



A G E N D A



**CITY OF IMPERIAL BEACH
CITY COUNCIL
PLANNING COMMISSION
PUBLIC FINANCING AUTHORITY
HOUSING AUTHORITY**

IMPERIAL BEACH REDEVELOPMENT AGENCY SUCCESSOR AGENCY

OCTOBER 21, 2015

**Council Chambers
825 Imperial Beach Boulevard
Imperial Beach, CA 91932**

**CLOSED SESSION MEETING – 5:00 P.M.
REGULAR MEETING – 6:00 P.M.**

THE CITY COUNCIL ALSO SITS AS THE CITY OF IMPERIAL BEACH PLANNING COMMISSION, PUBLIC FINANCING AUTHORITY, HOUSING AUTHORITY AND IMPERIAL BEACH REDEVELOPMENT AGENCY SUCCESSOR AGENCY

The City of Imperial Beach is endeavoring to be in total compliance with the Americans with Disabilities Act (ADA). If you require assistance or auxiliary aids in order to participate at City Council meetings, please contact the City Clerk's Office at (619) 423-8301, as far in advance of the meeting as possible.

CLOSED SESSION MEETING CALL TO ORDER

ROLL CALL BY CITY CLERK

CLOSED SESSION

1. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

Pursuant to Government Code section 54956.9(d)(1)
Case No. 37-2013-00081555-CU-EI-CTL

RECONVENE AND ANNOUNCE ACTION (IF APPROPRIATE)

ADJOURN CLOSED SESSION

REGULAR MEETING CALL TO ORDER

ROLL CALL BY CITY CLERK

PLEDGE OF ALLEGIANCE

AGENDA CHANGES

MAYOR/COUNCIL REIMBURSEMENT DISCLOSURE/COMMUNITY ANNOUNCEMENTS/REPORTS ON ASSIGNMENTS AND COMMITTEES

COMMUNICATIONS FROM CITY STAFF

PUBLIC COMMENT- *Each person wishing to address the City Council regarding items not on the posted agenda may do so at this time. In accordance with State law, Council may not take action on an item not scheduled on the agenda. If appropriate, the item will be referred to the City Manager or placed on a future agenda.*

Any writings or documents provided to a majority of the City Council/Planning Commission/Public Financing Authority/Housing Authority/I.B. Redevelopment Agency Successor Agency regarding any item on this agenda will be made available for public inspection in the office of the City Clerk located at 825 Imperial Beach Blvd., Imperial Beach, CA 91932 during normal business hours.

PRESENTATIONS (1.1-1.4)

- 1.1* **PRESENTATION ON SDG&E VEHICLE GRID INTEGRATION PROGRAM. (0820-90)**
- 1.2* **NAVAL BASE CORONADO COASTAL CAMPUS CONSTRUCTION UPDATE BY NAVY CAPT. STEPHEN D. BARNETT. (0620-80)**
- 1.3* **PRESENTATION OF PROCLAMATION IN RECOGNITION OF MOVEMBER 2015. (0410-30)**
- 1.4* **EL NIÑO REPORT. (0210-90)**
 - * No staff report

CONSENT CALENDAR (2.1-2.6)-All matters listed under Consent Calendar are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items, unless a Councilmember or member of the public requests that particular item(s) be removed from the Consent Calendar and considered separately. Those items removed from the Consent Calendar will be discussed at the end of the Agenda.

- 2.1 **RATIFICATION OF WARRANT REGISTER. (0300-25)**

Recommendation: Ratify the following registers: Accounts Payable Numbers 87431 through 87501 and EFT #'s 82-89 for a subtotal amount of \$832,218.09, and Payroll Checks/Direct Deposits 46736 through 46777 for a subtotal amount of \$345,536.14 for a total amount of \$1,177,754.23.
- 2.2 **RECEIVE TREASURER'S REPORT. (0300-90)**

Recommendation: That the City Council receives the monthly treasurer's report.
- 2.3 **RESOLUTION NO. 2015-7637 APPROVING AND ADOPTING THE CITY'S SALARY & COMPENSATION PLAN FOR FY 2015-2017. (0520-75)**

Recommendation: Adopt resolution.
- 2.4 **ADOPTION OF RESOLUTION NUMBERS 2015-7634 AND 2015-7635 APPROVING THE FISCAL YEAR 2016 SCOPE OF WORK FOR THE SAN DIEGO BAY WATERSHED AND TIJUANA RIVER WATERSEHD WATER QUALITY IMPROVEMENT PLANS. (0770-87)**

Recommendation:

 - 1. Adopt Resolution 2015-7634 approving the FY 2016 scope of work for URS Corporation Americas to implement the Tijuana River watershed WQIP and
 - 2. Adopt Resolution 2015-7635 approving the FY 2016 scope of work for AMEC Foster Wheeler to implement the San Diego Bay watershed WQIP.
- 2.5 **BREAKWATER FINAL MAP BY SUDBERRY AT 9TH STREET AND PALM AVENUE. MF 1062. (0600-20)**

Recommendation: That the City Council approve the final map for the Breakwater project (MF 1062) proposed by Sudberry Properties.
- 2.6 **RESOLUTION NO. 2015-7641 AUTHORIZING THE CITY MANAGER TO EXECUTE AN AGREEMENT WITH THE SAN DIEGO UNIFIED PORT DISTRICT FOR FINANCIAL ASSISTANCE AND OTHER MATTERS ASSOCIATED WITH THE IMPERIAL BEACH CULTURAL SERIES. (0150-70).**

Recommendation: Adopt resolution.

ORDINANCES – INTRODUCTION/FIRST READING (3)

None.

PUBLIC HEARINGS (4.1)

- 4.1 **RESOLUTION NO. 2015-7640 APPROVING THE USE OF CDBG FUNDS FOR THE SENIOR CENTER. (0650-34 & 0930-20)**

Recommendation: That the City Council adopt Resolution 2015-7640 and direct the City Manager to prepare the CDBG application in accordance with the policy direction received.

REPORTS (5.1-5.4)

- 5.1 ADOPTION OF RESOLUTION NUMBER 2015-7636 APPROVING THE IMPERIAL BEACH BMP DESIGN MANUAL FOR PERMANENT SITE DESIGN, STORM WATER TREATMENT AND HYDROMODIFICATION MANAGEMENT AND AUTHORIZING MINOR CHANGES TO THE IMPERIAL BEACH DESIGN MANUAL AS MAY BE DIRECTED BY THE SAN DIEGO REGIONAL WATER CONTROL BOARD. (0770-95)**
Recommendation: Adopt Resolution 2015-7636 approving the Imperial Beach BMP Design Manual with an effective date as set by the Municipal Storm Water Permit Order No. 2013-0001 or as amended by the San Diego Regional Water Quality Control Board and authorizing minor amendments (without further City Council approval) to the Imperial Beach BMP Design Manual as may be directed by the San Diego Regional Water Quality Control Board or as necessary to support consistent implementation of the BMP Design Manual across jurisdictions within the San Diego region.
- 5.2 RESOLUTION NO. 2105-7639 AWARDED THE 13TH STREET CLASS 2 BIKEWAY CONSTRUCTION ELEMENT OF THE BIKEWAY VILLAGE DEVELOPMENT PROJECT S15-702 TO PAL GENERAL ENGINEERING, INC. AND APPROPRIATING AN ADDITIONAL \$55,000 FROM THE 2010 BOND FUND. (0680-20)**
Recommendation: Adopt resolution.
- 5.3 FORMATION OF 60TH ANNIVERSARY CELEBRATION COMMITTEE. (0100-20)**
Recommendation: Consider the proposal to form a 60th Anniversary Committee and direct staff to take the necessary actions that will result in the formation of the committee.
- 5.4 DISCUSSION AND REQUEST FOR DIRECTION REGARDING THE LIVE BROADCAST OF CITY COUNCIL MEETINGS ON COX CABLE. (0160-23 & 0800-10)**
Recommendation: That the City Council discusses the various broadcast options. Staff further recommends that the City Council meetings no longer be broadcast on the Cox Communications Public Access Channel that will result in a \$14,400 annual savings to the City of Imperial Beach.

I.B. REDEVELOPMENT AGENCY SUCCESSOR AGENCY REPORTS (6)

None.

ITEMS PULLED FROM THE CONSENT CALENDAR (IF ANY)

ADJOURN REGULAR MEETING

The Imperial Beach City Council welcomes you and encourages your continued interest and involvement in the City's decision-making process.

FOR YOUR CONVENIENCE, A COPY OF THE AGENDA AND COUNCIL MEETING PACKET MAY BE VIEWED IN THE OFFICE OF THE CITY CLERK AT CITY HALL OR ON OUR WEBSITE AT

www.ImperialBeachCA.gov

/s/
Jacqueline M. Hald, MMC
City Clerk



STAFF REPORT
CITY OF IMPERIAL BEACH

TO: HONORABLE MAYOR AND CITY COUNCIL
FROM: ANDY HALL, CITY MANAGER *AH*
MEETING DATE: OCTOBER 21, 2015
ORIGINATING DEPT.: ADMINISTRATIVE SERVICES *DB*
SUBJECT: RATIFICATION OF WARRANT REGISTER

EXECUTIVE SUMMARY:

Approval of the warrant register in the amount of \$ 1,177,754.23.

RECOMMENDATION:

It is respectfully requested that the City Council ratify the warrant register.

RATIONALE:

The warrant register is presented providing transparency with regards to City expenditures.

OPTIONS:

- Receive and file the report from the City Manager
- Provide direction to the City Manager to take a specific action

BACKGROUND:

None

ANALYSIS:

As of April 7, 2004 all large warrants above \$100,000 will be separately highlighted and explained on the staff report.

<u>Vendor:</u>	<u>Check:</u>	<u>Amount:</u>	<u>Description:</u>
San Diego County Sheriff	87457	\$525,424.03	Jul 2015 Enforcement Svcs

The following registers are submitted for Council ratification:

Accounts Payable

DATE	CHECK #	EFT #	AMOUNT (\$)
09/25/2015	87431-87468	82-89	775,443.25
10/01/2015	87469-87501		56,774.84
			832,218.09

Payroll Checks/Direct Deposit

DATE	CHECK #		AMOUNT (\$)
P.P.E. 9/17/15	46736-46755		162,484.72
P.P.E.10/01/15	46756-46777		183,051.42
			345,536.14

TOTAL \$ 1,177,754.23

ENVIRONMENTAL DETERMINATION:

Not a project as defined by CEQA.

FISCAL IMPACT:

Warrants are issued from budgeted funds and there is no additional impact on reserves.

Attachments:

1. Warrant Register
2. Warrant Register as Budgeted FY2016

City of Imperial Beach

Warrant Register by Check/EFT Number

Check /EFT #	Vendor	Description	Account #	Invoice #	PO #	Amount	
2015-09-25	82	AFLAC	PAYROLL AP PPE 9/03/15	101-0000-209.01-13	20150910	(blank)	\$ 336.84
			PAYROLL AP PPE 9/17/15	101-0000-209.01-13	958825	(blank)	\$ 336.84
	83	CALIFORNIA STATE DISBURSEMENT UI	PR AP PPE 9/17/15	101-0000-209.01-07	20150924	(blank)	\$ 355.84
	84	COLONIAL LIFE & ACCIDENT	PAYROLL AP PPE 9/03/15	101-0000-209.01-13	20150910	(blank)	\$ 50.09
			PAYROLL AP PPE 9/17/15	101-0000-209.01-13	9498114-0902975	(blank)	\$ 50.09
	85	I B FIREFIGHTERS ASSOCIATION	PRAP PPE 9/17/15	101-0000-209.01-08	20150924	(blank)	\$ 420.00
	86	ICMA RETIREMENT TRUST 457	PR AP PPE 9/17/15	101-0000-209.01-10	20150924	(blank)	\$ 6,935.43
	87	SEIU LOCAL 221	PR AP PPE 9/17/15	101-0000-209.01-08	20150924	(blank)	\$ 1,566.41
	87437	U.S. BANK CORPORATE PAYMENT SYS	ACCESS POINTS	503-1923-419.30-22	002-3213244-007	160230	\$ 75.58
			CONCRETE	101-5000-532.20-06	634905-8	160196	\$ 121.80
			COPY FEES	502-1922-419.20-01	0000546197	160222	\$ 8.64
			INTERVIEW PANEL LUNCH	101-3030-423.28-04	089223	160228	\$ 100.13
			INTERVIEW PANEL LUNCH	101-5020-432.28-04	061306	160200	\$ 69.21
			INTERVIEW PANEL REFRESHMN	101-3030-423.28-04	08-13-2015	160213	\$ 14.95
			INTERVIEW PANEL REFRESHMN	101-5020-432.28-04	08-13-2015	160213	\$ 5.49
			PAINT ROLLERS	101-6040-454.30-02	026341/2561974	160192	\$ 10.77
			PAINTING SUPPLIES	601-5060-436.30-02	056762/6585062	160202	\$ 162.87
			PLAZA UMBRELLAS	101-6040-454.30-02	98505	160198	\$ 634.29
			PROPANE TANKS	101-5010-431.30-02	035780/7221497	160196	\$ 64.70
			SAFETY GLASSES	601-5060-436.30-02	9821766194	160202	\$ 10.31
			SANDING DISCS	101-6040-454.30-02	069633/1562074	160198	\$ 77.81
			SAW BLADES	101-6040-454.30-02	065549/2594990	160192	\$ 35.58
			SHOP SUPPLIES	101-6020-452.30-02	068539	160204	\$ 23.75
			STATION SUPPLIES	101-3020-422.30-02	039354	160233	\$ 157.95
			STATION SUPPLIES	101-3020-422.30-02	072104	160233	\$ 171.61
			TOILET SEAT	101-1910-419.30-02	042906/0572980	160193	\$ 45.34
			VIDEO CABLES	503-1923-419.30-22	002-4925135-874	160230	\$ 50.10
			SCREEN PROTECTOR	503-1923-419.30-22	002-2854621-065	160230	\$ 84.18
			2015 EPA ID/WASTE MANIFES	101-5040-434.28-13	20151142	160190	\$ 222.50
			GALVANIZED NAILS/SCREWS	101-3030-423.28-01	019180/2081264	160228	\$ 12.53
			INSECT KILLER	101-1910-419.28-01	085852/6590957	160203	\$ 44.18
			LOCKSMITH SERVICE	101-1910-419.28-01	11891	160203	\$ 696.33
			USB CHARGERS	101-1020-411.30-01	002-91723594076	160230	\$ 53.95
			SELF INKING DATER	101-1230-413.30-01	105-8130603-286	160222	\$ 32.91
			DAYTIMER CALENDAR	101-5020-432.30-01	7424	160200	\$ 39.95
			CLEANING TOWELS/BRUSHES	101-6040-454.30-02	001103/4580427	160198	\$ 37.70
			FH REMODEL SUPPLIES/BATTE	101-1910-419.30-02	001198/5012724	160193	\$ 30.30
			FH REMODEL SUPPLIES/BATTE	501-1921-419.30-02	001198/5012724	160193	\$ 41.26
			TABLET TYPE COVER	101-3030-423.30-02	002-0342608-304	160228	\$ 123.84
			TABLET COVER/CHARGER	101-3030-423.30-02	002-5822488-845	160228	\$ 145.97

City of Imperial Beach
Warrant Register by Check/EFT Number

Check /EFT #	Vendor	Description	Account #	Invoice #	PO #	Amount
		GRINDING WHEELS	101-6040-454.30-02	003780/9560629	160192	\$ 8.58
		GRINDING WHEELS	101-6040-454.30-02	056315/9580033	160192	\$ 9.66
		PLAYGROUND CHAIN/SAFETY G	101-6020-452.30-02	007453/4194083	160204	\$ 177.09
		GLORIA,J-SAFETY BOOTS	101-6040-454.30-02	00834038253	160195	\$ 150.00
		SCRAPERS/ROLLERS	101-6020-452.30-02	010032/4581133	160203	\$ 53.28
		ACTIVITY LOG COPIES	101-3030-423.30-02	013649	160228	\$ 232.97
		SURFBOARD HANGING SUPPLY	101-1910-419.30-02	017201/301223	160193	\$ 20.44
		PARK PROJ TARPS	101-5010-431.30-02	019693	160195	\$ 47.50
		GRIP TROWEL/KNEEPADS	101-6040-454.30-02	030722/0571529	160192	\$ 62.29
		TARP/MVC BULB	101-1910-419.30-02	032345/3571966	160193	\$ 16.12
		TARP/MVC BULB	501-1921-419.30-02	032345/3571966	160193	\$ 9.75
		CABLE TIES/SIGNS	101-1910-419.30-02	033564/5585103	160203	\$ 18.75
		PAD LOCKS	101-3030-423.30-02	0346957-IN	160227	\$ 238.05
		ROLLERS/TRAYS/BUCKETS	101-6040-454.30-02	035078/8580867	160192	\$ 22.50
		PROPANE TANK EXCHANGE	101-5010-431.30-02	046286/2263242	160194	\$ 43.14
		DIE GRINDER/BRUSH	101-6040-454.30-02	051992	160192	\$ 56.13
		DECK STAIN	101-1910-419.30-02	052503	160195	\$ 330.46
		PAINT BRUSHES/GLOVES	101-6040-454.30-02	055329/1591277	160192	\$ 22.63
		RUBBER HOSE	101-6040-454.30-02	057881/6193960	160198	\$ 67.94
		PROTOCOL BOOKS	101-3020-422.30-02	06-26-2016	160232	\$ 259.20
		SAND PAPER/KNEE PADS	101-6040-454.30-02	062890/2581267	160191	\$ 52.33
		STREETS ELECTRICAL SUPPLI	101-1910-419.30-02	064873/2022243	160193	\$ 165.38
		FH REMODEL SUPPLIES	101-1910-419.30-02	066373/0011928	160193	\$ 63.95
		FH REMODEL SUPPLIES	101-1910-419.30-02	084611/6021715	160193	\$ 39.86
		TAPE MEASURE/PLIERS	101-6040-454.30-02	066712/1595052	160192	\$ 84.12
		PICTURE FRAMES	101-3030-423.30-02	071856	160228	\$ 64.77
		PLAYGROUND SWINGS	101-6020-452.30-02	072215-1	160204	\$ 424.50
		CREDIT-RETURN THERMOMETER	101-3040-424.30-02	07-23-2015	160221	\$ (21.03)
		THERMOMETERS-TEST WATER	101-3040-424.30-02	07-23-2015	160221	\$ 38.83
		CLEANING SUPPLIES	101-6020-452.30-02	077835	160204	\$ 14.02
		WATER SPRAYER	101-3030-423.30-02	08-04-2015	160228	\$ 21.59
		SURFBOARD RACK METAL	101-3030-423.30-02	08-06-2015	160228	\$ 53.17
		CPR CARDS	101-3020-422.30-02	08-14-2015	160232	\$ 90.00
		CPR CARD	101-3020-422.30-02	08-19-2015	160232	\$ 5.00
		CONCRETE PATCH/LEVEL/TAPE	101-5010-431.30-02	083741/5571838	160194	\$ 71.11
		PAINT SUPPLIES/HOOKS/ADHE	101-1910-419.30-02	093725/6590944	160193	\$ 46.18
		WIRE BRUSH WHEEL/GRINDER	101-6040-454.30-02	096544/2572110	160192	\$ 66.70
		SCRAPER BLADES/LIGHT BULB	101-6040-454.30-02	098088/4591719	160191	\$ 44.43
		CH MICROWAVE	101-1910-419.30-02	099639/3022167	160193	\$ 77.76
		MAYOR'S OFC COFFEE	101-1010-411.30-02	105-3885121-169	160215	\$ 41.36

City of Imperial Beach
Warrant Register by Check/EFT Number

Check /EFT #	Vendor	Description	Account #	Invoice #	PO #	Amount
		VISIO STANDARD 2013	101-3020-422.30-02	10647213270	160230	\$ 899.97
		4 POLE CONT	101-6040-454.30-02	1069-695990	160191	\$ 75.60
		SCOUT PROJ BOULDERS	101-5010-431.30-02	1130470	160203	\$ 95.04
		PIER LIGHT LENS HOLDERS	101-6040-454.30-02	123524	160191	\$ 90.00
		S/S PLATES,FLAT	101-6040-454.30-02	18298	160192	\$ 55.62
		STEEL FLAT BAR	101-6040-454.30-02	18402	160192	\$ 120.14
		SHERIFF'S LAVATORY FAUCET	101-1910-419.30-02	190776	160193	\$ 284.31
		PIER LIGHT LENSES	101-6040-454.30-02	19913	160195	\$ 181.44
		TRUCK SEAT COVER	101-3030-423.30-02	201525503	160228	\$ 85.25
		ROOM SIGNS	101-1910-419.30-02	24084	160203	\$ 90.72
		TAYLOR,T-SAFETY BOOTS	101-6020-452.30-02	3/1147/31644	160204	\$ 126.35
		PEBBLES-SCOUT PROJECT	101-5010-431.30-02	30585015	160199	\$ 77.54
		STACKING KIT	101-3020-422.30-02	315876989	160231	\$ 44.26
		WASHING MACHINE HOSE/KIT	101-3020-422.30-02	315876989	160231	\$ 93.37
		WASHING MACHINES/DRYERS/S	101-3020-422.30-02	315876989	160231	\$ 4,331.07
		LAPTOP CASE	101-3020-422.30-02	3368-3370	160231	\$ 32.61
		BATTERY CLAM SHELL	101-3020-422.30-02	36338	160233	\$ 115.39
		FLAT BAR	101-6040-454.30-02	392209	160192	\$ 51.67
		CPR TEXTBOOKS	101-3020-422.30-02	53005203	160232	\$ 257.38
		RCS RADIO BATTERIES	101-3030-423.30-02	559154-00	160226	\$ 766.68
		LIGHTBULBS	101-6040-454.30-02	6108	160191	\$ 123.49
		AUGER RENTAL	101-5010-431.30-02	631843-4	160196	\$ 180.00
		WIR WHEELS CRACKFILLER	101-5010-431.30-02	6541	160194	\$ 332.88
		ADAPTER	101-6040-454.30-02	692443	160192	\$ 14.16
		TIDELANDS NAVY CAPS	101-6040-454.30-02	70008	160198	\$ 210.60
		JR LG STORAGE RENTAL	101-3035-423.30-02	904556107	160229	\$ 124.50
		JR LG STORAGE RENTAL	101-3035-423.30-02	904556108	160229	\$ 124.50
		RTND GRINDING WHEELS	101-6040-454.30-02	9253126	160192	\$ (8.58)
		STERLING ROPE	101-3020-422.30-02	E1364504	160231	\$ 174.58
		OLSEN, AHA INSTRUCTOR ESS	101-3020-422.30-02	R417130560	160232	\$ 30.00
		SANDERS, AHA INSTRUCTOR E	101-3020-422.30-02	R417130560	160232	\$ 30.00
		UPLIGHTS/400 W BULBS	101-6040-454.30-02	Y67531	160191	\$ 197.60
		SAFETY VESTS	601-5060-436.30-02	098108-00	160202	\$ 40.25
		EXTERNAL DRIVES	101-1110-412.29-04	116-3131921-737	160215	\$ 149.03
		DOUBLE CHG, FLOWERS	101-1020-411.29-04	35843	160213	\$ 27.17
		DOUBLE CHG, FLOWERS	101-1110-412.29-04	35843	160213	\$ 27.17
		DOUBLE CHG, FLOWERS	101-1130-412.20-06	35843	160213	\$ 27.17
		FLOWER ARRNGMNT-HR MANAGE	101-1020-411.29-04	35843	160213	\$ 27.17
		FLOWER ARRNGMNT-HR MANAGE	101-1110-412.29-04	35843	160213	\$ 27.17
		FLOWER ARRNGMNT-HR MANAGE	101-1130-412.20-06	35843	160213	\$ 27.17

City of Imperial Beach

Warrant Register by Check/EFT Number

Check /EFT #	Vendor	Description	Account #	Invoice #	PO #	Amount
		DOCUMENT COPY FEES	101-3040-424.28-11	181712	160224	\$ 20.50
		SPRAY PAINT/GROMMETS	101-5000-532.20-06	010508/4571904	160194	\$ 29.86
		CRANE SERVICE	101-5000-532.20-06	8157	160194	\$ 642.00
		LG UNIFORM SEWING	101-3030-423.25-03	267646	160226	\$ 177.84
		LG JACKET REPAIR	101-3030-423.25-03	267802	160228	\$ 12.96
		JR LG UNIFORMS	101-3035-423.25-03	33735	160229	\$ 812.67
		REFERENCE BOOK	101-1230-413.28-14	1432516	160222	\$ 32.50
		PRE-EMPLOYMENT FINGERPRNT	101-1130-412.21-04	008809	160214	\$ 38.00
		ANNUAL HYDRAULIC TEST-DEM	101-1910-419.21-04	6000156683	160203	\$ 1,030.00
		LEVIEN,H-TRAVEL SANDAG	101-5020-432.28-04	000664	160200	\$ 1.25
		LEVIEN,H-TRAVEL SANDAG	101-5020-432.28-04	022285	160200	\$ 1.25
		LEVIEN,H-TRAVEL SANDAG	101-5020-432.28-04	029992	160200	\$ 1.25
		LEVIEN,H-TRAVEL SANDAG	101-5020-432.28-04	076899	160200	\$ 1.25
		NAKAGAWA,J -SANDAG PRKNG	101-1230-413.28-04	033906	160223	\$ 8.00
		NAKAGAWA,J -PRKNG FEES	101-1230-413.28-04	043751	160223	\$ 12.00
		BRAGG,L 2015 CONF REG FEE	101-1010-411.28-04	07-22-2015	160216	\$ 500.00
		SPRIGGS,E-CONF REGISTRATI	101-1010-411.28-04	07-22-2015	160218	\$ 575.00
		SPRIGGS,E-REFUND OVRPYMT	101-1010-411.28-04	07-23-2015	160218	\$ (75.00)
		BILBRAY,B 2015 CONF REGIS	101-1010-411.28-04	07-27-2015	160217	\$ 500.00
		MORENO,N-LNCH MTG W/CITY	101-1130-412.28-04	08-10-2015	160213	\$ 25.92
		BILBRAY,B-CONF REFUND CNL	101-1010-411.28-04	08-10-2015	160217	\$ (425.00)
		PANEL REFRESHMENTS	101-3030-423.28-04	1134	160213	\$ 10.50
		PANEL REFRESHMENTS	101-3030-423.28-04	1137	160213	\$ 4.19
		REFND PANEL REFRSHMNTS	101-3030-423.28-04	1136	160213	\$ (10.50)
		08/05/15 COUNCIL DINNER	101-1010-411.28-04	1-924	160213	\$ 86.35
		HELMER,C UCI CONF PARKING	101-5020-432.28-04	2839883	160197	\$ 10.00
		HELMER,C UCI CONF PARKING	101-5020-432.28-04	2841015	160197	\$ 10.00
		REFUND SDAPA LUNCHEON	101-1230-413.28-04	2920-4608-3832-	160222	\$ (15.00)
		NAKAGAWA,J-REFND LUNCHEON	101-1230-413.28-04	2TE64763EX10611	160223	\$ (7.50)
		HOLDEN,J-CERTIFICATION RE	101-3040-424.28-04	364192	160221	\$ 181.25
		RICHARDS,L-COMPLT NOTARY/	101-1230-413.28-04	6104411	160222	\$ 433.80
		INTERVIEW PANEL REFRSHMNT	101-5020-432.28-04	731384	160213	\$ 14.95
		DEDINA,S-SENTRI REGISTRAT	101-1010-411.28-04	7429916898	160219	\$ 65.00
		NAKAGAWA,J-WRKSHP LODGING	101-1230-413.28-04	79223	160223	\$ 184.66
		DUSH,S-APA CONF REGISTRN	101-1230-413.28-04	FNN3H6XX2N3	160222	\$ 495.00
		TRANSPRTN-SWIFTWATER TRNG	101-3030-423.28-04	GYIZYY	160225	\$ 784.80
		BRAGG,L-CONF TRANSPORTATN	101-1010-411.28-04	H4HHNY	160216	\$ 320.00
		SPRIGGS,E CONF AIRFARE	101-1010-411.28-04	HC5HJM	160218	\$ 320.00
		WRAIGHT,A-TRAINING TRAVEL	101-3030-423.28-04	LYOQGW	160226	\$ 226.20
		PUTNAM,S-TRAINING AIRFARE	101-3030-423.28-04	RKETJU	160226	\$ 226.20

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		LINDQUIST,J-TRNG AIRFARE	101-3030-423.28-04	SINHIZ	160226	\$ 226.20
		YASHU,A-TRAINING AIRFARE	101-3030-423.28-04	ZQHXS	160226	\$ 226.20
		#100 SMOG INSPECTION	501-1921-419.28-01	52582	160201	\$ 41.75
		#617 SMOG INSPECTION	501-1921-419.28-01	52623	160201	\$ 41.75
		#616 SMOG INSPECTION	501-1921-419.28-01	52649	160201	\$ 41.75
		#A1 SMOG INSPECTION	501-1921-419.28-01	52733	160201	\$ 41.75
		#603 VEHICLE CHECK/ADJUST	501-1921-419.28-01	6068718/1	160201	\$ 120.00
		CITY VEHICLE WASH	501-1921-419.29-04	972	160200	\$ 12.99
		PRIM ADPT TOOL	501-1921-419.30-22	07-29-2015	160201	\$ 152.90
		SPARE FUEL KEYS	501-1921-419.28-16	054328	160201	\$ 17.01
		FILTER KIT/LUBE OIL	501-1921-419.28-16	07-29-2015	160201	\$ 172.45
		E-39 OIL FILTER	501-1921-419.28-16	215791	160201	\$ 39.02
		#E239 REPAIR KIET	501-1921-419.28-16	476795	160201	\$ 385.86
		CR-#603 CORE REFUND	501-1921-419.28-16	5076843	160201	\$ (136.26)
		#141 FUEL FILLER	501-1921-419.28-16	5078546	160201	\$ 19.95
		#141 FUEL FILLER	501-1921-419.28-16	5078788	160201	\$ 120.07
		WASHINGTON,E-MISAC DUES	503-1923-419.28-12	300001128	160230	\$ 160.00
		ELECTRONICS RECYCLING	503-1923-419.20-06	59643	160230	\$ 69.00
		LABELER TAPE	503-1923-419.30-22	002-0152147-853	160230	\$ 7.96
		UTILITY TABLES	503-1923-419.30-22	002-0252680-486	160230	\$ 118.76
		UTILITY TABLES	503-1923-419.30-22	107-2272125-339	160230	\$ 81.04
		KAYBOARD/LASER MOUSE/ADAP	503-1923-419.30-22	002-0664727-678	160230	\$ 165.23
		VGA ACTIVE ADAPTER	503-1923-419.30-22	002-1200521-582	160230	\$ 27.65
		MONITOR	503-1923-419.30-22	002-1465442-353	160230	\$ 297.36
		TABLE/MEMORY CARD/	503-1923-419.30-22	002-3937776-430	160230	\$ 71.49
		VELCRO FASTENING TAPE	503-1923-419.30-22	002-4031796-381	160230	\$ 35.98
		PORTABLE CHRGR/MOUSE/PROT	503-1923-419.30-22	002-4692650-248	160230	\$ 200.99
		OFFICE LEATHER CHAIRS	503-1923-419.30-22	002-6037307-412	160230	\$ 475.18
		STYLUS HOLDER/ADAPTER	503-1923-419.30-22	002-8266789-228	160230	\$ 41.71
		SERVER FANS	503-1923-419.30-22	107-8041785-084	160230	\$ 22.48
		LCD MONITOR	503-1923-419.30-22	112-7728389-039	160230	\$ 263.62
		GRAPHICS CARDS	503-1923-419.30-22	112-9119555-411	160230	\$ 280.78
		DUPLICATE EMAIL REMOVER	503-1923-419.30-22	494473643	160230	\$ 24.00
		PORTABLE PA SYSTEM	503-1923-419.30-22	MF141264431	160230	\$ 869.32
		PS#3 CONTROL PANEL PARTS	601-5060-436.28-01	090381	160202	\$ 26.98
		SAFETY GLASSES/EARMUFFS	601-5060-436.30-02	9821766202	160202	\$ 78.18
		HARD HAT	601-5060-436.30-02	A06001613	160202	\$ 21.75
		EMPLOYEE COMPUTER LOAN	101-0000-209.01-03	235156204	(blank)	\$ 360.93
		EMPLOYEE COMPUTER LOAN	101-0000-209.01-03	BBY01-739107020	(blank)	\$ 663.87
		EMPLOYEE COMPUTER LOAN	101-0000-209.01-03	BBY01-739215001	(blank)	\$ 668.17

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87437	U.S. BANK CORPORATE PAYMENT SYS	EMPLOYEE COMPUTER LOAN	101-0000-209.01-03	BBY01-739260020	(blank)	\$ 380.99
		EMPLOYEE COMPUTER LOAN	101-0000-209.01-03	EC91414	(blank)	\$ 354.82
		EMPLOYEE COMPUTER LOAN	101-0000-209.01-03	W593788572	(blank)	\$ 457.92
		ALVAREZ,O EMPLOYEE COMPUT	101-0000-209.01-03	BBY01-735293025	(blank)	\$ 2,055.99
87438	AMERICAN MESSAGING	AUG 2015	101-3020-422.27-05	L1074045PH	160244	\$ 32.82
		AUG 2015	101-3030-423.30-02	L1074045PH	160244	\$ 53.31
		JUL 2015	101-3020-422.27-05	L1074045PG	160244	\$ 32.82
		JUL 2015	101-3030-423.30-02	L1074045PG	160244	\$ 53.31
		SEP 2015	101-3020-422.27-05	L1074045PI	160244	\$ 32.82
		SEP 2015	101-3030-423.30-02	L1074045PI	160244	\$ 53.31
87440	CALIFORNIA AMERICAN WATER	1015-210019027905 AUG 15	101-1910-419.27-02	09-24-2015	(blank)	\$ 398.13
		1015-210019276868 AUG 15	101-1910-419.27-02	09-24-2015	(blank)	\$ 141.23
		1015-210019278093 AUG 15	101-1910-419.27-02	09-24-2015	(blank)	\$ 59.95
		1015-210019278895 AUG 15	101-1910-419.27-02	09-24-2015	(blank)	\$ 25.56
		1015-210019357057 AUG 15	101-1910-419.27-02	09-24-2015	(blank)	\$ 25.56
		1015-210019360534 AUG 15	101-1910-419.27-02	09-24-2015	(blank)	\$ 25.56
		1015-210019481684 AUG 15	101-1910-419.27-02	09-24-2015	(blank)	\$ 25.56
		1015-210019482014 AUG 15	101-1910-419.27-02	09-24-2015	(blank)	\$ 117.26
		1015-210019600799 AUG 15	101-1910-419.27-02	09-24-2015	(blank)	\$ 329.36
		1015-210019279782 AUG 15	101-1910-419.27-02	09-25-2015	(blank)	\$ 19.83
		1015-210019359015 AUG 15	101-1910-419.27-02	09-25-2015	(blank)	\$ 19.83
		1015-210018811916 AUG 15	101-1910-419.27-02	09-28-2015	(blank)	\$ 38.06
		1015-210020153385 AUG 15	101-1910-419.27-02	09-28-2015	(blank)	\$ 29.53
		1015-210020154739 AUG 15	101-1910-419.27-02	09-28-2015	(blank)	\$ 31.30
		1015-210019058534 AUG 15	101-1910-419.27-02	09-30-2015	(blank)	\$ 244.42
		1015-210019179080 AUG 15	101-1910-419.27-02	09-30-2015	(blank)	\$ 300.70
		1015-210019176067 AUG 15	101-6020-452.27-02	09-30-2015	(blank)	\$ 312.16
		1015-210019176128 AUG 15	101-6020-452.27-02	10-01-2015	(blank)	\$ 8.89
		1015-210019748080 AUG 15	101-6020-452.27-02	10-01-2015	(blank)	\$ 37.55
		1015-210019748332 AUG 15	101-6020-452.27-02	10-01-2015	(blank)	\$ 37.55
		1015-210019749687 AUG 15	101-6020-452.27-02	10-01-2015	(blank)	\$ 26.09
		1015-210019749625 AUG 15	101-6020-452.27-02	10-02-2015	(blank)	\$ 8.89
		1015-210020440898 AUG 15	101-6020-452.27-02	10-02-2015	(blank)	\$ 335.09
		1015-210021068541 AUG 15	101-1910-419.27-02	10-05-2015	(blank)	\$ 422.87
		1015-210021068268 AUG 15	101-6010-451.27-02	10-05-2015	(blank)	\$ 65.70
		1015-210021068367 AUG 15	101-6010-451.27-02	10-05-2015	(blank)	\$ 2,802.93
		1015-210021067159 AUG 15	101-6020-452.27-02	10-05-2015	(blank)	\$ 89.55
		1015-210019178568 AUG 15	101-1910-419.27-02	10-06-2015	(blank)	\$ 158.75
		1015-210019335347 AUG 15	101-1910-419.27-02	10-06-2015	(blank)	\$ 993.69
		1015-210020277854 AUG 15	101-1910-419.27-02	10-06-2015	(blank)	\$ 60.17

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Check /EFT #	Vendor	Description	Account #	Invoice #	PO #	Amount
		1015-210020731235 AUG 15	101-1910-419.27-02	10-06-2015	(blank)	\$ 8.89
		1015-210019335484 AUG 15	101-6020-452.27-02	10-06-2015	(blank)	\$ 129.10
		1015-210019335774 AUG 15	101-6020-452.27-02	10-06-2015	(blank)	\$ 123.34
		1015-210021082448 AUG 15	101-6020-452.27-02	10-06-2015	(blank)	\$ 1,144.75
		1015-210019334948 AUG 15	101-1910-419.27-02	10-07-2015	(blank)	\$ 8.89
		1015-210019335835 AUG 15	101-1910-419.27-02	10-07-2015	(blank)	\$ 8.89
		1015-210019531626 AUG 15	101-1910-419.27-02	10-07-2015	(blank)	\$ 14.66
		1015-210019535857 AUG 15	101-1910-419.27-02	10-07-2015	(blank)	\$ 14.66
		1015-210019176333 AUG 15	101-6020-452.27-02	10-07-2015	(blank)	\$ 26.20
		1015-210019335248 AUG 15	101-6020-452.27-02	10-07-2015	(blank)	\$ 279.38
		1015-210019335682 AUG 15	101-6020-452.27-02	10-07-2015	(blank)	\$ 19.83
		1015-210019531534 AUG 15	101-1910-419.27-02	10-08-2015	(blank)	\$ 8.89
		1015-210019746893 AUG 15	101-6020-452.27-02	10-08-2015	(blank)	\$ 8.89
		1015-210021114451 AUG 15	303-1250-413.29-04	10-08-2015	(blank)	\$ 48.70
		1015-210019512885 AUG 15	601-5060-436.27-02	09-28-2015	(blank)	\$ 288.75
		1015-210020125977 AUG 15	601-5060-436.27-02	09-30-2015	(blank)	\$ 19.83
		1015-210018820255 AUG 15	601-5060-436.27-02	10-01-2015	(blank)	\$ 8.89
		1015-210019401916 AUG 15	601-5060-436.27-02	10-06-2015	(blank)	\$ 14.66
87441	CALIFORNIA CONSULTING, LLC.	JUL 2015 GRANT WRITING SV	101-1110-412.20-06	1154	(blank)	\$ 3,800.00
		JUL 2015 NEEDS ASSMENT	101-1110-412.20-06	1154	(blank)	\$ 2,500.00
		JUN 2015 GRANT WRITING SV	101-1110-412.20-06	1154	(blank)	\$ 3,800.00
		MAY 2015 GRANT WRITING SV	101-1110-412.20-06	1154	(blank)	\$ 2,083.87
		AUG 2015 GRANT WRITING SV	101-1110-412.20-06	1212	(blank)	\$ 3,800.00
		JUL 2015 EXPENSES	101-1110-412.20-06	1212	(blank)	\$ 174.80
87442	CHULA VISTA ALARM, INC	SEP 2015 -2089	101-1910-419.20-23	34202	160088	\$ 30.00
		SEP 2015 -2466	101-1910-419.20-23	34226	160088	\$ 55.00
		SEP 2015 -2698	101-1910-419.20-23	34278	160088	\$ 30.00
		SEP 2015 -314 MVC	101-1910-419.20-23	34294	160088	\$ 30.00
		SEP 2015 -314 PW	101-1910-419.20-23	34317	160088	\$ 40.00
87443	COUNTY RECORDER	NOE 724 2ND STREET	101-0000-221.01-02	MF 1187	(blank)	\$ 50.00
87444	COURT-ORDERED DEBT COLLECTIONS	PR AP PPE 9/17/15	101-0000-209.01-07	20150924	(blank)	\$ 155.44
87445	D.A.R. CONTRACTORS	AUG 2015	101-3050-425.20-06	081501229	160247	\$ 347.00
		JUL 2015	101-3050-425.20-06	071501229	160247	\$ 347.00
87446	KANE, BALLMER & BERKMAN	ATTORNEY SERVICES	303-1250-413.20-01	21615	160241	\$ 703.50
		ATTORNEY SERVICES	303-1250-413.20-01	21618	F16028	\$ 632.50
		ATTORNEY SERVICES	303-1250-413.20-01	21619	160241	\$ 467.50
		ATTORNEY SERVICES	303-1250-413.20-01	21620	160241	\$ 1,980.00
		ATTORNEY SERVICES	303-1250-413.20-01	21621	160241	\$ 7,590.00
		ATTORNEY SERVICES	303-1250-413.20-01	21627	160241	\$ 229.23
87447	LLOYD PEST CONTROL	AUG 2015 PW	101-1910-419.20-22	4818711	160094	\$ 53.00

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87447	LLOYD PEST CONTROL	AUG 2015 CITY HALL	101-1910-419.20-22	4833718	160094	\$ 36.00
		AUG 2015 SHERIFF DEPT	101-1910-419.20-22	4833864	160094	\$ 36.00
		AUG 2015 FD	101-1910-419.20-22	4833719	160094	\$ 36.00
		AUG 2015 DEMPSEY CTR	101-1910-419.20-22	4818989	160094	\$ 60.00
		AUG 2015 MV CENTER	101-1910-419.20-22	4833921	160094	\$ 53.00
		AUG 2015 SPORTS PARK	101-1910-419.20-22	4817095	160094	\$ 51.00
87448	MCDUGAL LOVE ECKIS &	ATTORNEY SERVICES	101-1220-413.20-02	88729	160173	\$ 9,227.00
		ATTORNEY SERVICES	101-1220-413.20-02	88797	160173	\$ 9,227.00
87449	NADIA .I MORENO	REIMBURSE IPMA TRAINING	101-1130-412.28-04	09-17-2015	(blank)	\$ 25.00
87450	NOLTE ASSOCIATES, INC.	JUL 2015 ELM AVE IMPRVMT	202-5016-531.20-06	35362	150654	\$ 2,375.00
		JUL 2015 ELM AVE IMPRVMT	401-5020-532.20-06	35362	150654	\$ 35,131.14
87451	O'REILLY AUTOMOTIVE STORES, INC.	#630 SENSOR?	501-1921-419.28-16	3980-329070	160063	\$ 95.05
87452	OFFICE DEPOT, INC	ENVELOPES	101-5020-432.30-01	792752029001	160000	\$ 8.63
		PAPER	101-5020-432.30-01	792751283001	160000	\$ 21.83
		INDEX FOLDERS/BATTERIES	101-5020-432.30-01	792752030001	160000	\$ 47.55
		FILE/MARKERS/BINDER CLIPS	101-3030-423.30-02	785483845001	160000	\$ 90.98
		STONES/GRANITE/SAND	101-5010-431.30-02	30588523	160029	\$ 1,705.33
87453	RCP BLOCK & BRICK INC	RTND-RCP PALLET	101-5010-431.30-02	30593275	160029	\$ (120.96)
87454	RYAN PETERSEN	REIMBURSE EMT CERT FEES	101-3030-423.28-04	028105	(blank)	\$ 54.00
87455	SAN DIEGO GAS & ELECTRIC	8541 770 1270 07/30-08/30	601-5060-436.27-01	09-24-2015	(blank)	\$ 5,207.44
		1008 786 9371 07/30-08/28	101-1910-419.27-01	09-24-2015	(blank)	\$ 210.19
		1980 769 7764 07/29-08/27	101-1910-419.27-01	09-24-2015	(blank)	\$ 5,720.13
		1008 860 4389 07/28-08/26	101-1910-419.27-01	09-24-2015	(blank)	\$ 32.05
		5649 771 4749 07/31-08/31	101-1910-419.27-01	09-24-2015	(blank)	\$ 8,469.61
		5649 771 4749 07/31-08/31	101-6020-452.27-01	09-24-2015	(blank)	\$ 7.55
		8507 517 8464 07/30-08/31	101-1910-419.27-01	09-24-2015	(blank)	\$ 131.54
		9169 299 2261 07/27-08/25	101-1910-419.27-01	09-24-2015	(blank)	\$ 1,542.06
		8507 517 8464 07/30-08/28	101-6020-452.27-01	09-24-2015	(blank)	\$ 1,319.06
		5263 521 9238 07/28-08/26	601-5060-436.27-01	09-24-2015	(blank)	\$ 10.00
		8507 517 8464 07/31-08/31	601-5060-436.27-01	09-24-2015	(blank)	\$ 101.87
87456	SAN DIEGO CHAPTER OF THE AMERIC.	SHOUSE,P ANNUAL MEMBERSHP	101-1210-413.28-12	00974	(blank)	\$ 40.00
87457	SAN DIEGO COUNTY SHERIFF	JUL 2015 LAW ENFORCEMENT	101-3010-421.20-06	08-21-2015	(blank)	\$ 511,249.67
		JUL 2015 COPPS PRG	212-3036-421.20-06	08-21-2015	(blank)	\$ 14,543.33
		JUL 2015 TOW FEE CREDIT	101-0000-338.60-03	08-21-2015	(blank)	\$ (368.97)
87458	SAN DIEGO COUNTY SHERIFF	JUL-DEC 2015 CAL-ID PROGR	101-3010-421.21-04	09-09-2015	160242	\$ 2,908.00
87459	SCAN C/O CITY OF TORRANCE	ANNUAL MEMBERSHIP DUES	101-1020-411.28-12	10.80.15339	F16027	\$ 80.00
87460	MISCELLANEOUS VENDOR	RICHARDS,L-NOTARY EXAM	101-1230-413.28-04	09-21-2015	(blank)	\$ 40.00
87461	SPARKLETTS	AUG 2015	101-3020-422.30-02	12529930 082515	160245	\$ 135.41
		JUL 2015	101-3020-422.30-02	12529930 073115	160245	\$ 130.66
87462	SPRINT	06/26/2015-07/25/2015	101-3020-422.27-05	594768811-092	160248	\$ 149.97

