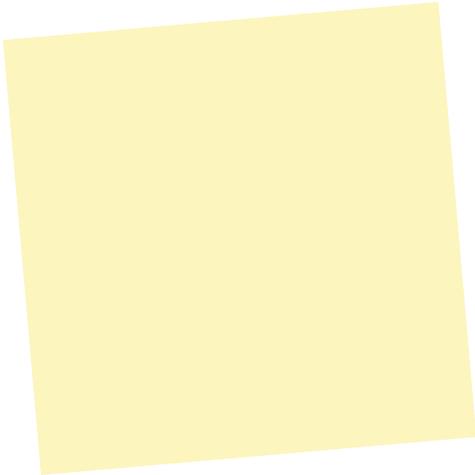
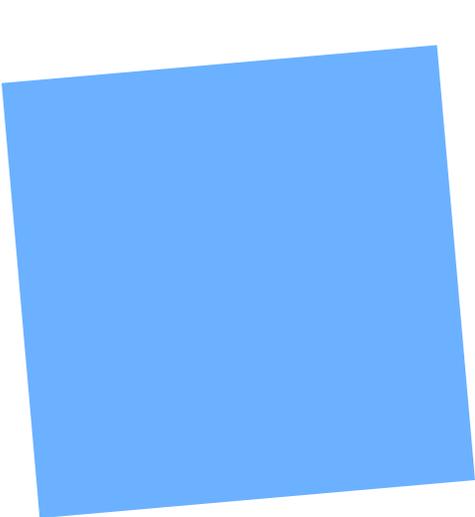


# CITY OF IMPERIAL BEACH

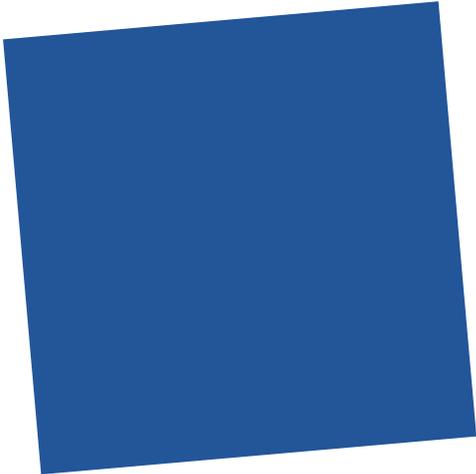
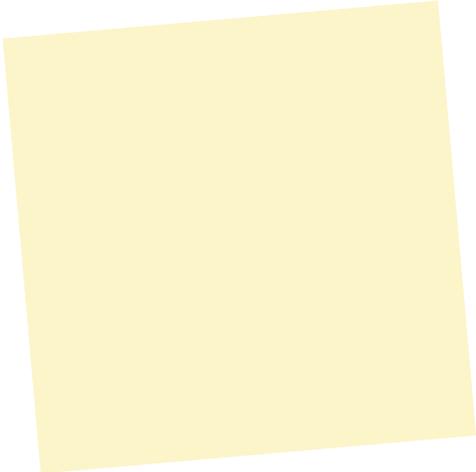


## CITY OF IMPERIAL BEACH ADOPTED TWO-YEAR OPERATING BUDGET FISCAL YEAR 2007-2009

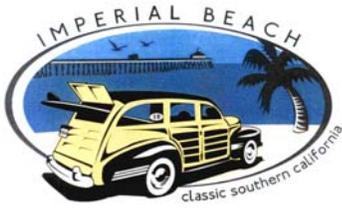
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# BUDGET OVERVIEW



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**THE CITY OF IMPERIAL BEACH**  
825 IMPERIAL BEACH BOULEVARD, IMPERIAL BEACH, CALIFORNIA  
91932  
(619) 628-1365 Fax (619) 424-3481

To the Honorable Mayor and City Council:

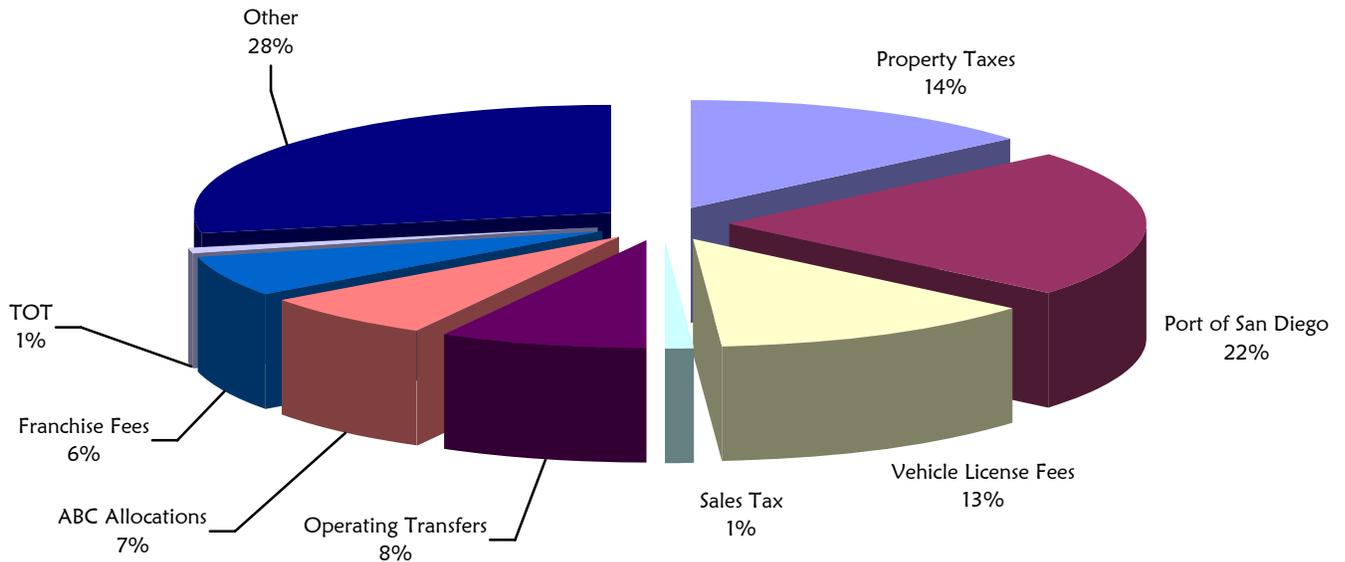
Two years ago, the City dipped into its reserve funds, its “savings account”, in order to balance the two-year budget. This is not a practice that can be continued for long. I was pessimistic about the next budget cycle and thought we might have to severely cut services or ask people for a tax hike.

But now I can report that City Council has held its budget workshop and barring unforeseen surprises, we’re going to balance the budget for the next two fiscal years, July 1, 2007 through June 30, 2009, without using reserves, without severe service cuts, and without a tax increase.

Over the last two years, we’ve constantly sought ways to reduce costs, reduce staff, and raise revenues. Some examples are: City employees, except Fire Fighters, did not receive salary increases yet everybody brought forth many ideas on reducing costs and increasing revenues. I’m grateful for everybody’s cooperation. We signed a new contract with the City’s ambulance service that provided an additional \$140,000 for paramedic services. The Finance Department carefully reviewed allocated costs and found an improved way to properly charge redevelopment for services. We reduced staffing costs in Finance, Fire, and City Manager’s Office. We also had a good claims record that kept down risk management and workers compensation costs.

In this operational budget, the general fund expenditures will be held to approximately \$15.4M and \$15.1M for the two fiscal years and total expenditures for all funds will be \$29.1 M and \$29.8M, thus total costs will rise about 2.5%. This is less than inflation. Later this summer Council will review our 5 year budget for capital improvements.

General Fund Revenues

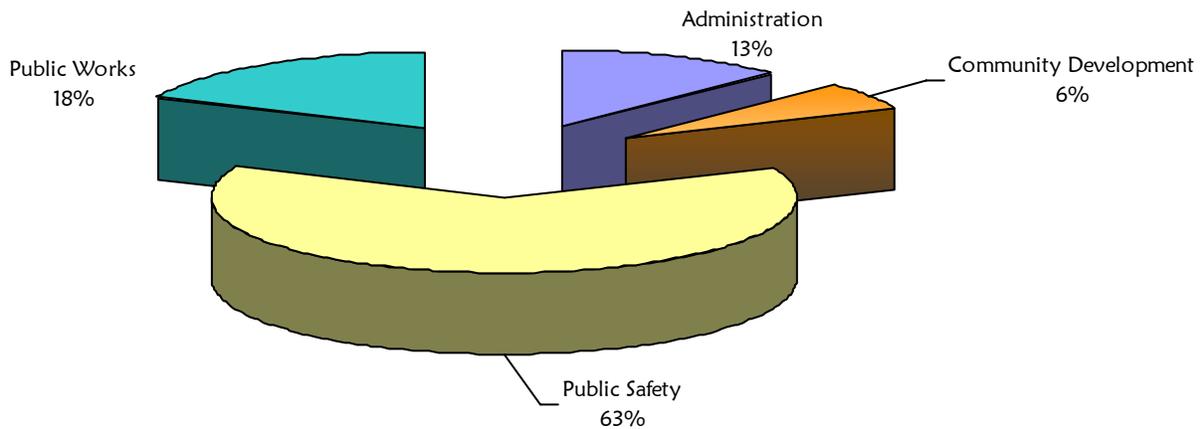


The City provides services to the Port of San Diego and the Port’s payment for services account for 22% of the City’s general fund revenues. The Port purchases Law Enforcement, Fire Safety, Ocean/Beach Safety (lifeguards), Animal Control and Tidelands maintenance. The City has entered into a three year agreement through 2009. Property taxes account for 14% of the City’s revenues and Vehicle License Fees account for 13% of the City’s revenue.

The City’s Sales and Use Tax base has shown little growth. Revenues are projected to increase by approximately \$30,000 in both fiscal year 07/08 and fiscal year 08/09.

Over 28% of the City’s revenues are derived from plan check fees, zoning fees, traffic citations, cellular phone tower revenue and other miscellaneous revenues. We will continue to examine these to properly recover costs.

## General Fund Expenditures



Public Safety accounts for 63% of the City expenditures. This category includes the departments of the Sheriff, Fire, Ocean/Beach Safety (lifeguards), Disaster Preparedness and Animal Control.

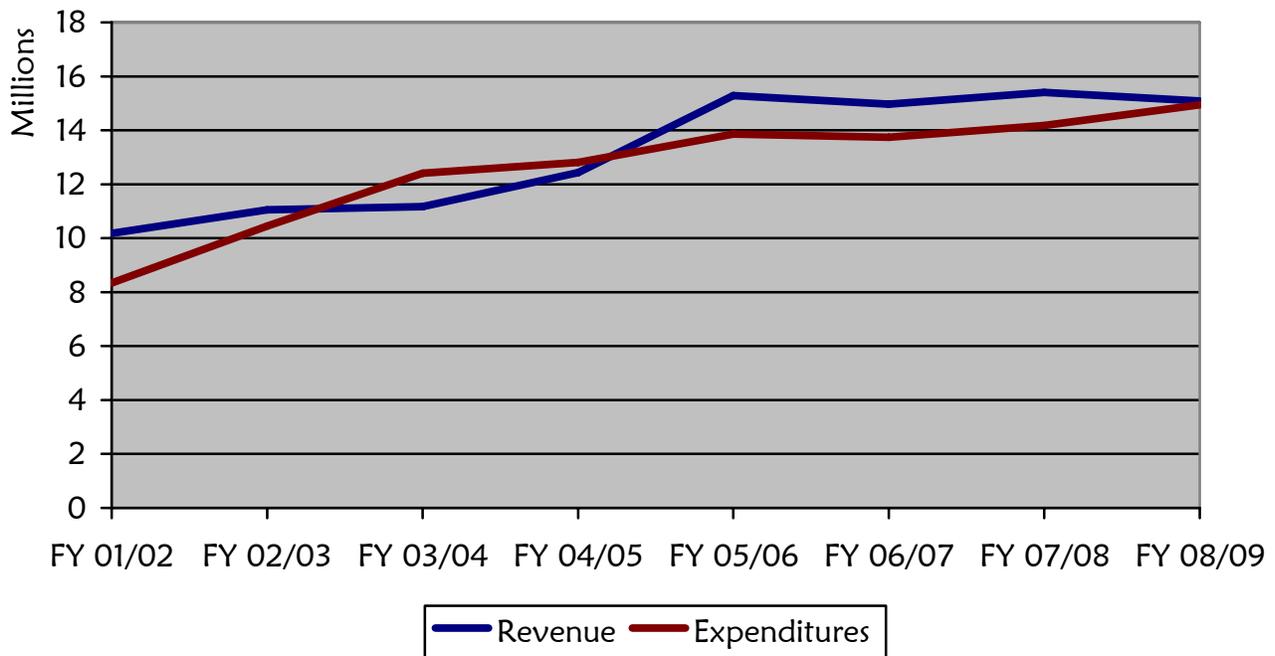
The Public Works category consists of the Facilities Maintenance, Street Division, Public Works Administration, Solid Waste Management, Parks Maintenance and Tidelands Maintenance.

Administration consists of the Mayor/City Council, City Clerk, City Manager, Personnel, Finance, City Attorney, Non-Departmental, Recreation and Senior Services.

Community Development consists of the divisions of Planning/Zoning, Building, Code Enforcement and Abandoned Vehicle Abatement.

Our largest expenditure uncertainty is the contracting costs for Sheriff's services. During fiscal year 06/07, the Sheriff suggested a new formula for charges that would increase our costs by \$1,000,000 per year; this would be a 20% increase! Since then all cities that contract with the Sheriff have been negotiating for a better basis to allocate costs. This two year budget assumes that reason will prevail. If the Sheriff's initial suggestion is adopted, our budget will be thrown for a loop, and we'll have to reduce Sheriff's services.

The following graph shows the historical growth in the General Fund revenues and expenditures. During fiscal year 02/03 through fiscal year 03/04, the City's expenditures exceeded the revenues and required reserve funds to balance the budget. In the fiscal year 07/08 and 08/09 budgets, revenues are anticipated to exceed expenditures. However, conservative fiscal policies must be continued to ensure that reserve funds will not be used.



Gas Tax Funds

Gas Tax Funds are restricted to maintenance and/or operations directly related to City Streets. 100% of the funds received will be used to reimburse the General Fund for the Street Division’s operational cost. For the fiscal years 07-09, congestion relief funds of approximately \$200,000 are not anticipated to be received.

TransNet/Proposition A Funds

TransNet Funds are restricted to Regional Transportation Improvement Projects approved by the City Council and SANDAG. Approximately half of the funds received are allocated to the maintenance and operations of the Street Division. Beginning fiscal year 08-09, SANDAG has imposed limitation of 30% on the amounts to be allocated to street maintenance and operations. The City intends to apply for a waiver to extend the current funding methodology. This budget assumes the waiver is not approved and the General Fund will subsidize road and street improvement projects.

CDBG Funds

During fiscal year 07/08, the City has been approved for an allocation of \$432,498 to be used for Reama Park, Teeple Park and Sports Park. These funds must be expended by June 30, 2008 or we’ll have to return them to County of San Diego.

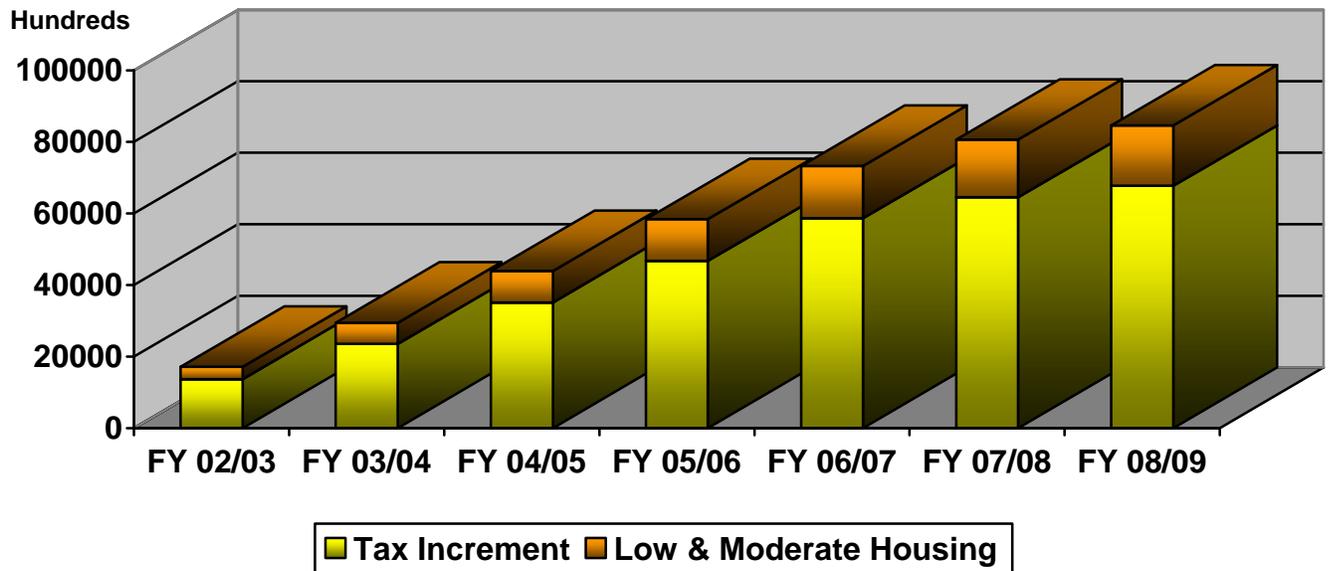
Internal Service Funds

The City has four internal services funds: Vehicle Replacement, Self Insurance, Information Technology and Facilities Maintenance. In this two year budget, management has decided to fund the self insurance fund with \$300,000 each fiscal year to build the reserve for unanticipated exigencies, Information Technology with \$75,000 each fiscal year and the Facilities Maintenance with \$200,000 each fiscal year for various facilities repairs.

Enterprise Fund

The enterprise fund consists of the Storm Water Management and Sewer Drain Management Divisions. Currently, the projected revenues are in line with projected expenditures. All sewer rate increases are approved by the City Council.

Imperial Beach Redevelopment Agency



The Imperial Beach Redevelopment Agency continues to see growth in its revenues. In the fiscal year 07 -09 budgets, the City has developed a more consistent allocation of staff costs to the Redevelopment Agency. In addition, we recommend funding the Graffiti Abatement Program with Tax Increment Funds. Both tax increment funds and low and moderate income housing funds are committed to capital improvement projects outlined in the City’s five year capital improvement budget.

In conclusion, though this two-year budget looks balanced, our fiscal health is still not sound. We border on revenues not meeting expenses over the long run. We must constantly seek greater efficiencies and new revenues. We’ve got to expand

---

job opportunities, tourism, and revenues through key projects like the new Seacoast Inn, Redevelopment at 9th and Palm, and ecotourism. We should also consider raising relatively small individual revenue sources that in total account for 28% of the general fund revenues.

Over the next two years, we'll have plenty of challenges, but I believe this budget allows us to preserve our unique small town character and quality of life that we all enjoy.

Sincerely,

A handwritten signature in cursive script that reads "Gary Brown". The signature is written in black ink and is positioned above the typed name.

Gary Brown  
City Manager



# ORGANIZATIONAL CHART



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# CITY OF IMPERIAL BEACH

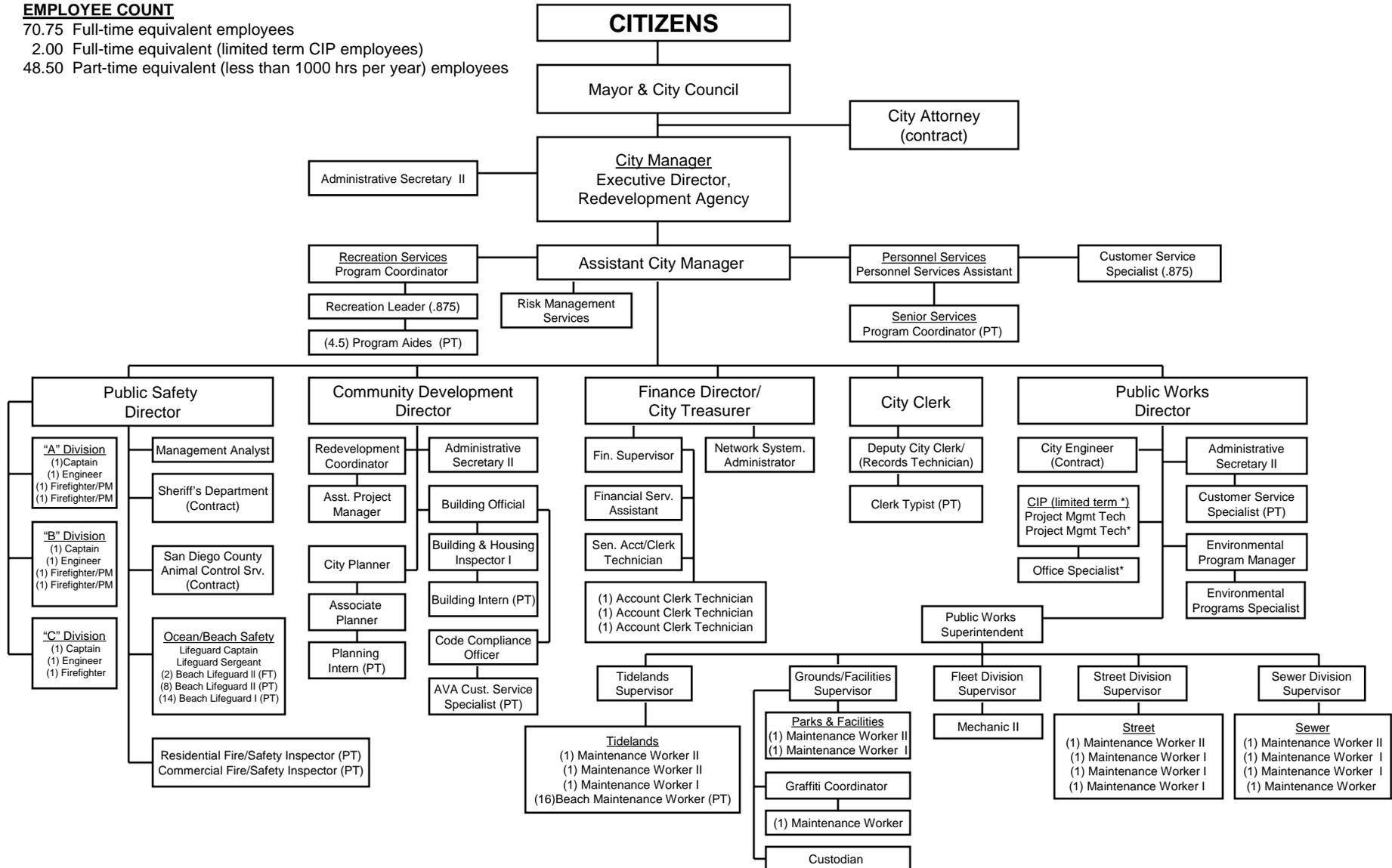
## FY 2007-09 Organizational Chart

### EMPLOYEE COUNT

70.75 Full-time equivalent employees

2.00 Full-time equivalent (limited term CIP employees)

48.50 Part-time equivalent (less than 1000 hrs per year) employees



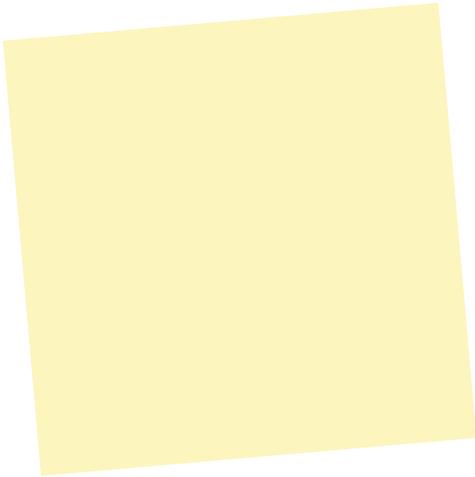
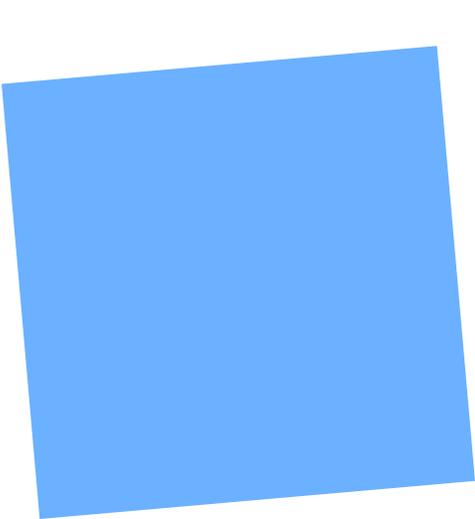
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CITY OF IMPERIAL BEACH  
OPERATING BUDGET  
FY 2007-2008 AND FY 2008-2009

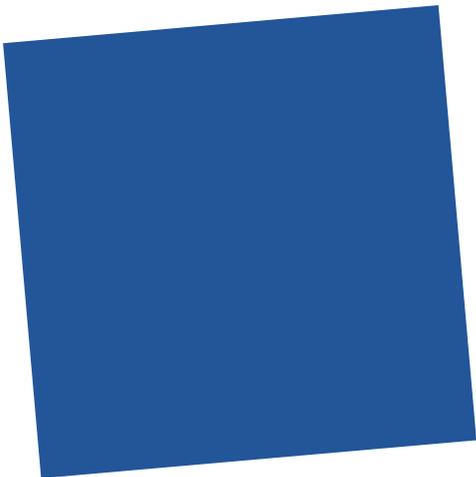
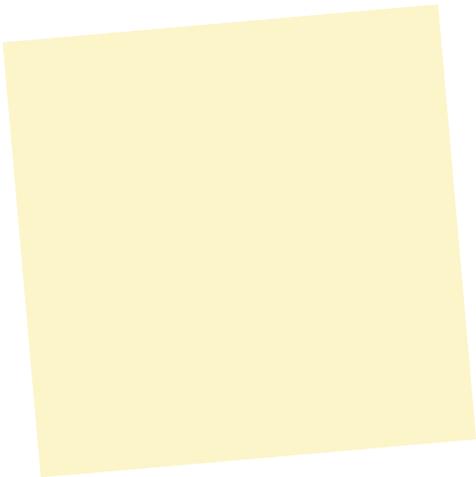
STAFFING LEVEL SUMMARY

	FY 2004/2005 BUDGET	FY 2005/2006 BUDGET	FY 2006/2007 BUDGET	FY 2007/2008 REQUEST	FY 2008/2009 REQUEST
Mayor/City Council	2.75	2.75	2.75	2.75	2.75
City Manager	1.73	1.4375	1.4375	1.95	1.95
Personnel	2.25	2.25	2.25	1.4	1.4
Recreational Services	5.25	5.25	5.25	5.375	5.375
Senior Services	1	1	1	0.5	0.5
Administrative Service	5.5	5.5	5.5	5.65	5.65
City Clerk	2.5	2.5	2.5	1.9	1.9
Law Enforcement	18.33	19.91	19.91	0.55	0.55
Fire/Life Safety	12.04	12.04	12.04	12	12
Ocean/Beach Safety	11.09	11.09	11.09	23.725	23.725
Planning & Zoning	2.2	2.2	2.2	2.5	2.5
Building	2.15	2.15	2.15	2	2
Code Enforcement	0.55	0.55	0.55	0.4	0.4
AVA	0.5	0.5	0.5	0.4	0.4
Facilities	2.15	2.15	2.15	2	2
Street Maintenance	5	5	5	5	5
PW/Administration	7	7	7	3.5	3.5
Graffiti Removal	2.15	2.15	2.15	0	0
Solid Waste Management	0.4	0.4	0.4	0.55	0.55
Park Maintenance	3.95	3.95	3.95	2	2
Tidelands Maintenance	10.97	10.97	10.97	20	20
<b>Total General Fund</b>	<b>99.46</b>	<b>100.7475</b>	<b>100.7475</b>	<b>94.15</b>	<b>94.15</b>
Fleet Maintenance	2	2	2	2	2
Risk Management	1.45	1.45	1.45	0.8	0.8
Information Technology				1.1	1.1
Storm Water	1.6	1.6	1.6	1.45	1.45
Sewer	5.25	5.25	5.25	5	5
Housing Fund	8.3	8.3	8.3	2	2
CIP/RDA Operations	1.8	0.8	0.8	9.75	9.75
Graffiti Removal	0	0	2.15	2	2
CIP Admin/2003 TAB	0	0	0	3.5	3.5
<b>Total Other Funds</b>	<b>20.4</b>	<b>19.4</b>	<b>21.55</b>	<b>27.6</b>	<b>27.6</b>
<b>Grant Total All Funds</b>	<b>119.86</b>	<b>120.1475</b>	<b>122.2975</b>	<b>121.75</b>	<b>121.75</b>

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# BUDGET SUMMARIES



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City of Imperial Beach  
Fund Balance Projections  
As of May 31, 2007

FUND	Estimated	Fiscal Year 2007/2008			Projected	Fiscal Year 2008/2009			Projected
	Fund Balance June 30, 2007	Projected Revenues	Estimated Expenditures	Inter-Fund Transfers	Fund Balance June 30, 2008	Projected Revenues	Estimated Expenditures	Inter-Fund Transfers	Fund Balance June 30, 2009
<b>General Fund</b>	<b>4,520,512</b>	<b>15,403,691</b>	<b>13,581,149</b>	<b>682,892</b>	<b>6,965,946</b>	<b>15,089,069</b>	<b>14,348,960</b>	<b>215,950</b>	<b>7,922,005</b>
Gas Tax	239,925	561,800		(561,800)	239,925	578,700		(578,700)	239,925
TransNet/Prop A	(129,598)	839,000	381,000	(714,092)	(385,690)	767,500	525,000	(230,250)	(373,440)
Residential Construction	67,801	55,800			123,601	57,500			181,101
CDBG-Federal Assistance	(488,530)	432,498	432,498		(488,530)	150,000	150,000		(488,530)
SLESF (COPS) Grant	139,620	100,927	100,000		140,547	100,927	100,000		141,474
LLEBG (COPS) Grant	18,643	49,400	25,000		43,043	50,900	25,000		68,943
RDA Low/Mod Housing PA#2	1,920,703	1,136,300		(254,040)	2,802,963	1,246,700		(226,514)	3,823,149
RDA Low/Mod Housing Bond	0	0	0		0	0	0	0	0
RDA Debt Service PA#1	1,518,700	1,407,600	633,014	(1,014,293)	1,278,993	1,544,600	632,458	(1,579,020)	612,115
RDA Debt Service PA#2	2,780,000	5,619,700	2,415,105		5,984,595	6,169,300	2,415,585		9,738,310
Capital Improvement Fund	0	0	0		0	0	0		0
RDA CIP/Operations PA#1	480,587	206,900	1,903,371	1,014,293	(201,591)	213,100	1,853,272	1,579,020	(262,743)
RDA Bond Fund	14,318,847	40,000	301,989		14,056,859	40,000	313,047		13,783,812
Fleet Maintenance	1,758,913	380,022	617,535		1,521,400	386,495	746,851		1,161,045
Risk Management/Self Insurance	1,629,312	577,399	592,191	300,000	1,914,520	577,399	632,961	300,000	2,158,958
Technology/Communications	338,436	354,669	369,811	75,000	398,294	355,169	376,178	75,000	452,284
Facilities Repair/Maintenance	54,276		14,620	200,000	239,656		2,120	200,000	437,537
Sewer Maintenance	4,136,544	4,318,900	4,253,058		4,202,386	4,448,400	4,635,769		4,015,018
<b>TOTAL - ALL FUNDS</b>	<b>33,273,241</b>	<b>31,767,606</b>	<b>26,173,553</b>	<b>0</b>	<b>38,807,294</b>	<b>32,085,859</b>	<b>27,327,584</b>	<b>0</b>	<b>43,565,569</b>

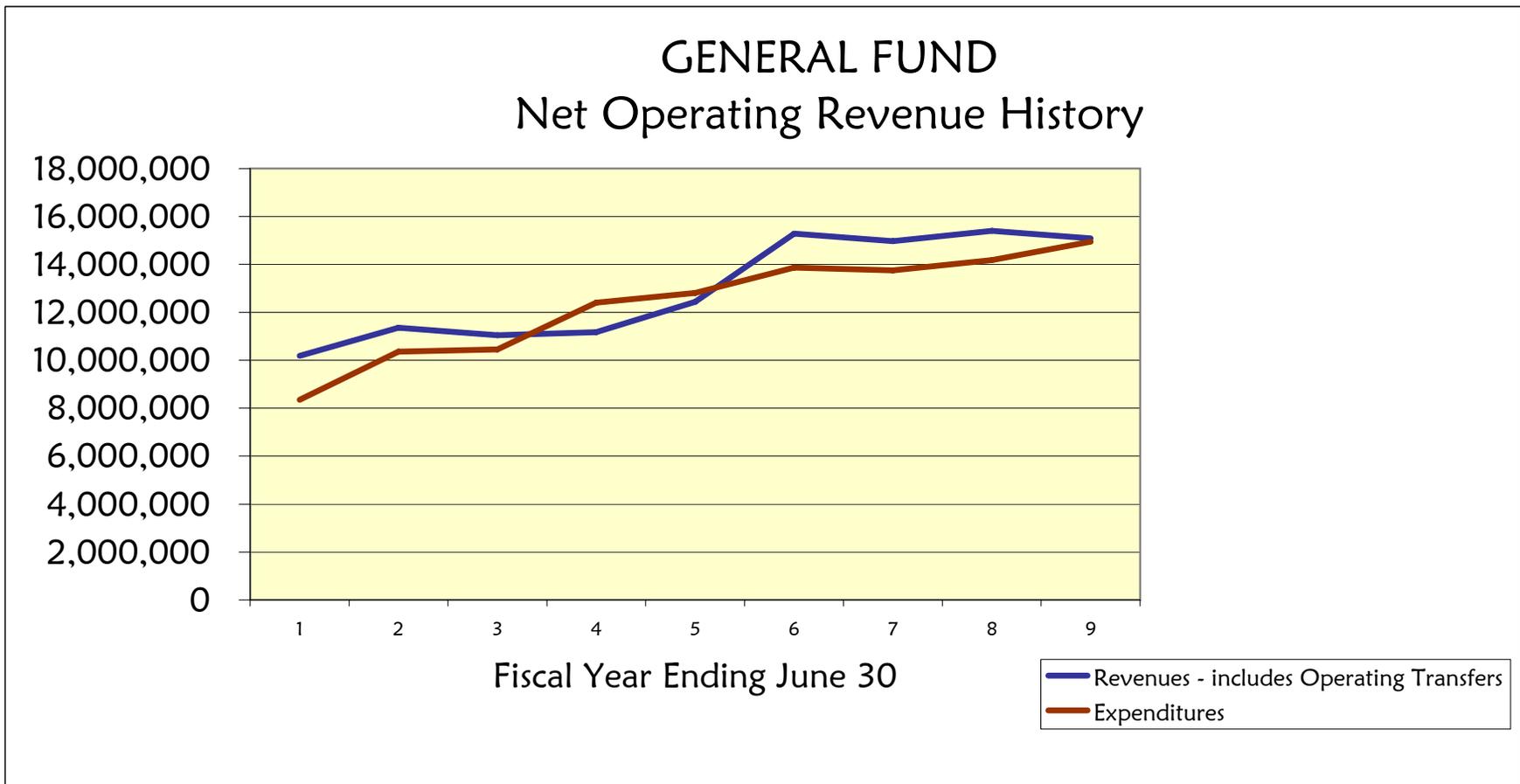
**NOTES:**

1. General Fund balances excludes the \$3,738,100 RDA loan receivable.
2. General Fund balances exclude \$940,000 in deferred Port lease revenue which is available as emergency cash if appropriated by Council.
3. Fund balances exclude 5-Year CIP budget encumbrances. These will be presented in the Quarterly Financial Report.
4. The Council's policy of maintaining a minimum "25% Emergency Operating Reserve" is maintained during both years of this budget.
5. The RDA Low/Mod Housing PA#1 had a negative fund balance. Funds were borrowed from RDA Low/Mod PA#2 to balance the fund.
6. The RDA CIP/Operations PA#1 is funded by the RDA Debt Service PA#1. Funds are transferred to cover the negative fund balance.
7. The Sewer Fund revenues reflect rate increases.
8. RDA Fund 405 fund balance excludes loan from General Fund.

