



A G E N D A



**CITY OF IMPERIAL BEACH
CITY COUNCIL
PLANNING COMMISSION
PUBLIC FINANCING AUTHORITY
HOUSING AUTHORITY**

IMPERIAL BEACH REDEVELOPMENT AGENCY SUCCESSOR AGENCY

JANUARY 15, 2014

**Council Chambers
825 Imperial Beach Boulevard
Imperial Beach, CA 91932**

CLOSED SESSION MEETING – 5:30 P.M.

REGULAR MEETING – 6:00 P.M.

**THE CITY COUNCIL ALSO SITS AS THE CITY OF IMPERIAL BEACH PLANNING COMMISSION,
PUBLIC FINANCING AUTHORITY, HOUSING AUTHORITY AND IMPERIAL BEACH
REDEVELOPMENT AGENCY SUCCESSOR AGENCY**

The City of Imperial Beach is endeavoring to be in total compliance with the Americans with Disabilities Act (ADA). If you require assistance or auxiliary aids in order to participate at City Council meetings, please contact the City Clerk's Office at (619) 423-8301, as far in advance of the meeting as possible.

CLOSED SESSION CALL TO ORDER

ROLL CALL BY CITY CLERK

CLOSED SESSION

- 1. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**
Initiation of litigation pursuant to Govt. Code Section 54956.9(d)(4) (1 case)
RECONVENE AND ANNOUNCE ACTION (IF APPROPRIATE)

ADJOURN CLOSED SESSION

REGULAR MEETING CALL TO ORDER

ROLL CALL BY CITY CLERK

PLEDGE OF ALLEGIANCE

AGENDA CHANGES

**MAYOR / COUNCIL REIMBURSEMENT DISCLOSURE / COMMUNITY ANNOUNCEMENTS /
REPORTS ON ASSIGNMENTS AND COMMITTEES**

COMMUNICATIONS FROM CITY STAFF

PUBLIC COMMENT - *Each person wishing to address the City Council regarding items not on the posted agenda may do so at this time. In accordance with State law, Council may not take action on an item not scheduled on the agenda. If appropriate, the item will be referred to the City Manager or placed on a future agenda.*

Any writings or documents provided to a majority of the City Council/Planning Commission/Public Financing Authority/Housing Authority/I.B. Redevelopment Agency Successor Agency regarding any item on this agenda will be made available for public inspection in the office of the City Clerk located at 825 Imperial Beach Blvd., Imperial Beach, CA 91932 during normal business hours.

PRESENTATIONS (1)

None.

CONSENT CALENDAR (2.1-2.6) - All matters listed under Consent Calendar are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items, unless a Councilmember or member of the public requests that particular item(s) be removed from the Consent Calendar and considered separately. Those items removed from the Consent Calendar will be discussed at the end of the Agenda.

2.1 MINUTES.

Recommendation: Approve the minutes of the November 6, 2013 Regular City Council Meeting.

2.2 RATIFICATION OF WARRANT REGISTER. (0300-25)

Recommendation: Ratify the following registers: Accounts Payable Numbers 83698 through 83813 with a subtotal amount of \$1,699,971.69 and Payroll Checks/Direct Deposits 45656 through 45712 for a subtotal amount of \$288,269.73 for a total amount of \$1,988,241.42.

2.3 APPROVAL OF EDCO COMMUNITY GRANTS FOR THE 2013-2015 PROGRAM CYCLE. (0330-15)

Recommendation: Approve the award of EDCO Community Grants for the 2013-2015 EDCO Community Grants Program cycle as specified in the staff report.

2.4 RESOLUTION 2014-7446 AUTHORIZING THE CITY MANAGER TO EXECUTE CERTIFICATES OF ACCEPTANCE FOR DEEDS OR GRANTS CONVEYING EASEMENTS TO THE CITY PURSUANT TO GOVERNMENT CODE SECTION 27281. (0480-95)

Recommendation: Approve resolution.

2.5 ADOPTION OF RESOLUTION NO. 2014-7444 AUTHORIZING THE CITY MANAGER TO SIGN A CONTRACT WITH ATHENX, INC. FOR PROVISION OF CONSULTANT SERVICES FOR ENGINEERING, DESIGN, EQUIPMENT ACQUISITION AND INSTALLATION SERVICES OF A COASTAL SURVEILLANCE CAMERA SYSTEM, AND AUTHORIZING BUDGET AMENDMENTS FOR THE RELATED EXPENDITURES AND REIMBURSEMENT BY THE PORT SECURITY GRANT PROGRAM. (0220-20 & 0390-88)

Recommendation: Adopt resolution.

2.6 FOLLOW-UP ON 2014 ANNUAL CITY COUNCIL REPRESENTATION ASSIGNMENT FOR THE IMPERIAL BEACH CHAMBER OF COMMERCE LIAISON. (0410-50)

Recommendation:

1. The Mayor's recommendation for the 2014 Chamber of Commerce Liaison is as follows: Councilmember Bilbray – Primary Representative and Councilmember Spriggs – 1st Alternate; and
2. City Council approve Mayor's appointments.

ORDINANCES – INTRODUCTION/FIRST READING(3)

None.

PUBLIC HEARINGS (4.1-4.2)

- 4.1 ALEXANDER (OWNER/APPLICANT); VARIANCE (VAR 130057) TO PROVIDE ONE NEW UNENCLOSED PARKING SPACE IN THE FRONT YARD SETBACK ON A PROPERTY LOCATED AT 1277 12TH STREET (APN 633-091-09-00) IN THE R-3000 (TWO-FAMILY RESIDENTIAL) ZONE. RESOLUTION 2014-7442 (MF 1137). (0600-20)**

Recommendation:

1. Declare the public hearing open;
2. Receive report and entertain public testimony;
3. Close the public hearing; and
4. That the City Council adopt Resolution No. 2014-7442, approving Variance (VAR 130057), which makes the necessary findings and provides conditions of approval in compliance with local and state requirements.

- 4.2 HABITAT FOR HUMANITY (APPLICANT); ADMINISTRATIVE COASTAL PERMIT (ACP 120004), DESIGN REVIEW (DRC 120005), SITE PLAN REVIEW (SPR 120006), AND TENTATIVE MAP (TM 120007) FOR THE CONSTRUCTION OF A NEW AFFORDABLE HOUSING COMPLEX CONSISTING OF SIX ATTACHED CONDOMINIUM UNITS AT 776 10TH STREET (APN 626-282-12-00). RESOLUTION 2014-7441 (MF 1086). (0600-20)**

Recommendation:

1. Declare the public hearing open;
2. Receive report and entertain public testimony;
3. Close the public hearing; and
4. That the City Council adopt Resolution No. 2014-7441, approving Administrative Coastal Permit (ACP 120004), Design Review Case (DRC 120005), Site Plan Review (SPR 120006), and Tentative Map (TPM 120007), which makes the necessary findings and provides conditions of approval in compliance with local and state requirements.

REPORTS (5.1-5.2)

- 5.1 RESOLUTION NO. 2014-7443 APPROVING THE COST SHARE AGREEMENT FOR THE DEVELOPMENT OF THE TIJUANA RIVER WATER QUALITY IMPROVEMENT PLAN (WQIP) IN THE AMOUNT NOT TO EXCEED \$275,011 AND APPROVING A REIMBURSABLE APPROPRIATION FOR THE FIRST TWO YEARS OF THE PROJECT FROM THE NEW STRATEGIC CAPITAL IMPROVEMENT GENERAL FUND RESERVE ACCOUNT TO PROJECT NO. SP1-404, ACCOUNT NUMBER 101-5050-540-2006 IN THE AMOUNT OF \$71,768 FOR FISCAL YEAR 2013/2014 AND \$155,450 FOR FISCAL YEAR 2014/2015 TO DEVELOP THE WQIP DOCUMENT. (0770-87)**

Recommendation:

1. Receive report on the Cost Share Agreement and WQIP process for the Tijuana River Watershed;
2. Receive an oral report further discussing the WQIP requirements in the new storm water permit;
3. Adopt Resolution No. 2014-7443;
4. Authorize the City Manager to sign the Cost Share Agreement for the development of the Tijuana River WQIP as shown in Attachment 2 (Exhibit A to Resolution No. 2014-7443);
5. Authorize the City Manager to sign the transfer of \$71,768 from the New Strategic Capital Improvement GF Reserve fund in FY 2013/2014 and \$155,450 from the New Strategic Capital Improvement GF Reserve fund in FY 2014/2015 into Project code SP1-404, account number 101-5050-540-2006, Attachment 3;

Continued on Next Page

6. Appropriate \$71,768 for FY 2013/2014 from the new Strategic Capital Improvement General Fund Reserve account to project code SP1-404, account # 101-5050-540-2006 with the understanding that the Cost Share Agreement with the City of San Diego and County of San Diego will establish a deposit account to be paid into at the beginning of the contract and at the start of each fiscal year, which will reimburse 86.29% of the expended costs on the project, with the remaining 13.71% transferred from dedicated Imperial Beach Stormwater budget funds from account 101-5050-435-2006 each fiscal year; and
7. Appropriate \$155,450 for FY 2014/2015 from the new Strategic Capital Improvement General Fund Reserve account to project code SP1-404, account # 101-5050-540-2006 with the understanding that the Cost Share Agreement with the City of San Diego and County of San Diego will establish a deposit account to be paid into at the beginning of the contract and at the start of each fiscal year, which will reimburse 86.29% of the expended costs on the project, with the remaining 13.71% transferred from dedicated Stormwater budget funds from account 101-5050-435-2006 each fiscal year.

5.2 CONSIDERATION OF POLICIES FOR THE CAPITAL IMPROVEMENTS AND MAJOR MAINTENANCE PROGRAM AND ADOPTION OF RESOLUTION NO. 2014-7445 IMPLEMENTING THE POLICIES. (0330-35 & 0410-95)

Recommendation: That the City Council consider and adopt Council Policy 616 Capital Improvements and Major Maintenance Program, by adoption of Resolution No. 2014-7445, and direct staff to prepare the Capital Improvements and Major Maintenance Program for consideration by City Council.

I.B. REDEVELOPMENT AGENCY SUCCESSOR AGENCY REPORTS (6)

None.

ITEMS PULLED FROM THE CONSENT CALENDAR (IF ANY)

ADJOURNMENT

The Imperial Beach City Council welcomes you and encourages your continued interest and involvement in the City's decision-making process.

FOR YOUR CONVENIENCE, A COPY OF THE AGENDA AND COUNCIL MEETING PACKET MAY BE VIEWED IN THE OFFICE OF THE CITY CLERK AT CITY HALL OR ON OUR WEBSITE AT www.imperialbeachca.gov

/s/
Jacqueline M. Hald, MMC
City Clerk

MINUTES

**CITY OF IMPERIAL BEACH
CITY COUNCIL
PLANNING COMMISSION
PUBLIC FINANCING AUTHORITY
HOUSING AUTHORITY
IMPERIAL BEACH REDEVELOPMENT AGENCY SUCCESSOR AGENCY**

NOVEMBER 6, 2013

**Council Chambers
825 Imperial Beach Boulevard
Imperial Beach, CA 91932**

REGULAR MEETING – 6:00 P.M.

REGULAR MEETING CALL TO ORDER

MAYOR JANNEY called the regular City Council meeting to order at 6:00 p.m.

ROLL CALL BY CITY CLERK

Councilmembers present:	Patton, Bilbray, Spriggs
Councilmembers absent:	None
Mayor Present:	Janney
Mayor Pro Tem Present:	Bragg (arrived at 6:40 p.m.)
Staff Present:	City Manager Hall, City Attorney Lyon, City Clerk Hald, Assistant City Manager Wade, Public Safety Director Clark, Senior Planner Foltz

PLEDGE OF ALLEGIANCE

COUNCILMEMBER BILBRAY announced the passing of former Councilmember Bud Harbin, asked for a moment of silence and led everyone in the Pledge of Allegiance.

AGENDA CHANGES

MAYOR JANNEY announced Mayor Pro Tem Bragg was running late and that she requested the Ordinance and Public Hearing Items be taken after the Reports.

MOTION BY BILBRAY, SECOND BY SPRIGGS, TO TAKE ITEM NOS. 6.1-6.3 AND 7.1-7.2 BEFORE THE ORDINANCE AND PUBLIC HEARING ITEMS. MOTION CARRIED BY THE FOLLOWING VOTE:

AYES:	COUNCILMEMBERS: SPRIGGS, BILBRAY, PATTON, JANNEY
NOES:	COUNCILMEMBERS: NONE
ABSENT:	COUNCILMEMBERS: BRAGG

MAYOR/COUNCIL REIMBURSEMENT DISCLOSURE/COMMUNITY ANNOUNCEMENTS/REPORTS ON ASSIGNMENTS AND COMMITTEES

COUNCILMEMBER SPRIGGS reported that as a member of the Youth Committee he will meet with the Associated Student Body or another group of Mar Vista High School students to hear their opinions on the needs of Imperial Beach youth. He thanked Public Works Director Levien and staff for their efforts in preparing for the upcoming pedestrian lighting demonstration and he questioned the procedures for the demonstration.

CITY MANAGER HALL announced that there will be a lighting demonstration on November 19, 2013 after dark. To avoid violations of the Brown Act, City Councilmembers will arrive at different times in the evening and the public is welcome at any time. Different options will be on display and staff and consultants will be available to answer questions.

COUNCILMEMBER PATTON reported that as a member of the Youth Committee he will be meeting with IB Charter School students on December 4, 2013. He also spoke about participating in the Kiwanis Paint IB event the previous weekend.

MAYOR JANNEY echoed the comments made by Councilmember Bilbray regarding the passing of Bud Harbin. He announced that the City of Imperial Beach won the following awards: a Third Place Walk San Diego award for being a walkable City, a Circulate award from Move San Diego for the Bikeway Village Project and an award from the Integrated Transportation Engineers for the Eco Bikeway Project.

COMMUNICATIONS FROM CITY STAFF

ASSISTANT CITY MANAGER WADE reported that the refunding bonds that were previously approved by both the Successor Agency and Oversight Board received an A rating from Standard & Poor's.

PUBLIC COMMENT

None.

PRESENTATIONS (1)

None.

CONSENT CALENDAR (2.1-2.4)

MOTION BY PATTON, SECOND BY BILBRAY, TO APPROVE CONSENT CALENDAR ITEM NOS. 2.1 THRU 2.4. MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: COUNCILMEMBERS: SPRIGGS, BILBRAY, PATTON, JANNEY
NOES: COUNCILMEMBERS: NONE
ABSENT: COUNCILMEMBERS: BRAGG

2.1 RATIFICATION OF WARRANT REGISTER. (0300-25)

Ratified the following registers: Accounts Payable Numbers 83293 through 83457 for a subtotal amount of \$980,134.32 and Payroll Checks/Direct Deposit 45538 through 45584 for a subtotal of \$274,688.33 for a total amount of \$1,254,822.65.

2.2 RESOLUTION NO. 2013-7418 AUTHORIZING THE PURCHASE OF A REPLACEMENT PUBLIC SAFETY DIRECTOR/FIRE CHIEF VEHICLE (EQUIPMENT # 5401) FROM THE FLEET DIVISION OPERATING AND MAINTENANCE CAPITAL OUTLAY BUDGET (501-1921-419-5004). (1130-55)

1. Received staff report;
2. Adopted Resolution 2013-7418 authorizing the City Manager to approve a purchase order with Kearny Pearson Ford for the purchase of the replacement Public Safety Director/Fire Chief Vehicle (equipment #5401) using the City of San Diego bid list; and

3. Authorized the expenditure of \$34,333.75 from Fleet Division O&M Capital Outlay Budget (501-1921-419-5004) for the purchase of a replacement vehicle and all related retrofitting work.

2.3 RESOLUTION NO. 2013-7416 AUTHORIZING THE PURCHASE OF REPLACEMENT SPOIL-VAC (EQUIPMENT # 152) SKID FOR \$22,341.00. (1130-55)

1. Received staff report; and
2. Adopted Resolution 2013-7416 authorizing the City Manager to approve a purchase order for the purchase of the replacement Spoil-Vac (equipment # 152) by the lowest responsive and responsible bidder.

2.4 RESOLUTION NO. 2013-7417 AUTHORIZING THE PURCHASE OF A REPLACEMENT CITY VEHICLE (EQUIPMENT # 143 – SEWER DIVISION F350 SIZE TRUCK) FROM FLEET MAINTENANCE DIVISION MAJOR EQUIPMENT ACCOUNT 501-1921-419-5004. (1130-55)

1. Received report; and
2. Adopted Resolution 2013-7417 authorizing the City Manager to approve a purchase order with Downtown Ford Sales for the purchase of the replacement City Vehicle (equipment #143) using the State of California bid list and the retrofitting of old vehicle # 143 with new bed for replacement for vehicle # 600.

REPORTS (6.1-6.3)

6.1 RESOLUTION NO. 2013-7420 SUPPORTING THE LIVE WELL SAN DIEGO TEN-YEAR INITIATIVE TO IMPROVE THE HEALTH OF RESIDENTS IN THE COUNTY OF SAN DIEGO. (0240-95)

CITY MANAGER HALL introduced the item.

COUNTY SUPERVISOR COX reported on the Live Well San Diego Ten-Year Initiative and he presented a proclamation to Mayor Janney in honor of the City's commitment to creating a healthy, safe and thriving community.

DR. DEAN SIDELINGER, of the County of San Diego Health and Human Services Dept., spoke about the Live Well San Diego Ten Year Initiative.

MOTION BY PATTON, SECOND BY BILBRAY, TO APPROVE RESOLUTION NO. 2013-7420 SUPPORTING THE LIVE WELL SAN DIEGO (LWSD) TEN-YEAR INITIATIVE TO IMPROVE THE HEALTH OF RESIDENTS IN THE COUNTY OF SAN DIEGO. MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: COUNCILMEMBERS: SPRIGGS, BILBRAY, PATTON, JANNEY
NOES: COUNCILMEMBERS: NONE
ABSENT: COUNCILMEMBERS: BRAGG

6.2 ADOPTION OF RESOLUTION NO. 2013-7409 APPROVING AN AS-NEEDED PROFESSIONAL SERVICES AGREEMENT WITH THE LAW FIRM OF KANE, BALLMER & BERKMAN FOR SPECIALIZED LEGAL SERVICES. (0440-05)

CITY MANAGER HALL introduced the item.

In response to Councilmember Spriggs question regarding the proposed rates, ASSISTANT CITY MANAGER WADE stated that the rates are within the industry standard.

MOTION BY PATTON, SECOND BY BILBRAY, TO ADOPT RESOLUTION NO. 2013-7409 AUTHORIZING A PROFESSIONAL SERVICES AGREEMENT WITH KANE, BALLMER & BERKMAN FOR SPECIALIZED LEGAL SERVICES. MOTION CARRIED CARRIED BY THE FOLLOWING VOTE:

**AYES: COUNCILMEMBERS: SPRIGGS, BILBRAY, PATTON, JANNEY
NOES: COUNCILMEMBERS: NONE
ABSENT: COUNCILMEMBERS: BRAGG**

6.3. ADOPTION OF RESOLUTION NO. HA-13-15 APPROVING AN AS-NEEDED PROFESSIONAL SERVICES AGREEMENT WITH THE LAW FIRM KANE, BALLMER & BERKMAN FOR SPECIALIZED LEGAL SERVICES. (0412-50 & 0440-05)

No discussion.

MOTION BY BILBRAY, SECOND BY SPRIGGS, TO ADOPT RESOLUTION NO. HA-13-15 AUTHORIZING A PROFESSIONAL SERVICES AGREEMENT WITH KANE, BALLMER & BERKMAN FOR SPECIALIZED LEGAL SERVICES. MOTION CARRIED BY THE FOLLOWING VOTE:

**AYES: COUNCILMEMBERS: SPRIGGS, BILBRAY, PATTON, JANNEY
NOES: COUNCILMEMBERS: NONE
ABSENT: COUNCILMEMBERS: BRAGG**

I.B. REDEVELOPMENT AGENCY SUCCESSOR AGENCY REPORTS (7.1-7.2)

7.2 ADOPTION OF RESOLUTION NO. SA-13-34 APPROVING AN AS-NEEDED PROFESSIONAL SERVICES AGREEMENT WITH THE LAW FIRM KANE, BALLMER & BERKMAN. (0418-50 & 0440-05)

CITY MANAGER HALL introduced the item.

MOTION BY BILBRAY, SECOND BY PATTON, TO ADOPT RESOLUTION NO. SA-13-34 AUTHORIZING A PROFESSIONAL SERVICES AGREEMENT WITH KANE, BALLMER & BERKMAN FOR SPECIALIZED LEGAL SERVICES. MOTION CARRIED BY THE FOLLOWING VOTE:

**AYES: COUNCILMEMBERS: SPRIGGS, BILBRAY, PATTON, JANNEY
NOES: COUNCILMEMBERS: NONE
ABSENT: COUNCILMEMBERS: BRAGG**

7.1 ADOPTION OF RESOLUTION NOS. 2013-7413 AND SA 13-35 APPROVING THE INVESTMENT POLICY. (0350-95 & 0418-50)

CITY MANAGER HALL introduced the item.

JASON SCHMIDT, of Chandler Asset Management, reported on the analysis of the City's Investment Policy. In response to Councilmember Spriggs' question regarding the lowering of

the bond rating for acceptable investments, he stated that these securities match the first tenets of the City's Investment Policy which are safety, liquidity and yield. With regard to Councilmember Spriggs' question regarding Mortgage Pass-Through Securities, he stated that they are backed by government sponsored entities which were not downgraded during the financial crisis but actually appreciated in value as interest rates came down. In response to Mayor Janney regarding why the proposed investment policy is being considered, he stated that with the proposed investment policy the portfolio will transition into one that will meet the goals and objectives of the City.

MOTION BY BILBRAY, SECOND BY SPRIGGS, TO ADOPT RESOLUTION NO. 2013-7413 AND SA 13-35 ADOPTING THE CITY OF IMPERIAL BEACH INVESTMENT POLICY. MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: COUNCILMEMBERS: SPRIGGS, BILBRAY, PATTON, JANNEY
NOES: COUNCILMEMBERS: NONE
ABSENT: COUNCILMEMBERS: BRAGG

ORDINANCES – INTRODUCTION/FIRST READING (3.1-3.2)

3.1 INTRODUCTION AND FIRST READING OF ORDINANCE NO. 2013-1141 AND ADOPTION OF CITY COUNCIL RESOLUTION NO. 2013-7415 GIVING NOTICE OF ITS INTENTION TO AMEND THE CONTRACT BETWEEN THE BOARD OF ADMINISTRATION OF THE CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM AND THE CITY OF IMPERIAL BEACH, TO INCLUDE AN ADDITIONAL 3% EMPLOYEE COST SHARING FOR CLASSIC LOCAL FIRE MEMBERS. (0520-70 & 0540-50)

MAYOR JANNEY recognized the firefighters for making sacrifices to help with the City's financial situation.

CITY MANAGER HALL reported that the firefighters are stepping forward to pay a larger percentage of their retirement than what is required by the State at the current time.

ASSISTANT CITY MANAGER WADE reviewed the details of the proposed changes.

MAYOR PRO TEM BRAGG arrived at 6:40 p.m.

JASON BELL, Fire Engineer/Paramedic, stated that the firefighters were interested in being creative and setting the bar to get the City five years of savings. He expressed appreciation for the City's negotiation team and for a cordial negotiating process.

MOTION BY BILBRAY, SECOND BY PATTON, TO ADOPT RESOLUTION OF INTENT NO. 2013-7415 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IMPERIAL BEACH GIVING NOTICE OF ITS INTENTION TO APPROVE AN AMENDMENT TO THE CONTRACT BETWEEN THE BOARD OF ADMINISTRATION OF THE CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM AND THE CITY COUNCIL OF THE CITY OF IMPERIAL BEACH, CALIFORNIA. MOTION CARRIED UNANIMOUSLY.

MAYOR JANNEY called for the reading of the title of Ordinance No. 2013-1141.

CITY CLERK HALD read the title of Ordinance No. 2013-1141 "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF IMPERIAL BEACH, CALIFORNIA, AUTHORIZING AN AMENDMENT TO THE CONTRACT BETWEEN THE CITY COUNCIL OF THE CITY OF IMPERIAL BEACH AND THE BOARD OF ADMINISTRATION OF THE CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM."

MOTION BY BRAGG, SECOND BY SPRIGGS, TO INTRODUCE AND HOLD THE FIRST READING OF ORDINANCE NO. 2013-1141 BY TITLE ONLY, WAIVE FURTHER READING IN FULL, AND SCHEDULE THE SECOND READING AND ADOPTION OF THE ORDINANCE ON DECEMBER 4, 2013. MOTION CARRIED UNANIMOUSLY.

3.2 INTRODUCTION AND FIRST READING OF ORDINANCE NO. 2013-1142 OF THE CITY OF IMPERIAL BEACH, CALIFORNIA REPEALING CHAPTER 9.54 AND ADOPTING CHAPTER 9.54 OF THE IMPERIAL BEACH MUNICIPAL CODE RELATED TO HOUSE PARTIES AND CONSUMPTION OF ALCOHOL BY MINORS. (0240-95)

CITY MANAGER HALL introduced the item.

PUBLIC SAFETY DIRECTOR CLARK reported on the item.

GABRIEL MATEUS, a youth leader for South Bay for Change, provided information on the youth group. He asked for the following changes to the ordinance:

- It is the hosts' duty and responsibility to be aware and inspect the activities of minors when alcohol is present and to know the age of the attendees of the house party; and
- Adults monitor the purchase and the amount of alcohol in their home as well as control the access in their home.

He also suggested the strongest penalty so adults know the consequences of providing an environment where underage drinking can take place. He stated that rewording the ordinance as suggested will be helpful to law enforcement and discourage underage drinking.

STEPHANIE MONTES, representing South Bay Youth for Change, urged City Council to reword the ordinance and to apply the strongest penalty.

COUNCILMEMBER PATTON stressed that he does not condone underage drinking. He said that currently an ordinance is in place and is being enforced. He added that the new ordinance would require additional resources and that he could not endorse the proposed ordinance.

PUBLIC SAFETY DIRECTOR CLARK responded that the current ordinance is not enforceable. He stated that the current ordinance should be removed from the books completely or that the proposed ordinance be adopted.

In response to Mayor Pro Tem Bragg's question about how South Bay Youth for Change would promote the ordinance (if it were passed), GABRIEL MATEUS stated that they have projects to help make people aware of the law. STEPHANIE MONTES stated that there is a South Bay Youth for Change group at Mar Vista High School that meets regularly.

MAYOR PRO TEM BRAGG spoke about the importance of informing the public about new laws.

PUBLIC SAFETY DIRECTOR CLARK responded to questions of City Council.

COUNCILMEMBER SPRIGGS stated that he understood the current ordinance is not enforceable and that there is a need to prevent underage drinking. However, he was opposed to moving forward with the legislation at this time because he preferred to have a side by side comparison of the old and new ordinances in order to determine the differences between the two ordinances.

MAYOR JANNEY asked City Staff to return to City Council on December 4, 2013 with a comparison of the old and new ordinances and why the current ordinance is not enforceable.

COUNCILMEMBER SPRIGGS also asked City Staff to provide information on recent problems that have occurred in Imperial Beach, showing the need to have the new ordinance. He also asked for the citation activity that is expected as a result of the ordinance change.

ORDINANCES – SECOND READING/ADOPTION (4)

None.

PUBLIC HEARINGS (5.1-5.3)

5.1 ADOPTION OF RESOLUTION NO. 2013-7414 APPROVING THE IMPERIAL BEACH BUSINESS IMPROVEMENT DISTRICT (BID) ANNUAL REPORT FOR FISCAL YEAR 2012-2013 AND AUTHORIZING THE LEVYING OF THE FISCAL YEAR 2013-2014 ANNUAL ASSESSMENT FOR THE BID PURSUANT TO THE PARKING AND BUSINESS IMPROVEMENT AREA LAW OF 1989. (0465-20)

CITY MANAGER HALL introduced the item.

MAYOR JANNEY declared the public hearing open.

ASSISTANT CITY MANAGER WADE reported on the item.

JULIA SIMMS stated that the BID and Chamber of Commerce organize great events that promote the City but expressed concern about a lack of marketing of the events to people outside the City. She said that the way to improve business in Imperial Beach is to market ourselves to others and attract more visitors to Imperial Beach. She suggested that the City take the lead by pooling the marketing funds allocated for this year and combine them with BID's marketing funds to launch the destination marketing campaign. She said that a foundation for a website has already been built and that what is needed now is a marketing budget to promote the website.

MICHAEL SIMMS showed the foundation website and spoke about the concept of an intercept marketing campaign.

MAYOR PRO TEM BRAGG stated that the City Council cannot direct the BID but encouraged a member of the BID or Chamber of Commerce to regularly attend City Council meetings. She expressed disappointment that the Imperial Beach Chamber of Commerce did not have any of their events listed in the B2B Calendar Section of the Union Tribune. She encouraged collaboration between the City, BID, Chamber of Commerce and the South County EDC.

COUNCILMEMBER SPRIGGS spoke in support of a modern approach and for taking on a more active leadership role. He was opposed to the continuous submittal and approval of the same projects and stated that he could not support moving forward at this time. He spoke in support for a modern approach, a combination of strategies and for something more dynamic.

Mike Osbourne stated that he likes the concept that was presented but the cost was \$10,000 - \$12,000 to start and \$5,000 per month. He spoke about the difficulties in negotiating different payment options. He said that there is a possibility that the BID will look at this again.

MAYOR PRO TEM BRAGG stated that the City Council does not want to get into the business of the BID but the message is clear that there is a demand for marketing. She suggested that the BID have a quarterly presentation to the City Council.

MIKE OSBOURNE stated that the City Council is welcome to come to Chamber of Commerce and BID meetings.

COUNCILMEMBER PATTON spoke in support for the intercept marketing campaign, he suggested that Mr. Osbourne look at the local entity offering the website and he encouraged the BID to market the Taste of IB Event.

COUNCILMEMBER SPRIGGS stated that we are in this together. He was in support for building a partnership for marketing and preferred to have the BID and the Chamber of Commerce take the lead.

MAYOR JANNEY appreciated the idea of marketing the City of Imperial Beach but cautioned that there may need to be a vote of the BID members in order to market for tourism. He also stated that the members of the BID are located Citywide and that there is difficulty in spreading out the limited amount of money collected so that all the BID businesses benefit equally.

MOTION BY BRAGG, SECOND BY JANNEY, TO ADOPT RESOLUTION NO. 2013-7414 APPROVING THE FISCAL YEAR 2012-2013 IMPERIAL BEACH BUSINESS IMPROVEMENT DISTRICT REPORT AND LEVYING THE FISCAL YEAR 2013-2014 ANNUAL ASSESSMENT FOR THE DISTRICT PURSUANT TO THE PARKING AND BUSINESS IMPROVEMENT AREA LAW OF 1989, TO HAVE THE BID GIVE A QUARTERLY UPDATE TO CITY COUNCIL.

COUNCILMEMBER SPRIGGS stated that the motion should include the notion that the BID would be open to joining with the City in a public relations effort.

MAYOR PRO TEM BRAGG supported the amendment.

MAYOR JANNEY did not support the amendment. He expressed concern about putting more stipulations on the BID. He supported a marketing partnership and questioned if the partnership should be with the Chamber due to less constraints.

COUNCILMEMBER SPRIGGS stated it is an expression of interest to keep open the idea of a partnership in developing a marketing and promotions strategy.

VOTES WERE NOW CAST ON ORIGINAL MOTION BY BRAGG, SECOND BY JANNEY, TO ADOPT RESOLUTION NO. 2013-7414 APPROVING THE FISCAL YEAR 2012-2013 IMPERIAL BEACH BUSINESS IMPROVEMENT DISTRICT REPORT AND LEVYING THE FISCAL YEAR 2013-2014 ANNUAL ASSESSMENT FOR THE DISTRICT PURSUANT TO THE PARKING AND BUSINESS IMPROVEMENT AREA LAW OF 1989 AND HAVE A QUARTERLY UPDATE TO CITY COUNCIL. MOTION CARRIED BY THE FOLLOWING VOTE:

**AYES: COUNCILMEMBERS: BILBRAY, BRAGG, JANNEY
NOES: COUNCILMEMBERS: SPRIGGS, PATTON
ABSENT: COUNCILMEMBERS: NONE**

MAYOR JANNEY closed the public hearing.

5.2 SECOND PALM AVENUE, LLC (OWNER/APPLICANT); ADMINISTRATIVE COASTAL PERMIT (ACP 050218), CONDITIONAL USE PERMIT (CUP 050219), DESIGN REVIEW (DRC 050220), SITE PLAN REVIEW (SPR 050221), AND TENTATIVE MAP (TM 090016); RESOLUTION 2013-7411. (0600-20)

CITY MANAGER HALL introduced the item.

SENIOR PLANNER FOLTZ gave a PowerPoint presentation on the item.

MAYOR JANNEY called a recess at 7:43 p.m. and called the meeting back to order at 7:50 p.m.

ROLL CALL BY CITY CLERK

Councilmembers present:	Patton, Bilbray, Spriggs
Councilmembers absent:	None
Mayor Present:	Janney
Mayor Pro Tem Present:	Bragg

COUNCILMEMBER PATTON announced that he has a potential conflict of interest on the item as he lives within 500 feet of the project and left Council Chambers at 7:50 p.m.

SENIOR PLANNER FOLTZ continued with a PowerPoint presentation on the item.

MAYOR JANNEY declared the public hearing open.

RICHARD SPEAR, representing the applicant, spoke about the project and asked for City Council's approval of the project.

LAURIE BENHAM, representing 220 and 228 Dahlia expressed concern about noise. Currently there is a 6 ft wood fence that separates the properties and the trash enclosure will abut her property. She suggested that the City Council add a condition for an 8 ft masonry wall for the south facing portion. She also requested that the type of trees be specific to Carrotwood or Pordocarpos because they don't drop foliage. She noted that the proposed balcony is 190 ft and asked that it be reduced.

ROGER BENHAM complemented the architect and planners on the design of the building. He spoke in support of a masonry wall due to sound proofing and it is more aesthetically pleasing than a wood fence. He questioned if the building designed by Keith Winine, located on Dahlia Ave. and Second Street, can be recognized as the most beautiful building in IB.

COUNCILMEMBER SPRIGGS questioned what the intent is for the retail space and questioned if the front of the property is pedestrian friendly.

ASSISTANT CITY MANAGER WADE responded that the applicant has not specified the types of businesses that will be located there. He noted that the new Commercial Mixed Use Zone has an active commercial use requirement. He stated that this area has one of the wider sidewalks in the City to promote pedestrian activity and to provide the businesses with a better opportunity to utilize the sidewalk.

MAYOR PRO TEM BRAGG stated that a visitor serving retail establishment is a must. She expressed concern that the color scheme in Attachment 4 is out of step with that area. She is not in agreement with a concrete wall but is concerned about noise. She stated that a common area in the front is missing. She questioned the removal of the rooftop landscaping and the type of lighting that will be on the Palm Ave. side and the west side of the building.

ASSISTANT CITY MANAGER WADE responded that colors are subjective and that the mixture of colors is a question for the applicant. He also stated that the type of tenant is market driven. Staff's objective is to ensure the uses are appropriate and generate active commercial use. As for gathering places, not every project can accommodate it. Typically corner lots can accommodate it.

With regard to the rooftop landscaping, SENIOR PLANNER FOLTZ stated that no rooftop patios and no utility are being proposed so the DRB said that there is no need for the rooftop landscaping. Lighting and signage has not been proposed. They can be addressed at the building permit stage or be conditions of approval.

ASSISTANT CITY MANAGER WADE added that by virtue of the commercial spaces being occupied, there will be lighting both internally and externally. The expectation is that the lighting will be tenant driven. The west side will eventually be redeveloped and therefore, we don't want to impact the neighboring properties.

MAYOR PRO TEM BRAGG stated that she prefers to have up-lighting in the landscaping and lighting the side fronting Palm Ave.

ASSISTANT CITY MANAGER WADE stated that there is a requirement to have a light outside a door. Staff is willing to consider the 8ft wall to provide screening and a noise buffer.

MR. SPEARE stated that there may be an issue with an 8 ft masonry wall due to an AT&T easement. He suggested a masonry wall enclosure for the trash with the rest of it being a wood fence. He said there was no issue with the tree request.

ASSISTANT CITY MANAGER WADE stated that a combination of an 8 ft masonry enclosure and an 8 ft privacy fence is an option. There can be a condition of approval for staff to review

the type of fencing materials. He stated that landscaping also acts as a noise deterrent. He also recommended lighting options for the Palm Ave. frontage.

MAYOR JANNEY closed the public hearing.

MOTION BY JANNEY, SECOND BY BRAGG, TO ADOPT RESOLUTION NO. 2013-7411 APPROVING ADMINISTRATIVE COASTAL PERMIT (ACP 050218), CONDITIONAL USE PERMIT (CUP 050219), DESIGN REVIEW CASE (DRC 050220), SITE PLAN REVIEW (SPR 050221), AND TENTATIVE MAP (TPM 090016) FOR THE CONSTRUCTION OF TWO NEW MIXED-USE BUILDINGS, EACH WITH APPROXIMATELY 1,300 SQUARE FEET OF COMMERCIAL SPACE AND THREE RESIDENTIAL CONDOMINIUM UNITS, FOR A TOTAL OF 2,600 SQUARE FEET OF COMMERCIAL SPACE AND SIX RESIDENTIAL CONDOMINIUM UNITS LOCATED AT 221 & 225 PALM AVENUE (APN 625-201-03-00 AND 625-201-04-00) IN THE C-2 (SEACOAST COMMERCIAL) ZONE WITH CONDITIONS THAT EVERY EFFORT BE MADE TO PROVIDE AN 8 FT PRIVACY WALL OR FENCE ON THE SOUTH SIDE, THAT THE TREES BEING CONSIDERED FOR LANDSCAPING ON THE SOUTH SIDE CONSIDER THE NEIGHBORS, WE DO NOT WANT TREES THAT SHED AND CAUSE MORE MAINTENANCE NIGHTMARES FOR THE ADJACENT PROPERTY OWNERS, AND THAT CONSIDERATIONS FOR LIGHTING ON THE PALM AVE. NORTH SIDE BE INCLUDED ALONG WITH THE CUP. MF 779. MOTION CARRIED BY THE FOLLOWING VOTE:

**AYES: COUNCILMEMBERS: SPRIGGS, BILBRAY, BRAGG, JANNEY
NOES: COUNCILMEMBERS: NONE
ABSENT: COUNCILMEMBERS: NONE
DISQUALIFIED: COUNCILMEMBERS: PATTON**

5.3 CALIFORNIA AMERICAN WATER COMPANY (APPLICANT); ADMINISTRATIVE COASTAL PERMIT (ACP 130040), CONDITIONAL USE PERMIT (CUP 130041), DESIGN REVIEW (DRC 130042), AND SITE PLAN REVIEW (SPR 130043); RESOLUTION 2013-7412. (0600-20 & 0840-70)

A letter of support submitted by Philip Teyssier was provided as Last Minute Agenda Information.

MAYOR JANNEY declared the public hearing open.

CITY MANAGER HALL introduced the item.

SENIOR PLANNER FOLTZ gave a PowerPoint presentation on the item.

PHILLIP TEYSSIER, owner of the property, spoke in support for the project.

LEONARD TEYSSIER spoke in support for the project.

COUNCILMEMBER SPRIGGS commented on how good the project looked.

COUNCILMEMBER PATTON stated that the proposal is an improvement over what is there now.

KEVIN TILLMAN, Vice President of California American Water, thanked staff for their work on the project and he stated that California American Water has been at the Cherry Street location since the early 70's.

MAYOR PRO TEM BRAGG stated that she is not convinced that this is the highest and best use for the property. She expressed apprehension with moving forward but was hopeful that it would be predominantly retail in the area. She is disappointed with the low ratio of landscaping and she did not find the fencing attractive. She was not in support of the project.

SENIOR PLANNER FOLTZ clarified that the landscape figure in the staff report was incorrect. California American Water will provide over 4,000 square feet of landscaping, which is 2% off from the typical requirement.

COUNCILMEMBER BILBRAY also shares concern about the project but would rather have California American Water come in and do the improvements than have the site remain as it is now.

MOTION BY JANNEY, SECOND BY BILBRAY, TO ADOPT RESOLUTION 2013-7412 APPROVING ADMINISTRATIVE COASTAL PERMIT (ACP 130040), CONDITIONAL USE PERMIT (CUP 130041), DESIGN REVIEW CASE (DRC 130042), AND SITE PLAN REVIEW (SPR 130043) TO LOCATE THE CALIFORNIA AMERICAN WATER COMPANY WITHIN EXISTING COMMERCIAL BUILDINGS AT 1003 AND 1025 PALM AVENUE (APN 626-291-01-00 AND 626-291-15-00), AND PROVIDE RIGHT-OF-WAY IMPROVEMENTS IN THE C-1 (GENERAL COMMERCIAL) ZONE ALONG WITH THE CHANGES PROPOSED BY STAFF. MF 1125. MOTION CARRIED BY THE FOLLOWING VOTE:

AYES:	COUNCILMEMBERS: SPRIGGS, BILBRAY, PATTON, JANNEY
NOES:	COUNCILMEMBERS: BRAGG
ABSENT:	COUNCILMEMBERS: NONE

MAYOR JANNEY closed the public hearing.

ITEMS PULLED FROM THE CONSENT CALENDAR (IF ANY)

None.

ADJOURNMENT

MAYOR JANNEY adjourned the meeting at 9:05 p.m.

James C. Janney, Mayor

Jacqueline M. Hald, MMC
City Clerk



STAFF REPORT
CITY OF IMPERIAL BEACH

TO: HONORABLE MAYOR AND CITY COUNCIL
FROM: ANDY HALL, CITY MANAGER *AH*
MEETING DATE: JANUARY 15, 2014
ORIGINATING DEPT.: ADMINISTRATIVE SERVICES *DSB*
SUBJECT: RATIFICATION OF WARRANT REGISTER

EXECUTIVE SUMMARY:

Approval of the warrant register in the amount of \$1,699,971.69 and the payroll checks in the amount of \$288,269.73.

BACKGROUND:

None

ANALYSIS:

As of April 7, 2004 all large warrants above \$100,000 will be separately highlighted and explained on the staff report.

Vendor:	Check:	Amount:	Description:
Pierce Manufacturing	83741	\$736,130.52	Pierce Pumper
Sierra Pacific West	83750	\$169,402.60	Nov 2013 Bayshore Bike Path
SD County Sheriff	83803	\$494,677.20	Oct 2013 Law Enforcement Svcs

The following registers are submitted for Council ratification:

<u>WARRANT #</u>	<u>DATE</u>	<u>AMOUNT</u>
<u>Accounts Payable</u>		
83698-83723	12/12/2013	\$ 95,812.31
83724-83763	12/20/2013	\$ 984,217.06
83764-83812	12/23/2013	\$ 616,905.63
83813	1/02/2014	\$ 3,036.69
	Sub-Total	\$1,699,971.69
<u>Payroll Checks/Direct Deposit</u>		
45656-45687	P.P.E. 12/12/13	\$ 148,765.81
45688-45712	P.P.E. 12/26/13	\$ 139,503.92
	Sub-Total	\$ 288,269.73
	TOTAL	\$1,988,241.42

ENVIRONMENTAL DETERMINATION:

Not a project as defined by CEQA.

FISCAL IMPACT:

Warrants are issued from budgeted funds and there is no additional impact on reserves.

RECOMMENDATION:

It is respectfully requested that the City Council ratify the warrant register.

