 283.36
037833AH3	Apple Inc Note 0.45% Due 05/03/2016	07/18/2013 07/23/2013 365,000.00	364,435.60 0.00 0.00 364,516.98	675.25 0.00 812.13 136.88	81.38 0.00 81.38 218.26	0.00 218.26
084670BD9	Berkshire Hathaway Note 1.9% Due 01/31/2017	04/11/2012 04/11/2012 1,000,000.00	1,003,748.65 0.00 0.00 1,003,510.52	3,219.44 0.00 4,802.78 1,583.34	0.00 238.13 (238.13) 1,345.21	0.00 1,345.21
161571GC2	Chase CHAIT Pool #2013-A8 1.01% Due 10/15/2018	09/03/2015 09/04/2015 195,000.00	195,260.27 0.00 0.00 195,253.00	87.53 164.13 87.53 164.13	0.00 7.27 (7.27) 156.86	0.00 156.86
166764AC4	Chevron Corp. Note 0.889% Due 06/24/2016	07/19/2013 07/24/2013 350,000.00	350,426.92 0.00 0.00 350,377.36	838.38 0.00 1,097.67 259.29	0.00 49.56 (49.56) 209.73	0.00 209.73
24422ESB6	John Deere Capital Corp Note 1.3% Due 03/12/2018	12/03/2014 12/08/2014 115,000.00	114,315.65 0.00 0.00 114,339.41	78.90 0.00 203.49 124.59	23.76 0.00 23.76 148.35	0.00 148.35
3130A0C65	FHLB Note 0.625% Due 12/28/2016	12/13/2013 12/18/2013 485,000.00	484,452.51 0.00 0.00 484,489.89	783.07 0.00 1,035.68 252.61	37.38 0.00 37.38 289.99	0.00 289.99
3130A4GJ5	FHLB Note 1.125% Due 04/25/2018	05/27/2015 05/28/2015 500,000.00	501,293.11 0.00 0.00 501,250.33	2,437.50 2,812.50 93.75 468.75	0.00 42.78 (42.78) 425.97	0.00 425.97
31331J2S1	FFCB Note 1.5% Due 11/16/2015	08/20/2013 08/21/2013 370,000.00	370,496.02 0.00 0.00 370,161.74	2,081.25 0.00 2,543.75 462.50	0.00 334.28 (334.28) 128.22	0.00 128.22
313380L96	FHLB Note 0.5% Due 11/20/2015	07/17/2013 07/22/2013 485,000.00	485,033.06 0.00 0.00 485,012.56	882.43 0.00 1,084.51 202.08	0.00 20.50 (20.50) 181.58	0.00 181.58



Income Earned  
9/30/15 Thru 10/31/15

CUSIP	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Unreal G/L Total Income
3133834R9	FHLB Note 0.375% Due 06/24/2016	08/07/2013 08/08/2013 500,000.00	499,264.54 0.00 0.00 499,349.93	505.21 0.00 661.46 156.25	85.39 0.00 85.39 241.64	0.00 241.64
3133ECWV2	FFCB Note 0.875% Due 12/07/2016	08/07/2013 08/08/2013 500,000.00	500,046.25 0.00 0.00 500,042.94	1,385.42 0.00 1,750.00 364.58	0.00 3.31 (3.31) 361.27	0.00 361.27
3133EDDV1	FFCB Note 1.16% Due 10/23/2017	01/29/2015 01/30/2015 185,000.00	186,089.85 0.00 0.00 186,044.98	941.86 1,073.00 47.69 178.83	0.00 44.87 (44.87) 133.96	0.00 133.96
3133EEQM5	FFCB Note 1.11% Due 02/20/2018	08/28/2015 08/31/2015 510,000.00	511,994.67 0.00 0.00 511,923.84	644.73 0.00 1,116.48 471.75	0.00 70.83 (70.83) 400.92	0.00 400.92
3135G0E33	FNMA Note 1.125% Due 07/20/2018	Various Various 500,000.00	499,033.38 0.00 0.00 499,062.68	1,109.38 0.00 1,578.13 468.75	29.30 0.00 29.30 498.05	0.00 498.05
3135G0E58	FNMA Note 1.125% Due 10/19/2018	Various Various 495,000.00	329,479.42 165,239.75 0.00 494,733.22	309.38 438.28 185.63 314.53	14.49 0.44 14.05 328.58	0.00 328.58
3135G0GY3	FNMA Note 1.25% Due 01/30/2017	Various Various 290,000.00	291,522.21 0.00 0.00 291,425.32	614.24 0.00 916.32 302.08	0.00 96.89 (96.89) 205.19	0.00 205.19
3135G0MZ3	FNMA Note 0.875% Due 08/28/2017	03/06/2014 03/07/2014 500,000.00	498,792.60 0.00 0.00 498,846.30	401.04 0.00 765.63 364.59	53.70 0.00 53.70 418.29	0.00 418.29
3135G0WJ8	FNMA Note 0.875% Due 05/21/2018	Various Various 500,000.00	492,818.56 0.00 0.00 493,049.74	1,579.86 0.00 1,944.45 364.59	231.18 0.00 231.18 595.77	0.00 595.77
3135G0YE7	FNMA Note 0.625% Due 08/26/2016	10/29/2013 10/30/2013 375,000.00	485,052.78 0.00 110,010.92 375,036.98	294.70 122.22 423.18 250.70	0.00 4.88 (4.88) 245.82	0.00 245.82
3135G0ZL0	FNMA Note 1% Due 09/27/2017	Various Various 420,000.00	419,865.72 0.00 0.00 419,871.44	46.67 0.00 396.67 350.00	23.52 17.80 5.72 355.72	0.00 355.72



Income Earned  
9/30/15 Thru 10/31/15

CUSIP	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Unreal G/L Total Income
3135G0ZY2	FNMA Note 1.75% Due 11/26/2019	07/31/2015 07/31/2015 325,000.00	328,311.92 0.00 0.00 328,244.24	1,974.83 0.00 2,448.78 473.95	0.00 67.68 (67.68) 406.27	0.00 0.00 0.00 406.27
3137EADC0	FHLMC Note 1% Due 03/08/2017	07/26/2013 07/29/2013 500,000.00	500,063.61 0.00 0.00 500,059.85	319.44 0.00 736.11 416.67	0.00 3.76 (3.76) 412.91	0.00 0.00 0.00 412.91
3137EADF3	FHLMC Note 1.25% Due 05/12/2017	08/07/2013 08/08/2013 500,000.00	501,400.64 0.00 0.00 501,326.93	2,413.19 0.00 2,934.03 520.84	0.00 73.71 (73.71) 447.13	0.00 0.00 0.00 447.13
3137EADH9	FHLMC Note 1% Due 06/29/2017	01/29/2015 01/30/2015 190,000.00	190,919.06 0.00 0.00 190,874.33	485.56 0.00 643.89 158.33	0.00 44.73 (44.73) 113.60	0.00 0.00 0.00 113.60
3137EADK2	FHLMC Note 1.25% Due 08/01/2019	04/29/2015 05/01/2015 500,000.00	497,187.38 0.00 0.00 497,249.66	1,041.67 0.00 1,562.50 520.83	62.28 0.00 62.28 583.11	0.00 0.00 0.00 583.11
3137EADL0	FHLMC Note 1% Due 09/29/2017	07/31/2014 07/31/2014 500,000.00	498,181.60 0.00 0.00 498,258.92	27.78 0.00 444.44 416.66	77.32 0.00 77.32 493.98	0.00 0.00 0.00 493.98
3137EADM8	FHLMC Note 1.25% Due 10/02/2019	05/27/2015 05/28/2015 500,000.00	494,936.40 0.00 0.00 495,043.77	3,107.64 3,125.00 503.47 520.83	107.37 0.00 107.37 628.20	0.00 0.00 0.00 628.20
3137EADP1	FHLMC Note 0.875% Due 03/07/2018	03/06/2014 03/07/2014 510,000.00	504,941.45 0.00 0.00 505,118.04	297.50 0.00 669.38 371.88	176.59 0.00 176.59 548.47	0.00 0.00 0.00 548.47
36962G5W0	General Electric Capital Corp Note 2.3% Due 04/27/2017	04/25/2014 04/30/2014 300,000.00	305,101.41 0.00 0.00 304,825.89	2,951.67 3,450.00 76.67 575.00	0.00 275.52 (275.52) 299.48	0.00 0.00 0.00 299.48
38259PAC6	Google Inc Note 2.125% Due 05/19/2016	07/26/2013 07/31/2013 350,000.00	353,071.98 0.00 0.00 352,659.73	2,727.08 0.00 3,346.88 619.80	0.00 412.25 (412.25) 207.55	0.00 0.00 0.00 207.55
43813NAC0	Honda Auto Receivables 2015-2 A3 1.04% Due 02/21/2019	05/13/2015 05/20/2015 280,000.00	279,961.21 0.00 0.00 279,962.19	80.89 242.67 80.89 242.67	0.98 0.00 0.98 243.65	0.00 0.00 0.00 243.65



Income Earned

9/30/15 Thru 10/31/15

CUSIP	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Acct/Amort Income Earned	Unreal G/L Total Income
43814CAC3	Honda Auto Receivables 2013-1 A3 0.48% Due 11/21/2016	02/12/2014 02/18/2014 31,293.31	42,782.27 0.00 11,486.13 31,294.52	5.70 17.11 4.17 15.58	0.00 1.62 (1.62) 13.96	0.00 13.96
43814GAC4	Honda Auto Receivables 2014-2 A3 0.77% Due 03/19/2018	05/13/2014 05/21/2014 200,000.00	199,986.91 0.00 0.00 199,987.60	55.61 128.33 55.61 128.33	0.69 0.00 0.69 129.02	0.00 129.02
43814HAC2	Honda Auto Receivables 2014-3 A3 0.88% Due 06/15/2018	08/12/2014 08/20/2014 200,000.00	199,976.23 0.00 0.00 199,977.36	78.22 146.67 78.22 146.67	1.13 0.00 1.13 147.80	0.00 147.80
458140AH3	Intel Corp Note 1.95% Due 10/01/2016	12/19/2013 12/24/2013 285,000.00	288,260.20 0.00 0.00 287,984.07	2,778.75 2,778.75 463.13 463.13	0.00 276.13 (276.13) 187.00	0.00 187.00
459200HZ7	IBM Corp Note 1.125% Due 02/06/2018	02/03/2015 02/06/2015 310,000.00	309,258.96 0.00 0.00 309,285.70	532.81 0.00 823.44 290.63	26.74 0.00 26.74 317.37	0.00 317.37
477877AD6	John Deere Owner Trust 2014-B A3 1.07% Due 11/15/2018	Various Various 265,000.00	265,033.50 0.00 0.00 265,032.16	126.02 236.30 126.02 236.30	1.30 2.64 (1.34) 234.96	0.00 234.96
47787VAC5	John Deere Owner Trust 2014-A A3 0.92% Due 04/16/2018	04/02/2014 04/09/2014 265,589.85	284,976.71 0.00 19,410.15 265,569.35	116.53 218.50 108.60 210.57	2.79 0.00 2.79 213.36	0.00 213.36
48125VLC2	JP Morgan Chase Floating Rate Note 1.36% Due 02/06/2017	02/01/2012 02/06/2012 2,000,000.00	2,000,000.00 0.00 0.00 2,000,000.00	4,004.44 0.00 6,271.11 2,266.67	0.00 0.00 0.00 2,266.67	0.00 2,266.67
717081DJ9	Pfizer Inc. Note 1.1% Due 05/15/2017	05/12/2014 05/15/2014 100,000.00	99,952.47 0.00 0.00 99,954.96	415.56 0.00 507.22 91.66	2.49 0.00 2.49 94.15	0.00 94.15
747525AG8	Qualcomm Inc Note 1.4% Due 05/18/2018	Various Various 370,000.00	369,486.87 0.00 0.00 369,503.43	1,884.95 0.00 2,316.61 431.66	16.56 0.00 16.56 448.22	0.00 448.22
808513AK1	Charles Schwab Corp Callable Note Cont 2/10/2018 1.5% Due 03/10/2018	Various Various 315,000.00	314,987.32 0.00 0.00 314,987.77	275.63 0.00 669.38 393.75	9.45 9.00 0.45 394.20	0.00 394.20



Income Earned  
9/30/15 Thru 10/31/15

CUSIP	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Unreal G/L Total Income
88579YAD3	3M Co. Note 1.375% Due 09/29/2016	08/07/2013 08/12/2013 350,000.00	351,854.20 0.00 0.00 351,696.29	26.74 0.00 427.78 401.04	0.00 157.91 (157.91) 243.13	0.00 0.00 0.00 243.13
89231MAC9	Toyota Auto Receivables Owner 2014-A 0.67% Due 12/15/2017	03/11/2014 03/19/2014 205,000.00	204,982.65 0.00 0.00 204,983.79	61.04 114.46 61.04 114.46	1.14 0.00 1.14 115.60	0.00 0.00 0.00 115.60
89231TAB6	Toyota Auto Receivables Owner 2015-C 0.92% Due 02/15/2018	08/18/2015 08/26/2015 150,000.00	149,988.42 0.00 0.00 149,988.83	61.33 115.00 61.33 115.00	0.41 0.00 0.41 115.41	0.00 0.00 0.00 115.41
89236WAC2	Toyota Auto Receivables Owner 2015-A 1.12% Due 02/15/2019	02/24/2015 03/04/2015 230,000.00	229,972.02 0.00 0.00 229,973.02	114.49 214.67 114.49 214.67	1.00 0.00 1.00 215.67	0.00 0.00 0.00 215.67
91159HHD5	US Bancorp Callable Note Cont 4/15/2017 1.65% Due 05/15/2017	04/29/2014 04/30/2014 300,000.00	302,093.07 0.00 0.00 301,977.62	1,870.00 0.00 2,282.50 412.50	0.00 115.45 (115.45) 297.05	0.00 0.00 0.00 297.05
912828C32	US Treasury Note 0.75% Due 03/15/2017	04/23/2014 04/28/2014 450,000.00	449,299.82 0.00 0.00 449,340.70	148.35 0.00 435.78 287.43	40.88 0.00 40.88 328.31	0.00 0.00 0.00 328.31
912828RH5	US Treasury Note 1.375% Due 09/30/2018	12/04/2014 12/05/2014 500,000.00	501,381.11 0.00 0.00 501,342.01	18.78 0.00 601.09 582.31	0.00 39.10 (39.10) 543.21	0.00 0.00 0.00 543.21
912828RU6	US Treasury Note 0.875% Due 11/30/2016	08/07/2013 08/08/2013 500,000.00	500,784.49 0.00 0.00 500,727.40	1,470.29 0.00 1,840.85 370.56	0.00 57.09 (57.09) 313.47	0.00 0.00 0.00 313.47
912828SC5	US Treasury Note 0.875% Due 01/31/2017	07/17/2013 07/22/2013 500,000.00	500,325.98 0.00 0.00 500,305.28	737.09 0.00 1,105.64 368.55	0.00 20.70 (20.70) 347.85	0.00 0.00 0.00 347.85
912828SS0	US Treasury Note 0.875% Due 04/30/2017	10/07/2013 10/08/2013 485,000.00	484,782.09 0.00 0.00 484,793.80	1,775.92 2,121.88 11.66 357.62	11.71 0.00 11.71 369.33	0.00 0.00 0.00 369.33
912828SX9	US Treasury Note 1.125% Due 05/31/2019	09/29/2015 09/30/2015 495,000.00	494,789.12 0.00 0.00 494,794.00	1,871.47 0.00 2,343.14 471.67	4.88 0.00 4.88 476.55	0.00 0.00 0.00 476.55



**Income Earned**

9/30/15 Thru 10/31/15

CUSIP	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Unreal G/L Total Income
912828TW0	US Treasury Note 0.75% Due 10/31/2017	09/11/2014 09/12/2014 500,000.00	495,977.00 0.00 0.00 496,140.88	1,569.29 1,875.00 10.30 316.01	163.88 0.00 163.88 479.89	0.00 479.89
912828UB4	US Treasury Note 1% Due 11/30/2019	10/29/2015 10/30/2015 500,000.00	0.00 492,736.05 0.00 492,745.79	0.00 (2,076.50) 2,103.83 27.33	9.74 0.00 9.74 37.07	0.00 37.07
912828UJ7	US Treasury Note 0.875% Due 01/31/2018	10/29/2014 10/30/2014 500,000.00	498,403.85 0.00 0.00 498,461.86	737.09 0.00 1,105.64 368.55	58.01 0.00 58.01 426.56	0.00 426.56
912828UR9	US Treasury Note 0.75% Due 02/28/2018	12/04/2014 12/05/2014 500,000.00	495,979.96 0.00 0.00 496,121.42	319.37 0.00 638.74 319.37	141.46 0.00 141.46 460.83	0.00 460.83
912828VC1	US Treasury Note Due 05/15/2016	08/07/2013 08/08/2013 0.00	499,140.85 0.00 499,250.61 0.00	472.15 570.65 0.00 98.50	109.76 0.00 109.76 208.26	0.00 208.26
912828WD8	US Treasury Note 1.25% Due 10/31/2018	10/29/2014 10/30/2014 500,000.00	499,234.12 0.00 0.00 499,255.21	2,615.49 3,125.00 17.17 526.68	21.09 0.00 21.09 547.77	0.00 547.77
94974BFG0	Wells Fargo Corp Note 1.5% Due 01/16/2018	09/09/2014 09/10/2014 300,000.00	299,038.76 0.00 0.00 299,074.32	937.50 0.00 1,312.50 375.00	35.56 0.00 35.56 410.56	0.00 410.56
			<b>24,585,081.07</b>	<b>60,442.36</b>	<b>1,670.96</b>	
			<b>657,975.80</b>	<b>21,013.62</b>	<b>2,488.83</b>	
			<b>640,157.81</b>	<b>62,186.93</b>	<b>(817.87)</b>	<b>0.00</b>
<b>TOTAL Fixed Income</b>		<b>24,616,883.16</b>	<b>24,602,081.19</b>	<b>22,758.19</b>	<b>21,940.32</b>	<b>21,940.32</b>



**Income Earned**

9/30/15 Thru 10/31/15

CUSIP	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Unreal G/L Total Income
<b>Cash &amp; Equivalent</b>						
31846V203	First American Govt Obligation Fund		21,799.59	0.00	0.00	
		Various	53,352.48	2.23	0.00	
		Various	51,514.08	0.00	0.00	0.00
		23,637.99	23,637.99	2.23	2.23	2.23
			21,799.59	0.00	0.00	
			53,352.48	2.23	0.00	
			51,514.08	0.00	0.00	0.00
<b>TOTAL Cash &amp; Equivalent</b>		<b>23,637.99</b>	<b>23,637.99</b>	<b>2.23</b>	<b>2.23</b>	<b>2.23</b>
			24,606,880.66	60,442.36	1,670.96	
			711,328.28	21,015.85	2,488.83	
			691,671.89	62,186.93	(817.87)	0.00
<b>TOTAL PORTFOLIO</b>		<b>24,640,521.15</b>	<b>24,625,719.18</b>	<b>22,760.42</b>	<b>21,942.55</b>	<b>21,942.55</b>



