



A G E N D A

IMPERIAL BEACH CITY COUNCIL REDEVELOPMENT AGENCY PLANNING COMMISSION PUBLIC FINANCING AUTHORITY HOUSING AUTHORITY



JANUARY 18, 2012

Council Chambers
825 Imperial Beach Boulevard
Imperial Beach, CA 91932

CLOSED SESSION MEETING – 4:30 P.M.
REGULAR MEETING – 6:00 P.M.

THE CITY COUNCIL ALSO SITS AS THE CITY OF IMPERIAL BEACH REDEVELOPMENT AGENCY, PLANNING COMMISSION, PUBLIC FINANCING AUTHORITY, AND HOUSING AUTHORITY

The City of Imperial Beach is endeavoring to be in total compliance with the Americans with Disabilities Act (ADA). If you require assistance or auxiliary aids in order to participate at City Council meetings, please contact the City Clerk's Office at (619) 423-8301, as far in advance of the meeting as possible.

CLOSED SESSION CALL TO ORDER

ROLL CALL BY CITY CLERK

CLOSED SESSION

1. CONFERENCE WITH LEGAL COUNSEL – INITIATION OF LITIGATION

Pursuant to Govt. Code §54956.9(c) (1 case)

2. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

Pursuant to Govt. Code §54956.9(a) (2 cases)

- a. Imperial Beach Redevelopment Agency v. Shawki Bochoua dba Southbay Drugs
Appellate Division Case No. 37-2010-00200238-CL-UD-CTL
Superior Court Case No. 37-2010-00030617-CL-UD-SC
- b. Imperial Beach Redevelopment Agency v. Shawki Bachoua dba Southbay Drugs
Case No. 37-2010-00101224-CU-EI-CTL

3. CONFERENCE WITH REAL PROPERTY NEGOTIATORS

Pursuant to Government Code Section 54956.8:

Property: 535 Florence Street, Imperial Beach, CA 91932, APN 626-192-03

Agency Negotiator: City Manager and City Attorney

Negotiating Parties: Bikeway Village LLC

Under Negotiation: Instruction to Negotiators will concern price and terms of payment

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Any writings or documents provided to a majority of the City Council/RDA/Planning Commission/Public Financing Authority/Housing Authority regarding any item on this agenda will be made available for public inspection in the office of the City Clerk located at 825 Imperial Beach Blvd., Imperial Beach, CA 91932 during normal business hours.

3. CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Continued)

Pursuant to Government Code Section 54956.8:

Property: 536 13th Street, Imperial Beach, CA 91932, APN 626-192-04

Agency Negotiator: City Manager and City Attorney

Negotiating Parties: Bikeway Village LLC

Under Negotiation: Instruction to Negotiators will concern price and terms of payment

Pursuant to Government Code Section 54956.8:

Property: Airport Authority Vacant Land, Imperial Beach, CA 91932, APN 616-021-10

Agency Negotiator: City Manager and City Attorney

Negotiating Parties: San Diego County Airport Authority

Under Negotiation: Instruction to Negotiators will concern price and terms of payment

RECONVENE AND ANNOUNCE ACTION (IF APPROPRIATE)

REGULAR MEETING CALL TO ORDER

ROLL CALL BY CITY CLERK

PLEDGE OF ALLEGIANCE

AGENDA CHANGES

MAYOR/COUNCIL REIMBURSEMENT DISCLOSURE/COMMUNITY ANNOUNCEMENTS/ REPORTS ON ASSIGNMENTS AND COMMITTEES

COMMUNICATIONS FROM CITY STAFF

PUBLIC COMMENT - *Each person wishing to address the City Council regarding items not on the posted agenda may do so at this time. In accordance with State law, Council may not take action on an item not scheduled on the agenda. If appropriate, the item will be referred to the City Manager or placed on a future agenda.*

PRESENTATIONS (1)

1.1* PRESENTATION OF PROCLAMATION TO PATRICIA MCWILLIAMS FOR 22 YEARS OF SERVICE AT THE IMPERIAL BEACH BRANCH LIBRARY.

*No staff report

CONSENT CALENDAR (2.1-2.6) - *All matters listed under Consent Calendar are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items, unless a Councilmember or member of the public requests that particular item(s) be removed from the Consent Calendar and considered separately. Those items removed from the Consent Calendar will be discussed at the end of the Agenda.*

2.1 MINUTES.

City Manager's Recommendation: Approve the minutes of the Regular City Council Meetings of November 2, 2011 and November 16, 2011.

2.2 RATIFICATION OF WARRANT REGISTER. (0300-25)

City Manager's Recommendation: Ratify the following registers: Accounts Payable Numbers 79517 through 79743 with a subtotal amount of \$1,293,355.35 and Payroll Checks 44349 through 44433 for a subtotal amount of \$463,990.86 for a total amount of \$1,757,346.21.

2.3 APPROVING THE AWARD OF GRANTS UNDER THE 2011-2013 FISCAL YEAR COMMUNITY GRANTS PROGRAM. (0330-15)

City Manager's Recommendation: Approve the award of grants under the FY 2011-2013 Community Grants Program as shown on the staff report.

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CONSENT CALENDAR (Continued)

- 2.4 RESOLUTION NO. 2012-7141 RATIFICATION OF AGREEMENT WITH SWEETWATER UNION HIGH SCHOOL DISTRICT FOR THE AFTER SCHOOL SAFETY AND ENRICHMENT FOR TEENS (ASSET) PROGRAM (JUNIOR LIFEGUARD). (0220-40 & 1010-20)**

City Manager's Recommendation: Adopt resolution.

- 2.5 RATIFY MAYOR'S LETTER REGARDING ASSEMBLY BILL AB 662 (HUESO). (0150-10)**

City Manager's Recommendation: Ratify the Mayor's letter to Assembly Member Cameron Smyth.

- 2.6 RATIFY MAYOR'S LETTER REGARDING SUPPORT FOR CROSS BORDER TERMINAL. (0620-80)**

City Manager's Recommendation: Ratify Mayor's letter to Mayor Sanders, City of San Diego.

ORDINANCES – INTRODUCTION/FIRST READING/PUBLIC HEARING (3)

None.

ORDINANCES – SECOND READING & ADOPTION (4.1)

- 4.1 ORDINANCE 2012-1124 RELATING TO SECOND TIER RETIREMENT BENEFITS FOR ALL EMPLOYEE GROUPS. (0540-95)**

City Manager's Recommendation:

1. Receive report;
2. Mayor calls for the reading of the title of Ordinance No. 2012-1124;
3. City Clerk to read title of Ordinance No. 2012-1124 "An Ordinance of the City Council for the City of Imperial Beach, California, authorizing an amendment to the contract between the City Council of the City of Imperial Beach and the Board of Administration of the California Public Employees' Retirement System"; and
4. Motion to waive further reading and adopt Ordinance No. 2012-1124 by title only.

PUBLIC HEARINGS (5.1)

- 5.1 RESOLUTION NO. 2012-7139 APPROVING COUNCIL POLICY 805 GOVERNING FACILITY USE, PERMITS, RULES AND REGULATIONS FOR MARINA VISTA CENTER AND COMMUNITY ROOM. (0910-95)**

City Manager's Recommendation:

1. Open Public Hearing;
2. Receive report;
3. Close Public Hearing;
4. Adopt Resolution No. 2012-7139 approving Council Policy 805; and
5. Authorize the City Manager or designee to make changes to the Marina Vista Center and Community Room application as deemed necessary.

REPORTS (6.1-6.13)

- 6.1 RESOLUTION NO. 2012-7138 AUTHORIZING THE PUBLIC WORKS DIRECTOR TO SIGN THE FISCAL YEAR 2010-11 ANNUAL REPORTS FOR THE TIJUANA RIVER AND SAN DIEGO BAY WATERSHED URBAN RUNOFF MANAGEMENT PROGRAMS. (0770-87)**

City Manager's Recommendation:

1. Receive report and
2. Adopt resolution.

- 6.2 RESOLUTION NO. 2012-7142 APPROVING CITY COUNCIL POLICY 116 – REQUEST BY MEMBER OF THE CITY COUNCIL TO PLACE AN ITEM ON A CITY COUNCIL AGENDA. (0410-95)**

City Manager's Recommendation: Adopt resolution.

Continued on Next Page

REPORTS (Continued)

- 6.3 NO ITEM.
- 6.4* RESOLUTION NOS. 2012-7148 AND HA-12-07 PROVIDING AUTHORIZATION BY THE CITY COUNCIL AND AUTHORITY BOARD FOR THE CITY MANAGER AND EXECUTIVE DIRECTOR TO EXECUTE A PAYMENT AGREEMENT BETWEEN THE CITY AND THE AUTHORITY TO MEMORIALIZE OBLIGATIONS OF THE AUTHORITY FOR THE PROVISION BY THE CITY TO THE AUTHORITY OF FINANCIAL AND PERSONNEL ASSISTANCE, USE OF FACILITIES, AND OTHER AID ON A CURRENT AND ONGOING BASIS. (0412-95 & 0640-05)
- 6.5 NO ITEM.
- 6.6 RESOLUTION NO. R-12-268 ACCEPTING THE STATE CONTROLLER'S ANNUAL REPORT ON FINANCIAL TRANSACTIONS, HOUSING AND COMMUNITY DEVELOPMENT ANNUAL REPORT OF HOUSING ACTIVITY FOR THE YEAR ENDED JUNE 30, 2011, AND THE REDEVELOPMENT AGENCY FINANCIAL STATEMENTS AS OF JUNE 30, 2011. (0300-88 & 0310-30)
City Manager's Recommendation: Adopt resolution.
- 6.7 REGIONAL COOPERATIVE CARE PARTNERSHIP UPDATE. (0250-20)
City Manager's Recommendation: Receive and comment on the report.
- 6.8 RESOLUTION NO. 2012-7144 AUTHORIZING STAFF TO COMPLETE THE DRAWINGS FOR ADDITIONAL STREET SEGMENTS FOR THE STREET IMPROVEMENTS RDA PHASE 4/5 CAPITAL IMPROVEMENT PROGRAM PROJECT (S11-105). (0720-25)
City Manager's Recommendation:
 1. Receive report;
 2. Adopt resolution; and
 3. Direct staff to return to City Council for consideration to award a change order to Southland Paving, Inc. upon completion of drawings.
- 6.9 RESOLUTION NO. 2012-7143 APPROVING CHANGE ORDER NO. 1 TO FY 09/10 ANNUAL MAIN LINE REPAIR – GROUTING AND LINING CAPITAL IMPROVEMENT PROGRAM PROJECT (W10-201) WITH SANCON ENGINEERING, INC. AND APPROVING THE TRANSFER OF \$25,000 FROM SEWER ENTERPRISE FUND RESERVE TO CIP PROJECT W10-101 AND W10-201. (0830-10)
City Manager's Recommendation:
 1. Receive report and
 2. Adopt resolution.
- 6.10 RESOLUTION NO. HA-12-07 APPROVING AN AMENDMENT TO THE CLEAN & GREEN PROGRAM BUDGET IN THE AMOUNT OF THREE HUNDRED EIGHTY THOUSAND DOLLARS (\$380,000). (0640-95)
City Manager's Recommendation: Adopt resolution.
- 6.11 RESOLUTION NO. 2012-7147 AUTHORIZATION TO ENTER INTO A MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF IMPERIAL BEACH, SAN DIEGO UNIFIED PORT DISTRICT AND CITY OF SAN DIEGO TO EXPLORE USES FOR POND 20. (0150-70 & 0150-10)
City Manager's Recommendation: Adopt resolution.

*No staff report

Continued on Next Page

REPORTS (Continued)

- 6.12 CONSIDERATION OF REQUEST FROM COUNCILMEMBER BRAGG REGARDING “VOTE YES” TO LEGALLY DISPLAY OUR NATIONAL MOTTO “IN GOD WE TRUST” IN EVERY CITY AND COUNTY CHAMBER AND EVERY STATE CAPITOL IN AMERICA. (0410-10)**

City Manager’s Recommendation: Decide if a discussion on the “In God We Trust” proposal should be agendized for a future City Council meeting.

- 6.13 RESOLUTION NO. 2012-7149 APPROVING THE SECOND AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT FOR CONSULTANT SERVICES BY AND BETWEEN THE CITY OF IMPERIAL BEACH AND DKC ASSOCIATES. (0500-05)**

City Manager’s Recommendation: Adopt resolution.

ITEMS PULLED FROM THE CONSENT CALENDAR (IF ANY)

ADJOURNMENT

The Imperial Beach City Council welcomes you and encourages your continued interest and involvement in the City’s decision-making process.

FOR YOUR CONVENIENCE, A COPY OF THE AGENDA AND COUNCIL MEETING PACKET MAY BE VIEWED IN THE OFFICE OF THE CITY CLERK AT CITY HALL OR ON OUR WEBSITE AT www.cityofib.com.

/s/
Jacqueline M. Hald, MMC
City Clerk

DRAFT

MINUTES

**IMPERIAL BEACH CITY COUNCIL
REDEVELOPMENT AGENCY
PLANNING COMMISSION
PUBLIC FINANCING AUTHORITY
HOUSING AUTHORITY**

NOVEMBER 2, 2011

**Council Chambers
825 Imperial Beach Boulevard
Imperial Beach, CA 91932**

REGULAR MEETING – 6:00 P.M.

REGULAR MEETING CALL TO ORDER

MAYOR JANNEY called the Regular Meeting to order at 6:00 p.m.

ROLL CALL BY CITY CLERK

Councilmembers present: Spriggs, Bragg, King
Councilmembers absent: None
Mayor present: Janney
Mayor Pro Tem present: Bilbray
Staff present: City Manager Brown; City Attorney Lyon; City Clerk Hald

PLEDGE OF ALLEGIANCE

MAYOR JANNEY led everyone in the Pledge of Allegiance.

AGENDA CHANGES

MOTION BY JANNEY, SECOND BY BRAGG, TO PULL ITEM NO. 2.5 – RESOLUTION NO. 2011-7111 APPROVING THE FIRST ADDENDUM TO TELECOMMUNICATION NETWORK LICENSE AND ENCROACHMENT AGREEMENT WITH NEXTG NETWORKS OF CALIFORNIA, INC. FOR DISCUSSION IMMEDIATELY AFTER THE CONSENT CALENDAR. MOTION CARRIED UNANIMOUSLY.

