



A G E N D A



**CITY OF IMPERIAL BEACH
CITY COUNCIL
PLANNING COMMISSION
PUBLIC FINANCING AUTHORITY
HOUSING AUTHORITY
IMPERIAL BEACH REDEVELOPMENT AGENCY SUCCESSOR AGENCY**

AUGUST 7, 2013

**Council Chambers
825 Imperial Beach Boulevard
Imperial Beach, CA 91932**

CLOSED SESSION MEETING – 5:00 P.M.

REGULAR MEETING – 6:00 P.M.

THE CITY COUNCIL ALSO SITS AS THE CITY OF IMPERIAL BEACH PLANNING COMMISSION, PUBLIC FINANCING AUTHORITY, HOUSING AUTHORITY AND IMPERIAL BEACH REDEVELOPMENT AGENCY SUCCESSOR AGENCY

The City of Imperial Beach is endeavoring to be in total compliance with the Americans with Disabilities Act (ADA). If you require assistance or auxiliary aids in order to participate at City Council meetings, please contact the City Clerk's Office at (619) 423-8301, as far in advance of the meeting as possible.

CLOSED SESSION CALL TO ORDER BY MAYOR

ROLL CALL BY CITY CLERK

CLOSED SESSION

1. CONFERENCE WITH LABOR NEGOTIATORS

Pursuant to Government Code Section 54957.6:

Agency Designated Representative: City Manager

Employee Organizations: Imperial Beach Firefighters' Association (IBFA), Local 4692

Service Employees International Union (SEIU), Local 221

Unrepresented Employees: Confidential, Mid-management, Management

2. CONFERENCE WITH LEGAL COUNSEL- EXISTING LITIGATION

Government Code Section 54956.9 (d)(1) (1 case)

Case Number 34-2012-80001158-CU-WM-GD: The Affordable Housing Coalition of San Diego Co. v. Sandoval, et al.

3. CONFERENCE WITH LEGAL COUNSEL- ANTICIPATED LITIGATION

Initiation of Litigation pursuant to Government Code Section 54956.9(d)(4)

No. of Potential Cases: 2

RECONVENE AND ANNOUNCE ACTION (IF APPROPRIATE)

ADJOURN CLOSED SESSION

Any writings or documents provided to a majority of the City Council/Planning Commission/Public Financing Authority/Housing Authority/I.B. Redevelopment Agency Successor Agency regarding any item on this agenda will be made available for public inspection in the office of the City Clerk located at 825 Imperial Beach Blvd., Imperial Beach, CA 91932 during normal business hours.

REGULAR MEETING CALL TO ORDER

ROLL CALL BY CITY CLERK

PLEDGE OF ALLEGIANCE

AGENDA CHANGES

**MAYOR/COUNCIL REIMBURSEMENT DISCLOSURE/COMMUNITY ANNOUNCEMENTS/
REPORTS ON ASSIGNMENTS AND COMMITTEES**

COMMUNICATIONS FROM CITY STAFF

PUBLIC COMMENT - Each person wishing to address the City Council regarding items not on the posted agenda may do so at this time. In accordance with State law, Council may not take action on an item not scheduled on the agenda. If appropriate, the item will be referred to the City Manager or placed on a future agenda.

PRESENTATIONS (1.1-1.3)

1.1* RECOGNITION OF MARIA RAMIREZ, ADMINISTRATIVE SECRETARY I, SAN DIEGO COUNTY SHERIFF'S DEPT. (0410-30)

1.2* RECOGNITION OF LT. MARCO GARMO, SAN DIEGO COUNTY SHERIFF'S DEPT. (0410-30)

1.3* PRESENTATION ON WATER REUSE AS A STRATEGY TO SECURE SECONDARY EQUIVALENCY AT POINT LOMA WASTEWATER TREATMENT PLANT. (0620-75)

* No Staff Report

CONSENT CALENDAR (2.1-2.3) - All matters listed under Consent Calendar are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items, unless a Councilmember or member of the public requests that particular item(s) be removed from the Consent Calendar and considered separately. Those items removed from the Consent Calendar will be discussed at the end of the Agenda.

2.1 MINUTES.

City Manager's Recommendation: Approve the minutes of the Regular City Council Meetings of June 19 and July 17, 2013 and the Special City Council Meeting of June 26, 2013.

2.2 RATIFICATION OF WARRANT REGISTER. (0300-25)

City Manager's Recommendation: Ratify the following registers: Accounts Payable Numbers 82797 through 82887 for a subtotal amount of \$932,583.75 and Payroll Checks/Direct Deposit 45358 through 45391 for a subtotal of \$162,683.05 for a total amount of \$1,095,266.80.

2.3 RESOLUTION 2013-7372 AUTHORIZING INTERIM CITY MANAGER TO SIGN A PROFESSIONAL SERVICES AGREEMENT WITH URBAN CORPS FOR LANDSCAPE SERVICES FOR THE BAYSHORE BIKEWAY ACCESS (S12-101) AND PUBLIC WORKS YARD RENOVATIONS (F05-101) CAPITAL IMPROVEMENT PROGRAM (CIP) PROJECT. (0680-20 & 0910-30)

City Manager's Recommendation: Adopt resolution.

ORDINANCES – INTRODUCTION/FIRST READING/PUBLIC HEARING (3)

None.

ORDINANCES – SECOND READING/ADOPTION (4)

None.

PUBLIC HEARINGS (5.1)

5.1 RESOLUTION NO. 2013-7370 ADMINISTRATIVE SIGN PERMIT (ASP 130036) TO CONSTRUCT TWO FREESTANDING MONUMENT SIGNS FOR THE PIER SOUTH HOTEL LOCATED AT 800 SEACOAST DRIVE (APN 625-262-02-00) IN THE C-2 (SEACOAST COMMERCIAL) ZONE. MF 661. (0660-43)

City Manager's Recommendation:

1. Consider public testimony at the advertised public hearing;
2. Review the proposed signage designs;
3. Consider revising Resolution 2013-7370 to describe the acceptable design; and
4. Consider adoption of Resolution No. 2013-7370 with revisions, approving the Administrative Sign Permit (ASP 130036), which makes the necessary findings and provides conditions of approval in compliance with local and state requirements.

REPORTS (6.1-6.4)

6.1 UPDATE REPORT ON CONSTRUCTION OF THE PIER SOUTH HOTEL. (0660-43)

City Manager's Recommendation: That the City Council receives the update report on the Pier South Hotel project and provide comment and input as necessary.

6.2 RESOLUTION NO. 2013-7369 STATE COASTAL CONSERVANCY CLIMATE READY SEA LEVEL RISE GRANT APPLICATION. MF 1025. (0620-77)

City Manager's Recommendation:

1. Receive report and entertain testimony; and
2. Consider adoption of Resolution No. 2013-7369 approving the submittal of the Climate Ready sea level rise grant application to the State Coastal Conservancy.

6.3 RESOLUTION 2013-7371 AUTHORIZING INTERIM CITY MANAGER TO SIGN CHANGE ORDER NO. 9 TO PROFESSIONAL SERVICES AGREEMENT WITH RBF CONSULTING (FORMERLY HIRSCH AND COMPANY; CONTRACT NO. 2085) FOR THE STORM WATER POLLUTION PREVENTION PLAN (SWPPP) PREPARATION AND MONITORING FOR THE BAYSHORE BIKEWAY ACCESS (S12-101) AND PUBLIC WORKS YARD RENOVATIONS (F05-101) CAPITAL IMPROVEMENT PROGRAM (CIP) PROJECT. (0760-95)

City Manager's Recommendation:

1. Receive report and
2. Adopt resolution.

6.4 RESOLUTION NO. 2013-7373 APPROVING AND ADOPTING A LETTER OF INTENT TO ENTER INTO A MEMORANDUM OF UNDERSTANDING WITH THE MEMBERS OF THE CITY'S MISCELLANEOUS CLASSIFIED SERVICE/SERVICE EMPLOYEES INTERNATIONAL UNION LOCAL 221, CTW, CLC. (0540-020)

City Manager's Recommendation: Adopt resolution.

I.B. REDEVELOPMENT AGENCY SUCCESSOR AGENCY REPORTS (7)

None.

ITEMS PULLED FROM THE CONSENT CALENDAR (IF ANY)

ADJOURNMENT

The Imperial Beach City Council welcomes you and encourages your continued interest and involvement in the City's decision-making process.

FOR YOUR CONVENIENCE, A COPY OF THE AGENDA AND COUNCIL MEETING PACKET MAY BE VIEWED IN THE OFFICE OF THE CITY CLERK AT CITY HALL OR ON OUR WEBSITE AT

www.ImperialBeachCA.gov.

/s/
Jacqueline M. Hald, MMC
City Clerk



WATER REUSE AS A STRATEGY TO SECURE SECONDARY EQUIVALENCY AT POINT LOMA WASTEWATER TREATMENT PLANT

EXECUTIVE SUMMARY

The Point Loma Wastewater Treatment Plant (PLWTP) is operated by the City of San Diego and currently serves the City of San Diego and 12 member agencies throughout the County.

PLWTP is permitted to treat up to 240 million gallons of wastewater a day and has operated at levels greater than 180 mgd while meeting or exceeding all general and specifically negotiated regulatory requirements necessary to maintain a permit waiver thereby allowing it to remain as a smaller advanced primary treatment plant.

Members of the Metropolitan Wastewater Joint Powers Authority (JPA) believe that permanent acceptance of a smaller PLWTP as an advanced primary treatment plant can be achieved through development and implementation of a comprehensive, systematic Regional Water Reuse Plan. This Plan must increase public awareness, further catalyze customer action through individual water conservation and water reuse; consider opportunities for storm water capture, and the use of gray water and rainwater; expand recycled water opportunities; and implement a variety of agency-specific and collaborative large-scale potable water reuse projects including Indirect Potable Reuse (IPR) resulting in a significant off-loading of the treatment demand on PLWTP.

A successful effort would secure state and federal legislation accepting secondary equivalency at a smaller PLWTP making future permit waiver processes unnecessary and avoiding, on behalf of our ratepayers, not only the estimated \$3.5 billion dollar capital/financing expense of upgrading PLWTP to secondary treatment (not to mention millions of dollars in annual operating costs), but perhaps also alleviating potable water demands to such a degree as to allow a smaller Sacramento delta option and fewer desalination projects (avoiding additional billions of dollars in capital, operating, and energy costs, as well as carbon generation).

THE CASE FOR SECONDARY EQUIVALENCY AT POINT LOMA

City of San Diego Water and Wastewater Utilities

The current practice of the City of San Diego ("the City") is to procure raw water, treat it to drinking water standards and distribute it throughout the City. The City also collects and treats wastewater for its residents and businesses and for a number of other agencies and discharges treated wastewater to the ocean. These participating agencies make up about 35% of the flow in the system and are represented by the Metro Wastewater Joint Powers Authority ("JPA") which is comprised of the County of San Diego and the surrounding cities of Chula Vista, Lemon Grove, El Cajon, Coronado, Del Mar, Imperial Beach, La Mesa, National City, and Poway, and the Otay and Padre Dam Water Districts. The City wastewater system also produces reclaimed water for use in

irrigation and industrial purposes, and distributes through its own separate piping system (purple pipe).

The City's wastewater system consists of the following Municipal and Metropolitan wastewater infrastructure: a Municipal wastewater system of pipelines and pump stations which collects and sends wastewater to the Metropolitan (Metro) wastewater system for treatment and discharge to the ocean. The Metro system consists of

- several large pipelines and pump stations,
- three treatment plants,
- a biosolids (sludge) processing plant (the Metro Biosolids Center) and
- two ocean outfalls.

The Point Loma Wastewater Treatment Plant (PLWTP) is permitted as a 240 million gallons per day (mgd) advanced primary (chemically enhanced) plant which discharges treated wastewater through the Point Loma Ocean Outfall (PLOO) 4.5 miles out in the ocean in 320 feet of water.

The North City Water Reclamation Plant (NCWRP) is a 30 mgd tertiary treatment plant which produces reclaimed water. Since the NCWRP does not have its own outfall, wastewater not needed for reclaimed water customers is treated to a secondary level and pumped to the PLWTP.

The South Bay Water Reclamation Plant (SBWRP) is a 15 mgd tertiary treatment plant which produces reclaimed water. Wastewater not needed for reclaimed water customers is treated to a secondary level and discharged through the South Bay Ocean Outfall (SBOO).

Wastewater Treatment

Wastewater treatment is basically the process of removing solids from the wastewater. All treatment plant processes typically begin with screens to remove debris such as pieces of wood, followed by removal of grit (mainly sand).

A Primary treatment plant then removes solids which are heavy enough to settle out of the wastewater by gravity.

Advanced Primary treatment plants such as the PLWTP then use chemicals to cause lighter solids to clump together and settle out by gravity.

A Secondary treatment plant has a primary level of solids removal followed by a biological treatment which removes lighter biological matter in the wastewater.

A Tertiary treatment plant like the NCWRP and the SBWRP has both Primary and Secondary treatment followed by filtration such as through anthracite coals beds. The required levels of treatment are typically measured by Total Suspended Solids (TSS) and Biological Oxygen Demand (BOD). The BOD is a measure of how much dissolved oxygen the treated wastewater might remove from the receiving water, such as the ocean.

Wastewater Treatment Regulation

The federal Clean Water Act passed in 1972 required that all wastewater treatment plants be permitted every five years. The permitting process in California involves the Environmental Protection Agency (EPA), the local Regional Water Quality Control Board

(RWQCB), the State Water Resources Control Board and the California Coastal Commission (CCC).

The Clean Water Act also required wastewater treatment plants to treat wastewater at least at a secondary level. The actual required treatment is based on what is needed to protect the receiving waters, such as lakes, rivers and the ocean. A number of dischargers are required to go to higher levels of treatment than secondary.

Several years after the Clean Water Act was enacted, it was amended to allow dischargers to receive a modified permit (waiver of secondary) if dischargers could demonstrate they could safely discharge wastewater to the receiving water at a treatment level lower than secondary such as Advanced Primary. In practice, permits were based on what was actually needed to protect the receiving waters--secondary in many cases, above secondary in other cases and below secondary in some cases.

Initially, the City of San Diego applied for a modified permit for the PLWTP but later withdrew the application and began planning to convert the PLWTP to secondary. Subsequently the window of time in the Clean Water Act for applying for a modified permit closed, and the EPA and several environmental groups sued the City for not being at secondary at the PLWTP. In 1994, the federal Ocean Pollution Reduction Act (OPRA) was passed. OPRA was sponsored by then-Congressman Filner and provided an opportunity for the City to apply for a modified permit for the PLWTP. In return, the City agreed to construct 45 mgd of reclaimed water capacity. This resulted in the construction of the NCWRP, the SBWRP and the SBOO. The City applied for and was granted a modified permit for the PLWTP in 1994.

Point Loma Wastewater Treatment Plant Permits

The City must apply for a new permit or modified permit every five years for the PLWTP. In order to gain support from the local environmental community for the modified permit sought every five years, the City has agreed to do a number of studies. Each study was reviewed by environmental groups and their experts.

The City conducted a refined estimate of costs to convert the PLWTP to secondary. The PLWTP is hemmed in by the Navy, the Cabrillo National Monument, the ocean and a cliff. This leads to higher costs for the addition of secondary treatment. The initial study indicated a capital cost of \$1 billion which has recently been escalated to \$1.4 billion in today's dollars, not including financing costs. In addition, secondary treatment requires a great deal of electricity. Operating costs were initially estimated at \$40 million annually.

The City also conducted a comprehensive review of its Ocean Monitoring Program. In order to apply for a permit, dischargers must demonstrate the effect of their discharge on the receiving water. The City continuously collects data from the ocean near the discharge point of the outfall, measuring impacts on sediments, water quality, and aquatic and plant life. The City hired experts from well-known scientific organizations such as Scripps and Woods Hole to review the Ocean Monitoring Program and provide recommendations to make it more comprehensive. All the recommendations were implemented.

The City also agreed to conduct studies and projects to optimize wastewater reuse, although it was already producing reclaimed water at the NCWRP and the SBWRP. The

Recycled Water Study looked at the feasibility of expanding recycled water use and producing potable water from wastewater. The Recycled Water Study concluded that since most of the recycled water uses in the area were seasonal irrigation requiring separate pipelines from the existing water system, increasing wastewater reuse would be more productive through pursuing potable reuse.

Potable Reuse can be either Indirect or Direct Potable Reuse.

- Indirect Potable Reuse (IPR) includes advanced treatment of wastewater followed by discharge to, for example, a drinking water reservoir and then to a water treatment plant.
- Direct Potable Reuse (DPR) sends advanced treated wastewater directly to a water treatment plant.

The Recycled Water Study outlined a concept whereby almost 100 mgd of wastewater otherwise planned to be treated at the PLWTP could be diverted upstream of the PLWTP to either Advanced Water Treatment Facilities (IPR) or to South Bay wastewater treatment plants. This would allow the permitted capacity of the PLWTP to be reduced from 240 mgd to 143 mgd.

The City then looked at the feasibility of treating wastewater to a potable level. A one mgd demonstration project was conducted at the NCWRP and a study was made of San Vicente Reservoir. The study and demonstration project showed that wastewater could be treated at the NCWRP to a level sufficient for safe discharge to San Vicente Reservoir for subsequent treatment at a water treatment plant. The process would be Indirect Potable Reuse (IPR). Water produced at the demonstration site was almost the same quality as distilled water.

The current modified permit for the PLWTP expires on July 31, 2015. The application for a new permit must be submitted no later than January 2015. It takes approximately one year to collect and assemble the data required for the permit application. That process is expected to start in January 2014.

THE CASE FOR POTABLE REUSE AS A STRATEGY

Potable Reuse/Secondary Equivalency Program Concept

The San Diego region is semi-arid and needs the most cost effective and diverse system of water supply it can achieve. Potable water reuse of wastewater, either Indirect or Direct, appears to be a competitive choice in producing a new water supply. The region also needs a wastewater treatment system that protects the ocean environment.

The capital and operating costs of providing additional water for the region will have a significant impact on water ratepayers. In addition, if the City was ever required to convert the PLWTP to secondary, the capital and operating costs would likewise be significant to the wastewater ratepayers. In almost every case, water and wastewater ratepayers are the same people. By considering combined water supply and wastewater treatment needs, there is an opportunity to reduce the impact to ratepayers by billions of dollars in capital and financing costs, and tens of millions of dollars in annual operating and energy costs. An additional benefit would be a reduction in environmental impacts because much less energy production would be needed.

The Recycled Water Study outlines a concept whereby almost 100 mgd of actual and planned wastewater flow is diverted upstream from the PLWTP to either potable reuse or to South Bay wastewater treatment plants. This concept includes 83 mgd of Advanced Water Treatment (IPR) and could reduce the permitted capacity of the PLWTP from 240 mgd to 143 mgd. The environmental impact of a 143 mgd Advanced Primary Plant at Point Loma would be similar to or less than the impact of a 240 mgd Secondary Plant (Secondary Equivalency).

Since the historic flows through the PLWTP have exceeded 180 mgd and the comprehensive Ocean Monitoring Program has shown no detrimental impact to the ocean environment, there would be no value in converting the remaining flow at the PLWTP (say 143 mgd) to secondary. Even converting 143 mgd of capacity at the PLWTP would result in hundreds of millions in capital costs, tens of millions in annual operating costs and the environmental impacts of producing the energy to operate the secondary plant.

Rather than planning for one wastewater or water project at a time, the region's needs for wastewater treatment and additional water supply should be planned programmatically together over a longer period of time. Conceptually, almost 100 mgd of potable reuse and diversion of wastewater to South Bay could be implemented over a specific timeframe and combined with lowering the permitted capacity of the PLWTP to 143 mgd, for example. In return, action would be taken to allow the PLWTP at the lower capacity to remain at Advanced Primary treatment. The PLWTP would still be required to get a new permit every five years and demonstrate through the City's comprehensive monitoring program that it was not harming the ocean environment.

CONCLUSION

As representatives of our region's ratepayers, we are at a critical juncture. The choices we make as a result of actions we take or, perhaps, opportunities missed due to our inaction, will have environmental and fiscal ramifications for many generations to come.

The Metropolitan Wastewater JPA supports the development of a Regional Water Reuse Plan so that both new, local, diversified water supply including potable reuse is created and maximum offload at Point Loma is achieved to support state and federal legislation accepting a smaller PLWTP as a secondary equivalent.

Success ultimately minimizes wastewater treatment costs and lessens the need for new water supply sources due to expanded water reuse thereby most effectively applying ratepayer dollars.

Metro JPA Goal: Create a regional water reuse plan so that both a new, local, diversified water supply is created AND maximum offload at Point Loma is achieved to support legislation for permanent acceptance of Point Loma as a smaller advanced primary plant. Minimize ultimate Point Loma treatment costs and most effectively spend ratepayer dollars through successful coordination between water and wastewater agencies.

MINUTES

**CITY OF IMPERIAL BEACH
CITY COUNCIL
PLANNING COMMISSION
PUBLIC FINANCING AUTHORITY
HOUSING AUTHORITY
IMPERIAL BEACH REDEVELOPMENT AGENCY SUCCESSOR AGENCY**

JUNE 19, 2013

**Council Chambers
825 Imperial Beach Boulevard
Imperial Beach, CA 91932**

***CLOSED SESSION MEETING – 5:00 P.M.
REGULAR MEETING – 6:00 P.M.***

CLOSED SESSION

MAYOR JANNEY called the Closed Session Meeting to order at 5:02 p.m.

ROLL CALL BY CITY CLERK

Councilmembers present: Patton, Bilbray, Spriggs (arrived at 5:07 p.m.)
Councilmembers absent: None
Mayor present: Janney
Mayor Pro Tem present: Bragg
Staff present: City Manager Brown, City Attorney Lyon, City Clerk Hald

CLOSED SESSION

MOTION BY BILBRAY, SECOND BY BRAGG, TO ADJOURN TO CLOSED SESSION UNDER:

1. CONFERENCE WITH LABOR NEGOTIATORS

Pursuant to Government Code Section 54957.6:
Agency Representative: City Manager
Employee Organizations: Imperial Beach Firefighters' Association (IBFA)
Service Employees International Union (SEIU), Local 221
Unrepresented Employees
Management

2. PUBLIC EMPLOYEE APPOINTMENT

Pursuant to Government Code Section 54957
Title: City Manager

3. CONFERENCE WITH LABOR NEGOTIATORS

Pursuant to Government Code Section 54957.6
Agency Representative: Mayor
Unrepresented Employee: City Manager

4. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to Government Code section 54956.9(d)(2)
(1 case)

5. CONFERENCE WITH LEGAL COUNSEL- ANTICIPATED LITIGATION

Initiation of Litigation pursuant to Government Code section 54956.9(d)(4)
No. of Potential Cases: 1

MOTION CARRIED BY THE FOLLOWING VOTE:

**AYES: COUNCILMEMBERS: BILBRAY, PATTON, BRAGG, JANNEY
NOES: COUNCILMEMBERS: NONE
ABSENT: COUNCILMEMBERS: SPRIGGS**

MAYOR JANNEY adjourned the meeting to Closed Session at 5:03 p.m. and he reconvened the meeting to Open Session at 6:05 p.m.

Reporting out of Closed Session, CITY ATTORNEY LYON announced City Council discussed Item Nos. 1 through 5, direction was given and no reportable action was taken.

REGULAR MEETING CALL TO ORDER

MAYOR JANNEY called the Regular Meeting to order at 6:06 p.m.

ROLL CALL BY CITY CLERK

Councilmembers present:	Patton, Bilbray, Spriggs
Councilmembers absent:	None
Mayor present:	Janney
Mayor Pro Tem present:	Bragg
Staff present:	City Manager Brown, City Attorney Lyon, City Clerk Hald

PLEDGE OF ALLEGIANCE

MAYOR JANNEY led everyone in the Pledge of Allegiance.

AGENDA CHANGES

None.

MAYOR/COUNCIL REIMBURSEMENT DISCLOSURE/COMMUNITY ANNOUNCEMENTS/REPORTS ON ASSIGNMENTS AND COMMITTEES

None.

COMMUNICATIONS FROM CITY STAFF

ASSISTANT CITY MANAGER WADE introduced Jack Holden, the City's new Building Official.

PUBLIC COMMENT

None.

PRESENTATIONS (1.1-1.3)

1.1* IMPERIAL BEACH JUNIOR LIFEGUARD PROGRAM – 18 YEARS OF OCEAN SAFETY EXCELLENCE. (0220-40)

LIFEGUARD CAPTAIN ROBERT STABENOW introduced the item.

BRITTANY HANSON AND MATT WILSON, IB Lifeguards, gave an overview of the Junior Lifeguard Program and displayed a picture slide show of youth participating in the program. On behalf of the Lifeguard Association, they presented a Certificate of Appreciation to Councilmember Patton for establishing the program.

1.2* PRESENTATION ON SIDEWALK CPR, AED AND AUTO PULSE. (0250-65)

JASON BELL, Firefighter Engineer Paramedic, gave a PowerPoint presentation on the Sidewalk CPR Program, the Automatic External Defibrillator and use of the Auto Pulse.

Members of the firefighting crew gave demonstrations on how to do CPR and how to use the Automatic External Defibrillator and Auto Pulse equipment.

1.3* EMPLOYEE RECOGNITION BY MAYOR JANNEY. (0500-45)

The following recognized City Manager Brown for his service to Imperial Beach:
Myrna Zambrano, representing Assemblymember Toni Atkins and Senator Ben Hueso
Greg Cox, County Supervisor
June Engel, Library Manager, Imperial Beach Branch
Dan Malcolm, Port Commissioner
Diane Rose, former Mayor of Imperial Beach
Mayda Winter, former Councilmember (did not speak)
Mike McCoy
Tom Ritter, former Assistant City Manager

MAYOR JANNEY announced City Manager Brown was honored by Department Heads, employees and fellow colleagues at other events held prior to the City Council meeting. He thanked City Manager Brown for his service to Imperial Beach and presented him with a group photo of the City employees.

CONSENT CALENDAR (2.1-2.11)

The following documents were submitted as Last Minute Agenda Information:

- a. Item No. 2.3 – Revised Staff Report and Resolution
- b. Item No. 2.3 – Inmate Community Work Crew Services Agreement Amendment
- c. Item No. 2.10 – Youth Soccer Field MOU

MOTION BY BILBRAY, SECOND BY SPRIGGS, TO APPROVE CONSENT CALENDAR ITEM NOS. 2.1 THRU 2.11. MOTION CARRIED UNANIMOUSLY.

2.1 MINUTES.

Approved the minutes of the Regular City Council Meeting of May 15, 2013.

2.2 RATIFICATION OF WARRANT REGISTER. (0300-25)

Ratified the following registers: Accounts Payable Numbers 82554 through 82655 for a subtotal amount of \$664,350.90 and Payroll Checks/Direct Deposit 45275 through 45302 for a subtotal of \$134,476.89 for a total amount of \$798,827.79.

2.3 RESOLUTION 2013-7347 AUTHORIZING A THREE MONTH EXTENSION TO THE CALIFORNIA STATE DEPARTMENT OF CORRECTIONS AND REHABILITATION CONTRACT FOR INMATE COMMUNITY WORK CREW SERVICES. (0920-20)

Adopted resolution.

2.4 RESOLUTION NO. 2013-7343 AUTHORIZATION TO RENEW THE PARTNERSHIPS WITH INDUSTRY GROUP SERVICES AGREEMENT. (0920-20)

Adopted resolution.

2.5 RESOLUTION NO. 2013-7345 ADJUSTING THE FY 2012-13 BUDGET TO ACCOUNT FOR THE WASTEWATER (SEWER) FUND PORTION OF THE CALPERS SIDE FUND MISC. PLAN. (0330-30)

Adopted resolution.

2.6 RESOLUTION NO. 2013-7344 APPROVING POSITION DESCRIPTION OF SENIOR PLANNER AND TO AMEND THE FY 2011-13 CITY'S SALARY & COMPENSATION PLAN. (0510-20 & 0520-75)

Adopted resolution.

- 2.7 RESOLUTION NO. 2013-7352 APPROVING AND AUTHORIZING THE CITY MANAGER TO ENTER INTO A FIFTH AMENDMENT TO AN AGREEMENT FOR ADMINISTRATION OF TAXICAB AND OTHER FOR-HIRE VEHICLE REGULATIONS BETWEEN SAN DIEGO METROPOLITAN TRANSIT SYSTEM (MTS) AND THE CITY OF IMPERIAL BEACH. (0680-70 & 680-85)**
Adopted resolution.
- 2.8 RESOLUTION NO. 2013-7349 AUTHORIZING THE CITY OF IMPERIAL BEACH TO RECEIVE CLEANUP AND ABATEMENT ACCOUNT GRANT FUNDS FOR A PROJECT IN THE TIJUANA RIVER WATERSHED FOR THE DETECTION, MAPPING, AND COMMUNICATION OF SOLID WASTE POLLUTION SOURCES. (0770-87)**
Adopted resolution.
- 2.9 RESOLUTION NO. 2013-7350 ALLOWING CONTINUATION OF THE TEMPORARY CUSTODIAL SERVICES CONTRACT WITH JANI-KING OF CALIFORNIA, INC. ON A MONTH-TO-MONTH BASIS. (0900-20)**
Adopted resolution.
- 2.10 RESOLUTION NO. 2013-7351 APPROVING AND AUTHORIZING THE CITY MANAGER TO RENEW THE MEMORANDUM OF UNDERSTANDING BETWEEN THE BOYS AND GIRLS CLUB OF IMPERIAL BEACH AND THE CITY OF IMPERIAL BEACH FOR MANAGEMENT OF THE YOUTH SOCCER FIELD. (0130-08 & 0920-70)**
Adopted resolution.
- 2.11 RESOLUTION NO. 2013-7346 APPROVING THE COMMITMENT OF SAFE EXCESS RESERVE FUNDS TO THE GENERAL FUND STRATEGIC CAPITAL IMPROVEMENT RESERVE DEDICATED TO THE FUTURE REPLACEMENT OF THE PUBLIC SAFETY REGIONAL COMMUNICATION SYSTEM. (0330-30 & 0800-30)**
Adopted resolution.

ORDINANCES – INTRODUCTION/FIRST READING/PUBLIC HEARING (3)

None.

ORDINANCES – SECOND READING/ADOPTION (4)

None.

PUBLIC HEARINGS (5)

None.

REPORTS (6.1-6.4)

- 6.1 RESOLUTION NO. 2013-7342 OCEAN PROTECTION COUNCIL SEA LEVEL RISE GRANT. MF 1025. (0620-77)**

CITY MANAGER BROWN introduced the item.

CITY PLANNER NAKAGAWA gave a PowerPoint presentation on the item. He announced the resolution before City Council has two language options regarding the commitment to submit an LCP amendment to the Coastal Commission.

KRISTIN GOODRICH, Coastal Training Program Coordinator at the Tijuana River National Estuarine Research Reserve, spoke about a second grant opportunity that is in the amount of \$50,000 to \$200,000. The grant, which will also be managed by the Coastal Conservancy, does not require an LCP amendment.

CITY MANAGER BROWN recommended tabling the item for now and having staff return in July or August with information on the second grant. A second option is to authorize the submission of the grant application that is before City Council tonight with the language option that does not commit to an LCP amendment and have staff return to City Council with information on the second grant.

ASSISTANT CITY MANAGER WADE stated that the grant application has, for the most part, been prepared and it would take little effort to submit the application with language that is less committal of an LCP amendment. He noted that staff is uncomfortable with recommending to City Council to commit to the submittal of an LCP amendment without knowing all the information on the matter.

MIKE MCCOY spoke in support for authorizing the submittal of a grant application to fulfill the need to do studies on sea level rise vulnerability and adaptation. He noted adoption of an amendment to the LCP is difficult right now but it will be necessary in the future. He encouraged City Council to move forward.

NICOLA HEDGE, with the San Diego Foundation, spoke about some of the investments the Foundation has made in the region and she expressed appreciation for the partnership that exists with the City of Imperial Beach.

MAYOR JANNEY spoke in support for staff's recommendation, to include the second language option that does not commit to an LCP amendment and for staff to return to the City Council with information on the second grant opportunity.

ASSISTANT CITY MANGER WADE spoke about the LCP amendment process.

COUNCILMEMBER SPRIGGS suggested the following changes to the second language option listed in the resolution:

1. Change "may desire" to "~~may~~ desires" and
2. Change the second "may" to "would"

CITY ATTORNEY LYON responded that the first change can be made. However, she suggested that the second "may" be changed to "could" rather than "would".

MAYOR JANNEY stressed that with the adoption of the resolution, the City Council is not committing to an LCP amendment, nor committing future City Councils to an LCP amendment.

MOTION BY JANNEY, SECOND BY PATTON, TO ADOPT RESOLUTION NO. 2013-7342 OCEAN PROTECTION COUNCIL SEA LEVEL RISE GRANT WITH THE SECOND LANGUAGE OPTION PROPOSED BY STAFF ALONG WITH THE FOLLOWING MODIFICATIONS:

- 1. CHANGE "MAY DESIRE" TO "~~MAY~~ DESIRES" AND**
- 2. CHANGE THE SECOND "MAY" TO "COULD"**

MOTION CARRIED UNANIMOUSLY.

6.2 RESOLUTION NO. 2013-7348 AUTHORIZING THE CITY MANAGER OR HIS DESIGNEE TO PURCHASE A REPLACEMENT PIERCE RESCUE-PUMPER FIRE ENGINE. (1120-05)

CITY MANAGER BROWN introduced the item.

FIRE CAPTAIN FRENCH reported on the item.

MOTION BY JANNEY, SECOND BY BRAGG, TO ADOPT RESOLUTION NO. 2013-7348 AUTHORIZING THE CITY MANAGER OR HIS DESIGNEE TO PURCHASE A REPLACEMENT PIERCE RESCUE-PUMPER FIRE ENGINE. MOTION CARRIED UNANIMOUSLY.

6.3 DESIGNATION OF VOTING DELEGATE AND ALTERNATE FOR LEAGUE OF CALIFORNIA CITIES ANNUAL CONFERENCE – SEPTEMBER 18-20, 2013. (0140-10)

MOTION BY JANNEY, SECOND BY PATTON, TO DESIGNATE COUNCILMEMBER BILBRAY AS THE VOTING DELEGATE AND COUNCILMEMBER SPRIGGS AS THE VOTING ALTERNATE AND TO DIRECT THE CITY CLERK TO COMPLETE AND SUBMIT A VOTING DELEGATE/ALTERNATE FORM TO THE LEAGUE'S OFFICE. MOTION CARRIED UNANIMOUSLY.

6.4 APPOINTMENTS TO THE TIDELANDS ADVISORY COMMITTEE. (0120-90)

The following documents were submitted as Last Minute Agenda Information:

- a. Amended Staff Report including the Mayor's recommended appointments to the Tidelands Advisory Committee; and
- b. Attachment 1: (8) Tidelands Advisory Committee Applications for Appointment to Commissions, Boards & Committees. (Please note personal information was redacted from the online version to protect the privacy of the applicants.)

MOTION PATTON, SECOND BY BILBRAY, TO APPROVE MAYOR JANNEY'S RECOMMENDED APPOINTMENTS TO THE TIDELANDS ADVISORY COMMITTEE FOR TERMS OF OFFICE IN ACCORDANCE WITH I.B.M.C. 2.24.080 AS FOLLOWS:

1. TWO (2) TERMS OF OFFICE SHALL EXPIRE ON DECEMBER 31ST OF EACH PRESIDENTIAL ELECTION YEAR (DECEMBER 21, 2016): VERONICA ARCHER AND JOE ELLIS; AND
2. THREE (3) TERMS OF OFFICE SHALL EXPIRE ON DECEMBER 31ST OF EACH EVEN YEAR, EXCLUDING THE PRESIDENTIAL YEAR (DECEMBER 31, 2014): MICHEL DEDINA, DAVE VAN DE WATER AND MARY DOYLE.

MOTION CARRIED UNANIMOUSLY.

I.B. REDEVELOPMENT AGENCY SUCCESSOR AGENCY REPORTS (7)

None.

ITEMS PULLED FROM THE CONSENT CALENDAR (IF ANY)

None.

CITY MANAGER BROWN announced staff is planning to have the Seacoast lighting display on August 14th or August 28th and there will be a Special City Council meeting on June 26th regarding the management of Sports Park.

ADJOURNMENT

Mayor Janney adjourned the meeting at 8:14 p.m.

James C. Janney, Mayor

Jacqueline M. Hald, MMC
City Clerk

**CITY OF IMPERIAL BEACH
CITY COUNCIL
PLANNING COMMISSION
PUBLIC FINANCING AUTHORITY
HOUSING AUTHORITY
IMPERIAL BEACH REDEVELOPMENT AGENCY SUCCESSOR AGENCY**

JUNE 26, 2013

**Council Chambers
825 Imperial Beach Boulevard
Imperial Beach, CA 91932**

SPECIAL MEETING – 6:00 P.M.