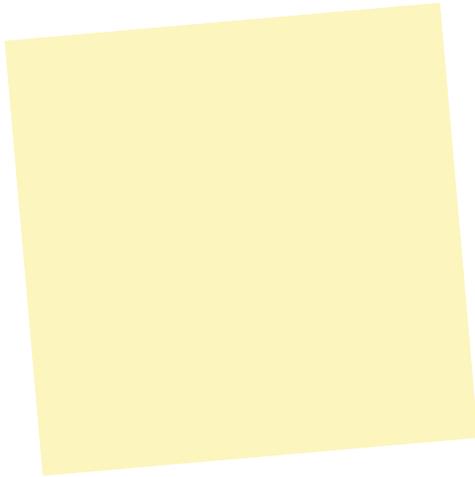
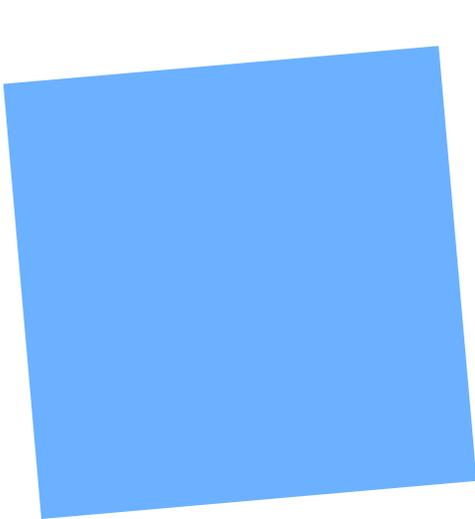
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CITY OF IMPERIAL BEACH  
NET OPERATING REVENUE  
AS OF MAY 31, 2007

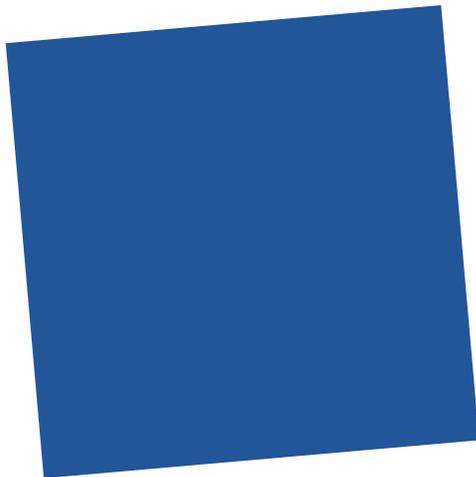
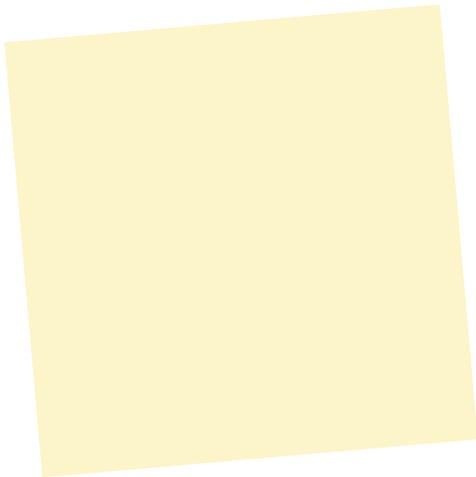
	00/01 AUDIT	01/02 AUDIT	02/03 AUDIT	03/04 AUDIT	04/05 AUDIT	05/06 UNAUDITED	06/07 UNAUDITED	07/08 REQUESTED	08/09 REQUESTED
Revenues - includes Operating Transfers	10,181,983	11,360,612	11,046,641	11,174,469	12,432,112	15,282,092	14,965,109	15,403,691	15,089,069
Expenditures	8,344,541	10,359,631	10,446,713	12,404,346	12,808,133	13,860,952	13,746,144	14,174,149	14,941,960
Net Operating Revenue	<b>1,837,442</b>	<b>1,000,981</b>	<b>599,928</b>	<b>(1,229,877)</b>	<b>(376,021)</b>	<b>1,421,140</b>	<b>1,218,965</b>	<b>1,229,542</b>	<b>147,109</b>



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# REVENUE DETAIL



City of Imperial Beach  
Revenue Summary  
As of May 31, 2007

REVENUE SOURCES	2005 - 2006 ACTUAL	2006 - 2007 BUDGET	2007 - 2008 FORECAST	2008 - 2009 FORECAST
GENERAL FUND	14,158,412	14,724,741	15,403,691	15,089,069
GAS TAX FUND	650,753	750,856	561,800	578,700
TRANSNET/PROP A	684,883	797,400	839,000	767,500
RESIDENTIAL CONSTRUCTION FUND	52,987	54,600	55,800	57,500
CDBG FUND	10,241	10,500	432,498	150,000
SLESF (COPS) FUND	100,927	100,927	100,927	100,927
LLEBG COPS GRANT FUND	6,538	5,500	49,400	50,900
LLMD-AD #67 FUND	12,172	11,700	30,000	12,500
VEHICLE REPLACEMENT FUND	381,680	381,680	380,022	386,495
SELF-INSURANCE FUND	292,600	417,128	877,399	610,199
TECHNOLOGY/COMMUNICATION FUND	236,002	243,100	429,669	430,169
FACILITIES REPAIR/REPLACEMENT FUND	5,825	6,000	200,000	200,000
SEWER ENTERPRISE FUND	3,523,700	3,629,500	4,318,900	4,448,400
RDA PA#1 LOW/MOD FUND	256,808	317,530	271,000	298,100
RDA PA#2 LOW/MOD FUND	980,854	1,357,064	1,136,300	1,246,700
RDA PA#1 DEBT SERVICE FUND	1,055,839	1,322,121	1,407,600	1,544,600
RDA PA#2 DEBT SERVICE FUND	3,910,526	5,415,257	5,619,700	6,169,300
PA#1 CIP-OPERATIONS FUND	195,023	200,900	206,900	213,100
RDA TAX ALLOCATION BOND-NONHOUSING	40,000	40,000	40,000	40,000
RDA TAX ALLOCATION BOND-HOUSING	10,000	10,000	10,000	10,000
Add: ABC revenue adjustment in General Fund	2,399,843	2,345,799	2,052,238	1,960,422
<b>Total Revenue</b>	<b>28,965,615</b>	<b>32,142,303</b>	<b>34,422,844</b>	<b>34,364,580</b>

City of Imperial Beach  
Revenue Summary  
As of May 31, 2007

REVENUE SOURCES	2009-2010 FORECAST	2010-2011 FORECAST	2011-2012 FORECAST
GENERAL FUND	15,332,322	15,660,072	15,998,222
GAS TAX FUND	596,100	613,900	632,400
TRANSNET/PROP A	812,000	848,500	893,100
RESIDENTIAL CONSTRUCTION FUND	59,200	61,000	62,800
CDBG FUND	150,000	150,000	150,000
SLESF (COPS) FUND	100,927	100,927	100,927
LLEBG COPS GRANT FUND	52,400	50,500	50,500
LLMD-AD #67 FUND	12,900	13,300	13,700
VEHICLE REPLACEMENT FUND	389,095	391,695	394,295
SELF-INSURANCE FUND	310,199	310,169	310,229
TECHNOLOGY/COMMUNICATION FUND	365,800	376,800	388,100
FACILITIES REPAIR/REPLACEMENT FUND	0	0	0
SEWER ENTERPRISE FUND	4,581,900	4,719,300	4,860,900
RDA PA#1 LOW/MOD FUND	327,900	360,700	396,800
RDA PA#2 LOW/MOD FUND	1,368,000	1,501,300	1,647,900
RDA PA#1 DEBT SERVICE FUND	1,695,200	1,860,700	2,042,700
RDA PA#2 DEBT SERVICE FUND	6,773,600	7,437,900	8,168,300
PA#1 CIP-OPERATIONS FUND	219,500	226,100	232,900
RDA TAX ALLOCATION BOND-NONHOUSING	40,000	40,000	40,000
RDA TAX ALLOCATION BOND-HOUSING	10,000	10,000	10,000
Add: ABC revenue adjustment in General Fund	1,960,422	1,960,422	1,960,422
<b>Total Revenue</b>	<b>35,157,465</b>	<b>36,693,285</b>	<b>38,354,195</b>

CITY OF IMPERIAL BEACH  
REVENUE PROJECTIONS  
AS OF MAY 31, 2007

REVENUE SOURCES	2005 - 2006 ACTUAL	2006 - 2007 BUDGET	2007 - 2008 FORECAST	2008 - 2009 FORECAST	2009-2010 FORECAST	2010-2011 FORECAST	2011-2012 FORECAST
<b>GENERAL FUND</b>							
<b><u>Taxes</u></b>							
PROPERTY TAXES	1,733,700	1,700,000	1,803,048	1,875,200	1,950,200	2,028,200	2,109,300
AB1290 PROPERTY TAX PASS THRU	313,549	321,758	363,024	363,024	381,200	400,300	420,300
PROPERTY TAX - TIJUANA SLOUGH	7,112	16,800	7,000	7,000	7,000	7,000	7,000
COUNTY OF SAN DIEGO - VLF ADJ. - R&T CODE 97.70	1,884,683	2,000,000	2,100,000	2,163,000	2,227,900	2,294,700	2,363,500
COUNTY OF SAN DIEGO - SALES TAX ADJ - PROP 57	172,016	173,200	179,742	185,100	190,700	196,400	202,300
SALES TAX	570,715	575,000	680,300	700,700	721,700	743,400	765,700
PROP 172 SALES TAX	135,145	93,334	126,700	130,500	134,400	138,400	142,600
DOCUMENT TRANSFER TAX	101,311	110,300	105,000	108,200	111,400	114,700	118,100
TRANSIENT OCCUPANCY TAX	265,355	260,000	254,800	249,700	244,700	239,800	235,000
FRANCHISE TAX - EDCO WASTE	234,953	197,700	197,700	201,700	205,700	209,800	214,000
FRANCHISE TAX - SDG&E	154,057	156,100	159,300	162,500	165,800	169,100	172,500
FRANCHISE TAX - COX CABLE	256,521	280,156	285,800	291,500	297,300	303,200	309,300
FRANCHISE TAX - I.B. WATER COMPANY	63,863	72,800	74,300	75,800	77,300	78,800	80,400
FRANCHISE TAX - I.B. SEWER COMPANY	181,522	200,400	212,400	212,400	212,400	212,400	212,400
<b>Total Taxes</b>	<b>6,074,501</b>	<b>6,157,548</b>	<b>6,549,113</b>	<b>6,726,324</b>	<b>6,927,700</b>	<b>7,136,200</b>	<b>7,352,400</b>
<b><u>Licenses and Permits</u></b>							
BUSINESS LICENSE	291,840	255,000	265,200	275,800	286,800	298,300	310,200
BUILDING PERMITS	175,524	215,000	204,300	194,100	184,400	175,200	166,400
PLUMBING PERMITS	15,687	18,000	18,400	18,800	19,200	19,600	20,000
ELECTRICAL PERMITS	25,764	22,100	22,500	23,000	23,500	24,000	24,500
MECHANICAL PERMITS	8,287	6,600	6,700	6,800	6,900	7,000	7,100
BLDG & SAFETY - INSPECTION FEES	163,821	197,300	165,000	168,300	171,700	175,100	178,600
ANIMAL LICENSE	13,281	11,800	13,000	13,000	13,000	13,000	13,000
BICYCLE LICENSE	122	100	0	0	0	0	0
MISC. PERMITS	3,838	900	0	0	0	0	0
BLDG & SAFETY - GRADING PERMITS	800	800	800	800	800	800	800
GEN. GOV'T - SPECIAL EVENTS CHARGES	40,780	15,600	50,000	52,000	53,600	55,200	56,900
<b>Total Licenses and Permits</b>	<b>739,743</b>	<b>743,200</b>	<b>745,900</b>	<b>752,600</b>	<b>759,900</b>	<b>768,200</b>	<b>777,500</b>
<b><u>Intergovernmental</u></b>							
MOTOR VEHICLE IN LIEU - VLF	180,426	237,600	180,000	185,400	191,000	196,700	202,600
OFF HIGHWAY VEHICLE LICENSE	423	700	700	700	700	700	700
STATE OF CALIFORNIA - GRANTS	4,967	0	7,664	0	0	0	0
STATE OF CALIFORNIA - COST REIMBURSEMENT	64,211	0	60,000	60,000	60,000	60,000	60,000
STATE OF CALIFORNIA - BOOKING FEES	71,918	0	70,000	70,000	0	0	0
FEDERAL GRANTS	0	0	134,950	0	0	0	0
BLDG & SAFETY - COUNTY FUNDING GRANTS	31,506	65,000	0	0	0	0	0

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REVENUE SOURCES	2005 - 2006 ACTUAL	2006 - 2007 BUDGET	2007 - 2008 FORECAST	2008 - 2009 FORECAST	2009-2010 FORECAST	2010-2011 FORECAST	2011-2012 FORECAST
BLDG & SAFETY - VEHICLE ABATEMENT (AVA)	27,244	50,000	51,000	52,000	53,000	54,100	55,200
BLDG & SAFETY - VEHICLE IMPOUND FEE	26,250	17,000	25,000	25,000	25,000	25,000	25,000
BLDG & SAFETY - BUILDING PLAN CHECK	138,432	75,000	102,490	104,500	106,600	108,700	110,900
<b>Total Intergovernmental</b>	<b>545,378</b>	<b>445,300</b>	<b>631,804</b>	<b>497,600</b>	<b>436,300</b>	<b>445,200</b>	<b>454,400</b>
<b><u>Charges for Services</u></b>							
COMM DEV'T - PLAN CHECK	1,450	700	2,034	2,000	2,000	2,000	2,000
COMM DEV'T - PLANNING / ZONING	238,134	246,830	119,101	121,500	123,900	126,400	128,900
PORT DISTRICT - OTHER COST REIMBURSEMENT	22,500	22,500	30,000	30,000	30,000	30,000	30,000
PORT DISTRICT - LAW ENFORCEMENT 21%	1,110,266	1,165,779	1,223,117	1,290,121	1,303,000	1,316,000	1,329,200
PORT DISTRICT - FIRE SERVICES 8%	147,890	155,285	167,424	172,352	179,200	186,400	193,900
PORT DISTRICT - OCEAN/BEACH 100%	963,582	1,091,392	1,192,668	1,269,855	1,320,600	1,373,400	1,428,300
PORT DISTRICT - TIDELANDS 100%	752,539	787,277	802,000	807,000	839,300	872,900	907,800
PORT DISTRICT - ANIMAL CONTROL 12.7%	23,100	23,100	25,616	26,632	27,700	28,800	30,000
SCHOOL DISTRICT - SUHSD	68,616	55,320	68,616	68,616	70,000	71,400	72,800
CITY CLERK - SALE MAPS/PUBL	377	300	300	300	300	300	300
BLDG & SAFETY - SALE MAPS/PUBS	1,071	1,400	1,030	1,000	1,000	1,000	1,000
COMM DEV'T - SALE MAPS/PUBS	321	100	100	100	100	100	100
ADMINISTRATIVE FEES - COMM DEV'T ADMIN FEE	2,352	500	500	500	500	500	500
ADMINISTRATIVE FEES - GEN GOVT ADMIN FEES	0	4,200	0	0	0	0	0
ADMINISTRATIVE FEES - FINANCE ADMIN FEES	12,938	15,400	12,528	12,500	12,500	12,500	12,500
ADMINISTRATIVE FEES - BLDG & SAFETY ADMIN FEES	1,800	1,600	867	900	900	900	900
PARKS & REC - PICNIC SHELTER FEES	1,330	900	900	900	900	900	900
PARKS & REC - AIR JUMP PERMITS	1,968	300	1,722	1,700	1,700	1,700	1,700
PARKS & REC - ADULT SPORTS	1,320	6,100	1,632	1,600	1,600	1,600	1,600
SPORTS PARK PROGRAM FEES	1,492	2,000	1,407	1,400	1,400	1,400	1,400
BEVERAGE VENDOR SERVICES	66	200	122	100	100	100	100
<b>Total Charges for Services</b>	<b>3,357,694</b>	<b>3,584,083</b>	<b>3,651,685</b>	<b>3,809,076</b>	<b>3,916,700</b>	<b>4,028,300</b>	<b>4,143,900</b>
<b><u>Fines and Forfeitures</u></b>							
GEN. GOV'T - ORDINANCE / PARKING CITATION	2,090	145,000	148,000	151,000	154,000	157,100	160,200
BLDG & SAFETY - ORDINANCE (CIVIL PENALTY) FINES	179,905	37,500	114,094	116,400	118,700	121,100	123,500
BLDG & SAFETY - TRAFFIC FINES	179,183	90,000	139,672	142,500	145,400	148,300	151,300
<b>Total Fines and Forfeitures</b>	<b>361,277</b>	<b>272,500</b>	<b>401,765</b>	<b>409,900</b>	<b>418,100</b>	<b>426,500</b>	<b>435,000</b>
<b><u>Use of Money and Property</u></b>							
POOLED CASH ALLOCATED INTEREST	125,049	220,000	187,000	187,000	159,000	135,200	114,900
NON ALLOCATED INTEREST	228,408	0	448,572	448,572	448,600	448,600	448,600
GEN. GOV'T - RENT LAND	196,580	134,500	240,500	245,300	250,200	255,200	260,300
GEN. GOV'T - RENT BUILDINGS	3,178	40,000	32,600	32,600	32,600	32,600	32,600
<b>Total Use of Money and Property</b>	<b>554,139</b>	<b>394,500</b>	<b>908,672</b>	<b>913,472</b>	<b>890,400</b>	<b>871,600</b>	<b>856,400</b>

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REVENUE SOURCES	2005 - 2006 ACTUAL	2006 - 2007 BUDGET	2007 - 2008 FORECAST	2008 - 2009 FORECAST	2009-2010 FORECAST	2010-2011 FORECAST	2011-2012 FORECAST
<b><u>Miscellaneous Revenue</u></b>							
CONTRIBUTIONS	20,525	35,000	20,000	20,000	20,000	20,000	20,000
MISC. REVENUE	26,198	85,000	14,000	14,000	14,000	14,000	14,000
FINANCE - OTHER COST RECOVERY	34,219	50,100	35,000	35,000	35,000	35,000	35,000
GEN. GOV'T - DUI COST REIMBURSEMENT	31,828	17,000	20,000	20,000	20,000	20,000	20,000
A.I.S. PARAMEDIC BILLING	21,206	20,600	0	0	0	0	0
AMR PARAMEDIC BILLING	0	0	140,000	140,000	140,000	140,000	140,000
GEN. GOV'T - SALE OF T-SHIRT/PROMO	660	700	0	0	0	0	0
PAYMENT IN LIEU OF TAX - SEWER FUND	64,100	64,100	64,100	64,100	64,100	64,100	64,100
<b>Total Miscellaneous Revenue</b>	<b>198,736</b>	<b>272,500</b>	<b>293,100</b>	<b>293,100</b>	<b>293,100</b>	<b>293,100</b>	<b>293,100</b>
<b><u>Interfund Transfers</u></b>							
CHARGE FOR SERVICES - ABC ALLOCATIONS	2,399,843	2,345,799	2,052,238	1,960,422	1,960,422	1,960,422	1,960,422
LESS: ADJ FOR ABC COST IN GENERAL FUND	(1,166,400)	(1,110,117)	(1,106,478)	(1,082,375)	(1,104,000)	(1,126,100)	(1,148,600)
<b>Total Interfund Transfers</b>	<b>1,233,443</b>	<b>1,235,682</b>	<b>945,760</b>	<b>878,047</b>	<b>856,422</b>	<b>834,322</b>	<b>811,822</b>
<b><u>Other Financing Sources</u></b>							
TRANSFER IN-GAS TAX FUND	530,000	750,856	561,800	578,700	596,100	613,900	632,400
TRANSFER IN - PROP "A" FUND	400,000	420,000	714,092	230,250	243,400	254,550	259,600
TRANSFER IN-RDA FUNDS	163,500	0	0	0	0	0	0
<b>Total Other Financing Sources</b>	<b>1,093,500</b>	<b>1,170,856</b>	<b>1,275,892</b>	<b>808,950</b>	<b>839,500</b>	<b>868,450</b>	<b>892,000</b>
<b>TOTAL GENERAL FUND</b>	<b>14,158,412</b>	<b>14,276,169</b>	<b>15,403,691</b>	<b>15,089,069</b>	<b>15,338,122</b>	<b>15,671,872</b>	<b>16,016,522</b>
<b>SPECIAL REVENUE FUNDS</b>							
<b><u>GAS TAX FUND</u></b>							
Gas Tax Section 2105	169,459	174,500	179,700	185,100	190,700	196,400	202,300
Gas Tax Section 2106	115,011	118,500	122,100	125,800	129,600	133,500	137,500
Gas Tax Section 2107	226,007	232,800	239,800	247,000	254,400	262,000	269,900
Gas Tax Section 2107.5	6,000	6,000	6,200	6,400	6,600	6,800	7,000
Pooled Cash Allocated Interest	10,426	14,000	14,000	14,400	14,800	15,200	15,700
Traffic Congestion Relief	123,851	205,056	0	0	0	0	0
<b>TOTAL GAS TAX FUND</b>	<b>650,753</b>	<b>750,856</b>	<b>561,800</b>	<b>578,700</b>	<b>596,100</b>	<b>613,900</b>	<b>632,400</b>
<b><u>TRANSNET/PROP A</u></b>							
Prop A Taxes	669,000	781,000	822,000	750,000	794,000	830,000	874,000
Pooled Cash Allocated Interest	15,883	16,400	17,000	17,500	18,000	18,500	19,100
Misc. Revenue							
<b>TOTAL TRANSNET/PROP A</b>	<b>684,883</b>	<b>797,400</b>	<b>839,000</b>	<b>767,500</b>	<b>812,000</b>	<b>848,500</b>	<b>893,100</b>

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REVENUE SOURCES	2005 - 2006 ACTUAL	2006 - 2007 BUDGET	2007 - 2008 FORECAST	2008 - 2009 FORECAST	2009-2010 FORECAST	2010-2011 FORECAST	2011-2012 FORECAST
<b><u>RESIDENTIAL CONSTRUCTION FUND</u></b>							
Residential Construction Fee	43,400	44,700	46,000	47,400	48,800	50,300	51,800
Pooled Cash Allocated Interest	9,587	9,900	9,800	10,100	10,400	10,700	11,000
<b>TOTAL RESIDENTIAL CONSTRUCTION FUND</b>	<b>52,987</b>	<b>54,600</b>	<b>55,800</b>	<b>57,500</b>	<b>59,200</b>	<b>61,000</b>	<b>62,800</b>
<b><u>CDBG-FEDERAL ASSISTANCE</u></b>							
Comm Development Block Grant	10,241	10,500	432,498	150,000	150,000	150,000	150,000
<b>TOTAL CDBG FUND</b>	<b>10,241</b>	<b>10,500</b>	<b>432,498</b>	<b>150,000</b>	<b>150,000</b>	<b>150,000</b>	<b>150,000</b>
<b><u>SLESF (COPS) FUND</u></b>							
SLESF (COPS) Funding	100,000	100,000	100,000	100,000	100,000	100,000	100,000
Pooled Cash Allocated Interest	927	927	927	927	927	927	927
<b>TOTAL SLESF (COPS) FUND</b>	<b>100,927</b>	<b>100,927</b>	<b>100,927</b>	<b>100,927</b>	<b>100,927</b>	<b>100,927</b>	<b>100,927</b>
<b><u>LLEBG COPS GRANT FUND</u></b>							
LLEBG COPS Grant Funding	5,355	5,500	48,900	50,400	51,900	50,000	50,000
Pooled Cash Allocated Interest	1,182	0	500	500	500	500	500
<b>TOTAL LLEBG COPS GRANT FUND</b>	<b>6,538</b>	<b>5,500</b>	<b>49,400</b>	<b>50,900</b>	<b>52,400</b>	<b>50,500</b>	<b>50,500</b>
<b><u>LLMD-ASSESSMENT DIST #67 FUND</u></b>							
Ltg/Lndscpng Assessment	11,351	11,700	12,000	12,000	12,000	12,000	12,000
Pooled Cash Allocated Interest	793	0	0	0	0	0	0
Transfer In	0	0	18,000	18,000	18,000	18,000	18,000
<b>TOTAL LLMD-AD #67 FUND</b>	<b>12,172</b>	<b>11,700</b>	<b>30,000</b>	<b>30,000</b>	<b>30,000</b>	<b>30,000</b>	<b>30,000</b>
<b>TOTAL SPECIAL REVENUE FUNDS</b>	<b>1,518,502</b>	<b>1,731,483</b>	<b>2,069,425</b>	<b>1,735,527</b>	<b>1,800,627</b>	<b>1,854,827</b>	<b>1,919,727</b>
<b>INTERNAL SERVICE FUNDS</b>							
<b><u>VEHICLE REPLACEMENT/MAINT FUND</u></b>							
FMP Equipment Charges	244,103	244,103	237,822	241,695	241,695	241,695	241,695
Pooled Cash Allocated Interest	48,714	48,914	25,000	25,800	26,600	27,400	28,200
Misc. Rev- Fuel Cost Reimb.	88,663	88,663	117,000	118,800	120,600	122,400	124,200
Misc. Rev-Sale of Fixed Assets	200	0	200	200	200	200	200
<b>TOTAL VEHICLE REPLACEMENT FUND</b>	<b>381,680</b>	<b>381,680</b>	<b>380,022</b>	<b>386,495</b>	<b>389,095</b>	<b>391,695</b>	<b>394,295</b>
<b><u>SELF-INSURANCE FUND</u></b>							
Self-Insurance Charges-Gen Liability	0	65	560,899	560,899	560,899	560,959	560,989
Self-Insurance Charges-Worker's Comp	292,600	417,063	16,500	16,500	16,500	16,500	16,500
Transfers In	0	0	300,000	300,000	0	0	0
<b>TOTAL SELF-INSURANCE FUND</b>	<b>292,600</b>	<b>417,128</b>	<b>877,399</b>	<b>877,399</b>	<b>577,399</b>	<b>577,459</b>	<b>577,489</b>

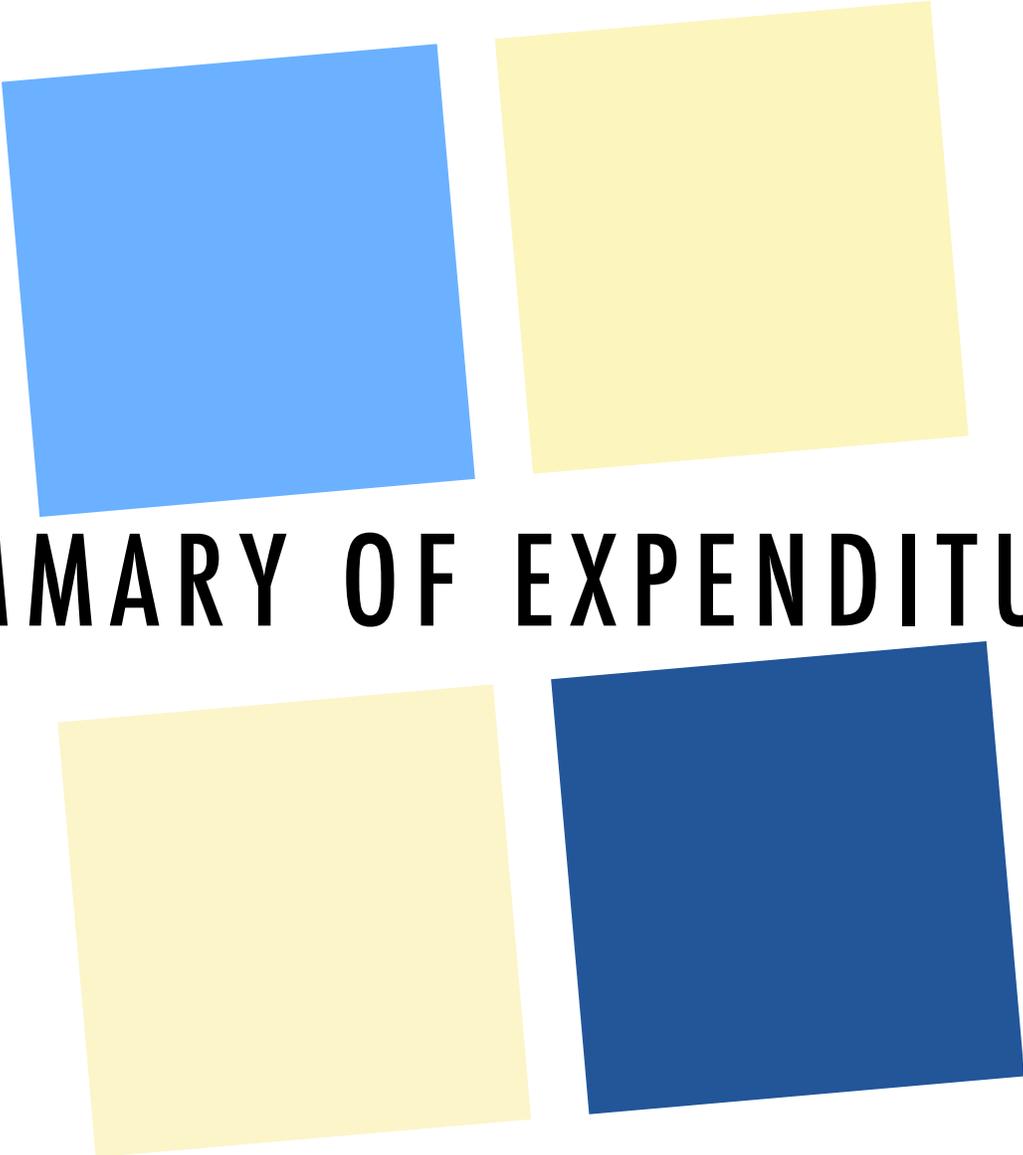
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REVENUE SOURCES	2005 - 2006 ACTUAL	2006 - 2007 BUDGET	2007 - 2008 FORECAST	2008 - 2009 FORECAST	2009-2010 FORECAST	2010-2011 FORECAST	2011-2012 FORECAST
<b><u>TECHNOLOGY/COMMUNICATION FUND</u></b>							
Technology/Equipment Charges	219,312	225,900	336,969	336,969	347,100	357,500	368,200
Pooled Cash Allocated Interest	16,690	17,200	17,700	18,200	18,700	19,300	19,900
Transfers In	0	0	75,000	75,000	0	0	0
<b>TOTAL TECHNOLOGY/COMMUNICATION FUND</b>	<b>236,002</b>	<b>243,100</b>	<b>429,669</b>	<b>430,169</b>	<b>365,800</b>	<b>376,800</b>	<b>388,100</b>
<b><u>FACILITIES REPAIR/REPLACEMENT</u></b>							
Pooled Cash Allocated Interest	5,825	6,000	0	0	0	0	0
Transfer In-From General Fund	0	0	200,000	200,000	0	0	0
<b>TOTAL FACILITIES REPAIR/REPLACEMENT FUND</b>	<b>5,825</b>	<b>6,000</b>	<b>200,000</b>	<b>200,000</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL INTERNAL SERVICE FUNDS</b>	<b>916,107</b>	<b>1,047,908</b>	<b>1,887,090</b>	<b>1,894,063</b>	<b>1,332,294</b>	<b>1,345,954</b>	<b>1,359,884</b>
<b>ENTERPRISE FUNDS</b>							
<b><u>SEWER FUND</u></b>							
FMP Equipment Charges	0	0	0	0	0	0	0
Sewer Permit Fees	7,400	7,600	7,800	8,000	8,200	8,400	8,700
NOLF Fees	35,100	36,200	37,300	38,400	39,600	40,800	42,000
County Sewer Collections	3,223,200	3,319,900	4,000,000	4,120,000	4,243,600	4,370,900	4,502,000
Sewer Fees - Special Billing	154,700	159,300	164,100	169,000	174,100	179,300	184,700
Sewer Capacity Charges	21,700	22,400	23,100	23,800	24,500	25,200	26,000
Pooled Cash Allocated Interest	78,800	81,200	83,600	86,100	88,700	91,400	94,100
Non Allocated Interest	2,800	2,900	3,000	3,100	3,200	3,300	3,400
<b>TOTAL SEWER ENTERPRISE FUND</b>	<b>3,523,700</b>	<b>3,629,500</b>	<b>4,318,900</b>	<b>4,448,400</b>	<b>4,581,900</b>	<b>4,719,300</b>	<b>4,860,900</b>
<b>IMPERIAL BEACH REDEVELOPMENT AGENCY</b>							
<b><u>RDA PA#1 LOW/MOD HOUSING FUND</u></b>							
Low/Mod Set Aside	238,029	317,530	271,000	298,100	327,900	360,700	396,800
Pooled Cash Allocated Interest	5,427	0	0	0	0	0	0
Non Allocated Interest	13,352	0	0	0	0	0	0
<b>TOTAL RDA PA#1 LOW/MOD FUND</b>	<b>256,808</b>	<b>317,530</b>	<b>271,000</b>	<b>298,100</b>	<b>327,900</b>	<b>360,700</b>	<b>396,800</b>
<b><u>RDA PA#2 LOW/MOD HOUSING FUND</u></b>							
Low/Mod Set Aside	936,224	1,311,164	1,089,000	1,197,900	1,317,700	1,449,500	1,594,500
Pooled Cash Allocated Interest	42,653	43,900	45,200	46,600	48,000	49,400	50,900
Non Allocated Interest	1,977	2,000	2,100	2,200	2,300	2,400	2,500
<b>TOTAL RDA PA#2 LOW/MOD FUND</b>	<b>980,854</b>	<b>1,357,064</b>	<b>1,136,300</b>	<b>1,246,700</b>	<b>1,368,000</b>	<b>1,501,300</b>	<b>1,647,900</b>

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<b><u>RDA PA#1 DEBT SERVICE FUND</u></b>							
Property Tax Increment	952,116	1,270,121	1,354,000	1,489,400	1,638,300	1,802,100	1,982,300
Pooled Cash Allocated Interest	53,233	0	0	0	0	0	0
Non Allocated Interest	50,490	52,000	53,600	55,200	56,900	58,600	60,400
<b>TOTAL RDA PA#1 DEBT SERVICE FUND</b>	<b>1,055,839</b>	<b>1,322,121</b>	<b>1,407,600</b>	<b>1,544,600</b>	<b>1,695,200</b>	<b>1,860,700</b>	<b>2,042,700</b>
<b><u>RDA PA#2 DEBT SERVICE FUND</u></b>							
Property Tax Increment	3,744,894	5,244,657	5,444,000	5,988,400	6,587,200	7,245,900	7,970,500
Pooled Cash Allocated Interest	157,723	162,500	167,400	172,400	177,600	182,900	188,400
Non Allocated Interest	7,910	8,100	8,300	8,500	8,800	9,100	9,400
<b>TOTAL RDA PA#2 DEBT SERVICE FUND</b>	<b>3,910,526</b>	<b>5,415,257</b>	<b>5,619,700</b>	<b>6,169,300</b>	<b>6,773,600</b>	<b>7,437,900</b>	<b>8,168,300</b>
<b><u>RDA PA#1 CIP-OPERATIONS FUND</u></b>							
Pooled Cash Allocated Interest	45,023	46,400	47,800	49,200	50,700	52,200	53,800
Miscellaneous Revenue	150,000	154,500	159,100	163,900	168,800	173,900	179,100
<b>TOTAL PA#1 CIP-OPERATIONS FUND</b>	<b>195,023</b>	<b>200,900</b>	<b>206,900</b>	<b>213,100</b>	<b>219,500</b>	<b>226,100</b>	<b>232,900</b>
<b><u>RDA TAX ALLOCATION BOND-NONHOUSING</u></b>							
Interest Earnings	40,000	40,000	40,000	40,000	40,000	40,000	40,000
<b>TOTAL RDA TAX ALLOCATION BOND-NONHOUSING</b>	<b>40,000</b>	<b>40,000</b>	<b>40,000</b>	<b>40,000</b>	<b>40,000</b>	<b>40,000</b>	<b>40,000</b>
<b><u>RDA TAX ALLOCATION BOND-HOUSING</u></b>							
Interest Earnings	10,000	10,000	10,000	10,000	10,000	10,000	10,000
<b>TOTAL RDA TAX ALLOCATION BOND-HOUSING</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>
<b>TOTAL IMPERIAL BEACH REDEVELOPMENT AGENCY</b>	<b>6,449,051</b>	<b>8,662,872</b>	<b>8,691,500</b>	<b>9,521,800</b>	<b>10,434,200</b>	<b>11,436,700</b>	<b>12,538,600</b>
<i>ADD: Budget Adjustment for Indirect Costs in General Fund</i>	1,166,400	1,110,117	1,106,478	1,082,375	1,104,000	1,126,100	1,148,600
<b>GRAND TOTAL ALL FUNDS REVENUES</b>	<b>28,965,615</b>	<b>31,693,731</b>	<b>34,422,844</b>	<b>34,649,280</b>	<b>35,447,565</b>	<b>36,989,075</b>	<b>38,656,055</b>

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# SUMMARY OF EXPENDITURES

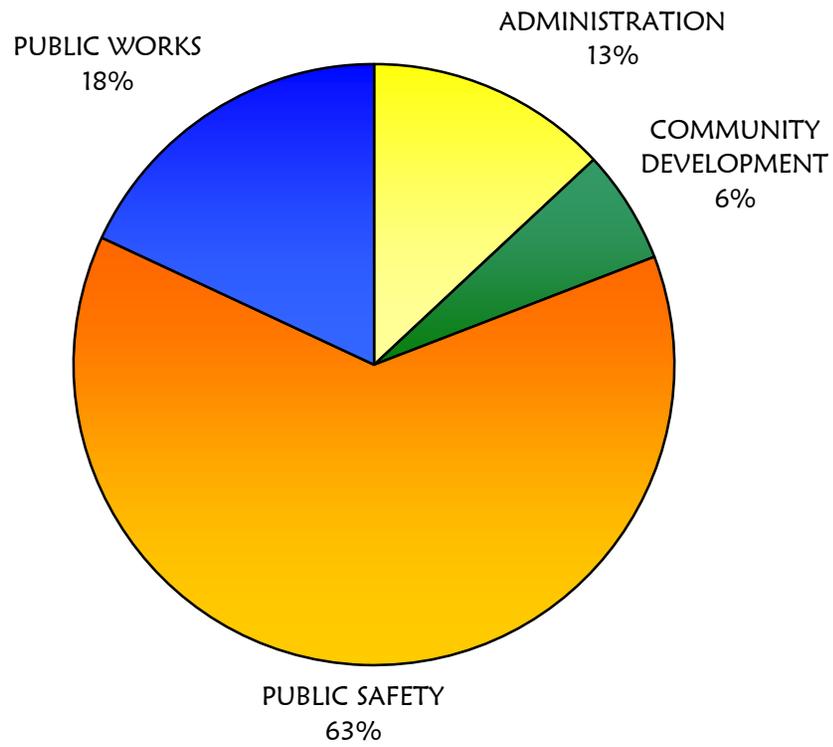


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CITY OF IMPERIAL BEACH  
EXPENDITURE PROJECTIONS  
AS OF MAY 31, 2007