MAYOR/COUNCIL REIMBURSEMENT DISCLOSURE/COMMUNITY ANNOUNCEMENTS/REPORTS ON ASSIGNMENTS AND COMMITTEES

COUNCILMEMBER KING reported on the South County Economic Development Council meeting where there was a presentation on San Diego Foundation's project on creating a vision and action plan for the San Diego region. At the Bayshore Bikeway Working Group meeting there was a discussion on better bicycle access at Seaport Village, Palomar Ave. and H Street adjacent to railroad tracks, and along the NASCO property on Harbor Drive. He also spoke about a request to include the Bayshore Bikeway in the National Rails to Trails program.

COUNCILMEMBER BRAGG announced Veterans Day is on November 11th.

COUNCILMEMBER SPRIGGS spoke about participating in a citizen forum for the future vision of the San Diego region. He asked City Manager Brown to give update on the plans for Seacoast Drive as it relates to the development of the hotel.

MAYOR JANNEY reported on SANDAG's adoption of the 2050 Regional Transportation Plan. He also spoke about San Diego Foundation's project for the future vision of San Diego and he encouraged the public to participate in the program.

COMMUNICATIONS FROM CITY STAFF

CITY MANAGER BROWN announced the City received the Recreational Trails Grant to build the Bayshore Bikeway access point at the north end of 10th Street. In response to Councilmember Spriggs, he stated that staff is in discussions with some property owners along Seacoast Drive regarding possible projects and he anticipated returning to City Council with a Seacoast Dr. work plan in the near future.

PUBLIC COMMENT

None.

PRESENTATIONS (1)

None.

CONSENT CALENDAR (2.1-2.6)

MOTION BY KING, SECOND BY BRAGG, TO APPROVE CONSENT CALENDAR ITEM NOS. 2.1 THRU 2.4 AND 2.6. MOTION CARRIED UNANIMOUSLY.

2.1 MINUTES.

Approved the minutes of the Regular City Council Meeting of September 7, 2011, the Special RDA and Housing Authority Meeting of September 28, 2011 and the Special Housing Authority Meeting of October 19, 2011.

2.2 RATIFICATION OF WARRANT REGISTER. (0300-25)

Ratified the following registers: Accounts Payable Numbers 79253 through 79332 with a subtotal amount of \$679,916.46 and Payroll Checks 44233 through 44262 for the pay period ending October 6, 2011 for the subtotal amount of \$155,625.52 for a total amount of \$835,541.98.

2.3 NO ITEM.

2.4 RESOLUTION NO. 2011-7110 AUTHORIZING THE CITY OF IMPERIAL BEACH TO PARTICIPATE IN A REGIONAL WASTE TIRE ENFORCEMENT PROGRAM. (0270-30)

Adopted resolution.

2.6 RESOLUTION NO. 2011-7112 AUTHORIZING THE PURCHASE OF A ZOLL AUTOPULSE BATTERY POWERED NON-INVASIVE CARDIAC SUPPORT PUMP. (0250-20)

Adopted resolution.

ITEMS PULLED FROM THE CONSENT CALENDAR

2.5 RESOLUTION NO. 2011-7111 APPROVING THE FIRST ADDENDUM TO TELECOMMUNICATION NETWORK LICENSE AND ENCROACHMENT AGREEMENT WITH NEXTG NETWORKS OF CALIFORNIA, INC. (0800-50)

MAYOR JANNEY expressed concern about visual impacts the additional node would cause along the design review corridor and questioned if it is possible to locate the box in another location.

COMMUNITY DEVELOPMENT DIRECTOR WADE reported on the proposal to add a new node to an existing light pole on 13th Street and Elm Ave. and two alternative options to address the visual impact concerns to the design review corridor: installation of an independent, free standing facility or the installation of a node on a new light pole on Elm Ave. (off of 13th Street).

He also spoke about the inability for NextG to collocate on existing utility poles on Elm Ave. due to NextG's system requirements.

PAUL O'BOYLE, attorney for NextG, spoke about NextG's technology, coverage requirements and the design/size of the node.

A majority of City Council expressed support for the original proposed location and there was discussion about the proposed addendum to the agreement for processing future facilities administratively.

MOTION BY JANNEY, SECOND BY BILBRAY, TO ADOPT RESOLUTION NO. 2011-7111 APPROVING THE FIRST ADDENDUM TO THE TELECOMMUNICATION NETWORK LICENSE AND ENCROACHMENT AGREEMENT BETWEEN THE CITY OF IMPERIAL BEACH AND NEXTG NETWORKS OF CALIFORNIA, INC.

In response to concerns of City Council regarding approval of future facilities, CITY MANAGER BROWN stated that approvals would be accomplished administratively. However, the City Manager has the discretion to present items to City Council for consideration.

CITY ATTORNEY LYON reviewed the process for approving new nodes and the provisions for renewing the agreement.

VOTES WERE NOW CAST ON ORIGINAL MOTION BY JANNEY, SECOND BY BILBRAY, TO ADOPT RESOLUTION NO. 2011-7111 APPROVING THE FIRST ADDENDUM TO THE TELECOMMUNICATION NETWORK LICENSE AND ENCROACHMENT AGREEMENT BETWEEN THE CITY OF IMPERIAL BEACH AND NEXTG NETWORKS OF CALIFORNIA, INC. MOTION CARRIED UNANIMOUSLY.

ORDINANCES – INTRODUCTION/FIRST READING/PUBLIC HEARING (3)

None.

ORDINANCES – SECOND READING & ADOPTION (4)

None.

PUBLIC HEARINGS (5.1)

5.1 RESOLUTION NO. 2011-7109 APPROVING THE ISSUANCE OF TAX-EXEMPT BONDS BY THE CALIFORNIA MUNICIPAL FINANCE AUTHORITY FOR A LIMITED PARTNERSHIP TO BE ESTABLISHED BY HITZKE DEVELOPMENT CORPORATION, WITH RESPECT TO THE RESIDENTIAL HOUSING COMPONENT OF THE AMERICAN LEGION POST PROJECT. (0640-20)

MAYOR JANNEY declared the public hearing open.

CITY MANAGER BROWN reported on the item.

MAYOR JANNEY closed the public hearing.

CITY CLERK HALD announced no public speaker slips were submitted.

MOTION BY KING, SECOND BY BRAGG, TO ADOPT RESOLUTION NO. 2011-7109 AUTHORIZING THE ISSUANCE OF TAX-EXEMPT BONDS BY THE CALIFORNIA MUNICIPAL FINANCE AUTHORITY FOR A LIMITED PARTNERSHIP TO BE ESTABLISHED BY HITZKE DEVELOPMENT CORPORATION, WITH RESPECT TO THE RESIDENTIAL HOUSING COMPONENT OF THE AMERICAN LEGION POST PROJECT. MOTION CARRIED UNANIMOUSLY.

REPORTS (6.1)

6.1 RESOLUTION NO. HA-11-05 APPROVING AN AMENDMENT TO THE CLEAN & GREEN PROGRAM BUDGET IN AN AMOUNT NOT TO EXCEED SEVEN HUNDRED THOUSAND DOLLARS (\$700,000) AND AUTHORIZING THE EXPENDITURE OF AN AMOUNT NOT TO EXCEED THREE HUNDRED TWENTY THOUSAND DOLLARS (\$320,000) OF THE BUDGETED AMOUNT. (0640-95)

CITY MANAGER BROWN reported on the item.

ED SORRELS spoke in support for the Clean and Green Program.

COUNCILMEMBER KING requested staff give a presentation in the future on the types and number of Clean and Green projects completed.

REDEVELOPMENT COORDINATOR SELBY explained the purpose of the Clean and Green Program and stated that the \$320,000 is needed to cover existing Clean and Green agreements.

MAYOR JANNEY stated that he was philosophically opposed to the Clean and Green Program and would therefore abstain on the vote of the item.

In response to Councilmember King's concerns, CITY ATTORNEY LYON stated that the freeze on redevelopment activity does not have an effect on this situation as the Clean and Green agreements were preexisting agreements and are enforceable obligations.

Discussion ensued regarding the purpose of allocating the remaining \$380,000 to the Clean and Green Program and that the funds will be reserved until further direction is received by the Authority.

MOTION BY SPRIGGS, SECOND BY BRAGG, TO ADOPT RESOLUTION NO. HA-11-05 APPROVING AN AMENDMENT TO THE CLEAN & GREEN PROGRAM BUDGET IN AN AMOUNT NOT TO EXCEED SEVEN HUNDRED THOUSAND DOLLARS (\$700,000) AND AUTHORIZING THE EXPENDITURE OF AN AMOUNT NOT TO EXCEED THREE HUNDRED TWENTY THOUSAND DOLLARS (\$320,000) OF THE BUDGETED AMOUNT. MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: COUNCILMEMBERS: KING, BRAGG, SPRIGGS, BILBRAY

NOES: COUNCILMEMBERS: NONE

ABSTAIN: COUNCILMEMBERS: JANNEY

ADJOURNMENT

MAYOR JANNEY adjourned the meeting at 7:33 p.m.

James C. Janney, Mayor

Jacqueline M. Hald, MMC
City Clerk

DRAFT

MINUTES

**IMPERIAL BEACH CITY COUNCIL
REDEVELOPMENT AGENCY
PLANNING COMMISSION
PUBLIC FINANCING AUTHORITY
HOUSING AUTHORITY**

NOVEMBER 16, 2011

**Council Chambers
825 Imperial Beach Boulevard
Imperial Beach, CA 91932**

***CLOSED SESSION MEETING – 5:30 P.M.
REGULAR MEETING – 6:00 P.M.***

CLOSED SESSION CALL TO ORDER

MAYOR JANNEY called the Closed Session Meeting to order at 5:34 p.m.

ROLL CALL BY CITY CLERK

Councilmembers present:	Spriggs, King
Councilmembers absent:	Bragg
Mayor present:	Janney
Mayor Pro Tem present:	Bilbray
Staff present:	City Manager Brown; City Attorney Lyon; City Clerk Hald

CLOSED SESSION

MOTION BY KING, SECOND BY BILBRAY, TO ADJOURN TO CLOSED SESSION UNDER:

1. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to Govt. Code section 54956.9 (b)(3)(A) (1 case)

2. CONFERENCE WITH REAL PROPERTY NEGOTIATORS

Pursuant to Government Code Section 54956.8:

- a. Property: 735 Palm Ave., Imperial Beach, CA 91932, APN 626-250-03
Agency Negotiator: City Manager and City Attorney
Negotiating Parties: Sudberry Properties, Inc.
Under Negotiation: Instruction to Negotiator will concern price and terms of payment
- b. Property: 741 Palm Ave., Imperial Beach, CA 91932, APN 626-250-04
Agency Negotiator: City Manager and City Attorney
Negotiating Parties: Sudberry Properties, Inc.
Under Negotiation: Instruction to Negotiator will concern price and terms of payment
- c. Property: 761-779 Palm Ave., Imperial Beach, CA 91932, APN 626-250-05
Agency Negotiator: City Manager and City Attorney
Negotiating Parties: Sudberry Properties, Inc.
Under Negotiation: Instruction to Negotiator will concern price and terms of payment
- d. Property: 739 & 743 8th Street and 801-849 Palm Ave., Imperial Beach, CA 91932, APN 626-250-06
Agency Negotiator: City Manager and City Attorney
Negotiating Parties: Sudberry Properties, Inc.
Under Negotiation: Instruction to Negotiator will concern price and terms of payment

MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: COUNCILMEMBERS: KING, SPRIGGS, BILBRAY, JANNEY
NOES: COUNCILMEMBERS: NONE
ABSENT: COUNCILMEMBERS: BRAGG

MAYOR JANNEY adjourned the meeting to Closed Session at 5:35 p.m. and he reconvened the meeting to Open Session at 6:00 p.m.

Reporting out of Closed Session, City Attorney Lyon announced City Council discussed Closed Session Item 2, direction was given and no reportable action was taken. Item 1 was removed from the Closed Session agenda.

REGULAR MEETING CALL TO ORDER

MAYOR JANNEY called the Regular Meeting to order at 6:01 p.m.

ROLL CALL BY CITY CLERK

Councilmembers present:	Spriggs, King
Councilmembers absent:	Bragg
Mayor present:	Janney
Mayor Pro Tem present:	Bilbray
Staff present:	City Manager Brown; City Attorney Lyon; City Clerk Hald

PLEDGE OF ALLEGIANCE

MAYOR JANNEY led everyone in the Pledge of Allegiance.

AGENDA CHANGES

MAYOR JANNEY announced Item No. 6.7 – RESOLUTION NO. 2011-7113 AUTHORIZING APPROVAL AND EXECUTION OF A MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN THE SAN DIEGO UNIFIED PORT DISTRICT AND THE CITY OF IMPERIAL BEACH REGARDING THE CONTRIBUTION OF \$1 MILLION OF FUNDING TOWARDS THE REGIONAL BEACH SAND PROJECT II was removed from the agenda.

MAYOR/COUNCIL REIMBURSEMENT DISCLOSURE/COMMUNITY ANNOUNCEMENTS/REPORTS ON ASSIGNMENTS AND COMMITTEES

MAYOR JANNEY thanked Councilmember King for organizing an event in Imperial Beach honoring Team Korea who represented Imperial Beach in the America,s Cup - Port Cities Championship race.

COUNCILMEMBER KING spoke about the America's Cup - Port Cities Championship race and his efforts to bring Team Korea to Imperial Beach.

COUNCILMEMBER SPRIGGS stated that he had contact with Imperial Beach residents and business owners who are concerned about the recent developments concerning the end of the Sandcastle Competition. He requested a discussion on continuation of this long-standing tradition on a future City Council meeting agenda.

MAYOR PRO TEM BILBRAY reported the Sandcastle Competition issue was discussed at the November 9th Chamber of Commerce meeting and he noted that although the event was very popular, there was a lack of volunteers willing to assist with the event. He announced that the Imperial Beach Post Office is on a list to be shut down.

MAYOR JANNEY stated that he was not aware of the Post Office closure list and will discuss the issue with the City Manager. He thanked the Sandcastle volunteers for their many years of service and noted that there is a possibility that the Port of San Diego may get involved through an activation program. Port Commissioner Malcolm will address the matter under Item No. 6.2.

COMMUNICATIONS FROM CITY STAFF

None.

PUBLIC COMMENT

None.

PRESENTATIONS (1)

None.