CALL TO ORDER

MAYOR JANNEY called the Special Meeting to order at 6:01 p.m.

ROLL CALL BY CITY CLERK

Councilmembers present: Patton, Bilbray, Spriggs
Councilmembers absent: None
Mayor present: Janney
Mayor Pro Tem present: Bragg
Staff present: Acting City Manager Wade; Deputy City Attorney Foster;
City Clerk Hald

PUBLIC COMMENT

ED KRAVITZ spoke about his ongoing request to have the City Council meeting agendas published in the local adjudicated paper prior to City Council meetings, his request for City Council to terminate agreements for both the City Manager and City Attorney, and about a recent Grand Jury report (additional speaking time donated by Derek Spencer).

REPORTS (1)

1. DISCUSSION ON SPORTS PARK MANAGEMENT REQUEST FOR PROPOSALS PROCESS. (0920-40)

ACTING CITY MANAGER WADE reported on the item. He noted that the reference to a June 17 meeting in the staff report should be corrected to June 18.

Due to technical difficulties with the plasma displays in the Council Chambers, MAYOR JANNEY called a recess at 6:13 p.m. to allow staff time to copy the PowerPoint presentation for distribution to members of the public. He called the meeting back to order at 6:24 p.m.

ROLL CALL BY CITY CLERK

Councilmembers present: Patton, Bilbray, Spriggs
Councilmembers absent: None
Mayor present: Janney
Mayor Pro Tem present: Bragg
Staff present: Acting City Manager Wade; Deputy City Attorney Foster;
City Clerk Hald

ACTING CITY MANAGER WADE continued with his report on the item. He advised City Council that depending on the formal action taken by City Council with regard to the formation of the task force, there is a possibility that the task force could fall under Brown Act requirements. He asked City Council to comment on the process that was presented and to provide direction in response to the questions listed on the staff report.

COUNCILMEMBER PATTON reported on the meetings with the I.B. Coalition and with a YMCA representative. He anticipated meeting the needs of the community in a cost effective manner, he was in support for holding meetings in an effort to be transparent, and he spoke about working towards buy-in by the community.

COUNCILMEMBER BILBRAY concurred with the comments made by Councilmember Patton.

CANDY UNGER applauded City Council and staff for recognizing the importance of involving and informing the community on this matter. She stated that she is not comfortable with the task force creating the parameters or specifications for the RFP because they have no formal background in the process. She questioned why the original RFP would need to be changed if the objectives are still the same. She suggested that staff write the parameters of the RFP and have the task force review them and offer recommendations. She also recommended community input via e-mail to a designated Facebook page. (additional speaking time was donated by Fe Fernandez and Sha-Ron Cobb).

TIM O'NEAL thanked City Council and staff for considering implementation of a Sports Park task force. He asked that his name be removed from the list of potential task force members (additional speaking time donated by Shawn Kelley and Jim Coates).

DON SPICER spoke in support for forming the committee.

JIM LACCONE had positive comments about the meeting with the Collaborative. He supported holding future meetings to ensure transparency.

DANIEL GOYCOCHEA spoke in support for creating a task force. He was opposed to having the task force come up with the requirements for the RFP but supported assisting with review of the requirements.

ERIKA LOWERY recommended having a task force to address this issue and any others that may arise in the future. She thanked staff for considering the opinions of the community.

LARRY ZAJONE supported the idea of children playing on the fields. He favored making the fields available to everyone when not in use by the Little League and he was opposed to locking up the fields.

CHERYL QUINONES expressed concern about outsourcing Sports Park and recreation.

VINCENT FARNSWORTH encouraged City Council to draft a resolution in support of the park and not make it an issue relating to revenue. He stated that privatization has sometimes failed in the past, that it is wrong to make any decision on the Sports Park because the budget is unclear at this time, and he encouraged City Council to put off their decision. He urged City Council to find ways to work with the Coalition and to apply a fixed percentage of the budget to fund the park forever.

GWENDOLYN ALBERT urged City Council to safeguard resources for the Sports Park Recreation Center by specifying a percentage of the City's annual budget for dedication to the maintenance and management of the park. She suggested that the funding be allocated in perpetuity irrespective of involvement by other entities in financing or managing the facility. She asked that the management of the park be kept local.

COUNCILMEMBER SPRIGGS announced that he was pleased the process has gotten off to a good start. He stressed the importance of having community participation in the development of the RFP specifications as well as in the evaluation of the proposals. He suggested that the specifications of the RFP be presented to City Council for open discussion which will provide for another opportunity for community input.

COUNCILMEMBER PATTON stated that there was agreement of the Coalition to be fair by keeping the YMCA engaged in the process. He supported City staff coming up with an outline for the RFP and having the task force refine it. He supported community input by e-mail. He stressed that there is no conspiracy to bring in the YMCA.

MAYOR PRO TEM BRAGG thanked the participants involved in the Collaborative. She supported having staff write the RFP, with a review by the Collaborative, followed by a review by the City Council. She questioned who would be on the task force and expressed concern about the possibility of it falling under Brown Act requirements. She cautioned against having too many people on the task force and noted that having a smaller amount of members is workable.

COUNCILMEMBER SPRIGGS agreed that staff should take the lead on the RFP and cautioned against creating a document that is too technical. He expressed concern about Brown Act requirements, suggested that the task force not go above five members and he supported the idea of using e-mail to communicate with the task force.

DEPUTY ATTORNEY FOSTER stated that the Brown Act issue becomes a factor when the City Council formally appoints citizens to the task force. If the City Council creates a task force of two (2) councilmembers, there is a specific exception in the Brown Act for an ad hoc committee that is composed solely of less than a majority of the City Council and it is not considered a Brown Act body. However, if other parties are added that are not councilmembers, it becomes a Brown Act body.

City Council discussed formation of an ad hoc, advisory committee composed of two (2) members of the City Council (less than quorum). It would be at the discretion of the ad hoc committee to meet with the public and garner public input.

COUNCILMEMBERS PATTON AND BILBRAY agreed to serve on the ad hoc committee.

CANDY UNGER questioned if a Facebook page would violate the Brown Act.

In response to Ms. Unger's question, DEPUTY CITY ATTORNEY FOSTER suggested the following: to make sure that the information is not misunderstood as a City generated Facebook page and to ensure that the Facebook page is for public input only and not for City Council input.

MOTION BY JANNEY, SECOND BY BRAGG, TO CREATE AN AD HOC SUBCOMMITTEE OF COUNCILMEMBER PATTON AND COUNCILMEMBER BILBRAY TO LOOK INTO SPORTS PARK RECREATION FACILITIES. MOTION CARRIED UNANIMOUSLY.

MOTION BY BRAGG, SECOND BY PATTON, TO DIRECT STAFF TO PREPARE A DRAFT RFP AND WORK WITH THE AD HOC SUBCOMMITTEE. MOTION CARRIED UNANIMOUSLY.

ADJOURNMENT

Mayor Janney adjourned the meeting at 7:19 p.m.

James C. Janney, Mayor

Jacqueline M. Hald, MMC
City Clerk

**CITY OF IMPERIAL BEACH
CITY COUNCIL
PLANNING COMMISSION
PUBLIC FINANCING AUTHORITY
HOUSING AUTHORITY
IMPERIAL BEACH REDEVELOPMENT AGENCY SUCCESSOR AGENCY**

JULY 17, 2013

**Council Chambers
825 Imperial Beach Boulevard
Imperial Beach, CA 91932**

***CLOSED SESSION MEETING – 4:45 P.M.
REGULAR MEETING – 6:00 P.M.***

CLOSED SESSION CALL TO ORDER BY MAYOR

MAYOR JANNEY called the Closed Session Meeting to order at 4:48 p.m.

ROLL CALL BY CITY CLERK

Councilmembers present: Patton, Bilbray, Spriggs (arrived at 5:07 p.m.)
Councilmembers absent: None
Mayor present: Janney
Mayor Pro Tem present: Bragg
Staff present: Acting City Manager Wade; City Attorney Lyon; City Clerk Hald

CLOSED SESSION

MOTION BY BILBRAY, SECOND BY PATTON, TO ADJOURN TO CLOSED SESSION UNDER:

1. CONFERENCE WITH LABOR NEGOTIATORS

Pursuant to Government Code Section 54957.6:

Agency Representative: City Manager

Employee Organizations: Imperial Beach Firefighters' Association (IBFA), Local 4692
Service Employees International Union (SEIU), Local 221
Unrepresented Employees
Management

2. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2)

One (1) potential case

Facts and circumstances pursuant to Government Code Section 54956.9(e)(3). The claim is on file with the City Clerk's office.

3. CONFERENCE WITH LEGAL COUNSEL- ANTICIPATED LITIGATION

Initiation of Litigation pursuant to Government Code Section 54956.9(d)(4)

No. of Potential Cases: 1

4. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Pursuant to Government Code Section 54956.9(d)(2)

Eleven (11) potential cases

Facts and circumstances pursuant to Government Code Section 54956.9(e)(3). The claims are on file with the City Clerk's office.

MOTION CARRIED BY THE FOLLOWING VOTE:

**AYES: COUNCILMEMBERS: BILBRAY, PATTON, BRAGG, JANNEY
NOES: COUNCILMEMBERS: NONE
ABSENT: COUNCILMEMBERS: SPRIGGS**

CITY ATTORNEY LYON announced Councilmember Spriggs had a potential conflict of interest on Closed Session Item No. 4 due to the location of his residence.

MAYOR JANNEY adjourned the meeting to Closed Session at 4:49 p.m. and he reconvened the meeting to Open Session at 6:00 p.m.

Reporting out of Closed Session, CITY ATTORNEY LYON stated the following:

- Closed Session Item No. 4 – Councilmember Spriggs did not participate. The rest of the City Council voted unanimously to reject all claims.
- Closed Session Item Nos. 1-3 – Direction was given and no reportable action was taken.

REGULAR MEETING CALL TO ORDER

MAYOR JANNEY called the Regular Meeting to order at 6:01 p.m.

ROLL CALL BY CITY CLERK

Councilmembers present:	Patton, Bilbray, Spriggs
Councilmembers absent:	None
Mayor present:	Janney
Mayor Pro Tem present:	Bragg
Staff present:	Acting City Manager Wade; City Attorney Lyon; City Clerk Hald

PLEDGE OF ALLEGIANCE

MAYOR JANNEY led everyone in the Pledge of Allegiance.

AGENDA CHANGES

None.

MAYOR/COUNCIL REIMBURSEMENT DISCLOSURE/COMMUNITY ANNOUNCEMENTS/REPORTS ON ASSIGNMENTS AND COMMITTEES

MAYOR PRO TEM BRAGG reported on her attendance at the IB Chamber of Commerce Sundowner event hosted by Dames Day Spa.

COMMUNICATIONS FROM CITY STAFF

None.

PUBLIC COMMENT

None.

PRESENTATIONS (1.1-1.2)

1.1 PRESENTATION ON SANDAG/MTS TROLLEY RENEWAL PROJECT. (0140-40 & 0680-85)

ERIC ADAMS, Senior Project Manager for SANDAG, gave a PowerPoint presentation on the improvements planned for the Blue Line. He noted that construction will last approximately five to eight months at each station, there will be a phased construction schedule to minimize disruption to Trolley riders, and all stations will remain open during construction.

1.2 SDG&E SUMMER OUTLOOK PRESENTATION. (0820-70)

RISA BARRON, Local Outreach Manager for SDG&E, gave a PowerPoint presentation on the item. She reported on the ways SDG&E expects to meet summer demands. She spoke about an increase in SDG&E's electric rates going into effect this year and customers in Tiers 3 and 4 will carry the burden of these electric rate increases. She responded to questions of City Council regarding renewable energy requirements and AB 327. She offered to give a similar presentation to the IB Chamber of Commerce.

PUBLIC COMMENT

CHUCK QUISENBERRY suggested that the City utilize the electric mobile sign to inform the public about upcoming City Council meetings.

CONSENT CALENDAR (2.1-2.11)

The following documents were submitted as Last Minute Agenda Information:

- Item No. 2.9 – Staff report
- Item No. 2.10 – A revised staff report

MOTION BY SPRIGGS, SECOND BY BILBRAY, TO APPROVE CONSENT CALENDAR ITEM NOS. 2.1 THRU 2.11. MOTION CARRIED UNANIMOUSLY.

2.1 MINUTES.

Approved the minutes of the Regular City Council Meeting of June 5, 2013 and the Special City Council Meetings of June 24 and 28, 2013.

2.2 RATIFICATION OF WARRANT REGISTER. (0300-25)

Ratified the following registers: Accounts Payable Numbers 82656 through 82796 for a subtotal amount of \$1,268,593.39 and Payroll Checks/Direct Deposit 45329 through 45357 for a subtotal of \$148,988.09 for a total amount of \$1,417,581.48.

2.3 RESOLUTION 2013-7359 AUTHORIZING THE CITY MANAGER TO RENEW AN AGREEMENT WITH THE COUNTY OF SAN DIEGO FOR THE LEASE OF THE SHERIFF SUB-STATION AND SURROUNDING AREA FOR TRAILERS AND PARKING. (0260-10 & 0910-50)

Adopted resolution.

2.4 RESOLUTION NO. 2013-7358 RATIFYING THE CITY MANAGER'S SIGNATURE ON THE AGREEMENT WITH D.A.R. INC. FOR THE REMOVAL OF DEAD ANIMALS LOCATED ON PUBLIC PROPERTY WITHIN THE CITY OF IMPERIAL BEACH, CA. (0200-50)

Adopted resolution.

2.5 RESOLUTION NO. 2013-7362 AUTHORIZING THE CITY MANAGER TO RATIFY AND APPROVE AN AGREEMENT WITH KEENAN & ASSOCIATES FOR A HEALTH CARE REFORM IMPACT STUDY. (0500-90)

Adopted resolution.

2.6 RESOLUTION NO. 2013-7354 APPROVING AND ADOPTING THE SIDE LETTER AGREEMENT TO THE MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY AND IMPERIAL BEACH FIREFIGHTERS' ASSOCIATION, LOCAL 4692 (IBFA). (0540-50)

Adopted resolution.

- 2.7 RESOLUTION NO. 2013-7365 APPROVING THE FIRST AMENDMENT TO THE NON-EXCLUSIVE LICENSE AGREEMENT BETWEEN THE CITY OF IMPERIAL BEACH AND SPRINT FOR MODIFICATIONS TO EXISTING TELECOMMUNICATION FACILITIES LOCATED AT 827 IMPERIAL BEACH BOULEVARD (CITY HALL COMPLEX). (0800-50 & 0910-10)**
Adopted resolution.
- 2.8 RESOLUTION NO. 2013-7366 APPROVING THE FIRST AMENDMENT TO THE LEASE AGREEMENT BETWEEN THE CITY OF IMPERIAL BEACH AND VERIZON WIRELESS, LLC, FOR MODIFICATIONS TO EXISTING TELECOMMUNICATION FACILITIES LOCATED AT 825 IMPERIAL BEACH BOULEVARD (CITY HALL COMPLEX). (0800-50 & 0910-10)**
Adopted resolution.
- 2.9 RESOLUTION 2013-7367 AUTHORIZING MAYOR TO APPOINT AN INTERIM CITY MANAGER, IF NECESSARY, AND TO EXECUTE ANY REQUIRED DOCUMENTS TO IMPLEMENT SUCH APPOINTMENT. (0530-60)**
Adopted resolution.
- 2.10 RESOLUTION NO. 2013-7355 APPROVING CHANGE ORDER NO. 1, CDBG FY 12/13 IMPERIAL BEACH BLVD. PEDESTRIAN CROSSWALK PROJECT NO. S13-101. (0650-33 & 0750-30)**
Adopted resolution.
- 2.11 AUTHORIZATION TO CONTRACT FOR A CONSULTANT TO RECRUIT AN ADMINISTRATIVE SERVICES DIRECTOR. (0550-05)**
Authorized the City Manager to hire a consultant to recruit an Administrative Services Director for a fee not to exceed \$19,500 plus reimbursable expenses.

ORDINANCES – INTRODUCTION/FIRST READING/PUBLIC HEARING (3)

None.

ORDINANCES – SECOND READING/ADOPTION (4)

None.

PUBLIC HEARINGS (5)

None.

REPORTS (6.1-6.8)

- 6.1 CONSIDERATION OF RESOLUTION NO. 2013-7368 APPOINTING THE NEW CITY MANAGER, APPROVING THE EMPLOYMENT AGREEMENT WITH THE CITY MANAGER, AND AUTHORIZING THE MAYOR TO EXECUTE THE EMPLOYMENT AGREEMENT. (0530-60)**

A staff report was submitted as Last Minute Agenda Information.

MAYOR JANNEY reported on the item.

MOTION BY PATTON, SECOND BY BILBRAY, TO ADOPT RESOLUTION NO. 2013-7368 APPOINTING THE NEW CITY MANAGER, APPROVING THE EMPLOYMENT AGREEMENT WITH THE CITY MANAGER, AND AUTHORIZING THE MAYOR TO EXECUTE THE EMPLOYMENT AGREEMENT.

July 17, 2013

MAYOR JANNEY reviewed the selection process, gave an overview of Andy Hall's qualifications and summarized some of the employment benefits offered to Mr. Hall.

VOTES WERE NOW CAST ON ORIGINAL MOTION BY PATTON, SECOND BY BILBRAY, TO ADOPT RESOLUTION NO. 2013-7368 APPOINTING THE NEW CITY MANAGER, APPROVING THE EMPLOYMENT AGREEMENT WITH THE CITY MANAGER, AND AUTHORIZING THE MAYOR TO EXECUTE THE EMPLOYMENT AGREEMENT. MOTION CARRIED UNANIMOUSLY.

6.2 RESOLUTION NO. 2013-7364 APPROVING THE FACILITIES LONG RANGE MAJOR MAINTENANCE PLAN. (0910-90)

ACTING CITY MANAGER WADE introduced the item.

GUY NELSON, Environmental Program Specialist, gave a PowerPoint presentation on the item.

PUBLIC WORKS DIRECTOR LEVIEN responded to questions of City Council regarding the condition of the synthetic turf at the Soccer Field, the condition of the rubber surfaces at the tot lots, and how staff determines priority for maintenance/repair. He noted that safety concerns raise projects to the top of the list. Other projects can be deferred with temporary repairs until funding is available. He stressed that the objective is to establish funding for long range major maintenance.

MOTION BY BRAGG, SECOND BY SPRIGGS, TO ADOPT RESOLUTION NO. 2013-7364 APPROVING THE FACILITIES LONG RANGE MAJOR MAINTENANCE PLAN. MOTION CARRIED UNANIMOUSLY.

6.3 RESOLUTION NO. 2013-7360 ENACTING CHANGES IN TIME RESTRICTIONS TO STREET PARKING SPACES ALONG PALM AVENUE, SEACOAST DRIVE AND IMPERIAL BEACH BOULEVARD, INCLUDING STREET SWEEPING.(0760-95)

ACTING CITY MANAGER WADE introduced the item.

PUBLIC SAFETY DIRECTOR CLARK reported on the item.

CHUCK QUISENBERRY expressed concern about the City making a profit through the issuance of parking tickets combined with the proposed parking changes. He stated that participants of the public input meetings were opposed to making changes to the parking regulations on Seacoast Drive. He noted that should the parking changes get approved, he would boycott every business that supported the parking changes. He was opposed to making parking changes by resolution and asked City Council to postpone their decision on the item at this time to allow for more public input (additional time donated by FRED QUISENBERRY).

AL WISELEY opposed the item.

City Council discussion ensued regarding the proposed parking changes. There was support for staff to return to City Council with more information on the matter and to include a graphic display showing the locations of the proposed changes. Following the discussion of the Regional Water Quality Control Board's mandate to require street sweeping, there was support for bringing back parking restrictions specific to Citywide street sweeping rather than in small segments. Staff was asked to consider parking enforcement with minimal street signage, to address parking that will move into the neighborhoods as a result of changes to parking

regulations, and to determine why the parking spaces in front of Pier Plaza are restricted to 20 minutes.

ACTING CITY MANAGER WADE stated that it is essential to balance the needs of the business community and the residents, while taking into consideration the long term vision for Seacoast Drive and Old Palm Avenue. The General Plan, adopted in 1994, calls for the C-2 Seacoast Commercial Zone to be a visitor serving, retail destination that caters to visitors, tourists and residents of the community. Similarly, the Vision Plan calls for a vibrant area that both visitors and residents can come to enjoy the beach and businesses. The item before City Council initiates a dialog about how to balance the competing interests of providing parking for the businesses that have sufficient turnover to promote business activity as well as providing for long enough parking for those who want to come to the beach. Additionally, with the completion of the new hotel, he questioned how the City should position itself to be most responsive to all the needs of the zone: the tourists, the visitors, the residents and those that stay at the hotel. He stressed that when the vision is realized, the City will need to look at parking regulations as a comprehensive plan. He noted that when something is taken away from the community that has been there for years, there will be some concern. Tonight a conversation has been initiated on a topic that needs to be held. If the long term vision for Seacoast Drive is to be a thriving district, then there is a need to look at regulated parking to promote that kind of atmosphere yet also provide parking for beachgoers.

PUBLIC SAFETY DIRECTOR CLARK thanked City Council for their direction. Staff will explore options for balancing the objectives and return with street sweeping regulations as a separate item.

6.4 RESOLUTION NO. 2013-7363 APPROVING INSTALLATION OF A DEMONSTRATION (TEMPORARY) ROUNDABOUT PROJECT AND APPROPRIATION OF \$10,000 FOR THE DESIGN AND INSTALLATION OF A DEMONSTRATION PROJECT. (0720-90)

ACTING CITY MANAGER WADE introduced the item.

PUBLIC WORKS DIRECTOR LEVIEN gave a PowerPoint on the item and asked City Council to direct staff to proceed with a demonstration project at 13th Street and Elder Avenue or 9th Street and Donax Ave.

CHUCK QUIZENBERRY spoke in opposition to traffic circles and claimed that it is an unnecessary expenditure of funds.

CONGRESSMAN BILBRAY spoke in support for traffic circles noting that fuel consumption and emissions would be reduced. He also stated that traffic circles are more efficient than the most sophisticated traffic signals and could help reduce traffic accidents.

City Council discussed the possible locations for a temporary roundabout. Concerns were raised regarding the limitation of roundabouts and whether it is possible to install a roundabout at a major intersection in Imperial Beach to deal with the real issues of long waits, the burning of fuel, and stoppage of a lot of cars. There was apprehension about installation near schools and a suggestion to keep the installation simple.

MAYOR PRO TEM BRAGG stated that she is not in support of roundabouts. However, she favored the temporary location at 9th Street and Donax Avenue.

MOTION BY BILBRAY, SECOND BY PATTON, TO ADOPT RESOLUTION NO. 2013-7363 APPROVING INSTALLATION OF A DEMONSTRATION (TEMPORARY) ROUNDABOUT PROJECT AT 9TH STREET AND DONAX AVENUE AND APPROPRIATION OF \$10,000 FOR THE DESIGN AND INSTALLATION OF A DEMONSTRATION PROJECT. MOTION CARRIED UNANIMOUSLY.

6.5 RESOLUTION NO. 2013-7361 AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH THE CITY OF CHULA VISTA FOR PROVISION OF ANIMAL CONTROL AND SHELTERING SERVICES FOR THE CITY OF IMPERIAL BEACH. (0200-50)

COUNCILMEMBER PATTON left the the Council Chambers at 6:41 p.m.

ACTING CITY MANAGER WADE introduced the item.

PUBLIC SAFETY DIRECTOR CLARK reported on the item.

MOTION BY JANNEY, SECOND BY BILBRAY, TO ADOPT RESOLUTION NO. 2013-7361 AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH THE CITY OF CHULA VISTA FOR PROVISION OF ANIMAL CONTROL AND SHELTERING SERVICES FOR THE CITY OF IMPERIAL BEACH. MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: COUNCILMEMBERS: SPRIGGS, BILBRAY, BRAGG, JANNEY

NOES: COUNCILMEMBERS: NONE

ABSENT: COUNCILMEMBERS: PATTON

6.6 ELM AVENUE (SEACOAST DRIVE TO 7TH STREET) REPAIRS PLAN. (0720-25)

ACTING CITY MANAGER WADE introduced the item.

COUNCILMEMBER PATTON returned to the Council Chambers at 6:45 p.m.

PUBLIC WORKS DIRECTOR LEVIEN gave a PowerPoint presentation on the item. He responded to questions of City Council regarding public outreach efforts.

In response to Councilmember Spriggs' concern about a potential conflict between the time of the workshops and the work schedule for school officials, COUNCILMEMBER PATTON suggested that the Principal of the school appoint a school representative to attend the workshops.

6.7 RESOLUTION NO. 2013-7357 AWARDED A PUBLIC WORKS CONTRACT; TO WIT – BAYSHORE BIKEWAY ACCESS (S12-101) AND PUBLIC WORKS YARD RENOVATIONS (F05-101) CAPITAL IMPROVEMENT PROGRAM (CIP) PROJECT. (0680-20 & 0910-30)

ACTING CITY MANAGER WADE introduced the item.

PUBLIC WORKS DIRECTOR LEVIEN reported on the item

MOTION BY BRAGG, SECOND BY SPRIGGS, TO ADOPT RESOLUTION NO. 2013-7357 AWARDED A PUBLIC WORKS CONTRACT; TO WIT – BAYSHORE BIKEWAY ACCESS (S12-101) AND PUBLIC WORKS YARD RENOVATIONS (F05-101) CAPITAL IMPROVEMENT PROGRAM (CIP) PROJECT. MOTION CARRIED UNANIMOUSLY.

6.8 HISTORIC REPOSITORY. (0160-50)

ACTING CITY MANAGER WADE introduced the item and announced that a letter of support from Diane Rose was submitted as Last Minute Agenda Information.

COUNCILMEMBER BRAGG reported that following the death of Freda Elliot-Adams, she received numerous historical documents, pictures and other artifacts related to the history of Imperial Beach. She supported the establishment of an historic repository for the purpose of storing, collecting and preserving the historical items. She suggested that the historical items be housed at the media room located at the Senior Center and naming it the Adams-Robbins Archive Room.

City Council discussion ensued. Other suggested locations included the new IB library and the IB Adult School. Concern was raised regarding the ownership of the historical items and there was a recommendation to offer the items on loan. There was a suggestion to have high school students catalog and digitize the historical information and to have Senior Citizens volunteer as docents.

MAYOR JANNEY stated that the immediate need right now is to look into how the City can accept the historical items. He noted that to look at facilities would take more effort.

I.B. REDEVELOPMENT AGENCY SUCCESSOR AGENCY REPORTS (7)

None.

ITEMS PULLED FROM THE CONSENT CALENDAR (IF ANY)

None.

ADJOURNMENT

Mayor Janney adjourned the meeting at 9:16 p.m.

James C. Janney, Mayor

Jacqueline M. Hald, MMC
City Clerk

STAFF REPORT
CITY OF IMPERIAL BEACH

TO: HONORABLE MAYOR AND CITY COUNCIL
FROM: GREG WADE, Interim City Manager *GW*
MEETING DATE: August 7, 2013
ORIGINATING DEPT.: ADMINISTRATIVE SERVICES DEPARTMENT *GW*
SUBJECT: RATIFICATION OF WARRANT REGISTER

BACKGROUND:

None

DISCUSSION:

As of April 7, 2004 all large warrants above \$100,000 will be separately highlighted and explained on the staff report.

<u>Vendor:</u>	<u>Check:</u>	<u>Amount:</u>	<u>Description:</u>
San Diego County Sheriff	82835	\$ 478,761.12	May 2013 Law Enf

The following registers are submitted for Council ratification.

<u>WARRANT #</u>	<u>DATE</u>	<u>AMOUNT</u>
<u>Accounts Payable</u>		
82797	07/16/13	\$ 2,344.63
82798-82846	07/19/13	\$ 716,689.61
82847-82887	07/25/13	\$ 213,549.51
	Sub-total	\$ 932,583.75

Note:

<u>Payroll Checks/Direct Deposit</u>		
45358-45391	P.P.E. 7/11/13	\$ 162,683.05
	Sub-total	\$ 162,683.05
	TOTAL	\$ 1,095,266.80

ENVIRONMENTAL DETERMINATION:

Not a project as defined by CEQA.

FISCAL IMPACT:

Warrants are issued from budgeted funds and there is no additional impact on reserves.

DEPARTMENT RECOMMENDATION:

It is respectfully requested that the City Council ratify the warrant register.

CITY MANAGER'S RECOMMENDATION:

Approve Department recommendation.

Attachments:

1. Warrant Registers

PREPARED 07/25/2013, 11:48:51
 PROGRAM: GM350L
 CITY OF IMPERIAL BEACH

A/P CHECKS BY PERIOD AND YEAR
 FROM 07/06/2013 TO 07/25/2013

BANK CODE 00

CHECK DATE	CHECK NUMBER	VENDOR NAME	VENDOR #	INVOICE	PO #	PER/YEAR	CHECK AMOUNT
ACCOUNT #	TRN DATE	DESCRIPTION					TRN AMOUNT
07/16/2013	82797	U.S. BANK	1873				2,344.63
503-1923-419.28-04	04/26/2013	LOPEZ, H- REIMBURSED (PER)		04-26-2013	130842	11/2013	1.70
503-1923-419.21-04	04/29/2013	NETWORK MONITORING TOOL		2044066	130842	11/2013	2,154.60
503-1923-419.28-04	05/10/2013	LOPEZ, H, LUNCH MEETING		065718	130842	11/2013	18.60
101-6030-453.30-01	05/09/2013	STEAM IRON		010960	130836	11/2013	26.96
101-6030-453.30-01	04/29/2013	TONER CARTRIDGE		655354816-001	130836	10/2013	142.77
07/19/2013	82798	ACCUTREND DATA CORPORATION	2				1.10
101-0000-344.75-02	06/30/2013	REFUND DOUBLE PAYMENT		CR6484		12/2013	1.10
07/19/2013	82799	AGRICULTURAL PEST CONTROL	123				95.00
101-6020-452.21-04	06/25/2013	JUN 2013		307192	130101	12/2013	95.00
07/19/2013	82800	ARROWHEAD MOUNTAIN SPRING WATE	1340				122.68
101-5020-432.30-02	06/22/2013	JUN 2013		03F0026726646	130202	12/2013	122.68
07/19/2013	82801	CHRISTIAN MARTHIENS	2507				54.00
101-3030-423.28-04	07/01/2013	REIMBURSE EMT CERT FEES		014686		01/2014	54.00
07/19/2013	82802	CITY CLERKS ASSOCIATION OF CAL	818				200.00
101-1020-411.28-04	06/28/2013	BARCLAY, T CCAC WORKSHOP		10-24-2013	130877	12/2013	200.00
07/19/2013	82803	CITY OF CHULA VISTA	823				18,240.00
101-3050-425.20-06	06/21/2013	MAY 2013 A/C		AR134052	130130	12/2013	18,240.00
07/19/2013	82804	COUNTY RECORDER	1818				1.92
101-1230-413.21-04	07/10/2013	JUL 2012-JUN 2013		12487		12/2013	1.92
07/19/2013	82805	CYNTHIA TITGEN CONSULTING, INC	2340				1,332.00
101-1130-412.20-06	06/26/2013	06/18-06/26/2013		201308	130075	12/2013	1,332.00
07/19/2013	82806	D.A.R. CONTRACTORS	1122				347.00
101-3050-425.20-06	07/01/2013	JUN 2013		611301229	130211	12/2013	347.00
07/19/2013	82807	DEPARTMENT OF JUSTICE	1154				196.00
101-1130-412.21-04	06/30/2013	JUN 2013		979657	130078	12/2013	196.00
07/19/2013	82808	DIVISION OF THE STATE ARCHITEC	2505				414.30
101-0000-371.83-09	06/30/2013	JAN-JUN 2013 SB1186 FEES		06-30-2013		12/2013	1,381.00
101-0000-371.83-03	06/30/2013	JAN-JUN 2013 SB1186 FEES		06-30-2013		12/2013	966.70
07/19/2013	82809	DRUG TESTING NETWORK INC	1195				121.90
101-1130-412.20-06	05/31/2013	DMV RECERT DRUG SCREEN		66529	130079	11/2013	60.95
101-1130-412.20-06	04/30/2013	DMV RECERT DRUG SCREEN		66091	130079	10/2013	60.95
07/19/2013	82810	ESGIL CORPORATION	1225				1,340.85
101-3040-424.20-16	06/30/2013	JUN 2013 PLAN CHECKS		06133563		12/2013	1,340.85
07/19/2013	82811	FASTENAL	909				38.32
501-1921-419.30-02	06/26/2013	STOCK BOLTS		CACHU31699	130010	12/2013	35.75

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ACCOUNT #	TRN DATE	DESCRIPTION					TRN AMOUNT
501-1921-419.30-02	03/26/2013	STOCK SCREWS		CACHU30646	130010	10/2013	2.57
07/19/2013	82812	FOCUS ON INTERVENTION	1490				356.50
502-1922-419.30-02	06/04/2013	EMPLOYEE ERGO EVALS		50245	130889	12/2013	356.50
07/19/2013	82813	FREEMOTION FITNESS	2496				4,995.35
101-3030-423.28-04	05/31/2013	INCLINE TRAINER		198016	130865	11/2013	4,995.35
07/19/2013	82814	GEOCON INC.	2206				8,493.00
401-5020-432.20-06	06/17/2013	04/22-05/19/13 BIKE PATH		1305106	130817	12/2013	8,043.00
401-5020-432.20-06	06/17/2013	04/22-05/19/13 BIKEWAY		1305108	130817	12/2013	450.00
07/19/2013	82815	GO-STAFF, INC.	2031				4,258.00
101-3020-422.21-01	06/18/2013	W/E 06/16/2013 MEDLEY, AN		109283	130660	12/2013	298.10
601-5060-436.21-01	06/25/2013	W/E 06/23/13 JERMYN, C		109617	130722	12/2013	1,095.16
101-1210-413.21-01	06/25/2013	W/E 06/23/13 FERGUSON, N		109618	130810	12/2013	978.12
101-3020-422.21-01	07/02/2013	W/E 06/30/13 MEDLEY, ANNE		109956	130660	12/2013	414.31
101-1210-413.21-01	07/02/2013	FERGUSON, N W/E 06/30/13		109958	130810	12/2013	800.28
601-5060-436.21-01	07/02/2013	JERMYN, C W/E 06/30/13		109957	130722	12/2013	672.03
07/19/2013	82816	GRAINGER	1051				748.45
101-1910-419.30-02	06/19/2013	BALLASTS		9171005094	130011	12/2013	308.39
101-6020-452.30-02	06/26/2013	PROTECTIVE GLOVES/PAINT		9177635217	130011	12/2013	385.36
101-6040-454.30-02	06/28/2013	RATCHET, QUICK RELEASE		9180284888	130011	12/2013	54.70
07/19/2013	82817	I B FIREFIGHTERS ASSOCIATION	214				300.00
101-0000-209.01-08	07/18/2013	PAYROLL AP PPE 7/11/13		20130718		01/2014	300.00
07/19/2013	82818	ICMA RETIREMENT TRUST 457	242				5,971.37
101-0000-209.01-10	07/18/2013	PAYROLL AP PPE 7/11/13		20130718		01/2014	5,971.37
07/19/2013	82819	INDUSTRIAL DESIGN RESEARCH INC	335				20,118.32
101-3030-423.50-04	07/05/2013	SURVEYOR JR		070513-1	130866	12/2013	20,118.32
07/19/2013	82820	JOHN FRENCH	534				600.00
101-1920-419.29-01	06/18/2013	TUITION REIMBURSEMENT		2013 FRENCH	130888	12/2013	600.00
07/19/2013	82821	KEENAN & ASSOCIATES	2503				5,750.00
101-1130-412.20-06	06/26/2013	HCR IMPACT STUDY/WORKFORC		151487		12/2013	5,750.00
07/19/2013	82822	KEYSER MARSTON ASSOC INC	620				7,364.91
303-1250-413.20-01	06/13/2013	MAY 2013 SEACOAST HOTEL		0026176		12/2013	417.50
217-5000-532.20-06	06/13/2013	MAY 2013 10TH & DONAX		0026176		12/2013	628.75
402-5000-532.20-06	06/13/2013	MAY 2013 BIKEWAY VILLAGE		0026176		12/2013	896.25
217-1240-413.20-06	07/08/2013	JUNE 2013 HABITAT FOR HUM		0026284		12/2013	5,422.41
07/19/2013	82823	KOA CORPORATION	611				8,591.35
210-1235-513.20-06	05/31/2013	MAY 2013 IB BLVD CROSSWLK		JB32032X2	130760	11/2013	1,050.00
201-5000-532.20-06	05/31/2013	MAY 2013 13TH ST ROAD		JB32017X1	130874	11/2013	1,462.50
401-5020-432.20-06	05/31/2013	MAY 2013 ECO BIKEWAY		JB32019X4	130718	11/2013	3,993.85