### Cash Flow Report

From 10/31/2015

Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
11/03/2015	Interest	037833AH3	365,000.00	Apple Inc Note 0.45% Due 5/3/2016	0.00	821.25	821.25
11/03/2015	Purchase	3135G0G72	515,000.00	FNMA Note 1.125% Due 12/14/2018	0.00	0.00	0.00
11/03/2015	Purchase	594918BF0	140,000.00	Microsoft Note 1.3% Due 11/3/2018	0.00	0.00	0.00
11/03/2015	Short Sale	31846V203	-654,092.65	First American Govt Obligation Fund	0.00	0.00	0.00
11/08/2015	Interest	48125VLC2	2,000,000.00	JP Morgan Chase Floating Rate Note 1.36% Due 2/6/2017	0.00	6,800.00	6,800.00
11/12/2015	Interest	3137EADF3	500,000.00	FHLMC Note 1.25% Due 5/12/2017	0.00	3,125.00	3,125.00
11/15/2015	Interest	717081DJ9	100,000.00	Pfizer Inc. Note 1.1% Due 5/15/2017	0.00	550.00	550.00
11/15/2015	Interest	91159HHD5	300,000.00	US Bancorp Callable Note Cont 4/15/2017 1.65% Due 5/15/2017	0.00	2,475.00	2,475.00
11/15/2015	Paydown	161571GC2	195,000.00	Chase CHAIT Pool #2013-A8 1.01% Due 10/15/2018	0.00	164.13	164.13
11/15/2015	Paydown	47787VAC5	265,589.85	John Deere Owner Trust 2014-A A3 0.92% Due 4/16/2018	18,777.88	203.62	18,981.50
11/15/2015	Paydown	89231TAB6	150,000.00	Toyota Auto Receivables Owner 2015-C 0.92% Due 2/15/2018	7,771.15	115.00	7,886.15
11/15/2015	Paydown	89236WAC2	230,000.00	Toyota Auto Receivables Owner 2015-A 1.12% Due 2/15/2019	11,257.90	214.67	11,472.57
11/15/2015	Paydown	89231MAC9	205,000.00	Toyota Auto Receivables Owner 2014-A 0.67% Due 12/15/2017	16,116.54	114.46	16,231.00
11/15/2015	Paydown	43814HAC2	200,000.00	Honda Auto Receivables 2014-3 A3 0.88% Due 6/15/2018	0.00	146.67	146.67
11/15/2015	Paydown	477877AD6	265,000.00	John Deere Owner Trust 2014-B A3 1.07% Due 11/15/2018	0.00	236.30	236.30
11/16/2015	Maturity	31331J2S1	370,000.00	FFCB Note 1.5% Due 11/16/2015	370,000.00	2,775.00	372,775.00
11/18/2015	Paydown	43814GAC4	200,000.00	Honda Auto Receivables 2014-2 A3 0.77% Due 3/19/2018	0.00	128.33	128.33
11/19/2015	Interest	38259PAC6	350,000.00	Google Inc Note 2.125% Due 5/19/2016	0.00	3,718.75	3,718.75
11/20/2015	Interest	747525AG8	370,000.00	Qualcomm Inc Note 1.4% Due 5/18/2018	0.00	2,590.00	2,590.00
11/20/2015	Maturity	313380L96	485,000.00	FHLB Note	485,000.00	1,212.50	486,212.50



### Cash Flow Report

From 10/31/2015

Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
11/21/2015	Interest	3135G0WJ8	500,000.00	FNMA Note 0.875% Due 5/21/2018	0.00	2,187.50	2,187.50
11/21/2015	Paydown	43813NAC0	280,000.00	Honda Auto Receivables 2015-2 A3 1.04% Due 2/21/2019	9,820.46	242.67	10,063.13
11/21/2015	Paydown	43814CAC3	31,293.31	Honda Auto Receivables 2013-1 A3 0.48% Due 11/21/2016	15,978.02	12.52	15,990.54
11/26/2015	Interest	3135G0ZY2	325,000.00	FNMA Note 1.75% Due 11/26/2019	0.00	2,843.75	2,843.75
11/30/2015	Interest	912828RU6	500,000.00	US Treasury Note 0.875% Due 11/30/2016	0.00	2,187.50	2,187.50
11/30/2015	Interest	912828SX9	495,000.00	US Treasury Note 1.125% Due 5/31/2019	0.00	2,784.38	2,784.38
11/30/2015	Interest	912828UB4	500,000.00	US Treasury Note 1% Due 11/30/2019	0.00	2,500.00	2,500.00
<b>Nov 2015</b>					<b>934,721.95</b>	<b>38,149.00</b>	<b>972,870.95</b>
12/07/2015	Interest	3133ECWV2	500,000.00	FFCB Note 0.875% Due 12/7/2016	0.00	2,187.50	2,187.50
12/11/2015	Interest	02665WAQ4	215,000.00	American Honda Finance Note 1.55% Due 12/11/2017	0.00	1,666.25	1,666.25
12/15/2015	Paydown	43814CAC3	31,293.31	Honda Auto Receivables 2013-1 A3 0.48% Due 11/21/2016	15,315.29	4.90	15,320.19
12/15/2015	Paydown	43814HAC2	200,000.00	Honda Auto Receivables 2014-3 A3 0.88% Due 6/15/2018	0.00	146.67	146.67
12/15/2015	Paydown	89236WAC2	230,000.00	Toyota Auto Receivables Owner 2015-A 1.12% Due 2/15/2019	11,034.71	204.16	11,238.87
12/15/2015	Paydown	161571GC2	195,000.00	Chase CHAIT Pool #2013-A8 1.01% Due 10/15/2018	0.00	164.13	164.13
12/15/2015	Paydown	477877AD6	265,000.00	John Deere Owner Trust 2014-B A3 1.07% Due 11/15/2018	0.00	236.30	236.30
12/15/2015	Paydown	47787VAC5	265,589.85	John Deere Owner Trust 2014-A A3 0.92% Due 4/16/2018	18,307.52	189.22	18,496.74
12/15/2015	Paydown	89231MAC9	205,000.00	Toyota Auto Receivables Owner 2014-A 0.67% Due 12/15/2017	15,678.38	105.46	15,783.84
12/15/2015	Paydown	89231TAB6	150,000.00	Toyota Auto Receivables Owner 2015-C 0.92% Due 2/15/2018	7,593.68	109.04	7,702.72
12/18/2015	Paydown	43814GAC4	200,000.00	Honda Auto Receivables 2014-2 A3 0.77% Due 3/19/2018	14,256.81	128.33	14,385.14
12/21/2015	Paydown	43813NAC0	280,000.00	Honda Auto Receivables 2015-2 A3 1.04% Due 2/21/2019	9,678.25	234.16	9,912.41
12/24/2015	Interest	166764AC4	350,000.00	Chevron Corp. Note 0.889% Due 6/24/2016	0.00	1,555.75	1,555.75



### Cash Flow Report

From 10/31/2015

Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
12/24/2015	Interest	3133834R9	500,000.00	FHLB Note 0.375% Due 6/24/2016	0.00	937.50	937.50
12/28/2015	Interest	3130A0C65	485,000.00	FHLB Note 0.625% Due 12/28/2016	0.00	1,515.63	1,515.63
12/29/2015	Interest	3137EADH9	190,000.00	FHLMC Note 1% Due 6/29/2017	0.00	950.00	950.00
<b>Dec 2015</b>					<b>91,864.64</b>	<b>10,335.00</b>	<b>102,199.64</b>
01/15/2016	Paydown	161571GC2	195,000.00	Chase CHAIT Pool #2013-A8 1.01% Due 10/15/2018	0.00	164.13	164.13
01/15/2016	Paydown	47787VAC5	265,589.85	John Deere Owner Trust 2014-A A3 0.92% Due 4/16/2018	17,836.61	175.19	18,011.80
01/15/2016	Paydown	89231MAC9	205,000.00	Toyota Auto Receivables Owner 2014-A 0.67% Due 12/15/2017	15,239.71	96.71	15,336.42
01/15/2016	Paydown	43814HAC2	200,000.00	Honda Auto Receivables 2014-3 A3 0.88% Due 6/15/2018	0.00	146.67	146.67
01/15/2016	Paydown	477877AD6	265,000.00	John Deere Owner Trust 2014-B A3 1.07% Due 11/15/2018	0.00	236.30	236.30
01/15/2016	Paydown	89231TAB6	150,000.00	Toyota Auto Receivables Owner 2015-C 0.92% Due 2/15/2018	7,416.05	103.22	7,519.27
01/15/2016	Paydown	89236WAC2	230,000.00	Toyota Auto Receivables Owner 2015-A 1.12% Due 2/15/2019	10,811.26	193.86	11,005.12
01/16/2016	Interest	94974BFG0	300,000.00	Wells Fargo Corp Note 1.5% Due 1/16/2018	0.00	2,250.00	2,250.00
01/18/2016	Paydown	43814GAC4	200,000.00	Honda Auto Receivables 2014-2 A3 0.77% Due 3/19/2018	13,888.64	119.19	14,007.83
01/20/2016	Interest	3135G0E33	500,000.00	FNMA Note 1.125% Due 7/20/2018	0.00	2,812.51	2,812.51
01/21/2016	Paydown	43813NAC0	280,000.00	Honda Auto Receivables 2015-2 A3 1.04% Due 2/21/2019	9,535.85	225.77	9,761.62
01/30/2016	Interest	3135G0GY3	290,000.00	FNMA Note 1.25% Due 1/30/2017	0.00	1,812.50	1,812.50
01/31/2016	Interest	084670BD9	1,000,000.00	Berkshire Hathaway Note 1.9% Due 1/31/2017	0.00	9,500.00	9,500.00
01/31/2016	Interest	912828SC5	500,000.00	US Treasury Note 0.875% Due 1/31/2017	0.00	2,187.50	2,187.50
01/31/2016	Interest	912828UJ7	500,000.00	US Treasury Note 0.875% Due 1/31/2018	0.00	2,187.50	2,187.50
<b>Jan 2016</b>					<b>74,728.12</b>	<b>22,211.05</b>	<b>96,939.17</b>
02/01/2016	Interest	3137EADK2	500,000.00	FHLMC Note 1.25% Due 8/1/2019	0.00	3,125.00	3,125.00



### Cash Flow Report

From 10/31/2015

Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
02/06/2016	Interest	459200HZ7	310,000.00	IBM Corp Note 1.125% Due 2/6/2018	0.00	1,743.75	1,743.75
02/08/2016	Interest	48125VLC2	2,000,000.00	JP Morgan Chase Floating Rate Note 1.36% Due 2/6/2017	0.00	6,800.00	6,800.00
02/15/2016	Paydown	43814HAC2	200,000.00	Honda Auto Receivables 2014-3 A3 0.88% Due 6/15/2018	12,646.68	146.67	12,793.35
02/15/2016	Paydown	477877AD6	265,000.00	John Deere Owner Trust 2014-B A3 1.07% Due 11/15/2018	0.00	236.30	236.30
02/15/2016	Paydown	89231MAC9	205,000.00	Toyota Auto Receivables Owner 2014-A 0.67% Due 12/15/2017	14,800.53	88.20	14,888.73
02/15/2016	Paydown	89231TAB6	150,000.00	Toyota Auto Receivables Owner 2015-C 0.92% Due 2/15/2018	7,238.27	97.53	7,335.80
02/15/2016	Paydown	161571GC2	195,000.00	Chase CHAIT Pool #2013-A8 1.01% Due 10/15/2018	0.00	164.13	164.13
02/15/2016	Paydown	47787VAC5	265,589.85	John Deere Owner Trust 2014-A A3 0.92% Due 4/16/2018	17,365.16	161.51	17,526.67
02/15/2016	Paydown	89236WAC2	230,000.00	Toyota Auto Receivables Owner 2015-A 1.12% Due 2/15/2019	10,587.55	183.77	10,771.32
02/18/2016	Paydown	43814GAC4	200,000.00	Honda Auto Receivables 2014-2 A3 0.77% Due 3/19/2018	13,520.14	110.27	13,630.41
02/20/2016	Interest	3133EEQM5	510,000.00	FFCB Note 1.11% Due 2/20/2018	0.00	2,830.50	2,830.50
02/21/2016	Paydown	43813NAC0	280,000.00	Honda Auto Receivables 2015-2 A3 1.04% Due 2/21/2019	9,393.26	217.50	9,610.76
02/26/2016	Interest	3135G0YE7	375,000.00	FNMA Note	0.00	1,171.88	1,171.88
02/28/2016	Interest	3135G0MZ3	500,000.00	FNMA Note 0.875% Due 8/28/2017	0.00	2,187.50	2,187.50
02/29/2016	Interest	912828UR9	500,000.00	US Treasury Note 0.75% Due 2/28/2018	0.00	1,875.00	1,875.00
<b>Feb 2016</b>					<b>85,551.59</b>	<b>21,139.51</b>	<b>106,691.10</b>
03/07/2016	Interest	3137EADP1	510,000.00	FHLMC Note 0.875% Due 3/7/2018	0.00	2,231.25	2,231.25
03/08/2016	Interest	3137EADC0	500,000.00	FHLMC Note 1% Due 3/8/2017	0.00	2,500.00	2,500.00
03/10/2016	Interest	808513AK1	315,000.00	Charles Schwab Corp Callable Note Cont 2/10/2018 1.5% Due 3/10/2018	0.00	2,362.50	2,362.50
03/12/2016	Interest	24422ESB6	115,000.00	John Deere Capital Corp Note 1.3% Due 3/12/2018	0.00	747.50	747.50



### Cash Flow Report

From 10/31/2015

Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
03/15/2016	Interest	912828C32	450,000.00	US Treasury Note 0.75% Due 3/15/2017	0.00	1,687.50	1,687.50
03/15/2016	Paydown	161571GC2	195,000.00	Chase CHAIT Pool #2013-A8 1.01% Due 10/15/2018	0.00	164.13	164.13
03/15/2016	Paydown	47787VAC5	265,589.85	John Deere Owner Trust 2014-A A3 0.92% Due 4/16/2018	16,893.16	148.20	17,041.36
03/15/2016	Paydown	89231MAC9	205,000.00	Toyota Auto Receivables Owner 2014-A 0.67% Due 12/15/2017	14,360.85	79.93	14,440.78
03/15/2016	Paydown	43814HAC2	200,000.00	Honda Auto Receivables 2014-3 A3 0.88% Due 6/15/2018	12,497.17	137.39	12,634.56
03/15/2016	Paydown	477877AD6	265,000.00	John Deere Owner Trust 2014-B A3 1.07% Due 11/15/2018	0.00	236.30	236.30
03/15/2016	Paydown	89231TAB6	150,000.00	Toyota Auto Receivables Owner 2015-C 0.92% Due 2/15/2018	7,060.32	91.99	7,152.31
03/15/2016	Paydown	89236WAC2	230,000.00	Toyota Auto Receivables Owner 2015-A 1.12% Due 2/15/2019	10,363.57	173.89	10,537.46
03/18/2016	Paydown	43814GAC4	200,000.00	Honda Auto Receivables 2014-2 A3 0.77% Due 3/19/2018	13,151.26	101.60	13,252.86
03/21/2016	Paydown	43813NAC0	280,000.00	Honda Auto Receivables 2015-2 A3 1.04% Due 2/21/2019	9,250.47	209.36	9,459.83
03/27/2016	Interest	3135G0ZL0	420,000.00	FNMA Note 1% Due 9/27/2017	0.00	2,100.00	2,100.00
03/29/2016	Interest	3137EADL0	500,000.00	FHLMC Note 1% Due 9/29/2017	0.00	2,500.00	2,500.00
03/29/2016	Interest	88579YAD3	350,000.00	3M Co. Note 1.375% Due 9/29/2016	0.00	2,406.25	2,406.25
03/31/2016	Interest	912828RH5	500,000.00	US Treasury Note 1.375% Due 9/30/2018	0.00	3,437.50	3,437.50
<b>Mar 2016</b>					<b>83,576.80</b>	<b>21,315.29</b>	<b>104,892.09</b>
04/01/2016	Interest	458140AH3	285,000.00	Intel Corp Note 1.95% Due 10/1/2016	0.00	2,778.75	2,778.75
04/02/2016	Interest	3137EADM8	500,000.00	FHLMC Note 1.25% Due 10/2/2019	0.00	3,125.00	3,125.00
04/15/2016	Paydown	43814HAC2	200,000.00	Honda Auto Receivables 2014-3 A3 0.88% Due 6/15/2018	12,342.36	128.23	12,470.59
04/15/2016	Paydown	477877AD6	265,000.00	John Deere Owner Trust 2014-B A3 1.07% Due 11/15/2018	17,116.19	236.30	17,352.49
04/15/2016	Paydown	89231MAC9	205,000.00	Toyota Auto Receivables Owner 2014-A 0.67% Due 12/15/2017	13,920.65	71.92	13,992.57
04/15/2016	Paydown	89231TAB6	150,000.00	Toyota Auto Receivables Owner 2015-C 0.92% Due 2/15/2018	6,882.24	86.57	6,968.81



