



# A G E N D A



**CITY OF IMPERIAL BEACH  
CITY COUNCIL  
PLANNING COMMISSION  
PUBLIC FINANCING AUTHORITY  
HOUSING AUTHORITY**

**IMPERIAL BEACH REDEVELOPMENT AGENCY SUCCESSOR AGENCY**

**MARCH 16, 2016**

**Council Chambers  
825 Imperial Beach Boulevard  
Imperial Beach, CA 91932**

**CLOSED SESSION MEETING – 5:00 P.M.  
REGULAR MEETING– 6:00 P.M.**

**THE CITY COUNCIL ALSO SITS AS THE CITY OF IMPERIAL BEACH PLANNING COMMISSION, PUBLIC FINANCING AUTHORITY, HOUSING AUTHORITY AND IMPERIAL BEACH REDEVELOPMENT AGENCY SUCCESSOR AGENCY**

The City of Imperial Beach is endeavoring to be in total compliance with the Americans with Disabilities Act (ADA). If you require assistance or auxiliary aids in order to participate at City Council meetings, please contact the City Clerk's Office at (619) 423-8301, as far in advance of the meeting as possible.

**CLOSED SESSION MEETING CALL TO ORDER**

**ROLL CALL**

**CLOSED SESSION**

**1. CONFERENCE WITH REAL PROPERTY NEGOTIATORS**

Pursuant to Government Code Section 54956.8:

Properties: 761, 771, 781, 791, 801, and 881 Palm Ave., Imperial Beach, CA 91932

Agency Negotiator: City Manager and City Attorney

Negotiating Parties: Sudberry Properties, Inc.

Under Negotiation: Instruction to Negotiator will concern price and terms of payment

**2. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**

Pursuant to Government Code section 54956.9(d)(1)

Case No. 37-2016-00000183-CU-WM-CTL

**ADJOURN CLOSED SESSION**

**REGULAR MEETING CALL TO ORDER**

**ROLL CALL**

**PLEDGE OF ALLEGIANCE**

**AGENDA CHANGES**

**MAYOR/COUNCIL REIMBURSEMENT DISCLOSURE/COMMUNITY ANNOUNCEMENTS/REPORTS ON ASSIGNMENTS AND COMMITTEES**

Any writings or documents provided to a majority of the City Council/Planning Commission/Public Financing Authority/Housing Authority/I.B. Redevelopment Agency Successor Agency regarding any item on this agenda will be made available for public inspection in the office of the City Clerk located at 825 Imperial Beach Blvd., Imperial Beach, CA 91932 during normal business hours.

## **COMMUNICATIONS FROM CITY STAFF**

**PUBLIC COMMENT-** *Each person wishing to address the City Council regarding items not on the posted agenda may do so at this time. In accordance with State law, Council may not take action on an item not scheduled on the agenda. If appropriate, the item will be referred to the City Manager or placed on a future agenda.*

### **PRESENTATIONS (1)**

None.

**CONSENT CALENDAR (2.1-2.10)**-*All matters listed under Consent Calendar are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items, unless a Councilmember or member of the public requests that particular item(s) be removed from the Consent Calendar and considered separately. Those items removed from the Consent Calendar will be discussed at the end of the Agenda.*

#### **2.1 MINUTES. (0300-25)**

Recommendation: That the City Council approves the Regular Meeting Minutes of January 20, 2016.

#### **2.2 RATIFICATION OF WARRANT REGISTER. (0300-25)**

Recommendation: It is respectfully requested that the City Council ratifies the warrant register.

#### **2.3 SECOND READING/ ADOPTION OF ORDINANCE NO. 2016-1155 COASTAL COMMISSION STIPULATED MODIFICATIONS TO THE ZONING IMPLEMENTATION OF THE 2013-2021 IMPERIAL BEACH HOUSING ELEMENT. MF 1060. (0660-95)**

Recommendation: That the City Council adopt Ordinance No. 2016-1155 by title only and waive further reading in full of the ordinance.

#### **2.4 RESOLUTION NO. 2016-7678 TO CONFIRM THE REGIONAL TRANSPORTATION CONGESTION IMPROVEMENT PROGRAM (RTCIP) PROJECT PLAN ADOPTED IN MARCH 2008. (0680-95)**

Recommendation: Adopt resolution.

#### **2.5 RESOLUTION NO. 2016-7677 INITIATING PROCEEDINGS FOR THE ANNUAL LEVY OF ASSESSMENTS AND ORDERING THE PREPARATION OF AN ENGINEER'S "REPORT" FOR A SPECIAL ASSESSMENT DISTRICT – AD-67M. (0300-90)**

Recommendation: Adopt resolution.

#### **2.6 RESOLUTION NO. 2016-7681 TO APPROVE BANKING SERVICES WITH CHASE BANK. (0320-10)**

Recommendation: Adopt resolution.

#### **2.7 RECEIVE JANUARY 2016 TREASURER'S REPORT. (0300-90)**

Recommendation: That the City Council receive the monthly treasurer's report.

#### **2.8 ADOPTION OF RESOLUTION NO. 2016-7680 AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH PYRO SPECTACULARS NORTH, INC. FOR PRODUCTION OF THE 2016 4<sup>TH</sup> OF JULY FIREWORKS SHOW AND TO SIGN THE RIGHT OF ENTRY PERMIT GRANTING PYRO SPECTACULARS NORTH, INC. ACCESS TO THE PIER TO PRODUCE THE SHOW. (1040-10)**

Recommendation: Adopt resolution.

#### **2.9 RESOLUTION NO. 2016-7686 – RESPONSE TO THE DEPARTMENT OF ALCOHOLIC BEVERAGE CONTROL. (0260-20)**

Recommendation: Adopt Resolution No. 2016-7686 objecting to the requested condition modification and directing staff to transmit this objection to ABC.

*Continued on Next Page*

**CONSENT CALENDAR (Continued)**

- 2.10 UPDATE ON 60TH ANNIVERSARY AND REQUEST TO APPROVE RESOLUTION NO. 2016-7687 AUTHORIZING THE CITY MANAGER TO NEGOTIATE AND EXECUTE AGREEMENTS RELATED TO 60TH ANNIVERSARY ACTIVITIES AND APPROVING AN AMENDMENT TO THE FY 2015-2016 BUDGET BY APPROPRIATING \$7,000 FROM THE GENERAL FUND TO A 60TH ANNIVERSARY ACTIVITIES BUDGET. (1040-10)**

Recommendation: Adopt resolution.

**ORDINANCES – INTRODUCTION/FIRST READING (3)**

None.

**PUBLIC HEARINGS (4.1-4.3)**

- 4.1 SADBERRY–PALM, LLC (APPLICANT); CONSIDER THE MODIFICATION OF CERTAIN CONDITIONS OF APPROVAL OF RESOLUTION 2011-7131 FOR THE BREAKWATER DEVELOPMENT (ALSO KNOWN AS 9TH & PALM). MF 1062. (0600-20)**

Recommendation: That the City Council adopt Resolution No. 2016-7684, authorizing modifications to certain conditions of approval provided in Resolution 2011-7131 related to improvements in and adjacent to the alley.

- 4.2 PUBLIC HEARING AND ADOPTION OF RESOLUTION NO. 2016-7679 FOR TRANSNET LOCAL STREET IMPROVEMENT PROGRAM OF PROJECTS FOR FISCAL YEARS 2017 THROUGH 2021. (0680-80)**

Recommendation: That the City Council:

1. Receive report;
2. Open the Public Hearing;
3. Receive public comment;
4. Close the Public Hearing; and
5. Adopt Resolution No. 2016-7679 authorizing City staff to submit Attachment 2 of the staff report to SANDAG designating the street segments in Attachment 2 as projects eligible for street resurfacing and ADA/pedestrian/bicycle improvements between Fiscal Years 2017 through 2021 using the revenues from the TRANSNET Local Street and Roads fund.

- 4.3 RESOLUTION NO. 2016-7674, RESOLUTION NO. 2016-7675 AND RESOLUTION NO. 2016-7676 PUBLIC HEARING REGARDING FORMATION OF AN UNDERGROUND UTILITY DISTRICT – 1300 BLOCK DONAX AVENUE UNDERGROUND UTILITY DISTRICT; 1300 BLOCK ELM AVENUE UNDERGROUND UTILITY DISTRICT AND 900-1000 BLOCKS FERN AVENUE UNDERGROUND UTILITY DISTRICT (0600-20)**

Recommendation: Conduct the public hearing and adopt the resolutions.

**REPORTS (5.1-5.4)**

- 5.1 BI-ANNUAL INVESTMENT REPORT PRESENTED BY CHANDLER ASSET MANAGEMENT. (0350-90)**

Recommendation: Accept the bi-annual investment report from Chandler Asset Management.

- 5.2 ELM AVENUE IMPROVEMENT PROJECT – SEACOAST DRIVE TO 7TH STREET – PRE-BID REVIEW. (0720-10)**

Recommendation: Receive the oral report on the Elm Avenue Improvement Project – Seacoast Drive to 7th Street. That City Council approve of the final scope of work and authorize staff to proceed with the project's request for proposals in March 2016 or as soon thereafter as possible.

*Continued on Next Page*

**REPORTS (Continued)**

- 5.3 RESOLUTION 2016-7683 SETTING TIME AND PLACE FOR PUBLIC HEARINGS TO CONSIDER ADOPTION OF THE 5-YEAR (FY17 THRU FY21) SEWER SERVICE CHARGE AND SEWER CAPACITY FEE. (0830-90)  
Recommendation: Adopt resolution and receive report and a recommendation from staff to raise the sewer rate as listed on the staff report.
- 5.4 RESOLUTION NO. 2016-7673 ADDING “TRIANGLE PARK WATER REDUCTION AND PEDESTRIAN / PUBLIC TRANSPORTATION ENHANCEMENTS” TO THE CIP 2-YEAR IMPLEMENTATION PLAN - FY15/16 & FY 16/17, ACCEPTING A \$65,000 DONATION FROM CALIFORNIA AMERICAN WATER COMPANY AND APPROPRIATING \$95,000 FROM THE PROP A EXTENSION ORDINANCE PROGRAM (RTCIP) FEE TOWARDS THE PARK DESIGN AND CONSTRUCTION. (0920-60)  
Recommendation: Adopt resolution.

**I.B. REDEVELOPMENT AGENCY SUCCESSOR AGENCY REPORTS (6)**

None.

**ITEMS PULLED FROM THE CONSENT CALENDAR (IF ANY)**

**ADJOURN REGULAR MEETING**

The Imperial Beach City Council welcomes you and encourages your continued interest and involvement in the City’s decision-making process.

FOR YOUR CONVENIENCE, A COPY OF THE AGENDA AND COUNCIL MEETING PACKET MAY BE VIEWED IN THE OFFICE OF THE CITY CLERK AT CITY HALL OR ON OUR WEBSITE AT [www.ImperialBeachCA.gov](http://www.ImperialBeachCA.gov)

\_\_\_\_\_/s/  
Jacqueline M. Hald, MMC  
City Clerk

**CITY OF IMPERIAL BEACH  
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**JANUARY 20, 2016**

**Council Chambers  
825 Imperial Beach Boulevard  
Imperial Beach, CA 91932**

**REGULAR & CLOSED SESSION MEETINGS – 6:00 P.M.**

**REGULAR MEETING CALL TO ORDER**

Mayor Dedina called the regular meeting to order at 6:00 p.m.

**ROLL CALL BY CITY CLERK**

Councilmembers Present:	Patton, Bragg
Councilmembers Absent:	Bilbray
Mayor Present:	Dedina
Mayor Pro Tem Present:	Spriggs
Staff Present:	Assistant City Manager Dush, City Attorney Lyon, City Clerk Hald, Fire Chief French, Public Works Director Levien, Administrative Services Director Bradley, Deputy City Clerk Carballo

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Mylani Quinata from Pence School.

**AGENDA CHANGES**

Consensus of City Council to move Item No. 2.6 off the Consent Calendar for discussion at the end of the Agenda, to move Item No. 5.1 after the Consent Calendar, and move Item No. 5.3 before Item No. 5.2.

**MAYOR/COUNCIL REIMBURSEMENT DISCLOSURE/COMMUNITY ANNOUNCEMENTS/REPORTS ON ASSIGNMENTS AND COMMITTEES**

Councilmember Patton commented on the success of the Christmas Comes to IB event, La Posada at the Boys and Girls Club and the Martin Luther King Jr. breakfast.

Councilmember Bragg reported on her attendance at the MTS meeting and that she will now serve on the LOSSAN Board. She stated for the record that Councilmember Patton, the representative to SANDAG, only missed 3 of the 16 meetings and he attended all 8 board business meetings.

Mayor ProTem Spriggs reported on his attendance at the Martin Luther King Jr. parade, his appointment to the Housing Community and Economic Development Committee with the League of California Cities and his meeting of the Metro JPA where Councilmember Bilbray will now be replacing him.

Mayor Dedina reported on his attendance at the SANDAG meeting along with Councilmember Spriggs, Assistant City Manager Dush and City Manager Hall and spoke about the Treaty Minute regarding the Tijuana River that will be discussed at the SANDAG Borders Meeting. He met with Congressman Scott Peters and the Chief of Staff from Congressman Vargas' office

regarding various issues with sewage pollution. He thanked staff for their efforts on the empty lot project, made positive comments on the removal of the fence along Bayshore Bikeway, and stated Public Safety efforts for El Niño preparedness have been exceptional.

Councilmember Spriggs commented on his attendance, along with Mayor Dedina and Councilmember Bragg, at the groundbreaking ceremony for the new Public Library and thanked Supervisor Cox for his support.

### **COMMUNICATIONS FROM CITY STAFF**

Lieutenant Dave Brown commented on his time serving in Imperial Beach and stated the crime rate in Imperial Beach is now the lowest in the county for any beach community and the lowest west of the I15. He announced he has been promoted to Captain and introduced Captain Marco Garmo who introduced Captain Brown's replacement Lieutenant Herbert Taft.

### **PUBLIC COMMENT**

Sharon Cobb announced the IB Easter Egg Hunt sponsored by the Boys and Girls Club is March 26, 2016 at 10:00 a.m. and extended an invitation to City Councilmembers.

Karen Fitch announced the IB Relay for Life is on July 30, 2016 at Mar vista High School and gave details regarding the event. She commented last year they raised \$26,000 and this year's goal is \$30,000.

### **PRESENTATIONS (1.1-1.4)**

#### **1.1 PROCLAMATION IN RECOGNITION OF KAWASAKI DISEASE AWARENESS DAY. (0410-30)**

Mayor Dedina presented a proclamation to Monique Dorado in recognition of Kawasaki Disease Awareness Day.

#### **1.2 CALTRANS PREPARATION FOR EL NIÑO. (0150-30 & 0210-90)**

Harwell Ontoy, Major Damage Coordinator for District 11, gave a PowerPoint presentation regarding Caltrans' El Niño preparedness as it relates to the South Bay.

In response to Councilmember Patton's question, he stated the Palm Avenue drains should be able to handle the influx from El Niño, Caltrans staff is on call 24/7, detours will be considered for trouble spots on Silver Strand and first responders are available.

Councilmember Patton suggested signs, traffic reports, etc. to inform residents as soon as possible of any detours.

Councilmember Spriggs voiced concerns about closures on SR 75 going to Coronado in regards to Navy personnel. He suggested media and radio updates, as well as e-mailing heads of department.

Councilmember Bragg agreed and asked how rapidly residents would be notified of alternative routes. Mr. Ontoy stated Calstrans would deploy maintenance, notify first responders, post signs and then public information officers would contact the media.

#### **1.3 EL NIÑO UPDATE. (0210-90)**

Public Safety Director/Fire Chief French gave an update on El Niño stating thousands of sandbags were distributed in the last few months, there was some normal flooding on south Seacoast, a few trees were lost but there was no major damage to structures. He thanked Public Works Director Levien and his staff for doing a great job returning the beach to its original state.

Councilmember Spriggs commended the Public Works and Public Safety departments for an outstanding job, and for the Workshop in November that was very helpful to the community. He reported on an interview with Channel 10 News regarding Imperial Beach's El Niño preparations.

Mayor Dedina and Councilmember Bragg thanked staff for their efforts on the Workshop, their proactive role in preparedness and for maintaining the condition of the beach.

**1.4 IMPLEMENTING SAN DIEGO FORWARD; THE REGIONAL PLAN AND CONSIDERING A BALLOT MEASURE FOR A FUTURE FUNDING SOURCE. (0140-40)**

Phil Trom, Senior Regional Planner, gave a PowerPoint presentation regarding SANDAG's San Diego Forward: The Regional Plan highlighting growth and development and how transit is affected because of it. He stated some priorities of the plan are bike projects, safe routes to school, traffic calming, and safe pedestrian options and commented on future projects for South County.

Councilmember Patton commended Mr. Trom on what has been done in increasing open space, biking/walking, HOV lanes, and adding the rapid service in the Imperial Beach bus system.

In response to Councilmember Bragg's question regarding estimated people in the region, Mr. Trom stated only stateside population has been evaluated. Councilmember Bragg stated she would like to see Rideshare Month be done quarterly.

In response to Councilmember Sprigg's question on housing, Mr. Trom stated the high density housing also included condominiums and apartments. Councilmember Spriggs stated there should be an appropriate mix of rental properties and condominium or other types of ownership and affordability for ownership should be taken into consideration.

**CONSENT CALENDAR (2.1-2.7)**

**MOTION BY SPRIGGS, SECOND BY PATTON, TO APPROVE CONSENT CALENDAR ITEM NO. 2.1, REMOVING THE NOVEMBER 4<sup>TH</sup> MINUTES (FOR FUTURE CONSIDERATION), ITEM NOS. 2.2-2.5 AND 2.7. MOTION CARRIED BY THE FOLLOWING VOTE:**

**AYES: COUNCILMEMBERS: PATTON, BRAGG, SPRIGGS, DEDINA**  
**NOES: COUNCILMEMBERS: NONE**  
**ABSENT: COUNCILMEMBERS: BILBRAY**

**2.1 MINUTES. (0300-25)**

City Council approved the Regular Meeting Minutes November 18, December 2, 2015 and the Special Meeting Minutes of December 9, 2015.

**2.2 RATIFICATION OF WARRANT REGISTER. (0300-25)**

City Council ratified the warrant register.

**2.3 RECEIVE NOVEMBER 2015 TREASURER'S REPORT. (0300-90)**

City Council received the monthly Treasurer's Report.

**2.4 SECOND READING AND ADOPTION OF ORDINANCE 2015-1154, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF IMPERIAL BEACH, CALIFORNIA AMENDING SECTION 4.60.010 OF CHAPTER 4.60 "MEDICAL MARIJUANA DISTRIBUTION FACILITIES" RELATED TO THE CULTIVATION OF MEDICAL MARIJUANA. (0610-95)**

City Council waived the second reading in full and adopts Ordinance No. 2015-1154.

**2.5 RESOLUTION NO. 2016-7660 CANCELLING THE FEBRUARY 3, 2016 CITY**

**COUNCIL MEETING. (0410-05)**

City Council adopted the resolution.

**2.7 CONSIDERATION OF RESOLUTION NO. 2016-7661 TO ENTER INTO AN MOU TO PURCHASE EXCESS LIABILITY COVERAGE FROM CSAC FOR FISCAL YEAR 2017. (0190-35)**

City Council adopted the resolution.

**ORDINANCES – INTRODUCTION/FIRST READING (3)**

None.

**REPORTS (5.1-5.6)**

**5.1 PROPOSED BSA EAGLE PROJECT PRESENTATION – THOMAS RAYNER. (0940-10)**

Thomas Rayner gave a PowerPoint presentation regarding the proposed improvements.

In response to Councilmember Patton's question, Thomas stated he had previously helped with other projects but had not done one on his own and he had planned for more time and expenses, if needed.

**MOTION BY BRAGG, SECOND BY SPRIGGS, TO AUTHORIZE THE CITY MANAGER TO SIGN THE EAGLE PROJECT PLAN FOR THOMAS RAYNER TO CONTINUE THE PROJECT DEVELOPMENT AND CONSTRUCTION AS APPROVED BY CITY COUNCIL AND CITY STAFF. MOTION CARRIED BY THE FOLLOWING VOTE:**

**AYES: COUNCILMEMBERS: PATTON, BRAGG, SPRIGGS, DEDINA  
NOES: COUNCILMEMBERS: NONE  
ABSENT: COUNCILMEMBERS: BILBRAY**

**PUBLIC HEARINGS (4.1)**

**4.1 ADOPTION OF RESOLUTION NO. 2016-7658 APPROVING THE IMPERIAL BEACH BUSINESS IMPROVEMENT DISTRICT (BID) ANNUAL REPORT FOR FISCAL YEAR 2014-2015 AND AUTHORIZING THE LEVYING OF THE FISCAL YEAR 2015-2016 ANNUAL ASSESSMENT FOR THE BID PURSUANT TO THE PARKING AND BUSINESS IMPROVEMENT AREA LAW OF 1989. (0465-20)610-95)**

Mayor Dedina opened the public hearing.

Assistant City Manager Dush reported on the item stating the item had been presented at a previous meeting and is now being brought to Council for approval. In response to Councilmember Spriggs question, he stated state law requires a two step process and the item needs to be open for a public hearing.

Councilmember Patton left the chambers at 7:30 p.m. and returned at 7:37 p.m.

Ed Kravitz spoke regarding unfortunate issues he had with the BID. He disagreed with the proceedings of the BID and requested Council have the BID take responsibility for their actions.

Without dissention from City Council, Mayor Dedina closed the public hearing.

**MOTION BY BRAGG, SECOND BY SPRIGGS, TO ADOPT RESOLUTION NO. 2016-7658 APPROVING THE FINAL REPORT FROM THE BID FOR FISCAL YEAR 2014-2015 AND THE BUDGET AND PROPOSED ACTIVITIES FOR FISCAL YEAR 2015-2016 AND LEVYING THE ASSESSMENT FOR PROPERTIES WITHIN THE BID FOR FISCAL YEAR 2015-2016. MOTION CARRIED BY THE FOLLOWING VOTE:**

**AYES: COUNCILMEMBERS: PATTON, BRAGG, SPRIGGS, DEDINA**  
**NOES: COUNCILMEMBERS: NONE**  
**ABSENT: COUNCILMEMBERS: BILBRAY**

### **REPORTS (5.2-5.6)**

#### **5.3 REPORT ON HYDRAULIC SEWER MODEL UPDATE BY CONSULTANT, MARK HILL, MICHAEL BAKER INTERNATIONAL. (0830-90)**

Consultant Mark Hill gave a PowerPoint presentation providing updates on the Hydraulic Sewer model.

In response to Councilmember Spriggs' question, Mr. Hill stated about 1/3 of the additional burden/flow will come from the Navy Coastal Campus which adds 100,000 gallons a day. He stated this report should serve as awareness so Council understands this is an issue that needs to be addressed moving forward and the next step would be development of a sewer system master plan.

City Council discussion ensued regarding the cost of the system and the timeline to implement a master plan.

Councilmember Bragg made a motion for Public Works Director Levien to bring the item back for discussion in June including issues that were discussed this evening.

Assistant City Manager Dush suggested scoping demographic changes and land use planning, an optimization plan for a sewer capacity issue, submitting what will be proposed and at that time they would know the costs for that sort of study.

In response to Councilmember Spriggs' question regarding the timeline for the scoping, Public Works Director Levien stated June was a more workable timeline.

Assistant City Manager Dush stated the scoping would be made a priority and that it would be best in order to identify what was needed and then continue working on a master plan.

Consensus of City Council to support recommendation by Assistant City Manager Dush.

Councilmember Bragg withdrew her motion.

#### **5.2 REPORT ON SEWER SERVICE CHARGE STUDY UPDATE BY CONSULTANT, KARYN KEESE, KEZE GROUP LLC. (0830-90)**

Consultant Karyn Keese, gave a PowerPoint presentation regarding updates on the Sewer Service Charge Study.

In response to Councilmember Bragg's question regarding the database clean up, Ms. Keese stated 400 of the accounts being reported by California American Water were inactive.

Councilmember Spriggs stated the City needs to make adjustments to the capacity fee, but not so much that it limits new development. He was opposed to changing the fixed fee portion of the rates because it may have a greater effect on the smaller user.

Ms. Keze proceeded to explain the balancing of the variable rate in relation to the fixed rate.

City Council discussion ensued.

City Council gave direction for Ms. Keze and Public Works Director Levien and staff to return with more information related to the sewer service charge and sewer capacity fees. For the sewer service charge, direction was given to return with the monthly cost increase to rebuild the Operating Reserve to full funding over a 5 or 8 year period respectively. Also, staff was directed

to return with justification for maintaining or raising the annual CIP expenditure. With respect to the sewer capacity fees, Council directed Ms. Keze to update the sewer capacity fee to include both the Imperial Beach and San Diego Metro Wastewater valuations as calculated in the 2013 study and update them to 2015 values based on the San Diego CPI.

**MOTION BY SPRIGGS, SECOND BY BRAGG, TO DIRECT STAFF TO RETURN WITH THE FINAL STUDY REPORT AND RECOMMENDATIONS AT THE FEBRUARY 17, 2016 COUNCIL MEETING.**

Assistant City Manager Dush clarified the CIP funds that the City has for a lot of the projects has not been spent to the full extent for each of those years as the City has not been able to get to all of the projects. He suggested to temper what the 1.5 gap would look like if the City were to spend the entire CIP in one year to create a baseline with what has been done in the past and temper it with what needs to be done in the future.

A vote was now taken on the previously stated motion:

**MOTION CARRIED BY THE FOLLOWING VOTE:**

**AYES: COUNCILMEMBERS: PATTON, BRAGG, SPRIGGS, DEDINA**  
**NOES: COUNCILMEMBERS: NONE**  
**ABSENT: COUNCILMEMBERS: BILBRAY**

**5.4 RESOLUTION NO. 2016-7659 APPROVING A NEW CAPITAL IMPROVEMENT PROGRAM PROJECT “VETERANS PARK 7-STATION EXERCISE CIRCUIT” ADDED TO THE FY 2016 AND FY 2017 TWO-YEAR CIP IMPLEMENTATION PLAN AND APPROPRIATING \$18,000 FROM THE GENERAL FUND PUBLIC WORKS RESERVE FOR THIS PROJECT’S SUPPLIES AND MATERIALS PURCHASE AND INSTALLATION. (0920-70)**

Public Works director Levien gave a PowerPoint presentation on the item showing a map of the locations of the 7 exercise circuits.

Councilmember Patton stated he supported the project 100% but the Crossfit option should also be looked at. He stated he would like to see additional research and if it didn’t raise the price it would be nice to build something more contemporary.

In response to Councilmember Bragg’s questions, Public Works Director Levien stated the idea is to accommodate the older user on the lower side and the younger ones on the upper side and the equipment is accessible to the disabled but whether a disabled user could use it depends on the user. There was no further research done because there are a small number of stations.

Councilmember Bragg suggested modification to least one of the stations for a disabled user.

Councilmember Spriggs stated he was 100% in support but agreed with Councilmember Bragg on the issue of accomodating the disabled. He suggested bringing the item back with those findings at a future meeting.

James Moran, Level One Crossfit Trainer, stated some of the equipment could be modified for seniors or disabled with something as simple as bands which could be done for dollars. He offered his help on this project.

Mayor Dedina stated he was 100% in support of the item.

**MOTION BY PATTON, SECOND BY BRAGG, FOR COUNCILMEMBERS PATTON AND BRAGG TO GET TOGETHER WITH PUBLIC WORKS DIRECTOR LEVIEN WITHIN 10 DAYS AND BRING THE ITEM BACK ON FEBRUARY 17, 2016. MOTION CARRIED BY THE FOLLOWING VOTE:**

**AYES: COUNCILMEMBERS: PATTON, BRAGG, SPRIGGS, DEDINA**  
**NOES: COUNCILMEMBERS: NONE**  
**ABSENT: COUNCILMEMBERS: BILBRAY**

**5.5 PORT OF SAN DIEGO – TIDELANDS ACTIVATION PROGRAM FY 2016-17 APPLICATION(S). (0150-70)**

City Clerk Hald gave a PowerPoint presentation highlighting previously approved events. She announced the Fiesta Del Mar in partnership with the City of Rosarito Beach event on April 30<sup>th</sup> at Pier Plaza. She stated the Port objective is to fund activities and events to stimulate activities along the waterfront and stated staff has identified the following events for consideration:

- Symphony by the Sea event (proposed request \$17,000)
- Cultural Series: Military Appreciation Day and Fiesta del Mar (proposed request \$20,000)
- Fireworks (proposed request \$25,000)

In response to Councilmember Patton's question, Management Analyst Vea stated the Sun and Sea Festival is a separate organization.

In response to Mayor Dedina's question regarding the band shell, Management Analyst Vea stated that issue is still being addressed.

Councilmember Spriggs supported a Port-owned band shell, that way it could be leased out to different users. He stated he would like to see Imperial Beach host an art walk event.

**MOTION BY BRAGG, SECOND BY PATTON, TO HAVE STAFF SUBMIT THE TAC APPLICATIONS FOR THE SYMPHONY BY THE SEA EVENT FOR THE AMOUNT \$17,000, THE CULTURAL ARTS SERIES FOR MILITARY APPRECIATION DAY AND FIESTA DEL MAR IN THE AMOUNT OF \$20,000, AND THE FIREWORKS EVENT IN THE AMOUNT OF \$25,000. MOTION CARRIED BY THE FOLLOWING VOTE:**

**AYES: COUNCILMEMBERS: PATTON, BRAGG, SPRIGGS, DEDINA**  
**NOES: COUNCILMEMBERS: NONE**  
**ABSENT: COUNCILMEMBERS: BILBRAY**

**5.6 RESOLUTION NO. 2016-7662 APPROPRIATING \$350,000 FROM SEWER ENTERPRISE FUND OPERATING RESERVE FOR PUMP STATION NO. 10 MAINLINE EMERGENCY REPAIR. (0830-10)**

Public Works Director Levien reported on the item stating the previously authorized mainline repairs had to be stopped due to an emergency situation at pump station 10. Once those damages are repaired then rehabilitation of pump station 10 would continue.

In response to Councilmember Bragg's question, Public Works Directory Levien stated the cause of deterioration is unknown. It could have been due to the age of the pipe, or infiltration, or the ground settling. He stated the pipe would be repaired by adding a new foundation around it and using PVC pipe.

Councilmember Spriggs stated he would make a motion with the amendment that the appropriation be changed to “up to \$350,000”.

Public Works Director Levien stated that if the price comes in greater than that, the work would not be done and he would report back to Council, and if it was a substantial amount more money would need to be appropriated but he would like to proceed on an emergency basis.

Councilmember Spriggs withdrew his motion and moved to adopt the resolution as stated.

**MOTION BY SPRIGGS, SECOND BY BRAGG, TO ADOPT RESOLUTION NO. 2016-7662 APPROPRIATING \$350,000 FROM SEWER ENTERPRISE FUND OPERATING RESERVE FOR PUMP STATION NO. 10 MAINLINE EMERGENCY REPAIR. MOTION CARRIED BY THE FOLLOWING VOTE:**

**AYES: COUNCILMEMBERS: PATTON, BRAGG, SPRIGGS, DEDINA**  
**NOES: COUNCILMEMBERS: NONE**  
**ABSENT: COUNCILMEMBERS: BILBRAY**

**I.B. REDEVELOPMENT AGENCY SUCCESSOR AGENCY REPORTS (6.1-6.2)**

**6.1 ADOPTION OF RESOLUTION NO. SA-16-53 OF THE IMPERIAL BEACH REDEVELOPMENT AGENCY SUCCESSOR AGENCY APPROVING THE ADMINISTRATIVE BUDGET FOR THE PERIOD OF JULY 1, 2016 THROUGH JUNE 30, 2017 AND RELATED ACTIONS. (0418-40)**

Assistant City Manager Dush reported on the item and stated that due to new policies and procedures, reports are now made annually instead of every six months.

In response to Councilmember Spriggs’ question, Assistant City Manager Dush stated the line items and amounts are roughly the same as the previous six months Administrative Budget cycle, only the format has changed. Line items are now being listed by task and not under a specific person, but the true nature has not changed.

**MOTION BY PATTON, SECOND BY BRAGG, TO ADOPT RESOLUTION NO. SA-16-53 OF THE IMPERIAL BEACH REDEVELOPMENT AGENCY SUCCESSOR AGENCY APPROVING THE ADMINISTRATIVE BUDGET FOR THE PERIOD OF JULY 1, 2016 THROUGH JUNE 30, 2017 AND RELATED ACTIONS. MOTION CARRIED BY THE FOLLOWING VOTE:**

**AYES: COUNCILMEMBERS: PATTON, BRAGG, SPRIGGS, DEDINA**  
**NOES: COUNCILMEMBERS: NONE**  
**ABSENT: COUNCILMEMBERS: BILBRAY**

**6.2 ADOPTION OF RESOLUTION NO. SA-16-52 OF THE IMPERIAL BEACH REDEVELOPMENT AGENCY SUCCESSOR AGENCY APPROVING AND ADOPTING THE RECOGNIZED OBLIGATION PAYMENT SCHEDULE FOR THE PERIOD OF JULY 1, 2016 THROUGH JUNE 30, 2017 (ROPS 16-17). (0418-40)**

Assistant City Manager Dush reported on the item stating this is an annual ROPS.

In response to Councilmember Spriggs’ question, Administrative Services Director Bradley stated the high levels were simply due to this being an annual report rather than two six-month reports.

Assistant City Manager Dush stated the City is getting closer to the end, once projects are completed the debt service schedule will be submitted and the only thing left would be servicing the debt. He stated the length of time really depends on how soon ongoing projects like 9<sup>th</sup> and

Palm are completed.

**MOTION BY BRAGG, SECOND BY SPRIGGS, TO ADOPT RESOLUTION NO. SA-16-52 OF THE IMPERIAL BEACH REDEVELOPMENT AGENCY SUCCESSOR AGENCY APPROVING AND ADOPTING THE RECOGNIZED OBLIGATION PAYMENT SCHEDULE FOR THE PERIOD OF JULY 1, 2016 THROUGH JUNE 30, 2017. MOTION CARRIED BY THE FOLLOWING VOTE:**

**AYES: COUNCILMEMBERS: PATTON, BRAGG, SPRIGGS, DEDINA  
NOES: COUNCILMEMBERS: NONE  
ABSENT: COUNCILMEMBERS: BILBRAY**

**ITEMS PULLED FROM THE CONSENT CALENDAR (IF ANY)**

**2.6 RATIFY APPOINTMENT OF ANNE PORTER TO SERVE AS THE IMPERIAL BEACH REPRESENTATIVE ON THE PORT OF SAN DIEGO'S PUBLIC ART COMMITTEE FOR A TERM EXPIRING DECEMBER 31, 2018. (0150-70)**

In response to Councilmember Bragg's question, City Attorney Lyon stated since this is a Port Commission and not a City Commission, there is a Port policy where the Mayor can make the appointment.

Mayor Dedina stated January 15<sup>th</sup> was the for deadline submitting.

City Clerk Hald stated the previous representative Jeff Kirkeeng served a full term, his term had expired and the Mayor has appointment authority to select the Imperial Beach representative on the Port of San Diego's Public Art Committee.

In response to Councilmember Bragg's question, Mayor Dedina responded Mr. Kirkeeng had not been asked to serve again, and that Ann Porter had an excellent resume, was very involved with public art projects, works very well with local artists in San Diego, is very interested in promoting arts in Imperial Beach and seemed like a good fit.

**MOTION BY PATTON, SECOND BY BRAGG, TO RATIFY THE APPOINTMENT OF ANNE PORTER TO SERVE AS THE IMPERIAL BEACH REPRESENTATIVE ON THE PORT OF SAN DIEGO'S PUBLIC ART COMMITTEE FOR A TERM EXPIRING DECEMBER 31, 2018. MOTION CARRIED BY THE FOLLOWING VOTE:**

**AYES: COUNCILMEMBERS: PATTON, BRAGG, SPRIGGS, DEDINA  
NOES: COUNCILMEMBERS: NONE  
ABSENT: COUNCILMEMBERS: BILBRAY**

**ADJOURN REGULAR MEETING**

Mayor Dedina adjourned the regular meeting at 9:31 p.m.

**CLOSED SESSION MEETING CALL TO ORDER**

Mayor Dedina called the Closed Session meeting to order at 9:32 p.m.

**ROLL CALL BY CITY CLERK**

Councilmembers Present:	Patton, Bragg
Councilmembers Absent:	Bilbray
Mayor Present:	Dedina
Mayor Pro Tem Present:	Spriggs
Staff Present:	Assistant City Manager Dush, City Attorney Lyon, City Clerk Hald, Deputy City Clerk Carballo

**CLOSED SESSION**

City Attorney Lyon Announced staff recommended Closed Session item 1 be removed from the Agenda and be brought back for discussion at a future meeting. Mayor Pro Tem Spriggs has a potential conflict of interest, due to the location of his residence, so he will not be participating in Item No. 2. Her firm represents both the City of Imperial Beach and the City of Coronado, therefore her firm will not be participating in Item No. 3 due to that potential conflict of interest.

Councilmember Spriggs requested to take Closed Session Item No. 3 first.

Consensus of City Council to take Closed Session item 3 first.

**CONSENSUS OF CITY COUNCIL TO ADJOURN TO CLOSED SESSION UNDER:**

- 1. CONFERENCE WITH REAL PROPERTY NEGOTIATORS**  
Removed by prior City Council action.
- 2. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**  
Pursuant to Government Code section 54956.9(d)(1)  
Case No. 37-2013-00081555-CU-EI-CTL
- 3. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**  
Pursuant to Government Code section 54956.9(d)(1)  
Case No. 37-2016-00000183-CU-WM-CTL

Mayor Dedina adjourned the meeting to Closed Session at 9:33 p.m. and he reconvened the meeting to Open Session at 10:38 p.m.

Reporting out of Closed Session, City Attorney Lyon announced City Council discussed Closed Session Item No. 2, City Council gave direction and no reportable action was taken.

Reporting out of Closed, Session Assistant City Manager Dush announced City Council discussed Closed Session Item No. 3, City Council gave direction and no reportable action was taken.

**ADJOURN CLOSED SESSION**

Mayor Dedina adjourned the Closed Session meeting at 10:38 p.m.

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Serge Dedina,  
Mayor

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Sunem Carballo,  
Deputy City Clerk



STAFF REPORT  
CITY OF IMPERIAL BEACH

TO: HONORABLE MAYOR AND CITY COUNCIL  
FROM: ANDY HALL, CITY MANAGER *AH*  
MEETING DATE: MARCH 16, 2016  
ORIGINATING DEPT.: DOUG BRADLEY, ADMINISTRATIVE SERVICES DEPARTMENT *DB*  
SUBJECT: RATIFICATION OF WARRANT REGISTER

**EXECUTIVE SUMMARY:**

Approval of the warrant register in the amount of \$ 1,608,453.25.

**RECOMMENDATION:**

It is respectfully requested that the City Council ratify the warrant register.

**RATIONALE:**

The warrant register is presented providing transparency with regards to City expenditures.

**OPTIONS:**

- Receive and file the report from the City Manager
- Provide direction to the City Manager to take a specific action

**BACKGROUND:**

None

**ANALYSIS:**

As of April 7, 2004 all large warrants above \$100,000 will be separately highlighted and explained on the staff report.

Vendor:	Check:	Amount:	Description:
City of San Diego	88173	\$560,633.00	Jan-Mar 2016 Metro Sewer
Pal Engineering	88218	\$339,816.48	Jan 2016 13 <sup>th</sup> St Bikeway

The following registers are submitted for Council ratification:

**Accounts Payable**

DATE	CHECK #	EFT #	AMOUNT (\$)
02/01/2016		141-147	10,865.42
02/04/2016	88098-88122		64,585.39
02/12/2016	88123-88165	148-152	113,700.64
02/18/2016	88166-88193		608,993.83
02/26/2016	Void 88182		(2025.00)
02/26/2016	88194-88230		512,795.93
	Sub-total		1,308,916.21

**Payroll Checks/Direct Deposit**

DATE	CHECK #		AMOUNT (\$)
PPE 2/04/16	46925-46943		146,543.03
PPE 2/18/16	46944-46960		152,994.01

**TOTAL \$ 1,608,453.25**

Note: check numbers not in sequence have been voided.

**ENVIRONMENTAL DETERMINATION:**

Not a project as defined by CEQA.

**FISCAL IMPACT:**

Warrants are issued from budgeted funds and there is no additional impact on reserves.

Attachments:

1. Warrant Register
2. Warrant Register as Budgeted FY2016

## City of Imperial Beach

## Warrant Register by Check/EFT Number

	Check /EFT #	Vendor	Description	Account #	Invoice #	PO #	Amount
2016-02-01	141	AFLAC	PAYROLL AP PPE 1/21/16	101-0000-209.01-13	682655	(blank)	\$ 332.48
			PR AP PPE 1/07/16 AFLAC	101-0000-209.01-13	20160114	(blank)	\$ 332.48
	142	CALIFORNIA STATE DISBURSEMENT U	PAYROLL AP PPE 1/21/16	101-0000-209.01-07	20160128	(blank)	\$ 355.84
	143	COLONIAL LIFE & ACCIDENT	PAYROLL AP PPE 1/21/16	101-0000-209.01-13	9498114-0102982	(blank)	\$ 50.09
			PR AP PPE 1/07/16 COLONIA	101-0000-209.01-13	20160114	(blank)	\$ 50.09
	144	I B FIREFIGHTERS ASSOCIATION	PAYROLL AP PPE 1/21/16	101-0000-209.01-08	20160128	(blank)	\$ 390.00
	145	ICMA RETIREMENT TRUST 457	PAYROLL AP PPE 1/21/16	101-0000-209.01-10	20160128	(blank)	\$ 6,951.04
	146	SEIU LOCAL 221	PAYROLL AP PPE 1/21/16	101-0000-209.01-08	20160128	(blank)	\$ 1,309.28
	147	US BANK	PAYROLL AP PPE 1/21/16	101-0000-209.01-20	20160128	(blank)	\$ 1,094.12
2016-02-01 Total							\$ 10,865.42
2016-02-04	88098	ACACIA LANDSCAPE, CO.	JAN 2016	101-6020-452.21-04	5387	160093	\$ 3,275.00
	88099	AGRICULTURAL PEST CONTROL	JAN 2016	101-6020-452.21-04	379755	160086	\$ 95.00
	88100	ALL PHASE DRYWALL DEVELOPMENT	REFUND DEPOSIT	101-0000-221.01-02	11-02-2015	(blank)	\$ 1,534.74
	88101	AMERICAN MESSAGING	FEB 2016	101-3020-422.27-05	L1074045QB	160244	\$ 82.82
			FEB 2016	101-3030-423.30-02	L1074045QB	160244	\$ 53.50
	88102	MISCELLANEOUS VENDOR	CLAIM RELEASE 12/11/2015	502-1922-419.28-17	(blank)	(blank)	\$ 793.08
	88103	ASBURY ENVIRONMENTAL SERVICES	USED OIL RECYCLE	101-5040-434.21-04	130564399	160003	\$ 65.00
	88104	CALIF ELECTRIC SUPPLY	B400HPSQ	101-6040-454.30-02	1069-704836	160021	\$ 103.42
	88105	CHULA VISTA ALARM, INC	FEB 2016 -2089 EOC	101-1910-419.20-23	36176	160088	\$ 30.00
			FEB 2016 -2466 PW REAR	101-1910-419.20-23	36199	160088	\$ 55.00
			FEB 2016 -2698 CH	101-1910-419.20-23	36242	160088	\$ 30.00
			FEB 2016 2758 MVC	101-1910-419.20-23	36255	160088	\$ 30.00
			FEB 2016 -314 PW	101-1910-419.20-23	36279	160088	\$ 40.00
	88106	CITY OF CHULA VISTA	NOV 2015 A/C SERVICES	101-3050-425.20-06	AR136308	160356	\$ 19,217.50
			DEC 2015 A/C SERVICES	101-3050-425.20-06	AR136311	160356	\$ 18,837.50
	88107	COX COMMUNICATIONS	01/25-02/24 3110039780701	503-1923-419.21-04	02-15-2016	160166	\$ 1,000.00
			01/22-02/21 3110038384601	503-1923-419.21-04	02-12-2016	160166	\$ 230.00
	88108	FLYERS ENERGY LLC	MOTOR OIL	501-1921-419.28-15	16-199955	160364	\$ 980.77
			1002 GAL REG FUEL	501-1921-419.28-15	16-201162	160364	\$ 2,256.14
			997 G REG/498 G DIESEL	501-1921-419.28-15	16-196815	160364	\$ 3,169.29
	88109	GO-STAFF, INC.	W/E 01/17/16 UTT,A	101-5020-432.21-01	157968	F16079	\$ 600.00
			W/E 01/24/16 RODRIGUEZ,A	501-1921-419.21-01	158318	160110	\$ 742.32
	88110	LORIE BRAGG	BRAGG,L CONF TRANSPRTN	101-1010-411.28-04	10-02-2015	(blank)	\$ 12.00
			BRAGG, CHAMBER BKFAST MTG	101-1010-411.28-04	587385	(blank)	\$ 10.00
			BRAGG,L CONF REFRESHMNTS	101-1010-411.28-04	65441	(blank)	\$ 3.32
	88111	MAUREEN KANE & ASSOCIATES, INC	CARBALLO,S CONFERENCE	101-1020-411.28-04	03-15-2016	(blank)	\$ 1,550.00
	88112	MIRACLE BRAND DESIGN	IB STREET BANNERS	101-5010-431.21-04	1129	160474	\$ 1,360.80
	88113	PADRE JANITORIAL SUPPLIES	JANITORIAL SUPPLIES	101-1910-419.30-02	377883	160019	\$ 162.39
			JANITORIAL SUPPLIES	101-1910-419.30-02	378838	160019	\$ 301.19
	88114	PARS	NOV 2015/ANNUAL STMNT FEE	101-3030-423.20-06	33361	160156	\$ 237.89

# City of Imperial Beach

## Warrant Register by Check/EFT Number

Check /EFT #	Vendor	Description	Account #	Invoice #	PO #	Amount	
2016-02-04	88114	PARS	NOV 2015/ANNUAL STMNT FEE	101-6030-453.20-06	33361	160156	\$ 52.87
			NOV 2015/ANNUAL STMNT FEE	101-6040-454.20-06	33361	160156	\$ 237.90
	88115	PARTNERSHIP WITH INDUSTRY	P/E 01/15/2016	101-6040-454.21-04	GS06822	160085	\$ 1,139.70
			P/E 12/15/2015	101-6040-454.21-04	GS06759	160085	\$ 1,253.67
	88116	PRAXAIR DISTRIBUTION INC	COMPRESSED GAS/OXYGEN	501-1921-419.30-02	54655247	160001	\$ 121.88
	88117	RANCHO AUTO & TRUCK PARTS	MOTOR OIL	501-1921-419.28-16	7693-253290	160014	\$ 38.75
			OIL FILTERS	501-1921-419.28-16	7693-253288	160014	\$ 16.09
			OIL/AIR FILTERS	501-1921-419.28-16	7693-255338	160014	\$ 84.19
			OIL FILTERS/LUBE/MOTOR OI	501-1921-419.28-16	7693-254108	160014	\$ 76.15
			OIL/FUEL FILTERS,BELTS,BL	501-1921-419.28-16	7693-254744	160014	\$ 50.51
			E-39 HOSE BOLT	501-1921-419.28-16	7693-255263	160014	\$ 22.10
			COUPLER	501-1921-419.28-16	7693-255358	160014	\$ 3.21
	88118	READYREFRESH	DEC 2015	101-1010-411.30-02	05L0034479279	160530	\$ 15.93
			DEC/JAN 2016	101-1010-411.30-02	06A0034479279	160530	\$ 4.87
	88119	SAN DIEGO UNIFIED PORT DISTRICT	SD BAY WQI PLAN REVISION	101-5050-435.29-04	1800031446	(blank)	\$ 372.00
	88120	TRAN CONSULTING ENGINEERS	PS #10 REHAB	601-5060-536.20-06	7338	140362	\$ 3,390.00
	88121	UNDERGROUND SERVICE ALERT OF	JAN 2016	601-5060-436.21-04	120160324	160070	\$ 78.00
	88122	WAXIE SANITARY SUPPLY	JANITORIAL SUPPLIES	101-6040-454.30-02	75759591	160097	\$ 768.90
<b>2016-02-04 Total</b>							<b>\$ 64,585.39</b>
2016-02-12	148	CALIFORNIA STATE DISBURSEMENT U	PAYROLL AP PPE 2/04/16	101-0000-209.01-07	20160211	(blank)	\$ 355.84
	149	I B FIREFIGHTERS ASSOCIATION	PAYROLL AP PPE 2/04/16	101-0000-209.01-08	20160211	(blank)	\$ 390.00
	150	ICMA RETIREMENT TRUST 457	PAYROLL AP PPE 2/04/16	101-0000-209.01-10	20160211	(blank)	\$ 6,953.04
	151	SEIU LOCAL 221	PR AP PPE 2/04/16 MANUAL	101-0000-209.01-08	20160211	(blank)	\$ 7.70
			PAYROLL AP PPE 2/04/16	101-0000-209.01-08	20160211	(blank)	\$ 1,277.04
	152	US BANK	PR AP PPE 2/04/16 MANUAL	101-0000-209.01-20	20160211	(blank)	\$ 9.92
			PAYROLL AP PPE 2/04/16	101-0000-209.01-20	20160211	(blank)	\$ 1,095.20
	88127	U.S. BANK CORPORATE PAYMENT SYS	ADOBE ACROBAT PRO	503-1923-419.28-13	114-8373483-231	160450	\$ 113.99
			BATTERIES	503-1923-419.30-01	114-6737897-052	160450	\$ 23.20
			CONCRETE PATCH	101-5010-431.30-02	000932/2020302	160453	\$ 70.09
			COPY FEES	201-5000-532.20-06	2015254863	160466	\$ 10.50
			COPY PAPER	101-3020-422.30-02	7660199	160445	\$ 19.85
			EMP COMPUTER LOAN	101-0000-209.01-03	BBY01-761653001	(blank)	\$ 1,526.78
			EMP COMPUTER LOAN	101-0000-209.01-03	BBY01-772612003	(blank)	\$ 129.59
			EMP COMPUTER LOAN	101-0000-209.01-03	BBY01-773774033	(blank)	\$ 1,031.98
			EMP COMPUTER LOAN	101-0000-209.01-03	BBY01-773956033	(blank)	\$ 348.59
			EMP COMPUTER LOAN	101-0000-209.01-03	BBY01-773965002	(blank)	\$ 259.18
			EMP COMPUTER LOAN	101-0000-209.01-03	BBY01-774052026	(blank)	\$ 75.59
			FLAGS	101-6020-452.30-02	71817	160458	\$ 197.48
			HARD DRIVE	503-1923-419.30-22	114-6398651-182	160450	\$ 107.52
			IRRIGATION SUPPLIES	101-6020-452.30-02	068387/6S84430	160467	\$ 6.52

## City of Imperial Beach

### Warrant Register by Check/EFT Number

Check /EFT #	Vendor	Description	Account #	Invoice #	PO #	Amount	
2016-02-12	88127	U.S. BANK CORPORATE PAYMENT SYS	IRRIGATION SUPPLIES	101-6020-452.30-02	2568018-A-1	160467	\$ 228.72
			PAINT/BRUSHES	101-6040-454.30-02	040496/3564707	160457	\$ 16.99
			STATION SUPPLIES	101-3020-422.30-02	082980	160444	\$ 231.57
			LED MONITOR	503-1923-419.30-22	114-0776612-640	160450	\$ 352.56
			MASONRY SAND	101-3020-422.30-02	30679375	160445	\$ 457.49
			MASONRY SAND	101-3020-422.30-02	30692217	160445	\$ 457.49
			LAG SCREWS	101-6040-454.30-02	089349/4017918	160459	\$ 18.01
			LAG SCREWS	101-6040-454.30-02	25697	160459	\$ 8.32
			ACCESS POINT	503-1923-419.30-22	116-5842962-737	160450	\$ 223.74
			EHS CABLE	503-1923-419.30-22	114-5661807-503	160450	\$ 303.70
			LG TRUCK GRAPHICS	101-3030-423.30-02	11231	160446	\$ 324.00
			MILITARY APPREC DAY REFRS	101-1010-411.28-08	00085182	160439	\$ 36.79
			MILITARY APPR SECURITY	101-1110-412.28-08	240092	160439	\$ 300.00
			SYMPATHY FLOWERS, KEMPH	101-5020-432.29-02	W00885409436938	160466	\$ 113.38
			HALL,A 15/116 ICMA DUES	101-1110-412.28-12	139024	160438	\$ 1,400.00
			CREDIT-RTND PRIVACY FILTR	101-1130-412.30-01	105-7411072-911	160441	\$ (160.86)
			CE CAMERA INSURANCE	101-3070-427.30-01	110-1803053-031	160437	\$ 12.64
			FLASH DRIVES	101-1230-413.30-01	110-2357249-063	160437	\$ 12.67
			FLASH DRIVES	101-3040-424.30-01	110-2357249-063	160437	\$ 12.66
			FLASH DRIVES	101-3070-427.30-01	110-2357249-063	160437	\$ 12.66
			CE CAMERA	101-3070-427.30-01	110-6798752-714	160437	\$ 79.99
			FIBGL RESIN/CLOTH, BRUSH	101-6040-454.30-02	002094/0583358	160457	\$ 48.22
			FLAG POLE BULBS	101-1910-419.30-02	004294/2594247	160458	\$ 15.09
			FLASHLIGHTS/BATTERIES	101-5010-431.30-02	008945/2564099	160463	\$ 139.15
			GALLEGOS,A WORK BOOTS	101-5010-431.30-02	011287/E	160452	\$ 107.99
			STREET END LOCKS	101-6040-454.30-02	015125/1571663	160459	\$ 16.17
			SIGN HANGERS/DRILL BITS	101-1910-419.30-02	015914/2570839	160458	\$ 45.25
			MVC KEYS	101-1910-419.30-02	016933/0583325	160466	\$ 7.26
			EPOXY PUTTY	101-6040-454.30-02	017518/2018232	160457	\$ 12.46
			LIGHT POLE SCREWS	101-6040-454.30-02	018953/1571633	160458	\$ 4.23
			LIGHT POLE SCREWS	101-6040-454.30-02	023097/0018511	160458	\$ 2.37
			SPARE LOCK KEYS	101-3030-423.30-02	022175/8017372	160446	\$ 22.22
			TREATED WOOD/ST END	101-6040-454.30-02	022979/1050885	160458	\$ 10.37
			BRASS PIPE/CAULKING	101-1910-419.30-02	023080/7575266	160455	\$ 22.11
			CH REMODEL SUPPLIES	101-1910-419.30-02	023650/8015757	160455	\$ 21.28
			CH REMODEL SUPPLIES	101-1910-419.30-02	061974/5021256	160455	\$ 43.63
			CH REMODEL SUPPLIES	101-1910-419.30-02	079776/6017537	160455	\$ 58.73
			CH REMODEL SUPPLIES	101-1910-419.30-02	085412/0020646	160455	\$ 139.22
			FIBGL RESIN/CLOTH	101-6040-454.30-02	025362/6571313	160457	\$ 25.86
			MURPHY/ARELLANO RAIN GEAR	101-5050-435.30-02	032380	160462	\$ 24.83

## City of Imperial Beach

### Warrant Register by Check/EFT Number

Check /EFT #	Vendor	Description	Account #	Invoice #	PO #	Amount	
2016-02-12	88127	U.S. BANK CORPORATE PAYMENT SYS	MURPHY/ARELLANO RAIN GEAR	501-1921-419.30-02	032380	160462	\$ 24.83
			GUERRERO,A WORK BOOTS	101-5010-431.30-02	032855/E	160453	\$ 152.55
			TENSION BAND/WASHERS/SCRW	101-1910-419.30-02	032899/8583496	160460	\$ 12.61
			WIRE HIDE/LIGHT CLIP	101-1910-419.30-02	037178/8015764	160455	\$ 25.27
			VEHICLE CLEANING SUPPLIES	101-6040-454.30-02	051912/8192021	160458	\$ 36.34
			INSPECTION TOOLS	101-3040-424.30-02	053334/6025334	160436	\$ 42.08
			TOOL BOX LOCK REKEY	101-6040-454.30-02	054181	160457	\$ 30.00
			CH LIGHT DIFFUSER	101-1910-419.30-02	054339/2016670	160455	\$ 34.40
			CH PAINTING SUPPLIES	101-1910-419.30-02	054389/6575333	160455	\$ 89.62
			HOLIDAY PLANTS/LIGHTS	101-6040-454.30-02	063552/2192504	160458	\$ 112.41
			PLAZA WALL LIGHT BULBS	101-6040-454.30-02	063913/8583497	160460	\$ 27.82
			FILTER/KNIVES/BLADES	101-1910-419.30-02	082389/0584112	160455	\$ 36.91
			PIER ELECTRICAL SUPPLIES	101-6040-454.30-02	084018/6570526	160459	\$ 109.50
			MVC SINK STOPPER/COVER	101-1910-419.30-02	085064/3563990	160455	\$ 30.11
			PROPANE EXCHANGE/PAINT	101-5010-431.30-02	091819/7593207	160464	\$ 68.21
			PIER ELECTRICAL	101-6040-454.30-02	094612/8563661	160459	\$ 16.19
			MEASURING TAPE/UTILITY KN	101-5010-431.30-02	095588/2584737	160463	\$ 57.16
			VACUUM	101-3020-422.30-02	096509/3570028	160442	\$ 103.67
			CLEANING TOOLS-STORMWATER	101-5050-435.30-02	096894/0015405	160468	\$ 36.59
			PLAZA TABLE UMBRELLAS	101-6040-454.30-02	107451	160458	\$ 828.58
			WALL CALENDARS	101-3030-423.30-02	110-3643958-864	160449	\$ 109.24
			CREDIT RTND HEADSET	101-1110-412.30-02	116-6434003-938	160439	\$ (206.40)
			PIER LIGHTS POWDERCOAT	101-6040-454.30-02	124988	160457	\$ 90.00
			PIERLIGHTS POWDER COATING	101-6040-454.30-02	125074	160457	\$ 180.00
			WATER RESCUE PUNCHES	101-3030-423.30-02	286608	160447	\$ 77.67
			DIVE GEAR	101-3030-423.30-02	349642	160446	\$ 640.35
			FILLER HARDENER	101-6040-454.30-02	375707	160457	\$ 4.26
			SNAKE EYE DRIVER/ANTI-SEI	101-6020-452.30-02	378057-1	160455	\$ 58.19
			BP CUFFS	101-3030-423.30-02	734053	160448	\$ 44.47
			EMS EQUIPMENT	101-3020-422.30-02	734376	160443	\$ 2,818.54
			OUTDOOR CHAIRS	101-6040-454.30-02	742236235	160460	\$ 1,202.72
			FURNITURE STRIP	101-1910-419.30-02	C15888/1	160455	\$ 11.57
			NARCOTICS SAFE	101-3020-422.30-02	INV00774353	160443	\$ 1,198.80
			LOADING DOCK SIGNS	101-1910-419.30-02	SS429498899	160466	\$ 49.83
			HOLIDAY BOUQUETS	101-1010-411.29-04	00008032	160439	\$ 28.06
			GROUNDBREAKING ROBBOB/BOW	101-1010-411.29-04	064037	160439	\$ 13.69
			RIBBON CUTTING SCISSORS	101-1010-411.29-04	116-1012036-623	160439	\$ 51.80
			GROUNDBREAKING RIBBONS	101-1010-411.29-04	116-1465510-926	160439	\$ 73.50
			PULL STRING BOWS	101-1010-411.29-04	116-2463023-631	160439	\$ 33.38
			GREETING CARDS	101-1010-411.29-04	116-7270255-993	160439	\$ 51.80

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2016-02-12	88127	U.S. BANK CORPORATE PAYMENT SYS	GREETING CARDS	101-1010-411.29-04	116-7670948-379	160439	\$ 55.96
			POSTAGE FEES	101-1130-412.28-09	781771417284	160441	\$ 14.22
			TRENCH LIFITNG EYE RENTAL	101-5010-431.25-02	1055672-001	160463	\$ 15.00
			LG UNIFORM ITEMS	101-3030-423.25-03	284183	160446	\$ 213.77
			RAIN GEAR	101-3030-423.25-03	9263	160447	\$ 68.02
			RAIN GEAR	601-5060-436.30-02	057795	160461	\$ 49.66
			PLAN HANGERS	101-5020-432.30-22	106-3673124-915	160454	\$ 213.43
			12/12/15-01/11/16 NEWSLTR	101-1110-412.28-14	1449906137062	160439	\$ 35.00
			BLDG MANUAL/PUBLICATION	101-3040-424.28-14	INV-04548-J8W7G	160436	\$ 112.45
			INTERVIEW RATER LUNCH	101-5020-432.28-04	004513	160441	\$ 60.62
			LEVIEN,H SANDAG TRANSPRTN	101-5020-432.28-04	011311	160456	\$ 1.25
			LEVIEN,H SANDAG TRANSPRTN	101-5020-432.28-04	099963	160456	\$ 1.25
			VEA,E DINNER MTG	101-1110-412.28-04	037822	160439	\$ 105.20
			DH RETENTION LUNCHEON	101-1110-412.28-04	040703	160438	\$ 123.36
			SEASONAL STAFF LUNCHEON	101-1110-412.28-04	053327	160441	\$ 195.94
			HALL,A LUNCH MTG	101-1110-412.28-04	068451	160438	\$ 60.38
			HALL,A LUNCH MTG	101-1110-412.28-04	088819	160438	\$ 36.16
			WIDLUND,B-TRNG REIGSTRN	101-3030-423.28-04	27580	160446	\$ 550.00
			SCUBA DIVE TRNG-KOBER,C	101-3030-423.28-04	347877	160446	\$ 378.57
			NOWAK,D-TRAIINGING REGISTR	101-3040-424.28-04	478420368	160437	\$ 75.00
			CAMERA POLE REPLACEMENT	101-3030-423.28-04	NW-205505	160449	\$ 829.27
			#117 LABOR/DIAGNOSE SMOKE	501-1921-419.28-01	SW22000	160465	\$ 302.02
			#145 VEHICLE PARTS	501-1921-419.28-16	P05886-01	160465	\$ 489.25
			#117 TANK SURGE	501-1921-419.28-16	S147969	160465	\$ 652.21
			CREATIVE CLOUD RENEWAL	503-1923-419.28-13	684963098	160439	\$ 49.99
			POWER STRIPS/SCISSORS	503-1923-419.30-01	114-5558039-271	160450	\$ 68.28
			OFFICE PARTITIONS	503-1923-419.30-22	10040937	160450	\$ 540.70
			DESKTOP SWITCH/ETHERNET	503-1923-419.30-22	108-2908382-310	160450	\$ 51.54
			KEYBOARD/GLUE	503-1923-419.30-22	108-5813458-920	160450	\$ 39.40
			DESKTOP PC	503-1923-419.30-22	114-1471885-212	160450	\$ 248.39
			MONITOR TEMPERATURE	503-1923-419.30-22	114-1536063-790	160450	\$ 75.98
			TOUGHSWITCH ETHERNET CONT	503-1923-419.30-22	114-3807763-070	160450	\$ 96.11
			TP-LINK SWITCH	503-1923-419.30-22	114-4754859-991	160450	\$ 70.19
			HOOKSWITCH ADAPTER	503-1923-419.30-22	114-4895749-539	160450	\$ 50.66
			HEADSET ADAPTER	503-1923-419.30-22	114-5137330-680	160450	\$ 14.95
			ASUS 15 IN LAPTOP	503-1923-419.30-22	114-8997723-896	160450	\$ 791.32
			SURVACE PEN LOOP	503-1923-419.30-22	931157367	160450	\$ 10.78
			WET/DRY VAC,CLEANING KIT	601-5060-436.30-02	017818/3570744	160461	\$ 183.19
			MOELLER,A WORK BOOTS	601-5060-436.30-02	05415B/E	160451	\$ 175.00
			FREIGHT CHARGE	601-5060-436.30-02	9303752785	160451	\$ 1.97

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2016-02-12	88127	U.S. BANK CORPORATE PAYMENT SYS	SPOTLIGHT	601-5060-436.30-02	9303759548	160451	\$ 140.81
			CONCRETE/SLURRY MIX	601-5060-536.20-06	663384-8	160462	\$ 197.40
	88128	AMS AMERICA INC	REPAIR FURNANCE @ SAFTY C	101-1910-419.28-01	901215	F16081	\$ 203.00
	88129	CALIFORNIA DENTAL	DENTAL INS COVERAGE	101-0000-209.01-12	MAR 2016	(blank)	\$ 755.44
	88130	CHULA VISTA ALARM, INC	OPEN/CLOSE MONITORING PW	101-1910-419.28-01	32864	F16084	\$ 55.00
			JUN 2015 ALARM MONITORING	101-1910-419.28-01	33170	F16085	\$ 55.00
			JUN 2015 ALARM MONITORING	101-1910-419.28-01	33223	F16086	\$ 30.00
			JUN 2015 ALARM MONITORING	101-1910-419.28-01	33241	F16087	\$ 30.00
			JUN 2015 ALARM MONITORING	101-1910-419.28-01	33262	F16089	\$ 40.00
	88131	CLEAN HARBORS	JAN 2016	101-5040-434.21-04	1001253463	160022	\$ 804.50
	88132	CORELOGIC SOLUTIONS	JAN 2016	101-1210-413.21-04	81657256	160171	\$ 22.50
			JAN 2016	101-3020-422.21-04	81657256	160171	\$ 1.50
			JAN 2016	101-3040-424.21-04	81657256	160171	\$ 51.50
			JAN 2016	101-3070-427.21-04	81657256	160171	\$ 151.00
			JAN 2016	101-5050-435.21-04	81657256	160171	\$ 6.00
	88133	COUNTY OF SAN DIEGO RCS	JAN 2016	101-3010-421.21-25	16CTOFIBN07	160354	\$ 2,090.00
			JAN 2016	101-3020-422.21-25	16CTOFIBN07	160354	\$ 577.50
			JAN 2016	101-3030-423.21-25	16CTOFIBN07	160354	\$ 797.50
	88134	CPACINC.COM	2016 SUPPORT RENEWAL	503-1923-419.21-04	SI-1278349	160481	\$ 7,419.90
	88135	D.A.R. CONTRACTORS	JAN 2016	101-3050-425.20-06	011601229	160247	\$ 347.00
	88136	DEAN ROBERTS	PHOTO PAPER REIMBURSEMENT	101-3020-422.30-01	978583	(blank)	\$ 35.64
	88137	DOWNSTREAM SERVICES, INC.	ER CCTV/CONFINED SPACE EN	601-5060-536.20-06	100408	F16082	\$ 2,158.00
	88138	FIDELITY SECURITY LIFE INSURANCE C	FEB 2016 VISION COVERAGE	101-0000-209.01-18	9043354	(blank)	\$ 186.49
			FEB 2016 VISION COVERAGE	101-0000-209.01-18	9043554	(blank)	\$ 4.21
			PR AP PPE2/4/16 VISION	101-0000-209.01-18	9043354	(blank)	\$ 174.92
	88139	GO-STAFF, INC.	W/E 01/17/16 FERGUSON,N	101-1210-413.21-01	157969	160167	\$ 666.90
			W/E 01/24/16 FERGUSON,L	101-1210-413.21-01	158319	160167	\$ 400.14
			W/E 01/31/16 FERGUSON,N	101-1210-413.21-01	158649	160167	\$ 666.90
			W/E 02/07/16 FERGUSON,N	101-1210-413.21-01	158985	160167	\$ 533.52
			W/E 01/31/16 RODRIGUEZ,A	501-1921-419.21-01	158648	160110	\$ 1,237.20
	88140	KOA CORPORATION	DEC 2015 13TH ST BIKEWAY	101-5010-531.20-06	JB32017X19	160111	\$ 3,164.03
			DEC 2015 13TH ST BIKEWAY	201-5000-532.20-06	JB32017X19	160111	\$ 351.56
	88141	LLOYD PEST CONTROL	JAN 2016 SPORTS PARK	101-1910-419.20-22	5029362	160094	\$ 51.00
			JAN 2016 PUBLIC WORKS	101-1910-419.20-22	5030936	160094	\$ 53.00
			JAN 2016 CITY HALL	101-1910-419.20-22	5046370	160094	\$ 36.00
			JAN 2016 FIRE DEPT	101-1910-419.20-22	5046371	160094	\$ 36.00
			JAN 2016 SHERIFF DEPT	101-1910-419.20-22	5046526	160094	\$ 36.00
			JAN 2016 MV CENTER	101-1910-419.20-22	5046593	160094	\$ 53.00
	88142	MISCELLANEOUS REFUNDS	DEPOSIT REFUND DEMPSEY	101-0000-221.01-03	CR 2448	(blank)	\$ 200.00
	88143	MICHAEL BAKER INTERNATIONAL INC	DEC 2015 HYDRAULIC SEWER	601-5060-436.21-04	931626	160470	\$ 11,617.00

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2016-02-12	88144	MICHAEL P MURPHY	REIMBURSEMENT	502-1922-419.29-04	5001151	(blank)	\$ 250.00
	88145	NADIA .I MORENO	MILEAGE REIMBURSEMENT	101-1130-412.28-04	02-04-2016	(blank)	\$ 52.79
	88146	NOLTE ASSOCIATES, INC.	DEC 2015 CNSTRUCTION INSP	402-5000-532.20-06	40948	160471	\$ 9,417.60
			DEC 2015 CNSTRUCTION INSP	601-5060-536.20-06	40948	160471	\$ 4,185.60
	88147	OFFICE DEPOT, INC	BINDERS	101-1130-412.30-01	819605624001	160000	\$ 53.03
			LABELS	101-1130-412.30-01	819605655001	160000	\$ 15.83
			WALL FILE	101-1020-411.30-01	816870938001	160000	\$ 38.85
			WATER	101-1020-411.30-01	816870703001	160000	\$ 24.54
			RULER	101-1210-413.30-01	820599216001	160000	\$ 1.83
			LETTER TRAYS	101-1020-411.30-01	816870939001	160000	\$ 9.17
			TISSUE/TAPE/HIGHLIGHTERS	101-1210-413.30-01	820599027001	160000	\$ 27.62
			FILE FLDRS/PARTITION HOOK	101-1210-413.30-01	821021476001	160000	\$ 69.39
			PAPER/PENS	101-3030-423.30-02	820509909001	160000	\$ 174.07
			BATTERIES/FASTENERS	101-1130-412.20-06	816988917001	160000	\$ 19.47
	88148	PAULINA MAMAHUA	REIMBURSE POSTAGE FEES	101-3020-422.30-02	000687	(blank)	\$ 7.40
			REIMBURSE POSTAGE FEES	101-3020-422.30-02	000720	(blank)	\$ 15.29
	88149	PROTECTION ONE ALARM MONITORII	FEB 2016	601-5060-436.20-23	107254261	160071	\$ 293.50
	88150	READYREFRESH	JAN 2016	101-1010-411.30-02	06A0031149578	160143	\$ 47.51
			JAN 2016	101-5020-432.30-02	16A0026726646	160084	\$ 33.90
	88151	RICOH USA, INC.	FEB 2016	101-1210-413.20-17	96276481	160170	\$ 1,382.42
			FEB 2016	101-3020-422.20-17	96276481	160170	\$ 276.49
			FEB 2016	101-3030-423.20-17	96276481	160170	\$ 276.49
	88152	SAN DIEGO COUNTY SHERIFF	JAN-JUN 2016 CAL-ID COSTS	101-3010-421.21-04	01-15-2016	160242	\$ 2,908.00
	88153	MISCELLANEOUS VENDOR	SHOUSE,P/BERNAL,C	101-1210-413.28-04	02-18-2016	(blank)	\$ 200.00
	88154	SD COUNTY FIRE CHIEFS ASSOCIATION	FRENCH,J MEMBERSHIP	101-3020-422.28-12	2014/2015	(blank)	\$ 100.00
	88155	SDGE	0646 753 1938 12/30-01/29	101-5010-431.27-01	02-17-2016	(blank)	\$ 7.75
			1694 230 1484 12/30-01/29	101-5010-431.27-01	02-17-2016	(blank)	\$ 12.62
			2741 969 9359 12/31-01/31	101-5010-431.27-01	02-17-2016	(blank)	\$ 172.10
			2819 871 6315 12/31-01/31	215-6026-452.27-01	02-17-2016	(blank)	\$ 2,086.98
			3062 843 3719 12/30-01/29	101-5010-431.27-01	02-17-2016	(blank)	\$ 10.19
			3448 930 9646 12/30-01/29	101-5010-431.27-01	02-17-2016	(blank)	\$ 7.38
			5153 272 6717 12/30-01/29	101-5010-431.27-01	02-17-2016	(blank)	\$ 12.74
			8773 823 6424 12/29-01/28	601-5060-436.27-01	02-16-2016	(blank)	\$ 989.49
			1912 409 2723 12/28-01/27	101-5010-431.27-01	02-13-2016	(blank)	\$ 7.55
			5280 340 6641 12/28-01/27	101-5010-431.27-01	02-13-2016	(blank)	\$ 81.69
			5576 188 0541 12/28-01/27	101-5010-431.27-01	02-13-2016	(blank)	\$ 7.75
			9476 001 6989 12/30-01/31	101-5010-431.27-01	02-17-2016	(blank)	\$ 593.97
			0824 329 2041 12/31-02/01	101-5010-431.27-01	02-18-2016	(blank)	\$ 244.59
			7706 795 7872 12/31-02/01	101-5010-431.27-01	02-18-2016	(blank)	\$ 10.38
			2081 689 7619 12/31-02/01	101-6010-451.27-01	02-18-2016	(blank)	\$ 446.35

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2016-02-12	88155	SDGE	2081 692 3399 12/31-02/01	101-6010-451.27-01	02-18-2016	(blank)	\$ 12.47		
			2081 700 4165 12/31-02/01	101-6010-451.27-01	02-18-2016	(blank)	\$ 20.61		
			3206 700 9265 12/31-02/01	101-6010-451.27-01	02-18-2016	(blank)	\$ 12.00		
			9956 693 6272 12/31-02/01	101-6010-451.27-01	02-18-2016	(blank)	\$ 79.27		
			0175 275 3776 12/31-02/01	101-6020-452.27-01	02-18-2016	(blank)	\$ 180.83		
			2081 689 1273 12/31-02/01	101-6020-452.27-01	02-18-2016	(blank)	\$ 325.57		
			2083 847 9032 12/31-02/01	101-6020-452.27-01	02-18-2016	(blank)	\$ 75.90		
			5456 692 8951 12/31-02/01	101-6020-452.27-01	02-18-2016	(blank)	\$ 25.91		
			6921 003 2109 12/31-02/01	101-6020-452.27-01	02-18-2016	(blank)	\$ 338.47		
			9327 898 1346 12/31-02/01	101-6020-452.27-01	02-18-2016	(blank)	\$ 315.18		
			3280 213 1424 SEP-DEC 15	601-5060-436.27-01	02-05-2016	(blank)	\$ 43.97		
			3280 213 1424 12/31-02/01	601-5060-436.27-01	02-18-2016	(blank)	\$ 9.43		
			88156	SIMPLEX GRINNELL LP	MAR-MAY 16 QTRLY SPRNKL	101-1910-419.21-04	78378644	160210	\$ 250.00
			88157	SITEONE LANDSCAPE SUPPLY, LLC	2 CYCLE OIL	101-6040-454.30-02	74513381	160024	\$ 58.97
88158	SPRINT	12/26/15-01/25/16	101-3020-422.27-05	594768811-098	160248	\$ 149.97			
88159	STANDARD ELECTRONICS	2016 MONITORING FEE -SAFE	101-1910-419.28-01	23267	F16083	\$ 360.00			
88160	TARGETSOLUTIONS, INC	2016 MEMBERSHIPS/ADMIN FE	101-3020-422.20-06	INV00000011631	160533	\$ 1,556.00			
88161	TERRA BELLA NURSERY, INC.	HEMEROCALLIS HYBRID	101-6020-452.30-02	157391	160027	\$ 103.42			
		HEMEROCALLIS HYBIRD/PITTO	101-6020-452.30-02	157276	160027	\$ 189.60			
		CUPANIOPSIS ANACARDIODES	101-6020-452.30-02	159157	160027	\$ 194.34			
88162	THE KEZE GROUP, LLC	JAN 2016 SEWER USER STUDY	601-5060-436.21-04	1008	160430	\$ 6,970.00			
88163	TRANSWORLD SYSTEMS INC.	JAN 2016 COLLECTION FEES	101-0000-321.72-10	1300158	(blank)	\$ (80.00)			
		JAN 2016 COLLECTION FEES	101-0000-323.71-03	1300158	(blank)	\$ (110.00)			
		JAN 2016 COLLECTION FEES	101-0000-344.76-03	1300158	(blank)	\$ (47.75)			
		JAN 2016 COLLECTION FEES	101-0000-371.83-09	1300158	(blank)	\$ (1.00)			
		JAN 2016 COLLECTION FEES	101-1210-413.20-27	1300158	(blank)	\$ 856.24			
88164	TRISTAR RISK MANAGEMENT	JAN 2016 LOSS RPLENISHMNT	502-0000-106.03-00	97596	(blank)	\$ 6,080.54			
88165	ZOLL MEDICAL CORPORATION	HEART MONITOR EXT WARANTY	101-3020-422.20-06	90017349	160532	\$ 990.00			
<b>2016-02-12 Total</b>							<b>\$ 113,700.64</b>		
2016-02-18	88169	U.S. BANK CORPORATE PAYMENT SYS	BALLAST	101-1910-419.30-02	040206/4590669	160517	\$ 15.09		
			BATTERIES	101-1910-419.30-02	035681/1590891	160522	\$ 13.47		
			CITY VEHICLE FUEL	101-1210-413.28-04	102928	160511	\$ 35.51		
			CLEANER	101-1910-419.30-02	024308/5560627	160522	\$ 84.13		
			COMMAND VEHICLE WASH	101-3030-423.28-01	081770	160508	\$ 9.99		
			GLASS CLEANER	101-3030-423.30-02	3980-350217	160508	\$ 6.47		
			KEY COPIES	101-6040-454.30-02	006224	160519	\$ 9.45		
			NAKAGAWA,J SANDAG PRKNG	101-1230-413.28-04	064390	160494	\$ 3.50		
			PRIMER/SPRAY PAINT	101-1910-419.30-02	014884/7581313	160517	\$ 17.07		
			SANDING DISCS	101-1910-419.30-02	002350/6561121	160517	\$ 43.14		
			SPRAY PAINT	101-1910-419.30-02	051223/3560732	160517	\$ 17.07		

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2016-02-18	88169	U.S. BANK CORPORATE PAYMENT SYS	SPRAY PAINT	101-6040-454.30-02	070766/8565015	160517	\$ 6.22
			SR CENTER SUPPLIES	101-6030-453.30-01	073926	160500	\$ 96.32
			11/04/15 COUNCIL DINNER	101-1010-411.28-04	11-04-2015	160498	\$ 60.00
			MLK PARADE SUPPLIES	101-1010-411.28-08	001805/4573306	160498	\$ 13.19
			FIESTA DEL MAR REFRESHMNT	101-1110-412.28-08	12-17-2015	160498	\$ 44.28
			VINYL PRINT/ARTWORK	101-1020-411.28-08	HALD 2030	160491	\$ 243.44
			EXTENSION POLE, CAMERA CL	101-3030-423.28-01	027566/6043042	160508	\$ 43.17
			HEATER FUSES	101-3030-423.28-01	091549	160508	\$ 7.97
			CAMERA LENS CLEANER	101-3030-423.28-01	4237	160508	\$ 114.48
			CCAC RENEWAL	101-1020-411.28-12	10232353	160492	\$ 55.00
			GUEVARA,5 CACEO MEMBERSHP	101-3040-424.28-12	300001853	160495	\$ 85.00
			CAMERA BATTERIES	101-3070-427.30-01	004171	160495	\$ 7.01
			RAIN PANCHO	101-5020-432.30-01	028762	160515	\$ 15.11
			OFFICE PARTITION PANELS	101-1210-413.30-01	10122971	160510	\$ 1,447.66
			OFFICE PARTITION PANEL	101-1210-413.30-01	10132905	160510	\$ 242.78
			USB EXTENSION CABLE	101-1230-413.30-01	110-1023116-698	160493	\$ 5.40
			WRIST REST	101-1230-413.30-01	110-6705098-218	160493	\$ 7.29
			GLOSS WHITE PAPER	101-3020-422.30-01	7715027	160505	\$ 108.65
			CY 2015 -1099 FORMS	101-1210-413.30-01	ML_1347204	160511	\$ 182.95
			CH REMODEL SUPPLIES	101-1910-419.30-02	002223/2580929	160514	\$ 35.04
			CH REMODEL SUPPLIES	101-1910-419.30-02	022792/9564954	160514	\$ 26.98
			CH REMODEL SUPPLIES	101-1910-419.30-02	059704/9581868	160514	\$ 54.86
			CH REMODEL SUPPLIES	101-1910-419.30-02	062439/9042165	160514	\$ 35.18
			CH REMODEL SUPPLIES	101-1910-419.30-02	083743/9571732	160514	\$ 39.75
			CH REMODEL SUPPLIES	101-1910-419.30-02	085189/7580001	160514	\$ 64.05
			IT DOOR SUPPLIES	101-1910-419.30-02	000796/4580806	160514	\$ 8.12
			IT DOOR SUPPLIES	101-1910-419.30-02	009119/4271460	160514	\$ 61.52
			LG DAILY REPORT CARDS	101-3030-423.30-02	005890	160508	\$ 195.81
			RACK HARDWARE	101-3030-423.30-02	026451/1580339	160507	\$ 11.44
			PHONE CASE	101-3020-422.30-02	034217	160505	\$ 97.86
			PHONE CASE	101-3020-422.30-02	062707	160505	\$ 97.19
			BRASS SHUTOFF COUPLIING	101-5010-431.30-02	038816/8591080	160525	\$ 7.20
			DOOR TRIM	101-1910-419.30-02	041536/3590716	160514	\$ 31.88
			SPRAY PAINT/GRAPHITE LUBE	101-1910-419.30-02	049317/8581219	160517	\$ 13.83
			TIEWIRE SPOOLS	101-5010-431.30-02	050411/6591186	160524	\$ 25.79
			IMPACT DRIVER/BITS	101-6040-454.30-02	071436/6560559	160518	\$ 114.45
			BALLAST/FLASHLIGHT	101-1910-419.30-02	080754/4560663	160517	\$ 43.17
			FLOURESCENT LAMPS	101-1910-419.30-02	083277/5560609	160517	\$ 63.72
			K RAIL RENTAL	101-6040-454.30-02	1057180-0001	160520	\$ 1,130.00
			WATER RESCUE EQUIPMENT	101-3030-423.30-02	113715	160507	\$ 622.00