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101-5010-431.20-06	05/31/2013	MAY 2013 TXC MTG/GENERAL	JB14106X13-1	130364	11/2013	1,560.00		
101-5020-432.28-04	05/31/2013	MAY 2013 ACTIVE TRANS TRN	JB14106X13-3	130364	11/2013	437.50		
210-1235-513.20-06	05/31/2013	MAY 2013 AS NEEDED TRAFFI	JB14106X13-2	130760	11/2013	87.50		
07/19/2013	82824	NASLAND ENGINEERING	1656			2,405.00		
402-5000-532.20-06	05/31/2013	MAY 2013 DATE ST INTERSEC	93272	071139	11/2013	1,525.00		
303-1250-413.20-06	06/30/2013	JUN 2013 DATE ST END	93445	090544	12/2013	880.00		
07/19/2013	82825	OFFICE DEPOT, INC	1262			285.73		
101-3020-422.30-01	06/13/2013	BATERIES/BINDERS	663099372001	130002	12/2013	65.10		
101-1020-411.30-01	06/18/2013	DUSTER/REFILLS, FOLDERS	662035966001	130002	12/2013	67.26		
101-1130-412.30-01	06/18/2013	DUSTER/REFILLS, FOLDERS	662035966001	130002	12/2013	35.20		
101-1210-413.30-01	06/26/2013	FILE FOLDERS&SUPPLIES	659384432001	130002	12/2013	81.27		
101-3040-424.28-11	06/28/2013	HOLDEN, J BUSINESS CARDS	660325972001	130002	12/2013	36.90		
07/19/2013	82826	ONE SOURCE DISTRIBUTORS	1071			21.67		
101-6040-454.30-02	06/21/2013	HPS LAMPS	S4042767.001	130014	12/2013	21.67		
07/19/2013	82827	PAL GENERAL ENGINEERING INC.	2411			96,851.13		
402-5000-532.20-06	06/07/2013	ST IMPRVMENTS P3B	8	120807	12/2013	96,851.13		
07/19/2013	82828	QUALITY CODE PUBLISHING, LLC	1955			1,922.00		
101-1020-411.21-04	06/25/2013	MUNI CODE SUPPLEMENT	2013-219	130944	12/2013	1,922.00		
07/19/2013	82829	QWIK PRINTS	1622			80.00		
101-1130-412.21-04	07/01/2013	JUN 2013 FINGERPRINTS	131821354	130077	12/2013	80.00		
07/19/2013	82830	ROBERT HALF TECHNOLOGY	1826			1,662.50		
503-1923-419.10-02	06/19/2013	W/E 06/14/2013 GONZALEZ, A	38174635	130875	12/2013	500.00		
503-1923-419.10-02	06/26/2013	06/21/13 MACIAS, M	38220603	130875	12/2013	100.00		
503-1923-419.10-02	06/26/2013	06/21/13 GONZALEZ, A	38220604	130875	12/2013	600.00		
503-1923-419.10-02	07/03/2013	06/28/13 MACIAS, M	38267088	130875	12/2013	200.00		
503-1923-419.10-02	07/03/2013	06/28/13 WASHINGTON, E	38267658	130875	12/2013	262.50		
07/19/2013	82831	ROBERT STABENOW	199			25.00		
101-3030-423.28-12	07/08/2013	REIMBURSE IBLA DUES	674093		01/2014	25.00		
07/19/2013	82832	SAFEWAY SIGN COMPANY	2309			893.34		
101-5010-431.21-23	06/24/2013	STREET SIGNS	94480	130070	12/2013	893.34		
07/19/2013	82833	SAN DIEGO GAS & ELECTRIC	1399			16,225.11		
101-3020-422.27-01	07/10/2013	1008 786 9371 05/30-06/28	07-26-2013		12/2013	36.60		
101-1910-419.27-01	07/10/2013	1008 786 9371 05/30-06/28	07-26-2013		12/2013	139.09		
101-5010-431.27-01	07/10/2013	1008 860 4389 05/28-06/26	07-26-2013		12/2013	36.55		
101-3020-422.27-01	07/10/2013	1980 769 7764 05/29-06/27	07-26-2013		12/2013	3,030.04		
601-5060-436.27-01	07/10/2013	5263 521 9238 05/28-06/26	07-26-2013		12/2013	10.00		
101-6020-452.27-01	07/10/2013	5649 771 4749 05/31-07/01	07-26-2013		12/2013	10.15		
101-5010-431.27-01	07/10/2013	5649 771 4749 05/28-06/30	07-26-2013		12/2013	6,515.32		
101-5010-431.27-01	07/10/2013	8507 517 8464 05/24-07/01	07-26-2013		12/2013	110.52		
601-5060-436.27-01	07/10/2013	8507 517 8464 05/28-07/01	07-26-2013		12/2013	76.02		

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ACCOUNT #	TRN DATE	DESCRIPTION	INVOICE	PO #	PER/YEAR	TRN AMOUNT		
101-6020-452.27-01	07/10/2013	8507 517 8464 05/28-06/28	07-26-2013		12/2013	908.31		
601-5060-436.27-01	07/10/2013	8541 770 1270 05/30-06/30	07-26-2013		12/2013	4,432.44		
101-5020-432.27-01	07/10/2013	9169 299 2261 05/27-06/25	07-26-2013		12/2013	920.07		
07/19/2013	82834	SAN DIEGO COUNTY ASSESSOR	2120			125.00		
101-1920-419.29-04	07/02/2013	APR-MAY 2013 MPR EXTRACT	2013009	130379	12/2013	125.00		
07/19/2013	82835	SAN DIEGO COUNTY SHERIFF	882			478,761.12		
101-3010-421.20-06	06/27/2013	MAY 2013 LAW ENFORCEMENT	06-27-2013		12/2013	512,709.90		
212-3036-421.20-06	06/27/2013	MAY 2013 STAFF CREDIT	06-27-2013		12/2013	33,000.00-		
101-0000-338.60-03	06/27/2013	MAY 2013 TOW FEE CREDIT	06-27-2013		12/2013	948.78-		
07/19/2013	82836	SDGE	289			5,765.48		
101-5010-431.27-01	07/02/2013	0646 753 1938 05/30-06/28	07-17-2013		12/2013	10.36		
101-5010-431.27-01	07/02/2013	1694 230 1484 05/30-06/28	07-17-2013		12/2013	20.74		
101-5010-431.27-01	06/28/2013	1912 409 2723 05/28-06/26	07-13-2013		12/2013	10.15		
101-6010-451.27-01	07/03/2013	2081 689 7619 05/31-07/01	07-18-2013		12/2013	340.87		
101-5010-431.27-01	07/02/2013	2741 969 9359 05/31-06/30	07-17-2013		12/2013	138.56		
215-6026-452.27-01	07/02/2013	2819 871 6315 05/31-06/30	07-17-2013		12/2013	1,847.96		
101-5010-431.27-01	07/02/2013	3062 843 3719 05/30-06/28	07-17-2013		12/2013	12.63		
101-5010-431.27-01	06/28/2013	5280 340 6641 05/28-06/26	07-13-2013		12/2013	74.12		
101-5010-431.27-01	06/28/2013	5576 188 0541 05/28-06/26	07-13-2013		12/2013	9.96		
601-5060-436.27-01	07/01/2013	8773 823 6424 05/29-06/27	07-16-2013		12/2013	692.90		
101-5010-431.27-01	07/03/2013	9476 001 6989 05/30-06/30	07-18-2013		12/2013	879.30		
101-6020-452.27-01	07/03/2013	0175 275 3776 05/31-07/01	07-18-2013		12/2013	334.67		
101-5010-431.27-01	07/03/2013	0824 329 2041 05/31-07/07	07-18-2013		12/2013	198.35		
101-6020-452.27-01	07/03/2013	2081 689 1273 05/31-07/01	07-18-2013		12/2013	188.17		
101-6010-451.27-01	07/03/2013	2081 692 3399 05/31-07/01	07-18-2013		12/2013	12.41		
101-6020-452.27-01	07/03/2013	2083 847 9032 05/31-07/01	07-18-2013		12/2013	71.22		
101-6010-451.27-01	07/03/2013	3206 700 9265 05/31-07/01	07-18-2013		12/2013	130.52		
101-5010-431.27-01	07/02/2013	3448 930 9646 05/30-06/28	07-17-2013		12/2013	9.96		
101-5010-431.27-01	07/02/2013	5153 272 6717 05/30-06/28	07-17-2013		12/2013	12.98		
101-6020-452.27-01	07/03/2013	5456 692 8951 05/31-07/01	07-18-2013		12/2013	28.71		
101-6020-452.27-01	07/03/2013	6921 003 2109 05/31-07/01	07-18-2013		12/2013	353.43		
101-5010-431.27-01	07/03/2013	7706 795 7872 05/31-07/01	07-18-2013		12/2013	12.14		
101-6020-452.27-01	07/03/2013	9327 898 1346 05/31-07/01	07-18-2013		12/2013	202.95		
101-6010-451.27-01	07/03/2013	9956 693 6272 05/31-07/01	07-18-2013		12/2013	172.42		
07/19/2013	82837	PAVERS 4 LESS	2492			5,300.00		
101-3030-423.28-01	06/05/2013	PATIO/SIDEWALK PAVERS @LG	06-05-2013	130821	12/2013	5,300.00		
07/19/2013	82838	SEIU LOCAL 221	1821			1,426.50		
101-0000-209.01-08	05/23/2013	PR AP VOID DD - J. MIGUEL	20130523		11/2013	8.30-		
101-0000-209.01-08	05/23/2013	PR AP MANUAL CK - MIGUEL	20130523		11/2013	8.30		
101-0000-209.01-08	07/18/2013	PAYROLL AP PPE 7/11/13	20130718		01/2014	1,426.50		
07/19/2013	82839	SKS INC.	412			6,757.24		
501-1921-419.28-15	06/27/2013	1186.8 GAL REG/497.2 G D	1256265-IN	130049	12/2013	5,964.01		
501-1921-419.28-15	07/01/2013	SUPER 15W40 BULK OIL	N734359-IN	130049	12/2013	793.23		
07/19/2013	82840	SOUTH WEST SIGNAL	488			160.00		
101-5010-431.21-04	06/30/2013	JUN 2013	51183	130038	12/2013	160.00		

CHECK DATE	CHECK NUMBER	VENDOR NAME	VENDOR #					CHECK AMOUNT
ACCOUNT #	TRN DATE	DESCRIPTION	INVOICE	PO #	PER/YEAR	TRN AMOUNT		
07/19/2013	82841	SPARKLETTS	2341					70.35
101-1210-413.30-01	06/29/2013	JUN 2013 WATER DELIVERY	10552239 062913	130206	12/2013	24.49		
101-3020-422.30-01	07/05/2013	JUN 2013	12529930 070513	130511	12/2013	45.86		
07/19/2013	82842	SPRINT	2040					149.97
101-3020-422.27-05	06/29/2013	05/26/2013-06/25/2013	594768811-067	130768	12/2013	149.97		
07/19/2013	82843	STANDARD ELECTRONICS	504					142.50
101-1910-419.21-04	06/28/2013	06/27/13 LABOR,SAFETY CTR	18683	130094	12/2013	142.50		
07/19/2013	82844	TELEVISION EQUIPMENT ASSOCIATE	607					4,128.05
101-3030-423.30-02	06/27/2013	2 DIVER'S KIT	0027708-IN	130867	12/2013	4,128.05		
07/19/2013	82845	UNDERGROUND SERVICE ALERT OF	731					48.00
601-5060-436.21-04	07/01/2013	JUNE 2013	620130318	130003	12/2013	48.00		
07/19/2013	82846	US BANK	2458					3,431.60
101-0000-209.01-20	05/23/2013	PR AP VOID DD - J. MIGUEL	20130523		11/2013	17.64		
101-0000-209.01-20	05/23/2013	PR AP MANUAL CK - MIGUEL	20130523		11/2013	17.64		
101-0000-209.01-20	07/18/2013	PAYROLL AP PPE 7/11/13	20130718		01/2014	3,431.60		
07/25/2013	82847	ACE RAIN SYSTEMS INC.	2487					3,972.00
217-1240-413.20-06	07/08/2013	C&G 1361 EAST LANE	219 B		12/2013	210.72		
248-1920-519.20-06	04/12/2013	C&G-1361 EAST LANE	219A	130818	10/2013	3,761.28		
07/25/2013	82848	ALLIANT INSURANCE SERVICES, IN	1194					457.00
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07/25/2013	82856	CHARLES KING CO INC	2482			52,108.69		
601-5060-536.20-06	06/30/2013	ANNUAL MAIN LINE REPAIRS		6612-2 REV	130761 12/2013	52,108.69		
07/25/2013	82857	CITY OF CHULA VISTA	823			1,562.37		
101-3050-425.20-06	07/11/2013	JUN 2013 A/C AFTER HOURS		JUN 2013	130130 12/2013	1,562.37		
07/25/2013	82858	COUNTY OF SAN DIEGO	1055			5,837.10		
101-3010-421.21-04	07/24/2013	MAR 2013 PARKING PENALTY		03/13	12/2013	1,101.50		
101-3010-421.21-04	07/24/2013	APR 2013 PARKING PENALTY		04/13	12/2013	1,602.10		
101-3010-421.21-04	07/24/2013	MAY 2013 PARKING PENALTY		05/13	12/2013	1,578.50		
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101-3020-422.21-25	07/01/2013	JUN 2013		13CTOFIBN12	130117 12/2013	53.00		
101-3030-423.20-06	07/01/2013	JUN 2013		13CTOFIBN12	130117 12/2013	1,256.10		
07/25/2013	82860	DEPARTMENT OF CORRECTIONS AND	169			2,324.16		
101-6020-452.21-04	06/28/2013	JUN 2013		1800199517	130217 12/2013	1,936.80		
101-6040-454.21-04	06/28/2013	JUN 2013		1800199517	130217 12/2013	387.36		
07/25/2013	82861	DEPT. OF CONSERVATION	1158			40.46		
101-0000-211.01-01	06/30/2013	APR-JUN 2013 SMIPS		06-30-2013	12/2013	40.46		
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101-1020-411.28-07	06/20/2013	LEGAL NOTICES -HABITAT	77356	130208	12/2013			130.00
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101-5000-532.20-06	06/13/2013	JUN 2013 BAYSHORE BIKEWAY	77253	130022	12/2013			85.00
07/25/2013	82864	GEOCON INC.	2206					672.70
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402-5000-532.20-06	06/17/2013	APR/MAY '13 STREETS 3B	1305106A	130817	12/2013			330.00
07/25/2013	82865	GO-STAFF, INC.	2031					889.24
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101-1110-412.21-01	06/25/2013	MEDLEY,A W/E 06/23/13	109616		12/2013			242.52
07/25/2013	82866	IB BUSINESS IMPROVEMENT DISTRI	487					5,490.00
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07/25/2013	82868	JOHN DEERE LANDSCAPES	1986					546.12
101-6040-454.30-02	06/27/2013	2 CYCLE OIL	65231674	130031	12/2013			70.30
101-6040-454.30-02	06/27/2013	FLUID FILM	65231682	130031	12/2013			28.06
101-6020-452.30-02	06/24/2013	3 STA BASE UNIT/CONTRLR	65176041	130031	12/2013			198.37
101-6020-452.30-02	06/25/2013	ROUNDUP QUIKPRO	65195665	130031	12/2013			249.39
07/25/2013	82869	LEAGUE OF CALIF CITIES	761					180.00
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07/25/2013	82870	LLOYD PEST CONTROL	814					325.00
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101-1910-419.21-04	06/13/2013	JUN 2013 FIRE HOUSE	3854743	130097	12/2013			36.00
101-1910-419.21-04	06/13/2013	JUN 2013 SHERIFF DEPT	3854915	130097	12/2013			36.00
101-1910-419.21-04	06/19/2013	JUN 2013 PUBLIC WORKS	3842263	130097	12/2013			53.00
101-1910-419.21-04	06/27/2013	JUN 2013 SPORTS PARK	3840486	130097	12/2013			51.00
101-1910-419.21-04	06/27/2013	JUN 2013 DEMPSEY CENTER	3842550	130097	12/2013			60.00
101-1910-419.21-04	06/14/2013	JUN 2013 SENIOR CENTER	3854983	130097	12/2013			53.00
07/25/2013	82871	MCDUGAL LOVE ECKIS &	962					42,177.43
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101-1220-413.20-01	05/31/2013	MAY 2013	05-31-2013		11/2013			540.25
101-1220-413.21-04	05/31/2013	MAY 2013	05-31-2013		11/2013			850.06
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502-1922-419.20-01	05/31/2013	MAY 2013	05-31-2013		11/2013			4,660.19
101-1220-413.20-01	05/31/2013	MAY 2013	05-31-2013		11/2013			10,440.21
303-1250-413.20-01	05/31/2013	MAY 2013	05-31-2013		11/2013			521.13
216-1240-413.20-01	05/31/2013	MAY 2013	05-31-2013		11/2013			65.03
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601-5060-436.28-01	08/06/2013	PRESSURE TRANSDUCERS	455373	130067	10/2013	1,477.09	
07/25/2013	82873	MICHELLE MCDONALD	2508			51.51	
101-3030-423.25-03	06/18/2013	REIMBURSE LG UNIFORM	964006		12/2013	51.51	
07/25/2013	82874	NASLAND ENGINEERING	1656			480.00	
402-5000-532.20-06	06/30/2013	JUN 2013 ST IMPRVMENTS 3B	93444	071139	12/2013	480.00	
07/25/2013	82875	PARTNERSHIP WITH INDUSTRY	1302			1,150.18	
101-6040-454.21-04	06/30/2013	PE 06/30/2013	GS04845	130108	12/2013	690.11	
101-6040-454.21-04	06/30/2013	PE 06/30/2013	GS04845	130108	12/2013	460.07	
07/25/2013	82876	PITNEY BOWES	1369			2,518.99	
101-1920-419.28-09	07/07/2013	JUN 2013 POSTAGE REFILL	07-07-2013	130757	12/2013	2,518.99	
07/25/2013	82877	PRUDENTIAL OVERALL SUPPLY	72			130.59	
101-5020-432.25-03	06/26/2013	06/26/2013 PW UNIFORMS	30349439	130090	12/2013	130.59	
07/25/2013	82878	SD SPORTS MED & FAMILY HEALTH	370			1,209.00	
101-1110-412.11-08	06/21/2013	MEDICAL FITNESS EVAL	IB06142013 BROW		12/2013	420.00	
101-1110-412.20-06	06/21/2013	MEDICAL FITNESS EVAL	IB06142013 BROW		12/2013	789.00	
07/25/2013	82879	SHARP REES-STEALY MEDICAL CNTR	390			550.00	
101-1130-412.21-04	06/08/2013	CUMMING, E	261	130086	12/2013	165.00	
601-5060-436.21-04	06/08/2013	AGUIRRE, J	261	130086	12/2013	181.00	
101-3030-423.21-04	06/08/2013	GIRTEN, T PRE EMPLOYMENT	261		12/2013	204.00	
07/25/2013	82880	TERI BLACK & COMPANY, LLC	2494			10,724.80	
101-1110-412.20-06	06/30/2013	CITY MANAGER RECRUITMENT	13-0630-3		12/2013	10,724.80	
07/25/2013	82881	TRANSWORLD SYSTEMS INC.	2160			227.20	
101-1910-419.21-04	06/30/2013	JUN 2013 COLLECTIONS	731573		12/2013	378.45	
101-0000-321.72-10	06/30/2013	JUN 2013 COLLECTIONS	731573		12/2013	60.00-	
101-0000-323.71-03	06/30/2013	JUN 2013 COLLECTIONS	731573		12/2013	60.00-	
101-0000-344.76-03	06/30/2013	JUN 2013 COLLECTIONS	731573		12/2013	30.25-	
101-0000-371.83-09	06/30/2013	JUN 2013 COLLECTIONS	731573		12/2013	1.00-	
07/25/2013	82882	T-MAN TRAFFIC SUPPLY	2469			1,051.70	
101-5010-431.21-23	07/01/2013	THERMAL PLASTIC-CROSSWALK	600	140091	04/2014	1,051.70	
101-5010-431.21-23	07/01/2013	THERMAL PLASTIC-CROSSWALK	600	140091	01/2014	1,051.70	
101-5010-431.21-23	07/01/2013	THERMAL PLASTIC-CROSSWALK	600		04/2014	1,051.70-	
07/25/2013	82883	VERIZON WIRELESS	2317			1,705.47	
101-1210-413.27-05	07/08/2013	06/09/2013-07/08/2013	9707886349		12/2013	29.67	
101-5020-432.27-05	07/08/2013	06/09/2013-07/08/2013	9707886349		12/2013	549.85	
101-3040-424.27-05	07/08/2013	06/09/2013-07/08/2013	9707886349		12/2013	40.53	

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101-1230-413.27-05	07/08/2013	06/09/2013-07/08/2013	9707886349		12/2013	81.63	
503-1923-419.27-05	07/08/2013	06/09/2013-07/08/2013	9707886349		12/2013	571.12	
503-1923-419.27-05	07/08/2013	06/09/2013-07/08/2013	9707886349		12/2013	9.52	
07/25/2013	82884	WAXIE SANITARY SUPPLY	802			871.72	
101-6040-454.30-02	06/27/2013	JANITORIAL SUPPLIES	74015830	130016	12/2013	871.72	
07/25/2013	82885	WEST COAST ARBORISTS	820			26,650.47	
101-5010-431.21-04	06/30/2013	2013 CITYWIDE PALM	89298		12/2013	23,425.92	
101-6040-454.21-04	06/15/2013	TREE MAINT SERVICE	89348		12/2013	3,224.55	
07/25/2013	82886	WEST COAST ERGONOMIC DESIGN	2303			1,648.06	
101-3020-422.29-04	06/27/2013	FD RECEPTION WORKSTATION	1743	130808	12/2013	1,648.06	
07/25/2013	82887	WESTERN RIM CONSTRUCTORS, INC.	2481			34,092.55	
401-5020-432.20-06	06/30/2013	ECO BIKEWAY JUN 2013	6	130656	12/2013	34,092.55	
DATE RANGE TOTAL *						932,583.75 *	



STAFF REPORT
CITY OF IMPERIAL BEACH

TO: HONORABLE MAYOR AND CITY COUNCIL
FROM: GREG WADE, INTERIM CITY MANAGER *GW*
MEETING DATE: AUGUST 7, 2013
ORIGINATING DEPT.: PUBLIC WORKS *HAL*
SUBJECT: RESOLUTION NO. 2013-7372 AUTHORIZING INTERIM CITY
MANAGER TO SIGN A PROFESSIONAL SERVICES
AGREEMENT WITH URBAN CORPS FOR LANDSCAPE
SERVICES FOR THE BAYSHORE BIKEWAY ACCESS (S12-
101) AND PUBLIC WORKS YARD RENOVATIONS (F05-101)
CAPITAL IMPROVEMENT PROGRAM (CIP) PROJECT

BACKGROUND:

At the March 2, 2005, City Council/Redevelopment Agency meeting, City Council/Redevelopment Agency adopted Resolution No. 2005-6089 allocating \$41,080,700 to initiate city-wide physical improvements under a Five-Year Capital Improvement Program. Several projects within the Five-Year CIP addressed improvements to existing City facilities. In particular, one of the projects addressed was miscellaneous improvements to the Public Works Facility. The adopted Public Works Facility Project budget was \$676,000.

Over the course of the succeeding 8 years, the scope of the project was redefined from a Public Works facility upgrade with a new access to the Bayshore Bikeway to primarily a Bayshore Bikeway access project and associated enhancements. In 2009, due to the reduced Redevelopment Agency (RDA) income from the economic down turn and the threat of the State taking of RDA funds to balance the State budget, the construction money originally allocated for this project was withdrawn. In September 2009 City Council authorized the application for a Recreational Trails Program (RTP) grant for the construction of the project at a cost of \$518,166. While the RTP program manager thought this was a worthy project, they could not fund the project as proposed because the relocation of the refuse ramp was not an authorized expenditure under the grant parameters. The RTP program manager encouraged the City to reapply in a subsequent year but exclude the relocation of the refuse ramp. In October 2010, City Council authorized staff to submit a new application for the RTP grant with the City paying for the refuse ramp relocation. On October 31, 2011, the City received notification that the Bayshore Bikeway Access Improvement project grant was funded at \$348,482. The City's match was \$47,520. In September, 2012, the City and State signed an Agreement for the use of the grant funds for the period between June 1, 2012 through June 30, 2018. Attachment 3 is a plan view of the project.

On July 17, 2013, City Council awarded a construction contract with Sierra Pacific for the construction of the Bayshore Bikeway Access and Public Works Yard Renovation projects for \$413,456.00 (resolution no. 2013-7357). The preconstruction conference with the contractor and all other interested parties was held on Tuesday, July 30, 2013.

DISCUSSION:

One of the conditions of the RTP grant application was a stipulation that some portion of the project must include work by Urban Corps. During the application development staff met with Urban Corps to discuss possible Urban Corps work on the landscape element of the project. Urban Corps was very interested in taking on this element of the project and agreed to have their name included as a party to the grant application. Now that the project has been funded and the construction contract is awarded, it is necessary for the City to enter into a formal agreement with Urban Corps for the performance of the landscape installation of the project. Attachment 2 provides the Urban Corps' proposal for the installation of the landscape at the conclusion of the construction work by Sierra Pacific, Inc. Their proposed cost for this landscape work is \$ 25,864.80.

Urban Corps contract is for the design and planting of native plants specified by US Fish and Wildlife Service, associated irrigation and a nature path with seating between the new parking lot and the future US Fish & Wildlife Service Bird Watching path between 7th Street and 10th Street on the north side of the existing Bayshore Bikeway. Attachment 3 provides the plan view of the landscape work to be provided by Urban Corps.

The adopted budget for this project (i.e. \$348,482 RTP Grant and \$290,000 former RDA funds) is sufficient to cover the cost for the project including the Urban Corps contract.

ENVIRONMENTAL DETERMINATION:

Resolution 2009-6800 approved the Mitigated Negative Declaration *SCH# 2009071093) for the expansion of the Public Works Yard at 495 10th Street (Bayshore Bikeway Access Improvement Project). Notice of Determination was filed September 4, 2009.

FISCAL IMPACT:

Revenue:	
Bayshore Bikeway Access Project (RTP Grant)	\$348,482.00
Bayshore Bikeway Access Project (City Match)	<u>\$ 47,520.00</u>
TOTAL	\$396,002
Public Works Yard Renovation (City Fund)	\$242,480.00
Expenditure:	
<u>Bayshore Bikeway Access Project (RTP Grant)</u>	
Sierra Pacific West, Inc. (bid – Bikeway Access)	\$205,641.00
Urban Corps Landscape Installation	\$ 25,864.80
RBF (consultant engineer)	\$ 10,000.00
RBF (SWPPP Development & Monitoring)	\$ 17,000.00
City Staff Administration/Inspection	<u>\$ 5,000.00</u>
TOTAL	\$263,505.80
<u>Public Works Yard Renovation (City Fund – 402 Account)</u>	
Sierra Pacific West, Inc. (bid – refuse ramp)	\$164,435.00
City Match (402 Account)	\$ 24,677.00
RBF (consultant engineer)	\$ 7,500.00
City Staff Administration / Inspection	<u>\$ 10,000.00</u>
TOTAL	\$206,612.00

DEPARTMENT RECOMMENDATION:

1. Receive this report.
2. Approve the attached resolution.
3. Authorize the Interim City Manager to sign the professional services agreement with Urban Corps for the Bayshore Bikeway Access Improvement Project landscape design and installation at an estimated cost of \$ 25,864.80.

CITY MANAGER'S RECOMMENDATION:

Approve Department recommendation.

Attachments:

1. Resolution No. 2013-7372
2. Urban Corp Scope of Work and Cost Estimate
3. Plan View of Landscape Area

RESOLUTION NO. 2013-7372

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IMPERIAL BEACH, CALIFORNIA, AUTHORIZING INTERIM CITY MANAGER TO SIGN A PROFESSIONAL SERVICES AGREEMENT WITH URBAN CORPS FOR LANDSCAPE SERVICES FOR THE BAYSHORE BIKEWAY ACCESS (S12-101) AND PUBLIC WORKS YARD RENOVATIONS (F05-101) CAPITAL IMPROVEMENT PROGRAM (CIP) PROJECT

WHEREAS, at the March 2, 2005, City Council/Redevelopment Agency meeting, City Council/Redevelopment Agency adopted Resolution No. 2005-6089 allocating \$41,080,700 to initiate city-wide physical improvements under a Five-Year Capital Improvement Program; and

WHEREAS, one of the projects addressed was miscellaneous improvements to the Public Works Facility subsequently renamed to Bayshore Bikeway Access (S12-101) and Public Works Yard Renovations (F05-101); and

WHEREAS, in September 2009 City Council authorized the application for a Recreational Trails Program (RTP) grant for the construction of the project at a cost of \$518,166; and

WHEREAS, while the RTP program manager thought this was a worthy project, they could not fund the project as proposed because the relocation of the refuse ramp was not an authorized expenditure under the grant parameters; and

WHEREAS, in October 2010, City Council authorized staff to submit a new application for the RTP grant with the City paying for the refuse ramp relocation; and

WHEREAS, on October 31, 2011, the City received notification that the Bayshore Bikeway Access Improvement project grant was funded at \$348,482 with the City's match of \$47,520; and

WHEREAS, in September, 2012, the City and State signed an Agreement for the use of the grant funds for the period between June 1, 2012 through June 30, 2018; and

WHEREAS, on July 17, 2013, City Council awarded a construction contract with Sierra Pacific for the construction of the Bayshore Bikeway Access and Public Works Yard Renovation projects for \$413,456.00 (resolution no. 2013-7357); and

WHEREAS, one of the conditions of the RTP grant application was a stipulation that some portion of the project must include work by Urban Corps; and

WHEREAS, now that the project has been funded and the construction contract is awarded, it is necessary for the City to enter into a formal agreement with Urban Corps for the performance of the landscape installation of the project; and

WHEREAS, Urban Corps' proposal for the installation of the landscape at the conclusion of the construction work by Sierra Pacific, Inc. is \$ 25,864.80; and

WHEREAS, Urban Corps contract is for the design and planting of native plants specified by US Fish and Wildlife Service, associated irrigation and a nature path with seating between the new parking lot and the future US Fish & Wildlife Service Bird Watching path between 7th Street and 10th Street on the north side of the existing Bayshore Bikeway.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Imperial Beach as follows:

1. The above recitals are true and correct.
2. This legislative body approves the contract with Urban Corps in the amount of \$25,864.80.
3. This legislative body authorizes the Interim City Manager to sign the Urban Corps contract and to approve a purchase order for design and planting of native plants specified by US Fish and Wildlife Service, associated irrigation and a nature path with seating between the new parking lot and the future US Fish & Wildlife Service Bird Watching path between 7th Street and 10th Street on the north side of the existing Bayshore Bikeway.

PASSED, APPROVED, AND ADOPTED by the City Council of the City of Imperial Beach at its meeting held on the 7th day of August 2013, by the following vote:

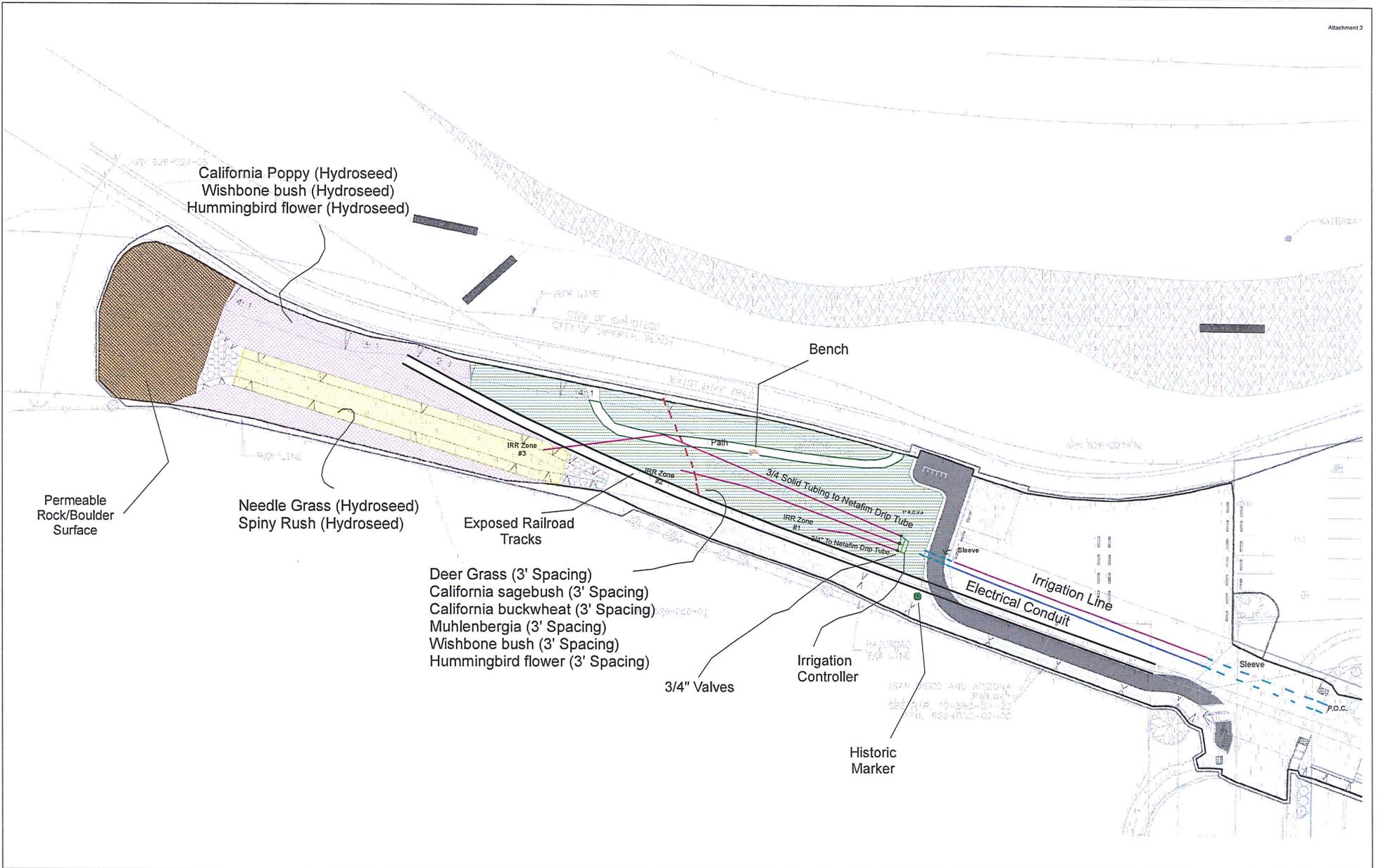
AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:

JAMES C. JANNEY, MAYOR

ATTEST:

JACQUELINE M. HALD, MMC
CITY CLERK

URBAN CORPS OF SAN DIEGO COUNTY				
CITY OF IMPERIAL BEACH				
POCKET PARK ON BAYSHORE BIKEWAY				
COST PLANNING, February 20, 1013				
DESIGN AND CONSTRUCTION COST ESTIMATE DATA				
LIST ITEM	QTY.	UNIT	UNIT COST	SUBTOTAL
1 IRRIGATION				
Required Package	5	ea.	\$700.00	\$3,500.00
6 Station Timer	1	ea.	\$500.00	\$500.00
2 SEATING				
Bench	1	ea.	\$780.00	\$780.00
Shipping	1	ea.	\$285.00	\$285.00
3 PATHWAY				
Decomposed granite	20	c.y.	\$59.00	\$1,180.00
Stabilizer	10	ea.	\$70.00	\$700.00
Weed barrier	10	ea.	\$40.00	\$400.00
compactor rental	1	ea.	\$500.00	\$500.00
Header board	400	l.f.	\$1.00	\$400.00
4 SHRUBS AND HYDROSEED				
Native Shrubs, 1 gallon	450	ea.	\$6.00	\$2,700.00
Hydroseed	200	ea.	\$6.00	\$1,200.00
5 SOILS, AMENDMENTS AND MIXES				
Soils Amendment	10	c.y.	\$24.98	\$249.80
Agriform fertalizer tablets, 5 gram	2	ea.	\$60.00	\$120.00
6 LABOR FOR INSTALLATION				
General Labor (3 labor for 3 weeks)	360	hr.	\$25.00	\$9,000.00
Supervisor Labor (1 sup for 3 weeks)	120	hr.	\$30.00	\$3,600.00
7 MANAGEMENT, ADMINISTRATION AND DESIGN DEVELOPMENT				
Program Management / Administration	1	ea.	\$250.00	\$250.00
Project Design	1	ea.	\$500.00	\$500.00
8 Total Design / Build				\$25,864.80
Notes:				
1				



Return to Agenda

AGENDA ITEM NO. 5.1



**STAFF REPORT
CITY OF IMPERIAL BEACH**

TO: HONORABLE MAYOR AND CITY COUNCIL AND CHAIR AND MEMBERS OF THE HOUSING AUTHORITY

FROM: GREG WADE, INTERIM CITY MANAGER *GW*

MEETING DATE: AUGUST 7, 2013

ORIGINATING DEPT.: COMMUNITY DEVELOPMENT DEPARTMENT
JIM NAKAGAWA, CITY PLANNER
TYLER FOLTZ, SENIOR PLANNER *TF*

SUBJECT: PUBLIC HEARING: ADMINISTRATIVE SIGN PERMIT (ASP 130036) TO CONSTRUCT TWO FREESTANDING MONUMENT SIGNS FOR THE PIER SOUTH HOTEL LOCATED AT 800 SEACOAST DRIVE (APN 625-262-02-00) IN THE C-2 (SEACOAST COMMERCIAL) ZONE. MF 661.