### Cash Flow Report

From 10/31/2015

Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
04/15/2016	Paydown	161571GC2	195,000.00	Chase CHAIT Pool #2013-A8 1.01% Due 10/15/2018	0.00	164.13	164.13
04/15/2016	Paydown	47787VAC5	265,589.85	John Deere Owner Trust 2014-A A3 0.92% Due 4/16/2018	16,420.61	135.25	16,555.86
04/15/2016	Paydown	89236WAC2	230,000.00	Toyota Auto Receivables Owner 2015-A 1.12% Due 2/15/2019	10,139.34	164.22	10,303.56
04/18/2016	Paydown	43814GAC4	200,000.00	Honda Auto Receivables 2014-2 A3 0.77% Due 3/19/2018	12,782.02	93.16	12,875.18
04/19/2016	Interest	3135G0E58	495,000.00	FNMA Note 1.125% Due 10/19/2018	0.00	2,784.38	2,784.38
04/21/2016	Paydown	43813NAC0	280,000.00	Honda Auto Receivables 2015-2 A3 1.04% Due 2/21/2019	9,107.49	201.35	9,308.84
04/23/2016	Interest	3133EDDV1	185,000.00	FFCB Note 1.16% Due 10/23/2017	0.00	1,073.00	1,073.00
04/25/2016	Interest	3130A4GJ5	500,000.00	FHLB Note 1.125% Due 4/25/2018	0.00	2,812.50	2,812.50
04/27/2016	Interest	36962G5W0	300,000.00	General Electric Capital Corp Note 2.3% Due 4/27/2017	0.00	3,450.00	3,450.00
04/30/2016	Interest	912828SS0	485,000.00	US Treasury Note 0.875% Due 4/30/2017	0.00	2,121.88	2,121.88
04/30/2016	Interest	912828TW0	500,000.00	US Treasury Note 0.75% Due 10/31/2017	0.00	1,875.00	1,875.00
04/30/2016	Interest	912828WD8	500,000.00	US Treasury Note 1.25% Due 10/31/2018	0.00	3,125.00	3,125.00
<b>Apr 2016</b>					<b>98,710.90</b>	<b>24,426.64</b>	<b>123,137.54</b>
05/03/2016	Maturity	037833AH3	365,000.00	Apple Inc Note 0.45% Due 5/3/2016	365,000.00	821.25	365,821.25
05/08/2016	Interest	48125VLC2	2,000,000.00	JP Morgan Chase Floating Rate Note 1.36% Due 2/6/2017	0.00	6,800.00	6,800.00
05/12/2016	Interest	3137EADF3	500,000.00	FHLMC Note 1.25% Due 5/12/2017	0.00	3,125.00	3,125.00
05/15/2016	Interest	91159HHD5	300,000.00	US Bancorp Callable Note Cont 4/15/2017 1.65% Due 5/15/2017	0.00	2,475.00	2,475.00
05/15/2016	Interest	717081DJ9	100,000.00	Pfizer Inc. Note 1.1% Due 5/15/2017	0.00	550.00	550.00
05/15/2016	Paydown	89231TAB6	150,000.00	Toyota Auto Receivables Owner 2015-C 0.92% Due 2/15/2018	6,703.99	81.30	6,785.29
05/15/2016	Paydown	89236WAC2	230,000.00	Toyota Auto Receivables Owner 2015-A 1.12% Due 2/15/2019	9,914.86	154.75	10,069.61
05/15/2016	Paydown	43814HAC2	200,000.00	Honda Auto Receivables 2014-3 A3 0.88% Due 6/15/2018	12,182.13	119.18	12,301.31



### Cash Flow Report

From 10/31/2015

Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
05/15/2016	Paydown	477877AD6	265,000.00	John Deere Owner Trust 2014-B A3 1.07% Due 11/15/2018	16,713.27	221.03	16,934.30
05/15/2016	Paydown	161571GC2	195,000.00	Chase CHAIT Pool #2013-A8 1.01% Due 10/15/2018	0.00	164.13	164.13
05/15/2016	Paydown	47787VAC5	265,589.85	John Deere Owner Trust 2014-A A3 0.92% Due 4/16/2018	15,947.52	122.66	16,070.18
05/15/2016	Paydown	89231MAC9	205,000.00	Toyota Auto Receivables Owner 2014-A 0.67% Due 12/15/2017	13,479.95	64.14	13,544.09
05/18/2016	Paydown	43814GAC4	200,000.00	Honda Auto Receivables 2014-2 A3 0.77% Due 3/19/2018	12,412.42	84.96	12,497.38
05/19/2016	Maturity	38259PAC6	350,000.00	Google Inc Note 2.125% Due 5/19/2016	350,000.00	3,718.75	353,718.75
05/20/2016	Interest	747525AG8	370,000.00	Qualcomm Inc Note 1.4% Due 5/18/2018	0.00	2,590.00	2,590.00
05/21/2016	Interest	3135G0WJ8	500,000.00	FNMA Note 0.875% Due 5/21/2018	0.00	2,187.50	2,187.50
05/21/2016	Paydown	43813NAC0	280,000.00	Honda Auto Receivables 2015-2 A3 1.04% Due 2/21/2019	8,964.33	193.45	9,157.78
05/26/2016	Interest	3135G0ZY2	325,000.00	FNMA Note 1.75% Due 11/26/2019	0.00	2,843.75	2,843.75
05/31/2016	Interest	912828RU6	500,000.00	US Treasury Note 0.875% Due 11/30/2016	0.00	2,187.50	2,187.50
05/31/2016	Interest	912828UB4	500,000.00	US Treasury Note 1% Due 11/30/2019	0.00	2,500.00	2,500.00
05/31/2016	Interest	912828SX9	495,000.00	US Treasury Note 1.125% Due 5/31/2019	0.00	2,784.38	2,784.38
<b>May 2016</b>					<b>811,318.47</b>	<b>33,788.73</b>	<b>845,107.20</b>
06/07/2016	Interest	3133ECWV2	500,000.00	FFCB Note 0.875% Due 12/7/2016	0.00	2,187.50	2,187.50
06/11/2016	Interest	02665WAQ4	215,000.00	American Honda Finance Note 1.55% Due 12/11/2017	0.00	1,666.25	1,666.25
06/15/2016	Paydown	43814HAC2	200,000.00	Honda Auto Receivables 2014-3 A3 0.88% Due 6/15/2018	12,016.34	110.24	12,126.58
06/15/2016	Paydown	89231MAC9	205,000.00	Toyota Auto Receivables Owner 2014-A 0.67% Due 12/15/2017	13,038.73	56.62	13,095.35
06/15/2016	Paydown	89231TAB6	150,000.00	Toyota Auto Receivables Owner 2015-C 0.92% Due 2/15/2018	6,525.59	76.16	6,601.75
06/15/2016	Paydown	161571GC2	195,000.00	Chase CHAIT Pool #2013-A8 1.01% Due 10/15/2018	0.00	164.13	164.13
06/15/2016	Paydown	477877AD6	265,000.00	John Deere Owner Trust 2014-B A3 1.07% Due 11/15/2018	16,309.67	206.12	16,515.79



### Cash Flow Report

From 10/31/2015

Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
06/15/2016	Paydown	47787VAC5	265,589.85	John Deere Owner Trust 2014-A A3 0.92% Due 4/16/2018	15,473.88	110.43	15,584.31
06/15/2016	Paydown	89236WAC2	230,000.00	Toyota Auto Receivables Owner 2015-A 1.12% Due 2/15/2019	9,690.10	145.50	9,835.60
06/18/2016	Paydown	43814GAC4	200,000.00	Honda Auto Receivables 2014-2 A3 0.77% Due 3/19/2018	12,042.47	76.99	12,119.46
06/21/2016	Paydown	43813NAC0	280,000.00	Honda Auto Receivables 2015-2 A3 1.04% Due 2/21/2019	8,820.98	185.68	9,006.66
06/24/2016	Maturity	166764AC4	350,000.00	Chevron Corp. Note 0.889% Due 6/24/2016	350,000.00	1,555.75	351,555.75
06/24/2016	Maturity	3133834R9	500,000.00	FHLB Note 0.375% Due 6/24/2016	500,000.00	937.50	500,937.50
06/28/2016	Interest	3130A0C65	485,000.00	FHLB Note 0.625% Due 12/28/2016	0.00	1,515.63	1,515.63
06/29/2016	Interest	3137EADH9	190,000.00	FHLMC Note 1% Due 6/29/2017	0.00	950.00	950.00
<b>Jun 2016</b>					<b>943,917.76</b>	<b>9,944.50</b>	<b>953,862.26</b>
07/15/2016	Paydown	161571GC2	195,000.00	Chase CHAIT Pool #2013-A8 1.01% Due 10/15/2018	0.00	164.13	164.13
07/15/2016	Paydown	47787VAC5	265,589.85	John Deere Owner Trust 2014-A A3 0.92% Due 4/16/2018	14,999.69	98.57	15,098.26
07/15/2016	Paydown	89231MAC9	205,000.00	Toyota Auto Receivables Owner 2014-A 0.67% Due 12/15/2017	12,597.00	49.34	12,646.34
07/15/2016	Paydown	43814HAC2	200,000.00	Honda Auto Receivables 2014-3 A3 0.88% Due 6/15/2018	11,844.83	101.43	11,946.26
07/15/2016	Paydown	477877AD6	265,000.00	John Deere Owner Trust 2014-B A3 1.07% Due 11/15/2018	15,905.38	191.59	16,096.97
07/15/2016	Paydown	89231TAB6	150,000.00	Toyota Auto Receivables Owner 2015-C 0.92% Due 2/15/2018	6,347.04	71.15	6,418.19
07/15/2016	Paydown	89236WAC2	230,000.00	Toyota Auto Receivables Owner 2015-A 1.12% Due 2/15/2019	9,465.09	136.45	9,601.54
07/16/2016	Interest	94974BFG0	300,000.00	Wells Fargo Corp Note 1.5% Due 1/16/2018	0.00	2,250.00	2,250.00
07/18/2016	Paydown	43814GAC4	200,000.00	Honda Auto Receivables 2014-2 A3 0.77% Due 3/19/2018	11,672.14	69.27	11,741.41
07/20/2016	Interest	3135G0E33	500,000.00	FNMA Note 1.125% Due 7/20/2018	0.00	2,812.51	2,812.51
07/21/2016	Paydown	43813NAC0	280,000.00	Honda Auto Receivables 2015-2 A3 1.04% Due 2/21/2019	8,677.43	178.04	8,855.47
07/30/2016	Interest	3135G0GY3	290,000.00	FNMA Note 1.25% Due 1/30/2017	0.00	1,812.50	1,812.50



### Cash Flow Report

From 10/31/2015

Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
07/31/2016	Interest	084670BD9	1,000,000.00	Berkshire Hathaway Note 1.9% Due 1/31/2017	0.00	9,500.00	9,500.00
07/31/2016	Interest	912828SC5	500,000.00	US Treasury Note 0.875% Due 1/31/2017	0.00	2,187.50	2,187.50
07/31/2016	Interest	912828UJ7	500,000.00	US Treasury Note 0.875% Due 1/31/2018	0.00	2,187.50	2,187.50
<b>Jul 2016</b>					<b>91,508.60</b>	<b>21,809.98</b>	<b>113,318.58</b>
08/01/2016	Interest	3137EADK2	500,000.00	FHLMC Note 1.25% Due 8/1/2019	0.00	3,125.00	3,125.00
08/06/2016	Interest	459200HZ7	310,000.00	IBM Corp Note 1.125% Due 2/6/2018	0.00	1,743.75	1,743.75
08/08/2016	Interest	48125VLC2	2,000,000.00	JP Morgan Chase Floating Rate Note 1.36% Due 2/6/2017	0.00	6,800.00	6,800.00
08/15/2016	Paydown	89231MAC9	205,000.00	Toyota Auto Receivables Owner 2014-A 0.67% Due 12/15/2017	12,154.77	42.30	12,197.07
08/15/2016	Paydown	89231TAB6	150,000.00	Toyota Auto Receivables Owner 2015-C 0.92% Due 2/15/2018	6,168.32	66.29	6,234.61
08/15/2016	Paydown	161571GC2	195,000.00	Chase CHAIT Pool #2013-A8 1.01% Due 10/15/2018	0.00	164.13	164.13
08/15/2016	Paydown	43814HAC2	200,000.00	Honda Auto Receivables 2014-3 A3 0.88% Due 6/15/2018	11,667.47	92.75	11,760.22
08/15/2016	Paydown	477877AD6	265,000.00	John Deere Owner Trust 2014-B A3 1.07% Due 11/15/2018	15,500.45	177.40	15,677.85
08/15/2016	Paydown	47787VAC5	265,589.85	John Deere Owner Trust 2014-A A3 0.92% Due 4/16/2018	14,524.95	87.07	14,612.02
08/15/2016	Paydown	89236WAC2	230,000.00	Toyota Auto Receivables Owner 2015-A 1.12% Due 2/15/2019	9,239.81	127.62	9,367.43
08/18/2016	Paydown	43814GAC4	200,000.00	Honda Auto Receivables 2014-2 A3 0.77% Due 3/19/2018	11,301.46	61.78	11,363.24
08/20/2016	Interest	3133EEQM5	510,000.00	FFCB Note 1.11% Due 2/20/2018	0.00	2,830.50	2,830.50
08/21/2016	Paydown	43813NAC0	280,000.00	Honda Auto Receivables 2015-2 A3 1.04% Due 2/21/2019	8,533.69	170.52	8,704.21
08/26/2016	Maturity	3135G0YE7	375,000.00	FNMA Note	375,000.00	1,171.88	376,171.88
08/28/2016	Interest	3135G0MZ3	500,000.00	FNMA Note 0.875% Due 8/28/2017	0.00	2,187.50	2,187.50
08/31/2016	Interest	912828UR9	500,000.00	US Treasury Note 0.75% Due 2/28/2018	0.00	1,875.00	1,875.00
<b>Aug 2016</b>					<b>464,090.92</b>	<b>20,723.49</b>	<b>484,814.41</b>



### Cash Flow Report

From 10/31/2015

Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
09/07/2016	Interest	3137EADP1	510,000.00	FHLMC Note 0.875% Due 3/7/2018	0.00	2,231.25	2,231.25
09/08/2016	Interest	3137EADC0	500,000.00	FHLMC Note 1% Due 3/8/2017	0.00	2,500.00	2,500.00
09/10/2016	Interest	808513AK1	315,000.00	Charles Schwab Corp Callable Note Cont 2/10/2018 1.5% Due 3/10/2018	0.00	2,362.50	2,362.50
09/12/2016	Interest	24422ESB6	115,000.00	John Deere Capital Corp Note 1.3% Due 3/12/2018	0.00	747.50	747.50
09/15/2016	Interest	912828C32	450,000.00	US Treasury Note 0.75% Due 3/15/2017	0.00	1,687.50	1,687.50
09/15/2016	Paydown	161571GC2	195,000.00	Chase CHAIT Pool #2013-A8 1.01% Due 10/15/2018	0.00	164.13	164.13
09/15/2016	Paydown	47787VAC5	265,589.85	John Deere Owner Trust 2014-A A3 0.92% Due 4/16/2018	14,049.66	75.93	14,125.59
09/15/2016	Paydown	89231MAC9	205,000.00	Toyota Auto Receivables Owner 2014-A 0.67% Due 12/15/2017	11,712.01	35.52	11,747.53
09/15/2016	Paydown	43814HAC2	200,000.00	Honda Auto Receivables 2014-3 A3 0.88% Due 6/15/2018	11,484.10	84.19	11,568.29
09/15/2016	Paydown	477877AD6	265,000.00	John Deere Owner Trust 2014-B A3 1.07% Due 11/15/2018	15,094.83	163.58	15,258.41
09/15/2016	Paydown	89231TAB6	150,000.00	Toyota Auto Receivables Owner 2015-C 0.92% Due 2/15/2018	5,989.46	61.56	6,051.02
09/15/2016	Paydown	89236WAC2	230,000.00	Toyota Auto Receivables Owner 2015-A 1.12% Due 2/15/2019	9,014.28	119.00	9,133.28
09/18/2016	Paydown	43814GAC4	200,000.00	Honda Auto Receivables 2014-2 A3 0.77% Due 3/19/2018	10,930.42	54.52	10,984.94
09/21/2016	Paydown	43813NAC0	280,000.00	Honda Auto Receivables 2015-2 A3 1.04% Due 2/21/2019	8,389.77	163.12	8,552.89
09/27/2016	Interest	3135G0ZL0	420,000.00	FNMA Note 1% Due 9/27/2017	0.00	2,100.00	2,100.00
09/29/2016	Interest	3137EADL0	500,000.00	FHLMC Note 1% Due 9/29/2017	0.00	2,500.00	2,500.00
09/29/2016	Maturity	88579YAD3	350,000.00	3M Co. Note 1.375% Due 9/29/2016	350,000.00	2,406.25	352,406.25
09/30/2016	Interest	912828RH5	500,000.00	US Treasury Note 1.375% Due 9/30/2018	0.00	3,437.50	3,437.50
<b>Sep 2016</b>					<b>436,664.53</b>	<b>20,894.05</b>	<b>457,558.58</b>
10/01/2016	Maturity	458140AH3	285,000.00	Intel Corp Note 1.95% Due 10/1/2016	285,000.00	2,778.75	287,778.75



### Cash Flow Report

From 10/31/2015

Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
10/02/2016	Interest	3137EADM8	500,000.00	FHLMC Note 1.25% Due 10/2/2019	0.00	3,125.00	3,125.00
10/15/2016	Paydown	89231MAC9	205,000.00	Toyota Auto Receivables Owner 2014-A 0.67% Due 12/15/2017	11,268.75	28.98	11,297.73
10/15/2016	Paydown	89231TAB6	150,000.00	Toyota Auto Receivables Owner 2015-C 0.92% Due 2/15/2018	5,810.44	56.97	5,867.41
10/15/2016	Paydown	161571GC2	195,000.00	Chase CHAIT Pool #2013-A8 1.01% Due 10/15/2018	0.00	164.13	164.13
10/15/2016	Paydown	43814HAC2	200,000.00	Honda Auto Receivables 2014-3 A3 0.88% Due 6/15/2018	11,294.57	75.77	11,370.34
10/15/2016	Paydown	477877AD6	265,000.00	John Deere Owner Trust 2014-B A3 1.07% Due 11/15/2018	14,688.54	150.12	14,838.66
10/15/2016	Paydown	47787VAC5	265,589.85	John Deere Owner Trust 2014-A A3 0.92% Due 4/16/2018	13,573.82	65.16	13,638.98
10/15/2016	Paydown	89236WAC2	230,000.00	Toyota Auto Receivables Owner 2015-A 1.12% Due 2/15/2019	8,788.49	110.58	8,899.07
10/18/2016	Paydown	43814GAC4	200,000.00	Honda Auto Receivables 2014-2 A3 0.77% Due 3/19/2018	10,559.01	47.51	10,606.52
10/19/2016	Interest	3135G0E58	495,000.00	FNMA Note 1.125% Due 10/19/2018	0.00	2,784.38	2,784.38
10/21/2016	Paydown	43813NAC0	280,000.00	Honda Auto Receivables 2015-2 A3 1.04% Due 2/21/2019	8,245.65	155.85	8,401.50
10/23/2016	Interest	3133EDDV1	185,000.00	FFCB Note 1.16% Due 10/23/2017	0.00	1,073.00	1,073.00
10/25/2016	Interest	3130A4GJ5	500,000.00	FHLB Note 1.125% Due 4/25/2018	0.00	2,812.50	2,812.50
10/27/2016	Interest	36962G5W0	300,000.00	General Electric Capital Corp Note 2.3% Due 4/27/2017	0.00	3,450.00	3,450.00
<b>Oct 2016</b>					<b>369,229.27</b>	<b>16,878.70</b>	<b>386,107.97</b>
<b>Total</b>					<b>4,485,883.55</b>	<b>261,615.94</b>	<b>4,747,499.49</b>



STAFF REPORT  
CITY OF IMPERIAL BEACH

TO: HONORABLE MAYOR AND CITY COUNCIL  
FROM: ANDY HALL, CITY MANAGER NH  
MEETING DATE: NOVEMBER 18, 2015  
ORIGINATING DEPT.: COMMUNITY DEVELOPMENT DEPARTMENT SD  
SUBJECT: ADOPTION OF ORDINANCE NO. 2015-1153 ADDING CHAPTER 15.07 OF THE IMPERIAL BEACH MUNICIPAL CODE TO PROVIDE AN EXPEDITED, STREAMLINED PERMITTING PROCESS FOR SMALL RESIDENTIAL ROOFTOP SOLAR SYSTEMS

**EXECUTIVE SUMMARY:** Assembly Bill (AB) 2188 modifies specific statutes that comprise the Solar Rights Act. The most significant change to the Act is a statutory mandate for local jurisdictions to adopt an ordinance that creates a streamlined, expedited permitting process for small residential rooftop solar energy systems. The amended language of Government Code Section 658505.5 also mandates that each jurisdiction substantially conform its expedited, streamlined permitting process to recommendations contained in the most current version of the *California Solar Permitting Guidebook* adopted by the Governor's Office of Planning and Research (OPR) in developing its ordinance. Each jurisdiction must evaluate and implement the statutory requirements and recommendations to ensure substantial conformance.

