

**CITY OF IMPERIAL BEACH
PARKS AND RECREATION COMMITTEE**

A G E N D A

August 15, 2016

**City of Imperial Beach Council Chambers
825 Imperial Beach Boulevard
Imperial Beach, CA 91932**

REGULAR MEETING – 4:30 p.m.

The Parks and Recreation Committee for the City of Imperial Beach is endeavoring to be in total compliance with the Americans with Disabilities Act (ADA). If you require assistance or auxiliary aids in order to participate at meetings, please contact the City Clerk's office at (619) 628-2347, as far in advance of the meeting as possible.

1. CALL TO ORDER

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE

4. PUBLIC COMMENTS - Each person wishing to address the Parks and Recreation Committee regarding items not on the posted agenda may do so at this time. In accordance with State law, the Parks and Recreation Committee may not take action on an item not scheduled on the agenda. If appropriate, the item will be referred to City staff or placed on a future agenda.

5. REPORTS

A. MINUTES.

Recommendation: Approve the Special Meeting Minutes of May 23, 2016 and the Special Meeting Minutes of June 20, 2016.

B. UPDATE ON EFFORTS TO LOCATE AND CONSTRUCT A DOG PARK IN IMPERIAL BEACH AND FORMATION OF AN AD HOC PARKS AND RECREATION COMMITTEE DOG PARK SUBCOMMITTEE.

Recommendation: Receive and file the information provided by staff and form an Ad Hoc Parks and Recreation Committee Dog Park Subcommittee to complete the exploration of each site, identify a park and the preferred amenities and report back to the entire Committee for review and public comment before forwarding a recommendation to the City Council for final action.

C. SPORTS PARK TOT-LOT DESIGN

Recommendation: Receive a presentation from staff on the updated Sports Park Tot-Lot design and provide final comments to staff in order to prepare the design and construction documents for the project.

D. PARK RESTROOM DESIGN

Recommendation: Receive a presentation from staff and the project architect on the conceptual designs and provide feedback to staff to inform the final design and construction documents for the replacement of the Sports Park and Veterans Park restrooms.

6. INFORMATIONAL ITEMS/REPORTS.

_____/s/_____
Sunem Carballo,
Deputy City Clerk

For your convenience, a copy of the agenda and meeting packet may be viewed in the office of the City Clerk at City Hall or on our website at www.ImperialBeachCA.gov. Go to the Imperial Beach Parks and Recreation Committee Page located under the Government Section/City Boards and Committees Tab.

Any writings or documents provided to a majority of the Parks and Recreation Committee regarding any item on this agenda will be made available for public inspection in the office of the City Clerk located at 825 Imperial Beach Blvd., Imperial Beach, CA 91932 during normal business hours.

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**CITY OF IMPERIAL BEACH
PARKS AND RECREATION COMMITTEE**

MINUTES

May 23, 2016

**City of Imperial Beach Council Chambers
825 Imperial Beach Boulevard
Imperial Beach, CA 91932**

SPECIAL MEETING – 4:30 p.m.

1. CALL TO ORDER

Chair O'Neal called the Special Meeting to order at 4:33 p.m.

2. ROLL CALL

Members present: Klosinski, Blinsman
Members absent: Stephenson
Vice Chair present: Stucki
Chair present: O'Neal
Alternates present: Salisbury
Alternates absent: Aguilar, Goforth

Consensus of the Committee for Alternate Salisbury to sit in as a voting member in place of member Stephenson for this meeting.

3. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chair O'Neal.

4. PUBLIC COMMENTS

Cybill Rogert requested a timeline on the installation of the outdoor exercise equipment at Veterans Park.

Management Analyst Vea commented on the success of the surveys completed at the Fiesta del Mar event and stated a representative from Foundry Crossfit will participate in a future meeting.

