



# A G E N D A



**CITY OF IMPERIAL BEACH  
CITY COUNCIL  
PLANNING COMMISSION  
PUBLIC FINANCING AUTHORITY  
HOUSING AUTHORITY**

**IMPERIAL BEACH REDEVELOPMENT AGENCY SUCCESSOR AGENCY**

**JANUARY 20, 2016**

**Council Chambers  
825 Imperial Beach Boulevard  
Imperial Beach, CA 91932**

**REGULAR & CLOSED SESSION MEETINGS – 6:00 P.M.**

**THE CITY COUNCIL ALSO SITS AS THE CITY OF IMPERIAL BEACH PLANNING COMMISSION, PUBLIC FINANCING AUTHORITY, HOUSING AUTHORITY AND IMPERIAL BEACH REDEVELOPMENT AGENCY SUCCESSOR AGENCY**

The City of Imperial Beach is endeavoring to be in total compliance with the Americans with Disabilities Act (ADA). If you require assistance or auxiliary aids in order to participate at City Council meetings, please contact the City Clerk's Office at (619) 423-8301, as far in advance of the meeting as possible.

**REGULAR MEETING CALL TO ORDER**

**ROLL CALL BY CITY CLERK**

**PLEDGE OF ALLEGIANCE**

**AGENDA CHANGES**

**MAYOR/COUNCIL REIMBURSEMENT DISCLOSURE/COMMUNITY ANNOUNCEMENTS/REPORTS ON ASSIGNMENTS AND COMMITTEES**

**COMMUNICATIONS FROM CITY STAFF**

**PUBLIC COMMENT**- *Each person wishing to address the City Council regarding items not on the posted agenda may do so at this time. In accordance with State law, Council may not take action on an item not scheduled on the agenda. If appropriate, the item will be referred to the City Manager or placed on a future agenda.*

**PRESENTATIONS (1.1-1.4)**

- 1.1\* PROCLAMATION IN RECOGNITION OF KAWASAKI DISEASE AWARENESS DAY. (0410-30)**
- 1.2\* CALTRANS PREPARATION FOR EL NIÑO. (0150-30 & 0210-90)**
- 1.3\* EL NIÑO UPDATE. (0210-90)**
- 1.4\* IMPLEMENTING SAN DIEGO FORWARD; THE REGIONAL PLAN AND CONSIDERING A BALLOT MEASURE FOR A FUTURE FUNDING SOURCE. (0140-40)**

\* No Staff Report

Any writings or documents provided to a majority of the City Council/Planning Commission/Public Financing Authority/Housing Authority/I.B. Redevelopment Agency Successor Agency regarding any item on this agenda will be made available for public inspection in the office of the City Clerk located at 825 Imperial Beach Blvd., Imperial Beach, CA 91932 during normal business hours.

**CONSENT CALENDAR (2.1-2.7)**-All matters listed under Consent Calendar are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items, unless a Councilmember or member of the public requests that particular item(s) be removed from the Consent Calendar and considered separately. Those items removed from the Consent Calendar will be discussed at the end of the Agenda.

**2.1 MINUTES. (0300-25)**

Recommendation: That the City Council approves the Regular Meeting Minutes of November 4, November 18, and December 2, 2015 and the Special Meeting Minutes of December 9, 2015.

**2.2 RATIFICATION OF WARRANT REGISTER. (0300-25)**

Recommendation: It is respectfully requested that the City Council ratify the warrant register.

**2.3 RECEIVE NOVEMBER 2015 TREASURER'S REPORT. (0300-90)**

Recommendation: That the City Council receives the monthly Treasurer's Report.

**2.4 SECOND READING AND ADOPTION OF ORDINANCE 2015-1154, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF IMPERIAL BEACH, CALIFORNIA AMENDING SECTION 4.60.010 OF CHAPTER 4.60 "MEDICAL MARIJUANA DISTRIBUTION FACILITIES" RELATED TO THE CULTIVATION OF MEDICAL MARIJUANA. (0610-95)**

Recommendation: That the City Council waives the second reading in full and adopts Ordinance No. 2015-1154.

**2.5 RESOLUTION NO. 2016-7660 CANCELLING THE FEBRUARY 3, 2016 CITY COUNCIL MEETING. (0410-05)**

Recommendation: Adopt resolution.

**2.6 RATIFY APPOINTMENT OF ANNE PORTER TO SERVE AS THE IMPERIAL BEACH REPRESENTATIVE ON THE PORT OF SAN DIEGO'S PUBLIC ART COMMITTEE FOR A TERM EXPIRING DECEMBER 31, 2018. (0150-70)**

Recommendation: That the City Council ratifies the appointment of Anne Porter to serve as the Imperial Beach representative on the Port of San Diego's Public Art Committee for a term expiring December 31, 2018.

**2.7 CONSIDERATION OF RESOLUTION NO. 2016-7661 TO ENTER INTO AN MOU TO PURCHASE EXCESS LIABILITY COVERAGE FROM CSAC FOR FISCAL YEAR 2017. (0190-35)**

Recommendation: Adopt resolution.

**ORDINANCES – INTRODUCTION/FIRST READING (3)**

None.

**PUBLIC HEARINGS (4.1)**

**4.1 ADOPTION OF RESOLUTION NO. 2016-7658 APPROVING THE IMPERIAL BEACH BUSINESS IMPROVEMENT DISTRICT (BID) ANNUAL REPORT FOR FISCAL YEAR 2014-2015 AND AUTHORIZING THE LEVYING OF THE FISCAL YEAR 2015-2016 ANNUAL ASSESSMENT FOR THE BID PURSUANT TO THE PARKING AND BUSINESS IMPROVEMENT AREA LAW OF 1989. (0465-20)610-95)**

Recommendation: That the City Council:

1. Declare public hearing open;
2. Receive public testimony;
3. Close the public hearing; and,
4. Adopt Resolution No. 2016-7658 approving the Final Report from the BID for Fiscal Year 2014-2015 and the budget and proposed activities for Fiscal Year 2015-2016 and levying the assessment for properties within the BID for Fiscal Year 2015-2016.

**REPORTS (5.1-5.6)**

- 5.1 PROPOSED BSA EAGLE PROJECT PRESENTATION – THOMAS RAYNER. (0940-10)**  
Recommendation:  
  1. Receive report;
  2. Receive a presentation from Thomas Rayner regarding the proposed improvements;
  3. Comment and direct staff and Thomas Rayner regarding the design of the proposed project; and
  4. Authorize the City Manager to sign the Eagle Project plan for Thomas Rayner to continue the project development and construction as approved by City Council and City staff.
- 5.2 REPORT ON SEWER SERVICE CHARGE STUDY UPDATE BY CONSULTANT, KARYN KEESE, KEZE GROUP LLC. (0830-90)**  
Recommendation:  
  1. Receive report,
  2. Receive presentation from Consultant Karyn Keese;
  3. Discuss the report as presented by the Consultant; and
  4. Direct staff to return with the final study report and recommendations at the February 17, 2016 Council meeting.
- 5.3 REPORT ON HYDRAULIC SEWER MODEL UPDATE BY CONSULTANT, MARK HILL, MICHAEL BAKER INTERNATIONAL. (0830-90)**  
Recommendation:  
  1. Receive report;
  2. Receive presentation from Consultant Mark Hill and
  3. Discuss the report and future considerations as presented by the Consultant.
- 5.4 RESOLUTION NO. 2016-7659 APPROVING A NEW CAPITAL IMPROVEMENT PROGRAM PROJECT “VETERANS PARK 7-STATION EXERCISE CIRCUIT” ADDED TO THE FY 2016 AND FY 2017 TWO-YEAR CIP IMPLEMENTATION PLAN AND APPROPRIATING \$18,000 FROM THE GENERAL FUND PUBLIC WORKS RESERVE FOR THIS PROJECT’S SUPPLIES AND MATERIALS PURCHASE AND INSTALLATION. (0920-70)**  
Recommendation: That the City Council approves Resolution No. 2016-7659 authorizing a new Capital Improvement Program project “Veterans Park 7-Station Exercise Circuit” for installation in Fiscal Year 2016. Further this resolution appropriates \$18,000 from the General Fund Public Works Reserve for this project.
- 5.5 PORT OF SAN DIEGO – TIDELANDS ACTIVATION PROGRAM FY 2016-17 APPLICATION(S). (0150-70)**  
Recommendation: That the City Council discusses which tideland activation events should be submitted to the Port of San Diego for sponsorship funding. Staff has identified the following events for consideration:  
  - Symphony by the Sea event (proposed request \$17,000)
  - Cultural Series: Military Appreciation Day and Fiesta del Mar (proposed request \$20,000)
  - Fireworks (proposed request \$25,000)
- 5.6 RESOLUTION NO. 2016-7662 APPROPRIATING \$350,000 FROM SEWER ENTERPRISE FUND OPERATING RESERVE FOR PUMP STATION NO. 10 MAINLINE EMERGENCY REPAIR. (0830-10)**  
Recommendation: Adopt Resolution.

**I.B. REDEVELOPMENT AGENCY SUCCESSOR AGENCY REPORTS (6.1-6.2)**

- 6.1 ADOPTION OF RESOLUTION NO. SA-16-53 OF THE IMPERIAL BEACH REDEVELOPMENT AGENCY SUCCESSOR AGENCY APPROVING THE ADMINISTRATIVE BUDGET FOR THE PERIOD OF JULY 1, 2016 THROUGH JUNE 30, 2017 AND RELATED ACTIONS. (0418-40)**

Recommendation: Adopt resolution.

- 6.2 ADOPTION OF RESOLUTION NO. SA-16-52 OF THE IMPERIAL BEACH REDEVELOPMENT AGENCY SUCCESSOR AGENCY APPROVING AND ADOPTING THE RECOGNIZED OBLIGATION PAYMENT SCHEDULE FOR THE PERIOD OF JULY 1, 2016 THROUGH JUNE 30, 2017 (ROPS 16-17). (0418-40)**

Recommendation: Adopt resolution.

**ITEMS PULLED FROM THE CONSENT CALENDAR (IF ANY)**

**ADJOURN REGULAR MEETING**

**CLOSED SESSION MEETING CALL TO ORDER**

**ROLL CALL BY CITY CLERK**

**CLOSED SESSION**

**1. CONFERENCE WITH REAL PROPERTY NEGOTIATORS**

Pursuant to Government Code section 54956.8

Property: APN: 625-241-02-00

Agency Negotiator: City Manager, City Attorney

Negotiating Party: Sawhney Family LTD Partnership

Under Negotiation: Price and terms of payment

**2. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**

Pursuant to Government Code section 54956.9(d)(1)

Case No. 37-2013-00081555-CU-EI-CTL

**3. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**

Pursuant to Government Code section 54956.9(d)(1)

Case No. 37-2016-00000183-CU-WM-CTL

**RECONVENE AND ANNOUNCE ACTION (IF APPROPRIATE)**

**ADJOURN CLOSED SESSION**

The Imperial Beach City Council welcomes you and encourages your continued interest and involvement in the City's decision-making process.

FOR YOUR CONVENIENCE, A COPY OF THE AGENDA AND COUNCIL MEETING PACKET MAY BE VIEWED IN THE OFFICE OF THE CITY CLERK AT CITY HALL OR ON OUR WEBSITE AT

[www.ImperialBeachCA.gov](http://www.ImperialBeachCA.gov)

*/s/*

Jacqueline M. Hald, MMC  
City Clerk

CITY OF IMPERIAL BEACH  
CITY COUNCIL  
PLANNING COMMISSION  
PUBLIC FINANCING AUTHORITY  
HOUSING AUTHORITY  
IMPERIAL BEACH REDEVELOPMENT AGENCY SUCCESSOR AGENCY

NOVEMBER 4, 2015

Council Chambers  
825 Imperial Beach Boulevard  
Imperial Beach, CA 91932

REGULAR & CLOSED SESSION MEETINGS – 6:00 P.M.

**REGULAR MEETING CALL TO ORDER**

Mayor Dedina called the Regular Meeting to order at 6:00 p.m.

**ROLL CALL BY CITY CLERK**

Councilmembers Present:	Patton, Bragg, Spriggs
Councilmembers Absent:	None
Mayor Present:	Dedina
Mayor Pro Tem Present:	Bilbray
Staff Present:	City Manager Hall, City Attorney Lyon, City Clerk Hald, Public Works Director Levien, Assistant City Manager Dush; Building Official Holden

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by the Mar Vista High School Navy Junior ROTC.

**AGENDA CHANGES**

**MOTION BY BRAGG, SECOND BY PATTON, TO REMOVE CLOSED SESSION ITEM NO. 1 FROM THE AGENDA. MOTION CARRIED UNANIMOUSLY.**

**MAYOR/COUNCIL REIMBURSEMENT DISCLOSURE/COMMUNITY ANNOUNCEMENTS/REPORTS ON ASSIGNMENTS AND COMMITTEES**

Councilmember Patton reported on the success of the Public Safety Open House and the City of San Diego's Palm Avenue Revitalization Workshop, his attendance at the SANDAG meeting, and complimented the fence on IB Blvd. and Seacoast Dr.. He stated parents and teachers were grateful for the Parks and Recreation survey making it down to Mendoza School. He announced the Dempsey Holder Surf Contest on Saturday and Military Appreciation Day on Sunday.

Councilmember Bragg reported on her and Mayor Dedina's attendance at the County Mental Health Outreach Forum, the October 29 MTS meeting and reported that MTS has a new website.

Councilmember Spriggs reported on his attendance on the South County Economic Development Council and his participation in a webinar for the California Coastal Commission in Preparation for a League of California Cities workshop regarding Sea Level rise issues. He requested Councilmembers read "Forecasting for Uncertain Futures," an article in Western City magazine and that an item be placed on a future agenda to discuss how certain issues included in the article would affect IB.

Mayor ProTem Bilbray announced that at the Military Appreciation Day event Hutchins Realty and VFW will be hosting a beer garden with proceeds going to VFW and Courage to Call.

Mayor Dedina also complimented the appearance of the new fence on IB Blvd. and Seacoast

Dr. He reported that Bill Walton, NBA Hall of Famer, played a role in getting the world's largest bike tour to come to IB in May and that he's been working with the Olympic committee to get the beach sports to come to IB. He announced the second round of the Dempsey Holder Ocean Festival and Surf Contest on Saturday and Military Appreciation Day on Sunday. He reported on his and City Manager Hall's attendance at a meeting in Tijuana to discuss issues with the Tijuana River.

#### **COMMUNICATIONS FROM CITY STAFF**

John French announced the El Niño and Sea Level Rise Workshop on November 17, 2015.

Assistant City Manager Dush announced, on behalf of the owner of the property at IB Blvd. and Seacoast, a neighborhood workshop on November 19 from 6:00 - 8:00 p.m. at the Community Center for a proposed resort project.

#### **PUBLIC COMMENT**

Fabrice Gamin voiced concerns about the condition of Mar Vista High School and urged City Council to work with the Sweetwater Union High School District to have funds go toward its improvement. He handed out copies of the "Long Range Facility Master Plan" presentation to Councilmembers.

Michael Carey voiced his concerns regarding the Lighthouse and Florida Street projects and requested a review process on current zoning regulations.

Councilmember Patton suggested placing an item on the next agenda or having an Ad Hoc committee work on this issue and that he would like to participate in that process.

Councilmember Spriggs agreed, stating he has heard similar types of concerns from the public.

Mayor Dedina requested to have the issues submitted in writing along with placing an item on a future agenda so that it's clear what needs to be accomplished and have the City Attorney review it.

Councilmember Spriggs stated it should be done as soon as possible but also allow time for staff and the City Attorney to prepare an informative report.

Councilmember Bragg stated the Design Review Board should be included.

#### **PRESENTATIONS (1.1-1.2)**

##### **1.1 COMPLETED BSA EAGLE PROJECT PRESENTATION BY TODD STRUIKSMA: RESTORATION OF THE EASTERN PORTION OF THE NATIVE PLANT GARDEN ADJACENT TO THE BAYSHORE BIKEWAY AT 10TH STREET. (0920-40)**

Public Works Director Levien introduced Todd Struiksma who provided an update and gave a video presentation on the completed project.

City Council complimented Todd for his passion, responsibility, work ethic and stated they were pleased with his video presentation.

##### **1.2 VECTOR CONTROL UPDATE BY CHRIS CONLAN, SAN DIEGO COUNTY'S SUPERVISING VECTOR ECOLOGIST. (0240-50)**

Chris Conlan gave a PowerPoint presentation regarding vector control issues, focusing on mosquitoes. In Imperial Beach the biggest problem is the Salt Marsh Mosquito which is abundant during high tides. While they don't transmit diseases, they are very annoying and abundant in warmer climates. He stated Vector Control will continue treating the area and cited preventive measures such as eliminating standing water, using screens on doors and windows, and insect repellents with Deet which work best.

In response to questions of City Council, Mr. Conlan suggested going on their website [sdvector.com](http://sdvector.com) to find mosquito predators, such as fish, for small areas. He stated pre-treatment can be done in some situations but it's hard to predict water flow and product can be diluted or washed out. He also stated a mosquito's lifespan is 2 weeks and suggested residents contact Vector Control at 858-694-2888 or go to the website for the latest information and assistance. He commented Vector Control is monitoring the situation and stated it would be apparent to residents if they are breeding in their home.

Mayor Dedina commented on the need to clean up the tires in the Tijuana River Valley.

**CONSENT CALENDAR (2.1-2.4)**

**MOTION BY PATTON, SECOND BY BILBRAY, TO ADOPT CONSENT CALENDAR ITEM NOS. 2.1 THROUGH 2.4. MOTION CARRIED UNANIMOUSLY.**

**2.1 MINUTES. (0300-25)**

City Council approved the Regular Meeting minutes of October 7, 2015.

**2.2 RATIFICATION OF WARRANT REGISTER. (0300-25)**

Ratified the following registers: Accounts Payable Numbers 87502 through 87588 and EFT #'s 90-96 for a subtotal amount of \$198,267.25.

**2.3 RESOLUTION NO. 2015-7642 AUTHORIZING THE SALE OF CERTAIN SURPLUS CITY PROPERTY. (0380-45)**

Approved Resolution No. 2015-7642 authorizing the sale/transfer of surplus property as listed in Exhibit A, Equipment Inventory List for County Auction.

**2.4 ADOPTION OF RESOLUTION NUMBER 2015-7643 AUTHORIZING THE CITY MANAGER TO RENEW AN AGREEMENT WITH THE SOUTH BAY UNION SCHOOL DISTRICT FOR PROVISION OF SCHOOL RESOURCE OFFICER SERVICES FROM FISCAL YEAR 2015/16 THROUGH 2017/18. (0260-45)**

Adopted Resolution.

**ORDINANCES – INTRODUCTION/FIRST READING (3.1)**

**3.1 INTRODUCE ORDINANCE NO. 2015-1153 ADDING CHAPTER 15.07 OF THE IMPERIAL BEACH MUNICIPAL CODE TO PROVIDE AN EXPEDITED, STREAMLINED PERMITTING PROCESS FOR SMALL RESIDENTIAL ROOFTOP SOLAR SYSTEMS. (0710-95)**

Building Official Holden reported on the item. In response to Councilmember Spriggs question, Building Official Holden stated there is a lot of competition in the solar panel industry. Guidelines allow charging \$500.00 per permit and the City charges \$156.00. As far as education, there is information online, on TV and SDG&E has an education program. The City helps by issuing permits quickly and inspecting quickly.

Councilmember Spriggs suggested someone could start a social media page to see if there was a group of interested residents who could all get it done at the same time.

City Manager Hall commented on the Ygreen, Hero and Pace programs where residents would get competitive prices. One challenge in Imperial Beach is that there is low electricity consumption. The Council has taken proactive steps to participate in the Pace program and encourage people to install solar systems.

Deputy City Clerk Carballo read the title of Ordinance No. 2015-1153. "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF IMPERIAL BEACH, CALIFORNIA ADDING CHAPTER 15.07 OF THE IMPERIAL BEACH MUNICIPAL CODE TO PROVIDE AN EXPEDITED, STREAMLINED PERMITTING PROCESS FOR SMALL RESIDENTIAL ROOFTOP SOLAR SYSTEMS."

**MOTION BY SPRIGGS, SECOND BY BRAGG, TO INTRODUCE ORDINANCE NO. 2015-1153 BY TITLE ONLY, WAIVE FULL READING OF THE ORDINANCE AND SCHEDULE THE SECOND READING AND ADOPTION OF THE ORDINANCE ON NOVEMBER 18, 2015. MOTION CARRIED UNANIMOUSLY.**

**PUBLIC HEARINGS (4)**

None.

**REPORTS (5.1-5.2)**

**5.1 UPDATE ON PARTICIPATION IN SAN DIEGO ASSOCIATION OF GOVERNMENTS (SANDAG) ICOMMUTE PROGRAM RIDESHARE MONTH CHALLENGE. (0140-40)**

Management Analyst Vea reported on the item and showed a photo of the program participants. Councilmember Bragg also reported on the item and gave a PowerPoint presentation. City Council received and filed the report on participation in the SANDAG iCommute program Rideshare Month Challenge.

**5.2 UPDATE FROM THE 2015 ANNUAL MEETING OF THE CALIFORNIA LEAGUE OF CITIES. (0140-10)**

Councilmember Bragg gave a PowerPoint presentation and provided updates on her attendance along with Councilmember Spriggs at the League of California Cities Annual Conference held in San Jose, California between September 30 and October 2, 2015.

Councilmember Bragg suggested giving direction to staff to choose a date in September where they can initiate a community service project.

**MOTION BY BRAGG TO HAVE SEPTEMBER BE THE COMMUNITY SERVICE MONTH AND HAVE STAFF PICK A DAY AND MOVE FORWARD WITH STARTING THE SELECTION OF PROJECTS TO BE COMPLETED.**

Mayor Dedina expressed his concern on choosing a month before getting feedback from staff on what the best month is so it doesn't conflict with other volunteer events held in September.

Councilmember Bragg stated they could be consolidated into the Community Service Day.

**COUNCILMEMBER BILBRAY SECONDED THE MOTION. A VOTE WAS NOW TAKEN ON THE ABOVE STATED MOTION. MOTION CARRIED UNANIMOUSLY.**

Councilmember Bragg continued with her presentation on Community Wellness, highlighting annual projects to focus on the physical and mental wellness of the community. She encouraged Council to consider how the wellness of the community will be enhanced when planning future projects.

Mayor Dedina suggested having a future agenda item on the issue and bringing in Kimberly Marshall to help organize an event. He stated he would be attending a global wellness summit in Mexico City and that they are looking at promoting Imperial Beach as a healthy community.

Councilmember Patton stated he participated in Global Health Day at the new hotel and commented on the success of the event.

Councilmember Spriggs continued with the PowerPoint presentation on the League of California Cities Highlights stating they are sharing ideas that would best improve the quality of life in Imperial Beach. He spoke regarding a state designated cultural district and urged Council to investigate how to participate in this new state program. He also spoke on the importance of having a "retail vision" and the infrastructure that would go along with that vision, a summer intern program, reported on a meeting of the California Coastal Commission and requested feedback from the other Councilmembers.

Councilmember Bragg stated she and Councilmember Spriggs reported on the programs that were of most importance, requested feedback and suggested having each of the Councilmembers lead a wellness activity.

Councilmember Patton commended Councilmembers Bragg and Spriggs on their presentation, stating he was in favor of the intern program and that a report back from conferences attended is a good idea. He also suggested they volunteer to lead on the programs they are passionate on.

**I.B. REDEVELOPMENT AGENCY SUCCESSOR AGENCY REPORTS (6)**

None.

**ITEMS PULLED FROM THE CONSENT CALENDAR**

None.

**ADJOURN REGULAR MEETING**

Mayor Dedina adjourned the Regular Meeting at 7:44 p.m.

**CLOSED SESSION MEETING CALL TO ORDER**

Mayor Dedina called the Closed Session Meeting to order at 7:45 p.m.

**ROLL CALL BY CITY CLERK**

Councilmembers Present:	Patton, Bragg, Spriggs
Councilmembers Absent:	None
Mayor Present:	Dedina
Mayor Pro Tem Present:	Billbray
Staff Present:	City Manager Hall, City Attorney Lyon, City Clerk Hald

**CLOSED SESSION**

**CONSENSUS OF CITY COUNCIL TO ADJOURN TO CLOSED SESSION MEETING UNDER:**

- 1. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**  
Removed from agenda by prior City Council action.
- 2. CONFERENCE WITH REAL PROPERTY NEGOTIATORS**  
Pursuant to Government Code section 54956.8  
Property: APN: 625-241-02-00  
Agency Negotiator: City Manager, City Attorney  
Negotiating Party: Sawhney Family LTD Partnership  
Under Negotiation: Price and terms of payment

**MOTION CARRIED UNANIMOUSLY.**

Mayor Dedina adjourned the meeting into Closed Session at 7:45 p.m. and he reconvened the meeting to Open Session at 8:19 p.m.

Reporting out of Closed Session, City Attorney Lyon announced City Council discussed Closed Session Item No. 2, City Council gave direction and no reportable action was taken.

**ADJOURN CLOSED SESSION**

Mayor Dedina adjourned the Closed Session meeting at 8:19 p.m.

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Serge Dedina  
Mayor

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Sunem Carballo,  
Deputy City Clerk

DRAFT

**CITY OF IMPERIAL BEACH  
CITY COUNCIL  
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PUBLIC FINANCING AUTHORITY  
HOUSING AUTHORITY  
IMPERIAL BEACH REDEVELOPMENT AGENCY SUCCESSOR AGENCY**

**NOVEMBER 18, 2015**

**Council Chambers  
825 Imperial Beach Boulevard  
Imperial Beach, CA 91932**

**CLOSED SESSION MEETING – 5:00 P.M.  
REGULAR MEETING – 6:00 P.M.**

**CLOSED SESSION MEETING CALL TO ORDER**

Mayor Dedina called the Closed Session meeting to order at 5:00 p.m.

**ROLL CALL BY CITY CLERK**

Councilmembers present: Patton, Bragg  
Councilmembers absent: Spriggs  
Mayor Present: Dedina  
Mayor Pro Tem Absent: Bilbray  
Staff Present: City Manager Hall, City Attorney Lyon, City Clerk Hald

**CLOSED SESSION**

**MOTION BY BRAGG, SECOND BY PATTON, TO ADJOURN TO CLOSED SESSION UNDER:**

- 1. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**  
Pursuant to Government Code section 54956.9(d)(1)  
Case No. 37-2013-00081555-CU-EI-CTL

**MOTION CARRIED BY THE FOLLOWING VOTE:**

**AYES: COUNCILMEMBERS: PATTON, BRAGG, DEDINA  
NOES: COUNCILMEMBERS: NONE  
ABSENT: COUNCILMEMBERS: SPRIGGS, BILBRAY**

Mayor Dedina adjourned the meeting to Closed Session at 5:01 p.m. and he reconvened the meeting to Open Session at 6:00 p.m.

Reporting out of Closed Session, City Attorney Lyon announced Councilmembers Bragg and Patton and Mayor Dedina discussed Closed Session Item No. 1, direction was given and no reportable action was taken.

Councilmember Spriggs did not attend Closed Session due to a potential conflict of interest.

**ADJOURN CLOSED SESSION**

Mayor Dedina adjourned the Closed Session meeting at 6:00 p.m.

**REGULAR MEETING CALL TO ORDER**

Mayor Dedina called the regular meeting to order at 6:01 p.m.

**ROLL CALL BY CITY CLERK**

Councilmembers present: Patton, Bragg, Spriggs  
Councilmembers absent: None  
Mayor Present: Dedina

Mayor Pro Tem Absent: Bilbray  
Staff Present: City Manager Hall, City Attorney Lyon, City Clerk Hald, Fire Chief French, Assistant City Manager Dush, Public Works Director Levien

### **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Armando Dilan and Princess Carbajal from Emory School.

### **AGENDA CHANGES**

City Manager Hall recommended pulling Item No. 5.3 from the agenda for consideration at a future City Council meeting.

**MOTION BY PATTON, SECOND BY BRAGG, TO PULL ITEM NO. 5.3 FROM THE AGENDA FOR CONSIDERATION AT A FUTURE CITY COUNCIL MEETING. MOTION CARRIED BY THE FOLLOWING VOTE:**

**AYES: COUNCILMEMBERS: PATTON, BRAGG, SPRIGGS, DEDINA**  
**NOES: COUNCILMEMBERS: NONE**  
**ABSENT: COUNCILMEMBERS: BILBRAY**

### **MAYOR/COUNCIL REIMBURSEMENT DISCLOSURE/COMMUNITY ANNOUNCEMENTS/REPORTS ON ASSIGNMENTS AND COMMITTEES**

Councilmember Patton reported on his attendance at the Dempsey Holder Surf Contest, the Military Appreciation Day event, and the El Niño/Sea Level Rise workshop. He announced the Boys and Girls Club is having a pep rally on Friday to cheer on the Mar Vista High School Football team.

Councilmember Bragg stated she too attended many of the same events mentioned by Councilmember Patton. She thanked City staff for their efforts on the Military Appreciation Day event. She also recognized the Fleet Reserve, American Legion, the VFW Post and other volunteer organizations for their participation in the event. She announced November 28 is Small Business Saturday and encouraged everyone to shop at local stores.

Councilmember Spriggs announced he was a League of California Cities representative at a California Coastal Commission workshop on sea level rise guidelines, and reported on his attendance at the City's El Niño/Sea Level Rise workshop, a Regional Climate Collaboration Workshop, the Metro Wastewater JPA Commission meeting, and the Independent Rates Oversight Committee meeting.

Mayor Dedina spoke about his attendance at the El Niño/Sea Level Rise workshop and the Military Appreciation Day event. He reported on a binational working group meeting to clean up the Tijuana River and he recognized Chris Helmer who is the lead person on the project. He also reported on his attendance at the Global Wellness Summit in Mexico City.

Councilmember Patton announced a new hotel developer is holding an open house in the Community Room tomorrow night.

### **COMMUNICATIONS FROM CITY STAFF**

Fire Chief French reported on the El Niño/Sea Level Rise workshop that was held last night. Information on how to prepare for and what to do during an El Niño will be disseminated. He also announced sand and sandbags are available behind the Fire Station and he encouraged everyone to sign up for Reverse 911 and Alert San Diego at [www.readysandiego.org](http://www.readysandiego.org).

### **PUBLIC COMMENT**

John Griffin, Pastor of Imperial Beach Methodist Church, extended an invitation to the public to attend a community event on December 10 to address the availability of a drink product that is high in alcohol.

James De la Cerna, Program Director for the Boys and Girls Club, distributed information on the "Sports Park Exchange!" and the Mar Vista High School Pregame Playoff Pep Rally.

### **PRESENTATIONS (1)**

None.

### **CONSENT CALENDAR (2.1-2.7)**

**MOTION BY SPRIGGS, SECOND BY BRAGG, TO ADOPT CONSENT CALENDAR ITEM NOS. 2.1 THROUGH 2.7. MOTION CARRIED BY THE FOLLOWING VOTE:**

**AYES: COUNCILMEMBERS: PATTON, BRAGG, SPRIGGS, DEDINA**

**NOES: COUNCILMEMBERS: NONE**

**ABSENT: COUNCILMEMBERS: BILBRAY**

#### **2.1 MINUTES. (0300-25)**

City Council approved the Regular Meeting minutes of September 16, 2015 and the Special Workshop Meeting Minutes of September 23, 2015.

#### **2.2 RATIFICATION OF WARRANT REGISTER. (0300-25)**

Ratified the following registers: Accounts Payable Numbers 87589 through 87661 and EFT #'s 97-104 for a subtotal amount of \$1,498,613.14 and Payroll Checks/Direct Deposits 46778 through 46795 for a subtotal amount of \$166,616.69 for a total amount of \$1,665,229.83.

#### **2.3 RECEIVE TREASURER'S REPORT. (0300-90)**

City Council received the monthly treasurer's report.

#### **2.4 ADOPTION OF ORDINANCE NO. 2015-1153 ADDING CHAPTER 15.07 OF THE IMPERIAL BEACH MUNICIPAL CODE TO PROVIDE AN EXPEDITED, STREAMLINED PERMITTING PROCESS FOR SMALL RESIDENTIAL ROOFTOP SOLAR SYSTEMS. (0710-95)**

City Council adopted Ordinance No. 2015-1153.

#### **2.5 LOCAL APPOINTMENTS LIST. (0460-45)**

City Council approved the Local Appointments List in compliance with California Government Code §54972 and designate the Imperial Beach Branch Library (the public library with the largest service population within jurisdiction) to receive a copy of the list in compliance with California Government §54973.

#### **2.6 ADOPTION OF RESOLUTION NUMBER 2015-7644 AUTHORIZING THE CITY MANAGER TO RENEW AN AGREEMENT WITH THE SWEETWATER UNION HIGH SCHOOL DISTRICT FOR PROVISION OF SCHOOL RESOURCE OFFICER SERVICES FROM FISCAL YEAR 2015/16 THROUGH 2017/18. (0260-45)**

Adopted resolution.

#### **2.7 TERMS EXPIRING DECEMBER 31, 2015 – PARKS AND RECREATION COMMITTEE (PRC). (0120-80)**

1. Mayor Dedina recommended reappointment of members Ken Blinsman and Marc Stephenson and alternates Marcy Aguilar, Peter Salisbury and Molly Goforth for terms of office expiring December 31, 2019 and
2. City Council approved the Mayor's appointment selections to the PRC.

**ORDINANCES – INTRODUCTION/FIRST READING (3)**

None.

**PUBLIC HEARINGS (4)**

None.

**REPORTS (5.1-5.5)**

**5.1 CODE COMPLIANCE WORKSHOP FOLLOW-UP. (0140-40)**

Assistant City Manager Dush gave a PowerPoint presentation on the item and reviewed a new/refined code compliance methodology for non-life safety issues:

1. You + 2 Policy – Before deploying City staff, a person and two other individuals (from other households) file complaints. This process avoids a spite driven or retaliatory process.
2. Blight Priority – Focuses on blight, have intelligence led policing, and makes for a more aesthetically pleasing community.
3. Abatement Acceleration – A new procedure for deploying the abatement process earlier so properties don't sit idle.

Mark Williams asked the City to stop sending out certified letters, to have hearing officer results made public, and to show code enforcement cases on the City's website.

Kim Frink spoke in support for a community visioning process. She asked the City Council to consider recreational vehicle storage related issues by deleting section 10.36.110(C) – Off-Street Parking from the IBMC. She stated recreational vehicles encourage outdoor recreation and promote healthy active lifestyles.

Councilmember Patton requested a review of IBMC 10.36 in the future.

In response to Councilmember Bragg, City Attorney Lyon stated that certified letters are sent to show proof that a letter was served.

Building Official Holden reviewed the notification process and explained when certified letters are transmitted.

Discussion ensued about administrative hearings and the possibility of placing results on the Internet.

Assistant City Manager Dush stated staff will monitor and collect data as City Council's policy direction is implemented and return to City Council in a few months with the results. He also stated staff is developing a list of blighted properties on major design corridors.

Councilmember Spriggs spoke in support for a consistent approach and having clear criteria for what is considered blight.

City Manager Hall stated the properties that are clearly blighted will be addressed and those that need clarity will be brought back to City Council for review.

Mayor Dedina spoke in support for a common sense based approach to code enforcement. He spoke about some of the biggest blighted properties in the City, expressed concern about placing records on the Internet, and supported a fair and transparent process.

Consensus of City Council to move forward.

**5.2 RESOLUTION NO. 2015-7647 AUTHORIZING AN "EIGHT-ALLEY PAVING PROJECT" ADDITION TO THE CIP TWO-YEAR IMPLEMENTATION PLAN FY 15/16 & FY 16/17 AND APPROPRIATION OF \$1,000,000 OF 2010 BOND FUNDS TO THE 8-ALLEY PAVING PROJECT AND AUTHORIZING THE COMMENCEMENT OF THE PROJECT DESIGN IN FY 15/16. (0720-08)**

An updated alley map was submitted as last minute agenda information.

Public Works Director Levien gave a PowerPoint presentation and suggested the addition of a ninth alley (Alley #5 - access from Cypress Ave. between Emory and 10<sup>th</sup> St.) at a cost of \$50,000 or less. He also reviewed the reasons for not paving Alleys 8, 9, 10, 30, 31 and 51.

Councilmember Bragg spoke in support for adding Alley #5. She also expressed concern about the blighted condition of Alley #8 and asked that it be cleaned up.

Councilmember Spriggs also spoke in support for adding Alley #5. He asked staff to return with information on the next phase which is addressing the remainder of the unpaved alleys (those marked in green on Attachment 2 of the staff report).

Councilmember Patton also spoke in support for adding Alley #5 and allocating funds towards the installation of street lights.

Public Works Director Levien spoke about street lights that were installed this year and the plans for installing street lights next year.

City Attorney Lyon read the following revisions to Resolution No. 2015-7647:

- replace eight alleys with nine alleys and
- insert the addition of \$50,000 of Gas Tax money that would be used towards this project with the addition of Alley #5

**MOTION BY SPRIGGS, SECOND BY BRAGG, TO ADOPT RESOLUTION NO. 2015-7647 AUTHORIZING A “NINE-ALLEY PAVING PROJECT” ADDITION TO THE CIP TWO-YEAR IMPLEMENTATION PLAN FY 15/16 & FY 16/17 AND APPROPRIATION OF \$1,000,000 OF 2010 BOND FUNDS TO THE 9-ALLEY PAVING PROJECT AND AUTHORIZING THE COMMENCEMENT OF THE PROJECT DESIGN IN FY 15/16 AND TO INCLUDE THE MODIFICATIONS TO THE RESOLUTION AS SUGGESTED BY THE CITY ATTORNEY. MOTION CARRIED BY THE FOLLOWING VOTE:**

**AYES: COUNCILMEMBERS: PATTON, BRAGG, SPRIGGS, DEDINA  
NOES: COUNCILMEMBERS: NONE  
ABSENT: COUNCILMEMBERS: BILBRAY**

**5.3 RESOLUTION NO. 2015-7648 SETTING THE TIME AND PLACE FOR A PUBLIC HEARING TO CONSIDER THE FORMATION OF AN UNDERGROUND UTILITY DISTRICT IN 1300 BLOCK DONAX, 1300 BLOCK ELM AND 900-1000 BLOCKS FERN AVENUE (DONAX/ELM/FERN AVENUES UNDERGROUND UTILITY DISTRICT). (0140-40)**

Item removed from the agenda by prior City Council action.

**5.4 RESOLUTION NO. 2015-7646 SUPPORTING STATE LEGISLATION ENABLING THE CITY TO REQUEST AND PROCESS STATE HIGHWAY 75 RELINQUISHMENT. (0140-40)**

Assistant City Manager Dush gave a PowerPoint on the item.

City Manager Hall clarified that if the bill is approved and signed by the governor, the City Council is not obligated to relinquish the road.

Councilmember Spriggs commented on Caltrans' complex permitting process that can hinder development along SR 75. He noted that the City Council has not been provided with the cost benefits for relinquishing SR 75. He also stated that since the resolution does not make clear the City is not mandated to relinquish SR 75, he suggested modification of the resolution to include the following recitals from the staff report: that the resolution does not mandate the City to seek relinquishment but merely supports legislation that would authorize the City to do so at

its discretion; and if the City would pursue relinquishment, a comprehensive analysis of the financial considerations and permitting authority benefits would occur and be presented to the City Council first.

Councilmember Patton concurred with Councilmember Spriggs' comments and stated if Councilmember Spriggs made the motion, he would second it.

Mayor Dedina spoke about the issues in dealing with bureaucratic State agencies such as Caltrans.

**MOTION BY SPRIGGS, SECOND BY PATTON, TO ADOPT RESOLUTION NO. 2015-7646 SUPPORTING STATE LEGISLATION ENABLING THE CITY TO REQUEST AND PROCESS STATE HIGHWAY 75 RELINQUISHMENT AND REVISE THE RESOLUTION BY INSERTING THE LAST TWO SENTENCES IN THE ANALYSIS SECTION OF THE STAFF REPORT. MOTION CARRIED BY THE FOLLOWING VOTE:**

**AYES: COUNCILMEMBERS: PATTON, BRAGG, SPRIGGS, DEDINA  
NOES: COUNCILMEMBERS: NONE  
ABSENT: COUNCILMEMBERS: BILBRAY**

**5.5 CONSIDERATION OF LICENSE AGREEMENT TO UTILIZE PRIVATE PROPERTY LOCATED NORTHEAST OF THE INTERSECTION OF SEACOAST DRIVE AND DATE STREET, AND AUTHORIZATION OF CITY MANAGER TO EXECUTE THE LICENSE AGREEMENT. (0720-10)**

City Manager Hall reported on the item and noted that the property owner is allowing the City to use the property in a temporary manner until the property is developed. More information will be presented to City Council in the future and concerns raised regarding negative uses will be addressed.

**MOTION BY PATTON, SECOND BY SPRIGGS, TO AUTHORIZE THE CITY MANAGER TO EXECUTE A LICENSE AGREEMENT WITH MR. ALBERT LISSOY. MOTION CARRIED BY THE FOLLOWING VOTE:**

**AYES: COUNCILMEMBERS: PATTON, BRAGG, SPRIGGS, DEDINA  
NOES: COUNCILMEMBERS: NONE  
ABSENT: COUNCILMEMBERS: BILBRAY**

**I.B. REDEVELOPMENT AGENCY SUCCESSOR AGENCY REPORTS (6)**

None.

**ITEMS PULLED FROM THE CONSENT CALENDAR (IF ANY)**

None.

**ADJOURN REGULAR MEETING**

Mayor Dedina adjourned the Regular Meeting at 7:51 p.m.

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Serge Dedina,  
Mayor

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Jacqueline M. Hald, MMC  
City Clerk

CITY OF IMPERIAL BEACH  
CITY COUNCIL  
PLANNING COMMISSION  
PUBLIC FINANCING AUTHORITY  
HOUSING AUTHORITY  
IMPERIAL BEACH REDEVELOPMENT AGENCY SUCCESSOR AGENCY

DECEMBER 2, 2015

Council Chambers  
825 Imperial Beach Boulevard  
Imperial Beach, CA 91932

CLOSED SESSION MEETING – 5:00 P.M.  
REGULAR MEETING – 6:00 P.M.

**CLOSED SESSION MEETING CALL TO ORDER**

Mayor Dedina called the Closed Session Meeting to order at 5:27 p.m.

**ROLL CALL BY CITY CLERK**

Councilmembers Present: Patton, Bragg, Spriggs  
Councilmembers Absent: None  
Mayor Present: Dedina  
Mayor Pro Tem Present: Bilbray  
Staff Present: City Manager Hall, City Attorney Lyon, City Clerk Hald

**CLOSED SESSION**

**MOTION BY BILBRAY, SECOND BY BRAGG, TO ADJOURN TO CLOSED SESSION UNDER:**

**1. CONFERENCE WITH REAL PROPERTY NEGOTIATORS**

Pursuant to Government Code Section 54956.8:

Properties: 761, 771, 781, 791, 801, and 881 Palm Ave., Imperial Beach, CA 91932

Agency Negotiator: City Manager and City Attorney

Negotiating Parties: Sudberry Properties, Inc.

Under Negotiation: Instruction to Negotiator will concern price and terms of payment

**MOTION CARRIED UNANIMOUSLY.**

**ADJOURN CLOSED SESSION**

Mayor Dedina adjourned the meeting to Closed Session at 5:28 p.m. and he reconvened the meeting to Open Session at 6:00 p.m.

Reporting out of Closed Session, City Attorney Lyon announced City Council discussed Closed Session Item No. 1, City Council gave direction and no reportable action was taken.

**REGULAR MEETING CALL TO ORDER**

Mayor Dedina called the Regular Meeting to order at 6:00 p.m.

**ROLL CALL BY CITY CLERK**

Councilmembers Present: Patton, Bragg, Spriggs  
Councilmembers Absent: None  
Mayor Present: Dedina  
Mayor Pro Tem Present: Bilbray  
Staff Present: City Manager Hall, City Attorney Lyon, City Clerk Hald, Fire Chief French, Public Works Director Levien, Administrative Services Director Bradley

### **PLEDGE OF ALLEGIANCE**

Kadisha Kontente, a 6th grade student from Mendoza School, led the Pledge of Allegiance.

Mayor Dedina asked for a moment of silence for the victims of the San Bernardino tragedy.

### **AGENDA CHANGES**

None.

### **MAYOR/COUNCIL REIMBURSEMENT DISCLOSURE/COMMUNITY ANNOUNCEMENTS/REPORTS ON ASSIGNMENTS AND COMMITTEES**

Councilmember Patton reported on his attendance at the SANDAG Board meeting and he spoke about his discussions with the Director of Caltrans regarding traffic on SR75 going into Coronado.

Councilmember Bragg stated she was honored to represent the City at the sinking of the Uribe off the coast of the City of Rosarito. She announced the following events: the Chamber of Commerce Christmas Comes to I.B., the Navy Dinner for seniors, and the I.B. Methodist Church Posada. She reported over one thousand seniors and children were fed at the 20<sup>th</sup> Annual Feed the Kids event and over 250 food baskets were given out by the Latter Rain Ministries. She encouraged everyone to donate extra food to local community food banks and pantries.

Councilmember Spriggs reported on his attendance at a presentation by I.B. Resorts on the proposed hotel at Imperial Beach Blvd. and Seacoast Dr. and he asked staff to post project information on the City's website.

Mayor Dedina reported the Borders Committee will be meeting with legislative officials on strategies for dealing with beach closures. He noted that in a Mexican newspaper, Imperial Beach was cited as a model for El Niño and coastal flooding planning.

### **COMMUNICATIONS FROM CITY STAFF**

City Manager Hall showed a video of the Bayshore Bikeway at Pond 10A during a King Tide event.

Mayor Dedina encouraged the community to help monitor King Tide events by hash tagging photos with #Kingtide and #IBKingtides.

### **PUBLIC COMMENT**

None.

### **PRESENTATIONS (1.1-1.2)**

#### **1.1 PRESENTATION OF CERTIFICATES TO 2015 FIRE PREVENTION WEEK POSTER CONTEST WINNERS. (0410-30)**

Public Safety Director French introduced the item.

Engineer Paramedic Moe reported on the 2nd Grade Fire Prevention program noting the theme was "Hear the Beep While You Sleep" to promote working fire detectors. She presented certificates to the following winners:

Isabelle Baker  
Bayside Elementary  
Teacher: Mrs. Filippini

Chase Collin  
Imperial Beach Charter School  
Teacher: Mrs. Hill

Keirah Devine  
Oneonta Elementary  
Teacher: Ms. Palmer

Jazmine Bovain  
Central Elementary  
Teacher: Mr. Prunty

**1.2 EL NIÑO UPDATE. (0210-90)**

Public Safety Director French introduced the item and reminded everyone to register cell phones on [www.alertsandiego.org](http://www.alertsandiego.org).

Vanessa Garcia, Public Affairs Manager for SDG&E, reported on SDG&E's preparation for El Niño.

**CONSENT CALENDAR (2.1-2.8)**

**MOTION BY BILBRAY, SECOND BY PATTON, TO ADOPT CONSENT CALENDAR ITEM NOS. 2.1 THROUGH 2.8. MOTION CARRIED UNANIMOUSLY.**

**2.1 MINUTES. (0300-25)**

The City Council approved the Regular Meeting Minutes of October 21, 2015 and the Special Workshop Meeting Minutes of November 17, 2015.

**2.2 RATIFICATION OF WARRANT REGISTER. (0300-25)**

Ratified the following registers: Accounts Payable Numbers 87662 through 87713 and EFT #'s 105-110 for a subtotal amount of \$105,332.21 and Payroll Checks/Direct Deposits 46796 through 46829 for a subtotal amount of \$308,917.47 for a total amount of \$414,249.68.

**2.3 RESOLUTION NO. 2015-7651 APPROVING THE CALENDAR AND SETTING THE TIME FOR CITY COUNCIL MEETINGS FOR THE YEAR 2016. (0410-05)**

The City Council adopted Resolution No. 2015-7651 approving the calendar and setting the time for regular City Council meetings for the year 2016.

**2.4 ADOPTION OF RESOLUTION NUMBER 2015-7650 ACCEPTING THE 2014 STATE HOMELAND SECURITY GRANT PROGRAM (SHSGP) ALLOCATION OF \$19,954.00 IN THE FORM OF REIMBURSEMENT TOWARD THE PURCHASE OF FOUR (4) SELF CONTAINED BREATHING APPARATUS (SCBA) FOR THE FIRE-RESCUE DEPARTMENT. (0390-88)**

Adopted resolution.

**2.5 RESOLUTION NO. 2015-7654 APPROVING A TEMPORARY LEASE OF 10<sup>th</sup> STREET & CHERRY AVENUE PUBLIC PARKING LOT TO "DW CONSTRUCTION, INC." (0910-30)**

Adopted resolution.

**2.6 VACATION OF LANDSCAPE EASEMENT AT 221-225 PALM AVENUE (APNs 625-201-03-00 AND 625-201-04-00). MF 779. (0600-20)**

The City Council approved Resolution 2015-7652 summarily vacating a three-foot landscape easement along the northern property line at 221-225 Palm Avenue.

**2.7 FINAL MAP (TM 090016) FOR A MIXED-USE PROJECT AT 221-225 PALM AVENUE (APNs 625-201-03-00 AND 625-201-04-00). MF 779. (0600-20)**

The City Council approved the final map for the project located at 221-225 Palm Avenue (MF 779) proposed by the applicant.

**2.8 ADOPTION OF RESOLUTION NO. 2015-7655 AUTHORIZING RETENTION STIPENDS FOR NON-DEPARTMENT HEAD LEVEL EMPLOYEES. (0520-60)**

Adopted resolution.

**ORDINANCES – INTRODUCTION/FIRST READING (3.1)**

**3.1 INTRODUCTION OF ORDINANCE 2015-1154, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF IMPERIAL BEACH, CALIFORNIA AMENDING SECTION 4.60.010 OF CHAPTER 4.60 “MEDICAL MARIJUANA DISTRIBUTION FACILITIES” RELATED TO THE CULTIVATION OF MEDICAL MARIJUANA. (0610-95)**

City Attorney Lyon reported on the item and noted the City must have explicit regulations related to commercial cultivation before March 1, 2016 or else the State will become the sole licensing authority and regulator of commercial cultivation issues in the City.

City Clerk Hald read the title of Ordinance No. 2015-1154 “An Ordinance of the City Council of the City of Imperial Beach, California amending Section 4.60.010 of Chapter 4.60 “Medical Marijuana Distribution Facilities” related to the cultivation of medical marijuana.”

**MOTION BY BILBRAY, SECOND BY BRAGG, TO INTRODUCE ORDINANCE NO. 2015-1154 BY TITLE ONLY, WAIVE THE READING OF THE ENTIRE ORDINANCE AND SCHEDULE THE SECOND READING AND ADOPTION OF THE ORDINANCE ON JANUARY 20, 2016. MOTION CARRIED UNANIMOUSLY.**

**PUBLIC HEARINGS (4)**

None.

**REPORTS (5.1-5.3)**

**5.1 ADOPTION OF RESOLUTION NO. 2015-7653 APPROVING THE IMPERIAL BEACH BUSINESS IMPROVEMENT DISTRICT ANNUAL REPORT FOR FY15, APPROVING THE BUDGET FOR FY16, AND IDENTIFICATION OF A DATE TO CONDUCT A PUBLIC HEARING TO CONSIDER LEVYING AN ASSESSMENT FOR FY16. (465-20)**

A corrected Resolution No. 2015-7653 was provided as Last Minute Agenda Information.

City Manager Hall introduced the item.

Mike Osbourne, Chamber of Commerce President, gave a PowerPoint presentation summarizing the 2014-2015 Business Improvement District (BID) activities.

Jim Michelson, Chamber of Commerce Treasurer, reported on the 2015-2016 BID budget.

Joanne Barrows, BID Chairperson, reported on the future plans for the BID.

Councilmember Patton expressed appreciation for their dedicated efforts in moving forward.

In response to Councilmember Spriggs question regarding City Council’s role in approving the BID budget, City Attorney Lyon stated both the law that set up the BID and the agreement with the Chamber of Commerce/BID do not impose a fiduciary duty on City Council’s review of the budget but it does provide for the City Council to have an annual ministerial review with the opportunity to suggest modifications. She also stated the City Council does not get involved in the day to day specifics of the BID and the BID budget should propose spending money on functions that the BID was originally created for.

Councilmember Spriggs stated that in light of a recent situation that occurred at the Chamber of Commerce, he stressed the importance of making it clear that the role of City Council is to only oversee the transfer of BID funds.

City Manager Hall reported staff reviewed the BID budget with representatives from the Chamber of Commerce/BID to ensure the proposed budget items are consistent with the functions that the funds can be spent on. Staff requested a more thorough audit given the Chamber’s previous circumstances. He noted that based on an independent audit, the BID funds received a clean audit and the funds were spent according to the budget.

Councilmember Bragg appreciated the efforts of the Chamber of Commerce and BID representatives. She commented on the missing BID minutes of May 27 and 28, 2015 and she was pleased with the BID and Chamber of Commerce for getting back to what they are supposed to do. She congratulated them on next year's 20<sup>th</sup> Anniversary of the BID.

Mayor Dedina also expressed appreciation for the efforts of the Chamber of Commerce and BID representatives. He was hopeful that there will not be any findings in next year's audit and he noted that the Chamber of Commerce is becoming diverse and growing.

City Manager Hall stated that without dissension of the City Council, staff would provide the BID with the funding that was placed on hold.

**MOTION BY BRAGG, SECOND BY SPRIGGS, TO ADOPT CORRECTED RESOLUTION NO. 2015-7653 AND DIRECT THE CITY CLERK TO TAKE THE NECESSARY ACTIONS TO HOLD A PUBLIC HEARING ON JANUARY 20, 2016 TO CONSIDER ADOPTION OF THE ANNUAL LEVY FOR THE BUSINESS IMPROVEMENT DISTRICT. MOTION CARRIED UNANIMOUSLY.**

## **5.2 FISCAL YEAR 2015 AUDIT. (0310-10)**

Administrative Services Director Bradley gave a PowerPoint presentation on the item. He stated there will be a future discussion on the CalPERS unfunded liability. He thanked and recognized City and Administrative Services staff for their efforts in helping with the audit. In response to questions of Councilmember Spriggs, he stated CalPERS has a more flexible investment strategy than the City and they have received approximately 7.5% on average for the past two years. With regard to Councilmember Spriggs' desire to address limited resources and ever-increasing costs by doing long term financial modeling, Administrative Services Director Bradley stated he has knowledge of modeling and can put together the information for a future meeting.

With potential damage to the sewer lines from sea level rise, King Tides, storm surge and incursion of salt, Councilmember Spriggs expressed concern about the impacts to the Sewer Capital Fund account and the need to do rate restructuring. He questioned what the contingency plan is until there is a rate increase.

Administrative Services Director Bradley stated sewer funds are historically difficult to manage financially and noted there is \$2.3 million in the account.

City Manager Hall added there has been limited growth in revenues as a result of the incremental increase in sewer rates of 1.5% a year. He stated the sewer fund is an enterprise fund and needs to stand on its own, that a catastrophic event could deplete the fund and noted the City Council established a minimum balance of \$2 million in the account.

Administrative Services Director Bradley also stated if there is an immediate issue and there are no funds, an option is to issue bonds.

With regard to the probability of having a big hit to the sewer fund, Public Works Director Levien stated he does not see a big change in risk. He spoke about the efforts made to monitor and maintain the sewer system. He also stated a revenue study and modeling report will be presented to City Council in January and by March City Council will establish the rates. He stressed he is committed to keeping the \$2 million in reserves.

Councilmember Patton and Mayor Dedina complimented Administrative Services Director Bradley for his efforts.

City Manager Hall congratulated the current and previous City Councils for spending within their means. As a result, there is no debt in the General Fund or the Sewer Fund.

**MOTION BY PATTON, SECOND BY SPRIGGS, TO RECEIVE THE FISCAL YEAR 2015 AUDIT. MOTION CARRIED UNANIMOUSLY.**

**5.3 ANNUAL CITY COUNCIL REPRESENTATION ASSIGNMENTS FOR 2016. (0410-50)**

City Manager Hall reported the Mayor represents the City on all regional boards unless otherwise determined by the City Council and noted the difficulty for one person to represent the City in all assignments. He stated there is a recommendation from the Mayor to have each of the Councilmembers represent the City as listed in the staff report.

City Attorney Lyon stated Councilmembers are voting to appoint themselves to commissions with some having a stipend. Under the Conflict of Interest regulations if the City posts a Form 806 on its website, Councilmembers are allowed to remain at the dais, participate in discussion, and vote on the appointments. The Form 806 was posted to the City's website and the proposed appointments were in the agenda packet that was posted last week.

Mark West, Chair of Surfrider San Diego, stated Surfrider supports having Mayor Dedina as the representative to SANDAG and he expressed concern about Imperial Beach's representation over the past year.

Mayor Pro Tem Bilbray stated although most members of SANDAG Board are Mayors, they typically have a few years of service on City Councils and expressed apprehension of having a junior member of City Council as the SANDAG representative. He thanked the Mayor for the Metro Wastewater JPA appointment. He stated he would move to have Councilmember Patton remain as the SANDAG representative if he is able to attend the meetings with Mayor Dedina as the 1<sup>st</sup> Alternate.

Councilmember Patton stated he cannot make the meetings.

**MOTION BY BILBRAY, SECOND BY SPRIGGS, TO ADOPT THE REPRESENTATION ASSIGNMENTS AS RECOMMENDED (ATTACHMENT 1 OF THE STAFF REPORT).**

City Council discussion.

Mayor Pro Tem Bilbray left Council Chambers at 7:38 p.m. and returned at 7:40 p.m.

In response to Councilmember Bragg's question about the process for making the representation assignment selections, Mayor Dedina stated it's an opportunity to have other members serve on committees that reflect their interests and he also spoke about why he selected himself to serve as the primary representative on SANDAG.

Councilmember Bragg spoke about the importance of each Councilmember reporting back to City Council on what transpired at regional meetings. She stressed the need to show a unified front and when representing Imperial Beach they should strategically place themselves to get the most input and reaction. She further stated that based on advocacy by the League of California Cities, that when appointments are made, appointees should remain on boards to allow time to foster relationships. She suggested looking at this issue in the future as some appointments may need to be more than just one year.

Councilmember Patton stated he missed one SANDAG meeting and that comments from the public are hearsay, subjective and wrong. He spoke about the positive relationship he has with the other SANDAG Boardmembers and expressed disappointment for not being reappointed to the board. He enjoyed the role he had on the SANDAG Board, he will miss it and he did his job. He also stated that he does not want to hear anybody say he did not do his job and if someone does, colleagues who know should stick up for him.

**VOTES WERE NOW CAST ON ORIGINAL MOTION BY BILBRAY, SECOND BY SPRIGGS, TO ADOPT THE REPRESENTATION ASSIGNMENTS AS RECOMMENDED (ATTACHMENT 1 OF THE STAFF REPORT). MOTION CARRIED BY THE FOLLOWING VOTE:**

**AYES: COUNCILMEMBERS: BRAGG, SPRIGGS, BILBRAY, DEDINA**

**NOES: COUNCILMEMBERS: PATTON**

**ABSENT: NONE**

**I.B. REDEVELOPMENT AGENCY SUCCESSOR AGENCY REPORTS (6)**

None.

**ITEMS PULLED FROM THE CONSENT CALENDAR**

None.

**ADJOURN REGULAR MEETING**

Mayor Dedina adjourned the Regular Meeting at 7:45 p.m.

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Serge Dedina,  
Mayor

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Jacqueline M. Hald, MMC  
City Clerk

CITY OF IMPERIAL BEACH  
CITY COUNCIL  
PLANNING COMMISSION  
PUBLIC FINANCING AUTHORITY  
HOUSING AUTHORITY  
IMPERIAL BEACH REDEVELOPMENT AGENCY SUCCESSOR AGENCY

DECEMBER 9, 2015

Council Chambers  
825 Imperial Beach Boulevard  
Imperial Beach, CA 91932

*CLOSED SESSION MEETING – 4:30 P.M.  
SPECIAL MEETING – 5:00 P.M.*

**CLOSED SESSION MEETING CALL TO ORDER**

Mayor Dedina called the closed session meeting to order at 4:30 p.m.

**ROLL CALL BY CITY CLERK**

Councilmembers present: Bragg  
Councilmembers absent: Patton, Spriggs  
Mayor Present: Dedina  
Mayor Pro Tem Present: Bilbray  
Staff Present: City Manager Hall, City Attorney Lyon, Deputy City Clerk Carballo

City Attorney Lyon stated that due to a potential conflict of interest, she and her firm, will not be participating on the Closed Session item nor Item No. 2.5 on the Consent Calendar. The City has retained outside counsel on the matter.

**CLOSED SESSION**

**MOTION BY BRAGG, SECOND BY BILBRAY, TO ADJOURN TO CLOSED SESSION UNDER:**

**1. CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION**

Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9: (One potential case: Dispute between City of Coronado, U.S. Navy and Imperial Beach regarding the proposed increase in wastewater from Naval Base into City of Imperial Beach’s wastewater system and impact of San Diego LAFCO decision allowing Navy to route its wastewater to Imperial Beach)

**MOTION CARRIED BY THE FOLLOWING VOTE:**

**AYES: COUNCILMEMBERS: BRAGG, BILBRAY, DEDINA  
NOES: COUNCILMEMBERS: NONE  
ABSENT: COUNCILMEMBERS: PATTON, SPRIGGS**

Mayor Dedina adjourned the meeting to Closed Session at 4:31 p.m. and he reconvened the meeting to Open Session at 4:59 p.m.

Reporting out of Closed Session, City Manager Hall announced Councilmembers Dedina, Bilbray and Bragg discussed Closed Session Item No. 1, City Council gave direction and no reportable action was taken.

**ADJOURN CLOSED SESSION**

Mayor Dedina adjourned the Closed Session meeting at 4:59 p.m.

**SPECIAL MEETING CALL TO ORDER**

Mayor Dedina called the Special Meeting to order at 5:00 p.m.

**ROLL CALL BY CITY CLERK**

Councilmembers present: Bragg  
Councilmembers absent: Patton, Spriggs  
Mayor Present: Dedina  
Mayor Pro Tem Present: Bilbray  
Staff Present: City Manager Hall, City Attorney Lyon, City Clerk Hald, Assistant City Manager Dush, Public Works Director Levien, Administrative Services Director Bradley, Deputy City Clerk Carballo

**PUBLIC COMMENT**

None.

**PRESENTATIONS (1.1)**

**1.1\* PRESENTATION ON PORT DISTRICT ACTIVITIES BY PORT CHAIRMAN MALCOLM. (0150-70)**

Port Commissioner Dan Malcom spoke regarding Port District Activities highlighting approval of the Pond 20 Economic Development Fund stating it sends a message to the community that environmental stewardship and economics can go hand in hand. He reported the pier is going to get a new revitalized use, and stated the remaining street ends would be made a priority. He extended an invitation to Council to attend the Port Commissioners ceremony.

City Manager Hall reported he attended a very productive meeting with Port staff, where they addressed issues such as the lack of power at Pier Plaza and announced the Parade of Lights will be held this Sunday and the following Sunday.

In response to Councilmember Bragg's question regarding selection of a new Pier Restaurant, Port Commissioner Malcom stated Assistant City Manager Dush is on the selection committee and, once responses are received, the projects should go fairly quickly.

Councilmember Bragg thanked the Port for looking into the intersection of Seacoast and IB Blvd. and stated now is the time to pool all resources for the common interest on that intersection.

Mayor Dedina thanked Commissioner Malcolm on his enthusiasm, passion, and sense of urgency and all his work on Pond 20.

**CONSENT CALENDAR (2.1-2.5)**

Nellie Van Hazel and Don Dominguez submitted speaker slips in support of Item No. 2.2

**MOTION BY BILBRAY, SECOND BY BRAGG, TO ADOPT CONSENT CALENDAR ITEM NOS. 2.1 THROUGH 2.5. MOTION CARRIED BY THE FOLLOWING VOTE:**

**AYES: COUNCILMEMBERS: BRAGG, BILBRAY, DEDINA**  
**NOES: COUNCILMEMBERS: NONE**  
**ABSENT: COUNCILMEMBERS: PATTON, SPRIGGS**

**2.1 ROTATION OF MAYOR PRO TEMPORE DUTIES. (0410-13)**

Appointed Councilmember Edward Spriggs as Mayor Pro Tempore for a one-year period pursuant to City Council Policy 112 effective at the first Council meeting in January.

**2.2 RESOLUTION NO. 2015-7656 AWARDED PUBLIC WORKS CONTRACT TO WIT: INSTALLATION OF SOCCER FIELD NETTING - PROJECT NO. (P16-301) AND APPROPRIATING AN ADDITIONAL \$20,000 FROM THE GENERAL FUND UNASSIGNED FUND BALANCE TO PROJECT NO. (P16-301). (0920-70)**

Adopted Resolution No. 2015-7656 awarding the contract for the Soccer Field Netting installation to Judge Netting, Inc. at a bid price of \$44,500. Adopted Resolution No. 2015-7656 will also appropriate an additional \$20,000 from the General Fund Unassigned Fund Balance Reserve to Project No. P16-301.

**2.3 RESOLUTION NO. 2015-7657 AWARDED PUBLIC WORKS CONTRACT TO WIT: BAYSHORE BIKEWAY FENCE REMOVAL - PROJECT NO. (P16-703) AND APPROPRIATING AN ADDITIONAL \$21,000 FROM THE AMENDED COUNTY OF SAN DIEGO NEIGHBORHOOD REINVESTMENT PROGRAM GRANT TO PROJECT NO. (P16-703). (0680-20)**

Adopted Resolution No. 2015-7657 awarding the contract for the Bayshore Bikeway Fence Removal to Quality Fence Company, Inc. at a bid price of \$48,400. Adoption of Resolution No. 2015-7657 will also appropriate an additional \$21,000 from the County of San Diego Neighborhood Reinvestment Program Grant Amendment (when received) to Project No. P16-703.

**2.4 RECEIVE AND FILE THE ANNUAL AUDIT OF HOUSING AUTHORITY FUNDS PURSUANT TO CALIFORNIA HEALTH AND SAFETY CODE SECTION 34327.6 AND THE AUDIT OF THE LOW AND MODERATE INCOME HOUSING ASSET FUND AND THE REPORT OF THE HOUSING AUTHORITY SERVING AS THE SUCCESSOR HOUSING ENTITY OF THE IMPERIAL BEACH REDEVELOPMENT AGENCY PURSUANT TO CALIFORNIA HEALTH AND SAFETY CODE SECTION 34176.1(f). (0412-50)**

The Housing Authority:

1. Received and filed the audit of Housing Authority funds as included in the City's audited Financial Statements for fiscal year ended June 30, 2015 (beginning on Page 18) pursuant to HSC 34327.6 of the Housing Authorities Law;
2. Received and filed the audit of the Low and Moderate Income Housing Asset Funds of the Housing Authority as included in the City's audited Financial Statements for fiscal year ended June 30, 2015 (beginning on Page 18) pursuant to HSC 34176.1(f) of the Dissolution Laws;
3. Received and filed the Report providing the information required by HSC Section 34176.1(f) of the Dissolution Laws.

**2.5 AUTHORIZATION TO EXECUTE AN AGREEMENT WITH GREEN DE BORTNOWSKY, LLP FOR TEMPORARY AND LIMITED LEGAL SERVICES. (0440-30)**

Authorized the City Manager to execute an agreement for temporary and limited legal services with the law firm of Green de Bortnowsky, LLP to resolve a dispute related to the provision of wastewater services for the proposed Navy Coastal Campus.

**ORDINANCES – INTRODUCTION/FIRST READING (3)**

None.

**PUBLIC HEARINGS (4)**

None.

**REPORTS (5.1)**

**5.1 AD HOC COUNCIL SUB-COMMITTEE TO WORK ON COMMERCIAL ZONING RELATIVE TO MULTI-FAMILY RESIDENTIAL. (0410-05 & 0610-05)**

City Manager Hall reported on the item, recommended having 2 Councilmembers to comply with Brown Act regulations and having committee members meet with the public and staff to get input.

Mayor Dedina read an e-mail by Michael Carey, submitted as Last Minute Agenda Information, in support of Councilmember Patton serving on the committee.

Terry Johnson stated when the neighborhood group got started it was in response to projects that raised concerns regarding zoning issues. She thanked council for working with them.

In response to Councilmember Bragg's questions, City Manager Hall stated the Ad Hoc subcommittee will give monthly updates and if any issues need to go to the Coastal Commission for review it might take some time, otherwise it should move fairly quickly. He stated there would be a workshop that is dedicated to discussing the issues.

Mayor Dedina suggested a tour so the issues can be physically seen.

**MOTION BY BRAGG, SECOND BY BILBRAY, TO CREATE AN AD HOC COUNCIL SUBCOMMITTEE WITH COUNCILMEMBERS PATTON AND SPRIGGS TO SCOPE THE ISSUES RELATIVE TO CONCERNS RAISED ABOUT SOME MIXED USE ZONING DISTRICTS AND PREPARE AN INITIAL ISSUES REPORT AND FORWARD SAID REPORT TO THE ENTIRE CITY COUNCIL FOR REVIEW. MOTION CARRIED BY THE FOLLOWING VOTE:**

**AYES: COUNCILMEMBERS: BRAGG, BILBRAY, DEDINA  
NOES: COUNCILMEMBERS: NONE  
ABSENT: COUNCILMEMBERS: PATTON, SPRIGGS**

Mayor Dedina announced the Alley Project ribbon cutting ceremony, extended an invitation for the public to join in and thanked Council for working on this project.

**I.B. REDEVELOPMENT AGENCY SUCCESSOR AGENCY REPORTS (6)**

None.

**ITEMS PULLED FROM THE CONSENT CALENDAR (IF ANY)**

None.

**ADJOURNMENT**

Mayor Dedina adjourned the meeting at 5:22 p.m.

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Serge Dedina,  
Mayor

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Sunem Carballo,  
Deputy City Clerk



AGENDA ITEM NO. 2.2

STAFF REPORT  
CITY OF IMPERIAL BEACH

TO: HONORABLE MAYOR AND CITY COUNCIL  
FROM: ANDY HALL, CITY MANAGER *b. SI*  
MEETING DATE: JANUARY 20, 2016  
ORIGINATING DEPT.: DOUG BRADLEY, ADMINISTRATIVE SERVICES DEPARTMENT *DB*  
SUBJECT: RATIFICATION OF WARRANT REGISTER

**EXECUTIVE SUMMARY:**

Approval of the warrant register in the amount of \$ 3,070,450.38.

**RECOMMENDATION:**

It is respectfully requested that the City Council ratify the warrant register.

**RATIONALE:**

The warrant register is presented providing transparency with regards to City expenditures.

**OPTIONS:**

- Receive and file the report from the City Manager
- Provide direction to the City Manager to take a specific action

**BACKGROUND:**

None

**ANALYSIS:**

As of April 7, 2004 all large warrants above \$100,000 will be separately highlighted and explained on the staff report.

<u>Vendor:</u>	<u>Check:</u>	<u>Amount:</u>	<u>Description:</u>
City of San Diego	87757	\$ 560,633.00	Oct-Dec 2015 Metro Sewer
PAL Engineering	87841	\$ 485,546.61	Alley Improvement Proj
PAL Engineering	87924	\$ 452,277.43	Nov 2015 RTIP 14/15

The following registers are submitted for Council ratification:

**Accounts Payable**

DATE	CHECK #	EFT #	AMOUNT (\$)
11/20/2015	87714-87745	111-116	296,035.12
11/25/2015	87746-87791		769,931.58
12/04/2015	87792-87814		34,871.99
12/09/2015	87815-87862	117-123	666,482.29
12/18/2015	87863-87889	124-128	161,835.42
12/23/2015	87890-87941	129-135	603,589.23
	Sub-total		<b>2,532,745.63</b>

**Payroll Checks/Direct Deposit**

DATE	CHECK #		AMOUNT (\$)
P.P.E. 11/26/15	46830-46846		\$151,495.67
P.P.E. 12/10/15	46847-46870		\$235,915.24
P.P.E. 12/24/15	46871-46886		\$150,293.84

**TOTAL      \$ 3,070,450.38**

**ENVIRONMENTAL DETERMINATION:**

Not a project as defined by CEQA.

**FISCAL IMPACT:**

Warrants are issued from budgeted funds and there is no additional impact on reserves.