**BACKGROUND**

On September 21, 2014, Governor Brown signed into law Assembly Bill 2188 (Muratsuchi, 2014) (AB 2188) which requires local governments to adopt an administrative ordinance that creates a streamlined permitting process for small rooftop solar system installations. It also limits the number of inspections that may be required. These requirements are applicable to the following types of solar energy systems:

1. Systems that are no larger than 10 kilowatts alternating current nameplate rating or 30 kilowatts thermal;
2. Systems that conform to all applicable state fire, structural, electrical and other building codes as adopted or amended by the city, county or city and county and paragraph (3) of subdivision (c) of Section 714 of the Civil Code;
3. Systems that are installed on a single-family or duplex family dwellings; and
4. Systems that do not exceed the maximum legal building height as defined by the City.

The Governor's Office of Planning and Research has produced a "California Solar Permitting Guidebook" that outlines the processes and requirements contained within A.B. 2188. The City's process must be consistent with this guidebook.

The first reading of Ordinance No. 2015-1153 took place at the November 4, 2015 City Council meeting.

### **ANALYSIS:**

The State had deemed solar installations as an important aspect of its commitment to reduce energy dependence and provide a means to utilize solar energy in an expedited manner. Although Imperial Beach Community Development has not had any problems issuing solar permits and performing inspections in a timely manner, other jurisdictions within the State have not performed in a uniform manner. The solar industry lobbied the State legislators to provide a uniform process, and the result was AB 2188 and the accompanying guidebook.

For compliance with AB 2188, the City has initiated the proposed the Ordinance, adding IBMC Chapter 15.07 to provide an expedited, streamlined permitting process for the installation of small residential rooftop solar systems. All permit applications must be processed under the deadlines established by the Permit Streamlining Act. However, for these types of residential solar energy projects, this Ordinance would establish a streamlined process that would include the following components, as required by the new law:

1. Criteria for residential rooftop solar energy systems eligible for the streamlined review process.
2. An eligibility checklist to determine whether projects qualify for expedited streamlined permitting.
3. Availability of permit application materials through the City's website and ability to file electronic submittals of the required permit application and documents. Solar permit applications will continue to be accepted in person by the City's Building Department during regular business hours. However, under the new Ordinance, applications will also be permitted to be submitted via email, Internet (when available), or facsimile.
4. Review of the permit application by the City's Building Official for a determination that the application meets all local, State, and Federal health and safety requirements. This review includes the requirements that: i) the applicant submit an engineering evaluation that the building can sustain the load of the solar energy system and that the system is stable; and ii) the applicant submit an electrical inspection that the building's existing electrical system can carry the new photovoltaic electrical loads.
5. Approval of the permit application administratively by the Building Official though this permit approval does not include approval to connect the solar energy system to the electricity grid.
6. Provision of one on-site inspection in a timely manner, and in consolidation with the Fire Marshal if required, after notification that the solar system is ready for inspection.

The City Council should note that the California Solar Rights Act requires that local governments use an administrative, nondiscretionary review process for on-site solar energy systems. Therefore, solar energy systems are not subject to the City's discretionary permit process. However, as noted in the proposed Ordinance, the City's Building Official may require an applicant to apply for a Conditional Use Permit if the official finds that, based on substantial evidence, the proposed solar energy system could have a specific, adverse impact upon public health and safety.

The Community Development Department will easily implement the Ordinance as our system is already streamlined. Effectively, the only noticeable change will be modifying the application form. Also, the State's guidebook will be automatically updated as the State provides changes without requiring a revision of the Ordinance. The guidebook is an administrative document and does not change or affect the Building, Plumbing, and Electrical Codes that regulate the installation methods for solar installations. Rather it only regulates the process to process permits and to perform inspections of these specific installations.

**ENVIRONMENTAL DETERMINATION:**

The proposed Ordinance is exempt from the provisions of the California Environmental Quality Act ("CEQA") pursuant to Section 15308 of the California Environmental Quality Act (CEQA) Guidelines, which exempts actions taken by regulatory agency for protection of the environment where the regulatory process provides procedures for protection of the environment. In addition, there is no possibility that the activity may have a significant effect on the environment pursuant to Section 15061(b)(3) of the CEQA Guidelines.

**FISCAL IMPACT:**

No fiscal impact is anticipated because the review and inspection costs for small residential rooftop solar systems would be recovered through existing building permit fees. The fee limitations described in the guidebook are far higher than the current fees the City assesses for these installations. The guidebook allows a \$500 fee for a system we currently charge \$156.45. The City may increase fees according to the guidebook. The punitive element in the statute is that funding for solar projects may be withheld by the state if the provisions of the statute are not adopted.

**RECOMMENDATION:**

That the City Council adopts Ordinance No. 2015-1153.

Attachment:

1. Ordinance No. 2015-1153

**ORDINANCE NO. 2015 - 1153**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF IMPERIAL BEACH, CALIFORNIA, ADDING CHAPTER 15.07 OF THE IMPERIAL BEACH MUNICIPAL CODE TO PROVIDE AN EXPEDITED, STREAMLINED PERMITTING PROCESS FOR SMALL RESIDENTIAL ROOFTOP SOLAR SYSTEMS**

**WHEREAS**, the City Council seeks to implement AB 2188 (Chapter 521, Statutes 2014) through the creation of an expedited, streamlined permitting process for small residential rooftop solar energy systems; and

**WHEREAS**, the City Council wishes to advance the use of solar energy by all of its citizens, businesses and industries; and

**WHEREAS**, the City Council seeks to meet the climate action goals set by the State; and

**WHEREAS**, solar energy creates local jobs and economic opportunity; and

**WHEREAS**, the City Council recognizes that rooftop solar energy provides reliable energy and pricing for its residents and businesses;

**WHEREAS**, Section 65850.5(a) of the California Government Code provides that it is the policy of the State to promote and encourage the installation and use of solar energy systems by limiting obstacles to their use and by minimizing the permitting costs of such systems;

**WHEREAS**, Section 65850.5(g)(1) of the California Government Code provides that every city, county, or city and county shall adopt an ordinance, consistent with the goals and intent of Section 65850.5(a), that creates an expedited, streamlined permitting process for small residential rooftop solar energy systems; and

**WHEREAS**, it is in the interest of the health, welfare and safety of the people of Imperial Beach to provide an expedited permitting process to assure the effective deployment of solar technology.

**NOW, THEREFORE, IT IS ORDAINED BY THE CITY COUNCIL OF THE CITY OF IMPERIAL BEACH AS FOLLOWS:**

**Section 1.** All of the above statements are true; and

**Section 2.** Chapter 15.07 of the Imperial Beach Municipal Code is hereby added to read as follows:

**“CHAPTER 15.07**

**SMALL RESIDENTIAL ROOFTOP SOLAR SYSTEMS**

**15.07.010 Purpose.**

The purpose of this chapter is to provide an expedited, streamlined solar permitting process that complies with the Solar Rights Act and AB 2188 (Chapter 521, Statutes 2014, California Government Code Section 65850.5) in order to achieve timely and cost-effective installations of small residential rooftop solar energy systems. This chapter encourages the use of solar systems by removing unreasonable barriers, minimizing costs to property owners and the City and facilitating property owners to install solar energy systems. This chapter allows the City to achieve those goals while protecting the public health and safety.

**15.07.020 Definitions.**

The following definitions shall apply to this chapter:

A. "Electronic submittal" means the utilization of one or more of the following:

1. e-mail
2. the internet
3. facsimile.

B. "Small residential rooftop solar energy system" means all of the following:

1. A solar energy system that is no larger than 10 kilowatts alternating current nameplate rating or 30 kilowatts thermal.
2. A solar energy system that conforms to all applicable state fire, structural, electrical, and other building codes as adopted or amended by the City and paragraph (iii) of subdivision (c) of Section 714 of the Civil Code, as such section or subdivision may be amended, renumbered, or redesignated from time to time.
3. A solar energy system that is installed on a single or duplex family dwelling.
4. A solar panel or module array that does not exceed the maximum legal building height as defined by the City of Imperial Beach.

C. "Solar energy system" has the same meaning set forth in paragraphs (1) and (2) of subdivision (a) of Section 801.5 of the Civil Code, as such section or subdivision may be amended, renumbered, or redesignated from time to time.

D. "Eligibility Checklist" means the submittal checklist required by the City of Imperial Beach to be submitted with the small residential rooftop solar energy system demonstrating compliance.

E. "Specific, adverse impact" means a significant, quantifiable, direct, and unavoidable impact, based on objective, identified, and written public health or safety standards, policies, or conditions as they existed on the date the application was deemed complete.

F. "Reasonable restrictions" on a solar energy system are those restrictions that do not significantly increase the cost of the system or significantly decrease its efficiency or specified performance, or that allow for an alternative system of comparable cost, efficiency, and energy conservation benefits.

G. "Significantly" means:

1. For Water Heater Systems or Solar Swimming Pool Heating Systems: an amount exceeding 10 percent of the cost of the system, but in no case more than one thousand dollars (\$1,000), or decreasing the efficiency of the solar energy system by an amount exceeding 10 percent, as originally specified and proposed.

2. For Photovoltaic Systems: an amount not to exceed one thousand dollars (\$1,000) over the system cost as originally specified and proposed, or a decrease in system efficiency of an amount exceeding 10 percent as originally specified and proposed.

**15.07.030 Applicability.**

A. This chapter applies to the permitting of all small residential rooftop solar energy systems in the City.

B. Small residential rooftop solar energy systems legally established or permitted prior to the effective date of the ordinance codified in this chapter are not subject to the requirements of this chapter unless physical modifications or alterations are undertaken that materially change the size, type, or components of a small rooftop energy system in such a way as to require new permitting. Routine operation and maintenance or like-kind replacements shall not require a permit.

**15.07.040 Solar Energy System Requirements.**

A. All solar energy systems shall meet applicable health and safety standards and requirements imposed by the state and the City.

B. Solar energy systems for heating water in single-family residences and for heating water in commercial or swimming pool applications shall be certified by an accredited listing agency as defined by the California Plumbing and Mechanical Code.

C. Solar energy systems for producing electricity shall meet all applicable safety and performance standards established by the California Electrical Code, the Institute of Electrical and Electronics Engineers, and accredited testing laboratories such as Underwriters Laboratories and, where applicable, rules of the Public Utilities Commission regarding safety and reliability.

**15.07.050 Applications and Documents.**

A. All documents required for the submission of an expedited solar energy system application shall be made available on the City website.

B. Electronic submittal of the required permit application and documents by email, fax, or the Internet shall be made available to all small residential rooftop solar energy system permit applicants.

C. The Community Development Department shall adopt an eligibility checklist of all requirements with which small residential rooftop solar energy systems shall comply to be eligible for expedited review.

D. Prior to submitting an application, the applicant shall:

1. Verify to the applicant's reasonable satisfaction through the use of standard engineering evaluation techniques that the support structure for the small residential rooftop solar energy system is stable and adequate to transfer all wind, seismic, and dead and live loads associated with the system to the building foundation; and

2. At the applicant's cost, verify to the applicant's reasonable satisfaction using standard electrical inspection techniques that the existing electrical system including existing line, load, ground and bonding wiring as well as main panel and subpanel sizes are adequately sized, based on the existing electrical system's current use, to carry all new photovoltaic electrical loads.

E. The permit application and associated documentation may be submitted to the Community Development Department in person, by mail, or by electronic submittal together with required permit processing and inspection fees. In the case of electronic submittal, the electronic signature of the applicant on all forms, applications, and other documents may be used in lieu of a wet signature.

F. The small residential rooftop solar system permit process and eligibility checklist shall substantially conform to recommendations for expedited permitting contained in the most current version of the California Solar Permitting Guidebook adopted by the Governor's Office of Planning and Research.

**15.07.060 Permit Review and Inspection Requirements.**

A. The Community Development Department shall implement an administrative, nondiscretionary review process to expedite approval of small residential rooftop solar energy systems.

B. Review of the application shall be limited to the Building Official's review of whether the application meets local, State, and Federal health and safety requirements.

C. If an application is deemed incomplete, a written correction notice detailing all deficiencies in the application and any additional information or documentation required to be eligible for expedited permit issuance shall be sent to the applicant for resubmission.

D. Upon confirmation by the Building Official of the application and supporting documentation being complete and meeting the requirements of the eligibility checklist, the Building Official shall administratively approve the application and issue all required permits or authorizations.

Such approval does not authorize an applicant to connect the small residential rooftop energy system to the local utility provider's electricity grid. The applicant is responsible for obtaining such approval or permission from the local utility provider.

E. The Building Official may require an applicant to apply for a Conditional Use Permit if the official finds, based on substantial evidence, that the solar energy system could have a specific, adverse impact upon the public health and safety. Such decisions may be appealed to the Planning Commission. If a Conditional Use Permit is required, the City may deny such application if it makes written findings based upon substantive evidence in the record that the proposed installation would have a specific, adverse impact upon public health or safety and there is no feasible method to satisfactorily mitigate or avoid, as defined, the adverse impact. Such findings shall include the basis for the rejection of the potential feasible alternative for preventing the adverse impact. Such decisions may be appealed to the Planning Commission.

F. Any condition imposed on an application shall be designed to mitigate the specific, adverse impact upon health and safety at the lowest possible cost.

G. "A feasible method to satisfactorily mitigate or avoid the specific, adverse impact" includes, but is not limited to, any cost-effective method, condition, or mitigation imposed by the City on another similarly situated application in a prior successful application for a permit. The City shall use its best efforts to ensure that the selected method, condition, or mitigation meets the conditions of subparagraphs (A) and (B) of paragraph (1) of subdivision (d) of Section 714 of the Civil Code defining restrictions that do not significantly increase the cost of the system or decrease its efficiency or specified performance.

H. Only one inspection shall be required and performed by the Building Department, and may include a consolidated inspection with the Fire Marshall, for small residential rooftop solar energy systems eligible for expedited review.

I. The inspection shall be done in a timely manner and should include consolidated inspections.

J. If a small residential rooftop solar energy system fails inspection, a subsequent inspection is authorized; however, the subsequent inspection need not conform to the requirements of this Section."

**Section 3.** The City Council finds that this Ordinance is exempt from the provisions of the California Environmental Quality Act ("CEQA") pursuant to Section 15308 of the California Environmental Quality Act (CEQA) Guidelines, which exempts actions taken by regulatory agency for protection of the environment where the regulatory process provides procedures for protection of the environment. The City Council further finds that there is no possibility that the activity may have a significant effect on the environment and that therefore, pursuant to Section 15061(b)(3) of the CEQA Guidelines, the Ordinance is exempt from the provisions of CEQA.

**Section 4.** Severability. If any section, subsection, subdivision, paragraph, sentence, clause or phrase of this Ordinance, or its application to any person or circumstance, is for any reason held to be invalid or unenforceable, such invalidity or unenforceability shall not affect the validity or enforceability of the remaining sections, subsections, subdivisions, paragraphs,

sentences, clauses or phrases of this Ordinance, or its application to any other person or circumstance. The City Council declares that it would have adopted each section, subsection, subdivision, paragraph, sentence, clause or phrase hereof, irrespective of the fact that any one or more other sections, subsections, subdivisions, paragraphs, sentences, clauses or phrases hereof be declared invalid or unenforceable.

EFFECTIVE DATE: This Ordinance shall be effective thirty (30) days after its adoption. Within fifteen (15) days after its adoption, the City Clerk of the City of Imperial Beach shall cause this Ordinance to be published pursuant to the provisions of Government Code Section 36933.

INTRODUCED AND FIRST READ at a regular meeting of the City Council of the City of Imperial Beach, California, on the 4th day of November, 2015; and

THEREAFTER ADOPTED at a regular meeting of the City Council of the City of Imperial Beach, California, on the 4th day of November, 2015, by the following vote:

AYES:  
NAYS:  
ABSTAIN:  
ABSENT:

\_\_\_\_\_  
Serge Dedina, Mayor

ATTEST:

\_\_\_\_\_  
Jacqueline Hald, City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Jennifer M. Lyon, City Attorney

I, City Clerk of the City of Imperial Beach, do hereby certify the foregoing to be an exact copy of Ordinance No. 2015 -1153, "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF IMPERIAL BEACH, CALIFORNIA ADDING CHAPTER 15.07 OF THE IMPERIAL BEACH MUNICIPAL CODE TO PROVIDE AN EXPEDITED, STREAMLINED PERMITTING PROCESS FOR SMALL RESIDENTIAL ROOFTOP SOLAR SYSTEMS."

\_\_\_\_\_  
JACQUELINE HALD, CITY CLERK

DATE \_\_\_\_\_

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**STAFF REPORT  
CITY OF IMPERIAL BEACH**

**TO:** HONORABLE MAYOR AND CITY COUNCIL  
**FROM:** ANDY HALL, CITY MANAGER *AH*  
**MEETING DATE:** NOVEMBER 18, 2015  
**ORIGINATING DEPT.:** CITY CLERK *dmh*  
**SUBJECT:** LOCAL APPOINTMENTS LIST

**EXECUTIVE SUMMARY:**

On or before December 31 of each year, the legislative body shall approve the Local Appointments List in compliance with California Government Code §54972 and designate the Imperial Beach Branch Library (the public library with the largest service population within jurisdiction) to receive a copy of the list in compliance with California Government §54973

**RECOMMENDATION:**

That the City Council approves the Local Appointments List in compliance with California Government Code §54972 and designate the Imperial Beach Branch Library (the public library with the largest service population within jurisdiction) to receive a copy of the list in compliance with California Government §54973.

**OPTIONS:**

- Approve the Local Appointments List and designate the Imperial Beach Branch Library (the public library with the largest service population within jurisdiction) to receive a copy of the list in compliance with state law.
- Do not approve the Local Appointments List and possibly be in non-compliance of state law.

**BACKGROUND:**

California Government Code §54972 requires that on or before December 31 of each year, the legislative body shall prepare a Local Appointments List of all boards, commissions and committees with appointive terms that will expire during the next calendar year.