5. REPORTS

A. MINUTES.

MOTION BY BLINSMAN, SECOND BY STUCKI, TO APPROVE THE SPECIAL MEETING MINUTES OF APRIL 11, 2016 AND THE REGULAR MEETING MINUTES OF APRIL 18, 2016. MOTION CARRIED BY THE FOLLOWING VOTE:

**AYES: MEMBERS: SALISBURY, KLOSINSKI, BLINSMAN, STUCKI, O'NEAL
NOES: MEMBERS: NONE
ABSENT: MEMBERS: STEPHENSON**

B. NEEDS ASSESSMENT RESULTS.

Management Analyst Vea gave a PowerPoint presentation and reported on the demographics of the survey takers, noting that most of the survey takers were women in their 30's and 40's. He also highlighted the following data:

The top 3 "Community Matters" items ranked by priority were: crime and vandalism, implementing parks and trails, and inclusion of people with disabilities.

The top 3 "Needs Not Met" items were: a public swimming pool, dog parks, and boating and fishing.

The top 3 "Facilities/Services That Have Needs Met" items are: the skate park, beach/ocean recreation facilities, open spaces and preserves.

The top 3 priority items for "Families" are: a public pool, a leash free dog park, and play grounds.

The top 3 "Most Important Issues for Residents and Families of IB" are: youth activities, outdoor recreation and special events.

Other feedback included: residents are not aware of the programs and services available or the desired programs are not available, the conditions of facilities need improvement and the best way to inform the public was with the use of posters and banners, school flyers, and social media. Survey takers also stated the survey was too long.

Marcia Bachman reiterated the need for a dog park stating it's in the best interest of the community for both health and emotional reasons, and requested to have the issue move forward.

Management Analyst Vea stated the city is currently looking for a location for a dog park and an update will be provided as soon as more information is available.

Chair O'Neal stated the dog park will happen, it's just a matter of finding the right location.

In response to member Blinsman's question, Management Analyst Vea stated, if there are location options that need to be reviewed by the Committee, they will be discussed at a future meeting.

MOTION BY STUCKI, SECOND BY KLOSINSKI, TO HAVE THE NEEDS ASSESSMENT SURVEY RESULTS BE PRESENTED TO CITY COUNCIL. MOTION CARRIED BY THE FOLLOWING VOTE:

**AYES: MEMBERS: SALISBURY, KLOSINSKI, BLINSMAN, STUCKI, O'NEAL
NOES: MEMBERS: NONE
ABSENT: MEMBERS: STEPHENSON**

6. ADJOURNMENT.

Chair O'Neal adjourned the meeting at 4:49 p.m.

Tim O'Neal,
Chairperson

Sunem Carballo,
Deputy City Clerk

**CITY OF IMPERIAL BEACH
PARKS AND RECREATION COMMITTEE**

MINUTES

June 20, 2016

**City of Imperial Beach Council Chambers
825 Imperial Beach Boulevard
Imperial Beach, CA 91932**

SPECIAL MEETING – 4:30 p.m.

1. CALL TO ORDER

Chair O’Neal called the Special Meeting to order at 4:30 p.m.

2. ROLL CALL

Members present: Klosinski
Members absent: Blinsman ,Stephenson
Vice Chair absent: Stucki
Chair present: O’Neal
Alternates present: Salisbury
Alternates absent: Aguilar, Goforth

3. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chair O’Neal.

4. PUBLIC COMMENTS

None.

5. PRESENTATIONS

A. IMPERIAL BEACH PEOPLE’S PARK PRESENTATION BY STEVEN WRIGHT OF 4 WALLS INTERNATIONAL.

Steven Wright gave a PowerPoint presentation on the item. He gave background on 4 Walls International and announced that the People’s Park project focuses on the lots located on Seacoast Drive and at 10th and Iris. He explained that the project is a comprehensive strategy for eliminating urban blight, increasing fitness and well-being, getting kids outdoors, reducing child obesity rates, providing sustainable job skills and creating more art. He also spoke about potential funding partners, and the next steps to be taken.

6. REPORTS

A. MINUTES.

Ed Vea suggested that the May 23, 2016 Special Meeting Minutes be postponed until the next Parks and Recreation Committee meeting.

MOTION BY KLOSINSKI, SECOND BY SALISBURY, TO POSTPONE CONSIDERATION OF THE MAY 23, 2016 SPECIAL MEETING MINUTES UNTIL THE NEXT PARKS AND RECREATION COMMITTEE MEETING. MOTION CARRIED BY THE FOLLOWING VOTE:

**AYES: COMMITTEE MEMBER: O’NEAL, KLOSINSKI, SALISBURY
NOES: COMMITTEE MEMBER: NONE
ABSENT: COMMITTEE MEMBER: BLINSMAN, STUCKI, STEPHENSON**

7. INFORMATIONAL REPORTS/ITEMS.

None.