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87462	SPRINT	07/26/2015-08/25/2015	101-3020-422.27-05	594768811-093	160248	\$ 149.97	
87463	TERRA BELLA NURSERY, INC.	HEMEROCALLIS HYBRID	101-6020-452.30-02	151735	160027	\$ 90.12	
87464	TRISTAR RISK MANAGEMENT		502-0000-106.03-00	97005	(blank)	\$ 76,415.85	
87465	VALLEY INDUSTRIAL SPECIALTIES, INC	CLOSET/URINAL WALL SLEEVE	101-6040-454.30-02	219201	160026	\$ 668.41	
		VACUUM BREAKER/ABS GLUE	101-6040-454.30-02	219366	160026	\$ 57.54	
87466	VERIZON WIRELESS	08/09/15-09/08/15	101-3020-422.27-05	9751941714	(blank)	\$ 75.55	
		08/09/15-09/08/15	101-3030-423.27-05	9751941714	(blank)	\$ 223.16	
		08/09/15-09/08/15	101-3040-424.27-05	9751941714	(blank)	\$ 149.27	
		08/09/15-09/08/15	101-3070-427.27-05	9751941714	(blank)	\$ 176.53	
		08/09/15-09/08/15	101-5010-431.30-02	9751941714	(blank)	\$ 26.26	
		08/09/15-09/08/15	101-5020-432.27-05	9751941714	(blank)	\$ 676.59	
		08/09/15-09/08/15	101-6020-452.30-02	9751941714	(blank)	\$ 25.21	
		08/09/15-09/08/15	503-1923-419.27-05	9751941714	(blank)	\$ 440.20	
87467	WAGeworks INC.	SEP 2015	101-1210-413.29-04	125A10416828	160172	\$ 139.25	
87468	WAXIE SANITARY SUPPLY	JANITORIAL SUPPLIES	101-6040-454.30-02	75493132	160097	\$ 821.22	
		JANITORIAL SUPPLIES	101-6040-454.30-02	75494738	160097	\$ 812.85	
		LOCKER ROOM SHAMPOO	101-3030-423.30-02	75337701	160097	\$ 52.01	
88	STATE OF CALIFORNIA FTB	PR AP PPE 9/17/15	101-0000-209.01-07	20150924	(blank)	\$ 188.05	
89	US BANK	PAYROLL AP PPE 9/17/15	101-0000-209.01-20	20150924	(blank)	\$ 2,333.28	
2015-09-25 Total						\$ 775,443.25	
2015-10-01	87469	AMS AMERICA INC	09/03/15 UNIT SERVICE	101-1910-419.21-04	308756	160089	\$ 129.00
	87470	AT&T	3372571583448	503-1923-419.27-04	7078464	(blank)	\$ 370.19
			3393431504727	503-1923-419.27-04	7076887	(blank)	\$ 185.11
			3393439371447	503-1923-419.27-04	7079535	(blank)	\$ 185.11
			3393442323406	503-1923-419.27-04	7079842	(blank)	\$ 185.11
			6194235034	503-1923-419.27-04	7067850	(blank)	\$ 18.93
			6194237246664	503-1923-419.27-04	7067086	(blank)	\$ 0.71
			6194238311966	503-1923-419.27-04	7056419	(blank)	\$ 7.73
			6194238322966	503-1923-419.27-04	7056420	(blank)	\$ 4.79
			6194243481712	503-1923-419.27-04	7031739	(blank)	\$ 18.39
			6196281356950	503-1923-419.27-04	7067089	(blank)	\$ 13.91
			6196282018442	503-1923-419.27-04	7067095	(blank)	\$ 0.10
			C602221236777	601-5060-436.27-04	7056411	(blank)	\$ 20.75
			C602224829777	503-1923-419.27-04	7057469	(blank)	\$ 112.46
			C602224831777	503-1923-419.27-04	7057471	(blank)	\$ 20.23
			C602224832777	503-1923-419.27-04	7057472	(blank)	\$ 67.58
			C602224834777	503-1923-419.27-04	7057474	(blank)	\$ 45.73
			C602224835777	503-1923-419.27-04	7057475	(blank)	\$ 218.12
			C602224836777	503-1923-419.27-04	7057476	(blank)	\$ 79.32
			C602224837777	503-1923-419.27-04	7057477	(blank)	\$ 0.55

City of Imperial Beach
Warrant Register by Check/EFT Number

Check /EFT #	Vendor	Description	Account #	Invoice #	PO #	Amount
87470	AT&T	C602224838777	503-1923-419.27-04	7057478	(blank)	\$ 2.33
		C602224839777	503-1923-419.27-04	7057479	(blank)	\$ 225.18
87471	AZTEC LANDSCAPING INC	AUG 2015	101-5010-431.21-04	0028036-IN	160081	\$ 1,499.00
		SEP 2015 IRRIGATION REPLA	101-5010-431.21-04	14165L-IN	160081	\$ 1,553.43
		SEP 2015 PALM/LANTANA PLN	101-5010-431.21-04	14166L-IN	160081	\$ 1,155.66
87472	MISCELLANEOUS "DEVELOPERS"	BOND REFUND 971 HEMLOCK	101-0000-221.01-05	TEP 15-63	(blank)	\$ 754.00
87473	CALIF ELECTRIC SUPPLY	MILLER OEM	101-6040-454.30-02	1069-698431	160021	\$ 32.40
87474	COUNTY OF SAN DIEGO	AUG 2015 PARKING PENALTY	101-3010-421.21-04	08/15	(blank)	\$ 2,238.50
87475	FOCUS ON INTERVENTION	MORENO,N-ERGO EVALUATION	502-1922-419.29-04	53146	160243	\$ 379.98
87476	GEOCON INC.	AUG 2015 DELAWARE ST IMPR	201-5000-532.20-06	1509008	160112	\$ 434.00
87477	GO-STAFF, INC.	W/E 09/06/15 FERGUSON,N	101-1210-413.21-01	149406	160167	\$ 811.41
		W/E 09/13/15 FERGUSON,N	101-1210-413.21-01	149788	160167	\$ 794.74
		W/E 09/20/2015 FERGUSON,N	101-1210-413.21-01	150139	160167	\$ 811.41
		W/E 09/13/15 RODRIGUEZ,A	501-1921-419.21-01	149790	160110	\$ 989.76
		W/E 09/20/15 RODRIGUEZ,A	501-1921-419.21-01	150141	160110	\$ 989.76
		W/E 09/06/15 GADAGA, C	601-5060-436.21-01	149407	160072	\$ 867.84
		W/E 09/13/15 GADAGA,C	601-5060-436.21-01	149789	160072	\$ 786.48
		W/E 09/20/15 GADAGA,C	601-5060-436.21-01	150140	160072	\$ 867.84
87478	GRAINGER	WIRE GUARD	101-1910-419.30-02	9830883089	160007	\$ 54.78
		SWIVEL KNEE PADS	101-1910-419.30-02	9831785382	160007	\$ 42.17
		DISPOSABLE RESPIRATOR	101-6040-454.30-02	9833580245	160007	\$ 17.15
		PADLOCKS/CABLE TIES	101-6040-454.30-02	9835955015	160007	\$ 206.78
		BARRICADE BATTERIES	101-5010-431.21-23	9837784496	160007	\$ 56.02
		TOOL BOX	101-6040-454.30-02	9845533430	160007	\$ 55.32
87479	I LOVE A CLEAN SAN DIEGO	2015 CLEAN UP DAY SPONSOR	101-5040-434.29-04	15-3834	160238	\$ 1,000.00
87480	IAPMO	HOLDEN,J MEMBERSHIP RNWL	101-3040-424.28-12	201509-1519370	(blank)	\$ 200.00
87481	JOHN DEERE LANDSCAPES	UNION BALL VALVE/ELL FIPT	101-6020-452.30-02	73192098	160024	\$ 180.94
		BALL VALVES/ADAPTERS/	101-6020-452.30-02	73239935	160024	\$ 520.43
		2 CYCLE OIL/FLUID FILM	101-6040-454.30-02	73382886	160024	\$ 62.92
		ICV BOX COVER	101-6040-454.30-02	73421990	160024	\$ 4.49
87482	JOHN FRENCH	TUITION REIMBURSEMENT	101-3020-422.29-01	FRENCH 2015	160234	\$ 250.00
87483	JP MOTORSPORTS AND MARINE, INC	LG JETSKI REPAIR	501-1921-419.28-01	14635	160246	\$ 5,387.30
87484	LESLIE SEIFERT	REIMBURSE MEALS/TRAINING	101-3070-427.28-04	1732	(blank)	\$ 20.00
		REIMBURSE PARKING FEES-TR	101-3070-427.28-04	247936	(blank)	\$ 21.00
87485	LIGHTHOUSE, INC	STROBE TUBES/LAMPS	501-1921-419.28-16	0186861	160035	\$ 80.62
87486	MASON'S SAW & LAWNMOWER	CARBURETOR	501-1921-419.28-16	385791	160023	\$ 63.90
87487	NADIA .I MORENO	MILEAGE REIMBURSEMENT	101-1130-412.28-04	09-17-2015	(blank)	\$ 25.65
87488	NEVWEST, INC.	SAFETY CTR EQUIP ACCESS C	504-1924-419.21-04	NW205462	160160	\$ 13,056.12
87489	NOLTE ASSOCIATES, INC.	JUL 2015 PLAN CHECKS	101-0000-221.01-02	35278	(blank)	\$ 6,056.77
87490	PADRE JANITORIAL SUPPLIES	JANITORIAL SUPPLIES	101-6040-454.30-02	375347	160019	\$ 155.09

City of Imperial Beach

Warrant Register by Check/EFT Number

Check /EFT #	Vendor	Description	Account #	Invoice #	PO #	Amount
87490	PADRE JANITORIAL SUPPLIES	JANITORIAL SUPPLIES	101-6040-454.30-02	376237	160019	\$ 175.32
87491	PARS	JUL 2015	101-3030-423.20-06	32390	160156	\$ 187.27
		JUL 2015	101-6030-453.20-06	32390	160156	\$ 41.62
		JUL 2015	101-6040-454.20-06	32390	160156	\$ 187.27
87492	PARTNERSHIP WITH INDUSTRY	P/E 08/31/2015	101-6040-454.21-04	GS06471	160085	\$ 1,211.16
87493	PRINCIPAL FINANCIAL GROUP	OCT 2015 VOL LIFE PREMIUM	101-0000-209.01-13	OCT 2015	(blank)	\$ 1,130.30
87494	PRINCIPAL FINANCIAL GROUP	OCT 2015 DENTAL PPO	101-0000-209.01-12	OCT 2015	(blank)	\$ 2,111.20
87495	PROTECTION ONE ALARM MONITORING	OCT 2015	601-5060-436.20-23	105064311	160071	\$ 293.50
87496	PSC	PW MEMBERSHIP RENWL	101-5020-432.28-04	853	160083	\$ 105.00
87497	RANCHO AUTO & TRUCK PARTS	OIL/FUEL FILTERS	501-1921-419.28-16	7693-243921	160014	\$ 13.51
		CR-WOOD/PLASTIC SQUEEGEES	501-1921-419.30-02	7693-242583	160014	\$ (0.56)
		WOOD/PLASTIC SQUEEGEES	501-1921-419.30-02	7693-242648	160014	\$ 0.56
		FILTERS/CONNECT BLADES/S	501-1921-419.28-16	7693-242582	160014	\$ 31.91
		#147 FLASHER	501-1921-419.28-16	7693-242637	160014	\$ 78.38
		#A8 STOP PAD SET	501-1921-419.28-16	7693-242709	160014	\$ 33.49
		#A8 DRUMS/ROTOR	501-1921-419.28-16	7693-242714	160014	\$ 107.27
		#117 RAD HOSE	501-1921-419.28-16	7693-242781	160014	\$ 11.86
		#630 IGNITIN WIRE SETS	501-1921-419.28-16	7693-243054	160014	\$ 23.09
		SPRK PLGS/WIPER BL/FILTER	501-1921-419.28-16	7693-243222	160014	\$ 31.42
		#600 MIRROR	501-1921-419.28-16	7693-244018	160014	\$ 38.35
		#603	501-1921-419.28-16	7693-244130	160014	\$ 30.84
		#622 AIR FILTERS	501-1921-419.28-16	7693-244308	160014	\$ 25.61
87498	SANDRA GUEVARA	REIMBURSE MILEAGE	101-3070-427.28-04	09-15-2015	(blank)	\$ 14.95
		REIMBURSE MEALS/TRAINING	101-3070-427.28-04	1732	(blank)	\$ 19.48
		REIMBURSE PARKING/TRAING	101-3070-427.28-04	247937	(blank)	\$ 21.00
87499	SEAL MASTER OF SOUTHERN CA	STREET CRACK SEALING MATR	101-5010-431.30-02	22227	160249	\$ 357.70
87500	SKS INC.	1084.1 GAL REG/214.7 GAL	501-1921-419.28-15	1272715-IN	160040	\$ 3,228.40
		1087.5 GAL REG FUEL	501-1921-419.28-15	1272844-IN	160040	\$ 2,857.95
87501	U.S. BANK CORPORATE PAYMENT SYS	SUNDRY ITEMS/REIMBURSED	101-1110-412.28-04	07-27-2015	160220	\$ 8.00
		PARKING FEE/REIMBURSED	101-1110-412.28-04	07-31-2015	160220	\$ 4.00
2015-10-01 Total						\$ 56,774.84
Grand Total						\$ 832,218.09

City of Imperial Beach
Warrant Register as Budgeted (FY2016)
Current as of 10/06/2015

Expense	Budget	Previous Warrant Registers		2015-09-25		2015-10-01		Remaining Budget
101 GENERAL FUND								
ADVERTISING	\$ 7,000	\$ -						\$ 7,000
ATTORNEY SERVICES	\$ 40,276	\$ -						\$ 40,276
ATTORNEY SERVICES-OTHER	\$ 110,724	\$ -	\$ 18,454					\$ 92,270
AUTO ALLOWANCE	\$ 48,075	\$ 9,692						\$ 38,383
BANKING/FIN SRVCS CHARGES	\$ 38,000	\$ 8,538						\$ 29,462
CELL PHONE ALLOWANCE	\$ 13,440	\$ 2,468						\$ 10,972
COMMUNITY PROGRAMS	\$ 91,800	\$ (595)						\$ 92,395
CONTRACTS-ELECTIONS	\$ 9,000							\$ 9,000
COPIER LEASES	\$ 28,050	\$ -						\$ 28,050
COUNCIL/RDA BOARD PAY	\$ 41,999	\$ 9,111						\$ 32,888
EMPLOYEE RECOGNITION AWRD	\$ 2,700							\$ 2,700
EQUIPMENT	\$ 7,500							\$ 7,500
FEES & LICENSES	\$ 20,485	\$ -	\$ 223					\$ 20,263
FICA	\$ 364,943	\$ 82,822						\$ 282,121
FIRE EXTINGUISHER SERVICE	\$ 550							\$ 550
FLSA WAGES	\$ 27,528	\$ 5,666						\$ 21,862
GAS & ELECTRIC (SDG&E)	\$ 237,000		\$ 17,432					\$ 219,568
HOUSING ALLOWANCE		\$ 3,840						\$ (3,840)
LIFE INSURANCE	\$ 14,265	\$ 3,382						\$ 10,883
MAINTENANCE & REPAIR	\$ 69,200	\$ -	\$ 753					\$ 68,447
MEMBERSHIP DUES	\$ 36,306	\$ -	\$ 120	\$ 200				\$ 35,986
MGT MEDICAL REIMBURSEMENT	\$ 3,150	\$ (571)						\$ 3,721
MILEAGE REIMBURSEMENT	\$ 500							\$ 500
NUISANCE ABATEMENT CHARGE	\$ 1,000							\$ 1,000
OFFICE SUPPLIES	\$ 20,850	\$ 119	\$ 205					\$ 20,527
OPERATING SUPPLIES	\$ 285,845	\$ 1,907	\$ 18,903	\$ 1,865				\$ 263,170
OTHER SERVICES & CHARGES	\$ 34,800	\$ -	\$ 397	\$ 1,000				\$ 33,403
OVERTIME	\$ 122,800	\$ 33,918						\$ 88,882
PARS CITY CONTRIBUTION	\$ 24,816	\$ 8,208						\$ 16,608
PERS-CITY PORTION	\$ 792,142	\$ 434,398						\$ 357,744
PEST CONTROL SERVICE	\$ 4,300	\$ 159	\$ 325					\$ 3,816
PLAN CHECK SERVICIES	\$ 8,000							\$ 8,000
POSTAGE & FREIGHT	\$ 11,450	\$ -						\$ 11,450
PRINTING SERVICES	\$ 10,376	\$ -	\$ 21					\$ 10,356
PROFESSIONAL SERVICES	\$ 7,924,795	\$ 5,243	\$ 528,950	\$ 416				\$ 7,390,185
RCS PROGRAM	\$ 49,500							\$ 49,500
RENT-EQUIPMENT	\$ 3,400							\$ 3,400
RENT-UNIFORMS	\$ 31,612	\$ 275	\$ 1,003					\$ 30,334
SALARIES FULL-TIME	\$ 4,427,644	\$ 987,214						\$ 3,440,430
SALARIES PART-TIME	\$ 672,576	\$ 223,932						\$ 448,644
SECTION 125 CAFETERIA	\$ 832,487	\$ 178,804						\$ 653,683
SECURITY & ALARM	\$ 5,460	\$ -	\$ 185					\$ 5,275
SMALL TOOLS/NON-CAPITAL	\$ 21,750	\$ -						\$ 21,750
SUBSCRIBE & PUBLICATIONS	\$ 5,475	\$ -	\$ 33					\$ 5,443
TECHNICAL SERVICES	\$ 555,475	\$ 250	\$ 3,976	\$ 7,787				\$ 543,462
TEMPORARY STAFFING	\$ 15,000	\$ -		\$ 2,418				\$ 12,582
TRAFFIC CONTROL	\$ 51,000	\$ -		\$ 56				\$ 50,944
TRAINING & EDUCATION-MOU	\$ 10,000	\$ -		\$ 250				\$ 9,750

City of Imperial Beach
Warrant Register as Budgeted (FY2016)
Current as of 10/06/2015

	Budget	Previous Warrant Registers	2015-09-25	2015-10-01	Remaining Budget
TRANSFER OUT	\$ 17,000	\$ 17,000			\$ -
TRAVEL, TRAINING, MEETING	\$ 62,050	\$ (12)	\$ 5,227	\$ 239	\$ 56,596
UNEMPLOYMENT INSURANCE	\$ 41,956	\$ 8,956			\$ 33,000
UTILITIES-CELL PHONES	\$ 20,100	\$ -	\$ 1,700		\$ 18,401
UTILITIES-SEWER	\$ 8,568				\$ 8,568
UTILITIES-TELEPHONE	\$ 200	\$ (2,133)			\$ 2,333
UTILITIES-WATER	\$ 149,680		\$ 8,988		\$ 140,692
WORKER'S COMP INSURANCE	\$ 71,209	\$ 71,209			\$ -
PERS-EMPLOYEE PORTION		\$ -			\$ -
201 GAS TAX FUND					\$ -
AUTO ALLOWANCE	\$ 190	\$ 34			\$ 156
CELL PHONE ALLOWANCE	\$ 60	\$ 11			\$ 49
FICA	\$ 1,890	\$ 367			\$ 1,523
PERS-CITY PORTION	\$ 2,620	\$ 513			\$ 2,107
PROFESSIONAL SERVICES	\$ 596,600	\$ 157		\$ 434	\$ 596,009
SALARIES FULL-TIME	\$ 23,050	\$ 4,524			\$ 18,526
SECTION 125 CAFETERIA	\$ 3,590	\$ 716			\$ 2,874
TRANSFER OUT	\$ 789,000	\$ 789,000			\$ -
202 PROP "A" (TRANSNET) FUND					\$ -
AUTO ALLOWANCE	\$ 530	\$ 108			\$ 422
CELL PHONE ALLOWANCE	\$ 180	\$ 36			\$ 144
FICA	\$ 3,480	\$ 654			\$ 2,826
PERS-CITY PORTION	\$ 4,810	\$ 895			\$ 3,915
PROFESSIONAL SERVICES	\$ 1,140,000	\$ -	\$ 2,375		\$ 1,137,625
SALARIES FULL-TIME	\$ 43,850	\$ 8,168			\$ 35,682
SECTION 125 CAFETERIA	\$ 7,150	\$ 1,304			\$ 5,846
TRANSFER OUT	\$ 209,100	\$ 52,275			\$ 156,825
212 SLESF (COPS) FUND					\$ -
PROFESSIONAL SERVICES	\$ 100,000		\$ 14,543		\$ 85,457
215 LLMD-ASSMT DIST #67 FUND					\$ -
GAS & ELECTRIC (SDG&E)	\$ 27,000				\$ 27,000
PROFESSIONAL SERVICES	\$ 2,000				\$ 2,000
216 HOUSING AUTHORITY					\$ -
FICA	\$ 3,529	\$ 524			\$ 3,005
PERS-CITY PORTION	\$ 8,788	\$ 4,684			\$ 4,104
PROFESSIONAL SERVICES	\$ 4,100	\$ -			\$ 4,100
SALARIES PART-TIME	\$ 46,133	\$ 6,850			\$ 39,283
UNEMPLOYMENT INSURANCE	\$ 434				\$ 434
301 SA DEBT SERVICE FUND					\$ -
BOND INTEREST (2010 TAB)	\$ 1,051,836	\$ (86,171)			\$ 1,138,007
BOND PRINCIPAL (2010 TAB)	\$ 245,000				\$ 245,000
INTEREST BOND (2013 TAB)	\$ 762,957	\$ (65,872)			\$ 828,829
303 REDEV OBLIG RETIRE FUND					\$ -
ATTORNEY SERVICES	\$ 90,000	\$ -	\$ 11,603		\$ 78,397
FICA		\$ 21			\$ (21)
OTHER SERVICES & CHARGES	\$ 9,000		\$ 49		\$ 8,951
PERS-CITY PORTION		\$ 29			\$ (29)
PROFESSIONAL SERVICES	\$ 200,000	\$ -			\$ 200,000
SALARIES FULL-TIME	\$ 250,000	\$ 265			\$ 249,735
SECTION 125 CAFETERIA		\$ 14			\$ (14)

City of Imperial Beach
Warrant Register as Budgeted (FY2016)
Current as of 10/06/2015

	Budget	Previous Warrant Registers		2015-09-25	2015-10-01	Remaining Budget
TRANSFER OUT	\$ 2,059,793					\$ 2,059,793
401 CAPITAL IMPROVEMENT FUND						\$ -
AUTO ALLOWANCE	\$ 2,690	\$ -				\$ 2,690
CELL PHONE ALLOWANCE	\$ 900	\$ -				\$ 900
FICA	\$ 11,200	\$ -				\$ 11,200
PERS-CITY PORTION	\$ 15,190	\$ -				\$ 15,190
PROFESSIONAL SERVICES	\$ 3,681,250	\$ -	\$ 35,131			\$ 3,646,119
SALARIES FULL-TIME	\$ 138,590	\$ -				\$ 138,590
SECTION 125 CAFETERIA	\$ 25,180	\$ -				\$ 25,180
402 C.I.P. 2010 BOND						\$ -
AUTO ALLOWANCE	\$ 700	\$ 103				\$ 597
CELL PHONE ALLOWANCE	\$ 240	\$ 34				\$ 206
FICA	\$ 13,950	\$ 643				\$ 13,307
PERS-CITY PORTION	\$ 18,980	\$ 860				\$ 18,120
PROFESSIONAL SERVICES	\$ 4,170,002	\$ -				\$ 4,170,002
SALARIES FULL-TIME	\$ 173,070	\$ 7,950				\$ 165,120
SECTION 125 CAFETERIA	\$ 12,510	\$ 1,121				\$ 11,389
420 PARKS MAJOR MAINTENAN CIP						\$ -
AUTO ALLOWANCE		\$ 10				\$ (10)
CELL PHONE ALLOWANCE		\$ 2				\$ (2)
FICA		\$ 22				\$ (22)
PERS-CITY PORTION		\$ 29				\$ (29)
PROFESSIONAL SERVICES	\$ 225,000					\$ 225,000
SALARIES FULL-TIME		\$ 263				\$ (263)
SECTION 125 CAFETERIA		\$ 47				\$ (47)
501 VEHICLE REPLACEMENT/MAINT						\$ -
FEES & LICENSES	\$ 3,150	\$ 1,555				\$ 1,595
FICA	\$ 9,373	\$ 2,891				\$ 6,482
FIRE EXTINGUISHER SERVICE	\$ 400					\$ 400
LIFE INSURANCE	\$ 265	\$ 38				\$ 227
MAINTENANCE & REPAIR	\$ 11,100	\$ 143	\$ 287	\$ 5,387		\$ 5,282
OPERATING SUPPLIES	\$ 4,100	\$ -	\$ 51	\$ -		\$ 4,049
OTHER SERVICES & CHARGES	\$ 2,400	\$ -	\$ 13			\$ 2,387
OVERTIME	\$ 300					\$ 300
PERS-CITY PORTION	\$ 23,762	\$ 12,223				\$ 11,539
SALARIES FULL-TIME	\$ 111,734	\$ 36,819				\$ 74,915
SECTION 125 CAFETERIA	\$ 25,760	\$ 4,994				\$ 20,766
SMALL TOOLS/NON-CAPITAL	\$ 12,000	\$ -	\$ 153			\$ 11,847
TEMPORARY STAFFING	\$ 13,000	\$ -		\$ 1,980		\$ 11,020
UNEMPLOYMENT INSURANCE	\$ 868					\$ 868
VEHICLE OPERATE-FUEL/OIL	\$ 240,200	\$ -		\$ 6,086		\$ 234,114
VEHICLE OPERATE-PARTS M&O	\$ 25,000	\$ -	\$ 713	\$ 570		\$ 23,717
WORKER'S COMP INSURANCE	\$ 3,266	\$ 3,266				\$ -
502 RISK MANAGEMENT FUND						\$ -
ATTORNEY SERVICES	\$ 75,000	\$ -	\$ 9			\$ 74,991
AUTO ALLOWANCE	\$ 1,980	\$ 415				\$ 1,565
CELL PHONE ALLOWANCE	\$ 600	\$ 56				\$ 544
FICA	\$ 5,911	\$ 1,207				\$ 4,704
INSURANCE PREMIUM/DEPOSIT	\$ 157,236	\$ -				\$ 157,236
INSURANCE PREMIUM/WK COMP	\$ 80,000	\$ -				\$ 80,000

City of Imperial Beach
Warrant Register as Budgeted (FY2016)
Current as of 10/06/2015

	Budget	Previous Warrant Registers		2015-09-25	2015-10-01	Remaining Budget
LIFE INSURANCE	\$ 269	\$ 64				\$ 205
MGT MEDICAL REIMBURSEMENT	\$ 126					\$ 126
OPERATING SUPPLIES	\$ 1,000					\$ 1,000
OTHER SERVICES & CHARGES		\$ -			\$ 380	\$ (380)
PAYMENT OF CLAIMS	\$ 50,000					\$ 50,000
PERS-CITY PORTION	\$ 9,080	\$ 1,291				\$ 7,789
PYMT OF WORK COMP CLAIMS	\$ 150,000	\$ 91,583				\$ 58,417
SALARIES FULL-TIME	\$ 70,512	\$ 14,796				\$ 55,716
SECTION 125 CAFETERIA	\$ 9,947	\$ 2,321				\$ 7,626
TECHNICAL SERVICES	\$ 1,000					\$ 1,000
THIRD PARTY ADMIN (W/C)	\$ 28,500	\$ -				\$ 28,500
UNEMPLOYMENT INSURANCE	\$ 347					\$ 347
WORKER'S COMP INSURANCE	\$ 1,025	\$ 1,025				\$ -
503 TECHNOLOGY/COMMUNICATIONS						\$ -
AUTO ALLOWANCE	\$ 4,800	\$ 702				\$ 4,098
CELL PHONE ALLOWANCE	\$ 960	\$ 104				\$ 856
EQUIPMENT	\$ 30,000					\$ 30,000
FEES & LICENSES	\$ 7,164	\$ -				\$ 7,164
FICA	\$ 13,516	\$ 2,184				\$ 11,332
H.T.E. MAINTENANCE	\$ 37,500	\$ -				\$ 37,500
LIFE INSURANCE	\$ 571	\$ 140				\$ 431
MAINTENANCE & REPAIR	\$ 1,400					\$ 1,400
MEMBERSHIP DUES	\$ 640	\$ -	\$ 160			\$ 480
MGT MEDICAL REIMBURSEMENT	\$ 84					\$ 84
OFFICE SUPPLIES	\$ 500					\$ 500
OPERATING SUPPLIES	\$ 7,000					\$ 7,000
OVERTIME		\$ 663				\$ (663)
PARS CITY CONTRIBUTION	\$ 883	\$ 162				\$ 721
PERS-CITY PORTION	\$ 19,271	\$ 8,712				\$ 10,559
POSTAGE & FREIGHT	\$ 200					\$ 200
PROFESSIONAL SERVICES	\$ 12,850	\$ -	\$ 69			\$ 12,781
QUESYST	\$ 8,000					\$ 8,000
SALARIES FULL-TIME	\$ 130,702	\$ 24,384				\$ 106,318
SALARIES PART-TIME	\$ 23,559	\$ 4,325				\$ 19,235
SECTION 125 CAFETERIA	\$ 26,001	\$ 4,004				\$ 21,997
SMALL TOOLS/NON-CAPITAL	\$ 24,600	\$ -	\$ 3,193			\$ 21,407
TECHNICAL SERVICES	\$ 47,020	\$ 230				\$ 46,790
TRAVEL, TRAINING, MEETING	\$ 4,950					\$ 4,950
UNEMPLOYMENT INSURANCE	\$ 1,389	\$ 119				\$ 1,270
UTILITIES-CELL PHONES	\$ 4,000		\$ 440			\$ 3,560
UTILITIES-TELEPHONE	\$ 12,000	\$ 2,133		\$ 1,762		\$ 8,106
504 FACILITY MAINT/REPLACEMNT						\$ -
AUTO ALLOWANCE		\$ 14				\$ (14)
CELL PHONE ALLOWANCE		\$ 5				\$ (5)
FICA		\$ 43				\$ (43)
PERS-CITY PORTION		\$ 57				\$ (57)
PROFESSIONAL SERVICES	\$ 100,000	\$ -				\$ 100,000
SALARIES FULL-TIME		\$ 517				\$ (517)
SECTION 125 CAFETERIA		\$ 89				\$ (89)
TECHNICAL SERVICES	\$ 58,600	\$ -		\$ 13,056		\$ 45,544

City of Imperial Beach
Warrant Register as Budgeted (FY2016)
 Current as of 10/06/2015

	Budget	Previous Warrant Registers		2015-09-25	2015-10-01	Remaining Budget
601 SEWER ENTERPRISE FUND						\$ -
AUTO ALLOWANCE		\$ 470				\$ (470)
CELL PHONE ALLOWANCE		\$ 87				\$ (87)
EQUIPMENT	\$ 40,400	\$ -				\$ 40,400
FEES & LICENSES	\$ 2,950					\$ 2,950
FICA	\$ 20,686	\$ 5,733				\$ 14,953
GAS & ELECTRIC (SDG&E)	\$ 68,000		\$ 5,319			\$ 62,681
LIFE INSURANCE	\$ 664	\$ 147				\$ 517
MAINTENANCE & REPAIR	\$ 40,800	\$ 330	\$ 27			\$ 40,443
MEMBERSHIP DUES	\$ 900	\$ -				\$ 900
OPERATING SUPPLIES	\$ 13,895	\$ -	\$ 313			\$ 13,582
OTHER SERVICES & CHARGES	\$ 8,400					\$ 8,400
OVERTIME	\$ 12,200	\$ 4,846				\$ 7,354
PERS-CITY PORTION	\$ 48,138	\$ 6,499				\$ 41,639
PROFESSIONAL SERVICES	\$ 2,134,360	\$ -				\$ 2,134,360
RENT-EQUIPMENT	\$ 1,000					\$ 1,000
SALARIES FULL-TIME	\$ 252,693	\$ 62,934				\$ 189,759
SECTION 125 CAFETERIA	\$ 57,094	\$ 11,536				\$ 45,558
SECURITY & ALARM	\$ 4,000	\$ -		\$ 294		\$ 3,707
SMALL TOOLS/NON-CAPITAL	\$ 3,000	\$ -				\$ 3,000
STAND-BY PAY	\$ 21,000	\$ 3,687				\$ 17,313
TECHNICAL SERVICES	\$ 2,681,200	\$ 59				\$ 2,681,142
TEMPORARY STAFFING	\$ 30,000	\$ -		\$ 2,522		\$ 27,478
TRAVEL, TRAINING, MEETING	\$ 5,200					\$ 5,200
UNEMPLOYMENT INSURANCE	\$ 2,170	\$ 332				\$ 1,838
UTILITIES-TELEPHONE	\$ 2,500	\$ -		\$ 21		\$ 2,479
UTILITIES-WATER	\$ 6,700	\$ (1,899)	\$ 332			\$ 8,267
WORKER'S COMP INSURANCE	\$ 6,532	\$ 6,532				\$ -
Revenue			\$ (369)			
Asset			\$ 76,416			
Liability			\$ 17,721	\$ 10,052		
Fund Balance						
Grand Total			\$ 775,443	\$ 56,775		



STAFF REPORT
CITY OF IMPERIAL BEACH

TO: HONORABLE MAYOR AND CITY COUNCIL
FROM: ANDY HALL, CITY MANAGER *AH*
MEETING DATE: OCTOBER 21, 2015
ORIGINATING DEPT.: ADMINISTRATIVE SERVICES DEPARTMENT *DB*
SUBJECT: RECEIVE TREASURER'S REPORT

EXECUTIVE SUMMARY:

The monthly treasurer's report is submitted for review. Contained in this report is a complete listing of assets, monthly transactions, portfolio summary, statement of compliance with investment policy and a statement that the city has adequate funds to meet cash flow needs.

RECOMMENDATION:

Staff recommends that the City Council receive the monthly treasurer's report.

RATIONALE:

In compliance with the Investment Policy, staff is providing a monthly Treasurers Report which details the City's investment portfolio.

OPTIONS:

1. Receive the monthly treasurer's report.

BACKGROUND:

The City staff has been directed to provide a monthly treasurers report. Within this report is a detailed asset listing, monthly transaction history, a portfolio summary, a statement of compliance with the investment policy and a statement that the city has adequate funds to meet cash flow needs.

ANALYSIS:

The City has funds invested by Chandler Asset Management, in the Local Area Investment Fund, our checking account is with Union Bank, and has cash in an Escrow Account reserved for the 9th and Palm project. The total amount of cash deposits equal \$31,675,771. The estimated annual income from this investment is about \$250,000.

The funds in which this cash belongs to are listed in the table below. Within each of these funds, the cash is categorized as unassigned, assigned, or restricted. The details of these designations can be found in the City's Financial Statements.

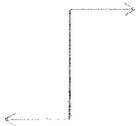
City of Imperial Beach
Treasurer Report: Cash by Fund = Deposit Account
Current as of 09/30/2015

CASH BY FUND (cash belongs here)

	Actual
GENERAL FUND	\$ 12,844,315
HOUSING AUTHORITY	\$ 554,110
2010 BOND FUND	\$ 5,352,193
OTHER GOVERNMENT FUNDS	\$ 2,243,523
SEWER FUND	\$ 1,834,611
INTERNAL SERVICES	\$ 4,520,343
AGENCY FUNDS	\$ 386,191
SUCCESSOR AGENCY	\$ 1,128,875
2010 BOND RESERVES	\$ 2,811,611
Grand Total	\$ 31,675,771

CASH BY ACCOUNT (cash deposited here)

	Actual
CHANDLER ASSET MANAGEMENT	\$ 24,667,016
LOCAL AREA INVESTMENT FUND	\$ 3,078,647
UNION BANK	\$ 963,188
9TH AND PALM ESCROW ACCOUNT	\$ 155,308
WELLS FARGO-2010 BOND RESERVE ACCOUNT	\$ 2,811,611
Grand Total	\$ 31,675,771

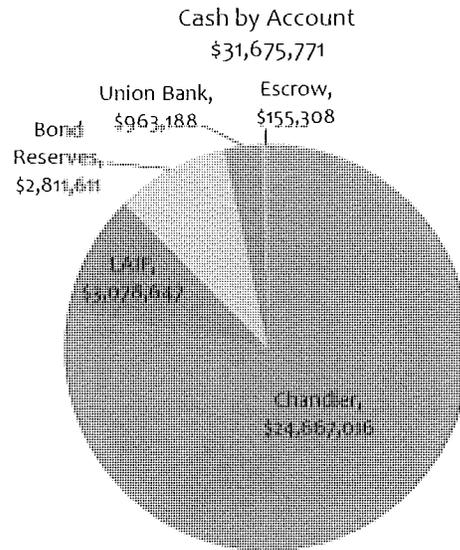
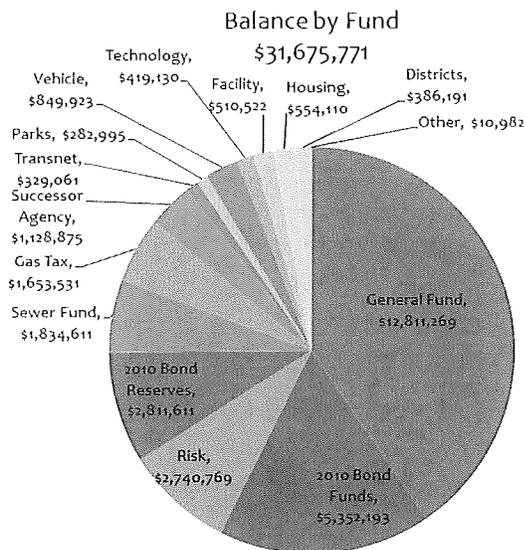


Chandler Asset Management Reconciliation

Book Balance	\$ 24,667,016
Market Appreciation	\$ 54,312
Statement Balance	<u>\$ 24,721,328</u>

UNION Bank Reconciliation

Book Balance	\$ 963,188
Outstanding Checks & Deposits	\$ 69,959
Statement Balance	<u>\$ 1,033,147</u>



The transactions and holdings as detailed in the monthly statement are in compliance with the City's Investment Policy (see attachment 1). The City has adequate funds to meet its cash flow requirements for the next six months.

ENVIRONMENTAL DETERMINATION:

Not a project as defined by CEQA.

FISCAL IMPACT:

The interest income is included in the fiscal budget.

Attachments:

1. Chandler Asset Management monthly account statement.

Note: Other investment statements available upon request.



Monthly Account Statement

City of Imperial Beach

September 1, 2015 through September 30, 2015

Chandler Team

For questions about your account,

[Redacted]
[Redacted]

Custodian

US Bank

[Redacted]
[Redacted]

[Redacted]



PORTFOLIO CHARACTERISTICS

Average Duration	1.69
Average Coupon	1.11 %
Average Purchase YTM	1.06 %
Average Market YTM	0.76 %
Average S&P/Moody Rating	AA/Aa1
Average Final Maturity	1.94 yrs
Average Life	1.79 yrs

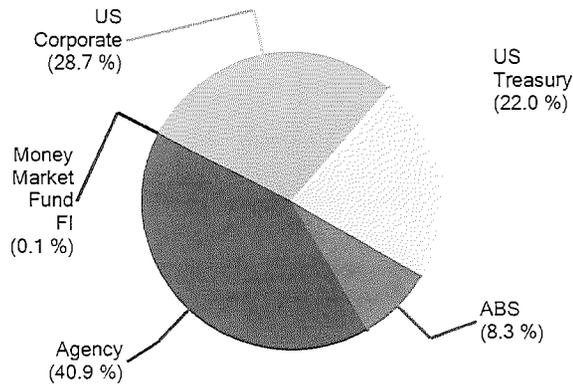
ACCOUNT SUMMARY

	Beg. Values as of 8/31/15	End Values as of 9/30/15
Market Value	24,662,362	24,731,870
Accrued Interest	58,965	60,442
Total Market Value	24,721,328	24,792,313
Income Earned	22,665	21,376
Cont/WD		-2,164
Par	24,595,565	24,614,579
Book Value	24,589,146	24,606,881
Cost Value	24,618,598	24,637,045

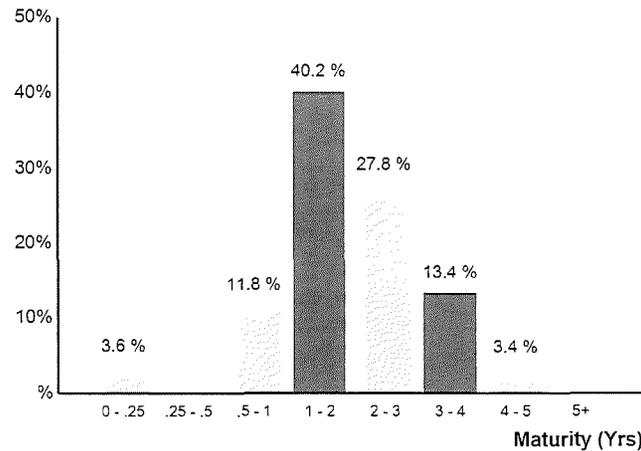
TOP ISSUERS

Issuer	% Portfolio
Government of United States	22.0 %
Federal National Mortgage Assoc	13.6 %
Federal Home Loan Mortgage Corp	13.0 %
JP Morgan Chase & Co	8.2 %
Federal Home Loan Bank	8.0 %
Federal Farm Credit Bank	6.4 %
Berkshire Hathaway	4.1 %
Honda ABS	2.9 %
	78.2 %

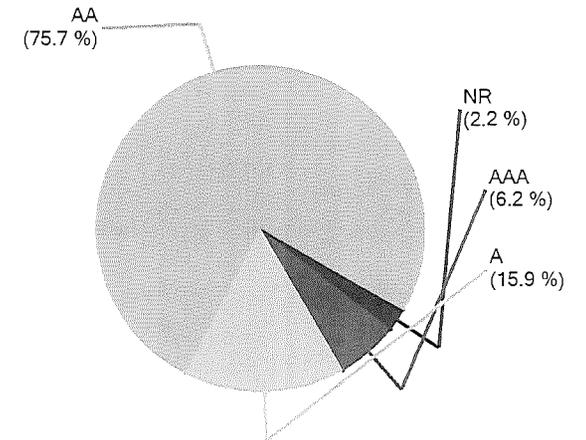
SECTOR ALLOCATION



MATURITY DISTRIBUTION



CREDIT QUALITY (S&P)



PERFORMANCE REVIEW

Total Rate of Return As of 9/30/2015	Current Month	Latest 3 Months	Year To Date	1 Yr	Annualized			7/31/2013	Since 7/31/2013
					3 Yrs	5 Yrs	10 Yrs		
City of Imperial Beach	0.30 %	0.37 %	1.06 %	1.17 %	N/A	N/A	N/A	1.01 %	2.21 %
BAML 1-3 Yr US Treasury Index	0.30 %	0.31 %	0.98 %	1.16 %	N/A	N/A	N/A	0.83 %	1.80 %



City of Imperial Beach
September 30, 2015

COMPLIANCE WITH INVESTMENT POLICY

Assets managed by Chandler Asset Management are in full compliance with State law and the City's investment policy.

Category	Standard	Comment
Treasury Issues	No limitations	Complies
Federal Agencies	20% max callable notes	Complies
Municipal Securities	"A" rated; 5% max per issuer	Complies
Banker's Acceptances	"A-1" rated; "A"-rated issuer; 40% maximum; 5% max per issuer; <180 days maturity	Complies
Commercial Paper	"A-1" rated; "A"-rated issuer; 25% maximum; 5% max per issuer; <270 days maturity	Complies
Medium Term Notes	"A" rated; 30% maximum; 5% max per issuer; 5 years maximum maturity	Complies*
Negotiable Certificates of Deposit	"A" or "A-1" rated issuers; 30% maximum; 5% max per issuer; 5 years max maturity	Complies
Bank/Time Deposits	20% maximum; 5% max per issuer; FDIC Insured or Collateralized	Complies
Mortgage Pass-throughs, CMOs and Asset Backed Securities	"AA"-rated issue; "A"-rated issuer; 20% maximum; 5% max per ABS issuer	Complies
Repurchase Agreements	1 year maximum maturity	Complies
Money Market Mutual Funds	"AAA" rated or SEC adviser; 20% maximum; 10% max per fund	Complies
Local Government Investment Pools	not used by adviser	Complies
Local Agency Investment Fund	\$50 million per account	Complies
Weighted Average Maturity	3 years	Complies
Maximum Maturity	5 years	Complies

*JP Morgan Chase represents 8.2% of the portfolio and is rated A3/A; however, it was purchased prior to November 2012.