DEPARTMENT	ACTUAL FY 05/06	BUDGET FY 06/07	REQUESTED FY 07/08	REQUESTED FY 08/09	PROJECTED FY 09/10	PROJECTED FY 10/11	PROJECTED FY 11/12
<b>GENERAL FUND</b>							
Mayor/City Council	78,872	84,730	81,599	85,067	87,440	89,740	92,040
City Clerk's Office	249,944	283,806	235,376	249,618	256,520	263,540	270,840
City Manager	203,127	226,113	266,900	280,763	288,160	295,860	303,660
Economic Development	171,219	91,639	0	0	0	0	0
Personnel	243,549	236,733	226,970	236,881	243,120	249,520	256,700
Finance	584,268	626,046	570,850	598,282	615,300	632,700	650,600
City Attorney	197,723	293,800	268,125	268,125	276,200	284,500	293,100
Non-Departmental	330,923	2,119,213	253,527	255,727	261,900	262,200	270,000
Senior Center	39,316	41,455	26,094	27,527	28,190	28,890	29,590
Recreation	224,414	268,288	231,679	240,984	247,820	254,720	261,820
Sheriff's Office	5,026,773	7,514,206	5,914,454	6,180,542	6,365,480	6,496,280	6,690,680
Fire	1,920,218	2,039,691	1,856,573	1,955,348	2,011,600	2,069,800	2,129,800
Ocean/Beach Safety	1,028,602	1,131,850	1,192,668	1,304,855	1,343,242	1,382,842	1,423,542
Animal Control	132,404	193,905	201,700	209,700	215,834	222,034	228,434
Disaster Preparedness	19,260	34,439	46,722	49,206	50,900	52,500	54,100
Code Enforcement	58,180	79,094	45,891	48,159	49,050	49,550	50,550
AVA Program	43,825	53,432	36,761	39,061	39,850	40,550	41,450
Building Department	263,190	334,445	298,863	312,911	321,690	330,690	339,890
Facilities Maintenance	205,956	227,209	248,049	261,224	268,990	276,790	284,790
Planning & Zoning	338,322	262,880	267,772	284,387	292,110	299,910	307,810
Public Works Admin	398,248	598,911	421,864	444,796	457,400	470,420	483,720
Graffiti Removal	162,889	180,155	0	0	0	0	0
Street Maintenance	837,948	961,674	684,913	723,575	744,860	766,260	788,460
Parks Maintenance	367,902	385,866	358,294	377,094	388,090	399,290	411,090
Solid Waste	92,587	73,422	100,498	104,537	107,450	110,350	113,450
Tidelands Maintenance	800,198	824,434	851,485	892,967	919,300	889,800	915,700
Operating Transfer - LLMD			18,000	18,000			
Operating Transfer - IT reserve			75,000	75,000			
Operating transfer - Risk Mgt Reserve			300,000	300,000			
Operating transfer-Facilities Reserve			200,000	200,000			
LESS: Budget Adjustment for Indirect Costs in General Fund	(1,166,400)	(1,191,800)	(1,106,478)	(1,082,375)	(1,125,669)	(1,170,696)	(1,217,524)
<b>TOTAL GENERAL FUND</b>	<b>12,853,457</b>	<b>17,975,636</b>	<b>14,174,148</b>	<b>14,941,959</b>	<b>14,754,827</b>	<b>15,048,040</b>	<b>15,474,292</b>

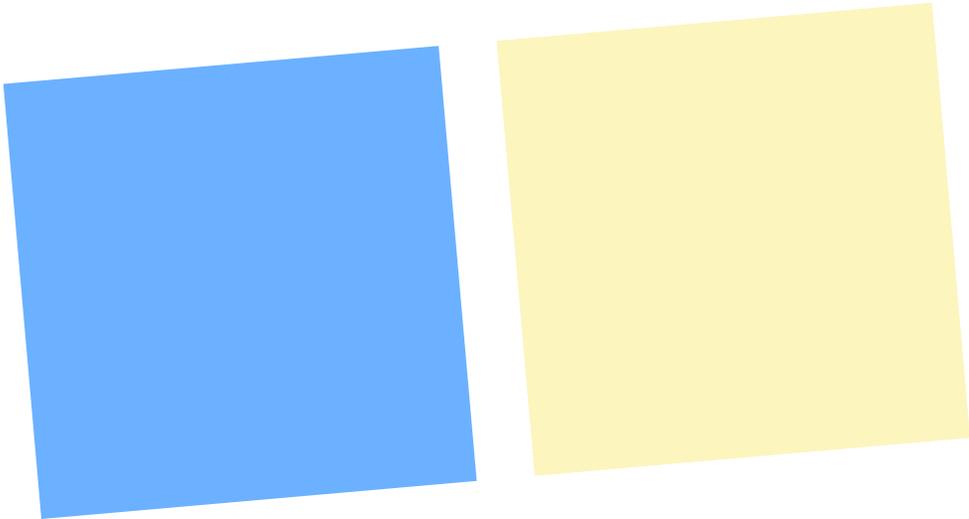
# GENERAL FUND EXPENDITURES BY CATEGORY



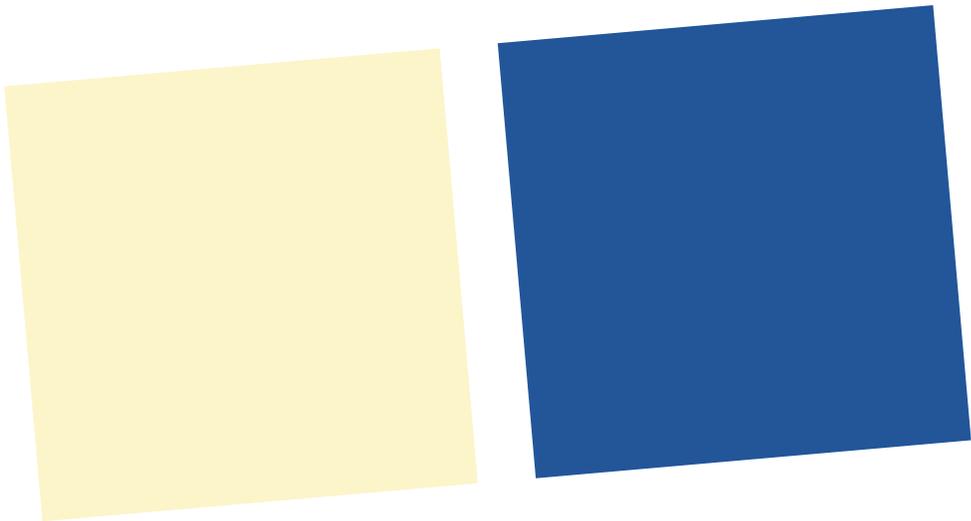
CITY OF IMPERIAL BEACH  
EXPENDITURE PROJECTIONS  
AS OF MAY 31, 2007

DEPARTMENT	ACTUAL FY 05/06	BUDGET FY 06/07	REQUESTED FY 07/08	REQUESTED FY 08/09	PROJECTED FY 09/10	PROJECTED FY 10/11	PROJECTED FY 11/12
<b>SPECIAL REVENUE FUNDS</b>							
Gas Tax - Street Maintenance	0	803,935	561,800	578,700	596,100	613,900	632,400
Prop A - TRANSNET	0	1,400,188	1,095,092	755,250	778,000	835,550	860,600
Residential Construction	0	1,248,583	0	0	0	0	0
CDBG - Federal Grants	0	509,271	432,498	150,000	154,500	159,100	163,900
SLESF COPS Grants	100,000	100,000	100,000	100,000	103,000	103,000	103,000
LLEBG - Federal Grants	11,822	25,000	25,000	25,000	25,800	26,600	27,400
LL&MD #67 Lighting	16,032	35,000	30,000	30,000	30,000	30,000	30,900
<b>TOTAL SPECIAL REVENUE FUNDS</b>	<b>127,854</b>	<b>4,121,977</b>	<b>2,244,390</b>	<b>1,638,950</b>	<b>1,687,400</b>	<b>1,768,150</b>	<b>1,818,200</b>
<b>ENTERPRISE FUNDS</b>							
Storm Water/NPDES	108,175	969,470	865,735	870,003	895,550	900,850	927,450
Sewer Maintenance	2,101,178	5,021,664	3,093,259	3,451,766	3,784,550	3,897,450	4,013,550
<b>TOTAL ENTERPRISE FUNDS</b>	<b>2,209,353</b>	<b>5,991,134</b>	<b>3,958,994</b>	<b>4,321,769</b>	<b>4,680,100</b>	<b>4,798,300</b>	<b>4,941,000</b>
<b>INTERNAL SERVICE FUNDS</b>							
Vehicle Replacement	431,317	880,866	593,205	721,051	743,040	765,440	788,440
Self Insurance	405,608	736,459	583,935	623,961	642,800	661,500	681,200
Information Technology	250,515	525,795	346,034	351,078	361,424	371,124	381,324
Facilities Repair/Maintenance	0	166,500	14,620	2,120	2,200	2,300	2,400
<b>TOTAL INTERNAL SERVICE FUNDS</b>	<b>1,087,440</b>	<b>2,309,620</b>	<b>1,537,793</b>	<b>1,698,209</b>	<b>1,749,464</b>	<b>1,800,364</b>	<b>1,853,364</b>
<b>IMPERIAL BEACH REDEVELOPMENT AGENCY</b>							
Low/Mod Housing PA#1	377,105	2,665,486	523,213	540,385	555,930	533,321	539,221
RDA Debt Service PA#1	0	1,681,437	633,014	632,458	651,500	650,458	659,158
RDA Debt Service PA#2	0	1,560,000	2,415,105	2,415,585	2,457,553	2,480,877	2,515,477
RDA CIP/Operations PA#1	0	3,963,339	1,903,371	1,853,272	1,908,200	1,825,723	1,866,900
RDA Tax Allocation Bonds	0	0	134,613	134,547	166,480	146,780	150,580
<b>TOTAL IMPERIAL BEACH REDEVELOPMENT AGENCY</b>	<b>377,105</b>	<b>9,870,262</b>	<b>5,609,316</b>	<b>5,576,246</b>	<b>5,739,663</b>	<b>5,637,159</b>	<b>5,731,336</b>
<b>ADD: Budget Adjustment for Indirect Costs in General Fund</b>	<b>1,166,400</b>	<b>1,191,800</b>	<b>1,106,478</b>	<b>1,082,375</b>	<b>1,125,669</b>	<b>1,170,696</b>	<b>1,217,524</b>
<b>GRAND TOTAL</b>	<b>17,821,609</b>	<b>41,460,430</b>	<b>28,631,120</b>	<b>29,259,507</b>	<b>29,737,123</b>	<b>30,222,709</b>	<b>31,035,716</b>

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# GENERAL FUND



**CITY OF IMPERIAL BEACH  
OPERATING BUDGET  
FY 2007-2008 AND FY 2008-2009**

<b>FUND</b> General - 101	<b>DEPARTMENT SUMMARY</b>			<b>DEPARTMENT</b> Mayor/City Council
<b>DIVISION</b> General Government	<b>DIRECTOR</b> Gary Brown	<b>SUPERVISOR</b> N/A	<b>DEPT NO.</b> 101-1010-411	<b>PROGRAM</b> Mayor/City Council

**DESCRIPTION**

The Mayor and Council serve as the governing body and legislative branch of Imperial Beach's municipal government. The Mayor and Council develop public policy through enactment of formal actions, resolutions and ordinances which provide direction to the City Manager. The Mayor and Council act as ombudsmen on behalf of citizens, conduct community events, and represent the City on international, national, state, county and local issues.

The Mayor serves as the official head for all political, representative and ceremonial purposes. A Mayor Pro-tempore serves in absence of the Mayor.

**SIGNIFICANT CHANGES**

None

**FINANCIAL SUMMARY**

DESCRIPTION	ACTUAL FY05/06	BUDGET FY06/07	REQUESTED FY07/08	REQUESTED FY08/09
Salaries & Benefits	44,629	39,397	35,116	38,600
Maintenance & Operations	34,244	45,333	46,483	46,467
TOTAL	78,872	84,730	81,599	85,067

**CITY OF IMPERIAL BEACH PERSONNEL ALLOCATION**

POSITION	ACTUAL FY 05/06	BUDGET FY06/07	REQUESTED FY07/08	REQUESTED FY08/09
Mayor	0.5	0.5	0.5	0.5
Council Members	2	2	2	2
Admin Secretary I	0.25	0.25	0.25	0.25
TOTAL	2.75	2.75	2.75	2.75

CITY OF IMPERIAL BEACH  
OPERATING BUDGET  
FY 2007-2008 AND FY 2008-2009

	ACTUAL FY 05/06	BUDGET FY 06/07	REQUESTED FY 07/08	REQUESTED FY 08/09
<b>PROJECTED EXPENDITURES:</b>				
10-01 SALARIES FULL TIME	615	13,444	11,023	11,700
10-04 COUNCILMEMBER PAY	31,652	14,490	13,800	14,700
10-09 CELL PHONE ALLOWANCE	151	0	0	0
11-01 PERS-CITY PORTION	2,225	1,728	2,836	3,200
11-02 PERS-EMPLOYEE PORTION	1,858	1,955	454	600
11-03 SECTION 125 CAFETERIA	5,264	5,339	4,725	5,300
11-04 LIFE INSURANCE	265	192	100	300
11-05 UNEMPLOYMENT INSURANCE	109	113	109	300
11-06 WORKER'S COMP INSURANCE	0	0	20	200
11-07 FICA	2,490	2,136	2,049	2,300
<b>Sub-Total Salaries and Benefits</b>	<b>44,629</b>	<b>39,397</b>	<b>35,116</b>	<b>38,600</b>
20-06 PROFESSIONAL SERVICES	0	0	0	0
20-17 COPIER LEASES	0	0	0	0
21-04 TECHNICAL SERVICES	0	0	0	0
26-05 ABC-TECHNOLOGY SVC CHARGE	0	4,466	3,563	3,547
26-06 ABC-RISK MGMT SVC CHARGE	0	0	6,340	6,340
27-04 UTILITIES-TELEPHONE	2,864	2,181	1,500	1,500
27-05 UTILITIES-CELL PHONES	1,354	2,181	1,500	1,500
28-01 MAINTENANCE & REPAIR	0	0	0	0
28-04 TRAVEL, TRAINING, MEETING	6,445	9,348	10,000	10,000
28-07 ADVERTISING	300	831	500	500
28-08 COMMUNITY PROGRAMS	5,000	6,024	5,000	5,000
28-09 POSTAGE & FREIGHT	0	104	100	100
28-11 PRINTING SERVICES	638	1,558	1,000	1,000
28-12 MEMBERSHIP DUES	11,845	12,763	12,500	12,500
28-14 SUBSCRIBE & PUBLICATIONS	156	311	250	250
29-04 OTHER SERVICES & CHARGES	4,005	5,297	4,500	4,500
30-01 OFFICE SUPPLIES	602	311	500	500
30-02 OPERATING SUPPLIES	1,034	2,058	1,000	1,000
99-51 REIMBURSE JURMP-COSTS	0	(2,100)	(1,769)	(1,769)
<b>Sub-Total Maintenance &amp; Operation</b>	<b>34,244</b>	<b>45,333</b>	<b>46,483</b>	<b>46,467</b>
<b>Total Total Mayor/City Council</b>	<b>78,872</b>	<b>84,730</b>	<b>81,599</b>	<b>85,067</b>

**CITY OF IMPERIAL BEACH  
OPERATING BUDGET  
FY 2007-2008 AND FY 2008-2009**

<b>FUND</b> General - 101	<b>DEPARTMENT SUMMARY</b>			<b>DEPARTMENT</b> City Clerk
<b>DIVISION</b> General Government	<b>DIRECTOR</b> Jacque Hald	<b>SUPERVISOR</b> Jacque Hald	<b>DEPT NO.</b> 101-1020-411	<b>PROGRAM</b> City Clerk

**DESCRIPTION**

The City Clerk's office is a service department and one of the oldest in municipal government. The basic function and duties of City Clerks in General Law cities are prescribed by the statutes of the State as Custodian of Records for the City: certify copies of City documents, maintain a Citywide Records, Management System and Records Retention Schedule for records of the City; Prepare Agendas, Minutes, compose correspondence and related responsibilities for: Imperial Beach City Council/Redevelopment Agency/Planning Commission/Public Financing Authority and all City Boards and Commisions; Administer and Maintain the Imperial Beach Municipal Code; Attest, Publish and Index Ordinances and Resolutions of the City Council; Administer Oaths of Office to the City Council and City Employees; As the City's Election Official: Administer General Municipal Elections and receive Petitions relating to Initiative, Referendum or Recall and administer the process on behalf of the City; Accept Subpoenas and all Claims filed with the City; Process documents for recording or filing with the County Recorder's Office. Set Public Hearings before the City Council and provide Notice as required by law; Serve as Filing Officer for Campaign Disclosure Statements and Statements of Economic Interests under regulations of the Fair Political Practices Commission; Acts as secretary for the Redevelopment Agency and Public Financing Authority.

**SIGNIFICANT CHANGES**

Historically, the Office of the City Clerk has not charged staff hours to the Redevelopment Agency. With the increased redevelopment activity, management has determined that it is appropriate to allocate 25% of the City Clerk staff to the Redevelopment Agency.

**FINANCIAL SUMMARY**

DESCRIPTION	ACTUAL FY05/06	BUDGET FY06/07	REQUESTED FY07/08	REQUESTED FY08/09
Salaries & Benefits	202,511	215,808	164,609	176,420
Maintenance & Operations	47,433	67,998	70,767	73,198
<b>TOTAL</b>	<b>249,944</b>	<b>283,806</b>	<b>235,376</b>	<b>249,618</b>

**CITY OF IMPERIAL BEACH PERSONNEL ALLOCATION**

POSITION	ACTUAL FY 05/06	BUDGET FY06/07	REQUESTED FY07/08	REQUESTED FY08/09
City Clerk	1	1	0.75	0.75
Deputy City Clerk	1	1	0.75	0.75
Adminstrative Intern	0.5	0.5	0.4	0.4
<b>TOTAL</b>	<b>2.5</b>	<b>2.5</b>	<b>1.9</b>	<b>1.9</b>

**CITY OF IMPERIAL BEACH  
OPERATING BUDGET  
FY 2007-2008 AND FY 2008-2009**

	<u>ACTUAL</u> <u>FY 05/06</u>	<u>BUDGET</u> <u>FY 06/07</u>	<u>REQUESTED</u> <u>FY 07/08</u>	<u>REQUESTED</u> <u>FY 08/09</u>
<b>PROJECTED EXPENDITURES:</b>				
10-01 SALARIES FULL TIME	135,303	149,277	106,405	113,000
10-02 SALARIES PART TIME	14,139	13,797	12,487	13,300
10-03 OVERTIME	1,531	1,258	2,100	2,300
10-08 AUTO ALLOWANCE	4,235	4,410	3,413	3,700
10-09 CELL PHONE ALLOWANCE	0	420	0	0
11-01 PERS-CITY PORTION	9,084	8,337	13,106	14,000
11-02 PERS-EMPLOYEE PORTION	8,186	9,435	2,099	2,300
11-03 SECTION 125 CAFETERIA	15,698	14,994	13,410	15,000
11-04 LIFE INSURANCE	416	465	400	600
11-05 UNEMPLOYMENT INSURANCE	1,677	1,367	977	1,200
11-06 WORKER'S COMP INSURANCE	609	629	90	200
11-07 FICA	11,634	11,419	9,702	10,400
11-08 MGT MEDICAL REIMBURSEMENT	0	0	420	420
<b>Sub-Total Salaries and Benefits</b>	<b>202,511</b>	<b>215,808</b>	<b>164,609</b>	<b>176,420</b>
20-06 PROFESSIONAL SERVICES	0	0	2,200	2,250
20-17 COPIER LEASES	0	0	0	0
21-01 TEMPORARY STAFFING	4,209	1,500	1,600	1,680
21-04 TECHNICAL SERVICES	7,300	12,983	21,500	16,500
21-06 CONTRACTS-ELECTIONS	605	6,600	1,000	8,000
26-05 ABC-TECHNOLOGY SVC CHARGE	23,232	36,246	17,814	17,734
26-06 ABC-RISK MGMT SVC CHARGE	0	0	14,120	14,120
27-04 UTILITIES-TELEPHONE	534	1,973	750	750
27-05 UTILITIES-CELL PHONES	291	0	700	700
28-01 MAINTENANCE & REPAIR	0	0	400	400
28-04 TRAVEL, TRAINING, MEETING	4,574	4,393	4,000	4,200
28-05 AUTO ALLOWANCE	0	0	0	0
28-06 MILEAGE REIMBURSEMENT	53	100	150	150
28-07 ADVERTISING	2,717	3,116	4,000	4,000
28-09 POSTAGE & FREIGHT	129	414	400	420
28-11 PRINTING SERVICES	556	1,038	1,100	1,160
28-12 MEMBERSHIP DUES	440	520	700	700
28-14 SUBSCRIBE & PUBLICATIONS	329	311	200	200
29-02 EMPLOYEE RECOGNITION	0	0	200	200
29-04 OTHER SERVICES & CHARGES	446	104	100	100
30-01 OFFICE SUPPLIES	2,018	2,900	3,200	3,300
30-02 OPERATING SUPPLIES	0	0	0	0
99-51 REIMBURSE JURMP-COSTS	0	(4,200)	(3,366)	(3,366)
<b>Sub-Total Maintenance &amp; Operation</b>	<b>47,433</b>	<b>67,998</b>	<b>70,767</b>	<b>73,198</b>
<b>Total City Clerk's Office</b>	<b>249,944</b>	<b>283,806</b>	<b>235,376</b>	<b>249,618</b>

**CITY OF IMPERIAL BEACH  
OPERATING BUDGET  
FY 2007-2008 AND FY 2008-2009**

<b>FUND</b> General - 101	<b>DEPARTMENT SUMMARY</b>			<b>DEPARTMENT</b> City Manager
<b>DIVISION</b> General Government	<b>DIRECTOR</b> Gary Brown	<b>SUPERVISOR</b> Tom Ritter	<b>DEPT NO.</b> 101-1110-412	<b>PROGRAM</b> City Manager

**DESCRIPTION**

Serves as Chief Administrative Officer of the City as appointed by the City Council. All actions/policies approved by the City Council are the responsibility of the City Manager to implement. Manages all City Departments; liaison to citizens, businesses, governmental and private agencies; oversees the development and implementation of new and on-going administrative policies and programs; controls and transmits necessary information to Mayor/City Council for public policy formulation and implementation; coordinates legislative advocacy program; serves as public information officer and handles dissemination of proper information to the general public, press and various other groups;

The City Manager's Office is also staffed by an Assistant City Manager who assists the City Manager with all day-to-day operations and provides general administrative direction to City Departments.

**SIGNIFICANT CHANGES**

Executive Assistant to the City Manager position replaced with an Administrative Secretary II.

**FINANCIAL SUMMARY**

DESCRIPTION	ACTUAL FY05/06	BUDGET FY06/07	REQUESTED FY07/08	REQUESTED FY08/09
Salaries & Benefits	153,490	144,974	201,081	215,040
Maintenance & Operations	49,637	81,139	65,819	65,723
TOTAL	203,127	226,113	266,900	280,763

**CITY OF IMPERIAL BEACH PERSONNEL ALLOCATION**

POSITION	ACTUAL FY 05/06	BUDGET FY06/07	REQUESTED FY07/08	REQUESTED FY08/09
City Manager	0.5	0.5	0.5	0.5
Assistant City Manager	0.25	0.25	0.25	0.25
Admin Secretary I	0.25	0.25	0.2	0.2
Customer Service Specialist	0.44	0.44	1	1
TOTAL	1.44	1.44	1.95	1.95

CITY OF IMPERIAL BEACH  
OPERATING BUDGET  
FY 2007-2008 AND FY 2008-2009

	ACTUAL FY 05/06	BUDGET FY 06/07	REQUESTED FY 07/08	REQUESTED FY 08/09
PROJECTED EXPENDITURES:				
10-01 SALARIES FULL TIME	119,253	109,665	148,378	157,500
10-02 SALARIES PART TIME	0	0	0	0
10-04 COUNCILMEMBER PAY	0	0	0	0
10-08 AUTO ALLOWANCE	3,479	3,623	3,738	4,100
10-09 CELL PHONE ALLOWANCE	605	523	450	600
11-01 PERS-CITY PORTION	7,625	6,782	16,192	17,200
11-02 PERS-EMPLOYEE PORTION	6,846	7,677	2,594	2,800
11-03 SECTION 125 CAFETERIA	7,800	7,497	16,545	18,400
11-04 LIFE INSURANCE	455	256	900	1,100
11-05 UNEMPLOYMENT INSURANCE	434	456	651	800
11-06 WORKER'S COMP INSURANCE	105	105	100	300
11-07 FICA	6,888	8,390	10,693	11,400
11-08 MGT MEDICAL REIMBURSEMENT	0	0	840	840
<b>Sub-Total Salaries and Benefits</b>	<b>153,490</b>	<b>144,974</b>	<b>201,081</b>	<b>215,040</b>
20-06 PROFESSIONAL SERVICES	150	1,039	800	800
20-17 COPIER LEASES	0	0	0	0
21-01 TEMPORARY STAFFING	110	2,696	0	0
21-04 TECHNICAL SERVICES	729	416	0	0
26-05 ABC-TECHNOLOGY SVC CHARGE	36,352	56,706	21,376	21,280
26-06 ABC-RISK MGMT SVC CHARGE	0	0	28,120	28,120
27-02 UTILITIES-WATER	238	0	0	0
27-04 UTILITIES- TELEPHONE	1,535	5,193	2,500	2,500
28-01 MAINTENANCE & REPAIR	231	0	400	400
28-04 TRAVEL, TRAINING, MEETING	4,187	6,391	5,000	5,000
28-06 MILEAGE REIMBURSEMENT	12	400	250	250
28-09 POSTAGE & FREIGHT	102	156	150	150
28-11 PRINTING SERVICES	228	1,246	500	500
28-12 MEMBERSHIP DUES	3,780	3,116	3,100	3,100
28-14 SUBSCRIBE & PUBLICATIONS	30	831	800	800
29-02 EMPLOYEE RECOGNITION	0	0	500	500
29-04 OTHER SERVICES & CHARGES	141	4,155	3,500	3,500
30-01 OFFICE SUPPLIES	1,306	2,597	1,500	1,500
30-02 OPERATING SUPPLIES	506	2,597	1,500	1,500
99-51 REIMBURSE JURMP-COSTS	0	(6,400)	(4,177)	(4,177)
<b>Sub-Total Maintenance &amp; Operation</b>	<b>49,637</b>	<b>81,139</b>	<b>65,819</b>	<b>65,723</b>
<b>Total City Manager</b>	<b>203,127</b>	<b>226,113</b>	<b>266,900</b>	<b>280,763</b>

**CITY OF IMPERIAL BEACH  
OPERATING BUDGET  
FY 2007-2008 AND FY 2008-2009**

<b>FUND</b> General - 101	<b>DEPARTMENT SUMMARY</b>			<b>DEPARTMENT</b> Personnel
<b>DIVISION</b> General Government	<b>DIRECTOR</b> Tom Ritter	<b>SUPERVISOR</b> Linda Leichtle	<b>DEPT NO.</b> 101-1130-412	<b>PROGRAM</b> Personnel

**DESCRIPTION**

The Personnel Department provides human resource services to all employees of the City in a fair and equitable manner in accordance with all applicable laws and regulations. These services include but are not limited to the following:

1. Manage employee benefits for health, dental, vision and other services.
2. Enforce human resource principles and the City's system of rules and regulations.
3. Conduct competitive recruitments and promotional testing.
4. Oversee implementation of City's Salary and Compensation Plan.
5. Maintain City' Position Classification System.

The Personnel Services function is administered by the City Manager's Office and is managed by the Assistant City Manager with assistance from an Personnel Services Assistant and Customer Service Specialist in handling compensation, workers compensation, training, recruitments, employment orientation and benefit administration.

**SIGNIFICANT CHANGES**

The Assistant City Manager now serves as the City's Risk Manager.

**FINANCIAL SUMMARY**

DESCRIPTION	ACTUAL FY05/06	BUDGET FY06/07	REQUESTED FY07/08	REQUESTED FY08/09
Salaries & Benefits	169,190	172,058	149,658	159,600
Maintenance & Operations	74,359	64,675	77,313	77,281
<b>TOTAL</b>	<b>243,549</b>	<b>236,733</b>	<b>226,970</b>	<b>236,881</b>

**PERSONNEL ALLOCATION**

POSITION	ACTUAL FY 05/06	BUDGET FY06/07	REQUESTED FY07/08	REQUESTED FY08/09
Assistant City Manager	0.25	0	0.25	0.25
Personnel Services Asst	1	0.4	0.9	0.9
Customer Svc Specialist	1	0.6	0.25	0.25
<b>TOTAL</b>	<b>2.25</b>	<b>1</b>	<b>1.4</b>	<b>1.4</b>

CITY OF IMPERIAL BEACH  
OPERATING BUDGET  
FY 2007-2008 AND FY 2008-2009

	ACTUAL FY 05/06	BUDGET FY 06/07	REQUESTED FY 07/08	REQUESTED FY 08/09
PROJECTED EXPENDITURES:				
10-01 SALARIES FULL TIME	123,935	126,897	101,325	107,600
10-02 SALARIES PART TIME	267	0	0	0
10-03 OVERTIME	0	0	0	0
10-08 AUTO ALLOWANCE	1,059	1,103	1,138	1,300
10-09 CELL PHONE ALLOWANCE	151	105	150	300
11-01 PERS-CITY PORTION	8,530	7,810	16,192	17,200
11-02 PERS-EMPLOYEE PORTION	7,622	8,840	2,594	2,800
11-03 SECTION 125 CAFETERIA	16,947	16,238	16,545	17,500
11-04 LIFE INSURANCE	253	382	300	500
11-05 UNEMPLOYMENT INSURANCE	977	1,025	651	800
11-06 WORKER'S COMP INSURANCE	0	0	70	200
11-07 FICA	9,449	9,658	10,693	11,400
<b>Sub-Total Salaries and Benefits</b>	<b>169,190</b>	<b>172,058</b>	<b>149,658</b>	<b>159,600</b>
20-06 PROFESSIONAL SERVICES	32,145	13,294	8,700	8,700
20-17 COPIER LEASES	0	0	0	0
21-01 TEMPORARY STAFFING	88	0	0	0
21-04 TECHNICAL SERVICES	8,725	11,112	8,700	8,700
26-05 ABC-TECHNOLOGY SVC CHARGE	3,200	4,986	7,125	7,093
26-06 ABC-RISK MGMT SVC CHARGE	0	0	19,120	19,120
27-04 UTILITIES-TELEPHONE	1,317	1,454	1,500	1,500
28-01 MAINTENANCE & REPAIR	0	0	400	400
28-04 TRAVEL, TRAINING, MEETING	1,184	3,843	3,100	3,100
28-06 MILEAGE REIMBURSEMENT	0	400	400	400
28-07 ADVERTISING	15,140	13,813	16,200	16,200
28-09 POSTAGE & FREIGHT	61	416	400	400
28-11 PRINTING SERVICES	1,130	727	1,000	1,000
28-12 MEMBERSHIP DUES	290	1,143	800	800
28-14 SUBSCRIBE & PUBLICATIONS	245	2,181	1,000	1,000
29-01 TRAINING & EDUCATION-MOU	0	416	200	200
29-02 EMPLOYEE RECOGNITION AWARD	6,404	6,900	6,000	6,000
29-04 OTHER SERVICES & CHARGES	139	0	0	0
30-01 OFFICE SUPPLIES	1,162	2,181	1,500	1,500
30-02 OPERATING SUPPLIES	3,129	2,909	1,500	1,500
99-51 REIMBURSE JURMP-COSTS	0	(1,100)	(333)	(333)
<b>Sub-Total Maintenance &amp; Operation</b>	<b>74,359</b>	<b>64,675</b>	<b>77,313</b>	<b>77,281</b>
<b>Total Personnel</b>	<b>243,549</b>	<b>236,733</b>	<b>226,970</b>	<b>236,881</b>

**CITY OF IMPERIAL BEACH  
OPERATING BUDGET  
FY 2007-2008 AND FY 2008-2009**

<b>FUND</b> General - 101	<b>DEPARTMENT SUMMARY</b>			<b>DEPARTMENT</b> Finance
<b>DIVISION</b> General Government	<b>DIRECTOR</b> Jeanette Ladrido	<b>SUPERVISOR</b> Evelyn Buangan	<b>DEPT NO.</b> 101-1210-413	<b>PROGRAM</b> Finance

**DESCRIPTION**

The Finance Department maintains all financial accounting systems and records, including cash receipts, receivables, payables, and payroll. The department is also responsible for developing and monitoring a system of internal controls to protect the City's assets against loss or theft. It provides financial management and accounting services for all City departments, divisions, funds and enterprises. It also provides direct services and management of the City's information system network. A major portion of the department's time is dedicated to banking and investment activities, preparation of reports for the annual audit and assisting the City Manager with analysis and development of the operating and capital budgets. The major operational responsibilities of the Finance Department includes:

(1) General ledger fund accounting	(11) Management of Information Technology
(3) Budget preparation/monitoring/control	(13) Financial planning and forecasting
(4) Risk management	(14) Special event permitting and coordination
(5) Financial statement preparation	(15) Rental of Marina Vista and other facilities
(6) Audit coordination	(16) Manage parking citation program and revenues
(7) Cash management and investments	(17) Coordinate collection of DUI citation and revenues
(8) Assessment district administration	(18) Management of the Business Improvement District (BID)
(9) Payroll processing and accounting	(19) Maintain job costing system for departments
(10) Business licensing	(20) Coordinate CDBG funds with the County of San Diego

**SIGNIFICANT CHANGES**

The Assistant City Manager now serves as the City's Risk Manager.

**FINANCIAL SUMMARY**

DESCRIPTION	ACTUAL FY05/06	BUDGET FY06/07	REQUESTED FY07/08	REQUESTED FY08/09
Salaries & Benefits	373,182	380,286	386,628	413,320
Maintenance & Operations	211,086	245,760	184,222	184,962
<b>TOTAL</b>	<b>584,268</b>	<b>626,046</b>	<b>570,850</b>	<b>598,282</b>

**PERSONNEL ALLOCATION**

POSITION	ACTUAL FY 05/06	BUDGET FY06/07	REQUESTED FY07/08	REQUESTED FY08/09
Admin Svs Director	0.4	0	0	0
Finance Director	0	0.4	0.45	0.45
Finance Supervisor	0.6	0.6	0.6	0.6
Financial Services Asst	1	1	1	1
Sr Acct Clerk/Technician	1.6	1.6	0.6	0.6
Account Clk/Technician	1.75	1.75	3	3
Admin Secretary I	0.15	0	0	0
<b>TOTAL</b>	<b>5.5</b>	<b>5.35</b>	<b>5.65</b>	<b>5.65</b>

CITY OF IMPERIAL BEACH  
OPERATING BUDGET  
FY 2007-2008 AND FY 2008-2009

	ACTUAL FY 05/06	BUDGET FY 06/07	REQUESTED FY 07/08	REQUESTED FY 08/09
PROJECTED EXPENDITURES:				
10-01 SALARIES FULL TIME	286,561	269,952	270,594	287,200
10-02 SALARIES PART TIME	1,702	0	0	0
10-03 OVERTIME	1,861	7,760	0	0
10-08 AUTO ALLOWANCE	1,662	3,276	3,608	3,900
10-09 CELL PHONE ALLOWANCE	0	314	270	400
11-01 PERS-CITY PORTION	14,486	16,574	33,329	35,400
11-02 PERS-EMPLOYEE PORTION	12,107	18,757	5,339	5,700
11-03 SECTION 125 CAFETERIA	31,792	39,029	48,351	53,600
11-04 LIFE INSURANCE	501	675	700	900
11-05 UNEMPLOYMENT INSURANCE	2,241	2,506	2,452	2,700
11-06 WORKER'S COMP INSURANCE	918	945	180	300
11-07 FICA	19,351	20,498	21,385	22,800
11-08 MGT MEDICAL REIMBURSEMENT	0	0	420	420
<b>Sub-Total Salaries and Benefits</b>	<b>373,182</b>	<b>380,286</b>	<b>386,628</b>	<b>413,320</b>
20-01 ATTORNEY SERVICES	0	0	250	250
20-06 PROFESSIONAL SERVICES	37,177	79,582	40,000	40,000
20-07 THIRD PARTY ADMIN (W/C)	0	104	0	0
20-17 COPIE LEASES	955	3,323	2,400	2,400
21-01 TEMPORARY STAFFING	93,104	30,000	35,000	35,000
21-03 COUNTY OF SD ADMIN CHARGE	0	15,786	0	0
21-04 TECHNICAL SERVICES	0	3,116	0	0
26-05 ABC-TECHNOLOGY SVC CHARGE	54,592	85,164	53,441	53,201
26-06 ABC-RISK MGMT SVC CHARGE			31,980	31,980
27-04 UTILITIES- TELEPHONE	3,620	8,828	5,000	5,150
27-05 UTILITIES-CELL PHONES	1,379	0	0	0
28-01 MAINTENANCE & REPAIR	1,823	311	3,000	3,000
28-04 TRAVEL, TRAINING, MEETING	2,339	4,450	10,000	10,000
28-05 AUTO ALLOWANCE	0	7,478	0	0
28-06 MILEAGE REIMBURSEMENT	58	104	500	500
28-07 ADVERTISING	0	0	0	0
28-09 POSTAGE & FREIGHT	104	1,143	1,100	1,100
28-11 PRINTING SERVICES	3,191	6,959	8,000	8,000
28-12 MEMBERSHIP DUES	320	7,228	1,000	1,050
28-13 FEES & LICENSES	0	1,662	1,600	1,680
28-14 SUBSCRIBE & PUBLICATIONS	892	1,143	1,000	1,100
28-15 VEHICLE OPERATE-FUEL/OIL	0	0	0	0
29-01 TRAINING & EDUCATION-MOU	15	0	0	0
29-02 EMPLOYEE RECOGNITION AWARD	0	0	500	500
29-04 OTHER SERVICES & CHARGES	1,897	1,766	0	0
30-01 OFFICE SUPPLIES	5,105	9,452	6,000	6,600
30-02 OPERATING SUPPLIES	4,515	7,061	9,000	9,000
99-51 REIMBURSE JURMP-COSTS	0	(28,900)	(25,549)	(25,549)
<b>Sub-Total Maintenance &amp; Operation</b>	<b>211,086</b>	<b>245,760</b>	<b>184,222</b>	<b>184,962</b>
<b>Total Administrative Services</b>	<b>584,268</b>	<b>626,046</b>	<b>570,850</b>	<b>598,282</b>

**CITY OF IMPERIAL BEACH  
OPERATING BUDGET  
FY 2007-2008 AND FY 2008-2009**

<b>FUND</b> General - 101	<b>DEPARTMENT SUMMARY</b>			<b>DEPARTMENT</b> City Attorney
<b>DIVISION</b> General Government	<b>DIRECTOR</b> Jim Lough	<b>SUPERVISOR</b> City Council	<b>DEPT NO.</b> 1220-413	<b>PROGRAM</b> City Attorney

**DESCRIPTION**

The City Attorney's Office provides legal guidance and support for elected City Officials, the City Manager, and staff in the conduct of city business. The City Attorney also represents the City before judicial and administrative agencies in civil litigation proceedings and prosecutes violations of the Imperial Beach Municipal Code. Further, the City Attorney's Office assists in the City's endeavors to gain compliance with City ordinances and policies, drafts and reviews proposed ordinances and resolutions, and utilizes all reasonable means to avoid and/or resolve litigation matters.