Attachments:

1. Warrant Register
2. Warrant Register as Budgeted FY2016

City of Imperial Beach  
Warrant Register by Check/EFT Number

Check /EFT #	Vendor	Description	Account #	Invoice #	PO #	Amount	
2015-11-20	111	CALIFORNIA STATE DISBURSEMENT UN	PAYROLL AP PPE 11/12/15	101-0000-209.01-07	20151119	(blank)	\$ 355.84
	112	FRANCHISE TAX BOARD	PAYROLL AP PPE 11/12/15	101-0000-209.01-07	20151119	(blank)	\$ 21.29
	113	I B FIREFIGHTERS ASSOCIATION	PAYROLL AP PPE 11/12/15	101-0000-209.01-08	20151119	(blank)	\$ 390.00
	114	ICMA RETIREMENT TRUST 457	PAYROLL AP PPE 11/12/15	101-0000-209.01-10	20151119	(blank)	\$ 6,771.61
	115	SEIU LOCAL 221	PAYROLL AP PPE 11/12/15	101-0000-209.01-08	20151119	(blank)	\$ 1,339.86
	116	US BANK	PAYROLL AP PPE 11/12/15	101-0000-209.01-20	20151119	(blank)	\$ 1,142.26
	87714	AMERICAN MEDICAL RESPONSE	CY 2014 PASS THRU RECON	101-3020-422.10-04	RECONCILIATION	(blank)	\$ 80,448.00
	87715	BLUE PACIFIC ENGINEERING & CONST	MICROTUNNELING MAIN LINE	601-5060-536.20-06	6	150496	\$ 36,654.51
	87716	CALIFORNIA DENTAL	DEC 2015 DENTAL HMO COVER	101-0000-209.01-12	DEC 2015	(blank)	\$ 808.76
	87717	CITY OF CHULA VISTA	JUL 2015 A/C SVCS	101-3050-425.20-06	AR136204	160356	\$ 18,318.77
			AUG 2015 A/C SVCS	101-3050-425.20-06	AR136210	160356	\$ 18,867.50
			SEP 2015 A/C SVCS	101-3050-425.20-06	AR136232	160356	\$ 18,722.50
	87718	CLEAN HARBORS	OCT 2015	101-5040-434.21-04	1001152544	160022	\$ 920.00
	87719	COPY POST PRINTING	WINDOW ENVELOPES	101-1210-413.28-11	29457	160348	\$ 264.89
	87720	CORELOGIC SOLUTIONS	OCT 2015 PROPERTY DATA	101-1210-413.21-04	81626978	160171	\$ 23.50
			OCT 2015 PROPERTY DATA	101-3020-422.21-04	81626978	160171	\$ 4.50
			OCT 2015 PROPERTY DATA	101-3040-424.21-04	81626978	160171	\$ 42.50
			OCT 2015 PROPERTY DATA	101-3070-427.21-04	81626978	160171	\$ 67.50
			OCT 2015 PROPERTY DATA	101-5050-435.21-04	81626978	160171	\$ 7.50
	87721	COUNTY OF SAN DIEGO	OCT 2015 PARKING PENALTY	101-3010-421.21-04	10/15	(blank)	\$ 2,122.00
	87722	COUNTY OF SAN DIEGO RCS	AUG 2015	101-3010-421.21-25	16CTOFIBN02	160354	\$ 2,090.00
			AUG 2015	101-3020-422.21-25	16CTOFIBN02	160354	\$ 577.50
			AUG 2015	101-3030-423.21-25	16CTOFIBN02	160354	\$ 1,045.00
			JUL 2015	101-3010-421.21-25	16CTOFIBN01	160354	\$ 2,090.00
			JUL 2015	101-3020-422.21-25	16CTOFIBN01	160354	\$ 577.50
			JUL 2015	101-3030-423.21-25	16CTOFIBN01	160354	\$ 1,045.00
			SEP 2015	101-3010-421.21-25	16CTOFIBN03	160354	\$ 2,090.00
			SEP 2015	101-3020-422.21-25	16CTOFIBN03	160354	\$ 577.50
			SEP 2015	101-3030-423.21-25	16CTOFIBN03	160354	\$ 1,045.00
			OCT 2015	101-3010-421.21-25	16CTOFIBN04	160354	\$ 2,090.00
			OCT 2015	101-3020-422.21-25	16CTOFIBN04	160354	\$ 577.50
			OCT 2015	101-3030-423.21-25	16CTOFIBN04	160354	\$ 997.12
	87723	COX COMMUNICATIONS	11/01-11/30 3110015533201	503-1923-419.21-04	11-22-2015	160166	\$ 37.62
			11/04-12/03 3110091187001	503-1923-419.21-04	11-25-2015	160166	\$ 230.00
	87724	DEPARTMENT OF JUSTICE	OCT 2015 FINGERPRINTS	101-1130-412.21-04	130523	160101	\$ 49.00
	87725	ESRI INC	ESRI ANNUAL MAINTENANCE	503-1923-419.28-13	93017717	F16014	\$ 3,900.00
	87726	FIDELITY SECURITY LIFE INSURANCE CC	PR AP PE 11/12/15 VISION	101-0000-209.01-18	7481251	(blank)	\$ 138.78
			NOV 2015 VISION PREMIUM	101-0000-209.01-18	NOV 2015	(blank)	\$ 154.58
	87727	GO-STAFF, INC.	W/E 10/25/15 FERGUSON,N	101-1210-413.21-01	152107	160167	\$ 989.25
			W/E 10/25/15 UTT,A	101-5020-432.21-01	152110	160301	\$ 480.00
			W/E 10/25/15 RODRIGUEZ,A	501-1921-419.21-01	152109	160110	\$ 1,237.20

City of Imperial Beach  
Warrant Register by Check/EFT Number

Check /EFT #	Vendor	Description	Account #	Invoice #	PO #	Amount
87727	GO-STAFF, INC.	W/E 10/25/15 GADAGA,C	601-5060-436.21-01	152108	160072	\$ 277.48
		W/E 10/25/15 GADAGA,C	601-5060-436.21-01		160290	\$ 807.32
		W/E 11/01/15 FERGUSON,N	101-1210-413.21-01	152492	160167	\$ 811.41
		W/E 11/01/15 UTT,A	101-5020-432.21-01	152495	160301	\$ 720.00
87728	HDL COREN & CONE	OCT-DEC 2015 PROPERTY TAX	101-1210-413.20-06	0022055-IN	(blank)	\$ 2,025.00
87729	MUNICIPAL EMERGENCY SERVICES, INC	RIT PAK ASSEMBLY	101-3020-422.30-02	00655450_SNV	160361	\$ 2,836.80
87730	NOLTE ASSOCIATES, INC.	SEP 2015 ALLEY IMPRVMENTS	402-5000-532.20-06	37681	150204	\$ 142.50
		SEP 2015 PS #4/PS#6 REHAB	601-5060-536.20-06	37521	150615	\$ 11,537.43
		SEP 2015 MAP PLAN CHECK	101-0000-221.01-02	37693	(blank)	\$ 652.50
		SEP 2015 MAP PLAN CHECK	101-0000-221.01-02	37694	(blank)	\$ 1,160.00
		SEP 2015 MAP PLAN CHECK	101-0000-221.01-02	37695	(blank)	\$ 290.00
		SEP 2015 MAP PLAN CHECK	101-0000-221.01-02	37696	(blank)	\$ 290.00
87731	PADRE JANITORIAL SUPPLIES	JANITORIAL SUPPLIES	101-6040-454.30-02	377182	160019	\$ 120.53
87732	PARTNERSHIP WITH INDUSTRY	P/E 10/31/2015	101-6040-454.21-04	GS06639	160085	\$ 1,207.32
87733	PRAXAIR DISTRIBUTION INC	PROPANE	501-1921-419.30-02	54018338	160001	\$ 60.33
		ALUMINUM TIG ROD	101-6040-454.30-02	54216892	160001	\$ 23.13
87734	PRINCIPAL FINANCIAL GROUP	PR AP PPE 11/12/15	101-0000-209.01-14	20151119	(blank)	\$ 636.59
		PR AP PPE 11/12/15	101-0000-209.01-21	20151119	(blank)	\$ 723.01
		PAYROLL AP PPE 11/12/15	101-0000-209.01-16	20151119	(blank)	\$ 659.91
		NOV 2015 LIFE/ADD/STD/LTD	101-0000-209.01-14	NOV 2015	(blank)	\$ 636.59
		NOV 2015 LIFE/ADD/STD/LTD	101-0000-209.01-16	NOV 2015	(blank)	\$ 659.91
		NOV 2015 LIFE/ADD/STD/LTD	101-0000-209.01-21	NOV 2015	(blank)	\$ 723.01
87735	PROJECT DESIGN CONSULTANT	OCT 2015 PALM AVE/COMM CO	401-5020-532.20-06	86522	140823	\$ 2,913.37
87736	RICOH USA, INC.	NOV 2015	101-1210-413.20-17	95755349	160170	\$ 1,382.42
		NOV 2015	101-3020-422.20-17	95755349	160170	\$ 276.49
		NOV 2015	101-3030-423.20-17	95755349	160170	\$ 276.49
87737	SAN DIEGO GAS & ELECTRIC	5649 771 4749 09/30-10/30	101-1910-419.27-01	11-24-2015	(blank)	\$ 8,558.16
		8507 517 8464 09/30-10/30	101-1910-419.27-01	11-24-2015	(blank)	\$ 140.51
		8507 517 8464 09/30-10/30	101-6020-452.27-01	11-24-2015	(blank)	\$ 1,302.61
		8507 517 8464 09/30-10/30	601-5060-436.27-01	11-24-2015	(blank)	\$ 90.46
		8541 770 1270 09/30-10/30	601-5060-436.27-01	11-24-2015	(blank)	\$ 5,648.52
		1008 786 9371 09/29-10/29	101-1910-419.27-01	11-24-2015	(blank)	\$ 217.35
		1008 860 4389 09/25-10/27	101-1910-419.27-01	11-24-2015	(blank)	\$ 111.35
		1980 769 7764 09/28-10/28	101-1910-419.27-01	11-24-2015	(blank)	\$ 5,429.19
		9169 299 2261 09/24-10/26	101-1910-419.27-01	11-24-2015	(blank)	\$ 1,664.97
		5649 771 4749 09/30-10/30	101-6020-452.27-01	11-24-2015	(blank)	\$ 7.55
		5263 521 9238 09/25-10/27	601-5060-436.27-01	11-24-2015	(blank)	\$ 10.00
87738	SAN DIEGO COUNTY SHERIFF'S OFFICE	PAYROLL AP PPE 11/12/15	101-0000-209.01-07	20151119	(blank)	\$ -
87739	SD SPORTS MED & FAMILY HEALTH	MEDICAL FITNESS EVALS	101-3020-422.20-06	IB09022015	160355	\$ 4,069.32
		MEDICAL FITNESS EVALS	101-3020-422.20-06	IB09032015	160355	\$ 4,069.32
		MEDICAL FITNESS EVALS	101-3020-422.20-06	IB09092015	160355	\$ 3,998.76

City of Imperial Beach  
Warrant Register by Check/EFT Number

Check /EFT #	Vendor	Description	Account #	Invoice #	PO #	Amount	
2015-11-20	87739	SD SPORTS MED & FAMILY HEALTH	MEDICAL FITNESS EVALS	101-3020-422.20-06	IB09172015	160355	\$ 2,748.53
			MEDICAL FITNESS EVAL	101-3020-422.20-06	IB09242015_KAHL	160355	\$ 1,332.92
	87740	SOUTHERN CALIFORNIA SHREDDING, II	OCT 2015 SHREDDING SVC	101-1020-411.21-04	45957	160285	\$ 12.00
	87741	MISCELLANEOUS REFUNDS	REFUND DEPOSIT BALANCE	101-0000-221.01-03	CR 336	(blank)	\$ 428.84
	87742	MISCELLANEOUS VENDOR	CLAIM RELEASE	502-1922-419.28-17	09-08-2015	(blank)	\$ 7,500.00
	87743	THE KEZE GROUP, LLC	PREP, MEET AND PRESENT FO	601-5060-536.20-06	1000	F16047	\$ 2,400.00
	87744	TRISTAR RISK MANAGEMENT	OCT 2015 W/C CLAIMS PD	502-0000-106.03-00	96196	(blank)	\$ 4,994.13
	87745	WAGeworks INC.	NOV 2015	101-1210-413.29-04	125AI0428356	160172	\$ 139.25
<b>2015-11-20 Total</b>							<b>\$ 296,035.12</b>
2015-11-25	87746	ACME SAFETY AND SUPPLY	SIGNS/BARRICADES INSTALLE	101-3020-422.21-04	099498-00	F16050	\$ 3,000.00
			NO PRKNG BARRICADES/CONES	101-5010-431.21-23	100236-00	160346	\$ 2,516.54
	87747	ADVANCED PROCESSING & IMAGING II	2015/2016 OPTIVIEW MAINT	503-1923-419.21-04	36071	160359	\$ 6,600.00
	87748	AMERICAN MESSAGING	NOV 2015	101-3020-422.27-05	L1074045PK	160244	\$ 32.80
			NOV 2015	101-3030-423.30-02	L1074045PK	160244	\$ 53.31
	87749	AMS AMERICA INC	10/21/15 LINE REPAIR	101-1910-419.21-04	309446	160089	\$ 1,162.00
			10/22/15 SYSTEM DIAGNOSTI	101-1910-419.21-04	309470	160089	\$ 221.00
			10/30/15 CIRCUIT BOARD	101-1910-419.21-04	309575	160089	\$ 458.05
			OCT 2015 MAINT	101-1910-419.21-04	C57106	160089	\$ 484.50
	87750	BARRETT ENGINEERED PUMPS	SUPER T MECH SEALS	601-5060-436.28-01	97013	160055	\$ 778.95
	87751	BOCA RIO	FIESTA DEL MAR FLYER	101-1110-412.28-08	9164	160363	\$ 70.00
			BANNER DECALS	101-1110-412.28-08	9224	160363	\$ 133.40
	87752	BOYCE INDUSTRIES INC	TRIGGER ASSMBLY/HOSE/SWIT	501-1921-419.28-16	58942	160004	\$ 399.33
	87753	MISCELLANEOUS REFUNDS	REFUND PT 63123 OVERPAYMN	101-0000-121.00-00	CR 2877	(blank)	\$ 116.00
	87754	CALIF ELECTRIC SUPPLY	ARMS W/HARDWARE CAPS	101-5010-431.21-23	1069-697265	160021	\$ 2,773.44
	87755	CHICAGO TITLE INSUR CO	PRELIM RPT/RECORDING	303-1250-413.20-06	00034370	160351	\$ 766.00
	87756	CHULA VISTA ANIMAL CARE FACILITY	JUL/AUG 2015 A/C OT/CALLB	101-3050-425.20-06	09-30-2015	160357	\$ 1,489.47
			SEP/OCT 2015 A/C OT/CALLB	101-3050-425.20-06	11-09-2015	160357	\$ 1,416.56
	87757	CITY OF SAN DIEGO	OCT-DEC 2015 METRO SEWER	601-5060-436.21-04	1000148350	160159	\$ 560,633.00
	87758	D.A.R. CONTRACTORS	OCT 2015	101-3050-425.20-06	101501229	160247	\$ 347.00
	87759	EAGLE NEWSPAPER	OCT 2015 CDBG ADVERTISING	101-1020-411.28-07	91429	160163	\$ 80.00
			OCT 2015 PUBLIC NOTICE	101-1020-411.28-07	91755	160163	\$ 155.00
			DISPLAY AD	101-1020-411.28-08	91372	F16048	\$ 155.00
			DISPLAY AD	101-1020-411.28-08	91429	F16049	\$ 155.00
			OCT 2015 LEGAL ADS	101-5000-532.20-06	91755	160017	\$ 110.00
	87760	EIAN MAURICE	REIMBURSE EMT FEES	101-3030-423.28-04	028972	(blank)	\$ 54.00
	87761	EL TAPATIO INC	07/15/2015 COUNCIL DINNER	101-1010-411.28-04	11389	160362	\$ 93.15
			08/19/2015 COUNCIL DINNER	101-1010-411.28-04	11519	160362	\$ 89.10
			09/16/2015 COUNCIL DINNER	101-1010-411.28-04	11608	160362	\$ 97.20
			10/21/15 COUNCIL DINNER	101-1010-411.28-04	11735	160362	\$ 128.79
	87762	FASTENAL	SCREWS	101-6040-454.30-02	CACHU43550	160006	\$ 12.80
			SCREWS/WASHERS	101-6040-454.30-02	CACHU43504	160006	\$ 5.79

City of Imperial Beach  
Warrant Register by Check/EFT Number

Check /EFT #	Vendor	Description	Account #	Invoice #	PO #	Amount
87762	FASTENAL	PANHEAD SCREWS	101-6040-454.30-02	CACHU43617	160006	\$ 4.07
87763	GO-STAFF, INC.	W/E 11/08/15 UTT,A	101-5020-432.21-01	152890	160301	\$ 600.00
		W/E 11/15/15 UTT,A	101-5020-432.21-01	154690A	160301	\$ 450.00
		W/E 11/15/15 FERGUSON,N	101-1210-413.21-01	154691	160167	\$ 616.90
		W/E 11/01/15 RODRIGUEZ,A	501-1921-419.21-01	152494	160110	\$ 989.76
		W/E 11/15/15 RODRIGUEZ,A	501-1921-419.21-01	154690B	160110	\$ 494.88
87764	HUDSON SAFE-T LITE RENTALS	TRAFFIC PAINT	101-5010-431.21-23	00033497	160061	\$ 1,529.85
87765	I LOVE A CLEAN SAN DIEGO	OCT 2015 ENV OUTREACH	101-5040-434.29-04	15-3862	160360	\$ 750.00
87766	JACQUELINE SUE STENZEL	NOV 2015 SR YOGA	101-6030-453.20-06	29	160131	\$ 80.00
87767	MISCELLANEOUS REFUNDS	REFUND PT 63189 OVERPYMNT	101-0000-121.00-00	CR 2877	(blank)	\$ 116.00
87768	KANE, BALLMER & BERKMAN	ATTORNEY SERVICES	216-1240-413.20-06	21837	160353	\$ 825.00
		ATTORNEY SERVICES	303-1250-413.20-01	21832	160353	\$ 52.50
		ATTORNEY SERVICES	303-1250-413.20-01	21835	160353	\$ 1,677.50
		ATTORNEY SERVICES	303-1250-413.20-01	21838	160353	\$ 1,185.86
		ATTORNEY SERVICES	303-1250-413.20-01	21843	160353	\$ 510.77
87769	MANAGED HEALTH NETWORK	DEC 2015	101-1130-412.20-06	3200074413	160100	\$ 369.60
87770	MCDUGAL LOVE ECKIS &	ATTORNEY SERVICES	101-1220-413.20-02	89150	160173	\$ 9,227.00
87771	MIRACLE BRAND DESIGN	IB STREET BANNERS	101-5010-431.28-01	1127	160349	\$ 1,944.00
87772	NOLTE ASSOCIATES, INC.	AUG/SEP 2015 SOCCER FIELD	101-5000-532.20-06	37819	160135	\$ 1,880.00
		AUG/SEP 2015 ELM AVE IMPR	202-5016-531.20-06	37831	150654	\$ 620.50
		AUG/SEP 2015 ELM AVE IMPR	401-5020-532.20-06	37831	150654	\$ 24,793.50
87773	OFFICE DEPOT, INC	SECURITY ENVELOPES	101-1210-413.30-01	800931821001	160000	\$ 64.77
		WATER/POST-IT NOTES	101-1130-412.30-01	802300476001	160000	\$ 24.29
87774	PACIFIC TECHNICAL DATA, LLC.	TRAFFIC COUNTS	101-5010-431.21-04	PTD15-1002-02	160286	\$ 984.00
87775	PAL GENERAL ENGINEERING INC.	RTIP 14/15 STREET IMPRVMN	201-5000-532.20-06	10187-3.4	160144	\$ 31,061.19
		RTIP 14/15 STREET IMPRVMN	202-5016-531.20-06	10187-3.4	160144	\$ 47,861.85
87776	PARTNERSHIP WITH INDUSTRY	P/E 11/15/2015	101-6040-454.21-04	GS06678	160085	\$ 1,139.70
87777	PITNEY BOWES(PURCHASE POWER)	OCT 2015 POSTAGE REFILL	101-1210-413.28-09	12-03-2015	160177	\$ 2,519.99
87778	PROJECT DESIGN CONSULTANT	IB SANDAG GRANTS	101-1230-413.20-06	85825	160347	\$ 2,750.00
		IB SANDAG GRANTS	401-5020-532.20-06	85825	160347	\$ 2,750.00
87779	R.W. LITTLE CO.	SANDBLASTING	101-5010-431.21-04	124618	160235	\$ 3,155.00
87780	SAFTEY KLEEN SYSTEMS	SOLVENT/TANK SERVICE	501-1921-419.29-04	68570367	160038	\$ 294.98
87781	SHARP REES-STEALY MEDICAL CNTR	OCT/NOV 2015 EMPLYMNT EXA	101-6040-454.21-04	290	160183	\$ 423.00
87782	SOUTHWEST SIGNAL	OCT 2015 MAINT	101-5010-431.21-04	52050	160031	\$ 160.00
		OCT 2015 SVC TECH	101-5010-431.21-23	52060	160031	\$ 84.29
87783	SPARKLETTS	OCT 2015	101-3020-422.30-02	12529930 102315	160245	\$ 97.20
		OCT/NOV 2015	101-1210-413.30-01	10552239 111415	160169	\$ 32.67
87784	SPRINT	09/26/15-10/25/2015	101-3020-422.27-05	594768811-095	160248	\$ 149.97
87785	SWRCB	INDEX NO 259882 PERMIT FE	601-5060-436.21-04	WD-0114903	(blank)	\$ 2,088.00
87786	SWRCB	INDEX NO 258331 PERMIT FE	101-5050-435.28-13	WD-0113352	(blank)	\$ 11,448.00
87787	URS CORPORATION	SEP 2015 TJ RIVER WATERSH	101-5050-540.20-06	37660247	150277	\$ 26,742.00

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87788	VALLEY INDUSTRIAL SPECIALTIES, INC	CHECKSTOP BODY/O-RINGS	101-6040-454.30-02	221623	160026	\$ 40.79	
		HYDRAULIC ACTUATOR	101-6040-454.30-02	221661	160026	\$ 103.77	
87789	VERIZON WIRELESS	10/09/2015-11/08/2015	101-3020-422.27-05	9755226512	(blank)	\$ 77.78	
		10/09/2015-11/08/2015	101-3030-423.27-05	9755226512	(blank)	\$ 206.36	
		10/09/2015-11/08/2015	101-3040-424.27-05	9755226512	(blank)	\$ 88.75	
		10/09/2015-11/08/2015	101-3070-427.27-05	9755226512	(blank)	\$ 75.34	
		10/09/2015-11/08/2015	101-5010-431.30-02	9755226512	(blank)	\$ 25.41	
		10/09/2015-11/08/2015	101-5020-432.27-05	9755226512	(blank)	\$ 732.04	
		10/09/2015-11/08/2015	101-6020-452.30-02	9755226512	(blank)	\$ 25.21	
		10/09/2015-11/08/2015	503-1923-419.27-05	9755226512	(blank)	\$ 386.39	
87790	VULCAN MATERIALS, CO	ASPHALT/ROCK DUST	101-5010-431.30-02	70952633	160098	\$ 305.51	
87791	WAXIE SANITARY SUPPLY	JANITORIAL SUPPLIES	101-6040-454.30-02	75632081	160097	\$ 728.46	
<b>2015-11-25 Total</b>						<b>\$ 769,931.58</b>	
2015-12-04	87792	EHREN KAHLE	REIMBURSE EMS PARAMEDIC	101-3020-422.29-01	P17847	(blank)	\$ 250.00
	87793	GRAINGER	RECESSED TROFFER	101-1910-419.30-02	9884950644	160007	\$ 106.33
	87794	HECTOR MARTINEZ	REIMBURSE RECOMMENDED	502-1922-419.29-04	366153	(blank)	\$ 250.00
	87795	IMPERIAL BEACH TROPHIES	9 NAME BADGES WITH POSTS	101-3020-422.30-02	6556	F16051	\$ 125.87
	87796	JASON BELL	TUITION REIMBURSEMENT	101-3020-422.29-01	11-09-2015	160376	\$ 742.50
	87797	LIGHTHOUSE, INC	E39 HEADLAMP/103 LED BEAC	501-1921-419.28-16	0203452	160035	\$ 188.89
	87798	LLOYD PEST CONTROL	OCT 2015 SPORTS PARK	101-1910-419.20-22	4906865	160094	\$ 51.00
			OCT 2015 DEMPSEY CTR	101-1910-419.20-22	4908728	160094	\$ 60.00
			NOV 2015 CITY HALL	101-1910-419.20-22	4965879	160094	\$ 36.00
			NOV 2015 FIRE DEPT	101-1910-419.20-22	4965880	160094	\$ 36.00
			NOV 2015 SHERIFF DEPT	101-1910-419.20-22	4966017	160094	\$ 36.00
	87799	MATTHEW COLLINS	REIMBURSE EMS PARAMEDIC	101-3020-422.29-01	P33170	(blank)	\$ 200.00
	87800	PATRICK SPEARS	REIMBURSE FIRE MANAGEMENT	101-3020-422.28-04	07-10-2015	(blank)	\$ 280.00
	87801	PRINCIPAL FINANCIAL GROUP	DEC 2015 VOL LIFE	101-0000-209.01-13	DEC 2015	(blank)	\$ 1,130.30
	87802	PRINCIPAL FINANCIAL GROUP	DEC 2015 DENTAL PPO	101-0000-209.01-12	DEC 2015	(blank)	\$ 1,982.80
	87803	PRUDENTIAL OVERALL SUPPLY	11/04/15 PW UNIFORMS	101-5020-432.25-03	30538041	160082	\$ 124.95
			11/11/15 PW UNIFORMS	101-5020-432.25-03	30539815	160082	\$ 134.67
			11/18/15 PW UNIFORMS	101-5020-432.25-03	30543474	160082	\$ 124.95
			11/25/15 PW UNIFORMS	101-5020-432.25-03	30544785	160082	\$ 134.67
	87804	RANCHO AUTO & TRUCK PARTS	STOCK MOTOR OIL	501-1921-419.28-16	7693-247837	160014	\$ 38.75
			#630 PURGE VALVE SLND	501-1921-419.28-16	7693-247952	160014	\$ 50.76
			#602 FUEL PUMP ASSMBLY	501-1921-419.28-16	7693-248885	160014	\$ 245.47
			OIL/AIR FILTERS BRAKE KLE	501-1921-419.28-16	7693-249225	160014	\$ 83.72
	87805	RCP BLOCK & BRICK INC	TEMPORARY ASPHALT	101-5010-431.30-02	30656372	160029	\$ 446.69
	87806	SHIFT CALENDARS, INC.	SHIFT CALENDARS	101-3020-422.30-02	20233	F16052	\$ 217.63
	87813	U.S. BANK CORPORATE PAYMENT SYST	CASAS,M SAFETY BOOTS	601-5060-436.30-02	00834039990	160337	\$ 171.66
			COLAHAN,D SAFETY BOOTS	101-1910-419.30-02	3/1432/35568	160327	\$ 150.62
			ELECTRICAL SUPPLIES	101-1910-419.30-02	020230/9042244	160327	\$ 113.75

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		FOODSAVER	101-3020-422.30-02	2-5288-0274-008	160316	\$ 11.87
		GRAPHICS CARD	503-1923-419.30-02	002-7648463-095	160323	\$ 139.76
		HDMI ADAPTER	503-1923-419.30-02	002-4426740-440	160323	\$ 15.99
		IRRIGATION SUPPLIES	101-6020-452.30-02	023456/2011687	160342	\$ 10.37
		IRRIGATION SUPPLIES	101-6020-452.30-02	073032/6594839	160342	\$ 12.79
		IRRIGATION SUPPLIES	101-6020-452.30-02	2398733-00	160327	\$ 27.18
		LATEX GLOVES	101-6040-454.30-02	SO3159811	160333	\$ 125.60
		MEETING REFRESHMENTS	101-1010-411.28-04	09-24-2015	160311	\$ 30.41
		NAKAGAWA,J SANDAG PRKNG	101-1230-413.28-04	10-08-2015	160308	\$ 1.75
		OVERNIGHT MAILING	101-1110-412.28-09	10-03-2015	160311	\$ 34.75
		PAINT	101-6020-452.30-02	8892-9	160333	\$ 153.30
		PAINT SPRAY GUN	101-5010-431.28-01	075680/0584356	160326	\$ 16.10
		PAINT SUPPLIES	101-1910-419.30-02	037871/1572798	160327	\$ 53.42
		PLAZA PLANTS	101-6040-454.30-02	047298/6195472	160332	\$ 128.95
		PLAZA UMBRELLAS	101-1910-419.30-02	105631	160331	\$ 566.05
		PROPANE TANKS	101-5010-431.30-02	034562/2222349	160325	\$ 64.70
		SAW BLADES	101-3020-422.30-02	057694/6560298	160317	\$ 81.55
		SPARE KEYS	501-1921-419.28-01	041242	160340	\$ 10.97
		SPRAY PAINT	101-6040-454.30-02	020915/7583902	160332	\$ 23.18
		STATION SUPPLIES	101-3020-422.30-02	037591	160317	\$ 96.38
		STATION SUPPLIES	101-3020-422.30-02	074670	160317	\$ 77.33
		TAPE	101-5010-431.28-01	093684/2584970	160339	\$ 25.89
		USB CHARGERS	503-1923-419.30-22	107-6378632-064	160323	\$ 113.25
		POWER CORD	101-3020-422.30-02	537800	160316	\$ 45.29
		SEWER REMODEL SUPPLIES	101-1910-419.30-02	056215/0570793	160327	\$ 93.00
		PIER LIGHTS POWDER COAT	101-6040-454.30-02	124170	160330	\$ 90.00
		ALS BAG POUCH	101-3020-422.30-02	81937219	160316	\$ 22.45
		BEE REMOVAL	101-5010-431.21-04	003300	160338	\$ 275.00
		SYMPHONY PORTABLE RESTRM	101-1020-411.28-08	09-29-2015	160303	\$ 312.25
		BUG REPELLANT/SYMPHONY MU	101-1020-411.28-08	093256	160303	\$ 48.60
		QUARTERLY EMPLY LUNCHEON	101-1210-413.29-02	10-09-2015	160322	\$ 305.00
		CABLE TIES/FAUCET HANDLE	101-3030-423.28-01	042180/5594922	160320	\$ 32.34
		PWC OIL CHANGE/MAINT	101-3030-423.28-01	16635	160321	\$ 102.35
		LAUNDRY DETERGENT	101-3030-423.28-01	5591	160319	\$ 23.75
		IIMC MEMBERSHIP-HALD,J	101-1020-411.28-12	17051	160303	\$ 195.00
		COMPUTER PRIVACY FILTER	101-1130-412.30-01	105-0817714-986	160315	\$ 181.42
		CREDIT RTND PRIVACY FILTR	101-1130-412.30-01	105-0817714-986	160315	\$ (181.42)
		LG BOOKMARKS/COMM OUTRCH	101-3030-423.30-02	044351	160319	\$ 46.87
		PHOTO SCANNER	101-3030-423.30-02	103-0491731-198	160320	\$ 228.00
		PHOTO SCANNER PROTCN PLAN	101-3030-423.30-02	103-5498697-107	160320	\$ 18.10
		LG SUNSCREEN SAMPLES	101-3030-423.30-02	3750	160319	\$ 119.00

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		LG CORNER STICKERS	101-3030-423.30-02	R82732S702	160319	\$ 164.00
		WIDLUND,B LG UNIFORM	101-3030-423.25-03	277701	160320	\$ 917.84
		NEW HIRE FINGERPRINTING	101-1130-412.21-04	028965	160312	\$ 38.00
		LG TRNG PARKING FEES	101-3030-423.28-04	010556	160319	\$ 120.00
		LG TRNG BAGGAGE FEES	101-3030-423.28-04	0272178628713	160319	\$ 25.00
		LG TRNG BAGGAGE FEES	101-3030-423.28-04	0272178628714	160319	\$ 25.00
		LG TRNG BAGGAGE FEES	101-3030-423.28-04	0272178628715	160319	\$ 25.00
		LG TRNG BAGGAGE FEES	101-3030-423.28-04	0272178628716	160319	\$ 25.00
		LG TRNG BAGGAGE FEES	101-3030-423.28-04	0272179005985	160319	\$ 25.00
		LG TRNG BAGGAGE FEES	101-3030-423.28-04	0272179005986	160319	\$ 25.00
		LG TRNG BAGGAGE FEES	101-3030-423.28-04	0272179005987	160319	\$ 25.00
		LG TRNG BAGGAGE FEES	101-3030-423.28-04	0272179005988	160319	\$ 25.00
		09/23/15 COUNCIL DINNER	101-1010-411.28-04	055119	160315	\$ 94.80
		HALD,J-MTG BKFAST	101-1020-411.28-04	065746	160303	\$ 7.75
		PUTNAM,S-CSLSA MTG REGIST	101-3030-423.28-04	10-05-2015	160321	\$ 100.00
		MORENO, PWC COURSE FEES	101-3030-423.28-04	11845530	160319	\$ 43.00
		LG TRNG CAR RENTAL	101-3030-423.28-04	468715236	160319	\$ 843.65
		GALAVIZ,S-FOOTREST	502-1922-419.29-04	244	160315	\$ 61.94
		STICK PINS	101-1020-411.30-01	10-07-2015	160304	\$ 3.23
		CARBALLO,S-TRAINING MEAL	101-1020-411.28-04	01-000757-02-15	160304	\$ 7.92
		WRISTBANDS	101-1010-411.28-08	116-9260019-895	160311	\$ 27.90
		RETIREMENT CRD/GIFT-CUMMI	101-1230-413.29-02	1298	160307	\$ 59.26
		BRASS/QUIK CONNECT ELBOWS	101-6020-452.28-01	035864/7583889	160333	\$ 17.73
		METAL/S5 POLISH	101-5010-431.28-01	062786/0593921	160339	\$ 8.58
		BENCHES	101-6020-452.28-01	40480	160333	\$ 1,696.31
		DUSH,S-AICP MEMBERSHIP	101-1230-413.28-12	087527	160307	\$ 233.00
		DUSH,S-APA MEMBERSHIP DUE	101-1230-413.28-12	087527	160307	\$ 485.00
		CALENDAR REFILL/PENS	101-5020-432.30-01	548	160341	\$ 56.27
		OPEN HOUSE TRI-TIP	101-3020-422.30-02	00013996	160317	\$ 376.39
		CREDIT FOR OVERCHARGE	101-3020-422.30-02	00048950	160317	\$ (502.51)
		OVERCHARGE-OPEN HOUSE	101-3020-422.30-02	00074319	160317	\$ 502.51
		TERRY TOWELS/RESIN	101-6040-454.30-02	001833/2560583	160330	\$ 38.82
		CREDIT-RETURNED ITEM	101-1210-413.30-02	0020400128-8532	160323	\$ (296.87)
		AIR GRILLE	101-1910-419.30-02	002495/6041990	160327	\$ 12.94
		TOWELS/TAPE/PAINT	101-5010-431.30-02	003224/0264957	160325	\$ 32.49
		SCRUB SPONGES/GLOVES	101-1910-419.30-02	003470/7585371	160341	\$ 25.82
		PLANTS/PAINT	101-6040-454.30-02	006810/3195645	160331	\$ 38.23
		DEADBOLT INSTALLATION KIT	101-6040-454.30-02	011795/9584466	160332	\$ 56.06
		BUG SPRAY/CLEANER	101-6040-454.30-02	013819/7594127	160333	\$ 15.07
		PW ROOF SUPPLIES	101-1910-419.30-02	014562/3011581	160327	\$ 82.53
		PW ROOF SUPPLIES	101-1910-419.30-02	016587/2011736	160327	\$ 98.11

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		PW ROOF SUPPLIES	101-1910-419.30-02	021181/202147	160327	\$ 10.30
		PW ROOF SUPPLIES	101-1910-419.30-02	047830/4021159	160327	\$ 57.58
		GROUT	101-6040-454.30-02	015240/8583791	160332	\$ 23.70
		CHARCOAL MATS-SAFETY CTR	101-1910-419.30-02	016043/1561524	160331	\$ 116.45
		PAINT/BURSH	101-6040-454.30-02	016447/6571093	160332	\$ 159.38
		SPORTS PARK KEY	101-6020-452.30-02	017569	160327	\$ 7.66
		COMPRESSION SLEEVE/WATER	101-6040-454.30-02	020316/9570877	160333	\$ 9.60
		LAG SCREWS	101-6040-454.30-02	021911/6022237	160332	\$ 4.54
		STOCK LIGHTS/MOLLIES	101-1910-419.30-02	024374/6042333	160327	\$ 19.71
		LAUNDRY BASE CABINET	101-3020-422.30-02	029019/4021215	160318	\$ 216.62
		OPEN HOUSE SUPPLY	101-3020-422.30-02	030054	160316	\$ 21.57
		TAPE/PAINT ROLLERS/BRUSH	101-5010-431.30-02	033941/2584971	160326	\$ 56.37
		SAFETY CENTER MATS	101-1910-419.30-02	037107/2042144	160332	\$ 77.63
		PARK PAINT SUPPLIES	101-6020-452.30-02	037406/3021293	160327	\$ 62.93
		OPEN HOUSE-CHARCOAL	101-3020-422.30-02	041671/6560297	160317	\$ 36.66
		ADHESIVE TUBES	101-5010-431.30-02	042785/8585307	160338	\$ 13.80
		CUTOFF WHEELS	101-6040-454.30-02	044175/1013183	160330	\$ 29.91
		CABINET SHELF	101-1910-419.30-02	051095/5011170	160327	\$ 41.33
		RAZOR KNIFE/GLOVES	101-6040-454.30-02	051659/8560133	160330	\$ 20.37
		MESQ WOOD CHUNKS	101-3020-422.30-02	056048/5580116	160316	\$ 27.67
		SOIL/STD VALVE BOX	101-6020-452.30-02	064370/1195896	160342	\$ 41.90
		HOSE/DUST PAN	101-6040-454.30-02	065073/4565215	160332	\$ 61.07
		PAINT/BRUSH,ROLLER COVERS	101-5010-431.30-02	068942/7560228	160326	\$ 68.47
		THREADED CAPS	101-6020-452.30-02	072921/1010347	160327	\$ 10.53
		PLANT	101-6040-454.30-02	073602/3195658	160331	\$ 17.26
		PAINT BRUSHES / CLOTH	101-6040-454.30-02	075657/9590354	160330	\$ 19.38
		IC CORE DEADBOLT	101-6040-454.30-02	081723	160333	\$ 279.20
		COVER PLATE	101-6040-454.30-02	086816/8041907	160332	\$ 4.83
		SHOP RAGS/RADIO CASE	101-3020-422.30-02	095902	160317	\$ 30.22
		CLEANER/MISC SUPPLIES	101-1910-419.30-02	096988/5580092	160336	\$ 53.68
		FASTNERS	101-3020-422.30-02	097351/9015406	160318	\$ 2.75
		WINDOW BLINDS	101-1910-419.30-02	098234/7022097	160327	\$ 105.78
		NINJA ULTIMA PLUS	101-1210-413.30-02	108-8573543-913	160323	\$ 279.95
		PARTIAL REFUND	101-1210-413.30-02	108-8573543-913	160323	\$ (91.82)
		QUICK ACCESS PACK	101-3020-422.30-02	171	160316	\$ 333.87
		PLAZA TOILET SEATS	101-6040-454.30-02	18853	160327	\$ 347.63
		PLAZA TOILET	101-6040-454.30-02	18854	160327	\$ 347.63
		HEX BOLTS/LOCKWASHERS	101-6020-452.30-02	374787-1	160327	\$ 12.96
		PWR OUTLET	101-3020-422.30-02	3980-333188	160318	\$ 13.11
		UPS STORE	101-3020-422.30-02	4708	160318	\$ 51.53
		NOTARY CARRY ALL W LOCK	101-1230-413.30-02	5462072	160307	\$ 35.58

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Check /EFT #	Vendor	Description	Account #	Invoice #	PO #	Amount
		TIDELANDS T-SHIRT DEPOSIT	101-6040-454.30-02	61443/4	160331	\$ 530.00
		CONCRETE SACK	101-5010-431.30-02	645311-8	160325	\$ 154.20
		BUG REPELLANT	101-5010-431.30-02	6837	160339	\$ 9.71
		SAFETY CTR FLAGS	101-1910-419.30-02	70838	160331	\$ 265.33
		PLAZA STATE FLAGS	101-6040-454.30-02	70913	160332	\$ 214.03
		IMMOBILIZER	101-3020-422.30-02	81919062	160316	\$ 206.39
		NAVY POLOS	101-3020-422.30-02	9144	160318	\$ 116.63
		BANNER DECAL	101-3020-422.30-02	9163	160316	\$ 5.00
		HEADSET	101-3020-422.30-02	RINV700284	160318	\$ 46.25
		FIRE HATS	101-3020-422.30-02	W10882	160318	\$ 1,061.10
		KEYBOARD PLATFORM	101-5020-432.30-22	104-6490148-369	160341	\$ 93.00
		BLUEPRINT CLAMPS	101-5020-432.30-22	108-3086486-988	160341	\$ 168.32
		CASCADE SUBSCRIPTION	101-3040-424.28-14	10057614	160306	\$ 75.00
		NEWSLETTER	101-1110-412.28-14	1442048718389	160311	\$ 35.00
		SIDEWALK LIGHT TROUBLESHO	101-6020-452.21-04	2136	160327	\$ 299.00
		SPRIGGS,E-CAB FEES	101-1010-411.28-04	001735	160310	\$ 22.66
		RICHARDS,L MEAL @ TRAIING	101-1230-413.28-04	003624	160307	\$ 9.48
		SPRIGGS,E-MEAL @ TRNG	101-1010-411.28-04	004978	160310	\$ 6.79
		SPRIGGS,E-MEAL @ TRNG	101-1010-411.28-04	101	160310	\$ 8.63
		SPRIGGS,E-MEAL @ TRNG	101-1010-411.28-04	173	160310	\$ 15.42
		SPRIGGS,E-MEAL @ TRNG	101-1010-411.28-04	47	160310	\$ 9.63
		BRAGG,L -MEAL @ TRNG	101-1010-411.28-04	020710	160313	\$ 22.66
		RICHARDS,L-REFRSHMNT @ TR	101-1230-413.28-04	023421	160307	\$ 10.59
		HALL,A UCSD PRKNG FEES	101-1110-412.28-04	026943	160309	\$ 6.00
		LEVIEN,H-SANDAG TRANSPRTN	101-5020-432.28-04	034783	160328	\$ 1.25
		LEVIEN,H-SANDAG TRANSPRTN	101-5020-432.28-04	092433	160328	\$ 1.25
		BRAGG,L MEAL @ TRNG	101-1010-411.28-04	046862	160313	\$ 22.66
		DUSH,S-PARKING FEES	101-1230-413.28-04	05460	160305	\$ 4.00
		DUSH,S-PARKING FEES	101-1230-413.28-04	05467	160305	\$ 4.00
		DUSH,S-PARKING FEES	101-1230-413.28-04	2WM8GZW	160305	\$ 8.00
		DUSH,S BANGKOK NOODLES	101-1230-413.28-04	059898	160305	\$ 8.49
		CREDIT FOR CANCELLED FLIG	101-1010-411.28-04	09-22-2015	160314	\$ (188.00)
		HALL,A-MAYOR/CM LUNCHEON	101-1110-412.28-04	09-24-2015	160309	\$ 177.49
		COUNCIL DINNER	101-1010-411.28-04	095502	160311	\$ 60.00
		DUSH,S-FUEL	101-1230-413.28-04	095807	160305	\$ 12.83
		RICHARDS,L MEAL @ TRNG	101-1230-413.28-04	096803	160307	\$ 12.15
		DUSH/HALL LUNCH	101-1110-412.28-04	098968	160311	\$ 13.95
		DUSH,S-2016 CM MTG REGIST	101-1230-413.28-04	10-15-2015	160305	\$ 650.00
		DUSH,S-TOLLS	101-1230-413.28-04	10-16-2015	160305	\$ 20.85
		BRAGG,L LODGING @ CONF	101-1010-411.28-04	1095895	160313	\$ 731.26
		VEA,E PRKNG FEES	101-1110-412.28-04	147644	160311	\$ 15.00

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		SPRIGGS,E LODGING @ TRNG	101-1010-411.28-04	1508	160310	\$ 907.51
		HALL,A-2016 CM MTG REGIST	101-1010-411.28-04	2016	160309	\$ 650.00
		DUSH,S-PRICELINE HOTEL/FL	101-1230-413.28-04	282-540-702-60	160305	\$ 424.71
		RICHARDS,L-LODGING @ TRNG	101-1020-411.28-04	324	160307	\$ 264.00
		DUSH,S-OCTOBER LUNCH MTG	101-1230-413.28-04	463496289	160305	\$ 25.00
		LEVIEN,H SANDAG PRKNG FEE	101-5020-432.28-04	644019	160328	\$ 10.50
		DUSH,S-HERTZ	101-1230-413.28-04	656782755	160305	\$ 37.09
		NOWAK,D HYATT REGENCY	101-3040-424.28-04	713315	160306	\$ 254.39
		SPRIGGS,E-AIRPORT SHUTTLE	101-1010-411.28-04	7884966	160310	\$ 57.82
		A2 SMOG	501-1921-419.28-01	53024	160340	\$ 41.75
		#619 SMOG	501-1921-419.28-01	53054	160340	\$ 41.75
		#119 SMOG	501-1921-419.28-01	99168	160340	\$ 98.00
		A3 INTERIOR DETAIL	501-1921-419.29-04	070570	160340	\$ 44.99
		#239 WINDOW KIT	501-1921-419.28-16	13051467	160340	\$ 31.49
		E239 PARTS	501-1921-419.28-16	477546	160340	\$ 173.58
		E39 PARTS	501-1921-419.28-16	477615	160340	\$ 271.14
		ARMOR ALL	501-1921-419.28-16	779945	160340	\$ 7.33
		#117 PIPE EXT 24"	501-1921-419.28-16	C16368	160340	\$ 268.14
		#117 O-RING SEAL	501-1921-419.28-16	C16369	160340	\$ 24.06
		CHARGING CABLE CORD	503-1923-419.30-02	002-5328476-825	160323	\$ 11.99
		INTERNAL DRIVE/CABLE	503-1923-419.30-02	108-4146953-083	160323	\$ 266.93
		CABLES/FLASH DRIVE	503-1923-419.30-02	108-6147943-024	160323	\$ 71.10
		ACCESS POINT	503-1923-419.30-02	108-6569573-445	160323	\$ 177.96
		TAPE/CABLE SHIELD	503-1923-419.30-02	112-5108563-031	160323	\$ 72.46
		WINDOWS 7 DESKTOP	503-1923-419.30-02	H396256859	160323	\$ 977.39
		PST MERGE	503-1923-419.30-22	SYS151019-3831-	160323	\$ 99.00
		WASHINGTON/GUERN MEAL-TRN	503-1923-419.28-04	01-000757-02-15	160323	\$ 21.26
		WASHINGTON,E PARKING FEES	503-1923-419.28-04	10-01-2015	160323	\$ 10.00
		MFG DRIVE SHAFT PS #8	601-5060-436.28-01	33927	160324	\$ 486.24
		MARTINEZ,H SAFETY BOOTS	601-5060-436.30-02	00834039942	160329	\$ 175.00
		AVILA,J SAFETY BOOTS	601-5060-436.30-02	01539803	160334	\$ 161.99
		WASH PIT LIME	601-5060-436.30-02	025984/7024959	160337	\$ 55.89
		RAMOS,J WORK BOOTS	601-5060-436.30-02	038623	160337	\$ 165.21
		MORTER & PAINT	601-5060-436.30-02	040979/8564283	160337	\$ 16.20
		PAINT/SUPPLIES	601-5060-436.30-02	061149/2560575	160337	\$ 109.20
		FORM A GASKET	601-5060-436.30-02	3980-332994	160335	\$ 38.84
		COUNTY RECORDING FEES	601-5060-536.20-06	2015219845	160341	\$ 6.50
		RAMOS/MOELLER-MEAL @ TRNG	601-5060-436.28-04	018039	160324	\$ 22.97
		RAMOS/MOELLER-MEAL @ TRNG	601-5060-436.28-04	033444	160324	\$ 60.54
		RAMOS/MOELLER-MEAL @ TRNG	601-5060-436.28-04	2453076	160335	\$ 25.13
		RAMOS/MOELLER-MEAL @ TRNG	601-5060-436.28-04	2467558	160335	\$ 32.67

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		RAMOS/MOELLER-MEAL @ TRNG	601-5060-436.28-04	2511422	160324	\$ 36.16
		RAMOS/MOELLER-MEAL @ TRNG	601-5060-436.28-04	2512143	160335	\$ 48.97
		RAMOS/MOELLER-MEAL @ TRNG	601-5060-436.28-04	2520606	160324	\$ 12.75
		RAMOS/MOELLER-MEAL @ TRNG	601-5060-436.28-04	2531138	160324	\$ 35.16
		RAMOS/MOELLER-MEAL @ TRNG	601-5060-436.28-04	86	160324	\$ 21.28
		GAS-POOL CAR	601-5060-436.28-04	142726	160335	\$ 36.73
		GAS-POOL CAR	601-5060-436.28-04	703983	160335	\$ 51.96
		RAMOS-MEAL @ TRNG	601-5060-436.28-04	2512713	160335	\$ 24.48
		MARTINEZ,H/AVILA,J CWEA T	601-5060-436.28-04	3644-7694-0133-	160337	\$ 90.00
		MOELLER-LODGING @ TRNG	601-5060-436.28-04	422670913229	160324	\$ 168.00
		RAMOS,M LODGING @ TRNG	601-5060-436.28-04	422670913315	160335	\$ 168.00
		MOELLER,A MEAL @ TRNG	601-5060-436.28-04	8221576	160324	\$ 10.20
		MARTINEZ/MIGUEL CWEA TRNG	601-5060-436.28-04	BQ0PC89F037D	160324	\$ 70.00
87814	MISCELLANEOUS "DEVELOPERS"	BOND REFUND 275 DAISY AVE	101-0000-221.01-05	TEP 15-88	(blank)	\$ 2,457.00
<b>2015-12-04 Total</b>						<b>\$ 34,871.99</b>
2015-12-09	117	AFLAC	PAYROLL AP PPE 11/26/15	101-0000-209.01-13	822161	\$ 336.84
			PR AP PPE 11/12/15	101-0000-209.01-13	20151119	\$ 336.84
	118	CALIFORNIA STATE DISBURSEMENT UN	PAYROLL AP PPE 11/26/15	101-0000-209.01-07	20151203	\$ 355.84
	119	COLONIAL LIFE & ACCIDENT	PAYROLL AP PPE 11/26/15	101-0000-209.01-13	9498114-1102020	\$ 50.09
			PR AP PPE 11/12/15	101-0000-209.01-13	20151119	\$ 50.09
	120	I B FIREFIGHTERS ASSOCIATION	PAYROLL AP PPE 11/26/15	101-0000-209.01-08	20151203	\$ 390.00
	121	ICMA RETIREMENT TRUST 457	PAYROLL AP PPE 11/26/15	101-0000-209.01-10	20151203	\$ 6,769.61
	122	SEIU LOCAL 221	PAYROLL AP PPE 11/26/15	101-0000-209.01-08	20151203	\$ 1,286.22
	123	US BANK	PAYROLL AP PPE 11/26/15	101-0000-209.01-20	20151203	\$ 1,093.44
87815	ABY MFG GROUP, INC.	FD BADGES	101-3020-422.30-02	0111521-IN	160378	\$ 439.26
		TOOLING	101-3020-422.30-02	0111764-IN	160378	\$ 250.00
87816	AMERICAN MESSAGING	DEC 2015	101-3020-422.27-05	L1074045PL	160244	\$ 32.80
		DEC 2015	101-3030-423.30-02	L1074045PL	160244	\$ 53.31
87817	ARJIS	FY 15/16 ARJIS JPA FEES	101-3010-421.21-04	AR170087	160370	\$ 18,464.00
87818	ATKINS NORTH AMERICA, INC.	JUL-OCT 2015 RTIP 14/15 S	201-5000-532.20-06	1826688	150115	\$ 1,564.54
		JUL-OCT 2015 RTIP 14/15 S	202-5016-531.20-06	1826688	150115	\$ 299.21
87819	AZTEC LANDSCAPING INC	NOV 2015	101-5010-431.21-04	0028389-IN	160081	\$ 1,499.00
87820	BORG EQUIPMENT & SUPPLY CO, INC.	TIRE CHANGER	501-1921-419.30-22	651057-00	160358	\$ 7,823.50
87821	CALIFORNIA AMERICAN WATER	1015-210021068541 OCT 15	101-1910-419.27-02	12-03-2015	(blank)	\$ 286.46
		1015-210021068268 OCT 15	101-6010-451.27-02	12-03-2015	(blank)	\$ 88.62
		1015-210021067159 OCT 15	101-6020-452.27-02	12-03-2015	(blank)	\$ 92.49
		1015-210020731235 OCT 15	101-1910-419.27-02	12-04-2015	(blank)	\$ 11.02
		1015-210019178568 OCT 15	101-1910-419.27-02	12-04-2015	(blank)	\$ 150.67
		1015-210019335347 OCT 15	101-1910-419.27-02	12-04-2015	(blank)	\$ 286.46
		1015-210020277854 OCT 15	101-1910-419.27-02	12-04-2015	(blank)	\$ 60.05
		1015-210019335484 OCT 15	101-6020-452.27-02	12-04-2015	(blank)	\$ 152.63

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		1015-210019335682 OCT 15	101-6020-452.27-02	12-04-2015	(blank)	\$ 30.97
		1015-210019335774 OCT 15	101-6020-452.27-02	12-04-2015	(blank)	\$ 181.71
		1015-210021082448 OCT 15	101-6020-452.27-02	12-04-2015	(blank)	\$ 787.70
		1015-210019058534 OCT 15	101-1910-419.27-02	12-02-2015	(blank)	\$ 197.71
		1015-210019179080 OCT 15	101-1910-419.27-02	12-02-2015	(blank)	\$ 506.65
		1015-210019276868 OCT 15	101-1910-419.27-02	12-02-2015	(blank)	\$ 120.58
		1015-210019279782 OCT 15	101-1910-419.27-02	12-02-2015	(blank)	\$ 31.26
		1015-210019359015 OCT 15	101-1910-419.27-02	12-02-2015	(blank)	\$ 25.44
		1015-210019360534 OCT 15	101-1910-419.27-02	12-02-2015	(blank)	\$ 31.34
		1015-210019482014 OCT 201	101-1910-419.27-02	12-02-2015	(blank)	\$ 165.97
		1015-210020153385 OCT 15	101-1910-419.27-02	12-02-2015	(blank)	\$ 30.01
		1015-210019176067 OCT 15	101-6020-452.27-02	12-02-2015	(blank)	\$ 442.26
		1015-210019176128 OCT 15	101-6020-452.27-02	12-02-2015	(blank)	\$ 11.15
		1015-210019748080 OCT 15	101-6020-452.27-02	12-02-2015	(blank)	\$ 34.83
		1015-210019748332 OCT 15	101-6020-452.27-02	12-02-2015	(blank)	\$ 34.83
		1015-210019749625 OCT 15	101-6020-452.27-02	12-02-2015	(blank)	\$ 16.97
		1015-210019749687 OCT 15	101-6020-452.27-02	12-02-2015	(blank)	\$ 11.40
		1015-210019512885 OCT 15	601-5060-436.27-02	12-02-2015	(blank)	\$ 293.46
87822	CALIFORNIA ENV CONTROLS INC	ROTATING ASSEMBLY	601-5060-436.28-01	3337	160366	\$ 7,802.76
		O-RINGS CENTER ASSEMBLY	601-5060-436.28-01	3327	160048	\$ 99.77
		COVER PLATE ASSEMBLY	601-5060-436.28-01	3336	160365	\$ 3,236.11
87823	CHULA VISTA ELECTRIC CO	OUTLET INSTALLATION	101-3020-422.21-04	6191004	160371	\$ 246.84
87824	CITY OF CHULA VISTA	OCT 2015 A/C SERVICES	101-3050-425.20-06	AR136246	160356	\$ 19,217.50
87825	COUNTY RECORDER	NOE 951 13TH STREET, IB	101-0000-221.01-02	MF 1156	(blank)	\$ 50.00
87826	EL TAPATIO INC	09/02/15 COUNCIL DINNER	101-1010-411.28-04	11558	160362	\$ 56.70
		MILITARY APP DAY LUNCH	101-1010-411.28-04	11793	160362	\$ 103.95
87827	FIDELITY SECURITY LIFE INSURANCE CC	PAYROLL AP PPE 11/26/15	101-0000-209.01-18	20151203	(blank)	\$ 154.76
		DEC 2015 VISION COVERAGE	101-0000-209.01-18	DEC 2015	(blank)	\$ 170.74
87828	GA INDUSTRIES LLC	SWING ARM CHECK VALVE	601-5060-436.28-01	439015195	160302	\$ 1,535.59
		SWING ARM CHECK	601-5060-436.28-01	439015325	160302	\$ 1,328.00
87829	GFOA	GUERN,M TRAINING REGSTRN	101-1210-413.28-04	2805208	160417	\$ 522.00
87830	IB BUSINESS IMPROVEMENT DISTRICT	OCT/NOV 2015 BID FEES	101-0000-203.22-00	11-30-2015	(blank)	\$ 2,698.00
87831	IMPERIAL BEACH TROPHIES	LAU,P-GOODBYE PLAQUE	101-5020-432.29-02	6757	(blank)	\$ 59.40
87832	JOHN FRENCH	TUITION REIMBURSEMENT	101-3020-422.29-01	11-18-2015	160234	\$ 250.00
87833	KIM A. MIKHAEL	11/09/15 PARKING APPEALS	101-3010-421.20-06	12-07-2015	160188	\$ 175.00
87834	LLOYD PEST CONTROL	OCT 2015 CITY HALL	101-1910-419.20-22	4924227	160094	\$ 36.00
		OCT 2015 FIRE DEPT	101-1910-419.20-22	4924228	160094	\$ 36.00
		OCT 2015 SHERIFF DEPT	101-1910-419.20-22	4924376	160094	\$ 36.00
		OCT 2015 PUBLIC WORKS	101-1910-419.20-22	4908475	160094	\$ 53.00
		OCT 2015 MV CENTER	101-1910-419.20-22	4924445	160094	\$ 53.00
		NOV 2015 SPORTS PARK	101-1910-419.20-22	4949380	160094	\$ 51.00

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87834	LLOYD PEST CONTROL	NOV 2015 PUBLIC WORKS	101-1910-419.20-22	4950986	160094	\$ 53.00
		NOV 2015 DEMPSEY CENTER	101-1910-419.20-22	4951260	160094	\$ 60.00
		NOV 2015 MV CENTER	101-1910-419.20-22	4966072	160094	\$ 53.00
87835	MANUEL CASAS	REIMBURSE RECOMMENED	502-1922-419.29-04	6000657	(blank)	\$ 250.00
87836	MCDUGAL LOVE ECKIS &	ATTORNEY SERVICES	101-1220-413.20-01	89148	(blank)	\$ 795.00
		ATTORNEY SERVICES	101-1220-413.20-01	89153	(blank)	\$ 1,245.00
		ATTORNEY SERVICES	303-1250-413.20-01	89154	(blank)	\$ 172.50
		ATTORNEY SERVICES	502-1922-419.20-01	89147	(blank)	\$ 1,392.33
		ATTORNEY SERVICES	502-1922-419.20-01	89149	(blank)	\$ 3,077.50
		ATTORNEY SERVICES	502-1922-419.20-01	89151	(blank)	\$ 518.05
		ATTORNEY SERVICES	502-1922-419.20-01	89152	(blank)	\$ 8,587.20
87837	NOLTE ASSOCIATES, INC.	SEP/OCT 2015 ALLEY IMRVMN	402-5000-532.20-06	38736	150204	\$ 24,335.00
		OCT 2015 STAFF SVCS	402-5000-532.20-06	38738	150204	\$ 190.00
87838	OCHOA ELECTRIC	PS #10 TROUBLESHOOT SWITC	601-5060-436.21-04	2161	160379	\$ 890.00
87839	ONE SOURCE DISTRIBUTORS	BALLAST	101-6040-454.30-02	54928946.001	160010	\$ 269.14
87840	PADRE JANITORIAL SUPPLIES	JANITORIAL SUPPLIES	101-3030-423.30-02	374931	160019	\$ 232.91
87841	PAL GENERAL ENGINEERING INC.	ALLEY IMPRVMNT PROJ	402-5000-532.20-06	10194-2	160236	\$ 421,279.68
		ALLEY IMPRVMNT PROJ	601-5060-536.20-06	10194-2	160236	\$ 64,266.93
87842	PARS	SEP 2015	101-3030-423.20-06	32888	160156	\$ 187.27
		SEP 2015	101-6030-453.20-06	32888	160156	\$ 41.62
		SEP 2015	101-6040-454.20-06	32888	160156	\$ 187.27
87843	PARTERRE	XERISCAPE DESIGN-TRIANGLE	101-6020-452.30-02	11-15-2015	160375	\$ 4,300.00
87844	PATRIOT ENVIROMENTAL SERVICES	09/15/2015	101-3020-422.20-06	04-15-00712-1	160369	\$ 956.50
		09/12/2015	101-3020-422.20-06	04-15-00722-1	160369	\$ 956.50
87845	PAULINA MAMAHUA	PER DIEM- EVENT MEETING	101-3020-422.28-04	12-03-2015	(blank)	\$ 50.00
87846	READYREFRESH	NOV 2015	101-1010-411.30-02	05K0031149578	160143	\$ 47.51
		NOV 2015	101-5020-432.30-02	15K0026726646	160084	\$ 81.82
87847	RICOH USA, INC.	CM/CC/HR STAPLE REFILL ON	101-1210-413.30-01	1058657141	F16053	\$ 81.91
87848	ROBERTA OTERO-PETTY CASH	KING,M-RETIREMENT CARD	101-5020-432.29-02	3357	(blank)	\$ 5.93
		LAU,P-GOING AWAY CARD	101-5020-432.29-02	8404	(blank)	\$ 5.39
		LAU,P-BABY CONGRATS CARD	101-5020-432.29-02	9440	(blank)	\$ 5.39
		TOWELS-FLAG POLE BASES	101-5020-432.30-01	344794389204465	(blank)	\$ 55.64
		PUBLIC WORKS KEYS	101-1910-419.30-02	09-29-2015	(blank)	\$ 3.51
		VEHICLE CLEANING-	101-5010-431.30-02	10-13-2015	(blank)	\$ 20.00
		NOV 2015 BIRTHDAY BAGELS	101-5020-432.28-04	23383826864	(blank)	\$ 20.04
		RIBBON CUTTING GIVEAWAYS	201-5000-532.20-06	102634179709	(blank)	\$ 25.88
		RIBBON CUTTING GIVEAWAYS	201-5000-532.20-06	102643048448	(blank)	\$ 19.41
		RIBBON CUTTING RFRSHMENTS	201-5000-532.20-06	233833716864	(blank)	\$ 5.00
		RIBBON CUTTING REFSHMENTS	201-5000-532.20-06	8945	(blank)	\$ 4.93
		REFRESHMENTS-ALLEY GROUND	402-5000-532.20-06	23384479508	(blank)	\$ 10.00
		PROLINE SIGNBOARD REGISTR	501-1921-419.28-13	101883	(blank)	\$ 40.00

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Check /EFT #	Vendor	Description	Account #	Invoice #	PO #	Amount	
87849	SD SPORTS MED & FAMILY HEALTH	PRE EMPLOYMENT PHYSICAL	101-3020-422.20-06	IB11232015_MCKE	160355	\$ 661.50	
		PRE EMPLOYMENT PHYSICAL	101-3020-422.20-06	IB11302015_WILL	160355	\$ 661.50	
87850	SDGE	1912 409 2723 10/27-11/25	101-5010-431.27-01	12-15-2015	(blank)	\$ 7.82	
		5280 340 6641 10/27-11/25	101-5010-431.27-01	12-15-2015	(blank)	\$ 79.76	
		5576 188 0541 10/27-11/25	101-5010-431.27-01	12-15-2015	(blank)	\$ 7.61	
		0646 753 1938 10/29-11/30	101-5010-431.27-01	12-17-2015	(blank)	\$ 7.59	
		1694 230 1484 10/29-11/30	101-5010-431.27-01	12-17-2015	(blank)	\$ 13.45	
		3062 843 3719 10/29-11/30	101-5010-431.27-01	12-17-2015	(blank)	\$ 10.20	
		3448 930 9646 10/29-11/30	101-5010-431.27-01	12-17-2015	(blank)	\$ 7.59	
		5153 272 6717 10/29-11/30	101-5010-431.27-01	12-17-2015	(blank)	\$ 13.15	
		9476 001 6989 10/29-11/30	101-5010-431.27-01	12-17-2015	(blank)	\$ 541.54	
		2081 689 7619 10/30-12/01	101-6010-451.27-01	12-18-2015	(blank)	\$ 429.24	
		2081 700 4165 10/30-12/01	101-6010-451.27-01	12-18-2015	(blank)	\$ 54.73	
		8773 823 6424 10/28-11/29	601-5060-436.27-01	12-16-2015	(blank)	\$ 1,061.16	
87851	SLOAN ELECTRIC COMPANY	P5 #1 MAINTENANCE	601-5060-436.21-04	0065858	160053	\$ 413.20	
87852	SOUTH COAST EMERGENCY VEHICLE SI	MIRROR/DOOR REPAIRS	101-3020-422.30-02	474650	160377	\$ 2,789.05	
		PUMPER WINDSHIELD REPAIRS	101-3020-422.30-02	476844	160377	\$ 598.21	
87853	SOUTHERN CALIFORNIA SHREDDING, II	NOV 2015	101-1020-411.21-04	47102	160285	\$ 12.00	
87854	SPARKLETTES	OCT/NOV 2015	101-3020-422.30-02	12529930 112015	160245	\$ 168.45	
87855	SPRINT	10/26/15-11/25/15	101-3020-422.27-05	594768811-096	160248	\$ 149.97	
87856	TREASURER, COUNTY OF S.D.	FY 15/16 EMERGENCY SVCS O	101-3020-422.20-06	UDC 2015-008	160374	\$ 730.91	
		JUL 2015- JUN 2016 MEMBER	101-3020-422.21-04	HIRT-2015-012	160374	\$ 18,959.00	
87857	TRENTMAN CORPORATION	CRACK SEALANT	101-5010-431.30-02	3875	160065	\$ 1,516.60	
87858	TRISTAR RISK MANAGEMENT	NOV 2015 LOSS REPLENISHMN	502-0000-106.03-00	97179	(blank)	\$ 16,446.15	
87859	UNDERGROUND SERVICE ALERT OF	NOV 2015	601-5060-436.21-04	1120150325	160070	\$ 30.00	
87860	US MOBILE WIRELESS COMMUNICATIO	RADIO TECH SVC	101-3020-422.28-01	76049	160367	\$ 70.00	
87861	WHITE CAP CONSTRUCTION SUPPLY	DUCT TAPE/SLING	101-5010-431.30-02	10004330148	160013	\$ 211.59	
		KNEE BOOTS	601-5060-436.30-02	50003642499	160013	\$ 52.06	
87862	ZOLL MEDICAL CORPORATION	DEFIB EXTND WRRANTY/MAINT	101-3020-422.28-01	90016499	160372	\$ 2,635.50	
		CPR CONNECTOR	101-3020-422.30-02	2270606	160372	\$ 214.65	
<b>2015-12-09 Total</b>						<b>\$ 666,482.29</b>	
2015-12-18	124	CALIFORNIA STATE DISBURSEMENT UN	PAYROLL AP PPE 12/10/15	101-0000-209.01-07	20151217	(blank)	\$ 415.05
	125	I B FIREFIGHTERS ASSOCIATION	PAYROLL AP PPE 12/10/15	101-0000-209.01-08	20151217	(blank)	\$ 390.00
	126	ICMA RETIREMENT TRUST 457	PAYROLL AP PPE 12/10/15	101-0000-209.01-10	20151217	(blank)	\$ 6,803.51
	127	SEIU LOCAL 221	PAYROLL AP PPE 12/10/15	101-0000-209.01-08	20151217	(blank)	\$ 1,588.89
	128	US BANK	PAYROLL AP PPE 12/10/15	101-0000-209.01-20	20151217	(blank)	\$ 1,040.92
	87863	ATEL COMMUNICATIONS, INC.	NOV/DEC 2015	503-1923-419.20-06	43170	160294	\$ 300.00
	87864	CALIFORNIA AMERICAN WATER	1015-210021068367 OCT 15	101-6010-451.27-02	12-03-2015	(blank)	\$ 2,718.48
		1015-210019531534 OCT 15	101-1910-419.27-02	12-07-2015	(blank)	\$ 16.84	
		1015-210018811916 OCT 15	101-1910-419.27-02	12-02-2015	(blank)	\$ 49.26	
		1015-210019027905 OCT 15	101-1910-419.27-02	12-02-2015	(blank)	\$ 460.98	

# City of Imperial Beach

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87864	CALIFORNIA AMERICAN WATER	1015-210019278093 OCT 15	101-1910-419.27-02	12-02-2015	(blank)	\$ 72.57
		1015-210019278895 OCT 15	101-1910-419.27-02	12-02-2015	(blank)	\$ 25.52
		1015-210019357057 OCT 15	101-1910-419.27-02	12-02-2015	(blank)	\$ 25.52
		1015-210019481684 OCT 15	101-1910-419.27-02	12-02-2015	(blank)	\$ 31.34
		1015-210019600799 OCT 15	101-1910-419.27-02	12-02-2015	(blank)	\$ 472.16
		1015-210020154739 OCT 15	101-1910-419.27-02	12-02-2015	(blank)	\$ 25.60
		1015-210020440898 OCT 15	101-6020-452.27-02	12-02-2015	(blank)	\$ 500.79
		1015-210018820255 OCT 15	601-5060-436.27-02	12-02-2015	(blank)	\$ 16.97
		1015-210020125977 OCT 15	601-5060-436.27-02	12-02-2015	(blank)	\$ 45.27
87865	CALIFORNIA DENTAL	JAN 2016 DENTAL PREMIUM	101-0000-209.01-12	JAN 2016	(blank)	\$ 755.44
87866	CLEAN HARBORS	NOV 2015 HHW	101-5040-434.21-04	1001182676	160022	\$ 287.50
87867	COUNTY OF SAN DIEGO RCS	NOV 2015 RADIO	101-3010-421.21-25	16CTOFIBN05	160354	\$ 2,090.00
		NOV 2015 RADIO	101-3020-422.21-25	16CTOFIBN05	160354	\$ 577.50
		NOV 2015 RADIO	101-3030-423.21-25	16CTOFIBN05	160354	\$ 797.50
87868	COX COMMUNICATIONS	11/25-12/24 3110039780701	503-1923-419.21-04	12-16-2015	160166	\$ 1,000.00
		12/01-12/31 3110015533201	503-1923-419.21-04	12-22-2015	160166	\$ 37.62
		12/04-01/03 3110091187001	503-1923-419.21-04	12-25-2016	160166	\$ 230.00
87869	D.A.R. CONTRACTORS	NOV 2015	101-3050-425.20-06	111501229	160247	\$ 347.00
87870	DEPARTMENT OF JUSTICE	NOV 2015 FINGERPRINTING	101-1130-412.21-04	136023	160101	\$ 228.00
87871	DOWNSTREAM SERVICES, INC.	SW FILTER MAINT	101-5050-435.21-04	1342	160187	\$ 595.00
87872	EAGLE NEWSPAPER	OCT 2015 DISPLAY AD	101-1110-412.28-08	91755	160017	\$ 155.00
		NOV 2015 DISPLAY AD	101-1110-412.28-08	91969	160017	\$ 155.00
		NOV 2015 BID ADS	101-5000-532.20-06	91969	160017	\$ 110.00
		NOV 2015 BID ADS	101-5000-532.20-06	92062	160017	\$ 220.00
		NOV 2015 DISPLAY AD-SEA L	101-1230-513.20-06	92062	160017	\$ 553.00
		NOV 2015 BID AD	101-5000-532.20-06	92160	160017	\$ 110.00
		NOV 2015 BID AD	101-5000-532.20-06	92270	160017	\$ 110.00
		87873	FLYERS ENERGY LLC	800 GAL REG FUEL	501-1921-419.28-15	15-172354
		868 GAL REG FUEL	501-1921-419.28-15	15-164639	160364	\$ 2,385.16
		1020.1 GAL REG/244 GAL DI	501-1921-419.28-15	15-167235	160364	\$ 3,332.10
		999 GAL REG FUEL	501-1921-419.28-15	15-168534	160364	\$ 2,534.18
87874	MISCELLANEOUS REFUNDS	RFND BALANCE DEPOSITION	101-0000-374.85-01	CR 2883	(blank)	\$ 903.09
87875	GEOCON INC.	OCT 2015 ALLEY PAVING PRO	402-5000-532.20-06	1511238	160112	\$ 12,700.00
87876	GLOBAL EQUIPMENT CO. INC	ALUMINUM BLEACHERS-IBLL	420-5000-532.20-06	108851412	160373	\$ 6,274.08
87877	KANE, BALLMER & BERKMAN	ATTORNEY SERVICES	216-1240-413.20-06	21927	160424	\$ 3,410.00
		ATTORNEY SERVICES	303-1250-413.20-01	21836	160424	\$ 20.00
		ATTORNEY SERVICES	303-1250-413.20-01	21922	160424	\$ 1,199.99
		ATTORNEY SERVICES	303-1250-413.20-01	21925	160424	\$ 5,170.00
		ATTORNEY SERVICES	303-1250-413.20-01	21929	160424	\$ 522.50
		ATTORNEY SERVICES	303-1250-413.20-01	21930	160424	\$ 110.00
		ATTORNEY SERVICES	303-1250-413.20-01	21971	160424	\$ 318.46

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87877	KANE, BALLMER & BERKMAN	ATTORNEY SERVICES	401-5020-532.20-06	21926	160424	\$ 2,655.43
		ATTORNEY SERVICES	216-1240-413.20-01	21928	160424	\$ 495.00
87878	KEYSER MARSTON ASSOC INC	OCT 2015 PTH/PALM MIXED	303-1250-413.20-06	0029053	160422	\$ 3,965.98
87879	MCDUGAL LOVE ECKIS &	ATTORNEY SERVICES	101-3020-422.20-06	89393	F16061	\$ 9,964.00
87880	MIRAMAR FORD TRUCK SALES INC	ELOCK ADAPTER/ALUMINUM TR	101-3020-422.21-04	82656	160421	\$ 1,336.79
87881	NOLTE ASSOCIATES, INC.	OCT 2015 PW WASH PIT MODI	101-5000-532.20-06	38741	160289	\$ 2,852.00
		OCT 2015 SLURRY SEAL PROJ	201-5000-532.20-06	38742	160288	\$ 5,974.00
		AUG/SEP 2015 INSPECTIONS	303-1250-413.20-06	37820	160423	\$ 3,588.76
		OCT 2015 BREAKWATER REVIW	303-1250-413.20-06	38743	160423	\$ 12,325.00
		OCT 2015 PS 4/6 REHAB	601-5060-536.20-06	38564	150615	\$ 1,856.49
		AUG/SEP 2015 PLAN CHECKS	101-0000-221.01-02	37817	(blank)	\$ 942.50
		OCT 2015 PLAN CHECKS	101-0000-221.01-02	38745	(blank)	\$ 7,177.50
		OCT 2015 PLAN CHECKS	101-0000-221.01-02	38746	(blank)	\$ 435.00
		OCT 2015 PLAN CHECKS	101-0000-221.01-02	38906	(blank)	\$ 652.50
		OCT 2015 PLAN CHECKS	101-0000-221.01-02	38907	(blank)	\$ 72.50
		OCT 2015 PLAN CHECKS	101-0000-221.01-02	38908	(blank)	\$ 580.00
		OCT 2015 PLAN CHECKS	101-0000-221.01-02	38909	(blank)	\$ 725.00
87882	PARTNERSHIP WITH INDUSTRY	P/E 11/30/2015	101-6040-454.21-04	GS06715	160085	\$ 898.20
87883	PROJECT DESIGN CONSULTANT	NOV 2015 PALM AVE MIXED	401-5020-532.20-06	86681	140823	\$ 10,774.00
87884	REVELL COASTAL, LLC	NOV 2015 IB SEA LEVEL PRJ	101-1230-513.20-06	14-004-06	160425	\$ 6,795.24
87885	SAN DIEGO GAS & ELECTRIC	5649 771 4749 10/30-11/30	101-1910-419.27-01	12-24-2015	(blank)	\$ 8,814.84
		8541 770 1270 10/30-11/30	601-5060-436.27-01	12-24-2015	(blank)	\$ 4,453.18
		1008 786 9371 10/29-11/30	101-1910-419.27-01	12-24-2015	(blank)	\$ 238.36
		1008 860 4389 10/27-11/25	101-1910-419.27-01	12-24-2015	(blank)	\$ 270.11
		1980 769 7764 10/28-11/29	101-1910-419.27-01	12-24-2015	(blank)	\$ 3,305.48
		5649 771 4749 10/30-12/01	101-6020-452.27-01	12-24-2015	(blank)	\$ 7.19
		5263 521 9238 10/27-11/25	601-5060-436.27-01	12-24-2015	(blank)	\$ 10.00
		8507 517 8464 10/30-12/01	101-1910-419.27-01	12-24-2015	(blank)	\$ 117.71
		8507 517 8464 10/30-12/01	101-6020-452.27-01	12-24-2015	(blank)	\$ 1,182.85
		8507 517 8464 10/30-12/01	601-5060-436.27-01	12-24-2015	(blank)	\$ 75.78
		9169 299 2261 10/26-11/24	101-1910-419.27-01	12-24-2015	(blank)	\$ 1,121.06
87886	SAN DIEGO COUNTY - VECTOR CONTR	15/16 CONTROL ASSESSMENT	101-5050-435.28-13	SD10016-15/16	160420	\$ 177.15
87887	SAN DIEGO EVENT PROS	EL NINO MEETING PREP	101-3020-422.20-06	2015-205	160368	\$ 3,000.00
87888	SOUTHWEST SIGNAL	NOV 2015 MAINTENANCE	101-5010-431.21-04	52079	160031	\$ 160.00
		11/24/15 SVC TECH/TRUCK	101-5010-431.21-23	52082	160031	\$ 409.04
87889	TRANSWORLD SYSTEMS INC.	NOV 2015 COLLECTION FEES	101-1210-413.20-27	1259617	(blank)	\$ 75.00
<b>2015-12-18 Total</b>						<b>\$ 161,835.42</b>
2015-12-23	129	AFLAC	PAYROLL AP PPE 12/10/15	101-0000-209.01-13	20151217	\$ 336.84
			PAYROLL AP PPE 12/24/15	101-0000-209.01-13	253518	\$ 336.84
	130	CALIFORNIA STATE DISBURSEMENT UN	PAYROLL AP PPE 12/24/15	101-0000-209.01-07	20151230	\$ 355.84
	131	COLONIAL LIFE & ACCIDENT	PAYROLL AP PPE 12/10/15	101-0000-209.01-13	20151217	\$ 50.09

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Check /EFT #	Vendor	Description	Account #	Invoice #	PO #	Amount
131	COLONIAL LIFE & ACCIDENT	PAYROLL AP PPE 12/24/15	101-0000-209.01-13	20151230	(blank)	\$ 50.09
132	I B FIREFIGHTERS ASSOCIATION	PAYROLL AP PPE 12/24/15	101-0000-209.01-08	20151230	(blank)	\$ 390.00
133	ICMA RETIREMENT TRUST 457	PAYROLL AP PPE 12/24/15	101-0000-209.01-10	20151230	(blank)	\$ 6,639.53
134	SEIU LOCAL 221	PAYROLL AP PPE 12/24/15	101-0000-209.01-08	20151230	(blank)	\$ 1,275.19
135	US BANK	PAYROLL AP PPE 12/24/15	101-0000-209.01-20	20151230	(blank)	\$ 1,133.34
87890	ACACIA LANDSCAPE, CO.	NOV 2015	101-6020-452.21-04	5347	160093	\$ 3,275.00
87891	AGRICULTURAL PEST CONTROL	NOV 2015	101-6020-452.21-04	375223	160086	\$ 95.00
87892	AMS AMERICA INC	NO HEAT,GAS VALV NON-OP,R	101-1910-419.21-04	309712	F16063	\$ 580.50
87893	MISCELLANEOUS "DEVELOPERS"	BOND REFND 137 EBONY AVE	101-0000-221.01-05	TEP 05-09	(blank)	\$ 3,791.00
87894	BEACHSIDE FRO-YO, INC.	LABOR DAY WEEKEND EVENT	101-3020-422.20-06	1001	F16054	\$ 200.00
87895	BOYS & GIRLS CLUB OF IB	ACTIVITIES SCHOLARSHIPS	101-6010-451.28-08	885	160419	\$ 720.00
87896	CALIFORNIA AMERICAN WATER	1015-210019334948 OCT 15	101-1910-419.27-02	12-07-2015	(blank)	\$ 11.02
		1015-210019335835 OCT 15	101-1910-419.27-02	12-07-2015	(blank)	\$ 11.02
		1015-210019531626 OCT 15	101-1910-419.27-02	12-07-2015	(blank)	\$ 16.84
		1015-210019535857 OCT 15	101-1910-419.27-02	12-07-2015	(blank)	\$ 16.84
		1015-210019176333 OCT 15	101-6020-452.27-02	12-08-2015	(blank)	\$ 11.02
		1015-210019746893 OCT 15	101-6020-452.27-02	12-08-2015	(blank)	\$ 11.02
		1015-210021114451 OCT 15	303-1250-413.29-04	12-08-2015	(blank)	\$ 30.97
		1015-210019401916 OCT 15	601-5060-436.27-02	12-07-2015	(blank)	\$ 11.02
		1015-210019335248 OCT 15	101-6020-452.27-02	12-08-2015	(blank)	\$ 652.77
87897	CHULA VISTA ALARM, INC	DEC 2015 -2089	101-1910-419.20-23	35188	160088	\$ 30.00
		DEC 2015 -2466	101-1910-419.20-23	35211	160088	\$ 55.00
		DEC 2015 -2698	101-1910-419.20-23	35263	160088	\$ 30.00
		DEC 2015 -314	101-1910-419.20-23	35282	160088	\$ 30.00
		DEC 2015 -314 PW	101-1910-419.20-23	35307	160088	\$ 40.00
87898	CITY OF SAN DIEGO	JUL-SEP 2015 MUNI SEWER T	601-5060-436.21-04	1000150775	160159	\$ 841.86
87899	CORELOGIC SOLUTIONS	NOV 2015	101-1210-413.21-04	81636379	160171	\$ 27.00
		NOV 2015	101-3020-422.21-04	81636379	160171	\$ 3.00
		NOV 2015	101-3040-424.21-04	81636379	160171	\$ 61.50
		NOV 2015	101-3070-427.21-04	81636379	160171	\$ 198.00
		NOV 2015	101-5050-435.21-04	81636379	160171	\$ 1.50
87900	COUNTY OF SAN DIEGO	DEH2005-HUPFP-205779 2016	101-3020-422.30-02	2016	F16057	\$ 489.00
87901	COUNTY OF SAN DIEGO	NOV 2015 PARKING PENALTY	101-3010-421.21-04	11/15	(blank)	\$ 1,537.50
87902	COX COMMUNICATIONS	11/22-12/21 3110038384601	503-1923-419.21-04	12-13-2015	160166	\$ 230.00
87903	DARLING & DARLING, LLC.	SYMPHONY VIDEO PRODUCTION	101-1020-411.28-08	2278	160240	\$ 875.00
87904	DRUG TESTING NETWORK INC	SEP 2015 PRE-EMPL TESTING	101-1130-412.20-06	78650	160102	\$ 60.95
		2016 MAINT FEE	101-1130-412.20-06	79695	160102	\$ 200.00
87905	DUNN EDWARDS CORPORATION	GRAFFITI PAINT	101-5010-431.30-02	2068148626	160025	\$ 614.98
87906	EAGLE NEWSPAPER	NOV 2015 PUBLIC NOTICE	101-1020-411.28-07	92062	160163	\$ 30.00
		NOV 2015 LEGAL ADS	101-1020-411.28-07	92270	160163	\$ 40.00
87907	FIRSTWATHC SOLUTIONS, INC.	15/16 ANNUAL SUPPORT & MA	101-3020-422.20-06	FW102475	F16055	\$ 600.00

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87908	FLYERS ENERGY LLC	1095.2 GAL REG FUEL	501-1921-419.28-15	15-177129	160364	\$ 2,956.54
		1101 G REG/498 G DIESEL	501-1921-419.28-15	15-178453	160364	\$ 3,888.62
		800.7 GAL REG FUEL	501-1921-419.28-15	15-180736	160364	\$ 2,150.16
87909	GEOCON INC.	NOV 2015 ALLEY PAVING PRJ	402-5000-532.20-06	1512170	160112	\$ 7,005.00
87910	GO-STAFF, INC.	W/E 11/22/2015 UTT,S	101-5020-432.21-01	155283	160301	\$ 600.00
		W/E 11/29/15 UTT,A	101-5020-432.21-01	155588A	160301	\$ 450.00
		W/E 12/06/15 RODRIGUEZ,A	501-1921-419.21-01	156199	160110	\$ 742.32
		W/E 11/08/15 FERGUSON,N	101-1210-413.21-01	152889	160167	\$ 989.25
		W/E 11/22/15 FERGUSON,N	101-1210-413.21-01	155284	160167	\$ 989.25
		W/E 11/29/15 FERGUSON,N	101-1210-413.21-01	155589	160167	\$ 616.90
		W/E 12/06/15 FERGUSON,N	101-1210-413.21-01	156200	160167	\$ 989.25
		W/E 12/13/15 UTT,A	101-5020-432.21-01	156518	160301	\$ 450.00
		W/E 12/13/15 FERGUSON,N	101-1210-413.21-01	156519	160167	\$ 811.41
		W/E 11/22/15 RODRIGUEZ,A	501-1921-419.21-01	155283A	160110	\$ 1,237.20
		W/E 11/29/15 RODRIGUEZ,A	501-1921-419.21-01	155588	160110	\$ 742.32
87911	GRAINGER	SAFETY GLASSES	101-1910-419.30-02	9889507613	160007	\$ 12.12
		RECESSED TROFFER	101-1910-419.30-02	9889507621	160007	\$ 53.17
		DUST REMOVER	601-5060-436.30-02	9907175534	160007	\$ 81.22
87912	HINDERLITER, DELLAMAS & ASSOCIATE	OCT-DEC 2015 PROPERTY TAX	101-1210-413.20-06	0022055-IN	(blank)	\$ -
		OCT-DEC 2015 SALES TAX	101-1210-413.20-06	0024498-IN	160178	\$ 980.62
87913	INTERSTATE BATTERY OF SAN DIEGO	#121 EQUIP BATTERY	501-1921-419.28-16	70201740	160008	\$ 48.95
87914	LLOYD PEST CONTROL	TERMITE TREAMNT - SAFETY	101-1910-419.21-04	4970540	F16062	\$ 650.00
87915	MCDUGAL LOVE ECKIS &	ATTORNEY SERVICES	101-1220-413.20-01	89331	(blank)	\$ 1,995.00
		ATTORNEY SERVICES	101-1220-413.20-01	89332	(blank)	\$ 172.50
		ATTORNEY SERVICES	101-1220-413.20-02	89329	160173	\$ 9,227.00
		ATTORNEY SERVICES	303-1250-413.20-01	89333	(blank)	\$ 37.50
		ATTORNEY SERVICES	502-1922-419.20-01	89325	(blank)	\$ 1,980.00
		ATTORNEY SERVICES	502-1922-419.20-01	89327	(blank)	\$ 2,435.60
		ATTORNEY SERVICES	502-1922-419.20-01	89328	(blank)	\$ 2,332.50
		ATTORNEY SERVICES	502-1922-419.20-01	89330	(blank)	\$ 4,566.90
87916	MIRAMAR FORD TRUCK SALES INC	#117 EGR COOLER/CORE DEP	501-1921-419.28-16	348046	160426	\$ 3,671.56
87917	MUNICIPAL EMERGENCY SERVICES, INC	REGULATOR HOSE	101-3020-422.50-04	00694434_SNV	160361	\$ 21,643.20
		REGULATOR HOSE	101-3020-422.50-04	00695198_SNV	160361	\$ 5,410.81
		AYL & VALV/SNAP CHNG ASSY	101-3020-422.50-04	00694435_SNV	160361	\$ 10,605.60
87918	NBS GOVERNMENT FINANCE GROUP	CONTINUING DISCLOSURE RPT	303-1250-413.20-06	12150111	(blank)	\$ 3,800.00
87919	MISCELLANEOUS "DEVELOPERS"	BOND REFUND 965 HOLLY AVE	101-0000-221.01-05	TEP 15-82	(blank)	\$ 837.00
87920	O'REILLY AUTOMOTIVE STORES, INC.	BRAKE LINES	501-1921-419.28-16	3980-345329	160063	\$ 19.93
		BRAKE LINE/CREDITS	501-1921-419.28-16	3980-345350	160063	\$ 0.06
87921	OFFICE DEPOT, INC	FILE FOLDERS	101-1210-413.30-01	804305905001	160000	\$ 103.77
		FOLDERS	101-1130-412.30-01	804034270001	160000	\$ 39.03
		MISC OFFICE SUPPLIES	101-1230-413.30-01	803659016001	160000	\$ 20.74