CONSENT CALENDAR (2.1-2.4)

MOTION BY BILBRAY, SECOND BY KING, TO APPROVE CONSENT CALENDAR ITEM NOS. 2.1 THRU 2.4. MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: COUNCILMEMBERS: KING, SPRIGGS, BILBRAY, JANNEY

NOES: COUNCILMEMBERS: NONE

ABSENT: COUNCILMEMBERS: BRAGG

2.1 MINUTES.

Approved the minutes of the Regular City Council Meeting of October 5, 2011.

2.2 RATIFICATION OF WARRANT REGISTER. (0300-25)

Ratified the following registers: Accounts Payable Numbers 79333 through 79417 with a subtotal amount of \$364,467.35 and Payroll Checks 44263 through 44291 for the pay period ending October 20, 2011 for the subtotal amount of \$154,231.12 for a total amount of \$518,698.47.

2.3 LOCAL APPOINTMENT LIST. (0460-45)

City Council approved the Local Appointments List in compliance with Government Code §54972, and designated the Imperial Beach Branch Library (the public library with the largest service population within its jurisdiction) to receive a copy of the list in compliance with Government Code §54973.

2.4 RESOLUTION NO. 2011-7114 AUTHORIZING THE CITY MANAGER TO EXECUTE AN AGREEMENT BETWEEN THE CITY OF IMPERIAL BEACH AND SOUTHWESTERN COLLEGE FOR THE PURPOSE OF CONTINUING THE MARINE SAFETY SERVICE TRAINING PROGRAM. (0220-10)

Adopted resolution.

ORDINANCES – INTRODUCTION/FIRST READING/PUBLIC HEARING (3.1)

3.1 ORDINANCE NO. 2011-1123 AND RESOLUTION OF INTENTION 2011-7118 RELATING TO SECOND TIER RETIREMENT BENEFITS FOR ALL EMPLOYEE GROUPS. (0540-95)

CITY MANAGER BROWN reported the item.

MAYOR JANNEY thanked the employees for working with the City on a retirement system that is financially feasible.

MOTION BY BILBRAY, SECOND BY KING, TO ADOPT RESOLUTION NO. 2011-7118 APPROVING THE CITY'S INTENTION TO AMEND ITS CALPERS CONTRACT IN ORDER TO ADD SECOND TIER PLANS FOR ALL EMPLOYEES. MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: COUNCILMEMBERS: KING, SPRIGGS, BILBRAY, JANNEY
NOES: COUNCILMEMBERS: NONE
ABSENT: COUNCILMEMBERS: BRAGG

MAYOR JANNEY called for the first reading of the title of Ordinance No. 2011-1123.

CITY CLERK HALD read the title of Ordinance No. 2011-1123 "AN ORDINANCE OF THE CITY COUNCIL FOR THE CITY OF IMPERIAL BEACH, CALIFORNIA, AUTHORIZING AN AMENDMENT TO THE CONTRACT BETWEEN THE CITY COUNCIL OF THE CITY OF IMPERIAL BEACH AND THE BOARD OF ADMINISTRATION OF THE CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM."

MOTION BY KING, SECOND BY BILBRAY, TO WAIVE FURTHER READING AND DISPENSE INTRODUCTION OF ORDINANCE NO. 2011-1123 BY TITLE ONLY AND SET THE MATTER FOR ADOPTION AT THE NEXT REGULARLY SCHEDULED CITY COUNCIL MEETING. MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: COUNCILMEMBERS: KING, SPRIGGS, BILBRAY, JANNEY
NOES: COUNCILMEMBERS: NONE
ABSENT: COUNCILMEMBERS: BRAGG

COUNCILMEMBER KING thanked City staff for supporting the new retirement system.

ORDINANCES – SECOND READING & ADOPTION (4)

None.

PUBLIC HEARINGS (5.1)

5.1 AT&T MOBILITY (APPLICANT)/SILVER STRAND PLAZA, LLC (PROPERTY OWNER); ADMINISTRATIVE COASTAL PERMIT (ACP 110008), CONDITIONAL USE PERMIT (CUP 110009), DESIGN REVIEW CASE (DRC 110010), AND SITE PLAN REVIEW (SPR 110011) FOR A MODIFICATION TO AN EXISTING WIRELESS FACILITY ON THE ROOF OF A COMMERCIAL BUILDING LOCATED AT 600 PALM AVENUE (APN 625-140-14-00 AND 625-140-21-00) IN THE C-1 (GENERAL COMMERCIAL) ZONE. MF 1068. (0600-20 & 0800-50)

MAYOR JANNEY declared the public hearing open.

CITY MANAGER BROWN introduced the item.

ASSOCIATE PLANNER FOLTZ gave a Power Point presentation on the item.

CITY CLERK HALD announced no public speaker slips were submitted.

MAYOR JANNEY closed the public hearing.

MOTION BY KING, SECOND BY BILBRAY, TO ADOPT RESOLUTION NO. 2011-7115 APPROVING ADMINISTRATIVE COASTAL PERMIT (ACP 110008), CONDITIONAL USE PERMIT (CUP 110009), DESIGN REVIEW CASE (DRC 110010), AND SITE PLAN REVIEW (SPR 110011) WHICH MAKES THE NECESSARY FINDINGS AND PROVIDES CONDITIONS OF APPROVAL IN COMPLIANCE WITH LOCAL AND STATE REQUIREMENTS. MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: COUNCILMEMBERS: KING, SPRIGGS, BILBRAY, JANNEY
NOES: COUNCILMEMBERS: NONE
ABSENT: COUNCILMEMBERS: BRAGG

REPORTS (6.1-6.8)

6.1 PROPOSED BOY SCOUTS OF AMERICA EAGLE PROJECT PRESENTATION. (0720-35)

PUBLIC WORKS DIRECTOR LEVIEN introduced the item.

EAGLE SCOUT CANDIDATE PARKE FUNDERBURK, gave a Power Point presentation on his proposal for the median beautification project on Imperial Beach Blvd. between California Street and Loudon Lane.

DAN MALCOLM, Port Commissioner, thanked Mr. Funderburk for his presentation and he acknowledged the rare accomplishment of attaining the rank of Eagle Scout.

City Council thanked Mr. Funderburk for his volunteerism.

COUNCENSUS OF CITY COUNCIL TO AUTHORIZE THE CITY MANAGER TO SIGN THE EAGLE PROJECT PLAN FOR MR. FUNDERBURK TO CONTINUE THE PROJECT DEVELOPMENT AND CONSTRUCTION AS APPROVED BY CITY COUNCIL AND CITY STAFF.

6.2* REPORT ON PORT DISTRICT ACTIVITIES FROM PORT COMMISSIONER MALCOLM. (0150-70)

PORT COMMISSIONER MALCOLM expressed appreciation for the years of dedicated service by Sandcastle volunteers. He reported that the Port of San Diego hired an activation expert that will look at options in Imperial Beach for such events as street fairs to jazz festivals and he stated that he would ask the expert to look at the Sandcastle event from a professional activation standpoint. The Pond 20 Memorandum of Understanding between the Port of San Diego, City of San Diego and City of Imperial Beach is pending due to internal logistical challenges at the City of San Diego with the final form of the document. He will continue to work with the City of San Diego and anticipated review by the Port Board in January. He reported on the recent modification of Board Policy 120 relating to capital improvement projects and he will support City Council's list of projects, understanding there are economic constraints with respect to the Port budget and with the economy. He announced the termination date of the Imperial Beach service contracts is up next year and he spoke about the importance of renewing those contracts at a reimbursement rate that is commensurate with the money we spend on those items. He gave an update report on sand replenishment funding noting that a resolution will be presented to the Board of Port Commissioners in December. He recognized Councilmember King for arranging an event for America's Cup Team Korea. He gave an update report on the demolition of the South Bay Power Plant and he announced the Board of Port Commissioners

will consider the Mayor of San Diego's request for \$60 million to fund the convention center expansion on November 29th.

City Council discussion ensued and made the following requests: to make the Port service contracts a top priority, that all Port cities should be considered for CIP projects and not just the City of San Diego, there should be an emphasis on the beach along Imperial Beach as a regional beach and not just a beach for the city, and to develop a cluster of marine businesses on the bay side of Imperial Beach by the Public Works yard.

6.3 SEACOAST DRIVE – ECONOMIC OPPORTUNITIES AND PROPOSED WORK PLAN. (0620-20)

MAYOR JANNEY stated that Councilmember Bragg wanted to participate in the discussion of this item but she was not able to attend tonight's meeting. He stated staff will give their presentation, take public comments and bring the item back at the next City Council meeting.

CITY MANAGER BROWN introduced the item.

COMMUNITY DEVELOPMENT DIRECTOR WADE reported on the item.

COUNCILMEMBER SPRIGGS requested visuals (sketches) showing what is possible along Seacoast Dr. with consideration to the zoning that is planned for the area. He also spoke about the need for consultants to conduct detailed analysis, create renderings, develop talking points and provide data on revenue and property values to show that it is an investable area.

BOB MILLER stressed the importance of informing the business community about the plans for Seacoast Drive and he supported the use of renderings to show what is possible for the area.

MAYOR JANNEY stated that SANDAG has an on-call service for creating visualizations. He suggested that staff work with SANDAG on the visualizations then return to City Council once the visualizations are completed.

6.4 SOLICITATION OF PROJECTS FOR THE SAN DIEGO UNIFIED PORT DISTRICT'S FISCAL YEAR 2014-2018 CAPITAL IMPROVEMENT PROGRAM. (0150-70)

CITY MANAGER BROWN introduced the item and announced that the proposed Port CIP project list was submitted as last minute agenda info.

MAYOR PRO TEM BILBRAY suggested repair to the dock at the end of the pier in order to bring sports fishing back to Imperial Beach.

COUNCILMEMBER SPRIGGS stated that before we suggest improvements to allow boats to dock on the pier, first find out if there is an interest and if it is feasible. He supported improvements to the inside of the pier restaurant as well as a larger outdoor seating area, improvements to the sidewalks and the streets to make the area walkable, landscaping, lighting, improvements at Pier Plaza and Dunes Park, and to acquire vacant/blighted/underutilized properties within the interest of the Port. He also stated that capital enhancements along Seacoast Drive should take a priority over expanding the pier.

COUNCILMEMBER KING suggested that the proposed projects be prioritized and to make sure that the proposed projects meet the Port's policies and objectives.

MAYOR JANNEY stated that he is not in support of additional parking lots on Seacoast Drive, that the tot lot equipment at Pier Plaza is inadequate and access to the Dempsey Center needs to be improved. He stressed that the proposed projects should meet the Port's objectives.

COUNCILMEMBER KING suggested staff ask the Port Commissioner to assist with extending the deadline to allow Port cities the time to explore options in more detail. He noted that there is no directional signage to the Dempsey Center nor is there a name on the building.

6.5 REQUEST FOR PROPOSALS FOR AFFORDABLE HOUSING DEVELOPMENT AT 10TH STREET & DONAX AVENUE. (0660-10)

CITY MANAGER BROWN reported the item.

MOTION BY JANNEY, SECOND BY BILBRAY, TO AUTHORIZE STAFF TO ISSUE A REQUEST FOR PROPOSALS FOR AFFORDABLE HOUSING DEVELOPMENT IN IMPERIAL BEACH AT THE 10TH STREET AND DONAX AVENUE SITE. MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: COUNCILMEMBERS: KING, SPRIGGS, BILBRAY, JANNEY
NOES: COUNCILMEMBERS: NONE
ABSENT: COUNCILMEMBERS: BRAGG

6.6 RESOLUTION NO. 2011-7117 APPROVING A SEWAGE TRANSPORTATION AGREEMENT BETWEEN THE CITY OF SAN DIEGO AND CITY OF IMPERIAL BEACH DATED MARCH 2011. (0620-75)

A revised staff report, revised Resolution No. 2011-7117 and revised Sewage Transportation agreement were submitted as last minute agenda information.

CITY MANAGER BROWN introduced the item.

PUBLIC WORKS DIRECTOR LEVIEN reported on the item.

MOTION BY SPRIGGS, SECOND BY BILBRAY, TO ADOPT RESOLUTION NO. 2011-7117 APPROVING A SEWAGE TRANSPORTATION AGREEMENT BETWEEN THE CITY OF SAN DIEGO AND CITY OF IMPERIAL BEACH DATED NOVEMBER 2011. MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: COUNCILMEMBERS: KING, SPRIGGS, BILBRAY, JANNEY
NOES: COUNCILMEMBERS: NONE
ABSENT: COUNCILMEMBERS: BRAGG

6.7 RESOLUTION NO. 2011-7113 AUTHORIZING APPROVAL AND EXECUTION OF A MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN THE SAN DIEGO UNIFIED PORT DISTRICT AND THE CITY OF IMPERIAL BEACH REGARDING THE CONTRIBUTION OF \$1 MILLION OF FUNDING TOWARDS THE REGIONAL BEACH SAND PROJECT II. (0150-70 & 0220-70)

Item removed from the agenda.

6.8 RESOLUTION NO. 2011-7116 AWARDING CONTRACT FOR STREET IMPROVEMENTS, RDA, PHASE 3B PROJECT (CIP S04-108). (0720-25)

CITY MANAGER BROWN introduced the item.

PUBLIC WORKS DIRECTOR LEVIEN gave a Power Point presentation on the item.

MOTION BY BILBRAY, SECOND BY KING, TO ADOPT RESOLUTION NO. 2011-7116 AWARDING CONTRACT FOR STREET IMPROVEMENTS, RDA, PHASE 3B PROJECT (CIP S04-108).

PUBLIC WORKS DIRECTOR LEVIEN stated a section of the infrastructure for the new poles has already been installed. He described the street lighting along Palm Ave. as follows:

- 25' poles in the Old Palm Ave. section (east of Seacoast Dr.) to accommodate both lighting for the roadway and for pedestrians
- 20' poles between Seacoast Dr. and Ocean Lane (in front of the Plank) to provide lighting for vehicles at lower speed and for pedestrians
- 15' poles west of Ocean Lane is for pedestrians

He noted that according to the electrical engineer that if 15' poles are installed down Seacoast Dr. at the pole locations as stated in the design, there will be locations with no illumination.

COUNCILMEMBER SPRIGGS spoke in support for pedestrian lighting to create and encourage a pedestrian friendly environment, which would benefit the local businesses.