**SIGNIFICANT CHANGES**

None.

**FINANCIAL SUMMARY**

DESCRIPTION	ACTUAL FY05/06	BUDGET FY06/07	REQUESTED FY07/08	REQUESTED FY08/09
Maintenance & Operations	197,723	293,800	268,125	268,125
TOTAL	197,723	293,800	268,125	268,125

**PERSONNEL ALLOCATION**

POSITION	ACTUAL FY 05/06	BUDGET FY06/07	REQUESTED FY07/08	REQUESTED FY08/09
N/A	0	0	0	0
TOTAL	0	0	0	0

CITY OF IMPERIAL BEACH  
 OPERATING BUDGET  
 FY 2007-2008 AND FY 2008-2009

	<u>ACTUAL</u> <u>FY 05/06</u>	<u>BUDGET</u> <u>FY 06/07</u>	<u>REQUESTED</u> <u>FY 07/08</u>	<u>REQUESTED</u> <u>FY 08/09</u>
PROJECTED EXPENDITURES:				
20-01 ATTORNEY SERVICES	151,164	238,914	100,000	100,000
20-02 ATTORNEY SERVICES-OTHER	24,206	20,800	100,000	100,000
21-01 TEMPORARY STAFFING	0	0	0	0
21-04 TECHNICAL SERVICES	20,603	43,932	75,000	75,000
28-14 SUBSCRIBE & PUBLICATIONS	1,750	1,454	0	0
99-51 REIMBURSE JURMP-COSTS	0	(11,300)	(6,875)	(6,875)
<b>Sub-Total Maintenance &amp; Operation</b>	<b>197,723</b>	<b>293,800</b>	<b>268,125</b>	<b>268,125</b>
<b>Total City Attorney</b>	<b>197,723</b>	<b>293,800</b>	<b>268,125</b>	<b>268,125</b>

**CITY OF IMPERIAL BEACH  
OPERATING BUDGET  
FY 2007-2008 AND FY 2008-2009**

<b>FUND</b> General - 101	<b>DEPARTMENT SUMMARY</b>			<b>DEPARTMENT</b> Community Development
<b>DIVISION</b> General Government	<b>DIRECTOR</b> Greg Wade	<b>SUPERVISOR</b> Jim Nakagawa	<b>DEPT NO.</b> 101-1230-413	<b>PROGRAM</b> Planning & Zoning

**DESCRIPTION**

The Planning and Zoning Division of the Community Development Department is responsible for the implementation of the General Plan, Local Coastal Program, and the Zoning Code adopted by the City. This responsibility leads to frequent contact with members of the public on issues relating to the development and use of properties. When the Code Compliance Officer and Building Official require coordination of the land use aspects of a project, the Planning and Zoning Division provides assistance. As the Finance Department reviews and processes Business Licenses, the Planning and Zoning Division reviews those applications for conformance to the applicable zoning.

The Planning and Zoning Division also provides management and coordination of various capital projects and grant programs for the City. These include the applications, negotiations with resource agencies and adjacent jurisdictions, and processing of the building permits, Coastal Development Permits, and other required permits. Such projects include Port District MOU Projects - Street Ends Projects, the Army Corps Sand Renourishment Project and Coordination with SANDAG on various issues and committees, such as the beach sand replenishment program. This Division also provides oversight of Long Range Planning Activities such as the Commercial Zoning Review, the Bayside Master Plan and the Housing Element Update. The Planning & Zoning Division will also continue to provide significant support to the Redevelopment efforts of the City, specifically for the following projects:

Seacoast Inn Hotel Redevelopment	Bayfront Master Plan
9th & Palm Redevelopment	Palm Avenue Master Plan
Old Palm Avenue Streetscape Improvement Project	Eco Bikeroute
Eco Tourism Study Implementation	Hotel development efforts

The following long range planning efforts will be supported by the Planning & Zoning Division:

Bayside Master Plan	Review of the Airport Land Use Compatibility Plan (ALUCP) for the Navy
Commercial Zoning Review	Outlying Landing Field (NOLF)
Palm Avenue Master Plan	Review of miscellaneous environmental documents
	Adoption of CUP Ordinance for Live Entertainment/Cabaret Uses

**SIGNIFICANT CHANGES**

- \* Consulting with EDAAW to conduct the Commercial Zoning Review
- \* Budget for Associate Planner position to allow for in-house promotion

**FINANCIAL SUMMARY**

DESCRIPTION	ACTUAL FY05/06	BUDGET FY06/07	REQUESTED FY07/08	REQUESTED FY08/09
Salaries & Benefits	177,841	196,912	220,378	235,820
Maintenance & Operations	160,481	65,968	47,395	48,567
<b>TOTAL</b>	<b>338,322</b>	<b>262,880</b>	<b>267,772</b>	<b>284,387</b>

**PERSONNEL ALLOCATION**

POSITION	ACTUAL FY 05/06	BUDGET FY06/07	REQUESTED FY07/08	REQUESTED FY08/09
Community Dev Director	0.4	0	0.5	0.5
City Planner	0	0.4	0.5	0.5
Asst Planner	0.6	0.6	0.5	0.5
Admin Secretary II	1	1	0.5	0.5
Admin Intern	1.6	1.6	0.5	0.5
Customer Svc Specialist	1.75	1.75	0	
<b>TOTAL</b>	<b>5.35</b>	<b>5.35</b>	<b>2.5</b>	<b>2.5</b>

**CITY OF IMPERIAL BEACH  
OPERATING BUDGET  
FY 2007-2008 AND FY 2008-2009**

	<u>ACTUAL</u> <u>FY 05/06</u>	<u>BUDGET</u> <u>FY 06/07</u>	<u>REQUESTED</u> <u>FY 07/08</u>	<u>REQUESTED</u> <u>FY 08/09</u>
<b>PROJECTED EXPENDITURES:</b>				
10-01 SALARIES FULL TIME	124,638	136,438	136,875	145,300
10-02 SALARIES PART TIME	4,420	8,398	6,945	7,500
10-03 OVERTIME	286	1,154	0	0
10-08 AUTO ALLOWANCE	3,630	3,780	3,900	4,200
10-09 CELL PHONE ALLOWANCE	0	314	0	0
11-01 PERS-CITY PORTION	8,509	7,956	39,045	41,600
11-02 PERS-EMPLOYEE PORTION	7,599	9,004	2,700	2,900
11-03 SECTION 125 CAFETERIA	12,031	12,304	17,115	19,100
11-04 LIFE INSURANCE	280	301	300	500
11-05 UNEMPLOYMENT INSURANCE	1,214	1,003	1,085	1,300
11-06 WORKER'S COMP INSURANCE	5,691	5,872	210	400
11-07 FICA	9,543	10,388	11,782	12,600
11-08 MGT MEDICAL REIMBURSEMENT	0	0	420	420
<b>Sub-Total Salaries and Benefits</b>	<b>177,841</b>	<b>196,912</b>	<b>220,378</b>	<b>235,820</b>
20-01 ATTORNEY SERVICES	0	0	0	0
20-06 PROFESSIONAL SERVICES	43,983	6,165	20,000	20,000
20-16 PLAN CHECK SERVICES	0	500	2,000	2,000
21-01 TEMPORARY STAFFING	3,873	500	1,000	1,000
21-04 TECHNICAL SERVICES	31	1,870	909	909
21-25 RCS PROGRAM	2,210	0	2,319	2,319
26-04 ABC-ADMIN SVC CHARGE	69,708	72,493	26,385	26,385
26-05 ABC-TECHNOLOGY SVC CHARGE	21,368	33,338	28,502	28,374
26-06 ABC-RISK MGMT SVC CHARGE	0	11,631	24,990	24,990
27-04 UTILITIES-TELEPHONE	3,681	2,500	3,500	3,500
27-05 UTILITIES-CELL PHONES	1,391	1,500	1,050	1,050
28-01 MAINTENANCE & REPAIR	0	500	500	500
28-04 TRAVEL, TRAINING, MEETING	2,883	5,100	5,440	6,440
28-06 MILEAGE REIMBURSEMENT	0	50	50	50
28-07 ADVERTISING	839	1,500	1,000	1,000
28-08 COMMUNITY PROGRAMS	0	0	0	0
28-09 POSTAGE & FREIGHT	67	300	100	100
28-11 PRINTING SERVICES	5,230	1,500	2,500	2,500
28-12 MEMBERSHIP DUES	2,058	2,500	2,500	2,800
28-14 SUBSCRIBE & PUBLICATIONS	238	500	250	250
28-15 VEHICLE OPERATE-FUEL/OIL	0	6,521	0	0
29-01 TRAINING & EDUCATION-MOU	0	0	0	0
29-02 EMPLOYEE RECOGNITION AWARD	0	0	500	500
29-04 OTHER SERVICES & CHARGES	283	0	300	300
30-01 OFFICE SUPPLIES	1,720	2,000	2,000	2,000
30-02 OPERATING SUPPLIES	918	1,500	1,500	1,500
50-04 EQUIPMENT	0	0	0	0
99-51 REIMBURSE JURMP-COSTS	0	(86,500)	(79,900)	(79,900)
<b>Sub-Total Maintenance &amp; Operation</b>	<b>160,481</b>	<b>65,968</b>	<b>47,395</b>	<b>48,567</b>
<b>Total Planning &amp; Zoning</b>	<b>338,322</b>	<b>262,880</b>	<b>267,772</b>	<b>284,387</b>

**CITY OF IMPERIAL BEACH  
OPERATING BUDGET  
FY 2007-2008 AND FY 2008-2009**

<b>FUND</b> General - 101	<b>DEPARTMENT SUMMARY</b>			<b>DEPARTMENT</b> Public Works
<b>DIVISION</b> General Government	<b>DIRECTOR</b> Hank Levien	<b>SUPERVISOR</b> Anthony Serrano	<b>DEPT NO.</b> 101-1910-419	<b>PROGRAM</b> Facilities Maintenance

**DESCRIPTION**

The Building Maintenance Work Group is responsible for the maintenance, repair, and rehabilitation of all City owned buildings. Janitorial services for the City facilities are also provided.

**SIGNIFICANT CHANGES**

New heating and air conditioning systems installation should reduce energy costs due to improved efficiency and system improvements. Also, the installation of new "cool" roofs on City Hall, Sheriff station and community room should serve to reduce energy costs.

**FINANCIAL SUMMARY**

DESCRIPTION	ACTUAL FY05/06	BUDGET FY06/07	REQUESTED FY07/08	REQUESTED FY08/09
Salaries & Benefits	116,643	131,076	127,800	137,200
Maintenance & Operations	89,313	96,133	120,249	124,024
<b>TOTAL</b>	<b>205,956</b>	<b>227,209</b>	<b>248,049</b>	<b>261,224</b>

**PERSONNEL ALLOCATION**

POSITION	ACTUAL FY 05/06	BUDGET FY06/07	REQUESTED FY07/08	REQUESTED FY08/09
Grounds/Facilities Supervisor	1	1	1	1
Custodian	1	1	1	1
Maintenance Worker I	0	0	0	0
<b>TOTAL</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>

CITY OF IMPERIAL BEACH  
OPERATING BUDGET  
FY 2007-2008 AND FY 2008-2009

	ACTUAL FY 05/06	BUDGET FY 06/07	REQUESTED FY 07/08	REQUESTED FY 08/09
PROJECTED EXPENDITURES:				
10-01 SALARIES FULL TIME	70,737	70,733	88,745	94,200
10-02 SALARIES PART TIME	11,585	28,288	0	0
10-03 OVERTIME	1,911	4,195	600	800
11-01 PERS-CITY PORTION	5,133	4,335	10,931	11,700
11-02 PERS-EMPLOYEE PORTION	4,511	4,907	1,751	1,900
11-03 SECTION 125 CAFETERIA	13,412	11,331	16,680	18,500
11-04 LIFE INSURANCE	76	83	100	300
11-05 UNEMPLOYMENT INSURANCE	1,553	1,150	868	1,000
11-06 WORKER'S COMP INSURANCE	105	105	60	200
11-07 FICA	7,620	5,949	8,065	8,600
<b>Sub-Total Salaries and Benefits</b>	<b>116,643</b>	<b>131,076</b>	<b>127,800</b>	<b>137,200</b>
20-06 PROFESSIONAL SERVICES	15,341	0	0	0
20-18 FIRE EXTINGUISHER SERVICE	246	500	500	550
20-21 NUISANCE ABATEMENT CHARGE	1,045	0	0	0
20-22 PEST CONTROL SERVICE	3,029	3,600	4,075	4,200
20-23 SECURITY & ALARM	955	1,700	1,200	1,200
21-01 TEMPORARY STAFFING	0	0	26,000	27,000
21-04 TECHNICAL SERVICES	1,158	2,600	16,900	16,900
26-06 ABC-RISK MGMT SVC CHARGE	0	0	7,590	7,590
26-07 ABC-FMP EQUIPMENT CHARGE	9,172	17,033	5,884	5,884
27-01 GAS & ELECTRIC (SDGE)	17,977	26,000	22,400	22,400
27-02 UTILITIES-WATER	4,404	3,700	4,000	4,000
27-03 UTILITIES-SEWER	0	5,500	2,900	2,900
27-04 UTILITIES-TELEPHONE	0	0	0	0
28-01 MAINTENANCE & REPAIR	12,525	12,800	14,900	15,500
28-02 INSURANCE PREMIUM/DEPOSIT	0	0	0	0
28-13 FEES & LICENSES	35	0	0	0
29-04 OTHER SERVICES/CHARGES	0	0	0	0
30-02 OPERATING SUPPLIES	20,630	22,100	13,100	15,000
30-22 SMALL TOOS/NON-CAPITAL	2,796	600	800	900
<b>Sub-Total Maintenance &amp; Operation</b>	<b>89,313</b>	<b>96,133</b>	<b>120,249</b>	<b>124,024</b>
<b>Total Facilities Maintenance</b>	<b>205,956</b>	<b>227,209</b>	<b>248,049</b>	<b>261,224</b>

**CITY OF IMPERIAL BEACH  
OPERATING BUDGET  
FY 2007-2008 AND FY 2008-2009**

<b>FUND</b> General - 101	<b>DEPARTMENT SUMMARY</b>			<b>DEPARTMENT</b> Administrative Services
<b>DIVISION</b> General Government	<b>DIRECTOR</b> Tom Ritter	<b>SUPERVISOR</b> Jeanette Ladrido	<b>DEPT NO.</b> 101-1920-419	<b>PROGRAM</b> Non-Departmental

**DESCRIPTION**

This budget is used to pay for all costs of a city-wide nature. Symphony by the Sea, the Quarterly Newsletter and other similar programs are included in this budget. The copy machine lease is budgeted in this department. Also included in this department are the fuel costs of pooled general fund vehicles and reserve for employee and sick leave buyout. The City has contracted with Corovan Storage to provide for off sight record keeping of permanent documents. The amount budgeted is to cover the costs of record keeping of boxes and maps. The budgeted cost also includes estimates of charges to be incurred for records request that are held with Corovan.

**SIGNIFICANT CHANGES**

None.

**FINANCIAL SUMMARY**

DESCRIPTION	ACTUAL FY05/06	BUDGET FY06/07	REQUESTED FY07/08	REQUESTED FY08/09
Salaries & Benefits	0	25,000	0	0
Maintenance & Operations	330,923	2,119,213	253,527	255,727
<b>TOTAL</b>	<b>330,923</b>	<b>2,144,213</b>	<b>253,527</b>	<b>255,727</b>

**PERSONNEL ALLOCATION**

POSITION	ACTUAL FY 05/06	BUDGET FY06/07	REQUESTED FY07/08	REQUESTED FY08/09
None	N/A			
<b>TOTAL</b>				

CITY OF IMPERIAL BEACH  
 OPERATING BUDGET  
 FY 2007-2008 AND FY 2008-2009

	ACTUAL FY 05/06	BUDGET FY 06/07	REQUESTED FY 07/08	REQUESTED FY 08/09
PROJECTED EXPENDITURES:				
10-01 SALARIES FULL TIME	0	0	0	0
10-02 SALARIES PART TIME	0	25,000	0	0
11-01 PERS-CITY PORTION	0	0	0	0
11-02 PERS-EMPLOYEE PORTION	0	0	0	0
11-03 SECTION 125 CAFETERIA	0	0	0	0
11-04 LIFE INSURANCE	0	0	0	0
11-05 UNEMPLOYMENT INSURANCE	0	0	0	0
11-06 WORKER'S COMP INSURANCE	0	0	0	0
11-07 FICA	0	0	0	0
<b>Sub-Total Salaries and Benefits</b>	<b>0</b>	<b>25,000</b>	<b>0</b>	<b>0</b>
20-04 CONTRACTS - POSTAGE MACHINE	0	0	7,000	7,000
20-06 PROFESSIONAL SERVICES	47,445	52,180	24,000	24,000
20-17 COPIER LEASES	10,553	38,843	9,300	9,300
20-24 CONTRACTS-POSTAGE MACHINE	0	7,583	0	0
20-27 CONTRACTS-COROVAN STORAGE	0	0	1,500	1,500
21-03 COUNTY OF SD ADMIN CHARGE	0	0	0	0
21-04 TECHNICAL SERVICES	67,107	78,649	44,000	46,200
21-05 CONSTRUCTION SERVICES	0	0	0	0
26-04 ABC-ADMIN SVC CHARGE	0	0	0	0
26-07 ABC-FMP EQUIP MENT CHARGE	7,829	14,540	10,760	10,760
27-02 UTILITIES-WATER	0	0	0	0
27-04 UTILITIES-TELEPHONE	2,683	3,531	3,000	3,000
28-01 MAINTENANCE & REPAIR	0	0	3,000	3,000
28-04 TRAVEL, TRAINING, MEETING	0	520	0	0
28-07 ADVERTISING	0	311	0	0
28-09 POSTAGE & FREIGHT	1,259	14,955	0	0
28-11 PRINTING SERVICES	0	1,454	0	0
28-12 MEMBERSHIP DUES	3,428	8,932	14,000	14,000
28-13 FEES & LICENSES	0	0	0	0
28-14 SUBSCRIBE & PUBLICATIONS	0	0	0	0
29-01 TRAINING & EDUCATION-MOU	7,794	20,876	10,000	10,000
29-04 OTHER SERVICES & CHARGES	23,818	136,883	105,000	105,000
30-01 OFFICE SUPPLIES	6,385	3,740	4,000	4,000
30-02 OPERATING SUPPLIES	1,490	17,967	17,967	17,967
50-04 EQUIPMENT	0	0	0	0
90-01 TRANSFER OUT	151,132	1,718,249	0	0
<b>Sub-Total Maintenance &amp; Operation</b>	<b>330,923</b>	<b>2,119,213</b>	<b>253,527</b>	<b>255,727</b>
<b>Total Non-Departmental</b>	<b>330,923</b>	<b>2,144,213</b>	<b>253,527</b>	<b>255,727</b>

**CITY OF IMPERIAL BEACH  
OPERATING BUDGET  
FY 2007-2008 AND FY 2008-2009**

<b>FUND</b> General - 101	<b>DEPARTMENT SUMMARY</b>			<b>DEPARTMENT</b> Public Safety
<b>DIVISION</b> General Government	<b>DIRECTOR</b> Frank Sotelo	<b>SUPERVISOR</b> Octavia Parker	<b>DEPT NO.</b> 101-3010-421	<b>PROGRAM</b> Law Enforcement

**DESCRIPTION**

The City of Imperial Beach contracts with the San Diego County Sheriff's for law enforcement services. The City contracts for a specific level of law enforcement service. The Sheriff's Department leases the designated law enforcement facility located in Imperial Beach from the City and occupies three (3) offices in the City of Imperial Beach Fire Station. Additionally, Sheriff personnel also occupy two (2) San Diego County owned portable trailers located directly behind the City law enforcement facility and satellite office located at the Dempsey Lifeguard Center. The City of Imperial Beach Sheriff personnel have historically performed their law enforcement duties proficiently and effectively. The City enjoys a good working relationship with its contract Sheriff personnel.

**SIGNIFICANT CHANGES**

Sheriff contract increases are factored in both fiscal years.

**FINANCIAL SUMMARY**

DESCRIPTION	ACTUAL FY05/06	BUDGET FY06/07	REQUESTED FY07/08	REQUESTED FY08/09
Salaries & Benefits	86,850	100,184	62,576	67,700
Maintenance & Operations	4,939,923	7,414,022	5,851,878	6,112,842
<b>TOTAL</b>	<b>5,026,773</b>	<b>7,514,206</b>	<b>5,914,454</b>	<b>6,180,542</b>

**PERSONNEL ALLOCATION**

POSITION	ACTUAL FY 05/06	BUDGET FY06/07	REQUESTED FY07/08	REQUESTED FY08/09
Public Safety Director	0.25	0.25	0.25	0.25
Deputy Fire Chief	0.25	0.25	0	0
Admin Secretary I	0.33	0.33	0	0
Management Analyst	0	0	0.3	0.3
<b>TOTAL</b>	<b>0.83</b>	<b>0.83</b>	<b>0.55</b>	<b>0.55</b>

CITY OF IMPERIAL BEACH  
OPERATING BUDGET  
FY 2007-2008 AND FY 2008-2009

	ACTUAL FY 05/06	BUDGET FY 06/07	REQUESTED FY 07/08	REQUESTED FY 08/09
PROJECTED EXPENDITURES:				
10-01 SALARIES FULL TIME	65,513	65,584	46,413	49,300
10-02 SALARIES PART TIME	0	0	0	0
10-03 OVERTIME	0	0	0	0
10-05 PARAMEDIC PAY	0	0	0	0
10-06 FLSA WAGES	0	0	0	0
10-08 AUTO ALLOWANCE	2,153	0	1,138	1,300
10-09 CELL PHONE ALLOWANCE	0	0	0	0
11-01 PERS-CITY PORTION	1,929	16,674	2,643	2,900
11-02 PERS-EMPLOYEE PORTION	5,519	5,575	3,279	3,600
11-03 SECTION 125 CAFETERIA	6,275	6,614	4,917	5,600
11-04 LIFE INSURANCE	58	149	100	300
11-05 UNEMPLOYMENT INSURANCE	360	378	239	400
11-06 WORKERS COMP INSURANCE	204	209	90	200
11-07 FICA	4,839	5,001	3,757	4,100
<b>Sub-Total Salaries and Benefits</b>	<b>86,850</b>	<b>100,184</b>	<b>62,576</b>	<b>67,700</b>
20-01 ATTORNEY SERVICES	0	4,570	0	0
20-06 PROFESSIONAL SERVICES	4,534,088	5,171,800	5,201,560	5,461,700
20-18 FIRE EXTINGUISHER SERVICE	0	1,143	1,200	1,200
21-01 TEMPORARY STAFFING	0	18,071	0	0
21-04 TECHNICAL SERVICES	44,705	104,688	107,928	107,928
21-24 BOOKING FEES	71,918	135,274	102,324	105,394
21-25 RCS PROGRAM	60,826	80,698	81,470	81,470
26-04 ABC-ADMIN SVC CHARGE	167,268	1,733,962	215,192	215,192
26-05 ABC-TECHNOLOGY SVC CHARGE	13,448	20,979	9,543	7,093
26-06 ABC-RISK MGMT SVC CHARGE	33,660	35,000	14,980	14,980
26-07 ABC-FMP EQUIPMENT CHARGE	9,336	17,344	118,368	118,368
27-04 UTILITIES-TELEPHONE	479	3,739	540	594
27-05 UTILITIES-CELL PHONES	107	0	0	0
28-01 MAINTENANCE & REPAIR	326	1,039	0	0
28-04 TRAVEL, TRAINING, MEETING	0	1,558	1,500	1,650
28-11 PRINTING SERVICES	2,647	0	0	0
29-04 OTHER SERVICES & CHARGES	0	5,972	0	0
30-01 OFFICE SUPPLIES	0	0	0	0
30-02 OPERATING SUPPLIES	1,115	4,934	0	0
50-04 EQUIPMENT	0	76,751	0	0
99-51 REIMBURSE JURMP-COSTS	0	(3,500)	(2,728)	(2,728)
<b>Sub-Total Maintenance &amp; Operation</b>	<b>4,939,923</b>	<b>7,414,022</b>	<b>5,851,878</b>	<b>6,112,842</b>
<b>Total Sheriff's Office</b>	<b>5,026,773</b>	<b>7,514,206</b>	<b>5,914,454</b>	<b>6,180,542</b>

**CITY OF IMPERIAL BEACH  
OPERATING BUDGET  
FY 2007-2008 AND FY 2008-2009**

<b>FUND</b> General - 101	<b>DEPARTMENT SUMMARY</b>			<b>DEPARTMENT</b> Public Safety
<b>DIVISION</b> General Government	<b>DIRECTOR</b> Frank Sotelo	<b>SUPERVISOR</b> Leticia Quintero	<b>DEPT NO.</b> 101-3020-422	<b>PROGRAM</b> Fire/Life Safety

**DESCRIPTION**

The Fire/Life Safety Division protects life and property of the citizens of Imperial Beach and is dedicated to the prevention of fire and safety hazards. Activities include fire suppression and emergency medical response services and commercial residential fire safety inspections, housing inspections, fire protection plan checks, mitigation of hazardous material releases, confined space and trench rescue response, fire prevention education, public safety education, public and employee emergency preparedness education and training including Community Emergency Response Team (CERT), emergency operations management, and fire emergency response training.

**SIGNIFICANT CHANGES**

Full time management analyst replaces an administrative secretary and Deputy Fire Chief.

**FINANCIAL SUMMARY**

DESCRIPTION	ACTUAL FY05/06	BUDGET FY06/07	REQUESTED FY07/08	REQUESTED FY08/09
Salaries & Benefits	1,403,977	1,448,949	1,307,316	1,393,020
Maintenance & Operations	516,241	590,742	549,256	562,328
<b>TOTAL</b>	<b>1,920,218</b>	<b>2,039,691</b>	<b>1,856,573</b>	<b>1,955,348</b>

**PERSONNEL ALLOCATION**

POSITION	ACTUAL FY 05/06	BUDGET FY06/07	REQUESTED FY07/08	REQUESTED FY08/09
Public Safety Director	0.35	0.35	0.35	0.35
Deputy Fire Chief	0.35	0.35	0	0
Admin Secretary I	0.34	0.34	0	0
Management Analyst	0	0	0.65	0.65
Fire Captain	3	3	3	3
Fire Engineer	1	1	1	1
Fire Engineer/PM	1	1	1	1
Firefighter/PM	5	5	5	5
Firefighter	1	1	1	1
<b>TOTAL</b>	<b>12.04</b>	<b>12.04</b>	<b>12</b>	<b>12</b>

**CITY OF IMPERIAL BEACH  
OPERATING BUDGET  
FY 2007-2008 AND FY 2008-2009**

	<u>ACTUAL</u> <u>FY 05/06</u>	<u>BUDGET</u> <u>FY 06/07</u>	<u>REQUESTED</u> <u>FY 07/08</u>	<u>REQUESTED</u> <u>FY 08/09</u>
PROJECTED EXPENDITURES:				
10-01 SALARIES FULL TIME	731,262	813,606	748,888	794,600
10-02 SALARIES PART TIME	23,411	0	53,405	56,800
10-03 OVERTIME	70,565	48,443	66,600	70,700
10-05 PARAMEDIC PAY	0	0	0	0
10-06 FLSA WAGES	15,089	949	0	0
10-08 AUTO ALLOWANCE	3,014	0	1,593	1,800
10-09 CELL PHONE ALLOWANCE	0	0	400	600
11-01 PERS-CITY PORTION	196,220	229,696	206,268	219,000
11-02 PERS-EMPLOYEE PORTION	69,532	66,118	58,643	62,400
11-03 SECTION 125 CAFETERIA	81,516	84,880	98,040	108,600
11-04 LIFE INSURANCE	822	757	800	1,000
11-05 UNEMPLOYMENT INSURANCE	7,064	5,487	6,076	6,600
11-06 WORKER'S COMP INSURANCE	138,429	142,814	4,400	4,800
11-07 FICA	67,053	56,199	61,784	65,700
11-08 MGT MEDICAL REIMBURSEMENT	0	0	420	420
<b>Sub-Total Salaries and Benefits</b>	<b>1,403,977</b>	<b>1,448,949</b>	<b>1,307,316</b>	<b>1,393,020</b>
20-06 PROFESSIONAL SERVICES	8,556	35,000	23,000	23,690
20-11 DESIGN SERVICES	459	468	468	482
20-17 COPIER LEASES	0	2,597	0	0
21-01 TEMPORARY STAFFING	0	3,200	15,000	15,450
21-02 ADMINISTRATION CHARGES	0	2,742	2,742	2,824
21-04 TECHNICAL SERVICES	71,244	74,882	75,000	77,250
21-25 RCS PROGRAM (800 MGTZ)	7,479	10,032	10,032	10,333
25-03 RENT-UNIFORMS	6,862	9,056	9,000	9,270
26-04 ABC-ADMIN SVC CHARGE	247,068	256,944	240,571	247,788
26-05 ABC-TECHNOLOGY SVC CHARGE	17,776	27,731	35,627	35,467
26-06 ABC-RISK MGMT SVC CHARGE	39,948	41,543	72,080	72,080
26-07 ABC-FMP EQUIPMENT CHARGE	47,529	87,928	66,808	68,812
27-01 GAS & ELECTRIC (SDG&E)	23,623	20,044	24,000	24,720
27-02 UTILITIES-WATER	1,554	1,870	2,300	2,369
27-04 UTILITIES-TELEPHONE	4,076	6,024	7,300	7,519
27-05 UTILITIES-CELL PHONES	2,732	1,558	2,500	2,575
28-01 MAINTENANCE & REPAIR	469	1,454	2,000	2,060
28-04 TRAVEL, TRAINING, MEETING	6,042	6,232	6,500	6,695
28-06 MILEAGE REIMBURSEMENT	0	0	0	0
28-09 POSTAGE & FREIGHT	98	114	500	515
28-11 PRINTING SERVICES	984	1,870	2,000	2,060
28-12 MEMBERSHIP DUES	385	416	500	515
28-14 SUBSCRIBE & PUBLICATIONS	30	1,246	1,246	1,283
28-15 VEHICLE OPERATE-FUEL/OIL	0	0	0	0
29-01 TRAINING & EDUCATION-MOU	0	6,500	10,000	10,300
29-02 EMPLOYEE RECOGNITION AWARD	0	0	500	500
29-04 OTHER SERVICES & CHARGES	405	10,987	4,000	4,120
30-01 OFFICE SUPPLIES	2,244	3,739	3,739	3,851
30-02 OPERATING SUPPLIES	16,509	22,641	10,000	10,300
30-04 OES/DOJ FEDERAL PROGRAM	0	31,158	15,000	15,450
30-22 SMALL TOOLS/NON-CAPITAL	0	0	0	0
50-04 EQUIPMENT	10,169	6,266	6,500	6,695
99-51 REIMBURSE JURMP-COSTS	0	(83,500)	(99,657)	(102,646)
<b>Sub-Total Maintenance &amp; Operation</b>	<b>516,241</b>	<b>590,742</b>	<b>549,256</b>	<b>562,328</b>
<b>Total Fire</b>	<b>1,920,218</b>	<b>2,039,691</b>	<b>1,856,573</b>	<b>1,955,348</b>

**CITY OF IMPERIAL BEACH  
OPERATING BUDGET  
FY 2007-2008 AND FY 2008-2009**

<b>FUND</b> General - 101	<b>DEPARTMENT SUMMARY</b>			<b>DEPARTMENT</b> Public Safety
<b>DIVISION</b> General Government	<b>DIRECTOR</b> Frank Sotelo	<b>SUPERVISOR</b> Robert Stabenow	<b>DEPT NO.</b> 101-3030-423	<b>PROGRAM</b> Ocean & Beach Safety

**DESCRIPTION**

The Ocean & Beach Safety Department strives to provide and maintain the highest quality aquatic public safety services for the citizens and visitors of Imperial Beach, through education, prevention, and Resuce. Our goal is to promote Imperial Beach as a safe and enjoyable community-oriented beach environment by providing effective leadership and community involvement through the enforcement of beach-related safety ordinances and professional lifeguard services. Ocean and Beach safety services aere compensated through an agree-ment between the San Diego Unified Port District and the City of Imperial Beach.

**SIGNIFICANT CHANGES**

Port contract to cover 100% of Ocean/Beach Safety department.