City of Imperial Beach  
Warrant Register by Check/EFT Number

Check /EFT #	Vendor	Description	Account #	Invoice #	PO #	Amount
87921	OFFICE DEPOT, INC	MISC OFFICE SUPPLIES	101-3040-424.30-01	803659016001	160000	\$ 156.30
		MISC OFFICE SUPPLIES	101-3070-427.30-01	803659016001	160000	\$ 50.08
		LABELS/TISSUE/TAPE/MISC S	101-1230-413.30-01	809845109001	160000	\$ 27.73
		LABELS/TISSUE/TAPE/MISC S	101-1230-413.30-02	809845109001	160000	\$ 22.50
		LABELS/TISSUE/TAPE/MISC S	101-3040-424.30-01	809845109001	160000	\$ 20.22
		LABELS/TISSUE/TAPE/MISC S	101-3070-427.30-01	809845109001	160000	\$ 33.56
		CREDIT RTND STORAGE CARTS	101-1210-413.30-01	804365747001	160000	\$ (70.60)
		MOSHIRIAN,T BUSINESS CARD	101-1230-413.30-02	8042014929001	160000	\$ 44.09
87922	ONE SOURCE DISTRIBUTORS	FOLTZ,T BUSINESS CARDS	101-1230-413.30-02	810478901001	160000	\$ 44.09
		TRANSFORMER	101-6040-454.30-02	54962627.001	160010	\$ 277.50
87923	PADRE JANITORIAL SUPPLIES	LAUNDRY DETERGENT	101-3030-423.30-02	379267	160019	\$ 12.66
87924	PAL GENERAL ENGINEERING INC.	NOV 2015 RTIP 14/15 ST IM	201-5000-532.20-06	10187-4	160144	\$ 3,818.99
		NOV 2015 ALLEY IMPRVMENTS	402-5000-532.20-06	10194-3	160236	\$ 440,072.64
		NOV 2015 ALLEY IMPRVMENTS	601-5060-536.20-06	10194-3	160236	\$ 8,385.80
87925	PARS	OCT 2015	101-3030-423.20-06	33123	160156	\$ 187.27
		OCT 2015	101-6030-453.20-06	33123	160156	\$ 41.62
		OCT 2015	101-6040-454.20-06	33123	160156	\$ 187.27
87926	PRINCIPAL FINANCIAL GROUP	PAYROLL SUMMARY	101-0000-209.01-16	20151230	(blank)	\$ 648.38
		PAYROLL AP PPE 12/10/15	101-0000-209.01-14	20151217	(blank)	\$ 630.42
		PAYROLL AP PPE 12/10/15	101-0000-209.01-16	20151217	(blank)	\$ 681.08
		PAYROLL AP PPE 12/10/15	101-0000-209.01-21	20151217	(blank)	\$ 710.99
		PAYROLL AP PPE 12/24/15	101-0000-209.01-14	20151230	(blank)	\$ 616.75
87927	PROTECTION ONE ALARM MONITORIN	PAYROLL AP PPE 12/24/15	101-0000-209.01-21	20151230	(blank)	\$ 671.07
		DEC 2015	601-5060-436.20-23	106155045	160071	\$ 293.50
87928	PRUDENTIAL OVERALL SUPPLY	12/02/15 PW UNIFORMS	101-5020-432.25-03	30546126	160082	\$ 124.95
		09/30/15 PW UNIFORMS	101-5020-432.25-03	30530208	160082	\$ 136.57
		12/09/15 PW UNIFORMS	101-5020-432.25-03	30547923	160082	\$ 126.02
		12/16/15 PW UNIFORMS	101-5020-432.25-03	30549464	160082	\$ 118.58
87929	RANCHO AUTO & TRUCK PARTS	EXHAUST FLUID	501-1921-419.28-16	7693-249329	160014	\$ 49.29
		V-BELT	501-1921-419.28-16	7693-249585	160014	\$ 11.92
		BELTS/EXHAUST FLUID/FILTR	501-1921-419.28-16	7693-249955	160014	\$ 123.57
		MOTOR OIL/SEALED BEAM	501-1921-419.28-16	7693-250440	160014	\$ 62.80
		#602 DISTRIBUTOR	501-1921-419.28-16	7693-250456	160014	\$ 80.32
		#603 DRUMS/ROTORS/PADS	501-1921-419.28-16	7693-250890	160014	\$ 99.13
		OIL FILTERS/SPARK PLUGS	501-1921-419.28-16	7693-251085	160014	\$ 18.57
		RTND ROTOR	501-1921-419.28-16	7693-251252	160014	\$ (6.39)
		OIL FILTER/HALOGEN BEAM	501-1921-419.28-16	7693-251800	160014	\$ 20.77
87930	RICOH USA, INC.	DEC 2015	101-1210-413.20-17	95933059	160170	\$ 5,510.56
		DEC 2015	101-3020-422.20-17	95933059	160170	\$ 449.49
		DEC 2015	101-3030-423.20-17	95933059	160170	\$ 386.23
87931	MISCELLANEOUS VENDOR	FABRICATING LENS RING	101-6040-454.30-02	3755	(blank)	\$ 30.00

## City of Imperial Beach

### Warrant Register by Check/EFT Number

Check /EFT #	Vendor	Description	Account #	Invoice #	PO #	Amount
87932	SDGE	2741 969 9359 10/31-11/30	101-5010-431.27-01	12-16-2015	(blank)	\$ 184.23
		2819 871 6315 10/31-11/30	215-6026-452.27-01	12-16-2015	(blank)	\$ 2,164.57
		0824 329 2041 10/30-12/01	101-5010-431.27-01	12-18-2015	(blank)	\$ 267.07
		7706 795 7872 10/30-12/01	101-5010-431.27-01	12-18-2015	(blank)	\$ 10.78
		2081 692 3399 10/30-12/01	101-6010-451.27-01	12-18-2015	(blank)	\$ 12.27
		3206 700 9265 10/30-12/01	101-6010-451.27-01	12-18-2015	(blank)	\$ 82.93
		9956 693 6272 10/30-12/01	101-6010-451.27-01	12-18-2015	(blank)	\$ 58.65
		0175 275 3776 10/30-12/01	101-6020-452.27-01	12-18-2015	(blank)	\$ 363.39
		2081 689 1273 10/30-12/01	101-6020-452.27-01	12-18-2015	(blank)	\$ 709.06
		2083 847 9032 10/30-12/01	101-6020-452.27-01	12-18-2015	(blank)	\$ 78.91
		5456 692 8951 10/30-12/01	101-6020-452.27-01	12-18-2015	(blank)	\$ 30.04
		6921 003 2109 10/30-12/01	101-6020-452.27-01	12-18-2015	(blank)	\$ 418.65
		9327 898 1346 10/30-12/01	101-6020-452.27-01	12-18-2015	(blank)	\$ 693.27
87933	SITEONE LANDSCAPE SUPPLY, LLC	COUPLING/GLUE/PRIMER/FTNG	101-6020-452.30-02	74181600	160024	\$ 48.60
87934	TERRA BELLA NURSERY, INC.	PLANTS	101-6020-452.30-02	159259	160027	\$ 87.42
		PLANTS	101-6020-452.30-02	160355	160027	\$ 86.38
87935	TINOSA, INC.	REPAIR, INSTALL DRAIN SYS	101-3020-422.20-06	3177	F16056	\$ 541.27
87936	URS CORPORATION	NOV 2015 TJ RIVER WATERSH	101-5050-540.20-06	37669891	150277	\$ 6,075.25
87937	VERIZON WIRELESS	11/09/2015-12/08/2015	101-3020-422.27-05	9756865207	(blank)	\$ 356.80
		11/09/2015-12/08/2015	101-3030-423.27-05	9756865207	(blank)	\$ 195.48
		11/09/2015-12/08/2015	101-3040-424.27-05	9756865207	(blank)	\$ 87.67
		11/09/2015-12/08/2015	101-3070-427.27-05	9756865207	(blank)	\$ 75.39
		11/09/2015-12/08/2015	101-5010-431.30-02	9756865207	(blank)	\$ 25.41
		11/09/2015-12/08/2015	101-5020-432.27-05	9756865207	(blank)	\$ 685.19
		11/09/2015-12/08/2015	101-6020-452.30-02	9756865207	(blank)	\$ 25.21
		11/09/2015-12/08/2015	503-1923-419.27-05	9756865207	(blank)	\$ 304.52
87938	VINYARD DOORS, INC.	ROLL UP DOOR/SHUTTER	101-1910-419.21-04	90500	160091	\$ 176.66
		DOOR PARTS/LABOR	101-1910-419.21-04	90533	160091	\$ 243.00
		ROLL UP DOOR REPAIRS	101-1910-419.21-04	90545	160091	\$ 452.67
87939	WAGeworks INC.	DEC 2015 ADMIN/COMP FEES	101-1210-413.29-04	125A10437451	160172	\$ 139.25
87940	WAXIE SANITARY SUPPLY	JANITORIAL SUPPLIES	101-6040-454.30-02	75615562	160097	\$ 489.32
		JANITORIAL SUPPLIES	101-6040-454.30-02	75642479	160097	\$ 919.19
		JANITORIAL SUPPLIES	101-6040-454.30-02	75664911	160097	\$ 500.37
87941	MISCELLANEOUS "DEVELOPERS"	BOND REFUND 929 11TH ST	101-0000-221.01-05	TEP 15-89	(blank)	\$ 754.00
<b>2015-12-23 Total</b>						<b>\$ 603,589.23</b>
<b>Grand Total</b>						<b>\$ 2,532,745.63</b>

City of Imperial Beach  
Warrant Register as Budgeted (FY2016)  
Current as of 01/10/2016

Expense	Budget	Previous Warrant Registers	2015-11-20	2015-11-25	2015-12-04	2015-12-09	2015-12-18	2015-12-23	Remaining Budget
<b>101 GENERAL FUND</b>									
ADVERTISING	\$ 7,000	\$ -		\$ 235				\$ 70	\$ 6,695
ATTORNEY SERVICES	\$ 40,276	\$ -				\$ 2,040		\$ 2,168	\$ 36,069
ATTORNEY SERVICES-OTHER	\$ 110,724	\$ -		\$ 9,227				\$ 9,227	\$ 92,270
AUTO ALLOWANCE	\$ 48,075	\$ 21,135							\$ 26,940
BANKING/FIN SRVCS CHARGES	\$ 38,000	\$ 17,375					\$ 75		\$ 20,550
CELL PHONE ALLOWANCE	\$ 13,440	\$ 5,133							\$ 8,307
COMMUNITY PROGRAMS	\$ 91,800	\$ (8)		\$ 513	\$ 389		\$ 310	\$ 1,595	\$ 89,001
CONTRACTS-ELECTIONS	\$ 9,000								\$ 9,000
COPIER LEASES	\$ 28,050	\$ -	\$ 1,935					\$ 6,346	\$ 19,768
COUNCIL/RDA BOARD PAY	\$ 41,999	\$ 20,418							\$ 21,581
EMPLOYEE RECOGNITION AWRD	\$ 2,650	\$ 168			\$ 364	\$ 76			\$ 2,041
EQUIPMENT	\$ 37,999	\$ -						\$ 37,660	\$ 339
FEES & LICENSES	\$ 20,485	\$ -	\$ 11,448				\$ 177		\$ 8,860
FICA	\$ 365,843	\$ 183,428							\$ 182,415
FIRE EXTINGUISHER SERVICE	\$ 550								\$ 550
FLSA WAGES	\$ 27,528	\$ 12,467							\$ 15,061
GAS & ELECTRIC (SDG&E)	\$ 237,000	\$ 15,543	\$ 17,432			\$ 1,173	\$ 15,058	\$ 2,909	\$ 184,886
HOUSING ALLOWANCE		\$ 3,840							\$ (3,840)
LIFE INSURANCE	\$ 14,265	\$ 6,924							\$ 7,341
MAINTENANCE & REPAIR	\$ 69,200	\$ 897		\$ 1,944	\$ 1,923	\$ 2,706			\$ 61,731
MEMBERSHIP DUES	\$ 44,306	\$ -			\$ 913				\$ 43,393
MGT MEDICAL REIMBURSEMENT	\$ 3,150	\$ 921							\$ 2,229
MILEAGE REIMBURSEMENT	\$ 550								\$ 550
NUISANCE ABATEMENT CHARGE	\$ 1,000	\$ 128							\$ 872
OFFICE SUPPLIES	\$ 20,850	\$ 262		\$ 122	\$ 60	\$ 138		\$ 381	\$ 19,889
OPERATING SUPPLIES	\$ 279,345	\$ 4,342	\$ 2,980	\$ 1,402	\$ 9,548	\$ 11,196		\$ 3,782	\$ 246,094
OTHER SERVICES & CHARGES	\$ 34,800	\$ (215)	\$ 139	\$ 750				\$ 139	\$ 33,986
OVERTIME	\$ 123,500	\$ 85,517							\$ 37,983
PARS CITY CONTRIBUTION	\$ 25,216	\$ 12,616							\$ 12,600
PERS-CITY PORTION	\$ 792,142	\$ 548,830							\$ 243,312
PEST CONTROL SERVICE	\$ 4,300	\$ 272			\$ 219	\$ 431			\$ 3,378
PLAN CHECK SERVICIES	\$ 8,000								\$ 8,000
POSTAGE & FREIGHT	\$ 11,450	\$ -	\$ 2,520	\$ 35					\$ 8,895
PRINTING SERVICES	\$ 8,876	\$ -	\$ 265						\$ 8,611
PROFESSIONAL SERVICES	\$ 8,026,549	\$ 1,973	\$ 74,153	\$ 35,185		\$ 23,776	\$ 24,061	\$ 9,074	\$ 7,858,328
RCS PROGRAM	\$ 50,000	\$ -	\$ 14,802				\$ 3,465		\$ 31,733
RENT-EQUIPMENT	\$ 3,400	\$ -							\$ 3,400
RENT-UNIFORMS	\$ 31,612	\$ 1,063			\$ 1,437			\$ 506	\$ 28,606
SALARIES FULL-TIME	\$ 4,381,044	\$ 2,282,234							\$ 2,098,810
SALARIES PART-TIME	\$ 684,776	\$ 364,539							\$ 320,237
SECTION 125 CAFETERIA	\$ 832,487	\$ 366,018							\$ 466,469
SECURITY & ALARM	\$ 5,460	\$ 185						\$ 185	\$ 5,090
SMALL TOOLS/NON-CAPITAL	\$ 21,750	\$ -			\$ 261				\$ 21,489
STAND-BY PAY		\$ 61							\$ (61)
SUBSCRIBE & PUBLICATIONS	\$ 5,475	\$ -			\$ 110				\$ 5,365
TECHNICAL SERVICES	\$ 635,923	\$ 84,049	\$ 4,456	\$ 11,187	\$ 612	\$ 39,181	\$ 3,505	\$ 7,301	\$ 485,631
TEMPORARY STAFFING	\$ 38,600	\$ -	\$ 3,001	\$ 1,667				\$ 5,896	\$ 28,036
TRAFFIC CONTROL	\$ 51,000	\$ 1,527		\$ 6,904			\$ 409		\$ 42,160
TRAINING & EDUCATION-MOU	\$ 10,000	\$ 250			\$ 1,193	\$ 250			\$ 8,308
TRANSFER OUT	\$ 17,000	\$ 17,000							\$ -
TRAVEL, TRAINING, MEETING	\$ 64,196	\$ 1,160		\$ 462	\$ 6,027	\$ 753			\$ 55,794
UNEMPLOYMENT INSURANCE	\$ 41,956	\$ 10,725							\$ 31,231
UTILITIES-CELL PHONES	\$ 19,500	\$ -	\$ 1,363			\$ 183		\$ 1,401	\$ 16,554
UTILITIES-SEWER	\$ 8,568	\$ 11,379							\$ (2,811)
UTILITIES-TELEPHONE	\$ 200	\$ (2,133)							\$ 2,333
UTILITIES-WATER	\$ 149,680					\$ 3,789	\$ 4,399	\$ 731	\$ 140,761
WORKER'S COMP INSURANCE	\$ 71,209	\$ 71,209							\$ -
PERS-EMPLOYEE PORTION		\$ -							\$ -
TECHNICAL SERVICES		\$ (80,448)	\$ 80,448						\$ -
<b>201 GAS TAX FUND</b>									
AUTO ALLOWANCE	\$ 190	\$ 43							\$ 147
CELL PHONE ALLOWANCE	\$ 60	\$ 14							\$ 46
FICA	\$ 1,890	\$ 481							\$ 1,409
PERS-CITY PORTION	\$ 2,620	\$ 679							\$ 1,941
PROFESSIONAL SERVICES	\$ 646,600	\$ 653		\$ 31,061		\$ 1,620	\$ 5,974	\$ 3,819	\$ 603,473

City of Imperial Beach  
Warrant Register as Budgeted (FY2016)  
Current as of 01/10/2016

	Budget	Previous Warrant Registers	2015-11-20	2015-11-25	2015-12-04	2015-12-09	2015-12-18	2015-12-23	Remaining Budget
RENT-UNIFORMS		\$ 9							\$ (9)
SALARIES FULL-TIME	\$ 23,050	\$ 5,843							\$ 17,207
SECTION 125 CAFETERIA	\$ 3,590	\$ 987							\$ 2,603
TRANSFER OUT	\$ 789,000	\$ 789,000							\$ -
<b>202 PROP "A" (TRANSNET) FUND</b>									\$ -
AUTO ALLOWANCE	\$ 530	\$ 159							\$ 371
CELL PHONE ALLOWANCE	\$ 180	\$ 53							\$ 127
FICA	\$ 3,480	\$ 1,021							\$ 2,459
PERS-CITY PORTION	\$ 4,810	\$ 1,396							\$ 3,414
PROFESSIONAL SERVICES	\$ 1,140,000	\$ -		\$ 48,482		\$ 299			\$ 1,091,218
SALARIES FULL-TIME	\$ 43,850	\$ 12,828							\$ 31,022
SECTION 125 CAFETERIA	\$ 7,150	\$ 1,863							\$ 5,287
TRANSFER OUT	\$ 209,100	\$ 209,100							\$ -
<b>212 5LE5F (COPS) FUND</b>									\$ -
PROFESSIONAL SERVICES	\$ 100,000								\$ 100,000
<b>215 LLMD-ASSMT DIST #67 FUND</b>									\$ -
GAS & ELECTRIC (SDG&E)	\$ 27,000							\$ 2,165	\$ 24,835
PROFESSIONAL SERVICES	\$ 2,000								\$ 2,000
<b>216 HOUSING AUTHORITY</b>									\$ -
ATTORNEY SERVICES		\$ -					\$ 495		\$ (495)
FICA	\$ 3,529	\$ 779							\$ 2,750
PERS-CITY PORTION	\$ 8,788	\$ 5,049							\$ 3,739
PROFESSIONAL SERVICES	\$ 19,100	\$ 6,324		\$ 825			\$ 3,410		\$ 8,541
SALARIES PART-TIME	\$ 31,133	\$ 10,185							\$ 20,948
UNEMPLOYMENT INSURANCE	\$ 434								\$ 434
<b>301 SA DEBT SERVICE FUND</b>									\$ -
BOND INTEREST (2010 TAB)	\$ 1,051,836	\$ 430,760							\$ 621,076
BOND PRINCIPAL (2010 TAB)	\$ 245,000								\$ 245,000
INTEREST BOND (2013 TAB)	\$ 762,957	\$ 329,359							\$ 433,598
<b>303 REDEV OBLIG RETIRE FUND</b>									\$ -
ATTORNEY SERVICES	\$ 90,000	\$ -		\$ 3,427		\$ 173	\$ 7,341	\$ 38	\$ 79,022
AUTO ALLOWANCE		\$ 34							\$ (34)
CELL PHONE ALLOWANCE		\$ 6							\$ (6)
FICA		\$ 96							\$ (96)
OTHER SERVICES & CHARGES	\$ 9,000							\$ 31	\$ 8,969
PERS-CITY PORTION		\$ 129							\$ (129)
PROFESSIONAL SERVICES	\$ 200,000	\$ 3,642		\$ 766			\$ 19,880	\$ 3,800	\$ 171,913
SALARIES FULL-TIME	\$ 250,000	\$ 1,211							\$ 248,789
SECTION 125 CAFETERIA		\$ 126							\$ (126)
TRANSFER OUT	\$ 2,059,793	\$ 912,163							\$ 1,147,630
<b>401 CAPITAL IMPROVEMENT FUND</b>									\$ -
AUTO ALLOWANCE	\$ 2,690	\$ -							\$ 2,690
CELL PHONE ALLOWANCE	\$ 900	\$ -							\$ 900
FICA	\$ 11,200	\$ 15							\$ 11,185
PERS-CITY PORTION	\$ 15,190	\$ 21							\$ 15,169
PROFESSIONAL SERVICES	\$ 3,681,250	\$ -	\$ 2,913	\$ 27,544			\$ 13,429		\$ 3,637,364
SALARIES FULL-TIME	\$ 138,590	\$ 192							\$ 138,398
SECTION 125 CAFETERIA	\$ 25,180	\$ 10							\$ 25,170
<b>402 C.I.P. 2010 BOND</b>									\$ -
AUTO ALLOWANCE	\$ 700	\$ 263							\$ 437
CELL PHONE ALLOWANCE	\$ 240	\$ 88							\$ 152
FICA	\$ 13,950	\$ 2,160							\$ 11,790
PERS-CITY PORTION	\$ 18,980	\$ 3,084							\$ 15,896
PROFESSIONAL SERVICES	\$ 5,225,002	\$ 102,835	\$ 143			\$ 445,815	\$ 12,700	\$ 447,078	\$ 4,216,432
RENT-UNIFORMS		\$ 62							\$ (62)
SALARIES FULL-TIME	\$ 173,070	\$ 28,836							\$ 144,234
SECTION 125 CAFETERIA	\$ 12,510	\$ 3,660							\$ 8,850
<b>420 PARKS MAJOR MAINTENAN CIP</b>									\$ -
AUTO ALLOWANCE		\$ 31							\$ (31)
CELL PHONE ALLOWANCE		\$ 7							\$ (7)
FICA		\$ 70							\$ (70)
PERS-CITY PORTION		\$ 94							\$ (94)
PROFESSIONAL SERVICES	\$ 225,000	\$ -					\$ 6,274		\$ 218,726
SALARIES FULL-TIME		\$ 856							\$ (856)
SECTION 125 CAFETERIA		\$ 140							\$ (140)
<b>501 VEHICLE REPLACEMENT/MAINT FEES &amp; LICENSES</b>	\$ 3,150	\$ 1,555				\$ 40			\$ 1,555

City of Imperial Beach  
Warrant Register as Budgeted (FY2016)  
Current as of 01/10/2016

	Budget	Previous Warrant Registers	2015-11-20	2015-11-25	2015-12-04	2015-12-09	2015-12-18	2015-12-23	Remaining Budget
FICA	\$ 9,373	\$ 4,626							\$ 4,747
FIRE EXTINGUISHER SERVICE	\$ 400								\$ 400
LIFE INSURANCE	\$ 265	\$ 77							\$ 188
MAINTENANCE & REPAIR	\$ 11,100	\$ -			\$ 192				\$ 10,908
OPERATING SUPPLIES	\$ 4,100	\$ -	\$ 60						\$ 4,040
OTHER SERVICES & CHARGES	\$ 2,400	\$ -		\$ 295	\$ 45				\$ 2,060
OVERTIME	\$ 300								\$ 300
PERS-CITY PORTION	\$ 23,762	\$ 14,161							\$ 9,601
SALARIES FULL-TIME	\$ 96,734	\$ 57,749							\$ 38,985
SECTION 125 CAFETERIA	\$ 25,760	\$ 7,956							\$ 17,804
SMALL TOOLS/NON-CAPITAL	\$ 12,000	\$ -				\$ 7,824			\$ 4,177
TEMPORARY STAFFING	\$ 28,000	\$ 742	\$ 1,237	\$ 1,485			\$ 2,722		\$ 21,814
UNEMPLOYMENT INSURANCE	\$ 868	\$ 67							\$ 801
VEHICLE OPERATE-FUEL/OIL	\$ 240,200	\$ 5,090					\$ 10,365	\$ 8,995	\$ 215,749
VEHICLE OPERATE-PARTS M&O	\$ 25,000	\$ (133)		\$ 399	\$ 1,383			\$ 4,200	\$ 19,150
WORKER'S COMP INSURANCE	\$ 3,266	\$ 3,266							\$ -
502 RISK MANAGEMENT FUND									\$ -
ATTORNEY SERVICES	\$ 75,000	\$ -				\$ 13,575	\$ 11,315		\$ 50,110
AUTO ALLOWANCE	\$ 1,980	\$ 856							\$ 1,124
CELL PHONE ALLOWANCE	\$ 600	\$ 116							\$ 484
FICA	\$ 5,911	\$ 2,642							\$ 3,269
INSURANCE PREMIUM/DEPOSIT	\$ 155,622	\$ -							\$ 155,622
INSURANCE PREMIUM/WK COMP	\$ 84,144	\$ -							\$ 84,144
LIFE INSURANCE	\$ 269	\$ 132							\$ 137
MGT MEDICAL REIMBURSEMENT	\$ 126	\$ 84							\$ 42
OPERATING SUPPLIES	\$ 1,000								\$ 1,000
OTHER SERVICES & CHARGES		\$ -			\$ 312	\$ 250			\$ (562)
OVERTIME		\$ 21							\$ (21)
PAYMENT OF CLAIMS	\$ 50,000		\$ 7,500						\$ 42,500
PERS-CITY PORTION	\$ 9,080	\$ 2,776							\$ 6,304
PYMT OF WORK COMP CLAIMS	\$ 150,000	\$ 130,131							\$ 19,869
SALARIES FULL-TIME	\$ 70,512	\$ 36,726							\$ 33,786
SECTION 125 CAFETERIA	\$ 9,947	\$ 4,802							\$ 5,145
TECHNICAL SERVICES	\$ 1,000	\$ -							\$ 1,000
THIRD PARTY ADMIN (W/C)	\$ 25,970	\$ -							\$ 25,970
UNEMPLOYMENT INSURANCE	\$ 347								\$ 347
WORKER'S COMP INSURANCE	\$ 1,025	\$ 1,025							\$ -
503 TECHNOLOGY/COMMUNICATIONS									\$ -
AUTO ALLOWANCE	\$ 4,800	\$ 1,720							\$ 3,080
CELL PHONE ALLOWANCE	\$ 960	\$ 260							\$ 700
EQUIPMENT	\$ 30,000	\$ -							\$ 30,000
FEES & LICENSES	\$ 7,164	\$ -	\$ 3,900						\$ 3,264
FICA	\$ 13,516	\$ 5,284							\$ 8,232
H.T.E. MAINTENANCE	\$ 37,500	\$ -							\$ 37,500
LIFE INSURANCE	\$ 571	\$ 288							\$ 283
MAINTENANCE & REPAIR	\$ 1,400								\$ 1,400
MEMBERSHIP DUES	\$ 640	\$ -							\$ 640
MGT MEDICAL REIMBURSEMENT	\$ 84	\$ 84							\$ -
OFFICE SUPPLIES	\$ 500								\$ 500
OPERATING SUPPLIES	\$ 7,000	\$ -			\$ 1,734				\$ 5,266
OVERTIME		\$ 663							\$ (663)
PARS CITY CONTRIBUTION	\$ 883	\$ 317							\$ 566
PERS-CITY PORTION	\$ 19,271	\$ 11,772							\$ 7,499
POSTAGE & FREIGHT	\$ 200	\$ -							\$ 200
PROFESSIONAL SERVICES	\$ 12,850	\$ -					\$ 300		\$ 12,550
QUESYST	\$ 8,000	\$ 6,600							\$ 1,400
SALARIES FULL-TIME	\$ 130,702	\$ 64,384							\$ 66,318
SALARIES PART-TIME	\$ 23,559	\$ 8,568							\$ 14,991
SECTION 125 CAFETERIA	\$ 26,001	\$ 8,672							\$ 17,329
SMALL TOOLS/NON-CAPITAL	\$ 24,600	\$ -			\$ 212				\$ 24,388
TECHNICAL SERVICES	\$ 47,020	\$ (6,562)	\$ 268	\$ 6,600			\$ 1,268	\$ 230	\$ 45,217
TRAVEL, TRAINING, MEETING	\$ 4,950	\$ -			\$ 31				\$ 4,919
UNEMPLOYMENT INSURANCE	\$ 1,389	\$ 119							\$ 1,270
UTILITIES-CELL PHONES	\$ 4,000	\$ -		\$ 386				\$ 305	\$ 3,309
UTILITIES-TELEPHONE	\$ 12,000	\$ 2,133							\$ 9,867
504 FACILITY MAINT/REPLACMNT									\$ -
AUTO ALLOWANCE		\$ 24							\$ (24)

City of Imperial Beach  
Warrant Register as Budgeted (FY2016)  
Current as of 01/10/2016

	Budget	Previous Warrant							Remaining Budget							
		Registers	2015-11-20	2015-11-25	2015-12-04	2015-12-09	2015-12-18	2015-12-23								
CELL PHONE ALLOWANCE	\$	\$	8						\$	(8)						
FICA	\$	\$	76						\$	(76)						
PERS-CITY PORTION	\$	\$	100						\$	(100)						
PROFESSIONAL SERVICES	\$	100,000	\$	-					\$	100,000						
SALARIES FULL-TIME	\$	\$	909						\$	(909)						
SECTION 125 CAFETERIA	\$	\$	156						\$	(156)						
TECHNICAL SERVICES	\$	58,600	\$	-					\$	58,600						
<b>601 SEWER ENTERPRISE FUND</b>									\$	-						
AUTO ALLOWANCE	\$	\$	643						\$	(643)						
CELL PHONE ALLOWANCE	\$	\$	120						\$	(120)						
EQUIPMENT	\$	40,400	\$	-					\$	40,400						
FEES & LICENSES	\$	2,950	\$	-					\$	2,950						
FICA	\$	20,686	\$	12,773					\$	7,913						
GAS & ELECTRIC (SDG&E)	\$	68,000	\$	5,912	\$	5,749	\$	1,061	\$	4,539	\$	50,739				
LIFE INSURANCE	\$	664	\$	313					\$		\$	351				
MAINTENANCE & REPAIR	\$	40,800	\$	-	\$	779	\$	486	\$	14,002	\$	25,533				
MEMBERSHIP DUES	\$	900	\$	-					\$		\$	900				
OPERATING SUPPLIES	\$	13,895	\$	-			\$	894	\$	52	\$	81	\$	12,868		
OTHER SERVICES & CHARGES	\$	8,400	\$	-					\$		\$		\$	8,400		
OVERTIME	\$	12,200	\$	7,401					\$		\$		\$	4,799		
PERS-CITY PORTION	\$	48,138	\$	35,508					\$		\$		\$	12,630		
PROFESSIONAL SERVICES	\$	2,134,360	\$	1,206	\$	50,592	\$	7	\$	64,267	\$	1,856	\$	8,386	\$	2,008,046
RENT-EQUIPMENT	\$	1,000	\$	-					\$		\$		\$		\$	1,000
RENT-UNIFORMS	\$		\$	22					\$		\$		\$		\$	(22)
SALARIES FULL-TIME	\$	252,693	\$	141,999					\$		\$		\$		\$	110,694
SECTION 125 CAFETERIA	\$	57,094	\$	24,935					\$		\$		\$		\$	32,159
SECURITY & ALARM	\$	4,000	\$	-					\$		\$	294	\$		\$	3,707
SMALL TOOLS/NON-CAPITAL	\$	3,000	\$	-					\$		\$		\$		\$	3,000
STAND-BY PAY	\$	21,000	\$	8,313					\$		\$		\$		\$	12,687
TECHNICAL SERVICES	\$	2,681,200	\$	-	\$	562,721	\$	1,333	\$		\$	842	\$		\$	2,116,304
TEMPORARY STAFFING	\$	30,000	\$	-	\$	1,085			\$		\$		\$		\$	28,915
TRAVEL, TRAINING, MEETING	\$	5,200	\$	-			\$	915			\$		\$		\$	4,285
UNEMPLOYMENT INSURANCE	\$	2,170	\$	434					\$		\$		\$		\$	1,736
UTILITIES-TELEPHONE	\$	2,500	\$	-					\$		\$		\$		\$	2,500
UTILITIES-WATER	\$	6,700	\$	(1,899)				\$	293	\$	62	\$	11	\$		8,232
WORKER'S COMP INSURANCE	\$	6,532	\$	6,532					\$		\$		\$		\$	-
Revenue									\$	903						
Asset				\$	4,994	\$	232	\$	16,446							
Liability				\$	17,983			\$	5,570	\$	13,742	\$	21,579	\$	19,908	
Fund Balance																
<b>Grand Total</b>				\$	296,035	\$	769,932	\$	34,872	\$	666,482	\$	161,835	\$	603,589	



STAFF REPORT  
CITY OF IMPERIAL BEACH

TO: HONORABLE MAYOR AND CITY COUNCIL  
FROM: ANDY HALL, CITY MANAGER *by SI*  
MEETING DATE: JANUARY 20, 2016  
ORIGINATING DEPT.: DOUG BRADLEY ADMINISTRATIVE SERVICES DEPARTMENT *DB*  
SUBJECT: RECEIVE NOVEMBER 2015 TREASURER'S REPORT

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**EXECUTIVE SUMMARY:**

The monthly treasurer's report for November 2015 is submitted for review. Contained in this report is a complete listing of assets, monthly transactions, portfolio summary, statement of compliance with investment policy and a statement that the city has adequate funds to meet cash flow needs.

**RECOMMENDATION:**

Staff recommends that the City Council receive the monthly treasurer's report.

**RATIONALE:**

In compliance with the Investment Policy, staff is providing a monthly Treasurers Report which details the City's investment portfolio.

**OPTIONS:**

1. Receive the monthly treasurer's report.

**BACKGROUND:**

The City staff has been directed to provide a monthly treasurers report. Within this report is a detailed asset listing, monthly transaction history, a portfolio summary, a statement of compliance with the investment policy and a statement that the city has adequate funds to meet cash flow needs.

**ANALYSIS:**

The City has funds invested by Chandler Asset Management, in the Local Area Investment Fund, our checking account is with Union Bank, and has cash in an Escrow Account reserved for the 9<sup>th</sup> and Palm project. The total amount of cash deposits equal **\$29,470,525**. The estimated annual income from this investment is **\$250,000**.

The funds in which this cash belongs to are listed in the table below. Within each of these funds, the cash is categorized as unassigned, assigned, or restricted. The details of these designations can be found in the City's Financial Statements.

**City of Imperial Beach**  
Treasurer Report: Cash by Fund = Deposit Account  
Current as of 11/30/2015

**CASH BY FUND (cash belongs here)**

	Actual
⊕ GENERAL FUND	\$ 12,825,877
⊕ HOUSING AUTHORITY	\$ 550,685
⊕ 2010 BOND FUND	\$ 5,124,791
⊕ OTHER GOVERNMENT FUNDS	\$ 1,737,231
⊕ SEWER FUND	\$ 1,116,068
⊕ INTERNAL SERVICES	\$ 4,714,027
⊕ AGENCY FUNDS	\$ 387,362
⊕ SUCCESSOR AGENCY	\$ 3,014,484
<b>Grand Total</b>	<b>\$ 29,470,525</b>

**CASH DEPOSIT ACCOUNTS (cash deposited here)**

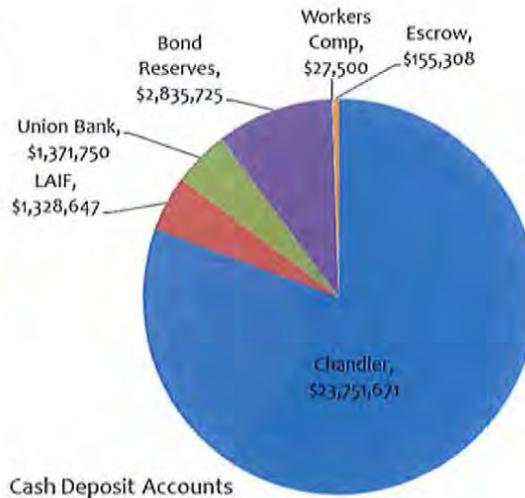
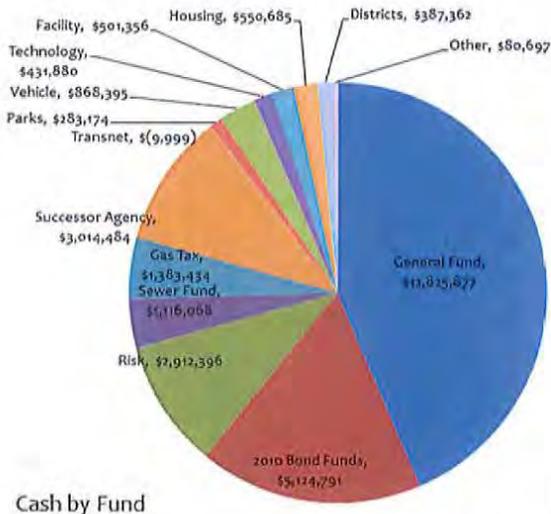
	Actual
CHANDLER ASSET MANAGEMENT	\$ 23,751,671
LOCAL AREA INVESTMENT FUND	\$ 1,328,647
UNION BANK	\$ 1,371,750
2010 BOND RESERVES	\$ 2,835,725
WORKERS COMP ACCOUNT	\$ 27,500
9TH AND PALM ESCROW ACCOUNT	\$ 155,308
<b>Grand Total</b>	<b>\$ 29,470,601</b>

**Chadler Asset Management Reconciliation**

Book Balance	\$ 23,751,671
Market Appreciation	\$ (18,763)
<b>Statement Balance</b>	<b>\$ 23,732,908</b>

**UNIOIN Bank Reconciliation**

Book Balance	\$ 1,371,750
Outstanding Checks & Deposits	\$ 199,716
<b>Statement Balance</b>	<b>\$ 1,571,466</b>



The transactions and holdings as detailed in the monthly statement are in compliance with the City's Investment Policy (see attachment 1). The City has adequate funds to meet its cash flow requirements for the next six months.

**ENVIRONMENTAL DETERMINATION:**

Not a project as defined by CEQA.

**FISCAL IMPACT:**

The interest income is included in the fiscal budget.

Attachments:

1. Chandler Asset Management monthly account statement.

Note: Other investment statements available upon request.

# Monthly Account Statement

## City of Imperial Beach

November 1, 2015 through November 30, 2015

### Chandler Team

For questions about your account,  
please call (800) 317-4747 or  
Email [operations@chandlerasset.com](mailto:operations@chandlerasset.com)

### Custodian

US Bank  
Linda Brimm  
(314)-418-3441

*Information contained herein is confidential. We urge you to compare this statement to the one you receive from your qualified custodian. Prices are provided by IDC, an independent pricing source.*



PORTFOLIO CHARACTERISTICS

Average Duration	1.73
Average Coupon	1.14 %
Average Purchase YTM	1.12 %
Average Market YTM	1.02 %
Average S&P/Moody Rating	AA/Aa1
Average Final Maturity	2.00 yrs
Average Life	1.85 yrs

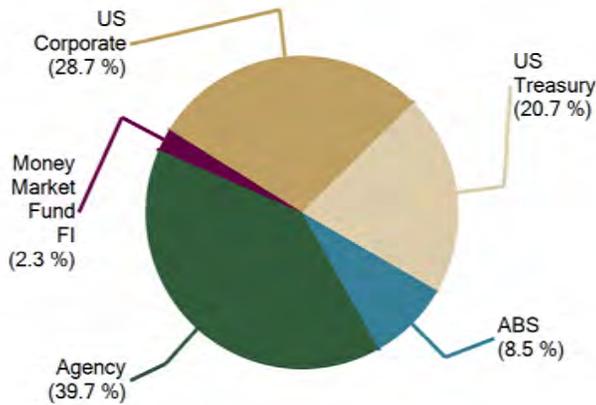
ACCOUNT SUMMARY

	Beg. Values as of 10/31/15	End Values as of 11/30/15
<b>Market Value</b>	24,718,538	23,688,920
<b>Accrued Interest</b>	62,187	43,988
<b>Total Market Value</b>	<b>24,780,725</b>	<b>23,732,908</b>
<b>Income Earned</b>	21,943	30,967
<b>Cont/WD</b>		-1,008,970
<b>Par</b>	24,640,521	23,684,742
<b>Book Value</b>	24,625,719	23,668,213
<b>Cost Value</b>	24,659,749	23,693,654

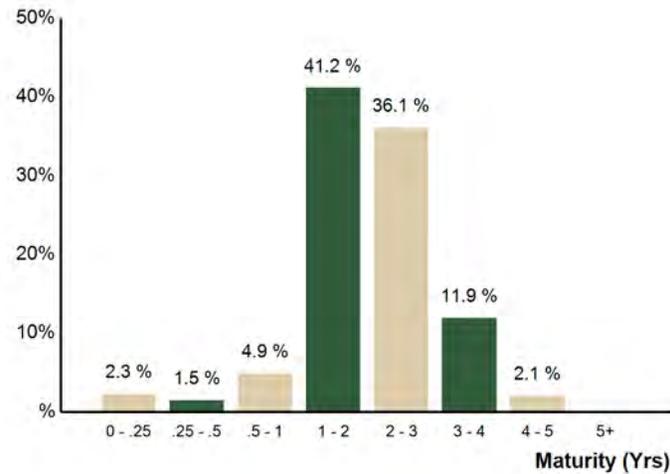
TOP ISSUERS

Issuer	% Portfolio
Government of United States	20.7 %
Federal National Mortgage Assoc	14.9 %
Federal Home Loan Mortgage Corp	13.5 %
JP Morgan Chase & Co	8.5 %
Federal Home Loan Bank	6.3 %
Federal Farm Credit Bank	5.1 %
Berkshire Hathaway	4.3 %
Honda ABS	2.9 %
<b>Total</b>	<b>76.2 %</b>

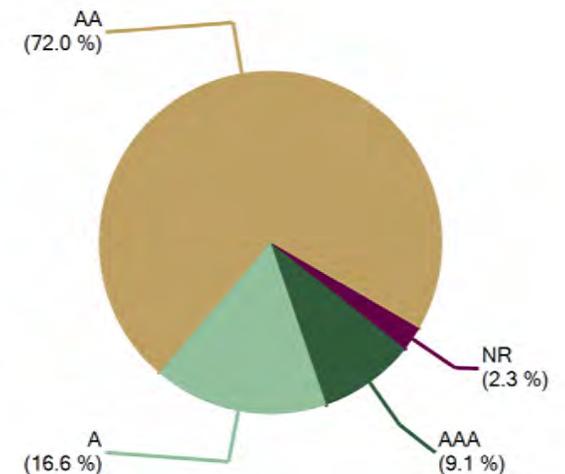
SECTOR ALLOCATION



MATURITY DISTRIBUTION



CREDIT QUALITY (S&P)



PERFORMANCE REVIEW

Total Rate of Return As of 11/30/2015	Current Month	Latest 3 Months	Year To Date	1 Yr	Annualized			7/31/2013	Since 7/31/2013
					3 Yrs	5 Yrs	10 Yrs		
City of Imperial Beach	-0.16 %	0.10 %	0.86 %	0.67 %	N/A	N/A	N/A	0.85 %	2.00 %
BAML 1-3 Yr US Treasury Index	-0.25 %	-0.04 %	0.63 %	0.39 %	N/A	N/A	N/A	0.62 %	1.45 %



City of Imperial Beach  
November 30, 2015

**COMPLIANCE WITH INVESTMENT POLICY**

*Assets managed by Chandler Asset Management are in full compliance with State law and the City's investment policy.*

Category	Standard	Comment
Treasury Issues	No limitations	Complies
Federal Agencies	20% max callable notes	Complies
Municipal Securities	"A" rated; 5% max per issuer	Complies
Banker's Acceptances	"A-1" rated; "A"-rated issuer; 40% maximum; 5% max per issuer; <180 days maturity	Complies
Commercial Paper	"A-1" rated; "A"-rated issuer; 25% maximum; 5% max per issuer; <270 days maturity	Complies
Medium Term Notes	"A" rated; 30% maximum; 5% max per issuer; 5 years maximum maturity	Complies*
Negotiable Certificates of Deposit	"A" or "A-1" rated issuers; 30% maximum; 5% max per issuer; 5 years max maturity	Complies
Bank/Time Deposits	20% maximum; 5% max per issuer; FDIC Insured or Collateralized	Complies
Mortgage Pass-throughs, CMOs and Asset Backed Securities	"AA"-rated issue; "A"-rated issuer; 20% maximum; 5% max per ABS issuer	Complies
Repurchase Agreements	1 year maximum maturity	Complies
Money Market Mutual Funds	"AAA" rated or SEC adviser; 20% maximum; 10% max per fund	Complies
Local Government Investment Pools	not used by adviser	Complies
Local Agency Investment Fund	\$50 million per account	Complies
Weighted Average Maturity	3 years	Complies
Maximum Maturity	5 years	Complies

\*JP Morgan Chase represents 8.5% of the portfolio and is rated A3/A; however, it was purchased prior to November 2012.



## Reconciliation Summary

As of 11/30/2015

BOOK VALUE RECONCILIATION	
<b>Beginning Book Value</b>	<b>\$24,625,719.18</b>
<b>Acquisition</b>	
+ Security Purchases	\$964,092.65
+ Money Market Fund Purchases	\$2,514,959.91
+ Money Market Contributions	\$0.00
+ Security Contributions	\$0.00
+ Security Transfers	\$0.00
<b>Total Acquisitions</b>	<b>\$3,479,052.56</b>
<b>Dispositions</b>	
- Security Sales	\$2,077,543.00
- Money Market Fund Sales	\$983,721.30
- MMF Withdrawals	\$1,002,170.17
- Security Withdrawals	\$0.00
- Security Transfers	\$0.00
- Other Dispositions	\$0.00
- Maturities	\$370,000.00
- Calls	\$0.00
- Principal Paydowns	\$4,847.71
<b>Total Dispositions</b>	<b>\$4,438,282.18</b>
<b>Amortization/Accretion</b>	
+/- Net Accretion	(\$574.70)
	(\$574.70)
<b>Gain/Loss on Dispositions</b>	
+/- Realized Gain/Loss	\$2,297.88
	\$2,297.88
<b>Ending Book Value</b>	<b>\$23,668,212.74</b>

CASH TRANSACTION SUMMARY	
<b>BEGINNING BALANCE</b>	<b>\$23,637.99</b>
<b>Acquisition</b>	
Contributions	\$0.00
Security Sale Proceeds	\$2,077,543.00
Accrued Interest Received	\$4,038.97
Interest Received	\$45,701.38
Dividend Received	\$0.20
Principal on Maturities	\$370,000.00
Interest on Maturities	\$0.00
Calls/Redemption (Principal)	\$0.00
Interest from Calls/Redemption	\$0.00
Principal Paydown	\$4,847.71
<b>Total Acquisitions</b>	<b>\$2,502,131.26</b>
<b>Disposition</b>	
Withdrawals	\$1,002,170.17
Security Purchase	\$964,092.65
Accrued Interest Paid	\$0.00
<b>Total Dispositions</b>	<b>\$1,966,262.82</b>
<b>Ending Book Value</b>	<b>\$552,706.43</b>



### Holdings Report

As of 11/30/15

CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
<b>ABS</b>									
43814CAC3	Honda Auto Receivables 2013-1 A3 0.48% Due 11/21/2016	20,332.51	02/12/2014 0.23 %	20,344.42 20,332.76	99.98 0.88 %	20,328.63 2.71	0.09 % (4.13)	NR / AAA AAA	0.98 0.09
89231MAC9	Toyota Auto Receivables Owner 2014-A 0.67% Due 12/15/2017	191,702.94	03/11/2014 0.68 %	191,667.52 191,688.81	99.89 0.88 %	191,485.74 57.08	0.81 % (203.07)	Aaa / AAA NR	2.04 0.55
89231TAB6	Toyota Auto Receivables Owner 2015-C 0.92% Due 2/15/2018	150,000.00	08/18/2015 0.93 %	149,987.94 149,989.23	100.01 0.90 %	150,020.10 61.33	0.63 % 30.87	Aaa / AAA NR	2.21 0.80
43814GAC4	Honda Auto Receivables 2014-2 A3 0.77% Due 3/19/2018	200,000.00	05/13/2014 0.52 %	199,975.96 199,988.25	99.85 0.98 %	199,693.00 55.61	0.84 % (295.25)	Aaa / AAA NR	2.30 0.72
47787VAC5	John Deere Owner Trust 2014-A A3 0.92% Due 4/16/2018	285,000.00	04/02/2014 0.93 %	284,954.34 284,979.24	99.82 1.19 %	284,496.12 116.53	1.20 % (483.12)	Aaa / NR AAA	2.38 0.65
43814HAC2	Honda Auto Receivables 2014-3 A3 0.88% Due 6/15/2018	200,000.00	08/12/2014 0.83 %	199,961.42 199,978.45	99.82 1.08 %	199,642.40 78.22	0.84 % (336.05)	NR / AAA AAA	2.54 0.89
161571GC2	Chase CHAIT Pool #2013-A8 1.01% Due 10/15/2018	195,000.00	09/03/2015 0.95 %	195,266.60 195,245.97	100.06 0.94 %	195,116.03 87.53	0.82 % (129.94)	Aaa / AAA AAA	2.88 0.86
477877AD6	John Deere Owner Trust 2014-B A3 1.07% Due 11/15/2018	265,000.00	Various 1.06 %	265,028.99 265,030.86	99.94 1.13 %	264,836.76 126.02	1.12 % (194.10)	Aaa / NR AAA	2.96 1.09
89236WAC2	Toyota Auto Receivables Owner 2015-A 1.12% Due 2/15/2019	230,000.00	02/24/2015 1.00 %	229,965.22 229,973.99	99.84 1.23 %	229,633.61 114.49	0.97 % (340.38)	Aaa / AAA NR	3.21 1.43
43813NAC0	Honda Auto Receivables 2015-2 A3 1.04% Due 2/21/2019	280,000.00	05/13/2015 1.05 %	279,957.02 279,963.12	99.61 1.30 %	278,912.76 80.89	1.18 % (1,050.36)	NR / AAA AAA	3.23 1.52
<b>Total ABS</b>		<b>2,017,035.45</b>	<b>0.89 %</b>	<b>2,017,109.43</b> <b>2,017,170.68</b>	<b>1.09 %</b>	<b>2,014,165.15</b> <b>780.41</b>	<b>8.49 %</b> <b>(3,005.53)</b>	<b>Aaa / AAA</b> <b>Aaa</b>	<b>2.67</b> <b>0.96</b>

<b>AGENCY</b>									
3133834R9	FHLB Note 0.375% Due 6/24/2016	500,000.00	08/07/2013 0.58 %	497,105.00 499,432.57	99.94 0.48 %	499,703.00 817.71	2.11 % 270.43	Aaa / AA+ AAA	0.57 0.56
3133ECWV2	FFCB Note 0.875% Due 12/7/2016	500,000.00	08/07/2013 0.87 %	500,130.00 500,039.74	100.33 0.55 %	501,641.50 2,114.58	2.12 % 1,601.76	Aaa / AA+ AAA	1.02 1.01
3130A0C65	FHLB Note 0.625% Due 12/28/2016	485,000.00	12/13/2013 0.72 %	483,666.25 484,526.07	99.81 0.80 %	484,100.81 1,288.28	2.05 % (425.26)	Aaa / AA+ AAA	1.08 1.07
3135G0GY3	FNMA Note 1.25% Due 1/30/2017	290,000.00	Various 0.85 %	292,981.88 291,331.54	100.58 0.75 %	291,674.76 1,218.40	1.23 % 343.22	Aaa / AA+ AAA	1.17 1.15
3137EADC0	FHLMC Note 1% Due 3/8/2017	500,000.00	07/26/2013 0.99 %	500,160.00 500,056.21	100.23 0.81 %	501,170.00 1,152.78	2.12 % 1,113.79	Aaa / AA+ AAA	1.27 1.26
3137EADF3	FHLMC Note 1.25% Due 5/12/2017	500,000.00	08/07/2013 1.07 %	503,265.00 501,255.59	100.55 0.87 %	502,759.00 329.86	2.12 % 1,503.41	Aaa / AA+ AAA	1.45 1.43
3137EADH9	FHLMC Note 1% Due 6/29/2017	190,000.00	01/29/2015 0.72 %	191,271.10 190,831.05	100.15 0.90 %	190,283.67 802.22	0.81 % (547.38)	Aaa / AA+ AAA	1.58 1.56
3135G0MZ3	FNMA Note 0.875% Due 8/28/2017	500,000.00	03/06/2014 1.00 %	497,800.00 498,898.27	99.89 0.94 %	499,449.50 1,130.21	2.11 % 551.23	Aaa / AA+ AAA	1.75 1.72



### Holdings Report

As of 11/30/15

CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
<b>AGENCY</b>									
3135G0ZL0	FNMA Note 1% Due 9/27/2017	420,000.00	Various 1.02 %	419,614.62 419,876.99	100.03 0.98 %	420,123.48 746.67	1.77 % 246.49	Aaa / AA+ AAA	1.83 1.80
3137EADL0	FHLMC Note 1% Due 9/29/2017	500,000.00	07/31/2014 1.19 %	497,116.50 498,333.76	100.07 0.96 %	500,348.00 861.11	2.11 % 2,014.24	Aaa / AA+ AAA	1.83 1.81
3133EDDV1	FFCB Note 1.16% Due 10/23/2017	185,000.00	01/29/2015 0.87 %	186,443.00 186,001.56	100.40 0.95 %	185,737.97 226.52	0.78 % (263.59)	Aaa / AA+ AAA	1.90 1.87
3133EEQM5	FFCB Note 1.11% Due 2/20/2018	510,000.00	08/28/2015 0.94 %	512,065.50 511,855.29	100.07 1.08 %	510,366.18 1,588.23	2.16 % (1,489.11)	Aaa / AA+ AAA	2.23 2.18
3137EADP1	FHLMC Note 0.875% Due 3/7/2018	510,000.00	03/06/2014 1.29 %	501,677.31 505,288.94	99.47 1.11 %	507,284.25 1,041.25	2.14 % 1,995.31	Aaa / AA+ AAA	2.27 2.24
3130A4GJ5	FHLB Note 1.125% Due 4/25/2018	500,000.00	05/27/2015 1.02 %	501,467.00 501,208.93	99.95 1.14 %	499,769.00 562.50	2.11 % (1,439.93)	Aaa / AA+ AAA	2.40 2.36
3135G0WJ8	FNMA Note 0.875% Due 5/21/2018	500,000.00	Various 1.44 %	490,030.70 493,273.46	99.21 1.20 %	496,068.00 121.53	2.09 % 2,794.54	Aaa / AA+ AAA	2.47 2.44
3135G0E33	FNMA Note 1.125% Due 7/20/2018	500,000.00	Various 1.20 %	498,934.27 499,091.02	99.79 1.20 %	498,972.51 2,046.87	2.11 % (118.51)	Aaa / AA+ AAA	2.64 2.58
3135G0E58	FNMA Note 1.125% Due 10/19/2018	495,000.00	Various 1.14 %	494,705.15 494,740.61	99.50 1.30 %	492,546.78 649.69	2.08 % (2,193.83)	Aaa / AA+ AAA	2.89 2.83
3135G0G72	FNMA Note 1.125% Due 12/14/2018	515,000.00	10/30/2015 1.17 %	514,232.65 514,251.55	99.39 1.33 %	511,843.05 450.63	2.16 % (2,408.50)	Aaa / AA+ AAA	3.04 2.97
3137EADK2	FHLMC Note 1.25% Due 8/1/2019	500,000.00	04/29/2015 1.40 %	496,880.00 497,309.93	98.95 1.55 %	494,740.00 2,083.33	2.09 % (2,569.93)	Aaa / AA+ AAA	3.67 3.56
3137EADM8	FHLMC Note 1.25% Due 10/2/2019	500,000.00	05/27/2015 1.51 %	494,500.00 495,147.67	98.63 1.62 %	493,143.50 1,024.31	2.08 % (2,004.17)	Aaa / AA+ AAA	3.84 3.72
3135G0ZY2	FNMA Note 1.75% Due 11/26/2019	325,000.00	07/31/2015 1.50 %	328,447.28 328,178.75	100.48 1.63 %	326,557.40 78.99	1.38 % (1,621.35)	Aaa / AA+ AAA	3.99 3.84
<b>Total Agency</b>		<b>9,425,000.00</b>	<b>1.09 %</b>	<b>9,402,493.21</b> <b>9,410,929.50</b>	<b>1.06 %</b>	<b>9,408,282.36</b> <b>20,335.67</b>	<b>39.73 %</b> <b>(2,647.14)</b>	<b>Aaa / AA+</b> <b>Aaa</b>	<b>2.15</b> <b>2.11</b>
<b>MONEY MARKET FUND FI</b>									
31846V203	First American Govt Obligation Fund	552,706.43	Various 0.00 %	552,706.43 552,706.43	1.00 0.00 %	552,706.43 0.00	2.33 % 0.00	Aaa / AAA NR	0.00 0.00
<b>Total Money Market Fund FI</b>		<b>552,706.43</b>	<b>N/A</b>	<b>552,706.43</b> <b>552,706.43</b>	<b>0.00 %</b>	<b>552,706.43</b> <b>0.00</b>	<b>2.33 %</b> <b>0.00</b>	<b>Aaa / AAA</b> <b>NR</b>	<b>0.00</b> <b>0.00</b>
<b>US CORPORATE</b>									
38259PAC6	Google Inc Note 2.125% Due 5/19/2016	350,000.00	07/26/2013 0.72 %	363,604.50 352,260.77	100.71 0.61 %	352,474.50 247.92	1.49 % 213.73	Aa2 / AA NR	0.47 0.47
88579YAD3	3M Co. Note 1.375% Due 9/29/2016	350,000.00	08/07/2013 0.83 %	355,827.50 351,543.47	100.61 0.64 %	352,121.00 828.82	1.49 % 577.53	Aa3 / AA- NR	0.83 0.82



### Holdings Report

As of 11/30/15

CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
<b>US CORPORATE</b>									
458140AH3	Intel Corp Note 1.95% Due 10/1/2016	285,000.00	12/19/2013 0.79 %	294,014.55 287,716.84	101.04 0.70 %	287,971.41 926.25	1.22 % 254.57	A1 / A+ A+	0.84 0.83
084670BD9	Berkshire Hathaway Note 1.9% Due 1/31/2017	1,000,000.00	04/11/2012 1.61 %	1,013,489.00 1,003,280.07	101.09 0.96 %	1,010,923.00 6,386.11	4.29 % 7,642.93	Aa2 / AA A+	1.17 1.15
48125VLC2	JP Morgan Chase Floating Rate Note 1.36% Due 2/6/2017	2,000,000.00	02/01/2012 1.36 %	2,000,000.00 2,000,000.00	100.99 0.52 %	2,019,748.00 1,737.78	8.52 % 19,748.00	A3 / A NR	1.19 0.18
36962G5W0	General Electric Capital Corp Note 2.3% Due 4/27/2017	300,000.00	04/25/2014 1.19 %	309,714.00 304,559.27	101.60 1.15 %	304,800.60 651.67	1.29 % 241.33	A1 / AA+ NR	1.41 1.38
91159HHD5	US Bancorp Callable Note Cont 4/15/2017 1.65% Due 5/15/2017	300,000.00	04/29/2014 1.19 %	304,026.00 301,865.89	100.72 1.12 %	302,164.20 220.00	1.27 % 298.31	A1 / A+ AA	1.46 1.36
717081DJ9	Pfizer Inc. Note 1.1% Due 5/15/2017	100,000.00	05/12/2014 1.13 %	99,912.00 99,957.36	100.13 1.01 %	100,131.50 48.89	0.42 % 174.14	A1 / AA A+	1.46 1.44
02665WAQ4	American Honda Finance Note 1.55% Due 12/11/2017	215,000.00	12/08/2014 1.58 %	214,800.05 214,864.81	100.28 1.41 %	215,596.84 1,573.68	0.92 % 732.03	A1 / A+ NR	2.03 1.98
94974BFG0	Wells Fargo Corp Note 1.5% Due 1/16/2018	300,000.00	09/09/2014 1.64 %	298,596.00 299,108.74	100.19 1.41 %	300,568.20 1,687.50	1.27 % 1,459.46	A2 / A+ AA-	2.13 2.08
459200HZ7	IBM Corp Note 1.125% Due 2/6/2018	310,000.00	02/03/2015 1.23 %	309,054.50 309,311.58	99.47 1.37 %	308,347.08 1,114.06	1.30 % (964.50)	Aa3 / AA- A+	2.19 2.14
808513AK1	Charles Schwab Corp Callable Note Cont 2/10/2018 1.5% Due 3/10/2018	315,000.00	Various 1.50 %	314,969.60 314,988.20	99.81 1.59 %	314,415.99 1,063.13	1.33 % (572.21)	A2 / A A	2.28 2.14
24422ESB6	John Deere Capital Corp Note 1.3% Due 3/12/2018	115,000.00	12/03/2014 1.55 %	114,088.05 114,362.40	99.32 1.61 %	114,213.06 328.07	0.48 % (149.34)	A2 / A NR	2.28 2.23
747525AG8	Qualcomm Inc Note 1.4% Due 5/18/2018	370,000.00	Various 1.45 %	369,416.00 369,519.47	98.99 1.82 %	366,260.78 158.28	1.54 % (3,258.69)	A1 / A+ NR	2.47 2.41
594918BF0	Microsoft Note 1.3% Due 11/3/2018	140,000.00	10/29/2015 1.33 %	139,860.00 139,863.58	99.80 1.37 %	139,723.08 141.56	0.59 % (140.50)	Aaa / AAA AA+	2.93 2.86
166764BA7	Chevron Corp Note 1.79% Due 11/16/2018	310,000.00	11/09/2015 1.79 %	310,000.00 310,000.00	100.16 1.74 %	310,482.67 215.79	1.31 % 482.67	Aa1 / AA NR	2.96 2.87
<b>Total US Corporate</b>		<b>6,760,000.00</b>	<b>1.34 %</b>	<b>6,811,371.75</b> <b>6,773,202.45</b>	<b>0.98 %</b>	<b>6,799,941.91</b> <b>17,329.51</b>	<b>28.72 %</b> <b>26,739.46</b>	<b>A1 / A+</b> <b>A+</b>	<b>1.51</b> <b>1.18</b>
<b>US TREASURY</b>									
912828RU6	US Treasury Note 0.875% Due 11/30/2016	500,000.00	08/07/2013 0.74 %	502,228.24 500,672.16	100.15 0.73 %	500,742.00 11.95	2.11 % 69.84	Aaa / AA+ AAA	1.00 0.99
912828C32	US Treasury Note 0.75% Due 3/15/2017	450,000.00	04/23/2014 0.86 %	448,612.83 449,380.26	99.95 0.79 %	449,771.40 713.94	1.90 % 391.14	Aaa / AA+ AAA	1.29 1.28
912828SS0	US Treasury Note 0.875% Due 4/30/2017	485,000.00	10/07/2013 0.90 %	484,509.05 484,805.13	100.07 0.82 %	485,340.96 361.42	2.05 % 535.83	Aaa / AA+ AAA	1.42 1.41



### Holdings Report

As of 11/30/15

CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
<b>US TREASURY</b>									
912828TW0	US Treasury Note 0.75% Due 10/31/2017	500,000.00	09/11/2014 1.14 %	493,946.99 496,299.47	99.65 0.93 %	498,261.50 319.37	2.10 % 1,962.03	Aaa / AA+ AAA	1.92 1.90
912828UJ7	US Treasury Note 0.875% Due 1/31/2018	500,000.00	10/29/2014 1.01 %	497,775.12 498,517.99	99.70 1.02 %	498,476.50 1,462.30	2.11 % (41.49)	Aaa / AA+ AAA	2.17 2.14
912828UR9	US Treasury Note 0.75% Due 2/28/2018	500,000.00	12/04/2014 1.09 %	494,611.05 496,258.31	99.35 1.04 %	496,758.00 947.80	2.10 % 499.69	Aaa / AA+ AAA	2.25 2.22
912828RH5	US Treasury Note 1.375% Due 9/30/2018	500,000.00	12/04/2014 1.28 %	501,759.49 501,304.17	100.51 1.19 %	502,558.50 1,164.62	2.12 % 1,254.33	Aaa / AA+ AAA	2.84 2.77
912828WD8	US Treasury Note 1.25% Due 10/31/2018	500,000.00	10/29/2014 1.30 %	499,005.58 499,275.61	100.11 1.21 %	500,566.50 532.28	2.11 % 1,290.89	Aaa / AA+ AAA	2.92 2.85
912828SX9	US Treasury Note 1.125% Due 5/31/2019	495,000.00	09/29/2015 1.14 %	494,788.96 494,798.73	99.20 1.36 %	491,036.04 15.22	2.07 % (3,762.69)	Aaa / AA+ AAA	3.50 3.42
912828UB4	US Treasury Note 1% Due 11/30/2019	500,000.00	10/29/2015 1.37 %	492,736.05 492,891.85	98.06 1.50 %	490,312.50 13.66	2.07 % (2,579.35)	Aaa / AA+ AAA	4.00 3.90
<b>Total US Treasury</b>		<b>4,930,000.00</b>	<b>1.09 %</b>	<b>4,909,973.36</b> <b>4,914,203.68</b>	<b>1.06 %</b>	<b>4,913,823.90</b> <b>5,542.56</b>	<b>20.73 %</b> <b>(379.78)</b>	<b>Aaa / AA+</b> <b>Aaa</b>	<b>2.34</b> <b>2.30</b>
<b>TOTAL PORTFOLIO</b>		<b>23,684,741.88</b>	<b>1.12 %</b>	<b>23,693,654.18</b> <b>23,668,212.74</b>	<b>1.02 %</b>	<b>23,688,919.75</b> <b>43,988.15</b>	<b>100.00 %</b> <b>20,707.01</b>	<b>Aa1 / AA</b> <b>Aaa</b>	<b>2.00</b> <b>1.73</b>
<b>TOTAL MARKET VALUE PLUS ACCRUED</b>						<b>23,732,907.90</b>			



Transaction Ledger

10/31/15 Thru 11/30/15

Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
<b>ACQUISITIONS</b>										
Purchase	11/02/2015	31846V203	0.20	First American Govt Obligation Fund	1.000		0.20	0.00	0.20	0.00
Purchase	11/03/2015	3135G0G72	515,000.00	FNMA Note 1.125% Due 12/14/2018	99.851	1.17 %	514,232.65	0.00	514,232.65	0.00
Purchase	11/03/2015	31846V203	862,179.14	First American Govt Obligation Fund	1.000		862,179.14	0.00	862,179.14	0.00
Purchase	11/03/2015	31846V203	821.25	First American Govt Obligation Fund	1.000		821.25	0.00	821.25	0.00
Purchase	11/03/2015	594918BF0	140,000.00	Microsoft Note 1.3% Due 11/3/2018	99.900	1.33 %	139,860.00	0.00	139,860.00	0.00
Purchase	11/06/2015	31846V203	8,750.00	First American Govt Obligation Fund	1.000		8,750.00	0.00	8,750.00	0.00
Purchase	11/12/2015	31846V203	867,444.02	First American Govt Obligation Fund	1.000		867,444.02	0.00	867,444.02	0.00
Purchase	11/12/2015	31846V203	3,125.00	First American Govt Obligation Fund	1.000		3,125.00	0.00	3,125.00	0.00
Purchase	11/12/2015	31846V203	218.50	First American Govt Obligation Fund	1.000		218.50	0.00	218.50	0.00
Purchase	11/15/2015	31846V203	3,025.00	First American Govt Obligation Fund	1.000		3,025.00	0.00	3,025.00	0.00
Purchase	11/16/2015	31846V203	351,958.81	First American Govt Obligation Fund	1.000		351,958.81	0.00	351,958.81	0.00
Purchase	11/16/2015	31846V203	2,775.00	First American Govt Obligation Fund	1.000		2,775.00	0.00	2,775.00	0.00
Purchase	11/16/2015	31846V203	370,000.00	First American Govt Obligation Fund	1.000		370,000.00	0.00	370,000.00	0.00
Purchase	11/16/2015	31846V203	164.13	First American Govt Obligation Fund	1.000		164.13	0.00	164.13	0.00
Purchase	11/16/2015	31846V203	146.67	First American Govt Obligation Fund	1.000		146.67	0.00	146.67	0.00
Purchase	11/16/2015	31846V203	236.30	First American Govt Obligation Fund	1.000		236.30	0.00	236.30	0.00
Purchase	11/16/2015	31846V203	218.50	First American Govt Obligation Fund	1.000		218.50	0.00	218.50	0.00
Purchase	11/16/2015	31846V203	13,411.52	First American Govt Obligation Fund	1.000		13,411.52	0.00	13,411.52	0.00
Purchase	11/16/2015	31846V203	214.67	First American Govt Obligation Fund	1.000		214.67	0.00	214.67	0.00
Purchase	11/16/2015	31846V203	115.00	First American Govt Obligation Fund	1.000		115.00	0.00	115.00	0.00
Purchase	11/17/2015	166764BA7	310,000.00	Chevron Corp Note 1.79% Due 11/16/2018	100.000	1.79 %	310,000.00	0.00	310,000.00	0.00
Purchase	11/18/2015	31846V203	128.33	First American Govt Obligation Fund	1.000		128.33	0.00	128.33	0.00
Purchase	11/19/2015	31846V203	3,718.75	First American Govt Obligation Fund	1.000		3,718.75	0.00	3,718.75	0.00
Purchase	11/20/2015	31846V203	2,590.00	First American Govt Obligation Fund	1.000		2,590.00	0.00	2,590.00	0.00
Purchase	11/21/2015	31846V203	2,187.50	First American Govt Obligation Fund	1.000		2,187.50	0.00	2,187.50	0.00
Purchase	11/23/2015	31846V203	242.67	First American Govt Obligation Fund	1.000		242.67	0.00	242.67	0.00
Purchase	11/23/2015	31846V203	10,973.32	First American Govt Obligation Fund	1.000		10,973.32	0.00	10,973.32	0.00
Purchase	11/26/2015	31846V203	2,843.75	First American Govt Obligation Fund	1.000		2,843.75	0.00	2,843.75	0.00



### Transaction Ledger

10/31/15 Thru 11/30/15

Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
<b>ACQUISITIONS</b>										
Purchase	11/30/2015	31846V203	7,471.88	First American Govt Obligation Fund	1.000		7,471.88	0.00	7,471.88	0.00
		<b>Subtotal</b>	<b>3,479,959.91</b>				<b>3,479,052.56</b>	<b>0.00</b>	<b>3,479,052.56</b>	<b>0.00</b>
Short Sale	11/03/2015	31846V203	-139,860.00	First American Govt Obligation Fund	1.000		-139,860.00	0.00	-139,860.00	0.00
Short Sale	11/03/2015	31846V203	-514,232.65	First American Govt Obligation Fund	1.000		-514,232.65	0.00	-514,232.65	0.00
Short Sale	11/17/2015	31846V203	-310,000.00	First American Govt Obligation Fund	1.000		-310,000.00	0.00	-310,000.00	0.00
		<b>Subtotal</b>	<b>-964,092.65</b>				<b>-964,092.65</b>	<b>0.00</b>	<b>-964,092.65</b>	<b>0.00</b>
<b>TOTAL ACQUISITIONS</b>			<b>2,515,867.26</b>				<b>2,514,959.91</b>	<b>0.00</b>	<b>2,514,959.91</b>	<b>0.00</b>
<b>DISPOSITIONS</b>										
Closing Purchase	11/03/2015	31846V203	-29,905.00	First American Govt Obligation Fund	1.000		-29,905.00	0.00	-29,905.00	0.00
Closing Purchase	11/03/2015	31846V203	-109,955.00	First American Govt Obligation Fund	1.000		-109,955.00	0.00	-109,955.00	0.00
Closing Purchase	11/03/2015	31846V203	-109,955.00	First American Govt Obligation Fund	1.000		-109,955.00	0.00	-109,955.00	0.00
Closing Purchase	11/03/2015	31846V203	-404,277.65	First American Govt Obligation Fund	1.000		-404,277.65	0.00	-404,277.65	0.00
Closing Purchase	11/17/2015	31846V203	-310,000.00	First American Govt Obligation Fund	1.000		-310,000.00	0.00	-310,000.00	0.00
		<b>Subtotal</b>	<b>-964,092.65</b>				<b>-964,092.65</b>	<b>0.00</b>	<b>-964,092.65</b>	<b>0.00</b>
Sale	11/03/2015	313380L96	485,000.00	FHLB Note 0.5% Due 11/20/2015	100.017	0.14 %	485,082.45	1,097.99	486,180.44	71.21
Sale	11/03/2015	3135G0YE7	375,000.00	FNMA Note 0.625% Due 8/26/2016	100.150	0.44 %	375,562.50	436.20	375,998.70	525.77
Sale	11/03/2015	31846V203	514,232.65	First American Govt Obligation Fund	1.000		514,232.65	0.00	514,232.65	0.00
Sale	11/03/2015	31846V203	139,860.00	First American Govt Obligation Fund	1.000		139,860.00	0.00	139,860.00	0.00
Sale	11/12/2015	037833AH3	365,000.00	Apple Inc Note 0.45% Due 5/3/2016	99.999	0.45 %	364,996.35	41.06	365,037.41	450.50
Sale	11/12/2015	31846V203	19,628.65	First American Govt Obligation Fund	1.000		19,628.65	0.00	19,628.65	0.00
Sale	11/12/2015	912828SC5	500,000.00	US Treasury Note 0.875% Due 1/31/2017	100.234	0.68 %	501,170.20	1,236.41	502,406.61	872.27



Transaction Ledger

10/31/15 Thru 11/30/15

Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
<b>DISPOSITIONS</b>										
Sale	11/16/2015	166764AC4	350,000.00	Chevron Corp Note 0.889% Due 6/24/2016	100.209	0.54 %	350,731.50	1,227.31	351,958.81	378.13
Sale	11/17/2015	31846V203	310,000.00	First American Govt Obligation Fund	1.000		310,000.00	0.00	310,000.00	0.00
		<b>Subtotal</b>	<b>3,058,721.30</b>				<b>3,061,264.30</b>	<b>4,038.97</b>	<b>3,065,303.27</b>	<b>2,297.88</b>
Paydown	10/15/2015	47787VAC5	0.00	John Deere Owner Trust 2014-A A3 0.92% Due 4/16/2018	100.000		0.00	218.50	218.50	0.00
Paydown	11/15/2015	89231TAB6	0.00	Toyota Auto Receivables Owner 2015-C 0.92% Due 2/15/2018	100.000		0.00	115.00	115.00	0.00
Paydown	11/15/2015	89236WAC2	0.00	Toyota Auto Receivables Owner 2015-A 1.12% Due 2/15/2019	100.000		0.00	214.67	214.67	0.00
Paydown	11/16/2015	161571GC2	0.00	Chase CHAIT Pool #2013-A8 1.01% Due 10/15/2018	100.000		0.00	164.13	164.13	0.00
Paydown	11/16/2015	43814HAC2	0.00	Honda Auto Receivables 2014-3 A3 0.88% Due 6/15/2018	100.000		0.00	146.67	146.67	0.00
Paydown	11/16/2015	477877AD6	0.00	John Deere Owner Trust 2014-B A3 1.07% Due 11/15/2018	100.000		0.00	236.30	236.30	0.00
Paydown	11/16/2015	47787VAC5	0.00	John Deere Owner Trust 2014-A A3 0.92% Due 4/16/2018	100.000		0.00	218.50	218.50	0.00
Paydown	11/16/2015	89231MAC9	13,297.06	Toyota Auto Receivables Owner 2014-A 0.67% Due 12/15/2017	100.000		13,297.06	114.46	13,411.52	0.00
Paydown	11/18/2015	43814GAC4	0.00	Honda Auto Receivables 2014-2 A3 0.77% Due 3/19/2018	100.000		0.00	128.33	128.33	0.00
Paydown	11/23/2015	43813NAC0	0.00	Honda Auto Receivables 2015-2 A3 1.04% Due 2/21/2019	100.000		0.00	242.67	242.67	0.00
Paydown	11/23/2015	43814CAC3	10,960.80	Honda Auto Receivables 2013-1 A3 0.48% Due 11/21/2016	100.000		10,960.80	12.52	10,973.32	0.00
		<b>Subtotal</b>	<b>24,257.86</b>				<b>24,257.86</b>	<b>1,811.75</b>	<b>26,069.61</b>	<b>0.00</b>
Reversed Paydown	11/01/2015	47787VAC5	-19,410.15	John Deere Owner Trust 2014-A A3 0.92% Due 4/16/2018	100.000		-19,410.15	-218.50	-19,628.65	0.00
		<b>Subtotal</b>	<b>-19,410.15</b>				<b>-19,410.15</b>	<b>-218.50</b>	<b>-19,628.65</b>	<b>0.00</b>
Maturity	11/16/2015	31331J2S1	370,000.00	FFCB Note 1.5% Due 11/16/2015	100.000		370,000.00	0.00	370,000.00	0.00
		<b>Subtotal</b>	<b>370,000.00</b>				<b>370,000.00</b>	<b>0.00</b>	<b>370,000.00</b>	<b>0.00</b>
Security Withdrawal	11/05/2015	31846V203	2,066.00	First American Govt Obligation Fund	1.000		2,066.00	0.00	2,066.00	0.00



Transaction Ledger

10/31/15 Thru 11/30/15

Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
<b>DISPOSITIONS</b>										
Security Withdrawal	11/16/2015	31846V203	1,000,000.00	First American Govt Obligation Fund	1.000		1,000,000.00	0.00	1,000,000.00	0.00
Security Withdrawal	11/24/2015	31846V203	104.17	First American Govt Obligation Fund	1.000		104.17	0.00	104.17	0.00
	<b>Subtotal</b>		<b>1,002,170.17</b>				<b>1,002,170.17</b>	<b>0.00</b>	<b>1,002,170.17</b>	<b>0.00</b>
<b>TOTAL DISPOSITIONS</b>			<b>3,471,646.53</b>				<b>3,474,189.53</b>	<b>5,632.22</b>	<b>3,479,821.75</b>	<b>2,297.88</b>
<b>OTHER TRANSACTIONS</b>										
Interest	11/03/2015	037833AH3	365,000.00	Apple Inc Note 0.45% Due 5/3/2016	0.000		821.25	0.00	821.25	0.00
Interest	11/06/2015	48125VLC2	2,000,000.00	JP Morgan Chase Floating Rate Note 1.36% Due 2/6/2017	0.000		8,750.00	0.00	8,750.00	0.00
Interest	11/08/2015	48125VLC2	2,000,000.00	JP Morgan Chase Floating Rate Note 1.36% Due 2/6/2017	0.000		6,800.00	0.00	6,800.00	0.00
Interest	11/12/2015	3137EADF3	500,000.00	FHLMC Note 1.25% Due 5/12/2017	0.000		3,125.00	0.00	3,125.00	0.00
Interest	11/15/2015	717081DJ9	100,000.00	Pfizer Inc. Note 1.1% Due 5/15/2017	0.000		550.00	0.00	550.00	0.00
Interest	11/15/2015	91159HHD5	300,000.00	US Bancorp Callable Note Cont 4/15/2017 1.65% Due 5/15/2017	0.000		2,475.00	0.00	2,475.00	0.00
Interest	11/16/2015	31331J2S1	370,000.00	FFCB Note 1.5% Due 11/16/2015	0.000		2,775.00	0.00	2,775.00	0.00
Interest	11/19/2015	38259PAC6	350,000.00	Google Inc Note 2.125% Due 5/19/2016	0.000		3,718.75	0.00	3,718.75	0.00
Interest	11/20/2015	747525AG8	370,000.00	Qualcomm Inc Note 1.4% Due 5/18/2018	0.000		2,590.00	0.00	2,590.00	0.00
Interest	11/21/2015	3135G0WJ8	500,000.00	FNMA Note 0.875% Due 5/21/2018	0.000		2,187.50	0.00	2,187.50	0.00
Interest	11/26/2015	3135G0ZY2	325,000.00	FNMA Note 1.75% Due 11/26/2019	0.000		2,843.75	0.00	2,843.75	0.00
Interest	11/30/2015	912828RU6	500,000.00	US Treasury Note 0.875% Due 11/30/2016	0.000		2,187.50	0.00	2,187.50	0.00
Interest	11/30/2015	912828SX9	495,000.00	US Treasury Note 1.125% Due 5/31/2019	0.000		2,784.38	0.00	2,784.38	0.00
Interest	11/30/2015	912828UB4	500,000.00	US Treasury Note 1% Due 11/30/2019	0.000		2,500.00	0.00	2,500.00	0.00
	<b>Subtotal</b>		<b>8,675,000.00</b>				<b>44,108.13</b>	<b>0.00</b>	<b>44,108.13</b>	<b>0.00</b>



**Transaction Ledger**

10/31/15 Thru 11/30/15

Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
<b>OTHER TRANSACTIONS</b>										
Dividend	11/02/2015	31846V203	232,545.73	First American Govt Obligation Fund	0.000		0.20	0.00	0.20	0.00
	<b>Subtotal</b>		<b>232,545.73</b>				<b>0.20</b>	<b>0.00</b>	<b>0.20</b>	<b>0.00</b>
<b>TOTAL OTHER TRANSACTIONS</b>			<b>8,907,545.73</b>				<b>44,108.33</b>	<b>0.00</b>	<b>44,108.33</b>	<b>0.00</b>