Attachments:

1. Warrant Register

CHECK DATE	CHECK NUMBER	VENDOR NAME	VENDOR #	CHECK AMOUNT		
ACCOUNT #	TRN DATE	DESCRIPTION	INVOICE	PO #	PER/YEAR	TRN AMOUNT
12/10/2013	83698	GROUND SERVICE TECHNOLOGY, INC	2255			.00
503-1923-419.20-06	10/31/2013	OCT 2013 CONSULTING	36533	140427	04/2014	585.00
503-1923-419.20-06	12/10/2013	OCT 2013 CONSULTING	36533		06/2014	585.00-
12/12/2013	83699	AGRICULTURAL PEST CONTROL	123			95.00
101-6020-452.21-04	11/26/2013	NOV 2013	319567	140106	05/2014	95.00
12/12/2013	83700	ARROWHEAD MOUNTAIN SPRING WATE	1340			41.03
101-1010-411.30-02	11/22/2013	NOV 2013	03K0031149578	140078	05/2014	41.03
12/12/2013	83701	AT&T TELECONFERENCE SERVICES	1827			274.63
101-1110-412.28-04	10/01/2013	SEP 2013 CONF CALL 9& PAL	10-01-2013	F14022	04/2014	141.26
101-1110-412.28-04	11/01/2013	OCT 2013 CONF CALLS 9 & P	11-01-2013	F14024	05/2014	133.37
12/12/2013	83702	ATKINS NORTH AMERICA, INC.	2455			7,751.93
202-5016-531.20-06	11/26/2013	OCT 2013 ST IMPRVMT PLAN	1182252	130820	05/2014	1,651.41
101-0000-221.01-02	11/02/2013	SEP 2013 PLAN CHECK FEES	1180297		06/2014	508.19
101-0000-221.01-02	11/02/2013	SEP 2013 PLAN CHECK FEES	1180297		06/2014	88.19
101-0000-221.01-02	11/02/2013	SEP 2013 PLAN CHECK FEES	1180297		06/2014	573.19
101-0000-221.01-02	11/02/2013	SEP 2013 PLAN CHECK FEES	1180297		06/2014	298.19
101-0000-221.01-02	11/12/2013	OCT 2013 PLAN CHECK FEES	1180862		06/2014	193.19
101-0000-221.01-02	11/12/2013	OCT 2013 PLAN CHECK FEES	1180862		06/2014	3,280.69
101-0000-221.01-02	11/12/2013	OCT 2013 PLAN CHECK FEES	1180862		06/2014	578.19
101-0000-221.01-02	11/12/2013	OCT 2013 PLAN CHECK FEES	1180862		06/2014	580.69
12/12/2013	83703	BOUND TREE MEDICAL, LLC	485			1,200.41
101-6040-454.30-02	11/18/2013	LATEX PROTECTIVE GLOVES	81264230	140195	05/2014	1,200.41
12/12/2013	83704	CALIF ELECTRIC SUPPLY	609			145.58
101-5010-431.21-23	11/21/2013	MIDGET FUSE	1069-666237	140024	05/2014	145.58
12/12/2013	83705	COUNTY RECORDER	1818			50.00
601-5060-536.20-06	12/03/2013	NOE- SR75 SEWER & MANHOLE	11-26-2013		06/2014	50.00
12/12/2013	83706	COX COMMUNICATIONS	1073			816.63
503-1923-419.21-04	11/26/2013	11/25-12/24 3110039780701	12-16-2013	140162	05/2014	600.00
503-1923-419.29-04	12/01/2013	12/01-12/31 3110015533201	12-22-2013	140162	06/2014	37.63
101-5050-435.21-04	12/04/2013	12/04-01/03 3110091187001	12-25-2013	140162	06/2014	179.00
12/12/2013	83707	FASTENAL	909			92.66
101-6040-454.30-02	11/13/2013	WIRE BRUSH	CACHU33499	140007	05/2014	41.20
101-6040-454.30-02	11/18/2013	FENDER WASHERS	CACHU33558	140007	05/2014	6.32
101-6040-454.30-02	12/05/2013	SOCKETS/SCREWS	CACHU33796	140007	06/2014	45.14
12/12/2013	83708	G & G BACKFLOW AND PLUMBING	1486			201.63
101-1910-419.28-01	11/20/2013	WILKINS REPAIR/TESTING	7091	140504	05/2014	201.63
12/12/2013	83709	GRAINGER	1051			375.90
101-1910-419.30-02	11/18/2013	PADLOCK, ALIKE KEY	9297694151	140008	05/2014	81.45

CHECK DATE	CHECK NUMBER	VENDOR NAME	VENDOR #				CHECK AMOUNT
ACCOUNT #	TRN DATE	DESCRIPTION	INVOICE	PO #	PER/YEAR	TRN AMOUNT	
101-1910-419.30-02	11/27/2013	OCCUPANCY SENSOR	9306667651	140008	05/2014	92.94	
101-6040-454.30-02	12/02/2013	SQUEEZE BUCKLE	9308163386	140008	06/2014	10.28	
501-1921-419.28-16	11/26/2013	#117 AIR CYLINDER	9305719511	140008	05/2014	20.84	
101-1910-419.30-02	11/22/2013	DISK PADLOCK	9302299103	140008	05/2014	37.45	
101-1910-419.30-02	11/25/2013	FLUORESCENT LINEAR LAMPS	9304830061	140008	05/2014	51.49	
101-1910-419.30-02	11/27/2013	KEY ALIKE PADLOCKS	9306667644	140008	05/2014	81.45	
12/12/2013	83710	GREGORY HUGHES	2367			11,683.71	
217-5000-532.20-06	09/15/2013	C&G-139 CITRUS AVE	09-15-2013	140338	03/2014	11,683.71	
12/12/2013	83711	GREGORY WADE	1506			420.00	
101-1230-413.11-08	11/26/2013	2013 HC REIMBURSEMENT	2013 WADE		05/2014	420.00	
12/12/2013	83712	GTC SYSTEMS INC	1910			4,923.75	
503-1923-419.20-06	11/30/2013	VIRUS CONSULTING	36694	140509	05/2014	4,338.75	
503-1923-419.20-06	12/10/2013	OCT 2013 CONSULTING	36533		06/2014	585.00	
12/12/2013	83713	KOA CORPORATION	611			5,118.72	
101-5010-531.20-06	10/31/2013	OCT 2013 13TH/BIKEWAY BTA	JB32017X5	130874	04/2014	2,453.55	
101-0000-221.01-02	10/31/2013	OCT 2013 BERNARDO SHORES	JB32088X1		06/2014	2,470.17	
101-0000-221.01-02	09/26/2013	JUL 2013 AS NEEDED TRAFFI	JB14106X15-1		06/2014	195.00	
12/12/2013	83714	LANCE, SOLL & LUNGHARD LLP	716			20,998.00	
101-1210-413.20-06	11/30/2013	2013 AUDIT FIELDWORK	8935	140442	05/2014	20,998.00	
12/12/2013	83715	LLOYD PEST CONTROL	814			325.00	
101-1910-419.21-04	11/08/2013	NOV 2013 MARINA VISTA CTR	4048501	140088	05/2014	53.00	
101-1910-419.21-04	11/12/2013	NOV 2013 PUBLIC WORKS	4035287	140088	05/2014	53.00	
101-1910-419.21-04	11/14/2013	NOV 2014 CITY HALL	4048268	140088	05/2014	36.00	
101-1910-419.21-04	11/14/2013	NOV 2013 FIRE DEPT	4048269	140088	05/2014	36.00	
101-1910-419.21-04	11/14/2013	NOV 2013 SHERIFF DEPT	4048439	140088	05/2014	36.00	
101-1910-419.21-04	11/19/2013	NOV 2013 SPORTS PARK	4033472	140088	05/2014	51.00	
101-1910-419.21-04	11/20/2013	NOV 2013 DEMPSEY CTR	4035586	140088	05/2014	60.00	
12/12/2013	83716	MACIAS GINI & O'CONNELL LLP	2521			11,252.00	
101-1210-413.21-01	12/05/2013	NOV 2013 INTERIM DIRECTOR	191552	140206	06/2014	5,626.00	
101-1211-413.21-01	12/05/2013	NOV 2013 INTERIM DIRECTOR	191552	140206	06/2014	1,125.20	
502-1922-419.21-01	12/05/2013	NOV 2013 INTERIM DIRECTOR	191552	140206	06/2014	2,250.40	
503-1923-419.21-01	12/05/2013	NOV 2013 INTERIM DIRECTOR	191552	140206	06/2014	2,250.40	
12/12/2013	83717	MUNICIPAL EMERGENCY SERVICES,	2434			736.80	
101-3020-422.30-02	11/14/2013	SCBA FLOW TEST/LABOR/PRTS	00466322_SNV	140112	05/2014	736.80	
12/12/2013	83718	OFFICETEAM	1266			1,108.00	
101-1020-411.21-01	11/26/2013	W/E 11/22/13 CAREBALLO,S	39251111	140421	05/2014	1,108.00	
12/12/2013	83719	PAL GENERAL ENGINEERING INC.	2411			4,916.25	
201-5000-532.20-06	11/30/2013	IB BLVD PED IMPRVMT-CDBG	10117-3	130871	05/2014	3,847.21	
210-1235-513.20-06	11/30/2013	IB BLVD PED IMPRVMT-CDBG	10117-3	130871	05/2014	1,069.04	
12/12/2013	83720	SAN DIEGO GAS & ELECTRIC	1399			15,790.58	
101-3020-422.27-01	12/06/2013	1008 786 9371 10/29-11/27	12-24-2013		05/2014	42.53	

CHECK DATE	CHECK NUMBER	VENDOR NAME	VENDOR #				CHECK AMOUNT
ACCOUNT #	TRN DATE	DESCRIPTION	INVOICE	PO #	PER/YEAR	TRN AMOUNT	
101-1910-419.27-01	12/06/2013	1008 786 9371	10/29-11/27	12-24-2013	05/2014	172.02	
101-5010-431.27-01	12/06/2013	1008 860 4389	10/25-11/25	12-24-2013	05/2014	316.66	
101-3020-422.27-01	12/06/2013	1980 769 7764	10/28-11/26	12-24-2013	05/2014	2,158.69	
601-5060-436.27-01	12/06/2013	5263 521 9238	10/25-11/25	12-24-2013	05/2014	12.36	
101-6020-452.27-01	12/06/2013	5649 771 4749	10/30-11/29	12-24-2013	05/2014	10.07	
101-5010-431.27-01	12/06/2013	5649 771 4749	11/01-11/29	12-24-2013	05/2014	6,561.79	
101-5010-431.27-01	12/06/2013	8507 517 8464	11/01-11/29	12-24-2013	05/2014	119.12	
601-5060-436.27-01	12/06/2013	8507 517 8464	10/30-11/29	12-24-2013	05/2014	62.91	
101-6020-452.27-01	12/06/2013	8507 517 8464	10/30-11/29	12-24-2013	05/2014	995.16	
601-5060-436.27-01	12/06/2013	8541 770 1270	10/31-11/30	12-24-2013	05/2014	4,400.17	
101-5020-432.27-01	12/06/2013	9169 299 2261	10/24-11/24	12-24-2013	05/2014	939.10	
12/12/2013	83721	SDGE	289			6,591.81	
101-5010-431.27-01	12/02/2013	0646 753 1938	10/29-11/27	12-17-2013	05/2014	10.07	
101-5010-431.27-01	12/02/2013	1694 230 1484	10/29-11/27	12-17-2013	05/2014	16.29	
101-5010-431.27-01	11/27/2013	1912 409 2723	10/25-11/25	12-12-2013	05/2014	10.25	
101-6010-451.27-01	12/03/2013	2081 689 7619	10/30-11/29	12-18-2013	05/2014	251.33	
101-5010-431.27-01	12/03/2013	2741 969 9359	10/31-11/30	12-18-2013	05/2014	154.07	
215-6026-452.27-01	12/03/2013	2819 871 6315	10/31-11/30	12-18-2013	05/2014	1,946.81	
101-5010-431.27-01	12/02/2013	3062 843 3719	10/29-11/27	12-17-2013	05/2014	12.14	
101-5010-431.27-01	11/27/2013	5280 340 6641	10/25-11/25	12-12-2013	05/2014	76.11	
101-5010-431.27-01	11/27/2013	5576 188 0541	10/25-11/25	12-12-2013	05/2014	10.07	
601-5060-436.27-01	11/29/2013	8773 823 6424	10/28-11/26	12-14-2013	05/2014	662.12	
101-5010-431.27-01	12/02/2013	9476 001 6989	10/29-11/28	12-17-2013	05/2014	1,047.66	
101-6020-452.27-01	12/03/2013	0175 275 3776	10/30-11/29	12-18-2013	05/2014	421.40	
101-5010-431.27-01	12/03/2013	0824 329 2041	10/30-11/29	12-18-2013	05/2014	221.27	
101-6020-452.27-01	12/03/2013	2081 689 1273	10/30-11/29	12-18-2013	05/2014	484.10	
101-6010-451.27-01	12/03/2013	2081 692 3399	10/30-11/29	12-18-2013	05/2014	13.98	
101-6020-452.27-01	12/03/2013	2083 847 9032	10/30-11/29	12-18-2013	05/2014	74.82	
101-6010-451.27-01	12/03/2013	3206 700 9265	10/30-11/29	12-18-2013	05/2014	122.67	
101-5010-431.27-01	12/02/2013	3448 930 9646	10/29-11/27	12-17-2013	05/2014	9.90	
101-5010-431.27-01	12/02/2013	5153 272 6717	10/29-11/27	12-17-2013	05/2014	14.13	
101-6020-452.27-01	12/03/2013	5456 692 8951	10/30-11/29	12-18-2013	05/2014	28.05	
101-6020-452.27-01	12/03/2013	6921 003 2109	10/30-11/29	12-18-2013	05/2014	402.94	
101-5010-431.27-01	12/03/2013	7706 795 7872	10/30-11/29	12-18-2013	05/2014	12.31	
101-6020-452.27-01	12/03/2013	9327 898 1346	10/30-11/29	12-18-2013	05/2014	507.23	
101-6010-451.27-01	12/03/2013	9956 693 6272	10/30-11/29	12-18-2013	05/2014	82.09	
12/12/2013	83722	SPRINT	2040			149.97	
101-3020-422.27-05	11/29/2013	10/26/13-11/25/13	594768811-072	140184	05/2014	149.97	
12/12/2013	83723	WAXIE SANITARY SUPPLY	802			752.32	
101-6040-454.30-02	11/25/2013	JANITORIAL SUPPLIES	74292159	140013	05/2014	752.32	
12/20/2013	83724	AARON J. HUBBARD	2415			54.00	
101-3030-423.28-04	12/05/2013	REIMBURSE EMT RE-CERT	017221		06/2014	54.00	
12/20/2013	83725	ALPHA FORMA, LLC	2375			9,000.00	
101-5050-535.20-06	12/19/2013	JUL-SEP 2013 CNSLTING SVC	IB005		06/2014	9,000.00	
12/20/2013	83726	AZTEC LANDSCAPING INC	310			5,945.26	
101-5010-431.21-04	11/30/2013	NOV 2013 LANDSCAPE MAINT	0025563-IN	140099	05/2014	1,540.00	

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ACCOUNT #	TRN DATE	DESCRIPTION	INVOICE	PO #	PER/YEAR	TRN AMOUNT
101-6020-452.21-04	11/30/2013	NOV 2013 VARIOUS LOC MAIN	0025646-IN	140355	05/2014	4,405.26
12/20/2013	83727	BARRETT ENGINEERED PUMPS	356			13,695.48
601-5060-436.28-01	10/31/2013	KROUGH PUMP/IMPELLER PS#9	087539	130727	04/2014	13,695.48
12/20/2013	83728	CORODATA MEDIA STORAGE, INC.	2334			216.53
503-1923-419.20-06	11/30/2013	NOV 2013	DS1260579	140096	05/2014	216.53
12/20/2013	83729	CTE INC, CLARK TELECOM & ELECT	2316			1,356.00
101-5000-532.20-06	11/27/2013	IRRIGATION CONTROLLER	00001697	140505	05/2014	1,356.00
12/20/2013	83730	D.A.R. CONTRACTORS	1122			347.00
101-3050-425.20-06	12/01/2013	NOV 2013	111301229	140103	06/2014	347.00
12/20/2013	83731	DATAQUICK	1134			179.00
101-1210-413.21-04	12/02/2013	NOV 2013	B1-2232603	140197	06/2014	30.00
101-3020-422.21-04	12/02/2013	NOV 2013	B1-2232603	140197	06/2014	19.00
101-3070-427.21-04	12/02/2013	NOV 2013	B1-2232603	140197	06/2014	130.00
12/20/2013	83732	DRUG TESTING NETWORK INC	1195			200.00
101-1130-412.20-06	12/05/2013	2014 ANNUAL ACCT MAINT FE	69181	140081	06/2014	200.00
12/20/2013	83733	EAGLE NEWSPAPER	1204			596.00
101-1010-411.29-04	10/17/2013	2013-15 EDCO COMMUNITY GR	79199B	F14021	04/2014	78.00
101-1020-411.28-07	11/21/2013	NOV 2013 ORD 2013 1141	79753	140186	05/2014	40.00
101-1020-411.28-07	11/28/2013	NOV 2013 LEGAL ADVERTISIN	79861	140186	05/2014	105.00
101-1230-413.28-07	11/07/2013	NOV 2013 COMMERCIAL ZNING	79544	140019	05/2014	318.00
101-3030-423.20-06	11/07/2013	NOV 2013 PS RFP/RFQ	79544	140019	05/2014	55.00
12/20/2013	83734	GO-STAFF, INC.	2031			600.21
101-1210-413.21-01	12/03/2013	W/E 12/01/13 FERGUSON,N	117175	140089	06/2014	600.21
12/20/2013	83735	JANI-KING OF CALIFORNIA, INC.	2042			3,470.64
101-1910-419.21-04	12/01/2013	DEC 2013	SD012130617	140104	06/2014	3,470.64
12/20/2013	83736	JOHN DEERE LANDSCAPES	1986			41.64
101-6020-452.30-02	11/25/2013	PVC PIPE/BUSHING ADAPTER	66760605	140028	05/2014	41.64
12/20/2013	83737	MASON'S ALIGNMENT, BRAKES	921			132.43
501-1921-419.28-01	12/02/2013	#117 REFRIGERANT/OIL	23601	140041	06/2014	132.43
12/20/2013	83738	OFFICE DEPOT, INC	1262			466.28
101-3020-422.30-01	11/12/2013	FILE FOLDERS/EMERG LIGHT	682383137001	140001	05/2014	54.63
101-1210-413.30-01	11/19/2013	FOLDERS/COPY PAPER	687059407001	140001	05/2014	54.89
101-1210-413.28-11	11/20/2013	BRADLEY,D-BUSINESS CARDS	683235409001	140001	05/2014	45.47
101-1210-413.28-11	11/20/2013	WIESMANN,K-BUSINESS CARDS	683236963001	140001	05/2014	45.47
101-5020-432.30-01	11/21/2013	FILE BOXES/FOLDERS	687521054001	140001	05/2014	88.73
101-1210-413.30-01	11/26/2013	FILE STORAGE BOXES	684227378001	140001	05/2014	16.12
101-1210-413.30-02	11/26/2013	10 KEY CALCULATOR	684227478001	140001	05/2014	50.71
101-1110-412.30-02	11/05/2013	MULTIMEDIA USB PRESENTER	681487559001	140001	05/2014	54.79

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101-1010-411.30-02	11/09/2013	VEA,E-BUSINESS CARDS		681762251001	140001	05/2014	45.47
12/20/2013	83739	PADRE JANITORIAL SUPPLIES	1430				721.32
101-6040-454.30-02	11/11/2013	JANITORIAL SUPPLIES		349870	140022	05/2014	248.03
101-6040-454.30-02	11/25/2013	JANITORIAL SUPPLIES		350559	140022	05/2014	334.58
101-3030-423.30-02	12/09/2013	JANITORIAL SUPPLIES		350871	140022	06/2014	138.71
12/20/2013	83740	PARTNERSHIP WITH INDUSTRY	1302				884.12
101-6040-454.30-02	11/30/2013	P/E 11/30/2013		GS05098	140192	05/2014	265.24
101-6040-454.30-02	11/30/2013	P/E 11/30/2013		GS05098	140192	05/2014	265.24
101-6040-454.30-02	11/30/2013	P/E 11/30/2013		GS05098	140192	05/2014	353.64
12/20/2013	83741	PIERCE MANUFACTURING INC.	1339				736,130.52
501-1921-419.50-04	09/27/2013	PIERCE PUMPER		M043565	140209	03/2014	736,130.52
12/20/2013	83742	PITNEY BOWES INC	271				1,262.36
101-1920-419.25-02	12/03/2013	JAN-MAR 2014 POSTAGE MET		386651	140156	06/2014	207.36
101-1920-419.20-24	12/01/2013	2014 DM500 BASE MAINT		329363	140156	06/2014	441.00
101-1920-419.20-24	12/01/2013	2014 DM500 FEEDER MAINT		329364	140156	06/2014	614.00
12/20/2013	83743	PROTECTION ONE ALARM MONITORIN	69				289.30
601-5060-436.20-23	11/19/2013	DEC 2013		95500909	140073	05/2014	289.30
12/20/2013	83744	PRUDENTIAL OVERALL SUPPLY	72				387.76
101-5020-432.25-03	11/27/2013	11/27/13 PW UNIFORMS		30382673	140094	05/2014	132.60
101-5020-432.25-03	12/04/2013	12/04/13 PW UNIFORMS		30384168	140094	06/2014	122.88
101-5020-432.25-03	12/11/2013	12/11/13 PW UNIFORMS		30385663	140094	06/2014	132.28
12/20/2013	83745	QWIK PRINTS	1622				20.00
101-1130-412.21-04	12/01/2013	NOV 2013 LIVE SCANS		133351022	140079	06/2014	20.00
12/20/2013	83746	REGIONAL TRAINING CENTER	130				274.00
101-1020-411.28-04	09/03/2013	CORTEZ,N-WORD/OUTLOOK TRN		11688	140212	03/2014	274.00
12/20/2013	83747	RICOH USA, INC.	2392				2,812.91
101-1110-412.20-17	12/04/2013	DEC 2013		91333175	140182	06/2014	777.85
101-1210-413.20-17	12/04/2013	DEC 2013		91333175	140182	06/2014	285.78
101-1230-413.20-17	12/04/2013	DEC 2013		91333175	140182	06/2014	449.10
101-3020-422.20-17	12/04/2013	DEC 2013		91333175	140182	06/2014	285.77
101-3030-423.20-17	12/04/2013	DEC 2013		91333175	140182	06/2014	309.95
101-5020-432.20-17	12/04/2013	DEC 2013		91333175	140182	06/2014	392.06
101-6010-451.20-17	12/04/2013	DEC 2013		91333175	140182	06/2014	312.40
12/20/2013	83748	ROBERT HALF TECHNOLOGY	1826				2,262.00
503-1923-419.10-02	12/04/2013	W/E 11/29/13 WASHINGTON,E		39299707	140098	06/2014	868.75
503-1923-419.10-02	11/28/2013	W/E 11/22/13 WASHINGTON,E		39261529	140098	05/2014	1,393.25
12/20/2013	83749	ROBERT STABENOW	199				1,952.48
101-3030-423.28-01	12/09/2013	BINOCULAR REPAIRS		65474		06/2014	1,323.68
101-3030-423.28-01	12/11/2013	BINOCULAR REPAIRS		65477		06/2014	628.80

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ACCOUNT #	TRN DATE	DESCRIPTION	INVOICE	PO # PER/YEAR TRN AMOUNT
12/20/2013	83750	SIERRA PACIFIC WEST, INC.	2512	169,402.60
402-5000-532.20-06	12/11/2013	NOV 13 BAYSHORE BIKE PATH	04	64,038.68
101-5000-532.20-06	12/11/2013	NOV 13 BAYSHORE BIKE PATH	04	92,720.25
402-5000-532.20-06	12/11/2013	NOV 13 BAYSHORE BIKE PATH	04	12,643.67
12/20/2013	83751	SKS INC.	412	3,035.15
501-1921-419.28-15	12/05/2013	897 GAL REG FUEL	1259218-IN	140046 06/2014 3,035.15
12/20/2013	83752	TERRA BELLA NURSERY, INC.	1946	120.42
101-6020-452.30-02	12/06/2013	LAGERSTROEMIA INDICA	107185	43.18
101-6020-452.30-02	12/09/2013	HEMEROCALLIS/WHEELERS DWA	107325	140031 06/2014 77.24
12/20/2013	83753	THOMAS SANTOS	2209	107.99
101-3020-422.30-01	11/09/2013	REIMBURSE PHONE CASE I.T.	061725	05/2014 107.99
12/20/2013	83754	TRAFFIC SAFETY MATERIALS, LLC.	2369	509.60
101-5010-431.21-23	12/05/2013	BANDING/RIVETS/SIGN BRACK	3429	140065 06/2014 509.60
12/20/2013	83755	TRANSWORLD SYSTEMS INC.	2160	236.87
101-1910-419.21-04	11/30/2013	NOV 2013 COLLECTIONS	809548	05/2014 236.87
12/20/2013	83756	T-MAN TRAFFIC SUPPLY	2469	104.75
101-5010-431.21-23	11/26/2013	BRACKET SIGN ASSEMBLY	1074	140091 05/2014 104.75
12/20/2013	83757	WEST COAST ARBORISTS	820	1,900.00
101-6020-452.21-04	11/22/2013	NOV 2013 TREE PRUNING SVC	92965	140107 05/2014 1,900.00
12/20/2013	83758	3-T EQUIPMENT CO.	11	308.91
601-5060-436.28-01	11/13/2013	WARTHOG OVERHAUL KIT	60577	140511 05/2014 308.91
12/20/2013	83763	U.S. BANK	1873	25,193.53
101-1230-413.30-01	10/22/2013	HAND SANITIZER/CORRECTION	679745211-001	140457 05/2014 55.60
101-1020-411.28-04	10/25/2013	BARCLAY,T-LODGING @ TRNG	85739628	140457 05/2014 306.00
101-3040-424.30-01	11/12/2013	BLDG DEPT COVERALLS	54643310	140455 05/2014 77.48
101-3040-424.28-04	11/14/2013	NOWAK,D REGISTRATION TRNG	100192954	140455 05/2014 179.00
101-1010-411.29-04	11/05/2013	HARBIN SYMPATHY FLOWERS	11-05-2013	140461 05/2014 81.00
101-1010-411.28-04	11/06/2013	11/06/13 COUNCIL DINNER	4989-32	140461 05/2014 50.00
101-1110-412.28-04	11/12/2013	IB WOMEN'S CLUB POTLUCK	11-12-2013	140461 05/2014 13.98
101-1110-412.28-14	11/12/2013	NOV/DEC 2013 NEWSLETTER	1384246166709	140461 05/2014 30.00
101-1110-412.29-04	11/14/2013	CM OFC DISPLAY RACK	218709578	140461 05/2014 68.35
101-1130-412.28-04	11/19/2013	CORTEZ, LODGING CHG ERROR	2695641	140461 05/2014 186.00
101-6030-453.30-02	11/05/2013	SR CENTER REFRESHMENT SUP	067621	140467 05/2014 76.01
101-1230-413.28-04	10/24/2013	WADE,G-SEMINAR REGISTRATN	3391-8484-5492-	140454 05/2014 50.00
101-1920-419.29-01	10/31/2013	WADE,G-APPLICATION FEES	0038-SP2014-1-1	140454 05/2014 55.00
101-1230-413.28-04	10/22/2013	NAKAGAWA,J-WKSHP REG	11-01-2013	140456 05/2014 40.00
101-1230-413.28-04	11/01/2013	WADE,G-GRE TEST REVISED	72066009	140454 05/2014 185.00
101-1230-413.28-04	11/12/2013	WADE,G-TRANSPORTATION FEE	ZRIAMA	140454 05/2014 153.80
303-1250-413.20-06	11/18/2013	WADE,G-TRANSPORTATION FEE	ZW9R6H	140454 05/2014 747.60
303-1250-413.20-06	11/18/2013	WADE,G-TRANSPORTATION FEE	5273158	140454 05/2014 28.00

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303-1250-413.20-06	11/18/2013	WADE,G TRANSPORTATION FEE	5273205	140454	05/2014	41.00
101-1230-413.28-04	11/25/2013	WADE,G-TRANSPORTATION FEE	5295672/5295671	140454	05/2014	36.00
101-1230-413.28-04	11/06/2013	NAKAGAWA,J WKSHP REG	1639982	140456	05/2014	35.00
101-1230-413.28-04	11/14/2013	NAKAGAWA,J-PARKING FEE	14689	140456	05/2014	2.00
101-6010-451.30-02	11/04/2013	SPORTS PARK CAFE STOCK	257094741	140465	05/2014	258.34
101-1920-419.30-02	11/01/2013	NOV/DEC 2013 AUTO ATTENDT	34882	140462	05/2014	300.00
101-1210-413.30-01	11/08/2013	CASH RECEIPT PAPER	5934	140462	05/2014	4.44
101-1130-412.28-04	11/19/2013	CORTEZ,E-CONF TRANSPRTN	SJC-21615	140462	05/2014	329.29
101-0000-209.01-03	09/20/2013	CORTEZ,E EMP COMP LOAN	W271620493		05/2014	358.92
101-0000-209.01-03	10/29/2013	KING, M - EMP COMP LOAN	107-7448244-754		05/2014	193.58
101-0000-209.01-03	10/29/2013	KING, M -EMP COMP LOAN	107-0871505-522		05/2014	341.40
101-0000-209.01-03	10/29/2013	KING, M -EMP COMP LOAN	107-5977443-988		05/2014	5.97
101-0000-209.01-03	11/01/2013	VEA,E -EMP COMP LOAN	4259795954		05/2014	159.84
101-0000-209.01-03	11/01/2013	VEA,E -EMP COMP LOAN	4260068074		05/2014	865.92
101-0000-209.01-03	11/05/2013	CORTEZ,E -EMP COMP LOAN	2677899-667132		05/2014	109.92
101-0000-209.01-03	11/04/2013	MARTINEZ,H -EMP COMP LOAN	114-0268811-064		05/2014	459.36
101-0000-209.01-03	11/08/2013	CORTEZ,E -EMP COMP LOAN	8228035-983316		05/2014	109.92
101-0000-209.01-03	11/08/2013	MARTINEZ,H -EMP COMP LOAN	8228035-983186		05/2014	109.92
101-0000-209.01-03	11/12/2013	VEA,E -EMP COMP LOAN	1408-6518-4434-		05/2014	499.90
101-0000-209.01-03	11/12/2013	MARTINEZ,H -EMP COMP LOAN	2677902-999617		05/2014	109.92
101-0000-209.01-03	11/14/2013	MARTINEZ,H-EMP COMP LOAN	114-7704980-555		05/2014	15.00
101-0000-209.01-03	11/14/2013	MARTINEZ,H-EMP COMP LOAN	114-2945790-590		05/2014	136.92
101-0000-209.01-03	11/14/2013	MARTINEZ,H-EMP COMP LOAN	114-3460266-311		05/2014	15.00
101-0000-209.01-03	11/14/2013	MARTINEZ,H-EMP COMP LOAN	114-7702406-986		05/2014	136.92
101-1020-411.28-04	10/29/2013	CC LUNCH MEETING	086538	140452	05/2014	28.11
101-1020-411.28-04	10/30/2013	HALD,J-CONF REGISTRATION	12-04-2013	140452	05/2014	450.00
101-1010-411.28-04	10/28/2013	CITY MANAGER/MAYOR LUNCHN	063238	140458	05/2014	188.20
101-1010-411.29-04	11/04/2013	DONATION B&G CLUB -HARBIN	5665990739	140458	05/2014	50.00
601-5060-436.28-01	10/23/2013	MERCOIDS PS PRIMARY CONTR	03657134	140480	05/2014	963.62
101-1910-419.30-02	10/21/2013	FLEET SHELIVING SUPPLIES	025511/0024428	140486	05/2014	246.32
101-1910-419.30-22	10/21/2013	ROUTER	067385/0582749	140486	05/2014	19.51
101-1910-419.30-02	10/23/2013	PARK LIGHTS	010521/8582994	140486	05/2014	9.69
101-1910-419.30-02	10/23/2013	SANDING MASK/SHELIVING	019116/8024945	140486	05/2014	21.57
101-1910-419.30-02	10/25/2013	FLEET SHELIVING SUPPLIES	039838/6562307	140486	05/2014	59.65
101-3020-422.30-02	11/20/2013	DISHWASHER	11203620724	140470	05/2014	666.89
601-5060-436.28-12	11/13/2013	CASAS,M-CWEA CERT RENEWAL	215739	140480	05/2014	87.00
101-1910-419.30-02	11/05/2013	FD EXHAUST FAN	001061/5121782	140486	05/2014	82.04
101-1910-419.30-02	11/07/2013	PAINT	068110/3584886	140486	05/2014	62.02
101-1910-419.30-02	11/08/2013	PAINT	077747/2585001	140486	05/2014	14.94
101-1910-419.30-02	11/19/2013	GLOSS BLACK PAINT	E164375800017	140486	05/2014	54.86
101-1910-419.30-02	11/19/2013	DOORSTOPS	067840/1565547	140486	05/2014	7.06
101-6040-454.30-02	10/21/2013	CLEAR SILICONE CAULK	097898/0570809	140490	05/2014	13.48
101-6040-454.30-02	10/22/2013	SCOURING PADS/NUTS	021312/9570967	140490	05/2014	13.58
101-6040-454.30-02	10/22/2013	METRIC NUTS	042107/9561975	140490	05/2014	3.11
101-1910-419.30-02	10/23/2013	FLOOR CLEANER/ARBOR	084972/8572100	140490	05/2014	36.66
101-6040-454.30-02	10/23/2013	FLOOR CLEANER/ARBOR	084972/8572100	140490	05/2014	42.43
101-6040-454.30-02	10/24/2013	FINNISH WASHERS	088871/7571260	140490	05/2014	3.82
101-6040-454.30-02	10/25/2013	DEGREASER/BRUSH/CEMENT	096264/6591320	140490	05/2014	25.15
101-6040-454.30-02	10/30/2013	WHEEL BARROW TIRE/TAPE	064179/1591856	140490	05/2014	48.43
101-1910-419.30-02	11/05/2013	WIRE WHEEL	052759/5592554	140490	05/2014	7.13

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ACCOUNT #	TRN DATE	DESCRIPTION	INVOICE	PO #	PER/YEAR	TRN AMOUNT
101-1910-419.30-02	11/05/2013	VALVE STEM CAPS	3980-202410	140490	05/2014	2.35
101-1910-419.30-02	11/07/2013	CAP SCREWS	00321257	140490	05/2014	3.24
101-6040-454.30-02	11/13/2013	ANGLE GRINDER/TOOL BAG	079601/7023329	140490	05/2014	90.69
101-6040-454.30-02	11/14/2013	SPRAY PAINT	041160/6023686	140490	05/2014	5.69
101-6040-454.30-02	11/14/2013	ANGLE GRINDER	049890/6091783	140490	05/2014	74.52
101-6040-454.30-02	11/19/2013	GASKET MATERIAL	3980-204763	140490	05/2014	6.47
101-6040-454.30-02	11/19/2013	O-RINGS	77865	140490	05/2014	35.38
101-6040-454.30-02	11/20/2013	SCRAPER/WIRE BRUSH	006236/0565791	140490	05/2014	8.05
101-6040-454.30-02	11/20/2013	HIGH TEMP RTV	3980-204922	140490	05/2014	7.44
101-3030-423.30-02	06/05/2013	MEDICAL GLOVES	0414681	140476	05/2014	109.05
101-6040-454.30-02	10/30/2013	PLAZA UMBRELLAS	40727	140491	05/2014	941.27
101-6040-454.30-02	10/30/2013	CREDIT FOR OVERCHARGE	40727	140491	05/2014	27.42
101-3030-423.28-01	11/04/2013	PADDLE BOARD EQUIPMENT	388223	140476	05/2014	19.33
101-3030-423.30-02	11/11/2013	TIDEBOOKS	6298	140476	05/2014	71.65
101-5050-435.30-02	11/14/2013	INTERVIEW PANEL LUNCH	384492	140484	05/2014	43.33
101-6040-454.30-02	11/01/2013	EPOXY/FOAM TAPE	076522/9563130	140491	05/2014	98.78
101-6040-454.30-02	11/02/2013	SPRING SET-DOOR	091556/8592280	140491	05/2014	4.72
101-6040-454.30-02	11/03/2013	LADLE-PAINT MIXING	075433	140491	05/2014	8.64
101-6040-454.30-02	11/08/2013	ICEPLANT GROUND COVER	014150/2290181	140491	05/2014	74.33
101-1910-419.30-02	11/09/2013	PAINTING SUPPLIES	061536/1121995	140491	05/2014	57.06
101-6040-454.30-02	11/16/2013	BENCH SUPPLIES	046145/4012481	140491	05/2014	19.03
101-6040-454.30-02	11/19/2013	ST END BENCH SUPPLIES	052694/1043418	140491	05/2014	91.34
501-1921-419.28-01	10/30/2013	#109 CLEAN DP FILTER	SS100089234	140498	05/2014	567.35
101-5020-432.28-04	10/11/2013	LAU, P 2014 APWA MBRSHIP	658574	140500	05/2014	194.00
101-5020-432.28-04	10/21/2013	2013 SYMPOSIUM REGISTRATN	TCFOE26117	140500	05/2014	105.00
101-5010-431.28-01	10/22/2013	NOLF FLAG POLE	19980	140500	05/2014	1,914.80
101-5020-432.30-01	10/22/2013	PW ADMIN KEYBOARD TRAY	9701408546	140500	05/2014	91.79
101-5020-432.25-03	10/24/2013	P/W STAFF SWEATSHIRTS	64890	140500	05/2014	517.59
101-1910-419.30-02	10/25/2013	ANTISEPTIC WIPES/KEY TAGS	043559/6591266	140500	05/2014	14.07
101-3030-423.30-02	11/13/2013	TRAILER TIE DOWNS	013660	140474	05/2014	14.03
101-3030-423.28-01	11/14/2013	PWC REPAIRS/MAINT	49752	140474	05/2014	347.78
101-3030-423.30-02	11/16/2013	PWC/TRAILER SUPPLIES	840	140474	05/2014	59.08
501-1921-419.28-16	11/07/2013	A-2 SPEED TACK	321970	140498	05/2014	150.00
101-5020-432.30-01	11/06/2013	LABEL MAKER/MISC SUPPLIES	5328	140500	05/2014	124.69
101-5020-432.30-01	11/08/2013	DRAFTING SOFTWARE	932673	140500	05/2014	9.95
101-5010-431.30-02	11/18/2013	DUCT TAPE	001782/2594013	140500	05/2014	7.53
503-1923-419.28-01	10/24/2013	PHONE SCREEN REPLCMNT	10-24-2013	140478	05/2014	80.00
503-1923-419.21-04	10/29/2013	INTERNET SVC SUPPORT	913223486	140478	05/2014	49.00
101-6040-454.30-02	10/28/2013	BOLLARD COVERS	106194768	140492	05/2014	276.49
101-6040-454.30-02	10/30/2013	GRINDING BELTS	073032	140492	05/2014	159.31
101-5000-532.20-06	10/24/2013	IRRIGATION PIPE	66513829	140497	05/2014	244.08
503-1923-419.28-04	11/07/2013	LOPEZ, H-YUM YUM DONUTS	11-07-2013	140478	05/2014	3.27
503-1923-419.28-13	11/07/2013	SSL RENEWAL/GODADDY SITE	11-07-2013	140478	05/2014	69.99
503-1923-419.21-04	11/18/2013	CRYPOLOCKER VIRUS SUPPORT	11-18-2013	140478	05/2014	259.00
503-1923-419.28-04	11/18/2013	LOPEZ, H-2013 SUGA REGISTR	11-18-2013	140478	05/2014	100.00
503-1923-419.28-04	11/18/2013	LOPEZ, H-CONF LODGING-CNCL	11-18-2013	140478	05/2014	180.18
101-6040-454.30-02	11/06/2013	RUST & GREASE REMOVER	16623	140492	05/2014	216.00
101-6040-454.30-02	11/07/2013	POWDER COATING TOT LOT LA	045659	140492	05/2014	225.00
101-6040-454.30-02	11/18/2013	PHOTO CELL	084260/2574683	140492	05/2014	27.97
101-6040-454.30-02	11/20/2013	MOP HANDLE/TERRY TOWELS/P	077061/0565817	140492	05/2014	85.40

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101-1910-419.21-04	09/23/2013	FD DRAIN CLEANING	20045	140483	05/2014		77.00
101-5020-532.20-06	10/28/2013	COUPLERS/AESTHETICS PROJ	027882/3265458	140482	05/2014		5.44
101-5020-532.20-06	10/30/2013	CONCRETE	115308384-001	140482	05/2014		178.20
101-5020-532.20-06	10/31/2013	CONCRETE MIX	020481/0973954	140482	05/2014		189.17
101-5020-532.20-06	10/31/2013	CR RETURNED PALLET	0973984	140482	05/2014		16.20-
101-6040-454.30-02	10/30/2013	TRASH CAN LIDS	070158878	140483	05/2014		378.97
101-5050-435.30-02	10/23/2013	GREASE SAMPLER	15649	140487	05/2014		151.61
501-1921-419.30-02	10/22/2013	PRESSURE WASHER PARTS	050429/9024783	140499	05/2014		16.34
101-5010-431.30-02	11/12/2013	PROPANE TANK/KEY COPIES	050632/8260352	140482	05/2014		42.53
101-5010-431.30-02	11/20/2013	PROPANE TANKS	032455/0260846	140482	05/2014		38.49
101-1910-419.21-04	11/12/2013	SHERIFF DEPT DRAIN CLNG	20230	140483	05/2014		77.00
101-6020-452.30-02	11/20/2013	SWING SEATS	112013-1	140483	05/2014		656.96
501-1921-419.28-16	11/18/2013	E239 PARTS	43977	140499	05/2014		91.32
501-1921-419.30-02	11/19/2013	FLEET SHOP SUPPLIES	029466	140499	05/2014		90.61
101-3020-422.30-02	10/22/2013	WATER HOSE	9274570515	140472	05/2014		38.46
101-3020-422.30-02	10/30/2013	HOSE NOZZLE/CAPS	079954/1294712	140472	05/2014		18.26
101-5020-532.20-06	10/24/2013	PULL BOXES-SEACOAST DR PR	S139776	140496	05/2014		149.04
101-5020-532.20-06	10/24/2013	PVC PIPE/GLUE/ELBOWS	011761/7025241	140496	05/2014		54.66
101-5020-532.20-06	10/28/2013	AUGER-SEACOAST DR PROJ	506948	140496	05/2014		156.00
101-5020-532.20-06	10/30/2013	PIPE	43777	140496	05/2014		30.38
101-6020-452.30-02	10/24/2013	IRRIGATION SUPPLIES	007400/7583189	140502	05/2014		2.02
101-3020-422.30-02	11/15/2013	STATION SUPPLIES	091412	140472	05/2014		158.93
101-5010-431.21-23	11/04/2013	FRANGIBLE BASES/FLASHERS	96863	140496	05/2014		717.63
101-5020-532.20-06	11/05/2013	WIRE & WIRE NUTS	1069-665434	140496	05/2014		364.66
101-5020-532.20-06	11/19/2013	SEALANT	076064/1574812	140496	05/2014		4.30
101-5010-431.30-02	11/20/2013	CRACK SEALER	034705	140496	05/2014		537.21
101-6020-452.30-02	11/07/2013	PLUMBING SUPPLIES	173992	140502	05/2014		61.24
101-6020-452.30-02	11/07/2013	IRRIGATION SUPPLIES	8744298-A-2	140502	05/2014		337.06
101-3030-423.28-01	08/13/2013	BINOCULAR REPAIR	65388	140477	05/2014		249.60
101-3030-423.30-02	10/10/2013	SILVIA, UNIFORM SUNGLASS	388245	140477	05/2014		90.00
101-3030-423.30-02	10/21/2013	DIVE TEAM KNIFE	7131	140477	05/2014		44.37
101-3030-423.30-02	10/29/2013	LUBRICANT SPRAY	66551942	140477	05/2014		22.30
101-3030-423.30-02	10/31/2013	COMPUTER SPEAKERS	6222120056	140477	05/2014		32.39
101-3030-423.30-02	11/01/2013	CR RTND DAY PLANNER	81589225	140477	05/2014		97.15-
101-3030-423.30-02	11/03/2013	2014 DAY PLANNER	81593155	140477	05/2014		101.46
101-3030-423.30-02	11/06/2013	OSMOSIS WATER FILTER	111399	140477	05/2014		414.64
101-3030-423.30-02	11/07/2013	CABINET LOCKS	020840	140477	05/2014		52.40
101-3030-423.30-02	11/08/2013	UNDER DESK MOUNTS	1BDK0FW	140477	05/2014		591.37
101-3030-423.30-02	11/08/2013	COMPUTER SPEAKERS	6222143916	140477	05/2014		129.56
101-3030-423.28-01	11/13/2013	COMMAND VEHICLE WASH	61534	140477	05/2014		8.00
101-3030-423.30-02	11/14/2013	LG VEHICLE STICKERS	1-11141	140477	05/2014		378.00
101-3030-423.30-02	11/15/2013	LG SUV ROOF RACK	83775	140477	05/2014		442.80
101-3030-423.30-02	11/15/2013	RACK TIE DOWN STRAPS	83776	140477	05/2014		62.64
101-3030-423.25-03	11/21/2013	CLEAN UNIFORM SHIRT	99492	140477	05/2014		3.00
12/23/2013	83764	A GOOD ROOFER, INC.	2539			54,764.60	
420-5000-532.20-06	11/27/2013	SPORTS PARK ROOF	C13516-1	140438	05/2014	54,764.60	
12/23/2013	83765	AFLAC	120			714.30	
101-0000-209.01-13	12/05/2013	PAYROLL AP PPE 11/28/13	20131205		06/2014	357.15	

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12/23/2013	83766	BOB HOFFMAN VIDEO PRODUCTION	457			85.00	
101-1920-419.21-04	12/09/2013	CONSULTING	SQ696389	130879	06/2014	85.00	
12/23/2013	83768	CALIFORNIA AMERICAN WATER	612			4,424.43	
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101-3030-423.27-02	12/06/2013	1015-210019276868 NOV 13	12-30-2013		05/2014	98.95	
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101-5010-431.27-02	12/06/2013	1015-210019279782 NOV 13	12-30-2013		05/2014	21.24	
101-5010-431.27-02	12/06/2013	1015-210019359015 NOV 13	12-30-2013		05/2014	21.24	
101-5010-431.27-02	12/06/2013	1015-210019360534 NOV 13	12-30-2013		05/2014	35.35	
101-5010-431.27-02	12/06/2013	1015-210019481684 NOV 13	12-30-2013		05/2014	21.24	
101-5010-431.27-02	12/06/2013	1015-210019482014 NOV 13	12-30-2013		05/2014	227.03	
101-5010-431.27-02	12/06/2013	1015-210019600799 NOV 13	12-30-2013		05/2014	341.27	
601-5060-436.27-02	12/10/2013	1015-210018820255 NOV 13	01-02-2014		05/2014	11.32	
101-5020-432.27-02	12/10/2013	1015-210019058534 NOV 13	01-12-2014		05/2014	98.95	
101-6020-452.27-02	12/11/2013	1015-210019176128 NOV 13	01-02-2014		05/2014	6.61	
101-5010-431.27-02	12/13/2013	1015-210019179080 NOV 13	01-06-2014		05/2014	901.34	
101-6020-452.27-02	12/12/2013	1015-210019748080 NOV 13	01-03-2014		05/2014	6.61	
101-6020-452.27-02	12/11/2013	1015-210019748332 NOV 13	01-02-2014		05/2014	11.32	
101-6020-452.27-02	12/12/2013	1015-210019749625 NOV 13	01-03-2014		05/2014	6.61	
101-6020-452.27-02	12/11/2013	1015-210019749687 NOV 13	01-02-2014		05/2014	39.56	
101-6020-452.27-02	12/13/2013	1015-210020440898 NOV 13	01-06-2014		05/2014	707.09	
101-6020-452.27-02	12/13/2013	1015-210021067159 NOV 13	01-06-2014		05/2014	16.04	
101-1910-419.27-02	12/13/2013	1015-210021068268 NOV 13	01-06-2014		05/2014	67.02	
101-5010-431.27-02	12/13/2013	1015-210021068541 NOV 13	01-06-2014		05/2014	302.35	
101-5020-432.27-02	12/16/2013	1015-210020277854 NOV 13	01-07-2014		05/2014	63.60	
101-6020-452.27-02	12/16/2013	1015-210021082448 NOV 13	01-07-2014		05/2014	263.66	
101-5010-431.27-02	12/10/2013	1015-210018811916 NOV 13	01-02-2014		05/2014	33.06	
601-5060-436.27-02	12/10/2013	1015-210019512885 NOV 13	01-02-2014		05/2014	226.52	
601-5060-436.27-02	12/11/2013	1015-210020125977 NOV 13	01-02-2014		05/2014	16.53	
101-5010-431.27-02	12/10/2013	1015-210020154739 NOV 13	01-02-2014		05/2014	21.24	
101-1910-419.27-02	12/16/2013	1015-210019335484 NOV 13	01-07-2014		05/2014	123.50	
101-1910-419.27-02	12/16/2013	1015-210019335682 NOV 13	01-07-2014		05/2014	21.24	
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101-3030-423.27-02	12/05/2013	1015-210020153385 OCT 13	12-27-2013		04/2014	25.38	
101-3030-423.27-02	12/10/2013	1015-210020153385 NOV 13	01-02-2014		04/2014	25.38	
12/23/2013	83769	CALIFORNIA DENTAL	2480			576.56	
101-0000-209.01-12	11/21/2013	PAYROLL AP PPE 11/14/13	20131121		05/2014	309.94	
101-0000-209.01-12	12/05/2013	PAYROLL AP PPE 11/28/13	20131205		06/2014	309.94	
101-0000-209.01-12	12/19/2013	PAYROLL SUMMARY	20131219		06/2014	18.89	
101-0000-209.01-12	12/19/2013	PAYROLL SUMMARY	20131219		06/2014	18.89	
101-0000-209.01-12	12/20/2013	JAN 2014 DENTAL PREMIUM	JAN 2014		06/2014	43.32	
12/23/2013	83770	CDW GOVERNMENT INC	725			4,273.44	
503-1923-419.20-06	12/03/2013	DOCKING STATION/MONTOR/AD	HL64540	140085	06/2014	443.83	

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503-1923-419.20-06	12/04/2013	300GB HARD DRIVE	HL71895	140085 06/2014 295.12
503-1923-419.20-06	12/05/2013	USB KVM SWITCH	HM73142	140085 06/2014 40.68
503-1923-419.20-06	11/13/2013	COUNCIL CHAMBER PC'S	HC31747	140085 05/2014 1,592.96
503-1923-419.30-22	11/13/2013	COUNCIL CHAMBER PC'S	HC31747	140085 05/2014 1,113.68
503-1923-419.30-22	12/06/2013	ASD PC/MEMORY	HN27467	140517 06/2014 693.91
503-1923-419.30-22	12/11/2013	NETWORK SWITCH/FIRE PC HA	HP80786	F14028 06/2014 93.26
12/23/2013	83771	CITY OF CORONADO	840	
101-1130-412.28-11	11/04/2013	FIRE ENGINEER TEST-SHARED	NOV042013	140508 05/2014 415.80
12/23/2013	83772	CLEAN HARBORS	913	
101-5040-434.21-04	12/04/2013	NOV 2013	1000239429	140026 06/2014 236.00
12/23/2013	83773	COASTWALK CALIFORNIA- CCTA PRO	2551	
101-5020-432.28-04	12/20/2013	MEMBERSHIP DUES	140	06/2014 250.00
101-1230-413.28-12	12/20/2013	MEMBERSHIP DUES	140	06/2014 500.00
12/23/2013	83774	COLONIAL LIFE & ACCIDENT	941	
101-0000-209.01-13	12/05/2013	PAYROLL AP PPE 11/28/13	20131205	06/2014 118.14
101-0000-209.01-13	12/19/2013	PAYROLL AP PPE 12/12/13	20131219	06/2014 118.14
12/23/2013	83775	CONAM MANAGEMENT IN TRUST	2	
101-0000-321.72-10	12/18/2013	OL REFUNDS	0007261	06/2014 711.00
12/23/2013	83776	COUNTY OF SAN DIEGO	1046	
101-3020-422.30-02	11/25/2013	2014 PERMIT RENEWAL FEE	DEH2005-HUPFP-2	F14023 05/2014 489.00
12/23/2013	83777	COUNTY OF SAN DIEGO RCS	1065	
101-3010-421.21-25	12/01/2013	NOV 2013	14CTOFIBN05	140165 06/2014 2,378.50
101-3020-422.21-25	12/01/2013	NOV 2013	14CTOFIBN05	140165 06/2014 371.00
101-3030-423.21-25	12/01/2013	NOV 2013	14CTOFIBN05	140165 06/2014 609.50
12/23/2013	83778	COX COMMUNICATIONS	1073	
101-6010-451.29-04	12/13/2013	12/13-01/12 3110015531401	01-02-2014	140162 06/2014 149.44
12/23/2013	83779	DEPARTMENT OF INDUSTRIAL RELAT	1163	
502-1922-419.20-07	12/04/2013	2014 W/C ADMINISTRATIONS	OSIP 59115	06/2014 1,734.17
12/23/2013	83780	DEPARTMENT OF JUSTICE	1154	
101-1130-412.21-04	12/04/2013	NOV 2013 FINGERPRINTS	006211	140080 06/2014 49.00
12/23/2013	83781	DION INTERNATIONAL TRUCKS	1173	
501-1921-419.28-01	12/16/2013	EMERGENCY ENGINE REPAIRS	SWSW06663	06/2014 1,362.80
12/23/2013	83782	DOWNSTREAM SERVICES, INC.	1593	
101-5050-435.21-04	12/10/2013	DEC 2013 MAINT	72238	140025 06/2014 660.00
12/23/2013	83783	EIAN MAURICE	2416	
101-3030-423.28-04	12/03/2013	SCUBA DIVER CERTIFICATION	7290	06/2014 290.00
12/23/2013	83784	FASTENAL	909	
501-1921-419.30-02	11/26/2013	SPRINT PIN	CACHU33693	140007 05/2014 6.24

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101-0000-209.01-18	11/21/2013	PAYROLL AP PPE 11/14/13	20131121		05/2014	86.53
101-0000-209.01-18	12/19/2013	PAYROLL SUMMARY	20131219		06/2014	7.95-
101-0000-209.01-18	12/19/2013	PAYROLL SUMMARY	20131219		06/2014	7.95
101-0000-209.01-18	12/20/2013	JAN 2014 VISION PREMIUM	JAN 2014		06/2014	15.05
12/23/2013	83786	GO-STAFF, INC.	2031			3,799.42
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101-1210-413.21-01	12/17/2013	W/E 12/15/13 FERGUSON,N	117780	140089	06/2014	800.28
101-3020-422.21-01	12/03/2013	W/E 12/01/13 MEDLEY,A	117174	140164	06/2014	343.57
101-3020-422.21-01	12/10/2013	W/E 12/08/13 MEDLEY,A	117450	140164	06/2014	333.47
101-3020-422.21-01	12/17/2013	W/E 12/15/13 MEDLEY,A	117779	140164	06/2014	394.10
101-3020-422.21-01	11/19/2013	W/E 11/17/13 MEDLEY, A	116586	140164	05/2014	353.68
101-3020-422.21-01	11/26/2013	W/E 11/24/13 MEDLAY,A	116881	140164	05/2014	596.20
12/23/2013	83787	GOOGLE, INC.	2009			205.80
503-1923-419.20-06	12/05/2013	OCT/NOV 2013 EMAIL SECURT	8298357	140190	06/2014	205.80
12/23/2013	83788	GTC SYSTEMS INC	1910			487.50
503-1923-419.21-04	11/14/2013	NETWORK CONSULTING	36607	140514	05/2014	487.50
12/23/2013	83789	I B FIREFIGHTERS ASSOCIATION	214			300.00
101-0000-209.01-08	12/19/2013	PAYROLL AP PPE 12/12/13	20131219		06/2014	300.00
12/23/2013	83790	ICMA RETIREMENT TRUST 457	242			5,512.43
101-0000-209.01-10	12/19/2013	PAYROLL AP PPE 12/12/13	101717782		06/2014	5,512.43
12/23/2013	83791	KIWANIS CLUB OF IMPERIAL BEACH	639			105.00
101-1110-412.28-12	12/17/2013	AHALL KIWANIS CLUB INITIA	1406	F14030	06/2014	105.00
12/23/2013	83792	NASLAND ENGINEERING	1656			11,280.00
101-5020-432.20-06	11/30/2013	NOV 2013 SEACOAST DR PROJ	94009	140183	05/2014	2,080.00
303-1250-413.20-06	11/30/2013	NOV 2013 10TH AVE CONCEPT	94011	140367	05/2014	9,200.00
12/23/2013	83793	EDWARD JOE OCHOA	1774			137.00
601-5060-436.21-04	12/13/2013	TROUBLESHOOT DAHLIA FS	1642		06/2014	137.00
12/23/2013	83794	OFFICETEAM	1266			1,966.70
101-1020-411.21-01	12/02/2013	W/E 11/29/13 CARBALLO,S	39269479	140421	06/2014	858.70
101-1020-411.21-01	12/09/2013	W/E 12/06/13 CARBALLO,S	39323495	140421	06/2014	1,108.00
12/23/2013	83795	ONE SOURCE DISTRIBUTORS	1071			234.22
101-6040-454.30-02	11/26/2013	LAMPS	S4163170.001	140011	05/2014	212.55
101-6040-454.30-02	10/21/2013	LAMPS	S4126215.001	140011	04/2014	21.67
12/23/2013	83796	PADRE JANITORIAL SUPPLIES	1430			353.44
101-6040-454.30-02	12/04/2013	JANITORIAL SUPPLIES	350817	140022	06/2014	353.44
12/23/2013	83797	PAL GENERAL ENGINEERING INC.	2411			1,040.25
402-5000-532.20-06	11/27/2013	ST IMPRVMENTS P3B	10	120807	05/2014	1,040.25

CHECK DATE	CHECK NUMBER	VENDOR NAME	VENDOR #				CHECK AMOUNT
ACCOUNT #	TRN DATE	DESCRIPTION	INVOICE	PO #	PER/YEAR	TRN AMOUNT	
12/23/2013	83798	PARS	2425				400.00
101-1920-419.20-06	12/06/2013	OCT 2013	27472	140271	06/2014		400.00
12/23/2013	83799	PITNEY BOWES INC	271				370.40
101-1920-419.30-01	12/06/2013	SEALANT/TAPE FOR POSTAGE	5502357310	F14031	06/2014		265.00
101-1920-419.30-02	12/06/2013	INK CARTRIDGE FOR POSTAGE	5502357310	F14031	06/2014		105.40
12/23/2013	83800	POLLAK, JUDY P	2				121.00
101-0000-321.72-10	12/18/2013	OL REFUNDS	0002293		06/2014		121.00
12/23/2013	83801	PRO LINE PAINT COMPANY	52				206.69
101-6040-454.30-02	10/20/2013	PAINT	7753-4	140018	04/2014		206.69
12/23/2013	83802	ROBERT HALF TECHNOLOGY	1826				3,007.13
503-1923-419.10-02	12/11/2013	W/E 12/06/13 MCNEELY,W	39347546	140098	06/2014		1,440.00
503-1923-419.10-02	12/11/2013	W/E 12/06/13 WASHINGTON,E	39348253	140098	06/2014		1,567.13
12/23/2013	83803	SAN DIEGO COUNTY SHERIFF	882				494,677.20
101-3010-421.20-06	11/26/2013	OCT 2013 LAW ENF SERVICES	11-26-2013		05/2014		495,731.40
101-0000-338.60-03	11/26/2013	OCT 2013 TOW FEE CREDIT	11-26-2013		05/2014		1,054.20-
12/23/2013	83804	SD SPORTS MED & FAMILY HEALTH	370				6,347.25
101-3020-422.20-06	11/21/2013	FF MEDICAL FITNESS EVALS	IB11202013		06/2014		2,538.90
101-3020-422.20-06	12/03/2013	FF MEDICAL FITNESS EVALS	IB12022013		06/2014		3,808.35
12/23/2013	83805	SEIU LOCAL 221	1821				1,688.35
101-0000-209.01-08	12/19/2013	PAYROLL AP PPE 12/12/13	20131219		06/2014		1,688.35
12/23/2013	83806	SKS INC.	412				4,404.98
501-1921-419.28-15	12/12/2013	1000.1 GAL REG/300.1 GAL	1259342-IN	140046	06/2014		4,404.98
12/23/2013	83807	SOUTH WEST SIGNAL	488				345.84
101-5010-431.21-04	11/30/2013	NOV 2013 MAINTENANCE	51356	140035	05/2014		160.00
101-5010-431.21-23	11/30/2013	NOV 2013 SERVICE TECH	51359	140035	05/2014		185.84
12/23/2013	83808	SUNGARD PUBLIC SECTOR USER'S G	2039				195.00
101-1210-413.28-12	11/01/2013	2014 MEMBERSHIP RENEWAL	IMPB2014	F14029	05/2014		195.00
12/23/2013	83809	SUNGARD PUBLIC SECTOR INC.	1370				1,424.16
503-1923-419.21-04	11/21/2013	TECH SVCS UPGRADE ASSISTN	74402	140513	05/2014		1,424.16
12/23/2013	83810	US BANK	2458				1,162.62
101-0000-209.01-20	12/19/2013	PAYROLL AP PPE 12/12/13	20131219		06/2014		1,162.62
12/23/2013	83811	VERIZON WIRELESS	2317				1,545.08
101-5020-432.27-05	12/08/2013	11/09/2013-12/08/2013	9716298342		05/2014		628.73
101-3040-424.27-05	12/08/2013	11/09/2013-12/08/2013	9716298342		05/2014		48.81
101-3020-422.27-05	12/08/2013	11/09/2013-12/08/2013	9716298342		05/2014		146.91
101-3030-423.27-05	12/08/2013	11/09/2013-12/08/2013	9716298342		05/2014		232.15

CHECK DATE	CHECK NUMBER	VENDOR NAME	VENDOR #	INVOICE	PO #	PER/YEAR	CHECK AMOUNT
ACCOUNT #	TRN DATE	DESCRIPTION					TRN AMOUNT
101-3070-427.27-05	12/08/2013		11/09/2013-12/08/2013	9716298342		05/2014	51.29
101-1230-413.27-05	12/08/2013		11/09/2013-12/08/2013	9716298342		05/2014	105.52
503-1923-419.27-05	12/08/2013		11/09/2013-12/08/2013	9716298342		05/2014	319.35
503-1923-419.27-05	12/08/2013		11/09/2013-12/08/2013	9716298342		05/2014	12.32
12/23/2013	83812	WAGE WORKS INC.	2210				113.00
101-1920-419.21-04	12/16/2013		DEC 2013	125AI0284516	140161	06/2014	113.00
01/02/2014	83813	HECTOR LOPEZ	2552				3,036.69
503-1923-419.10-01	01/02/2014		SEPERATION PAY PER AGRMNT	01-02-2014		07/2014	3,036.69
DATE RANGE TOTAL *							1,699,971.69 *



STAFF REPORT
CITY OF IMPERIAL BEACH

TO: HONORABLE MAYOR AND CITY COUNCIL
FROM: ANDY HALL, CITY MANAGER
MEETING DATE: JANUARY 15, 2014
ORIGINATING DEPT.: CITY MANAGER'S OFFICE *ewm*
SUBJECT: APPROVAL OF EDCO COMMUNITY GRANTS FOR THE 2013-2015 PROGRAM CYCLE

EXECUTIVE SUMMARY:

The EDCO Disposal Corporation has committed \$10,000 to sponsor a two-year community grant program. On February 16, 2011, the City Council adopted revised program and application guidelines for the EDCO Community Grants Program and authorized solicitation for applications focusing on youth and senior services/development, neighborhood revitalization, cultural arts and community services. Following a review of the applications submitted, staff is seeking approval to award the grants under the 2013-2015 two-year program cycle.