MAYOR JANNEY stated he had driven up and down Old Palm Ave. at night and noticed that the street and sidewalks were well lit. He spoke in support for the current plan to continue a similar look and a feel from Old Palm Ave. and down Seacoast Drive. He was opposed to changing the street lights to pedestrian lighting.

COUNCILMEMBER KING spoke in support for moving forward with the current plans.

VOTES WERE NOW CAST ON ORIGINAL MOTION BY BILBRAY, SECOND BY KING. TO ADOPT RESOLUTION NO. 2011-7116 AWARDING CONTRACT FOR STREET IMPROVEMENTS, RDA, PHASE 3B PROJECT (CIP S04-108). MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: COUNCILMEMBERS: KING, SPRIGGS, BILBRAY, JANNEY
NOES: COUNCILMEMBERS: NONE
ABSENT: COUNCILMEMBERS: BRAGG

ITEMS PULLED FROM THE CONSENT CALENDAR (IF ANY)

None.

ADJOURNMENT

MAYOR JANNEY adjourned the meeting at 8:47 p.m.

James C. Janney, Mayor

Jacqueline M. Hald, MMC
City Clerk



STAFF REPORT
CITY OF IMPERIAL BEACH

TO: HONORABLE MAYOR AND CITY COUNCIL
FROM: GARY BROWN, CITY MANAGER

MEETING DATE: January 18, 2012

ORIGINATING DEPT.: Michael McGrane *MM*
Finance Director

SUBJECT: RATIFICATION OF WARRANT REGISTER

BACKGROUND:

None

DISCUSSION:

As of April 7, 2004, all large warrants above \$100,000 will be separately highlighted and explained on the staff report.

Vendor	Check	Amount	Description
SD County Sheriff	79636	\$462,394.18	Oct. 2011 Law Enforcement Services
SANDAG	79738	\$174,003.00	Regional Beach Sand Project

ENVIRONMENTAL DETERMINATION:

Not a project as defined by CEQA.

The following registers are submitted for Council ratification.

<u>WARRANT #</u>	<u>DATE</u>	<u>AMOUNT</u>
<u>Accounts Payable</u>		
79517-79518	11/23/11	\$ 2,685.69
79519-79570	12/01/11	248,039.02
79571-79593	12/09/11	27,726.58
79594-79613	12/12/11	29,145.86
79614-79649	12/15/11	559,190.84
79650-79729	12/22/11	213,504.22
79730-79743	01/06/12	213,063.14
	Sub-Total	<u>\$ 1,293,355.35</u>

PAYROLL CHECKS:

44349-44377	P.P.E. 12/01/11	\$ 178,063.84
44378-44407	P.P.E. 12/15/11	\$ 149,444.71
44408-44433	P.P.E. 12/29/11	\$ 136,482.31
	Sub Total	\$ 463,990.86
	TOTAL	<u>\$ 1,757,346.21</u>

FISCAL IMPACT:

Warrants are issued from budgeted funds.

DEPARTMENT RECOMMENDATION:

It is respectfully requested that the City Council ratify the warrant register.

CITY MANAGER'S RECOMMENDATION:

Approve Department recommendation.



Gary Brown, City Manager

Attachments:

1. Warrant Registers

PREPARED 01/09/2012, 9:10:43
 PROGRAM: GM350L
 CITY OF IMPERIAL BEACH

A/P CHECKS BY PERIOD AND YEAR
 FROM 12/01/2011 TO 01/06/2012

PAGE 1

BANK CODE 00

CHECK DATE	CHECK NUMBER	VENDOR NAME	VENDOR #	DESCRIPTION	INVOICE	PO #	PER/YEAR	CHECK AMOUNT
ACCOUNT #	TRN DATE							TRN AMOUNT
12/01/2011	79519	ADVANTAGE ENVIROMENTAL CONSULT	2296					13,125.00
101-5000-532.20-06	10/31/2011			741 PALM-STRGE TNKS RMVL	10424	120550	04/2012	4,950.00
101-5000-532.20-06	10/31/2011			ASBESTOS ABATEMENT-PALM	10435	120551	04/2012	8,175.00
12/01/2011	79520	ANGELICA REYES	2					25.00
101-0000-344.77-03	10/26/2011			REFUND AIR JUMP PERMIT	2935		05/2012	25.00
12/01/2011	79521	AT&T	2052					2,899.55
503-1923-419.27-04	11/20/2011			3372571583448	2827505		05/2012	355.49
503-1923-419.27-04	11/20/2011			3393431504727	2825897		05/2012	177.75
503-1923-419.27-04	11/20/2011			3393439371447	2828595		05/2012	177.75
503-1923-419.27-04	11/20/2011			3393442323406	2828904		05/2012	177.75
101-1110-412.27-04	11/15/2011			6194230314983	2814364		05/2012	86.59
101-5040-434.27-04	11/15/2011			6194231074813	2814365		05/2012	15.79
101-5040-434.27-04	11/15/2011			6194231675716	2814366		05/2012	15.77
601-5060-436.27-04	11/15/2011			6194232231359	2814367		05/2012	15.30
101-1210-413.27-04	11/17/2011			6194235034	2818308		05/2012	16.09
101-3020-422.27-04	11/17/2011			6194237246664	2817527		05/2012	49.79
101-3020-422.27-04	11/15/2011			6194238225966	2814369		05/2012	162.79
101-1920-419.27-04	11/15/2011			6194238300966	2814370		05/2012	216.79
101-5020-432.27-04	11/15/2011			6194238311966	2814371		05/2012	302.83
101-3030-423.27-04	11/15/2011			6194238322966	2814372		05/2012	197.14
101-1130-412.27-04	11/15/2011			6194238617297	2814373		05/2012	70.50
503-1923-419.27-04	11/11/2011			6194243481712	2797240		05/2012	15.85
101-6030-453.27-04	11/11/2011			6194247077654	2797241		05/2012	76.97
101-6010-451.27-04	11/22/2011			6195750336814	2830151		05/2012	16.13
601-5060-436.27-04	11/17/2011			6195751351887	2818069		05/2012	14.47
101-1010-411.27-04	11/17/2011			6196281352138	2817529		05/2012	16.90
101-1230-413.27-04	11/17/2011			6196281356950	2817530		05/2012	160.70
101-3040-424.27-04	11/17/2011			6196281357370	2817531		05/2012	64.93
101-1210-413.27-04	11/17/2011			6196281361675	2817533		05/2012	183.44
101-6010-451.27-04	11/17/2011			6196281385578	2817534		05/2012	54.41
101-3070-427.27-04	11/17/2011			6196281359503	2817532		05/2012	41.89
101-3010-421.27-04	11/13/2011			6196281485966	2806880		05/2012	16.48
101-1920-419.27-04	11/17/2011			6196282018442	2817536		05/2012	.10
601-5060-436.27-04	11/15/2011			C602221236777	2814363		05/2012	199.16
12/01/2011	79522	AUNT ELLENS WATER	307					210.00
101-3020-422.30-02	08/22/2011			AUNT ELLEN'S WATER	082211	F12036	02/2012	102.50
101-3020-422.30-02	11/15/2011			AUNT ELLEN'S WATER	111511	F12037	05/2012	107.50
<i>VOIDED CHECK # 79523</i>								
12/01/2011	79524	CALIFORNIA AMERICAN WATER	612					11,869.66
601-5060-436.27-02	11/10/2011			05-0101092-0 09/08-11/07	11-29-2011		04/2012	16.56
101-5020-432.27-02	11/10/2011			05-0102217-2 09/08-11/07	11-29-2011		04/2012	269.70
101-6020-452.27-02	11/17/2011			05-0102503-5 09/08-11/07	11-29-2011		04/2012	582.38
101-6020-452.27-02	11/10/2011			05-0102504-3 09/08-11/07	11-29-2011		04/2012	9.65
101-5010-431.27-02	11/10/2011			05-0102729-6 09/08-11/07	11-29-2011		04/2012	878.74
101-6020-452.27-02	11/11/2011			05-0106225-1 09/09-11/08	11-30-2011		04/2012	116.90
101-6020-452.27-02	11/11/2011			05-0106249-1 09/09-11/08	11-30-2011		04/2012	16.56

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ACCOUNT #	TRN DATE	DESCRIPTION	INVOICE	PO #	PER/YEAR	TRN AMOUNT	
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101-6020-452.27-02	11/14/2011	05-0109756-2	09/13-11/09	12-05-2011	04/2012	620.44	
215-6026-452.27-02	11/07/2011	05-0402959-6	09/07-11/02	11-28-2011	04/2012	48.27	
405-1260-413.27-02	11/18/2011	05-0536450-5	09/13-11/11	12-07-2011	04/2012	81.17-	
101-5010-431.27-02	11/15/2011	05-0110529-0	09/14-11/10	12-05-2011	05/2012	33.87	
101-6020-452.27-02	11/15/2011	05-0111454-0	09/14-11/10	12-05-2011	05/2012	33.87	
101-1910-419.27-02	11/15/2011	05-0111478-9	09/14-11/10	12-05-2011	05/2012	101.46	
101-6020-452.27-02	11/15/2011	05-0111479-7	09/14-11/10	12-05-2011	05/2012	3,759.72	
101-5010-431.27-02	11/15/2011	05-0111480-5	09/14-11/10	12-05-2011	05/2012	281.36	
101-5020-432.27-02	11/17/2011	05-0424056-5	09/15-11/14	12-06-2011	05/2012	59.27	
101-6020-452.27-02	11/17/2011	05-0477133-8	09/15-11/14	12-06-2011	05/2012	411.56	
101-6020-452.27-02	11/18/2011	05-0114612-0	09/16-11/15	12-07-2011	05/2012	76.42	
101-5010-431.27-02	11/17/2011	05-0114717-7	09/15-11/14	12-06-2011	05/2012	168.79	
101-5010-431.27-02	11/17/2011	05-0115202-9	09/15-11/14	12-06-2011	05/2012	23.48	
101-6020-452.27-02	11/17/2011	05-0115205-2	09/15-11/14	12-06-2011	05/2012	2,472.62	
101-1910-419.27-02	11/17/2011	05-0115206-0	09/15-11/14	12-06-2011	05/2012	572.00	
101-1910-419.27-02	11/17/2011	05-0115208-6	09/15-11/14	12-06-2011	05/2012	149.89	
101-1910-419.27-02	11/17/2011	05-0115210-2	09/15-11/14	12-06-2011	05/2012	31.05	
101-3020-422.27-02	11/17/2011	05-0115211-0	09/15-11/14	2011	05/2012	170.65	
101-5010-431.27-02	11/17/2011	05-0115214-4	09/15-11/14	12-06-2011	05/2012	16.56	
601-5060-436.27-02	11/17/2011	05-0115249-0	09/15-11/14	12-06-2011	05/2012	9.65	
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101-5010-431.27-02	11/18/2011	05-0115950-3	09/16-11/15	12-07-2011	05/2012	26.94	
101-5010-431.27-02	11/18/2011	05-0116368-7	09/16-11/15	12-07-2011	05/2012	30.42	
101-6020-452.27-02	11/18/2011	05-0117419-7	09/16-11/15	12-07-2011	05/2012	9.65	
101-3030-423.27-02	11/09/2011	05-0155019-8	10/04-11/03	11-28-2011	04/2012	20.43	
405-5030-433.27-02	11/09/2011	05-0155037-0	10/04-11/04	11-28-2011	04/2012	9.09	
601-5060-436.27-02	11/09/2011	05-0505362-9	10/04-11/04	11-28-2011	04/2012	307.84	
405-1260-413.27-02	11/21/2011	05-0536451-3	09/20-11/16	12-12-2011	05/2012	523.52	
405-1260-413.27-02	11/21/2011	05-0546597-1	09/20-11/16	12-12-2011	05/2012	48.74	
12/01/2011	79525	CANTRELL, ANGELA	2			270.00	
101-0000-321.72-10	11/29/2011	OL REFUNDS		0002155	05/2012	270.00	
12/01/2011	79526	CLEAN HARBORS	913			804.78	
101-5040-434.21-04	11/02/2011	OCT 2011		6Y1116240	120038 05/2012	804.78	
12/01/2011	79527	COUNTY OF SAN DIEGO	1055			3,289.30	
101-3010-421.21-04	11/22/2011	OCTOBER 2011 PARKING		10/11	05/2012	3,289.30	
12/01/2011	79528	COX COMMUNICATIONS	1073			125.80	
101-6010-451.29-04	11/14/2011	11/13-12/12 3110015531401		12-03-2011	120188 05/2012	125.80	
12/01/2011	79529	DEPARTMENT OF CORRECTIONS AND	169			3,534.66	
101-6020-452.21-04	11/17/2011	OCT 2011		1800123106	120115 05/2012	3,534.66	
12/01/2011	79530	EAGLE NEWSPAPER	1204			170.00	
101-0000-221.01-02	10/05/2011	PUBLIC NOTIC AD		67496	05/2012	95.00	
101-1010-411.29-04	10/12/2011	COMMUNITY GRANT ADS		67603	120031 04/2012	75.00	