8. ADJOURNMENT.

Chair O'Neal adjourned the meeting at 4:49 p.m.

Tim O'Neal,
Chairperson

Jacqueline M. Hald, MMC
City Clerk

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STAFF REPORT
PARKS AND RECREATION COMMITTEE
CITY OF IMPERIAL BEACH

TO: MEMBERS OF THE PARKS AND RECREATION COMMITTEE

FROM: ANDY HALL, CITY MANAGER

MEETING DATE: AUGUST 15, 2016

ORIGINATING DEPT.: CITY ADMINISTRATION Ed

SUBJECT: UPDATE ON EFFORTS TO LOCATE AND CONSTRUCT A DOG PARK IN IMPERIAL BEACH AND FORMATION OF AN AD HOC PARKS & RECREATION COMMITTEE DOG PARK SUBCOMMITTEE

EXECUTIVE SUMMARY:

For several months, staff has been exploring potential locations for the creation of a Dog Park in Imperial Beach. Several potential sites have been identified for further consideration. At a recent meeting of the City Council, staff provided an update on the potential construction of a Dog Park in the community and City Council directed staff to approach the Parks and Recreation Committee with the task of forming a dog park subcommittee to ensure the public is included in the design of the facility and that the Committee is able to receive and consider input and recommendations that can be forwarded to the City Council for final action.

RECOMMENDATION:

Receive and file the information provided by staff and form an Ad Hoc Parks & Recreation Committee Dog Park Subcommittee to complete the exploration of each site, identify a park and the preferred amenities and report back to the entire Committee for review and public comment before forwarding a recommendation to the City Council for final action.

RATIONAL:

A dog park is consistent with the Imperial Beach mission of creating and enhancing Classic Southern California by encouraging a safe and appropriate location for dog owners to recreate with their pets in a social and neighborhood environment. The creation of a dog park also scored 2nd in the recent recreational needs assessment conducted by the Parks and Recreation Committee.

OPTIONS:

- Select two Parks & Recreation Committee members to form an Ad Hoc Dog Park Subcommittee to complete exploration of each site and identify preferred Dog Park amenities for report back to the Parks & Recreation Committee.
- Direct Staff to provide additional information and return back to the Parks and Recreation Committee.

BACKGROUND/ANALYSIS:

Over time, there have been various locations used by residents for interacting with their dogs. However, at the current time, there is no location officially identified and approved as a dog park in Imperial Beach. Staff has been exploring several locations and the advantages and challenges with each potential site. Some of the elements staff has considered include, but are not limited to:

- A site large enough for dogs to exercise in a secured and fenced facility
- A site where a dog park will have minimal impact on the adjacent property owners' enjoyment of their property
- A site that can be operated by the City (City owned, public agency property, etc.)
- A site that can be improved to include desired amenities such as the availability of water, typical dog park equipment, benches and gathering areas for residents
- A site that is located in an area where it is accessible to many residents of the community

Staff has spent significant time working on potential sites for a community dog park. Some of the sites that staff is currently exploring, along with some of the challenges include:

- ***Bayside Elementary School*** – Staff presented an option to the Southbay Union School District to use the northern portion of the playground at Bayside Elementary School as a dog park. It was proposed that the area be fenced off and accessed from the Alley west of the playground. After a discussion with the District Board, it was determined that this site would be inconsistent with the desires of the District for this area. Discussions have continued in relation to how a portion of the property could be used as a community park.
- ***Use of Navy Property*** – Staff has had discussions with the Navy regarding the use of federal property located east of what would be the extension of Silver Strand Blvd. The highest hurdles in this location would be getting permission to use Navy property for public access, the need to lease the property from the Navy, and the fact that the property is in the City of Coronado. There would be significant indemnification necessary for both the Navy and the City of Coronado in this location. This area has been used in prior years as an unofficial dog park, but was never official designated as such.
- ***City Property Near the Public Works Facility*** – The City owns a portion of the vacant property situated at the northern terminus of 11th Street between the industrial building and the apartment buildings. Some of the property is owned by the railroad, but a majority (northern section) is owned by the City. While this site is promising, it has challenges that staff is currently working through.
- ***Other Locations*** – Staff has discussed, but not seriously explored several additional locations such as Rhema Park, the City property at 10th and Iris, and various private parcels throughout the City. Most of these locations are immediately adjacent to residential units, rather small, or not owned or controlled by the City.