BACKGROUND:

The City Council has identified criteria of eligibility and priorities for the EDCO Community Grants Program. Each application is reviewed and successful candidates are selected based on consistency with the following criteria:

1. The EDCO Community Grants Program will be held every two (2) years with program funding of \$10,000.
2. An applicant may receive up to \$1,000 during the two (2) year program period.
3. The EDCO Community Grants Program is intended to focus on Youth and Senior Services, Neighborhood Revitalization, Cultural Arts, Tourism, and Community Services.
4. Availability of funds will be publicized by press release and newspaper advertisements. Additionally, Grant applications will be posted and available on the City website: www.ImperialBeachCA.gov, at City Hall, at the Boys and Girls Club, the Imperial Beach Library, and other appropriate locations.
5. Applications will be accepted for at least thirty (30) days after availability of funds has been announced.

6. The City Manager, or designee, shall review and consider applicant eligibility in accordance with the following guidelines:
 - a. Each applicant must clearly indicate the grant amount requested, which shall not exceed \$1,000 per grant program period, and the purpose for which the funds will be used.
 - b. All applications must be received and completed by the application deadline.
 - c. Each applicant must be a non-profit 501(c)(3) organization and provide a copy of its current State of California non-profit certification form along with the grant application. Applications submitted without the non-profit certification will be automatically rejected without exception.
 - d. Each applicant must be a non-governmental organization.
 - e. Church and/or Faith-based Organizations may apply, but grant funds may only be used for non-religious purposes such as a food bank program, clothing program, or toys for youth programs.
 - f. Entities excluded from applying for the grant program include: the County of San Diego, the Unified Port of San Diego, all schools and school districts, and private individuals.
 - g. Each applicant must be an Imperial Beach community-based organization or an organization that will use the grant program funds for a project or program held in or directly serving the Imperial Beach community.
 - h. Each applicant must use grant program funds for a project or program that focuses on enhancing the Imperial Beach community. Priority will be given to original and creative projects and/or programs.
7. The City Council shall award grants at a regular or special meeting of the City Council. Public comments shall be limited to responses to Council questions. All City Council decisions are final.
8. Grants will be funded upon approval of the City Council and announcement of award recipients will follow after approval by the City Council.
9. Each applicant awarded a grant must complete the project or program by the end of the two (2) year grant program period.
10. A selected applicant may spend the awarded amount anytime during the two (2) year grant program period and may use the funds towards one or multiple projects or programs as identified in the application.
11. Each applicant must provide documentation of expenditures of all awarded grant funds by the appropriate deadline and before the next grant program period begins.
12. The City Manager, or designee, will review submitted copies of paid receipts, invoices and written reports to ensure that the funds were spent in compliance with the approved application.
13. All applicants will be required to reimburse the City of Imperial Beach for any inappropriately spent funds.
14. Significant non-compliance issues will be taken into consideration and may affect funding decisions for all future grant programs.

15. Funds for the proposed project or program must not be used to replace or offset funding sources normally available for any portion of the project, nor be used by the applicant to fund or supplement its own monetary giving.

ANALYSIS:

Proper notification of available funding was conducted and the program was publicized on the City website, through a press release, flyers, letters and a newspaper advertisement. Applications were placed in several locations in the City for organizations to pick up and previous applicants were notified by mail and email. A total of 12 applications were received and staff reviewed the applications to determine eligibility based on the program application guidelines and criteria. All twelve applicants satisfied the required criteria and focus areas, and qualify for grant funds as recommended by staff.

ENVIRONMENTAL DETERMINATION:

Not a project as defined by CEQA.

FISCAL IMPACT:

Funding for the program is received from the EDCO Disposal Corporation and therefore, the program has no City fiscal impact.

RECOMMENDATION:

Staff is seeking approval to award the EDCO Community Grants for the 2013-2015 EDCO Community Grants Program cycle as follows:

<u>Organization Name</u>	<u>Proposed Grant Amount</u>
Friends of the San Diego Wildlife Refuges, Inc. (Butterfly Garden at 3 rd & IB Blvd)	\$1,000
Girl Scouts, San Diego-Imperial Council, Inc. (Girl Scout Outreach Program)	800
IB Chamber of Commerce Business Improvement Dist. (Taste of IB)	750
IB Chamber of Commerce (Christmas Comes to IB)	750
IB Woman's Club (IB Senior Center Chairs)	700
Friends of the IB Library, Inc. (Book Purchase & Family Music Program)	900
IB United Methodist Church (Broken Loaf Food Pantry and Loaves & Fishes Program)	750
Kiwanis Club of IB / South Bay (Student of the Month for S. Bay Union School District)	900
Latter Rain Missions & Training Ctr. (One Block at a Time Food Giveaway, Toys Outreach)	750
Optimist Club of Imperial Beach (Youth Activities, Scholarships & Kids & Kastles)	900
WILDCOAST (Tijuana Estuary & River Mouth MPA Youth Stewardship Project)	900
YMCA Camp Surf (YMCA Camp Surf Voyager Day Camp program)	900
Total	\$10,000

Attachments*:

1. Analysis of applications comparison graph
2. 2013-2015 application guidelines
3. 2013-2015 press release
4. Copies of application

* Available for viewing at the City Clerk's Office, 825 Imperial Beach Blvd., Imperial Beach, CA 91932



STAFF REPORT
CITY OF IMPERIAL BEACH

TO: HONORABLE MAYOR AND CITY COUNCIL
FROM: ANDY HALL, CITY MANAGER AH
MEETING DATE: JANUARY 15, 2014
ORIGINATING DEPT.: PUBLIC WORKS HAH
SUBJECT: RESOLUTION 2014-7446 AUTHORIZING THE CITY MANAGER TO EXECUTE CERTIFICATES OF ACCEPTANCE FOR DEEDS OR GRANTS CONVEYING EASEMENTS TO THE CITY PURSUANT TO GOVERNMENT CODE SECTION 27281

EXECUTIVE SUMMARY:

Pursuant to Government Code section 27281, the County Recorder's Office requested that easement certificates of acceptance be provided for each easement agreement presented by the City for recordation. This Resolution would delegate authority from the City Council to the City Manager to accept easements on behalf of the City, thereby avoiding the need to come to the City Council for each easement acceptance.

BACKGROUND:

The City enters into easement agreements with private property owners to meet certain City requirements. For example, storm water maintenance agreements provide the City with easement rights to access BMPs and perform maintenance activities. In the past few months, the County has rejected easement recordation requests because the easements did not include certificates of acceptance required by Government Code section 27281.

ANALYSIS:

Government Code section 27281 requires that deeds or grants conveying any interest in or easement upon real estate to government agencies be accepted for recordation only if a certificate or resolution or acceptance is included. That section allows legislative bodies to delegate authority to accept such grants. "A political corporation or government agency, by a general resolution, may authorize one or more officers or agents to accept and consent to such deeds or grants." Rather than require City Council approval for each certificate of acceptance, staff believes that a general delegation of authority to the City Manager to accept easements would be a more efficient approach.

Although the delegation of authority may involve "any interest in or easement upon real estate", the proposed Resolution would only delegate authority to the City Manager to accept easements. Other grants of property would still require City Council approval.

ENVIRONMENTAL DETERMINATION:

Not a project as defined by CEQA.

FISCAL IMPACT:

None.

RECOMMENDATION:

1. Receive this report.
2. Approve Resolution No. 2014-7446

Attachments:

1. Resolution No. 2014-7446

RESOLUTION NO. 2014-7446

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IMPERIAL BEACH, CALIFORNIA, AUTHORIZING THE CITY MANAGER TO EXECUTE CERTIFICATES OF ACCEPTANCE FOR DEEDS OR GRANTS CONVEYING EASEMENTS TO THE CITY PURSUANT TO GOVERNMENT CODE SECTION 27281

WHEREAS, Government Code section 27281 requires that deeds or grants conveying any interest in or easement upon real estate to a government agency for public purposes shall not be accepted for recordation without the consent of the governmental agency evidenced by its certificate or resolution of acceptance attached to or printed on the deed or grant; and

WHEREAS, Government Code section 27281 also states that a governmental agency, by a general resolution, may authorize one or more officers or agents to accept and consent to such deeds or grants; and

WHEREAS, the City desires to delegate the authority to the City Manager to accept easements on behalf of the City; and

WHEREAS, this Resolution limits the delegation of authority to accept only easements and not other interests in real estate.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Imperial Beach as follows:

1. The above recitals are true and correct and incorporated herein.
2. The City Manager is authorized on behalf of the City of Imperial Beach to execute certificates of acceptance and consents for all deeds, grants and other conveyances, transmitting easements for public purposes to the City of Imperial Beach.
3. If the City Manager is unavailable to execute such certificates of acceptance and consent, the Interim or Acting City Manager is so authorized.

PASSED, APPROVED, AND ADOPTED by the City Council of the City of Imperial Beach at its meeting held on the 15th day of January 2014, by the following vote:

AYES:	COUNCILMEMBERS:
NOES:	COUNCILMEMBERS:
ABSENT:	COUNCILMEMBERS:

JAMES C. JANNEY, MAYOR

ATTEST:

JACQUELINE M. HALD, CMC
CITY CLERK



STAFF REPORT
CITY OF IMPERIAL BEACH

TO: HONORABLE MAYOR AND CITY COUNCIL

FROM: ANDY HALL, CITY MANAGER *AH*

MEETING DATE: JANUARY 15, 2014

ORIGINATING DEPT.: PUBLIC SAFETY DEPARTMENT *PH*

SUBJECT: ADOPTION OF RESOLUTION NO. 2014-7444 AUTHORIZING THE CITY MANAGER TO SIGN A CONTRACT WITH ATHENX, INC. FOR PROVISION OF CONSULTANT SERVICES FOR ENGINEERING, DESIGN, EQUIPMENT ACQUISITION AND INSTALLATION SERVICES OF A COASTAL SURVEILLANCE CAMERA SYSTEM, AND AUTHORIZING BUDGET AMENDMENTS FOR THE RELATED EXPENDITURES AND REIMBURSEMENT BY THE PORT SECURITY GRANT PROGRAM

EXECUTIVE SUMMARY:

Staff has advertised and received four Requests for Qualifications/Proposals (RFQ/P) for the installation and maintenance of the Coastal Surveillance Camera System. After thoroughly reviewing the four RFQ/Ps submittals, two firms were selected for an interview and staff has selected Athenx as the firm to provide consultant services for this project.

Staff is recommending that the Council adopt Resolution No. 2014-7444 approving and authorizing the City Manager to sign an agreement with Athenx, Inc. for consultant services as shown in Attachment 2 effective January 15, 2013 and authorizing the related budget amendments, expenditures, and reimbursements.

BACKGROUND:

The City of Imperial Beach was awarded a \$125,000 Port Security Grant Program (PSGP), from the Department of Homeland Security and the Port of San Diego for the installation and maintenance of a coastal surveillance camera system. On September 4, 2013, the City Council adopted Resolution No. 2013-7379, accepting the PSGP grant funds and authorizing the expenditure of those funds for the installation and maintenance of the Coastal Surveillance Camera System. In October 2013, staff advertised for Consultant Services for Coastal Surveillance Camera System Engineering, Design and Installation through a Request for Qualifications/Proposals (RFQ/P). The RFQ/P advertised for consultant's capabilities to design, engineer and install a coastal surveillance camera system, as well as their ability to exhibit/demonstrate additional expertise in digital camera surveillance systems.

ANALYSIS:

In keeping with the above consideration, staff prepared and advertised a RFQ/P for firms that could perform the system design, engineering and installation of a digital coastal surveillance camera system.

Four proposals were received. All four proposals were independently evaluated and ranked relative to the criteria found in the RFQ/P by three members of City management staff. The top two ranked firms were invited to a formal interview with two City management staff. Through this process, it was recommended that Anthenx, Inc. be selected to provide Consultant Services for the City to perform the required tasks.

Staff has met with Anthenx representative and they have agreed to the terms of the agreement as shown in attachment 2.

ENVIRONMENTAL DETERMINATION:

Not a project as defined by CEQA.

FISCAL IMPACT:

The Coastal Surveillance Camera System is 100% funded on a cost reimbursement basis by the Port Security Grant Program as awarded to the City of Imperial Beach, being accepted by City Council with the adoption of Resolution Number 2013-7379 on September 4, 2013. This action, adopting Resolution 2014-7444 approving an agreement with Athenx, Inc., will result in a budget amendment adding \$125,000 to account 101-3030-423.50-04 Capital Equipment for the related expenditures, and adding \$125,000 to revenue account 101-000374.85-01 Other Cost Reimbursement to receive the reimbursement from the Port Security Grant Program.

RECOMMENDATION:

Adopt Resolution No. 2014-7444 approving and authorizing the City Manager to sign an Agreement with Athenx, Inc. for Consultant Services as shown in Attachment 2 effective January 15, 2013.

Attachments:

1. Resolution No. 2013-7379
2. Resolution No. 2014-7444
3. Consultant Services for Coastal Surveillance Camera System Engineering, Design and Installation Services Agreement

RESOLUTION NO. 2013-7379

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IMPERIAL BEACH, CALIFORNIA, ACCEPTING THE DEPARTMENT OF HOMELAND SECURITY PROGRAM FISCAL YEAR 2011 PORT SECURITY GRANT PROGRAM AWARD OF \$125,000 AND AUTHORIZING EXPENDITURE OF SAID FUNDS FOR THE ACQUISITION AND INSTALLATION OF A COASTAL SURVEILLANCE CAMERA SYSTEM.

WHEREAS, the City of Imperial Beach experiences multiple incursions weekly by swimmers, paddle boarders, kayakers, jet ski drop-offs, and panga boats carrying migrants or drugs; and

WHEREAS, the City of Imperial Beach applied for and was awarded a grant from the Department of Homeland Security and the Port of San Diego for the funding of operations which enhance public safety and law enforcement responses to maritime areas in the United States; and

WHEREAS, the current camera system does not adequately meet the needs of the Imperial Beach Lifeguards or the law enforcement agencies operating along the Imperial Beach shoreline and nearby ocean in United States waters; and

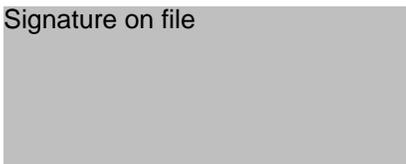
WHEREAS, the Forward Looking InfraRed (FLIR) camera technology has been identified as an effective means to provide clear early identification of nighttime illegal activity in the ocean waters and beaches spanning from the boarder, north along Imperial Beach; and

WHEREAS, each of locations will consist of one color pan-tilt-zoom camera for daytime operations as well as the FLIR cameras for nighttime operations enhancing already established and much needed daytime monitoring by lifeguards for beach safety and night time surveillance by various law enforcement agencies along the Imperial Beach shoreline.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Imperial Beach that the City Manager or his designee is authorized to ratify and accept the Department of Homeland Security Program Fiscal Year 2011 Port Security Grant Program award of \$125,000 and authorizes the expenditure of said funds for the acquisition and installation of a coastal surveillance camera system as per the grant award and requirements.

PASSED, APPROVED, AND ADOPTED by the City Council of the City of Imperial Beach at its meeting held on the 4th day of September 2013, by the following vote:

AYES: COUNCILMEMBERS: SPRIGGS, BILBRAY, PATTON, BRAGG, JANNEY
NOES: COUNCILMEMBERS: NONE
ABSENT: COUNCILMEMBERS: NONE

Signature on file


JAMES C. JANNEY, MAYOR

ATTEST:
Signature on file


JACQUELINE M. HALD, MMC/
CITY CLERK


RESOLUTION NO. 2014-7444**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IMPERIAL BEACH, CALIFORNIA, AWARDING CONSULTANT SERVICES FOR COASTAL SURVEILLANCE CAMERA SYSTEM ENGINEERING, DESIGN AND INSTALLATION SERVICES CONTRACT TO ATHENX, INC.**

WHEREAS, the City of Imperial Beach was awarded a \$125,000 Port Security Grant for the installation and maintenance of a coastal surveillance camera system; and

WHEREAS, in October 2013, staff advertised for Consultant Services for Coastal Surveillance Camera System Engineering, Design and Installation through a Request for Qualifications/Proposals (RFQ/P); and

WHEREAS, through an independent evaluation of four proposals received and an interview for the top two firms it was recommended that Athenx, Inc. be contracted to provide Consultant Services for Coastal Surveillance Camera System Engineering, Design and Installation; and

WHEREAS, all costs will initially be paid from the Ocean/Beach Safety Capital Equipment budget, and all expenditures will be fully reimbursed by Port Security Grant funds.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Imperial Beach as follows:

1. The above recital are true and correct.
2. The agreement with Athenx, Inc. for Consultant Services for Coastal Surveillance Camera System Engineering, Design and Installation is approved and effective January 15, 2014.
3. The City Manager is authorized to sign the agreement with Athenx, Inc. for Consultant Services for Coastal Surveillance Camera System Engineering, Design and Installation
4. The Administrative Services Director is authorized to amend the Fiscal Year 2013/14 Budget to increase account 101-3030-423-.50-05 by \$125,000 to be expended for the purpose of acquiring the services and products related to the Coastal Surveillance Camera System
5. The Administrative Services Director is authorized to amend the Fiscal Year 2013/14 Budget to increase revenue account 101-000-374.85-01 to receive the corresponding reimbursement from the Port Security Grant Program.

PASSED, APPROVED, AND ADOPTED by the City Council of the City of Imperial Beach at its meeting held on the 15th day of January 2014, by the following vote:

AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:

JAMES C. JANNEY, MAYOR

ATTEST:

JACQUELINE M. HALD, MMC
CITY CLERK



City of Imperial Beach
AGREEMENT FOR PROFESSIONAL SERVICES

**FOR CONSULTANT SERVICES FOR COASTAL SURVEILLANCE CAMERA SYSTEM
 ENGINEERING, DESIGN AND INSTALLATION**

This Agreement, entered into this _____ day of _____, 2014, by and between the CITY OF IMPERIAL BEACH (hereinafter referred to as "CITY") and Athenx, Inc. (hereinafter referred to as "CONSULTANT") (collectively "PARTIES").

RECITALS

WHEREAS, CITY desires to hire a firm to provide Services for Coastal Surveillance Camera System Engineering, Design and Installation; and

WHEREAS, CITY desires to hire the most qualified responsive proposal; and

WHEREAS, CONSULTANT is a(n) professional surveillance and security firm and has represented that CONSULTANT possesses the necessary qualifications to provide such services; and

WHEREAS, CITY has authorized the preparation of an Agreement to retain the services of CONSULTANT as hereinafter set forth;

NOW, THEREFORE, IT IS MUTUALLY AGREED THAT CITY DOES HEREBY RETAIN CONSULTANT ON THE FOLLOWING TERMS AND CONDITIONS:

Section 1. EMPLOYMENT OF CONSULTANT.

CITY hereby agrees to engage CONSULTANT and CONSULTANT hereby agrees to perform the services hereinafter set forth, in accordance with all terms and conditions contained herein. CONSULTANT represents that all professional services required hereunder will be performed directly by CONSULTANT, or under direct supervision of CONSULTANT.

Section 2. SCOPE OF SERVICES AND COMPENSATION.

- A. CONSULTANT shall provide services as described in Exhibit "A" entitled "Request for Qualifications/Proposals" and Exhibit "B" entitled "Billing Rate", attached hereto and made a part hereof.
- B. As additional consideration, CONSULTANT and CITY agree to abide by the terms and conditions contained in this Agreement.
- C. CONSULTANT will, in a professional manner, furnish all labor and all personnel; all supplies, materials, equipment, printing, vehicles, transportation, office space, and facilities; all testing, analyses, and calculations; and all other means, except as otherwise expressly specified to be furnished by CITY, that are necessary or proper to complete the work and provide the required professional services.

- D. CONSULTANT shall be compensated for work completed, not to exceed **\$125,000** for basic services rendered under this Section 2, as more particularly described in Exhibit A. CONSULTANT shall be compensated for additional services only upon prior written approval of CITY.
- E. CONSULTANT shall submit monthly statements for basic and additional services rendered in accordance with this Agreement. Payments to CONSULTANT will be made by CITY within thirty (30) days of receipt of invoice. CITY agrees that the CONSULTANT's billings are correct unless CITY, within ten (10) days from the date of receipt of such billing, notifies CONSULTANT in writing of alleged inaccuracies, discrepancies, or errors in billing. In the event CITY disputes part or all of an invoice, CITY shall pay the undisputed portion of the invoice within the above mentioned thirty days.

Section 3. PROJECT COORDINATION AND SUPERVISION.

The Public Safety Director, currently Tom Clark, is hereby designated as the PROJECT COORDINATOR for CITY and will monitor the progress and execution of this Agreement.

Section 4. LENGTH OF CONTRACT.

The contract between CONSULTANT and CITY will be terminated upon completion of the work as set forth in Section 2 above or in accordance with Section 16 below.

Should CONSULTANT begin work on any phase in advance of receiving written authorization to proceed, any professional services performed by CONSULTANT in advance of the said date of authorization shall be considered as having been done at CONSULTANT'S own risk and as a volunteer unless said professional services are so authorized.

Any delay occasioned by causes beyond the control of CONSULTANT may be reason for the granting of extension of time for the completion of the aforesaid services. When such delay occurs, CONSULTANT shall immediately notify the PROJECT COORDINATOR in writing of the cause and the extent of the delay, whereupon the PROJECT COORDINATOR shall ascertain the facts and the extent of the delay and determine whether an extension of time for the completion of the professional services is justified by the circumstances.

Section 5. CHANGES.

If changes in the work seem merited by CITY or CONSULTANT, and informal consultations with the other party indicate that a change is warranted, it shall be processed by CITY in the following manner: a letter outlining the changes shall be forwarded to CITY by CONSULTANT with a statement of estimated changes in fee or time schedule. An amendment to the Agreement shall be prepared by CITY and executed by both parties before performance of such services or CITY will not be required to pay for the changes in the scope of work. Such amendment shall not render ineffective or invalidate unaffected portions of this Agreement.

Section 6. OWNERSHIP OF DOCUMENTS.

All documents, data, studies, drawings, maps, models, photographs and reports prepared by CONSULTANT under this Agreement shall be considered the property of CITY. CONSULTANT may retain such copies of said documents and materials as desired, but shall deliver all original materials to CITY.

Section 7. AUDIT OF RECORDS.

7.1. At any time during normal business hours and as often as may be deemed necessary the CONSULTANT shall make available to a representative of CITY for examination all of its records with respect to all matters covered by this Agreement and shall permit CITY to audit, examine and/or reproduce such records. CONSULTANT shall retain such financial and program service records for at least four (4) years after termination or final payment under this Agreement.

7.2. The CONSULTANT shall include the CITY's right under this section in any and all of their subcontracts, and shall ensure that these sections are binding upon all subcontractors.

Section 8. PUBLICATION OF DOCUMENTS.

Except as necessary for performance of service under this Agreement, no copies, sketches, or graphs of materials, including graphic art work, prepared pursuant to this Agreement shall be released by CONSULTANT to any other person or agency without CITY's prior written approval. All press releases, including graphic display information to be published in newspapers or magazines, shall be approved and distributed solely by CITY, unless otherwise provided by written agreement between the parties. After project completion, CONSULTANT may list the project and the general details in its promotional materials.

Section 9. COVENANT AGAINST CONTINGENT FEES.

CONSULTANT declares that it has not employed or retained any company or person, other than a bona fide employee working for CONSULTANT, to solicit or secure this Agreement, that it has not paid or agreed to pay any company or person, other than a bona fide employee, any fee, commission, percentage, brokerage fee, gift or any other consideration, contingent upon or resulting from the award or making of the Agreement. For breach of violation of this warranty, CITY shall have the right to annul this Agreement without liability, or, at its sole discretion, to deduct from the Agreement price or consideration, or otherwise recover the full amount of such fee, commission, percentage, brokerage fee, gift or contingent fee.

Section 10. NO ASSIGNMENTS.

Neither any part nor all of this Agreement may be assigned or subcontracted, except as otherwise specifically provided herein, or to which Agency, in its sole discretion, consents to in advance thereof in writing. Any assignment or subcontracting in violation of this provision shall be void.

Section 11. INDEPENDENT CONTRACTOR.

At all times during the term of this Agreement, CONSULTANT and any subcontractors employed by CONSULTANT shall be an independent contractor and shall not be an employee of the CITY. CITY shall have the right to control CONSULTANT only insofar as the results of CONSULTANT'S services rendered pursuant to this Agreement; however, CITY shall not have the right to control the means by which CONSULTANT accomplishes its services. Any provision in this Agreement that may appear to give CITY the right to direct CONSULTANT or sub consultant as to the details of doing the work or to exercise a measure of control over the work means that CONSULTANT shall follow the direction of the CITY as to end results of the work only.

Neither CONSULTANT nor CONSULTANT's employees shall in any event be entitled to any benefits to which CITY employees are entitled, including, but not limited to, overtime, any retirement benefits, workers' compensation benefits, any injury leave or other leave benefits, CONSULTANT being solely responsible for all such matters, as well as compliance with social security and income tax withholding and all other regulations and laws governing such matters.

Section 12. LICENSES, PERMITS, ETC.

CONSULTANT represents and declares to CITY that it has all licenses, permits, qualifications, and approvals of whatever nature that are legally required to practice its profession. CONSULTANT represents and warrants to CITY that CONSULTANT shall, at its sole cost and expense, keep in effect at all times during the term of this Agreement, any license, permit, or approval which is legally required for CONSULTANT to practice its profession.

Section 13. INSURANCE.

CONSULTANT shall maintain, during the term of this Agreement, Workers' Compensation and Employer's Liability Insurance as prescribed by applicable law. Upon request, CITY shall be provided with satisfactory evidence that premiums have been paid and shall deliver to CITY certificates of insurance and endorsements as to each policy. Each certificate of insurance shall provide that the policy will not be materially altered or cancelled without first giving 10 days written notice to the CITY by certified mail. Coverage shall include appropriate waivers of subrogation as to the City. CONSULTANT agrees to this requirement irrespective of any other similar obligation imposed on others and CONSULTANT agrees to do so in conformity with the requirements set forth herein including those requirements set forth for certificates of insurance.

CONSULTANT shall assume liability for the wrongful or negligent acts, errors and omissions of its officers, agents and employees and sub Contractors in regard to any functions or activity carried out by them on behalf of CITY pursuant to the terms of this Agreement.

Section 14. CONSULTANT NOT AN AGENT.

Except as CITY may specify in writing, CONSULTANT shall have no authority, expressed or implied, to act on behalf of CITY in any capacity whatsoever as an agent. CONSULTANT shall have no authority, expressed or implied, pursuant to this Agreement to bind CITY to any obligation whatsoever.

Section 15. INDEMNITY.

To the fullest extent permitted by law, CONSULTANT shall indemnify, defend, and hold harmless the CITY, and its officers, officials, agents and employees from any and all claims, demands, costs or liability that arise out of, pertain to, or relate to the negligence, recklessness, or willful misconduct of CONSULTANT, its employees, agents, and subcontractors in the performance of services under this AGREEMENT. CONSULTANT's duty to indemnify under this section shall not include liability for damages for death or bodily injury to persons, injury to property, or other loss, damage or expense arising from the active or sole negligence or willful misconduct by the CITY or its elected officials, officers, agents, and employees. CONSULTANT's indemnification obligations shall not be limited by the insurance provisions of this AGREEMENT. The PARTIES expressly agree that any payment, attorney's fees, costs or expense CITY incurs or makes to or on behalf of an injured employee under the CITY's self-administered workers' compensation is included as a loss, expense, or cost for the purposes of this section, and that this section will survive the expiration or early termination of this AGREEMENT.

Section 16. TERMINATION.

CITY may terminate this Agreement at any time by giving ten (10) days' written notice to CONSULTANT of such termination and specifying the effective date thereof at least ten (10) days before the effective date of such termination. In that event, all finished or unfinished documents, data, studies, surveys, drawings, maps, reports and other materials prepared by CONSULTANT shall, at the option of CITY, become the property of CITY. If this Agreement is terminated by CITY as provided herein, CONSULTANT will be paid an amount which bears the same ratio to the total compensation as the services actually performed bear to the total services of CONSULTANT covered by this Agreement, less payments of compensation previously made.

Should CONSULTANT be in default of any covenant or condition hereof, CITY may immediately terminate this AGREEMENT for cause if CONSULTANT fails to cure the default within ten (10) calendar days of receiving written notice of the default.

Section 17. NON-DISCRIMINATION.

CONSULTANT shall not discriminate against any employee or applicant for employment because of race, color, religion, sex or national origin, nor shall CONSULTANT discriminate against any qualified individual with a disability. CONSULTANT will take affirmative action to insure that applicants are employed and that employees are treated during employment without regard to their race, color, religion, sex or national origin and shall make reasonable accommodation to qualified individuals with disabilities. Such action shall include, but not be limited to the following: employment, upgrading, demotion, transfer, recruitment, or recruitment advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship. CONSULTANT agrees to post in conspicuous places available to employees and applicants for employment any notices provided by CITY setting forth the provisions of this non-discrimination clause.

Section 18. GENERAL CONDITIONS.

CONSULTANT shall provide no services for any private client within the corporate boundaries of CITY during the period that this Agreement is in effect, nor shall CONSULTANT, without, previous written permission from the PROJECT COORDINATOR, review any plan, map or other work which to the best of CONSULTANTS knowledge has been submitted by a private client for which the CONSULTANT has performed work within the previous 12 months or anticipates performing work in the succeeding 12 months. CONSULTANT shall immediately notify the PROJECT COORDINATOR in writing whenever CONSULTANT has reason to believe that aforementioned circumstance exists. CONSULTANT knows of no interests where it holds nor of any relationship it has or may have that would constitute a conflict of CONSULTANT performing the duties set forth in this Agreement solely in the best interest of CITY.

Section 19. OFFICE SPACE AND CLERICAL SUPPORT.

Consultant shall provide its own office space and clerical support at its sole cost and expense.

Section 20. SUBCONTRACTORS.

20.1. The CONSULTANT's hiring or retaining of third parties (i.e. subcontractors) to perform services related to this Agreement is subject to prior approval by the CITY.

20.2. All contracts entered into between the CONSULTANT and its subcontractor shall also provide that each subcontractor shall obtain insurance policies which shall be kept in full force and effect during any and all work related to this Agreement and for the duration of this Agreement. The CONSULTANT shall require the subcontractor to obtain all policies described in Section 13 above in

the amounts required by the CITY, which shall not be greater than the amounts required of the CONSULTANT.

20.3. In any dispute between the CONSULTANT and its subcontractor, the CITY shall not be made a party to any judicial or administrative proceeding to resolve the dispute. The CONSULTANT agrees to defend and indemnify the CITY as described in Section 15 of this Agreement should the CITY be made a party to any judicial or administrative proceeding to resolve any such dispute.

Section 21. CONFIDENTIAL RELATIONSHIP.

CITY may from time to time communicate to CONSULTANT certain information to enable Consultant to effectively perform the services. CONSULTANT shall treat all such information as confidential, whether or not so identified, and shall not disclose any part thereof without the prior written consent of CITY. CONSULTANT shall limit the use and circulation of such information, even within its own organization, to the extent necessary to perform the services. The foregoing obligation of this Section 21, however, shall not apply to any part of the information that (i) has been disclosed in publicly available sources of information (ii) is, through no fault of CONSULTANT, hereafter disclosed in publicly available sources of information; (iii) is now in the possession of CONSULTANT without any obligation of confidentiality; or (iv) has been or is hereafter rightfully disclosed to CONSULTANT by a third party, but only to the extent that the use or disclosure thereof has been or is rightfully authorized by that third party.

CONSULTANT shall not disclose any reports, recommendations, conclusions or other results of the services or the existence of the subject matter of this contract without the prior written consent of CITY. In its performance hereunder, CONSULTANT shall comply with all legal obligations it may now or hereafter have respecting the information or other property of any other person, firm or corporation.

Section 22. MEDIATION.

In the event of a dispute between CITY and CONSULTANT concerning the terms of this Agreement or its performance, the parties may, but are not required to, agree to submit such dispute to mediation. If both Parties agree to mediation, CITY and CONSULTANT agree to cooperate in good faith to promptly select a mediator, to schedule a mediation session, and to attempt to settle the claim or dispute through mediation.

Section 23. NOTICES.

All communications to either party by the other party shall be deemed made when received by such party at its respective name and address, as follows:

Robert Stabenow
Lifeguard Captain
City of Imperial Beach
825 Imperial Beach Blvd.
Imperial Beach CA 91932

Wendy Turner
President/CEO
Athenx, Inc.
7140 Opportunity Road
San Diego, CA 92111

Any such written communications by mail shall be conclusively deemed to have been received by the addressee five days after the deposit thereof in the United States Mail, postage prepaid and properly addressed as noted above.

Section 24. CALIFORNIA LAW; VENUE.

This Agreement and its performance shall be governed, interpreted, construed, and regulated by the laws of the State of California. Any action brought to enforce or interpret any portion of this Agreement shall be brought in the county of San Diego, California. CONSULTANT hereby waives any and all rights it might have pursuant to California Code of Civil Procedure § 394.

Section 25. ENTIRE AGREEMENT.

This Agreement, and its Attachments and Exhibits, set forth the entire understanding of the parties. There are no other understandings, terms or other agreements expressed or implied, oral or written. The following attachments are a part of this Agreement: **Request for Qualifications/Proposal and Proposal dated October 24, 2013**. No change, alteration, or modification of the terms or conditions of this Agreement, and no verbal understanding of the PARTIES, their officers, agents, or employees shall be valid unless agreed to in writing by both PARTIES.

Section 26. SEVERABILITY.

If any portion of this Agreement is declared by a court of competent jurisdiction to be invalid or unenforceable, then such portion shall be deemed modified to the extent necessary in the opinion of the court to render such portion enforceable and, as so modified, such portion and the balance of this Agreement shall continue in full force and effect.

Section 27. TIME IS OF ESSENCE.

Time is of the essence for each and every provision of this agreement that states a time for performance and for every deadline imposed by the PROJECT COORDINATOR.

Section 28. COMPLIANCE WITH LAW.

CONSULTANT shall comply with applicable laws in effect at the time the services are performed hereunder which, to the best of its knowledge, information and belief, apply to its obligations under this Agreement.

Section 29. STATEMENT OF EXPERIENCE.

By executing this Agreement, CONSULTANT represents that it has demonstrated trustworthiness and possesses the quality, fitness, and capacity to perform the Agreement in a manner satisfactory to CITY. CONSULTANT represents that its financial resources, surety and insurance experience, service experience, completion ability, personnel, current workload, experience in dealing with private owners, and experience in dealing with public agencies all suggest that CONSULTANT is capable of performing the proposed contract and has a demonstrated capacity to deal fairly and effectively with and to satisfy a public agency.

Section 30. CONFLICTS OF INTEREST AND POLITICAL REFORM ACT OBLIGATIONS.

During the term of this Agreement CONSULTANT shall not act as consultant or perform services of any kind for any person or entity whose interests conflict in any way with those of the CITY. CONSULTANT shall at all times comply with the terms of the Political Reform Act and the local conflict of interest ordinance. CONSULTANT shall immediately disqualify itself and shall not use its official position to influence in any way any matter coming before the CITY in which the CONSULTANT has a financial interest as defined in Government Code Section 87103. CONSULTANT represents that it has no knowledge of any financial interests which would require it to disqualify itself from any matter on which it might perform services for the Agency.

CONSULTANT shall comply with all of the reporting requirements of the Political Reform Act and local ordinance. Specifically, CONSULTANT shall file Statements of Economic Interest with the City Clerk of the CITY in a timely manner on forms which CONSULTANT shall obtain from the City Clerk.

Section 31. RESPONSIBILITY FOR EQUIPMENT.

CITY shall not be responsible nor held liable for any damage to persons or property consequent upon the use, misuse, or failure of any equipment used by CONSULTANT or any of CONSULTANT's employees or subcontractors, even if such equipment has been furnished, rented, or loaned to CONSULTANT by CITY. The acceptance or use of any such equipment by CONSULTANT, CONSULTANT's employees, or subcontractors shall be construed to mean that CONSULTANT accepts full responsibility for and agrees to exonerate, indemnify and hold harmless CITY from and against any and all claims for any damage whatsoever resulting from the use, misuse, or failure of such equipment.

Section 32. NO WAIVER.

No failure of either the CITY or the CONSULTANT to insist upon the strict performance by the other of any covenant, term or condition of this Agreement, nor any failure to exercise any right or remedy consequent upon a breach of any covenant, term, or condition of this Agreement shall constitute a waiver of any such breach of such covenant, term or condition.

Section 33. DRAFTING AMBIGUITIES.

The PARTIES agree that they are aware that they have the right to be advised by counsel with respect to the negotiations, terms and conditions of this Agreement, and the decision of whether or not to seek advice of counsel with respect to this Agreement is a decision which is the sole responsibility of each Party. This Agreement shall not be construed in favor of or against either Party by reason of the extent to which each Party participated in the drafting of the Agreement.

Section 34. CONFLICTS BETWEEN TERMS.

If an apparent conflict or inconsistency exists between the main body of this Agreement and the Exhibits, the main body of this Agreement shall control. If a conflict exists between an applicable federal, state, or local law, rule, regulation, order, or code and this Agreement, the law, rule, regulation, order, or code shall control. Varying degrees of stringency among the main body of this Agreement, the Exhibits, and laws, rules, regulations, orders, or codes are not deemed conflicts, and the most stringent requirement shall control. Each Party shall notify the other immediately upon the identification of any apparent conflict or inconsistency concerning this Agreement.

Section 35. EXHIBITS INCORPORATED.

Exhibits "A" through "B" are incorporated into the Agreement by this reference.

Section 36. SIGNING AUTHORITY.

The representative for each Party signing on behalf of a corporation, partnership, joint venture or governmental entity hereby declares that authority has been obtained to sign on behalf of the corporation, partnership, joint venture, or entity and agrees to hold the other Party or PARTIES hereto harmless if it is later determined that such authority does not exist.

*****SIGNATURES ON FOLLOWING PAGE*****

IN WITNESS WHEREOF the parties hereto have executed this contract the day and year first hereinabove written.

CITY OF IMPERIAL BEACH,
A municipal corporation

CONSULTANT/CONSULTANT:

City Manager

Name/Title of Signatory

APPROVED AS TO FORM:

APPROVED AS TO CONTENT:

City Attorney

Public Safety Director



STAFF REPORT
CITY OF IMPERIAL BEACH

TO: HONORABLE MAYOR AND CITY COUNCIL
FROM: ANDY HALL, CITY MANAGER *AH*
MEETING DATE: JANUARY 15, 2014
ORIGINATING DEPT.: CITY CLERK *DMH*
SUBJECT: FOLLOW-UP ON 2014 ANNUAL CITY COUNCIL REPRESENTATION ASSIGNMENT FOR THE IMPERIAL BEACH CHAMBER OF COMMERCE LIAISON

EXECUTIVE SUMMARY:

Select the Primary Representative and 1st Alternate to serve as the Chamber of Commerce Liaison.

BACKGROUND:

At the City Council meeting of December 18, 2013, the Mayor's recommendations for the 2014 Annual City Council Representation Assignments were provided prior to the meeting as last minute agenda information. Since this information was not provided with the staff report and the full City Council was not in attendance, the majority of City Council requested consideration of the 2014 Chamber of Commerce Liaison at a future City Council meeting.

The Mayor's recommendation is to keep the representation assignments for the 2014 Chamber of Commerce Liaison the same as it was for 2013. The assignments were as follows:

Councilmember Bilbray – Primary Representative
Councilmember Spriggs – 1st Alternate

Pursuant to Section 2.18.010.C of the Imperial Beach Municipal Code (I.B.M.C.), appointments to all commissions, boards and committees, except the planning commission and the personnel board, shall be made by the Mayor, with the approval of the City Council.

CALIFORNIA ENVIRONMENTAL QUALITY ACT:

Not a project as defined by CEQA.

FISCAL IMPACT:

None.

RECOMMENDATION:

1. The Mayor's recommendation for the 2014 Chamber of Commerce Liaison is as follows: Councilmember Bilbray – Primary Representative and Councilmember Spriggs – 1st Alternate; and
2. City Council approve Mayor's appointments.



STAFF REPORT
CITY OF IMPERIAL BEACH

TO: HONORABLE MAYOR AND CITY COUNCIL

FROM: ANDY HALL, CITY MANAGER *AH*

MEETING DATE: JANUARY 15, 2014

ORIGINATING DEPT.: COMMUNITY DEVELOPMENT DEPARTMENT *SW TF*

SUBJECT: ALEXANDER (OWNER/APPLICANT); VARIANCE (VAR 130057) TO PROVIDE ONE NEW UNENCLOSED PARKING SPACE IN THE FRONT YARD SETBACK ON A PROPERTY LOCATED AT 1277 12TH STREET (APN 633-091-09-00) IN THE R-3000 (TWO-FAMILY RESIDENTIAL) ZONE. RESOLUTION 2014-7442 (MF 1137). *AH*

EXECUTIVE SUMMARY:

Staff is requesting that the City Council review and approve a variance to allow for one unenclosed parking space in the front yard setback of a property with extraordinary circumstances at 1277 12th Street in the R-3000 (Two-Family Residential) Zone.

BACKGROUND:

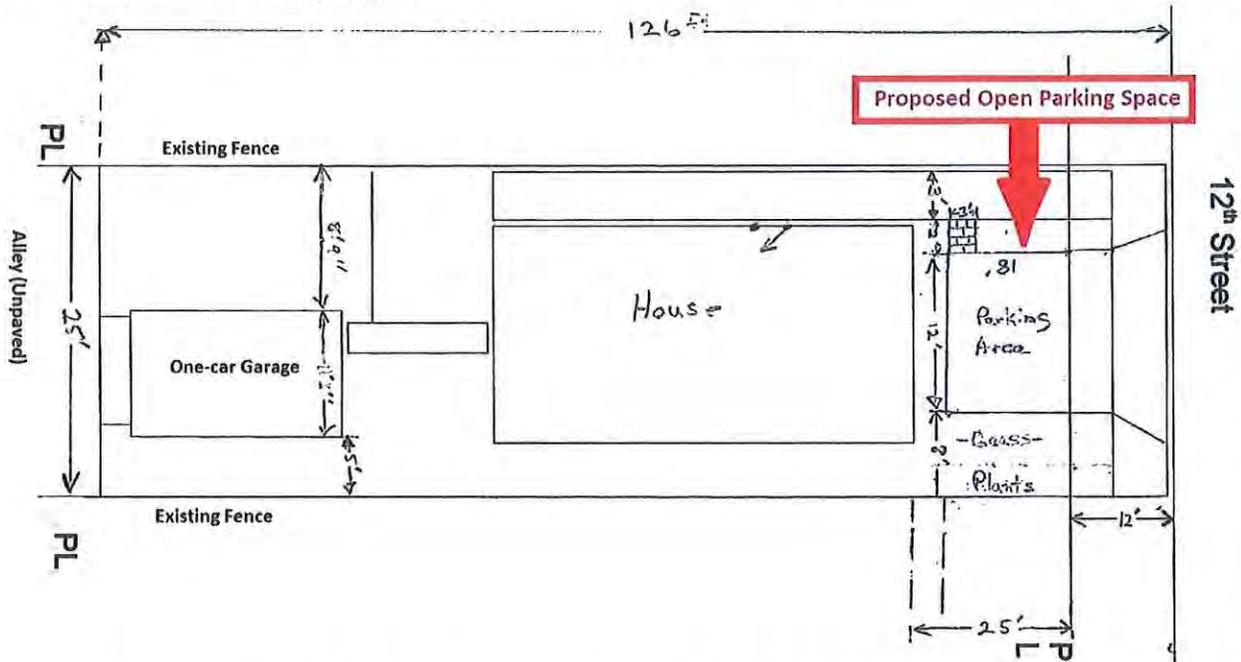
An application (MF 1137) has been submitted for a Variance (VAR 130057) to provide one new unenclosed parking space in the front yard setback on a property located at 1277 12th Street (APN 633-091-09-00) in the R-3000 (Two-Family Residential) Zone.



ANALYSIS:

The project site is composed of one parcel totaling 3,170 square feet of lot area fronting 12th Street in the R-3000 Zone. A single-family residence is located in the middle of the lot and a detached one-car garage is located off of an unpaved alley. The site provides a frontage of only twenty-five feet on 12th Street, whereas most properties in the vicinity and throughout Imperial Beach have minimum frontages of fifty feet. The residence is setback twenty-five feet from the front property line and five feet from the side property lines. The one-car garage is located five feet from the alley, five feet from the northern side property line, and eight feet nine inches from the side property line to the south.