Reconciliation Summary

As of 9/30/2015

BOOK VALUE RECONCILIATION	
Beginning Book Value	\$24,589,145.55
Acquisition	
+ Security Purchases	\$1,019,520.96
+ Money Market Fund Purchases	\$534,807.83
+ Money Market Contributions	\$0.00
+ Security Contributions	\$0.00
+ Security Transfers	\$0.00
Total Acquisitions	\$1,554,328.79
Dispositions	
- Security Sales	\$0.00
- Money Market Fund Sales	\$1,021,481.16
- MMF Withdrawals	\$2,164.17
- Security Withdrawals	\$0.00
- Security Transfers	\$0.00
- Other Dispositions	\$0.00
- Maturities	\$500,000.00
- Calls	\$0.00
- Principal Paydowns	\$12,148.79
Total Dispositions	\$1,535,794.12
Amortization/Accretion	
+/- Net Accretion	(\$799.56)
	(\$799.56)
Gain/Loss on Dispositions	
+/- Realized Gain/Loss	\$0.00
	\$0.00
Ending Book Value	\$24,606,880.66

CASH TRANSACTION SUMMARY	
BEGINNING BALANCE	\$510,637.09
Acquisition	
Contributions	\$0.00
Security Sale Proceeds	\$0.00
Accrued Interest Received	\$0.00
Interest Received	\$22,658.03
Dividend Received	\$1.01
Principal on Maturities	\$500,000.00
Interest on Maturities	\$0.00
Calls/Redemption (Principal)	\$0.00
Interest from Calls/Redemption	\$0.00
Principal Paydown	\$12,148.79
Total Acquisitions	\$534,807.83
Disposition	
Withdrawals	\$2,164.17
Security Purchase	\$1,019,520.96
Accrued Interest Paid	\$1,960.20
Total Dispositions	\$1,023,645.33
Ending Book Value	\$21,799.59



Holdings Report

As of 9/30/15

CLISIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
ABS									
43814CAC3	Honda Auto Receivables 2013-1 A3 0.48% Due 11/21/2016	42,779.44	02/12/2014 0.23 %	42,804.50 42,782.27	99.98 0.63 %	42,769.43 5.70	0.17 % (12.84)	NR / AAA AAA	1.15 0.15
89231MAC9	Toyota Auto Receivables Owner 2014-A 0.67% Due 12/15/2017	205,000.00	03/11/2014 0.68 %	204,962.12 204,982.65	99.92 0.79 %	204,837.85 61.04	0.83 % (144.80)	Aaa / AAA NR	2.21 0.65
89231TAB6	Toyota Auto Receivables Owner 2015-C 0.92% Due 2/15/2018	150,000.00	08/18/2015 0.93 %	149,987.94 149,988.42	100.11 0.81 %	150,167.10 61.33	0.61 % 178.68	Aaa / AAA NR	2.38 0.95
43814GAC4	Honda Auto Receivables 2014-2 A3 0.77% Due 3/19/2018	200,000.00	05/13/2014 0.52 %	199,975.96 199,986.91	99.88 0.91 %	199,761.20 55.61	0.81 % (225.71)	Aaa / AAA NR	2.47 0.84
47787VAC5	John Deere Owner Trust 2014-A A3 0.92% Due 4/16/2018	285,000.00	04/02/2014 0.93 %	284,954.34 284,976.71	99.98 0.95 %	284,939.58 116.53	1.15 % (37.13)	Aaa / NR AAA	2.55 0.79
43814HAC2	Honda Auto Receivables 2014-3 A3 0.88% Due 6/15/2018	200,000.00	08/12/2014 0.83 %	199,961.42 199,976.23	99.88 1.00 %	199,752.60 78.22	0.81 % (223.63)	NR / AAA AAA	2.71 1.03
161571GC2	Chase CHAIT Pool #2013-A8 1.01% Due 10/15/2018	195,000.00	09/03/2015 0.50 %	195,266.60 195,260.27	100.24 0.78 %	195,465.27 87.53	0.79 % 205.00	Aaa / AAA AAA	3.04 1.01
477877AD6	John Deere Owner Trust 2014-B A3 1.07% Due 11/15/2018	265,000.00	Various 1.06 %	265,028.99 265,033.50	100.08 1.01 %	265,209.62 126.02	1.07 % 176.12	Aaa / NR AAA	3.13 1.23
89236WAC2	Toyota Auto Receivables Owner 2015-A 1.12% Due 2/15/2019	230,000.00	02/24/2015 1.05 %	229,965.22 229,972.02	99.99 1.13 %	229,977.00 114.49	0.93 % 4.98	Aaa / AAA NR	3.38 1.57
43813NAC0	Honda Auto Receivables 2015-2 A3 1.04% Due 2/21/2019	280,000.00	05/13/2015 1.05 %	279,957.02 279,961.21	99.93 1.09 %	279,792.52 80.89	1.13 % (168.69)	NR / AAA AAA	3.40 1.68
Total ABS		2,052,779.44	0.85 %	2,052,864.11 2,052,920.19	0.95 %	2,052,672.17 787.36	8.28 % (248.02)	Aaa / AAA Aaa	2.81 1.09
AGENCY									
31331J2S1	FFCB Note 1.5% Due 11/16/2015	370,000.00	08/20/2013 0.43 %	378,809.70 370,496.02	100.17 0.21 %	370,610.87 2,081.25	1.50 % 114.85	Aaa / AA+ AAA	0.13 0.13
313380L96	FHLB Note 0.5% Due 11/20/2015	485,000.00	07/17/2013 0.45 %	485,562.60 485,033.06	100.04 0.18 %	485,216.80 882.43	1.96 % 183.74	Aaa / AA+ AAA	0.14 0.14
3133834R9	FHLB Note 0.375% Due 6/24/2016	500,000.00	08/07/2013 0.58 %	497,105.00 499,264.54	99.90 0.51 %	499,520.50 505.21	2.02 % 255.96	Aaa / AA+ AAA	0.73 0.73
3135G0YE7	FNMA Note 0.625% Due 8/26/2016	485,000.00	10/29/2013 0.61 %	485,164.90 485,052.78	100.17 0.44 %	485,818.20 294.70	1.96 % 765.42	Aaa / AA+ AAA	0.91 0.90
3133ECWV2	FFCB Note 0.875% Due 12/7/2016	500,000.00	08/07/2013 0.87 %	500,130.00 500,046.25	100.54 0.42 %	502,707.50 1,385.42	2.03 % 2,661.25	Aaa / AA+ AAA	1.19 1.18
3130A0C65	FHLB Note 0.625% Due 12/28/2016	485,000.00	12/13/2013 0.72 %	483,666.25 484,452.51	100.21 0.45 %	486,023.84 783.07	1.96 % 1,571.33	Aaa / AA+ AAA	1.25 1.24
3135G0GY3	FNMA Note 1.25% Due 1/30/2017	290,000.00	Various 0.85 %	292,981.88 291,522.21	100.95 0.53 %	292,769.22 614.24	1.18 % 1,247.01	Aaa / AA+ AAA	1.34 1.32
3137EADC0	FHLMC Note 1% Due 3/8/2017	500,000.00	07/26/2013 0.99 %	500,160.00 500,063.61	100.64 0.56 %	503,177.50 319.44	2.03 % 3,113.89	Aaa / AA+ AAA	1.44 1.43



Holdings Report

As of 9/30/15

CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int	% of Port Gain/Loss	Moody/S&P Rtn	Maturity Duration
AGENCY									
3137EADF3	FHLMC Note 1.25% Due 5/12/2017	500,000.00	08/07/2013 1.07 %	503,265.00 501,400.64	101.07 0.59 %	505,331.50 2,413.19	2.05 % 3,930.86	Aaa / AA+ AAA	1.62 1.59
3137EADH9	FHLMC Note 1% Due 6/29/2017	190,000.00	01/29/2015 0.72 %	191,271.10 190,919.06	100.68 0.61 %	191,296.18 485.56	0.77 % 377.12	Aaa / AA+ AAA	1.75 1.73
3135G0MZ3	FNMA Note 0.875% Due 8/28/2017	500,000.00	03/06/2014 1.00 %	497,800.00 498,792.60	100.14 0.80 %	500,693.00 401.04	2.02 % 1,900.40	Aaa / AA+ AAA	1.91 1.89
3135G0ZL0	FNMA Note 1% Due 9/27/2017	420,000.00	Various 1.02 %	419,614.62 419,865.72	100.45 0.77 %	421,886.64 46.67	1.70 % 2,020.92	Aaa / AA+ AAA	1.99 1.97
3137EADL0	FHLMC Note 1% Due 9/29/2017	500,000.00	07/31/2014 1.19 %	497,116.50 498,181.60	100.61 0.69 %	503,026.00 27.78	2.03 % 4,844.40	Aaa / AA+ AAA	2.00 1.98
3133EDDV1	FFCB Note 1.16% Due 10/23/2017	185,000.00	01/29/2015 0.87 %	186,443.00 186,089.85	100.72 0.81 %	186,326.45 941.86	0.76 % 236.60	Aaa / AA+ AAA	2.07 2.03
3133EEQM5	FFCB Note 1.11% Due 2/20/2018	510,000.00	08/28/2015 0.94 %	512,065.50 511,994.67	100.49 0.90 %	512,504.61 644.73	2.07 % 509.94	Aaa / AA+ AAA	2.39 2.35
3137EADP1	FHLMC Note 0.875% Due 3/7/2018	510,000.00	03/06/2014 1.29 %	501,677.31 504,941.45	100.08 0.84 %	510,432.48 297.50	2.06 % 5,491.03	Aaa / AA+ AAA	2.44 2.40
3130A4GJ5	FHLB Note 1.125% Due 4/25/2018	500,000.00	05/27/2015 1.02 %	501,467.00 501,293.11	100.68 0.86 %	503,396.50 2,437.50	2.04 % 2,103.39	Aaa / AA+ AAA	2.57 2.52
3135G0WJ8	FNMA Note 0.875% Due 5/21/2018	500,000.00	Various 1.44 %	490,030.70 492,818.56	99.94 0.90 %	499,699.50 1,579.86	2.02 % 6,880.94	Aaa / AA+ AAA	2.64 2.60
3135G0E33	FNMA Note 1.125% Due 7/20/2018	500,000.00	Various 1.20 %	498,934.27 499,033.38	100.48 0.95 %	502,396.00 1,109.38	2.03 % 3,362.62	Aaa / AA+ AAA	2.81 2.75
3135G0E58	FNMA Note 1.125% Due 10/19/2018	330,000.00	08/27/2015 1.18 %	329,465.40 329,479.42	100.42 0.99 %	331,375.44 309.38	1.34 % 1,896.02	Aaa / AA+ AAA	3.05 2.99
3137EADK2	FHLMC Note 1.25% Due 8/1/2019	500,000.00	04/29/2015 1.40 %	496,880.00 497,187.38	99.94 1.27 %	499,707.50 1,041.67	2.02 % 2,520.12	Aaa / AA+ AAA	3.84 3.73
3137EADM8	FHLMC Note 1.25% Due 10/2/2019	500,000.00	05/27/2015 1.51 %	494,500.00 494,936.40	99.80 1.30 %	498,987.00 3,107.64	2.03 % 4,050.60	Aaa / AA+ AAA	4.01 3.87
3135G0ZY2	FNMA Note 1.75% Due 11/26/2019	325,000.00	07/31/2015 1.50 %	328,447.28 328,311.92	101.77 1.31 %	330,761.93 1,974.83	1.34 % 2,450.01	Aaa / AA+ AAA	4.16 3.98
Total Agency		10,085,000.00	1.00 %	10,072,558.01 10,071,176.74	0.73 %	10,123,665.16 23,684.35	40.93 % 52,488.42	Aaa / AA+ Aaa	2.01 1.97
MONEY MARKET FUND FI									
31846V203	First American Govt Obligation Fund	21,799.59	Various 0.00 %	21,799.59 21,799.59	1.00 0.00 %	21,799.59 0.00	0.09 % 0.00	Aaa / AAA NR	0.00 0.00
Total Money Market Fund FI		21,799.59	N/A	21,799.59 21,799.59	0.00 %	21,799.59 0.00	0.09 % 0.00	Aaa / AAA NR	0.00 0.00



Holdings Report

As of 9/30/15

CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt. Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
US CORPORATE									
037833AH3	Apple Inc Note 0.45% Due 5/3/2016	365,000.00	07/18/2013 0.72 %	362,335.50 364,435.60	100.03 0.40 %	365,099.28 675.25	1.48 % 663.68	Aa1 / AA+ NR	0.59 0.59
38259PAC6	Google Inc Note 2.125% Due 5/19/2016	350,000.00	07/26/2013 0.72 %	363,604.50 353,071.98	101.04 0.49 %	353,636.50 2,727.08	1.44 % 564.52	Aa2 / AA NR	0.64 0.63
166764AC4	Chevron Corp. Note 0.889% Due 6/24/2016	350,000.00	07/19/2013 0.72 %	351,704.50 350,426.92	100.36 0.40 %	351,255.45 838.38	1.42 % 828.53	Aa1 / AA NR	0.73 0.73
88579YAD3	3M Co. Note 1.375% Due 9/29/2016	350,000.00	08/07/2013 0.83 %	355,827.50 351,854.20	100.81 0.56 %	352,836.40 26.74	1.42 % 982.20	Aa3 / AA- NR	1.00 0.99
458140AH3	Intel Corp Note 1.95% Due 10/1/2016	285,000.00	12/19/2013 0.79 %	294,014.55 288,260.20	101.19 0.76 %	288,394.35 2,778.75	1.17 % 134.15	A1 / A+ A+	1.01 0.98
084670BD9	Berkshire Hathaway Note 1.9% Due 1/31/2017	1,000,000.00	04/11/2012 1.61 %	1,013,489.00 1,003,748.65	101.34 0.89 %	1,013,405.00 3,219.44	4.10 % 9,656.35	Aa2 / AA A+	1.34 1.31
48125VLC2	JP Morgan Chase Floating Rate Note 1.36% Due 2/6/2017	2,000,000.00	02/01/2012 1.36 %	2,000,000.00 2,000,000.00	101.23 0.45 %	2,024,560.00 4,004.44	8.18 % 24,560.00	A3 / A NR	1.36 0.44
36962G5W0	General Electric Capital Corp Note 2.3% Due 4/27/2017	300,000.00	04/25/2014 1.19 %	309,714.00 305,101.41	102.05 0.99 %	306,138.00 2,951.67	1.25 % 1,036.59	A1 / AA+ NR	1.58 1.53
91159HHD5	US Bancorp Callable Note Cont 4/15/2017 1.65% Due 5/15/2017	300,000.00	04/29/2014 1.19 %	304,026.00 302,093.07	100.89 1.06 %	302,684.10 1,870.00	1.23 % 591.03	A1 / A+ AA-	1.62 1.51
717081DJ9	Pfizer Inc. Note 1.1% Due 5/15/2017	100,000.00	05/12/2014 1.13 %	99,912.00 99,952.47	100.18 0.99 %	100,184.40 415.56	0.41 % 231.93	A1 / AA A+	1.62 1.60
02665WAQ4	American Honda Finance Note 1.55% Due 12/11/2017	215,000.00	12/08/2014 1.58 %	214,800.05 214,853.69	100.58 1.28 %	216,241.84 1,018.26	0.88 % 1,388.15	A1 / A+ NR	2.20 2.15
94974BFG0	Wells Fargo Corp Note 1.5% Due 1/16/2018	300,000.00	09/09/2014 1.64 %	298,596.00 299,038.76	99.91 1.54 %	299,715.30 937.50	1.21 % 676.54	A2 / A+ AA-	2.30 2.24
459200HZ7	IBM Corp Note 1.125% Due 2/6/2018	310,000.00	02/03/2015 1.23 %	309,054.50 309,258.96	99.76 1.23 %	309,249.80 532.81	1.25 % (9.16)	Aa3 / AA- A+	2.36 2.31
808513AK1	Charles Schwab Corp Callable Note Cont 2/10/2018 1.5% Due 3/10/2018	315,000.00	Various 1.50 %	314,969.60 314,987.32	100.10 1.46 %	315,302.09 275.63	1.27 % 314.77	A2 / A A	2.44 2.30
24422ESB6	John Deere Capital Corp Note 1.3% Due 3/12/2018	115,000.00	12/03/2014 1.55 %	114,088.05 114,315.65	99.82 1.38 %	114,792.54 78.90	0.46 % 476.89	A2 / A NR	2.45 2.40
747525AG8	Qualcomm Inc Note 1.4% Due 5/18/2018	370,000.00	Various 1.45 %	369,416.00 369,486.87	99.62 1.55 %	368,596.96 1,884.95	1.49 % (889.91)	A1 / A+ NR	2.63 2.56
Total US Corporate		7,025,000.00	1.26 %	7,075,551.75 7,040,885.75	0.81 %	7,082,092.01 24,235.36	28.66 % 41,206.26	A1 / AA- A+	1.48 1.19
US TREASURY									
912828VC1	US Treasury Note 0.25% Due 5/15/2016	500,000.00	08/07/2013 0.53 %	496,173.55 499,140.85	100.01 0.24 %	500,032.50 472.15	2.02 % 891.65	Aaa / AA+ AAA	0.62 0.62



Holdings Report

As of 9/30/15

CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt. Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
US TREASURY									
912828RU6	US Treasury Note 0.875% Due 11/30/2016	500,000.00	08/07/2013 0.74 %	502,228.24 500,784.49	100.51 0.44 %	502,532.50 1,470.29	2.03 % 1,748.01	Aaa / AA+ AAA	1.17 1.16
912828SC5	US Treasury Note 0.875% Due 1/31/2017	500,000.00	07/17/2013 0.83 %	500,861.05 500,325.98	100.52 0.48 %	502,591.00 737.09	2.03 % 2,265.02	Aaa / AA+ AAA	1.34 1.32
912828C32	US Treasury Note 0.75% Due 3/15/2017	450,000.00	04/23/2014 0.86 %	448,612.83 449,299.82	100.34 0.51 %	451,534.95 148.35	1.82 % 2,235.13	Aaa / AA+ AAA	1.46 1.45
912828SS0	US Treasury Note 0.875% Due 4/30/2017	485,000.00	10/07/2013 0.90 %	484,509.05 484,782.09	100.50 0.56 %	487,425.00 1,775.92	1.97 % 2,642.91	Aaa / AA+ AAA	1.58 1.57
912828TW0	US Treasury Note 0.75% Due 10/31/2017	500,000.00	09/11/2014 1.14 %	493,946.99 495,977.00	100.15 0.68 %	500,755.00 1,569.29	2.03 % 4,778.00	Aaa / AA+ AAA	2.09 2.06
912828UJ7	US Treasury Note 0.875% Due 1/31/2018	500,000.00	10/29/2014 1.01 %	497,775.12 498,403.85	100.27 0.76 %	501,328.00 737.09	2.03 % 2,924.15	Aaa / AA+ AAA	2.34 2.30
912828UR9	US Treasury Note 0.75% Due 2/28/2018	500,000.00	12/04/2014 1.09 %	494,611.05 495,979.96	99.93 0.78 %	499,642.00 319.37	2.02 % 3,662.04	Aaa / AA+ AAA	2.42 2.39
912828RH5	US Treasury Note 1.375% Due 9/30/2018	500,000.00	12/04/2014 1.28 %	501,759.49 501,381.11	101.29 0.94 %	506,471.50 18.78	2.04 % 5,090.39	Aaa / AA+ AAA	3.00 2.94
912828WD8	US Treasury Note 1.25% Due 10/31/2018	500,000.00	10/29/2014 1.30 %	499,005.58 499,234.12	100.85 0.97 %	504,271.00 2,615.49	2.04 % 5,036.88	Aaa / AA+ AAA	3.09 3.01
912828SX9	US Treasury Note 1.125% Due 5/31/2019	495,000.00	09/29/2015 1.14 %	494,788.96 494,789.12	100.01 1.12 %	495,057.92 1,871.47	2.00 % 268.80	Aaa / AA+ AAA	3.67 3.57
Total US Treasury		5,430,000.00	0.98 %	5,414,271.91 5,420,098.39	0.68 %	5,451,641.37 11,735.29	22.04 % 31,542.98	Aaa / AA+ Aaa	2.08 2.04
TOTAL PORTFOLIO		24,614,579.03	1.06 %	24,637,045.37 24,606,880.66	0.76 %	24,731,870.30 60,442.36	100.00 % 124,989.64	Aa1 / AA Aaa	1.94 1.69
TOTAL MARKET VALUE PLUS ACCRUED						24,792,312.66			



Transaction Ledger

8/31/15 Thru 9/30/15

Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
ACQUISITIONS										
Purchase	09/01/2015	3135G0E58	330,000.00	FNMA Note 1.125% Due 10/19/2018	99.838	1.18 %	329,465.40	0.00	329,465.40	0.00
Purchase	09/01/2015	31846V203	1.01	First American Govt Obligation Fund	1.000		1.01	0.00	1.01	0.00
Purchase	09/04/2015	161571GC2	195,000.00	Chase CHAIT Pool #2013-A8 1.01% Due 10/15/2018	100.137	0.39 %	195,266.60	103.95	195,370.55	0.00
Purchase	09/04/2015	31846V203	1,125.00	First American Govt Obligation Fund	1.000		1,125.00	0.00	1,125.00	0.00
Purchase	09/04/2015	31846V203	500,000.00	First American Govt Obligation Fund	1.000		500,000.00	0.00	500,000.00	0.00
Purchase	09/07/2015	31846V203	2,231.25	First American Govt Obligation Fund	1.000		2,231.25	0.00	2,231.25	0.00
Purchase	09/08/2015	31846V203	2,500.00	First American Govt Obligation Fund	1.000		2,500.00	0.00	2,500.00	0.00
Purchase	09/10/2015	31846V203	2,362.50	First American Govt Obligation Fund	1.000		2,362.50	0.00	2,362.50	0.00
Purchase	09/12/2015	31846V203	747.50	First American Govt Obligation Fund	1.000		747.50	0.00	747.50	0.00
Purchase	09/15/2015	31846V203	1,687.50	First American Govt Obligation Fund	1.000		1,687.50	0.00	1,687.50	0.00
Purchase	09/15/2015	31846V203	164.13	First American Govt Obligation Fund	1.000		164.13	0.00	164.13	0.00
Purchase	09/15/2015	31846V203	146.67	First American Govt Obligation Fund	1.000		146.67	0.00	146.67	0.00
Purchase	09/15/2015	31846V203	236.30	First American Govt Obligation Fund	1.000		236.30	0.00	236.30	0.00
Purchase	09/15/2015	31846V203	218.50	First American Govt Obligation Fund	1.000		218.50	0.00	218.50	0.00
Purchase	09/15/2015	31846V203	114.46	First American Govt Obligation Fund	1.000		114.46	0.00	114.46	0.00
Purchase	09/15/2015	31846V203	72.83	First American Govt Obligation Fund	1.000		72.83	0.00	72.83	0.00
Purchase	09/15/2015	31846V203	214.67	First American Govt Obligation Fund	1.000		214.67	0.00	214.67	0.00
Purchase	09/18/2015	31846V203	128.33	First American Govt Obligation Fund	1.000		128.33	0.00	128.33	0.00
Purchase	09/21/2015	31846V203	242.67	First American Govt Obligation Fund	1.000		242.67	0.00	242.67	0.00
Purchase	09/21/2015	31846V203	12,170.76	First American Govt Obligation Fund	1.000		12,170.76	0.00	12,170.76	0.00
Purchase	09/27/2015	31846V203	2,100.00	First American Govt Obligation Fund	1.000		2,100.00	0.00	2,100.00	0.00
Purchase	09/29/2015	31846V203	4,906.25	First American Govt Obligation Fund	1.000		4,906.25	0.00	4,906.25	0.00
Purchase	09/30/2015	31846V203	3,437.50	First American Govt Obligation Fund	1.000		3,437.50	0.00	3,437.50	0.00
Purchase	09/30/2015	912828SX9	495,000.00	US Treasury Note 1.125% Due 5/31/2019	99.957	1.14 %	494,788.96	1,856.25	496,645.21	0.00
	Subtotal		1,554,807.83				1,554,328.79	1,960.20	1,556,288.99	0.00
Short Sale	09/01/2015	31846V203	-329,465.40	First American Govt Obligation Fund	1.000		-329,465.40	0.00	-329,465.40	0.00



Transaction Ledger

8/31/15 Thru 9/30/15

Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
ACQUISITIONS										
Short Sale	09/04/2015	31846V203	-195,370.55	First American Govt Obligation Fund	1.000		-195,370.55	0.00	-195,370.55	0.00
	Subtotal		-524,835.95				-524,835.95	0.00	-524,835.95	0.00
TOTAL ACQUISITIONS			1,029,971.88				1,029,492.84	1,960.20	1,031,453.04	0.00
DISPOSITIONS										
Closing Purchase	09/01/2015	31846V203	-329,465.40	First American Govt Obligation Fund	1.000		-329,465.40	0.00	-329,465.40	0.00
Closing Purchase	09/04/2015	31846V203	-195,370.55	First American Govt Obligation Fund	1.000		-195,370.55	0.00	-195,370.55	0.00
	Subtotal		-524,835.95				-524,835.95	0.00	-524,835.95	0.00
Sale	09/01/2015	31846V203	329,465.40	First American Govt Obligation Fund	1.000		329,465.40	0.00	329,465.40	0.00
Sale	09/04/2015	31846V203	195,370.55	First American Govt Obligation Fund	1.000		195,370.55	0.00	195,370.55	0.00
Sale	09/30/2015	31846V203	496,645.21	First American Govt Obligation Fund	1.000		496,645.21	0.00	496,645.21	0.00
	Subtotal		1,021,481.16				1,021,481.16	0.00	1,021,481.16	0.00
Paydown	09/15/2015	161571GC2	0.00	Chase CHAIT Pool #2013-A8 1.01% Due 10/15/2018	100.000		0.00	164.13	164.13	0.00
Paydown	09/15/2015	43814HAC2	0.00	Honda Auto Receivables 2014-3 A3 0.88% Due 6/15/2018	100.000		0.00	146.67	146.67	0.00
Paydown	09/15/2015	477877AD6	0.00	John Deere Owner Trust 2014-B A3 1.07% Due 11/15/2018	100.000		0.00	236.30	236.30	0.00
Paydown	09/15/2015	47787VAC5	0.00	John Deere Owner Trust 2014-A A3 0.92% Due 4/16/2018	100.000		0.00	218.50	218.50	0.00
Paydown	09/15/2015	89231MAC9	0.00	Toyota Auto Receivables Owner 2014-A 0.67% Due 12/15/2017	100.000		0.00	114.46	114.46	0.00
Paydown	09/15/2015	89231TAB6	0.00	Toyota Auto Receivables Owner 2015-C 0.92% Due 2/15/2018	100.000		0.00	72.83	72.83	0.00
Paydown	09/15/2015	89236WAC2	0.00	Toyota Auto Receivables Owner 2015-A 1.12% Due 2/15/2019	100.000		0.00	214.67	214.67	0.00
Paydown	09/18/2015	43814GAC4	0.00	Honda Auto Receivables 2014-2 A3 0.77% Due 3/19/2018	100.000		0.00	128.33	128.33	0.00



Transaction Ledger

8/31/15 Thru 9/30/15

Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Paid/Sold	Total Amount	Gain/Loss
DISPOSITIONS										
Paydown	09/21/2015	43813NAC0	0.00	Honda Auto Receivables 2015-2 A3 1.04% Due 2/21/2019	100.000		0.00	242.67	242.67	0.00
Paydown	09/21/2015	43814CAC3	12,148.79	Honda Auto Receivables 2013-1 A3 0.48% Due 11/21/2016	100.000		12,148.79	21.97	12,170.76	0.00
		Subtotal	12,148.79				12,148.79	1,560.53	13,709.32	0.00
Maturity	09/04/2015	3134G3J76	500,000.00	FHLMC Note 0.45% Due 9/4/2015	100.000		500,000.00	0.00	500,000.00	0.00
		Subtotal	500,000.00				500,000.00	0.00	500,000.00	0.00
Security Withdrawal	09/03/2015	31846V203	2,060.00	First American Govt Obligation Fund	1.000		2,060.00	0.00	2,060.00	0.00
Security Withdrawal	09/25/2015	31846V203	104.17	First American Govt Obligation Fund	1.000		104.17	0.00	104.17	0.00
		Subtotal	2,164.17				2,164.17	0.00	2,164.17	0.00
TOTAL DISPOSITIONS			1,010,958.17				1,010,958.17	1,560.53	1,012,518.70	0.00
OTHER TRANSACTIONS										
Interest	09/04/2015	3134G3J76	500,000.00	FHLMC Note 0.45% Due 9/4/2015	0.000		1,125.00	0.00	1,125.00	0.00
Interest	09/07/2015	3137EADP1	510,000.00	FHLMC Note 0.875% Due 3/7/2018	0.000		2,231.25	0.00	2,231.25	0.00
Interest	09/08/2015	3137EADC0	500,000.00	FHLMC Note 1% Due 3/8/2017	0.000		2,500.00	0.00	2,500.00	0.00
Interest	09/10/2015	808513AK1	315,000.00	Charles Schwab Corp Callable Note Cont 2/10/2018 1.5% Due 3/10/2018	0.000		2,362.50	0.00	2,362.50	0.00
Interest	09/12/2015	24422ESB6	115,000.00	John Deere Capital Corp Note 1.3% Due 3/12/2018	0.000		747.50	0.00	747.50	0.00
Interest	09/15/2015	912828C32	450,000.00	US Treasury Note 0.75% Due 3/15/2017	0.000		1,687.50	0.00	1,687.50	0.00
Interest	09/27/2015	3135G0ZL0	420,000.00	FNMA Note 1% Due 9/27/2017	0.000		2,100.00	0.00	2,100.00	0.00
Interest	09/29/2015	3137EADL0	500,000.00	FHLMC Note 1% Due 9/29/2017	0.000		2,500.00	0.00	2,500.00	0.00
Interest	09/29/2015	88579YAD3	350,000.00	3M Co. Note 1.375% Due 9/29/2016	0.000		2,406.25	0.00	2,406.25	0.00



Transaction Ledger

8/31/15 Thru 9/30/15

Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acc/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
OTHER TRANSACTIONS										
Interest	09/30/2015	912828RH5	500,000.00	US Treasury Note 1.375% Due 9/30/2018	0.000		3,437.50	0.00	3,437.50	0.00
			Subtotal				21,097.50	0.00	21,097.50	0.00
Dividend	09/01/2015	31846V203	181,171.69	First American Govt Obligation Fund	0.000		1.01	0.00	1.01	0.00
			Subtotal				1.01	0.00	1.01	0.00
TOTAL OTHER TRANSACTIONS			4,341,171.69				21,098.51	0.00	21,098.51	0.00



Income Earned

8/31/15 Thru 9/30/15

CUSIP	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Pror Accrued Inc. Received Ending Accrued Total Interest	Amort. Of Discount Amort. Of Premium Net Acctd/Amort Income Earned	Unreal G/L Total Income
Fixed Income						
02665WAQ4	American Honda Finance Note 1.55% Due 12/11/2017	12/08/2014 12/11/2014 215,000.00	214,848.21 0.00 0.00 214,853.69	740.56 0.00 1,018.26 277.70	5.48 0.00 5.48 283.18	0.00 283.18
037833AH3	Apple Inc Note 0.45% Due 05/03/2016	07/18/2013 07/23/2013 365,000.00	364,356.84 0.00 0.00 364,435.60	538.38 0.00 675.25 136.87	78.76 0.00 78.76 215.63	0.00 215.63
084670BD9	Berkshire Hathaway Note 1.9% Due 01/31/2017	04/11/2012 04/11/2012 1,000,000.00	1,003,979.10 0.00 0.00 1,003,748.65	1,636.11 0.00 3,219.44 1,583.33	0.00 230.45 (230.45) 1,352.88	0.00 1,352.88
161571GC2	Chase CHAIT Pool #2013-A8 1.01% Due 10/15/2018	09/03/2015 09/04/2015 195,000.00	0.00 195,266.60 0.00 195,260.27	0.00 60.18 87.53 147.71	0.00 6.33 (6.33) 141.38	0.00 141.38
166764AC4	Chevron Corp. Note 0.889% Due 06/24/2016	07/19/2013 07/24/2013 350,000.00	350,474.89 0.00 0.00 350,426.92	579.08 0.00 838.38 259.30	0.00 47.97 (47.97) 211.33	0.00 211.33
24422ESB6	John Deere Capital Corp Note 1.3% Due 03/12/2018	12/03/2014 12/08/2014 115,000.00	114,292.66 0.00 0.00 114,315.65	701.82 747.50 78.90 124.58	22.99 0.00 22.99 147.57	0.00 147.57
3130A0C65	FHLB Note 0.625% Due 12/28/2016	12/13/2013 12/18/2013 485,000.00	484,416.33 0.00 0.00 484,452.51	530.47 0.00 783.07 252.60	36.18 0.00 36.18 288.78	0.00 288.78
3130A4GJ5	FHLB Note 1.125% Due 04/25/2018	05/27/2015 05/28/2015 500,000.00	501,334.51 0.00 0.00 501,293.11	1,968.75 0.00 2,437.50 468.75	0.00 41.40 (41.40) 427.35	0.00 427.35
31331J2S1	FFCB Note 1.5% Due 11/16/2015	08/20/2013 08/21/2013 370,000.00	370,819.51 0.00 0.00 370,496.02	1,618.75 0.00 2,081.25 462.50	0.00 323.49 (323.49) 139.01	0.00 139.01
313380L96	FHLB Note 0.5% Due 11/20/2015	07/17/2013 07/22/2013 485,000.00	485,052.89 0.00 0.00 485,033.06	680.35 0.00 882.43 202.08	0.00 19.83 (19.83) 182.25	0.00 182.25



Income Earned

8/31/15 Thru 9/30/15

CUSIP	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Unreal. G/L Total Income
3133834R9	FHLB Note 0.375% Due 06/24/2016	08/07/2013 08/08/2013 500,000.00	499,181.91 0.00 0.00 499,264.54	348.96 0.00 505.21 156.25	82.63 0.00 82.63 238.88	0.00 238.88
3133ECWV2	FFCB Note 0.875% Due 12/07/2016	08/07/2013 08/08/2013 500,000.00	500,049.46 0.00 0.00 500,046.25	1,020.83 0.00 1,385.42 364.59	0.00 3.21 (3.21) 361.38	0.00 361.38
3133EDDV1	FFCB Note 1.16% Due 10/23/2017	01/29/2015 01/30/2015 185,000.00	186,133.27 0.00 0.00 186,089.85	763.02 0.00 941.86 178.84	0.00 43.42 (43.42) 135.42	0.00 135.42
3133EEQM5	FFCB Note 1.11% Due 02/20/2018	08/28/2015 08/31/2015 510,000.00	512,063.22 0.00 0.00 511,994.67	172.98 0.00 644.73 471.75	0.00 68.55 (68.55) 403.20	0.00 403.20
3134G3J76	FHLMC Note Due 09/04/2015	08/13/2013 08/14/2013 0.00	500,000.32 0.00 500,000.00 0.00	1,106.25 1,125.00 0.00 18.75	0.00 0.32 (0.32) 18.43	0.00 18.43
3135G0E33	FNMA Note 1.125% Due 07/20/2018	Various Various 500,000.00	499,005.04 0.00 0.00 499,033.38	640.62 0.00 1,109.38 468.76	28.34 0.00 28.34 497.10	0.00 497.10
3135G0E58	FNMA Note 1.125% Due 10/19/2018	08/27/2015 09/01/2015 330,000.00	0.00 329,465.40 0.00 329,479.42	0.00 0.00 309.38 309.38	14.02 0.00 14.02 323.40	0.00 323.40
3135G0GY3	FNMA Note 1.25% Due 01/30/2017	Various Various 290,000.00	291,615.97 0.00 0.00 291,522.21	312.15 0.00 614.24 302.09	0.00 93.76 (93.76) 208.33	0.00 208.33
3135G0MZ3	FNMA Note 0.875% Due 08/28/2017	03/06/2014 03/07/2014 500,000.00	498,740.63 0.00 0.00 498,792.60	36.46 0.00 401.04 364.58	51.97 0.00 51.97 416.55	0.00 416.55
3135G0WJ8	FNMA Note 0.875% Due 05/21/2018	Various Various 500,000.00	492,594.84 0.00 0.00 492,818.56	1,215.28 0.00 1,579.86 364.58	223.72 0.00 223.72 588.30	0.00 588.30
3135G0YE7	FNMA Note 0.625% Due 08/26/2016	10/29/2013 10/30/2013 485,000.00	485,057.58 0.00 0.00 485,052.78	42.10 0.00 294.70 252.60	0.00 4.80 (4.80) 247.80	0.00 247.80



Income Earned

8/31/15 Thru 9/30/15

CUSIP	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Avg Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accretion Income Earned	Unreal G/L Total Income
3135G0ZL0	FNMA Note 1% Due 09/27/2017	Various Various 420,000.00	419,860.18 0.00 0.00 419,865.72	1,796.67 2,100.00 46.67 350.00	22.77 17.23 5.54 355.54	0.00 355.54
3135G0ZY2	FNMA Note 1.75% Due 11/26/2019	07/31/2015 07/31/2015 325,000.00	328,377.42 0.00 0.00 328,311.92	1,500.87 0.00 1,974.83 473.96	0.00 65.50 (65.50) 408.46	0.00 408.46
3137EADC0	FHLMC Note 1% Due 03/08/2017	07/26/2013 07/29/2013 500,000.00	500,067.25 0.00 0.00 500,063.61	2,402.78 2,500.00 319.44 416.66	0.00 3.64 (3.64) 413.02	0.00 413.02
3137EADF3	FHLMC Note 1.25% Due 05/12/2017	08/07/2013 08/08/2013 500,000.00	501,471.98 0.00 0.00 501,400.64	1,892.36 0.00 2,413.19 520.83	0.00 71.34 (71.34) 449.49	0.00 449.49
3137EADH9	FHLMC Note 1% Due 06/29/2017	01/29/2015 01/30/2015 190,000.00	190,962.34 0.00 0.00 190,919.06	327.22 0.00 485.56 158.34	0.00 43.28 (43.28) 115.06	0.00 115.06
3137EADK2	FHLMC Note 1.25% Due 08/01/2019	04/29/2015 05/01/2015 500,000.00	497,127.11 0.00 0.00 497,187.38	520.83 0.00 1,041.67 520.84	60.27 0.00 60.27 581.11	0.00 581.11
3137EADL0	FHLMC Note 1% Due 09/29/2017	07/31/2014 07/31/2014 500,000.00	498,106.77 0.00 0.00 498,181.60	2,111.11 2,500.00 27.78 416.67	74.83 0.00 74.83 491.50	0.00 491.50
3137EADM8	FHLMC Note 1.25% Due 10/02/2019	05/27/2015 05/28/2015 500,000.00	494,832.49 0.00 0.00 494,936.40	2,586.81 0.00 3,107.64 520.83	103.91 0.00 103.91 624.74	0.00 624.74
3137EADP1	FHLMC Note 0.875% Due 03/07/2018	03/06/2014 03/07/2014 510,000.00	504,770.55 0.00 0.00 504,941.45	2,156.88 2,231.25 297.50 371.87	170.90 0.00 170.90 542.77	0.00 542.77
36962G5W0	General Electric Capital Corp Note 2.3% Due 04/27/2017	04/25/2014 04/30/2014 300,000.00	305,368.03 0.00 0.00 305,101.41	2,376.67 0.00 2,951.67 575.00	0.00 266.62 (266.62) 308.38	0.00 308.38
38259PAC6	Google Inc Note 2.125% Due 05/19/2016	07/26/2013 07/31/2013 350,000.00	353,470.94 0.00 0.00 353,071.98	2,107.29 0.00 2,727.08 619.79	0.00 398.96 (398.96) 220.83	0.00 220.83



Income Earned

8/31/15 Thru 9/30/15

CUSIP	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Unreal G/L Total Income
43813NAC0	Honda Auto Receivables 2015-2 A3 1.04% Due 02/21/2019	05/13/2015 05/20/2015 280,000.00	279,960.28 0.00 0.00 279,961.21	80.89 242.67 80.89 242.67	0.93 0.00 0.93 243.60	0.00 243.60
43814CAC3	Honda Auto Receivables 2013-1 A3 0.48% Due 11/21/2016	02/12/2014 02/18/2014 42,779.44	54,933.31 0.00 12,148.79 42,782.27	7.32 21.97 5.70 20.35	0.00 2.25 (2.25) 18.10	0.00 18.10
43814GAC4	Honda Auto Receivables 2014-2 A3 0.77% Due 03/19/2018	05/13/2014 05/21/2014 200,000.00	199,986.25 0.00 0.00 199,986.91	55.61 128.33 55.61 128.33	0.66 0.00 0.66 128.99	0.00 128.99
43814HAC2	Honda Auto Receivables 2014-3 A3 0.88% Due 06/15/2018	08/12/2014 08/20/2014 200,000.00	199,975.14 0.00 0.00 199,976.23	78.22 146.67 78.22 146.67	1.09 0.00 1.09 147.76	0.00 147.76
458140AH3	Intel Corp Note 1.95% Due 10/01/2016	12/19/2013 12/24/2013 285,000.00	288,527.43 0.00 0.00 288,260.20	2,315.63 0.00 2,778.75 463.12	0.00 267.23 (267.23) 195.89	0.00 195.89
459200HZ7	IBM Corp Note 1.125% Due 02/06/2018	02/03/2015 02/06/2015 310,000.00	309,233.08 0.00 0.00 309,258.96	242.19 0.00 532.81 290.62	25.88 0.00 25.88 316.50	0.00 316.50
477877AD6	John Deere Owner Trust 2014-B A3 1.07% Due 11/15/2018	Various Various 265,000.00	265,034.79 0.00 0.00 265,033.50	126.02 236.30 126.02 236.30	1.26 2.55 (1.29) 235.01	0.00 235.01
47787VAC5	John Deere Owner Trust 2014-A A3 0.92% Due 04/16/2018	04/02/2014 04/09/2014 285,000.00	284,975.47 0.00 0.00 284,976.71	116.53 218.50 116.53 218.50	1.24 0.00 1.24 219.74	0.00 219.74
48125VLC2	JP Morgan Chase Floating Rate Note 1.36% Due 02/06/2017	02/01/2012 02/06/2012 2,000,000.00	2,000,000.00 0.00 0.00 2,000,000.00	1,737.78 0.00 4,004.44 2,266.66	0.00 0.00 0.00 2,266.66	0.00 2,266.66
717081DJ9	Pfizer Inc. Note 1.1% Due 05/15/2017	05/12/2014 05/15/2014 100,000.00	99,950.06 0.00 0.00 99,952.47	323.89 0.00 415.56 91.67	2.41 0.00 2.41 94.08	0.00 94.08
747525AG8	Qualcomm Inc Note 1.4% Due 05/18/2018	Various Various 370,000.00	369,470.82 0.00 0.00 369,486.87	1,453.28 0.00 1,884.95 431.67	16.05 0.00 16.05 447.72	0.00 447.72



Income Earned

8/31/15 Thru 9/30/15

CUSIP	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Acct. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Unreal. G/L Total Income
808513AK1	Charles Schwab Corp Callable Note Cont 2/10/2018 1.5% Due 03/10/2018	Various Various 315,000.00	314,986.90 0.00 0.00 314,987.32	2,244.38 2,362.50 275.63 393.75	9.14 8.72 0.42 394.17	0.00 394.17
88579YAD3	3M Co. Note 1.375% Due 09/29/2016	08/07/2013 08/12/2013 350,000.00	352,007.02 0.00 0.00 351,854.20	2,031.94 2,406.25 26.74 401.05	0.00 152.82 (152.82) 248.23	0.00 248.23
89231MAC9	Toyota Auto Receivables Owner 2014-A 0.67% Due 12/15/2017	03/11/2014 03/19/2014 205,000.00	204,981.55 0.00 0.00 204,982.65	61.04 114.46 61.04 114.46	1.10 0.00 1.10 115.56	0.00 115.56
89231TAB6	Toyota Auto Receivables Owner 2015-C 0.92% Due 02/15/2018	08/18/2015 08/26/2015 150,000.00	149,988.02 0.00 0.00 149,988.42	19.17 72.83 61.33 114.99	0.40 0.00 0.40 115.39	0.00 115.39
89236WAC2	Toyota Auto Receivables Owner 2015-A 1.12% Due 02/15/2019	02/24/2015 03/04/2015 230,000.00	229,971.05 0.00 0.00 229,972.02	114.49 214.67 114.49 214.67	0.97 0.00 0.97 215.64	0.00 215.64
91159HHD5	US Bancorp Callable Note Cont 4/15/2017 1.65% Due 05/15/2017	04/29/2014 04/30/2014 300,000.00	302,204.80 0.00 0.00 302,093.07	1,457.50 0.00 1,870.00 412.50	0.00 111.73 (111.73) 300.77	0.00 300.77
912828C32	US Treasury Note 0.75% Due 03/15/2017	04/23/2014 04/28/2014 450,000.00	449,260.26 0.00 0.00 449,299.82	1,559.10 1,687.50 148.35 276.75	39.56 0.00 39.56 316.31	0.00 316.31
912828RH5	US Treasury Note 1.375% Due 09/30/2018	12/04/2014 12/05/2014 500,000.00	501,418.94 0.00 0.00 501,381.11	2,892.76 3,437.50 18.78 563.52	0.00 37.83 (37.83) 525.69	0.00 525.69
912828RU6	US Treasury Note 0.875% Due 11/30/2016	08/07/2013 08/08/2013 500,000.00	500,839.73 0.00 0.00 500,784.49	1,111.68 0.00 1,470.29 358.61	0.00 55.24 (55.24) 303.37	0.00 303.37
912828SC5	US Treasury Note 0.875% Due 01/31/2017	07/17/2013 07/22/2013 500,000.00	500,346.02 0.00 0.00 500,325.98	380.43 0.00 737.09 356.66	0.00 20.04 (20.04) 336.62	0.00 336.62
912828SS0	US Treasury Note 0.875% Due 04/30/2017	10/07/2013 10/08/2013 485,000.00	484,770.76 0.00 0.00 484,782.09	1,429.96 0.00 1,775.92 345.96	11.33 0.00 11.33 357.29	0.00 357.29



Income Earned

8/31/15 Thru 9/30/15

GLSP	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Unreal Gain Total Income
912828SX9	US Treasury Note 1.125% Due 05/31/2019	09/29/2015 09/30/2015 495,000.00	0.00 494,788.96 0.00 494,789.12	0.00 (1,856.25) 1,871.47 15.22	0.16 0.00 0.16 15.38	0.00 15.38
912828TW0	US Treasury Note 0.75% Due 10/31/2017	09/11/2014 09/12/2014 500,000.00	495,818.40 0.00 0.00 495,977.00	1,263.59 0.00 1,569.29 305.70	158.60 0.00 158.60 464.30	0.00 464.30
912828UJ7	US Treasury Note 0.875% Due 01/31/2018	10/29/2014 10/30/2014 500,000.00	498,347.71 0.00 0.00 498,403.85	380.43 0.00 737.09 356.66	56.14 0.00 56.14 412.80	0.00 412.80
912828UR9	US Treasury Note 0.75% Due 02/28/2018	12/04/2014 12/05/2014 500,000.00	495,843.07 0.00 0.00 495,979.96	10.30 0.00 319.37 309.07	136.89 0.00 136.89 445.96	0.00 445.96
912828VC1	US Treasury Note 0.25% Due 05/15/2016	08/07/2013 08/08/2013 500,000.00	499,027.30 0.00 0.00 499,140.85	370.24 0.00 472.15 101.91	113.55 0.00 113.55 215.46	0.00 215.46
912828WD8	US Treasury Note 1.25% Due 10/31/2018	10/29/2014 10/30/2014 500,000.00	499,213.71 0.00 0.00 499,234.12	2,105.98 0.00 2,615.49 509.51	20.41 0.00 20.41 529.92	0.00 529.92
94974BFG0	Wells Fargo Corp Note 1.5% Due 01/16/2018	09/09/2014 09/10/2014 300,000.00	299,004.35 0.00 0.00 299,038.76	562.50 0.00 937.50 375.00	34.41 0.00 34.41 409.41	0.00 409.41
			24,078,508.46	58,965.26	1,608.95	
			1,019,520.96	20,697.83	2,408.51	
			512,148.79	60,442.36	(799.56)	0.00
TOTAL Fixed Income		24,592,779.44	24,585,081.07	22,174.93	21,375.37	21,375.37



Income Earned

8/31/15 Thru 9/30/15

CUSIP	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Acctd/Amort Income Earned	Unreal G/L Total Income
Cash & Equivalent						
31846V203	First American Govt Obligation Fund	Various	510,637.09	0.00	0.00	
		Various	9,971.88	1.01	0.00	
		Various	498,809.38	0.00	0.00	0.00
		21,799.59	21,799.59	1.01	1.01	1.01
			510,637.09	0.00	0.00	
			9,971.88	1.01	0.00	
			498,809.38	0.00	0.00	0.00
			21,799.59	1.01	1.01	1.01
TOTAL Cash & Equivalent		21,799.59				
			24,589,145.55	58,965.26	1,608.95	
			1,029,492.84	20,698.84	2,408.51	
			1,010,958.17	60,442.36	(799.56)	0.00
TOTAL PORTFOLIO		24,614,579.03	24,606,880.66	22,175.94	21,376.38	21,376.38



Cash Flow Report

From 09/30/2015

Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
10/01/2015	Interest	458140AH3	285,000.00	Intel Corp Note 1.95% Due 10/1/2016	0.00	2,778.75	2,778.75
10/02/2015	Interest	3137EADM8	500,000.00	FHLMC Note 1.25% Due 10/2/2019	0.00	3,125.00	3,125.00
10/15/2015	Paydown	43814HAC2	200,000.00	Honda Auto Receivables 2014-3 A3 0.88% Due 6/15/2018	0.00	146.67	146.67
10/15/2015	Paydown	477877AD6	265,000.00	John Deere Owner Trust 2014-B A3 1.07% Due 11/15/2018	0.00	236.30	236.30
10/15/2015	Paydown	89236WAC2	230,000.00	Toyota Auto Receivables Owner 2015-A 1.12% Due 2/15/2019	10,935.00	214.67	11,149.67
10/15/2015	Paydown	161571GC2	195,000.00	Chase CHAIT Pool #2013-A8 1.01% Due 10/15/2018	44,383.94	164.13	44,548.07
10/15/2015	Paydown	47787VAC5	285,000.00	John Deere Owner Trust 2014-A A3 0.92% Due 4/16/2018	0.00	218.50	218.50
10/15/2015	Paydown	89231MAC9	205,000.00	Toyota Auto Receivables Owner 2014-A 0.67% Due 12/15/2017	15,317.29	114.46	15,431.75
10/15/2015	Paydown	89231TAB6	150,000.00	Toyota Auto Receivables Owner 2015-C 0.92% Due 2/15/2018	7,548.48	115.00	7,663.48
10/18/2015	Paydown	43814GAC4	200,000.00	Honda Auto Receivables 2014-2 A3 0.77% Due 3/19/2018	0.00	128.33	128.33
10/19/2015	Interest	3135G0E58	330,000.00	FNMA Note 1.125% Due 10/19/2018	0.00	495.00	495.00
10/21/2015	Paydown	43814CAC3	42,779.44	Honda Auto Receivables 2013-1 A3 0.48% Due 11/21/2016	14,849.98	17.11	14,867.09
10/21/2015	Paydown	43813NAC0	280,000.00	Honda Auto Receivables 2015-2 A3 1.04% Due 2/21/2019	9,620.20	242.67	9,862.87
10/23/2015	Interest	3133EDDV1	185,000.00	FFCB Note 1.16% Due 10/23/2017	0.00	1,073.00	1,073.00
10/25/2015	Interest	3130A4GJ5	500,000.00	FHLB Note 1.125% Due 4/25/2018	0.00	2,812.50	2,812.50
10/27/2015	Interest	36962G5W0	300,000.00	General Electric Capital Corp Note 2.3% Due 4/27/2017	0.00	3,450.00	3,450.00
10/31/2015	Interest	912828TW0	500,000.00	US Treasury Note 0.75% Due 10/31/2017	0.00	1,875.00	1,875.00
10/31/2015	Interest	912828WD8	500,000.00	US Treasury Note 1.25% Due 10/31/2018	0.00	3,125.00	3,125.00
10/31/2015	Interest	912828SS0	485,000.00	US Treasury Note 0.875% Due 4/30/2017	0.00	2,121.88	2,121.88
Oct 2015					102,654.89	22,453.97	125,108.86
11/03/2015	Interest	037833AH3	365,000.00	Apple Inc Note 0.45% Due 5/3/2016	0.00	821.25	821.25



