

**CITY OF IMPERIAL BEACH  
PARKS AND RECREATION COMMITTEE**

**A G E N D A**

**AUGUST 17, 2015**

**City of Imperial Beach Council Chambers  
825 Imperial Beach Boulevard  
Imperial Beach, CA 91932**

**REGULAR MEETING – 4:30 p.m.**

The Parks and Recreation Committee for the City of Imperial Beach is endeavoring to be in total compliance with the Americans with Disabilities Act (ADA). If you require assistance or auxiliary aids in order to participate at meetings, please contact the City Clerk's office at (619) 628-2347, as far in advance of the meeting as possible.

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PLEDGE OF ALLEGIANCE**
- 4. PUBLIC COMMENTS** - Each person wishing to address the Parks and Recreation Committee regarding items not on the posted agenda may do so at this time. In accordance with State law, the Parks and Recreation Committee may not take action on an item not scheduled on the agenda. If appropriate, the item will be referred to City staff or placed on a future agenda.
- 5. REPORTS**
  - A. MINUTES.**  
Recommendation: Approve the Regular Meeting Minutes of July 20, 2015.
  - B.\* PARK RESTROOM REPLACEMENT DISCUSSION.**
  - C.\* SPORTS PARK TOT LOT REPLACEMENT DISCUSSION.**  
\* No Staff Report
- 6. ADJOURNMENT**

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/s/  
Jacqueline M. Hald, MMC  
City Clerk

For your convenience, a copy of the agenda and meeting packet may be viewed in the office of the City Clerk at City Hall or on our website at [www.ImperialBeachCA.gov](http://www.ImperialBeachCA.gov). Go to the Imperial Beach Parks and Recreation Committee Page located under the Government Section/City Boards and Committees Tab.

Any writings or documents provided to a majority of the Parks and Recreation Committee regarding any item on this agenda will be made available for public inspection in the office of the City Clerk located at 825 Imperial Beach Blvd., Imperial Beach, CA 91932 during normal business hours.

**CITY OF IMPERIAL BEACH  
PARKS AND RECREATION COMMITTEE**

**MINUTES**

**JULY 20, 2015**

**City of Imperial Beach Council Chambers  
825 Imperial Beach Boulevard  
Imperial Beach, CA 91932**

**REGULAR MEETING – 4:30 p.m.**

**1. CALL TO ORDER**

Chair O'Neal called the Regular Meeting to order at 4:38 p.m.

**2. ROLL CALL**

Chair Present: O'Neal  
Vice Chair Present: Stucki  
Members Present: Blinsman, Klosinski, Stephenson  
Alternates Present: Salisbury  
Alternates Absent: Aguilar, Goforth  
Staff Present: Management Analyst Vea, Deputy City Clerk Carballo

**3. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Chair O'Neal.

**4. PUBLIC COMMENTS**

Ed Sorrels requested support from the Parks and Recreation Committee in maintaining the Bayside School playground open and accessible to children in the community not just those enrolled in the six to six program. Chair O'Neal directed Mr. Sorrel's questions to Management Analyst Vea who stated the City is currently working with multiple schools on joint use agreements.

Candace Unger requested a net be put on the basketball hoop at the Sports Park. She stated that I ♥ IB is willing to purchase and donate the net if the Sports Park can have someone put it up.

**5. REPORTS**

**A. MINUTES.**

**MOTION BY STUCKI, SECOND BY BLINSMAN, TO APPROVE THE REGULAR MEETING MINUTES OF JUNE 15, 2015. MOTION CARRIED UNANIMOUSLY.**

**B. REVIEW OF COMMUNITY PARKS AND RECREATION NEEDS ASSESSMENT SURVEY.**

Management Analyst Vea reported on the item. He stated the City would like to send out the survey within 3 months. He asked the committee to review the survey and proceeded to explain the questions in it. He urged the committee to voice their opinions freely on the format and questions included in the survey as the results will drive future programs, efforts for grants and city planning.

Management Analyst Vea responded to Vice Chair Stucki's question stating that they were looking for input from the Committee before they finalized the content of the survey.

Vice Chair Stucki suggested adding "swimming pool" under the Program list in addition to having it under facilities/services. She also suggested adding an Aquatics category.

Alternate Salisbury suggested numbering the programs and that using corresponding numbers instead of titles would make the survey easier and faster.

Ed Sorrels commented he would like to be able to give his input on the survey to which Management Analyst via suggested they set up a meeting.

Chair O'Neal suggested including "sailing" specifically along with "boating/fishing" and being more specific in listing activities. He suggested looking into activities such as archery, rock climbing, surfing, paddle boarding, kayaking etc., because even though there was a lack of resources for the City to provide these, Camp Surf who is right next door could meet that need.