## City of Imperial Beach

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Check /EFT #	Vendor	Description	Account #	Invoice #	PO #	Amount	
2016-02-18	88169	U.S. BANK CORPORATE PAYMENT SYS	STOCK CEILING TILES	101-1910-419.30-02	12562478-00	160514	\$ 154.94
			STRANDED SPOOLS	101-1910-419.30-02	1-305972	160517	\$ 22.15
			DOG FOOD/MISC SUPPLIES	101-3020-422.30-02	153141	160503	\$ 37.87
			DOG CRATE	101-3020-422.30-02	154355	160503	\$ 75.60
			SCRAP	101-1910-419.30-02	20020	160517	\$ 11.12
			SANDBAG SAND	101-3020-422.30-02	30699769	160505	\$ 457.49
			SANDBAG SAND	101-3020-422.30-02	30704654	160505	\$ 457.49
			100 SAND BAGS	101-5010-431.30-02	30705185	160524	\$ 81.00
			TRAILER LIGHTS	101-3030-423.30-02	341	160508	\$ 68.02
			POWER BRUSH	101-6040-454.30-02	394650	160519	\$ 151.19
			MATTRESS	101-3020-422.30-02	597474086	160504	\$ 746.27
			SCREENED RIVER SAND	101-3020-422.30-02	739385	160505	\$ 489.84
			SCREENED RIVER SAND	101-3020-422.30-02	739588	160505	\$ 489.84
			SOAP VALVES	101-6040-454.30-02	78626	160519	\$ 72.38
			SEASONAL RETENTION ITEMS	101-1010-411.29-04	074673	160498	\$ 129.50
			MARTIN LUTHER KING JR PAR	101-1010-411.29-04	11-23-2015	160440	\$ 102.90
			RFND RIBBON CUTTING SCISR	101-1010-411.29-04	116-1012036-623	160498	\$ (46.80)
			RECORDED DOCUMENTS	101-1020-411.28-11	313435	160492	\$ 12.90
			COPY FEES/RECRDING LIENS	101-3040-424.28-11	325327	160495	\$ 8.50
			LG UNIFORM JACKET	101-3030-423.25-03	287294	160509	\$ 104.75
			GONZALEZ,J RUNNING SHOES	101-3030-423.25-03	4407709665	160506	\$ 85.05
			WETSUIT	101-3030-423.25-03	6268289	160506	\$ 310.40
			PLAN HANGERS	101-5020-432.30-22	002-386194-5566	160513	\$ 123.00
			KWIK SPIN	101-6020-452.30-22	060351/8571810	160527	\$ 26.97
			JAN 2016 CONSTANT CONTACT	101-1110-412.28-14	1452589854898	160498	\$ 35.00
			FINGERPRINTS	101-1130-412.21-04	027080	160499	\$ 95.00
			CH CARPET CLEANING	101-1910-419.21-04	1320373	160520	\$ 764.76
			SHERIFF DEPT CARPET CLEAN	101-1910-419.21-04	1320374	160520	\$ 239.61
			SANTOS,T LUNCH MTG/SYMPHN	101-1020-411.28-04	01-06-2016	160505	\$ 73.19
			DEDINA,S BKFAST MTG	101-1010-411.28-04	026516	160501	\$ 40.34
			HALL,A WORK LUNCH	101-1110-412.28-04	051731	160496	\$ 48.11
			01/20/16 COUNCIL DINNER	101-1010-411.28-04	1-168	160502	\$ 94.77
			DEDINA PARKING FEES	101-1010-411.28-04	12-10-2015	160440	\$ 2.50
			DEDINA, PARKING FEES	101-1010-411.28-04	13485	160440	\$ 2.50
			NAKAGAWA,J CMANC MTG REGR	101-1230-413.28-04	1793542-8879607	160494	\$ 35.00
			NAKAGAWA,J PLANNING CONF	101-1230-413.28-04	24312	160494	\$ 735.00
			DEDINA,A PARKING FEES	101-1010-411.28-04	512-410	160501	\$ 16.00
			GUERN,M LODGING AT TRNG	101-1210-413.28-04	772597	160511	\$ 565.92
			SPRIGGS,E TRANSPORTATION	101-1010-411.28-04	RG9OMA	160497	\$ 411.96
			DEDINA,S EVENT REGISTRATN	101-1010-411.28-04	SAL-15-011748	160501	\$ 90.00

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2016-02-18	88169	U.S. BANK CORPORATE PAYMENT SYS	LASOY LOT STAKES/SCREWS	420-5000-532.20-06	063646/9013350	160524	\$ 137.14	
			LASOY LOT FENCE	420-5000-532.20-06	097620	160524	\$ 47.94	
			LASOY LOT FENCE MATERIAL	420-5000-532.20-06	68924	160524	\$ 421.20	
			TOWER TRUCK INSPECTION	501-1921-419.29-04	0107161B109	160526	\$ 520.00	
			#104 VEHICLE PART	501-1921-419.28-16	5081808	160526	\$ 89.00	
			DOTGOV DOMAIN RENEWAL	503-1923-419.28-13	01-04-2016	160510	\$ 125.00	
			PARAGON HARD DISK MANAGER	503-1923-419.28-13	01-16-2016	160510	\$ 49.95	
			ADOBE CLOUD RENEWAL	503-1923-419.28-13	702963683	160498	\$ 49.99	
			NINITE PRO SOFTWARE	503-1923-419.28-13	JTBWCHKL	160510	\$ 240.00	
			HEADSET ADAPTER	503-1923-419.30-22	114-3008883-423	160510	\$ 49.14	
			LED MONITOR/MONITOR STAND	503-1923-419.30-22	110-8443949-086	160510	\$ 603.46	
			PRINTER SCANNER CABLE/DVD	503-1923-419.30-22	114-1731623-072	160510	\$ 27.82	
			HP LAPTOP	503-1923-419.30-22	114-3720124-611	160510	\$ 397.43	
			SATA III INTERNAL SSD	503-1923-419.30-22	114-7440956-149	160510	\$ 211.81	
			PHONE REPAIR	503-1923-419.21-04	5766	160510	\$ 75.20	
			PS#8 LIGHTING REPAIRS	601-5060-436.28-01	075142/6081748	160516	\$ 294.00	
			GLOVES	601-5060-436.30-02	021411/4560662	160521	\$ 42.03	
			SEWER OFFICE HEATER	601-5060-436.30-02	024968/7591114	160512	\$ 38.85	
			EPOXY RESIN	601-5060-436.30-02	100337	160512	\$ 214.24	
			TELEPHONE LINE TESTER	601-5060-436.30-22	7637057-000	160523	\$ 21.35	
		88170	AZTEC LANDSCAPING INC	JAN 2016	101-5010-431.21-04	0028612-IN	160081	\$ 1,499.00
		88172	CALIFORNIA AMERICAN WATER	1015-210019278895 JAN 15	101-6020-452.27-02	03-01-2016	(blank)	\$ 19.83
				1015-210018811916 JAN 16	101-1910-419.27-02	03-01-2016	(blank)	\$ 37.71
				1015-210019027905 JAN 16	101-1910-419.27-02	03-01-2016	(blank)	\$ 366.00
				1015-210019058534 JAN 16	101-1910-419.27-02	03-01-2016	(blank)	\$ 243.14
1015-210019276868 JAN 16	101-1910-419.27-02			03-01-2016	(blank)	\$ 87.81		
1015-210019482014 JAN 16	101-1910-419.27-02			03-01-2016	(blank)	\$ 152.77		
1015-210019600799 JAN 16	101-1910-419.27-02			03-01-2016	(blank)	\$ 50.58		
1015-210020153385 FEB 16	101-1910-419.27-02			03-01-2016	(blank)	\$ 29.45		
1015-210019278093 JAN 16	101-6020-452.27-02			03-01-2016	(blank)	\$ 51.26		
1015-210019279782 JAN 16	101-6020-452.27-02			03-01-2016	(blank)	\$ 19.83		
1015-210019357057 JAN 16	101-6020-452.27-02			03-01-2016	(blank)	\$ 50.75		
1015-210019359015 JAN 16	101-6020-452.27-02			03-01-2016	(blank)	\$ 19.92		
1015-210019360534 JAN 16	101-6020-452.27-02			03-01-2016	(blank)	\$ 26.16		
1015-210019481684 JAN 16	101-6020-452.27-02			03-01-2016	(blank)	\$ 19.83		
1015-210019176067 JAN 16	101-6020-452.27-02			03-02-2016	(blank)	\$ 64.40		
1015-210019176128 JAN 16	101-6020-452.27-02			03-02-2016	(blank)	\$ 8.97		
1015-210019179080 JAN 16	101-6020-452.27-02			03-02-2016	(blank)	\$ 75.02		
1015-210019748080 JAN 16	101-6020-452.27-02			03-02-2016	(blank)	\$ 21.29		
1015-210019748332 JAN 16	101-6020-452.27-02			03-02-2016	(blank)	\$ 39.80		

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Check /EFT #	Vendor	Description	Account #	Invoice #	PO #	Amount
2016-02-18	CALIFORNIA AMERICAN WATER	1015-210019749687 JAN 16	101-6020-452.27-02	03-02-2016	(blank)	\$ 27.46
		1015-210020154739 JAN 16	101-1910-419.27-02	03-03-2016	(blank)	\$ 19.83
		1015-210019749625 JAN 16	101-6020-452.27-02	03-03-2016	(blank)	\$ 8.97
		1015-210020440898 JAN 16	101-6020-452.27-02	03-03-2016	(blank)	\$ 255.57
		1015-210021068268 JAN 16	101-6010-451.27-02	03-04-2016	(blank)	\$ 76.79
		1015-210021068367 JAN 16	101-6010-451.27-02	03-04-2016	(blank)	\$ 1,101.13
		1015-210021067159 JAN 16	101-6020-452.27-02	03-04-2016	(blank)	\$ 33.63
		1015-210021068541 JAN 16	101-6020-452.27-02	03-04-2016	(blank)	\$ 317.25
		1015-210020277854 JAN 16	101-1910-419.27-02	03-07-2016	(blank)	\$ 50.37
		1015-210019178568 JAN 16	101-6020-452.27-02	03-07-2016	(blank)	\$ 156.93
		1015-210019335248 JAN 16	101-6020-452.27-02	03-07-2016	(blank)	\$ 163.98
		1015-210019335484 JAN 16	101-6020-452.27-02	03-07-2016	(blank)	\$ 138.45
		1015-210019335774 JAN 16	101-6020-452.27-02	03-07-2016	(blank)	\$ 169.27
		1015-210020731235 JAN 16	101-6020-452.27-02	03-07-2016	(blank)	\$ 8.97
		1015-210018820255 JAN 16	601-5060-436.27-02	03-02-2016	(blank)	\$ 9.10
88173	CITY OF SAN DIEGO	JAN-MAR 2016 METRO SEWER	601-5060-436.21-04	1000155771	160159	\$ 560,633.00
88174	CITY OF SAN DIEGO	OCT-DEC 2016 MUNI SEWER T	601-5060-436.21-04	1000157178	160159	\$ 844.67
88175	COX COMMUNICATIONS	02/04-03/03 3110091187001	503-1923-419.21-04	02-25-2016	160166	\$ 230.00
		02/01-02/29 3110015533201	503-1923-419.21-04	02-22-2016	160166	\$ 37.62
88176	EAGLE NEWSPAPER	JAN 2016 LEGAL NOTICE	101-1020-411.28-07	93398	160163	\$ 45.00
88177	FEDERAL EXPRESS CORP.	01/27/16, 01/28/16 OVRNGT	101-1020-411.28-09	5-310-38438	160164	\$ 55.92
88178	FIRE ETC	NOMEX HOOD/RESCUE TOOL	101-3020-422.30-02	84262	160180	\$ 351.76
		PS SAFETY VEST	101-3020-422.30-02	84264	160180	\$ 62.64
		LINED SHROUD	101-3020-422.30-02	84419	160180	\$ 31.86
88179	FLYERS ENERGY LLC	1053 GAL REG FUEL	501-1921-419.28-15	16-204530	160364	\$ 2,293.09
		873.2 G REG/398.5 G DIESE	501-1921-419.28-15	16-206818	160364	\$ 2,554.35
88180	GOVERNMENTJOBS.COM, INC	SOFTWARE LICENSE	101-1130-412.20-06	INV16997	160535	\$ 5,000.00
88181	GRAINGER	GRINDING WHEELS	501-1921-419.30-02	9019663922	160007	\$ 103.90
		FLAG POLE LAMPS	101-6020-452.30-02	9012661691	160007	\$ 97.45
		FENCE, VETERANS PARK	101-6020-452.30-02	9015310635	160007	\$ 272.37
		FENCE, VETERANS PARK	101-6020-452.30-02	9016458516	160007	\$ 175.10
		HAMER DRILL BIT	101-5010-431.30-02	9017357584	160007	\$ 246.68
		DRIVERS GLOVES/SAFETY GLS	501-1921-419.30-02	9022697198	160007	\$ 27.51
		EAR MUFF	501-1921-419.30-02	9024450893	160007	\$ 30.03
88182	HINDERLITER, DELLAMAS & ASSOCIAT	JAN-MAR 2016 PROPERTY TAX	101-1210-413.20-06	0022305-IN	(blank)	\$ (2,025.00)
		JAN-MAR 2016 PROPERTY TAX	101-1210-413.20-06		160178	\$ 2,025.00
88183	PARTNERSHIP WITH INDUSTRY	P/E 01/31/2016	101-6040-454.21-04	GS06860	160085	\$ 1,087.68
88184	PITNEY BOWES(PURCHASE POWER)	JAN 2016 POSTAGE REFILL	101-1210-413.28-09	03-06-2016	160177	\$ 2,519.99
88185	PRUDENTIAL OVERALL SUPPLY	01/20/16 PW UNIFORMS	101-5020-432.25-03	30556867	160082	\$ 127.92
		01/27/16 PW UNIFORMS	101-5020-432.25-03	30558570	160082	\$ 118.20

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2016-02-18	88185	PRUDENTIAL OVERALL SUPPLY	02/03/16 PW UNIFORMS	101-5020-432.25-03	30560050	160082	\$ 127.92
			02/10/16 PW UNIFOMRS	101-5020-432.25-03	30561441	160082	\$ 118.20
	88186	RCP BLOCK & BRICK INC	DECOMPOSED GRANITE	420-5000-532.20-06	30719596	160029	\$ 281.88
			DECOMPOSED GRANITE	420-5000-532.20-06	30722691	160029	\$ 1,235.52
			DECOMPOSED GRANITE	420-5000-532.20-06	30723963	160029	\$ 1,235.52
			COLD PATCH ASPHALT BAGS	101-5010-431.30-02	30723258	160029	\$ 383.40
	88187	RELIABLE TIRES COMPANY	RECYCLE USED TIRES	101-5040-434.21-04	95124	F16090	\$ 27.00
	88188	SOUTHERN CALIFORNIA SHREDDING,	JAN 2016	101-1020-411.21-04	50837	160285	\$ 12.00
	88189	SOUTHWEST SIGNAL	JAN 2016 MAINTENANCE	101-5010-431.21-04	52130	160031	\$ 160.00
			FILTER REPLACEMENT	101-5010-431.21-23	52142	160031	\$ 15.59
	88190	SPARKLETTS	JAN/FEB 2016	101-1210-413.30-01	10552239 020616	160169	\$ 32.61
	88191	TRENTMAN CORPORATION	THERMOPLASTIC MATERIAL	101-5010-431.21-23	4160	160065	\$ 3,186.00
	88192	WAGeworks INC.	FEB 2016	101-1210-413.29-04	125AI0445769	160172	\$ 144.50
	88193	WELLS FARGO	DISTRICT #71 LIMITED	735-0000-221.03-04	1280979	(blank)	\$ 742.50
<b>2016-02-18 Total</b>						<b>\$ 606,968.83</b>	
2016-02-26	88194	APCD COUNTY OF SAN DIEGO	2016 PERMIT FEES	601-5060-436.28-13	20151221-01373	160475	\$ 703.00
			2016 PERMIT FEES	601-5060-436.28-13	20151221-04890	160475	\$ 309.00
	88195	AZTEC LANDSCAPING INC	JUL 2015	101-5010-431.21-04	0027913-IN	160081	\$ 1,499.00
	88196	CALIFORNIA AMERICAN WATER	1015-210019335347 JAN 16	101-1910-419.27-02	03-08-2016	(blank)	\$ 95.28
			1015-210019531534 JAN 16	101-1910-419.27-02	03-08-2016	(blank)	\$ 21.29
			1015-210019334948 JAN 16	101-6020-452.27-02	03-08-2016	(blank)	\$ 8.97
			1015-210019335682 JAN 16	101-6020-452.27-02	03-08-2016	(blank)	\$ 19.54
			1015-210019335835 JAN 16	101-6020-452.27-02	03-08-2016	(blank)	\$ 8.97
			1015-210019531626 JAN 16	101-6020-452.27-02	03-08-2016	(blank)	\$ 15.12
			1015-210019535857 JAN 16	101-6020-452.27-02	03-08-2016	(blank)	\$ 15.12
			1015-210021082448 JAN 16	101-6020-452.27-02	03-08-2016	(blank)	\$ 37.15
			1015-210019746893 JAN 16	101-6020-452.27-02	03-09-2016	(blank)	\$ 8.97
			1015-210019176333 JAN 16	101-6020-452.27-02	03-11-2016	(blank)	\$ 8.97
			1015-210021114451 JAN 16	303-1250-413.29-04	03-11-2016	(blank)	\$ 19.54
			1015-210019401916 JAN 16	601-5060-436.27-02	03-08-2016	(blank)	\$ 8.97
			1015-210019512885 JAN 16	601-5060-436.27-02	03-11-2016	(blank)	\$ 188.26
			1015-210020125977 JAN 16	601-5060-436.27-02	03-11-2016	(blank)	\$ 19.84
	88197	CHULA VISTA ALARM, INC	JUNE 2015	101-1910-419.28-01	33145	F16095	\$ 30.00
	88198	MISCELLANEOUS REFUNDS	REFUND BL OVER PAYMENT	101-0000-321.72-10	CR 4191	(blank)	\$ 165.00
	88199	CITY OF CHULA VISTA	JUL 2015 A/C SVCS	101-3050-425.20-06	AR136204	(blank)	\$ 18,318.77
			AUG 2015 A/C SVCS	101-3050-425.20-06	AR136210	(blank)	\$ 18,867.50
			SEP 2015 A/C SVCS	101-3050-425.20-06	AR136232	(blank)	\$ 18,722.50
	88200	COAST RECREATION INC	VETS PRK-REPLACEMENT BENC	101-6020-452.28-01	10805	F16098	\$ 835.52
	88201	COUNTY RECORDER	PALM AVE SR 75 STREETSCAP	101-1230-413.20-06	MF 1171	(blank)	\$ 2,260.25
	88202	DEPARTMENT OF JUSTICE	JAN 2016 FINGERPRINT APPS	101-1130-412.21-04	146697	160101	\$ 98.00

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	Check /EFT #	Vendor	Description	Account #	Invoice #	PO #	Amount
2016-02-26	88203	DOWNSTREAM SERVICES, INC.	FEB 2016 STORMWATER MAINT	101-5050-435.21-04	1706	160187	\$ 595.00
	88204	DRUG TESTING NETWORK INC	RANDOM TESTING FEES	101-1130-412.20-06	80756	160102	\$ 291.95
	88205	EL TAPATIO INC	10/12/2015 CHIPS&SALSA,FR	101-1010-411.28-04	11697	160543	\$ 432.00
			12/02/15 COUNCIL DINNER	101-1010-411.28-04	11859	160543	\$ 97.20
	88206	FASTSIGNS	TRANSPORTATION SIGNS	202-5016-531.20-06	237-29317	F16093	\$ 254.83
	88207	FOCUS ON INTERVENTION	RICHARDS/MOSHIRIAN ERGO E	502-1922-419.29-04	53710	160538	\$ 600.00
	88208	GEOCON INC.	JAN 2016 13TH ST BIKEWAY	402-5000-532.20-06	1601072	160112	\$ 4,205.00
	88209	GO-STAFF, INC.	W/E 02/14/16 FERGUSON,N	101-1210-413.21-01	159287	160167	\$ 666.90
			W/E 02/21/16 FERGUSON,N	101-1210-413.21-01	159595	160167	\$ 400.14
			W/E 02/07/16 RODRIGUEZ,A	501-1921-419.21-01	158984	160110	\$ 989.76
			W/E 02/14/16 RODRIGUEZ,A	501-1921-419.21-01	159286	160110	\$ 1,237.20
			W/E 02/14/16 JENKINS,A	601-5060-436.21-01	159286	160290	\$ 894.60
			W/E 02/21/16 JENKINS,A	601-5060-436.21-01	159594	160290	\$ 613.44
	88210	GROUND SERVICE TECHNOLOGY, INC	CAT6 CABLES INSTALLATION	503-1923-419.21-04	33587	(blank)	\$ 1,046.50
	88211	HDL COREN & CONE	JAN-MAR 2016 PROPERTY TAX	101-1210-413.20-06	0022305-IN	(blank)	\$ 2,025.00
	88212	IB BUSINESS IMPROVEMENT DISTRICT	JAN 2016 BID FEES COLLECT	101-0000-203.22-00	01-31-2016	(blank)	\$ 4,437.00
	88213	KOA CORPORATION	NOV 2015 13TH ST DATA CLN	402-5000-532.20-06	JB14106X27-1	160111	\$ 1,482.50
			DEC 2015 13TH ST DATA CLN	402-5000-532.20-06	JB14106X28-1	160111	\$ 4,504.45
			NOV 2015 RESORT ITS ANALY	101-0000-221.01-02	JB14106X27-2	(blank)	\$ 195.00
			DEC 2015 RESORT ANALYSIS	101-0000-221.01-02	JB14106X28-2	(blank)	\$ 292.50
	88214	MANAGED HEALTH NETWORK	OCT 2015	101-1130-412.20-06	3200072657	160100	\$ 369.60
			MAR 2016	101-1130-412.20-06	3200077154	160100	\$ 420.00
	88215	MCDUGAL LOVE ECKIS &	ATTORNEY SERVICES	101-1220-413.20-01	89609	(blank)	\$ 645.00
			ATTORNEY SERVICES	101-1220-413.20-02	89604	160173	\$ 9,227.00
			ATTORNEY SERVICES	303-1250-413.20-01	89608	(blank)	\$ 105.00
			ATTORNEY SERVICES	303-1250-413.20-01	89610	(blank)	\$ 525.00
			ATTORNEY SERVICES	502-1922-419.20-01	89602	(blank)	\$ 331.60
			ATTORNEY SERVICES	502-1922-419.20-01	89603	(blank)	\$ 900.00
			ATTORNEY SERVICES	502-1922-419.20-01	89605	(blank)	\$ 165.00
			ATTORNEY SERVICES	502-1922-419.20-01	89606	(blank)	\$ 7,280.15
			ATTORNEY SERVICES	502-1922-419.20-01	89607	(blank)	\$ 6,416.77
			ATTORNEY SERVICES	502-1922-419.20-01	89663	(blank)	\$ 1,050.00
	88216	NOLTE ASSOCIATES, INC.	DEC 2015 PW YARD WASH PIT	101-5000-532.20-06	41232	160289	\$ 4,000.00
			NOV/DEC 2015 SLURRY SEAL	201-5000-532.20-06	41233	160288	\$ 5,191.00
			DEC 2015 ELM AVE IMPRVMT	202-5016-531.20-06	41251	150654	\$ 812.50
			DEC 2015 ELM AVE IMPRVMT	202-5016-531.20-06	41253	150654	\$ 312.50
			DEC 2015 SEWER MAIN LINE	601-5060-536.20-06	41382	160469	\$ 14,643.00
			NOV 2015 MAP PLAN CHECKS	101-0000-221.01-02	39912	(blank)	\$ 217.50
			NOV 2015 MAP PLAN CHECKS	101-0000-221.01-02	39913	(blank)	\$ 145.00
			NOV 2015 MAP PLAN CHECKS	101-0000-221.01-02	39914	(blank)	\$ 870.00

# City of Imperial Beach

## Warrant Register by Check/EFT Number

Check /EFT #	Vendor	Description	Account #	Invoice #	PO #	Amount	
2016-02-26	88216	NOLTE ASSOCIATES, INC.	NOV 2015 MAP PLAN CHECKS	101-0000-221.01-02	39915	(blank)	\$ 290.00
			DEC 2015 CIVIL PLAN CHECK	101-0000-221.01-02	41254	(blank)	\$ 2,320.00
			DEC 2015 CIVIL PLAN CHECK	101-0000-221.01-02	41255	(blank)	\$ 1,305.00
88217	OFFICE DEPOT, INC	ENVELOPES	101-1210-413.28-11	820599217001	160000	\$ 148.88	
		ENVELOPES	101-3020-422.30-01	823710411001	160000	\$ 43.30	
		GUEVARA,S BUSINESS CARDS	101-1230-413.30-02	822206824001	160000	\$ 44.09	
		MARKERS	101-1110-412.30-01	821412547001	160000	\$ 20.84	
		STAMP	101-5020-432.30-01	821891648001	160000	\$ 28.07	
		TONER CARTRIDGE	101-1210-413.30-01	823927936001	160000	\$ 154.05	
		VEA, E BUSINESS CARDS	101-1110-412.30-01	820263799001	160000	\$ 44.09	
		VEA,E BUSINESS CARDS	101-1110-412.30-01	821355694001	160000	\$ 44.09	
		PLANNERS/FILE FOLDERS	101-5020-432.30-01	821892431001	160000	\$ 136.00	
		PUNCH TICKETS	101-5020-432.30-01	823597784001	160000	\$ 5.93	
		KLEENEX/MARKERS	101-5020-432.30-01	823598758001	160000	\$ 17.47	
		CANNED DUSTER	101-5020-432.30-01	823598759001	160000	\$ 15.38	
		SANITIZER	101-5020-432.30-01	823598760001	160000	\$ 22.65	
		BINDERS/BATTERIES/DUSTER	101-3020-422.30-01	823707802001	160000	\$ 154.42	
		HVYDUTY TRIMMER	101-3020-422.30-01	823710410001	160000	\$ 201.78	
		88218	PAL GENERAL ENGINEERING INC.	JAN 2016 13TH ST BIKEWAY	401-5020-532.20-06	10201-1	160536
JAN 2016 13TH ST BIKEWAY	402-5000-532.20-06			10201-1	160536	\$ 109,420.91	
88219	PARKHOUSE TIRE INC	STOCK TIRES	501-1921-419.28-16	3010223426	160062	\$ 662.17	
88220	PARS	DEC 2015	101-3030-423.20-06	33634	160156	\$ 187.27	
		DEC 2015	101-6030-453.20-06	33634	160156	\$ 41.62	
		DEC 2015	101-6040-454.20-06	33634	160156	\$ 187.27	
88221	PRAXAIR DISTRIBUTION INC	PROPANE	501-1921-419.30-02	54808450	160001	\$ 60.03	
		COMPRESSED GAS	101-6040-454.30-02	54837129	160001	\$ 58.26	
		VISOR CLEAR	501-1921-419.30-02	54815621	160001	\$ 39.04	
88222	PRINCIPAL FINANCIAL GROUP	MAR 2016 DENTAL PPO	101-0000-209.01-12	MAR 2016	(blank)	\$ 2,411.33	
88223	PRO LINE PAINT COMPANY	FLEET PAINT	501-1921-419.30-02	1803-3	160016	\$ 220.35	
88224	SAN DIEGO GAS & ELECTRIC	1008 786 9371 12/30-01/29	101-1910-419.27-01	02-24-2016	(blank)	\$ 346.08	
		1980 769 7764 12/29-01/28	101-1910-419.27-01	02-24-2016	(blank)	\$ 2,505.90	
		1008 860 4389 12/28-01/27	101-1910-419.27-01	02-24-2016	(blank)	\$ 486.51	
		9169 299 2261 12/27-01/26	101-1910-419.27-01	02-24-2016	(blank)	\$ 1,097.41	
		5649 771 4749 12/31-02/01	101-5010-431.27-01	02-24-2016	(blank)	\$ 8,999.90	
		5649 771 4749 12/31-02/01	101-6020-452.27-01	02-24-2016	(blank)	\$ 7.38	
		8507 517 8464 12/31-01/26	101-1910-419.27-01	03-03-2016	(blank)	\$ 24.03	
		8507 517 8464 12/31-02/01	101-6020-452.27-01	03-03-2016	(blank)	\$ 1,222.96	
		8507 517 8464 12/31-02/01	601-5060-436.27-01	03-03-2016	(blank)	\$ 72.09	
		5263 521 9238 12/28-01/27	601-5060-436.27-01	02-24-2016	(blank)	\$ 10.00	
		8541 770 1270 12/30-02/01	601-5060-436.27-01	02-27-2016	(blank)	\$ 4,093.26	

## City of Imperial Beach

### Warrant Register by Check/EFT Number

	Check /EFT #	Vendor	Description	Account #	Invoice #	PO #	Amount
2016-02-26	88225	SPARKLETTS	JAN/FEB 2016	101-3020-422.30-02	12529930 021216	160245	\$ 139.89
	88226	STANDARD ELECTRONICS	CHECK FIRE PNL, REPLACE H	101-1910-419.28-01	23505	F16096	\$ 339.00
	88227	VERIZON BUSINESS SERVICES	NOV 2015 VOIP	503-1923-419.27-04	69643733	(blank)	\$ 93.12
			DEC 2015 VOIP	503-1923-419.27-04	69673900	(blank)	\$ 333.52
			JAN 2016 VOIP	503-1923-419.27-04	69702552	(blank)	\$ 233.36
	88228	VERIZON WIRELESS	01/09/2016-02/08/2016	101-3020-422.27-05	9760132653	(blank)	\$ 153.91
			01/09/2016-02/08/2016	101-3030-423.27-05	9760132653	(blank)	\$ 182.26
			01/09/2016-02/08/2016	101-3040-424.27-05	9760132653	(blank)	\$ 88.74
			01/09/2016-02/08/2016	101-3070-427.27-05	9760132653	(blank)	\$ 74.92
			01/09/2016-02/08/2016	101-5010-431.30-02	9760132653	(blank)	\$ 25.21
			01/09/2016-02/08/2016	101-5020-432.27-05	9760132653	(blank)	\$ 686.01
			01/09/2016-02/08/2016	101-6020-452.30-02	9760132653	(blank)	\$ 25.21
			01/09/2016-02/08/2016	503-1923-419.27-05	9760132653	(blank)	\$ 284.04
	88229	WAXIE SANITARY SUPPLY	JANITORIAL SUPPLIES	101-6040-454.30-02	75791168	160097	\$ 1,332.24
	88230	MISCELLANEOUS REFUNDS	REFUND BL OVERPAYMENT	101-0000-321.72-10	CR 4140	(blank)	\$ 87.00
<b>2016-02-26 Total</b>							<b>\$ 512,795.93</b>
<b>Grand Total</b>							<b>\$ 1,308,916.21</b>

City of Imperial Beach  
Warrant Register as Budgeted (FY2016)  
Current as of 03/06/2016

Expense	Budget	Previous Warrant Registers	2016-02-01	2016-02-04	2016-02-12	2016-02-18	2016-02-26	Remaining Budget
<b>101 GENERAL FUND</b>								
ADVERTISING	\$ 7,000	\$ -				\$ 45		\$ 6,955
ATTORNEY SERVICES	\$ 40,276	\$ -					\$ 645	\$ 39,631
ATTORNEY SERVICES-OTHER	\$ 110,724	\$ -					\$ 9,227	\$ 101,497
AUTO ALLOWANCE	\$ 48,075	\$ 29,044						\$ 19,031
BANKING/FIN SRVCS CHARGES	\$ 38,000	\$ 25,458			\$ 856			\$ 11,686
CELL PHONE ALLOWANCE	\$ 13,740	\$ 7,103						\$ 6,637
COMMUNITY PROGRAMS	\$ 91,800	\$ (697)			\$ 337	\$ 301		\$ 91,859
CONTRACTS-ELECTIONS	\$ 9,000	\$ 535						\$ 8,465
COPIER LEASES	\$ 28,050	\$ -			\$ 1,935			\$ 26,115
COUNCIL/RDA BOARD PAY	\$ 41,999	\$ 26,880						\$ 15,119
EMPLOYEE RECOGNITION AWRD	\$ 2,650	\$ -			\$ 113			\$ 2,537
EQUIPMENT	\$ 37,999	\$ -						\$ 37,999
FEES & LICENSES	\$ 16,085	\$ -						\$ 16,085
FICA	\$ 365,843	\$ 241,880						\$ 123,963
FIRE EXTINGUISHER SERVICE	\$ 550	\$ -						\$ 550
FLSA WAGES	\$ 27,528	\$ 16,755						\$ 10,773
GAS & ELECTRIC (SDG&E)	\$ 247,000	\$ 4,467			\$ 3,001		\$ 14,690	\$ 224,841
HOUSING ALLOWANCE	\$ -	\$ 3,840						\$ (3,840)
LIFE INSURANCE	\$ 14,265	\$ 9,818						\$ 4,447
MAINTENANCE & REPAIR	\$ 68,200	\$ -			\$ 773	\$ 176	\$ 1,205	\$ 66,047
MEMBERSHIP DUES	\$ 43,686	\$ 557			\$ 1,500	\$ 140		\$ 41,489
MGT MEDICAL REIMBURSEMENT	\$ 3,150	\$ 921						\$ 2,229
MILEAGE REIMBURSEMENT	\$ 550	\$ -						\$ 550
NUISANCE ABATEMENT CHARGE	\$ 1,000	\$ -						\$ 1,000
OFFICE SUPPLIES	\$ 17,850	\$ 64			\$ 246	\$ 2,146	\$ 888	\$ 14,507
OPERATING SUPPLIES	\$ 279,345	\$ (249)		\$ 1,410	\$ 11,757	\$ 7,928	\$ 1,625	\$ 256,874
OTHER SERVICES & CHARGES	\$ 34,800	\$ (344)		\$ 372	\$ 308	\$ 330		\$ 34,134
OVERTIME	\$ 123,500	\$ 115,697						\$ 7,803
PARS CITY CONTRIBUTION	\$ 25,216	\$ 14,784						\$ 10,432
PERS-CITY PORTION	\$ 792,142	\$ 641,090						\$ 151,052
PEST CONTROL SERVICE	\$ 4,300	\$ 272			\$ 265			\$ 3,763
PLAN CHECK SERVCIS	\$ 8,000	\$ -						\$ 8,000
POSTAGE & FREIGHT	\$ 11,450	\$ -			\$ 14	\$ 2,576		\$ 8,860
PRINTING SERVICES	\$ 8,876	\$ -				\$ 21	\$ 149	\$ 8,706
PROFESSIONAL SERVICES	\$ 7,996,799	\$ (2,666)		\$ 38,584	\$ 6,077	\$ 5,000	\$ 65,692	\$ 7,884,113
RCS PROGRAM	\$ 46,000	\$ -			\$ 3,465			\$ 42,535
RENT-EQUIPMENT	\$ 3,400	\$ -			\$ 15			\$ 3,385
RENT-UNIFORMS	\$ 31,612	\$ 25			\$ 282	\$ 992		\$ 30,313
SALARIES FULL-TIME	\$ 4,380,444	\$ 2,873,692						\$ 1,506,752
SALARIES PART-TIME	\$ 684,776	\$ 430,819						\$ 253,957
SECTION 125 CAFETERIA	\$ 832,487	\$ 501,544						\$ 330,943
SECURITY & ALARM	\$ 5,460	\$ -		\$ 185				\$ 5,275
SMALL TOOLS/NON-CAPITAL	\$ 18,750	\$ -			\$ 213	\$ 150		\$ 18,387
STAND-BY PAY	\$ -	\$ 105						\$ (105)
SUBSCRIBE & PUBLICATIONS	\$ 4,175	\$ -			\$ 147	\$ 35		\$ 3,993
TECHNICAL SERVICES	\$ 609,693	\$ 80,448		\$ 7,189	\$ 4,195	\$ 3,885	\$ 2,192	\$ 511,784
TEMPORARY STAFFING	\$ 39,200	\$ 667		\$ 600	\$ 2,267		\$ 1,067	\$ 34,599
TRAFFIC CONTROL	\$ 51,000	\$ -				\$ 3,202		\$ 47,798
TRAINING & EDUCATION-MOU	\$ 10,000	\$ -						\$ 10,000
TRANSFER OUT	\$ 17,000	\$ 17,000						\$ -
TRAVEL, TRAINING, MEETING	\$ 63,196	\$ 477		\$ 1,575	\$ 2,670	\$ 2,214	\$ 529	\$ 55,731
UNEMPLOYMENT INSURANCE	\$ 41,956	\$ 42,426						\$ (470)
UTILITIES-CELL PHONES	\$ 18,500	\$ -		\$ 83	\$ 150		\$ 1,186	\$ 17,081
UTILITIES-SEWER	\$ 8,568	\$ 11,379						\$ (2,811)
UTILITIES-TELEPHONE	\$ 200	\$ (1,468)						\$ 1,668
UTILITIES-WATER	\$ 174,680	\$ -				\$ 3,913	\$ 239	\$ 170,528
WORKER'S COMP INSURANCE	\$ 71,209	\$ 71,209						\$ -
PERS-EMPLOYEE PORTION	\$ -	\$ -						\$ -
TECHNICAL SERVICES	\$ -	\$ (80,448)						\$ 80,448
<b>201 GAS TAX FUND</b>								\$ -

City of Imperial Beach  
Warrant Register as Budgeted (FY2016)  
Current as of 03/06/2016

	Budget	Previous Warrant Registers	2016-02-01	2016-02-04	2016-02-12	2016-02-18	2016-02-26	Remaining Budget
AUTO ALLOWANCE	\$ 190	\$ 50						\$ 140
CELL PHONE ALLOWANCE	\$ 60	\$ 17						\$ 43
FICA	\$ 1,890	\$ 517						\$ 1,373
PERS-CITY PORTION	\$ 2,620	\$ 729						\$ 1,891
PROFESSIONAL SERVICES	\$ 646,600	\$ (1,232)			\$ 362		\$ 5,191	\$ 642,279
RENT-UNIFORMS		\$ 9						\$ (9)
SALARIES FULL-TIME	\$ 23,050	\$ 6,233						\$ 16,817
SECTION 125 CAFETERIA	\$ 3,590	\$ 1,050						\$ 2,540
TRANSFER OUT	\$ 789,000	\$ 789,000						\$ -
UNEMPLOYMENT INSURANCE		\$ 12						\$ (12)
<b>202 PROP "A" (TRANSNET) FUND</b>								\$ -
AUTO ALLOWANCE	\$ 530	\$ 179						\$ 351
CELL PHONE ALLOWANCE	\$ 180	\$ 60						\$ 120
FICA	\$ 3,480	\$ 1,140						\$ 2,340
PERS-CITY PORTION	\$ 4,810	\$ 1,557						\$ 3,253
PROFESSIONAL SERVICES	\$ 1,140,000	\$ -					\$ 1,380	\$ 1,138,620
SALARIES FULL-TIME	\$ 43,850	\$ 14,315						\$ 29,535
SECTION 125 CAFETERIA	\$ 7,150	\$ 2,025						\$ 5,125
TRANSFER OUT	\$ 209,100	\$ 209,100						\$ -
UNEMPLOYMENT INSURANCE		\$ 74						\$ (74)
<b>212 SLESF (COPS) FUND</b>								\$ -
PROFESSIONAL SERVICES	\$ 100,000							\$ 100,000
<b>215 LLMD-ASSMT DIST #67 FUND</b>								\$ -
GAS & ELECTRIC (SDG&E)	\$ 27,000	\$ 2,087			\$ 2,087			\$ 22,826
PROFESSIONAL SERVICES	\$ 2,000							\$ 2,000
<b>216 HOUSING AUTHORITY</b>								\$ -
ATTORNEY SERVICES		\$ -						\$ -
FICA	\$ 3,529	\$ 779						\$ 2,750
PERS-CITY PORTION	\$ 8,788	\$ 5,049						\$ 3,739
PROFESSIONAL SERVICES	\$ 19,100	\$ 6,324						\$ 12,776
SALARIES PART-TIME	\$ 31,133	\$ 10,185						\$ 20,948
UNEMPLOYMENT INSURANCE	\$ 434							\$ 434
<b>301 SA DEBT SERVICE FUND</b>								\$ -
BOND INTEREST (2010 TAB)	\$ 1,051,836	\$ 430,835						\$ 621,001
BOND PRINCIPAL (2010 TAB)	\$ 245,000							\$ 245,000
INTEREST BOND (2013 TAB)	\$ 762,957	\$ 329,434						\$ 433,523
<b>303 REDEV OBLIG RETIRE FUND</b>								\$ -
ATTORNEY SERVICES	\$ 90,000	\$ -					\$ 630	\$ 89,370
AUTO ALLOWANCE		\$ 42						\$ (42)
CELL PHONE ALLOWANCE		\$ 7						\$ (7)
FICA		\$ 114						\$ (114)
OTHER SERVICES & CHARGES	\$ 9,000						\$ 20	\$ 8,980
PERS-CITY PORTION		\$ 153						\$ (153)
PROFESSIONAL SERVICES	\$ 200,000	\$ 1,049						\$ 198,951
SALARIES FULL-TIME	\$ 250,000	\$ 104,667						\$ 145,333
SECTION 125 CAFETERIA		\$ 144						\$ (144)
TRANSFER OUT	\$ 2,059,793	\$ 912,163						\$ 1,147,630
UNEMPLOYMENT INSURANCE		\$ 0						\$ (0)
<b>401 CAPITAL IMPROVEMENT FUND</b>								\$ -
AUTO ALLOWANCE	\$ 2,690	\$ -						\$ 2,690
CELL PHONE ALLOWANCE	\$ 900	\$ -						\$ 900
FICA	\$ 11,200	\$ 0						\$ 11,200
PERS-CITY PORTION	\$ 15,190	\$ (0)						\$ 15,190
PROFESSIONAL SERVICES	\$ 3,681,250	\$ (417)					\$ 230,396	\$ 3,451,271
SALARIES FULL-TIME	\$ 138,590	\$ 0						\$ 138,590
SECTION 125 CAFETERIA	\$ 25,180	\$ 0						\$ 25,180
<b>402 C.I.P. 2010 BOND</b>								\$ -
AUTO ALLOWANCE	\$ 700	\$ 334						\$ 366
CELL PHONE ALLOWANCE	\$ 240	\$ 111						\$ 129
FICA	\$ 13,950	\$ 2,504						\$ 11,446
PERS-CITY PORTION	\$ 18,980	\$ 3,551						\$ 15,429
PROFESSIONAL SERVICES	\$ 5,225,002	\$ 103,252			\$ 9,418		\$ 119,613	\$ 4,992,720

City of Imperial Beach  
Warrant Register as Budgeted (FY2016)  
Current as of 03/06/2016

	Budget	Previous Warrant					Remaining Budget
		Registers	2016-02-01	2016-02-04	2016-02-12	2016-02-18	
RENT-UNIFORMS		\$ 62					\$ (62)
SALARIES FULL-TIME	\$ 173,070	\$ 33,095					\$ 139,975
SECTION 125 CAFETERIA	\$ 12,510	\$ 4,188					\$ 8,322
UNEMPLOYMENT INSURANCE		\$ 138					\$ (138)
<b>420 PARKS MAJOR MAINTENAN CIP</b>							\$ -
AUTO ALLOWANCE		\$ 32					\$ (32)
CELL PHONE ALLOWANCE		\$ 7					\$ (7)
FICA		\$ 73					\$ (73)
PERS-CITY PORTION		\$ 98					\$ (98)
PROFESSIONAL SERVICES	\$ 225,000	\$ -			\$ 3,359		\$ 221,641
SALARIES FULL-TIME		\$ 894					\$ (894)
SECTION 125 CAFETERIA		\$ 146					\$ (146)
UNEMPLOYMENT INSURANCE		\$ 3					\$ (3)
<b>501 VEHICLE REPLACEMENT/MAINT</b>							\$ -
FEES & LICENSES	\$ 3,150	\$ 1,555					\$ 1,595
FICA	\$ 9,373	\$ 5,426					\$ 3,947
FIRE EXTINGUISHER SERVICE	\$ 400						\$ 400
LIFE INSURANCE	\$ 265	\$ 97					\$ 169
MAINTENANCE & REPAIR	\$ 23,516	\$ -		\$ 302			\$ 23,214
OPERATING SUPPLIES	\$ 4,100	\$ 24	\$ 122	\$ 25	\$ 161	\$ 319	\$ 3,449
OTHER SERVICES & CHARGES	\$ 2,400	\$ -			\$ 520		\$ 1,880
OVERTIME	\$ 300						\$ 300
PERS-CITY PORTION	\$ 23,762	\$ 16,882					\$ 6,880
SALARIES FULL-TIME	\$ 89,734	\$ 67,688					\$ 22,046
SECTION 125 CAFETERIA	\$ 25,760	\$ 9,756					\$ 16,004
SMALL TOOLS/NON-CAPITAL	\$ 12,000	\$ -					\$ 12,000
TEMPORARY STAFFING	\$ 35,000	\$ 990	\$ 742	\$ 1,237		\$ 2,227	\$ 29,804
UNEMPLOYMENT INSURANCE	\$ 868	\$ 501					\$ 367
VEHICLE OPERATE-FUEL/OIL	\$ 227,784	\$ -	\$ 6,406	\$ 4,847			\$ 216,530
VEHICLE OPERATE-PARTS M&O	\$ 25,000	\$ (768)	\$ 291	\$ 1,141	\$ 89	\$ 662	\$ 23,584
WORKER'S COMP INSURANCE	\$ 3,266	\$ 3,266					\$ -
<b>502 RISK MANAGEMENT FUND</b>							\$ -
ATTORNEY SERVICES	\$ 77,300	\$ 3,561				\$ 16,144	\$ 57,595
AUTO ALLOWANCE	\$ 1,980	\$ 1,150					\$ 830
CELL PHONE ALLOWANCE	\$ 600	\$ 176					\$ 424
FICA	\$ 5,911	\$ 3,526					\$ 2,385
INSURANCE PREMIUM/DEPOSIT	\$ 158,143	\$ -					\$ 158,143
INSURANCE PREMIUM/WK COMP	\$ 84,144	\$ -					\$ 84,144
LIFE INSURANCE	\$ 269	\$ 187					\$ 82
MGT MEDICAL REIMBURSEMENT	\$ 126	\$ 84					\$ 42
OPERATING SUPPLIES	\$ 1,000						\$ 1,000
OTHER SERVICES & CHARGES		\$ -		\$ 250		\$ 600	\$ (850)
OVERTIME		\$ 21					\$ (21)
PAYMENT OF CLAIMS	\$ 45,179		\$ 793				\$ 44,386
PERS-CITY PORTION	\$ 9,080	\$ 3,750					\$ 5,330
PYMT OF WORK COMP CLAIMS	\$ 150,000	\$ 146,312					\$ 3,688
SALARIES FULL-TIME	\$ 70,512	\$ 47,793					\$ 22,719
SECTION 125 CAFETERIA	\$ 9,947	\$ 6,332					\$ 3,615
TECHNICAL SERVICES	\$ 1,000	\$ -					\$ 1,000
THIRD PARTY ADMIN (W/C)	\$ 25,970	\$ -					\$ 25,970
UNEMPLOYMENT INSURANCE	\$ 347	\$ 347					\$ (0)
WORKER'S COMP INSURANCE	\$ 1,025	\$ 1,025					\$ -
<b>503 TECHNOLOGY/COMMUNICATIONS</b>							\$ -
AUTO ALLOWANCE	\$ 4,800	\$ 2,491					\$ 2,309
CELL PHONE ALLOWANCE	\$ 960	\$ 379					\$ 581
EQUIPMENT	\$ 30,000	\$ -					\$ 30,000
FEES & LICENSES	\$ 7,164	\$ -		\$ 164	\$ 465		\$ 6,535
FICA	\$ 13,516	\$ 7,275					\$ 6,241
H.T.E. MAINTENANCE	\$ 37,500	\$ -					\$ 37,500
LIFE INSURANCE	\$ 571	\$ 386					\$ 185
MAINTENANCE & REPAIR	\$ 1,400						\$ 1,400
MEMBERSHIP DUES	\$ 640	\$ -					\$ 640

City of Imperial Beach  
Warrant Register as Budgeted (FY2016)  
Current as of 03/06/2016

	Budget	Previous Warrant Registers	2016-02-01	2016-02-04	2016-02-12	2016-02-18	2016-02-26	Remaining Budget
MGT MEDICAL REIMBURSEMENT	\$ 84	\$ 84						\$ -
OFFICE SUPPLIES	\$ 500	\$ -			\$ 91			\$ 409
OPERATING SUPPLIES	\$ 7,000	\$ -						\$ 7,000
OVERTIME		\$ 663						\$ (663)
PARS CITY CONTRIBUTION	\$ 883	\$ 407						\$ 476
PERS-CITY PORTION	\$ 19,271	\$ 13,818						\$ 5,453
POSTAGE & FREIGHT	\$ 200	\$ -						\$ 200
PROFESSIONAL SERVICES	\$ 12,850	\$ -						\$ 12,850
QUESYST	\$ 8,000	\$ 6,600						\$ 1,400
SALARIES FULL-TIME	\$ 130,702	\$ 88,088						\$ 42,614
SALARIES PART-TIME	\$ 23,559	\$ 10,698						\$ 12,861
SECTION 125 CAFETERIA	\$ 26,001	\$ 11,426						\$ 14,575
SMALL TOOLS/NON-CAPITAL	\$ 24,600	\$ -			\$ 2,978	\$ 1,290		\$ 20,333
TECHNICAL SERVICES	\$ 47,020	\$ (5,370)		\$ 1,230	\$ 7,420	\$ 343	\$ 1,047	\$ 42,351
TRAVEL, TRAINING, MEETING	\$ 4,950	\$ -						\$ 4,950
UNEMPLOYMENT INSURANCE	\$ 1,389	\$ 1,223						\$ 166
UTILITIES-CELL PHONES	\$ 4,000	\$ -					\$ 284	\$ 3,716
UTILITIES-TELEPHONE	\$ 12,000	\$ -					\$ 660	\$ 11,340
<b>504 FACILITY MAINT/REPLACEMNT</b>								\$ -
AUTO ALLOWANCE		\$ 24						\$ (24)
CELL PHONE ALLOWANCE		\$ 8						\$ (8)
FICA		\$ 76						\$ (76)
PERS-CITY PORTION		\$ 100						\$ (100)
PROFESSIONAL SERVICES	\$ 100,000	\$ -						\$ 100,000
SALARIES FULL-TIME		\$ 909						\$ (909)
SECTION 125 CAFETERIA		\$ 156						\$ (156)
TECHNICAL SERVICES	\$ 58,600	\$ -						\$ 58,600
<b>601 SEWER ENTERPRISE FUND</b>								\$ -
AUTO ALLOWANCE		\$ 704						\$ (704)
CELL PHONE ALLOWANCE		\$ 138						\$ (138)
EQUIPMENT	\$ 40,400	\$ -						\$ 40,400
FEES & LICENSES	\$ 2,950	\$ -					\$ 1,012	\$ 1,938
FICA	\$ 20,686	\$ 16,665						\$ 4,021
GAS & ELECTRIC (SDG&E)	\$ 68,000	\$ 1,043			\$ 1,043		\$ 4,175	\$ 61,739
LIFE INSURANCE	\$ 664	\$ 410						\$ 254
MAINTENANCE & REPAIR	\$ 40,800	\$ -				\$ 294		\$ 40,506
MEMBERSHIP DUES	\$ 900	\$ -						\$ 900
OPERATING SUPPLIES	\$ 13,895	\$ -			\$ 551	\$ 295		\$ 13,049
OTHER SERVICES & CHARGES	\$ 8,400	\$ -						\$ 8,400
OVERTIME	\$ 12,200	\$ 10,909						\$ 1,291
PERS-CITY PORTION	\$ 48,138	\$ 42,245						\$ 5,893
PROFESSIONAL SERVICES	\$ 2,484,360	\$ 39		\$ 3,390	\$ 6,541		\$ 14,643	\$ 2,459,747
RENT-EQUIPMENT	\$ 1,000	\$ -						\$ 1,000
RENT-UNIFORMS		\$ 22						\$ (22)
SALARIES FULL-TIME	\$ 252,693	\$ 185,341						\$ 67,352
SECTION 125 CAFETERIA	\$ 57,094	\$ 33,132						\$ 23,962
SECURITY & ALARM	\$ 4,000	\$ 294			\$ 294			\$ 3,413
SMALL TOOLS/NON-CAPITAL	\$ 3,000	\$ -				\$ 21		\$ 2,979
STAND-BY PAY	\$ 21,000	\$ 10,985						\$ 10,015
TECHNICAL SERVICES	\$ 2,681,200	\$ 406		\$ 78	\$ 18,587	\$ 561,478		\$ 2,100,651
TEMPORARY STAFFING	\$ 30,000	\$ 204					\$ 1,508	\$ 28,287
TRAVEL, TRAINING, MEETING	\$ 5,200	\$ -						\$ 5,200
UNEMPLOYMENT INSURANCE	\$ 2,170	\$ 2,706						\$ (536)
UTILITIES-TELEPHONE	\$ 2,500	\$ -						\$ 2,500
UTILITIES-WATER	\$ 6,700	\$ (1,899)				\$ 9	\$ 217	\$ 8,373
WORKER'S COMP INSURANCE	\$ 6,532	\$ 6,532						\$ -
<b>Revenue</b>					\$ (239)		\$ 252	
<b>Asset</b>					\$ 6,081			
<b>Liability</b>			\$ 10,865	\$ 1,535	\$ 14,782	\$ 743	\$ 12,483	
<b>Fund Balance</b>								
<b>Grand Total</b>			\$ 10,865	\$ 64,585	\$ 113,701	\$ 606,969	\$ 512,796	



AGENDA ITEM NO. 2.3

STAFF REPORT  
CITY OF IMPERIAL BEACH

TO: HONORABLE MAYOR AND CITY COUNCIL

FROM: ANDY HALL, CITY MANAGER <sup>AH</sup>

MEETING DATE: MARCH 16, 2016

ORIGINATING DEPT.: COMMUNITY DEVELOPMENT DEPARTMENT 

SUBJECT: CONSENT CALENDAR: SECOND READING/ ADOPTION OF ORDINANCE NO. 2016-1155 - COASTAL COMMISSION STIPULATED MODIFICATIONS TO THE ZONING IMPLEMENTATION OF THE 2013-2021 IMPERIAL BEACH HOUSING ELEMENT. MF 1060

**EXECUTIVE SUMMARY:**

This is the Second Reading and Adoption of Ordinance No. 2016-1155 that proposes Coastal Commission stipulated zoning modifications to Ordinance No. 2014-1146, which was adopted by the City Council on August 6, 2014 to implement Programs 12 and 13 of the 2013-2021 (5<sup>th</sup> Cycle) Imperial Beach Housing Element. The changes adopted by the City Council on August 6, 2014, were necessary to bring the City's zoning code into compliance with current State and federal laws. The modifications recommended by the Coastal Commission, which do not substantively alter the regulations adopted by the City Council, are now being presented for City Council adoption.

**DEPARTMENT RECOMMENDATION:**

That the City Council adopt Ordinance No. 2016-1155 by title only and waive further reading in full of the ordinance.

**RATIONALE:**

Adoption of the modifications stipulated by the Coastal Commission would amend and certify previously-adopted Ordinance No. 2014-1146 that implemented Programs 12 (Affordable Housing Density Bonus) and 13 (manufactured homes, transitional/ supportive housing and single-room occupancy units, reasonable accommodations provisions, senior housing, and employee housing) of the adopted Imperial Beach Housing Element.

**OPTIONS:**

Option 1: Approve Ordinance No. 2016-1155 that modifies previously-adopted Ordinance No. 2014-1146 as stipulated by the Coastal Commission. Adoption of the

proposed ordinance would complete the City's obligation to make changes to the zoning ordinance so that it would be in compliance with the State's Housing Element Law and federal laws.

Option 2: Do not approve Ordinance No. 2016-1155 as stipulated by the Coastal Commission. This option would render the City's Housing Element out of compliance with the state's Housing Element Law and would make the City ineligible for many of the state's funding programs.

**PROJECT DESCRIPTION/ BACKGROUND:**

The Housing Element was adopted by the City Council on January 23, 2013 (Resolution No. 2013-7287) and certified by the California Department of Housing and Community Development (HCD) on February 21, 2013.

On August 6, 2014, the City Council adopted Ordinance No. 2014-1146, zoning amendments that implemented Housing Element Program 12 (Affordable Housing Density Bonus) and Program 13 (manufactured homes, transitional/ supportive housing and single-room occupancy units, reasonable accommodations provisions, senior housing, and employee housing) in order to comply with state and federal laws.

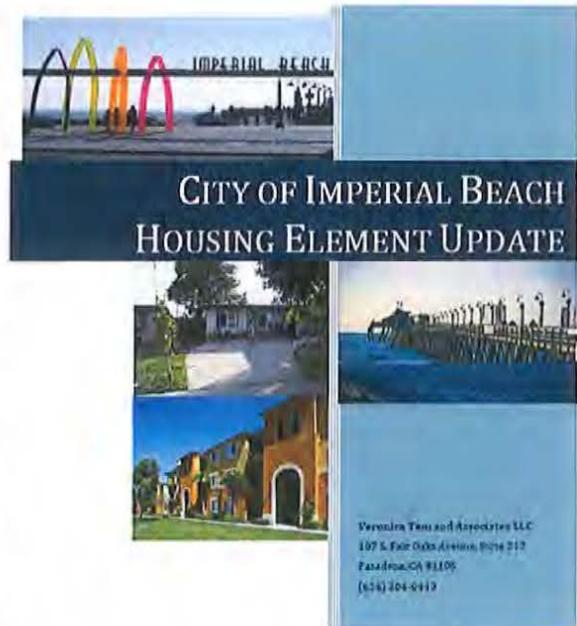
On March 11, 2015, the Coastal Commission provisionally certified Ordinance No. 2014-1146 (LCP-6-IMB-14-0838-1) with the stipulation that their modifications be adopted by the City Council within 6 months pursuant to Coastal Commission Regulation Section 13542(b):

On June 3, 2015, the City Council made changes to the modifications stipulated by the Coastal Commission. On June 17, 2015, the Second Reading of the ordinance with those changes was withdrawn from the agenda upon receiving notice from the Coastal Commission that changes to its modifications (except for grammatical errors) would not be allowed. City staff met or teleconferenced with Coastal Commission staff on October 19, 2015, December 17, 2015 and on January 12, 2016 but we were not able to resolve the issue in the city's favor.

On February 17, 2016, the City Council conducted the Introduction and First Reading of Ordinance No. 2016-1155 that reflects the Coastal Commission's modifications.

**PROJECT EVALUATION/ DISCUSSION:**

The modifications suggested by the Commission were primarily provisions that would ensure that the housing implementation measures did not conflict with the Coastal Act. The Coastal Commission provided the following modifications (highlighted in yellow) to Ordinance No. 2014-1146:



**19.65.020. Definitions.**

... "Maximum allowable residential density" means the density allowed under the zoning ordinance and land use element of the general plan, or if a range of density is permitted, means the maximum allowable density for the specific zoning range and land use element of the general plan applicable to the project. Where the density allowed under the zoning ordinance is inconsistent with the density allowed under the land use element of the general plan or, if the proposed density is in an area subject to the City's certified Local Coastal Program, the City's certified Local Coastal Program, the general plan or the City's certified Local Coastal Program density shall prevail.

**19.65.100. Other Affordable Housing Incentives or Concessions.**

Applications for affordable housing projects not qualifying for or requesting a density bonus may be considered for incentives or concessions at the discretion of the City Council. The City may require an affordable housing agreement to ensure the availability of the targeted units for low and moderate income households for a period of 30 years and may execute such other provisions as may be necessary to implement the agreement.

For development within the City's LCP jurisdiction, any housing development approved shall be consistent in a manner most protective of coastal resources, with all of the City's otherwise applicable certified Local Coastal Program policies and standards.

**19.02.070. Reasonable Accommodation for Persons with Disabilities.**

A. Reasonable accommodation in the land use and zoning context means providing individuals with disabilities or developers of housing for people with disabilities, flexibility in the application of land use and zoning and building regulations, policies, practices and procedures, or even waiving certain requirements, when it is necessary to eliminate barriers to housing opportunities so long as the requested flexibility or waiver would not require a fundamental alteration in the nature of the city's land use and zoning and building regulations, policies, practices, procedures, and the City's certified Local Coastal Program.

...  
G. A request for reasonable accommodation in regulations, policies, practices and procedures may be filed at any time that the accommodation may be necessary to ensure equal access to housing. A reasonable accommodation does not affect the obligations of an individual's or a developer of housing for an individual with disabilities obligations to comply with other applicable regulations not at issue in the requested accommodation.

...  
L. The written decision to grant, grant with modifications, or deny a request for reasonable accommodation shall be consistent with fair housing laws and based on the following factors:

- (1) Whether the housing, which is the subject of the request for reasonable accommodation, will be used by an individual with disabilities protected under fair housing laws;
- (2) Whether the requested accommodation is necessary to make housing available to an individual with disabilities protected under the fair housing laws;
- (3) Whether the requested accommodation would impose an undue financial or administrative burden on the jurisdiction and;
- (4) Whether the requested accommodation would require a fundamental alteration in the nature of the jurisdiction's land use and zoning or building program and the City's certified Local Coastal Program.

On June 3, 2015, the City Council amended (shown in grey) these modifications to read:

**19.65.020. Definitions.**

... "Maximum allowable residential density" means the density allowed under the zoning ordinance and land use element of the general plan, or if a range of density is permitted, means the maximum allowable density for the specific zoning range and land use element of the general plan applicable to the project. Where the density allowed under the zoning ordinance is inconsistent with the density allowed under the land use element of the general plan or, if the proposed density is in an area subject to the City's certified Local Coastal Program, the City's certified Local Coastal Program, the general plan or the City's certified Local Coastal Program density shall prevail.

The Coastal Commission would accept changes (such as that shown above) that could be deemed to be corrections to grammatical errors.

The other change amended by the City Council read as follows:

**§ 19.02.070. Reasonable Accommodation for Persons with Disabilities.**

- A. Reasonable accommodation in the land use and zoning context means providing individuals with disabilities or developers of housing for people with disabilities, flexibility in the application of land use and zoning and building regulations, policies, practices and procedures, or even waiving certain requirements, when it is necessary to eliminate barriers to housing opportunities so long as the requested flexibility or waiver would not require a fundamental alteration in to the nature of the city's land use and zoning and building regulations, policies, practices, procedures, and the City's certified Local Coastal Program.

The Coastal Commission staff advised city staff that the above would be a substantive change that could require the city to resubmit another ordinance (reflecting the Council-desired changes) to replace the original Ordinance No. 2014- 1146 and restart the certification process (which may take one to two years) without knowing if the Commission's original modification would be overturned.

**General Plan/Local Coastal Plan/Zoning Consistency:** Government Code Section 65300.5 provides that general plan elements and policies be internally consistent. Government Code Section 65860 provides that implementing ordinances be externally consistent with the General Plan/Local Coastal Plan.

**ENVIRONMENTAL DETERMINATION:** A draft Negative Declaration (ND) for the 5<sup>th</sup> Cycle Housing Element was prepared and advertised for public review from November 1, 2012 to December 3, 2012 in accordance with the California Environmental Quality Act (CEQA) and the draft ND was routed for state agency review through the Clearinghouse (SCH# 2012111006) from November 1, 2012 to November 30, 2012. No comments were received. The draft ND was certified by the City Council on January 23, 2013 as the Final Negative Declaration. The Final ND remains adequate for the zoning modifications stipulated by the Coastal Commission.

**Local Coastal Program Amendment:** Public Resources Code Section 30500.1 of the California Coastal Act provides that: "No local coastal program shall be required to include housing policies and programs." However, the Imperial Beach Zoning Ordinance (Title 19) is the implementation component of the Imperial Beach Local Coastal Program (LCP) and the amendment proposes to add and amend provisions of the Zoning Ordinance as described above. Public notice was given of the availability of documents and request for comments pertaining to this item and it began a six-week/45-day public review period from April 17, 2014 through June 2, 2014 for the item prior to the August 6, 2014 final action taken by the City Council on this amendment, pursuant to California Code of Regulations Code §13515 (14 CCR 13515) and California Government Code §65352. This modification notice and amendment will be posted on the City's website at the Public Notices tab under the Government pull-down menu at [www.imperialbeachca.gov](http://www.imperialbeachca.gov). The **Second Reading and Adoption** of the ordinance is scheduled for **March 16, 2016**. The proposed amendment will only become effectively certified upon the date the Coastal Commission concurs with the Executive Director's report of the City's acceptance of the suggested modifications and upon the Executive Director's determination that the modifications adopted by the City will be consistent with the Commission's certification order.

#### **FISCAL ANALYSIS:**

The contract with Veronica Tam and Associates (authorized by the City Council on June 15, 2011; Resolution No. 2011-7053 and R-10-231) to produce the 2013-2021 Housing Element was in the amount of \$ 36,910 which was paid from the 20% housing set aside portion of the redevelopment funds. The Housing Element was completed ahead of the state's deadline and under budget. The zoning implementation is anticipated to have a negligible fiscal impact as it would merely bring municipal requirements and practices into compliance with state and federal laws. Adoption of the Coastal Commission stipulated modifications would conclude the zoning implementation program of the Housing Element and enable the City of Imperial Beach to remain eligible for state and federal funding programs.

#### Attachments:

1. Ordinance No. 2016-1155

- c: file MF 1060 Housing Element GPA 100060
- Diana Lilly California Coastal Commission – San Diego District, 7575 Metropolitan Drive, Suite 103, San Diego, CA 92108-1735 [Diana.Lilly@coastal.ca.gov](mailto:Diana.Lilly@coastal.ca.gov)
- Robin Huntley, HPD Analyst, California Department of Housing and Community Development, 1800 Third Street, Sacramento, CA 95811-6942 [rhuntley@hcd.ca.gov](mailto:rhuntley@hcd.ca.gov)
- Susan Baldwin, Senior Regional Planner - Housing, SANDAG, 401 B Street, Ste. 800, San Diego, CA 92101 [Susan.Baldwin@sandag.org](mailto:Susan.Baldwin@sandag.org)
- Veronica Tam and Associates LLC, 107 S. Fair Oaks Avenue, Suite 212, Pasadena, CA 91105 [Veronica.Tam@vtaplanning.com](mailto:Veronica.Tam@vtaplanning.com)

ORDINANCE NO. 2016-1155

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF IMPERIAL BEACH MODIFYING, PURSUANT TO COASTAL COMMISSION CERTIFICATION ORDER, ORDINANCE NO. 2014-1146 THAT AMENDED TITLE 19 (ZONING) OF THE IMPERIAL BEACH MUNICIPAL CODE THAT PROPOSED IMPLEMENTING PROGRAMS 12 AND 13 OF THE 2013-2021 (5<sup>TH</sup> CYCLE) HOUSING ELEMENT. MF 1060.

**WHEREAS**, on January 23, 2013, the City Council of the City of Imperial Beach held a duly advertised public hearing and adopted Resolution No. 2013-7287 that approved the 2013-2021 (5<sup>th</sup> Cycle) Housing Element; and

**WHEREAS**, on February 21, 2013, the adopted Housing Element was certified by the California Department of Housing and Community Development (HCD); and

**WHEREAS**, on July 16, 2014, the City Council of the City of Imperial Beach held a duly advertised public hearing to introduce and consider for First Reading Ordinance No. 2014-1146 and, thereafter, on August 6, 2014, for its Second Reading adopted Ordinance No. 2014-1146 amending the Zoning Ordinance that implemented Programs 12 and 13 of the 2013-2021 (5<sup>th</sup> Cycle) Housing Element; and

**WHEREAS**, on March 11, 2015, the California Coastal Commission provisionally certified Imperial Beach LCP Amendment No. LCP-6-IMB-14-0838-1 (Ordinance No. 2014-1146) subject to modifications required by the Commission for final certification; and

**WHEREAS**, the City Council held a duly advertised public hearing on February 17, 2016 to consider the zoning modifications suggested by the Coastal Commission and acknowledges receipt of and agrees to the Coastal Commission's resolution of certification including any terms or modifications required by the Commission for final certification; and

**WHEREAS**, the City Council finds that the proposed implementing zoning amendments would be externally consistent with the General Plan/ Local Coastal Plan, specifically the Housing Element, pursuant to Government Code Section 65860; and

**WHEREAS**, the City Council of the City Of Imperial Beach hereby finds that the implementing zoning amendments of the 2013-2021 Housing Element is in substantial compliance with the California Housing Element Law (Government Code Section 65580 et seq); and

**WHEREAS**, the City Council finds that the Final Negative Declaration (SCH # 2012111006) adopted by the City Council on January 23, 2013 for the Housing Element remains adequate in addressing any environmental effects that may result from the implementation of the policies and programs, including the proposed zoning amendments, of the Housing Element.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF IMPERIAL BEACH DOES ORDAIN AS FOLLOWS:**

**SECTION ONE:** That Ordinance No. 2014-1146 is hereby amended to read as follows:

**SECTION 1:** That Chapter 19.65 is hereby amended to read as follows:

**Chapter 19.65. AFFORDABLE HOUSING DENSITY BONUS**

**19.65.010. Purpose.**

This chapter establishes procedures and requirements to facilitate the development of affordable housing that serve moderate income, low income, very low income, and senior households within the city. To encourage the provision of affordable housing, the city shall provide to developers who meet the requirements established by this chapter and Government Code Section 65915 (Density Bonus Law) a density bonus and the incentives identified in Government Code Section 65915.

**19.65.020. Definitions.**

As used in this chapter, the following terms shall have the following meanings:

"Affordability" is determined as 30 percent or less of the area median income (AMI) as adjusted for assumed household size for moderate income, low income, and very low income households as defined by the Health and Safety Code.

"Density bonus" means a density increase over the otherwise maximum allowable residential density under the applicable zoning ordinance and land use element of the general plan as of the date of application by the developer to the City. The density bonus shall apply to residential developments of five or more units. The number of housing units to be reserved for low or very low income households or qualifying residents does not include the density bonus units.

"Equivalent financial value" means to the cost to developer/property owner based on the land cost per dwelling unit. The land cost per dwelling unit is determined by the difference in the value of the land with and without the density bonus.

"Housing development," as used in this chapter, means a development project for five or more residential units. For the purposes of this chapter, "housing development" also includes a subdivision or common interest development, as defined in Section 4100 of the Civil Code, approved by the City and consists of residential units or unimproved residential lots and either a project to substantially rehabilitate and convert an existing commercial building to residential use or the substantial rehabilitation of an existing multifamily dwelling, as defined in subdivision (d) of Government Code Section 65863.4, where the result of the rehabilitation would be a net increase in available residential units. For the purpose of calculating a density bonus, the residential units shall be on contiguous sites that are the subject of one development application, but do not have to be based upon individual subdivision maps or parcels. The density bonus shall be permitted in geographic areas of the housing development other than the areas where the units for the lower income households are located.

"Maximum allowable residential density" means the density allowed under the zoning ordinance and land use element of the general plan, or if a range of density is permitted, means the maximum allowable density for the specific zoning range and land use element of the general plan applicable to the project. Where the density allowed under the zoning ordinance is inconsistent with the density allowed under the land use element of the general plan or, if the proposed density is in an area subject to the City's certified Local Coastal Program, the general plan or the City's certified Local Coastal Program density shall prevail.

"Lower income households" are as currently defined in Section 50079.5 of the Health and Safety Code and any subsequent amendments or revisions.

"Qualifying resident" or "senior citizen" means a person 62 years of age or older, or 55 years of age or older in a senior citizen housing development as defined in Section 51.3 of the Civil Code and any subsequent amendments or revisions.

"Very low income households" are as currently defined in Section 50105 of the Health and Safety Code and any subsequent amendments or revisions. (Ord. 94-888 § 2, 1994; Ord. 94-884)

**19.65.030. Density Bonus Application Process.**

A. Pursuant to and in accordance with Government Code Section 65915, et seq., an applicant seeking a density bonus for a housing development shall file the completed application with and on a form provided by the Community Development Department. The City shall grant:

1. A density bonus and additional concessions or incentives pursuant to this chapter,

B. In order to qualify for the density bonus, a proposed housing development must consist of five or more dwelling units and meet one or more of the following criteria:

1. At least ten percent of the total units allowed by the maximum permitted density are designated for lower-income households as defined in Section 50079.5 of the Health and Safety Code; or

2. At least five percent of the total units allowed by the maximum permitted density are designated for very low-income households as defined in Section 50105 of the Health and Safety Code; or

3. A senior citizen housing development, as defined in Sections 51.3 of the Civil Code, or mobilehome park that limits residency based on age requirements for housing for older persons pursuant to Section 798.76 or 799.5 of the Civil Code.

4. Ten percent of the total dwelling units in a common interest development as defined in Section 4100 of the Civil Code for persons and families of moderate income, as defined in Section 50093 of the Health and Safety Code, provided that all units in the development are offered to the public for purchase.

C. This chapter shall not be construed to supersede or in any way alter or lessen the effect or application of the California Coastal Act of 1976 (Division 20 commencing with Section 30000 of the Public Resources Code). In the coastal zone, the density bonus shall be calculated based on the otherwise maximum allowable residential density under the applicable zoning ordinance and land use element of the general plan as they apply to the project site. The otherwise maximum allowable residential density shall mean the maximum potential density modified by applying all site-specific environmental development constraints identified within the coastal zoning ordinances and land use element certified by the coastal commission. The density bonus shall be applicable to housing developments consisting of five or more units.

D. In the coastal zone, any housing development approved pursuant to Government Code Section 65915 shall be consistent, to the maximum extent feasible, and in a manner most protective of coastal resources, with all otherwise applicable certified local coastal program policies and development standards. Approval of development proposed under this section shall require a finding that the development, if it had been proposed without the twenty-five percent density increase, would have been fully consistent with the policies and development standards of the certified local coastal program. In cases where a density increase is granted pursuant to Government Code Section 65915 which results in development inconsistent with

otherwise applicable certified local coastal program policies and development standards, such as height, parking and setback requirements, the relief granted from such standards shall be considered an additional incentive under Government Code Section 65915. (Ord. 94-888 § 2, 1994; Ord. 94-884)

**19.65.040. Density bonus agreement.**

A. To be eligible for a density bonus, the developer/property owner must sign a binding agreement with the City which sets forth the conditions and guidelines to be met in the implementation of the density bonus law requirements pursuant to Government Code Sections 65915.(c) and 65917. The agreement will also establish specific compliance standards and remedies available to the City upon failure by the developer/property owner to make units accessible to intended residents. To ensure compliance, the city shall require a security in an amount and in a form acceptable to the City Manager, City Attorney, and the Community Development Department. (Ord. 94-888 § 2, 1994; Ord. 94-884)

B. The developer/property owner shall agree to, and the City shall ensure, continued affordability of all low- and very low income units that qualified the applicant for the award of the density bonus for 30 years or a longer period of time if required by the construction or mortgage financing assistance program, mortgage insurance program, or rental subsidy program. Rents for the lower income density bonus units shall be set at an affordable rent as defined in Section 50053 of the Health and Safety Code. Owner-occupied units shall be available at an affordable housing cost as defined in Section 50052.5 of the Health and Safety Code.

C. The developer/property owner shall agree to, and the City shall ensure that, the initial occupant of the moderate-income units that are directly related to the receipt of the density bonus in the common interest development, as defined in Section 4100 of the Civil Code, are persons and families of moderate income, as defined in Section 50093 of the Health and Safety Code, and that the units are offered at an affordable housing cost, as that cost is defined in Section 50052.5 of the Health and Safety Code. The local government shall enforce an equity sharing agreement, unless it is in conflict with the requirements of another public funding source or law. The following apply to the equity sharing agreement:

1. Upon resale, the seller of the unit shall retain the value of any improvements, the down payment, and the seller's proportionate share of appreciation. The local government shall recapture any initial subsidy, as defined in subparagraph 2, and its proportionate share of appreciation, as defined in subparagraph 3, which amount shall be used within five years for any of the purposes described in subdivision (e) of Section 33334.2 of the Health and Safety Code that promote home ownership.

2. The local government's initial subsidy shall be equal to the fair market value of the home at the time of initial sale minus the initial sale price to the moderate-income household, plus the amount of any down payment assistance or mortgage assistance. If upon resale the market value is lower than the initial market value, then the value at the time of the resale shall be used as the initial market value

3. The local government's proportionate share of appreciation shall be equal to the ratio of the local government's initial subsidy to the fair market value of the home at the time of initial sale.

D. Where there is a direct financial contribution to a housing development pursuant to Government Code Section 65915 through participation in the cost of infrastructure, write-down of land costs, or subsidizing the cost of construction, the City shall assure continued availability for low- and moderate-income units for 30 years. When appropriate, the agreement provided for in Section 19.65.040 shall specify the mechanisms and procedures necessary to carry out this section.

**19.65.050. Density bonus calculations.**

A. **Low-Income Units.** For housing developments meeting the criteria of Section 19.65.030.B.1, the density bonus shall be calculated as follows:

Percentage Low-Income Units	Percentage Density Bonus	Incentives/concessions
10	20	1
11	21.5	1
12	23	1
13	24.5	1
14	26	1
15	27.5	1
17	30.5	1
18	32	1
19	33.5	1
20 - 29	35	2
≥ 30	35	3

B. **Very Low-Income Units.** For housing developments meeting the criteria of Section 19.65.030.B.2, the density bonus shall be calculated as follows:

Percentage Very Low-Income Units	Percentage Density Bonus	Incentives/concessions
5	20	1
6	22.5	1
7	25	1
8	27.5	1
9	30	1
10	32.5	2
11 – 14	35	2
≥ 15	35	3

C. **Senior Housing.** For housing developments meeting the criteria of Section 19.65.030.B.3, the density bonus shall be 20 percent of the number of senior housing units.

D. **Moderate Income Units.** For housing developments meeting the criteria of Section 19.65.030.B.4, the density bonus shall be calculated as follows:

Percentage Moderate Income Units	Percentage Density Bonus	Incentives/concessions
10	5	1
11	6	1
12	7	1

13	8	1
14	9	1
15	10	1
16	11	1
17	12	1
18	13	1
19	14	1
20	15	2
21	16	2
22	17	2
23	18	2
24	19	2
25	20	2
26	21	2
27	22	2
28	23	2
29	24	2
30	25	3
31	26	3
32	27	3
33	28	3
34	29	3
35	30	3
36	31	3
37	32	3
38	33	3
39	34	3
40	35	3

E. All density calculations resulting in fractional units shall be rounded up to the next whole number. The granting of a density bonus shall not be interpreted, in and of itself, to require a general plan amendment, local coastal plan amendment, zoning change, or other discretionary approval.

F. **Land donation.** When an applicant for a tentative subdivision map, parcel map, or other residential development approval donates land to the City in accordance with the state Density Bonus Law, the applicant shall be entitled to a 15-percent increase above the otherwise maximum allowable residential density for the entire development, as follows:

Percentage Very Low Income	Percentage Density Bonus
10	15
11	16
12	17
13	18
14	19

15	20
16	21
17	22
18	23
19	24
20	25
21	26
22	27
23	28
24	29
25	30
26	31
27	32
28	33
29	34
30	35

**19.65.060. Incentives or Concessions.**

A. The applicant shall receive the following number of incentives or concessions:

1. One incentive or concession for projects that include at least 10 percent of the total units for lower income households, at least 5 percent for very low income households, or at least 10 percent for persons and families of moderate income in a common interest development.

2. Two incentives or concessions for projects that include at least 20 percent of the total units for lower income households, at least 10 percent for very low income households, or at least 20 percent for persons and families of moderate income in a common interest development.

3. Three incentives or concessions for projects that include at least 30 percent of the total units for lower income households, at least 15 percent for very low income households, or at least 30 percent for persons and families of moderate income in a common interest development.

B. Such concession shall be specific to the individual project and may include:

1. A modification of development standards pertaining to building height, open space, lot size requirements, street access, off-street parking, landscaping, fencing or other development standards, or off-site improvements;

2. Reduction of development processing fees, not including impacts fees;

3. In the coastal zone, any incentives must be consistent to the maximum extent feasible, and in a manner most protective of coastal resources, with all otherwise applicable certified local coastal program policies and standards. In choosing between incentives, priority shall be given to that incentive most protective of coastal resources so as to avoid any development within or adjacent to wetlands or other environmentally sensitive areas, or any

development within or adjacent to geologic hazard areas, or any development which would result in any significant adverse impacts on coastal access and recreation.

C. An applicant for a density bonus pursuant to Section 19.65.030 may submit to the City a proposal for the specific incentives or concessions that the applicant requests pursuant to this chapter, and may request a meeting with the City. The City shall grant the concession or incentive requested by the applicant unless the City makes a written finding, based upon substantial evidence, of any of the following:

1. The concession or incentive is not required in order to provide for affordable housing costs, as defined in Section 50052.5 of the Health and Safety Code, or for rents for the targeted units to be set as specified in the density bonus agreement.

2. The concession or incentive would have a specific adverse impact, as defined in paragraph (2) of subdivision (d) of Government Code Section 65589.5, upon public health and safety or the physical environment or on any real property that is listed in the California Register of Historical Resources and for which there is no feasible method to satisfactorily mitigate or avoid the specific adverse impact without rendering the development unaffordable to low- and moderate-income households.

3. The concession or incentive would be contrary to state or federal law.

D. The developer and city staff shall negotiate to determine the incentives which will make the project economically feasible with minimum deviations from established standards and minimal impacts of health, safety and welfare. (Ord. 94-888 § 2, 1994; Ord. 94-884)

**19.65.070. Development Standards.**

A. "Development standard" includes a site or construction condition, including, but not limited to, a height limitation, a setback requirement, a floor area ratio, an onsite open-space requirement, or a parking ratio that applies to a residential development pursuant to any ordinance, general plan element, specific plan, charter, or other local condition, law, policy, resolution, or regulation.

B. The City may not apply any development standard that will have the effect of physically precluding the construction of a development meeting the criteria of Section 19.65.030.B at the densities or with the concessions or incentives permitted by this chapter. An applicant may submit to the City a proposal for the waiver or reduction of development standards that will have the effect of physically precluding the construction of a development meeting the criteria of Section 19.65.030.B at the densities or with the concessions or incentives permitted under this chapter, and may request a meeting with the City.