PROJECT DESCRIPTION/BACKGROUND:

This is an application for monument signage for the Pier South Hotel (previously known as Seacoast Inn) (MF 661). The Pier South Hotel, which is currently under construction, is located on a 1.12-acre property at 800 Seacoast Drive (APN 625-262-02-00) and designated C-2 (Seacoast Commercial Zone) by the General Plan/Local Coastal Plan. The Pier South project was approved by the City Council of Imperial Beach in December 2007, and the California Coastal Commission in 2008. However, the original



approvals for the hotel project did not include a signage plan, which was to be reviewed by the Design Review Board and City Council when available.

PROJECT EVALUATION/DISCUSSION:

The applicant has provided the attached drawings (Attachment 2 – Option 1) regarding the addition of two freestanding monument signs that would be located within raised planters near the northeast and southeast corners of the property. The approved plans for the hotel project show signage locating in these areas, and the specific plan provides brief discussions of signage, though detailed signage plans have not been made available until recently.

The two freestanding monuments signs would measure 8 feet in height and approximately 4 feet in width (the base measuring 5 feet in width). The face of the sign would be composed of 3/4" corrugated glass encased in a brushed stainless steel frame. LED strip lighting would be provided within all four sides of the sign frame for illumination at night, though additional ground lighting may be provided to further illuminate the sign face. As required by the approved Specific Plan, the lighting and signage is planned to be low-intrusive and would shine away from residential areas. Each sign would provide approximately 26 square feet of signage, excluding the base of the sign. The face of each sign would provide the title of the hotel in brushed stainless steel, and title of the restaurant in 3/16" thick aluminum cutouts painted to match logo colors (teal, blue, gray).



SOUTHEAST CORNER

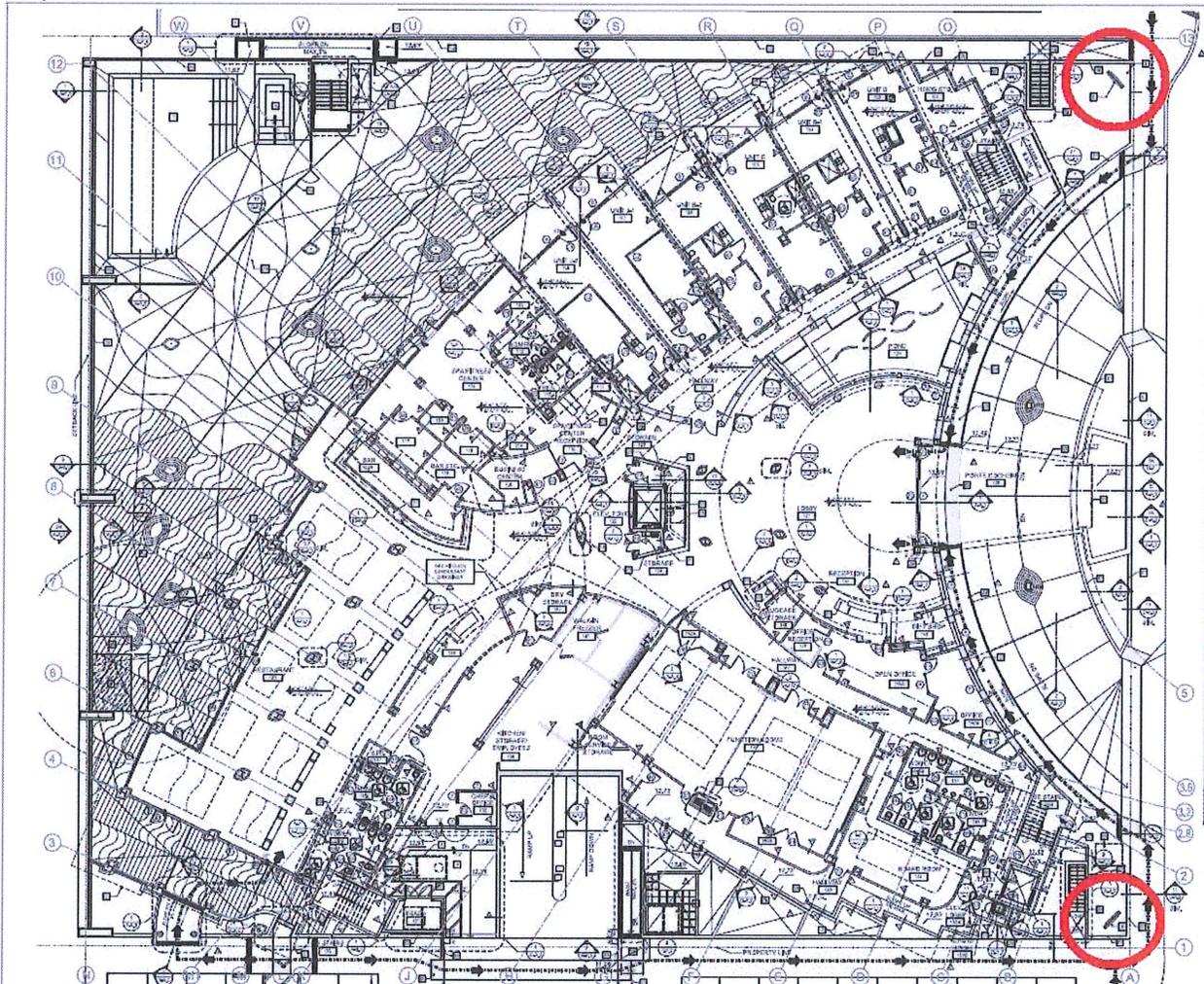
NORTHEAST CORNER

Staff is supportive of the proposal as it would be consistent with the proposed hotel's grand entryway/water features, would add visual interest to the project from the street, and would identify the hotel and restaurant that would be enjoyed by hotel guests as well as City residents and visitors.

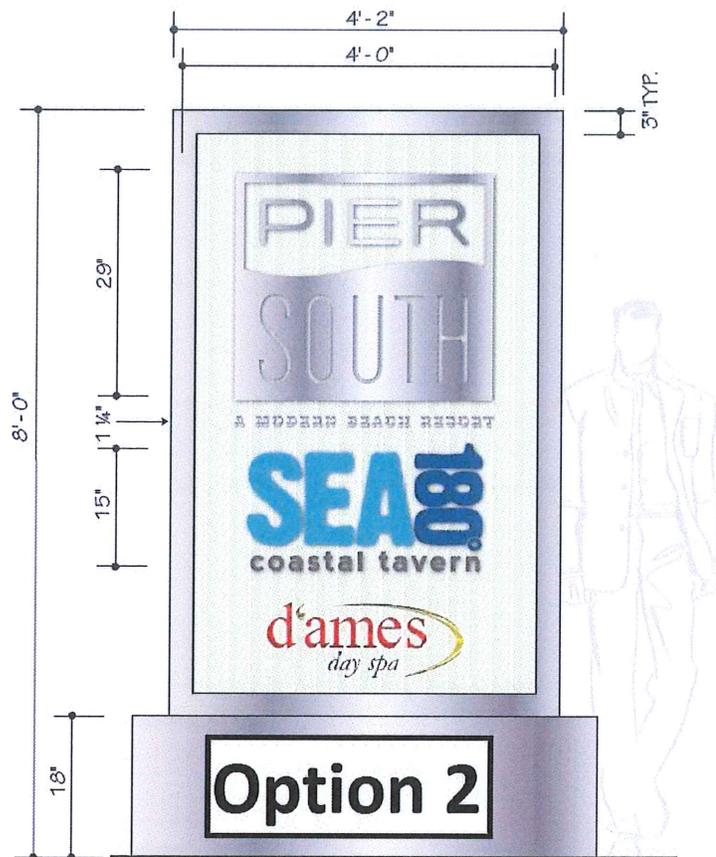
Staff has reviewed the proposed signs for consistency with relevant provisions of the Imperial Beach Municipal Code (IBMC). IBMC Section 19.52.050 allows one freestanding sign per lot frontage, with a maximum sign area of 40 square feet, and maximum height of 8 feet. The

applicant proposes only two freestanding signs for three lot frontages (Date Avenue, Daisy Street, Seacoast Drive), and only 26 square feet of signage per freestanding sign, meeting the requirements of the number of permitted signs and signage area. However, the height of the sign requires further discussion.

IBMC 19.52.040 requires that the height of a sign be computed as the distance from the base of the sign at existing grade to the top of the highest component of the sign. Using these calculations, the 8 foot tall signs would measure 10 feet in height from existing grade because the signs would be located within raised planters, which are raised approximately 2 feet above existing grade. However, on August 30, 2005, the City Council accepted the average grade versus existing grade interpretation for determining height, and the applicant proposes to measure the 8 foot tall signs from the average grade. The approved average grade was 14 feet above mean sea level, and the property's northeast corner has a site grade elevation of 11.26 feet above mean sea level, and the southeast corner has a site grade elevation of 11.99 feet above mean sea level. The signs would be located within raised planters that measure approximately 14 feet above mean sea level near the top of the planter; therefore, the base of the signs would locate at 14 feet above mean sea level within the planters, and would then measure 8 feet in height above the approved average grade (22 feet above mean sea level). Due to the approved average grade, staff would support the measurement of the proposed height calculations because they would not exceed the 8 foot height requirement.



Alternate Design: Following the review of the design provided in Attachment 2 (Option 1), which only displayed the hotel and restaurant, the applicant proposed a new design which displayed a third business below the hotel and restaurant (Attachment 3 – Option 2). Though it is not staff's intent to exclude the business from signage, it was staff's opinion that the addition of a third element/business did not blend in well due to the proposed colors of red and yellow, and because the sign appeared crowded due to improper scale and spacing. Staff requested that the hotel representatives and signage company work with the tenants to present a design that emphasizes the hotel and its design elements/colors in a more comprehensive manner. Staff understands that alternate colors/designs would be available at the August 7, 2013 Council Meeting for Council's consideration.



GENERAL PLAN/ZONING CONSISTENCY: The purpose of the sign regulations is to encourage the effective use of signs as a means of communication in the City and to maintain and enhance the aesthetic environment and the City's ability to attract sources of economic development and growth. The signs would comply with the intent of Chapter 19.52, Signs, of the City of Imperial Beach Municipal Code and are consistent with the General Plan.

DESIGN REVIEW BOARD (DRB) RECOMMENDATION:

At the Design Review Board meeting of July 18, 2013, the Board recommended approval of the plans shown in Attachment 2 (Option 1) with a vote of 3-0 (2 absent), with the recommendation to use materials that can be cleaned from graffiti. Alternate designs were not available at the time of the Design Review Board meeting, and the Board suggested that the sign modifications would not need to be sent back to the Design Review Board as long as the sign remains in substantial conformance with what was approved at the July 18, 2013 meeting.

ENVIRONMENTAL IMPACT:

The project is Categorically Exempt pursuant to CEQA (California Environmental Quality Act) Guidelines Section 15303(e) New Construction of Small Accessory Structures.

COASTAL JURISDICTION:

This project is exempted from a Coastal Development Permit as an accessory structure or use similar to those exempted in Section 19.87.040.C of the Zoning Ordinance.

FISCAL ANALYSIS:

There is no direct fiscal impact to the City with this proposal.

DEPARTMENT RECOMMENDATION:

1. Consider public testimony at the advertised public hearing.
2. Review the proposed signage designs.
3. Consider revising Resolution 2013-7370 to describe the acceptable design.
4. Consider adoption of Resolution No. 2013-7370 with revisions, approving the Administrative Sign Permit (ASP 130036), which makes the necessary findings and provides conditions of approval in compliance with local and state requirements.

CITY MANAGER'S RECOMMENDATION:

Approve Department recommendation.

Attachments:

1. Resolution 2013-7370
 2. Option 1 Plans (Site Plan, Elevation, Photosimulations)
 3. Option 2 Plan (Elevation)
- c: file MF 661

RESOLUTION NO. 2013-7370

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IMPERIAL BEACH, CALIFORNIA, APPROVING AN ADMINISTRATIVE SIGN PERMIT (ASP 130036) TO CONSTRUCT TWO FREESTANDING MONUMENT SIGNS FOR THE PIER SOUTH HOTEL LOCATED AT 800 SEACOAST DRIVE (APN 625-262-02-00) IN THE C-2 (SEACOAST COMMERCIAL) ZONE. MF 661.

APPLICANT: PACIFICA COMPANIES

WHEREAS, on August 7, 2013, the City Council of the City of Imperial Beach held a duly advertised and noticed public hearing to consider the merits of approving or denying an application for an Administrative Sign Permit (ASP 130036) to construct two freestanding monument signs for the Pier South hotel located at 800 Seacoast Drive (APN 625-262-02-00), in the C-2 (Seacoast Commercial) Zone on a site legally described as follows:

Parcel: APN 625-262-02-00

The land referred to herein is situated in the State of California, County of San Diego, City of Imperial Beach, and described as follows:

Lot 1 of Seacoast Inn in the City of Imperial Beach, County of San Diego, State of California, according to Official Map thereof No. 15792 recorded September 8, 2010 in the Office of the County Recorder of San Diego County.

Excepting therefrom, that portion of Date Avenue dedicated and accepted on said Map in favor of the City of Imperial Beach.

Except any portion thereof lying below the mean high tide line of the Pacific Ocean.; and,

WHEREAS, on July 18, 2013, the Design Review Board recommended approval of the project with the recommendation to use materials that can be cleaned from graffiti; and

WHEREAS, the City Council finds that the project is categorically exempt pursuant to the California Environmental Quality Act (CEQA) Guidelines Section 15303(e) as a Class 3 project (New Construction or Conversion of Small Structures); and

WHEREAS, the City Council further offers the following findings in support of its decision to conditionally approve the project:

ADMINISTRATIVE SIGN PERMIT:

1. The proposed project is consistent with the Design Element of the General Plan.

The Developer proposes design and construction requirements that are consistent with the Design Element and General Plan. The two freestanding monuments signs would measure 8 feet in height and approximately 4 feet in width (the base measuring 5 feet in width). The face of the sign would be composed of 3/4" corrugated glass encased in a brushed stainless steel frame. LED strip lighting would be provided on all four sides of the sign frame, though ground lighting may be provided to further illuminate the sign face. As required by the approved Specific Plan, the lighting and signage is planned to be low-intrusive and would shine away from residential areas. Each sign would provide approximately 26 square feet of signage, excluding the base of the sign. The face of each sign would provide the title of the hotel in brushed stainless steel, and title of the restaurant in 3/16" thick aluminum cutouts painted to match logo colors (teal, blue, gray). The signage would be consistent with the proposed hotel's grand entryway/water

features, would add visual interest to the project from the street, and would identify the hotel and its features.

2. The proposed project is consistent with Chapter 19.52 of the City of Imperial Beach Municipal Code, entitled "Signs".

The purpose of the sign regulations is to encourage the effective use of signs as a means of communication in the City and to maintain and enhance the aesthetic environment and the City's ability to attract sources of economic development and growth. IBMC Section 19.52.050 allows one freestanding sign per lot frontage, with a maximum sign area of 40 square feet, and maximum height of 8 feet. The applicant proposes only two freestanding signs for three lot frontages (Date Avenue, Daisy Street, Seacoast Drive), and only 26 square feet of signage per freestanding sign, meeting the requirements of the number of permitted signs and signage area. On August 30, 2005, the City Council accepted the average grade versus existing grade interpretation for determining height for the property, and the applicant proposes to measure the 8 foot tall signs from the average grade. The approved average grade was 14 feet above mean sea level, and the property's northeast corner has a site grade elevation of 11.26 feet above mean sea level, and the southeast corner has a site grade elevation of 11.99 feet above mean sea level. The signs would be located within raised planters that measure approximately 14 feet above mean sea level near the top of the planter; therefore, the base of the signs would locate at 14 feet above mean sea level within the planters, and would then measure 8 feet in height above the approved average grade (22 feet above mean sea level). The signage would not exceed the 8 foot height requirement when measured from average grade. Any signs would comply with the Comprehensive Sign Plan and would be consistent with Chapter 19.52 of the City of Imperial Beach Municipal Code.

3. The proposed project will not have a detrimental effect upon the general health, welfare, safety or convenience of persons residing or working in the neighborhood, and will not be detrimental or injurious to the value of property and improvements in the neighborhood.

The proposed signs will not adversely impact adjacent businesses because the signage does not exceed the allowance limits provided by Chapter 19.52 of the City of Imperial Beach Municipal Code.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Imperial Beach that the above-listed findings and recitals are true and correct and are incorporated by reference; and

BE IT FURTHER RESOLVED by the City Council of the City of Imperial Beach that Administrative Sign Permit (ASP 130036) to construct two monument signs measuring 8 feet in height from average grade within raised planters near the northeast and southeast corners of the property located at 800 Seacoast Drive (APN 625-262-02-00), in the C-2 (Seacoast Commercial) Zone, is hereby approved subject to the following:

CONDITIONS OF APPROVAL:

A. PLANNING:

1. The project shall be developed in substantial compliance with the plans submitted to the Community Development Department for MF 661 (ASP 130036) dated **July 3, 2013**, or as later amended and approved, and the conditions contained herein.

2. Recommend using materials that can be cleaned from graffiti and corrosion-resistant.
3. Approval of this request shall not waive compliance with any portion of the Building Code and Municipal Code in effect at the time a building permit is issued.
4. The applicant or applicant's representative shall read, understand, and accept the conditions listed herein and shall, within 30 days, return a signed statement accepting said conditions.
5. **Approval** of the Administrative Sign Permit (ASP 130036) is valid for one year from the date of final action by the City Council and shall **expire on August 7, 2014**. Conditions of approval must be satisfied, building permits issued, and substantial work in reliance on this approval must have commenced prior to this date.

B. BUILDING:

6. This project is subject to all Model Codes, State Codes and City Ordinances adopted by the City of Imperial Beach. All comments and corrections made during the Building Permit Plan Review process apply.

Appeal Process under the California Code of Civil Procedure (CCP): The time within which judicial review of a City Council decision must be sought is governed by Section 1094.6 of the CCP. A right to appeal a City Council decision is governed by CCP Section 1094.5 and Chapter 1.18 of the Imperial Beach Municipal Code.

Protest Provision: The 90-day period in which any party may file a protest, pursuant to Government Code Section 66020, of the fees, dedications or exactions imposed on this development project begins on the date of the final decision.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Imperial Beach as follows:

1. That the foregoing recitals are true and correct.
2. That the City Council grants an Administrative Sign Permit (ASP 130036) to construct two monument signs measuring 8 feet in height from average grade within raised planters near the northeast and southeast corners of the property located at 800 Seacoast Drive (APN 625-262-02-00), in the C-2 (Seacoast Commercial) Zone, subject to the conditions set forth in this Resolution.

PASSED, APPROVED, AND ADOPTED by the City Council of the City of Imperial Beach at its meeting held on the 7th day of August 2013, by the following vote:

AYES: **COUNCILMEMBERS:**
NOES: **COUNCILMEMBERS:**
ABSENT: **COUNCILMEMBERS:**

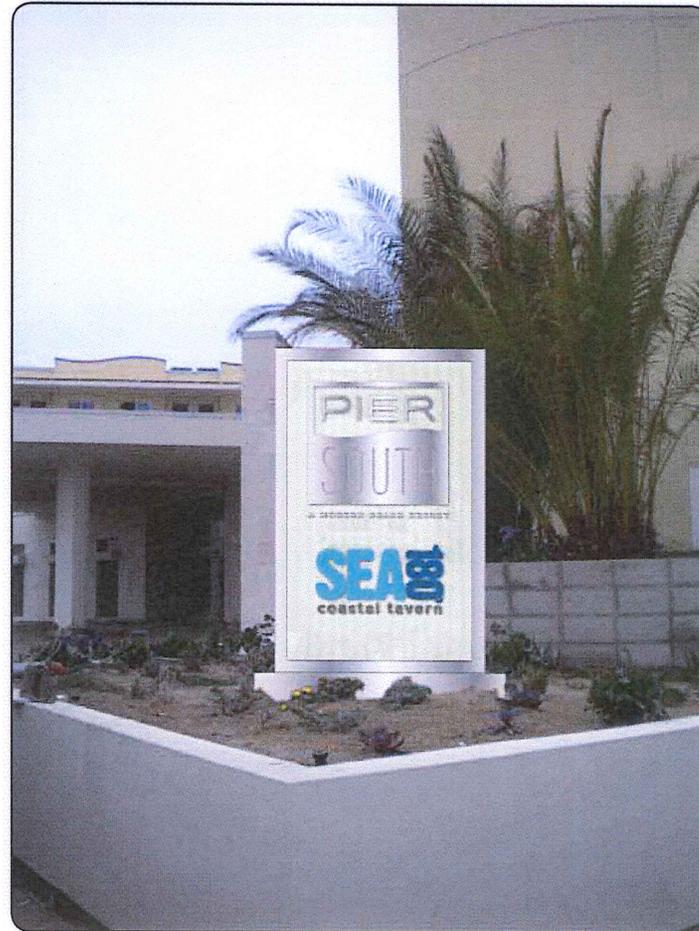
JAMES C. JANNEY, MAYOR

ATTEST:

JACQUELINE M. HALD, MMC
CITY CLERK



SOUTHWEST CORNER



NORTHWEST CORNER

MSI Motivational Systems Inc

- Austin (512) 383-1572
- Fresno (559) 431-2502
- Las Vegas (702) 253-6470
- Livermore (925) 449-1900
- Phoenix (602) 484-8844
- Sacramento (916) 635-0234
- San Antonio (210) 805-9555
- San Diego (619) 474-8246
- Southern Ca. (951) 328-2637

PROJECT
PIER SOUTH

CLIENT
PACIFICA COMPANIES

JDO#/JPO#
300 - 30820 - OGD

MO#
156 479

AE
MELISSA FARGO

DESIGNER
CHRIS BAZNER

ORIGINAL DATE
06 - 13 - 13

REVISIONS
06 - 25 - 13
07 - 03 - 13

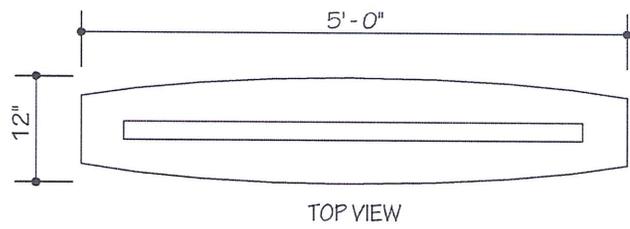
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LOGO IS PROD.-READY

CLIENT APPROVAL
 As is With revision(s)

Signature _____ Date _____
Your signature indicates final approval of this design, releasing MSI from responsibility of incorrect information. This is an original MSI design. All rights to use or reproduce in whole or in part, in any form or to fabricate or produce any likeness thereof shall remain the exclusive right of MSI.
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MONUMENT CONCEPT

- **FACE** - 3/4" CORRUGATED GLASS TO MATCH HOTEL PARTITION, ENCASED IN #316 BRUSHED STAINLESS STEEL U-CHANNEL TO HOUSE .04" LED STRIP LIGHTING ON ALL (4) SIDES; PLACED IN #316 BRUSHED STAINLESS STEEL BASE W/ INFRASTRUCTURE TO SUPPORT SIGN FACE
- **HOTEL LOGO** - #316/BRUSHED STAINLESS STEEL
- **"A MODERN..."** - #316/BRUSHED STAINLESS STEEL CUTOUTS
- **SEA 180° LOGO** - 3/16" THICK ALUMINUM CUTOUTS; PAINTED TO MATCH LOGO COLORS

** CLIENT TO SUPPLY & INSTALL GROUND LIGHTING TO ILLUMINATE SIGN FACE/LOGOS*

MSI Motivational Systems Inc

- Austin (512) 383-1572
- Fresno (559) 431-2502
- Las Vegas (702) 255-6470
- Livermore (925) 449-1900
- Phoenix (602) 484-8844
- Sacramento (916) 635-0234
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- Southern Ca. (951) 528-2637

PROJECT
PIER SOUTH

CLIENT
PACIFICA COMPANIES

JDO#/JPO#
300-30820-OGD

MO#
156479

AE
MELISSA FARGO

DESIGNER
CHRIS BAZNER

ORIGINAL DATE
04-16-13

REVISIONS

04-23-13	06-18-13
04-29-13	06-19-13
05-08-13	06-20-13
05-09-13	06-25-13
06-04-13	07-03-13
06-07-13	

SCALE
3/4" = 1' - 0"

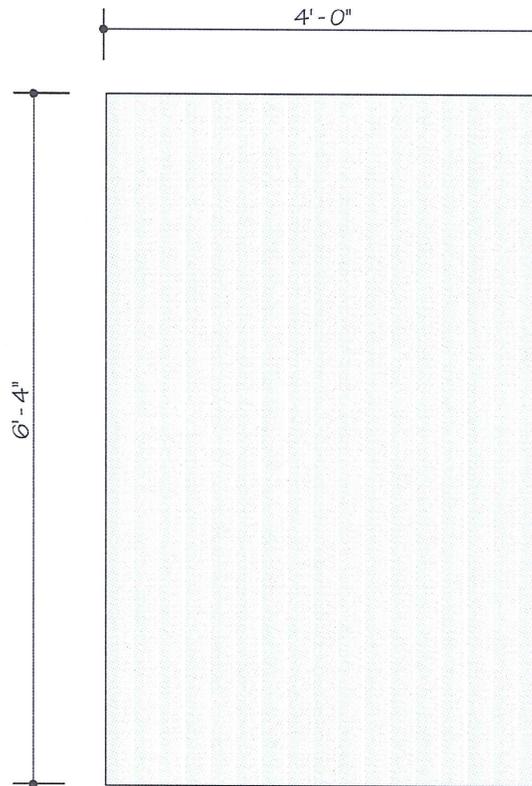
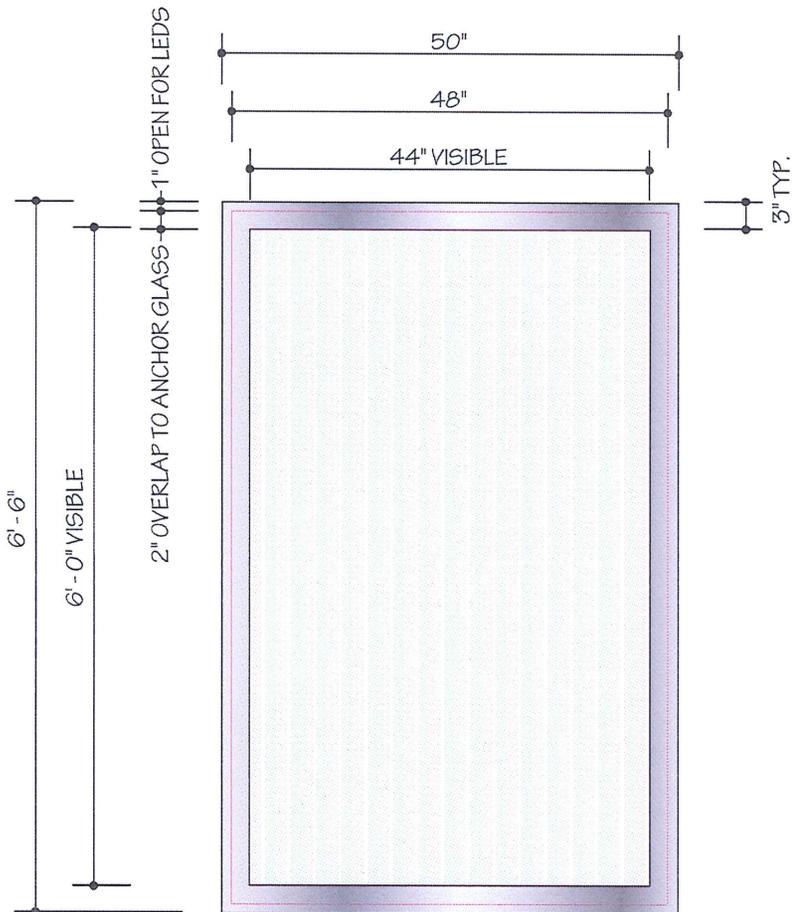
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LOGOS ARE PROD.-READY

CLIENT APPROVAL
 As is With revision(s)

Signature _____ Date _____

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76"x48" (193.04CM X 121.92CM) 3/4" THICK GLASS
W/ VERTICLE FLUTES & POLISHED EDGES



- | | |
|--|---|
| <input type="checkbox"/> Austin
(512) 383-1572 | <input type="checkbox"/> Sacramento
(916) 635-0234 |
| <input type="checkbox"/> Fresno
(559) 431-2502 | <input type="checkbox"/> San Antonio
(210) 805-9555 |
| <input type="checkbox"/> Las Vegas
(702) 253-6470 | <input checked="" type="checkbox"/> San Diego
(619) 474-8246 |
| <input type="checkbox"/> Livermore
(925) 449-1900 | <input type="checkbox"/> Southern Ca.
(951) 328-2637 |
| <input type="checkbox"/> Phoenix
(602) 484-8844 | |

PROJECT
PIER SOUTH

CLIENT
PACIFICA COMPANIES

JDO#/JPO#
300 - 30820 - OGD

MO#
156479

AE
MELISSA FARGO

DESIGNER
CHRIS BAZNER

ORIGINAL DATE
06 - 18 - 13

REVISIONS
07 - 03 - 13

SCALE
3/4" = 1' - 0"

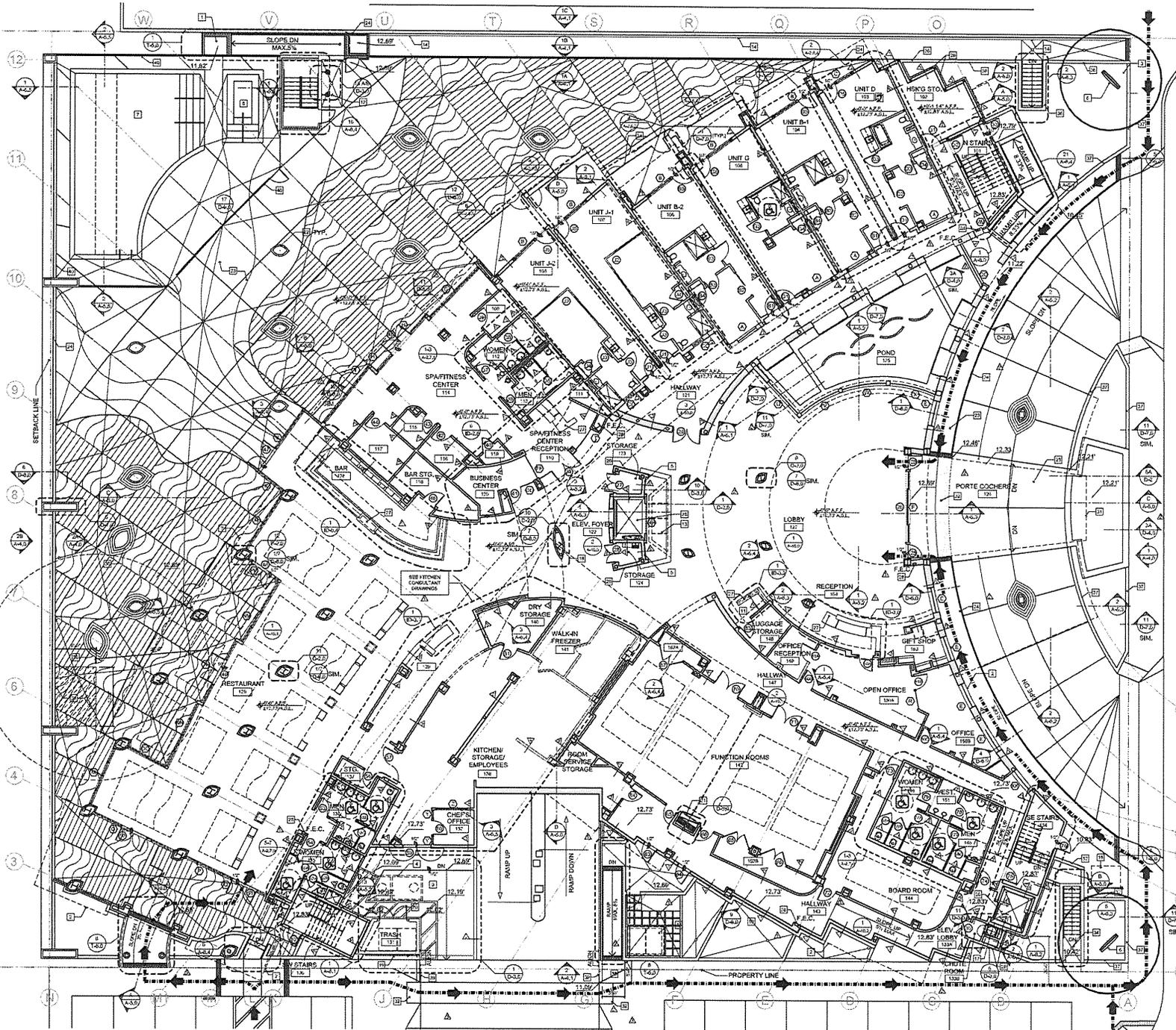
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PIER SO MONU GLASS

CLIENT APPROVAL
 As is With revision[s]

Signature _____ Date _____

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Colors shown are not true matches to final product. For exact color match, refer to actual materials being used. ©



LEGEND

1/4" = 1'-0" (SEE SHEET A-1)
 1/8" = 1'-0" (SEE SHEET A-1)

KEYNOTES

- 1 RAMP IN ADJACENT GOLFERS PARK
- 2 PROJECTION OF FLOOR ABOVE
- 3 PROPOSED FIRE ESCAPE
- 4 LOCKER LOCKER BY W/B/D
- 5 UNPLUG AND DISCONNECT FOR LOCATION
- 6 UNPLUG AND DISCONNECT FOR LOCATION
- 7 WATER RELIEF SYSTEM
- 8 W/PLUMBING FIXTURES
- 9 W/PLUMBING FIXTURES
- 10 BUILDING DEMAND
- 11 POOL AREA UNDER SEPARATE PERMIT
- 12 SPLINES
- 13 LOADING ZONE
- 14 TERRAZZO LANDSCAPING
- 15 WATERPROOFING
- 16 BELL CAPTAIN
- 17 POOL SHOWER - SEE B-1/A
- 18 PROJECTION OF S/D/E LIGHT ABOVE
- 19 1/4" DECORATIVE GUM WALL
- 20 ELECTRICAL TRIM/OUTLET LOCATION
- 21 SURFACE MOUNTED INDICES HAVE BEEN BY PLAN
- 22 MIRROR, ELEM. 100
- 23 LEVER CHAIRS WITH 140 SEER
- 24 MIRROR, ELEM. 100
- 25 MIRROR, ELEM. 100
- 26 MIRROR, ELEM. 100
- 27 MIRROR, ELEM. 100
- 28 MIRROR, ELEM. 100
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- 31 MIRROR, ELEM. 100
- 32 MIRROR, ELEM. 100
- 33 MIRROR, ELEM. 100
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DARRALL DESIGN CONSULTANTS
 12320214 1788 FX2310214 1828
 E-mail: Darrall@ddc.com
 5855 Green Valley Circle, Suite 105
 Culver City, California, USA 90230



PACIFICA COMPANIES
 1735 HANCOCK STREET SUITE 101
 SAN DIEGO, CA 92111

JOB NAME: SEACREST INN

800 SEACREST DRIVE

IMPERIAL BEACH, CALIFORNIA

JOB #:
 PHASE: BUILDING & SAFETY
 SUBMITTAL
 TITLE: GENERAL GROUND LEVEL
 FLOOR PLAN
 SCALE: AS NOTED
 DRAWN BY: CS / JB
 CHECKED BY: PS / DB
 DATE: 05/24/09

PROPRIETARY & CONFIDENTIAL INFORMATION
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- REVISIONS:
- 1. 05/24/09: GENERAL
 - 2. 05/24/09: GENERAL
 - 3. 05/24/09: GENERAL
 - 4. 05/24/09: GENERAL
 - 5. 05/24/09: GENERAL
 - 6. 05/24/09: GENERAL
 - 7. 05/24/09: GENERAL
 - 8. 05/24/09: GENERAL
 - 9. 05/24/09: GENERAL
 - 10. 05/24/09: GENERAL

PRELIMINARY SET
 005 - FOR CONSTRUCTION
 006 - FOR CONSTRUCTION
 007 - FOR CONSTRUCTION

SHEET #

A-2.1.0

1 GROUND LEVEL GENERAL FP.
 SCALE: 1/8" = 1'-0"

Y.J. INC.