Staff will provide the necessary support to the subcommittee to complete the exploration of each site and pass along all of the detailed information compiled thus far. Once the dog park subcommittee has completed their assignment and identified a location and the preferred amenities, staff will present the findings to the Parks and Recreation Committee, which will then be forwarded to the City Council.

ENVIRONMENTAL DETERMINATION:

At this point in the proceedings, this is not a project as defined by CEQA.

FISCAL IMPACT:

None at this time, but as funding options are explored, the City Council may be asked to consider an appropriation of funds for the construction of a dog park.

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**STAFF REPORT
CITY OF IMPERIAL BEACH**

TO: PARKS AND RECREATION COMMITTEE
FROM: ANDY HALL, CITY MANAGER
MEETING DATE: AUGUST 15, 2016
ORIGINATING DEPT.: PUBLIC WORKS *AHL*
SUBJECT: SPORTS PARK TOT-LOT DESIGN

EXECUTIVE SUMMARY:

On June 15, 2015 City Council approved through Resolution 2015-7593 the two-year budget for FY16 and FY17, which included funds in the amount of \$150,000 for the replacement of the Sports Park Tot-Lot (P15-402). On November 16, 2015 the Parks and Recreation Committee was presented the initial concept proposal for discussion. Based on the feedback from the Parks and Recreation Committee staff has updated the layout for the Sports Park play structure to include additional ADA accessible element. Staff is seeking input from the Parks and Recreation Committee to finalize the design plans and specifications for construction of the Sports Park Tot-Lot.

RECOMMENDATION:

Receive a presentation from staff on the updated Sports Park Tot-Lot design and provide final comments to staff in order to prepare the design and construction documents for the project.

BACKGROUND/ANALYSIS:

On June 15, 2015 City Council approved through Resolution 2015-7593 the two-year budget for FY16 and FY17, which included funds in the amount of \$150,000 for the replacement of the Sports Park Tot-Lot (P15-402). On November 16, 2015 the Parks and Recreation Committee was presented the initial concept proposal for discussion. Based on the feedback from the Parks and Recreation Committee staff has updated the layout for the Sports Park play structure to allow for greater ADA access to the playground and included additional play elements. Attachment 1 provides two proposed concept designs for the play area.

City staff seeks final input from the Parks and Recreation Committee on the playground layout and improvements to the site. City staff will then work the City Engineer to prepare the final design plans and specifications for the structural improvements to the Sports Park tot-lot location and work with a certified play equipment vendor to select the preferred play equipment for the location.

ENVIRONMENTAL DETERMINATION:

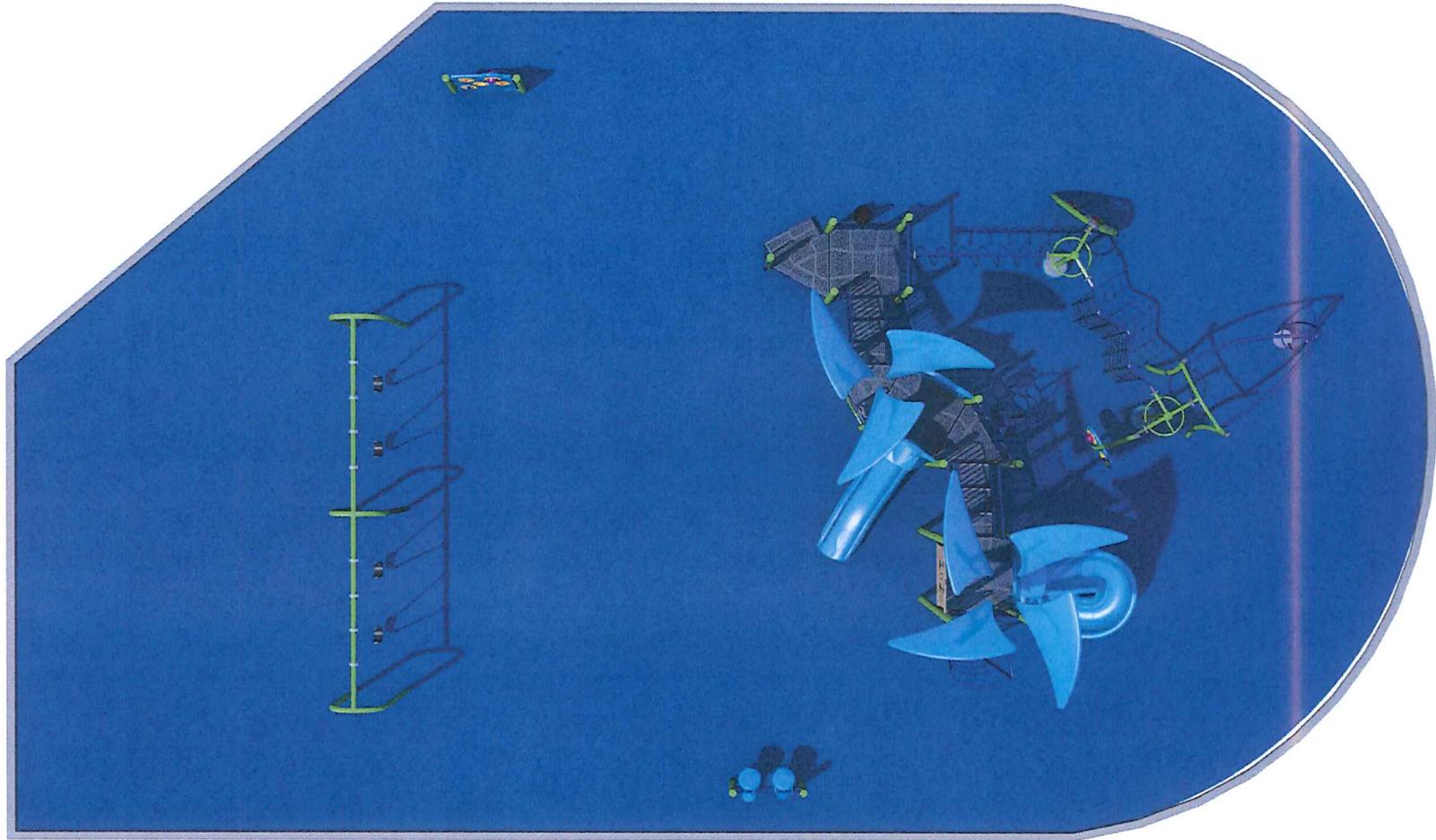
Not a project as defined by CEQA.