**ANALYSIS:**

The following terms on the Design Review Board (DRB), Tidelands Advisory Committee (TAC), and Parks and Recreation Committee (PRC) will expire in 2016:

NAME	TITLE	DATE APPOINTED	TERM EXPIRATIONS
Shirley Nakawatase	DRB Chair	11/21/2012	12/31/2016
Janet Bowman	DRB Member	11/21/2012	12/31/2016
Peter Smith	DRB Member	08/19/20/15	12/31/2016
Veronica Archer	TAC Member	06/19/2013	12/31/2016
Joseph James Ellis	TAC Member	06/19/2013	12/31/2016
Tim O'Neal	PRC Chair	10/01/2014	12/31/2016
Lori Joan Stucki	PRC Vice Chair	10/01/2014	12/31/2016
Robin Klosinski	PRC Member	10/01/2014	12/31/2016

Any unscheduled vacancies would be posted as they occur.

**ENVIRONMENTAL DETERMINATION:**

Not a project as defined by CEQA.

**FISCAL IMPACT:**

None.

Attachments:

1. Local Appointments List



**CITY OF IMPERIAL BEACH  
LOCAL APPOINTMENTS LIST  
FOR TERMS EXPIRING 2016**

**DESIGN REVIEW BOARD COMMITTEE**

**Qualifications:** All members of commissions, boards and committees of the city shall be residents of the city (IBMC Section 2.18.040).

**Purpose:** All members of the Design Review Board shall investigate, review and evaluate the design, layout and other features of proposed developments and take action, as appropriate, in accordance with the intent and purposes set forth in Chapter 19.83, Design Review (IBMC Section 2.31.030A).

<b>NAME</b>	<b>TITLE</b>	<b>DATE APPOINTED</b>	<b>TERM EXPIRATION</b>
Shirley Nakawatase	Chair	11/21/2012	12/31/2016
Janet Bowman	Member	11/21/2012	12/31/2016
Peter Smith	Member	08/19/2015	12/31/2016

**TIDELANDS ADVISORY COMMITTEE**

**Qualifications:** All members of commissions, boards and committees of the city shall be residents of the city (IBMC Section 2.18.040).

**Purpose:** It shall be the duty of the committee to review all matters involving coastal and tidelands issues referred to the committee by resolution of the City Council or by the City Manager or his designee. The City Council may delegate particular issues or a general workplan for review and make recommendations within the time limits set out in the referring resolution by the city council (IBMC Section 2.24.050).

<b>NAME</b>	<b>TITLE</b>	<b>DATE APPOINTED</b>	<b>TERM EXPIRATION</b>
Veronica Archer	Member	06/19/2013	12/31/2016
Joseph James Ellis	Member	06/19/2013	12/31/2016

## PARKS AND RECREATION COMMITTEE

**Qualifications:** The Parks and Recreation Committee shall consist of five (5) members appointed in accordance with Chapter 2.18 of the Imperial Beach Municipal Code. Although there is no specific selection criteria the Mayor will consider the following in the identification of potential members for consideration:

A cross section of the community should be represented including youth and senior populations, active and passive recreation enthusiasts, and individuals familiar with recreation programming and community resources.

**Purpose:** The Parks and Recreation Committee shall meet on a quarterly basis and will act in a purely advisory capacity to the City Council. The stated and primary function of the Committee is to expand and enhance the recreational opportunities for the residents of Imperial Beach. In order to accomplish the identified task, the Chair of the Committee will provide, on at least a quarterly basis or as directed by the City Council, suggestions and recommendations to the City Council in relation to the following:

1. A review of the sports and recreational programs in Imperial Beach in an effort to encourage increased participation levels, high quality volunteers, relevant and effective programming, efficient use of municipal resources and other issues related to the sports and recreational programs.
2. A review of the condition and maintenance of municipal sports and recreational facilities and recommendations for capital improvements, new or additional facilities, and proper maintenance of existing facilities.
3. The efforts to seek funding through federal, state and local grants, sports and recreation foundations, community contributions, charitable donations, and endowment funding opportunities.
4. Opportunities to expand the parks and recreation opportunities in Imperial Beach and surrounding areas. The efforts to seek partnerships and collaboration with organizations that provide amenities that Imperial Beach cannot efficiently or realistically provide to its residents.
5. The efforts to take a holistic approach to parks and recreation that encourage activities for all ages and income levels, physical abilities, and interests.
6. Strategies to expand beyond typical sports activities to include non-traditional sports, non-sporting activities and all forms of recreation and relaxation.
7. The efforts to seek and provide a positive alternative for the use of spare time. Efforts to recognize that an effective parks and recreation program is a necessity for a healthy community, not simply a luxury.

<b>NAME</b>	<b>TITLE</b>	<b>DATE APPOINTED</b>	<b>TERM EXPIRATION</b>
Tim O'Neal	Chair	10/01/2014	12/31/2016
Lori Joan Stucki	Vice Chair	10/01/2014	12/31/2016
Robin Klosinski	Member	10/01/2014	12/31/2016



STAFF REPORT  
CITY OF IMPERIAL BEACH

TO: HONORABLE MAYOR AND CITY COUNCIL  
FROM: ANDY HALL, CITY MANAGER *AH*  
MEETING DATE: NOVEMBER 18, 2015  
ORIGINATING DEPT.: PUBLIC SAFETY *AH*  
SUBJECT: ADOPTION OF RESOLUTION NUMBER 2015-7644  
AUTHORIZING THE CITY MANAGER TO RENEW AN  
AGREEMENT WITH THE SWEETWATER UNION HIGH  
SCHOOL DISTRICT FOR PROVISION OF SCHOOL  
RESOURCE OFFICER SERVICES FROM FISCAL YEAR  
2015/16 THROUGH 2017/18.

**EXECUTIVE SUMMARY:**

Since 1995 the City of Imperial Beach (City) and the Sweetwater Union High School District (SUHSD) have partnered to provide limited services of a Sheriff's Deputy serving in the capacity of a School Resource Officer to Mar Vista High School in Imperial Beach. This position interfaces with students, faculty, staff and parents to address relevant safety, law enforcement and education issues.

The reimbursement associated with the services provided in this agreement is estimated to be \$79,252 in Fiscal Year 2015/16, of which \$65,000 is currently included in the Fiscal Year 2015/16 and 2016/17 Budgets. Adoption of this resolution will result in an increase of \$14,252 to the General Fund Revenue.

**RECOMMENDATION:**

That the City Council adopt Resolution No. 2015-7644 authorizing the City Manager to renew an agreement with the SUHSD for provision of School Resource Officer services from Fiscal Year 2015/16 through Fiscal Year 2017/18.

**RATIONALE:**

The safety of the children, teachers and staff of Mar Vista High School is a priority of the City and SUHSD. Having a designated deputy interfacing with students, parents, teachers and staff at these schools has proven to be an effective component of school safety, including education, promoting safety, protecting life and property, preventing crimes, and solving crimes. Adoption of this resolution will continue this effective program.

**OPTIONS:**

- Adopt the resolution
- Request additional information and an additional report

**BACKGROUND:**

Since 1995 the City and the SUHSD have partnered to provide the services of a Sheriff's Deputy serving in the capacity of a School Resource Officer to Mar Vista High School in Imperial Beach. This position interfaces with students, faculty & staff and parents to address relevant safety, law enforcement and education issues.

**ANALYSIS:**

The City and SUHSD agree these services are essential to help ensure the ongoing safety of the students, families and the staff of Mar Vista High School. The district will reimburse the City \$79,252 in Fiscal Year 2015/16 for provision of these services, an amount equating to 45% of the SRO's time. This agreement ends on June 30, 2018, and has two (2) extensions of one (1) year each should the City Manager and SUHSD agree to do so. Both entities are also satisfied with the effectiveness of the arrangement, therefore Public Safety is recommending renewal of this agreement.

**ENVIRONMENTAL DETERMINATION:**

Not a project as defined by CEQA.

**FISCAL IMPACT:**

The reimbursement associated with the services provided in this agreement is estimated to be \$79,252, of which \$65,000 is included in the Fiscal Year 2015/16 and 2016/17 Adopted Budgets. Adoption of Resolution 2015-7644 will result in an increase of \$14,252 in Fiscal Year 2015/16 to the General Fund Revenue Account 343.30-01.

Attachments:

1. Resolution No. 2015-7644
2. Memorandum of Understanding Between the Sweetwater Union High School District and the City of Imperial Beach Regarding Provision of School Resource Officer Services

**RESOLUTION NO. 2015-7644**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IMPERIAL BEACH, CALIFORNIA, AUTHORIZING THE CITY MANAGER TO SIGN A MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF IMPERIAL BEACH AND THE SWEETWATER UNION HIGH SCHOOL DISTRICT FOR THE PURPOSE OF PROVIDING SCHOOL RESOURCE OFFICER SERVICES AT MAR VISTA HIGH SCHOOL.**

**WHEREAS**, the parties agree that the safety of the children and staff members of Mar Vista Union High School in the Sweetwater Union High School District are of highest importance; and

**WHEREAS**, the parties have agreed in principle to work cooperatively with the Sweetwater Union High School District, via the City of Imperial Beach contract with the San Diego Sheriff's Office, to share the services of a Sheriff's Deputy in the role of the School Resource Officer; and

**WHEREAS**, both the City of Imperial Beach and the Sweetwater Union High School District desire to continue the School Resource Officer services program at Mar Vista High School; and

**WHEREAS**, the parties have agreed in principle, pending approval of the Sweetwater Union High School District Board, to the District paying SRO services for approximately 90% of the SRO's time, and reimbursing the City an amount equating to 45% of the cost of the SRO services annually for Fiscal Year 2015/16 and ending on June 30, 2016, with the option for the City Manager to extend the agreement for two (2) periods of one (1) year should both parties agree to do so;

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Imperial Beach as follows:

1. Authorizes the City Manager to renew the agreement between the City of Imperial Beach and the Sweetwater Union High School District for the provision of School Resource Officer Services, and to extend the agreement for two (2) periods of one (1) year should both parties agree to do so.
2. Authorizes the Administrative Services Director to increase the Fiscal Year 2015/16 General Fund Revenue budget by \$14,252 in Account 343.30-01.

**PASSED, APPROVED, AND ADOPTED** by the City Council of the City of Imperial Beach at its meeting held on the 18<sup>th</sup> day of November 2015, by the following vote:

**AYES: COUNCILMEMBERS:**  
**NOES: COUNCILMEMBERS:**  
**ABSENT: COUNCILMEMBERS:**

\_\_\_\_\_  
**SERGE DEDINA, MAYOR**

**ATTEST:**

\_\_\_\_\_  
**JACQUELINE M. HALD, MMC**  
**CITY CLERK**

**MEMORANDUM OF UNDERSTANDING  
BETWEEN  
THE SWEETWATER UNION HIGH SCHOOL DISTRICT  
AND  
THE CITY OF IMPERIAL BEACH  
REGARDING FUNDING OF A SCHOOL RESOURCES OFFICER**

**MISSION STATEMENT:** It is the mission of the Sweetwater Union High School District (SUHSD) in concert with the City of Imperial Beach (City) to provide a safe, secure, orderly teaching and learning environment for all students and staff at Mar Vista High School by protecting life and property.

Law Enforcement in the City is provided via contract between the City and the San Diego County Sheriff's Department and provides the ability for the City to staff School Resource Officer (SRO) positions. Adoption of this Memorandum of Understanding (MOU) will result in campus security being increased by the presence of a Sheriff's Deputy, deployed as the SRO, who will interact with the students in both a positive and proactive manner. The on-campus SRO will also help improve relations between the San Diego County Sheriff's Department and the youth of the community. As a result, the SUHSD and the City, via the San Diego Sheriff's Department, agree to undertake the following responsibilities and expectations to achieve these mutual objectives:

**A. SCHOOL DISTRICT'S ROLE AND RESPONSIBILITY:**

1. Ensure student welfare portal to portal;
2. Develop procedures to handle campus safety issues;
3. Develop emergency response procedures;
4. Develop a School Safety Plan;
5. Establish and follow procedures for referring School Resource Officer involvement; and
6. Cooperate with and support in a proactive manner the School Resource Officer's efforts to work with students, school personnel, parents and the community

**B. SCHOOL RESOURCE OFFICERS' ROLE AND RESPONSIBILITY:**

1. To provide prevention/intervention by:
  - a. Providing a highly visible uniformed SRO on the campus of Mar Vista High School.
  - b. Developing classroom and faculty presentations related to the youth and the law.
  - c. Attending Student Attendance Review Board (S.A.R.B.) meetings, as time permits.
  - d. Scheduling security activities as needed.
  - e. Attending various sporting events and school activities as needed for proactive enforcement and interaction, during school hours.
  - f. Documenting all incidents of crime as per department regulations.

- g. Responding to all law enforcement related matters as they occur during regular school hours when available.
  - h. Assisting with developing and revising school security procedures and emergency response drills.
  - i. Assisting the school's safety committee in developing the School Safety Plan.
  - j. To continue to work with:
    - i. Community agencies; and
    - ii. Parent/teacher groups as needed at Mar Vista High School.
2. To assist investigative personnel of the San Diego County Sheriff's Department assigned to cases intersecting with individuals associated with Mar Vista High School with continuing an ongoing investigation and preliminary investigations of criminal activity.
3. To continue to work with Mar Vista High School staff and SUHSD personnel in matters of mutual concern such as:
- a. Education and training.
  - b. Prevention and intervention in the areas of alcohol and drug use on campus.
  - c. Safety of students and staff on campus.
  - d. Gang-related violence and crime.
  - e. Campus intrusion, and loss and/or damage to property.

#### **C. PERFORMANCE:**

Either party may request an informal meeting to discuss any concern regarding compliance with the Roles and Responsibilities listed above. Parties agree to conduct such meeting no later than 10 work days after the request.

#### **D. TIME FRAME:**

This MOU shall remain in effect for one year, commencing July 1, 2015 and ending June 30, 2016. This MOU may be extended for two (2) periods of one (1) year upon the written approval of both parties.

Either party shall have the right to cancel this MOU upon 90 days advance written notice during the term of this MOU. SUHSD shall be responsible to make all payments to the City for services rendered through the date of termination or expiration of this MOU.

#### **E. SPAN OF CONTROL/JURISDICTION:**

Prevention/education/training/proactive activities will take place at Mar Vista High School and public meeting places with the respective community as it relates to SUHSD activities. The SRO deputy will remain under the direction and control of the San Diego County Sheriff's Department.

**F. RESOURCE:**

Resource and local management will be coordinated at:

Sweetwater Union High School District  
 Attn: Steven Lizarraga, Director, Student Support Services  
 1130 Fifth Avenue  
 Chula Vista, CA 91911  
 (619) 691-5564

City of Imperial Beach - Public Safety Department  
 Attn: Dean Roberts, Emergency Services Coordinator  
 865 Imperial Beach Blvd.  
 Imperial Beach, CA 91932  
 (619) 423-8323

**G. COST:**

One Sheriff's Deputy will be funded jointly by the City, the SUHSD and the South Bay Union School District (SBUSD) as follows.

The SRO Deputy will be assigned to school activity during the regular school year, which equates to 77.5% of their time (SRO Expense). During the other 22.5% the Deputy will not be in the SRO role and will be assigned to other duties as needed in the Imperial Beach Sheriff Substation (Non-SRO Portion). The City will pay for 100% this Non-SRO Portion of the Deputy. SUHSD will be notified annually prior to the parties mutually continuing whether to extend the agreement, what the anticipated Sheriff's costs for the Deputy, and the amount that will be invoiced quarterly during the upcoming fiscal year, based upon these same percentages.

During the regular school year, SBUSD will pay for 10% of the SRO expense, which equates to the estimated time spent working with the elementary schools. The remainder of the SRO expense during the regular school year will be split evenly between the City (45%) and SUHSD (45%). Should SBUSD withdraw from the agreement, the City and SUHSD will evenly split the additional 10% of the SRO expense. The cost share for City of Imperial Beach, SUHSD and SBUSD are reflected in the chart below:

Period	Total Deputy	City of Imperial Beach (100% of Non-SRO Portion)	South Bay Union School District Share (10% of SRO Cost)	City of Imperial Beach Share (45% of SRO Cost)	Sweetwater Union High School District Share (45% of SRO Cost)	SUHSD Quarterly Payment
<b>FY 5/2016</b>	<b>227,247</b>	<b>51,130</b>	<b>17,612</b>	<b>79,252</b>	<b>79,252</b>	<b>19,813</b>

This MOU will be effective July 1, 2015. Upon execution of this MOU, the SUHSD, upon invoicing, will pay the City equal quarterly installments as indicated in the preceding table. SUHSD will be notified annually prior to the coming fiscal year of the Sheriff's costs for the Deputy, and the amount that will be invoiced quarterly during the upcoming fiscal year, based upon these same percentages.

If the MOU is canceled as herein permitted, the City shall return forthwith to the SUHSD the portion of such payment allocable to the period of the term subsequent to the effective date of cancellation.

The SUHSD will receive the services of one SRO during the school year, while school is in session, barring major emergencies or other duties related to the SRO's position, including services to the as negotiated, training, approved time off, or other related duties, causing the San Diego County Sheriff's Department to temporarily reallocate the deputy.

This MOU does not include any events outside of the regular school day, or outside of the SRO's regular work schedule, where additional costs are incurred by the City. All costs for additional SRO or Sheriff's Deputy staffing is the exclusive responsibility of the SUHSD and will be charged, either directly by the San Diego County Sheriff's Department, or by the City, according to the San Diego County Sheriff's Department contract costs as specified in the contract for services between the San Diego County Sheriff's Department and the City.

#### **H. NO INDEPENDENT BASIS FOR LIABILITY:**

Nothing herein shall create, by this or other understanding between the parties, an independent basis for liability of the City or the San Diego County Sheriff's Department, and their respective officers, officials, employees and agents to either the SUHSD or to a third party for any matter, including, but not limited to, for failing to respond or for responding to a call for sheriff's services in a dilatory or negligent manner. Any liability of the City, or the San Diego County Sheriff's Department, shall be limited to that as determined by law without regard to the existence of this MOU.

#### **I. AUTHORITY TO EXECUTE:**

The signatures below warrant that they have the legal authority to enter into this MOU and bind their respective parties to the rights and obligations herein.

SWEETWATER UNION  
HIGH SCHOOL DISTRICT:

By: \_\_\_\_\_  
Karen Michel, Chief Financial Officer

CITY OF IMPERIAL BEACH:

By: \_\_\_\_\_  
Andy Hall, City Manager

Date: \_\_\_\_\_

Date: \_\_\_\_\_

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**STAFF REPORT  
CITY OF IMPERIAL BEACH**

**TO:** HONORABLE MAYOR AND CITY COUNCIL  
**FROM:** ANDY HALL, CITY MANAGER *AH*  
**MEETING DATE:** NOVEMBER 18, 2015  
**ORIGINATING DEPT.:** CITY CLERK *DMH*  
**SUBJECT:** TERMS EXPIRING DECEMBER 31, 2015 – PARKS AND RECREATION COMMITTEE (PRC)

**EXECUTIVE SUMMARY:**

Pursuant to Section 2.18.010A(1) of the Imperial Beach Municipal Code, the City Clerk shall advise the City Council of the names of those persons whose term of office on a city commission, board or committee will be expiring thirty days prior to such expiration.