C. The City is not required to waive or reduce development standards if the waiver or reduction would have a specific, adverse impact, as defined in paragraph (2) of subdivision (d) of Government Code Section 65589.5, upon health, safety, or the physical environment, and for which there is no feasible method to satisfactorily mitigate or avoid the specific adverse impact. The City is not required to waive or reduce development standards if such waiver or reduction would have an adverse impact on any real property that is listed in the California Register of Historical Resources, or to grant any waiver or reduction that would be contrary to state or federal law.

D. A proposal for the waiver or reduction of development standards pursuant to this section shall neither reduce nor increase the number of incentives or concessions to which the applicant is entitled pursuant to Section 19.65.060.

E. Upon the request of the developer, the City shall not require a vehicular parking ratio, inclusive of disabled and guest parking, of a development meeting the criteria of Section 19.65.030.B that exceeds the following ratios:

1. Zero to one bedroom: one onsite parking space.
2. Two to three bedrooms: two onsite parking spaces.
3. Four and more bedrooms: two and one-half parking spaces.

F. If the total number of parking spaces required for a development is other than a whole number, the number shall be rounded up to the next whole number. For purposes of this section, a development may provide "onsite parking" through tandem parking or uncovered parking, but not through on-street parking.

G. This subdivision shall apply to a development that meets the requirements of Section 19.65.030.B but only at the request of the applicant. An applicant may request parking incentives or concessions beyond those provided in this section.

**19.65.080. Child care facility.**

A. When an applicant proposes to construct a housing development that conforms to the requirements of Section 19.65.030.B and includes a child care facility that will be located on the premises of, as part of, or adjacent to, the project, the City shall grant either of the following:

1. An additional density bonus that is an amount of square feet of residential space that is equal to or greater than the amount of square feet in the child care facility.
2. An additional concession or incentive that contributes significantly to the economic feasibility of the construction of the child care facility.

B. The City shall require, as a condition of approving the housing development, that the following occur:

1. The child care facility shall remain in operation for a period of time that is as long as or longer than the period of time during which the density bonus units are required to remain affordable pursuant to subdivision (c).
2. Of the children who attend the child care facility, the children of very low income households, lower income households, or families of moderate income shall equal a percentage that is equal to or greater than the percentage of dwelling units that are required for very low income households, lower income households, or families of moderate income pursuant to subdivision (b).

C. Notwithstanding any requirement of this subdivision, a city, county, or city and county shall not be required to provide a density bonus or concession for a child care facility if it finds, based upon substantial evidence, that the community has adequate child care facilities.

D. "Child care facility," as used in this section, means a facility installed, operated, and maintained for the nonresidential care of children as defined under applicable state licensing requirements for the facility other than a family day care home, but including and not limited to, infant centers, preschools, extended day care facilities, and school age child care centers.

E. "Density bonus" as used in this section means a floor area ratio bonus over the otherwise maximum allowable density permitted under the applicable zoning ordinance and land use elements of the general plan of the City of:

1. A maximum of five square feet of floor area for each one square foot of floor area contained in the child care facility for existing structures.

2. A maximum of 10 square feet of floor area for each one square foot of floor area contained in the child care facility for new structures.

3. For purposes of calculating the density bonus under this section, both indoor and outdoor square footage requirements for the child care facility as set forth in applicable state child care licensing requirements shall be included in the floor area of the child care facility.

F. "Developer" means the owner or other person, including a lessee, having the right under the applicable zoning ordinance of the City to make an application for development approvals for the development or redevelopment of a commercial project.

G "Floor area" means as to a commercial project, the floor area as calculated under the applicable zoning ordinance of the City and as to a child care facility, the total area contained within the exterior walls of the facility and all outdoor areas devoted to the use of the facility in accordance with applicable state child care licensing requirements.

H. The City may establish a procedure by ordinance to grant a developer of a commercial project, containing at least 50,000 square feet of floor area, a density bonus when that developer has set aside at least 2,000 square feet of floor area and 3,000 outdoor square feet to be used for a child care facility. The granting of a bonus shall not preclude the City from imposing necessary conditions on the project or on the additional square footage. Projects constructed under this section shall conform to height, setback, lot coverage, architectural review, site plan review, fees, charges, and other health, safety, and zoning requirements generally applicable to construction in the zone in which the property is located. A consortium with more than one developer may be permitted to achieve the threshold amount for the available density bonus with each developer's density bonus equal to the percentage participation of the developer. This facility may be located on the project site or may be located offsite as agreed upon by the developer and the City. If the child care facility is not located on the site of the project, the City shall determine whether the location of the child care facility is appropriate and whether it conforms with the intent of this section. The child care facility shall be of a size to comply with all state licensing requirements in order to accommodate at least 40 children.

I. The developer may operate the child care facility itself or may contract with a licensed child care provider to operate the facility. In all cases, the developer shall show ongoing coordination with a local child care resource and referral network or local governmental child care coordinator in order to qualify for the density bonus.

J. If the developer uses space allocated for child care facility purposes, in accordance with Section 19.65.030.B, for purposes other than for a child care facility, an assessment based on the square footage of the project may be levied and collected by the City. The assessment shall be consistent with the market value of the space. If the developer fails to have the space allocated for the child care facility within three years, from the date upon which the first temporary certificate of occupancy is granted, an assessment based on the square footage of the project may be levied and collected by the City in accordance with procedures to be developed by the City. The assessment shall be consistent with the market value of the space. A penalty levied against a consortium of developers shall be charged to each developer in an amount equal to the developer's percentage square feet participation. Funds collected pursuant

to this subdivision shall be deposited by the City into a special account to be used for child care services or child care facilities.

K. Once the child care facility has been established, prior to the closure, change in use, or reduction in the physical size of, the facility, the City shall be required to make a finding that the need for child care is no longer present, or is not present to the same degree as it was at the time the facility was established.

**19.65.090. Condominium conversions.**

A. When an applicant for approval to convert apartments to a condominium project agrees to provide at least 33 percent of the total units of the proposed condominium project to persons and families of low or moderate income as defined in Section 50093 of the Health and Safety Code, or 15 percent of the total units of the proposed condominium project to lower income households as defined in Section 50079.5 of the Health and Safety Code, and agrees to pay for the reasonably necessary administrative costs incurred by the City pursuant to this section, the City shall either (1) grant a density bonus or (2) provide other incentives of equivalent financial value. The City may place such reasonable conditions on the granting of a density bonus or other incentives of equivalent financial value as it finds appropriate, including, but not limited to, conditions which assure continued affordability of units to subsequent purchasers who are persons and families of low and moderate income or lower income households.

B. For purposes of this section, "density bonus" means an increase in units of 25 percent over the number of apartments, to be provided within the existing structure or structures proposed for conversion.

C. For purposes of this section, "other incentives of equivalent financial value" shall not be construed to require the City to provide cash transfer payments or other monetary compensation but may include the reduction or waiver of requirements which the City might otherwise apply as conditions of conversion approval.

D. An applicant for approval to convert apartments to a condominium project may submit to the City a preliminary proposal pursuant to this section prior to the submittal of any formal requests for subdivision map approvals. The City shall, within 90 days of receipt of a written proposal, notify the applicant in writing of the manner in which it will comply with this section. The City shall establish procedures for carrying out this section, which shall include legislative body approval of the means of compliance with this section.

E. Nothing in this section shall be construed to require the City to approve a proposal to convert apartments to condominiums.

F. An applicant shall be ineligible for a density bonus or other incentives under this section if the apartments proposed for conversion constitute a housing development for which a density bonus or other incentives were provided under Government Code Section 65915.

**19.65.100. Other Affordable Housing Incentives or Concessions.**

Applications for affordable housing projects not qualifying for or requesting a density bonus may be considered for incentives or concessions at the discretion of the City Council. The City may require an affordable housing agreement to ensure the availability of the targeted units for low and moderate income households for a period of 30 years and may execute such other provisions as may be necessary to implement the agreement.

For development within the City's LCP jurisdiction, any housing development approved shall be consistent in a manner most protective of coastal resources, with all of the City's otherwise applicable certified Local Coastal Program policies and standards.

**SECTION 2:** That Section 19.68.030 is hereby amended to read as follows:

**19.68.030. Manufactured homes in Residential zones.**

- A. It is the purpose of this section to allow the placement of manufactured homes in the R-1-6000, R-1-3800, R-3000-D, R-3000, R-2000, and R-1500 zones.
- B. Eligibility. A manufactured home shall not be eligible:
  - 1. If more than ten years have elapsed between the date of manufacture and the date of the application for a permit.
  - 2. If the home is not certified under the National Manufactured Housing Construction and Safety Standards Act of 1974 (42 U.S.C. Section 5401, et seq.)
  - 3. If it has been altered in violation of applicable code.
- C. Criteria. The manufactured home shall:
  - 1. Be occupied only as a single-family residential use;
  - 2. Be subject to all provisions of the Zoning Ordinance applicable to residential structures;
  - 3. Be attached to a permanent foundation system in compliance with all applicable building regulations;
  - 4. Have a roof overhang of twelve inches or more. (Ord. 94-884)

**SECTION 3:** That Chapter 19.04 is hereby amended to include the following definitions:

**19.04.318. Employee housing.**

Employee housing providing accommodations for six or fewer employees shall be deemed a single-family structure with a residential land use designation pursuant to Health and Safety Code Section 17021.5.(b)

**19.04.761. Transitional housing .**

"Transitional housing" and "transitional housing development" means buildings configured as rental housing developments, but operated under program requirements that call for the termination of assistance and recirculation of the assisted unit to another eligible program recipient at some predetermined future point in time, which shall be no less than six months pursuant to Health and Safety Code Section 50801(i). Pursuant to Government Code Section 65583(a)(5), transitional housing and supportive housing shall be considered a residential use of property, and shall be subject only to those restrictions that apply to other residential dwellings of the same type in the same zone.

**19.04.747. Supportive housing.**

"Supportive housing" means housing with no limit on length of stay, that is occupied by the target population, and that is linked to onsite or offsite services that assist the supportive housing resident in retaining the housing, improving his or her health status, and maximizing his or her ability to live and, when possible, work in the community pursuant to Health and Safety Code Section 50675.14(a)(B)(2). Pursuant to Government Code Section 65583(a)(5), transitional housing and supportive housing shall be considered a residential use of property, and shall be subject only to those restrictions that apply to other residential dwellings of the same type in the same zone.

**19.04.702. Single-room occupancy unit.**

Single room occupancy" unit or an SRO, means a room used for sleeping purposes that: (1) is occupied as a primary residence, (2) lacks, in the unit itself, either or both a kitchen or bathroom, and (3) is subject to state landlord-tenant law pursuant to chapter 2 (commencing with section 1940) of Title 5 of part 4 of division 3 of the Civil Code.

**SECTION 4:** That Section 19.67.010 is hereby amended to read as follows:

**19.67.010. Definition.**

"Senior citizen housing development" means a residential development developed, substantially rehabilitated, or substantially renovated for, senior citizens that has at least 35 dwelling units. Any senior citizen housing development which is required to obtain a public report under Section 11010 of the Business and Professions Code and which submits its application for a public report after July 1, 2001, shall be required to have been issued a public report as a senior citizen housing development under Section 11010.05 of the Business and Professions Code. No housing development constructed prior to January 1, 1985, shall fail to qualify as a senior citizen housing development because it was not originally developed or put to use for occupancy by senior citizens.

**SECTION 5:** That Section 19.23.010. is hereby amended to read as follows:

**19.23.010. Land use table.**

	C/MU-1	C/MU-2	C/MU-3	Notes
<b>Residential and Similar Uses</b>				
Single-room occupancy units	C	N	N	

**SECTION 6:** That Section 19.02.070. is hereby added to read as follows:

**19.02.070. Reasonable Accommodation for Persons with Disabilities.**

- A. Reasonable accommodation in the land use and zoning context means providing individuals with disabilities or developers of housing for people with disabilities, flexibility in the application of land use and zoning and building regulations, policies, practices and procedures, or even waiving certain requirements, when it is necessary to eliminate barriers to housing opportunities so long as the requested flexibility or waiver would not require a fundamental alteration in the nature of the city's land use and zoning and building regulations, policies, practices, procedures, and the City's certified Local Coastal Program.

- B. An individual with a disability is someone who has a physical or mental impairment that limits one or more major life activities; anyone who is regarded as having such impairment; or anyone with a record of such impairment.
- C. A request for reasonable accommodation may be made by any individual with a disability, his or her representative, or a developer or provider of housing for individuals with disabilities, when the application of a land use, zoning or building regulation, policy, practice or procedure acts as a barrier to fair housing opportunities.
- D. In order to make housing available to an individual with a disability, any eligible person may request a reasonable accommodation in land use, zoning and building regulations, policies, practices and procedures.
- E. Requests for reasonable accommodation shall be in writing and provide the following information:
  - (1) Name and address of the individual(s) requesting reasonable accommodation;
  - (2) Name and address of the property owner(s);
  - (3) Address of the property for which accommodation is requested;
  - (4) Description of the requested accommodation and the regulation(s), policy or procedure for which accommodation is sought; and (5) Reason that the requested accommodation may be necessary for the individual(s) with the disability to use and enjoy the dwelling.
- F. Any information identified by an applicant as confidential shall be retained in a manner so as to respect the privacy rights of the applicant and shall not be made available for public inspection.
- G. A request for reasonable accommodation in regulations, policies, practices and procedures may be filed at any time that the accommodation may be necessary to ensure equal access to housing. A reasonable accommodation does not affect the obligations of an individual or a developer of housing for an individual with disabilities to comply with other applicable regulations not at issue in the requested accommodation.
- H. If an individual needs assistance in making the request for reasonable accommodation, the City will provide assistance to ensure that the process is accessible.
- I. Requests for reasonable accommodation shall be reviewed by the Community Development Director.
- J. The Community Development Director shall issue a written decision on a request for reasonable accommodation within thirty (30) days of the date of the application and may either grant, grant with modifications, or deny a request for reasonable accommodation in accordance with the required findings set forth in paragraph L.
- K. If necessary to reach a determination on the request for reasonable accommodation, the Community Development Director may request further information from the applicant consistent with fair housing laws, specifying in detail the information that is required. In the event that a request for additional information is made, the thirty (30) day period to issue a decision is stayed until the applicant responds to the request.
- L. The written decision to grant, grant with modifications, or deny a request for reasonable accommodation shall be consistent with fair housing laws and based on the following factors:

- (1) Whether the housing, which is the subject of the request for reasonable accommodation, will be used by an individual with disabilities protected under fair housing laws;
  - (2) Whether the requested accommodation is necessary to make housing available to an individual with disabilities protected under the fair housing laws;
  - (3) Whether the requested accommodation would impose an undue financial or administrative burden on the jurisdiction and;
  - (4) Whether the requested accommodation would require a fundamental alteration in the nature of the jurisdiction's land use and zoning or building program and the City's certified Local Coastal Program.
- M. The written decision on the request for reasonable accommodation shall explain in detail the basis of the decision, including the Community Development Director's findings on the criteria set forth in paragraph L. All written decisions shall give notice of the applicant's right to appeal and to request reasonable accommodation in the appeals process as set forth below. The notice of decision shall be sent to the applicant by certified mail.
- N. The written decision of the Community Development Director shall be final unless an applicant appeals it to the City Council.
- O. If the Community Development Director fails to render a written decision on the request for reasonable accommodation within the thirty (30) day time period allotted by paragraph J, the request shall be deemed granted.
- P. While a request for reasonable accommodation is pending, all laws and regulations otherwise applicable to the property that is the subject of the request shall remain in full force and effect.
- Q. Within thirty (30) days of the date of the Community Development Director's written decision, an applicant may appeal an adverse decision. Appeals from the adverse decision shall be made in writing.
- R. If an individual needs assistance in filing an appeal on an adverse decision, the City will provide assistance to ensure that the appeals process is accessible.
- S. All appeals shall contain a statement of the grounds for the appeal. Any information identified by an applicant as confidential shall be retained in a manner so as to respect the privacy rights of the applicant and shall not be made available for public inspection.
- T. Nothing in this procedure shall preclude an aggrieved individual from seeking any other state or federal remedy available.

**SECTION TWO:** That this ordinance shall only become effectively certified upon the date the Coastal Commission concurs with the Executive Director's report of the City's acceptance of the suggested modifications and upon the Executive Director's determination that the modifications adopted by the City will be consistent with the Commission's certification order.

**Appeal Process under the California Code of Civil Procedure (CCP):** The time within which judicial review of a City Council decision must be sought is governed by Section 1094.6 of the CCP. A right to appeal a City Council decision is governed by CCP Section 1094.5 and Chapter 1.18 of the Imperial Beach Municipal Code.

**PROTEST PROVISION:** The 90-day period in which any party may file a protest, pursuant to Government Code Section 66020, of the fees, dedications or exactions imposed on this development project begins on the date of the final decision.

**INTRODUCED AND FIRST READ** at a regular meeting of the City Council of the City of Imperial Beach, California, on the 17<sup>th</sup> day of February, 2016; and **THEREAFTER ADOPTED** at a regular meeting of the City Council of the City of Imperial Beach, California, on the 16<sup>th</sup> day of March, 2016, by the following vote:

**AYES: COUNCILMEMBERS:**  
**NOES: COUNCILMEMBERS:**  
**ABSENT: COUNCILMEMBERS:**

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**SERGE DEDINA, MAYOR**

**ATTEST:**

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**JACQUELINE M. HALD, MMC**  
**CITY CLERK**

**APPROVED AS TO FORM:**

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**JENNIFER M. LYON**  
**CITY ATTORNEY**



STAFF REPORT  
CITY OF IMPERIAL BEACH

TO: HONORABLE MAYOR AND CITY COUNCIL  
FROM: ANDY HALL, CITY MANAGER *AH*  
MEETING DATE: MARCH 16, 2016  
ORIGINATING DEPT.: PUBLIC WORKS *AH*  
SUBJECT: RESOLUTION NO. 2016-7678 TO CONFIRM THE REGIONAL  
TRANSPORTATION CONGESTION IMPROVEMENT  
PROGRAM (RTCIP) PROJECT PLAN ADOPTED IN MARCH  
2008

**EXECUTIVE SUMMARY:**

Resolution No. 2016-7678 confirms that the Regional Transportation Congestion Improvement Program (RTCIP) project plan approved in March 2008 remains in effect. Upon adoption of Resolution No. 2016-7678 staff will sign and forward a letter to ITOC confirming the "project plan." The RTCIP project approved in March 2008 stated "Design and construct vehicle, bicycle and public transit circulation and pedestrian access improvements along and across State Route 75 between 7th Street and 9th Street, including 7<sup>th</sup> Street and 9th Street intersections."

**RECOMMENDATION:**

Adopt Resolution No. 2016-7678 affirming the RTCIP project plan as adopted in March 2008.

**RATIONALE:**

Annually by April 1st, the City is required to forward a letter to the TransNet Independent Taxpayer Oversight Committee (ITOC) confirming that the City's program approved and submitted to the ITOC is still in effect and has not materially changed since adoption by City Council in 2008.

**OPTIONS:**

- Adopt Resolution No. 2016-7678 affirming the RTCIP project plan of March 2008;
- Adopt Resolution No. 2016-7678 as modified by City Council; or
- Reject Resolution No. 2016-7678 with the understanding that the City will lose the option to use the funds collected in 2009 with the funds being transferred to SANDAG for use on Regional Highways within the County of San Diego.

**BACKGROUND:**

Resolution No. 2008-6601 adopted March 19, 2008 implemented the TRANSNET Extension ordinance and expenditure plan, Regional Transportation Congestion Improvement Program (RTCIP) project plan for State Route 75. Annually by April 1st, the City is required to forward a

letter to the TransNet Independent Taxpayer Oversight Committee (ITOC) confirming that the City's program approved and submitted to the ITOC is still in effect and has not materially changed since adoption by City Council in 2008. The RTCIP project approved in March 2008 stated "Design and construct vehicle, bicycle and public transit circulation and pedestrian access improvements along and across State Route 75 between 7th Street and 9th Street including 7<sup>th</sup> Street and 9<sup>th</sup> Street intersections."

**ANALYSIS:**

The RTCIP project plan is to be funded in part, or all, through a Transportation Uniform Mitigation Fee program for the purpose of defraying actual or estimated costs of constructing planned regional transportation facilities. Imperial Beach Ordinance No. 1067 established a requirement and procedure for the imposition of development impact fees to share in the costs of the design and construction of local and regional transportation facilities. The development impact fee is levied on each new residential unit constructed within the City after July 1, 2008.

It is staff's belief that the project plan approved in March 2008 remains the best use of funds collected from the development impact fee. The Transportation Uniform Mitigation Fee collected to as of June 30, 2015 is \$95,152.

**ENVIRONMENTAL DETERMINATION:**

Not a project as defined by CEQA.

**FISCAL IMPACT:**

There is no direct cost incurred by the City by confirming the RTCIP project plan. However there is a cost to the City for the failure to confirm the project plan in that the funds collected would be transferred to SANDAG to fund Regional State Highway projects in other parts of San Diego County.

Attachments:

1. Resolution No. 2016-7678
2. Letter to TransNet Independent Taxpayer Oversight Committee

**RESOLUTION NO. 2016-7678**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IMPERIAL BEACH, CALIFORNIA, CONFIRMING THE REGIONAL TRANSPORTATION CONGESTION IMPROVEMENT PROGRAM (RTCIP) PROJECT PLAN ADOPTED IN MARCH 2008**

**WHEREAS**, Resolution No. 2008-6601 adopted March 19, 2008 implemented the TRANSNET Extension ordinance and expenditure plan , Regional Transportation Congestion Improvement Program (RTCIP) project plan for State Route 75; and

**WHEREAS**, annually by April 1st, the City is required to forward a letter to the TransNet Independent Taxpayer Oversight Committee (ITOC) confirming that the City's program approved and submitted to the ITOC is still in effect and has not materially changed since adoption by City Council in 2008; and

**WHEREAS**, the RTCIP project approved in March 2008 stated "Design and construct vehicle, bicycle and public transit circulation and pedestrian access improvements along and across State Route 75 between 7th Street and 9th Street, including 7<sup>th</sup> Street and 9th Street intersection"; and

**WHEREAS**, the RTCIP project plan is to be funded in part, or all, through a Transportation Uniform Mitigation Fee program for the purpose of defraying actual or estimated costs of constructing planned regional transportation facilities; and

**WHEREAS**, Imperial Beach Ordinance No. 1067 established a requirement and procedure for the imposition of development impact fees to share in the costs of the design and construction of local and regional transportation facilities; and

**WHEREAS**, the development impact fee is levied on each new residential unit constructed within the City after July 1, 2008; and

**WHEREAS**, staff believes that the project plan approved in March 2008 remains the best use of funds collected from the development impact fee; and

**WHEREAS**, there is no direct cost incurred by confirming the RTCIP project plan.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Imperial Beach as follows:

1. The above recitals are true and correct.
2. This legislative body confirms the RTCIP project plan adopted in Resolution No. 2008-6601.
3. The Public Works Director is authorized to sign and forward the RTCIP project plan confirmation letter to ITOC.

**PASSED, APPROVED, AND ADOPTED** by the City Council of the City of Imperial Beach at its meeting held on the 16th day of March 2016, by the following vote:

**AYES: COUNCILMEMBERS:**  
**NOES: COUNCILMEMBERS:**  
**ABSENT: COUNCILMEMBERS:**

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**SERGE DEDINA, MAYOR**

**ATTEST:**

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**JACQUELINE M. HALD, MMC  
CITY CLERK**



## City of Imperial Beach, California

PUBLIC WORKS DEPARTMENT

825 Imperial Beach Blvd., Imperial Beach, CA 91932 Tel: (619) 423-8311 Fax: (619) 429-4861

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March 16, 2016

Brad Barnum, Chair  
TransNet Independent Taxpayer Oversight Committee  
c/o San Diego Association of Governments  
401 B Street, Suite 800  
San Diego, CA 92101

Dear Mr. Barnum:

The City of Imperial Beach submitted a funding program to the *TransNet* Independent Taxpayer Oversight Committee (ITOC) on March 27, 2008 in accordance with the Regional Transportation Congestion Improvement Program (RCTIP) requirements contained within the *TransNet* Extension Ordinance. In accordance with the reporting requirements of the Ordinance, this is to confirm that the program approved and submitted to you March 27, 2008 is still in effect and has not materially changed.

Should you have any questions regarding our RTCIP funding program, please contact Hank Levien, Public Works Director at telephone no. 619-628-1369 or via e-mail at [hlevien@imperialbeachca.gov](mailto:hlevien@imperialbeachca.gov).

Sincerely,

Hank Levien  
Public Works Director

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STAFF REPORT  
CITY OF IMPERIAL BEACH

TO: HONORABLE MAYOR AND CITY COUNCIL  
FROM: ANDY HALL, CITY MANAGER<sup>AH</sup>  
MEETING DATE: MARCH 16, 2016  
ORIGINATING DEPT.: PUBLIC WORKS *HAZ*  
SUBJECT: RESOLUTION NO. 2016-7677 INITIATING PROCEEDINGS FOR THE ANNUAL LEVY OF ASSESSMENTS AND ORDERING THE PREPARATION OF AN ENGINEER'S "REPORT" FOR A SPECIAL ASSESSMENT DISTRICT – AD-67M

**EXECUTIVE SUMMARY:**

Adoption of Resolution No. 2016-7677 will initiate the steps necessary to levy the annual lighting district assessment for the commercial area on Palm Avenue (State Route 75) from Georgia Street on the east to Rainbow Drive on the west. This assessment will set the parcel costs at the same level as when the District was established in 1992.

**RECOMMENDATION:**

Adopt Resolution 2016-7677 ordering the preparation of the Engineer's Report for AD 67 (annual lighting Assessment District for State Route 75 commercial properties).

**RATIONALE:**

This will continue the assessment for street lighting along State Route 75 first established in 1992 and has continued for every subsequent year.

**OPTIONS:**

- Adopt Resolution 2016-7677 to order the Engineer's Report preparation; or
- Terminate the Assessment District – AD 67 and have the City pay the total cost of S.R. 75 lighting; or
- Terminate the Assessment District – AD-67 and cease street lighting along S.R. 75; or
- Re-assess to cover costs.

**BACKGROUND:**

At the regular scheduled meeting on June 17, 1992, City Council approved and adopted Resolution 92-4130, which formed a Special Assessment District pursuant to the "Lighting and Landscaping Act of 1972" (AD-67M). The purpose of the Assessment District was to pay for the construction and operation and maintenance of streetlights on Highway 75. The attached map (attachment 2) provides the limits or boundaries of the Assessment District.

**ANALYSIS:**

The proposed Resolution is the formal action of the City Council ordering the preparation of the required Engineer's "Report" for the annual levy of assessments. The proposed assessments are for the purpose of paying San Diego Gas and Electric operating and maintenance expenses of the new street lighting on Highway 75/Palm Avenue. The operating and maintenance will consist of energy costs, lamp maintenance, replacement of light standards as required, and San Diego Gas and Electric ownership costs.

Over the past 23-years, the cost for maintaining the street lighting along S.R. 75 has increased, however the assessment on District parcels has remained unchanged. Thus the City of Imperial Beach general fund has contributed the difference between the Lighting District cost verses the revenue received from the assessment.

**ENVIRONMENTAL DETERMINATION:**

Not a project as defined by CEQA.

**FISCAL IMPACT:**

Since the District, when established, fixed the assessment fee per parcel, all costs that have been incurred above that fixed amount has been borne by the City's General Fund. The assessments amount to \$12,041. It is estimated that the FY 2016/2017 General Fund cost to the City will be about \$17,000.

Attachments:

1. Resolution No. 2016-7677
2. Assessment District 67 District Map

**RESOLUTION NO. 2016-7677**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IMPERIAL BEACH, CALIFORNIA, INITIATING PROCEEDINGS FOR THE 2016 ANNUAL LEVY OF ASSESSMENTS AND ORDERING THE PREPARATION OF AN ENGINEER'S "REPORT" FOR A SPECIAL ASSESSMENT DISTRICT (AD-67M)**

**WHEREAS**, the City Council of the City of Imperial Beach, California has previously formed a special assessment district pursuant to the terms of the "Landscaping and Lighting Act of 1972", being Division 15, Part 2 of the Streets and Highways Code of the State of California, said special assessment district known and designated as ASSESSMENT DISTRICT NO. 67-M (hereinafter referred to as the "Assessment District"); and

**WHEREAS**, at this time the City Council is desirous to take proceedings to provide for the annual levy of assessments for the next ensuing fiscal year to provide for the annual costs for maintenance of improvements within the Assessment District.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Imperial Beach as follows:

**RECITALS**

SECTION 1. That the above recitals are all true and correct.

**DECLARATION OF INTENTION**

SECTION 2. That the public interest and convenience requires, and it is the intention of this legislative body to initiate proceedings for the annual levy and collection of special assessments for the payment of annual maintenance and/or servicing costs within the Assessment District.

No new improvements or any substantial changes in existing improvements or zones are proposed as a part of these proceedings.

**REPORT OF ENGINEER**

SECTION 3. That this improvement is hereby referred to the ASSESSMENT ENGINEER, who is hereby directed to make and file the "Report" generally containing the following:

- A. Plans and specifications describing the general nature, location and extent of the improvements to be maintained;
- B. An estimate of the cost of the maintenance and/or servicing of the improvements for the Assessment District for the referenced fiscal year;
- C. A diagram for the Assessment District, showing the area and properties proposed to be assessed;
- D. An assessment of the estimated costs of the maintenance and/or servicing, assessing the net amount upon all assessable lots and/or parcels within the Assessment District in proportion to the benefits received.

SECTION 4. That upon completion of the preparation of said "Report", the original shall be filed with the City Clerk, who shall then submit the same to this legislative body for its immediate review and consideration.

**FISCAL YEAR**

SECTION 5. That the above "Report" shall include all costs and expenses of said maintenance and/or servicing relating to the fiscal year commencing July 1, 2016 and ending June 30, 2017.

**PASSED, APPROVED, AND ADOPTED** by the City Council of the City of Imperial Beach at its meeting held on the 16th day of March 2016, by the following vote:

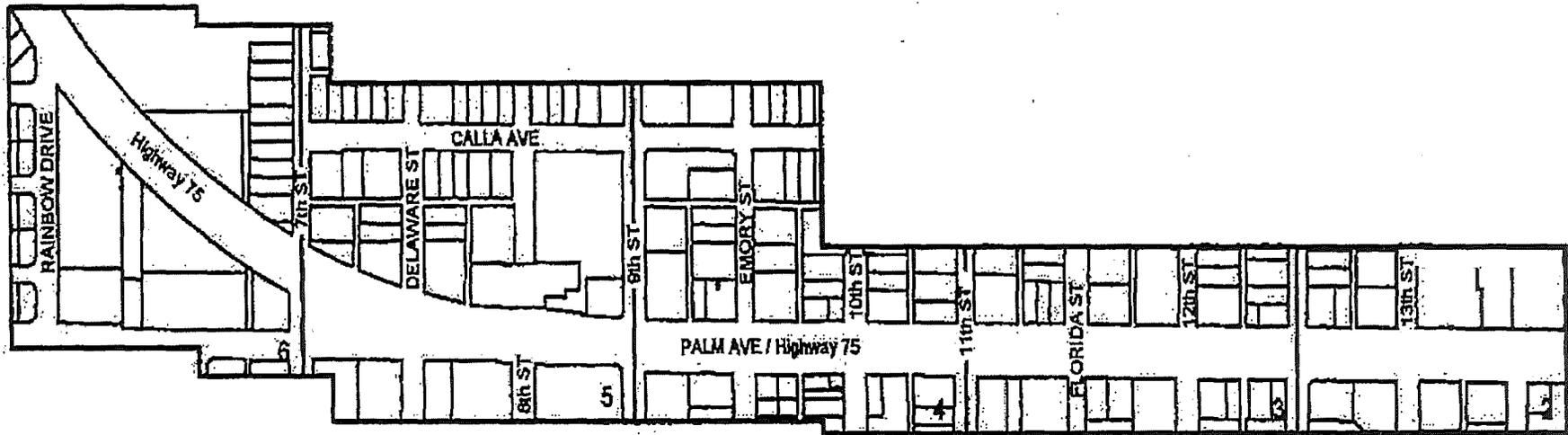
- AYES: COUNCILMEMBERS:**
- NOES: COUNCILMEMBERS:**
- ABSENT: COUNCILMEMBERS:**

\_\_\_\_\_  
**SERGE DEDINA, MAYOR**

**ATTEST:**

\_\_\_\_\_  
**JACQUELINE M. HALD, MMC**  
**CITY CLERK**

# ASSESSMENT DIAGRAM FOR ASSESSMENT DISTRICT NO. 67m (STREET LIGHTING)



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AGENDA ITEM NO. 2.6

STAFF REPORT  
CITY OF IMPERIAL BEACH

TO: HONORABLE MAYOR AND CITY COUNCIL  
FROM: ANDY HALL, CITY MANAGER <sup>AH</sup>  
MEETING DATE: MARCH 16, 2016  
ORIGINATING DEPT.: DOUG BRADLEY ADMINISTRATIVE SERVICES DEPARTMENT <sup>DB</sup>  
SUBJECT: RESOLUTION NO. 2016-7681 TO APPROVE BANKING SERVICES WITH CHASE BANK

**EXECUTIVE SUMMARY:**

The City desires to move banking services from Union Bank to Chase Bank and realize an annual savings of \$18K. In addition, the City would like to utilize Chase Bank's merchant card services, streamlining the process by eliminating a third party vendor saving an additional \$3K per year. The City is not bound by contract for either of these services.

**RECOMMENDATION:**

Staff recommends that the City Council approve the resolution to authorize the Administrative Services Director to move the City's banking and merchant card services to Chase Bank.

**RATIONALE:**

The City will realize an annual savings of over \$21K and streamline the merchant card services process.

**OPTIONS:**

1. Approve the resolution to authorize the Administrative Services Director to move banking and merchant card services to Chase Bank.
2. Make other recommendations

**BACKGROUND:**

The City has been banking with Union Bank for over 10 years at an annual cost of approximately \$20,000. The customer service has been adequate, however the online interface has not kept up with competing banks. The City currently uses Elavon, a third party vendor for merchant card servicing (credit card processing). The annual cost for this merchant card processing is approximately \$17,000.

**ANALYSIS:**

The City reviewed the banking fees and service and decided it was time to look for a new provider. The City has the desire to continue with a local bank and Chase became the logical option for banking services. The City met with management at Chase Bank and was very impressed with the pricing, services and online interface. Chase Bank specializes in small government and has a product with an estimated annual cost of \$2,000. The City would realize an annual savings of \$18,000.

The City also desires to consolidate the merchant card processing with Chase Bank. This will provide a streamlined management of our credit card processing and eliminate a third party vendor. The estimated annual savings with this consolidation is \$3,000 per year. Chase Bank owns their own merchant processing division called Chase Commerce Solution.

**ENVIRONMENTAL DETERMINATION:**

Not a project as defined by CEQA.

**FISCAL IMPACT:**

The table below summarizes the fiscal impact/savings from moving banking services. The banking and merchant card fees are budgeted:

	Current	Chase	Savings	
Banking Fees	\$ 20,000	\$ 2,000	\$ 18,000	90%
Merchant Card Fees	\$ 17,000	\$ 14,000	\$ 3,000	18%
	\$ 37,000	\$ 16,000	\$ 21,000	57%

**ATTACHMENT:**

1. Resolution No. 2016-7681

**RESOLUTION NO. 2016-7681**

**A RESOLUTION OF THE CITY OF IMPERIAL BEACH, CALIFORNIA, AUTHORIZING THE CITY TO USE CHASE BANK FOR BANKING AND OTHER SERVICES**

**WHEREAS**, the City desires effective, efficient, and cost effective banking services; and

**WHEREAS**, the City wishes to consolidate the merchant card processing and banking services with the same provider to provide more efficiency and a significant annual cost savings to the City; and

**WHEREAS**, the service is exempt from competitive bidding because the purchase of this service falls under IBMC 3.04.120(D) as the banking services are compatible with the merchant card processing that the City is currently using.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Imperial Beach as follows:

1. The above-listed recitals are true and correct and are hereby incorporated as findings.
2. The City Council hereby approves and authorizes the City Manager, or his designee, to take all actions necessary to allow the City to use Chase Bank for banking and merchant card processing services.

**PASSED, APPROVED, AND ADOPTED** by the City Council of the City of Imperial Beach at its meeting held on the 16th day of March 2016, by the following vote:

<b>AYES:</b>	<b>COUNCILMEMBERS:</b>
<b>NOES:</b>	<b>COUNCILMEMBERS:</b>
<b>ABSENT:</b>	<b>COUNCILMEMBERS:</b>

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**SERGE DEDINA, MAYOR**

**ATTEST:**

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**JACQUELINE M. HALD, CMC**  
**CITY CLERK**

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STAFF REPORT  
CITY OF IMPERIAL BEACH

TO: HONORABLE MAYOR AND CITY COUNCIL  
FROM: ANDY HALL, CITY MANAGER <sup>AK</sup>  
MEETING DATE: MARCH 16, 2016  
ORIGINATING DEPT.: DOUG BRADLEY ADMINISTRATIVE SERVICES DEPARTMENT <sup>DB</sup>  
SUBJECT: RECEIVE JANUARY 2016 TREASURER'S REPORT

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**EXECUTIVE SUMMARY:**

The monthly treasurer's report for January 2016 is submitted for review. Contained in this report is a complete listing of assets, monthly transactions, portfolio summary, statement of compliance with investment policy and a statement that the city has adequate funds to meet cash flow needs.

**RECOMMENDATION:**

Staff recommends that the City Council receive the monthly treasurer's report.

**RATIONALE:**

In compliance with the Investment Policy, staff is providing a monthly Treasurers Report which details the City's investment portfolio.

**OPTIONS:**

1. Receive the monthly treasurer's report.

**BACKGROUND:**

The City staff has been directed to provide a monthly treasurers report. Within this report is a detailed asset listing, monthly transaction history, a portfolio summary, a statement of compliance with the investment policy and a statement that the city has adequate funds to meet cash flow needs.

**ANALYSIS:**

The City has funds invested by Chandler Asset Management, in the Local Area Investment Fund, our checking account with Union Bank, in an Escrow Account reserved for the 9<sup>th</sup> and Palm project, and Bond Reserves held at Wells Fargo. The total amount of cash deposits equal **\$33,892,728**. The estimated annual income from this investment is **\$200,000**.

The funds in which this cash belongs to are listed in the table below. Within each of these funds, the cash is categorized as unassigned, assigned, or restricted. The details of these designations can be found in the City's Financial Statements.

### City of Imperial Beach

Treasurer Report: Cash by Fund = Deposit Account  
Current as of 03/06/2016

#### CASH BY FUND (cash belongs here)

	Actual
± GENERAL FUND	\$ 14,131,534
± HOUSING AUTHORITY	\$ 535,913
± 2010 BOND FUND	\$ 4,102,285
± OTHER GOVERNMENT FUNDS	\$ 1,972,001
± SEWER FUND	\$ 2,938,215
± INTERNAL SERVICES	\$ 4,699,575
± AGENCY FUNDS	\$ 392,068
± SUCESSOR AGENCY	\$ 5,119,602
<b>Grand Total</b>	<b>\$ 33,891,193</b>

#### CASH DEPOSIT ACCOUNTS (cash deposited here)

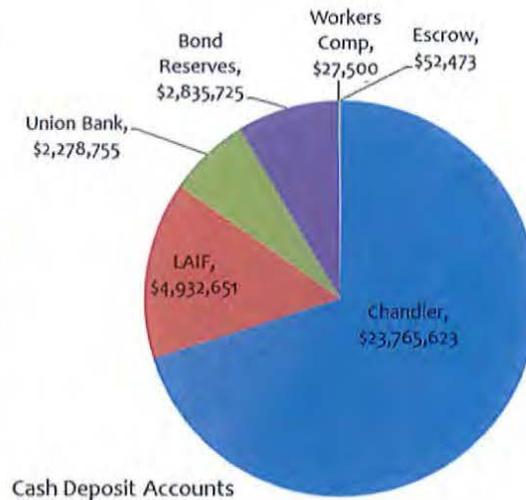
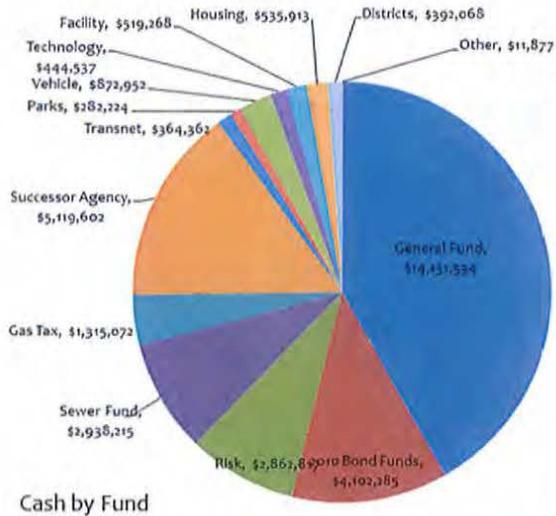
	Actual
CHANDLER ASSET MANAGEMENT	\$ 23,765,623
LOCAL AREA INVESTMENT FUND	\$ 4,932,651
UNION BANK	\$ 2,278,755
2010 BOND RESERVES	\$ 2,835,725
WORKERS COMP ACCOUNT	\$ 27,500
9TH AND PALM ESCROW ACCOUNT	\$ 52,473
<b>Grand Total</b>	<b>\$ 33,892,728</b>

#### Chadler Asset Management Reconciliation

Book Balance	\$ 23,765,623
Market Appreciation	\$ 89,982
<b>Statement Balance</b>	<b>\$ 23,855,605</b>

#### UNIOIN Bank Reconciliation

Book Balance	\$ 2,278,755
Outstanding Checks & Deposits	\$ 743,890
<b>Statement Balance</b>	<b>\$ 3,022,646</b>



The transactions and holdings as detailed in the monthly statement are in compliance with the City's Investment Policy (see attachment 1). The City has adequate funds to meet its cash flow requirements for the next six months.

**ENVIRONMENTAL DETERMINATION:**

Not a project as defined by CEQA.

**FISCAL IMPACT:**

The interest income is included in the fiscal budget.

Attachments:

1. Chandler Asset Management monthly account statement.

Note: Other investment statements available upon request.

# Monthly Account Statement

## City of Imperial Beach

January 1, 2016 through January 31, 2016

### Chandler Team

For questions about your account,  
please call (800) 317-4747 or

### Custodian

***Information contained herein is confidential. We urge you to compare this statement to the one you receive from your qualified custodian. Prices are provided by IDC, an independent pricing source.***



PORTFOLIO CHARACTERISTICS

Average Duration	1.77
Average Coupon	1.19 %
Average Purchase YTM	1.17 %
Average Market YTM	0.93 %
Average S&P/Moody Rating	AA/Aa1
Average Final Maturity	2.02 yrs
Average Life	1.89 yrs

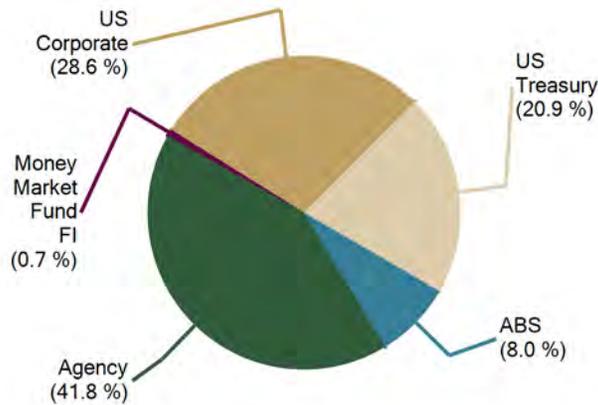
ACCOUNT SUMMARY

	Beg. Values as of 12/31/15	End Values as of 1/31/16
<b>Market Value</b>	23,650,506	23,796,636
<b>Accrued Interest</b>	57,105	58,969
<b>Total Market Value</b>	<b>23,707,610</b>	<b>23,855,605</b>
<b>Income Earned</b>	22,200	22,879
<b>Cont/WD</b>		-2,081
<b>Par</b>	23,692,117	23,719,543
<b>Book Value</b>	23,675,171	23,694,654
<b>Cost Value</b>	23,701,030	23,720,040

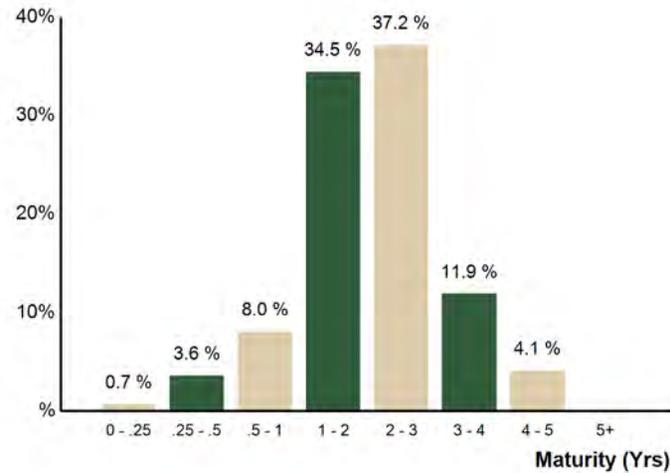
TOP ISSUERS

Issuer	% Portfolio
Government of United States	20.9 %
Federal National Mortgage Assoc	17.1 %
Federal Home Loan Mortgage Corp	13.5 %
JP Morgan Chase & Co	8.5 %
Federal Home Loan Bank	6.2 %
Federal Farm Credit Bank	5.0 %
Berkshire Hathaway	4.2 %
Honda ABS	2.8 %
	<b>78.2 %</b>

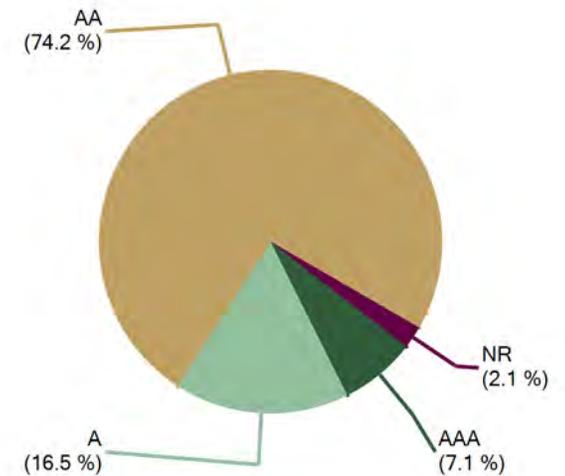
SECTOR ALLOCATION



MATURITY DISTRIBUTION



CREDIT QUALITY (S&P)



PERFORMANCE REVIEW

Total Rate of Return As of 1/31/2016	Current Month	Latest 3 Months	Year To Date	1 Yr	Annualized			7/31/2013	Since 7/31/2013
					3 Yrs	5 Yrs	10 Yrs		
City of Imperial Beach	0.63 %	0.37 %	0.63 %	0.90 %	N/A	N/A	N/A	1.01 %	2.55 %
BAML 1-3 Yr US Treasury Index	0.61 %	0.27 %	0.61 %	0.65 %	N/A	N/A	N/A	0.79 %	1.98 %



City of Imperial Beach  
January 31, 2016

**COMPLIANCE WITH INVESTMENT POLICY**

*Assets managed by Chandler Asset Management are in full compliance with State law and the City's investment policy.*

Category	Standard	Comment
Treasury Issues	No limitations	Complies
Federal Agencies	20% max callable notes	Complies
Municipal Securities	"A" rated; 5% max per issuer	Complies
Banker's Acceptances	"A-1" rated; "A"-rated issuer; 40% maximum; 5% max per issuer; <180 days maturity	Complies
Commercial Paper	"A-1" rated; "A"-rated issuer; 25% maximum; 5% max per issuer; <270 days maturity	Complies
Medium Term Notes	"A" rated; 30% maximum; 5% max per issuer; 5 years maximum maturity	Complies*
Negotiable Certificates of Deposit	"A" or "A-1" rated issuers; 30% maximum; 5% max per issuer; 5 years max maturity	Complies
Bank/Time Deposits	20% maximum; 5% max per issuer; FDIC Insured or Collateralized	Complies
Mortgage Pass-throughs, CMOs and Asset Backed Securities	"AA"-rated issue; "A"-rated issuer; 20% maximum; 5% max per ABS issuer	Complies
Repurchase Agreements	1 year maximum maturity	Complies
Money Market Mutual Funds	"AAA" rated or SEC adviser; 20% maximum; 10% max per fund	Complies
Local Government Investment Pools	not used by adviser	Complies
Local Agency Investment Fund	\$50 million per account	Complies
Weighted Average Maturity	3 years	Complies
Maximum Maturity	5 years	Complies

\*JP Morgan Chase represents 8.5% of the portfolio and is rated A3/A; however, it was purchased prior to November 2012.



## Reconciliation Summary

As of 1/31/2016

BOOK VALUE RECONCILIATION	
<b>Beginning Book Value</b>	<b>\$23,675,170.79</b>
<b>Acquisition</b>	
+ Security Purchases	\$1,472,424.22
+ Money Market Fund Purchases	\$110,815.85
+ Money Market Contributions	\$0.00
+ Security Contributions	\$0.00
+ Security Transfers	\$0.00
<b>Total Acquisitions</b>	<b>\$1,583,240.07</b>
<b>Dispositions</b>	
- Security Sales	\$950,541.75
- Money Market Fund Sales	\$548,803.50
- MMF Withdrawals	\$2,081.17
- Security Withdrawals	\$0.00
- Security Transfers	\$0.00
- Other Dispositions	\$0.00
- Maturities	\$0.00
- Calls	\$0.00
- Principal Paydowns	\$62,505.68
<b>Total Dispositions</b>	<b>\$1,563,932.10</b>
<b>Amortization/Accretion</b>	
+/- Net Accretion	(\$374.20)
	(\$374.20)
<b>Gain/Loss on Dispositions</b>	
+/- Realized Gain/Loss	\$549.19
	\$549.19
<b>Ending Book Value</b>	<b>\$23,694,653.75</b>

CASH TRANSACTION SUMMARY	
<b>BEGINNING BALANCE</b>	<b>\$605,112.43</b>
<b>Acquisition</b>	
Contributions	\$0.00
Security Sale Proceeds	\$950,541.75
Accrued Interest Received	\$1,774.22
Interest Received	\$23,936.25
Dividend Received	\$2.96
Principal on Maturities	\$0.00
Interest on Maturities	\$0.00
Calls/Redemption (Principal)	\$0.00
Interest from Calls/Redemption	\$0.00
Principal Paydown	\$62,505.68
<b>Total Acquisitions</b>	<b>\$1,038,760.86</b>
<b>Disposition</b>	
Withdrawals	\$2,081.17
Security Purchase	\$1,472,424.22
Accrued Interest Paid	\$4,324.29
<b>Total Dispositions</b>	<b>\$1,478,829.68</b>
<b>Ending Book Value</b>	<b>\$165,043.61</b>



### Holdings Report

As of 1/31/16

CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
<b>ABS</b>									
43814CAC3	Honda Auto Receivables 2013-1 A3 0.48% Due 11/21/2016	69.40	02/12/2014 0.23 %	69.44 69.40	99.97 0.95 %	69.38 0.01	0.00 % (0.02)	NR / AAA AAA	0.81 0.05
89231MAC9	Toyota Auto Receivables Owner 2014-A 0.67% Due 12/15/2017	160,999.97	03/11/2014 0.68 %	160,970.22 160,989.88	99.86 0.97 %	160,775.38 47.94	0.67 % (214.50)	Aaa / AAA NR	1.87 0.47
89231TAB6	Toyota Auto Receivables Owner 2015-C 0.92% Due 2/15/2018	150,000.00	08/18/2015 0.87 %	149,987.94 149,990.06	99.94 1.02 %	149,908.95 61.33	0.63 % (81.11)	Aaa / AAA NR	2.04 0.64
43814GAC4	Honda Auto Receivables 2014-2 A3 0.77% Due 3/19/2018	181,496.32	05/13/2014 0.52 %	181,474.50 181,486.90	99.87 0.98 %	181,262.73 50.47	0.76 % (224.17)	Aaa / AAA NR	2.13 0.63
47787VAC5	John Deere Owner Trust 2014-A A3 0.92% Due 4/16/2018	246,933.52	04/02/2014 0.87 %	246,893.96 246,917.76	99.91 1.07 %	246,708.07 100.97	1.03 % (209.69)	Aaa / NR AAA	2.21 0.61
43814HAC2	Honda Auto Receivables 2014-3 A3 0.88% Due 6/15/2018	200,000.00	08/12/2014 0.79 %	199,961.42 199,980.71	99.91 1.00 %	199,824.20 78.22	0.84 % (156.51)	NR / AAA AAA	2.37 0.75
161571GC2	Chase CHAIT Pool #2013-A8 1.01% Due 10/15/2018	195,000.00	09/03/2015 0.95 %	195,266.60 195,231.43	100.05 0.94 %	195,101.01 87.53	0.82 % (130.42)	Aaa / AAA AAA	2.71 0.69
477877AD6	John Deere Owner Trust 2014-B A3 1.07% Due 11/15/2018	265,000.00	Various 0.98 %	265,028.99 265,028.19	99.96 1.11 %	264,904.07 126.02	1.11 % (124.12)	Aaa / NR AAA	2.79 0.97
89236WAC2	Toyota Auto Receivables Owner 2015-A 1.12% Due 2/15/2019	230,000.00	02/24/2015 0.96 %	229,965.22 229,975.99	100.10 1.05 %	230,223.33 114.49	0.97 % 247.34	Aaa / AAA NR	3.04 1.26
43813NAC0	Honda Auto Receivables 2015-2 A3 1.04% Due 2/21/2019	280,000.00	05/13/2015 1.05 %	279,957.02 279,965.07	99.88 1.13 %	279,664.28 80.89	1.17 % (300.79)	NR / AAA AAA	3.06 1.37
<b>Total ABS</b>		<b>1,909,499.21</b>	<b>0.87 %</b>	<b>1,909,575.31</b> <b>1,909,635.39</b>	<b>1.04 %</b>	<b>1,908,441.40</b> <b>747.87</b>	<b>8.00 %</b> <b>(1,193.99)</b>	<b>Aaa / AAA</b> <b>Aaa</b>	<b>2.53</b> <b>0.87</b>

<b>AGENCY</b>									
3133834R9	FHLB Note 0.375% Due 6/24/2016	500,000.00	08/07/2013 0.58 %	497,105.00 499,603.35	99.97 0.46 %	499,840.00 192.71	2.10 % 236.65	Aaa / AA+ AAA	0.40 0.40
3133ECWV2	FFCB Note 0.875% Due 12/7/2016	500,000.00	08/07/2013 0.87 %	500,130.00 500,033.11	100.07 0.79 %	500,348.00 656.25	2.10 % 314.89	Aaa / AA+ AAA	0.85 0.84
3130A0C65	FHLB Note 0.625% Due 12/28/2016	485,000.00	12/13/2013 0.72 %	483,666.25 484,600.84	99.96 0.67 %	484,802.12 277.86	2.03 % 201.28	Aaa / AA+ AAA	0.91 0.90
3135G0GY3	FNMA Note 1.25% Due 1/30/2017	290,000.00	Various 0.85 %	292,981.88 291,137.75	100.56 0.69 %	291,621.10 10.07	1.22 % 483.35	Aaa / AA+ AAA	1.00 0.99
3137EADC0	FHLMC Note 1% Due 3/8/2017	500,000.00	07/26/2013 0.99 %	500,160.00 500,048.68	100.27 0.75 %	501,369.50 1,986.11	2.11 % 1,320.82	Aaa / AA+ AAA	1.10 1.09
3137EADF3	FHLMC Note 1.25% Due 5/12/2017	500,000.00	08/07/2013 1.07 %	503,265.00 501,108.15	100.61 0.77 %	503,061.50 1,371.53	2.11 % 1,953.35	Aaa / AA+ AAA	1.28 1.27
3137EADH9	FHLMC Note 1% Due 6/29/2017	190,000.00	01/29/2015 0.72 %	191,271.10 190,741.60	100.32 0.77 %	190,599.45 168.89	0.80 % (142.15)	Aaa / AA+ AAA	1.41 1.40
3135G0MZ3	FNMA Note 0.875% Due 8/28/2017	500,000.00	03/06/2014 1.00 %	497,800.00 499,005.67	100.14 0.78 %	500,713.50 1,859.38	2.11 % 1,707.83	Aaa / AA+ AAA	1.58 1.56



### Holdings Report

As of 1/31/16

CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
<b>AGENCY</b>									
3135G0ZL0	FNMA Note 1% Due 9/27/2017	420,000.00	Various 1.02 %	419,614.62 419,888.44	100.32 0.80 %	421,345.68 1,446.67	1.77 % 1,457.24	Aaa / AA+ AAA	1.66 1.63
3137EADL0	FHLMC Note 1% Due 9/29/2017	500,000.00	07/31/2014 1.19 %	497,116.50 498,488.41	100.31 0.81 %	501,573.50 1,694.44	2.11 % 3,085.09	Aaa / AA+ AAA	1.66 1.64
3133EDDV1	FFCB Note 1.16% Due 10/23/2017	185,000.00	01/29/2015 0.87 %	186,443.00 185,911.83	100.59 0.82 %	186,089.84 584.19	0.78 % 178.01	Aaa / AA+ AAA	1.73 1.70
3133EEQM5	FFCB Note 1.11% Due 2/20/2018	510,000.00	08/28/2015 0.94 %	512,065.50 511,713.63	100.38 0.92 %	511,947.18 2,531.73	2.16 % 233.55	Aaa / AA+ AAA	2.06 2.02
3137EADP1	FHLMC Note 0.875% Due 3/7/2018	510,000.00	03/06/2014 1.29 %	501,677.31 505,642.12	99.97 0.89 %	509,845.47 1,785.00	2.14 % 4,203.35	Aaa / AA+ AAA	2.10 2.07
3130A4GJ5	FHLB Note 1.125% Due 4/25/2018	500,000.00	05/27/2015 1.02 %	501,467.00 501,123.37	100.58 0.86 %	502,882.50 1,500.00	2.11 % 1,759.13	Aaa / AA+ AAA	2.23 2.20
3135G0WJ8	FNMA Note 0.875% Due 5/21/2018	500,000.00	Various 1.44 %	490,030.70 493,735.81	99.87 0.93 %	499,332.50 850.70	2.10 % 5,596.69	Aaa / AA+ AAA	2.30 2.27
3135G0E33	FNMA Note 1.125% Due 7/20/2018	500,000.00	Various 1.20 %	498,934.27 499,149.61	100.43 0.95 %	502,170.51 171.87	2.11 % 3,020.90	Aaa / AA+ AAA	2.47 2.43
3135G0E58	FNMA Note 1.125% Due 10/19/2018	495,000.00	Various 1.14 %	494,705.15 494,755.88	100.30 1.01 %	496,500.84 1,577.82	2.09 % 1,744.96	Aaa / AA+ AAA	2.72 2.66
3135G0G72	FNMA Note 1.125% Due 12/14/2018	515,000.00	10/30/2015 1.17 %	514,232.65 514,293.39	100.23 1.04 %	516,186.56 756.41	2.17 % 1,893.17	Aaa / AA+ AAA	2.87 2.81
3135G0H63	FNMA Note 1.375% Due 1/28/2019	500,000.00	01/06/2016 1.39 %	499,835.00 499,838.55	100.90 1.07 %	504,488.00 57.29	2.11 % 4,649.45	Aaa / AA+ AAA	2.99 2.93
3137EADK2	FHLMC Note 1.25% Due 8/1/2019	500,000.00	04/29/2015 1.40 %	496,880.00 497,434.49	100.35 1.15 %	501,730.00 3,125.00	2.12 % 4,295.51	Aaa / AA+ AAA	3.50 3.39
3137EADM8	FHLMC Note 1.25% Due 10/2/2019	500,000.00	05/27/2015 1.51 %	494,500.00 495,362.41	100.09 1.23 %	500,435.00 2,065.97	2.11 % 5,072.59	Aaa / AA+ AAA	3.67 3.56
3135G0ZY2	FNMA Note 1.75% Due 11/26/2019	325,000.00	07/31/2015 1.50 %	328,447.28 328,043.39	101.84 1.25 %	330,982.60 1,026.91	1.39 % 2,939.21	Aaa / AA+ AAA	3.82 3.68
<b>Total Agency</b>		<b>9,925,000.00</b>	<b>1.10 %</b>	<b>9,902,328.21</b> <b>9,911,660.48</b>	<b>0.89 %</b>	<b>9,957,865.35</b> <b>25,696.80</b>	<b>41.85 %</b> <b>46,204.87</b>	<b>Aaa / AA+</b> <b>Aaa</b>	<b>2.04</b> <b>2.00</b>
<b>MONEY MARKET FUND FI</b>									
31846V203	First American Govt Obligation Fund	165,043.61	Various 0.00 %	165,043.61 165,043.61	1.00 0.00 %	165,043.61 0.00	0.69 % 0.00	Aaa / AAA NR	0.00 0.00
<b>Total Money Market Fund FI</b>		<b>165,043.61</b>	<b>N/A</b>	<b>165,043.61</b> <b>165,043.61</b>	<b>0.00 %</b>	<b>165,043.61</b> <b>0.00</b>	<b>0.69 %</b> <b>0.00</b>	<b>Aaa / AAA</b> <b>NR</b>	<b>0.00</b> <b>0.00</b>
<b>US CORPORATE</b>									
38259PAC6	Google Inc Note 2.125% Due 5/19/2016	350,000.00	07/26/2013 0.72 %	363,604.50 351,436.25	100.49 0.50 %	351,700.65 1,487.50	1.48 % 264.40	Aa2 / AA NR	0.30 0.30



### Holdings Report

As of 1/31/16

CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
<b>US CORPORATE</b>									
88579YAD3	3M Co. Note 1.375% Due 9/29/2016	350,000.00	08/07/2013 0.83 %	355,827.50 351,227.65	100.41 0.75 %	351,439.20 1,630.90	1.48 % 211.55	Aa3 / AA- NR	0.66 0.66
458140AH3	Intel Corp Note 1.95% Due 10/1/2016	285,000.00	12/19/2013 0.79 %	294,014.55 287,164.56	100.79 0.76 %	287,242.10 1,852.50	1.21 % 77.54	A1 / A+ A+	0.67 0.66
084670BD9	Berkshire Hathaway Note 1.9% Due 1/31/2017	1,000,000.00	04/11/2012 1.61 %	1,013,489.00 1,002,803.81	100.98 0.91 %	1,009,790.00 52.78	4.23 % 6,986.19	Aa2 / AA A+	1.00 0.99
48125VLC2	JP Morgan Chase Floating Rate Note 1.36% Due 2/6/2017	2,000,000.00	02/01/2012 1.36 %	2,000,000.00 2,000,000.00	100.85 0.52 %	2,016,952.00 6,271.11	8.48 % 16,952.00	A3 / A- NR	1.02 0.02
36962G5W0	General Electric Capital Corp Note 2.3% Due 4/27/2017	300,000.00	04/25/2014 1.19 %	309,714.00 304,008.25	101.47 1.10 %	304,414.50 1,801.67	1.28 % 406.25	A1 / AA+ NR	1.24 1.22
91159HHD5	US Bancorp Callable Note Cont 4/15/2017 1.65% Due 5/15/2017	300,000.00	04/29/2014 1.19 %	304,026.00 301,634.98	100.63 1.12 %	301,896.60 1,045.00	1.27 % 261.62	A1 / A+ AA	1.29 1.19
717081DJ9	Pfizer Inc. Note 1.1% Due 5/15/2017	100,000.00	05/12/2014 1.13 %	99,912.00 99,962.34	100.23 0.92 %	100,228.60 232.22	0.42 % 266.26	A1 / AA A+	1.29 1.27
02665WAQ4	American Honda Finance Note 1.55% Due 12/11/2017	215,000.00	12/08/2014 1.58 %	214,800.05 214,876.13	100.09 1.50 %	215,190.49 462.85	0.90 % 314.36	A1 / A+ NR	1.86 1.82
94974BFG0	Wells Fargo Corp Note 1.5% Due 1/16/2018	300,000.00	09/09/2014 1.64 %	298,596.00 299,179.85	99.88 1.56 %	299,630.40 187.50	1.26 % 450.55	A2 / A AA-	1.96 1.92
459200HZ7	IBM Corp Note 1.125% Due 2/6/2018	310,000.00	02/03/2015 1.23 %	309,054.50 309,365.07	99.56 1.35 %	308,643.44 1,695.31	1.30 % (721.63)	Aa3 / AA- A+	2.02 1.97
808513AK1	Charles Schwab Corp Callable Note Cont 2/10/2018 1.5% Due 3/10/2018	315,000.00	Various 1.50 %	314,969.60 314,989.08	100.34 1.32 %	316,086.44 1,850.63	1.33 % 1,097.36	A2 / A A	2.11 1.97
24422ESB6	John Deere Capital Corp Note 1.3% Due 3/12/2018	115,000.00	12/03/2014 1.55 %	114,088.05 114,409.91	99.41 1.58 %	114,326.33 577.24	0.48 % (83.58)	A2 / A NR	2.11 2.07
747525AG8	Qualcomm Inc Note 1.4% Due 5/18/2018	370,000.00	Various 1.45 %	369,416.00 369,552.61	99.54 1.60 %	368,279.88 1,021.61	1.55 % (1,272.73)	A1 / A+ NR	2.30 2.25
594918BF0	Microsoft Note 1.3% Due 11/3/2018	140,000.00	10/29/2015 1.33 %	139,860.00 139,871.50	100.34 1.17 %	140,481.32 444.89	0.59 % 609.82	Aaa / AAA AA+	2.76 2.69
166764BA7	Chevron Corp Note 1.79% Due 11/16/2018	310,000.00	11/09/2015 1.79 %	310,000.00 310,000.00	99.95 1.81 %	309,846.55 1,140.63	1.30 % (153.45)	Aa1 / AA NR	2.79 2.70
<b>Total US Corporate</b>		<b>6,760,000.00</b>	<b>1.34 %</b>	<b>6,811,371.75</b> <b>6,770,481.99</b>	<b>0.96 %</b>	<b>6,796,148.50</b> <b>21,754.34</b>	<b>28.58 %</b> <b>25,666.51</b>	<b>A1 / A+</b> <b>A+</b>	<b>1.34</b> <b>1.01</b>
<b>US TREASURY</b>									
912828SS0	US Treasury Note 0.875% Due 4/30/2017	485,000.00	10/07/2013 0.90 %	484,509.05 484,828.55	100.22 0.70 %	486,080.10 1,084.25	2.04 % 1,251.55	Aaa / AA+ AAA	1.25 1.24
912828TW0	US Treasury Note 0.75% Due 10/31/2017	500,000.00	09/11/2014 1.14 %	493,946.99 496,627.23	99.95 0.78 %	499,746.00 958.10	2.10 % 3,118.77	Aaa / AA+ AAA	1.75 1.73



### Holdings Report

As of 1/31/16

CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
<b>US TREASURY</b>									
912828UJ7	US Treasury Note 0.875% Due 1/31/2018	500,000.00	10/29/2014 1.01 %	497,775.12 498,634.01	100.12 0.81 %	500,605.50 12.02	2.10 % 1,971.49	Aaa / AA+ AAA	2.00 1.98
912828UR9	US Treasury Note 0.75% Due 2/28/2018	500,000.00	12/04/2014 1.09 %	494,611.05 496,541.22	99.85 0.82 %	499,238.50 1,586.54	2.10 % 2,697.28	Aaa / AA+ AAA	2.08 2.05
912828RH5	US Treasury Note 1.375% Due 9/30/2018	500,000.00	12/04/2014 1.28 %	501,759.49 501,225.97	101.18 0.93 %	505,879.00 2,329.23	2.13 % 4,653.03	Aaa / AA+ AAA	2.67 2.60
912828WD8	US Treasury Note 1.25% Due 10/31/2018	500,000.00	10/29/2014 1.30 %	499,005.58 499,317.78	100.80 0.95 %	504,023.50 1,596.84	2.12 % 4,705.72	Aaa / AA+ AAA	2.75 2.69
912828SX9	US Treasury Note 1.125% Due 5/31/2019	495,000.00	09/29/2015 1.14 %	494,788.96 494,808.50	100.20 1.06 %	495,986.04 958.56	2.08 % 1,177.54	Aaa / AA+ AAA	3.33 3.26
912828UB4	US Treasury Note 1% Due 11/30/2019	500,000.00	10/29/2015 1.37 %	492,736.05 493,193.70	99.33 1.18 %	496,660.00 860.66	2.09 % 3,466.30	Aaa / AA+ AAA	3.83 3.74
912828UL2	US Treasury Note 1.375% Due 1/31/2020	500,000.00	01/06/2016 1.55 %	496,525.11 496,583.61	100.66 1.21 %	503,281.00 18.89	2.11 % 6,697.39	Aaa / AA+ AAA	4.00 3.88
912828VA5	US Treasury Note 1.125% Due 4/30/2020	480,000.00	01/28/2016 1.32 %	476,064.11 476,071.71	99.51 1.24 %	477,637.44 1,365.00	2.01 % 1,565.73	Aaa / AA+ AAA	4.25 4.12
<b>Total US Treasury</b>		<b>4,960,000.00</b>	<b>1.21 %</b>	<b>4,931,721.51</b> <b>4,937,832.28</b>	<b>0.97 %</b>	<b>4,969,137.08</b> <b>10,770.09</b>	<b>20.88 %</b> <b>31,304.80</b>	<b>Aaa / AA+</b> <b>Aaa</b>	<b>2.79</b> <b>2.73</b>
<b>TOTAL PORTFOLIO</b>		<b>23,719,542.82</b>	<b>1.17 %</b>	<b>23,720,040.39</b> <b>23,694,653.75</b>	<b>0.93 %</b>	<b>23,796,635.94</b> <b>58,969.10</b>	<b>100.00 %</b> <b>101,982.19</b>	<b>Aa1 / AA</b> <b>Aaa</b>	<b>2.02</b> <b>1.77</b>
<b>TOTAL MARKET VALUE PLUS ACCRUED</b>						<b>23,855,605.04</b>			



Transaction Ledger

12/31/15 Thru 1/31/16

Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
<b>ACQUISITIONS</b>										
Purchase	01/04/2016	31846V203	2.96	First American Govt Obligation Fund	1.000		2.96	0.00	2.96	0.00
Purchase	01/07/2016	912828UL2	500,000.00	US Treasury Note 1.375% Due 1/31/2020	99.305	1.55 %	496,525.11	2,989.13	499,514.24	0.00
Purchase	01/08/2016	3135G0H63	500,000.00	FNMA Note 1.375% Due 1/28/2019	99.967	1.39 %	499,835.00	0.00	499,835.00	0.00
Purchase	01/15/2016	31846V203	164.13	First American Govt Obligation Fund	1.000		164.13	0.00	164.13	0.00
Purchase	01/15/2016	31846V203	146.67	First American Govt Obligation Fund	1.000		146.67	0.00	146.67	0.00
Purchase	01/15/2016	31846V203	236.29	First American Govt Obligation Fund	1.000		236.29	0.00	236.29	0.00
Purchase	01/15/2016	31846V203	22,814.90	First American Govt Obligation Fund	1.000		22,814.90	0.00	22,814.90	0.00
Purchase	01/15/2016	31846V203	15,595.25	First American Govt Obligation Fund	1.000		15,595.25	0.00	15,595.25	0.00
Purchase	01/15/2016	31846V203	115.00	First American Govt Obligation Fund	1.000		115.00	0.00	115.00	0.00
Purchase	01/15/2016	31846V203	214.67	First American Govt Obligation Fund	1.000		214.67	0.00	214.67	0.00
Purchase	01/16/2016	31846V203	2,250.00	First American Govt Obligation Fund	1.000		2,250.00	0.00	2,250.00	0.00
Purchase	01/19/2016	31846V203	14,371.67	First American Govt Obligation Fund	1.000		14,371.67	0.00	14,371.67	0.00
Purchase	01/20/2016	31846V203	2,812.50	First American Govt Obligation Fund	1.000		2,812.50	0.00	2,812.50	0.00
Purchase	01/21/2016	31846V203	10,158.74	First American Govt Obligation Fund	1.000		10,158.74	0.00	10,158.74	0.00
Purchase	01/21/2016	31846V203	242.67	First American Govt Obligation Fund	1.000		242.67	0.00	242.67	0.00
Purchase	01/28/2016	31846V203	381.94	First American Govt Obligation Fund	1.000		381.94	0.00	381.94	0.00
Purchase	01/29/2016	31846V203	24,370.96	First American Govt Obligation Fund	1.000		24,370.96	0.00	24,370.96	0.00
Purchase	01/29/2016	912828VA5	480,000.00	US Treasury Note 1.125% Due 4/30/2020	99.180	1.32 %	476,064.11	1,335.16	477,399.27	0.00
Purchase	01/30/2016	31846V203	1,812.50	First American Govt Obligation Fund	1.000		1,812.50	0.00	1,812.50	0.00
Purchase	01/31/2016	31846V203	15,125.00	First American Govt Obligation Fund	1.000		15,125.00	0.00	15,125.00	0.00
	<b>Subtotal</b>		<b>1,590,815.85</b>				<b>1,583,240.07</b>	<b>4,324.29</b>	<b>1,587,564.36</b>	<b>0.00</b>
<b>TOTAL ACQUISITIONS</b>			<b>1,590,815.85</b>				<b>1,583,240.07</b>	<b>4,324.29</b>	<b>1,587,564.36</b>	<b>0.00</b>
<b>DISPOSITIONS</b>										
Sale	01/07/2016	31846V203	48,968.50	First American Govt Obligation Fund	1.000		48,968.50	0.00	48,968.50	0.00
Sale	01/07/2016	912828C32	450,000.00	US Treasury Note 0.75% Due 3/15/2017	99.886	0.85 %	449,488.73	1,057.01	450,545.74	59.68
Sale	01/08/2016	31846V203	499,835.00	First American Govt Obligation Fund	1.000		499,835.00	0.00	499,835.00	0.00



Transaction Ledger

12/31/15 Thru 1/31/16

Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
<b>DISPOSITIONS</b>										
Sale	01/29/2016	912828RU6	500,000.00	US Treasury Note 0.875% Due 11/30/2016	100.211	0.62 %	501,053.02	717.21	501,770.23	489.51
	<b>Subtotal</b>		<b>1,498,803.50</b>				<b>1,499,345.25</b>	<b>1,774.22</b>	<b>1,501,119.47</b>	<b>549.19</b>
Paydown	01/15/2016	161571GC2	0.00	Chase CHAIT Pool #2013-A8 1.01% Due 10/15/2018	100.000		0.00	164.13	164.13	0.00
Paydown	01/15/2016	43814HAC2	0.00	Honda Auto Receivables 2014-3 A3 0.88% Due 6/15/2018	100.000		0.00	146.67	146.67	0.00
Paydown	01/15/2016	477877AD6	0.00	John Deere Owner Trust 2014-B A3 1.07% Due 11/15/2018	100.000		0.00	236.29	236.29	0.00
Paydown	01/15/2016	47787VAC5	22,608.25	John Deere Owner Trust 2014-A A3 0.92% Due 4/16/2018	100.000		22,608.25	206.65	22,814.90	0.00
Paydown	01/15/2016	89231MAC9	15,496.71	Toyota Auto Receivables Owner 2014-A 0.67% Due 12/15/2017	100.000		15,496.71	98.54	15,595.25	0.00
Paydown	01/15/2016	89231TAB6	0.00	Toyota Auto Receivables Owner 2015-C 0.92% Due 2/15/2018	100.000		0.00	115.00	115.00	0.00
Paydown	01/15/2016	89236WAC2	0.00	Toyota Auto Receivables Owner 2015-A 1.12% Due 2/15/2019	100.000		0.00	214.67	214.67	0.00
Paydown	01/19/2016	43814GAC4	14,246.07	Honda Auto Receivables 2014-2 A3 0.77% Due 3/19/2018	100.000		14,246.07	125.60	14,371.67	0.00
Paydown	01/21/2016	43813NAC0	0.00	Honda Auto Receivables 2015-2 A3 1.04% Due 2/21/2019	100.000		0.00	242.67	242.67	0.00
Paydown	01/21/2016	43814CAC3	10,154.65	Honda Auto Receivables 2013-1 A3 0.48% Due 11/21/2016	100.000		10,154.65	4.09	10,158.74	0.00
	<b>Subtotal</b>		<b>62,505.68</b>				<b>62,505.68</b>	<b>1,554.31</b>	<b>64,059.99</b>	<b>0.00</b>
Security Withdrawal	01/07/2016	31846V203	1,977.00	First American Govt Obligation Fund	1.000		1,977.00	0.00	1,977.00	0.00
Security Withdrawal	01/26/2016	31846V203	104.17	First American Govt Obligation Fund	1.000		104.17	0.00	104.17	0.00
	<b>Subtotal</b>		<b>2,081.17</b>				<b>2,081.17</b>	<b>0.00</b>	<b>2,081.17</b>	<b>0.00</b>
<b>TOTAL DISPOSITIONS</b>			<b>1,563,390.35</b>				<b>1,563,932.10</b>	<b>3,328.53</b>	<b>1,567,260.63</b>	<b>549.19</b>

**OTHER TRANSACTIONS**

Interest	01/16/2016	94974BFG0	300,000.00	Wells Fargo Corp Note 1.5% Due 1/16/2018	0.000		2,250.00	0.00	2,250.00	0.00
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### Transaction Ledger

12/31/15 Thru 1/31/16

Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
<b>OTHER TRANSACTIONS</b>										
Interest	01/20/2016	3135G0E33	500,000.00	FNMA Note 1.125% Due 7/20/2018	0.000		2,812.50	0.00	2,812.50	0.00
Interest	01/28/2016	3135G0H63	500,000.00	FNMA Note 1.375% Due 1/28/2019	0.000		381.94	0.00	381.94	0.00
Interest	01/30/2016	3135G0GY3	290,000.00	FNMA Note 1.25% Due 1/30/2017	0.000		1,812.50	0.00	1,812.50	0.00
Interest	01/31/2016	084670BD9	1,000,000.00	Berkshire Hathaway Note 1.9% Due 1/31/2017	0.000		9,500.00	0.00	9,500.00	0.00
Interest	01/31/2016	912828UJ7	500,000.00	US Treasury Note 0.875% Due 1/31/2018	0.000		2,187.50	0.00	2,187.50	0.00
Interest	01/31/2016	912828UL2	500,000.00	US Treasury Note 1.375% Due 1/31/2020	0.000		3,437.50	0.00	3,437.50	0.00
	<b>Subtotal</b>		<b>3,590,000.00</b>				<b>22,381.94</b>	<b>0.00</b>	<b>22,381.94</b>	<b>0.00</b>
Dividend	01/04/2016	31846V203	605,112.43	First American Govt Obligation Fund	0.000		2.96	0.00	2.96	0.00
	<b>Subtotal</b>		<b>605,112.43</b>				<b>2.96</b>	<b>0.00</b>	<b>2.96</b>	<b>0.00</b>
<b>TOTAL OTHER TRANSACTIONS</b>			<b>4,195,112.43</b>				<b>22,384.90</b>	<b>0.00</b>	<b>22,384.90</b>	<b>0.00</b>



CUSIP	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Unreal G/L Total Income
<b>Fixed Income</b>						
02665WAQ4	American Honda Finance Note 1.55% Due 12/11/2017	12/08/2014 12/11/2014 215,000.00	214,870.47 0.00 0.00 214,876.13	185.14 0.00 462.85 277.71	5.66 0.00 5.66 283.37	0.00 283.37
084670BD9	Berkshire Hathaway Note 1.9% Due 01/31/2017	04/11/2012 04/11/2012 1,000,000.00	1,003,041.94 0.00 0.00 1,002,803.81	7,969.44 9,500.00 52.78 1,583.34	0.00 238.13 (238.13) 1,345.21	0.00 1,345.21
161571GC2	Chase CHAIT Pool #2013-A8 1.01% Due 10/15/2018	09/03/2015 09/04/2015 195,000.00	195,238.70 0.00 0.00 195,231.43	87.53 164.13 87.53 164.13	0.00 7.27 (7.27) 156.86	0.00 156.86
166764BA7	Chevron Corp Note 1.79% Due 11/16/2018	11/09/2015 11/17/2015 310,000.00	310,000.00 0.00 0.00 310,000.00	678.21 0.00 1,140.63 462.42	0.00 0.00 0.00 462.42	0.00 462.42
24422ESB6	John Deere Capital Corp Note 1.3% Due 03/12/2018	12/03/2014 12/08/2014 115,000.00	114,386.16 0.00 0.00 114,409.91	452.65 0.00 577.24 124.59	23.75 0.00 23.75 148.34	0.00 148.34
3130A0C65	FHLB Note 0.625% Due 12/28/2016	12/13/2013 12/18/2013 485,000.00	484,563.46 0.00 0.00 484,600.84	25.26 0.00 277.86 252.60	37.38 0.00 37.38 289.98	0.00 289.98
3130A4GJ5	FHLB Note 1.125% Due 04/25/2018	05/27/2015 05/28/2015 500,000.00	501,166.15 0.00 0.00 501,123.37	1,031.25 0.00 1,500.00 468.75	0.00 42.78 (42.78) 425.97	0.00 425.97
3133834R9	FHLB Note 0.375% Due 06/24/2016	08/07/2013 08/08/2013 500,000.00	499,517.96 0.00 0.00 499,603.35	36.46 0.00 192.71 156.25	85.39 0.00 85.39 241.64	0.00 241.64
3133ECWV2	FFCB Note 0.875% Due 12/07/2016	08/07/2013 08/08/2013 500,000.00	500,036.43 0.00 0.00 500,033.11	291.67 0.00 656.25 364.58	0.00 3.32 (3.32) 361.26	0.00 361.26
3133EDDV1	FFCB Note 1.16% Due 10/23/2017	01/29/2015 01/30/2015 185,000.00	185,956.69 0.00 0.00 185,911.83	405.36 0.00 584.19 178.83	0.00 44.86 (44.86) 133.97	0.00 133.97