Though the residence and one-car garage were built under different zoning standards and are considered legal-nonconforming, the R-3000 Zone currently requires a minimum of two enclosed parking spaces per dwelling unit. The property owner proposes to bring the property further into compliance by providing one new unenclosed parking space on the property for a total of two parking spaces. However, locating one additional parking space on the property would not be possible while meeting minimum setback requirements for parking spaces due to the constraints of the narrow lot.



Imperial Beach Municipal Code (IBMC) Section 19.48.100, Off-Street Parking - Access, states that "properties abutting both an alley and residential street shall take access from the alley with the exception that one sixteen foot wide curb cut allowing no more than two vehicles to back into the street may be allowed." The City could request that the owner locate an unenclosed parking space off the alley south of the existing garage. However, the largest area off the alley only measures eight feet nine inches in width where a minimum ten feet six inches width would be necessary (eight feet six inches is the minimum width for a parking space, plus one extra foot on any obstructed side; the garage to the north and fence to the south are obstructions and would require two additional feet in width). Locating a parking space off the alley in addition to the one-car garage would be significantly constrained by the existing one-car garage and the adjacent property and, therefore, would be infeasible and not a viable option for the property owner. The City could request that the one-car garage off the unpaved alley be demolished and replaced with two unenclosed parking spaces, though this would take the property further out of compliance by removing an enclosed parking space. This option, however, is also untenable and not viable for the owner. Therefore, additional parking in the rear of the property could not be provided.

The sixteen-foot curb cut referenced in IBMC Section 19.48.100 allows for access from the street on properties that abut an alley, but the curb cut is not intended to provide access to parking spaces within the front yard setback since IBMC Section 19.48.110, Off-Street Parking - Location, states that "unenclosed and uncovered parking spaces shall be permitted in any portion of a lot, except the required front yard of any lot (in any case not within fifteen feet of the front property line)...". IBMC Section 19.48.110 also states that "any parking enclosure or cover shall respect structural yard requirements as established under this title." These provisions

prohibit enclosed and unenclosed parking spaces from locating within the front yard setback of a residential property. The front yard setback for the R-3000 Zone is fifteen feet, though the front of a garage shall be setback a minimum of twenty feet. Any parking space added in front of the building would be located within the front yard setback since the project site only provides twenty-five feet of yard area between the residence and the front property line and the minimum length for a parking space is eighteen feet.

The project site's front yard provides enough area for a parking space with approval of a variance. The owner proposes an unenclosed parking space to better conform to the character of the neighborhood, which consists of residential dwelling units with driveways in the front yard and garages out of the front yard setback. The unenclosed parking space would measure eighteen feet in length and twelve feet in width, which would be consistent with the length and width of a one-car garage. The City could limit the parking space to eight feet six inches in width, though twelve feet is preferable to the owner to allow for easier access to the vehicle and also allow for a larger vehicle whenever necessary. A twelve foot wide parking space would be consistent with other one-car residential parking areas.

General Plan/Zoning Consistency: The proposed development is subject to the R-3000 (Two-Family Residential) zoning requirements. The purpose of the R-3000 Zone is to provide for the development of detached or attached residential dwelling units on a single lot. This zone is intended to provide for a low intensity residential living environment in typically one to two-story units. Typical of this zone are single-family residences with enclosed parking. The setback requirements for the R-3000 Zone are located in IBMC Section 19.15.030, which require a minimum fifteen foot setback for the front yard, provided that the front of a garage shall be setback a minimum of twenty feet, five foot setback for side yards, and five foot setback for the rear yard if on an alley.

The existing residence is non-conforming with respect to IBMC Section 19.48.030, Off-Street Parking - Required Spaces, which requires two, 100% enclosed, parking spaces for the R-3000 Zone. Providing one new unenclosed parking space in addition to the existing one-car garage would allow for the property to be brought closer into compliance with the parking requirements of the Municipal Code; however, providing an unenclosed parking space in the front yard would require a variance.

Per IBMC Section 19.84.010, Variances – Purpose of provisions, “the variance procedure is established to provide for reasonable use of a property having unique characteristics by virtue of its size, shape, topography, location or surroundings. The purpose of the variance is to bring a particular property up to parity with other property in the same zone and vicinity, insofar as reasonable use is concerned, it is not to grant any special privilege or concession not enjoyed by other properties in the same zone and vicinity.”

The yard requirements and provisions for this property and its impact to neighboring properties have been analyzed. IBMC Section 19.04.785 defines a “yard” as “an open space that lies between the principal building or buildings and the nearest lot line, and is unoccupied and unobstructed from the ground upward...” Per IBMC Section 19.54.010, Purpose of yards, a required yard is “meant to provide light, air, access, separation, privacy, fire protection and space for permitted accessory uses and structures.” Per IBMC Section 19.54.030, Prohibited uses and structures, the following uses are prohibited in yards: “A. Any use which interferes with the health, safety or convenience of the public or the occupants; B. Any use which prohibits access to a building on the same lot.”

Because the front yard is adjacent to a street and would not provide a structure within the yard, it is staff's belief that the front yard would meet the intent of the yard regulations if an unenclosed parking space were added because it would continue to provide for light, air, access, separation, privacy, and fire protection. The unenclosed parking space would not impede access to the building or interfere with the health, safety or convenience of the public or the occupants.

It is staff's belief that the property has extraordinary circumstances due to its narrow width of twenty-five feet, whereas most properties in Imperial Beach have an approximate width of fifty-feet. The proposed variance for one unenclosed parking space located within the front yard setback would not adversely affect the General Plan and Local Coastal Program because the variance would provide for reasonable use of a property having unique characteristics. Allowing for the unenclosed parking space is necessary for the preservation and enjoyment of a substantial property right possessed by other properties in the same zone because most lots in the vicinity are wider and provide additional parking off of alleys or driveways off of the street, whereas the subject site for the proposed variance is too narrow to provide additional parking in locations other than the front yard.

Variance Granting Criteria. The above circumstances provide the facts to support the following findings pursuant to IBMC Section 19.84.050:

- A. There are exceptional or extraordinary circumstances of conditions or hardships peculiar to the property including size, shape, topography, location or surroundings that do not apply generally to the properties in the same vicinity or zone. Hardships may include practical difficulties in development the property for the needs of the owner or tenant consistent with the regulations of the zone.**

The size of the property is irregular due to its frontage width of only twenty-five feet, which creates a hardship for providing parking on the property. An existing one-car garage is located in the rear of the property off of the alley, and the remaining portions of the property do not provide sufficient areas for parking spaces due to required setbacks and minimum parking space dimensions which would constitute a hardship and practical difficulty.

- B. The variance is necessary for the preservation and enjoyment of a substantial property right possessed by other properties in the same zoning district and the same general vicinity, and that a variance, if granted, would not constitute a special privilege of the recipient not enjoyed by his neighbors.**

The variance would not constitute a special privilege granted to the property owner because of the unique circumstances of the situation, which is only likely to occur on small lots that cannot sufficiently provide parking spaces out of the front yard setback.

- C. The granting of such variance will not be substantially detrimental to adjacent property and will not materially impair the purpose of this title or the public interest.**

The granting of the variance would not be substantially detrimental to adjacent property and would not materially impair the purpose of the parking and setback requirements because of the unique circumstances of the situation which is only likely to occur on small lots that cannot sufficiently provide parking spaces out of the front yard setback. Properties in the vicinity are larger and provide opportunities for parking outside of the required setbacks.

D. The granting of such variance will not adversely affect the General Plan or the Local Coastal Program.

The granting of the variance would not adversely affect the General Plan or Local Coastal Program because the existing development on the property is consistent with the land use standards of the general plan and local coastal program for the R-3000 Zone. The R-3000 Zone requires two enclosed parking spaces, which would be better met with this project since it would provide one additional parking space in the front yard, though the new space would be unenclosed. An unenclosed space in the front yard setback would appear similar to driveways leading to garages in the vicinity. Providing an unenclosed parking space in the front yard setback would not adversely affect the General Plan and Local Coastal Program because the variance would provide for reasonable use of a property having unique characteristics.

The owner intends to provide landscaping on both sides of the proposed unenclosed parking space. In addition IBMC Section 19.50.040.A, Residential Landscaping, requires that fifty percent of the required front yard be landscaped and permanently maintained (187.5 square feet of landscaping materials would be required). The owner proposes to maintain the landscaped areas that would not be affected by the unenclosed parking space, and provide permeable pavers for the parking area wherever necessary to maintain the fifty percent front yard landscape requirement.

Staff recommends approving the proposed variance since the parking space would bring the property further into compliance with the minimum parking requirements and would not constitute a special privilege granted to the property owner due to the unique circumstances of the narrow lot dimensions.

Surrounding Areas	Surrounding Zoning	Surrounding Land Use
North	R-3000(Two-Family Residential)	Residential
South	R-3000(Two-Family Residential)	Residential
East	R-3000(Two-Family Residential)	Residential
West	R-3000(Two-Family Residential)	Residential

ENVIRONMENTAL DETERMINATION:

This project may be categorically exempt pursuant to the California Environmental Quality Act (CEQA) Guidelines Section 15305 as a Class 5 project (Minor Alterations in Land Use Limitations).

COASTAL JURISDICTION:

The project is not located in the Coastal Zone, and, therefore, the City would not need to consider evaluating the project with respect to conformity with coastal permit findings.

FISCAL IMPACT:

The applicant has deposited approximately \$1,800.00 in Project Account Number 130067 to fund the processing of this application.

RECOMMENDATION:

1. Declare the public hearing open;
2. Receive report and entertain public testimony;
3. Close the public hearing; and
4. That the City Council adopt Resolution No. 2014-7442, approving Variance (VAR 130057), which makes the necessary findings and provides conditions of approval in compliance with local and state requirements.

Attachments:

1. Resolution No. 2014-7442
2. Proposed Site Plan
3. Aerial and Site Photos

RESOLUTION NO. 2014-7442

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IMPERIAL BEACH, CALIFORNIA, APPROVING A VARIANCE (VAR 130067) TO PROVIDE ONE NEW OPEN PARKING SPACE IN THE FRONT YARD SETBACK ON A PROPERTY LOCATED AT 1277 12TH STREET (APN 633-091-09-00) IN THE R-3000 (TWO-FAMILY RESIDENTIAL) ZONE. MF 1137.

WHEREAS, on January 15, 2014, the City Council of the City of Imperial Beach held a duly advertised and noticed public hearing to consider the merits of approving or denying an application for a Variance (VAR 130067) to provide one new open parking space in the front yard setback of a property located at 1277 12th Street (APN 633-091-09-00). The property is designated R-3000 (Two-Family Residential) on the Zoning Map on a site legally described as follows:

APN 633-091-09-00:

Lot 20 in Block 3 of Imperial Beach PK, in the City of Imperial Beach, County of San Diego, State of California, according to Map thereof No. 1994, filed in the Office of the County Recorder of San Diego County; and

WHEREAS, the City Council finds that the requested variance from the open parking space standards satisfies the granting criteria for variances in the Zoning Ordinance; and

WHEREAS, the City Council finds that the project is categorically exempt pursuant to the California Environmental Quality Act (CEQA) Guidelines Section 15305 as a Class 5 project (Minor Alterations in Land Use Limitations); and

WHEREAS, the City Council considered the information contained in the staff report on this case and public testimony received on this case; and

WHEREAS, the City Council further offers the following findings in support of its decision to conditionally approve the project;

VARIANCE:

- 1. There are exceptional or extraordinary circumstances of conditions or hardships peculiar to the property including size, shape, topography, location or surroundings, that do not apply generally to the property in the same vicinity or zone. Hardships may include practical difficulties in development of the property for the needs of the owner or tenant consistent with the regulations of the zone; but in this context, personal, family or financial difficulties, loss of prospective profits, and/or neighboring violations are not hardships justifying a variance.**

The size of the property is irregular due to its frontage width of only twenty-five feet, which creates a hardship for providing parking on the property. An existing one-car garage is located in the rear of the property off of the alley, and the remaining portions of the property do not provide sufficient areas for parking spaces due to required setbacks and minimum parking space dimensions which would constitute a hardship and practical difficulty.

2. **The variance is necessary for the preservation and enjoyment of a substantial property right possessed by other properties in the same zoning district and the same general vicinity, and that a variance, if granted, would not constitute a special privilege of the recipient not enjoyed by his neighbors.**

The variance would not constitute a special privilege granted to the property owner because of the unique circumstances of the situation, which is only likely to occur on small lots that cannot sufficiently provide parking spaces out of the front yard setback.

3. **The granting of such variance will not be substantially detrimental to adjacent property and will not materially impair the purpose of this title or the public interest.**

The granting of the variance would not be substantially detrimental to adjacent property and would not materially impair the purpose of the parking and setback requirements because of the unique circumstances of the situation which is only likely to occur on small lots that cannot sufficiently provide parking spaces out of the front yard setback. Properties in the vicinity are larger and provide opportunities for parking outside of the required setbacks.

4. **The granting of such variance will not adversely affect the general plan or local coastal program.**

The granting of the variance would not adversely affect the General Plan or Local Coastal Program because the existing development on the property is consistent with the land use standards of the general plan and local coastal program for the R-3000 Zone. The R-3000 Zone requires two enclosed parking spaces, which would be better met with this project since it would provide one additional parking space in the front yard, though the new space would be unenclosed. An unenclosed space in the front yard setback would appear similar to driveways leading to garages in the vicinity. Providing an unenclosed parking space in the front yard setback would not adversely affect the General Plan and Local Coastal Program because the variance would provide for reasonable use of a property having unique characteristics.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Imperial Beach that the above-listed findings and recitals are true and correct and are incorporated by reference; and

BE IT FURTHER RESOLVED by the City Council of the City of Imperial Beach that a Variance (VAR 130067) to provide one new open parking space in the front yard setback of a property located at 1277 12th Street (APN 633-091-09-00), in the R-3000 (Two-Family Residential) Zone, is hereby approved subject to the following:

CONDITIONS OF APPROVAL:

A. PLANNING:

1. The site shall be developed in substantial compliance with the plans dated November 14, 2013, on file at the Community Development Department, or as otherwise amended and approved, and the conditions contained herein.
2. Maintain landscape strips no less than three feet in width between the driveway and north and south property lines.

3. 50% of the front yard shall be landscaped. Permeable pavers should be used for the parking area that may exceed 50%.
4. Property owner must obtain an encroachment permit from the Public Works Department prior to any work.
5. Approval of the Variance is valid for one year from the date of final action by the City Council and shall expire January 15, 2015, except where construction or use of the property in reliance on such variance approval has commenced prior to its expiration. If construction and use of the property in reliance on a variance approval has not commenced within the one-year period, such period may be extended by the Planning Commission or City Council for a period not exceeding six months for each application, up to a maximum of two years from the date of original approval.
6. The applicant or applicant's representative shall read, understand, and accept the conditions listed herein and shall, within 30 days, return a signed statement to the Community Development Department accepting said conditions.
7. The applicant shall pay off any deficits in his project account (130067) prior to building permit issuance and prior to final inspection.

B. PUBLIC WORKS:

8. No building roof or landscape water drains may be piped to the street or onto impervious surfaces that lead to the street. A design that has the water discharge directly into the storm drain conveyance system (onto an impervious surface that flows to the street) is in violation of the Municipal Storm Water Permit - Order R9-2013-0001.
9. Reconstruct driveway approach on 12th Street as necessary to comply with Regional Standard Drawing G-14A (Concrete Driveway - Type A (Contiguous Sidewalk)). Ensure there is a 3-foot minimum landscape strip between driveway and property line.
10. Sidewalk cuts must coincide with the existing sidewalk 5-foot sections. A sidewalk section cannot be cut into smaller sections. Likewise the Curb & Gutter cut for the driveway, must not leave an existing curb and gutter section less than 9 feet in length.
11. If it is necessary to cut into the alley pavement as part of this project, all concrete cuts in the alley must be replaced with #4 rebar dowels positioned every 1 foot on center. Concrete specification must be 560-C-3250. Concrete cuts must also comply with item 6 above and cuts parallel to the alley drainage must be at least 1-foot from the alley drain line.
12. For alley, sidewalk or curb & gutter replacement ensure compliance with San Diego Regional Standard Drawing G-11 in that, the "Area to be removed [must be] 5' or from joint to joint in panel, whichever is less." The distance between joints or score marks must be a minimum of 5-feet. Where the distance from "Area to be removed", to existing joint, edge or score mark is less than the minimum shown, "Area to be removed" shall be extended to that joint, edge or score mark.
13. For any work to be performed in the street or alley, submit a traffic control plan for approval by Public Works Director a minimum of 5 working days in advance of street work. Traffic control plan is to be per Regional Standard Drawings or CALTRANS Traffic Control Manual.

14. All street work construction requires a Class A contractor to perform the work. Street repairs must achieve 95% sub soil compaction. Asphalt repair must be a minimum of four (4) inches thick asphalt placed in the street trench. Asphalt shall be AR4000 ½ mix (hot).
15. For any project that proposes work within the public right-of-way (i.e., driveway removal/construction, sidewalk removal/construction, street or alley demolition/reconstruction, landscaping and irrigation, fences, walls within the public right-of-way, etc.), a Temporary Encroachment Permit (TEP) shall be applied for and approved either prior to or concurrent with issuance of the building permit required for the project. Application for a Temporary Encroachment Permit shall be made on forms available at the Community Development Department Counter
16. All street work construction requires a Class A contractor to perform the work. All pavement transitions shall be free of tripping hazards.
17. Parcel impervious surfaces should not increase beyond the impervious services shown on the approved plans as a post-conversion condition in order to maximize the water runoff infiltration area on the parcel in compliance with Municipal Storm Water Permit – Order R9-2013-0001.
18. In accordance with I.B.M.C. 12.32.120, applicant must place and maintain warning lights and barriers at each end of the work, and at no more than 50 feet apart along the side thereof from sunset of each day until sunrise of the following day, until the work is entirely completed. Barriers shall be placed and maintained not less than three feet high.
19. Property owner must institute “Best Management Practices” to prevent contamination of storm drains, ground water and receiving waters during both construction and post construction. The property owner or applicant BMP practices shall include but are not limited to:
 - Contain all construction water used in conjunction with the construction. Contained construction water is to be properly disposed in accordance with Federal, State, and City statutes, regulations and ordinances.
 - All recyclable construction waste must be properly recycled and not disposed in the landfill.
 - Water used on site must be prevented from entering the storm drain conveyance system (i.e. streets, gutters, alley, storm drain ditches, and storm drain pipes).
 - All wastewater resulting from cleaning construction tools and equipment must be contained on site and properly disposed in accordance with Federal, State, and City statutes, regulations, and ordinances.
 - Erosion control - All sediment on the construction site must be contained on the construction site and not permitted to enter the storm drain conveyance system. Applicant is to cover disturbed and exposed soil areas of the project with plastic-like material (or equivalent product) to prevent sediment removal into the storm drain system.

Appeal Process under the California Code of Civil Procedure (CCP): The time within which judicial review of a City Council decision must be sought is governed by Section 1094.6 of the CCP. A right to appeal a City Council decision is governed by CCP Section 1094.5 and Chapter 1.18 of the Imperial Beach Municipal Code.

PROTEST PROVISION: The 90-day period in which any party may file a protest, pursuant to Government Code Section 66020, of the fees, dedications or exactions imposed on this development project begins on the date of the final decision.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Imperial Beach as follows:

1. That the foregoing recitals are true and correct.
2. That the City Council grants a Variance (VAR 130057) to provide one new open parking space in the front yard setback of a property located at 1277 12th Street (APN 633-091-09-00), subject to the conditions set forth in this Resolution.

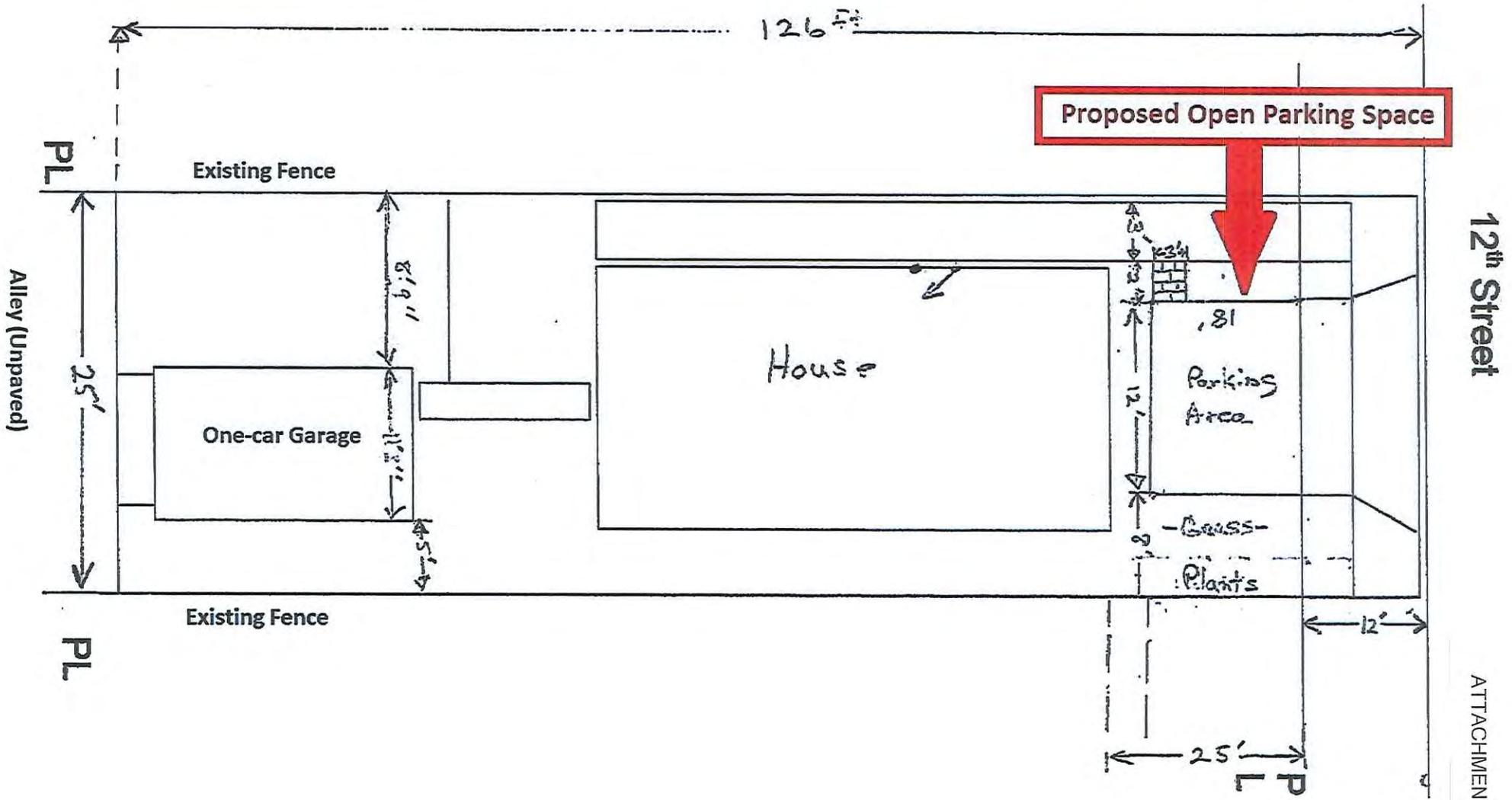
PASSED, APPROVED, AND ADOPTED by the City Council of the City of Imperial Beach at its meeting held on the 15th day of January 2014, by the following vote:

AYES:	COUNCILMEMBERS:
NOES:	COUNCILMEMBERS:
ABSENT:	COUNCILMEMBERS:

JAMES C. JANNEY, MAYOR

ATTEST:

JACQUELINE M. HALD, MMC
CITY CLERK



12th Street

ATTACHMENT 2

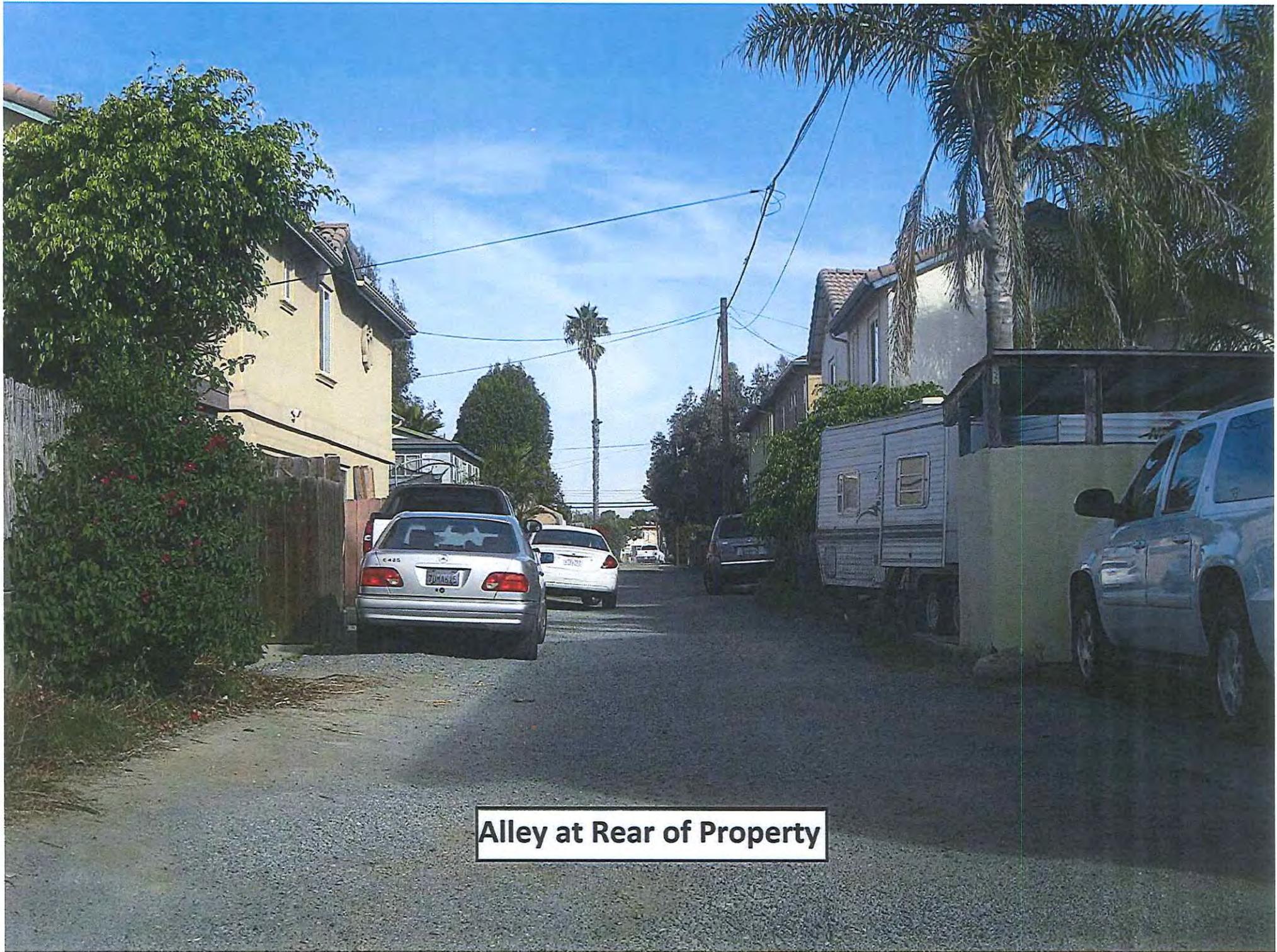




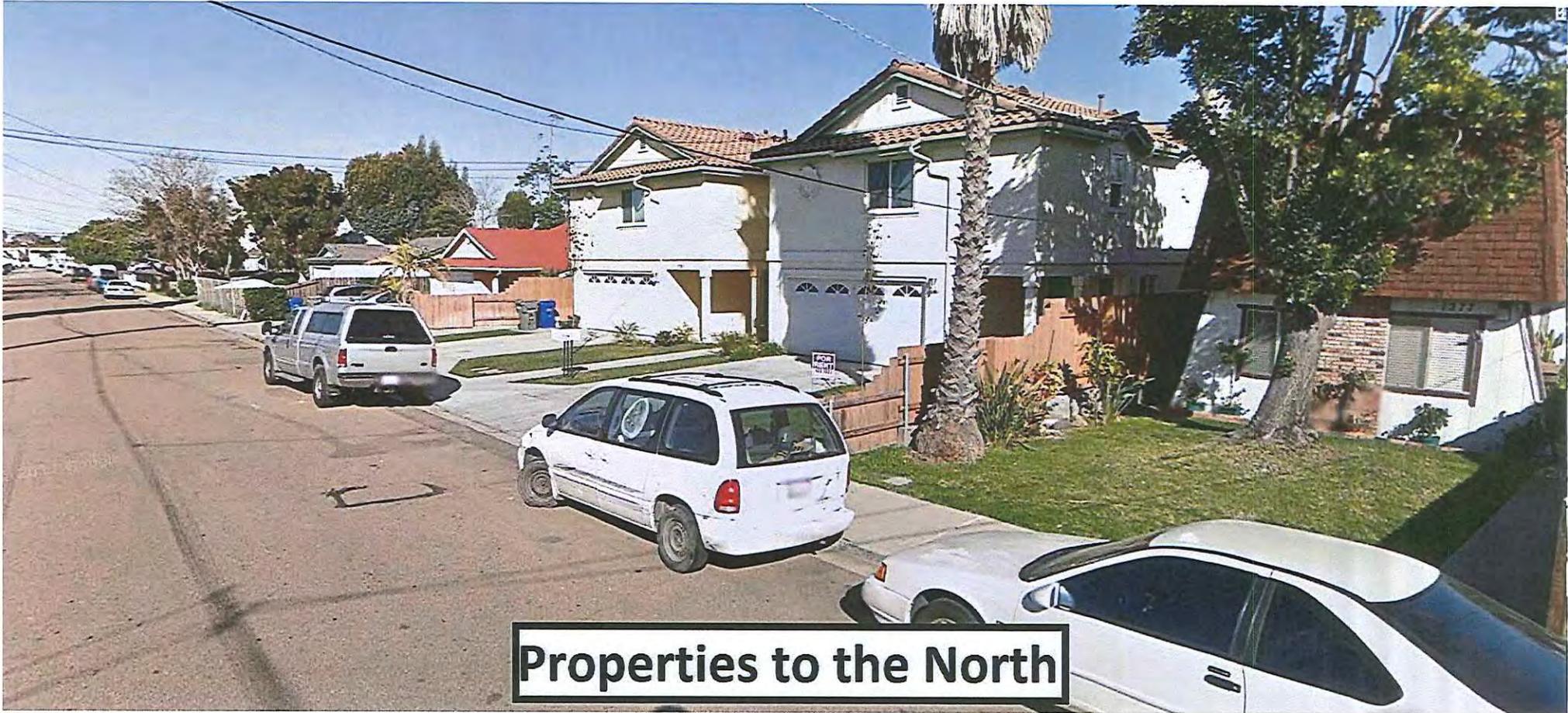
1277 12th Street - Project



Existing One-Car Garage Off Alley



Alley at Rear of Property



Properties to the North



Properties to the South



STAFF REPORT
CITY OF IMPERIAL BEACH

TO: HONORABLE MAYOR AND CITY COUNCIL

FROM: ANDY HALL, CITY MANAGER *AH*

MEETING DATE: JANUARY 15, 2014

ORIGINATING DEPT.: COMMUNITY DEVELOPMENT DEPARTMENT *SN TF*

SUBJECT: HABITAT FOR HUMANITY (APPLICANT); ADMINISTRATIVE COASTAL PERMIT (ACP 120004), DESIGN REVIEW (DRC 120005), SITE PLAN REVIEW (SPR 120006), AND TENTATIVE MAP (TM 120007) FOR THE CONSTRUCTION OF A NEW AFFORDABLE HOUSING COMPLEX CONSISTING OF SIX ATTACHED CONDOMINIUM UNITS AT 776 10TH STREET (APN 626-282-12-00). RESOLUTION 2014-7441 (MF 1086).

EXECUTIVE SUMMARY:

Staff is requesting that the City Council review and approve discretionary permits for a new affordable housing complex consisting of six new attached condominium units at 776 10th Street, which is located in the C/MU-1 (General Commercial and Mixed-Use) Zone.

BACKGROUND:

An application (MF 1107) has been submitted for an Administrative Coastal Permit (ACP 120004), Design Review Case (DRC 120005), Site Plan Review (SPR 120006), and Tentative Map (TM 120007) for the construction of a new affordable housing complex consisting of six attached condominium units at 776 10th Street (APN 626-282-12-00), which is located in the C/MU-1 (General Commercial and Mixed-Use) Zone. The property is currently owned by the Imperial Beach Housing Authority (the "Authority"). The property and the project are the subject of an Affordable Housing Agreement between the Authority and the applicant that was approved by the Authority on June 28, 2013 and executed on July 3 2013.



Donax Avenue
SOUTH ELEVATION
1/22/14



Donax Avenue
NORTH ELEVATION
1/22/14

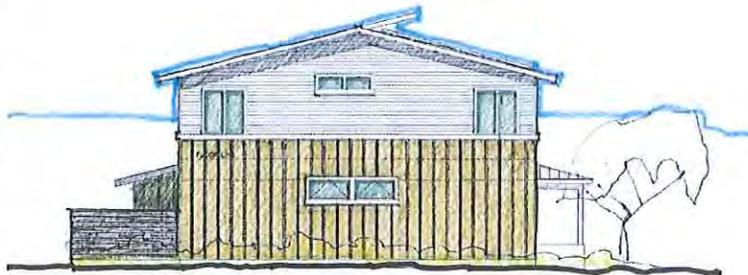
ANALYSIS:

The project site includes two and a half lots that would be combined into one 10,097 square foot lot fronting 10th Street and Donax Avenue (northwest corner of 10th Street and Donax Avenue) in the C/MU-1 Zone. The two-story project proposes six attached affordable residential condominium units for low income persons or families. Each unit would have three bedrooms and a one-car garage that would be accessed off of the alley. The surrounding land uses are residential in character, though the properties to the north, east, and west are commercially zoned. The properties to the south are residentially zoned.

The overall design would contribute positively to the area and the City by making an architectural statement within the area of the commercial corridor that transitions into residential neighborhoods to the south. Pursuant to the Building Code, one of the units must meet accessibility standards, and the unit fronting both 10th Street and Donax Avenue extending across most of the 10th Street frontage meets the accessibility requirements by providing a kitchen and bedroom on the ground floor. It is staff's opinion that the proposed design conforms to the intent and purpose of the design standards outlined in Imperial Beach Municipal Code (IBMC) Section 19.83.010, Design Review – Intent and Purpose. The applicant's design provides varied rooflines, building projections, and varied building materials such as wood fascia and trim, cement siding, and metal roofing. In addition, photo voltaic panels would be provided on the roof for energy efficiency.

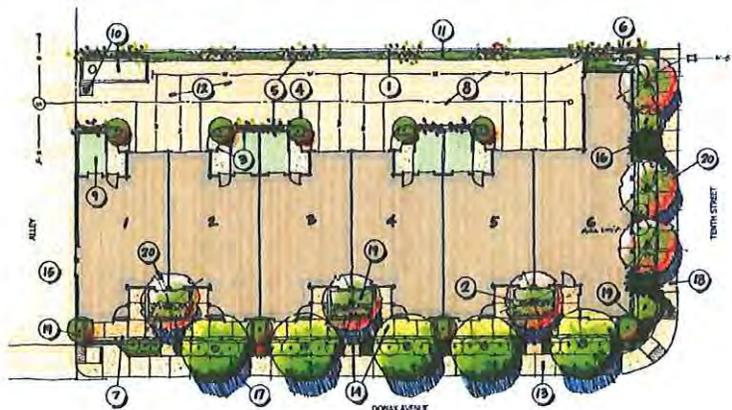


Tenth Street
 EAST ELEVATION



Alley
 WEST ELEVATION
 1/8" = 1'-0"

The 10,097 square foot site would require 1,514 square feet of landscaping to meet the 15% on-site landscaping requirement of the IBMC. The project meets this requirements by proposing 17% of the site to be landscaped, totaling approximately 1,716 square feet of landscaping. Landscaping would be provided on the north, east and south property lines, and would also be provided near the front door entry areas and public right-of-way. The proposed landscaping would include shrubs and trees, which would provide screening and a buffer between the public sidewalk and the building.



The proposed building orientation provides pedestrian access off of Donax Avenue. Vehicular ingress and egress occurs through a drive aisle located off of the alley on the western portion of the project site behind the building. Per IBMC Section 19.48.030, Off-Street Parking – Required Spaces, one and a half parking spaces are required per residential dwelling unit in the C/MU-1 Zone, necessitating nine parking spaces for the six residential units. However, the Municipal Code states that the City Council may make exceptions to the off-street parking requirements as an incentive for constructing affordable housing developments (IBMC Section 19.65.060, Affordable Housing Density Bonus – Additional Incentives). The applicant is proposing six enclosed parking spaces and is requesting that reduced parking be considered as one of the development incentives. It should be noted that the applicant has agreed to improve the 10th Street right-of-way adjacent to the east property line with new sidewalks, parking spaces, and landscaping consistent with the proposed 10th Street improvement plans recently approved by the City Council. Improvements along Donax Avenue would consist of a new curb ramp at the northwest corner of the Donax Avenue and 10th Street intersection, new alley apron compliant with accessibility standards, and replacement of an existing curb cut with new curb, gutter, and sidewalk.

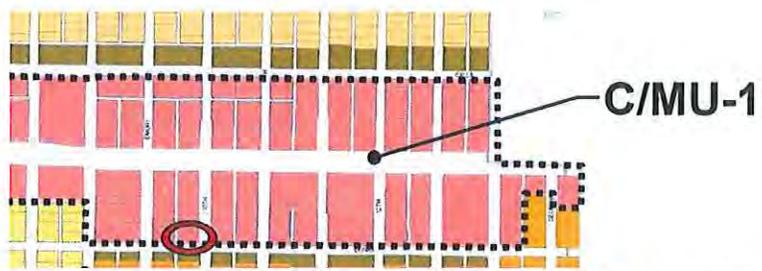
Projects proposing more than four residential units typically require a trash and recycling enclosure. The applicant is proposing to exclude the trash and recycling enclosure requirement as an affordable housing development incentive, and to locate trash and recycling carts in the rear courtyards off the drive aisle. Each residence would be required to transport the carts from the drive aisle and alley to Donax Avenue for trash pick-up.



Staff has recommended that the project allow for cart transportation access through the “utility yard” located at the northeast corner of the property, particularly for the eastern three units, directly to 10th Street for trash pick-up. The applicant has indicated that this would be provided and included on the construction document submittals.

General Plan/Zoning Consistency:

The proposed development is subject to C/MU-1 (General Commercial and Mixed-Use) zoning requirements. The purpose of the C/MU-1 Zone is to provide areas for mixed-use development, multiple-family dwellings, and for businesses



to meet the local demand for commercial goods and services. It is intended that the dominant type of commercial activity in the C/MU-1 Zone will be community and neighborhood serving retail and office uses (IBMC Section 19.26.010), though multiple-family residential projects are allowed uses. The Municipal Code also establishes policies which facilitate the development of affordable housing to serve a variety of economic needs within the City. A multiple-family residential project providing affordable housing would also be allowed development incentives provided by IBMC Chapter 19.65, Affordable Housing Density Bonus.

STANDARDS	PROPOSED
<p>Front yard: Zero feet; up to forty percent of the project frontage may be set back up to an additional five feet. Front yards facing Donax Avenue or Calla Avenue shall be a minimum of fifteen feet.</p> <p>Side Yard: There shall be a minimum side yard of five feet.</p> <p>Rear Yard: There shall be a minimum rear yard of ten feet. (IBMC Section 19.26.040).</p>	<p>The property faces Donax Avenue and would require a minimum front yard of fifteen feet. The project proposes a six foot setback from Donax Avenue, one and a half foot setback from 10th Street, five foot six inch setback from the north property line, and zero setback from the west property line adjacent to the alley.</p> <p>The City Council may make exceptions to the setback requirements as an incentive for constructing an affordable housing development (IBMC Section 19.65.060).</p>
Minimum lot size of 3,000 square-feet (IBMC Section 19.26.050).	Two and a half lots will be combined into one 10,097 square foot lot.
Minimum street frontage of 30 feet (IBMC Section 19.26.060).	10 th Street frontage of 72.5 feet. Donax Avenue frontage of 139 feet.
One residential unit per 1,000 square feet of lot area (IBMC Section 19.26.020).	The 10,097 square foot lot would allow for ten residential units. The project only proposes six residential units.
Maximum building height of four stories or 40 feet (IBMC Section 19.26.070).	28-foot building height.
Commercial landscaping: not less than 15% of total site shall be landscaped and maintained (IBMC Section 19.50.040).	The project proposes 17% of the site to be landscaped.
Required parking spaces for residential units in the C/MU-1 Zone: One and a half spaces per dwelling unit (IBMC Section 19.48.030).	<p>Nine spaces would be required; six parking spaces proposed.</p> <p>The City Council may make exceptions to the off-street parking requirements as an incentive for constructing affordable housing developments (IBMC Section 19.65.060).</p>

Surrounding Areas	Surrounding Zoning	Surrounding Land Use
North	C/MU-1 (General Commercial and Mixed-Use)	Residential
South	R-2000 (Medium Dens. Res.)	Residential
East	R-1500/MU-1 (Mixed Use Overlay)	Residential
West	R-1500/MU-1 (Mixed Use Overlay)	Residential

Density Bonus and Incentives

Affordable housing projects are allowed to request density bonuses for housing developments that consist of five or more units, and also may be granted deviations from required provisions of a local zoning ordinance as incentives as provided by California Government Code Section 65915. The project does not request a density bonus, but is requesting three deviations from the zoning ordinance. Three incentives may be provided because all six condominium units will be designated for low income persons or families (California Government Code Section 65915.d.2.C requires at least thirty percent of the units be designated for persons and families of at least moderate income for condominiums units).

Incentive One (Parking): IBMC 19.48.030, Off-Street Parking – Requires Spaces, requires one and a half parking spaces for residential dwelling units in the C/MU-1 Zone, totaling nine spaces required for the project. The project is proposing a one-car garage for each unit, totaling six parking spaces. Therefore, the applicant is requesting a reduction of the parking requirement by three parking spaces as an incentive for the affordable housing project, which may be allowed pursuant to California Government Code Section 65915.

Incentive Two (Setbacks): IBMC 19.26.040, Yards, requires a fifteen foot setback for front yards facing Donax Avenue, a five foot setback for side yards, and ten foot setback for rear yards. The project proposes a six foot setback from the south property line adjacent to Donax Avenue, one and a half foot setback from the east property line adjacent to 10th Street, five foot six inch setback from the north property line, and zero setback from the west property line adjacent to the alley. The applicant is requesting a reduction in the setback requirements as an incentive for the project, which may be allowed pursuant to California Government Code Section 65915. It should be noted that before recent commercial zoning amendments the property was subject to the provisions of the C-1 (General Commercial) Zone, which had a zero setback on all property lines.

Incentive Three (Trash and Recycling Enclosure): IBMC 19.74.090, Refuse and Recycling Container Space, requires trash and recycling enclosures for developments of more than four dwelling units. The minimum trash container space is six feet by nine feet, and minimum recycling container space is four feet by eight feet. The applicant is proposing to exclude the trash and recycling enclosure requirement as an affordable housing development incentive allowed pursuant to California Government Code Section 65915. The project would locate trash and recycling carts in the rear courtyards off the drive aisle. Each residence would be required to transport the carts from the drive aisle and alley to Donax Avenue for trash pick-up. Staff has recommended that the project also allow for cart transportation access through the "utility yard" located at the northeast corner of the property, particularly for the eastern three units, to allow direct access to 10th Street for trash pick-up. The applicant has indicated that this would be provided and shown on the construction document submittals.

DESIGN REVIEW BOARD RECOMMENDATION:

At their November 21, 2013 meeting, the Design Review Board recommended approval of the project with a vote of 4-0 (1 absent).

ENVIRONMENTAL DETERMINATION:

This project may be categorically exempt pursuant to the California Environmental Quality Act (CEQA) Guidelines Section 15332 as a Class 32 project (In-Fill Development Projects).

COASTAL JURISDICTION:

The project is located in the Non-Appealable area of the California Coastal Commission, as indicated on the Local Coastal Program Post Certification and Appeal Jurisdiction Map, and, as such, is not appealable to the California Coastal Commission under Section 30603(a) of the California Public Resources Code.

FISCAL IMPACT:

The applicant has deposited \$7,500.00 in Project Account Number (120003) to fund the processing of this application.

RECOMMENDATION:

1. Declare the public hearing open;
2. Receive report and entertain public testimony;
3. Close the public hearing; and
4. That the City Council adopt Resolution No. 2014-7441, approving Administrative Coastal Permit (ACP 120004), Design Review Case (DRC 120005), Site Plan Review (SPR 120006), and Tentative Map (TPM 120007), which makes the necessary findings and provides conditions of approval in compliance with local and state requirements.

Attachments:

1. Resolution No. 2014-7441
2. Plans
3. Colored Elevations and Landscape Plan

RESOLUTION NO. 2014-7441

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IMPERIAL BEACH, CALIFORNIA, APPROVING ADMINISTRATIVE COASTAL PERMIT (ACP 120004), DESIGN REVIEW (DRC 120005), SITE PLAN REVIEW (SPR 120006), AND TENTATIVE MAP (TM 120007) FOR THE CONSTRUCTION OF A NEW AFFORDABLE HOUSING COMPLEX CONSISTING OF SIX ATTACHED CONDOMINIUM UNITS AT 776 10TH STREET (APN 626-282-12-00) IN THE C/MU-1 (GENERAL COMMERCIAL AND MIXED-USE) ZONE. MF 1086.

WHEREAS, on January 15, 2014, the City Council of the City of Imperial Beach held a duly advertised and noticed public hearing to consider the merits of approving or denying an application for an Administrative Coastal Permit (ACP 120004), Design Review Case (DRC 120005), Site Plan Review (SPR 120006), and Tentative Map (TPM 120007) for the construction of a new affordable housing complex consisting of six attached condominium units at 776 10th Street (APN 626-282-12-00). The property is designated C/MU-1 (General Commercial and Mixed-Use) on the Zoning Map on a site legally described as follows:

APN 626-282-12-00:

Lots 21 and 22 and the south 12.50 feet of Lot 23, all being in Block 108 of South San Diego Company's addition to South San Diego, in the City of Imperial Beach, County of San Diego, State of California, according to Map thereof No. 497, filed in the Office of the County Recorder of San Diego County, October 4, 1887, together with that portion of the northerly 10,000 feet of Donax Avenue lying southerly and adjacent to the southerly line of said Lot 21 as vacated on April 2, 1979, by Resolution No. 2543 of the City Council of the City of Imperial Beach recorded April 30, 1979, as File No. 79-177416 of Official Records; and

WHEREAS, on November 21, 2013, the Design Review Board recommended approval of the project design with a vote of 4-0; and

WHEREAS, the City Council finds that the project is consistent with the C/MU-1 (General Commercial and Mixed-Use) Zone of the Zoning Ordinance to provide for multiple-family residential projects; and

WHEREAS, pursuant to the requirements of the California Environmental Quality Act (CEQA), it was determined that the project is categorically exempt from the requirements of the CEQA as a Class 32 project pursuant to CEQA Guidelines Section 15332 (In-Fill Development Projects); and

WHEREAS, the City Council considered the information contained in the staff report on this case and public testimony received on this case; and

WHEREAS, the City Council further offers the following findings in support of its decision to conditionally approve the project;

ADMINISTRATIVE COASTAL PERMIT:

- 1. The proposed development conforms to the certified local coastal plan including coastal land use policies.**

The General Plan/Local Coastal Plan designates the site as General Commercial and Mixed Use (C/MU-1 Zone), providing for the development of multiple-family dwelling units and affordable housing projects. The project site is located in a non-appealable

coastal zone and complies with the land use designation of the General Plan/Local Coastal Plan.

2. **The proposed development meets the minimum criteria set forth in the City of Imperial Beach Zoning Ordinance, the City's Minimum Landscape Planting and Irrigation Standards, and the City's Design Guidelines, as applicable.**

Affordable housing projects may be granted deviations from required provisions of a local zoning ordinance as incentives as provided by California Government Code Section 65915. The project is receiving deviations from parking, setback, and trash/recycling enclosure requirements. All other criteria set forth in the Zoning Ordinance will be complied with.

3. **This project complies with the California Environmental Quality Act.**

This project is categorically exempted from the requirements of the California Environmental Quality Act (CEQA) pursuant to Article 19 Section 15332 (In-fill Projects). The City has prepared a Categorical Exemption per the CEQA requirements for this project and the Notice of Exemption will be filed with the County Clerk in compliance with CEQA.

4. **Public Notice requirements, pursuant to Zoning Ordinance Section 19.87.100, of the Coastal Development Project have been satisfied.**

The project description and the date of the City Council public hearing were sent to property owners within 300 feet and occupants within 100 feet of the subject site on January 2, 2014, and a public hearing notice was published in the South County Eagle & Times newspaper on January 2, 2014.

DESIGN REVIEW/SITE PLAN REVIEW:

5. **The proposed use does not have any detrimental effect upon the general health, safety and convenience of persons residing or working in the neighborhood, or is not detrimental or injurious to the value of the property and improvements in the neighborhood.**

The proposed affordable housing residential uses would not have a detrimental effect on the general health, welfare, safety and convenience of persons residing or working in the neighborhood because it is consistent with the development standards and zoning designation of the site. The development would not be injurious to the value of the property and improvements in the neighborhood because the proposed building represents an improvement of the existing conditions of the lot. This could improve property values and stimulate growth in the area.

6. **The proposed use does not adversely affect the General Plan or the Local Coastal Plan.**

The General Plan/Local Coastal Plan designates the site as General Commercial and Mixed Use (C/MU-1 Zone), providing for the development of multiple-family dwelling units and affordable housing projects. The project site is located in a non-appealable coastal zone and complies with the land use designation of the General Plan/Local Coastal Plan.

7. The proposed use is compatible with other existing and proposed uses in the neighborhood.

The site is bordered by commercially zoned properties to the north, east, and west, and residentially zoned properties to the south. However, the surrounding properties are primarily composed of multiple-family residential units. The proposed use is compatible with the surrounding uses in the neighborhood.

8. The location, site layout and design of the proposed use orients the proposed structures to streets, driveways, sunlight, wind and other adjacent structures and uses in a harmonious manner.

The building orientation provides pedestrian access off of Donax Avenue and vehicular ingress and egress occurs through a drive aisle located off of the alley on the west portion of the project site behind the building. The location, site layout, and design of the proposed use is compatible with the surrounding structures and uses in the neighborhood.

9. The combination and relationship of one proposed use to another on the site is properly integrated.

The use is properly integrated. The design style and the choice of building materials properly integrate the building with surrounding uses.