CUSIP	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Unreal G/L Total Income
<b>Fixed Income</b>						
02665WAQ4	American Honda Finance Note 1.55% Due 12/11/2017	12/08/2014 12/11/2014 215,000.00	214,859.34 0.00 0.00 214,864.81	1,295.97 0.00 1,573.68 277.71	5.47 0.00 5.47 283.18	0.00 283.18
037833AH3	Apple Inc Note Due 05/03/2016	07/18/2013 07/23/2013 0.00	364,516.98 0.00 364,545.85 0.00	812.13 862.31 0.00 50.18	28.87 0.00 28.87 79.05	0.00 79.05
084670BD9	Berkshire Hathaway Note 1.9% Due 01/31/2017	04/11/2012 04/11/2012 1,000,000.00	1,003,510.52 0.00 0.00 1,003,280.07	4,802.78 0.00 6,386.11 1,583.33	0.00 230.45 (230.45) 1,352.88	0.00 1,352.88
161571GC2	Chase CHAIT Pool #2013-A8 1.01% Due 10/15/2018	09/03/2015 09/04/2015 195,000.00	195,253.00 0.00 0.00 195,245.97	87.53 164.13 87.53 164.13	0.00 7.03 (7.03) 157.10	0.00 157.10
166764AC4	Chevron Corp Note Due 06/24/2016	07/19/2013 07/24/2013 0.00	350,377.36 0.00 350,353.37 0.00	1,097.67 1,227.31 0.00 129.64	0.00 23.99 (23.99) 105.65	0.00 105.65
166764BA7	Chevron Corp Note 1.79% Due 11/16/2018	11/09/2015 11/17/2015 310,000.00	0.00 310,000.00 0.00 310,000.00	0.00 0.00 215.79 215.79	0.00 0.00 0.00 215.79	0.00 215.79
24422ESB6	John Deere Capital Corp Note 1.3% Due 03/12/2018	12/03/2014 12/08/2014 115,000.00	114,339.41 0.00 0.00 114,362.40	203.49 0.00 328.07 124.58	22.99 0.00 22.99 147.57	0.00 147.57
3130A0C65	FHLB Note 0.625% Due 12/28/2016	12/13/2013 12/18/2013 485,000.00	484,489.89 0.00 0.00 484,526.07	1,035.68 0.00 1,288.28 252.60	36.18 0.00 36.18 288.78	0.00 288.78
3130A4GJ5	FHLB Note 1.125% Due 04/25/2018	05/27/2015 05/28/2015 500,000.00	501,250.33 0.00 0.00 501,208.93	93.75 0.00 562.50 468.75	0.00 41.40 (41.40) 427.35	0.00 427.35
31331J2S1	FFCB Note Due 11/16/2015	08/20/2013 08/21/2013 0.00	370,161.74 0.00 370,000.00 0.00	2,543.75 2,775.00 0.00 231.25	0.00 161.74 (161.74) 69.51	0.00 69.51



CUSIP	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Unreal G/L Total Income
313380L96	FHLB Note Due 11/20/2015	07/17/2013 07/22/2013 0.00	485,012.56 0.00 485,011.24 0.00	1,084.51 1,097.99 0.00 13.48	0.00 1.32 (1.32) 12.16	0.00 12.16
3133834R9	FHLB Note 0.375% Due 06/24/2016	08/07/2013 08/08/2013 500,000.00	499,349.93 0.00 0.00 499,432.57	661.46 0.00 817.71 156.25	82.64 0.00 82.64 238.89	0.00 238.89
3133ECWV2	FFCB Note 0.875% Due 12/07/2016	08/07/2013 08/08/2013 500,000.00	500,042.94 0.00 0.00 500,039.74	1,750.00 0.00 2,114.58 364.58	0.00 3.20 (3.20) 361.38	0.00 361.38
3133EDDV1	FFCB Note 1.16% Due 10/23/2017	01/29/2015 01/30/2015 185,000.00	186,044.98 0.00 0.00 186,001.56	47.69 0.00 226.52 178.83	0.00 43.42 (43.42) 135.41	0.00 135.41
3133EEQM5	FFCB Note 1.11% Due 02/20/2018	08/28/2015 08/31/2015 510,000.00	511,923.84 0.00 0.00 511,855.29	1,116.48 0.00 1,588.23 471.75	0.00 68.55 (68.55) 403.20	0.00 403.20
3135G0E33	FNMA Note 1.125% Due 07/20/2018	Various Various 500,000.00	499,062.68 0.00 0.00 499,091.02	1,578.13 0.00 2,046.87 468.74	28.34 0.00 28.34 497.08	0.00 497.08
3135G0E58	FNMA Note 1.125% Due 10/19/2018	Various Various 495,000.00	494,733.22 0.00 0.00 494,740.61	185.63 0.00 649.69 464.06	14.02 6.63 7.39 471.45	0.00 471.45
3135G0G72	FNMA Note 1.125% Due 12/14/2018	10/30/2015 11/03/2015 515,000.00	0.00 514,232.65 0.00 514,251.55	0.00 0.00 450.63 450.63	18.90 0.00 18.90 469.53	0.00 469.53
3135G0GY3	FNMA Note 1.25% Due 01/30/2017	Various Various 290,000.00	291,425.32 0.00 0.00 291,331.54	916.32 0.00 1,218.40 302.08	0.00 93.78 (93.78) 208.30	0.00 208.30
3135G0MZ3	FNMA Note 0.875% Due 08/28/2017	03/06/2014 03/07/2014 500,000.00	498,846.30 0.00 0.00 498,898.27	765.63 0.00 1,130.21 364.58	51.97 0.00 51.97 416.55	0.00 416.55
3135G0WJ8	FNMA Note 0.875% Due 05/21/2018	Various Various 500,000.00	493,049.74 0.00 0.00 493,273.46	1,944.45 2,187.50 121.53 364.58	223.72 0.00 223.72 588.30	0.00 588.30



**Income Earned**  
10/31/15 Thru 11/30/15

CUSIP	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Unreal G/L Total Income
3135G0YE7	FNMA Note Due 08/26/2016	10/29/2013 10/30/2013 0.00	375,036.98 0.00 375,036.73 0.00	423.18 436.20 0.00 13.02	0.00 0.25 (0.25) 12.77	0.00 12.77
3135G0ZL0	FNMA Note 1% Due 09/27/2017	Various Various 420,000.00	419,871.44 0.00 0.00 419,876.99	396.67 0.00 746.67 350.00	22.77 17.22 5.55 355.55	0.00 355.55
3135G0ZY2	FNMA Note 1.75% Due 11/26/2019	07/31/2015 07/31/2015 325,000.00	328,244.24 0.00 0.00 328,178.75	2,448.78 2,843.75 78.99 473.96	0.00 65.49 (65.49) 408.47	0.00 408.47
3137EADC0	FHLMC Note 1% Due 03/08/2017	07/26/2013 07/29/2013 500,000.00	500,059.85 0.00 0.00 500,056.21	736.11 0.00 1,152.78 416.67	0.00 3.64 (3.64) 413.03	0.00 413.03
3137EADF3	FHLMC Note 1.25% Due 05/12/2017	08/07/2013 08/08/2013 500,000.00	501,326.93 0.00 0.00 501,255.59	2,934.03 3,125.00 329.86 520.83	0.00 71.34 (71.34) 449.49	0.00 449.49
3137EADH9	FHLMC Note 1% Due 06/29/2017	01/29/2015 01/30/2015 190,000.00	190,874.33 0.00 0.00 190,831.05	643.89 0.00 802.22 158.33	0.00 43.28 (43.28) 115.05	0.00 115.05
3137EADK2	FHLMC Note 1.25% Due 08/01/2019	04/29/2015 05/01/2015 500,000.00	497,249.66 0.00 0.00 497,309.93	1,562.50 0.00 2,083.33 520.83	60.27 0.00 60.27 581.10	0.00 581.10
3137EADL0	FHLMC Note 1% Due 09/29/2017	07/31/2014 07/31/2014 500,000.00	498,258.92 0.00 0.00 498,333.76	444.44 0.00 861.11 416.67	74.84 0.00 74.84 491.51	0.00 491.51
3137EADM8	FHLMC Note 1.25% Due 10/02/2019	05/27/2015 05/28/2015 500,000.00	495,043.77 0.00 0.00 495,147.67	503.47 0.00 1,024.31 520.84	103.90 0.00 103.90 624.74	0.00 624.74
3137EADP1	FHLMC Note 0.875% Due 03/07/2018	03/06/2014 03/07/2014 510,000.00	505,118.04 0.00 0.00 505,288.94	669.38 0.00 1,041.25 371.87	170.90 0.00 170.90 542.77	0.00 542.77
36962G5W0	General Electric Capital Corp Note 2.3% Due 04/27/2017	04/25/2014 04/30/2014 300,000.00	304,825.89 0.00 0.00 304,559.27	76.67 0.00 651.67 575.00	0.00 266.62 (266.62) 308.38	0.00 308.38



CUSIP	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Unreal G/L Total Income
38259PAC6	Google Inc Note 2.125% Due 05/19/2016	07/26/2013 07/31/2013 350,000.00	352,659.73 0.00 0.00 352,260.77	3,346.88 3,718.75 247.92 619.79	0.00 398.96 (398.96) 220.83	0.00 220.83
43813NAC0	Honda Auto Receivables 2015-2 A3 1.04% Due 02/21/2019	05/13/2015 05/20/2015 280,000.00	279,962.19 0.00 0.00 279,963.12	80.89 242.67 80.89 242.67	0.93 0.00 0.93 243.60	0.00 243.60
43814CAC3	Honda Auto Receivables 2013-1 A3 0.48% Due 11/21/2016	02/12/2014 02/18/2014 20,332.51	31,294.52 0.00 10,960.80 20,332.76	4.17 12.52 2.71 11.06	0.00 0.96 (0.96) 10.10	0.00 10.10
43814GAC4	Honda Auto Receivables 2014-2 A3 0.77% Due 03/19/2018	05/13/2014 05/21/2014 200,000.00	199,987.60 0.00 0.00 199,988.25	55.61 128.33 55.61 128.33	0.65 0.00 0.65 128.98	0.00 128.98
43814HAC2	Honda Auto Receivables 2014-3 A3 0.88% Due 06/15/2018	08/12/2014 08/20/2014 200,000.00	199,977.36 0.00 0.00 199,978.45	78.22 146.67 78.22 146.67	1.09 0.00 1.09 147.76	0.00 147.76
458140AH3	Intel Corp Note 1.95% Due 10/01/2016	12/19/2013 12/24/2013 285,000.00	287,984.07 0.00 0.00 287,716.84	463.13 0.00 926.25 463.12	0.00 267.23 (267.23) 195.89	0.00 195.89
459200HZ7	IBM Corp Note 1.125% Due 02/06/2018	02/03/2015 02/06/2015 310,000.00	309,285.70 0.00 0.00 309,311.58	823.44 0.00 1,114.06 290.62	25.88 0.00 25.88 316.50	0.00 316.50
477877AD6	John Deere Owner Trust 2014-B A3 1.07% Due 11/15/2018	Various Various 265,000.00	265,032.16 0.00 0.00 265,030.86	126.02 236.30 126.02 236.30	1.26 2.56 (1.30) 235.00	0.00 235.00
47787VAC5	John Deere Owner Trust 2014-A A3 0.92% Due 04/16/2018	04/02/2014 04/09/2014 285,000.00	265,569.35 0.00 (19,410.15) 284,979.24	108.60 218.50 116.53 226.43	0.00 0.26 (0.26) 226.17	0.00 226.17
48125VLC2	JP Morgan Chase Floating Rate Note 1.36% Due 02/06/2017	02/01/2012 02/06/2012 2,000,000.00	2,000,000.00 0.00 0.00 2,000,000.00	6,271.11 15,550.00 1,737.78 11,016.67	0.00 0.00 0.00 11,016.67	0.00 11,016.67
594918BF0	Microsoft Note 1.3% Due 11/03/2018	10/29/2015 11/03/2015 140,000.00	0.00 139,860.00 0.00 139,863.58	0.00 0.00 141.56 141.56	3.58 0.00 3.58 145.14	0.00 145.14



CUSIP	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Unreal G/L Total Income
717081DJ9	Pfizer Inc. Note 1.1% Due 05/15/2017	05/12/2014 05/15/2014 100,000.00	99,954.96 0.00 0.00 99,957.36	507.22 550.00 48.89 91.67	2.40 0.00 2.40 94.07	0.00 94.07
747525AG8	Qualcomm Inc Note 1.4% Due 05/18/2018	Various Various 370,000.00	369,503.43 0.00 0.00 369,519.47	2,316.61 2,590.00 158.28 431.67	16.04 0.00 16.04 447.71	0.00 447.71
808513AK1	Charles Schwab Corp Callable Note Cont 2/10/2018 1.5% Due 03/10/2018	Various Various 315,000.00	314,987.77 0.00 0.00 314,988.20	669.38 0.00 1,063.13 393.75	9.14 8.71 0.43 394.18	0.00 394.18
88579YAD3	3M Co. Note 1.375% Due 09/29/2016	08/07/2013 08/12/2013 350,000.00	351,696.29 0.00 0.00 351,543.47	427.78 0.00 828.82 401.04	0.00 152.82 (152.82) 248.22	0.00 248.22
89231MAC9	Toyota Auto Receivables Owner 2014-A 0.67% Due 12/15/2017	03/11/2014 03/19/2014 191,702.94	204,983.79 0.00 13,297.06 191,688.81	61.04 114.46 57.08 110.50	2.08 0.00 2.08 112.58	0.00 112.58
89231TAB6	Toyota Auto Receivables Owner 2015-C 0.92% Due 02/15/2018	08/18/2015 08/26/2015 150,000.00	149,988.83 0.00 0.00 149,989.23	61.33 115.00 61.33 115.00	0.40 0.00 0.40 115.40	0.00 115.40
89236WAC2	Toyota Auto Receivables Owner 2015-A 1.12% Due 02/15/2019	02/24/2015 03/04/2015 230,000.00	229,973.02 0.00 0.00 229,973.99	114.49 214.67 114.49 214.67	0.97 0.00 0.97 215.64	0.00 215.64
91159HHD5	US Bancorp Callable Note Cont 4/15/2017 1.65% Due 05/15/2017	04/29/2014 04/30/2014 300,000.00	301,977.62 0.00 0.00 301,865.89	2,282.50 2,475.00 220.00 412.50	0.00 111.73 (111.73) 300.77	0.00 300.77
912828C32	US Treasury Note 0.75% Due 03/15/2017	04/23/2014 04/28/2014 450,000.00	449,340.70 0.00 0.00 449,380.26	435.78 0.00 713.94 278.16	39.56 0.00 39.56 317.72	0.00 317.72
912828RH5	US Treasury Note 1.375% Due 09/30/2018	12/04/2014 12/05/2014 500,000.00	501,342.01 0.00 0.00 501,304.17	601.09 0.00 1,164.62 563.53	0.00 37.84 (37.84) 525.69	0.00 525.69
912828RU6	US Treasury Note 0.875% Due 11/30/2016	08/07/2013 08/08/2013 500,000.00	500,727.40 0.00 0.00 500,672.16	1,840.85 2,187.50 11.95 358.60	0.00 55.24 (55.24) 303.36	0.00 303.36



CUSIP	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Unreal G/L Total Income
912828SC5	US Treasury Note Due 01/31/2017	07/17/2013 07/22/2013 0.00	500,305.28 0.00 500,297.93 0.00	1,105.64 1,236.41 0.00 130.77	0.00 7.35 (7.35) 123.42	0.00 123.42
912828SS0	US Treasury Note 0.875% Due 04/30/2017	10/07/2013 10/08/2013 485,000.00	484,793.80 0.00 0.00 484,805.13	11.66 0.00 361.42 349.76	11.33 0.00 11.33 361.09	0.00 361.09
912828SX9	US Treasury Note 1.125% Due 05/31/2019	09/29/2015 09/30/2015 495,000.00	494,794.00 0.00 0.00 494,798.73	2,343.14 2,784.38 15.22 456.46	4.73 0.00 4.73 461.19	0.00 461.19
912828TW0	US Treasury Note 0.75% Due 10/31/2017	09/11/2014 09/12/2014 500,000.00	496,140.88 0.00 0.00 496,299.47	10.30 0.00 319.37 309.07	158.59 0.00 158.59 467.66	0.00 467.66
912828UB4	US Treasury Note 1% Due 11/30/2019	10/29/2015 10/30/2015 500,000.00	492,745.79 0.00 0.00 492,891.85	2,103.83 2,500.00 13.66 409.83	146.06 0.00 146.06 555.89	0.00 555.89
912828UJ7	US Treasury Note 0.875% Due 01/31/2018	10/29/2014 10/30/2014 500,000.00	498,461.86 0.00 0.00 498,517.99	1,105.64 0.00 1,462.30 356.66	56.13 0.00 56.13 412.79	0.00 412.79
912828UR9	US Treasury Note 0.75% Due 02/28/2018	12/04/2014 12/05/2014 500,000.00	496,121.42 0.00 0.00 496,258.31	638.74 0.00 947.80 309.06	136.89 0.00 136.89 445.95	0.00 445.95
912828WD8	US Treasury Note 1.25% Due 10/31/2018	10/29/2014 10/30/2014 500,000.00	499,255.21 0.00 0.00 499,275.61	17.17 0.00 532.28 515.11	20.40 0.00 20.40 535.51	0.00 535.51
94974BFG0	Wells Fargo Corp Note 1.5% Due 01/16/2018	09/09/2014 09/10/2014 300,000.00	299,074.32 0.00 0.00 299,108.74	1,312.50 0.00 1,687.50 375.00	34.42 0.00 34.42 409.42	0.00 409.42
			<b>24,602,081.19</b>	<b>62,186.93</b>	<b>1,618.31</b>	
			<b>964,092.65</b>	<b>49,740.35</b>	<b>2,193.01</b>	
			<b>2,450,092.83</b>	<b>43,988.15</b>	<b>(574.70)</b>	<b>0.00</b>
<b>TOTAL Fixed Income</b>		<b>23,132,035.45</b>	<b>23,115,506.31</b>	<b>31,541.57</b>	<b>30,966.87</b>	<b>30,966.87</b>



**Income Earned**  
10/31/15 Thru 11/30/15

CUSIP	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Unreal G/L Total Income
<b>Cash &amp; Equivalent</b>						
31846V203	First American Govt Obligation Fund		23,637.99	0.00	0.00	
		03/15/2015	1,550,867.26	0.20	0.00	
		03/15/2015	1,021,798.82	0.00	0.00	0.00
		552,706.43	552,706.43	0.20	0.20	0.20
			<b>23,637.99</b>	<b>0.00</b>	<b>0.00</b>	
			<b>1,550,867.26</b>	<b>0.20</b>	<b>0.00</b>	
			<b>1,021,798.82</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>TOTAL Cash &amp; Equivalent</b>		<b>552,706.43</b>	<b>552,706.43</b>	<b>0.20</b>	<b>0.20</b>	<b>0.20</b>
<hr/>						
			<b>24,625,719.18</b>	<b>62,186.93</b>	<b>1,618.31</b>	
			<b>2,514,959.91</b>	<b>49,740.55</b>	<b>2,193.01</b>	
			<b>3,471,891.65</b>	<b>43,988.15</b>	<b>(574.70)</b>	<b>0.00</b>
<b>TOTAL PORTFOLIO</b>		<b>23,684,741.88</b>	<b>23,668,212.74</b>	<b>31,541.77</b>	<b>30,967.07</b>	<b>30,967.07</b>



### Cash Flow Report

From 11/30/2015

Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
12/07/2015	Interest	3133ECWV2	500,000.00	FFCB Note 0.875% Due 12/7/2016	0.00	2,187.50	2,187.50
12/11/2015	Interest	02665WAQ4	215,000.00	American Honda Finance Note 1.55% Due 12/11/2017	0.00	1,666.25	1,666.25
12/14/2015	Interest	3135G0G72	515,000.00	FNMA Note 1.125% Due 12/14/2018	0.00	659.84	659.84
12/15/2015	Paydown	161571GC2	195,000.00	Chase CHAIT Pool #2013-A8 1.01% Due 10/15/2018	0.00	164.13	164.13
12/15/2015	Paydown	477877AD6	265,000.00	John Deere Owner Trust 2014-B A3 1.07% Due 11/15/2018	0.00	236.30	236.30
12/15/2015	Paydown	47787VAC5	285,000.00	John Deere Owner Trust 2014-A A3 0.92% Due 4/16/2018	21,140.16	218.50	21,358.66
12/15/2015	Paydown	89231MAC9	191,702.94	Toyota Auto Receivables Owner 2014-A 0.67% Due 12/15/2017	15,912.42	107.03	16,019.45
12/15/2015	Paydown	89231TAB6	150,000.00	Toyota Auto Receivables Owner 2015-C 0.92% Due 2/15/2018	8,008.58	115.00	8,123.58
12/15/2015	Paydown	43814CAC3	20,332.51	Honda Auto Receivables 2013-1 A3 0.48% Due 11/21/2016	20,332.51	6.51	20,339.02
12/15/2015	Paydown	43814HAC2	200,000.00	Honda Auto Receivables 2014-3 A3 0.88% Due 6/15/2018	0.00	146.67	146.67
12/15/2015	Paydown	89236WAC2	230,000.00	Toyota Auto Receivables Owner 2015-A 1.12% Due 2/15/2019	11,602.63	214.67	11,817.30
12/18/2015	Paydown	43814GAC4	200,000.00	Honda Auto Receivables 2014-2 A3 0.77% Due 3/19/2018	14,256.81	128.33	14,385.14
12/21/2015	Paydown	43813NAC0	280,000.00	Honda Auto Receivables 2015-2 A3 1.04% Due 2/21/2019	10,030.03	242.67	10,272.70
12/24/2015	Interest	3133834R9	500,000.00	FHLB Note 0.375% Due 6/24/2016	0.00	937.50	937.50
12/28/2015	Interest	3130A0C65	485,000.00	FHLB Note 0.625% Due 12/28/2016	0.00	1,515.63	1,515.63
12/29/2015	Interest	3137EADH9	190,000.00	FHLMC Note 1% Due 6/29/2017	0.00	950.00	950.00
<b>Dec 2015</b>					<b>101,283.14</b>	<b>9,496.53</b>	<b>110,779.67</b>
01/15/2016	Paydown	161571GC2	195,000.00	Chase CHAIT Pool #2013-A8 1.01% Due 10/15/2018	0.00	164.13	164.13
01/15/2016	Paydown	47787VAC5	285,000.00	John Deere Owner Trust 2014-A A3 0.92% Due 4/16/2018	20,596.39	202.29	20,798.68
01/15/2016	Paydown	89231MAC9	191,702.94	Toyota Auto Receivables Owner 2014-A 0.67% Due 12/15/2017	15,467.20	98.15	15,565.35
01/15/2016	Paydown	43814HAC2	200,000.00	Honda Auto Receivables 2014-3 A3 0.88% Due 6/15/2018	0.00	146.67	146.67



### Cash Flow Report

From 11/30/2015

Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
01/15/2016	Paydown	477877AD6	265,000.00	John Deere Owner Trust 2014-B A3 1.07% Due 11/15/2018	0.00	236.30	236.30
01/15/2016	Paydown	89231TAB6	150,000.00	Toyota Auto Receivables Owner 2015-C 0.92% Due 2/15/2018	7,821.25	108.86	7,930.11
01/15/2016	Paydown	89236WAC2	230,000.00	Toyota Auto Receivables Owner 2015-A 1.12% Due 2/15/2019	11,367.68	203.84	11,571.52
01/16/2016	Interest	94974BFG0	300,000.00	Wells Fargo Corp Note 1.5% Due 1/16/2018	0.00	2,250.00	2,250.00
01/18/2016	Paydown	43814GAC4	200,000.00	Honda Auto Receivables 2014-2 A3 0.77% Due 3/19/2018	13,888.64	119.19	14,007.83
01/20/2016	Interest	3135G0E33	500,000.00	FNMA Note 1.125% Due 7/20/2018	0.00	2,812.51	2,812.51
01/21/2016	Paydown	43813NAC0	280,000.00	Honda Auto Receivables 2015-2 A3 1.04% Due 2/21/2019	9,882.46	233.97	10,116.43
01/30/2016	Interest	3135G0GY3	290,000.00	FNMA Note 1.25% Due 1/30/2017	0.00	1,812.50	1,812.50
01/31/2016	Interest	084670BD9	1,000,000.00	Berkshire Hathaway Note 1.9% Due 1/31/2017	0.00	9,500.00	9,500.00
01/31/2016	Interest	912828UJ7	500,000.00	US Treasury Note 0.875% Due 1/31/2018	0.00	2,187.50	2,187.50
<b>Jan 2016</b>					<b>79,023.62</b>	<b>20,075.91</b>	<b>99,099.53</b>
02/01/2016	Interest	3137EADK2	500,000.00	FHLMC Note 1.25% Due 8/1/2019	0.00	3,125.00	3,125.00
02/06/2016	Interest	459200HZ7	310,000.00	IBM Corp Note 1.125% Due 2/6/2018	0.00	1,743.75	1,743.75
02/08/2016	Interest	48125VLC2	2,000,000.00	JP Morgan Chase Floating Rate Note 1.36% Due 2/6/2017	0.00	6,800.00	6,800.00
02/15/2016	Paydown	43814HAC2	200,000.00	Honda Auto Receivables 2014-3 A3 0.88% Due 6/15/2018	12,646.68	146.67	12,793.35
02/15/2016	Paydown	477877AD6	265,000.00	John Deere Owner Trust 2014-B A3 1.07% Due 11/15/2018	0.00	236.30	236.30
02/15/2016	Paydown	89231MAC9	191,702.94	Toyota Auto Receivables Owner 2014-A 0.67% Due 12/15/2017	15,021.47	89.51	15,110.98
02/15/2016	Paydown	89231TAB6	150,000.00	Toyota Auto Receivables Owner 2015-C 0.92% Due 2/15/2018	7,633.76	102.86	7,736.62
02/15/2016	Paydown	161571GC2	195,000.00	Chase CHAIT Pool #2013-A8 1.01% Due 10/15/2018	0.00	164.13	164.13
02/15/2016	Paydown	47787VAC5	285,000.00	John Deere Owner Trust 2014-A A3 0.92% Due 4/16/2018	20,051.99	186.50	20,238.49
02/15/2016	Paydown	89236WAC2	230,000.00	Toyota Auto Receivables Owner 2015-A 1.12% Due 2/15/2019	11,132.45	193.23	11,325.68



### Cash Flow Report

From 11/30/2015

Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
02/18/2016	Paydown	43814GAC4	200,000.00	Honda Auto Receivables 2014-2 A3 0.77% Due 3/19/2018	13,520.14	110.27	13,630.41
02/20/2016	Interest	3133EEQM5	510,000.00	FFCB Note 1.11% Due 2/20/2018	0.00	2,830.50	2,830.50
02/21/2016	Paydown	43813NAC0	280,000.00	Honda Auto Receivables 2015-2 A3 1.04% Due 2/21/2019	9,734.68	225.41	9,960.09
02/28/2016	Interest	3135G0MZ3	500,000.00	FNMA Note 0.875% Due 8/28/2017	0.00	2,187.50	2,187.50
02/29/2016	Interest	91282UR9	500,000.00	US Treasury Note 0.75% Due 2/28/2018	0.00	1,875.00	1,875.00
<b>Feb 2016</b>					<b>89,741.17</b>	<b>20,016.63</b>	<b>109,757.80</b>
03/07/2016	Interest	3137EADP1	510,000.00	FHLMC Note 0.875% Due 3/7/2018	0.00	2,231.25	2,231.25
03/08/2016	Interest	3137EADC0	500,000.00	FHLMC Note 1% Due 3/8/2017	0.00	2,500.00	2,500.00
03/10/2016	Interest	808513AK1	315,000.00	Charles Schwab Corp Callable Note Cont 2/10/2018 1.5% Due 3/10/2018	0.00	2,362.50	2,362.50
03/12/2016	Interest	24422ESB6	115,000.00	John Deere Capital Corp Note 1.3% Due 3/12/2018	0.00	747.50	747.50
03/15/2016	Interest	912828C32	450,000.00	US Treasury Note 0.75% Due 3/15/2017	0.00	1,687.50	1,687.50
03/15/2016	Paydown	161571GC2	195,000.00	Chase CHAIT Pool #2013-A8 1.01% Due 10/15/2018	0.00	164.13	164.13
03/15/2016	Paydown	47787VAC5	285,000.00	John Deere Owner Trust 2014-A A3 0.92% Due 4/16/2018	19,506.96	171.13	19,678.09
03/15/2016	Paydown	89231MAC9	191,702.94	Toyota Auto Receivables Owner 2014-A 0.67% Due 12/15/2017	14,575.21	81.13	14,656.34
03/15/2016	Paydown	43814HAC2	200,000.00	Honda Auto Receivables 2014-3 A3 0.88% Due 6/15/2018	12,497.17	137.39	12,634.56
03/15/2016	Paydown	477877AD6	265,000.00	John Deere Owner Trust 2014-B A3 1.07% Due 11/15/2018	0.00	236.30	236.30
03/15/2016	Paydown	89231TAB6	150,000.00	Toyota Auto Receivables Owner 2015-C 0.92% Due 2/15/2018	7,446.09	97.01	7,543.10
03/15/2016	Paydown	89236WAC2	230,000.00	Toyota Auto Receivables Owner 2015-A 1.12% Due 2/15/2019	10,896.95	182.84	11,079.79
03/18/2016	Paydown	43814GAC4	200,000.00	Honda Auto Receivables 2014-2 A3 0.77% Due 3/19/2018	13,151.26	101.60	13,252.86
03/21/2016	Paydown	43813NAC0	280,000.00	Honda Auto Receivables 2015-2 A3 1.04% Due 2/21/2019	9,586.71	216.97	9,803.68



### Cash Flow Report

From 11/30/2015

Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
03/27/2016	Interest	3135G0ZL0	420,000.00	FNMA Note 1% Due 9/27/2017	0.00	2,100.00	2,100.00
03/29/2016	Interest	3137EADL0	500,000.00	FHLMC Note 1% Due 9/29/2017	0.00	2,500.00	2,500.00
03/29/2016	Interest	88579YAD3	350,000.00	3M Co. Note 1.375% Due 9/29/2016	0.00	2,406.25	2,406.25
03/31/2016	Interest	912828RH5	500,000.00	US Treasury Note 1.375% Due 9/30/2018	0.00	3,437.50	3,437.50
<b>Mar 2016</b>					<b>87,660.35</b>	<b>21,361.00</b>	<b>109,021.35</b>
04/01/2016	Interest	458140AH3	285,000.00	Intel Corp Note 1.95% Due 10/1/2016	0.00	2,778.75	2,778.75
04/02/2016	Interest	3137EADM8	500,000.00	FHLMC Note 1.25% Due 10/2/2019	0.00	3,125.00	3,125.00
04/15/2016	Paydown	43814HAC2	200,000.00	Honda Auto Receivables 2014-3 A3 0.88% Due 6/15/2018	12,342.36	128.23	12,470.59
04/15/2016	Paydown	477877AD6	265,000.00	John Deere Owner Trust 2014-B A3 1.07% Due 11/15/2018	17,116.19	236.30	17,352.49
04/15/2016	Paydown	89231MAC9	191,702.94	Toyota Auto Receivables Owner 2014-A 0.67% Due 12/15/2017	14,128.45	72.99	14,201.44
04/15/2016	Paydown	89231TAB6	150,000.00	Toyota Auto Receivables Owner 2015-C 0.92% Due 2/15/2018	7,258.27	91.30	7,349.57
04/15/2016	Paydown	161571GC2	195,000.00	Chase CHAIT Pool #2013-A8 1.01% Due 10/15/2018	0.00	164.13	164.13
04/15/2016	Paydown	47787VAC5	285,000.00	John Deere Owner Trust 2014-A A3 0.92% Due 4/16/2018	18,961.30	156.17	19,117.47
04/15/2016	Paydown	89236WAC2	230,000.00	Toyota Auto Receivables Owner 2015-A 1.12% Due 2/15/2019	10,661.18	172.67	10,833.85
04/18/2016	Paydown	43814GAC4	200,000.00	Honda Auto Receivables 2014-2 A3 0.77% Due 3/19/2018	12,782.02	93.16	12,875.18
04/19/2016	Interest	3135G0E58	495,000.00	FNMA Note 1.125% Due 10/19/2018	0.00	2,784.38	2,784.38
04/21/2016	Paydown	43813NAC0	280,000.00	Honda Auto Receivables 2015-2 A3 1.04% Due 2/21/2019	9,438.54	208.66	9,647.20
04/23/2016	Interest	3133EDDV1	185,000.00	FFCB Note 1.16% Due 10/23/2017	0.00	1,073.00	1,073.00
04/25/2016	Interest	3130A4GJ5	500,000.00	FHLB Note 1.125% Due 4/25/2018	0.00	2,812.50	2,812.50
04/27/2016	Interest	36962G5W0	300,000.00	General Electric Capital Corp Note 2.3% Due 4/27/2017	0.00	3,450.00	3,450.00
04/30/2016	Interest	912828SS0	485,000.00	US Treasury Note 0.875% Due 4/30/2017	0.00	2,121.88	2,121.88



### Cash Flow Report

From 11/30/2015

Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
04/30/2016	Interest	912828TW0	500,000.00	US Treasury Note 0.75% Due 10/31/2017	0.00	1,875.00	1,875.00
04/30/2016	Interest	912828WD8	500,000.00	US Treasury Note 1.25% Due 10/31/2018	0.00	3,125.00	3,125.00
<b>Apr 2016</b>					<b>102,688.31</b>	<b>24,469.12</b>	<b>127,157.43</b>
05/03/2016	Interest	594918BF0	140,000.00	Microsoft Note 1.3% Due 11/3/2018	0.00	910.00	910.00
05/08/2016	Interest	48125VLC2	2,000,000.00	JP Morgan Chase Floating Rate Note 1.36% Due 2/6/2017	0.00	6,800.00	6,800.00
05/12/2016	Interest	3137EADF3	500,000.00	FHLMC Note 1.25% Due 5/12/2017	0.00	3,125.00	3,125.00
05/15/2016	Interest	717081DJ9	100,000.00	Pfizer Inc. Note 1.1% Due 5/15/2017	0.00	550.00	550.00
05/15/2016	Interest	91159HHD5	300,000.00	US Bancorp Callable Note Cont 4/15/2017 1.65% Due 5/15/2017	0.00	2,475.00	2,475.00
05/15/2016	Paydown	89231TAB6	150,000.00	Toyota Auto Receivables Owner 2015-C 0.92% Due 2/15/2018	7,070.28	85.74	7,156.02
05/15/2016	Paydown	89236WAC2	230,000.00	Toyota Auto Receivables Owner 2015-A 1.12% Due 2/15/2019	10,425.13	162.72	10,587.85
05/15/2016	Paydown	43814HAC2	200,000.00	Honda Auto Receivables 2014-3 A3 0.88% Due 6/15/2018	12,182.13	119.18	12,301.31
05/15/2016	Paydown	477877AD6	265,000.00	John Deere Owner Trust 2014-B A3 1.07% Due 11/15/2018	16,713.27	221.03	16,934.30
05/15/2016	Paydown	161571GC2	195,000.00	Chase CHAIT Pool #2013-A8 1.01% Due 10/15/2018	0.00	164.13	164.13
05/15/2016	Paydown	47787VAC5	285,000.00	John Deere Owner Trust 2014-A A3 0.92% Due 4/16/2018	18,415.00	141.64	18,556.64
05/15/2016	Paydown	89231MAC9	191,702.94	Toyota Auto Receivables Owner 2014-A 0.67% Due 12/15/2017	13,681.16	65.10	13,746.26
05/16/2016	Interest	166764BA7	310,000.00	Chevron Corp Note 1.79% Due 11/16/2018	0.00	2,759.09	2,759.09
05/18/2016	Paydown	43814GAC4	200,000.00	Honda Auto Receivables 2014-2 A3 0.77% Due 3/19/2018	12,412.42	84.96	12,497.38
05/19/2016	Maturity	38259PAC6	350,000.00	Google Inc Note 2.125% Due 5/19/2016	350,000.00	3,718.75	353,718.75
05/20/2016	Interest	747525AG8	370,000.00	Qualcomm Inc Note 1.4% Due 5/18/2018	0.00	2,590.00	2,590.00
05/21/2016	Interest	3135G0WJ8	500,000.00	FNMA Note 0.875% Due 5/21/2018	0.00	2,187.50	2,187.50
05/21/2016	Paydown	43813NAC0	280,000.00	Honda Auto Receivables 2015-2 A3 1.04% Due 2/21/2019	9,290.17	200.48	9,490.65



### Cash Flow Report

From 11/30/2015

Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
05/26/2016	Interest	3135G0ZY2	325,000.00	FNMA Note 1.75% Due 11/26/2019	0.00	2,843.75	2,843.75
05/31/2016	Interest	912828RU6	500,000.00	US Treasury Note 0.875% Due 11/30/2016	0.00	2,187.50	2,187.50
05/31/2016	Interest	912828UB4	500,000.00	US Treasury Note 1% Due 11/30/2019	0.00	2,500.00	2,500.00
05/31/2016	Interest	912828SX9	495,000.00	US Treasury Note 1.125% Due 5/31/2019	0.00	2,784.38	2,784.38
<b>May 2016</b>					<b>450,189.56</b>	<b>36,675.95</b>	<b>486,865.51</b>
06/07/2016	Interest	3133ECWV2	500,000.00	FFCB Note 0.875% Due 12/7/2016	0.00	2,187.50	2,187.50
06/11/2016	Interest	02665WAQ4	215,000.00	American Honda Finance Note 1.55% Due 12/11/2017	0.00	1,666.25	1,666.25
06/14/2016	Interest	3135G0G72	515,000.00	FNMA Note 1.125% Due 12/14/2018	0.00	2,896.88	2,896.88
06/15/2016	Paydown	161571GC2	195,000.00	Chase CHAIT Pool #2013-A8 1.01% Due 10/15/2018	0.00	164.13	164.13
06/15/2016	Paydown	477877AD6	265,000.00	John Deere Owner Trust 2014-B A3 1.07% Due 11/15/2018	16,309.67	206.12	16,515.79
06/15/2016	Paydown	47787VAC5	285,000.00	John Deere Owner Trust 2014-A A3 0.92% Due 4/16/2018	17,868.08	127.52	17,995.60
06/15/2016	Paydown	89236WAC2	230,000.00	Toyota Auto Receivables Owner 2015-A 1.12% Due 2/15/2019	10,188.81	152.99	10,341.80
06/15/2016	Paydown	43814HAC2	200,000.00	Honda Auto Receivables 2014-3 A3 0.88% Due 6/15/2018	12,016.34	110.24	12,126.58
06/15/2016	Paydown	89231MAC9	191,702.94	Toyota Auto Receivables Owner 2014-A 0.67% Due 12/15/2017	13,233.36	57.46	13,290.82
06/15/2016	Paydown	89231TAB6	150,000.00	Toyota Auto Receivables Owner 2015-C 0.92% Due 2/15/2018	6,882.14	80.32	6,962.46
06/18/2016	Paydown	43814GAC4	200,000.00	Honda Auto Receivables 2014-2 A3 0.77% Due 3/19/2018	12,042.47	76.99	12,119.46
06/21/2016	Paydown	43813NAC0	280,000.00	Honda Auto Receivables 2015-2 A3 1.04% Due 2/21/2019	9,141.60	192.43	9,334.03
06/24/2016	Maturity	3133834R9	500,000.00	FHLB Note 0.375% Due 6/24/2016	500,000.00	937.50	500,937.50
06/28/2016	Interest	3130A0C65	485,000.00	FHLB Note 0.625% Due 12/28/2016	0.00	1,515.63	1,515.63
06/29/2016	Interest	3137EADH9	190,000.00	FHLMC Note 1% Due 6/29/2017	0.00	950.00	950.00
<b>Jun 2016</b>					<b>597,682.47</b>	<b>11,321.96</b>	<b>609,004.43</b>



### Cash Flow Report

From 11/30/2015

Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
07/15/2016	Paydown	161571GC2	195,000.00	Chase CHAIT Pool #2013-A8 1.01% Due 10/15/2018	0.00	164.13	164.13
07/15/2016	Paydown	47787VAC5	285,000.00	John Deere Owner Trust 2014-A A3 0.92% Due 4/16/2018	17,320.52	113.82	17,434.34
07/15/2016	Paydown	89231MAC9	191,702.94	Toyota Auto Receivables Owner 2014-A 0.67% Due 12/15/2017	12,785.04	50.07	12,835.11
07/15/2016	Paydown	43814HAC2	200,000.00	Honda Auto Receivables 2014-3 A3 0.88% Due 6/15/2018	11,844.83	101.43	11,946.26
07/15/2016	Paydown	477877AD6	265,000.00	John Deere Owner Trust 2014-B A3 1.07% Due 11/15/2018	15,905.38	191.59	16,096.97
07/15/2016	Paydown	89231TAB6	150,000.00	Toyota Auto Receivables Owner 2015-C 0.92% Due 2/15/2018	6,693.83	75.04	6,768.87
07/15/2016	Paydown	89236WAC2	230,000.00	Toyota Auto Receivables Owner 2015-A 1.12% Due 2/15/2019	9,952.22	143.48	10,095.70
07/16/2016	Interest	94974BFG0	300,000.00	Wells Fargo Corp Note 1.5% Due 1/16/2018	0.00	2,250.00	2,250.00
07/18/2016	Paydown	43814GAC4	200,000.00	Honda Auto Receivables 2014-2 A3 0.77% Due 3/19/2018	11,672.14	69.27	11,741.41
07/20/2016	Interest	3135G0E33	500,000.00	FNMA Note 1.125% Due 7/20/2018	0.00	2,812.51	2,812.51
07/21/2016	Paydown	43813NAC0	280,000.00	Honda Auto Receivables 2015-2 A3 1.04% Due 2/21/2019	8,992.84	184.51	9,177.35
07/30/2016	Interest	3135G0GY3	290,000.00	FNMA Note 1.25% Due 1/30/2017	0.00	1,812.50	1,812.50
07/31/2016	Interest	084670BD9	1,000,000.00	Berkshire Hathaway Note 1.9% Due 1/31/2017	0.00	9,500.00	9,500.00
07/31/2016	Interest	912828UJ7	500,000.00	US Treasury Note 0.875% Due 1/31/2018	0.00	2,187.50	2,187.50
<b>Jul 2016</b>					<b>95,166.80</b>	<b>19,655.85</b>	<b>114,822.65</b>
08/01/2016	Interest	3137EADK2	500,000.00	FHLMC Note 1.25% Due 8/1/2019	0.00	3,125.00	3,125.00
08/06/2016	Interest	459200HZ7	310,000.00	IBM Corp Note 1.125% Due 2/6/2018	0.00	1,743.75	1,743.75
08/08/2016	Interest	48125VLC2	2,000,000.00	JP Morgan Chase Floating Rate Note 1.36% Due 2/6/2017	0.00	6,800.00	6,800.00
08/15/2016	Paydown	89231MAC9	191,702.94	Toyota Auto Receivables Owner 2014-A 0.67% Due 12/15/2017	12,336.19	42.94	12,379.13
08/15/2016	Paydown	89231TAB6	150,000.00	Toyota Auto Receivables Owner 2015-C 0.92% Due 2/15/2018	6,505.35	69.91	6,575.26
08/15/2016	Paydown	161571GC2	195,000.00	Chase CHAIT Pool #2013-A8 1.01% Due 10/15/2018	0.00	164.13	164.13



### Cash Flow Report

From 11/30/2015

Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
08/15/2016	Paydown	43814HAC2	200,000.00	Honda Auto Receivables 2014-3 A3 0.88% Due 6/15/2018	11,667.47	92.75	11,760.22
08/15/2016	Paydown	477877AD6	265,000.00	John Deere Owner Trust 2014-B A3 1.07% Due 11/15/2018	15,500.45	177.40	15,677.85
08/15/2016	Paydown	47787VAC5	285,000.00	John Deere Owner Trust 2014-A A3 0.92% Due 4/16/2018	16,772.32	100.54	16,872.86
08/15/2016	Paydown	89236WAC2	230,000.00	Toyota Auto Receivables Owner 2015-A 1.12% Due 2/15/2019	9,715.35	134.19	9,849.54
08/18/2016	Paydown	43814GAC4	200,000.00	Honda Auto Receivables 2014-2 A3 0.77% Due 3/19/2018	11,301.46	61.78	11,363.24
08/20/2016	Interest	3133EEQM5	510,000.00	FFCB Note 1.11% Due 2/20/2018	0.00	2,830.50	2,830.50
08/21/2016	Paydown	43813NAC0	280,000.00	Honda Auto Receivables 2015-2 A3 1.04% Due 2/21/2019	8,843.87	176.72	9,020.59
08/28/2016	Interest	3135G0MZ3	500,000.00	FNMA Note 0.875% Due 8/28/2017	0.00	2,187.50	2,187.50
08/31/2016	Interest	91282UR9	500,000.00	US Treasury Note 0.75% Due 2/28/2018	0.00	1,875.00	1,875.00
<b>Aug 2016</b>					<b>92,642.46</b>	<b>19,582.11</b>	<b>112,224.57</b>
09/07/2016	Interest	3137EADP1	510,000.00	FHLMC Note 0.875% Due 3/7/2018	0.00	2,231.25	2,231.25
09/08/2016	Interest	3137EADC0	500,000.00	FHLMC Note 1% Due 3/8/2017	0.00	2,500.00	2,500.00
09/10/2016	Interest	808513AK1	315,000.00	Charles Schwab Corp Callable Note Cont 2/10/2018 1.5% Due 3/10/2018	0.00	2,362.50	2,362.50
09/12/2016	Interest	24422ESB6	115,000.00	John Deere Capital Corp Note 1.3% Due 3/12/2018	0.00	747.50	747.50
09/15/2016	Interest	912828C32	450,000.00	US Treasury Note 0.75% Due 3/15/2017	0.00	1,687.50	1,687.50
09/15/2016	Paydown	161571GC2	195,000.00	Chase CHAIT Pool #2013-A8 1.01% Due 10/15/2018	0.00	164.13	164.13
09/15/2016	Paydown	47787VAC5	285,000.00	John Deere Owner Trust 2014-A A3 0.92% Due 4/16/2018	16,223.50	87.68	16,311.18
09/15/2016	Paydown	89231MAC9	191,702.94	Toyota Auto Receivables Owner 2014-A 0.67% Due 12/15/2017	11,886.84	36.05	11,922.89
09/15/2016	Paydown	43814HAC2	200,000.00	Honda Auto Receivables 2014-3 A3 0.88% Due 6/15/2018	11,484.10	84.19	11,568.29
09/15/2016	Paydown	477877AD6	265,000.00	John Deere Owner Trust 2014-B A3 1.07% Due 11/15/2018	15,094.83	163.58	15,258.41



### Cash Flow Report

From 11/30/2015

Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
09/15/2016	Paydown	89231TAB6	150,000.00	Toyota Auto Receivables Owner 2015-C 0.92% Due 2/15/2018	6,316.72	64.92	6,381.64
09/15/2016	Paydown	89236WAC2	230,000.00	Toyota Auto Receivables Owner 2015-A 1.12% Due 2/15/2019	9,478.21	125.12	9,603.33
09/18/2016	Paydown	43814GAC4	200,000.00	Honda Auto Receivables 2014-2 A3 0.77% Due 3/19/2018	10,930.42	54.52	10,984.94
09/21/2016	Paydown	43813NAC0	280,000.00	Honda Auto Receivables 2015-2 A3 1.04% Due 2/21/2019	8,694.72	169.05	8,863.77
09/27/2016	Interest	3135G0ZL0	420,000.00	FNMA Note 1% Due 9/27/2017	0.00	2,100.00	2,100.00
09/29/2016	Interest	3137EADL0	500,000.00	FHLMC Note 1% Due 9/29/2017	0.00	2,500.00	2,500.00
09/29/2016	Maturity	88579YAD3	350,000.00	3M Co. Note 1.375% Due 9/29/2016	350,000.00	2,406.25	352,406.25
09/30/2016	Interest	912828RH5	500,000.00	US Treasury Note 1.375% Due 9/30/2018	0.00	3,437.50	3,437.50
<b>Sep 2016</b>					<b>440,109.34</b>	<b>20,921.74</b>	<b>461,031.08</b>
10/01/2016	Maturity	458140AH3	285,000.00	Intel Corp Note 1.95% Due 10/1/2016	285,000.00	2,778.75	287,778.75
10/02/2016	Interest	3137EADM8	500,000.00	FHLMC Note 1.25% Due 10/2/2019	0.00	3,125.00	3,125.00
10/15/2016	Paydown	89231MAC9	191,702.94	Toyota Auto Receivables Owner 2014-A 0.67% Due 12/15/2017	11,436.96	29.41	11,466.37
10/15/2016	Paydown	89231TAB6	150,000.00	Toyota Auto Receivables Owner 2015-C 0.92% Due 2/15/2018	6,127.91	60.08	6,187.99
10/15/2016	Paydown	161571GC2	195,000.00	Chase CHAIT Pool #2013-A8 1.01% Due 10/15/2018	0.00	164.13	164.13
10/15/2016	Paydown	43814HAC2	200,000.00	Honda Auto Receivables 2014-3 A3 0.88% Due 6/15/2018	11,294.57	75.77	11,370.34
10/15/2016	Paydown	477877AD6	265,000.00	John Deere Owner Trust 2014-B A3 1.07% Due 11/15/2018	14,688.54	150.12	14,838.66
10/15/2016	Paydown	47787VAC5	285,000.00	John Deere Owner Trust 2014-A A3 0.92% Due 4/16/2018	15,674.03	75.24	15,749.27
10/15/2016	Paydown	89236WAC2	230,000.00	Toyota Auto Receivables Owner 2015-A 1.12% Due 2/15/2019	9,240.80	116.27	9,357.07
10/18/2016	Paydown	43814GAC4	200,000.00	Honda Auto Receivables 2014-2 A3 0.77% Due 3/19/2018	10,559.01	47.51	10,606.52
10/19/2016	Interest	3135G0E58	495,000.00	FNMA Note 1.125% Due 10/19/2018	0.00	2,784.38	2,784.38
10/21/2016	Paydown	43813NAC0	280,000.00	Honda Auto Receivables 2015-2 A3 1.04% Due 2/21/2019	8,545.36	161.52	8,706.88



### Cash Flow Report

From 11/30/2015

Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
10/23/2016	Interest	3133EDDV1	185,000.00	FFCB Note 1.16% Due 10/23/2017	0.00	1,073.00	1,073.00
10/25/2016	Interest	3130A4GJ5	500,000.00	FHLB Note 1.125% Due 4/25/2018	0.00	2,812.50	2,812.50
10/27/2016	Interest	36962G5W0	300,000.00	General Electric Capital Corp Note 2.3% Due 4/27/2017	0.00	3,450.00	3,450.00
10/31/2016	Interest	912828SS0	485,000.00	US Treasury Note 0.875% Due 4/30/2017	0.00	2,121.88	2,121.88
10/31/2016	Interest	912828TW0	500,000.00	US Treasury Note 0.75% Due 10/31/2017	0.00	1,875.00	1,875.00
10/31/2016	Interest	912828WD8	500,000.00	US Treasury Note 1.25% Due 10/31/2018	0.00	3,125.00	3,125.00
<b>Oct 2016</b>					<b>372,567.18</b>	<b>24,025.56</b>	<b>396,592.74</b>
11/03/2016	Interest	594918BF0	140,000.00	Microsoft Note 1.3% Due 11/3/2018	0.00	910.00	910.00
11/08/2016	Interest	48125VLC2	2,000,000.00	JP Morgan Chase Floating Rate Note 1.36% Due 2/6/2017	0.00	6,800.00	6,800.00
11/12/2016	Interest	3137EADF3	500,000.00	FHLMC Note 1.25% Due 5/12/2017	0.00	3,125.00	3,125.00
11/15/2016	Interest	91159HHD5	300,000.00	US Bancorp Callable Note Cont 4/15/2017 1.65% Due 5/15/2017	0.00	2,475.00	2,475.00
11/15/2016	Interest	717081DJ9	100,000.00	Pfizer Inc. Note 1.1% Due 5/15/2017	0.00	550.00	550.00
11/15/2016	Paydown	89231MAC9	191,702.94	Toyota Auto Receivables Owner 2014-A 0.67% Due 12/15/2017	10,986.57	23.02	11,009.59
11/15/2016	Paydown	89231TAB6	150,000.00	Toyota Auto Receivables Owner 2015-C 0.92% Due 2/15/2018	5,938.95	55.38	5,994.33
11/15/2016	Paydown	89236WAC2	230,000.00	Toyota Auto Receivables Owner 2015-A 1.12% Due 2/15/2019	9,003.10	107.65	9,110.75
11/15/2016	Paydown	43814HAC2	200,000.00	Honda Auto Receivables 2014-3 A3 0.88% Due 6/15/2018	11,098.72	67.48	11,166.20
11/15/2016	Paydown	477877AD6	265,000.00	John Deere Owner Trust 2014-B A3 1.07% Due 11/15/2018	14,281.58	137.02	14,418.60
11/15/2016	Paydown	161571GC2	195,000.00	Chase CHAIT Pool #2013-A8 1.01% Due 10/15/2018	8,047.40	164.13	8,211.53
11/15/2016	Paydown	47787VAC5	285,000.00	John Deere Owner Trust 2014-A A3 0.92% Due 4/16/2018	15,123.93	63.23	15,187.16
11/16/2016	Interest	166764BA7	310,000.00	Chevron Corp Note 1.79% Due 11/16/2018	0.00	2,774.50	2,774.50
11/18/2016	Paydown	43814GAC4	200,000.00	Honda Auto Receivables 2014-2 A3 0.77% Due 3/19/2018	10,187.24	40.74	10,227.98



**Cash Flow Report**

From 11/30/2015

Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
11/20/2016	Interest	747525AG8	370,000.00	Qualcomm Inc Note 1.4% Due 5/18/2018	0.00	2,590.00	2,590.00
11/21/2016	Interest	3135G0WJ8	500,000.00	FNMA Note 0.875% Due 5/21/2018	0.00	2,187.50	2,187.50
11/21/2016	Paydown	43813NAC0	280,000.00	Honda Auto Receivables 2015-2 A3 1.04% Due 2/21/2019	8,395.81	154.11	8,549.92
11/26/2016	Interest	3135G0ZY2	325,000.00	FNMA Note 1.75% Due 11/26/2019	0.00	2,843.75	2,843.75
<b>Nov 2016</b>					<b>93,063.30</b>	<b>25,068.51</b>	<b>118,131.81</b>
<b>Total</b>					<b>2,601,817.70</b>	<b>252,670.87</b>	<b>2,854,488.57</b>



AGENDA ITEM NO. 2.4

STAFF REPORT  
CITY OF IMPERIAL BEACH

TO: HONORABLE MAYOR AND CITY COUNCIL

FROM: ANDY HALL, CITY MANAGER *by SH*

MEETING DATE: JANUARY 20, 2016

ORIGINATING DEPT.: CITY MANAGER, ANDY HALL  
ASSISTANT CITY MANAGER, STEVE DUSH *SD*  
CITY ATTORNEY, JENNIFER LYON

SUBJECT: SECOND READING AND ADOPTION OF ORDINANCE 2015-1154, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF IMPERIAL BEACH, CALIFORNIA AMENDING SECTION 4.60.010 OF CHAPTER 4.60 "MEDICAL MARIJUANA DISTRIBUTION FACILITIES" RELATED TO THE CULTIVATION OF MEDICAL MARIJUANA

**EXECUTIVE SUMMARY:**

Governor Jerry Brown signed three bills into law which are collectively known as the Medical Marijuana Regulation and Safety Act that will go into effect on January 1, 2016. The legislation protects local decisions related to medical marijuana based on a city's zoning and public health/safety powers and requires additional state licensing for facilities that commercially cultivate and distribute medical marijuana. The City currently does not prohibit three or less qualified patients and primary caregivers from gathering to cultivate medical marijuana however, the City must have explicit regulations related to commercial cultivation before March 1, 2016 or else the State will be the sole licensing authority and regulator of commercial cultivation issues in the City. The proposed ordinance continues to allow primary caregivers and qualified patients to cultivate medical marijuana while prohibiting commercial cultivation locations that would not be a compatible use in the City.

**RECOMMENDATION:**

Staff recommends that the City Council waives the second reading in full and adopts Ordinance No. 2015-1154.

**RATIONALE:**

In 2011, the City Council adopted an ordinance directed at prohibiting large-scale commercial medical marijuana dispensaries in the City. At an election in 2012, the voters did not approve a citizen initiative measure that would have repealed the Council's ordinance and would have adopted an ordinance to allow medical marijuana dispensaries in the City. Because commercial cultivation is a matter of local neighborhood compatibility and health/safety issues, the City Council should adopt the proposed ordinance which will protect individual patient rights while maintaining the neighborhood and town character.

**OPTIONS:**

- Provide direction to Staff to modify the ordinance and bring it back to a special meeting.
- Do nothing and allow the State to be the sole regulator of personal and commercial cultivation of medical marijuana in the City.
- Provide direction to the City Manager.

**BACKGROUND:**

In 1996, California voters passed Proposition 215, commonly known as the Compassionate Use Act or "CUA." That initiative immunized seriously ill persons and their primary caregivers from prosecution for growing, possessing, and using medical marijuana, as long as the seriously ill person had a doctor's recommendation for use of medical marijuana. The initiative left many questions unanswered about its proper implementation. Years later, the State Legislature passed Senate Bill 420 (commonly known as the Medical Marijuana Program or "MMP"), which took effect January 1, 2004. That bill purported to clarify the CUA's rules for medical marijuana in California. The MMP specifies that qualified medical marijuana patients and their primary caregivers are not subject to criminal prosecution solely for associating to collectively or cooperatively grow marijuana for medical purposes. The MMP also required the California Attorney General to develop guidelines governing collective or cooperative medical marijuana activities. The Attorney General created guidelines in 2008, and these guidelines described suggested conditions for the lawful operation of "collective" or "cooperative" activity under the MMP to ensure security and compliance with all state and local laws. The Attorney General's guidelines recognize local governments' authority to regulate cooperatives and collectives, requiring them to be in "compliance with all state and local laws." Case law has also supported a local agency's ability to regulate all aspects of medical marijuana.

Imperial Beach's Municipal Code has never authorized medical marijuana dispensaries. Dispensaries have never been expressly permitted. The City of Imperial Beach adopted a moratorium on dispensaries in 2009 and 2010 to allow the City to study dispensary-related issues in more detail. The City used the study period granted by this moratorium to evaluate various approaches to regulate dispensaries. After numerous Council meetings discussing the issue, in 2011, the City Council adopted the current regulations that prohibit large-scale, commercial-like dispensaries (4 or more persons), found in the Imperial Beach Municipal Code Chapters 4.60 and 19.61.

Shortly thereafter, a citizen initiative was submitted to the City to repeal the City's adopted regulations related to medical marijuana dispensaries and to adopt regulations to allow dispensaries in the City. The citizen initiative went to the November 2012 election, and the measure failed to obtain a majority vote. Therefore, the City's regulations adopted in 2011 have remained in place, and no large-scale medical marijuana dispensaries have opened in the City of Imperial Beach.

Other local jurisdictions have considered medical marijuana dispensary issues as well. No small local jurisdiction in the San Diego area allows medical marijuana dispensaries. The County of San Diego only allows them in industrial zones, and then only if they are at least 1,000 feet from residential zoned properties, schools, parks, playgrounds, churches, recreation centers, youth centers, or other dispensaries.

The first reading of Ordinance No. 2015-1154 took place at the December 2, 2015 City Council meeting.

**ANALYSIS:**

On October 9, 2015, Governor Jerry Brown signed three bills into law (AB 266, AB 243, and SB 643) which are collectively known as the Medical Marijuana Regulation and Safety Act (MMRSA). The MMRSA set up a State licensing scheme for commercial medical marijuana uses (cultivation, manufacture, transportation, storage, distribution, and sale) while protecting local control by requiring all such businesses to have a local license or permit to operate in addition to a State license. The State requires compliance with local regulations before it will consider issuing any licenses to persons/businesses. The new laws will take effect on January 1, 2016. Pursuant to the MMRSA, unless a local jurisdiction has an explicit cultivation ordinance in effect by March 1, 2016, the State will become the sole licensing and regulating authority on commercial and personal cultivation of medical marijuana issues.

**I. Proposed Ordinance:**

With a desire to remain consistent with the City's current medical marijuana regulations and to maintain local control of neighborhood compatibility, zoning, and health/safety issues, Staff has drafted an ordinance to amend Chapter 4.60 of the Imperial Beach Municipal Code, to: (1) explicitly define "cultivation" as set forth in state law; (2) to provide for the allowance for primary caregivers and qualified patients to continue to cultivate medical marijuana for personal medical use to coincide with the State exceptions for licensing found in the MMRSA; and (3) to clearly prohibit commercial cultivation of medical marijuana in the City. Because the definitions found in IBMC 4.60.010 provide for the implementation of zoning in Chapter 19.61, this ordinance clearly defines the City's position on this matter in a public/health safety and zoning manner.

**II. Timeline**

Pursuant to the City's adopted Council meeting schedule, the Council is only having one regular meeting in December (December 2<sup>nd</sup>) and one regular meeting in January (January 20<sup>th</sup>). Therefore, in order for the Council to adopt a new ordinance on this topic (without scheduling special meetings or adjourned regular meetings), the introduction of the ordinance should be held on December 2 and the adoption should occur on January 20, so that the ordinance will take effect by February 20, 2016 in advance of the March 1, 2016 deadline.

**ENVIRONMENTAL DETERMINATION:**

This discussion is not a project as defined by CEQA. Further, pursuant to Title 14 of the California Code of Regulations, Section 15061(b)(3), this Ordinance is exempt from the requirements of the California Environmental Quality Act ("CEQA") in that it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment

**FISCAL IMPACT:**

None anticipated.

Attachments:

1. Proposed Ordinance 2015-1154
2. Imperial Beach Municipal Code Chapter 4.60 and 19.61 (proposed changes shown in redline/strikethrough format).

ORDINANCE NO. 2015-1154

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF IMPERIAL BEACH,  
CALIFORNIA AMENDING SECTION 4.60.010 OF CHAPTER 4.60 "MEDICAL  
MARIJUANA DISTRIBUTION FACILITIES" RELATED TO THE CULTIVATION OF  
MEDICAL MARIJUANA**

**WHEREAS**, in 1996, the voters of the State of California approved Proposition 215, known as the Compassionate Use Act ("CUA") (codified as Health and Safety ("H&S") Code Section 11362.5 *et seq.*); and

**WHEREAS**, the CUA created a limited exception from criminal liability for seriously ill persons who are in need of medical marijuana for specified medical purposes and who obtain and use medical marijuana under limited, specified circumstances; and

**WHEREAS**, on January 1, 2004, the "Medical Marijuana Program" ("MMP"), codified as H&S Code Sections 11362.7 to 11362.83, was enacted by the state Legislature purporting to clarify the scope of the Act and to allow cities and other governing bodies to adopt and enforce rules and regulations consistent with the MMP; and

**WHEREAS**, the CUA expressly anticipates the enactment of additional local legislation; and

**WHEREAS**, in 2013, two court cases were decided in California which uphold a local entity's right to approve and enforce local regulations related to medical marijuana dispensaries and cultivation (City of Riverside v. Inland Empire Patients Health and Wellness Center, Inc. (2013) 56 Cal. 4<sup>th</sup> 729; Maral v. City of Live Oak (2013) 221 Cal. App. 4<sup>th</sup> 975); and

**WHEREAS**, on October 9, 2015, Governor Brown approved the Medical Marijuana Regulation and Safety Act ("MMRSA") which goes into effect on January 1, 2016, and establishes a comprehensive State licensing and regulatory framework for the cultivation, manufacture, transportation, storage, distribution, and sale of medical marijuana through Assembly Bills 243 and 266 and Senate Bill 643; and

**WHEREAS**, according to the provisions of the MMRSA, unless local agencies have an ordinance in place by March 1, 2016 that expressly regulates or prohibits the cultivation of marijuana within their jurisdictions, these activities will be permitted and regulated by the State under MMRSA; and

**WHEREAS**, in 2011, the City Council adopted an ordinance prohibiting medical marijuana distribution facilities and prohibiting the issuance of any permits or entitlements for medical marijuana distribution facilities which was and is necessary and appropriate to maintain and protect the public health, safety and welfare of the citizens of Imperial Beach; and

**WHEREAS**, Imperial Beach Municipal Code ("IBMC") section 4.60.010 contains the definition of "medical marijuana distribution facility" and any facility that meets the definition as shown in IBMC section 4.60.010 is a prohibited business and a prohibited use in all zones in the City pursuant to IBMC section 4.60.020 and IBMC section 19.61.020;

**WHEREAS**, the City of Imperial Beach lacks industrial or agricultural zones or any other location in the City that is subject to development which is separated adequately from residential neighborhoods, schools, and other similar sensitive land uses inconsistent with medical marijuana distribution facilities; and

**WHEREAS**, the City Council is mindful of the needs of medical marijuana patients and has crafted this Ordinance in a manner that does not interfere with a patient's or primary caregiver's ability to produce his or her own medical marijuana as allowed under applicable State law; and

**WHEREAS**, in light of the MMRSA, the City Council desires to amend the definition of "medical marijuana distribution facility" found in IBMC section 4.60.010 to make it clear that cultivation of medical marijuana is not allowed in the City of Imperial Beach unless the cultivation occurs pursuant to the exceptions for qualified patients and primary caregivers found in this Ordinance; and

**WHEREAS**, the City Council finds, pursuant to Title 14 of the California Code of Regulations, Section 15061(b)(3), that this Ordinance is exempt from the requirements of the California Environmental Quality Act ("CEQA") in that it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment; and

**NOW, THEREFORE, IT IS ORDAINED BY THE CITY COUNCIL OF THE CITY OF IMPERIAL BEACH AS FOLLOWS:**

**Section 1:** Section 4.60.010 of the Imperial Beach Municipal Code is hereby amended to read as follows:

**"4.60.010. Definitions.**

A. "Medical marijuana distribution facility" is: (1) any facility or location, whether fixed or mobile, where marijuana is made available, sold, transmitted, given or

otherwise provided to four or more persons with identification cards or qualified patients, or primary caregivers, as defined in California Health and Safety Code Section 11362.5 et seq., as amended from time to time; ~~or~~ (2) any facility where four or more qualified patients, persons with identification cards and primary caregivers meet or congregate collectively and cooperatively to cultivate or distribute marijuana for medical purposes under the purported authority of California Health and Safety Code Section 11362.5 et seq.; or (3) any facility, location or place where marijuana is cultivated or where cultivation of marijuana occurs, except as provided in, Section 4.60.010 (C) below. "Cultivate" and "cultivation" are given the same definition as found in Section 19300.5(l) of the Business and Professions Code, as the same may be amended from time to time.

B. "Medical marijuana distribution facility" shall not include any of the following facilities licensed and properly operating pursuant to the provisions of Division 2 of the California Health and Safety Code as long as any such use complies strictly with applicable law including, but not limited to, California Health and Safety Code Section 11362.5 et seq., as amended from time to time:

1. A clinic;
2. A health facility;
3. A residential care facility for persons with chronic, life-threatening illnesses;
4. A licensed residential care facility for the elderly; or
5. A residential hospice or a home health agency. (Ord. 2011-1118 § 2)

C. "Medical marijuana distribution facility" shall not include any of the following:

1. Any location where a qualified patient cultivates marijuana pursuant to Health and Safety Code Section 11362.5 if the area he or she uses to cultivate marijuana does not exceed 100 square feet and he or she cultivates marijuana for his or her personal medical-medical use and does not sell, distribute, donate or provide marijuana to any other person or entity.

2. Any location where a primary caregiver cultivates marijuana pursuant to Health and Safety Code Section 11362.5 if the area he or she uses to cultivate marijuana does not exceed 500 square feet and he or she cultivates marijuana exclusively for the personal medical use of no more than three specified qualified patients for whom he or she is the primary caregiver within the meaning of Health and Safety Code Section 11362.7 and does not receive remuneration for these activities, except for compensation provided in full compliance with subdivision (c) of Section 11362.765 of

the Health and Safety Code. No more than 100 square feet of the cultivation shall occur outdoors.

3. For purposes of subsections 1 and 2 above, the area used to cultivate marijuana shall be measured by the aggregate area of vegetative growth of live marijuana plants on the premises. Additionally no cultivation shall be conducted in a manner that violates any other provision of the Imperial Beach Municipal Code."

**Section 2:** Severability. If any section, subsection, subdivision, paragraph, sentence, clause or phrase of this Ordinance, or its application to any person or circumstance, is for any reason held to be invalid or unenforceable, such invalidity or unenforceability shall not affect the validity or enforceability of the remaining sections, subsections, subdivisions, paragraphs, sentences, clauses or phrases of this Ordinance, or its application to any other person or circumstance. The City Council declares that it would have adopted each section, subsection, subdivision, paragraph, sentence, clause or phrase hereof, irrespective of the fact that any one or more other sections, subsections, subdivisions, paragraphs, sentences, clauses or phrases hereof be declared invalid or unenforceable.

**Section 3:** The City Clerk is directed to prepare and have published a summary of this Ordinance no less than five days prior to the consideration of its adoption and again within fifteen (15) days following adoption indicating votes cast.

EFFECTIVE DATE: This Ordinance shall be effective thirty (30) days after its adoption.

**INTRODUCED AND FIRST READ** at a regular meeting of the City Council of the City of Imperial Beach, California, on the 2nd day of December 2015;

**THEREAFTER ADOPTED** at a regular meeting of the City Council of the City of Imperial Beach, California, on the 20<sup>th</sup> day of January 2016, by the following vote:

AYES:  
NAYS:  
ABSENT:

---

Serge Dedina, Mayor

ATTEST:

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Jacqueline Hald, City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Jennifer M. Lyon, City Attorney

I, City Clerk of the City of Imperial Beach, do hereby certify the foregoing to be an exact copy of Ordinance No. 2015 - 1154, "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF IMPERIAL BEACH, CALIFORNIA AMENDING SECTION 4.60.010 OF CHAPTER 4.60 "MEDICAL MARIJUANA DISTRIBUTION FACILITIES" RELATED TO THE CULTIVATION OF MEDICAL MARIJUANA"

\_\_\_\_\_  
JACQUELINE HALD, CITY CLERK

\_\_\_\_\_  
DATE

**Chapter 4.60. MEDICAL MARIJUANA DISTRIBUTION FACILITIES**

**"4.60.010. Definitions.**

A. "Medical marijuana distribution facility" is: (1) any facility or location, whether fixed or mobile, where marijuana is made available, sold, transmitted, given or otherwise provided to four or more persons with identification cards or qualified patients, or primary caregivers, as defined in California Health and Safety Code Section 11362.5 et seq., as amended from time to time; ~~or~~ (2) any facility where four or more qualified patients, persons with identification cards and primary caregivers meet or congregate collectively and cooperatively to cultivate ~~or~~ distribute marijuana for medical purposes under the purported authority of California Health and Safety Code Section 11362.5 et seq.; or (3) any facility, location or place where marijuana is cultivated or where cultivation of marijuana occurs, except as provided in; Section 4.60.010 (C) below. "Cultivate" and "cultivation" are given the same definition as found in Section 19300.5(l) of the Business and Professions Code, as the same may be amended from time to time.

B. "Medical marijuana distribution facility" shall not include any of the following facilities licensed and properly operating pursuant to the provisions of Division 2 of the California Health and Safety Code as long as any such use complies strictly with applicable law including, but not limited to, California Health and Safety Code Section 11362.5 et seq., as amended from time to time:

1. A clinic;
2. A health facility;
3. A residential care facility for persons with chronic, life-threatening illnesses;
4. A licensed residential care facility for the elderly; or
5. A residential hospice or a home health agency. (Ord. 2011-1118 § 2)

C. "Medical marijuana distribution facility" shall not include any of the following:

1. Any location where a qualified patient cultivates marijuana pursuant to Health and Safety Code Section 11362.5 if the area he or she uses to cultivate marijuana does not exceed 100 square feet and he or she cultivates marijuana for his or her personal medical-medical use and does not sell, distribute, donate or provide marijuana to any other person or entity.

2. Any location where a primary caregiver cultivates marijuana pursuant to Health and Safety Code Section 11362.5 if the area he or she uses to cultivate marijuana does not exceed 500 square feet and he or she cultivates marijuana exclusively for the personal medical use of no more than three specified qualified patients for whom he or she is the primary caregiver within the meaning of Health and Safety Code Section 11362.7 and does not receive remuneration for these activities, except for compensation provided in full compliance with subdivision (c) of Section 11362.765 of the Health and Safety Code. No more than 100 square feet of the cultivation shall occur outdoors.

3. For purposes of subsections 1 and 2 above, the area used to cultivate marijuana shall be measured by the aggregate area of vegetative growth of live marijuana plants on the premises. Additionally no cultivation shall be conducted in a manner that violates any other provision of the Imperial Beach Municipal Code."

#### **4.60.020. Prohibition.**

A. Medical marijuana distribution facilities are prohibited in the city of Imperial Beach, and no person shall operate or locate a medical marijuana distribution facility in the city of Imperial Beach. The city shall not issue, approve, or grant any permit, license, or other entitlement for the establishment or operation of a medical marijuana distribution facility in the city of Imperial Beach.

B. This chapter does not apply where preempted by state or federal law.

#### **4.60.030. Violations—Penalty.**

A. Any use or condition caused or permitted to exist in violation of any provisions of this chapter shall be and is hereby declared a public nuisance and may be abated by the city pursuant to the procedures set forth in this code.

B. Each violation of this chapter and each day a violation of this chapter continues to exist shall be considered a separate and distinct violation.

C. Notwithstanding any other provision in this code, any person found to be in violation of this chapter shall not be subject to criminal enforcement remedies as noted in this code. All other means of enforcement authorized under this code may be used to address violations of this chapter, including, but not limited to: civil penalties, nuisance abatement, civil actions, and administrative citations.

## **Chapter 19.61. MEDICAL MARIJUANA DISTRIBUTION FACILITIES**

### **19.61.010. Definitions.**

“Medical marijuana distribution facility” has the same meaning as in Section 4.60.010 of this code.

### **19.61.020. Medical marijuana distribution facilities.**

A. Medical marijuana distribution facilities are prohibited uses in all zoning districts in the City of Imperial Beach, and no person shall operate or locate a medical marijuana distribution facility in the City of Imperial Beach. The City shall not issue, approve, or grant any permit, license, or other entitlement for the establishment or operation of a medical marijuana distribution facility in the City of Imperial Beach.

B. This chapter does not apply where preempted by State or Federal law.

### **19.61.030. Violations—Penalty.**

A. Any use or condition caused or permitted to exist in violation of any provisions of this chapter shall be and is hereby declared a public nuisance and may be abated by the City pursuant to the procedures set forth in this code.

B. Each violation of this chapter and each day a violation of this chapter continues to exist shall be considered a separate and distinct violation.

C. Notwithstanding any other provision in this code, any person found to be in violation of this chapter shall not be subject to criminal enforcement remedies as noted in this code. All other means of enforcement authorized under this code may be used to address violations of this chapter, including, but not limited to: civil penalties, nuisance abatement, civil actions, and administrative citations.



**STAFF REPORT  
CITY OF IMPERIAL BEACH**

**TO:** HONORABLE MAYOR AND CITY COUNCIL  
**FROM:** ANDY HALL, CITY MANAGER *by SI*  
**MEETING DATE:** JANUARY 20, 2016  
**ORIGINATING DEPT.:** CITY CLERK *mt*  
**SUBJECT:** RESOLUTION NO. 2016-7660 CANCELLING THE FEBRUARY 3, 2016 CITY COUNCIL MEETING

**EXECUTIVE SUMMARY:**

Due to a scheduling conflict with the League of California Cities City Managers Department Meeting, staff is requesting cancellation of the February 3, 2016 City Council meeting.

**RECOMMENDATION:**

That the City Council adopts Resolution No. 2016-7660 cancelling the February 3, 2016 City Council meeting.

**RATIONALE:**

The League of California Cities City Managers Department Meeting is scheduled for February 3 thru February 5, 2016. This meeting allows city managers, assistant managers, and county chief administrative officers the opportunity to network and keep current on a wide range of issues. This meeting is the largest gathering of managers that the League facilitates.

**OPTIONS:**

- City Council cancels the February 3, 2016 City Council meeting; or
- City Council rejects staff's request and holds the City Council meeting scheduled for February 3, 2016.

**BACKGROUND:**

As per Section 2.12.040.A of the Imperial Beach Municipal Code, City Council holds regular meetings on the first and third Wednesdays of each month unless otherwise adopted by resolution. Staff is recommending approval of Resolution No. 2016-7660 cancelling the February 3, 2016 City Council meeting.

**ANALYSIS:**

By cancelling the February 3, 2016 City Council meeting, the City Manager and Assistant City Manager will be able to attend the League of California Cities City Managers Department Meeting. They will be attending comprehensive sessions covering a number of critical issues and emerging concepts facing cities and the profession. They will also have the opportunity to network with many colleagues and contacts facing the same issues as our community.

**ENVIRONMENTAL IMPACT**

Not a project as defined by CEQA.

**FISCAL IMPACT:**

None associated with this report.

**RESOLUTION NO. 2016-7660**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IMPERIAL BEACH, CALIFORNIA, CANCELLING THE FEBRUARY 3, 2016 CITY COUNCIL MEETING**

**WHEREAS**, Section 2.12.040.A of the Imperial Beach Municipal Code states that unless otherwise adopted by resolution, the City Council must hold regular meetings on the first and third Wednesdays of each month at an hour to be set by resolution; and

**WHEREAS**, on December 2, 2015 City Council approved Resolution No. 2015-7651 approving the 2016 City Council meeting Calendar; and

**WHEREAS**, the League of California Cities is holding the City Managers Department Meeting February 3 through February 5, 2016; and

**WHEREAS**, the City Manager and Assistant City Manager will be attending comprehensive sessions covering a number of critical issues and emerging concepts facing cities and the profession; and

**WHEREAS**, they will also have the opportunity to network with many colleagues and contacts facing the same issues as our community.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Imperial Beach as follows:

1. That regular City Council meeting scheduled for Wednesday, February 3, 2016 is cancelled.

**PASSED, APPROVED, AND ADOPTED** by the City Council of the City of Imperial Beach at its meeting held on the 20<sup>th</sup> day of January 2016, by the following vote:

**AYES: COUNCILMEMBERS:**  
**NOES: COUNCILMEMBERS:**  
**ABSENT: COUNCILMEMBERS:**

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**SERGE DEDINA, MAYOR**

**ATTEST:**

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**JACQUELINE M. HALD, MMC**  
**CITY CLERK**



STAFF REPORT  
CITY OF IMPERIAL BEACH

TO: HONORABLE MAYOR AND CITY COUNCIL  
FROM: ANDY HALL, CITY MANAGER *by SH*  
MEETING DATE: JANUARY 20, 2016  
ORIGINATING DEPT.: CITY CLERK *pmh*  
SUBJECT: RATIFY APPOINTMENT OF ANNE PORTER TO SERVE AS THE IMPERIAL BEACH REPRESENTATIVE ON THE PORT OF SAN DIEGO'S PUBLIC ART COMMITTEE FOR A TERM EXPIRING DECEMBER 31, 2018

**EXECUTIVE SUMMARY:**

Ratify the appointment of Anne Porter to serve as the new Imperial Beach representative on the Port of San Diego's Public Art Committee for a term expiring December 31, 2018.

**RECOMMENDATION:**

That the City Council ratifies the appointment of Anne Porter to serve as the Imperial Beach representative on the Port of San Diego's Public Art Committee for a term expiring December 31, 2018.

**RATIONALE:**

The City of Imperial Beach was recently informed that the three-year term of Jeff Kirkeeng expired on December 31, 2015. The City was further informed that the name of the City's representative for the new term, expiring on December 31, 2018, was due by January 15, 2016.

**OPTIONS:**

- Ratify the Mayor's recommendation; or
- Do not ratify the Mayor's recommendation and ask staff to return to City Council with more information

**BACKGROUND:**

The Port of San Diego's Public Art Committee (PAC) serves as an advisor to the Public Art Office and to the Board of Port Commissioners, upholding the Port of San Diego's vision for public art, ensuring that the Port's public art policies and procedures are followed, and supporting the development and stewardship of the Port's public art collection and other public art on Port property. PAC members support and advocate for high-quality Public Art throughout the tidelands. The mayor of each of the Port's member cities is responsible for recommending one candidate for PAC membership of the Public Art Committee.

**ANALYSIS:**

Mayor Dedina recommended Anne Porter, who has a wealth of experience in this area and is helping to lead the development of Community art projects through the newly formed IB Art Bureau, to serve as the new Imperial Beach representative on the Port of San Diego's Public Art Committee for a term expiring December 31, 2018.

**ENVIRONMENTAL IMPACT**

Not a project as defined by CEQA.

**FISCAL IMPACT:**

None associated with this report.



STAFF REPORT  
CITY OF IMPERIAL BEACH

TO: HONORABLE MAYOR AND CITY COUNCIL  
FROM: ANDY HALL, CITY MANAGER *by SH*  
MEETING DATE: JANUARY 20, 2016  
ORIGINATING DEPT.: ADMINISTRATIVE SERVICES DEPARTMENT *DB*  
SUBJECT: CONSIDERATION OF RESOLUTION NO. 2016-7661 TO ENTER INTO AN MOU TO PURCHASE EXCESS LIABILITY COVERAGE FROM CSAC FOR FISCAL YEAR 2017.