The PRC members whose terms will expire on December 31, 2015 are listed below. The PRC members were informed of their term expirations and all but one member has contacted staff to express interest in serving another term.

The Design Review Board and Tidelands Advisory Committee do not have term expirations in 2015.

**RECOMMENDATION:**

1. That Mayor Dedina recommends reappointment of members Ken Blinsman and Mark Stephenson and alternates Marcy Aguilar, Peter Salisbury and Molly Goforth for terms of office expiring December 31, 2019 and
2. That the City Council approves the Mayor's appointment selections to the PRC.

**RATIONALE:**

On October 1, 2014, City Council approved the Mayor's appointment of five (5) members and three (3) alternates to the newly formed PRC. Over the past year, the PRC has been actively reviewing sports and recreational programs in Imperial Beach. Most notably, they took an active role in the development of the City's Parks & Recreation Survey which is currently out for public comments and recommendations. Since the current board has shown significant progress, it is recommended that they be reappointed to serve another term.

**OPTIONS:**

- Reappoint the members and alternates to serve another term on the PRC
- Provide direction to take another specific action

**BACKGROUND:**

The PRC members whose terms will expire on December 31, 2015 are listed below:

<b>NAME</b>	<b>TITLE</b>	<b>DATE APPOINTED</b>	<b>TERM EXPIRATION</b>
Ken Blinsman	Member	10/01/2014	12/31/2015
Marc Stephenson	Member	10/01/2014	12/31/2015
Marcy Aguilar	1 <sup>st</sup> Alternate	10/01/2014	12/31/2015
Peter Salisbury	2 <sup>nd</sup> Alternate	10/01/2014	12/31/2015
Molly Goforth	3 <sup>rd</sup> Alternate	10/01/2014	12/31/2015

The PRC members were informed of their term expirations and all but one member has contacted staff to express interest in serving another term.

**ENVIRONMENTAL DETERMINATION:**

Not a project as defined by CEQA.

**FISCAL IMPACT:**

None associated with this report.



STAFF REPORT  
CITY OF IMPERIAL BEACH

TO: HONORABLE MAYOR AND CITY COUNCIL  
FROM: ANDY HALL, CITY MANAGER AH  
MEETING DATE: NOVEMBER 18, 2015  
ORIGINATING DEPT.: STEVE DUSH, ASSISTANT CITY MANAGER SD  
SUBJECT: CODE COMPLIANCE WORKSHOP FOLLOW-UP

**EXECUTIVE SUMMARY:**

A discussion to outline the City's modified general procedures for code compliance following the City Council's workshop on September 23, 2015. Staff will outline the process for using city resources to address nuisance complaints; blight; and abatement protocols.

**RECOMMENDATION:**

Staff recommends that the City Council receive the report and provide comments on the processes outlined to address nuisance complaints, blight, and abatement and direct staff to draft/revise any necessary code manuals to implement these policies.

**RATIONALE:**

Staff finds that the implementation of the policies as outlined below will enable a better allocation of resources and better achieve the purpose of code compliance for the betterment of the entire community.

**OPTIONS:**

- Receive the presentation and direct the City Manager to implement the policies.
- Request additional information and return to the City Council.

**BACKGROUND:**

On September 23, 2015 the City Council conducted a community workshop to discuss code compliance. During the workshop, staff outlined why code compliance is performed and the processes deployed to address issues. Staff also outlined the common complaints received and categorized them based upon their commonalities.

The focus of this report is upon the "Type I" complaints, which were defined as the nuisance items such as RV's, Parked Cars/Parking, Abandoned Vehicles, Unsightly Landscaping; etc. During the workshop, the enforcement of this complaint type was characterized by residents as inconsistent and potentially spite drive. Furthermore, it was expressed that the amount of City resources expended on these types of complaints did not achieve the desired outcome and more concerning cases from an overall community perspective continued. The workshop

yielded a robust discussion on this complaint type and a number of ideas were raised to address moving forward.

The following outlines three new or refined methods to address the concerns voiced at the workshop while better utilizing limited city resources to enhance the community by prioritizing complaints that will yield the most effective results for the community.

1. **You + 2**

This policy would require you and two additional neighbors, all in separate households to file a complaint and be willing to pursue enforcement and testify in a hearing if necessary in order for staff to open a case and pursue remediation. This process would apply to cases that do not involve imminent health and safety matters. This policy would not apply to cases that have been referred to Code Compliance by other City departments such as fire or the sheriff.

2. **Blight Priority**

Staff will proactively identify properties in the community that are visible and attribute to a degradation of the overall community. This identification will incorporate intelligence led methods through alignment with other departments, ie public safety (Sheriff/Fire/Marine Safety).

3. **Abatement Acceleration**

Some recent code cases illustrate that continued liens and fines from staff may not be the best motivation to cause compliance to be rendered. As such, staff is proposing that the abatement process begin when fines reach, either at or before \$5,000.00. This process is intended to expedite a resolution to the process while not having extreme fines.

**ANALYSIS:**

Staff finds that by deploying the methods above, a more focused and community enhancing code compliance system will be produced that achieves the purpose of having such codes.

**ENVIRONMENTAL DETERMINATION:**

The processes are not a project as defined by CEQA.

**FISCAL IMPACT:**

No additional resources are necessary for these processes.



STAFF REPORT  
CITY OF IMPERIAL BEACH

TO: HONORABLE MAYOR AND CITY COUNCIL  
FROM: ANDY HALL, CITY MANAGER *AH*  
MEETING DATE: NOVEMBER 18, 2015  
ORIGINATING DEPT.: PUBLIC WORKS *HOL*  
SUBJECT: RESOLUTION NO. 2015-7647 AUTHORIZING AN "EIGHT-ALLEY PAVING PROJECT" ADDITION TO THE CIP TWO-YEAR IMPLEMENTATION PLAN FY 15/16 & FY 16/17 AND APPROPRIATION OF \$1,000,000 OF 2010 BOND FUNDS TO THE 8-ALLEY PAVING PROJECT AND AUTHORIZING THE COMMENCEMENT OF THE PROJECT DESIGN IN FY 15/16

**EXECUTIVE SUMMARY:**

Adoption of Resolution No. 2015-7647 will authorize the design for construction of paving of 8 of the remaining 15 dirt alleys in the City of Imperial Beach. The resolution will authorize the addition of an "Eight Alley Paving Project" to the CIP Two-Year Implementation Plan FY 15/16 and FY 16/17. The resolution will appropriate \$1,000,000 of 2010 Bond fund for the design and paving construction of 8 dirt alleys in the City of Imperial Beach.

**RECOMMENDATION:**

Adoption of Resolution No. 2015-7647 adding "Eight Alley Paving Project" to the CIP Two-Year Implementation Plan FY 15/16 and FY 16/17, authorizing the design for construction of the "Eight Alley Paving Project" and appropriating \$1,000,000 2010 Bond funds for the design and construction of the "Eight Alley Paving Project."

**RATIONALE:**

The City has approximately \$1,000,000 remaining from the initial 2010 Bond allocation. Those bond funds were authorized to be expensed for specific public purposes. Most of those purposes have been met from the bond allocation for projects already complete. Paving the alleys is one remaining purposes that are eligible for the 2010 Bond expenditures. Recently City Council awarded a contract for the paving of 14 of the original 30 dirt alleys. The paving of those alleys is currently underway. Staff suggests that paving of an additional set of the dirt alleys is the best use of the remaining 2010 Bond fund.

**OPTIONS:**

- Adopt Resolution No. 2015-7647 adding "Eight Alley Paving Project" to the CIP Two-Year Implementation Plan FY 15/16 and FY 16/17, authorizing the design for construction of the "Eight Alley Paving Project" and appropriating \$1,000,000 2010 Bond funds for the design and construction of the "Eight Alley Paving Project.";

- Receive and file the report from the City Manager;
- Provide direction to the City Manager to take a specific action; or
- Request additional information and an additional report

**BACKGROUND:**

In January 2014, City Council committed to paving dirt alleys in the City of Imperial Beach and to identifying available funds to pave those dirt alleys. Also in January 2014, City Council directed staff to evaluate the dirt alleys using an evaluation system consistent with Council Policy 616(A). The policy established specific criteria to prioritize the selection of unpaved alleys to be included in the first set of alleys to be paved. Subsequently City Council appropriated 2010 Bond funds left from the former Redevelopment Agency for this purpose. In June 2014 City Council approved the paving of 14 of the 30 dirt alleys and directed staff to commence the design therefore.

Staff understood that it was City Council's objective to identify funding in the future to continue the paving of dirt alleys. Since the City has \$1,000,000 remaining in the 2010 Bond allocation, staff suggests that City Council consider paving another eight (8) dirt alleys. Attachment 1 is a map showing the dirt alleys as of 2014 with the alleys marked in black as those under the current paving contract. Those alleys marked in red are the alleys proposed for design and paving with this resolution – Resolution Nr. 2015-XXXX. Those alleys marked in green are the alleys that would remain dirt after the alleys proposed for paving in this resolution are constructed.

**ANALYSIS:** Staff has evaluated the estimated cost of construction for the remaining dirt alleys ranked consistent with Council Policy 616(A) and found that eight of the remaining dirt alleys can be paved within the remaining \$1,000,000 2010 Bond allocation. Those alleys are listed below and are shown in red in Attachment 2.

1. Alley # 1 – access from Basswood Avenue between Delaware and 8<sup>th</sup> Streets
2. Alley # 2 – access from Cherry Avenue between 8th Street and Bayside Elementary School
3. Alley # 3 - access from Cypress & Cherry Avenues between 8th Street and Bayside Elementary School
4. Alley # 4 – access from Cypress Avenue between 9<sup>th</sup> and Emory Streets
5. Alley # 6 – access from Cypress Avenue between Emory and 10<sup>th</sup> Streets
6. Alley # 7 – access from 10<sup>th</sup> and 11<sup>th</sup> Streets between Calla and Cypress Avenues
7. Alley # 17 – access from Elder Avenue between 11<sup>th</sup> and Florida Streets
8. Alley # 37 – access from 13<sup>th</sup> and Georgia Streets between Imperial Beach Blvd. and Fern Avenue.

The estimated cost to design, pave and administer the project is \$965,100.

**ENVIRONMENTAL DETERMINATION:**

Project is exempt from CEQA pursuant to CEQA Guidelines Section 15302(c): Replace or Reconstruction of Existing Utility Systems and Facilities.

**FISCAL IMPACT:**

Revenue:	
Redevelopment Bond Proceeds (2010 Bond)	\$1,000,000
Expenses:	
Design/bid documents/construction (estimate)	\$ 965,100

- Attachments:
1. Resolution No. 2015-7647
  2. City of Imperial Beach Dirt Alley Map

**RESOLUTION NO. 2015-7647**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IMPERIAL BEACH, CALIFORNIA, AUTHORIZING AN "EIGHT-ALLEY PAVING PROJECT" ADDITION TO THE CIP TWO-YEAR IMPLEMENTATION PLAN FY 15/16 & FY 16/17 AND APPROPRIATION OF \$1,000,000 OF 2010 BOND FUNDS TO THE 8-ALLEY PAVING PROJECT AND AUTHORIZING THE COMMENCEMENT OF THE PROJECT DESIGN IN FY 15/16**

**WHEREAS**, the City has approximately \$1,000,000 remaining from the initial 2010 Bond allocation; and

**WHEREAS**, those bond funds were authorized to be expensed for specific public purposes; and

**WHEREAS**, most of those purposes have been met from the bond allocation for projects already complete; and

**WHEREAS**, paving the alleys is one remaining purposes that are eligible for the 2010 Bond expenditures; and

**WHEREAS**, recently City Council awarded a contract for the paving of 14 of the original 30 dirt alleys whose construction is currently underway; and

**WHEREAS**, the paving of an additional set of the dirt alleys may be the best use of the remaining 2010 Bond fund; and

**WHEREAS**, staff has evaluated the estimated cost of construction for the remaining dirt alleys ranked consistent with Council Policy 616(A) and found that eight of the remaining dirt alleys can be paved within the remaining \$1,000,000 2010 Bond allocation; and

**WHEREAS**, those eight alleys are listed below:

1. Alley # 1 – access from Basswood Avenue between Delaware and 8th Streets
2. Alley # 2 – access from Cherry Avenue between 8th Street and Bayside Elementary School
3. Alley # 3 - access from Cypress & Cherry Avenues between 8th Street and Bayside Elementary School
4. Alley # 4 – access from Cypress Avenue between 9th and Emory Streets
5. Alley # 6 – access from Cypress Avenue between Emory and 10th Streets
6. Alley # 7 – access from 10th and 11th Streets between Calla and Cypress Avenues
7. Alley # 17 – access from Elder Avenue between 11th and Florida Streets
8. Alley # 37 – access from 13th and Georgia Streets between Imperial Beach Blvd. and Fern Avenue.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Imperial Beach as follows:

1. The above recitals are true and correct.
2. This legislative body adds the "Eight-Alley Paving Project" to CIP Two Year Implementation Plan FY 15/16 and FY 16/17.
3. This legislative body appropriates \$1,000,000 from the 2010 Bond Allocation to the "Eight-Alley Paving Project".
4. This legislative body authorizes the commencement of the project design in FY 15/16.

**PASSED, APPROVED, AND ADOPTED** by the City Council of the City of Imperial Beach at its meeting held on the 18th day of November 2015, by the following vote:

**AYES: COUNCILMEMBERS:**  
**NOES: COUNCILMEMBERS:**  
**ABSENT: COUNCILMEMBERS:**

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**SERGE DEDINA, MAYOR**

**ATTEST:**

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**JACQUELINE M. HALD, MMC**  
**CITY CLERK**





STAFF REPORT  
CITY OF IMPERIAL BEACH

TO: HONORABLE MAYOR AND CITY COUNCIL

FROM: ANDY HALL, CITY MANAGER *AA*

MEETING DATE: NOVEMBER 18, 2015

ORIGINATING DEPT.: PUBLIC WORKS *HAZ*

SUBJECT: RESOLUTION NO. 2015-7648 SETTING THE TIME AND PLACE FOR A PUBLIC HEARING TO CONSIDER THE FORMATION OF AN UNDERGROUND UTILITY DISTRICT IN 1300 BLOCK DONAX, 1300 BLOCK ELM AND 900-1000 BLOCKS FERN AVENUES (DONAX/ELM/FERN AVENUES UNDERGROUND UTILITY DISTRICT)

**EXECUTIVE SUMMARY:**

Adoption of Resolution 2015-7648 will set a public hearing date and time for the initiation of the establishment of an underground utility district in the 1300 block Donax, 1300 block Elm and 900-1000 blocks Fern Avenues. Underground of utilities in the 1300 blocks of Donax and Elm Avenues would coincide with the City of San Diego planned utility underground of the area east of City of Imperial Beach City limits between S.R. 75 and Elder Avenue. Underground of utilities in the 900-1000 blocks of Fern Avenue would implement one more of the recommendations of the 2013 Environmental Justice Grant Study report. This study represented that the utility poles in the sidewalks in the 900-1000 blocks of Fern Avenue inhibited adequate pedestrian access for the students and parents of VIP Village. The Study recommended that these aerial utilities be placed underground and out of the public sidewalk area.

**RECOMMENDATION:**

Adopt Resolution No. 2015-7648 setting the time and place for the public hearing for the initiation of the "Donax/Elm/Fern Avenues Underground Utility District." The district boundaries would be 1300 Block Donax, 1300 Block Elm and 900-1000 Blocks Fern Avenues within the City limits of Imperial Beach as shown on Attachment 2.

**RATIONALE:**

The City of San Diego has initiated an Underground Utility Block District bounded by their western City limits adjacent to the alley east of Georgia Street, Elder Avenue, Saturn Street and S.R. 75. Since 13<sup>th</sup> Street has the utilities undergrounded, the 1 and ½ blocks of Donax and Elm Avenues east of 13<sup>th</sup> Street would be left aerial with large up-poles on either end of these blocks when the City of San Diego project is constructed. Staff recommends that the City of Imperial Beach underground these two blocks coincident with the City of San Diego underground utility district project.

In calendar years 2011 and 2012 the City of Imperial Beach and WalkSanDiego conducted an extensive 2-year outreach to the City's schools and surrounding neighborhoods looking at ways to improve pedestrian and bicycle access to these schools and at methods for traffic calming. This effort was funded through a \$100,000 Environmental Justice Grant. The study was reported to City Council in January 2013 and accepted as a planning document for future neighborhood / school pedestrian/bicycle/traffic improvements. Placing the aerial utilities underground and widening the sidewalk adjacent to VIP Village pre-school was one of the recommendations. The establishment of an Underground Utility District in the 900-1000 blocks Fern Avenue would be consistent with the Study's recommendation.

Other than street light improvements, all underground utility costs would come from the City's 20A fund through SDG&E.

**OPTIONS:**

- Adopt Resolution 2015-7648 setting the time and place for the public hearing to establish the "Donax/Elm/Fern Avenues Utility Underground District";
- Receive and file the report from the City Manager;
- Provide direction to the City Manager to take a specific action; or
- Request additional information and an additional report

**BACKGROUND:**

In January 21, 2015, City Council authorized staff to coordinate a 1300 block Elm Avenue underground utility district with the City of San Diego. At that City Council meeting the addition of the 900-1000 blocks of Fern Avenue to this underground utility district was also authorized. Subsequent to the January 21, 2015 City Council meeting, staff learned that the 1300 block of Donax Avenue was also adjacent to the City of San Diego planned utility underground block. Thus staff is recommending that this block of Donax Avenue be added to the City of Imperial Beach "Donax/Elm/Fern Avenues Underground Utility District."

**ANALYSIS:**

Staff and the utility companies have met several times and walked the proposed utility underground district. To proceed with the "Donax/Elm/Fern Avenues Underground Utility District" City Council must make preliminary findings and set a time and place for a public hearing. The following regulations apply:

I.B.M.C. 13.08.080 Underground utility districts – Public hearing; states in part:

"A. The Council may, from time to time, call public hearings to ascertain whether the public health, safety and welfare requires the removal of poles, overhead wires and associated overhead structures within designated areas of the City and the underground install of wires and facilities for supplying electric, communications or similar or associated service.

B. ... The City Clerk shall notify all affected property owners as shown on the last equalized assessment roll and utilities concerned by mail of the time and place of such hearings at least fifteen days prior to the date thereof...."

