

**CITY OF IMPERIAL BEACH  
PARKS AND RECREATION COMMITTEE**

**A G E N D A**

**November 16, 2015**

**City of Imperial Beach Council Chambers  
825 Imperial Beach Boulevard  
Imperial Beach, CA 91932**

**REGULAR MEETING – 4:30 p.m.**

The Parks and Recreation Committee for the City of Imperial Beach is endeavoring to be in total compliance with the Americans with Disabilities Act (ADA). If you require assistance or auxiliary aids in order to participate at meetings, please contact the City Clerk's office at (619) 628-2347, as far in advance of the meeting as possible.

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PLEDGE OF ALLEGIANCE**
- 4. PUBLIC COMMENTS** - Each person wishing to address the Parks and Recreation Committee regarding items not on the posted agenda may do so at this time. In accordance with State law, the Parks and Recreation Committee may not take action on an item not scheduled on the agenda. If appropriate, the item will be referred to City staff or placed on a future agenda.
- 5. REPORTS**
  - A. MINUTES.**  
Recommendation: Approve the Regular Meeting Minutes of October 19, 2015.
  - B. SKATE PARK TASK FORCE UPDATE.**  
Recommendation: Receive the report from the Skate Park Task Force, deliberate and determine how best to formalize a recommendation for consideration by City Council.
  - C.\* UPDATE ON SPORTS PARK TOT LOT AND VETERANS PARK & SPORTS PARK RESTROOMS.**
  - D.\* EXERCISE CIRCUIT AT VETERAN'S PARK.**
  - E.\* INFORMATIONAL ITEMS/REPORTS.**  
\* No staff report.
- 6. ADJOURNMENT.**

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/s/  
Sunem Carballo,  
Deputy City Clerk

For your convenience, a copy of the agenda and meeting packet may be viewed in the office of the City Clerk at City Hall or on our website at [www.ImperialBeachCA.gov](http://www.ImperialBeachCA.gov). Go to the Imperial Beach Parks and Recreation Committee Page located under the Government Section/City Boards and Committees Tab.

Any writings or documents provided to a majority of the Parks and Recreation Committee regarding any item on this agenda will be made available for public inspection in the office of the City Clerk located at 825 Imperial Beach Blvd., Imperial Beach, CA 91932 during normal business hours.

## MINUTES

October 19, 2015

City of Imperial Beach Council Chambers  
825 Imperial Beach Boulevard  
Imperial Beach, CA 91932

REGULAR MEETING – 4:30 p.m.

### 1. CALL TO ORDER

Chair O'Neal called the meeting to order at 4:30 p.m.

### 2. ROLL CALL

Chair Present: O'Neal  
Vice Chair Present: Stucki  
Members Present: Blinsman, Klosinski, Stephenson  
Alternates Present: Salisbury, Aguilar  
Alternates Absent: Goforth  
Staff Present: Management Analyst Vea, Deputy City Clerk Carballo

### 3. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chair O'Neal.

### 4. PUBLIC COMMENTS

None.

### 5. REPORTS

#### A. MINUTES.

In response to comments from the committee the following modifications will be applied to the minutes of September 21, 2015:

Item B: Add the project description and website address for Kaboom!

Item C: Change Stucki to Klosinski on the first motion.

**MOTION BY STUCKI, SECOND BY KLOSINSKI, TO APPROVE THE PARKS AND RECREATION COMMITTEE REGULAR MEETING MINUTES OF SEPTEMBER 21, 2015 AS MODIFIED. MOTION CARRIED UNANIMOUSLY.**

#### B. UPDATE ON COMMUNITY PARKS AND RECREATION NEEDS ASSESSMENT SURVEY.

Management Analyst Vea reported on the item. He spoke regarding the various procedures for community outreach.

Member Klosinski urged staff to include the school district in the survey.

In response to Vice Chair Stucki's suggestion, Management Analyst Vea stated links to the survey are being posted on all the social media sites as well as the City of Imperial Beach website.

Discussion ensued regarding which members of the Committee would reach out to the various organizations and clubs in the community. Management Analyst Vea will be sending out an e-mail with the list of assignments.