**EXECUTIVE SUMMARY:**

On May 6, 2015, the City Council adopted Resolution No. 2015-7572 authorizing the dissolution of SANDPIPA effective July 1, 2016. The members, as a group, agreed to contract with the California State Association of Counties Excess Insurance Authority (CSAC) for excess liability coverage for fiscal year 2016. The City is now seeking to continue excess liability coverage with CSAC for fiscal year 2017.

**RECOMMENDATION:**

Staff recommends that the City Council approve Resolution No. 2016-7661 to continue excess liability coverage with CSAC for fiscal year 2017.

**RATIONALE:**

The City is in the midst of winding down SANDPIPA. The cost and benefits from staying with CSAC are in the best interest of the City.

**OPTIONS:**

- Approve Resolution No. 2016-7661 to authorize the City Manager to purchase excess liability coverage from CSAC for FY2017.
- Provide direction to the City Manager.

**BACKGROUND:**

Since 1992, the City of Imperial Beach entered into a joint powers agreement with 11 other local cities, entitled "San Diego County Cities Joint powers Agreement creating the San Diego Pooled Insurance Protection Authority (SANDPIPA) for Municipal Entities," to provide for and administer a risk management and insurance program. The 11 other members include the Cities of Chula Vista, Coronado, Del Mar, Encinitas, Escondido, Lemon Grove, National City, Oceanside, Santee, Solana Beach and Vista.

**ANALYSIS:**

On May 6, 2015, the City Council adopted Resolution No. 2015-7572 authorizing the dissolution of SANDPIPA. The members, as a group, agreed to contract with CSAC for excess liability coverage for fiscal year 2016. The individual members would then evaluate alternatives for fiscal year 2017 and beyond.

The annual premium paid by the City to SANDPIPA for liability coverage was \$123,187 in FY14 and \$138,635 in FY15. The annual premium for FY16 from CSAC was \$79,500. The estimated annual premium for FY17 from CSAC is \$79,000.

Since joining CSAC July 1, 2015, the City has already benefited from the vast resources available to the members. In addition to coverage benefits, this new policy also reduces the Self Insurance Retention (deductible) from \$125,000 to \$100,000. At this point in time, continuing with CSAC appears to be in the City's best interest.

**ENVIRONMENTAL DETERMINATION:**

Not a project as defined by CEQA.

**FISCAL IMPACT:**

The FY17 premium has been budgeted.

Attachments:

1. Resolution No. 2016-7661
2. Memorandum of Understanding with CSAC.

**RESOLUTION NO. 2016-7661**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IMPERIAL BEACH, CALIFORNIA, APPROVING THE MEMORANDUM OF UNDERSTANDING FOR THE EXCESS LIABILITY PROGRAM WITH CSAC FOR FISCAL YEAR 2017**

**WHEREAS**, since 1992, the City of Imperial Beach was a party to a joint powers agreement with 11 other local cities, entitled "San Diego County Cities Joint powers Agreement creating the San Diego Pooled Insurance Protection Authority (SANDPIPA) for Municipal Entities," to provide for and administer a risk management and insurance program; and

**WHEREAS**, as of 2015, SANDPIPA is winding down and the City of Imperial Beach along with other local entities decided to contract with the California State Association of Counties Excess Insurance Authority (CSAC) for excess liability coverage for fiscal year 2016; and

**WHEREAS**, based upon the cost and benefits of the CSAC program, the City is now seeking to continue excess liability coverage with CSAC for fiscal year 2017.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Imperial Beach as follows:

1. The above listed recitals are true and correct and hereby incorporated as findings.
2. The City Council hereby approves the MOU with CSAC for the excess liability program.
3. The City Council hereby authorizes and directs the City Manager to execute said MOU for and on behalf of the City of Imperial Beach and to take all other actions necessary to provide for the insurance with CSAC for fiscal year 2017.

**PASSED, APPROVED, AND ADOPTED** by the City Council of the City of Imperial Beach at its meeting held on the 20<sup>th</sup> day of January 2016, by the following vote:

**AYES: COUNCILMEMBERS:  
NOES: COUNCILMEMBERS:  
ABSENT: COUNCILMEMBERS:**

\_\_\_\_\_  
**SERGE DEDINA, MAYOR**

**ATTEST:**

\_\_\_\_\_  
**JACQUELINE M. HALD, MMC  
CITY CLERK**



Adopted: March 5, 1993  
Amended: October 2, 1998  
Amended: October 6, 2006  
Amended: March 6, 2009

## MEMORANDUM OF UNDERSTANDING EXCESS LIABILITY PROGRAM

This Memorandum of Understanding is entered into by and between the CSAC Excess Insurance Authority (hereinafter referred to as the "Authority") and the participating members who are signatories to this Memorandum.

1. **JOINT POWERS AGREEMENT.** Except as otherwise provided, all terms used herein shall be as defined in Article 1 of Joint Powers Agreement Creating the Excess Insurance Authority (hereinafter referred to as "Agreement"), provisions of any applicable coverage agreement and all other provisions of the Agreement not in conflict with this Memorandum shall be applicable.

2. **ANNUAL PREMIUM.** The participating members, in accordance with the provisions of Article 14(b)(2) of the Agreement, shall be assessed an annual premium for the purpose of funding the Program. Annual premiums shall include the participating member's share of expected losses for the policy period, including incurred but not reported losses (IBNR), as well as margin for contingencies based upon a confidence level as determined by the Board of Directors of the Authority (hereinafter Board), and adjustments, if any, for a surplus or deficit from all program policy periods. In addition, the premium shall include program reinsurance costs and program administrative costs, plus the Authority's general expense allocated to the Program by the Board for the next policy period.

3. **COST ALLOCATION.** Each participating member's share of annual premium shall be determined pursuant to a cost allocation plan as described in Article 14(b)(2) of the Agreement. The Board approved cost allocation plan is attached hereto as Exhibit A and may be amended from time to time by an affirmative vote of the majority of the Board representing the members participating in the Program.

4. **DIVIDENDS AND ASSESSMENTS.** The Program shall be funded in accordance with paragraph 2 above. As a general rule, the annual premium, as determined by the Board, shall be established at a level which shall provide adequate overall funding without the need for adjustments to past policy period(s) in the form of dividends and assessments. Should the Program for any reason not be adequately funded, except as otherwise provided herein, pro-rata assessments to the participating members may be utilized to ensure the approved funding level for those policy periods individually or for a block of policy periods, in accordance with the provisions of Article 14(b)(3) of the Agreement. Pro-rata dividends shall be declared as provided herein. Dividends may also be declared as deemed appropriate by the Board.

5. **CLOSURE OF POLICY PERIODS.** Notwithstanding any other provision of this Memorandum, the following provisions are applicable:

- (a) Upon reaching ten (10) years of maturity after the end of a program period, that period shall be "closed" and there shall be no further dividends declared or assessments made with respect to those program periods, except as set forth in paragraph 6(a), below;
- (b) Notwithstanding subparagraph (a) above, the Board may take action to leave a policy period "open" even though it may otherwise qualify for closure. In addition, the last ten (10) policy periods shall always remain "open" unless the Board takes specific action to declare any of the last ten (10) policy periods closed.
- (c) Dividends and assessments, other than those set forth in paragraph 6(a) below, shall be administered to the participating members based upon the proportion of premiums paid to the Program in "open" periods only. For purposes of administering dividends and assessments pursuant to this subparagraph, all "open" policy periods shall be considered as one block. New members to the Program shall become eligible for dividends and assessments upon participating in the Program for three consecutive policy periods (not less than 24 months). Participating members who withdraw from the Program prior to the three year policy period restriction are still eligible for any assessments that arose out of the policy years they participated in the Program.

6. **DECLARATION OF DIVIDENDS.** Dividends shall be payable from the Program to a participating member in accordance with its proportionate funding to the Program during all "open" policy periods except as follows:

- (a) A dividend shall be declared at the time a program period is closed on all amounts which represent premium surcharge amounts assessed pursuant to Article 14(b)(3) of the Agreement where the funding exceeds the 80% confidence level. This dividend shall be distributed based upon each member's proportionate share of assessment paid and accrued to the policy period being closed.

7. **MEMORANDUM OF COVERAGE.** A Memorandum of Coverage shall be issued by the Authority evidencing membership in the Program and setting forth terms and conditions of coverage.

8. **CLAIMS ADMINISTRATION.** Each participating member shall comply with the Authority's Underwriting and Claims Administration Standards (including Addendum B - Liability Claims Administration Guidelines) as amended from time to time, and which are attached hereto as Exhibit B and incorporated herein.

9. **LATE PAYMENTS.** Notwithstanding any other provision to the contrary regarding late payment of invoices or cancellation from a Program, at the discretion of the Executive

Committee, any member that fails to pay an invoice when due may be given a ten (10) day written notice of cancellation.

10. **RESOLUTIONS OF DISPUTES.** Any question or dispute with respect to the rights and obligations of the parties to this Memorandum regarding coverage shall be determined in accordance with the Joint Powers Agreement Article 31, Dispute Resolution.

11. **AMENDMENT.** This Memorandum may be amended by a two-thirds vote of the Board and signature on the Memorandum by the member's designated representative who shall have authority to execute this Memorandum. Should a member of the Program fail to execute any amendment to this Memorandum within the time provided by the Board, the member shall be deemed to have withdrawn as of the end of the policy period.

12. **COMPLETE AGREEMENT.** Except as otherwise provided herein, this Memorandum constitutes the full and complete agreement of the members.

13. **SEVERABILITY.** Should any provision of this Memorandum be judicially determined to be void or unenforceable such determination shall not affect any remaining provision.

14. **EFFECTIVE DATE.** This Memorandum shall become effective on the effective date of coverage for the member and upon approval by the Board of any amendment, whichever is later.

15. **EXECUTION IN COUNTERPARTS.** This Memorandum may be executed in several counterparts, each of which shall be an original, all of which shall constitute but one and the same instrument.

In Witness Hereof, the undersigned have executed this Memorandum as of the date set forth below:

Dated: 3/6/2009

Signature on file

  
CSAC Excess Insurance Authority

Dated: \_\_\_\_\_

\_\_\_\_\_  
Member Entity: \_\_\_\_\_



## EXHIBIT A

### EXCESS LIABILITY PROGRAM COST ALLOCATION PLAN

As delegated by the Board of Directors, the Executive Committee will determine the specific allocation of all costs among the members subject to the following parameters:

#### **Actuarial Analysis**

An annual actuarial analysis will be performed using loss and exposure data collected from the members. The analysis will determine the necessary funding rates at various confidence levels and using various discount assumptions. Different rates may be developed for different groups or classes of business as is deemed necessary or appropriate by the Executive Committee. At the March Board meeting, the Board of Directors will select the funding level rates and discount factors to be used based upon the actuarial analysis and recommendations from the actuary, the Underwriting Committee and the Executive Committee.

#### **Pool Contributions**

The total needed pool contribution will be determined by multiplying the rates described above by the exposure for all of the members participating in the pool. For schools, the exposure base will be the reported Average Daily Attendance (ADA). For all other members, the exposure base will be estimated payroll for the year being funded. The Executive Committee may break the pool into different layers for allocation purposes, and may apply a different loss experience modification for each layer as is deemed appropriate based on loss frequency. In general, the lower layers will be subject to greater experience modification and the higher layers will be subject to lower experience modification or no experience modification. Within the layers, the larger members will be subject to greater experience modification than the smaller members. After the experience modification has been applied for each layer, there will be a pro-rata adjustment back to the total needed pool contribution.

#### **Reinsurance Premiums**

The reinsurance premium will be determined through negotiations with the reinsurer(s) and approved by the Board upon recommendation of the Underwriting and Executive Committees. This premium will then be allocated among the members based upon their exposure (ADA or estimated payroll).

**EIA Administration Fees**

The total EIA Administration Fees will be determined through the annual budgeting process with an appropriate amount allocated to the Excess Liability Program. These fees will be allocated among the members as determined by the Executive Committee. In general, the basis for this allocation will be each member's percentage of the total pool contributions and reinsurance premium.

**Deviation From the Standard**

The Executive Committee may establish policies to deviate from the standard allocation methodology selected for each year on a case-by-case basis, if necessary. They may also elect to further delegate some or all of the decision making herein to the Underwriting Committee.



## Exhibit B

Adopted: December 6, 1985  
Amended: January 23, 1987  
Amended: October 6, 1995  
Amended: October 1, 1999  
Amended: October 3, 2003  
Amended: October 1, 2004  
Amended: March 6, 2009

### **CSAC EXCESS INSURANCE AUTHORITY UNDERWRITING AND CLAIMS ADMINISTRATION STANDARDS**

#### **I. GENERAL**

- A. Each Member shall appoint an official or employee of the Member to be responsible for the risk management function and to serve as a liaison between the Member and the Authority for all matters relating to risk management.
- B. Each Member shall maintain a loss prevention program and shall consider and act upon all recommendations of the Authority concerning the reduction of unsafe conditions.

#### **II. EXCESS WORKERS' COMPENSATION PROGRAM**

- A. Members of the Excess Workers' Compensation Program, except those members of the Primary Workers' Compensation Program whose responsibilities are outlined in Section IV below, shall be responsible for the investigation, settlement, defense and appeal of any claim made, suit brought or proceeding instituted against the Member.
  - 1. The Member shall use only qualified personnel to administer its workers' compensation claims. At least one person in the claims office (whether in-house or outside administrator) shall be certified by the State of California as a qualified administrator of self-insured workers' compensation plans.
  - 2. Qualified defense counsel experienced in workers' compensation law and practice shall handle litigated claims. Members are encouraged to utilize attorneys who have the designation "Certified Workers' Compensation Specialist, the State Bar of California, Board of Legal Specialization".
  - 3. The Member shall use the Authority's Workers' Compensation Claims Administration Guidelines (Addendum A) and shall advise its claims administrator that these guidelines are utilized in the Authority's workers' compensation claims audits.
- B. The Member shall provide the Authority written notice of any potential excess workers' compensation claims in accordance with the requirements of the Authority's Bylaws. Updates on such claims shall be provided pursuant to the reporting provisions of the Authority's Workers'

Compensation Claims Administration Guidelines (Addendum A) or as requested by the Authority and/or the Authority's excess carrier.

- C. A claims administration audit utilizing the Authority's Workers' Compensation Claims Administration Guidelines (Addendum A) shall be performed once every two (2) years. In addition, an audit will be performed within twelve (12) months of any of the following events:
1. There is an unusual fluctuation in the Member's claim experience or number of large claims, or
  2. There is a change of workers' compensation claims administration firms, or
  3. The Member is a new member of the Excess Workers' Compensation Program.

The claims audit shall be performed by a firm selected by the Authority unless an exception is approved. Recommendations made in the claims audit shall be addressed by the Member and a written response outlining a program for corrective action shall be provided to the Authority within sixty (60) days of receipt of the audit.

- D. Each Member shall maintain records of claims in each category of coverage (i.e. indemnity, medical, expense) or as defined by the Authority and shall provide such records to the Authority as directed by the Board of Directors, Claims Review Committee, Underwriting Committee, or Executive Committee. Such records shall include both open and closed claims, allocated expenses, and shall not be capped by the Member's self-insured retention.
- E. The Member shall obtain an actuarial study performed by a Fellow of the Casualty Actuarial Society (FCAS) at least once every three (3) years. Based upon the actuarial recommendations, the Member should maintain reserves and make funding contributions equal to or exceeding the present value of expected losses and a reasonable margin for contingencies.

### **III. GENERAL LIABILITY PROGRAMS**

- A. Members of the General Liability I or General Liability II Programs, except those members of the Primary General Liability Program whose responsibilities are outlined in Section V below, shall be responsible for the investigation, settlement, defense and appeal of any claim made, suit brought or proceeding instituted against the Member.
1. The Member shall use only qualified personnel to administer its liability claims.

2. Qualified defense counsel experienced in tort liability law shall handle litigated claims. Members are encouraged to utilize defense counsel experienced in the subject at issue in the litigation.
  3. The Member shall use the Liability Claims Administration Guidelines (Addendum B) and shall advise its claims administrator that these guidelines are utilized in the Authority's liability claims audits.
- B. The Member shall provide the Authority written notice of any potential excess liability claim in accordance with the requirements of the Authority's Bylaws. Updates on such claims shall be provided pursuant to the reporting provisions of the Authority's Liability Claims Administration Guidelines (Addendum B) or as requested by the Authority and/or the Authority's excess carrier.
- C. A claims administration audit utilizing the Authority's Liability Claims Administration Guidelines (Addendum B) shall be performed once every three (3) years. In addition, an audit will be performed within twelve (12) months of any of the following events:
1. There is an unusual fluctuation in the Member's claims experience or number of large claims, or
  2. There is a change of liability claims administration firms, or
  3. The Member is a new member of the General Liability I or General Liability II Program.

The claims audit shall be performed by a firm selected by the Authority unless an exception is approved. Recommendations made in the claims audit shall be addressed by the Member and a written response outlining a program for corrective action shall be provided to the Authority within sixty (60) days of receipt of the audit.

- D. Each Member shall maintain records of claims in each category of coverage (i.e. bodily injury, property damage, expense) or as defined by the Authority and shall provide such records to the Authority as directed by the Board of Directors or applicable committee. Such records shall include open and closed claims, allocated expenses, and shall not be capped by the Member's self-insured retention.
- E. The Member shall obtain an actuarial study performed by a Fellow of the Casualty Actuarial Society (FCAS) at least once every three (3) years. Based upon the actuarial recommendations, the Member should maintain reserves and make funding contributions equal to or exceeding the present value of expected losses and a reasonable margin for contingencies.

#### **IV. PRIMARY WORKERS' COMPENSATION PROGRAM**

- A. Members of the Primary Workers' Compensation Program shall provide the third party administrator written notice of any claim in accordance with the requirements of the Authority. Members must also cooperate with the third party administrator in providing all necessary information in order for claims to be administered appropriately.
- B. The Authority shall be responsible for ensuring qualified personnel administer claims in the Primary Workers' Compensation Program and that claims are administered in accordance with the Authority's Workers' Compensation Claims Administration Guidelines (Addendum A).
- C. The Authority shall be responsible for ensuring a claims administration audit utilizing the Authority's Workers' Compensation Claims Administration Guidelines (Addendum A) is performed once every two (2) years.
- D. The Authority shall be responsible for obtaining an actuarial study performed by a Fellow of the Casualty Actuarial Society (FCAS) annually.

#### **V. PRIMARY GENERAL LIABILITY PROGRAM**

- A. Members of the Primary General Liability Program shall provide the third party administrator written notice of any claim or incident in accordance with the requirements of the Authority. Members must also cooperate with the third party administrator in providing all necessary information in order for claims to be administered appropriately.
- B. The Authority shall be responsible for ensuring qualified personnel administer claims in the Primary General Liability Program and that claims are administered in accordance with the Authority's Liability Claims Administration Guidelines (Addendum B).
- C. The Authority shall be responsible for ensuring a claims administration audit utilizing the Authority's Liability Claims Administration Guidelines (Addendum B) is performed once every two (2) years.
- D. The Authority shall be responsible for obtaining an actuarial study performed by a Fellow of the Casualty Actuarial Society (FCAS) annually.

#### **VI. PROPERTY PROGRAM**

- A. Members of the Property Program shall maintain appropriate records including a complete list of insured locations and schedule of values pertaining to all real property. Such records shall be provided to the Authority or its brokers as requested by the Executive or Property Committees.

- B. Each Member shall perform a real property replacement valuation for all locations over \$250,000. Valuations shall be equivalent to the Marshall Swift system and shall be performed at least once every five (5) years. New members shall have an appraisal or valuation performed within one year from entry into the Program.

## VII. MEDICAL MALPRACTICE PROGRAM

### A. Program I

1. Members of Medical Malpractice Program I (hereinafter Program I) shall be responsible for the investigation, settlement, defense and appeal of any claim made, suit brought or proceeding instituted against the Member.
  - a. Members of Program I shall use only qualified personnel to administer its health facility claims.
  - b. Qualified defense counsel experienced in health facility law shall handle litigated claims.
  - c. Members of Program I shall use the "Claims Reporting and Handling Guidelines" in the CSAC Excess Insurance Authority Medical Malpractice Program Operating and Guidelines Manual (hereinafter Operating and Guidelines Manual), and shall advise its claims administrator that these claims handling guidelines are utilized in the Authority's medical malpractice claims audits.
2. Members of Program I shall provide the Authority written notice of any potential excess claim or "major incident" in accordance with the requirements of the Authority and of the excess carrier as stated in the Operating and Guidelines Manual. Updates on such claims or major incidents shall be provided as requested by the Authority.
3. A claims administration audit utilizing the Authority's Claims Reporting and Handling Guidelines in the Operating and Guidelines Manual shall be performed once every three (3) years. In addition, an audit will be performed within twelve (12) months of any of the following events:
  - a. There is an unusual fluctuation in the Member's claims experience or number of large claims, or
  - b. There is a change of health facility claims administration firms, or
  - c. The Member is a new member of the Medical Malpractice Program, or

- d. The Medical Malpractice Committee requests an audit. The claims audit shall be performed by a firm(s) selected by the Authority. Recommendations made in the claims audit shall be addressed by the Member and a written response outlining a program for corrective action shall be provided to the Authority within sixty (60) days of receipt of the audit.
4. Each Member shall maintain records of claims in each category of coverage (i.e. bodily injury, property damage, expense) or as defined by the Authority and shall provide such records to the Authority as directed by the Board of Directors or applicable committee. Such records shall include open and closed claims, allocated expenses, and shall not be capped by the Member's self-insured retention.
5. Members of Program I shall obtain an actuarial study performed by a Fellow of the Casualty Actuarial Society (FCAS) at least once every three (3) years. Based upon the actuarial recommendations, the Member should maintain reserves and make funding contributions equal to or exceeding the present value of expected losses and a reasonable margin for contingencies.
6. The Member shall have an effective risk management program in accordance with the "Risk Management Guidelines" as stated in the Operating and Guidelines Manual.

B. Program II

1. For Medical Malpractice Program II (hereinafter Program II) Members, the Authority shall be responsible for the investigation, settlement, defense and appeal of any claim made, suit brought or proceeding instituted against the Member. The Authority may contract with a third party administrator for handling of such claims.
2. The Authority shall be responsible for ensuring the third party administrator uses qualified personnel to administer Program II claims.
3. The Authority shall be responsible for ensuring qualified defense counsel experienced in health facility law shall handle litigated claims.
4. The Authority shall be responsible for ensuring a claims administration audit utilizing the Authority's Claims Reporting and Handling Guidelines in the Operating and Guidelines Manual shall be performed once every two (2) years.

The claims audit shall be performed by a firm(s) selected by the Authority. Recommendations made in the claims audit shall be

addressed by the third party administrator and a written response outlining a program for corrective action shall be provided to the Authority within sixty (60) days of receipt of the audit.

5. The Authority shall be responsible for obtaining an actuarial study performed by a Fellow of the Casualty Actuarial Society (FCAS) annually.
6. The Member shall have an effective risk management program in accordance with the "Risk Management Guidelines" as stated in the Operating and Guidelines Manual.

## **VIII. SANCTIONS**

- A. The Authority shall provide the Member written notification of the Member's failure to meet any of the above-mentioned standards or of other concerns, which affect or could affect the Authority.
- B. The Member shall provide a written response outlining a program for corrective action within sixty (60) days of receipt of the Authority's notification.
- C. After approval by the Executive or applicable Program Committee of the Member's corrective program, the Member shall implement the approved program within ninety (90) days. The Member may request an additional sixty (60) days from the Executive or applicable Program Committee. Further requests for extensions shall be referred to the Board of Directors.
- D. Failure to comply with subsections B or C may result in cancellation of the Member from the affected Authority Program in accordance with the provisions in the Joint Powers Agreement.
- E. Notwithstanding any other provision herein, any Member may be canceled pursuant to the provision of the Joint Powers Agreement.



Adopted: December 6, 1985  
Amended: January 23, 1987  
Amended: October 6, 1995  
Amended: October 1, 1999  
Amended: March 2, 2007  
Amended: March 5, 2010  
Amended: March 2, 2012  
Adopted: June 1, 2012

**ADDENDUM B  
LIABILITY  
CLAIMS ADMINISTRATION GUIDELINES**

The following Guidelines have been adopted by the CSAC Excess Insurance Authority (hereinafter the Authority) in accordance with Article 18(b) of the CSAC Excess Insurance Authority Joint Powers Agreement.

**I. CLAIMS INVESTIGATION**

- A. Complete factual investigation shall be done within forty-five (45) days of the Member's knowledge of claim, including statements from participants and witnesses, appropriate official reports, and photos. (Answer questions who, what, where, when and why).
- B. Develop liability issues, including immunities, comparative negligence, joint tort feasons and joint and several liability. Transfer of risk is an important aspect of any claims investigation.
- C. Initiate the development of information on damages:
  - 1. Property damage
  - 2. Nature and extent of injuries
  - 3. Medical costs
  - 4. Lost wages
  - 5. Dependency
  - 6. Other damages
- D. Obtain and review contracts that may be in effect relating to specific events, to determine whether there is any sharing or complete transfer of the risk through:
  - 1. Hold-harmless and/or indemnity agreements
  - 2. Additional insured requirements
- E. Obtain defective products and/or other evidence, and hold it if at all possible, or at least locate where it is being held. Obtain product

information for the file. Early preservation of evidence is imperative for a proper defense.

F. Utilize experts appropriately on cases. Consideration shall be given to structured settlements and alternative dispute resolution. The Authority has a resource manual with the names, addresses, etc. on various experts who can be retained to investigate and testify on behalf of the Members.

G. Indexing.

1. All bodily injury claims shall be initially reported to the Index Bureau and re-indexed on an as needed basis thereafter.

The EIA maintains a membership with the Index Bureau that members can access.

H. Arrange appraisals for damaged property. Do not rely on the appraisal obtained by the plaintiffs' own carriers. In some instances they may not utilize the local A.C.V. and the "computerized" appraisal figure can be inflated.

## **II. EXCESS REPORTING REQUIREMENTS**

A. First Report

It is agreed that with respect to claim reporting, the covered party, in addition to the terms set forth in this Memorandum, must report an occurrence, offense, or wrongful act as follows:

As respect to the General Liability I Program members, this includes any occurrence, offense, or wrongful act in which the amount incurred has reached 50 percent or more of their individual self-insured retention or \$500,000, whichever is lower.

As respect to the General Liability II Program members, this includes any occurrence, offense, or wrongful act in which the amount incurred has reached 50 percent of their individual self-insured retention.

The Member shall give the Authority immediate written notice for any claims or suits which the Member becomes aware of that include injury of the following types:

- a. Death
- b. Paralysis, paraplegia, quadriplegia
- c. Loss of eye(s), or limbs

- d. Spinal cord or brain injury
- e. Dismemberment or amputation
- f. Sensory organ or nerve injury or neurological deficit
- g. Serious burns
- h. Severe scarring
- i. Sexual assault or battery including but not limited to rape, molestation or sexual abuse
- j. Substantial disability or disfigurement
- k. Any class action
- l. Any claim or suit in which the Authority is named as a defendant; or
- m. Any injury caused by lead.

These reporting requirements are intended to be consistent with the requirements in the current year Memorandum of Coverage (MOC). Reporting requirements specific to a loss outside the current MOC year should be verified through the MOC effective for that loss year.

Utilize the current First Report Potential Excess Liability Claims form, available through the Authority website, and transmit to the Authority by email to [LiabilityClaims@csac-eia.org](mailto:LiabilityClaims@csac-eia.org).

#### B. Update Reports

The Authority shall be provided copies of periodic reports (at least every 90 days) in order to be kept apprised of the developments of the case. On litigated cases, defense counsel shall also include the Authority on their mailing lists for copies of correspondence, reports, evaluations, interrogatory summaries, deposition summaries and medical summaries. Actual deposition transcripts, interrogatories, their answers to interrogatories and interim billings are not required.

As reserve/update changes occur, complete and transmit the current Reserve and Payment Update form available through the Authority website.

No less than thirty (30) days prior to trial, counsel shall provide a pre-trial report that discusses the following:

1. Case Summary
  - Summary of Facts
  - Critical Liability Issues
  - Expected Liability Expert Testimony
  - Critical Damage Issues
  - Expected Damage Expert Testimony
2. Evaluation

- Potential Verdict Value
- Comparative Fault Analysis
- Probability of Defense Verdict

Throughout trial, a daily trial status update shall be provided to the Authority by defense counsel, the Member, or the Third-Party Administrator. This can be informal, such as an email or voicemail advising of the day's activities, impressions of witnesses, any impacting developments, and an update regarding the next day's schedule.

C. Closure Reports

When a case that has been reported to the Authority is settled, dismissed or closed in any other fashion, provide the Authority with the closing documents and a completed Closure Information form, available through the Authority website.

**III. TORT CLAIM REQUIREMENTS/GOVERNMENT CODE**

- A. All notices (pertaining to claim insufficiency, returning late claims, claims rejections, etc.) shall be timely done in accordance with the relevant Governmental Code provisions.
- B. Appropriate Dismissal Motions shall be made for failure to meet the applicable Code of Civil Procedure statutes for timely serving, conducting discovery or bringing a complaint to trial.
- C. Proper verification of a claimant's status as to Medicare eligibility shall be completed and documented in every file involving a bodily injury. In those cases where the claimant does meet the eligibility requirements, mandatory reporting to the Center for Medicare and Medicaid Services (CMS) must be completed directly or through a reporting agent in compliance with State Children's Health Insurance Program (SCHIP) Section 111 of the Medicare Medicaid and SCHIP Extension Act of 2007.

**IV. DOCUMENTATION**

- A. Accurate reserves shall be established based on facts known, within thirty (30) days of receipt of the investigative report. Legal and adjusting expenses shall be included. The following formula is recommended in establishing and updating the reserves for each file:
  1.  $(\text{Maximum Value} \times \text{Member's \% of Liability}) + \text{Expense Factor} = \text{Reserve}.$

Maximum value is the potential total amount a plaintiff could expect to receive, either through settlement or verdict, as if he/she was completely free of negligence. Maximum value shall include any potential award of plaintiff's attorney fees, such as, but not limited to, cases involving Federal Civil Rights.

Percentage of liability is determined by various factors that are discovered during an investigation. Reserves shall be adjusted accordingly, as facts are developed, to properly reflect the exposure. These factors include but are not limited to:

- a. The extent of plaintiff's liability
  - b. The number of co-defendants and their percentage of liability
  - c. The ability of the co-defendants to respond financially to any settlement or verdict.
  - d. On cases occurring after June 3, 1986, Proposition 51 allows defendants to limit their liability on non-economic damages to their percentage of fault.
  - e. On cases involving uninsured claimants the recovery is limited to economic damages in accordance with California Code of Civil Procedures sections 3333.3 and 3333.4 (Prop 213).
2. The reserve shall be set at the full exposure after applying the above formula, even if it exceeds the Member's Self-Insured Retention.
- B. The file shall contain reports necessary to document the decisions made, including all demands, offers of settlement and settlement authority.
1. A complete "typed" captioned report shall be placed in each file for:
    - a. Bodily Injury claims reserved above 25% of the S.I.R.
    - b. Property Damage claims reserved above 25% of the S.I.R.
    - c. All claims that meet the Authority's excess reporting requirements regardless of reserves.

Members and/or claims administrators may follow stricter guidelines.

The captioned report shall include the following topical headings and subsequent entries:

1. Date of report
2. Member name
3. S.I.R. level
4. Claimant(s) Information
5. Date of Loss
6. Claim Number (if used)

7. Facts of accident or occurrence
8. Witness/Participant Statement
9. Suggested reserves (see IV. A) Do they reflect exposure?
10. Assessment of liability
11. Review of damages/injuries, including medical costs, lost wages, dependency, property damage estimates, total loss evaluations, loss of use claims, and other damages
12. Index Bureau reporting
13. Addressing of coverage questions
14. Excess potential
15. Structured Settlement possibilities
16. Alternative Dispute Resolution
17. Subrogation potential
18. Governmental Code compliance and immunities
19. Identify future course of action
20. State next diary date
21. If litigated, identify counsel on both sides
22. Offsets or liens that may need to be considered
23. Medicare eligibility and reporting

- C. Photos, diagrams, estimates, statements, plans, contracts, medical, law enforcement and coroner's reports (where applicable) shall be in the claims file in a timely manner.

## **V. CASE SETTLEMENT FACTORS**

- A. The settlement shall be reasonable in light of damages, injuries, liability, and any obligations to Medicare.
- B. Settlements shall be effected in a timely manner, with consideration given to structures and/or alternative dispute resolution.
- C. Contributions from joint tort feasons shall be considered.
- D. Settlement evaluation and authority shall be documented. On cases exceeding the S.I.R., prior written authority must be obtained from the Authority.
- E. Proper releases and dismissals shall be secured.

## **VI. LITIGATED FILES**

- A. Defense plan shall be in the file, including a projected cost analysis.
- B. Defense attorney's initial evaluation shall be completed and in the file within sixty (60) days of assignment.

- C. The defense attorney shall make proper follow-up requests for investigation.
- D. Defense costs shall be controlled by the Member. Depositions and other defense costs shall be approved by the Member.
- E. There shall be timely recommendations from defense firms regarding settlements and trial preparation.
- F. Litigation outcome and total costs shall be documented.
- G. There shall be timely notification to relevant employees and other parties regarding pending litigation.

## **VII. SUMMARY**

The file shall be completely documented. Audits conducted by the Authority Auditor shall measure whether performance is consistent with these guidelines.



STAFF REPORT  
CITY OF IMPERIAL BEACH

TO: HONORABLE MAYOR AND CITY COUNCIL  
FROM: ANDY HALL, CITY MANAGER *by SH*  
MEETING DATE: JANUARY 20, 2016  
ORIGINATING DEPT.: CITY ADMINISTRATION  
SUBJECT: PUBLIC HEARING: ADOPTION OF RESOLUTION NO. 2016-7658 APPROVING THE IMPERIAL BEACH BUSINESS IMPROVEMENT DISTRICT (BID) ANNUAL REPORT FOR FISCAL YEAR 2014-2015 AND AUTHORIZING THE LEVYING OF THE FISCAL YEAR 2015-2016 ANNUAL ASSESSMENT FOR THE BID PURSUANT TO THE PARKING AND BUSINESS IMPROVEMENT AREA LAW OF 1989

**EXECUTIVE SUMMARY:**

Annually, the BID submits a report of its activities/expenditures and proposed budget for the next fiscal year to the City and requests that City Council proceed through the process to levy the annual BID assessment for the next fiscal year. If approved by the City Council, Resolution No. 2016-7658 will give final approval of the Annual Report of the Imperial Beach Business Improvement District (the "BID") and will approve the levying and collection of the annual BID Assessment for Fiscal Year 2015-2016. State law requires a two-step process during which the BID's Annual Report is considered (approved or approved as modified) at a City Council meeting (the first step) at which a time is set for a noticed public hearing to consider another resolution levying the annual assessment for the fiscal year (the second step). City Council completed the first step on December 2, 2015 and this public hearing is the second step in this two-step process.

**RECOMMENDATION:**

That the City Council:

1. Declare public hearing open;
2. Receive public testimony;
3. Close the public hearing; and,
4. Adopt Resolution No. 2016-7658 approving the Final Report from the BID for Fiscal Year 2014-2015 and the budget and proposed activities for Fiscal Year 2015-2016 and levying the assessment for properties within the BID for Fiscal Year 2015-2016.

**RATIONALE:**

Adoption of the proposed resolution will satisfy the City of Imperial Beach's obligations with respect to imposition of the annual levy of the BID assessment.

**OPTIONS:**

- Hold the public hearing and adopt the proposed resolution;
- Hold the public hearing, propose modifications to the annual budget, and adopt the proposed resolution; or
- Hold the public hearing and request additional information or provide further direction prior to adoption of the resolution.

**BACKGROUND:**

Typically, the process of reviewing the annual report and proposed budget, as well as establishing a date for a hearing necessary to levy an assessment in the district boundaries of the BID is a routine matter. However, due to some issues associated with the Chamber of Commerce this year and a later submission of the annual report and audit by the BID, the consideration by the City Council and the timing of these actions are somewhat different than in years past.

The BID was established in 1997 for very specific purposes, as outlined in the original Ordinance, including:

1. Acquisition, construction, and/or maintenance of parking facilities;
2. Decoration of any public place;
3. Promotion of public events in public places;
4. Provision of music or entertainment in public places; and
5. Promotion of business activities.

The City collects annual assessments for the benefit of the BID. Several supporting resolutions of Ordinance 96-907 regarding the administration of the BID have been adopted by the City Council. The most current resolution adopted in 2005, indicates that the Chamber of Commerce will administer the funds on behalf of the BID. The BID and the Chamber of Commerce for City purposes are recognized as one single entity referred to as the "Association." The Parking and Business Improvement Area Law of 1989 and the agreement with the City to administer the BID require the Association to submit an Annual Report to the City Council that includes the following:

1. Any proposed changes in the boundaries of the parking and business improvement area or in any benefit zones within the area.
2. The improvements and activities to be provided for that fiscal year.
3. An estimate of the cost of providing the improvements and activities for that fiscal

year.

4. The method and basis for levying the assessment in sufficient detail to allow each business owner to estimate the amount of the assessment to be levied against his or her business for that fiscal year.
5. The amount of any surplus or deficit revenues to be carried over from a previous fiscal year.
6. The amount of any contributions to be made from sources other than assessments levied pursuant to this part.

The role of the City Council with respect to the BID is to:

1. Review the Annual Report of BID activities to ensure the activities are consistent with the intended purposes of the funds.
2. Review the proposed budget to ensure that future expenditures will be consistent with the intended purposes of the funds.
3. Conduct a public hearing prior to levying the annual assessment to BID businesses.
4. Collect the assessments and transmit the funds to the Association.

On December 2, 2015, the City Council considered and approved the Fiscal Year (FY) 2014-2015 Annual Report of the BID. Also included and reviewed was the BID's goals and budgets for FY 2015-2016. At that meeting, the City Council adopted Resolution No. 2015-7653 approving the FY 2014-2015 Annual Report and scheduling a public hearing for January 20, 2016, to consider final approval of the Annual Report and to authorize the levying of the annual BID assessment for FY 2015-2016.

**ANALYSIS:**

Upon review, staff has determined that the BID Annual Report is in compliance with State Law and covers the issues required. The assessments for the BID will not change this Fiscal Year. They have not changed since adoption of the District and were described in the original Ordinance (Ordinance No. 96-907) as follows:

**Zone 1** – Highway 75 / Palm Avenue, Old Palm Avenue, and Seacoast Drive

**Zone 2** – 13<sup>th</sup> Street Business Corridor and around Imperial Beach Boulevard, Boulevard Avenue and Bayside Avenue

<b><u>Category</u></b>	<b><u>Zone 1</u></b>	<b><u>Zone 2</u></b>
1. Financial / Entertainment	\$ 600	\$ 600
2. General Retail	\$ 120	\$ 100
3. Service and Professional	\$ 100	\$ 85
4. Industrial / Manufacturing	\$ 85	\$ 65

Staff has also reviewed the proposed budget and determined that, as proposed, the expenditures and activities are consistent with the purposes of the BID. It is noted that the BID has a significant unexpended carryover balance however, it appears that the proposed 15/16

budget indicates that the funds will be properly expended to reduce the balance. Finally, upon review of the independent audit of the BID financial statements, it appears that in all material aspects, the accounting is acceptable and consistent with standard accounting procedures.

Staff has properly noticed this public hearing. The law governing Parking and Business Improvement Districts requires that any oral and written protests to the proposed levy be heard at the public hearing. Based on the above information, the City Council should hold the public hearing and consider any comments prior to adoption of the proposed resolution.

**ENVIRONMENTAL DETERMINATION:**

Not a project as defined by CEQA.

**FISCAL IMPACT:**

Minimal costs associated with the collection/disbursement of the BID assessments are incurred each year by the City.

Attachments:

1. Resolution 2016-7658
2. Resolution No. 2015-7653
3. BID Fiscal Year 2014-2015 Annual Report and Fiscal Year 2015-2016 Budget
4. June 30, 2015 Audit

**RESOLUTION NO. 2016-7658**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IMPERIAL BEACH, CALIFORNIA, APPROVING THE FISCAL YEAR 2014-2015 IMPERIAL BEACH BUSINESS IMPROVEMENT DISTRICT REPORT AND LEVYING THE FISCAL YEAR 2015-2016 ANNUAL ASSESSMENT FOR THE DISTRICT PURSUANT TO THE PARKING AND BUSINESS IMPROVEMENT AREA LAW OF 1989**

**WHEREAS**, by Ordinance No. 96-907, adopted by the Imperial Beach City Council on January 2, 1997, the "Imperial Beach Business Improvement District" (the "BID") was formed, pursuant to the provisions of the Parking and Business Improvement Area Law of 1989, codified as California Streets and Highways Code Section 36500 et seq. (the "Law"); and

**WHEREAS**, the Advisory Board for the BID has caused a report to be prepared for Fiscal Year 2014-2015 and said report is on file with the City Clerk; and

**WHEREAS**, the City Council considered said report from the Advisory Board of the BID at a meeting on December 2, 2015; and

**WHEREAS**, the City Council adopted Resolution No. 2015-7653 at the meeting on December 2, 2015, approving the Report of the BID and setting a public hearing for January 20, 2016, to receive public testimony and to levy the assessments for Fiscal Year 2015-2016; and

**WHEREAS**, the City Council held the public hearing on January 20, 2016 to consider any written or oral protests related to the proposed annual assessment.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF IMPERIAL BEACH AS FOLLOWS:**

**Section 1.** The City Council gives final approval to the Fiscal Year 2014-2015 Report of the BID Advisory Board and declares its intention to levy and collect Fiscal Year 2015-2016 assessments within the BID as set forth in Section 2.

**Section 2.** The area included in the BID includes the Imperial Beach business community within the following address ranges:

Zone 1

**Sub-District #1/Highway 75 - Palm Avenue**

	<b><u>STREET</u></b>	<b><u>ADDRESS SERIES</u></b>
1.	7 <sup>th</sup> Street	600-799
2.	Delaware Street	600-799
3.	8 <sup>th</sup> Street	600-799
4.	9 <sup>th</sup> Street	600-799
5.	10 <sup>th</sup> Street	600-799
6.	11 <sup>th</sup> Street	450-500
7.	12 <sup>th</sup> Street	500-799
8.	13 <sup>th</sup> Street	500-799
9.	Emory Street	600-799
10.	Florence Street	500-799
11.	Florida Street	500-799
12.	Highway 75	500-1373

13. Palm Avenue 700-1373

Zone 1

**Sub-District #2/Old Palm Avenue**

	<b><u>STREET</u></b>	<b><u>ADDRESS SERIES</u></b>
1.	Palm Avenue	200-699
2.	3rd Street	500-699

Zone 1

**Sub-District #3/Seacoast Drive**

	<b><u>STREET</u></b>	<b><u>ADDRESS SERIES</u></b>
1.	Seacoast Drive	600-1099
2.	Palm Avenue	000-199
3.	Dahlia Avenue	000-199
4.	Donax Avenue	000-199
5.	Daisy Avenue	000-199
6.	Date Avenue	000-199
7.	Elm Avenue	000-199
8.	Evergreen Avenue	000-199
9.	Elder Avenue	000-199
10.	Elkwood Avenue	000-199
11.	Ebony Avenue	000-199
12.	Imperial Beach Blvd.	000-199

Zone 2

**Sub-District #4/13th Street Business Corridor**

	<b><u>STREET</u></b>	<b><u>ADDRESS SERIES</u></b>
1.	Imperial Beach Blvd.	900-1489
2.	9 <sup>th</sup> Street	800-1099
3.	13 <sup>th</sup> Street	800-1099
4.	Emory Street	800-1099

Zone 2

**Sub-District #5/Bayside Businesses**

	<b><u>STREET</u></b>	<b><u>ADDRESS SERIES</u></b>
1.	Cherry Avenue	700-1099
2.	Boulevard Avenue	700-1300
3.	Basswood Avenue	700-799

The assessments for the District in Fiscal Year 2015-2016 are as follows and remain the same as first established in Ordinance No. 96-907:

Zone 1 – Highway 75/Palm Avenue, Old Palm Avenue, and Seacoast Drive  
Zone 2 – 13<sup>th</sup> Street Business Corridor and around Imperial Beach Boulevard, Boulevard Avenue and Basswood Avenue

<u>Category</u>	<u>Zone 1</u>	<u>Zone 2</u>
1. Financial/Entertainment	\$600	\$600
2. General Retail	\$120	\$100
3. Service and Professional	\$100	\$85
4. Industrial/Manufacturing	\$85	\$65

**Section 3.** The report of the advisory board is on file with the City Clerk. Said report contains a full and detailed description of the improvements and activities provided and those to be provided in Fiscal Year 2015-2016.

**PASSED, APPROVED, AND ADOPTED** by the City Council of the City of Imperial Beach at its meeting held on the 20<sup>th</sup> day of January 2016, by the following vote:

**AYES: COUNCILMEMBERS:**  
**NOES: COUNCILMEMBERS:**  
**ABSENT: COUNCILMEMBERS:**

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**SERGE DEDINA, MAYOR**

**ATTEST:**

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**JACQUELINE M. HALD, MMC**  
**CITY CLERK**

## RESOLUTION NO. 2015-7653

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IMPERIAL BEACH, CALIFORNIA, APPROVING THE FISCAL YEAR 2014-2015 IMPERIAL BEACH BUSINESS IMPROVEMENT DISTRICT REPORT AND PROPOSED FISCAL YEAR 2015-2016 BUDGET AND DECLARING ITS INTENTION TO LEVY AN ANNUAL ASSESSMENT FOR THE BID PURSUANT TO THE PARKING AND BUSINESS IMPROVEMENT AREA LAW OF 1989

**WHEREAS**, by Ordinance No. 96-907, adopted by the Imperial beach City Council on January 2, 1997, the "Imperial Beach Business Improvement District" (the "BID") was formed, pursuant to the provisions of the Parking and Business Improvement Law of 1989, codified as California Streets and Highway Code Section 36500 et seq. (the "Law"); and

**WHEREAS**, the Advisory Board for the BID has caused a report to be prepared for Fiscal Year 2014-2015 and said report is on file with the City Clerk along with the proposed Fiscal Year 2015-2016 budget; and

**WHEREAS**, the City Council has considered said report and budget from the advisory board;

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Imperial Beach as follows:

**Section 1.** Pursuant to the Law, the City Council hereby declares its intention to levy and collect assessments within the BID as set forth in **Section 2** for Fiscal Year 2015/2016.

**Section 2.** The area included in the BID includes the Imperial Beach business community within the following address ranges:

Zone 1

**Sub-district #1 / Highway 75 – Palm Avenue**

<u>Street</u>	<u>Address Series</u>
1. 7 <sup>th</sup> Street	600 – 799
2. Delaware Street	600 – 799
3. 8 <sup>th</sup> Street	600 – 799
4. 9 <sup>th</sup> Street	600 – 799
5. 10 <sup>th</sup> Street	600 – 799
6. 11 <sup>th</sup> Street	450 – 500
7. 12 <sup>th</sup> Street	500 – 799
8. 13 <sup>th</sup> Street	500 – 799
9. Emory Street	600 – 799
10. Florence Street	500 – 799
11. Florida Street	500 – 799
12. Highway 75	500 – 1373
13. Palm Avenue	700 – 1373

Zone 1

**Sub-district #2 / Old Palm Avenue**

<b><u>Street</u></b>	<b><u>Address Series</u></b>
1. Palm Avenue	200 – 699
2. 3 <sup>rd</sup> Street	500 – 699

Zone 1

**Sub-district #3 / Seacoast Drive**

<b><u>Street</u></b>	<b><u>Address Series</u></b>
1. Seacoast Drive	600 – 1099
2. Palm Avenue	000 – 199
3. Dahlia Avenue	000 – 199
4. Donax Avenue	000 – 199
5. Daisy Avenue	000 – 199
6. Date Avenue	000 – 199
7. Elm Avenue	000 – 199
8. Evergreen Avenue	000 – 199
9. Elder Avenue	000 – 199
10. Elkwood Avenue	000 – 199
11. Ebony Avenue	000 – 199
12. Imperial Beach Boulevard	000 – 199

Zone 2

**Sub-district #4 / 13<sup>th</sup> Street Business Corridor**

<b><u>Street</u></b>	<b><u>Address Series</u></b>
1. Imperial Beach Boulevard	900 – 1489
2. 9 <sup>th</sup> Street	800 – 1099
3. 13 <sup>th</sup> Street	800 – 1099
4. Emory Street	800 – 1099

Zone 2

**Sub-district #5 / Old Palm Avenue**

<b><u>Street</u></b>	<b><u>Address Series</u></b>
1. Cherry Avenue	700 – 1099
2. Boulevard Avenue	700 – 1300
3. Basswood Avenue	700 – 1000

The assessments for the BID in Fiscal Year 2015-2016 are as follows and remain the same as first established in Ordinance No. 96-907.

Zone 1 – Highway 75 / Palm Avenue, Old Palm Avenue, and Seacoast Drive

Zone 2 – 13<sup>th</sup> Street Business Corridor and around Imperial Beach Boulevard, Boulevard Avenue and Bayside Avenue

<u>Category</u>	<u>Zone 1</u>	<u>Zone 2</u>
1. Financial / Entertainment	\$ 600	\$ 600
2. General Retail	\$ 120	\$ 100
3. Service and Professional	\$ 100	\$ 85
4. Industrial / Manufacturing	\$ 85	\$ 65

**Section 3.** The report of the advisory board is on file with the City Clerk. Said report contains a full and detailed description of the improvements and activities provided and those to be provided in Fiscal Year 2015-2016.

**Section 4.** The purpose of forming the District as a parking and business improvement area under the Law, and continuing to levy and collect assessments, is to provide revenue to defray the costs of services and programs as authorized by Ordinance No. 96-907 establishing the District and which will benefit businesses in the area, including any of the following:

- A. The acquisition, construction, or maintenance of parking facilities for the benefit of the area;
- B. The decoration of any public place in the area;
- C. Promotion of public events which are to take place on or in public places in the area;
- D. Furnishing of music or entertainment in any public place in the area;
- E. The general promotion of business activities in the area.

**Section 5.** Pursuant to Streets & Highways Code Section 36534, notice is hereby given that **January 20, 2016 at the hour of 6:00 p.m., in the City Council Chambers of the Civic Center, 825 Imperial Beach Boulevard, Imperial Beach, California is fixed as the time and place when the City Council shall conduct a public hearing** where any and all persons having any desire to be heard may appear and state their views on the levy of the proposed assessment. Written and oral protests may be made at the public hearing. The form and manner of protests shall comply with Sections 36524 and 36525 of the California Streets and Highways Code.

**Section 6.** The City Clerk is hereby directed to give notice of the public hearing by causing this Resolution of Intention to be published once in a newspaper of general circulation in the city not less than seven days before the public hearing.

**PASSED, APPROVED, AND ADOPTED** by the City Council of the City of Imperial Beach at its meeting held on the 2<sup>nd</sup> day of December 2015, by the following vote:

<b>AYES:</b>	<b>COUNCILMEMBERS:</b>	<b>PATTON, BRAGG, SPRIGGS, BILBRAY, DEDINA</b>
<b>NOES:</b>	<b>COUNCILMEMBERS:</b>	<b>NONE</b>
<b>ABSENT:</b>	<b>COUNCILMEMBERS:</b>	<b>NONE</b>

Signature on file

\_\_\_\_\_  
SERGE DEDINA, MAYOR

ATTEST:

Signature on file

JACQUELINE M. HALD, MMC  
CITY CLERK



## Imperial Beach Chamber of Commerce Annual BID Association Report For 2014-2015

Annual report for fiscal year July 1, 2014 to June 30, 2015, and activities of the proposed Budget July 1, 2015 to June 30, 2016, for The Imperial Beach Business Improvement District Association (**BID**).

- 1) There are no proposed changes in the boundaries of the Business Improvement District.
- 2) It proposed to keep the assessment the same for the current fiscal year.
- 3) Summary of activities and improvements for the fiscal year July 1, 2014 to June 30, 2015 accomplished in line with the approved Budget and fundraising activities:
  - 1-Held Monthly BID Members Meetings;
  - 2-Participated in the Chamber's Executive Comm. & Board of Directors representing the BID's Interests;
  - 3-Presented the Taste of IB in March 2015;
  - 4-Host IB's First Ever Wine Garden (Fundraiser) at the SDSU Symphony in the Park;
  - 5-Donated to the Sun & Sea Festival
  - 6-Continued work on Regional Tourist Flyer
  - 7-Continued the Utility Box Painting Program
  - 8-Purchased & Displayed the Christmas Decorations;
  - 9-Purchased & Supervised the Holiday U.S. Flag Display with the assistance of the Imperial Beach Fire Dept;
  - 10- Continued the Sunset Celebration Music Events;
  - 11-Donated to 4th of July Fireworks Music Event;
  - 12 Participated with Chamber in the Sun & Sea Parade;
  - 13-Organized & Compiled a BID Membership List;
  - 14-Developed & Maintained Written, Email, & Phone Communications with BID members concerning BID Activities, Regional Workshops and Opportunities;
  - 15 Worked on Clarifying & Establishing the relationship of the BID within the Chamber organizational structure;
  - 16-Contacted & Consulted with other San Diego County Business Associations to develop relationships & ideas;
  - 17 Attended other Community Organization Meetings and Events to develop relationships, coordinate, and provide support;
  - 18-Worked to build the BID Brand within the BID District;
  - 19-Oversaw the BID Assessment Fees expenditures & conservation for multi-year projects;
  - 20-Raised Funds and made large donation to 4<sup>th</sup> of July Fireworks.

- 4) The BID's Plans and Goals for fiscal year July 1, 2015 to June 30, 2016 (See proposed 2015-16 BID Budget);
- A) Promote Business Activity by bringing people into the district through :
    - 1 "Buy IB" Promotion Program;
    - 2 "Meet the Business" Events;
    - 3 Hold Sunset Celebrations at Dunes Park Basketball Court (Activation) on Saturday evenings each month and weekly during the Summer;
    - 4- Provide Financial & Volunteer support to 3<sup>rd</sup> Party Events held within the District;
    - 5- Complete & Commence Southern California Distribution of Regional Tourist Flyer;
    - 6- Promote Small Business Week;
    - 7- Advertising in San Diego Visitors Magazine;
  
  - B) Beautification of the District by;
    - 1- Continued Purchase & Display of U.S. Flags on holidays;
    - 2- Continued Purchase & Display of Christmas Holiday Decorations;
    - 3- Continuation of the Paint the Box program.
  
  - C) Promote Public Events and furnish Music or Entertainment in the District through support of:
    - 1- Sun & Sea Festival;
    - 2- 4th of July Fireworks
    - 3- 4<sup>th</sup> of July Music Event;
    - 3- Easter Egg Hunt;
    - 4- Christmas comes to IB;
    - 5- BBQ & Blues Festival;
    - 6- IB Fun Run, Walk, & Bike;
    - 7- Kid's Zone Events;
    - 8- Support to 3<sup>rd</sup> party Event & Business District Promotions
  
  - D) Promoting the establishment of new businesses and commercial development with the District.

Respectfully Submitted;

Signature on file

Joanne Barrows,  
BID Committee Chairperson  
2015-16

**APPROVED BID BUDGET 2015 / 2016**

Income	
BID Assesment Held	\$9,000 Collected fees currently being held by City
BID Assesments	\$27,000
Bike Rack Sales	\$1,800
Prior Year Carryover	\$20,512.00
<b>Total Income</b>	<b>\$58,312.00</b>

<b>Budgeted Expenses</b>	<b>Budget</b>	<b>Itemized Allocation</b>
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<b>Adminstration</b>		<b>\$22,450</b>	
	BID Program Admin Fees		\$18,000
	Printing		\$500
	Audit		\$2,500
	Supplies/ Office expense		\$500
	Postage		\$800
	Bank/Service Fees		\$150

<b>Beautification/Special Projects</b>		<b>\$5,000</b>	
	Paint The Box		\$1,000
	Holiday Decorations		\$3,000
	American Flags		\$1,000

<b>Event/Promotions/Music</b>		<b>\$10,100</b>	
	Music Sunset Celebrations		\$4,000
	Music BBQ & Blues		\$1,000
	Music Sun and Sea		\$500
	Event 4th of July		\$2,500
	Music Christmas Comes to IB		\$500
	Event IB Fun Run, Walk & Bike		\$500
	Event Easter Egg Hunt		\$100
	Event Kid's Zone		\$1,000

<b>Business District Programs</b>		<b>\$6,500</b>	
	Shop Local/Buy IB Campaign		\$1,500
	Small Business Week/Saturday		\$1,500
	Meet the Business		\$2,500
	Business District Newsletter		
	"Best Of IB Business" Awards		\$1,000

<b>Advertising</b>		<b>\$12,250</b>	
	San Diego Vistors Magazine		\$1,700
	Brochure Production/distribution		\$8,000
	San Diego Toursim Membership		\$550
	Event/Business District Promotions		\$2,000

<b>Misc</b>		<b>\$2,012</b>	
			256,300

<b>Total Expenditures</b>		<b>\$58,312</b>	
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**Imperial Beach Chamber of Commerce  
Business Improvement District**

Agreed Upon Procedures Engagement  
For the  
Fiscal Period Ended  
**June 30, 2015**

**D.R. Watts Accountancy Corporation**

**1018 Live Oak Boulevard, Suite G**

**Yuba City, CA 95991**

Phone (530) 755-6402 / [drwattscpa@aol.com](mailto:drwattscpa@aol.com)

**D.R. Watts Accountancy Corporation**

**1018 Live Oak Boulevard, Suite G**

**Yuba City, CA 95991**

Phone (530) 755-6402 / drwattscpa@aol.com

**Chamber of Commerce**

**Imperial Beach Business Improvement District Association**

**702 Seacoast Drive**

**Imperial Beach, CA 91932**

**October 30, 2015**

We have performed the procedures described below, which were agreed to by the Imperial Beach Business Improvement District Association, a division of the Imperial Beach Chamber of Commerce (the BID) and the city of Imperial Beach (the City), solely to assist you in evaluating compliance with the agreed upon procedures for the fiscal period ended June 30, 2015, in the areas addressed. The BID's Board is responsible for its financial records, internal controls and compliance with the City's Agreement dated July 6, 2005. This agreed-upon procedures engagement was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. The sufficiency of these procedures is solely the responsibility of the specified parties in this report. Consequently, we make no representation regarding sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

The procedures and the associated findings are as follows:

**1. Cash Receipts and Revenues**

- We inspected all of the recorded receipts to determine if these receipts were properly described and classified in the accounting records in accordance with the BID's policies and procedures and City's requests.
- We inspected all of the recorded receipts to determine if these receipts were recorded in the proper fiscal year.
- We made inquiries and performed substantive procedures to determine if revenue collection and retention or remittances were supported by the budget.
- We investigated changes in the budget and actual funds to ensure that revenues were classified properly in the BID's accounting records.

- We made inquiries of management pertaining to the BID's policies for accountability and security over documents issued for money.
- We found no material exceptions as a result of the procedures; however some items of note are detailed in the Review Report.

## **2. Disbursements and Expenditures**

- We inspected all of the disbursements to determine if these disbursements were properly described and classified in the accounting records in accordance with the BID's policies and procedures and regulations, were bona fide disbursements of the BID, and were paid in conformity with the Agreement dated July 6, 2005 (partial copy of said agreement is included with this report).
- We inspected all of the disbursements to determine if these disbursements were recorded in the proper fiscal year.
- We compared current year expenditures to those of the Budget.
- We verified that all checks written for an amount in excess of \$249 had two signatures.
- We verified that all payees of the checks recorded in the check register agreed with the checks that cleared the bank.
- We found no material exceptions as a result of the procedures; however some items of note are detailed in the Review Report.

## **3. Reconciliations**

- We obtained monthly reconciliations prepared by the BID for the periods ended July 1, 2014 through June 30, 2015 and inspected selected reconciliations of balances in the BID's accounting records to those actual bank statements.
- We found no material exceptions as a result of the procedures.

## **4. Schedule of City of Imperial Beach Assistance**

- We verified the amount of the City's assessments to the BID for the period ended June 30, 2015. These amounts agreed to the receipts deposited into the BID's checking account.
- We found no exceptions as a result of the procedures. However the current accounting procedures are netting the BID's deposits received from the City with the BID's fees paid out. We recommend reporting the gross funds received and adding a related expense account for BID fees paid to Imperial Beach Chamber of Commerce to more accurately align the books and records with the bank statements and the Budget.

We were not engaged to and did not conduct an audit, the objective of which would be the expression of an opinion on the specified elements, accounts, or items. Accordingly, we do not express such an opinion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

This report is intended solely for the information and use of the Imperial Beach Business Improvement District and the City of Imperial Beach and is not intended to be and should not be used by anyone other than these specified parties.

Signature on file

D.R. Watts Accountancy Corporation

**Agreed Upon Procedures of the Imperial Beach Business Improvement  
District/The Imperial Beach Chamber of Commerce and the City of  
Imperial Beach**

\*Consistent with the purpose of the Imperial Beach Business Improvement District and with the approved annual budget, the Association shall:

1. Implement the activities as specified in the BID Ordinance, such activities may include:
  - a. The acquisition, construction or maintenance of parking facilities for the benefit of the District.
  - b. Decoration of any public place in the District.
  - c. Promotion of public events, which are to take place on or in public places in the District.
  - d. Furnishing of music in any public place in the District.
  - e. The general promotion of business activities in the District.
2. Stimulate demand for goods and services available within the District.
3. Facilitate the beautification of public places within the District.
4. Facilitate cultural enhancement within the District.
5. Prepare an annual budget for submission to, review and approval by the City as specified in the Agreement.
6. Open an account in a financial establishment to deposit and transact all Association financial business consistent with the implementation of the District. All interest generated on the deposit of such funds shall be expended by the Association for the purposes herein specified.
7. Submit annual activity and progress reports to the City on or before the 1<sup>st</sup> of August, and provide the City with other information as requested.
8. Consult the City Council concerning changes in assessments, boundaries of the BID Ordinance.
9. Retain the records relative to this agreement for three years. Upon termination of this agreement, said records shall be turned over to the City; copies of the records may be kept by the Association.

\*Excerpts from the agreement dated July 6, 2005

**Agreed Upon Procedures- City of Imperial Beach "Audit Provisions"  
Business Improvement District (BID) Operating Agreement  
Period July 1, 2014 through June 30, 2015**

**1. Review the check register for review period.**

All checks listed on the register have cleared the bank statements with the following exceptions:

- a) Checks #3274, 3276, 3281, 3300 and 3307 are noted VOID in the check register. They have not cleared the bank in this reporting period.
- b) Checks #3308, 3309 and 3310 are dated June 30, 2015 in the check register. They have not cleared the bank in this reporting period.

**2. Review supporting documentation for all checks written.**

Expenditures fall within the *Agreed Upon Procedures* with the following exceptions where more information is needed:

- a) Check #3278, dated September 5, 2014, paid to Bayou Brothers for invoice #080514. The invoice did not have the year printed on it, we recommend paying from invoices with the complete date.
- b) Check #3304 was written to Theiry Henot, instead of the name of the firm, WinesAtYourHome, as directed by the "make checks payable to" notation on the invoice. The payee manually appended "WinesAtYourHome" to the name written on the check and deposited the check to their bank, we recommend confirming the correct "pay to" name when paying invoices.

**3. Compare Assessment Fees deposited with the City's record of checks issued.**

- a) We compared the fees reported by the City as paid to the BID and the amounts agreed.

**4. Scan Reports for anything else that might need clarification.**

- a) There is a deposit of \$1,916.93 made on 9/5/2014. It is notated Taste of IB- Other, but it was included in the 2014/2015 Budget as "Carry over from Taste of IB 2013". We included this amount in the carry over section of our Budget Review Report and did not include it in the Income portion of our Report.

**5. Compare budget to actual.**

The budget period and review period are both 7/1/14 through 6/30/15.

- a) The budget spreadsheet does not have specific dates on the heading. It simply has 2014-2015.
- b) We reviewed the records for credit card sales deposited to the Chamber of Commerce account that need to be transferred to the BID account. As of June 30, 2015 there were \$52 of vendor fees and \$150 of ticket sales due to the BID. We did not accrue these amounts in our Budget Review Report.

**6. Review the Meeting Minutes.**

Upon review of the BID meeting minutes we discovered the following:

- a) We did not locate minutes of a meeting approving the 2014/2015 Budget.
- b) The minutes of the June 24, 2014 meeting indicate they approved the minutes from the May 27, 2014 and May 28, 2014 meetings but the minutes from those meetings are not in the minute book.

**Budget Review Report  
Imperial Beach Business Improvement District  
Budget Comparison to Review Period**

**Budget Period: 2014 - 2015**

**Review Period: July 1, 2014 to June 30, 2015**

**Carry Over from Previous Year**

Cash Reserves 17,468.00

Taste of IB 1916.93

INCOME	BUDGET	ACTUAL	DIFFERENCE
BID Fees	28,000.00	22,383.00	(5617.00)
Taste of IB	1,000.00	4,959.44	3959.44
Grants	<u>                    </u>	<u>1,000.00</u>	<u>                    </u>
<b>Total Income</b>	<b>29,000.00</b>	<b>28,342.44</b>	<b>(1657.56)</b>

EXPENSE	BUDGET	ACTUAL	DIFFERENCE
Bank Fees		4.00	(4.00)
BID Fees 1/2 to IB COC	14,000.00	11,191.50	2808.50
Paint the Box	3,300.00	3,305.00	(5.00)
Holiday Decorations	1,700.00	1,573.77	126.23
Holiday Flags		594.15	(594.15)
Taste of Imperial Beach	1,500.00	2,972.76	(1472.76)
Taste of IB Advertising		552.63	(552.63)
Parking Improvements	1,500.00		1500.00
Equipment-Bike Racks	8,500.00	1,789.20	6710.80
Event Entertainment		400.00	(400.00)
Event Promotion	1,000.00	750.00	250.00
Brochure Production/Distribution	5,000.00		5000.00
Office		205.18	(205.18)
Postage	200.00		200.00
Printing & Reproduction	1,000.00	150.00	850.00
Advertising		300.00	(300.00)
Sunset Celebration	1,800.00	900.00	900.00
Sun & Sea Festival		50.00	(50.00)
BBQ Beach & Blues	300.00		300.00
Visitor Planning Guide	958.00		958.00
San Diego Tourism	1,700.00		1700.00
July 4th Fireworks		<u>2,477.27</u>	<u>(2477.27)</u>
<b>Total Expenses</b>	<b>42,458.00</b>	<b>27,215.46</b>	

**Net Income 1,126.98**



STAFF REPORT  
CITY OF IMPERIAL BEACH

TO: HONORABLE MAYOR AND CITY COUNCIL  
FROM: ANDY HALL, CITY MANAGER *by SH*  
MEETING DATE: JANUARY 20, 2016  
ORIGINATING DEPT.: PUBLIC WORKS *HAL*  
SUBJECT: PROPOSED BSA EAGLE PROJECT PRESENTATION - RAYNER

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**EXECUTIVE SUMMARY:**

Eagle Scout candidate, Thomas Rayner, Boy Scout Troop 53, is seeking City Council approval to do a community service project in the City. The proposed project would aesthetically improve the parkway adjacent to Bayside Elementary School on 10<sup>th</sup> Street. The project would remove a 40 foot long section of the dirt located between the curb and sidewalk and install permeable decorative pavers. The completed project would meet one of his requirements for Eagle Rank.

**RECOMMENDATION:**

1. Receive this report.
2. Receive a presentation from Thomas Rayner regarding the proposed improvements.
3. Comment and direct staff and Thomas Rayner regarding the design of the proposed project.
4. Authorize the City Manager to sign the Eagle Project plan for Thomas Rayner to continue the project development and construction as approved by City Council and City staff.

**RATIONALE:**

The parkway between the curb and sidewalk adjacent to Bayside Elementary School is an unmaintained dirt / grass / weed section that the students and parents cross when dropping off and picking up their students each school day. With the draught conditions experienced in recent years the parkway section is often exposed dirt and dust. When the rains have come, this area turns to mud. Replacement of the dirt with permeable decorative blocks will not only eliminate the exposed dirt (mud or dust) but will add color to the school front as well as reduce storm water pollution due to water runoff.

**OPTIONS:**

- Receive a brief report from Thomas Rayner on his proposed community service project, provide direction and approve his requested community service project; or
- Receive a brief report from Thomas Rayner on his proposed community service project and reject his proposal.

**BACKGROUND:**

The City has been working to improve the aesthetics adjacent to Bayside Elementary School the last several years. In 2012, the City with the assistance of a State grant, converted the area north of the school from an industrial maintenance yard to a passive native plant garden. Additionally there have been two previous Eagle Scout projects that have enhanced the landscape adjacent to the school and the Public Works facility. This proposed project will continue that effort to improve the neighborhood aesthetics and further reduce storm water pollution from sediment runoff. Attachment 1 shows two photos of the proposed project area and conditions thereof.

Boy Scouts of America has an award program by which boys who complete certain advancement requirements, perform a significant community service project and meet identified character standards are awarded the rank of Eagle. It is the opinion of the City staff that the project identified above – installation of permeable decorative block in the parkway adjacent to Bayside Elementary School - qualifies as a “significant community service project.”

**ANALYSIS:**

BSA Troop 53, Eagle Scout Candidate Thomas Rayner, has indicated an interest in replacing a 40-foot section of the dirt parkway adjacent to Bayside Elementary School with permeable decorative block. Staff is willing to work with Thomas Rayner in designing and planning the restoration project. Thomas Rayner would design the improvements, plan, organize and supervise the construction of the project, should City Council approve his project

**ENVIRONMENTAL DETERMINATION:**

This project was evaluated for CEQA requirements and is determined to be Categorically Exempt per section 15301 - Existing Facilities – Class 1.c.

**FISCAL IMPACT:**

The cost of the project would come from the Street Maintenance Division Operating and Maintenance (O&M) budget. The total project costs are estimated at approximately \$500.

Attachments:

1. Parkway Photos





STAFF REPORT  
CITY OF IMPERIAL BEACH

TO: HONORABLE MAYOR AND CITY COUNCIL  
FROM: ANDY HALL, CITY MANAGER *by SH*  
MEETING DATE: JANUARY 20, 2016  
ORIGINATING DEPT.: PUBLIC WORKS *HAL*  
SUBJECT: REPORT ON SEWER SERVICE CHARGE STUDY UPDATE BY CONSULTANT, KARYN KEESE, KEZE GROUP LLC

**EXECUTIVE SUMMARY:**

On October 7, 2015, City Council adopted Resolution No. 2015-7630 awarding a contract to Karyn Keese at the Keze Group LLC to perform a Sewer Service Charge Study update to the 2013 Sewer Service Charge and Capacity Fee Study prepared by Atkins North America, Inc. Ms. Keese developed a model that provides a method for updating the current rates taking into account the revenue needs and the desired operating reserve of the Sewer Enterprise Fund. This study was initiated due the Sewer Enterprise Fund revenue falling short of what was modeled in 2013 and what is needed for the operate the sewer system. Three primary factors contributed to this shortfall:

- Reduction in water use by City residents and businesses
- Loss of NOLF Sewer Revenue
- CIP expenditures exceeded original budget estimates.

Additionally the revenue requirements to the Sewer Enterprise Fund have changed significantly since the 2013 study was completed. The primary factors that have changed include:

- San Diego Metropolitan Wastewater Authority programmed revenue needs are projected to increase incrementally from \$65 million to \$70 and then \$75 million in the next three years due to the "pure water program." The City of Imperial Beach share is 3.35% of these totals.
- Approved City sewer CIP projects are projected to take the Enterprise Fund Operating Reserve below the \$2,000,000 by the end of Fiscal Year 2016. City Council's direction has been to maintain the Operating Reserve at or above \$2,000,000.

Ms Keese has completed the initial study. She is prepared to report her findings and recommendations to City Council. With her analysis, staff proposes to engage in a discussion with Councilmembers of her findings and possible alternatives to the maintaining the Sewer Enterprise Fund operating reserve in accordance with the established Council policy. The draft report / study will be provided as Attachment 1 separately prior to the January 20, 2016 Council meeting.

**RECOMMENDATION:**

1. Receive this report,
2. Receive presentation from Consultant Karyn Keese,

3. Discuss the report as presented by the Consultant, and
4. Direct staff to return with the final study report and recommendations at the February 17, 2016 Council meeting.

**RATIONALE:**

The sewer rates should be set at a level to both meet the fiscal needs of the sewer enterprise fund, and divide the costs among city residents and businesses in the most equitable manner possible.

**OPTIONS:**

- Receive the report and provide direction towards the customer rate changes necessary to maintain the Sewer Enterprise System revenue needs.
- Receive and file the report from the City Manager
- Provide direction to the City Manager to take a specific different action.
- Request additional information and an additional report

**BACKGROUND:**

The City's sewer enterprise system is funded through a sewer service charge placed on the resident's annual county tax bill. In 2013, the City considered a sewer rate increase based upon information provided in the 2013 Sewer Service Charge and Capacity Fee Study prepared by Atkins North America, Inc. City Council chose to increase sewer rates at 1.6% per year over a five year period. For Fiscal Year 16, City Council adopted Ordinance No. 2015-7566 approving a 1.6% rate increase in the sewer service charge based on recommendations from the 2013 Study.

It is necessary to periodically review the Sewer Service Charge rates that are charged to the sewer system customers. These charges must provide the revenue adequate to cover all system expenses. These expenses are determined based on the following:

- Collection System Expenditures
- Treatment Expenditures
- Capital Replacement Costs
- General Administration Costs
- Debt Service

The customer costs must be set equitably for all ratepayers based on their waste characteristics that affect treatment and the cost for operating and maintaining the system.

A rate study is generally performed every 5 years. The last study was completed in February 2013 by Atkins North America. In the ensuing three years, there have been significant changes that have affected the Enterprise Fund revenue and expenditures including:

- Reduction in customer water use which reduces revenues.
- Increased treatment costs at San Diego Metropolitan Wastewater, and
- Increased Capital improvement project costs to the City sewer system.

The combination of these factors has made it necessary to review and update the sewer rates sooner than the standard five year interval.

**ANALYSIS:**

The City authorized contracting for the services of Karyn Keese at the Keze Group LLC to perform the analysis for the Sewer Service Charge update on October 7, 2015, in Resolution No. 2015-7630. Ms. Keese has a model that provides a method for updating the current rates which takes into account the revenue needs of the city.

The current sewer service charge assigns every user to a customer classification to reflect their waste water characteristics. The City has 10 user classifications. The sewer service charge has 2 components, a base rate and a use rate charge. The base rate covers fixed costs associated with the operation of the sewer collection system. The use rate covers the cost of treatment by San Diego Metropolitan Wastewater.

Since the completion of the 2013 study, revenue to the Sewer Enterprise Fund has fallen short of the system needs as identified above.

This report to City Council will suggest new sewer rates that will maintain the Sewer System Enterprise Fund funded at the levels necessary to:

- Operate and maintain the system through the next 5 –years;
- Maintain the operating reserve at or above \$2,000,000
- Establish a Capital Improvement Program budget sufficient to provide the upgrades and major improvements necessary to keep the City's sewer system in good operating condition.

**ENVIRONMENTAL DETERMINATION:**

Not a project as defined by CEQA.

**FISCAL IMPACT:**

This report will provide City Council with information from which the fiscal impact on the City and city sewer service customers will be determined.

Attachment:

1. Consultant Preliminary Sewer Service Charge Update Study – to be provided separately.



STAFF REPORT  
CITY OF IMPERIAL BEACH

TO: HONORABLE MAYOR AND CITY COUNCIL  
FROM: ANDY HALL, CITY MANAGER *by ST*  
MEETING DATE: JANUARY 20, 2016  
ORIGINATING DEPT.: PUBLIC WORKS *HAL*  
SUBJECT: REPORT ON HYDRAULIC SEWER MODEL UPDATE BY  
CONSULTANT, MARK HILL, MICHAEL BAKER  
INTERNATIONAL

**EXECUTIVE SUMMARY:**

On October 7, 2015, City Council adopted Resolution No. 2015-7633 approving a contract with Michael Baker International to evaluate the City's Sewer System capacity given the recently completed and projected future developments in the City. In 2007 RBF Consulting had been contracted to perform a similar study which showed that some system main lines were at or near capacity. Due to these new developments or proposed new developments in the City, it was prudent to update the 2007 study to help understand these accumulated impacts on the City's system.

The Michael Baker International study [STUDY] is complete and is ready to be presented to City Council. This STUDY shows that the accumulated impacts of these new developments result in several of the City's main lines' and pump stations' need to be upsized or modified in the future to accommodate this increased flow. Mr. Mark Hill of Michael Baker International will present his findings and recommendations with this report to City Council.

**RECOMMENDATION:**

1. Receive this report;
2. Receive presentation from Consultant Mark Hill.
3. Discuss the report and future considerations as presented by the Consultant

**RATIONALE:**

Understanding potential impacts on the City's sewer system is critical for effective long-term financial planning in the Sewer Enterprise Fund.

**OPTIONS:**

- Receive and file the report from the City Manager;
- Provide direction to the City Manager to take a specific action; or
- Request additional information and an additional report.

**BACKGROUND:**

In February 2007, City Council adopted Resolution No. 2007-6449 awarding a Sewer Capacity Study [STUDY] professional services contract to RBF Consulting for the purpose of studying the impacts of future development growth on the sewer system infrastructure. As part of this STUDY, a sewer capacity model (Hydraulic Sewer Model) was developed for the purpose of evaluating the sewer system's capacity to accommodate current and projected system flows. As individual development and redevelopment projects have been proposed for construction, the impact of these projects have been evaluated through the Hydraulic Sewer Model to ensure the sewer system had the capacity to accommodate the development / redevelopment. For the individual projects that have been constructed to date, the model found the sewer system capable of accommodating those builds.

In the years since the STUDY was completed, a number of projects have been completed. Although individual project impacts on the sewer system were evaluated there has been an accumulated impact that has not been studied. On October 7, 2015 City Council approved a contract with Michael Baker International to update the 2007 Study (Hydraulic Sewer Model) to evaluate the accumulated effect of the new and proposed development projects on the Sewer System capacity.

Mark Hill, Michael Baker International, has completed this Study and is prepared to present his findings to City Council.

**ANALYSIS:**

Michael Baker International maintains the sewer system hydraulic model for the City. City staff provided Michael Baker International with a list of the planned or proposed projects in the city, and their estimated sewer flows. These have been incorporated into the hydraulic sewer model.

The updated sewer model has the ability to show a number of different scenarios. These each provide additional information that city staff may use to prioritize capital improvement projects for the sewer system. The scenarios include:

1. Updated Base flow: This shows the hydraulic capacity reflected in the existing conditions of the city.
2. Individual Project Impacts: This series of model runs start with the updated base flow condition. The model is run individually for each new development project and its projected design flow. The impacts downstream of each project are highlighted.
3. Total Project Impacts: This model run starts with the updated base flow condition and adds all potential development project flows. This run shows impacts on a city-wide basis, highlighting where new projects may show higher combined impacts to the sewer system.
4. Pump Station Impacts: The sewer system is analyzed to show how the pump stations in the city are impacted both at the base condition and when all proposed projects are included.

This model run shows that the existing sewer system (Base Flow Scenario) has main sections with limited excess capacity. There are 75 of a total of 898 sewer main sections that exceed the recommended flow standards, including 20 pipes that are twice the recommended flow standard. Of these 75 mains, 37 sewer mains are downstream of proposed projects. This is

significant because new development will further stress these lines including the potential of overflows.

Another important result found in the STUDY is in the Full Development Scenario. This scenario reveals that an additional 19 sewer mains will be affected beyond those in the Base Flow scenario. Pipes that are overcapacity in this scenario should be considered for upsizing at or before the future development.

The final analysis is of pump station capacity. The results show that if all proposed developments were constructed, over half the pump stations will encounter capacity restrictions or required operations that cause excessive wear to the facilities.

**ENVIRONMENTAL DETERMINATION:**

Not a project as defined by CEQA.

**FISCAL IMPACT:**

Cost for future upgrades has not been studied.

Attachments:

1. Consultant Hydraulic Sewer Model Update Report

# HYDRAULIC CAPACITY EVALUATION AND UPDATES FOR IMPERIAL BEACH SEWER MODEL

Prepared for: City of Imperial Beach

By: Michael Baker International

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## PROJECT DESCRIPTION

The City of Imperial Beach (City) has tasked Michael Baker International, with updating their existing sewer hydraulic modeling. Since the model was last updated at least three major projects were completed and 19 have been proposed. This report documents the impacts of the anticipated additional flow to the City of Imperial Beach sewer system.

The impacts of the additional flows were calculated by developing separate scenarios within the existing City of Imperial Beach sewer system hydraulic model for each proposed project and for the ultimate development of all projects. This model was developed using the Innovzye InfoSewer software and calibrated with flow monitoring data to provide an accurate dynamic system model.

For the proposed and newly added projects where the additional flows were not provided by the developer, they were calculated with review and input from the City using one of the references included in Table 1 below.