25379 Wayne Mills Pl # 272
Valencia, CA 91355

Sign Design Based on 2010 CBC

DATE 6/21/2013

TEL: (661) 259-0700

FAX: (661) 259-0900

Job # JTS_44613
Project Pier South - Monument
Job Location Pier South
Imperial Beach, CA

INPUT DATA

Exposure category (B, C or D)	=	C
Importance factor, pg 77, (0.87, 1.0 or 1.15)	I	= 1.00 Category II
Basic wind speed (3 sec. gust wind)	V	= 90 mph
Topographic factor (Sec.6.5.7.2, pg 26 & 45)	K_{zt}	= 1 Flat
Height to Top	h	= 8 ft
Vertical dimension (for wall, s = h)	s	= 8 ft
Horizontal dimension	B	= 4.594 ft
Dimension of return corner	L_r	= 0.25 ft
Moment Arm	A	= 4.4 ft

DESIGN SUMMARY

Max horizontal wind pressure	p	= 20 psf
Max total horizontal force at centroid of base	F	= 0.735 kips
Max bending moment at centroid of base	M	= 3.234 kip-ft

ANALYSIS

Velocity pressure

$$q_h = 0.00256 K_h K_{zt} K_d V^2 I = 14.98 \text{ psf}$$

where:

q_h = velocity pressure at mean roof height, h. (Eq. 6-15, page 27)

K_h = velocity pressure exposure coefficient = 0.85

evaluated at height, h, (Tab. 6-3, Case 1, pg 79)

K_d = wind directionality factor. (Tab. 6-4, for building, page 80) = 0.85

h = height of top = 8.00 ft

Wind Force Case A: resultant force through the geometric center (Sec. 6.5.14 & Fig. 6-20)

$p = q_h G C_f = 20 \text{ psf}$

$F = p A_s = 0.74 \text{ kips}$

$M = F (h - 0.5s)$ for sign, $F (0.55h)$ for wall = 3.23 kip-ft

where: G = gust effect factor. (Sec. 6.5.8, page 26) = 0.85

C_f = net force coefficient. (Fig. 6-20, page 73) = 1.54

$A_s = B s = 36.75 \text{ ft}^2$

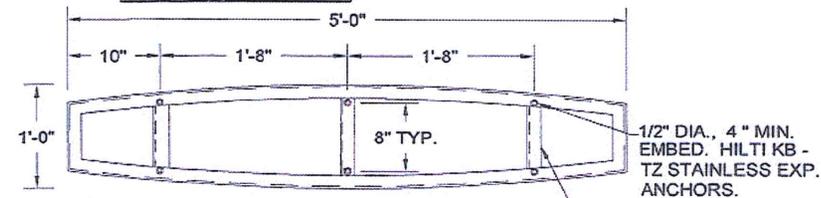
Anchor Design

Hilti KB-TZ Stainless Exp. Anchors

Tension Req'd. USE ICC-ESR#1917

T = 1617 1/2" Dia., 4" Min. Embed. T=1,890

(6) Total

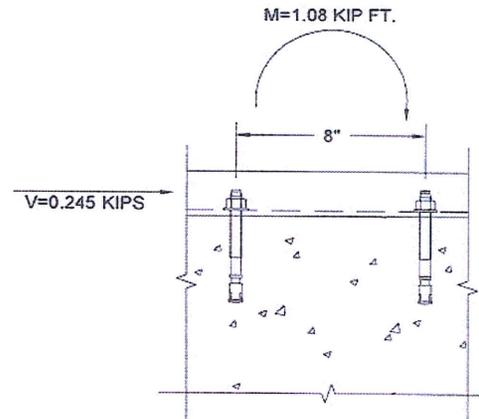


PLAN VIEW

CABINET PURLINS

N.T.S.

NOTE: SIGN DESIGN IS BASED ON ADEQUATE EXISTING SUPPORT ELEMENTS.



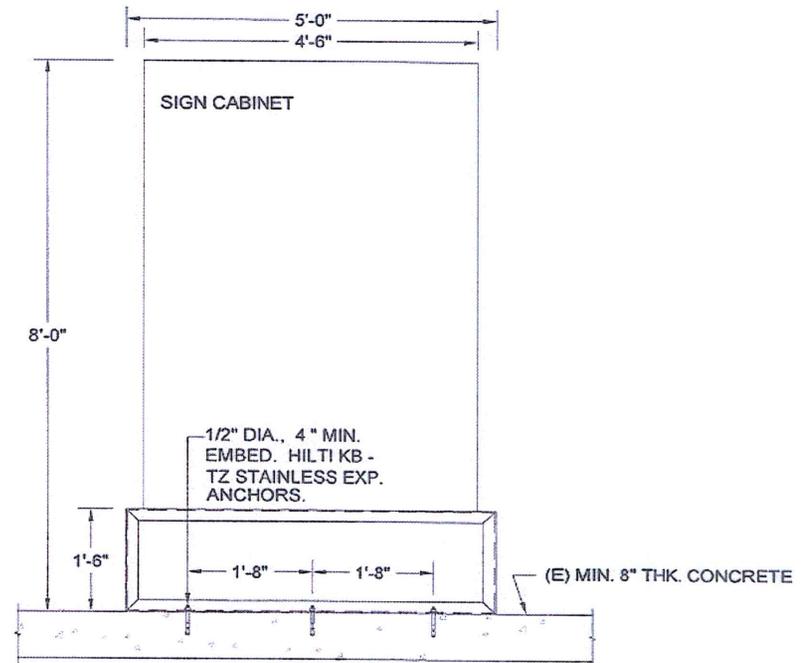
LOAD AT CONNECTION POINT

FOR (2) ANCHORS

N.T.S.

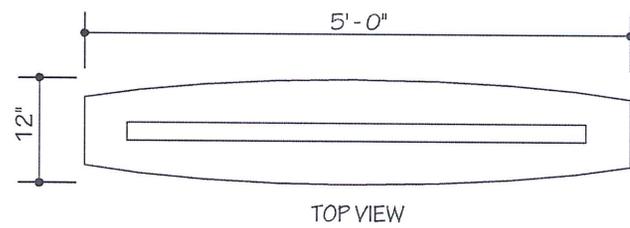


JUN 21 2013



ELEVATION

N.T.S.



MONUMENT CONCEPT

- **FACE** - 3/4" CORRUGATED GLASS TO MATCH HOTEL PARTITION, ENCASED IN #316 BRUSHED STAINLESS STEEL U-CHANNEL TO HOUSE .04" LED STRIP LIGHTING ON ALL (4) SIDES; PLACED IN #316 BRUSHED STAINLESS STEEL BASE W/ INFRASTRUCTURE TO SUPPORT SIGN FACE
- **HOTEL LOGO** - #316/BRUSHED STAINLESS STEEL CUTOUTS
- **"A MODERN..."** - #316/BRUSHED STAINLESS STEEL CUTOUTS
- **SEA 180° LOGO** - 3/16" THICK ALUMINUM CUTOUTS; PAINTED TO MATCH LOGO COLORS
- **D'AMES LOGO** - T.B.D.

* CLIENT TO SUPPLY & INSTALL GROUND LIGHTING TO ILLUMINATE SIGN FACE/LOGOS



- | | |
|---|--|
| <input type="checkbox"/> Austin (512) 383-1572 | <input type="checkbox"/> Sacramento (916) 635-0234 |
| <input type="checkbox"/> Fresno (559) 431-2502 | <input type="checkbox"/> San Antonio (210) 805-9555 |
| <input type="checkbox"/> Las Vegas (702) 253-6470 | <input checked="" type="checkbox"/> San Diego (619) 474-8246 |
| <input type="checkbox"/> Livermore (925) 449-1900 | <input type="checkbox"/> Southern Ca. (951) 328-2637 |
| <input type="checkbox"/> Phoenix (602) 484-8844 | |

PROJECT
PIER SOUTH

CLIENT
PACIFICA COMPANIES

JCO#/JPO#
300-30820-OGD

MO#
156479

AE
MELISSA FARGO

DESIGNER
CHRIS BAZNER

ORIGINAL DATE
04-16-13

REVISIONS

04-23-13	06-18-13
04-29-13	06-19-13
05-08-13	06-20-13
05-09-13	06-25-13
06-04-13	07-03-13
06-07-13	07-25-13

SCALE
3/4" = 1' - 0"

MAC FILE NAME (GD-3)
PIER SO MONU SPA OPT 1

LOGOS ARE PROD.-READY
 D'AMES LOGO IS NOT PROD.-READY

CLIENT APPROVAL
 As is With revision(s)

Signature _____ Date _____

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AGENDA ITEM NO. 6.1

**STAFF REPORT
CITY OF IMPERIAL BEACH**

TO: HONORABLE MAYOR AND CITY COUNCIL
FROM: GREGORY WADE, INTERIM CITY MANAGER *GW*
MEETING DATE: AUGUST 7, 2013
ORIGINATING DEPT.: COMMUNITY DEVELOPMENT DEPARTMENT
SUBJECT: UPDATE REPORT ON CONSTRUCTION OF THE PIER SOUTH HOTEL

BACKGROUND:

At the City Council meeting on Wednesday, April 21, 2010, the City Council approved a Memorandum of Understanding (MOU) between the City/Redevelopment Agency and the Developer/Property Owners of the Seacoast Inn (Imperial Coast Limited Partnership) outlining financial and other commitments for the redevelopment of the Seacoast Inn. Also approved as part of the MOU was a Project Schedule detailing important project milestones for the project's development. At the meeting on April 21, 2010, the City Council also requested a monthly update report be made to advise the Council on progress made and compliance with the approved MOU and Project Schedule.

At the City Council meeting on May 19, 2010, City staff and Pacifica presented the first of the requested monthly updates. The City Council has received monthly updates at the second meeting of each month since that time. At the July 6, 2011, City Council meeting, the City Council elected to receive updates on a quarterly rather than a monthly basis and scheduled the next update for October 5, 2011. Since that time, regular updates have been provided to the City Council on the progress of the hotel's construction and its schedule.

DISCUSSION:

During public comment at the City Council meeting on April 17, 2013, Pacifica provided its last update report on the status of the project construction as well as the construction schedule. During that meeting it was reported the construction was expected to be completed some time in the fall of 2013.

At the City Council meeting on August 7, 2013, it is expected that Pacifica will advise the City Council of their construction schedule and the progress made towards the expected opening date of November 1, 2013. Other matters associated with the project may also be discussed.

FISCAL ANALYSIS:

No fiscal impact with this report.

ENVIRONMENTAL REVIEW

None required with this report.

DEPARTMENT RECOMMENDATION:

That the City Council receives the update report on the Pier South Hotel project and provide comment and input as necessary.

CITY MANAGER'S RECOMMENDATION

Approve Department recommendation.

Attachments: None.



**STAFF REPORT
CITY OF IMPERIAL BEACH**

TO: HONORABLE MAYOR AND CITY COUNCIL
FROM: GREG WADE, INTERIM CITY MANAGER

MEETING DATE: AUGUST 7, 2013
ORIGINATING DEPT.: COMMUNITY DEVELOPMENT DEPARTMENT
GREG WADE, ASSISTANT CITY MANAGER/ COMMUNITY DEVELOPMENT DIRECTOR
JIM NAKAGAWA, AICP, CITY PLANNER

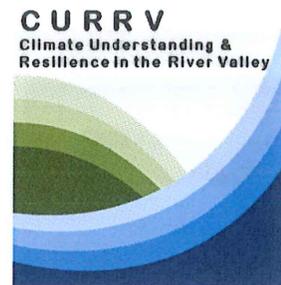
SUBJECT: REPORTS: RESOLUTION NO. 2013-7369 STATE COASTAL CONSERVANCY CLIMATE READY SEA LEVEL RISE GRANT APPLICATION. MF 1025

PROJECT DESCRIPTION/ BACKGROUND:

On June 19, 2013, the City Council authorized the submittal of a sea level rise vulnerability assessment and adaptation strategy grant application to the Ocean Protection Council (OPC). Its grant program guidelines provided for a commitment to a Local Coastal Plan (LCP) amendment to implement the strategy. This item is a request for City Council authorization to submit a similar application for a sea level rise Climate Ready grant offered by the State Coastal Conservancy (SCC). This grant does not require the commitment to adopt a LCP amendment, although this grant program would work in conjunction with the LCP grant. This grant proposal also describes the work plan to involve the public, property owners, and the City Council as a part of the stakeholder engagement process. Data gathering and analysis would be performed to determine the extent of the vulnerability of Imperial Beach to sea level rise impacts. Another task would involve the development and evaluation of strategies that could aid Imperial Beach in adapting to sea level rise impacts. The City Council may then select the most appropriate adaptation strategies and decide if they wish to proceed with an implementation program of preparing the environmental documents per the California Environmental Quality Act (CEQA) and adopting any amendments to the LCP that the City Council feels might be appropriate. The grant application does not propose funding for these implementation tasks.

The staff report for the June 19th grant application provided background information on the subject of climate change and sea level rise. This subject has been discussed at the international, national, state, regional, and local levels for a number of years. At the state level, California has adopted a number of environmental laws and executive orders including the Global Warming Solutions Act of 2006 (AB 32). Per SB 97, CEQA Guidelines require discretionary projects to address GHG emissions and their effects such as climate change/ sea level rise. At the regional level, the San Diego Foundation funded an adaptation strategy for San Diego Bay that was developed by ICLEI - Local Governments for Sustainability. The Final January 2012 report is posted on the City's website. The Tijuana River National Estuarine Research Reserve (TRNERR) recently obtained a grant from the National Oceanic Atmospheric Administration (NOAA) to undertake a 3-year sea level rise (SLR) study (Climate Understanding

and Resilience in the River Valley or CURRV) for the Tijuana River Valley. Staff is also attending the steering committee meetings for the San Diego Regional Climate Collaborative, the CURRV study, and the Regional Sea Level Rise Group. At the local level, cities such as Chula Vista have had a Climate Action Plan in place since 2000. Imperial Beach hired Everest International to conduct a shoreline protection device study (completed in 2001 with a \$44,500 grant from the Coastal Commission) and to develop a comprehensive shoreline protection policy but many property owners were reluctant to bear much of the costs associated with implementing shoreline protection measures recommended by the study.



PROJECT EVALUATION/ DISCUSSION:

Imperial Beach is bounded on three sides by bodies of water (San Diego Bay/ Otay River, the Pacific Ocean, and the Tijuana River) with a flat terrain that provides little retreat areas for refuge from water-related disasters. State and County maps show inundation areas in Imperial Beach in the event of disasters such a tsunami or the failures of the Rodriguez dam and the Otay Lakes dam. Imperial Beach is situated at the mouths of these watersheds and arguably assumes a unique position among the other coastal cities when it comes to exposure of water-related issues. However, Imperial Beach has had few funds to pursue climate change and sea level rise studies to determine how vulnerable the City would be in the event of sea level rise and what adaptation steps it could take to protect itself.

The San Diego Bay Sea Level Rise Adaption Strategy (funded by the San Diego Foundation) show inundation areas around the bay for the scenario years 2050 and 2100 (using San Diego State University Professor Richard Gersberg's mapping model of .5 meter and 1 meter sea level rise) during normal and extreme weather events. It is the extreme weather event (such as an El Niño year coupled with high tides and a 100-year storm) with the rise of sea levels that concerns climate scientists.

With the completion of the bay study and the prospect of the TRNERR undertaking its CURRV study, Imperial Beach now has an opportunity to obtain funds to study the effect sea level rise could have from the Pacific Ocean, which would complete this "missing piece" of the puzzle. Until these pieces are put together and a comprehensive policy is adopted, projects would need to have climate change and sea level rise studies done on a project-by-project basis.



Climate Ready grants can support a wide range of activities including vulnerability assessments, development and implementation of adaptation strategies, science-based scenario planning, and demonstration projects that help inform others about successful and cost-effective adaptation strategies. Successful applications will maximize public benefits to the coast while reducing greenhouse gas emissions, reducing hazards that threaten coastal communities or public infrastructure, preserving and enhancing coastal wetlands and other natural lands, conserving biodiversity and providing recreational opportunities that support greenhouse gas reduction goals. Projects will be ranked according to how well they meet three sets of criteria and the Conservancy's Climate Ready Programmatic Priorities. The grant application describes the project as being consistent with state, regional, and local goals that address climate change. It also promotes the goals and objectives of the State Coastal Conservancy's 2013-2018 Strategic Plan.

The previous LCP grant required the commitment of the City to adopt an LCP amendment to implement adaptation strategies suggested by the sea level rise study. The budget for this previous work was estimated to be at least \$135,000 that would have also included the environmental document. We applied for \$200,000 for the total amount of work which was anticipated to be the maximum amount that could be awarded. We budgeted \$65,000 for the stakeholder engagement tasks, the vulnerability assessment and the development of adaptation strategies. It was anticipated that this amount would be low but we recognized that we could not ask for more. With this Climate Ready (CR) grant, there is now the opportunity to seek an adequate amount of funds to do the civic engagement task, the modeling application, the vulnerability assessment and the development of adaptation strategies for a grant request of \$150,000. An implementation program to proceed with the environmental documents and an LCP amendment would be sought in the possible second round of the LCP grant, a strategy that was mentioned at the previous Council meeting.

Task	Funding	Completion Dates	Cost
Stakeholder engagement/workshop support/climate change communications: (TRNERR CTP staff time)	\$20,000	Feb 2014 – Nov 2015	\$20,000
Sea-Level Rise Data Gathering, Modeling, Mapping- (CoSMoS 2.0 or other available model)	\$40,000	Feb 2014 - August 2014	\$40,000
Vulnerability Assessment (IB staff time)	\$40,000	Sep 2014 - May 2015	\$40,000
Develop and Evaluate Adaptation Strategies (independent consultant)	\$50,000	May 2015 – Nov 2015	\$50,000
Total	\$150,000		\$150,000

LOCAL COASTAL PROGRAM (LCP)/ GENERAL PLAN (GP): This grant does **not** include funding to amend the LCP that would identify strategies that would adapt to sea level rise impacts and protect coastal resources. If subsequent Council direction is given to staff to pursue an LCP amendment, pursuant to California Code of Regulations Code §13515 (14 CCR 13515) and California Government Code §65352, a 45-day public and agency review period would need to be provided. Pursuant to Government Code Section 65300.5, a consistency analysis would need to show that the proposed GPA/LCPA would be internally consistent with other policies of the general plan/ local coastal program. Additionally, any zoning amendments would need to be externally consistent with the General Plan policies pursuant to Government Code Section 65860.

ENVIRONMENTAL DETERMINATION PURSUANT TO THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA): If the City wished to pursue an implementation program of the recommended adaptation strategies, an environmental document would need to be prepared, reviewed, and adopted per CEQA. It would either be a mitigated negative declaration (MND) or, more likely, an environmental impact report (EIR). The grant application does not include this work in the proposal.

COASTAL PERMIT JURISDICTION: The project site is located in the coastal zone as indicated on the Local Coastal Program Post Certification and Appeal Jurisdiction Map; therefore, any amendments to the LCP would need to be certified by the California Coastal Commission under the California Public Resources Code 30514.(b).

FISCAL ANALYSIS:

\$1.5 million is the total amount of grants that would be awarded. The awards are anticipated to be in the range of \$50,000 to \$200,000 and decisions on the grants are expected in February of 2014. The TRNERR/Coastal Training Program has offered to assist with much of the technical work. It is anticipated that up to half of the City Planner's time may be devoted to the sea level rise project. The total grant request is for \$150,000 with grant applications to be due by August 28, 2013.

DEPARTMENT RECOMMENDATION:

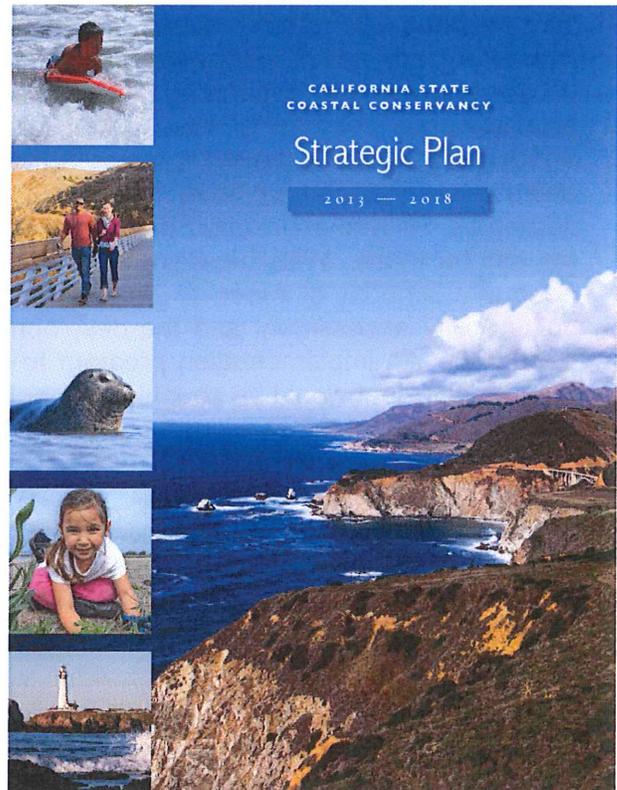
1. Receive report and entertain testimony;
2. Consider adoption of Resolution No. 2013-7369 approving the submittal of the Climate Ready sea level rise grant application to the State Coastal Conservancy.

CITY MANAGER'S RECOMMENDATION:

Approve Department recommendation.

Attachments:

1. Resolution No. 2013-7369
 2. Climate Ready Grant Application
 3. Coastal Conservancy Climate Ready Grant Announcement
 4. Grant Application Instructions
- c: file MF 1025 IB Climate Action Plan
 Kristen Goodrich, Coastal Training Program Coordinator, Tijuana River National Estuarine Research Reserve, 301 Caspian Way, Imperial Beach, CA 91932
kgoodrich@trnerr.org
 Danielle Boudreau, Tijuana River National Estuarine Research Reserve, 301 Caspian Way, Imperial Beach, CA 91932 dboudreau@trnerr.org



Peter A. Kennedy, N40 Environmental Program Manager, Commander, Navy Region Southwest, 937 North Harbor Drive, San Diego, CA 92132-0058
peter.a.kennedy@navy.mil

Nicola Hedge, Climate Initiative Manager, San Diego Foundation, 2508 Historic Decatur Road, San Diego, CA 92106 nicola@sdfoundation.org

Brian Leslie, Moffatt and Nichol, 1660 Hotel Circle North, Suite 200, San Diego, CA 92108 bleslie@moffattnichol.com

Joan Cardellino California State Coastal Conservancy, 1330 Broadway, 13th Floor, Oakland, CA 94612-2530 jcard@scc.ca.gov

Jessica Watson California State Coastal Conservancy, 1330 Broadway, 13th Floor, Oakland, CA 94612-2530 jwatson@scc.ca.gov

RESOLUTION NO. 2013-7369

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IMPERIAL BEACH, CALIFORNIA, APPROVING THE SUBMITTAL OF A CLIMATE READY SEA LEVEL RISE ADAPTATION GRANT APPLICATION. M.F. 1025

WHEREAS, the California Coastal Conservancy, under the authority of SB 1066, may award grants that provide financial assistance to local governments in order to address climate change-related impacts such as sea-level rise, reduce coastal hazards, preserve coastal wetlands, and preserve recreational opportunities; and

WHEREAS, the goal of the grant program is to support actions that enhance the resiliency of coastal communities and ecosystems to a changing climate and that will support a wide range of activities including the development of science-based vulnerability assessments and adaptation responses; and

WHEREAS, this Imperial Beach Climate Ready grant proposal seeks to promote many of the State Coastal Conservancy's priorities such as:

1. Safeguard people and wildlife by using nature-based solutions that provide co-benefits for people, wildlife, and the economy.
2. Prioritize projects that maximize public benefits and avoid maladaptation.
3. Promote collaboration among various stakeholders and multiple sectors. Establish and expand non-traditional alliances to accelerate effective problem-solving between and among public and private resource managers, scientists, and decision-makers.
4. Incorporate the best available science by utilizing peer-reviewed and well-documented climate science, climate adaptation strategies, and management practices.
5. Focus on future climatic and ecological conditions rather than the past.
6. Design actions from a landscape, ecosystem, and watershed perspective on a regional scale.
7. Account for a high degree of uncertainty by developing and implementing strategies that provide the greatest benefits across a range of possible future climate scenarios.
8. Minimize energy use and greenhouse gas emissions. Enhance the ability of natural systems to sequester greenhouse gases.
9. Address the needs of low-income and other underserved populations that will be highly impacted by climate change.
10. Promote on-the-ground demonstration projects that implement innovative approaches or enhance understanding of effective management strategies and will potentially lead to broader change to policies, regulations, or to duplicating the effort elsewhere;
11. Incorporates a project-appropriate outreach or educational component.

WHEREAS, the City Council of the City of Imperial Beach finds that this grant proposal is consistent with its Local Coastal Plan (LCP) as the City incorporated into the Safety Element of its LCP the goals and policies of the San Diego Association of Governments (SANDAG) Shoreline Preservation Strategy of 1993; the grant is also consistent with the recreation and coastal access goals of the Parks and Recreation Element and the natural resource protection goals of the Conservation and Open Space Element of the Imperial Beach LCP; and

WHEREAS, this project would implement many of the strategies identified in the 2009 California Climate Adaptation Strategy including Comprehensive Strategy 2 that encourages integrating land use planning and climate adaptation planning and Sector Strategy 4 for Ocean and Coastal Resources that calls for supporting local planning that addresses sea level rise impacts.

WHEREAS, this sea level rise vulnerability study promotes the goals and objectives of the Coastal Conservancy's 2013-2018 Strategic Plan, including:

Goal 7: Enhance the resiliency of coastal communities and ecosystems to the impacts of climate change.

Objective 7A: In cooperation with public agencies, universities and non-governmental organizations, identify significant climate-related threats, management challenges and priority technical assistance needed to maintain resilient coastal communities and natural resources.

Objective 7B: Conduct site-specific, regional and landscape-level vulnerability assessments from sea level rise and extreme storm events, and develop adaptation plans and strategies to address threats to coastal communities and public infrastructure in ways that protect natural resources and provide maximum public benefits; and

WHEREAS, the City of Imperial Beach will coordinate with the staffs of the California Coastal Commission, the State Coastal Conservancy and the Ocean Protection Council in undertaking the project, if approved.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Imperial Beach hereby:

1. Directs City of Imperial Beach staff to submit the grant application package attached hereto as Attachment 2 to the California Coastal Conservancy to provide financial and planning assistance, under authority of SB 1066, in the amount of \$ 150,000 to fund the project more particularly described in the grant application package.

2. Authorizes the City Manager of the City of Imperial Beach, to execute, in the name of the City of Imperial Beach, all necessary applications, contracts and agreements and amendments thereto to implement and carry out the grant application package attached hereto and any project approved through approval of the grant application.

Appeal Process under the California Code of Civil Procedure (CCP): The time within which judicial review of a City Council decision must be sought is governed by Section 1094.6 of the CCP. A right to appeal a City Council decision is governed by CCP Section 1094.5 and Chapter 1.18 of the Imperial Beach Municipal Code.



GRANT APPLICATION FORM

(Click in the shaded text fields to enter text, numbers and dates. The fields will expand to accommodate the data. Press the tab key to move between fields.)

PART A: SUMMARY

APPLICANT INFORMATION:

Applicant name (organization): City of Imperial Beach

Address: 825 Imperial Beach Blvd., Imperial Beach, CA 91932

Contact name: Jim Nakagawa

Telephone: 619-628-1355 Fax: 619-424-4093 Email: jnakagawa@imperialbeachca.gov

Federal Tax ID# 95-6006475

Position(s) whose incumbents are authorized to negotiate agreements and amendments: City Manager



PROJECT INFORMATION:

Project name (limit 75 characters): Imperial Beach Sea Level Rise Adaptation Strategy

Project location: City: Imperial Beach

County: San Diego

Street: _____

Cross street: _____

Proposed start date: 2/24/2014

Estimated completion: 1/23/2017

Acreage (if relevant): city-wide

APN's (if an acquisition): _____

Trail length (if relevant – miles or linear feet): _____

Stream miles (if relevant – miles or linear feet): _____

Latitude (e.g. 38.337094): 32.576474

Longitude: (e.g. -122.589652): 117.115886

Note: Latitude/Longitude can be determined using Google Earth,

<http://itouchmap.com/latlong.html>, and other on-line resources

What point is represented by the lat/longs (i.e., parking lot, center of site, etc): City Hall

Elected Representatives for Project:

Congressional District(s): www.house.gov

District number	Name
51	<u>Juan Vargas</u>

State Senate District(s): www.senate.ca.gov

District number	Name
40	<u>Ben Hueso</u>

Assembly District(s): www.assembly.ca.gov

District number	Name
78	<u>Toni Atkins</u>

PROJECT DESCRIPTION:

Provide a clear, detailed description of the project proposed for Conservancy funding. Include: 1) specific need for the project; 2) the project's goals and objectives; 3) specific tasks that will be undertaken (tasks in the budget and schedule should be explained here); and 4) work products or other deliverables. Please limit description to two pages.

Project Need. This project consists of a vulnerability assessment for the Pacific Ocean coastline of Imperial Beach to sea level rise impacts. Both the natural and built environments in the coastal zone could be impacted due to sea level rise. The systems in these environments considered for vulnerability analysis could include: subtidal aquatic, transitional, and upland ecosystems; contaminated sites; residential and commercial building stock; parks, recreation, and public access; emergency response facilities; potable water; wastewater; and stormwater management. It also will develop feasible strategies that will assist Imperial Beach in adapting to sea level rise impacts and will suggest implementation of appropriate strategies that may be a part of an amendment to the City's Local Coastal Plan (LCP).

Imperial Beach is bounded on three sides by bodies of water- the Pacific Ocean, San Diego Bay/ Otay River, and the Tijuana River and Estuary- resulting in flooding in low-lying areas of the City during storm events. The City contains valuable coastal resources (such as a public beach and a National Estuarine Research Reserve that has been designated as a 'wetland of international importance' by the Ramsar Convention) and has critical infrastructure (such as water lines, storm drain facilities, sewer lines and lift stations, and roads that provide access to coastal beaches) that would be threatened by sea level rise (SLR) conditions and raise public safety and health issues. In 2005, the City commissioned an Urban Waterfront and Ecotourism Study to identify market niches and development projects to capture those markets so that Imperial Beach can grow economically while being environmentally responsible. Imperial Beach has visitor accommodations along the coast including the new Pier South Hotel that is nearing completion (and which required an LCP amendment and an EIR for its facilitation) to capture the birder and recreation market (as recommended by the study) by providing these needed accommodations along the shoreline. Sea level rise, however, may pose a threat to these investments. Finally, state housing law encourages the preservation and protection of affordable housing in the coastal zone. This adaptation study would help to identify those at-risk units and provide adaptation strategies to preserve such units.

Imperial Beach has been actively involved in regional adaptation planning, helping to build regional capacity to address the local impacts associated with sea level rise. The San Diego Foundation funded an adaptation strategy (with the participation of the cities of Coronado, Imperial Beach, National City, Chula Vista, San Diego, the San Diego Airport Authority, and the San Diego Port District) for San Diego Bay that was completed in January of 2012. A number of adaptation strategies were developed for the San Diego Bay Sea Level Rise Study, addressing the SLR impacts that Imperial Beach may experience along its shoreline bordering San Diego Bay and Otay River. In addition, Imperial Beach is collaborating with the Tijuana River National Estuarine Research Reserve (TRNERR) who was recently awarded a three-year grant from NOAA's Climate Program Office supporting the *Climate Understanding and Resilience in the River Valley* (CURRV) project, where a vulnerability assessment of Tijuana River Valley resources will be conducted to inform the development of adaptation strategies addressing flooding and inundation caused by sea level rise. Imperial Beach also continues to stay updated on the U.S. Navy's adaptation research and planning, as the Navy has a number of valuable assets and resources in and around Imperial Beach that may be impacted by sea level rise and are pursuing studies that will assess how sea level rise may impact their assets, operations, and resources. Additional adaptation strategies for the Pacific Ocean that comply with coastal policies will need to be developed and evaluated for their effectiveness. This proposed study would seek to leverage the adaptation planning taking place in San Diego Bay, the Tijuana River Valley, and by the U.S. Navy.

Project Goals and Objectives. The Sea Level Rise Adaptation Strategy for San Diego Bay addresses the vulnerabilities on one side of Imperial Beach bounded by water, the northern edge of the City that is bordered by the San Diego Bay and Otay River. The CURRV project will address the need for such a study on the second side of Imperial Beach that is bounded by water, the southern side of the City bordering the Tijuana River and Estuary. The proposed project will assess Imperial Beach’s vulnerability to sea level rise impacts on the Pacific Ocean side and identify strategies to adapt to such impacts will complete the picture for the remaining side bordering the open ocean, and assist in developing the California Environmental Quality Act (CEQA) documents required for a possible program of amendments to the Local Coastal Program (LCP) designed to protect coastal resources as provided in the Coastal Act. Any amendments would need to be analyzed for their internal consistency with other policies of the General Plan/ Local Coastal Program pursuant to Government Code Section 65300.5. Any proposed amendment would be subject to public and agency review pursuant to a six-week/45-day public review period prior to any final action being taken by the City Council, pursuant to California Code of Regulations Code §13515 (14 CCR 13515) and California Government Code §65352. The Zoning Ordinance, as the implementation component of the LCP, may need to be amended in order to be externally consistent with the LCP and General Plan pursuant Government Code Section 65860. This proposed project will utilize a steering committee, engage a stakeholder group, and seek technical assistance from other agencies and consultants. It will gather data from existing sea level rise studies whenever possible to minimize costs. The work plan for this project will follow the process utilized in previous and ongoing studies (see tasks in budget and schedule). Implementation of this proposal would not only fill in the mapping and vulnerability assessment gaps for the City but would also close a large regional gap..

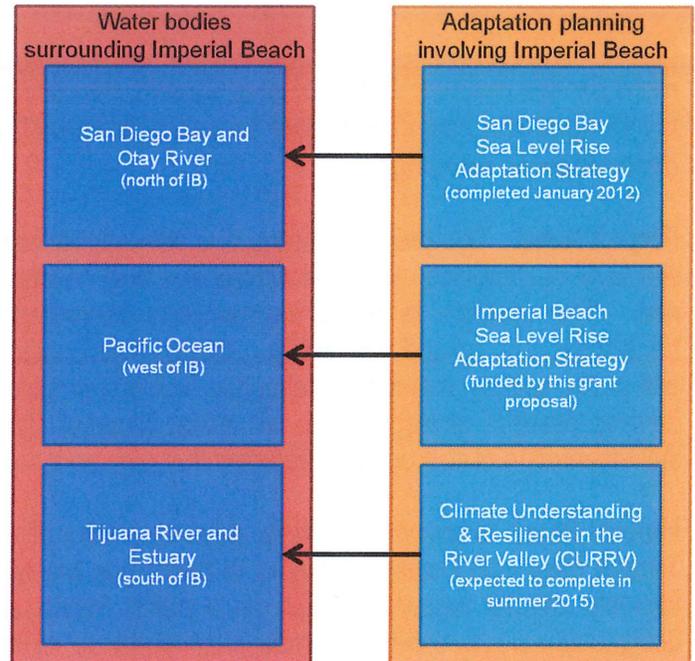


Figure 1: Outlines the three bodies of water that surround Imperial Beach and the adaptation planning efforts that will inform how the City adapts to sea level rise along each individual shoreline.

As demonstrated above, City staff are actively involved in regional climate adaptation planning and have spent an extensive amount of time building experiential capacity within City departments to address sea level rise. Unfortunately, a large portion of Imperial Beach’s staff was funded by redevelopment funds, which are no longer available to support staff salaries, leading to budget cuts and lay-offs. In order to ensure that Imperial Beach staff continues to be regional leaders in sea level rise adaptation planning, further funding is required to support staff time designated for sea level rise planning.

