



## A G E N D A

**CITY OF IMPERIAL BEACH  
CITY COUNCIL  
PLANNING COMMISSION  
PUBLIC FINANCING AUTHORITY  
HOUSING AUTHORITY**



### **IMPERIAL BEACH REDEVELOPMENT AGENCY SUCCESSOR AGENCY**

**OCTOBER 20, 2021**

**REGULAR MEETING 5:00 P.M.**

(Meeting to be held via teleconference pursuant to California Government Code Section 54953(e))

Online location for members of the public to listen, observe and address the meeting electronically: Visit [https://www.imperialbeachca.gov/council\\_meetings](https://www.imperialbeachca.gov/council_meetings), click on the "Stream City Council Meetings" button, then click the play button in the middle of the "Watch Live" screen to view the live stream.

**PLEASE NOTE: COVID-19 LOCAL EMERGENCY** Pursuant to State Law, members of the Imperial Beach City Council and staff may participate in public meetings via teleconference and/or video conference. In the interest of reducing the spread of COVID-19, in-person public participation is prohibited within the Council Chambers.

**Submitting Written Comments on Specific Agenda Items:** In lieu of in-person attendance and only during the time of the COVID-19 emergency, members of the public can submit their comments on specific agenda items via e-mail at [comments@imperialbeachca.gov](mailto:comments@imperialbeachca.gov). Comments will be accepted prior to the City Council meeting and up until the time that the Mayor announces that public comment is closed for each particular agenda item. A recess may be called to allow City Staff time to retrieve the correspondence. Please note in your email subject line the item on the agenda that you wish to comment on and please specify if you would like the written comment to be read aloud or just to be entered into the record. Please note that if you request the comment to be read aloud during the meeting, it will be limited to three (3) minutes so that business can be efficiently completed at the meeting.

**Providing Oral Comments During the Meeting:** To provide oral public comment during the meeting, join Zoom via desktop computer/cell phone app or telephone (see meeting details below). Members of the public will not be shown on video; they will be able to watch and listen and to speak when called upon. If you would like to speak on an item, use the "Raise Hand" option on the desktop/phone app or press \*9 on your telephone when instructed to do so. Public Comments will be limited to three (3) minutes so that business can be efficiently completed at the meeting.

**Join Zoom:** <https://us02web.zoom.us/j/88238344057?pwd=a2pzbtJGT0JtbWJPM3FFRXFjUWNWdz09>  
or via telephone at: +1 669 900 6833 or +1 346 248 7799  
Webinar ID: 882 3834 4057  
Passcode: 835123

## CALL REGULAR MEETING TO ORDER

## ROLL CALL

## PLEDGE OF ALLEGIANCE

## REIMBURSEMENTS/DISCLOSURES/REPORTS ON ASSIGNMENTS AND COMMITTEES

*All City Council assignments are available for review in the City Clerk's Office.*

## COMMUNICATIONS FROM STAFF

**PUBLIC COMMENT** - *Each person wishing to address the City Council regarding items not on the posted agenda may do so at this time. In accordance with State law, Council may not take action on an item not scheduled on the agenda. If appropriate, the item will be referred to the City Manager or placed on a future agenda. PLEASE NOTE: Refer to the first page of the agenda for the process on submitting public comments.*

## PRESENTATIONS

None.

**CONSENT CALENDAR (1-5)** - All matters listed under Consent Calendar are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items, unless the item is removed from the Consent Calendar by action of the City Council. A Councilmember or member of the public may make a comment on any item on the Consent Calendar.

1. APPROVAL OF CITY COUNCIL MEETING MINUTES.

**RECOMMENDATION:**

That the City Council approves the Regular Meeting Minutes of September 1, 2021.

2. RATIFICATION OF WARRANT REGISTER. (0300-25)

**RECOMMENDATION:**

Staff is seeking that the City Council ratify and file the Warrant Register Report.

3. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IMPERIAL BEACH, CALIFORNIA, CONTINUING THE PROCLAMATION OF A STATE OF AN ONGOING LOCAL EMERGENCY RELATED TO COVID-19. (0210-25)

**RECOMMENDATION:**

Approve Resolution No. 2021-64.

4. ADOPTION OF RESOLUTION NO. 2021-63 EXTENDING THE PROFESSIONAL SERVICES AGREEMENT FOR LEGAL SERVICES WITH THE LAW FIRM OF MCDUGAL, LOVE, BOEHMER, FOLEY, LYON & MITCHELL. (0440-30)

**RECOMMENDATION:**

Staff recommends approval of Resolution 2021-63 extending the Professional Services Agreement with McDougal, Love, Boehmer, Foley, Lyon & Mitchell for the provision of legal services.

5. RESOLUTION NO. 2021-66 SETTING THE TIME AND PLACE FOR A PUBLIC HEARING TO CONSIDER AN AMENDMENT TO THE UNDERGROUND UTILITY DISTRICT IN THE 1300 BLOCK OF DONAX AVENUE AND RESOLUTION NO. 2021-67 SETTING THE TIME AND PLACE FOR A PUBLIC HEARING TO CONSIDER AN AMENDMENT TO THE UNDERGROUND UTILITY DISTRICT IN THE 1300 BLOCK OF ELM AVENUE. (0810-20)

**RECOMMENDATION:**

Adopt Resolution No. 2021-66 (1300 block Donax Avenue), Resolution 2021-67 (1300 block Elm Avenue) setting the time and place for the public hearing to consider amendments to these two Underground Utility Districts. The two district names and proposed amended boundaries are "Underground Utility District 1300 Block Donax Avenue" and "Underground Utility District 1300 Block Elm Avenue" within the City limits of Imperial Beach as shown on Attachments 3 and 4 of the staff report.