**Table 1: Flow Calculation References**

Ref. No.	Reference	Date
1	Unified Facilities Criteria (UFC) 3-240-02 Domestic Wastewater Treatment	November-12
2	American Legion Remodel Hydraulic Model Scenario	October-10
3	Los Angeles Bureau of Engineering Manual Part F200 Sewer Design Guide 1992	June-05
4	City of Imperial Beach - Sewer Flow Meter and Unit Generation Rate Evaluation	May-14
5	California Plumbing Code Appendix A	2013

Flows for all projects are listed in Table 2, including the use type and basis for flow rate calculation. The calculated flows were then distributed throughout the day based on a previously determined residential and industrial diurnal curve that has been calibrated for the surrounding area. The diurnal curves were developed from flow monitoring data collected in 2006. The following section details where the additional loading is applied and the results of each loading scenario.

**Table 2: Proposed and Existing Project List**

Project No.	Description	Downstream IB MH ID	Downstream Model MH ID	Address	APN	Status	Area (Sq Ft)	Use Type	Avg. Unit Daily Flow (gpd/unit)		Qty	Total Avg. Daily Flow (gpd)	Total Avg. Flow (cfs)	Basis of Flow Calculation
									Gallons	Unit Rate				
1	Coastal Campus	DE-0	1248	Strand	61505006	Proposed	20,069,815.28	SSTC Sewer Demands	30	gpcd	3,353	100,590	0.15564	Based on UFC 3-240-02 Table 3-1 Wastewater flows for Nonresident personnel and civilian employees
	American Legion	MH-268	1332	1268 Palm Ave	62624224	Existing	11,518.31	Mixed use	3,984	gpd	1	3,984	0.00616	Based on a previous sewer flow study
2	Henderson Hospitality IB Resort Hotel	MH-1	1172	1046 Seacoast Dr	62539225	Proposed	14,305.29	Hotel	150	gpd/room	100	15,000	0.02321	Based on <i>Los Angeles Bureau of Engineering Manual Part F200 Sewer Design Guide 1992</i>
						Proposed		Bar/Kitchen	27	gpm	18	29,160	0.04512	Based on fixture units per the architect
3	Mixed Use (3 Res./2 Com.)	MH-12	1176	951 Seacoast Dr	62535223	Proposed	4,765.05	Mixed use light	1,000	gpd/ac	0.044	43.76	0.00007	Flows based on <i>City of Imperial Beach - Sewer Flow Meter and Unit Generation Rate Evaluation, May 1, 2014</i> . Retail square footage based on known information about the proposed project.
						Proposed		Single-Family Residential	240	gpd/DU	3	720	0.00111	Flows based on <i>City of Imperial Beach - Sewer Flow Meter and Unit Generation Rate Evaluation, May 1, 2014</i> .

Project No.	Description	Downstream IB MH ID	Downstream Model MH ID	Address	APN	Status	Area (Sq Ft)	Use Type	Avg. Unit Daily Flow (gpd/unit)		Qty	Total Avg. Daily Flow (gpd)	Total Avg. Flow (cfs)	Basis of Flow Calculation
									Gallons	Unit Rate				
4	Mixed (11 Res/1-2 Com.)	MH-22	1181	110 Evergreen Ave	62535126	Proposed	9,384.46	Mixed use light	1,000	gpd/ac	0.033	33.14	0.00005	Flows based on City of Imperial Beach - Sewer Flow Meter and Unit Generation Rate Evaluation, May 1, 2014. Retail square footage based on known information about the proposed project.
		MH-22	1181			Proposed		Single-Family Residential	240	gpd/DU	11	2,640	0.00408	Flows based on City of Imperial Beach - Sewer Flow Meter and Unit Generation Rate Evaluation, May 1, 2014.
5	Potential Mixed Use.	DE-6	1820	23 Date Ave	62533018	Proposed	2,783.17	Mixed use light	1,000	gpd/ac	0.016	15.97	0.00002	Flows based on City of Imperial Beach - Sewer Flow Meter and Unit Generation Rate Evaluation, May 1, 2014. Retail square footage based on known information about the proposed project.
		DE-6	1820			Proposed		Single-Family Residential	240	gpd/DU	3	720	0.00111	Flows based on City of Imperial Beach - Sewer Flow Meter and Unit Generation Rate Evaluation, May 1, 2014.
6	1-2 units	MH-27	1186	812 Ocean Ln	62533028	Proposed	4,274.93	Single-Family Residential	240	gpd/DU	2	480	0.00074	Flows based on City of Imperial Beach - Sewer Flow Meter and Unit

Project No.	Description	Downstream IB MH ID	Downstream Model MH ID	Address	APN	Status	Area (Sq Ft)	Use Type	Avg. Unit Daily Flow (gpd/unit)		Qty	Total Avg. Daily Flow (gpd)	Total Avg. Flow (cfs)	Basis of Flow Calculation
									Gallons	Unit Rate				
														Generation Rate Evaluation, May 1, 2014.
7	3 Res.	MH-22	1181	119 Elm Ave	62535102	Proposed	4,910.06	Single-Family Residential	240	gpd/DU	3	720	0.00111	Flows based on City of Imperial Beach - Sewer Flow Meter and Unit Generation Rate Evaluation, May 1, 2014.
8	Potential Commercial Development	MH-33	1189	829 Seacoast Dr	62527223	Proposed	9,980.36	Small Commercial	1,500	gpd/ac	0.229	343.67	0.00053	No development currently proposed, however the property is zoned for commercial development
9	Potential Hotel	MH-43	1192	785 Seacoast Dr	62527101	Proposed	9,720.62	Hotel	150	gpd/room	50	7,500	0.01160	Based on Los Angeles Bureau of Engineering Manual Part F200 Sewer Design Guide 1992. Rooms based on comparable properties and conservative estimate.
10	Potential Mixed-Use/Hotel (100 Rooms)	MH-33	1189	805 Seacoast Dr	62527201	Proposed	14,072.91	Hotel	150	gpd/room	100	15,000	0.02321	Based on Los Angeles Bureau of Engineering Manual Part F200 Sewer Design Guide 1992
		MH-33	1189			Proposed		Bar/Kitchen	30	gpm	18	32,400	0.05013	Based on CPC App. A
11	2 Units	MH-40	1203	684 Ocean Ln	62501116	Proposed	11,396.30	Single-Family Residential	240	gpd/DU	2	480	0.00074	Flows based on City of Imperial Beach - Sewer Flow Meter and Unit

Project No.	Description	Downstream IB MH ID	Downstream Model MH ID	Address	APN	Status	Area (Sq Ft)	Use Type	Avg. Unit Daily Flow (gpd/unit)		Qty	Total Avg. Daily Flow (gpd)	Total Avg. Flow (cfs)	Basis of Flow Calculation
									Gallons	Unit Rate				
														Generation Rate Evaluation, May 1, 2014.
12	11+ Units	MH-565	1115	1166 Holly Ave	63315007	Proposed	47,569.81	Single-Family Residential	240	gpd/DU	11	2,640	0.00408	Flows based on City of Imperial Beach - Sewer Flow Meter and Unit Generation Rate Evaluation, May 1, 2014.
13	Library Expansion	DE-168	1707	810 Imperial Beach Bl	62640054	Proposed	8,900.00	Small Commercial	1,500	gpd/ac	0.204	306.47	0.00047	Library to be expanded from 5,100 sq ft to 14,000 sq ft, per Sewer Flow Meter and Unit Generation Rate Evaluation, May 1, 2014.
14	Mixed Use 11 units+1 Comm.	MH-274	1399	744 Emory St	62628116	Proposed	11,398.90	Mixed use light	1,000	gpd/ac	0.022	21.81	0.00003	Flows based on City of Imperial Beach - Sewer Flow Meter and Unit Generation Rate Evaluation, May 1, 2014. Retail square footage based on known information about the proposed project.
		MH-274	1399			Proposed		Single-Family Residential	240	gpd/DU	11	2,640	0.00408	Flows based on City of Imperial Beach - Sewer Flow Meter and Unit Generation Rate Evaluation, May 1, 2014.
15	6 Units	MH-277	1778	988-998 Donax Ave	62632218	Proposed	8,661.77	Single-Family Residential	240	gpd/DU	6	1,440	0.00223	Flows based on City of Imperial Beach - Sewer Flow

Project No.	Description	Downstream IB MH ID	Downstream Model MH ID	Address	APN	Status	Area (Sq Ft)	Use Type	Avg. Unit Daily Flow (gpd/unit)		Qty	Total Avg. Daily Flow (gpd)	Total Avg. Flow (cfs)	Basis of Flow Calculation
									Gallons	Unit Rate				
														Meter and Unit Generation Rate Evaluation, May 1, 2014.
16	Comm. Center/ Hotel Sudberry	MH-115	1495	781-881 Palm Ave	62625005	Proposed	48,472.84	Hotel	150	gpd/room	100	15,000	0.02321	Based on Los Angeles Bureau of Engineering Manual Part F200 Sewer Design Guide 1992. Rooms based on comparable properties and conservative estimate.
		MH-115	1495			Proposed		Mixed use light	1,000	gpd/ac	0.556	556.39	0.00086	Flows based on City of Imperial Beach - Sewer Flow Meter and Unit Generation Rate Evaluation, May 1, 2014. Retail square footage based on known information about the proposed project.
17	14 Units	MH-241	1357	640 Florida St	62617023	Proposed	7,912.79	Single-Family Residential	240	gpd/DU	14	3,360	0.00520	Flows based on City of Imperial Beach - Sewer Flow Meter and Unit Generation Rate Evaluation, May 1, 2014.
18	21 Units	MH-264	1353	655 Florida St	62623013	Proposed	22,335.15	Single-Family Residential	240	gpd/DU	21	5,040	0.00780	Flows based on City of Imperial Beach - Sewer Flow Meter and Unit Generation Rate Evaluation, May 1, 2014.

Project No.	Description	Downstream IB MH ID	Downstream Model MH ID	Address	APN	Status	Area (Sq Ft)	Use Type	Avg. Unit Daily Flow (gpd/unit)		Qty	Total Avg. Daily Flow (gpd)	Total Avg. Flow (cfs)	Basis of Flow Calculation
									Gallons	Unit Rate				
19	Commercial Hostel(50 units)	DE-77	1886	535 Florence St	62619203	Proposed	22,727.22	Multi-Family Residential	180	gpd/room	50	6,750	0.01044	Flows based on 0.75 EDU/Unit for MFR units per <i>Sewer Flow Meter and Unit Generation Rate Evaluation, May 1, 2014.</i>
	Pier South Resort (Previously Seacoast Inn)	DE A-9	1862	800 Seacoast Dr	62526201	Existing	49,444.38	Hotel	150	gpd/room	78	11,700	0.01810	Based on <i>Los Angeles Bureau of Engineering Manual Part F200 Sewer Design Guide 1992</i>
		DE A-9	1862			Existing		Bar/Kitchen	30	gpm	18	32,400	0.05013	Based on CPC App. A
20	Potential Hotel	DE-752	1090	550 Highway 75	62514008	Proposed	47,303.75	Hotel	150	gpd/room	100	15,000	0.02321	Based on <i>Los Angeles Bureau of Engineering Manual Part F200 Sewer Design Guide 1992.</i> Rooms based on comparable properties and conservative estimate.

## HYDRAULIC MODEL

Based on the 19 proposed and three existing projects, a total of 19 different proposed project and two full system loading scenarios were developed. The first full system scenario, Updated Base Flow, is based on the estimated flows from existing lots developed as a part of the 2013 capacity assessment under the City’s Sewer System Management Plan, with the addition of flows from projects completed in the past two years which are listed in Table 2 as “existing.” The second full system scenario, Ultimate Development, includes the additional flows from all “proposed” projects in Table 2 and the Update Base Flow. Each of the scenarios are described in detail in the following sub-sections.

**Table 3: Scenario List**

No.	Scenario Name	No.	Scenario Name
1	Updated Base Flow	12	684 Ocean Ln
2	Coastal Campus	13	1166 Holly Ave
3	IB Resort	14	744 Emory St
4	951 Seacoast Dr	15	988-998 Donax Ave
5	110 Evergreen Ave	16	781-881 Palm Ave
6	23 Date Ave	17	640 Florida St
7	812 Ocean Ln	18	655 Florida St
8	119 Elm Ave	19	535 Florence St
9	785 Seacoast Dr	20	550 Highway 75
10	805 Seacoast Dr	21	Ultimate Development
11	829 Seacoast Dr		

During the updated base flow extended period simulation, the loading curve for the entire system was plotted to determine the worst case hour. Based on the results hour 31 was found to be the greatest loading period. See Figure 1 for the system loading curve below. The flows shown are peak wet weather flows. For all of the following analysis scenarios, the gravity main “range” report feature in InfoSewer was utilized. This report assess each pipe over the course of the extended period simulation to identify the worst case scenario down to 1 minute increments. These results take into account backwater affects caused by capacity constraints downstream.

The results are then evaluated based on the maximum normal depth over diameter ration (d/D). Per section 1.3.3.3 of the City of San Diego Sewer Design Guide (2013), sewer mains 15 inches and smaller (“small” mains) in diameter shall be sized to carry the projected peak flow at no more than half the diameter of the pipe, or  $d/D \leq 0.5$ . Mains 18 inches and larger (“Large” mains) shall be sized to carry the projected peak flow at no more than three quarters of the pipe diameter, or  $d/D \leq 0.75$ . This information is summarized in Table 4.

**Table 4: Analysis Criteria**

Sewer Main Diameter	Maximum Allowable d/D
< 18"	0.5
≥ 18"	0.75

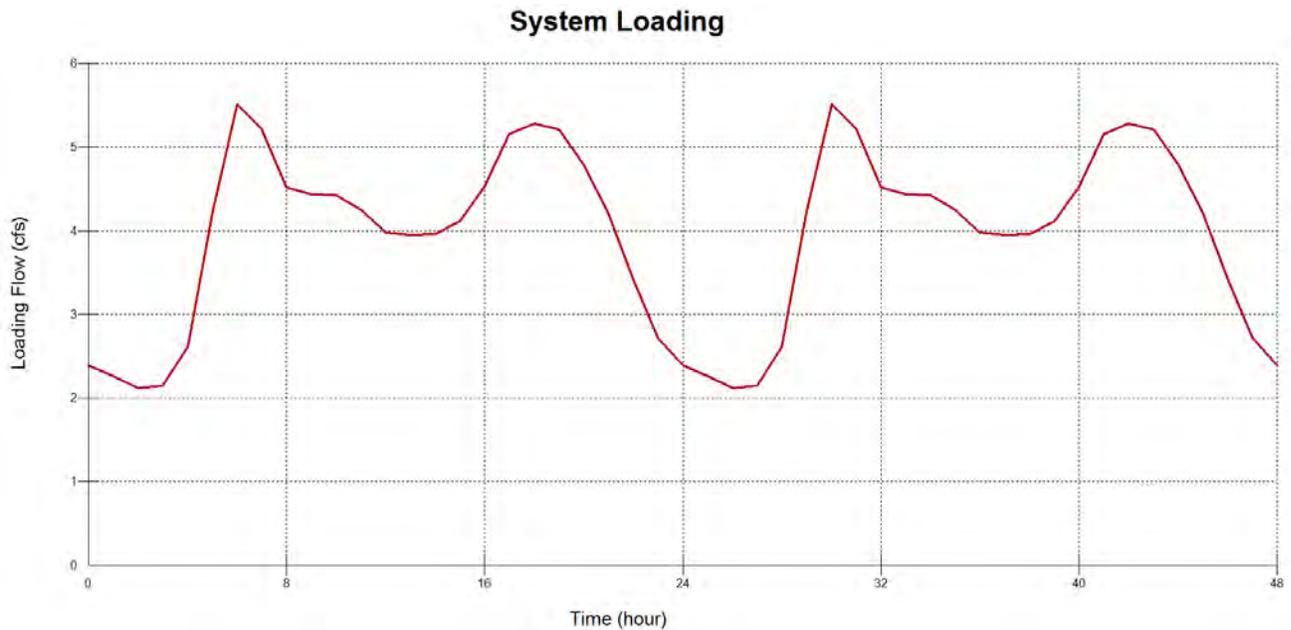


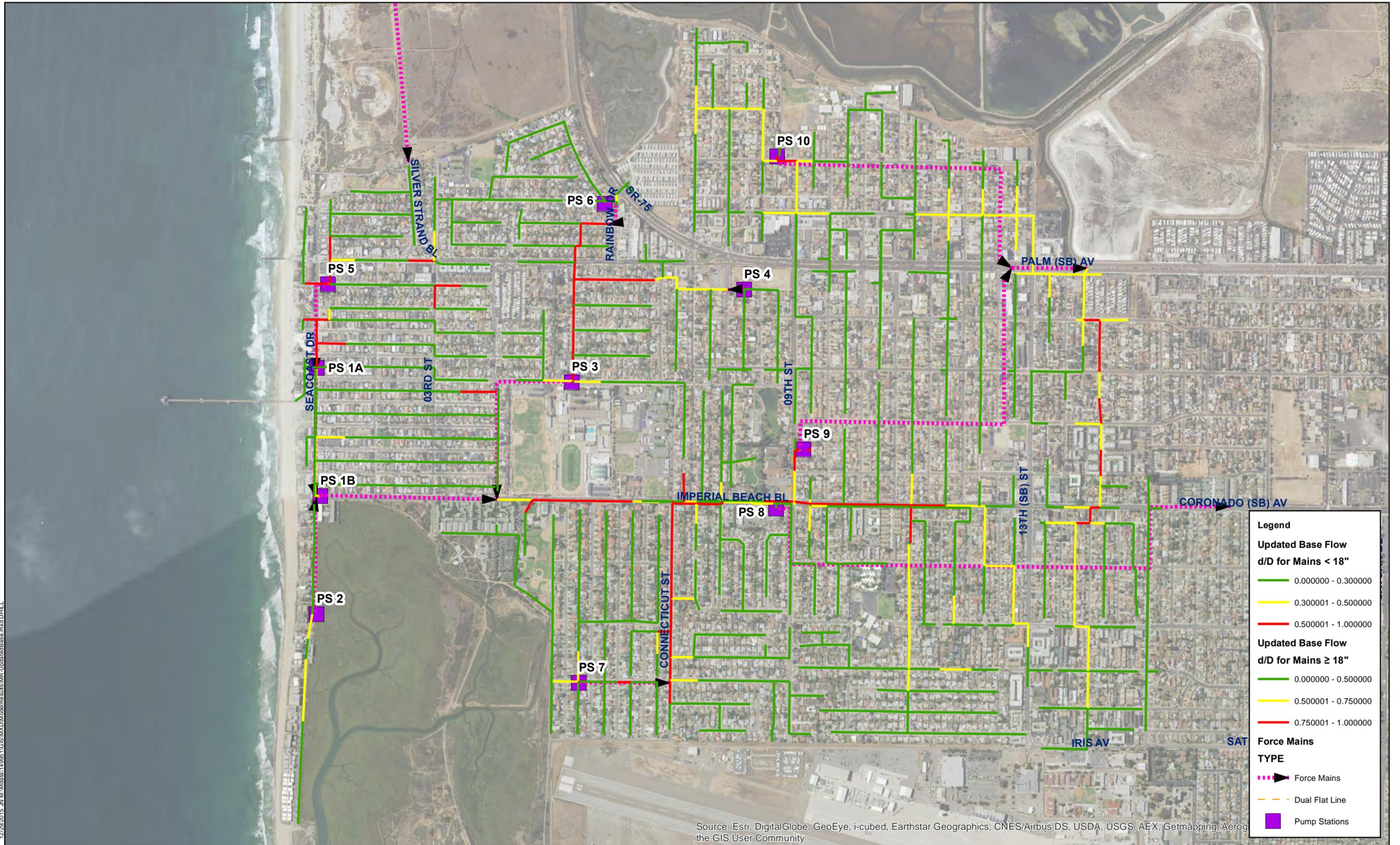
Figure 1: System Loading Curve

For the updated base flow and ultimate development scenarios, all gravity mains within the sewer network are analyzed. For the scenarios with single proposed projects the pipes downstream of the nearest manhole are analyzed.

### 1. Updated Base Flow

Two projects were identified as having been completed since the last model update; these projects include the American Legion expansion and Pier South (formerly Seacoast Inn). The combined additional flow from these two projects is approximately 48,084 gpd or 0.0744 cfs during average daily flow. The result is a total of 74 pipes less than 18-inches in diameter that exceeded the allowable depth ratio, while one large gravity main exceeded the criteria. The result of adding an additional flow to the sewer system are shown graphically on Figure 2 below.

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**Legend**

**Updated Base Flow  
d/D for Mains < 18"**

- 0.000000 - 0.300000
- 0.300001 - 0.500000
- 0.500001 - 1.000000

**Updated Base Flow  
d/D for Mains ≥ 18"**

- 0.000000 - 0.500000
- 0.500001 - 0.750000
- 0.750001 - 1.000000

**Force Mains  
TYPE**

- Force Mains
- Dual Flat Line
- Pump Stations

Source: Esri, DigitalGlobe, GeoEye, i-cubed, Earthstar Geographics, CNES/Airbus DS, USDA, USGS, AEX, Getmapping, Aerog, the GIS User Community



Figure 2

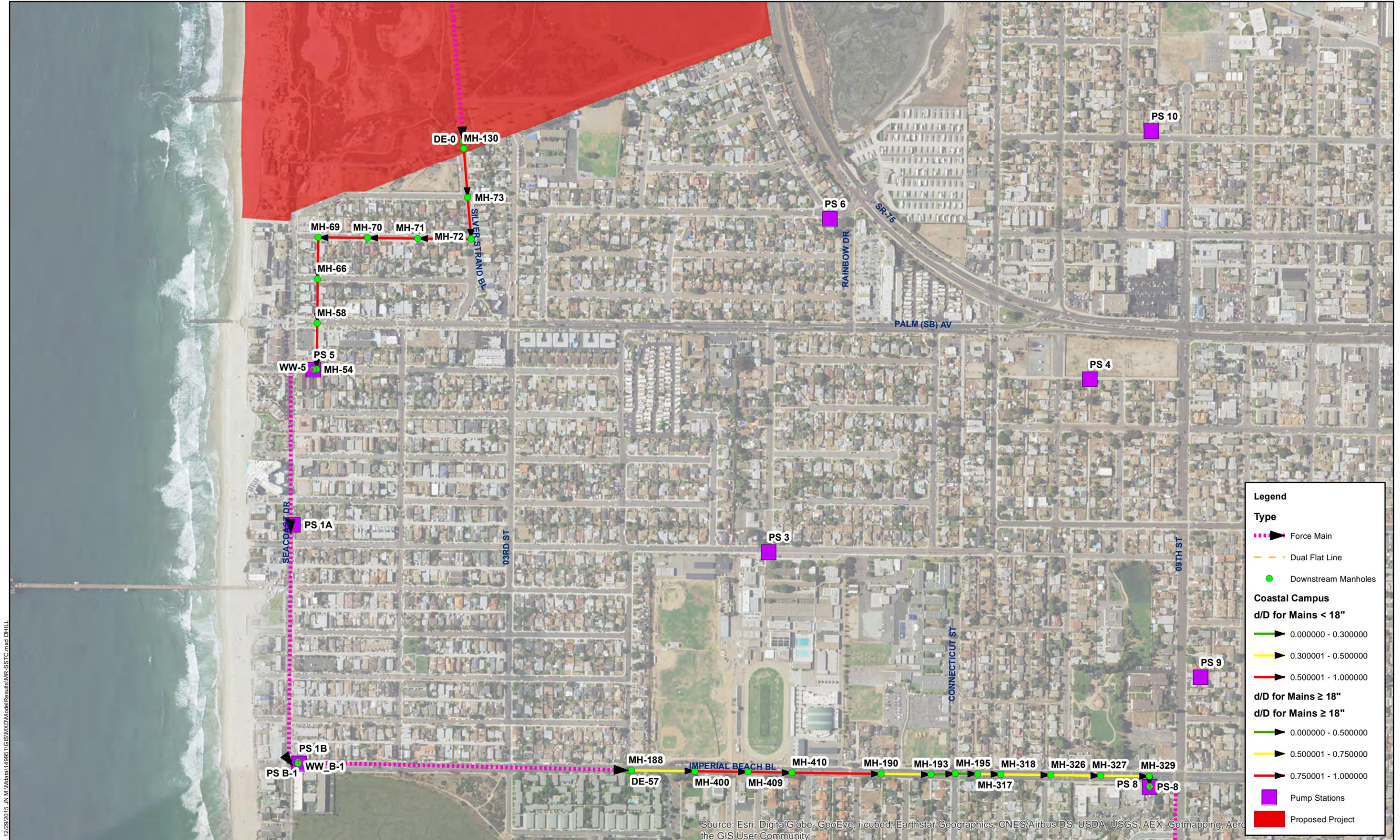
## 2. Coastal Campus

The additional flow from this project is approximately 100,567 gpd or 0.1556 cfs during average daily flow loaded to a manhole located on the Coastal Campus property. This manhole is directly upstream of a proposed 640 gpm (1.43 cfs) pump station, whose operation was based on the anticipated diurnal curve of the base. The base is currently anticipated to operate for 8 hours per day based on information provided to Michael Baker International. The proposed project results in additional 7 small mains exceeding the design criteria. This result is shown graphically on Figure 3 below.



Pipe No.	Diameter (in)	Length (ft)	Slope	US MH	DS MH	Flow (cfs)		Maximum d/D		Design Criteria (d/D)
						Existing	Projected	Existing	Projected	
71	10	277	0.02%	MH-58	MH-54	0.32	1.30	<b>0.797</b>	<b>1.000</b>	0.50
792	8	265	0.10%	MH-66	MH-58	0.10	1.29	<b>0.764</b>	<b>1.000</b>	0.50
86	8	250	0.24%	MH-69	MH-66	0.07	1.30	0.231	<b>1.000</b>	0.50
91	8	299	0.23%	MH-70	MH-69	0.06	1.32	0.216	<b>1.000</b>	0.50
905	10	5	53.36%	PS B-1	WW B-1	4.68	4.68	<b>1.000</b>	<b>1.000</b>	0.50
836	10	19	5.51%	MH-54	WW-5	0.45	1.42	<b>1.000</b>	<b>1.000</b>	0.50
92	8	299	0.26%	MH-71	MH-70	0.05	1.33	0.199	<b>1.000</b>	0.50
93	8	322	0.33%	MH-72	MH-71	0.04	1.34	0.171	<b>1.000</b>	0.50
793	8	251	0.25%	MH-73	MH-72	0.02	1.32	0.127	<b>1.000</b>	0.50
96	6	293	1.07%	MH-130	MH-73	0.00	1.34	0.061	<b>1.000</b>	0.50
873	6	45	3.14%	DE-0	MH-130	0.00	1.35	0.032	<b>1.000</b>	0.50
504	15	265	0.30%	MH-409	MH-410	3.15	3.33	<b>0.736</b>	<b>0.771</b>	0.50
505	15	535	0.30%	MH-410	MH-190	3.09	3.31	<b>0.722</b>	<b>0.766</b>	0.50
496	15	321	0.48%	MH-400	MH-409	3.26	3.34	<b>0.652</b>	<b>0.652</b>	0.50
240	15	380	1.81%	DE-57	MH-400	3.27	3.30	0.491	0.492	0.50
816	15	18	1.25%	MH-188	DE-57	3.29	3.31	0.473	0.474	0.50

Pipe No.	Diameter (in)	Length (ft)	Slope	US MH	DS MH	Flow (cfs)		Maximum d/D		Design Criteria (d/D)
						Existing	Projected	Existing	Projected	
242	15	300	1.82%	MH-190	MH-193	3.09	3.30	0.410	0.426	0.50
426	21	299	0.15%	MH-326	MH-327	3.74	3.88	0.558	0.571	0.75
428	21	293	0.18%	MH-327	MH-329	3.82	3.94	0.537	0.547	0.75
414	21	140	0.14%	MH-317	MH-318	3.11	3.30	0.519	0.538	0.75
415	21	300	0.19%	MH-318	MH-326	3.12	3.29	0.499	0.505	0.75
245	21	132	0.22%	MH-195	MH-317	3.10	3.30	0.475	0.475	0.75
803	18	148	1.43%	MH-193	MH-195	3.09	3.30	0.425	0.425	0.75
2038	24	225	0.84%	TO SD-0	TO SD-0	3.82	3.94	0.290	0.294	0.75
780	21	63	2.31%	MH-329	WW-8	3.82	3.94	0.269	0.273	0.75



**Legend**

**Type**

- Force Main
- Dual Flat Line
- Downstream Manholes

**Coastal Campus**

**d/D for Mains < 18"**

- 0.000000 - 0.300000
- 0.300001 - 0.500000
- 0.500001 - 1.000000

**d/D for Mains ≥ 18"**

- 0.000000 - 0.500000
- 0.500001 - 0.750000
- 0.750001 - 1.000000

- Pump Stations
- Proposed Project

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Source: Esri, DigitalGlobe, GeoEye, i-cubed, Earthstar Geographics, CNES/Airbus DS, USDA, USGS, AEX, Getmapping, Aer

Michael Baker INTERNATIONAL

0 250 500 1,000 Feet

CITY OF IMPERIAL BEACH SEWER MODEL UPDATE  
**Coastal Campus**

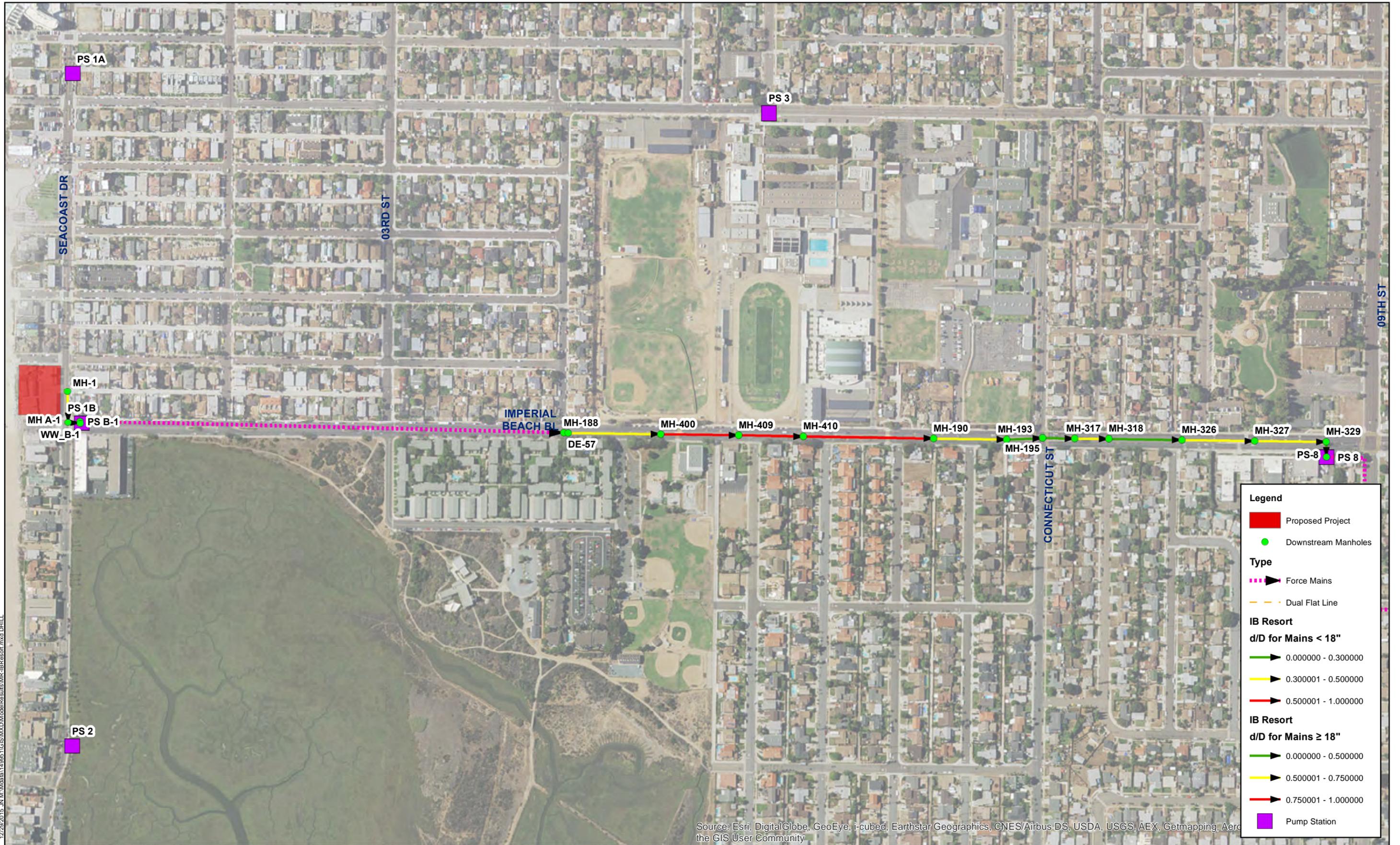
Figure 3

### 3. IB Resort

The additional flow from this project is approximately 44,143 gpd or 0.0683 cfs during average daily flow loaded to MH-1. The number of downstream pipes that exceeds the design criteria increased by 1 for small diameter mains and 0 for large diameter mains. The result of adding an additional flow to the sewer system is shown graphically on Figure 4 below.



Pipe No.	Diameter (in)	Length (ft)	Slope	US MH	DS MH	Flow (cfs)		Maximum d/D		Design Criteria (d/D)
						Existing	Projected	Existing	Projected	
905	10	5	53.36%	PS B-1	WW B-1	4.68	4.76	<b>1.000</b>	<b>1.000</b>	0.50
504	15	265	0.30%	MH-409	MH-410	3.15	3.16	<b>0.736</b>	<b>0.736</b>	0.50
505	15	535	0.30%	MH-410	MH-190	3.09	3.09	<b>0.722</b>	<b>0.722</b>	0.50
496	15	321	0.48%	MH-400	MH-409	3.26	3.26	<b>0.652</b>	<b>0.653</b>	0.50
876	10	62	1.84%	WW B-0	PS B-1	0.39	0.47	0.304	<b>0.640</b>	0.50
240	15	380	1.81%	DE-57	MH-400	3.27	3.27	0.491	0.492	0.50
816	15	18	1.25%	MH-188	DE-57	3.29	3.29	0.473	0.473	0.50
242	15	300	1.82%	MH-190	MH-193	3.09	3.09	0.410	0.410	0.50
426	21	299	0.15%	MH-326	MH-327	3.74	3.75	0.558	0.559	0.75
428	21	293	0.18%	MH-327	MH-329	3.82	3.83	0.537	0.538	0.75
414	21	140	0.14%	MH-317	MH-318	3.11	3.11	0.519	0.519	0.75
798	10	128	0.52%	MH-1	WW B-0	0.32	0.40	0.305	0.344	0.50
415	21	300	0.19%	MH-318	MH-326	3.12	3.12	0.499	0.499	0.75
245	21	132	0.22%	MH-195	MH-317	3.10	3.10	0.475	0.475	0.75
803	18	148	1.43%	MH-193	MH-195	3.09	3.09	0.425	0.425	0.75
2038	24	225	0.84%	TO SD-0	TO SD-0	3.82	3.83	0.290	0.290	0.75
780	21	63	2.31%	MH-329	WW-8	3.82	3.83	0.269	0.269	0.75



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Source: Esri, DigitalGlobe, GeoEye, i-cubed, Earthstar Geographics, CNES/Airbus DS, USDA, USGS, AEX, Getmapping, Aer

**Legend**

- Proposed Project
- Downstream Manholes

**Type**

- Force Mains
- Dual Flat Line

**IB Resort**

**d/D for Mains < 18"**

- 0.000000 - 0.300000
- 0.300001 - 0.500000
- 0.500001 - 1.000000

**IB Resort**

**d/D for Mains ≥ 18"**

- 0.000000 - 0.500000
- 0.500001 - 0.750000
- 0.750001 - 1.000000

- Pump Station

**Michael Baker INTERNATIONAL**

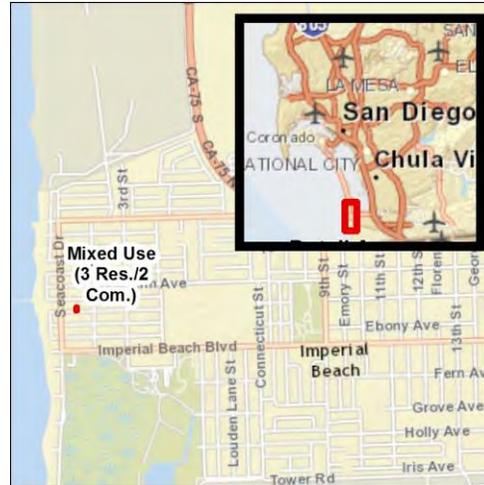
0 250 500 1,000 Feet

CITY OF IMPERIAL BEACH SEWER SYSTEM  
**IB Resort**

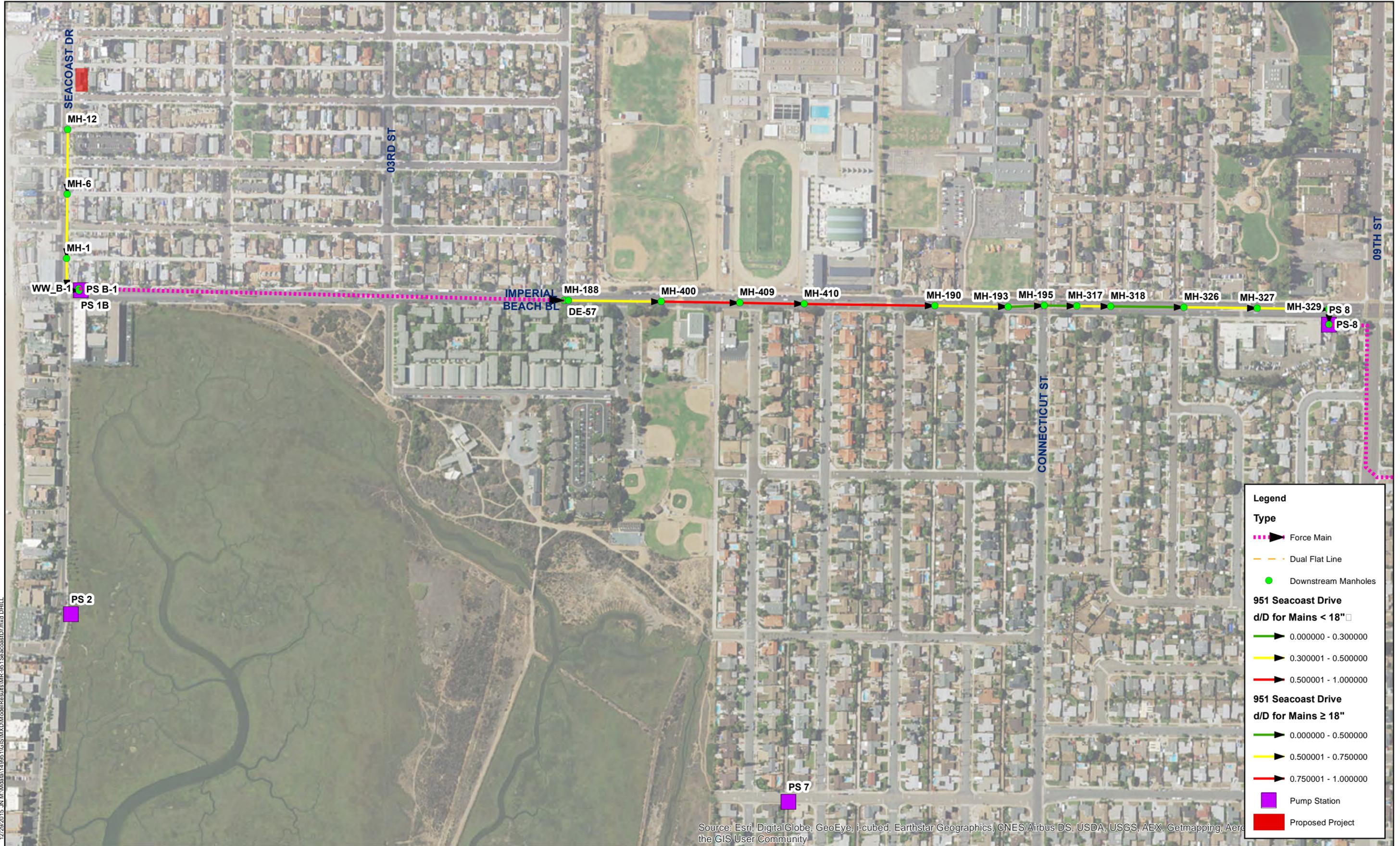
Figure 4

#### 4. 951 Seacoast Dr

The additional flow from this project is approximately 776 gpd or 0.0012 cfs during average daily flow loaded to MH-12. The number of downstream pipes that exceeds the design criteria did not change as a result of the additional flows from this project. The result of adding an additional flow to the sewer system is shown graphically on Figure 5 below.



Pipe No.	Diameter (in)	Length (ft)	Slope	US MH	DS MH	Flow (cfs)		Maximum d/D		Design Criteria (d/D)
						Existing	Projected	Existing	Projected	
905	10	5	53.36%	PS B-1	WW B-1	4.68	4.68	<b>1.000</b>	<b>1.000</b>	0.50
504	15	265	0.30%	MH-409	MH-410	3.15	3.15	<b>0.736</b>	<b>0.736</b>	0.50
505	15	535	0.30%	MH-410	MH-190	3.09	3.09	<b>0.722</b>	<b>0.722</b>	0.50
496	15	321	0.48%	MH-400	MH-409	3.26	3.26	<b>0.652</b>	<b>0.652</b>	0.50
240	15	380	1.81%	DE-57	MH-400	3.27	3.27	0.491	0.491	0.50
816	15	18	1.25%	MH-188	DE-57	3.29	3.29	0.473	0.473	0.50
1	10	263	0.10%	MH-6	MH-1	0.26	0.26	0.417	0.419	0.50
242	15	300	1.82%	MH-190	MH-193	3.09	3.09	0.410	0.410	0.50
426	21	299	0.15%	MH-326	MH-327	3.74	3.74	0.558	0.558	0.75
428	21	293	0.18%	MH-327	MH-329	3.82	3.82	0.537	0.537	0.75
414	21	140	0.14%	MH-317	MH-318	3.11	3.11	0.519	0.519	0.75
795	10	263	0.24%	MH-12	MH-6	0.20	0.20	0.335	0.336	0.50
415	21	300	0.19%	MH-318	MH-326	3.12	3.12	0.499	0.499	0.75
245	21	132	0.22%	MH-195	MH-317	3.10	3.10	0.475	0.475	0.75
798	10	128	0.52%	MH-1	WW B-0	0.32	0.32	0.305	0.305	0.50
876	10	62	1.84%	WW B-0	PS B-1	0.39	0.39	0.304	0.305	0.50
803	18	148	1.43%	MH-193	MH-195	3.09	3.09	0.425	0.425	0.75
2038	24	225	0.84%	TO SD-0	TO SD-0	3.82	3.82	0.290	0.290	0.75
780	21	63	2.31%	MH-329	WW-8	3.82	3.82	0.269	0.269	0.75

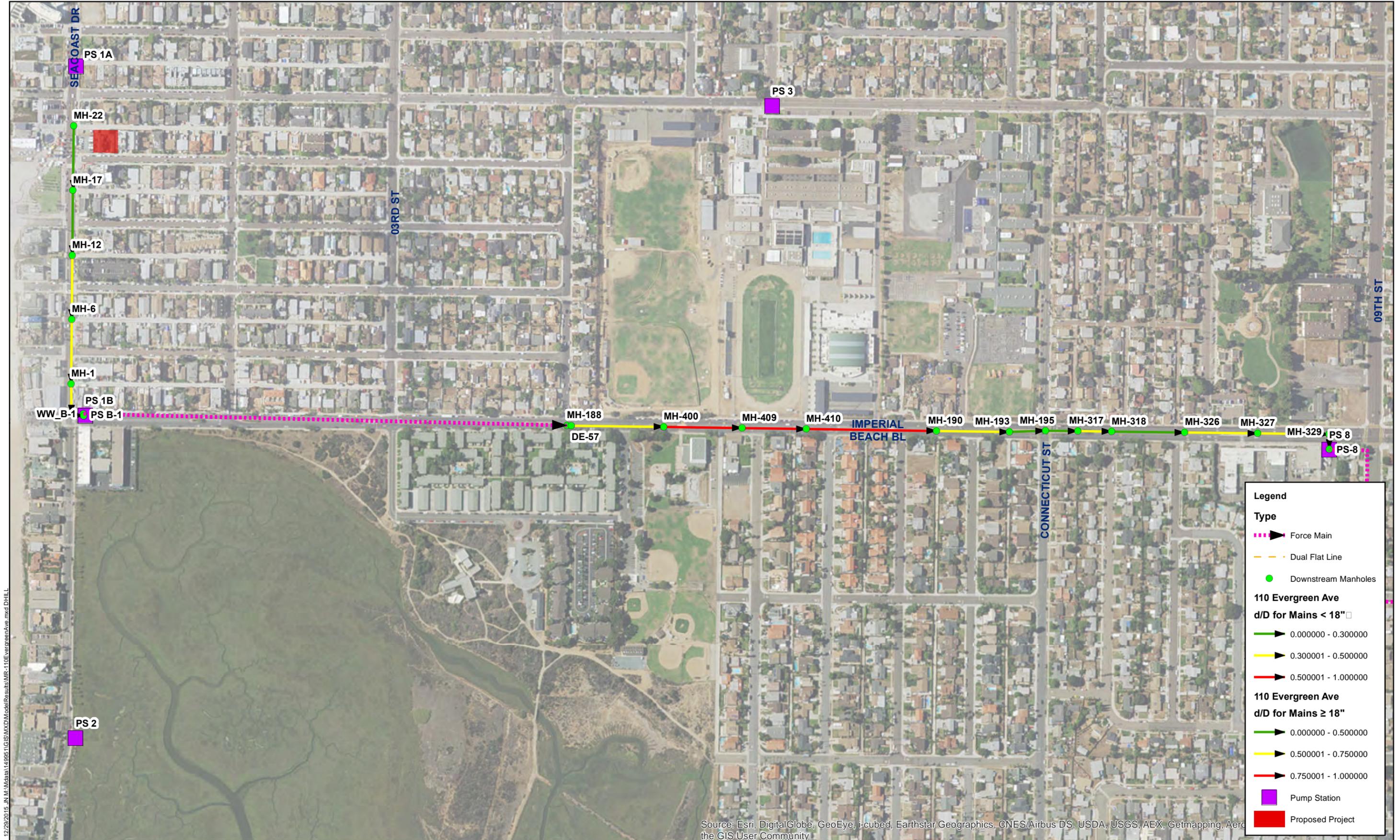


### 5. 110 Evergreen Ave

The additional flow from this project is approximately 2,650 gpd or 0.0041 cfs during average daily flow loaded to MH-22. The number of downstream pipes that exceeds the design criteria did not change as a result of the additional flows from this project. The result of adding an additional flow to the sewer system is shown graphically on Figure 6 below.



Pipe No.	Diameter (in)	Length (ft)	Slope	US MH	DS MH	Flow (cfs)		Maximum d/D		Design Criteria (d/D)
						Existing	Projected	Existing	Projected	
905	10	5	53.36%	PS B-1	WW B-1	4.68	4.68	<b>1.000</b>	<b>1.000</b>	0.50
504	15	265	0.30%	MH-409	MH-410	3.15	3.15	<b>0.736</b>	<b>0.736</b>	0.50
505	15	535	0.30%	MH-410	MH-190	3.09	3.09	<b>0.722</b>	<b>0.722</b>	0.50
496	15	321	0.48%	MH-400	MH-409	3.26	3.26	<b>0.652</b>	<b>0.652</b>	0.50
240	15	380	1.81%	DE-57	MH-400	3.27	3.27	0.491	0.491	0.50
816	15	18	1.25%	MH-188	DE-57	3.29	3.29	0.473	0.473	0.50
1	10	263	0.10%	MH-6	MH-1	0.26	0.26	0.417	0.422	0.50
242	15	300	1.82%	MH-190	MH-193	3.09	3.09	0.410	0.410	0.50
426	21	299	0.15%	MH-326	MH-327	3.74	3.74	0.558	0.558	0.75
428	21	293	0.18%	MH-327	MH-329	3.82	3.82	0.537	0.537	0.75
414	21	140	0.14%	MH-317	MH-318	3.11	3.11	0.519	0.519	0.75
795	10	263	0.24%	MH-12	MH-6	0.20	0.20	0.335	0.339	0.50
415	21	300	0.19%	MH-318	MH-326	3.12	3.12	0.499	0.499	0.75
245	21	132	0.22%	MH-195	MH-317	3.10	3.10	0.475	0.475	0.75
798	10	128	0.52%	MH-1	WW B-0	0.32	0.32	0.305	0.307	0.50
876	10	62	1.84%	WW B-0	PS B-1	0.39	0.40	0.304	0.305	0.50
803	18	148	1.43%	MH-193	MH-195	3.09	3.09	0.425	0.425	0.75
15	10	267	0.11%	MH-17	MH-12	0.12	0.13	0.275	0.281	0.50
20	10	263	0.16%	MH-22	MH-17	0.06	0.07	0.210	0.217	0.50
2038	24	225	0.84%	TO SD-0	TO SD-0	3.82	3.82	0.290	0.290	0.75
780	21	63	2.31%	MH-329	WW-8	3.82	3.82	0.269	0.269	0.75

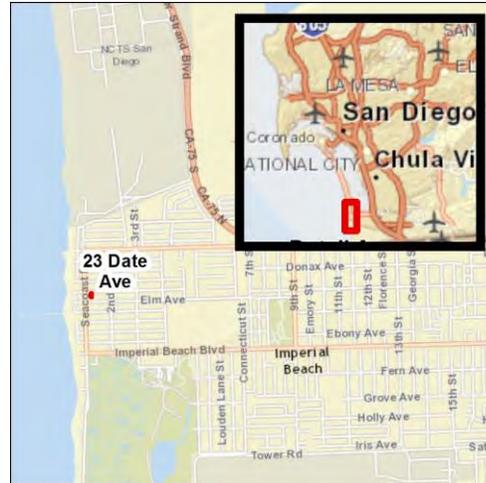


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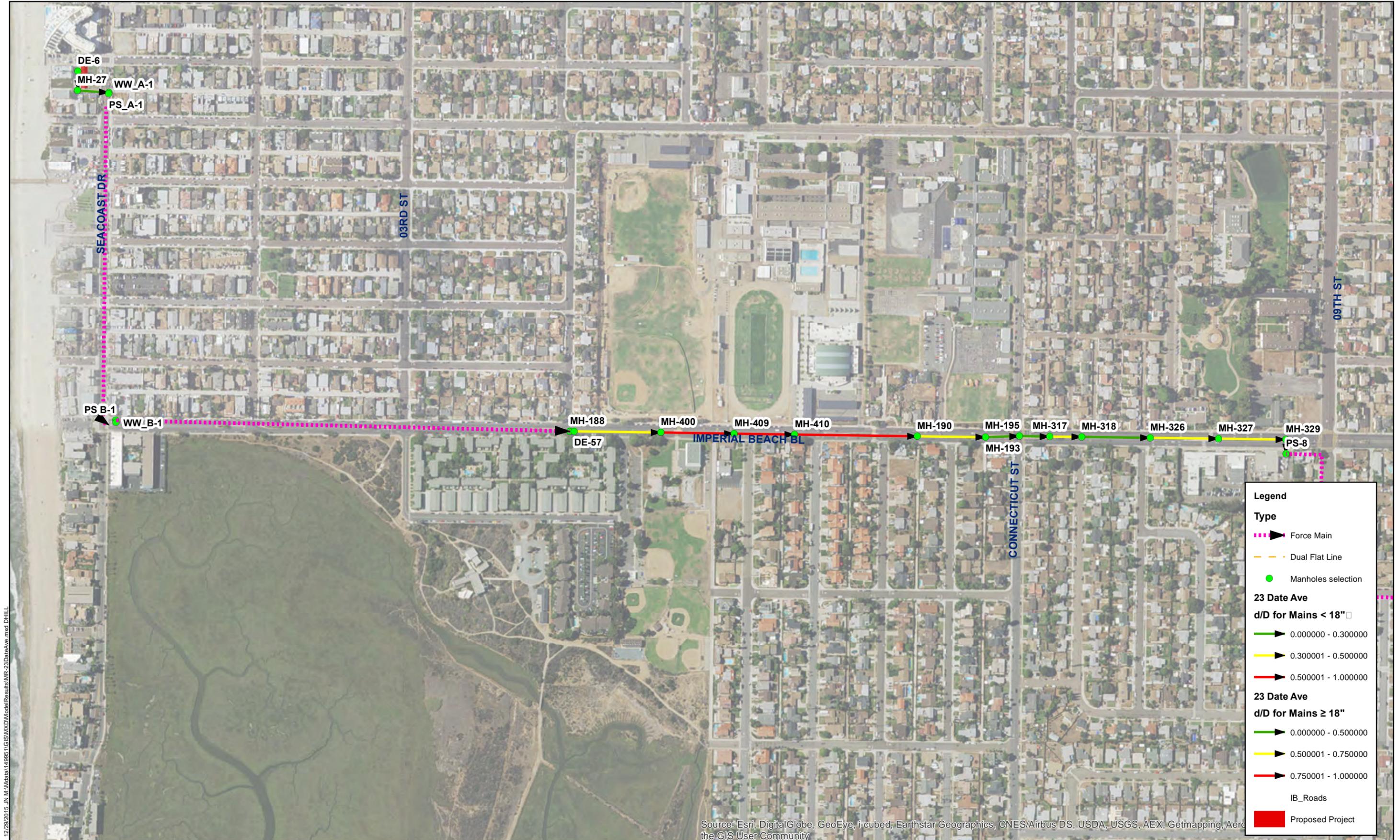
Source: Esri, DigitalGlobe, GeoEye, i-cubed, Earthstar Geographics, CNES/Airbus DS, USDA, USGS, AEX, Getmapping, Aer

### 6. 23 Date Avenue

The additional flow from this project is approximately 711 gpd or 0.0011 cfs during average daily flow loaded to DE-6. The number of downstream pipes that exceeds the design criteria did not change as a result of the additional flows from this project. The result of adding an additional flow to the sewer system is shown graphically on Figure 7 below.



Pipe No.	Diameter (in)	Length (ft)	Slope	US MH	DS MH	Flow (cfs)		Maximum d/D		Design Criteria (d/D)
						Existing	Projected	Existing	Projected	
905	10	5	53.36%	PS B-1	WW B-1	4.68	4.68	<b>1.000</b>	<b>1.000</b>	0.50
504	15	265	0.30%	MH-409	MH-410	3.15	3.15	<b>0.736</b>	<b>0.736</b>	0.50
505	15	535	0.30%	MH-410	MH-190	3.09	3.09	<b>0.722</b>	<b>0.722</b>	0.50
496	15	321	0.48%	MH-400	MH-409	3.26	3.26	<b>0.652</b>	<b>0.652</b>	0.50
240	15	380	1.81%	DE-57	MH-400	3.27	3.27	0.491	0.491	0.50
816	15	18	1.25%	MH-188	DE-57	3.29	3.29	0.473	0.473	0.50
242	15	300	1.82%	MH-190	MH-193	3.09	3.09	0.410	0.410	0.50
426	21	299	0.15%	MH-326	MH-327	3.74	3.75	0.558	0.559	0.75
428	21	293	0.18%	MH-327	MH-329	3.82	3.83	0.537	0.537	0.75
414	21	140	0.14%	MH-317	MH-318	3.11	3.11	0.519	0.519	0.75
415	21	300	0.19%	MH-318	MH-326	3.12	3.12	0.499	0.499	0.75
245	21	132	0.22%	MH-195	MH-317	3.10	3.10	0.475	0.475	0.75
803	18	148	1.43%	MH-193	MH-195	3.09	3.09	0.425	0.425	0.75
936	12	5	6.08%	WW A-1	WW A-1	1.05	1.05	0.233	0.233	0.50
2038	24	225	0.84%	TO SD-0	TO SD-0	3.82	3.82	0.290	0.290	0.75
780	21	63	2.31%	MH-329	WW-8	3.82	3.82	0.269	0.269	0.75
34	8	138	2.14%	MH-27	WW A-1	0.01	0.02	0.065	0.067	0.50
33	6	104	1.82%	DE-6	MH-27	0.00	0.00	0.057	0.062	0.50



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Source: Esri, DigitalGlobe, GeoEye, i-cubed, Earthstar Geographics, CNES/Airbus DS, USDA, USGS, AEX, Getmapping, Aer

**Legend**

**Type**

- Force Main
- Dual Flat Line
- Manholes selection

**23 Date Ave**

**d/D for Mains < 18"**

- 0.000000 - 0.300000
- 0.300001 - 0.500000
- 0.500001 - 1.000000

**23 Date Ave**

**d/D for Mains ≥ 18"**

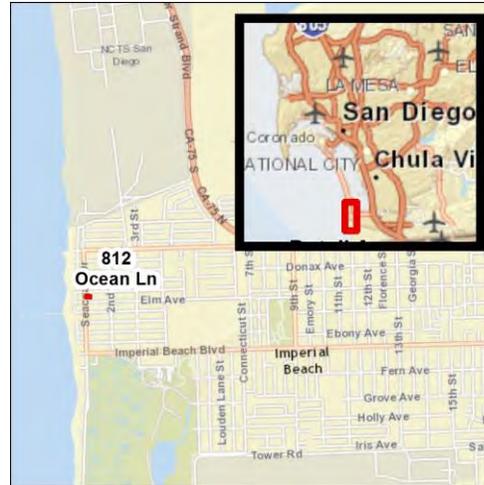
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- 0.500001 - 0.750000
- 0.750001 - 1.000000

IB\_Roads

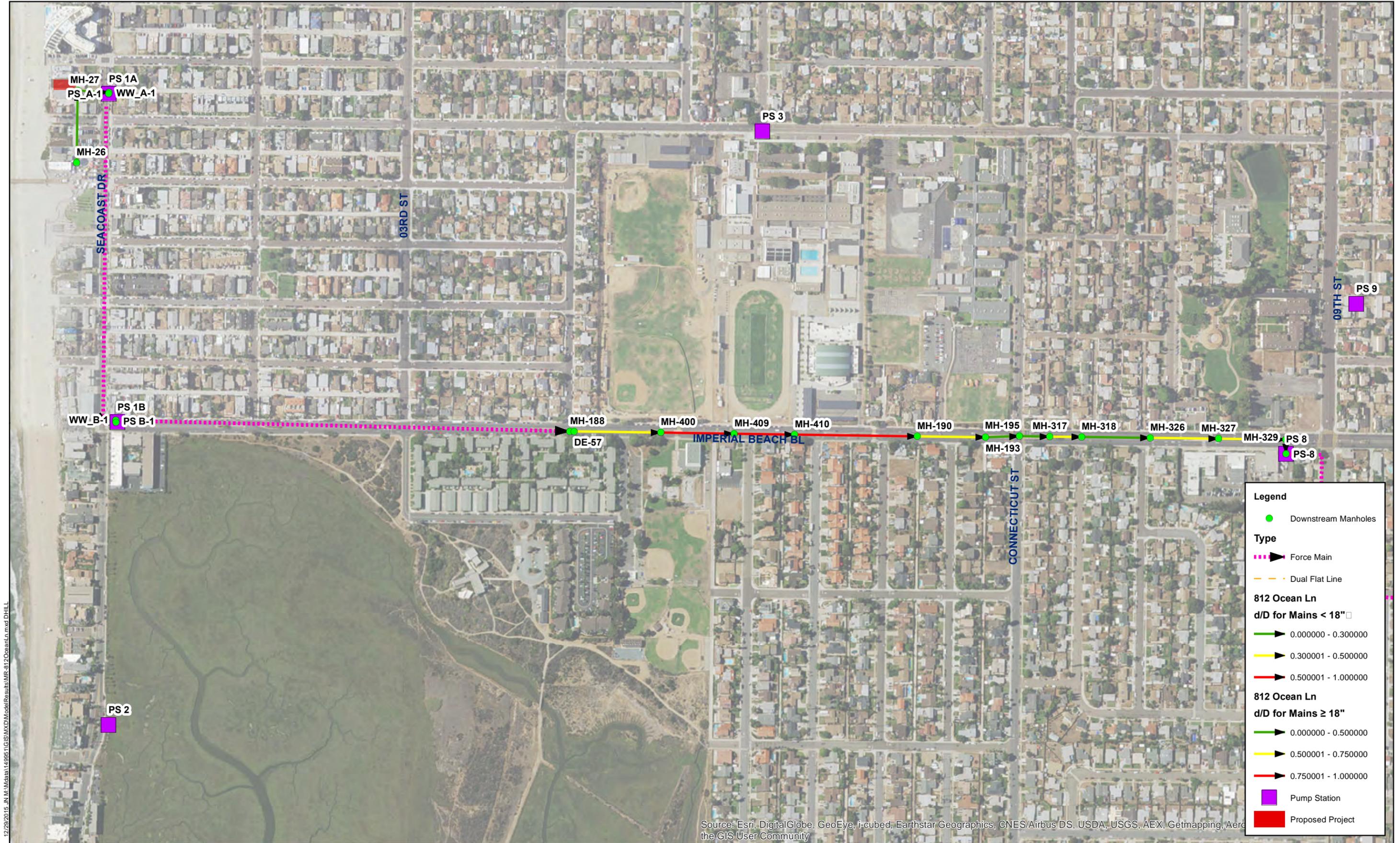
Proposed Project

### 7. 812 Ocean Lane

The additional flow from this project is approximately 452 gpd or 0.0007 cfs during average daily flow loaded to MH-27. The number of downstream pipes that exceeds the design criteria did not change as a result of the additional flows from this project. The result of adding an additional flow to the sewer system is shown graphically on Figure 8 below.



Pipe No.	Diameter (in)	Length (ft)	Slope	US MH	DS MH	Flow (cfs)		Maximum d/D		Design Criteria (d/D)
						Existing	Projected	Existing	Projected	
905	10	5	53.36%	PS B-1	WW B-1	4.68	4.68	<b>1.000</b>	<b>1.000</b>	0.50
504	15	265	0.30%	MH-409	MH-410	3.15	3.15	<b>0.736</b>	<b>0.736</b>	0.50
505	15	535	0.30%	MH-410	MH-190	3.09	3.09	<b>0.722</b>	<b>0.722</b>	0.50
496	15	321	0.48%	MH-400	MH-409	3.26	3.26	<b>0.652</b>	<b>0.652</b>	0.50
240	15	380	1.81%	DE-57	MH-400	3.27	3.27	0.491	0.491	0.50
816	15	18	1.25%	MH-188	DE-57	3.29	3.29	0.473	0.473	0.50
242	15	300	1.82%	MH-190	MH-193	3.09	3.09	0.410	0.410	0.50
426	21	299	0.15%	MH-326	MH-327	3.74	3.74	0.558	0.558	0.75
428	21	293	0.18%	MH-327	MH-329	3.82	3.82	0.537	0.537	0.75
414	21	140	0.14%	MH-317	MH-318	3.11	3.11	0.519	0.519	0.75
415	21	300	0.19%	MH-318	MH-326	3.12	3.12	0.499	0.499	0.75
245	21	132	0.22%	MH-195	MH-317	3.10	3.10	0.475	0.475	0.75
803	18	148	1.43%	MH-193	MH-195	3.09	3.09	0.425	0.425	0.75
936	12	5	6.08%	WW A-1	WW A-1	1.05	1.05	0.233	0.233	0.50
2038	24	225	0.84%	TO SD-0	TO SD-0	3.82	3.82	0.290	0.290	0.75
780	21	63	2.31%	MH-329	WW-8	3.82	3.82	0.269	0.269	0.75
32	8	315	0.33%	MH-26	MH-27	0.01	0.01	0.086	0.086	0.50
34	8	138	2.14%	MH-27	WW A-1	0.01	0.02	0.065	0.067	0.50

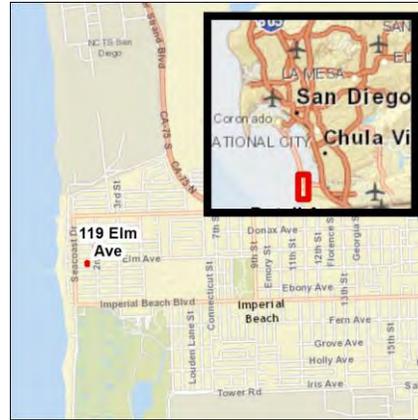


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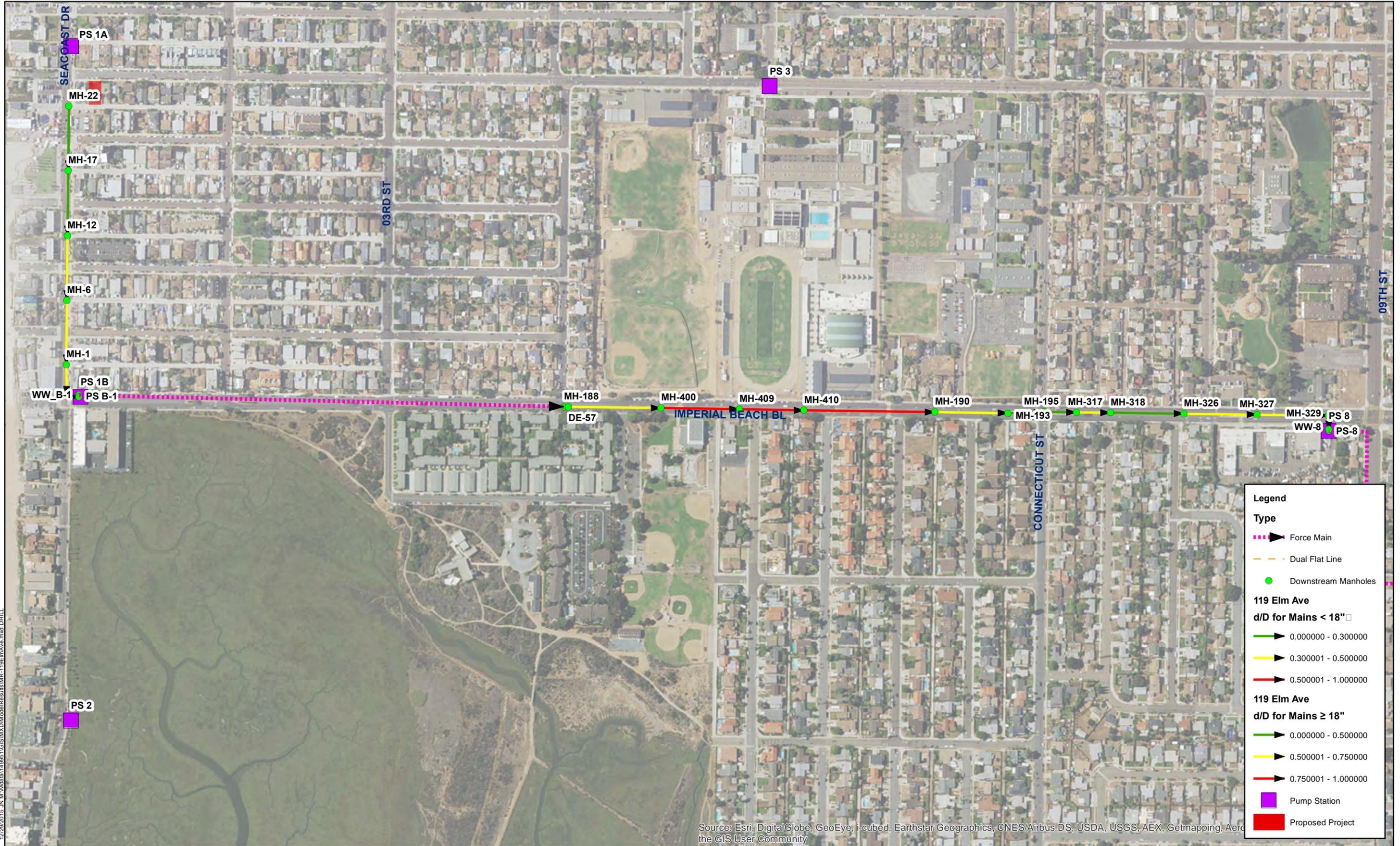


### 8. 119 Elm Ave

The additional flow from this project is approximately 711 gpd or 0.0011 cfs during average daily flow loaded to MH-33. The number of downstream pipes that exceeds the design criteria did not change as a result of the additional flows from this project. The result of adding an additional flow to the sewer system is shown graphically on Figure 9 below.

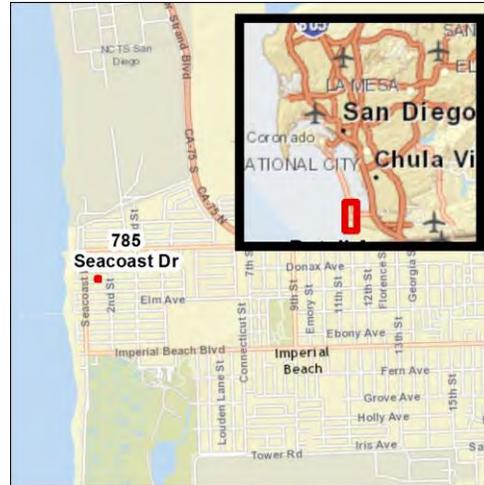


Pipe No.	Diameter (in)	Length (ft)	Slope	US MH	DS MH	Flow (cfs)		Maximum d/D		Design Criteria (d/D)
						Existing	Projected	Existing	Projected	
905	10	5	53.36%	PS B-1	WW B-1	4.68	4.68	<b>1.000</b>	<b>1.000</b>	0.50
504	15	265	0.30%	MH-409	MH-410	3.15	3.15	<b>0.736</b>	<b>0.736</b>	0.50
505	15	535	0.30%	MH-410	MH-190	3.09	3.09	<b>0.722</b>	<b>0.722</b>	0.50
496	15	321	0.48%	MH-400	MH-409	3.26	3.26	<b>0.652</b>	<b>0.652</b>	0.50
240	15	380	1.81%	DE-57	MH-400	3.27	3.27	0.491	0.491	0.50
816	15	18	1.25%	MH-188	DE-57	3.29	3.29	0.473	0.473	0.50
1	10	263	0.10%	MH-6	MH-1	0.26	0.26	0.417	0.422	0.50
242	15	300	1.82%	MH-190	MH-193	3.09	3.09	0.410	0.410	0.50
426	21	299	0.15%	MH-326	MH-327	3.74	3.74	0.558	0.558	0.75
428	21	293	0.18%	MH-327	MH-329	3.82	3.82	0.537	0.537	0.75
414	21	140	0.14%	MH-317	MH-318	3.11	3.11	0.519	0.519	0.75
795	10	263	0.24%	MH-12	MH-6	0.20	0.20	0.335	0.339	0.50
415	21	300	0.19%	MH-318	MH-326	3.12	3.12	0.499	0.499	0.75
245	21	132	0.22%	MH-195	MH-317	3.10	3.10	0.475	0.475	0.75
798	10	128	0.52%	MH-1	WW B-0	0.32	0.32	0.305	0.307	0.50
876	10	62	1.84%	WW B-0	PS B-1	0.39	0.40	0.304	0.305	0.50
803	18	148	1.43%	MH-193	MH-195	3.09	3.09	0.425	0.425	0.75
15	10	267	0.11%	MH-17	MH-12	0.12	0.13	0.275	0.281	0.50
20	10	263	0.16%	MH-22	MH-17	0.06	0.07	0.210	0.217	0.50
2038	24	225	0.84%	TO SD-0	TO SD-0	3.82	3.82	0.290	0.290	0.75
780	21	63	2.31%	MH-329	WW-8	3.82	3.82	0.269	0.269	0.75

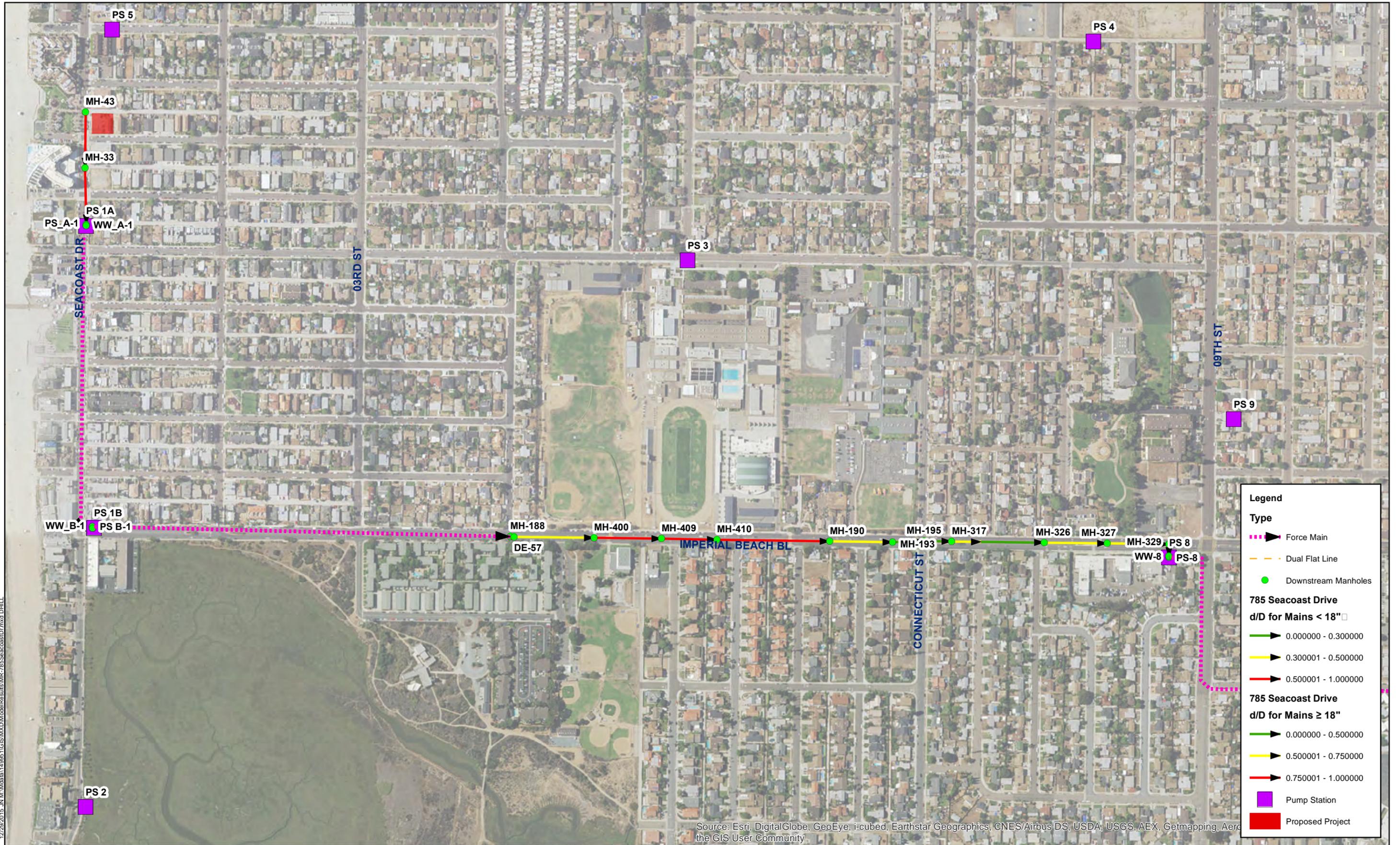


### 9. 785 Seacoast Diver

The additional flow from this project is approximately 7,497 gpd or 0.0116 cfs during average daily flow loaded to MH-43. The number of downstream pipes that exceeds the design criteria did not change as a result of the additional flows from this project. The result of adding an additional flow to the sewer system is shown graphically on Figure 10 below.



Pipe No.	Diameter (in)	Length (ft)	Slope	US MH	DS MH	Flow (cfs)		Maximum d/D		Design Criteria (d/D)
						Existing	Projected	Existing	Projected	
42	10	268	0.14%	MH-33	WW A-1	0.98	0.99	<b>1.000</b>	<b>1.000</b>	0.50
905	10	5	53.36%	PS B-1	WW B-1	4.68	4.70	<b>1.000</b>	<b>1.000</b>	0.50
43	10	266	0.15%	MH-43	MH-33	0.81	0.82	<b>0.968</b>	<b>0.981</b>	0.50
504	15	265	0.30%	MH-409	MH-410	3.15	3.33	<b>0.736</b>	<b>0.770</b>	0.50
505	15	535	0.30%	MH-410	MH-190	3.09	3.33	<b>0.722</b>	<b>0.770</b>	0.50
496	15	321	0.48%	MH-400	MH-409	3.26	3.33	<b>0.652</b>	<b>0.652</b>	0.50
240	15	380	1.81%	DE-57	MH-400	3.27	3.27	0.491	0.491	0.50
816	15	18	1.25%	MH-188	DE-57	3.29	3.29	0.473	0.473	0.50
242	15	300	1.82%	MH-190	MH-193	3.09	3.32	0.410	0.427	0.50
426	21	299	0.15%	MH-326	MH-327	3.74	3.94	0.558	0.577	0.75
428	21	293	0.18%	MH-327	MH-329	3.82	4.01	0.537	0.553	0.75
414	21	140	0.14%	MH-317	MH-318	3.11	3.32	0.519	0.540	0.75
415	21	300	0.19%	MH-318	MH-326	3.12	3.31	0.499	0.499	0.75
245	21	132	0.22%	MH-195	MH-317	3.10	3.31	0.475	0.475	0.75
803	18	148	1.43%	MH-193	MH-195	3.09	3.32	0.425	0.425	0.75
936	12	5	6.08%	WW A-1	WW A-1	1.05	1.06	0.233	0.234	0.50
2038	24	225	0.84%	TO SD-0	TO SD-0	3.82	3.99	0.290	0.297	0.75
780	21	63	2.31%	MH-329	WW-8	3.82	3.99	0.269	0.275	0.75

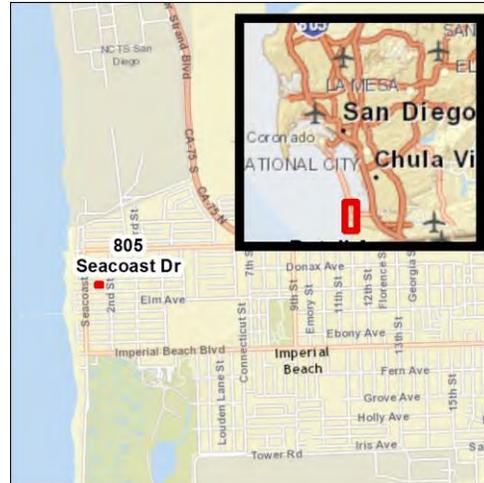


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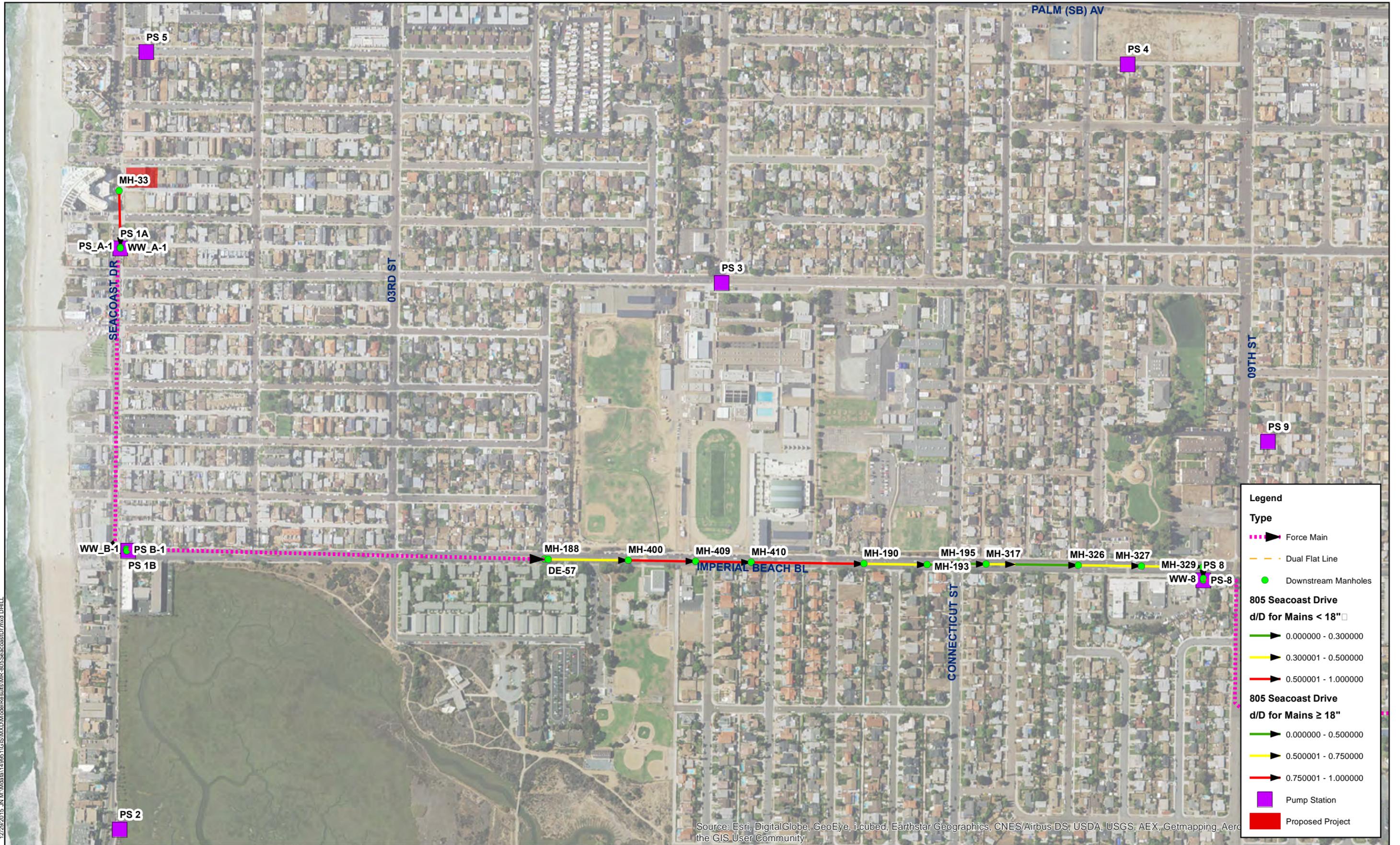


### 10.805 Seacoast Dr

The additional flow from this project is approximately 47,375 gpd or 0.0733 cfs during average daily flow loaded to MH-40. The number of downstream pipes that exceeds the design criteria did not change as a result of the additional flows from this project.