CHECK DATE	CHECK NUMBER	VENDOR NAME	VENDOR #				CHECK AMOUNT
ACCOUNT #	TRN DATE	DESCRIPTION	INVOICE	PO #	PER/YEAR	TRN AMOUNT	
12/01/2011	79531	ERIKA N. CEJA	1491				575.00
101-0000-371.83-02	11/29/2011	2011 EMP APPRECIATION	11-29-2011		05/2012		575.00
12/01/2011	79532	FERGUSON ENTERPRISES INC.	915				1,066.73
601-5060-436.30-02	11/17/2011	MUELLER 8" GATE VLV	03922955	120063	05/2012		1,066.73
12/01/2011	79533	GOOGLE, INC.	2009				70.00
503-1923-419.20-06	11/05/2011	OCT 2011	3643877	120229	05/2012		70.00
12/01/2011	79534	GRAINGER	1051				1,348.54
501-1921-419.30-02	11/15/2011	#692 WHEEL/SAW BLADE	9686361040	120020	05/2012		123.93
101-1910-419.28-01	11/07/2011	VAPOR LAMP/BALLAST	9680276392	120020	05/2012		172.18
101-1910-419.30-02	11/17/2011	BRINDER BRUSH	9689293729	120020	05/2012		24.59
101-6020-452.28-01	10/04/2011	LAMPS	9651657372	120020	04/2012		182.53
101-1910-419.28-01	09/02/2011	BALLAST/LAMP/FIXTURE	9626668751	120020	03/2012		532.62
101-6020-452.30-02	09/09/2011	BALLAST	9631586154	120020	03/2012		151.71
405-5030-433.30-02	11/22/2011	GLOVES	9692330377	120020	05/2012		160.98
12/01/2011	79535	GREGORY WADE	1506				420.00
101-1230-413.11-08	11/29/2011	2011 HC REIMBURSEMENT	2011 HCR		05/2012		420.00
12/01/2011	79536	GROUND SERVICE TECHNOLOGY, INC	2255				135.00
503-1923-419.20-06	11/04/2011	10/28/11 TROUBLESHOOT SVCS	23414	120489	05/2012		135.00
12/01/2011	79537	HANSON AGGREGATES INC.	48				1,511.45
101-5010-431.30-02	11/03/2011	PUMP 3" LINE	511353	120049	05/2012		667.28
101-5010-431.30-02	11/09/2011	3.5 CY	511509	120049	05/2012		471.35
101-5010-431.30-02	11/15/2011	CONCRETE 2.5 CY	511682	120049	05/2012		372.82
12/01/2011	79538	HARRIS STEEL FENCE CO INC.	2390				68,639.40
402-5000-532.20-06	11/04/2011	SKATE PARK FENCE	21537	120390	05/2012		68,639.40
12/01/2011	79539	HORIZON HEALTH EAP	90				415.83
101-1130-412.20-06	11/07/2011	NOV 2011	57541	120097	05/2012		415.83
12/01/2011	79540	JACQUELINE M HALD	426				420.00
101-1020-411.11-08	11/29/2011	2011 HC REIMBURSEMENT	2011 HCR		05/2012		420.00
12/01/2011	79541	JESSOP & SON LANDSCAPING	479				3,052.83
101-6010-451.21-04	11/21/2011	NOV 2011	923352	120228	05/2012		3,052.83
12/01/2011	79542	MICHELLE POSADA	2028				90.58
101-1010-411.28-04	01/18/2011	SPRIGGS, E-AM REFRESHMENTS	4566		05/2012		4.62
101-1130-412.28-04	02/08/2011	CORTEZ, E-SANDAG PRKNG FEE	096127		05/2012		6.00
101-1010-411.28-04	02/24/2011	BRAGG, L-IBCOC BKFAST MTG	135956		05/2012		10.00
101-1010-411.28-04	06/21/2011	JANNEY, J-SHUTTLE SVC/	06-21-2011		05/2012		13.00
101-1010-411.28-04	09/21/2011	BRAGG, L-LEAGUE MEAL	267738		05/2012		14.00
101-1010-411.28-04	09/21/2011	BRAGG, L-LEAGUE MEAL	209721		05/2012		15.64
101-1010-411.28-04	09/23/2011	BRAGG, L-CONF TRANSPRTN	09-23-2011		05/2012		5.00

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ACCOUNT #	TRN DATE	DESCRIPTION	INVOICE	PO #	PER/YEAR	TRN AMOUNT	
101-1010-411.28-04	09/23/2011	BRAGG,L-CONF MEAL	09-23-2011		05/2012	17.32	
101-1130-412.28-04	09/23/2011	CORTEZ,E-IMPA MTG FEE	10-20-2011		05/2012	5.00	
12/01/2011	79543	MOBILE HOME ACCEPTANCE CORPORA	1533			296.31	
408-5020-432.25-01	11/23/2011	12/07-01/06/12 PW TRAILER	162208	120205	05/2012	296.31	
12/01/2011	79544	NASLAND ENGINEERING	1656			3,796.83	
405-1260-513.20-06	10/31/2011	OCT 2011-DATE ST END	91189	090544	04/2012	1,445.00	
402-5000-532.20-06	11/15/2011	P/E 11-15-11 9TH/PALM AVE	91268	111165	05/2012	65.00	
402-5000-532.20-06	10/31/2011	P/E 10/31/2011-ST IMPRVMN	91186	071139	04/2012	2,286.83	
12/01/2011	79545	PACIFIC PRODUCTIONS SERVICES I	2			205.56	
101-0000-221.01-03	11/22/2011	REFUND CSO FEES/SPC EVENT	3444		05/2012	205.56	
12/01/2011	79546	PACIFIC SAFETY COUNCIL	1275			10.88	
101-5020-432.28-04	11/21/2011	SAFETY VIDEO RENTALS	68636	120382	05/2012	10.88	
12/01/2011	79547	PADRE JANITORIAL SUPPLIES	1430			600.07	
101-1910-419.30-02	11/10/2011	JANITORIAL SUPPLIES	322283	120034	05/2012	460.77	
101-1910-419.30-02	09/14/2011	JANITORIAL SUPPLIES	320124	120034	03/2012	139.30	
12/01/2011	79548	RECON ENVIROMENTAL, INC.	2300			14,596.79	
409-1230-519.20-06	11/16/2011	BKWY VILLAGE-THRU 11/4/11	44330	110731	05/2012	14,596.79	
12/01/2011	79549	RELIABLE TIRES COMPANY	136			207.50	
101-5040-434.21-04	11/10/2011	USED TIRE PICKUP	79415		05/2012	207.50	
12/01/2011	79550	ROBERT HENDERSON	2			53.00	
101-0000-121.00-00	11/29/2011	PT 58417	MR Refund		05/2012	53.00	
12/01/2011	79551	SKS INC.	412			6,983.05	
501-1921-419.28-15	11/17/2011	900 GAL REG FUEL	1244309-IN	120058	05/2012	3,176.10	
501-1921-419.28-15	11/23/2011	840 G REG/250.5 G DIESEL	1244430-IN	120058	05/2012	3,806.95	
12/01/2011	79552	SPARKLETTS	2341			28.31	
101-1210-413.30-01	11/19/2011	NOV 2011	1055239 111911	120127	05/2012	28.31	
12/01/2011	79553	SWRCB FEES	578			1,521.00	
601-5060-436.21-04	11/08/2011	FY 11/12 PERMIT FEES	WD-0061654		05/2012	1,521.00	
12/01/2011	79554	SWRCB FEES	578			12,131.00	
601-5050-436.28-13	11/08/2011	FY 11/12 PERMIT FEES	WD-0061607		05/2012	12,131.00	
12/01/2011	79555	THOMAS CLARK	2308			420.00	
101-3020-422.11-08	11/29/2011	2011 HC REIMBURSEMENT	2011 HCR		05/2012	420.00	
12/01/2011	79556	TYRA HIDALGO	2170			281.00	
101-1920-419.29-01	11/21/2011	TUITION REIMBURSEMENT	2011/2012-2	120377	05/2012	110.00	
101-1920-419.29-01	11/21/2011	TUITION REIMBURSEMENT	2011/2012-3	120377	05/2012	171.00	
12/01/2011	79562	U.S. BANK	1873			18,955.75	
101-1230-413.30-01	09/26/2001	CLOCK/MISC SUPPLIES	580786823-001	120408	04/2012	80.51	

VOIDED CHECKS # 79557-79561

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ACCOUNT #	TRN DATE	DESCRIPTION	INVOICE	PO #	PER/YEAR	TRN AMOUNT
101-3030-423.25-03	08/10/2011	LIFEGUARD II "C" UNIFORMS	86157	120426	04/2012	185.29
101-3070-427.28-04	09/22/2011	FUEL-CITY VEHICLE	09-22-2011	120402	04/2012	44.53
101-3070-427.28-09	09/29/2011	POSTAGE STAMPS	070113	120402	04/2012	2.80
101-3030-423.25-03	09/01/2011	LIFEGUARD II "C" UNIFORMS	89175	120426	04/2012	520.36
101-3030-423.25-03	09/22/2011	LIFEGUARD II "C" UNIFORMS	91717	120426	04/2012	211.13
101-3030-423.28-01	09/28/2011	PADDLE BOARD REPAIRS	1128	120426	04/2012	548.75
101-3030-423.28-01	09/28/2011	ADHESIVE SPRAY	40201	120426	04/2012	18.61
101-3030-423.30-02	09/29/2011	LG DESK FOR 3RD FLOOR	114479121	120426	04/2012	238.00
101-1230-413.29-02	10/11/2011	BDAY CAKE-ADAME,R	092008	120403	04/2012	18.99
101-1230-413.30-01	10/18/2011	MISC OFFICE SUPPLIES	583406093001	120408	04/2012	58.01
101-1230-413.29-02	10/20/2011	GUEVARA,S-GOING AWAY REPS	082297	120408	04/2012	35.99
101-3030-423.30-02	09/23/2011	BATTERIES/SCREWS	080494/6124093	120429	04/2012	13.52
101-3030-423.30-02	07/20/2011	REFLECTIVE TRAFFIC CONES	3218254-00	120428	04/2012	267.65
101-3030-423.28-01	09/27/2011	LG REPAIR MATERIALS	056108/5026902	120428	04/2012	61.75
101-3030-423.30-02	10/03/2011	LOCKER SPARE KEYS	076350	120428	04/2012	8.67
101-3030-423.30-02	10/04/2011	LOCKER SPARE KEYS	097423	120428	04/2012	28.00
101-3030-423.30-02	10/05/2011	PAPER/OFFICE SUPPLIES	7475	120428	04/2012	69.56
101-3030-423.28-01	10/05/2011	WINDOW HARDWARE REPAIR	9653313669	120428	04/2012	38.37
101-3030-423.28-01	10/06/2011	PAINT FOR GARAGE WALL	034788/6580980	120428	04/2012	21.51
101-3030-423.30-02	10/17/2011	JANITORIAL SUPPLIES	321226	120428	04/2012	221.36
503-1923-419.28-04	09/29/2011	LOPEZ,H-MEAL WORK LATE	073878	120431	04/2012	7.41
503-1923-419.28-04	10/05/2011	RENEWAL PC WORLD MAG	10-05-2011	120431	04/2012	44.97
101-1010-411.28-04	09/21/2011	SPRIGGS,E-MEAL/LEAGUE CON	2664	120410	04/2012	5.92
101-1010-411.28-04	09/23/2011	SPRIGGS,E-MEAL/LEAGUE CON	048696	120410	04/2012	27.47
101-1010-411.28-04	09/23/2011	SPRIGGS,E-MEAL/LEAGUE CON	053830	120410	04/2012	69.81
101-1010-411.28-04	09/24/2011	SPRIGGS,E-CON LODGING/MIS	713772	120410	04/2012	156.14
101-1010-411.28-04	09/21/2011	JANNEY,J-LODGING DC TRIP	3U19MV	120414	04/2012	958.38
101-1010-411.28-04	09/23/2011	BRAGG,L-MEALS/LEAGUE CONF	09-23-2011	120419	04/2012	17.32
101-1110-412.28-04	09/26/2011	POSADA,M-IAAP DINNER MTG	10-05-2011	120420	04/2012	35.00
101-1920-419.30-02	09/30/2011	IB T-SHIRTS UPSCALE CHARG	10075	120420	04/2012	63.23
101-1010-411.28-04	10/20/2011	KING,J-SANDAG PRKG FEE	080478	120416	04/2012	4.00
101-3020-422.30-02	10/07/2011	FIRESTATION SUPPLIES	073459	120424	04/2012	177.37
101-3020-422.30-02	10/12/2011	THERMOMETER BATTERIES	029435/0581630	120424	04/2012	6.43
101-1010-411.28-04	09/22/2011	BRAGG,L-MEALS/LEAGUE CONF	071017	120419	03/2012	14.97
101-1010-411.28-04	09/23/2011	BRAGG,L-LEAGUE CONF/PHONE	3434865753	120419	03/2012	27.69
101-1920-419.30-02	08/10/2011	AUG/SEP 2011 AUTO ATNDT	24836	120411	04/2012	225.00
101-1920-419.30-02	09/01/2011	SEP/OCT 2011 AUTO ATNDT	25120	120411	04/2012	225.00
101-1010-411.28-14	09/28/2011	SEPT 2011 E-NEWSPAPER	09-28-2011	120411	04/2012	7.92
101-1130-412.28-04	09/30/2011	CORTEZ,E-LUNCH MTG W/CSLT	067587	120411	04/2012	49.02
101-1920-419.30-02	10/01/2011	OCT/NOV 2011 AUTO ATNDT	25549	120411	04/2012	255.00
101-1130-412.30-02	10/03/2011	CORTEZ,E-CALPELRA TRNG	1187-4182-4717-	120411	04/2012	399.00
101-1010-411.28-04	10/17/2011	10/19/11 COUNCIL DINNER	902	120411	04/2012	80.81
101-6010-451.30-02	10/04/2011	RSTOCK SPRTS PK CAFE ITEM	231463437	120412	04/2012	383.42
101-6010-451.30-02	10/13/2011	RSTOCK SPRTS PK CAFE ITEM	231958856	120412	04/2012	363.92
101-6010-451.30-02	10/14/2011	DRUMSTICKS/GUITAR PICKS	6826687	120412	04/2012	85.75
101-3020-422.28-04	10/21/2011	CLARK,THOMAS-TRAVEL MTG	10-21-2011	120421	04/2012	3.00
101-3020-422.30-02	10/18/2011	FRFGHTER BILL OF RIGHTS	861018	120422	04/2012	77.53
101-3020-422.29-01	10/19/2011	FRENCH/CLARK/ROBERTS-WKSP	36529	120422	04/2012	180.00
101-6040-454.30-02	10/10/2011	QUICK CONNECT REPLCMNTS	59505121	120444	04/2012	104.45
101-6040-454.30-02	10/11/2011	MINI LAWN AIRATOR	072491/1560679	120444	04/2012	24.75