The primary objective of this project is to fill in the final gap in understanding the potential sea level rise impacts Imperial Beach may experience along the portion of the City bordering the Pacific Ocean. The project would link the mapping and vulnerability assessments conducted by The San Diego Foundation that informed the development of the Sea Level Rise Adaptation Strategy for San Diego Bay which addressed the City’s northern section that borders San Diego Bay/ Otay River, and the research being conducted along the City’s southern portion that borders the Tijuana River and

Estuary by TRNERR as part of the CURRV project. Upon completion of this vulnerability assessment, Imperial Beach will take the results of the Sea Level Rise Adaptation Strategy for San Diego Bay, the CURRV project, and the Imperial Beach Sea Level Rise Adaptation Study, funded by this proposal, to develop feasible city-wide adaptation strategies to inform a potential update to their LCP (as described in the previous OPC LCP Grant Program proposal).

Task	Funding	Completion Dates	Cost
Stakeholder engagement/workshop support/climate change communications: (TRNERR CTP ¹ staff time)	\$20,000	Feb 2014 – Nov 2015	\$20,000
Sea-Level Rise Data Gathering, Modeling, Mapping (CoSMoS 2.0 ² or other available model)	\$40,000	Feb 2014 - August 2014	\$40,000
Vulnerability Assessment (IB staff time)	\$40,000	Sep 2014 - May 2015	\$40,000
Develop and Evaluate Adaptation Strategies (independent consultant)	\$50,000	May 2015 – Nov 2015	\$50,000
Total	\$150,000		\$150,000

¹ NOAA's Coastal Training Program (CTP) provides training, technical assistance, and workshop support to coastal decision-makers, including local governments. Refer to the Additional Questions section, question #4 for further detail about CTP.

² Funding would contribute to regional funding, led by the Coastal Conservancy, of a downscaled CoSMoS 2.0 model, if available. Model development would be led by Dr. Patrick Barnard at USGS and would take into account various sea-level rise scenarios, physical factors (e.g., tides, wind, waves, fluvial discharge), shoreline change, fluvial input, and the latest global climate models. Model conditions (e.g., waves, wind, atmospheric pressure) and inputs (global climate models) will be specifically selected for and downscaled to the Southern California region.

FUNDING REQUEST:

Funding amount requested from Conservancy: \$200,000

Month and Year Conservancy funding needed: February 2014

Other Funding Sources (not including in-kind services):

Source of funds	Amount (\$)	Estimated commitment date
None identified		

Total Project Cost: \$200,000

In-kind Services

In-kind services or contributions include volunteer time and materials, bargain sales, and land donations. Please describe and estimate value, and differentiate between expected in-kind contributions and contributions (work or other types of contributions) already obtained/completed.

IN-KIND SERVICES: \$9200

Description	Amount
Staff time spent on the development of the San Diego Bay SLR Adaptation Strategy (completed)	108 hours = \$4600
Staff time spent on the CURRV project (expected)	108 hours = \$4600

PROJECT GRAPHICS

See application guidelines for instructions.



Figure 2: The above regional vicinity map shows where the City of Imperial Beach and the proposed Pacific Ocean Imperial Beach Shoreline Sea Level Rise Study is located in relation to other important landmarks and waterbodies.



Figure 3: The above map shows where other regional adaptation planning has been conducted, in San Diego Bay and the Tijuana River Valley, in relation to the proposed Pacific Ocean Imperial Beach Shoreline Sea Level Rise study.

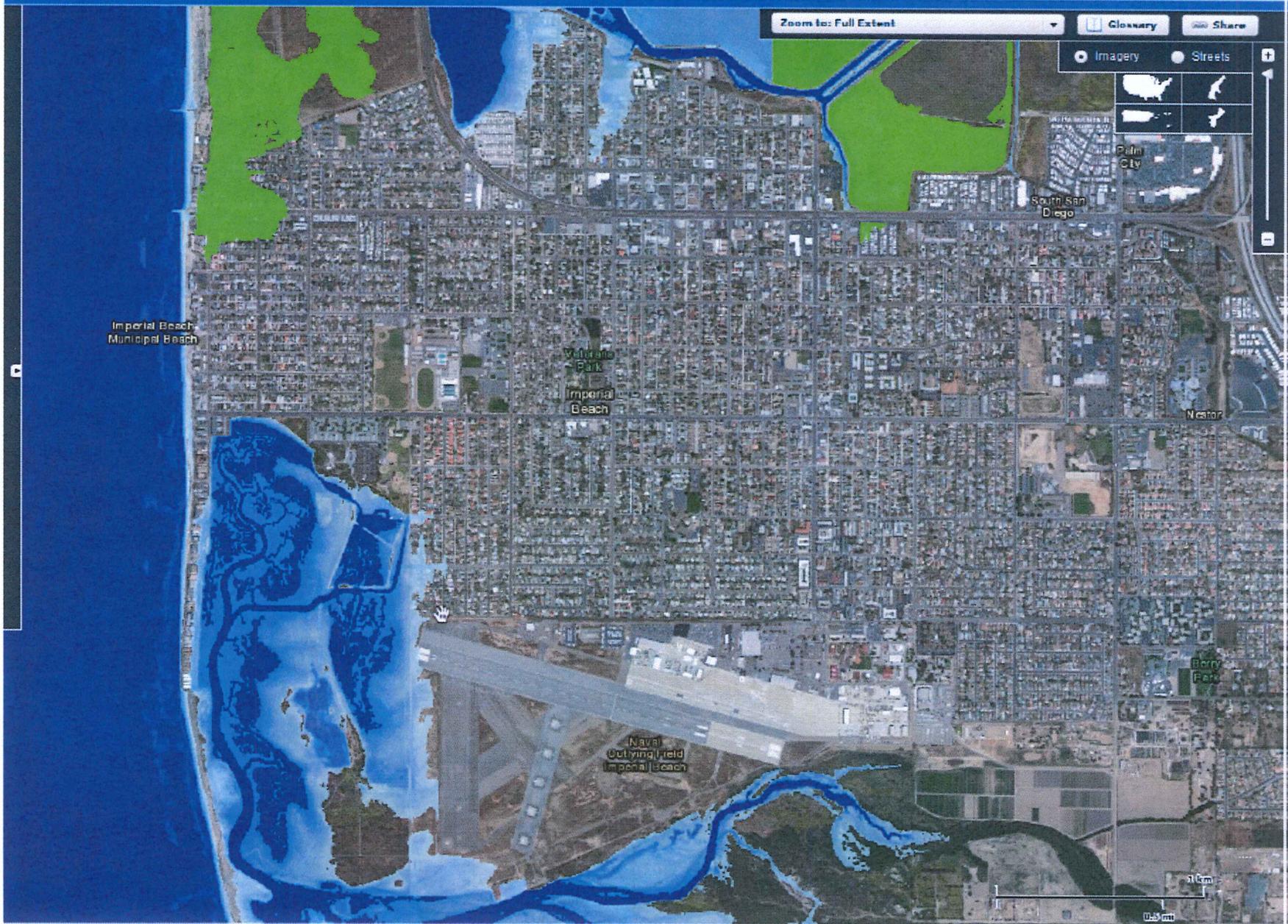


Figure 4: This map from NOAA's Sea Level Rise Viewer shows potential inundation associated with 5 feet (approximately 1.5 meters) of sea level rise.

PART B: BUDGET, TIMELINE, AND ADDITIONAL QUESTIONS

PRELIMINARY BUDGET:

In the budget matrix below, list the major tasks of the proposed project, the estimated cost of the task, and the funding sources (applicant, Conservancy, and other) for the task. The listed tasks should correlate with the tasks described in the Project Description and listed on the Schedule.

Task Number	Task	Applicant's Funding	Coastal Conservancy	Other Funds	Total Cost
1	Stakeholder engagement/ workshop support/ climate change communications: (TRNERR CTP staff time)		\$20,000		\$20,000
2	Sea-Level Rise Data Gathering, Modeling, Mapping (CoSMoS 2.0 or other available model)		\$40,000		\$40,000
3	Vulnerability Assessment: (IB staff time)		\$40,000		\$40,000
4	Develop and Evaluate Adaptation Strategies (independent consultant)		\$50,000		\$50,000
					\$ 0
					\$ 0
					\$ 0
					\$ 0
					\$ 0
					\$ 0
TOTAL		\$ 0	\$ 150,000	\$ 0	\$ 150,000

SCHEDULE:

List the project tasks and all significant project milestones related (for example, California Environmental Quality Act compliance, obtaining of permits, appraisal preparation and other land acquisition documents, commencement of construction, and project completion). For each item provide the expected completion date and any factors that could influence the timely implementation of the project.

Task or Milestone	Expected Completion Date
Stakeholder engagement/ workshop support/ climate change communications: (TRNERR CTP staff time)	11/23/2015
Sea-Level Rise Data Gathering, Modeling, Mapping, and Science (CoSMoS 2.0 or other available model)	8/25/2014
Vulnerability Assessment: (IB staff time)	5/28/2015
Develop and Evaluate Adaptation Strategies (independent consultant)	11/23/2015
	Click here to enter a date.

ADDITIONAL QUESTIONS:

Questions 1-7 should be answered by all applicants. For each question, limit your answer to a half page, with one concise paragraph preferred. See grant application instructions for more information.

1. **Project and Applicant History:** *Provide a history of the project, and any background information not provided in the project description. Is the project related to any previous or proposed Coastal Conservancy projects? If so, which ones and how are they related?*

Imperial Beach has been actively involved in regional sea level rise adaptation planning, helping to build regional capacity to address the local impacts associated with sea level rise. The San Diego Foundation funded an adaptation strategy (with the participation of the cities of Coronado, Imperial Beach, National City, Chula Vista, San Diego, the San Diego Airport Authority, and the San Diego Port District) for San Diego Bay that was completed in January of 2012. In addition, Imperial Beach is collaborating with the Tijuana River National Estuarine Research Reserve (TRNERR) who was recently awarded a three-year grant from NOAA's Climate Program Office on the *Climate Understanding and Resilience in the River Valley* (CURRV) project where a vulnerability assessment of Tijuana River Valley resources will be conducted to inform the development of adaptation strategies addressing flooding and inundation caused by sea level rise. Imperial Beach also continues to stay updated on the US Navy's adaptation research and planning, as the Navy have a number of valuable assets and resources in and around Imperial Beach that may be impacted by sea level rise and are pursuing studies that will assess what sea level rise impacts may have on their assets, operations, and resources.

The Sea Level Rise Adaptation Strategy for San Diego Bay addresses the vulnerabilities on the northern edge of the City that is bordered by the San Diego Bay and Otay River. The CURRV project will address the need for such a study on the southern side of the City bordering the Tijuana River and Estuary. The proposed project to assess Imperial Beach's vulnerability to sea level rise impacts on the Pacific Ocean side and identify strategies to adapt to such impacts will close the gap on the remaining side bordering the open ocean.

2. **Site Description:** *Describe the project site or area, including site characteristics that are tied to your project objectives (i.e.: for acquisition of habitat, describe current vegetation assemblages, condition of habitats, known wildlife migration corridors, etc.). When relevant, include ownership and management information.*

[See figures 1-4]

Imperial Beach is bounded on three sides by bodies of water- the Pacific Ocean, San Diego Bay/ Otay River, and the Tijuana River and Estuary- resulting in flooding in low-lying areas of the City during storm events. The City contains

valuable coastal resources (such as a public beach and an estuary that has been designated as a 'wetland of international importance' by the Ramsar Convention) and has critical infrastructure (such as water lines, storm drain facilities, sewer lines and lift stations, and roads that provide access to coastal beaches) that would be threatened by sea level rise (SLR) conditions and raise public safety and health issues. In 2005, the City commissioned an Urban Waterfront and Ecotourism Study to identify market niches and development projects to capture those markets so that Imperial Beach can grow economically while being environmentally responsible. Imperial Beach has visitor accommodations along the coast including the new Pier South Hotel that is nearing completion (and which required an LCP amendment and an EIR for its facilitation) to capture the birder and recreation market (as recommended by the study) by providing these needed accommodations along the coast. Sea level rise, however, may pose a threat to these investments. Finally, state housing law encourages the preservation and protection of affordable housing in the coastal zone. This adaptation study would help to identify those at-risk units and provide adaptation strategies to preserve such units.

3. ***Consistency with Plans:*** Describe how the project is supported by, consistent with, or in conflict with any applicable local or regional plans, such as Local Coastal Plans, San Francisco Bay Plan, general plans, county or regional trail plans, specific area plans, regional conservation plans, climate action plans, the 2009 California Climate Adaptation Strategy, Habitat Conservation Plans/Natural Community Conservation Plans, watershed management plans, Integrated Regional Water Management Plans, etc. Identify the pertinent plan(s) and the date adopted by the applicable local/regional entity.

The City of Imperial Beach incorporated into the Safety Element of its Local Coastal Plan (LCP) the goals and policies of the San Diego Association of Governments (SANDAG) Shoreline Preservation Strategy of 1993. This project to assess the shoreline's vulnerability to sea level rise and provide adaptation strategies is consistent with the regional shoreline preservation strategy and is also consistent with the recreation and coastal access goals of the Parks and Recreation Element, and the natural resource protection goals of the Conservation and Open Space Element of the Imperial Beach LCP. This project would implement many of the strategies identified in the 2009 California Climate Adaptation Strategy including Comprehensive Strategy 2 that encourages integrating land use planning and climate adaptation planning and Sector Strategy 4 for Ocean and Coastal Resources that calls for supporting local planning that addresses sea level rise impacts. Additionally this sea level rise vulnerability study promotes the goals and objectives of the Coastal Conservancy's 2013-2018 Strategic Plan, including:

Goal 7: Enhance the resiliency of coastal communities and ecosystems to the impacts of climate change.

Objective 7A: In cooperation with public agencies, universities and non-governmental organizations, identify significant climate-related threats, management challenges and priority technical assistance needed to maintain resilient coastal communities and natural resources.

Objective 7B: Conduct site-specific, regional and landscape-level vulnerability assessments from sea level rise and extreme storm events, and develop adaptation plans and strategies to address threats to coastal communities and public infrastructure in ways that protect natural resources and provide maximum public benefits.

4. **Support:** *What public agencies, non-profit organizations, elected officials, and other entities and individuals support the project and why?*

This project is supported by the Tijuana River Estuarine Research Reserve (TRNERR) with which the City is participating in its Climate Understanding and Resilience in the River Valley (CURRV) study. NOAA's CTP is part of the National Estuarine Research Reserve System (NERRS) and provides training and technical assistance to individuals who are responsible for making decisions that affect coastal resources. At the Tijuana River NERR, CTP works to improve decision-making at local and regional levels by equipping coastal decision-makers with science-based information and tools they need to address coastal resource management issues in the San Diego and Baja California regions. In addition to TRNERR, The San Diego Foundation with which the City participated in the development of the Sea Level Rise Adaptation Strategy for San Diego Bay, and the Imperial Beach City Council both share in the concern that sea level rise may have on impacts coastal resources and infrastructure.

5. **Regional Significance:** *Describe the regional significance of the project with respect to recreation (regional trails and parks, staging areas, environmental education facilities, etc.) and natural resources (including listed species, identified high priority habitat, wildlife corridors, watersheds, and agricultural soils). Who will benefit from the project? Will it serve a greater than local need?*

The City contains valuable coastal resources (such as a public beach and an estuary that has been designated as a 'wetland of international importance' by the Ramsar Convention). These resources are not only significant at a local level (providing an important economic base for the community) but at a regional, state, national, and international level. Visitors from around the world patronize our beaches and commercial establishments, and the estuary provides a unique venue for environmental education, scientific research, and ecotourism/recreation.

Implementation of this proposal would not only fill in the mapping and vulnerability assessment gaps for the City but would also close a large regional gap as the City of Imperial Beach has a shoreline that has not had sea level rise mapped and specific vulnerabilities assessed.

6. ***Need for Conservancy Funds:*** *What would happen to the project if no funds were available from the Conservancy? What project opportunities or benefits could be lost and why if the project is not implemented in the near future?*

The City of Imperial Beach has historically been the city with the lowest income in San Diego County. Since the formation of its redevelopment agency, a number of capital projects and staff salaries were supported by tax increment financing. AB 26 eliminated such funds for a number of projects and city staff were laid off. The City relied on adaptation studies done by other agencies in providing data that would be useful in preparing the City to adapt to future sea level rise conditions. The Sea Level Rise Adaptation Strategy for San Diego Bay addresses the vulnerabilities on the northern edge of the City that is bordered by the San Diego Bay and Otay River. The CURRV project will address the need for such a study on the southern side of the City bordering the Tijuana River and Estuary. The proposed project to assess Imperial Beach's vulnerability to sea level rise impacts on the Pacific Ocean side and identify strategies to adapt to such impacts will close the gap on the remaining side bordering the open ocean. Without Conservancy funding, closing this adaptation gap would not be realized.

7. ***Compliance with CEQA:*** *Projects funded by the Coastal Conservancy must be reviewed subject to the California Environmental Quality Act ("CEQA"). CEQA does not apply to projects that will not have either a direct or indirect effect on the environment. For all other projects, if the project is statutorily or categorically exempt under CEQA, no further review is necessary. If the proposed project is not exempt, it must be evaluated by a public agency that is issuing a permit, providing funding, or approving the project, to determine whether the activities may have a significant effect on the environment. The evaluation results in a "Negative Declaration," "Mitigated Negative Declaration," or "Environmental Impact Report."*

If the proposed project qualifies for a CEQA exemption, please specify which exemption and why it qualifies. If the project does not qualify for a CEQA exemption, specify who will be the "lead agency" under CEQA, the status of preparing the environmental review document, and your views as to which type of document would be required for the project. Please note that the Conservancy will need to review and approve any CEQA document. For more information on CEQA, visit: http://ceres.ca.gov/topic/env_law/ceqa/flowchart/index.html.

A planning study would normally qualify for a statutory exemption pursuant to CEQA Guidelines Section 15262: Feasibility and Planning Studies. However, it is anticipated that this sea level rise assessment and adaptation strategy

development grant application may be implemented with amendments to the LCP, which would require the preparation of an environmental document. It is likely that an environmental impact report (EIR) may need to be prepared and the prior LCP grant application includes a provision to hire an environmental consultant for this work.

8. **California Conservation Corps:** Applicants proposing construction projects are urged to consider using the California Conservation Corps. If your project involves construction, please indicate whether you have contacted the Corps regarding your project and the results of that contact.

Not applicable

9. **Willing Seller:** Projects that involve acquisition of property **must** involve a willing seller. If your project includes property acquisition, please describe the status and expected conclusion of landowner negotiations.

Not applicable

10. **Management and Monitoring:** For projects involving restoration, construction or land acquisition, describe your management and monitoring plans? Who will be responsible for funding and implementing ongoing management and monitoring? Please describe your plans for compiling baseline data, undertaking future monitoring and implementing adaptive management strategies if necessary.

Not applicable

11. **Sea Level Rise Vulnerability:** If the project involves a site that is close to a shoreline (i.e. potentially flooded or eroded due to climate change), please identify vulnerabilities of the site in relation to flooding, erosion, and sea level rise/storm surges for the years 2050 and 2100 (assume 16 inches and 55 inches of sea level rise respectively). For reference, see the State of California's [Sea Level Rise Task Force Interim Guidance Document](#). Describe any adaptive management approaches you have considered for addressing Sea Level Rise. What is the expected lifespan or duration of the project?

This project's main goal is to identify the City's vulnerabilities in relation to flooding, erosion, and sea level rise/ storm surges for the Pacific Ocean coastline of Imperial Beach. Both the natural and built environments in the coastal zone could be impacted due to sea level rise. The systems in these environments considered for vulnerability analysis could include: subtidal aquatic, transitional, and upland ecosystems; contaminated sites; residential and commercial building stock; parks, recreation, and public access; emergency response facilities; potable water; wastewater; and stormwater management. It also will develop feasible strategies that will assist Imperial Beach in adapting to sea level rise impacts and will suggest implementation of appropriate strategies that may be a part of an amendment to the City's Local Coastal Plan (LCP).

12. ***Vulnerability from Climate Change Impacts Other than Sea Level Rise:*** Using [Exhibit F: Climate Change Guidance](#), and the latest regional scenarios, predictions and trends, describe how the project objectives or project may be vulnerable to impacts (fire, drought, species and habitat loss, etc.) from climate change, other than sea level rise, coastal erosion or flooding? What design, siting, or other measures are you incorporating into the project to reduce these vulnerabilities? Describe any adaptive management, project monitoring, and stewardship measures you intend to use.

The proposed project's main focus is to identify vulnerabilities to SLR and coastal flooding, to inform the development of adaptation strategies to help the City address future impacts, but any identified adaptation strategies that result from this project would take into consideration other impacts from climate change as a whole. For instance, with water and electrical shortages anticipated due to global warming in the future, any adaptation strategies would need to be low consumptive on water and power. In addition, for this portion of the project, the City would conduct a full analysis of all available adaptation strategies, with specific consideration of possible natural adaptation strategies, such as wetland restoration and living shorelines, that provide co-benefits addressing more than one impact of climate change.

13. ***Greenhouse Gas Emissions/Climate Change:*** If the proposed project will result in production of greenhouse gas emissions (including construction impacts and vehicle miles travelled as part of a public access component), describe the measures your project includes to reduce, minimize or avoid greenhouse gas emissions through project design, implementation construction, or maintenance (Refer to [Exhibit F: Climate Change Guidance](#) for resources on Best Management Practices and green building techniques and materials). What, if any, are the possible sources or sinks of greenhouse gases for your project, such as carbon sequestration from habitats at the site? If one of the project goals is to sequester carbon (reduce greenhouse gas concentrations), how do you intend to ensure continued long term sequestration while achieving project objectives? Do you have any plans to seek carbon credits for the carbon sequestration activities on the project site?

Not applicable



California State Coastal Conservancy's Climate Ready Grant Announcement

June 13, 2013

The California State Coastal Conservancy (Conservancy) announces the availability of funding for projects through its Climate Ready program. Climate Ready grants are intended to encourage local governments and non-governmental organizations to act now to prepare for a changing climate by advancing planning and implementation of on-the-ground actions that reduce greenhouse gas emissions and lessen the impacts of climate change on California's coastal communities and natural resources. Grant applications are due **August 28, 2013**.

A total of \$1,500,000 is available for awards through this competitive grant program. The minimum grant amount is anticipated to be \$50,000. The maximum grant amount is anticipated to be \$200,000. The Conservancy will base the size of the award on each project's needs, its overall benefits, and the extent of competing demands for funds.

Climate Ready grants can support a wide range of activities including vulnerability assessments, development and implementation of adaptation strategies, science-based scenario planning, and demonstration projects that help inform others about successful and cost-effective adaptation strategies. Successful applications will maximize public benefits to the coast while reducing greenhouse gas emissions, reducing hazards that threaten coastal communities or public infrastructure, preserving and enhancing coastal wetlands and other natural lands, conserving biodiversity and providing recreational opportunities that support greenhouse gas reduction goals. Projects will be ranked according to how well they meet three sets of criteria and the Conservancy's Climate Ready Programmatic Priorities (See Project Selection Criteria and Process).

Background

The Conservancy is a non-regulatory state agency that works to preserve, improve, and restore public access, natural resources and agricultural lands along the Pacific coast and the San Francisco Bay shoreline and its adjacent counties. The Conservancy's work complements the work of the California Coastal Commission and the San Francisco Bay Conservation and Development Commission (BCDC) by undertaking projects and working with public agencies and non-governmental organizations to accomplish these goals.

Since the passage of the Global Warming Solutions Act (AB32) in 2006, the State of California has led the nation in greenhouse gas (GHG) emissions reductions. While the state is well on the

way to meeting the AB 32 emissions reduction goals for 2020, emissions worldwide continue to rise dramatically. Impacts from a changing climate are already being documented. In recent decades, California has experienced the impacts of a changing climate with higher winter and spring temperatures and an earlier melting snowpack. Along the state's coastline the sea level has been rising. At the Golden Gate Bridge sea level has risen by at least 7 inches over the past century. Ocean currents have shifted and resulted in altered food chains, and warmer temperatures have caused shifts in the distribution of plants and animals to higher elevations and to cooler northward slopes and ranges.

Over the next century the California coastal region will experience more severe impacts from the combined effects of higher air and water temperatures, altered precipitation patterns, sea-level rise, salinity changes, ocean acidification, more severe El Niño climate events, increased storm frequency and intensity, higher coastal erosion rates, saltwater intrusion, and greater fire intensity and frequency. These impacts will in turn increase vulnerabilities of our coastal infrastructure, public health and safety, and our natural resources which support our economy and a vast number of other services.

Recent study findings show that the climate-related choices we make today and in coming years can have a profound impact on future conditions ([California Energy Commission Reports on the Third Assessment](#)). Over the next decade, decisions made about where new development is located and where open space is preserved will affect our ability to protect buildings and humans from increased fire and flood hazards. Similarly, land use planning and acquisition now will determine whether or not there will be open space that supports migration corridors for plant and animal range shifts. Coastal marshes that are restored today will be more resilient as sea level rises, thereby maintaining the flood protection and ecological benefits they provide. Studies also indicate that building in early adaptation measures can result in overall lower cost ([The Bay Institute, 2013](#)). It is therefore urgent that we act now to protect our coastal communities and economy as well as our natural resources, public health, agricultural resources, and recreational amenities.

In recognition of the urgent need to help local governments, ports and non-governmental organizations to prepare for a changing climate, SB 1066 (Lieu) was signed into law in 2012, giving the Conservancy explicit authority to assist others in addressing the impacts and potential impacts of climate change on resources within the Conservancy's jurisdiction. The Conservancy may award grants for projects that reduce GHG emissions or address extreme weather events, sea level rise, storm surge, beach and bluff erosion, salt water intrusion, flooding, and other hazards that threaten ports, harbors, coastal communities, infrastructure and natural resources. Priority is to be given to projects that maximize public benefits. See Public Resources Code Section [31113](#).

The Climate Ready grants program is being coordinated with the Local Coastal Program Sea Level Rise Adaptation Grant Program ([LCP Grant Program](#)) funded by the Ocean Protection Council (OPC). The LCP Grant Program is being cooperatively managed by the Conservancy, the California Coastal Commission and the OPC. The purpose of the LCP Grant Program is to encourage and assist local governments and other entities responsible for planning under the Coastal Act to update their plans to account for impacts of sea level rise and related climate

change impacts. The Climate Ready grant program will fund a broader array of grantees and projects than the LCP Grant Program.

Funding for the Climate Ready grant program will come from the voter-approved California Safe Drinking Water, Water Quality and Supply, Flood Control, River and Coastal Protection Bond Act of 2006 (Proposition 84).

Grant Application Procedure

Submission Dates: Proposals received by **August 28, 2013** will be evaluated and ranked by a committee of Conservancy staff.

Application Submittal: Please submit the completed application form, including all attachments, via email to Jessica Watson, jwatson@scc.ca.gov. If you are unable to submit via email, you may mail a CD to the Coastal Conservancy:

State Coastal Conservancy
1330 Broadway, 13th Floor
Oakland, CA 94612

Refer to the **Applying for Grants** section of the Conservancy's Grant Application Instructions for additional information on submitting your grant proposal. Additional resources, such as guidance for grantees and links to reports and useful websites are located on the Conservancy's website at: <http://scc.ca.gov/category/climate-change/>.

Please note: all information that you submit is subject to the unqualified and unconditional right of the Conservancy to use, reproduce, publish, or display, free of charge. Please indicate if crediting is requested for any of the photos and/or maps.

Grant Amounts: The minimum anticipated grant amount is \$50,000. The maximum anticipated grant amount is \$200,000. A total of \$1,500,000 is available for awards through this competitive Climate Ready grant program.

Eligible Applicants: Public agencies and certain nonprofit organizations are eligible for funding. To be eligible, a nonprofit organization must qualify under the provisions of Section 501(c)(3) of the Internal Revenue Code, and its articles of incorporation must demonstrate that the organization's purposes are consistent with Division 21 of the Public Resources Code, the Coastal Conservancy's enabling legislation.

Regional projects to be carried out by multiple partners/entities are eligible. An entity that meets the requirements of the above paragraph may submit on behalf of the partnership; each collaborating entity should include as part of the application a letter of participation/support (may include partners from academia and the private sector). Note that multi-entity partnership applications remain subject to the anticipated maximum \$200,000 award cap.

Eligible Project Locations: Projects must be located along the coast and coastal watersheds of California (within the counties of Del Norte, Humboldt, Mendocino, Sonoma, Marin, San Francisco, San Mateo, Santa Cruz, Monterey, San Luis Obispo, Santa Barbara, Ventura, Los

Angeles, Orange, or San Diego) or within the San Francisco Bay Area (including the entirety of the counties of Marin, Sonoma, Napa, Solano, Contra Costa, Alameda, Santa Clara, San Mateo, or San Francisco).

Eligible Projects: The Climate Ready program seeks to support actions that enhance the resiliency of coastal communities and ecosystems to a changing climate. Climate Ready grants will support a wide range of activities including the development of science-based vulnerability assessments and adaptation responses, and implementation of activities that reduce impacts. Given the uncertainty of how atmospheric, oceanic and ecologic systems will respond to a warming climate, the program can also support science-based scenario planning to develop management responses for a range of possible climate change outcomes. On-the-ground demonstration projects that can inform others about successful and cost-effective responses are also encouraged.

Below is a non-exhaustive list of some examples of types of eligible projects:

1) **Vulnerability and Risk Assessments**

- ◆ A systematic assessment of the vulnerability and risks from predicted climate change to natural resources, coastal communities and public infrastructure. Vulnerability assessments should focus on assessing climate exposure, sensitivity to exposure, impacts from exposure, the capacity of the resource to adapt, and the level of risk to the resource. Assessments can be for a significant site specific location, or may include a comprehensive coastal resilience assessment on a regional scale. For additional information and examples of projects refer to: [the Adaptation Planning Guide](#) and [Climate Ready Projects](#). Coast-wide assessments are not being funded at this time.

2) **Scenario Planning**

- ◆ Scenario planning is a process designed for considering a range of plausible trends or future conditions and developing management alternatives for situations where there is a high degree of uncertainty (economic, ecologic, social or political) and a lack of control over the magnitude and rate of change. Stakeholders engage in a scenario planning process to develop effective management responses to a variety of potential climatic futures. Responses are developed and prioritized for each potential future and this enables an organization to recognize, adapt to and take advantage of changes over time. For additional information on scenario planning see: [Scenario Planning for Climate Change Adaptation](#), by Sara S. Moore, Nathaniel E. Seavey, and Matt Gerhart.

3) **Development of Adaptation Responses**

- ◆ Prioritize adaptive needs based on defined project goals and the results of a systematic vulnerability assessment. Develop an implementation plan that includes phasing of strategies and a monitoring system to assess effectiveness. Adaptation responses should accomplish one or more of the following goals:
 - Reduce greenhouse gases by increasing carbon sequestration, or by supporting land uses that reduce energy consumption, through strategies such as:
 - Developing multi-use trails with clearly identified GHG reduction goals;

- Protecting and managing open space lands with clearly identified GHG reduction goals;
- Reducing urban heat islands and providing other benefits including water quality, habitat, and energy reduction through implementation of tree and vegetation planting projects;
- Restore urban waterfronts using innovative adaptation approaches like living shorelines to increase resilience to sea level rise and climate change related impacts;
- Protect lands adjacent to shoreline habitats that will allow for migration of shoreline habitats as sea level rises;
- Provide buffers from shoreline erosion through setbacks, rolling easements and planned retreat;
- Protect and restore coastal watersheds and their floodplains to reduce flood damage, increase water infiltration, and provide wildlife habitat as well as help protect communities from flood damage;
- Increase adaptive capacity of species by protecting and enhancing migration corridors and through other enhancement and management measures;
- Improve regional sediment management to enhance the resilience of shoreline habitats as sea level rises and/or to reduce GHG emissions related to dredged material disposal; and
- Enhance the resilience of agricultural operations through projects and practices that:
 - Restore ecosystem services that support crop productivity,
 - Increase net water filtration, reduce runoff and soil erosion, increase carbon sequestration in soils, provide vegetation buffers and capture and re-use water for multiple benefits.

4) Greenhouse Gas Reduction Projects

- ◆ Reduction of greenhouse gases by increasing carbon sequestration, or by supporting land uses that reduce energy consumption:
 - Development of multi-use trails with clearly identified GHG reduction goals;
 - Protection of open space with clearly identified GHG reduction goals; and
 - Tree and vegetation planting projects that tangibly reduce urban heat islands or increase streamside vegetation while providing water quality, biologic, or public health benefits.

5) Implementation of Demonstration Projects

- ◆ Implementing and testing and documenting the effectiveness of innovative adaptation responses and designs that:
 - Reduce greenhouse gas emissions, by increasing carbon sequestration, or by supporting land uses that reduce energy consumption;
 - Implement adaptation approaches that reduce risk, provide benefits to public resources and respond to changing conditions, including through planned retreat and living shorelines;
 - Increase the adaptive capacity and resiliency of species by protecting or enhancing plant community and wildlife migration corridors, and by reducing stressors through management measures;

- Reuse sediment for beneficial purposes and improve regional sediment management; and
- Enhance the resilience of agricultural operations by:
 - Restoring ecosystem services that support crop productivity; and
 - Increasing water filtration, improving runoff and soil erosion, providing vegetation buffers, and capturing and re-using water for multiple benefits.

Additional information, resources, and summaries of previously funded Coastal Conservancy Climate Ready projects are available on the Conservancy's website at:

<http://scc.ca.gov/category/climate-change/>.

Application Form: The Conservancy's grant application form can be downloaded from the Conservancy's website at <http://scc.ca.gov/applying-for-grants-and-assistance/forms/>.

Questions: Questions about the application process may be directed to Nadine Peterson, 510-286-4176 or npeterson@scc.ca.gov. Questions about potential projects may be directed to:

- Karyn Gear, North Coast Program Manager (Del Norte to Coastal Marin), 510-286-4171 or kgear@scc.ca.gov
- Amy Hutzell, SF Bay Area Conservancy Program Manager (San Francisco Bay Area), 510-286-4180 or ahutzell@scc.ca.gov
- Trish Chapman, Central Coast Program Manager (Coastal San Mateo to Santa Barbara), 510-286-0749, tchapman@scc.ca.gov
- Joan Cardellino, South Coast Program Manager (Ventura to San Diego), 510-286-4093, jcard@scc.ca.gov

Project Selection Criteria and Process

Project Review: Conservancy staff will review, evaluate and rank the applications based on the project's relative significance and how well it meets the Selection Criteria stated below. Applicants may be contacted to provide additional information during the review process. Conservancy staff may seek assistance in evaluating the proposals from individuals and/or technical experts with pertinent expertise from other governmental agencies, non-profit organizations, and other entities.

Selection Criteria: Projects selected for funding will be those that best meet the Conservancy's following three standard sets of criteria:

- ◆ The Conservancy's "*Project Selection Criteria and Guidelines*" (See the Conservancy's Grant Application Instructions, Exhibit A <http://scc.ca.gov/applying-for-grants-and-assistance/forms/>).
- ◆ The Conservancy's Strategic Plan 2013-2018 (see the Conservancy's Grant Application Instructions, Exhibit B); and,
- ◆ For acquisition and restoration projects, there are specific criteria pertaining to acquisition and restoration projects funded under Proposition 84 pursuant to Section

75071 of the Public Resources Code (See the Conservancy's Grant Application Instructions, Exhibit C).

In addition, projects selected for funding under the Climate Ready program will be those that best incorporate the following Climate Ready Programmatic Priorities (adapted in part from climate-smart principles developed by the [National Wildlife Federation Climate Change Adaptation Principles, 2011](#), [Resource Legacy Fund, 2012](#) and [Climate Smart Practices by Point Blue, 2013](#)):

1. Safeguard people and wildlife by using nature-based solutions that provide co-benefits for people, wildlife, and the economy.
2. Prioritize projects that maximize public benefits and avoid maladaptation.
3. Promote collaboration among various stakeholders and multiple sectors. Establish and expand non-traditional alliances to accelerate effective problem-solving between and among public and private resource managers, scientists, and decision-makers.
4. Incorporate the best available science by utilizing peer-reviewed and well-documented climate science, climate adaptation strategies, and management practices.
5. Focus on future climatic and ecological conditions rather than the past.
6. Design actions from a landscape, ecosystem, and watershed perspective on a regional scale.
7. Account for a high degree of uncertainty by developing and implementing strategies that provide the greatest benefits across a range of possible future climate scenarios.
8. Minimize energy use and greenhouse gas emissions. Enhance the ability of natural systems to sequester greenhouse gases.
9. Address the needs of low-income and other underserved populations that will be highly impacted by climate change.
10. Promote on-the-ground demonstration projects that implement innovative approaches or enhance understanding of effective management strategies and will potentially lead to broader change to policies, regulations, or to duplicating the effort elsewhere;
11. Incorporates a project-appropriate outreach or educational component.