CUSIP	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Unreal G/L Total Income
3133EEQM5	FFCB Note 1.11% Due 02/20/2018	08/28/2015 08/31/2015	511,784.46 0.00 0.00 511,713.63	2,059.98 0.00 2,531.73 471.75	0.00 70.83 (70.83) 400.92	0.00 400.92
3135G0E33	FNMA Note 1.125% Due 07/20/2018	Various Various	499,120.32 0.00 0.00 499,149.61	2,515.62 2,812.50 171.87 468.75	29.29 0.00 29.29 498.04	0.00 498.04
3135G0E58	FNMA Note 1.125% Due 10/19/2018	Various Various	494,748.24 0.00 0.00 494,755.88	1,113.75 0.00 1,577.82 464.07	14.49 6.85 7.64 471.71	0.00 471.71
3135G0G72	FNMA Note 1.125% Due 12/14/2018	10/30/2015 11/03/2015	514,272.47 0.00 0.00 514,293.39	273.59 0.00 756.41 482.82	20.92 0.00 20.92 503.74	0.00 503.74
3135G0GY3	FNMA Note 1.25% Due 01/30/2017	Various Various	291,234.65 0.00 0.00 291,137.75	1,520.48 1,812.50 10.07 302.09	0.00 96.90 (96.90) 205.19	0.00 205.19
3135G0H63	FNMA Note 1.375% Due 01/28/2019	01/06/2016 01/08/2016	0.00 499,835.00 0.00 499,838.55	0.00 381.94 57.29 439.23	3.55 0.00 3.55 442.78	0.00 442.78
3135G0MZ3	FNMA Note 0.875% Due 08/28/2017	03/06/2014 03/07/2014	498,951.97 0.00 0.00 499,005.67	1,494.79 0.00 1,859.38 364.59	53.70 0.00 53.70 418.29	0.00 418.29
3135G0WJ8	FNMA Note 0.875% Due 05/21/2018	Various Various	493,504.63 0.00 0.00 493,735.81	486.11 0.00 850.70 364.59	231.18 0.00 231.18 595.77	0.00 595.77
3135G0ZL0	FNMA Note 1% Due 09/27/2017	Various Various	419,882.72 0.00 0.00 419,888.44	1,096.67 0.00 1,446.67 350.00	23.52 17.80 5.72 355.72	0.00 355.72
3135G0ZY2	FNMA Note 1.75% Due 11/26/2019	07/31/2015 07/31/2015	328,111.07 0.00 0.00 328,043.39	552.95 0.00 1,026.91 473.96	0.00 67.68 (67.68) 406.28	0.00 406.28
3137EADC0	FHLMC Note 1% Due 03/08/2017	07/26/2013 07/29/2013	500,052.44 0.00 0.00 500,048.68	1,569.44 0.00 1,986.11 416.67	0.00 3.76 (3.76) 412.91	0.00 412.91



CUSIP	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Unreal G/L Total Income
3137EADF3	FHLMC Note 1.25% Due 05/12/2017	08/07/2013 08/08/2013 500,000.00	501,181.87 0.00 0.00 501,108.15	850.69 0.00 1,371.53 520.84	0.00 73.72 (73.72) 447.12	0.00 447.12
3137EADH9	FHLMC Note 1% Due 06/29/2017	01/29/2015 01/30/2015 190,000.00	190,786.32 0.00 0.00 190,741.60	10.56 0.00 168.89 158.33	0.00 44.72 (44.72) 113.61	0.00 113.61
3137EADK2	FHLMC Note 1.25% Due 08/01/2019	04/29/2015 05/01/2015 500,000.00	497,372.21 0.00 0.00 497,434.49	2,604.17 0.00 3,125.00 520.83	62.28 0.00 62.28 583.11	0.00 583.11
3137EADL0	FHLMC Note 1% Due 09/29/2017	07/31/2014 07/31/2014 500,000.00	498,411.08 0.00 0.00 498,488.41	1,277.78 0.00 1,694.44 416.66	77.33 0.00 77.33 493.99	0.00 493.99
3137EADM8	FHLMC Note 1.25% Due 10/02/2019	05/27/2015 05/28/2015 500,000.00	495,255.04 0.00 0.00 495,362.41	1,545.14 0.00 2,065.97 520.83	107.37 0.00 107.37 628.20	0.00 628.20
3137EADP1	FHLMC Note 0.875% Due 03/07/2018	03/06/2014 03/07/2014 510,000.00	505,465.53 0.00 0.00 505,642.12	1,413.13 0.00 1,785.00 371.87	176.59 0.00 176.59 548.46	0.00 548.46
36962G5W0	General Electric Capital Corp Note 2.3% Due 04/27/2017	04/25/2014 04/30/2014 300,000.00	304,283.76 0.00 0.00 304,008.25	1,226.67 0.00 1,801.67 575.00	0.00 275.51 (275.51) 299.49	0.00 299.49
38259PAC6	Google Inc Note 2.125% Due 05/19/2016	07/26/2013 07/31/2013 350,000.00	351,848.51 0.00 0.00 351,436.25	867.71 0.00 1,487.50 619.79	0.00 412.26 (412.26) 207.53	0.00 207.53
43813NAC0	Honda Auto Receivables 2015-2 A3 1.04% Due 02/21/2019	05/13/2015 05/20/2015 280,000.00	279,964.09 0.00 0.00 279,965.07	80.89 242.67 80.89 242.67	0.98 0.00 0.98 243.65	0.00 243.65
43814CAC3	Honda Auto Receivables 2013-1 A3 0.48% Due 11/21/2016	02/12/2014 02/18/2014 69.40	10,224.05 0.00 10,154.65 69.40	1.36 4.09 0.01 2.74	0.00 0.00 0.00 2.74	0.00 2.74
43814GAC4	Honda Auto Receivables 2014-2 A3 0.77% Due 03/19/2018	05/13/2014 05/21/2014 181,496.32	195,731.56 0.00 14,246.07 181,486.90	54.43 125.60 50.47 121.64	1.41 0.00 1.41 123.05	0.00 123.05



CUSIP	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Unreal G/L Total Income
43814HAC2	Honda Auto Receivables 2014-3 A3 0.88% Due 06/15/2018	08/12/2014 08/20/2014 200,000.00	199,979.58 0.00 0.00 199,980.71	78.22 146.67 78.22 146.67	1.13 0.00 1.13 147.80	0.00 147.80
458140AH3	Intel Corp Note 1.95% Due 10/01/2016	12/19/2013 12/24/2013 285,000.00	287,440.70 0.00 0.00 287,164.56	1,389.38 0.00 1,852.50 463.12	0.00 276.14 (276.14) 186.98	0.00 186.98
459200HZ7	IBM Corp Note 1.125% Due 02/06/2018	02/03/2015 02/06/2015 310,000.00	309,338.32 0.00 0.00 309,365.07	1,404.69 0.00 1,695.31 290.62	26.75 0.00 26.75 317.37	0.00 317.37
477877AD6	John Deere Owner Trust 2014-B A3 1.07% Due 11/15/2018	Various Various 265,000.00	265,029.53 0.00 0.00 265,028.19	126.02 236.29 126.02 236.29	1.30 2.64 (1.34) 234.95	0.00 234.95
47787VAC5	John Deere Owner Trust 2014-A A3 0.92% Due 04/16/2018	04/02/2014 04/09/2014 246,933.52	269,523.35 0.00 22,608.25 246,917.76	110.21 206.65 100.97 197.41	2.66 0.00 2.66 200.07	0.00 200.07
48125VLC2	JP Morgan Chase Floating Rate Note 1.36% Due 02/06/2017	02/01/2012 02/06/2012 2,000,000.00	2,000,000.00 0.00 0.00 2,000,000.00	4,004.44 0.00 6,271.11 2,266.67	0.00 0.00 0.00 2,266.67	0.00 2,266.67
594918BF0	Microsoft Note 1.3% Due 11/03/2018	10/29/2015 11/03/2015 140,000.00	139,867.54 0.00 0.00 139,871.50	293.22 0.00 444.89 151.67	3.96 0.00 3.96 155.63	0.00 155.63
717081DJ9	Pfizer Inc. Note 1.1% Due 05/15/2017	05/12/2014 05/15/2014 100,000.00	99,959.85 0.00 0.00 99,962.34	140.56 0.00 232.22 91.66	2.49 0.00 2.49 94.15	0.00 94.15
747525AG8	Qualcomm Inc Note 1.4% Due 05/18/2018	Various Various 370,000.00	369,536.04 0.00 0.00 369,552.61	589.95 0.00 1,021.61 431.66	16.57 0.00 16.57 448.23	0.00 448.23
808513AK1	Charles Schwab Corp Callable Note Cont 2/10/2018 1.5% Due 03/10/2018	Various Various 315,000.00	314,988.63 0.00 0.00 314,989.08	1,456.88 0.00 1,850.63 393.75	9.45 9.00 0.45 394.20	0.00 394.20
88579YAD3	3M Co. Note 1.375% Due 09/29/2016	08/07/2013 08/12/2013 350,000.00	351,385.56 0.00 0.00 351,227.65	1,229.86 0.00 1,630.90 401.04	0.00 157.91 (157.91) 243.13	0.00 243.13



CUSIP	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Unreal G/L Total Income
89231MAC9	Toyota Auto Receivables Owner 2014-A 0.67% Due 12/15/2017	03/11/2014 03/19/2014 160,999.97	176,484.64 0.00 15,496.71 160,989.88	52.56 98.54 47.94 93.92	1.95 0.00 1.95 95.87	0.00 95.87
89231TAB6	Toyota Auto Receivables Owner 2015-C 0.92% Due 02/15/2018	08/18/2015 08/26/2015 150,000.00	149,989.65 0.00 0.00 149,990.06	61.33 115.00 61.33 115.00	0.41 0.00 0.41 115.41	0.00 115.41
89236WAC2	Toyota Auto Receivables Owner 2015-A 1.12% Due 02/15/2019	02/24/2015 03/04/2015 230,000.00	229,974.99 0.00 0.00 229,975.99	114.49 214.67 114.49 214.67	1.00 0.00 1.00 215.67	0.00 215.67
91159HHD5	US Bancorp Callable Note Cont 4/15/2017 1.65% Due 05/15/2017	04/29/2014 04/30/2014 300,000.00	301,750.43 0.00 0.00 301,634.98	632.50 0.00 1,045.00 412.50	0.00 115.45 (115.45) 297.05	0.00 0.00 297.05
912828C32	US Treasury Note Due 03/15/2017	04/23/2014 04/28/2014 0.00	449,421.13 0.00 449,429.05 0.00	1,001.37 1,057.01 0.00 55.64	7.92 0.00 7.92 63.56	0.00 63.56
912828RH5	US Treasury Note 1.375% Due 09/30/2018	12/04/2014 12/05/2014 500,000.00	501,265.07 0.00 0.00 501,225.97	1,746.93 0.00 2,329.23 582.30	0.00 39.10 (39.10) 543.20	0.00 543.20
912828RU6	US Treasury Note Due 11/30/2016	08/07/2013 08/08/2013 0.00	500,615.07 0.00 500,563.51 0.00	382.51 717.21 0.00 334.70	0.00 51.56 (51.56) 283.14	0.00 283.14
912828SS0	US Treasury Note 0.875% Due 04/30/2017	10/07/2013 10/08/2013 485,000.00	484,816.84 0.00 0.00 484,828.55	722.84 0.00 1,084.25 361.41	11.71 0.00 11.71 373.12	0.00 373.12
912828SX9	US Treasury Note 1.125% Due 05/31/2019	09/29/2015 09/30/2015 495,000.00	494,803.62 0.00 0.00 494,808.50	486.89 0.00 958.56 471.67	4.88 0.00 4.88 476.55	0.00 476.55
912828TW0	US Treasury Note 0.75% Due 10/31/2017	09/11/2014 09/12/2014 500,000.00	496,463.35 0.00 0.00 496,627.23	638.74 0.00 958.10 319.36	163.88 0.00 163.88 483.24	0.00 483.24
912828UB4	US Treasury Note 1% Due 11/30/2019	10/29/2015 10/30/2015 500,000.00	493,042.77 0.00 0.00 493,193.70	437.16 0.00 860.66 423.50	150.93 0.00 150.93 574.43	0.00 574.43



CUSIP	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Unreal G/L Total Income
912828UJ7	US Treasury Note 0.875% Due 01/31/2018	10/29/2014 10/30/2014 500,000.00	498,576.00 0.00 0.00 498,634.01	1,830.84 2,187.50 12.02 368.68	58.01 0.00 58.01 426.69	0.00 426.69
912828UL2	US Treasury Note 1.375% Due 01/31/2020	01/06/2016 01/07/2016 500,000.00	0.00 496,525.11 0.00 496,583.61	0.00 448.37 18.89 467.26	58.50 0.00 58.50 525.76	0.00 525.76
912828UR9	US Treasury Note 0.75% Due 02/28/2018	12/04/2014 12/05/2014 500,000.00	496,399.76 0.00 0.00 496,541.22	1,267.17 0.00 1,586.54 319.37	141.46 0.00 141.46 460.83	0.00 460.83
912828VA5	US Treasury Note 1.125% Due 04/30/2020	01/28/2016 01/29/2016 480,000.00	0.00 476,064.11 0.00 476,071.71	0.00 (1,335.16) 1,365.00 29.84	7.60 0.00 7.60 37.44	0.00 37.44
912828WD8	US Treasury Note 1.25% Due 10/31/2018	10/29/2014 10/30/2014 500,000.00	499,296.70 0.00 0.00 499,317.78	1,064.56 0.00 1,596.84 532.28	21.08 0.00 21.08 553.36	0.00 553.36
94974BFG0	Wells Fargo Corp Note 1.5% Due 01/16/2018	09/09/2014 09/10/2014 300,000.00	299,144.29 0.00 0.00 299,179.85	2,062.50 2,250.00 187.50 375.00	35.56 0.00 35.56 410.56	0.00 410.56
			<b>23,070,058.36</b>	<b>57,104.70</b>	<b>1,683.99</b>	
			<b>1,472,424.22</b>	<b>21,386.18</b>	<b>2,058.19</b>	
			<b>1,012,498.24</b>	<b>58,969.10</b>	<b>(374.20)</b>	<b>0.00</b>
<b>TOTAL Fixed Income</b>		<b>23,554,499.21</b>	<b>23,529,610.14</b>	<b>23,250.58</b>	<b>22,876.38</b>	<b>22,876.38</b>

<b>Cash &amp; Equivalent</b>						
31846V203	First American Govt Obligation Fund	Various Various 165,043.61	605,112.43 110,815.85 550,884.67 165,043.61	0.00 2.96 0.00 2.96	0.00 0.00 0.00 2.96	0.00 2.96
			<b>605,112.43</b>	<b>0.00</b>	<b>0.00</b>	
			<b>110,815.85</b>	<b>2.96</b>	<b>0.00</b>	
			<b>550,884.67</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>TOTAL Cash &amp; Equivalent</b>		<b>165,043.61</b>	<b>165,043.61</b>	<b>2.96</b>	<b>2.96</b>	<b>2.96</b>

			<b>23,675,170.79</b>	<b>57,104.70</b>	<b>1,683.99</b>	
			<b>1,583,240.07</b>	<b>21,389.14</b>	<b>2,058.19</b>	
			<b>1,563,382.91</b>	<b>58,969.10</b>	<b>(374.20)</b>	<b>0.00</b>
<b>TOTAL PORTFOLIO</b>		<b>23,719,542.82</b>	<b>23,694,653.75</b>	<b>23,253.54</b>	<b>22,879.34</b>	<b>22,879.34</b>



### Cash Flow Report

From 01/31/2016

Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
02/01/2016	Interest	3137EADK2	500,000.00	FHLMC Note 1.25% Due 8/1/2019	0.00	3,125.00	3,125.00
02/06/2016	Interest	459200HZ7	310,000.00	IBM Corp Note 1.125% Due 2/6/2018	0.00	1,743.75	1,743.75
02/08/2016	Interest	48125VLC2	2,000,000.00	JP Morgan Chase Floating Rate Note 1.36% Due 2/6/2017	0.00	6,833.06	6,833.06
02/15/2016	Paydown	43814HAC2	200,000.00	Honda Auto Receivables 2014-3 A3 0.88% Due 6/15/2018	12,646.68	146.67	12,793.35
02/15/2016	Paydown	477877AD6	265,000.00	John Deere Owner Trust 2014-B A3 1.07% Due 11/15/2018	0.00	236.30	236.30
02/15/2016	Paydown	89231MAC9	160,999.97	Toyota Auto Receivables Owner 2014-A 0.67% Due 12/15/2017	15,084.86	89.89	15,174.75
02/15/2016	Paydown	89231TAB6	150,000.00	Toyota Auto Receivables Owner 2015-C 0.92% Due 2/15/2018	8,534.41	115.00	8,649.41
02/15/2016	Paydown	161571GC2	195,000.00	Chase CHAIT Pool #2013-A8 1.01% Due 10/15/2018	0.00	164.13	164.13
02/15/2016	Paydown	47787VAC5	246,933.52	John Deere Owner Trust 2014-A A3 0.92% Due 4/16/2018	20,354.51	189.32	20,543.83
02/15/2016	Paydown	89236WAC2	230,000.00	Toyota Auto Receivables Owner 2015-A 1.12% Due 2/15/2019	12,367.62	214.67	12,582.29
02/18/2016	Paydown	43814GAC4	181,496.32	Honda Auto Receivables 2014-2 A3 0.77% Due 3/19/2018	14,278.67	116.46	14,395.13
02/20/2016	Interest	3133EEQM5	510,000.00	FFCB Note 1.11% Due 2/20/2018	0.00	2,830.50	2,830.50
02/21/2016	Paydown	43813NAC0	280,000.00	Honda Auto Receivables 2015-2 A3 1.04% Due 2/21/2019	10,479.97	242.67	10,722.64
02/28/2016	Interest	3135G0MZ3	500,000.00	FNMA Note 0.875% Due 8/28/2017	0.00	2,187.50	2,187.50
02/29/2016	Interest	912828UR9	500,000.00	US Treasury Note 0.75% Due 2/28/2018	0.00	1,875.00	1,875.00
<b>Feb 2016</b>					<b>93,746.72</b>	<b>20,109.92</b>	<b>113,856.64</b>
03/07/2016	Interest	3137EADP1	510,000.00	FHLMC Note 0.875% Due 3/7/2018	0.00	2,231.25	2,231.25
03/08/2016	Interest	3137EADC0	500,000.00	FHLMC Note 1% Due 3/8/2017	0.00	2,500.00	2,500.00
03/10/2016	Interest	808513AK1	315,000.00	Charles Schwab Corp Callable Note Cont 2/10/2018 1.5% Due 3/10/2018	0.00	2,362.50	2,362.50
03/12/2016	Interest	24422ESB6	115,000.00	John Deere Capital Corp Note 1.3% Due 3/12/2018	0.00	747.50	747.50



### Cash Flow Report

From 01/31/2016

Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
03/15/2016	Paydown	161571GC2	195,000.00	Chase CHAIT Pool #2013-A8 1.01% Due 10/15/2018	0.00	164.13	164.13
03/15/2016	Paydown	47787VAC5	246,933.52	John Deere Owner Trust 2014-A A3 0.92% Due 4/16/2018	19,801.26	173.71	19,974.97
03/15/2016	Paydown	89231MAC9	160,999.97	Toyota Auto Receivables Owner 2014-A 0.67% Due 12/15/2017	14,636.73	81.47	14,718.20
03/15/2016	Paydown	43814HAC2	200,000.00	Honda Auto Receivables 2014-3 A3 0.88% Due 6/15/2018	12,497.17	137.39	12,634.56
03/15/2016	Paydown	477877AD6	265,000.00	John Deere Owner Trust 2014-B A3 1.07% Due 11/15/2018	0.00	236.30	236.30
03/15/2016	Paydown	89231TAB6	150,000.00	Toyota Auto Receivables Owner 2015-C 0.92% Due 2/15/2018	8,324.60	108.46	8,433.06
03/15/2016	Paydown	89236WAC2	230,000.00	Toyota Auto Receivables Owner 2015-A 1.12% Due 2/15/2019	12,105.99	203.12	12,309.11
03/18/2016	Paydown	43814GAC4	181,496.32	Honda Auto Receivables 2014-2 A3 0.77% Due 3/19/2018	13,889.10	107.30	13,996.40
03/21/2016	Paydown	43813NAC0	280,000.00	Honda Auto Receivables 2015-2 A3 1.04% Due 2/21/2019	10,320.67	233.58	10,554.25
03/27/2016	Interest	3135G0ZL0	420,000.00	FNMA Note 1% Due 9/27/2017	0.00	2,100.00	2,100.00
03/29/2016	Interest	3137EADL0	500,000.00	FHLMC Note 1% Due 9/29/2017	0.00	2,500.00	2,500.00
03/29/2016	Interest	88579YAD3	350,000.00	3M Co. Note 1.375% Due 9/29/2016	0.00	2,406.25	2,406.25
03/31/2016	Interest	912828RH5	500,000.00	US Treasury Note 1.375% Due 9/30/2018	0.00	3,437.50	3,437.50
<b>Mar 2016</b>					<b>91,575.52</b>	<b>19,730.46</b>	<b>111,305.98</b>
04/01/2016	Interest	458140AH3	285,000.00	Intel Corp Note 1.95% Due 10/1/2016	0.00	2,778.75	2,778.75
04/02/2016	Interest	3137EADM8	500,000.00	FHLMC Note 1.25% Due 10/2/2019	0.00	3,125.00	3,125.00
04/15/2016	Paydown	43814HAC2	200,000.00	Honda Auto Receivables 2014-3 A3 0.88% Due 6/15/2018	12,342.36	128.23	12,470.59
04/15/2016	Paydown	477877AD6	265,000.00	John Deere Owner Trust 2014-B A3 1.07% Due 11/15/2018	17,116.19	236.30	17,352.49
04/15/2016	Paydown	89231MAC9	160,999.97	Toyota Auto Receivables Owner 2014-A 0.67% Due 12/15/2017	14,188.07	73.30	14,261.37
04/15/2016	Paydown	89231TAB6	150,000.00	Toyota Auto Receivables Owner 2015-C 0.92% Due 2/15/2018	8,114.63	102.07	8,216.70
04/15/2016	Paydown	161571GC2	195,000.00	Chase CHAIT Pool #2013-A8 1.01% Due 10/15/2018	0.00	164.13	164.13



### Cash Flow Report

From 01/31/2016

Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
04/15/2016	Paydown	47787VAC5	246,933.52	John Deere Owner Trust 2014-A A3 0.92% Due 4/16/2018	19,247.36	158.53	19,405.89
04/15/2016	Paydown	89236WAC2	230,000.00	Toyota Auto Receivables Owner 2015-A 1.12% Due 2/15/2019	11,844.06	191.82	12,035.88
04/18/2016	Paydown	43814GAC4	181,496.32	Honda Auto Receivables 2014-2 A3 0.77% Due 3/19/2018	13,499.14	98.39	13,597.53
04/19/2016	Interest	3135G0E58	495,000.00	FNMA Note 1.125% Due 10/19/2018	0.00	2,784.38	2,784.38
04/21/2016	Paydown	43813NAC0	280,000.00	Honda Auto Receivables 2015-2 A3 1.04% Due 2/21/2019	10,161.15	224.64	10,385.79
04/23/2016	Interest	3133EDDV1	185,000.00	FFCB Note 1.16% Due 10/23/2017	0.00	1,073.00	1,073.00
04/25/2016	Interest	3130A4GJ5	500,000.00	FHLB Note 1.125% Due 4/25/2018	0.00	2,812.50	2,812.50
04/27/2016	Interest	36962G5W0	300,000.00	General Electric Capital Corp Note 2.3% Due 4/27/2017	0.00	3,450.00	3,450.00
04/30/2016	Interest	912828SS0	485,000.00	US Treasury Note 0.875% Due 4/30/2017	0.00	2,121.88	2,121.88
04/30/2016	Interest	912828TW0	500,000.00	US Treasury Note 0.75% Due 10/31/2017	0.00	1,875.00	1,875.00
04/30/2016	Interest	912828VA5	480,000.00	US Treasury Note 1.125% Due 4/30/2020	0.00	2,700.00	2,700.00
04/30/2016	Interest	912828WD8	500,000.00	US Treasury Note 1.25% Due 10/31/2018	0.00	3,125.00	3,125.00
<b>Apr 2016</b>					<b>106,512.96</b>	<b>27,222.92</b>	<b>133,735.88</b>
05/03/2016	Interest	594918BF0	140,000.00	Microsoft Note 1.3% Due 11/3/2018	0.00	910.00	910.00
05/08/2016	Interest	48125VLC2	2,000,000.00	JP Morgan Chase Floating Rate Note 1.36% Due 2/6/2017	0.00	8,287.50	8,287.50
05/12/2016	Interest	3137EADF3	500,000.00	FHLMC Note 1.25% Due 5/12/2017	0.00	3,125.00	3,125.00
05/15/2016	Interest	717081DJ9	100,000.00	Pfizer Inc. Note 1.1% Due 5/15/2017	0.00	550.00	550.00
05/15/2016	Interest	91159HHD5	300,000.00	US Bancorp Callable Note Cont 4/15/2017 1.65% Due 5/15/2017	0.00	2,475.00	2,475.00
05/15/2016	Paydown	89231TAB6	150,000.00	Toyota Auto Receivables Owner 2015-C 0.92% Due 2/15/2018	7,904.47	95.85	8,000.32
05/15/2016	Paydown	89236WAC2	230,000.00	Toyota Auto Receivables Owner 2015-A 1.12% Due 2/15/2019	11,581.82	180.77	11,762.59
05/15/2016	Paydown	43814HAC2	200,000.00	Honda Auto Receivables 2014-3 A3 0.88% Due 6/15/2018	12,182.13	119.18	12,301.31



### Cash Flow Report

From 01/31/2016

Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
05/15/2016	Paydown	477877AD6	265,000.00	John Deere Owner Trust 2014-B A3 1.07% Due 11/15/2018	16,713.27	221.03	16,934.30
05/15/2016	Paydown	161571GC2	195,000.00	Chase CHAIT Pool #2013-A8 1.01% Due 10/15/2018	0.00	164.13	164.13
05/15/2016	Paydown	47787VAC5	246,933.52	John Deere Owner Trust 2014-A A3 0.92% Due 4/16/2018	18,692.83	143.77	18,836.60
05/15/2016	Paydown	89231MAC9	160,999.97	Toyota Auto Receivables Owner 2014-A 0.67% Due 12/15/2017	13,738.90	65.38	13,804.28
05/16/2016	Interest	166764BA7	310,000.00	Chevron Corp Note 1.79% Due 11/16/2018	0.00	2,759.09	2,759.09
05/18/2016	Paydown	43814GAC4	181,496.32	Honda Auto Receivables 2014-2 A3 0.77% Due 3/19/2018	13,108.82	89.72	13,198.54
05/19/2016	Maturity	38259PAC6	350,000.00	Google Inc Note 2.125% Due 5/19/2016	350,000.00	3,718.75	353,718.75
05/20/2016	Interest	747525AG8	370,000.00	Qualcomm Inc Note 1.4% Due 5/18/2018	0.00	2,590.00	2,590.00
05/21/2016	Interest	3135G0WJ8	500,000.00	FNMA Note 0.875% Due 5/21/2018	0.00	2,187.50	2,187.50
05/21/2016	Paydown	43813NAC0	280,000.00	Honda Auto Receivables 2015-2 A3 1.04% Due 2/21/2019	10,001.43	215.83	10,217.26
05/26/2016	Interest	3135G0ZY2	325,000.00	FNMA Note 1.75% Due 11/26/2019	0.00	2,843.75	2,843.75
05/31/2016	Interest	912828UB4	500,000.00	US Treasury Note 1% Due 11/30/2019	0.00	2,500.00	2,500.00
05/31/2016	Interest	912828SX9	495,000.00	US Treasury Note 1.125% Due 5/31/2019	0.00	2,784.38	2,784.38
<b>May 2016</b>					<b>453,923.67</b>	<b>36,026.63</b>	<b>489,950.30</b>
06/07/2016	Interest	3133ECWV2	500,000.00	FFCB Note 0.875% Due 12/7/2016	0.00	2,187.50	2,187.50
06/11/2016	Interest	02665WAQ4	215,000.00	American Honda Finance Note 1.55% Due 12/11/2017	0.00	1,666.25	1,666.25
06/14/2016	Interest	3135G0G72	515,000.00	FNMA Note 1.125% Due 12/14/2018	0.00	2,896.88	2,896.88
06/15/2016	Paydown	161571GC2	195,000.00	Chase CHAIT Pool #2013-A8 1.01% Due 10/15/2018	0.00	164.13	164.13
06/15/2016	Paydown	477877AD6	265,000.00	John Deere Owner Trust 2014-B A3 1.07% Due 11/15/2018	16,309.67	206.12	16,515.79
06/15/2016	Paydown	47787VAC5	246,933.52	John Deere Owner Trust 2014-A A3 0.92% Due 4/16/2018	18,137.65	129.44	18,267.09
06/15/2016	Paydown	89236WAC2	230,000.00	Toyota Auto Receivables Owner 2015-A 1.12% Due 2/15/2019	11,319.29	169.96	11,489.25



### Cash Flow Report

From 01/31/2016

Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
06/15/2016	Paydown	43814HAC2	200,000.00	Honda Auto Receivables 2014-3 A3 0.88% Due 6/15/2018	12,016.34	110.24	12,126.58
06/15/2016	Paydown	89231MAC9	160,999.97	Toyota Auto Receivables Owner 2014-A 0.67% Due 12/15/2017	13,289.22	57.70	13,346.92
06/15/2016	Paydown	89231TAB6	150,000.00	Toyota Auto Receivables Owner 2015-C 0.92% Due 2/15/2018	7,694.12	89.79	7,783.91
06/18/2016	Paydown	43814GAC4	181,496.32	Honda Auto Receivables 2014-2 A3 0.77% Due 3/19/2018	12,718.10	81.31	12,799.41
06/21/2016	Paydown	43813NAC0	280,000.00	Honda Auto Receivables 2015-2 A3 1.04% Due 2/21/2019	9,841.48	207.17	10,048.65
06/24/2016	Maturity	3133834R9	500,000.00	FHLB Note 0.375% Due 6/24/2016	500,000.00	937.50	500,937.50
06/28/2016	Interest	3130A0C65	485,000.00	FHLB Note 0.625% Due 12/28/2016	0.00	1,515.63	1,515.63
06/29/2016	Interest	3137EADH9	190,000.00	FHLMC Note 1% Due 6/29/2017	0.00	950.00	950.00
<b>Jun 2016</b>					<b>601,325.87</b>	<b>11,369.62</b>	<b>612,695.49</b>
07/15/2016	Paydown	161571GC2	195,000.00	Chase CHAIT Pool #2013-A8 1.01% Due 10/15/2018	0.00	164.13	164.13
07/15/2016	Paydown	47787VAC5	246,933.52	John Deere Owner Trust 2014-A A3 0.92% Due 4/16/2018	17,581.83	115.54	17,697.37
07/15/2016	Paydown	89231MAC9	160,999.97	Toyota Auto Receivables Owner 2014-A 0.67% Due 12/15/2017	12,839.00	50.28	12,889.28
07/15/2016	Paydown	43814HAC2	200,000.00	Honda Auto Receivables 2014-3 A3 0.88% Due 6/15/2018	11,844.83	101.43	11,946.26
07/15/2016	Paydown	47787AD6	265,000.00	John Deere Owner Trust 2014-B A3 1.07% Due 11/15/2018	15,905.38	191.59	16,096.97
07/15/2016	Paydown	89231TAB6	150,000.00	Toyota Auto Receivables Owner 2015-C 0.92% Due 2/15/2018	7,483.59	83.89	7,567.48
07/15/2016	Paydown	89236WAC2	230,000.00	Toyota Auto Receivables Owner 2015-A 1.12% Due 2/15/2019	11,056.44	159.40	11,215.84
07/16/2016	Interest	94974BFG0	300,000.00	Wells Fargo Corp Note 1.5% Due 1/16/2018	0.00	2,250.00	2,250.00
07/18/2016	Paydown	43814GAC4	181,496.32	Honda Auto Receivables 2014-2 A3 0.77% Due 3/19/2018	12,327.00	73.15	12,400.15
07/20/2016	Interest	3135G0E33	500,000.00	FNMA Note 1.125% Due 7/20/2018	0.00	2,812.51	2,812.51
07/21/2016	Paydown	43813NAC0	280,000.00	Honda Auto Receivables 2015-2 A3 1.04% Due 2/21/2019	9,681.33	198.64	9,879.97
07/28/2016	Interest	3135G0H63	500,000.00	FNMA Note 1.375% Due 1/28/2019	0.00	3,437.50	3,437.50



### Cash Flow Report

From 01/31/2016

Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
07/30/2016	Interest	3135G0GY3	290,000.00	FNMA Note 1.25% Due 1/30/2017	0.00	1,812.50	1,812.50
07/31/2016	Interest	912828UL2	500,000.00	US Treasury Note 1.375% Due 1/31/2020	0.00	3,437.50	3,437.50
07/31/2016	Interest	084670BD9	1,000,000.00	Berkshire Hathaway Note 1.9% Due 1/31/2017	0.00	9,500.00	9,500.00
07/31/2016	Interest	912828UJ7	500,000.00	US Treasury Note 0.875% Due 1/31/2018	0.00	2,187.50	2,187.50
<b>Jul 2016</b>					<b>98,719.40</b>	<b>26,575.56</b>	<b>125,294.96</b>
08/01/2016	Interest	3137EADK2	500,000.00	FHLMC Note 1.25% Due 8/1/2019	0.00	3,125.00	3,125.00
08/06/2016	Interest	459200HZ7	310,000.00	IBM Corp Note 1.125% Due 2/6/2018	0.00	1,743.75	1,743.75
08/08/2016	Interest	48125VLC2	2,000,000.00	JP Morgan Chase Floating Rate Note 1.36% Due 2/6/2017	0.00	8,287.50	8,287.50
08/15/2016	Paydown	89231MAC9	160,999.97	Toyota Auto Receivables Owner 2014-A 0.67% Due 12/15/2017	12,388.26	43.12	12,431.38
08/15/2016	Paydown	89231TAB6	150,000.00	Toyota Auto Receivables Owner 2015-C 0.92% Due 2/15/2018	7,272.87	78.16	7,351.03
08/15/2016	Paydown	161571GC2	195,000.00	Chase CHAIT Pool #2013-A8 1.01% Due 10/15/2018	0.00	164.13	164.13
08/15/2016	Paydown	43814HAC2	200,000.00	Honda Auto Receivables 2014-3 A3 0.88% Due 6/15/2018	11,667.47	92.75	11,760.22
08/15/2016	Paydown	477877AD6	265,000.00	John Deere Owner Trust 2014-B A3 1.07% Due 11/15/2018	15,500.45	177.40	15,677.85
08/15/2016	Paydown	47787VAC5	246,933.52	John Deere Owner Trust 2014-A A3 0.92% Due 4/16/2018	17,025.36	102.06	17,127.42
08/15/2016	Paydown	89236WAC2	230,000.00	Toyota Auto Receivables Owner 2015-A 1.12% Due 2/15/2019	10,793.29	149.08	10,942.37
08/18/2016	Paydown	43814GAC4	181,496.32	Honda Auto Receivables 2014-2 A3 0.77% Due 3/19/2018	11,935.52	65.24	12,000.76
08/20/2016	Interest	3133EEQM5	510,000.00	FFCB Note 1.11% Due 2/20/2018	0.00	2,830.50	2,830.50
08/21/2016	Paydown	43813NAC0	280,000.00	Honda Auto Receivables 2015-2 A3 1.04% Due 2/21/2019	9,520.97	190.25	9,711.22
08/28/2016	Interest	3135G0MZ3	500,000.00	FNMA Note 0.875% Due 8/28/2017	0.00	2,187.50	2,187.50
08/31/2016	Interest	912828UR9	500,000.00	US Treasury Note 0.75% Due 2/28/2018	0.00	1,875.00	1,875.00
<b>Aug 2016</b>					<b>96,104.19</b>	<b>21,111.44</b>	<b>117,215.63</b>



### Cash Flow Report

From 01/31/2016

Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
09/07/2016	Interest	3137EADP1	510,000.00	FHLMC Note 0.875% Due 3/7/2018	0.00	2,231.25	2,231.25
09/08/2016	Interest	3137EADC0	500,000.00	FHLMC Note 1% Due 3/8/2017	0.00	2,500.00	2,500.00
09/10/2016	Interest	808513AK1	315,000.00	Charles Schwab Corp Callable Note Cont 2/10/2018 1.5% Due 3/10/2018	0.00	2,362.50	2,362.50
09/12/2016	Interest	24422ESB6	115,000.00	John Deere Capital Corp Note 1.3% Due 3/12/2018	0.00	747.50	747.50
09/15/2016	Paydown	43814HAC2	200,000.00	Honda Auto Receivables 2014-3 A3 0.88% Due 6/15/2018	11,484.10	84.19	11,568.29
09/15/2016	Paydown	477877AD6	265,000.00	John Deere Owner Trust 2014-B A3 1.07% Due 11/15/2018	15,094.83	163.58	15,258.41
09/15/2016	Paydown	89231TAB6	150,000.00	Toyota Auto Receivables Owner 2015-C 0.92% Due 2/15/2018	7,061.98	72.58	7,134.56
09/15/2016	Paydown	89236WAC2	230,000.00	Toyota Auto Receivables Owner 2015-A 1.12% Due 2/15/2019	10,529.84	139.00	10,668.84
09/15/2016	Paydown	161571GC2	195,000.00	Chase CHAIT Pool #2013-A8 1.01% Due 10/15/2018	0.00	164.13	164.13
09/15/2016	Paydown	47787VAC5	246,933.52	John Deere Owner Trust 2014-A A3 0.92% Due 4/16/2018	16,468.26	89.00	16,557.26
09/15/2016	Paydown	89231MAC9	160,999.97	Toyota Auto Receivables Owner 2014-A 0.67% Due 12/15/2017	11,937.01	36.20	11,973.21
09/18/2016	Paydown	43814GAC4	181,496.32	Honda Auto Receivables 2014-2 A3 0.77% Due 3/19/2018	11,543.67	57.58	11,601.25
09/21/2016	Paydown	43813NAC0	280,000.00	Honda Auto Receivables 2015-2 A3 1.04% Due 2/21/2019	9,360.40	181.99	9,542.39
09/27/2016	Interest	3135G0ZL0	420,000.00	FNMA Note 1% Due 9/27/2017	0.00	2,100.00	2,100.00
09/29/2016	Interest	3137EADL0	500,000.00	FHLMC Note 1% Due 9/29/2017	0.00	2,500.00	2,500.00
09/29/2016	Maturity	88579YAD3	350,000.00	3M Co. Note 1.375% Due 9/29/2016	350,000.00	2,406.25	352,406.25
09/30/2016	Interest	912828RH5	500,000.00	US Treasury Note 1.375% Due 9/30/2018	0.00	3,437.50	3,437.50
<b>Sep 2016</b>					<b>443,480.09</b>	<b>19,273.25</b>	<b>462,753.34</b>
10/01/2016	Maturity	458140AH3	285,000.00	Intel Corp Note 1.95% Due 10/1/2016	285,000.00	2,778.75	287,778.75
10/02/2016	Interest	3137EADM8	500,000.00	FHLMC Note 1.25% Due 10/2/2019	0.00	3,125.00	3,125.00



### Cash Flow Report

From 01/31/2016

Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
10/15/2016	Paydown	89231MAC9	160,999.97	Toyota Auto Receivables Owner 2014-A 0.67% Due 12/15/2017	11,485.24	29.53	11,514.77
10/15/2016	Paydown	89231TAB6	150,000.00	Toyota Auto Receivables Owner 2015-C 0.92% Due 2/15/2018	6,850.90	67.17	6,918.07
10/15/2016	Paydown	161571GC2	195,000.00	Chase CHAIT Pool #2013-A8 1.01% Due 10/15/2018	0.00	164.13	164.13
10/15/2016	Paydown	43814HAC2	200,000.00	Honda Auto Receivables 2014-3 A3 0.88% Due 6/15/2018	11,294.57	75.77	11,370.34
10/15/2016	Paydown	477877AD6	265,000.00	John Deere Owner Trust 2014-B A3 1.07% Due 11/15/2018	14,688.54	150.12	14,838.66
10/15/2016	Paydown	47787VAC5	246,933.52	John Deere Owner Trust 2014-A A3 0.92% Due 4/16/2018	15,910.50	76.38	15,986.88
10/15/2016	Paydown	89236WAC2	230,000.00	Toyota Auto Receivables Owner 2015-A 1.12% Due 2/15/2019	10,266.08	129.17	10,395.25
10/18/2016	Paydown	43814GAC4	181,496.32	Honda Auto Receivables 2014-2 A3 0.77% Due 3/19/2018	11,151.41	50.18	11,201.59
10/19/2016	Interest	3135G0E58	495,000.00	FNMA Note 1.125% Due 10/19/2018	0.00	2,784.38	2,784.38
10/21/2016	Paydown	43813NAC0	280,000.00	Honda Auto Receivables 2015-2 A3 1.04% Due 2/21/2019	9,199.60	173.88	9,373.48
10/23/2016	Interest	3133EDDV1	185,000.00	FFCB Note 1.16% Due 10/23/2017	0.00	1,073.00	1,073.00
10/25/2016	Interest	3130A4GJ5	500,000.00	FHLB Note 1.125% Due 4/25/2018	0.00	2,812.50	2,812.50
10/27/2016	Interest	36962G5W0	300,000.00	General Electric Capital Corp Note 2.3% Due 4/27/2017	0.00	3,450.00	3,450.00
10/31/2016	Interest	912828SS0	485,000.00	US Treasury Note 0.875% Due 4/30/2017	0.00	2,121.88	2,121.88
10/31/2016	Interest	912828TW0	500,000.00	US Treasury Note 0.75% Due 10/31/2017	0.00	1,875.00	1,875.00
10/31/2016	Interest	912828VA5	480,000.00	US Treasury Note 1.125% Due 4/30/2020	0.00	2,700.00	2,700.00
10/31/2016	Interest	912828WD8	500,000.00	US Treasury Note 1.25% Due 10/31/2018	0.00	3,125.00	3,125.00
<b>Oct 2016</b>					<b>375,846.84</b>	<b>26,761.84</b>	<b>402,608.68</b>
11/03/2016	Interest	594918BF0	140,000.00	Microsoft Note 1.3% Due 11/3/2018	0.00	910.00	910.00
11/08/2016	Interest	48125VLC2	2,000,000.00	JP Morgan Chase Floating Rate Note 1.36% Due 2/6/2017	0.00	8,287.50	8,287.50
11/12/2016	Interest	3137EADF3	500,000.00	FHLMC Note 1.25% Due 5/12/2017	0.00	3,125.00	3,125.00



### Cash Flow Report

From 01/31/2016

Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
11/15/2016	Interest	717081DJ9	100,000.00	Pfizer Inc. Note 1.1% Due 5/15/2017	0.00	550.00	550.00
11/15/2016	Interest	91159HHD5	300,000.00	US Bancorp Callable Note Cont 4/15/2017 1.65% Due 5/15/2017	0.00	2,475.00	2,475.00
11/15/2016	Paydown	89231MAC9	160,999.97	Toyota Auto Receivables Owner 2014-A 0.67% Due 12/15/2017	11,032.93	23.12	11,056.05
11/15/2016	Paydown	89231TAB6	150,000.00	Toyota Auto Receivables Owner 2015-C 0.92% Due 2/15/2018	6,639.65	61.91	6,701.56
11/15/2016	Paydown	89236WAC2	230,000.00	Toyota Auto Receivables Owner 2015-A 1.12% Due 2/15/2019	10,002.02	119.59	10,121.61
11/15/2016	Paydown	43814HAC2	200,000.00	Honda Auto Receivables 2014-3 A3 0.88% Due 6/15/2018	11,098.72	67.48	11,166.20
11/15/2016	Paydown	477877AD6	265,000.00	John Deere Owner Trust 2014-B A3 1.07% Due 11/15/2018	14,281.58	137.02	14,418.60
11/15/2016	Paydown	161571GC2	195,000.00	Chase CHAIT Pool #2013-A8 1.01% Due 10/15/2018	8,047.40	164.13	8,211.53
11/15/2016	Paydown	47787VAC5	246,933.52	John Deere Owner Trust 2014-A A3 0.92% Due 4/16/2018	15,352.10	64.18	15,416.28
11/16/2016	Interest	166764BA7	310,000.00	Chevron Corp Note 1.79% Due 11/16/2018	0.00	2,774.50	2,774.50
11/18/2016	Paydown	43814GAC4	181,496.32	Honda Auto Receivables 2014-2 A3 0.77% Due 3/19/2018	10,758.79	43.02	10,801.81
11/20/2016	Interest	747525AG8	370,000.00	Qualcomm Inc Note 1.4% Due 5/18/2018	0.00	2,590.00	2,590.00
11/21/2016	Interest	3135G0WJ8	500,000.00	FNMA Note 0.875% Due 5/21/2018	0.00	2,187.50	2,187.50
11/21/2016	Paydown	43813NAC0	280,000.00	Honda Auto Receivables 2015-2 A3 1.04% Due 2/21/2019	9,038.60	165.91	9,204.51
11/26/2016	Interest	3135G0ZY2	325,000.00	FNMA Note 1.75% Due 11/26/2019	0.00	2,843.75	2,843.75
11/30/2016	Interest	912828SX9	495,000.00	US Treasury Note 1.125% Due 5/31/2019	0.00	2,784.38	2,784.38
11/30/2016	Interest	912828UB4	500,000.00	US Treasury Note 1% Due 11/30/2019	0.00	2,500.00	2,500.00
<b>Nov 2016</b>					<b>96,251.79</b>	<b>31,873.99</b>	<b>128,125.78</b>
12/07/2016	Maturity	3133ECWV2	500,000.00	FFCB Note 0.875% Due 12/7/2016	500,000.00	2,187.50	502,187.50
12/11/2016	Interest	02665WAQ4	215,000.00	American Honda Finance Note 1.55% Due 12/11/2017	0.00	1,666.25	1,666.25
12/14/2016	Interest	3135G0G72	515,000.00	FNMA Note 1.125% Due 12/14/2018	0.00	2,896.88	2,896.88



### Cash Flow Report

From 01/31/2016

Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
12/15/2016	Paydown	161571GC2	195,000.00	Chase CHAIT Pool #2013-A8 1.01% Due 10/15/2018	8,054.11	157.35	8,211.46
12/15/2016	Paydown	43814HAC2	200,000.00	Honda Auto Receivables 2014-3 A3 0.88% Due 6/15/2018	10,896.38	59.35	10,955.73
12/15/2016	Paydown	477877AD6	265,000.00	John Deere Owner Trust 2014-B A3 1.07% Due 11/15/2018	13,873.95	124.29	13,998.24
12/15/2016	Paydown	47787VAC5	246,933.52	John Deere Owner Trust 2014-A A3 0.92% Due 4/16/2018	14,793.06	52.41	14,845.47
12/15/2016	Paydown	89236WAC2	230,000.00	Toyota Auto Receivables Owner 2015-A 1.12% Due 2/15/2019	9,737.64	110.26	9,847.90
12/15/2016	Paydown	89231MAC9	160,999.97	Toyota Auto Receivables Owner 2014-A 0.67% Due 12/15/2017	10,580.11	16.96	10,597.07
12/15/2016	Paydown	89231TAB6	150,000.00	Toyota Auto Receivables Owner 2015-C 0.92% Due 2/15/2018	6,428.21	56.82	6,485.03
12/18/2016	Paydown	43814GAC4	181,496.32	Honda Auto Receivables 2014-2 A3 0.77% Due 3/19/2018	10,365.78	36.12	10,401.90
12/21/2016	Paydown	43813NAC0	280,000.00	Honda Auto Receivables 2015-2 A3 1.04% Due 2/21/2019	8,877.37	158.08	9,035.45
12/28/2016	Maturity	3130A0C65	485,000.00	FHLB Note 0.625% Due 12/28/2016	485,000.00	1,515.63	486,515.63
12/29/2016	Interest	3137EADH9	190,000.00	FHLMC Note 1% Due 6/29/2017	0.00	950.00	950.00
<b>Dec 2016</b>					<b>1,078,606.61</b>	<b>9,987.90</b>	<b>1,088,594.51</b>
01/15/2017	Paydown	161571GC2	195,000.00	Chase CHAIT Pool #2013-A8 1.01% Due 10/15/2018	8,060.83	150.57	8,211.40
01/15/2017	Paydown	43814HAC2	200,000.00	Honda Auto Receivables 2014-3 A3 0.88% Due 6/15/2018	10,687.41	51.35	10,738.76
01/15/2017	Paydown	477877AD6	265,000.00	John Deere Owner Trust 2014-B A3 1.07% Due 11/15/2018	13,465.64	111.92	13,577.56
01/15/2017	Paydown	47787VAC5	246,933.52	John Deere Owner Trust 2014-A A3 0.92% Due 4/16/2018	14,233.36	41.07	14,274.43
01/15/2017	Paydown	89231MAC9	160,999.97	Toyota Auto Receivables Owner 2014-A 0.67% Due 12/15/2017	10,126.76	11.05	10,137.81
01/15/2017	Paydown	89231TAB6	150,000.00	Toyota Auto Receivables Owner 2015-C 0.92% Due 2/15/2018	6,216.58	51.90	6,268.48
01/15/2017	Paydown	89236WAC2	230,000.00	Toyota Auto Receivables Owner 2015-A 1.12% Due 2/15/2019	9,472.97	101.17	9,574.14
01/16/2017	Interest	94974BFG0	300,000.00	Wells Fargo Corp Note 1.5% Due 1/16/2018	0.00	2,250.00	2,250.00
01/17/2017	Paydown	89231MAC9	160,999.97	Toyota Auto Receivables Owner 2014-A 0.67% Due 12/15/2017	9,672.89	0.36	9,673.25



### Cash Flow Report

From 01/31/2016

Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
01/18/2017	Paydown	43814GAC4	181,496.32	Honda Auto Receivables 2014-2 A3 0.77% Due 3/19/2018	9,972.38	29.47	10,001.85
01/20/2017	Interest	3135G0E33	500,000.00	FNMA Note 1.125% Due 7/20/2018	0.00	2,812.51	2,812.51
01/21/2017	Paydown	43813NAC0	280,000.00	Honda Auto Receivables 2015-2 A3 1.04% Due 2/21/2019	8,715.95	150.38	8,866.33
01/28/2017	Interest	3135G0H63	500,000.00	FNMA Note 1.375% Due 1/28/2019	0.00	3,437.50	3,437.50
01/30/2017	Maturity	3135G0GY3	290,000.00	FNMA Note 1.25% Due 1/30/2017	290,000.00	1,812.50	291,812.50
<b>Jan 2017</b>					<b>390,624.77</b>	<b>11,011.75</b>	<b>401,636.52</b>
<b>Total</b>					<b>3,926,718.43</b>	<b>261,055.28</b>	<b>4,187,773.71</b>

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STAFF REPORT  
CITY OF IMPERIAL BEACH

TO: HONORABLE MAYOR AND CITY COUNCIL

FROM: ANDY HALL, CITY MANAGER *AH*

MEETING DATE: MARCH 16, 2016

ORIGINATING DEPT.: FIRE-RESCUE *JF*

SUBJECT: ADOPTION OF RESOLUTION NUMBER 2016-7680 AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH PYRO SPECTACULARS NORTH, INC. FOR PRODUCTION OF THE 2016 4<sup>TH</sup> OF JULY FIREWORKS SHOW AND TO SIGN THE RIGHT OF ENTRY PERMIT GRANTING PYRO SPECTACULARS NORTH, INC. ACCESS TO THE PIER TO PRODUCE THE SHOW.

**EXECUTIVE SUMMARY:**

Since 2014, Pyro Spectaculars North, Inc. has produced the Imperial beach 4<sup>th</sup> of July Fireworks show. The show has been very well received by the community, as evidenced by the substantial contributions made during the last two years towards the costs of putting it on. Donations exceeded \$38,000 combined for those two shows. The Port of San Diego has allocated \$25,000 to help pay for this event, with another approximately \$25,000 in expenses for part of the fireworks, permit fees, and City services. These expenses have been mitigated by strong support from the IB business community and our residents.

Fiscal Impact: approximately \$50,000 in expenses, \$25,000 revenue in the form of a grant from the Port of San Diego, possible donations up to \$20,000, with any remaining costs to be paid from available City funds. This includes the fees of approximately \$1,500 for the Right of Entry Permit and the CEQA filing with the County.

**RECOMMENDATION:**

That the City Council adopt Resolution No. 2016-7680 authorizing the City Manager to enter in to an agreement with Pyro Spectaculars North, Inc. for production of the 2016 4<sup>th</sup> of July Fireworks show and to sign the Right of Entry Permit granting Pyro Spectaculars North, Inc. access to the pier to produce the show.

**RATIONALE:**

The Port of San Diego is sponsoring the Fireworks show again in 2016, and the City has determined that the show is an event consistent with the kinds of activities Imperial Beach would like to be known for holding. The residents of Imperial Beach and nearby communities support the show with their attendance and their monetary support.

**OPTIONS:**

- Receive and file the report from the City Manager
- Provide direction to the City Manager to take a specific action
- Request additional information and an additional report

**BACKGROUND:**

Since 2014 the City of Imperial Beach has contracted with Pyro Spectaculars North, Inc. to produce a show from the Pier over the ocean. While the show is held at the same time as the Big Bay Boom, it is not part of that synchronized show, but is a highly visible and compatible show to it.

This year's proposal is identical to last year's, there are no cost increases, and the show will include the same count of shells and synchronized patriotic music broadcast by KXYX. Last year over 75,000 people watched the Imperial Beach fireworks display, which is uniquely shot from the iconic Imperial Beach Pier. The community comes together for a day of celebration and fun at the beach, transitioning to an awesome view of a top rate show, including amplification of the KXYX simulcast heard throughout Pier Plaza, and beginning this year, at Dunes Park as well.

**ANALYSIS:**

The City desires to hold the 4<sup>th</sup> of July Fireworks Show again in the 2016, and has a funding strategy that has worked for the last two years. The Port of San Diego has agreed to provide the grant of \$25,000 again this year, and I Heart IB will be spearheading the donation effort which last year raised over \$20,000 to offset show costs. Pyro Spectaculars North, Inc. has produced the last two shows. The community has responded very favorably to the shows. There is no proposed increase in the cost to produce the show this year, and the scope of the show remains the same as last year's show. Based upon these factors it seems reasonable to go forward with the show as proposed by Pyro Spectaculars North, Inc.

**ENVIRONMENTAL DETERMINATION:**

Based upon the above description, this project is determined to be categorically exempt pursuant to the California Environmental Quality Act (CEQA) guidelines sections 15304 (Minor Alterations to Land) and/or 15323 (Normal Operations of Facilities for Public Gatherings) because it is a temporary event that would not have any permanent effect on the environment and does not involve removal of trees.

**FISCAL IMPACT:**

Adoption of this resolution will result in approximately \$50,000 in expenses, \$25,000 revenue in the form of a grant from the Port of San Diego, possible donations of approximately \$20,000, with any remaining costs to be paid from available City funds. This includes the fees of approximately \$1,500 for the Right of Entry Permit and the CEQA filing with the County.

Attachments:

1. Resolution No. 2016-7680
2. Agreement with Pyro Spectacular, Inc.

**RESOLUTION NO. 2016-7680**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IMPERIAL BEACH, CALIFORNIA, AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH PYRO SPECTACULARS NORTH, INC. FOR PRODUCTION OF THE 2016 4<sup>TH</sup> OF JULY FIREWORKS SHOW AND TO SIGN THE RIGHT OF ENTRY PERMIT GRANTING PYRO SPECTACULARS NORTH, INC. ACCESS TO THE PIER TO PRODUCE THE SHOW.**

**WHEREAS**, the City of Imperial Beach contracted with Pyro Spectacular, Inc. for a 4<sup>th</sup> of July Fireworks Show in 2014 and 2015; and

**WHEREAS**, the show was well-received and met all of the environmental and other regulatory requirements; and

**WHEREAS**, the cost and scope of the show remain the same in the 2016 Pyro Spectaculars North, Inc. proposal; and

**WHEREAS**, City Council desires to hold a 2016 4<sup>th</sup> of July Fireworks Show in Imperial Beach;

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Imperial Beach as follows:

1. The City Manager is authorized to enter into an agreement with Pyro Spectacular, Inc. to produce a 4<sup>th</sup> of July Fireworks Show and to sign the required Right of Entry Permit to allow Pyro Spectaculars North, Inc. access to the pier.
2. Expenditures not to exceed \$50,000 are authorized from General Fund Reserves to cover the expenses related to regulatory and public safety requirements and to pay Pyro Spectacular, Inc. for the fireworks display.
3. The Administrative Services Director is authorized to receive a \$25,000 grant from the Port of San Diego to be credited towards the associated expenditures for the 4<sup>th</sup> of July Fireworks Show.
4. A community fundraising effort is approved to additionally offset part of the expense of the 4<sup>th</sup> of July Fireworks Show and the Administrative Services Director is authorized to credit any such funds towards the associated expenses of the 4<sup>th</sup> of July Fireworks Show.

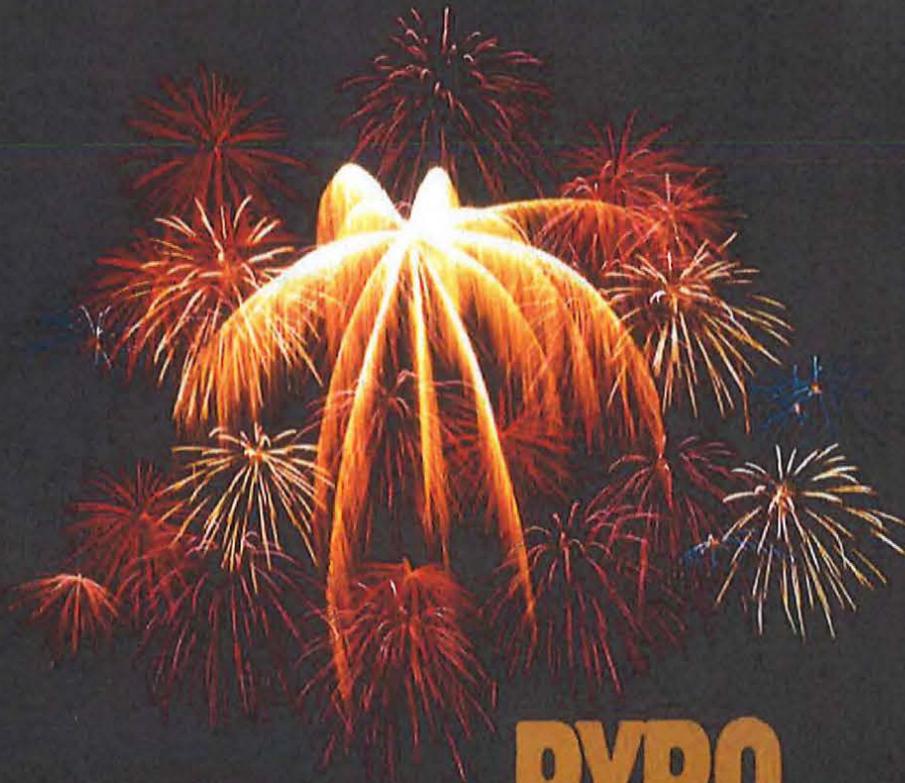
**PASSED, APPROVED, AND ADOPTED** by the City Council of the City of Imperial Beach at its meeting held on the 16<sup>th</sup> day of March 2016, by the following vote:

<b>AYES:</b>	<b>COUNCILMEMBERS:</b>
<b>NOES:</b>	<b>COUNCILMEMBERS:</b>
<b>ABSENT:</b>	<b>COUNCILMEMBERS:</b>

\_\_\_\_\_  
**SERGE DEDINA, MAYOR**

**ATTEST:**

\_\_\_\_\_  
**JACQUELINE M. HALD, MMC**  
**CITY CLERK**



**PYRO**  
SPECTACULARS  
*by Souza*

Pyrotechnic Proposal for

# ***City of Imperial Beach***

July 04, 2016



January 20, 2016

City of Imperial Beach  
Tom Clark  
865 Imperial Beach Blvd.  
Imperial Beach, CA 91932

Dear Mr. Clark,

Pyro Spectaculars, Inc. is happy to provide our pyrotechnic proposal for your July 04, 2016 **Fireworks Radio Network** event sponsored by **KyXy 96.5**. The following proposal outlines your custom designed **Sky Concert™** titled **"We the People...."** It is itemized in the product synopsis as Program "A" for the amount of \$25,500.00. The various fireworks elements provided are prepared to shoot from Imperial Beach Pier for approximately 17-18 minutes.

Our full service program includes music production and choreography, the services of licensed pyrotechnic operator, specialized crew, an electronic firing system, and safety equipment used for support and protection. The price also includes insurance coverage, sales tax and delivery. To help ensure public safety, we work directly with the local fire authority while we apply for all the necessary fire department and other fireworks related permits. Our winning combination of products, people and production capabilities help produce the safest fireworks entertainment package possible.

Your organization will be responsible for payment of all Fire Department permit fees and/or standby firemen fees, if any. The Fire Department may bill you directly for any additional standby fees for inspections. Your organization will also be responsible for providing the display location and all necessary security for the display site.

Enclosed you will find a Product Synopsis, Production Agreement for signature and Scope of Work. Please have one copy of this fully executed agreement returned to our office by April 04, 2016 along with your deposit and applicable fire department fees.

Please take the time to review this proposal in detail. If you wish to discuss any changes in your program or need more information, please call either myself or your Customer Service Representative Carina Herrera at (909) 355-8120 ext. 239.

Sincerely,  
**PYRO SPECTACULARS, INC.**  
Signature on file

Sam Bruggema  
PYRO Show Producer

SB/mc

Enclosures

**Pyro Spectaculars, Inc.**

P.O. Box 1060 • Alpine, CA 91903 • Phone: (619) 445-1241 or (800) 624-9360 • Fax: (619) 445-1210

## Proposal Outline

Product Synopsis

Choreography and the Sky Concert™

The World of Pyro Spectaculars, Inc. at your Service

Commitment from the President

Production Agreement and Scope of Work



Product Synopsis • Pyrotechnic Proposal

City of Imperial Beach

PROGRAM A – July 04, 2016

\$25,500.00

Opening

<u>Description</u>	<u>Quantity</u>
◆ 3" Souza Designer Opening Salutes	15 Shots
<b>Total of Opening</b>	<b>15</b>

Main Body - Aerial Shells

<u>Description</u>	<u>Quantity</u>
◆ 3" Souza Designer Selections	120 Shots
◆ 4" Souza Designer Selections	80 Shots
◆ 5" Souza Designer Selections	60 Shots
◆ 6" Souza Designer Selections	40 Shots
◆ 8" Souza Designer Selections	6 Shots
<b>Total of Main Body - Aerial Shells</b>	<b>306</b>

Pyrotechnic Devices

<u>Description</u>	<u>Quantity</u>
◆ Sousa Gold Line Custom Multishot Device	600 Shots
◆ Sousa Platinum Line Custom Multishot Device	400 Shots
◆ Sousa Diamond Line Custom Multishot Device	600 Shots
<b>Total of Pyrotechnic Devices</b>	<b>1,600</b>

Grand Finale

<u>Description</u>	<u>Quantity</u>
◆ 2" Souza Designer Bombardment Shells	200
◆ 2.5" Souza Designer Bombardment Shells	72
◆ 3" Souza Designer Bombardment Shells	45
◆ 4" Souza Designer Bombardment Shells	35
◆ 5" Souza Designer Bombardment Shells	9
◆ 6" Souza Designer Bombardment Shells	6
<b>Total of Grand Finale</b>	<b>367</b>

**Grand Total 2,288**



# Choreography the PYRO WAY

## What is a Sky Concert™?

There is a fine distinction between a fireworks display accompanied to music and fireworks choreographed to music. Our specialty is the latter and for nearly 30 years we have continued to perfect this technique. With the use of electronic and now computerized firing systems, we have transformed ancient fireworks into an artistic story of “oos” and “ahs” where we harmonize the fireworks to a musical score. This is our famed **Sky Concert™**.

Pyro Spectaculars pioneered the discipline of pyro musical displays in 1976 while celebrating our nation’s bi-centennial. This art form took years to master and the results have positioned us as the world’s top designer of fireworks choreography.

We strive to engage the audience emotionally by selecting a musical theme. For instance, “Patriotism” is the theme for the 4<sup>th</sup> of July. We then structure the story with an Opening Fanfare, four or five scenes with musical tempo changes and finish with an impressionable grand finale song.

Product selection and timing is the “PYRO WAY.” with the use of computer technology, we are able to digitally script our shows to the musical time line. We deliberately add effects that have the emotional, tempo or audible characteristics of the music itself. These are called “Fireworks Tableaus”

## How does it work?

Execution of this art form takes great involvement from every facet of the company. During our quality testing, we collect timing data for each product we import. The timing and performance data from these tests become the pallet our Show Producers use to paint the sky. It usually takes one hour per song to perfectly design the various tableaus presented in one **Sky Concert™**.

Once the show is designed, the producer creates a cue sheet. This is where the shells are numbered in their firing sequence to the music timeline. The next step is also very time consuming for our packing team. Each shell gets the cue number hand written on it prior to being placed in the shipping carton. Next, our sound engineer adds an audible cue track with those numbers to the music CD that will play on show night.

On the show site our technicians carefully arrange the mortars according to the cue sheet and wire the shells to the firing system by its written cue number. During the show, the operator will listen to the cues on the CD and fires the cue as the number is heard. WOW! This is how we get the “Happy Face” shell to burst its smile exactly to the first note of Pharrel Williams’ song titled *Happy*.

There is no substitution for show choreography. Better is better in this case and there is no competitor with the capability to produce this level of fireworks entertainment at affordable prices. Choreography is not possible without the use of electronic firing systems and precision comes from having each shell with its own electronic match. Anything else is fireworks to music, not a **Sky Concert™**.

**The World of Pyro Spectaculars at your Service!**



## **Explosive Entertainment For all types of events**

### **Full Service Productions**

**Creative Show Design**

**Music and Theme Selection**

**Permit Applications**

**Insurance and Licensing**

**Set up and delivery**

### **Products & Effects**

**Sky Concerts™**

**SOUSA™ Fireworks Brand**

**Indoor Stage /Close Proximity Pyro**

**Custom Logos**

**Propane Effects**

**Cryogenics**

**Confetti and Streamers**

### **Value Added Services**

**In-House  
Digital Recording Studio**

**State of the Art Equipment**

**24 hour Support Staff**

**Pyro University Safety and Training  
Courses**

**Fire Department Liaison**

### **Consultation Services**

**Pyro-Program Development**

**Display Site Surveys**

**Innovative Product Development**

**Safety Analysis**

## Our Commitment

FROM THE DESK OF

*James Souza*

PRESIDENT AND CEO

At the heart of every Pyro Spectaculars, Inc. show there is a five generation heritage of the Souza Family. We have been committed to the highest standards of safety, showmanship, and satisfaction for each of our customers.

Your audience expects the best from you... and I am pleased to offer my personal commitment to ensure that they will be thrilled with your fireworks show... and that you will never have to "worry" about any aspect of our business, professional, pyrotechnic, or performance relationship.

Along with the finest fireworks team in the industry, I pledge to you my personal support. Pyro Spectaculars is local, safe, cost-effective, creative, resourceful... the right choice for your fireworks show.

I am personally committed to ensuring that our local experience of excellence for over one hundred years will give you the finest show possible at any price. You deserve the "Pyro Spec Experience!"

Thank you. We look forward to serving you... with Pride!

Signature on file

# Pyro Spectaculars' "Fireworks Radio Network" 2016

**Promotional timing: June 11 – July 4, 2016**

KyXy 96.5 is thrilled to partner with Pyro Spectaculars on yet another successful Fourth of July promotion. Since 1992, KyXy has worked with Pyro-Spectaculars to enhance the local communities annual 4th of July Fireworks displays. This cooperative effort has become known as the "Fireworks Radio Network", which includes multiple displays, each of which is choreographed to the same soundtrack, produced months in advance by KyXy 96.5.

The end result is an unforgettable experience that combines a stunning fireworks display perfectly synchronized to an incredible soundtrack heard only on KyXy 96.5.

**We would love to once again work with Pyro Spectaculars to make 2016 the brightest and best Fireworks ever!**

KyXy 96.5 will promote Pyro Spectaculars community locations in promotional mentions and include Pyro Spectacular as the main sponsor.

## **Promotional support will include:**

- (90) :30 produced programming promotional announcements
- (90) :20 produced programming promotional announcements
- (500) online promotional announcements (:20 produced)
- Inclusion in three weeks KyXy Daily e-newsletter
- (1) exclusive KyXy digital e-mail dedicated to the entire network
- Three week inclusion of community location listings and links on KyXy.com
- Minimum of (6) blog posts about event on KyXy.com
- One week inclusion on KyXy.com home page (June 27 -July 4)
- Four-hour Live broadcast on July 4<sup>th</sup> from a Pyro Spectacular location
- Weekly Facebook & Twitter Posts
- Thirty (30) event posters designed and printed for each community location to distribute.
- A subcarrier –an over the air signal - which requires a broadcast license - is utilized to cue the fireworks in up to 15 locations throughout San Diego County.
- Receivers for each community which enables each show to be synchronized.

**PROMOTIONAL VALUE = \$157,500**

**KyXy 96.5 respectfully requests 2017 first right of refusal.**

**The content and ideas of this proposal are the property of KyXy – CBS Radio San Diego.**

## PRODUCTION AGREEMENT

This agreement ("Agreement") is made this \_\_\_\_\_ day of \_\_\_\_\_, 2016 by and between Pyro Spectaculars, Inc., a California corporation, hereinafter referred to as ("PYRO"), and City of Imperial Beach, hereinafter referred to as ("CLIENT"). PYRO and CLIENT are sometimes referred to as "Party" or collectively as "Parties" herein.

1. **Engagement** - CLIENT hereby engages PYRO to provide to CLIENT one fireworks production ("Production"), and PYRO accepts such engagement upon all of the promises, terms and conditions hereinafter set forth. The Production shall be substantially as outlined in Program "A", attached hereto and incorporated herein by this reference.

1.1 **PYRO Duties** - PYRO shall provide all pyrotechnic equipment, trained pyrotechnicians, shipping, pyrotechnic products, application for specific pyrotechnic permits (the cost of which, including standby fees, shall be paid by CLIENT) relating to the Production, insurance covering the Production and the other things on its part to be performed as more specifically set forth below in this Agreement and in the Scope of Work ("Scope of Work"), attached hereto, incorporated herein by this reference, and made a part of this Agreement as though set forth fully herein.

1.2 **CLIENT Duties** - CLIENT shall provide to PYRO a suitable site ("Site") for the Production, security for the Site as set forth in Paragraph 6 hereof, access to the Site, any permission necessary to utilize the Site for the Production, and the other things on its part to be performed as more specifically set forth below in this Agreement and in the Scope of Work. All Site arrangements are subject to PYRO's reasonable approval as to pyrotechnic safety, suitability, and security. All other conditions of the Site shall be the responsibility of CLIENT, including, but not limited to, access, use, control, parking and general safety with respect to the public, CLIENT personnel and other contractors.

2. **Time and Place** - The Production shall take place on **July 04, 2016**, at approximately **9:00 PM**, at **Imperial Beach Pier; 2 Elder Ave., Imperial Beach, CA**, Site.

3. **Fees, Interest, and Expenses** -

3.1 **Fee** - CLIENT agrees to pay PYRO a fee of **\$25,500.00 USD (TWENTY FIVE THOUSAND FIVE HUNDRED DOLLARS)** ("Fee") for the Production. CLIENT shall pay to PYRO **\$12,750.00 USD (TWELVE THOUSAND SEVEN HUNDRED FIFTY DOLLARS)** of the Fee plus estimated permit and standby fees, specified production costs, and other regulatory costs approximated at **\$ 00.00 OR an amount to be determined**, for a total of **\$12,750.00**, as a deposit ("Deposit") upon the execution of this Agreement by both parties but no later than **April 04, 2016**. The balance of the Fee shall be paid no later than **July 05, 2016**. CLIENT authorizes PYRO to receive and verify credit and financial information concerning CLIENT from any agency, person or entity including but not limited to credit reporting agencies. The "PRICE FIRM" date, the date by which the executed Agreement must be delivered to PYRO, is set forth in paragraph 20.

3.2 **Interest** - In the event that the Fee is not paid in a timely manner, CLIENT will be responsible for the payment of 1.5% interest per month or 18% annually on the unpaid balance. If litigation arises out of this Agreement, the prevailing party shall be entitled to reasonable costs incurred in connection with the litigation, including, but not limited to attorneys' fees.

3.3 **Expenses** - PYRO shall pay all normal expenses directly related to the Production including freight, insurance as outlined, pyrotechnic products, pyrotechnic equipment, experienced pyrotechnic personnel to set up and discharge the pyrotechnics and those additional items as outlined as PYRO's responsibility in the Scope of Work. CLIENT shall pay all costs related to the Production not supplied by PYRO including, but not limited to, those items outlined as CLIENT's responsibility in this Agreement and Scope of Work.

4. **Proprietary Rights** - PYRO represents and warrants that it owns all copyrights, including performance rights, to this Production, except that PYRO does not own CLIENT-owned material or third-party-owned material that has been included in the Production, and as to such CLIENT-owned and third-party-owned material, CLIENT assumes full responsibility therefore. CLIENT agrees that PYRO shall retain ownership of, and all copyrights and other rights to, the Production, except that PYRO shall not acquire or retain any ownership or other rights in or to CLIENT-owned material and third-party-owned material and shall not be responsible in any way for such material. If applicable, CLIENT consents to the use of CLIENT-owned material and represents that it has or will obtain any permission from appropriate third parties sufficient to authorize public exhibition of any such material in connection with this Production. PYRO reserves the ownership rights in its trade names that are used in or are a product of the Production. Any reproduction by sound, video or other duplication or recording process without the express written permission of PYRO is prohibited.

5. **Safety** - PYRO and CLIENT shall each comply with applicable federal, state and local laws and regulations and employ safety programs and measures consistent with recognized applicable industry standards and practices. At all times before and during the Production, it shall be within PYRO's sole discretion to determine whether or not the Production may be safely discharged or continued. It shall not constitute a breach of this Agreement by PYRO for fireworks to fail or malfunction, or for PYRO to determine that the Production cannot be discharged or continued as a result of any conditions or circumstances affecting safety beyond the reasonable control of PYRO.

6. **Security** - CLIENT shall provide adequate security personnel, barricades, and Police Department services as may be necessary to preclude individuals other than those authorized by PYRO from entering an area to be designated by PYRO as the area for the set-up and discharge of the Production, including a fallout area satisfactory to PYRO where the pyrotechnics may safely rise and any debris may safely fall. PYRO shall have no responsibility for monitoring or controlling CLIENT's other contractors, providers or volunteers; the public; areas to which the public or contractors have access; or any other public or contractor facilities associated with the Production.

7. **Cleanup** - PYRO shall be responsible for the removal of all equipment provided by PYRO and clean up of any live pyrotechnic debris made necessary by PYRO. CLIENT shall be responsible for any other clean up which may be required of the Production or set-up, discharge and fallout areas including any environmental clean-up.

8. **Permits** - PYRO agrees to apply for permits for the firing of pyrotechnics only from the Imperial Beach Fire Department, FAA, and USCG, if required. CLIENT shall be responsible for any fees associated with these permits including standby fees. CLIENT shall be responsible for obtaining any other necessary permits, paying associated fees, and making other appropriate arrangements for Police Departments, other Fire Departments, road closures, event/activity or land use permits or any permission or permit required by any Local, Regional, State or Federal Government.

9. **Insurance** - PYRO shall at all times during the performance of services herein ensure that the following insurance is maintained in connection with PYRO's performance of this Agreement: (1) commercial general liability insurance, including products, completed operations, and contractual liability under this Agreement; (2) automobile liability insurance, (3) workers' compensation insurance and employer liability insurance. Such insurance is to protect CLIENT from claims for bodily injury, including death, personal injury, and from claims of property damage, which may arise from PYRO's performance of this Agreement, only. The types and amounts of coverage shall be as set forth in the Scope of Work. Such insurance shall not include claims which arise from CLIENT's negligence or willful conduct or from failure of CLIENT to perform its obligations under this Agreement, coverage for which shall be provided by CLIENT.

The coverage of these policies shall be subject to reasonable inspection by CLIENT. Certificates of Insurance evidencing the required general liability coverage shall be furnished to CLIENT prior to the rendering of services hereunder and shall include that the following are named as additionally insured: CLIENT; Sponsors, Landowners, Barge Owners, if any; and Permitting Authorities, with respect to the operations of PYRO at the Production. Pyrotechnic subcontractors or providers, if any, not covered under policies of insurance required hereby, shall secure, maintain and provide their own insurance coverage with respect to their respective operations and services.

10. **Indemnification** - PYRO represents and warrants that it is capable of furnishing the necessary experience, personnel, equipment, materials, providers, and expertise to produce the Production in a safe and professional manner. Notwithstanding anything in this Agreement to the contrary, PYRO shall indemnify, hold harmless, and defend CLIENT and the additional insureds from and against any and all claims, actions, damages, liabilities and expenses, including but not limited to, attorney and other professional fees and court costs, in connection with the loss of life, personal injury, and/or damage to property, arising from or out of the Production and the presentation thereof to the extent such are occasioned by any act or omission of PYRO, their officers, agents, contractors, providers, or employees. CLIENT shall indemnify, hold harmless, and defend PYRO from and against any and all claims, actions, damages, liability and expenses, including but not limited to, attorney and other professional fees and court costs in connection with the loss of life, personal injury, and/or damage to property, arising from or out of the Production and the presentation thereof to the extent such are occasioned by any act or omission of CLIENT, its officers, agents, contractors, providers, or employees. In no event shall either party be liable for the consequential damages of the other party.

11. **Limitation of Damages for Ordinary Breach** - Except in the case of bodily injury and property damage as provided in the insurance and indemnification provisions of Paragraphs 9 and 10, above, in the event CLIENT claims that PYRO has breached this Agreement or was otherwise negligent in performing the Production provided for herein, CLIENT shall not be entitled to claim or recover monetary damages from PYRO beyond the amount CLIENT has paid to PYRO under this Agreement, and shall not be entitled to claim or recover any consequential damages from PYRO including, without limitation, damages for loss of income, business or profits.

12. **Force Majeure** - CLIENT agrees to assume the risks of weather, strike, civil unrest, terrorism, military action, governmental action, and any other causes beyond the control of PYRO which may prevent the Production from being safely discharged on the scheduled date, which may cause the cancellation of any event for which CLIENT has purchased the Production, or which may affect or damage such portion of the exhibits as must be placed and exposed a necessary time before the Production. If, for any such reason, PYRO is not reasonably able to safely discharge the Production on the scheduled date, or at the scheduled time, or should any event for which CLIENT has purchased the Production be canceled as a result of such causes, CLIENT may (i) reschedule the Production and pay PYRO such sums as provided in Paragraph 13, or (ii) cancel the Production and pay PYRO such sums as provided in Paragraph 14, based upon when the Production is canceled.

13. **Rescheduling Of Event** - If CLIENT elects to reschedule the Production, PYRO shall be paid the original Fee plus all additional expenses made necessary by rescheduling plus a 15% service fee on such additional expenses. Said expenses will be invoiced separately and payment will be due in full within 5 days of receipt. CLIENT and PYRO shall agree upon the rescheduled date taking into consideration availability of permits, materials, equipment, transportation and labor. The Production shall be rescheduled for a date not more than 90 Days subsequent to the date first set for the Production. The Production shall not be rescheduled to a date, or for an event, that historically has involved a fireworks production. The Production shall not be rescheduled between June 15th and July 15th unless the original date was July 4th of that same year, or between December 15th and January 15th unless the original date was December 31st of the earlier year unless PYRO agrees that such rescheduling will not adversely affect normal business operations during those periods.

14. **Right To Cancel** - CLIENT shall have the option to unilaterally cancel the Production prior to the scheduled date. If CLIENT exercises this option, CLIENT agrees to pay to PYRO, as liquidated damages, the following percentages of the Fee as set forth in Paragraph 3.1. 1) 50% if cancellation occurs 30 to 90 days prior to the scheduled date, 2) 75% if cancellation occurs 15 to 29 days prior to the scheduled date, 3) 100% thereafter. In the event CLIENT cancels the Production, it will be impractical or extremely difficult to fix actual amount of PYRO's damages. The foregoing represents a reasonable estimate of the damages PYRO will suffer if CLIENT cancels the Production.

15. **No Joint Venture** - It is agreed, nothing in this Agreement or in PYRO's performance of the Production shall be construed as forming a partnership or joint venture between CLIENT and PYRO. PYRO shall be and is an independent contractor with CLIENT and not an employee of CLIENT. The Parties hereto shall be severally responsible for their own separate debts and obligations and neither Party shall be held responsible for any agreements or obligations not expressly provided for herein.

16. **Applicable Law** - This Agreement and the rights and obligations of the Parties hereunder shall be construed in accordance with the laws of California. It is further agreed that the Central Judicial District of San Bernardino County, California, shall be proper venue for any such action. In the event that the scope of the Production is reduced by authorities having jurisdiction or by either Party for safety concerns, the full dollar amounts outlined in this Agreement are enforceable.

17. **Notices** - Any Notice to the Parties permitted or required under this Agreement may be given by mailing such Notice in the United States Mail, postage prepaid, first class, addressed as follows: PYRO - Pyro Spectaculars, Inc., P.O. Box 2329, Rialto, California, 92377, or for overnight delivery to 3196 N. Locust Avenue, Rialto, California 92377. CLIENT - City of Imperial Beach, 865 Imperial Beach Blvd., Imperial Beach, CA 91932.

Pyro Spectaculars, Inc.  
P.O. Box 2329  
Rialto, CA 92377  
Tel: 909-355-8120 ::: Fax: 909-355-9813

City of Imperial Beach  
Program A  
July 04, 2016  
Page 3 of 4

18. **Modification of Terms** – All terms of the Agreement are in writing and may only be modified by written agreement of both Parties hereto. Both Parties acknowledge they have received a copy of said written Agreement and agree to be bound by said terms of written Agreement only.

19. **Severability** – If there is more than one CLIENT, they shall be jointly and severally responsible to perform CLIENT's obligations under this Agreement. This Agreement shall become effective after it is executed and accepted by CLIENT and after it is executed and accepted by PYRO at PYRO's offices in Rialto, California. This Agreement may be executed in several counterparts, including faxed and emailed copies, each one of which shall be deemed an original against the Party executing same. This Agreement shall be binding upon the Parties hereto and upon their heirs, successors, executors, administrators and assigns.

20. **Price Firm** – If any changes or alterations are made by CLIENT to this Agreement or if this Agreement is not executed by CLIENT and delivered to PYRO on or before the PRICE FIRM date shown below, then the price, date, and scope of the Production are subject to review and acceptance by PYRO for a period of 15 days following delivery to PYRO of the executed Agreement. In the event it is not accepted by PYRO, PYRO shall give CLIENT written notice, and this Agreement shall be void.