**FINANCIAL SUMMARY**

DESCRIPTION	ACTUAL FY05/06	BUDGET FY06/07	REQUESTED FY07/08	REQUESTED FY08/09
Salaries & Benefits	771,790	773,650	812,333	852,949
Maintenance & Operations	256,812	358,200	380,335	451,906
TOTAL	1,028,602	1,131,850	1,192,668	1,304,855

**PERSONNEL ALLOCATION**

POSITION	ACTUAL FY 05/06	BUDGET FY06/07	REQUESTED FY07/08	REQUESTED FY08/09
PSD/Fire Chief	0.33	0.33	0.3	0.3
Deputy Fire Chief	0.33	0.33	0	0
Admin Secretary I	0.33	0.33	0	0
Lifeguard Captain	1	1	1	1
Lifeguard Sergeant	1	1	1	1
Lifeguard II	2	2	2	2
Seasonal Lifeguard	6.16	6.16	19.425	19.425
TOTAL	11.15	11.15	23.725	23.725

**CITY OF IMPERIAL BEACH  
OPERATING BUDGET  
FY 2007-2008 AND FY 2008-2009**

	<u>ACTUAL</u> <u>FY 05/06</u>	<u>BUDGET</u> <u>FY 06/07</u>	<u>REQUESTED</u> <u>FY 07/08</u>	<u>REQUESTED</u> <u>FY 08/09</u>
<b>PROJECTED EXPENDITURES:</b>				
10-01 SALARIES FULL TIME	229,463	252,300	238,032	252,600
10-02 SALARIES PART TIME	350,718	328,400	373,152	385,949
10-03 OVERTIME	9,579	6,500	20,000	20,000
10-08 AUTO ALLOWANCE	2,583	0	1,365	1,500
10-09 CELL PHONE ALLOWANCE	0	0	0	0
11-01 PERS-CITY PORTION	34,343	44,000	37,266	39,600
11-02 PERS-EMPLOYEE PORTION	22,102	23,000	23,506	25,000
11-03 SECTION 125 CAFETERIA	33,484	36,100	28,302	31,500
11-04 LIFE INSURANCE	454	500	500	700
11-05 UNEMPLOYMENT INSURANCE	15,799	15,600	19,660	21,000
11-06 WORKER'S COMP INSURANCE	26,223	27,350	1,660	1,900
11-07 FICA	47,042	39,900	68,890	73,200
<b>Sub-Total Salaries and Benefits</b>	<b>771,790</b>	<b>773,650</b>	<b>812,333</b>	<b>852,949</b>
20-06 PROFESSIONAL SERVICES	724	3,400	30,975	32,524
20-11 DESIGN SERVICES	922	0	0	0
20-17 COPIER LEASES	231	2,500	0	0
21-04 TECHNICAL SERVICES	3,483	9,200	0	0
21-25 RCS PROGRAM	12,132	14,400	0	0
25-03 RENT-UNIFORMS	10,803	12,500	13,125	13,779
26-04 ABC-ADMIN SVC CHARGE	104,952	109,200	114,660	120,393
26-05 ABC-TECHNOLOGY SVC CHARGE	5,328	8,300	8,715	9,151
26-06 ABC-RISK MGMT SVC CHARGE	20,076	20,900	21,945	23,042
26-07 ABC-FMP EQUIPMENT CHARGE	33,853	35,200	36,960	38,808
27-02 UTILITIES-WATER	952	1,500	1,575	1,654
27-04 UTILITIES-TELEPHONE	6,054	5,000	5,250	5,513
27-05 UTILITIES-CELL PHONES	3,811	2,100	2,205	2,315
28-01 MAINTENANCE & REPAIR	4,850	16,400	17,220	18,081
28-02 INSURANCE PREMIUM/DEPOSIT	0	39,500	41,475	43,549
28-04 TRAVEL, TRAINING, MEETING	2,677	7,000	7,350	7,718
28-09 POSTAGE & FREIGHT	35	0	0	0
28-11 PRINTING SERVICES	616	1,600	1,680	1,764
28-12 MEMBERSHIP DUES	310	300	315	331
28-14 SUBSCRIBE & PUBLICATIONS	0	0	0	0
29-01 TRAINING & EDUCATION-MOU	0	0	0	0
29-04 OTHER SERVICES & CHARGES	0	1,400	1,470	1,544
30-01 OFFICE SUPPLIES	1,239	2,300	0	0
30-02 OPERATING SUPPLIES	8,832	14,900	24,990	26,240
30-03 P.W.MAINTENANCE SUPPLY	0	0	0	0
30-05 MEDICAL SUPPLIES	2,752	3,300	0	0
30-06 CUSTODIAL SUPPLIES	2,672	3,300	0	0
50-04 EQUIPMENT	29,508	44,000	50,425	105,500
<b>Sub-Total Maintenance &amp; Operation</b>	<b>256,812</b>	<b>358,200</b>	<b>380,335</b>	<b>451,906</b>
<b>Total Ocean/Beach Safety</b>	<b>1,028,602</b>	<b>1,131,850</b>	<b>1,192,668</b>	<b>1,304,855</b>

**CITY OF IMPERIAL BEACH  
OPERATING BUDGET  
FY 2007-2008 AND FY 2008-2009**

<b>FUND</b> General - 101	<b>DEPARTMENT SUMMARY</b>			<b>DEPARTMENT</b> Community Development
<b>DIVISION</b> General Government	<b>DIRECTOR</b> Greg Wade	<b>SUPERVISOR</b> Ed Wilczak	<b>DEPT NO.</b> 101-3040-424	<b>PROGRAM</b> Building

**DESCRIPTION**

The Building Division of the Community Development Department is responsible for insuring compliance with the State of California mandated California Building Standards Code and all City adopted ordinances relative to building construction. The Division also provides oversight for the Code Enforcement function within the City. The California Building Standards Code sets the requirements for all new construction, additions to existing structures, alterations, tenant improvements and demolition for all occupancies and types of construction located on private property. This includes the California Building Code which includes all structural and fire and life safety provisions. It also includes the California Mechanical, Plumbing and Electrical Codes and the Energy Standards promulgated by the California Energy Commission. The Building Division checks proposed plans for compliance with all of the requirements found in the above mentioned codes and issues permits for the work once the plans are found to be in compliance with the mandated regulations. Once construction has begun the Building Division conducts inspections of all phases of the work prior to concealment to verify that the construction is taking place in conformance with the approved plans. The Division works closely with the Planning Division, the Public Works Department and the Fire Department within the City to assure that development takes place within the parameters of the City policies, procedures and regulations enforced by each agency. The Division also works closely with the County of San Diego Health Department when health regulated businesses are involved. The Building Division is responsible for tracking and coordinating the review process from initial submittal through final inspection of all projects. In the calendar year 2006, the Building Division conducted 2,806 inspections and issued 754 permits, taking in \$372,821.82 in permit revenues.

**SIGNIFICANT CHANGES**

In Fiscal year 07-08 the State of California Building Standards Code will be revised in it's entirety. The new Code will be based on the model codes promulgated by the International Code Council rather than the previously enforced model codes published by the now defunct International Conference of Building Officials. This change will require updating of current City ordinances and purchase of new Code books and associated reference documents. There will also be the need to train staff in order for them to become proficient in the enforcement of the new and revised regulations found in the new codes. These changes will also have an impact on the design and construction communities doing business within the City. It is likely that a significant amount of staff time will be needed to help educate those that work within the community until they become familiar with the changes in the new regulations. The International Building Code and associated specialty codes have become the standard for building code regulation world wide and once adopted in California will bring the State Codes into conformance with what is being enforced across the nation.

**FINANCIAL SUMMARY**

DESCRIPTION	ACTUAL FY05/06	BUDGET FY06/07	REQUESTED FY07/08	REQUESTED FY08/09
Salaries & Benefits	136,457	187,360	194,417	208,000
Maintenance & Operations	126,733	147,085	104,446	104,911
<b>TOTAL</b>	<b>263,190</b>	<b>334,445</b>	<b>298,863</b>	<b>312,911</b>

**PERSONNEL ALLOCATION**

POSITION	ACTUAL FY 05/06	BUDGET FY06/07	REQUESTED FY07/08	REQUESTED FY08/09
Admin Secretary I	0.4	0	0	0
Building Official	0	0.4	1	1
Building Inspector I	0.6	0.6	1	1
<b>TOTAL</b>	<b>1</b>	<b>1</b>	<b>2</b>	<b>2</b>

CITY OF IMPERIAL BEACH  
 OPERATING BUDGET  
 FY 2007-2008 AND FY 2008-2009

	ACTUAL FY 05/06	BUDGET FY 06/07	REQUESTED FY 07/08	REQUESTED FY 08/09
<b>PROJECTED EXPENDITURES:</b>				
10-01 SALARIES FULL TIME	104,908	138,307	129,692	137,700
10-02 SALARIES PART TIME	0	0	14,854	15,900
10-03 OVERTIME	1,025	1,049	0	0
10-09 CELL PHONE ALLOWANCE	0	0	1,200	1,200
11-01 PERS-CITY PORTION	4,836	8,548	15,974	17,000
11-02 PERS-EMPLOYEE PORTION	4,905	9,676	2,559	2,800
11-03 SECTION 125 CAFETERIA	7,438	14,764	16,680	18,500
11-04 LIFE INSURANCE	45	108	100	300
11-05 UNEMPLOYMENT INSURANCE	1,387	980	1,302	1,500
11-06 WORKER'S COMP INSURANCE	3,255	3,355	310	500
11-07 FICA	8,658	10,573	11,746	12,600
<b>Sub-Total Salaries and Benefits</b>	<b>136,457</b>	<b>187,360</b>	<b>194,417</b>	<b>208,000</b>
20-06 PROFESSIONAL SERVICES	17,803	68,172	13,000	13,000
20-16 PLAN CHECK SERVICES	12,972	28,100	6,000	6,000
21-01 TEMPORARY STAFFING	64,828	5,500	15,000	15,000
21-04 TECHNICAL SERVICES	94	700	500	500
26-04 ABC-ADMIN SVC CHARGE	25,764	26,796	36,430	36,430
26-05 ABC-TECHNOLOGY SVC CHARGE	0	0	12,469	12,413
26-06 ABC-RISK MGMT SVC CHARGE	1,377	4,362	10,990	10,990
26-07 ABC-FMP EQUIPMENT CHARGE	0	0	700	721
27-04 UTILITIES-TELEPHONE	0	1,870	1,500	1,500
28-01 MAINTENANCE & REPAIR	0	311	300	300
28-04 TRAVEL, TRAINING, MEETING	149	1,740	1,500	1,500
28-06 MILEAGE REIMBURSEMENT	0	50	100	100
28-09 POSTAGE & FREIGHT	0	500	500	500
28-11 PRINTING SERVICES	2,395	2,684	1,257	1,257
28-12 MEMBERSHIP DUES	225	1,500	1,400	1,400
28-14 SUBSCRIBE & PUBLICATIONS	0	800	1,300	1,300
28-15 VEHICLE OPERATE-FUEL/OIL	0	0	0	0
30-01 OFFICE SUPPLIES	737	2,500	1,000	1,000
30-02 OPERATING SUPPLIES	389	1,500	500	1,000
30-22 SMALL TOOLS/NON-CAPITAL	0	0	0	0
<b>Sub-Total Maintenance &amp; Operation</b>	<b>126,733</b>	<b>147,085</b>	<b>104,446</b>	<b>104,911</b>
<b>Total Building Department</b>	<b>263,190</b>	<b>334,445</b>	<b>298,863</b>	<b>312,911</b>

**CITY OF IMPERIAL BEACH  
OPERATING BUDGET  
FY 2007-2008 AND FY 2008-2009**

<b>FUND</b> General - 101	<b>DEPARTMENT SUMMARY</b>			<b>DEPARTMENT</b> Public Safety
<b>DIVISION</b> General Government	<b>DIRECTOR</b> Frank Sotelo	<b>SUPERVISOR</b> VACANT	<b>DEPT NO.</b> 101-3050-425	<b>PROGRAM</b> Animal Control

**DESCRIPTION**

The City of Imperial Beach contracts with the City of Chula Vista for animal control services. The current contract with the city of Chula Vista was established on July 1, 2002 and expired on June 30, 2005. The contract provides for 40 hours per week for animal control services. Normal Business hours are weekends from 9:00 a.m. to 5 p.m. The work schedule hours and days can be changed at the request of the Director. After normal business hours, officers are available on an emergency request basis. Dead animal removal from public property on weekends, holidays, and after hours is provided by a contract agreement with D.A.R Contractors.

**SIGNIFICANT CHANGES**

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**FINANCIAL SUMMARY**

DESCRIPTION	ACTUAL FY05/06	BUDGET FY06/07	REQUESTED FY07/08	REQUESTED FY08/09
Maintenance & Operations	132,404	193,905	201,700	209,700
TOTAL	132,404	193,905	201,700	209,700

**PERSONNEL ALLOCATION**

POSITION	ACTUAL FY 05/06	BUDGET FY06/07	REQUESTED FY07/08	REQUESTED FY08/09
N/A	0	0	0	0
TOTAL	0	0	0	0

CITY OF IMPERIAL BEACH  
 OPERATING BUDGET  
 FY 2007-2008 AND FY 2008-2009

	<u>ACTUAL</u> <u>FY 05/06</u>	<u>BUDGET</u> <u>FY 06/07</u>	<u>REQUESTED</u> <u>FY 07/08</u>	<u>REQUESTED</u> <u>FY 08/09</u>
<b>PROJECTED EXPENDITURES:</b>				
20-06 PROFESSIONAL SERVICES	4,164	10,255	10,255	10,255
21-04 TECHNICAL SERVICES	102,200	156,232	166,089	174,089
26-04 ABC-ADMIN SVC CHARGE	21,072	21,914	16,392	16,392
26-06 ABC-RISK MGMT SVC CHARGE	4,500	4,674	4,434	4,434
26-07 ABC-FMP EQUIPMENT CHARGE	0	0	3,700	3,700
28-11 PRINTING SERVICES	207	207	207	207
30-02 OPERATING SUPPLIES	261	623	623	623
<b>Sub-Total Maintenance &amp; Operation</b>	<b>132,404</b>	<b>193,905</b>	<b>201,700</b>	<b>209,700</b>
<b>Total Animal Control</b>	<b>132,404</b>	<b>193,905</b>	<b>201,700</b>	<b>209,700</b>

**CITY OF IMPERIAL BEACH  
OPERATING BUDGET  
FY 2007-2008 AND FY 2008-2009**

<b>FUND</b> General - 101	<b>DEPARTMENT SUMMARY</b>			<b>DEPARTMENT</b> Public Safety
<b>DIVISION</b> General Government	<b>DIRECTOR</b> Frank Sotelo	<b>SUPERVISOR</b> Leticia Quintero	<b>DEPT NO.</b> 101-3060-426	<b>PROGRAM</b> Disaster Preparedness

**DESCRIPTION**

The City of Imperial Beach is a member of the Unified San Diego County Disaster Council (UDC) (JPA) and the regional Hazardous Incident Response Team (HIRT) (JPA). These organizations provide regional emergency and disaster planning and mitigation incident response.

**SIGNIFICANT CHANGES**

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**FINANCIAL SUMMARY**

DESCRIPTION	ACTUAL FY05/06	BUDGET FY06/07	REQUESTED FY07/08	REQUESTED FY08/09
Maintenance & Operations	19,260	34,439	46,722	49,206
TOTAL	19,260	34,439	46,722	49,206

**PERSONNEL ALLOCATION**

POSITION	ACTUAL FY 05/06	BUDGET FY06/07	REQUESTED FY07/08	REQUESTED FY08/09
N/A				

CITY OF IMPERIAL BEACH  
 OPERATING BUDGET  
 FY 2007-2008 AND FY 2008-2009

	ACTUAL FY 05/06	BUDGET FY 06/07	REQUESTED FY 07/08	REQUESTED FY 08/09
<b>PROJECTED EXPENDITURES:</b>				
20-06 PROFESSIONAL SERVICES	0	0	0	0
21-04 TECHNICAL SERVICES	18,796	21,499	22,575	22,575
26-04 ABC-ADMIN SVC CHARGE	464	0	2,884	2,884
26-05 ABC-TECHNOLOGY SVC CHARGE	0	727	3,563	3,547
26-06 ABC-RISK MGMT SVC CHARGE	0	0	0	0
27-04 UTILITIES-TELEPHONE	0	2,700	2,700	2,700
30-02 OPERATING SUPPLIES	0	3,947	5,000	5,000
50-04 EQUIPMENT	0	5,566	10,000	12,500
<b>Sub-Total Maintenance &amp; Operation</b>	<b>19,260</b>	<b>34,439</b>	<b>46,722</b>	<b>49,206</b>
<b>Total Disaster Preparedness</b>	<b>19,260</b>	<b>34,439</b>	<b>46,722</b>	<b>49,206</b>

**CITY OF IMPERIAL BEACH  
OPERATING BUDGET  
FY 2007-2008 AND FY 2008-2009**

<b>FUND</b> General - 101	<b>DEPARTMENT SUMMARY</b>			<b>DEPARTMENT</b> Community Development
<b>DIVISION</b> General Government	<b>DIRECTOR</b> Greg Wade	<b>SUPERVISOR</b> David Garcias	<b>DEPT NO.</b> 101-3070-427	<b>PROGRAM</b> Code Compliance

**DESCRIPTION**

The Code Compliance Division of the Community Development Department is responsible for code enforcement relating to building and property conditions, zoning violations and abatement, and abandoned vehicle abatement. A traditional part of this mission has been public outreach and coordination among multiple agencies and various City departments. The public information component of this division has included research into available financing for repair of properties and assistance with the property owner in preparing for these negotiations. The role of the Code Compliance Officer had perviously been expanded with the implementation of the Neighborhood Revitalization Program. The committee overseeing that program, though continuing to be implemented primarily through redevelopment efforts, was disbanded. The Code Compliance Officer has been tasked with maintaining contacts with volunteer orgainzations and community groups including Paint IB. The Code Compliance Officer helps plan, prepare and implement and provide enforcment for commuinity events such as " Paint IB Day" and Sand Castle Days Festival. The Code Compliance officer must frequently coordinate his work with the Fire Department for Weed Abatement and annual Fire Inspections. Additionally, the Code Compliance Officer coordinates with the Sheriff's Department on public nuisance properties, with the Public Works Department on storm water violations and with the Administrative Services Department on business license violations. The Code Compliance Officer also assists in the preparation of the administrative record for various legal actions including preparation of testimony for administrative hearings. The Division recently adopted an Administrative Citation Program. The Code Compliance Officer administers this program which will further improve property violation abatement rates and may increase revenue to the City.

The Code Compliance Division will continue to coorinate with the Building Division to use H.T.E, a program for permitting and data base management, which will lead to cross-referencing of permit, enforcement, and planning records into a central data base.

Last year, of the 479 cases opened by the Code Compliance Division, 452 were closed. The rest are pending. Also last year, through implementation of the Administrative Citation Program, \$17,795 was collected with all these cases abated. Also last year, \$5,000 in civil penalties were collected with that case fully abated. Assessment of civil penalties - and, therefore, involvement of the City Council - has decreased with the implementation of the Administrative Citation Program.

**SIGNIFICANT CHANGES**

Possible supplementation of staff with a part-time code compliance officer for focused code enforcement.

**FINANCIAL SUMMARY**

DESCRIPTION	ACTUAL FY05/06	BUDGET FY06/07	REQUESTED FY07/08	REQUESTED FY08/09
Salaries & Benefits	33,590	35,407	19,420	21,720
Maintenance & Operations	24,590	43,687	26,471	26,439
<b>TOTAL</b>	<b>58,180</b>	<b>79,094</b>	<b>45,891</b>	<b>48,159</b>

**PERSONNEL ALLOCATION**

POSITION	ACTUAL FY 05/06	BUDGET FY06/07	REQUESTED FY07/08	REQUESTED FY08/09
Admin Secretary I	0.4	0	0	0
Customer Svc Specialist	0	0.4	0.2	0.2
Code Compliance Officer	0.6	0.6	0.2	0.2
<b>TOTAL</b>	<b>1</b>	<b>1</b>	<b>0.4</b>	<b>0.4</b>

CITY OF IMPERIAL BEACH  
OPERATING BUDGET  
FY 2007-2008 AND FY 2008-2009

	ACTUAL FY 05/06	BUDGET FY 06/07	REQUESTED FY 07/08	REQUESTED FY 08/09
<b>PROJECTED EXPENDITURES:</b>				
10-01 SALARIES FULL TIME	16,980	26,987	10,489	11,200
10-02 SALARIES PART TIME	8,057	0	4,337	4,700
10-03 OVERTIME	280	0	0	0
10-09 CELL PHONE ALLOWANCE	0	0	120	120
11-01 PERS-CITY PORTION	1,188	1,099	1,292	1,500
11-02 PERS-EMPLOYEE PORTION	1,060	1,243	207	400
11-03 SECTION 125 CAFETERIA	2,519	2,403	1,668	2,000
11-04 LIFE INSURANCE	15	18	0	0
11-05 UNEMPLOYMENT INSURANCE	326	342	174	300
11-06 WORKER'S COMP INSURANCE	1,218	1,258	30	200
11-07 FICA	1,947	2,057	1,103	1,300
<b>Sub-Total Salaries and Benefits</b>	<b>33,590</b>	<b>35,407</b>	<b>19,420</b>	<b>21,720</b>
20-06 PROFESSIONAL SERVICES	0	0	0	0
20-21 NUISANCE ABATEMENT CHARGE	0	5,193	1,500	1,500
21-01 TEMPORARY STAFFING	0	2,597	0	0
21-04 TECHNICAL SERVICES	889	1,246	1,000	1,000
26-04 ABC-ADMIN SVC CHARGE	14,484	15,060	5,595	5,595
26-05 ABC-TECHNOLOGY SVC CHARGE	3,928	6,128	7,125	7,093
26-06 ABC-RISK MGMT SVC CHARGE	0	2,389	6,450	6,450
26-07 ABC-FMP EQUIPMENT CHARGE	3,300	6,128	1,000	1,000
27-02 UTILITIES-WATER	0	0	0	0
27-04 UTILITIES-TELEPHONE	730	1,246	800	800
28-01 MAINTENANCE & REPAIR	0	0	0	0
28-04 TRAVEL, TRAINING, MEETING	84	500	1,000	1,000
28-07 ADVERTISING	0	200	0	0
28-09 POSTAGE & FREIGHT	54	100	100	100
28-11 PRINTING SERVICES	323	500	500	500
28-12 MEMBERSHIP DUES	85	300	100	100
28-14 SUBSCRIBE & PUBLICATIONS	0	0	400	400
29-04 OTHER SERVICES & CHARGES	0	100	0	0
30-01 OFFICE SUPPLIES	292	1,000	400	400
30-02 OPERATING SUPPLIES	421	500	500	500
30-22 SMALL TOOLS/NON-CAPITAL	0	500	0	0
<b>Sub-Total Maintenance &amp; Operation</b>	<b>24,590</b>	<b>43,687</b>	<b>26,471</b>	<b>26,439</b>
<b>Total Code Enforcement</b>	<b>58,180</b>	<b>79,094</b>	<b>45,891</b>	<b>48,159</b>

**CITY OF IMPERIAL BEACH  
OPERATING BUDGET  
FY 2007-2008 AND FY 2008-2009**

<b>FUND</b> General - 101	<b>DEPARTMENT SUMMARY</b>			<b>DEPARTMENT</b> Community Development
<b>DIVISION</b> General Government	<b>DIRECTOR</b> Greg Wade	<b>SUPERVISOR</b> David Garcias	<b>DEPT NO.</b> 101-3080-428	<b>PROGRAM</b> Abandoned Vehicle Abatement

**DESCRIPTION**

The Code Compliance Division of the Community Development Department is responsible for code enforcement relating to building conditions, nuisance conditions and abatement, as well as abandoned vehicle abatement (AVA). The AVA Program is one of the programs managed by the Code Compliance Division. The Code Compliance Division and, therefore, the AVA Program, will fall under the direct supervision of the Building Official. In order to deal with the substantial work load of the Code Compliance Division, a part-time Customer Service Representative position is dedicated to handling and processing of Abandoned Vehicle Abatement (AVA) cases. This position, which is entirely funded by AVA, allows the Code Compliance Division to better divide it's resources between AVA and Code Compliance. The AVA program allows reimbursement for personnel for work and equipment related to the processing of AVA cases. In the case of equipment purchases, the revenues are drawn from the reserve that has accumulated over the past few years, and the funding is at a level that has allowed, for example, for one-half the cost and purchase of an AVA Vehicle as well as other necessary capital purchases.

Last year, the AVA program fully funded the AVA clerk position and allowed for the purchase of one-half vehicle and other capital purchases to support the Code Compliance Division. Last year, a total of 112 abandoned vehicles were abated with a reimbursement from the State of close to \$34,266.00. The staff person in this position will process AVA citation and documentation information, record and track dates of abatements and be available in the office to respond to inquiries from the public about AVA procedures. This position is fully reimbursed.

**SIGNIFICANT CHANGES**

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**FINANCIAL SUMMARY**

DESCRIPTION	ACTUAL FY05/06	BUDGET FY06/07	REQUESTED FY07/08	REQUESTED FY08/09
Salaries & Benefits	27,754	29,960	19,420	21,720
Maintenance & Operations	16,071	23,472	17,341	17,341
<b>TOTAL</b>	<b>43,825</b>	<b>53,432</b>	<b>36,761</b>	<b>39,061</b>

**PERSONNEL ALLOCATION**

POSITION	ACTUAL FY 05/06	BUDGET FY06/07	REQUESTED FY07/08	REQUESTED FY08/09
Admin Secretary I	0.4	0	0	0
Customer Svc Specialist	0	0.4	0.2	0.2
Code Compliance Officer	0.6	0.6	0.2	0.2
<b>TOTAL</b>	<b>1</b>	<b>1</b>	<b>0.4</b>	<b>0.4</b>

CITY OF IMPERIAL BEACH  
 OPERATING BUDGET  
 FY 2007-2008 AND FY 2008-2009

	ACTUAL FY 05/06	BUDGET FY 06/07	REQUESTED FY 07/08	REQUESTED FY 08/09
<b>PROJECTED EXPENDITURES:</b>				
10-01 SALARIES FULL TIME	10,076	24,322	10,489	11,200
10-02 SALARIES PART TIME	12,085	0	4,337	4,700
10-03 OVERTIME	169	0	0	0
10-09 CELL PHONE ALLOWANCE	0	0	120	120
11-01 PERS-CITY PORTION	706	657	1,292	1,500
11-02 PERS-EMPLOYEE PORTION	630	743	207	400
11-03 SECTION 125 CAFETERIA	1,439	1,373	1,668	2,000
11-04 LIFE INSURANCE	9	10	0	0
11-05 UNEMPLOYMENT INSURANCE	347	365	174	300
11-06 WORKER'S COMP INSURANCE	609	629	30	200
11-07 FICA	1,684	1,861	1,103	1,300
<b>Sub-Total Salaries and Benefits</b>	<b>27,754</b>	<b>29,960</b>	<b>19,420</b>	<b>21,720</b>
20-20 VEHICLE ABATEMENT CHARGES	2,990	4,570	1,500	1,500
21-01 TEMPORARY STAFFING	0	207	0	0
21-04 TECHNICAL SERVICES	0	623	0	0
26-04 ABC-ADMIN SVC CHARGE	7,392	7,686	5,341	5,341
26-06 ABC-RISK MGMT SVC CHARGE	0	1,246	6,450	6,450
26-07 ABC-FMP EQUIPMENT CHARGE	1,622	3,012	0	0
27-04 UTILITIES-TELEPHONE	0	416	250	250
28-09 POSTAGE & FREIGHT	29	0	100	100
28-11 PRINTING SERVICES	44	207	100	100
28-12 MEMBERSHIP DUES	0	1,454	0	0
29-04 OTHER SERVICES & CHARGES	434	0	0	0
30-01 OFFICE SUPPLIES	88	1,454	100	100
30-02 OPERATING SUPPLIES	3,472	2,597	3,500	3,500
30-22 SMALL TOOL/NON-CAPITAL	0	0	0	0
<b>Sub-Total Maintenance &amp; Operation</b>	<b>16,071</b>	<b>23,472</b>	<b>17,341</b>	<b>17,341</b>
<b>Total AVA Program</b>	<b>43,825</b>	<b>53,432</b>	<b>36,761</b>	<b>39,061</b>

**CITY OF IMPERIAL BEACH  
OPERATING BUDGET  
FY 2007-2008 AND FY 2008-2009**

<b>FUND</b> General - 101	<b>DEPARTMENT SUMMARY</b>			<b>DEPARTMENT</b> Public Works
<b>DIVISION</b> General Government	<b>DIRECTOR</b> Hank Levien	<b>SUPERVISOR</b> Marco Cortez	<b>DEPT NO.</b> 101-5010-431	<b>PROGRAM</b> Street Maintenance

**DESCRIPTION**

The Street Maintenance Division repairs and maintains roads, sidewalks, alleys, Bayshore Bikeway, signs, street striping, street lights, easements, and assists Sewer Division in the repair and maintenance of storm drain systems. Contracts services for street tree trimming , and signal light maintenance. This budget also includes State Route 75 landscape maintenance contract and LED signal light exchange project. The Division funds the electrical costs for right of way landscaping, street lights, and signal lights and water costs for right of way landscaping. The Street Maintenance Division does all the basic electrical maintenance for street and right-of-way lighting.

**SIGNIFICANT CHANGES**

Donavan contract has been dropped.

**FINANCIAL SUMMARY**

DESCRIPTION	ACTUAL FY05/06	BUDGET FY06/07	REQUESTED FY07/08	REQUESTED FY08/09
Salaries & Benefits	324,133	339,066	303,854	325,200
Maintenance & Operations	513,815	622,608	381,058	398,375
<b>TOTAL</b>	<b>837,948</b>	<b>961,674</b>	<b>684,913</b>	<b>723,575</b>

**PERSONNEL ALLOCATION**

POSITION	ACTUAL FY 05/06	BUDGET FY06/07	REQUESTED FY07/08	REQUESTED FY08/09
Public Works Director	0	0	0	0
Public Works Superint.	0	0	0	0
Street Supervisor	1	1	1	1
Maintenance Worker II	1	1	1	1
Maintenance Worker I	3	3	3	3
<b>TOTAL</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>

**CITY OF IMPERIAL BEACH  
OPERATING BUDGET  
FY 2007-2008 AND FY 2008-2009**

	<u>ACTUAL</u> <u>FY 05/06</u>	<u>BUDGET</u> <u>FY 06/07</u>	<u>REQUESTED</u> <u>FY 07/08</u>	<u>REQUESTED</u> <u>FY 08/09</u>
<b>PROJECTED EXPENDITURES:</b>				
10-01 SALARIES FULL TIME	218,802	230,416	209,984	222,900
10-03 OVERTIME	1,607	3,671	3,700	3,900
11-01 PERS-CITY PORTION	15,291	14,056	25,654	27,300
11-02 PERS-EMPLOYEE PORTION	13,603	15,909	3,336	3,700
11-03 SECTION 125 CAFETERIA	35,769	34,335	41,700	46,300
11-04 LIFE INSURANCE	211	252	300	500
11-05 UNEMPLOYMENT INSURANCE	1,918	2,279	1,736	1,900
11-06 WORKER'S COMP INSURANCE	20,127	20,762	1,410	1,600
11-07 FICA	16,805	17,386	16,034	17,100
<b>Sub-Total Salaries and Benefits</b>	<b>324,133</b>	<b>339,066</b>	<b>303,854</b>	<b>325,200</b>
20-06 PROFESSIONAL SERVICES	5,164	25,000	20,000	20,000
21-01 TEMPORARY STAFFING	0	0	0	0
21-04 TECHNICAL SERVICES	49,107	66,900	56,800	56,800
21-23 TRAFFIC CONTROL	34,727	28,400	27,500	30,000
25-01 RENT-FACILITIES	456	3,000	0	0
25-02 RENT-EQUIPMENT	1,263	0	3,600	3,600
26-03 PUBLIC WORKS ADMIN	75,946	73,843	55,491	66,072
26-04 ABC-ADMIN SVC CHARGE	142,104	147,789	87,344	87,344
26-05 ABC-TECHNOLOGY SVC CHARGE	4,728	7,375	14,251	14,187
26-06 ABC-RISK MGMT SVC CHARGE	0	25,133	23,360	23,360
26-07 ABC-FMP EQUIPMENT CHARGE	45,913	85,268	29,683	29,683
27-01 GAS & ELECTRIC (SDG&E)	96,216	85,000	95,000	95,000
27-02 UTILITIES-WATER	10,865	14,000	9,600	9,600
27-04 UTILITIES-TELEPHONE	158	0	0	0
27-05 UTILITIES-CELL PHONES	0	0	0	0
28-01 MAINTENANCE & REPAIR	4,636	2,700	2,700	3,500
28-13 FEES & LICENSES	9	0	0	0
29-04 OTHER SERVICES & CHARGES	6,218	17,200	12,000	15,000
30-02 OPERATING SUPPLIES	32,590	39,800	38,400	38,400
30-22 SMALL TOOLS/NON-CAPITAL	437	1,200	1,300	1,800
50-04 CAPITAL OUTLAY-EQUIPMENT	3,278	0	0	0
99-51 REIMBURSE JURMP-COSTS	0	0	(95,970)	(95,970)
<b>Sub-Total Maintenance &amp; Operation</b>	<b>513,815</b>	<b>622,608</b>	<b>381,058</b>	<b>398,375</b>
<b>Total Street Maintenance</b>	<b>837,948</b>	<b>961,674</b>	<b>684,913</b>	<b>723,575</b>

**CITY OF IMPERIAL BEACH  
OPERATING BUDGET  
FY 2007-2008 AND FY 2008-2009**

<b>FUND</b> General - 101	<b>DEPARTMENT SUMMARY</b>			<b>DEPARTMENT</b> Public Works
<b>DIVISION</b> General Government	<b>DIRECTOR</b> Hank Levien	<b>SUPERVISOR</b> vacant	<b>DEPT NO.</b> 101-5020-413	<b>PROGRAM</b> PW Administration

**DESCRIPTION**

Administers the central office functions of Public Works Department including the costs for Director, Superintendent, Administrative Secretary II, Customer Service Specialist and GIS Intern.  
Manages the Sewer Enterprise Fund billing.

**SIGNIFICANT CHANGES**

CIP Division created and salaries for 2-Project Manager Technicians and 1-Office Specialist moved from P.W. Administrative budget to CIP budget.

Environmental Program Specialist and Environmental Manager moved from P.W. Administrative budget and placed in "Solid Waste" and "Storm Water" budgets.

No billing of delinquent solid waste accounts since EDCO Disposal Service awarded contract.

Assumed the cost for the city vehicles that are shared across the divisions. These include, director's sedan, superintendent's truck, fork lift, and pool car.

**FINANCIAL SUMMARY**

DESCRIPTION	ACTUAL FY05/06	BUDGET FY06/07	REQUESTED FY07/08	REQUESTED FY08/09
Salaries & Benefits	337,878	505,898	343,060	366,120
Maintenance & Operations	60,370	93,013	78,804	78,676
TOTAL	398,248	598,911	421,864	444,796

**PERSONNEL ALLOCATION**

POSITION	ACTUAL FY 05/06	BUDGET FY06/07	REQUESTED FY07/08	REQUESTED FY08/09
Public Works Director	1	1	1	1
Public Works Superint.	1	1	1	1
Admin Secretary II	1	1	1	1
Buildings/Facilities	0	0	0	0
Customer Svc Specialist	1	1	0.5	0.5
Office Specialist	1	1	0	0
Project Mgt Technician	2	2	0	0
TOTAL	7	7	3.5	3.5

CITY OF IMPERIAL BEACH  
OPERATING BUDGET  
FY 2007-2008 AND FY 2008-2009

	ACTUAL FY 05/06	BUDGET FY 06/07	REQUESTED FY 07/08	REQUESTED FY 08/09
<b>PROJECTED EXPENDITURES:</b>				
10-01 SALARIES FULL TIME	242,123	382,453	238,568	253,200
10-02 SALARIES PART TIME	17,811	0	20,445	21,800
10-03 OVERTIME	41	0	150	200
11-01 PERS-CITY PORTION	16,671	22,397	29,202	31,100
11-02 PERS-EMPLOYEE PORTION	14,538	25,348	4,705	5,100
11-03 SECTION 125 CAFETERIA	25,174	42,462	26,220	29,100
11-04 LIFE INSURANCE	618	733	600	800
11-05 UNEMPLOYMENT INSURANCE	1,939	3,190	1,736	1,900
11-06 WORKER'S COMP INSURANCE	105	105	960	1,100
11-07 FICA	18,858	29,210	20,053	21,400
11-08 MGT MEDICAL REIMBURSEMENT	0	0	420	420
<b>Sub-Total Salaries and Benefits</b>	<b>337,878</b>	<b>505,898</b>	<b>343,060</b>	<b>366,120</b>
20-06 PROFESSIONAL SERVICES	19,950	2,000	2,000	2,000
20-23 SECURITY & ALARM	0	400	400	400
21-01 TEMPORARY STAFFING	0	0	0	0
21-04 TECHNICAL SERVICES	609	300	300	300
21-25 RCS PROGRAM	19,622	28,800	30,000	30,000
25-01 RENT-FACILITIES	13,066	12,600	0	0
25-03 RENT-UNIFORMS	6,980	8,300	9,500	9,500
26-05 ABC-TECHNOLOGY SVC CHARGE	27,832	43,413	28,502	28,374
26-06 ABC-RISK MGMT SVC CHARGE	0	0	24,200	24,200
27-01 GAS & ELECTRIC (SDG&E)	11,430	26,000	12,000	12,000
27-02 UTILITIES-WATER	1,139	1,300	1,000	1,000
27-03 UTILITIES-SEWER	0	1,200	700	700
27-04 UTILITIES-TELEPHONE	5,330	12,000	6,000	6,000
27-05 UTILITIES-CELL PHONES	6,837	0	7,000	7,000
28-01 MAINTENANCE & REPAIR	231	400	1,500	1,500
28-04 TRAVEL, TRAINING, MEETING	3,522	11,100	7,050	7,050
28-05 AUTO ALLOWANCE	0	0	0	0
28-06 MILEAGE REIMBURSEMENT	29	300	300	300
28-07 ADVERTISING	216	3,000	1,000	1,000
28-09 POSTAGE & FREIGHT	108	1,100	5,000	5,000
28-11 PRINTING SERVICES	166	1,000	1,000	1,000
28-12 MEMBERSHIP DUES	0	100	100	100
28-14 SUBSCRIBE & PUBLICATIONS	0	500	500	500
29-01 TRAINING & MOU	95	0	0	0
29-02 EMPLOYEE RECOGNITION AWARD	0	0	500	500
29-04 OTHER SERVICES & CHARGES	0	0	0	0
30-01 OFFICE SUPPLIES	6,253	4,900	6,300	6,300
30-02 OPERATING SUPPLIES	2,355	2,100	1,800	1,800
30-03 P.W.MAINTENANCE SUPPLY	0	0	0	0
30-22 SMALL TOOLS/NON-CAPITAL	0	900	400	400
99-51 REIMBURSE JURMP-COSTS	(65,400)	(68,700)	(68,247)	(68,247)
<b>Sub-Total Maintenance &amp; Operation</b>	<b>60,370</b>	<b>93,013</b>	<b>78,804</b>	<b>78,676</b>
<b>Total Public Works Administration</b>	<b>398,248</b>	<b>598,911</b>	<b>421,864</b>	<b>444,796</b>

**CITY OF IMPERIAL BEACH  
OPERATING BUDGET  
FY 2007-2008 AND FY 2008-2009**

<b>FUND</b> General - 101	<b>DEPARTMENT SUMMARY</b>			<b>DEPARTMENT</b> Public Works
<b>DIVISION</b> General Government	<b>DIRECTOR</b> Hank Levien	<b>SUPERVISOR</b> Vacant	<b>DEPT NO.</b> 101-5040-434	<b>PROGRAM</b> Solid Waste

**DESCRIPTION**

The City of Imperial Beach contracts with a private refuse collector, EDCO Disposal Corporation, for the provision of solid waste and recycling services. This includes curbside collection of trash, recyclables, and green waste from single-family residences; collection of trash and recyclables from multi-family residential complexes and commercial businesses; and roll-off box service for temporary collection needs. EDCO remits to the City 10% of its gross receipts from its operations in the City. The Solid Waste budget provides funds sufficient to meet the AB939 mandate, which requires the City to achieve a 50% reduction in the amount of solid waste it sends to landfills using 1990 totals as a baseline. The solid waste franchise also includes payment for services to collect hazardous waste and waste abandoned in the public right-of-way. EDCO, through a sub-contractors, also provides street sweeping services to the City. Additional services provided by City staff include promotion of recycling through education and outreach, facilitation of recycling at special events, in the City, and organization of events that promote reuse, recycling, and proper waste disposal, including the Citywide Garage Sale, the Homefront Cleanup, etc.