Cash Flow Report

From 09/30/2015

Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
11/08/2015	Interest	48125VLC2	2,000,000.00	JP Morgan Chase Floating Rate Note 1.36% Due 2/6/2017	0.00	6,800.00	6,800.00
11/12/2015	Interest	3137EADF3	500,000.00	FHLMC Note 1.25% Due 5/12/2017	0.00	3,125.00	3,125.00
11/15/2015	Interest	717081DJ9	100,000.00	Pfizer Inc. Note 1.1% Due 5/15/2017	0.00	550.00	550.00
11/15/2015	Interest	912828VC1	500,000.00	US Treasury Note 0.25% Due 5/15/2016	0.00	625.00	625.00
11/15/2015	Interest	91159HHD5	300,000.00	US Bancorp Callable Note Cont 4/15/2017 1.65% Due 5/15/2017	0.00	2,475.00	2,475.00
11/15/2015	Paydown	161571GC2	195,000.00	Chase CHAIT Pool #2013-A8 1.01% Due 10/15/2018	42,229.61	126.77	42,356.38
11/15/2015	Paydown	47787VAC5	285,000.00	John Deere Owner Trust 2014-A A3 0.92% Due 4/16/2018	20,150.23	218.50	20,368.73
11/15/2015	Paydown	89231TAB6	150,000.00	Toyota Auto Receivables Owner 2015-C 0.92% Due 2/15/2018	7,380.09	109.21	7,489.30
11/15/2015	Paydown	89236WAC2	230,000.00	Toyota Auto Receivables Owner 2015-A 1.12% Due 2/15/2019	10,722.67	204.46	10,927.13
11/15/2015	Paydown	89231MAC9	205,000.00	Toyota Auto Receivables Owner 2014-A 0.67% Due 12/15/2017	14,912.34	105.91	15,018.25
11/15/2015	Paydown	43814HAC2	200,000.00	Honda Auto Receivables 2014-3 A3 0.88% Due 6/15/2018	0.00	146.67	146.67
11/15/2015	Paydown	477877AD6	265,000.00	John Deere Owner Trust 2014-B A3 1.07% Due 11/15/2018	0.00	236.30	236.30
11/16/2015	Maturity	31331J2S1	370,000.00	FFCB Note 1.5% Due 11/16/2015	370,000.00	2,775.00	372,775.00
11/18/2015	Paydown	43814GAC4	200,000.00	Honda Auto Receivables 2014-2 A3 0.77% Due 3/19/2018	0.00	128.33	128.33
11/19/2015	Interest	38259PAC6	350,000.00	Google Inc Note 2.125% Due 5/19/2016	0.00	3,718.75	3,718.75
11/20/2015	Interest	747525AG8	370,000.00	Qualcomm Inc Note 1.4% Due 5/18/2018	0.00	2,590.00	2,590.00
11/20/2015	Maturity	313380L96	485,000.00	FHLB Note 0.5% Due 11/20/2015	485,000.00	1,212.50	486,212.50
11/21/2015	Interest	3135G0WJ8	500,000.00	FNMA Note 0.875% Due 5/21/2018	0.00	2,187.50	2,187.50
11/21/2015	Paydown	43813NAC0	280,000.00	Honda Auto Receivables 2015-2 A3 1.04% Due 2/21/2019	9,483.06	234.33	9,717.39
11/21/2015	Paydown	43814CAC3	42,779.44	Honda Auto Receivables 2013-1 A3 0.48% Due 11/21/2016	14,260.48	11.17	14,271.65



Cash Flow Report

From 09/30/2015

Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Increase	Total Amount
11/26/2015	Interest	3135G0ZY2	325,000.00	FNMA Note 1.75% Due 11/26/2019	0.00	2,843.75	2,843.75
11/30/2015	Interest	912828RU6	500,000.00	US Treasury Note 0.875% Due 11/30/2016	0.00	2,187.50	2,187.50
11/30/2015	Interest	912828SX9	495,000.00	US Treasury Note 1.125% Due 5/31/2019	0.00	2,784.38	2,784.38
Nov 2015					974,138.48	36,217.28	1,010,355.76
12/07/2015	Interest	3133ECWV2	500,000.00	FFCB Note 0.875% Due 12/7/2016	0.00	2,187.50	2,187.50
12/11/2015	Interest	02665WAQ4	215,000.00	American Honda Finance Note 1.55% Due 12/11/2017	0.00	1,666.25	1,666.25
12/15/2015	Paydown	43814CAC3	42,779.44	Honda Auto Receivables 2013-1 A3 0.48% Due 11/21/2016	13,668.99	4.37	13,673.36
12/15/2015	Paydown	43814HAC2	200,000.00	Honda Auto Receivables 2014-3 A3 0.88% Due 6/15/2018	0.00	146.67	146.67
12/15/2015	Paydown	89236WAC2	230,000.00	Toyota Auto Receivables Owner 2015-A 1.12% Due 2/15/2019	10,510.09	194.45	10,704.54
12/15/2015	Paydown	161571GC2	195,000.00	Chase CHAIT Pool #2013-A8 1.01% Due 10/15/2018	40,073.68	91.23	40,164.91
12/15/2015	Paydown	477877AD6	265,000.00	John Deere Owner Trust 2014-B A3 1.07% Due 11/15/2018	0.00	236.30	236.30
12/15/2015	Paydown	47787VAC5	285,000.00	John Deere Owner Trust 2014-A A3 0.92% Due 4/16/2018	19,645.50	203.05	19,848.55
12/15/2015	Paydown	89231MAC9	205,000.00	Toyota Auto Receivables Owner 2014-A 0.67% Due 12/15/2017	14,506.92	97.58	14,604.50
12/15/2015	Paydown	89231TAB6	150,000.00	Toyota Auto Receivables Owner 2015-C 0.92% Due 2/15/2018	7,211.54	103.55	7,315.09
12/18/2015	Paydown	43814GAC4	200,000.00	Honda Auto Receivables 2014-2 A3 0.77% Due 3/19/2018	14,256.81	128.33	14,385.14
12/21/2015	Paydown	43813NAC0	280,000.00	Honda Auto Receivables 2015-2 A3 1.04% Due 2/21/2019	9,345.73	226.11	9,571.84
12/24/2015	Interest	166764AC4	350,000.00	Chevron Corp. Note 0.889% Due 6/24/2016	0.00	1,555.75	1,555.75
12/24/2015	Interest	3133834R9	500,000.00	FHLB Note 0.375% Due 6/24/2016	0.00	937.50	937.50
12/28/2015	Interest	3130A0C65	485,000.00	FHLB Note 0.625% Due 12/28/2016	0.00	1,515.63	1,515.63
12/29/2015	Interest	3137EADH9	190,000.00	FHLMC Note 1% Due 6/29/2017	0.00	950.00	950.00
Dec 2015					129,219.26	10,244.27	139,463.53



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Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
01/15/2016	Paydown	161571GC2	195,000.00	Chase CHAIT Pool #2013-A8 1.01% Due 10/15/2018	37,916.17	57.50	37,973.67
01/15/2016	Paydown	47787VAC5	285,000.00	John Deere Owner Trust 2014-A A3 0.92% Due 4/16/2018	19,140.17	187.99	19,328.16
01/15/2016	Paydown	89231MAC9	205,000.00	Toyota Auto Receivables Owner 2014-A 0.67% Due 12/15/2017	14,101.03	89.48	14,190.51
01/15/2016	Paydown	43814HAC2	200,000.00	Honda Auto Receivables 2014-3 A3 0.88% Due 6/15/2018	0.00	146.67	146.67
01/15/2016	Paydown	477877AD6	265,000.00	John Deere Owner Trust 2014-B A3 1.07% Due 11/15/2018	0.00	236.30	236.30
01/15/2016	Paydown	89231TAB6	150,000.00	Toyota Auto Receivables Owner 2015-C 0.92% Due 2/15/2018	7,042.84	98.03	7,140.87
01/15/2016	Paydown	89236WAC2	230,000.00	Toyota Auto Receivables Owner 2015-A 1.12% Due 2/15/2019	10,297.26	184.64	10,481.90
01/16/2016	Interest	94974BFG0	300,000.00	Wells Fargo Corp Note 1.5% Due 1/16/2018	0.00	2,250.00	2,250.00
01/18/2016	Paydown	43814GAC4	200,000.00	Honda Auto Receivables 2014-2 A3 0.77% Due 3/19/2018	13,888.64	119.19	14,007.83
01/20/2016	Interest	3135G0E33	500,000.00	FNMA Note 1.125% Due 7/20/2018	0.00	2,812.51	2,812.51
01/21/2016	Paydown	43813NAC0	280,000.00	Honda Auto Receivables 2015-2 A3 1.04% Due 2/21/2019	9,208.22	218.01	9,426.23
01/30/2016	Interest	3135G0GY3	290,000.00	FNMA Note 1.25% Due 1/30/2017	0.00	1,812.50	1,812.50
01/31/2016	Interest	084670BD9	1,000,000.00	Berkshire Hathaway Note 1.9% Due 1/31/2017	0.00	9,500.00	9,500.00
01/31/2016	Interest	912828SC5	500,000.00	US Treasury Note 0.875% Due 1/31/2017	0.00	2,187.50	2,187.50
01/31/2016	Interest	912828UJ7	500,000.00	US Treasury Note 0.875% Due 1/31/2018	0.00	2,187.50	2,187.50
Jan 2016					111,594.33	22,087.82	133,682.15
02/01/2016	Interest	3137EADK2	500,000.00	FHLMC Note 1.25% Due 8/1/2019	0.00	3,125.00	3,125.00
02/06/2016	Interest	459200HZ7	310,000.00	IBM Corp Note 1.125% Due 2/6/2018	0.00	1,743.75	1,743.75
02/08/2016	Interest	48125VLC2	2,000,000.00	JP Morgan Chase Floating Rate Note 1.36% Due 2/6/2017	0.00	6,800.00	6,800.00
02/15/2016	Paydown	43814HAC2	200,000.00	Honda Auto Receivables 2014-3 A3 0.88% Due 6/15/2018	12,646.68	146.67	12,793.35
02/15/2016	Paydown	477877AD6	265,000.00	John Deere Owner Trust 2014-B A3 1.07% Due 11/15/2018	0.00	236.30	236.30



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Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
02/15/2016	Paydown	89231MAC9	205,000.00	Toyota Auto Receivables Owner 2014-A 0.67% Due 12/15/2017	13,694.66	81.61	13,776.27
02/15/2016	Paydown	89231TAB6	150,000.00	Toyota Auto Receivables Owner 2015-C 0.92% Due 2/15/2018	6,874.01	92.63	6,966.64
02/15/2016	Paydown	161571GC2	195,000.00	Chase CHAIT Pool #2013-A8 1.01% Due 10/15/2018	30,396.58	25.58	30,422.16
02/15/2016	Paydown	47787VAC5	285,000.00	John Deere Owner Trust 2014-A A3 0.92% Due 4/16/2018	18,634.26	173.32	18,807.58
02/15/2016	Paydown	89236WAC2	230,000.00	Toyota Auto Receivables Owner 2015-A 1.12% Due 2/15/2019	10,084.18	175.03	10,259.21
02/18/2016	Paydown	43814GAC4	200,000.00	Honda Auto Receivables 2014-2 A3 0.77% Due 3/19/2018	13,520.14	110.27	13,630.41
02/20/2016	Interest	3133EEQM5	510,000.00	FFCB Note 1.11% Due 2/20/2018	0.00	2,830.50	2,830.50
02/21/2016	Paydown	43813NAC0	280,000.00	Honda Auto Receivables 2015-2 A3 1.04% Due 2/21/2019	9,070.52	210.03	9,280.55
02/26/2016	Interest	3135G0YE7	485,000.00	FNMA Note 0.625% Due 8/26/2016	0.00	1,515.63	1,515.63
02/28/2016	Interest	3135G0MZ3	500,000.00	FNMA Note 0.875% Due 8/28/2017	0.00	2,187.50	2,187.50
02/29/2016	Interest	91282UR9	500,000.00	US Treasury Note 0.75% Due 2/28/2018	0.00	1,875.00	1,875.00
Feb 2016					114,921.03	21,328.82	136,249.85
03/07/2016	Interest	3137EADP1	510,000.00	FHLMC Note 0.875% Due 3/7/2018	0.00	2,231.25	2,231.25
03/08/2016	Interest	3137EADC0	500,000.00	FHLMC Note 1% Due 3/8/2017	0.00	2,500.00	2,500.00
03/10/2016	Interest	808513AK1	315,000.00	Charles Schwab Corp Callable Note Cont 2/10/2018 1.5% Due 3/10/2018	0.00	2,362.50	2,362.50
03/12/2016	Interest	24422ESB6	115,000.00	John Deere Capital Corp Note 1.3% Due 3/12/2018	0.00	747.50	747.50
03/15/2016	Interest	912828C32	450,000.00	US Treasury Note 0.75% Due 3/15/2017	0.00	1,687.50	1,687.50
03/15/2016	Paydown	47787VAC5	285,000.00	John Deere Owner Trust 2014-A A3 0.92% Due 4/16/2018	18,127.77	159.03	18,286.80
03/15/2016	Paydown	89231MAC9	205,000.00	Toyota Auto Receivables Owner 2014-A 0.67% Due 12/15/2017	13,287.83	73.96	13,361.79
03/15/2016	Paydown	43814HAC2	200,000.00	Honda Auto Receivables 2014-3 A3 0.88% Due 6/15/2018	12,497.17	137.39	12,634.56



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Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
03/15/2016	Paydown	477877AD6	265,000.00	John Deere Owner Trust 2014-B A3 1.07% Due 11/15/2018	0.00	236.30	236.30
03/15/2016	Paydown	89231TAB6	150,000.00	Toyota Auto Receivables Owner 2015-C 0.92% Due 2/15/2018	6,705.03	87.36	6,792.39
03/15/2016	Paydown	89236WAC2	230,000.00	Toyota Auto Receivables Owner 2015-A 1.12% Due 2/15/2019	9,870.86	165.62	10,036.48
03/18/2016	Paydown	43814GAC4	200,000.00	Honda Auto Receivables 2014-2 A3 0.77% Due 3/19/2018	13,151.26	101.60	13,252.86
03/21/2016	Paydown	43813NAC0	280,000.00	Honda Auto Receivables 2015-2 A3 1.04% Due 2/21/2019	8,932.64	202.17	9,134.81
03/27/2016	Interest	3135G0ZL0	420,000.00	FNMA Note 1% Due 9/27/2017	0.00	2,100.00	2,100.00
03/29/2016	Interest	3137EADL0	500,000.00	FHLMC Note 1% Due 9/29/2017	0.00	2,500.00	2,500.00
03/29/2016	Interest	88579YAD3	350,000.00	3M Co. Note 1.375% Due 9/29/2016	0.00	2,406.25	2,406.25
03/31/2016	Interest	912828RH5	500,000.00	US Treasury Note 1.375% Due 9/30/2018	0.00	3,437.50	3,437.50
Mar 2016					82,572.56	21,135.93	103,708.49
04/01/2016	Interest	458140AH3	285,000.00	Intel Corp Note 1.95% Due 10/1/2016	0.00	2,778.75	2,778.75
04/02/2016	Interest	3137EADM8	500,000.00	FHLMC Note 1.25% Due 10/2/2019	0.00	3,125.00	3,125.00
04/15/2016	Paydown	43814HAC2	200,000.00	Honda Auto Receivables 2014-3 A3 0.88% Due 6/15/2018	12,342.36	128.23	12,470.59
04/15/2016	Paydown	477877AD6	265,000.00	John Deere Owner Trust 2014-B A3 1.07% Due 11/15/2018	17,116.19	236.30	17,352.49
04/15/2016	Paydown	89231MAC9	205,000.00	Toyota Auto Receivables Owner 2014-A 0.67% Due 12/15/2017	12,880.52	66.54	12,947.06
04/15/2016	Paydown	89231TAB6	150,000.00	Toyota Auto Receivables Owner 2015-C 0.92% Due 2/15/2018	6,535.90	82.22	6,618.12
04/15/2016	Paydown	47787VAC5	285,000.00	John Deere Owner Trust 2014-A A3 0.92% Due 4/16/2018	17,620.69	145.13	17,765.82
04/15/2016	Paydown	89236WAC2	230,000.00	Toyota Auto Receivables Owner 2015-A 1.12% Due 2/15/2019	9,657.28	156.41	9,813.69
04/18/2016	Paydown	43814GAC4	200,000.00	Honda Auto Receivables 2014-2 A3 0.77% Due 3/19/2018	12,782.02	93.16	12,875.18
04/19/2016	Interest	3135G0E58	330,000.00	FNMA Note 1.125% Due 10/19/2018	0.00	1,856.25	1,856.25
04/21/2016	Paydown	43813NAC0	280,000.00	Honda Auto Receivables 2015-2 A3 1.04% Due 2/21/2019	8,794.58	194.43	8,989.01



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Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
04/23/2016	Interest	3133EDDV1	185,000.00	FFCB Note 1.16% Due 10/23/2017	0.00	1,073.00	1,073.00
04/25/2016	Interest	3130A4GJ5	500,000.00	FHLB Note 1.125% Due 4/25/2018	0.00	2,812.50	2,812.50
04/27/2016	Interest	36962G5W0	300,000.00	General Electric Capital Corp Note 2.3% Due 4/27/2017	0.00	3,450.00	3,450.00
04/30/2016	Interest	912828SS0	485,000.00	US Treasury Note 0.875% Due 4/30/2017	0.00	2,121.88	2,121.88
04/30/2016	Interest	912828TW0	500,000.00	US Treasury Note 0.75% Due 10/31/2017	0.00	1,875.00	1,875.00
04/30/2016	Interest	912828WD8	500,000.00	US Treasury Note 1.25% Due 10/31/2018	0.00	3,125.00	3,125.00
Apr 2016					97,729.54	23,319.80	121,049.34
05/03/2016	Maturity	037833AH3	365,000.00	Apple Inc Note 0.45% Due 5/3/2016	365,000.00	821.25	365,821.25
05/08/2016	Interest	48125VLC2	2,000,000.00	JP Morgan Chase Floating Rate Note 1.36% Due 2/6/2017	0.00	6,800.00	6,800.00
05/12/2016	Interest	3137EADF3	500,000.00	FHLMC Note 1.25% Due 5/12/2017	0.00	3,125.00	3,125.00
05/15/2016	Interest	717081DJ9	100,000.00	Pfizer Inc. Note 1.1% Due 5/15/2017	0.00	550.00	550.00
05/15/2016	Interest	91159HHD5	300,000.00	US Bancorp Callable Note Cont 4/15/2017 1.65% Due 5/15/2017	0.00	2,475.00	2,475.00
05/15/2016	Maturity	912828VC1	500,000.00	US Treasury Note 0.25% Due 5/15/2016	500,000.00	625.00	500,625.00
05/15/2016	Paydown	47787VAC5	285,000.00	John Deere Owner Trust 2014-A A3 0.92% Due 4/16/2018	17,113.02	131.62	17,244.64
05/15/2016	Paydown	89231MAC9	205,000.00	Toyota Auto Receivables Owner 2014-A 0.67% Due 12/15/2017	12,472.74	59.35	12,532.09
05/15/2016	Paydown	89231TAB6	150,000.00	Toyota Auto Receivables Owner 2015-C 0.92% Due 2/15/2018	6,366.63	77.20	6,443.83
05/15/2016	Paydown	89236WAC2	230,000.00	Toyota Auto Receivables Owner 2015-A 1.12% Due 2/15/2019	9,443.47	147.39	9,590.86
05/15/2016	Paydown	43814HAC2	200,000.00	Honda Auto Receivables 2014-3 A3 0.88% Due 6/15/2018	12,182.13	119.18	12,301.31
05/15/2016	Paydown	477877AD6	265,000.00	John Deere Owner Trust 2014-B A3 1.07% Due 11/15/2018	16,713.27	221.03	16,934.30
05/18/2016	Paydown	43814GAC4	200,000.00	Honda Auto Receivables 2014-2 A3 0.77% Due 3/19/2018	12,412.42	84.96	12,497.38
05/19/2016	Maturity	38259PAC6	350,000.00	Google Inc Note 2.125% Due 5/19/2016	350,000.00	3,718.75	353,718.75



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Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
05/20/2016	Interest	747525AG8	370,000.00	Qualcomm Inc Note 1.4% Due 5/18/2018	0.00	2,590.00	2,590.00
05/21/2016	Interest	3135G0WJ8	500,000.00	FNMA Note 0.875% Due 5/21/2018	0.00	2,187.50	2,187.50
05/21/2016	Paydown	43813NAC0	280,000.00	Honda Auto Receivables 2015-2 A3 1.04% Due 2/21/2019	8,656.33	186.81	8,843.14
05/26/2016	Interest	3135G0ZY2	325,000.00	FNMA Note 1.75% Due 11/26/2019	0.00	2,843.75	2,843.75
05/31/2016	Interest	912828RU6	500,000.00	US Treasury Note 0.875% Due 11/30/2016	0.00	2,187.50	2,187.50
05/31/2016	Interest	912828SX9	495,000.00	US Treasury Note 1.125% Due 5/31/2019	0.00	2,784.38	2,784.38
May 2016					1,310,360.01	31,735.67	1,342,095.68
06/07/2016	Interest	3133ECWV2	500,000.00	FFCB Note 0.875% Due 12/7/2016	0.00	2,187.50	2,187.50
06/11/2016	Interest	02665WAQ4	215,000.00	American Honda Finance Note 1.55% Due 12/11/2017	0.00	1,666.25	1,666.25
06/15/2016	Paydown	43814HAC2	200,000.00	Honda Auto Receivables 2014-3 A3 0.88% Due 6/15/2018	12,016.34	110.24	12,126.58
06/15/2016	Paydown	89231MAC9	205,000.00	Toyota Auto Receivables Owner 2014-A 0.67% Due 12/15/2017	12,064.49	52.39	12,116.88
06/15/2016	Paydown	89231TAB6	150,000.00	Toyota Auto Receivables Owner 2015-C 0.92% Due 2/15/2018	6,197.21	72.32	6,269.53
06/15/2016	Paydown	477877AD6	265,000.00	John Deere Owner Trust 2014-B A3 1.07% Due 11/15/2018	16,309.67	206.12	16,515.79
06/15/2016	Paydown	47787VAC5	285,000.00	John Deere Owner Trust 2014-A A3 0.92% Due 4/16/2018	16,604.76	118.50	16,723.26
06/15/2016	Paydown	89236WAC2	230,000.00	Toyota Auto Receivables Owner 2015-A 1.12% Due 2/15/2019	9,229.40	138.58	9,367.98
06/18/2016	Paydown	43814GAC4	200,000.00	Honda Auto Receivables 2014-2 A3 0.77% Due 3/19/2018	12,042.47	76.99	12,119.46
06/21/2016	Paydown	43813NAC0	280,000.00	Honda Auto Receivables 2015-2 A3 1.04% Due 2/21/2019	8,517.91	179.30	8,697.21
06/24/2016	Maturity	166764AC4	350,000.00	Chevron Corp. Note 0.889% Due 6/24/2016	350,000.00	1,555.75	351,555.75
06/24/2016	Maturity	3133834R9	500,000.00	FHLB Note 0.375% Due 6/24/2016	500,000.00	937.50	500,937.50
06/28/2016	Interest	3130A0C65	485,000.00	FHLB Note 0.625% Due 12/28/2016	0.00	1,515.63	1,515.63



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Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
06/29/2016	Interest	3137EADH9	190,000.00	FHLMC Note 1% Due 6/29/2017	0.00	950.00	950.00
Jun 2016					942,982.25	9,767.07	952,749.32
07/15/2016	Paydown	47787VAC5	285,000.00	John Deere Owner Trust 2014-A A3 0.92% Due 4/16/2018	16,095.91	105.77	16,201.68
07/15/2016	Paydown	89231MAC9	205,000.00	Toyota Auto Receivables Owner 2014-A 0.67% Due 12/15/2017	11,655.77	45.65	11,701.42
07/15/2016	Paydown	43814HAC2	200,000.00	Honda Auto Receivables 2014-3 A3 0.88% Due 6/15/2018	11,844.83	101.43	11,946.26
07/15/2016	Paydown	477877AD6	265,000.00	John Deere Owner Trust 2014-B A3 1.07% Due 11/15/2018	15,905.38	191.59	16,096.97
07/15/2016	Paydown	89231TAB6	150,000.00	Toyota Auto Receivables Owner 2015-C 0.92% Due 2/15/2018	6,027.64	67.57	6,095.21
07/15/2016	Paydown	89236WAC2	230,000.00	Toyota Auto Receivables Owner 2015-A 1.12% Due 2/15/2019	9,015.08	129.97	9,145.05
07/16/2016	Interest	94974BFG0	300,000.00	Wells Fargo Corp Note 1.5% Due 1/16/2018	0.00	2,250.00	2,250.00
07/18/2016	Paydown	43814GAC4	200,000.00	Honda Auto Receivables 2014-2 A3 0.77% Due 3/19/2018	11,672.14	69.27	11,741.41
07/20/2016	Interest	3135G0E33	500,000.00	FNMA Note 1.125% Due 7/20/2018	0.00	2,812.51	2,812.51
07/21/2016	Paydown	43813NAC0	280,000.00	Honda Auto Receivables 2015-2 A3 1.04% Due 2/21/2019	8,379.30	171.92	8,551.22
07/30/2016	Interest	3135G0GY3	290,000.00	FNMA Note 1.25% Due 1/30/2017	0.00	1,812.50	1,812.50
07/31/2016	Interest	084670BD9	1,000,000.00	Berkshire Hathaway Note 1.9% Due 1/31/2017	0.00	9,500.00	9,500.00
07/31/2016	Interest	912828SC5	500,000.00	US Treasury Note 0.875% Due 1/31/2017	0.00	2,187.50	2,187.50
07/31/2016	Interest	912828UJ7	500,000.00	US Treasury Note 0.875% Due 1/31/2018	0.00	2,187.50	2,187.50
Jul 2016					90,596.05	21,633.18	112,229.23
08/01/2016	Interest	3137EADK2	500,000.00	FHLMC Note 1.25% Due 8/1/2019	0.00	3,125.00	3,125.00
08/06/2016	Interest	459200HZ7	310,000.00	IBM Corp Note 1.125% Due 2/6/2018	0.00	1,743.75	1,743.75
08/08/2016	Interest	48125VLC2	2,000,000.00	JP Morgan Chase Floating Rate Note 1.36% Due 2/6/2017	0.00	6,800.00	6,800.00



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Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
08/15/2016	Paydown	89231MAC9	205,000.00	Toyota Auto Receivables Owner 2014-A 0.67% Due 12/15/2017	11,246.58	39.14	11,285.72
08/15/2016	Paydown	89231TAB6	150,000.00	Toyota Auto Receivables Owner 2015-C 0.92% Due 2/15/2018	5,857.92	62.95	5,920.87
08/15/2016	Paydown	43814HAC2	200,000.00	Honda Auto Receivables 2014-3 A3 0.88% Due 6/15/2018	11,667.47	92.75	11,760.22
08/15/2016	Paydown	477877AD6	265,000.00	John Deere Owner Trust 2014-B A3 1.07% Due 11/15/2018	15,500.45	177.40	15,677.85
08/15/2016	Paydown	47787VAC5	285,000.00	John Deere Owner Trust 2014-A A3 0.92% Due 4/16/2018	15,586.48	93.43	15,679.91
08/15/2016	Paydown	89236WAC2	230,000.00	Toyota Auto Receivables Owner 2015-A 1.12% Due 2/15/2019	8,800.52	121.55	8,922.07
08/18/2016	Paydown	43814GAC4	200,000.00	Honda Auto Receivables 2014-2 A3 0.77% Due 3/19/2018	11,301.46	61.78	11,363.24
08/20/2016	Interest	3133EEQM5	510,000.00	FFCB Note 1.11% Due 2/20/2018	0.00	2,830.50	2,830.50
08/21/2016	Paydown	43813NAC0	280,000.00	Honda Auto Receivables 2015-2 A3 1.04% Due 2/21/2019	8,240.50	164.66	8,405.16
08/26/2016	Maturity	3135G0YE7	485,000.00	FNMA Note 0.625% Due 8/26/2016	485,000.00	1,515.63	486,515.63
08/28/2016	Interest	3135G0MZ3	500,000.00	FNMA Note 0.875% Due 8/28/2017	0.00	2,187.50	2,187.50
08/31/2016	Interest	912828UR9	500,000.00	US Treasury Note 0.75% Due 2/28/2018	0.00	1,875.00	1,875.00
Aug 2016					573,201.38	20,891.04	594,092.42
09/07/2016	Interest	3137EADP1	510,000.00	FHLMC Note 0.875% Due 3/7/2018	0.00	2,231.25	2,231.25
09/08/2016	Interest	3137EADC0	500,000.00	FHLMC Note 1% Due 3/8/2017	0.00	2,500.00	2,500.00
09/10/2016	Interest	808513AK1	315,000.00	Charles Schwab Corp Callable Note Cont 2/10/2018 1.5% Due 3/10/2018	0.00	2,362.50	2,362.50
09/12/2016	Interest	24422ESB6	115,000.00	John Deere Capital Corp Note 1.3% Due 3/12/2018	0.00	747.50	747.50
09/15/2016	Interest	912828C32	450,000.00	US Treasury Note 0.75% Due 3/15/2017	0.00	1,687.50	1,687.50
09/15/2016	Paydown	47787VAC5	285,000.00	John Deere Owner Trust 2014-A A3 0.92% Due 4/16/2018	15,076.45	81.48	15,157.93
09/15/2016	Paydown	89231MAC9	205,000.00	Toyota Auto Receivables Owner 2014-A 0.67% Due 12/15/2017	10,836.91	32.86	10,869.77



Cash Flow Report

From 09/30/2015

Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
09/15/2016	Paydown	43814HAC2	200,000.00	Honda Auto Receivables 2014-3 A3 0.88% Due 6/15/2018	11,484.10	84.19	11,568.29
09/15/2016	Paydown	477877AD6	265,000.00	John Deere Owner Trust 2014-B A3 1.07% Due 11/15/2018	15,094.83	163.58	15,258.41
09/15/2016	Paydown	89231TAB6	150,000.00	Toyota Auto Receivables Owner 2015-C 0.92% Due 2/15/2018	5,688.05	58.46	5,746.51
09/15/2016	Paydown	89236WAC2	230,000.00	Toyota Auto Receivables Owner 2015-A 1.12% Due 2/15/2019	8,585.71	113.34	8,699.05
09/18/2016	Paydown	43814GAC4	200,000.00	Honda Auto Receivables 2014-2 A3 0.77% Due 3/19/2018	10,930.42	54.52	10,984.94
09/21/2016	Paydown	43813NAC0	280,000.00	Honda Auto Receivables 2015-2 A3 1.04% Due 2/21/2019	8,101.51	157.52	8,259.03
09/27/2016	Interest	3135G0ZL0	420,000.00	FNMA Note 1% Due 9/27/2017	0.00	2,100.00	2,100.00
09/29/2016	Interest	3137EADL0	500,000.00	FHLMC Note 1% Due 9/29/2017	0.00	2,500.00	2,500.00
09/29/2016	Maturity	88579YAD3	350,000.00	3M Co. Note 1.375% Due 9/29/2016	350,000.00	2,406.25	352,406.25
Sep 2016					435,797.98	17,280.95	453,078.93
Total					4,965,767.76	258,095.80	5,223,863.56

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STAFF REPORT
CITY OF IMPERIAL BEACH

TO: HONORABLE MAYOR AND CITY COUNCIL
FROM: ANDY HALL, CITY MANAGER *AH*
MEETING DATE: OCTOBER 21, 2015
ORIGINATING DEPT.: ERIKA N. CORTEZ, HUMAN RESOURCES MANAGER *ECW*
SUBJECT: RESOLUTION NO. 2015-7637 APPROVING AND ADOPTING
THE CITY'S SALARY & COMPENSATION PLAN FOR FY 2015-
2017

EXECUTIVE SUMMARY:

Staff is seeking approval and adoption of the Salary & Compensation Plan for Fiscal Years (FY) 2015-2017 to include a cost of living adjustment (COLA) resulting from the meet and confer process for employees represented by the Service Employees International Union (SEIU) and the Imperial Beach Fire Association (IBFA). As it has been past practice for such increases, the FY 2015-2017 Salary & Compensation Plan also includes passing through to Management, Mid-management and Confidential employees, the same COLA and benefits provided to SEIU employees in addition to the benefits provided exclusively to Management, Mid-management and Confidential employees as described in the Benefits Summary of the Salary & Compensation Plan. The Salary & Compensation Plan also includes the salary adjustment to the City Manager's amended employment agreement as approved by the City Council on September 2, 2015.

RECOMMENDATION:

Adopt Resolution No. 2015-7637 which will approve and adopt the City's Salary and Compensation Plan for Fiscal Years 2015-2017.

RATIONALE:

The City Council approved and adopted the Memorandum of Understanding (MOU) with the members of the SEIU group and the IBFA group which includes the salary adjustments included in the Salary & Compensation Plan for FY 2015-2017. The City Manager desires to pass through to Management, Mid-management and Confidential employees, those compensation and benefits normally provided to employees represented by SEIU in addition to those benefits provided exclusively to Management, Mid-management and Confidential employees.

OPTIONS:

- Adopt Resolution No. 2015-7637 which will approve the recommendation.
- Provide direction to the City Manager to take a specific action.

BACKGROUND:

On June 17, 2015, the City Council adopted Resolution No. 2015-7592 adopting the FY 2015-2017 City's Budget. This budget allocates funding for employee wages in accordance with prepared salary schedule and employment agreements as contained in the Salary & Compensation Plan for FY 2015-2017.

At the July 15, 2015 meeting, the City Council approved and adopted the MOU with the members of the IBFA group, and on September 16, 2015 approved the MOU with the SEIU group. The salary adjustments within the Salary & Compensation Plan codify the approved MOU's with both groups.

In addition, at the September 2, 2015 meeting, the City Council approved the second amendment to the City Manager's employment agreement to adjust his base salary which is included in the attached Salary & Compensation Plan for FY 2015-2017.

ANALYSIS:

The City Manager maintains the authority under Ordinance No. 41 and under current adopted City Personnel Rules to establish or revise wages, salaries and materials for appointive staff and City employees for business and operational necessity subsequently approved by the City Council.

Approved MOU's with SEIU and IBFA resulting from the meet and confer process include a salary adjustment and COLA for employees represented by both labor union groups, as follows:

<u>Employee Group:</u>	<u>Effective Date:</u>	<u>COLA%/Salary Adjustment</u>
SEIU - Full-Time Lifeguards Only	7/1/15	1.5% salary adjustment (retroactive to July 1, 2015)
SEIU - All Miscellaneous Employees	7/1/16	2% COLA
IBFA – All Probationary/Permanent Employees	1/1/16	2% COLA

These salary adjustments have been updated and included in the attached Salary & Compensation Plan for FY 2015-2017.

As it has been past practice, the City Manager desires to pass through to Management, Mid-management and Confidential employees, those compensation and benefits normally provided to employees represented by SEIU in addition to those benefits provided exclusively to Management, Mid-management and Confidential employees as provided in the attached Salary and Compensation Plan FY 2015-2017. The salaries for management, mid-management and confidential employees include a cost of living adjustment, as follows:

<u>Employee Group:</u>	<u>Effective Date:</u>	<u>COLA%</u>
Appointive Management & Confidential	7/1/16	2%

ENVIRONMENTAL DETERMINATION:

Not a project as defined by CEQA.

FISCAL IMPACT:

As adopted by Resolution No. 2015-7592, the adopted FY 2015-2017 City's Budget contains fiscal appropriations for Miscellaneous Classified Service, Public Safety Service (Fire), Appointive Management & Confidential group services in all City Departments. The appropriations have been included and fall within the FY 2015-2017 Budget.

Attachments:

1. Resolution No. 2015-7637
2. Salary & Compensation Plan FY 2015-2017

RESOLUTION NO. 2015-7637

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IMPERIAL BEACH, CALIFORNIA, APPROVING AND ADOPTING THE SALARY & COMPENSATION PLAN FOR ALL EMPLOYEES FOR FISCAL YEARS (FY) 2015-2017

WHEREAS, the FY 2015-2017 City's Budget allocates funding for employee wages in accordance with prepared salary schedules and benefits as contained in the Salary & Compensation Plan for FY 2015-2017; and

WHEREAS, the provisions of Ordinance No. 41 of the City of Imperial Beach provides that the City Manager maintains the authority under Ordinance No. 41 and under current adopted City Personnel Rules to establish or revise wages, salaries and materials, etc., for appointive staff and City employees as business and operational necessity subsequently approved by the City Council; and

WHEREAS, pursuant to Resolution No. 2015-7607 at the July 15, 2015 meeting, the City Council approved and adopted the Memorandum of Understanding (MOU) with the members of the Imperial Beach Firefighters' Association Local 4692 (IBFA), and pursuant to Resolution No. 2015-7629 on September 16, 2015 the City Council approved the MOU with the Service Employees International Union Local 2211, CTW, CLC (SEIU); and

WHEREAS, the City's Salary & Compensation Plan has been updated as part of the process to implement the terms of the new MOUs with SEIU and IBFA; and

WHEREAS, approved MOUs with SEIU and IBFA resulting from the meet and confer process include salary adjustments and COLAs for employees represented by both labor union groups, as follows:

<u>Employee Group:</u>	<u>Effective Date:</u>	<u>COLA%/Salary Adjustment</u>
SEIU - Full-Time Lifeguards Only	7/1/15	1.5% salary adjustment (retroactive to July 1, 2015)
SEIU - All Miscellaneous Employees	7/1/16	2% COLA
IBFA – All Probationary/Permanent Employees	1/1/16	2% COLA

WHEREAS, the City Council must approve a salary and compensation plan for all employees including the City Manager, Appointive Management, Confidential, classified service and temporary/part-time employees; and

WHEREAS, the City Manager desires to pass through to Management, Mid-management and Confidential employees, those compensation and benefits normally provided to employees represented by SEIU, in addition to those benefits provided exclusively to Management, Mid-management and Confidential employees as provided in the Salary & Compensation Plan; and

WHEREAS, the salaries for Management, Mid-management and Confidential employees include a cost of living adjustment, as follows:

<u>Employee Group:</u>	<u>Effective Date:</u>	<u>COLA%</u>
Appointive Management & Confidential	7/1/16	2%

WHEREAS, pursuant to Resolution NO. 2015-7621, the City Council approved the second amendment to the City Manager's employment agreement to adjust his base salary to \$15,600 a month which will be reflected in the Salary & Compensation Plan for FY 2015-2017.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Imperial Beach as follows:

1. The above recitals are true and correct.
2. The City Council hereby approves the Salary & Compensation Plan for FY 2015-2017 including the salary adjustments and COLA resulting from the meet and confer process for both the SEIU and IBFA labor union groups.
3. The City Council hereby approves providing to the Management, Mid-management and Confidential employees the compensation and benefits provided to employees represented by SEIU, in addition to those benefits described under the Benefit Summary of the Salary & Compensation Plan for FY 2015-2017, retroactive to July 1, 2015.
4. The City Council hereby approves including in the Salary & Compensation Plan for FY 2015-2017, the City Manager's base salary of \$15,600 a month as approved by the second amendment employment agreement.

PASSED, APPROVED, AND ADOPTED by the City Council of the City of Imperial Beach at its meeting held on the 21th day of October 2015, by the following vote:

AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:

BRIAN P. BILBRAY,
MAYOR PRO TEM

ATTEST:

JACQUELINE M. HALD, MMC
CITY CLERK



City of Imperial Beach

**FY 2015-2017
SALARY & COMPENSATION PLAN**

**Adopted by Resolution No. 2015-7637
On October 21, 2015**

CITY OF IMPERIAL BEACH
POSITION CLASSIFICATIONS AND MONTHLY COMPENSATION SCHEDULE
EFFECTIVE JULY 1, 2015 - JUNE 30, 2017
Approved by Reso. No. 2015-7637

Job No.	General Employees	Range	Monthly Salary	
			LOW	HIGH
5010	ACCOUNT/CLERK TECHNICIAN	49	3,871	- 4,943
5014	ADMINISTRATIVE ASSISTANT	45	3,488	- 4,452
5015	ADMINISTRATIVE ASSISTANT (CIP)	41	3,249	- 4,147
5020	ADMINISTRATIVE INTERN	29	2,477	- 3,164
5025	ADMINISTRATIVE INTERN-GIS	29	2,477	- 3,164
5030	ADMINISTRATIVE SECRETARY I	39	3,129	- 3,993
5040	ADMINISTRATIVE SECRETARY II	43	3,379	- 4,312
5050	ASSISTANT PLANNER	46	3,588	- 4,579
5060	ASSOCIATE PLANNER	52	4,154	- 5,303
5065	ASSISTANT PROJECT MANAGER	52	4,154	- 5,303
8010	BEACH LIFEGUARD I	30	2,575	- 3,287
8020	BEACH LIFEGUARD II (Part-Time)	37	2,980	- 3,803
8020	BEACH LIFEGUARD II (Full-Time)	37L	3,024	- 3,860
8030	BEACH LIFEGUARD LIEUTENANT	50	4,054	- 5,173
8040	BEACH LIFEGUARD SERGEANT	50	4,054	- 5,173
8040	BEACH LIFEGUARD SERGEANT	50L	4,114	- 5,250
9010	BEACH MAINTENANCE WORKER	18	1,854	- 2,367
5068	BUILDING/CODE COMPLIANCE SPECIALIST	32	2,725	- 3,478
5070	BUILDING & PLANNING TECHNICIAN	42	3,289	- 4,199
5080	BUILDING/HOUSING INSPECTOR I	51	4,093	- 5,224
5090	BUILDING/HOUSING INSPECTOR II	55	4,498	- 5,741
6010	CLERK TYPIST	29	2,477	- 3,164
6020	CODE COMPLIANCE OFFICER	48	3,777	- 4,822
9020	CUSTODIAN	29	2,477	- 3,164
6050	CUSTOMER SERVICE SPECIALIST	41	3,249	- 4,147
6060	DEPUTY BUILDING OFFICIAL	74	7,086	- 9,045
9000	ENVIRONMENTAL PROGRAM SPECIALIST	48	3,777	- 4,822
6065	FIRE SAFETY INSPECTOR II	64	5,533	- 7,062
9030	FLEET SUPERVISOR	57	4,726	- 6,030
6066	GIS FIRE MAPPING INTERN	27	2,345	- 2,993
9040	GRAFFITI PROGRAM COORDINATOR	44	3,456	- 4,412
9050	GROUNDS & FACILITIES SUPERVISOR	57	4,726	- 6,030
9060	HEAVY EQUIPMENT OPERATOR	41	3,249	- 4,147
6070	JUNIOR CLERK TYPIST	19	1,906	- 2,432
6072	LEAD MAINTENANCE WORKER	46	3,588	- 4,579
9070	MAINTENANCE WORKER	33	2,775	- 3,542
9080	MAINTENANCE WORKER I	36	2,945	- 3,760
9090	MAINTENANCE WORKER II	41	3,249	- 4,147
11110	MECHANIC HELPER	15	1,717	- 2,190
11120	MECHANIC I	40	3,165	- 4,040
11130	MECHANIC II	48	3,777	- 4,822
6073	NETWORK SYSTEMS TECHNICIAN (Part-Time)	38	3,077	- 3,927
6075	OFFICE SPECIALIST	29	2,477	- 3,164
11140	PIER/BEACH MAINTENANCE WORKER	32	2,725	- 3,478
6080	PROGRAM AIDE	10	1,539	- 1,965
11153	PUBLIC WORKS INSPECTOR	50	4,054	- 5,173
6090	PROGRAM COORDINATOR	30	2,575	- 3,287
11150	PROJECT MANAGER TECHNICIAN	45	3,488	- 4,452
7000	RECREATION LEADER	17	1,803	- 2,302
7010	RECREATION PROGRAM AIDE	10	1,539	- 1,965
7020	RECREATION PROGRAM COORDINATOR	34	2,803	- 3,578
7025	RESIDENTIAL FIRE/SAFETY INSPECTOR	39	3,129	- 3,993

CITY OF IMPERIAL BEACH
POSITION CLASSIFICATIONS AND MONTHLY COMPENSATION SCHEDULE
EFFECTIVE JULY 1, 2015 - JUNE 30, 2017

Approved by Reso. No. 2015-7637

<u>Job No.</u>	<u>General Employees (cont.)</u>	<u>Range</u>	<u>Monthly Salary</u>	
			LOW	HIGH
7030	SENIOR ACCOUNT/CLERK TECHNICIAN	38	3,077	- 3,927
7040	SENIOR PLANNER	69	6,264	- 7,994
11155	SENIOR PUBLIC WORKS SUPERVISOR	64	5,533	- 7,062
11160	SEWER SUPERVISOR	57	4,726	- 6,030
11170	STREET SUPERVISOR	57	4,726	- 6,030
11180	TIDELANDS SUPERVISOR	50	4,054	- 5,173
<u>Job No.</u>	<u>Fire Department (swom)</u>	<u>Range</u>	<u>Monthly Salary</u>	
			LOW	HIGH
8080	FIREFIGHTER	6	4,120	- 5,521
8085	FIREFIGHTER/PARAMEDIC RECRUIT	FP9	4,367	-
8090	FIREFIGHTER/PARAMEDIC	FP6	4,585	- 6,145
8060	FIRE ENGINEER	7	4,585	- 6,144
8070	FIRE ENGINEER/PARAMEDIC	FP7	4,929	- 6,605
8050	FIRE CAPTAIN	8	5,426	- 7,272
8055	FIRE CAPTAIN/PARAMEDIC	FP8	5,698	- 7,635
<u>Job No.</u>	<u>Confidential</u>	<u>Range</u>	<u>Monthly Salary</u>	
			LOW	HIGH
4005	ADMINISTRATIVE SECRETARY II (CM Office)	43	3,379	- 4,312
4020	FINANCIAL SERVICES ASSISTANT	48	3,777	- 4,822
6067	HUMAN RESOURCES TECHNICIAN	41	3,249	4,147
4050	OFFICE SPECIALIST (HR)	29	2,477	- 3,164
4060	NETWORK SYSTEMS TECHNICIAN (Full-Time)	38	3,077	- 3,927
4030	PERSONNEL SERVICES ASSISTANT	51	4,093	- 5,224
4040	SENIOR ACCOUNTANT	63	5,399	- 6,890
<u>Job No.</u>	<u>Management and Mid-management</u>	<u>Range</u>	<u>Monthly Salary</u>	
			LOW	HIGH
2010	ADMINISTRATIVE SERVICES/FINANCE DIRECTOR	BAND	6,161	- 11,090
2020	ASSISTANT CITY MANAGER/COMMUNITY DEVELOPMENT DIR.	BAND	11,493	- 14,168
6000	BUILDING OFFICIAL	BAND	6,107	- 9,014
9015	CAPITAL IMPROVEMENT PROGRAM MANAGER	BAND	5,424	- 6,913
2030	CITY CLERK	BAND	6,161	- 11,090
3010	CITY PLANNER	BAND	6,580	- 8,399
2040	COMMUNITY DEVELOPMENT DIRECTOR	BAND	11,493	- 14,168
4010	DEPUTY CITY CLERK	BAND	4,225	- 5,142
3022	EMERGENCY SERVICES COORDINATOR	BAND	6,015	- 7,643
3025	ENVIRONMENTAL PROGRAM MANAGER	BAND	4,929	- 6,777
3040	FINANCE SUPERVISOR	BAND	4,929	- 6,777
8045	FIRE CHIEF	BAND	6,161	- 11,090
9035	GIS ADMINISTRATOR	BAND	5,150	- 7,003
3042	HUMAN RESOURCES ANALYST	BAND	4,313	- 5,545
3045	HUMAN RESOURCES MANAGER	BAND	7,349	- 9,435
3047	INFORMATION SYSTEMS MANAGER	BAND	4,929	- 6,777
3060	MANAGEMENT ANALYST (CM)	BAND	4,882	- 6,395
3060	MANAGEMENT ANALYST (FIRE)	BAND	4,313	- 5,545
3050	MARINE SAFETY CAPTAIN	BAND	5,239	- 7,246
2050	PUBLIC SAFETY DIRECTOR/FIRE CHIEF	BAND	6,161	- 11,090
2060	PUBLIC WORKS DIRECTOR	BAND	6,161	- 11,090
3070	PUBLIC WORKS SUPERINTENDENT	BAND	4,929	- 6,777
3075	PUBLIC WORKS OPERATIONS & CONSTRUCTION MANAGER	BAND	6,386	- 8,781
11165	SPECIAL PROJECTS MANAGER	BAND	5,981	- 10,766