**PRICE FIRM through April 04, 2016**  
EXECUTED AGREEMENT MUST BE DELIVERED TO PYRO BY THIS DATE.  
See PRICE FIRM conditions, paragraph 20, above.

EXECUTED as of the date first written above:

PYRO SPECTACULARS, INC.

City of Imperial Beach

Signature on file

By: \_\_\_\_\_  


By: \_\_\_\_\_

Its: President

Its: \_\_\_\_\_

\_\_\_\_\_  
Print Name

SHOW PRODUCER: Sam Bruggema

**SCOPE OF WORK**  
**PYRO SPECTACULARS, INC. ("PYRO")**  
**and**  
**City of Imperial Beach ("CLIENT")**

Pyro shall provide the following goods and services to CLIENT:

- One Pyro Spectaculars, Inc., Production on **July 04, 2016**, at approximately **9:00 PM** at **Imperial Beach Pier; 2 Elder Ave., Imperial Beach, CA.**
- All pyrotechnic equipment, trained pyrotechnicians, shipping, and pyrotechnic product.
- Application for specific pyrotechnic permits relating to the Production.
- Musical soundtrack for the Production supplied in agreed upon format.
- Insurance covering the Production as set forth in the Agreement with the following limits:

<u>Insurance Requirements</u>	<u>Limits</u>	
<u>Commercial General Liability</u>	\$5,000,000.00	Combined Single Limit- Each Occurrence (Bodily Injury & Property Damage)
<u>Business Auto Liability- Owned, Non-Owned and Hired Autos</u>	\$5,000,000.00	Combined Single Limit- Each Occurrence (Bodily Injury & Property Damage)
<u>Workers' Compensation</u>	Statutory	
<u>Employer Liability</u>	\$1,000,000	Per Occurrence

CLIENT shall provide to PYRO the following goods and services:

- All on-site labor costs, if any, not provided or performed by PYRO personnel including, but not limited to, local union requirements, all Site security, Police and Fire Dept. standby personnel, stagehands, electricians, audio and fire control monitors, carpenters, plumbers, clean-up crew. All these additional personnel and services shall be fully insured and the sole responsibility of CLIENT.
- Coordination and any applicable non-pyrotechnic permitting with the local, state or federal government that may hold authority within the Production.
- Costs of all permits required for the presentation of the Production and the event as a whole.
- Provision of a Safety Zone in accordance with applicable standards and all requirements of the authorities having jurisdiction throughout the entire time that the pyrotechnics are at the Site or the load site (if different) on the date of the Production and all set-up and load-out dates, including water security to keep unauthorized people, boats, etc. from entering the Safety Zone.
- Marine services including but not limited to tugs and barges with tie-downs and anchors which shall be clean and free of debris for PYRO crew workplace, anchor and safety buoy securement and placement, as well as berthing and mating crews. General services required: forklifts, cranes, and other heavy equipment, planks, metal ramps, welders, sand, electrical power, fire suppression equipment, dumpsters, port-a-john, etc.
- General Services including, but not limited to, Site and audience security, fencing, adequate work light, dumpster accessibility, a secure office for PYRO personnel within the venue, secure parking for PYRO vehicles, access to washrooms, tents, equipment storage, hazmat storage, electrical power, fire suppression equipment, access to worksites, necessary credentialing, etc., will be required as necessary.

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STAFF REPORT  
CITY OF IMPERIAL BEACH

TO: HONORABLE MAYOR AND CITY COUNCIL  
FROM: ANDY HALL, CITY MANAGER <sup>AA</sup>  
MEETING DATE: MARCH 16, 2016  
ORIGINATING DEPT.: CITY MANAGERS OFFICE <sup>ST</sup>  
SUBJECT: RESOLUTION NO. 2016-7686 – RESPONSE TO THE DEPARTMENT OF ALCOHOLIC BEVERAGE CONTROL

**EXECUTIVE SUMMARY:**

The Department of Alcoholic Beverage Control (ABC) notified the City of its ability to provide a response to a request of R & N Business Enterprises (Leon Market), to remove a condition on their alcoholic beverage license. The requested condition to be removed would permit the sale of distilled spirits in containers less than 375ml (12.7 ounces).

**RECOMMENDATION:**

Staff recommends that the Council adopt Resolution No. 2016-7686 objecting to the requested condition modification and directing staff to transmit this objection to ABC.

**RATIONALE:**

The request of the applicant to remove the ABC condition would allow for the sale of small containers containing alcoholic spirits. While the stated desire of the applicant is to sell 200ml (6.7 ounces) containers, the effect of the deletion of the condition would permit the very small "Airplane size" bottles. Notwithstanding this request, Staff would also not support the reduction to the 200ml size as the issues experienced are the same. Those issues include the ease of concealment of the spirits that allow for the propensity of drinking in public and the community becoming littered with the empty containers and bottles. Therefore, staff does not support the request or a modification to reduce the existing 375ml container limitation.

**OPTIONS:**

- Approve the attached resolution to object to the condition deletion and direct staff to transmit to the ABC.
- Take no action.

**BACKGROUND:**

The original license was issued in 2011 and the applicant is now requesting to modify a condition to allow for the sale of spirits in containers less than 375ml.

**ANALYSIS:**

Opposing this requested condition modification will assist in preventing the sale of small container spirits and assist with trying to limit public consumption and the community littering that tends to coincide with the discarding of small spirit containers within the City.

**ENVIRONMENTAL DETERMINATION:**

This update is not a project as defined by CEQA.

**FISCAL IMPACT:**

None.

Attachments:

1. Letter from ABC
2. Letter from applicant to ABC
3. Resolution No. 2016-7686

**DEPARTMENT OF ALCOHOLIC BEVERAGE CONTROL**

1350 Front Street, Rm. 5056  
San Diego, CA 92101  
(619) 525-4064



February 24, 2016

2016 FEB 26 PM 12:49

CITY MANAGER &  
CITY CLERK OFFICES**CERTIFIED MAIL**

Imperial Beach City Council  
825 Imperial Beach Blvd  
Imperial Beach, CA 91932

RE: R & N BUSINESS ENTERPRISES INC  
Db: Leon Market  
185 Imperial Beach Avenue  
Imperial Beach, CA 91932  
Lic. No.: 21-504047

Dear Council Member:

This is to inform you that pursuant to an amendment to Section 23803 of the Business and Professions Code, which became effective January 1, 1998, the Department is required to notify local governing bodies of any petition to remove or modify conditions on an alcoholic beverage license.

Please be advised that the above-referenced licensee, whose currently licensed premises is within your jurisdiction, has petitioned the Department to remove or modify certain conditions on their alcoholic beverage license. I have enclosed the following items for your information and consideration:

1. A copy of Section 23803 of the Business and Professions Code.
2. A copy of the existing Petition for Conditional License, which contains the license conditions, and the grounds for their original imposition.
3. A copy of the licensee's letter describing the conditions the licensee is seeking to remove or modify.

According to the provisions of Section 23803 BPC, you have thirty (30) days to file a written objection to the modification/removal of these conditions. If you have any questions or need any additional assistance in this matter, please do not hesitate to contact me

Sincerely,  
Signature on file

Edith Wallen  
Licensing Representative  
(619)525-4304  
[Edith.Wallen@abc.ca.gov](mailto:Edith.Wallen@abc.ca.gov)

BEFORE THE  
DEPARTMENT OF ALCOHOLIC BEVERAGE CONTROL  
OF THE STATE OF CALIFORNIA

IN THE MATTER OF THE APPLICATION OF

R & N BUSINESS ENTERPRISES INC  
LEON MARKET  
185 PALM AVE  
IMPERIAL BEACH, CA 91932-1016

} FILE 21-504047  
}  
} REG. FEB 28 2011  
}  
}  
}  
}

PETITION FOR CONDITIONAL  
LICENSE

For Issuance of an Off-Sale General- License

Under the Alcoholic Beverage Control Act

WHEREAS, petitioner(s) has/have filed an application for the issuance of the above-referred-to license(s) for the above-mentioned premises; and,

WHEREAS, the proposed premises are located in a crime reporting district that has a 20% greater number of reported crimes, as defined in subdivision (c) of Section 23958.4, than the average number of reported crimes as determined from all crime reporting districts with the jurisdiction of the local law enforcement agency; and,

WHEREAS, the petitioner(s) stipulate(s) that by reason of the aforementioned high crime, grounds exist for denial of the applied-for license(s); and,

WHEREAS, the proposed premises and/or parking lot, operated in conjunction therewith, are located within 100 feet of residences(s); and,

WHEREAS, issuance of the applied-for license without the below-described conditions would interfere with the quiet enjoyment of the property by nearby residents and constitute grounds for the denial of the application under the provisions of rule 61.4, of Chapter 1, Title 4, of the California Code of Regulations; and,

WHEREAS, the San Diego Sheriff's Department has protested the issuance of the applied-for license; and,

WHEREAS, the protest(s) deal(s) with the proposed operation of the applied-for premises; and,

WHEREAS, the issuance of an unrestricted license would be contrary to public welfare and morals;

NOW, THEREFORE, the undersigned petitioner(s) do/does hereby petition for a conditional license as follows, to-wit:

- 1 Sales and service of alcoholic beverages shall be permitted only between the hours of 6:00 AM and 10:00 PM each day of the week.

\_\_\_\_\_  
Initials

- 2 Wine shall not be sold in bottles or containers smaller than 750 ml. and wine-coolers, beer coolers, or pre-mixed distilled spirit cocktails (if allowed by the licensee) must be sold in manufacturer pre-packaged multi-unit quantities.
- 3 No wine shall be sold with an alcohol content of greater than 15% by volume except for "Dinner Wines" which have been aged two years or more.
- 4 Beer, malt beverages, and wine coolers in containers of 16 oz. or less cannot be sold by single containers, but must be sold in manufacturer pre-packaged multi-unit quantities.
- 5 No distilled spirits shall be sold in bottles or containers smaller than 375 ml.
- 6 No alcoholic beverages shall be consumed on any property adjacent to the licensed premises under the control of the licensee(s) as depicted on the ABC-257 dated 11/19/10 and ABC-253 dated 11/19/10.
- 7 Any graffiti painted or marked upon the premises or on any adjacent area under the control of the licensee(s) shall be removed or painted over within 48 hours of being applied.
- 8 There shall be no exterior advertising or sign of any kind or type, including advertising directed to the exterior from within, promoting or indicating the availability of alcoholic beverages. Interior displays of alcoholic beverages or signs which are clearly visible to the exterior shall constitute a violation of this condition.
- 9 Loitering is prohibited on or around these premises or this area under the control of the licensee(s) as depicted on the ABC-257 dated 11/19/10 and ABC-253 dated 11/19/10.
- 10 The petitioner(s) shall post and maintain a professional quality sign facing the premises parking lot(s) that read as follows:

NO LOITERING, NO LITTERING,  
NO DRINKING OF ALCOHOLIC BEVERAGES

VIOLATORS ARE SUBJECT TO ARREST

The sign shall be at least two feet square with two inch block lettering. The sign shall be in English and Spanish.

This petition for conditional license is made pursuant to the provisions of Sections 23800 through 23805 of the Business and Professions Code and will be carried forward in any transfer at the applicant-premises.

Petitioner(s) agree(s) to retain a copy of this petition on the premises at all times and will be prepared to produce it immediately upon the request of any peace officer.

\_\_\_\_\_  
Initials

R & N BUSINESS ENTERPRISES INC  
21-504047  
Page 3

The petitioner(s) understand(s) that any violation of the foregoing condition(s) shall be grounds for the suspension or revocation of the license(s).

DATED THIS 25<sup>th</sup> DAY OF February, 2011

R & N BUSINESS ENTERPRISES INC

Signature on file

By: [Redacted Signature] OWNER  
Applicant/Petitioner Title

\_\_\_\_\_  
Initials

**R & N BUSINESS ENTERPRISES, INC.  
LEON MARKET  
185 Palm Avenue  
Imperial Beach, CA 91932**

November 24, 2015

Alcoholic Beverage Control  
1350 Front Street, Room 5056  
San Diego, CA 92101

**Re: File #21-504047 – Petition for Conditional License**

This is with reference to the above petition for conditional license signed and dated February 25-2011 (copy attached). Upon the issuance of type 21 license, I have agreed to fully comply and adhere to those conditions. I have since done so.

Since the issuance of my liquor license #21-504047, I have religiously complied with those ABC conditions. Ever since I have owned Leon Market, I never had any violations or problems with either ABC, the law enforcement officers, or the local community. My business policy has always been to establish cordial and friendly relationships with my customers while attempting to serve them and accommodate their needs and conveniences. I am also a member in excellent standing with the Imperial Beach Chamber of Commerce

In order to satisfy and serve my worthy customers, I herewith request that condition No.5 be modified to allow me sell half pints (200ml.) to serve the needs and conveniences of my valued customers.

Again since I have not had any violations and since my objective is to serve and accommodate the needs and conveniences of my customers, I would sincerely appreciate it if you would kindly consider modifying this condition.

Your cooperation and approval of my request will be greatly appreciated by me and my customers. Thank you.

Sincerely,

Signature on file

Raad Mikha  
Owner, Leon Market

Cc. Lt. Dave Brown, Imperial Beach Sheriff Station

**RECEIVED**  
DEC 07 2015  
Dept. of Alcoholic Beverage Control  
San Diego

**RESOLUTION NO. 2016 - 7686**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IMPERIAL BEACH, CALIFORNIA, OPPOSING A REQUEST BY LEON MARKET TO MODIFY THEIR ALCOHOLIC BEVERAGE LICENSE AND AUTHORIZING THE CITY MANAGER TO TRANSMIT THIS OPPOSITION TO THE DEPARTMENT OF ALCOHOLIC BEVERAGE CONTROL (ABC)**

**WHEREAS**, the City Council of the City of Imperial Beach received a letter from the Department of Alcoholic Beverage Control (ABC) on February 24, 2016 indicating that Leon Market located at 185 Imperial Beach Avenue requested a deletion of a condition of their alcoholic beverage license to allow for the sale of alcoholic beverages in containers smaller than 375ml; and

**WHEREAS**, from a law enforcement perspective, selling smaller containers makes it more challenging when trying to enforce drinking in public, particularly on the beach; and

**WHEREAS**, smaller containers are much more easily concealable and can often be hidden quickly when approached by law enforcement; and

**WHEREAS**, smaller containers, such as the "airplane bottles" are challenging from a law enforcement perspective because they are often stolen by underage drinkers due to their typical location of being displayed near the cash register; and

**WHEREAS**, allowing for the opportunity to sell smaller containers provides an opportunity, particularly for juveniles, to obtain alcoholic beverages and make enforcement much more challenging; and

**WHEREAS**, the City Council has 30 days to file a written objection to the modification/removal of the condition;

**NOW, THEREFORE, BE IT FURTHER RESOLVED** by the City Council of the City of Imperial Beach that:

1. The City Council opposes the requested deletion of the condition and also opposes any modification that would permit the sale of distilled spirits in bottles or containers smaller than 375ml.

**PASSED, APPROVED, AND ADOPTED** by the City Council of the City of Imperial Beach at its regular meeting held on the 16th day of March 2016, by the following vote:

**AYES:  
NOES:  
ABSENT:**

\_\_\_\_\_  
**SERGE DEDINA, MAYOR**

**ATTEST:**

\_\_\_\_\_  
**JACQUELINE M. HALD, MMC  
CITY CLERK**



STAFF REPORT  
CITY OF IMPERIAL BEACH

TO: HONORABLE MAYOR AND CITY COUNCIL

FROM: ANDY HALL, CITY MANAGER *AH*

MEETING DATE: MARCH 16, 2016

ORIGINATING DEPT.: CITY ADMINISTRATION *ED*

SUBJECT: UPDATE ON 60<sup>TH</sup> ANNIVERSARY AND REQUEST TO APPROVE RESOLUTION NO. 2016-7687 AUTHORIZING THE CITY MANAGER TO NEGOTIATE AND EXECUTE AGREEMENTS RELATED TO 60<sup>TH</sup> ANNIVERSARY ACTIVITIES AND APPROVING AN AMENDMENT TO THE FY 2015-2016 BUDGET BY APPROPRIATING \$7,000 FROM THE GENERAL FUND TO A 60<sup>TH</sup> ANNIVERSARY ACTIVITIES BUDGET

**EXECUTIVE SUMMARY:**

In October, 2015, the City Council authorized the formation of a 60<sup>th</sup> Anniversary sub-committee composed of Mayor Serge Dedina and Councilmember Lorie Bragg to develop a recommended plan of activities in honor of the City's 60<sup>th</sup> Anniversary on July 18, 2016. Items under consideration by the ad-hoc committee include:

- Official 60<sup>th</sup> Anniversary Logo, Marketing and Retail Merchandise sales
- 60<sup>th</sup> Anniversary Commemorative Brick Sales at Veterans Park
- 60<sup>th</sup> Anniversary Picnic in conjunction with Symphony by the Sea event in October
- Historical Display Celebrating the 60<sup>th</sup> Anniversary

Staff is asking City Council to consider an amendment to the FY 2015-2016 Budget by appropriating \$7,000 from the General Fund to a 60<sup>th</sup> Anniversary Activities Budget.

**RECOMMENDATION:**

That City Council approve Resolution No. 2016-7687 authorizing the City Manager to negotiate and execute agreements related to 60<sup>th</sup> Anniversary activities and approving an amendment to the FY 2015-2016 budget by appropriating \$7,000 from the General Fund to a 60<sup>th</sup> Anniversary Celebration Budget.

**RATIONALE:**

2016 marks the City's 60<sup>th</sup> year as an incorporated City. Celebrations and activities to appreciate this milestone will encourage civic pride and contribute to the welfare of the residents of Imperial Beach.

**OPTIONS:**

- Approve Resolution No. 2016-7687 authorizing the City Manager to negotiate and execute agreements related to the 60<sup>th</sup> Anniversary activities and approve an amendment to the FY 2015-2016 budget by appropriating \$7,000 from the General Fund to a 60<sup>th</sup> Anniversary Activities Budget
- Request additional information
- Provide direction to the City Manager to take another specific action

**BACKGROUND:**

In October, 2015, the City Council authorized the formation of a 60<sup>th</sup> Anniversary sub-committee composed of Mayor Serge Dedina and Councilmember Lorie Bragg to develop a recommended plan of activities in honor of the City's 60<sup>th</sup> Anniversary on July 18, 2016.

Activities to celebrate the City's 60<sup>th</sup> Anniversary include:

- Official 60<sup>th</sup> Anniversary Logo, Marketing and Retail Merchandise sales
- 60<sup>th</sup> Anniversary Commemorative Brick Sales at Veterans Park
- 60<sup>th</sup> Anniversary Picnic in conjunction with a 60's music themed Symphony by the Sea event in October.
- Historical Display celebrating the 60<sup>th</sup> Anniversary

**ANALYSIS:**

Items under consideration by the ad-hoc committee include:

Official 60<sup>th</sup> Anniversary Logo, Marketing and Retail Merchandise

Boca Rio has designed an official logo to celebrate the 60<sup>th</sup> Anniversary, which is attached to this staff report. The City will market the 60<sup>th</sup> Anniversary through various activities including banners (to be used at local community events as well as other outlets), newspaper ads, etc. Retail merchandise commemorating the 60<sup>th</sup> Anniversary will be ordered by the City and sold at certain local business locations as well as the Imperial Beach Chamber of Commerce. It is expected that the City will recuperate some funds from the sale of each item.

60<sup>th</sup> Anniversary Commemorative Brick Sales at Veterans Park

The City will be accepting applications for commemorative brick sales at Veterans Park as part of the 60<sup>th</sup> Anniversary. The cost to the applicant for each brick will be \$52. There will be minimal cost to the City. A ceremony commemorating the completion of this project will be announced at a later date.

60<sup>th</sup> Anniversary Picnic

There will be a picnic at Pier Plaza just before Symphony by the Sea in October to celebrate the anniversary of our City. Residents will be invited to bring their picnic baskets and enjoy family friendly activities. More details will be announced at a later date.

Historical Display Celebrating the 60<sup>th</sup> Anniversary

Historic Imperial Beach photos and items will be on display during the Mayor's Breakfast in July as part of the 60<sup>th</sup> Anniversary celebrations. More details will be announced at a later date.

**ENVIRONMENTAL DETERMINATION:**

Not a project as defined by CEQA.

**FISCAL IMPACT:**

Staff is asking City Council to consider an amendment to the FY 2015-2016 Budget by appropriating \$7,000 from the General Fund to a 60<sup>th</sup> Anniversary Activities Budget. It is expected that the City will recuperate \$5,000 from retail merchandise sales.

Attachments:

1. Resolution No. 2016-7687
2. 60<sup>th</sup> Anniversary Logo

**RESOLUTION NO. 2016-7687**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IMPERIAL BEACH, CALIFORNIA, AUTHORIZING THE CITY MANAGER TO NEGOTIATE AND EXECUTE AGREEMENTS RELATED TO 60<sup>TH</sup> ANNIVERSARY ACTIVITIES AND APPROVING AN AMENDMENT TO THE FY 2015-2016 BUDGET BY APPROPRIATING \$7,000 FROM THE GENERAL FUND TO A 60<sup>TH</sup> ANNIVERSARY ACTIVITIES BUDGET**

**WHEREAS**, 2016 marks the City's 60th year as an incorporated City. Celebrations and activities to appreciate this milestone will encourage civic pride and contribute to the welfare of the residents of Imperial Beach; and

**WHEREAS**, in October, 2015, the City Council authorized the formation of a 60th Anniversary sub-committee composed of Mayor Serge Dedina and Councilmember Lorie Bragg to develop a recommended plan of activities in honor of the City's 60th Anniversary on July 18, 2016; and

**WHEREAS**, items under consideration by the ad-hoc committee include: Official 60th Anniversary Logo, Marketing and Retail Merchandise sales; 60th Anniversary Commemorative Brick Sales at Veterans Park; 60th Anniversary Picnic in conjunction with Symphony by the Sea event in October; Historical Display Celebrating the 60th Anniversary; and

**WHEREAS**, to complete these activities and promote the 60<sup>th</sup> Anniversary, the estimated cost is \$7,000.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Imperial Beach as follows:

1. The City Manager is authorized to negotiate and execute agreements related to 60<sup>th</sup> Anniversary activities
2. City Council approves the appropriation of \$7,000 from the General Fund to a 60<sup>th</sup> Anniversary Activities Budget.

**PASSED, APPROVED, AND ADOPTED** by the City Council of the City of Imperial Beach at its meeting held on the 16<sup>th</sup> day of March 2016, by the following vote:

**AYES: COUNCILMEMBERS:**  
**NOES: COUNCILMEMBERS:**  
**ABSENT: COUNCILMEMBERS:**

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**SERGE DEDINA, MAYOR**

**ATTEST:**

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**JACQUELINE M. HALD, MMC**  
**CITY CLERK**



FOREVER CLASSIC!

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AGENDA ITEM NO. 4.1

**STAFF REPORT  
CITY OF IMPERIAL BEACH**

**TO:** HONORABLE MAYOR AND CITY COUNCIL

**FROM:** ANDY HALL, CITY MANAGER <sup>AK</sup>

**MEETING DATE:** MARCH 16, 2016

**ORIGINATING DEPT.:** COMMUNITY DEVELOPMENT DEPARTMENT 

**SUBJECT:** PUBLIC HEARING: SADBERRY-PALM, LLC (APPLICANT);  
CONSIDER THE MODIFICATION OF CERTAIN CONDITIONS  
OF APPROVAL OF RESOLUTION 2011-7131 FOR THE  
BREAKWATER DEVELOPMENT (ALSO KNOWN AS 9<sup>TH</sup> &  
PALM). MF 1062.

**EXECUTIVE SUMMARY:**

Staff is requesting that the City Council consider modification of certain conditions of Resolution 2011-7131 for the Breakwater project located on the southern portion of Palm Avenue between 7<sup>th</sup> and 9<sup>th</sup> Streets. The project was initially approved on December 14, 2011, and the applicant is requesting to clarify and reconcile improvements within and adjacent to the alley.

**RECOMMENDATION:**

That the City Council adopt Resolution No. 2016-7684, authorizing modifications to certain conditions of approval provided in Resolution 2011-7131 related to improvements in and adjacent to the alley.

**RATIONALE:**

Adoption of Resolution No. 2016-7684 allowing for modifications to certain conditions of approval in and adjacent to the alley will further facilitate the construction of the Breakwater 9<sup>th</sup> & Palm project and realignment of the Palm Avenue/SR-75 intersection.

**OPTIONS:**

In considering this resolution, the City Council has the following options:

1. Adopt Resolution No. 2016-7684 as proposed;
2. Take no action on the resolution and request additional information to be provided at a future City Council meeting; or
3. Deny adoption of Resolution No. 2016-7684.

**BACKGROUND:**

An application (MF 1062) for an Administrative Coastal Permit (ACP 110024), Design Review Case (DRC 110025), Site Plan Review (SPR 110026), Tentative Map (TM 110027), and Mitigated Negative Declaration (EIA 110028 and SCH #2011111018) was approved on December 14, 2011 for the



redevelopment of a new commercial/retail center (Breakwater) that would locate on a 4.75-acre project site on the south side of State Route 75/Palm Avenue between 9th & 7th Streets (APNs 626-250-03-00, 626-250-04-00, 626-250-05-00, and 626-250-06-00). The project includes the construction of approximately 45,000 square feet of commercial space, an outdoor plaza, reconfiguration of the Palm Avenue/SR-75 intersection and other off-site improvements. Resolution 2011-7131 (Attachment 2) provided various conditions of approval for the project, and the applicant is requesting to clarify and reconcile improvements within the alley related to the overall alley design and construction.

**ANALYSIS:**

The Developer is currently processing building permits that would allow for the construction of Phase 1 of the project, which includes five buildings on the eastern portion of the site (Buildings A-E of Attachment 3), and has received approval of an encroachment permit to realign the Palm Avenue/SR-75 intersection and right-of-way adjacent to project site. While conducting site visits and preparing an alley streetscape plan, which includes construction of a split-face retaining wall, landscaping, and lighting, the Developer identified certain conditions of approval provided in Resolution 2011-7131 that could impede construction of the project, which are as follows:

- Alleyway shall be designed and reconstructed to the standards of the City Engineer and subject to approval by the City.
- Developer shall underground the overhead utilities in the adjacent south alley and install applicable alley lighting as approved by the City.

The Developer is requesting that the City Council consider modifications to the above conditions to allow for the rehabilitation of the alley with a combination of control joint, crack, and spalling repair using epoxy grout instead of an entire reconstruction of the alley. Some portions of the alley, such as the location of the grate inlet/catch basin at 8<sup>th</sup> Street, would be fully reconstructed to allow for the required storm drain improvements (see Attachment 4). The requested modification would not appear to have a negative impact to the area nor impede functionality.

In addition, the Developer is requesting that one utility pole remain in its current location at the west corner of Delaware Street and the alley. Removing the pole at Delaware Street is a limited

physical condition due to the remaining poles that exist between Delaware Street and 7<sup>th</sup> Street. The City can consider placing this pole, in addition to the two poles between Delaware Street and 7<sup>th</sup> Street that are outside of this developments' obligation, in an undergrounding district at a future date. The remaining six utility poles adjacent to the project site would be undergrounded.

**General Plan Consistency:** The development was subject to C-1 (General Commercial) zoning requirements at the time of approval (the property has recently been rezoned to C/MU-1, General Commercial & Mixed-Use, though the original approvals still apply). The intent of the commercial zone is to provide areas for business to meet the local demand for commercial goods and services. It is also intended that the dominant type of commercial activity in the commercial zone be community and neighborhood serving retail and office uses. The proposed project will provide seven commercial buildings that will meets the intent of the land use designation.

#### **ENVIRONMENTAL IMPACT:**

Modification of conditions of approval that would not substantially alter the project is not, in itself, a project as defined by the California Environmental Quality (CEQA). However, the proposed Palm Avenue/SR-75 realignment as well as the development proposal by Sudberry was subject to CEQA review and complies with the requirements of CEQA as a Mitigated Negative Declaration ("MND") was prepared for the project and routed for public review from November 7, 2011 to December 7, 2011 and submitted to the State Clearinghouse (SCH #2011111018) for agency review. The MND was approved by the City Council on December 14, 2011.

#### **COASTAL JURISDICTION:**

This property is located in the coastal zone as defined by the California Coastal Act of 1976. The City Council held a public hearing on December 14, 2011 which served as the required coastal permit hearing and approved the coastal development for project on December 14, 2011. The property is not located in the Appeal Jurisdiction of the California Coastal Commission and, as such, the decision was not appealable to the California Coastal Commission under Section 30603(a) of the California Public Resources Code. In addition, the modifications to the conditions of approval for the project would not be appealable to the California Coastal Commission.

#### **FISCAL ANALYSIS:**

Pursuant to the Purchase and Sale Agreement between the Successor Agency and Sudberry for development of the Breakwater project, \$2.2 million of tax allocation bond funds will be contributed for the construction of the proposed reconfigured/realigned right-of-way and other public improvements adjacent to the property.

#### Attachments:

1. Resolution 2016-7684
2. Resolution 2011-7131
3. Site Plan
4. Proposed Alley Concrete Treatment

c: file MF 1062

RESOLUTION NO 2016-7684

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IMPERIAL BEACH, CALIFORNIA, AUTHORIZING THE MODIFICATION OF CERTAIN CONDITIONS OF APPROVAL OF RESOLUTION 2011-7131 FOR THE BREAKWATER DEVELOPMENT (ALSO KNOWN AS 9<sup>TH</sup> & PALM). MF 1062.**

**WHEREAS**, On December 14, 2011 the City Council approved Resolution 2011-7131, approving the Breakwater commercial/retail center project for the property located at 9<sup>th</sup> Street and Palm Avenue/SR-75 Sudberry-Palm Avenue, LLC ("Developer"); and

**WHEREAS**, the Developer is currently processing building permits that would allow for the construction of Phase 1 of the project, which includes five buildings on the eastern portion of the site and has received approval of an encroachment permit to realign the Palm Avenue/SR-75 intersection and right-of-way adjacent to project site; and

**WHEREAS**, While conducting site visits and preparing an alley streetscape plan, which includes construction of a split-face retaining wall, landscaping, and lighting, the Developer identified certain conditions of approval provided in Resolution 2011-7131 that could impede construction of the project; and

**WHEREAS**, A condition of approval in Resolution 2011-7131 required the reconstruction of the alley and the Developer is requesting a rehabilitation of the alley that would reconstruct portions of the alley, such as the location of the grate inlet/catch basin at 8<sup>th</sup> Street, and rehabilitate other portions of the alley by providing an epoxy seal to any cracks; and

**WHEREAS**, A condition of approval in Resolution 2011-7131 required the undergrounding of overhead utilities adjacent to the project in the south alley and the Developer is requesting to underground six utility poles and allow one utility pole to remain in its current location at the west corner of Delaware Street in the alley because the pole is connected to other poles that exist between Delaware Street and 7<sup>th</sup> Street that are outside of this developments' obligation; and

**WHEREAS**, the City Council finds that the proposed rehabilitation and partial reconstruction of the alley would not have a negative impact to the area nor impede functionality; and

**WHEREAS**, the City Council finds that the City of Imperial Beach can consider placing the remaining utility pole, in addition to the two poles between Delaware Street and 7<sup>th</sup> Street that are outside of this developments' obligation, in an undergrounding district at a future date.

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of the City of Imperial Beach, that the City approves the modifications to certain conditions of approval of Resolution 2011-7131 related to improvements within the alley and overhead utilities as described below:

1. The alley may be rehabilitated with epoxy crack sealing, to the satisfaction of the City, with partial reconstruction in certain areas, such as the location of the grate inlet/catch basin at 8<sup>th</sup> Street to allow for required storm drain improvements.
2. The existing utility pole at the west corner of Delaware Street and the alley may remain in its current location because the pole is connected to other poles that exist between Delaware Street and 7<sup>th</sup> Street that are outside of the developments' obligation.

**PASSED, APPROVED AND ADOPTED** by the City Council of the City of Imperial Beach at its regular meeting held on the 16<sup>th</sup> day of March 2016, by the following vote:

<b>AYES:</b>	<b>COUNCILMEMBERS:</b>
<b>NOES:</b>	<b>COUNCILMEMBERS:</b>
<b>ABSENT:</b>	<b>COUNCILMEMBERS:</b>

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**SERGE DEDINA, MAYOR**

**ATTEST:**

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**JACQUELINE M. HALD, CMC**  
**CITY CLERK**

**RESOLUTION NO. 2011-7131**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IMPERIAL BEACH, CALIFORNIA, APPROVING ADMINISTRATIVE COASTAL PERMIT (ACP 110024), DESIGN REVIEW CASE (DRC 110025), SITE PLAN REVIEW (SPR 110026), TENTATIVE MAP (TM 110027), AND MITIGATED NEGATIVE DECLARATION (EIA 110028 AND SCH #2011111018) TO CONSTRUCT A NEW COMMERCIAL CENTER (BREAKWATER) ON THE SOUTH SIDE OF PALM AVENUE/SR75 BETWEEN 9<sup>TH</sup> & 7<sup>TH</sup> STREETS IN THE C-1 (GENERAL COMMERCIAL) ZONE. MF 1062.**

**DEVELOPER: SUDBERRY-PALM, LLC**

**WHEREAS**, on December 14, 2011, the City Council of the City of Imperial Beach held a duly advertised and noticed public hearing to consider the merits of approving or denying an application for an Administrative Coastal Permit (ACP 110024), Design Review Case (DRC 110025), Site Plan Review (SPR 110026), Tentative Map (TM 110027), and Mitigated Negative Declaration (EIA 110028) for the redevelopment of a new commercial/retail center (Breakwater) that would replace the former 68,585 square foot Miracle Shopping Center located on a 4.75-acre project site on the south side of State Route 75/Palm Avenue between 9th & 7th Streets (APNs 626-250-03-00, 626-250-04-00, 626-250-05-00, and 626-250-06-00). The redevelopment would include the construction of seven new commercial buildings with approximately 46,200 square feet of commercial space composed of a market, retail shops, and a financial institution. The project would include approximately 238 surface parking spaces, on-site improvements, landscaping, signage, lighting, and utilities. In addition to the on-site development with its associated internal roads and utilities, the project would include vacation of portions of Delaware Street and 8th Street traversing the project site, as well as a portion of the alley south of the project site at 9th Street. The project also involves off-site improvements to Palm Avenue between 7th and Delaware Streets immediately south of SR-75, to include a reconfigured design of the Palm Avenue/SR-75 intersection to improve traffic flow, closure of Delaware Street at Palm Avenue, modification of existing traffic signals along SR-75 and Palm Avenue. The property is designated C-1 (General Commercial) on the Zoning Map on a site legally described as follows:

**Parcel A: APN 626-250-03**

That portion of the northwest quarter of the northwest quarter of section 29, township 18 south, range 2 west, San Bernardino meridian, in the City of Imperial Beach, County of San Diego, State of California, according to official plat thereof lying northerly of the northerly line of south Coronado Manor, according to Map thereof No. 2450 filed in the Office of the County Recorder of San Diego County January 20, 1948 and lying west of the center line of Delaware Street, formerly 13<sup>th</sup> Street as shown on Map of R. Merideath Jones addition to south San Diego being Map No. 1145, filed in the Office of the County Recorder of San Diego County July 29, 1908.

Excepting that portion thereof which lies westerly of the location and northerly prolongation of the center line of the alley in Block 3 of said Merideath Jones addition, as shown on said Map No. 1145.

Said land is also shown as a portion of Block 3 of Map No. 1145, filed in the Office of the County Recorder of San Diego County, July 29, 1908 and vacated March 22, 1923, by decree in Superior Court Action No. 28686.

Parcel B: APNs 626-250-04 thru 06

That portion of the northwest quarter of the northwest quarter of section 29, Township 18 south, range 2 west, San Bernardino meridian, in the City of Imperial Beach, County of San Diego, State of California, according to United States Government survey approved February 25, 1870, lying northerly of the northerly line of South Coronado Manor as shown on Map thereof No. 2450, filed in the Office of the County Recorder of San Diego County, January 20, 1948, and lying east of the center line of Delaware Street, formerly 13<sup>th</sup> Street, and west of the center line of 8<sup>th</sup> Street, formerly 12<sup>th</sup> Street, and that portion lying west of the west line of 9<sup>th</sup> Street formerly 11<sup>th</sup> Street and east of the east line of 8<sup>th</sup> Street, formerly 12<sup>th</sup> Street, as said streets are shown on Map of R. Merideath Jones' addition to South San Diego, being Map No. 1145, filed in the Office of the County Recorder of San Diego County, July 29, 1908.

Excepting therefrom that portion lying within the north 50.00 feet of the east 550.50 feet of said northwest quarter of the northwest quarter of section 29 as described in the deed to the State of California, recorded August 24, 1943 in Book 1526, Page 405 of Official Records.

Also excepting therefrom that portion described in deed to the State of California recorded June 20, 1965 as file No. 79513 in Book 5685, Page 513 of Official records, as follows:

That portion of the northwest quarter of the northwest quarter of section 29, township 18 south, range 2 west, San Bernardino base and meridian, in the City of Imperial Beach, County of San Diego, State of California, according to United States Government survey approved February 25, 1870, described as follows: Beginning at the intersection of the west line of 9<sup>th</sup> Street (shown as 11<sup>th</sup> Street on Map 1145 of R. Merideath Jones' addition to South San Diego) with the southerly line of the north 50.00 feet of said northwest quarter of the northwest quarter of said section 29; thence along said southerly line westerly 20.00 feet; thence in a straight line southeasterly to a point on the said westerly line southerly 20.00 feet from said point beginning; thence northerly 20.00 feet to the point of beginning.

Said land is also shown as Lots 1 to 10 inclusive and 31 to 39 inclusive and a portion of lot 40 in Block 2, Lots 2 to 10 inclusive and Lots 31 to 39 inclusive and a portion of Lots 1 and 40, in Block 1 of Merideath Jones' addition to South San Diego, being Map No. 1145, filed in the office of the County Recorder of San Diego County, July 29, 1908 and vacated March 22, 1923 by decree in Superior Court Action 38686.

**WHEREAS**, on November 17, 2011, the Design Review Board recommended approval of the project with the following recommendations: 1<sup>st</sup> recommendation: Soften the elevation of the northeast corner of Building A, address public space usage and architectural statement and examine pedestrian usage. 2<sup>nd</sup> recommendation: Pedestrian walkway between Buildings D & G should be moved south so that the pathway is continuous. 3<sup>rd</sup> recommendation: Look at alternative pedestrian entry way at southeast entrance, formerly alley access. 4<sup>th</sup> recommendation: Soften west vehicular entrance; and

**WHEREAS**, the project design of a new commercial center that would provide seven commercial buildings that would locate on the south side of State Route 75/Palm Avenue between 9<sup>th</sup> & 7<sup>th</sup> Streets (APNs 626-250-03-00, 626-250-04-00, 626-250-05-00, and 626-250-06-00), in the C-1 (General Commercial) Zone, is compatible with other developments in the

vicinity, would be consistent with Policy D-8 (Project Design) of the Design Element of the General Plan; and,

**WHEREAS**, the City Council finds that the project is in substantial compliance with Policy L-4d of the Land Use Element of the General Plan, which promotes a mix of pedestrian and automobile oriented uses for Highway 75 Commercial Areas (C-1); and,

**WHEREAS**, this project complies with the requirements of the California Environmental Quality (CEQA) as a Mitigated Negative Declaration (MND) had been prepared for this project and was routed for public review from November 7, 2011 to December 7, 2011 and submitted to the State Clearinghouse (SCH #2011111018) for agency review; and

**WHEREAS**, a Mitigation Monitoring and Reporting Program has been prepared that establishes mitigation measures that will avoid or reduce all potentially significant environmental impacts identified in the MND to below a level of significance; and

**WHEREAS**, the City Council further offers the following findings in support of its decision to conditionally approve the project:

**ADMINISTRATIVE COASTAL PERMIT:**

1. **The proposed development conforms to the certified local coastal plan including coastal land use policies.**

The General Plan/Local Coastal Plan designates the site as General Commercial (C-1 Zone), providing for the development of businesses to meet the local demand for commercial goods and services. The project site is located in a non-appealable coastal zone and complies with the land use designation of the General Plan/Local Coastal Plan.

2. **The proposed development meets the minimum criteria set forth in the City of Imperial Beach Zoning Ordinance, the City's Minimum Landscape Planting and Irrigation Standards, and the City's Design Guidelines, as applicable.**

The project complies with the setback requirements, landscaping requirements and building height limitation specified in the Zoning Ordinance.

3. **This project complies with the California Environmental Quality Act.**

This project complies with the requirements of the California Environmental Quality (CEQA) as a Mitigated Negative Declaration (MND) had been prepared for this project and was routed for public review from November 7, 2011 to December 7, 2011 and submitted to the State Clearinghouse (SCH #2011111018) for agency review. The City conducted an Environmental Initial Study (IS) that determined the proposed project could have a potentially significant environmental effect in the following areas: Aesthetics, Biological Resources, Cultural Resources, Geology and Soils, Hazards and Hazardous Materials, Hydrology/Water Quality, Noise, and Transportation/Traffic. The MND identifies mitigation measures that will avoid or reduce all potentially significant environmental effects to below a level of significance.

4. **Public Notice requirements, pursuant to Zoning Ordinance Section 19.87.100, of the Coastal Development Project have been satisfied.**

The project description and the date of the City Council public hearing were sent to property owners within 300 feet and occupants within 100 feet of the subject site on

November 30, 2011, and a public hearing notice was published in the San Diego union Tribune newspaper on November 30, 2011.

**DESIGN REVIEW/SITE PLAN REVIEW:**

5. **The proposed use does not have any detrimental effect upon the general health, safety and convenience of persons residing or working in the neighborhood, or is not detrimental or injurious to the value of the property and improvements in the neighborhood.**

The project will provide a commercial center that would provide services to residents of the City of Imperial Beach. The project would not have a detrimental effect on the general health, welfare, safety and convenience of persons residing or working in the neighborhood because it is consistent with the development standards and zoning designation of the site. The development would not be injurious to the value of the property and improvements in the neighborhood because the commercial center represents an improvement of the existing conditions of the property. This could improve property values and stimulate growth in the area.

6. **The proposed use does not adversely affect the General Plan or the Local Coastal Plan.**

The General Plan/Local Coastal Plan designates the site as General Commercial (C-1 Zone), providing for the development of businesses to meet the local demand for commercial goods and services. The project site is located in a non-appealable coastal zone and complies with the land use designation of the General Plan/Local Coastal Plan.

7. **The proposed use is compatible with other existing and proposed uses in the neighborhood.**

The site is bordered by commercially zoned properties to the north, east, and west. Residences are located to the south and the commercial center would provide commercial goods and services for the community.

8. **The location, site layout and design of the proposed use orients the proposed structures to streets, driveways, sunlight, wind and other adjacent structures and uses in a harmonious manner.**

The proposed buildings would locate in a manner that would provide harmonious access throughout the site and be compatible with the surrounding structures and uses in the neighborhood.

9. **The combination and relationship of one proposed use to another on the site is properly integrated.**

The commercial center proposes commercial uses that are properly integrated. The design style and the choice of building materials properly integrate the buildings.

10. **Access to and parking for the proposed use does not create any undue traffic problem.**

Vehicular ingress and egress for the project site will occur via Palm Avenue, highway 75, 9<sup>th</sup> Street, and the alley. The ingress and egress for the project should not create undue traffic problems.

11. **All other applicable provisions of the Zoning Code are complied with.**

The project is consistent with the General Plan and the Zoning development standards for the site.

- 12. Any other considerations as the Community Development Department deem necessary to preserve the health, safety and convenience of the City in general.**

Standard and applicable conditions of approval have been included with the Resolution to further ensure that the health, safety, welfare, and convenience of the City in general is preserved.

- 13. Public Notice requirements, pursuant to Zoning Ordinance Section 19.87.100, have been satisfied.**

The project description and the date of the City Council public hearing were sent to property owners within 300 feet and occupants within 100 feet of the subject site on November 30, 2011, and a public hearing notice was published in the San Diego union Tribune newspaper on November 30, 2011.

**ADMINISTRATIVE SIGN PERMIT:**

- 14. The proposed project is consistent with the Design Element of the General Plan.**

The Developer proposes a Comprehensive Signage Plan for the commercial center with design and construction requirements that are consistent with the Design Element and General Plan.

- 15. The proposed project is consistent with Chapter 19.52 of the City of Imperial Beach Municipal Code, entitled "Signs".**

The purpose of the sign regulations is to encourage the effective use of signs as a means of communication in the City and to maintain and enhance the aesthetic environment and the City's ability to attract sources of economic development and growth. The project will receive a 25 percent increase in the maximum total sign area because the project provides a Comprehensive Signage Plan. Any signs would comply with the Comprehensive Sign Plan and would be consistent with Chapter 19.52 of the City of Imperial Beach Municipal Code.

- 16. The proposed project will not have a detrimental effect upon the general health, welfare, safety or convenience of persons residing or working in the neighborhood, and will not be detrimental or injurious to the value of property and improvements in the neighborhood.**

The proposed signs will not adversely impact adjacent businesses because the signage does not exceed the allowance limits provided by Chapter 19.52 of the City of Imperial Beach Municipal Code.

**TENTATIVE MAP FINDINGS:**

- 17. The proposed tentative tract map is consistent with the General Plan/Local Coastal Plan.**

The proposed subdivision for six lots is consistent with the General Plan and zoning designation (C-1 General Commercial Zone) because the new lots will meet or exceed the minimum lot size and frontage requirements.

- 18. The design or improvement of the proposed subdivision is consistent with the General Plan/Local Coastal Plan.**

The General Plan/Local Coastal Plan designates the site as General Commercial (C-1 Zone), providing for the development of businesses to meet the local demand for commercial goods and services. The project site is located in a non-appealable coastal zone and complies with the land use designation of the General Plan/Local Coastal Plan.

**19. The site is physically suitable for the type of development.**

Grading and drainage for the development of the commercial center has been reviewed so that no adverse impacts would occur.

**20. The design of the subdivision will not cause substantial environmental damage or substantial and avoidable injury to fish or wildlife, or their habitat.**

The project involves new construction in a developed urban area that will not affect fish or wildlife habitat.

**21. The design of the subdivision will not cause serious public health problems.**

The development will be served by municipal water and sewer service and would not result in public health problems.

**22. The design of the subdivision will not conflict with any easement of record.**

A design of the subdivision will not conflict with any easement of record.

**23. All requirements of the California Environmental Quality Act (CEQA) have been fulfilled.**

This project complies with the requirements of the California Environmental Quality Act (CEQA) as a Mitigated Negative Declaration (MND) had been prepared for this project and was routed for public review from November 7, 2011 to December 7, 2011 and submitted to the State Clearinghouse (SCH #2011111018) for agency review. The City conducted an Environmental Initial Study (IS) that determined the proposed project could have a potentially significant environmental effect in the following areas: Aesthetics, Biological Resources, Cultural Resources, Geology and Soils, Hazards and Hazardous Materials, Hydrology /Water Quality, Noise, and Transportation/Traffic. The MND identifies mitigation measures that will avoid or reduce all potentially significant environmental effects to below a level of significance.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Imperial Beach that the above-listed findings and recitals are true and correct and are incorporated by reference; and

**BE IT FURTHER RESOLVED** by the City Council of the City of Imperial Beach that Administrative Coastal Permit (ACP 110024), Design Review Case (DRC 110025), Site Plan Review (SPR 110026), Tentative Map (TM 110027), and Mitigated Negative Declaration (EIA 110028 and SCH #2011111018) and Mitigation Monitoring and Reporting Program for the construction of a new commercial center that would provide seven commercial buildings that would locate on the south side of State Route 75/Palm Avenue between 9th & 7th Streets (APNs 626-250-03-00, 626-250-04-00, 626-250-05-00, and 626-250-06-00) in the C-1 (General Commercial) Zone to construct a new commercial center that would provide seven commercial buildings that would locate on the south side of State Route 75/Palm Avenue between 9<sup>th</sup> & 7<sup>th</sup> Streets (APNs 626-250-03-00, 626-250-04-00, 626-250-05-00, and 626-250-06-00) in the C-1 (General Commercial) Zone, are hereby approved subject to the following:

**CONDITIONS OF APPROVAL:**

**A. PLANNING:**

1. **Approval** of the Administrative Coastal Permit (ACP 110024), Design Review Case (DRC 110025), Site Plan Review (SPR 110026), Tentative Map (TM 110027), and Mitigated Negative Declaration (EIA 110028) is valid for three years from the date of final action by the City Council **to expire December 14, 2014**, unless vested with substantial construction pursuant to an approved building permit. Approvals of the Administrative Coastal Permit (ACP 110024), Design Review Case (DRC 110025), Site Plan Review (SPR 110026), and Mitigated Negative Declaration (EIA 110028) shall run coterminous with the tentative map.
2. The site shall be developed in substantial compliance with the plans dated December 5, 2011, on file at the Community Development Department, or as otherwise amended and approved, and the conditions contained herein.
3. The design of the corner element of the building at the southwest corner of 9<sup>th</sup> Street and Palm Avenue shall be modified to provide a more distinctive and attractive focal point of the project. Such design modification may include vertical and horizontal articulation, the use of glass or other materials, a varied façade and/or roofline including the use of a cupola or tower element, a curved façade or a public entrance.
4. All building façades either fronting or facing a public street shall be designed to be pedestrian-friendly and shall incorporate clear glass, awnings, display cases, and other architectural treatment that provides visual interest. Blank walls shall be avoided and, where necessary, shall be enhanced with architectural detail and/or landscaping to either screen or add visual interest to the façade.
5. The appearance of any blank walls shall be avoided on all building façades and, where present, shall be enhanced with architectural details and/or landscaping to either screen or add visual interest to such façades.
6. The Developer shall pursue the design and installation of a median refuge in the western crosswalk within Palm Avenue/State Route 75 at 9<sup>th</sup> Street.
7. The pedestrian crosswalk at the main vehicular access to and from Palm Avenue/State Route 75 shall be relocated to the south to provide a straight and continuous path of travel along the northern frontage of the subject property and proposed buildings. Additional traffic calming measures such as stop signs, other signage and road markers shall also be incorporated to provide for the safety of pedestrians utilizing the crosswalk.
8. The Developer shall consider the addition of sidewalks adjacent to the vehicular drive aisle from Palm Avenue/State Route 75 which would connect the sidewalk along the northern property line to the proposed crosswalk internal to the site.
9. The Developer shall consider and/or incorporate a pedestrian access/sidewalk to allow for safe pedestrian access at the southeast corner of the site.
10. Prior to issuance of any building permits for the project, the Developer shall prepare a landscape/streetscape plan for the proposed stormwater demonstration area located within the City's public right-of-way for submittal to and approval by the City.

11. Prior to issuance of any building permits for the project, the Developer shall prepare a streetscape/landscape plan for the alley along the southern portion of the site for submittal to and approval by the City. This plan shall include proposed hardscape, landscaping, and street lighting and shall be designed to be suitable for both pedestrian and vehicular use.
12. All drainage shall be in compliance with approved Drainage Report and Water Quality Technical Reports dated December 5, 2011, on file at the Community Development Department, or as otherwise amended and approved.
13. Separate design and zoning review by the Community Development Department for all signage will be necessary. Signage shall be in substantial compliance with the Comprehensive Signage Plan dated December 5, 2011, subject to the following design and construction requirements:
  - No exposed conduits or raceways will be allowed.
  - Signs shall be made of durable rust-inhibiting materials that are appropriate and complimentary to the building.
  - Joining of materials shall be finished in a way as to be unnoticeable.
  - Finished surfaces of metal shall be free from oil canning and warping. All sign finishes shall be free from dust, orange peel, drips, and runs and shall have a uniform surface conforming to the highest standards of the industry.
  - Manufacturer's labels shall not be visible from the street from normal viewing angles.
  - Exposed raceways are not permitted unless they are incorporated into the overall sign design.
  - Exposed junction boxes, lamps, tubing or neon crossovers of any type are not permitted.

Because the tenants for the commercial center are unknown, sign criteria will be provided to encourage creativity and individuality of each tenant while maintaining compatibility with the center. The following types of signage would be allowed:

- Acrylic face channel letters.
- Through face and halo channel letters.
- Reverse pan channel letters.
- Open pan channel letters (in an artistic letter style/font).
- Push thru letters and logos in aluminum cabinets.
- Flat cut out dimensional shapes and accents.
- Exposed skeleton neon accents.
- Logo modules to be clouded.

Elevations facing residential areas shall not be illuminated, and will only allow the following sign construction:

- Acrylic face channel letters.
- Reverse pan channel letters.
- Push thru letters and logos in aluminum cabinets.
- Flat cut out dimensional letter shapes and accents.

In addition to signs prohibited in Municipal Code Section 19.52, the following signs would be prohibited:

- Signs constituting a traffic hazard.
  - Signs in proximity to utility lines.
  - Signs painted directly on a building surface.
  - Wall signs projecting above the top of a parapet, the roof line at the wall, or roof line.
  - Flashing, moving, or audible signs.
  - Vehicle signs.
  - Light bulb strings.
  - Banners, pennants, and balloons for advertising purposes.
  - Billboard signs.
  - Permanent "sale" signs.
  - Standard plex-faced cabinet signs.
14. All owners, future owners, and/or tenants shall sign a Reciprocal Easement Agreement that will provide for access through and among all subdivided lots and shall provide for pedestrian and vehicular access to all common and parking areas. This legal agreement shall be recorded with the County Recorder and is subject to prior approval by the City.
15. The Developer shall defend, indemnify, and hold harmless the City, its agents, officers, and employees from any and all claims, actions, proceedings, damages, judgments, or costs, including attorney's fees and costs incurred by the City and any claim for private attorney general fees and costs claimed by or awarded to any party, against the City or its agents, officers, or employees, relating to the approval of the MF 1062 9<sup>th</sup> & Palm project including, but not limited to, any action to attack, set aside, void, challenge, or annul the development approvals (including the Administrative Coastal Permit, Design Review Case, Site Plan Review, and Tentative Map) and/or certification of the Final Mitigated Negative Declaration (SCH #2011111018) and any related environmental document or decision (collectively "Development Approvals"). The City will promptly notify Developer of any claim, action or proceeding concerning the Development Approvals. The City may elect to conduct its own defense, participate in its own defense, or obtain independent legal counsel in defense of any claim related to this indemnification. In the event of such election, Developer shall pay all of the costs related thereto, including without limitation reasonable attorney's fees and costs incurred by the City. In the event of a disagreement between the City and Developer regarding litigation issues, the City shall have the authority to control the litigation and make litigation-related decisions, including, but not limited to, settlement or other disposition of the matter. However, the Developer shall not be required to pay or perform a settlement unless such settlement is approved by Developer.
16. The City of Imperial Beach currently holds title to the project site, and it seeks to quiet title in its favor for the east one-half of 8th Street, the west one-half of 9th Street, and an easement appurtenant to the 8th Street property along the northeast 40 feet portion of the property against Davies Motors, Inc. in San Diego Superior Court Case No. 37-2011-00079079-CU-OR-SC. No final map may be recorded until such quiet title action is complete.
17. Developer shall provide an updated Title Report dated within 60 days of the Final Map submittal.

18. Prior to issuance of the first building permit for any development on the site, the Developer shall obtain approval from the City and record the Reciprocal Easement Agreement required under condition number 14 above that allows for shared vehicular and pedestrian access of the entire site.
19. All building permits required for the project shall be obtained from the Imperial Beach Building Department.
20. Per Section 19.48.150 of the IBMC, parking areas that abut properties zoned for residential uses shall be separated from such property by a solid fence, wall or building six feet in height; provided, that in the required front yard the fence or wall shall not exceed four feet in height.
21. All landscaping and bio-filtration areas shall be maintained by the Developer, including the landscaped areas on City-owned property north of the project site and south of Palm Avenue/Highway. All landscaped areas shall be maintained in a healthy condition, free from weeds, trash, and debris.
22. Drought tolerant landscaping shall be required and shall be subject to staff approval.
23. A permanent irrigation system shall be installed to serve all landscaped areas.
24. The courtyard area extending into the public right-of-way between buildings C and D shall be maintained by the Developer.
25. Public improvements required for the project and/or adjacent to the entire project site shall be designed and installed by the Developer. All improvements proposed within the public right-of-way including paving, street trees, irrigation shall be subject to submittal of public improvement drawings and a Temporary Encroachment Permit (TEP) application to the City of Imperial Beach for review and approval by the Community Development Department and Public Works Department.
26. An encroachment permit from the City and/or CALTRANS shall be required for all improvements within Caltrans right-of-way.
27. The Developer or Developer's representative shall read, understand, and accept the conditions listed herein and shall, within 30 days, return a signed statement to the Community Development Department accepting said conditions.
28. The Developer shall pay off any deficits in his project account (110024) prior to building permit issuance and prior to final inspection.

**B. BUILDING:**

29. A registered design professional licensed in the State of California will be required at time of construction drawings, to prepare plans for proposed improvements per the Business and Professions Code.
30. BUILDING CODES – Improvements (new framing, electrical, mechanical, plumbing) Obtain all required building permits (Building, Plumbing, Mechanical, Grading etc.) for this project. All construction and design shall comply with the most recent adopted City and State Building Codes. January 1, 2011 the new California Building Code became effective, along with City amendments:
  - a. 2010 California Building Code
  - b. 2010 California Green Building Code
  - c. 2010 California Electrical Code
  - d. 2010 California Mechanical Code

- e. 2010 California Plumbing Code
  - f. California Energy Code
  - g. 2010 California Fire Code
31. No Building Structure, plumbing, drainage system, building sewer, or electric service shall be located in any lot other than the lot which is the site of the building, structure or premises served by such facilities. No piping, fixtures or equipment shall be so located as to interfere with the normal safe use thereof or with normal operation. Show all utility and service runs serving buildings or facilities. If alterations are to be made, separate permits and plans will be required to re-locate any utility services. Show all existing and new easements if required to comply with State Building Codes.
- **Cross easement agreement will be needed for drainage, sewer, water, parking etc.**

**DURING DESIGN (at construction plan submittal):**

32. The Title Sheet of the plans shall include:
- a. Occupancy group
  - b. Occupant Load
  - c. Description of use
  - d. Type of construction
  - e. Height of the building
  - f. Floor area of building(s)
33. SOILS REPORT- shall be submitted at time of Grading permit and/or Building permit application for building plan submittal.
34. FOUNDATIONS - Structural foundation design plans shall be reviewed by the soils Engineer of record for conformance to recommendations contained within the project soils report approved by the Building Official. A written statement approving the design will be provided to the Building Official at the time of construction permit application.
35. SPECIAL INSPECTIONS – As indicated by CBC Sec. 1704, the owner or the engineer or architect of record acting as the owner's agent shall employ one or more special inspectors who shall provide special inspections as required by CBC section 1704. Please contact Building Division at time of plan submittal to obtain application for special inspections.
36. Title 24 ACCESSIBILITY/COMMERCIAL - Comply with all applicable provisions of the California State Building Code (Title 24) Part 2 Chapter 11B Division for Disabled Access requirements. Plans shall show compliance in sufficient information and detail to determine compliance.
37. FOOD SERVICE FACILITIES AND PUBLIC POOLS AND SPAS - All projects including food service or public pools or spas shall be checked and approved by the County Health Department prior to submittal for a building permit.
38. PRE-CONSTRUCTION CONFERENCE – prior to issuance of a building permit or commencement of any site work a pre-construction conference shall be held at a time and location agreed upon by the City and Developer for the purpose of review and approval of construction procedures. The City will be represented by departments having conditions of approval on the project. Attendance shall be mandatory for the building owner and/or developer, designer of record and construction contractors:

39. **PRE-CONSTRUCTION CONFERENCE** – prior to issuance of a building permit or commencement of any site work a pre-construction conference shall be held at a time and location agreed upon by the City and Developer for the purpose of review and approval of construction procedures. The City will be represented by departments having conditions of approval on the project. Attendance shall be mandatory for the building owner and/or developer, designer of record and construction contractors:

Please contact the Building Official at (619) 628-1357 to schedule an appointment minimum two weeks ahead of proposed meeting date. Pre-construction meeting is required a maximum of two weeks after permit issuance or two weeks before issuance.

**DURING CONSTRUCTION:**

40. A licensed surveyor/engineer shall verify pad elevations and building corners and setbacks.
41. **HOURS OF CONSTRUCTION** - No work for which a building permit is required shall be performed within the hours of 7:00 P.M. - 7:00 A.M. Monday - Friday, nor prior to 8:00 A.M. or after 5:00 P.M. on Saturday. Construction work on Sundays shall be approved by the City.

**Pre-Final Inspection**

42. Call for a pre-final inspection seven working days prior to final inspection so project can be routed to all City Departments for review and approval.
43. Prior to issuance of the Certificate of Occupancy, the project designers including civil, structural, and geotechnical engineers shall provide statements of compliance attesting that they have reviewed the completed project and that it was constructed in conformance with their recommendations and plans.
44. Prior to final inspection of the project by the City, the Developer shall provide the City with a copy of the marked plans for review. After the City review has approved the marked plans, the Developer shall submit a final "wet stamp" copy to the City. The plans shall be identified by an "as built" or "record drawing" stamp.
45. Provide all Special Inspection and testing reports prior to final inspection.
46. Provide Title 24 Certificate of Acceptance Forms and Worksheets prior to final inspection.
47. Energy Compliance Forms shall be provided at site prior to final inspection.
48. Provide any required manufacture warranty and operation manuals on site prior to final inspection.
49. Provide a complete copy of the City inspection record log prior to final inspection.

**POST CONSTRUCTION:**

50. Building structures and facilities serving the project/buildings (this will include parking areas, drainage BMPs and landscaping) shall be maintained as originally designed and approved by the City. Alterations to structures and facilities serving this project shall be submitted for approval by the City prior making alterations. A Note indicating this requirement shall be included on design drawings.

**C. PUBLIC WORKS:**

51. Ensure that the hot water tank P.T. discharge pipe is piped to discharge to the sanitary sewer system or the landscape area. A design that has the water discharge directly into the storm drain conveyance system (onto an impervious surface that flows to the street) is in violation of the Municipal Storm Water Permit - Order R9-2007-0001.
52. The project shall comply with the approved Drainage Report and Water Quality Technical Report dated December 5, 2011, on file at the Community Development Department, or as otherwise amended and approved. The project may not violate Municipal Storm Water Permit - Order R9-2007-0001.
53. Landscape irrigation system shall be provided to tree planters and all landscaping in the public right-of-way per I.B.M.C. 19.50.040.F.
54. Require the building foundation elevation be at least 1 foot above gutter line to minimize flooding during storm conditions. An alternate methods and design request may be applied for demonstrating adequate drainage flow away from the building and adequately conveying water from the site.
55. 9<sup>th</sup> Street between Palm Avenue and Donax Avenue shall be resurfaced per the plans provided by the City Engineer/City of Imperial Beach. City will contribute to the resurfacing costs. Infrastructure improvements (sewer / storm drain) required as part of the development on 9<sup>th</sup> Street will be borne by the Developer.
56. Street lights shown to be removed from S.R. 75 and Palm Avenue shall be considered for relocation and reuse. If these are not to be reused, they shall be delivered to the City for reuse.
57. Alleyway shall be designed and reconstructed to the standards of the City Engineer and subject to approval by the City.
58. The pedestrian access ramps located along Palm Ave shall be constructed in compliance with San Diego Regional Standard Drawing G-27A. All driveway approaches shall be constructed per San Diego Regional Standard Drawing G-14A.
59. For alley, sidewalk or curb & gutter replacement ensure compliance with San Diego Regional Standard Drawing G-11 in that, the "Area to be removed [shall be] 5' or from joint to joint in panel, whichever is less." The distance between joints or score marks shall be a minimum of 5-feet. Where the distance from "Area to be removed", to existing joint, edge or score mark is less than the minimum shown, "Area to be removed" shall be extended to that joint, edge or score mark.
60. If it is necessary to cut into the alley pavement as part of this project, all concrete cuts in the alley shall be replaced with #4 rebar dowels positioned every 1 foot on center. Concrete specification shall be 560-C-3250. Concrete cuts shall also comply with item 9 above and cuts parallel to the alley drainage shall be at least 1-foot from the alley drain line.
61. For any work to be performed in the street or alley, a traffic control plan shall be submitted to the City for approval by Public Works Director a minimum of 5 working days in advance of street work. Traffic control plan is to be per Regional Standard Drawings or CALTRANS Traffic Control Manual.

62. For any project that proposes work within the public right-of-way (i.e., driveway removal/construction, sidewalk removal/construction, street or alley demolition/reconstruction, landscaping and irrigation, fences, walls within the public right-of-way, etc.), a Temporary Encroachment Permit (TEP) shall be applied for and approved either prior to or concurrent with issuance of the building permit required for the project. Application for a Temporary Encroachment Permit shall be made on forms available at the Community Development Department Counter.
63. All street work construction requires a Class A contractor to perform the work. All pavement transitions shall be free of tripping hazards.
64. Construct trash or refuse enclosures and recycling enclosures to comply with IBMC 19.74.090. Trash and recycling enclosures are to be enclosed by a six-foot high masonry wall and locking gate. The minimum size refuse enclosure shall be 6'-0" x 9'-0" and the minimum recycling enclosure shall be 4'-0" x 8'-0". **The trash bins shall be accessible to the refuse hauler without restriction.**
65. Any disposal/transportation of solid waste / construction waste in roll off containers shall be contracted through the City's waste management provider unless the hauling capability exists integral to the prime contractor performing the work.
66. The existing parcel impervious surfaces shall not increase beyond the current impervious services as a post-conversion condition in order to maximize the water runoff infiltration area on the parcel in compliance with Municipal Storm Water Permit – Order 2001-01.
67. All landscape areas, including grass and mulch areas, shall be improved to consist of at least 12-inches of loamy soil in order to maximize the water absorption during wet weather conditions and minimize irrigation runoff.
68. Survey monuments shall be installed on the southeast, southwest and northeast property lines in or adjacent to the sidewalk. Record same with County Office of Records.
69. In accordance with I.B.M.C. 12.32.120, Developer shall place and maintain warning lights and barriers at each end of the work, and at no more than 50 feet apart along the side thereof from sunset of each day until sunrise of the following day, until the work is entirely completed. Barriers shall be placed and maintained not less than three feet high.
70. All BMP's planned for the project shall comply with the approved Drainage Report and Water Quality Technical Report dated December 5, 2011, on file at the Community Development Department, or as otherwise amended and approved. Maximum use of Low Impact Development (LID) elements and filter inserts are necessary to reduce pollutant discharge to the maximum extent practicable.
71. Require Developer to provide verification of post construction Best Management Practice (BMP) maintenance provisions through a legal agreement, covenant, CEQA mitigation requirement, and / or Coastal Development Permit. Agreement is provided through the Community Development Department.

72. Developer or property owner shall institute "Best Management Practices" to prevent contamination of storm drains, ground water and receiving waters during both construction and post construction. The BMP practices shall include but are not limited to:
- Contain all construction water used in conjunction with the construction. Contained construction water is to be properly disposed in accordance with Federal, State, and City statutes, regulations and ordinances.
  - All recyclable construction waste shall be properly recycled and not disposed in the landfill.
  - Water used on site shall be prevented from entering the storm drain conveyance system (i.e. streets, gutters, alley, storm drain ditches, storm drain pipes).
  - All wastewater resulting from cleaning construction tools and equipment shall be contained on site and properly disposed in accordance with Federal, State, and City statutes, regulations, and ordinances.
  - Erosion control - All sediment on the construction site shall be contained on the construction site and not permitted to enter the storm drain conveyance system. Developer is to cover disturbed and exposed soil areas of the project with plastic-like material (or equivalent product) to prevent sediment removal into the storm drain system.
73. Developer shall agree to underground all utilities in accordance with I.B.M.C. 13.08.060.
74. Developer shall underground the overhead utilities in the adjacent south alley and install applicable alley lighting as approved by the City.

**D. PUBLIC SAFETY**

75. Submit applicable sheet(s) or provide in a separate submittal(s): Complete construction documents for each structure on the proposed site including but not limited to the following information:
- Construction type.
  - Hour ratings.
  - Occupancy classification/ Building use(s).
  - Building height and area.
76. Separate fire and life safety submittals shall include:
- Fire sprinkler system drawings and hydraulic calculations.
  - Fire alarm system drawings and load calculations.
77. All submitted construction documents shall be designed in compliance with currently adopted codes and approved standards including but not limited to:
- 2010 California Fire Code
  - 2010 California Building Code
  - 2010 California Mechanical Code
  - NFPA 13 2010 Edition
  - NFPA 72 2010 Edition
78. The designated fire sprinkler contractor and the builder shall attend a mandatory pre-construction meeting with the Imperial Beach Fire Department, Fire Code Official to establish inspection procedures and timelines.

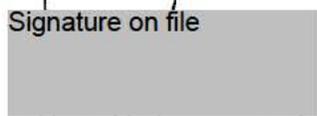
- 79. The designated fire alarm contractor and the builder shall attend a mandatory pre-construction meeting with the Imperial Beach Fire Department, Fire Code Official to establish inspection procedures and timelines.
- 80. It is recommended that the water supply piping serving the project be continued to the western most property line to better serve the fire protection needs of the additional phase.

**Appeal Process under the California Code of Civil Procedure (CCP):** The time within which judicial review of a City Council decision must be sought is governed by Section 1094.6 of the CCP. A right to appeal a City Council decision is governed by CCP Section 1094.5 and Chapter 1.18 of the Imperial Beach Municipal Code.

**PROTEST PROVISION:** The 90-day period in which any party may file a protest, pursuant to Government Code Section 66020, of the fees, dedications or exactions imposed on this development project begins on the date of the final decision.

**PASSED, APPROVED, AND ADOPTED** by the City Council of the City of Imperial Beach at its meeting held on the 14<sup>th</sup> day of December 2011, by the following vote:

<b>AYES:</b>	<b>COUNCILMEMBERS:</b>	<b>KING, BRAGG, SPRIGGS, BILBRAY, JANNEY</b>
<b>NOES:</b>	<b>COUNCILMEMBERS:</b>	<b>NONE</b>
<b>ABSENT:</b>	<b>COUNCILMEMBERS:</b>	<b>NONE</b>

Signature on file  


**JAMES C. JANNEY, MAYOR**

**ATTEST:**

Signature on file  


**JACQUELINE M. HALD, MMC**  
**CITY CLERK**  


LEGEND

- EXISTING PROPERTY LINE
- - - ACCESSIBLE PATH OF TRAVEL
- ♿ ACCESSIBLE PARKING STALL
- ↑↓ PAINTED DIRECTIONAL TRAFFIC MARKINGS
- ||||| FIRE LANE

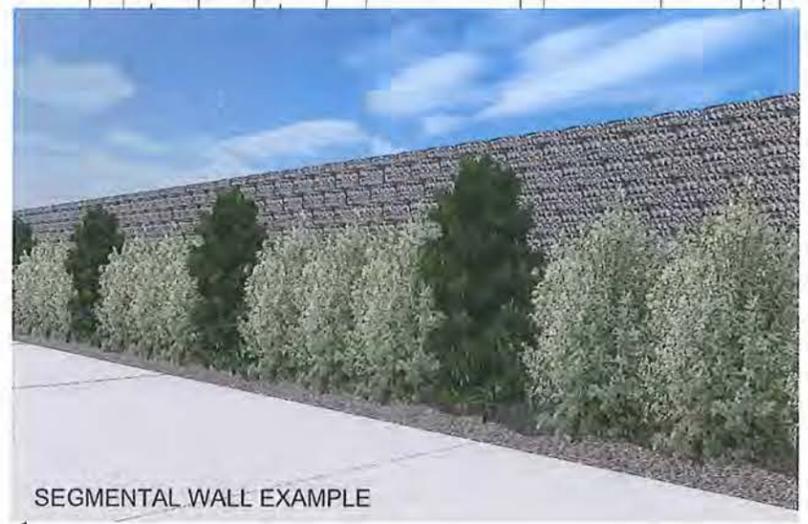
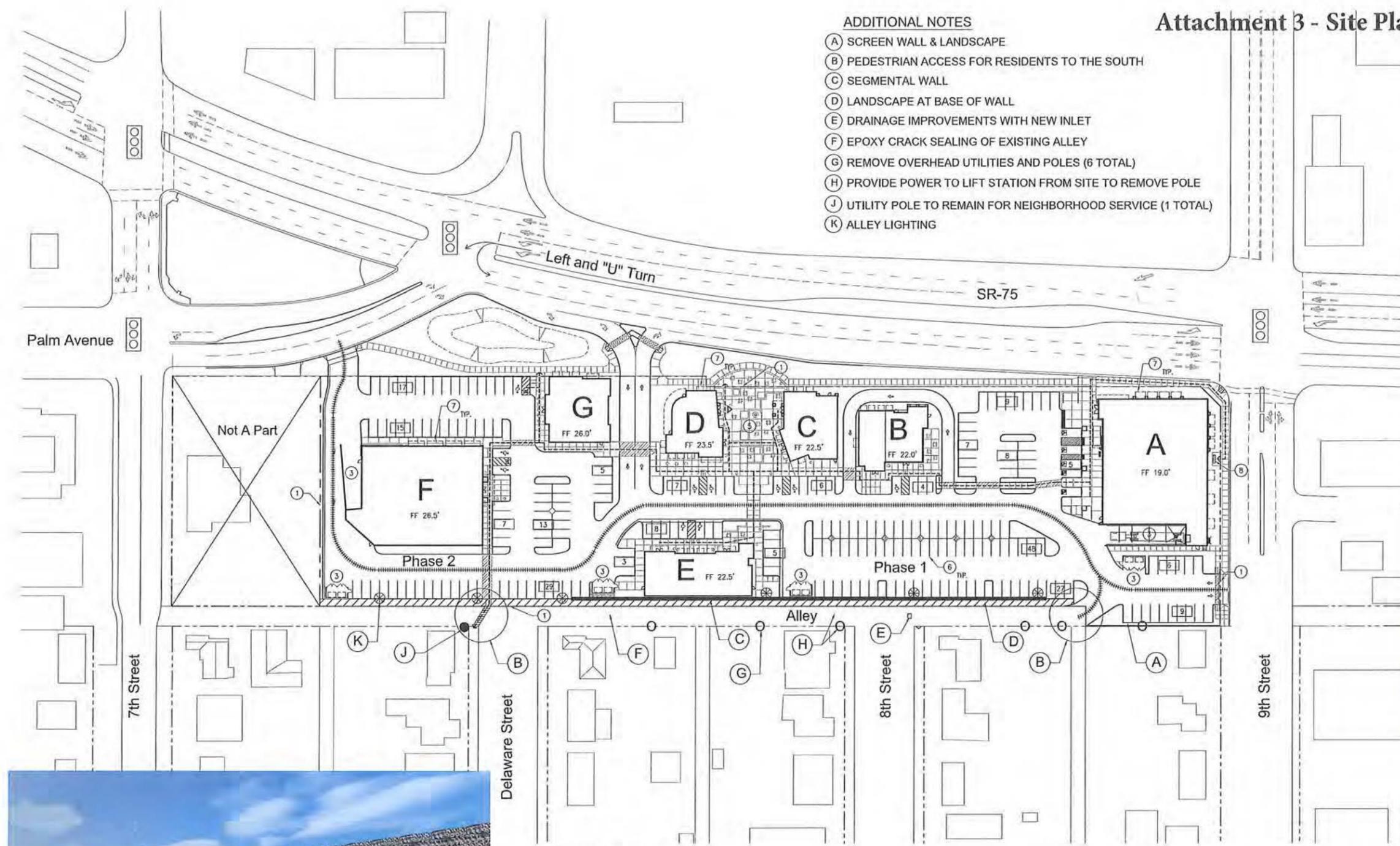
KEYNOTES ○

1. EXISTING PROPERTY LINE
2. NOT USED
3. REFUSE & RECYCLING
4. LOADING & UNLOADING AREA
5. PLAZA
6. PARKING STRIPING
7. CANOPY OR AWNING ABOVE
8. BUS STOP TO MTS REQUIREMENTS
9. CMU WALL 4' HIGH FOR 1ST 20' FROM PROPERTY LINE, THEN 6' HIGH

NOTES

1. THE PROJECT WILL EXCEED THE PARKING RATIO OF 1/250 SF OF NET FLOOR AREA, PLUS ONE SPACE PER 2 EMPLOYEES.
2. SIDEWALKS SHALL NOT EXCEED 5% IN THE DIRECTION OF TRAVEL AND 2% CROSS SLOPE.

- ADDITIONAL NOTES
- (A) SCREEN WALL & LANDSCAPE
  - (B) PEDESTRIAN ACCESS FOR RESIDENTS TO THE SOUTH
  - (C) SEGMENTAL WALL
  - (D) LANDSCAPE AT BASE OF WALL
  - (E) DRAINAGE IMPROVEMENTS WITH NEW INLET
  - (F) EPOXY CRACK SEALING OF EXISTING ALLEY
  - (G) REMOVE OVERHEAD UTILITIES AND POLES (6 TOTAL)
  - (H) PROVIDE POWER TO LIFT STATION FROM SITE TO REMOVE POLE
  - (J) UTILITY POLE TO REMAIN FOR NEIGHBORHOOD SERVICE (1 TOTAL)
  - (K) ALLEY LIGHTING



**Project Summary**

Site Area	4.75 acres
Building Area	46,200 sf
Parking	238 Stalls (5.1/1,000 sf)

**Building Summary**

A) Market	14,800 sf
B) Shops	3,900 sf
C) Shops	3,500 sf
D) Shops	3,000 sf
E) Shops	4,700 sf
F) Retail	12,300 sf
G) Retail / Financial	4,000 sf

**LIGHTING DESCRIPTION:**  
LIGHTING THROUGHOUT THE BREAKWATER PROJECT AREA SHALL BE DESIGNED TO ENHANCE THE ARCHITECTURAL CONCEPTS AND MATERIALS OF THE BUILDINGS, AND PROVIDE A COMFORTABLE ENVIRONMENT FOR WALKING, AND SHOPPING.

**LIGHTING DESIGN CRITERIA**

- LIGHTING SHALL CONFORM TO ALL CITY OF IMPERIAL BEACH LIGHTING REQUIREMENTS AND CALIFORNIA STATE CALGREEN ENERGY EFFICIENCY STANDARDS. EFFECTIVE EXTERIOR LIGHTING SHALL BE ARCHITECTURALLY INTEGRATED WITH THE CHARACTER OF THE ADJACENT STRUCTURES. THE CITY OF IMPERIAL BEACH STREET DESIGN CRITERIA, BE APPROPRIATE IN SCALE, HEIGHT, AND INTENSITY FOR THE USE, AND BE MOUNTED DOWNWARD SO AS TO MINIMIZE GLARE.
- EXTERIOR LIGHTING SHALL NOT BLINK, FLASH, OR BE OF UNUSUALLY HIGH INTENSITY OR BRIGHTNESS.
- LIGHTING SHALL BE DIRECTED AWAY AND SHIELDED FROM RESIDENTIAL OR LIGHT-SENSITIVE AREAS, AND SHALL NOT PRODUCE GLARE OR LIGHT "SPILL" THAT ADVERSELY AFFECTS NEIGHBORING PROPERTIES OR FUNCTIONS.

**EXTERIOR LIGHTING CONCEPTS**

**LIGHTING DESIGN CRITERIA**

- AFTER HOURS LIGHTING SHALL REMAIN IN OPERATION AS AGREED TO BY THE PROJECT MANAGEMENT AND THE CITY OF IMPERIAL BEACH.

**LANDSCAPE ACCENT LIGHTING**

- LANDSCAPE LIGHTING SHALL BE LOCATED SUCH THAT GLARE IS MINIMIZED FOR VEHICULAR TRAFFIC AND PEDESTRIAN ACTIVITIES.
- LANDSCAPE LIGHTING SHALL ENHANCE THE LANDSCAPE AREAS AS APPROPRIATE FOR THE PROJECT. FIXTURES MAY BE MOUNTED RECESSED IN-GROUND, ABOVE-GRADE, OR ON TREES.

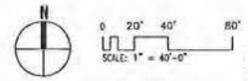
**PARKING LOT LIGHTING**

- UNIFORMITY OF LIGHTING IN PARKING AREAS WILL BE PROVIDED TO ENHANCE USE AND VISIBILITY.
- PARKING AREA FIXTURES AND STANDARDS SHALL BE CONSISTENT THROUGHOUT THE PROJECT.
- LIGHTING LEVELS, LIGHTING SOURCES, AND LAMP COLOR-RENDERING-INDEXES (CRI) SHALL BE SUITABLE FOR HIGH ACTIVITY RETAIL ENVIRONMENTS AND WILL BE CONSISTENT WITH CITY OF IMPERIAL BEACH STANDARDS.

**PUBLIC SPACE LIGHTING**

- PEDESTRIAN AREAS SHALL BE ILLUMINATED SUCH THAT PATHWAYS ARE HIGHLIGHTED.
- PLAZA AND GATHERING AREAS SHALL BE ILLUMINATED SUCH THAT THE AREA FUNCTION IS SERVED WITHOUT ADVERSELY IMPACTING SURROUNDING AREAS OR USES.
- PUBLIC SPACE LIGHTING SHALL PROMOTE PEDESTRIAN USE.
- PUBLIC SPACE LIGHTING MAY BE ACCOMPLISHED THROUGH A VARIETY OF FIXTURE TYPES.

Site Plan



DECEMBER 5, 2011 A-1  
REV. MARCH 8, 2016

Attachment 4 - Proposed Alley Concrete Treatment



**BEFORE**



**AFTER**



**BEFORE**



**AFTER**



**BEFORE**

New Type G-3 Curb  
Box Inlet

Remove & Replace Ex  
Grate Inlet with Type G  
Catch Basin

Remove & Replace Concrete Paving  
at New Storm Drain Improvements

**AFTER**





STAFF REPORT  
CITY OF IMPERIAL BEACH

TO: HONORABLE MAYOR AND CITY COUNCIL  
FROM: ANDY HALL, CITY MANAGER *AH*  
MEETING DATE: MARCH 16, 2016  
ORIGINATING DEPT.: PUBLIC WORKS *HAL*  
SUBJECT: PUBLIC HEARING AND ADOPTION OF RESOLUTION NO. 2016-7679 FOR TRANSNET LOCAL STREET IMPROVEMENT PROGRAM OF PROJECTS FOR FISCAL YEARS 2017 THROUGH 2021

**EXECUTIVE SUMMARY:**

This is a public hearing for the adoption of resolution no. 2016-7679 which will authorize the selection of street blocks proposed in attachment 2 to be submitted to SANDAG for improvement funding from TransNet during the next five years. Street segments identified in attachment 2 are in the greatest need of repair pursuant to the last pavement condition survey. The public hearing is to provide an opportunity for the residents of the City to comment on or provide suggested alternative streets for listing on attachment 2.