Candace Unger suggested asking "if this activity was provided how much would you be willing to pay or would you be willing to pay a monthly fee to participate?" to help with estimating costs.

Ed Sorrels stated he could help distribute some of the surveys in his area and he would like to see this move quickly as his issue of the school playground being open to the public goes right alongside with what the survey is trying to accomplish. He thanked the Committee for listening to what he has to say.

Chair O'Neal stated he would like the question "which types of facility/services have the greatest unmet need" phrased in a different manner.

Member Klonsisky pointed out that the age demographics were not specific enough and that a whole age group had been overlooked on that question. She suggested broadening the demographics and including more age groups. Ed Sorrels suggested they refer to the 2010 Census for the different demographic categories.

Chair O'Neal asked survey consultant Christensen how important the age breakdown was in relation to the results. She stated it was fairly important, as there are grants that apply specifically to certain age groups and they need the information to decipher which grants are available for what program. She also stated she had looked at the survey and every response is going to help narrow down the needs. Ms. Christensen added the survey would break down by age group and programs and determine whether a facility or a program is needed most and which program is of most priority.

Chair O'Neal stated it is important to find out which area of the community the participant lives in, and what sector of the City is asking for what programs so that time and effort won't be wasted in placing facilities and programs in an area where they are not needed. Ms. Christensen thanked Chair O'Neal for his input stating that when she met with and discussed programs with some of the community members they felt some areas did need extra focus. Ms. Christensen suggested including a drop down menu of the different neighborhoods.

Candace Unger suggested listing the neighborhoods with correlating numbers at the beginning of the survey and asking "how far are you willing to travel for that amenity?" to get a better idea of where facilities/programs are needed. She agreed with member Stephenson's suggestion of including the question "how would you get there?" because if parents are not available for transportation then small children would not be able to participate.

Management Analyst Vea reported on the manner in which the survey is to be distributed including community clubs, social media, and subcommittees. In response to the Committee's

questions he stated if the members elected to do so, a sub-committee would be responsible for distributing, calculating and tabulating results.

Member Stephenson commented there should not be a significant need for paper copies. Chair O'Neal stated there are people who don't have access to technology and therefore would need paper copies. Management Analyst Veja suggested distributing copies at non-profit organization meetings such as Kiwanis, etc. Chair O'Neal stated that rather than creating a sub-committee each member could distribute the survey at a community group they are affiliated with.

Member Klosinski requested a list of the organizations in the city where the survey could be distributed. Management Analyst Veja and Candace Unger stated they could provide that. He stated the survey would also be provided in Spanish.

Candace Unger suggested providing a basic survey that children could participate in. Member Stephenson agreed. Member Klosinski commented doing so might open up a can of worms because in the end the parents are the ones signing the children up. Ed Veja suggested Ms. Christensen contact some of the local schools to take in basic questions for the children.

Chair O'Neal suggested including BMX as there is a large interest since the Sports Park opened.

Member Klosinski suggested changing the layout of the survey to read down rather than across.

Member Blinsman suggested using the terms "softball" and "baseball" specifically on the list.

In response to member Klosinski's question on therapeutic recreation, Ms. Christensen stated it include acuatics, wheelchair biking, walking groups for people recovering from injury, etc. Member Klosinski commented people of all abilities should be included in Imperial Beach.

Boys & Girls Club Unit Director Aaron Ruiz suggested it was important to ask "what time of day you would like to take part in these activities?" Management Analyst Veja commented the initial intent was for the survey to be easy to complete and being too specific would add to the length of the survey. Candace Unger stated the whole point of the survey was to provide exactly what the community wanted therefore getting as much information as possible was vital. Chair O'Neal suggested asking "weekday" or "weekend" and "a.m." or "p.m." as a compromise to that and that if questions were easy to answer the length wouldn't matter. He stated it had to be done right and therefore getting as much information as possible was very important. He suggested providing incentives.

In response to Member Klosinski's question asked if the Committee would see the survey before it was distributed. Management Analyst Veja responded affirmatively and stated the survey was expected to be released in 3 months. There was consensus of the Parks and Recreation Committee members to have Member Klosinski and Vice Chair Stucki participate in a sub-committee that would work on the final draft of the survey with Management Analyst Veja.

Discussion ensued on the best way to generate interest in the survey including an official delegation attending school district meetings, local businesses, attending PTA meetings and using social media to create hype for the survey. Ms. Christensen stated she was available to attend the meetings with the school district if needed.

Management Analyst Veal stated he would work with Vice Chair Stucki and Member Klosinski to finalize the survey. He stated they would talk about strategies on outreach and releasing the survey right away at the next Parks and Recreation meeting on August 17, 2015.

## **6. ADJOURNMENT**

Chair O'Neal adjourned the meeting at 5:36 p.m.

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Tim O'Neal  
Chairman

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Sunem Carballo  
Deputy City Clerk

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