CITY OF IMPERIAL BEACH
POSITION CLASSIFICATIONS AND MONTHLY COMPENSATION SCHEDULE
EFFECTIVE JULY 1, 2015 - JUNE 30, 2017
Approved by Reso. No. 2015-7637

<u>Job No.</u>	<u>Elected and City Manager</u>	<u>Range</u>	<u>Monthly Salary</u>
1010	CITY COUNCILMEMBER	N/A	300
1020	CITY MANAGER	N/A	15,600
1030	MAYOR	N/A	1,100

City of Imperial Beach
Salary Ranges and Steps
Effective July 1, 2015 by Reso. NO 2015-7637

RANGE 09	09/01	09/02	09/03	09/04	09/05	09/06
Hourly	8.6650	9.1000	9.5590	10.0390	10.5420	11.0670
BI-WEEKLY	693.20	728.00	764.72	803.12	843.36	885.36
ANNUAL	18023.20	18928.00	19882.72	20881.12	21927.36	23019.36
RANGE 10	10/01	10/02	10/03	10/04	10/05	10/06
Hourly	8.8790	9.3230	9.7890	10.2770	10.7930	11.3340
BI-WEEKLY	710.32	745.84	783.12	822.16	863.44	906.72
ANNUAL	18468.32	19391.84	20361.12	21376.16	22449.44	23574.72
RANGE 11	11/01	11/02	11/03	11/04	11/05	11/06
Hourly	9.1000	9.5590	10.0390	10.5420	11.0670	11.6220
BI-WEEKLY	728.00	764.72	803.12	843.36	885.36	929.76
ANNUAL	18928.00	19882.72	20881.12	21927.36	23019.36	24173.76
RANGE 12	12/01	12/02	12/03	12/04	12/05	12/06
Hourly	9.3300	9.7950	10.2850	10.8010	11.3410	11.9110
BI-WEEKLY	746.40	783.60	822.80	864.08	907.28	952.88
ANNUAL	19406.40	20373.60	21392.80	22466.08	23589.28	24774.88
RANGE 13	13/01	13/02	13/03	13/04	13/05	13/06
Hourly	9.5680	10.0470	10.5490	11.0750	11.6300	12.2130
BI-WEEKLY	765.44	803.76	843.92	886.00	930.40	977.04
ANNUAL	19901.44	20897.76	21941.92	23036.00	24190.40	25403.04
RANGE 14	14/01	14/02	14/03	14/04	14/05	14/06
Hourly	9.8040	10.2910	10.8100	11.3490	11.9180	12.5170
BI-WEEKLY	784.32	823.28	864.80	907.92	953.44	1001.36
ANNUAL	20392.32	21405.28	22484.80	23605.92	24789.44	26035.36
RANGE 15	15/01	15/02	15/03	15/04	15/05	15/06
Hourly	9.9040	10.3950	10.9130	11.4590	12.0360	12.6350
BI-WEEKLY	792.32	831.60	873.04	916.72	962.88	1010.80
ANNUAL	20600.32	21621.60	22699.04	23834.72	25034.88	26280.80
RANGE 16	16/01	16/02	16/03	16/04	16/05	16/06
Hourly	10.1510	10.6620	11.1940	11.7540	12.3470	12.9680
BI-WEEKLY	812.08	852.96	895.52	940.32	987.76	1037.44
ANNUAL	21114.08	22176.96	23283.52	24448.32	25681.76	26973.44
RANGE 17	17/01	17/02	17/03	17/04	17/05	17/06
Hourly	10.4020	10.9200	11.4670	12.0440	12.6420	13.2780
BI-WEEKLY	832.16	873.60	917.36	963.52	1011.36	1062.24
ANNUAL	21636.16	22713.60	23851.36	25051.52	26295.36	27618.24
RANGE 18	18/01	18/02	18/03	18/04	18/05	18/06
Hourly	10.6950	11.2300	11.7930	12.3840	13.0050	13.6550
BI-WEEKLY	855.60	898.40	943.44	990.72	1040.40	1092.40
ANNUAL	22245.60	23358.40	24529.44	25758.72	27050.40	28402.40

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RANGE 19	19/01	19/02	19/03	19/04	19/05	19/06
Hourly	10.9950	11.5480	12.1250	12.7310	13.3660	14.0320
BI-WEEKLY	879.60	923.84	970.00	1018.48	1069.28	1122.56
ANNUAL	22869.60	24019.84	25220.00	26480.48	27801.28	29186.56
RANGE 20	20/01	20/02	20/03	20/04	20/05	20/06
Hourly	11.2670	11.8300	12.4200	13.0420	13.6910	14.3800
BI-WEEKLY	901.36	946.40	993.60	1043.36	1095.28	1150.40
ANNUAL	23435.36	24606.40	25833.60	27127.36	28477.28	29910.40
RANGE 21	21/01	21/02	21/03	21/04	21/05	21/06
Hourly	11.5480	12.1250	12.7310	13.3660	14.0320	14.7350
BI-WEEKLY	923.84	970.00	1018.48	1069.28	1122.56	1178.80
ANNUAL	24019.84	25220.00	26480.48	27801.28	29186.56	30648.80
RANGE 22	22/01	22/02	22/03	22/04	22/05	22/06
Hourly	11.8370	12.4270	13.0490	13.6990	14.3870	15.1050
BI-WEEKLY	946.96	994.16	1043.92	1095.92	1150.96	1208.40
ANNUAL	24620.96	25848.16	27141.92	28493.92	29924.96	31418.40
RANGE 23	23/01	23/02	23/03	23/04	23/05	23/06
Hourly	12.1320	12.7380	13.3740	14.0400	14.7420	15.4820
BI-WEEKLY	970.56	1019.04	1069.92	1123.20	1179.36	1238.56
ANNUAL	25234.56	26495.04	27817.92	29203.20	30663.36	32202.56
RANGE 24	24/01	24/02	24/03	24/04	24/05	24/06
Hourly	12.5560	13.1820	13.8390	14.5340	15.2600	16.0210
BI-WEEKLY	1004.48	1054.56	1107.12	1162.72	1220.80	1281.68
ANNUAL	26116.48	27418.56	28785.12	30230.72	31740.80	33323.68
RANGE 25	25/01	25/02	25/03	25/04	25/05	25/06
Hourly	12.8710	13.5150	14.1870	14.8970	15.6440	16.4290
BI-WEEKLY	1029.68	1081.20	1134.96	1191.76	1251.52	1314.32
ANNUAL	26771.68	28111.20	29508.96	30985.76	32539.52	34172.32
RANGE 26	26/01	26/02	26/03	26/04	26/05	26/06
Hourly	13.1960	13.8560	14.5490	15.2740	16.0360	16.8340
BI-WEEKLY	1055.68	1108.48	1163.92	1221.92	1282.88	1346.72
ANNUAL	27447.68	28820.48	30261.92	31769.92	33354.88	35014.72
RANGE 27	27/01	27/02	27/03	27/04	27/05	27/06
Hourly	13.5290	14.2100	14.9200	15.6650	16.4490	17.2700
BI-WEEKLY	1082.32	1136.80	1193.60	1253.20	1315.92	1381.60
ANNUAL	28140.32	29556.80	31033.60	32583.20	34213.92	35921.60
RANGE 28	28/01	28/02	28/03	28/04	28/05	28/06
Hourly	13.8690	14.5640	15.2980	16.0580	16.8640	17.7060
BI-WEEKLY	1109.52	1165.12	1223.84	1284.64	1349.12	1416.48
ANNUAL	28847.52	30293.12	31819.84	33400.64	35077.12	36828.48

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RANGE 29	29/01	29/02	29/03	29/04	29/05	29/06
Hourly	14.2930	15.0070	15.7620	16.5530	17.3810	18.2540
BI-WEEKLY	1143.44	1200.56	1260.96	1324.24	1390.48	1460.32
ANNUAL	29729.44	31214.56	32784.96	34430.24	36152.48	37968.32
RANGE 30	30/01	30/02	30/03	30/04	30/05	30/06
Hourly	14.8550	15.5990	16.3820	17.2040	18.0620	18.9630
BI-WEEKLY	1188.40	1247.92	1310.56	1376.32	1444.96	1517.04
ANNUAL	30898.40	32445.92	34074.56	35784.32	37568.96	39443.04
RANGE 31	31/01	31/02	31/03	31/04	31/05	31/06
Hourly	15.2310	15.9910	16.7900	17.6330	18.5120	19.4370
BI-WEEKLY	1218.48	1279.28	1343.20	1410.64	1480.96	1554.96
ANNUAL	31680.48	33261.28	34923.20	36676.64	38504.96	40428.96
RANGE 32	32/01	32/02	32/03	32/04	32/05	32/06
Hourly	15.7240	16.5090	17.3370	18.2020	19.1110	20.0640
BI-WEEKLY	1257.92	1320.72	1386.96	1456.16	1528.88	1605.12
ANNUAL	32705.92	34338.72	36060.96	37860.16	39750.88	41733.12
RANGE 33	33/01	33/02	33/03	33/04	33/05	33/06
Hourly	16.0080	16.8120	17.6540	18.5350	19.4580	20.4340
BI-WEEKLY	1280.64	1344.96	1412.32	1482.80	1556.64	1634.72
ANNUAL	33296.64	34968.96	36720.32	38552.80	40472.64	42502.72
RANGE 34	34/01	34/02	34/03	34/04	34/05	34/06
Hourly	16.1690	16.9740	17.8240	18.7190	19.6590	20.6410
BI-WEEKLY	1293.52	1357.92	1425.92	1497.52	1572.72	1651.28
ANNUAL	33631.52	35305.92	37073.92	38935.52	40890.72	42933.28
RANGE 35	35/01	35/02	35/03	35/04	35/05	35/06
Hourly	16.5750	17.4030	18.2760	19.1930	20.1530	21.1590
BI-WEEKLY	1326.00	1392.24	1462.08	1535.44	1612.24	1692.72
ANNUAL	34476.00	36198.24	38014.08	39921.44	41918.24	44010.72
RANGE 36	36/01	36/02	36/03	36/04	36/05	36/06
Hourly	16.9890	17.8410	18.7340	19.6720	20.6560	21.6910
BI-WEEKLY	1359.12	1427.28	1498.72	1573.76	1652.48	1735.28
ANNUAL	35337.12	37109.28	38966.72	40917.76	42964.48	45117.28
RANGE 37	37/01	37/02	37/03	37/04	37/05	37/06
Hourly	17.1920	18.0550	18.9550	19.9020	20.9000	21.9420
BI-WEEKLY	1375.36	1444.40	1516.40	1592.16	1672.00	1755.36
ANNUAL	35759.36	37554.40	39426.40	41396.16	43472.00	45639.36
RANGE 38	38/01	38/02	38/03	38/04	38/05	38/06
Hourly	17.7530	18.6380	19.5690	20.5450	21.5730	22.6530
BI-WEEKLY	1420.24	1491.04	1565.52	1643.60	1725.84	1812.24
ANNUAL	36926.24	38767.04	40703.52	42733.60	44871.84	47118.24

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RANGE 39	39/01	39/02	39/03	39/04	39/05	39/06
Hourly	18.0530	18.9550	19.9020	20.9000	21.9420	23.0360
BI-WEEKLY	1444.24	1516.40	1592.16	1672.00	1755.36	1842.88
ANNUAL	37550.24	39426.40	41396.16	43472.00	45639.36	47914.88
RANGE 40	40/01	40/02	40/03	40/04	40/05	40/06
Hourly	18.2600	19.1770	20.1400	21.1440	22.2020	23.3100
BI-WEEKLY	1460.80	1534.16	1611.20	1691.52	1776.16	1864.80
ANNUAL	37980.80	39888.16	41891.20	43979.52	46180.16	48484.80
RANGE 41	41/01	41/02	41/03	41/04	41/05	41/06
Hourly	18.7460	19.6800	20.6640	21.6990	22.7850	23.9250
BI-WEEKLY	1499.68	1574.40	1653.12	1735.92	1822.80	1914.00
ANNUAL	38991.68	40934.40	42981.12	45133.92	47392.80	49764.00
RANGE 42	42/01	42/02	42/03	42/04	42/05	42/06
Hourly	18.9770	19.9230	20.9220	21.9710	23.0750	24.2270
BI-WEEKLY	1518.16	1593.84	1673.76	1757.68	1846.00	1938.16
ANNUAL	39472.16	41439.84	43517.76	45699.68	47996.00	50392.16
RANGE 43	43/01	43/02	43/03	43/04	43/05	43/06
Hourly	19.4950	20.4720	21.4920	22.5630	23.6940	24.8780
BI-WEEKLY	1559.60	1637.76	1719.36	1805.04	1895.52	1990.24
ANNUAL	40549.60	42581.76	44703.36	46931.04	49283.52	51746.24
RANGE 44	44/01	44/02	44/03	44/04	44/05	44/06
Hourly	19.9400	20.9370	21.9870	23.0890	24.2420	25.4540
BI-WEEKLY	1595.20	1674.96	1758.96	1847.12	1939.36	2036.32
ANNUAL	41475.20	43548.96	45732.96	48025.12	50423.36	52944.32
RANGE 45	45/01	45/02	45/03	45/04	45/05	45/06
Hourly	20.1210	21.1310	22.1860	23.2970	24.4640	25.6830
BI-WEEKLY	1609.68	1690.48	1774.88	1863.76	1957.12	2054.64
ANNUAL	41851.68	43952.48	46146.88	48457.76	50885.12	53420.64
RANGE 46	46/01	46/02	46/03	46/04	46/05	46/06
Hourly	20.6980	21.7360	22.8230	23.9620	25.1580	26.4150
BI-WEEKLY	1655.84	1738.88	1825.84	1916.96	2012.64	2113.20
ANNUAL	43051.84	45210.88	47471.84	49840.96	52328.64	54943.20
RANGE 47	47/01	47/02	47/03	47/04	47/05	47/06
Hourly	21.2180	22.2820	23.4000	24.5680	25.7930	27.0810
BI-WEEKLY	1697.44	1782.56	1872.00	1965.44	2063.44	2166.48
ANNUAL	44133.44	46346.56	48672.00	51101.44	53649.44	56328.48
RANGE 48	48/01	48/02	48/03	48/04	48/05	48/06
Hourly	21.7900	22.8820	24.0270	25.2330	26.4970	27.8200
BI-WEEKLY	1743.20	1830.56	1922.16	2018.64	2119.76	2225.60
ANNUAL	45323.20	47594.56	49976.16	52484.64	55113.76	57865.60

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RANGE 49	49/01	49/02	49/03	49/04	49/05	49/06
Hourly	22.3350	23.4510	24.6260	25.8600	27.1550	28.5150
BI-WEEKLY	1786.80	1876.08	1970.08	2068.80	2172.40	2281.20
ANNUAL	46456.80	48778.08	51222.08	53788.80	56482.40	59311.20
RANGE 50	50/01	50/02	50/03	50/04	50/05	50/06
Hourly	23.3890	24.5600	25.7870	27.0740	28.4260	29.8450
BI-WEEKLY	1871.12	1964.80	2062.96	2165.92	2274.08	2387.60
ANNUAL	48649.12	51084.80	53636.96	56313.92	59126.08	62077.60
RANGE 51	51/01	51/02	51/03	51/04	51/05	51/06
Hourly	23.6130	24.7950	26.0380	27.3400	28.7070	30.1410
Overtime	35.4195	37.1925	39.0570	41.0100	43.0605	45.2115
BI-WEEKLY	1889.04	1983.60	2083.04	2187.20	2296.56	2411.28
ANNUAL	49115.04	51573.60	54159.04	56867.20	59710.56	62693.28
RANGE 52	52/01	52/02	52/03	52/04	52/05	52/06
Hourly	23.9660	25.1660	26.4230	27.7460	29.1370	30.5920
BI-WEEKLY	1917.28	2013.28	2113.84	2219.68	2330.96	2447.36
ANNUAL	49849.28	52345.28	54959.84	57711.68	60604.96	63631.36
RANGE 53	53/01	53/02	53/03	53/04	53/05	53/06
Hourly	24.5680	25.7930	27.0810	28.4330	29.8540	31.3460
BI-WEEKLY	1965.44	2063.44	2166.48	2274.64	2388.32	2507.68
ANNUAL	51101.44	53649.44	56328.48	59140.64	62096.32	65199.68
RANGE 54	54/01	54/02	54/03	54/04	54/05	54/06
Hourly	25.1800	26.4380	27.7610	29.1500	30.6090	32.1370
BI-WEEKLY	2014.40	2115.04	2220.88	2332.00	2448.72	2570.96
ANNUAL	52374.40	54991.04	57742.88	60632.00	63666.72	66844.96
RANGE 55	55/01	55/02	55/03	55/04	55/05	55/06
Hourly	25.9500	27.2520	28.6110	30.0460	31.5470	33.1220
BI-WEEKLY	2076.00	2180.16	2288.88	2403.68	2523.76	2649.76
ANNUAL	53976.00	56684.16	59510.88	62495.68	65617.76	68893.76
RANGE 56	56/01	56/02	56/03	56/04	56/05	56/06
Hourly	26.6000	27.9310	29.3280	30.7930	32.3300	33.9490
BI-WEEKLY	2128.00	2234.48	2346.24	2463.44	2586.40	2715.92
ANNUAL	55328.00	58096.48	61002.24	64049.44	67246.40	70613.92
RANGE 57	57/01	57/02	57/03	57/04	57/05	57/06
Hourly	27.2650	28.6270	30.0600	31.5610	33.1350	34.7910
BI-WEEKLY	2181.20	2290.16	2404.80	2524.88	2650.80	2783.28
ANNUAL	56711.20	59544.16	62524.80	65646.88	68920.80	72365.28
RANGE 58	58/01	58/02	58/03	58/04	58/05	58/06
Hourly	27.9460	29.3430	30.8060	32.3450	33.9630	35.6650
BI-WEEKLY	2235.68	2347.44	2464.48	2587.60	2717.04	2853.20
ANNUAL	58127.68	61033.44	64076.48	67277.60	70643.04	74183.20

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RANGE 59	59/01	59/02	59/03	59/04	59/05	59/06
Hourly	28.6470	30.0820	31.5830	33.1650	34.8210	36.5660
BI-WEEKLY	2291.76	2406.56	2526.64	2653.20	2785.68	2925.28
ANNUAL	59585.76	62570.56	65692.64	68983.20	72427.68	76057.28
RANGE 60	60/01	60/02	60/03	60/04	60/05	60/06
Hourly	29.3640	30.8360	32.3810	34.0010	35.7010	37.4830
BI-WEEKLY	2349.12	2466.88	2590.48	2720.08	2856.08	2998.64
ANNUAL	61077.12	64138.88	67352.48	70722.08	74258.08	77964.64
RANGE 61	61/01	61/02	61/03	61/04	61/05	61/06
Hourly	30.0970	31.6060	33.1880	34.8440	36.6030	38.4370
BI-WEEKLY	2407.76	2528.48	2655.04	2787.52	2928.24	3074.96
ANNUAL	62601.76	65740.48	69031.04	72475.52	76134.24	79948.96
RANGE 62	62/01	62/02	62/03	62/04	62/05	62/06
Hourly	30.8510	32.3970	34.0150	35.7150	37.5050	39.3830
BI-WEEKLY	2468.08	2591.76	2721.20	2857.20	3000.40	3150.64
ANNUAL	64170.08	67385.76	70751.20	74287.20	78010.40	81916.64
RANGE 63	63/01	63/02	63/03	63/04	63/05	63/06
Hourly	31.1470	32.7080	34.3410	36.0560	37.8610	39.7520
BI-WEEKLY	2491.76	2616.64	2747.28	2884.48	3028.88	3180.16
ANNUAL	64785.76	68032.64	71429.28	74996.48	78750.88	82684.16
RANGE 64	64/01	64/02	64/03	64/04	64/05	64/06
Hourly	31.9240	33.5190	35.1980	36.9570	38.8050	40.7430
BI-WEEKLY	2553.92	2681.52	2815.84	2956.56	3104.40	3259.44
ANNUAL	66401.92	69719.52	73211.84	76870.56	80714.40	84745.44
RANGE 65	65/01	65/02	65/03	65/04	65/05	65/06
Hourly	32.7210	34.3560	36.0710	37.8740	39.7680	41.7560
BI-WEEKLY	2617.68	2748.48	2885.68	3029.92	3181.44	3340.48
ANNUAL	68059.68	71460.48	75027.68	78777.92	82717.44	86852.48
RANGE 66	66/01	66/02	66/03	66/04	66/05	66/06
Hourly	33.5420	35.2210	36.9800	38.8290	40.7730	42.8140
BI-WEEKLY	2683.36	2817.68	2958.40	3106.32	3261.84	3425.12
ANNUAL	69767.36	73259.68	76918.40	80764.32	84807.84	89053.12
RANGE 67	67/01	67/02	67/03	67/04	67/05	67/06
Hourly	34.3770	36.1010	37.9040	39.7970	41.7860	43.8780
BI-WEEKLY	2750.16	2888.08	3032.32	3183.76	3342.88	3510.24
ANNUAL	71504.16	75090.08	78840.32	82777.76	86914.88	91266.24
RANGE 68	68/01	68/02	68/03	68/04	68/05	68/06
Hourly	35.2340	36.9950	38.8420	40.7870	42.8270	44.9730
BI-WEEKLY	2818.72	2959.60	3107.36	3262.96	3426.16	3597.84
ANNUAL	73286.72	76949.60	80791.36	84836.96	89080.16	93543.84

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RANGE 69	69/01	69/02	69/03	69/04	69/05	69/06
Hourly	36.1380	37.9410	39.8410	41.8290	43.9220	46.1170
BI-WEEKLY	2891.04	3035.28	3187.28	3346.32	3513.76	3689.36
ANNUAL	75167.04	78917.28	82869.28	87004.32	91357.76	95923.36
RANGE 70	70/01	70/02	70/03	70/04	70/05	70/06
Hourly	37.0390	38.8950	40.8400	42.8800	45.0230	47.2780
BI-WEEKLY	2963.12	3111.60	3267.20	3430.40	3601.84	3782.24
ANNUAL	77041.12	80901.60	84947.20	89190.40	93647.84	98338.24
RANGE 71	71/01	71/02	71/03	71/04	71/05	71/06
Hourly	37.9640	39.8630	41.8590	43.9510	46.1470	48.4540
BI-WEEKLY	3037.12	3189.04	3348.72	3516.08	3691.76	3876.32
ANNUAL	78965.12	82915.04	87066.72	91418.08	95985.76	100784.32
RANGE 72	72/01	72/02	72/03	72/04	72/05	72/06
Hourly	38.9090	40.8530	42.8940	45.0390	47.2940	49.6580
BI-WEEKLY	3112.72	3268.24	3431.52	3603.12	3783.52	3972.64
ANNUAL	80930.72	84974.24	89219.52	93681.12	98371.52	103288.64
RANGE 73	73/01	73/02	73/03	73/04	73/05	73/06
Hourly	39.8850	41.8810	43.9750	46.1700	48.4760	50.9010
BI-WEEKLY	3190.80	3350.48	3518.00	3693.60	3878.08	4072.08
ANNUAL	82960.80	87112.48	91468.00	96033.60	100830.08	105874.08
RANGE 74	74/01	74/02	74/03	74/04	74/05	74/06
Hourly	40.8830	42.9300	45.0760	47.3300	49.6950	52.1800
BI-WEEKLY	3270.64	3434.40	3606.08	3786.40	3975.60	4174.40
ANNUAL	85036.64	89294.40	93758.08	98446.40	103365.60	108534.40
RANGE 75	75/01	75/02	75/03	75/04	75/05	75/06
Hourly	41.9040	43.9950	46.1990	48.5060	50.9290	53.4750
BI-WEEKLY	3352.32	3519.60	3695.92	3880.48	4074.32	4278.00
ANNUAL	87160.32	91509.60	96093.92	100892.48	105932.32	111228.00
RANGE 76	76/01	76/02	76/03	76/04	76/05	76/06
Hourly	42.9540	45.1060	47.3590	49.7250	52.2090	54.8190
BI-WEEKLY	3436.32	3608.48	3788.72	3978.00	4176.72	4385.52
ANNUAL	89344.32	93820.48	98506.72	103428.00	108594.72	114023.52
RANGE 77	77/01	77/02	77/03	77/04	77/05	77/06
Hourly	44.0250	46.2290	48.5430	50.9680	53.5180	56.1940
BI-WEEKLY	3522.00	3698.32	3883.44	4077.44	4281.44	4495.52
ANNUAL	91572.00	96156.32	100969.44	106013.44	111317.44	116883.52
RANGE 78	78/01	78/02	78/03	78/04	78/05	78/06
Hourly	45.1260	47.3820	49.7480	52.2310	54.8410	57.5840
BI-WEEKLY	3610.08	3790.56	3979.84	4178.48	4387.28	4606.72
ANNUAL	93862.08	98554.56	103475.84	108640.48	114069.28	119774.72

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RANGE 79	79/01	79/02	79/03	79/04	79/05	79/06
Hourly	46.2580	48.5730	51.0050	53.5550	56.2310	59.0420
BI-WEEKLY	3700.64	3885.84	4080.40	4284.40	4498.48	4723.36
ANNUAL	96216.64	101031.84	106090.40	111394.40	116960.48	122807.36
RANGE 80	80/01	80/02	80/03	80/04	80/05	80/06
Hourly	47.4120	49.7850	52.2760	54.8930	57.6360	60.5190
BI-WEEKLY	3792.96	3982.80	4182.08	4391.44	4610.88	4841.52
ANNUAL	98616.96	103552.80	108734.08	114177.44	119882.88	125879.52
RANGE 81	81/01	81/02	81/03	81/04	81/05	81/06
Hourly	48.5940	51.0270	53.5780	56.2540	59.0630	62.0130
BI-WEEKLY	3887.52	4082.16	4286.24	4500.32	4725.04	4961.04
ANNUAL	101075.52	106136.16	111442.24	117008.32	122851.04	128987.04
RANGE 82	82/01	82/02	82/03	82/04	82/05	82/06
Hourly	49.8070	52.2980	54.9170	57.6570	60.5410	63.5650
BI-WEEKLY	3984.56	4183.84	4393.36	4612.56	4843.28	5085.20
ANNUAL	103598.56	108779.84	114227.36	119926.56	125925.28	132215.20
RANGE 83	83/01	83/02	83/03	83/04	83/05	83/06
Hourly	51.2530	53.8130	56.5050	59.3290	62.2940	65.4070
BI-WEEKLY	4100.24	4305.04	4520.40	4746.32	4983.52	5232.56
ANNUAL	106606.24	111931.04	117530.40	123404.32	129571.52	136046.56
RANGE 84	84/01	84/02	84/03	84/04	84/05	84/06
Hourly	52.5350	55.1600	57.9170	60.8150	63.8540	67.0470
BI-WEEKLY	4202.80	4412.80	4633.36	4865.20	5108.32	5363.76
ANNUAL	109272.80	114732.80	120467.36	126495.20	132816.32	139457.76
RANGE 85	85/01	85/02	85/03	85/04	85/05	85/06
Hourly	53.8520	56.5420	59.3660	62.3380	65.4590	68.7330
BI-WEEKLY	4308.16	4523.36	4749.28	4987.04	5236.72	5498.64
ANNUAL	112012.16	117607.36	123481.28	129663.04	136154.72	142964.64
RANGE 86	86/01	86/02	86/03	86/04	86/05	86/06
Hourly	55.7440	58.5310	61.4580	64.5340	67.7580	71.1430
BI-WEEKLY	4459.52	4682.48	4916.64	5162.72	5420.64	5691.44
ANNUAL	115947.52	121744.48	127832.64	134230.72	140936.64	147977.44
RANGE 87	87/01	87/02	87/03	87/04	87/05	87/06
Hourly	57.0200	59.8690	62.8630	66.0060	69.3030	72.7710
BI-WEEKLY	4561.60	4789.52	5029.04	5280.48	5544.24	5821.68
ANNUAL	118601.60	124527.52	130755.04	137292.48	144150.24	151363.68
RANGE 88	88/01	88/02	88/03	88/04	88/05	88/06
Hourly	58.4420	61.3620	64.4310	67.6540	71.0390	74.5890
BI-WEEKLY	4675.36	4908.96	5154.48	5412.32	5683.12	5967.12
ANNUAL	121559.36	127632.96	134016.48	140720.32	147761.12	155145.12

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RANGE 89	89/01	89/02	89/03	89/04	89/05	89/06
Hourly	59.9060	62.9000	66.0430	69.3460	72.8140	76.4520
BI-WEEKLY	4792.48	5032.00	5283.44	5547.68	5825.12	6116.16
ANNUAL	124604.48	130832.00	137369.44	144239.68	151453.12	159020.16
RANGE 90	90/01	90/02	90/03	90/04	90/05	90/06
Hourly	61.4060	64.4740	67.6980	71.0830	74.6400	78.3730
BI-WEEKLY	4912.48	5157.92	5415.84	5686.64	5971.20	6269.84
ANNUAL	127724.48	134105.92	140811.84	147852.64	155251.20	163015.84
RANGE 91	91/01	91/02	91/03	91/04	91/05	91/06
Hourly	62.9430	66.0940	69.3970	72.8660	76.5110	80.3330
BI-WEEKLY	5035.44	5287.52	5551.76	5829.28	6120.88	6426.64
ANNUAL	130921.44	137475.52	144345.76	151561.28	159142.88	167092.64
RANGE 92	92/01	92/02	92/03	92/04	92/05	92/06
Hourly	64.5200	67.7420	71.1280	74.6840	78.4190	82.3360
BI-WEEKLY	5161.60	5419.36	5690.24	5974.72	6273.52	6586.88
ANNUAL	134201.60	140903.36	147946.24	155342.72	163111.52	171258.88
RANGE 93	93/01	93/02	93/03	93/04	93/05	93/06
Hourly	66.1300	69.4350	72.9110	76.5550	80.3840	84.4060
BI-WEEKLY	5290.40	5554.80	5832.88	6124.40	6430.72	6752.48
ANNUAL	137550.40	144424.80	151654.88	159234.40	167198.72	175564.48
RANGE 94	94/01	94/02	94/03	94/04	94/05	94/06
Hourly	67.7870	71.1730	74.7290	78.4620	82.3880	86.5050
BI-WEEKLY	5422.96	5693.84	5978.32	6276.96	6591.04	6920.40
ANNUAL	140996.96	148039.84	155436.32	163200.96	171367.04	179930.40
RANGE 95	95/01	95/02	95/03	95/04	95/05	95/06
Hourly	69.1690	72.6290	76.2600	80.0730	84.0810	88.2880
BI-WEEKLY	5533.52	5810.32	6100.80	6405.84	6726.48	7063.04
ANNUAL	143871.52	151068.32	158620.80	166551.84	174888.48	183639.04
RANGE 96	96/01	96/02	96/03	96/04	96/05	96/06
Hourly	70.8990	74.4470	78.1740	82.0850	86.1870	90.4980
BI-WEEKLY	5671.92	5955.76	6253.92	6566.80	6894.96	7239.84
ANNUAL	147469.92	154849.76	162601.92	170736.80	179268.96	188235.84
RANGE 97	97/01	97/02	97/03	97/04	97/05	97/06
Hourly	72.6740	76.3110	80.1260	84.1330	88.3390	92.7540
BI-WEEKLY	5813.92	6104.88	6410.08	6730.64	7067.12	7420.32
ANNUAL	151161.92	158726.88	166662.08	174996.64	183745.12	192928.32
RANGE 98	98/01	98/02	98/03	98/04	98/05	98/06
Hourly	74.4920	78.2180	82.1300	86.2330	90.5420	95.0660
BI-WEEKLY	5959.36	6257.44	6570.40	6898.64	7243.36	7605.28
ANNUAL	154943.36	162693.44	170830.40	179364.64	188327.36	197737.28

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RANGE 99	99/01	99/02	99/03	99/04	99/05	99/06
Hourly	76.3550	80.1690	84.1770	88.3830	92.8040	97.4470
BI-WEEKLY	6108.40	6413.52	6734.16	7070.64	7424.32	7795.76
ANNUAL	158818.40	166751.52	175088.16	183836.64	193032.32	202689.76

100 RANGE	100/01	100/02	100/03	100/04	100/05	100/06
Hourly	78.2630	82.1730	86.2830	90.6020	95.1330	99.8870
BI-WEEKLY	6261.04	6573.84	6902.64	7248.16	7610.64	7990.96
ANNUAL	162787.04	170919.84	179468.64	188452.16	197876.64	207764.96

FIRE/SAFETY INSPECTOR	FI/01
Hourly	37.3120
Overtime	55.9680
BI-WEEKLY	1492.48
ANNUAL	38804.48

RANGE 37F	37F/01	37F/02	37F/03	37F/04	37F/05	37F/06
Hourly	17.4500	18.6260	19.2390	20.2010	21.2140	22.2710
BI-WEEKLY	1396.00	1466.08	1539.12	1616.08	1697.12	1781.68
ANNUAL	36296.00	38118.08	40017.12	42018.08	44125.12	46323.68

RANGE 50L	50/01	50/02	50/03	50/04	50/05	50/06
Hourly	23.7400	24.9280	26.1740	27.4800	28.8520	30.2930
BI-WEEKLY	1899.20	1994.24	2093.92	2198.40	2308.16	2423.44
ANNUAL	49379.20	51850.24	54441.92	57158.40	60012.16	63009.44

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FIRE RANGE 06-40 HRS	06/01	06/02	06/03	06/04	06/05	06/06	06/07
Hourly	23.767	24.955	26.202	27.514	28.889	30.335	31.852
BI-WEEKLY	1901.36	1996.4	2096.16	2201.12	2311.12	2426.8	2548.16
ANNUAL	49435.36	51906.4	54500.16	57229.12	60089.12	63096.8	66252.16
FIRE RANGE 07-40 HRS	07/01	07/02	07/03	07/04	07/05	07/06	07/07
Hourly	26.45	27.773	29.16	30.62	32.152	33.758	35.446
BI-WEEKLY	2116	2221.84	2332.8	2449.6	2572.16	2700.64	2835.68
ANNUAL	55016	57767.84	60652.8	63689.6	66876.16	70216.64	73727.68
FIRE RANGE 08-40 HRS	08/01	08/02	08/03	08/04	08/05	08/06	08/07
Hourly	31.304	32.869	34.511	36.239	38.049	39.953	41.95
BI-WEEKLY	2504.32	2629.52	2760.88	2899.12	3043.92	3196.24	3356
ANNUAL	65112.32	68367.52	71782.88	75377.12	79141.92	83102.24	87256
FIRE RANGE 6P-40 HRS	06P/01	06P/02	06P/03	06P/04	06P/05	06P/06	06P/07
Hourly	26.454	27.776	29.166	30.623	32.155	33.761	35.451
BI-WEEKLY	2116.32	2222.08	2333.28	2449.84	2572.4	2700.88	2836.08
ANNUAL	55024.32	57774.08	60665.28	63695.84	66882.4	70222.88	73738.08
FIRE RANGE 7P-40 HRS	07P/01	07P/02	07P/03	07P/04	07P/05	07P/06	07P/07
Hourly	28.435	29.857	31.349	32.917	34.563	36.291	38.106
BI-WEEKLY	2274.8	2388.56	2507.92	2633.36	2765.04	2903.28	3048.48
ANNUAL	59144.8	62102.56	65205.92	68467.36	71891.04	75485.28	79260.48
FIRE RANGE 9P-40HRS	9P/01						
Hourly	25.194						
BI-WEEKLY	2015.52						
ANNUAL	52403.52						
FIRE RANGE 8P-40 HRS	08P/01	08P/02	08P/03	08P/04	08P/05	08P/06	08P/07
Hourly	32.869	34.512	36.236	38.051	39.952	41.951	44.047
BI-WEEKLY	2629.52	2760.96	2898.88	3044.08	3196.16	3356.08	3523.76
ANNUAL	68367.52	71784.96	75370.88	79146.08	83100.16	87258.08	91617.76
FIRE RANGE FP6-56 HRS	FP6/01	FP6/02	FP6/03	FP6/04	FP6/05	FP6/06	FP6/07
Hourly	18.895	19.841	20.832	21.873	22.968	24.115	25.321
BI-WEEKLY	2116.24	2222.19	2333.18	2449.78	2572.42	2700.88	2835.95
ANNUAL	55022.24	57776.99	60662.78	63694.18	66882.82	70222.88	73734.75
FIRE RANGE FP7-56 HRS	FP7/01	FP7/02	FP7/03	FP7/04	FP7/05	FP7/06	FP7/07
Hourly	20.311	21.326	22.392	23.511	24.687	25.921	27.218
BI-WEEKLY	2274.83	2388.51	2507.9	2633.23	2764.94	2903.15	3048.42
ANNUAL	59145.63	62101.31	65205.5	68464.03	71888.54	75481.95	79258.82
FIRE RANGE FP8-56 HRS	FP8/01	FP8/02	FP8/03	FP8/04	FP8/05	FP8/06	FP8/07
Hourly	23.479	24.651	25.885	27.179	28.538	29.964	31.462
BI-WEEKLY	2629.65	2760.91	2899.12	3044.05	3196.26	3355.97	3523.74
ANNUAL	68370.85	71783.71	75377.12	79145.25	83102.66	87255.17	91617.34
FIRE RANGE FP9-56 HRS	FP9/01						
Hourly	17.995						
BI-WEEKLY	2015.44						
ANNUAL	52401.44						
FIRE RANGE F06-56 HRS	F06/01	F06/02	F06/03	F06/04	F06/05	F06/06	F06/07
Hourly	16.977	17.826	18.718	19.652	20.635	21.667	22.751
BI-WEEKLY	1901.42	1996.51	2096.42	2201.02	2311.12	2426.7	2548.11
ANNUAL	49437.02	51909.31	54506.82	57226.62	60089.12	63094.3	66250.91
FIRE RANGE F07-56 HRS	F07/01	F07/02	F07/03	F07/04	F07/05	F07/06	F07/07
Hourly	18.893	19.838	20.831	21.87	22.966	24.113	25.318
BI-WEEKLY	2116.02	2221.86	2333.07	2449.44	2572.19	2700.66	2835.62
ANNUAL	55016.42	57768.26	60659.87	63685.44	66876.99	70217.06	73726.02
FIRE RANGE F08-56 HRS	F08/01	F08/02	F08/03	F08/04	F08/05	F08/06	F08/07
Hourly	22.36	23.477	24.653	25.884	27.179	28.536	29.965
BI-WEEKLY	2504.32	2629.42	2761.14	2899.01	3044.05	3196.03	3356.08
ANNUAL	65112.32	68365.02	71789.54	75374.21	79145.25	83096.83	87258.08

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This is a summary of available benefits and it is not intended to provide full details of all programs. Individual employment contracts, policies and procedures will govern any discrepancies and provide program specifics.

Appointive Management

Appointive Management employees are those employees designated by the City Manager as meeting established criteria under the Fair Labor Standards Act (FLSA) compliance provisions for white collar exemptions. Generally, positions in this class are salaried positions and exempt from overtime and special compensation provisions pursuant to FLSA regulations.

Appointive Management classifications have the terms and conditions of employment established by an employment agreement as approved by the City Manager. Appointive Management positions are classified into two categories: Department Head and Mid-Management. Appointive Management positions are subject to at-will provisions as designated by the City Manager with specialized duties and responsibilities.

As of July 1, 2015, the following positions have been so designated:

Department Head

- Administrative Service Director/Finance Director
- Assistant City Manager
- City Clerk
- Community Development Director
- Human Resources Manager
- Public Safety Director/Fire Chief
- Public Works Director

Mid-Management

- Building Official
- CIP Manager
- City Planner
- Deputy City Clerk
- Emergency Services Coordinator
- Environmental Program Manager
- Finance Supervisor
- GIS Administrator
- Human Resources Analyst
- Information Systems Manager
- Management Analyst
- Marine Safety Captain
- Public Works Operations & Construction Manager
- Public Works Superintendent
- Special Projects Manager

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Appointive Confidential:

Confidential employees are those employees designated by the City Manager based on responsibilities which are considered confidential to management with regard to labor relations, personnel services or complex payroll functions. All designated confidential positions receive all benefits that presently accrue to regular miscellaneous classified full-time employees. All existing salary and fringe benefits remain in force unless re-designated by the City Manager.

All Confidential employees are subject to the Personnel Rules, just are not represented by Service Employees International Union. Confidential employees are precluded from participation in any bargaining unit. Employer may terminate the employment relationship for cause or advance notice subject to the City of Imperial Beach Personnel Rules in effect at this time and subsequently amended.

As of July 1, 2015, the following appointive confidential positions have been so designated:

- Administrative Secretary II (City Manager's Office)
- Financial Services Assistant
- Human Resources Technician
- Network Systems Technician (Full – Time Position Only)
- Office Specialist (HR Department)
- Senior Accountant

Compensation and Benefits:

All designated full-time Appointive Management and Confidential positions receive all benefits that presently accrue to regular miscellaneous classified full-time employees except as otherwise stated herein or under each employment agreement. All designated part-time Appointive Management and Confidential positions will not receive any benefits unless required by law or specifically stated herein.

The City Manager desires to provide alternative benefits to Confidential employees for, annual physical examination, severance agreement, relocation assistance, uniform allowance, cellular allowance and use of City vehicle/auto allowance. The City Manager may negotiate and set the terms to provide these benefits for certain Confidential personnel.

Appointive Management and Confidential positions may receive up to the following benefits:

1. Salary Adjustments: All designated Appointive Management and Confidential employees shall receive salary adjustments to be set within the salary range/band for each classification based on the performance of the incumbent. Effective July 1, 2016, all designated Appointive Management and Confidential employees will receive a 2% cost of living salary adjustment.
2. Administrative Leave: On July 1 of each fiscal year, designated Appointive Management employees may receive up to sixty (60) hours of Administrative Leave and may accrue a maximum of sixty (60) hours of Administrative Leave each fiscal year. Mid-Management employees may receive up to forty (40) hours of Administrative Leave and may accrue a

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maximum of forty (40) hours of Administrative Leave each fiscal year. Confidential employees may receive up to thirty (30) hours of Administrative Leave and may accrue a maximum of thirty (30) hours of Administrative Leave each fiscal year. Accrued Administrative Leave may be cashed-out when an employee terminates employment with the City.

3. Health Benefits: All Appointive Management and Confidential classifications shall receive the same health benefits that are presently received by regular miscellaneous classified full-time employees.

The City will provide a Cafeteria Plan allotment to purchase benefits qualified under Section 125 of the Internal Revenue Code. The sideletter to the SEIU MOU amending health benefits from January 1, 2015 through June 30, 2015 has been extended to be effective July 1, 2015 through December 31, 2015. The same level of benefits stated in the SEIU sideletter will apply to Appointive Management and Confidential classifications.

The maximum Cafeteria Plan Allotment the City pays toward the cost of health insurance coverage or the purchase of other qualified benefits is as follows:

Effective January 1, 2016:

Employee Only enrolled in City medical plan- \$900 per month

Employee +1 enrolled in City medical plan- \$1,050 per month

Employee + Family enrolled in City medical plan- \$1,350 per month

Effective January 1, 2017:

Employee Only enrolled in City medical plan- \$900 per month

Employee +1 enrolled in City medical plan- \$1,100 per month

Employee + Family enrolled in City medical plan- \$1,420 per month

The employee, through payroll deductions, will pay any premium cost in excess of the Cafeteria Plan Allotment. The Cafeteria plan is effective the first of the month following hire and upon health benefits effective date. The Cafeteria plan terminates the last day of the month of separation.

Employees will be eligible to participate in any City sponsored group dental plan. Any difference between the employee's available Cafeteria Plan allotment and the premium for the selected plan will be paid by the employee through payroll deductions. An employee who elects to be covered under the City's medical health insurance plan, must select single employee coverage under one of the City's dental care provider. This selection will ensure that no Third Party Administrator (TPA) administrative costs are associated with employee's participation.

Employees will be eligible to participate in any City sponsored group vision plan. Any difference between the employee's available Cafeteria Plan allotment and the premium for the selected plan will be paid by the employee through payroll deductions. Vision election is optional for employee and their dependents.

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Employees hired prior to July 1, 2011:

From July 1, 2015 through December 31, 2015, employees who elect not to be covered under the City's medical health insurance plan, may cash out as a taxable cash benefit a maximum of \$400 per month. Those employees who elect not to be covered under the City's medical health insurance plan must demonstrate proof of alternative medical and dental insurance (i.e. spouse coverage).

Effective January 1, 2016, employees who elect to be covered under the City's health insurance plans and have remaining Cafeteria Plan Allotment money, or who elect not to be covered under the City's health insurance plans, may cash out as a taxable cash benefit up to a maximum of \$300 per month. Employees may not receive more than \$300 per month as a taxable cash benefit under any circumstances.

Effective January 1, 2017, employee who elect to be covered under the City's health insurance plans and have remaining Cafeteria Plan Allotment money, or who elect not to be covered under the City's health insurance plans, may cash out as a taxable cash benefit up to a maximum of \$200 per month. Employees may not receive more than \$200 per month as a taxable cash benefit under any circumstances.

Employees hired from July 1, 2011 to June 30, 2015:

From July 1, 2015 through December 31, 2015, employees who elect to be covered under the City's health insurance plans and who have remaining Cafeteria Plan Allotment money may cash out as a taxable cash benefit a maximum of \$400 per month. Employees may not receive more than \$400 per month as a taxable cash benefit under any circumstances.

From July 1, 2015 through December 31, 2015, employees who elect not to be covered under the City's medical health insurance plan may cash out as a taxable cash benefit a maximum of \$150 per month. Employees may not receive more than \$150 per month as a taxable cash benefit under any circumstances.

Effective January 1, 2016, employees who elect to be covered under the City's health insurance plans and have remaining Cafeteria Plan Allotment money may cash out as a taxable cash benefit a maximum of \$300 per month. Employees may not receive more than \$300 per month as a taxable cash benefit under any circumstances.

Effective January 1, 2016, employees who elect not to be covered under the City's medical health insurance plan may cash out as a taxable cash benefit a maximum of \$100 per month. Employees may not receive more than \$100 per month as a taxable cash benefit under any circumstances.

Effective January 1, 2017, employees who elect to be covered under the City's health insurance plans and have remaining Cafeteria Plan Allotment money may cash out as taxable cash benefit a maximum of \$200 per month. Employees may not receive more than \$200 per month as a taxable cash benefit under any circumstances.

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Effective January 1, 2017, employees who elect not to be covered under the City's health insurance plans may cash out as a taxable cash benefit a maximum of \$50 per month. Employees may not receive more than \$50 per month as a taxable cash benefit under any circumstances.

Employees hired after July 1, 2015:

Employees shall not be permitted to cash out any amount as a taxable cash benefit.