Attachment 1: Sports Park Tot-lot Concept Designs

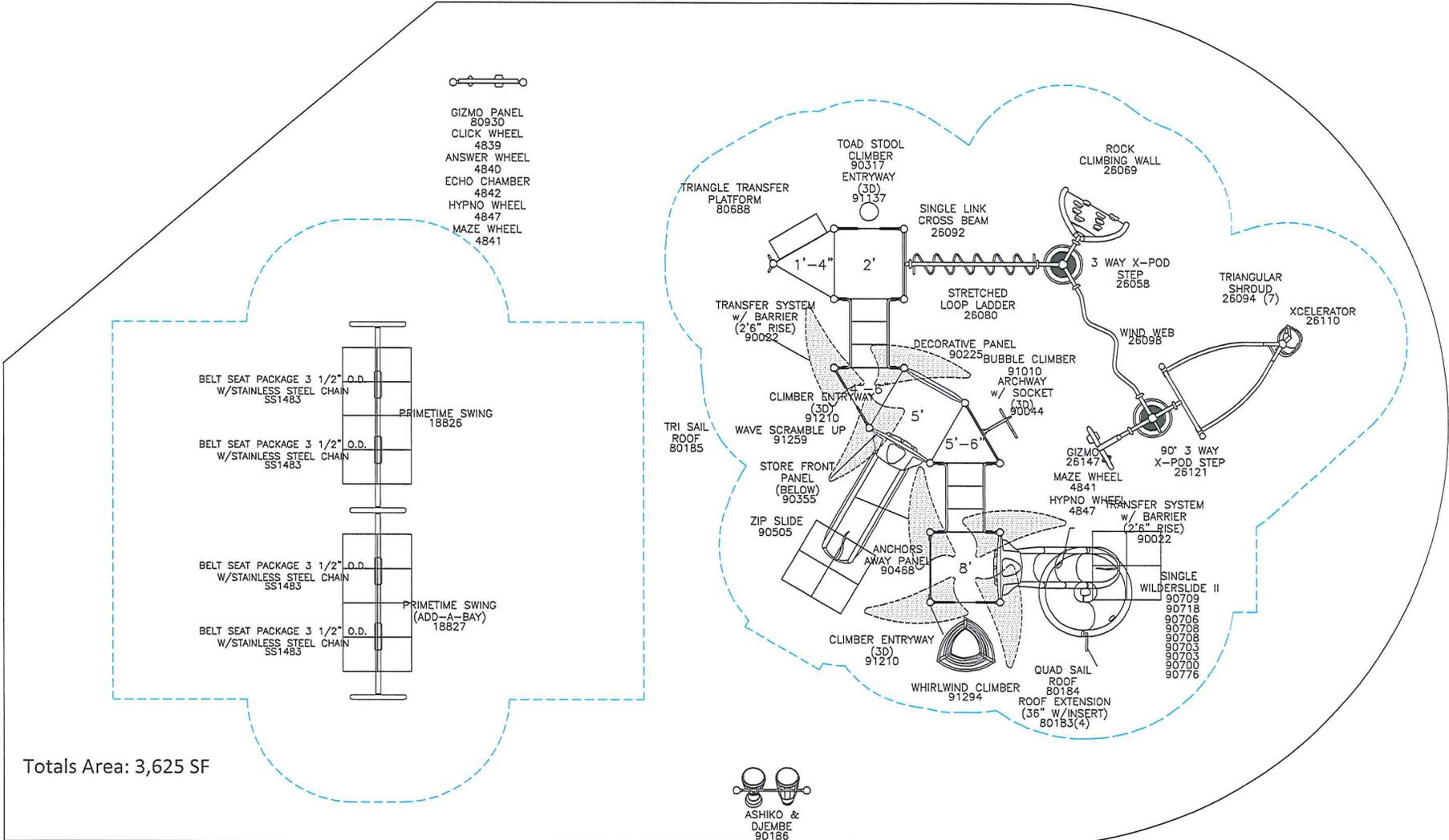