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ACCOUNT #	TRN DATE	DESCRIPTION	INVOICE	PO #	PER/YEAR	TRN AMOUNT
101-6040-454.30-02	10/18/2011	DUNES PARK SPRINKLERS	59583339	120444	04/2012	62.51
101-5020-432.30-01	10/04/2011	PLANNER REFILLS	7184	120454	04/2012	18.90
101-5020-432.30-01	10/06/2011	KONIXA TONER CARTRIDGE	240510	120454	04/2012	55.56
202-5016-531.20-06	10/10/2011	TRANSNET SIGNS	237-22559	120454	04/2012	254.83
101-6040-454.30-22	10/14/2011	RADIAL GRINDER	065597	120454	04/2012	1,230.79
402-5000-532.20-06	10/18/2011	US CONCRETE	0168959	120454	04/2012	316.79
101-5020-432.28-04	10/19/2011	LAU,P-APWA MEMBERSHIP	10-19-2011	120454	04/2012	155.00
101-1910-419.30-02	09/21/2011	FLEET REMODEL SUPPLIES	058241/1565715	120439	04/2012	59.90
101-3020-422.30-02	09/26/2011	#119 TRAILER HOOK-UP	846805	120439	04/2012	8.61
101-1910-419.30-02	09/27/2011	DOORSTOPS	060351/5026805	120439	04/2012	32.91
101-1910-419.30-02	09/28/2011	TORCH BLADE/SUPPLIES	026051/4590914	120439	04/2012	48.94
101-6020-452.30-02	09/29/2011	"NO TRESSPASSING" SIGN	025011/3580007	120439	04/2012	6.27
101-1910-419.30-02	09/30/2011	PAINT/SUPPLIES	061833/2574897	120439	04/2012	47.97
101-1910-419.30-02	10/03/2011	PLUMBERS PUTTY/VALVE	021736/9580606	120439	04/2012	25.16
101-1910-419.30-02	10/03/2011	FAUCET VALVE	047164/9591538	120439	04/2012	87.25
101-1910-419.30-02	10/04/2011	DOUBLE VALVE/SANDEPAPER	031416/8580676	120439	04/2012	20.41
101-1910-419.30-02	10/05/2011	CO2 ALARMS-FIREHOUSE	080575/7591761	120439	04/2012	64.39
101-1910-419.30-02	10/12/2011	PAINT/FIREHOUSE SWITCH	040585/0571047	120439	04/2012	25.52
501-1921-419.30-02	10/12/2011	PAINT/FIREHOUSE SWITCH	040585/0571047	120439	04/2012	51.94
101-1910-419.30-02	10/13/2011	ELECTRICAL SUPPLIES	067378/9571213	120439	04/2012	22.46
101-6020-452.30-02	10/17/2011	SIGN CLAMPS	922793	120439	04/2012	35.53
101-1910-419.30-02	10/18/2011	ELECTRICAL SUPPLIES	095064/4593122	120439	04/2012	19.88
101-1910-419.30-02	10/20/2011	SECURITY LIGHT/SUPPLIES	011961/2582553	120439	04/2012	74.42
101-5010-431.21-23	09/21/2011	CREDIT FOR OVERCHARGE	130873-00	120449	04/2012	2.70-
501-1921-419.28-16	09/16/2011	E-39 AIR FILTER	4-192353	120453	04/2012	87.63
501-1921-419.28-16	09/26/2011	#612 HEATER CORE	22781635	120453	04/2012	62.50
501-1921-419.28-01	09/30/2011	#119 SMOG	000017	120453	04/2012	41.75
501-1921-419.28-01	09/30/2011	A1 SMOG	052037	120453	04/2012	41.75
601-5060-436.28-01	10/12/2011	ALARM BATTERIES	50378660	120447	04/2012	154.04
101-5010-431.30-02	10/04/2011	TRAFFIC COUNTER BATTERIES	1-5709	120449	04/2012	10.72
101-5010-431.30-02	10/17/2011	STAPLES/NUTDRIVERS	048001/5104313	120449	04/2012	16.69
101-5010-431.30-02	10/17/2011	DESOLDERING BRAID	51379011	120449	04/2012	4.51
101-6040-454.28-01	10/19/2011	CUTTING BLADES-DAHIA ST	053255/3020186	120449	04/2012	12.80
101-5010-431.30-02	10/18/2011	SPRAY PAINT	052909/4561490	120450	04/2012	8.12
501-1921-419.28-16	10/03/2011	#A3 VISOR CLIP	085126	120453	04/2012	12.73
501-1921-419.28-16	10/05/2011	#152 FILTER SCREEN	SR8-3344	120453	04/2012	12.88
101-6040-454.30-02	10/09/2011	SPRAY PAINT	025277/3124586	120445	04/2012	23.53
101-6040-454.30-02	10/12/2011	GRINDING WHEELS/ PAINT	057439/0560812	120445	04/2012	39.44
101-6040-454.30-02	10/15/2011	SPRAY PAINT	003941/7561237	120445	04/2012	12.67
101-6040-454.30-02	10/20/2011	EYEBOLTS/NUTS	084438/2561804	120445	04/2012	4.89
101-6040-454.30-02	10/20/2011	CREDIT -GRINDING WHEELS	2230397	120445	04/2012	14.10-
501-1921-419.28-01	10/06/2011	#600 SMOG	44035	120452	04/2012	41.75
501-1921-419.28-01	10/06/2011	#113 SMOG	44037	120452	04/2012	41.75
501-1921-419.28-01	10/06/2011	#A-8 SMOG	44039	120452	04/2012	41.75
501-1921-419.28-01	10/10/2011	#A-6 SMOG	44054	120452	04/2012	41.75
501-1921-419.28-01	10/10/2011	#624 SMOG	44059	120452	04/2012	41.75
501-1921-419.28-01	10/10/2011	#617 SMOG/REPAIRS	44062	120452	04/2012	422.99
501-1921-419.30-02	10/13/2011	HAZMAT DIAMOND/FUEL TANKS	I-009201	120452	04/2012	61.31
501-1921-419.28-16	10/14/2011	HANDLE HEADLIGHT SW	5003834	120452	04/2012	12.18
101-6020-452.30-02	09/22/2011	PLAYGROUND PAINT	015916/0590270	120436	04/2012	24.22

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ACCOUNT #	TRN DATE	DESCRIPTION	INVOICE	PO #	PER/YEAR	TRN AMOUNT
101-6020-452.28-01	09/22/2011	ALUMINUM CUSTOM SIGNS	104143	120436	04/2012	985.91
101-5010-431.30-02	10/17/2011	ONE YARD CONCRETE	96025935-001	120435	04/2012	177.79
101-5010-431.30-02	10/17/2011	ONE YARD CONCRETE	96050220-001	120435	04/2012	177.79
101-6040-454.28-01	10/19/2011	ONE YARD CONCRETE	96099882-001	120435	04/2012	177.79
101-6040-454.28-01	10/20/2011	1-1/4 YARD CONCRETE	96118593-001	120435	04/2012	222.24
101-6020-452.30-02	10/19/2011	PAINT/BRUSHES	011332/3561669	120436	04/2012	27.96
101-6040-454.30-02	10/11/2011	CAULK	3090401/1581456	120442	04/2012	12.87
101-6040-454.30-02	10/17/2011	DUNES PARK MIRRORS	15842	120442	04/2012	374.97
101-6040-454.30-02	10/17/2011	PLEXI GLASS SHIELDS	91814	120442	04/2012	131.84
101-6040-454.30-02	10/18/2011	FLOOR SQUEEGE	010075/4561537	120442	04/2012	6.45
101-1910-419.30-02	09/26/2011	MOUSE TRAPS	091651/6195184	120443	04/2012	8.60
101-6040-454.30-02	09/29/2011	CONCRETE PATCH	055236/3580063	120443	04/2012	26.83
101-1910-419.30-02	09/29/2011	SAFETY CTR BLINDS	461757	120443	04/2012	282.74
101-6040-454.30-02	09/29/2011	DAHLIA ST END PLANTS	6334	120443	04/2012	48.49
101-6040-454.30-02	10/04/2011	SAND PAPER/SCRAPPERS/FITT	593422-000	120443	04/2012	42.42
101-6040-454.30-02	10/04/2011	SAND PAPER/SCRAPPERS/FITT	593422-000	120443	04/2012	81.61
101-6040-454.30-02	10/05/2011	SPRAY PAINT/BRUSHES	046005/7567540	120443	04/2012	71.22
101-6040-454.30-02	10/13/2011	DOOR STOP/PIER MAINT	027513/9560944	120443	04/2012	17.23
101-6040-454.30-02	10/17/2011	NETTING/ICEPLANT/WEED SPR	051567/5192888	120443	04/2012	5.39
101-6040-454.30-02	10/17/2011	NETTING/ICEPLANT/WEED SPR	051567/5192888	120443	04/2012	35.41
101-6040-454.30-02	10/19/2011	DRILL BITS/CONCRETE PATCH	073238/3571875	120443	04/2012	22.79
101-6040-454.30-02	10/19/2011	DRILL BITS/CONCRETE PATCH	073238/3571875	120443	04/2012	7.90
101-6040-454.30-22	10/19/2011	DRILL BITS/CONCRETE PATCH	073238/3571875	120443	04/2012	21.60
601-5060-436.30-02	09/22/2011	PENATRANT FLUID	95301750	120433	04/2012	212.58
501-1921-419.28-15	09/26/2011	FUEL TO TRI-STATE TRNG	0374539	120433	04/2012	45.36
101-5020-432.28-04	09/26/2011	MOELLER,A-MEALS AT TRAING	5315633	120433	04/2012	16.20
101-5020-432.28-04	09/27/2011	MOELLER,A-MEALS AT TRAING	13277	120433	04/2012	12.96
101-5020-432.28-04	09/27/2011	MOELLER,A-MEALS AT TRAING	5315677	120433	04/2012	10.80
101-5020-432.28-04	09/28/2011	MOELLER,A-MEALS AT TRAING	003601	120433	04/2012	7.24
101-5020-432.28-04	09/28/2011	MOELLER,A-MEALS AT TRAING	13508	120433	04/2012	12.96
101-5020-432.28-04	09/28/2011	MOELLER,A-MEALS AT TRAING	273191	120433	04/2012	17.64
101-5020-432.28-04	09/29/2011	MOELLER,A-MEALS AT TRAING	089659	120433	04/2012	6.57
101-5020-432.28-04	09/29/2011	MOELLER,A-MEALS AT TRAING	273627	120433	04/2012	18.61
101-5020-432.28-04	09/29/2011	MOELLER,A-LODGING AT TRNG	3365	120433	04/2012	78.40
408-5020-432.28-09	10/13/2011	MAILING TO SANCON	288918	120433	04/2012	11.83
601-5060-436.28-12	10/20/2011	CASAS,M-CWEA DUES	181507	120433	04/2012	132.00
601-5060-436.28-12	10/20/2011	MOELLER,A-CWEA DUES	181510	120433	04/2012	132.00
101-5020-432.28-04	10/20/2011	BENNETT,E-CWEA WORKSHOP	3982-9254-0053-	120433	04/2012	45.00
101-1010-411.28-04	09/22/2011	BRAGG,L-LODGING	2437793B	120413	04/2012	598.72
101-1910-419.30-02	09/29/2011	CLEANING SUPPLIES	016355	120451	04/2012	181.28
101-1110-412.28-04	10/03/2011	BROWN,G-CM/MAYOR LNCH MTG	091404	120413	04/2012	20.02
101-1130-412.30-02	10/12/2011	CORTEZ,E-CBES REGISTRIN	INV-168354-8KHO	120413	04/2012	740.00
101-1130-412.29-02	10/10/2011	EMP SERVICE GIFT/HALD,J	BBB2024280462	120418	04/2012	75.00
101-1130-412.29-02	10/10/2011	EMP SERVICE GIFT/CUMMING,	264472188	120418	04/2012	35.95
101-1130-412.29-02	10/10/2011	EMP SERVICE GIFT/NORDEN,J	26736	120418	04/2012	81.50
101-1130-412.29-02	10/10/2011	EMP SERVICE GIFT/WADE,G	57392843	120418	04/2012	75.00
101-1130-412.29-02	10/10/2011	EMP SERVICE GIFTS/ (3)	8959201	120418	04/2012	114.95
101-1130-412.29-02	10/17/2011	EMP SERVICE GIFT/JB&JACK	57599466	120418	04/2012	300.00
101-1130-412.30-02	10/18/2011	GET WELL FLOWERS/COATES,M	13452174	120418	04/2012	59.94
405-5030-433.30-02	10/17/2011	HOSE REEL PARTS	10-17-2011	120438	04/2012	30.14

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ACCOUNT #	TRN DATE	DESCRIPTION	INVOICE	PO # PER/YEAR TRN AMOUNT
101-5020-432.28-04	09/26/2011	AGUIRRE,J-MEAL DURING TRN	046847	120446 04/2012 9.02
101-5020-432.28-04	09/26/2011	AGUIRRE,J-BREAKFAST	09-26-2011	120446 04/2012 8.06
101-5020-432.28-04	09/27/2011	AGUIRRE,J-MEALS AT TRNG	272950	120446 04/2012 13.49
101-5020-432.28-04	09/27/2011	AGUIRRE,J-MEALS AT TRNG	273145	120446 04/2012 22.12
101-5020-432.28-04	09/28/2011	AGUIRRE,J-MEALS AT TRNG	273240	120446 04/2012 18.78
101-5020-432.28-04	09/28/2011	AGUIRRE,J-MEALS AT TRNG	273414	120446 04/2012 16.18
101-5020-432.28-04	09/28/2011	AGUIRRE,J-MEALS AT TRNG	273566	120446 04/2012 17.81
101-5020-432.28-04	09/29/2011	AGUIRRE,J-MEALS AT TRNG	075842	120446 04/2012 17.46
101-5020-432.28-04	09/29/2011	AGUIRRE,J-MEALS AT TRNG	273677	120446 04/2012 16.72
101-5020-432.28-04	09/29/2011	AGUIRRE,J-LODGING AT TRNG	4511	120446 04/2012 78.40
101-6020-452.28-01	10/12/2011	.75 YARDS CONCRETE	95979432-001	120455 04/2012 163.30
101-6020-452.30-02	10/12/2011	SAFETY GLASSES	95979490-001	120455 04/2012 9.47
101-6020-452.30-02	10/20/2011	PVC PIPE FITTINGS	091909/2014904	120455 04/2012 25.73
101-6020-452.28-01	10/20/2011	IRRIGATION SUPPLIES	59608201	120455 04/2012 382.92
101-0000-209.01-03	10/12/2011	EMP COMP LOAN-CASAS,M	W297646553	04/2012 651.42
101-0000-209.01-03	10/18/2011	EMP COMP LOAN-AGUIRRE,J	F3418974	04/2012 448.68
101-0000-209.01-03	10/18/2011	EMP COMP LOAN-AGUIRRE,J	F3419001	04/2012 28.01
101-0000-209.01-03	10/20/2011	EMP COMP LOAN-AGUIRRE,J	583829956-001	04/2012 228.41
12/01/2011	79563	UNION BANK OF CALIFORNIA	735	
101-1920-419.29-04	11/14/2011	08/01/11-10/31/11 FEES	715522	120251 05/2012 875.00
12/01/2011	79564	VALLEY INDUSTRIAL SPECIALTIES,	767	
101-6040-454.30-02	11/02/2011	PUSH BUTTON CAP HANDLE	181729	120042 05/2012 53.08
101-6040-454.30-02	11/03/2011	REPAIR KIT/LOCKNUTS/WASHR	181765	120042 05/2012 147.51
12/01/2011	79565	VERIZON WIRELESS	2317	
101-5020-432.27-05	11/08/2011	10/09/2011-11/08/2011	1028634537	05/2012 537.26
101-3040-424.27-05	11/08/2011	10/09/2011-11/08/2011	1028634537	05/2012 56.31
101-3020-422.27-05	11/08/2011	10/09/2011-11/08/2011	1028634537	05/2012 107.14
101-3030-423.27-05	11/08/2011	10/09/2011-11/08/2011	1028634537	05/2012 812.18
101-3070-427.27-05	11/08/2011	10/09/2011-11/08/2011	1028634537	05/2012 83.02
101-1230-413.27-05	11/08/2011	10/09/2011-11/08/2011	1028634537	05/2012 119.01
503-1923-419.27-05	11/08/2011	10/09/2011-11/08/2011	1028634537	05/2012 252.43
503-1923-419.27-05	11/08/2011	10/09/2011-11/08/2011	1028634537	05/2012 9.75
12/01/2011	79566	WAGE WORKS INC.	2210	
101-1920-419.21-04	11/18/2011	NOV 2011	12SAI0173702	120126 05/2012 97.25
12/01/2011	79567	WESTERN HOSE & GASKET	836	
601-5060-436.30-02	11/03/2011	CAM LOCK GASKETS	258455	120068 05/2012 39.41
12/01/2011	79568	WESTON SOLUTIONS INC.	2016	
101-5050-535.20-06	09/16/2011	TJ RIVER WQ 2010	SEP2011-02717	011171 03/2012 70,373.14
12/01/2011	79569	WHITE CAP CONSTRUCTION SUPPLY	1434	
101-6040-454.30-02	11/02/2011	RAINSUITS/VESTS	15058342	120027 05/2012 132.39
12/01/2011	79570	XEROX CORPORATION	861	
101-1920-419.20-17	11/19/2011	OCT 2011 FINAL INV	058439223	120235 05/2012 187.98