**RECOMMENDATION:**

1. Receive this report;
2. Open the Public Hearing;
3. Receive public comment;
4. Close the Public Hearing;
5. Adopt Resolution Nr. 2016-7679 authorizing City staff to submit attachment 2 to SANDAG designating the street segments in Attachment 2 as projects eligible for street resurfacing and ADA/pedestrian/bicycle improvements between Fiscal Years 2017 through 2021 using the revenues from the TRANSNET Local Street and Roads fund.

**RATIONALE:**

The TRANSNET Extension Ordinance (Prop A) requires TransNet recipients to submit formal revisions or updates to the Five-Year plan every two years. The City's 2017-2021 RTIP streets projects approval resolution (Resolution No. 2016-7679) is due to SANDAG no later than June 24, 2016. The list of streets included in the Five Year plan (Attachment 2) is due to SANDAG no later than March 18, 2016. Failure to have Attachment 2 to SANDAG by March 18, 2016 will prevent the City from drawing these funds for street projects during FY 2017 and 2018.

**OPTIONS:**

- Adopt Resolution No. 2016-7679 and approve Attachment 2 as the eligible street segments for funding from the TRANSNET Local Street and Roads fund;

- Adopt Resolution No. 2016-7679 and approve Attachment 2 as modified by City Council; or
- Request additional information and an additional report.

**BACKGROUND:**

At the March 5, 2014, City Council Meeting, Resolution No. 2014-7456 approving the Regional Transportation Improvement Program (RTIP), Five-Year TransNet Local Streets and Road Program Projects, for Fiscal years 2015-2019 was adopted. The Program requires TransNet recipients to submit formal revisions or updates to the Five-Year plan every two years. The City's 2017-2021 RTIP Local Streets and Road projects approval resolution is due to SANDAG no later than June 24, 2016. The list of streets included in the Five Year plan is due to SANDAG no later than March 18, 2016.

Starting with Fiscal Year 2009, the TransNet Extension Ordinance became effective. The TransNet Extension Ordinance limited the maintenance expenditures on Local Streets and Roadway Program to a maximum of 30% of the total Local Streets and Roadway Program allocation. The remaining 70% of the allocated funds are to be expended on capital program expenditures.

**ANALYSIS:**

Attachment 2, provides the estimated RTIP program allocation for the City of Imperial Beach for the five-year period (FYs 2017-2021). Additionally, Attachment 2 provides staff's recommended street projects using the funds available from TransNet.

In Attachment 2 the project "IB02 Street Maintenance operations" will be used to fund a portion of the Street Division Operating and Maintenance (O&M) budget. This is the budget that is limited to the 30% portion of the total TransNet allocation. The remaining 70% of the TransNet allocation is programmed towards "IB12 Major Street Improvements" for Capital Improvement/Congestion Relief projects. Staff will work with the City Engineer to prepare the plans and specifications for many of the street improvements listed in attachment 2.

**ENVIRONMENTAL DETERMINATION:**

Approval of this budget plan is not a project as defined by CEQA. However, once a project has been designed using these funds, an environmental determination may be required.

**FISCAL IMPACT:**

The total City of Imperial Beach TransNet allocation available for the next five years is estimated by SANDAG at \$3,750,000.

Attachments:

1. Resolution No. 2016-7679
2. TransNet Program of Projects for FY 2017-2021 – Table 1

**RESOLUTION NO. 2016-7679**

**RESOLUTION OF THE CITY OF IMPERIAL BEACH ADOPTING THE *TRANSNET* LOCAL STREET IMPROVEMENT PROGRAM OF PROJECTS FOR FISCAL YEARS 2017 THROUGH 2021**

**WHEREAS**, on November 4, 2004, the voters of San Diego County approved the San Diego Transportation Improvement Program Ordinance and Expenditure Plan (*TransNet* Extension Ordinance); and

**WHEREAS**, the *TransNet* Extension Ordinance provides that SANDAG, acting as the Regional Transportation Commission, shall approve on a biennial basis a multi-year program of projects submitted by local jurisdictions identifying those transportation projects eligible to use transportation sales tax (*TransNet*) funds; and

**WHEREAS**, the City of Imperial Beach was provided with an estimate of annual *TransNet* local street improvement revenues for fiscal years 2017 through 2021; and

**WHEREAS**, the City of Imperial Beach has held a noticed public meeting with an agenda item that clearly identified the proposed list of projects prior to approval of the projects by its authorized legislative body in accordance with Section 5(A) of the *TransNet* Extension Ordinance and Rule 7 of SANDAG Board Policy No. 31;

**NOW THEREFORE, BE IT RESOLVED** that pursuant to Section 2(C)(1) of the *TransNet* Extension Ordinance, the City of Imperial Beach certifies that no more than 30 percent of its annual revenues shall be spent on local street and road maintenance-related projects.

**BE IT FURTHER RESOLVED** that pursuant to Section 4(E)(3) of the *TransNet* Extension Ordinance, the City of Imperial Beach certifies that all new projects, or major reconstruction projects, funded by *TransNet* revenues shall accommodate travel by pedestrians and bicyclists, and that any exception to this requirement permitted under the Ordinance and proposed shall be clearly noticed as part of the City of Imperial Beach's public hearing process.

**BE IT FURTHER RESOLVED** that pursuant to Section 8 of the *TransNet* Extension Ordinance, the City of Imperial Beach certifies that the required minimum annual level of local discretionary funds to be expended for street and road purposes will be met throughout the 5-year period consistent with the most recent Maintenance of Effort Requirements adopted by SANDAG.

**BE IT FURTHER RESOLVED** that pursuant to Section 9A of the *TransNet* Extension Ordinance, the City of Imperial Beach certifies that it will exact \$2,357, plus all applicable annual increases, from the private sector for each newly constructed residential housing unit in that jurisdiction, and shall contribute such exactions to the Regional Transportation Congestion Improvement Program (RTCIP).

**BE IT FURTHER RESOLVED** that pursuant to Section 13 of the *TransNet* Extension Ordinance, the City of Imperial Beach certifies that it has established a separate Transportation

Improvement Account for *TransNet* revenues with interest earned expended only for those purposes for which the funds were allocated.

**BE IT FURTHER RESOLVED** that pursuant to Section 18 of the *TransNet* Extension Ordinance, the City of Imperial Beach certifies that each project of \$250,000 or more will be clearly designated during construction with *TransNet* project funding identification signs.

**BE IT FURTHER RESOLVED** that the City of Imperial Beach does hereby certify that all other applicable provisions of the *TransNet* Extension Ordinance and SANDAG Board Policy No. 31 have been met.

**BE IT FURTHER RESOLVED** that the City of Imperial Beach agrees to indemnify, hold harmless, and defend SANDAG, the San Diego County Regional Transportation Commission, and all officers and employees thereof against all causes of action or claims related to City of Imperial Beach's *TransNet* funded projects.

**PASSED, APPROVED, AND ADOPTED** by the City Council of the City of Imperial Beach at its meeting held on the 16<sup>th</sup> day of March 2016 by the following vote:

<b>AYES:</b>	<b>COUNCILMEMBERS:</b>
<b>NOES:</b>	<b>COUNCILMEMBERS:</b>
<b>ABSENT:</b>	<b>COUNCILMEMBERS:</b>

\_\_\_\_\_  
**SERGE DEDINA, MAYOR**

**ATTEST:**

\_\_\_\_\_  
**JACQUELINE M. HALD, MMC**  
**CITY CLERK.**

**Table 1  
2016 Regional Transportation Improvement Program  
San Diego Region (in \$000s)**

**Imperial Beach, City of**

MPO ID: IB02								ADOPTION: 16-00		
Project Title: Street Maintenance Operations						TransNet - LSI: Maint				
Project Description: Various locations - street maintenance										
Capacity Status: NCI			Exempt Category: Safety - Pavement resurfacing and/or rehabilitation							
Est Total Cost: \$4,665										
	TOTAL	PRIOR	16/17	17/18	18/19	19/20	20/21	PE	RW	CON
TransNet - L	\$1,655	\$1,655								\$1,655
TransNet - LSI	\$2,552	\$1,427	\$208	\$216	\$225	\$233	\$243			\$2,552
TransNet - LSI Carry Over	\$458	\$458								\$458
<b>TOTAL</b>	<b>\$4,665</b>	<b>\$3,540</b>	<b>\$208</b>	<b>\$216</b>	<b>\$225</b>	<b>\$233</b>	<b>\$243</b>			<b>\$4,665</b>

MPO ID: IB11								ADOPTION: 16-00		
Project Title: SR 75 Vehicle, Bicycle, Transit, Pedestrian Improvements						RTP PG NO: TA 4-68				
Project Description: Palm Ave (SR75) from 7th Street to 9th Street - design and construct vehicle, bicycle and public transit circulation and pedestrian access improvements along and across SR 75, including 7th Street and 9th Street intersections						RAS (TA 4-68)				
Capacity Status: NCI			Exempt Category: Air Quality - Bicycle and pedestrian facilities							
Est Total Cost: \$300										
	TOTAL	PRIOR	16/17	17/18	18/19	19/20	20/21	PE	RW	CON
Local RTCIP	\$300		\$300					\$90		\$210
<b>TOTAL</b>	<b>\$300</b>		<b>\$300</b>					<b>\$90</b>		<b>\$210</b>

MPO ID: IB12								ADOPTION: 16-00		
Project Title: Major Street Improvements						TransNet - LSI: CR				
Project Description: 1. Elm (Seacoast to 7th St.), 2. 7th Street (Encina Ave. to I.B. Blvd.), 3. Palm Ave. (7th to Delaware), 4. Ebony (4th to 3rd), 5. Grove St. (Connecticut St. to 8th St.), 6. Daisy Ave. (4th St. to Seacast Dr.), 7. 7th (Grove to IB Blvd), 8. IB Blvd (9th to 5th), 9. Arriba Ave. (9th St. to Cul-de-sac), 10. Oneonta Ave. (5th St. to Connecticut St.) , 11. Iris (5th St. to Connecticut St.), 12. California (Fern Ave to Grove Ave.), 13. Implementation of BTP, 14. 13th St Overlay(Bayshore Bikeway to Iris Ave), 15. Fern Ave (9th to 11th St) - work includes but not limited to overlay, new sidewalks, curbs and gutters, ramps, and storm drain										
Capacity Status: NCI			Exempt Category: Safety - Pavement resurfacing and/or rehabilitation							
Est Total Cost: \$6,693										
	TOTAL	PRIOR	16/17	17/18	18/19	19/20	20/21	PE	RW	CON
TransNet - L (Cash)	\$200	\$200								\$200
TransNet - LSI	\$5,020	\$2,395	\$486	\$504	\$524	\$545	\$566	\$835		\$4,185
TransNet - LSI Carry Over	\$1,473	\$1,473						\$465		\$1,008
<b>TOTAL</b>	<b>\$6,693</b>	<b>\$4,068</b>	<b>\$486</b>	<b>\$504</b>	<b>\$524</b>	<b>\$545</b>	<b>\$566</b>	<b>\$1,300</b>		<b>\$5,393</b>

\*\* Include SANDAG pending projects - these projects are subject to change when accepted by SANDAG

**2016 Regional Transportation Improvement Program  
San Diego Region (in \$000s)**

**Imperial Beach, City of**

<b>MPO ID: IB16</b>		<b>ADOPTION: 16-00</b>									
Project Title:	Bikeway Village Bayshore Bikeway Access Enhancement Project (part of Lump Sum V12)								SANDAG ID: 1223063		
Project Description:	From to - Construct streetscape improvements and Class II bike facility along 13th Street. Improvements will be implemented in conjunction with the adaptive reuse of two commercial warehouse structures into a commercial/retail-serving "Bikeway Village" - SANDAG Board approved <i>TransNet</i> /ATP swap on November 21, 2014 for \$1,800,000 Capacity Status: NCI Exempt Category: Air Quality - Bicycle and pedestrian facilities										
Est Total Cost: \$1,800											
	<b>TOTAL</b>	<b>PRIOR</b>	<b>16/17</b>	<b>17/18</b>	<b>18/19</b>	<b>19/20</b>	<b>20/21</b>	<b>PE</b>	<b>RW</b>	<b>CON</b>	
<i>TransNet</i> - BPNS	\$1,800	\$1,000	\$600	\$200						\$1,800	
<b>TOTAL</b>	<b>\$1,800</b>	<b>\$1,000</b>	<b>\$600</b>	<b>\$200</b>						<b>\$1,800</b>	

<b>MPO ID: IB17</b>		<b>ADOPTION: 16-00</b>									
Project Title:	Palm Avenue Mixed-Use & Commercial Corridor Master Plan - Rainbow to Delaware Construction Drawings (part of Lump Sum V10)								SANDAG ID: 1224042		
Project Description:	From to - Design and development of street improvement plans for the Palm Avenue Mixed Use and Commercial Corridor Master Plan Project, this project will take the plans from 30 percent level to 100 percent construction drawings for the project area (West End Sector) Capacity Status: NCI Exempt Category: Other - Transportation enhancement activities										
Est Total Cost: \$500											
	<b>TOTAL</b>	<b>PRIOR</b>	<b>16/17</b>	<b>17/18</b>	<b>18/19</b>	<b>19/20</b>	<b>20/21</b>	<b>PE</b>	<b>RW</b>	<b>CON</b>	
<i>TransNet</i> - SGIP	\$400	\$221	\$179					\$400			
Local Funds	\$100	\$55	\$45					\$100			
<b>TOTAL</b>	<b>\$500</b>	<b>\$276</b>	<b>\$224</b>					<b>\$500</b>			

\*\* Include SANDAG pending projects - these projects are subject to change when accepted by SANDAG

**2016 Regional Transportation Improvement Program  
San Diego Region (in \$000s)**

**RTIP Fund Types**

<b><i>Federal Funding</i></b>	
IM	Interstate Maintenance Discretionary
<b><i>Local Funding</i></b>	
Local Funds AC	Local Funds - Advanced Construction; mechanism to advance local funds to be reimbursed at a later fiscal year with federal/state funds
RTCIP	Regional Transportation Congestion Improvement Program
<i>TransNet-BPNS</i>	Prop. A Extension Local Transportation Sales Tax - Bicycle, Pedestrian and Neighborhood Safety Program
<i>TransNet-L</i>	Prop. A Local Transportation Sales Tax - Local Streets & Roads
<i>TransNet-L (Cash)</i>	TransNet - L funds which agencies have received payment, but have not spent
<i>TransNet-LSG</i>	Prop. A Extension Local Transportation Sales Tax - Local Smart Growth
<i>TransNet-LSI</i>	Prop. A Extension Local Transportation Sales Tax - Local System Improvements
<i>TransNet-LSI Carry Over</i>	TransNet - LSI funds previously programmed but not requested/paid in year of allocation
<i>TransNet-LSI (Cash)</i>	TransNet - LSI funds which agencies have received payment, but have not spent
<i>TransNet-SGIP</i>	Prop. A Extension Local Transportation Sales Tax - Regional Smart Growth Incentive Program

\*\* Include SANDAG pending projects - these projects are subject to change when accepted by SANDAG

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STAFF REPORT  
CITY OF IMPERIAL BEACH

TO: HONORABLE MAYOR AND CITY COUNCIL  
FROM: ANDY HALL, CITY MANAGER <sup>AH</sup>  
MEETING DATE: MARCH 16, 2016  
ORIGINATING DEPT.: PUBLIC WORKS <sup>AH</sup>  
SUBJECT: RESOLUTION NO. 2016-7674, RESOLUTION NO. 2016-7675 AND RESOLUTION NO. 2016-7676 PUBLIC HEARING REGARDING FORMATION OF AN UNDERGROUND UTILITY DISTRICT – 1300 BLOCK DONAX AVENUE UNDERGROUND UTILITY DISTRICT; 1300 BLOCK ELM AVENUE UNDERGROUND UTILITY DISTRICT AND 900-1000 BLOCKS FERN AVENUE UNDERGROUND UTILITY DISTRICT

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**EXECUTIVE SUMMARY:**

This public hearing is to allow the property owners within the proposed districts to address the City Council with any concerns or support for the establishment of underground utility districts within the proposed City blocks of 1300 block Donax Avenue, 1300 block Elm Avenue and 900-1000 block of Fern Avenue. Upon closing the public hearing City Council is invited to adopt Resolution No. 2016-7674, Resolution No. 2016-7675 and Resolution No. 2016-7676 respectively establishing the three separate districts.

**RECOMMENDATION:**

Conduct a public hearing and adopt Resolution No. 2016-7674 establishing the 1300 Block Donax Avenue Underground Utility District; Resolution No. 2016-7675 establishing 1300 Block Elm Avenue Underground Utility District; and Resolution No. 2016-7676 establishing 900-1000 Blocks Underground Utility District.

**RATIONALE:**

Resolution No. 2016-7669, Resolution No. 2016-7670 and Resolution No. 2016-7671 called a public hearing for this date to determine whether the public health, safety, or general welfare requires the formation of the respective three underground utility districts – 1300 Block Donax Avenue; 1300 Block Elm Avenue; and 900-1000 Blocks Fern Avenue.

The proposed resolutions makes the required findings and determinations pursuant to Chapter 13.08 of the Imperial Beach Municipal Code and designates the area shown in Exhibit A, Exhibit B and Exhibit C to the respective resolutions as "1300 block Donax Avenue Underground Utility District," "1300 block Elm Avenue Underground Utility District" and "900-1000 block Fern Avenue Underground Utility District."

The formation of two of these districts will facilitate coordination of the utility undergrounding with the City of San Diego. The City of San Diego has formed an Underground Utility Block

whose boundary abuts the eastern end of the 1300 block of Donax Avenue and the 1300 block Elm Avenue. The formation of the 900-1000 Blocks Fern Avenue Underground Utility District will facilitate the needed pedestrian improvements along VIP Village School per the 2012 Environmental Justice Grant study.

**OPTIONS:**

- Adopt Resolutions No. 2016-7674 (1300 block Donax Avenue Underground Utility District); 2016-7675 (1300 block Elm Avenue Underground Utility District); and 2016-7676 (900-1000 blocks Fern Avenue Underground Utility District);
- Reject the establishment of one or more of the three underground utility districts and the associated resolution(s);
- Direct staff to provide additional information and an additional report

**BACKGROUND:**

By Resolution No. 2016-7669, Resolution No. 2016-7670, and Resolution No. 2016-7671 City Council provided notice and set March 16, 2016 for a public hearings to be held by the City Council, City of Imperial Beach to ascertain whether the public health, safety or welfare required the removal of overhead utilities and their installation underground along 1300 block Donax Avenue. 1300 block Elm Avenue and 900-1000 blocks Fern Avenue. At such hearing all interested persons were to be given an opportunity to be heard. All affected property owners were notified of the time and place of this hearing both by individual letters of notification and by insertion of a public hearing notice in the Imperial Beach Eagle Times newspaper.

**ANALYSIS:**

City of Imperial Beach Municipal Code, Chapter 13.08 establishes the regulations and procedures for the removal of overhead utility facilities and the installation of underground facilities in underground utility districts. Chapter 13.08 provides that City Council may from time to time call public hearings to ascertain whether the public health, safety, or general welfare requires the removal of poles, overhead wires and associated overhead structures within designated areas of the City.

If after any such public hearing, the Council finds that the public health, safety, and welfare requires such removal and such underground installation within a designated area, the Council shall by resolution, declare such area an Underground Utility District and order such removal and such underground installation.

Resolution No. 2016-7669, Resolution No. 2016-7670, and Resolution No. 2016-7671 called a public hearing for this date to determine whether the public health, safety, or general welfare requires the formation of three underground utility districts – 1300 block Donax Avenue, 1300 block Elm Avenue and 900-1000 Fern Avenue Underground Utility Districts.

The proposed resolutions make the required findings and determinations pursuant to Chapter 13.08 of the Imperial Beach Municipal Code and designates the area shown in Exhibits A, B and C as the “1300 block Donax Avenue Underground Utility District;” “1300 block Elm Avenue Underground Utility District;” and “900-1000 block Fern Avenue Underground Utility District” respectively.

**ENVIRONMENTAL DETERMINATION:**

Not a project as defined by CEQA.

**FISCAL IMPACT:**

Expenditure of 20A Fund moneys allocated for Underground Utility conversion projects. The expenditure of this fund will be allocated by district as funds become available. The 20A fund balance as of 3/31/2015 was \$1,200. The city of Imperial Beach average annual 20A fund increment is approximately \$211,200. Thus to accumulate \$800,000 20A funds, the project construction for the first district will not commence until fiscal year 2019. If the utility companies should have the construction drawings ready before 2019, City Council would need to borrow against future 20A allocations to cover the cost of construction for at least two of the districts.

Attachments:

1. Resolution No. 2016-7674 - 1300 block Donax Avenue
2. Resolution No. 2016-7674 - 1300 block Donax Avenue – Exhibit A
3. Resolution No. 2016-7675 – 1300 block Elm Avenue
4. Resolution No. 2016-7675 – 1300 block Elm Avenue – Exhibit B
5. Resolution No. 2016-7676 – 900-1000 blocks Fern Avenue
6. Resolution No. 2016-7676 – 900-1000 blocks Fern Avenue – Exhibit C

**RESOLUTION NO. 2016-7674****A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IMPERIAL BEACH, CALIFORNIA, ESTABLISHING THE FORMATION OF AN UNDERGROUND UTILITY DISTRICTS – 1300 BLOCK DONAX AVENUE UNDERGROUND UTILITY DISTRICT**

**WHEREAS**, by Resolution No. 2016-7669, a public hearing was called for on March 16, 2016 at the hour of 6:00 p.m. in the Council Chambers of City Hall, Imperial Beach, California, to ascertain whether the public health, safety or welfare requires the removal of poles, overhead wires and associated structures, and the underground installation of wires and facilities for supplying electric, communication, or similar or associated service, within that area of the City of Imperial Beach as more particularly shown on attached Exhibit "A" entitled "1300 Block Donax Avenue Underground Utility District," copies of which are on file in the office of the City Clerk and attached hereto and incorporated herein; and

**WHEREAS**, notice of such hearing has been given to all affected property owners as shown on the last equalized assessment roll and utilities concerned in the manner and for the time required by law; and

**WHEREAS**, such hearing has been duly and regularly held, and all persons interested have been given an opportunity to be heard.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Imperial Beach as follows:

1. The City Council does hereby find and determine that the public health, safety and general welfare requires the removal of poles, overhead wires and associated overhead structures and the underground installation of wires and facilities for supplying electric, communication, community antennae television or similar or associated service within the area set forth above and that pursuant to Chapter 13.08 of the Imperial Beach Municipal Code, the above described area is hereby declared to be an underground utility district in the City of Imperial Beach, and is designated as the "1300 Block Donax Avenue Underground Utility District." Attached hereto, marked Exhibit "A", and hereby incorporated as a part of this Resolution is a map delineating the boundaries of said District.
2. The City Council further shall by subsequent resolution fix the date upon which the property in the District must be ready to receive underground service, and shall, by subsequent resolution order the removal of all poles, overhead wires and associated overhead structures and the underground installation of wires and facilities for supplying electric, communication, community antennae television or similar or associated service.
3. The City Clerk is hereby instructed to notify all affected utilities and all affected persons owning real property within the amended area of the "1300 Block Donax Avenue Underground Utility District" of the adoption of this Resolution within ten (10) days after effective date of this resolution. The City Clerk shall further notify said property owners of the necessity that if they or any person occupying such property desire to continue to receive electric, communication, community antennae television or similar or associated service they shall provide at their own expense all necessary facility changes on their premises so as to receive underground service from the lines located underground of the supplying utility company subject to applicable rules, regulations and tariffs of the respective utility company on file with the Public Utilities Commission of the State of California (as of the date of adoption of this Resolution) and subject to all other applicable requirements of State law and City Ordinances. Such notification shall be made in the manner prescribed by Chapter 13.08, Section 13.08.110 of the Imperial Beach Municipal Code.

**PASSED, APPROVED, AND ADOPTED** by the City Council of the City of Imperial Beach at its meeting held on the 16th day of March 2016, by the following roll call vote:

**AYES: COUNCILMEMBERS:**  
**NOES: COUNCILMEMBERS:**  
**ABSENT: COUNCILMEMBERS:**

\_\_\_\_\_  
**SERGE DEDINA, MAYOR**

**ATTEST:**

\_\_\_\_\_  
**JACQUELINE M. HALD, MMC**  
**CITY CLERK**



City of Imperial Beach  
Donax/Elm/Fern Avenues  
Underground Utility District  
Donax Ave - 1300 Block

**RESOLUTION NO. 2016-7675****A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IMPERIAL BEACH, CALIFORNIA, ESTABLISHING THE FORMATION OF AN UNDERGROUND UTILITY DISTRICTS – 1300 BLOCK ELM AVENUE UNDERGROUND UTILITY DISTRICT**

**WHEREAS**, by Resolution No. 2016-7670, a public hearing was called for on March 16, 2016 at the hour of 6:00 p.m. in the Council Chambers of City Hall, Imperial Beach, California, to ascertain whether the public health, safety or welfare requires the removal of poles, overhead wires and associated structures, and the underground installation of wires and facilities for supplying electric, communication, or similar or associated service, within that area of the City of Imperial Beach as more particularly shown on attached Exhibit "B" entitled "1300 Block Elm Avenue Underground Utility District," copies of which are on file in the office of the City Clerk and attached hereto and incorporated herein; and

**WHEREAS**, notice of such hearing has been given to all affected property owners as shown on the last equalized assessment roll and utilities concerned in the manner and for the time required by law; and

**WHEREAS**, such hearing has been duly and regularly held, and all persons interested have been given an opportunity to be heard.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Imperial Beach as follows:

1. The City Council does hereby find and determine that the public health, safety and general welfare requires the removal of poles, overhead wires and associated overhead structures and the underground installation of wires and facilities for supplying electric, communication, community antennae television or similar or associated service within the area set forth above and that pursuant to Chapter 13.08 of the Imperial Beach Municipal Code, the above described area is hereby declared to be an underground utility district in the City of Imperial Beach, and is designated as the "1300 Block Elm Avenue Underground Utility District." Attached hereto, marked Exhibit "B", and hereby incorporated as a part of this Resolution is a map delineating the boundaries of said District.
2. The City Council further shall by subsequent resolution fix the date upon which the property in the District must be ready to receive underground service, and shall, by subsequent resolution order the removal of all poles, overhead wires and associated overhead structures and the underground installation of wires and facilities for supplying electric, communication, community antennae television or similar or associated service.
3. The City Clerk is hereby instructed to notify all affected utilities and all affected persons owning real property within the amended area of the "1300 Block Elm Avenue Underground Utility District" of the adoption of this Resolution within ten (10) days after effective date of this resolution. The City Clerk shall further notify said property owners of the necessity that if they or any person occupying such property desire to continue to receive electric, communication, community antennae television or similar or associated service they shall provide at their own expense all necessary facility changes on their premises so as to receive underground service from the lines located underground of the supplying utility company subject to applicable rules, regulations and tariffs of the respective utility company on file with the Public Utilities Commission of the State of California (as of the date of adoption of this Resolution) and subject to all other applicable requirements of State law and City Ordinances. Such notification shall be made in the manner prescribed by Chapter 13.08, Section 13.08.110 of the Imperial Beach Municipal Code.

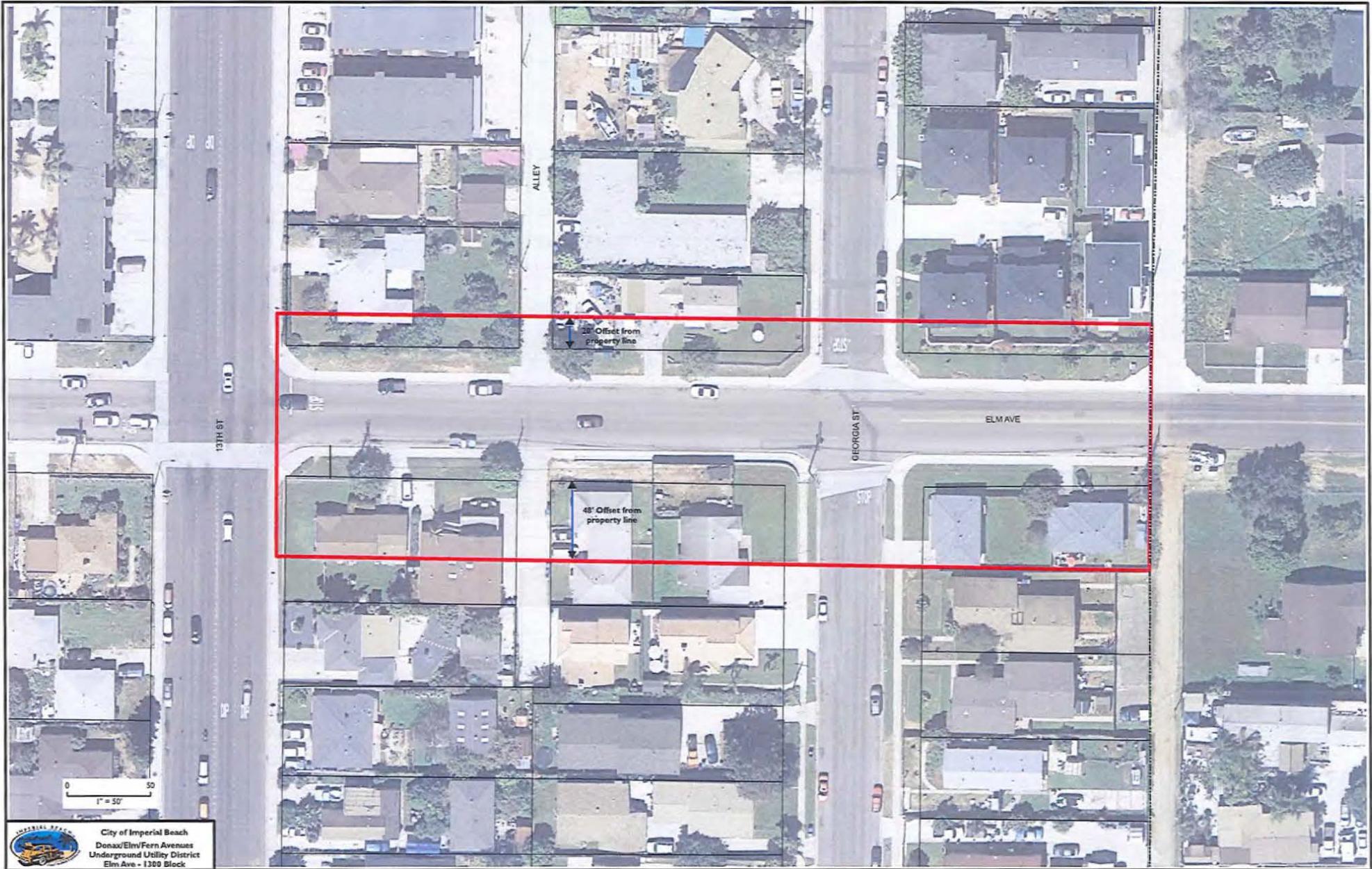
**PASSED, APPROVED, AND ADOPTED** by the City Council of the City of Imperial Beach at its meeting held on the 16th day of March 2016, by the following roll call vote:

**AYES: COUNCILMEMBERS:**  
**NOES: COUNCILMEMBERS:**  
**ABSENT: COUNCILMEMBERS:**

\_\_\_\_\_  
**SERGE DEDINA, MAYOR**

**ATTEST:**

\_\_\_\_\_  
**JACQUELINE M. HALD, MMC**  
**CITY CLERK**



**RESOLUTION NO. 2016-7676****A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IMPERIAL BEACH, CALIFORNIA, ESTABLISHING THE FORMATION OF AN UNDERGROUND UTILITY DISTRICTS – 900-1000 BLOCKS FERN AVENUE UNDERGROUND UTILITY DISTRICT**

**WHEREAS**, by Resolution No. 2016-7671, a public hearing was called for on March 16, 2016 at the hour of 6:00 p.m. in the Council Chambers of City Hall, Imperial Beach, California, to ascertain whether the public health, safety or welfare requires the removal of poles, overhead wires and associated structures, and the underground installation of wires and facilities for supplying electric, communication, or similar or associated service, within that area of the City of Imperial Beach as more particularly shown on attached Exhibit "C" entitled "900-1000 Blocks Fern Avenue Underground Utility District," copies of which are on file in the office of the City Clerk and attached hereto and incorporated herein; and

**WHEREAS**, notice of such hearing has been given to all affected property owners as shown on the last equalized assessment roll and utilities concerned in the manner and for the time required by law; and

**WHEREAS**, such hearing has been duly and regularly held, and all persons interested have been given an opportunity to be heard.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Imperial Beach as follows:

1. The City Council does hereby find and determine that the public health, safety and general welfare requires the removal of poles, overhead wires and associated overhead structures and the underground installation of wires and facilities for supplying electric, communication, community antennae television or similar or associated service within the area set forth above and that pursuant to Chapter 13.08 of the Imperial Beach Municipal Code, the above described area is hereby declared to be an underground utility district in the City of Imperial Beach, and is designated as the "900-1000 blocks Fern Avenue Underground Utility District." Attached hereto, marked Exhibit "C", and hereby incorporated as a part of this Resolution is a map delineating the boundaries of said District.
2. The City Council further shall by subsequent resolution fix the date upon which the property in the District must be ready to receive underground service, and shall, by subsequent resolution order the removal of all poles, overhead wires and associated overhead structures and the underground installation of wires and facilities for supplying electric, communication, community antennae television or similar or associated service.
3. The City Clerk is hereby instructed to notify all affected utilities and all affected persons owning real property within the amended area of the "900-1000 blocks Fern Avenue Underground Utility District" of the adoption of this Resolution within ten (10) days after effective date of this resolution. The City Clerk shall further notify said property owners of the necessity that if they or any person occupying such property desire to continue to receive electric, communication, community antennae television or similar or associated service they shall provide at their own expense all necessary facility changes on their premises so as to receive underground service from the lines located underground of the supplying utility company subject to applicable rules, regulations and tariffs of the respective utility company on file with the Public Utilities Commission of the State of California (as of the date of adoption of this Resolution) and subject to all other applicable requirements of State law and City Ordinances. Such notification shall be made in the manner prescribed by Chapter 13.08, Section 13.08.110 of the Imperial Beach Municipal Code.

**PASSED, APPROVED, AND ADOPTED** by the City Council of the City of Imperial Beach at its meeting held on the 16th day of March 2016, by the following roll call vote:

**AYES: COUNCILMEMBERS:**  
**NOES: COUNCILMEMBERS:**  
**ABSENT: COUNCILMEMBERS:**

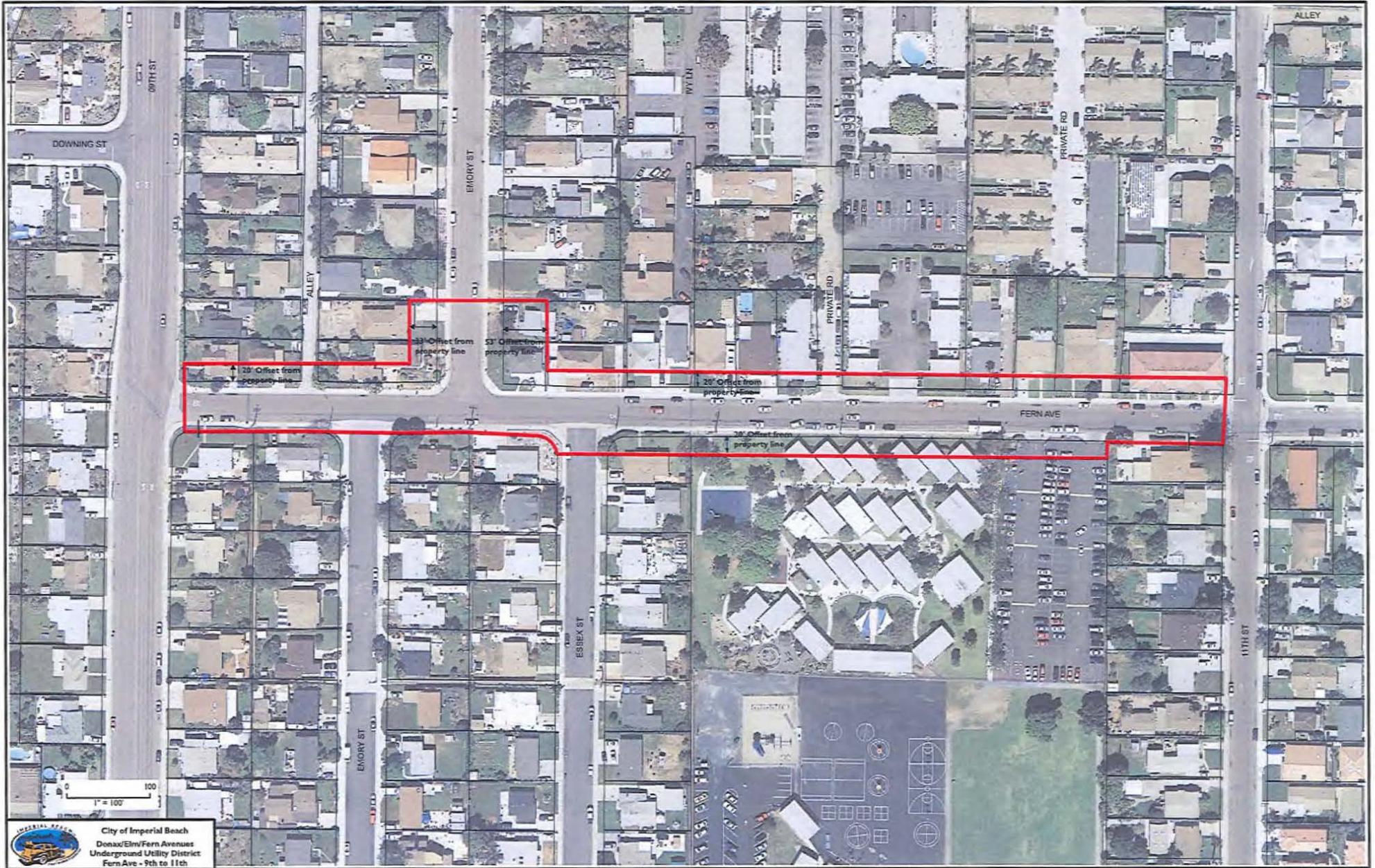
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**SERGE DEDINA, MAYOR**

**ATTEST:**

---

**JACQUELINE M. HALD, MMC**  
**CITY CLERK**





STAFF REPORT  
CITY OF IMPERIAL BEACH

TO: HONORABLE MAYOR AND CITY COUNCIL  
FROM: ANDY HALL, CITY MANAGER <sup>AA</sup>  
MEETING DATE: MARCH 16, 2016  
ORIGINATING DEPT.: ADMINISTRATIVE SERVICES <sup>DB</sup>  
SUBJECT: BI-ANNUAL INVESTMENT REPORT PRESENTED BY  
CHANDLER ASSET MANAGEMENT

**EXECUTIVE SUMMARY:**

Chandler Asset Management will present information pertaining to the City's financial holdings. As of December 31, 2015, the City has the follow cash assets:

**CASH DEPOSIT ACCOUNTS**

	Actual
CHANDLER ASSET MANAGEMENT	\$ 23,761,172
LOCAL AREA INVESTMENT FUND	\$ 1,328,647
UNION BANK	\$ 1,684,363
2010 BOND RESERVES	\$ 2,835,725
WORKERS COMP ACCOUNT	\$ 27,500
9TH AND PALM ESCROW ACCOUNT	\$ 52,473
Grand Total	\$ 29,689,880

**RECOMMENDATION:**

Accept the bi-annual investment report from Chandler Asset Management.

**RATIONALE:**

The investment strategy implemented by Chandler Asset Management is in compliance with the City Council Investment Policy #408. The returns received are as expected.

**OPTIONS:**

- Receive and file the report from the City Manager
- Provide direction to the City Manager to take a specific action
- Request additional information and an additional report

**BACKGROUND:**

The City contracted with Chandler Asset Management in May 2013 to manage the City's investment portfolio. As part of their responsibilities, they will present the financial performance of the City's investments twice per year to the City Council. The presentation will also include a summary of general economic indicators.

**ANALYSIS:**

The three objectives of the Policy are as follows, and are in the order of importance:

**Safety –** This is the primary objective of the portfolio to ensure preservation of principal while mitigating credit and interest rate risk.

**Liquidity –** The portfolio will maintain sufficient liquidity through structuring the maturities to ensure the City is able to meet its operational needs.

**Yield -** After safety and liquidity needs are addressed, the portfolio is designed to achieve a market rate of return.

The Market Value of the holdings currently under the Chandler Asset Management portfolio total \$23,707,610 as of December 31, 2015. The book/accounting value is \$23,761,172.

The funds in which this cash belongs to are listed in the table below. Within each of these funds, the cash is categorized as unassigned, assigned, or restricted. The details of these designations can be found in the City's Financial Statements.

City of Imperial Beach  
Treasurer Report: Cash by Fund = Deposit Account  
Current as of 12/31/2016

**CASH BY FUND (cash belongs here)**

	Actual
③ GENERAL FUND	\$ 13,922,176
③ HOUSING AUTHORITY	\$ 540,647
③ 2010 BOND FUND	\$ 4,107,932
③ OTHER GOVERNMENT FUNDS	\$ 1,739,241
③ SEWER FUND	\$ 1,427,127
③ INTERNAL SERVICES	\$ 4,688,296
③ AGENCY FUNDS	\$ 389,456
③ SUCCESSOR AGENCY	\$ 2,875,123
<b>Grand Total</b>	<b>\$ 29,689,997</b>

**CASH DEPOSIT ACCOUNTS (cash deposited here)**

	Actual
CHANDLER ASSET MANAGEMENT	\$ 23,761,172
LOCAL AREA INVESTMENT FUND	\$ 1,328,647
UNION BANK	\$ 1,684,363
2010 BOND RESERVES	\$ 2,835,725
WORKERS COMP ACCOUNT	\$ 27,500
9TH AND PALM ESCROW ACCOUNT	\$ 52,473
<b>Grand Total</b>	<b>\$ 29,689,880</b>

**Chadler Asset Management Reconciliation**

Book Balance	\$ 23,761,172
Market Appreciation	\$ (53,562)
<b>Statement Balance</b>	<b>\$ 23,707,610</b>

**UNIOIN Bank Reconciliation**

Book Balance	\$ 1,684,363
Outstanding Checks & Deposits	\$ 292,597
<b>Statement Balance</b>	<b>\$ 1,976,960</b>



The City pays a maximum of \$15,000 per year to Chandler Asset Management for the consultant services. The 3 year contract was entered into on May 13, 2013.

**ENVIRONMENTAL DETERMINATION:**

Not a project as defined by CEQA.

**FISCAL IMPACT:**

The estimated annual income from this investment is \$200,000.

Attachments:

1. Chandler Asset Management Investment Report Dated December 31, 2015

# City of Imperial Beach

Period Ending  
December 31, 2015

<b>SECTION 1</b>	<b>Economic Update</b>
<b>SECTION 2</b>	<b>Account Profile</b>
<b>SECTION 3</b>	<b>Portfolio Holdings</b>



## SECTION 1

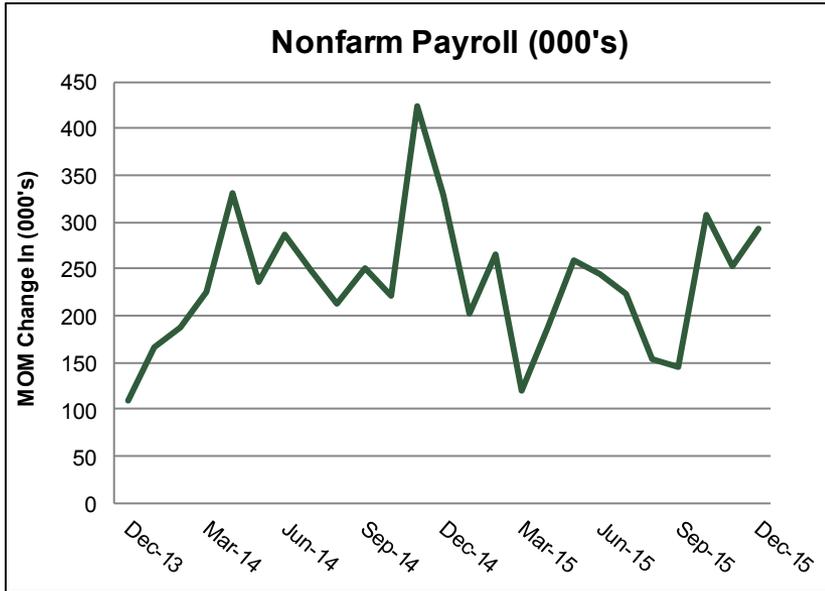
# Economic Update



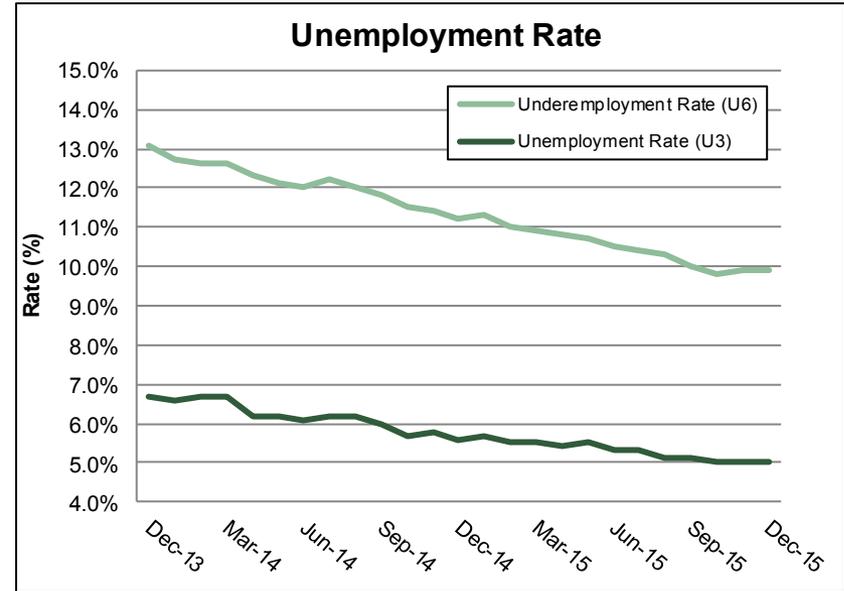
- As expected, in December the Federal Open Market Committee (FOMC) increased the fed funds target rate by 25 basis points. It was the first fed funds target rate increase since June 2006. Although the Fed took its first step toward normalizing monetary policy, the tone of the FOMC statement was dovish, suggesting the pace of additional policy tightening will be slower than historical Fed tightening cycles. Policymakers' median projection for the fed funds rate at the end of 2016 is 1.375%. In the longer-run, the target fed funds rate is roughly 3.5%. However, the FOMC has emphasized that monetary policy adjustments will be gradual and the path of the fed funds rate will depend on the economic outlook. Notably, the FOMC will continue to reinvest principal payments from its holdings of Agency and Mortgage-Backed securities and will continue rolling over maturing Treasury securities until normalization of the fed funds rate is well underway. Overall, monetary policy remains highly accommodative and the Fed is proceeding with caution as it moves toward a more normalized policy stance.
- Economic data is mixed. Trends in the labor market remain favorable, and consumer confidence rebounded in December. However, the manufacturing sector remains weak and housing sector data has been volatile. The ISM manufacturing index declined to 48.2 in December, to the weakest level since July 2009. In terms of housing, new and existing home sales were recently weaker than expected, but home prices remain firm. Nevertheless, payrolls have increased by an average of 284,000 per month over the past three months, with the unemployment rate at 5.0%, which should provide a strong tailwind for economic growth this year. Third quarter 2015 GDP grew at an annualized pace of 2.0%, following growth of 3.9% in the second quarter. Market participants are forecasting GDP growth of about 1.4% in the fourth quarter of 2015. We are expecting GDP growth of about 2.0%-2.5% in 2016.
- During 2015, 2-year Treasury yields increased nearly 40 basis points, while 10-year Treasuries increased roughly 10 basis points. This bear flattening (with short-term rates rising more than long-term rates), is consistent with previous Fed tightening cycles and we expect this trend to continue. Over much of the past year, financial market volatility has been elevated due to mixed US economic data, the uncertain timing of the first rate hike, weak global economic growth, divergent global central bank monetary policies, turmoil in Asian stock markets, and geopolitical concerns. Ongoing uncertainty about the future pace of monetary policy normalization, and how the Fed communicates its economic projections, will likely continue to fuel financial market volatility.



# Employment

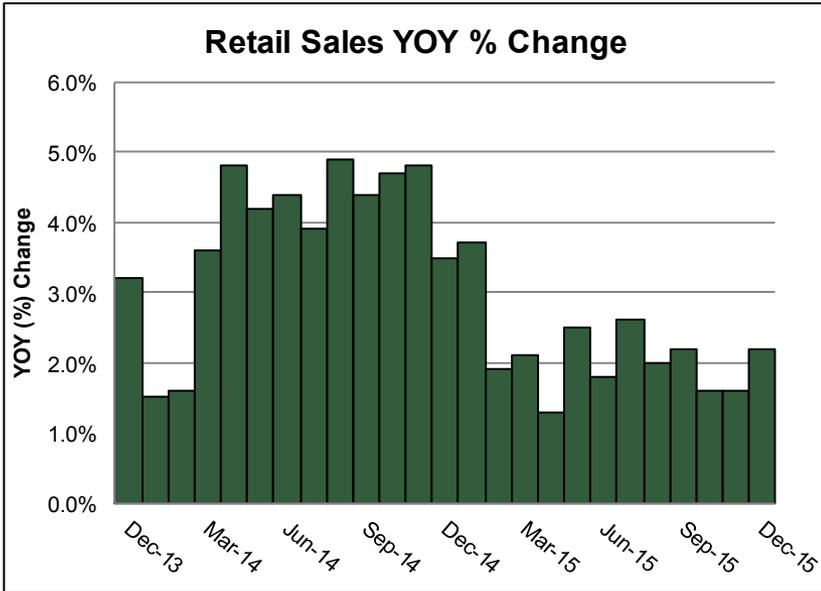


Source: US Department of Labor



Source: US Department of Labor

The December employment report was mostly stronger than expected. Nonfarm payrolls rose by 292,000 in December, above the consensus forecast of 200,000. October and November payrolls were also revised up by a total of 50,000. The unemployment rate was unchanged at 5.0%. The participation rate inched up to 62.6% from 62.5%. However, wages were flat, missing expectations for a 0.2% increase. A broader measure of unemployment called the U-6, which includes those who are marginally attached to the labor force and employed part time for economic reasons, was unchanged from November at 9.9%. Over the past three months, payrolls have increased by an average of 284,000 per month, compared to the trailing six-month average of 229,000.



Source: US Department of Commerce

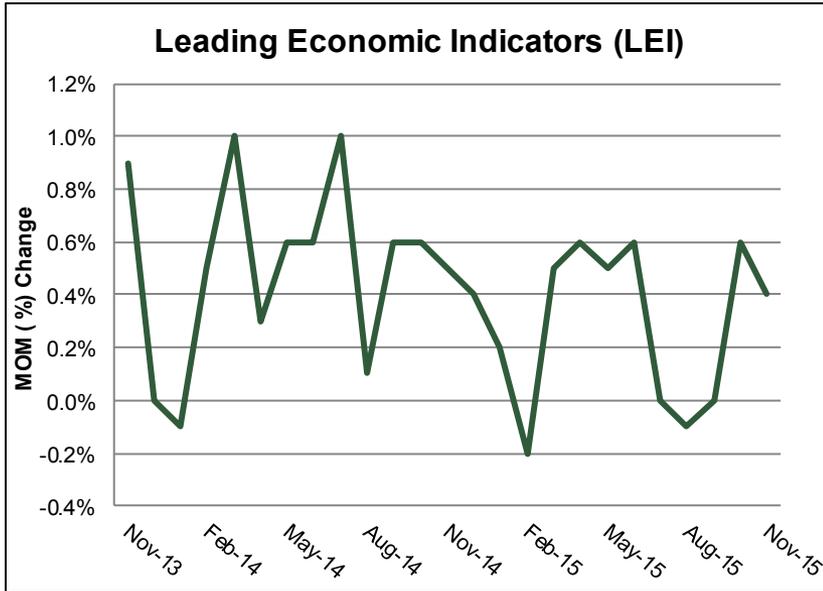


Source: Federal Reserve

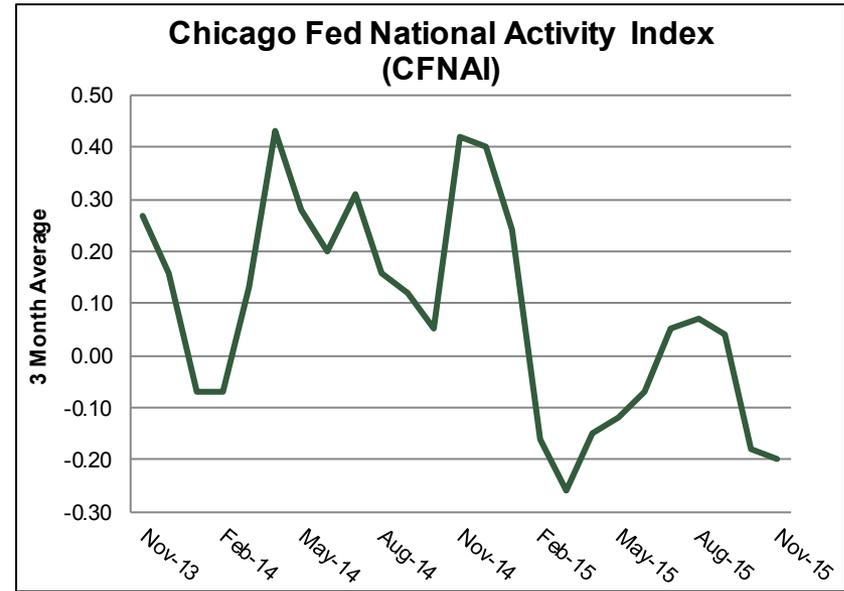
On a year-over-year basis, retail sales were up 2.2% in December, versus growth of 1.6% in November. On a month-over-month basis, retail sales fell 0.1% in December, below the consensus forecast for sales to be flat. Excluding autos and gas, the figure was flat, still weaker than the consensus estimate of 0.3%. Overall, consumer spending trends have been disappointing. The consumer confidence index rebounded to 96.5 in December after declining to 92.6 in November. We believe ongoing improvement in the labor market, low gas prices, and relatively strong consumer confidence should benefit consumer spending this year.



# Economic Activity

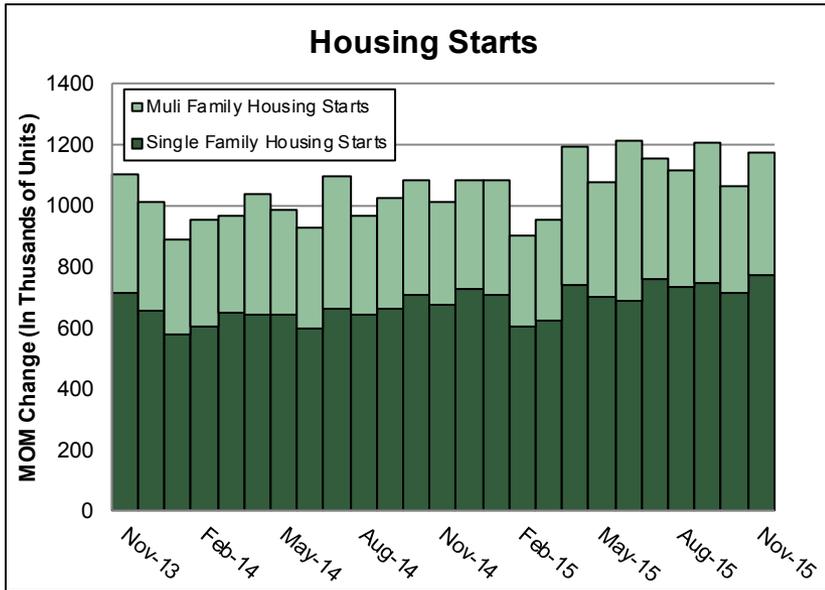


Source: The Conference Board

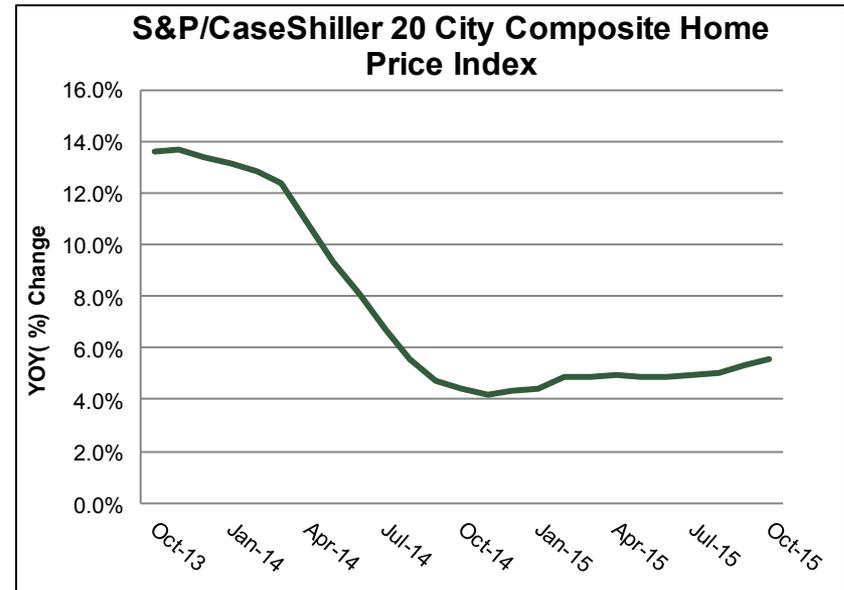


Source: Federal Reserve Bank of Chicago

The index of leading economic indicators rose 0.4% in November, following a 0.6% increase in October. This index points to modest economic activity in the months ahead. The Chicago Fed National Activity Index (CFNAI) 3-month moving average declined to -0.20 in November from -0.18 in October. Overall, this index is indicative of below-average economic activity. A reading below -0.70 on a 3-month moving average basis has historically corresponded with the onset of a recession, so fortunately the CFNAI remains safely above that level.

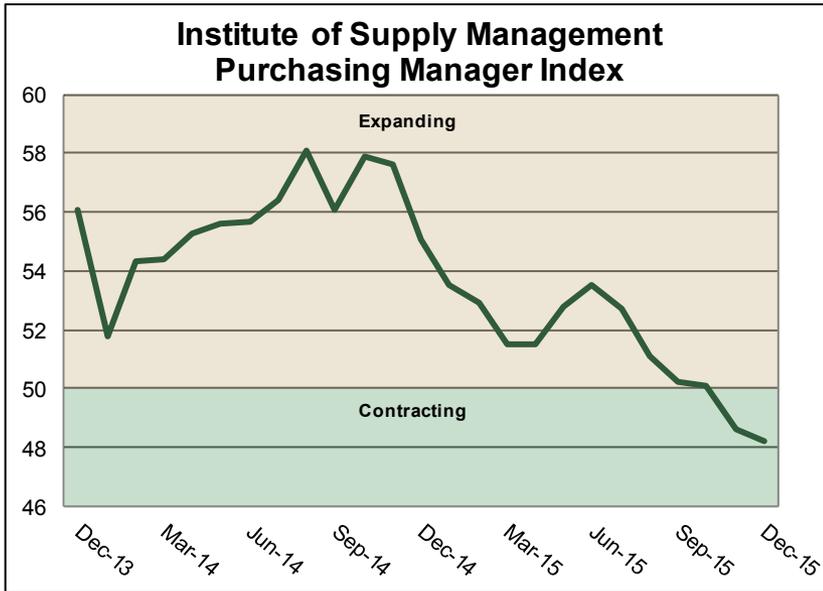


Source: US Census Bureau

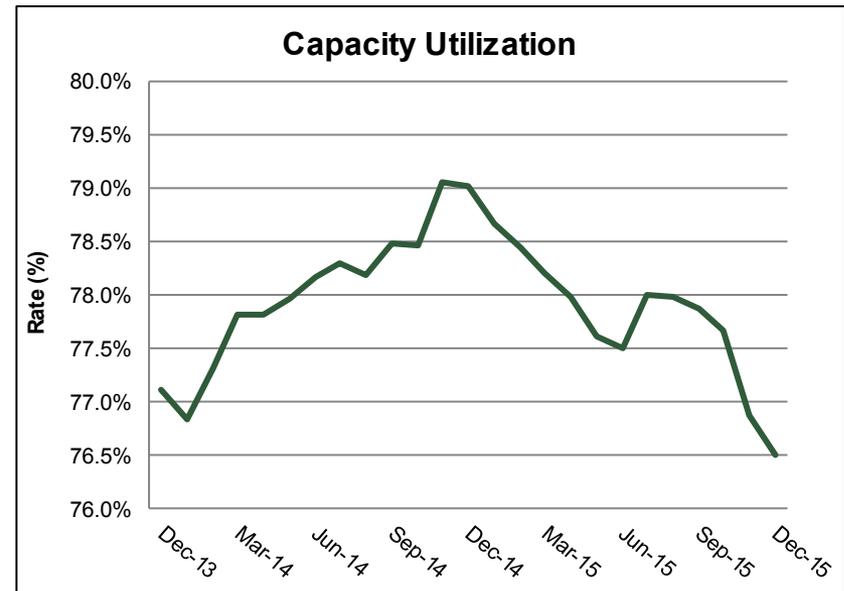


Source: S&P

Total housing starts rose 10.5% in November, exceeding expectations. Single-family housing starts rose 7.6% while multi-family starts rose 16.4%. Housing starts tend to be volatile on a month-to-month basis, but the trend is favorable. Housing permits rose 11.0% in November, also exceeding expectations. However, new and existing home sales were both weaker than expected in November. Pricing has remained firm, which may be keeping some first-time home buyers on the sidelines. The S&P Case-Shiller home price index was up 5.5% year-over-year in October.



Source: Institute for Supply Management



Source: Federal Reserve

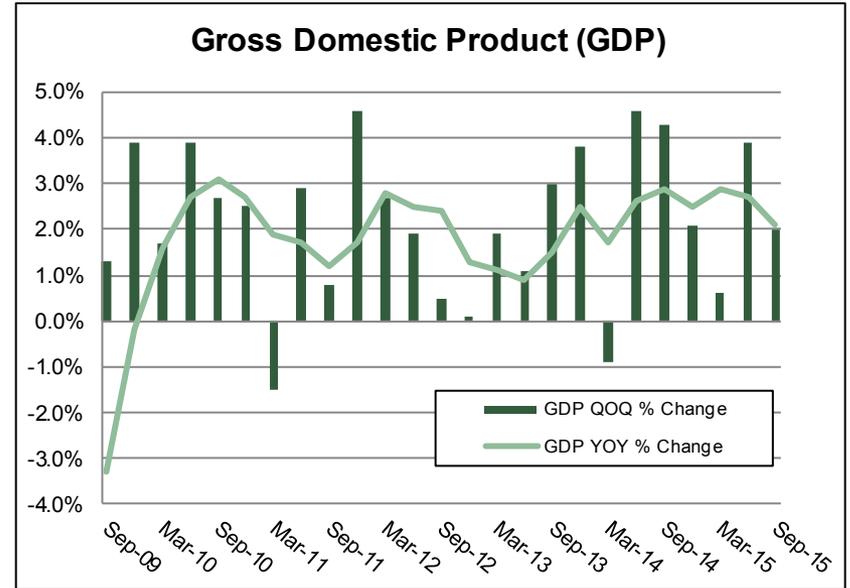
In December, the Institute for Supply Management (ISM) manufacturing index declined to 48.2 from 48.6 in November. Overall, manufacturing trends remain under pressure. A reading below 50.0 suggests the manufacturing sector is contracting. The index fell below 50.0 in November 2015, for the first time since November 2012. Notably, a reading above 43.1 over a period of time is generally indicative of overall economic expansion, based on the historical relationship between the index and GDP growth. Meanwhile, capacity utilization, which is production divided by capacity, declined to 76.5% in December from 76.9% in November. The capacity utilization rate is lower than the long-run average of 80.1% (1972-2014), suggesting there is excess capacity in the industrial sector. Overall, growth in the US manufacturing sector continues to be hindered by the strong US dollar and a sluggish global economy.



# Gross Domestic Product (GDP)

Components of GDP	12/14	3/15	6/15	9/15
Personal Consumption Expenditures	2.9%	1.2%	2.4%	2.0%
Gross Private Domestic Investment	0.4%	1.4%	0.9%	-0.1%
Net Exports and Imports	-0.9%	-1.9%	0.2%	-0.3%
Federal Government Expenditures	-0.4%	0.1%	0.0%	0.0%
State and Local (Consumption and Gross Investment)	0.2%	-0.1%	0.5%	0.3%
<b>Total</b>	<b>2.1%</b>	<b>0.7%</b>	<b>3.9%</b>	<b>2.0%</b>

Source: US Department of Commerce

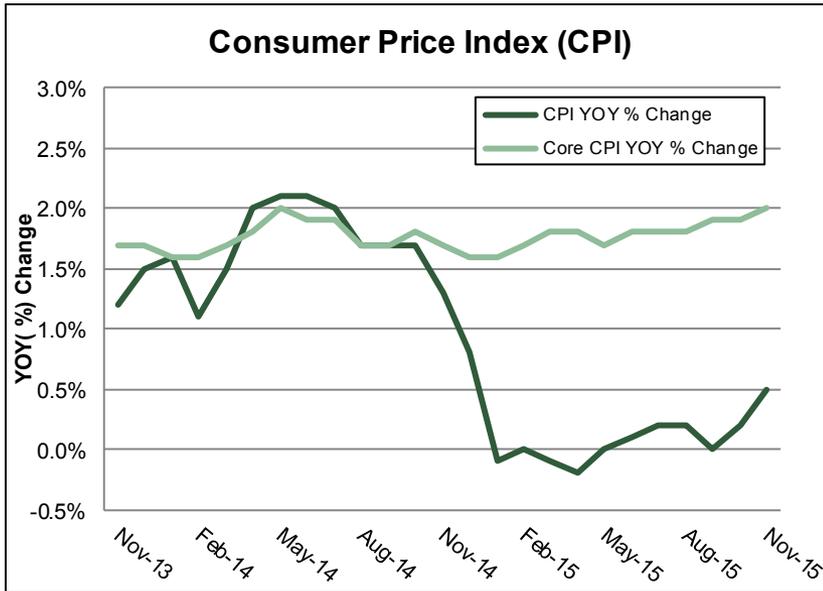


Source: US Department of Commerce

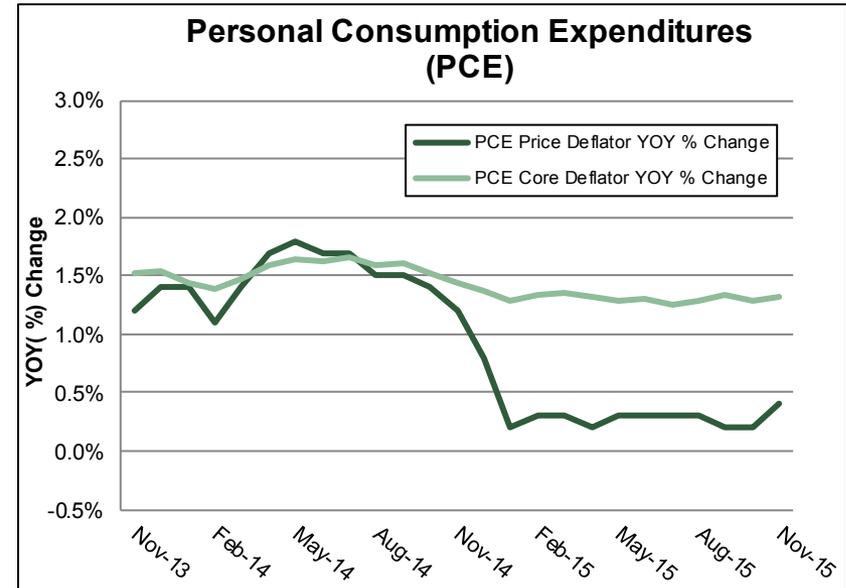
Third quarter GDP grew at an annualized pace of 2.0% (revised down from the second estimate of 2.1%, and up from the advance estimate of 1.5%). This follows growth of 3.9% in the second quarter. Market participants are forecasting GDP growth of about 1.4% in the fourth quarter of 2015.



# Inflation



Source: US Department of Labor

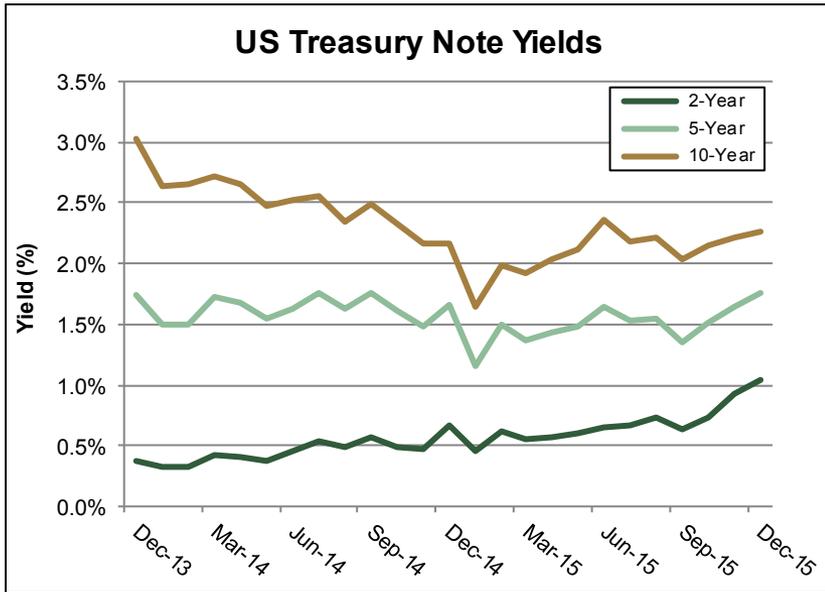


Source: US Department of Labor

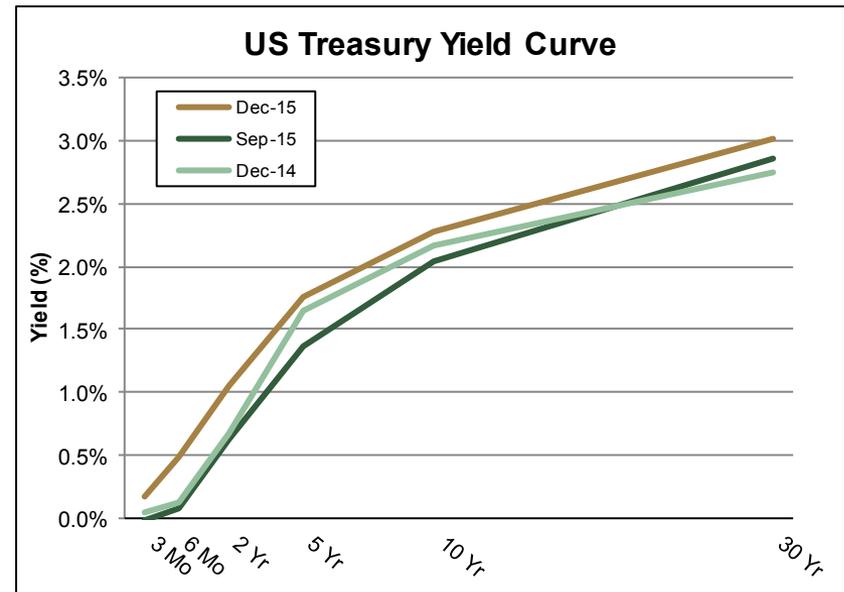
In November, the Consumer Price Index (CPI) rose 0.5% on a year-over-year basis, up from 0.2% in October. Year-over-year comparisons have become easier, given the precipitous decline in energy prices at the end of 2014. Meanwhile, Core CPI (CPI less food and energy) was up 2.0% in November on a year-over-year basis, vs. up 1.9% in October. The Personal Consumption Expenditures (PCE) price index was up 0.4% on a year-over-year basis in November, up from 0.2% in October. Core PCE (excluding food and energy) was unchanged in November, up 1.3% on a year-over-year basis. Overall, inflation isn't showing signs up significant upward pressure and remains below the Fed's 2.0% target.



# Bond Yields

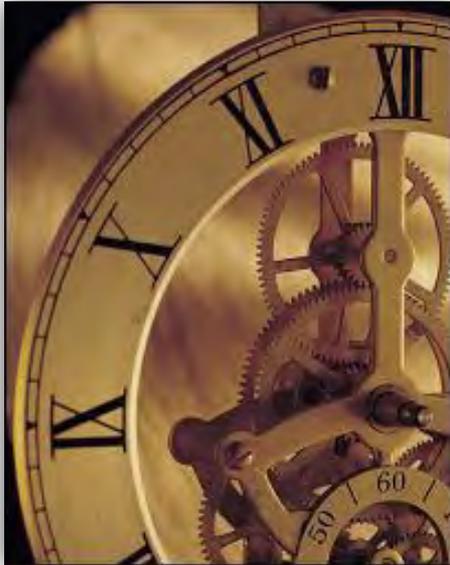


Source: Bloomberg



Source: Bloomberg

The yield on the two-year Treasury note rose roughly 12 basis points in December to 1.05%. Meanwhile, the yield on the ten-year Treasury note rose just six basis points in December to 2.27%. Overall, the Treasury yield curve flattened during 2015 in anticipation of monetary policy normalization by the Federal Reserve and we expect this trend to continue. Looking ahead, we believe the pace of subsequent rate hikes will be slower than historical Fed tightening cycles, in light of ongoing sluggishness in the global economy.



## SECTION 2

### Account Profile

## Investment Objectives

The investment objectives of the City of Imperial Beach are first, to provide safety of principal to ensure the preservation of capital in the overall portfolio; second, to provide adequate liquidity to meet all requirements which might be reasonably anticipated; and third, to earn a commensurate rate of return.

## Chandler Asset Management Performance Objectives

The performance objective of the City of Imperial Beach is to earn a return that equals or exceeds the return on an index of 1-3 Year US Treasury notes.

## Strategy

In order to achieve this objective, the portfolio invests in high-quality money market instruments, US Treasury securities, US agency securities and A rated or higher Corporate medium term notes.



## City of Imperial Beach

December 31, 2015

### COMPLIANCE WITH INVESTMENT POLICY

*Assets managed by Chandler Asset Management are in full compliance with State law and the City's investment policy.*

Category	Standard	Comment
Treasury Issues	No limitations	Complies
Federal Agencies	20% max callable notes	Complies
Municipal Securities	"A" rated; 5% max per issuer	Complies
Banker's Acceptances	"A-1" rated; "A"-rated issuer; 40% maximum; 5% max per issuer; <180 days maturity	Complies
Commercial Paper	"A-1" rated; "A"-rated issuer; 25% maximum; 5% max per issuer; <270 days maturity	Complies
Medium Term Notes	"A" rated; 30% maximum; 5% max per issuer; 5 years maximum maturity	Complies*
Negotiable Certificates of Deposit	"A" or "A-1" rated issuers; 30% maximum; 5% max per issuer; 5 years max maturity	Complies
Bank/Time Deposits	20% maximum; 5% max per issuer; FDIC Insured or Collateralized	Complies
Mortgage Pass-throughs, CMOs and Asset Backed Securities	"AA"-rated issue; "A"-rated issuer; 20% maximum; 5% max per ABS issuer	Complies
Repurchase Agreements	1 year maximum maturity	Complies
Money Market Mutual Funds	"AAA" rated or SEC adviser; 20% maximum; 10% max per fund	Complies
Local Government Investment Pools	not used by adviser	Complies
Local Agency Investment Fund	\$50 million per account	Complies
Weighted Average Maturity	3 years	Complies
Maximum Maturity	5 years	Complies

\*JP Morgan Chase represents 8.5% of the portfolio and is rated A3/A; however, it was purchased prior to November 2012.



## Portfolio Characteristics

### City of Imperial Beach

	12/31/2015		09/30/2015
	Benchmark*	Portfolio	Portfolio
Average Maturity (yrs)	1.84	1.91	1.94
Modified Duration	1.80	1.65	1.70
Average Purchase Yield	n/a	1.12 %	1.06 %
Average Market Yield	1.04 %	1.13 %	0.76 %
Average Quality**	AAA	AA/Aa1	AA/Aa1
Total Market Value		23,707,610	24,792,313

\* BAML 1-3 Yr US Treasury Index

\*\* Benchmark is a blended rating of S&P, Moody's, and Fitch. Portfolio is S&P and Moody's respectively.