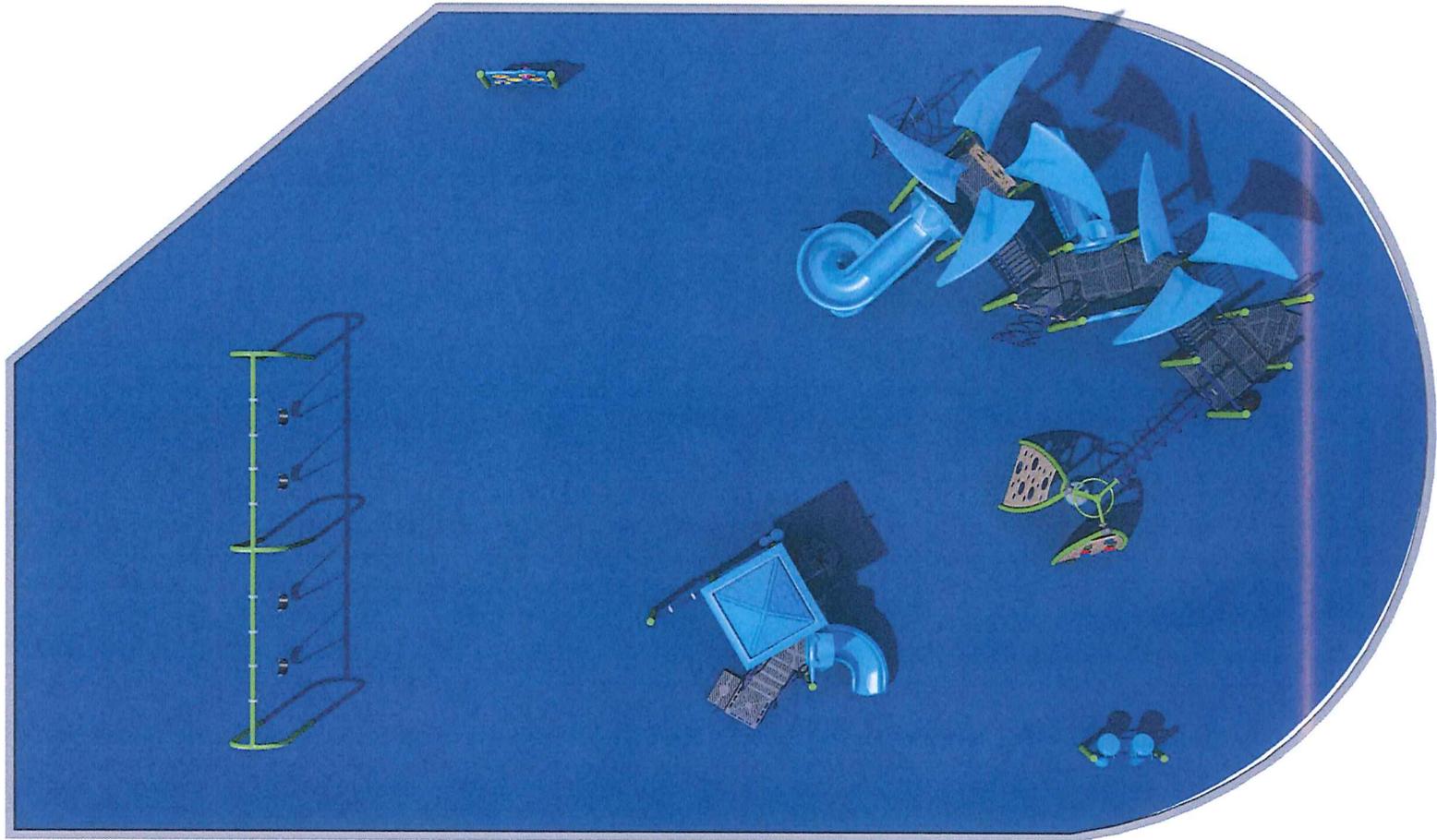
City of Imperial Beach Sports Park 2016 Option 1