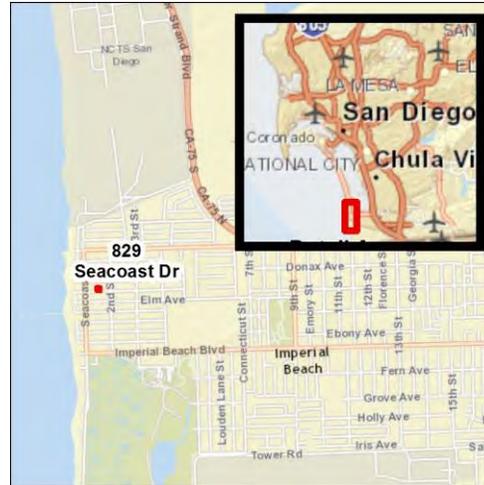


Pipe No.	Diameter (in)	Length (ft)	Slope	US MH	DS MH	Flow (cfs)		Maximum d/D		Design Criteria (d/D)
						Existing	Projected	Existing	Projected	
42	10	268	0.14%	MH-33	WW A-1	0.98	1.05	<b>1.000</b>	<b>1.000</b>	0.50
905	10	5	53.36%	PS B-1	WW B-1	4.68	4.68	<b>1.000</b>	<b>1.000</b>	0.50
504	15	265	0.30%	MH-409	MH-410	3.15	3.20	<b>0.736</b>	<b>0.745</b>	0.50
505	15	535	0.30%	MH-410	MH-190	3.09	3.16	<b>0.722</b>	<b>0.736</b>	0.50
496	15	321	0.48%	MH-400	MH-409	3.26	3.26	<b>0.652</b>	<b>0.655</b>	0.50
240	15	380	1.81%	DE-57	MH-400	3.27	3.28	0.491	0.494	0.50
816	15	18	1.25%	MH-188	DE-57	3.29	3.29	0.473	0.473	0.50
242	15	300	1.82%	MH-190	MH-193	3.09	3.14	0.410	0.414	0.50
426	21	299	0.15%	MH-326	MH-327	3.74	3.74	0.558	0.558	0.75
428	21	293	0.18%	MH-327	MH-329	3.82	3.82	0.537	0.537	0.75
414	21	140	0.14%	MH-317	MH-318	3.11	3.11	0.519	0.520	0.75
415	21	300	0.19%	MH-318	MH-326	3.12	3.12	0.499	0.499	0.75
245	21	132	0.22%	MH-195	MH-317	3.10	3.10	0.475	0.475	0.75
803	18	148	1.43%	MH-193	MH-195	3.09	3.11	0.425	0.425	0.75
936	12	5	6.08%	WW A-1	WW A-1	1.05	1.12	0.233	0.241	0.50
2038	24	225	0.84%	TO SD-0	TO SD-0	3.82	3.82	0.290	0.290	0.75
780	21	63	2.31%	MH-329	WW-8	3.82	3.82	0.269	0.269	0.75

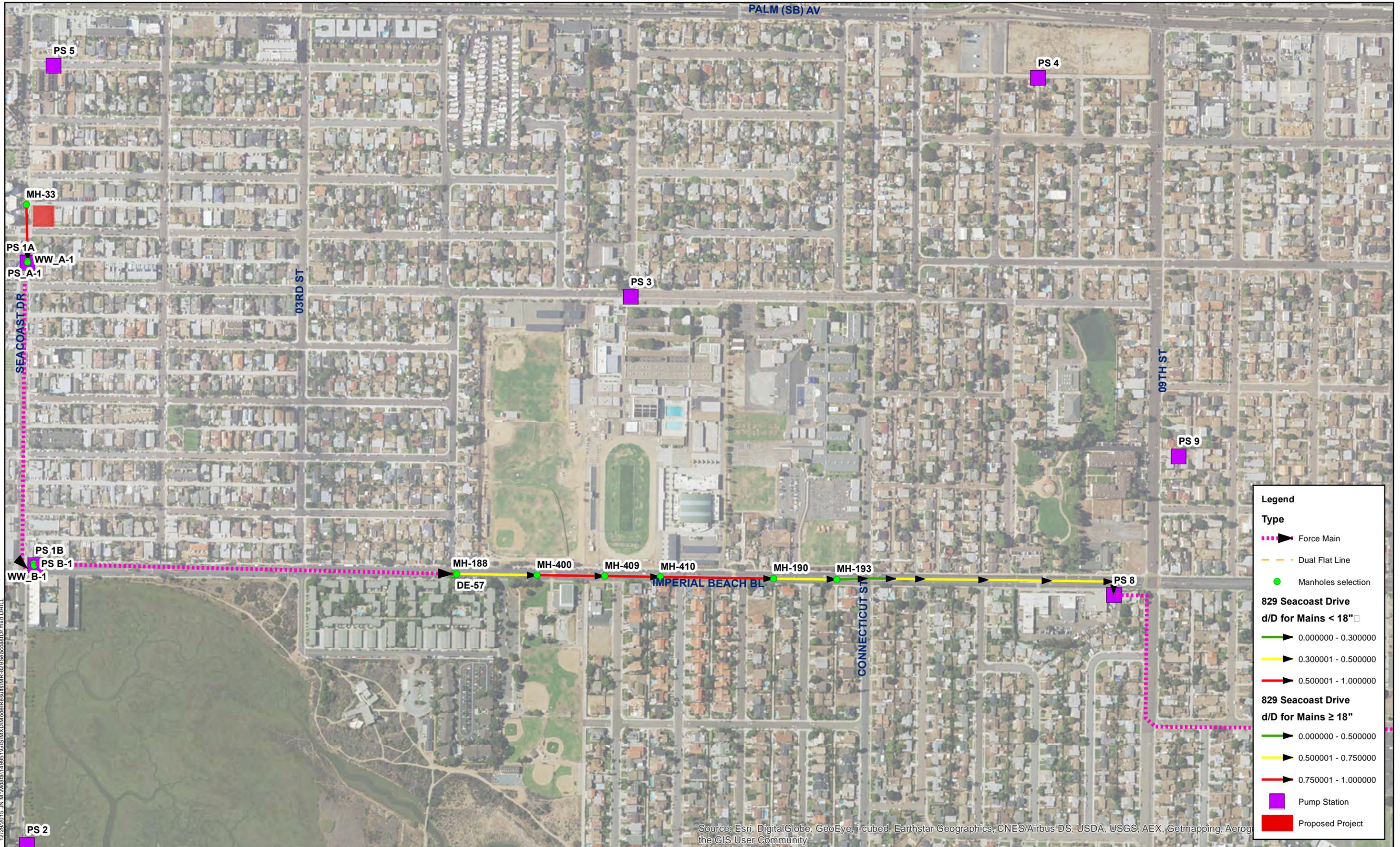


### 11.829 Seacoast Drive

The additional flow from this project is approximately 258,591 gpd or 0.4001 cfs during average daily flow. The number of downstream pipes that exceeds the design criteria did not change as a result of the additional flows from this project. The result of adding an additional flow to the sewer system is shown graphically on Figure 12 below.



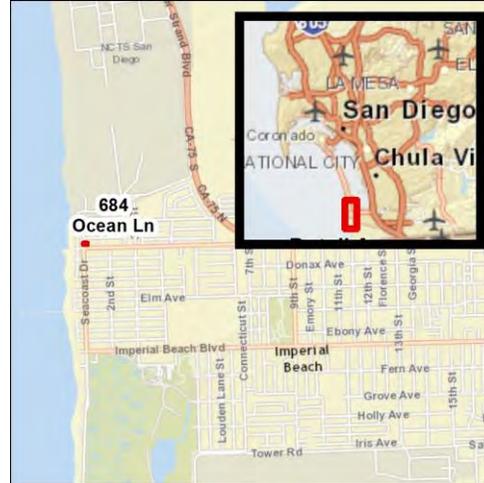
Pipe No.	Diameter (in)	Length (ft)	Slope	US MH	DS MH	Flow (cfs)		Maximum d/D		Design Criteria (d/D)
						Existing	Projected	Existing	Projected	
42	10	268	0.14%	MH-33	WW A-1	0.98	1.05	<b>1.000</b>	<b>1.000</b>	0.50
905	10	5	53.36%	PS B-1	WW B-1	4.68	4.68	<b>1.000</b>	<b>1.000</b>	0.50
504	15	265	0.30%	MH-409	MH-410	3.15	3.20	<b>0.736</b>	<b>0.745</b>	0.50
505	15	535	0.30%	MH-410	MH-190	3.09	3.16	<b>0.722</b>	<b>0.736</b>	0.50
496	15	321	0.48%	MH-400	MH-409	3.26	3.26	<b>0.652</b>	<b>0.653</b>	0.50
240	15	380	1.81%	DE-57	MH-400	3.27	3.28	0.491	0.493	0.50
816	15	18	1.25%	MH-188	DE-57	3.29	3.29	0.473	0.473	0.50
242	15	300	1.82%	MH-190	MH-193	3.09	3.14	0.410	0.414	0.50
426	21	299	0.15%	MH-326	MH-327	3.74	3.74	0.558	0.558	0.75
428	21	293	0.18%	MH-327	MH-329	3.82	3.82	0.537	0.537	0.75
414	21	140	0.14%	MH-317	MH-318	3.11	3.12	0.519	0.520	0.75
415	21	300	0.19%	MH-318	MH-326	3.12	3.12	0.499	0.500	0.75
245	21	132	0.22%	MH-195	MH-317	3.10	3.11	0.475	0.475	0.75
803	18	148	1.43%	MH-193	MH-195	3.09	3.11	0.425	0.425	0.75
936	12	5	6.08%	WW A-1	WW A-1	1.05	1.12	0.233	0.241	0.50
2038	24	225	0.84%	TO SD-0	TO SD-0	3.82	3.82	0.290	0.290	0.75
780	21	63	2.31%	MH-329	WW-8	3.82	3.82	0.269	0.269	0.75



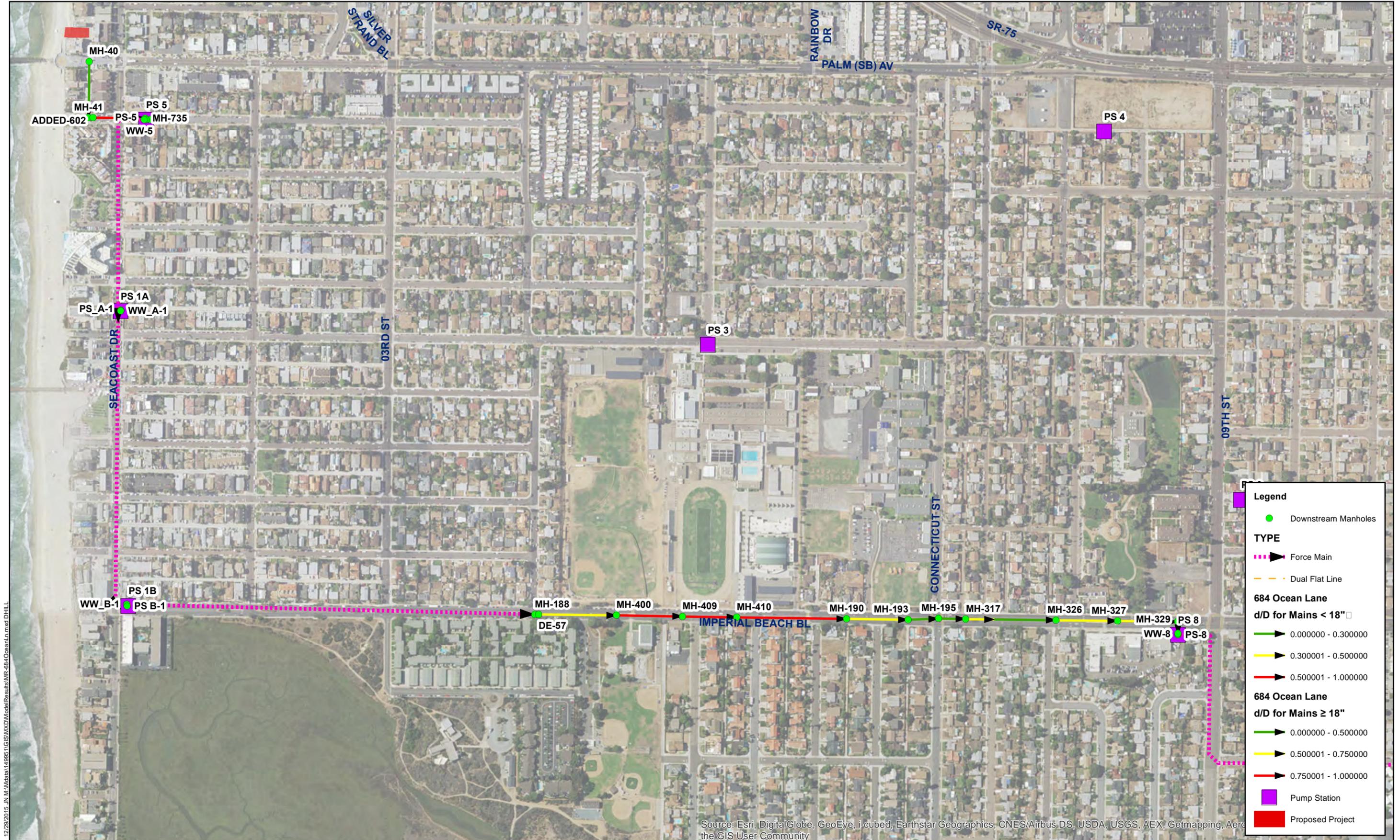
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### 12.684 Ocean Lane

The additional flow from this project is approximately 452 gpd or 0.0007 cfs during average daily flow loaded to MH-565. The number of downstream pipes that exceeds the design criteria did not change as a result of the additional flows from this project. The result of adding an additional flow to the sewer system is shown graphically on Figure 13 below.



Pipe No.	Diameter (in)	Length (ft)	Slope	US MH	DS MH	Flow (cfs)		Maximum d/D		Design Criteria (d/D)
						Existing	Projected	Existing	Projected	
905	10	5	53.36%	PS B-1	WW B-1	4.68	4.69	1.000	1.000	0.50
836	10	19	5.51%	MH-54	WW-5	0.45	0.45	1.000	1.000	0.50
799	10	254	1.64%	MH-41	ADDED-602	0.06	0.06	1.000	1.000	0.50
504	15	265	0.30%	MH-409	MH-410	3.15	3.17	0.736	0.739	0.50
505	15	535	0.30%	MH-410	MH-190	3.09	3.09	0.722	0.723	0.50
496	15	321	0.48%	MH-400	MH-409	3.26	3.27	0.652	0.653	0.50
240	15	380	1.81%	DE-57	MH-400	3.27	3.27	0.491	0.491	0.50
816	15	18	1.25%	MH-188	DE-57	3.29	3.29	0.473	0.473	0.50
554	10	25	9.72%	MH-735	MH-54	0.06	0.06	0.438	0.438	0.50
242	15	300	1.82%	MH-190	MH-193	3.09	3.09	0.410	0.411	0.50
426	21	299	0.15%	MH-326	MH-327	3.74	3.75	0.558	0.559	0.75
428	21	293	0.18%	MH-327	MH-329	3.82	3.83	0.537	0.537	0.75
414	21	140	0.14%	MH-317	MH-318	3.11	3.11	0.519	0.520	0.75
415	21	300	0.19%	MH-318	MH-326	3.12	3.12	0.499	0.499	0.75
245	21	132	0.22%	MH-195	MH-317	3.10	3.10	0.475	0.475	0.75
803	18	148	1.43%	MH-193	MH-195	3.09	3.09	0.425	0.425	0.75
2038	24	225	0.84%	TO SD-0	TO SD-0	3.82	3.83	0.290	0.290	0.75
53	8	272	0.37%	MH-40	MH-41	0.05	0.05	0.183	0.184	0.50
780	21	63	2.31%	MH-329	WW-8	3.82	3.83	0.269	0.269	0.75
903	10	22	11.37%	ADDED-602	MH-735	0.06	0.06	0.061	0.062	0.50



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Source: Esri, DigitalGlobe, GeoEye, i-cubed, Earthstar Geographics, CNES/Airbus DS, USDA, USGS, AEX, Getmapping, Aer

CITY OF IMPERIAL BEACH SEWER MODEL UPDATE  
**684 Ocean Lane**

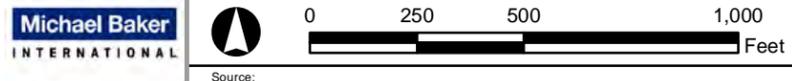


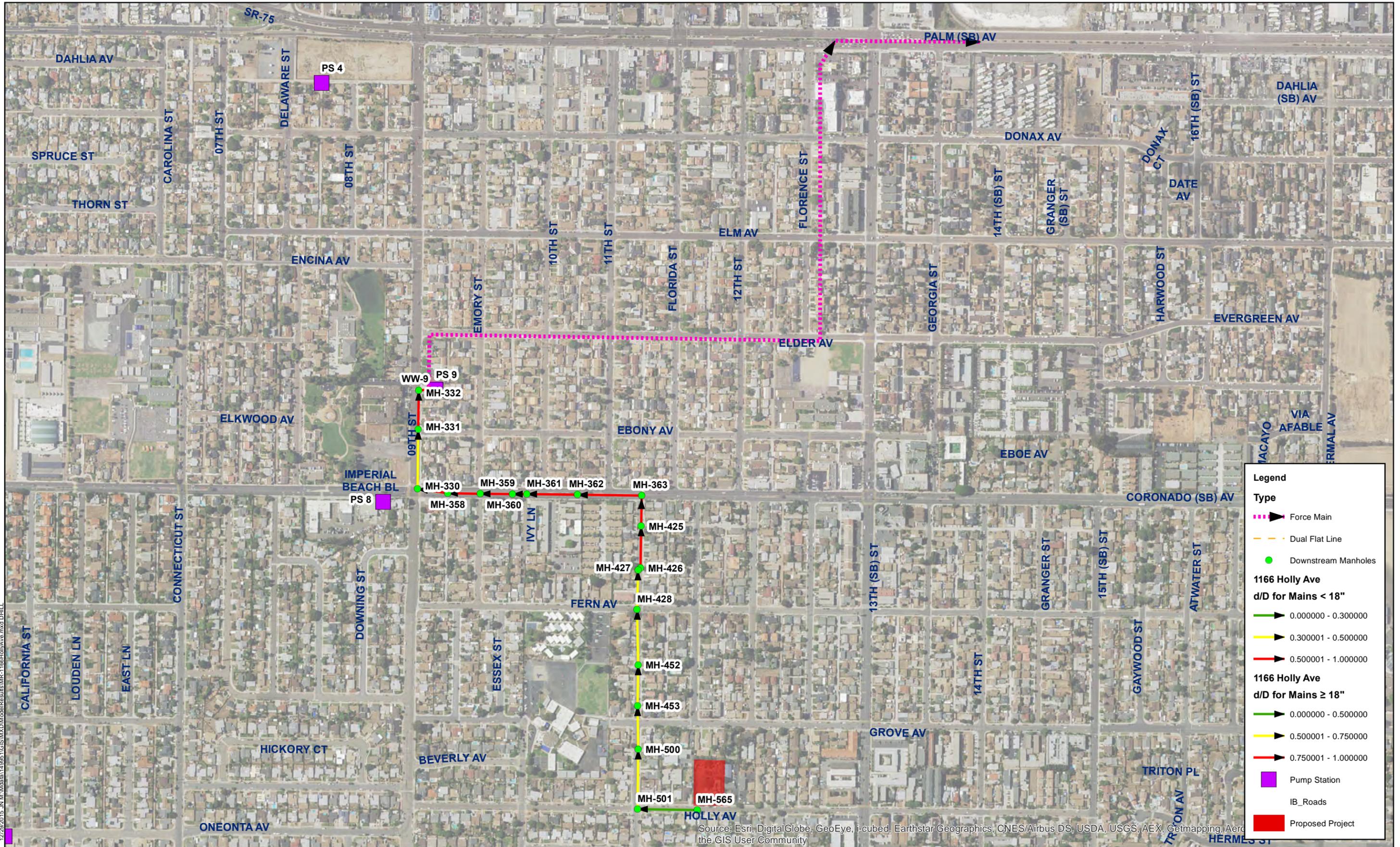
Figure 13

### 13.1166 Holly Ave

The additional flow from this project is approximately 2,650 gpd or 0.0041 cfs during average daily flow loaded to DE-168. The number of downstream pipes that exceeds the design criteria did not change as a result of the additional flows from this project.



Pipe No.	Diameter (in)	Length (ft)	Slope	US MH	DS MH	Flow (cfs)		Maximum d/D		Design Criteria (d/D)
						Existing	Projected	Existing	Projected	
470	8	84	0.25%	MH-361	MH-360	0.72	0.73	1.000	1.000	0.50
467	8	189	0.28%	MH-359	MH-358	0.75	0.76	1.000	1.000	0.50
522	8	246	0.94%	MH-426	MH-425	0.25	0.26	1.000	1.000	0.50
469	8	190	0.56%	MH-360	MH-359	0.75	0.76	0.981	0.988	0.50
781	8	297	0.40%	MH-362	MH-361	0.72	0.73	0.917	0.921	0.50
471	8	374	0.33%	MH-363	MH-362	0.67	0.68	0.792	0.797	0.50
579	8	178	0.46%	MH-358	MH-330	0.76	0.77	0.793	0.795	0.50
433	10	100	0.45%	MH-332	WW-9	1.29	1.29	0.724	0.726	0.50
2028	24	850	0.32%	US COSD POC	COSD POC	2.68	2.69	1.000	1.000	0.75
473	8	178	0.39%	MH-425	MH-363	0.29	0.29	0.593	0.597	0.50
832	16	229	0.49%	MH-331	MH-332	1.28	1.29	0.513	0.514	0.50
525	8	325	0.24%	MH-452	MH-428	0.25	0.25	0.450	0.454	0.50
431	15	346	0.22%	MH-330	MH-331	1.28	1.28	0.453	0.454	0.50
775	8	253	0.26%	MH-500	MH-453	0.24	0.24	0.429	0.433	0.50
776	8	238	0.33%	MH-453	MH-452	0.24	0.24	0.406	0.410	0.50
727	8	350	0.36%	MH-501	MH-500	0.23	0.24	0.392	0.395	0.50
524	8	229	0.43%	MH-428	MH-427	0.25	0.25	0.385	0.388	0.50
523	8	19	1.27%	MH-427	MH-426	0.25	0.25	0.289	0.291	0.50
724	8	350	0.47%	MH-565	MH-501	0.03	0.04	0.255	0.260	0.50
2042	24	104	0.28%	COSD POC	TO SD-0	3.28	3.28	0.358	0.358	0.75



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Source: Esri, DigitalGlobe, GeoEye, i-cubed, Earthstar Geographics, CNES/Airbus DS, USDA, USGS, AEX, Getmapping, Aer

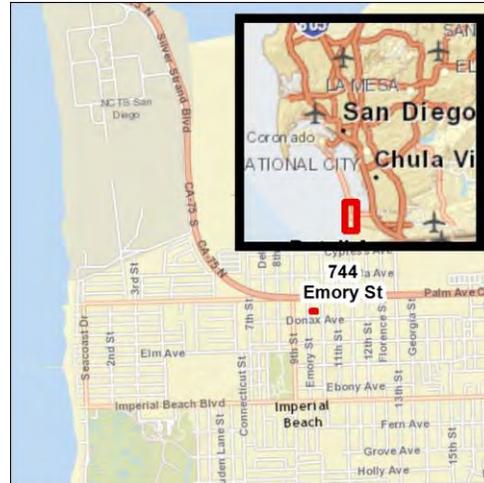


CITY OF IMPERIAL BEACH SEWER MODEL UPDATE  
**1166 Holly Avenue**

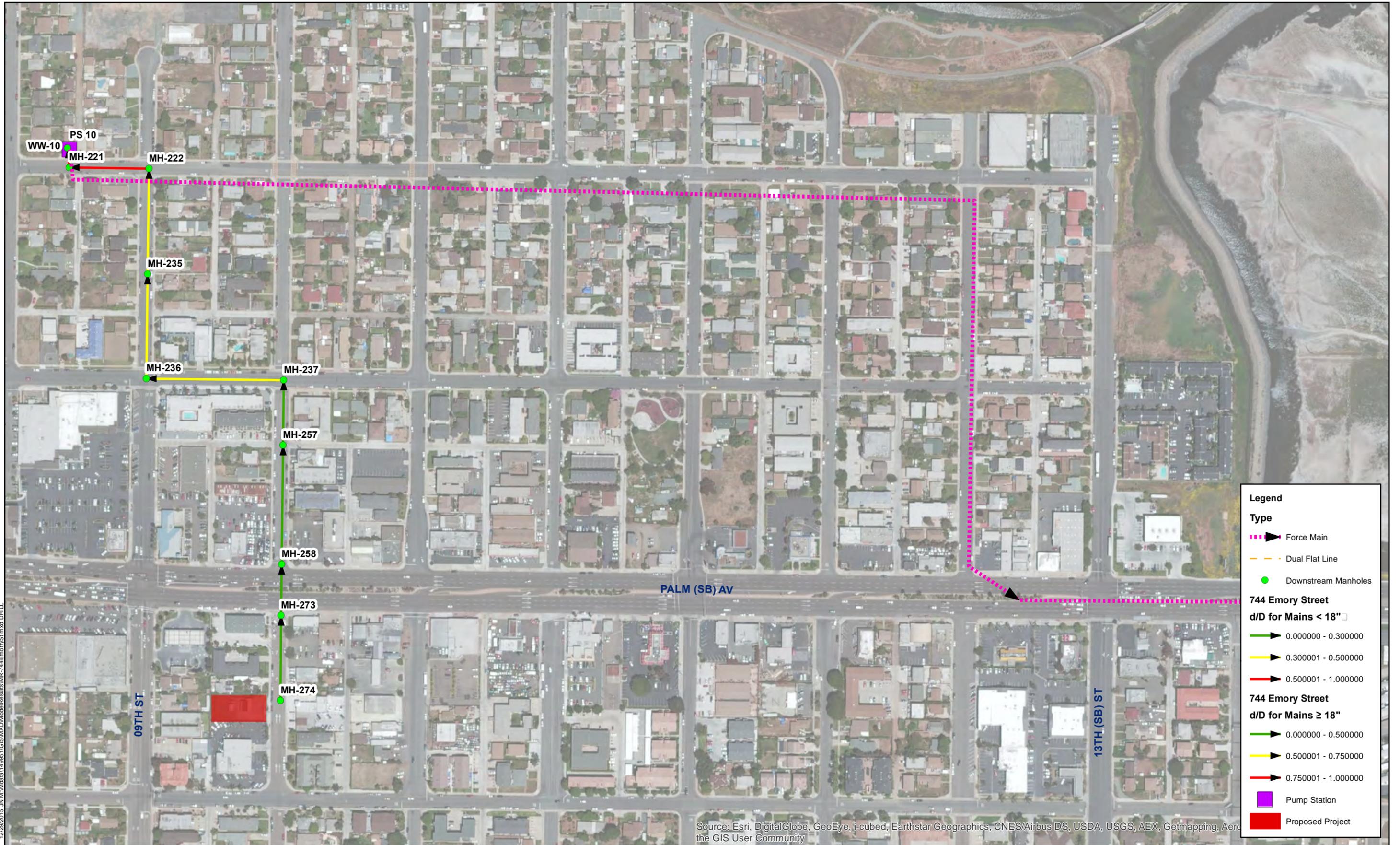
Figure 14

### 14.744 Emory Street

The additional flow from this project is approximately 2,650 gpd or 0.0041 cfs during average daily flow loaded to MH-274. The number of downstream pipes that exceeds the design criteria did not change as a result of the additional flows from this project.



Pipe No.	Diameter (in)	Length (ft)	Slope	US MH	DS MH	Flow (cfs)		Maximum d/D		Design Criteria (d/D)
						Existing	Projected	Existing	Projected	
2028	24	850	0.32%	US COSD POC	COSD POC	2.68	2.68	1.000	1.000	0.75
279	8	54	1.00%	MH-221	WW-10	0.72	0.73	0.558	0.560	0.50
280	8	221	0.38%	MH-222	MH-221	0.44	0.45	0.554	0.557	0.50
281	8	292	0.43%	MH-235	MH-222	0.34	0.34	0.480	0.483	0.50
356	8	289	0.40%	MH-236	MH-235	0.33	0.34	0.462	0.465	0.50
358	8	381	0.44%	MH-237	MH-236	0.16	0.17	0.306	0.310	0.50
359	8	180	0.41%	MH-257	MH-237	0.12	0.12	0.262	0.266	0.50
2024	10	7	5.86%	WW-10	WW-10	0.73	0.73	0.250	0.251	0.50
2042	24	104	0.28%	COSD POC	TO SD-0	3.28	3.28	0.358	0.358	0.75
313	8	330	0.39%	MH-258	MH-257	0.09	0.09	0.229	0.234	0.50
315	8	141	0.39%	MH-273	MH-258	0.08	0.08	0.217	0.223	0.50
333	8	235	1.66%	MH-274	MH-273	0.01	0.01	0.116	0.124	0.50



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Source: Esri, DigitalGlobe, GeoEye, i-cubed, Earthstar Geographics, CNES/Airbus DS, USDA, USGS, AEX, Getmapping, Aer

**Legend**

**Type**

- ⋯▶ Force Main
- ▶ Dual Flat Line
- Downstream Manholes

**744 Emory Street**

**d/D for Mains < 18"**

- ▶ 0.000000 - 0.300000
- ▶ 0.300001 - 0.500000
- ▶ 0.500001 - 1.000000

**744 Emory Street**

**d/D for Mains ≥ 18"**

- ▶ 0.000000 - 0.500000
- ▶ 0.500001 - 0.750000
- ▶ 0.750001 - 1.000000

- Pump Station
- Proposed Project

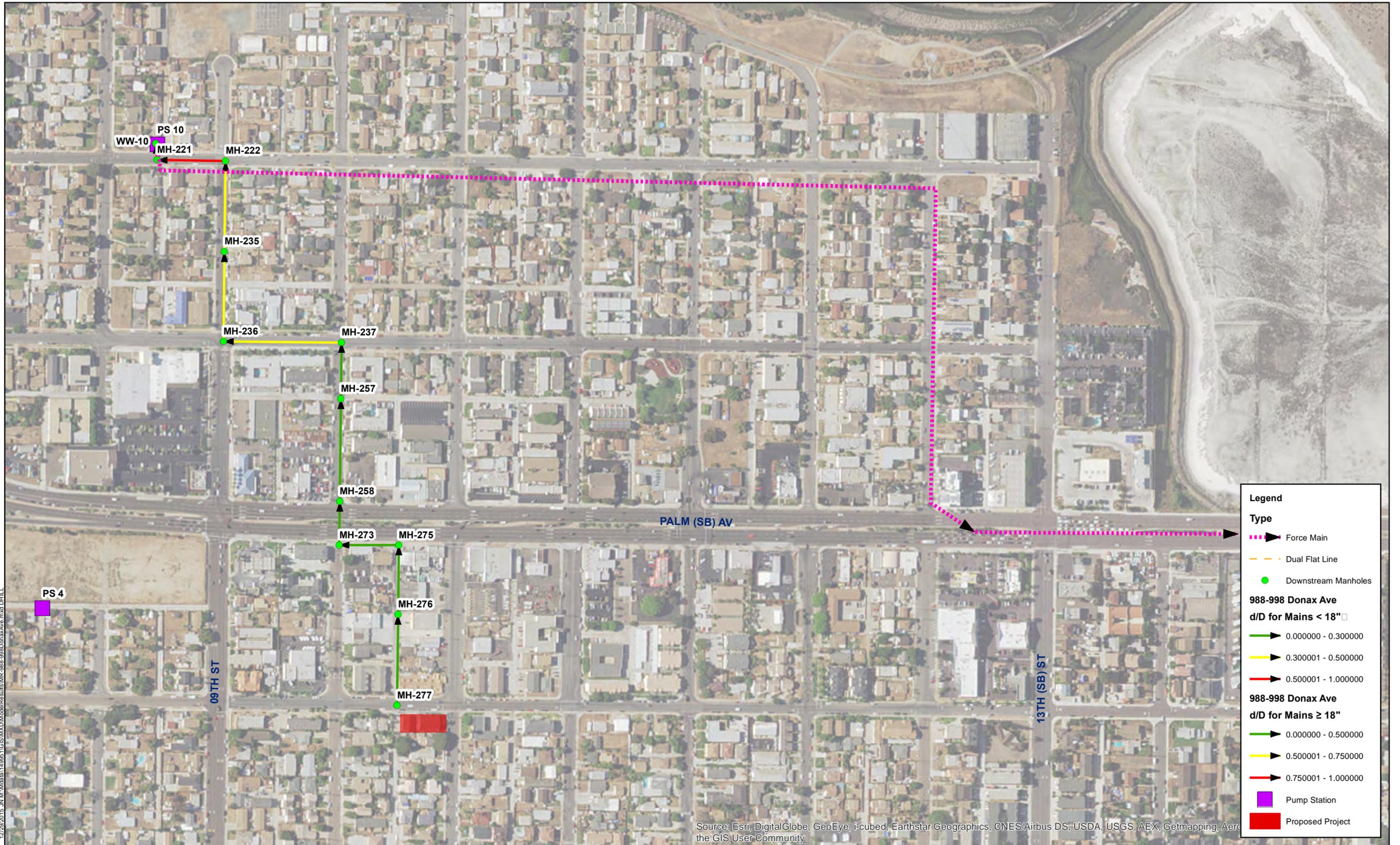


### 15.988-998 Donax Avenue

The additional flow from this project is approximately 1,422 gpd or 0.0022 cfs during average daily flow loaded to MH-277. The number of downstream pipes that exceeds the design criteria did not change as a result of the additional flows from this project.



Pipe No.	Diameter (in)	Length (ft)	Slope	US MH	DS MH	Flow (cfs)		Maximum d/D		Design Criteria (d/D)
						Existing	Projected	Existing	Projected	
279	8	54	1.00%	MH-221	WW-10	0.72	0.73	<b>0.558</b>	<b>0.559</b>	0.50
280	8	221	0.38%	MH-222	MH-221	0.44	0.45	<b>0.554</b>	<b>0.556</b>	0.50
281	8	292	0.43%	MH-235	MH-222	0.34	0.34	0.480	0.481	0.50
356	8	289	0.40%	MH-236	MH-235	0.33	0.33	0.462	0.463	0.50
358	8	381	0.44%	MH-237	MH-236	0.16	0.17	0.306	0.308	0.50
359	8	180	0.41%	MH-257	MH-237	0.12	0.12	0.262	0.264	0.50
2024	10	7	5.86%	WW-10	WW-10	0.73	0.73	0.250	0.251	0.50
2042	24	104	0.28%	COSD POC	TO SD-0	3.28	3.28	0.358	0.358	0.75
313	8	330	0.39%	MH-258	MH-257	0.09	0.09	0.229	0.231	0.50
315	8	141	0.39%	MH-273	MH-258	0.08	0.08	0.217	0.221	0.50
336	8	223	0.50%	MH-276	MH-275	0.06	0.06	0.176	0.179	0.50
337	8	292	0.43%	MH-277	MH-276	0.05	0.05	0.172	0.176	0.50
334	8	192	2.64%	MH-275	MH-273	0.06	0.06	0.147	0.150	0.50



**Legend**

**Type**

- ⋯ Force Main
- Dual Flat Line
- Downstream Manholes

**988-998 Donax Ave**  
d/D for Mains < 18" □

- ▶ 0.000000 - 0.300000
- ▶ 0.300001 - 0.500000
- ▶ 0.500001 - 1.000000

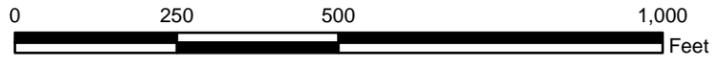
**988-998 Donax Ave**  
d/D for Mains ≥ 18" □

- ▶ 0.000000 - 0.500000
- ▶ 0.500001 - 0.750000
- ▶ 0.750001 - 1.000000

- Pump Station
- Proposed Project

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Source: Esri, DigitalGlobe, GeoEye, i-cubed, Earthstar Geographics, CNES/Airbus DS, USDA, USGS, AEX, Getmapping, Aer

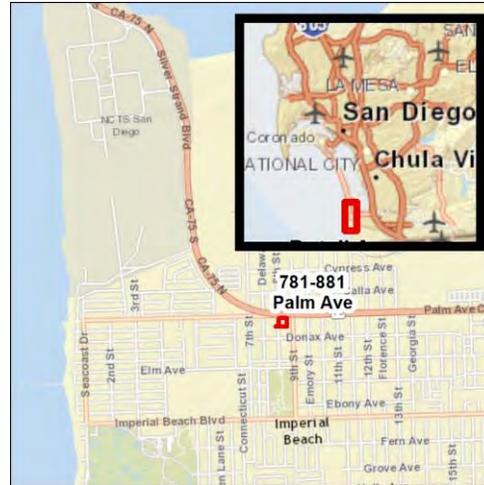


CITY OF IMPERIAL BEACH SEWER MODEL UPDATE  
**988-998 Donax Avenue**

Figure 16

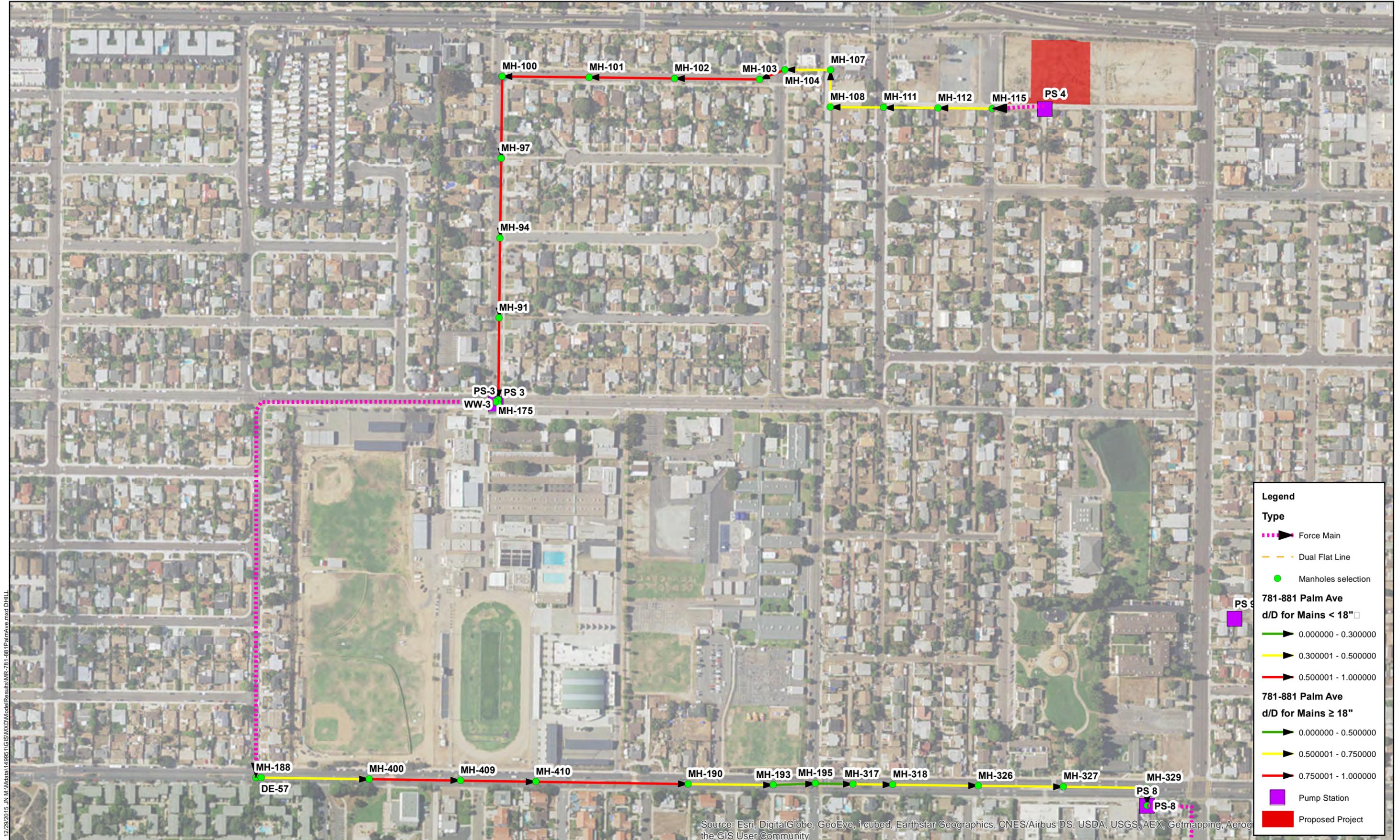
### 16.781-881 Palm Ave

The additional flow from this project is approximately 15,576 gpd or 0.0241 cfs during average daily flow loaded to MH-115. The number of downstream pipes that exceeds the design criteria increased by 1 for small diameter mains and 0 for large diameter mains. The result of adding an additional flow to the sewer system is shown graphically on figure 17 below. The result of adding an additional flow to the sewer system is shown graphically on figure 15 below.



Pipe No.	Diameter (in)	Length (ft)	Slope	US MH	DS MH	Flow (cfs)		Maximum d/D		Design Criteria (d/D)
						Existing	Projected	Existing	Projected	
126	8	287	0.29%	MH-100	MH-97	0.93	0.95	<b>1.000</b>	<b>1.000</b>	0.50
818	10	9	0.11%	WW-3	WW-3	1.07	1.09	<b>1.000</b>	<b>1.000</b>	0.50
118	10	280	0.14%	MH-94	MH-91	0.91	0.93	<b>1.000</b>	<b>1.000</b>	0.50
117	10	287	0.14%	MH-91	MH-175	0.90	0.92	<b>1.000</b>	<b>1.000</b>	0.50
228	10	16	1.19%	MH-175	WW-3	0.93	0.95	<b>0.782</b>	<b>0.783</b>	0.50
504	15	265	0.30%	MH-409	MH-410	3.15	3.38	<b>0.736</b>	<b>0.783</b>	0.50
505	15	535	0.30%	MH-410	MH-190	3.09	3.38	<b>0.722</b>	<b>0.782</b>	0.50
122	10	280	0.31%	MH-97	MH-94	0.92	0.94	<b>0.650</b>	<b>0.659</b>	0.50
496	15	321	0.48%	MH-400	MH-409	3.26	3.38	<b>0.652</b>	<b>0.652</b>	0.50
131	8	306	0.28%	MH-101	MH-100	0.45	0.47	<b>0.622</b>	<b>0.640</b>	0.50
133	8	299	0.47%	MH-103	MH-102	0.46	0.48	<b>0.536</b>	<b>0.546</b>	0.50
132	8	300	0.50%	MH-102	MH-101	0.46	0.48	<b>0.520</b>	<b>0.535</b>	0.50
134	8	95	0.64%	MH-104	MH-103	0.47	0.49	0.492	<b>0.505</b>	0.50
135	8	161	0.60%	MH-107	MH-104	0.43	0.46	0.479	0.492	0.50
140	8	130	0.60%	MH-108	MH-107	0.43	0.45	0.477	0.490	0.50
240	15	380	1.81%	DE-57	MH-400	3.27	3.31	0.491	0.491	0.50
141	8	188	0.68%	MH-111	MH-108	0.47	0.47	0.484	0.484	0.50
816	15	18	1.25%	MH-188	DE-57	3.29	3.30	0.473	0.474	0.50
146	8	191	0.83%	MH-115	MH-112	0.42	0.44	0.428	0.436	0.50
242	15	300	1.82%	MH-190	MH-193	3.09	3.38	0.410	0.431	0.50
145	8	191	1.21%	MH-112	MH-111	0.45	0.46	0.403	0.407	0.50

Pipe No.	Diameter (in)	Length (ft)	Slope	US MH	DS MH	Flow (cfs)		Maximum d/D		Design Criteria (d/D)
						Existing	Projected	Existing	Projected	
426	21	299	0.15%	MH-326	MH-327	3.74	3.94	0.558	0.576	0.75
428	21	293	0.18%	MH-327	MH-329	3.82	4.00	0.537	0.552	0.75
414	21	140	0.14%	MH-317	MH-318	3.11	3.39	0.519	0.547	0.75
415	21	300	0.19%	MH-318	MH-326	3.12	3.40	0.499	0.502	0.75
245	21	132	0.22%	MH-195	MH-317	3.10	3.39	0.475	0.497	0.75
803	18	148	1.43%	MH-193	MH-195	3.09	3.38	0.425	0.446	0.75
2038	24	225	0.84%	TO SD-0	TO SD-0	3.82	3.99	0.290	0.297	0.75
780	21	63	2.31%	MH-329	WW-8	3.82	4.00	0.269	0.275	0.75



**Legend**

**Type**

- Force Main
- Dual Flat Line
- Manholes selection

**781-881 Palm Ave**  
d/D for Mains < 18"

- 0.000000 - 0.300000
- 0.300001 - 0.500000
- 0.500001 - 1.000000

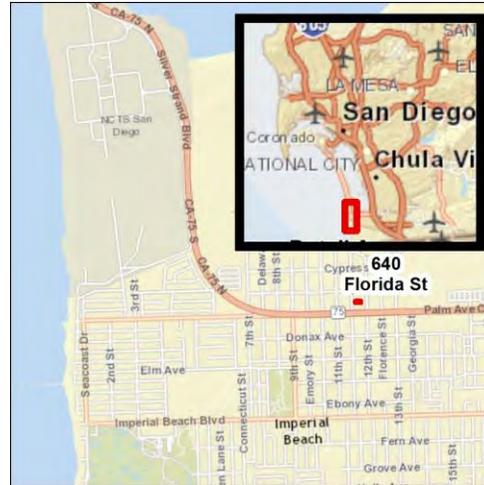
**781-881 Palm Ave**  
d/D for Mains ≥ 18"

- 0.000000 - 0.500000
- 0.500001 - 0.750000
- 0.750001 - 1.000000

- Pump Station
- Proposed Project

### 17.640 Florida Street

The additional flow from this project is approximately 3,361 gpd or 0.0052 cfs during average daily flow loaded to MH-241. The number of downstream pipes that exceeds the design criteria did not change as a result of the additional flows from this project.



Pipe No.	Diameter (in)	Length (ft)	Slope	US MH	DS MH	Flow (cfs)		Maximum d/D		Design Criteria (d/D)
						Existing	Projected	Existing	Projected	
372	12	379	0.06%	MH-247	MH-250	0.38	0.38	0.471	0.475	0.50
906	12	87	1.64%	MH-370	COSD POC	0.75	0.75	0.455	0.456	0.50
482	12	365	0.29%	MH-369	MH-370	0.75	0.75	0.433	0.434	0.50
375	12	189	0.29%	MH-289	MH-369	0.71	0.71	0.420	0.422	0.50
307	12	188	0.24%	MH-252	MH-253	0.62	0.63	0.412	0.414	0.50
328	12	300	0.33%	MH-269	MH-289	0.63	0.63	0.392	0.394	0.50
308	12	350	0.37%	MH-253	MH-269	0.63	0.63	0.367	0.369	0.50
368	12	380	0.23%	MH-243	MH-247	0.20	0.21	0.345	0.348	0.50
302	12	383	0.56%	MH-250	MH-252	0.55	0.56	0.345	0.347	0.50
2042	24	104	0.28%	COSD POC	TO SD-0	3.28	3.28	0.358	0.358	0.75
363	15	180	0.53%	MH-241	MH-243	0.13	0.13	0.114	0.116	0.50



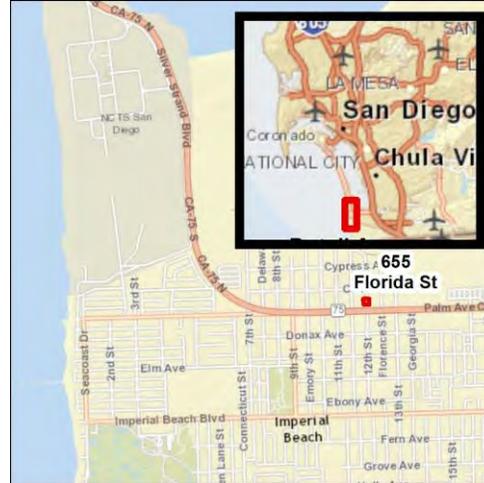
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Source: Esri, DigitalGlobe, GeoEye, i-cubed, Earthstar Geographics, CNES/Airbus DS, USDA, USGS, AEX, Getmapping, Aer



### 18.655 Florida St

The additional flow from this project is approximately 5,041 gpd or 0.0078 cfs during average daily flow loaded to MH-264. The number of downstream pipes that exceeds the design criteria did not change as a result of the additional flows from this project.



Pipe No.	Diameter (in)	Length (ft)	Slope	US MH	DS MH	Flow (cfs)		Maximum d/D		Design Criteria (d/D)
						Existing	Projected	Existing	Projected	
372	12	379	0.06%	MH-247	MH-250	0.38	0.39	0.471	0.477	0.50
906	12	87	1.64%	MH-370	COSD POC	0.75	0.75	0.455	0.456	0.50
373	8	291	1.39%	MH-264	MH-247	0.12	0.13	0.441	0.448	0.50
482	12	365	0.29%	MH-369	MH-370	0.75	0.75	0.433	0.435	0.50
375	12	189	0.29%	MH-289	MH-369	0.71	0.72	0.420	0.423	0.50
307	12	188	0.24%	MH-252	MH-253	0.62	0.63	0.412	0.415	0.50
328	12	300	0.33%	MH-269	MH-289	0.63	0.64	0.392	0.394	0.50
308	12	350	0.37%	MH-253	MH-269	0.63	0.63	0.367	0.370	0.50
302	12	383	0.56%	MH-250	MH-252	0.55	0.56	0.345	0.348	0.50
2042	24	104	0.28%	COSD POC	TO SD-0	3.28	3.29	0.358	0.358	0.75



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Source: Esri, DigitalGlobe, GeoEye, i-cubed, Earthstar Geographics, CNES/Airbus DS, USDA, USGS, AEX, Getmapping, Aerog

**Legend**

- Manholes selection
- 655 Florida St**
- d/D for Mains < 18"**
- ▶ 0.00000 - 0.30000
- ▶ 0.30001 - 0.50000
- ▶ 0.50001 - 1.00000
- 655 Florida St**
- d/D for Mains ≥ 18"**
- ▶ 0.00000 - 0.50000
- ▶ 0.50001 - 0.75000
- ▶ 0.75001 - 1.00000
- Pump Station
- Proposed Project



### 19.535 Florence Street

The additional flow from this project is approximately 2,650 gpd or 0.0041 cfs during average daily flow loaded to MH-274. The number of downstream pipes that exceeds the design criteria did not change as a result of the additional flows from this project.



Pipe No.	Diameter (in)	Length (ft)	Slope	US MH	DS MH	Flow (cfs)		Maximum d/D		Design Criteria (d/D)
						Existing	Projected	Existing	Projected	
906	12	87	1.64%	MH-370	COSD POC	0.75	0.76	0.455	0.457	0.50
482	12	365	0.29%	MH-369	MH-370	0.75	0.76	0.433	0.436	0.50
375	12	189	0.29%	MH-289	MH-369	0.71	0.72	0.420	0.424	0.50
307	12	188	0.24%	MH-252	MH-253	0.62	0.63	0.412	0.416	0.50
328	12	300	0.33%	MH-269	MH-289	0.63	0.64	0.392	0.395	0.50
308	12	350	0.37%	MH-253	MH-269	0.63	0.64	0.367	0.370	0.50
304	8	330	2.12%	MH-251	MH-252	0.03	0.04	0.333	0.343	0.50
2042	24	104	0.28%	COSD POC	TO SD-0	3.28	3.29	0.358	0.358	0.75
305	8	190	0.34%	MH-611	MH-251	0.02	0.03	0.103	0.132	0.50
609	8	110	0.55%	DE-77	MH-611	0.01	0.02	0.069	0.101	0.50



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**Legend**

- Downstream Manholes
- 535 Florence St**
- d/D for Mains < 18"**
- 0.000000 - 0.300000
- 0.300001 - 0.500000
- 0.500001 - 1.000000
- 535 Florence St**
- d/D for Mains ≥ 18"**
- 0.000000 - 0.500000
- 0.500001 - 0.750000
- 0.750001 - 1.000000
- Pump Station
- Proposed Project



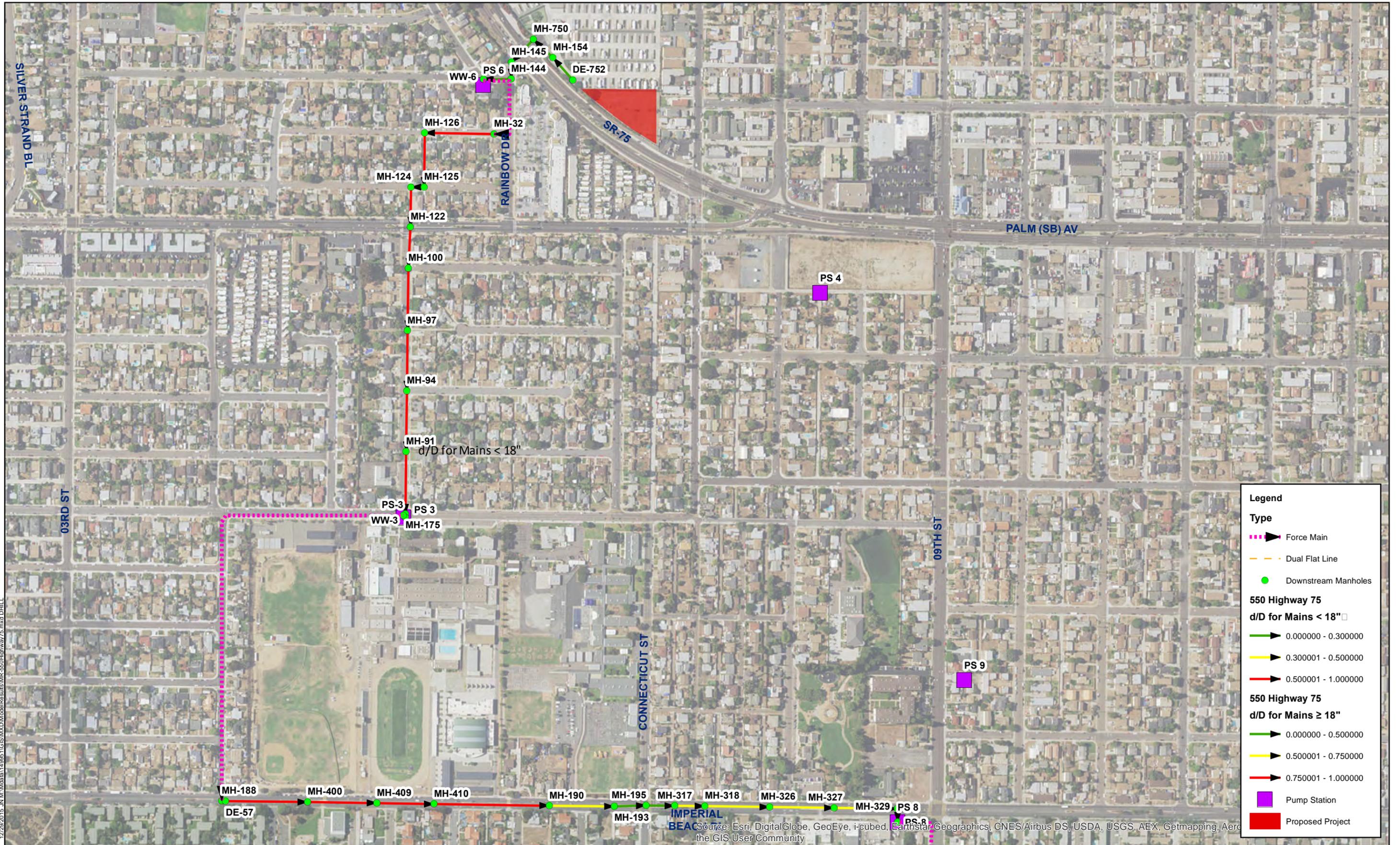
### 20.550 Highway 75

The additional flow from this project is approximately 14,995 gpd or 0.0232 cfs during average daily flow loaded to DE-752. The number of downstream pipes that exceeds the design criteria did not change as a result of the additional flows from this project.



Pipe No.	Diameter (in)	Length (ft)	Slope	US MH	DS MH	Flow (cfs)		Maximum d/D		Design Criteria (d/D)
						Existing	Projected	Existing	Projected	
126	8	287	0.29%	MH-100	MH-97	0.93	1.04	<b>1.000</b>	<b>1.000</b>	0.50
167	6	321	0.69%	MH-32	MH-126	0.65	0.66	<b>1.000</b>	<b>1.000</b>	0.50
818	10	9	0.11%	WW-3	WW-3	1.07	1.17	<b>1.000</b>	<b>1.000</b>	0.50
117	10	287	0.14%	MH-91	MH-175	0.90	1.01	<b>1.000</b>	<b>1.000</b>	0.50
130	8	191	0.23%	MH-122	MH-100	0.57	0.63	<b>0.980</b>	<b>1.000</b>	0.50
118	10	280	0.14%	MH-94	MH-91	0.91	1.02	<b>1.000</b>	<b>1.000</b>	0.50
160	8	184	0.10%	MH-124	MH-122	0.57	0.62	<b>1.000</b>	<b>1.000</b>	0.50
166	8	251	0.27%	MH-126	MH-125	0.59	0.60	<b>0.770</b>	<b>0.788</b>	0.50
504	15	265	0.30%	MH-409	MH-410	3.15	3.36	<b>0.736</b>	<b>0.778</b>	0.50
505	15	535	0.30%	MH-410	MH-190	3.09	3.35	<b>0.722</b>	<b>0.775</b>	0.50
228	10	16	1.19%	MH-175	WW-3	0.93	1.04	<b>0.782</b>	<b>0.782</b>	0.50
164	8	60	1.66%	MH-125	MH-124	0.60	0.61	<b>0.721</b>	<b>0.733</b>	0.50
122	10	280	0.31%	MH-97	MH-94	0.92	1.03	<b>0.650</b>	<b>0.704</b>	0.50
496	15	321	0.48%	MH-400	MH-409	3.26	3.36	<b>0.652</b>	<b>0.699</b>	0.50
240	15	380	1.81%	DE-57	MH-400	3.27	3.31	0.491	<b>0.506</b>	0.50
816	15	18	1.25%	MH-188	DE-57	3.29	3.31	0.473	0.475	0.50
242	15	300	1.82%	MH-190	MH-193	3.09	3.35	0.410	0.429	0.50
426	21	299	0.15%	MH-326	MH-327	3.74	3.95	0.558	0.577	0.75
428	21	293	0.18%	MH-327	MH-329	3.82	4.02	0.537	0.553	0.75
414	21	140	0.14%	MH-317	MH-318	3.11	3.35	0.519	0.543	0.75
415	21	300	0.19%	MH-318	MH-326	3.12	3.35	0.499	0.501	0.75

Pipe No.	Diameter (in)	Length (ft)	Slope	US MH	DS MH	Flow (cfs)		Maximum d/D		Design Criteria (d/D)
						Existing	Projected	Existing	Projected	
191	8	62	0.53%	MH-145	MH-144	0.18	0.21	0.311	0.331	0.50
245	21	132	0.22%	MH-195	MH-317	3.10	3.34	0.475	0.475	0.75
803	18	148	1.43%	MH-193	MH-195	3.09	3.35	0.425	0.424	0.75
189	8	128	1.05%	MH-144	WW-6	0.19	0.21	0.263	0.279	0.50
192	8	149	2.40%	MH-750	MH-145	0.18	0.21	0.256	0.273	0.50
2020	10	26	1.52%	WW-6	WW-6	0.23	0.25	0.195	0.205	0.50
2038	24	225	0.84%	TO SD-0	TO SD-0	3.82	4.00	0.290	0.297	0.75
780	21	63	2.31%	MH-329	WW-8	3.82	4.01	0.269	0.275	0.75
204	8	100	7.89%	MH-154	MH-750	0.02	0.05	0.120	0.138	0.50
205	6	138	2.42%	DE-752	MH-154	0.00	0.03	0.027	0.120	0.50



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Source: Esri, DigitalGlobe, GeoEye, i-cubed, Earthstar Geographics, CNES/Airbus DS, USDA, USGS, AEX, Getmapping, Aer

**Legend**

**Type**

- Force Main
- Dual Flat Line
- Downstream Manholes

**550 Highway 75**

**d/D for Mains < 18"**

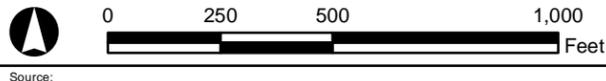
- 0.000000 - 0.300000
- 0.300001 - 0.500000
- 0.500001 - 1.000000

**550 Highway 75**

**d/D for Mains ≥ 18"**

- 0.000000 - 0.500000
- 0.500001 - 0.750000
- 0.750001 - 1.000000

- Pump Station
- Proposed Project



CITY OF IMPERIAL BEACH SEWER MODEL UPDATE  
**550 Highway 75**

Figure 21

## 21. All Proposed Projects

Under ultimate development the updated base flow and all proposed projects described in Table 2 were integrated into a single scenarios resulting in a total increase in sewage production of 258,258 gpm or 0.39958 cfs during average daily flow. Examining the mains downstream of all proposed projects, the result is an additional 12 small diameter main and no large diameter mains which exceed the stated design criteria. The simulation data revealed that the d/D of downstream pipes increases by 65% on average. The results are shown graphically on Figure 22 below.

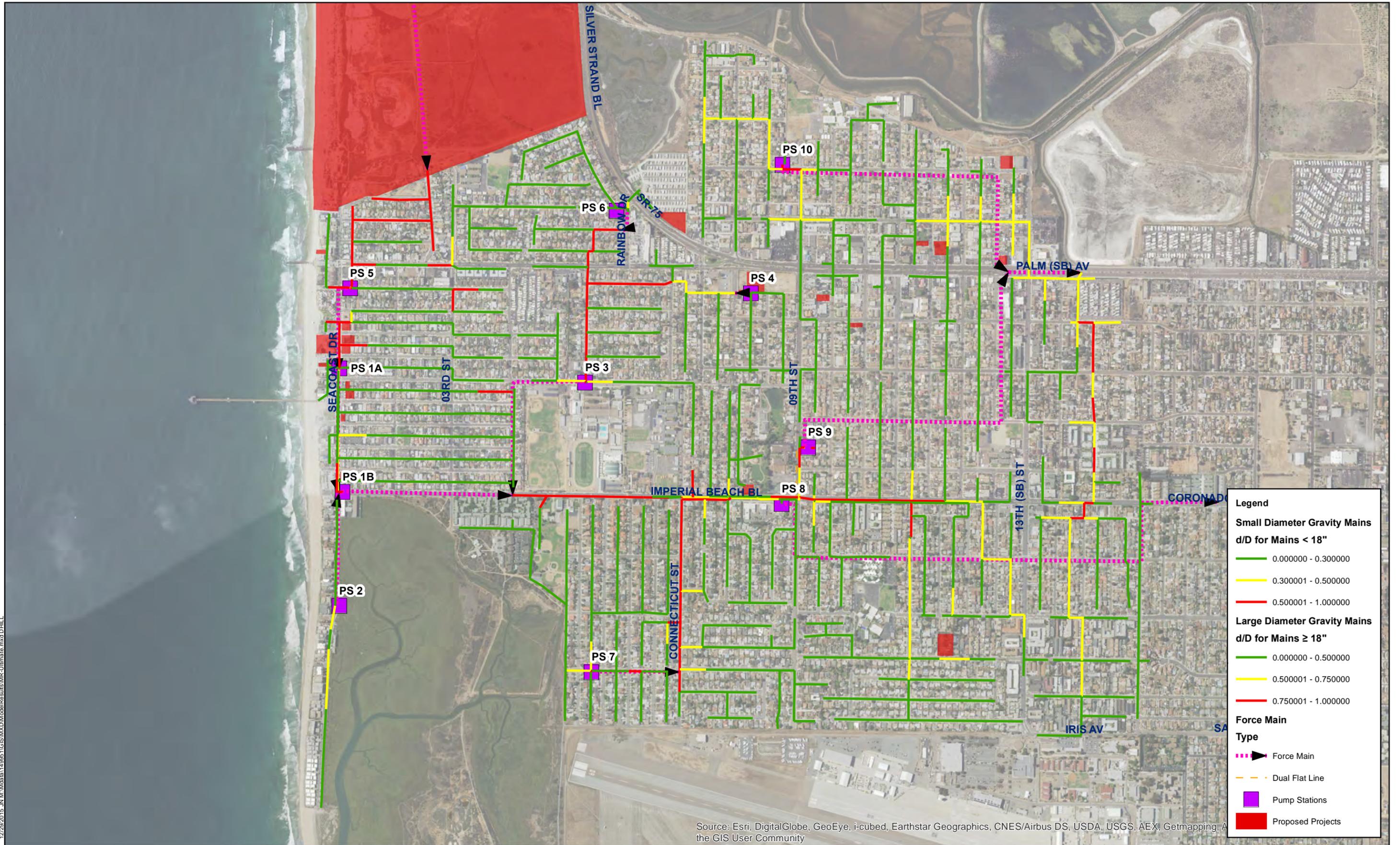
Pipe No.	Diameter (in)	Length (ft)	Slope	US MH	DS MH	Flow (cfs)		Maximum d/D		Design Criteria (d/D)
						Existing	Projected	Existing	Projected	
42	10	268	0.14%	MH-33	WW A-1	0.98	1.06	<b>1.000</b>	<b>1.000</b>	0.50
71	10	277	0.02%	MH-58	MH-54	0.32	1.30	<b>0.797</b>	<b>1.000</b>	0.50
470	8	84	0.25%	MH-361	MH-360	0.72	0.73	<b>1.000</b>	<b>1.000</b>	0.50
467	8	189	0.28%	MH-359	MH-358	0.75	0.76	<b>1.000</b>	<b>1.000</b>	0.50
160	8	184	0.10%	MH-124	MH-122	0.57	0.62	<b>1.000</b>	<b>1.000</b>	0.50
792	8	265	0.10%	MH-66	MH-58	0.10	1.29	<b>0.764</b>	<b>1.000</b>	0.50
86	8	250	0.24%	MH-69	MH-66	0.07	1.30	0.231	<b>1.000</b>	0.50
91	8	299	0.23%	MH-70	MH-69	0.06	1.32	0.216	<b>1.000</b>	0.50
118	10	280	0.14%	MH-94	MH-91	0.91	1.04	<b>1.000</b>	<b>1.000</b>	0.50
818	10	9	0.11%	WW-3	WW-3	1.07	1.19	<b>1.000</b>	<b>1.000</b>	0.50
130	8	191	0.23%	MH-122	MH-100	0.57	0.63	<b>0.980</b>	<b>1.000</b>	0.50
117	10	287	0.14%	MH-91	MH-175	0.90	1.03	<b>1.000</b>	<b>1.000</b>	0.50
126	8	287	0.29%	MH-100	MH-97	0.93	1.06	<b>1.000</b>	<b>1.000</b>	0.50
522	8	246	0.94%	MH-426	MH-425	0.25	0.26	<b>1.000</b>	<b>1.000</b>	0.50
836	10	19	5.51%	MH-54	WW-5	0.45	1.42	<b>1.000</b>	<b>1.000</b>	0.50
92	8	299	0.26%	MH-71	MH-70	0.05	1.33	0.199	<b>1.000</b>	0.50
905	10	5	53.36%	PS B-1	WW B-1	4.68	4.75	<b>1.000</b>	<b>1.000</b>	0.50
93	8	322	0.33%	MH-72	MH-71	0.04	1.34	0.171	<b>1.000</b>	0.50
793	8	251	0.25%	MH-73	MH-72	0.02	1.32	0.127	<b>1.000</b>	0.50
799	10	254	1.64%	MH-41	ADDED-602	0.06	0.06	<b>1.000</b>	<b>1.000</b>	0.50
167	6	321	0.69%	MH-32	MH-126	0.65	0.66	<b>1.000</b>	<b>1.000</b>	0.50
96	6	293	1.07%	MH-130	MH-73	0.00	1.34	0.061	<b>1.000</b>	0.50
873	6	45	3.14%	DE-0	MH-130	0.00	1.35	0.032	<b>1.000</b>	0.50
43	10	266	0.15%	MH-43	MH-33	0.81	0.82	<b>0.968</b>	<b>1.000</b>	0.50
504	15	265	0.30%	MH-409	MH-410	3.15	4.81	<b>0.736</b>	<b>1.000</b>	0.50
505	15	535	0.30%	MH-410	MH-190	3.09	4.81	<b>0.722</b>	<b>1.000</b>	0.50
496	15	321	0.48%	MH-400	MH-409	3.26	4.82	<b>0.652</b>	<b>1.000</b>	0.50

Pipe No.	Diameter (in)	Length (ft)	Slope	US MH	DS MH	Flow (cfs)		Maximum d/D		Design Criteria (d/D)
						Existing	Projected	Existing	Projected	
876	10	62	1.84%	WW B-0	PS B-1	0.39	0.47	0.304	<b>1.000</b>	0.50
469	8	190	0.56%	MH-360	MH-359	0.75	0.76	<b>0.981</b>	<b>0.988</b>	0.50
781	8	297	0.40%	MH-362	MH-361	0.72	0.73	<b>0.917</b>	<b>0.921</b>	0.50
471	8	374	0.33%	MH-363	MH-362	0.67	0.68	<b>0.792</b>	<b>0.797</b>	0.50
579	8	178	0.46%	MH-358	MH-330	0.76	0.77	<b>0.793</b>	<b>0.795</b>	0.50
166	8	251	0.27%	MH-126	MH-125	0.59	0.60	<b>0.770</b>	<b>0.788</b>	0.50
228	10	16	1.19%	MH-175	WW-3	0.93	1.06	<b>0.782</b>	<b>0.782</b>	0.50
164	8	60	1.66%	MH-125	MH-124	0.60	0.61	<b>0.721</b>	<b>0.733</b>	0.50
433	10	100	0.45%	MH-332	WW-9	1.29	1.29	<b>0.724</b>	<b>0.726</b>	0.50
122	10	280	0.31%	MH-97	MH-94	0.92	1.05	<b>0.650</b>	<b>0.715</b>	0.50
2028	24	850	0.32%	US COSD POC	COSD POC	2.68	2.68	<b>1.000</b>	<b>1.000</b>	0.75
131	8	306	0.28%	MH-101	MH-100	0.45	0.47	<b>0.622</b>	<b>0.640</b>	0.50
473	8	178	0.39%	MH-425	MH-363	0.29	0.29	<b>0.593</b>	<b>0.597</b>	0.50
816	15	18	1.25%	MH-188	DE-57	3.29	4.81	0.473	<b>0.595</b>	0.50
279	8	54	1.00%	MH-221	WW-10	0.72	0.73	<b>0.558</b>	<b>0.561</b>	0.50
280	8	221	0.38%	MH-222	MH-221	0.44	0.45	<b>0.554</b>	<b>0.559</b>	0.50
133	8	299	0.47%	MH-103	MH-102	0.46	0.48	<b>0.536</b>	<b>0.546</b>	0.50
132	8	300	0.50%	MH-102	MH-101	0.46	0.48	<b>0.520</b>	<b>0.535</b>	0.50
242	15	300	1.82%	MH-190	MH-193	3.09	4.80	0.410	<b>0.529</b>	0.50
240	15	380	1.81%	DE-57	MH-400	3.27	4.77	0.491	<b>0.528</b>	0.50
832	16	229	0.49%	MH-331	MH-332	1.28	1.29	<b>0.513</b>	<b>0.514</b>	0.50
134	8	95	0.64%	MH-104	MH-103	0.47	0.49	0.492	<b>0.505</b>	0.50
135	8	161	0.60%	MH-107	MH-104	0.43	0.46	0.479	0.492	0.50
140	8	130	0.60%	MH-108	MH-107	0.43	0.45	0.477	0.490	0.50
281	8	292	0.43%	MH-235	MH-222	0.34	0.35	0.480	0.485	0.50
141	8	188	0.68%	MH-111	MH-108	0.47	0.47	0.484	0.484	0.50
372	12	379	0.06%	MH-247	MH-250	0.38	0.39	0.471	0.480	0.50
426	21	299	0.15%	MH-326	MH-327	3.74	5.39	0.558	0.717	0.75
356	8	289	0.40%	MH-236	MH-235	0.33	0.34	0.462	0.467	0.50
414	21	140	0.14%	MH-317	MH-318	3.11	4.81	0.519	0.692	0.75
525	8	325	0.24%	MH-452	MH-428	0.25	0.25	0.450	0.454	0.50
431	15	346	0.22%	MH-330	MH-331	1.28	1.28	0.453	0.454	0.50
906	12	87	1.64%	MH-370	COSD POC	0.75	0.77	0.455	0.455	0.50
428	21	293	0.18%	MH-327	MH-329	3.82	5.46	0.537	0.679	0.75
373	8	291	1.39%	MH-264	MH-247	0.12	0.13	0.441	0.451	0.50

Pipe No.	Diameter (in)	Length (ft)	Slope	US MH	DS MH	Flow (cfs)		Maximum d/D		Design Criteria (d/D)
						Existing	Projected	Existing	Projected	
482	12	365	0.29%	MH-369	MH-370	0.75	0.77	0.433	0.440	0.50
146	8	191	0.83%	MH-115	MH-112	0.42	0.44	0.428	0.436	0.50
775	8	253	0.26%	MH-500	MH-453	0.24	0.24	0.429	0.433	0.50
375	12	189	0.29%	MH-289	MH-369	0.71	0.73	0.420	0.428	0.50
1	10	263	0.10%	MH-6	MH-1	0.26	0.27	0.417	0.423	0.50
307	12	188	0.24%	MH-252	MH-253	0.62	0.64	0.412	0.421	0.50
776	8	238	0.33%	MH-453	MH-452	0.24	0.24	0.406	0.410	0.50
415	21	300	0.19%	MH-318	MH-326	3.12	4.81	0.499	0.613	0.75
145	8	191	1.21%	MH-112	MH-111	0.45	0.46	0.403	0.407	0.50
328	12	300	0.33%	MH-269	MH-289	0.63	0.65	0.392	0.400	0.50
727	8	350	0.36%	MH-501	MH-500	0.23	0.24	0.392	0.395	0.50
245	21	132	0.22%	MH-195	MH-317	3.10	4.81	0.475	0.586	0.75
524	8	229	0.43%	MH-428	MH-427	0.25	0.25	0.385	0.388	0.50
554	10	25	9.72%	MH-735	MH-54	0.06	0.06	0.438	0.438	0.50
308	12	350	0.37%	MH-253	MH-269	0.63	0.65	0.367	0.374	0.50
302	12	383	0.56%	MH-250	MH-252	0.55	0.57	0.345	0.351	0.50
368	12	380	0.23%	MH-243	MH-247	0.20	0.21	0.345	0.351	0.50
304	8	330	2.12%	MH-251	MH-252	0.03	0.04	0.333	0.346	0.50
798	10	128	0.52%	MH-1	WW B-0	0.32	0.39	0.305	0.340	0.50
795	10	263	0.24%	MH-12	MH-6	0.20	0.21	0.335	0.340	0.50
191	8	62	0.53%	MH-145	MH-144	0.18	0.21	0.311	0.331	0.50
358	8	381	0.44%	MH-237	MH-236	0.16	0.17	0.306	0.312	0.50
803	18	148	1.43%	MH-193	MH-195	3.09	4.80	0.425	0.445	0.75
523	8	19	1.27%	MH-427	MH-426	0.25	0.25	0.289	0.291	0.50
15	10	267	0.11%	MH-17	MH-12	0.12	0.13	0.275	0.281	0.50
189	8	128	1.05%	MH-144	WW-6	0.19	0.21	0.263	0.279	0.50
192	8	149	2.40%	MH-750	MH-145	0.18	0.21	0.256	0.273	0.50
359	8	180	0.41%	MH-257	MH-237	0.12	0.12	0.262	0.269	0.50
724	8	350	0.47%	MH-565	MH-501	0.03	0.04	0.255	0.260	0.50
2024	10	7	5.86%	WW-10	WW-10	0.73	0.74	0.250	0.251	0.50
936	12	5	6.08%	WW A-1	WW A-1	1.05	1.13	0.233	0.242	0.50
2042	24	104	0.28%	COSD POC	TO SD-0	3.28	3.31	0.358	0.359	0.75
313	8	330	0.39%	MH-258	MH-257	0.09	0.09	0.229	0.237	0.50
2038	24	225	0.84%	TO SD-0	TO SD-0	3.82	5.45	0.290	0.349	0.75
315	8	141	0.39%	MH-273	MH-258	0.08	0.09	0.217	0.226	0.50

Pipe No.	Diameter (in)	Length (ft)	Slope	US MH	DS MH	Flow (cfs)		Maximum d/D		Design Criteria (d/D)
						Existing	Projected	Existing	Projected	
20	10	263	0.16%	MH-22	MH-17	0.06	0.07	0.210	0.217	0.50
780	21	63	2.31%	MH-329	WW-8	3.82	5.46	0.269	0.323	0.75
2020	10	26	1.52%	WW-6	WW-6	0.23	0.25	0.195	0.205	0.50
53	8	272	0.37%	MH-40	MH-41	0.05	0.05	0.183	0.184	0.50
336	8	223	0.50%	MH-276	MH-275	0.06	0.06	0.176	0.179	0.50
337	8	292	0.43%	MH-277	MH-276	0.05	0.05	0.172	0.176	0.50
334	8	192	2.64%	MH-275	MH-273	0.06	0.06	0.147	0.153	0.50
204	8	100	7.89%	MH-154	MH-750	0.02	0.05	0.120	0.138	0.50
305	8	190	0.34%	MH-611	MH-251	0.02	0.03	0.103	0.132	0.50
333	8	235	1.66%	MH-274	MH-273	0.01	0.01	0.116	0.125	0.50
205	6	138	2.42%	DE-752	MH-154	0.00	0.03	0.027	0.120	0.50
363	15	180	0.53%	MH-241	MH-243	0.13	0.13	0.114	0.116	0.50
609	8	110	0.55%	DE-77	MH-611	0.01	0.02	0.069	0.101	0.50
32	8	315	0.33%	MH-26	MH-27	0.01	0.01	0.086	0.086	0.50
34	8	138	2.14%	MH-27	WW A-1	0.01	0.02	0.065	0.069	0.50
33	6	104	1.82%	DE-6	MH-27	0.00	0.00	0.057	0.063	0.50
903	10	22	11.37%	ADDED-602	MH-735	0.06	0.06	0.061	0.062	0.50

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Source: Esri, DigitalGlobe, GeoEye, i-cubed, Earthstar Geographics, CNES/Airbus DS, USDA, USGS, AEX, Getmapping, A the GIS User Community

**Legend**

**Small Diameter Gravity Mains**  
d/D for Mains < 18"

- 0.000000 - 0.300000
- 0.300001 - 0.500000
- 0.500001 - 1.000000

**Large Diameter Gravity Mains**  
d/D for Mains ≥ 18"

- 0.000000 - 0.500000
- 0.500001 - 0.750000
- 0.750001 - 1.000000

**Force Main Type**

- Force Main
- Dual Flat Line
- Pump Stations
- Proposed Projects

### Summary of Gravity Main Results

A summary of hydraulic analysis information provided above is included in Table 5.