Those employees who elect not to be covered under the City's medical health insurance plan must demonstrate proof of alternative medical and dental insurance (i.e. spouse coverage). Employees must enroll in a City medical plan in order to use any Cafeteria Plan Allotments for Health Care Flexible Spending Account or the Dependent Care Flexible Spending Account. Employees electing not to enroll in a City medical plan can contribute to the Health Care FSA or the Dependent Care FSA as pre-tax salary reductions.

4. Use of City Vehicle or Auto Allowance: The City Manager shall set the terms of use of City vehicles and may provide auto allowances to designated Appointive Management personnel. Designated Appointive Management may receive \$150 to \$440 a month. Department Heads will receive \$440 a month in lieu of using City vehicles for local business travel. The Public Safety Director/Fire Chief and the Public Works Director have City vehicles assigned.
5. Cellular Telephone Allowance: The City Manager shall set the terms of use and may provide a cellular telephone allowance of fifty (\$50) dollars to certain Appointive Management personnel or provided City cell phone.
6. Annual Physical Examination: Department Head personnel are eligible to receive City payment for an annual physical examination by the City's selected health care provider or up to \$420 dollars that would otherwise qualify under IRS regulations for Flexible Spending Accounts or for approved health club membership fees.
7. Severance Agreement: The City Manager may negotiate and set the terms to provide severance pay compensation for Appointive Management personnel.
8. Relocation Assistance: The City Manager may negotiate and set the terms to provide relocation assistance for certain Appointive Management personnel.
9. Uniform Allowance: The City Manager may negotiate and set the terms to provide uniform allowance for certain Appointive Management personnel.
10. Group Term Life and Accidental Death & Dismemberment Insurance: Department Head personnel shall receive City paid Group Life Insurance and Accidental Death & Dismemberment Insurance equivalent to 1.5 the annual salary up to a maximum of \$200,000 rounded to the next higher \$1,000 and additionally \$2,000 for spouse or qualifying domestic partner and children including those of your qualified domestic partner.

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Mid-Management and Confidential personnel shall receive City paid Group Life Insurance and Accidental Death & Dismemberment Insurance equivalent to 1.5 the annual salary up to a maximum of \$100,000 rounded to the next higher \$1,000 and additionally \$2,000 for spouse or qualifying domestic partner and children including those of your qualified domestic partner.

11. Vacation Sell Back: As determined by the City Manager, Department Heads shall have the option to sell back accumulated vacation at a maximum of 160 hours per calendar year contingent on a minimum of 80 hours of vacation being maintained by the employee as of the pay period designated for the sell back. Mid-Management and Confidential employees shall have the option to sell back accumulated vacation at a maximum of 100 hours per calendar year contingent on a minimum of 80 hours of vacation being maintained by the employee as of the pay period designated for the sell back. Vacation Sell Back will be processed the first pay period in December.

12. Floating Holidays:

On July 1 of each fiscal year, designated Appointive Management and Confidential employees will receive two (2) floating holidays at 9 hours per floating holiday for a total of 18 hours. Appointive Management and Confidential employees may accrue a maximum of 18 hours of floating holidays each fiscal year. Accrued floating holiday may be cashed-out when employee terminates employment with the City. Floating holidays will be prorated as follows for new employees:

- a. A new employee with a hire date in July through December will receive eighteen (18) hours of floating holiday time in the fiscal year during which the employee is hired;
- b. A new employee with a hire date in January and February will receive nine (9) hours of floating holiday time in the fiscal year during which the employee is hired;
- c. A new employee with a hire date in March and April will receive four and one-half (4.5) hours of floating holiday time in the fiscal year during which the employee is hired;
- d. A new employee with a hire date in May and June will not receive any floating holiday leave in the fiscal year during which the employee is hired.

13. Holiday Pay for Recognized City Holidays:

Appointive Management and Confidential employees will receive nine (9) hours of holiday pay at the employee's hourly rate of pay in the payperiod the holiday occurred for all recognized City holidays. Effective the first full payperiod after City Council approval, any employee with existing Holiday Bank accruals will be compensated for all Holiday Bank hours at the employee's current hourly rate of pay, and the Holiday Bank will be eliminated.

14. Holiday Closures:

The City will implement Holiday Closures to take effect during the otherwise normal workweek between the Actual Holidays of December 25 and January 1 only. During the Holiday Closures all City administrative offices will be closed. Full-time employees, and

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administrative part-time employees who have an established work schedule of 30 hours or less per week on an annual basis, who are impacted by the closure of City facilities during the Holiday Closures shall be compensated holiday pay for the observed Holiday Closures listed below. Part-time employees will receive prorated benefit based on their established work schedule. Appointive Management, Confidential, and part-time employees shall be compensated holiday pay for the following observed Holiday Closures:

2015: December 28, 29 & 30
2016: December 27, 28 & 29
2017: December 26, 27, 28 & 29

In an effort to minimize the financial impact of the non-paid holidays of December 24th, 25th, 31st and January 1st on part-time employees who have an established work schedule of 30 hours or less on an annual basis and who are impacted by the closure of City facilities during those holidays, the employees shall have the option of having their bi-weekly pay reduced by an amount sufficient enough to pay for the holidays. The adjustment will commence upon the first full pay period of the calendar year. Employees may also opt to join the reduction after the start of the year and have an adjusted amount deducted; sufficient to pay for the holidays, allowing them to catch up with amount needed. The reduction will continue until reduced or discontinued by the parties and will have no impact on employee benefits to the extent permitted by law. Participating employees may have the option to opt-out one time per calendar year. Employees opting out mid-calendar year will receive the accumulated contributions in the next regular pay period. Employees that withdraw mid-calendar year may not participate in the program for the rest of that calendar year. Employees choosing to participate in this Part-Time Employee Holiday Pay Program must participate in all four holidays listed above.

15. Vacation Accrual: Appointive Management and Mid-Management will receive vacation credits earned on a monthly basis. Department Heads will accrue vacation credits at 7.70 hours per pay period beginning on hire date and may accumulate up to a maximum of twice their annual accrual rate of vacation time.

Mid-Management and Confidential employees will receive vacation credits accrue on a bi-weekly basis beginning on hire date. Employees may accumulate up to a maximum of twice their annual accrual rate of vacation time. The amount of credits earned is based on years of service:

<u>0-5 Year's Service</u>	<u>Over 5 to 10 yrs</u>	<u>Over 10 to 15 yrs</u>	<u>Over 15 yrs</u>
12 days/year	15 days/year	20 days/year	25 days/year

16. Sick Leave Accrual: Appointive Management and Confidential employees shall accrue sick leave with pay at the rate of 8.334 hours for each full month of service for a total of 100 hours for each full twelve (12) months of service. Sick leave credits accrue on a bi-weekly basis beginning on hire date. A maximum of 1,000 hours may be accrued for Appointive Management and Confidential employees. Appointive Management, Confidential and part-time employees will receive paid sick leave benefits in accordance

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with the Healthy Workplaces/Healthy Families Act of 2014 or any duly adopted state regulations.

17. Sick Leave Usage for Family Bonding Time: Employees are permitted to use up to 132 hours of sick leave for bonding time after the birth or adoption of a child, in accordance with Federal or State laws, provided that the employee maintains a minimum sick leave balance of 44 sick leave hours after the use of the sick leave for bonding time.
18. Educational Reimbursement: All criteria and tuition reimbursement procedures are determined by the City Manager through the Tuition Reimbursement Program Administrative Policy. Reimbursements are available for tuition, registration fees, laboratory fees, software, parking permits and books only. Appointive Management and Confidential employees are eligible for \$1,500 per fiscal year. Appointive Management and Confidential employees may exceed \$1,500 in the fiscal year by submitting a "career plan" to the Human Resources Manager for the City Manager's approval.

Appointive Management and Confidential employees will be eligible for an education incentive upon proof of completion of a job related degree with demonstrated benefit to the City subject to the approval of the City Manager or his/her designee as follows:

Associate Degree:	\$50.00 per year
Bachelor's Degree:	\$100.00 per year
Master's Degree:	\$200.00 per year

Employees will not receive an education incent payment for any degrees required as a minimum qualification of the position. Employees will be paid the education incentive in the first full payperiod in June each year. For classic members (as defined by PEPRA), the City will report the education incentive to CalPERS in the payperiod the incentive is provided to the employee. For employees considered new members (as defined by PEPRA), the education incentive will not be reported to CalPERS as special compensation in accordance with PEPRA.

19. Social Security: The City also participates in the Federal Social Security Administration program.
20. Retirement: The City participates in the California Public Employees Retirement System (CalPERS). For employees hired *prior* to March 9, 2012, the benefit provided is 2.7%@55 with employee paying the full 8% employee contribution. For employees hired on or after March 9, 2012 through December 31, 2012, the benefit provided is 2%@60 with the use of the average of the employee's highest-three-year-salary, and the employee shall pay the full 8% employee contribution. For new employees (as defined by PEPRA) hired *after* January 1, 2013, the benefit provided is 2%@62 with the use of the average of the employee's highest-three-year- salary, and the employee shall pay 50% of the normal cost contribution; however new City employees considered classic members (as defined by PEPRA) would be eligible to participate in the city's 2%@60 plan.

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21. Short Term Disability (STD) and Long Term Disability (LTD): Each employee will participate in the City's STD and LTD Plans. Employees are required to file for STD or LTD after fourteen (14) consecutive days of absence due to illness, contagious disease, injury or an authorized absence for medical care and/or appointments. STD and LTD premiums are paid by the employee as an after-tax deduction.
22. Employee Assistance Program: The City continues to implement and fund an Employee Assistance Program for all City employees.
23. Computer Loan: Each employee is eligible to borrow up to a maximum of \$2,000 per a 24-month period and may apply once every 12-month period. Confidential employees must successfully pass their probationary period in order to qualify for a Computer Loan.
24. Bilingual-Pay: Employees may receive up to \$50 a month after successfully passing both oral and written tests.

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AGENDA ITEM NO. 2.4

STAFF REPORT
CITY OF IMPERIAL BEACH

TO: HONORABLE MAYOR AND CITY COUNCIL
FROM: ANDY HALL, CITY MANAGER *AH*
MEETING DATE: OCTOBER 21, 2015
ORIGINATING DEPT.: PUBLIC WORKS *AHL*
SUBJECT: ADOPTION OF RESOLUTION NUMBERS 2015-7634 AND 2015-7635 APPROVING THE FISCAL YEAR 2016 SCOPE OF WORK FOR THE SAN DIEGO BAY WATERSHED AND TIJUANA RIVER WATERSEHD WATER QUALITY IMPROVEMENT PLANS

EXECUTIVE SUMMARY:

Adoption of Resolution 2015-7634 approves the annual scope of work for FY 2016 that implements the Tijuana River watershed Water Quality Improvement Plan (WQIP). Adoption of Resolution 2015-7635 approves the annual scope of work for FY 2016 that implements the San Diego Bay watershed WQIP. The City of Imperial Beach serves as the lead agency in both watersheds and will utilize existing consultant contracts and cost share agreements with the responsible agencies in each watershed to implement the WQIPs as required by the Municipal Storm Water Permit R9-2013-0001. The City has already budgeted for the implementation costs for the Tijuana River and San Diego Bay WQIPs for FY 2016. This staff report provides Council an update on the implementation plans for the WQIP for this fiscal year and presents the costs. The WQIPs are part of the City's storm water management program.

RECOMMENDATION:

- Adopt Resolution 2015-7634 approving the FY 2016 scope of work for URS Corporation Americas to implement the Tijuana River watershed WQIP.
- Adopt Resolution 2015-7635 approving the FY 2016 scope of work for AMEC Foster Wheeler to implement the San Diego Bay watershed WQIP.

RATIONALE:

The City of Imperial Beach is the lead agency to coordinate the implementation of the WQIPs for the San Diego Bay and Tijuana River watersheds as required by the Municipal Storm Water Permit. The City's Environmental Division provides project management for the implementation of these WQIPs and manages the consultant contracts.

OPTIONS:

- Adopt Resolutions 2015-7634 and 2015-7635 and approve the fiscal year 2016 scope of for the City's consultants to implement the San Diego Bay watershed and Tijuana River watershed WQIPs.
- Defer adoption of Resolutions 2015-7634 and 2015-7635 and request additional information.

BACKGROUND:

The San Diego Regional Water Quality Control Board (RWQCB) updated the Municipal Storm Water Permit (Order R9-2013-0001) on May 8, 2013. The new permit requires the development of Water Quality Improvement Plans (WQIPs) for each watershed in the region. The City of Imperial Beach is the lead agency that represents both the San Diego Bay watershed and Tijuana River watershed and serves as the project manager for the implementation of each WQIP. The final WQIPs were submitted to the San Diego RWQCB on September 29, 2015 and must now be implemented in accordance to the Municipal Storm Water Permit.

The City has already (through a competitive bid) selected consultants and executed professional services agreements for the development and implementation of the WQIPs. In the Tijuana River watershed the City has a professional services agreement through Resolution 2013-7429 with URS Corporation Americas. In the San Diego Bay watershed the City has a professional services agreement through Resolution 2015-7580 with AMEC Foster Wheeler. The City has also already established the cost share arrangements with the responsible agencies through the third amendment of the Regional Storm Water Copermitttee Memorandum of Understanding authorized in Resolution 2015-7612.

ANALYSIS:

San Diego Bay WQIP

The City of Imperial Beach is the lead agency to coordinate the implementation of the Water Quality Improvement Plan for San Diego Bay among the 9 other responsible agencies in the watershed management areas as required by Storm Water Permit R9-2013-0001. The City shares an approximate 1.6% cost share for the implementation of the WQIP but also collects a 10% contract management fee from each of the agencies as the project manager for this watershed. The scope of work for this watershed also provides special arrangement for the County of San Diego to contribute their proportional cost share through a side agreement with AMEC Foster Wheeler. The scope of work for the San Diego Bay WQIP includes the following tasks for FY 2016 (see attachment # 3):

- Watershed Coordination
- Monitoring Support Services
- Reporting and Assessment Services
- As-Needed Services
- Southern California Storm Water Monitoring Coalition (SMC) Monitoring and Coordination

Tijuana River WQIP

The City of Imperial Beach is the lead agency to coordinate the implementation of the Water Quality Improvement Plan for the Tijuana River watershed among the 2 other responsible agencies (City of San Diego and County of San Diego) in the watershed management areas as

required by Storm Water Permit R9-2013-0001. The City shares an approximate 13.2% cost share for the implementation of the WQIP but also collects a 5% contract management fee from each of the agencies as the project manager for this watershed. The scope of work for the Tijuana River WQIP includes the following tasks for FY 2016 (see attachment # 4):

- MS4 Wet-Weather Monitoring
- Special Study Phase I
- Data Management and Assessment
- SMC Coordination
- SMC Monitoring and Reporting
- As-Needed WQIP Support Services
- Project Management

ENVIRONMENTAL DETERMINATION:

Not a project as defined by CEQA.

FISCAL IMPACT:

The approved FY 2016 budget already accounts for the implementation of the Tijuana River and San Diego Bay WQIPs. The implementation cost for the San Diego Bay WQIP is \$388,048 with the City's proportional cost share equal to \$6,769. The implementation cost for the Tijuana River WQIP is \$288,283 with the City's proportional cost share equal to \$39,532.

Attachments:

1. Resolution 2015-7634
2. Resolution 2015-7635
3. Tijuana River WQIP Scope of Work
4. San Diego Bay WQIP Scope of Work

RESOLUTION NO. 2015-7634

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IMPERIAL BEACH, CALIFORNIA, APPROVING THE FISCAL YEAR 2016 SCOPE OF WORK FOR THE TIJUANA RIVER WATERSEHD WATER QUALITY IMPROVEMENT PLAN

WHEREAS, the San Diego Regional Water Quality Control Board (RWQCB) updated the Municipal Storm Water Permit Order R9-2013-0001 on May 8, 2013; and

WHEREAS, the new Permit requires the development of Water Quality Improvement Plans (WQIPs) in collaboration with the responsible agencies in each watershed; and

WHEREAS, the City of Imperial Beach is the lead agency to coordinate the implementation of the Tijuana River watershed WQIP among the 2 other responsible agencies in the watershed; and

WHEREAS, the City already has a professional services agreement with URS Corporation Americas to implement the Tijuana River WQIP as authorized in Resolution 2013-7429; and

WHEREAS, the City already has established the formal cost share agreement with the responsible agencies through the third amendment of the Regional Storm Water Copermitttee Memorandum of Understanding authorized in Resolution 2015-7612; and

WHEREAS, the City and the responsible agencies in the Tijuana River WQIP collaboratively developed a scope of work for FY 2016 to meet the Municipal Storm Water Permit requirements in the not to exceed amount of \$288,283; and

WHEREAS, the City's approved FY 2016 budget already accounts for the implementation costs for the Tijuana River WQIP and the City's approximate 13.2% cost share in the Tijuana River watershed.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Imperial Beach as follows:

1. The above recitals are true and correct.
2. The FY 2016 scope of work for URS Corporation Americas to implement the Tijuana River watershed WQIP is approved.
3. The Finance Director is authorized to invoice the responsible agencies in the watershed for their proportional cost share identified by the scope of work.

PASSED, APPROVED, AND ADOPTED by the City Council of the City of Imperial Beach at its meeting held on the 21st day of October 2015, by the following vote:

AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:

SERGE DEDINA, MAYOR

ATTEST:

**JACQUELINE M. HALD, MMC
CITY CLERK**

RESOLUTION NO. 2015-7635

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IMPERIAL BEACH, CALIFORNIA, APPROVING THE FISCAL YEAR 2016 SCOPE OF WORK FOR THE SAN DIEGO BAY WATERSEHD WATER QUALITY IMPROVEMENT PLAN

WHEREAS, the San Diego Regional Water Quality Control Board (RWQCB) updated the Municipal Storm Water Permit Order R9-2013-0001 on May 8, 2013; and

WHEREAS, the new Permit requires the development of Water Quality Improvement Plans (WQIPs) in collaboration with the responsible agencies in each watershed; and

WHEREAS, the City of Imperial Beach is the lead agency to coordinate the implementation of the San Diego Bay watershed WQIP among the 9 other responsible agencies in the watershed; and

WHEREAS, the City already has a professional services agreement with AMEC Foster Wheeler to implement the San Diego Bay WQIP as authorized in Resolution 2015-7580; and

WHEREAS, the City already has established the formal cost share agreement with the responsible agencies through the third amendment of the Regional Storm Water Copermittee Memorandum of Understanding authorized in Resolution 2015-7612; and

WHEREAS, the City and the responsible agencies in the San Diego Bay WQIP collaboratively developed a scope of work for FY 2016 to meet the Municipal Storm Water Permit requirements in the not to exceed amount of \$388,048; and

WHEREAS, the City's approved FY 2016 budget already accounts for the implementation costs for the San Diego Bay WQIP and the City's approximate 1.6% cost share in the San Diego Bay watershed.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Imperial Beach as follows:

1. The above recitals are true and correct.
2. The FY 2016 scope of work for AMEC Foster Wheeler to implement the San Diego Bay watershed WQIP is approved.
3. The Finance Director is authorized to invoice the responsible agencies in the watershed for their proportional cost share identified by the scope of work.

PASSED, APPROVED, AND ADOPTED by the City Council of the City of Imperial Beach at its meeting held on the 21st day of October 2015, by the following vote:

AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:

SERGE DEDINA, MAYOR

ATTEST:

JACQUELINE M. HALD, MMC
CITY CLERK



August 3, 2015

Mr. Chris Helmer, Environmental Programs Manager
City of Imperial Beach
Public Works Department
825 Imperial Beach Boulevard
Imperial Beach, California 91932

Subject: Scope of Work and Cost Estimate
Tijuana River WMA WQIP Implementation

Dear Mr. Helmer:

URS Corporation Americas (URS), an AECOM company, is pleased to provide the City of Imperial Beach (City) this scope of work and cost estimate to perform monitoring, assessment, and administrative tasks in compliance with the Water Quality Improvement Plan (WQIP) developed for the Tijuana River Watershed Management Area (WMA) that will be submitted to the San Diego Regional Water Quality Control Board (Regional Board) on June 26, 2015. This letter provides a summary of the scope of work and costs based on our discussions of these tasks and information provided to us by the Responsible Agencies (RAs) subsequent to the version of this document dated May 27, 2015.

BACKGROUND

The Regional Board adopted Order Number R9-2013-0001 (the Permit) on May 8, 2013, which specifies new requirements for discharges from municipal separate storm sewer systems (MS4s), including the requirement for each WMA to develop a WQIP. Over the past 18 months, the URS team has led the development of the WQIP for the Tijuana River WMA. The WQIP documents the process used in the Tijuana River WMA to identify the highest priority water quality conditions, sources of those conditions, and strategies for addressing the sources. The WQIP also describes the monitoring, assessment, and adaptive management programs. Each RA is required to perform wet-weather MS4 outfall prioritization and monitoring to aid in the identification of pollutants in storm water discharges from the MS4s and to guide pollutant source identification efforts within the WMA. URS proposes to support these programs through the tasks in this proposal.

SCOPE OF WORK

The URS team will conduct the following tasks as part of the WQIP implementation:

- MS4 Wet-Weather Monitoring
- Special Study Phase I (desktop review)
- Data Management and Assessment
- Southern California Storm Water Monitoring Coalition (SMC) Coordination
- SMC Monitoring and Reporting
- As-Needed WQIP Support Services
- Project Management

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Our scope of work provides details of these tasks and subtasks below. Each section includes a brief description of the task or subtask, a description of the approach to complete it, and a summary of the associated deliverables. Following the description of tasks, a series of tables detail the estimated costs to implement the services described herein.

Task 1. MS4 Wet-Weather Monitoring

The URS team will monitor five MS4 outfall monitoring locations in the Tijuana River WMA in accordance with the wet weather component of the Tijuana River WQIP MS4 Outfall Monitoring and Assessment Program.

1.1 Reconnaissance

Although some site reconnaissance has been conducted in the past, URS will visit these outfalls during discharge events prior to installing any equipment to fully understand the dynamic hydraulic forces involved and the appropriate strategy for safe sampling conditions. Tidal influence and other hydraulic situations will drive the need for specific instrumentation and attention to data accuracy (e.g., area-velocity flow measurement versus bubbler technology). This is of primary importance given that only one storm event is scheduled for sampling, and the potential complications of field monitoring are minimized to the extent practicable. The scope and approach of the Sampling and Analysis Plan (SAP) will consider and be reliant on the results of this reconnaissance and follow the Tijuana River WQIP MS4 Outfall Monitoring and Assessment Program.

1.2 Guidance Documentation

Prior to sampling, URS will prepare a SAP for the wet-weather MS4 outfall monitoring in accordance with the Surface Water Ambient Monitoring Program (SWAMP) protocols using existing templates.

The SAP will describe details associated with the following SWAMP-mandated content:

- Sampling Design
- Sampling Methods
- Sample Handling and Custody
- Analytical Methods
- Appendices
 - Scaled map of discharge locations, sampling site locations, and adjacent receiving water(s)
 - Field Data Sheets
 - Chain of Custody Form
 - Flow data collection methods
 - Quality Assurance Project Plan (QAPP)



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For consistency, the content and the structure of the SAP described above will be similar to SAPs prepared for other watersheds.

1.4 Data and Informational Parameters

During one wet-weather monitoring event, URS will monitor and record parameters at each outfall discharge monitoring station (Table 1) as dictated by the SAP/QAPP. The outfalls identified in Table 1 are consistent with the current WQIP.

The URS monitoring team will notify the City of Imperial Beach project manager approximately 48 hour prior to mobilization for a selected storm event.

Table 1
Selected Major Outfalls for MS4 Outfall Wet-Weather Monitoring

Site ID	Responsible Agency	Outfall Type	Outfall Location
IB_F	City of Imperial Beach	Pipe	~32° 34' 35.89 ~-117 ° 07' 23.13
SD-DW0223	City of San Diego	Culvert	32.562647 -117.088167
SD-DW1022	City of San Diego	Pipe	32.566834 -116.996656
SD-DW1032	City of San Diego	Outfall	~32.568977 ~-117.036042
CT-MS4-TIJ-004	County of San Diego	Outfall	~32° 38' 08.63 -116 ° 55' 39.67

Because RAs have the option to adjust the monitoring locations relative to the priority water quality conditions identified in the Tijuana River WMA WQIP, the locations in Table 1 are subject to change. Should locations deviate from those listed below, additional effort would be required to assess monitoring adequacy, strategy, and safety at new locations.

During the single wet-weather storm event to be monitored, the following information and observations will be recorded at each outfall in Table 1:

- Narrative description of the monitoring event
- Location
- Date
- Duration of the storm event



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- Storm event rainfall total
- Antecedent dry period
- Flow hydrograph and volume estimations

Weather will be monitored using the National Weather Service website [<http://www.wrh.noaa.gov/sgx/>]). URS will mobilize teams for a rainfall event that is predicted to be 70% probability of occurrence and that will produce 0.10 inch or more rainfall. Field observations and monitoring will be documented on storm water field observation forms included in the SAP. Forms in the SAP will require entry of information to document viable conditions for mobilization (i.e., predicted rainfall amount, probability, antecedent conditions, etc.).

For each monitoring event, a narrative description of the station, which includes the location, date, and duration of the storm event(s) sampled; rainfall estimates of the storm event; and the duration between the storm event sampled and the end of the previous measurable (greater than 0.1 inch rainfall) storm event, will be recorded.

Sample analyses will be conducted by a State-certified analytical laboratory under standard chain-of-custody procedures. To the extent practicable, analytes amenable to composite sampling will be collected with automatic flow-weighted composite samplers installed at each location. The actual deployment and installation of these stations will be described in the SAP once reconnaissance has been completed. The SAP will identify parameters/constituents for analysis, their respective analytical methods, holding times, container/preservative requirements, and minimum sample volumes. In the event that minimum volumes are not collected due to incorrect weather prediction, analytical chemistry testing will be prioritized.

Storm water analyses that are not appropriate for flow-weighted composite collection (e.g., pH, temperature, conductance, dissolved oxygen, turbidity, etc.) will be measured *in situ* with hand-held instrumentation. The frequency timing of these field measurements, as well as other grab-sampled parameters that require laboratory analysis (e.g., indicator bacteria, oil and grease), will be detailed in the SAP. The SAP will specify grab sampling protocols (e.g., storm water capture methods and tools, preservative precautions, timing between repetitive time-weighted samples, etc.) and appropriate site-specific adaptations relative to accessibility to flow, safety, and instrumentation characteristics.

The required analyses¹ specified in the SAP will be based upon the following four groupings of constituents:

1. Constituents listed in Table D-7 of the MS4 Permit
2. Constituents contributing to the highest priority water quality conditions identified in the Tijuana River WMA WQIP

¹ The RAs may adjust the analytical monitoring required for the Tijuana River WMA if they are able to provide information demonstrating that analysis of the constituent is not necessary.



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3. Constituents listed as a cause for impairment of receiving waters in the Tijuana River WMA as indicated on the 303(d) list; and
4. Applicable storm water action level (SAL) constituents listed in Provision C.2 of the MS4 Permit.

At this writing, the anticipated analyses for each flow-composited sample collected are identified in Table 2.

Table 2
Storm Water Analyses by Site

Analyte	City of Imperial Beach	City of San Diego			County of San Diego
	IB_F	SD-DW0223	SD-DW1022	SD-DW1032	CT-MS4-TIJ-004
Conventional Parameters					
Total Hardness ¹	✓	✓	✓	✓	✓
Turbidity ^{2,3,4}	✓	✓	✓	✓	✓
TDS ¹	✓	✓	✓	✓	✓
TSS ^{1,2}	✓	✓	✓	✓	✓
SCC ²	✓	✓	✓	✓	✓
MBAS ³	NS	✓	✓	✓	✓
Indicator Bacteria					
Total Coliform ^{1,3}	✓	✓	✓	✓	✓
Fecal Coliform ^{1,3}	✓	✓	✓	✓	✓
Enterococcus ^{1,3}	✓	✓	✓	✓	✓
Inorganic Analytes					
Cadmium (Dissolved) ^{1,4}	✓	✓	✓	✓	✓
Cadmium (Total) ^{1,4}	✓	✓	✓	✓	✓
Copper (Dissolved) ^{1,4}	✓	✓	✓	✓	✓
Copper (Total) ^{1,4}	✓	✓	✓	✓	✓
Lead (Dissolved) ^{1,3,4}	✓	✓	✓	✓	✓
Lead (Total) ^{1,3,4}	✓	✓	✓	✓	✓
Nickel (Dissolved) ³	✓	NS	NS	NS	NS
Nickel (Total) ³	✓	NS	NS	NS	NS
Selenium (Dissolved) ³	NS	✓	✓	✓	✓



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Analyte	City of Imperial Beach	City of San Diego			County of San Diego
	IB_F	SD-DW0223	SD-DW1022	SD-DW1032	CT-MS4-TIJ-004
Selenium (Total) ³	NS	✓	✓	✓	✓
Thallium (Total) ³	✓	NS	NS	NS	NS
Thallium (Dissolved) ³	✓	NS	NS	NS	NS
Zinc (Total) ^{1,4}	✓	✓	✓	✓	✓
Zinc (Dissolved) ^{1,4}	✓	✓	✓	✓	✓
Nutrients	NS	NS	NS	NS	NS
Total Phosphorous	✓	✓	✓	✓	✓
Dissolved Phosphorus ³	NS	✓	✓	✓	✓
Orthophosphate ¹	✓	✓	✓	✓	✓
Nitrite ^{1,3,4}	✓	✓	✓	✓	✓
Nitrate ^{1,3,4}	✓	✓	✓	✓	✓
Total Nitrogen ³	✓	✓	✓	✓	✓
Ammonia ^{1,3}	✓	✓	✓	✓	✓
TKN ^{1,3}	✓	✓	✓	✓	✓
Pesticides					
Organophosphate Pesticides ³	✓	✓	✓	✓	✓
Pyrethroid Pesticides ³	✓	✓	✓	✓	✓
Organics					
Trace Elements ³	NS	✓	✓	✓	✓
Synthetic Organics ³	NS	✓	✓	✓	✓

Notes:

1. Parameter listed in Table D-7 of the MS4 Permit
 2. Parameter contributes to a highest priority water quality condition identified in the Tijuana River WMA Water Quality Improvement Plan.
 3. Parameter listed as a cause for impairment of receiving waters in the Tijuana River WMA on the 303(d) list.
 4. Parameter listed in SALs for discharges of storm water from the MS4 (MS4 Permit Provision C.2.a)
- NS: Not sampled

The SAP will also describe the flow measurement techniques to be used at each site, including the recommended instrumentation for accurate flow monitoring based on site conditions (e.g., weir, flume, area-velocity sensor, bubbler, and/or transducer). Flow hydrograph and volume estimations may be assessed using estimated flow rates in accordance with the Section 3.2.1 of the USEPA document *NPDES*



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Storm Water Sampling Guidance Document (USEPA, 1992). URS will work closely with the City in reaching concurrence on sampling, analysis, and field measurement practices and approaches.

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As an appendix to the SAP, the QAPP will distinguish the necessary quality control parameters for data acceptance, such as the following:

- Minimum of sample aliquots representing a single composite sample\
- Duration of sampling relative to the onset of rainfall, base flow, time limits (e.g., 24 hours)

If automated flow-weighted compositing is not feasible, a time-weighted composite sample will be considered as a viable option in the SAP. Time-weighted grab sampling would be expected to be conducted via multiple teams deployed to each (or clustered) outfall locations for manual collection of hourly grab samples during the first 24 hours of the storm water discharge, or for the entire storm water discharge if the storm event is less than 24 hours. These approaches will be discussed and collectively decided among WQIP constituents during the development of the draft SAP.

The SAP/QAPP will also specify minimum maintenance and calibration requirements for monitoring equipment during installation and prior to monitoring events. Documentation requirements such as calibration logs, site inspection field logs, instrumentation readiness logs, and other quality assurance information will be detailed in the SAP/QAPP.

Assumptions

- SAP and QAPP will be prepared in accordance with SWAMP protocols for sampling program. Existing documents will serve as templates.
- One wet-weather event will be monitored at each of the five monitoring locations
- Teams of two people will perform sampling
- Cost includes rental of sampling equipment for one storm event for each monitoring station for a single season.
- The SAP/QAPP will describe how URS will, and be responsible for:
 - installing sampling equipment
 - inspecting sampling equipment prior to storm events
 - demobilizing equipment
- Task includes time to acquire easements but does not include permit fees.
- URS will deliver samples to laboratory.
- Laboratory will conduct analyses.

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Deliverables

- SAP and QAPP
- Monitoring results prepared in a format comparable to the California Electronic Data Exchange Network (CEDEN)
- Copies of chains-of-custody forms

Task 2. Special Study Phase I

The Permit requires RAs to participate in two special studies. The RAs will participate in one regional study and one study specific to the Tijuana River WMA. The goal of the special studies is to further investigate the highest priority water quality conditions. The regional special study is focused broadly on highest priority water quality conditions for the entire San Diego Region, while the special study specific to the Tijuana River WMA is focused on the highest priority water quality conditions in the Tijuana River WMA, as discussed in Section 2 of the WQIP.

The RAs will conduct a special study in the Tijuana River WMA to identify and prioritize the MS4 and non-MS4 sources causing or contributing to the highest priority water quality conditions. The results of the special study will assist RAs to focus strategies on sources of sediment within their jurisdictions and will help to document sources of sediment that must be addressed by non-MS4 entities. This special study will identify and prioritize the MS4 and non-MS4 sources causing or contributing to the highest priority water quality conditions and assist in the development of control strategies. The special study will be conducted over two to three phases, depending on the results of the Phase I and II investigations.

The Special Study Phase I will use available data to perform a watershed-based assessment of:

- Hydrological and geomorphological conditions and processes,
- MS4 outfall and other infrastructure configuration and condition, and
- Water quality monitoring and sediment loading estimates to help in relating sediment contributions to MS4 discharges

The targeted outcome of the integrated existing physical conditions, infrastructure, and water quality assessment is the development of a prioritized inventory of sources that contribute sediment and/or other pollutants to MS4 discharges in the Tijuana River WMA. Depending on the results of this desktop assessment, the Phase I effort may also include a pilot field effort designed to evaluate the relative difference between the prioritized source inventory compiled as part of the desktop assessment and actual field conditions.

The results of this study will also complement and support the work of the Tijuana River Valley Recovery Team (TRVRT). In 2008, the Regional Board in partnership with the landowners and other stakeholders in

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the WMA formed the TRVRT with the goal of long-term management of sediment and trash inputs to the Tijuana River Valley. The Phase I special study will support the watershed-based efforts of the TRVRT.

The goal of the study will be to generate a prioritized inventory of point sources that contribute sediment and/or other pollutants to MS4 discharges in the Tijuana River WMA. Criteria to prioritize may include magnitude of source, ability to manage, and jurisdictional authority.

The Tijuana River WMA special study will serve to answer the following:

- What types of sediment sources are present in the subwatershed areas draining to MS4 discharge outfalls?
- Can potential sediment sources be attributed to specific land use types, geographic areas or topographic features?
- What types of sediment source reduction BMPs for the sources identified are available to be implemented on municipal property?
- What types of sediment source reduction BMPs can be encouraged by RAs on private property?
- What are the estimated sediment loads originating from potential sediment source locations?
- Do the sediment load estimates correlate with specific land use types, geographic areas or topographic features?
- What is the estimated total annual sediment load reduction that will result in achieving water quality, physical and biological habitat objectives at MS4 discharge points?

Data compiled as part of the Phase I process to identify potential anthropogenic sources of sediment will be used to inform Phase II actions. Phase II actions will include field verification of potential problem areas and watershed stakeholder/discharger coordination to facilitate appropriate access and authority processes for identified sediment load reduction priority areas. Phase II will include up to 8 weeks of field work to verify field conditions of priority source locations, document conditions at sites deemed to be significant sources of anthropogenic sediment and identify potential ancillary attribute data that may be used to further prioritize sediment source locations for potential best management practice (BMP) implementation options. Phase II will also include a study plan and report with GIS layer(s). A potential Phase III study could include collection of field samples to measure sediment loads originating from priority sources identified in Phase II. Data collected as part of Phase III would be designed to quantify sediment loads from various sources and contribute to future model development. Data from Phases I through III will be used for sediment load reduction project development and implementation in the Tijuana River WMA.

Assumptions:

- Quarterly meetings
- Includes development of study plan
- Literature review and gathering existing information
- Desktop GIS analysis, but may include some piloting of field work to prepare for Phase II.



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- Assessment will consider natural versus anthropogenic sources
- Phase I report identifying potential sediment pollutant sources
- Phase II will include field verification and prioritization of sources
- Phase III to be conducted under separate contracting mechanism

Deliverables:

- Study plan
- Draft report
- Final report

Task 3. Data Management and Assessment

The URS team will provide reporting and assessment services that include coordination and development of watershed-based reporting and assessment, development of a standardized data submittal, support for development of a regional reporting template, and a database to house data collected under the WQIP. The data collected through the various monitoring activities, studies, and WQIP strategies will be managed and assessed to inform the tracking of goals at the jurisdictional (JRMP) and WMA levels. Guidance will be provided on goal-tracking methods as part of this task. The data collected will inform the adaptive management, and (for future years) the submittal of annual reports. MS4 outfall discharge assessments will include evaluating both the dry weather monitoring associated with the illicit discharge detection and elimination (IDDE) program and the wet weather monitoring data collected by the RAs. Details of these two separate assessments are provided below. Each RA will assess its MS4 programs individually and compile the reports as part of the Tijuana River WMA WQIP Annual Report.

While the scope for FY2016 does not include development of an annual report, the RAs will continue collecting data, and the URS team will begin assessing that data and developing a preliminary framework for its analysis. The data collected will be uploaded to the California Environmental Data Exchange (CEDEN) as required by the Permit.

Assumptions:

- The existing QAPP will be reviewed and adapted as necessary
- Does not include annual report for FY 2016

Deliverables:

- Report template
- A brief summary report for each monitoring event that provides preliminary assessment of WMA monitoring results as it relates to Permit conditions, highest priority water quality conditions, and WQIP numeric goals



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- Description of analytical framework including data structures and description of data analysis techniques
- Upload monitoring results to CEDEN



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Task 4. SMC Coordination

The URS team will provide as-needed technical support to the SMC and will provide RAs periodic updates related to SMC activities as it relates to Tijuana River WMA highest priority water quality conditions, water quality monitoring results, and regional storm water monitoring data collection techniques and results. The URS team will attend up to five SMC meetings as directed by the RAs. The URS team will also interpret SMC findings as part of the Permit-required WQIP integrated assessment to provide context and support for a robust evaluation of the water quality improvement strategies and schedules identified in the WQIP.

Assumptions:

- The URS team will provide up to 80 hours of technical support.
- The URS team will attend up to 10 hours of SMC meetings.

Deliverables:

- Deliverables may include technical memos, meeting notes, or analyses.

Task 5. SMC Monitoring and Reporting

The URS team will provide support for SMC monitoring and reporting of results. Based on discussion with RAs, four sampling events are required between the San Diego Bay and Tijuana River Watersheds.

Assumptions:

- Based on your May 22, 2015 email, we understand that Joanna Wisniewski with the County of San Diego has estimated that the cost associated with each sampling event has been estimated at approximately \$15,000. This scope assumes that URS will provide support for two sampling events and that the total cost for those sampling events and associated reporting will not exceed \$30,000.

Task 6. As-Needed WQIP Support Services

URS will provide general strategic planning and programmatic support services related to WQIP implementation support, including but not limited to:

- research and analysis of implications of receiving water limitations,
- meeting facilitation with stakeholders,
- potential impacts and implementation strategies related to the State trash policy, and
- preliminary efforts to prepare responses to a California Water Code Section 13267 letter.



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It is anticipated the as-needed WQIP support services may also include review and coordination of water quality improvement strategy implementation efficacy and long-term cost-efficiency, coordination with TRVRT efforts to manage bin-national sources of sediment and trash inputs to the Tijuana River Valley, as well as other potential tasks aimed to allow adaptive management of WQIP implementation effort and costs. add meeting facilitation with stakeholders.

Deliverables:

- Technical memos, meeting minutes, and/or data analysis as mutually agreed by the City of Imperial Beach and URS.

Task 7. Project Management

URS will perform project management tasks including project set-up, project planning, safety planning, internal project kick-off meeting, kick-off meeting with RAs, regularly monthly check-in meetings with RAs, quality assurance activities including detail checks and independent technical reviews, and monthly invoicing activities.

Deliverables:

- Develop agendas and prepare and distribute meeting minutes (up to 12 meetings).

ESTIMATED SCHEDULE AND COST

We propose to perform the services described above on a time-and-materials basis for an estimated fee of \$288,283. We estimate that this project will require approximately 1,472 labor hours of staff time to complete. Tables 4 and 5 provide breakdowns of the estimated costs by task. We will not exceed this amount without your prior authorization.



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Table 4
Summaries of Tasks and Associated Fees

Task	Task Description	Labor Cost	Other Direct Costs	Total	Percentage
1	MS4 Wet Weather Monitoring	\$81,507	\$23,573	\$105,080	30%
2	Special Study Phase I - Desktop Review	\$57,831	\$1,034	\$58,865	23%
3	Data Management and Assessment/Report	\$19,410	\$500	\$19,910	8%
4	SMC Coordination	\$14,850	\$269	\$15,119	6%
5	SMC Monitoring and Reporting	\$20,100	\$9,900	\$30,000	11%
6	WQIP As-Needed Support	\$29,279	\$45	\$29,324	11%
7	Project Management				
7a	Watershed Planning	\$6,897	\$0	\$6,897	3%
7b	Monitoring	\$23,088	\$0	\$23,088	8%
	Total	\$252,961	\$45,220	\$288,283	100%

Note: Total does not include 5% contract management fee to be paid to the City of Imperial Beach.



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Table 5
Summaries of Tasks and Associated Labor

Task	Task Description	Principal in Charge	Project Manager	Principal Engineer, Scientist	Senior Engineer, Scientist	Drafter/ GIS	Project Engineer	Engineer/ Scientist	Project Assistant	Clerical	Total
1	MS4 Wet Weather Monitoring	8	40	60	40	-	260	260	4	-	672
2	Special Study Phase I - Desktop Review	2	4	155	8	165	-	78	-	16	428
3	Data Management and Assessment/Report	-	10	48	-	-	80	-	-	-	138
4	SMC Coordination	-	-	90	-	-	-	-	-	-	90
5	SMC Monitoring and Reporting	TBD	TBD	TBD	TBD	TBD	TBD	TBD	TBD	TBD	TBD
6	WQIP As-Needed Support		23	100	40	20	-	-	-	-	183
7	Project Management										
7a	Watershed Planning	0.5	11	11.5	9	0.5	4	0.5		2	39
7b	Monitoring	1.5	36	39.5	31	1	14	1.5		6	130
	Total	12	124	504	128	187	358	340	4	24	1,681



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STAFF

Mark Williams, CPSWQ, CPESC, QSP/D, ToR will serve as the Project Manager. Mr. Williams will be supported by Bryn Evans, CPSWQ of Dudek. Ed Othmer, PE, CPESC, CPSWQ, QSP/D, ToR will serve as the Principal-in Charge. Additional support will be provided by URS engineering, GIS, and administrative staff. Table 5 provides an estimate of required staff time for each task.

TERMS AND CONDITIONS

The terms and conditions of the Agreement for Professional Services between the City of Imperial Beach and URS, signed on January 13, 2014 apply to the proposed scope of work.

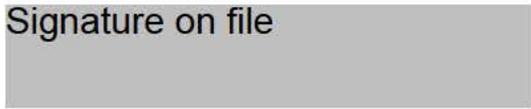
CLOSING

Thank you for this opportunity to be of assistance. We trust this proposal meets your requirements and we look forward to continuing to work with you and the other RAs. If you have any questions, please contact me at (858) 812-2806. We look forward to hearing from you.

Sincerely,

URS CORPORATION AMERICAS

Signature on file



Edward F. Othmer, Jr. PE, CPESC, CPSWQ, QSP/D, ToR
Vice President

Proposed Copermittee Shared Costs Budget Tijuana River Watershed (911)

Copermittee	Population*			Land Area**			Equal Division	Contract Mng to IB	FY 2016 Contract Amount (URS)
	45%			45%			10%	5%	\$288,283

	2010 Population		Population Fee	Land Area (Acres)		Land Area Fee	Equal Division Fee	Contract Mng Fee	Share of Total	
	Population	% of Total		% of Total	% of Total				Share of Total	% of Total
IMPERIAL BEACH	14,855	17.85%	\$23,152	663	5.22%	\$6,771	\$9,609	\$0	\$39,532	13.15%
S.D. COUNTY	11,643	13.99%	\$18,147	2,949	23.21%	\$30,116	\$9,609	\$2,894	\$60,766	20.21%
SAN DIEGO	56,738	68.17%	\$88,429	9,091	71.57%	\$92,840	\$9,609	\$9,544	\$200,423	66.65%
TOTALS	83,235	100.00%	\$129,727	12,703	100.00%	\$129,727	\$28,828	\$12,438	\$300,721	100.0%

*2010 US Census data, population was considered homogeneous over an entire Census Tract.

**2006 SANDAG Land Use codes: 1000, 1100, 1200, 1300, 1401, 1402, 1404, 1409, 1501, 1502, 1503, 2001, 2101, 2103, 2104, 2201, 2301, 4101, 4103, 4104, 4111, 4112, 4113, 4114, 4115, 4116, 4117, 4118, 4119, 4120, 5001, 5002, 5003, 5004, 5005, 5006, 5007, 5009, 6001, 6002, 6003, 6101, 6102, 6103, 6104, 6105, 6108, 6109, 6501, 6502, 6509, 6801, 6802, 6803, 6804, 6805, 6806, 6807, 6809, 7201, 7202, 7203, 7204, 7205, 7206, 7207, 7208, 7210, 7601, 7604, 7605, 7606, 7607, 8000, 8001, 8002, 8003, 9100, 9101, 9500, 9501, 9502, 9503, 9504, 9505, 9506, 9507, (Clipped to the County Water Authority Line).

Excluded SANDAG Land Use codes: 1403, 4102, 6700, 6701, 6702, 6703, 7209, 7603, 7609, 9200, 9201, 9202, 9300.

AMEC Foster Wheeler Environment & Infrastructure, Inc.
Scope of Services for
Implementation of the San Diego Bay Water Quality Improvement Plan

Fiscal Year 2015-2016

Per the agreement entered into on June 10, 2015 between Amec Foster Wheeler Environment & Infrastructure, Inc. (Amec Foster Wheeler) and the City of Imperial Beach (City), Amec Foster Wheeler will provide expert professional and technical services to implement the San Diego Bay Watershed Management Area's Water Quality Improvement Plan (WQIP) during Fiscal Year (FY) 15-16. WQIP implementation will comply with the San Diego Regional Water Quality Control Board (Regional Board) Order Number R9-2013-0001, National Pollutant Discharge Elimination System (NPDES) Permit and Waste Discharge Requirements for Discharges from the Municipal Separate Storm Sewer System (MS4) Draining the Watersheds within the San Diego Region, (Permit), as applicable, to the maximum extent practicable. The San Diego Bay Watershed Management Area (WMA) is defined in the Permit to include the Pueblo, Sweetwater, and Otay hydrologic units (HUs). The Permit identifies the County of San Diego (County), the San Diego County Regional Airport Authority (Airport), the San Diego Unified Port District (Port), and the Cities of San Diego, Chula Vista, Imperial Beach, Coronado, La Mesa, Lemon Grove, and National City as the Copermittees of the San Diego Bay WMA. The Copermittees will be collectively referred to as "Responsible Parties" or "RPs" during the San Diego Bay WQIP implementation process.

Amec Foster Wheeler is supported on this project by D-Max Engineering, Inc., Tetra Tech, Inc., Mikhail Ogawa Engineering, Dudek Engineering, Inc., Brock Bernstein, Ph.D., Katz & Associates, Inc. Pat-Chem Laboratories, and Nautilus Environmental, Inc. Amec Foster Wheeler and these sub-consultants will be collectively referred to as the "Amec Team" in this Scope of Services.

