

**CITY OF IMPERIAL BEACH  
PARKS AND RECREATION COMMITTEE**

**A G E N D A**

**April 11, 2016**

**City of Imperial Beach Council Chambers  
825 Imperial Beach Boulevard  
Imperial Beach, CA 91932  
SPECIAL MEETING – 4:30 p.m.**

The Parks and Recreation Committee for the City of Imperial Beach is endeavoring to be in total compliance with the Americans with Disabilities Act (ADA). If you require assistance or auxiliary aids in order to participate at meetings, please contact the City Clerk's office at (619) 628-2347, as far in advance of the meeting as possible.

**1. CALL TO ORDER**

**2. ROLL CALL**

**3. PLEDGE OF ALLEGIANCE**

**4. PUBLIC COMMENTS** - Each person wishing to address the Parks and Recreation Committee regarding items not on the posted agenda may do so at this time. In accordance with State law, the Parks and Recreation Committee may not take action on an item not scheduled on the agenda. If appropriate, the item will be referred to City staff or placed on a future agenda.

**5. REPORTS**

**A. MINUTES**

Recommendation: Approve the Regular Meeting Minutes of November 16, 2015 and March 21, 2016.

**B.\* UPDATE ON PARKS & RECREATION NEEDS ASSESSMENT SURVEY.**

**C. SKATE PARK TASK FORCE UPDATE**

Recommendation: Receive report and provide direction to staff.

**D.\* INFORMATIONAL ITEMS/REPORTS**

\*No staff report.

**6. ADJOURNMENT.**

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Sunem Carballo,  
Deputy City Clerk

For your convenience, a copy of the agenda and meeting packet may be viewed in the office of the City Clerk at City Hall or on our website at [www.ImperialBeachCA.gov](http://www.ImperialBeachCA.gov). Go to the Imperial Beach Parks and Recreation Committee Page located under the Government Section/City Boards and Committees Tab.

Any writings or documents provided to a majority of the Parks and Recreation Committee regarding any item on this agenda will be made available for public inspection in the office of the City Clerk located at 825 Imperial Beach Blvd., Imperial Beach, CA 91932 during normal business hours.

**CITY OF IMPERIAL BEACH  
PARKS AND RECREATION COMMITTEE**

**MINUTES**

**November 16, 2015**

**City of Imperial Beach Council Chambers  
825 Imperial Beach Boulevard  
Imperial Beach, CA 91932**

**REGULAR MEETING – 4:30 p.m.**

**1. CALL TO ORDER**

Vice Chair Stucki called the meeting to order at 4:30 p.m.

**2. ROLL CALL**

Chair Absent: O'Neal  
Vice Chair Present: Stucki  
Members Present: Blinsman, Klosinski, Stephenson  
Alternates Present: Salisbury  
Alternates Absent: Goforth, Aguilar  
Staff Present: Management Analyst Vea, Deputy City Clerk Carballo

**3. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Vice Chair Stucki.

**4. PUBLIC COMMENTS**

James de la Cerna from the Boys and Girls Club provided flyers and extended an invitation to the Mar Vista High School vs. Southwest Eagles Pep Rally and encouraged participation in the Sports Park Exchange equipment drive. Donated equipment would be exchanged for a donation of food.

In response to questions from the Committee, Mr. De La Cerna stated those not able to donate food would still be considered for the equipment and the food would be donated to the IB Community Harvest.

**MOTION BY STEPHENSON, SECOND BY STUCKI, TO INCLUDE ALTERNATE SALISBURY AS A VOTING MEMBER FOR THIS MEETING. MOTION CARRIED BY THE FOLLOWING VOTE:**

**AYES: COUNCILMEMBERS: STEPHENSON, KLOSINSKI, BLINSMAN, STUCKI**  
**NOES: COUNCILMEMBERS: NONE**  
**ABSENT: COUNCILMEMBERS: O'NEAL**

**5. REPORTS**

**A. MINUTES.**

**MOTION BY BLINSMAN, SECOND BY STUCKI, TO APPROVE THE PARKS AND RECREATION REGULAR MEETING MINUTES OF OCTOBER 19, 2015. MOTION CARRIED BY THE FOLLOWING VOTE:**

**AYES: COUNCILMEMBERS: STEPHENSON, KLOSINSKI, BLINSMAN, STUCKI, SALISBURY**  
**NOES: COUNCILMEMBERS: NONE**  
**ABSENT: COUNCILMEMBERS: O'NEAL**

Member Blinsman recused himself from discussion of this item because of a conflict of interest due to his employment with the Boys and Girls Club. Member Blinsman left the chambers at 5:31 p.m.

**B. SKATE PARK TASK FORCE UPDATE.**

Veronica Archer reported on the item and recommended brooms and bags be available for use by the skating community, that the park be open at 8:00 a.m. on Saturday, a picnic barbeque every 2 months to get input from the teenagers on modifications to the skate park, and having law enforcement do drive-bys. Long term updates would be security cameras, speed bumps or crosswalks in the adjoining alley, and that the Skate Park Task Force continue to meet concerning ongoing issues.