10. Access to and parking for the proposed use does not create any undue traffic problem.

Vehicular ingress and egress occurs through a drive aisle located off of the alley on the west portion of the project site behind the building. The ingress and egress for the project should not create undue traffic problems.

11. All other applicable provisions of the Zoning Code are complied with.

The project is consistent with the General Plan and the Zoning development standards for the site. Because the project is an affordable housing project, it is being granted deviations from required provisions of a local zoning ordinance as incentives as provided by California Government Code Section 65915.

12. Any other considerations as the Community Development Department deem necessary to preserve the health, safety and convenience of the City in general.

Standard and applicable conditions of approval have been included with the Resolution to further ensure that the health, safety, welfare, and convenience of the City in general is preserved.

13. Public Notice requirements, pursuant to Zoning Ordinance Section 19.87.100, have been satisfied.

The project description and the date of the City Council public hearing were sent to property owners within 300 feet and occupants within 100 feet of the subject site on January 2, 2014, and a public hearing notice was published in the South County Eagle & Times newspaper on January 2, 2014.

TENTATIVE MAP FINDINGS:

- 14. The proposed tentative tract map is consistent with the General Plan/Local Coastal Plan.**

The General Plan/Local Coastal Plan designates the site as General Commercial and Mixed Use (C/MU-1 Zone), providing for the development of multiple-family dwelling units and affordable housing projects. The project site is located in a non-appealable coastal zone and the tract map complies with the land use designation of the General Plan/Local Coastal Plan.

- 15. The design or improvement of the proposed subdivision is consistent with the General Plan/Local Coastal Plan.**

The General Plan/Local Coastal Plan designates the site as General Commercial and Mixed Use (C/MU-1 Zone), providing for the development of multiple-family dwelling units and affordable housing projects. The project site is located in a non-appealable coastal zone and the design and improvement of the proposed subdivision is consistent with the General Plan/Local Coastal Plan.

- 16. The site is physically suitable for the type of development.**

The subject site is relatively flat and the proposed grading and drainage for the development of the project has been reviewed so that no adverse impacts would occur.

- 17. The design of the subdivision will not cause substantial environmental damage or substantial and avoidable injury to fish or wildlife, or their habitat.**

The project involves new construction in a developed urban area that will not affect fish or wildlife habitat.

- 18. The design of the subdivision will not cause serious public health problems.**

The development will be served by municipal water and sewer service and would not result in public health problems.

- 19. The design of the subdivision will not conflict with any easement of record.**

A design of the subdivision will not conflict with any easement of record.

- 20. All requirements of the California Environmental Quality Act (CEQA) have been fulfilled.**

The project is exempt from the requirements of the CEQA under CEQA Guidelines Section 15332 (In-Fill Development Projects).

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Imperial Beach that the above-listed findings and recitals are true and correct and are incorporated by reference; and

BE IT FURTHER RESOLVED by the City Council of the City of Imperial Beach that Administrative Coastal Permit (ACP 120004), Design Review Case (DRC 120005), Site Plan Review (SPR 120006), and Tentative Map (TPM 120007) for the construction of a new affordable housing complex consisting of six attached condominium units at 776 10th Street (APN 626-282-12-00) in the C/MU-1 (General Commercial and Mixed-Use) Zone, are hereby approved subject to the following:

CONDITIONS OF APPROVAL:

A. PLANNING:

1. The site shall be developed in substantial compliance with the plans dated December 19, 2013, on file at the Community Development Department, or as otherwise amended and approved, and the conditions contained herein.
2. The front patio is considered a part of the dwelling unit and an accessible path of travel is required from the sidewalk to the front door.
 - a. A level maneuvering space is required on both sides of the front door.
 - b. A level turning space is required for each change in direction.
3. An accessible path of travel needs to be provided at the rear of the unit to allow for moving the trash receptacles from the garage to the point of pickup.
4. Project shall allow for trash and recycle cart transportation access in the "utility yard" located at the northeast corner of the property.
5. Approval of the Administrative Coastal Permit (ACP 120004), Design Review Case (DRC 120005), Site Plan Review (SPR 120006), and Tentative Map (TPM 120007) is valid for three years from the date of final action by the City Council to expire January 15 2014, unless vested with substantial construction pursuant to an approved building permit. Approvals of the Administrative Coastal Permit (ACP 120004), Design Review Case (DRC 120005), and Site Plan Review (SPR 120006) shall run coterminous with the tentative map.
6. All building permits required for the project must be obtained from the Imperial Beach Building Department.
7. Applicant shall provide an updated Title Report dated within 60 days of the Final Map submittal.
8. All new landscaped areas should be drought tolerant and permanently irrigated and maintained in a healthy condition, free from weeds, trash, and debris.
9. The applicant or applicant's representative shall read, understand, and accept the conditions listed herein and shall, within 30 days, return a signed statement to the Community Development Department accepting said conditions.
10. The applicant shall pay off any deficits in his project account (120004) prior to building permit issuance and prior to final inspection.

B. BUILDING:

11. This project is subject to all Model Codes, State Codes and City Ordinances adopted by the City of Imperial Beach.

C. PUBLIC WORKS:

12. Refuse/recycling carts must be stored out of the front and street side yards of each unit. The carts must be placed street side for refuse and recycling weekly pick up. The carts cannot be placed in the alley for weekly pickup. Project shall provide a walkway to 10th Street from the northeast corner of the site.

13. In the absence of a green waste cart, the project shall provide contract landscape services to haul off all green waste at each service appointment. Each unit must be provided with a green waste cart if landscape maintenance is provided by individual condominium owners instead of contract landscape services. The carts must be stored out of the front and street side yards, placed street side for weekly pick up, and cannot be placed in the alley.
14. For ease of waste water (sewer) lateral maintenance, it is strongly recommended that the applicant should install lateral clean outs from/to each individual unit. The one lateral mainline clean out at the east end of the line will not adequately serve individual units if they encounter a blockage.
15. Applicant must show the intended piping system and disbursement from the harvest tank into the treatment control BMP.
16. Overflow for the treatment control BMP planter must not drain directly to the street. The overflow drainage should be discharged into a below grade drainage field within the Donax Avenue landscape area.
17. The construction of a new sewer manhole in the adjacent alley must be constructed in accordance with Regional Standard Drawings, San Diego Region, current edition and be approved by the Public Works Director as part of the encroachment permit when submitted for approval.
18. Ensure that the hot water tank P.T. discharge pipe is piped to discharge to the sanitary sewer system or the landscape area. A design that has the water discharge directly into the storm drain conveyance system (onto an impervious surface that flows to the street) is in violation of the Municipal Storm Water Permit - Order R9-2013-0001.
19. In lieu of proposed "dead-end" manhole, applicant may want to consider installing sewer cleanout per San Diego Regional Standard Drawing SC-01 (Sewer Cleanout – Type A).
20. No building roof or landscape water drains may be piped to the street or onto impervious surfaces that lead to the street. This design that has these water discharges directly into the storm drain conveyance system on Donax Avenue in violation of the Municipal Storm Water Permit - Order R9-2013-0001. Consider diverting these to the rainwater harvest tank installation.
21. Require the building foundation elevation be at least 1 foot above gutter line to minimize flooding during storm conditions.
22. New curb, gutter, sidewalk, parking, landscaping, and other improvements shall be installed along 10th Street consistent with the 10th Street concept plans to be developed by the City and submitted to the applicant for construction.
23. New alley apron along Donax Ave shall be constructed to be in compliance with San Diego Regional Standard Drawing G-14E (Concrete Driveway – Alley Type). New ADA compliant truncated dome pads (3' x 4') will be installed on either side of the alley walkway approach.
24. Existing curb cut on Donax Ave shall be removed and replaced with a standard curb, gutter, and sidewalk. Curb and gutter shall be constructed per San Diego Regional Standard Drawing G-2 (Curbs and Gutter – Combined). Sidewalk shall be constructed per San Diego Regional Standard Drawings G-7 (Sidewalk – Typical Sections), G-9 (Sidewalk Joint Locations), and G-10 (Concrete Joint Details).

25. Existing pedestrian curb ramp located at the south-eastern corner of property at the intersection of Donax Ave and 10th Street shall be reconstructed consistent with the 10th Street concept plans to be developed by the City and submitted to the applicant for construction.
26. Drainage design shall capture building runoff so that the water is not introduced into the storm water system. Applicant should consider routing the discharge to the rainwater harvest tank.
27. An area of approximately 15'-0" x 64'-0" adjacent to the eastern frontage of the property on 10th Street is missing or has severely damaged asphalt pavement. This area shall be repaired consistent with the 10th Street concept plans to be developed by the City and submitted to the applicant for construction.
28. For alley, sidewalk or curb & gutter replacement ensure compliance with San Diego Regional Standard Drawing G-11 in that, the "Area to be removed [must be] 5' or from joint to joint in panel, whichever is less." The distance between joints or score marks must be a minimum of 5-feet. Where the distance from "Area to be removed", to existing joint, edge or score mark is less than the minimum shown, "Area to be removed" shall be extended to that joint, edge or score mark.
29. For any work to be performed in the street or alley, submit a traffic control plan for approval by Public Works Director a minimum of 5 working days in advance of street work. Traffic control plan is to be per Regional Standard Drawings or CALTRANS Traffic Control Manual.
30. For any project that proposes work within the public right-of-way (i.e., driveway removal/construction, sidewalk removal/construction, street or alley demolition/reconstruction, landscaping and irrigation, fences, walls within the public right-of-way, etc.), a Temporary Encroachment Permit (TEP) shall be applied for and approved either prior to or concurrent with issuance of the building permit required for the project. Application for a Temporary Encroachment Permit shall be made on forms available at the Community Development Department Counter
31. All street work construction requires a Class A contractor to perform the work. All pavement transitions shall be free of tripping hazards.
32. Any disposal/transportation of solid waste / construction waste in roll off containers must be contracted through City's Franchise waste hauler unless the hauling capability exists integral to the prime contractor performing the work.
33. Existing parcel impervious surfaces should not increase beyond the plans that are approved for the project as a post-conversion condition in order to maximize the water runoff infiltration area on the parcel in compliance with Municipal Storm Water Permit – Order R9-2013-0001.
34. All landscape areas, including grass and mulch areas, must be improved to consist of at least 12-inches of loamy soil in order to maximize the water absorption during wet weather conditions and minimize irrigation runoff.
35. Install survey monuments on northeast, southeast, and southwest property lines in or adjacent to the sidewalk. Record same with county office of records.

36. In accordance with I.B.M.C. 12.32.120, applicant must place and maintain warning lights and barriers at each end of the work, and at no more than 50 feet apart along the side thereof from sunset of each day until sunrise of the following day, until the work is entirely completed. Barriers shall be placed and maintained not less than three feet high.
37. Require applicant to provide verification of post construction Best Management Practice (BMP) maintenance provisions through a legal agreement, covenant, CEQA mitigation requirement, and / or Conditional Use Permit. Agreement is provided through the Community Development Department
38. Property owner must institute "Best Management Practices" to prevent contamination of storm drains, ground water and receiving waters during both construction and post construction. The property owner or applicant BMP practices shall include but are not limited to:
- Contain all construction water used in conjunction with the construction. Contained construction water is to be properly disposed in accordance with Federal, State, and City statutes, regulations and ordinances.
 - All recyclable construction waste must be properly recycled and not disposed in the landfill.
 - Water used on site must be prevented from entering the storm drain conveyance system (i.e. streets, gutters, alley, storm drain ditches, storm drain pipes).
 - All wastewater resulting from cleaning construction tools and equipment must be contained on site and properly disposed in accordance with Federal, State, and City statutes, regulations, and ordinances.
 - Erosion control - All sediment on the construction site must be contained on the construction site and not permitted to enter the storm drain conveyance system. Applicant is to cover disturbed and exposed soil areas of the project with plastic-like material (or equivalent product) to prevent sediment removal into the storm drain system.
39. Applicant must underground all utilities in accordance with I.B.M.C. 13.08.060.C as noted below:
- "Applicability to new structures.
- A. For any development which requires a building permit but is of a valuation of fifty thousand dollars or less, the applicant will not be required either to underground the utilities or to sign a deferral agreement pertaining thereto.
- B. For any development of single-family residence(s) or duplex(es) which exceeds a valuation of fifty thousand dollars, the applicant will be required to sign a deferral agreement with, and pay a recording fee to, the City.
- C. **Any development of property other than as described in subsection A or B of this section in excess of fifty thousand dollars valuation will be required to underground all utility services on-site, adjacent thereto and those which traverse the site."**
- D. PUBLIC SAFETY**
40. Project shall be in compliance with the California Fire Code in effect at time of permit issuance and the most current National Fire Protection Association Standards.

Appeal Process under the California Code of Civil Procedure (CCP): The time within which judicial review of a City Council decision must be sought is governed by Section 1094.6 of the CCP. A right to appeal a City Council decision is governed by CCP Section 1094.5 and Chapter 1.18 of the Imperial Beach Municipal Code.

PROTEST PROVISION: The 90-day period in which any party may file a protest, pursuant to Government Code Section 66020, of the fees, dedications or exactions imposed on this development project begins on the date of the final decision.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Imperial Beach as follows:

- 1. That the foregoing recitals are true and correct.
- 2. That the City Council Administrative Coastal Permit (ACP 120004), Design Review Case (DRC 120005), Site Plan Review (SPR 120006), and Tentative Map (TPM 120007) for the construction of a new affordable housing complex consisting of six attached condominium units at 776 10th Street (APN 626-282-12-00), subject to the conditions set forth in this Resolution.

PASSED, APPROVED, AND ADOPTED by the City Council of the City of Imperial Beach at its meeting held on the 15th day of January, 2014, by the following vote:

AYES:	COUNCILMEMBERS:
NOES:	COUNCILMEMBERS:
ABSENT:	COUNCILMEMBERS:

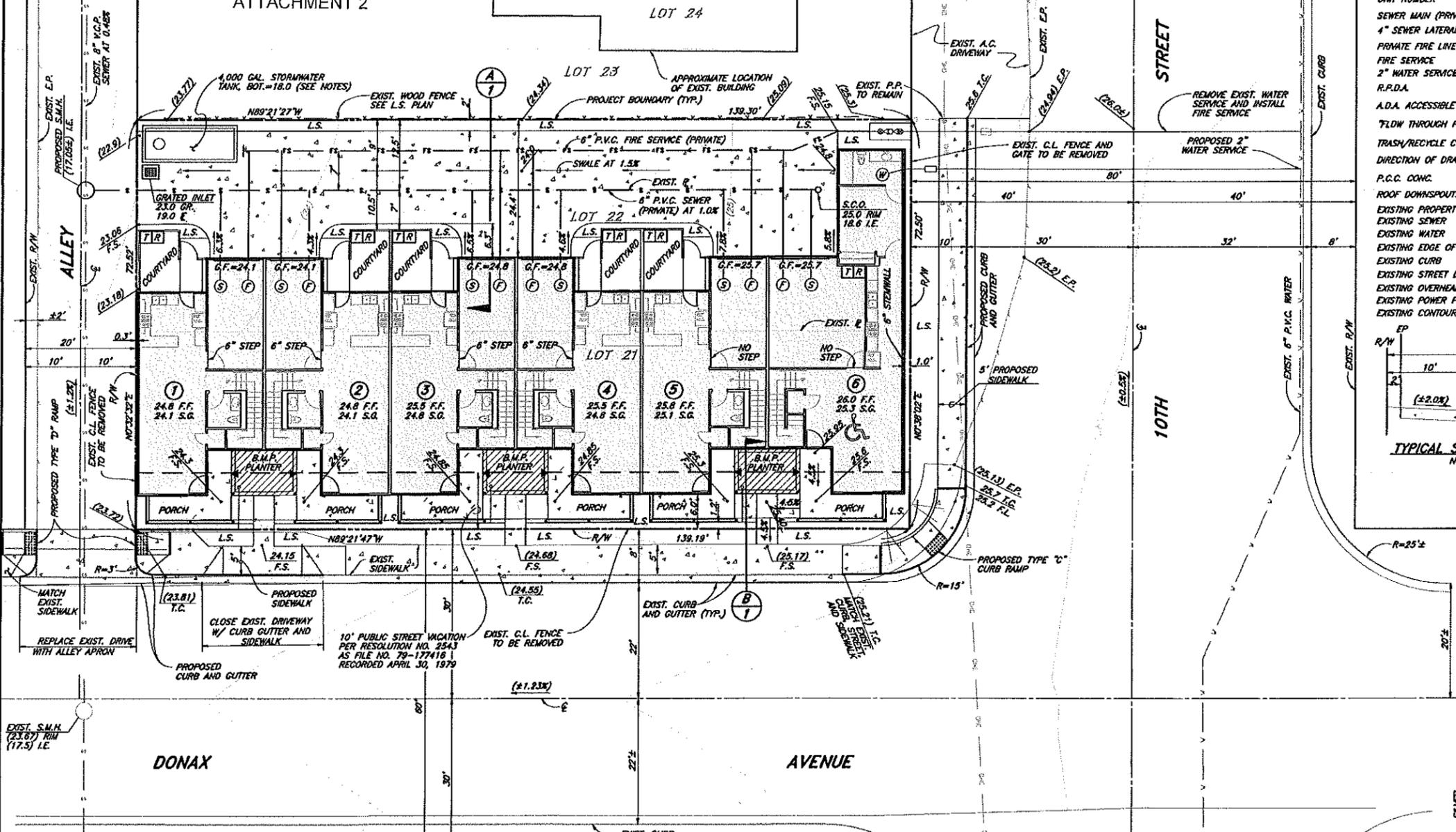
JAMES C. JANNEY, MAYOR

ATTEST:

JACQUELINE M. HALD, MMC
CITY CLERK

TENTATIVE MAP/SITE PLAN/COASTAL PERMIT FOR:
TENTH STREET AND DONAX AVENUE

ATTACHMENT 2



LEGEND

- SUBDIVISION BOUNDARY CENTERLINE
- UNIT NUMBER
- SEWER MAIN (PRIVATE) AND MANHOLE
- 1" SEWER LATERAL
- PRIVATE FIRE LINE
- FIRE SERVICE
- 2" WATER SERVICE WITH 1.5" METER
- R.P.D.A.
- A.D.A. ACCESSIBLE UNIT
- TROW THROUGH PLANTER" B.M.P.
- TRASH/RECYCLE CONTAINERS
- DIRECTION OF DRAINAGE
- P.C.C. CONC.
- ROOF DOWNSPOUTS
- EXISTING PROPERTY LINE
- EXISTING SEWER
- EXISTING WATER
- EXISTING EDGE OF PAVEMENT
- EXISTING CURB
- EXISTING STREET LIGHT
- EXISTING OVERHEAD ELECTRIC LINES
- EXISTING POWER POLE
- EXISTING CONTOUR

LEGAL DESCRIPTION

LOTS 21 AND 22, AND THE SOUTH HALF OF LOT 23 OF MAP NO. 497.

APPLICANT

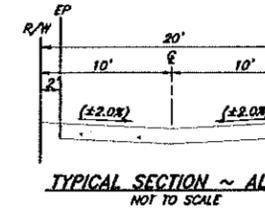
HABITAT FOR HUMANITY SAN DIEGO
10222 SAN DIEGO MISSION ROAD
SAN DIEGO, CA 92108
(619) 283-4663

OWNER

THE HOUSING AUTHORITY OF IMPERIAL BEACH
825 IMPERIAL BEACH BOULEVARD
IMPERIAL BEACH, CA 91932

GENERAL NOTES

1. EXISTING LOTS: J
2. PROPOSED LOTS: 1.
3. FEMA: ZONE "X" - AREA OUTSIDE 500-YEAR FLOOD ZONE.
4. ASSESSOR PARCEL NUMBER: 626-282-12.
5. EXISTING ZONING: C-1.
6. PROPOSED ZONING: C-1.
7. EXISTING USAGE: VACANT
8. PROPOSED USAGE: RESIDENTIAL CONDOMINIUM.
9. EARTHWORK: CUT = 50 C.Y.
FILL = 50 C.Y.
IMPORT = 0 C.Y.
10. DOWNSPOUT DRAINS SHALL BE DESIGNED TO DISCHARGE TO PRIVATE P.C.C. DRIVEWAY (REAR) OR TO B.M.P. PLANTERS (FRONT).
11. 10TH STREET PUBLIC IMPROVEMENTS SHALL BE DESIGNED TO COMPLY WITH THE CITY'S "10TH STREET CONCEPT PLAN".
12. THE FINISHED FLOOR ELEVATION OF ALL UNITS SHALL BE GREATER THAN 12 INCHES ABOVE THE GUTTER FLOWLINE OF ALL ADJACENT PUBLIC STREETS.
13. SEWER: CITY OF IMPERIAL BEACH
WATER: CALIFORNIA AMERICAN WATER
SCHOOL: SOUTH BAY UNION SCHOOL DISTRICT
14. ALL ON-SITE TREES AND VEGETATION TO BE REMOVED.
15. STORMWATER TANK SHALL NOT BE CONNECTED TO IRRIGATION SYSTEM. CAPTURED VOLUME SHALL BE PUMPED TO BMP PLANTERS. TANK IS TO CONTAIN REQUIRED TREATMENT VOLUME FOR CONSECUTIVE 85th PERCENTILE RAIN EVENTS.



SOURCE OF TOPOGRAPHY

FIELD SURVEY PERFORMED BY SB&O, INC. ON APRIL 24, 2013.

BENCH MARK

BRASS PLUG AT 14TH AND DONAX - DESCRIPTION: SWRP IN CURB INLET PER CITY OF SAN DIEGO BENCHMARK LISTING. ELEVATION = -11.932 MSL NOV 1929.

CONDOMINIUM NOTE

THIS IS A CONDOMINIUM PROJECT AS DEFINED IN SECTION 1350, ET. SEQ. OF THE CIVIL CODE OF THE STATE OF CALIFORNIA AND IS TO BE FILED PURSUANT TO THE SUBDIVISION MAP ACT. THIS PROJECT PROPOSES 6 RESIDENTIAL CONDOMINIUMS.

LOW INCOME HOUSING INCENTIVES

1. REDUCE PARKING TO 6 ON-SITE SPACES.
2. ELIMINATE COMMERCIAL COMPONENT OF BUILDING.
3. NO REQUIREMENTS FOR COMMON TRASH ENCLOSURE.

PARKING

6 COVERED SPACES.

AREA

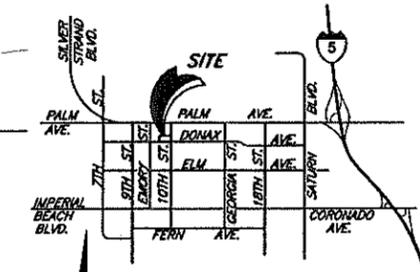
GROSS AREA = 0.232 AC.
(10,097 S.F.)
DENSITY = 26 DU/AC
COVERAGE = 51.1%
LANDSCAPE = 17.1%

LIST OF ABBREVIATIONS

EXIST.	EXISTING
R/W	RIGHT-OF-WAY
(TYP.)	TYPICAL
AC	ACRE
P	PROPERTY LINE
E	CENTERLINE
F	FLOWLINE
A.P.N.	ASSESSOR'S PARCEL NUMBER
I.E.	INVERT ELEVATION
S.O.C.O.	STORM DRAIN CLEANOUT
S.M.H.	SEWER MANHOLE
C.L.	CHAINLINK
S.F.	SQUARE FEET
F.G.	FINISHED GRADE
T.C.	TOP OF CURB
F.F.	FINISHED FLOOR
MIN.	MINIMUM
P.P.	POWER POLE
S.G.	SUBGRADE ELEVATION
F.H.	FIRE HYDRANT
S.B.	SETBACK
E.P.	EDGE OF PAVEMENT
G.F.	ELEVATION OF GARAGE SLAB AT LIP
L.S.	LANDSCAPE
F.S.	FINISHED SURFACE
BOT.	BOTTOM

VICINITY MAP

NOT TO SCALE



SB&O INC.
PLANNING ENGINEERING SURVEYING
3630 FAIRFAX ROAD, SUITE 120
SAN DIEGO, CALIFORNIA 92123
Phone: (619) 580-1141

Signature on file
12-19-13
DATE

Prepared By: SB&O INC.
Name: SB&O INC.
Address: 3630 FAIRFAX ROAD, SUITE 120, SAN DIEGO, CALIFORNIA 92123
Phone: (619) 580-1141

Project Address: 776 10TH STREET, IMPERIAL BEACH, CALIFORNIA

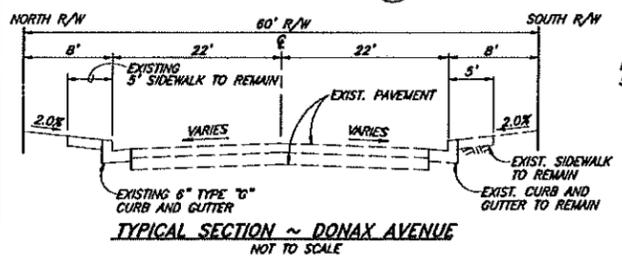
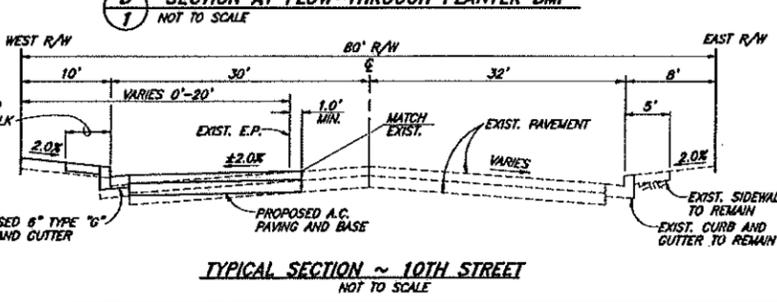
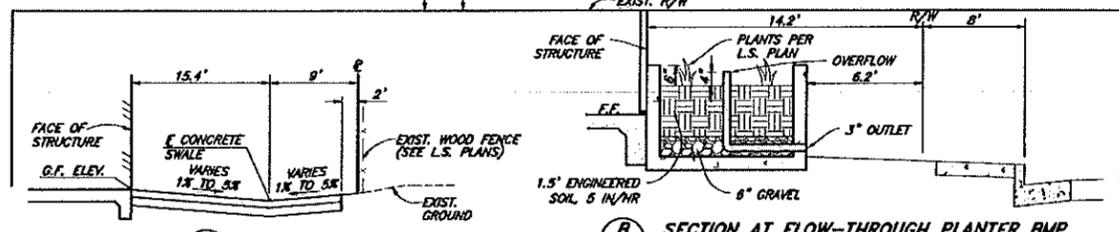
Project Name: TENTH STREET AND DONAX AVENUE

Sheet Title: TENTATIVE MAP/SITE PLAN/COASTAL PERMIT

Revision 14:	
Revision 13:	
Revision 12:	
Revision 11:	
Revision 10:	
Revision 9:	
Revision 8:	
Revision 7:	
Revision 6:	
Revision 5:	
Revision 4:	12-18-13
Revision 3:	10-31-13
Revision 2:	8-14-13
Revision 1:	

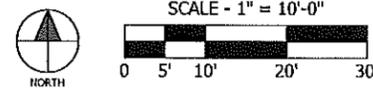
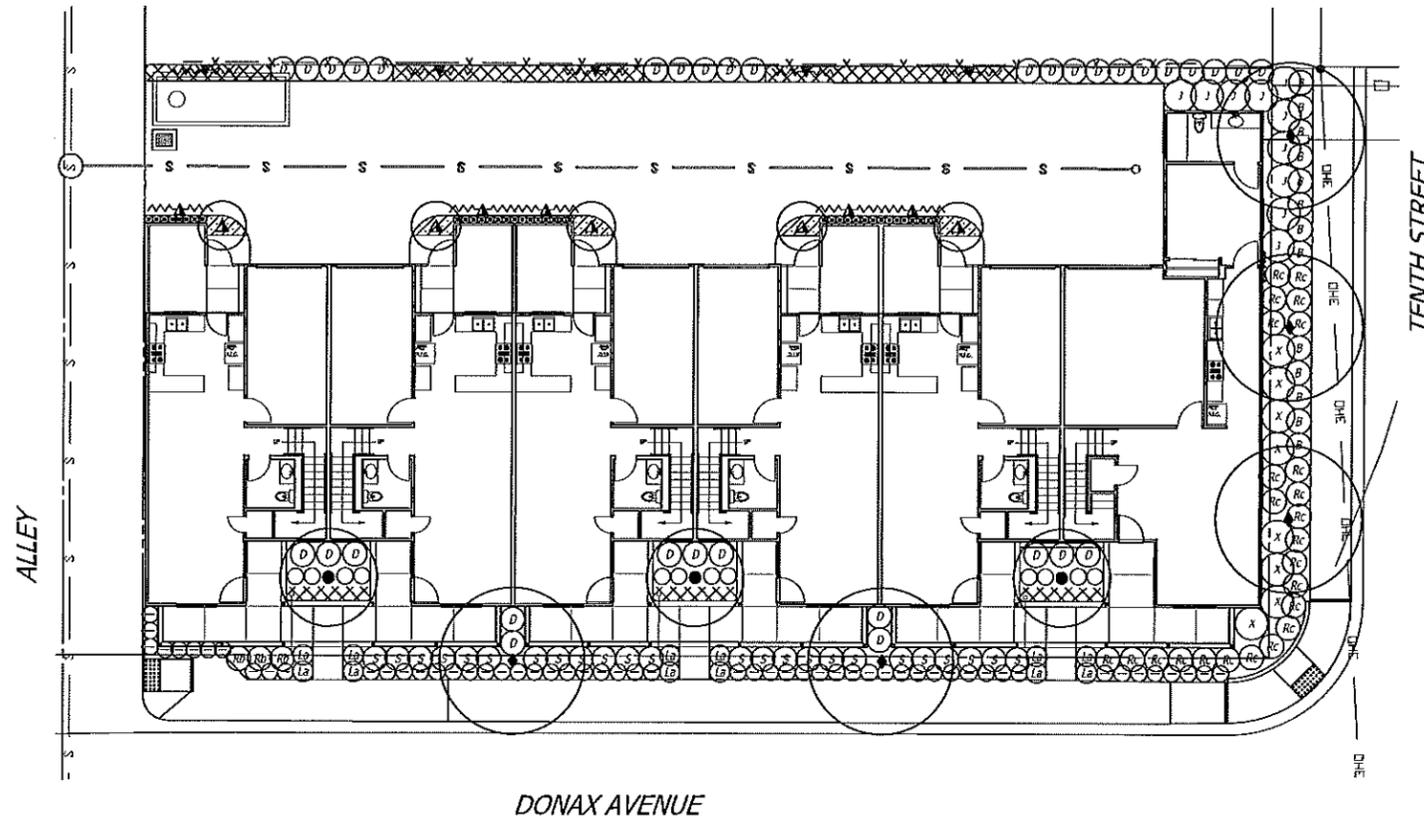
Original Date: 7-31-13

Sheet 1 of 1



PLANTING NOTES

- ALL PLANTED AREAS SHALL BE RAKED CLEAN OF ALL EXTRANEOUS MATERIALS. FINISH GRADES AND SURFACE DRAINAGE PATTERNS SHALL BE RESTORED TO THE APPROVED SPECIFIED GRADING PLAN AFTER TREE AND SHRUB INSTALLATION AND PRIOR TO GROUND COVER OR BARK INSTALLATION.
- ALL PLANT MATERIAL SHALL CONFORM TO NURSERYMAN'S STANDARDS FOR SIZE AND HEALTH AND SHALL BE APPROVED BY THE OWNER'S AUTHORIZED REPRESENTATIVE PRIOR TO PLANTING. THE CONTRACTOR SHALL SUBMIT PHOTOS OF ALL BOX SIZE TREES FOR APPROVAL BY THE OWNER'S AUTHORIZED REPRESENTATIVE. SHRUBS WILL BE REVIEWED ON SITE.
- LANDSCAPE CONSTRUCTION INSTALLATION AND PRACTICES SHALL COMPLY WITH ALL LOCAL AND REGIONAL STANDARDS AND IF APPLICABLE, CLEAS STANDARDS FOR LANDSCAPE CONSTRUCTION AND MAINTENANCE.
- ANY PLANT MATERIAL DELETIONS OR SUBSTITUTIONS SHALL BE APPROVED BY THE OWNER'S AUTHORIZED REPRESENTATIVE.
- ALL PLANT MATERIAL SHALL BE INSTALLED ACCORDING TO THE DETAILS AND NOTES SHOWN ON THESE PLANS.
- ALL LEVEL SHRUB AREAS PLANTED WITH FLATTED GROUND COVER SHALL BE TOP DRESSED (AFTER INSTALLATION OF GROUND COVER) WITH A 1" LAYER OF SHREDED "WALK-ON" BARK MULCH OR APPROVED EQUAL (PROVIDE SAMPLE TO DEVELOPER). ALL OTHER LEVEL SHRUB AREAS SHALL RECEIVE A 2" LAYER. OMIT BARK MULCH LAYER IN ANNUAL COLOR PLANTING AREAS WHERE APPLICABLE. LEAVE A 12" DIAMETER AREA AROUND EACH TREE AND SHRUB MAINSTEM FREE OF BARK MULCH.
- ALL TREES SHALL BE LOCATED AS FOLLOWS:
 - MIN. SIX FEET (6') FROM PROPERTY LINE FENCING AND WALLS, HARDSCAPE SURFACES, BUILDING EAVES AND SUBSURFACE UTILITIES INCLUDING DRAINAGE LINES, DOMESTIC SUPPLY LINES AND SEWER LINES WHEREVER POSSIBLE/ APPLICABLE.
 - MIN. 3' (FEET) FROM ALL FIRE HYDRANTS, MAIL BOXES, WATER METERS, AND SUBSURFACE UTILITIES INCLUDING TELEPHONE, ELECTRICAL AND CABLE TV.
 - MIN. 6' (FEET) FROM THE DOOR SIDE OF ALL TRANSFORMER BOXES.
 - MIN. 10' (FEET) FROM ALL EASEMENT BOUNDARIES.
 - MIN. 10' (FEET) FROM ALL STREET LIGHTS, SIGNS AND POWER POLES.
 CONTRACTOR SHALL VERIFY ALL UTILITIES, EASEMENTS, HARDSCAPE AND EQUIPMENT PRIOR TO THE INSTALLATION OF TREES.
- ANY TREE PLANTED WITHIN FIVE FEET (5') OF HARDSCAPE SURFACES SHALL RECEIVE "BIO-BARRIER" ROOT BARRIER TO A DEPTH OF 19", UNLESS OTHERWISE NOTED ON THE PLANS. INSTALL PER MANUFACTURER'S DETAILS AND SPECIFICATIONS, ADJACENT AND PARALLEL TO THE HARDSCAPE AND/OR UTILITY AND 5' BEYOND THE TREE TRUNK IN BOTH DIRECTIONS. IN CASE OF DISCREPANCIES IMMEDIATELY NOTIFY OWNER'S AUTHORIZED REPRESENTATIVE.
- REMOVE ALL VINE OR ESPALIER STAKES AND/OR TRELLISES AND ATTACH TO FENCE, WALL, POST OR VINE TRELLIS SHOWN ON PLAN.
- ALL PLANT BASINS SHALL RECEIVE SARVON SOIL PENETRANT. APPLY PER MANUFACTURER'S SPECIFICATIONS, OR AS DIRECTED IN THE AGRICULTURAL SOILS REPORT OBTAINED BY THE CONTRACTOR. SARVON AVAIL. THROUGH JOHN DEERE LANDSCAPES (800) 347-4272.
- PRIOR TO CONSTRUCTION, CONTRACTOR SHALL CONTACT LOCAL UNDERGROUND SERVICE ALERT.
- IF ANY EXISTING HARDSCAPE OR LANDSCAPE INDICATED ON THE APPROVED PLANS IS DAMAGED OR REMOVED DURING DEMOLITION OR CONSTRUCTION, IT SHALL BE REPAIRED AND/OR REPLACED IN KIND AND EQUIVALENT SIZE PER THE APPROVED PLANS.
- ALL BUILDING AND HARDSCAPE INFORMATION SHOWN ON THESE PLANS IS BASED UPON THE MOST CURRENT ARCHITECTURAL SITE PLAN RECEIVED FROM THE ARCHITECT, CIVIL ENGINEER AND/OR OWNER. LANDSCAPE CONTRACTOR SHALL VERIFY HARDSCAPE LAYOUT (INCLUDING BUILDING FOOTPRINTS, WALKWAYS, STAIRWAYS, FENCING, UTILITIES, ETC.). IF ANY DISCREPANCIES BETWEEN THESE PLANS AND ACTUAL SITE CONDITIONS ARE FOUND, CONTRACTOR SHALL IMMEDIATELY NOTIFY THE OWNER'S AUTHORIZED REPRESENTATIVE.



PLANT LEGEND

TREES				
WUCOLS	SYM.	BOTANICAL NAME / COMMON NAME	SIZE	QTY.
L	▲	CUPRESSUS S. TINY TOWER / DWARF ITALIAN CYPRESS	24" BOX	7
M	●	LAGERSTROEMIA 'MUSKOGEE' / MUSKOGEE CRAPE MYRTLE	24" BOX	3
L	◆	PODOCARPUS GRACILIOR / FERN PINE	24" BOX	5
M	▲	PRUNUS C. BRIGH 'N TIGHT / CAROLINA CHERRY - SHRUB FORM	15 GAL.	5
SHRUBS				
	SYM.	BOTANICAL NAME / COMMON NAME	SIZE	QTY.
M	⊖	AGAPANTHUS A. 'PETER PAN' / LILY OF THE NILE VAR.	1 GAL. @ 2' O.C.	61
VL	⊖	BACCHARIS CENTENNIAL / BACCHARIS VAR.	1 GAL. @ 3' O.C.	13
M	⊖	CAREX TUMULICOLA / BERKELEY SEDGE	1 GAL. @ 2' O.C.	6
M	⊖	DIETES 'LEMON DROP' / FORTNIGHT LILY VAR.	5 GAL. @ 3' O.C.	34
M	⊖	FESTUCA O. 'ELIJAH BLUE' / BLUE FESCUE VAR.	5 GAL. @ 3' O.C.	62
M	⊖	FESTUCA RUBRA / RED FESCUE VAR.	FLATS @ 6" O.C.	58 SF
L	⊖	JUNIPERUS C. 'SEA GREEN' / JUNIPER VAR.	5 GAL. @ 4' O.C.	10
M	⊖	LIRIOPE MUSCARI / LILY TURF	1 GAL. @ 12" O.C.	38
L	⊖	LANTANA YELLOW / LANTANA VAR.	1 GAL. @ 30" O.C.	12
M	⊖	RHAPHIOLEPIS I. 'BALLERIANA' / BALLERIANA INDIAN HAWTHORN VAR.	5 GAL. @ 3' O.C.	12
M	⊖	RHAPHIOLEPIS I. 'CLARA' / INDIAN HAWTHORN VAR.	5 GAL. @ 3' O.C.	24
M	⊖	SALVIA 'MARASCHINO' / SALVIA VAR.	5 GAL. @ 3' O.C.	24
M	⊖	XYLOSMA CONGESTUM 'COMPACTA' / COMPACT XYLOSMA	5 GAL. @ 4' O.C.	8
VINES				
	SYM.	BOTANICAL NAME / COMMON NAME	SIZE	QTY.
M	⊖	MANDEVILLA LAXA / CHILEAN JASMINE	5 GAL. STAKED	5
M	⊖	GELSEMIUM SEMPERVIRENS / CAROLINA JESSAMINE	5 GAL. STAKED	6

- ADDITIONAL NOTES:**
- QUANTITIES SHOWN IN LEGEND ARE APPROXIMATE, CONTRACTOR IS RESPONSIBLE FOR VERIFYING QUANTITIES OF ALL PLANT MATERIAL.
 - CONTRACTOR RESPONSIBLE FOR FURNISHING AGRONOMIC SOILS REPORT PRIOR TO START OF INSTALLATION.

SEE SHEET LP-02 - FOR PLANTING DETAILS
SEE SHEET LP-03 - FOR PLANTING NOTES

HYDROZONE INFORMATION

T1 - MIXED MEDIUM AND LOW WATER USE TREES
S1 - MIXED MEDIUM AND LOW WATER USE SHRUBS

PROJECT SITE INFORMATION

APPROXIMATELY 17% OF THE PROJECT SITE IS LANDSCAPED. 15% IS THE MINIMUM PROJECT REQUIREMENT.

STORMWATER QUALITY INFORMATION

REFER TO CIVIL PLANS FOR ALL IMPROVEMENTS RELATED TO STORMWATER MANAGEMENT SYSTEMS & EQUIPMENT - TYP.

WELLS & ASSOCIATES, INC.
LANDSCAPE ARCHITECTURE - CONSTRUCTION MANAGEMENT
SAN DIEGO OFFICE
805 BLUE LAKE DRIVE SAN DIEGO CA 92116
CORPORATE OFFICE
291 SIERRA WAVE SWALL MEADOWS, CA 92214
P (619) 745-0999 F (619) 858-0831
EMAIL: JON@WALINC.COM WWW.WALINC.COM

San Diego Habitat for Humanity
CITY OF IMPERIAL BEACH, CA
TENTH AND DONAX
6 UNIT DEVELOPMENT
PLANTING PLAN

DATE	REVISIONS



DATE:	12/19/13
SCALE:	SEE SHEET
JOB #:	12-001
DRAWN:	JO/KTL
SHEET:	LP-01
	10 OF 12



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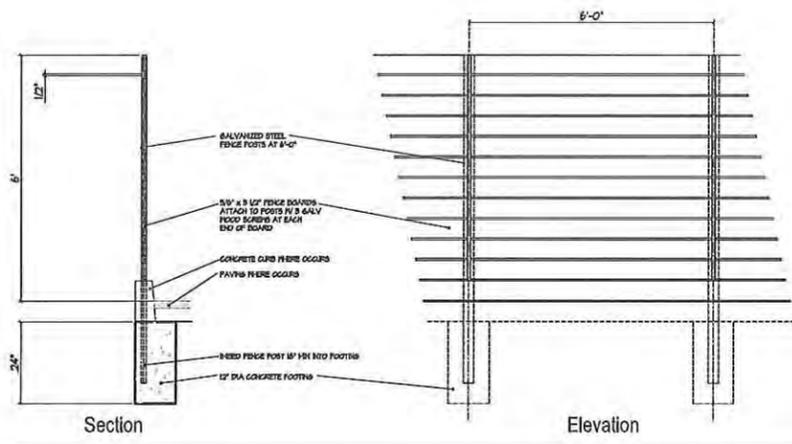
PERMIT SUBMITTAL: 14 DEC 2013
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HABITAT FOR HUMANITY

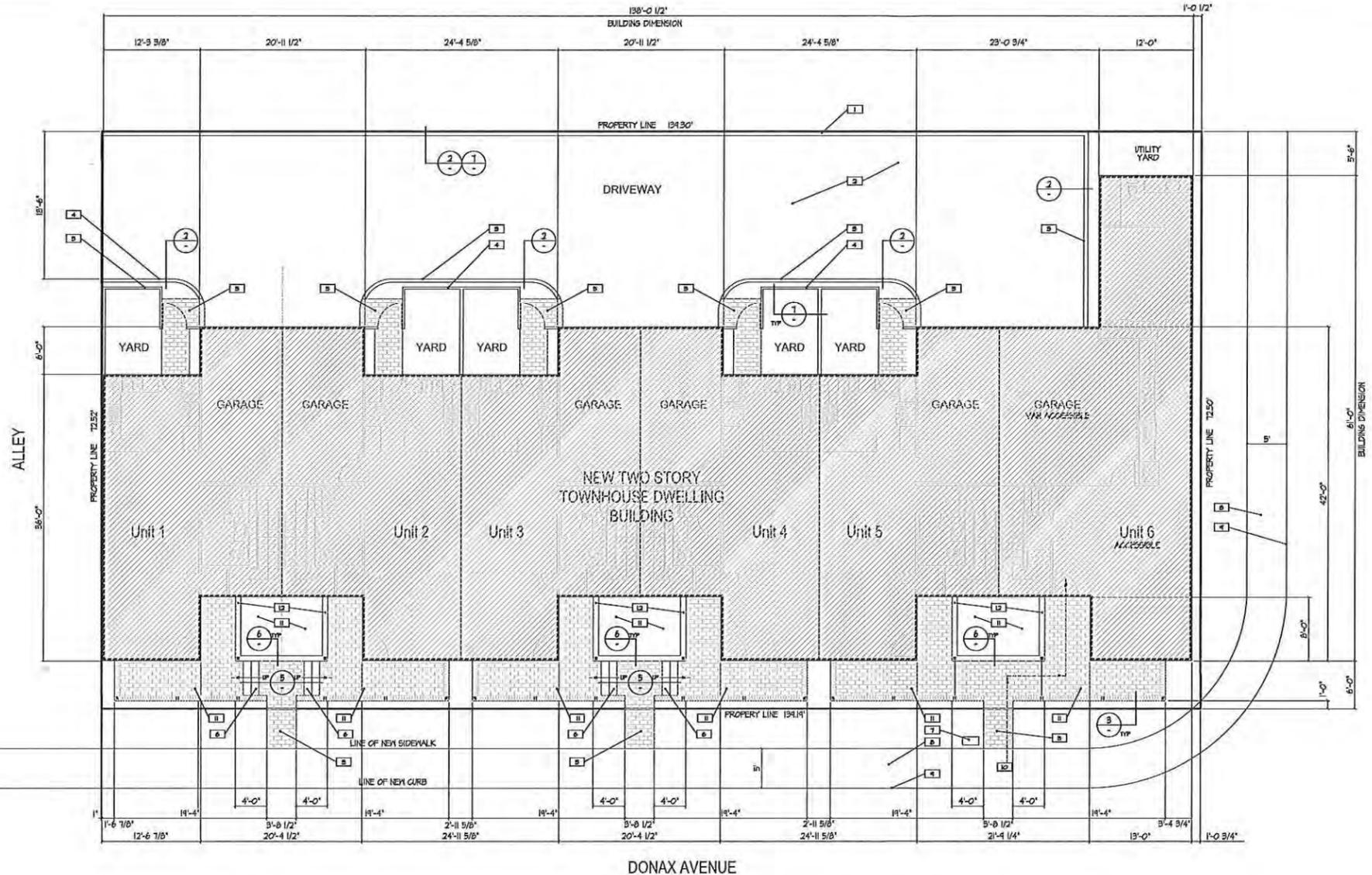
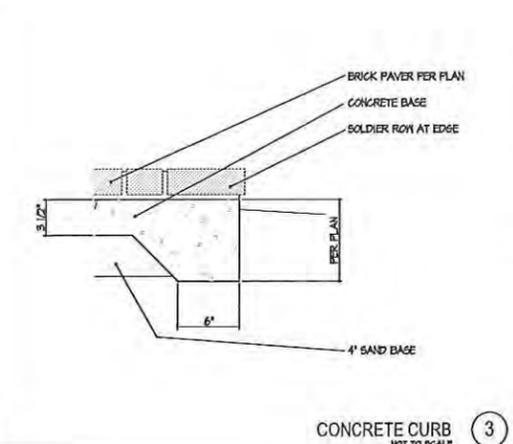
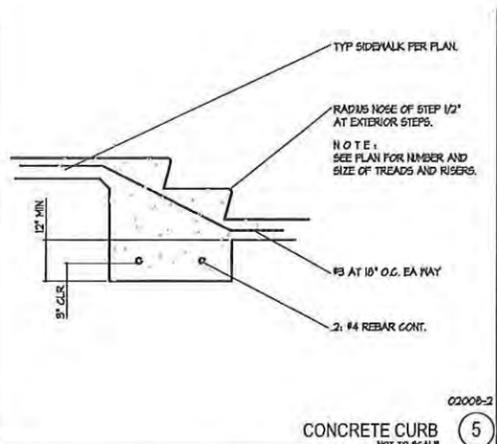
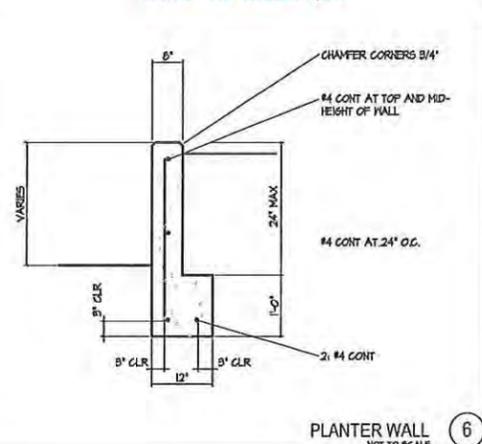
776 TENTH STREET
IMPERIAL BEACH, CALIFORNIA

PROJECT NUMBER
12544
PROJECT DATE
14 DEC 2013
SUBSEQUENT
SITE PLAN
SHEET NUMBER

A1.1

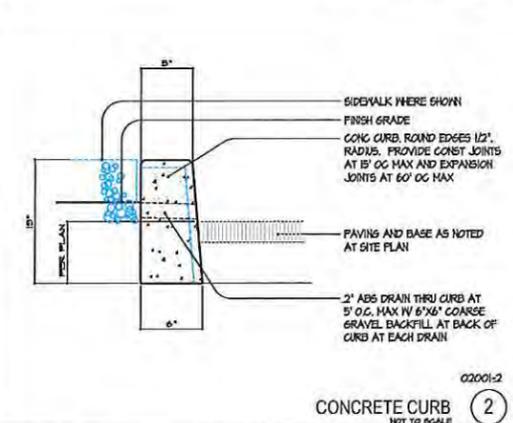


FENCE (7)
NOT TO SCALE



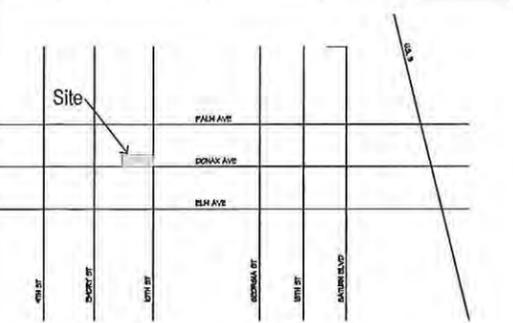
NOTE:
SEE CIVIL DRAWINGS FOR EASEMENTS, UTILITIES, GRADINGS,
DRAINAGE INFORMATION, AND FLOOR ELEVATIONS

SITE PLAN (4)
1/8" = 1'-0"