**SIGNIFICANT CHANGES**

Recently added electronic waste and universal waste to this program at no new costs to the city's franchise agreement.

**FINANCIAL SUMMARY**

DESCRIPTION	ACTUAL FY05/06	BUDGET FY06/07	REQUESTED FY07/08	REQUESTED FY08/09
Salaries & Benefits	49,585	28,346	43,545	47,600
Maintenance & Operations	43,002	45,076	56,953	56,937
<b>TOTAL</b>	<b>92,587</b>	<b>73,422</b>	<b>100,498</b>	<b>104,537</b>

**PERSONNEL ALLOCATION**

POSITION	ACTUAL FY 05/06	BUDGET FY06/07	REQUESTED FY07/08	REQUESTED FY08/09
Public Works Director	0	0		
Environmental Pgm Mgr	0	0.4	0.15	0.15
Environmental Pgm Spec	0.4	0.6	0.4	0.4
Admin Secretary I	0	1	0	0
<b>TOTAL</b>	<b>0.4</b>	<b>2</b>	<b>0.55</b>	<b>0.55</b>

CITY OF IMPERIAL BEACH  
 OPERATING BUDGET  
 FY 2007-2008 AND FY 2008-2009

	ACTUAL FY 05/06	BUDGET FY 06/07	REQUESTED FY 07/08	REQUESTED FY 08/09
<b>PROJECTED EXPENDITURES:</b>				
10-01 SALARIES FULL TIME	38,252	20,339	31,048	33,100
10-02 SALARIES PART TIME	222	0	0	0
10-03 OVERTIME	0	420	0	0
10-08 AUTO ALLOWANCE	250	0	390	500
10-09 CELL PHONE ALLOWANCE	59	0	90	200
11-01 PERS-CITY PORTION	1,929	1,190	3,824	4,200
11-02 PERS-EMPLOYEE PORTION	1,690	1,347	613	800
11-03 SECTION 125 CAFETERIA	3,958	2,747	4,677	5,200
11-04 LIFE INSURANCE	45	20	100	300
11-05 UNEMPLOYMENT INSURANCE	353	182	239	400
11-06 WORKER'S COMP INSURANCE	609	629	90	200
11-07 FICA	2,218	1,472	2,474	2,700
<b>Sub-Total Salaries and Benefits</b>	<b>49,585</b>	<b>28,346</b>	<b>43,545</b>	<b>47,600</b>
21-04 TECHNICAL SERVICES	17,999	15,900	16,000	16,000
26-03 PUBLIC WORKS ADMIN	9,644	3,116	4,824	4,824
26-04 ABC-ADMIN SVC CHARGE	3,000	6,543	11,092	11,092
26-05 ABC-TECHNOLOGY SVC CHARGE	6,288	1,143	3,563	3,547
26-06 ABC-RISK MGMT SVC CHARGE	736	1,039	10,150	10,150
26-07 ABC-FMP EQUIPMENT CHARGE	0	0	1,700	1,700
28-04 TRAVEL, TRAINING, MEETING	0	100	0	0
28-07 ADVERTISING	0	0	500	500
28-13 FEES & LICENSES	200	0	0	0
29-04 OTHER SERVICES & CHARGES	168	1,100	7,325	7,325
30-02 OPERATING SUPPLIES	4,967	16,135	1,800	1,800
<b>Sub-Total Maintenance &amp; Operation</b>	<b>43,002</b>	<b>45,076</b>	<b>56,953</b>	<b>56,937</b>
<b>Total Solid Waste Management</b>	<b>92,587</b>	<b>73,422</b>	<b>100,498</b>	<b>104,537</b>

**CITY OF IMPERIAL BEACH  
OPERATING BUDGET  
FY 2007-2008 AND FY 2008-2009**

<b>FUND</b> General - 101	<b>DEPARTMENT SUMMARY</b>			<b>DEPARTMENT</b> Recreations Services
<b>DIVISION</b> General Government	<b>DIRECTOR</b> Tom Ritter	<b>SUPERVISOR</b> Jim Coates	<b>DEPT NO.</b> 101-6010-451	<b>PROGRAM</b> Recreations Services

**DESCRIPTION**

Recreation Services are provided at the Sports Park which consists of an 8,600 sq foot gymnasium, three activity rooms, six ball fields, playground and picnic area. Included in this budget is staffing, contracted grounds maintenance, utilities and facility supplies.

Recreation programming

The recreation program coordinator, recreation leader and recreation aides coordinate weekly activities, sports leagues, teen room, music program and special events throughout the year.

**SIGNIFICANT CHANGES**

Increase Recreation Leader position from .75 to .875 of a full time position. Add \$5,000 for additional part time assistance in the summer and as needed.

**FINANCIAL SUMMARY**

DESCRIPTION	ACTUAL FY05/06	BUDGET FY06/07	REQUESTED FY07/08	REQUESTED FY08/09
Salaries & Benefits	138,039	170,844	125,995	135,300
Maintenance & Operations	86,375	97,444	105,684	105,684
TOTAL	224,414	268,288	231,679	240,984

**PERSONNEL ALLOCATION**

POSITION	ACTUAL FY 05/06	BUDGET FY06/07	REQUESTED FY07/08	REQUESTED FY08/09
Assistant City Manager	0	0	0	0
Recreation Program Coord.	1	1	1	1
Recreation Leader	0	0.75	0.875	0.875
Recreation Program Aide	4.4	3.5	3.5	3.5
TOTAL	5.4	5.25	5.375	5.375

**CITY OF IMPERIAL BEACH  
OPERATING BUDGET  
FY 2007-2008 AND FY 2008-2009**

	<u>ACTUAL</u> <u>FY 05/06</u>	<u>BUDGET</u> <u>FY 06/07</u>	<u>REQUESTED</u> <u>FY 07/08</u>	<u>REQUESTED</u> <u>FY 08/09</u>
<b>PROJECTED EXPENDITURES:</b>				
10-01 SALARIES FULL TIME	39,607	132,079	38,913	41,300
10-02 SALARIES PART TIME	61,140	0	53,578	57,000
10-03 OVERTIME	1,193	0	0	0
11-01 PERS-CITY PORTION	4,015	3,703	6,890	7,400
11-02 PERS-EMPLOYEE PORTION	3,533	4,191	1,104	1,300
11-03 SECTION 125 CAFETERIA	14,395	13,734	15,500	17,200
11-04 LIFE INSURANCE	85	101	100	300
11-05 UNEMPLOYMENT INSURANCE	3,195	4,101	2,604	2,800
11-06 WORKER'S COMP INSURANCE	2,745	2,831	160	300
11-07 FICA	8,131	10,104	7,146	7,700
<b>Sub-Total Salaries and Benefits</b>	<b>138,039</b>	<b>170,844</b>	<b>125,995</b>	<b>135,300</b>
20-06 PROFESSIONAL SERVICES	0	0	0	0
20-22 PEST CONTROL SERVICE	0	0	450	450
21-01 TEMPORARY STAFFING	0	0	0	0
21-04 TECHNICAL SERVICES	34,166	36,350	36,350	36,350
25-03 RENT-UNIFORMS	552	416	450	450
26-04 ABC-ADMIN SVC CHARGE	35,256	36,662	29,024	29,024
26-05 ABC-TECHNOLOGY SVC CHARGE	0	0	7,125	7,125
26-06 ABC-RISK MGMT SVC CHARGE	0	5,920	9,020	9,020
26-07 ABC-FMP EQUIPMENT CHARGE	0	0	200	200
27-01 GAS & ELECTRIC (SDG&E)	6,100	7,790	7,500	7,500
27-04 UTILITIES-TELEPHONE	2,039	1,558	2,250	2,250
28-01 MAINTENANCE & REPAIR	1,254	2,077	2,000	2,000
28-02 INSURANCE PREMIUM/DEPOSIT	0	0	0	0
28-04 TRAVEL, TRAINING, MEETING	193	520	2,800	2,800
28-06 MILEAGE REIMBURSEMENT	103	0	100	100
28-07 ADVERTISING	0	520	0	0
28-08 COMMUNITY PROGRAMS	0	0	0	0
28-09 POSTAGE & FREIGHT	0	104	100	100
28-11 PRINTING SERVICES	59	1,039	1,000	1,000
28-12 MEMBERSHIP DUES	140	156	340	340
29-01 TRAINING & EDUCATION-MOUTION	0	0	0	0
29-04 OTHER SERVICES & CHARGES	321	2,077	1,000	1,000
30-01 OFFICE SUPPLIES	739	1,039	1,000	1,000
30-02 OPERATING SUPPLIES	1,740	3,116	2,500	2,500
30-22 SMALL TOOLS/NON-CAPITAL	0	0	2,500	2,500
50-04 EQUIPMENT	3,713	0	0	0
99-51 REIMBURSE JURMP-COSTS	0	(1,900)	(25)	(25)
<b>Sub-Total Maintenance &amp; Operation</b>	<b>86,375</b>	<b>97,444</b>	<b>105,684</b>	<b>105,684</b>
<b>Total Recreation/Skatepark</b>	<b>224,414</b>	<b>268,288</b>	<b>231,679</b>	<b>240,984</b>

**CITY OF IMPERIAL BEACH  
OPERATING BUDGET  
FY 2007-2008 AND FY 2008-2009**

<b>FUND</b> General - 101	<b>DEPARTMENT SUMMARY</b>			<b>DEPARTMENT</b> Public Works
<b>DIVISION</b> General Government	<b>DIRECTOR</b> Hank Levien	<b>SUPERVISOR</b> Anthony Serrano	<b>DEPT NO.</b> 101-6020-452	<b>PROGRAM</b> Parks Maintenance

**DESCRIPTION**

To provide funds for landscape maintenance of all parks in the City including Sports Park, which is provided for in the Recreation Contract. This budget includes landscape maintenance services provided under contract by inmates from the Richard J. Donovan Correctional Facility. Under this agreement, the City provides all equipment and supplies and pays Richard J. Donovan Correctional Facility contract amount to cover supervision of labor and certain established inmate related charges. Richard J. Donovan Correctional Facility will provide inmate labor and a guard for supervision of labor. City Landscape Maintenance worker maintain Bayshore Bikeway, City facility grounds, right-of-way planters, Reama Park, Triangle Park, Veterans Park, Rose Teeple Park, 10th and Iris, including irrigation systems, plant and lawn maintenance, playgrounds, picnic areas and equipment. They provide technical assistance to inmates.

**SIGNIFICANT CHANGES**

Veterans Park maintenance costs anticipated to increase due to Veterans Park CIP Master Plan construction of new lighting, irrigation and additional trees.

Maintenance costs are likely to increase with completion of Eco-Bikeway Project.

**FINANCIAL SUMMARY**

DESCRIPTION	ACTUAL FY05/06	BUDGET FY06/07	REQUESTED FY07/08	REQUESTED FY08/09
Salaries & Benefits	190,723	161,323	124,088	133,300
Maintenance & Operations	456,293	224,543	234,206	243,794
TOTAL	647,016	385,866	358,294	377,094

**PERSONNEL ALLOCATION**

POSITION	ACTUAL FY 05/06	BUDGET FY06/07	REQUESTED FY07/08	REQUESTED FY08/09
Grounds/Facilities Sup	0.4	0.4	0	0
Maintenance Worker II	2	2	1	1
Beach Maint Wkr	0.75	0.75	0	0
Maintenance Worker I	0.8	0.8	1	1
Administrative Secretary	0	0	0	0
TOTAL	3.95	3.95	2	2

CITY OF IMPERIAL BEACH  
OPERATING BUDGET  
FY 2007-2008 AND FY 2008-2009

	ACTUAL FY 05/06	BUDGET FY 06/07	REQUESTED FY 07/08	REQUESTED FY 08/09
<b>PROJECTED EXPENDITURES:</b>				
10-01 SALARIES FULL TIME	13,117	113,656	85,993	91,300
10-02 SALARIES PART TIME	816	0	0	0
10-03 OVERTIME	5,928	1,365	800	1,000
11-01 PERS-CITY PORTION	5,309	7,030	10,592	11,300
11-02 PERS-EMPLOYEE PORTION	13,407	7,956	1,697	1,900
11-03 SECTION 125 CAFETERIA	78	15,794	16,680	18,500
11-04 LIFE INSURANCE	1,700	116	100	300
11-05 UNEMPLOYMENT INSURANCE	5,487	1,048	868	1,000
11-06 WORKER'S COMP INSURANCE	7,900	5,663	570	700
11-07 FICA	136,981	8,695	6,788	7,300
<b>Sub-Total Salaries and Benefits</b>	<b>190,723</b>	<b>161,323</b>	<b>124,088</b>	<b>133,300</b>
20-06 PROFESSIONAL SERVICES	0	1,500	1,500	1,500
21-01 TEMPORARY STAFFING	33,735	0	26,000	26,000
21-04 TECHNICAL SERVICES	397	61,100	71,300	74,000
25-02 RENT-EQUIPMENT	35,111	400	400	400
26-03 PUBLIC WORKS ADMIN	62,916	32,611	25,654	28,942
26-04 ABC-ADMIN SVC CHARGE	0	65,431	40,380	40,380
26-06 ABC-RISK MGMT SVC CHARGE	5,704	11,008	7,390	7,390
26-07 ABC-FMP EQUIPMENT CHARGE	20,081	10,593	11,116	11,116
27-01 GAS & ELECTRIC (SDG&E)	39,436	14,000	30,000	30,000
27-02 UTILITIES-WATER	4,262	39,500	25,500	25,500
28-01 MAINTENANCE & REPAIR	22	4,800	5,500	5,500
28-04 TRAVEL, TRAINING, MEETING	179	0	0	0
28-13 FEES & LICENSES	20,540	0	0	0
30-02 OPERATING SUPPLIES	5,656	18,900	19,000	20,000
30-22 SMALL TOOLS/NON-CAPITAL	0	900	1,400	4,000
50-04 EQUIPMENT	0	0	2,000	2,000
99-51 REIMBURSE JURMP-COSTS	228,254	(36,200)	(32,934)	(32,934)
<b>Sub-Total Maintenance &amp; Operation</b>	<b>456,293</b>	<b>224,543</b>	<b>234,206</b>	<b>243,794</b>
<b>Total Parks Maintenance</b>	<b>647,016</b>	<b>385,866</b>	<b>358,294</b>	<b>377,094</b>

**CITY OF IMPERIAL BEACH  
OPERATING BUDGET  
FY 2007-2008 AND FY 2008-2009**

<b>FUND</b> General - 101	<b>DEPARTMENT SUMMARY</b>			<b>DEPARTMENT</b> Senior Services
<b>DIVISION</b> General Government	<b>DIRECTOR</b> Tom Ritter	<b>SUPERVISOR</b> Linda Leichtle	<b>DEPT NO.</b> 101-6030-453	<b>PROGRAM</b> Senior Services

**DESCRIPTION**

The Senior Center promotes and maintains the well-being, dignity and independence of those aged 50 and up, and those who are disabled by providing programs and services to meet their present and future needs. Services include: safe driving instruction, legal assistance, tax assistance, health check ups, legal aide, various exercise classes, recreational activities, social activities, monthly luncheons, holiday parties and organized trips.

All programs at the Senior Center are managed by one part-time/temporary Program Coordinator who oversees the daily activities, classes and excursions for senior members of the community.

**SIGNIFICANT CHANGES**

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**FINANCIAL SUMMARY**

DESCRIPTION	ACTUAL FY05/06	BUDGET FY06/07	REQUESTED FY07/08	REQUESTED FY08/09
Salaries & Benefits	51,998	28,193	15,567	17,000
Maintenance & Operations	26,634	13,262	10,527	10,527
TOTAL	78,632	41,455	26,094	27,527

**PERSONNEL ALLOCATION**

POSITION	ACTUAL FY 05/06	BUDGET FY06/07	REQUESTED FY07/08	REQUESTED FY08/09
Program Coordinator	0.5	0.5	0.5	0.5
Program Aide	0.5	0	0	0
TOTAL	1	0.5	0.5	0.5

CITY OF IMPERIAL BEACH  
 OPERATING BUDGET  
 FY 2007-2008 AND FY 2008-2009

	ACTUAL FY 05/06	BUDGET FY 06/07	REQUESTED FY 07/08	REQUESTED FY 08/09
<b>PROJECTED EXPENDITURES:</b>				
10-01 SALARIES FULL TIME	22,745	0	0	0
10-02 SALARIES PART TIME	0	24,952	14,002	15,000
11-01 PERS-CITY PORTION	0	0	0	0
11-02 PERS-EMPLOYEE PORTION	0	0	0	0
11-03 SECTION 125 CAFETERIA	0	0	0	0
11-04 LIFE INSURANCE	1,109	0	0	0
11-05 UNEMPLOYMENT INSURANCE	405	912	434	600
11-06 WORKER'S COMP INSURANCE	1,740	420	60	200
11-07 FICA	25,999	1,909	1,071	1,200
<b>Sub-Total Salaries and Benefits</b>	<b>51,998</b>	<b>28,193</b>	<b>15,567</b>	<b>17,000</b>
20-06 PROFESSIONAL SERVICES	5,796	0	0	0
26-04 ABC-ADMIN SVC CHARGE	400	6,024	5,087	5,087
26-05 ABC-TECHNOLOGY SVC CHARGE	0	623	0	0
26-06 ABC-RISK MGMT SVC CHARGE	1,162	0	1,990	1,990
27-04 UTILITIES-TELEPHONE	0	1,973	1,500	1,500
28-01 MAINTENANCE & REPAIR	369	156	200	200
28-04 TRAVEL, TRAINING, MEETING	0	104	350	350
28-06 MILEAGE REIMBURSEMENT	0	0	100	100
28-08 COMMUNITY PROGRAMS	0	104	100	100
28-09 POSTAGE & FREIGHT	266	104	150	150
28-11 PRINTING SERVICES	0	0	200	200
28-12 MEMBERSHIP DUES	654	207	125	125
30-01 OFFICE SUPPLIES	4,670	707	725	725
30-02 OPERATING SUPPLIES	13,317	3,260	0	0
<b>Sub-Total Maintenance &amp; Operation</b>	<b>26,634</b>	<b>13,262</b>	<b>10,527</b>	<b>10,527</b>
<b>Total Senior Center</b>	<b>78,632</b>	<b>41,455</b>	<b>26,094</b>	<b>27,527</b>

**CITY OF IMPERIAL BEACH  
OPERATING BUDGET  
FY 2007-2008 AND FY 2008-2009**

<b>FUND</b> General - 101	<b>DEPARTMENT SUMMARY</b>			<b>DEPARTMENT</b> Public Works
<b>DIVISION</b> General Government	<b>DIRECTOR</b> Hank Levien	<b>SUPERVISOR</b> James Barber	<b>DEPT NO.</b> 101-6040-454	<b>PROGRAM</b> Tidelands Maintenance

**DESCRIPTION**

To provide funds for the maintenance of all facilities owned and leased by the San Diego Unified Port District in the City's tidelands. This activity includes cleaning and maintenance for the beach facilities, the fishing pier, Dunes Park, Mel Portwood Plaza, Dempsey Holder Safety Center, Designated street ends, Ocean Lane, and Seacoast Drive and parking lot.

**SIGNIFICANT CHANGES**

New tighter controlled 3-year maintenance contract with the San Diego Unified Port District.

Terminated Donovan Prison crew contract and assumed landscape maintenance with in-house staff.

Increased maintenance cost with the completion of the Palm Avenue street-end project.

**FINANCIAL SUMMARY**

DESCRIPTION	ACTUAL FY05/06	BUDGET FY06/07	REQUESTED FY07/08	REQUESTED FY08/09
Salaries & Benefits	665,067	402,941	488,748	521,100
Maintenance & Operations	755,396	421,493	362,737	371,867
<b>TOTAL</b>	<b>1,420,463</b>	<b>824,434</b>	<b>851,485</b>	<b>892,967</b>

**PERSONNEL ALLOCATION**

POSITION	ACTUAL FY 05/06	BUDGET FY06/07	REQUESTED FY07/08	REQUESTED FY08/09
Tidelands Supervisor	0.86	0.86	1	1
Maintenance Worker II	1.54	1.54	2	2
Maintenance Worker I	0.85	0.85	1	1
Beach Maintenance Wkr	7.72	7.72	16	16
<b>TOTAL</b>	<b>10.97</b>	<b>10.97</b>	<b>20</b>	<b>20</b>

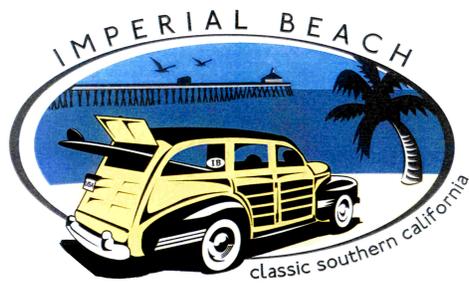
**CITY OF IMPERIAL BEACH  
OPERATING BUDGET  
FY 2007-2008 AND FY 2008-2009**

	<u>ACTUAL</u> <u>FY 05/06</u>	<u>BUDGET</u> <u>FY 06/07</u>	<u>REQUESTED</u> <u>FY 07/08</u>	<u>REQUESTED</u> <u>FY 08/09</u>
<b>PROJECTED EXPENDITURES:</b>				
10-01 SALARIES FULL TIME	136,363	146,264	184,345	195,700
10-02 SALARIES PART TIME	9,280	143,850	187,658	199,200
10-03 OVERTIME	0	16,671	14,400	15,400
10-05 PARAMEDIC PAY	10,998	0	0	0
11-01 PERS-CITY PORTION	9,637	9,304	24,088	25,600
11-02 PERS-EMPLOYEE PORTION	26,336	10,530	3,859	4,200
11-03 SECTION 125 CAFETERIA	158	22,318	33,360	37,000
11-04 LIFE INSURANCE	8,943	164	100	300
11-05 UNEMPLOYMENT INSURANCE	17,073	5,629	9,548	10,200
11-06 WORKER'S COMP INSURANCE	23,779	17,616	1,980	2,200
11-07 FICA	422,500	30,595	29,410	31,300
<b>Sub-Total Salaries and Benefits</b>	<b>665,067</b>	<b>402,941</b>	<b>488,748</b>	<b>521,100</b>
20-06 PROFESSIONAL SERVICES	0	1,600	1,400	1,400
20-18 FIRE EXTINGUISHER SERVICE	0	0	50	50
20-19 STREET SWEEPING SERVICE	4,784	0	2,100	2,100
21-01 TEMPORARY STAFFING	73,970	4,160	26,000	26,000
21-04 TECHNICAL SERVICES	0	92,000	37,200	37,200
25-01 RENT-FACILITIES	645	0	0	0
25-02 RENT-EQUIPMENT	60,912	600	1,200	1,200
26-03 PUBLIC WORKS ADMIN	123,936	63,353	56,032	63,294
26-04 ABC-ADMIN SVC CHARGE	21,072	128,887	89,001	89,001
26-05 ABC-TECHNOLOGY SVC CHARGE	19,474	0	7,125	7,093
26-06 ABC-RISK MGMT SVC CHARGE	1,575	21,914	25,800	25,800
26-07 ABC-FMP EQUIPMENT CHARGE	0	20,300	16,338	16,338
27-02 UTILITIES-WATER	122	0	0	0
27-03 UTILITIES-SEWER	0	17,379	0	0
27-04 UTILITIES-TELEPHONE	28,915	0	0	0
27-05 UTILITIES-CELL PHONES	0	0	0	0
28-01 MAINTENANCE & REPAIR	0	28,000	20,000	25,000
28-15 VEHICLE OPERATE -FUEL/OIL	0	0	25,000	25,000
28-16 VEHICLE OPERATE -PARTS M&O	40,193	0	0	0
29-04 OTHER SERVICES & CHARGES	240	3,200	3,200	3,200
30-02 OPERATING SUPPLIES	1,860	38,800	46,100	46,100
30-22 SMALL TOOLS/NON-CAPITAL	0	1,300	1,700	1,700
50-04 EQUIPMENT	377,698	0	9,100	6,000
99-51 REIMBURSE JURMP-COSTS	0	0	(4,610)	(4,610)
<b>Sub-Total Maintenance &amp; Operation</b>	<b>755,396</b>	<b>421,493</b>	<b>362,737</b>	<b>371,867</b>
<b>Total Tidelands Maintenance</b>	<b>1,420,463</b>	<b>824,434</b>	<b>851,485</b>	<b>892,967</b>

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# SPECIAL REVENUE FUND



**CITY OF IMPERIAL BEACH  
OPERATING BUDGET  
FY 2007-2008 AND FY 2008-2009**

<b>FUND</b> 202	<b>DEPARTMENT SUMMARY</b>			<b>DEPARTMENT</b> Public Works
<b>DIVISION</b> TransNet/Prop A	<b>DIRECTOR</b> Hank Levien	<b>SUPERVISOR</b> Hank Levien	<b>DEPT NO.</b> 202-5016-431	<b>PROGRAM</b> TransNet/Prop A

**DESCRIPTION**

This department is used to record all 1/2 cents sales tax revenues received from SANDAG. No expenditures are recorded in this fund. FY 2003 is the first year that the City has recommended that this funding source be \$130,000 used to reimburse the General Fund for Street Maintenance costs. In FY 2002/2003 and 2003/2004, the Council approved, \$130,000 and \$260,000 be transferred to reimburse the General Fund for Street Maintenance costs previously subsidized by the General Fund. The balance of Prop A funds are transferred into the CIP Fund 401 to fund the Council-approved CIP budget.

**SIGNIFICANT CHANGES**

FY08-09 has restriction on the use of Transnet funds for operations. Potential General fund contribution to streets is \$216,000

**FINANCIAL SUMMARY**

DESCRIPTION	ACTUAL FY05/06	BUDGET FY06/07	REQUESTED FY07/08	REQUESTED FY08/09
Maintenance & Operations	394,000	0	381,000	525,000
Transfers Out	200,644	1,400,188	714,092	230,250
<b>TOTAL</b>	<b>594,644</b>	<b>1,400,188</b>	<b>1,095,092</b>	<b>755,250</b>

**PERSONNEL ALLOCATION**

POSITION	ACTUAL FY 05/06	BUDGET FY06/07	REQUESTED FY07/08	REQUESTED FY08/09
N/A	0	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**CITY OF IMPERIAL BEACH  
OPERATING BUDGET  
FY 2007-2008 AND FY 2008-2009**

	<u>ACTUAL</u> <u>FY 05/06</u>	<u>BUDGET</u> <u>FY 06/07</u>	<u>REQUESTED</u> <u>FY 07/08</u>	<u>REQUESTED</u> <u>FY 08/09</u>
<b>Beginning Fund Balance</b>	<b>382,951</b>	<b>473,190</b>	<b>-129,598</b>	<b>-385,690</b>
<b>PROJECTED REVENUE</b>				
Proposition A Taxes	669,000	781,000	822,000	750,000
Interest	15,883	16,400	17,000	17,500
<b>TOTAL REVENUE</b>	<b>684,883</b>	<b>797,400</b>	<b>839,000</b>	<b>767,500</b>
<b>PROJECTED EXPENDITURES:</b>				
20-06 PROFESSIONAL SERVICES	394,000	0	381,000	525,000
<b>Sub-Total Maintenance &amp; Operation</b>	<b>394,000</b>	<b>0</b>	<b>381,000</b>	<b>525,000</b>
90-01 TRANSFER OUT	200,644	1,400,188	714,092	230,250
<b>Sub-Total Operating Transfers</b>	<b>200,644</b>	<b>1,400,188</b>	<b>714,092</b>	<b>230,250</b>
<b>Total TransNet/Prop A</b>	<b>594,644</b>	<b>1,400,188</b>	<b>1,095,092</b>	<b>755,250</b>
<b>Ending Fund Balance</b>	<b>473,190</b>	<b>-129,598</b>	<b>-385,690</b>	<b>-373,440</b>

NOTE: SANDAG policy #31, rule 17, states that if an agency maintains a balance of more than 30% of their annual apportionment must use the remaining balance to fund projects.

Annual Apportionment	669,000	781,000	822,000	750,000
SANDAG policy #31, rule 17	30%	30%	30%	30%
Fund Balance Threshold	200700	234300	In compliance	In compliance
Fund Balance	473,190	-129,598	-385,690	-373,440
Excess fund balance over threshold	272,490	-363,898	In compliance	In compliance

**Assumption:**

During FY06/07, staff had re-programmed \$307,860 to approved RTIP projects. Projections assume that approximately \$273,092 are expended during FY 07/08 (per FY06 TransNet audit recommendations).

CITY OF IMPERIAL BEACH  
 OPERATING BUDGET  
 FY 2007-2008 AND FY 2008-2009

FUND 201	<b>DEPARTMENT SUMMARY</b>			DEPARTMENT Public Works
DIVISION Gas Tax Funding	DIRECTOR Hank Levien	SUPERVISOR Hank Levien	DEPT NO. 201-5015-431	PROGRAM Street Funding

**DESCRIPTION**

This department is used to record all Gas Tax-related revenues from the State of California. No expenditures are recorded in this fund. All of the funds are received in this fund and then transferred to the General Fund to reimburse the General Fund for Street Maintenance costs. Any residual Gas Tax funds are either carried forward into a subsequent budget year or transferred to the CIP Fund in accordance with Council authorization.

**SIGNIFICANT CHANGES**

FY 05/06 had one time funding of \$200,000.

**FINANCIAL SUMMARY**

DESCRIPTION	ACTUAL FY05/06	BUDGET FY06/07	REQUESTED FY07/08	REQUESTED FY08/09
Transfers Out	661,179	750,856	561,800	578,700
TOTAL	661,179	750,856	561,800	578,700

**PERSONNEL ALLOCATION**

POSITION	ACTUAL FY 05/06	BUDGET FY06/07	REQUESTED FY07/08	REQUESTED FY08/09
N/A	0	0		
TOTAL	0	0	0	0

CITY OF IMPERIAL BEACH  
 OPERATING BUDGET  
 FY 2007-2008 AND FY 2008-2009

	ACTUAL FY 05/06	BUDGET FY 06/07	REQUESTED FY 07/08	REQUESTED FY 08/09
Beginning Fund Balance	239,925	239,925	239,925	239,925
<b>PROJECTED REVENUE</b>				
Gas Tax	650,753	736,856	547,800	564,300
Interest	10,426	14,000	14,000	14,400
<b>TOTAL REVENUE</b>	<b>661,179</b>	<b>750,856</b>	<b>561,800</b>	<b>578,700</b>
<b>PROJECTED EXPENDITURES:</b>				
90-01 TRANSFER OUT	661,179	750,856	561,800	578,700
<b>Sub-Total Operating Transfers</b>	<b>661,179</b>	<b>750,856</b>	<b>561,800</b>	<b>578,700</b>
<b>Total Gas Tax</b>	<b>661,179</b>	<b>750,856</b>	<b>561,800</b>	<b>578,700</b>
Ending Fund Balance	239,925	239,925	239,925	239,925

**CITY OF IMPERIAL BEACH  
OPERATING BUDGET  
FY 2007-2008 AND FY 2008-2009**

<b>FUND</b> 206	<b>DEPARTMENT SUMMARY</b>			<b>DEPARTMENT</b> Public Works
<b>DIVISION</b> Residential Construction	<b>DIRECTOR</b> Hank Levien	<b>SUPERVISOR</b> Hank Levien	<b>DEPT NO.</b> 206-6025-452	<b>PROGRAM</b> Residential Construction

**DESCRIPTION**

A Residential Construction Fee was adopted by the City Council in 1988. The development and improvement of parks in the City is paid for by the City's Residential Construction and is collected when building permits are issued. The fee is allocated exclusively for park development.

**SIGNIFICANT CHANGES**

Council designated the following from Residential Construction Funds:

Designation for Veterans Park CiP	250,000
Designation for Sports Park CIP	71,000
Capital Projects	321,000

**FINANCIAL SUMMARY**

DESCRIPTION	ACTUAL FY05/06	BUDGET FY06/07	REQUESTED FY07/08	REQUESTED FY08/09
Maintenance & Operations	0	321,000	0	0
Transfers Out	0	0	0	0
<b>TOTAL</b>	0	321,000	0	0

**PERSONNEL ALLOCATION**

POSITION	ACTUAL FY 05/06	BUDGET FY06/07	REQUESTED FY07/08	REQUESTED FY08/09
N/A	0	0		
<b>TOTAL</b>	0	0	0	0

CITY OF IMPERIAL BEACH  
 OPERATING BUDGET  
 FY 2007-2008 AND FY 2008-2009

	ACTUAL FY 05/06	BUDGET FY 06/07	REQUESTED FY 07/08	REQUESTED FY 08/09
<b>Beginning Fund Balance</b>	281,214	334,201	67,801	123,601
<b>PROJECTED REVENUE</b>				
Residential Construction	43,400	44,700	46,000	47,400
Interest	9,587	9,900	9,800	10,100
<b>TOTAL REVENUE</b>	<b>52,987</b>	<b>54,600</b>	<b>55,800</b>	<b>57,500</b>
<b>PROJECTED EXPENDITURES</b>				
20-06 PROFESSIONAL SERVICES	0	321,000	0	0
<b>Sub-Total Maintenance &amp; Operation</b>	<b>0</b>	<b>321,000</b>	<b>0</b>	<b>0</b>
90-01 TRANSFER OUT	0	0	0	0
<b>Sub-Total Operating Transfers</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Residential Construction</b>	<b>0</b>	<b>321,000</b>	<b>0</b>	<b>0</b>
<b>Ending Fund Balance</b>	<b>334,201</b>	<b>67,801</b>	<b>123,601</b>	<b>181,101</b>

**CITY OF IMPERIAL BEACH  
OPERATING BUDGET  
FY 2007-2008 AND FY 2008-2009**

<b>FUND</b> 210	<b>DEPARTMENT SUMMARY</b>			<b>DEPARTMENT</b> CDBG
<b>DIVISION</b> CDBG	<b>DIRECTOR</b> Hank Levien	<b>SUPERVISOR</b> Hank Levien	<b>DEPT NO.</b> 210-1235-413	<b>PROGRAM</b> CDBG

**DESCRIPTION**

This fund/department is used to track revenues and expenditures for federal funds received through the County of San Diego. 85% of these funds are used for CIP projects and the balance is used to fund special community service projects. A large share of these funds has been used for sidewalk infill throughout the City.

The CDBG acronym stands for Community Development Block Grant and is one of the few remaining federal funding available to cities.

The condition of this federal block grant is that the funds be used to benefit the low/moderate income areas of the City. Most of the City of Imperial Beach currently qualifies under this federal entitlement guideline, per recent census track and HUD data.

**SIGNIFICANT CHANGES**

\* Current allocation of CDBG Funds for the next fiscal year are:

Sports Park:	141,406
Reama Park:	85,019
Teeple Park:	205,200

**FINANCIAL SUMMARY**

DESCRIPTION	ACTUAL FY05/06	BUDGET FY06/07	REQUESTED FY07/08	REQUESTED FY08/09
Maintenance & Operations	0	509,271	432,498	150,000
Transfers Out	0	0	0	0
TOTAL	0	509,271	432,498	150,000

**PERSONNEL ALLOCATION**

POSITION	ACTUAL FY 05/06	BUDGET FY06/07	REQUESTED FY07/08	REQUESTED FY08/09
N/A	0	0		
TOTAL	0	0	0	0

CITY OF IMPERIAL BEACH  
 OPERATING BUDGET  
 FY 2007-2008 AND FY 2008-2009

	<u>ACTUAL</u> <u>FY 05/06</u>	<u>BUDGET</u> <u>FY 06/07</u>	<u>REQUESTED</u> <u>FY 07/08</u>	<u>REQUESTED</u> <u>FY 08/09</u>
Beginning Fund Balance	0	10,241	(488,530)	(488,530)
PROJECTED REVENUE				
CDBG	10,241	10,500	432,498	150,000
Other revenue	0			
<b>TOTAL REVENUE</b>	<b>10,241</b>	<b>10,500</b>	<b>432,498</b>	<b>150,000</b>
PROJECTED EXPENDITURES:				
20-06 PROFESSIONAL SERVICES	0	509,271	432,498	150,000
<b>Sub-Total Maintenance &amp; Operation</b>	<b>0</b>	<b>509,271</b>	<b>432,498</b>	<b>150,000</b>
90-01 TRANSFER OUT	0	0	0	0
<b>Sub-Total Operating Transfers</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total CDBG</b>	<b>0</b>	<b>509,271</b>	<b>432,498</b>	<b>150,000</b>
Ending Fund Balance	10,241	(488,530)	(488,530)	(488,530)

CITY OF IMPERIAL BEACH  
 OPERATING BUDGET  
 FY 2007-2008 AND FY 2008-2009

<b>FUND</b> 212	<b>DEPARTMENT SUMMARY</b>			<b>DEPARTMENT</b> Public Safety
<b>DIVISION</b> SLESF COPS Fund	<b>DIRECTOR</b> Frank Sotelo	<b>SUPERVISOR</b> Octavia Parker	<b>DEPT NO.</b> 212-3036-421	<b>PROGRAM</b> SLESF

**DESCRIPTION**

This fund is used to track revenues and expenditures for a State of California grant awarded through the efforts of Mr. Brulte in 1994 (AB 3229) These funds are used in accordance with the terms of the grant, including DUI enforcement, OT for special enforcement, and other related traffic safety activities.