In response to Member Klosinski's question, Ms. Archer responded that Mary Stone an active resident, Paul Ramiro who is a resident and attorney, and James de la Cerna from Boys and Girls Club are members of the Task Force.

Alternate Salisbury commented that he was at one of the meetings and will continue to attend.

Member Klosinski urged Ms. Archer to get the teens involved in order for the Task Force to be successful. She suggested reaching out to other skate parks for input.

In response to Management Analyst Vea's question, Ms. Archer stated the picnic would be done by the Skate Park Task Force and the Boys and Girls club and that they would request funding from the City if needed.

Aaron Ruiz, Program Director for the Boys and Girls Club, stated Little League and Girls Softball were present at some of the meetings and stated they would purchase items for the barbeque. In the long term he suggested getting sponsors from local businesses.

Management Analyst Vea suggested the Task Force have a dialogue with the Sheriff's department to discuss their concerns. He also suggested a dialogue with City staff regarding the traffic calming issues.

**MOTION BY KLOSINSKY, SECOND BY STEPHENSON, TO RECOMMEND TO CITY COUNCIL THAT THE SPORTS PARK OPEN AT 8:00 A.M. ON SATURDAYS. MOTION CARRIED BY THE FOLLOWING VOTE:**

**AYES: BOARDMEMBERS: STEPHENSON, KLOSINSKI, BLINSMAN, STUCKI, SALISBURY**

**NOES: BOARDMEMBERS: NONE**

**ABSENT: BOARDMEMBERS: O'NEAL**

**VICE CHAIR STUCKI CALLED A RECESS AT 5:02 P.M. AND RECONVENED THE MEETING AT 5:04 P.M.**

**C. UPDATE ON SPORTS PARK TOT LOT AND VETERANS PARK & SPORTS PARK RESTROOMS.**

Environmental Program Manager Helmer Gave a PowerPoint presentation regarding the Sports Park Tot Lot replacement and the Veterans Park and Sports Park restroom project. He stated City Council allocated funds from the Parks Major Maintenance CIP fund for both the Tot Lot and restroom project. In response to member Salisbury's question, Environmental Program Manager Helmer stated the structures would be torn down and port-a-potties would be available while the restrooms are under construction.

In response to Vice Chair Stucki's question, Environmental Program Manager Helmer stated that Kaboom! or other grant programs are not feasible because they require strict regulations

which would be burdensome on staff and a third party group would be needed to manage and do the project in order to get it done.

In response to member Klosinski's questions, regarding the use of the tot lot, Environmental Program Manager Helmer stated the direction is to continue with the current use and that options for mixed use exercise equipment are being discussed in the next item. He also stated that installation is strictly regulated by the state, has to meet ADA requirements and be installed by a certified playground specialist.

Member Klosinski commented on the importance of having equipment to include children with disabilities.

Vice Chair Stucki suggested speaking to the vendors so they could provide inclusive equipment for children with disabilities. She stated there is a great amount of equipment available and vendors are more willing to provide that now.

#### **D. EXERCISE CIRCUIT AT VETERAN'S PARK.**

Public Works Director Levien reported on the item. He provided handouts that identified the proposed locations and 7 exercise equipment stations. He stressed the items chosen require low maintenance and would have long wear, and the City would find volunteers to install the exercise equipment.

In response to Vice Chair Stucki, Public Works Director Levien stated he tried to keep the exercise stations outside of the play areas, the City would like to commence the work in January and the primary concern is safety.

#### **E. INFORMATIONAL ITEMS/REPORTS.**

Management Analyst Vea gave an update on Dunes Park stating the Port is looking into re-designing the parks and updates will follow. He also stated the South Bay Union School District had returned the Needs Assessment surveys and he announced the El Niño community workshop on Tuesday, November 17<sup>th</sup>.

#### **6. ADJOURNMENT.**

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Sunem Carballo,  
Deputy City Clerk

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Tim O'Neal,  
Chair

**CITY OF IMPERIAL BEACH  
PARKS AND RECREATION COMMITTEE**

**MINUTES**

**March 21, 2016**

**City of Imperial Beach Council Chambers  
825 Imperial Beach Boulevard  
Imperial Beach, CA 91932**

**REGULAR MEETING – 4:30 p.m.**

**1. CALL TO ORDER**

Chair O'Neal called the meeting to order at 4:31 p.m.

**2. ROLL CALL**

Chair Present: O'Neal  
Vice Chair Present: Stucki  
Members Present: Blinsman, Klosinski  
Member Absent: Stephenson  
Alternates Present: Salisbury  
Alternates Absent: Goforth, Aguilar  
Staff Present: Management Analyst Vea, Deputy City Clerk Carballo

**MOTION BY STUCKI, SECOND BY KLOSINSKI, TO ALLOW ALTERNATE SALISBURY TO BE A VOTING MEMBER FOR THIS MEETING. MOTION CARRIED BY THE FOLLOWING VOTE:**

**AYES: MEMBERS: KLOSINSKI, BLINSMAN, STUCKI, O'NEAL  
NOES: MEMBERS: NONE  
ABSENT: MEMBERS: STEPHENSON**

**3. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Chair O'Neal.

**4. PUBLIC COMMENTS**

Veronica Archer gave an update on the Skate Park Task Force. She gave a PowerPoint on the first Skate Park barbeque and thanked City staff and Boys and Girls Club staff for their support and participation. She commented on the positive impact of having younger kids participate and requested looking into expanding the Skate Park.