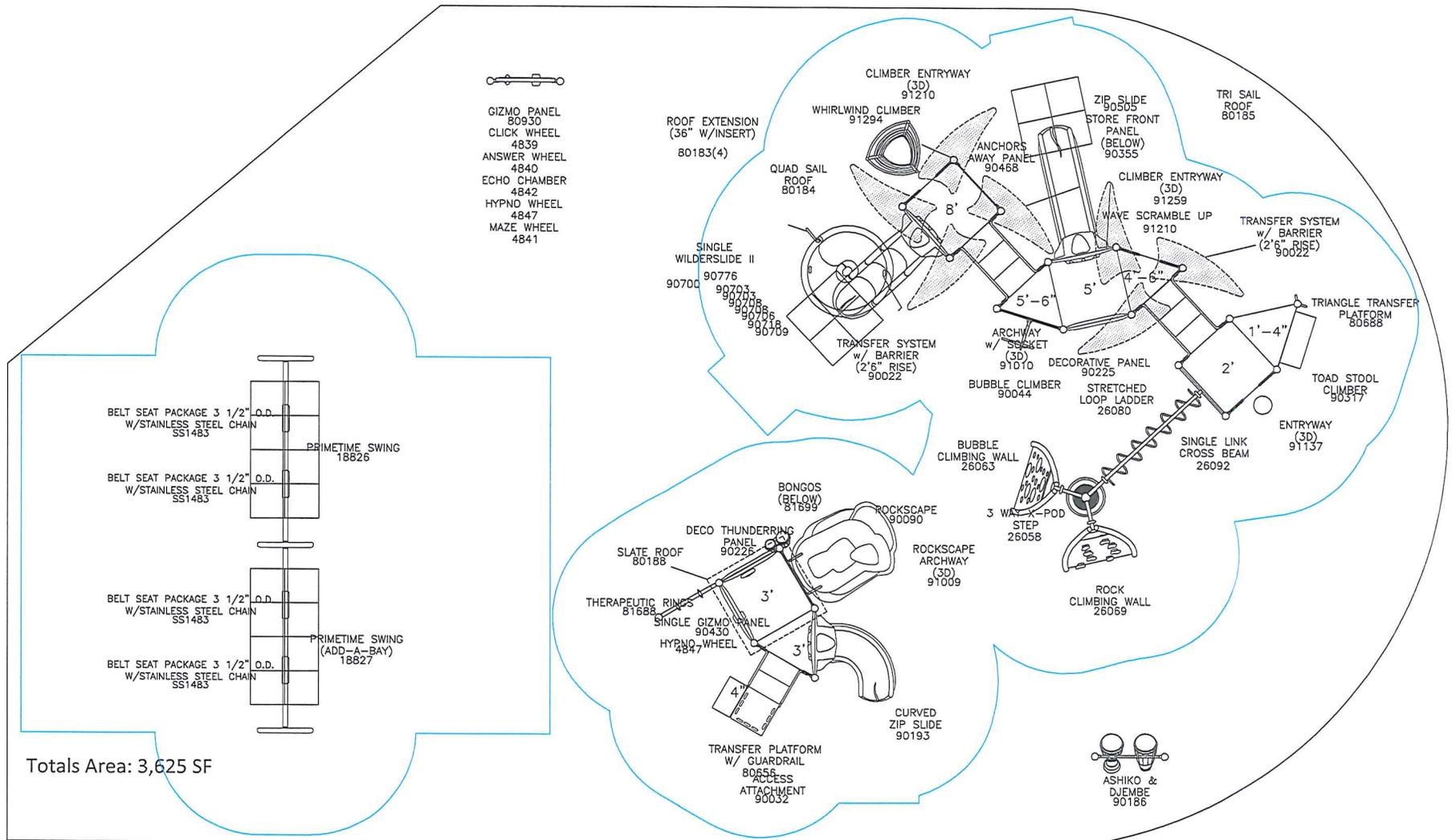






City of Imperial Beach Sports Park 2016 Option 2

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**STAFF REPORT
CITY OF IMPERIAL BEACH**

TO: PARKS AND RECREATION COMMITTEE
FROM: ANDY HALL, CITY MANAGER
MEETING DATE: AUGUST 15, 2016
ORIGINATING DEPT.: PUBLIC WORKS *Hall*
SUBJECT: PARKS RESTROOM DESIGN

EXECUTIVE SUMMARY:

On June 15, 2015 City Council approved through Resolution 2015-7593 the two-year budget for FY16 and FY17, which included funds for the Parks Restroom Design (P15-401). At the November 16, 2015 Parks and Recreation Committee, City staff provided an update and general overview on the Parks Restroom Design project and received feedback from the committee. Public Works staff then worked with the City Engineer and the other departments in the City to prepare an architectural design proposal to initiate work on the project. The City Engineer was issued a notice to proceed on the Parks Restroom Design project on March 30, 2016. The architect has prepared a draft concept design that is ready for consideration by the Parks and Recreation Committee.

RECOMMENDATION:

Receive a presentation from staff and the project architect on the conceptual designs and provide feedback to staff to inform the final design and construction documents for the replacement of the Sports Park and Veterans Park restrooms.

BACKGROUND/ANALYSIS:

On June 15, 2015 City Council approved through Resolution 2015-7593 the two-year budget for FY16 and FY17, which included funds for the Parks Restroom Design (P15-401). At the November 16, 2015 Parks and Recreation Committee, City staff provided an update and general overview on the Parks Restroom Design project and received feedback from the committee. Public Works staff then worked with the City Engineer and the other departments in the City to prepare an architectural design proposal to initiate work on the project. The City Engineer was issued a notice to proceed on the Parks Restroom Design project on March 30, 2016. The architect has prepared a draft concept design that is ready for consideration by the Parks and Recreation Committee.

The purpose for this project is to prepare a common restroom design to replace the Sports Park and Veterans Park restroom facilities. The City Council has budgeted \$150,000 to complete the design and construction documents to replace both restrooms. Feedback from the Parks and Recreation Committee will inform the final engineering plans for the project.

ENVIRONMENTAL DETERMINATION:

Not a project as defined by CEQA.