I.B.M.C. 13.08.090 Underground utility districts – Creation states in part:

"A. If, after any such public hearing, the council finds that the public health, safety or welfare requires such removal and such underground installation within a designated area, and the council finds that the public utilities have voluntarily agreed to pay over fifty percent of all costs

of conversion ... the council shall by resolution declare such designated area an underground utility district and order such removal and underground installation.

B. Such resolution shall include a description of the area comprising such district and shall fix the time within which such removal and underground installation shall be accomplished and within which affected properties owners must be ready to receive underground service.

C. ... Immediately following its adoption, the City Clerk shall cause a certified copy of such resolution be recorded in the office of the county recorder."

The attached resolution would set the time and place of a public hearing to review and approve the "Donax/Elm/Fern Avenues Underground Utility District." The proposed time and place of the public hearing is:

Wednesday, January 20, 2016 @ 6:00 p.m.  
City Council Chambers  
825 Imperial Beach Blvd.  
Imperial Beach, CA 91932

The following District adoption schedule is proposed:

- Mail the 15-day notice no later than January 4, 2016.
- Advertise the 15-day notice in the Imperial Beach Eagle & Times not later than December 31, 2015.
- Public Hearing January 20, 2016.

**ENVIRONMENTAL DETERMINATION:**

Not a project as defined by CEQA.

**FISCAL IMPACT:**

There are no near term fiscal impacts. SDG&E will perform all the project drawings and construction using 20A funds. Drawings and construction documents will likely be completed in 2-3 years from adoption of the District. Once construction is ready to commence, the City will need to establish a CIP project and allocate funds to design the street lighting plan and to install the lights.

- o \$20,000 Gas Tax (for city staff administration plus new additional lights)
- o \$1,000,000 20A Funds

Note: 20A fund allocation balance as of 3/31/2015 is \$1,200. The City of Imperial Beach average annual 20A fund increment is approximately \$211,200. Thus to accumulate \$1,000,000 20A funds, the project construction could not commence until calendar year 2020. If the utility companies should have the construction drawings ready before 2020, City Council would need to borrow against future 20A allocations to cover the cost of construction.

Attachments:

1. Resolution No. 2015-7648
2. Donax/Elm/Fern Underground Utility District Map

**RESOLUTION NO. 2015-7648**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IMPERIAL BEACH, CALIFORNIA, CALLING A PUBLIC HEARING TO DETERMINE IF THE PUBLIC HEALTH, SAFETY OR WELFARE REQUIRES THE FORMATION OF AN UNDERGROUND UTILITY DISTRICT IN 1300 BLOCK DONAX, 1300 BLOCK ELM AND 900-1000 BLOCKS FERN AVENUES (DONAX/ELM/FERN AVENUES UNDERGROUND UTILITY DISTRICT)**

**WHEREAS**, Chapter 13.08 of the Imperial Beach Municipal Code establishes a procedure for the creation of underground utility districts, and requires as the initial step in such procedure the holding of a public hearing to ascertain whether the public health, safety or welfare requires the removal of poles, overhead wires and associated overhead structures, and the underground installation of wires and facilities for supplying electric, communication, cable television or similar or associated service in any such district; and

**WHEREAS**, at the January 21, 2015 City Council meeting, staff was directed to proceed with the establishment of a 1300 block Elm Avenue underground utility district coincident with the City of San Diego's adjacent Underground Utility District; and

**WHEREAS**, at that City Council meeting the addition of the 900-1000 blocks of Fern Avenue to this underground utility district was also authorized; and

**WHEREAS**, subsequent to the January 21, 2015 City Council meeting, staff learned that the 1300 block of Donax Avenue was also adjacent to the City of San Diego's planned utility underground block; and

**WHEREAS**, staff recommends that this block of Donax Avenue be added to the City of Imperial Beach "Donax/Elm/Fern Avenues Underground Utility District" with the district boundaries defined to be 1300 Block Donax, 1300 Block Elm and 900-1000 Blocks Fern Avenues within the City limits of Imperial Beach.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Imperial Beach as follows:

1. NOTICE IS HERBY GIVEN that a public hearing will be held by the City Council of the City of Imperial Beach on January 20, 2016 at the hour of 6:00 p.m., in the Council Chambers, 825 Imperial Beach Boulevard, Imperial Beach, California, to ascertain whether the public health, safety or welfare requires the relocation of aerial utilities consisting of wires and facilities for supplying electric, communications, cable television or similar or associated service in the district underground.
2. At such hearing all persons interested shall be given an opportunity to be heard. Said hearing may be continued from time to time as may be determined by the City Council. The decision of the Council at such hearing shall be final and conclusive.
3. The City Clerk shall also notify all affected property owners, as shown on the last equalized assessment roll, and all utilities concerned, of the time and place of such hearing by mailing a copy of this Resolution to such property owners, and utilities concerned, at least fifteen days prior to the date thereof.
4. The area proposed to be included in the district is shown upon that certain map entitled "Donax/Elm/Fern Avenues Underground Utility District" and designated as Exhibit "A", which is on file in the office of the City Clerk of Imperial Beach.

**PASSED, APPROVED, AND ADOPTED** by the City Council of the City of Imperial Beach at its meeting held on the 18th day of November 2015, by the following vote:

**AYES: COUNCILMEMBERS:**  
**NOES: COUNCILMEMBERS:**  
**ABSENT: COUNCILMEMBERS:**

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**SERGE DEDINA, MAYOR**

**ATTEST:**

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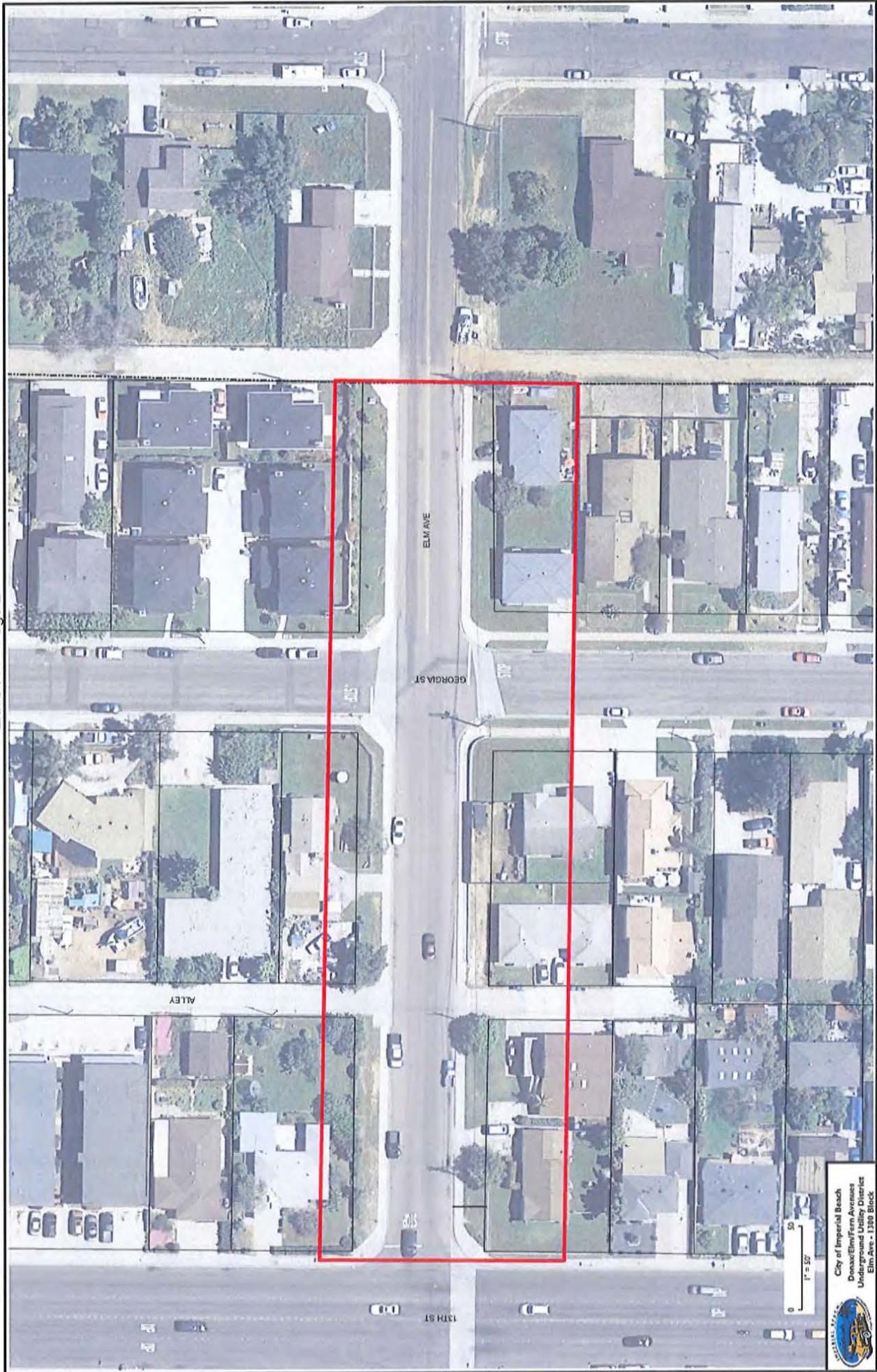
**JACQUELINE M. HALD, MMC**  
**CITY CLERK**



1" = 40'

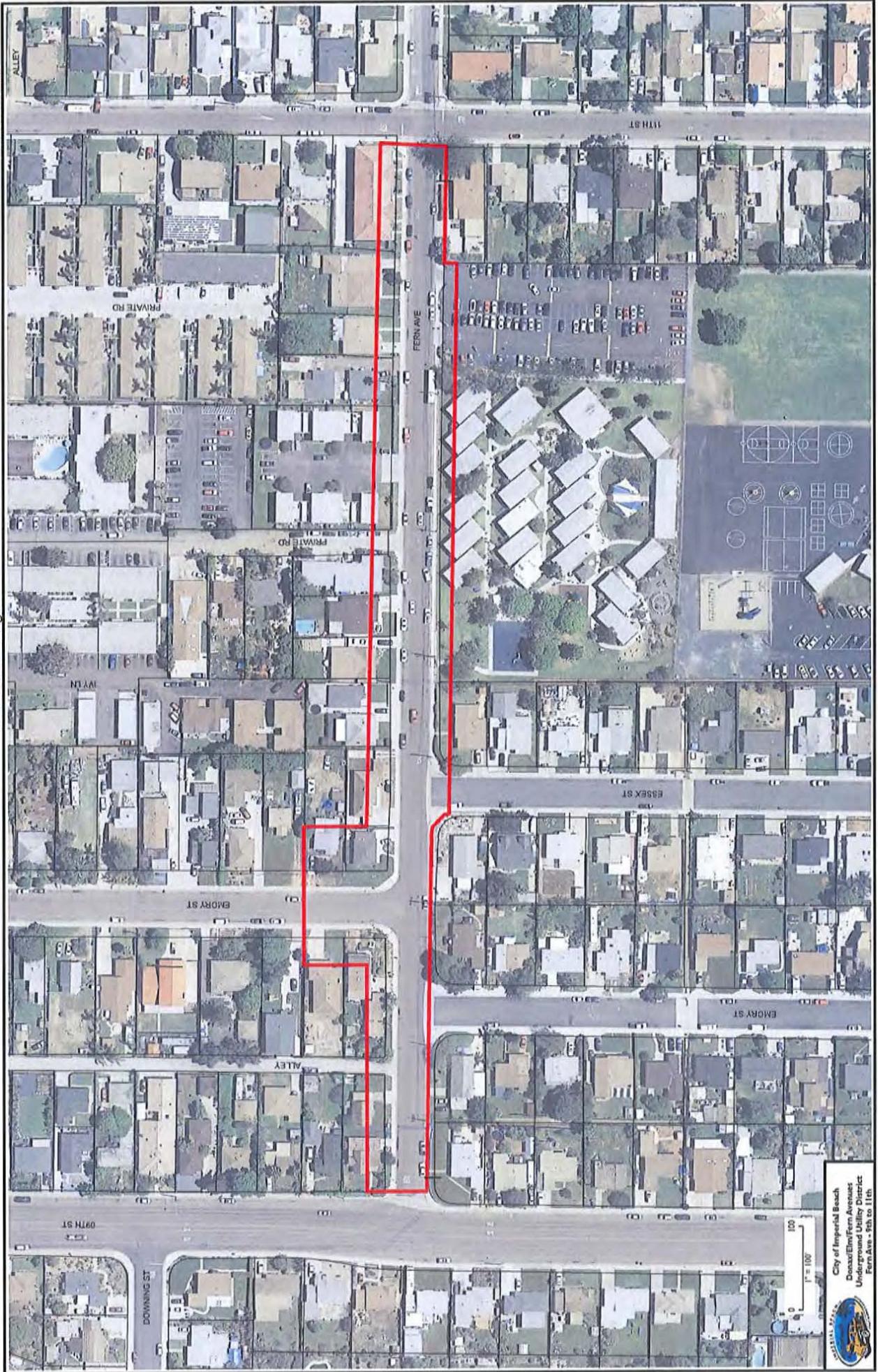
City of Imperial Beach  
Donax/Elmwood Ave  
Underground Utility District  
Donax Ave - 1300 Block





City of Imperial Beach  
Dunes/Flowers Avenue  
Underground Utility District  
Elm Ave - 1300 Block







STAFF REPORT  
CITY OF IMPERIAL BEACH

TO: HONORABLE MAYOR AND CITY COUNCIL  
FROM: ANDY HALL, CITY MANAGER *AH*  
MEETING DATE: November 18, 2015  
ORIGINATING DEPT.: STEVE DUSH, ASSISTANT CITY MANAGER *SD*  
SUBJECT: RESOLUTION NO. 2015-7646 SUPPORTING STATE LEGISLATION ENABLING THE CITY TO REQUEST AND PROCESS STATE HIGHWAY 75 RELINQUISHMENT

**EXECUTIVE SUMMARY:**

A resolution that would support State Legislation that permits the City to seek relinquishment of State Highway 75.

**RECOMMENDATION:**

Staff recommends that the City Council adopt Resolution 2015-7646 and direct the City Manager to forward the resolution to the State Representative proposing the legislation.

**RATIONALE:**

Supporting the resolution provides the City options. The option, with the legislation as contemplated, simply permits the City, at its discretion, to initiate the acquisition of the Highway 75 right of way. There are a variety of reasons that the City may choose to relinquish as well as reasons why a City may choose not to relinquish. The general reasons include financial considerations and permitting authority. These reasons are fleshed out during the process in conjunction with the State Department of Transportation (Caltrans) and presented to the City Council during the process to determine if relinquishment makes sense for Imperial Beach.

**OPTIONS:**

- Adopt the Resolution supporting State Legislation permitting the relinquishment of Highway 75.
- Provide direction to the City Manager to remit the resolution to the State Legislator carrying the Bill.

**BACKGROUND:**

In order for communities to initiate relinquishment, the State must authorize the relinquishment. This process is similar to the vacation of a right-of-way that municipalities process. The City has had some preliminary discussions with the State regarding relinquishment and if the City would like the Caltrans to relinquish the right-of-way, there must be authorization from the State Legislature.

**ANALYSIS:**

Staff finds that supporting State Legislation, which authorizes the City, at its discretion, to initiate the relinquishment process, provides the City options. Those options, including but not limited to permitting authority and design authority must be balanced with the financial considerations following a relinquishment. Currently, Caltrans is responsible for the maintenance of Highway 75, but if relinquished, the City would be responsible. This Resolution does not mandate the City to seek relinquishment but merely supports legislation that would authorize the City to do so at its discretion. If the city would pursue relinquishment, a comprehensive analysis of the financial considerations and permitting authority benefits would occur and be presented.

**ENVIRONMENTAL DETERMINATION:**

The support of the resolution itself is not a project as defined by CEQA.

**FISCAL IMPACT:**

Supporting the State Legislation would not have a financial impact.

Attachments:

1. Resolution 2015-7646

**RESOLUTION NO. 2015-7646**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IMPERIAL BEACH, CALIFORNIA, SUPPORTING STATE LEGISLATION ENABLING THE CITY TO REQUEST AND PROCESS STATE HIGHWAY 75 RELINQUISHMENT**

**WHEREAS**, the State Department of Transportation has full possession and control of state highways; and

**WHEREAS**, in order for the City of Imperial Beach to seek relinquishment of the portion of State Highway 75 within its city limits, the California Transportation Commission must be authorized to relinquish portions of state highways through state legislation; and

**WHEREAS**, the City of Imperial Beach would like to support state legislation to enable the City to request and potentially process such relinquishment because the City may have an interest in seeking relinquishment if it benefits the City; and

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Imperial Beach as follows:

**Section 1.** The City Council hereby supports state legislation to enable the City to request and process a relinquishment of portions of State Highway 75.

**Section 2.** The City Manager is directed to forward the resolution to the State Representative proposing the legislation.

**PASSED, APPROVED, AND ADOPTED** by the City Council of the City of Imperial Beach at its meeting held on the 18<sup>th</sup> day of November 2015, by the following vote:

**AYES: COUNCILMEMBERS:  
NOES: COUNCILMEMBERS:  
ABSENT: COUNCILMEMBERS:**

\_\_\_\_\_  
**SERGE DEDINA, MAYOR**

**ATTEST:**

\_\_\_\_\_  
**JACQUELINE M. HALD, MMC  
CITY CLERK**

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STAFF REPORT  
CITY OF IMPERIAL BEACH

TO: HONORABLE MAYOR AND CITY COUNCIL  
FROM: ANDY HALL, CITY MANAGER *AH*  
MEETING DATE: NOVEMBER 18, 2015  
ORIGINATING DEPT.: ADMINISTRATION  
SUBJECT: CONSIDERATION OF LICENSE AGREEMENT TO UTILIZE PRIVATE PROPERTY LOCATED NORTHEAST OF THE INTERSECTION OF SEACOAST DRIVE AND DATE STREET, AND AUTHORIZATION OF CITY MANAGER TO EXECUTE THE LICENSE AGREEMENT

**EXECUTIVE SUMMARY:** The owner of the vacant parcel located on the northeast corner of Date and Seacoast Drive, Mr. Albert Lissoy, has agreed to allow the City of Imperial Beach to remove the chain link fencing and temporarily utilize a portion of the parcel for public uses. Mr. Lissoy is requesting the approval of a License Agreement that will serve as a release of liability for the public uses that will occur on the lot until such time the lot is further developed. Staff is requesting authorization from the City Council to have the City Manager execute the License Agreement once the final details have been addressed with the landowner.

**RECOMMENDATION:**

Authorize the City Manager to execute a License Agreement with Mr. Albert Lissoy.

**RATIONALE:**

A License Agreement will allow the chain link fence to be removed, minor improvements to occur and liability to be released on a vacant parcel located on the northeast corner of the intersection of Date Street and Seacoast Drive.