**SIGNIFICANT CHANGES**

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**FINANCIAL SUMMARY**

DESCRIPTION	ACTUAL FY05/06	BUDGET FY06/07	REQUESTED FY07/08	REQUESTED FY08/09
Maintenance & Operations	0	100,000	100,000	100,000
Transfers Out	0	0	0	0
TOTAL	0	100,000	100,000	100,000

**PERSONNEL ALLOCATION**

POSITION	ACTUAL FY 05/06	BUDGET FY06/07	REQUESTED FY07/08	REQUESTED FY08/09
N/A	0	0		
TOTAL	0	0	0	0

CITY OF IMPERIAL BEACH  
 OPERATING BUDGET  
 FY 2007-2008 AND FY 2008-2009

	<u>ACTUAL</u> <u>FY 05/06</u>	<u>BUDGET</u> <u>FY 06/07</u>	<u>REQUESTED</u> <u>FY 07/08</u>	<u>REQUESTED</u> <u>FY 08/09</u>
Beginning Fund Balance	37,766	138,693	139,620	140,547
PROJECTED REVENUE				
FEDERAL GRANT	100,000	100,000	100,000	100,000
Other Revenue	927	927	927	927
<b>TOTAL REVENUE</b>	<u>100,927</u>	<u>100,927</u>	<u>100,927</u>	<u>100,927</u>
PROJECTED EXPENDITURES:				
20-06 PROFESSIONAL SERVICES	0	100,000	100,000	100,000
<b>Sub-Total Maintenance &amp; Operation</b>	<u>0</u>	<u>100,000</u>	<u>100,000</u>	<u>100,000</u>
90-01 TRANSFER OUT	0	0	0	0
<b>Sub-Total Operating Transfers</b>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>Total SLESF</b>	0	100,000	100,000	100,000
Ending Fund Balance	<u>138,693</u>	<u>139,620</u>	<u>140,547</u>	<u>141,474</u>

CITY OF IMPERIAL BEACH  
OPERATING BUDGET  
FY 2007-2008 AND FY 2008-2009

<b>FUND</b> 215	<b>DEPARTMENT SUMMARY</b>			<b>DEPARTMENT</b> Lighting Assessment
<b>DIVISION</b> LLMD #67	<b>DIRECTOR</b> Hank Levien	<b>SUPERVISOR</b> Hank Levien	<b>DEPT NO.</b> 215-6026-452	<b>PROGRAM</b> Lighting Assessment

**DESCRIPTION**

The Lighting District #67 monies are restricted to use for operating costs within the District. The full cost of street lighting within the District is paid by the assessment payers that "benefit" from this lighting (per an engineer's report/estimate). As per the engineer's report setting up the assessment district, a minimum of 50% of the this assessment district, and paid via the County's property tax collection system. This revenue is supplemented by the General Fund when necessary.

**SIGNIFICANT CHANGES**

This fund may need general fund subsidies to continue operations.

**FINANCIAL SUMMARY**

DESCRIPTION	ACTUAL FY05/06	BUDGET FY06/07	REQUESTED FY07/08	REQUESTED FY08/09
Salaries & Benefits				
Maintenance & Operations	35,000	35,000	30,000	30,000
TOTAL	35,000	35,000	30,000	30,000

**PERSONNEL ALLOCATION**

POSITION	ACTUAL FY 05/06	BUDGET FY06/07	REQUESTED FY07/08	REQUESTED FY08/09
N/A	0	0		
TOTAL	0	0	0	0

CITY OF IMPERIAL BEACH  
 OPERATING BUDGET  
 FY 2007-2008 AND FY 2008-2009

	<u>ACTUAL</u> <u>FY 05/06</u>	<u>BUDGET</u> <u>FY 06/07</u>	<u>REQUESTED</u> <u>FY 07/08</u>	<u>REQUESTED</u> <u>FY 08/09</u>
Beginning Fund Balance	32,131	9,303	(13,997)	(13,997)
PROJECTED REVENUE				
LIGHTING/LANDSCAPE ASSMT	11,351	11,700	12,000	12,000
INTEREST	821	0	18,000	18,000
TRANSFER IN - GENERAL FUND	0			
TOTAL REVENUE	12,172	11,700	30,000	30,000
PROJECTED EXPENDITURES:				
27-01 GAS & ELECTRIC (SDG&E)	35,000	35,000	30,000	30,000
27-02 UTILITIES-WATER	0	0	0	0
<b>Sub-Total Maintenance &amp; Operation</b>	<u>35,000</u>	<u>35,000</u>	<u>30,000</u>	<u>30,000</u>
<b>Total LL&amp;LMD #67</b>	35,000	35,000	30,000	30,000
Ending Fund Balance	<u>9,303</u>	<u>(13,997)</u>	<u>(13,997)</u>	<u>(13,997)</u>

CITY OF IMPERIAL BEACH  
 OPERATING BUDGET  
 FY 2007-2008 AND FY 2008-2009

FUND 213	<b>DEPARTMENT SUMMARY</b>			DEPARTMENT Public Safety
DIVISION LLEBG	DIRECTOR Frank Sotelo	SUPERVISOR Octavia Parker	DEPT NO. 213-3037-421	PROGRAM Special Enforcement

**DESCRIPTION**

This fund/department is used to track revenues and expenditures for an on-going federal block grant awarded to cities since 1994. The funds are received and administered the San Diego County's Sheriff's Probation Department.

These funds are used in accordance with the terms of the grant, including technology capital, OT for special enforcement, and other related traffic safety activates. These funds cannot be used to supplant existing law enforcement and public safety activities.

**SIGNIFICANT CHANGES**

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**FINANCIAL SUMMARY**

DESCRIPTION	ACTUAL FY05/06	BUDGET FY06/07	REQUESTED FY07/08	REQUESTED FY08/09
Salaries & Benefits				
Maintenance & Operations	0	25,000	25,000	25,000
Transfers Out	0	0	0	0
TOTAL	0	25,000	25,000	25,000

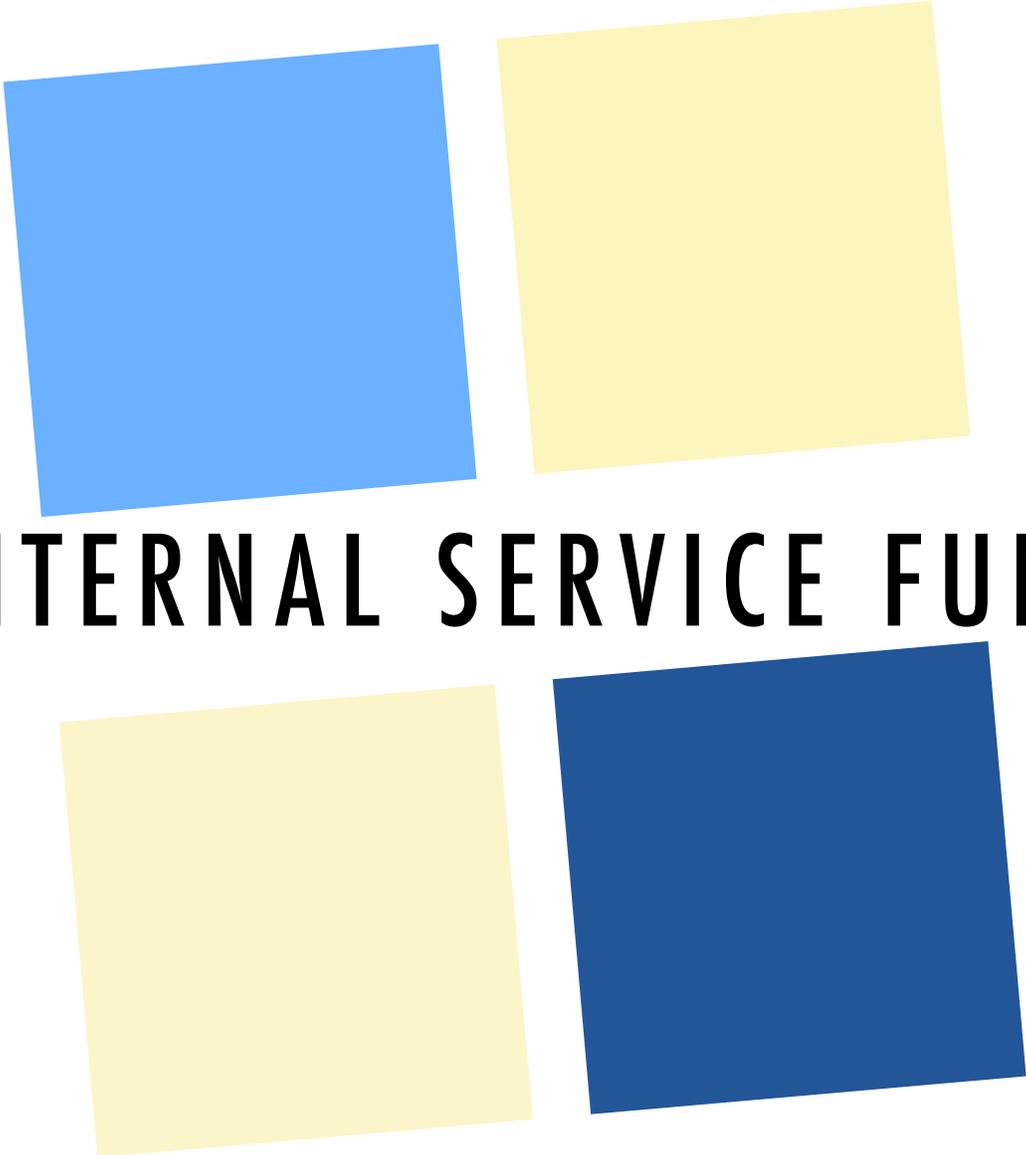
**PERSONNEL ALLOCATION**

POSITION	ACTUAL FY 05/06	BUDGET FY06/07	REQUESTED FY07/08	REQUESTED FY08/09
N/A	0	0		
TOTAL	0	0	0	0

CITY OF IMPERIAL BEACH  
 OPERATING BUDGET  
 FY 2007-2008 AND FY 2008-2009

	<u>ACTUAL</u> <u>FY 05/06</u>	<u>BUDGET</u> <u>FY 06/07</u>	<u>REQUESTED</u> <u>FY 07/08</u>	<u>REQUESTED</u> <u>FY 08/09</u>
<b>Beginning Fund Balance</b>	32788	38,143	18,643	43,043
<b>PROJECTED REVENUE</b>				
Interest	1,182	0	500	500
LLEBG COPS Grant Funding	5,355	5,500	48,900	50,400
<b>TOTAL REVENUE</b>	<u>5,355</u>	<u>5,500</u>	<u>49,400</u>	<u>50,900</u>
<b>PROJECTED EXPENDITURES:</b>				
20-06 PROFESSIONAL SERVICES	0	25,000	25,000	25,000
50-04 EQUIPMENT	0			
<b>Sub-Total Maintenance &amp; Operation</b>	<u>0</u>	<u>25,000</u>	<u>25,000</u>	<u>25,000</u>
90-01 TRANSFER OUT	0	0	0	0
<b>Sub-Total Operating Transfers</b>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>Total LLEBG</b>	<u>0</u>	<u>25,000</u>	<u>25,000</u>	<u>25,000</u>
 Ending Fund Balance	 <u>38,143</u>	 <u>18,643</u>	 <u>43,043</u>	 <u>68,943</u>

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# INTERNAL SERVICE FUND



**CITY OF IMPERIAL BEACH  
OPERATING BUDGET  
FY 2007-2008 AND FY 2008-2009**

<b>FUND</b> 501	<b>DEPARTMENT SUMMARY</b>			<b>DEPARTMENT</b> Public Works
<b>DIVISION</b> Fleet Maintenance	<b>DIRECTOR</b> Hank Levien	<b>SUPERVISOR</b> Mike King	<b>DEPT NO.</b> 501-1921-419	<b>PROGRAM</b> Fleet Maintenance

**DESCRIPTION**

The Fleet Maintenance Program is responsible to provide for the maintenance and repair of City of Imperial Beach vehicles and equipment in an efficient and economical manner and to replace vehicles when needed.

The Fleet Maintenance Department performs routine corrective and preventative maintenance on all city vehicles, small and large equipment and machinery. The department maintains extensive fleet records, inspection reports, and payroll.

The department also manages the City's Hazardous Waste Program, Coordinates City's auction surplus property with the County of San Diego. This department also is responsible to train employees on the proper use of numerous vehicles and other equipment. The department recommends vehicle and equipment replacement schedule and purchases; prepares the specifications for new purchases; fabricates gates, handrails, brackets, etc for numerous city projects and prepares and manages the Fleet operating and maintenance budget.

**SIGNIFICANT CHANGES**

Vehicles schedule to be replaced:

FY 07/08:

FY 08/09:

**FINANCIAL SUMMARY**

DESCRIPTION	ACTUAL FY05/06	BUDGET FY06/07	REQUESTED FY07/08	REQUESTED FY08/09
Salaries & Benefits	144,590	144,406	144,323	154,700
Maintenance & Operations	351,735	736,460	458,212	577,151
TOTAL	496,325	880,866	602,535	731,851

**PERSONNEL ALLOCATION**

POSITION	ACTUAL FY 05/06	BUDGET FY06/07	REQUESTED FY07/08	REQUESTED FY08/09
Fleet Supervisor	1	1	1	1
Mechanic II	1	1	1	1
TOTAL	2	2	2	2

**CITY OF IMPERIAL BEACH  
OPERATING BUDGET  
FY 2007-2008 AND FY 2008-2009**

	<u>ACTUAL</u> <u>FY 05/06</u>	<u>BUDGET</u> <u>FY 06/07</u>	<u>REQUESTED</u> <u>FY 07/08</u>	<u>REQUESTED</u> <u>FY 08/09</u>
Beginning Fund Balance	2,372,744	2,258,099	1,758,913	1,536,400
PROJECTED REVENUE				
FMP Equipment Charges	244,103	244,103	237,822	241,695
Misc Revenue - Fuel Cost Reimb - Sheriff	88,663	88,663	117,000	118,800
Sale of Fixed Assets	200	0	200	200
Interest	48,714	48,914	25,000	25,800
<b>TOTAL REVENUE</b>	<b>381,680</b>	<b>381,680</b>	<b>380,022</b>	<b>386,495</b>
PROJECTED EXPENDITURES:				
10-01 SALARIES FULL TIME	103,394	103,167	102,576	108,900
10-03 OVERTIME	384	525	700	900
10-08 AUTO ALLOWANCE	0	0	0	0
10-09 CELL PHONE ALLOWANCE	0	0	0	0
11-01 PERS-CITY PORTION	6,935	6,245	12,634	13,500
11-02 PERS-EMPLOYEE PORTION	6,181	7,069	2,024	2,200
11-03 SECTION 125 CAFETERIA	13,884	13,734	16,680	18,500
11-04 LIFE INSURANCE	84	101	100	300
11-05 UNEMPLOYMENT INSURANCE	868	911	868	1,000
11-06 WORKER'S COMP INSURANCE	4,773	4,929	670	800
11-07 FICA	8,087	7,725	8,071	8,600
<b>Sub-Total Salaries and Benefits</b>	<b>144,590</b>	<b>144,406</b>	<b>144,323</b>	<b>154,700</b>
20-18 FIRE EXTINGUISHER SERVICE	235	600	600	600
21-01 TEMPORARY STAFFING	0	0	0	0
21-02 ADMINISTRATIVE CHARGES	0	0	0	0
21-04 TECHNICAL SERVICES	2,200	0	600	600
25-03 PUBLIC WORKS ADMIN	17,076	17,760	34,454	39,425
26-04 ABC-ADMIN SVC CHARGE	34,056	35,416	54,231	54,231
26-05 ABC-TECHNOLOGY SVC CHARGE	864	1,350	7,125	7,093
26-06 ABC-RISK MGMT SVC CHARGE	0	7,270	8,740	8,740
26-07 ABC-FMP EQUIPMENT CHARGE	9,059	16,824	500	500
28-01 MAINTENANCE & REPAIR	3,804	9,600	9,600	9,600
28-02 INSURANCE PREMIUM DEP	0	0	0	0
28-04 TRAVEL, TRAINING, MEETING	2,205	0	0	0
28-11 PRINTING SERVICES	2,205	0	0	0
28-13 FEES & LICENSES	1,381	1,800	1,800	1,800
28-14 SUBSCRIBE & PUBLICATIONS	0	0	0	0
28-15 VEHICLE OPEATE-FUEL/OIL	177,459	185,000	185,000	185,000
28-16 VEHICLE OPERATE-PARTS M&O	14,839	22,000	22,000	22,000
29-01 TRAINING & EDUCATION - MOU	0	0	0	0
29-04 OTHER SERVICES & CHARGES	682	2,900	2,600	2,600
	0	0	0	0
30-02 OPERATING SUPPLIES	5,175	6,700	6,700	6,700
30-22 SMALL TOOLS/NON-CAPITAL	3,082	3,300	1,500	1,500
50-04 EQUIPMENT	0	250,000	18,000	132,000
70-01 DEPRECIATION EXPENSE	91,473	141,767	119,961	119,961
90-01 TRANSFER OUT	(14,060)	34,173	0	0
99-51 REIMBURSE JURMP COSTS	0	0	(15,200)	(15,200)
<b>Sub-Total Maintenance &amp; Operation</b>	<b>351,735</b>	<b>736,460</b>	<b>458,212</b>	<b>577,151</b>
<b>Total Fleet Maintenance/Repair</b>	<b>496,325</b>	<b>880,866</b>	<b>602,535</b>	<b>731,851</b>
<b>Ending Fund Balance</b>	<b>2,258,099</b>	<b>1,758,913</b>	<b>1,536,400</b>	<b>1,191,045</b>

**CITY OF IMPERIAL BEACH  
OPERATING BUDGET  
FY 2007-2008 AND FY 2008-2009**

<b>FUND</b> 502	<b>DEPARTMENT SUMMARY</b>			<b>DEPARTMENT</b> Self Insurance
<b>DIVISION</b> Self Insurance	<b>DIRECTOR</b> Tom Ritter	<b>SUPERVISOR</b> Jeanette Ladrido	<b>DEPT NO.</b> 502-1922-419	<b>PROGRAM</b> Self Insurance

**DESCRIPTION**

Through risk management, the goal is to minimize the exposure to loss from unexpected occurrences. The greatest deterrent to such losses is through prevention, which comes in the form of employee training, safety checks and a variety of other means. Through these self insurance JPA's the city maintains a self insured retention (SIR) of \$100,000 for liability and \$125,000 for workers compensation. The City is therefore responsible for up to the first \$100k/\$125k on each 'covered' claim, and for the full cost of 'non-covered' claims. The City's policy is to reserve a minimum of three (3) times the SIR in these funds reserve balance plus additional funds for unknown claims. This policy objective is achieved in this Two Year Budget.

Risk Management includes participation in self insured programs for liability (SANDPIPA) and workers compensation insurance (CSAC excess insurance authority).

**SIGNIFICANT CHANGES**

The Assistant City Manager now serves as the City's Risk Manager from finance with the finance department continuing to assist.

**FINANCIAL SUMMARY**

DESCRIPTION	ACTUAL FY05/06	BUDGET FY06/07	REQUESTED FY07/08	REQUESTED FY08/09
Salaries & Benefits	378,790	130,194	84,630	91,400
Maintenance & Operations	401,809	606,265	507,561	541,561
<b>TOTAL</b>	<b>780,599</b>	<b>736,459</b>	<b>592,191</b>	<b>632,961</b>

**PERSONNEL ALLOCATION**

POSITION	ACTUAL FY 05/06	BUDGET FY06/07	REQUESTED FY07/08	REQUESTED FY08/09
Assistant City Manager	0	0	0.25	0.25
Admin Svs Director	0.2	0.2	0	0
Finance Director	0	0	0	0
Finance Supervisor	0.1	0.1	0.1	0.1
Sr Acct Clerk/Technician	0.1	0.1	0.1	0.1
Admin Secretary I	0.85	0.85	0.1	0.1
Deputy Fire Chief	0.1	0.1	0	0
Public Safety Director	0.1	0.1	0.1	0.1
Personnel Asst	0	0	0.1	0.1
Management Analyst	0	0	0.05	0.05
<b>TOTAL</b>	<b>1.45</b>	<b>1.45</b>	<b>0.8</b>	<b>0.8</b>

**CITY OF IMPERIAL BEACH  
OPERATING BUDGET  
FY 2007-2008 AND FY 2008-2009**

	<u>ACTUAL</u> <u>FY 05/06</u>	<u>BUDGET</u> <u>FY 06/07</u>	<u>REQUESTED</u> <u>FY 07/08</u>	<u>REQUESTED</u> <u>FY 08/09</u>
Beginning Fund Balance	1,880,088	1,788,372	1,629,312	1,914,520
<b>PROJECTED REVENUE</b>				
GENERAL LIABILITY CHARGES	65	560,899	560,899	560,899
WORKER COMP CHARGES	417,063	16,500	16,500	16,500
Other Revenue	0	0	0	0
OPERATING TRANSFER IN	0	0	300,000	300,000
<b>TOTAL REVENUE</b>	<u>417,128</u>	<u>577,399</u>	<u>877,399</u>	<u>877,399</u>
<b>PROJECTED EXPENDITURES:</b>				
10-01 SALARIES FULL TIME	76,755	85,000	62,297	66,200
10-03 OVERTIME	9,772	5,513	0	0
10-08 AUTO ALLOWANCE	6,007	1,134	1,853	2,000
10-09 CELL PHONE ALLOWANCE	9,783	0	150	300
11-01 PERS-CITY PORTION	172	10,261	6,444	7,000
11-02 PERS-EMPLOYEE PORTION	629	6,307	2,174	2,400
11-03 SECTION 125 CAFETERIA	4,200	10,272	6,198	7,000
11-04 LIFE INSURANCE	6,149	181	200	400
11-05 UNEMPLOYMENT INSURANCE	200,748	660	304	500
11-06 WORKER'S COMP INSURANCE	42,000	4,410	120	300
11-07 FICA	22,575	6,456	4,890	5,300
<b>Sub-Total Salaries and Benefits</b>	<u>378,790</u>	<u>130,194</u>	<u>84,630</u>	<u>91,400</u>
20-01 ATTORNEY SERVICES	42,000	44,100	50,000	50,000
20-06 PROFESSIONAL SERVICES	22,575	23,704	10,000	10,000
20-07 THIRD PARTY ADMIN (W/C)	0	0	0	0
21-01 TEMPORARY STAFFING	0	0	0	0
21-02 ADMINISTRATIVE CHARGES	0	0	0	0
21-04 TECHNICAL SERVICES	5,355	5,623	5,600	5,600
26-04 ABC-ADMIN SVC CHARGE	0	54,464	33,361	33,361
28-01 MAINTENANCE & REPAIR	0	0	0	0
28-02 INSURANCE PREMIUM DEP	322,639	467,901	300,000	334,000
28-04 TRAVEL, TRAINING, MEETING	2,205	2,315	0	0
28-11 PRINTING SERVICES	2,205	2,315	2,300	2,300
28-14 SUBSCRIBE & PUBLICATIONS	525	551	250	250
28-17 PAYMENT OF CLAIMS	0	0	100,000	100,000
28-18 CLAIM-COST RECOVERY	525	0	0	0
29-01 TRAINING & EDUCATION - MOU	0	2,315	2,300	2,300
29-04 OTHER SERVICES & CHARGES	0	1,654	1,000	1,000
30-01 OFFICE SUPPLIES	2,205	110	250	250
30-02 OPERATING SUPPLIES	1,575	1,213	2,500	2,500
<b>Sub-Total Maintenance &amp; Operation</b>	<u>401,809</u>	<u>606,265</u>	<u>507,561</u>	<u>541,561</u>
<b>Total Risk Management</b>	<b>780,599</b>	<b>736,459</b>	<b>592,191</b>	<b>632,961</b>
<b>Ending Fund Balance</b>	<u><u>1,516,617</u></u>	<u><u>1,629,312</u></u>	<u><u>1,914,520</u></u>	<u><u>2,158,958</u></u>

**CITY OF IMPERIAL BEACH  
OPERATING BUDGET  
FY 2007-2008 AND FY 2008-2009**

<b>FUND</b> 503	<b>DEPARTMENT SUMMARY</b>			<b>DEPARTMENT</b> Administrative Services
<b>DIVISION</b> Information Technology	<b>DIRECTOR</b> Jeanette Ladrido	<b>SUPERVISOR</b> Hector Lopez	<b>DEPT NO.</b> 503-1923-419	<b>PROGRAM</b> Information Technology

**DESCRIPTION**

This fund provides for the function of the Information Technology of the department. Activities will include computer network maintenance as well as batch processing for payroll, accounting, financial systems, special assessments and other billing. This includes system backups, maintenance and installation of equipment, order special forms, and revising and maintenance of existing programs. Program development consists of analyzing user requirements for new programs, designing, testing and implementing (in some cases) programs written by City staff.

**SIGNIFICANT CHANGES**

The City had previously outsourced the Information Technology. During FY 2007/2008, the City had hired a full time Network Administrator. The FY 07/08 fiscal year represents the first full fiscal year in funding this position.

In addition, during FY 07/08, the City has budgeted for technology infrastructure upgrades to include two new servers each fiscal year and computer replacements.

**FINANCIAL SUMMARY**

DESCRIPTION	ACTUAL FY05/06	BUDGET FY06/07	REQUESTED FY07/08	REQUESTED FY08/09
Salaries & Benefits	21,316	0	105,533	113,500
Maintenance & Operations	338,083	525,795	264,278	262,678
<b>TOTAL</b>	<b>359,399</b>	<b>525,795</b>	<b>369,811</b>	<b>376,178</b>

**PERSONNEL ALLOCATION**

POSITION	ACTUAL FY 05/06	BUDGET FY06/07	REQUESTED FY07/08	REQUESTED FY08/09
Finance Director	0	0	0.1	0.1
Network Systems Admin	0	0.25	1	1
<b>TOTAL</b>	<b>0</b>	<b>0.25</b>	<b>1.1</b>	<b>1.1</b>

CITY OF IMPERIAL BEACH  
OPERATING BUDGET  
FY 2007-2008 AND FY 2008-2009

	ACTUAL FY 05/06	BUDGET FY 06/07	REQUESTED FY 07/08	REQUESTED FY 08/09
Beginning Fund Balance	744,528	621,131	338,436	398,294
PROJECTED REVENUE				
TECHNOLOGY/EQUIPMENT CHARGES	219,312	225,900	336,969	336,969
INTEREST REVENUE	16,690	17,200	17,700	18,200
TRANSFER IN - GENERAL FUND	0	0	75,000	75,000
<b>TOTAL REVENUE</b>	<b>236,002</b>	<b>243,100</b>	<b>429,669</b>	<b>430,169</b>
PROJECTED EXPENDITURES:				
10-01 SALARIES FULL TIME	0	0	76,272	81,000
10-08 AUTO ALLOWANCE	0	0	1,655	1,800
10-09 CELL PHONE ALLOWANCE	0	0	60	200
11-01 PERS-CITY PORTION	0	0	8,868	9,500
11-02 PERS-EMPLOYEE PORTION	6,007	0	1,505	1,700
11-03 SECTION 125 CAFETERIA	9,783	0	9,834	11,000
11-04 LIFE INSURANCE	172	0	300	500
11-05 UNEMPLOYMENT INSURANCE	629	0	477	600
11-06 WORKER'S COMP INSURANCE	4,200	0	50	200
11-07 FICA	525	0	6,512	7,000
<b>Sub-Total Salaries and Benefits</b>	<b>21,316</b>	<b>0</b>	<b>105,533</b>	<b>113,500</b>
20-01 ATTORNEY SERVICES	0	0	0	0
20-06 PROFESSIONAL SERVICES	121,905	50,900	26,750	26,750
20-24 CONTRACTS-POSTAGE MACHINE	0	0	0	0
20-25 CONTRACTS-H.T.E MAINTENANCE	0	77,100	87,000	87,000
20-26 CONTRACTS-QUESYST	0	6,824	6,900	6,900
21-01 TEMPORARY STAFFING	0	36,500	10,000	10,000
21-04 TECHNICAL SERVICES	118,000	80,576	19,280	19,280
26-04 ABC-ADMIN SVC CHARGE	0	36,824	33,361	33,361
26-06 ABC-RISK MGMT SVC CHARGE	0	7,938	9,024	9,024
27-02 UTILITIES -WATER	0	0	0	0
27-04 UTILITIES-TELEPHONE	8,100	8,505	6,000	6,000
27-05 UTILITIES-CELL PHONES	0	0	1,020	1,020
28-01 MAINTENANCE & REPAIR	1,890	1,985	1,500	1,500
28-04 TRAVEL, TRAINING, MEETING	1,800	1,890	5,500	5,500
28-09 POSTAGE& FREIGHT	0	0	0	0
28-12 MEMBERSHIP DUES	0	0	2,000	2,000
28-13 FEES & LICENSES	0	0	8,000	8,000
28-14 SUBSCRIBE & PUBLICATIONS	0	0	1,500	1,500
29-04 OTHER SERVICES & CHARGES	0	0	0	0
30-01 OFFICE SUPPLIES	210	221	1,500	1,500
30-02 OPERATING SUPPLIES	21,000	142,250	6,750	6,750
50-04 EQUIPMENT	0	7,800	17,000	15,400
70-01 DEPRECIATION EXPENSE	65,178	66,482	21,193	21,193
<b>Sub-Total Maintenance &amp; Operation</b>	<b>338,083</b>	<b>525,795</b>	<b>264,278</b>	<b>262,678</b>
<b>TOTAL TECHNOLOGY</b>	<b>359,399</b>	<b>525,795</b>	<b>369,811</b>	<b>376,178</b>
Ending Fund Balance	621,131	338,436	398,294	452,284

CITY OF IMPERIAL BEACH  
 OPERATING BUDGET  
 FY 2007-2008 AND FY 2008-2009

FUND 504	<b>DEPARTMENT SUMMARY</b>			DEPARTMENT Public Works
DIVISION Facilities Maintenance	DIRECTOR Hank Levien	SUPERVISOR Hank Levien	DEPT NO. 504-1924-419	PROGRAM Facilities Maintenance

**DESCRIPTION**

This fund was established to provide for the repair and replacement of general capital facilities, including City Hall buildings, roofs, parking lots and other facilities used in City operations.

**SIGNIFICANT CHANGES**

Management has funded the Facilities Maintenance with \$200,000 per fiscal year for various facility repairs.

**FINANCIAL SUMMARY**

DESCRIPTION	ACTUAL FY05/06	BUDGET FY06/07	REQUESTED FY07/08	REQUESTED FY08/09
Maintenance & Operations	0	156,500	14,620	2,120
Capital	0	0	0	0
TOTAL	0	156,500	14,620	2,120

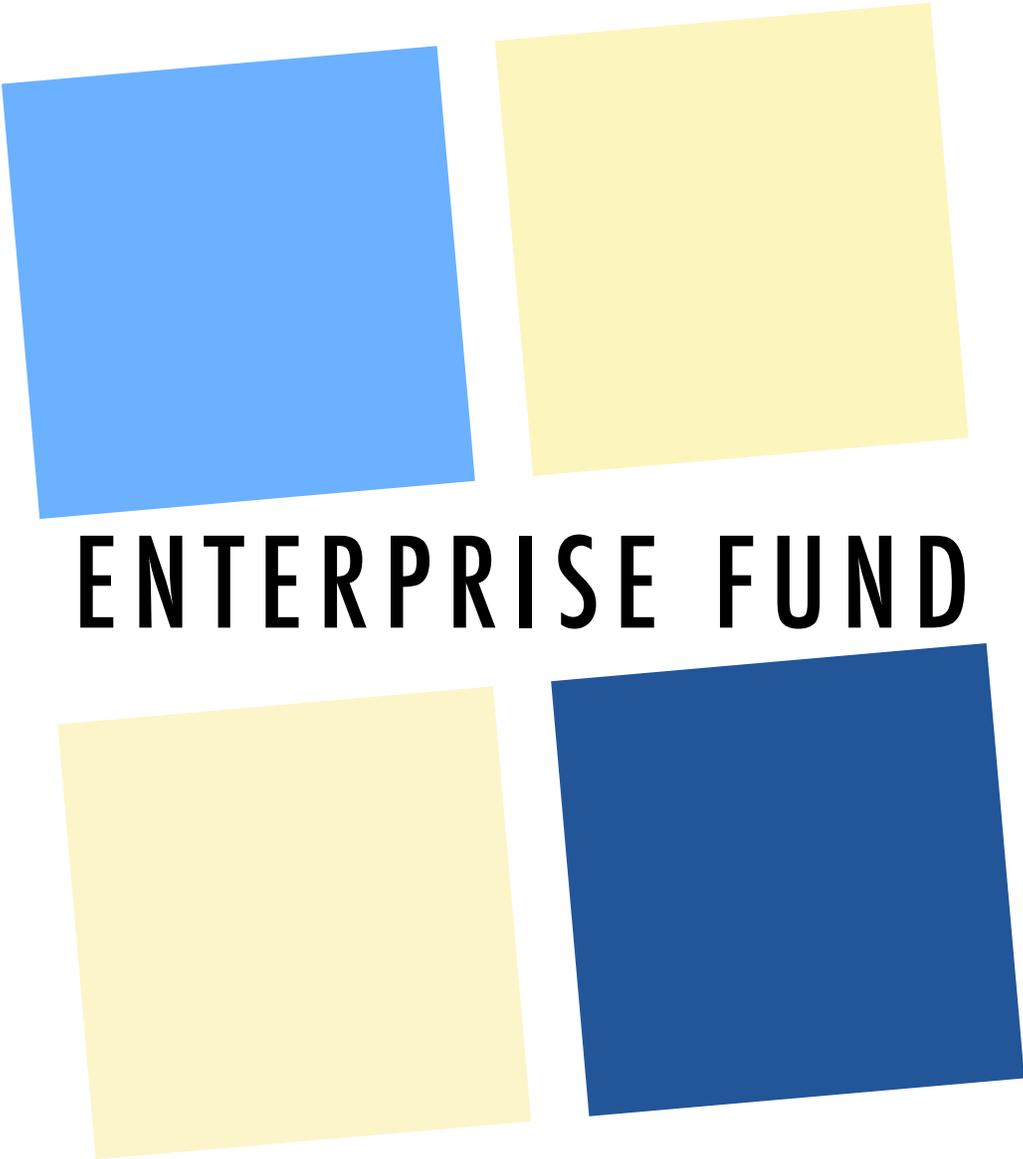
**PERSONNEL ALLOCATION**

POSITION	ACTUAL FY 05/06	BUDGET FY06/07	REQUESTED FY07/08	REQUESTED FY08/09
Fleet Supervisor	0	0	0	0
Mechanic II	0	0	0	0
TOTAL	0	0	0	0

CITY OF IMPERIAL BEACH  
 OPERATING BUDGET  
 FY 2007-2008 AND FY 2008-2009

	<u>ACTUAL</u> <u>FY 05/06</u>	<u>BUDGET</u> <u>FY 06/07</u>	<u>REQUESTED</u> <u>FY 07/08</u>	<u>REQUESTED</u> <u>FY 08/09</u>
Beginning Fund Balance	198,951	204,776	54,276	239,656
PROJECTED REVENUE				
Interest	5,825	6,000	0	0
Operating Transfer In	0	0	200,000	200,000
<b>TOTAL REVENUE</b>	<u>5,825</u>	<u>6,000</u>	<u>200,000</u>	<u>200,000</u>
PROJECTED EXPENDITURES:				
20-06 PROFESSIONAL SERVICES	0	156,500	0	0
26-04 ABC-ADMIN SVC CHARGE	0	0	2,120	2,120
28-01 MAINTENANCE & REPAIR	0	0	0	0
50-03 IMPROVEMENTS	0	0	7,500	0
50-04 EQUIPMENT	0	0	5,000	0
70-01 DEPRECIATION EXPENSE	0	0	0	0
<b>Sub-Total Maintenance &amp; Operation</b>	<u>0</u>	<u>156,500</u>	<u>14,620</u>	<u>2,120</u>
90-01 TRANSFER OUT	0	0	0	0
<b>Sub-Total Operating Transfers</b>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>Total Facilities Maintenance</b>	0	156,500	14,620	2,120
Ending Fund Balance	<u>204,776</u>	<u>54,276</u>	<u>239,656</u>	<u>437,537</u>

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# ENTERPRISE FUND



**CITY OF IMPERIAL BEACH  
OPERATING BUDGET  
FY 2007-2008 AND FY 2008-2009**

<b>FUND</b> 601	<b>DEPARTMENT SUMMARY</b>			<b>DEPARTMENT</b> Public Works
<b>DIVISION</b> Storm Water Mgmt	<b>DIRECTOR</b> Hank Levien	<b>SUPERVISOR</b> VACANT	<b>DEPT NO.</b> 601-5050-436	<b>PROGRAM</b> Storm Water Mgmt

**DESCRIPTION**

Federal and state law mandates that all jurisdictions minimize or eliminate watershed pollution caused by stormwater runoff, urban runoff, and illegal discharges or connections to the stormwater system. In accordance with the Municipal Stormwater Permit issued by the San Diego Regional Water Quality Control Board, the department is responsible for public education, implementation of best management practices (BMPs) to minimize pollution of receiving waters, and oversight of third parties to ensure compliance with the City's stormwater ordinances. The program includes ensuring that municipal, residential, construction, business, and development-related BMPs are implemented. It also funds water quality monitoring during both dry and wet weather conditions at various locations throughout the City. Other tasks related to implementation of the City's Urban Runoff Management Program include collaboration with watershed and regional partner agencies, inspections, public complaint response, effectiveness assessment, and regulatory reporting. To fund a portion of these activities, City residents and businesses pay a monthly "Stormwater Management Fee" that is collected on solidwaste bills.