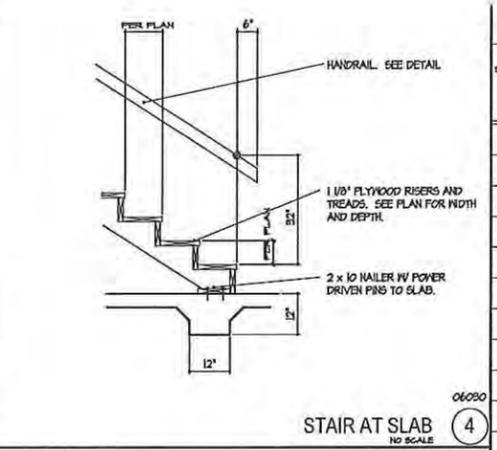
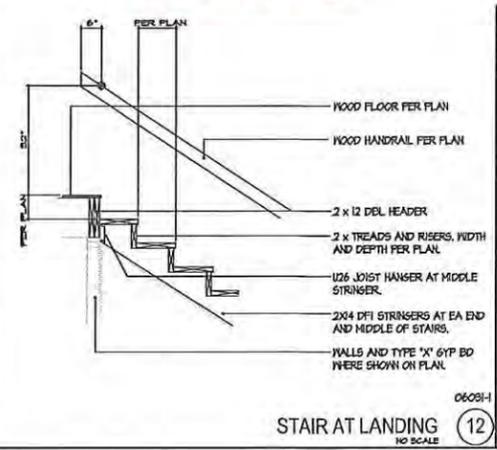
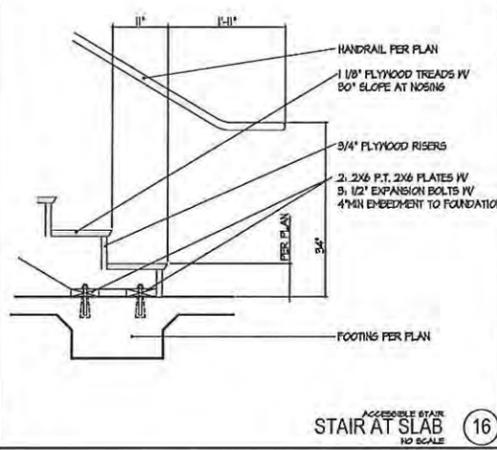
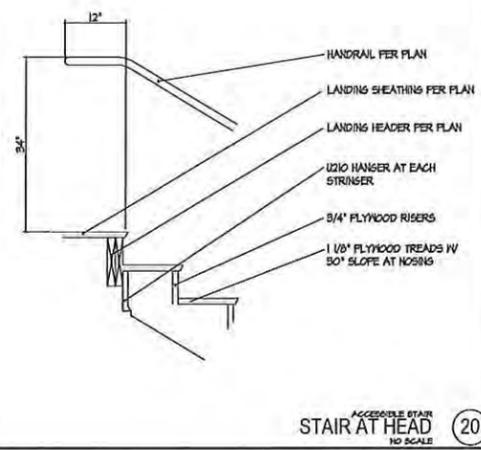
Note Key

- 1 CURB AND FENCE AT PROPERTY LINE
- 2 CONCRETE PAVING PER CIVIL PLANS
- 3 CONCRETE CURB
- 4 WOOD FENCE AND GATE
- 5 PERMEABLE BRICK PAVERS OVER 6" COARSE SAND BASE
- 6 CONCRETE STEPS, 2 TREADS AT 11", 3 EQUAL RISERS AT 6" MAXIMUM
- 7 NEW MAILBOX PER USPS STANDARDS
- 8 PUBLIC SIDEWALK PER CIVIL DRAWINGS
- 9 CURB AND GUTTER PER CIVIL DRAWINGS
- 10 PATH OF ACCESSIBLE TRAVEL FROM PUBLIC WAY. SEE CIVIL DRAWINGS FOR SLOPES AND GRADES
- 11 B.M.P. PLANTER. SEE CIVIL DRAWINGS.
- 12 CONCRETE CURB



VICINITY MAP (1)
NO SCALE

PERMIT SET
FIRST SUBMITTAL DECEMBER 19, 2013



DOOR SCHEDULE

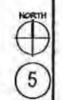
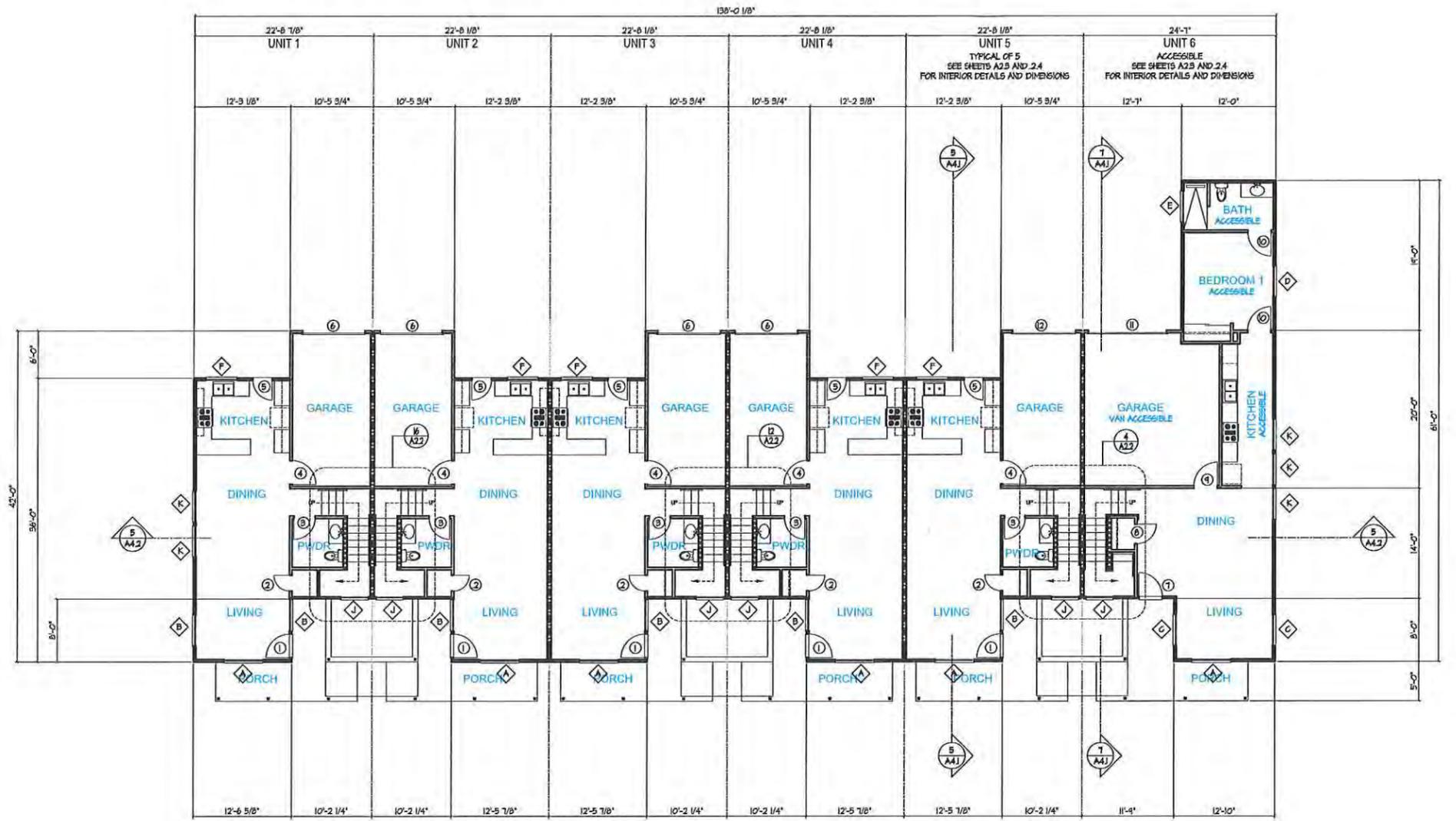
MARK	WIDTH	HEIGHT	DOOR TYPE	FRAME MATERIAL	HARDWARE	NOTES
1	3'-0"	6'-8"	STEEL PANEL	WOOD	KEY LOCK DEADBOLT	
2	2'-0"	6'-8"	HC PANEL	WOOD	PASSAGE	
3	2'-8"	6'-8"	HC PANEL	WOOD	PRIVACY	ACCESSIBLE
4	3'-0"	6'-8"	STEEL PANEL	WOOD	KEY LOCK SELF-CLOSER	20 MIN OR EQUAL
5	2'-6"	6'-8"	STEEL PANEL	WOOD	KEY LOCK DEADBOLT	
6	8'-0"	7'-0"	O.H. SECT	STEEL		
7	3'-0"	6'-8"	STEEL PANEL	WOOD	LEVER KEY LOCK DEADBOLT	ACCESSIBLE
8	2'-6"	6'-8"	HC PANEL	WOOD	LEVER PASSAGE	ACCESSIBLE
9	3'-0"	6'-8"	STEEL PANEL	WOOD	LEVER KEY LOCK	ACCESSIBLE 20 MIN OR EQUAL
10	3'-0"	6'-8"	HC PANEL	WOOD	LEVER PRIVACY	
11	10'-0"	9'-0"	O.H. SECT	STEEL		ACCESSIBLE
12	8'-0"	9'-0"	O.H. SECT	STEEL		
13	2'-6"	6'-8"	HC PANEL	WOOD	PRIVACY	
14	2'-4"	6'-8"	HC PANEL	WOOD	PRIVACY	
15	2'-6"	6'-8"	HC PANEL	WOOD	PASSAGE	
16	8'-0"	6'-8"	HC BYPASS	WOOD		
17	6'-0"	6'-8"	HC BYPASS	WOOD		
18	2'-8"	6'-8"	HC PANEL	WOOD	LEVER PRIVACY	ACCESSIBLE
19	2'-8"	6'-8"	HC PANEL	WOOD	LEVER PRIVACY	ACCESSIBLE

WINDOW SCHEDULE

MARK	WIDTH	HEIGHT	WINDOW TYPE	FRAME MATERIAL	GLAZING	NOTES
A	5'-0"	5'-0"	SLIDER	VINYL	DUAL, LOW E TEMPERED	
B	4'-0"	5'-0"	SLIDER	VINYL	DUAL, LOW E	
C	4'-0"	5'-0"	SLIDER	VINYL	DUAL, LOW E	
D	4'-0"	4'-0"	SLIDER	VINYL	DUAL, LOW E	EGRESS WINDOW
E	4'-0"	1'-0"	SLIDER	VINYL	DUAL, LOW E TEMPERED, OBSC	
F	4'-0"	3'-0"	SLIDER	VINYL	DUAL, LOW E	
G	3'-0"	4'-0"	SLIDER	VINYL	DUAL, LOW E	
H	4'-0"	4'-0"	SLIDER	VINYL	DUAL, LOW E	
J	3'-6"	3'-6"	SLIDER	VINYL	DUAL, LOW E	STACKED WINDOWS SEE BLEV
K	4'-0"	2'-0"	SLIDER	VINYL	DUAL, LOW E TEMPERED, OBSC	

WALL SCHEDULE

- TYPICAL EXTERIOR WALL**
2x4 WOOD STUDS AT 16" O.C.
1/2" 6" P BOARD AT INTERIOR FACE
1/2" COMPOSITE SIDING AT EXTERIOR FACE
R-13 FIBERGLASS BATT INSULATION AT ALL STUD CAVITIES
- EXTERIOR WALL AT GARAGE**
2x4 WOOD STUDS AT 16" O.C.
5/8" TYPE X 6" P BOARD AT INTERIOR FACE OF GARAGE
1/2" COMPOSITE SIDING AT EXTERIOR FACE AT EXTERIOR WALLS
1/2" 6" P BOARD AT DWELLING SIDE OF WALL AT INTERIOR WALLS
R-13 FIBERGLASS BATT INSULATION AT ALL STUD CAVITIES
- COMMON WALL**
2x6 PLATES WITH DOUBLE SIDE 2x4 STUDS AT 16" O.C. STAGGERED 8"
5/8" TYPE X 6" P BOARD EACH SIDE CONTINUOUS FROM SLAB TO UNDERSIDE OF ROOF SHEATHING
R-13 FIBERGLASS BATT INSULATION IN ALL STUD CAVITIES
- TYPICAL INTERIOR WALL**
2x4 STUDS AT 16" O.C.
1/2" 6" P BOARD EACH SIDE
- PLUMBING AND FURRING WALLS**
2x6 STUDS AT 16" O.C.
1/2" 6" P BOARD EACH SIDE



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PERMIT SUBMITTAL 14 DEC 2013
BID -
FOR CONSTRUCTION -

HABITAT FOR HUMANITY
778 TENTH STREET
IMPERIAL BEACH, CALIFORNIA

PROJECT NUMBER
12344
DATE
14 DEC 2013
DESIGN EVENT
GROUND FLOOR PLAN
5-167748100

A2.1



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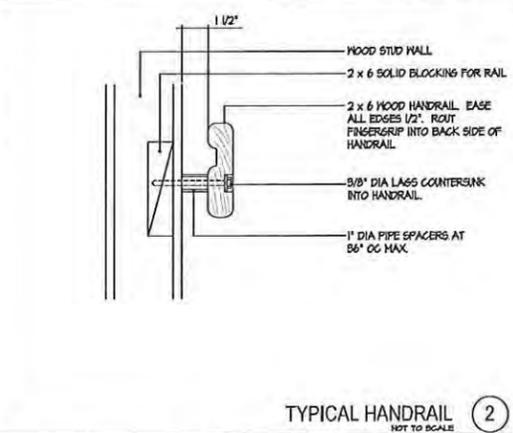
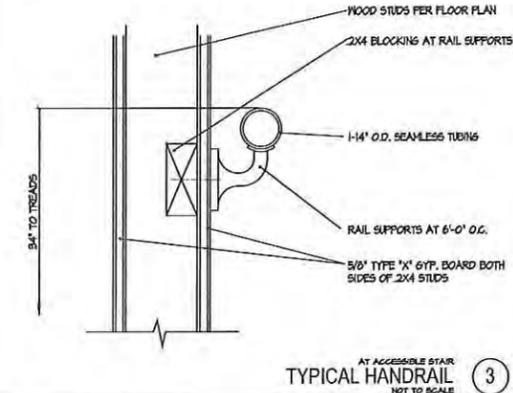
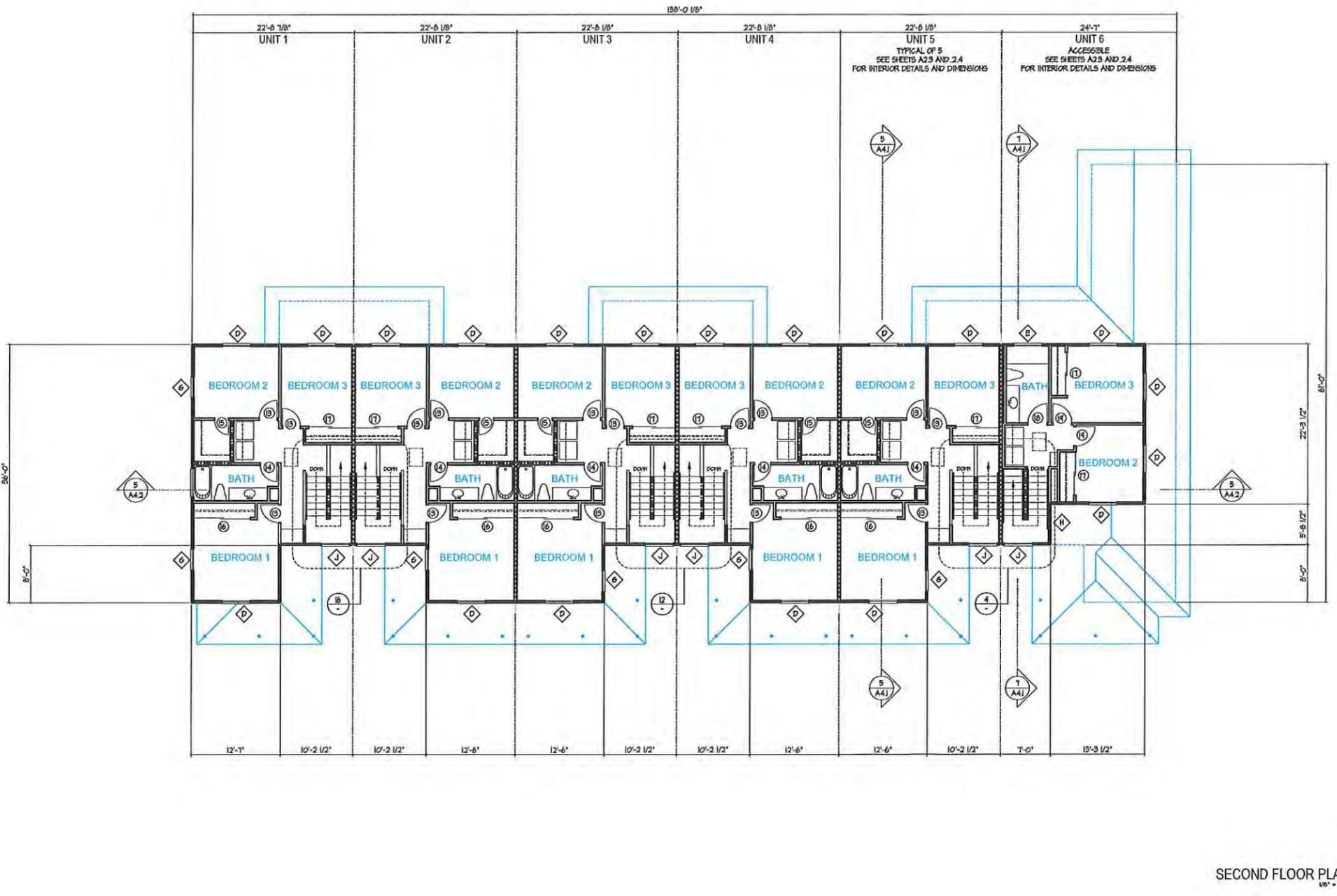
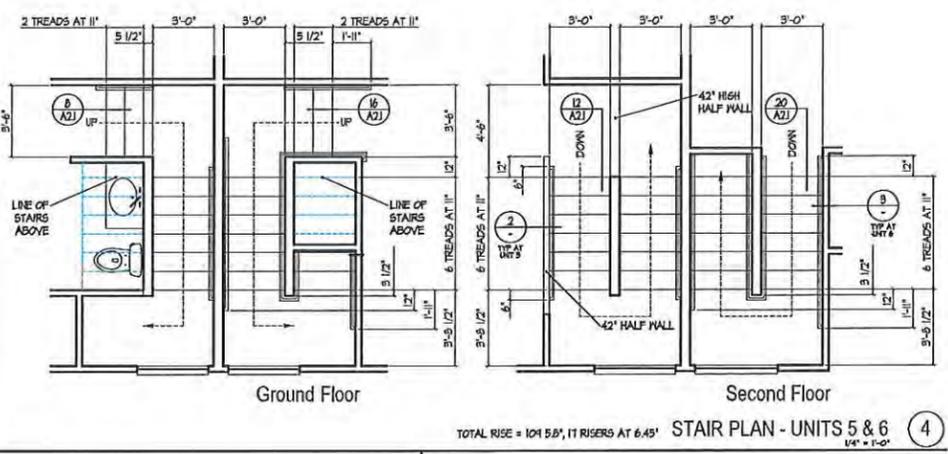
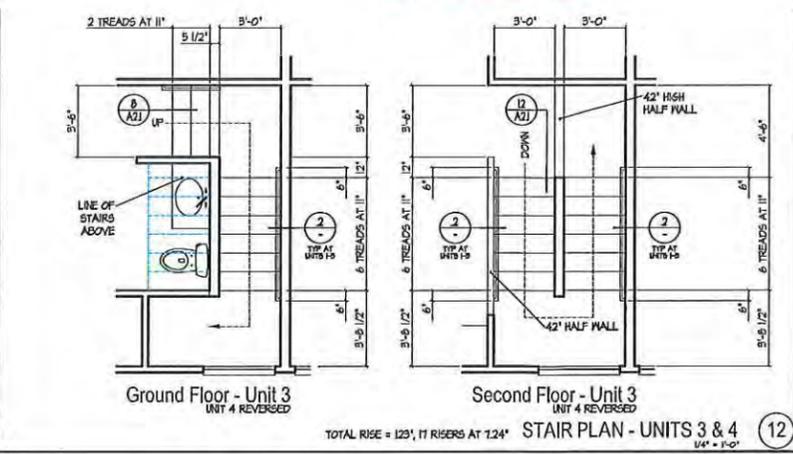
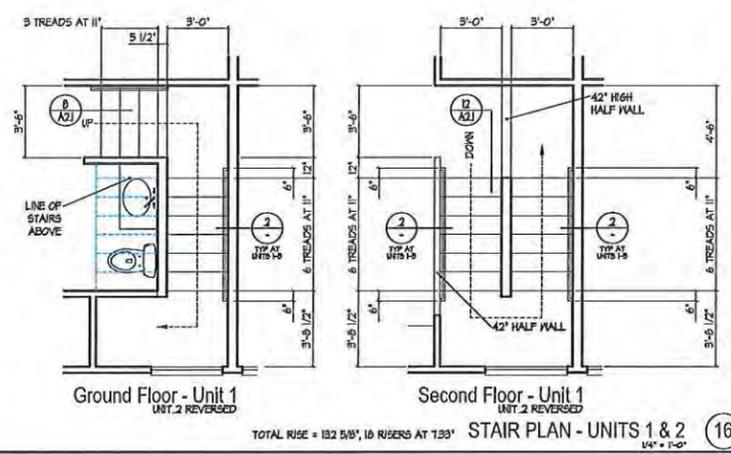
PERMIT SUBMITTAL 14 DEC 2013
BID -
FOR CONSTRUCTION -

HABITAT FOR HUMANITY

776 TENTH STREET
IMPERIAL BEACH, CALIFORNIA

PROJECT NUMBER
12544
DATE
14 DEC 2013
SHEET NUMBER
SECOND FLOOR PLAN
S-SHEET NUMBER

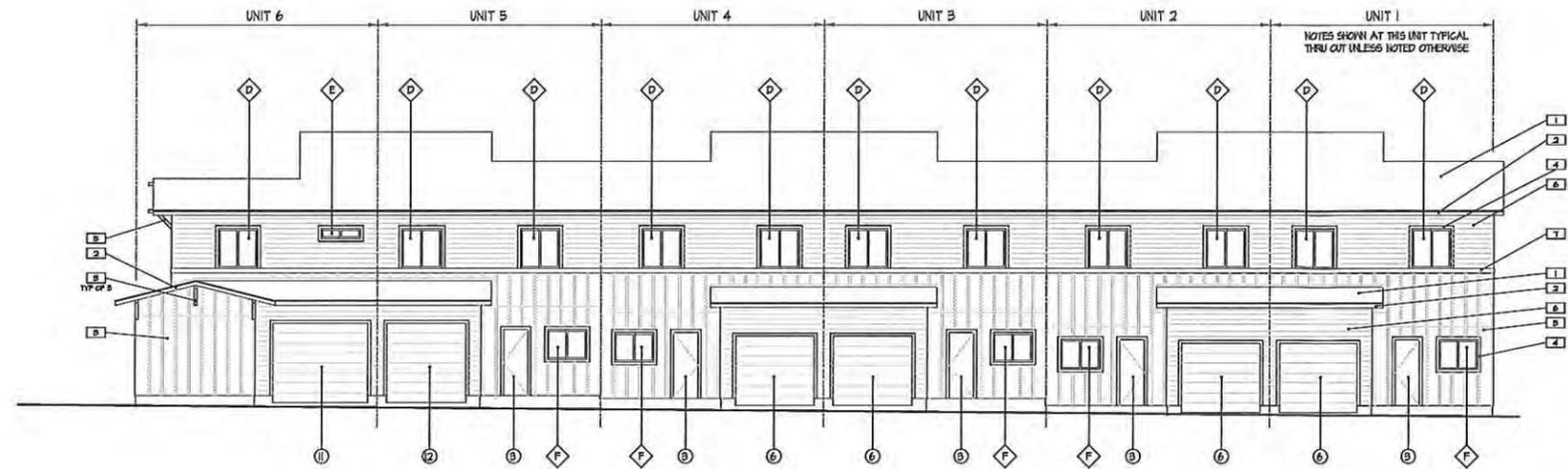
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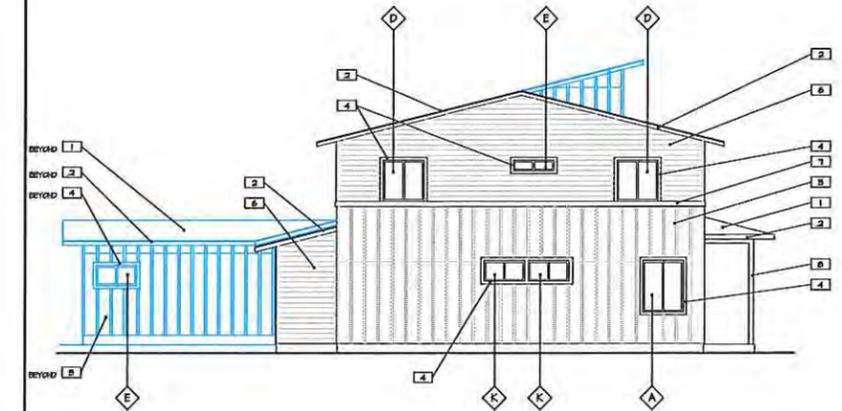
WALL SCHEDULE

	TYPICAL EXTERIOR WALL 2x4 WOOD STUDS AT 16" O.C. 1/2" 6YP BOARD AT INTERIOR FACE 1/2" COMPOSITE SIDING AT EXTERIOR FACE R-8 FIBERGLASS BATT INSULATION AT ALL STUD CAVITIES
	EXTERIOR WALL AT GARAGE 2x4 WOOD STUDS AT 16" O.C. 5/8" TYPE X 6YP BOARD AT INTERIOR FACE OF GARAGE 1/2" COMPOSITE SIDING AT EXTERIOR FACE AT EXTERIOR WALLS 1/2" 6YP BOARD AT DYELLING SIDE OF WALL AT INTERIOR WALLS R-8 FIBERGLASS BATT INSULATION AT ALL STUD CAVITIES
	COMMON WALL 2x6 PLATES WITH DOUBLE SIDE 2x4 STUDS AT 16" O.C. STAGGERED 8" 5/8" TYPE X 6YP BOARD EACH SIDE CONTINUOUS FROM SLAB TO UNDERSIDE OF ROOF SHEATHING R-8 FIBERGLASS BATT INSULATION IN ALL STUD CAVITIES
	TYPICAL INTERIOR WALL 2x4 STUDS AT 16" O.C. 1/2" 6YP BOARD EACH SIDE
	PLUMBING AND FURRING WALLS 2x6 STUDS AT 16" O.C. 1/2" 6YP BOARD EACH SIDE

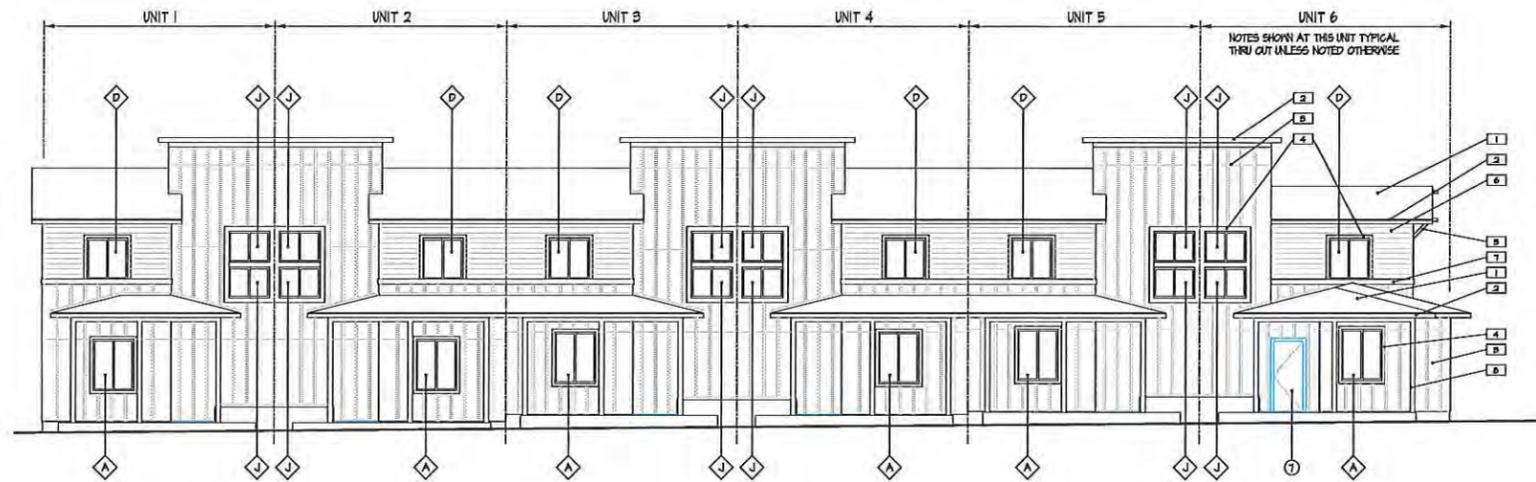
SECOND FLOOR PLAN
1/8" = 1'-0" (5)



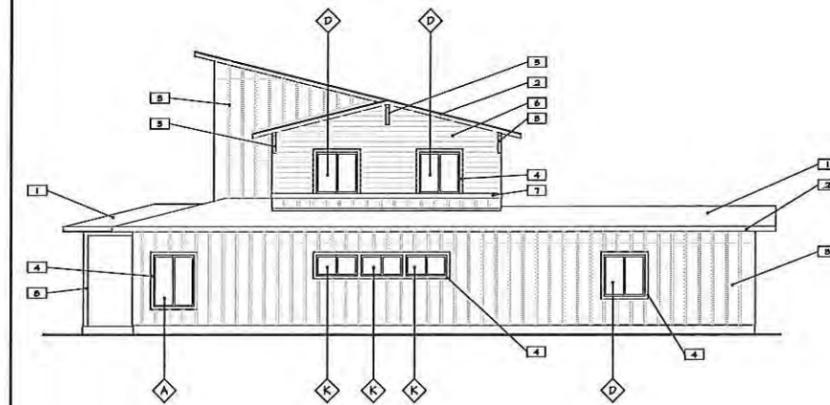
NORTH EXTERIOR ELEVATION 1/8" = 1'-0" (7)



WEST EXTERIOR ELEVATION (ALLEY) 1/8" = 1'-0" (3)



SOUTH EXTERIOR ELEVATION (DONAX AVENUE) 1/8" = 1'-0" (6)



EAST EXTERIOR ELEVATION (10TH STREET) 1/8" = 1'-0" (2)

- Note Key**
- 1 METAL ROOFING PER ROOF PLAN
 - 2 2x6 HOOD FASCIA, PAINTED
 - 3 CEMENTIOUS FIBER BOARD SHEATHING WITH 2 1/2" CEMENTIOUS FIBERBOARD BATTS AT 16" OC PROVIDE GALVANIZED 1/2" FLASHING AT ALL HORIZONTAL JOINTS. PAINT ALL SHEATHING, BATTS, AND FLASHING.
 - 4 2X4 WINDOW TRIM, PAINT
 - 5 4X4 KNEE BRACE, PAINT
 - 6 1X4 CEMENTIOUS FIBER BOARD LAP SIDING, PAINT.
 - 7 2X6 HOOD TRIM BAND, PAINT
 - 8 WOOD POST PER STRUCTURAL PLAN, PAINT

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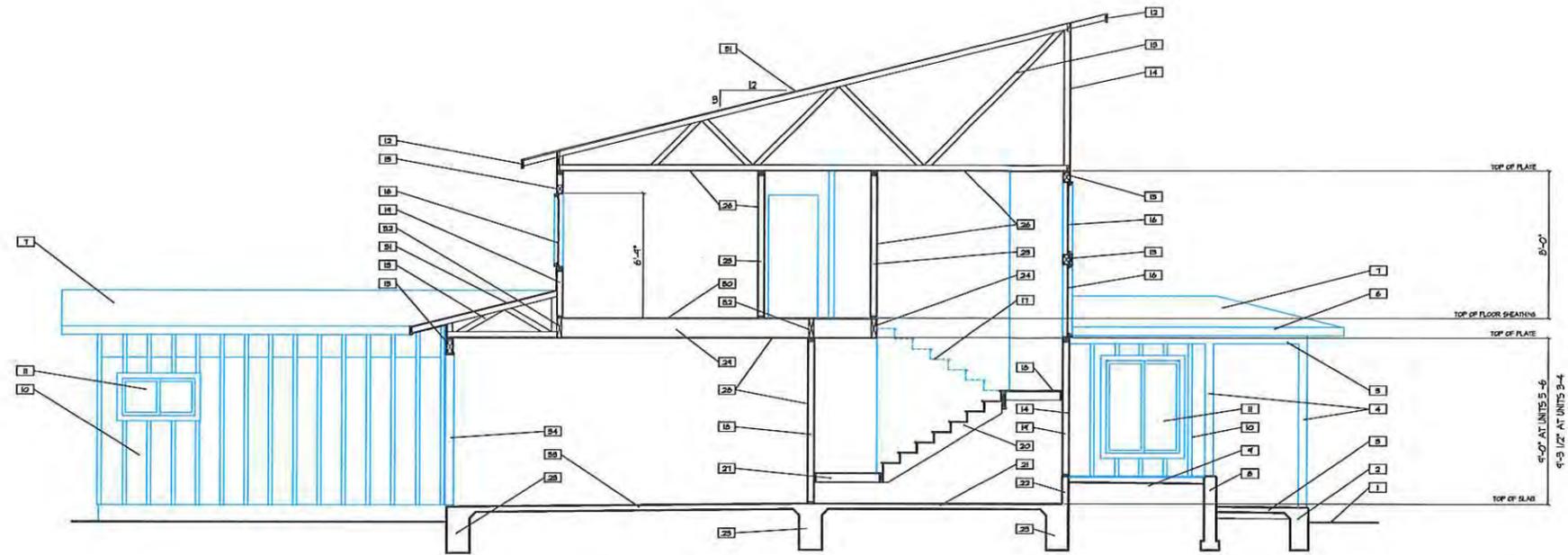
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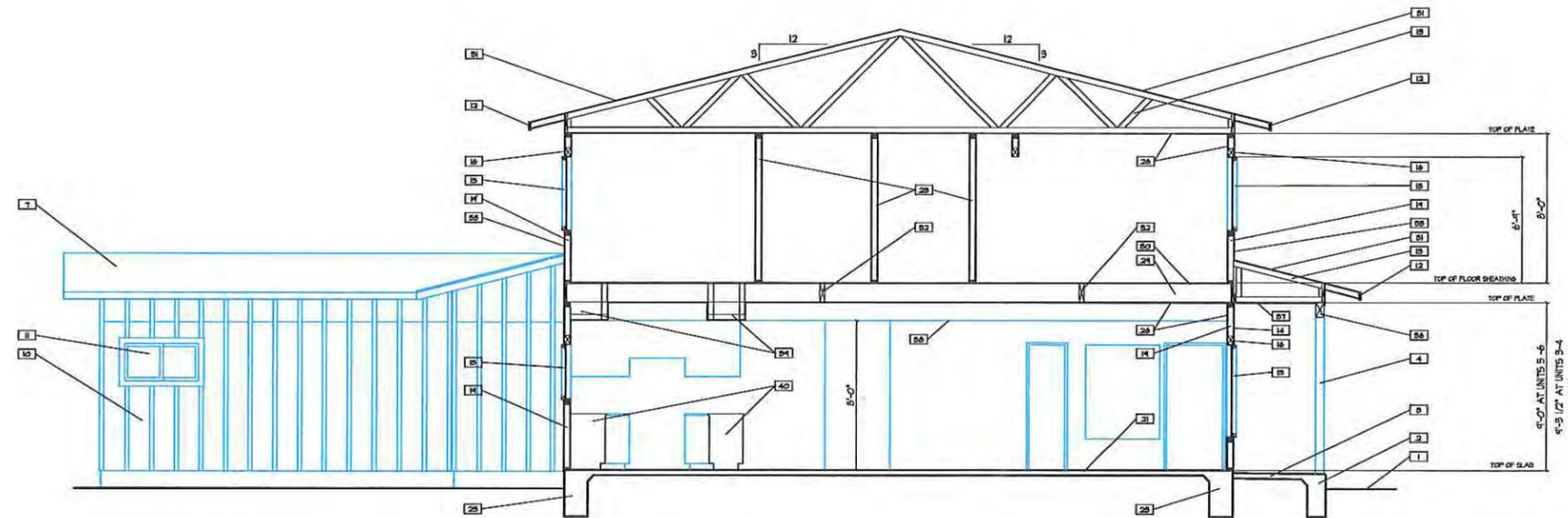
776 TENTH STREET
IMPERIAL BEACH, CALIFORNIA

PROJECT NUMBER
12344
DATE
H DEC 2013
DESIGNER
SECOND FLOOR PLAN
SHEET NUMBER

A3.1



LATERAL BUILDING SECTION 7
1/4" = 1'-0"



LATERAL BUILDING SECTION 5
1/4" = 1'-0"

Note Key

- 1 FINISH GRADE - SEE CIVIL PLAN FOR SLOPE AND ELEVATION
- 2 PORCH FOOTING PER FOUNDATION PLAN
- 3 PORCH SLAB PER FOUNDATION PLAN
- 4 POST PER FRAMING PLAN - SHOWN BEYOND
- 5 BEAM PER FRAMING PLAN - SHOWN BEYOND
- 6 GALVANIZED GUTTER PER ROOF PLAN - SHOWN BEYOND
- 7 CLASS A ROOFING PER ROOF PLAN - SHOWN BEYOND
- 8 CONCRETE CURB PER FOUNDATION PLAN
- 9 B.M.P. FLANTER PER CIVIL AND LANDSCAPE PLANS
- 10 GEMENTIOUS BOARD AND BATT SIDING - SHOWN BEYOND
- 11 WINDOW PER SCHEDULE - SHOWN BEYOND
- 12 2x6 FASCIA - PAINTED
- 13 ROOF TRUSSES PER FRAMING PLAN
- 14 GEMENTIOUS BOARD AND BATT SIDING
- 15 WINDOW PER SCHEDULE
- 16 HEADER PER FRAMING PLAN
- 17 LINE OF STAIRS BEYOND
- 18 STAIR LANDINGS PER PLANS AND FRAMING PLANS
- 19 WALL FRAMING PER BUILDING AND FRAMING PLANS
- 20 STAIRS PER PLAN
- 21 CONCRETE SLAB PER FOUNDATION PLAN
- 22 CONCRETE STEM WALL PER FOUNDATION PLAN
- 23 CONCRETE FOOTING PER FOUNDATION PLAN
- 24 HEADER AT STAIRS PER FRAMING PLAN
- 25 TYPICAL INTERIOR WALL PER PLAN
- 26 1/2" GYP BOARD
- 27 STAIR LANDINGS PER PLAN
- 28 5/8" TYPE X GYP BOARD AT INTERIOR FACES OF GARAGE WALLS AND CEILINGS
- 29 FLOOR TRUS JOISTS PER FRAMING PLAN
- 30 FLOOR SHEATHING PER FRAMING PLAN
- 31 CLASS A ROOFING PER ROOF PLAN OVER SHEATHING PER FRAMING PLAN
- 32 FLOOR BEAM PER FRAMING PLAN
- 33 GARAGE SLAB PER FOUNDATION PLAN. SLOPE TO DRAIN AT OVERHEAD DOOR
- 34 OVERHEAD SECTIONAL DOOR PER SCHEDULE
- 35 GEMENTIOUS LAP SIDING PER ELEVATIONS
- 36 ROOF BEAM PER FRAMING PLAN
- 37 GEMENTIOUS SOFFIT BOARDS
- 38 LINE OF SOFFIT BEYOND
- 39 HOOD FRAME SOFFIT
- 40 CABINETS PER PLAN

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BID -
FOR CONSTRUCTION -

HABITAT FOR HUMANITY
776 TENTH STREET
IMPERIAL BEACH, CALIFORNIA

PROJECT NUMBER
12344
DATE
14 DEC 2013
SHEET NUMBER
SECOND FLOOR PLAN
SHEET NUMBER

A4.1

Note Key

- [1] FINISH GRADE. SEE CIVIL PLAN FOR SLOPE AND ELEVATION
- [2] ONE HOUR SEPARATION WALL PER PLAN.
- [3] 2x6 FASCIA - PAINTED
- [4] PARTIAL WALL.
- [5] ROOF TRUSSES PER FRAMING PLAN
- [6] GEMENTIOUS BOARD AND BATT SIDING
- [7] WINDOW PER SCHEDULE
- [8] HEADER PER FRAMING PLAN
- [9] STAIR LANDINGS PER PLANS AND FRAMING PLANS
- [10] WALL FRAMING PER BUILDING AND FRAMING PLANS
- [11] STAIRS PER PLAN
- [12] CONCRETE SLAB PER FOUNDATION PLAN
- [13] CONCRETE FOOTING PER FOUNDATION PLAN
- [14] TYPICAL INTERIOR WALL PER PLAN
- [15] 1/2" GYP BOARD
- [16] FLOOR TRUS JOISTS PER FRAMING PLAN
- [17] FLOOR SHEATHING PER FRAMING PLAN
- [18] CLASS A ROOFING PER ROOF PLAN OVER SHEATHING PER FRAMING PLAN
- [19] FLOOR BEAM PER FRAMING PLAN
- [20] CEMENTIOUS LAP SIDING PER ELEVATIONS
- [21] CEMENTIOUS SOFFIT BOARDS

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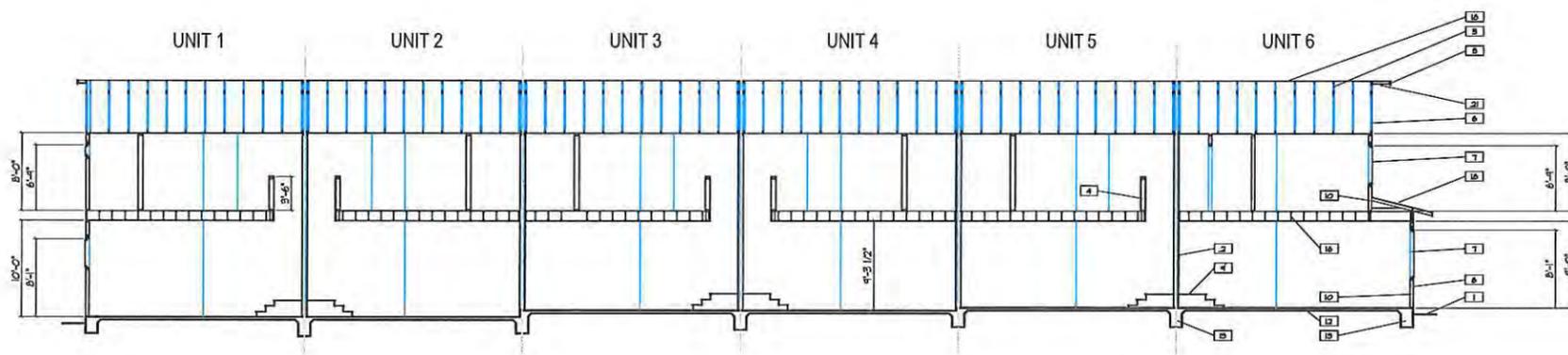
REVISED

PERMIT SUBMITTAL 14 DEC 2013
BID -
FOR CONSTRUCTION -

**HABITAT
FOR
HUMANITY**
776 TENTH STREET
IMPERIAL BEACH, CALIFORNIA

PROJECT NUMBER
12344
ISSUES
14 DEC 2013
SHEET CONTENTS
BUILDING SECTIONS
SHEET NUMBER

A4.2



LONGITUDINAL BUILDING SECTION 5
1/4" = 1'-0"

Stephen
W
Hall
architect

PO Box 388
Carroll, CA 94007

phone 760.533.1915



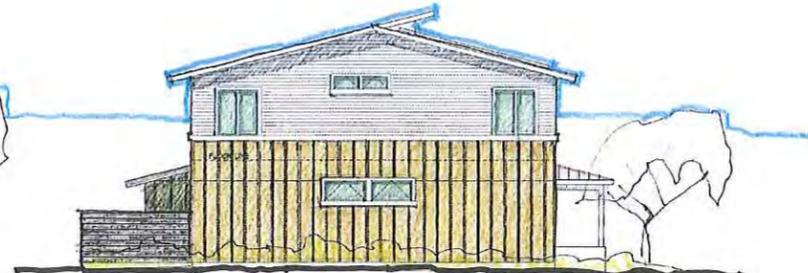
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REVISIONS

PERMIT SUBMITTAL -
BID -
FOR CONSTRUCTION -



Driveway
NORTH ELEVATION
1/8" = 1'-0"



Alley
WEST ELEVATION
1/8" = 1'-0"



Donax Avenue
SOUTH ELEVATION
1/8" = 1'-0"



Tenth Street
EAST ELEVATION
1/8" = 1'-0"

HABITAT
FOR
HUMANITY

776 TENTH STREET
IMPERIAL BEACH, CALIFORNIA

PROJECT NUMBER
12344

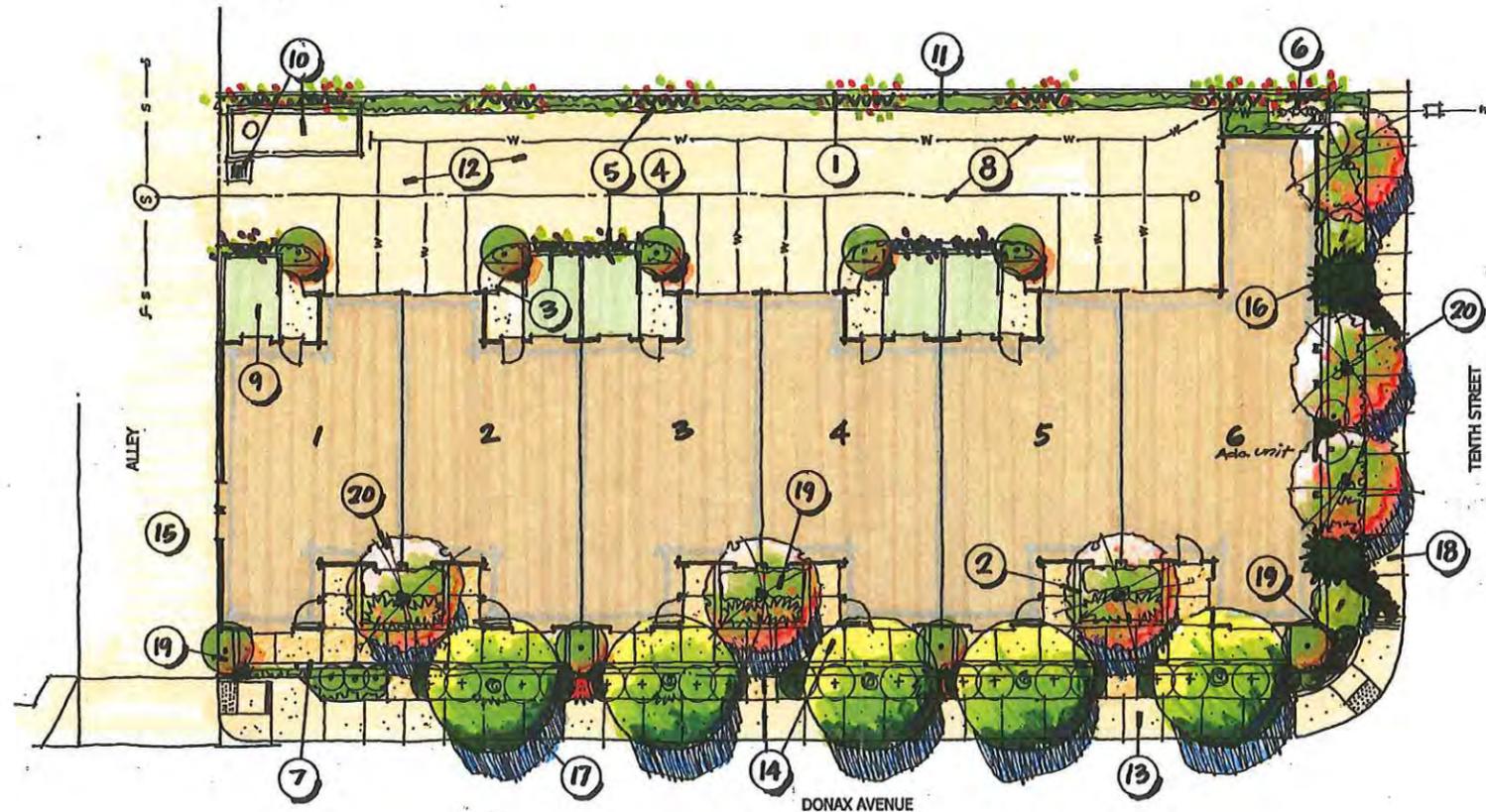
PLP DATE
30 OCT 2019

DRAWING TYPE
EXTERIOR ELEVATIONS

DRAWN BY
A.2

GENERAL NOTES

1. ALL PLANTING, IRRIGATION & CONSTRUCTION SHALL CONFORM TO THE CITY'S MUNICIPAL CODE SECTIONS FOR LANDSCAPE IMPROVEMENTS, MSWP-ORDER 2001-01 AND ALL OTHER DESIGN GUIDELINES AND STANDARDS. PROJECT SHALL FULLY COMPLY WITH THE IMPERIAL BEACH HOUSING AUTHORITY PER THE RECOMMENDATION DATED MARCH 2012.
2. THE LANDSCAPING PROPOSED IS TO BE PRIMARILY OF A READILY AVAILABLE LOW WATER USE/ DROUGHT TOLERANT TYPE OF MATERIAL WITH A SMALL AMOUNT OF NATIVES. THE IRRIGATION SYSTEM WILL CONSIST OF STATE OF THE ART DRIP AND LOW VOLUME SPRAY EQUIPMENT. THE SYSTEM WILL BE CONTROLLED BY AN E- BASED "SMART" CLOCK FOR MAXIMUM WATERING EFFICIENCY.
3. ALL LANDSCAPE AREAS INCLUDING GRASS AND MULCH AREAS MUST BE IMPROVED (AMENDED) TO CONSIST OF AT LEAST 12" OF LOAMY SOIL IN ORDER TO MAXIMIZE THE WATER ABSORPTION DURING WET WEATHER CONDITIONS AND MINIMIZE IRRIGATION RUN-OFF.
4. ALL PLANTER AREAS SHALL BE TOPRESSED WITH A MINIMUM 2" LAYER OF ORGANIC MULCH MATERIAL.
5. ALL LANDSCAPE AND REAR YARD/ PATIO AREAS SHALL SLOPE AWAY FROM THE UNITS A MIN. OF 1% WITH SURFACE FLOW PER CIVIL GRADES. ALL SITE WATER COLLECTED FROM THE DRIVE LANES WILL FLOW THRU GRAVEL/ VEGETATED SWALES WHENEVER POSSIBLE AND INTO THE ON-SITE BASIN BEFORE EXITING THE SITE. THE REMAINDER OF THE SITE WATER FROM DOWNSPOUTS WILL DRAIN THRU THE VEGETATED SWALE OR THE ADJACENT LANDSCAPE AREAS BEFORE EXITING THE SITE.