**OPTIONS:**

- Authorize the City Manager to execute the License Agreement once the final details have been addressed with the property owner.
- Request that the final agreement be presented to the City Council for consideration prior to execution of the License Agreement.
- Deny the request of staff and direct the City Manager to cease negotiations with the property owner.

**BACKGROUND:**

The parcel owned by Mr. Albert Lissoy located at the intersection of Date Street and Seacoast Drive has been vacant for many years. Mr. Lissoy has consistently allowed the parcel to be used by the City for parking for special events, or for construction staging for projects in the vicinity such as the recent construction of the Pier South Hotel. In an effort to improve the aesthetic

appearance of Seacoast Drive and increase the amount of public space, staff has engaged in conversations with Mr. Lisoy regarding a more acceptable temporary use of the property.

**ANALYSIS:**

The property owner has agreed to allow the City to remove the chain link fence and complete minor improvements to the property that will allow the property to be used by the public until further development on the site occurs. An added benefit to the project will be an improvement of the aesthetic appearance of the property in a key location located immediately across the street from the Pier South Hotel.

The property owner has indicated that the City could use the property free of charge, but has asked that a release of liability be in place to protect the property owner while the property is used for public purposes. Staff is working with the property owner on the details of the improvements and the timeframe in which the property owner will notify the City of the need to vacate the parcel. Once these details have been addressed, the contents of the License Agreement (attached hereto in draft form) will be in good order and ready for execution.

Staff is seeking authorization from the City Council to have the City Manager execute the agreement rather than having to return the City Council for further deliberation. This will allow the proposed, although quite minor, improvements to occur in a more expeditious manner.

**ENVIRONMENTAL DETERMINATION:**

This is not a project as defined by CEQA.

**FISCAL IMPACT:**

There will be some expenses associated with the removal of the fence and the completion of the minor improvements, but in totality, the project will not exceed \$5,000.

## AGREEMENT

### AN EXCLUSIVE LICENSE AGREEMENT BETWEEN THE CITY OF IMPERIAL BEACH, CALIFORNIA, AND ALBERT LISSOY FOR USE OF PROPERTY TO BE IMPROVED AND OPERATED AS A PUBLIC OPEN SPACE AREA

THIS EXCLUSIVE LICENSE AGREEMENT ("Agreement") is made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2015, by and between the City of Imperial Beach ("CITY"), a municipal corporation, and Albert Lissoy ("LISSOY"), an individual. CITY and LISSOY are hereinafter sometimes individually referred to as "party" and, collectively, as the "parties."

#### RECITALS:

1. **WHEREAS**, LISSOY is the owner of certain real property located northeast of the Intersection of Date Street and Seacoast Drive in Imperial Beach, CA ("Property"); and
2. **WHEREAS**, CITY desires to use the Property for the purpose of improving the Property to use it as a public open space area; and
3. **WHEREAS**, this Agreement will provide the residents and visitors of the City with more, and better, open space opportunities in the Seacoast Drive area; and
4. **WHEREAS**, LISSOY desires to enter into an exclusive license pursuant to the terms and conditions which are expressed herein; and
5. **WHEREAS**, this Agreement supersedes all prior written and/or oral agreements, statement or other matters by and between CITY and LISSOY for the subject matter of this Agreement.

**NOW, THEREFORE**, in consideration of the terms and conditions set forth, the parties hereby agree as follows:

#### I. TERM

**A. Commencement:** The term of this Agreement shall be five (5) years ("Initial Term") commencing immediately upon execution of this Agreement by the City Manager ("Commencement Date"), unless otherwise modified by mutual written agreement of the parties. It is understood and agreed that CITY's agreement to use the Property is contingent upon CITY being able to obtain any necessary development approvals to use this Property for its intended purpose as a public open space area in the manner in which CITY intends to improve it. In the event, that CITY is not able to obtain the necessary development approvals, CITY

shall have the right to terminate this Agreement with two weeks' written notice to LISSOY.

**B. Renewal Option:** At the end of the Initial Term of this Agreement, CITY has the option to renew this Agreement for unlimited additional one (1) year periods ("Renewal Term"). Each Renewal Term may be exercised by providing written notice to LISSOY at least three (3) months prior to the expiration of the existing term of the Agreement, provided that CITY is not then in default with regard to any provisions of this Agreement.

**C. Termination:** This Agreement may be terminated by either party with ninety (90) days' advance written notice to the other party. In the event that LISSOY has a legitimate development opportunity for the Property and the City has reviewed and approved of the development concept, the parties may agree to termination of this Agreement on less notice. CITY may terminate this Agreement immediately if LISSOY fails to perform any of the conditions, covenants, or obligations under this Agreement.

**D. Surrender of Facilities:** Upon termination or expiration of this Agreement, CITY shall remove any and all improvements constructed or placed by CITY thereon, and shall return the Property to LISSOY in a decent, safe and sanitary condition and good order and repair, except reasonable wear and tear. If any removal of such personal property by CITY results in damage to the remaining improvements on the Property, CITY agrees to repair all such damage.

**E. Surrender of Property:** Upon termination or expiration of this Agreement, CITY shall surrender the Property free and clear of all liens and encumbrances, except those existing on the Commencement Date of this Agreement or those approved by LISSOY.

## II. PROPERTY SUBJECT TO THE LICENSE

**A. The Property:** LISSOY hereby grants an exclusive license to CITY and CITY accepts such license from LISSOY for that portion of the real property located northeast of the intersection of Date Street and Seacoast Drive in the City of Imperial Beach, San Diego County, California, ("the Property") as described in Exhibit "A". A Map of the Property is attached as Exhibit "B."

**B. Acceptance of Property:** LISSOY shall provide the Property in an "AS IS" condition as of the Commencement Date of this Agreement as established by Section A of Article I, subject to the limitations in this Section. By signing this Agreement, CITY represents and warrants that it will independently inspect the Property and make all tests, investigations and observations necessary to satisfy itself of the condition of the Property. CITY agrees it is relying solely on such

independent inspections, tests, investigations and observations in making this Agreement. CITY further acknowledges that it does not hold LISSOY responsible for any defects in the Property and that LISSOY has made no representations or warranties of any kind, express or implied, with respect to the Property. CITY's obligations under this Agreement shall not be diminished on account of any defect in the Property, any change of condition, or any damage occurring on the Property except as provided in this Agreement.

**C. Representations:** LISSOY has made no representations or warranties, express or implied, with respect to the Property and CITY shall acquire no rights, easements or licenses in or to the Property by implication or otherwise except as expressly set forth in this Agreement. LISSOY represents that it has full authority and ability to enter into this Agreement.

**D. Public Property:** LISSOY understands that the Property that is the subject of this Agreement will be used as public property by CITY. CITY use of the Property under this Agreement is paramount to that of LISSOY during the term of the Agreement.

**E. Subsurface Rights:** LISSOY hereby reserves all rights, title and interest in any and all subsurface rights, including but not limited to natural gas, oil, minerals, and/or other hydrocarbon materials or substances and water under, on or within the Property, without the right of surface entry.

**F. Easements:** LISSOY reserves the right to use easements or to use rights-of-way over, under, along and across the Property for utilities, unless such easements or rights-of-way interfere with CITY's intended use under this Agreement.

### III. CITY RESPONSIBILITIES AND OPERATIONAL REQUIREMENTS

**A. License Fee:** CITY shall pay LISSOY one dollar (\$1.00) per year for the use under this Agreement.

**B. Use and Programming:** It is expressly agreed that the Property leased to CITY is solely and exclusively for the purpose of establishing, installing, maintaining and operating a public open space area. Any other proposed use by CITY is subject to prior approval by LISSOY. No approval required by this Agreement shall be unreasonably withheld.

**C. Hours of Operation:** CITY shall be responsible for establishing hours of operation for the public open space area.

**D. Improvements:** This Agreement is executed with the understanding and agreement that CITY intends to construct an appropriate surface on the Property. CITY retains the right in its sole discretion to choose the appropriate surface and materials to be installed. CITY shall pay the entire cost(s) to install/construct any surface or improvements on the Property.

**E. Maintenance and Operation:** As part of the consideration for this Agreement, CITY agrees to assume full responsibility and cost for all maintenance and operation of the Property as a public open space area. CITY will conduct repairs and maintenance on the Property, including any equipment/structures to be installed on the Property. CITY will ensure that the entire Property and any landscaping are maintained at a safe and aesthetically pleasing level, as established by (i) health and safety codes, (ii) standards established by facilities of a similar type, and (iii) the CITY. Should CITY determine that the Property, in whole or in part, must be closed due to repair, renovation or maintenance, CITY shall give LISSOY 30 days advance notice prior to such closure, unless an emergency condition exists, in which case, the CITY will make a good faith effort to give LISSOY notice of the closure within twenty-four (24) hours of learning of the emergency condition.

#### **IV. TAXES AND UTILITIES**

**A. Taxes:** CITY acknowledges that the Agreement may create a possessory interest subject to property taxation and that CITY may be subject to the payment of taxes levied on such interest created by this Agreement. CITY agrees to pay, before delinquency, all taxes, assessments and fees assessed or levied ("Impositions") upon the Property solely as a result of this Agreement. Otherwise all taxes for the Property will be paid by LISSOY.

**1. Payment Before Delinquency:** Any and all impositions and installments of Impositions required to be paid by CITY under this Agreement or by LISSOY shall be paid by at least ten (10) days before each such imposition, or installment thereof, become delinquent..

**B. Utilities:** CITY agrees to pay for the cost of all utilities necessary for operation of the Property, including but not limited to water and electricity.

#### **V. COMPLIANCE WITH LAW**

CITY shall at all times in the use, maintenance, occupancy and operation of the Property comply with all applicable laws, statutes, ordinances and regulations of CITY, County, State and Federal governments at CITY's sole cost and expense, whether or not said laws are expressly stated or referred to herein.

## **VI. EMINENT DOMAIN**

**A. Taking:** If the Property or portion thereof is taken through condemnation proceedings or under threat of condemnation by another public authority with the power of eminent domain, this Agreement shall terminate on the date of the transfer of title or possession to the condemning authority, whichever first occurs.

**B. Award:** All monies awarded in any such taking shall belong to LISSOY whether such taking results in diminution in value of the license or the fee or both; provided, however, CITY shall be entitled to any award attributable to the taking of or damages to CITY's then remaining license interest in installations or improvements of CITY. In the event the CITY is not the condemning authority, CITY shall have no liability to LISSOY for any award not provided by the condemning authority.

**C. No Inverse Condemnation:** The exercise of any CITY right under this Agreement shall not be interpreted as an exercise of the power of eminent domain and shall not impose any liability upon CITY for inverse condemnation so long as such rights do not unreasonably or substantially interfere with LISSOY's interest in the Property.

**D. Relocation Assistance:** LISSOY agrees that nothing contained in this Agreement shall create any duty in CITY for relocation assistance or payment pursuant to the provisions of Title 1, Division 7, Chapter 16 of the Government Code, as same may be amended or supplemented, upon the expiration or earlier termination of this Agreement.

## **VII. INDEMNIFICATION**

### **A. Hold Harmless and Indemnification.**

1. CITY hereby indemnifies, defends, and hold harmless LISSOY from and against any and all liability or claim of liability, loss or expense, including reasonable defense costs and legal fees and claims for damages of whatsoever character, nature and kind, whether directly or indirectly arising from or connected with an act or omission of CITY, or its agents, officers or employees, or with respect to the use of the Property under this Agreement, including, but not limited to, liability, expense, and claims for: bodily injury, death, personal injury, or property damage caused by negligence, creation or maintenance of a dangerous condition of property, breach of express or implied warranty of product, defectiveness of product, loss of use, or claims pertaining or related to the release or use of hazardous materials, including but not limited to those listed in 49 CFR 172.101; intentional infliction of harm, including any workers' compensation suits,

compliance with prevailing wage and public contracting requirements, compliance with tax laws, liability, or expense, arising from or connected with any services performed by or on behalf of CITY by any person pursuant to this Agreement; provided, however, that (1) nothing herein shall relieve LISSOY hereunder from liability to the extent that such liability arises from LISSOY's sole established negligence or willful misconduct and (2) nothing herein shall relieve the LISSOY from liability to the extent that such liability arises solely from LISSOY's operations conducted on the Property.

#### **VIII. INSURANCE**

CITY agrees to maintain public liability, general liability, and worker's compensation insurance as required by law and applicable CITY policies.

#### **IX. AGREEMENT**

**A. Entire Agreement:** This Agreement supersedes all prior agreements and understandings between the parties relating to the subject matter hereof. Neither of the parties has relied upon any oral or written representation or oral or written information given to it by any representative of the other party. All prior and contemporaneous agreements, representations and understandings of the parties hereto, oral or written, are hereby superseded and merged herein. No supplement or amendment of this Agreement shall be binding unless in writing and executed by the parties hereto. Each party has relied on its own examination of the Property, advice from its own attorneys, and the warranties, representations, and covenants of the Agreement itself. Each of the parties agrees that no other party, agent, or attorney of any other party has made any promise, representation or warranty, whatsoever, which is not contained in this Agreement. The failure or refusal of any party to read the Agreement or other documents, inspect the Property and obtain legal or other advice relevant to this transaction constitutes a waiver of any objection, contention, or claim that might have been based on these actions. No modification, amendment or alteration of this Agreement will be valid unless it is in writing and signed by all parties.

**B. Covenant Running With the Land:** This Agreement shall be binding upon and shall inure to the benefit of the parties, and their assigns, agents, servants, employees and successors in interest, including, but not limited to, any person or entity claiming title through LISSOY to all or any portion of the Property. The CITY and LISSOY intend that the benefits and burdens described herein constitute covenants running with the land for the benefit of the Property.

**C. Recording Memorandum:** Promptly after the execution of this Agreement, the CITY shall record a copy hereof in the Official Records of San Diego County.

**D. Headings:** The headings of Sections of this Agreement have been inserted for convenience of reference only and shall not affect the interpretation of any of the provisions of this Agreement.

**E. Amendments:** CITY and LISSOY may amend this Agreement at any time provided that such amendments make specific reference to this Agreement, are executed in writing, and are signed by a duly authorized representative of each organization. Amendments shall not invalidate this Agreement, but may relieve or release either party from certain obligations contained herein. The City Manager has the authority to terminate or amend this Agreement as necessary to carry out the original intentions of the City.

**F. Additional Instruments To Be Executed:** The parties shall execute and deliver any instruments in writing necessary to carry out any agreement, term, condition, or assurance in this Agreement whenever occasion shall arise and request for such instruments shall be made.

**G. Counterparts:** This Agreement may be executed in counterparts and, when so executed by the parties, shall become binding upon them and each such counterpart will be an original document.

**H. Waiver:** No covenant, term or condition of this Agreement shall be deemed to be waived by any party hereto unless such waiver is in writing and executed by the party making the waiver. No waiver or a breach of any of the terms, covenants or conditions of this Agreement shall be construed or held to be a waiver of any succeeding or preceding breach of the same or any other term, covenant or condition herein contained.

**I. Severability:** If any provision of this Agreement is held invalid, the Agreement shall not be affected thereby and shall nevertheless be in full force and effect to the fullest extent permissible by law.

**J. Successors And Assigns / Binding Effect:** CITY shall not be entitled to assign or sublet all or any portion of its rights or obligations contained in this Agreement without obtaining the prior written consent of the LISSOY which consent shall not be unreasonably withheld. Approval of any assignment shall be conditioned upon the assignee agreeing in writing that it will assume the rights and obligations thereby assigned and that it will keep and perform all covenants, conditions and provisions of this Agreement which are applicable to the rights acquired. Any purported assignment without the LISSOY's prior written consent shall be void.

**K. Governing Law and Venue:** This Agreement shall be construed in accordance with and governed by the laws of the State of California. This Agreement shall be deemed made and entered into San Diego County, which shall also be deemed to be the sole proper venue for any action or proceeding to this Agreement.

**L. Attorneys' Fees:** In the event any action shall be instituted by either party in connection with this Agreement, the party prevailing in such action shall be entitled to recover from the other party all of its costs of action, including reasonable attorneys' fees as fixed by the Court therein.

**M. Inconsistencies and Ambiguities:** This Agreement is to be deemed to have been prepared jointly by the parties hereto with advice of counsel and, if any inconsistencies or ambiguities exist herein, they shall not be interpreted or construed against any particular party as the drafter.

**N. Dispute Resolution:** Any disputes concerning terms and conditions of this Agreement or performance thereunder shall be settled by mutual desire of both parties, through amicable negotiations within ninety (90) days. In the event that amicable negotiation does not produce mutually agreeable results; the parties agree to submit the dispute to non-binding mediation. The mediator will be selected by mutual agreement within thirty (30) days of written request for arbitration by either party.

**O. Independent Contractor:** This Agreement by and between the CITY and LISSOY and is not intended, and shall not be construed, to create the relationship of agent, servant, employee, partnership, joint venture, or association, as between the CITY and LISSOY. LISSOY understands and agrees that all persons furnishing services for and on behalf of LISSOY pursuant to this Agreement are, for purposes of liability, employees solely of LISSOY and not of the CITY.

**P. Nondiscrimination/Equal Opportunity:** CITY, for itself, its successors and assigns and all persons claiming under or through it, covenants that it shall not discriminate against or segregate against any person or group of persons on account of race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, genetic information, marital status, sex, gender, gender identity, gender expression, age, or sexual orientation, in the operations, transferring, occupancy, use or enjoyment of the Property. CITY further covenants to comply with all State and Federal nondiscrimination laws now or hereafter in effect. The foregoing covenants shall run with the leasehold.

**Q. Notices:** All notices, demands or other communications concerning this Agreement shall be directed to the following authorized representatives. Any party may change its address by a notice given to the other party.

**CITY**  
City of Imperial Beach  
825 Imperial Beach Blvd.  
Imperial Beach, CA 91932  
Phone: (619) 423-8303  
Attn: City Manager

**LISSOY**  
**TO BE INSERTED**

Any such notices shall be deemed given when deposited in the mail as required herein above and shall be deemed received forty-eight (48) hours after being deposited as required herein. The person and the place to which notices are to be mailed may be changed by either Party by notice to the other.

**R. Authority:** Each party and its respective agents executing this Agreement warrants and represents that it has full power and authority to execute, deliver and perform the obligations under this Agreement, and that each party's performance hereunder has been duly authorized by requisite actions on the part of that party.

IN WITNESS WHEREOF THE PARTIES HERETO have executed this Agreement on date first above written.

**CITY OF IMPERIAL BEACH**

**LISSOY**

\_\_\_\_\_  
Andy Hall  
City Manager

\_\_\_\_\_  
Albert Lissoy  
Property Owner

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

**ATTEST:**

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JACQUELINE M. HALD  
CITY CLERK

**EXHIBIT A**  
**DESCRIPTION OF THE PROPERTY SUBJECT TO THE LEASE**

**EXHIBIT B**  
**MAP OF THE PROPERTY**