**SIGNIFICANT CHANGES**

In November 2005, the City Council approved a monthly "Stormwater Management Fee" to be assessed on all residential and commercial trash bills.

The San Diego Municipal Stormwater Permit was reissued on January 24, 2007. San Diego Regional Water Quality Board Order R9-2007-001 has replaced Order R9-2001-01 as the governing urban runoff regulation. This new Permit mandates additional programs and associated new program costs.

**FINANCIAL SUMMARY**

DESCRIPTION	ACTUAL FY05/06	BUDGET FY06/07	REQUESTED FY07/08	REQUESTED FY08/09
Salaries & Benefits	123,577	126,488	129,148	138,900
Maintenance & Operations	773,467	842,982	840,987	842,103
TOTAL	897,044	969,470	970,135	981,003

**PERSONNEL ALLOCATION**

POSITION	ACTUAL FY 05/06	BUDGET FY06/07	REQUESTED FY07/08	REQUESTED FY08/09
Public Works Director	0	0	0	0
Environmental Pgm Mgr	1	1	0.85	0.85
Environmental Pgm Spec	0.6	0.6	0.6	0.6
Admin Secretary I	0	0	0	0
TOTAL	1.6	1.6	1.45	1.45

**CITY OF IMPERIAL BEACH  
OPERATING BUDGET  
FY 2007-2008 AND FY 2008-2009**

	<u>ACTUAL</u> <u>FY 05/06</u>	<u>BUDGET</u> <u>FY 06/07</u>	<u>REQUESTED</u> <u>FY 07/08</u>	<u>REQUESTED</u> <u>FY 08/09</u>
<b>PROJECTED EXPENDITURES:</b>				
10-01 SALARIES FULL TIME	89,248	93,710	92,145	97,900
10-03 OVERTIME	2,397	2,400	0	0
10-08 AUTO ALLOWANCE	0	0	2,210	2,400
10-09 CELL PHONE ALLOWANCE	0	0	510	700
11-01 PERS-CITY PORTION	5,520	2,646	11,350	12,200
11-02 PERS-EMPLOYEE PORTION	6,247	6,559	1,818	2,000
11-03 SECTION 125 CAFETERIA	11,064	11,617	12,603	14,100
11-04 LIFE INSURANCE	282	296	200	400
11-05 UNEMPLOYMENT INSURANCE	694	729	629	800
11-06 WORKER'S COMP INSURANCE	1,298	1,363	430	600
11-07 FICA	6,827	7,168	7,253	7,800
<b>Sub-Total Salaries and Benefits</b>	<b>123,577</b>	<b>126,488</b>	<b>129,148</b>	<b>138,900</b>
20-06 PROFESSIONAL SERVICES	5,992	6,292	15,000	15,000
21-04 TECHNICAL SERVICES	42,143	48,000	47,000	47,000
26-03 PUBLIC WORKS ADMIN	0	7,550	8,033	9,197
26-04 ABC-ADMIN SVC CHARGE	0	15,309	12,644	12,644
26-05 ABC-TECHNOLOGY SVC CHARGE	0	1,468	10,688	10,640
26-06 ABC-RISK MGMT SVC CHARGE	0	2,622	10,150	10,150
27-01 GAS & ELECTRICITY	0	0	0	0
27-02 UTILITIES-WATER	0	0	0	0
28-01 MAINTENANCE & REPAIR	1,198	1,258	1,200	1,200
28-13 FEES & LICENSES	8,188	10,000	7,500	7,500
29-04 OTHER SERVICES & CHARGES	22,969	24,117	28,000	28,000
30-02 OPERATING SUPPLIES	15,777	16,566	12,800	12,800
39-01 NPDES MAYOR/CITY COUNCIL	2,000	2,100	1,815	1,815
39-02 NPDES CITY CLERK	4,000	4,200	3,423	3,423
39-03 NPDES MANAGER	6,100	6,400	4,178	4,178
39-04 NPDES PERSONNEL/H.R.	1,000	1,100	335	335
39-05 NPDES ADMINISTRATIVE SVCS	27,500	27,500	6,043	6,043
39-06 NPDES CITY ATTORNEY	10,800	11,300	6,875	6,875
39-07 NPDES PLANNING & ZONING	82,400	86,500	79,900	79,900
39-08 NPDES LAW ENFORCEMENT	3,300	3,500	2,728	2,728
39-09 NPDES FIRE DEPARTMENT	79,500	83,500	99,657	99,657
39-11 NPDES PUBLIC WORKS ADMIN	65,400	68,700	68,247	68,247
39-12 NPDES GRAFFITI REMOVAL	16,900	17,800	16,338	16,338
39-13 NPDES SKATE PK.RECREATION	1,800	1,900	25	25
39-14 NPDES PARKS MAINTENANCE	34,500	36,200	32,934	32,934
39-15 NPDES SEWER MAINTENANCE	342,000	359,100	222,201	222,201
39-17 NPDES TIDELANDS DIVISION	0	0	4,610	4,610
39-18 NPDES STREET DIVISION	0	0	95,970	95,970
39-19 NPDES FLEET DIVISION	0	0	15,200	15,200
39-20 NPDES CIP ADMIN	0	0	27,493	27,493
<b>Sub-Total Maintenance &amp; Operation</b>	<b>773,467</b>	<b>842,982</b>	<b>840,987</b>	<b>842,103</b>
<b>Total Sewer</b>	<b>897,044</b>	<b>969,470</b>	<b>970,135</b>	<b>981,003</b>

**CITY OF IMPERIAL BEACH  
OPERATING BUDGET  
FY 2007-2008 AND FY 2008-2009**

<b>FUND</b> 601	<b>DEPARTMENT SUMMARY</b>			<b>DEPARTMENT</b> Public Works
<b>DIVISION</b> Sewer Drain Mgmt	<b>DIRECTOR</b> Hank Levien	<b>SUPERVISOR</b> AJ Moeller	<b>DEPT NO.</b> 601-5060-436	<b>PROGRAM</b> Sewer Drain Mgmt

**DESCRIPTION**

The Sewer Division has the primary responsibility for the operation, maintenance, and rehabilitation of the city's eleven pump stations and eight-four miles of waste water collection system to ensure that sewerage flows continuously and without overflows. The division also provides routine maintenance and cleaning of the city's six miles of storm drain systems to ensure the maximum efficiency of the system and minimizes storm drain outfall contamination. This budget also pays the waste disposal costs paid to the City of San Diego Metropolitan Sewerage System for treatment of raw wastewater.

**SIGNIFICANT CHANGES**

Replaced GR T-g Series pumps at P.S. 1B (CIP)

Replaced the electrical service pedestal at P.S. 2

Replaced the force main servicing P.S. 6 (CIP)

Installed alarm system in P.S. 6 (CIP)

Installed alarm system in P.S. 4 (CIP) - All pump stations are now protected by a remotely monitored alarm system.

**FINANCIAL SUMMARY**

DESCRIPTION	ACTUAL FY05/06	BUDGET FY06/07	REQUESTED FY07/08	REQUESTED FY08/09
Salaries & Benefits	441,167	437,081	332,880	356,200
Maintenance & Operations	2,450,083	4,584,583	2,950,043	3,298,566
<b>TOTAL</b>	<b>2,891,250</b>	<b>5,021,664</b>	<b>3,282,923</b>	<b>3,654,766</b>

**PERSONNEL ALLOCATION**

POSITION	ACTUAL FY 05/06	BUDGET FY06/07	REQUESTED FY07/08	REQUESTED FY08/09
Public Works Supervisor	1	1	1	1
Maintenance Worker II	1	1	1	1
Maintenance Worker I	2	2	1	1
Maintenance Worker	1	1	2	2
Customer Svc Specialist	0	0	0	0
Account Clerk Tech	0.25	0.25	0	0
<b>TOTAL</b>	<b>5.25</b>	<b>5.25</b>	<b>5</b>	<b>5</b>

**CITY OF IMPERIAL BEACH  
OPERATING BUDGET  
FY 2007-2008 AND FY 2008-2009**

	<u>ACTUAL</u> <u>FY 05/06</u>	<u>BUDGET</u> <u>FY 06/07</u>	<u>REQUESTED</u> <u>FY 07/08</u>	<u>REQUESTED</u> <u>FY 08/09</u>
<b>PROJECTED EXPENDITURES:</b>				
10-01 SALARIES FULL TIME	220,352	231,370	209,231	222,100
10-02 SALARIES PART TIME	49,966	26,214	0	0
10-03 OVERTIME	19,973	20,972	10,700	11,400
10-07 STAND BY PAY	18,974	19,923	21,700	23,100
10-08 AUTO ALLOWANCE	0	105	0	0
10-09 CELL PHONE ALLOWANCE	0	0	0	0
11-01 PERS-CITY PORTION	13,508	14,183	25,686	27,400
11-02 PERS-EMPLOYEE PORTION	15,288	16,052	3,805	4,100
11-03 SECTION 125 CAFETERIA	34,335	36,052	41,700	46,300
11-04 LIFE INSURANCE	252	265	200	400
11-05 UNEMPLOYMENT INSURANCE	2,279	2,393	2,170	2,400
11-06 WORKER'S COMP INSURANCE	49,532	52,009	1,380	1,600
11-07 FICA	16,708	17,543	16,309	17,400
<b>Sub-Total Salaries and Benefits</b>	<b>441,167</b>	<b>437,081</b>	<b>332,880</b>	<b>356,200</b>
20-06 PROFESSIONAL SERVICES	12,982	13,000	14,000	14,000
20-23 SECURITY & ALARM	2,996	3,100	3,300	3,300
21-01 TEMPORARY STAFFING	0	0	25,000	25,000
21-04 TECHNICAL SERVICES	2,023,098	2,052,300	2,201,643	2,487,000
21-07 PALM CITY TRUNK LINE	0	0	0	0
21-23 TRAFFIC CONTROL	999	1,030	2,000	2,000
22-01 PAYMENT IN LIEU OF TAX	60,916	63,353	63,353	63,353
22-02 FRANCHISE FEE	181,552	188,814	188,814	188,814
25-01 RENT FACILITIES	999	1,000	0	0
25-02 RENT-EQUIPMENT	0	0	1,000	1,000
26-03 PUBLIC WORKS ADMIN	0	302,121	145,028	208,226
26-04 ABC-ADMIN SVC CHARGE	0	604,555	228,277	228,277
26-05 ABC-TECHNOLOGY SVC CHARGE	0	1,973	7,125	7,093
26-06 ABC-RISK MGMT SVC CHARGE	0	123,590	17,950	17,950
26-07 ABC-FMP EQUIPMENT CHARGE	0	83,709	41,450	41,450
27-01 GAS & ELECTRIC (SDG&E)	66,908	69,000	61,600	61,600
27-02 UTILITIES-TELEPHONE	2,596	2,700	2,400	2,400
27-04 UTILITIES-WATER	2,996	3,100	2,300	2,300
27-05 UTILITIES-CELL PHONES	0	0	0	0
28-01 MAINTENANCE & REPAIR	58,820	36,300	38,200	38,200
28-04 TRAVEL, TRAINING, MEETING	0	500	0	0
28-12 MEMBERSHIP DUES	500	0	660	660
28-13 FEES & LICENSES	2,175	2,500	2,900	2,900
28-14 SUBSCRIBE & PUBLICATIONS	0	0	0	0
29-04 OTHER SERVICES & CHARGES	9,986	10,400	11,400	11,400
30-02 OPERATING SUPPLIES	17,967	15,000	15,800	15,800
30-22 SMALL TOOLS/NON-CAPITAL	2,197	2,200	1,500	1,500
50-04 EQUIPMENT	2,396	1,700	1,000	1,000
70-01 DEPRECIATION EXPENSE	0	0	95,543	95,543
90-01 TRANSFER OUT	0	1,361,738	0	0
99-51 REIMBURSE JURMP COSTS	0	(359,100)	(222,201)	(222,201)
<b>Sub-Total Maintenance &amp; Operation</b>	<b>2,450,083</b>	<b>4,584,583</b>	<b>2,950,043</b>	<b>3,298,566</b>
<b>Total Sewer Drain Management</b>	<b>2,891,250</b>	<b>5,021,664</b>	<b>3,282,923</b>	<b>3,654,766</b>

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# IMPERIAL BEACH REDEVELOPMENT



**CITY OF IMPERIAL BEACH  
OPERATING BUDGET  
FY 2007-2008 AND FY 2008-2009**

<b>FUND</b> 301/302	<b>DEPARTMENT SUMMARY</b>			<b>DEPARTMENT</b> Redevelopment Agency
<b>DIVISION</b> Debt Service Fund	<b>DIRECTOR</b> Jeanette Ladrido	<b>SUPERVISOR</b> Jeanette Ladrido	<b>DEPT NO.</b> 301-1251-413	<b>PROGRAM</b> Debt Services

**DESCRIPTION**

The Debt Service Funds are used to record the tax increment revenue, less the 20% housing set-aside that is transferred to the Low/Mod Housing Funds 245/246. Pass-thru expenditures are allocated to all participating agencies, including the City's General Fund, according to the AB1290 formula.

This RDA Fund is used to record all tax increment revenue as required by Health & Safety Code Section 33000 et. Seq. A debt service fund is used as the Agency is required to legally incur debt to receive tax increment revenue.

**SIGNIFICANT CHANGES**

During FY 07/08, the "Original" Redevelopment Project Area and the "Amended" Project Area will be consolidated into one area. This will allow for funds from the original area and the amended area to be used to cover costs in either location. This process will go through council for approval and RDA staff are working with Redevelopment attorneys.

**FINANCIAL SUMMARY**

DESCRIPTION	ACTUAL FY05/06	BUDGET FY06/07	REQUESTED FY07/08	REQUESTED FY08/09
Maintenance & Operations	1,624,286	2,000,000	1,808,172	1,808,172
Debt Service Payments	1,237,037	1,241,437	1,239,947	1,239,871
Transfers Out				
<b>TOTAL</b>	<b>2,861,323</b>	<b>3,241,437</b>	<b>3,048,119</b>	<b>3,048,043</b>

**PERSONNEL ALLOCATION**

POSITION	ACTUAL FY 05/06	BUDGET FY06/07	REQUESTED FY07/08	REQUESTED FY08/09
N/A	0	0		
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

CITY OF IMPERIAL BEACH  
 OPERATING BUDGET  
 FY 2007-2008 AND FY 2008-2009

	ACTUAL FY 05/06	BUDGET FY 06/07	REQUESTED FY 07/08	REQUESTED FY 08/09
PROJECTED EXPENDITURES:				
40-01 PRINCIPAL PMT-CITY LOAN	0	0	0	0
40-02 INTEREST PMT-CITY LOAN	224,286	0	448,572	448,572
40-03 SO BAY UNION ELEMENTARY	278,019	333,623	378,168	378,168
40-04 SWEETWATER UNION HIGH SCHOOL	157,029	188,436	213,595	213,595
40-05 SOUTHWESTERN COLLEGE	42,315	50,777	57,557	57,557
40-06 SD COUNTY OFFICE OF EDUC	18,865	22,638	25,661	25,661
40-07 SD COUNTY GEN FUND	212,074	254,489	283,483	283,483
40-08 SD CONTY LIBRARY	22,308	26,769	35,243	35,243
40-09 CITY OF I.B. GENERAL FUND	268,132	321,758	363,024	363,024
40-10 STATE OF CALIF.-ERAF	400,000	800,000	0	0
40-11 CITY OF SAN DIEGO	1,174	1,409	2,708	2,708
40-12 CWA-CITY OF SAN DIEGO	9	11	21	21
40-13 SD CITY ZOOLOGICAL EX D/S	30	36	69	69
40-14 MWD D/S REMAINDER SDCWA	40	48	72	72
40-15 CWA CITY OF SAN DIEGO D/S	5	6	0	0
<b>Sub-Total Indebtedness</b>	<b>1,624,286</b>	<b>2,000,000</b>	<b>1,808,172</b>	<b>1,808,172</b>
41-01 BOND PRINCIPAL (2003 TAB)	304,000	316,000	324,000	336,000
41-02 BOND INTEREST (2003 TAB)	933,037	925,437	915,947	903,871
<b>Sub-Total Debt Service Payments</b>	<b>1,237,037</b>	<b>1,241,437</b>	<b>1,239,947</b>	<b>1,239,871</b>
<b>TOTAL RDA Debt Service</b>	<b>2,861,323</b>	<b>3,241,437</b>	<b>3,048,119</b>	<b>3,048,043</b>

**CITY OF IMPERIAL BEACH  
OPERATING BUDGET  
FY 2007-2008 AND FY 2008-2009**

<b>FUND</b> 245	<b>DEPARTMENT SUMMARY</b>			<b>DEPARTMENT</b> Redevelopment Agency
<b>DIVISION</b> Housing Fund	<b>DIRECTOR</b> Greg Wade	<b>SUPERVISOR</b> Jerry Selby	<b>DEPT NO.</b> 245-1240-413	<b>PROGRAM</b> 20% Set Aside Funds

**DESCRIPTION**

The Redevelopment Agency of the City of Imperial ("the Agency") is required by California Community Redevelopment Law (CRL) to use no less than 20 percent of tax increment revenue derived from a redevelopment project area to increase, improve, and preserve the supply of housing for very low-, low- and moderate-income households. The Agency can provide financial assistance to upgrade existing units, the construction of new housing, and improvements to public facilities and infrastructure that service low- and moderate-income neighborhoods.

In FY 08-09, the Agency intends to work with for-profit corporations, nonprofit corporations and property owners to provide long-term affordable rental housing or first-time homebuyer opportunities through development, redevelopment and/or rehabilitation of deteriorated housing stock or blighted properties.

**SIGNIFICANT CHANGES**

Last year, the Redevelopment Agency assisted with the successful completion of two Rehabilitation Loan Agreements with South Bay Community Services for the rehab of 15 very low income housing units. For FY07-09, it is anticipated that the following Redevelopment Housing activities/projects will be undertaken:

1. Pursue Additional Rehabilitation Loan Agreement opportunities with affordable housing developers
2. Seek out affordable housing developers to provide additional new affordable housing to meet both the Redevelopment Housing goals and the Regional Needs Housing Assessment Numbers. The focus will be on rehabilitating existing apartment housing for rental or on limited equity cooperative housing.
3. Continue graffiti abatement program primarily targeting low-income residential properties.
4. Attempt to include affordable housing in mixed-use, mixed-income projects

**FINANCIAL SUMMARY**

DESCRIPTION	ACTUAL FY05/06	BUDGET FY06/07	REQUESTED FY07/08	REQUESTED FY08/09
Salaries & Benefits	60,622	63,653	102,168	109,980
Maintenance & Operations	104,261	124,474	110,859	120,851
Debt Service Payments	309,259	310,359	310,187	309,554
Operating Transfers	32,700	34,000	0	0
<b>TOTAL</b>	<b>506,842</b>	<b>532,486</b>	<b>523,213</b>	<b>540,385</b>

**PERSONNEL ALLOCATION**

POSITION	ACTUAL FY 05/06	BUDGET FY06/07	REQUESTED FY07/08	REQUESTED FY08/09
Asst Project Manager	0.2	0.2	0.2	0.2
Code Compliance Officer	0.6	0.6	0.6	0.6
Code Compliance Officer (PT)	0	0	0.4	0.4
Redevelopment Coord	0.2	0.2	0.2	0.2
Customer Svc Specialist	0.6	0.6	0.6	0.6
<b>TOTAL</b>	<b>1.6</b>	<b>1.6</b>	<b>2</b>	<b>2</b>

CITY OF IMPERIAL BEACH  
OPERATING BUDGET  
FY 2007-2008 AND FY 2008-2009

	ACTUAL FY 05/06	BUDGET FY 06/07	REQUESTED FY 07/08	REQUESTED FY 08/09
PROJECTED EXPENDITURES:				
10-01 SALARIES FULL TIME	44,578	46,807	59,958	63,700
10-02 SALARIES PART TIME	0	0	17,365	18,500
10-03 OVERTIME	0	0	0	0
10-08 AUTO ALLOWANCE	0	0	520	700
10-09 CELL PHONE ALLOWANCE	0	0	480	480
11-01 PERS-CITY PORTION	2,757	2,895	7,385	7,900
11-02 PERS-EMPLOYEE PORTION	3,120	3,276	1,183	1,400
11-03 SECTION 125 CAFETERIA	5,232	5,494	8,460	9,400
11-04 LIFE INSURANCE	79	83	100	300
11-05 UNEMPLOYMENT INSURANCE	347	364	781	1,000
11-06 WORKER'S COMP INSURANCE	1,099	1,154	110	300
11-07 FICA	3,410	3,580	5,826	6,300
<b>Sub-Total Salaries and Benefits</b>	<b>60,622</b>	<b>63,653</b>	<b>102,168</b>	<b>109,980</b>
20-01 ATTORNEY SERVICES	39,945	41,942	20,000	20,000
20-06 PROFESSIONAL SERVICES	44,938	47,185	20,000	30,000
20-11 DESIGN SERVICES	7,490	7,865	10,000	10,000
21-01 TEMPORARY STAFFING	7,490	7,865	7,500	7,500
26-04 ABC-ADMIN SVC CHARGE	0	13,631	25,327	25,327
26-05 ABC-TECHNOLOGY CHARGE	0	0	1,781	1,773
26-06 ABC-RISK MGMT SVC CHARGE	0	1,468	18,450	18,450
28-04 TRAVEL, TRAINING, MEETING	2,100	2,105	3,000	3,000
28-07 ADVERTISING	999	1,049	1,000	1,000
28-09 POSTAGE & FREIGHT	0	0	0	0
28-11 PRINTING SERVICES	599	629	1,000	1,000
28-12 MEMBERSHIP DUES	500	525	200	200
28-13 FEES & LICENSES	0	0	100	100
28-14 SUBSCRIBE & PUBLICATIONS	100	105	2,000	2,000
30-01 OFFICE SUPPLIES	100	105	500	500
<b>Sub-Total Maintenance &amp; Operation</b>	<b>104,261</b>	<b>124,474</b>	<b>110,859</b>	<b>120,851</b>
41-01 BOND PRINCIPAL (2003 TAB)	76,000	79,000	81,000	83,000
41-02 BOND INTEREST (2003 TAB)	233,259	231,359	229,187	226,554
<b>Sub-Total Debt Service Payments</b>	<b>309,259</b>	<b>310,359</b>	<b>310,187</b>	<b>309,554</b>
90-01 TRANSFER OUT	32,700	34,000	0	0
<b>Sub-Total Operating Transfers</b>	<b>32,700</b>	<b>34,000</b>	<b>0</b>	<b>0</b>
<b>Total Housing</b>	<b>506,842</b>	<b>532,486</b>	<b>523,213</b>	<b>540,385</b>

**CITY OF IMPERIAL BEACH  
OPERATING BUDGET  
FY 2007-2008 AND FY 2008-2009**

<b>FUND</b> 405	<b>DEPARTMENT SUMMARY</b>			<b>DEPARTMENT</b> Redevelopment Agency
<b>DIVISION</b> RDA	<b>DIRECTOR</b> Greg Wade	<b>SUPERVISOR</b> Jerry Selby	<b>DEPT NO.</b> 405-1260-413	<b>PROGRAM</b> CIP/Operations

**DESCRIPTION**

The Redevelopment Agency is responsible for a wide range of activities including working with existing property owners to rehabilitate residential units or working with qualified developers to construct new commercial or retail and residential projects and/or rehabilitate commercial and retail and residential properties. The Redevelopment Agency is also responsible for the construction and/or rehabilitation of public improvements and facilities.

**SIGNIFICANT CHANGES**

9th & Palm  
Old Palm Avenue  
Seacoast Drive  
Façade Improvement Program

**FINANCIAL SUMMARY**

DESCRIPTION	ACTUAL FY05/06	BUDGET FY06/07	REQUESTED FY07/08	REQUESTED FY08/09
Salaries & Benefits	596,880	686,724	732,588	780,900
Maintenance & Operations	454,649	517,656	1,000,641	889,863
Transfers Out	130,800	136,200	0	0
<b>TOTAL</b>	<b>1,182,329</b>	<b>1,340,580</b>	<b>1,733,229</b>	<b>1,670,763</b>

**PERSONNEL ALLOCATION**

POSITION	ACTUAL FY 05/06	BUDGET FY06/07	REQUESTED FY07/08	REQUESTED FY08/09
Mayor	0.5	0.5	0.5	0.5
Council Members	2	2	2	2
City Manager	0.5	0.5	0.5	0.5
Asst. City Mngr	0.5	0.5	0.25	0.25
Exec. Asst. to City Mngr	0.5	0.5	0.25	0.25
Administrative Services Directo	0.4	0.4	0	0
Finance Director	0	0	0.45	0.45
Finance Supervisor	0.3	0.3	0.3	0.3
Sr. Acct/Clerk Tech.	0.3	0.3	0.3	0.3
Comm. Dev. Director	0.5	0.5	0.5	0.5
City Planner	0.5	0.5	0.5	0.5
Asst. Planner	0.5	0.5	0	0
Admin. Secretary II	0.5	0.5	0.5	0.5
RDA Coordinator	0.8	0.8	0.8	0.8
Assoc Planner	0	0	0.5	0.5
Asst Project Manager	0	0	0.8	0.8
City Clerk	0	0	0.25	0.25
Deputy City Clerk	0	0	0.25	0.25
Code Compliance Officer(PT)	0	0	0.1	0.1
Admin Intern	0.5	0.5	1	1
<b>Totals</b>	<b>8.3</b>	<b>8.3</b>	<b>9.75</b>	<b>9.75</b>

CITY OF IMPERIAL BEACH  
OPERATING BUDGET  
FY 2007-2008 AND FY 2008-2009

	ACTUAL FY 05/06	BUDGET FY 06/07	REQUESTED FY 07/08	REQUESTED FY 08/09
<b>PROJECTED EXPENDITURES</b>				
10-01 SALARIES FULL TIME	423,824	505,015	502,819	533,500
10-02 SALARIES PART TIME	2,197	2,307	28,528	30,400
10-03 OVERTIME	0	0	0	0
10-04 COUNCILMEMBER PAY	13,800	14,490	13,800	14,700
10-08 AUTO ALLOWANCE	12,420	13,041	13,683	14,600
10-09 CELL PHONE ALLOWANCE	299	314	1,200	1,400
11-01 PERS-CITY PORTION	26,615	27,946	60,271	64,000
11-02 PERS-EMPLOYEE PORTION	30,122	31,628	9,654	10,300
11-03 SECTION 125 CAFETERIA	40,282	42,296	55,326	61,400
11-04 LIFE INSURANCE	1,176	1,235	2,100	2,300
11-05 UNEMPLOYMENT INSURANCE	2,517	2,643	3,233	3,600
11-06 WORKER'S COMP INSURANCE	10,186	10,695	430	600
11-07 FICA	33,442	35,114	41,544	44,100
<b>Sub-Total Salaries and Benefits</b>	<b>596,880</b>	<b>686,724</b>	<b>732,588</b>	<b>780,900</b>
20-01 ATTORNEY SERVICES	75,000	80,000	55,000	55,000
20-06 PROFESSIONAL SERVICES	374,649	273,381	454,000	343,350
20-11 DESIGN SERVICES	0	0	75,000	75,000
21-01 TEMPORARY STAFFING	0	0	7,500	7,500
21-04 TECHNICAL SERVICES	0	0	1,000	1,000
26-04 ABC-ADMIN SVC CHARGE	0	133,376	246,649	246,649
26-05 ABC-TECHNOLOGY SVC CHARGE	0	0	28,502	28,374
26-06 ABC-RISK MGMT SVC CHARGE	0	25,899	99,490	99,490
27-05 UTILITIES-CELL PHONES	0	0	0	0
28-01 MAINTENANCE & REPAIR	0	0	500	500
28-04 TRAVEL, TRAINING, MEETING	5,000	5,000	5,000	5,000
28-05 AUTO ALLOWANCE	0	0	0	0
28-07 ADVERTISING	0	0	1,500	1,500
28-08 COMMUNITY PROGRAMS	0	0	0	0
28-09 POSTAGE & FREIGHT	0	0	1,500	1,500
28-11 PRINTING SERVICES	0	0	10,000	10,000
28-12 MEMBERSHIP DUES	0	0	4,000	4,000
28-14 SUBSCRIBE & PUBLICATIONS	0	0	5,000	5,000
29-04 OTHER SERVICES & CHARGES	0	0	2,500	2,500
30-01 OFFICE SUPPLIES	0	0	1,000	1,000
30-02 OPERATING SUPPLIES	0	0	2,500	2,500
<b>Sub-Total Maintenance &amp; Operation</b>	<b>454,649</b>	<b>517,656</b>	<b>1,000,641</b>	<b>889,863</b>
90-01 TRANSFER OUT	130,800	136,200	0	0
<b>Sub-Total Operating Transfers</b>	<b>130,800</b>	<b>136,200</b>	<b>0</b>	<b>0</b>
<b>Total RDA Operations</b>	<b>1,182,329</b>	<b>1,340,580</b>	<b>1,733,229</b>	<b>1,670,763</b>

**CITY OF IMPERIAL BEACH  
OPERATING BUDGET  
FY 2007-2008 AND FY 2008-2009**

<b>FUND</b> RDA	<b>DEPARTMENT SUMMARY</b>			<b>DEPARTMENT</b> Public Works
<b>DIVISION</b> RDA	<b>DIRECTOR</b> Hank Levien	<b>SUPERVISOR</b> Anthony Serrano	<b>DEPT NO.</b> 405-5030-432	<b>PROGRAM</b> Graffiti Abatement

**DESCRIPTION**

This activity provides for the graffiti abatement on public and private property and public education programs directed at reducing or eliminating graffiti in the City.

**SIGNIFICANT CHANGES**

This department was previously budgeted in the General Fund because its primary funding source was CDBG. The City no longer designates CDBG funds for this program and management has determined that tax increment funds are an appropriate funding source.

SD County free recycled paint program discontinued, thus city has to purchase paint.

Changed employees from one full-time coordinator and one 35-hour per week maintenance worker to one full-time coordinator and one full-time maintenance worker.

**FINANCIAL SUMMARY**

DESCRIPTION	ACTUAL FY05/06	BUDGET FY06/07	REQUESTED FY07/08	REQUESTED FY08/09
Salaries & Benefits	127,204	133,643	122,953	132,200
Maintenance & Operations	46,253	46,512	47,189	50,309
<b>TOTAL</b>	<b>173,457</b>	<b>180,155</b>	<b>170,142</b>	<b>182,509</b>

**PERSONNEL ALLOCATION**

POSITION	ACTUAL FY 05/06	BUDGET FY06/07	REQUESTED FY07/08	REQUESTED FY08/09
Grounds & Facilities Super	0.4	0	0	0
Graffiti Coordinator	0	0.4	1	1
Admin Secretary I	0.6	0.6	0	0
Maintenance Worker I	1	1	1	1
<b>TOTAL</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>

CITY OF IMPERIAL BEACH  
 OPERATING BUDGET  
 FY 2007-2008 AND FY 2008-2009

	ACTUAL FY 05/06	BUDGET FY 06/07	REQUESTED FY 07/08	REQUESTED FY 08/09
<b>PROJECTED EXPENDITURES:</b>				
10-01 SALARIES FULL TIME	86,390	90,710	85,581	90,900
10-02 SALARIES PART TIME	0	0	0	0
10-03 OVERTIME	400	500	600	800
11-01 PERS-CITY PORTION	5,269	5,532	10,322	11,000
11-02 PERS-EMPLOYEE PORTION	5,963	6,261	1,685	1,900
11-03 SECTION 125 CAFETERIA	19,620	20,601	16,680	18,500
11-04 LIFE INSURANCE	144	151	100	300
11-05 UNEMPLOYMENT INSURANCE	1,302	1,367	868	1,000
11-06 WORKER'S COMP INSURANCE	1,598	1,678	570	700
11-07 FICA	6,517	6,843	6,548	7,100
<b>Sub-Total Salaries and Benefits</b>	<b>127,204</b>	<b>133,643</b>	<b>122,953</b>	<b>132,200</b>
21-01 TEMPORARY STAFFING	0	0	0	0
26-03 PUBLIC WORKS ADMIN	9,587	9,970	12,744	13,164
26-04 ABC-ADMIN SVC CHARGE	19,074	19,837	20,060	20,060
26-06 ABC-RISK MGMT SVC CHARGE	3,295	3,427	7,400	7,400
26-07 ABC-FMP EQUIPMENT CHARGE	9,787	10,178	11,023	11,023
27-02 UTILITIES-WATER	749	800	500	500
27-04 UTILITIES-TELEPHONE	100	0	0	0
27-05 UTILITIES-CELL PHONES	0	0	0	0
28-01 MAINTENANCE & REPAIR	2,473	2,000	2,400	3,000
30-02 OPERATING SUPPLIES	17,588	18,000	9,100	11,000
30-22 SMALL TOOLS/NON-CAPITAL	500	100	300	500
99-51 REIMBURSE JURMP-COSTS	(16,900)	(17,800)	(16,338)	(16,338)
<b>Sub-Total Maintenance &amp; Operation</b>	<b>46,253</b>	<b>46,512</b>	<b>47,189</b>	<b>50,309</b>
<b>Total Graffiti Removal</b>	<b>173,457</b>	<b>180,155</b>	<b>170,142</b>	<b>182,509</b>

**CITY OF IMPERIAL BEACH  
OPERATING BUDGET  
FY 2007-2008 AND FY 2008-2009**

<b>FUND</b> 408	<b>DEPARTMENT SUMMARY</b>			<b>DEPARTMENT</b> Capital Improvements
<b>DIVISION</b> CIP - Tax Allocation Bonds	<b>DIRECTOR</b> Hank Levien	<b>SUPERVISOR</b> Hank Levien	<b>DEPT NO.</b> 408-5020-432	<b>PROGRAM</b> Capital Improvements

**DESCRIPTION**

To administer the coordination, planning, design, construction and operation of City Capital Improvements projects.

**SIGNIFICANT CHANGES**

Created separate CIP Administration budget to include salaries for 2-Project Manager Technicians and 1-Office Specialist. These were removed from P.W. Administration budget and placed in CIP budget and administrative charges will be allocated to the 2003 Tax Allocation Bonds.

**FINANCIAL SUMMARY**

DESCRIPTION	ACTUAL FY05/06	BUDGET FY06/07	REQUESTED FY07/08	REQUESTED FY08/09
Salaries & Benefits	0	0	42,907	47,000
Maintenance & Operations	0	0	91,707	87,547
TOTAL	0	0	134,613	134,547

**PERSONNEL ALLOCATION**

POSITION	ACTUAL FY 05/06	BUDGET FY06/07	REQUESTED FY07/08	REQUESTED FY08/09
Office Specialist	0	0	1	1
Project Mgt Technician	0	0	2	2
GIS Intern	0	0	0.5	0.5
TOTAL	0	0	3.5	3.5

CITY OF IMPERIAL BEACH  
OPERATING BUDGET  
FY 2007-2008 AND FY 2008-2009

	ACTUAL FY 05/06	BUDGET FY 06/07	REQUESTED FY 07/08	REQUESTED FY 08/09
<b>PROJECTED EXPENDITURES:</b>				
10-01 SALARIES FULL TIME			5,714	6,200
10-02 SALARIES PART TIME			29,400	31,300
10-03 OVERTIME			500	700
10-04 COUNCILMEMBER PAY			0	0
10-08 AUTO ALLOWANCE			0	0
10-09 CELL PHONE ALLOWANCE			0	0
11-01 PERS-CITY PORTION			704	900
11-02 PERS-EMPLOYEE PORTION			113	300
11-03 SECTION 125 CAFETERIA			1,738	2,000
11-04 LIFE INSURANCE			100	300
11-05 UNEMPLOYMENT INSURANCE			4,170	4,500
11-06 WORKER'S COMP INSURANCE			260	400
11-07 FICA			208	400
<b>Sub-Total Salaries and Benefits</b>	<b>0</b>	<b>0</b>	<b>42,907</b>	<b>47,000</b>
20-06 PROFESSIONAL SERVICES			45,000	45,000
21-04 TECHNICAL SERVICES			0	0
25-02 RENT-EQUIPMENT			6,000	6,000
25-03 PUBLIC WORKS ADMIN			25,934	21,838
26-05 ABC-TECHNOLOGY SVC CHARGE			14,251	14,187
26-06 ABC-RISK MGMT SVC CHARGE			12,080	12,080
27-05 UTILITIES-CELL PHONE			0	0
28-01 MAINTENANCE & REPAIR			500	500
28-04 TRAVEL, TRAINING, MEETINGS			0	0
28-05 AUTO ALLOWANCE			0	0
28-06 MILEAGE REIMBURSEMENT			100	100
28-07 ADVERTISING			0	0
28-09 POSTAGE & FREIGHT			935	935
28-11 PRINTING SERVICES			7,800	7,800
28-12 MEMBERSHIP DUES			0	0
28-14 SUSCRIBE & PUBLICATIONS			0	0
29-04 OTHER SERVICES & CHARGES			0	0
30-01 OFFICE SUPPLIES			600	600
30-02 OPERATING SUPPLIES			4,000	4,000
30-22 SMALL TOOLS/NON-CAPITAL			2,000	2,000
90-01 TRANSFER OUT			0	0
99-51 REIMBURSE JURMP COSTS			(27,493)	(27,493)
<b>Sub-Total Maintenance &amp; Operation</b>	<b>0</b>	<b>0</b>	<b>91,707</b>	<b>87,547</b>
<b>Total CIP Administration</b>	<b>0</b>	<b>0</b>	<b>134,613</b>	<b>134,547</b>

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