Conservancy Board Approval: Projects selected for funding are subject to Coastal Conservancy Board approval of a staff recommendation. Project funding will not be available until after approval of the grant award by the Conservancy Board at a noticed public meeting, and upon the execution of a funding agreement between the Conservancy and the grantee. The earliest possible Board meeting at which projects will be considered is February 2014. Applicants are required to provide staff with all pertinent information in a timely manner to ensure Board consideration.

For additional detail on the process once a Conservancy grant has been awarded, please see Exhibit D of the Conservancy's Grant Application Instructions (<http://scc.ca.gov/applying-for-grants-and-assistance/forms/>, "Typical Sequence of Activities for Grant Funding from Application through Project Completion").



ATTACHMENT 4

GRANT APPLICATION INSTRUCTIONS

Updated February 2013

The Coastal Conservancy announces the availability of grants to government agencies and nonprofit organizations. Funding availability is generally subject to legislative appropriation of bond funds. Included in this document are an introduction to the Conservancy, the grant application process, the grant application, and the following exhibits which should assist you in preparing an application:

- Exhibit A: Project Selection Criteria and Guidelines
- Exhibit B: Coastal Conservancy Strategic Plan Goals and Objectives
- Exhibit C: Prioritization Required by Proposition 84
- Exhibit D: Typical Sequence of Activities for Grant Funding
- Exhibit E: Climate Change Policy
- Exhibit F: Climate Change Guidance (available at <http://scc.ca.gov/2011/04/06/guidance-for-addressing-climate-change-in-california-coastal-conservancy-projects/>)

Introduction

The Coastal Conservancy, established in 1976, is a state agency that uses entrepreneurial techniques to purchase, protect, restore, and enhance coastal resources, and to provide access to the shore. We work in collaboration with local governments, other public agencies, nonprofit organizations, and private landowners. Our jurisdiction includes the entire coastal zone of California, ocean habitats, coastal watersheds, and the entire nine-county San Francisco Bay region.

To date, the Conservancy has undertaken more than 1,800 projects along the 1,100 mile California coastline and around San Francisco Bay. These projects often accomplish more than one Conservancy goal. Through such projects, the Conservancy:

- protects and improves coastal wetlands, streams, and watersheds;
- helps people get to coast and bay shores by building trails and stairways and by acquiring land and easements. The Conservancy also assists in the creation of low-cost accommodations along the coast, including campgrounds and hostels;
- works with local communities to revitalize urban waterfronts;
- helps to solve complex land-use problems;
- purchases and holds environmentally valuable coastal and bay lands;
- protects agricultural lands and supports coastal agriculture; and
- accepts donations and dedications of land and easements for public access, wildlife habitat, agriculture, and open space.

Applying for Grants

Prospective applicants must discuss their projects with Conservancy staff prior to completing or submitting this application. Conservancy staff will determine whether or not an application should be submitted and whether Part A, or both Part A and Part B, should be completed. Please contact the appropriate Program Manager from the list below, listed from North to South:

North Coast: Del Norte County to coastside Sonoma and Marin Counties)
Karyn Gear: kgear@scc.ca.gov or 510-286-4171.

San Francisco Bay Area: Nine Bay Area Counties, excluding the coastside of Sonoma, Marin, and San Mateo Counties
Amy Hutzel: ahutzel@scc.ca.gov or 510-286-4180

Central Coast: coastside San Mateo County to Santa Barbara County
Trish Chapman: tchapman@scc.ca.gov or 510-286-0749

South Coast: Ventura County to San Diego County
Joan Cardellino: jcard@scc.ca.gov or 510-286-4093

Continuous Submission Dates

Proposals will be accepted on a continuous basis. In addition, periodically grant rounds will be advertised and applications will be accepted for projects of a particular type or for specific locations.

Application Submissions

Applications should consist of the following files:

- Grant application form (in Microsoft word or rtf format)
- Project maps and design plans (in one pdf file, 5 mb maximum size)
- Project photos (in jpg format)

Applications should be emailed to the Program Manager for the region in which the project is located. If the combined size of all the files is greater than 10 mb, please send files in a separate email messages (email messages over 10 mb in size will be rejected by our server).

Please note: all information that you submit is subject to the unqualified and unconditional right of the Conservancy to use, reproduce, publish, or display, free of charge. Please indicate if crediting is requested for any of the photos and/or maps.

Grant Amounts

There are no established minimum or maximum grant amounts. The Coastal Conservancy will base the size of awards on project needs, benefits and competing demands for existing funding.

Eligible Applicants

Government agencies (federal, state, local, and special districts) and certain nonprofit organizations are eligible for funding. Eligible nonprofit organizations must exist under the provisions of Section 501(c)(3) of the Internal Revenue Code. Eligibility of nonprofit organizations is defined by whether an organization's articles of incorporation (and IRS letter) demonstrate that the organization's purposes are consistent with Division 21 of the Public Resources Code, the Coastal Conservancy's enabling legislation.

Eligible Activities

The Coastal Conservancy may fund property acquisition and project planning, design, and/or construction in accordance with Division 21 of the Public Resources Code (available at <http://scc.ca.gov/about/enabling-legislation/>). Projects should meet the goals and objectives in the Conservancy's Strategic Plan (listed in Exhibit B), and be consistent with the purposes of the funding source, typically bond funds (see Exhibit C for Proposition 84 priorities: Proposition 84 is the source of the majority of the Conservancy's current funding). In addition, project applications should provide information that will enable consideration of any applicable criteria specified in the Project Selection Criteria and Guidelines established by the Conservancy's board (see Exhibit A). Regional planning, research, monitoring, and assessments will generally be considered only when directly tied to the furtherance of on-the-ground projects.

California Conservation Corps

The Coastal Conservancy encourages all applicants to consider using the California Conservation Corps for construction projects

Application Guidance and Samples

1. All answers should be provided in 12 point type.
2. **Project Description** – Limit 2 pages. Provide a clear, detailed description of the project proposed for Conservancy funding. The project description should include the following elements:
 - a. Need for the project – Describe the specific problems, issues, or unserved needs the project will address.
 - b. Goals and objectives of the project. The goals and objectives should clearly define the expected and/or desired outcomes of the project.
 - c. Project Tasks – Describe the specific tasks that will be undertaken, that is describe what will actually be done, as opposed to the results of those actions. The project tasks should also be used to develop the project budget and schedule.
 - d. Work products or other deliverables of the project.
3. **Preliminary Budget** – The preliminary budget should list the major tasks of the proposed project, the estimated cost of the task, and the funding sources (applicant, Conservancy, and other) for the task. The listed tasks should correlate with the tasks described in the Project Description and listed on the Schedule. An example preliminary budget is provided below. The form will automatically calculate the totals if you highlight the entire table, and hit F9.

Simplified Sample Budget

Task Number	Task	Applicant's Funding	Coastal Conservancy	Other Funds	Total Cost
1	Complete Final Designs	\$20,000	\$30,000	\$7,000	\$57,000
2	Complete CEQA	\$5,000			\$5,000
3	Obtain Permits	\$5,000			\$5,000
4	Develop project sign plan and install signs	\$150			\$ 0
					\$ 0
					\$ 0
					\$ 0
					\$ 0
					\$ 0
					\$ 0
					\$ 0
					\$ 0
					\$ 0
TOTAL		\$30,000	\$30,000	\$7,000	\$67,000

4. **Schedule** -- List the project tasks and all significant project milestones related (for example, CEQA compliance, obtaining permits, preparation of appraisal and other land acquisition

documents, commencement of construction, and project completion). For each item provide the expected completion date and any factors that could influence the timely implementation of the project. Below is a sample schedule.

Simplified Sample Schedule

Task or Milestone	Expected Completion Date
Complete Final Design	11/29/2013
Complete CEQA	3/28/2014
Obtain Permits	4/30/2014

5. **Additional questions** –The additional questions are intended to provide the Conservancy with sufficient information to evaluate your project’s readiness, eligibility for funding, and the extent to which the project is consistent with the Conservancy’s Project Selection Criteria and Guidelines (Exhibit A) and adopted *Climate Change Policy (Exhibit E)*. Questions 1-7 should be answered by all applicants. For questions 8-13, enter “not applicable” if the question does not pertain to your project. See Exhibit F: Climate Change Guidance for assistance in answering Questions 10-13. For each question, limit your answer to a half page, with one concise paragraph preferred.

6. **Project Graphics:** Provide the following project graphics with your application. Project maps and design plans should be combined into one pdf file with a maximum size of 5 mb. Project photos should be provided in jpg format.
 - **Regional Map** -- Clearly identify the project’s location in relation to prominent area features and significant natural and recreational resources, including regional trails and protected lands.
 - **Site-scale map** – Show the location of project elements in relation to natural and man-made features on-site or nearby. Any key features discussed in project description should be shown.
 - **Design Plan** – Construction projects should include one or more design drawings or graphics indicating the intended site improvements.
 - **Site Photos** – One or more clear photos of the project site



EXHIBIT A

Project Selection Criteria and Guidelines

(Last updated June 4, 2009 by the
Board of the State Coastal Conservancy)

REQUIRED CRITERIA

- **Promotion of the Conservancy's statutory programs and purposes**
- **Consistency with purposes of the funding source**
- **Support** from the public
- **Location** (must benefit coastal, ocean resources, or the San Francisco Bay region)
- **Need** (desired project or result will not occur without Conservancy participation)
- **Greater-than-local interest**
- **Sea level rise vulnerability** (Consistent with Executive Order S-13-08, for new projects located in areas vulnerable to future sea level rise, planning shall consider a range of sea level rise scenarios for the years 2050 and 2100 in order to assess project vulnerability and, to the extent feasible, reduce expected risks and increase resiliency to sea level rise)

ADDITIONAL CRITERIA

- **Urgency** (threat to a coastal or ocean resource from development or natural or economic conditions; pressing need; or a fleeting opportunity)
- **Resolution of more than one issue**
- **Leverage** (contribution of funds or services by other entities)
- **Conflict resolution**
- **Innovation** (for example, environmental or economic demonstration)
- **Readiness** (ability of the grantee and others to start and finish the project timely)
- **Realization of prior Conservancy goals** (advances previous Conservancy projects)
- **Return to Conservancy** (funds will be repaid to the Conservancy, consistent with the Conservancy's long-term financial strategy)
- **Cooperation** (extent to which the public, nonprofit groups, landowners, and others will contribute to the project)
- **Minimization of Greenhouse Gas Emissions** (project design and construction methods include measures to avoid or minimize greenhouse gas emissions to the extent feasible and consistent with the project objectives)
- **Vulnerability from climate change impacts other than sea level rise** (project objectives, design and siting consider and address vulnerabilities from climate change impacts other than sea level rise)



EXHIBIT B

Coastal Conservancy Strategic Plan, 2013-2018

The entire Strategic Plan is available on request

Goal 1: Develop the California Coastal Trail as a major recreational amenity, tourist attraction, and alternative transportation system.

- Objective 1A: Implement projects to promote awareness and use of the California Coastal Trail, including web-based technologies.
- Objective 1B: Place California Coastal Trail signs on existing trails.
- Objective 1C: Design new trail segments.
- Objective 1D: Construct new trail segments.
- Objective 1E: Assist with projects that secure real property or property interests to facilitate the development of the California Coastal Trail.
- Objective 1F: Improve support facilities at existing coastal accessway; where feasible include features to improve accessibility for people with disabilities.

Goal 2: Expand the system of coastal public accessways, open-space areas, parks and inland trails that connect to the coast.

- Objective 2A: Develop projects that expand opportunities for barrier-free access to and along the coast and coastal trails.
- Objective 2B: Open coastal areas that are currently inaccessible or closed to public use.
- Objective 2C: Design facilities to increase and enhance coastal recreational opportunities.
- Objective 2D: Fund construction of new facilities, or reconstruction of dilapidated and unsafe facilities to increase and enhance coastal recreational opportunities.
- Objective 2E: Design new regional trails and river parkways that connect inland populations to the coast.
- Objective 2F: Construct new regional trails and river parkways that connect inland populations to the coast.
- Objective 2G: Acquire land to allow for development of new coastal accessways.

Goal 3: Revitalize coastal and inland waterfronts that provide significant public benefits and promote sustainable economic development.

- Objective 3A: Develop waterfront revitalization plans that increase accessibility, create more inclusive access opportunities, support commercial and recreational fishing, encourage economic revitalization, promote excellence and innovation in urban design, enhance cultural and historic resources, and that are resilient to a changing climate.

EXHIBIT B

- Objective 3B: Implement waterfront revitalization projects that increase accessibility, create more inclusive access opportunities, support commercial and recreational fishing, encourage economic revitalization, promote excellence and innovation in urban design, enhance cultural and historic resources and that are resilient in a changing climate.
- Objective 3C: Design low cost visitor accommodations to expand access to the coast.
- Objective 3D: Construct low cost visitor accommodations along the coast.

Goal 4: Protect significant coastal resource properties, including cropland, rangeland and forests.

- Objective 4A: Protect significant coastal and watershed resource properties.
- Objective 4B: Protect working-lands through conservation easements and other agreements.
- Objective 4C: Implement projects that preserve and restore fish and wildlife corridors between core habitat areas along the coast and from coastal to inland habitat areas.

Goal 5: Enhance biological diversity, improve water quality, habitat, and other natural resources within coastal watersheds.

- Objective 5A: Develop plans for the restoration and enhancement of coastal habitats, including coastal wetlands and intertidal areas, stream corridors, dunes, coastal terraces, coastal sage scrub, forests, and coastal prairie.
- Objective 5B: Restore or enhance coastal habitats, including coastal wetlands and intertidal areas, stream corridors, dunes, coastal sage scrub, coastal terraces, forests and coastal prairie.
- Objective 5C: Develop plans to preserve and enhance coastal watersheds and floodplains.
- Objective 5D: Implement projects that preserve, enhance, coastal watersheds and floodplains.
- Objective 5E: Implement projects to improve fish habitat including projects to remove barriers to fish passage, ensure sufficient instream flow, and provide in stream habitat and favorable water temperatures.
- Objective 5F: Complete plans to improve water quality to benefit coastal and ocean resources.
- Objective 5G: Implement projects to improve water quality to benefit coastal and ocean resources.
- Objective 5H: Implement projects to support the recovery of the southern sea otter.

Goal 6: Enhance coastal working lands, including cropland, rangeland and forests.

- Objective 6A: Develop plans for projects that foster the long-term viability of coastal working lands, including projects to assist farmers, ranchers, and timber producers to reduce impacts of their operations on wildlife habitat and water quality.
- Objective 6B: Implement projects that foster the long-term viability of coastal working lands, including projects to assist farmers, ranchers, and timber producers to reduce impacts of their operations on wildlife habitat and water quality.

Goal 7: Enhance the resiliency of coastal communities and ecosystems to the impacts of climate change.

EXHIBIT B

- Objective 7A: In cooperation with public agencies, universities and non-governmental organizations, identify significant climate-related threats, management challenges and priority technical assistance needed to maintain resilient coastal communities and natural resources.
- Objective 7B: Conduct site-specific, regional and landscape-level vulnerability assessments from sea level rise and extreme storm events, and develop adaptation plans and strategies to address threats to coastal communities and public infrastructure in ways that protect natural resources and provide maximum public benefits.
- Objective 7C: Conduct site-specific, regional and landscape-level vulnerability assessments of uplands and waterways, and develop adaptation plans to address predicted climate change impacts to natural resources, biodiversity, and critical habitat.
- Objective 7D: Implement adaptation pilot projects that reduce hazards from sea level rise and extreme storm events, and which protect natural resources and maximize public benefits.
- Objective 7E: Implement adaptation pilot projects that address climate change impacts to uplands natural resources, biodiversity and critical habitat.
- Objective 7F: Implement projects that reduce greenhouse gases by increasing carbon sequestration, or by supporting land uses that reduce energy consumption including vehicle miles traveled.
- Objective 7G: Implement tree and vegetation planting projects that reduce urban heat islands and provide other benefits such as reduced energy use, improved air quality, enhanced stormwater management, and improved quality of life.

Goal 8: Provide non-regulatory alternatives to reduce conflicts among competing uses in the Coastal Zone.

- Objective 8A: Implement projects that resolve land-use conflicts stemming from local coastal programs and work toward elimination of “white holes” (areas where there is no certified local coastal program).
- Objective 8B: Implement multi-benefit projects that accomplish multiple objectives and resolve longstanding conflicts.

Goal 9: Expand environmental education efforts to improve public understanding, use and stewardship of coastal resources.

- Objective 9A: Support programs and events that improve public understanding of coastal resources.
- Objective 9B: Support the design and installation of interpretive or educational displays and exhibits related to coastal, watershed, and ocean-resource education, maritime history, and climate-change.
- Objective 9C: Construct or improve regional environmental education centers that educate the public about environmental issues affecting the coast and inland watersheds.

Goal 10: Identify and prioritize long-term resource and recreational goals for the San Francisco Bay Area.

EXHIBIT B

Objective 10A: Identify and prioritize resource and recreational goals, including projects that protect and enhance natural habitats and other open-space lands of regional significance, such as agricultural lands, and those that improve public access to and around the bay, along the ridges and coast, and to open space and natural areas.

Goal 11: Protect and enhance natural habitats and connecting corridors, watersheds, scenic areas, and other open-space resources of regional importance in the Bay Area.

- Objective 11A: Protect tidal wetlands, managed wetlands, seasonal wetlands, riparian habitat, and subtidal habitat.
- Objective 11B: Protect wildlife habitat, connecting corridors, scenic areas, and other open-space resources of regional significance.
- Objective 11C: Develop plans for enhancement of tidal wetlands, managed wetlands, seasonal wetlands, upland habitat, and subtidal habitat.
- Objective 11D: Enhance tidal wetlands, managed wetlands, seasonal wetlands, upland habitat, and subtidal habitat.
- Objective 11E: Develop plans for enhancement of riparian and riverine habitat or other watershed functions and processes for the benefit of wildlife or water quality, including removal of barriers to fish passage or projects that ensure sufficient instream flow.
- Objective 11F: Enhance riparian and riverine habitat or other watershed functions and processes for the benefit of wildlife or water quality, including removal of barriers to fish passage or projects that ensure sufficient instream flow.
- Objective 11G: Develop plans to eradicate non-native invasive species that threaten important habitats in the San Francisco Bay Area.
- Objective 11H: Eradicate non-native invasive species that threaten important habitats in the San Francisco Bay Area.

Goal 12: Improve public access, recreation, and educational facilities and programs in and around San Francisco Bay, along the coast, the ridgelines, in urban open spaces, and natural areas.

- Objective 12A: Develop plans for projects that provide recreational facilities such as picnic and staging areas, docks and piers, campgrounds, parking lots, interpretive signs, interpretive or educational centers, and natural play spaces.
- Objective 12B: Implement projects that provide recreational facilities such as picnic and staging areas, docks and piers, campgrounds, parking lots, interpretive signs, interpretive or educational centers, and natural play spaces.
- Objective 12C: Complete acquisition projects that increase the amount of land accessible to the public or provide corridors for trails.
- Objective 12D: Develop plans for completing segments of the San Francisco Bay Trail.
- Objective 12E: Construct segments of the San Francisco Bay Trail.
- Objective 12F: Plan segments of the Bay Area Ridge Trail.
- Objective 12G: Construct segments of the Bay Area Ridge Trail.
- Objective 12H: Develop plans for regionally significant public access trails and community connectors, including links between the Bay Trail, Ridge Trail, Water Trail, and Coastal Trail, and links between regional trails and urban communities.

EXHIBIT B

- Objective 12I: Construct regionally significant public trails and community connectors, including links between the Bay Trail, Ridge Trail, Water Trail, and Coastal Trail, and links between regional trails and urban communities.
- Objective 12J: Designate launch sites for the San Francisco Bay Area Water Trail.
- Objective 12K: Enhance designated launch sites for the San Francisco Bay Area Water Trail.
- Objective 12L: Implement projects that expand opportunities for barrier-free access to natural areas.
- Objective 12M: Implement projects that create, expand, or improve environmental educational or interpretive programs, especially those that are available to urban populations.

Goal 13: Protect Bay Area working lands and support farmers and ranchers in implementing stewardship of the natural resources on their lands.

- Objective 13A: Protect working lands, including farmland, rangeland and forests.
- Objective 13B: Implement projects that assist farmers and ranchers to steward the natural resources on their lands.

Goal 14: Implement a sustainable funding strategy for the Conservancy projects and programs.

- Objective 14A: Conduct annual evaluation of agency's budget against its longterm financial plan.
- Objective 14B: Develop and evaluate progress towards achieving annual funding targets.

Goal 15: Reorganize the Conservancy's structure to align staff resources with the Conservancy's new sources of funding.

- Objective 15A: Develop and continue to adapt the organizational structure to align staff resources with the longterm funding strategy.



EXHIBIT C

Prioritization Required by Proposition 84

Chapter 10 of Proposition 84, the “Safe Drinking Water, Water Quality and Supply, Flood Control, River and Coastal Protection Act of 2006,” under “Miscellaneous Provisions,” requires the Coastal Conservancy, in evaluating potential projects to be funded with Proposition 84 money that involve acquisition or restoration for the purpose of natural resource protection, to give priority to projects that demonstrate one or more of the characteristics listed below (Section 75071 of the Public Resources Code):

1. Landscape/Habitat Linkages: properties that link to, or contribute to linking, existing protected areas with other large blocks of protected habitat. Linkages must serve to connect existing protected areas, facilitate wildlife movement or botanical transfer, and result in sustainable combined acreage.
2. Watershed Protection: projects that contribute to long-term protection of and improvement to the water and biological quality of the streams, aquifers, and terrestrial resources of priority watersheds of the major biological regions of the state as identified by the Resources Agency.
3. Properties that support relatively large areas of under-protected major habitat types.
4. Properties that provide habitat linkages between two or more major biological regions of the state.
5. Properties for which there is a non-state matching contribution toward the acquisition, restoration, stewardship or management costs. Matching contributions can be either monetary or in the form of services, including volunteer services.



EXHIBIT D

Typical Sequence of Activities for Grant Funding from Application through Project Completion

After discussing your project with State Coastal Conservancy staff, submitting the grant application is the next step in the process of receiving grant funds. There are several steps and additional support that the grantee will need to provide prior to the award of funding and throughout the project. To help prospective grantees understand the process, the requirements and associated time commitments, this document describes the **typical** steps in the process of receiving funds from the State Coastal Conservancy.

1. Conservancy staff review and rank applications to establish priorities for funding (see application for description of selection process). All projects must be authorized for funding by the governing board of the Coastal Conservancy (Board) at a noticed public meeting. Selected high priority projects may be presented to the Board as early as a few months after grantee is notified, or later depending on the project's readiness, urgency for funds, and availability of Conservancy staff.
2. A Conservancy Project Manager is assigned to the proposed project. He/she will contact the grantee to learn more about the project and arrange for a tour of the project site, if appropriate. The Project Manager will be the grantee's main contact at the Conservancy from the beginning to the end of the project.
3. The Project Manager will write a detailed Staff Recommendation for the Board's consideration, and includes letters of support gathered by the grantee as an exhibit to the report. The Staff Recommendation is reviewed by several Conservancy staff members, including the Program Manager, an attorney, and the Executive Officer. Reports are started approximately two to three months prior to each board meeting and finalized approximately one month prior to each Board meeting.

Applicants are required to provide staff with all pertinent information in a timely manner to ensure Board consideration at any particular meeting. Applicants are also strongly encouraged to provide letters of support for their proposed project, including letters from key legislators. Letters of support should not be submitted at the time of application, but will need to be provided at least one month prior to the date of the Board meeting at which the proposed project will be considered. Support letters should be addressed to the Chair of the Conservancy, Douglas Bosco, and sent to the Coastal Conservancy at 1330 Broadway, 13th Floor, Oakland, CA 94612. The Conservancy's project manager should be copied on the letter (i.e., include as cc: Project Manager's Name).

4. Board meetings take place about six to eight times each year and are held at various locations around the state. For each project, the Project Manager will make a brief presentation to the Board members, usually followed by a brief presentation by the Grantee. The Board generally votes on staff's recommendations at this same meeting.
5. Following Board approval, the Project Manager prepares a draft Grant Agreement. This Agreement, when signed, is legally binding and includes requirements of the grantee and

EXHIBIT D

information about how and when funds can be disbursed. The draft Agreement is reviewed by the Project Manager, a Conservancy attorney, and the Conservancy's contracts office. It can also be sent in draft form to the grantee. Preparation and finalization of an agreement usually takes at least three weeks. Five copies of the final Agreement are sent to the grantee for signatures, and all five are sent back to the Conservancy. The Executive Officer signs each copy and one fully executed copy is sent back to the grantee.

It is important that the person administering the project for the grantee be familiar with the procedures and requirements of the agreement. It may be useful for the grantee to arrange a meeting with the Project Manager early in the project to review agreement conditions.

6. The Grant Agreement requires the grantee to prepare additional documents for the Executive Officer's review and approval before the project may begin (or, at least, before the parts of the project for which the Conservancy will be asked to provide reimbursement may begin). Typical accompanying documents may include:

- a work program that includes a budget and schedule of tasks to be completed
- the names, titles, and pay rates of staff and any subcontractors
- a plan for signs acknowledging the Conservancy's contribution to the project
- proof that all permits and approvals have been obtained
- verification of adequate insurance (and bonding, if contractors are hired for large construction projects)
- a resolution from the grantee's governing board containing the following: (1) authority to enter into an agreement with the Conservancy; (2) approval of the agreement's terms and conditions; and (3) designation of the applicant's authorized representative to negotiate and sign the agreement (be sure to get this on your board's agenda before the date you plan to start work)
- agreements with landowners, if project is implemented on property not owned by grantee
- an agreement to maintain the project improvements for 20 years
- other legal documents that may require notarized signatures and recording

For projects involving the acquisition of property or conservation easements, appraisals, title documents, draft purchase agreements, escrow instructions, and other documents will be required. Coastal Conservancy *Environmental Appraisal Specifications* are available from Conservancy staff.

7. Once the Project Manager has received and the Executive Officer has approved all of the required additional documents and the Grant Agreement has been signed, the Project Manager will provide a written approval for the project to commence.
8. Invoices can then be sent to the Conservancy for reimbursement of tasks specifically agreed upon in the Grant Agreement and its accompanying documents. Grantees are required to use a "Request for Disbursement" form (provided by the Project Manager, along with an instruction sheet) as the form of the invoice. The invoices will be reviewed by the Project Manager and the contracts office. Payment will be mailed to the grantee usually within three weeks after the invoice is found to be complete. Generally, the Conservancy is required to withhold ten percent of invoiced amounts until the project is satisfactorily completed.

EXHIBIT D

9. At project completion, the grantee submits a final invoice for remaining project costs and withheld amounts along with a final summary report of the project. For acquisition projects, the request for disbursement is sent to the Conservancy and when all acquisition documents have been approved by the Executive Officer and escrow conditions met, the warrant is sent to and paid out of escrow. Upon the Project Manager's assessment that all requirements of the Grant Agreement have been met, the agreement is closed.

Non-Reimbursable Expenses: Expenses incurred before the contractual agreement with the Conservancy is completed are not reimbursable. Such expenses should be discussed with the Project Manager early in the application and agreement preparation phase if pre-agreement costs will be a problem for the grantee.



EXHIBIT E

California State Coastal Conservancy Climate Change Policy Adopted on June 4, 2009

Pertinent Facts

- A. The State Coastal Conservancy Act of 1976 (Division 21 of the Public Resources Code) establishes the State Coastal Conservancy (Conservancy) to work cooperatively to protect and restore natural resources, agricultural lands, and to provide public access to and along the coast.
- B. The Legislature later amended the Conservancy's geographic and programmatic jurisdiction to include the entire nine-county San Francisco Bay Area, the protection of coastal and marine habitats, urban waterfronts, coastal watersheds, educational projects and programs, administration of the Ocean Protection Council, and implementation of the California Coastal Trail and the San Francisco Bay Area Water Trail Plan.
- C. The Global Warming Solutions Act of 2006 (AB 32) declares that global warming poses a serious threat to the environment of California and requires California to reduce its total greenhouse gas (GHG) emission levels.
- D. AB32, the Governor's Executive Orders S-3-05 (2005) and S-13-08 (2008), the Governor's Office of Planning and Research Technical Advisory dated June 18, 2008, and pending revisions to formal Guidelines for the California Environmental Quality Act (CEQA) all require that agencies consider global warming with respect to their proposed actions.
- E. The Conservancy's *Strategic Plan 2007* identifies many effects that climate change will have on ocean, coastal and near-coastal resources, and the need to consider these impacts in determining the priority of expenditures in the design and siting of Conservancy-funded infrastructure projects; to support others in order to improve our understanding of the effects of climate change; and to identify tools to mitigate and plan for a range of predicted changes.
- F. The California coast, ocean, and the San Francisco Bay area are experiencing documented adverse changes as a result of global warming, and climate scientists are predicting that these changes will accelerate, posing tremendous impacts and threats to the resources within the Conservancy's jurisdiction.
- G. California's coastal, near shore, and marine resources are expected to experience dramatic physical, ecological, economic and social impacts due to predicted higher air

EXHIBIT E

and water temperatures, altered precipitation patterns, significant sea-level rise, salinity changes, more severe El Niño climate events, increased storm frequency and intensity, higher coastal erosion rates, greater fire intensity and frequency, increased ocean acidification, changes in ocean circulation and upwelling, saltwater intrusion into water sources for agriculture, and other changes.

- H. Coastal and bay wetland habitats, already significantly altered and reduced in size due to human activities, are expected to be significantly affected by changes in climate-driven processes such as sea-level rise, fresh water flows, and sediment supplies.
- I. Increased coastal erosion will likely reduce the lifespan of and threaten California's existing public and private facilities and structures, beaches and coastal habitats. Sea-level rise and other effects of climate change on the coast and ocean threaten California's \$46 billion ocean-dependent economy.
- J. Many Conservancy projects result in the protection of open space, restoration of urban areas, and development of multi-purpose trails which will help support efforts to implement transit-oriented, high-density development and reduce vehicle miles travelled and greenhouse gas emissions from transportation.
- K. Agricultural protection projects are expected to be vulnerable to higher air temperatures and changes in water supplies, including from saltwater intrusion into groundwater sources.
- L. The protection, restoration, and enhancement of habitats, ecosystem processes, and open space is essential to minimizing threats from global warming to California's biodiversity—an important part of the Conservancy's mission.
- M. The coastal regions of the state are projected to have less severe temperature increases than inland regions, rendering the coastal region even more significant as a refuge for human use and overall biodiversity.
- N. Protection of habitat inland and adjacent to tidal wetlands is essential for offsetting some wetland losses due to sea-level rise and changes in storm frequencies and intensities.
- O. Many habitat restoration projects sequester carbon, an important factor in reducing the concentration of greenhouse gas emissions and slowing the rate of global warming.
- P. The effects of climate change make adaptive management, coupled with monitoring of ecosystem processes, more important than ever to assure that non-climate related stressors are identified and addressed early on, to assure that management actions are effective or "do no harm," and to contribute toward the collective knowledge for use of scientists, managers, and the public.

EXHIBIT E

In light of the Pertinent Facts, above, the Conservancy adopts the following climate change policies:

1. The Executive Officer is directed to consider climate change in evaluating which projects to fund and the manner in which projects are selected, in order to reduce vulnerabilities from climate change while continuing to support the resources (public access, open space, etc.) the Conservancy is charged with protecting.
2. Sea-level Rise. Prior to the completion of the National Academies of Science report on sea-level rise, consistent with Executive Order S-13-08, the Conservancy will consider the following sea-level rise scenarios in assessing project vulnerability and, to the extent feasible, reducing expected risks and increasing resiliency to sea-level rise:
 - a) 16 inches (40 cm) by 2050, and
 - b) 55 inches (140cm) by 2100
3. Collaboration to Support Adaptation Strategies. The Conservancy will collaborate with other agencies and entities to develop, support, and implement climate change adaptation plans, strategies and projects that minimize or offset impacts to natural resources, public access, and other matters specified in the Conservancy's enabling legislation.
4. Adaptation Strategies. The Conservancy encourages applications for climate-sensitive projects that include robust adaptation measures and strategies, including pilot or demonstration projects that are consistent with its enabling legislation, strategic plan, and available funding. These may employ innovative strategies for adaptation and mitigation of greenhouse gas emissions to minimize effects of climate change on natural resources and public access. Applications are encouraged for, but not limited to the following types of projects or project elements:
 - a) ***Protection of Areas Adjacent to Shoreline Habitats*** in order to support the inland shift of habitats such as tidal wetlands, in response to sea-level rise;
 - b) ***Regional Sediment Management*** to support restoration of natural sediment processes and beneficial reuse of dredge materials to enable tidal wetlands and other shoreline habitats to keep pace with sea-level rise;
 - c) ***Setbacks, Rolling Easements and Planned Retreat*** which 1) relocate developments further inland or away from areas likely to be affected by flooding and erosion within the life of the structure, 2) remove development as hazards encroach into developed areas, or 3) facilitate landward movement of coastal ecosystems subject to dislocation by sea-level rise and other climate change impacts;
 - d) ***Innovative Designs*** that incorporate features that are resilient to climate change impacts and can serve as demonstration projects;
 - e) ***Protection of Land*** for supporting native species in responding to climate change;

EXHIBIT E

- f) ***Protection of Open Space*** to protect existing and future habitat for species impacted by climate change and to support transit-oriented, high-density development in urban areas that minimize impacts to habitats and that help reduce greenhouse gas emissions from transportation;
 - g) ***Restoration of Urban Waterfronts and Urban Coastal Watershed Areas*** to support transit-oriented, high-density development, which help reduce greenhouse gas emissions from transportation;
 - h) ***Conservation, Restoration and Enhancement of Habitats that Sequester Carbon***, including forests, tidal wetlands, and estuarine scrub/shrub habitats;
 - i) ***Development of Multi-use Trails*** that connect communities, provide access to and along the coast, and help reduce vehicle miles travelled;
 - j) ***Management of Invasive Species***, especially projects which prevent introduction or spread of invasive species, in order to reduce the impacts of this major stressor on biodiversity;
 - k) ***Riparian Protection, Enhancement, and Restoration Projects*** that allow for wider riparian corridors to accommodate increased flooding, or provide other benefits such as increased shading to moderate water temperature increases;
 - l) ***Acquisition Planning Projects*** that apply the latest information on climate change impacts and recommendations on reserve design, to identify wildlife migration corridors and natural lands that have a diversity of topography, soils and microclimates, to maximize the survival of native species and biodiversity and preserve ecosystem processes;
 - m) ***Adaptive Management and Monitoring*** of ecosystem and physical processes to support implementation of management actions to achieve project objectives under rapidly-changing climatic conditions; and
 - n) ***Living Shoreline Projects*** which restore and enhance nearshore and tidal habitats such as tidal wetlands, eelgrass and native oysters, to promote sedimentation and protect against shoreline erosion.
5. **Climate Change Research**. When appropriate and consistent with the Conservancy's enabling legislation and available funding sources, the Conservancy will support priority research projects that are targeted to increasing understanding of climate change impacts to coastal and bay resources, support vulnerability assessments, quantify carbon sequestration benefits of habitat enhancement and restoration projects, and that demonstrate the effectiveness of applied management strategies.

EXHIBIT E

6. Education, Outreach and Guidance. To the extent feasible with staffing and funding limitations, the Conservancy will collaborate with others to provide current information and guidance to grantees on the latest relevant climate change information and best management practices.
7. Greenhouse Gas Emissions. Conservancy staff will work with applicants to identify, evaluate, and incorporate reasonable measures to reduce the greenhouse gas emissions of Conservancy-funded projects. The Conservancy will encourage use of best management practices and innovative designs that reduce greenhouse gas emissions and, as possible will support the development of such practices and designs through funding and other actions.
8. Carbon Reduction and Offsets. Conservancy staff will continue to measure, verify and report its overall greenhouse gas emissions with the goal of reducing them; and will explore opportunities to offset emissions from Conservancy operations. The Conservancy will require grantees to obtain the approval of the Executive Officer prior to sale of carbon credits on land for which the Conservancy provided funding to purchase, restore, enhance, or develop.
9. Transportation. Conservancy staff will, where feasible, attempt to reduce their work-related greenhouse gas emissions from travel, through the use of public transportation, carpooling, bicycling, use of low fuel vehicles, clustering meetings and events, and using phone- and web-based conferencing technologies.