The term of this one year Scope of Services is the RPs FY 15-16 (July 1, 2015 to June 30, 2016). Implementation efforts are anticipated prior to the start of the 15-16 monitoring year (October 1, 2015 to September 30, 2016) and this scope of services will be completed prior to the end of the 15-16 monitoring year. Exact scope items and associated watershed costs contained in this scope of services are subject to change based on public comments and acceptance of the Final WQIP by the San Diego Regional Water Quality Control Board (Regional Board). This scope of services includes the following phases for FY 15-16:

- ▶ Phase 1 – Watershed Coordination
- ▶ Phase 2 – Monitoring Support Services
- ▶ Phase 3 – Reporting and Assessment Services
- ▶ Phase 4 – As-Needed Services
- ▶ Phase 5 – Stormwater Monitoring Coalition (SMC) Monitoring and Coordination

The total amount for FY 15-16 Scope of Services is not to exceed \$278,804. Additional detail regarding each phase is provided below.

Phase 1: Watershed Coordination

The watershed coordination task for FY 15-16 will include one Amec Team member to act as watershed coordinator. The watershed coordinator will be responsible for organizing regular 2-hour watershed meetings on a monthly basis for a period of 12 months, and up to six additional meetings, as needed. In addition to watershed coordinator meeting attendance, the Amec Foster Wheeler PM or assistant PM will attend up to 12 monthly watershed meetings. One representative of each sub-consultant team member will also attend, in person or via telephone, a watershed kickoff meeting at the initiation of the project.

Watershed meeting coordination tasks include facilitating and leading watershed meetings, general preparation for watershed meetings including agenda creation and dissemination, preparation of presentation and meeting materials, coordinating presentations of technical information at watershed meetings by the Amec team or other parties as-needed, providing one note taker at watershed meetings, and compilation and dissemination of meeting minutes, action items, and other information to the RPs. Additional meetings may include meeting with the Regional Board or Copermittee legal staff to determine or comply with requirements of the Brown Act, if applicable.

As part of the watershed coordination task, the Amec Team will provide technical assistance and professional facilitation services for one public meeting during FY 15-16. The Amec Team will assist RPs by organizing, facilitating, and recording discussion and recommendations received from the public regarding the implementation and update of the San Diego Bay WQIP.

This Scope of Work does not include efforts to revise the San Diego Bay WQIP document to address written comments and recommendations received following the Regional Water Quality Control Board's (Regional Board) 30-day public comment period ending July 31, 2015. Revising the San Diego Bay WQIP, as directed by the RPs, will be implemented under a separate contract with the San Diego Unified Port District (Port) and completed by September 30, 2015. However, the Amec Team, as the watershed coordinator, will coordinate with the Watershed lead and the Port to coordinate and disseminate information relating to the update to the watershed group. Regional Board approval of the San Diego Bay WQIP is anticipated to occur in November 2015.

Up to two meetings with Regional Board staff are anticipated. At a minimum, the watershed coordinator will attend the meeting, and additional Amec Team members will attend as appropriate. The watershed coordinator will work with the RPs to clarify the agenda and desired outcomes of the meeting. After each meeting, meeting minutes including action items will be prepared and distributed to the RPs, to be discussed at the next Watershed meeting as appropriate. The Amec Team will assist the RPs with a presentation or other materials, as appropriate, for meetings with Regional Board staff.

The total amount for this phase is not to exceed \$50,357.

Phase 2: Monitoring Support Services

Phase 2, Monitoring Support Services, will be performed under contract #55133 between the County of San Diego and Amec Foster Wheeler. Scope and costs for Phase 2 are included here for reference purposes only.

This Phase includes monitoring support services for the San Diego Bay WMA, including wet weather MS4 outfall monitoring. As-needed receiving water monitoring may be added at a later date under Phase 4 (As-Needed Services).

Wet weather MS4 Outfall Monitoring

The Amec Team will monitor ten MS4 monitoring locations in the San Diego Bay WMA in accordance with the wet weather component of the San Diego Bay WQIP Monitoring and Assessment Plan's (MAP) MS4 Outfall Monitoring Program, available in Section A.2.3 of Attachment A.2., Appendix K of the San Diego Bay WQIP. Each site will be sampled during one wet weather event during the wet season (October to April). Monitoring will include:

- Five MS4 Outfall locations will be monitored in the Pueblo HU.
- Two MS4 Outfall locations will be monitored in the Sweetwater HU.
- Three MS4 Outfall locations will be monitored in the Otay HU.

Samples will also be collected and analyzed for hardness at the downstream receiving water of each MS4 outfall.

Pre-sampling preparation includes laboratory and sub-consultant coordination, acquiring equipment and bottles necessary for sampling, weather watching for mobilization, and pre-wet season site visits. RPs will assist the Amec Team in obtaining any necessary access and use permits required to implement sampling and installation of monitoring equipment. Storm selection will be dependent on drainage area (acreage) and land use, which will be provided to the Amec Team by RPs at least a month prior to the start of the wet season.

The Amec Team will spend up to three days visiting the sites to determine appropriate equipment installation methods and to locate the downstream receiving water locations for collection of grab samples. During the first storm event of the year anticipated to be sufficient to produce runoff from all outfalls, the Amec Team will deploy flow meters at each site for up to 24 hours to provide baseline flow data, so that sample volumes can be more accurately calculated before the first monitoring event.

The Amec Team monitoring lead will notify the City approximately 48 hours prior to a selected storm event to summarize forecasted weather conditions and to indicate intention to mobilize teams for outfall monitoring. Storm selection will be based on the following mobilization criteria, in addition to consideration of land use and drainage area:

- ▶ During the wet season (October 1, 2015 to April 30, 2016);
- ▶ At least a 70% chance of precipitation;
- ▶ At least 0.1 inch of precipitation is predicted over a 6 hour period;
- ▶ The above criteria is met per the National Weather Service forecast at least 24 hours prior to the anticipated storm event;
- ▶ The storm is not during a black-out date (below); and
- ▶ After the first storm event of the year.

Upon approval by the City to mobilize, Amec Team members will monitor a total of one storm event at each of 10 the outfalls. Individual outfalls may be monitored during different storm events, but all outfalls within a specific Hydrologic Unit (HU) will be monitored during the same storm event. Temporary monitoring equipment will be installed at each location prior to the specified storm event. Time-weighted composite samples (up to 24 hours or for the duration of the storm event, if the entire event is less than 24 hours), grab samples, field measurements, and field observations will be collected and recorded according to specifications outlined in the Water Quality Improvement Plan Appendix K, Attachment A.2. Grab samples will also be collected at the nearest downstream receiving water for hardness analysis. Additional Quality Assurance/Quality Control (QA/QC) grab samples will also be collected for consistency with the Surface Water Ambient Monitoring Program (SWAMP) Quality Assurance Management Plan (QAMP).

One false start per monitoring location is included as a part of this task. A false start is defined as an approved mobilization that does not result in sample collection due to lack of flow or precipitation.

The Amec Team will not mobilize for or sample storm events during the following holidays (black-out dates):

- ▶ Thanksgiving
- ▶ Day after thanksgiving
- ▶ Christmas Eve
- ▶ Christmas Day
- ▶ New Year's Eve
- ▶ New Year's Day

After each sampling event, the Amec Team will review wet weather MS4 Outfall field and analytical data and provide a brief summary report to the County of San Diego and City of Imperial Beach Project Managers summarizing sampling activities. The summary report will include hydrographs, a comparison to Storm Water Action levels, and if necessary, a comparison to California Toxics Rule (CTR) water quality objectives, based on the SAL comparison, as required under Permit provision C.2. Along with the summary report, the Watershed Coordinator will provide wet weather outfall monitoring data electronic data deliverables (EDDs), laboratory reports, and field sheets to the County of San Diego and City of Imperial Beach Project Managers for review prior to dissemination to RPs and within three weeks of receipt of analytical data. EDDs will be prepared in a format comparable to the California Electronic Data Exchange Network (CEDEN), unless another data format is selected for regional reporting.

One Amec Team member will present the results of the summary report at the next watershed meeting following dissemination of the summary report to RPs.

The total amount for this phase is not to exceed \$93,000.

Phase 3: Reporting and Assessment Services

The Amec Team will provide reporting and assessment services that include coordination and development of watershed-based reporting and assessment with RPs, development of a standardized data submittal, support for development of a regional reporting template, and a database to house data collected under the WQIP.

The Amec Team will coordinate the development of the WQIP annual reporting framework. The draft framework will be developed in coordination with the RPs and will assess the Monitoring and Assessment Plan (MAP), respective Jurisdictional Runoff Management Program (JRMP) data and other watershed data specific to the Permit assessment requirements and those specified in the WQIP. The development of the draft framework may include:

- ▶ Coordination with individual RPs on current JRMP reporting methods and templates;
- ▶ Review and comparison of each RP's current JRMP templates and data collected with WQIP strategies;
- ▶ Development of draft watershed reporting framework and templates, based on results of above two tasks, which is expected to include type of data to be collected for each strategy, as well as units and scale (watershed, subwatershed, etc.) required and schedule for collecting data;
- ▶ Presentation of draft watershed reporting framework and templates at regional ad-hoc meetings to develop a regional approach; and,
- ▶ Preparation of final reporting framework and templates, based on regional meetings and comments received from RPs.

Deliverables include a draft reporting framework and templates distributed to the City and RPs for one round of comments that will be incorporated into a final WQIP annual reporting framework and templates.

Monitoring required as part of the MAP will produce multiple unique data sets. These data sets will be provided as electronic data deliverables (EDDs). As part of this Phase, the Amec Team will compile and maintain the master database of individual data sets from the various programs monitored by the Amec Team under the MAP and data provided by RPs through JRMP implementation, which may include:

- ▶ Monitoring to Assess Goals and Schedules;
- ▶ SMC Bioassessment;
- ▶ Hydromodification Monitoring;
- ▶ Bacteria and Metals TMDL (Highest Priority) Monitoring;
- ▶ MS4 Field Screening;
- ▶ MS4 Outfall Monitoring;
- ▶ Focused priority monitoring;

- ▶ Jurisdictional Monitoring (dry weather monitoring, persistent flow monitoring, IDDE, and other JRMP monitoring).

The Amec Team will assume that monitoring data provided by the RPs has been reviewed for QA/QC by the RP providing the data. The QA/QC review will include verification that correct methods were used, analyses were within hold times, laboratory data quality objectives (DQOs) were met, and other applicable QA/QC.

As part of maintaining the program master database, the Amec Team will manage the compiled CEDEN-ready data sets and upload to CEDEN semiannually to facilitate proactive reviews of data to identify potential issues in a timely manner. Confirmation of acceptance by CEDEN will be delivered to the RPs. CEDEN uploads are limited to data collected by the Amec Team under this Scope of Services and data provided by RPs as required by individual jurisdictional monitoring programs. To facilitate data collection and sharing with the RPs, the Amec Team will provide a simple data portal (i.e., SharePoint site or equivalent) for data collection and management.

The Amec Team will compile the data, in a consistent format agreed-upon by the RPs, and generate reports to demonstrate compliance with the assessment requirements of the MS4 Permit. Reporting requirements include consideration of the transitional program, MAP, JRMP, and other WQIP data through a comprehensive assessment of available data to identify trends and progress towards achieving WQIP goals, as described in the San Diego Bay WQIP. The assessments will include an analysis of available data and information by sub-watershed, Hydrologic Area (HA), or Hydrologic Sub-Area (HSA), and include the generation of tables, figures, maps, or other graphics, as appropriate.

The total amount for this phase is not to exceed \$65,895.

Phase 4: As-Needed Services

The Amec Team will provide the San Diego Bay RPs as-needed services in support of the Permit, development and update of the San Diego Bay WQIP, and other water quality/watershed efforts identified by the RPs and upon specific request by the RPs. These services may include, but are not limited to special studies, one-time monitoring or reporting, data coordination, review and critique of monitoring reports or plans, response to RWQCB correspondence, or responding to unforeseen regulatory changes.

Potential as-needed services anticipated for FY 15-16 include addressing policy changes regarding: 1) the statewide Trash Amendments, 2) amendments to the Receiving Water Limitations language in Provision B of the MS4 Permit, and 3) the Bacteria TMDL through the reopener process.

Other tasks may include:

- ▶ Provide expertise in San Diego Bay watershed natural sources and improve modeling accuracy for TMDL efforts;
- ▶ Assist RPs in updating goals and schedules on a jurisdictional or priority water quality condition basis; or

- ▶ Additional reporting and assessment services should requested effort exceed Phase 3 budget.
- ▶ Memos to RWQCB

Services under Phase 4 require pre-approval by the City of Imperial Beach Project Manager. For each task, Amec Foster Wheeler will prepare a scope of work and cost estimate for review and approval. Work will begin upon written (email) notice-to-proceed from the City of Imperial Beach Project Manager. The total amount for this phase is not to exceed \$118,796.

Phase 5: SMC Monitoring and Coordination

The Amec Team will provide SMC monitoring and coordination services for FY15-16. The Amec Team will provide site reconnaissance, program coordination, monitoring, QA/QC, and data submittal to the SMC on behalf of the San Diego Bay WMA for up to four stations within the WMA, with a minimum of two trend sites in the Sweetwater HU. The Amec Team will also attend SMC meetings and an intercalibration event, which will be a shared proportionate cost among other programs under which the Amec team provides similar services. Data collected within the WMA for FY15-16 will be submitted to SCCWRP. Confirmation of successful data submittal will be provided to the RPs. Each site will be charged a unit price of \$15,000 per site, for up to four sites.

The first \$16,244 of effort will be performed under contract #55133 between the County of San Diego and Amec Foster Wheeler. This represents the unit cost for the first location (\$15,000) plus the first \$1,244 of the unit cost for the second location. The remaining \$13,756 for the second location, and the full unit cost of any subsequent monitoring, is included in this cost estimate and will be billed under Phase 5.

The total amount of this phase is not to exceed \$43,756.

Summary of Tasks

Phase 1 – Watershed Coordination	\$50,357
<i>Phase 2 – Monitoring Support Services (\$93,000 under County of San Diego contract)</i>	
Phase 3 – Reporting and Assessment Services	\$65,895
Phase 4 – As-Needed Services	\$118,796
Phase 5 – SMC Monitoring and Coordination <i>(in addition to \$16,244 under County of San Diego contract)</i>	\$43,756
Total	\$278,804

Proposed San Diego Bay Watershed Shared Costs
 Group Administration/Support, Monitoring, Reporting (FY 15-16)

Copermittee Shared Costs Budget
San Diego Bay WMA (908, 909, & 910)
Pueblo San Diego, Sweetwater River, & Otay River Watersheds

Responsible Party	Population* 45%	Land Area** 45%	Equal Division 10%	IB Contract Mng Fee 10%	FY 2016 Contract Amount (AMEC) \$388,048
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	2010 Population	% of Total	Population Fee	Land Area (Acres)	% of Total	Land Area Fee	Equal Division Fee	Contrant Mng Fee	Share of Total	% of Total
AIRPORT AUTHORITY	0	0.00%	\$873	661	0.53%	\$926	\$3,880	\$568	\$6,248	1.47%
CHULA VISTA	236,053	22.90%	\$39,593	26,941	21.61%	\$37,742	\$3,880	\$8,121	\$89,336	20.96%
CORONADO	22,984	2.23%	\$3,855	2,476	1.99%	\$3,469	\$3,880	\$1,120	\$12,325	2.89%
IMPERIAL BEACH	11,406	1.11%	\$1,913	696	0.56%	\$975	\$3,880	\$0	\$6,769	1.59%
LA MESA	26,793	2.60%	\$4,494	2,678	2.15%	\$3,752	\$3,880	\$1,213	\$13,339	3.13%
LEMON GROVE	25,256	2.45%	\$4,236	2,495	2.00%	\$3,495	\$3,880	\$1,161	\$12,773	3.00%
NATIONAL CITY	57,707	5.60%	\$9,679	4,342	3.48%	\$6,083	\$3,880	\$1,964	\$21,606	5.07%
PORT DISTRICT	0	0.00%	\$873	1,809	1.45%	\$2,534	\$3,880	\$729	\$8,017	1.88%
S. D. COUNTY***	158,902	15.42%	\$26,652	49,097	39.39%	\$68,780	\$3,880	\$9,931	\$109,244	25.63%
SAN DIEGO	491,589	47.70%	\$82,453	33,455	26.84%	\$46,867	\$3,880	\$13,320	\$146,521	34.38%
TOTALS	1,030,690	100.00%	\$174,622	124,650	100.00%	\$174,622	\$38,805	\$38,128	\$426,176	100.0%

*2010 US Census data, population was considered homogeneous over an entire Census Tract. A value of 0.5% is used as a default for population for both the Port and Airport.

**2006 SANDAG Land Use codes: 1000, 1100, 1200, 1300, 1401, 1402, 1404, 1409, 1501, 1502, 1503, 2001, 2101, 2103, 2104, 2201, 2301, 4101, 4103, 4104, 4111, 4112, 4113, 4114, 4115, 4116, 4117, 4118, 4119, 4120, 5001, 5002, 5003, 5004, 5005, 5006, 5007, 5009, 6001, 6002, 6003, 6101, 6102, 6103, 6104, 6105, 6108, 6109, 6501, 6502, 6509, 6801, 6802, 6803, 6804, 6805, 6806, 6807, 6809, 7201, 7202, 7203, 7204, 7205, 7206, 7207, 7208, 7210, 7601, 7604, 7605, 7606, 7607, 8000, 8001, 8002, 8003, 9100, 9101, 9500, 9501, 9502, 9503, 9504, 9505, 9506, 9507, (Clipped to the County Water Authority Line).

Excluded SANDAG Land Use codes: 1403, 4102, 6700, 6701, 6702, 6703, 7209, 7603, 7609, 9200, 9201, 9202, 9300.

***The County will pay their proportional cost share of \$109,244 via in-kind services through an existing contract with AMEC that will cover Phase 2-Monitoring Support Services and Phase 5-SMC Monitoring and Coordination.



STAFF REPORT
CITY OF IMPERIAL BEACH

TO: HONORABLE MAYOR AND CITY COUNCIL
FROM: ANDY HALL, CITY MANAGER *AH*
MEETING DATE: OCTOBER 21, 2015
ORIGINATING DEPT.: COMMUNITY DEVELOPMENT DEPARTMENT *AH*
SUBJECT: CONSENT CALENDAR: BREAKWATER FINAL MAP BY
SADBERRY AT 9TH STREET AND PALM AVENUE. MF 1062

EXECUTIVE SUMMARY:

This is the consideration of the final map approval of the Breakwater project by Sudberry Properties at 9th Street and Palm Avenue.

DEPARTMENT RECOMMENDATION:

That the City Council approve the final map for the Breakwater project (MF 1062) proposed by Sudberry Properties.

RATIONALE:

Approval of the final map would allow Sudberry Properties to proceed with the development of the project.

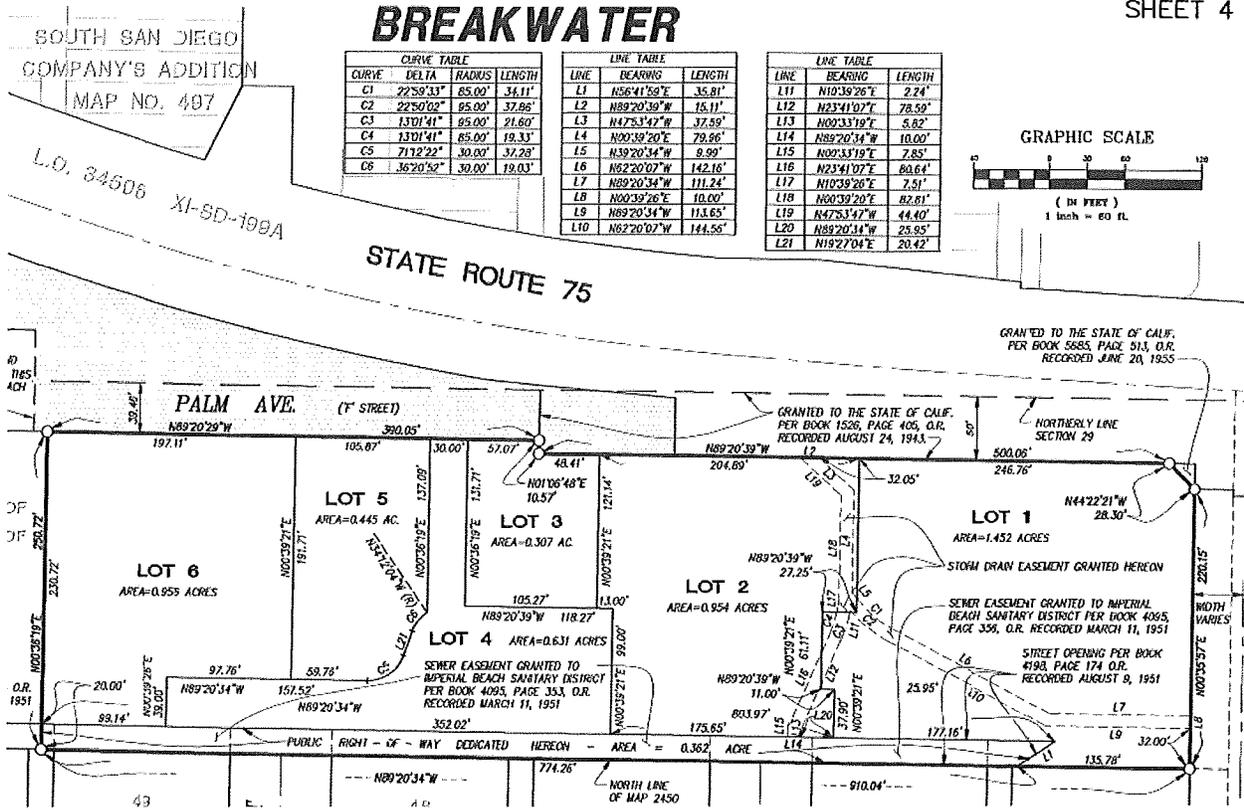
OPTIONS:

- Option 1: Approve the final map for Breakwater. Approval of the final map would allow Sudberry Properties to proceed with the development of the project.
- Option 2: Do not approve the final map for Breakwater. Disapproval of the final map would be inconsistent with the Map Act and would result in a delay in the development of the project.

PROJECT DESCRIPTION/ BACKGROUND:

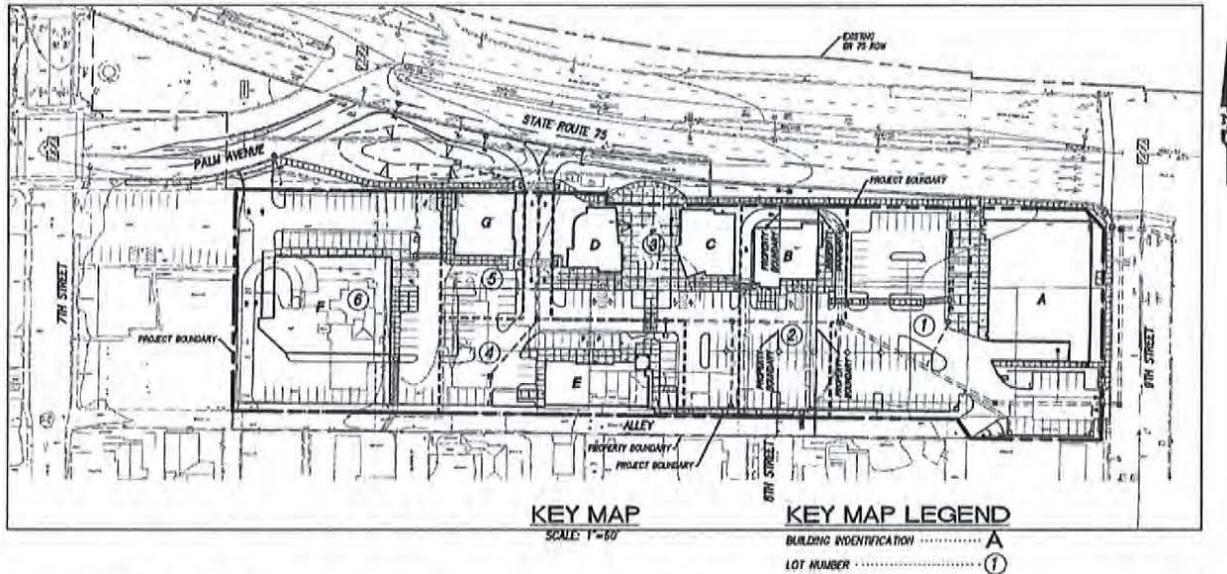
The discretionary entitlements for the Breakwater project were approved (per Resolution No. 2011-7131) by the City Council on December 14, 2011. The tentative map was due to expire on December 14, 2014 but AB 116 (Map Act § 65961) extended the life of the map for an additional two years.

SHEET 4



PROJECT EVALUATION/ DISCUSSION:

The final map per Map Act § 66456-66457 conforms substantially to the approved tentative map (below). Relevant plans and arrangements (Disposition and Development Agreement) have been completed that satisfy the improvement conditions of the tentative map.



ENVIRONMENTAL DETERMINATION: The Final Mitigated Negative Declaration (SCH # 2011111018) for the Breakwater project was approved by the City Council on December 14, 2011. The approval of the final map for this project is statutorily exempt from CEQA per CEQA Guidelines Section 15268(b)(3).

Local Coastal Permit Jurisdiction: The site is located in the non-appealable area of the coastal zone.

FISCAL ANALYSIS:

The expenses for this project are being charged to Successor Agency account Project Code R05201 / Budget Fund 303-1250-413-1001.

- c: file MF 1062 Breakwater
Estean H Lenyoun, Urban Development Director, Sudberry Properties, 5465 Morehouse Drive, Suite 260, San Diego, CA 92121-4714 estean@sudprop.com
Marina Wurst & Pete Golding, Project Design Consultants, 701 B. Street, Suite 800, San Diego, CA 92101 marina@projectdesign.com peteg@projectdesign.com
Phil Kern & Kevin McHugh, NV5, 15070 Avenue of Science, Suite 100, San Diego, CA 92128 PHIL.KERN@nv5.com KEVIN.MCHUGH@nv5.com
Tyler Foltz, Senior Planner

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AGENDA ITEM NO. 2.6

STAFF REPORT
CITY OF IMPERIAL BEACH

TO: HONORABLE MAYOR AND CITY COUNCIL
FROM: ANDY HALL, CITY MANAGER *AH*
MEETING DATE: OCTOBER 21, 2015
ORIGINATING DEPT.: CITY ADMINISTRATION *ed*
SUBJECT: RESOLUTION NO. 2015-7641 AUTHORIZING THE CITY MANAGER TO EXECUTE AN AGREEMENT WITH THE SAN DIEGO UNIFIED PORT DISTRICT FOR FINANCIAL ASSISTANCE AND OTHER MATTERS ASSOCIATED WITH THE IMPERIAL BEACH CULTURAL SERIES

EXECUTIVE SUMMARY:

Adoption of Resolution No. 2015-7641 authorizes the City Manager to execute an agreement with the Unified Port of San Diego for financial assistance for the Imperial Beach Cultural Series, authorizes adjustment of the FY 2016 budget to recognize receipt and expenditure of funding and event sponsorships, and authorizes the City Manager and or his designee to execute other agreements necessary for the production of the Imperial Beach Cultural Series.

RECOMMENDATION:

Adoption of resolution 2015-7641 authorizing execution of an agreement with the Unified Port of San Diego for financial assistance with the Imperial Beach Cultural Series.

OPTIONS:

- Adoption of resolution 2015-7641
- Request additional information or clarification from staff
- Deny the request for financial assistance from the Unified Port of San Diego

BACKGROUND:

The Imperial Beach Cultural Series includes multiple concerts and cultural events throughout the year, including:

- Military Appreciation Day – November 8
 - Performance by a military band
 - Information booths for local and regional military non-profit service organizations
 - Family entertainment and games conducted by Boys & Girls Club
- Imperial Beach Photo Contest – throughout the year
 - A photo contest primarily engaging local schools that is designed to promote awareness of our tideland areas

- Imperial Beach Art Walk – Spring, 2016
 - A collaboration with SDSU, local colleges and local artists to sell and display art
 - A self-guided tour of artwork provided by the Port in the tidelands area
 - Entertainment
- Fiesta del Mar – Spring 2016
 - A musical celebration in collaboration with Rosarito, Mexico featuring a concert and bi-national cultural festival.

ANALYSIS:

On May 12, 2015, the Board of Port Commissioners approved \$10,000 in financial assistance and \$1,320 in District services for the City of Imperial Beach to produce the Imperial Beach Cultural Series. In order to receive the funding, the City must enter into an agreement with the San Diego Unified Port District (Attachment 2), by resolution. Funding from the Port will be augmented by additional event sponsorships.

ENVIRONMENTAL DETERMINATION:

Not a project as defined by CEQA.

FISCAL IMPACT:

It is necessary to adjust the Fiscal Year 2016 revenue and expense budgets by \$11,320 to recognize funding from the Port. Additional adjustments will be necessary to account for event sponsorships.

Attachments:

1. Resolution No. 2015-7641
2. Agreement with the Unified Port of San Diego for the Imperial Beach Cultural Series

RESOLUTION NO. 2015-7641

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IMPERIAL BEACH, CALIFORNIA, AUTHORIZING THE CITY MANAGER TO EXECUTE AN AGREEMENT WITH THE UNIFIED PORT OF SAN DIEGO FOR FINANCIAL ASSISTANCE FOR THE IMPERIAL BEACH CULTURAL SERIES, AUTHORIZING ADJUSTMENT OF THE FY 2016 BUDGET TO RECOGNIZE RECEIPT AND EXPENDITURE OF FUNDING AND EVENT SPONSORSHIPS, AND AUTHORIZING THE CITY MANAGER AND OR HIS DESIGNEE TO EXECUTE OTHER AGREEMENTS NECESSARY FOR THE PRODUCTION OF THE IMPERIAL BEACH CULTURAL SERIES

WHEREAS, the Imperial Beach Cultural Series includes multiple concerts and cultural events throughout the year including Military Appreciation Day on November 8, Imperial Beach Photo Contest throughout the year, Imperial Beach Art Walk in Spring, 2016 and Fiesta del Mar in Spring, 2016; and

WHEREAS, the City of Imperial Beach and the San Diego Unified Port District jointly sponsor these events; and

WHEREAS, the San Diego Unified Port District Board approved \$10,000 in financial assistance and \$1,320 in District Services for the City of Imperial Beach to produce the IB Cultural Series events; and

WHEREAS, it is necessary to execute an agreement in order to receive the Port funding; and

WHEREAS, staff has received commitment of additional event sponsorships totaling \$5,500 and one sponsorship request was still pending at the time of writing the staff report; and

WHEREAS, it is estimated the total cost for the event to be \$27,500, excluding District Services.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Imperial Beach as follows:

1. The City Manager is authorized to execute an agreement with the San Diego Unified Port District for financial assistance in the amount of \$10,000 in financial assistance and \$1,320 in District services to produce the IB Cultural Series of events.
2. The City Manager and or his designee are authorized to execute other agreements necessary for the production of the IB Cultural Series events.
3. The City Manager is authorized to amend the Fiscal Year 2016 expense budget by \$11,320 as well as the revenue budget to recognize funding received from the event sponsors to offset all or a portion of this expense.

PASSED, APPROVED, AND ADOPTED by the City Council of the City of Imperial Beach at its meeting held on the 21st day of October 2015, by the following vote:

AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:

SERGE DEDINA, MAYOR

ATTEST:

JACQUELINE M. HALD, MMC
CITY CLERK

**AGREEMENT BETWEEN
SAN DIEGO UNIFIED PORT DISTRICT
and
CITY OF IMPERIAL BEACH
for
IMPERIAL BEACH CULTURAL SERIES
AGREEMENT NO. 224-2015**

The parties to this Agreement are the SAN DIEGO UNIFIED PORT DISTRICT (District), a public corporation and CITY OF IMPERIAL BEACH, a Municipality located in Imperial Beach, California (City).

Recitals:

District and City desire to enter into an agreement for promotional services at Imperial Beach Cultural Series.

Both parties agree to the following:

1. **SCOPE OF SERVICES.** The City shall furnish all technical and professional labor, and materials to satisfactorily comply with Attachment A, Scope of Services, attached hereto and incorporated herein, as requested by District. The City shall keep the Executive Director of the District or his designated representative informed of the progress of said services at all times.
2. **TERM OF AGREEMENT.** This Agreement shall commence on November 1, 2015 and shall terminate on June 30, 2016, subject to earlier termination as provided below.
3. **COMPENSATION.** For performance of services rendered pursuant to this Agreement and as further described in Attachment B, Compensation and Invoicing, attached hereto and incorporated herein; District shall compensate the City based on the following, subject to the limitation of the maximum expenditure provided herein:
 - a. **Maximum Expenditure.** The District shall pay the City \$10,000.00 and \$1,320.00 in District Services for a maximum expenditure under this

Agreement not to exceed \$11,320.00. Said expenditure shall include without limitation all sums, charges, reimbursements, costs and expenses provided for herein. The City shall not be required to perform further services after compensation has been expended. In the event that the City anticipates the need for services in excess of the maximum Agreement amount, the District shall be notified in writing immediately. District must approve an amendment to this Agreement before additional fees and costs are incurred.

- b. **Progress Documentation.** At the District's request, the City shall provide District progress reports in a format and on a schedule as District directs. Progress reports shall include a description of work completed, cumulative dollar costs incurred, anticipated work for the next reporting period, percentage of work complete, and the expected completion date for remaining work. The report shall identify problem areas and important issues that may affect project cost and/or schedule. The report shall present actual percent completion versus planned percent completion.

4. **RECORDS**

- a. The City shall maintain full and complete records of the cost of services performed under this Agreement. Such records shall be open to inspection of District at all reasonable times in the City of San Diego and such records shall be kept for at least three (3) years after the termination of this Agreement.
- b. Such records shall be maintained by the City for a period of three (3) years after completion of services to be performed under this Agreement or until all disputes, appeals, litigation or claims arising from this Agreement have been resolved, whichever is later.
- c. The City understands and agrees that District, at all times under this Agreement, has the right to review project documents and work in

progress and to audit financial records, whether or not final, which the City or anyone else associated with the work has prepared or which relate to the work which the City is performing for District pursuant to this Agreement regardless of whether such records have previously been provided to District. The City shall provide District at City's expense a copy of all such records within five (5) working days of a written request by District. District's right shall also include inspection at reasonable times of the City's office or facilities, which are engaged in the performance of services pursuant to this Agreement. The City shall, at no cost to District furnish reasonable facilities and assistance for such review and audit. The City's failure to provide the records within the time requested shall preclude the City from receiving any compensation due under this Agreement until such documents are provided.

5. **CITY'S SUB-CONTRACTORS**

- a. It may be necessary for City to sub-contract for the performance of certain technical services or other services for the City to perform and complete the required services; provided, however, all City's sub-contractors shall be subject to prior written approval by District. The City shall remain responsible to District for any and all services and obligations required under this Agreement, whether performed by the City or the City's sub-contractors. The City shall compensate each City's sub-contractors in the time periods required by law. Any City's sub-contractors employed by the City shall be independent Service Providers and not agents of District. The City shall insure that the City's sub-contractors satisfy all substantive requirements for the work set forth by this Agreement, including insurance and indemnification.

- b. City shall also include a clause in its Agreements with the City's sub-contractors which reserves the right, during the performance of this Agreement and for a period of three (3) years following termination of this

Agreement, for a District representative to audit any cost, compensation or settlement resulting from any items set forth in this Agreement. This clause shall also require the City's sub-contractors to retain all necessary records for a period of three (3) years after completion of services to be performed under this Agreement or until all disputes, appeals, litigation or claims arising from this Agreement have been resolved, whichever is later.

6. **COMPLIANCE**

- a. In performance of this Agreement, the City and the City's sub-contractors shall comply with the California Fair Employment and Housing Act, the American with Disabilities Act, and all other applicable federal, state, and local laws prohibiting discrimination, including without limitation, laws prohibiting discrimination because of age, ancestry, color, creed, denial of family and medical care leave, disability, marital status, medical condition, national origin, race, religion, sex, or sexual orientation. The City shall comply with the prevailing wage provisions of the Labor Code, and the Political Reform Act provisions of the Government Code, as applicable.
- b. The City shall comply with all Federal, State, regional and local laws, and district Ordinances and Regulations applicable to the performance of services under this Agreement as exist now or as may be added or amended.

7. **INDEPENDENT ANALYSIS.** The City shall provide the services required by this Agreement and arrive at conclusions with respect to the rendition of information, advice or recommendations, independent of the control and direction of District, other than normal contract monitoring provided, however, the City shall possess no authority with respect to any District decision beyond rendition of such information, advice, or recommendations.

8. **ASSIGNMENT.** This is a personal services Agreement between the parties and the City shall not assign or transfer voluntarily or involuntarily any of its rights,

duties, or obligations under this Agreement without the express written consent of District in each instance.

9. **INDEMNIFY, DEFEND, HOLD HARMLESS**

- a. **Duty to Indemnify, duty to defend and hold harmless:** To the fullest extent provided by law, the City agrees to defend, indemnify and hold harmless the District, its agents, officers or employees, from and against any claim, demand, action, proceeding, suit, liability, damage, cost (including reasonable attorneys' fees) or expense for, including but not limited to, damage to property, the loss or use thereof, or injury or death to any person, including the City's officers, agents, subcontractors, employees, ("Claim"), caused by, arising out of, or related to the performance of services by the City as provided for in this Agreement **or related to the 2015 "Imperial Beach Cultural Series"**, or failure to act by the City, its officers, agents, subcontractors and employees. The City's duty to defend, indemnify, and hold harmless shall not include any Claim arising from the active negligence, sole negligence or willful misconduct of the District, its agents, officers, or employees.
- b. The City further agrees that the duty to indemnify, and the duty to defend the District as set forth in 9.a, requires that the City pay all reasonable attorneys' fees and costs District incurs associated with or related to enforcing the indemnification provisions, and defending any Claim arising from the services of the City provided for in this Agreement.
- c. The District may, at its own election, conduct its defense, or participate in the defense of any Claim related in any way to this Agreement. If the District chooses at its own election to conduct its own defense, participate in its own defense or obtain independent legal counsel in defense of any Claim arising from the services of the City provided for in this Agreement, the City agrees to pay all reasonable attorneys' fees and all costs incurred by District.

10. **INSURANCE REQUIREMENTS**

a. Service Provider shall at all times during the term of this Agreement maintain, at its expense, the following minimum levels and types of insurance:

(1) Commercial General Liability (including, without limitation, Contractual Liability, Personal Injury, Advertising Injury, and Products/Completed Operations) coverages, with coverage at least as broad as Insurance Services Office Commercial General Liability Coverage (occurrence Form CG 0001) with limits no less than one million dollars (\$1,000,000) per Occurrence and two million dollars (\$2,000,000) Aggregate for bodily injury, personal injury and property damage.

(a) The deductible or self-insured retention on this Commercial General Liability shall not exceed \$5,000 unless District has approved of a higher deductible or self-insured retention in writing.

(b) The Commercial General Liability policy shall be endorsed to include the District; its agents, officers and employees as additional insureds in the form as required by the District. An exemplar endorsement is attached (Exhibit A, Certificate of Insurance, attached hereto and incorporated herein).

(c) The coverage provided to the District, as an additional insured, shall be primary and any insurance or self-insurance maintained by the District shall be excess of the Service Provider's insurance and shall not contribute to it.

- (d) The Commercial General Liability policy shall be endorsed to include a waiver of transfer of rights of recovery against the District (“Waiver of Subrogation”).
 - (2) Commercial Automobile Liability (Owned, Scheduled, Non-Owned, or Hired Automobiles) written at least as broad as Insurance Services Office Form Number CA 0001 with limits of no less than one million dollars (\$1,000,000) combined single limit per accident for bodily injury and property damage.
 - (3) Workers’ Compensation, statutory limits, is required of the Service Provider and all sub-consultants (or be a qualified self-insured) under the applicable laws and in accordance with “Workers’ Compensation and Insurance Act”, Division IV of the Labor Code of the State of California and any Acts amendatory thereof. Employer’s Liability, in an amount of not less than one million dollars (\$1,000,000) each accident, \$1,000,000 disease policy limit and \$1,000,000 disease each employee. This policy shall be endorsed to include a waiver of subrogation endorsement, where permitted by law.
 - (4) Umbrella or Excess Liability insurance with limits no less than one million dollars (\$1,000,000) per occurrence and aggregate. This policy must provide excess insurance over the same terms and conditions required above for the General Liability, Automobile Liability and Employer’s Liability policies.
- b. The City shall furnish District with certificates of insurance coverage for all the policies described above upon execution of this Agreement and upon renewal of any of these policies. A Certificate of Insurance in a form acceptable to the District, an exemplar Certificate of Insurance is attached as Exhibit A and made a part hereof, evidencing the existence of the

necessary insurance policies and endorsements required shall be kept on file with the District. Except in the event of cancellation for non-payment of premium, in which case notice shall be 10 days, all such policies must be endorsed so that the insurer(s) must notify the District in writing at least 30 days in advance of policy cancellation. Service Provider shall also provide notice to District prior to cancellation of, or any change in, the stated coverages of insurance.

- c. The Certificate of Insurance must delineate the name of the insurance company affording coverage and the policy number(s) specifically referenced to each type of insurance, either on the face of the certificate or on an attachment thereto. If an addendum setting forth multiple insurance companies or underwriters is attached to the certificate of insurance, the addendum shall indicate the insurance carrier or underwriter who is the lead carrier and the applicable policy number for the CGL coverage.
- d. Furnishing insurance specified herein by the District will in no way relieve or limit any responsibility or obligation imposed by the Agreement or otherwise on Service Provider or Service Provider's sub-contractors or any tier of Service Provider's sub-contractors. District shall reserve the right to obtain complete copies of any of the insurance policies required herein.

11. **ACCURACY OF SERVICES.** The City shall be responsible for the technical accuracy of its services and documents resulting therefrom and District shall not be responsible for discovering deficiencies therein. The City shall correct such deficiencies without additional compensation. Furthermore, the City expressly agrees to reimburse District for any costs incurred as a result of such deficiencies. The City shall make decisions and carry out its responsibilities hereunder in a timely manner and shall bear all costs incident thereto so as not

to delay the District, the project, or any other person related to the project, including the City or its agents, employees, or subcontractors.

12. **INDEPENDENT CONTRACTOR.** The City and any agent or employee of the City shall act in an independent capacity and not as officers or employees of District. The District assumes no liability for the City's actions and performance, nor assumes responsibility for taxes, bonds, payments or other commitments, implied or explicit by or for the City. The City shall not have authority to act as an agent on behalf of the District unless specifically authorized to do so in writing. The City acknowledges that it is aware that because it is an independent contractor, District is making no deductions from its fee and is not contributing to any fund on its behalf. The City disclaims the right to any fee or benefits except as expressly provided for in this Agreement.

13. **ADVICE OF COUNSEL.** The parties agree that they are aware that they have the right to be advised by counsel with respect to the negotiations, terms and conditions of this Agreement, and that the decision of whether or not to seek the advice of counsel with respect to this Agreement is a decision which is the sole responsibility of each of the parties hereto. This Agreement shall not be construed in favor of or against either party by reason of the extent to which each party participated in the drafting of the Agreement. The formation, interpretation and performance of this Agreement shall be governed by the laws of the State of California.

14. **INDEPENDENT REVIEW.** Each party hereto declares and represents that in entering into this Agreement it has relied and is relying solely upon its own judgment, belief and knowledge of the nature, extent, effect and consequence relating thereto. Each party further declares and represents that this Agreement is being made without reliance upon any statement or representation not contained herein of any other party, or any representative, agent or attorney of any other party.

15. **INTEGRATION AND MODIFICATION.** This Agreement contains the entire Agreement between the parties and supersedes all prior negotiations, discussion, obligations and rights of the parties in respect of each other regarding the subject matter of this Agreement. There is no other written or oral understanding between the parties. No modifications, amendment or alteration of this Agreement shall be valid unless it is in writing and signed by the parties hereto.
16. **OWNERSHIP OF RECORDS.** Any and all materials and documents, including without limitation drawings, specifications, computations, designs, plans, investigations and reports, prepared by the City, if any, pursuant to this Agreement, shall be the property of District from the moment of their preparation and the City shall deliver such materials and documents to District at the Don L. Nay Port Administration Building (located at 3165 Pacific Highway, San Diego, California 92101) whenever requested to do so by District. However, the City shall have the right to make duplicate copies of such materials and documents for its own file, or other purposes as may be expressly authorized in writing by District. Said materials and documents prepared or acquired by the City pursuant to this Agreement (including any duplicate copies kept by the City) shall not be shown to any other public or private person or entity, except as authorized by District. The City shall not disclose to any other public or private person or entity any information regarding the activities of District, except as expressly authorized in writing by District.
17. **TERMINATION.** In addition to any other rights and remedies allowed by law, the Executive Director (President/CEO) of District may terminate this Agreement at any time with or without cause by giving thirty (30) days written notice to the City of such termination and specifying the effective date thereof. In that event, all finished or unfinished documents and other materials shall at the option of District be delivered by the City to the Don L. Nay Port Administration Building (located at 3165 Pacific Highway, San Diego, California 92101). Termination of this Agreement by Executive Director (President/CEO) as provided in this

paragraph shall release District from any further fee or claim hereunder by the City other than the fee earned for services which were performed prior to termination but not yet paid. Said fee shall be calculated and based on the schedule as provided in this Agreement.

18. **DISPUTE RESOLUTION**

- a. If a dispute arises out of or relates to this Agreement, or the alleged breach thereof, and is not settled by direct negotiation or such other procedures as may be agreed, and if such dispute is not otherwise time barred, the parties agree to first try in good faith to settle the dispute amicably by mediation administered at San Diego, California, by the American Arbitration Association, or by such other provider as the parties may mutually select, prior to initiating any litigation or arbitration. Notice of any such dispute must be filed in writing with the other party within a reasonable time after the dispute has arisen. Any resultant Agreements shall be documented and may be used as the basis for an amendment or directive as appropriate.
- b. If mediation is unsuccessful in settling all disputes that are not otherwise time barred, and if both parties agree, any still unresolved disputes may be resolved by arbitration administered at San Diego, California, by the American Arbitration Association, or by such other provider as the parties may mutually select, provided, however, that the Arbitration Award shall be non-binding and advisory only. Any resultant Agreements shall be documented and may be used as the basis for an amendment or directive as appropriate. On demand of the arbitrator or any party to this Agreement, sub-contractor and all parties bound by this arbitration provision agree to join in and become parties to the arbitration proceeding.
- c. The foregoing mediation and arbitration procedures notwithstanding, all claim filing requirements of the Agreement documents, the California

Government Code, and otherwise, shall remain in full force and effect regardless of whether or not such dispute avoidance and resolution procedures have been implemented, and the time periods within which claims are to be filed or presented to the District Clerk as required by said Agreement, Government Code, and otherwise, shall not be waived, extended or tolled thereby. If a claim is not timely filed or presented, such claim shall be time barred and the above dispute avoidance and resolution procedures, whether or not implemented or then pending, shall likewise be time barred as to such claims.