PROPOSED PLANT PALETTE

TREES	
CUPRESSUS S. TINY TOWER	24" BOX
LAGERSTROEMIA SPP. - MULTI	24" BOX
ERIOBOTRYA 'COPPERTONE' - STD.	24" BOX
STREET TREE (PODOCARPUS G.)	24" BOX
(OR MATCH EXISTING ST. TREE ON BOTH STREETS)	
FRAXINUS C. BRIGHT 'N TIGHT-SHRUB	24" BOX

SHRUBS AND BURNING	
BACKFLOW/INLET (1.5 GAL.)	COMMON NAME
ROSTANGIA BUSH	JUNIPER VAR.
LEUCOPHYLLUM PULCHERRUM 'GREEN CLOUD'	TEDES RANGER VAR.
XANTOXIS 'CONTRACT'	XANTOXIS VAR.
FRONT/REAR (2 GAL.)	COMMON NAME
ROSTANGIA BUSH	BACCHARIS CONFUSA
BACCHARIS CONFUSA	BUSH HOBBING GLODY
CONVALVULUS CUCULIDA	LAVANDULA VAR.
LAVANDULA DENTATA	RUSSIAN BUSH VAR.
PROVERBA VILLOSPIN	RUSSIAN BUSH VAR.
RUSSIAN BUSH VAR.	RUSSIAN BUSH VAR.
SALVIA MARSHALD	SAGE VAR.
ORLANDCOVER/SPREADERS (1 GAL./FLATS/RECT)	COMMON NAME
ROSTANGIA BUSH	ERIGALD CHAMET HAZZANETA
ERIGALD CHAMET HAZZANETA	LANTANA VAR.
LANTANA 'YELLOW'	HYPOPHORUM VAR.
HYPOPHORUM VAR.	
MULCH / GRAVEL	COLOR / LOCATION
COCCOPORO GRANITE	TAN, SIDEWAYS (2" DEPTH)
3/4" PAVUS GRAVEL	TAN, FRONT PLANTER AREAS ONLY (2" DEPTH)

SITE FEATURES KEY

- 1 NEW 6' WOOD FENCE AT NORTH P.L. - PAINT TO MATCH UNITS - TYP.
- 2 LANDSCAPE FILTRATION PLANTERS - DRAINS TO CURB CORE PER ARCHITECTURE PLANS-TYP OF (3).
- 3 5' HT TAN VINYL FENCE + MATCHING 3' GATE - TYP. AT ALLEY SIDE PRIVATE YARDS.
- 4 TALL VERTICAL ACCENT SHRUB - TYP.
- 5 VINES TO SOFTEN FENCING - TYP.
- 6 PROPOSED BLDG. WATER/ FIRE SERVICE + BACKFLOW PER CIVIL PLANS.
- 7 CONCRETE LOW WALL AT PORCH - TYP. PER ARCHITECTURE PLANS.
- 8 PROPOSED UNIT SEWER AND WATER LINES PER CIVIL PLANS.
- 9 PRIVATE YARD AT REAR ENTRANCE - TYP.
- 10 FILTRATION TANK AND ALLEY DRAIN INLET BOX PER CIVIL PLANS.
- 11 VEGETATED SWALE ALONG NORTH P.L. PER CIVIL PLAN
- 12 CONCRETE DRIVE LAKE PER CIVIL PLANS (PERMEABLE PAVERS OR APPROVED EQUAL)
- 13 PROPOSED SIDE WALK + CORNER RAMP ALONG DONAX AVENUE PER CIVIL PLANS
- 14 PRODUCTION CONCRETE ENTRY WALK + PORCH - TYP. PER ARCHITECTURE PLANS.
- 15 EXISTING ALLEY - TYP.
- 16 EVERGREEN SCREEN TREES - TYP.
- 17 CANOPY STREET TREES - TYP (24" BOX MIN)
- 18 PROPOSED 5' CONCRETE SIDE WALK ALONG TENTH ST. (SEE CITY TENTH ST. MASTER PLAN TO CONFIRM)
- 19 HOA MAINTAINED PRODUCTION LANDSCAPE TYP. (ALL AREAS NOT WITHIN PRIVATE FENCED YARDS) NOTE: PARKWAY/ R.O.W. LANDSCAPE (MAINTAINED BY HOA) REQUIRES A 72P PER CITY'S COMMUNITY DEVELOPMENT DEPT.
- 20 FLOWERING ACCENT TREE - TYP.



LANDSCAPE CONCEPT PLAN
776 TENTH STREET - 6 UNIT DEVELOPMENT

CITY OF IMPERIAL BEACH, CA

HABITAT FOR HUMANITY

776 TENTH STREET
 IMPERIAL BEACH, CALIFORNIA

SAN DIEGO HABITAT FOR HUMANITY

L.1

Signature on file

5-17-13
 rev. 7-30-13 rev. 10-21-13 NEW SITE PLAN
 New footprint/site plan

12-001

WELLS ASSOCIATES, INC.
 LANDSCAPE ARCHITECTURE + CONSTRUCTION MANAGEMENT
 8975 MILITARY DRIVE SAN DIEGO, CA 92119
 PH: 619-594-7777 FAX: 619-594-7778
 EMAIL: JORDAN@WELLSA.COM





AGENDA ITEM NO. 5.1

STAFF REPORT
CITY OF IMPERIAL BEACH

TO: HONORABLE MAYOR AND CITY COUNCIL

FROM: ANDY HALL, CITY MANAGER *AH*

MEETING DATE: JANUARY 15, 2014

ORIGINATING DEPT.: PUBLIC WORKS *HW*

SUBJECT: RESOLUTION NO. 2014-7443 APPROVING THE COST SHARE AGREEMENT FOR THE DEVELOPMENT OF THE TIJUANA RIVER WATER QUALITY IMPROVEMENT PLAN (WQIP) IN THE AMOUNT NOT TO EXCEED \$275,011 AND APPROVING A REIMBURSABLE APPROPRIATION FOR THE FIRST TWO YEARS OF THE PROJECT FROM THE NEW STRATEGIC CAPITAL IMPROVEMENT GENERAL FUND RESERVE ACCOUNT TO PROJECT NO. SP1-404, ACCOUNT NUMBER 101-5050-540-2006 IN THE AMOUNT OF \$71,768 FOR FISCAL YEAR 2013/2014 AND \$155,450 FOR FISCAL YEAR 2014/2015 TO DEVELOP THE WQIP DOCUMENT

EXECUTIVE SUMMARY:

This resolution approves a cost share agreement between the City of San Diego, County of San Diego and City of Imperial Beach in the amount not to exceed \$275,011 for the development of the Tijuana River WQIP. The resolution also appropriates the reimbursable cost share from the City of San Diego and County of San Diego into a designated project account in the amount of \$71,768 from the Strategic Capital Improvement General Fund Reserve for the first year appropriation of a three year project and \$155,450 for the second year appropriation of a three year project. Staff will return at a future council meeting to appropriate the third and final year of project funds after the approval of the next budget cycle.

The City of Imperial Beach, City of San Diego, and County of San Diego are the responsible agencies in the Tijuana River Watershed tasked with developing and implementing a Water Quality Improvement Plan (WQIP) as required by the San Diego Regional Water Quality Control Board (SDRWQCB) Municipal Storm Water Permit Order R9-2013-0001. This Cost Share Agreement establishes the mechanism to share the development costs for the Tijuana River WQIP among the responsible agencies in the watershed based on a formula of 45% land area, 45% population, and 10% equal division fee for each party. The City of Imperial Beach is the lead agency for developing and implementing the WQIP in the Tijuana River watershed and will utilize the City's consultant contract with URS Corporation to develop the plan. The total costs for developing the WQIP for the Tijuana River will not exceed \$275,011 over three fiscal years with the City's cost share equal to \$37,712 or 13.71% of the overall cost.

BACKGROUND:

The SDRWQCB adopted a new Municipal Storm Water Permit (Order R9-2013-0001) on May 8, 2013. The permit requires the jurisdictions within each of the nine San Diego County

watersheds to collaborate and develop WQIPs specific to each watershed. The City of Imperial Beach is participating in the development of both the San Diego Bay WQIP and the Tijuana River WQIP. These new WQIPs will focus planning and implementation of jurisdictional storm water programs on water quality conditions that are specific to each watershed and will allow greater discretion for the Copermitees to prioritize storm water management activities on each watershed's greatest need for pollutant reduction rather than setting the same level of effort for all pollutants as was required under the previous storm water permit.

In the Tijuana River watershed, the City of Imperial Beach was identified as the lead agency to coordinate the development and implementation of the WQIP for the watershed. On December 4, 2013 City Council adopted Resolution 2013-7429 that awarded a consultant contract to URS Corporation for the development and implementation of the Tijuana River WQIP. The City's consultant contract with URS Corporation stipulates that payment for services for the development of the Tijuana River WQIP is contingent upon execution of the forthcoming Cost Share Agreement between Imperial Beach, City of San Diego, and County of San Diego. Resolution No. 2014-7443 in conjunction with Exhibit A to Resolution No. 2014-7443 provides the Cost Share Agreement with the City of San Diego and County of San Diego for consultant support to develop the WQIP. The Agreement establishes a deposit account for each agency to pay into at the beginning of each fiscal year by each agency.

ANALYSIS:

A Cost Share Agreement with the responsible agencies in the Tijuana River watershed is necessary to formalize the terms, conditions, and scope of work specific to the development of the WQIP for the Tijuana River. This Cost Share Agreement with the City of San Diego and County of San Diego is provided as Attachment 2 (Exhibit A to Resolution 2014-7443). A similar Cost Share Agreement for the San Diego Bay watershed is currently in development and will be brought back to council for approval at a future meeting.

The purpose of the WQIP is to guide jurisdictional runoff management programs towards achieving the outcome of improved water quality in receiving waters. According to the Municipal Storm Water Permit, "the goal of the WQIP is to protect, preserve, and enhance the water quality and designated beneficial uses of waters of the state. This goal will be accomplished through an adaptive planning and management process that identifies the highest priority water quality conditions within a watershed and implements strategies on a jurisdictional basis to achieve improvements in the quality of discharges from the MS4s and receiving waters."

The City awarded a consultant contract with URS Corporation to facilitate the development of the Tijuana River WQIP (Resolution No. 2013-7429) so that it meets the Municipal Storm Water Permit requirements. The development of the WQIPs requires significant public participation through a series of facilitated public workshops and the establishment of a consultation panel of select representatives in the watershed to guide the development of the plan. The Final WQIP is due to the SDRWQCB for public review by June 2015; however, deliverables are phased in three parts so as to provide adequate public participation and SDRWQCB input in the development of these plans. The first deliverable will provide a methodology for determining the relative priorities of pollutants, identification of pollutant sources, and development of potential water quality improvement strategies. The second deliverable consists of establishing numeric goals, strategies, and schedules of action plans designed to improve the conditions of the most significant water quality pollutant(s). The final deliverable combines all these elements into the final WQIP and includes an additional element for monitoring and assessment.

The first public workshop for the Tijuana River WQIP is scheduled for January 28, 2014 from 6:30 pm – 8:30 pm at the Tijuana Estuary training room.

ENVIRONMENTAL DETERMINATION:

Not a project as defined by CEQA.

FISCAL IMPACT:

The Cost Share Agreement in Attachment 2 (Exhibit A to Resolution No. 2014-7443) establishes a detailed scope of work for the development of the Tijuana River WQIP at a cost not to exceed \$275,011 over three fiscal years. (\$83,173 for FY 13-14, \$180,154 for FY 14-15, and \$11,684 for FY 15-16). The cost share for Imperial Beach is 13.71% or \$37,712 over the duration of the Cost Share Agreement.

As the lead agency for the Tijuana River WQIP the City will need to appropriate the full \$275,011 over the three fiscal years of FY 13/14, FY 14/15 and FY 15/16 from the new Strategic Capital General Fund Reserves to project account number 101-5050-540-2006. The City of Imperial Beach Strategic Capital General Fund Reserves will then get reimbursed the proportional cost share from both the City of San Diego and County of San Diego according to the Cost Share Agreement, which requires upfront payment at the start of the Cost Share Agreement and at the beginning of each fiscal year. The City of Imperial Beach Stormwater budget will contribute the City's cost share portion of the project.

FY 13/14 budget appropriation from the Strategic Capital General Fund Reserves is \$71,768 which covers the reimbursable cost share from the City of San Diego and County of San Diego. The City of Imperial Beach cost share is \$11,405 and will be covered by the existing Stormwater O&M budget 101-5050-435-2006.

FY 14/15 budget appropriation from the Strategic Capital General Fund Reserve is \$155,450 which covers the reimbursable cost share from the City of San Diego and County of San Diego. The City of Imperial Beach cost share will be \$24,704 and is budgeted in the Stormwater O&M budget 101-5050-435-2006.

The FY 5/16 budget appropriation will be requested on or before July 1, 2015.

RECOMMENDATION:

1. Receive this report on the Cost Share Agreement and WQIP process for the Tijuana River Watershed.
2. Receive an oral report further discussing the WQIP requirements in the new storm water permit.
3. Adopt Resolution No. 2014-7443.
4. Authorize the City Manager to sign the Cost Share Agreement for the development of the Tijuana River WQIP as shown in Attachment 2 (Exhibit A to Resolution No. 2014-7443).
5. Authorize the City Manager to sign the transfer of \$71,768 from the New Strategic Capital Improvement GF Reserve fund in FY 2013/2014 and \$155,450 from the New Strategic Capital Improvement GF Reserve fund in FY 2014/2015 into Project code SP1-404, account number 101-5050-540-2006, Attachment 3.
6. Appropriate \$71,768 for FY 2013/2014 from the new Strategic Capital Improvement General Fund Reserve account to project code SP1-404, account # 101-5050-540-2006 with the understanding that the Cost Share Agreement with the City of San Diego and County of San Diego will establish a deposit account to be paid into at the beginning of the contract and at the start of each fiscal year, which will reimburse 86.29% of the expended costs on the

project, with the remaining 13.71% transferred from dedicated Imperial Beach Stormwater budget funds from account 101-5050-435-2006 each fiscal year.

7. Appropriate \$155,450 for FY 2014/2015 from the new Strategic Capital Improvement General Fund Reserve account to project code SP1-404, account # 101-5050-540-2006 with the understanding that the Cost Share Agreement with the City of San Diego and County of San Diego will establish a deposit account to be paid into at the beginning of the contract and at the start of each fiscal year, which will reimburse 86.29% of the expended costs on the project, with the remaining 13.71% transferred from dedicated Stormwater budget funds from account 101-5050-435-2006 each fiscal year

Attachments:

1. Resolution No. 2014-7443
2. Exhibit A to Resolution 2014-7443; Cost Share Agreement for Tijuana River WQIP
3. Budget Amendment and Transfer Form for FY 13/14 and FY 14/15.

RESOLUTION NO. 2014-7443

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IMPERIAL BEACH APPROVING THE COST SHARE AGREEMENT FOR THE DEVELOPMENT OF THE TIJUANA RIVER WATER QUALITY IMPROVEMENT PLAN (WQIP) IN THE AMOUNT NOT TO EXCEED \$275,011 AND APPROVING A REIMBURSABLE APPROPRIATION FOR THE FIRST TWO YEARS OF THE PROJECT FROM THE NEW STRATEGIC CAPITAL IMPROVEMENT GENERAL FUND RESERVE ACCOUNT TO PROJECT NO. SP1-404, ACCOUNT NUMBER 101-5050-540-2006 IN THE AMOUNT OF \$71,768 FOR FISCAL YEAR 2013/2014 AND \$155,450 FOR FISCAL YEAR 2014/2015 TO DEVELOP THE WQIP DOCUMENT

WHEREAS, the San Diego Regional Water Quality Control Board adopted Permit Order R9-2013-0001 for the San Diego Copermittees on May 8, 2013; and

WHEREAS, Permit Order R9-2013-0001 requires the development and implementation of a Water Quality Improvement Plan (WQIP) for the Tijuana River Watershed; and

WHEREAS, the City of Imperial Beach is the lead agency in the Tijuana River Watershed and must coordinate the development and implementation of a WQIP in coordination with the City of San Diego and the County of San Diego; and

WHEREAS, on December 4, 2013 City Council adopted Resolution 2013-7429 awarding a consultant contract to URS Corporation to develop and implement the Tijuana River WQIP; and

WHEREAS, the Cost Share Agreement attached as Exhibit A to this resolution was developed in collaboration with the City of San Diego and County of San Diego to equitably share the costs and scope of work for the development of the Tijuana River WQIP; and

WHEREAS, terms of the Cost Share Agreement shall commence upon its approval and execution by each responsible agency and shall continue until June 30, 2016, or until the scope of services is completed; and

WHEREAS, the costs to develop the Tijuana River WQIP will not exceed \$275,011 over three fiscal years with the City of Imperial Beach responsible for 13.71% of the expend costs as stipulated in the Cost Share Agreement in Exhibit A; and

WHEREAS, a reimbursable transfer in the amount of \$71,768 in FY 13/14 from the Strategic Capital General Fund Reserves to account number 101-5050-540-2006 is recommended to cover the cost share portion from the City of San Diego and County of San Diego with the City of Imperial Beach contributing \$11,405 from the Stormwater O&M budget 101-5050-435-2006; and

WHEREAS, a reimbursable transfer in the amount of \$155,450 in FY 14/15 from the Strategic Capital General Fund Reserves to account number 101-5050-540-2006 is recommended to cover the cost share portion from the City of San Diego and County of San Diego with the City of Imperial Beach contributing \$24,704 from the Stormwater O&M budget 101-5050-435-2006.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Imperial Beach, as follows:

1. The above recitals are true and correct and incorporated herein.
2. The Cost Share Agreement for the development of the Tijuana River WQIP with

- the City of San Diego and County of San Diego is approved.
3. The City Manager is authorized to sign and execute the Cost Share Agreement for the development of the Tijuana River WQIP as provided in Exhibit A.
 4. This legislative body appropriates \$71,768 from the new Strategic Capital Improvement General Fund Reserve account in FY 13/14 to project code SP1-404, account 101-5050-540-2006
 5. This legislative body appropriates \$155,450 from the new Strategic Capital Improvement General Fund Reserve account in FY 14/15 to project code SP1-404, account 101-5050-540-2006.
 6. This legislative body accepts that the Cost Share Agreement with the City of San Diego and County of San Diego will establish a deposit account to be paid into at the beginning of the contract and at the start of each fiscal year, which will reimburse 86.29% of the expended costs on the project, with the remaining 13.71% transferred from dedicated Stormwater budget funds from account 101-5050-435-2006 across the three fiscal years.

PASSED, APPROVED, AND ADOPTED by the City Council of the City of Imperial Beach at its meeting held on the 15th day of January 2014, by the following vote:

AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:

JAMES C. JANNEY, MAYOR

ATTEST:

JACQUELINE M. HALD, CMC
CITY CLERK

**COST-SHARE AGREEMENT
FOR
DEVELOPMENT OF A WATER QUALITY IMPROVEMENT PLAN
FOR TIJUANA RIVER WATERSHED MANAGEMENT AREA**

DECEMBER 20, 2013

This Cost Share Agreement (AGREEMENT), entered into by and among the City of Imperial Beach, City of San Diego, and the County of San Diego (hereinafter collectively called PARTIES and individually called PARTY) establishes the responsibilities of each PARTY with respect to carrying out collaborative activities in the Tijuana River Watershed Management Area (WATERSHED) to support compliance with San Diego Regional Water Quality Control Board (SDRWQCB) Order No. R9-2013-0001, National Pollutant Discharge Elimination System (NPDES) Permit and Waste Discharge Requirements for Discharges from the Municipal Separate Storm Sewer Systems (MS4s) Draining the Watersheds Within the San Diego Region (hereinafter called the MS4 PERMIT).

WHEREAS, the SDRWQCB adopted Order No. R9-2013-0001 issuing the MS4 PERMIT to the Phase I MS4s in the San Diego Region on May 8, 2013; and

WHEREAS, the SDRWQCB has determined that the PARTIES are responsible for developing a Water Quality Improvement Plan (WQIP) for the WATERSHED under the MS4 PERMIT; and,

WHEREAS, the MS4 PERMIT requires the WQIP to, among other things, assess priority receiving water quality conditions associated with MS4 discharges, develop strategies to improve receiving water quality conditions associated with MS4 discharges, develop a monitoring and assessment program, and implement adaptive management; and

WHEREAS, the PARTIES have agreed to work together to develop the WQIP for the WATERSHED to meet the requirements of the MS4 PERMIT; and

WHEREAS, the PARTIES recognize that expenditures will be needed to develop the WQIP for the WATERSHED over the term of the AGREEMENT. The cost will be shared equitably among the PARTIES as indicated in Section 4; and,

WHEREAS, the PARTIES have agreed upon the cost estimates and scope of work as described in EXHIBITS 1 and 2; and

WHEREAS, each PARTY shall comply with the City of San Diego's Americans With Disabilities Act/City Contracts requirements set forth in Council Policy 100-04, adopted

by San Diego Resolution R-282153 and incorporated into this AGREEMENT by reference; and

WHEREAS, the PARTIES have agreed to recognize the City of Imperial Beach as the PARTY LEAD under this AGREEMENT, and the City of Imperial Beach agrees to provide project management and contract administration services for the PARTIES, including hiring a mutually agreed upon consultant to perform the identified scope of work in EXHIBIT 2 per the cost share formula described in EXHIBIT 1.

NOW, THEREFORE, in consideration of the foregoing, the PARTIES hereto mutually agree as follows:

(1) PURPOSE: This AGREEMENT is entered into for the purpose of outlining the responsibilities of the PARTIES including funding for collaborative activities associated with the development of a WQIP that complies with the MS4 PERMIT in the WATERSHED. Activities associated with development of the WQIP are described in detail in EXHIBIT 2.

(2) TERM: The term of this AGREEMENT shall commence upon its approval and execution by each and all of the duly authorized representatives of the PARTIES, and shall continue until June 30, 2016, or until the scope of services is completed, whichever is earlier. If a PARTY terminates its participation in this AGREEMENT, the AGREEMENT remains in effect for all other PARTIES until such remaining PARTIES give notice of termination.

(3) PARTY RESPONSIBILITIES AND PARTICIPATION:

A. RESPONSIBILITIES OF PARTY LEAD: The City of Imperial Beach incurs the responsibility of overall project management, solicitation and administration of consultant contracts, submittal of required work products to the SDRWQCB, and acting as a liaison to the SDRWQCB on behalf of the PARTIES. Notwithstanding the foregoing, the PARTIES understand and agree that the SDRWQCB solely possesses the authority to approve the WQIP, and that the City of Imperial Beach shall not be responsible for SDRWQCB approval of the WQIP.

B. RESPONSIBILITIES OF ALL PARTIES: Each PARTY agrees to participate in collaborative efforts by assigning one (1) person to serve as the PARTY's representative to participate in meetings (at least 80% of all meetings), collaborate on developing strategies, participate in developing work products, participate in decision making, and review work products and submittals pursuant to the schedules in EXHIBIT 2. Further, analyses performed as part of this AGREEMENT, and subsequent conclusions, findings, and recommendations developed as a result of the analyses, will be completed using known relevant

and acceptable water quality data. Each PARTY agrees to supply the PARTY LEAD with data associated with its jurisdiction (e.g., water quality data, rainfall data, land use data, etc.) within the deadlines indicated in EXHIBIT 2.

(4) PROGRAM BUDGET AND COSTS: The cost of developing the WQIP will not exceed TWO HUNDRED SEVENTY FIVE THOUSAND AND ELEVEN DOLLARS (\$275,011) over three fiscal years with EIGHTY THREE THOUSAND ONE HUNDRED SEVENTY THREE DOLLARS (\$83,173) for Fiscal Year 2014, ONE HUNDRED EIGHTY THOUSAND ONE HUNDRED AND FIFTY FOUR DOLLARS (\$180,154) for Fiscal Year 2015, and ELEVEN THOUSAND SIX HUNDRED AND EIGHTY FOUR DOLLARS (\$11,684) for Fiscal Year 2016 unless otherwise agreed to in writing by the PARTIES as described in Section 7. The costs will be shared as shown in EXHIBIT 1 and are based on a formula of 45% land area, 45% population (2010 Census data), and 10% equal division fee for each PARTY contributing storm water discharges in the WATERSHED.

(5) PAYMENTS: Within 30 calendar days of the effective date of this AGREEMENT, the PARTY LEAD shall send the PARTIES an invoice for a deposit which constitutes their share of the budgeted costs for Fiscal Year 13-14 and will send subsequent invoices following the beginning of each new Fiscal Year. Each PARTY shall pay its share of expenses within 90 days of receipt of an invoice from the PARTY LEAD. Funds collected and not expended at the end of the project shall be refunded in full to each PARTY, in proportions that are consistent with the allocations identified in this agreement.

(6) NON-COMPLIANCE WITH AGREEMENT REQUIREMENTS: Any PARTY that fails to comply with the conditions of this AGREEMENT shall be solely liable for any penalties lawfully assessed on that PARTY resulting from such non-compliance. Failure to comply with AGREEMENT conditions within specified timelines shall constitute non-compliance with the AGREEMENT.

(7) AMENDMENTS TO THE AGREEMENT: This AGREEMENT may be amended only by consent of all the PARTIES. Any amendment shall be effective when authorized in writing and signed by the duly authorized representatives of the PARTIES.

(8) GOVERNING LAW: This AGREEMENT shall be governed and construed in accordance with the laws of the State of California. If any provision or provisions shall be held to be invalid, illegal, or unenforceable, the validity, legality, and enforceability of the remaining provisions shall not in any way be affected or impaired thereby. In addition, each PARTY agrees to comply with all federal, state and local laws and ordinances applicable to the work to be performed under the terms of this AGREEMENT.

(9) CONSENT AND BREACH NOT WAIVER: No term or provision hereof shall be deemed waived and no breach excused, unless such waiver or consent shall be in writing and signed by the PARTIES to have waived or consented. Any consent by any PARTY to, or waiver of, a breach by the other, whether expressed or implied, shall not constitute consent to, waiver of, or excuse for any other different or subsequent breach.

(10) DISPUTES: The PARTIES agree to mediate any dispute prior to filing suit or prosecuting suit against the other PARTIES. At least one mediation session of one day's duration with an agreed-upon mediator shall be held prior to any PARTY filing any suit or action with regard to this AGREEMENT; the mediation costs shall be shared equally by the PARTIES participating in the mediation. In the event suit is brought upon this AGREEMENT to enforce its terms, each PARTY shall be responsible for their own attorneys' fees and costs.

(11) INDEMNIFICATION: Each PARTY to this AGREEMENT (1) acknowledges its responsibility to comply with the development of the WQIP, as outlined in EXHIBIT 1 and EXHIBIT 2, and (2) shall pay all fines, penalties, and costs which may arise out of such PARTY's non-compliance with the MS4 Permit.

(12) APPLICATION OF PRIOR AGREEMENTS: This AGREEMENT constitutes the entire Agreement between the parties with respect to the subject matter; all prior agreements, representations, statements, negotiations, and undertakings are superseded hereby.

(13) TERMINATION: Any PARTY may terminate this AGREEMENT by giving written notice to the other parties no less than 30 days prior to the effective date of termination. Termination of this AGREEMENT does not release any PARTY for obligations of the MS4 PERMIT, nor does it release the PARTY from its financial responsibilities as outlined in Section 4 of this AGREEMENT. Upon termination, the terminating PARTY shall pay its cost share in full.

(14) AVAILABILITY OF FUNDS: The obligation of each PARTY is limited to the funds appropriated for this AGREEMENT as set forth in Section 4 above. Entering into this AGREEMENT shall not be construed as obligating the PARTIES to future payment of money in excess of appropriations authorized by law.

(15) EXECUTION OF AGREEMENT: This AGREEMENT may be executed in counterpart and the signed counterparts shall constitute a single instrument.

(16) RIGHT TO AUDIT: Each PARTY retains the right to review and audit, and the reasonable right of access to other PARTIES' respective premises to review and audit the PARTIES' compliance with the provisions of this AGREEMENT [PARTY's Right]. PARTY's Right includes the right to inspect and photocopy same, and to retain copies,

outside of the PARTIES' premises, of any and all records, including any and all books, records, and documents, related to this AGREEMENT with appropriate safeguards, if such retention is deemed necessary by the auditing PARTY in its sole discretion. This information shall be kept by the auditing PARTY in the strictest confidence allowed by law.

IN WITNESS WHEREOF, the PARTIES have caused this AGREEMENT to be signed and executed the day and year first above written. This AGREEMENT may be signed in counterparts, each of which shall be an original, with the same effect as if the signatures thereto and hereto were upon the same instrument. This AGREEMENT shall become effective on the date of the last signature of the duly authorized representatives of the PARTIES.

IN WITNESS THEREOF, this AGREEMENT is executed as follows:

For the City of Imperial Beach a municipal corporation

Date: _____ Signature _____

Printed Name: Andy Hall
Title: City Manager

IN WITNESS WHEREOF, the PARTIES have caused this AGREEMENT to be signed and executed the day and year first above written. This AGREEMENT may be signed in counterparts, each of which shall be an original, with the same effect as if the signatures thereto and hereto were upon the same instrument. This AGREEMENT shall become effective on the date of the last signature of the duly authorized representatives of the PARTIES.

IN WITNESS THEREOF, this AGREEMENT is executed as follows:

Date: _____

City of San Diego

I HEREBY APPROVE the form and legality of the foregoing Agreement this _____ day of _____, 2013.

Jan I. Goldsmith, City Attorney

By: _____

Deputy City Attorney

DATE _____

IN WITNESS WHEREOF, the PARTIES have caused this AGREEMENT to be signed and executed the day and year first above written. This AGREEMENT may be signed in counterparts, each of which shall be an original, with the same effect as if the signatures thereto and hereto were upon the same instrument. This AGREEMENT shall become effective on the date of the last signature of the duly authorized representatives of the PARTIES.

IN WITNESS THEREOF, this AGREEMENT is executed as follows:

For the County of San Diego

Date: _____ Signature _____

Printed Name: John M. Pellegrino
Title: Director of Purchasing and Contracting

Approved as to Form
County Counsel

Date _____ Signature _____

Printed Name: James O'Day
Title: Senior Deputy County Counsel

Exhibit 1

Proposed Copermittee Shared Costs Budget Tijuana River Watershed (911)

Copermittee	Population* 45%	Land Area** 45%	Equal Division 10%	Total Invoiced \$275,011
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	2010 Population	% of Total	Population Fee	Land Area (Acres)	% of Total	Land Area Fee	Equal Division Fee	Share of Total	% of Total
IMPERIAL BEACH	14,855	17.85%	\$22,086	663	5.22%	\$6,459	\$9,167	\$37,712	13.71%
S.D. COUNTY	11,643	13.99%	\$17,311	2,949	23.21%	\$28,730	\$9,167	\$55,208	20.07%
SAN DIEGO	56,738	68.17%	\$84,358	9,091	71.57%	\$88,566	\$9,167	\$182,091	66.21%
TOTALS	83,235	100.00%	\$123,755	12,703	100.00%	\$123,755	\$27,501	\$275,011	100.0%

*2010 US Census data, population was considered homogeneous over an entire Census Tract.

**2006 SANDAG Land Use codes: 1000, 1100, 1200, 1300, 1401, 1402, 1404, 1409, 1501, 1502, 1503, 2001, 2101, 2103, 2104, 2201, 2301, 4101, 4103, 4104, 4111, 4112, 4113, 4114, 4115, 4116, 4117, 4118, 4119, 4120, 5001, 5002, 5003, 5004, 5005, 5006, 5007, 5009, 6001, 6002, 6003, 6101, 6102, 6103, 6104, 6105, 6108, 6109, 6501, 6502, 6509, 6801, 6802, 6803, 6804, 6805, 6806, 6807, 6809, 7201, 7202, 7203, 7204, 7205, 7206, 7207, 7208, 7210, 7601, 7604, 7605, 7606, 7607, 8000, 8001, 8002, 8003, 9100, 9101, 9500, 9501, 9502, 9503, 9504, 9505, 9506, 9507, (Clipped to the County Water Authority Line).

Excluded SANDAG Land Use codes: 1403, 4102, 6700, 6701, 6702, 6703, 7209, 7603, 7609, 9200, 9201, 9202, 9300.



EXHIBIT 2

December 20, 2013

Mr. Chris Helmer, Environmental Programs Manager
City of Imperial Beach
Public Works Department
825 Imperial Beach Boulevard
Imperial Beach, California 91932

Subject: Revised Scope of Work and Cost Estimate
Tijuana River WMA WQIP
URS Project No. 27671359.01000

Dear Mr. Helmer:

URS Corporation Americas (URS) is pleased to provide the City of Imperial Beach (City) this revised scope of work and cost estimate to prepare and implement the Water Quality Improvement Plan (WQIP) for the Tijuana River Watershed Management Area (WMA). Our initial cost estimate was provided with our proposal to the City dated October 31, 2013. URS was notified by you on November 18, 2013 that URS was selected to conduct this work. On November 21, 2013, URS met with the City and the Copermittees (City and County of San Diego) to further discuss the scope of work and schedule and provided drafts of these after the meeting. On December 6 and December 17, 2013, URS met with the Copermittees to discuss edits to the draft scope of work and schedule. This letter provides a revised scope of work, schedule and cost based on these discussions. As requested, the tasks and subtasks, schedule and costs associated with the URS Team's services are provided with greater detail.

BACKGROUND

The San Diego Regional Water Quality Control Board (RWQCB) adopted Order Number R9-2013-0001, NPDES No. CAS0109266 on May 8, 2013, specifying new requirements for discharges from municipal separate storm sewer systems (MS4s) draining to the watershed within the San Diego Region. This includes the requirement to develop a WQIP. As you explained in the request for proposals, the purpose of the WQIP is to guide jurisdictional runoff management programs towards achieving the outcome of improved water quality in receiving waters. According to the Permit, "the goal of the WQIP is to protect, preserve, and enhance the water quality and designated beneficial uses of waters of the state. This goal will be accomplished through an adaptive planning and management process that identifies the highest priority water quality conditions within a watershed and implements strategies on a jurisdictional basis to achieve improvements in the quality of discharges from the MS4s and receiving waters."

SCOPE OF WORK

The URS Team will accomplish the scope of services by completing the following tasks in close collaboration with the City and the Copermittees (City of San Diego and County of San Diego), collectively referred to as Responsible agencies (RAs):

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1. Project Management
2. Responsible agency (Copermittee), Public Workshops and Consultation Panel Meetings
3. Identification of Priority Water Quality Conditions (Provision B.2.a-e, Provision F.1.a(2)(e))
4. Identification of Water Quality Improvement Goals, Strategies and Schedules (Provision B.3.a-b, Provision F.1.a(3)(c))
5. Development of a Water Quality Improvement Monitoring and Assessment Program (Provision B.4.a-d)
6. Development and Description of the Iterative Approach and Adaptive Management Approach to be utilized in the WMA (Provision B.5.a-c)
7. Preparation of Draft/Final WQIP (Provision B.6, Provision F.1.b)

Our scope of work provides detailed descriptions of these tasks and subtasks below, based on discussions during our meetings on November 21, 2013, December 6, 2013 and December 17, 2013. Each section includes a brief description of the task or subtask, a description of the approach URS will employ to complete it, and a summary of deliverables associated with the task or subtask. Following the description of tasks, a series of tables are provided that detail the schedule of meetings and deliverables as well as estimates of costs presented by fiscal year and by task/subtask.

TASK 1. PROJECT MANAGEMENT

URS will present the overall approach for managing this project at a kick-off meeting with the City and Copermittees in early January. URS will provide project management for each task under the contract including project planning, schedule and budget control, quality assurance and quality control, and project administration. URS will communicate regularly with the City during regularly scheduled meetings and phone calls, as needed, and will provide written updates on project completion and financial status through monthly progress reports.

Per discussion between the URS Team and the RAs, prior to submittal of first drafts of each deliverable (Task 3 through 6), the URS Team will provide a presentation to the RAs that highlights each Section deliverable. The overall purpose of this is to provide a basis for which the RA's will review each Section. The expectation is that this will reduce the number of internal edits and drafts of each section.

Deliverables:

- Monthly progress reports

TASK 2. RESPONSIBLE AGENCY, PUBLIC WORKSHOPS AND CONSULTATION PANEL MEETINGS

The Permit requires a robust public participation process for the development of the Tijuana River WMA WQIP (provision F.1.a). The project will include multiple types of meetings both to engage the public and to coordinate with RAs. The purpose of these meetings is to provide the opportunity for public participation, to acquire appropriate information to inform the planning process and to facilitate coordination among RAs. The anticipated types of meetings are first listed and then described below. Deliverables for Subtasks 2.1 through 2.5 are provided at the end of this section.



EXHIBIT 2

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- 2 Public Workshops (2 hours each),
- 5 Consultation Panel meetings (up to 4 hours each),
- Up to 24 Group Copermittee/Responsible Agency Meetings (approximately 1 hour each) assuming bimonthly meetings during FY 2014 and monthly meetings during FY 2015 (assume up to 3 additional meetings),
- 6 Additional Copermittee/Responsible Agency meetings (approximately 1 hour each) (assumes 2 meetings between the URS Team and each jurisdiction) ,
- Up to 3 Recovery Team coordination meetings to be attended by Bryn Evans (Approximately 2 hours each).

Subtask 2.1 Public Workshop Meetings

Two public workshops are proposed that will be used to solicit information, data and recommendations related to the development of the WQIP and its components. The first workshop will be conducted in late January 2014 and will focus on the Identification of the Priority Water Quality Conditions, Sources and Potential Strategies that should be considered in the WQIP. The first workshop will also include a call for data and solicitation for membership in the consultation panel. The second workshop is anticipated to occur in late summer 2014 and will focus on the Water Quality Improvement Goals, Strategies and Schedules. Focused meetings, public meetings, and targeted individual contacts provide avenues for presenting alternatives, obtaining stakeholder input, incorporating that input into decision making and deliverables, and developing strategic direction. Katz & Associates will lead all public outreach efforts.

As detailed in the schedule, the URS Team will provide draft presentations for the public workshop meetings the week before the meetings for RA review, and will develop final presentations for RA review prior to the meetings themselves. Additionally, meeting summaries will be provided by the URS team.

Subtask 2.2 Consultation Panel Meetings

Provision F.1.a of the permit requires Copermittees to form a WQIP Consultation Panel to provide recommendations during the development of the Water Quality Improvement Plan. Five Consultation Panel Meetings will be convened where the Responsible Agency/URS Team will provide an overview of the WQIP process at 3 key points in the development of the plan. Katz & Associates will lead the consultation panel meetings.

The purpose of the first meeting will be to present the methodology, data and other considerations that were used to identify the Priority Water Quality Conditions, Sources and Potential Strategies developed under Task 3 and to allow the Panel to discuss and provide feedback (recommendations and comments) on the first required public review document. A second follow-up meeting is expected after the initial public review period to provide information to the Consultation Panel on how comments or other information received are to be addressed in the revised version of the document.

A second set of meetings (3 and 4) are anticipated to occur before and after submittal of the second document is released for public review. At Meeting 3, the Responsible Agency/URS Team will present draft results of Water Quality Improvement Goals, Strategies and Schedules document developed under Task 4. The Panel will discuss and provide feedback (recommendations and comments) on: a) the

**EXHIBIT 2**

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City of Imperial Beach
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numeric goals and schedules proposed; b) the Water Quality improvement strategies and schedule; and c) the Watershed Management Area Analysis (WMAA) options to be included in the WQIP, if included. It is anticipated that the fourth meeting will include providing feedback to the Consultation Panel on how all comments will be addressed in this revised section of the WQIP.

A final Consultation Panel meeting (5) will occur prior to submittal of the draft WQIP to the San Diego Regional Board for Public Review. The focus of this meeting will be on the remaining sections of the WQIP including the Water Quality Monitoring and Assessment Program as well as the how the Iterative Approach and Adaptive Management Process will be incorporated into future plan revisions.

A preliminary schedule of the Consultation Panel meetings is provided in Table 1 at the end of this document. The URS Team will be responsible for preparing meeting material, meeting presentations and providing meeting summaries for each Consultation Panel meeting.

Subtask 2.3 Responsible Agency

URS will meet regularly with the Responsible Agencies (RAs) in the Tijuana WMA including the City of Imperial Beach, the City of San Diego, and the County of San Diego. Initially, it is expected that bimonthly meetings will be necessary through FY14 (January – June) while monthly meetings are expected through FY15 and FY16. Meeting topics will include such themes as debriefing public meetings, debriefing Consultation Panel meetings, strategizing, prioritizing, discussing drafts and comments on drafts, discussing proposed approaches for addressing comments on drafts, and finalizing drafts. As applicable, meetings will be scheduled following submission of draft deliverables to allow opportunity to discuss comments. A preliminary schedule of RA meetings is provided in Table 1 at the end of this document. It is anticipated that the URS Team will prepare agenda, meeting graphics, and provide meeting summaries of each meeting. The URS Team will consist of the minimal number of personnel as necessary for these meetings.

Subtask 2.4 Jurisdiction-Specific Responsible Agency Meetings

In addition to the regular bimonthly/monthly meetings discussed under Task 2.3, URS will meet twice with each RA to discuss jurisdictional strategies for water quality improvement. The purpose of these meetings is to evaluate and determine what responsibilities each RA may consider during the implementation of the WQIP. The first such meetings will occur prior to the submittal of the jurisdictional goals, strategies, schedules and the potential cost associated with jurisdictional strategies (Provision B.3.b) deliverable discussed in Task 4.2.1. The second set of meetings will occur following RA review of this submittal to discuss comments and approach for responding. A preliminary schedule of RA meetings is provided in Table 1 at the end of this document.

Subtask 2.5 Recovery Team/Steering Committee Meetings

Bryn Evans (Dudek) will attend up to three Recovery Team/Steering Committee meetings as needed to make presentations and lead discussions at the direction of the City of IB (assume approximately two hours per meeting). Mr. Evans will attend these meeting on behalf of this project only in the event that information is to be presented or exchanged with the Recovery Team related to the WQIP. Bob Scott



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(URS) currently also attends these meetings under a different contract mechanism. Therefore, no cost is included for his attendance at these meetings.

Deliverables under Task 2 (Subtasks 2.1 through 2.5):

- Meeting Preparation
- Final Presentation
- Presentation/Facilitation
- Meeting summaries, including identifying action items that may result from these meetings.

TASK 3. IDENTIFICATION OF PRIORITY WATER QUALITY CONDITIONS (PROVISION B.2.A-E)

With input from the public and assisted by the Copermittees, URS will identify the water quality priorities within the Tijuana WMA that will be addressed by the WQIP. A suite of information is available to use as a starting point to assess receiving water conditions and identify potential pollutant-generating activities (PGA) in the Tijuana River WMA, including but not limited to:

- The Watershed Urban Runoff Management Program (WURMP) for Tijuana River
- Individual JURMPs and Annual Reports (2011).
- 2012 Regional Monitoring Report
- Long Term Effectiveness Assessment (LTEA)
- Others (Recovery Strategy, Bacteria Source ID Study, Technical Support Document for Solids, Turbidity, and Trash TMDLs).

The URS Team will work closely with the RAs to identify the water quality priorities within the Tijuana River Watershed Management Area. Consistent with the permit, the team will identify these priorities through a multi-step process involving the following subtasks:

- 3.1 Assessment of the receiving water conditions,
- 3.2 Assessment of impacts from MS4 discharges,
- 3.3 Identification of priority water quality conditions,
- 3.4 Identification of MS4 sources of pollutants and/or stressors, and
- 3.5 Identification of Potential Water Quality Improvement Strategies

The products developed under these subtasks will be combined to form the deliverables under Task 3, which will form Section 2 of the WQIP. The completion of these subtasks will involve review and analysis of existing reports, data, and other available information as well as collaboration and coordination with Copermittees, a consultation panel, and the public, as described in greater detail below.

Subtask 3.1 Assessment of Receiving Water Conditions (Provision B.2.a)

Under this subtask, the URS Team will assist the RAs in identifying the water quality priorities within the Tijuana River Watershed Management Area. The URS team will consider the following, at minimum, to identify water quality priorities based on impacts of MS4 discharges on receiving water beneficial uses:



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- 1) Receiving waters as listed as impaired on the CWA Section 303(d) List of Water Quality Limited Segments (303(d) List)
- 2) TMDLs Adopted and under development by the San Diego Water Board
- 3) Receiving waters recognized as sensitive or highly valued by the Copermittees, including estuaries designated under the National Estuary Program under CWA Section 320, wetlands defined by the State or U.S. Fish and Wildlife Service's National Wetlands Inventory as wetlands, waters having the Preservation of Biological Habitats of Special Significance beneficial use designation, and receiving waters identified as ASBS subject to the provisions of Attachment B to State Water Board Resolution No. 2012-0012
- 4) The receiving water limitations of Provision A.2
- 5) Known historical versus current physical, chemical, and biological water quality conditions
- 6) Available, relevant, and appropriately collected and analyzed physical, chemical, and biological receiving water monitoring data, including, but not limited to, data describing:
 - a. Chemical constituents
 - b. Water quality parameters (i.e., pH, temperature, conductivity, etc.)
 - c. Toxicity Identification Evaluations for both receiving water column and sediment
 - d. Trash impacts
 - e. Bioassessments; and,
 - f. Physical Habitat
- 7) Available evidence of erosional impacts in receiving waters due to accelerated flows (i.e., hydromodification)
- 8) The potential improvements in the overall condition of the WMA that can be achieved.

The URS Team will gather information associated with these items through review of reports, studies, literature, EPA and Water Board websites, and other relevant information and data. The team's review will include but is not limited to Copermittee regional monitoring reports, the 303(d) list, the Long-Term Effectiveness Assessment Water Quality Report (LTEA), the Watershed Urban Runoff Management Program (WURMP), the WURMP Annual Reports, the Recovery Strategy, and additional data and information received through the data call discussed above. Such additional data and information may be submitted by the public and will require evaluation. Associated staff hours to evaluate additional public data will depend on the magnitude and quality of the data submitted. The URS Team will draw from its experience and knowledge of the watershed when considering the available, relevant, and appropriately collected and analyzed physical, chemical, and biological receiving water monitoring data to help inform receiving water conditions and evidence of erosional impacts or other adverse impacts. The Team will review these items and identify the water quality conditions, their locations and magnitudes and will characterize the potential improvements in the overall condition of the Watershed Management Area that can be achieved.

Subtask 3.2 Assessment of Impacts from MS4 Discharges (Provision B.2.b)

Under Subtask 3.2, the URS Team will consider available data and information to determine the potential impacts to receiving waters that may be caused or contributed to by discharges from Copermittees MS4s. The Team will consider the following, at a minimum, to identify the potential impacts to receiving waters that may be caused or contributed to by discharges from the Copermittees' MS4s:



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- 1) The discharge prohibitions of Provision A.1 and effluent limitations of Provision A.3; and
- 2) Available, relevant, and appropriately collected and analyzed storm water and non-storm water monitoring data from the Copermittees' MS4 outfalls
- 3) Locations of each Copermittee's MS4 outfalls that discharge to receiving waters
- 4) Locations of MS4 outfalls that are known to persistently discharge non-storm water to receiving waters likely causing or contributing to impacts on receiving water beneficial uses
- 5) Locations of MS4 outfalls that are known to discharge pollutants in storm water causing or contributing to impacts on receiving water beneficial uses; and
- 6) The potential improvements in the quality of discharges from the MS4 that can be achieved.

The URS Team will review these items to consider whether and to what extent the conditions identified under Subtask 3.1 are attributable to discharges from Copermittees MS4s. The team will analyze the geographic context of the data using GIS tools and consider the watershed hydrology/hydraulics. Spatial analysis and review of maps and GIS output will be used to inform pollutant origin, fate and transport.

Subtask 3.3 Identification of Priority Water Quality Conditions (Provision B.2.c)

The two main purposes of subtask 3.3 will be to:

- 1) Identify the list of Priority Water Conditions (B.2.c(1)(a) – (e), and
- 2) Identify the highest priority water quality condition (B.2.c.(2).

Under Subtask 3.3, the URS Team will use the information gathered for Provisions B.2.a and B.2.b to develop a list of priority water quality conditions as pollutants, stressors and/or receiving water conditions that are the highest threat to receiving water quality or that most adversely affect the quality of receiving waters. The list must include the following information for each priority water quality condition:

- 1) The beneficial use(s) associated with the priority water quality condition
- 2) The geographic extent of the priority water quality condition within the Watershed Management Area, if known
- 3) The temporal extent of the priority water quality condition (e.g., dry weather and/or wet weather)
- 4) The Copermittees with MS4s discharges that may cause or contribute to the priority water quality condition; and
- 5) An assessment of the adequacy of and data gaps in the monitoring data to characterize the conditions causing or contributing to the priority water quality condition, including a consideration of spatial and temporal variation.

The URS Team will work with the RAs to identify the highest priority water quality conditions to be addressed by the Water Quality Improvement Plan, and provide a rationale for selecting a subset of the water quality conditions identified pursuant to Provision B.2.c.(1) as the highest priorities. To do this, the URS Team will assess the findings under Subtasks 3.1 and 3.2 and work with RAs to develop a list of priority water quality conditions that are the highest threat to receiving water quality. The team will outline the rationale for selecting a subset of the water quality conditions identified as the highest priorities. Regulatory drivers, confidence level of the data and sustainability factors are examples of rationale that may be used to prioritize water quality conditions.

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Subtask 3.4 Identification of MS4 Sources of Pollutants and/or stressors (Provision B.2.d)

Under Subtask 3.3, the URS Team will identify and prioritize known and suspected sources of storm water and non-storm water pollutants and/or other stressors associated with MS4 discharges that cause or contribute to the highest priority water quality conditions identified under Provision B.2.c. The URS Team will consider the following in identifying known and suspected sources of pollutants and/or stressors that cause or contribute to the highest priority water quality conditions as identified for Provision B.2.c:

- 1) Pollutant generating facilities, areas, and/or activities within the Watershed Management Area, including:
 - a. Each Copermittee's inventory of construction sites, commercial facilities or areas, industrial facilities, municipal facilities, and residential areas,
 - b. Publicly owned parks and/or recreational areas,
 - c. Open space areas,
 - d. All currently operating or closed municipal landfills or other treatment, storage or disposal facilities for municipal waste, and
 - e. Areas not within the Copermittees' jurisdictions (e.g., Phase II MS4s, tribal lands, state lands, federal lands) that are known or suspected to be discharging to the Copermittees' MS4s;
- 2) Locations of the Copermittees' MS4s, including the following:
 - a. All MS4 outfalls that discharge to receiving waters, and
 - b. Locations of major structural controls for storm water and non-storm water (e.g., retention basins, detention basins, major infiltration devices, etc.);
- 3) Other known and suspected sources of non-storm water or pollutants in storm water discharges to receiving waters within the Watershed Management Area, including the following:
 - a. Other MS4 outfalls (e.g., Phase II Municipal and Caltrans),
 - b. Other NPDES permitted discharges,
 - c. Any other discharges that may be considered point sources (e.g., private outfalls), and
 - d. Any other discharges that may be considered non-point sources (e.g., agriculture, wildlife or other natural sources);
- 4) Review of available data, including but not limited to:
 - a. Findings from the Copermittees' illicit discharge detection and elimination programs,
 - b. Findings from the Copermittees' MS4 outfall discharge monitoring,
 - c. Findings from the Copermittees' receiving water monitoring,
 - d. Findings from the Copermittees' MS4 outfall discharge and receiving water assessments, and



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 City of Imperial Beach
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- e. Other available, relevant, and appropriately collected data, information, or studies related to pollutant sources and/or stressors that contribute to the highest priority water quality conditions as identified for Provision B.2.c.
- 5) The adequacy of the available data to identify and prioritize sources and/or stressors associated with MS4 discharges that cause or contribute to the highest priority water quality conditions identified under Provision B.2.c.