**ORDINANCES/INTRODUCTION & FIRST READING**

None.

**PUBLIC HEARINGS (1)**

1. **PUBLIC HEARING TIME CERTAIN FOR 6:00 P.M.** - CONSIDERATION OF CITY COUNCIL ELECTION DISTRICT BOUNDARIES, TO INCLUDE PRESENTATION ON THE REDISTRICTING PROCESS AND PERMISSIBLE CRITERIA TO BE CONSIDERED TO REDRAW DISTRICT BOUNDARIES, AND TO RECEIVE PUBLIC INPUT REGARDING THE COMPOSITION OF COUNCIL ELECTION DISTRICT BOUNDARIES. (0430-95)

**RECOMMENDATION:**

It is recommended that the City Council:

1. Open the public hearing and receive a report from NDC, the City's demographic consultant, regarding the redistricting process and permissible criteria to be considered to retain or redraw district boundaries.
2. Invite members of the public to provide input on the district boundaries.
3. Direct staff to hold a total of four public hearings to encourage and provide several opportunities for the public to offer input regarding the composition of Council election district boundaries.

## REPORTS (1-4)

1. PUBLIC MEETING TO REVIEW DRAFT PROPOSED AMENDMENTS TO THE IMPERIAL BEACH ZONING ORDINANCE AND MUNICIPAL CODE ADDING DEVELOPMENT STANDARDS FOR ACCESSORY DWELLING UNITS. MF 1383. (0610-95)

### **RECOMMENDATION:**

Staff recommends the City Council consider the draft ordinance, receive public input, and provide direction to staff regarding:

1. Suggested revisions or modifications to the draft ordinance;
2. Setting a subsequent City Council public hearing for December 1, 2021, for introduction of the ordinance.

2. RESOLUTION NO. 2021-68 APPROVING AND ADOPTING A MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF IMPERIAL BEACH AND THE SERVICE EMPLOYEE INTERNATIONAL UNION (SEIU), LOCAL 221, AND THE APPOINTIVE MANAGEMENT & CONFIDENTIAL SALARY AND BENEFITS SUMMARY. (0500-75 & 0540-20)

### **RECOMMENDATION:**

Staff recommends the City Council adopt Resolution No. 2021-68 approving a Memorandum of Understanding between the City and the Service Employees International Union (SEIU), Local 221 and the Appointive Management & Confidential Salary and Benefits Summary.

Pursuant to Government Code Section 54953(c)(3), the Appointive Management & Confidential Salary and Benefits Summary, includes compensation for Appointive Management personnel as part of this agenda item for City Council approval which includes a total of 2.5% salary adjustment for department heads, mid-managers, and confidential employees.

3. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IMPERIAL BEACH, CALIFORNIA, APPROVING THE EIGHTH AMENDMENT TO THE EMPLOYMENT AGREEMENT WITH CITY MANAGER ANDY HALL AND APPROVING A ONE-TIME RETENTION INCENTIVE STIPEND. (0530-60)

### **RECOMMENDATION:**

Consider approval of Resolution No. 2021-65.

4. DISCUSSION REGARDING THE LOGISTICS OF FUTURE CITY COUNCIL MEETINGS. (0610-95)

### **RECOMMENDATION:**

Staff is seeking direction from the City Council regarding when in-person meetings will resume in order for appropriate accommodations to be completed and to allow the public to be properly notified.

## **I.B. REDEVELOPMENT AGENCY SUCCESSOR AGENCY REPORTS**

None.

**ITEM(S) PULLED FROM THE CONSENT CALENDAR (IF ANY)**

**ADJOURN REGULAR MEETING**

THE CITY COUNCIL ALSO SITS AS THE IMPERIAL BEACH PLANNING COMMISSION, PUBLIC FINANCING AUTHORITY, HOUSING AUTHORITY, AND IMPERIAL BEACH REDEVELOPMENT AGENCY SUCCESSOR AGENCY.

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT AND CALIFORNIA GOVERNMENT CODE SECTION 54953 (e), THE CITY OF IMPERIAL BEACH REQUESTS THAT INDIVIDUALS WHO REQUIRE REASONABLE ACCOMMODATION TO FULLY PARTICIPATE IN THIS MEETING CONTACT THE CITY CLERK'S OFFICE AT (619) 628-2347 OR TTY 711 AS SOON AS POSSIBLE DURING REGULAR BUSINESS HOURS AND NOT LATER THAN AT LEAST TWELVE (12) HOURS IN ADVANCE OF THE MEETING TO DISCUSS YOUR ACCESSIBILITY NEEDS.

ANY WRITINGS OR DOCUMENTS PROVIDED TO A MAJORITY OF THE CITY COUNCIL/PLANNING COMMISSION/PUBLIC FINANCING AUTHORITY/HOUSING AUTHORITY/I.B. REDEVELOPMENT AGENCY SUCCESSOR AGENCY REGARDING ANY ITEM ON THIS AGENDA WILL BE MADE AVAILABLE FOR PUBLIC INSPECTION ON THE CITY'S WEBSITE AT [https://www.imperialbeachca.gov/council\\_meetings](https://www.imperialbeachca.gov/council_meetings)

**The Imperial Beach City Council welcomes you and encourages your continued interest and involvement in the City's decision-making process.**

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/s/  
Jacqueline M. Kelly, MMC  
City Clerk