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12/09/2011 503-1923-419.21-04	79571 11/02/2011	AT&T / SBC DATACOMM	1854				1,520.00
		ROUTER RECONFIGURATION	319-011949	120490	05/2012		1,520.00
12/09/2011 205-5017-531.20-06 202-5016-531.20-06	79572 11/21/2011 11/21/2011	BDS ENGINEERING INC	372				7,913.00
		OCT-NOV 2011 ST IMPRVMT 4	10-41L	110675	05/2012		6,838.00
		09/2-11/9/2011 ST IMPRVMT	11-19C	111151	05/2012		1,075.00
12/09/2011 101-5010-431.30-02	79573 11/16/2011	CALIFORNIA COMMERCIAL ASPHALT	590				392.56
		ASPHALT 5.52 TONS	109835	120046	05/2012		392.56
12/09/2011 503-1923-419.20-06 503-1923-419.30-22	79574 11/16/2011 11/21/2011	CDW GOVERNMENT INC	725				1,283.56
		SCANNER SUPPORT CONTRACT	B297115	120085	05/2012		794.00
		WIRELESS ACCESS POINT	B500498	120492	05/2012		489.56
12/09/2011 101-1210-413.30-01	79575 11/10/2011	DATA FLOW	1902				221.08
		2011 W-2 4 UP BLANK FORMS	62587	F12040	05/2012		221.08
12/09/2011 503-1923-419.20-06	79576 11/23/2011	DIGITAL I/O, LLC.	2404				380.00
		FINANCE SCANNER MAINT	19417	120491	05/2012		380.00
12/09/2011 601-5060-436.30-22 501-1921-419.30-02	79577 11/16/2011 11/17/2011	FASTENAL	909				77.39
		DIAMOND BLADES	CACHU26136	120019	05/2012		22.07
		NUTS & BOLTS	CACHU26113	120019	05/2012		55.32
12/09/2011 101-1130-412.28-09 101-5020-432.28-04	79578 11/18/2011 11/25/2011	FEDERAL EXPRESS CORP.	911				65.39
		11/09/11 KEERAN & ASSOCIA	7-699-53366	120239	05/2012		24.91
		NOV 2011 OVERNIGHT MAILIN	7-707-34770	120239	05/2012		40.48
12/09/2011 101-0000-209.01-08	79579 12/08/2011	I B FIREFIGHTERS ASSOCIATION	214				216.50
		PR AP PE 12/01/2011	20111208		06/2012		216.50
12/09/2011 101-0000-209.01-10	79580 12/08/2011	ICMA RETIREMENT TRUST 457	242				5,509.10
		PR AP PE 12/01/2011	20111208		06/2012		5,509.10
12/09/2011 101-6020-452.30-02 101-6020-452.30-02 101-6020-452.30-02	79581 11/07/2011 11/08/2011 11/14/2011	JOHN DEERE LANDSCAPES	1986				577.56
		COMPOUND ACTI	59761314	120040	05/2012		122.35
		NODE 200 CONTROLLER	59772619	120040	05/2012		173.55
		PRES COMP BUBBLER	59817008	120040	05/2012		281.66
12/09/2011 601-5060-436.28-01 601-5060-436.28-01	79582 11/10/2011 11/10/2011	KAMAN INDUS TECHNOLOGIES	583				83.04
		PIPE FITTINGS	D383622	120022	05/2012		25.09
		PIPE FITTINGS	D588635	120022	05/2012		57.95
12/09/2011 101-1010-411.30-01 101-1210-413.30-01 101-1210-413.30-01 101-5020-432.30-01 101-5020-432.30-01	79583 11/09/2011 11/10/2011 11/10/2011 11/08/2011 11/08/2011	OFFICE DEPOT, INC	1262				931.49
		MISC OFFICE SUPPLIES	585960204001	120001	05/2012		202.63
		MISC OFFICE SUPPLIES	586169372001	120001	05/2012		157.23
		POST IT NOTES	586172267001	120001	05/2012		20.54
		RETURN ENVELOPES	585275944001	120001	05/2012		99.69
		FOLDERS	585798416001	120001	05/2012		5.29

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101-5020-432.30-01	11/08/2011	MANILA FOLDERS	585798708001	120001	05/2012	5.76	
101-5020-432.30-01	11/08/2011	FILE, DISKETTE	585798709001	120001	05/2012	17.19	
101-6010-451.30-02	10/14/2011	INK CARTRIDGES	582848464001	120001	04/2012	57.08	
101-3020-422.30-01	11/10/2011	INK CARTRIDGE/TAPE	58623739001	120001	05/2012	201.97	
101-1210-413.30-01	11/11/2011	CREDIT-RTN TONER	585988683001	120001	05/2012	101.16-	
101-1110-412.30-01	11/11/2011	OFFICE SUPPLIES	586302313001	120001	05/2012	41.33	
101-1130-412.30-01	11/16/2011	ENVELOPES	586302572001	120001	05/2012	75.41	
101-1210-413.28-11	11/23/2011	WINDOW ENVELOPES	587318369001	120001	05/2012	148.53	
12/09/2011	79584	ONE SOURCE DISTRIBUTORS	1071			475.32	
101-1910-419.30-02	11/03/2011	REPLACEMENT LENS	S3610055.001	120023	05/2012	184.81	
101-6040-454.30-02	11/17/2011	100W HPS LAMP	S3661174.001	120023	05/2012	84.84	
101-1910-419.30-02	11/23/2011	REPLACEMENT LENS/LAMPS	S3657963.001	120023	05/2012	205.67	
12/09/2011	79585	PARTNERSHIP WITH INDUSTRY	1302			2,377.28	
101-6040-454.21-04	11/03/2011	PE 10/31/2011	GS03855	120012	05/2012	1,239.98	
101-6040-454.21-04	11/16/2011	P/E 11/15/2011	GS03888	120012	05/2012	1,137.30	
12/09/2011	79586	PRUDENTIAL OVERALL SUPPLY	72			407.89	
101-5020-432.25-03	11/09/2011	11/09/11 PW UNIFORMS	30219721	120092	05/2012	132.93	
101-5020-432.25-03	11/16/2011	11/16/11 PW UNIFORMS	30221409	120092	05/2012	141.03	
101-5020-432.25-03	11/23/2011	11/23/2011 PW UNIFORMS	30223162	120092	05/2012	133.93	
12/09/2011	79587	RANCHO AUTO & TRUCK PARTS	1685			842.13	
501-1921-419.28-16	11/01/2011	#608 OIL FILTER	7693-96541	120028	05/2012	6.13	
501-1921-419.28-16	11/02/2011	#143 OC SENSORS	7693-96624	120028	05/2012	84.62	
501-1921-419.28-16	11/03/2011	FILTERS/OIL	7693-96747	120028	05/2012	68.66	
501-1921-419.28-16	11/07/2011	#612 BRAKE PADS/SEALS	7693-97164	120028	05/2012	26.84	
501-1921-419.28-16	11/08/2011	WAGNER	7693-97356	120028	05/2012	33.62	
501-1921-419.30-02	11/08/2011	RUBBERIZED UNDERCOAT	7693-97357	120028	05/2012	17.37	
501-1921-419.28-16	11/10/2011	ANTIFREEZE/OIL FILTERS	7693-97543	120028	05/2012	76.33	
501-1921-419.28-16	11/10/2011	OIL FILTER	7693-97544	120028	05/2012	18.39	
501-1921-419.30-02	11/11/2011	VACUUM CAPS	7693-97690	120028	05/2012	3.23	
501-1921-419.28-16	11/14/2011	BRAKE ROTORS/PADS	7693-97995	120028	05/2012	68.83	
101-6020-452.30-02	11/14/2011	TRAILER CONNCTR	7693-98037	120028	05/2012	32.22	
501-1921-419.28-16	11/10/2011	608-609 OIL FILTERS	7693-97545	120028	05/2012	12.26	
501-1921-419.28-16	11/15/2011	606 BRAKE ROTOR	7693-98167	120028	05/2012	167.44	
501-1921-419.28-16	11/16/2011	OIL/AIR FILTERS-MOTOR OIL	7693-98352	120028	05/2012	52.87	
501-1921-419.28-16	11/23/2011	SPRK PLGS/FILTERS/OIL	7693-99052	120028	05/2012	158.00	
501-1921-419.28-16	11/23/2011	RADIATOR HOSE	7693-99057	120028	05/2012	15.32	
12/09/2011	79588	RCP BLOCK & BRICK INC	115			179.30	
101-5010-431.30-02	11/09/2011	ASPHALT PATCH	1281869	120045	05/2012	179.30	
12/09/2011	79589	SEIU LOCAL 221	1821			1,277.91	
101-0000-209.01-08	12/08/2011	PR AP PE 12/01/2011	20111208		06/2012	1,277.91	
12/09/2011	79590	SHARP REES-STEALY MEDICAL CNTR	390			95.00	
101-1130-412.21-04	11/12/2011	MURPHY, M	2421149533	120100	05/2012	95.00	
12/09/2011	79591	STANDARD ELECTRONICS	504			90.00	
101-1910-419.20-23	11/07/2011	OCT-DEC 2011	16150	120080	05/2012	90.00	

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12/09/2011	79592	TRAFFIC CONTROL SERVICE INC.	684			1,335.58	
405-5030-433.30-02	11/14/2011	GRAFFITI PAINT	1049420	120032	05/2012	199.36	
101-5010-431.21-23	11/14/2011	PAINT/BEADS/BANDING	1049413	120032	05/2012	1,136.22	
12/09/2011	79593	UNION BANK PARS-#6746022400	2400			1,475.50	
101-0000-209.01-20	12/08/2011	PR AP FE 12/01/2011	20111208		06/2012	1,475.50	
12/12/2011	79594	ADT SECURITY SERVICES, INC.	103			85.32	
101-6010-451.21-04	11/12/2011	DEC 2011	59265393	120227	05/2012	85.32	
12/12/2011	79595	ARRIETA CONSTRUCTION INC	267			2,573.00	
601-5060-536.20-06	10/20/2011	IB BLVD/9TH SEWER REPLCMN	2011314.110	120185	04/2012	2,573.00	
12/12/2011	79596	ARROWHEAD MOUNTAIN SPRING WATE	1340			134.42	
101-5020-432.30-02	11/23/2011	NOV 2011	01K0026726646	120222	05/2012	134.42	
12/12/2011	79597	AT&T TELECONFERENCE SERVICES	1827			178.06	
101-5000-532.20-06	11/01/2011	10/13/2011 CONF CALLS	11-01-2011	120487	05/2012	148.19	
101-1010-411.29-04	11/01/2011	10/31/11 CONF CALL	11-01-2011	120487	05/2012	29.87	
12/12/2011	79598	BAY CITY ELECTRIC WORKS	369			456.25	
101-1910-419.21-04	10/27/2011	OCT 11 PREVENTATIVE MAINT	W93417	120555	04/2012	456.25	
12/12/2011	79599	CAREER SYSTEMS DEVELOPMENT COR	2			500.00	
101-0000-221.01-03	12/01/2011	REFUND DEPOSIT-EOC/COMM	5615		06/2012	500.00	
12/12/2011	79600	CVA SECURITY	797			60.00	
101-1910-419.20-23	12/01/2011	DEC 2011 EOC	20493	120079	06/2012	30.00	
101-1910-419.20-23	12/01/2011	DEC 2010 PW DEPT	20579	120079	06/2012	30.00	
12/12/2011	79601	COX COMMUNICATIONS	1073			610.94	
503-1923-419.21-04	11/27/2011	11/25-12/24 3110039780701	12-16-2011	120188	05/2012	600.00	
503-1923-419.29-04	12/02/2011	12/01-12/31 3110015533201	12-22-2011	120188	06/2012	10.94	
12/12/2011	79602	CYNTHIA TITGEN	2340			540.00	
101-1130-412.20-06	11/29/2011	11/13/11-11/28/11	11-29-2011	120101	05/2012	540.00	
12/12/2011	79603	DKC ASSOCIATES, INC.	2187			3,280.00	
101-1110-412.20-06	12/05/2011	11/17/2011-11/30/2011	237	120117	06/2012	1,115.20	
405-1260-413.20-06	12/05/2011	11/17/2011-11/30/2011	237	120117	06/2012	1,082.40	
502-1922-419.20-06	12/05/2011	11/17/2011-11/30/2011	237	120117	06/2012	1,082.40	
12/12/2011	79604	FRANK MORIN	2			25.00	
101-3010-421.20-06	12/05/2011	DISMISSED TICKET BY COURT	12-05-2011		06/2012	25.00	
12/12/2011	79605	FRANK MORIN	2			53.00	
101-0000-121.00-00	12/05/2011	57023	MR Refund		06/2012	53.00	
12/12/2011	79606	JOSE RAMOS	2162			286.41	
101-0000-209.01-03	12/01/2011	EMP COMP PURCHASE	405508		06/2012	286.41	