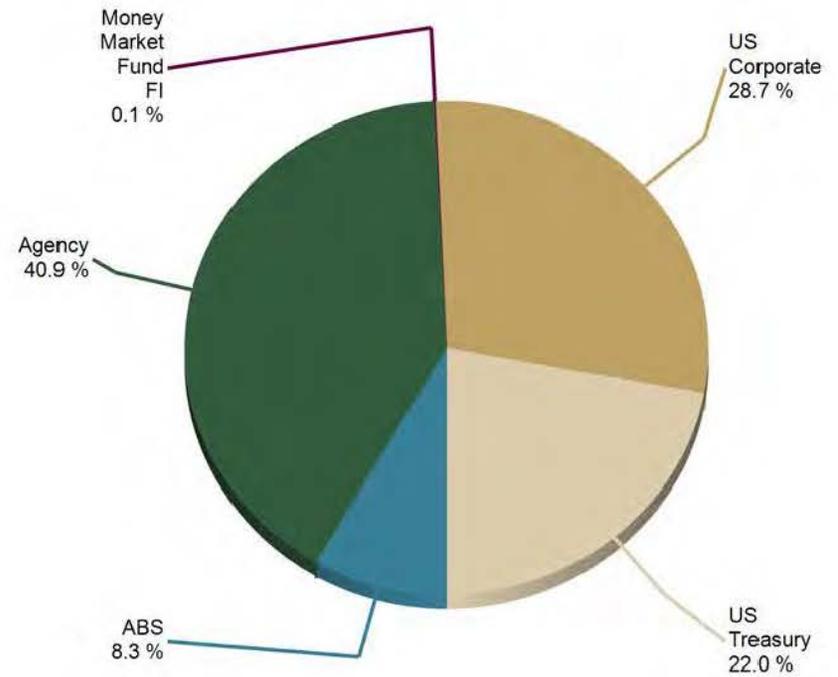
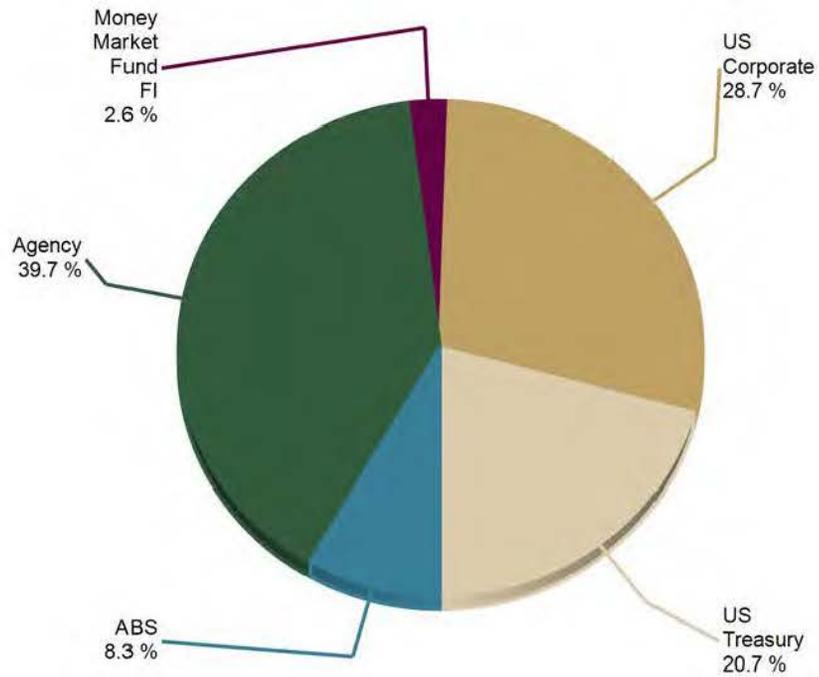


# Sector Distribution

## City of Imperial Beach

December 31, 2015

September 30, 2015





City of Imperial Beach  
Account #10188

**Issuer Report**

As of 12/31/2015

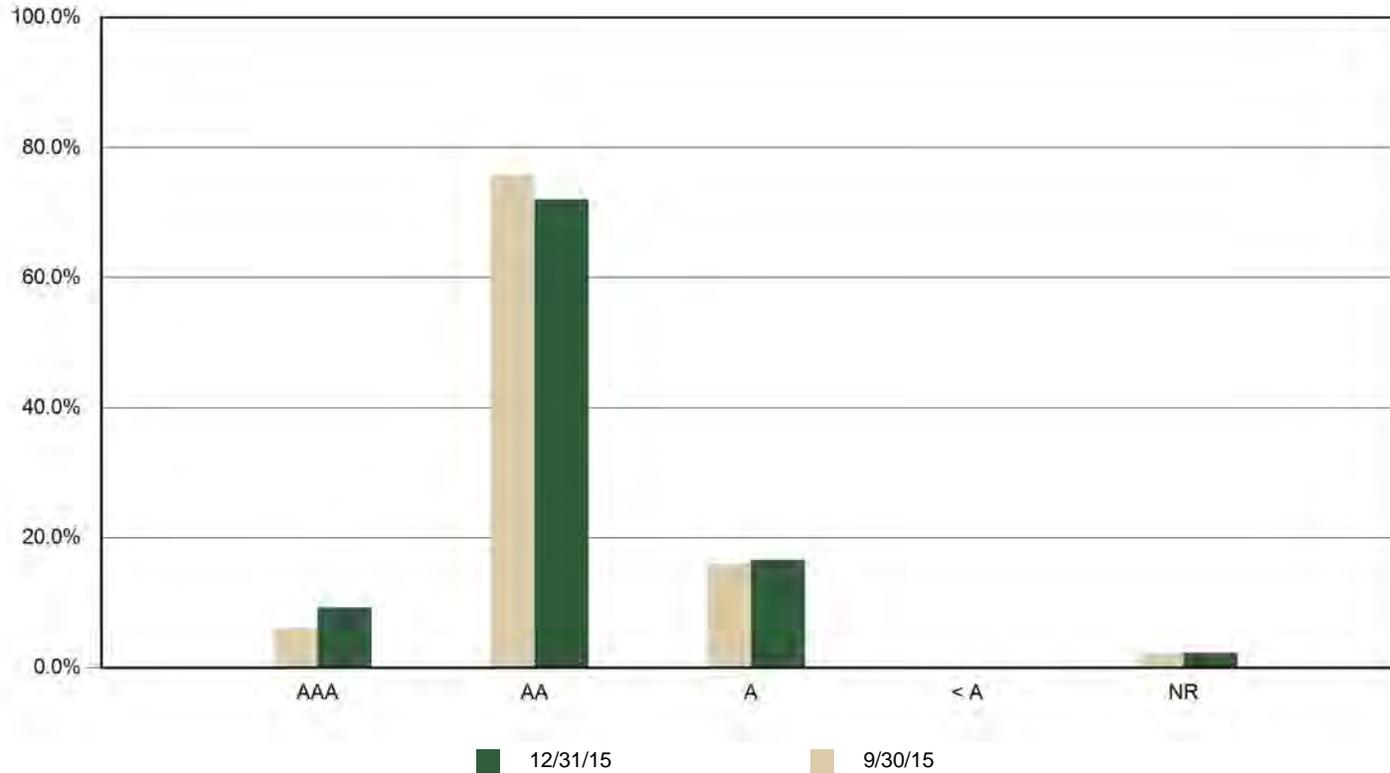
Issue Name	Investment Type	% Portfolio
Government of United States	US Treasury	20.73 %
Federal National Mortgage Association	Agency	14.93 %
Federal Home Loan Mortgage Corp	Agency	13.47 %
JP Morgan Chase & Co	US Corporate	8.53 %
Federal Home Loan Bank	Agency	6.26 %
Federal Farm Credit Bank	Agency	5.05 %
Berkshire Hathaway	US Corporate	4.29 %
Honda ABS	ABS	2.88 %
First American Govt Oblig Fund	Money Market Fund FI	2.55 %
Toyota ABS	ABS	2.34 %
John Deere ABS	ABS	2.25 %
Qualcomm Inc	US Corporate	1.55 %
Google Inc	US Corporate	1.49 %
3M Company	US Corporate	1.49 %
Charles Schwab Corp/The	US Corporate	1.33 %
IBM Corp	US Corporate	1.30 %
ChevronTexaco Corp	US Corporate	1.30 %
General Electric Co	US Corporate	1.29 %
US Bancorp	US Corporate	1.27 %
Wells Fargo Corp	US Corporate	1.27 %
Intel Corp	US Corporate	1.22 %
Honda Motor Corporation	US Corporate	0.91 %
JP Morgan ABS	ABS	0.82 %
Microsoft	US Corporate	0.59 %
Deere & Company	US Corporate	0.48 %
Pfizer Inc.	US Corporate	0.42 %
<b>Total</b>		<b>100.00 %</b>



# Quality Distribution

## City of Imperial Beach

December 31, 2015 vs. September 30, 2015



	AAA	AA	A	<A	NR
<b>12/31/15</b>	9.2 %	72.0 %	16.6 %	0.0 %	2.2 %
<b>9/30/15</b>	6.2 %	75.7 %	15.9 %	0.0 %	2.2 %

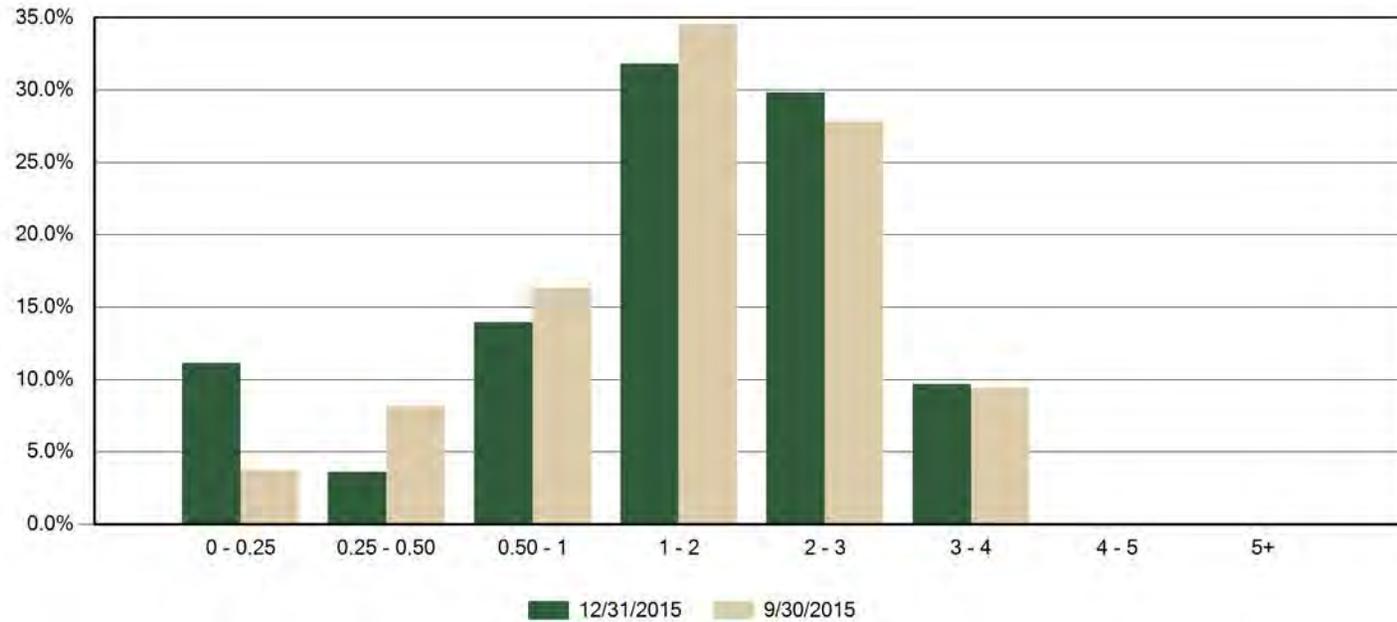
Source: S&P Ratings



# Duration Distribution

## City of Imperial Beach

December 31, 2015 vs. September 30, 2015



	0 - 0.25	0.25 - 0.50	0.50 - 1	1 - 2	2 - 3	3 - 4	4 - 5	5+
<b>12/31/15</b>	11.1 %	3.6 %	14.0 %	31.8 %	29.8 %	9.7 %	0.0 %	0.0 %
<b>9/30/15</b>	3.7 %	8.2 %	16.3 %	34.6 %	27.8 %	9.4 %	0.0 %	0.0 %



# Investment Performance

## City of Imperial Beach

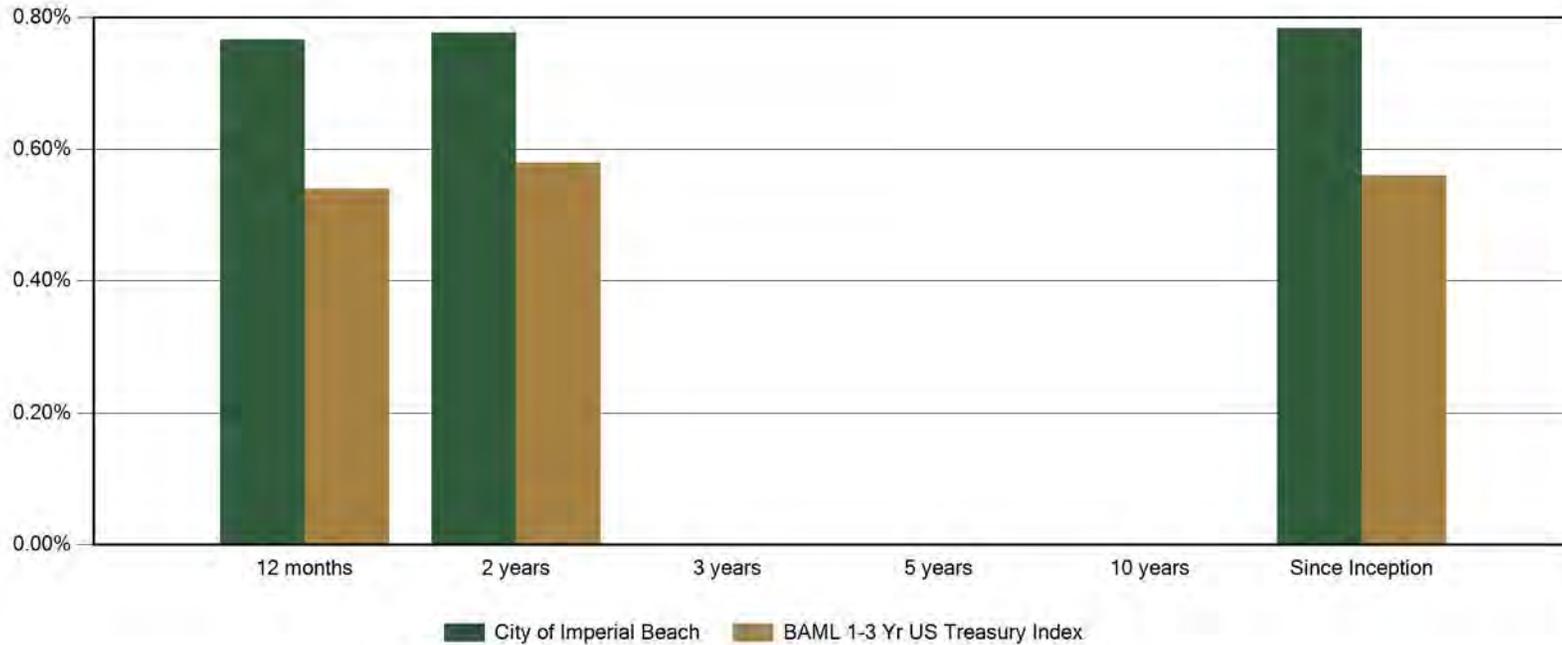
Period Ending

December 31, 2015

Total Rate of Return

Annualized Since Inception

July 31, 2013



	3 months	12 months	Annualized				Since Inception
			2 years	3 years	5 years	10 years	
City of Imperial Beach	-0.30 %	0.77 %	0.78 %	N/A	N/A	N/A	0.78 %
BAML 1-3 Yr US Treasury Index	-0.44 %	0.54 %	0.58 %	N/A	N/A	N/A	0.56 %

Total rate of return: A measure of a portfolio's performance over time. It is the internal rate of return, which equates the beginning value of the portfolio with the ending value; it includes interest earnings, realized and unrealized gains and losses in the portfolio.



## SECTION 3

# Portfolio Holdings



### Holdings Report

As of 12/31/15

CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
<b>ABS</b>									
43814CAC3	Honda Auto Receivables 2013-1 A3 0.48% Due 11/21/2016	10,224.05	02/12/2014 0.23 %	10,230.04 10,224.05	99.98 1.07 %	10,221.73 1.36	0.04 % (2.32)	NR / AAA AAA	0.89 0.04
89231MAC9	Toyota Auto Receivables Owner 2014-A 0.67% Due 12/15/2017	176,496.68	03/11/2014 0.68 %	176,464.07 176,484.64	99.79 1.08 %	176,123.92 52.56	0.74 % (360.72)	Aaa / AAA NR	1.96 0.51
89231TAB6	Toyota Auto Receivables Owner 2015-C 0.92% Due 2/15/2018	150,000.00	08/18/2015 0.93 %	149,987.94 149,989.65	99.85 1.14 %	149,772.15 61.33	0.63 % (217.50)	Aaa / AAA NR	2.13 0.71
43814GAC4	Honda Auto Receivables 2014-2 A3 0.77% Due 3/19/2018	195,742.39	05/13/2014 0.52 %	195,718.86 195,731.56	99.72 1.21 %	195,196.27 54.43	0.82 % (535.29)	Aaa / AAA NR	2.22 0.64
47787VAC5	John Deere Owner Trust 2014-A A3 0.92% Due 4/16/2018	269,541.77	04/02/2014 0.93 %	269,498.59 269,523.35	99.79 1.28 %	268,964.68 110.21	1.13 % (558.67)	Aaa / NR AAA	2.29 0.60
43814HAC2	Honda Auto Receivables 2014-3 A3 0.88% Due 6/15/2018	200,000.00	08/12/2014 0.83 %	199,961.42 199,979.58	99.75 1.19 %	199,503.20 78.22	0.84 % (476.38)	NR / AAA AAA	2.46 0.80
161571GC2	Chase CHAIT Pool #2013-A8 1.01% Due 10/15/2018	195,000.00	09/03/2015 0.95 %	195,266.60 195,238.70	99.91 1.13 %	194,825.48 87.53	0.82 % (413.22)	Aaa / AAA AAA	2.79 0.76
477877AD6	John Deere Owner Trust 2014-B A3 1.07% Due 11/15/2018	265,000.00	Various 1.06 %	265,028.99 265,029.53	99.53 1.53 %	263,765.37 126.02	1.11 % (1,264.16)	Aaa / NR AAA	2.88 1.01
89236WAC2	Toyota Auto Receivables Owner 2015-A 1.12% Due 2/15/2019	230,000.00	02/24/2015 1.00 %	229,965.22 229,974.99	99.73 1.31 %	229,384.06 114.49	0.97 % (590.93)	Aaa / AAA NR	3.13 1.42
43813NAC0	Honda Auto Receivables 2015-2 A3 1.04% Due 2/21/2019	280,000.00	05/13/2015 1.05 %	279,957.02 279,964.09	99.43 1.42 %	278,411.84 80.89	1.17 % (1,552.25)	NR / AAA AAA	3.15 1.51
<b>Total ABS</b>		<b>1,972,004.89</b>	<b>0.90 %</b>	<b>1,972,078.75</b> <b>1,972,140.14</b>	<b>1.28 %</b>	<b>1,966,168.70</b> <b>767.04</b>	<b>8.30 %</b> <b>(5,971.44)</b>	<b>Aaa / AAA</b> <b>Aaa</b>	<b>2.60</b> <b>0.92</b>

<b>AGENCY</b>									
3133834R9	FHLB Note 0.375% Due 6/24/2016	500,000.00	08/07/2013 0.58 %	497,105.00 499,517.96	99.87 0.64 %	499,373.50 36.46	2.11 % (144.46)	Aaa / AA+ AAA	0.48 0.48
3133ECWV2	FFCB Note 0.875% Due 12/7/2016	500,000.00	08/07/2013 0.87 %	500,130.00 500,036.43	100.09 0.78 %	500,459.00 291.67	2.11 % 422.57	Aaa / AA+ AAA	0.94 0.93
3130A0C65	FHLB Note 0.625% Due 12/28/2016	485,000.00	12/13/2013 0.72 %	483,666.25 484,563.46	99.78 0.85 %	483,936.88 25.26	2.04 % (626.58)	Aaa / AA+ AAA	0.99 0.99
3135G0GY3	FNMA Note 1.25% Due 1/30/2017	290,000.00	Various 0.85 %	292,981.88 291,234.65	100.38 0.90 %	291,087.50 1,520.48	1.23 % (147.15)	Aaa / AA+ AAA	1.08 1.07
3137EADC0	FHLMC Note 1% Due 3/8/2017	500,000.00	07/26/2013 0.99 %	500,160.00 500,052.44	100.08 0.93 %	500,414.50 1,569.44	2.12 % 362.06	Aaa / AA+ AAA	1.19 1.17
3137EADF3	FHLMC Note 1.25% Due 5/12/2017	500,000.00	08/07/2013 1.07 %	503,265.00 501,181.87	100.15 1.14 %	500,773.00 850.69	2.12 % (408.87)	Aaa / AA+ AAA	1.36 1.35
3137EADH9	FHLMC Note 1% Due 6/29/2017	190,000.00	01/29/2015 0.72 %	191,271.10 190,786.32	99.99 1.01 %	189,981.19 10.56	0.80 % (805.13)	Aaa / AA+ AAA	1.50 1.48
3135G0MZ3	FNMA Note 0.875% Due 8/28/2017	500,000.00	03/06/2014 1.00 %	497,800.00 498,951.97	99.66 1.08 %	498,296.50 1,494.79	2.11 % (655.47)	Aaa / AA+ AAA	1.66 1.64



### Holdings Report

As of 12/31/15

CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
<b>AGENCY</b>									
3135G0ZL0	FNMA Note 1% Due 9/27/2017	420,000.00	Various 1.02 %	419,614.62 419,882.72	99.77 1.13 %	419,053.32 1,096.67	1.77 % (829.40)	Aaa / AA+ AAA	1.74 1.71
3137EADL0	FHLMC Note 1% Due 9/29/2017	500,000.00	07/31/2014 1.19 %	497,116.50 498,411.08	99.72 1.16 %	498,623.00 1,277.78	2.11 % 211.92	Aaa / AA+ AAA	1.75 1.72
3133EDDV1	FFCB Note 1.16% Due 10/23/2017	185,000.00	01/29/2015 0.87 %	186,443.00 185,956.69	100.21 1.04 %	185,389.98 405.36	0.78 % (566.71)	Aaa / AA+ AAA	1.81 1.78
3133EEQM5	FFCB Note 1.11% Due 2/20/2018	510,000.00	08/28/2015 0.94 %	512,065.50 511,784.46	99.77 1.22 %	508,832.61 2,059.98	2.15 % (2,951.85)	Aaa / AA+ AAA	2.14 2.10
3137EADP1	FHLMC Note 0.875% Due 3/7/2018	510,000.00	03/06/2014 1.29 %	501,677.31 505,465.53	99.30 1.20 %	506,421.33 1,413.13	2.14 % 955.80	Aaa / AA+ AAA	2.18 2.15
3130A4GJ5	FHLB Note 1.125% Due 4/25/2018	500,000.00	05/27/2015 1.02 %	501,467.00 501,166.15	99.74 1.24 %	498,696.50 1,031.25	2.11 % (2,469.65)	Aaa / AA+ AAA	2.32 2.27
3135G0WJ8	FNMA Note 0.875% Due 5/21/2018	500,000.00	Various 1.44 %	490,030.70 493,504.63	99.06 1.27 %	495,313.00 486.11	2.09 % 1,808.37	Aaa / AA+ AAA	2.39 2.35
3135G0E33	FNMA Note 1.125% Due 7/20/2018	500,000.00	Various 1.20 %	498,934.27 499,120.32	99.59 1.29 %	497,960.51 2,515.62	2.11 % (1,159.81)	Aaa / AA+ AAA	2.55 2.49
3135G0E58	FNMA Note 1.125% Due 10/19/2018	495,000.00	Various 1.14 %	494,705.15 494,748.24	99.36 1.36 %	491,844.38 1,113.75	2.08 % (2,903.86)	Aaa / AA+ AAA	2.80 2.74
3135G0G72	FNMA Note 1.125% Due 12/14/2018	515,000.00	10/30/2015 1.17 %	514,232.65 514,272.47	99.17 1.41 %	510,709.54 273.59	2.16 % (3,562.93)	Aaa / AA+ AAA	2.96 2.89
3137EADK2	FHLMC Note 1.25% Due 8/1/2019	500,000.00	04/29/2015 1.40 %	496,880.00 497,372.21	98.89 1.57 %	494,439.00 2,604.17	2.10 % (2,933.21)	Aaa / AA+ AAA	3.59 3.47
3137EADM8	FHLMC Note 1.25% Due 10/2/2019	500,000.00	05/27/2015 1.51 %	494,500.00 495,255.04	98.64 1.63 %	493,184.50 1,545.14	2.09 % (2,070.54)	Aaa / AA+ AAA	3.76 3.64
3135G0ZY2	FNMA Note 1.75% Due 11/26/2019	325,000.00	07/31/2015 1.50 %	328,447.28 328,111.07	100.51 1.61 %	326,668.55 552.95	1.38 % (1,442.52)	Aaa / AA+ AAA	3.91 3.75
<b>Total Agency</b>		<b>9,425,000.00</b>	<b>1.09 %</b>	<b>9,402,493.21</b> <b>9,411,375.71</b>	<b>1.17 %</b>	<b>9,391,458.29</b> <b>22,174.85</b>	<b>39.71 %</b> <b>(19,917.42)</b>	<b>Aaa / AA+</b> <b>Aaa</b>	<b>2.07</b> <b>2.03</b>
<b>MONEY MARKET FUND FI</b>									
31846V203	First American Govt Obligation Fund	605,112.43	Various 0.00 %	605,112.43 605,112.43	1.00 0.00 %	605,112.43 0.00	2.55 % 0.00	Aaa / AAA NR	0.00 0.00
<b>Total Money Market Fund FI</b>		<b>605,112.43</b>	<b>N/A</b>	<b>605,112.43</b> <b>605,112.43</b>	<b>0.00 %</b>	<b>605,112.43</b> <b>0.00</b>	<b>2.55 %</b> <b>0.00</b>	<b>Aaa / AAA</b> <b>NR</b>	<b>0.00</b> <b>0.00</b>
<b>US CORPORATE</b>									
38259PAC6	Google Inc Note 2.125% Due 5/19/2016	350,000.00	07/26/2013 0.72 %	363,604.50 351,848.51	100.58 0.60 %	352,034.55 867.71	1.49 % 186.04	Aa2 / AA NR	0.38 0.38
88579YAD3	3M Co. Note 1.375% Due 9/29/2016	350,000.00	08/07/2013 0.83 %	355,827.50 351,385.56	100.26 1.03 %	350,894.60 1,229.86	1.49 % (490.96)	Aa3 / AA- NR	0.75 0.74



# Holdings Report

As of 12/31/15

CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
<b>US CORPORATE</b>									
458140AH3	Intel Corp Note 1.95% Due 10/1/2016	285,000.00	12/19/2013 0.79 %	294,014.55 287,440.70	100.62 1.11 %	286,778.40 1,389.38	1.22 % (662.30)	A1 / A+ A+	0.75 0.74
084670BD9	Berkshire Hathaway Note 1.9% Due 1/31/2017	1,000,000.00	04/11/2012 1.61 %	1,013,489.00 1,003,041.94	100.87 1.09 %	1,008,677.00 7,969.44	4.29 % 5,635.06	Aa2 / AA A+	1.09 1.06
48125VLC2	JP Morgan Chase Floating Rate Note 1.36% Due 2/6/2017	2,000,000.00	02/01/2012 1.36 %	2,000,000.00 2,000,000.00	100.90 0.54 %	2,017,926.00 4,004.44	8.53 % 17,926.00	A3 / A- NR	1.10 0.10
36962G5W0	General Electric Capital Corp Note 2.3% Due 4/27/2017	300,000.00	04/25/2014 1.19 %	309,714.00 304,283.76	101.23 1.36 %	303,681.90 1,226.67	1.29 % (601.86)	A1 / AA+ NR	1.32 1.30
91159HHD5	US Bancorp Callable Note Cont 4/15/2017 1.65% Due 5/15/2017	300,000.00	04/29/2014 1.19 %	304,026.00 301,750.43	100.30 1.41 %	300,906.60 632.50	1.27 % (843.83)	A1 / A+ AA	1.37 1.27
717081DJ9	Pfizer Inc. Note 1.1% Due 5/15/2017	100,000.00	05/12/2014 1.13 %	99,912.00 99,959.85	99.92 1.16 %	99,919.10 140.56	0.42 % (40.75)	A1 / AA A+	1.37 1.36
02665WAQ4	American Honda Finance Note 1.55% Due 12/11/2017	215,000.00	12/08/2014 1.58 %	214,800.05 214,870.47	100.02 1.54 %	215,047.09 185.14	0.91 % 176.62	A1 / A+ NR	1.95 1.91
94974BFG0	Wells Fargo Corp Note 1.5% Due 1/16/2018	300,000.00	09/09/2014 1.64 %	298,596.00 299,144.29	99.57 1.71 %	298,722.00 2,062.50	1.27 % (422.29)	A2 / A AA-	2.05 1.99
459200HZ7	IBM Corp Note 1.125% Due 2/6/2018	310,000.00	02/03/2015 1.23 %	309,054.50 309,338.32	99.33 1.45 %	307,924.24 1,404.69	1.30 % (1,414.08)	Aa3 / AA- A+	2.10 2.05
808513AK1	Charles Schwab Corp Callable Note Cont 2/10/2018 1.5% Due 3/10/2018	315,000.00	Various 1.50 %	314,969.60 314,988.63	99.51 1.74 %	313,460.60 1,456.88	1.33 % (1,528.03)	A2 / A A	2.19 2.05
24422ESB6	John Deere Capital Corp Note 1.3% Due 3/12/2018	115,000.00	12/03/2014 1.55 %	114,088.05 114,386.16	99.11 1.72 %	113,972.71 452.65	0.48 % (413.45)	A2 / A NR	2.20 2.15
747525AG8	Qualcomm Inc Note 1.4% Due 5/18/2018	370,000.00	Various 1.45 %	369,416.00 369,536.04	99.14 1.77 %	366,835.76 589.95	1.55 % (2,700.28)	A1 / A+ NR	2.38 2.33
594918BF0	Microsoft Note 1.3% Due 11/3/2018	140,000.00	10/29/2015 1.33 %	139,860.00 139,867.54	99.82 1.36 %	139,750.10 293.22	0.59 % (117.44)	Aaa / AAA AA+	2.84 2.77
166764BA7	Chevron Corp Note 1.79% Due 11/16/2018	310,000.00	11/09/2015 1.79 %	310,000.00 310,000.00	99.10 2.12 %	307,194.50 678.21	1.30 % (2,805.50)	Aa1 / AA NR	2.88 2.78
<b>Total US Corporate</b>		<b>6,760,000.00</b>	<b>1.34 %</b>	<b>6,811,371.75</b> <b>6,771,842.20</b>	<b>1.11 %</b>	<b>6,783,725.15</b> <b>24,583.80</b>	<b>28.72 %</b> <b>11,882.95</b>	<b>A1 / A+</b> <b>A+</b>	<b>1.42</b> <b>1.09</b>
<b>US TREASURY</b>									
912828RU6	US Treasury Note 0.875% Due 11/30/2016	500,000.00	08/07/2013 0.74 %	502,228.24 500,615.07	100.06 0.81 %	500,293.00 382.51	2.11 % (322.07)	Aaa / AA+ AAA	0.92 0.91
912828C32	US Treasury Note 0.75% Due 3/15/2017	450,000.00	04/23/2014 0.86 %	448,612.83 449,421.13	99.86 0.87 %	449,349.75 1,001.37	1.90 % (71.38)	Aaa / AA+ AAA	1.21 1.20
912828SS0	US Treasury Note 0.875% Due 4/30/2017	485,000.00	10/07/2013 0.90 %	484,509.05 484,816.84	99.96 0.91 %	484,791.45 722.84	2.05 % (25.39)	Aaa / AA+ AAA	1.33 1.32



### Holdings Report

As of 12/31/15

CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
<b>US TREASURY</b>									
912828TW0	US Treasury Note 0.75% Due 10/31/2017	500,000.00	09/11/2014 1.14 %	493,946.99 496,463.35	99.47 1.04 %	497,344.00 638.74	2.10 % 880.65	Aaa / AA+ AAA	1.84 1.81
912828UJ7	US Treasury Note 0.875% Due 1/31/2018	500,000.00	10/29/2014 1.01 %	497,775.12 498,576.00	99.50 1.12 %	497,500.00 1,830.84	2.11 % (1,076.00)	Aaa / AA+ AAA	2.09 2.05
912828UR9	US Treasury Note 0.75% Due 2/28/2018	500,000.00	12/04/2014 1.09 %	494,611.05 496,399.76	99.15 1.15 %	495,742.00 1,267.17	2.10 % (657.76)	Aaa / AA+ AAA	2.16 2.13
912828RH5	US Treasury Note 1.375% Due 9/30/2018	500,000.00	12/04/2014 1.28 %	501,759.49 501,265.07	100.31 1.26 %	501,562.50 1,746.93	2.12 % 297.43	Aaa / AA+ AAA	2.75 2.68
912828WD8	US Treasury Note 1.25% Due 10/31/2018	500,000.00	10/29/2014 1.30 %	499,005.58 499,296.70	99.86 1.30 %	499,297.00 1,064.56	2.11 % 0.30	Aaa / AA+ AAA	2.84 2.77
912828SX9	US Treasury Note 1.125% Due 5/31/2019	495,000.00	09/29/2015 1.14 %	494,788.96 494,803.62	98.88 1.46 %	489,469.86 486.89	2.07 % (5,333.76)	Aaa / AA+ AAA	3.42 3.33
912828UB4	US Treasury Note 1% Due 11/30/2019	500,000.00	10/29/2015 1.37 %	492,736.05 493,042.77	97.74 1.60 %	488,691.50 437.16	2.06 % (4,351.27)	Aaa / AA+ AAA	3.92 3.81
<b>Total US Treasury</b>		<b>4,930,000.00</b>	<b>1.09 %</b>	<b>4,909,973.36</b> <b>4,914,700.31</b>	<b>1.15 %</b>	<b>4,904,041.06</b> <b>9,579.01</b>	<b>20.73 %</b> <b>(10,659.25)</b>	<b>Aaa / AA+</b> <b>Aaa</b>	<b>2.25</b> <b>2.21</b>
<b>TOTAL PORTFOLIO</b>		<b>23,692,117.32</b>	<b>1.12 %</b>	<b>23,701,029.50</b> <b>23,675,170.79</b>	<b>1.13 %</b>	<b>23,650,505.63</b> <b>57,104.70</b>	<b>100.00 %</b> <b>(24,665.16)</b>	<b>Aa1 / AA</b> <b>Aaa</b>	<b>1.91</b> <b>1.65</b>
<b>TOTAL MARKET VALUE PLUS ACCRUED</b>						<b>23,707,610.33</b>			

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STAFF REPORT  
CITY OF IMPERIAL BEACH

TO: HONORABLE MAYOR AND CITY COUNCIL  
FROM: ANDY HALL, CITY MANAGER <sup>AH</sup>  
MEETING DATE: MARCH 16, 2016  
ORIGINATING DEPT.: PUBLIC WORKS <sup>AH</sup>  
SUBJECT: ELM AVENUE IMPROVEMENT PROJECT – SEACOAST DRIVE  
TO 7<sup>TH</sup> STREET – PRE-BID REVIEW

**EXECUTIVE SUMMARY:**

In June 2015 staff presented City Council a project proposal for the Elm Avenue Improvement Project – Seacoast Drive to 7<sup>th</sup> Street. City Council directed staff to "proceed with the proposed plan as outlined." City Council also asked that staff return when the project design was completed for their review. The project is now ready to be advertised for bids. Staff is expecting to advertise the project for construction in March 2016. Thus this report is prepared so City Council will have pre-bid review of the project before soliciting bids for the project. The project design has not materially changed since the June 2015 presentation to City Council.

**RECOMMENDATION:**

Receive the oral report on the Elm Avenue Improvement Project – Seacoast Drive to 7<sup>th</sup> Street. That City Council approve of the final scope of work and authorize staff to proceed with the project's request for proposals in March 2016 or as soon thereafter as possible.

**RATIONALE:**

City Council directed that this project be reviewed one more time by them before the project was advertised for bid.

**OPTIONS:**

- Receive the report and approve proceeding with the advertisement for construction; or
- Receive the report and give additional direction regarding the design and construction; or
- Decline to receive the report and not proceed with the project construction.

**BACKGROUND:**

In July 2013, City Council gave staff permission to engage the Elm Avenue (4th to 7th Streets) schools, school districts and neighborhood residents on possible safety and aesthetic improvements in this section of Elm Avenue. There have been a series of school – resident planning meetings since July 2013. In April 2014, City Council gave staff authorization to apply for an ATP Grant for safety and aesthetics improvements on Elm Avenue between 4th to 7th Streets. In August 2014, staff received notice that the Elm Avenue Street Improvements Project

was to be awarded \$709,000 from the ATP 2014 grant funding cycle. Staff, in concert with NV5 (City Engineer), started working on the grant award paperwork in November 2014 followed by the subsequent project design concepts. In January 2015, CALTRANS authorized the expenditure of grant funds on this project. The last neighborhood (school – resident) planning meeting, May 19, 2015, finalized a project concept. On June 3, 2015, staff presented this concept to City Council suggesting that Council approve the project scope of work and authorize the project to proceed with construction drawings and specifications. Construction drawings and specification are now complete and ready for solicitation of requests for proposals from contractors.

**ANALYSIS:**

The project design has not materially changed from the concept presented to City Council in June 2015. Attachment 1 is the project's rendition of the scope of work that was reviewed by City Council at their June 5, 2015 meeting. At this Council meeting staff proposes to provide some more specifics on materials and artwork planned in the project construction. Following the presentation, staff proposes that City Council provides any new direction if necessary but primarily authorize the project be advertised for requests for bids with construction starting as soon thereafter as possible – June – July 2016. The engineer estimates the construction of the project to be 120 days from start to completion. The Engineer's estimated construction cost is \$2,140,000 split between ATP Grant, TRANSNET, Sewer Enterprise Fund and Gas Tax.

**ENVIRONMENTAL DETERMINATION:**

NEPA Categorical Exemption in place, CEQA Exempt.

**FISCAL IMPACT:**

The breakdown of the costs from the various funds has not been completed but will be provided at or before the March 16, 2016 City Council Meeting.

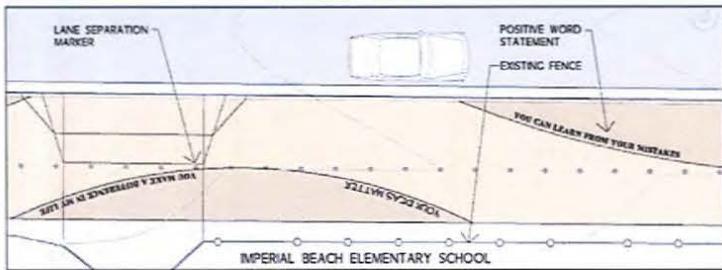
Attachments:

1. June 3, 2015 Project Plan as presented to City Council

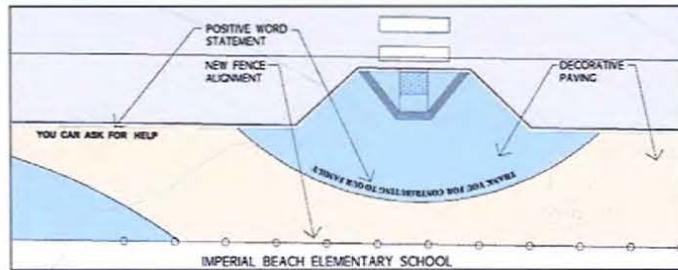
# Elm Avenue Street Improvement Plan



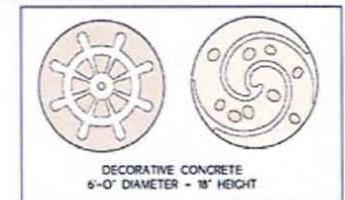
June 3, 2015



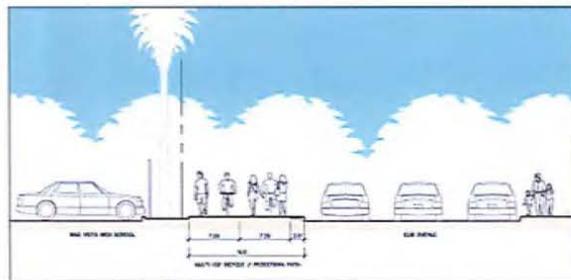
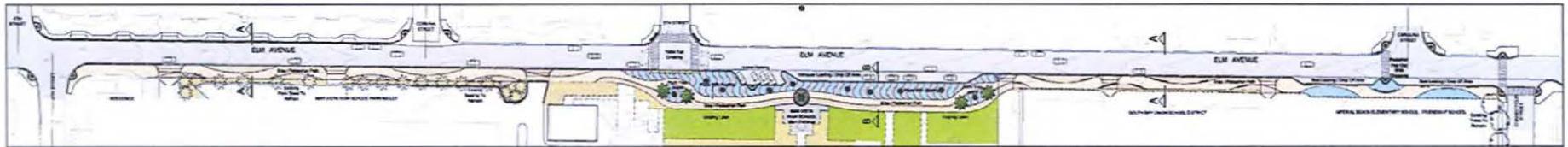
ELM AVENUE EAST - "POSITIVE WORDS"



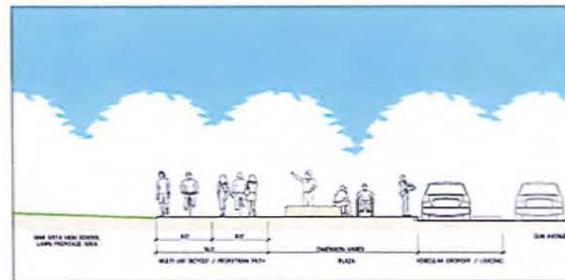
ELM AVENUE EAST - POP OUT CROSSING



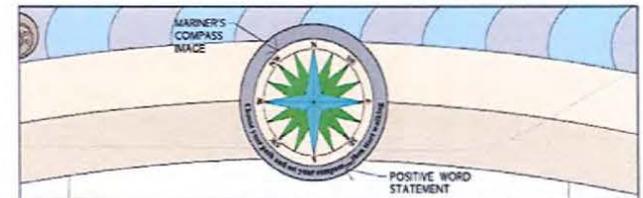
PLAZA SEATING OPTIONS (Plan View)



SECTION A-A



SECTION B-B

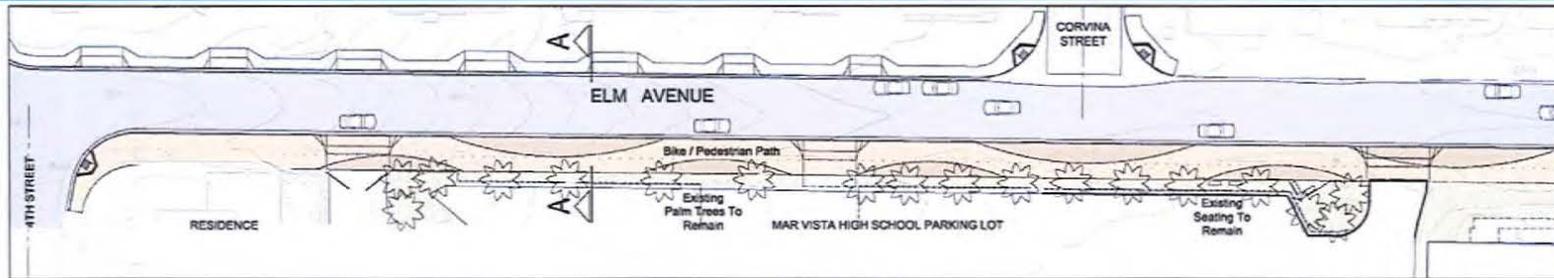


MARINER'S PAVING MEDALLION

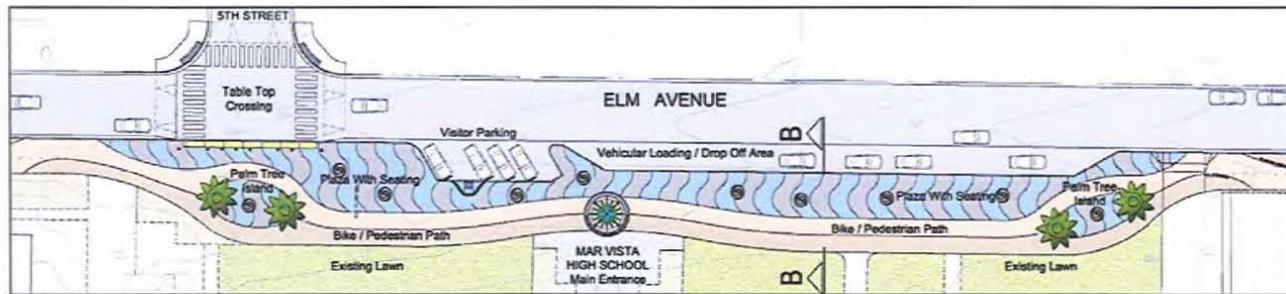
ELM AVENUE IMPROVEMENT PROJECT  
 CITY OF IMPERIAL BEACH, CALIFORNIA Nolte VerticalFive • Parterre  
 May, 2015

SCALE: 1" = 42'-0"

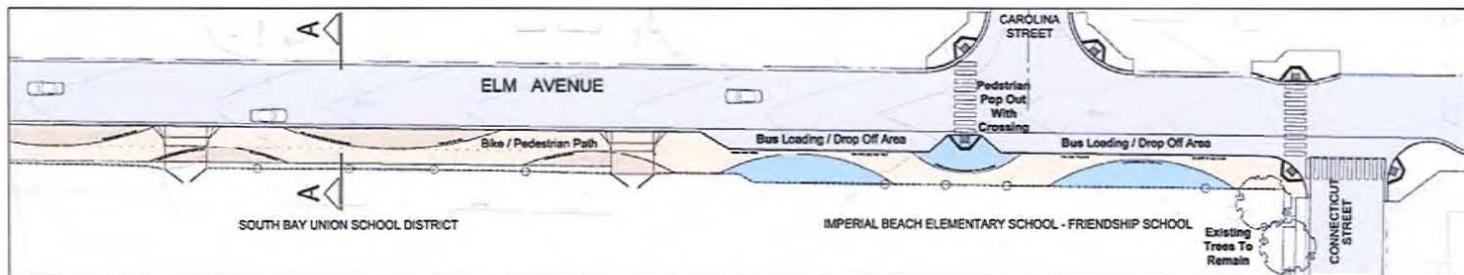




ELM AVENUE WEST



ELM AVENUE CENTRAL



ELM AVENUE EAST



ELM AVENUE IMPROVEMENT PROJECT **B**  
 CITY OF IMPERIAL BEACH, CALIFORNIA Nolte VerticalFive • Parterre  
 May, 2015



# The key features of the concept drawings are:

- Resurface Elm Avenue from Seacoast Drive to 7<sup>th</sup> Street
- Eliminate parking on south side of Elm Avenue between 4<sup>th</sup> to 7<sup>th</sup> Streets (provide for wider pedestrian / bicycle pathway)
- Narrow the Elm Avenue traffic lanes between 4<sup>th</sup> to 7<sup>th</sup> Streets
- Construct a 16-foot wide walkway and bikeway along the south side of Elm Avenue between 4<sup>th</sup> to 7<sup>th</sup> Streets
- Install a raised speed table at the intersection of Elm Avenue and 5<sup>th</sup> Street to serve as both traffic speed control element as well as to reduce the flooding at this intersection for Sewer Lift Station No. 3



# The key features of the concept drawings are:

- Construct underground storm water drain main in Elm Avenue from the alley adjacent to the east side of MVHS to 5<sup>th</sup> Street
- Removal of all but four dedicated parking stalls adjacent to MVHS thus creating a designated student drop off / pick up location at the school entrance
- Construct a curvilinear alternating concrete blue / gray waved surface between the multi-purpose pathway and student drop off / pick up area
- Construct several 6-foot diameter decorative concrete seats adjacent to the MVHS drop off / pick up area



# The key features of the concept drawings are:

- Construct a mariners medallion at the school multipurpose pathway adjacent to the MVHS entrance
- Construct ADA compliant pop outs at designated locations, particularly adjacent to Imperial Beach School and Friendship School.
- Construct concrete bus drop off pads on Connecticut Street for the Friendship School students thereby decreasing the time frame for student buses to be lined up on Connecticut Street for student drop off and pick up
- Positive / motivational word statements engraved into the multipurpose pathway adjacent to Imperial Beach Charter School and Friendship School.



# The adjacent school districts are providing support for this work as follows:

- Sweetwater Union School District / Mar Vista High School is dedicating their property currently used for the teacher parking area to be converted to a student waiting/seating and drop off / pick up area.
- South Bay Union School District is dedicating approximately 6.5-feet of school property along Elm Avenue adjacent to Friendship School and Imperial Beach Charter School in order to maintain a 16-foot multipurpose pathway coincident with the school bus drop off/pick up on Elm Avenue.



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**STAFF REPORT  
CITY OF IMPERIAL BEACH**

**TO:** HONORABLE MAYOR AND CITY COUNCIL  
**FROM:** ANDY HALL, CITY MANAGER *AH*  
**MEETING DATE:** MARCH 16, 2016  
**ORIGINATING DEPT.:** PUBLIC WORKS *AH*  
**SUBJECT:** RESOLUTION 2016-7683 SETTING TIME AND PLACE FOR PUBLIC HEARINGS TO CONSIDER ADOPTION OF THE 5-YEAR (FY17 THRU FY21) SEWER SERVICE CHARGE AND SEWER CAPACITY FEE

**EXECUTIVE SUMMARY:**

On January 20, 2016, Karyn Keese of the Keze Group LLC presented a report on the draft 2016 Sewer Service Charge Study Update (STUDY). The STUDY presented detail regarding the revenue needs of the Sewer Enterprise Fund including:

- Increase in San Diego Metropolitan Wastewater Authority costs;
- Maintaining the Enterprise Fund Operating Reserve of \$2,000,000;
- Proper funding of ongoing sewer Capital Improvement Program projects; and
- Review of the current Sewer Capacity Fee.

The City Council considered several funding and rate options and provided direction to staff. Staff is prepared to present a recommendation to the City Council and request that the necessary public hearings be established to consider sewer rate adjustments.

**RECOMMENDATION:**

1. Adopt Resolution 2016-7685 establishing the date and time for the required public hearings to modify sewer rates.
2. Receive this report and a recommendation from staff to raise the sewer rate as follows:

Single Family Residential	2013 Rate Study		2016 Rate Study				
	FYE 2016	FYE 2017	FYE 2017	FYE 2018	FYE 2019	FYE 2020	FYE 2021
	<b>Base Sewer Fee (\$/Year)</b>	\$146.7 8	\$150.8 9	\$211.7 1	\$216.2 2	\$220.8 6	\$226.5 0
<b>Sewer Rates (\$/HCF)</b>	\$4.19	\$4.23	\$4.46	\$4.71	\$4.98	\$5.25	\$5.40
<b>Average User (84 HCF) - Monthly</b>	\$41.56	\$42.18	\$48.86	\$50.99	\$53.27	\$55.63	\$57.17
<b>Annual Increase</b>		1.50%	15.83%	4.35%	4.47%	4.43%	2.77%

**RATIONALE:**

The wastewater enterprise fund is intended to be self-supporting without contributions from the General Fund. Therefore, sewer rates should be established that satisfy fiscal needs of the sewer enterprise fund in a manner that divides the costs among city residents and businesses in an equitable manner as required by state law.

**OPTIONS:**

- Adopt Resolution 2016-7683 establishing the date and time for the required public hearings to modify sewer rates.
- Revise Resolution 2016-7683 to establish an alternative date for the required public hearings to modify sewer rates.
- Deny the request of staff to hold the necessary public hearings and maintain the current sewer rates.

**BACKGROUND:**

On January 20, 2015, several rate options were presented to the City Council to address basic revenue needs in the sewer enterprise fund. The options were developed based on operational costs, an adequate operating reserve fund, and an anticipated capital improvements budget.

At the meeting, the City Council directed staff to provide rate information that would:

- Generate enough revenue to satisfy the day to day operation and maintenance needs.
- Increase the operating reserve to be consistent with the policy established by the City Council (\$2,000,000).
- Provide enough funding to complete the necessary capital improvements in the sewer department in a timely manner.
- Update the Sewer Capacity Fee to include San Diego Metro valuations, and update to 2015 levels.

Staff is recommending that the necessary public hearings be conducted on Wednesday, May 4, 2016 at 6:00 p.m. during the regular meeting of the City Council. Staff will ensure that the proper mailings, postings and publications are completed.

**ANALYSIS:**

There are two primary components of the STUDY, the Sewer Service Charge and the Capacity Fee. In an effort to reduce confusion, staff has separated this report into two sections below.

**Sewer Service Charge:**

The draft STUDY proposes a gradual increase in the sewer fee over a five year period commencing in FY16-17. Using the information prepared by the consultant, the staff was able to formulate a recommendation that addressed the direction provided by the City Council. The recommendation of staff is anticipated to generate the revenue needed to properly operate and maintain the sewer system, ensure an operating reserve of \$2 million within five (5) years, and increase the capital budget from \$400,000 to \$600,000 per year to cover the anticipated capital improvements over the next five (5) years.

It is critical to note that the recommendation of staff and the basis of the STUDY reflects only the revenue that is necessary to provide sewer services. In other words, the proposed rates will not exceed the specific cost to provide the service to the residents of Imperial Beach and the revenue

will not be used for any other purpose. Furthermore, the rates are calculated to be proportional to account for the difference in cost to provide the service to each customer and user type (i.e. Single Family Dwelling, Multi-Family Dwelling, Commercial).

**Capacity Fee:**

When the 2013 Capacity Fee Study, prepared by Atkins North America, Inc., was completed, City Council chose to set the Sewer Capacity Fee at \$2,667. The Capacity Fee is charged to a new customer that did not participate in the historical improvements to the system that has been paid for by existing and past users. The fee was based on the estimated value of the City of Imperial Beach infrastructure. At the time the fee was implemented, the City Council determined that the portion of the fee associated with the value of the more global Metro infrastructure would not be assessed. Staff recommends that new users be assessed the fee for the value of the Metro infrastructure, calculated in 2013 to be \$2,108, which will be adjusted accordingly to reflect 2016 values by using the annual CPI rate.

The STUDY is included as Attachment 2. The criteria and key elements used to develop the STUDY is available in the document, but staff is also available to answer any questions that may arise from a review of the information.

**ENVIRONMENTAL DETERMINATION:**

Not a project as defined by CEQA.

**FISCAL IMPACT:**

STUDY's estimated revenue for the Sewer Enterprise Fund – FY 2017	\$4,781,845
STUDY's estimated expenditures from Sewer Enterprise Fund – FY 2017	\$4,781,845

Study fiscal impact:

Revenue:

- \$22,255 as appropriated with Resolution No. 2015-7630, and
- \$2,000 Sewer O&M budget

Expenditures – Sewer Enterprise Fund

• Consultant Contract	\$22,255
• Staff Administration	\$ 2,000
<b>TOTAL EXPENSES</b>	<b>\$24,255</b>

Attachment:

1. Resolution No. 2016-7683
2. Sewer Service Charge Update Study
3. Spreadsheet with proposed rate increases for FY 2017-2021

**RESOLUTION NO. 2016-7683****A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IMPERIAL BEACH, CALIFORNIA, SETTING TIME AND PLACE FOR PUBLIC HEARINGS TO CONSIDER ADOPTION OF THE 5-YEAR (FY17 THRU FY21) SEWER SERVICE CHARGE AND SEWER CAPACITY FEE**

**WHEREAS**, pursuant to Government Code section 54344 and Chapter 13.06 of the Imperial Beach Municipal Code ("IBMC"), a sewer service charge is billed to all residential and non-residential customers in the city limits of the City of Imperial Beach that discharge sewage into the sewer lines maintained by the city, or is considered by the San Diego Metropolitan Sewer System to be within the city jurisdiction; and

**WHEREAS**, the City of Imperial Beach ("City") recently retained the services of the Keze Group, LLC, a leading consulting company in the field of sewer rates and capacity fees. The Keze Group prepared a sewer service charge and capacity fee study 2016 update ("Study") to analyze the adequacy of the City's existing rates and suggest rates to cover the cost of providing the sewer service to the customers; and

**WHEREAS**, through careful analysis of the City's sewer system financials, the City and Keze Group, LLC, has determined that the sewer service charge and capacity fee do not generate sufficient revenue for prudent operation and maintenance of the City's sewer system for the adequate health, safety and sanitation of the public; and

**WHEREAS**, in accordance with industry-accepted analysis and state law, the Study recommended increases to both the sewer service charge and capacity fee; and

**WHEREAS**, the City desires to ensure that the costs associated with the operation and maintenance of the City's sewage system are recovered through the fees charged for the provisions of those services; and

**WHEREAS**, City staff agrees with the findings of the Study and recommends that the City Council accept the Study to set a public hearing to increase the sewer service charge and capacity fee to cover the cost of providing sewer service to the customers; and

**WHEREAS**, it is appropriate to establish a 45-day notice for a Public Hearing to hear comments and protests on the proposed sewer service charge rate increases to comply with Proposition 218 requirements; and

**WHEREAS**, it is appropriate to provide public notice in accordance with IBMC 13.06.040 and Government Code sections 66000 et. seq. regarding a proposed increase in the sewer capacity fee; and

**WHEREAS**, at the scheduled hearing, the City Council will consider adoption of an ordinance in order to increase rates to a point necessary to cover the costs of providing sewer services to the ratepayers; and

**WHEREAS**, at the scheduled hearing, the City Council will consider adoption of an increase to the capacity fee.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Imperial Beach as follows:

1. The above recitals are true and correct.
2. The City Council accepts the Study and hereby sets public hearings to consider the increase in the Sewer Service Charge and Sewer Capacity Fee.
3. The time and place of the public hearing for the Sewer Service Charge is:  
Wednesday, May 4, 2016  
City Council Chambers  
825 Imperial Beach Blvd.  
Imperial Beach, CA 91932  
6:00 p.m.
4. The City Manager is directed to mail out the 45-day Public Hearing notice to all property owners within the City of Imperial Beach of the increase in the Sewer Service Charge.
5. The time and place of the public hearing for the Sewer Capacity Fee is:  
Wednesday, May 4, 2016  
City Council Chambers  
825 Imperial Beach Blvd.  
Imperial Beach, CA 91932  
6:00 p.m.
6. The City Manager is directed to provide public notice of the hearings in accordance with applicable law, including IBMC 13.06.040 and Government Code sections 66000 et. seq.

**PASSED, APPROVED, AND ADOPTED** by the City Council of the City of Imperial Beach at its meeting held on the 16<sup>th</sup> day of March 2016, by the following vote:

**AYES: COUNCILMEMBERS:**  
**NOES: COUNCILMEMBERS:**  
**ABSENT: COUNCILMEMBERS:**

\_\_\_\_\_  
**SERGE DEDINA, MAYOR**

**ATTEST:**

\_\_\_\_\_  
**JACQUELINE M. HALD, MMC**  
**CITY CLERK**

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# Sewer Service Charge and Capacity Fee Study

Prepared for:  
City of Imperial Beach

March 9, 2016

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# **Sewer Service Charge and Capacity Fee Update**

## **City of Imperial Beach**

March 9, 2016

Prepared for:  
City of Imperial Beach  
825 Imperial Beach Boulevard  
Imperial Beach, California 91932

Prepared by:



4653 Carmel Mountain Road  
San Diego, California 92130

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# Abbreviations

AWWA	American Water Works Association
BMP	Best Management Practices as Prescribed by the State of California
BOD	Biochemical Oxygen Demand – A Measure of Sewage Strength
CIP	Capital Improvement Plan
EDU	Equivalent Dwelling Unit
ENR-CCI	Engineering News Record Construction Cost Index
EPA	U.S. Environmental Protection Agency
FYE	Fiscal Year Ending
GIS	Geographical Information System
HCF	Hundred Cubic Feet
Metro	City of San Diego Metropolitan Wastewater System
mg/l	Milligrams per Liter
O&M	Operations and Maintenance
PA	Participating Agency in the San Diego Metro System
TSS	Total Suspended Solids – A Measure of Sewage Strength

# Executive Summary

---

## ES.1 Introduction

The Keze Group, LLC was retained by the City of Imperial Beach (City) to perform a comprehensive sewer user and capacity fee rate update study. A comprehensive rate study determines the adequacy of the existing rates and provides the basis for adjustments to maintain cost-based rates. This report describes the methodology, findings, and conclusions of the sewer user and capacity fee rate update study (rate study).

## ES.2 Sewer Service Charge Update

The City completed their last rate study in 2013. Since that time several factors have affected the City's adopted five-year rate case and the following changes have occurred:

- As with other communities in San Diego County and Southern California the City's citizens and businesses have decreased their water usage by 18.4% over the FYE 2012 water usage utilized by the 2013 study. This has decreased revenues from the adopted commodity rates.
- After the adoption of the 2013 study City staff determined that the Navy NOLF accounts flowed directly into the City of San Diego and therefore should not be assessed sewer service charges by the City of Imperial Beach. This reduced the City's overall revenue by \$140,000 or 3.3%.
- The adopted FYE 2016 budget contained \$2,124,360 in needed capital projects. The 2013 rate study only anticipated the continued historic funding of \$400,000 per year for capital projects in the sewer revenue requirement. The City has a rate stabilization/fund balance reserve of \$2 million established by the City Council. Monies from this reserve are being used to pay for these capital repairs and the reserve is being rapidly depleted. It is anticipated that the reserve will drop to \$500,000 by the end of FYE 2016. Replenishment of this reserve over a five-year period is included in this rate update.
- As stated, increased capital spending for required capital projects has been identified. In discussions with City utility staff it has been determined the need to increase the annual CIP funding from \$400,000 to \$600,000 per year. This increased funding level is included in this rate update.
- The planning phase of the City of San Diego's Pure Water Program have begun and during FYE 2017 to FYE 2022 additional Metro costs are anticipated. City of San Diego staff has identified the increased funding level for the participating agencies from \$65 million to \$75 million per year over the next three-years. This increased funding level is included in this rate update.

These changes in the revenue requirement of the City's sewer utility produce the following rates for the upcoming five-year period from FYE 2017 to FYE 2021:

**Table ES-1 Comparison of Current versus Proposed Sewer User Rates**

Classes of Users	Current FYE 2016 Rates		FYE 2017 Projected Rates		FYE 2018 Projected Rates	
	Base Charge (5/8" Water Meter)	Commodity Rate (\$ /HCF)	Base Charge (5/8" Water Meter)	Commodity Rate (\$ /HCF)	Base Charge (5/8" Water Meter)	Commodity Rate (\$ /HCF)
<b>Single Family</b>	\$146.78	\$4.19	\$211.71	\$4.35	\$216.22	\$4.71
<b>Non-Residential (Includes Multi-Family)</b>						
Rest/Bakeries/Mort./Groc.	\$146.78	\$8.90	\$211.71	\$9.26	\$216.22	\$9.83
Small Commercial	\$146.78	\$3.79	\$211.71	\$4.05	\$216.22	\$4.27
Car Wash/Laundries	\$146.78	\$3.62	\$211.71	\$3.88	\$216.22	\$4.08
Public Agency/Institutional	\$146.78	\$3.50	\$211.71	\$3.76	\$216.22	\$3.96
Heavy Commercial	\$146.78	\$5.79	\$211.71	\$6.10	\$216.22	\$6.46
Mixed Use Light	\$146.78	\$4.45	\$211.71	\$4.74	\$216.22	\$5.00
Mixed Use Heavy	\$146.78	\$5.30	\$211.71	\$5.59	\$216.22	\$5.91
Navy	\$146.78	\$4.92	\$211.71	\$5.22	\$216.22	\$5.52
<b>Multi-Family</b>	\$146.78	\$4.19	\$211.71	\$4.46	\$216.22	\$4.71

**Table ES-2 Comparison of Current versus Proposed Sewer User Rates (Continued)**

Classes of Users	FYE 2019 Projected Rates		FYE 2020 Projected Rates		FYE 2021 Projected Rates	
	Base Charge (5/8" Water Meter)	Commodity Rate (\$ /HCF)	Base Charge (5/8" Water Meter)	Commodity Rate (\$ /HCF)	Base Charge (5/8" Water Meter)	Commodity Rate (\$ /HCF)
<b>Single Family</b>	\$220.86	\$4.98	\$226.55	\$5.25	\$232.41	\$5.40
<b>Non-Residential (Includes Multi-Family)</b>						
Rest/Bakeries/Mort./Groc.	\$220.86	\$10.45	\$226.55	\$10.88	\$232.41	\$11.21
Small Commercial	\$220.86	\$4.51	\$226.55	\$4.77	\$232.41	\$4.91
Car Wash/Laundries	\$220.86	\$4.31	\$226.55	\$4.56	\$232.41	\$4.70
Public Agency/Institutional	\$220.86	\$4.18	\$226.55	\$4.42	\$232.41	\$4.55
Heavy Commercial	\$220.86	\$6.85	\$226.55	\$7.17	\$232.41	\$7.39
Mixed Use Light	\$220.86	\$5.29	\$226.55	\$5.57	\$232.41	\$5.74
Mixed Use Heavy	\$220.86	\$6.26	\$226.55	\$6.57	\$232.41	\$6.77
Navy	\$220.86	\$5.84	\$226.55	\$6.14	\$232.41	\$6.32
<b>Multi-Family</b>	\$220.86	\$4.98	\$226.55	\$5.25	\$232.41	\$5.40

## ES.3 Capacity Fee Update

In 2013 discussions with City staff, The Keze Group was requested to update the City's sewer capacity fees to reflect the true value of its capital facilities, to ensure that these fees are in accordance with current industry guidelines and practice, and to properly value the City's investment in the Metro System and create a capacity fee per equivalent dwelling unit (EDU<sup>1</sup>). Due to the economic climate at that time the City Council adopted only the Imperial Beach portion of the capacity fee (\$2,667 per EDU) and deferred the Metro portion of the capacity fee (\$2,108 per EDU) to be potentially phased-in over future years.

The City's economic climate has much improved since 2013 and the City would like to move forward with the adoption of the Metro portion of the capacity fee. In addition the valuation numbers for both the Imperial Beach and the Metro portion of the capacity fee have been updated based on the change in the San Diego Consumer Price Index since 2013 to reflect a 12.5% increase in inflation. The recommended total capacity fee including all cost factors is \$5,373 per EDU.

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<sup>1</sup> One EDU is equivalent to the assumed gallons per day of a single family residential user. Imperial Beach uses 232 gallons per day for a single family residential user. All other users are assigned EDUs at the time they purchase a capacity fee in their proportional relationship to a single family user.

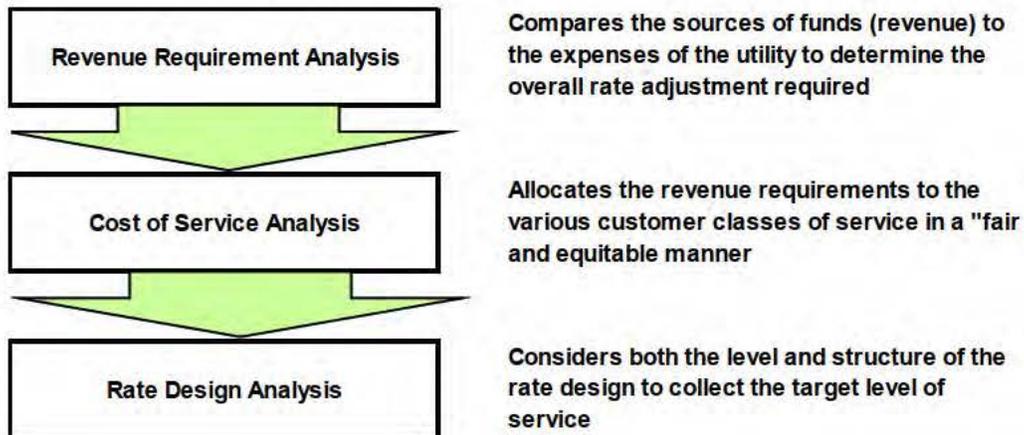
# Section 1 - Sewer User Rate Update

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## 1.1 Overview of the Sewer Service Charge Update Process

A comprehensive rate study typically utilizes three interrelated analyses to address the adequacy and equity of the utility's rates. These three analyses are a revenue requirement analysis, a cost of service analysis, and a rate design analysis. The process is illustrated in Figure 1 -1.

**Figure 1-1 Overview of the Comprehensive Rate Study Analysis**



The City's sewer utility was evaluated on a "stand-alone" basis. That is, no subsidies between the utility or other City funds occur. By viewing the utility on a stand-alone basis, the need to adequately fund both operations and maintenance (O&M) and capital infrastructure (CIP) must be balanced against the rate impacts on utility customers.

A detailed and comprehensive process was used to review the City's rates. As a part of the rate study process a number of on-site project meeting and conference calls were used to review the results with City management, staff, and the City Council. From this process, final proposed rates were developed and their development is reviewed in this section of the report. Following is a summary of each step in the process.

**Revenue Requirement Analysis:** The revenue requirement analysis revealed that several significant financial changes have occurred that were not anticipated by the City's 2013 rate study and subsequently adopted sewer user rates. The significant changes are:

- The adopted FYE 2016 budget contained \$2,124,360 in needed capital projects. The 2013 rate study only anticipated the continued historic funding of \$400,000 per year for capital projects in the sewer revenue requirement. The City has a rate stabilization/fund balance reserve of \$2 million established by the City Council. Monies from this reserve are being used to pay for these capital repairs and the reserve is being rapidly depleted. It is anticipated that the reserve will drop to \$500,000 by the end of FYE 2016. Replenishment of this reserve over a five-year period is included in this rate update at the level of \$300,000 per year.
- As stated, increased capital spending for required capital projects needed to maintain the integrity of the City's sewer collection system has been identified. In discussions with City utility staff it has been determined the need to increase the annual CIP funding from \$400,000 to \$600,000 per year. This increased funding level is included in this rate update.
- The planning phase of the City of San Diego's Pure Water Program have begun and during FYE 2017 to FYE 2022 additional Metro costs are anticipated. City of San Diego staff has identified the increased funding level for the participating agencies from \$65 million to \$75 million per year over the next three-years. The City's portion of this budget is currently 3.57%.Imperial Beaches increased funding level for the Pure Water Program is included in this rate update.

The largest component of the City of Imperial Beach's revenue requirement is the costs associated with transportation, treatment, and disposal of the City's wastewater by the Metro facilities and associated City technical services. A summary of the projected expenses associated with these costs follows as Table 1-1.

**Table 1-1 San Diego Metro Projections**

	FYE17	FYE18	FYE19	FYE20	FYE21	FYE22
<b>Treatment/Disposal/CIP</b>	\$2,337,120	\$2,499,000	\$2,677,500	\$2,757,825	\$2,840,560	\$2,925,777
<b>Transportation</b>	\$3,570	\$3,641	\$3,714	\$3,826	\$3,940	\$4,059
<b>Metro TAC</b>	\$10,032	\$10,233	\$10,437	\$10,750	\$11,073	\$11,405
<b>City Technical Services</b>	\$122,850	\$125,307	\$127,813	\$131,648	\$135,597	\$139,665
<b>Total</b>	\$2,473,572	\$2,638,181	\$2,819,464	\$2,904,049	\$2,991,170	\$3,080,906
	5.9%	6.7%	6.9%	3.0%	3.0%	3.0%

As Table 1-1 shows during FYE's 2017 to 2019 the planning phases of the Pure Water Program are being transitioned. Per a protocol adopted by the City of San Diego and the Metro Commission six-years ago the participating agencies (PAs) portion of the annual Metro budget is currently \$65 million per year. This budgeted amount is audited and adjusted at year-end and the PAs either receive a refund if their actual costs are less than the budget or an invoice if their costs are more.

During FYE 2017 to FYE 2019 the City of San Diego will be transitioning the planning costs for the wastewater portion of the Pure Water Program and the PAs share will increase from \$65 to \$75 million annually. It should be noted that the percent increases shown in Table 1-1 comprise a large portion of the rate adjustments proposed for the City's sewer rates.

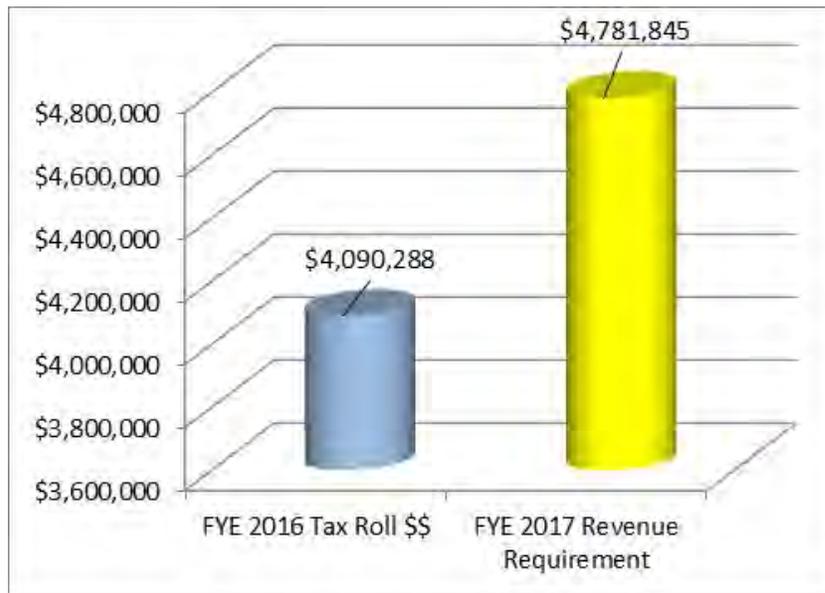
The City's FYE 2017 adopted sewer enterprise fund budget was updated to respond to these changed costs to create the revenue requirement for the updated rate case. Table 1-2 summarizes the major portions of the revenue requirement which includes all updated costs.

**Table 1-2 Updated Five-Year Rate Case Revenue Requirement**

Expense Description	FYE 2017	FYE 2018	FYE 2019	FYE 2020	FYE 2021
<b>Operation &amp; Maintenance Expenditures</b>					
City O&M Budget	\$1,271,182	\$1,301,547	\$1,332,650	\$1,373,530	\$1,415,635
San Diego Metro Costs	\$2,473,572	\$2,638,181	\$2,819,465	\$2,904,049	\$2,991,170
<b>Total Sewer Enterprise Fund</b>	<b>\$3,744,754</b>	<b>\$3,939,728</b>	<b>\$4,152,115</b>	<b>\$4,277,579</b>	<b>\$4,406,805</b>
<b>Non-operating Expenditures</b>					
Capital Improvements	\$637,091	\$656,204	\$675,890	\$696,166	\$717,051
Rebuild Operations Reserve	\$300,000	\$300,000	\$300,000	\$300,000	\$300,000
Establish Replacement Reserve	\$100,000	\$103,000	\$106,090	\$200,000	\$206,000
<b>Total Non-Operating Expenditures</b>	<b>\$1,037,091</b>	<b>\$1,059,204</b>	<b>\$1,081,980</b>	<b>\$1,196,166</b>	<b>\$1,223,051</b>
<b>Revenue Requirement</b>	<b>\$4,781,845</b>	<b>\$4,998,932</b>	<b>\$5,234,095</b>	<b>\$5,473,745</b>	<b>\$5,629,856</b>

Figure 1-2 shows the FYE 2016 sewer user revenue that has been placed on the San Diego County Property Tax Roll or hand-billed to government agencies of \$4,090,288. With the inclusion of the increased costs the FYE 2017 revenue requirement (modified budget less non-operating revenues) increases to \$4,781,845. The sewer user rates included in this study are established based on this increased revenue requirement of 17%. A detailed copy of the five-year revenue requirement is included in Appendix A to this report.

**Figure 1-2 FYE 2016 Tax Roll Revenue versus FYE 2017 Revenue Requirement**



**Cost of Service Analysis:** The cost of service analysis also revealed that several major changes have occurred in users and use that were not anticipated by the City's 2013 rate study and subsequently adopted sewer user rates. The significant changes are:

- As with other communities in San Diego County and Southern California the City's citizens and businesses have decreased their water usage by 18.4% over the FYE 2012 water usage utilized by the 2013 study. This has decreased revenues from the adopted commodity rates.
- After the adoption of the 2013 study City staff determined that the Navy NOLF accounts flowed directly into the City of San Diego and therefore should not be assessed sewer service charges by the City of Imperial Beach. This reduced the City's overall revenue by \$140,000 or 3.3%.

Table 1-3 summarizes the current number of City users and their projected sewer flows based on the current tax roll water use data for FYE 2016.

**Table 1-3 Summary of Current Users and Estimated Sewer Flow**

Units of Service and Loadings		FLOW:		
		(A)	(B)	(C)
User Group	No. of Accounts	Annual Consumption per User Class	Rate of Return	Adjust for Rate of Return
<b>Residential:</b>		(HCF)		(HCF)
Single Family	4,361	487,284	75.0%	365,463
<b>Subtotal- Residential</b>	<b>4,361</b>	<b>487,284</b>		<b>365,463</b>
<b>Commercial</b>				
Rest/Bakeries/Mort./Groc.	41	12,377	90.0%	11,139
Small Commercial	103	11,991	90.0%	10,792
Car Wash/Laundries	10	10,173	90.0%	9,156
Public Agency/Institutional	49	25,185	75.0%	18,889
Heavy Commercial	12	11,591	90.0%	10,432
Mixed Use Light	30	6,679	90.0%	6,011
Mixed Use Heavy	2	336	90.0%	302
Navy	1	5	90.0%	5
<b>Multi-Family</b>	<b>1,546</b>	<b>322,084</b>	<b>95.0%</b>	<b>305,980</b>
<b>Subtotal Non-Residential</b>	<b>1,794</b>	<b>400,421</b>		<b>372,705</b>
<b>TOTAL</b>	<b>6,155</b>	<b>887,705</b>		<b>738,168</b>

**Rate Design Analysis:** In September 2015, the City Council held a planning workshop to review history of the sewer industry’s as well as the City’s sewer rate structures. Included in this review were alternative rate structures to the City’s current structure and alternate ways of estimating sewer flow for user rates. In addition, the cost allocation process was reviewed.

The outcome of this review was that the Council approved continuing with the City’s current rate structures and methodologies. The current sewer rate structures meet industry and Federal Government (EPA) standards and follows Best Management Practices (BMP’s) established by the State of California. The only request for additional review was to compare increasing the fixed cost allocation in the base rate to 30% from its current 26.4% level to potentially provide for additional revenue stability. This alternative was reviewed with the City Council at their February meeting and due to the impact on the small user this change was not approved.

All classes of users will continue to be billed a base fee and a commodity fee based on their annual water usage and sewage strength category. The single family user class is subject to a “cap” on their sewer service charge. The cap for FYE 2016 was \$961.03. This equates to 200 HCF of water usage/sewer flow annually. It is the City’s current policy that the cap increases each year by inflation. This study assumes the cap will increase annually by 3% inflation. This equates to a single family cap of \$989.86 for FYE 2017. Overview of FYE 2017 Rate Case

Table 1-4 compares the current FYE 2016 adopted sewer rates with the proposed FYE 2017 and 2018 rates. Table 1-5 shows the remaining years of the FYE 2017 Rate Case (through FYE 2021).

**Table 1-4 Comparison of Current versus Proposed Sewer User Rates**

Classes of Users	Current FYE 2016 Rates		FYE 2017 Projected Rates		FYE 2018 Projected Rates	
	Base Charge (5/8" Water Meter)	Commodity Rate (\$ /HCF)	Base Charge (5/8" Water Meter)	Commodity Rate (\$ /HCF)	Base Charge (5/8" Water Meter)	Commodity Rate (\$ /HCF)
<b>Single Family</b>	\$146.78	\$4.19	\$211.71	\$4.35	\$216.22	\$4.71
<b>Non-Residential (Includes Multi-Family)</b>						
Rest/Bakeries/Mort./Groc.	\$146.78	\$8.90	\$211.71	\$9.26	\$216.22	\$9.83
Small Commercial	\$146.78	\$3.79	\$211.71	\$4.05	\$216.22	\$4.27
Car Wash/Laundries	\$146.78	\$3.62	\$211.71	\$3.88	\$216.22	\$4.08
Public Agency/Institutional	\$146.78	\$3.50	\$211.71	\$3.76	\$216.22	\$3.96
Heavy Commercial	\$146.78	\$5.79	\$211.71	\$6.10	\$216.22	\$6.46
Mixed Use Light	\$146.78	\$4.45	\$211.71	\$4.74	\$216.22	\$5.00
Mixed Use Heavy	\$146.78	\$5.30	\$211.71	\$5.59	\$216.22	\$5.91
Navy	\$146.78	\$4.92	\$211.71	\$5.22	\$216.22	\$5.52
<b>Multi-Family</b>	\$146.78	\$4.19	\$211.71	\$4.46	\$216.22	\$4.71

**Table 1-5 Comparison of Current versus Proposed Sewer User Rates**

Classes of Users	FYE 2019 Projected Rates		FYE 2020 Projected Rates		FYE 2021 Projected Rates	
	Base Charge (5/8" Water Meter)	Commodity Rate (\$ /HCF)	Base Charge (5/8" Water Meter)	Commodity Rate (\$ /HCF)	Base Charge (5/8" Water Meter)	Commodity Rate (\$ /HCF)
<b>Single Family</b>	\$220.86	\$4.98	\$226.55	\$5.25	\$232.41	\$5.40
<b>Non-Residential (Includes Multi-Family)</b>						
Rest/Bakeries/Mort./Groceries	\$220.86	\$10.45	\$226.55	\$10.88	\$232.41	\$11.21
Small Commercial	\$220.86	\$4.51	\$226.55	\$4.77	\$232.41	\$4.91
Car Wash/Laundries	\$220.86	\$4.31	\$226.55	\$4.56	\$232.41	\$4.70
Public Agency/Institutional	\$220.86	\$4.18	\$226.55	\$4.42	\$232.41	\$4.55
Heavy Commercial	\$220.86	\$6.85	\$226.55	\$7.17	\$232.41	\$7.39
Mixed Use Light	\$220.86	\$5.29	\$226.55	\$5.57	\$232.41	\$5.74
Mixed Use Heavy	\$220.86	\$6.26	\$226.55	\$6.57	\$232.41	\$6.77
Navy	\$220.86	\$5.84	\$226.55	\$6.14	\$232.41	\$6.32
<b>Multi-Family</b>	\$220.86	\$4.98	\$226.55	\$5.25	\$232.41	\$5.40

It should be noted that 91% of the City's current users have either a 5/8" or 3/4" water meter and thus pay the average base rate as shown on the prior tables. Large water meters are used by multi-family with a large number of living units attached to the same water meter and large commercial properties. Table 1-6 shows the number of water meters by size as well as the projected rates for each size during the planning period.

**Table 1-6 Comparison of Current versus Proposed Base Rates by Meter Size**

Size of Water Meter	Number of Meters	AWWA Hydraulic Capacity	Current 2016 Base Rate	2017 Proposed Base Charge	2018 Proposed Base Charge	2019 Proposed Base Charge	2020 Proposed Base Charge	2021 Proposed Base Charge
5/8"	5,622	1.00	\$146.78	\$211.71	\$216.22	\$220.86	\$226.55	\$232.41
3/4"	3	1.00	\$146.78	\$211.71	\$216.22	\$220.86	\$226.55	\$232.41
1"	341	1.67	\$219.60	\$316.80	\$323.56	\$330.50	\$339.01	\$347.79
1 1/2"	110	3.33	\$401.66	\$579.55	\$591.91	\$604.60	\$620.17	\$636.22
2"	76	5.33	\$620.13	\$894.84	\$913.93	\$933.51	\$957.57	\$982.35
3"	1	10.00	\$1,129.90	\$1,630.51	\$1,665.30	\$1,700.99	\$1,744.82	\$1,789.97
4"	2	16.67	\$1,858.14	\$2,681.48	\$2,738.69	\$2,797.38	\$2,869.46	\$2,943.71
<b>Total</b>	<b>6,155</b>							

Table 1-7 summarizes the rate impacts on an average single family when the items discussed in the Overview subsection are applied.

**Table 1-7 Determination of Average Single Family User Rates FYE 2017**

	A	B	C	D	E	F	G	H
	Annual HCF	Rate of Return	Sewer Flow HCF	Base Charge	Commodity Charge	Total Annual	Total Monthly	Percent Change
Current 2016 Charges	112	75%	84	\$146.78	\$4.19	D+(E*C) \$498.74	F/12 \$41.56	
2017 Approved Rates				\$150.89	\$4.23	\$506.21	\$42.18	1.5%
2017 Updated Rates				\$211.71	\$4.46	\$586.44	\$48.87	
Change from 2017 Approved						\$80.23	\$6.69	15.8%
<b>Total Change from 2016</b>						<b>\$87.70</b>	<b>\$7.31</b>	<b>17.6%</b>

The average Imperial Beach single family customer uses 112 HCF annually. For rate setting purposes this is reduced by an industry standard rate of return to the sewer of 25% to convert water usage to a sewer flow of 84 HCF annually. This can further be converted to monthly of 9 HCF and 7 HCF respectively. The following rates are shown on the 1-6 chart in the order they appear:

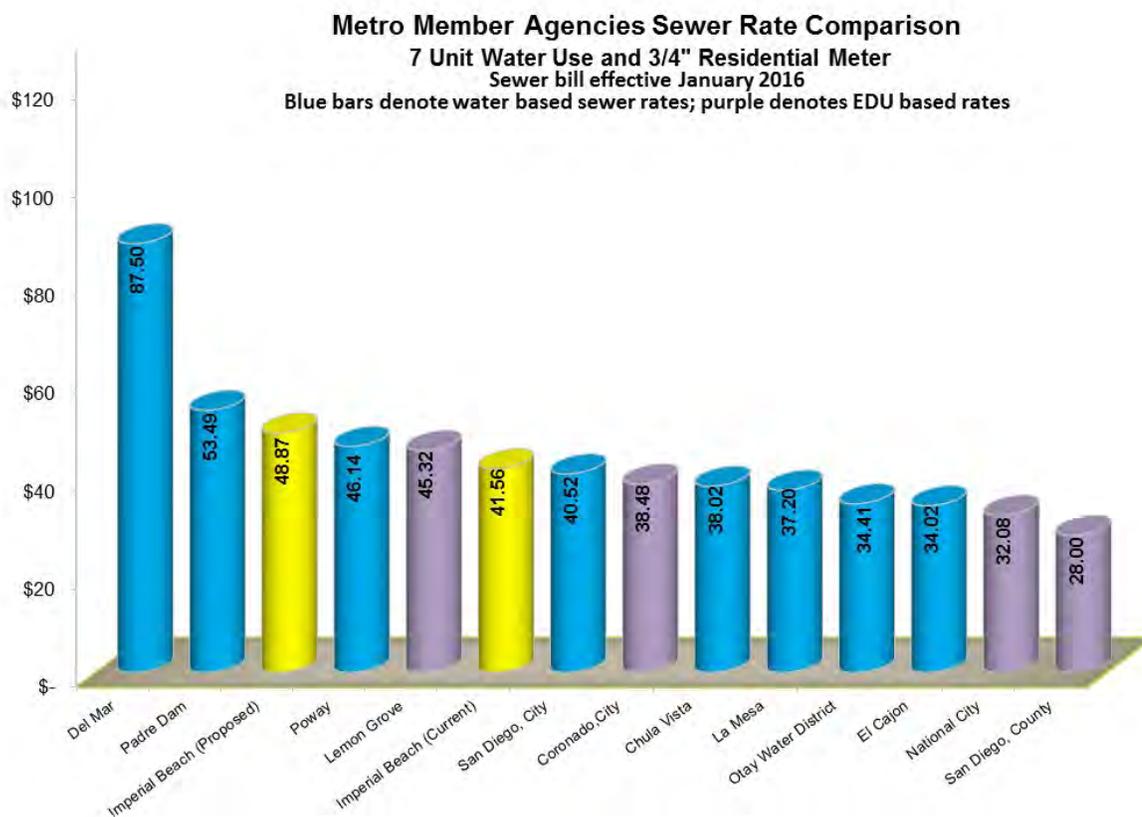
- Current adopted FYE 2016 rates of \$498.74 annually or \$41.56 monthly.
- Currently approved FYE 2017 rates adopted in the 2013 study which will be implemented January 2017.
- FYE 2017 adopted rates updated to current costs, users, and flow to create proposed annual rates.