Member Klosinski suggested having a Skate Night Barbeque to target older kids.

Member Salisbury agreed and stated some of the high school kids could earn their community service hours by teaching the younger kids.

Vice Chair Stucki thanked Veronica for her efforts and reiterated the importance of keeping the park clean and the community involved.

Chairperson O'Neal directed staff to bring the item back for discussion at a future meeting.

**5. REPORTS**

**A. UPDATE ON JOINT USES WITH SOUTH BAY UNION SCHOOL DISTRICT.**

Management Analyst Vea gave a PowerPoint presentation on the South Bay Elementary School joint use project. He stated City staff is working on proposals with Bayside Elementary and Central Elementary for potential joint park uses with tot lots on each location.

In response to Alternate Salisbury's question, Management Analyst Vea stated School Board member Paula Hall communicated that Mar Vista just received funding to upgrade the swimming pool and efforts are continuing on a plan for joint use of the pool.

In response to Member Blinsman's question, Management Analyst Vea stated the City would fund the joint use park projects.

**B. UPDATE ON PARKS & RECREATION NEEDS ASSESSMENT SURVEY.**

Management Analyst Vea gave an overview of the survey results stating the top two items on the community's wish list were a public pool and a dog park and that the biggest obstacle for the parks and recreation program was not making the community aware of the available programs and events. He suggested social media as a means of communicating that information. A full report will be given at the next regular meeting.

**E. INFORMATIONAL ITEMS/REPORTS.**

Management Analyst Vea reported on Cal Am's \$65,000 donation for a water demonstration garden in Triangle Park and that the Soccer Field fence is now in the construction phase. He stated future events for Imperial Beach include a 5K, a portion of the Frogman event, the Amgen Tour de California, and a monthly City Art Contest. He gave details regarding the Community Open Lot event, the progress of the outdoor gym at Veteran's Park and the commemorative brick program. Fiesta del Mar will be on April 30, 2016 at Pier Plaza.

In response to questions from the Committee, Management Analyst Vea stated the design for the outdoor gym at Veteran's Park followed the Crossfit concept, recently announced events would be uploaded to the social media sites and included in the City's Newsletter, the City is working with the South Bay Union School District to determine the nature of the joint use parks and the water demonstration garden consists of drought tolerant plants and areas for leisure.

**6. ADJOURNMENT.**

Chair O'Neal adjourned the meeting at 5:10 p.m.

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Tim O'Neal  
Chair

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Sunem Carballo  
Deputy City Clerk



STAFF REPORT  
PARKS AND RECREATION COMMITTEE  
CITY OF IMPERIAL BEACH

TO: MEMBERS OF THE PARKS AND RECREATION COMMITTEE  
FROM: ANDY HALL, CITY MANAGER AH  
MEETING DATE: APRIL 11, 2016  
ORIGINATING DEPT.: CITY ADMINISTRATION ED  
SUBJECT: SKATE PARK TASK FORCE UPDATE

**EXECUTIVE SUMMARY:**

The Skate Park Task Force has been conducting community outreach at the Skate Park facility and has identified the open grass area on the east side of the park as a potential site for improvements. Veronica Archer with the Skate Park Task Force will present some proposed features that could be installed at this location. After receiving this presentation, the Committee may direct staff to continue researching the issue and return to the Committee with a recommendation for consideration or direct the Skate Park Task Force to conduct more research and get more feedback.

**RECOMMENDATION:**

Receive an update from the Skate Park Task Force and either direct staff to continue researching the issue and return to the Committee with a recommendation for consideration or direct the Skate Park Task Force to conduct more research and get more resident feedback.

**OPTIONS:**

- Receive and file the report from the Skate Park Task Force
- Direct staff to continue researching the issue and return to the Committee with a recommendation for consideration
- Request additional information and additional report

**BACKGROUND/ANALYSIS:**

The Skate Park Task Force has been conducting community outreach at the Skate Park facility and has identified the open grass area on the east side of the park as a potential site for improvements. Any improvements to this area will need to consider how the improvements contribute to the existing skate features in the park and how any proposed changes may impact the existing storm water drainage infrastructure that is currently designed to utilize this open grass area. Veronica Archer with the Skate Park Task Force will present some proposed features that could be installed at this location.

**ENVIRONMENTAL DETERMINATION:**

Not a project as defined by CEQA.

Attachment 1: Skate Park Modification Designation Area

# Skate Park Modification Designation Area (input from skaters received at event)