STAFF REPORT
CITY OF IMPERIAL BEACH

TO: HONORABLE MAYOR AND CITY COUNCIL
FROM: GREG WADE, INTERIM CITY MANAGER *GW*
MEETING DATE: AUGUST 7, 2013
ORIGINATING DEPT.: PUBLIC WORKS *Hof*
SUBJECT: RESOLUTION 2013-7371 AUTHORIZING INTERIM CITY MANAGER TO SIGN CHANGE ORDER NO. 9 TO PROFESSIONAL SERVICES AGREEMENT WITH RBF CONSULTING (FORMERLY HIRSCH AND COMPANY; CONTRACT NO. 2085) FOR THE STORM WATER POLLUTION PREVENTION PLAN (SWPPP) PREPARATION AND MONITORING FOR THE BAYSHORE BIKEWAY ACCESS (S12-101) AND PUBLIC WORKS YARD RENOVATIONS (F05-101) CAPITAL IMPROVEMENT PROGRAM (CIP) PROJECT

BACKGROUND:

At the March 2, 2005, City Council/Redevelopment Agency meeting, City Council/Redevelopment Agency adopted Resolution No. 2005-6089 allocating \$41,080,700 to initiate city-wide physical improvements under a Five-Year Capital Improvement Program. Several projects within the Five-Year CIP addressed improvements to existing City facilities. In particular, one of the projects addressed was miscellaneous improvements to the Public Works Facility. The adopted Public Works Facility Project budget was \$676,000.

Over the course of the succeeding 8 years, the scope of the project was redefined from a Public Works facility upgrade with a new access to the Bayshore Bikeway to primarily a Bayshore Bikeway access project and associated enhancements. In 2009, due to the reduced Redevelopment Agency (RDA) income from the economic down turn and the threat of the State taking of RDA funds to balance the State budget, the construction money originally allocated for this project was withdrawn. In September 2009 City Council authorized the application for a Recreational Trails Program (RTP) grant for the construction of the project at a cost of \$518,166. While the RTP program manager thought this was a worthy project, they could not fund the project as proposed because the relocation of the refuse ramp was not an authorized expenditure under the grant parameters. The RTP program manager encouraged the City to reapply in a subsequent year but exclude the relocation of the refuse ramp. In October 2010, City Council authorized staff to submit a new application for the RTP grant with the City paying for the refuse ramp relocation. On October 31, 2011, the City received notification that the Bayshore Bikeway Access Improvement project grant was funded at \$348,482. The City's match was \$47,520. In September, 2012, the City and State signed an Agreement for the use of the grant funds for the period between June 1, 2012 through June 30, 2018. Attachment 2 is a plan view of the project.

On July 17, 2013, City Council awarded a construction contract with Sierra Pacific for the construction of the Bayshore Bikeway Access and Public Works Yard Renovation projects for

\$413,456.00 (resolution no. 2013-7357). The preconstruction conference with the contractor and all other interested parties was held on Tuesday, July 30, 2013. The contractor anticipates the start of construction in September 2013. One of the pre-construction requirements for this project is to obtain a General Construction Permit through the State Water Resources Control Board and the development of a Storm Water Pollution Prevention Plan (SWPPP) and associated monitoring thereof. These are only prepared by SWRCB approved engineers and architects.

DISCUSSION:

Staff asked RBF Consulting (formerly Hirsch and Company; contract no. 2085), the design engineer, to prepare the General Construction Permit, and Storm Water Pollution Prevention Plan and to serve as the SWPPP monitor. Attachment 3 is their proposal for this work.

The adopted budget for this project (i.e. \$348,482 RTP Grant and \$290,000 former RDA funds) is sufficient to cover the cost for change order No. 9 to develop and monitor the SWPPP.

ENVIRONMENTAL DETERMINATION:

Resolution 2009-6800 approved the Mitigated Negative Declaration *SCH# 2009071093) for the expansion of the Public Works Yard at 495 10th Street (Bayshore Bikeway Access Improvement Project). Notice of Determination was filed September 4, 2009.

FISCAL IMPACT:

Revenue:

Bayshore Bikeway Access Project (RTP Grant)	\$348,482.00
Bayshore Bikeway Access Project (City Match)	<u>\$ 47,520.00</u>
TOTAL	\$396,002.00

Public Works Yard Renovation (City Fund)	\$242,480.00
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Expenditure:

<u>Bayshore Bikeway Access Project (RTP Grant)</u>	
Sierra Pacific West, Inc. (bid – Bikeway Access)	\$205,641.00
Urban Corps Landscape Installation	\$ 25,864.80
RBF (consultant engineer)	\$ 10,000.00
RBF (SWPPP Development & Monitoring)	\$ 17,000.00
City Staff Administration/Inspection	<u>\$ 5,000.00</u>
TOTAL	\$263,505.80

Public Works Yard Renovation (City Fund – 402 Account)

Sierra Pacific West, Inc. (bid – refuse ramp)	\$164,435.00
City Match (402 Account)	\$ 24,677.00
RBF (consultant engineer)	\$ 7,500.00
City Staff Administration / Inspection	<u>\$ 10,000.00</u>
TOTAL	\$206,612.00

DEPARTMENT RECOMMENDATION:

1. Receive this report.
2. Approve the attached resolution.
3. Authorize the Interim City Manager to sign change order no. 9 to the professional services agreement with RBF Consulting (formerly Hirsch and Company; contract no. 2085) to

prepare the General Construction Permit, and Storm Water Pollution Prevention Plan and to serve as the SWPPP monitor for the Bayshore Bikeway access project construction and associated enhancements at a cost not to exceed \$17,000.

CITY MANAGER'S RECOMMENDATION:

Approve Department recommendation.

Attachments:

1. Resolution No. 2013-7371
2. Plan View of Bayshore Bikeway Access Project and Public Works Yard Renovation.
3. RBF Consulting letter dated July 24, 2013 - Proposal for Providing QSD and QSP Services for the Bayshore Bikeway / Improvements to the Public Works Yard Projects.

RESOLUTION NO. 2013-7371

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IMPERIAL BEACH, CALIFORNIA, AUTHORIZING INTERIM CITY MANAGER TO SIGN CHANGE ORDER NO. 9 TO PROFESSIONAL SERVICES AGREEMENT WITH RBF CONSULTING (FORMERLY HIRSCH AND COMPANY; CONTRACT NO. 2085) FOR THE STORM WATER POLLUTION PREVENTION PLAN (SWPPP) PREPARATION AND MONITORING FOR THE BAYSHORE BIKEWAY ACCESS (S12-101) AND PUBLIC WORKS YARD RENOVATIONS (F05-101) CAPITAL IMPROVEMENT PROGRAM (CIP) PROJECT

WHEREAS, at the March 2, 2005, City Council/Redevelopment Agency meeting, City Council/Redevelopment Agency adopted Resolution No. 2005-6089 allocating \$41,080,700 to initiate city-wide physical improvements under a Five-Year Capital Improvement Program; and

WHEREAS, one of the projects addressed was miscellaneous improvements to the Public Works Facility subsequently renamed to Bayshore Bikeway Access (S12-101) and Public Works Yard Renovations (F05-101); and

WHEREAS, in September 2009 City Council authorized the application for a Recreational Trails Program (RTP) grant for the construction of the project at a cost of \$518,166; and

WHEREAS, while the RTP program manager thought this was a worthy project, they could not fund the project as proposed because the relocation of the refuse ramp was not an authorized expenditure under the grant parameters; and

WHEREAS, in October 2010, City Council authorized staff to submit a new application for the RTP grant with the City paying for the refuse ramp relocation; and

WHEREAS, on October 31, 2011, the City received notification that the Bayshore Bikeway Access Improvement project grant was funded at \$348,482 with the City's match of \$47,520; and

WHEREAS, in September, 2012, the City and State signed an Agreement for the use of the grant funds for the period between June 1, 2012 through June 30, 2018; and

WHEREAS, on July 17, 2013, City Council awarded a construction contract with Sierra Pacific for the construction of the Bayshore Bikeway Access and Public Works Yard Renovation projects for \$413,456.00 (resolution no. 2013-7357); and

WHEREAS, one of the pre-construction requirements for this project is to obtain a General Construction Permit through the State Water Resources Control Board and the development of a Storm Water Pollution Prevention Plan (SWPPP) and associated monitoring thereof; and

WHEREAS, staff asked RBF Consulting (formerly Hirsch and Company; contract No. 2085), the design engineer, to prepare the General Construction Permit, and Storm Water Pollution Prevention Plan and to serve as the SWPPP monitor; and

WHEREAS, RBF Consulting proposed this work at a cost of \$17,000; and

WHEREAS, staff suggests that this is a reasonable cost as compared to other similar work on City projects.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Imperial Beach as follows:

1. The above recitals are true and correct.
2. The legislative body approves change order No. 9 to contract No. 2085 in the amount of \$17,000.
3. This legislative body authorizes the Interim City Manager to sign change order No. 9 to contract No. 2085 and to approve a purchase order increase for this development and monitoring of the SWPPP.

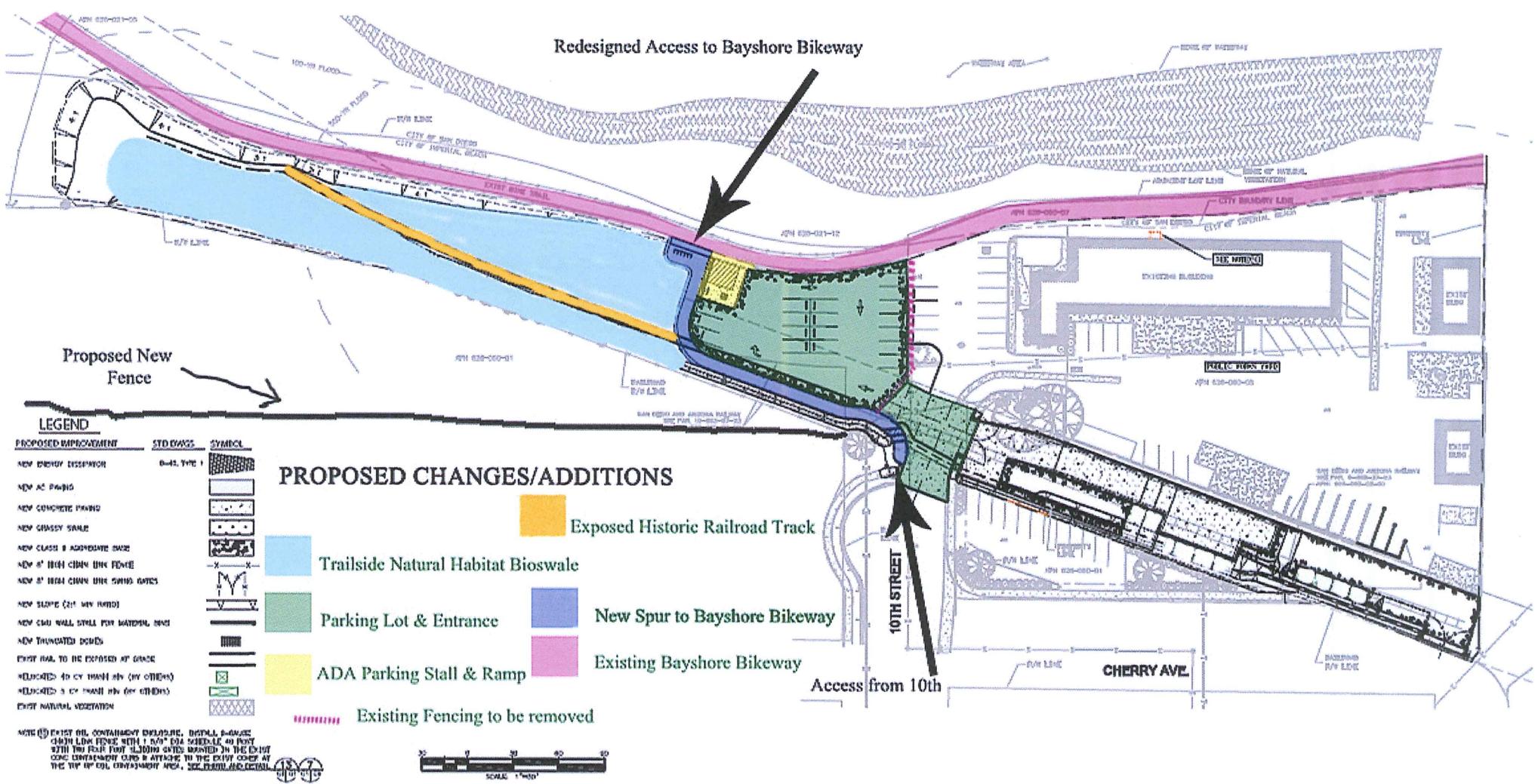
PASSED, APPROVED, AND ADOPTED by the City Council of the City of Imperial Beach at its meeting held on the 7th day of August, 2013, by the following vote:

AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:

JAMES C. JANNEY, MAYOR

ATTEST:

JACQUELINE M. HALD, MMC
CITY CLERK





July 24, 2013

JN 130610

Mr. Hank Levien
Public Works Director
City of Imperial Beach
495 10th Street
Imperial Beach, CA 91932

*Subject: Proposal for Providing QSD and QSP Services for the Bayshore Bikeway /
Improvements to the Public Works Yard Projects .*

Dear Hank,

RBF Consulting (RBF) is pleased to offer our proposal for a Storm Water Pollution Prevention Plan (SWPPP), prepared by a Qualified SWPPP Developer (QSD); and Qualified SWPPP Practitioner (QSP) services for the Bayshore Bikeway Access / Improvements to the Public Works Yard Project.

A preliminary Risk Determination has been performed based project location and an estimated construction duration of 150 days (September 2013 through February 2014). Results from the preliminary analysis indicate that the project site falls under the Risk Level 1 category. Therefore, RBF proposes to prepare a Risk Level 1 SWPPP in conformance with the current Construction General Permit. Due to the timeframe of construction correlating with the rainy season, an Erosivity Wavier is not applicable for this project.

A Notice of Intent (NOI) and the completed Risk Level 1 SWPPP will be uploaded to the State Water Resources Control Boards SMARTS website. RBF (the data submitter – DS) will coordinate with the legally responsible party (LRP, to be determined) to certify these two uploads. One hard copy of the Risk Level 1 SWPPP, to be kept on site during construction, will be provided by RBF.

Attached are our Scope of Services, **Exhibit "A"** and Proposed Compensation, **Exhibit "B"**
Please attempt to incorporate the body of this proposal along with the attached exhibits within an extension of our current contract..

We appreciate your consideration of this proposal and look forward to continuing to work with you. Should you have any questions or comments regarding scope and fees, please feel free to call me at (858) 614-5033

Sincerely,
RBF Consulting

A handwritten signature in black ink, appearing to read "Mark Hill".

Mark Hill, P.E.
Senior Project Manager, Water Resources.

PLANNING ■ DESIGN ■ CONSTRUCTION

14725 Alton Parkway, Irvine, CA 92618-2027 ■ P.O. Box 57057, Irvine, CA 92619-7057 ■ 949.472.3505 ■ Fax 949.472.8373

Offices located throughout California, Arizona & Nevada ■ www.RBF.com

EXHIBIT A Scope of Work

RBF agrees to perform the following Scope of Services:

Task 1 Qualified SWPPP Developer (QSD) SWPPP (fixed fee)

RBF shall prepare a Risk Level 1 Storm Water Pollution Prevention Plan (SWPPP) in conformance with the current Statewide General Construction Permit (State Water Resources Control Board Order No. 2009-0009-DWQ), which took effect on July 1, 2010.

Best Management Practices (BMPs) shall be selected to adequately treat runoff from the site during construction.

In conjunction with preparing the SWPPP as a Risk Level 1, RBF shall prepare Erosion and Sediment Control Plans to illustrate temporary erosion and sediment control measures as identified in the prepared SWPPP.

Task 2 Qualified SWPPP Practitioner (QSP) Services (Time and Materials)

RBF Consulting will perform Qualified SWPPP Practitioner (QSP) Services for the Bayshore Bikeway Access project in the City of Imperial Beach for a period of approximately 150 days immediately upon notice to proceed. Services are to be billed on a time and materials, not to exceed basis. The fee for this task has been prorated based on industry experience (~\$30,000/year).

Site inspections and associated office time (reporting) will be performed by a combination of staff listed on the hourly rate sheet included herein. Staff involved with the SWPPP creation (QSD and engineer assistants) will be utilized for QSP services. At a minimum, a weekly inspection is required and will be performed. Additional inspections will be dependent upon the amount and frequency of precipitation. Approximately 3 billable hours are anticipated per inspection day, but may vary based upon the stage of construction and site conditions.

Services below are based upon those appropriate for a Risk Level 1 site, as defined by the SWRCB Order 2009-009-DWQ. Standard work hours are assumed to be 8 am to 5 pm Monday through Friday, and exclusive of standard public holidays.

QSP services will include:

- Weekly inspection and documentation of site conditions and BMP effectiveness. Perform other routine visual monitoring as required by the Construction General Permit
- Pre-event inspections within 48 hours of all forecast storms of 50% probability or greater.
- SWPPP modification as required by site conditions
- Rain event inspections (0.5" or more of precipitation). A site inspection will be performed and documented once per day of each rain event. A post-event inspection will also be performed and documented within 48 hours after each qualifying event to determine effectiveness of site BMPs and if necessary develop recommendations for corrective action.
- Assistance with compilation and upload of reporting documents related to Construction General Permit compliance.
- Coordination with Regional Water Quality Control Board on construction period NPDES issues, as required
- Assistance with obtaining termination of permit coverage, as appropriate based upon

site conditions

Assumptions:

- SWPPP will be kept on-site through the duration of construction and made available for review and/or update based on QSP monitoring.

Services that are not specifically identified herein as services to be performed by RBF or its consultants are considered "Additional Services" for purposes of this Agreement. Client may request that RBF perform services that are Additional Services, however, RBF is not obligated to perform such Additional Services unless an amendment to this Agreement has been fully executed setting forth the scope, schedule and fee for such Additional Service.

In the event RBF performs Optional Services at the Client's request before receipt of such executed amendment, Client acknowledges its obligation to pay for such services at RBF's standard rates, within 30 days of receipt of RBF's invoice.

Exhibit A

Client Initials _____

**EXHIBIT B
Proposed Fees**

RBF will accomplish the scope of services as stated in Exhibit A for the following combination of fixed fees and time and materials, to be invoiced monthly on a percent complete basis:

Client agrees to compensate Consultant for such services as indicated below. Payments shall be monthly on a combination of fixed fee and time and materials basis in accordance with the following fees shown.

Task 1 QSD SWPPP (Fixed Fee)	\$5,000
Task 2 QSP Services (Time and Materials)	\$12,000
<hr/>	
TOTAL ALL SERVICES	\$17,000

Exhibit B
Client's Initials _____



AGENDA ITEM NO. 6.4

STAFF REPORT
CITY OF IMPERIAL BEACH

TO: HONORABLE MAYOR AND CITY COUNCIL

FROM: GREGORY WADE, INTERIM CITY MANAGER *BW*

MEETING DATE: AUGUST 7, 2013

ORIGINATING DEPT.: CITY MANAGER

SUBJECT: ADOPTION OF RESOLUTION NO. 2013-7373 APPROVING AND ADOPTING A LETTER OF INTENT TO ENTER INTO A MEMORANDUM OF UNDERSTANDING WITH THE MEMBERS OF THE CITY'S MISCELLANEOUS CLASSIFIED SERVICE/SERVICE EMPLOYEES INTERNATIONAL UNION LOCAL 221, CTW, CLC

BACKGROUND:

The Memorandum of Understanding ("MOU") between the City and the employees in the City's Miscellaneous Classified Service ("bargaining unit") for fiscal years 2011-2013 expired on June 30, 2013. The bargaining unit is formally represented by the Service Employees International Union Local 221, CTW, CLC ("SEIU"), as the exclusive bargaining agent for the bargaining unit.

City employees have not received a cost of living or salary increase since the Fiscal Years 2007-2009 MOU. During that period, however, the City proactively initiated its own "pension reform" in an effort to have employees contribute more to their own retirement and to reduce City costs and unfunded pension liabilities. That meant that non-public safety employees picked up a significant portion of the employees' contribution to California Public Employees Retirement System ("CalPERS") retirement costs (6% of the total 8%). The following two MOU terms (Fiscal Years 2009-2011 and 2011-2013) were characterized by much economic uncertainty. Therefore, employees received only modest one-time stipends and health care benefit increases, which were favored by the City in lieu of any cost of living adjustment ("COLA") or salary increase. These one-time payments, however, were off-set by additional employee share pension pick-ups (the remaining 2% of the total 8% for non-public safety employees) and reductions in health care cash-out and excess sick leave cash-out benefits.

In Fiscal Years 2011-2013, the City continued its proactive pension reform whereby full-time lifeguard employees were requested and agreed to pick up the entire employee contribution to their CalPERS retirement by the end of this MOU period. During this period, full-time lifeguards also received two one-time stipends to off-set the increase in employee-paid CalPERS contributions. Also during this period, the City adopted reduced CalPERS pension formulas for new miscellaneous employees and modified CalPERS pension formulas for full-time lifeguards hired on or after July 1, 2011, resulting in future savings to the City.

On May 15, 2013, the City Council approved the Fiscal Year 2013-2015 Operating Budget (the "Budget"). The adopted Budget shows projected general fund surpluses in each of the two fiscal years along with a general fund reserve of just over \$10.2 million, with \$5.2 million of that amount committed to special reserves created by the City Council for economic uncertainty, public works and capital improvement projects, pension liability and public safety communications. During these labor negotiations, it has been the direction of the City Council and the objective of City Management not to use the City's operating reserves for any on-going administrative costs and/or employee increases. This objective has been a primary reason why past practice has been to provide one-time stipends to employees rather than COLAs or salary increases. To be sure, this practice has played a significant role in establishing the economic health of the City's general fund today. Nevertheless, both City Management and the City Council have long acknowledged that, though its employees are compensated at some of the lowest rates in San Diego County, there is also a need to attract and retain high quality and valued City employees. Additionally, despite their relatively low pay, our City employees were also some of the first in the County to take on a greater share of their pension costs even before pension reform took hold in earnest throughout the state. Recognizing these facts, the SEIU's bargaining unit began negotiations for the Fiscal Year 2013-2015 MOU by requesting COLAs for their employees for the first time in six years.

In attempting to respond to the needs of the City, the directives of the City Council and the requests of the SEIU's bargaining unit, the City's Negotiation Team has sought to fairly compensate City employees while respecting the City Council's fiscally sound directive not to utilize the City's general fund reserves. The proposal offered in the Letter of Intent achieves these objectives. Additionally, the increases recommended in the Letter of Intent are in keeping with increases recently offered to employees of several other cities throughout San Diego County.

DISCUSSION:

The City's Negotiation Team and representatives of the bargaining unit held "meet and confer" meetings in an effort to reach agreement on a new Memorandum of Understanding ("MOU"). During the meet and confer process, the City and the bargaining unit reached tentative agreement on several proposals, summarized as follows:

- 1.) The parties agree to a new MOU for the period of July 1, 2013 through June 30, 2015; and
- 2.) Effective July 1, 2013, all employees will receive a 3% cost of living adjustment applied to all classifications. Effective July 1, 2014, all employees will receive a 3% cost of living adjustment applied to all classifications; and
- 3.) Effective January 1, 2014, the City shall increase by \$25 from \$855 to \$880 per month the maximum the City pays toward the cost of health insurance coverage or the purchase of other qualified benefits. Effective January 1, 2015, the City shall increase by \$50 from \$880 to \$930 per month the maximum the City pays toward the cost of health insurance coverage or the purchase of other qualified benefits; and
- 4.) Article 1 will be added to the MOU related to recognition of the classifications

represented by SEIU and the corresponding exhibit will be updated and revised. All references to part-time permanent employees will be deleted from the MOU; and

- 5.) All Articles in the MOU will be renumbered to reflect the addition of Article 1 described above, and the parties have agreed to clean up language throughout the MOU as stated in the tentative agreements included in Attachment 1 of the Letter of Intent; and
- 6.) If an appropriate City vehicle is not available, an employee may use their own vehicle to conduct City business with prior written authorization, provided the employee submits evidence of legally required automobile liability insurance. Employees will be reimbursed at the current IRS rate for the authorized use of their private vehicle. However, if a City owned vehicle is available and the employee chooses to use the employee's own vehicle, the employee will not receive mileage reimbursement. Employees will not receive mileage reimbursement for commute between the employee's home and work.
- 7.) Language related to the normal work schedule for those employees participating in the Alternative 9/80 Work Schedule will be included in the MOU; and
- 8.) The Building/Housing Inspector (I or II) and Fire Safety Inspector (I or II) may be required to work alternative 9/80 closed Fridays providing building inspections. These inspections shall be scheduled not less than 24 hours in advance beginning at 7:30 a.m. in appropriate increments and shall not be scheduled past 11:30 a.m.; and
- 9.) For employees working the 9/80 alternative work schedule, when an observed holiday listed in the MOU falls on a dark Friday, employees will receive eight (8) hours of Holiday Bank time. An employee may accrue a maximum of 80 hours of Holiday Bank time. Once an employee has accrued the maximum allowable Holiday Bank time, the employee will earn no additional Holiday Bank time until the employee uses the Holiday Bank time sufficient to bring the employee below the maximum accrual. Any holiday bank hours beyond 80 hours shall be paid in the pay period incurred; and
- 10.) Employees shall receive 18 hours of floating holiday leave per fiscal year in the first pay period in July to be taken on a day mutually agreeable to the employee and the department head. Floating holidays will be prorated as follows for new employees:
 - a. A new employee with a hire date in July through December will receive eighteen (18) hours of floating holiday time in the fiscal year during which the employee is hired;
 - b. A new employee with a hire date in January and February will receive nine (9) hours of floating holiday time in the fiscal year during which the employee is hired;
 - c. A new employee with a hire date in March and April will receive four and one-half (4.5) hours of floating holiday time in the fiscal year during which the employee is hired;
 - d. A new employee with a hire date in May and June will not receive any floating holiday leave in the fiscal year during which the employee is hired.

An employee may accrue a maximum of 18 hours of floating holiday leave each fiscal year. Once an employee has accrued the maximum allowable floating holiday leave, the

employee will earn no additional floating holiday leave until the employee uses the floating holiday leave sufficient to bring the employee below the maximum accrual; and

- 11.) The Observed Holiday Furlough Schedule will be as follows:
 - a. 2013: December 26 & 30
 - b. 2014: December 29, 30, and January 2, 2015
 - c. 2015: December 28, 29 & 30; and
- 12.) The City shall issue all lifeguards the uniforms described in the Lifeguard Policy Manual. Lifeguards shall be responsible for cleaning and maintenance of uniforms. Issued uniform items will be replaced annually if necessary due to normal wear and tear. Old uniform items must be returned prior to being replaced. Lifeguards are responsible and must replace any issued uniform item that is stolen, lost, torn or damaged due to misuse. Employees must return all uniforms and protective gear prior to terminating employment with the City. The City shall reimburse all lifeguards, upon meeting the minimum hours worked per the Lifeguard Orientation Manual, one pair of safety sunglasses not to exceed \$90.00 per year per employee; and
- 13.) No smoking or use of tobacco is allowed in City buildings, within 20 feet of City doorways and windows, or in City vehicles; and
- 14.) The MOU will be updated to comply with the pension requirements pursuant to the Public Employees Pension Reform Act (PEPRA) and related Public Employees' Retirement Law (PERL); and
- 15.) A lifeguard employee in a temporary part-time position would be eligible for a step increase on July 1 of each year if they have completed 600 hours in the previous 12 months; and
- 16.) Only lifeguards that have worked for the City at least 400 hours are eligible for reimbursement for receiving their San Diego County Emergency Medical Technician (EMT) certificate. Such reimbursement may be up to, but shall not exceed \$900 per eligible employee, and shall be limited to costs incurred for tuition, testing fees, books and certification fees. Reimbursement requires prior approval of the Public Safety Director. EMT reimbursements shall not exceed \$3,500 per fiscal year, and will be paid on a first come, first serve basis; and

The attached Letter of Intent and Attachment 1 was tentatively agreed to between the parties. The membership of the bargaining unit ratified the Letter of Intent and Attachment 1 on August 2, 2013. The Letter of Intent and Attachment 1 embody the key items of the proposed MOU and also incorporate the items listed as 1-16 above.

Once approved by the City Council, the terms of the Letter of Intent will take effect the start of the first pay period after City Council approval unless specifically indicated otherwise in the Letter of Intent and/or Attachment 1. After approval, both parties will continue to meet and confer to finalize the final language of the MOU. The final MOU will be brought back to City Council for approval.

ENVIRONMENTAL IMPACT

This activity is not a "project" and is therefore exempt from CEQA pursuant to State CEQA Guidelines Section 15060(c)(3).

FISCAL IMPACT:

The fiscal impact associated with this action is as follows:

Category	Fiscal Year 2014	Fiscal Year 2015*
Salaries & Fringe	\$91,257	\$185,251
Health Care	\$ 7,950	\$ 31,800
Total Impact	\$99,207	\$217,051

*Fiscal Year 2015 includes carrying forward the Fiscal Year 2014 costs.

The total general fund cost impact over the two-year budget term is \$316,258. The approved Fiscal Year 2013-2015 Budget has sufficient funds to cover these costs.

CITY MANAGER'S RECOMMENDATION:

The City Manager recommends that the City Council adopt Resolution No. 2013-7373 approving and adopting a letter of intent to enter into a memorandum of understanding with the members of the City's Miscellaneous Classified Service/Service Employees International Union Local 221, CTW, CLC

Attachments:

1. Resolution 2013-7373
2. Letter of Intent with Attachment 1

RESOLUTION NO 2013-7373

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IMPERIAL BEACH APPROVING AND ADOPTING A LETTER OF INTENT TO ENTER INTO A MEMORANDUM OF UNDERSTANDING WITH THE MEMBERS OF THE CITY'S MISCELLANEOUS CLASSIFIED SERVICE/ SERVICE EMPLOYEES INTERNATIONAL UNION LOCAL 221, CTW, CLC

WHEREAS, Employer-Employee Relations for the City of Imperial Beach (hereinafter, "City") are governed by California Government Code section 3500 through 3511, known as the Meyers-Milias-Brown Act; and

WHEREAS, the employees in the City's Miscellaneous Classified Service (hereinafter, "bargaining unit") are formally represented by the Service Employees International Union Local 221, CTW, CLC (hereinafter, "SEIU"), as the exclusive bargaining agent for the bargaining unit; and

WHEREAS, the Memorandum of Understanding ("MOU") between the City and SEIU for fiscal years 2011-2013 expired on June 30, 2013; and

WHEREAS, the parties held "meet and confer" sessions in an effort to reach an agreement on a new MOU; and

WHEREAS, during the meet and confer process, the City and SEIU reached tentative agreements on several provisions and signed a Letter of Intent, attached as **Exhibit 1** to this Resolution and fully incorporated by reference herein; and

WHEREAS, the attached Letter of Intent outlining the tentative agreements has been ratified and approved by the membership of the bargaining unit.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Imperial Beach as follows:

1. That the above recitals are true and correct.
2. That the City Council hereby approves the Letter of Intent and tentative agreements, attached as **Exhibit 1** to this Resolution as agreed-upon terms and conditions of employment of members of the bargaining unit.
3. That the City Council directs the City Manager, Interim City Manager, or his designee, to take any and all necessary and appropriate actions to implement these agreed-upon terms and conditions of employment.

PASSED, APPROVED AND ADOPTED by the City Council of the City of Imperial Beach at its regular meeting held on the 7th day of August, 2013, by the following roll call vote:

AYES: **COUNCILMEMBERS:**
NOES: **COUNCILMEMBERS:**
ABSENT: **COUNCILMEMBERS:**

JAMES C. JANNEY, MAYOR

ATTEST:

JACQUELINE M. HALD, MMC
CITY CLERK

Letter of Intent to Enter into a Memorandum of Understanding

WHEREAS, the Service Employees International Union, Local 221 ("SEIU") is the exclusive bargaining agent and representative of the City's Miscellaneous Classified Service; and

WHEREAS, the Memorandum of Understanding ("MOU") between the City and SEIU for fiscal years 2011-2013 expired on June 30, 2013; and

WHEREAS, the parties held "meet and confer" sessions in an effort to reach an agreement on a new MOU; and

WHEREAS, during the meet and confer process, the City and SEIU reached a tentative agreement on a two year MOU for Fiscal Years 2013-2014 and 2014-2015; and

NOW THEREFORE, the City and SEIU mutually agree as follows:

- 1.) To the provisions of this Letter of Intent and the tentative agreements included in **Attachment 1** attached hereto with the major provisions as summarized below; and
- 2.) Attachment 1 consists of the following Tentative Agreements between the parties: Proposals A-M, O-R, U-1, and U-2; and
- 3.) The parties agree to a new MOU for the period of July 1, 2013 through June 30, 2015; and
- 4.) Effective July 1, 2013, all employees will receive a 3% cost of living adjustment applied to all classifications. Effective July 1, 2014, all employees will receive a 3% cost of living adjustment applied to all classifications; and
- 5.) Effective January 1, 2014, the City shall increase by \$25 from \$855 to \$880 per month the maximum the City pays toward the cost of health insurance coverage or the purchase of other qualified benefits. Effective January 1, 2015, the City shall increase by \$50 from \$880 to \$930 per month the maximum the City pays toward the cost of health insurance coverage or the purchase of other qualified benefits; and
- 6.) Article 1 will be added to the MOU related to recognition of the classifications represented by SEIU and the corresponding exhibit will be updated and revised. All references to part-time permanent employees will be deleted from the MOU; and
- 7.) All Articles in the MOU will be renumbered to reflect the addition of Article 1 described above, and the parties have agreed to clean up language throughout the MOU as stated in the tentative agreements included in Attachment 1; and
- 8.) If an appropriate City vehicle is not available, an employee may use their own vehicle to conduct City business with prior written authorization provided the employee submits evidence of legally required automobile liability insurance. Employees will be reimbursed at the current IRS rate for the authorized use of their private vehicle. However, if a City owned vehicle is available and the employee chooses to use the employee's own vehicle, the employee will not receive mileage reimbursement. Employees will not receive mileage reimbursement for commute between the employee's home and work.

- 9.) Language related to the normal work schedule for those employees participating in the Alternative 9/80 Work Schedule will be included in the MOU; and
- 10.) The Building/Housing Inspector (I or II) and Fire Safety Inspector (I or II) may be required to work alternative 9/80 closed Fridays providing building inspections. These inspections shall be scheduled not less than 24 hours in advance beginning at 7:30 a.m. in appropriate increments and shall not be scheduled past 11:30 a.m.; and
- 11.) For employees working the 9/80 alternative work schedule, when an observed holiday listed in the MOU falls on a dark Friday, employees will receive eight (8) hours of Holiday Bank time. An employee may accrue a maximum of 80 hours of Holiday Bank time. Once an employee has accrued the maximum allowable Holiday Bank time, the employee will earn no additional Holiday Bank time until the employee uses the Holiday Bank time sufficient to bring the employee below the maximum accrual. Any holiday bank hours beyond 80 hours shall be paid in the pay period incurred; and
- 12.) Employees shall receive 18 hours of floating holiday leave per fiscal year in the first pay period in July to be taken on a day mutually agreeable to the employee and the department head. Floating holidays will be prorated as follows for new employees:
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- 15.) No smoking or use of tobacco is allowed in City buildings, within 20 feet of City doorways and windows, or in City vehicles; and
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- 17.) A lifeguard employee in a temporary part-time position would be eligible for a step increase on July 1 of each year if they have completed 600 hours in the previous 12 months; and
- 18.) Only lifeguards that have worked for the City at least 400 hours are eligible for reimbursement for receiving their San Diego County Emergency Medical Technician (EMT) certificate. Such reimbursement may be up to, but shall not exceed \$900 per eligible employee, and shall be limited to costs incurred for tuition, testing fees, books and certification fees. Reimbursement requires prior approval of the Public Safety Director. EMT reimbursements shall not exceed \$3,500 per fiscal year, and will be paid on a first come, first serve basis; and
- 19.) SEIU membership will vote to ratify this Letter of Intent no later than August 2, 2013; and
- 20.) The City will submit the Letter of Intent to the City Council for approval at the regular City Council meeting on August 7, 2013, and only after the City has been informed that the SEIU membership has approved the Letter of Intent; and
- 21.) The parties will continue to meet and confer to finalize the language of the MOU within a reasonable time period after execution of this Letter of Intent; and
- 22.) The provisions in this Letter of Intent shall go into effect the start of the first pay period after City Council approval unless specifically indicated otherwise in this Letter of Intent and/or Attachment 1.

Executed in Imperial Beach, California by:

SEIU:
Signature on File

Michael Murphy, SEIU President

Aug 2 2013
DATE

City of Imperial Beach:

Signature on File

/ Gregory Wade, Interim City Manager

8-2-13
DATE

Jessica Falk Michelli
Lead Negotiator & Deputy City Attorney

DATE