

**CITY OF IMPERIAL BEACH
PARKS AND RECREATION COMMITTEE**

A G E N D A

September 19, 2016

**City of Imperial Beach Council Chambers
825 Imperial Beach Boulevard
Imperial Beach, CA 91932**

REGULAR MEETING – 4:30 p.m.

The Parks and Recreation Committee for the City of Imperial Beach is endeavoring to be in total compliance with the Americans with Disabilities Act (ADA). If you require assistance or auxiliary aids in order to participate at meetings, please contact the City Clerk's office at (619) 628-2347, as far in advance of the meeting as possible.

- 1. CALL TO ORDER.**
- 2. ROLL CALL.**
- 3. PLEDGE OF ALLEGIANCE.**
- 4. PUBLIC COMMENTS.** - Each person wishing to address the Parks and Recreation Committee regarding items not on the posted agenda may do so at this time. In accordance with State law, the Parks and Recreation Committee may not take action on an item not scheduled on the agenda. If appropriate, the item will be referred to City staff or placed on a future agenda.
- 5. REPORTS.**
 - A. MINUTES.**

Recommendation: Approve the Regular Meeting Minutes of August 15, 2016.
 - B.* MISSION STATEMENT.**
 - C. FORMATION OF PARKS AND RECREATION COMMITTEE AD HOC SUBCOMMITTEES.**

Recommendation: Receive and file the information provided by staff and form Park and Recreation subcommittees based on the Committee's mission statement and the Parks and Recreation Needs Assessment results. The Parks and Recreation Committee would continue to meet as a whole to make recommendations to City Council.
- 6. INFORMATIONAL ITEMS/REPORTS.**
- 7. ADJOURNMENT.**

*No staff report.

/s/
Sunem Carballo,
Deputy City Clerk

For your convenience, a copy of the agenda and meeting packet may be viewed in the office of the City Clerk at City Hall or on our website at www.ImperialBeachCA.gov. Go to the Imperial Beach Parks and Recreation Committee Page located under the Government Section/City Boards and Committees Tab.

Any writings or documents provided to a majority of the Parks and Recreation Committee regarding any item on this agenda will be made available for public inspection in the office of the City Clerk located at 825 Imperial Beach Blvd., Imperial Beach, CA 91932 during normal business hours.

**CITY OF IMPERIAL BEACH
PARKS AND RECREATION COMMITTEE**

Item 5.A

MINUTES

August 15, 2016

**City of Imperial Beach Council Chambers
825 Imperial Beach Boulevard
Imperial Beach, CA 91932**

REGULAR MEETING – 4:30 p.m.

1. CALL TO ORDER

Chair O'Neal called the Regular Meeting to order at 4:32 p.m.

2. ROLL CALL

Chair Present: O'Neal
Vice Chair Present: Stucki
Members Present: Blinsman, Klosinski
Member Absent: Stephenson
Alternates Present: Salisbury
Alternates Absent: Goforth, Aguilar
Staff Present: Management Analyst Veal, Deputy City Clerk Carballo, Public Works Director Leven, Assistant Public Works Director Helmer

3. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chair O'Neal.

4. PUBLIC COMMENTS

None.

5. REPORTS

A. MINUTES.

**MOTION BY STUCKI, SECOND BY KLOSINSKI, TO APPROVE THE SPECIAL MEETING MINUTES OF MAY 23, 2016 AND THE SPECIAL MEETING MINUTES OF JUNE 20, 2016.
MOTION CARRIED BY THE FOLLOWING VOTE:**

**AYES: MEMBERS: SALISBURY, KLOSINSKI, BLINSMAN, STUCKI, O'NEAL
NOES: MEMBERS: NONE
ABSENT: MEMBERS: STEPHENSON**

B. UPDATE ON EFFORTS TO LOCATE AND CONSTRUCT A DOG PARK IN IMPERIAL BEACH AND FORMATION OF AN AD HOC PARKS AND RECREATION COMMITTEE DOG PARK SUBCOMMITTEE.

Management Analyst Veal gave a PowerPoint presentation providing an update on the sites that have been considered and amenities necessary for a dog park. He stated City Council gave direction to have a two-member subcommittee continue exploration of each site, identify which amenities are needed and return to the Parks and Recreation Committee for review and public comment before sending a final recommendation to City Council.

Member Blinsman stated according to Management Analyst Veal's report it didn't seem like any of the sites were viable.

Management Analyst Veal stated staff is currently researching other possible locations as well and reiterated the need for a subcommittee to continue the efforts.

Chair O'Neal stated he would like to be part of the subcommittee.

In response to member Klosinski's comment, Assistant Public Works Director Helmer stated City Council would like the Parks and Recreation Committee to take the lead and offer ideas. There is very little open space in the city, it may be possible to use an existing park or find a joint use site. Having the Parks and Recreation Committee behind this project would help continue to move it forward and keep it as a priority, otherwise the subcommittee could direct staff to discontinue their efforts if necessary.