The URS team will work through the items specified above to identify and prioritize, in collaboration with RAs, known and suspected sources of storm water and non-stormwater pollutants and/or other stressors associated with MS4 discharges that cause or contribute to the highest priority water quality conditions identified under Subtask 3.3. Similar to the approach described under Subtask 3.2, the URS Team will consider the geographic context of the data as well as the watershed hydrology/hydraulics to allow the team to identify sources of pollutants and/or stressors attributable to MS4 sources.

Subtask 3.5 Identification of Potential Water Quality Improvement Strategies (Provision B.2.e)

Under Subtask 3.3, the URS Team will evaluate the findings identified under Provisions B.2.a-d, and identify potential strategies that can result in improvements to water quality in MS4 discharges and/or receiving waters within the Watershed Management Area. Potential water quality improvement strategies that may be implemented within the Watershed Management Area must include the following:

- 1) Structural BMPs, non-structural BMPs, incentives, or programs that can potentially be implemented to address the highest priority water quality conditions identified under Provision B.2.c, or MS4 sources of pollutants or stressors identified under Provision B.2.d,
- 2) Retrofitting projects in areas of existing development within the Watershed Management Area that can potentially be implemented to reduce MS4 sources of pollutants or stressors identified under Provision B.2.d causing or contributing to the highest priority water quality conditions identified under Provision B.2.c, and
- 3) Stream, channel, and/or habitat rehabilitation projects within the Watershed Management Area that can potentially be implemented to protect and/or improve conditions in receiving waters from MS4 pollutants and/or stressors identified under Provision B.2.d causing or contributing to the highest priority water quality conditions identified under Provision B.2.c.

The URS Team follow the items identified above, leveraging its experience in the Tijuana River watershed, on both sides of the border, and its understanding of the suite of pollutants (bacteria, sediment, and trash) that have significant water quality impacts on habitat and other resources in the Valley. Drawing from the team's understanding of the nature of the source(s) of these pollutants and recognizing that they are often outside the jurisdictional responsibility of Copermittees will allow the development of specific water quality improvement strategies that prioritize sources in the United States (U.S.) and address MS4 discharges. This will support the development of a targeted and achievable WQIP for the bi-national Tijuana River watershed.

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As a starting point, the URS Team will use the CLRPs Phase II from other watersheds. These CLRPs include comprehensive lists of strategies that may be able to be used in the Tijuana River WMA. The Team will also consider strategies provided by the public (including the Consultation Panel).

The list of potential strategies will include:

- 1) Structural/Non Structural BMPS
- 2) Retrofit Projects and
- 3) Stream, channel and/or habitat restoration.

The URS Team will also identify JRMP activities. It should be noted that when the URS Team develops the jurisdictional level of these strategies in Provision B.3.b.(1), the Team will provide jurisdictional cost for specific strategies. See Task 4.2.1 below.

Deliverables under Task 3:

- Presentation of task to RAs
- Draft Section 2 Priority Water Quality Conditions for RA's review and comment
- Revised draft with documentation of how comments have been addressed
- Draft for Consultation Panel
- Revised draft with documentation of how comments have been addressed
- Draft for Water Board for public review
- Revised draft with documentation of how comments have been addressed (to be provided with Draft Final of the WQIP)

Task 4. Water Quality Improvement Goals and Schedules (Provision B.3.a-b, Provision F.1.a(3)(c))

Under Task 4, the URS Team will work closely with the RAs to identify and develop specific water quality improvement goals, strategies and schedules to address the highest priority water quality conditions identified within the Tijuana River WMA.

Consistent with the permit, the team will identify these goals and schedules through a multi-step process involving the following subtasks, as described below:

- 4.1 Water Quality Improvement Goals and Schedules
- 4.2 Water Quality Improvement Strategies and Schedules
 - 4.2.1 Jurisdictional Strategies
 - 4.2.2 Watershed Area Strategies
- 4.3 Jurisdictional and WMA Schedules
- 4.4 Optional Watershed Area Analysis

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Subtask 4.1 Water Quality Improvement Goals and Schedules (Provision B.3.a)

Under Subtask 4.1, the team will work with RAs to develop numeric goals and develop a schedule to achieve the interim and final goals. The task will include development of goals based on measurable criteria. The team will consider discharges from the Copermittees' MS4s and the extent to which they cause or contribute to exceedances of water quality standards in receiving waters; protections of receiving waters from MS4 discharges; and/or the protection of beneficial uses of receiving waters from MS4 discharges. The URS Team recognizes that interim and final goals will be developed recognizing that progress may not necessarily be linear but notes that for each final numeric goal, at least one interim goal must be established that the RAs will work toward achieving within the term of the current permit.

Subtask 4.2 Water Quality Improvement Strategies and Schedules (Provision B.3.b)

Based on the likely effectiveness and efficiency of the potential water quality improvement strategies identified under Provision B.2.c to effectively prohibit non-storm water discharges to the MS4, reduce pollutants in storm water discharges from the MS4 to the MEP, protect the beneficial uses of receiving waters from MS4 discharges, and/or achieve the interim and final numeric goals identified under Provision B.3.a, the URS Team will identify the strategies that will be implemented in each Watershed Management Area. This will include jurisdictional strategies and watershed management area strategies.

The URS Team will engage a "triple-bottom-line" approach to incorporate the sustainability factors (environmental, economic, and social) as rationale supporting the selection of water quality improvement strategies to address the conditions identified under Task 3 and the development of strategies under Subtasks 4.2.1 and 4.2.2. Water quality improvement strategies and the associated schedules for implementing strategies and attainment of numeric goals will be developed for each jurisdictional runoff management program and WMA runoff management program (regional/multi-jurisdictional).

Strategies may include implementation of JRMP activities, use of optional/enhanced strategies, collaborative and other activities introduced by stakeholders, such as jurisdictional BMPs, special studies (i.e., regulatory strategies, source identification), education programs, inspection frequencies, incentive and enforcement programs, ordinance changes, retrofitting areas of existing development, habitat/channel rehabilitation, and multi-jurisdictional/regional implementation of these strategies, as appropriate. Each of the proposed strategies will include cost estimates.

Subtask 4.2.1 Jurisdictional Strategies (Provision B.3.b(1))

The URS Team will identify the jurisdictional strategies that will be implemented in each Watershed Management Area using the following provisions, consistent with provision B.3.b(1) of the Permit:

- 1) Jurisdictional Strategies
 - a. The URS Team will identify the strategies that will be implemented within the RAs' jurisdictions as part of the jurisdictional runoff management program requirements under Provisions E.2 through E.7, including descriptions of the following:



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- i. For each of the inventories developed for its jurisdiction, as required under Provisions D.2.a.(1), E.3.e.(2), E.4.b, and E.5.a, the URS Team will identify the known and suspected areas or sources causing or contributing to the highest priority water quality conditions in the Watershed Management Area that the RAs will focus on in their efforts to effectively prohibit non-storm water discharges to its MS4, reduce pollutants in storm water discharges from its MS4 to the MEP, and achieve the interim and final numeric goals identified under Provision B.3.a;
 - ii. BMPs that each Copermittee will implement, or require to be implemented, as applicable, for those areas or sources within its jurisdiction;
 - iii. Education programs that each Copermittee will implement, as applicable, for those areas or sources within its jurisdiction;
 - iv. Frequencies that each Copermittee will conduct inspections on those areas or sources within its jurisdiction;
 - v. Incentive and enforcement programs that each Copermittee will implement, as applicable, for those areas or sources within its jurisdiction; and
 - vi. Any other BMPs, incentives, or programs that each Copermittee will implement for those areas or sources within its jurisdiction.
- b. Identify the optional jurisdictional strategies that each Copermittee will implement within its jurisdiction, as necessary, to effectively prohibit non-storm water discharges to its MS4, reduce pollutants in storm water discharges from its MS4 to the MEP, protect the beneficial uses of receiving waters from MS4 discharges, and/or achieve the interim and final numeric goals identified under Provision B.3.a. Descriptions of the optional jurisdictional strategies must include:
- i. BMPs, incentives, or programs that may be implemented by the Copermittee within its jurisdiction in addition to the requirements of Provisions B.3.b.(1)(a);
 - ii. Incentives or programs that may be implemented by the Copermittee to encourage or implement projects to retrofit areas of existing development within its jurisdiction;
 - iii. Incentives or programs that may be implemented by the Copermittee to encourage or implement projects that will rehabilitate the conditions of channels or habitats within its jurisdiction;
 - iv. The funds and/or resources that must be secured by the Copermittee to implement the optional strategies described for Provisions B.3.b.(1)(b)(i)-(iii) within its jurisdiction; and



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- v. The circumstances necessary to trigger implementation of the optional jurisdictional strategies, in addition to the requirements of Provision B.3.b.(1)(a), to achieve the interim and final numeric goals within the schedules established under Provision B.3.a.
- c. Identify the strategies that will be implemented by the Copermittee in coordination with or with the cooperation of other agencies (e.g. Caltrans, water districts, school districts) and/or entities (e.g. non-governmental organizations) within its jurisdiction.

The URS Team will hold individual meetings with each of the three RAs to identify jurisdictional strategies that each Copermittee will implement within its own jurisdiction, according to the attached schedule. The strategies will include discussion of BMPs, incentives, or programs that may be implemented; incentives for retrofit programs; channel or habitat rehabilitation; funds and/or resources; and the circumstances necessary to trigger implementation of the jurisdictional strategies.

Subtask 4.2.2 Watershed Management Area Strategies (Provision B.3.b(2))

Under Subtasks 4.2.2, the URS Team will work with the RAs to identify regional or multi-jurisdictional strategies that will be implemented in the Tijuana River WMA, as necessary. To complete this subtask, the URS Team will identify the optional regional or multi-jurisdictional strategies that will be implemented in the WMA, as necessary, to effectively prohibit non-storm water discharges to the MS4, reduce pollutants in storm water discharges from the MS4 to the MEP, protect the beneficial uses of receiving waters from MS4 discharges, and/or achieve the interim and final numeric goals identified under Provision B.3.a. Descriptions of the optional regional or multi-jurisdictional strategies must include:

- (a) Regional or multi-jurisdictional BMPs, incentives, or programs that may be implemented by the Copermittees in the Watershed Management Area;
- (b) Incentives or programs that may be implemented by the Copermittees in the Watershed Management Area to encourage or implement regional or multi-jurisdictional projects to retrofit areas of existing development;
- (c) Incentives or programs that may be implemented by the Copermittees to encourage or implement regional or multi-jurisdictional projects that will rehabilitate the conditions of channels, streams, or habitats within the Watershed Management Area;
- (d) The funds and/or resources that must be secured by the Copermittees to implement the optional strategies described for Provisions B.3.b.(2)(a)-(c) within the Watershed Management Area; and
- (e) The circumstances necessary to trigger implementation of the optional regional or multi-jurisdictional strategies to achieve the interim and final numeric goals within the schedules established under Provision B.3.a.



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The strategies will include discussion of regional or multi-jurisdictional BMPs, incentives, or programs that may be implemented; incentives for retrofit programs; channel, stream or habitat rehabilitation; funds and/or resources; and the circumstances necessary to trigger implementation of the jurisdictional strategies.

Subtask 4.3 Develop Jurisdictional and WMA Schedules (Provision B.3.b(3))

Under Subtask 4.3, the URS Team will develop reasonable schedules for implementing the water quality improvement strategies identified under Provisions B.3.b.(1) and B.3.b.(2) to achieve the interim and final numeric goals identified and schedules established under Provision B.3.a. The URS Team will work with the RAs to incorporate the schedules to implement the water quality improvement strategies into the Water Quality Improvement Plan as follows, consistent with the Permit:

- (a) Each Copermittee must develop schedules for the jurisdictional strategies identified pursuant to Provisions B.3.b.(1)(a)-(b). Each schedule must specify:
 - (i) If each jurisdictional strategy identified pursuant to Provision B.3.b.(1)(a) will or will not be initiated upon acceptance of the Water Quality Improvement Plan;
 - (ii) For each jurisdictional strategy identified pursuant to Provision B.3.b.(1)(a) that will not be initiated upon approval of the Water Quality Improvement Plan, the shortest practicable time in which each jurisdictional strategy will be initiated after acceptance of the Water Quality Improvement Plan;
 - (iii) For each optional jurisdictional strategy identified pursuant to Provision B.3.b.(1)(b), a realistic assessment of the shortest practicable time required to:
 - a. Secure the resources needed to fund the optional jurisdictional strategy, and
 - b. Procure the resources, materials, labor, and applicable permits necessary to initiate implementation of the optional jurisdictional strategy;
 - (iv) If each jurisdictional strategy identified pursuant to Provisions B.3.b.(1)(a)-(b) is expected to be continuously implemented (e.g. inspections) or completed within a schedule (e.g. construction of structural BMP); and
 - (v) If a jurisdictional strategy identified pursuant to Provisions B.3.b.(1)(a)-(b) is expected to be completed within a schedule, the anticipated time to complete based on a realistic assessment of the shortest practicable time required.
- (b) The Copermittees in the Watershed Management Area must develop schedules for the regional or multi-jurisdictional strategies identified pursuant to Provision B.3.b.(2). Each schedule must specify:
 - (i) A realistic assessment of the shortest practicable time to:
 - a. Secure the resources needed to fund the optional regional or multi-jurisdictional strategy, and
 - b. Procure the resources, materials, labor, and permits necessary to initiate the implementation of the optional regional or multi-jurisdictional strategy;
 - c. If each regional or multi-jurisdictional strategy identified pursuant to Provision B.3.b.(2) is expected to be continuously implemented (e.g. inspections) or completed within a schedule (e.g. construction of structural BMP); and



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- d. If a regional or multi-jurisdictional strategy and/or activity identified pursuant to Provisions B.3.b.(2) is expected to be completed within a schedule, the anticipated time to complete based on a realistic assessment of the shortest practicable time required.

The URS Team will collaborate with RAs to develop reasonable schedules for implementing the water quality improvement strategies identified above. Development of the schedules will require realistic assessment of the time needed to fund strategies and procure the resources, materials, labor, and applicable permits to initiate implementation of strategies.

Subtask 4.4 Optional Watershed Management Area Analysis (Provision B.3.b(4))

If directed by RAs, the URS Team will perform the Optional Watershed Management Analysis in compliance with the following provisions from the permit:

- (a) The purpose of this analysis would be to develop watershed-specific requirements for structural BMP implementation, as described in Provision E.3.c.(3). The Watershed Management Area Analysis must include GIS layers (maps) as output. The analysis must include the following information, to the extent it is available, in order to characterize the Watershed Management Areas:
 - (i) A description of dominant hydrologic processes, such as areas where infiltration or overland flow likely dominates;
 - (ii) A description of existing streams in the watershed, including bed material and composition, and if they are perennial or ephemeral;
 - (iii) Current and anticipated future land uses;
 - (iv) Potential coarse sediment yield areas; and
 - (v) Locations of existing flood control structures and channel structures, such as stream armoring, constrictions, grade control structures, and hydromodification or flood management basins.
- (b) The URS Team will use the results of the Watershed Management Area Analysis performed pursuant to Provision B.3.b.(4)(a) to identify and compile a list of candidate projects that could potentially be used as alternative compliance options for Priority Development Projects, to be implemented in lieu of onsite structural BMP performance requirements described in Provisions E.3.c.(1) and E.3.c.(2). Specifically, the Copermitees must identify opportunities to be included in the list of candidate projects in each Watershed Management Area, such as:
 - (i) Stream or riparian area rehabilitation;
 - (ii) Retrofitting existing infrastructure to incorporate storm water retention or treatment;
 - (iii) Regional BMPs;
 - (iv) Groundwater recharge projects;
 - (v) Water supply augmentation projects; and
 - (vi) Land purchases to preserve floodplain functions.



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- (c) The Copermittees must use the results of the Watershed Management Area Analysis performed pursuant to Provision B.3.b.(4)(a) to identify areas within the Watershed Management Area where it is appropriate to allow Priority Development Projects to be exempt from the hydromodification management BMP performance requirements described in Provision E.3.c.(2), including supporting rationale.

To develop the Watershed Management Analysis, the URS Team would follow the above provisions and leverage its experience gained in gathering, preparing, and analyzing the data utilized to prepare a number of reports in the Tijuana River WMA and would develop this analysis based on a template provided by the County.

The URS Team notes that currently much of this subtask will be completed on a Regional basis led by the County of San Diego. It is expected that this regional process will result in a document that will become an appendix to the draft WQIP and will include a table that lists all potential water quality projects implemented at the jurisdictional level. It is anticipated that in this Section the URS Team will prepare a brief summary of the appendix, and briefly discuss some of the projects presented in the table. Other duties for this might include individual discussions with jurisdictions to identify projects.

Deliverables under Task 4:

- RA presentation on Section 3
- Draft Section 3 Water Quality Improvement Goals, Strategies, and Schedules for RA's review and comment
- Revised draft with documentation of how comments have been addressed
- Draft for Consultation Panel
- Revised draft with documentation of how comments have been addressed
- Draft for Water Board for public review
- Revised draft with documentation of how comments have been addressed (to be provided with Draft Final of the WQIP)

TASK 5. WATER QUALITY IMPROVEMENT MONITORING AND ASSESSMENT PROGRAM (PROVISION B.4.)

The Permit requires the development of an integrated Monitoring and Assessment Program for inclusion with the WQIP. The Monitoring and Assessment Program must be designed to demonstrate: 1) the progress toward achieving the numeric goals and schedules, 2) the progress toward addressing the highest priority water quality conditions for the Tijuana WMA, and 3) each Copermittee's overall efforts to implement the WQIP. The monitoring and assessment program will incorporate the requirements of Provision D of the permit. In developing the deliverable under Task 5, the URS Team will follow the following provisions specified by the Permit:

- a. The URS Team will develop and incorporate an integrated monitoring and assessment program into the Water Quality Improvement Plan that assesses: 1) the progress toward achieving the numeric goals and schedules, 2) the progress toward addressing the highest priority water quality conditions for each Watershed Management Area, and 3) each Copermittee's overall efforts to implement the Water Quality Improvement Plan.

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- b. The monitoring and assessment program must incorporate the monitoring and assessment requirements of Provision D, which may allow the Copermittees to modify the program to be consistent with and focus on the highest priority water quality conditions for each Watershed Management Area.
- c. For Watershed Management Areas with applicable TMDLs, the monitoring and assessment program must incorporate the specific monitoring and assessment requirements of Attachment E (not applicable to Tijuana River WMA).
- d. For Watershed Management Areas with any ASBS, the water quality monitoring and assessment program must incorporate the monitoring requirements of Attachment B to State Water Board Resolution No. 2012-0012 (see Attachment A) (not applicable to Tijuana River WMA).

The Tijuana WMA is not subject to adopted TMDLs listed in the Permit (Attachment E), however, several 303(d) listings for the Tijuana River watershed exist that the URS Team will consider and evaluate when developing the monitoring and assessment program. The URS Team will also consider Areas of Special Biological Significance, as appropriate.

The URS Team will utilize its extensive water quality monitoring and assessment experience to develop and implement a monitoring program designed to determine Copermittees' progress towards achieving numeric goals identified. The team is prepared to utilize our watershed experience and technical monitoring expertise to design and implement a focused monitoring and assessment program that concentrates on the U.S.-resolvable water quality conditions. The approach will include emphasis on monitoring U.S.-based discharges and documenting improvement activities that lead to demonstrable changes in water quality, in alignment with the goals of the WQIP.

The URS Team will provide RAs with a draft technical memorandum according to the schedule and will participate in a meeting with RAs the following week to discuss comments on the draft. A revised version will be provided with the deliverable under Task 7.

Deliverables:

- RA Presentation of Section 4
- Draft Section 4 for RAs
- Revised draft with documentation of how comments have been addressed (to be provided with Draft Final of the WQIP)

TASK 6. ITERATIVE APPROACH AND ADAPTIVE MANAGEMENT PROCESS (PROVISION B.6)

The URS Team will work with RAs to develop an iterative approach to adapt the WQIP, monitoring and assessment program, and jurisdictional runoff management programs to become more effective toward achieving compliance. The process will include: 1) re-evaluation of priority water quality conditions, 2) adaptation of goals, strategies and schedules, and 3) adaptation of the Monitoring and Assessment Program. The approach will follow Provision A.4 to adapt the Water Quality Improvement Plan, monitoring and assessment program, and jurisdictional runoff management programs to become more effective toward achieving compliance with Provisions A.1.a, A.1.c and A.2.a.



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The URS team will develop the iterative approach and adaptive management process consistent with the following permit provisions:

a. Re-Evaluation of Priority Water Quality Conditions

The priority water quality conditions and potential water quality improvement strategies included in the Water Quality Improvement Plan pursuant to Provisions B.2.c and B.2.e may be re-evaluated by the Copermittees as needed during the term of this Order as part of the Water Quality Improvement Plan Annual Report. Re-evaluation and recommendations for modifications to the priority water quality conditions and potential water quality improvement strategies must be provided in the Report of Waste Discharge, and must consider the following:

- (1) Achieving the outcome of improved water quality in MS4 discharges and receiving waters through implementation of the water quality improvement strategies identified in the Water Quality Improvement Plan;
- (2) New information developed when the requirements of Provisions B.2.a-c have been re-evaluated;
- (3) Spatial and temporal accuracy of monitoring data collected to inform prioritization of water quality conditions and implementation strategies to address the highest priority water quality conditions;
- (4) Availability of new information and data from sources other than the jurisdictional runoff management programs within the Watershed Management Area that informs the effectiveness of the actions implemented by the Copermittees;
- (5) San Diego Water Board recommendations; and
- (6) Recommendations for modifications solicited through a public participation process.

b. Adaptation of Goals, Strategies, and Schedules

The water quality improvement goals, strategies and schedules, included in the Water Quality Improvement Plan pursuant to Provisions B.3, must be re-evaluated and adapted as new information becomes available to result in more effective and efficient measures to address the highest priority water quality conditions identified pursuant to Provision B.2.c. Re-evaluation of and modifications to the water quality improvement goals, strategies and schedules must be provided in the Water Quality Improvement Plan Annual Report, and must consider the following:

- (1) Modifications to the priority water quality conditions based on Provision B.5.a;
- (2) Progress toward achieving interim and final numeric goals in receiving waters and MS4 discharges for the highest priority water quality conditions in the Watershed Management Area,
- (3) Progress toward achieving outcomes according to established schedules;
- (4) New policies or regulations that may affect identified numeric goals;
- (5) Measurable or demonstrable reductions of non-storm water discharges to and from each Copermittee's MS4;



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- (6) Measurable or demonstrable reductions of pollutants in storm water discharges from each Copermittee's MS4 to the MEP;
- (7) New information developed when the requirements of Provisions B.2.b and B.2.d have been re-evaluated;
- (8) Efficiency in implementing the Water Quality Improvement Plan;
- (9) San Diego Water Board recommendations; and
- (10) Recommendations for modifications solicited through a public participation process.

c. Adaptation of Monitoring and Assessment Program

The water quality improvement monitoring and assessment program, included in the Water Quality Improvement Plan pursuant to Provision B.4, must be re-evaluated and adapted when new information becomes available. Re-evaluation and recommendations for modifications to the monitoring and assessment program, pursuant to the requirements of Provision D, may be provided in the Water Quality Improvement Plan Annual Report, but must be provided in the Report of Waste Discharge.

Consistent with the provisions specified above, the highest priority water quality conditions determined during the initial phase of development of the WQIP will be re-evaluated based on new data and information. Factors such as: improved water quality in MS4 discharges and receiving waters through implementation of the water quality improvement strategies; improved spatial and temporal accuracy of monitoring data collected by the Monitoring and Assessment Program; availability of new information and data from sources other than the jurisdictional runoff management programs; and recommendations from stakeholders, will be considered to assess whether priority water quality conditions are current and appropriate.

The URS team will leverage knowledge of the watershed, technical expertise in storm water management, and proven ability to interpret water quality data to efficiently evaluate conditions and prioritize actions.

The specific water quality improvement goals and strategies to address the highest priority water quality conditions will be re-evaluated so that more effective and efficient measures may be employed, with special consideration given to sustainability factors (environmental, economic and social).

The Monitoring and Assessment Program will be re-evaluated and adapted when new data and information become available. Re-evaluation and recommendations for modifications to the Monitoring and Assessment Program, pursuant to the requirements of Provision D of the MS4 Permit, may be provided in the WQIP Annual Report. The WQIP will identify factors that trigger revisions to the Monitoring and Assessment Program.

The URS Team will follow an iterative approach and make use of adaptive management in which the team will plan, implement, evaluate, and revise as necessary. The team will develop an approach that builds on the framework of existing Copermittee programs. The highest priority water quality conditions identified during the initial phase of development of the WQIP will be re-evaluated based on new data and information, with consideration given to sustainability factors (environmental, economic and social).



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The team will provide RAs with a draft technical memorandum according to the schedule and will participate in a meeting with RAs the following week to discuss comments on the draft.

Deliverables under subtask:

- RA Presentation of Section 5
- Draft Section 5 for RAs
- Revised draft with documentation of how comments have been addressed (to be provided with Draft Final of the WQIP)

TASK 7. COMPILATION OF DRAFT AND FINAL WQIP (PROVISION B.6, PROVISION F.1.B)

The URS Team will develop a draft WQIP using the deliverables developed under Tasks 3 through 6 and addressing comments received on those deliverables in the development of the draft, thus incorporating input and recommendations received during the development of the individual components of the plan and including revisions necessary to address comments submitted during the mandated public review periods and recommendation required by the Executive Officer of the San Diego Regional Water Quality Control Board.

URS will provide the draft copy of the WQIP to the RAs for review and comment as detailed in the schedule below and will revise as necessary prior to submitting the final draft. Prior to submittal to the San Diego Regional Water Board, the draft will first be provided back to the Copermittees for a review by their respective city councils (by February 2015). URS will make revisions as appropriate following this review and develop a draft WQIP for submittal to the San Diego Regional Water Board in accordance with the requirements of Provision F.1 (late June 2015).

The Water Board will issue a public notice and release the WQIP for public review and comment for a minimum of 30 days. A Final WQIP will be prepared based on the comments received during the public comment period, as appropriate, and any revisions to the WQIP will be submitted to the Regional Board no later than 60 days after the close of the public comment period.

A draft WQIP will be developed, incorporating the major components of the WQIP including:

- Cover Page, Table of Contents, Executive Summary
- Section 1: Introduction
 - 1.1 WQIP Purpose
 - 1.2 Watershed Management Area
 - 1.3 WQIP Organization
- Section 2: Priority Water Quality Conditions
 - 2.1 Assessment of Receiving Water Conditions (Provision B.2.a)
 - 2.2 Assessment of Impacts from MS4 Discharges (Provision B.2.b)
 - 2.3 Priority Water Quality Conditions (Provision B.2.c)
 - 2.4 Identification of MS4 Sources of Pollutants and/or Sources Provision B.2.d
 - 2.5 Potential Water Quality Improvement Strategies (Provision B.2.e)
- Section 3: Water Quality Improvement Goals, Strategies, and Schedules

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- 3.1 Watershed Management Area Numeric Goals (Provision B.3.a(1))
 - 3.1.1 Final Numeric Goals
 - 3.1.2 Interim Numeric Goals
- 3.2 Schedules for Achieving Numeric Goals(Provision B.3.a(2))
- 3.3 Water Quality Improvement Strategies and Schedules (Provision B.3.(b))
 - 3.3.1 Jurisdictional Strategies (Provision B.3.b(1)(a), Provision E.2 through E.7, and Provision B.3.b(1)(b))
 - 3.3.2 Watershed Management Area Strategies (Provision B.3.b(2))
 - 3.3.3 Schedules for Implementing Strategies
 - 3.3.4 Optional WMAA
- Section 4: Water Quality Improvement Monitoring and Assessment Program
 - 4.1 Integrated Monitoring and Assessment Program (B.4.a)
 - 4.2 Monitoring and Assessment requirements of Provision D
 - 4.3 TMDL Monitoring and assessment Attachment E (as applicable)
 - 4.4 ASBS Monitoring (as applicable)
- Section 5: Iterative Approach and Adaptive Management Process
 - 5.1 Re-Evaluation of Priority Water Quality Conditions (Provision B.5.a)
 - 5.2 Adaptation of Goals, Strategies and Schedules (Provision B.5.b)
 - 5.3 Adaptation of Monitoring and Assessment Program (Provision B.5.c)
- Section 6: References
- Section 7: Appendices

Summary of Deliverables:

- Draft Final WQIP for RAs
- Response to RA Comments
- Revised Second Draft Final
- Draft for Consultation Panel
- Response to CP comments
- Revised Third Draft Final (this will be version for City Council and County BOS)
- Response to Public Review
- Revised Final

ESTIMATED SCHEDULE AND COST

The tasks to be completed, a preliminary schedule of meetings and deliverables and the associated costs, as presented in our proposal and further refined during last week’s meeting, are presented below. Table 1 outlines the preliminary schedule of meetings and deliverables. The schedule assumes timely reviews of draft deliverables by RAs and timely distribution of public review drafts by the San Diego Regional Water Quality Control Board. The URS Team will present the preliminary schedule during the kickoff meeting in January and will develop a final schedule following that meeting.



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Table 1
Schedule of Meetings and Deliverables

Deliverable / Meeting Topic	Date	Notes / Assumptions
Task 1. Project Management		
Monthly progress reports	Once per month	
Task 2. Responsible Agency (or Copermittee), Public Workshops and Consultation Panel Meetings		
Regular meetings with Copermittees	Bimonthly remaining FY 2014 Monthly FY 2015, and FY16 through December as needed till Final WQIP	Unless otherwise scheduled.
Draft presentation for first public workshop	January 9, 2014	
Final presentation for first public workshop	January 28, 2014	
First Public Workshop	January 28, 2014	
Consultation Panel Meeting 1	Mid to late March 2014	Exact date TBD
Consultation Panel Meeting 2	June or July 2014	Exact date TBD
Draft presentation for second public workshop	August 1, 2014	Placeholder date
Final presentation for second public workshop	Week of August 10, 2014	
Second Public Workshop	Week of August 10, 2014	Exact date TBD
Consultation Panel Meeting 3	Mid-September, 2015	Exact date TBD
Consultation Panel Meeting 4	Week of January 4, 2015	Exact date TBD
Consultation Panel Meeting 5	March 2015	After Council and BOS review
Jurisdiction meetings with Copermittees 1	Week of July 20, 2014	Exact date TBD
Jurisdiction meetings with Copermittees 2	Week of September 14, 2014	Exact date TBD
Recovery Team Meetings	Per Recovery Team schedule	
Meeting summaries / action items	As applicable, 3 business days following meetings	
Task 3. Identification of Priority Water Conditions		
Presentation of Task 3 Deliverable	March 4, 2014	Unless otherwise scheduled
Draft Section 2 of WQIP for RA Review (Draft Section 1 of WQIP provided at the same time)	March 4, 2014	RA comments received within 1 week
Response to RA Comments	March 18, 2014	
Draft Section for CP Review	March 18, 2014	
Response to CP Comments	April 1, 2014	
Draft for Public Review	April 15, 2014	
Task 4. Water Quality Improvement Goals and Schedules		
Presentation of Task 4 Deliverable	October 7, 2014	Unless otherwise scheduled
Draft Section 3 of WQIP for RA Review	October 7, 2014	RA comments received within 1 week
Response to RA Comments	October 21, 2014	
Draft Section for CP Review	November 4, 2014	
Response to CP Comments	November 25, 2014	
Draft for Public Review	November 25, 2014	
Task 5. Water Quality Improvement Monitoring and Assessment Program		



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Deliverable / Meeting Topic	Date	Notes / Assumptions
Presentation of Task 5 Deliverable	December 2, 2014	Unless otherwise scheduled
Draft Section 4 of WQIP for RA Review	December 2, 2014	RA comments received within 1 week
Response to RA Comments	December 16, 2014	
Task 6: Iterative Approach and Adaptive Management Process		
Presentation of Task 6 Deliverable	December 2, 2014	Unless otherwise scheduled
Draft Section 5 of WQIP for RA Review	December 2, 2014	RA comments received within 1 week
Response to RA Comments	December 16, 2014	
Task 7: Compilation of Draft and Final WQIP		
Draft for Copermittees	January 23, 2015	RA comments received within 1 week
Revised draft with documentation of how comments have been addressed	February 6, 2015	CP comments received within 1 week
Draft for consultation panel	February 6, 2015	CP comments received within 1 week
Revised draft with documentation of how comments have been addressed	February 27, 2015	
Draft for City Councils	February 27, 2015	
Revised draft with documentation of how comments have been addressed	May 8, 2015	Subject to change depending on when City Council comments are received.
Draft submitted to Water Board for public comment	June 26, 2015	
Revised draft for RAs with documentation of how public comments have been addressed	August 28, 2015	
Final WQIP for Water Board	By September 25, 2015	

Table 2 presents the estimated budget by fiscal year. Our estimate by fiscal year has been developed based on our understanding of the current project timeline and level of effort anticipated at this time. Some of the tasks (e.g., Task 3) are front loaded in the 2013-2014 Fiscal Year (FY). Others (e.g., bimonthly meetings) were assumed to be distributed evenly over the course of the project. Preparation for other tasks starts this year and will continue for the remainder of the project until submission of the final deliverables. Some costs will continue into the beginning of the 2015-2016 FY (July through September 2015) to accommodate changes or follow up that may be needed to complete the WQIP. While costs have been distributed between 3 FYs, the costs fall predominantly into FY 2014-2015. Work will begin approximately halfway through FY 2013-2014, and will extend into the two or three months of FY 2014-15. This task order may be modified by written amendment, if necessary.

**EXHIBIT 2**

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Table 2
Budget by Fiscal Year

Task	Description	FY 2013-2014	FY 2014-2015	FY 2015-2016	Total Estimated Cost
1	Project Management	\$8,608	\$17,215	\$2,869	\$28,692
2	Responsible Agency (Copermittee), Public Workshop, and Consultation Panel Meetings	\$21,638	\$21,638	\$1,730	\$45,006
3	Identification of Priority Water Quality Conditions (Provisions B.2.a-e)	\$44,015	\$4,890		\$48,905
4	Identification of Water Quality Improvement Goals, Strategies and Schedules (Provision B.3.a-b)	\$5,417	\$48,751		\$54,168
5	Develop a Water Quality Improvement Monitoring and Assessment Program	\$2,279	\$43,304		\$45,583
6	Develop and describe the Iterative Approach and Adaptive Management Approach to be utilized in the WMA	\$1,216	\$23,097		\$24,313
7	Preparation of Draft/Final WQIP		\$21,259	\$7,085	\$28,344
	TOTAL ESTIMATED COST	\$83,173	\$180,154	\$11,684	\$275,011



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As requested, Table 3 provides a detailed budget estimate by task and subtask.

Table 3
Budget Detailing Costs of Tasks and Subtasks

Task	Description	Labor Costs	Other Direct Costs	Total Estimated Cost	Percentage of Costs
1	Project Management	\$21,354	\$7,338	\$28,692	10%
2	Responsible Agency (Copermittee), Public Workshop, and Consultation Panel Meetings	\$22,487	\$22,519	\$45,006	16%
	<i>Public Workshops</i>	\$2,532	\$1,080*	\$3,612	
	<i>Consultation Panel Meetings</i>	\$8,465	\$4,500*	\$12,965	
	<i>Copermittee Meetings (group)</i>	\$8,130	\$4,860*	\$12,990	
	<i>Copermittee Meetings (individual)</i>	\$1,947	\$1,080*	\$3,027	
	<i>Recovery Team Meetings</i>		\$1,080*	\$1,080	
	<i>Meeting Facilitation</i>		\$6,634**	\$6,634	
	<i>Meeting Minutes</i>	\$1,412		\$1,412	
	<i>Remaining Other Direct Costs</i>		\$3,285	\$3,285	
	Task 2 subtotal			\$45,006	
3	Identification of Priority Water Quality Conditions	\$31,734	\$17,170	\$48,905	18%
	<i>3.1 Assessment of Receiving Water Conditions</i>	\$6,347	\$3,434	\$9,781	
	<i>3.2 Assessment of impacts from MS4 discharges</i>	\$6,347	\$3,434	\$9,781	
	<i>3.3 Identification of Priority Water Quality Conditions</i>	\$6,347	\$3,434	\$9,781	
	<i>3.4 Identification of MS4 Sources of Pollutants and/or Stressors</i>	\$6,347	\$3,434	\$9,781	
	<i>3.5 Identification of Potential Water Quality Improvement Strategies</i>	\$6,347	\$3,434	\$9,781	
	Task 3 subtotal			\$48,905	
4	Identification of Water Quality Improvement Goals, Strategies and Schedules	\$36,998	\$17,170	\$54,168	20%
	<i>4.1 Water Quality Improvement Goals and Schedules</i>	\$7,400	\$3,434	\$10,834	



EXHIBIT 2

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Task	Description	Labor Costs	Other Direct Costs	Total Estimated Cost	Percentage of Costs
	<i>4.2.1 Water Quality Improvement Strategies and Schedules - Jurisdictional</i>	\$7,400	\$3,434	\$10,834	
	<i>4.2.2 Water Quality Improvement Strategies and Schedules - WMA</i>	\$7,400	\$3,434	\$10,834	
	<i>4.3 Develop jurisdictional and WMA Schedules</i>	\$7,400	\$3,434	\$10,834	
	<i>4.4 Optional Watershed Management Area Analysis</i>	\$7,400	\$3,434	\$10,834	
	Task 4 subtotal			\$54,168	
5	Develop a Water Quality Improvement Monitoring and Assessment Program	\$21,641	\$23,942	\$45,583	17%
6	Develop and Describe the Iterative Approach and Adaptive Management Approach to be Utilized in the WMA	\$11,764	\$12,549	\$24,313	9%
7	Preparation of Draft/Final WQIP	\$18,412	\$9,932	\$28,344	10%
	<i>7.1 Draft for Copermittees</i>	\$5,524	\$2,980	\$8,503	
	<i>7.2 Draft for Consultation Panel</i>	\$2,762	\$1,490	\$4,252	
	<i>7.3 Draft for City Councils</i>	\$2,762	\$1,490	\$4,252	
	<i>7.4 Draft for Water Board for Public Comment</i>	\$2,762	\$1,490	\$4,252	
	<i>7.5 Draft for Copermittees with Public Comments Addressed</i>	\$2,762	\$1,490	\$4,252	
	<i>7.6 Final WQIP for Water Board</i>	\$1,841	\$993	\$2,834	
	Task 7 subtotal			\$28,344	
	TOTAL ESTIMATED COST	\$164,390	\$110,621	\$275,011	100%

Notes:

*Dudek Environmental meeting attendance

**Katz and Associates facilitation

EXHIBIT 2



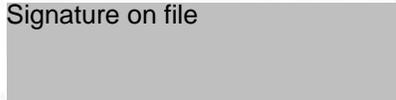
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Our scope of work described herein will be performed on a time-and-materials basis for an amount not to exceed \$275,011 without your prior notification and approval. URS is prepared to execute a contract with the City in accordance with terms and conditions similar to those provided in the sample agreement appearing in the RFP/Q. The URS Team appreciates the opportunity to assist the City with this project and we look forward to working with you and the other Copermitees. If you have any questions, please contact us.

Sincerely,

URS CORPORATION AMERICAS

Signature on file



Robert K. Scott, P.G., C.Hg.
Vice President

RKS/kl



AGENDA ITEM NO. 5.2

**STAFF REPORT
CITY OF IMPERIAL BEACH**

TO: HONORABLE MAYOR AND CITY COUNCIL
FROM: ANDY HALL, CITY MANAGER *AH*
MEETING DATE: JANUARY 15, 2014
ORIGINATING DEPT.: CITY ADMINISTRATION
SUBJECT: CONSIDERATION OF POLICIES FOR THE CAPITAL IMPROVEMENTS AND MAJOR MAINTENANCE PROGRAM AND ADOPTION OF RESOLUTION NO. 2014-7445 IMPLEMENTING THE POLICIES

EXECUTIVE SUMMARY:

Staff is preparing a list of capital projects for consideration of funding and workload allocations. In order to ensure an effective and predictable process for identifying a comprehensive list of projects, ongoing major maintenance efforts and capital projects that will be selected for funding and employee workload allocations, staff has prepared Council Policy 616 for consideration as a framework and guidelines for the Capital Improvements and Major Maintenance Program.

BACKGROUND:

Capital projects, or large investment projects with a value of \$25,000 or more and a useful life of five years or more, are critical to the future of the community. With limited financial and employee resources, it is necessary for the City Council to prioritize and provide direction to staff in the resource allocation and timing for completion of the identified projects. Staff is seeking the adoption of some basic policies regarding the implementation of the Capital Improvements and Major Maintenance Program and has prepared Council Policy 616 for consideration by the City Council.

ANALYSIS:

Establishing priorities for the expenditure of limited financial resources and properly allocating the workload of municipal employees is an important issue for the members of the City Council. Although the process does not need to be overly complex, the creation of basic policies can ensure that the process is predictable and effective in terms of providing direction to staff and measuring the success of the Capital Improvements and Major Maintenance Program.

The proposed City Council Policy 616 includes a basic set of policies regarding the administration of the Capital Improvements and Major Maintenance Program together with reporting and measurement requirements. These policies will establish a process for the identification and categorization of capital projects, provide a list of major maintenance efforts, recognize significant expenditures in professional services and planning documents, and create an implementation schedule for projects that will receive fiscal allocations and inclusion in annual department workloads.

ENVIRONMENTAL DETERMINATION:

Not a project as defined by CEQA.

FISCAL IMPACT:

The policies alone do not have a fiscal impact on the municipal budget.

RECOMMENDATION:

Staff is recommending that the City Council consider and adopt Council Policy 616, Capital Improvements and Major Maintenance Program, by adoption of Resolution 2014-7445, and direct staff to prepare the Capital Improvements and Major Maintenance Program for consideration by the City Council.

Attachments:

1. Proposed Council Policy 616
2. Proposed Resolution 2014-7445

CITY OF IMPERIAL BEACH COUNCIL POLICY		
SUBJECT: Capital Improvements and Major Maintenance Program	POLICY NUMBER: 616	PAGE 1 OF 3
ADOPTED BY: Resolution No. 2014-7445 AMENDED BY:	DATED: January 15, 2014	

BACKGROUND

The City Council is seeking an effective method to identify potential capital projects, ensure ongoing maintenance of municipal infrastructure, recognize significant expenditures for professional services and updating documents, and create an implementation schedule in consideration of limited fiscal and employee resources. Together these efforts will be identified as the City of Imperial Beach Capital Improvements and Major Maintenance Program. This policy outlines the primary elements of the program and establishes policies for the creation of:

1. A Capital Project List that contains a comprehensive list of projects with a value of \$25,000 or more and a useful life of longer than five years. Items on the list include both funded and unfunded projects with general priority categories, potential funding sources and a detailed description of the project.
2. A Major Maintenance Inventory that includes primary maintenance of roads, sewer lines and pump stations, drainage facilities, and public facilities. The inventory identifies items that require routine or scheduled maintenance in order to function properly and although inventory items can be delayed or removed, they are typically budgeted to maintain the effective service life of the facility.
3. A Professional Services and Planning Documents List that identifies the costs anticipated for consultant services and the preparation of planning documents in excess of \$25,000. The list will include efforts to update the General Plan, Public Works demonstration projects, and other professional services and planning documents prepared for the City of Imperial Beach.
4. A Two Year Implementation Schedule that incorporates items from the Capital Projects List selected for implementation during the two year municipal budget cycle. The Implementation Schedule includes detailed project funding and timelines and is intended to coincide with the preparation of the budget to ensure approval from the City Council of funding availability. It is important to note that the Implementation Schedule is limited by both financial and employee resources.

PURPOSE

An effective Capital Improvements and Major Maintenance Program will allow the City Council to connect the budget process and the needs of the community with the budget and employee constraints of the City. These policies will ensure that funding and employee work programs are predicated on City Council priorities, policies and direction.

POLICIES

The following procedures will be used in the identification, prioritization and allocation

of funding for capital projects, major maintenance efforts and procurements of professional services in Imperial Beach. The City Council may, when determined necessary for emergency or urgent reasons, modify the provisions adopted by this policy by a majority vote of the City Council.

Section 1. Capital Project List

The City Manager, or designee, shall prepare, with input from members of the City Council, a Capital Projects List that is inclusive of all identified capital projects within a five year planning horizon. The Capital Projects List shall include a description of the project, potential funding source(s), and a general priority assignment of High, Medium or Low. The list shall be reviewed and refined every two years during the preparation of the two year municipal budget.

The City Manager shall compile a list of potential new projects throughout the two year horizon to be presented to the City Council for consideration. The City Council may, by a simple majority vote, add any potential project, at any time, to the Capital Projects List.

Section 2. Major Maintenance Inventory

The Public Works Director will prepare an inventory of all necessary major maintenance projects needed to ensure proper operation and preservation of City owned facilities. The inventory will include a project description, funding source(s), and a timeline for conducting the maintenance. The inventory is intended to identify maintenance projects that need to be completed and although the City Council may modify the inventory by a simple majority vote, the long term ramifications should be considered.

The Major Maintenance Inventory shall be presented to the City Council for consideration prior to, or in tandem with, the adoption of the two year municipal budget. In order for any project to be included in the Major Maintenance Inventory, adequate funding must be identified. Furthermore, adequate employee resources (or contract labor) must be identified by the effected Department Head and programmed into the workload of the department without negative impacts on providing the municipal services assigned to the department.

Section 3. Professional Services and Planning Documents List

The City Manager, or designee, shall prepare, with input from members of the City Council, a Professional Services and Planning Documents List that includes the anticipated expenses for professional services or preparation of planning documents that exceed \$25,000 within a five year planning horizon. The list shall include a description of the service or document to be prepared, potential funding source(s), and a general priority assignment of High, Medium or Low. The list shall be reviewed and refined every two years during the preparation of the two year municipal budget.

The City Manager shall compile a list for the potential need of professional services and the need for updated documents throughout the two year horizon to be presented to the City Council for consideration. The City Council may, by a simple majority vote, add any potential project, at any time, to the Professional Services and Planning Documents List.

Section 4. Two Year Implementation Schedule

The Two Year Implementation Schedule identifies the projects that are anticipated to be funded and initiated in the two year municipal budget cycle. All projects placed on the schedule should have been previously included in the Capital Improvements List or the Professional Services and Planning Documents List and be designated as a high priority. Projects listed on the Major Maintenance Schedule will be automatically included in the Two Year Implementation Schedule unless specifically removed by a majority vote of the City Council. The schedule will reflect the allocation of resources as determined by the City Council in consultation with the City Manager and Department Heads of the City. The Two Year Implementation Schedule takes into consideration both financial and employee constraints and is anticipated to represent the most efficient and effective use of these limited resources.

The City Council may, when determined necessary for emergency or urgent reasons, modify the schedule by a majority vote of the City Council. However, because it is assumed that the Two Year Implementation Schedule represents an exhaustion of financial and employee resources, any modification of the schedule should include a fiscal and employee analysis of the proposed modifications. Additionally, when modifying the schedule, the City Council should consider the addition of a project in comparison with any high priority item on the Capital Improvements List or Professional Services and Planning Documents List that was not previously funded. Some, but certainly not all, reasons for advancing an item to the Two Year Implementation Schedule include:

- Emergency or Urgent situation that needs to be addressed immediately
- Identification of grants, matching funds or other public or private financial contributions that make the project more cost effective
- Opportunities unforeseen at the time the schedule was prepared
- Response to legitimate concerns raised by residents of the community that require immediate implementation
- Response to City Council change in priorities in assessing current needs of the community

In order for any project to be included in the Two Year Implementation Schedule, adequate funding must be identified. Furthermore, adequate employee resources (or contract labor) must be identified by the effected Department Head and programmed into the workload of the department without negative impacts on providing the municipal services assigned to the department.

Section 4. Adoption and Modification of Program Elements

In conjunction with the preparation of the two year municipal budget, the Capital Improvements List, Major Maintenance Inventory, Professional Services and Planning Documents List, and Two Year Implementation Schedule will be considered and adopted by the City Council. The adoption of the program elements will generally coincide with the consideration of the two year municipal budget.

Any element of the Capital Improvement Program may be modified by a majority vote of the City Council. Modifications shall be accompanied by appropriate resolutions, budget amendments and financial allocations.

Section 5. Measurement and Reporting

On an annual basis, the City Manager will provide a detailed report to the City Council indicating the completion or progress on projects identified on the Major Maintenance Inventory and the Two Year Implementation Schedule. The report will include a fiscal summary of costs for each project and an accounting of capital funding sources available for future projects.

RESOLUTION NO. 2014-7445

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IMPERIAL BEACH, CALIFORNIA, ESTABLISHING POLICIES TO GOVERN THE CAPITAL IMPROVEMENTS AND MAJOR MAINTENANCE PROGRAM IN IMPERIAL BEACH AND PROVIDE AN EFFECTIVE DATE

WHEREAS, the City Council has a fiduciary responsibility to allocate financial and employee resources in an effective and efficient manner; and

WHEREAS, an important tool in allocating limited resources is the implementation of a Capital Improvements Program; and

WHEREAS, a Capital Improvements and Major Maintenance Program will identify projects with a value of \$25,000 or more and a useful life longer than five years; and

WHEREAS, policies and guidelines will allow the preparation and implementation of the Capital Improvements and Major Maintenance Program to be completed in a consistent and predictable manner,

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Imperial Beach that the provisions of City Council Policy 616, attached hereto, are to be implemented by the City Manager and Department Heads of the City of Imperial Beach.

PASSED, APPROVED, AND ADOPTED by the City Council of the City of Imperial Beach at its meeting held on the 15th day of January 2013, by the following vote:

**AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:**

JAMES C. JANNEY, MAYOR

ATTEST:

**JACQUELINE M. HALD, MMC
CITY CLERK**