It should be noted that the revised FYE 2017 rate adjustment includes two parts. The first is the 2013 adopted increase of \$.62 per month. The second is an additional \$6.69 per month to cover the increased Metro, Imperial Beach CIP, and reserve fund replenishment costs as well as the

adjustment for decreased water usage and loss of Navy revenue for a total of \$7.31 per month. It should be noted the increased Metro costs account for 5.9% of this proposed 17.6% rate adjustment.

Figure 1-3 summarizes all San Diego Metro Member Agencies comparative sewer user rates based on 7 HCF of water usage/sewer flow and a residential monthly base fee. It should be noted that the majority of the Metro agencies are in the process of updating their sewer user rates to include funding for the Pure Water Program.

**Figure 1-3 Metro Member Agencies Sewer Rate Comparison**



### 1.3 Other Billing Issues

As part of this study, City staff requested that the City’s current definition of a multi-family unit versus single family be reviewed and potentially revised. The City’s current definitions of single family and multi-family are:

- **Single-family residential** means the residential customer classification where one living unit is served by one water meter with the exception of that where four or more living units are attached then they are treated as multi-family residential regardless of the number of water meters.
- **Multi-family residential** means the residential customer classification with more than one living unit served by a single water meter, and shall include all residential accounts other than single-family residential.

## A Review of These Definitions

As will be noted the current definitions are not clear in defining what is considered a single family residence and what a multi-family complex is. This is further complicated by the fact that the City does not have control over sizing and/or numbers of water meters attached to a residential or multi-family unit. This has been determined by Cal Am Water Company in the past and has not been consistent over the years. The City and Cal Am are currently in agreement that all living units, whether they are single family or multi-family, will be individually metered going forward. However, to individually meter all existing units would be costly and in many cases not feasible due to the installed plumbing. Thus, an update to the current definitions is more realistic and can be done by amending the City's code.

TKG gathered multi-family definitions from other Metro member agencies. One of the clearer definitions provided by other agencies is from the Otay Water District (Section 53.09 Basis for Determination of EDUs).

- **Residential Facilities EDUs** – The number of EDUs for sewer service shall be determined on the following basis:
  - Single-Family Residence (Includes manufactured homes, and mobile homes which are on private lots). A secondary structure with a kitchen is considered an additional EDU;
  - Apartments and Multiple Family Housing – Each individual living unit;
  - Residential condominiums – Each individual living unit;
  - Mobile Home and Trailer Parks – Per each individual space
- **Multi-Residential Rate Charges** – Defined as sewer service for master metered water service for multiple-residential households including for example; duplex, townhomes, apartments, and mobile homes.

The City of La Mesa further defines what a single dwelling unit is. One dwelling unit would be what Otay refers to as “an EDU”. It should be noted that La Mesa considers a duplex to be a single family living unit (in other words a duplex is considered to be two single family units). Accessory dwelling units are also considered to be single family as long as they comply with the definitions that follow:

- **Dwelling unit** is one independent living facility in a building or buildings intended for or providing permanent residence. The presence of independent living facilities for purposes of this title may be based on the existence of such facilities as:
  - Kitchen facilities (room or space used, intended for, or designated for food preparation, cooking and eating)
  - Toilet facilities
  - Bathing facilities
  - Separate connections to, or separate metering of, any utility
  - Separate access from outdoors
  - Lack of access from the interior of any other dwelling or structure
- **Accessory dwelling unit** means either a detached or attached dwelling unit which provides complete, independent living facilities for one or two persons. It shall include permanent provisions for living, sleeping, eating, cooking, and sanitation on the same parcel or parcels as the primary unit is situated.

Due to the configuration of multiple types of residential units on one parcel it is recommended that the La Mesa definition of a single family residential unit, modified for the City's water metering anomalies should be adopted. It could read as follows:

- **Dwelling unit** is one independent living facility in a building or buildings intended for or providing permanent residence. The presence of independent living facilities for purposes of this title may be based on the existence of such facilities as:
  - Kitchen facilities (room or space used, intended for, or designated for food preparation, cooking and eating)
  - Toilet facilities
  - Bathing facilities
  - Separate access from outdoors
  - Lack of access from the interior of any other dwelling or structure
- **Accessory dwelling unit** means either a detached or attached dwelling unit which provides complete, independent living facilities for one or two persons. It shall include permanent provisions for living, sleeping, eating, cooking, and sanitation on the same parcel as the primary unit is situated.

It is further recommended that the City, like La Mesa, consider a duplex to be two single family residences. A multi-family living unit would follow the definition of a dwelling unit as described above but would be a tri-plex or larger or more than two living units on a parcel. The City should base these definitions on a per parcel basis not a per water meter basis due to the inconsistencies in the installation of water meters in the past.

City staff may wish to continue discussions with their planning consultants to see if the description of single versus multi-family should be further amended to include additional criteria in the definitions.

## Section 2 - Capacity Fee Update

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At the time of connection to a public agency's utility system, or at the expansion of existing units on a connection line, customers are typically charged a capacity fee. The capacity fee requires new users to pay for their share of costs to construct facilities required to provide their utility service or in the case of increased density their increased intensity of use. Revenues generated through capacity fees can be used to directly offset system expansion costs and/or for renewal and replacement capital projects. Use of capacity fee revenues to offset these CIP costs reduces the amount of revenue required from rates assessed to existing users. This way, capacity fee revenues in effect, reimburse existing users (through lower rates) for costs they have incurred to build and maintain capacity for new users to connect to.

### 2.1 Overview of the Capacity Fee Rate Update Study

In 2013 discussions with City staff, The Keze Group was requested to update the City's sewer capacity fees to reflect the true value of its capital facilities, to ensure that these fees are in accordance with current industry guidelines and practice, and to properly value the City's investment in the Metro System and create a capacity fee per equivalent dwelling unit (EDU<sup>2</sup>)

Table 2-1 shows the three components of the 2013 developed capacity fee. The upper portion of the table shows the capacity fee based on the value of the City's wastewater system (line 2). The middle portion of the table shows the value of the City's pump stations and the related capacity fee (line 4). The lower portion of the table shows the San Diego Metro component of the capacity fee (line 6). Each component of the capacity fee is calculated by taking the value of facilities and dividing by the current total EDUs. Line 7 shows the total capacity fee for one sewer unit (EDU), summing all components, under each valuation method. For each new customer or for increased density, the City will ascertain, at the time of capacity fee assessment, the number of new EDUs required and charge the fee accordingly.

California state law regarding capacity fees requires a valuation of an agencies system as was prepared by the 2013 study. Once the total value of the system is established as shown in Table 2-1 an agency can establish their capacity fee up to the maximum valuation determined by the valuation. However, an agency can choose to adopt a lower capacity fee. In 2013 the City Council directed staff and consultant to adopt a capacity fee based on the replacement cost less depreciation methodology for only the City's assets of \$2,667 per EDU and then potentially phase in the remaining \$2,108 per EDU for the valuation of the Metro System due to the 2013 economic climate.

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<sup>2</sup> One EDU is equivalent to the assumed gallons per day of a single family residential user. Imperial Beach uses 232 gallons per day for a single family residential user. All other users are assigned EDUs at the time they purchase a capacity fee in their proportional relationship to a single family user.

**Table 2-1 Sewer Capacity Fee Determination**

(A)	(B)	(C)	(D)
Line No.	Valuation Component	Replacement Costs	Replacement Cost Less Depreciation
1	Pipelines	\$46,031,303	\$23,015,652
2	Cost Per EDU (a)	\$4,352	\$2,176
3	Pump Stations	\$15,596,987	\$5,197,589
4	Cost Per EDU (a)	\$1,475	\$491
5	Metro Assets	\$32,818,033	\$22,300,011
6	Cost Per EDU (a)	\$3,103	\$2,108
7	<u>Total Cost Per EDU</u>	\$8,929	\$4,776

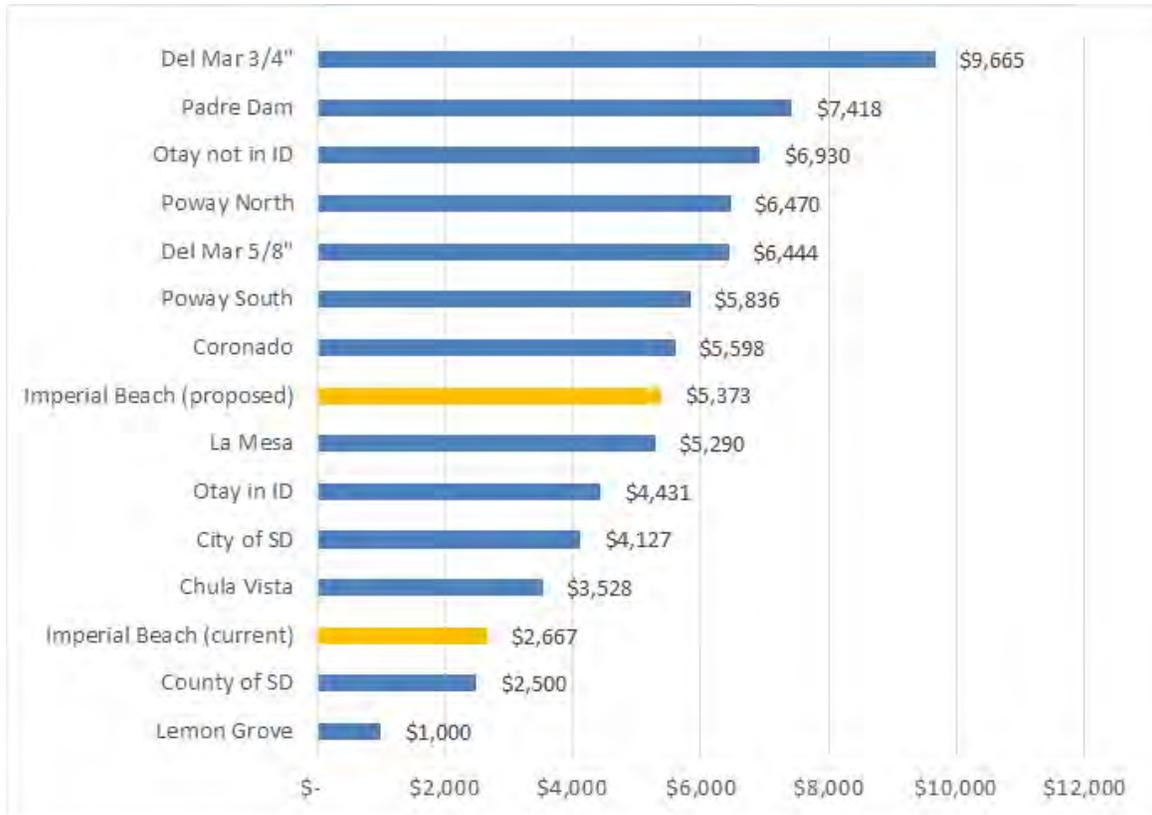
(a) Total EDUs 10,577 10,577

Note: Pipelines and Pump Stations are based on replacement costs  
 Metro Assets are valued as Reproduction Cost from Raftelis 2005 Study  
 brought to present value using the June 2012 ENR

The City’s economic climate has much improved since 2013 and staff and the City Council would like to move forward with the adoption of the Metro portion of the capacity fee. In addition the valuation numbers for both the City’s and the Metro assets have been updated based on the change in the San Diego Consumer Price Index to reflect inflation since 2013 (12.5%). This produces a fee per EDU of \$5,373.

The following figure summarizes the capacity fees per EDU for each of the Metro member agencies. It should be noted that all of the fees that are \$5,000 and above include one of the Metro system valuation scenarios. Otay uses a special financing method called Improvement Districts and since those costs are already being paid by a property owner in their property taxes they cannot be included in a capacity fee – thus the in ID fee just includes San Diego Metro. In addition, the City of Lemon Grove is in the process of updating their capacity fee that was originally set in the early 1980s.

**Figure 2-1 Metro Member Agency Capacity Fee Survey**



The City's adopted FYE 2017 budget projects \$30,000 in capacity fee revenue. The implementation of the Metro portion of the capacity fee would serve to double this projected revenue and provide much needed capital financing for capacity expansion and rehabilitation repairs. As stated earlier, every \$100,000 in change to the sewer user revenue requirement is \$1.10 per month per average single family user. This applies to revenue requirement decreases as well as increases. Thus, increased revenue from capacity fees would help moderate future user rate adjustments.

## Section 3 - Summary and Conclusions

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The City proposes to update its sewer service charges and capacity fees. This report proposes several potential changes to both. This report includes two appendices to provide for detailed data of the final rates. Appendix A contains the full output from the economic model used to create the user rates. Appendix B contains the full output from the capacity fee model. The following recommendations are presented for Council's review, discussion, and potential adoption.

### 3.1 Sewer User Fee Recommendations

1. Update 2013 adopted rate case to reflect current budget and financial forecasts
2. Update 2013 adopted rate case to reflect current users, use, and revenue requirement
3. Adopt a revised "pass-through" ordinance to protect the City from unknown future costs
4. Formally adopt and implement reserve policies
  - Rate stabilization reserve: 6-months operating cash
    - Rebuild to \$2 million minimum over five-years as per Council policy
  - Capital reserve: Increase from \$400,000 to \$600,000 annually for required major capital repairs
  - Replacement reserve: establish based on annual depreciation (+\$200,000) to provide a reserve for replacement projects. Phase in reserve over five-years.
5. Review annual actual revenue to projected revenue to maintain financial stability should use patterns or revenue requirement change.
  - Especially review in FYE 2018 and FYE 2019 for change in adjustments by the Pure Water Program

### 3.2 Capacity Fee Recommendations

Fully implement 2013 fee recommendations to include Metro portion of the capacity fee

1. Update 2013 fee to reflect inflation
  - San Diego Consumer Price Index shows 12.5% inflation since 2013 valuation study



# APPENDIX A

City of Imperial Beach  
Sewer Enterprise Fund

Non - Operating Revenue	Old Model	FY16	FY17	FY18	FY19	FY20	FY21
	FY16	1	2	3	4	5	6
NOLF-REAM FLD-SEWER FEES							
SEWER CAPACITY FEES							
SEWER FEES SPECIAL BILLED							
SEWER BLDG PERMITS							
OTHER	32,185	30,000	30,000	30,000	30,000	30,000	30,000
JURMP CHARGES	115,000						
	147,185	30,000	30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000
<b>601-5060 SEWER ENTERPRISE FUND</b>							
Employee Costs							
436.10-01 SALARIES FULL-TIME	\$240,933	\$252,693	\$ 262,011	\$ 269,871	\$ 277,967	\$ 286,306	\$ 294,896
436.10-03 OVERTIME	\$13,331	\$12,200	\$ 12,200	\$ 12,566	\$ 12,943	\$ 13,331	\$ 13,731
436.10-07 STAND-BY PAY	\$20,762	\$21,000	\$ 21,000	\$ 21,630	\$ 22,279	\$ 22,947	\$ 23,636
436.11-01 PERS-CITY PORTION	\$29,675	\$48,138	\$ 51,092	\$ 52,625	\$ 54,204	\$ 55,830	\$ 57,504
436.11-02 PERS-EMPLOYEE PORTION	\$4,819	\$0	\$ -	\$ -	\$ -	\$ -	\$ -
436.11-03 SECTION 125 CAFETERIA	\$48,845	\$57,094	\$ 57,094	\$ 58,807	\$ 60,571	\$ 62,388	\$ 64,260
436.11-04 LIFE INSURANCE	\$437	\$664	\$ 664	\$ 684	\$ 704	\$ 726	\$ 747
436.11-05 UNEMPLOYMENT INSURANCE	\$2,371	\$2,170	\$ 2,170	\$ 2,235	\$ 2,302	\$ 2,371	\$ 2,442
436.11-06 WORKER'S COMP INSURANCE	\$1,748	\$6,532	\$ 6,532	\$ 6,728	\$ 6,930	\$ 7,138	\$ 7,352
436.11-07 FICA	\$19,217	\$20,686	\$ 21,399	\$ 22,041	\$ 22,702	\$ 23,383	\$ 24,085
Other Costs							
436.20-06 PROFESSIONAL SERVICES	\$10,612	\$10,000	\$ 10,000	\$ 10,200	\$ 10,404	\$ 10,716	\$ 11,038
436.20-23 SECURITY & ALARM	\$3,820	\$4,000	\$ 4,000	\$ 4,080	\$ 4,162	\$ 4,286	\$ 4,415
436.21-01 TEMPORARY STAFFING	\$26,530	\$30,000	\$ 30,000	\$ 30,600	\$ 31,212	\$ 32,148	\$ 33,113
436.21-04 TECHNICAL SERVICES	\$2,556,138	\$2,336,709	\$2,473,572	\$2,638,181	\$2,819,465	\$2,904,049	\$2,991,170
436.21-23 TRAFFIC CONTROL	\$0	\$0	\$ -	\$ -	\$ -	\$ -	\$ -
436.25-02 RENT-EQUIPMENT	\$1,061	\$1,000	\$ 1,000	\$ 1,020	\$ 1,040	\$ 1,072	\$ 1,104
436.26-03 PUBLIC WORKS ADMIN	\$247,501	\$348,882	\$ 348,882	\$ 355,860	\$ 362,977	\$ 373,866	\$ 385,082
436.26-04 ABC-ADMIN SVC CHARGE	\$242,249	\$146,527	\$ 146,527	\$ 149,458	\$ 152,447	\$ 157,020	\$ 161,731
436.26-05 ABC-TECHNOLOGY SVC CHARGE	\$7,527	\$25,590	\$ 25,590	\$ 26,102	\$ 26,624	\$ 27,423	\$ 28,245
436.26-06 ABC-RISK MGMT SVC CHARGE	\$19,049	\$10,419	\$ 10,419	\$ 10,627	\$ 10,840	\$ 11,165	\$ 11,500
436.26-07 ABC-FMP EQUIPMENT CHARGE	\$43,987	\$93,709	\$ 93,709	\$ 95,583	\$ 97,495	\$ 100,420	\$ 103,432
436.26-08 ABC-FACILITIES CHARGE		\$9,083	\$ 9,083	\$ 9,265	\$ 9,450	\$ 9,733	\$ 10,025
436.27-01 GAS & ELECTRIC (SDG&E)	\$72,162	\$68,000	\$ 70,000	\$ 71,400	\$ 72,828	\$ 75,013	\$ 77,263
436.27-02 UTILITIES-WATER	\$3,714	\$6,700	\$ 7,200	\$ 7,344	\$ 7,491	\$ 7,716	\$ 7,947
436.27-04 UTILITIES-TELEPHONE	\$3,820	\$2,500	\$ 2,500	\$ 2,550	\$ 2,601	\$ 2,679	\$ 2,759
436.28-01 MAINTENANCE & REPAIR	\$40,750	\$40,800	\$ 38,800	\$ 39,576	\$ 40,368	\$ 41,579	\$ 42,826
436.28-04 TRAVEL, TRAINING, MEETING	\$0	\$5,200	\$ 5,700	\$ 5,814	\$ 5,930	\$ 6,108	\$ 6,291
436.28-09 POSTAGE & FREIGHT	\$0	\$0	\$ -	\$ -	\$ -	\$ -	\$ -
436.28-12 MEMBERSHIP DUES	\$849	\$900	\$ 900	\$ 918	\$ 936	\$ 964	\$ 993
436.28-13 FEES & LICENSES	\$4,563	\$2,950	\$ 2,950	\$ 3,009	\$ 3,069	\$ 3,161	\$ 3,256
436.29-04 OTHER SERVICES & CHARGES	\$8,914	\$8,400	\$ 8,400	\$ 8,568	\$ 8,739	\$ 9,002	\$ 9,272
436.30-02 OPERATING SUPPLIES	\$15,541	\$13,895	\$ 13,960	\$ 14,239	\$ 14,524	\$ 14,960	\$ 15,408
436.30-22 SMALL TOOLS/NON-CAPITAL	\$1,486	\$1,400	\$ 1,400	\$ 1,428	\$ 1,457	\$ 1,500	\$ 1,545
436.50-04 EQUIPMENT	\$0	\$42,000	\$ 36,000	\$ 36,720	\$ 37,454	\$ 38,578	\$ 39,735
436.00-00 REBUILD OPERATIONS RESERVE	\$99,002		\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000
436.90-01 TRANSFER OUT	\$0	\$0	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL SEWER ENTERPRISE FUND</b>	<b>3,791,417</b>	<b>3,629,841</b>	<b>4,074,754</b>	<b>\$ 4,269,728</b>	<b>\$ 4,482,115</b>	<b>\$ 4,607,578</b>	<b>\$ 4,736,806</b>

City of Imperial Beach  
Sewer Enterprise Fund

	Old Model	FY16	FY17	FY18	FY19	FY20	FY21
TOTAL O&M	3,791,417	3,629,841	4,074,754	4,269,728	4,482,115	4,607,578	4,736,806
<b>Historic Capital Reserve Annual Funding (\$400K inflated)</b>							
Transfer to Capital Reserve for CIP Funding	424,360	424,360	637,091	656,204	675,890	696,166	717,051
	-	-	-	\$ -	\$ -	\$ -	\$ -
TOTAL CAPITAL RESERVE	\$ 424,360	\$ 424,360	\$ 637,091	\$ 656,204	\$ 675,890	\$ 696,166	\$ 717,051
<b>Transfers</b>							
Establish Minimum Capital Reserve Fund	250,000	204,928	100,000	103,000	106,090	200,000	206,000
Note: Based on 2015 depreciation plus construction inflation							
TOTAL TRANSFERS	\$ 250,000	\$ 204,928	\$ 100,000	\$ 103,000	\$ 106,090	\$ 200,000	\$ 206,000
TOTAL NONOPERATING EXPENDITURES	\$ 674,360	\$ 629,288	\$ 737,091	\$ 759,204	\$ 781,980	\$ 896,166	\$ 923,051
RESERVES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL REVENUE REQUIREMENTS	\$ 4,318,592	\$ 4,229,129	\$ 4,781,845	\$ 4,998,932	\$ 5,234,094	\$ 5,473,744	\$ 5,629,857
PERCENTAGE ALLOCATED to EACH COMPONENT							
TOTAL BUDGET PRIOR TO TRANSFERS	4,318,592	4,229,129	4,781,845	4,998,932	5,234,094	5,473,744	5,629,857

**City of Imperial Beach  
FY 16 Base Year Model  
Step 2 -- Determination of Unit Costs**

		FY16	FY17	FY18	FY19	FY20	FY21
Cost Category		Unit Cost					
1. Customer Related Costs		\$ 258,626	\$ 320,236	\$ 326,309	\$ 332,530	\$ 340,706	\$ 349,127
Number of Customers		6,155	6,155	6,155	6,155	6,155	6,155
Unit Cost (\$ / Customer)		\$ 42.02	\$ 52.03	\$ 53.02	\$ 54.03	\$ 55.35	\$ 56.72
2. Capacity Related Costs		\$ 858,746	\$ 1,119,136	\$ 1,143,875	\$ 1,169,270	\$ 1,199,848	\$ 1,231,343
Number of Hydraulic Equivalencies		7,009	7,009	7,009	7,009	7,009	7,009
Unit Cost		\$ 122.53	\$ 159.68	\$ 163.21	\$ 166.83	\$ 171.19	\$ 175.69
Total Fixed Charge Based on Hydraulic Meters		\$ 164.55	\$ 211.71	\$ 216.22	\$ 220.86	\$ 226.55	\$ 232.41
Accounts		6,155	6,155	6,155	6,155	6,155	6,155
Base Charge (Fixed costs divided by total accounts)		\$ 181.54	\$ 233.85	\$ 238.86	\$ 244.00	\$ 250.29	\$ 256.78
3. Collection System Volume Related Costs		\$ 775,048	\$ 868,900	\$ 890,566	\$ 912,830	\$ 1,029,142	\$ 1,058,216
Annual Flow (HCF)		738,168	738,168	738,168	738,168	738,168	738,168
Unit Cost (\$ / HCF)		\$ 1.05	\$ 1.18	\$ 1.21	\$ 1.24	\$ 1.39	\$ 1.43
4. Treatment Plant - Wastewater Strength Related		\$ 2,336,709	\$ 2,473,572	\$ 2,638,181	\$ 2,819,465	\$ 2,904,049	\$ 2,991,170
	Parameter Allocation %'s						
Flow (HCF)	49.1%	\$ 1,147,324	\$ 1,214,524	\$ 1,295,347	\$ 1,384,357	\$ 1,425,888	\$ 1,468,664
BOD (LBS.)	24.0%	\$ 560,810	\$ 593,657	\$ 633,163	\$ 676,672	\$ 696,972	\$ 717,881
SS (LBS.)	26.9%	\$ 628,575	\$ 665,391	\$ 709,671	\$ 758,436	\$ 781,189	\$ 804,625
	100.00%						
Annual Flow (HCF)		738,168	738,168	738,168	738,168	738,168	738,168
Pounds of BOD (lbs)	50.9%	975,542	975,542	975,542	975,542	975,542	975,542
Pounds of SS (lbs)		945,263	945,263	945,263	945,263	945,263	945,263
Unit Cost (\$ / HCF)		\$ 1.55	\$ 1.65	\$ 1.75	\$ 1.88	\$ 1.93	\$ 1.99
Unit Cost (\$ / lb)		\$ 0.57	\$ 0.61	\$ 0.65	\$ 0.69	\$ 0.71	\$ 0.74
Unit Cost (\$ / lb)		\$ 0.66	\$ 0.70	\$ 0.75	\$ 0.80	\$ 0.83	\$ 0.85
Total Revenue Requirement For Rates		\$ 4,229,129	\$ 4,781,845	\$ 4,998,932	\$ 5,234,094	\$ 5,473,744	\$ 5,629,857
Add ___ Revenue		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Add Fog Program Revenue		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total		\$ 4,229,129	\$ 4,781,845	\$ 4,998,932	\$ 5,234,094	\$ 5,473,744	\$ 5,629,857
Check		-	-	-	-	-	-

City of Imperial Beach  
 FY 16 Base Year Model  
 Step 3 -- Sewer User Rate Calculation By Fund and Cost

FY16 (revised)	No. of Accounts	Hydraulic Equivalent Meters	Annual Flow Adj. for Rate of Return (HCF)	BOD Annual Load (lbs)	SS Annual Load (lbs)	Customer	Capacity	Volume (Flow)	Strength (Treatment)			Total Annual Revenue Required
						Unit Cost	Unit Cost	Unit Cost	Flow Unit Cost	BOD Unit Cost	SS Unit Cost	
						(\$/ Cust)	(\$/ Cust)	(\$/HCF)	(\$/HCF)	(\$/lb.)	(\$/lb.)	
						\$ 42.02	\$ 122.53	\$ 1.05	\$ 1.65	\$ 0.57	\$ 0.66	
Single Family	4,361	4,421	365,463	456,301	456,301	\$ 183,244	\$ 541,689	\$ 383,722	\$ 568,034	\$ 262,314	\$ 303,428	\$ 2,242,430
<b>Subtotal- Residential</b>	<b>4,361</b>	<b>4,421</b>	<b>365,463</b>	<b>456,301</b>	<b>456,301</b>	<b>\$ 183,244</b>	<b>\$ 541,689</b>	<b>\$ 383,722</b>	<b>\$ 568,034</b>	<b>\$ 262,314</b>	<b>\$ 303,428</b>	<b>\$ 2,242,430</b>
Rest/Bakeries/Mort./Groc.	41	56	11,139	69,540	41,724	\$ 1,723	\$ 6,902	\$ 11,696	\$ 17,314	\$ 39,977	\$ 27,745	\$ 105,357
Small Commercial	103	136	10,792	10,106	10,106	\$ 4,328	\$ 16,704	\$ 11,331	\$ 16,774	\$ 5,809	\$ 6,720	\$ 61,667
Car Wash/Laundries	10	27	9,156	8,574	6,287	\$ 420	\$ 3,267	\$ 9,613	\$ 14,231	\$ 4,929	\$ 4,181	\$ 36,641
Public Agency/Institutional	49	199	18,889	15,329	11,792	\$ 2,059	\$ 24,424	\$ 19,832	\$ 29,359	\$ 8,812	\$ 7,841	\$ 92,327
Heavy Commercial	12	33	10,432	26,050	26,050	\$ 504	\$ 4,043	\$ 10,953	\$ 16,214	\$ 14,975	\$ 17,322	\$ 64,012
Mixed Use Light	30	50	6,011	6,755	10,507	\$ 1,261	\$ 6,085	\$ 6,311	\$ 9,343	\$ 3,883	\$ 6,987	\$ 33,871
Mixed Use Heavy	2	3	302	850	453	\$ 84	\$ 327	\$ 318	\$ 470	\$ 488	\$ 301	\$ 1,988
Navy	1	1	5	6	10	\$ 42	\$ 123	\$ 5	\$ 7	\$ 3	\$ 7	\$ 186
Multi-Family	1,546	2,083	305,980	382,033	382,033	\$ 64,961	\$ 255,181	\$ 321,267	\$ 475,580	\$ 219,619	\$ 254,042	\$ 1,590,650
<b>Subtotal Non-Residential</b>	<b>1,794</b>	<b>2,588</b>	<b>372,705</b>	<b>519,241</b>	<b>488,962</b>	<b>\$ 75,382</b>	<b>\$ 317,057</b>	<b>\$ 391,326</b>	<b>\$ 579,290</b>	<b>\$ 298,496</b>	<b>\$ 325,147</b>	<b>\$ 1,986,699</b>
<b>Total</b>	<b>6,155</b>	<b>7,009</b>	<b>738,168</b>	<b>975,542</b>	<b>945,263</b>	<b>\$ 258,626</b>	<b>\$ 858,746</b>	<b>\$ 775,048</b>	<b>\$ 1,147,324</b>	<b>\$ 560,810</b>	<b>\$ 628,575</b>	<b>\$ 4,229,129</b>
Check (Should = 0)	-	-	-	-	-	-	-	-	-	-	-	-
						\$ 1,117,372						

FY17	No. of Accounts	Hydraulic Equivalent Meters	Annual Flow Adj. for Rate of Return (HCF)	BOD Annual Load (lbs)	SS Annual Load (lbs)	Customer	Capacity	Volume (Flow)	Strength (Treatment)			Total Annual Revenue Required
						Unit Cost	Unit Cost	Unit Cost	Flow Unit Cost	BOD Unit Cost	SS Unit Cost	
						(\$/ Cust)	(\$/ Cust)	(\$/HCF)	(\$/HCF)	(\$/lb.)	(\$/lb.)	
						\$ 52.03	\$ 159.68	\$ 1.18	\$ 1.65	\$ 0.61	\$ 0.70	
Single Family	4,361	4,421	365,463	456,301	456,301	\$ 226,897	\$ 705,941	\$ 430,188	\$ 601,304	\$ 277,678	\$ 321,200	\$ 2,563,207
<b>Subtotal- Residential</b>	<b>4,361</b>	<b>4,421</b>	<b>365,463</b>	<b>456,301</b>	<b>456,301</b>	<b>\$ 226,897</b>	<b>\$ 705,941</b>	<b>\$ 430,188</b>	<b>\$ 601,304</b>	<b>\$ 277,678</b>	<b>\$ 321,200</b>	<b>\$ 2,563,207</b>
Rest/Bakeries/Mort./Groc.	41	56	11,139	69,540	41,724	\$ 2,133	\$ 8,995	\$ 13,112	\$ 18,328	\$ 42,318	\$ 29,370	\$ 114,257
Small Commercial	103	136	10,792	10,106	10,106	\$ 5,359	\$ 21,770	\$ 12,703	\$ 17,756	\$ 6,150	\$ 7,114	\$ 70,851
Car Wash/Laundries	10	27	9,156	8,574	6,287	\$ 520	\$ 4,258	\$ 10,777	\$ 15,064	\$ 5,217	\$ 4,426	\$ 40,263
Public Agency/Institutional	49	199	18,889	15,329	11,792	\$ 2,549	\$ 31,829	\$ 22,234	\$ 31,078	\$ 9,329	\$ 8,301	\$ 105,320
Heavy Commercial	12	33	10,432	26,050	26,050	\$ 624	\$ 5,269	\$ 12,279	\$ 17,164	\$ 15,852	\$ 18,337	\$ 69,526
Mixed Use Light	30	50	6,011	6,755	10,507	\$ 1,561	\$ 7,931	\$ 7,076	\$ 9,890	\$ 4,110	\$ 7,396	\$ 37,964
Mixed Use Heavy	2	3	302	850	453	\$ 104	\$ 426	\$ 356	\$ 498	\$ 517	\$ 319	\$ 2,219
Navy	1	1	5	6	10	\$ 52	\$ 160	\$ 5	\$ 7	\$ 3	\$ 7	\$ 235
Multi-Family	1,546	2,083	305,980	382,033	382,033	\$ 80,436	\$ 332,558	\$ 360,170	\$ 503,435	\$ 232,483	\$ 268,921	\$ 1,778,003
<b>Subtotal Non-Residential</b>	<b>1,794</b>	<b>2,588</b>	<b>372,705</b>	<b>519,241</b>	<b>488,962</b>	<b>\$ 93,339</b>	<b>\$ 413,196</b>	<b>\$ 438,712</b>	<b>\$ 613,220</b>	<b>\$ 315,979</b>	<b>\$ 344,191</b>	<b>\$ 2,218,638</b>
<b>Total</b>	<b>6,155</b>	<b>7,009</b>	<b>738,168</b>	<b>975,542</b>	<b>945,263</b>	<b>\$ 320,236</b>	<b>\$ 1,119,136</b>	<b>\$ 868,900</b>	<b>\$ 1,214,524</b>	<b>\$ 593,657</b>	<b>\$ 665,391</b>	<b>\$ 4,781,845</b>
Check (Should = 0)	-	-	-	-	-	-	-	-	-	-	-	-
						\$ 1,439,373						





City of Imperial Beach  
 Service Charge Calculation fro 2014  
 Based on FYE 2016 Meter Count

User Group	5/8"	3/4"	1"	1 1/2"	2"	3"	4"	6"	Total
Single Family	4,277	2	80	1	1				4,361
Multi-family	1,209		209	81	46	1			1,546
Rest/Bakeries/Mort./Groc.	31		8	3	1				41
Small Commercial	76		19	7	1				103
Car Wash/Laundries	3		1	5	1				10
Public Agency/Institutional	8	1	7	10	21		2		49
Heavy Commercial	2		5	2	3				12
Mixed Use Light	14		13	1	2				30
Mixed Use Heavy	1		1						2
Navy	1								1
<b>Total</b>	<b>5,622</b>	<b>3</b>	<b>341</b>	<b>110</b>	<b>76</b>	<b>1</b>	<b>2</b>	<b>0</b>	<b>6,155</b>

Scaling Factor-->	5/8"	3/4"	1"	1 1/2"	2"	3"	4"	6"	Total
5/8" AWWA Meter Capacity Factor -	1.0	1.5	2.6	5.0	8.0	15.0	25.0	50.0	
<b>Hydraulic Capacity Factor</b>	<b>1.00</b>	<b>1.00</b>	<b>1.67</b>	<b>3.33</b>	<b>5.33</b>	<b>10.00</b>	<b>16.67</b>	<b>33.33</b>	

Number of Hydraulic Equivalent Meters	5/8"	3/4"	1"	1 1/2"	2"	3"	4"	6"	Total
Single Family	4,277	2	133	3	5	0	0	0	4,421
Multi-family	1,209	0	348	270	245	10	0	0	2,083
Rest/Bakeries/Mort./Groc.	31	0	10	10	5	0	0	0	56
Small Commercial	76	0	32	23	5	0	0	0	136
Car Wash/Laundries	3	0	2	17	5	0	0	0	27
Public Agency/Institutional	8	1	12	33	112	0	33	0	199
Heavy Commercial	2	0	8	7	16	0	0	0	33
Mixed Use Light	14	0	22	3	11	0	0	0	50
Mixed Use Heavy	1	0	2	0	0	0	0	0	3
Navy	1	0	0	0	0	0	0	0	1
<b>Total</b>	<b>5,622</b>	<b>3</b>	<b>568</b>	<b>367</b>	<b>405</b>	<b>10</b>	<b>33</b>	<b>0</b>	<b>7,009</b>

Determination of Bi-Monthly Service Charge

	5/8"	3/4"	1"	1 1/2"	2"	3"	4"	6"	Total
<b>Customer/Meter Data Summary</b>									
Number of Customers (w/o Private F	5,622	3	341	110	76	1	2	0	6,155
Number of Hydraulic Equivalent Me	5,622	3	568	367	405	10	33	0	7,009
Hydraulic Capacity Factor	1.00	1.00	1.67	3.33	5.33	10.00	16.67	33.33	

Annual Service Charge

Customer Costs	\$ 42.02	\$ 42.02	\$ 42.02	\$ 42.02	\$ 42.02	\$ 42.02	\$ 42.02	\$ 42.02	\$ 42.02
Capacity Costs	\$ 122.53	\$ 122.53	\$ 204.21	\$ 408.42	\$ 653.47	\$ 1,225.26	\$ 2,042.11	\$ 4,084.21	
<b>Total Annual</b>	<b>\$ 164.55</b>	<b>\$ 164.55</b>	<b>\$ 246.23</b>	<b>\$ 450.44</b>	<b>\$ 695.49</b>	<b>\$ 1,267.28</b>	<b>\$ 2,084.12</b>	<b>\$ 4,126.23</b>	
<b>Monthly</b>	<b>\$ 13.71</b>	<b>\$ 13.71</b>	<b>\$ 20.52</b>	<b>\$ 37.54</b>	<b>\$ 57.96</b>	<b>\$ 105.61</b>	<b>\$ 173.68</b>	<b>\$ 343.85</b>	

<b>Customer Monetary Equivalent F:</b>	<b>1.00</b>	<b>1.00</b>	<b>1.50</b>	<b>2.74</b>	<b>4.23</b>	<b>7.70</b>	<b>12.67</b>	<b>25.08</b>	
<b>Current</b>									

Summary of Fixed Cost FYE16 (Updated)

Customer Cost	\$ 258,626
Capacity Cost	\$ 858,746
<b>Total Fixed Cost</b>	<b>\$ 1,117,372</b>
Check (= 0)	\$ -

Monthly Service Charges and Revenue FYE2016 (Revised) to FYE2022:

Meter Size	No. of Meters	FYE 2016		FYE 2018	FYE 2019	FYE 2020	FYE 2021
		(Updated)	FYE 2017				
5/8"	5,622	\$ 164.55	\$ 211.71	\$ 216.22	\$ 220.86	\$ 226.55	\$ 232.41
3/4"	3	\$ 164.55	\$ 211.71	\$ 216.22	\$ 220.86	\$ 226.55	\$ 232.41
1"	341	\$ 246.23	\$ 316.80	\$ 323.56	\$ 330.50	\$ 339.01	\$ 347.79
1 1/2"	110	\$ 450.44	\$ 579.55	\$ 591.91	\$ 604.60	\$ 620.17	\$ 636.22
2"	76	\$ 695.49	\$ 894.84	\$ 913.93	\$ 933.51	\$ 957.57	\$ 982.35
3"	1	\$ 1,267.28	\$ 1,630.51	\$ 1,665.30	\$ 1,700.99	\$ 1,744.82	\$ 1,789.97
4"	2	\$ 2,084.12	\$ 2,681.48	\$ 2,738.69	\$ 2,797.38	\$ 2,869.46	\$ 2,943.71
6"	0	\$ 4,126.23	\$ 5,308.90	\$ 5,422.16	\$ 5,538.36	\$ 5,681.08	\$ 5,828.07
<b>Total</b>	<b>6,155</b>						

City of Imperial Beach  
 FY 16 Base Year Model  
 Step 4 -- Sewer Rate Determination

Months

12

FY16 (Revised)				Average Single Family Flat Fee		Unit Charges		Unit Charges - Monthly Fixed Charge & Commodity Rate				Revenue - Fixed/ Flat Charges			
User Group	No. of Cust. Accts	Hydraulic Equivalents	Adjusted Yrly Consumption (HCF)	Yearly	Monthly	Fixed Yearly \$/Acct.	Commodity Rate (\$/HCF)	Cust Fixed Charge	Cap Fixed Charge (5/8")	Total Fixed Charge (5/8")	Commodity Rate (\$/HCF)	Revenue - Fixed/ Flat Charges	Revenue - Commodity Charges	Total	%
Single Family	4,361	4,421	365,463	\$ 514.20	\$ 42.85	\$ 181.54	\$ 4.15	\$ 3.50	\$ 10.21	\$ 13.71	\$ 4.15	\$ 724,933	\$ 1,517,497	\$ 2,242,430	53.0%
<b>Subtotal- Residential</b>	<b>4,361</b>	<b>4,421</b>	<b>365,463</b>									\$ 724,933	\$ 1,517,497	\$ 2,242,430	
Non-Residential (Includes Multi-Family)															
Rest/Bakeries/Mort./Groc.	41	56	11,139			\$ 181.54	\$ 8.68	\$ 3.50	\$ 10.21	\$ 13.71	\$ 8.68	\$ 8,625	\$ 96,731	\$ 105,357	2.5%
Small Commercial	103	136	10,792			\$ 181.54	\$ 3.77	\$ 3.50	\$ 10.21	\$ 13.71	\$ 3.77	\$ 21,032	\$ 40,634	\$ 61,667	1.5%
Car Wash/Laundries	10	27	9,156			\$ 181.54	\$ 3.60	\$ 3.50	\$ 10.21	\$ 13.71	\$ 3.60	\$ 3,688	\$ 32,953	\$ 36,641	0.9%
Public Agency/Institutional	49	199	18,889			\$ 181.54	\$ 3.49	\$ 3.50	\$ 10.21	\$ 13.71	\$ 3.49	\$ 26,483	\$ 65,845	\$ 92,327	2.2%
Heavy Commercial	12	33	10,432			\$ 181.54	\$ 5.70	\$ 3.50	\$ 10.21	\$ 13.71	\$ 5.70	\$ 4,548	\$ 59,465	\$ 64,012	1.5%
Mixed Use Light	30	50	6,011			\$ 181.54	\$ 4.41	\$ 3.50	\$ 10.21	\$ 13.71	\$ 4.41	\$ 7,346	\$ 28,524	\$ 33,871	0.8%
Mixed Use Heavy	2	3	302			\$ 181.54	\$ 5.22	\$ 3.50	\$ 10.21	\$ 13.71	\$ 5.22	\$ 411	\$ 1,577	\$ 1,988	0.0%
Navy	1	1	5			\$ 181.54	\$ 4.87	\$ 3.50	\$ 10.21	\$ 13.71	\$ 4.87	\$ 165	\$ 22	\$ 187	0.0%
<b>Multi-Family</b>	<b>1,546</b>	<b>2,083</b>	<b>305,980</b>			\$ 181.54	\$ 4.15	\$ 3.50	\$ 10.21	\$ 13.71	\$ 4.15	\$ 320,143	\$ 1,270,508	\$ 1,590,650	37.6%
<b>Subtotal Non-Residential</b>	<b>1,794</b>	<b>2,588</b>	<b>372,705</b>									\$ 392,439	\$ 1,594,259	\$ 1,986,699	47.0%
<b>TOTAL</b>	<b>6,155</b>	<b>7,009</b>	<b>738,168</b>									\$ 1,117,372	\$ 3,111,757	\$ 4,229,129	100%
<b>Check</b>												26%	74%	\$ -	

FY17				Average Single Family Flat Fee		Unit Charges		Unit Charges - Monthly Fixed Charge & Commodity Rate				Revenue - Fixed/ Flat Charges			
User Group	No. of Cust. Accts	Hydraulic Equivalents	Adjusted Yrly Consumption (HCF)	Yearly	Monthly	Fixed Yearly \$/Acct.	Commodity Rate (\$/HCF)	Cust Fixed Charge	Cap Fixed Charge (5/8")	Total Fixed Charge (5/8")	Commodity Rate (\$/HCF)	Revenue - Fixed/ Flat Charges	Revenue - Commodity Charges	Total	%
Single Family	4,361	4,421	365,463	\$ 587.76	\$ 48.98	\$ 233.85	\$ 4.46	\$ 4.34	\$ 13.31	\$ 17.64	\$ 4.46	\$ 932,838	\$ 1,630,369	\$ 2,563,207	53.6%
<b>Subtotal- Residential</b>	<b>4,361</b>	<b>4,421</b>	<b>365,463</b>									\$ 932,838	\$ 1,630,369	\$ 2,563,207	
Non-Residential (Includes Multi-family)															
Rest/Bakeries/Mort./Groc.	41	56	11,139			\$ 233.85	\$ 9.26	\$ 4.34	\$ 13.31	\$ 17.64	\$ 9.26	\$ 11,128	\$ 103,128	\$ 114,257	2.4%
Small Commercial	103	136	10,792			\$ 233.85	\$ 4.05	\$ 4.34	\$ 13.31	\$ 17.64	\$ 4.05	\$ 27,129	\$ 43,723	\$ 70,851	1.5%
Car Wash/Laundries	10	27	9,156			\$ 233.85	\$ 3.88	\$ 4.34	\$ 13.31	\$ 17.64	\$ 3.88	\$ 4,778	\$ 35,484	\$ 40,263	0.8%
Public Agency/Institutional	49	199	18,889			\$ 233.85	\$ 3.76	\$ 4.34	\$ 13.31	\$ 17.64	\$ 3.76	\$ 34,379	\$ 70,941	\$ 105,320	2.2%
Heavy Commercial	12	33	10,432			\$ 233.85	\$ 6.10	\$ 4.34	\$ 13.31	\$ 17.64	\$ 6.10	\$ 5,894	\$ 63,632	\$ 69,526	1.5%
Mixed Use Light	30	50	6,011			\$ 233.85	\$ 4.74	\$ 4.34	\$ 13.31	\$ 17.64	\$ 4.74	\$ 9,482	\$ 28,473	\$ 37,954	0.8%
Mixed Use Heavy	2	3	302			\$ 233.85	\$ 5.59	\$ 4.34	\$ 13.31	\$ 17.64	\$ 5.59	\$ 530	\$ 1,689	\$ 2,219	0.0%
Navy	1	1	5			\$ 233.85	\$ 5.22	\$ 4.34	\$ 13.31	\$ 17.64	\$ 5.22	\$ 212	\$ 23	\$ 235	0.0%
<b>Multi-family</b>	<b>1,546</b>	<b>2,083</b>	<b>305,980</b>			\$ 233.85	\$ 4.46	\$ 4.34	\$ 13.31	\$ 17.64	\$ 4.46	\$ 412,994	\$ 1,365,008	\$ 1,778,003	37.2%
<b>Subtotal Non-Residential</b>	<b>1,794</b>	<b>2,588</b>	<b>372,705</b>									\$ 506,535	\$ 1,712,103	\$ 2,218,638	46.4%
<b>Total</b>	<b>6,155</b>	<b>7,009</b>	<b>738,168</b>									\$ 1,439,373	\$ 3,342,472	\$ 4,781,845	100%
<b>Check</b>												30%	70%	\$ -	

FY18				Average Single Family Flat Fee		Unit Charges		Unit Charges - Monthly Fixed Charge & Commodity Rate							
User Group	No. of Cust. Accts	Hydraulic Equivalents	Adjusted Yrly Consumption (HCF)	Yearly	Monthly	Fixed Yearly \$/Acct.	Commodity Rate (\$/HCF)	Cust Fixed Charge	Cap Fixed Charge (6/8")	Total Fixed Charge (6/8")	Commodity Rate (\$/HCF)	Revenue - Fixed/ Flat Charges	Revenue - Commodity Charges	Total	%
Single Family	4,361	4,421	365,463	\$ 613.10	\$ 51.09	\$ 238.86	\$ 4.71	\$ 4.42	\$ 13.60	\$ 18.02	\$ 4.71	\$ 952,746	\$ 1,720,964	\$ 2,673,710	53.5%
<b>Subtotal- Residential</b>	<b>4,361</b>	<b>4,421</b>	<b>365,463</b>									\$ 952,746	\$ 1,720,964	\$ 2,673,710	
Non-Residential (Includes Multi-family)															
Rest/Bakeries/Mort./Groc.	41	56	11,139			\$ 238.86	\$ 9.83	\$ 4.42	\$ 13.60	\$ 18.02	\$ 9.83	\$ 11,368	\$ 109,446	\$ 120,813	2.4%
Small Commercial	103	136	10,792			\$ 238.86	\$ 4.27	\$ 4.42	\$ 13.60	\$ 18.02	\$ 4.27	\$ 27,711	\$ 46,104	\$ 73,815	1.5%
Car Wash/Laundries	10	27	9,156			\$ 238.86	\$ 4.08	\$ 4.42	\$ 13.60	\$ 18.02	\$ 4.08	\$ 4,882	\$ 37,397	\$ 42,280	0.8%
Public Agency/Institutional	49	199	18,889			\$ 238.86	\$ 3.96	\$ 4.42	\$ 13.60	\$ 18.02	\$ 3.96	\$ 35,131	\$ 74,737	\$ 109,868	2.2%
Heavy Commercial	12	33	10,432			\$ 238.86	\$ 6.46	\$ 4.42	\$ 13.60	\$ 18.02	\$ 6.46	\$ 6,022	\$ 67,356	\$ 73,378	1.5%
Mixed Use Light	30	50	6,011			\$ 238.86	\$ 5.00	\$ 4.42	\$ 13.60	\$ 18.02	\$ 5.00	\$ 9,696	\$ 30,073	\$ 39,769	0.8%
Mixed Use Heavy	2	3	302			\$ 238.86	\$ 5.91	\$ 4.42	\$ 13.60	\$ 18.02	\$ 5.91	\$ 541	\$ 1,787	\$ 2,328	0.0%
Navy	1	1	5			\$ 238.86	\$ 5.52	\$ 4.42	\$ 13.60	\$ 18.02	\$ 5.52	\$ 216	\$ 25	\$ 241	0.0%
Multi-family	1,546	2,083	305,980			\$ 238.86	\$ 4.71	\$ 4.42	\$ 13.60	\$ 18.02	\$ 4.71	\$ 421,871	\$ 1,440,858	\$ 1,862,729	37.3%
<b>Subtotal Non-Residential</b>	<b>1,794</b>	<b>2,588</b>	<b>372,705</b>									\$ 517,439	\$ 1,807,782	\$ 2,325,222	46.5%
<b>Total</b>	<b>6,155</b>	<b>7,009</b>	<b>738,168</b>									\$ 1,470,185	\$ 3,528,747	\$ 4,998,932	100%
Check												29%	71%	\$ -	

FY19				Average Single Family Flat Fee		Unit Charges		Unit Charges - Monthly Fixed Charge & Commodity Rate							
User Group	No. of Cust. Accts	Hydraulic Equivalents	Adjusted Yrly Consumption (HCF)	Yearly	Monthly	Fixed Yearly \$/Acct.	Commodity Rate (\$/HCF)	Cust Fixed Charge	Cap Fixed Charge (6/8")	Total Fixed Charge (6/8")	Commodity Rate (\$/HCF)	Revenue - Fixed/ Flat Charges	Revenue - Commodity Charges	Total	%
Single Family	4,361	4,421	365,463	\$ 640.48	\$ 53.37	\$ 244.00	\$ 4.98	\$ 4.50	\$ 13.90	\$ 18.40	\$ 4.98	\$ 973,172	\$ 1,819,946	\$ 2,793,118	53.4%
<b>Subtotal- Residential</b>	<b>4,361</b>	<b>4,421</b>	<b>365,463</b>									\$ 973,172	\$ 1,819,946	\$ 2,793,118	
Non-Residential (Includes Multi-family)															
Rest/Bakeries/Mort./Groc.	41	56	11,139			\$ 244.00	\$ 10.45	\$ 4.50	\$ 13.90	\$ 18.40	\$ 10.45	\$ 11,613	\$ 116,379	\$ 127,992	2.4%
Small Commercial	103	136	10,792			\$ 244.00	\$ 4.51	\$ 4.50	\$ 13.90	\$ 18.40	\$ 4.51	\$ 28,309	\$ 48,703	\$ 77,012	1.5%
Car Wash/Laundries	10	27	9,156			\$ 244.00	\$ 4.31	\$ 4.50	\$ 13.90	\$ 18.40	\$ 4.31	\$ 4,989	\$ 39,484	\$ 44,473	0.8%
Public Agency/Institutional	49	199	18,889			\$ 244.00	\$ 4.18	\$ 4.50	\$ 13.90	\$ 18.40	\$ 4.18	\$ 35,902	\$ 78,876	\$ 114,779	2.2%
Heavy Commercial	12	33	10,432			\$ 244.00	\$ 6.85	\$ 4.50	\$ 13.90	\$ 18.40	\$ 6.85	\$ 6,154	\$ 71,434	\$ 77,588	1.5%
Mixed Use Light	30	50	6,011			\$ 244.00	\$ 5.29	\$ 4.50	\$ 13.90	\$ 18.40	\$ 5.29	\$ 9,907	\$ 31,822	\$ 41,729	0.8%
Mixed Use Heavy	2	3	302			\$ 244.00	\$ 6.26	\$ 4.50	\$ 13.90	\$ 18.40	\$ 6.26	\$ 553	\$ 1,894	\$ 2,447	0.0%
Navy	1	1	5			\$ 244.00	\$ 5.84	\$ 4.50	\$ 13.90	\$ 18.40	\$ 5.84	\$ 221	\$ 26	\$ 247	0.0%
Multi-family	1,546	2,083	305,980			\$ 244.00	\$ 4.98	\$ 4.50	\$ 13.90	\$ 18.40	\$ 4.98	\$ 430,980	\$ 1,523,730	\$ 1,954,709	37.3%
<b>Subtotal Non-Residential</b>	<b>1,794</b>	<b>2,588</b>	<b>372,705</b>									\$ 528,628	\$ 1,912,348	\$ 2,440,976	46.6%
<b>Total</b>	<b>6,155</b>	<b>7,009</b>	<b>738,168</b>									\$ 1,501,800	\$ 3,732,294	\$ 5,234,094	100%
Check												29%	71%	\$ -	

				Average Single Family Flat Fee		Unit Charges		Unit Charges - Monthly Fixed Charge & Commodity Rate				\$ 5,234,094			
FY20				Yearly	Monthly	Fixed Yearly \$/Acct.	Commodity Rate (\$/HCF)	Cust Fixed Charge	Cap Fixed Charge (5/8")	Total Fixed Charge (5/8")	Commodity Rate (\$/HCF)	Revenue - Fixed/ Flat Charges	Revenue - Commodity Charges	Total	%
User Group	No. of Cust. Accts	Hydraulic Equivalents	Adjusted Yrly Consumption (HCF)												
Single Family	4,361	4,421	365,463	\$ 668.84	\$ 55.74	\$ 250.29	\$ 5.25	\$ 4.61	\$ 14.27	\$ 18.88	\$ 5.25	\$ 998,253	\$ 1,918,572	\$ 2,916,825	53.3%
<b>Subtotal- Residential</b>	<b>4,361</b>	<b>4,421</b>	<b>365,463</b>									\$ 998,253	\$ 1,918,572	\$ 2,916,825	
Non-Residential (Includes Multi-family)															
Rest/Bakeries/Mort./Groc.	41	56	11,139			\$ 250.29	\$ 10.88	\$ 4.61	\$ 14.27	\$ 18.88	\$ 10.88	\$ 11,914	\$ 121,212	\$ 133,126	2.4%
Small Commercial	103	136	10,792			\$ 250.29	\$ 4.77	\$ 4.61	\$ 14.27	\$ 18.88	\$ 4.77	\$ 29,041	\$ 51,464	\$ 80,505	1.5%
Car Wash/Laundries	10	27	9,156			\$ 250.29	\$ 4.56	\$ 4.61	\$ 14.27	\$ 18.88	\$ 4.56	\$ 5,119	\$ 41,772	\$ 46,890	0.9%
Public Agency/Institutional	49	199	18,889			\$ 250.29	\$ 4.42	\$ 4.61	\$ 14.27	\$ 18.88	\$ 4.42	\$ 36,837	\$ 83,518	\$ 120,355	2.2%
Heavy Commercial	12	33	10,432			\$ 250.29	\$ 7.17	\$ 4.61	\$ 14.27	\$ 18.88	\$ 7.17	\$ 6,314	\$ 74,834	\$ 81,148	1.5%
Mixed Use Light	30	50	6,011			\$ 250.29	\$ 5.57	\$ 4.61	\$ 14.27	\$ 18.88	\$ 5.57	\$ 10,163	\$ 33,501	\$ 43,665	0.8%
Mixed Use Heavy	2	3	302			\$ 250.29	\$ 6.57	\$ 4.61	\$ 14.27	\$ 18.88	\$ 6.57	\$ 567	\$ 1,987	\$ 2,554	0.0%
Navy	1	1	5			\$ 250.29	\$ 6.14	\$ 4.61	\$ 14.27	\$ 18.88	\$ 6.14	\$ 227	\$ 28	\$ 254	0.0%
Multi-family	1,546	2,083	305,980			\$ 250.29	\$ 5.25	\$ 4.61	\$ 14.27	\$ 18.88	\$ 5.25	\$ 442,120	\$ 1,606,303	\$ 2,048,423	37.4%
<b>Subtotal Non-Residential</b>	<b>1,794</b>	<b>2,588</b>	<b>372,705</b>									\$ 542,301	\$ 2,014,618	\$ 2,556,919	46.7%
<b>Total</b>	<b>6,155</b>	<b>7,009</b>	<b>738,168</b>									\$ 1,540,554	\$ 3,933,191	\$ 5,473,744	100%
<b>Check</b>												28%	72%	\$ -	
												\$ 5,473,744			
FY21				Yearly	Monthly	Fixed Yearly \$/Acct.	Commodity Rate (\$/HCF)	Cust Fixed Charge	Cap Fixed Charge (5/8")	Total Fixed Charge (5/8")	Commodity Rate (\$/HCF)	Revenue - Fixed/ Flat Charges	Revenue - Commodity Charges	Total	%
User Group	No. of Cust. Accts	Hydraulic Equivalents	Adjusted Yrly Consumption (HCF)												
Single Family	4,361	4,421	365,463	\$ 687.76	\$ 57.31	\$ 256.78	\$ 5.40	\$ 4.73	\$ 14.64	\$ 19.37	\$ 5.40	\$ 1,024,087	\$ 1,975,238	\$ 2,999,325	53.3%
<b>Subtotal- Residential</b>	<b>4,361</b>	<b>4,421</b>	<b>365,463</b>									\$ 1,024,087	\$ 1,975,238	\$ 2,999,325	
Non-Residential (Includes Multi-family)															
Rest/Bakeries/Mort./Groc.	41	56	11,139			\$ 256.78	\$ 11.21	\$ 4.73	\$ 14.64	\$ 19.37	\$ 11.21	\$ 12,223	\$ 124,821	\$ 137,044	2.4%
Small Commercial	103	136	10,792			\$ 256.78	\$ 4.91	\$ 4.73	\$ 14.64	\$ 19.37	\$ 4.91	\$ 29,795	\$ 52,981	\$ 82,776	1.5%
Car Wash/Laundries	10	27	9,156			\$ 256.78	\$ 4.70	\$ 4.73	\$ 14.64	\$ 19.37	\$ 4.70	\$ 5,252	\$ 43,003	\$ 48,255	0.9%
Public Agency/Institutional	49	199	18,889			\$ 256.78	\$ 4.55	\$ 4.73	\$ 14.64	\$ 19.37	\$ 4.55	\$ 37,800	\$ 85,978	\$ 123,778	2.2%
Heavy Commercial	12	33	10,432			\$ 256.78	\$ 7.39	\$ 4.73	\$ 14.64	\$ 19.37	\$ 7.39	\$ 8,478	\$ 77,053	\$ 85,532	1.5%
Mixed Use Light	30	50	6,011			\$ 256.78	\$ 5.74	\$ 4.73	\$ 14.64	\$ 19.37	\$ 5.74	\$ 10,428	\$ 34,492	\$ 44,919	0.8%
Mixed Use Heavy	2	3	302			\$ 256.78	\$ 6.77	\$ 4.73	\$ 14.64	\$ 19.37	\$ 6.77	\$ 582	\$ 2,046	\$ 2,628	0.0%
Navy	1	1	5			\$ 256.78	\$ 6.32	\$ 4.73	\$ 14.64	\$ 19.37	\$ 6.32	\$ 232	\$ 28	\$ 261	0.0%
Multi-family	1,546	2,083	305,980			\$ 256.78	\$ 5.40	\$ 4.73	\$ 14.64	\$ 19.37	\$ 5.40	\$ 453,594	\$ 1,653,746	\$ 2,107,340	37.4%
<b>Subtotal Non-Residential</b>	<b>1,794</b>	<b>2,588</b>	<b>372,705</b>									\$ 556,384	\$ 2,074,148	\$ 2,630,532	46.7%
<b>Total</b>	<b>6,155</b>	<b>7,009</b>	<b>738,168</b>									\$ 1,580,470	\$ 4,049,356	\$ 5,629,857	100%
<b>Check</b>												28%	72%	\$ -	

# APPENDIX B

	Diameter	Material	Count	Length	Unit Costs (\$/LF)	Cost / In-Ft	Estimated Replacement Costs
	4	PVC	1	95	\$ 85.00	\$ 21.25	\$ 8,075.00
	4	VCP	1	517	\$ 100.00	\$ 25.00	\$ 51,700.00
<b>Total</b>	4		2	612			
	6	CIP	2	186	\$ 135.00	\$ 22.50	\$ 25,110.00
	6	PVC	3	841	\$ 160.00	\$ 26.67	\$ 134,560.00
	6	VCP	178	45,514	\$ 155.00	\$ 25.83	\$ 7,054,670.00
<b>Total</b>	6		183	46,541			
	8	CIP	1	147	\$ 175.00	\$ 21.88	\$ 25,725.00
	8	PVC	20	6,149	\$ 180.00	\$ 22.50	\$ 1,106,820.00
	8	VCP	584	143,407	\$ 195.00	\$ 24.38	\$ 27,964,365.00
<b>Total</b>	8		605	149,703			
	10	CIP	1	2,146	\$ 180.00	\$ 18.00	\$ 386,280.00
	10	PVC	3	1,712	\$ 185.00	\$ 18.50	\$ 316,720.00
	10	VCP	44	6,766	\$ 195.00	\$ 19.50	\$ 1,319,370.00
<b>Total</b>	10		48	10,624			
	12	PVC	9	20,726	\$ 198.00	\$ 16.50	\$ 4,103,748.00
	12	VCP	28	7,405	\$ 215.00	\$ 17.92	\$ 1,592,075.00
<b>Total</b>	12		37	28,131			
	15	VCP	15	3,781	\$ 250.00	\$ 16.67	\$ 945,250.00
<b>Total</b>	15		15	3,781			
	16	CIP	1	229	\$ 260.00	\$ 16.25	\$ 59,540.00
	16	VCP	1	58	\$ 295.00	\$ 18.44	\$ 17,110.00
<b>Total</b>	16		2	287			
	18	VCP	1	148	\$ 295.00	\$ 16.39	\$ 43,660.00
<b>Total</b>			1	148			
	21	VCP	6	1,227	\$ 335.00	\$ 15.95	\$ 411,045.00
<b>Total</b>	21		6	1,227			
	24	VCP	3	1,293	\$ 360.00	\$ 15.00	\$ 465,480.00
<b>Total</b>	24		3	1,293			
<b>Total All Lines</b>			902	242,347			\$ 46,031,303.00

<b>Grand Total</b>	242,347
<b>Force main</b>	25,043
<b>Gravity Main - Feet</b>	217,304
<b>Gravity Main - Miles</b>	41.16
<b>Force main - Feet</b>	25,043
<b>Force main - Miles</b>	4.74

City of Imperial Beach  
 Replacement Costs: Pump Stations

Valuation Component		Replacement Cost				Replacement Costs Less Depreciation					
Pump Station Name	Pump Station Location	2008 Equipment	ENR Equipment	Total	Year Built	Remaining	Remaining	Construction	2008 Equipment	Total RCLD	
		Replacement	Replacement	Replacement		Life	Life		Costs		Costs
		Construction Cost	Cost	Costs	Costs	Structure	Equipment	Costs	Costs		
Pump Station 1A	862 Seacoast Dr	\$1,500,000	\$150,000	\$157,274	\$1,657,274	1952	-10	16		\$ 125,819	\$ 125,819
Pump Station 1B	1098 Seacoast Dr	\$1,500,000	\$150,000	\$157,274	\$1,657,274	1992	30	16	\$ 900,000	\$ 125,819	\$ 1,025,819
Pump Station 2	1306 Seacoast Dr	\$1,000,000	\$150,000	\$157,274	\$1,157,274	1989	27	16	\$ 540,000	\$ 125,819	\$ 665,819
Pump Station 3	501 elm	\$1,000,000	\$150,000	\$157,274	\$1,157,274	1952	-10	16		\$ 125,819	\$ 125,819
Pump Station 4	755 Delaware	\$1,000,000	\$150,000	\$157,274	\$1,157,274	1952	-10	16		\$ 125,819	\$ 125,819
Pump Station 5	133 Dahlia Ave	\$1,000,000	\$150,000	\$157,274	\$1,157,274	1979	17	16	\$ 340,000	\$ 125,819	\$ 465,819
Pump Station 6	498 Rainbow Dr	\$1,500,000	\$150,000	\$157,274	\$1,657,274	1954	-8	16		\$ 125,819	\$ 125,819
Pump Station 7	504 Oneonta Ave	\$1,000,000	\$150,000	\$157,274	\$1,157,274	1979	17	16	\$ 340,000	\$ 125,819	\$ 465,819
Pump Station 8	895 Imperial Beach Blvd	\$2,000,000	\$300,000	\$314,548	\$2,314,548	1962	0	16		\$ 251,638	\$ 251,638
Pump Station 9	1025 9th St	\$1,000,000	\$150,000	\$157,274	\$1,157,274	2005	43	16	\$ 860,000	\$ 125,819	\$ 985,819
Pump Station 10	814 Cypress Ave	\$1,000,000	\$350,000	\$366,973	\$1,366,973	1989	27	16	\$ 540,000	\$ 293,578	\$ 833,578
		\$13,500,000	\$2,000,000	\$2,096,987	\$15,596,987				\$3,520,000	\$1,677,589	\$5,197,589

Note:  
 Useful lives: Pump Stations 50  
 Equipment 20

City of Imperial Beach  
Metro Capacity Fee Calculation

Value Approach/Pricing Perspective	Total Value (2009)	Divisor	Original Study Price per gpd (2005)	Price per gpd (2012)	% Increase (2005 to 2012)
Asset Approach (reproduction costs)	(billion)	(mgd)		(\$/gpd)	
- Without depreciation adjustment	\$2.20	255	\$ 7.27	\$ 8.74	20.2%
- With depreciation adjustment	\$1.25	255	\$ 4.94	\$ 5.94	20.2%
<b>Other Drivers of Investment Value</b>					
Prior Sale					
- Without inflationary adjustment	\$3.36	255	\$ 13.19	\$ 15.85	20.2%
- With inflationary adjustment	\$4.19	255	\$ 15.21	\$ 18.29	20.2%
Buyer's Avoided Cost					
Stand-Alone (B&C Report)					
- Best case alternative	\$4.37	255	\$ 15.87	\$ 19.08	20.2%
- Worst case alternative	\$7.10	255	\$ 25.78	\$ 30.99	20.2%
Collaboration (RMC Report)					
- Best case alternative	\$3.87	255	\$ 14.06	\$ 16.90	20.2%
- Worst case alternative	\$5.84	255	\$ 21.20	\$ 25.49	20.2%
Seller's Potential Future Cost					
- Without upgrade adjustment	\$5.25	255	\$ 23.08	\$ 27.75	20.2%
- With upgrade adjustment*	\$6.36	255	\$ 19.08	\$ 22.94	20.2%
Alternative Investment Value	\$4.15	255	\$ 12.70	\$ 15.27	20.2%

\* Adjustment to Remove Secondary Treatment Costs

Line No.	Valuation Component	Reproduction Costs (\$/gpd)	Reproduction Cost Less Depreciation (\$/gpd)	Replacement Costs (\$/gpd)
1	Metro System Valuation (a)	\$ 8.74	\$ 5.94	\$ 15.27
2	Imperial Beach Capacity (MGD)	3.755	3.755	3.755
3	Value of Imperial Beach Capacity (\$)	\$ 32,818,033	\$ 22,300,011	\$ 57,329,989
4	Sewer Equivalent Dwelling Units	10,577	10,577	10,577
5	Metro Component of Capacity Fee	\$ 3,103	\$ 2,108	\$ 5,420

(a) Alternative Value was used to calculate replacement costs as this is the most popular valuation methodology

## CUSTOMER RATE TABLE

Table 1: Single Family

	Current		Proposed			
	FYE 2016	FYE 2017	FYE 2018	FYE 2019	FYE 2020	FYE 2021
<b>Base Sewer Fee (\$/Year)</b>	\$ 146.78	\$ 211.71	\$ 216.22	\$ 220.86	\$ 226.55	\$ 232.41
<b>Sewer Rates (\$/HCF)</b>	\$ 4.19	\$ 4.46	\$ 4.71	\$ 4.98	\$ 5.25	\$ 5.40
<i>Residential Sewer Charge Formula:</i> Base Sewer Fee plus previous year's annual water usage X 75% X \$/HCF						

Table 2: Multi-Family

	Current		Proposed			
	FYE 2016	FYE 2017	FYE 2018	FYE 2019	FYE 2020	FYE 2021
<b>Sewer Rates (\$/HCF)</b>	\$4.19	\$4.46	\$4.71	\$4.98	\$5.25	\$5.40
<i>Multi-Family Sewer Charge Formula:</i> Base Sewer Fee per meter size plus previous year's annual water usage X 95% X \$/HCF						

Table 3: Summary of Proposed Commercial/Industrial Rates

	Current		Proposed			
	FYE 2016	FYE 2017	FYE 2018	FYE 2019	FYE 2020	FYE 2021
<b>Base Sewer Fee (\$/Year) [1]</b>	\$146.78	\$211.71	\$216.22	\$220.86	\$226.55	\$232.41
<b>Sewer Rates (\$/HCF)</b>						
Rest/Bakeries/Mort./Gro.	\$8.90	\$9.26	\$9.83	\$10.45	\$10.88	\$ 11.21
Small Commercial	\$3.79	\$4.05	\$4.27	\$4.51	\$4.77	\$ 4.91
Car Wash/Laundries	\$3.62	\$3.88	\$4.08	\$4.31	\$4.56	\$ 4.70
Public Agency/Institutional	\$3.50	\$3.76	\$3.96	\$4.18	\$4.42	\$ 4.55
Heavy Commercial	\$5.79	\$6.10	\$6.46	\$6.85	\$7.17	\$ 7.39
Mixed Use Light	\$4.45	\$4.74	\$5.00	\$5.29	\$5.57	\$ 5.74
Mixed Use Heavy	\$5.30	\$5.59	\$5.91	\$6.26	\$6.57	\$ 6.77
Navy	\$4.92	\$5.22	\$5.52	\$5.84	\$6.14	\$ 6.32

[1] Example is based on a 5/8" water meter

Commercial/Industrial Sewer Charge Formula: Base Sewer Fee per meter size plus previous year's annual water usage X rate of return per user class X \$/HCF



STAFF REPORT  
CITY OF IMPERIAL BEACH

TO: HONORABLE MAYOR AND CITY COUNCIL

FROM: ANDY HALL, CITY MANAGER *AH*

MEETING DATE: MARCH 16, 2016

ORIGINATING DEPT.: PUBLIC WORKS *HAL*

SUBJECT: RESOLUTION NO. 2016-7673 ADDING "TRIANGLE PARK WATER REDUCTION AND PEDESTRIAN / PUBLIC TRANSPORTATION ENHANCEMENTS" TO THE CIP 2-YEAR IMPLEMENTATION PLAN - FY15/16 & FY 16/17, ACCEPTING A \$65,000 DONATION FROM CALIFORNIA AMERICAN WATER COMPANY AND APPROPRIATING \$95,000 FROM THE PROP A EXTENSION ORDINANCE PROGRAM (RTCIP) FEE TOWARDS THE PARK DESIGN AND CONSTRUCTION

**EXECUTIVE SUMMARY:**

Recently California American Water Company (CALAM) initiated discussions with the City to identify a location within the City that could be used as a Water Use Reduction Demonstration Project. These discussions lead to a suggestion that Triangle Park would be good candidate location. Triangle Park is approximately 0.37 acres mostly covered with grass turf. CALAM has offered \$65,000 towards the design and construction of a project in Triangle Park. Triangle Park Improvement project was listed in the most recently adopted City's 5-Year Capital Improvement Program of projects, but it was unfunded.

Since FY 2009 the City has been collecting a Transportation Uniform Mitigation Program Fee from each new residential unit constructed in the City as required by the Prop A Extension Ordinance PROGRAM (RTCIP). Over the course of the past 7 years the City has collected approximately \$95,000 that is eligible for use for improvements along S.R. 75 in Triangle Park.

The scope of work envisioned in this project includes the removal of all grass turf, improvements in the walkability of the park, public transit improvements, retention of all existing facilities (One With Wave sculpture, flag pole, mosaic City logo monument, Angie Pollato memorial) and installation of a Xeriscape landscape.

Adoption of the attached resolution would shift the "Triangle Park Improvements" project from the 5-Year CIP list of projects to the 2-Year Implementation Plan with significant funding from CALAM and the RTCIP (Transportation Uniform Mitigation Program Fee). Any additional funds necessary for the design and construction of the enhancements could be appropriated from the Public Works General Fund Reserve.

**RECOMMENDATION:**

Adopt Resolution No. 2016-7673 shifting the Triangle Park Improvement project from the 5-Year CIP list of unfunded projects to the FY 2015/16 and FY 2016/17 2-Year Implementation Plan with partial funding from CALAM and RTCIP funds and renaming the project to "Triangle Park

Water Reduction and Pedestrian / Public Transportation Enhancements."

Adopt Resolution No. 2016-7673 accepting the CALAM donation of \$65,000 and appropriating \$95,000 from the RTCIP (Transportation Uniform Mitigation Program Fee to this project.

**RATIONALE:**

The State of California has mandated that municipalities identify high water use areas and consider reconfiguring them to minimum water use areas whenever feasible. Triangle Park is a good candidate for this reconfiguration. Triangle Park is located adjacent to S.R. 75 and is bounded on all sides by high vehicle traffic areas. Triangle Park is an area that has little recreational value due to its relatively small size (0.37 acres), proximity to high volume vehicle traffic and remoteness to residential areas. Triangle Park is at a location where the removal of grass turf and replacing it with colorful Xeriscape Landscape has little impact on community use and will serve to provide an appealing entrance to the west end of the City. Additionally it serves to meet the objectives of the State of California water conservation mandate.

The Prop A Transportation Uniform Mitigation Program fee was set up to provides additional revenue to fund those facilities and service improvements on the Regional Arterial System necessitated by newly constructed residences. The City's approved project for the use of these funds collected is "design and construct vehicle, bicycle and public transit circulation and pedestrian access improvements along and across State Route 75 between 7<sup>th</sup> Street and 9<sup>th</sup> Street, including 7<sup>th</sup> Street and 9<sup>th</sup> Street intersection." Pedestrian and public transit improvements within Triangle Park meet this project scope.

**OPTIONS:**

- Adopt Resolution No. 2016-7673 moving the Triangle Park Improvement CIP to the FY 2015/16 and FY 2016/17 2-Year Implementation Plan with partial funding from CALAM and Prop A Transportation Uniform Mitigation Program fee and renaming the project to "Triangle Park Water Reduction and Pedestrian / Public Transportation Enhancements" and accepting the CALAM donation of \$65,000 for this project and appropriating \$95,000 from the RTCIP fund (Prop A Transportation Uniform Mitigation Program) to this project.
- Receive and file the report with no action.
- Request additional information and an additional report.

**BACKGROUND:**

Triangle Park Improvements have been on the City's 5-Year CIP list of projects for many years, but always as unfunded. Because of the significant State of California draught, CALAM has developed a program to assist municipalities with converting high water use areas to low water use facilities. Triangle Park is a good candidate for the CALAM program and it will meet the City's long term goal of enhancing it as a primary visible entrance to the City along S.R. 75. Designing and constructing Triangle Park as a Water Use Reduction Demonstration Project provides a unique and demonstrable opportunity to provide the residents of Imperial Beach with an example of how to beautify their private landscape while conserving water.

The Prop A Transportation Uniform Mitigation Program fee was set up to provide additional revenue to fund those facilities and service improvements on the Regional Arterial System necessitated by newly constructed residences. The City's approved project for the use of these

funds collected is "design and construct vehicle, bicycle and public transit circulation and pedestrian access improvements along and across State Route 75 between 7th Street and 9th Street, including 7th Street and 9th Street intersection." Pedestrian and public transit improvements within Triangle Park meet this project scope.

**ANALYSIS:**

Staff has invited the City Engineer in cooperation with Parterre Landscape, Co. to prepare a proposal to design an enhancement project to Triangle Park that meets the objectives of both CALAM and the Prop A Transportation Uniform Mitigation Program requirement as provided in the approved project plan described above. The NV5 design and bid document plans and specifications cost is \$34,651.

**ENVIRONMENTAL DETERMINATION:**

Project is exempt from CEQA pursuant to CEQA Guidelines Section 15302(c): Replace or Reconstruction of Existing Utility Systems and Facilities.

**FISCAL IMPACT:**

Staff has asked the City Engineer to develop the project design and construction so as not to exceed \$200,000.

**Revenue:**

CALAM Grant	\$ 65,000
Prop A Transportation Uniform Mitigation Program Fund	\$ 95,000
<b>TOTAL REVENUE</b>	<b>\$160,000</b>

Staff may return to ask for additional funds depending on the project award price. For now, staff is recommending that no additional funds be appropriated.

**Expenses:**

Design/bid documents/construction	\$ 34,651
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**Attachments:**

1. Resolution No. 2016-7673

**RESOLUTION NO. 2016-7673**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IMPERIAL BEACH, CALIFORNIA, ADDING "TRIANGLE PARK WATER REDUCTION AND PEDESTRIAN / PUBLIC TRANSPORTATION ENHANCEMENTS" TO THE CIP 2-YEAR IMPLEMENTATION PLAN - FY15/16 & FY 16/17, ACCEPTING A \$65,000 DONATION FROM CALIFORNIA AMERICAN WATER COMPANY AND APPROPRIATING \$95,000 FROM THE (RTCIP), PROP A TRANSPORTATION UNIFORM MITIGATION PROGRAM FEE TOWARDS THE PARK DESIGN AND CONSTRUCTION**

**WHEREAS**, recently California American Water Company (CALAM) initiated discussions with the City to identify a location within the City that could be used as a Water Use Reduction Demonstration Project; and

**WHEREAS**, these discussions lead to a suggestion that Triangle Park would be good candidate location; and

**WHEREAS**, Triangle Park is approximately 0.37 acres mostly covered with grass turf; and

**WHEREAS**, CALAM has offered to donate \$65,000 towards the design and construction of a project in Triangle Park; and

**WHEREAS**, the Prop A Transportation Uniform Mitigation Program (RTCIP) fee was set up to provide additional revenue to fund those facilities and service improvements on the Regional Arterial System necessitated by newly constructed residences; and

**WHEREAS**, pedestrian and public transit improvements within Triangle Park meet RTCIP criteria; and

**WHEREAS**, Triangle Park Improvement project was listed in the most recently adopted City's 5-Year Capital Improvement Program of projects as an unfunded project; and

**WHEREAS**, the scope of work envisioned in this project includes the removal of all grass turf, improvements in the walkability of the park, public transit stop, retention of all existing facilities (One With Wave sculpture, flag pole, mosaic City logo monument, Angie Pollato memorial) and installation of a Xeriscape landscape; and

**WHEREAS**, staff recommends transferring the "Triangle Park Improvements" project from the 5-Year CIP list of projects to the 2-Year Implementation Plan with significant funding from CALAM - \$65,000; and

**WHEREAS**, staff recommends appropriating \$95,000 from the RTCIP fund to the Triangle Park Improvements project; and

**WHEREAS**, staff recommends renaming the project to "Triangle Park Water Reduction and Pedestrian / Public Transportation Enhancements" project; and

**WHEREAS**, Triangle Park is an area that has little recreational value due to its relatively small size (0.37 acres), proximity to high volume vehicle traffic and remoteness to residential areas; and

**WHEREAS**, Triangle Park is at a location where the removal of grass turf and replacing it with colorful Xeriscape Landscape has little impact on community use and will serve to provide an appealing entrance to the west end of the City; and

**WHEREAS**, the "Triangle Park Water Reduction and Pedestrian / Public Transportation Enhancements" project serves to meet the objectives of the State of California water conservation mandate; and

**WHEREAS**, the RTCIP fund has \$95,000 available and eligible to be used for this S.R. 75 improvement project; and

**WHEREAS**, the City Engineer, NV5, has proposed preparing the project plans and specifications at a cost of \$34,651.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Imperial Beach as follows:

1. The above recitals are true and correct.
2. This legislative body authorizes the transfer of the Triangle Park Improvement project to the FY 2016 and FY 2017 2-Year Implementation Plan and to be renamed "Triangle PARK Water Reduction and Pedestrian / Public Transportation Enhancements Project."
3. This legislative body accepts the CALAM Grant of \$65,000 to contribute to the design and construction of the "Triangle Park Water Use Reduction Demonstration Project."
4. This legislative body appropriates \$95,000 from the RTCIP Fund for the design and construction of the Triangle Park Water Reduction and Pedestrian / Public Transportation Enhancements project.
5. The NV5 proposal for the preparation of the project plans and specifications at a cost of \$34,651 is accepted and approved.

**PASSED, APPROVED, AND ADOPTED** by the City Council of the City of Imperial Beach at its meeting held on the 16th day of March 2016, by the following vote:

**AYES: COUNCILMEMBERS:**  
**NOES: COUNCILMEMBERS:**  
**ABSENT: COUNCILMEMBERS:**

\_\_\_\_\_  
**SERGE DEDINA, MAYOR**

**ATTEST:**

\_\_\_\_\_  
**JACQUELINE M. HALD, MMC**  
**CITY CLERK**