**Table 5: Hydraulic Results Summary**

Project No.	Scenario	No. of Downstream Mains exceeding Max. d/D			
		Existing		Proposed	
		< 18"	≥ 18"	< 18"	≥ 18"
1	Existing System	74	1	93	1
2	Coastal Campus	7	0	14	0
3	IB Resort	4	0	5	0
4	951 Seacoast Dr	4	0	4	0
5	110 Evergreen Ave	4	0	4	0
6	23 Date Ave	4	0	4	0
7	812 Ocean Ln	4	0	4	0
8	119 Elm Ave	4	0	4	0
9	785 Seacoast Dr	6	0	6	0
10	805 Seacoast Dr	5	0	5	0
11	829 Seacoast Dr	5	0	5	0
12	684 Ocean Ln	6	0	6	0
13	1166 Holly Ave	10	1	10	1
14	744 Emory St	2	1	2	1
15	988-998 Donax Ave	2	1	2	1
16	781-881 Palm Ave	12	0	13	0
17	640 Florida St	0	0	0	0
18	655 Florida St	0	0	0	0
19	535 Florence St	0	0	0	0
20	550 Highway 75	14	0	15	0
21	All Proposed Projects (Downstream Mains)	36	1	48	1

### Sewer Pump Station Analysis

An analysis of the existing sewer pump stations (PS) and their associated wet wells (WW) was performed based on Scenario 21 – Ultimate Development. Under these future conditions one PS (PS1B) receives peak flows in excess of its design capacity, even with both lead and lag pumps operating. Four other PS’ (PS3, PS5, PS8, and PS9) require operating both pumps to accommodate peak wet weather flows. Six PS’ require cycling both pumps over the course of an hour in order to maintain less than 10 cycles per pump per hour, otherwise excessive pump cycling occurs. Of those six, both PS6 and PS8 still exceed or nearly exceed 10 cycles per pump per hour for 2 pump rotation under *average flow* conditions.

Full results are included in Table 6.

Table 6: Pump Station Capacity Analysis under Ultimate Development

Pump Station ID		PS1A	PS1B	PS2	PS3	PS4	PS5	PS6	PS7	PS8	PS9	PS10
Wet Well ID		WW1A	WW1B	WW2	WW3	WW4	WW5	WW6	WW7	WW8	WW9	WW10
<b>Flow Calculations:</b>												
Simulated Peak Flow (Q <sub>p</sub> )	ft <sup>3</sup> /sec	1.13	4.75	0.21	1.19	0.05	1.42	0.25	0.27	5.46	1.29	0.74
Peaking Factor (k)		2.40	2.40	2.40	2.40	2.40	2.40	2.40	2.40	2.40	2.40	2.40
Peaking Factor (p)		0.89	0.89	0.89	0.89	0.89	0.89	0.89	0.89	0.89	0.89	0.89
Avg Flow (Q <sub>A</sub> )	ft <sup>3</sup> /sec	0.48	2.40	0.07	0.51	0.01	0.62	0.09	0.10	2.80	0.55	0.30
Design Pump Flow (Q <sub>p</sub> )	ft <sup>3</sup> /sec	1.34	<b>2.68</b>	0.56	1.60	0.45	2.23	0.45	0.29	8.39	2.20	1.34
Pumps Required for Peak Flow:		1	<b>2</b>	1	<b>2</b>	1	<b>2</b>	1	1	<b>2</b>	<b>2</b>	1
<b>Wet Well Calculations:</b>												
Manhole Diameter	ft	9.05	13.35	13.06	8.74	8.70	6.00	8.74	8.00	8.96	8.74	10.00
Calculated Specific Volume	cu. ft. / ft.	64.32	139.90	133.89	59.98	59.42	28.26	59.96	50.24	62.96	59.96	78.50
No of Duty Pumps	total pumps	1	1	1	1	1	1	1	1	1	1	1
No of Standby Pumps	total pumps	1	1	1	1	1	1	1	1	1	1	1
Max. # of Pump Cycles	per hr per pump	10	10	10	10	10	10	10	10	10	10	10
Min. Req'd Oper. Volume	ft <sup>3</sup>	0.27	0.54	0.11	0.32	0.09	0.45	0.09	0.06	1.68	0.44	0.27
Max. Wet Well Storage Time	min	30	30	30	30	30	30	30	30	30	30	30
Max. Wet Well Volume	ft <sup>3</sup>	579.19	1,259.78	1,071.68	480.07	475.57	282.74	539.95	452.39	251.99	539.95	942.48
Operating Volume Selected	ft <sup>3</sup>	100.39	153.97	200.94	84.01	89.17	84.82	102.59	100.53	125.99	119.99	78.54
Active Depth	ft	1.56	1.10	1.50	1.40	1.50	3.00	1.71	2.00	2.00	2.00	1.00
<b>Pump Cycling Frequency:</b>												
<b>Avg Flow</b>												
Avg. Flow Time to Fill	min	3.49	1.07	45.48	2.76	106.94	2.29	19.56	17.38	0.75	3.61	4.43
Avg. Flow Time to Pump Down	min	1.95	9.32	6.93	1.28	3.44	0.88	4.77	8.88	0.38	1.22	1.26
Avg. Flow Total Cycle Time	min	5.44	10.39	52.41	4.04	110.38	3.17	24.33	26.27	1.13	4.82	5.69
1 Pump Rotation	cycles/hr	<b>11.04</b>	5.78	1.14	<b>14.87</b>	0.54	<b>18.94</b>	2.47	2.28	<b>53.33</b>	<b>12.44</b>	<b>10.54</b>
2 Pump Rotation	cycles/hr ea	5.52	2.89	0.57	7.43	0.27	9.47	1.23	1.14	<b>26.66</b>	6.22	5.27
<b>Peak Flow</b>												
Peak Flow Time to Fill	min	1.48	0.54	15.66	1.17	30.65	1.00	6.86	6.17	0.38	1.55	1.78
Peak Flow Time to Pump Down	min	8.20	<b>PS Capacity Exceeded</b>	9.76	3.40	3.74	1.75	8.68	126.50	0.72	2.20	2.18
Peak Flow Total Cycle Time	min	9.67	n/a	25.42	4.57	34.39	2.74	15.55	132.67	1.10	3.75	3.96
1 Pump Rotation	cycles/hr	6.20	n/a	2.36	<b>13.12</b>	1.74	<b>21.87</b>	3.86	0.45	<b>54.47</b>	<b>16.01</b>	<b>15.17</b>
2 Pump Rotation	cycles/hr ea	3.10	n/a	1.18	6.56	0.87	<b>10.93</b>	1.93	0.23	<b>27.24</b>	8.01	7.58

## CONCLUSIONS

The simulation of the City's existing sewer system found limited capacity, as evidenced by 75 total pipes in violation of the design depth-to-diameter ratio, including 20 pipes with a maximum  $d/D$  ratio of 1. Of the pipes in excess of the design criteria, 37 of these mains are downstream of proposed projects. For the individual proposed project scenarios, four caused additional mains to exceed the design criteria. Under ultimate development of all proposed projects an additional 12 downstream and 19 total mains in the system exceed the design criteria.

Analysis of the existing lift stations under the proposed ultimate development previously detailed revealed a number of stations that will require capacity upgrades in order to handle the anticipated increase in flow.



STAFF REPORT  
CITY OF IMPERIAL BEACH

TO: HONORABLE MAYOR AND CITY COUNCIL  
FROM: ANDY HALL, CITY MANAGER *by ST*  
MEETING DATE: JANUARY 20, 2016  
ORIGINATING DEPT.: PUBLIC WORKS *HA L*  
SUBJECT: RESOLUTION NO. 2016-7659 APPROVING A NEW CAPITAL IMPROVEMENT PROGRAM PROJECT "VETERANS PARK 7-STATION EXERCISE CIRCUIT" ADDED TO THE FY 2016 AND FY 2017 TWO-YEAR CIP IMPLEMENTATION PLAN AND APPROPRIATING \$18,000 FROM THE GENERAL FUND PUBLIC WORKS RESERVE FOR THIS PROJECT'S SUPPLIES AND MATERIALS PURCHASE AND INSTALLATION

**EXECUTIVE SUMMARY:**

Staff has been asked to consider the purchase and installation of an exercise circuit in Veterans Park. Adoption of Resolution No. 2016-7659 would authorize addition of the "Veterans Park 7-Station Exercise Circuit" to the FY 2016 and FY 2017 Two Year Implementation Plan for the purchase and installation of 7 stations distributed around the perimeter of Veterans Park walkway as shown in Attachment 2. Resolution No. 2016-7659 would appropriate \$18,000 from the General Fund Public Works Reserve for this project.

**RECOMMENDATION:**

Staff recommends City Council approve Resolution No. 2016-7659. This would authorize a new Capital Improvement Program project "Veterans Park 7-Station Exercise Circuit" for installation in Fiscal Year 2016. Further this resolution appropriates \$18,000 from the General Fund Public Works Reserve for this project.

**RATIONALE:**

There is an interest in the City to provide a more active outdoor exercise opportunity by setting up an exercise circuit within the City. The installation of a 7-station exercise circuit in Veterans Park would provide a new outdoor element promoting outdoor activity. An exercise circuit in Veterans Park would further activate the park area by providing a new exercise opportunity to its users.

**OPTIONS:**

- Adopt Resolution No. 2016-7659 approving a new Capital Improvement Program project "Veterans Park 7-Station Exercise Circuit" and appropriate \$18,000 from the General Fund Public Works Reserve to this project;
- Receive and file the report from the City Manager;

- Provide direction to the City Manager to take a specific action; or
- Request additional information and an additional report

**BACKGROUND:**

Staff was asked to initiate an outdoor exercise circuit within the City. After considering several options, staff is suggesting that an exercise circuit be constructed in Veterans Park around the outside perimeter of the park walkway. Seven stations seem to fit comfortably within the park with the locations as shown in Attachment 2. Staff considered stations that were muscular strengthening but required little maintenance, specifically no moving parts that could wear out or corrode with time. The seven stations suggested are:

- Sit up Back Extension Station
- Parallel Bar Station
- Bench Dip Station
- Push Up Station
- Chin Up Station
- Captain's Chair Station
- Fitness Pommel Station

**ANALYSIS:**

The initiation of this project would most appropriately be established by adding this project to the FY 2016 and FY 2017 Two Year Implementation Plan and appropriating funds to this project through the Capital Improvements Program (CIP program). The most appropriate source of revenue for this project is Public Works General Fund Reserve. There are sufficient unobligated funds in the Public Works General Fund Reserve to cover the cost of the project.

Staff is proposing, with the \$18,000 appropriation, to purchase the supplies and materials for this installation. The current unobligated balance of the Public Works General Fund Reserve is \$1,848,188.

**ENVIRONMENTAL DETERMINATION:**

Not a project as defined by CEQA. This project is categorically exempt from CEQA pursuant to CEQA Guidelines Section 15301(e): addition to existing structures that will not result in an increase of existing area by 50%.

**FISCAL IMPACT:**

Revenue:	G F Unassigned Fund Balance Reserve	\$18,000
<b>TOTAL REVENUE</b>		<b>\$18,000</b>
Expenditure:	Circuit Stations	\$15,000
	Station materials	<u>\$ 3,000</u>
	<b>TOTAL EXPENDITURES</b>	<b>\$18,000</b>

Attachments:

1. Resolution No. 2015-7659
2. Veterans Park Exercise Circuit Location Map

**RESOLUTION NO. 2016-7659**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IMPERIAL BEACH, CALIFORNIA, APPROVING A NEW CAPITAL IMPROVEMENT PROGRAM PROJECT “VETERANS PARK 7-STATION EXERCISE CIRCUIT” ADDED TO THE FY 2016 AND FY 2017 TWO-YEAR CIP IMPLEMENTATION PLAN AND APPROPRIATING \$18,000 FROM THE GENERAL FUND PUBLIC WORKS RESERVE FOR THIS PROJECT’S SUPPLIES AND MATERIALS PURCHASE AND INSTALLATION**

**WHEREAS**, staff was asked to initiate an outdoor exercise circuit within the City; and

**WHEREAS**, after considering several options, staff is suggesting that an exercise circuit be constructed in Veterans Park around the outside perimeter of the park walkway; and

**WHEREAS**, seven stations seem to fit comfortably within the park; and

**WHEREAS**, the installation of a 7-station exercise circuit in Veterans Park would provide a new outdoor element promoting outdoor activity and could further prove to activate the Park; and

**WHEREAS**, staff considered stations what were muscular strengthening but required little maintenance, specifically no moving parts that could wear out or corrode with time; and

**WHEREAS**, the seven stations suggested are:

- Sit up Back Extension Station
- Parallel Bar Station
- Bench Dip Station
- Push Up Station
- Chin Up Station
- Captain’s Chair Station
- Fitness Pommel Station; and

**WHEREAS**, the initiation of this project would most appropriately be established by adding this project to the FY 2016 and FY 2017 Two Year Implementation Plan and appropriating funds to this project through the Capital Improvements Program (CIP program); and

**WHEREAS**, the most appropriate source of revenue for this project is Public Works General Fund Reserve; and

**WHEREAS**, there are sufficient unobligated funds in the Public Works General Fund Reserve to cover the cost of the project; and

**WHEREAS**, the estimated cost for the supplies and materials for this installation is \$18,000; and

**WHEREAS**, the labor for the installation of the stations is proposed to be through City Public Works Department employees and community service volunteers.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Imperial Beach as follows:

1. The above recitals are true and correct.

2. This legislative body authorizes adding the "Veterans Park 7-Station Exercise Circuit" project to the FY 2016 and FY 2017 2-Year CIP Implementation Plan.
3. This legislative body appropriates \$18,000 from the Public Works General Fund Reserve to the "Veterans Park 7-Station Exercise Circuit" for the supplies and materials for the construction of this project.

**PASSED, APPROVED, AND ADOPTED** by the City Council of the City of Imperial Beach at its meeting held on the 20th day of January 2016, by the following vote:

**AYES: COUNCILMEMBERS:**  
**NOES: COUNCILMEMBERS:**  
**ABSENT: COUNCILMEMBERS:**

\_\_\_\_\_  
**SERGE DEDINA, MAYOR**

**ATTEST:**

\_\_\_\_\_  
**JACQUELINE M. HALD, MMC**  
**CITY CLERK**





**STAFF REPORT  
CITY OF IMPERIAL BEACH**

**TO:** HONORABLE MAYOR AND CITY COUNCIL

**FROM:** ANDY HALL, CITY MANAGER *by SH*

**MEETING DATE:** JANUARY 20, 2016

**ORIGINATING DEPT.:** CITY CLERK *pmh*

**SUBJECT:** PORT OF SAN DIEGO – TIDELANDS ACTIVATION PROGRAM  
FY 2016-17 APPLICATION(S)

**EXECUTIVE SUMMARY:**

As part of the Port of San Diego's efforts to support a vibrant and active waterfront, they provide annual grants through the Tidelands Activation Program (TAP). The applications for Fiscal Year 2016-17 are due to the Port of San Diego by 5:00 p.m. on Friday, January 22, 2016. Staff is requesting City Council's direction on which tideland activation events should be submitted to the Port of San Diego for sponsorship funding.

**RECOMMENDATION:**

That the City Council discusses which tideland activation events should be submitted to the Port of San Diego for sponsorship funding. Staff has identified the following events for consideration:

- Symphony by the Sea event (proposed request \$17,000)
- Cultural Series: Military Appreciation Day and Fiesta del Mar (proposed request \$20,000)
- Fireworks (proposed request \$25,000)

**RATIONALE:**

Holding events such as those identified above are sure to draw people from throughout the county, promoting increased activity along Imperial Beach's beachfront and Port Tidelands. These events are also important to the local restaurants, shops and other businesses.

**BACKGROUND & ANALYSIS:**

Through its Tidelands Activation Program, the Port of San Diego sponsors regional and community events and activities that support the Port's mission of providing economic vitality and community benefit through maritime industry, tourism, water and land recreation, environmental stewardship and public safety.

For FY 2015-16, the Port of San Diego approved sponsorship funding for the Symphony by the Sea event in the amount of \$17,000 and for the Cultural Series in the amount of \$10,000.

Upon direction of City Council, staff will prepare and submit sponsorship applications. Applications will be reviewed by the Tidelands Activation Program Advisor Committee in April, with final approval by the Board of Port Commissioners in July.

**ENVIRONMENTAL IMPACT**

Not a project as defined by CEQA.

**FISCAL IMPACT:**

None associated with this report.



STAFF REPORT  
CITY OF IMPERIAL BEACH

TO: HONORABLE MAYOR AND CITY COUNCIL  
FROM: ANDY HALL, CITY MANAGER *b, ST*  
MEETING DATE: JANUARY 20, 2016  
ORIGINATING DEPT.: PUBLIC WORKS *HAL*  
SUBJECT: RESOLUTION NO. 2016-7662 APPROPRIATING \$350,000 FROM SEWER ENTERPRISE FUND OPERATING RESERVE FOR PUMP STATION NO. 10 MAINLINE EMERGENCY REPAIR

**EXECUTIVE SUMMARY:**

During the repair start up for "Pump Station No. 10 Rehabilitation" project W13-101 awarded by Resolution No. 2015-7575, the last sewer main leading into Pump Station No. 10 was found severely damaged. This damage prevented the continuation of the "Pump Station No. 10 Rehabilitation" Project work. Staff directed the contractor for "Pump Station No. 10 Rehabilitation" project to cease work while an emergency main line repair could be designed, a contract awarded and repairs affected. "Pump Station No. 10 Rehabilitation" work was ceased Wednesday, December 23, 2015. The scope of work has been developed and a request for bids has been solicited. The Engineer's estimate for this work is \$350,000. Staff is requesting an appropriation of \$350,000 from the Sewer Enterprise Fund Operating Reserve to effect this emergency repair.

**RECOMMENDATION:**

Adopt Resolution No. 2016-7662 appropriating \$350,000 from the Sewer Enterprise Fund Operating Reserve to affect "Pump Station No. 10 Mainline" emergency repairs

**RATIONALE:**

During the startup work for the "Pump Station No. 10 Rehabilitation" project awarded by Resolution No. 2015-7575, the sewer main leading into pump station No. 10 was found severely damaged which prevented the performance of the repairs scheduled for the "Pump Station No. 10 Rehabilitation" project. An immediate sewer main repair is necessary due to this damage to prevent total failure of the pump operation.

**OPTIONS:**

- Adopt Resolution No. 2016-7662 appropriating \$350,000 from the Sewer Enterprise Fund Operating Reserve to this emergency repair;
- Provide other direction to the City Manager to take a specific action; or
- Request additional information and an additional report

**BACKGROUND:**

Pump Station No. 10 rehabilitation has been a project planned for construction for several years waiting its turn in the priority of sewer system projects necessary to keep the system operating properly. Resolution No. 2105-7575 was adopted to award the contract to affect these necessary repairs. As the contractor commenced work on the "Pump Station No. 10 Rehabilitation" project, a severely damaged sewer main leading into Pump Station No. 10 was discovered which precluded the continuation of this contracted work. Pump Station No. 10 Rehabilitation work was suspended until a scope of work was prepared and a contract could be awarded for this repair.

**ANALYSIS:**

City consultant sewer engineer has prepared a scope of work to affect the repair. Staff will have solicited bids from some qualified contractors starting Friday, January 15, 2016 with the goal of having proposals by Monday, January 25, 2016. The Engineer's estimate for the emergency repair is \$350,000.

**ENVIRONMENTAL DETERMINATION:**

Project is exempt from CEQA pursuant to CEQA Guidelines Section 15302(c): Replace or Reconstruction of Existing Utility Systems and Facilities.

**FISCAL IMPACT:**

Revenue:		
Requested Appropriation from Sewer Enterprise Fund		\$350,000
<b>TOTAL REVENUE</b>	<b>\$350,000</b>	
Expenses:		
Estimated construction cost		\$350,000
<b>TOTAL EXPENSES</b>	<b>\$350,000</b>	

Attachments:

1. Resolution No. 2016-7662

**RESOLUTION NO. 2016-7662**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IMPERIAL BEACH, CALIFORNIA, APPROPRIATING \$350,000 FROM SEWER ENTERPRISE FUND OPERATING RESERVE FOR PUMP STATION NO. 10 MAINLINE EMERGENCY REPAIR**

**WHEREAS**, during the repair start up for "Pump Station No. 10 Rehabilitation" project W13-101 awarded by Resolution No. 2015-7575, the last sewer main leading into Pump Station No. 10 was found severely damaged; and

**WHEREAS**, this damage prevented the continuation of the "Pump Station No. 10 Rehabilitation" Project work; and

**WHEREAS**, staff directed the contractor for "Pump Station No. 10 Rehabilitation" project to cease work while an emergency main line repair could be designed, a contract awarded and repairs affected; and

**WHEREAS**, "Pump Station No. 10 Rehabilitation" work was ceased Wednesday, December 23, 2015; and

**WHEREAS**, the scope of work has been developed and a request for bids has been solicited; and

**WHEREAS**, the Engineer's estimate for this work is \$350,000; and

**WHEREAS**, staff recommends an appropriation of \$350,000 from the Sewer Enterprise Fund Operating Reserve to effect this emergency repair.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Imperial Beach as follows:

1. The above recitals are true and correct.
2. The legislative body appropriates \$350,000 to this project from the Sewer Enterprise Operating Reserve Fund.
3. The City Manager is authorized to sign a purchase order with the lowest responsible qualified bidder for Pump Station No. 10 Main Line Emergency Repair.

**PASSED, APPROVED, AND ADOPTED** by the City Council of the City of Imperial Beach at its meeting held on the 20th day of January 2016, by the following vote:

**AYES: COUNCILMEMBERS:  
NOES: COUNCILMEMBERS:  
ABSENT: COUNCILMEMBERS:**

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**SERGE DEDINA, MAYOR**

**ATTEST:**

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**JACQUELINE M. HALD, MMC  
CITY CLERK**



**STAFF REPORT  
IMPERIAL BEACH REDEVELOPMENT  
AGENCY SUCCESSOR AGENCY**

**TO:** HONORABLE CHAIR AND MEMBERS OF THE BOARD  
**FROM:** ANDY HALL, EXECUTIVE DIRECTOR *by SD*  
**MEETING DATE:** JANUARY 20, 2016  
**ORIGINATING DEPT.:** STEVEN DUSH, DEPUTY EXECUTIVE DIRECTOR *SD*  
**SUBJECT:** ADOPTION OF RESOLUTION NO. SA-16-53 OF THE IMPERIAL BEACH REDEVELOPMENT AGENCY SUCCESSOR AGENCY APPROVING THE ADMINISTRATIVE BUDGET FOR THE PERIOD OF JULY 1, 2016 THROUGH JUNE 30, 2017 AND RELATED ACTIONS

**EXECUTIVE SUMMARY:**

Successor Agency staff is seeking adoption of Resolution No. SA-16-53 by the Successor Agency approving the Successor Agency's Administrative Budget for the period of July 1, 2016 through June 30, 2017. Pursuant to Section 34177(j) of the Dissolution Act, the Successor Agency is required to prepare an administrative budget and submit the administrative budget to the Oversight Board for approval. Based upon the total amount of enforceable obligations, the amount of administrative cost allowance available for Imperial Beach from the Redevelopment Property Tax Trust Fund (RPTTF) is capped at the minimum amount of \$250,000 per fiscal year.

**RECOMMENDATION:**

Staff recommends that the Imperial Beach Redevelopment Agency Successor Agency adopt Resolution Number SA-16-53 approving the Administrative Budget for the period of July 1, 2016 through June 30, 2017, and other related actions.

**RATIONALE:**

The Successor Agency is entitled to an Administrative allowance of \$250,000 for the period of July 1, 2016 through June 30, 2017.

**OPTIONS:**

1. Adopt the resolution approving the Administrative Budget for the period of July 1, 2016 through June 30, 2017.
2. Provide staff with direction for alternative action.

## **BACKGROUND:**

On June 28, 2011, Assembly Bill No. X1 26 ("AB 26") was signed into law by the Governor of California which called for the dissolution of redevelopment agencies throughout the state and established the procedures by which this was to be accomplished. On December 29, 2011, AB 26 was largely upheld by the California State Supreme Court with some of the dates by which certain dissolution actions were to occur pushed back by four months. As a result of the Supreme Court's decision, and on February 1, 2012, all California redevelopment agencies were dissolved, successor agencies to the former redevelopment agencies were established and were tasked with paying, performing and enforcing the enforceable obligations of the former redevelopment agencies and expeditiously winding down the affairs of the former redevelopment agencies.

As part of the wind-down process enacted by AB 26, the City Council adopted Resolution No. 2012-7136 on January 5, 2012, electing for the City to serve as the successor agency to the Redevelopment Agency ("Successor Agency") upon the dissolution of the Redevelopment Agency under AB 26.

On June 27, 2012, the State Legislature passed and the Governor signed Assembly Bill No. 1484 ("AB 1484", Chapter 26, Statutes 2012) as a trailer bill for the Fiscal Year 2012-2013 State budget package. Although the primary purpose of AB 1484 is to make technical and substantive amendments to AB 26 based on issues that have arisen in the implementation of AB 26, AB 1484 also imposes additional statutory provisions relating to the activities and obligations of successor agencies and to the wind-down process of former redevelopment agencies.

## **ANALYSIS:**

Pursuant to Section 34177(j) of AB 26, as amended by AB 1484, the Successor Agency is required to prepare an administrative budget for each twelve-month fiscal period and submit the administrative budget to the Oversight Board for approval. The administrative budget shall include all of the following: (i) estimated amounts for Successor Agency administrative costs for the upcoming twelve-month fiscal period; (ii) proposed sources of payment for Successor Agency administrative costs; and (iii) proposals for arrangements for administrative and operations services provided by the City or other entity. Section 34177(k) of AB 26 as amended by AB 1484 requires the Successor Agency to provide to the San Diego County Auditor-Controller for each six-month fiscal period the administrative cost estimates from its approved administrative budget that are to be paid from property tax revenues (i.e. former tax increment revenues) deposited in the County's Redevelopment Property Tax Trust Fund established for the Successor Agency.

Pursuant to AB 26 as amended by AB 1484, an "Administrative Cost Allowance" is paid to the Successor Agency from property tax revenues allocated by the County Auditor-Controller from the Redevelopment Property Tax Trust Fund (RPTTF). The Administrative Cost Allowance is defined as an amount, subject to the approval of the Oversight Board, which is up to 3% of the total amount of property tax allocated to the Successor Agency's Redevelopment Obligation Retirement Fund to pay for enforceable obligations for each fiscal year, subject to a minimum amount of \$250,000 unless the Oversight Board reduces this amount.

Successor Agency staff is now seeking the Successor Agency's approval of the administrative budget for the period of July 1 through June 30, 2017 ("Administrative Budget"), in the form

attached to Resolution Number SA-16-53 as Exhibit "A", and the Successor Agency's authorization to submit the approved Administrative Budget to the Oversight Board for its consideration, and to forward the information required by Section 34177(k) to the San Diego County Auditor-Controller. As noted in the Executive Summary, the amount of administrative cost allowance available to the Successor Agency from the RPTTF is set at the minimum amount of \$250,000 per fiscal year.

**ENVIRONMENTAL DETERMINATION:**

The activity proposed for approval by this Resolution is not a "project" for purposes of CEQA, as that term is defined by CEQA Guidelines Section 15378, because the activity proposed by this Resolution is an organizational or administrative activity that will not result in a direct or indirect physical change in the environment, per Section 15378(b)(5) of the CEQA Guidelines.

**FISCAL IMPACT:**

As noted above, the Administrative Cost Allowance is defined as an amount, subject to the approval of the Oversight Board, which is up to 3% of the total amount of property tax allocated to the Successor Agency's Redevelopment Obligation Retirement Fund to pay for enforceable obligations for each fiscal year, or a minimum of \$250,000 unless the Oversight Board reduces this amount. Based upon a total requested RPTTF of \$4,551,835 for enforceable obligations in the Recognized Obligation Payment Scheduled for July 1, 2016 to June 30, 2017 (the "ROPS 16-17"), the Successor Agency is entitled to receive the minimum amount of \$250,000 for this fiscal year.

**Attachments:**

1. Resolution No. SA-16-53

## RESOLUTION NO. SA-16-53

### A RESOLUTION OF THE IMPERIAL BEACH REDEVELOPMENT AGENCY SUCCESSOR AGENCY APPROVING THE ADMINISTRATIVE BUDGET FOR THE 12-MONTH FISCAL YEAR PERIOD FROM JULY 1, 2016 THROUGH JUNE 30, 2017 (ROPS 16-17 PERIOD) AND APPROVING RELATED ACTIONS

**WHEREAS**, the Imperial Beach Redevelopment Agency ("Redevelopment Agency") was a redevelopment agency in the City of Imperial Beach ("City"), duly created pursuant to the California Community Redevelopment Law (Part 1 (commencing with Section 33000) of Division 24 of the California Health and Safety Code) ("Redevelopment Law"); and

**WHEREAS**, Assembly Bill No. X1 26 (2011-2012 1<sup>st</sup> Ex. Sess.) ("AB 26") was signed by the Governor of California on June 28, 2011, making certain changes to the Redevelopment Law and to the California Health and Safety Code ("H&S Code"), including adding Part 1.8 (commencing with Section 34161) ("Part 1.8") and Part 1.85 (commencing with Section 34170) ("Part 1.85") to Division 24 of the H&S Code; and

**WHEREAS**, pursuant to AB 26, as modified by the California Supreme Court on December 29, 2011 by its decision in *California Redevelopment Association v. Matosantos*, all California redevelopment agencies, including the Redevelopment Agency, were dissolved on February 1, 2012, and successor agencies were designated and vested with the responsibility of paying, performing and enforcing the enforceable obligations of the former redevelopment agencies and expeditiously winding down the business and fiscal affairs of the former redevelopment agencies; and

**WHEREAS**, the City Council of the City adopted Resolution No. 2012-7136 on January 5, 2012, pursuant to Part 1.85 of AB 26, electing for the City to serve as the successor agency to the Redevelopment Agency upon the dissolution of the Redevelopment Agency on February 1, 2012 under AB 26 ("Successor Agency"); and

**WHEREAS**, on February 1, 2012, the Redevelopment Agency was dissolved by operation of law and the Successor Agency was established pursuant to AB 26; and

**WHEREAS**, on February 15, 2012, the Board of Directors of the Successor Agency, adopted Resolution No. SA-12-01 naming itself the "Imperial Beach Redevelopment Agency Successor Agency," the sole name by which it will exercise its powers and fulfill its duties pursuant to Part 1.85 of AB 26, and establishing itself as a separate legal entity with rules and regulations that will apply to the governance and operations of the Successor Agency; and

**WHEREAS**, AB 26 has since been amended by various assembly and senate bills enacted and signed by the Governor. AB 26 as amended is hereinafter referred to as the "Dissolution Laws"; and

**WHEREAS**, H&S Code Section 34179 of the Dissolution Laws establishes a seven (7) member local entity with respect to each successor agency with fiduciary responsibilities to holders of enforceable obligations and taxing entities that benefit from distributions of property taxes, and such entity is titled the "oversight board." The oversight board has been established for the Successor Agency (hereinafter referred to as the "Oversight Board") and all seven (7) members have been appointed to the Oversight Board pursuant to H&S Code Section 34179. The duties and responsibilities of the Oversight Board are primarily set forth in H&S Code Sections 34179 through 34181 of the Dissolution Laws; and

**WHEREAS**, on April 12, 2013, the California Department of Finance ("Department of

Finance”) issued the Finding of Completion to the Successor Agency pursuant to H&S Code Section 34179.7 of the Dissolution Laws; and

**WHEREAS**, H&S Code Section 34177(j) of the Dissolution Laws requires the Successor Agency to prepare an administrative budget and submit the administrative budget to the Oversight Board for approval. The administrative budget shall include all of the following: (i) estimated amounts for Successor Agency administrative costs for the upcoming two 6-month fiscal periods; (ii) proposed sources of payment for Successor Agency administrative costs; and (iii) proposals for arrangements for administrative and operations services provided by the City or other entity; and

**WHEREAS**, H&S Code Section 34177(k) of the Dissolution Laws requires the Successor Agency to provide to the San Diego County Auditor-Controller (“County Auditor-Controller”) for each 6-month fiscal period the administrative cost estimates from its approved administrative budget that are to be paid from property tax revenues (i.e. former tax increment revenues) deposited in the County’s Redevelopment Property Tax Trust Fund (“RPTTF”) established for the Successor Agency; and

**WHEREAS**, staff of the Successor Agency seeks the Successor Agency’s review and approval of the administrative budget covering the 12-month fiscal year period from July 1, 2016 through June 30, 2017 (“Administrative Budget”), in the form attached to this Resolution as Exhibit “A”, and the Successor Agency’s authorization to submit the approved Administrative Budget to the Oversight Board for its approval and to forward the information required by H&S Code Section 34177(k) to the County Auditor-Controller; and

**WHEREAS**, the Administrative Budget has been prepared in accordance with H&S Code Section 34177(j) of the Dissolution Laws and is consistent with the requirements of the H&S Code and other applicable law. As indicated in the Administrative Budget, the Successor Agency does not directly employ its own staff but relies on the employees and staff members of the City to perform its functions and operations required by the Dissolution Laws; and

**WHEREAS**, the proposed source of payment of the costs set forth in the Administrative Budget in the amount of \$250,000 is property taxes from the County’s RPTTF established for the Successor Agency. These costs in the amount of \$250,000 are listed as Item #11 on the proposed Recognized Obligation Payment Schedule for the 12-month fiscal year period from July 1, 2016 through June 30, 2017 (“ROPS 16-17”) for funding from RPTTF, which ROPS 16-17 is proposed to be considered by the Successor Agency at this same meeting of the Successor Agency; and

**WHEREAS**, as required by H&S Code Section 34180(j) of the Dissolution Laws, the Successor Agency will submit a copy of the Administrative Budget to the San Diego County Administrative Officer (“County Administrative Officer”), the County Auditor-Controller, and the Department of Finance at the same time that the Successor Agency submits the Administrative Budget to the Oversight Board for review and approval; and

**WHEREAS**, as required by H&S Code Section 34179(f) of the Dissolution Laws, all notices required by law for proposed actions of the Oversight Board will be posted on the Successor Agency’s internet website or the Oversight Board’s internet website; and

**WHEREAS**, pursuant to H&S Code Section 34179(h)(1) of the Dissolution Laws, written notice and information about all actions taken by the Oversight Board shall be provided to the Department of Finance as an approved Resolution by electronic means and in a manner of the Department of Finance’s choosing; except, however, the Oversight Board is not required,

pursuant to H&S Code Section 34179(h)(1)(B), to submit the Oversight Board action approving the Administrative Budget to the Department of Finance for its approval; and

**WHEREAS**, in furtherance of Part 1.85 of the Dissolution Laws, a copy of the Administrative Budget as it may be approved by the Oversight Board will be submitted to the County Auditor-Controller and the State Controller's Office and will be posted on the Successor Agency's internet website. If desired by the Oversight Board, a copy of the Administrative Budget as it may be approved by the Oversight Board will be submitted to the Department of Finance; and

**WHEREAS**, pursuant to H&S Code Section 34183(a)(2) and (3) of the Dissolution Laws, the County Auditor-Controller is required to make a payment of property tax revenues (i.e. former tax increment funds) from the RPTTF to the Successor Agency on June 1, 2016 and January 2, 2017 for payments to be made toward recognized obligations listed on the approved ROPS 16-17 and for the administrative cost allowance for administrative costs set forth in the Administrative Budget; and

**WHEREAS**, the activity proposed for approval by this Resolution has been reviewed with respect to applicability of the California Environmental Quality Act ("CEQA"), the State CEQA Guidelines (California Code of Regulations, Title 14, Section 15000 *et seq.*, hereafter the "Guidelines"), and the City's environmental guidelines; and

**WHEREAS**, the activity proposed for approval by this Resolution is not a "project" for purposes of CEQA, as that term is defined by Guidelines Section 15378, because the activity proposed by this Resolution is an organizational or administrative activity that will not result in a direct or indirect physical change in the environment, per Section 15378(b)(5) of the Guidelines; and

**WHEREAS**, all of the prerequisites with respect to the approval of this Resolution have been met.

**NOW, THEREFORE, BE IT RESOLVED** by the Imperial Beach Redevelopment Agency Successor Agency, as follows:

- Section 1.** The Successor Agency determines that the foregoing recitals are true and correct and are a substantive part of this Resolution.
- Section 2.** The Successor Agency approves the Administrative Budget covering the 12-month fiscal year period from July 1, 2016 through June 30, 2017, in substantially the form attached to this Resolution as Exhibit "A".
- Section 3.** The Executive Director, or designee, of the Successor Agency is authorized and directed to: (i) submit the approved Administrative Budget to the Oversight Board for its review and approval and concurrently submit a copy of the Administrative Budget to the County Administrative Officer, the County Auditor-Controller, and the Department of Finance; (ii) if desired by the Oversight Board, submit the Administrative Budget, as approved by the Oversight Board, and written notice of the Oversight Board's approval of the Administrative Budget by Resolution, to the Department of Finance electronically pursuant to H&S Code Section 34179(h)(1) of the Dissolution Laws; (iii) submit a copy of the Administrative Budget, as approved by the Oversight Board, to the County Auditor-Controller and the State Controller's Office; (iv) post the

Administrative Budget, as approved by the Oversight Board, on the Successor Agency's internet website; (v) upon approval of the Oversight Board, submit to the County Auditor-Controller the administrative cost estimates from the Administrative Budget in the amount of \$250,000 that are to be paid from property tax revenues deposited in the County's RPTTF established for the Successor Agency; and (vi) take such other actions and execute such other documents as are necessary to effectuate the intent of this Resolution on behalf of the Successor Agency.

**Section 4.** If any provision of this Resolution or the application of any such provision to any person or circumstance is held invalid, such invalidity shall not affect other provisions or applications of this Resolution that can be given effect without the invalid provision or application, and to this end the provisions of this Resolution are severable. The Successor Agency declares that it would have adopted this Resolution irrespective of the invalidity of any particular portion of this Resolution.

**Section 5.** The adoption of this Resolution is not intended to and shall not constitute a waiver by the Successor Agency of any constitutional, legal or equitable rights that the Successor Agency may have to challenge, through any administrative or judicial proceedings, the effectiveness and/or legality of all or any portion of the Dissolution Laws, any determinations rendered or actions or omissions to act by any public agency or government entity or division in the implementation of the Dissolution Laws, and any and all related legal and factual issues, and the Successor Agency expressly reserves any and all rights, privileges, and defenses available under law and equity.

**Section 6.** The Successor Agency determines that the activity approved by this Resolution is not a "project" for purposes of CEQA, as that term is defined by Guidelines Section 15378, because the activity approved by this Resolution is an organizational or administrative activity that will not result in a direct or indirect physical change in the environment, per Section 15378(b)(5) of the Guidelines.

**Section 7.** This Resolution shall take effect upon the date of its adoption.

**PASSED, APPROVED, AND ADOPTED** by the Imperial Beach Redevelopment Agency Successor Agency at its meeting held on the 20<sup>th</sup> day of January 2016, by the following vote:

**AYES: BOARD MEMBERS:**  
**NOES: BOARD MEMBERS:**  
**ABSENT: BOARD MEMBERS:**

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**SERGE DEDINA**  
**CHAIRPERSON**

**ATTEST:**

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**JACQUELINE M. HALD, MMC**  
**SECRETARY**

**EXHIBIT "A"**  
**IMPERIAL BEACH REDEVELOPMENT AGENCY SUCCESSOR AGENCY**  
**ADMINISTRATIVE BUDGET**

**July 1, 2016 through June 30, 2017**

SA Tasks		
Budgeting	\$	24,763
ROPS Preparation	\$	23,307
Audit	\$	17,479
Financial Reports	\$	2,913
Capital Project Tracking	\$	21,850
Planning	\$	53,897
Oversight Board Meetings	\$	20,886
Agenda Preparation	\$	30,101
Minutes Preparation	\$	12,605
Misc.	\$	6,571
	\$	<u>214,373</u>
Attorney Services	\$	35,627
SA Admin Budget Total	\$	<u>250,000</u>



**STAFF REPORT  
CITY OF IMPERIAL BEACH  
REDEVELOPMENT AGENCY  
SUCCESSOR AGENCY**

**TO:** CHAIR AND BOARD MEMBERS OF THE SUCCESSOR AGENCY

**FROM:** ANDY HALL, CITY MANAGER/EXECUTIVE DIRECTOR *SI*

**MEETING DATE:** JANUARY 20, 2015

**ORIGINATING DEPT.:** SUCCESSOR AGENCY STAFF  
STEVEN DUSH, DEPUTY DIRECTOR *SI*

**SUBJECT:** ADOPTION OF RESOLUTION NO. SA-16-52 OF THE IMPERIAL BEACH REDEVELOPMENT AGENCY SUCCESSOR AGENCY APPROVING AND ADOPTING THE RECOGNIZED OBLIGATION PAYMENT SCHEDULE FOR THE PERIOD OF JULY 1, 2016 THROUGH JUNE 30, 2017 (ROPS 16-17)

**EXECUTIVE SUMMARY:**

Staff is seeking adoption of Resolution No. SA-16-52 that would approve the Recognized Obligation Payment Schedule (ROPS) for the period of July 1, 2016 through June 30, 2017 (the "ROPS 16-17"). A total of \$4,551,835 from the Redevelopment Property Tax Trust Fund (RPTTF) is being requested for the upcoming twelve-month period. The request includes funding for bond payments, 9th and Palm Project, Pier South Hotel, Litigation, Administration and miscellaneous expenses.

**RECOMMENDATION:**

Staff recommends that the Imperial Beach Redevelopment Agency Successor Agency adopt Resolution Number SA-16-52 approving the Recognized Obligation Payment Schedule for the period of July 1, 2016 through June 30, 2017 (referred to as the "ROPS 16-17").

**RATIONALE:**

A total of \$4,551,835 from the Redevelopment Property Tax Trust Fund (RPTTF) is being requested for the upcoming twelve-month period to meet the obligations of the Successor Agency.

**OPTIONS:**

1. Adopt the resolution and approve ROPS 16-17.
2. Provide staff with direction for alternative action.

**BACKGROUND:**

On June 28, 2011, Assembly Bill No. X1 26 ("AB 26") was signed into law by the Governor of California which called for the dissolution of redevelopment agencies throughout the state and established the procedures by which this was to be accomplished. On December 29, 2011, AB 26 was largely upheld by the California State Supreme Court with some of the dates by which certain dissolution actions were to occur pushed back by four months. As a result of the Supreme Court's decision, and on February 1, 2012, all California redevelopment agencies were dissolved, successor agencies were established as successor agencies to the former redevelopment agencies, and successor agencies are tasked with paying, performing and enforcing the enforceable obligations of the former redevelopment agencies and expeditiously winding down the affairs of the former redevelopment agencies.

As part of the FY 2012-2013 State budget package, on June 27, 2012, the Legislature passed and the Governor signed Assembly Bill No. 1484 ("AB 1484"), which amended certain provisions of AB 26. On September 29, 2012, the Legislature passed and the Governor signed Assembly Bill No. 1585 ("AB 1585"), which further amended certain provisions of AB 26 as amended by AB 1484 (AB 26, AB 1484, and AB 1585 are collectively referred to herein as the "Dissolution Act").

According to the Dissolution Act, the Successor Agency shall prepare a ROPS before each twelve-month fiscal period. For each recognized obligation, the ROPS shall identify one or more of the following sources of payment: (i) Low and Moderate Income Housing Funds, (ii) bond proceeds, (iii) reserve balances, (iv) administrative cost allowance, (v) the Redevelopment Property Tax Trust Fund ("RPTTF") but only to the extent no other funding source is available or when payment from property tax revenues is required by an enforceable obligation or by the provisions of the Dissolution Act, and (vi) other revenue sources, including rents, concessions, asset sale proceeds, interest earnings, and any other revenues derived from the former Redevelopment Agency as approved by the Oversight Board.

It is the intent of the Dissolution Act that the ROPS serve as the designated reporting mechanism for disclosing the Successor Agency's minimum payment obligations by amount and source and that the San Diego County Auditor-Controller ("County Auditor-Controller") will be responsible for ensuring that the Successor Agency receives revenues sufficient to meet the requirements of the ROPS during each bi-annual period.

The Successor Agency is required to submit the ROPS 16-17, after its approval and adoption by the Oversight Board, to the DOF and the County Auditor-Controller on or before February 1, 2016. The DOF would complete its review of the ROPS 16-17 by April 15, 2016. Upon approval by the DOF, the County Auditor-Controller is required to make a payment of property tax revenues (i.e. former tax increment funds) from the RPTTF to the Successor Agency on June 1, 2016 and January 2, 2017 for payments to be made toward recognized obligations listed on the ROPS 16-17 and approved by the DOF.

**ANALYSIS:**

As noted above, the ROPS 16-17 must be approved by the Oversight Board and submitted to the DOF on or before February 1, 2016. The ROPS 16-17, a copy of which is attached to this staff report, includes requested RPTTF for enforceable obligations for the up-coming twelve-month period of July 1, 2016 through June 30, 2017. A total of \$4,551,835 from the

Redevelopment Property Tax Trust Fund (RPTTF) is being requested for the upcoming twelve-month period. The request includes funding for bond payments, 9th and Palm Project, Pier South Hotel, Litigation, Administration and miscellaneous expenses.

The total RPTTF requested includes the annual Administrative Cost Allowance of \$250,000 allowed for distribution to the Successor Agency pursuant to the Administrative Cost Allowance provisions of the Dissolution Act.

**ENVIRONMENTAL DETERMINATION:**

The activity proposed for approval by this Resolution is not a "project" for purposes of CEQA, as that term is defined by CEQA Guidelines Section 15378, because the activity proposed by this Resolution is an organizational or administrative activity that will not result in a direct or indirect physical change in the environment, per Section 15378(b)(5) of the CEQA Guidelines.

**FISCAL IMPACT:**

Approval of the obligations listed on the ROPS 16-17 and their funding from RPTTF will allow the Successor Agency to make required and timely payments for those obligations during the period from July 1, 2016 through June 30, 2017. The amount of RPTTF requested to fund enforceable obligations totals \$4,551,835.

**Attachments:**

1. Resolution No. SA-16-52
2. ROPS 16-17

## RESOLUTION NO. SA-16-52

### A RESOLUTION OF THE IMPERIAL BEACH REDEVELOPMENT AGENCY SUCCESSOR AGENCY APPROVING AND ADOPTING THE RECOGNIZED OBLIGATION PAYMENT SCHEDULE (ROPS 16-17) FOR THE 12-MONTH FISCAL YEAR PERIOD FROM JULY 1, 2016 THROUGH JUNE 30, 2017 AND APPROVING RELATED ACTIONS

**WHEREAS**, the Imperial Beach Redevelopment Agency ("Redevelopment Agency") was a redevelopment agency in the City of Imperial Beach ("City"), duly created pursuant to the California Community Redevelopment Law (Part 1 (commencing with Section 33000) of Division 24 of the California Health and Safety Code) ("Redevelopment Law"); and

**WHEREAS**, Assembly Bill No.X1 26 (2011-2012 1<sup>st</sup> Ex. Sess.) ("AB 26") was signed by the Governor of California on June 28, 2011, making certain changes to the Redevelopment Law and to the California Health and Safety Code ("H&S Code"), including adding Part 1.8 (commencing with Section 34161) ("Part 1.8") and Part 1.85 (commencing with Section 34170) ("Part 1.85") to Division 24 of the H&S Code; and

**WHEREAS**, pursuant to AB 26, as modified by the California Supreme Court on December 29, 2011 by its decision in *California Redevelopment Association v. Matosantos*, all California redevelopment agencies, including the Redevelopment Agency, were dissolved on February 1, 2012, and successor agencies were designated and vested with the responsibility of paying, performing and enforcing the enforceable obligations of the former redevelopment agencies and expeditiously winding down the business and fiscal affairs of the former redevelopment agencies; and

**WHEREAS**, the City Council of the City adopted Resolution No. 2012-7136 on January 5, 2012, pursuant to Part 1.85 of AB 26, electing for the City to serve as the successor agency to the Redevelopment Agency upon the dissolution of the Redevelopment Agency on February 1, 2012 under AB 26 ("Successor Agency"); and

**WHEREAS**, on February 1, 2012, the Redevelopment Agency was dissolved by operation of law and the Successor Agency was established pursuant to AB 26; and

**WHEREAS**, on February 15, 2012, the Board of Directors of the Successor Agency, adopted Resolution No. SA-12-01 naming itself the "Imperial Beach Redevelopment Agency Successor Agency," the sole name by which it will exercise its powers and fulfill its duties pursuant to Part 1.85 of AB 26, and establishing itself as a separate legal entity with rules and regulations that will apply to the governance and operations of the Successor Agency; and

**WHEREAS**, AB 26 has since been amended by various assembly and senate bills enacted and signed by the Governor. AB 26 as amended is hereinafter referred to as the "Dissolution Laws"; and

**WHEREAS**, H&S Code Section 34179 of the Dissolution Laws establishes a seven (7) member local entity with respect to each successor agency with fiduciary responsibilities to holders of enforceable obligations and taxing entities that benefit from distributions of property taxes, and such entity is titled the "oversight board." The oversight board has been established for the Successor Agency (hereinafter referred to as the "Oversight Board") and all seven (7) members have been appointed to the Oversight Board pursuant to H&S Code Section 34179. The duties and responsibilities of the Oversight Board are primarily set forth in H&S Code Sections 34179 through 34181 of the Dissolution Laws; and

**WHEREAS**, on April 12, 2013, the California Department of Finance ("Department of Finance") issued the Finding of Completion to the Successor Agency pursuant to H&S Code Section 34179.7 of the Dissolution Laws; and

**WHEREAS**, pursuant to H&S Code Section 34171(h) of the Dissolution Laws, on and after July 1, 2016, "Recognized Obligation Payment Schedule" ("ROPS") means the document setting forth the minimum payment amounts and due dates of payments required by enforceable obligations of the Successor Agency for each fiscal year as provided in H&S Code Section 34177(o) of the Dissolution Laws; and

**WHEREAS**, pursuant to H&S Code Section 34177(l)(3) of the Dissolution Laws, the ROPS shall be forward looking to the next one year in accordance with H&S Code Section 34177(o); and

**WHEREAS**, according to H&S Code Section 34177(l)(1) of the Dissolution Laws, the Successor Agency shall prepare a ROPS before each fiscal year period. For each recognized obligation, the ROPS shall identify one or more of the following sources of payment: (i) Low and Moderate Income Housing Funds, (ii) bond proceeds, (iii) reserve balances, (iv) administrative cost allowance, (v) the Redevelopment Property Tax Trust Fund ("RPTTF") but only to the extent no other funding source is available or when payment from property tax revenues is required by an enforceable obligation or by the provisions of Part 1.85 of the Dissolution Laws, and (vi) other revenue sources, including rents, concessions, asset sale proceeds, interest earnings, and any other revenues derived from the former Redevelopment Agency as approved by the Oversight Board in accordance with Part 1.85 of the Dissolution Laws; and

**WHEREAS**, it is the intent of the Dissolution Laws that the ROPS serve as the designated reporting mechanism for disclosing the Successor Agency's minimum fiscal year payment obligations by amount and source and that the San Diego County Auditor-Controller ("County Auditor-Controller") will be responsible for ensuring that the Successor Agency receives revenues sufficient to meet the requirements of the ROPS during each fiscal year period; and

**WHEREAS**, pursuant to H&S Code Section 34177(o) of the Dissolution Laws, the Successor Agency is required to submit the ROPS for the fiscal year period of July 1, 2016 through June 30, 2017, after its approval and adoption by the Oversight Board, to the Department of Finance and the County Auditor-Controller not later than February 1, 2016; and

**WHEREAS**, the ROPS covering the 12-month fiscal year period from July 1, 2016 through June 30, 2017 ("ROPS 16-17") is attached to this Resolution as Exhibit "A" and is presented to the Successor Agency at this meeting for review, approval, and adoption; and

**WHEREAS**, if approved and adopted by the Successor Agency, the ROPS 16-17 shall thereafter be submitted to the Oversight Board for review, approval, and adoption. In this regard, H&S Code Section 34177(l)(2)(B) of the Dissolution Laws requires the Successor Agency to submit a copy of the ROPS 16-17 to the San Diego County Administrative Officer ("County Administrative Officer"), the County Auditor-Controller, and the Department of Finance at the same time that the Successor Agency submits the ROPS 16-17 to the Oversight Board for approval; and

**WHEREAS**, pursuant to H&S Code Section 34177(l)(2)(C) of the Dissolution Laws, a copy of the Oversight Board-approved ROPS 16-17 shall be submitted to the County Auditor-Controller, the State Controller's Office and the Department of Finance and shall be posted on the Successor Agency's internet website; and

**WHEREAS**, pursuant to H&S Code Section 34177(o)(1)(A) of the Dissolution Laws, the Successor Agency shall submit a copy of the Oversight Board-approved ROPS 16-17 to the Department of Finance in the manner provided by the Department of Finance; and

**WHEREAS**, pursuant to H&S Code Section 34183(a)(2) of the Dissolution Laws, the County Auditor-Controller is required to make a payment of property tax revenues (i.e. former tax increment funds) from the RPTTF to the Successor Agency on June 1, 2016 and January 2, 2017 for payments to be made toward recognized obligations listed on the ROPS 16-17 and approved by the Department of Finance; and

**WHEREAS**, the proposed ROPS 16-17 is consistent with the requirements of the H&S Code and other applicable law; and

**WHEREAS**, the proposed ROPS 16-17 contains the schedules for payments on enforceable obligations required for the applicable fiscal year period and sources of funds for payments as required pursuant to H&S Code Section 34177(l) of the Dissolution Laws; and

**WHEREAS**, pursuant to H&S Code Section 34177(o)(1) of the Dissolution Laws, the ROPS 16-17 as approved and adopted by the Oversight Board shall be submitted to the Department of Finance and the County Auditor-Controller no later than February 1, 2016. Section 34177(o)(1) further provides that the Department of Finance shall make its determination of the enforceable obligations and the amounts and funding sources of the enforceable obligations no later than April 15, 2016 and that the Successor Agency may, within 5 business days of the Department of Finance's determination, request additional review by the Department of Finance and an opportunity to meet and confer on disputed items. In the event of a meet and confer and request for additional review, the Department of Finance shall notify the Successor Agency and the County Auditor-Controller as to the outcome of its review at least 15 days before the date of the first property tax distribution for that period (i.e. before June 1, 2016); and

**WHEREAS**, the activity proposed for approval by this Resolution has been reviewed with respect to applicability of the California Environmental Quality Act ("CEQA"), the State CEQA Guidelines (California Code of Regulations, Title 14, Section 15000 *et seq.*, hereafter the "Guidelines"), and the City's environmental guidelines; and

**WHEREAS**, the activity proposed for approval by this Resolution is not a "project" for purposes of CEQA, as that term is defined by Guidelines Section 15378, because the activity proposed by this Resolution is an organizational or administrative activity that will not result in a direct or indirect physical change in the environment, per Section 15378(b)(5) of the Guidelines; and

**WHEREAS**, all of the prerequisites with respect to the approval of this Resolution have been met.

**NOW, THEREFORE, BE IT RESOLVED** by the Imperial Beach Redevelopment Agency Successor Agency, as follows:

- Section 1.** The Successor Agency determines that the foregoing recitals are true and correct and are a substantive part of this Resolution.
- Section 2.** The Successor Agency approves and adopts the ROPS 16-17 for the 12-month fiscal year period from July 1, 2016 through June 30, 2017, in substantially the form attached to this Resolution as Exhibit "A".

- Section 3.** The Executive Director, or designee, of the Successor Agency is authorized and directed to: (i) provide the ROPS 16-17 to the Oversight Board for review, approval, and adoption and concurrently submit a copy of the ROPS 16-17 to the County Administrative Officer, the County Auditor-Controller, and the Department of Finance; (ii) submit the ROPS 16-17, as approved and adopted by the Oversight Board, to the Department of Finance and to the County Auditor-Controller no later than February 1, 2016; (iii) submit a copy of the ROPS 16-17, as approved and adopted by the Oversight Board, to the State Controller's Office and post the ROPS 16-17 on the Successor Agency's internet website; (iv) revise the ROPS 16-17, and make such changes and amendments as necessary, before official submittal of the ROPS 16-17 to the Department of Finance in order to complete the ROPS 16-17 in the manner provided by the Department of Finance and to conform the ROPS 16-17 to the form or format as may be prescribed by the Department of Finance; (v) make other non-substantive changes and amendments to the ROPS 16-17 as may be approved by the Executive Director of the Successor Agency and its legal counsel; and (vi) take such other actions and execute such other documents as are necessary or desirable to effectuate the intent of this Resolution on behalf of the Successor Agency.
- Section 4.** If any provision of this Resolution or the application of any such provision to any person or circumstance is held invalid, such invalidity shall not affect other provisions or applications of this Resolution that can be given effect without the invalid provision or application, and to this end the provisions of this Resolution are severable. The Successor Agency declares that it would have adopted this Resolution irrespective of the invalidity of any particular portion of this Resolution.
- Section 5.** The adoption of this Resolution is not intended to and shall not constitute a waiver by the Successor Agency of any constitutional, legal or equitable rights that the Successor Agency may have to challenge, through any administrative or judicial proceedings, the effectiveness and/or legality of all or any portion of the Dissolution Laws, any determinations rendered or actions or omissions to act by any public agency or government entity or division in the implementation of the Dissolution Laws, and any and all related legal and factual issues, and the Successor Agency expressly reserves any and all rights, privileges, and defenses available under law and equity.
- Section 6.** The Successor Agency determines that the activity approved by this Resolution is not a "project" for purposes of CEQA, as that term is defined by Guidelines Section 15378, because the activity approved by this Resolution is an organizational or administrative activity that will not result in a direct or indirect physical change in the environment, per Section 15378(b)(5) of the Guidelines.
- Section 7.** This Resolution shall take effect upon the date of its adoption.

**PASSED, APPROVED, AND ADOPTED** by the Imperial Beach Redevelopment Agency Successor Agency at its meeting held on the 20<sup>th</sup> day of January 2016, by the following vote:

**AYES: BOARD MEMBERS:**  
**NOES: BOARD MEMBERS:**  
**ABSENT: BOARD MEMBERS:**

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**SERGE DEDINA**  
**CHAIRPERSON**

**ATTEST:**

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**JACQUELINE M. HALD, MMC**  
**SECRETARY**

**EXHIBIT "A"**

**IMPERIAL BEACH REDEVELOPMENT AGENCY SUCCESSOR AGENCY  
RECOGNIZED OBLIGATION PAYMENT SCHEDULE**

**July 1, 2016 through June 30, 2017  
("ROPS 16-17")**

**(attached)**

**Recognized Obligation Payment Schedule (ROPS 16-17) - Summary**  
 Filed for the July 1, 2016 through June 30, 2017 Period

Successor Agency: Imperial Beach  
 County: San Diego

<b>Current Period Requested Funding for Enforceable Obligations (ROPS Detail)</b>		<b>16-17A Total</b>	<b>16-17B Total</b>	<b>ROPS 16-17 Total</b>
<b>Enforceable Obligations Funded with Non-Redevelopment Property Tax Trust Fund (RPTTF) Funding</b>				
<b>A</b>	<b>Sources (B+C+D):</b>	<b>\$ 908,584</b>	<b>\$ 1,308,584</b>	<b>\$ 2,217,168</b>
B	Bond Proceeds Funding	-	-	-
C	Reserve Balance Funding	908,584	1,308,584	2,217,168
D	Other Funding	-	-	-
<b>E</b>	<b>Enforceable Obligations Funded with RPTTF Funding (F+G):</b>	<b>\$ 3,338,270</b>	<b>\$ 1,213,565</b>	<b>\$ 4,551,835</b>
F	Non-Administrative Costs	3,213,270	1,088,565	4,301,835
G	Administrative Costs	125,000	125,000	250,000
<b>H</b>	<b>Current Period Enforceable Obligations (A+E):</b>	<b>\$ 4,246,854</b>	<b>\$ 2,522,149</b>	<b>\$ 6,769,003</b>

Certification of Oversight Board Chairman:  
 Pursuant to Section 34177 (o) of the Health and Safety code, I hereby  
 certify that the above is a true and accurate Recognized Obligation  
 Payment Schedule for the above named successor agency.

\_\_\_\_\_  
 Name Title

\_\_\_\_\_  
 Signature Date

**Recognized Obligation Payment Schedule (ROPS 16-17) - Summary**

Filed for the July 1, 2016 through June 30, 2017 Period

Successor Agency: Imperial Beach  
 County: San Diego

<b>Current Period Requested Funding for Enforceable Obligations (ROPS Detail)</b>	<b>16-17A Total</b>	<b>16-17B Total</b>	<b>ROPS 16-17 Total</b>
<b>Enforceable Obligations Funded with Non-Redevelopment Property Tax Trust Fund (RPTTF) Funding</b>			
<b>A Sources (B+C+D):</b>	<b>\$ 908,584</b>	<b>\$ 1,308,584</b>	<b>\$ 2,217,168</b>
B Bond Proceeds Funding	-	-	-
C Reserve Balance Funding	908,584	1,308,584	2,217,168
D Other Funding	-	-	-
<b>E Enforceable Obligations Funded with RPTTF Funding (F+G):</b>	<b>\$ 3,338,270</b>	<b>\$ 1,213,565</b>	<b>\$ 4,551,835</b>
F Non-Administrative Costs	3,213,270	1,088,565	4,301,835
G Administrative Costs	125,000	125,000	250,000
<b>H Current Period Enforceable Obligations (A+E):</b>	<b>\$ 4,246,854</b>	<b>\$ 2,522,149</b>	<b>\$ 6,769,003</b>

Certification of Oversight Board Chairman:  
 Pursuant to Section 34177 (o) of the Health and Safety code, I hereby certify that the above is a true and accurate Recognized Obligation Payment Schedule for the above named successor agency.

\_\_\_\_\_  
 Name Title

\_\_\_\_\_  
 Signature Date

**Imperial Beach Recognized Obligation Payment Schedule (ROPS 16-17) - ROPS Detail**

**July 1, 2016 through June 30, 2017**

**(Report Amounts in Whole Dollars)**

A	B	C	D	E	F	G	H	I	J	K	16-17A					16-17B					W										
											Non-Redevelopment Property Tax Trust Fund (Non-RPTTF)					RPTTF						Non-Redevelopment Property Tax Trust Fund (Non-RPTTF)					RPTTF				
											Bond Proceeds		Reserve Balance		Other Funds	Non-Admin		Admin				Bond Proceeds		Reserve Balance		Other Funds	Non-Admin		Admin		
Item #	Project Name/Debt Obligation	Obligation Type	Contract/Agreement Execution Date	Contract/Agreement Termination Date	Payee	Description/Project Scope	Project Area	Total Outstanding Debt or Obligation	Retired	ROPS 16-17 Total	Bond Proceeds	Reserve Balance	Other Funds	Non-Admin	Admin	16-17A Total	Bond Proceeds	Reserve Balance	Other Funds	Non-Admin	Admin	16-17B Total									
								\$ 78,371,711		\$ 6,769,003		\$ 908,584		\$ 3,213,270	\$ 125,000	\$ 4,246,854		\$ 1,308,584		\$ 1,088,565	\$ 125,000	\$ 2,522,149									
2	2010 Tax Allocation Bonds Series	Bonds Issued On or Before	11/18/2010	6/1/2040	Wells Fargo Bank	Bond Debt Service pursuant to		20,755,000	N	\$ 1,281,706		513,353				\$ 513,353		768,353				\$ 768,353									
4	2010 Tax Allocation Bonds Series Reserve	Bonds Issued On or Before	11/18/2010	6/1/2040	Wells Fargo Bank	Reserve for bond Debt Service pursuant to Section 34171 (d) (1) (A) and 34171(d)(1)( E ) and as mandated by the bond indenture.		20,755,000	N	\$ 1,277,562				768,353		\$ 768,353				509,209			\$ 509,209								
5	Housing Loan/Advance to make Bond Payment	City/County Loans On or Before	6/27/11	6/30/2015	Housing Authority	Advance/loaned Housing Deficiency Low Mod Tax Increment Funds loaned/advanced to pay May 2012 Bond Payments. Section 34171 (d) (1) (G).			N																						
6	Housing Loan/Advance to pay Enforceable Obligations	City/County Loans After	6/27/11	7/1/2015	Housing Authority	Advance/loaned Housing Deficiency Low Mod Tax Increment Funds loaned/advanced to pay ROPS 1 & 2 enforceable obligations. Section 34171 (d) (1) (G).			N																						
7	Housing (HA) Loan/Advance to pay Enforceable Obligations	City/County Loans After	6/27/11	7/2/2015	Housing Authority	Advance/loaned Housing Deficiency Low Mod Tax Increment Funds (HA) loaned/advanced to pay ROPS 1 & 2 enforceable obligations. Section 34171 (d) (1) (G).			N																						
8	Housing Agreement	Miscellaneous	1/1/2011	7/3/2015	Imperial Beach	For provisions of housing costs under ORL pursuant to Health and Safety Code 34171 (d) (3), 34176.			N																						
11	Admin Budget	Admin Costs	1/1/2016	6/30/2017	Successor Agency & City of Imperial Beach	Per Sections 34177(j) and 34177(k) of the Dissolution Act, the Administrative Budget and estimated payment with RPTTF was approved by Successor Agency by Resolution and presented to the Oversight Board for approval by Resolution. See Notes Page.		250,000	N	\$ 250,000					125,000	\$ 125,000						125,000	\$ 125,000								
12	City Service Agreement	City/County Loans On or Before	6/27/11	12/31/2014	City of Imperial Beach	Per AB 26/AB 1484 - Section 34171 (d) (1) (F), 34178 (a), 34180 (h). See Notes Page.			N																						
13	Legal	Legal	1/1/2016	6/30/2016	McDougal Love/Kane Ballmer	Legal Services provided to Successor Agency per enforceable obligations.			N	\$ -						\$ -							\$ -								
14	Pier South Hotel Project Requirements	OPA/DDA/Construction	12/1/2010	3/15/2066	Successor Agency & City of Imperial Beach	Fulfillment of Project requirements per Developer/Former RDA DDA and Ground Lease, per H&S Code Section 34171(d)(1)(E). See Notes Page.		30,000	N	\$ 30,000				15,000		\$ 15,000				15,000			\$ 15,000								
18	Litigation - Defense Costs/Fees	Litigation	4/25/2012	6/30/2017	Successor Agency, City of Imperial Beach, McDougal Love, and Kane Ballmer	Lawsuit filed by Affordable Housing Coalition of San Diego County re obligations of Former RDA. See Notes Page.		30,000	N	\$ 30,000				15,000		\$ 15,000				15,000			\$ 15,000								
19	Oversight Board Costs Required by State Law	Admin Costs	7/1/2015	12/31/2015	Successor Agency & City of Imperial Beach	Costs incurred by Successor Agency as requested and required by the Oversight Board per State law.			N	\$ -						\$ -							\$ -								
22	9th & Palm Avenue Real Estate Management	Property Dispositions	7/1/2015	6/30/2017	Successor Agency & City of Imperial Beach	Costs relating to Successor Agency owned asset per LRPMP and PSA. See Notes Page.		160,000	N	\$ 160,000				80,000		\$ 80,000				80,000			\$ 80,000								
23	Tax Allocation Bonds Required Annual Continuing Disclosure	Fees	11/18/2010	6/1/2040	NBS	Costs relating to required annual continuing disclosure obligations of the Successor Agency on the 2013 Series A TABs and 2010 TABs. See Notes Page.		3,800	N	\$ 3,800				3,800		\$ 3,800							\$ -								
24	Tax Allocation Bonds Property Tax Data Collection/Monitoring	Fees	1/14/2004	6/1/2040	HdL	Data used by NBS for preparation of the required annual continuing disclosure obligations of the Successor Agency on the 2013 Series A TABs and 2010 TABs. See Notes Page.		4,050	N	\$ 4,050				2,025		\$ 2,025				2,025			\$ 2,025								
25	Successor Agency Annual Financial Audit and Financial Statements Required by State Law	Dissolution Audits	1/1/2016	6/30/2017	Lance, Soll Lundgard, CPA Firm	Costs relating to the Successor Agency's preparation of Annual Audit and Financial Statements required by State law. See Notes Page.		6,200	N	\$ 6,200				6,200		\$ 6,200							\$ -								
29	City Loan Repayment Indebtedness - Loan from City to Former RDA within 2 years of Redevelopment Plan Adoption and Expansion/Amendment - H&S Code Section 34191.4(b)	City/County Loans On or Before	6/27/11	12/21/2023	City of Imperial Beach	City loan to Former RDA executed within 2 years of Redevelopment Agency formation and repaid per H&S Code Section 34191.4(b) as approved by the DOF by letter dated April 18, 2014. See Notes Page.		1,476,661	N	\$ 1,476,661				1,476,661		\$ 1,476,661							\$ -								
34	Bond Services 2010 TABs and 2013 Series A Tax Allocation Refunding Bonds	Fees	11/18/2010	6/1/2040	Wells Fargo	Trustee Services for 2010 TABs and the 2013 Series A Tax Allocation Refunding Bonds. See Notes Page.		6,000	N	\$ 6,000				6,000		\$ 6,000							\$ -								
36	2013 Series A Tax Allocation Refunding Bonds issued by the SA in compliance with H&S Code Section 34177.5 as approved by the DOF	Bonds Issued After	12/31/10	6/1/2033	Wells Fargo Bank	Bond Debt Service pursuant to H&S Code Section 34171 (d) (1) (A) and 34171(d)(1)( E ).		17,260,000	N	\$ 935,462		395,231				\$ 395,231		540,231					\$ 540,231								
37	Reserve for the 2013 Series A Tax Allocation Refunding Bonds	Reserves	12/4/2013	6/1/2033	Wells Fargo Bank	Reserve for Bond Debt Service pursuant to Section 34171 (d) (1) (A) and 34171(d)(1)( E ) and as mandated by the bond indenture.		17,260,000	N	\$ 932,562				540,231		\$ 540,231				392,331			\$ 392,331								

**Imperial Beach Recognized Obligation Payment Schedule (ROPS 16-17) - ROPS Detail**

**July 1, 2016 through June 30, 2017**

**(Report Amounts in Whole Dollars)**

A	B	C	D	E	F	G	H	I	J	K	16-17A					Q	16-17B					W	
											Non-Redevelopment Property Tax Trust Fund (Non-RPTTF)			RPTTF			Non-Redevelopment Property Tax Trust Fund (Non-RPTTF)			RPTTF			
											L	M	N	O	P		R	S	T	U	V		
Item #	Project Name/Debt Obligation	Obligation Type	Contract/Agreement Execution Date	Contract/Agreement Termination Date	Payee	Description/Project Scope	Project Area	Total Outstanding Debt or Obligation	Retired	ROPS 16-17 Total	Bond Proceeds	Reserve Balance	Other Funds	Non-Admin	Admin	16-17A Total	Bond Proceeds	Reserve Balance	Other Funds	Non-Admin	Admin	16-17B Total	
38	Successor Housing Entity Administrative Cost Allowance per AB 471	Admin Costs	1/1/2016	6/30/2017	Housing Authority	Housing Entity Administrative Costs per Assembly Bill 471. See Notes Page.		150,000	N	150,000				75,000		75,000				75,000			75,000
39	Agreement Regarding Retention and Expenditure of Bond Proceeds from 2010 Tax Allocation Bond Proceeds	Bonds Issued On or Before 12/31/10	1/1/2015	6/30/2015	City of Imperial Beach	Agreement to retain and expend Bond Proceeds from 2010 Tax Allocation Bonds in a manner consistent with the purposes for which they were sold and consistent with the original bond covenants pursuant to Section 34191.4(c) and as allowed pursuant to issuance of our Finding of Completion dated April 12, 2013.			N	\$ -						\$ -							\$ -
40	Unpaid Housing Administrative Cost Allowance	Admin Costs	1/1/2015	6/30/2017	Housing Authority	Unpaid Housing Administrative Cost on ROPS 14-15B and ROPS 15-16A pursuant to H&S Code Section 34171(p) enacted by Assembly Bill No. 471 and as expressly allowed by the Sacramento Superior Court		225,000	N	225,000				225,000		225,000							
41									N	\$ -						\$ -							\$ -
42									N	\$ -						\$ -							\$ -
43									N	\$ -						\$ -							\$ -
44									N	\$ -						\$ -							\$ -
45									N	\$ -						\$ -							\$ -
46									N	\$ -						\$ -							\$ -
47									N	\$ -						\$ -							\$ -
48									N	\$ -						\$ -							\$ -
49									N	\$ -						\$ -							\$ -
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96									N	\$ -						\$ -							\$ -
97									N	\$ -						\$ -							\$ -
98									N	\$ -						\$ -							\$ -

**Imperial Beach Recognized Obligation Payment Schedule (ROPS 16-17) - Report of Cash Balances  
(Report Amounts in Whole Dollars)**

Pursuant to Health and Safety Code section 34177 (I), Redevelopment Property Tax Trust Fund (RPTTF) may be listed as a source of payment on the ROPS, but only to the extent no other funding source is available or when payment from property tax revenues is required by an enforceable obligation. For tips on how to complete the Report of Cash Balances Form, see [CASH BALANCE TIPS SHEET](#)

A	B	C	D	E	F	G	H	I	
		<b>Fund Sources</b>							
		<b>Bond Proceeds</b>		<b>Reserve Balance</b>		<b>Other</b>	<b>RPTTF</b>		
	<b>Cash Balance Information by ROPS Period</b>	Bonds issued on or before 12/31/10	Bonds issued on or after 01/01/11	Prior ROPS period balances and DDR RPTTF balances retained	Prior ROPS RPTTF distributed as reserve for future period(s)	Rent, grants, interest, etc.	Non-Admin and Admin	<b>Comments</b>	
<b>ROPS 15-16A Actuals (07/01/15 - 12/31/15)</b>									
1	<b>Beginning Available Cash Balance (Actual 07/01/15)</b>	2,811,330			912,259	7,282	38,982		
2	<b>Revenue/Income (Actual 12/31/15)</b> RPTTF amounts should tie to the ROPS 15-16A distribution from the County Auditor-Controller during June 2015					3,249	1,386,277	Actual reconciles to Distribution Report.	
3	<b>Expenditures for ROPS 15-16A Enforceable Obligations (Actual 12/31/15)</b>				912,259		1,413,556	Includes accruals (estimates) for December Invoices not yet received.	
4	<b>Retention of Available Cash Balance (Actual 12/31/15)</b> RPTTF amount retained should only include the amounts distributed as reserve for future period(s)	2,811,330					-		
5	<b>ROPS 15-16A RPTTF Balances Remaining</b>	No entry required						-	
6	<b>Ending Actual Available Cash Balance</b> C to G = (1 + 2 - 3 - 4), H = (1 + 2 - 3 - 4 - 5)	\$ -	\$ -	\$ -	\$ -	\$ 10,531	\$ 11,703		
<b>ROPS 15-16B Estimate (01/01/16 - 06/30/16)</b>									
7	<b>Beginning Available Cash Balance (Actual 01/01/16)</b> (C, D, E, G = 4 + 6, F = H4 + F4 + F6, and H = 5 + 6)	\$ 2,811,330	\$ -	\$ -	\$ -	\$ 10,531	\$ 11,703		
8	<b>Revenue/Income (Estimate 06/30/16)</b> RPTTF amounts should tie to the ROPS 15-16B distribution from the County Auditor-Controller during January 2016				2,065,843		219,904		
9	<b>Expenditures for ROPS 15-16B Enforceable Obligations (Estimate 06/30/16)</b>				1,157,259		219,904		
10	<b>Retention of Available Cash Balance (Estimate 06/30/16)</b> RPTTF amount retained should only include the amounts distributed as reserve for future period(s)				908,584				
11	<b>Ending Estimated Available Cash Balance (7 + 8 - 9 - 10)</b>	\$ 2,811,330	\$ -	\$ -	\$ -	\$ 10,531	\$ 11,703		

**Imperial Beach Recognized Obligation Payment Schedule (ROPS 16-17) - Notes July 1, 2016 through June 30, 2017**

Item #	Notes/Comments
11	The amount of the Administrative Cost Allowance is not intended to limit the use and amount of other funds available to the Successor Agency, if any is available, to be used to pay for additional administrative costs included in the Administrative Budget for the period July 1, 2016 through June 30, 2017.
14	These costs are associated with a DDA entered into by the Former RDA on December 16, 2010 and the Ground Lease, as required by the DDA, on March 15, 2011. Pursuant to H&S Code Section 34171(d)(1)(E), this item constitutes an enforceable obligation. This item is specifically excluded from the definition of and payment by the administrative cost allowance and does not constitute an administrative cost as a project-related cost pursuant to H&S Code Section 34171(b). Payment of this obligation is required by the underlying Former RDA DDA and Ground Lease and therefore constitutes an enforceable obligation of the Successor Agency pursuant to H&S Code Section 34171(d)(1)(E) and shall be payable from RPTTF monies.
18	Litigation costs due to the filing of a lawsuit by the Affordable Housing Coalition of San Diego County alleging that unmet obligations of the Former RDA pursuant to the California Community Redevelopment Law constitute an enforceable obligation of the Successor Agency payable from RPTTF. Costs relating to potential and pending litigation in connection with assets or obligations constitute an enforceable obligation of the Successor Agency and shall be payable from RPTTF monies, not as an administrative cost, pursuant to H&S Code Section 34171(b).
22	These costs are associated with managing this real estate asset owned by the Successor Agency per the LRPMP and Purchase and Sale Agreement approved by the DOF. Further, these costs are specifically excluded from the definition of and payment by the administrative cost allowance and does not constitute an administrative cost as a cost for maintaining assets pursuant to H&S Code Section 34171(b) and constitutes an enforceable obligation pursuant to H&S Code Section 34171(d)(1)(E). Payment of these obligations constitute an enforceable obligation of the Successor Agency and shall be payable from RPTTF monies.
23	Costs relating to annual continuing disclosure obligations of the Successor Agency on the 2013 Series A Tax Allocation Refunding Bonds and the 2010 TABs are required by the Indentures governing the issuance of the TABs and constitute enforceable obligations of the Successor Agency pursuant to H&S Code Sections 34171(d)(1)(A) and 34171(d)(1)( E ), and shall be payable from RPTTF monies, not as an administrative cost.
24	Costs relating to data collection and monitoring for the annual continuing disclosure obligations of the Successor Agency on the 2013 Series A Tax Allocation Refunding Bonds and the 2010 TABs are required by the Indentures governing the issuance of the TABs and constitute enforceable obligations of the Successor Agency pursuant to H&S Code Sections 34171(d)(1)(A) and 34171(d)(1)( E ), and shall be payable from RPTTF monies, not as an administrative cost.
25	These are costs relating to the Successor Agency's obligation to cause a CPA to prepare an annual post audit of its financial transactions and records as required by H&S Code Section 34177(n). Payment of this obligation is required by State law at H&S Code Section 34177(n) and therefore constitutes an enforceable obligation of the Successor Agency pursuant to H&S Code Section 34171(d)(1)(C) and shall be payable from RPTTF monies, and is not an administrative cost.
29	City loan to Former RDA executed within 2 years of Redevelopment Agency formation and repaid per H&S Code Section 34191.4(b) as approved Oversight Board Resolution No. OB-14-31 and subsequently approved by the DOF by letter dated April 8, 2014. A portion of the City loan was repaid by RPTTF during the ROPS 14-15A period. A portion of the remaining balance is requested for approval for repayment during the ROPS 15-16A period and will be requested during subsequent ROPS periods until repaid in full. The requested RPTTF amount for this ROPS 16-17 period of \$1,476,661 is less than 50% of the increase in residual distributions from FY 2012-2013 (\$0) to FY 2015-2016 (\$2,507,573 + \$892,206).
34	Costs relating to Trustee services provided to the Successor Agency for both the 2010 Series A Tax Allocation Bonds and the 2013 Series A Tax Allocation Refunding Bonds are required by the Indenture governing the issuance of these TABs and constitute enforceable obligations of the Successor Agency pursuant to H&S Code Sections 34171(d)(1)(A) and 34171(d)(1)( E ), and shall be payable from RPTTF monies, not as an administrative cost.
38	This \$150,000 is FY 2016-17 allowable amount of \$150,000 to the Housing Successor for eligible Housing Administrative Cost Allowance pursuant to H&S Code Section 34171(p) enacted by Assembly Bill No. 471, and expressly allowed by the Sacramento Superior Court (Case No. 34-2014-80001948). The Housing Authority serves as the Housing Successor. This item constitutes an enforceable obligation per H&S Code Section 34171(p).
40	This \$225,000 is the total amount of unpaid Housing Administrative Cost Allowance previously requested by the Successor Agency on the ROPS 14-15B, ROPS 15-16A and ROPS 15-16B, including via meet and confer processes, but incorrectly denied by the Department of Finance. The Housing Successor is eligible to receive these requested Housing Administrative Cost Allowance amounts pursuant to H&S Code Section 34171(p) enacted by Assembly Bill No. 471, and as expressly allowed by the Sacramento Superior Court (Case No. 34-2014-80001948). The Housing Authority serves as the Housing Successor. This item constitutes an enforceable obligation per H&S Code Section 34171(p).
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All	To the extent RPTTF is not available to pay an enforceable obligation listed on this ROPS, the approval of this ROPS by the Successor Agency, the Oversight Board, and the DOF includes authorizing the Successor Agency to make payments on an enforceable obligation from any other funds the Successor Agency may have available, if any, at the time a payment is to be made.
4	\$768,353 represents the June 1, 2017 payment. The June 1, 2016 and December 1, 2016 payments were received in ROPS 15-16B. The Total Outstanding Debt listed for items #2 and #4 is a duplicate in that both these items are for the same debt issuance.



**Imperial Beach Recognized Obligation Payment Schedule (ROPS 16-17) - Report of Cash Balances**  
**(Report Amounts in Whole Dollars)**

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5	ROPS 15-16A RPTTF Balances Remaining	No entry required						-	
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