19. **PAYMENT BY DISTRICT.** Payment by the District pursuant to this Agreement does not represent that the District has made a detailed examination, audit, or arithmetic verification of the documentation submitted for payment by the City, made an exhaustive inspection to check the quality or quantity of the services performed by the City, made an examination to ascertain how or for what purpose the City has used money previously paid on account by the District, or constitute a waiver of claims against the City by the District. The District may in its sole discretion withhold payments or seek reimbursement from the City for expenses, miscellaneous charges, or other liabilities or increased costs incurred or anticipated by the District which are the fault of or as result of work performed or negligent conduct by or on behalf of the City. Upon five (5) day written notice to the City, the District shall have the right to estimate the amount of expenses, miscellaneous charges, or other liabilities or increased costs and to cause the City to pay the same; and the amount due the City under this Agreement or the whole or so much of the money due or to become due to the City under this Agreement as may be considered reasonably necessary by the District shall be retained by the District until such expenses, miscellaneous charges, or other liabilities or increased costs shall have been corrected or otherwise disposed of by the City at no expense to the District. If such expenses, miscellaneous charges, or other liabilities or increased costs are not corrected or otherwise disposed of at no expense to the District prior to completion date of the

Agreement, the District is authorized to pay for such expenses, miscellaneous charges, or other liabilities or increased costs from the amounts retained as outlined above or to seek reimbursement of same from the City. It is the express intent of the parties to this Agreement to protect the District from loss because of conduct by or on behalf of the City.

20. **CAPTIONS.** The captions by which the paragraphs of this Agreement are identified are for convenience only and shall have no effect upon its interpretation.
21. **EXECUTIVE DIRECTOR'S SIGNATURE.** It is an express condition of this Agreement that said Agreement shall not be complete nor effective until signed by either the Executive Director (President/CEO) or Authorized Designee on behalf of the District and by Authorized Representative of the City.

- a. Submit all correspondence regarding this Agreement to:

Jim Hutzelman
Marketing and Communications
San Diego Unified Port District
P.O. Box 120488
San Diego, CA 92112-0488
Tel. (619) 686-6564
Email: jhutzelm@portofsandiego.org

- b. The City's Authorized Representative assigned below has the authority to authorize changes to the scope, terms and conditions of this Agreement:

Andy Hall
City of Imperial Beach
825 Imperial Beach Blvd.
Imperial Beach, CA 91932
Tel. (619) 423-8615
Email: ahall@imperialbeachca.gov

- c. Written notification to the other party shall be provided, in advance, of changes in the name or address of the designated Authorized Representative.

SAN DIEGO UNIFIED PORT DISTRICT

CITY OF IMPERIAL BEACH

Jenny Windle, Director
Marketing & Communications

Andy Hall
City Manager

**Approved as to form and legality:
GENERAL COUNSEL**

By: Assistant/Deputy

ATTACHMENT A SCOPE OF SERVICES

San Diego Unified Port District

Promotional Services

In return for a marketing sponsorship investment of \$10,000.00 in District funding and \$1,320.00 in District services, the City agrees to promote District and/or commerce, navigation, recreation, fisheries and tenant businesses on the District tidelands. The City agrees to provide the District the following in return for the marketing sponsorship investment:

Event Organizer will provide:

Marketing & Advertising Inclusion:

- Inclusion in visual materials:
 - PoSD Logo in printed event art including flyers, posters, and postcards
 - PoSD Logo in digital event art including banners, memes, cover art, background art, and e-headers
 - PoSD Logo in all print advertising including newspaper and magazine ads
 - Full page PoSD ad in program to be provided by PoSD
- Inclusion in digital materials:
 - PoSD Logo on website with link to the [Port's TAP page: https://www.portofsandiego.org/recreation/tidelands-activation-program.html](https://www.portofsandiego.org/recreation/tidelands-activation-program.html)
- Inclusion in Social Media
 - Facebook: Posts mentioning PoSD sponsor tagging [@portofsandiego](https://www.facebook.com/portofsandiego), #SanDiegoBay and/or #GoSanDiego, #IHeartIB
 - Twitter: Tweets mentioning PoSD tagging [@portofsandiego](https://twitter.com/portofsandiego), #SanDiegoBay and/or #GoSanDiego, #iHeartIB

Communications & PubliCity Inclusion:

- Press Releases/Media Relations:
 - Include Port's full standard TAP sentence in at least one press release
 - Include Port messaging in media speaking points
 - Include Port spokesperson in interview opportunities
- Mention of PoSD as sponsor and inclusion of TAP Boiler in event specific E-blast distribution
- Welcome Letter from PoSD Commissioner in printed program

On-Site Inclusion:

- Prominent PoSD TAP banner placement near stage or entry at all events
- Mention of appreciation on stage during speaking programs
- Opportunity to have Port spokesperson participate in speaking programs when appropriate
- Opportunity to distribute promotional items and marketing materials at information booth or in gift bags

Port of San Diego to provide:

Funding in the amount of \$10,000 and waiver of fees not to exceed \$1,320.00 for the use of the District's Palm and Elkwood lots during the events that require parking.

Marketing & Advertising support:

- Inclusion of event on PoSD TAP webpage in Upcoming Events section.
- Event Creation on Facebook with link back to event organization website for more information or ticket purchase
- Social media mentions on Facebook (14,000 fans) and Twitter (22,000 followers) tagging handles provided by event organizer, using #SanDiegoBay and/or #GoSanDiego

Communications & PubliCity Inclusion:

- Mention in list of sponsored Tidelands Activation Program events press release sent out by the Port annually

On-Site MarCom presence:

- Provided materials for distribution and/or display

Tidelands Activation Program Agreement: The parties acknowledge and agree the total amounts of cash and services provided by District through the 2015-16 Tidelands Activation Program may not equal the sums of cash and services granted in the Tidelands Activation Program Agreement, specifically cash and services. In such case, there is not a breach of the Tidelands Activation Program Agreement by the District. In the event the applicant disputes terms of the Tidelands Activation Program Agreement, applicant shall have no right to a credit or offset in any other agreements inclusive of the Tidelands Use & Occupancy Permit or leases between Parties.

In order to ensure payment of invoices, the City will forward to District proof that it provided the above-mentioned promotional services prior to June 30, 2016.

District Stormwater Conditions

The District is charged with prohibiting all non-stormwater discharges into the stormwater conveyance systems on District tidelands pursuant to San Diego Regional Water Quality Control Board Order No. R9-2013-0001 (NPDES Permit No. CAS0109266, "Municipal Stormwater Permit"). The District has the authority under State law to make and enforce necessary rules and regulations governing, among other things, stormwater management and discharge control. The District's stormwater regulations are found in Article 10 of the San Diego Unified Port District Code ("District Code").

Special events have been identified by the District as a potential source of non-stormwater discharges to the storm drain system and San Diego Bay. Non-stormwater discharges to the storm drain system or the Bay are considered a violation of District Code. To prevent unauthorized discharges, the District requires the implementation and maintenance of Best Management Practices (BMPs) at special events. BMPs specific to the activities planned for each special event are to be identified prior to the event time. In addition, the following BMPs must also be implemented as applicable:

- Trash dumpsters, portable toilets, or generators shall have secondary containment and located away from open stormdrain inlets or catch basins and away from the water's edge. Secondary containment for trash dumpsters may be accomplished by placing a berm around the dumpster to contain leaks. Trash dumpsters must have lids and be covered.
- A spill kit is to be accessible to the event coordinator or person in charge of spill response.
- Catch basins and stormdrain inlets within the event special area are to be protected with temporary screens or filters prior to the event.
- Fencing is to be placed around the waterside perimeter of the event to prevent any windblown trash or debris from reaching the Bay. Where fencing is not feasible, regular and frequent trash and debris removal is to be conducted by event organizers.
- Street sweeping of parking lots, streets and roads associated with the event shall be conducted as needed.
- Employee training is to be conducted prior to the event to ensure that BMPs are properly implemented and maintained and so that employees are aware of the discharge prohibitions.
- Documentation of BMP implementation for each special event is to be maintained and be made available for the District's review upon request.

Direction related to permitted special event activities can be found in the District Jurisdictional Urban Runoff Management Document (JURMP). The JURMP is available on the District website: (<https://www.portofsandiego.org/environment/clean-water.html>) or by contacting the District Environmental and Land Use Management (ELUM) Department, (619) 686-6254.

**ATTACHMENT B
COMPENSATION & INVOICING
San Diego Unified Port District**

1. **COMPENSATION**

- a. For the satisfactory performance and completion of the services under this Agreement, District shall pay the City compensation as set forth hereunder.
 - (1) The City shall be compensated and reimbursed by District on the basis of invoices submitted. Each invoice shall include:
 - (a) Date work performed;
 - (b) Description of the work performed;

2. **INVOICING**

- a. **Payment Documentation.** The City shall include the following information on each invoice submitted for payment by District.
 - (1) Agreement No. 224-2015
 - (2) The following certification phrase, with printed name, title and signature of the City's project manager or designated representative:

"I certify under penalty of perjury that the above statement is just and correct according to the terms of Document No. _____, and that payment has not been received."
 - (3) Dates of service provided
 - (4) Date of invoice
 - (5) A unique invoice number
- b. District shall, at its discretion, return to the City, without payment, any invoice, which has been submitted without the above information and certification phrase.
- c. Invoices shall be mailed to the attention of: Jim Hutzelman, Marketing Department, P.O. Box 120488, San Diego Unified Port District, San Diego, CA 92112-0488.
- d. Should District contest any portion of an invoice, that portion shall be held for resolution, but the uncontested balance shall be processed for payment. District may, at any time, conduct an audit of any and all records kept by the City for the Services. Any overpayment discovered in such an audit may be charged against the City's future invoices and any retention funds.

- e. The City shall submit all invoices within thirty (30) days of completion of work represented by the request and within sixty (60) days of incurring costs to be reimbursed under the Agreement. Payment will be made to the City immediately after receipt of a proper Invoice.

**EXHIBIT A
CERTIFICATE OF INSURANCE
San Diego Unified Port District**

By signing this form, the authorized agent or broker *certifies* the following:

- (1) The Policy or Policies described below have been issued by the noted Insurer(s) [Insurance Company(ies)] to the Insured and is (are) in force at this time.
- (2) As required in the Insured's agreement(s) with the District, the policies include, or have been endorsed to include, the coverages or conditions of coverage **noted on page 2 of this certificate**.
- (3) Signed copies of **all** endorsements issued to effect require coverages or conditions of coverage are attached to this certificate.

Return this form to: **San Diego Unified Port District**
 c/o Ebix BPO
 P.O. Box 12010-3
 Hemet, CA 92546-8010 –OR–
 Email: sdupd@prod.certificatesnow.com
 Fax: 1-866-866-6516

Name and Address of Insured (Consultant)	SDUPD Agreement Number: _____ This certificate applies to all operations of named insureds on District property in connection with all agreements between the District and Insured.
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CO LTR	TYPE OF INSURANCE	POLICY NO.	DATES	LIMITS
	Commercial General Liability <input type="checkbox"/> Occurrence Form <input type="checkbox"/> Claims-made Form Retro Date _____ <input type="checkbox"/> Liquor Liability Deductible/SIR: \$ _____		Inception Date: Expiration Date:	Each Occurrence: \$ _____ General Aggregate: \$ _____
	Commercial Automobile Liability <input type="checkbox"/> All Autos <input type="checkbox"/> Owned Autos <input type="checkbox"/> Non-Owned & Hired Autos		Inception Date: Expiration Date:	Each Occurrence: \$ _____
	Workers' Compensation – Statutory Employer's Liability		Inception Date: Expiration Date:	E.L. Each Accident \$ _____ E.L. Disease Each Employee \$ _____ E.L. Disease Policy Limit \$ _____
	Excess/Umbrella Liability		Inception Date: Expiration Date:	Each Occurrence: \$ _____ General Aggregate: \$ _____

CO LTR	COMPANIES AFFORDING COVERAGE	A. M. BEST RATING
A		
B		
C		
D		

A. M. Best Financial Ratings of Insurance Companies Affording Coverage Must be A- VII or better unless approved in writing by the District.

Name and Address of Authorized Agent(s) or Broker(s)	Phone Numbers Toll Free: _____ Fax Number: _____ E-mail Address: _____
	Signature of Authorized Agent(s) or Broker(s) _____ <div style="text-align: right;">Date: _____</div>

SAN DIEGO UNIFIED PORT DISTRICT
REQUIRED INSURANCE ENDORSEMENT

<u>ENDORSEMENT NO.</u>	<u>EFFECTIVE DATE</u>	<u>POLICY NO.</u>
NAMED INSURED:		
GENERAL DESCRIPTION OF AGREEMENT(S) AND/OR ACTIVITY(IES): All written agreements, contracts and leases with the San Diego Unified Port District and any and all activities or work performed on district premises		

Notwithstanding any inconsistent statement in the policy to which this endorsement is attached or in any endorsement now or hereafter attached thereto, it is agreed as follows:

1. The San Diego Unified Port District, its officers, agents, and employees are additional insureds in relation to those operations, uses, occupations, acts, and activities described generally above, including activities of the named insured, its officers, agents, employees or invitees, or activities performed on behalf of the named insured.
2. Insurance under the policy(ies) listed on this endorsement is primary and no other insurance or self-insured retention carried by the San Diego Unified Port District will be called upon to contribute to a loss covered by insurance for the named insured.
3. This endorsement shall include a waiver of transfer of rights of recovery against the San Diego Unified Port District ("Waiver of Subrogation").
4. The policy(ies) listed on this endorsement will apply separately to each insured against whom claim is made or suit is brought except with respect to the limits of the insurer's liability.
5. As respects the policy(ies) listed on this endorsement, with the exception of cancellation due to nonpayment of premium, thirty (30) days written notice by certified mail, return receipt requested, will be given to the San Diego Unified Port District prior to the effective date of cancellation. In the event of cancellation due to nonpayment of premium, ten (10) days written notice shall be given.

Except as stated above, and not in conflict with this endorsement, nothing contained herein shall be held to waive, alter or extend any of the limits, agreements or exclusions of the policy(ies) to which this endorsement applies.

(NAME OF INSURANCE COMPANY)

(SIGNATURE OF INSURANCE COMPANY AUTHORIZED REPRESENTATIVE)

MAIL THIS ENDORSEMENT AND NOTICES OF CANCELLATION:

San Diego Unified Port District
c/o Ebix BPO
P.O. Box 12010-3
Hemet, CA 92546-8010 – OR –
Email to: sdupd@prod.certificatesnow.com
Fax: 1-866-866-6516



STAFF REPORT
CITY OF IMPERIAL BEACH

TO: HONORABLE MAYOR AND CITY COUNCIL
FROM: ANDY HALL, CITY MANAGER AH
MEETING DATE: OCTOBER 21, 2015
ORIGINATING DEPT.: STEVE DUSH, ASSISTANT CITY MANAGER SD
SUBJECT: RESOLUTION NO. 2015-7640 APPROVING THE USE OF CDBG FUNDS FOR THE SENIOR CENTER

EXECUTIVE SUMMARY:

A discussion to group the annual disbursement of Community Development Block Grant (CDBG) funds for a period of 5 years for the remodeling or reconstruction of the Senior Center.

RECOMMENDATION:

Staff recommends that the City Council adopt Resolution 2015-7640 and direct the City Manager to prepare the CDBG application in accordance with the policy direction received.

RATIONALE:

During the Council's October 7, 2015 meeting, they discussed the utilization of CDBG funds to be used for a Senior Center and that the application request is aggregated in an effort to most efficiently utilize available CDGB funds, which on average have been approximately \$100,000 per year. The ability to group the funds allows for a more robust project and aids in the realization of our Capital Improvements Plan (CIP) in line with the CDBG requirements.

OPTIONS:

- Discuss the strategy to aggregate the CDBG funds for a multi-year phased project with the initial phase consisting of planning and design, followed by a construction phase.
- Provide direction to the City Manager.

BACKGROUND:

The CDBG Program is a U.S. Department of Housing and Urban Development (HUD) program that provides funds annually to all entitlement jurisdictions. CDBG funds are used for a variety of community development activities that benefit low-income households and persons with special needs.

ANALYSIS:

Staff finds that a senior center would qualify for these funds and the annual disbursement is too low of an amount to realize a substantive project and as such is recommending that the funds be aggregated for a multi-year period.

During the Council's October 7, 2015 meeting they discussed the merits of a remodel or a complete reconstruction. Additional information was requested relative to what improvements could be made with \$500,000 towards a remodel. In discussions with some design professionals, the options with a remodel can vary greatly and this notion was also expressed by Council during its October 7 meeting as different finishes or designs can be modified that can increase or decrease prices. Similar price variances are associated with new construction too. So, the best metric to compare remodel v. new construction is a cost per square foot range. Therefore, a price range received from a design professional familiar with this type of work, assuming a design build delivery method, prevailing wage/Davis Bacon, for a remodel cost per square foot for is \$350-\$400; and new construction is \$500-\$600.

Using the average of the cost ranges, and a \$500,000 budget, a \$375/sf remodel cost yields 1,330 square feet of space remodeled and a \$550/sf new construction cost yields 909 square feet of a new senior center. Neither scenario produces a fully remodeled or fully new senior center. In fact, the footprint of the current senior center complex over the three structures is 3304 square feet. So, one way analyze is to identify the cost associated with a full remodel and what that same cost would yield for new construction. A complete remodel would cost \$1.24 million (\$375/sf x 3304 sf). Utilizing the \$1.24 million and a new construction cost of \$550/sf would yield a 2,258 square foot new construction senior center.

Another strategy of remodeling could be to simply establish a budget of \$500,000 and determine the elements desired to change; recognizing that multiple variations for each element exist. For instance, of the list below and the associated \$500,000 budget, one may be able to do a new roof and windows, but nothing else; or a new HVAC and some interior remodeling and new appliances.

- All windows and glass doors replaced with dual pane
- New roofs through out
- New floors throughout
- New ceilings throughout
- Consolidating the kitchens to 1 and ½ . Currently there are 2 and ½ kitchens
- New appliances
- New cupboards
- Modernized restrooms
- Installation of HVAC in all three buildings
- New and upgraded exterior façade on each of the three buildings
- All walls patched and repaired and repainted (resurfaced)
- Etc...

While the options are extensive, it is clear that not all of the remodeling could be achieved for \$500,000.

Staff recommends, regardless of the approach to remodel or reconstruct, that the project be phased with the first phase consisting of planning and design followed by the second phase of construction. In discussions with the County of San Diego who administers the CDBG funds, a request for two years funding for planning and design, with unused funding rolled into the construction phase would appear to be the best approach and is also recommended by staff.

ENVIRONMENTAL DETERMINATION:

The Grant itself is not a project as defined by CEQA.

FISCAL IMPACT:

Dependent upon remodel or demolish/reconstruction and final bids and successful award of CDGB funds.

Attachment:

1. Resolution No. 2015-7640

RESOLUTION NO. 2015-7640**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IMPERIAL BEACH, CALIFORNIA, REQUESTING ALLOCATION OF THE FISCAL YEAR 2016-17 AND FISCAL YEAR 2017-18 COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS AND AUTHORIZING THE CITY MANAGER TO EXECUTE THE APPROPRIATE AGREEMENTS WITH THE COUNTY OF SAN DIEGO**

WHEREAS, the City Council of the City of Imperial Beach conducted one public hearing to consider project proposals for the Fiscal Year 2016-17 Community Development Block Grant ("CDBG") Program; and

WHEREAS, the City Council received testimony from staff and offered the community the opportunity to identify projects that would benefit and enhance the livability of the community; and

WHEREAS, the City Council has recognized that the physical improvements up to and inclusive of reconstruction of the Senior Center would benefit and improve public safety within the community; and

WHEREAS, an enhanced senior will have a direct impact on the quality of life for the Imperial Beach community; and

WHEREAS, the City Council of the City of Imperial Beach desires to utilize its Fiscal Year 2016-2017 and Fiscal Year 2017-2018 CDBG funds for planning and design, for the physical improvements of the Senior Center up to and inclusive of reconstruction for the City of Imperial Beach.

NOW, THEREFORE, BE IT FURTHER RESOLVED by the City Council of the City of Imperial Beach that:

1. The City Council approves the submittal of a CDBG application for the physical improvements up to and inclusive of reconstruction of the Senior Center.
2. The City Council approves the application to request an advance of CDBG funds for Fiscal Year 2017-2018 and Fiscal Year 2018-2019 to contribute to the physical improvements to the Senior Center.
3. The City Council agrees that the advance shall be reimbursed to the CDBG Housing Development Fund when future grant funds are received from HUD in FY 2017-18 through 2018-2019. However, reimbursement may take place over more than two years, if CDBG entitlements are reduced from current levels in future years.
4. In the event that the CDBG Program is terminated by the Federal Government, the City of Imperial Beach agrees to reimburse the County CDBG Housing Development Fund for any affected funds.
5. The City Manager is authorized to execute an agreement with the County of San Diego for the use of CDBG funds for the physical improvements to the Senior Center up to and including reconstruction.

PASSED, APPROVED, AND ADOPTED by the City Council of the City of Imperial Beach at its regular meeting held on the 17th day of October 2012, by the following vote:

AYES:
NOES:
ABSENT:

SERGE DEDINA, MAYOR

ATTEST:

JACQUELINE M. HALD, MMC
CITY CLERK

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**STAFF REPORT
CITY OF IMPERIAL BEACH**

TO: HONORABLE MAYOR AND CITY COUNCIL
FROM: ANDY HALL, CITY MANAGER *AH*
MEETING DATE: OCTOBER 21, 2015
ORIGINATING DEPT.: PUBLIC WORKS *HAZ*
SUBJECT: ADOPTION OF RESOLUTION NUMBER 2015-7636 APPROVING THE IMPERIAL BEACH BMP DESIGN MANUAL FOR PERMANENT SITE DESIGN, STORM WATER TREATMENT AND HYDROMODIFICATION MANAGEMENT AND AUTHORIZING MINOR CHANGES TO THE IMPERIAL BEACH DESIGN MANUAL AS MAY BE DIRECTED BY THE SAN DIEGO REGIONAL WATER CONTROL BOARD

EXECUTIVE SUMMARY:

Adoption of Resolution 2015-7636 approves the Imperial Beach BMP Design Manual as required by the Municipal Storm Water Permit Order R9-2013-0001, which will eventually replace Chapter 8.32 of the Imperial Beach Municipal Code entitled Standard Urban Stormwater Management Plan (SUSMP). This BMP Design Manual updates and expands storm water pollution prevention requirements for new development and redevelopment projects and provides updated procedures for planning, preliminary design, BMP selection, and design of permanent storm water BMPs based on the performance standards presented in the Municipal Storm Water Permit. This resolution also authorizes City staff to make minor adjustments to the Imperial Beach Design Manual as may be directed by the San Diego Regional Water Control Board.

RECOMMENDATION:

- Adopt Resolution 2015-7636 approving the Imperial Beach BMP Design Manual with an effective date as set by the Municipal Storm Water Permit Order No. 2013-0001 or as amended by the San Diego Regional Water Quality Control Board.
- Adopt Resolution 2015-7636 authorizing minor amendments (without further City Council approval) to the Imperial Beach BMP Design Manual as may be directed by the San Diego Regional Water Quality Control Board or as necessary to support consistent implementation of the BMP Design Manual across jurisdictions within the San Diego region.

RATIONALE:

The City was required to develop a BMP Design Manual that established onsite post-construction storm water requirements for development and redevelopment projects, and sets procedures for planning, preliminary design, BMP selection, and design of permanent storm

water BMPs based on the performance standards presented in the Municipal Storm Water Permit. The Imperial Beach BMP Design Manual follows the Model BMP Design Manual dated June 2015 developed by the San Diego Regional Storm Water Copermittees.

OPTIONS:

- Adopt Resolution No. 2015-7636 approving the Imperial Beach BMP Design Manual and authorizing staff to make minor changes to the Imperial Beach BMP Design Manual as may be directed by the San Diego Regional Water Quality Control Board or as necessary to support consistent implementation of the BMP Design Manual across jurisdictions within the San Diego region; or
- Request additional information and an additional report.

BACKGROUND:

The San Diego Regional Water Quality Control Board (SDRWQCB) adopted a new Municipal Storm Water Permit (Order R9-2013-0001) on May 8, 2013. One of the many requirements in the Municipal Storm Water Permit was to update development design standards to meet more stringent storm water treatment rules that apply to Standard Development Projects (SDP) and Priority Development Projects (PDP). The City of Imperial Beach participated in the development of a countywide Model Best Management Practices (BMP) Design Manual with the San Diego Regional Storm Water Copermittees, stakeholders, and regulatory agencies. The Model BMP Design Manual was submitted to the SDRWQCB on June 26, 2015 and is required to be incorporated into each jurisdiction's local storm water program and adopted for local use by each agency covered under the Municipal Storm Water Permit. The updated requirements in the Model BMP Design Manual will replace the current Countywide Standard Urban Runoff Stormwater Management Plan (SUSMP) when it goes into effect December 26, 2015 or as otherwise directed by the SDRWQCB.

The proposed Imperial Beach BMP Design Manual establishes new performance standards and procedures for development and redevelopment projects in the City and as required by the Municipal Storm Water Permit. The Imperial Beach BMP Design Manual will update and replace the previous storm water treatment standards for development projects required under the 2007 Municipal Storm Water Permit, which were established in Chapter 8.32 of the Imperial Beach Municipal Code, Standard Urban Stormwater Mitigation Plan (SUSUMP). Upon approval of the Model BMP Design Manual by the SDRWQCB, an ordinance will be presented to the City Council to repeal Chapter 8.32.

ANALYSIS:

The constantly evolving nature of storm water regulations requires an adaptable approach by the City to meet the storm water treatment standards and various pathways for compliance that apply to development projects. It has proven impractical to accommodate the numerous changes to storm water treatment standards as required by the new Municipal Storm Water Permit into the existing Chapter 8.32 of the Imperial Beach Municipal Code for the SUSMP. A more practical approach as supported by the regional storm water Copermittees and the Municipal Storm Water Permit is to adopt the Imperial Beach BMP Design Manual through resolution, which allows the City to delete the outdated Chapter 8.32 of the Imperial Beach Municipal Code - SUSMP - adopted under the 2007 Permit. The establishment of the Imperial

Beach BMP Design Manual also allows for minor modifications to be made to storm water treatment standards without the need to change the municipal code.

The Imperial Beach BMP Design Manual expands the storm water treatment standards for both private and public development projects and establishes procedures for the review and approval of development plans. The Municipal Storm Water Permit requires local jurisdictions to ensure that new development or redevelopment projects meet the latest design standards that serve to protect water quality from storm water runoff. New or redevelopment projects must be designed to both protect water quality and control the flow volume (hydromodification) from development sites.

The responsibility to ensure the implementation of the new requirements of the Imperial Beach BMP Design Manual primarily falls under the existing development review processes within the Community Development Department. Larger development projects that meet the category of PDP must meet engineered treatment design standards for storm water and receive review and certification from the City Engineer. Most development projects in the City however fall under the SDP category and must include source control design elements that include infiltration of storm water into landscaped areas and receive review and certification from the City Planner.

The following are a list of the significant updates as required by the new Municipal Storm Water Permit:

- The Imperial Beach BMP Design Manual will update and replace Chapter 8.32 of the Imperial Beach Municipal Code – SUSUMP - once the requirements become effective. The effective date is set by the San Diego Regional Water Quality Control Board (RWQCB) in the Municipal Storm Water Permit and is subject to change through subsequent amendments to the Permit. The effective date may be as soon as December 26th; however, the staff at the San Diego RWQCB have recommended delaying the effective date through Tentative Order 2015-0100. The City will not know the actual effective date for the BMP Design Manual until a determination is made at the November 18th SDRWQCB meeting.
- The definition for PDP categories has been updated, and the minimum threshold of impervious area to qualify as a PDP has been reduced.
- Additional low impact development (LID) requirements for site design that were applicable only to PDPs under the 2007 Permit are now applicable to all projects (SDPs and PDPs).
- The standard for storm water pollutant control (formerly treatment control) is now the retention of the 24-hour 85th percentile storm volume, defined as the event that has a precipitation total greater than or equal to 85 percent of all daily storm events larger than 0.01 inches over a given period of record in a specific area or location. The 2007 Permit only required the treatment of the design capture volume.
- For situations where onsite retention of the 85th percentile storm volume is technically not feasible, biofiltration must be provided to satisfy specific “biofiltration standards”. These standards consist of a set of siting, selection, sizing, design and operation and maintenance (O&M) criteria that must be met for a BMP to be considered a “biofiltration BMP”
- Exemptions from hydromodification management for PDP projects are reduced, and certain categories of exemptions that are not identified in the Permit must be identified in a Watershed Management Area Analysis (WMAA) and approved by the San Diego RWQCB. The portion of the City that discharges to the San Diego Bay or Pacific Ocean

are still exempt from hydromodification, however, discharges to the Tijuana Estuary are no longer exempt.

- The flow control performance standard for hydromodification management has been updated and is now based on controlling flow to pre-development condition (natural) rather than pre-project condition.
- Alternative (offsite) compliance approaches are provided as an option to satisfy pollutant control or hydromodification management performance standards if the City chooses to implement an alternative compliance program. The City is participating in a regional effort to develop an alternative compliance program that will provide an alternative compliance option to the strict storm water treatment standards for PDP projects.

ENVIRONMENTAL DETERMINATION:

This project is exempt from the California Environmental Quality Act (CEQA) because it is a certified environmental regulatory program designed to protect the environment as defined in CEQA guidelines section 15308.

FISCAL IMPACT:

The fiscal impact for meeting these new storm water development standards primarily falls on the applicant proposing the development. The Municipal Storm Water Permit has raised the bar for storm water treatment standards, which will certainly impact the design, construction, and review costs for development projects across the San Diego region. These requirements also apply to City Capital Improvement Projects but will not significantly impact costs in comparisons the major change initiated in the 2007 Permit that required the integration of LIDs into City projects.

Attachments:

1. Resolution 2015-7636
2. Imperial Beach BMP Design Manual is available at the City Clerk's office

RESOLUTION NO. 2015-7636

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IMPERIAL BEACH, CALIFORNIA, APPROVING THE IMPERIAL BEACH BMP DESIGN MANUAL FOR PERMANENT SITE DESIGN, STORM WATER TREATMENT AND HYDROMODIFICATION MANAGEMENT AND AUTHORIZING MINOR CHANGES TO THE IMPERIAL BEACH DESIGN MANUAL AS MAY BE DIRECTED BY THE SAN DIEGO REGIONAL WATER CONTROL BOARD

WHEREAS, the San Diego Regional Water Quality Control Board (SDRWQCB) adopted a new Municipal Storm Water Permit (Order R9-2013-0001) on May 8, 2013; and

WHEREAS, one of the many requirements in the Municipal Storm Water Permit was to update development design standards to meet more stringent storm water treatment rules that apply to Standard Development Projects (SDP) and Priority Development Projects (PDP); and

WHEREAS, the City of Imperial Beach participated in the development of a countywide Model Best Management Practices (BMP) Design Manual with the San Diego Regional Storm Water Copermittees, stakeholders, and regulatory agencies; and

WHEREAS, the Model BMP Design Manual was submitted to the San Diego RWQCB on June 26, 2015 and is required to be incorporated into each jurisdiction's local storm water program and adopted for local use by each agency covered under the Municipal Storm Water Permit; and

WHEREAS, the proposed Imperial Beach BMP Design Manual establishes new performance standards and procedures for development and redevelopment projects in the City as required by the Municipal Storm Water Permit; and

WHEREAS, the Imperial Beach BMP Design Manual will update and replace the previous storm water treatment standards for development projects required under the 2007 Municipal Storm Water Permit, which were established in Chapter 8.32 of the Imperial Beach Municipal Code, Standard Urban Stormwater Mitigation Plan; and

WHEREAS, staff is authorized to make minor amendments (without further City Council approval) to the Imperial Beach BMP Design Manual as may be directed by the San Diego Regional Water Quality Control Board or as necessary to support consistent implementation of the BMP Design Manual across jurisdictions within the San Diego region.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Imperial Beach as follows:

1. The above recitals are true and correct.
2. The Imperial Beach BMP Design Manual is approved with an effective date as set by the Municipal Storm Water Permit Order No. 2013-0001 or as amended by the San Diego Regional Water Quality Control Board.
3. The Public Works Director is authorized to make minor amendments to the Imperial Beach BMP Design Manual as required by the San Diego Regional Water Quality Control Board or as necessary to support consistent implementation of the BMP Design Manual across jurisdictions within the San Diego region.

PASSED, APPROVED, AND ADOPTED by the City Council of the City of Imperial Beach at its meeting held on the 21st day of October 2015, by the following vote:

AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:

SERGE DEDINA, MAYOR

ATTEST:

JACQUELINE M. HALD, MMC
CITY CLERK

ATTACHMENT 2
ON FILE IN CITY CLERK'S
OFFICE

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AGENDA ITEM NO. 5.2

**STAFF REPORT
CITY OF IMPERIAL BEACH**

TO: HONORABLE MAYOR AND CITY COUNCIL

FROM: ANDY HALL, CITY MANAGER *AH*

MEETING DATE: OCTOBER 21, 2015

ORIGINATING DEPT.: PUBLIC WORKS *AH*

SUBJECT: RESOLUTION NO. 2105-7639 AWARDING THE 13TH STREET CLASS 2 BIKEWAY CONSTRUCTION ELEMENT OF THE BIKEWAY VILLAGE DEVELOPMENT PROJECT S15-702 TO PAL GENERAL ENGINEERING, INC. AND APPROPRIATING AN ADDITIONAL \$55,000 FROM THE 2010 BOND FUND

EXECUTIVE SUMMARY:

Adoption of Resolution No. 2015-7639 will award the construction contract for the 13th Street Class 2 Bikeway element of the Bikeway Village Project (S15-702) to PAL General Engineering, Inc. for a contract price of \$559,365.86. On August 19, 2015, staff advised City Council that the call for Request for Bids (RFB) for the subject project resulted in no RFBs being received. As allowed by State Law, City Council authorized staff to negotiate a bid with a contractor of City's choice for the construction of this project. Staff has negotiated a contract for this work with PAL General Engineering, Inc. which staff finds fair and responsible.

Adoption of Resolution 2015-7639 will also increase the funds appropriated for this project an additional \$55,000 from the 2010 Bond fund for a total project appropriation of \$650,000.

RECOMMENDATION:

Adopt Resolution No. 2015-7639 awarding the 13th Street Class 2 Bikeway project (S13-202) contract to PAL General Engineering, Inc. at a negotiated price of \$559,365.86 and appropriating \$55,000 from the 2010 Bond Fund to this project.

RATIONALE:

This project will extend the road service life and further enhance the City's bike facilities, traffic calming and pedestrian accommodations. The 13th Street Class 2 Bikeway Project will slurry seal the roadway, and establish a Class 2 bikeway along 13th Street from Calla Avenue south to Naval Outlying Field (NOLF) entry gate. It will establish three vehicle lanes for traffic (one in each direction with a center turn lane), retain curbside parking, establish an ADA compliant school crossing with push button control at Grove Avenue in addition to the new Class 2 bicycle striping on either side of 13th Street. This project will also provide for bicycle detectors at Imperial Beach Blvd. intersection crossing.

OPTIONS:

- Adopt Resolution No. 2015-7639 awarding the 13th Street Class 2 Bikeway element of the Bikeway Village Project (S15-702) contract to PAL General Engineering, Inc. at a negotiated price of \$559,365.86 and appropriate \$55,000 from the 2010 Bond Fund to this project;
- Receive and file the report from the City Manager;
- Provide direction to the City Manager to take a specific action; or
- Request additional information and an additional report

BACKGROUND:

The City's Bicycle Transportation Plan (BTP) adopted in 2008 shows 13th Street as a Class 2 bike lane from Iris Ave to the Bayshore Bikeway. At the April 4, 2012 City Council meeting, staff reported that CALTRANS had announced a call for projects for the Bicycle Transportation Account (BTA) grant and discussed the merits of a possible project for converting 13th Street from a four lane road to a three vehicle lane street with an accompanying Class 2 bike lane. At the April 18, 2012 City Council meeting, direction was given through Resolution 2012-7186 to submit a grant application and authorize the Public Works Director to sign and execute all documents related to the BTA grant for the design and construction of a Class 2 bike lane on 13th Street. The City Council also authorized a 10% match up to \$7,500 from the Gas Tax account towards the project.

The City received notification from CALTRANS on October 18, 2012 that the 13th Street Bikeway project was approved for funding in the requested amount of \$67,500. An agreement with CALTRANS for the expenditure of the BTA grant funds was subsequently signed by the Public Works Director on November 8, 2012 as previously authorized by Resolution 2012-7186. The 13th Street construction drawings and specifications were completed using the BTA grant funds.

On April 16, 2014, the City Council authorized the submittal of an application to the California State Department of Transportation (Caltrans) for a 2014 Active Transportation Program (ATP) Grant for the Bikeway Village Bayshore Bikeway Access Enhancement Project which included funding for the construction of the 13th Street Class 2 Bike Lane project. On September 26, 2014, the project was recommended for full funding in the local MPO competition. On November 21, 2014, the SANDAG Board of Directors approved the Project funding and the exchange of funds to local TransNet Funds to be administered by SANDAG. On December 10, 2014, the California Transportation Commission (CTC) also approved the Project for funding and the exchange of funds.

The construction of the 13th Street Class 2 Bike Lane project was authorized to proceed independently from the Bikeway Village Bayshore Bikeway Access Enhancements although funded through the same grant. The 13th Street Class 2 Bikeway Project includes a slurry seal with new striping and signage to convert the street to two lanes of vehicle traffic, a center vehicle turn lane, parking on both sides of the street and class 2 bike lanes. This project also includes a new ADA compliant pedestrian crosswalk on all four sides of the Grove Avenue and 13th Street intersection to accommodate school children transiting to opposite sides of 13th Street enroute to either Mar Vista Middle School or Oneonta Elementary School. The construction of this work is necessary to improve traffic calming, bicycle safety and pedestrian safety while maintaining a suitable level of service for vehicle traffic on 13th Street.

In June 2015, the City advertised the 13th Street Class 2 Bikeway project and received no qualified bids for the construction of the project by the date and time announced in the public advertisement. Subsequently City Council authorized staff to negotiate a contract with a contractor of City's choice.

ANALYSIS:

Staff, with the assistance of the design engineer, negotiated with PAL General Engineering, Inc. for the construction of the 13th Street Class 2 Bike Lane project. PAL General Engineering has done several construction projects within the City of Imperial Beach, the most recent being the Alley Improvement Project (currently under construction) and the Delaware Sidewalk Infill project (completed in August 2015). Both projects have proceeded satisfactorily and within budget.

The negotiated project price for the 13th Street Class 2 Bike Lane project was \$559,365.86. The engineer's estimate for the construction of the 13th Street Class 2 Bike Lane project was \$573,900.89.

To cover the total project cost, an additional \$55,000 is needed. There is sufficient 2010 Bond money available to cover this additional cost. Approximately \$1,165,058 remains in the 2010 Bond fund.

ENVIRONMENTAL DETERMINATION:

The BTP and associated CEQA adopted in 2008 analyzed and accepted the installation of a Class 2 bikeway on 13th Street. Thus there is no further environmental review necessary.

FISCAL IMPACT:

Appropriated Revenue:

BTA Grant	\$ 67,500
BTA Grant (City Match - Gas Tax)	\$ 7,500
SANDAG ATP Grant	\$520,000

Additional Appropriated Revenue (Resolution No. 2015-7639)

2010 Bond	\$ 55,000
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TOTAL APPROPRIATED REVENUE **\$650,000**

Expenses:

Design and Construction Support	\$ 62,600.00
Project Management	\$ 15,000.00
Construction Contract	\$559,365.86
Contingency	\$ 13,034.14

TOTAL EXPENSES **\$650,000**

Attachments:

1. Resolution No. 2015-7639

RESOLUTION NO. 2015-7639

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IMPERIAL BEACH, CALIFORNIA, AWARDING THE 13TH STREET CLASS 2 BIKEWAY CONSTRUCTION ELEMENT OF THE BIKEWAY VILLAGE DEVELOPMENT PROJECT S15-702 TO PAL GENERAL ENGINEERING, INC. AND APPROPRIATING AN ADDITIONAL \$55,000 FROM THE 2010 BOND FUND

WHEREAS, the Bikeway Village Development Project S15-702 was awarded an Active Transportation Program (ATP) grant through SANDAG for a total grant amount of \$1,800,000; and

WHEREAS, the construction of the 13th Street Class 2 Bikeway construction element of the Bikeway Village Development Project S15-702 project was funded at \$520,000; and

WHEREAS, the 13th Street Class 2 Bikeway construction element was authorized to proceed independently from the larger Bikeway Village Development Project; and

WHEREAS, the 13th Street Class 2 Bikeway Project includes a slurry seal with new striping and signage to convert the street to two lanes of vehicle traffic, a center vehicle turn lane, parking on both sides of the street and class 2 bike lanes; and

WHEREAS, this project also includes a new ADA compliant pedestrian crosswalk on all four sides of the Grove Avenue and 13th Street intersection to accommodate school children transiting to opposite sides of 13th Street enroute to either Mar Vista Middle School or Oneonta Elementary School; and

WHEREAS, the construction of this work is necessary to improve traffic calming, bicycle safety and pedestrian safety while maintaining a suitable level of service for vehicle traffic on 13th Street; and

WHEREAS, in June 2015, the City advertised the 13th Street Class 2 Bikeway project and received no qualified bids for the construction of the project by the date and time announced in the public advertisement; and

WHEREAS, City Council authorized staff to negotiate a contract with a contractor of City's choice as authorized by State law when no bids are received following a publicly announced request for bids; and

WHEREAS, staff, with the assistance of the design engineer, negotiated with PAL General Engineering, Inc. for the construction of the 13th Street Class 2 Bike Lane project; and

WHEREAS, the negotiated project price for the 13th Street Class 2 Bike Lane project was \$559,365.86; and

WHEREAS, the engineer's estimate for the construction of the 13th Street Class 2 Bike Lane project was \$573,900.89; and

WHEREAS, to cover the total project cost, an additional \$55,000 is needed; and

WHEREAS, there is sufficient 2010 Bond money available to cover this additional cost.

THEREFORE, BE IT RESOLVED by the City Council of the City of Imperial Beach as follows:

1. The above recitals are true and correct.
2. The legislative body hereby approves the negotiated bid with PAL General Engineering, Inc. for a bid price of \$559,365.86. The bid from PAL General Engineering, Inc. will be on file with the transcript of these proceedings and open for public inspection in the City Clerk Department on file as Contract No. _____.
3. The contractor shall not commence construction or order equipment until he/she has received a Notice to Proceed.
4. The works of improvement shall be constructed in the manner and form and in compliance with the requirements as set forth in the plans and specifications for the project.
5. The City Manager is authorized to sign a purchase order with PAL General Engineering, Inc.
6. The appropriation of \$55,000 from the 2010 Bond fund to the 13th Street Class 2 Bikeway Construction Element of the Bikeway Village Development Project No. S15-702 is approved.

PASSED, APPROVED, AND ADOPTED by the City Council of the City of Imperial Beach at its meeting held on the 21st day of October 2015, by the following vote:

AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:

SERGE DEDINA, MAYOR

ATTEST:

JACQUELINE M. HALD, MMC
CITY CLERK

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STAFF REPORT
CITY OF IMPERIAL BEACH

TO: HONORABLE MAYOR AND CITY COUNCIL
FROM: ANDY HALL, CITY MANAGER *AH*
MEETING DATE: OCTOBER 21, 2015
ORIGINATING DEPT.: ADMINISTRATION
SUBJECT: FORMATION OF 60th ANNIVERSARY CELEBRATION COMMITTEE

EXECUTIVE SUMMARY: The City of Imperial Beach will celebrate its 60th anniversary in June of 2016. It is proposed that a celebration committee be formed to organize a series of appropriate events to coincide with the anniversary of the incorporation of the City.

RECOMMENDATION:

Consider the proposal to form a 60th Anniversary Committee and direct staff to take the necessary actions that will result in the formation of the committee.

RATIONALE:

2016 represents the 60th anniversary of incorporation for the City of Imperial Beach. The formation of a celebration committee will allow a series of appropriate events to be organized and prepared so that the residents of Imperial Beach and celebrate this important event.

OPTIONS:

- Direct staff to work with the Mayor to take the necessary actions to form a 60th Anniversary Committee, including a resolution on a future agenda
- Request more information about the scope and duties of the proposed committee and whether the formation of a committee is necessary
- Deny the request for the formation of a 60th Anniversary Committee

BACKGROUND:

The City of Imperial Beach was incorporated in June of 1956. Thus, 2016 represents the 60th anniversary of the community as a municipality. In 2006, a significant celebration was held that included the promulgation of historical books and communitywide events. Although the 60th anniversary may not be as significant as traditional quarter century events (i.e. 50th, 75th, 100th), it is still an important date worthy of recognition.

Rather than limit creativity at this stage of the process, staff would recommend that a committee be formed to identify appropriate events to commemorate the incorporation of the City 60 years ago. Staff would further suggest that the committee work closely with the Sun and Sea Festival that is typically held at the same general time as the anniversary.

ANALYSIS:

The Mayor, with advice and consent from the City Council, can form a committee to organize events associated with the 60th Anniversary of the incorporation of the City of Imperial Beach. The Committee, after meeting to discuss ideas and opportunities, can be directed to appear before the City Council to discuss scope and funding for the celebratory events.

ENVIRONMENTAL DETERMINATION:

This is not a project as defined by CEQA.

FISCAL IMPACT:

None, unless and until the City Council provides funding for events that coincide with the 60th anniversary of the incorporation of Imperial Beach.



AGENDA ITEM NO. 5.4

STAFF REPORT
CITY OF IMPERIAL BEACH

TO: HONORABLE MAYOR AND CITY COUNCIL
FROM: ANDY HALL, CITY MANAGER AH
MEETING DATE: OCTOBER 21, 2015
ORIGINATING DEPT.: ADMINISTRATION
SUBJECT: DISCUSSION AND REQUEST FOR DIRECTION REGARDING
THE LIVE BROADCAST OF CITY COUNCIL MEETINGS ON COX
CABLE

EXECUTIVE SUMMARY: Historically, there have been no costs associated with broadcasting City Council meetings on the Cox Communications Imperial Beach Public Access Channel (channel 24). Cox Communications will now charge the City \$1,200 per month or \$14,400 per year to broadcast the City Council meetings. Because there are various other broadcast options, staff is recommending that the City Council meetings no longer be broadcast on the Cox Communications Imperial Beach Public Access Channel.

RECOMMENDATION:

Staff recommends that the City Council discuss the various broadcast options. Staff further recommends that the City Council meetings no longer be broadcast on the Cox Communications Public Access Channel that will result in a \$14,400 annual savings to the City of Imperial Beach.

RATIONALE:

Various other options for broadcasting the City Council meetings are readily accessible to the public and are free of charge. Therefore, it is not a prudent use of limited financial resources to pay for broadcasting the City Council meetings.

OPTIONS:

- Accept the recommendation of staff and use other options for broadcasting City Council meetings
- Request more information about the ramifications of no longer broadcasting the City Council meetings on the Cox Communications Public Access Channel
- Deny the recommendation of staff and direct staff to continue to broadcast the meetings on the Cox Communications Public Access Channel and authorize the payment of a monthly fee

BACKGROUND:

For many years, the City Council meetings have been broadcast on Channel 24 of the Cox Communication Cable Television Service. To date, these meetings have been broadcast with no charge to the City, consistent with the Franchise Agreement reached between the City and Cox Communications. Cox Communications has informed the City that they have reached a new Franchise Agreement with the State of California that supersedes the local agreement. Although

the City of Imperial Beach is researching the validity of that claim, Cox Communication has requested a payment of \$1,200 per month, or \$14,400 per year to televise the City Council meetings consistent with the provisions of the new Franchise Agreement reached with the State.

ANALYSIS:

The City Council meetings can be viewed in several ways, including Channel 24 on the Cox Communications network. The meetings are available on Channel 99 on the AT&T Uverse network, they are livestreamed on YouTube and they are available on the City website. There are no costs associated with the other means of televised meetings. Because the meetings are available for free from other providers, staff is recommending that the meetings no longer be televised on Cox Communications saving the City \$14,400 per year in broadcasting costs.

ENVIRONMENTAL DETERMINATION:

This is not a project as defined by CEQA.

FISCAL IMPACT:

Movement of staff's recommendation has no fiscal impact. Continuing to televise the City Council meetings on Cox Communications will result in an unanticipated expenditure of \$14,400 annually.