In response to inquiries by some of the members of the Parks and Recreation Committee, Management Analyst Vea stated at the next meeting there would be an update on the restroom project at Veteran's Park, the Dunes Park issue and an update/discussion on whether a Kaboom! project was viable.

Discussion ensued on adding an informational/report item to the agenda in the future for the Committee to direct questions to staff. Staff will look into the request.

**6. ADJOURNMENT**

Chair O'Neal adjourned the meeting at 4:54 p.m.

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Tim O'Neal, Chair

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Sunem Carballo,  
Deputy City Clerk

DRAFT



STAFF REPORT  
PARKS AND RECREATION COMMITTEE  
CITY OF IMPERIAL BEACH

TO: PARKS AND RECREATION COMMITTEE  
FROM: ANDY HALL, CITY MANAGER  
MEETING DATE: NOVEMBER 16, 2015  
ORIGINATING DEPT.: CITY ADMINISTRATION  
SUBJECT: SKATE PARK TASK FORCE UPDATE

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**EXECUTIVE SUMMARY:**

The Parks and Recreation Committee will receive a report from the Skate Park Task Force and be asked to deliberate and determine how best to formalize a recommendation for consideration by City Council

**RECOMMENDATION:**

That the Parks and Recreation Committee receive the report from the Skate Park Task Force, deliberate and determine how best to formalize a recommendation for consideration by City Council.

**OPTIONS:**

- Receive and file the report from the Skate Park Task Force
- Formalize a recommendation for consideration by City Council

**BACKGROUND:**

At the September 21, 2015 Parks and Recreation Committee meeting, the committee appointed a Skate Park Task Force to address areas of concern at the Imperial Beach Skate Park including opening and closing of parks, operation, updates to the park, improving cleanliness by removing alcohol and drugs, and improving neighborhood acceptance by encouraging consideration of surrounding homes.

**ANALYSIS:**

The Skate Park Taskforce has met and will present their ideas for consideration by the Committee.

**ENVIRONMENTAL DETERMINATION:**

Not a project as defined by CEQA.

**FISCAL IMPACT:**

None.

Attachments:

1. Skate Park Task Force Notes

10/29/2015

Skate Park Task Meeting in conjunction with B&G Club Sports Park

Task Force: Veronica Archer, Paul Romero, Mary Stone (Paul not present)

Recommendations to be made to Parks & Rec on 11/16/2015 by Aaron and Veronica to address Topics of concern.

Topics of concern:

- Open/ close
- Neighborhood acceptance
- Cleanliness
- Updated Features
- Local Teen participation

**Recommendations:**

**Open/ Close time.**

In a joint effort with the City of Imperial Beach, the skate park is open during the posted times.

Request has been made for 8am on weekends.

**Neighborhood acceptance:** (address foul language and trash including illegal drugs & alcohol use and speeding traffic in alley).

**Cleanliness:** (graffiti and solid waste)

Recommendation:

- 1) Signage and crosswalk at Street connection to alley
- 2) Host a monthly or every 2 months picnic: 1st proposed date is 1-9-2016
  - a. Food, such as hot dogs & drinks for the skate park kids
  - b. Include positive messages and interaction between adults & kids
  - c. Group park clean up
  - d. Receive input of mod for skate park. Attendees can submit drawings (we supply a drawing /picture of existing park for them to modify)
- 3) Broom & bags available in club house for skaters to use to sweep & clean the ramps.
- 4) Deputies drive around the sports park facility to deter bad behavior
- 5) Security system with live feed monitoring

**Updated Skate park Features:**

- 1) Allow park participants to submit drawings. (we supply a drawing/picture of existing park for them to modify). At the picnic or at the desk of B&G club.
- 2) Seek funding for modification

**Local Teen Participation:**

- 1) Communicate with known teens and invite them to take a role in leading by example
- 2) Attend picnic with positive interaction and messages
- 3) Allow for mod input
- 4) Offer skate boarding lessons
- 5) Host contests
- 6) IB skateboarding team?