MOTION BY KLOSINSKI, SECOND BY BLINSMAN, TO FORM AN AD HOC DOG PARK SUBCOMMITTEE. SUBCOMMITTEE MEMBERS: CHAIR O'NEAL AND MEMBER KLOSINSKI. MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: MEMBERS: SALISBURY, KLOSINSKI, BLINSMAN, STUCKI, O'NEAL
NOES: MEMBERS: NONE
ABSENT: MEMBERS: STEPHENSON

C. SPORTS PARK TOT-LOT DESIGN

Chris Helmer gave a PowerPoint presentation on the item. He stated due to the proximity of the ocean, they would like to implement materials that are not so corrosive, highlighted the additional ADA accessible items, and stated the playground would have an ocean theme. He provided two options for the Park and Recreation Committee's consideration.

Vice Chair Stucki voiced her concerns on the color of the mat conducting heat in warm weather.

Member Klosinski stated her approval of the ADA features and the split playground for the different age groups.

MOTION BY STUCKI, SECOND BY SALISBURY, TO APPROVE OPTION NUMBER TWO FOR THE SPORTS PARK TOT-LOT. MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: MEMBERS: SALISBURY, KLOSINSKI, BLINSMAN, STUCKI, O'NEAL
NOES: MEMBERS: NONE
ABSENT: MEMBERS: STEPHENSON

D. PARK RESTROOM DESIGN

Assistant Public Works Director Helmer reported on the item and introduced Patrick Banning from Manuel Oncina Architects who gave a PowerPoint presentation on the restroom designs and presented the committee members with sample building materials.

In response to member Klosinski's question, Mr. Banning stated the roof would have an overflow drain and water would not remain on the roof.

In response to questions from the committee members, Public Works Director Levien stated the roof will overhang substantially making it more difficult for skateboarders to climb up, the storage area needs to be accessible for maintenance, the entrances need to be visible to law enforcement as they drive by, the stalls will have individual doors, and the bathrooms will have a light and airy feel.

Consensus of the Parks and Recreation Committee to have the restroom colors match the colors of the facilities at Sports Park and the library at Veteran's Park.

Mr. Banning stated he could come back with color samples for the restrooms.

Public Works Director Levien stated some kind of embossed art would be incorporated into the walls.

Consensus from the Parks and Recreation Committee to move forward with the design and have Assistant Public Works Director Helmer return with the final design before construction.

6. INFORMATIONAL ITEMS/REPORTS.

Management Analyst Vea gave updates on the People's Park initiative and the Ironman competition.

In response to member Klosinski's question, Deputy City Clerk Carballo stated a member could be replaced once their term expired. For special circumstances the Parks and Recreation Committee would have to consult with the City Clerk.

Tim O'Neal
Chair

Sunem Carballo,
Deputy City Clerk

DRAFT



STAFF REPORT
PARKS AND RECREATION COMMITTEE
CITY OF IMPERIAL BEACH

TO: MEMBERS OF THE PARKS AND RECREATION COMMITTEE
FROM: ANDY HALL, CITY MANAGER *AH*
MEETING DATE: SEPTEMBER 19, 2016
ORIGINATING DEPT.: CITY ADMINISTRATION *ED*
SUBJECT: THE FORMATION OF PARKS AND RECREATION COMMITTEE
AD HOC SUBCOMMITTEES

EXECUTIVE SUMMARY:

To align the Parks and Recreation Committee with the Imperial Beach's strategy for community projects, staff is suggesting the formation of committee subcommittees that align more with the new direction, align efforts with the mission statement and the most recent Parks and Recreation Needs Assessment, and take advantage of the knowledge and skills that the committee possesses. The Parks and Recreation Committee would still meet as a whole and make recommendations to City Council.

RECOMMENDATION:

Receive and file the information provided by staff and form Parks & Recreation subcommittees based on the Committee's mission statement and the Parks & Recreation Needs Assessment results. The Parks and Recreation Committee would continue to meet as a whole to make recommendations to City Council.

RATIONAL:

This action will accomplish two things: long term involvement and investment from the community/non-profits, and a more efficient use of City resources.

OPTIONS:

- Identify important Parks & Recreation topics in accordance with the Parks & Recreation Committee Mission Statement and are identified in the Parks & Recreation Needs Assessment Survey then select two Parks & Recreation Committee members to form Subcommittees to address the topics and report back to the Parks & Recreation Committee.
- Direct Staff to provide additional information and return back to the Parks and Recreation Committee.

BACKGROUND:

The new direction the City is trying to go in with public spaces, gym equipment, joint-use pools, public art, etc. is to accomplish more in a timely, efficient manner more inclusive of the community, gathering community input and working towards building capacity and empowering our community to take ownership and build these projects, with minimal support from City government.

In an effort to align the Parks and Recreation Committee with this new direction, staff is suggesting the formation of subcommittees more in line with our new direction and taking advantage of the knowledge and skills that the committee possesses. The Parks and Recreation Committee would still meet as a whole to make recommendations to City Council.

ANALYSIS:

The Committee has a Dog Park Subcommittee supporting City efforts to create a Dog Park in Imperial Beach. Committee members are providing value and insight by consulting on strategy and championing efforts to make a Dog Park a reality in Imperial Beach. This is the model we would follow. The Committee's Mission Statement and the Parks & Recreation Needs Assessment Survey should help guide the committee in creating relevant subcommittees. Staff would then contact members of the subcommittees on an as-needed basis for consultation. By being more involved in Imperial Beach's community projects, committee members should be able to make more informed recommendations to City Council.

ENVIRONMENTAL DETERMINATION:

This is not a project as defined by CEQA.

FISCAL IMPACT:

None at this time.