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12/12/2011	79607	KOA CORPORATION	611					5,513.23
101-5000-532.20-06	10/31/2011			OCT 2011-9TH/PALM PEER RV	JB14094X4	120552	04/2012	5,513.23
12/12/2011	79608	LINDA LEICHTLE	2263					420.00
101-1130-412.11-08	11/29/2011			2011 HC REIMBURSEMENT	2011 HCR		06/2012	420.00
12/12/2011	79609	PLAY SMART SURFACING INC.	2391					3,435.90
502-5000-532.20-06	09/28/2011			VETS PARK TOT LOT-RETENTN	23	120375	03/2012	3,435.90
12/12/2011	79610	PROTECTION ONE	69					446.30
601-5060-436.20-23	11/17/2011			DEC 2010 ALARM MONITORING	85517794	120086	05/2012	273.30
601-5060-436.28-01	11/21/2011			PS #3 ALARM REPAIRS	85540225	120470	05/2012	173.00
12/12/2011	79611	SAVMART PHARMACEUTICAL SERVICE	1687					12.89
101-3020-422.30-02	10/26/2011			CONTROLLED SUBSTANCE	46594		06/2012	12.89
12/12/2011	79612	SDGE	289					7,122.78
101-6020-452.27-01	12/02/2011			0175 275 3776 10/31-11/30	12-17-2011		05/2012	370.96
101-5010-431.27-01	12/02/2011			0824 329 2041 10/31-11/30	12-17-2011		05/2012	331.31
101-6020-452.27-01	12/02/2011			2081 689 1273 10/31-11/30	12-17-2011		05/2012	497.46
101-6010-451.27-01	12/02/2011			2081 692 3399 10/31-11/30	12-17-2011		05/2012	33.56
101-6020-452.27-01	12/02/2011			2083 847 9032 10/31-11/30	12-17-2011		05/2012	47.48
101-6010-451.27-01	12/02/2011			3206 700 9265 10/31-11/30	12-17-2011		05/2012	29.08
101-5010-431.27-01	12/01/2011			3448 930 9646 10/28-11/29	12-16-2011		05/2012	9.87
101-5010-431.27-01	12/05/2011			5153 272 6717 10/28-11/29	12-20-2011		05/2012	14.28
101-6020-452.27-01	12/02/2011			5456 692 8951 10/31-11/30	12-17-2011		05/2012	35.68
101-6020-452.27-01	12/02/2011			6921 003 2109 10/31-11/30	12-17-2011		05/2012	490.70
101-5010-431.27-01	12/02/2011			7706 795 7872 10/31-11/30	12-17-2011		05/2012	12.06
101-6020-452.27-01	12/02/2011			9327 898 1346 10/31-11/30	12-17-2011		05/2012	516.34
101-6010-451.27-01	12/02/2011			9956 693 6272 10/31-11/30	12-17-2011		05/2012	139.51
405-1260-413.27-01	12/01/2011			0440 533 7641 10/28-11/29	12-16-2011		05/2012	188.77
101-5010-431.27-01	12/01/2011			0646 753 1938 10/28-11/29	12-16-2011		05/2012	10.19
101-5010-431.27-01	12/01/2011			1912 409 2723 10/26-11/25	12-14-2011		05/2012	10.19
101-6010-451.27-01	12/06/2011			2081 689 7619 10/31-11/30	12-21-2011		05/2012	396.61
101-5010-431.27-01	12/01/2011			2741 969 9359 10/31-11/30	12-16-2011		05/2012	143.94
215-6026-452.27-01	12/01/2011			2819 871 6315 10/31-11/30	12-16-2011		05/2012	1,882.44
101-5010-431.27-01	12/01/2011			3062 843 3719 10/28-11/29	12-16-2011		05/2012	12.06
101-5010-431.27-01	11/29/2011			5280 340 6641 10/26-11/25	12-14-2011		05/2012	64.92
101-5010-431.27-01	11/29/2011			5576 188 0541 10/26-11/25	12-14-2011		05/2012	9.87
601-5060-436.27-01	12/02/2011			8773 823 6424 10/28-11/29	12-17-2011		05/2012	1,189.04
405-1260-413.27-01	12/01/2011			8774 937 7894 10/28-11/29	12-16-2011		05/2012	33.00
405-1260-413.27-01	11/08/2011			9424 632 2704 09/29-10/28	11-16-2011	FINA	05/2012	.65-
101-5010-431.27-01	12/06/2011			9476 001 6989 10/31-11/31	12-21-2011		05/2012	654.11
12/12/2011	79613	SKS INC.	412					3,412.36
501-1921-419.28-15	12/01/2011			1020 GAL REG FUEL	1244568-IN	120058	06/2012	3,412.36
12/15/2011	79614	AGRICULTURAL PEST CONTROL	123					95.00
101-6020-452.21-04	11/22/2011			NOV 2011	260485	120242	05/2012	95.00

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12/15/2011	79615	APCD COUNTY OF SAN DIEGO	248					365.00
101-1910-419.21-04	11/16/2011	DISTRICT FEES		20111116-04889	120553	05/2012		365.00
12/15/2011	79616	ARROWHEAD MOUNTAIN SPRING WATE	1340					40.93
101-1010-411.30-02	11/23/2011	NOV 2011		01K0031149578	120098	05/2012		40.93
12/15/2011	79617	BDS ENGINEERING INC	372					3,021.50
101-0000-221.01-02	11/21/2011	OCT 2011 PLAN CHECK		11-02G		06/2012		1,586.00
101-0000-221.01-02	11/21/2011	OCT 2011 PLAN CHECK		11-02G		06/2012		1,292.00
101-0000-221.01-02	11/21/2011	OCT 2011 PLAN CHECK		11-02G		06/2012		143.50
12/15/2011	79618	BOB HOFFMAN VIDEO PRODUCTION	457					50.00
101-1920-419.21-04	11/22/2011	TECHNICAL CONSULTING		SQ331077	F12038	05/2012		50.00
12/15/2011	79619	CALIFORNIA AMERICAN WATER	612					248.98
101-3030-423.27-02	12/07/2011	05-0155019-8 11/03-12/01		12-27-2011		05/2012		20.43
405-5030-433.27-02	12/07/2011	05-0155037-0 11/04-12/02		12-27-2011		05/2012		12.06
601-5060-436.27-02	12/07/2011	05-0505362-9 11/04-12/02		12-27-2011		05/2012		216.49
12/15/2011	79620	CLEAN HARBORS	913					731.34
101-5040-434.21-04	12/05/2011	NOV 2011		6Y1156316	120038	06/2012		731.34
12/15/2011	79621	CORODATA MEDIA STORAGE, INC.	2334					131.46
503-1923-419.20-06	11/30/2011	NOV 2011 DATA STORAGE		DS1247134	120105	05/2012		131.46
12/15/2011	79622	COX COMMUNICATIONS	1073					179.00
601-5050-436.21-04	12/06/2011	12/04-01/03 3110091187001		12-25-2011	120188	06/2012		179.00
12/15/2011	79623	CTE INC, CLARK TELECOM & ELECT	2316					7,356.02
101-5020-532.20-06	11/29/2011	CITY ST LIGHTING UPGRADE		00001094	110874	05/2012		7,356.02
12/15/2011	79624	CYNTHIA TITGEN	2340					840.00
101-1130-412.20-06	12/12/2011	11/29/11-12/09/11		12-12-2011	120101	06/2012		840.00
12/15/2011	79625	EDCO DISPOSAL CORPORATION	1205					141.05
101-5000-532.20-06	11/30/2011	NOV 2011		11-30-2011	120215	05/2012		141.05
12/15/2011	79626	EL TAPATIO INC	1407					1,190.64
101-1130-412.29-02	11/29/2011	EMP APPRECIATION BKFAST		7059	120559	05/2012		1,142.15
101-1010-411.29-04	12/05/2011	12/07/11 COUNCIL DINNER		7084	F12043	06/2012		48.49
12/15/2011	79627	FIRE ETC	924					394.37
101-3020-422.30-02	11/23/2011	SAFETY VEST/ELKHART GATED		30260	120299	05/2012		394.37
12/15/2011	79628	GARY BROWN	1387					420.00
101-1110-412.11-08	12/07/2011	2011 HEALTH CARE REIMBURS		2011 HCR		06/2012		420.00
12/15/2011	79629	JOHN DEERE LANDSCAPES	1986					314.04
101-6020-452.30-02	11/21/2011	GREEN BOX/IRRIG CONNECTOR		59864823	120040	05/2012		76.49

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ACCOUNT #	TRN DATE	DESCRIPTION	INVOICE	PO #	PER/YEAR	TRN AMOUNT	
101-6020-452.30-02	11/29/2011	ROUNDUP QUIKPRO	59896204	120040	05/2012	237.55	
12/15/2011	79630	LLOYD PEST CONTROL	814			460.00	
101-5000-532.20-06	11/03/2011	NOV 2011- 9TH&PALM - PEST	3227663	F12039	05/2012	160.00	
101-1910-419.21-04	11/10/2011	NOV 2011 CITY HALL	3223263	120083	05/2012	33.00	
101-1910-419.21-04	11/10/2011	NOV 2011 FIRE HOUSE	3223264	120083	05/2012	33.00	
101-1910-419.21-04	11/10/2011	NOV 2011 SHERIFF DEPT	3223457	120083	05/2012	33.00	
101-1910-419.21-04	11/11/2011	NOV 2011 MV CENTER	3223536	120083	05/2012	49.00	
101-1910-419.21-04	11/15/2011	NOV 2011 DEPSEY CENTER	3211125	120083	05/2012	56.00	
101-1910-419.21-04	11/17/2011	NOV 2011 PW DEPT	3210790	120083	05/2012	49.00	
101-1910-419.21-04	11/18/2011	NOV 2011	3208704	120083	05/2012	47.00	
12/15/2011	79631	MCBREARY CONSTRUCTION CORP.	2389			8,300.00	
248-1920-519.20-06	08/31/2011	C&G-1029 4TH STREET	515A	120306	02/2012	8,300.00	
12/15/2011	79632	MIRELES LANDSCAPING	2107			120.00	
245-1240-413.20-06	11/30/2011	NOV 2011 -DONAX/10TH	1202	120226	05/2012	120.00	
12/15/2011	79633	OBERON APPELL, LLC.	2408			5,800.00	
101-1210-413.20-06	11/14/2011	COST ALLOCATION PLAN CONT	1	120565	05/2012	5,800.00	
12/15/2011	79634	PATRICIA ROMERO	2			550.00	
101-0000-221.01-03	12/07/2011	REFUND DEPOSIT MV CENTER	3505		06/2012	550.00	
12/15/2011	79635	SAN DIEGO GAS & ELECTRIC	1399			15,354.78	
101-3020-422.27-01	12/07/2011	10087869371 10/28-11/29	12-23-2011		05/2012	58.11	
101-1910-419.27-01	12/07/2011	10087869371 10/28-11/29	12-23-2011		05/2012	192.96	
101-5010-431.27-01	12/07/2011	10088604389 10/26-11/25	12-23-2011		05/2012	323.93	
101-3020-422.27-01	12/07/2011	19807697764 10/28-11/29	12-23-2011		05/2012	2,071.23	
601-5060-436.27-01	12/07/2011	52635219238 10/26-11/25	12-23-2011		05/2012	11.64	
101-6020-452.27-01	12/07/2011	56497714749 10/31-11/30	12-23-2011		05/2012	9.87	
101-5010-431.27-01	12/07/2011	56497714749 10/30-11/30	12-23-2011		05/2012	6,875.29	
101-5010-431.27-01	12/07/2011	85075178464 10/25-11/30	12-23-2011		05/2012	114.16	
601-5060-436.27-01	12/07/2011	85075178464 10/31-11/30	12-23-2011		05/2012	86.34	
101-6020-452.27-01	12/07/2011	85075178464 10/31-11/30	12-23-2011		05/2012	1,002.90	
601-5060-436.27-01	12/07/2011	85417701270 10/30-11/30	12-23-2011		05/2012	3,733.80	
101-5020-432.27-01	12/07/2011	91692992261 10/26-11/25	12-23-2011		05/2012	874.55	
12/15/2011	79636	SAN DIEGO COUNTY SHERIFF	882			462,394.18	
101-3010-421.20-06	11/17/2011	OCT 2011 SHERIFF SVCS	11-17-2011		05/2012	464,608.00	
101-0000-338.60-03	11/17/2011	OCT 2011 TOW FEE CREDIT	11-17-2011		05/2012	2,213.82-	
12/15/2011	79637	SPRINT	2040			149.97	
101-3020-422.27-05	11/29/2011	10/26/2011-11/25/2011	594768811-048		05/2012	149.97	
12/15/2011	79638	MARK SUACCI	2270			22,404.00	
248-1920-519.20-06	07/08/2011	C&G-278 DATE STREET	111A	120195	01/2012	22,404.00	
12/15/2011	79639	SUNGARD PUBLIC SECTOR INC.	1370			200.00	
101-1210-413.28-04	11/16/2011	FORTIN,S-WEB CONF TRAING	43412	120476	05/2012	80.00	

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101-1210-413.28-04	11/29/2011	FORTIN,S-WEB CONF	43739	120476	05/2012	120.00	
12/15/2011	79640	U.S. BANK	1368			1,206.25	
725-0000-221.03-03	11/23/2011	NOV 2011-OCT 2012 ADMIN	2997733		06/2012	1,206.25	
VOIDED CHECKS # 79641-79643							
12/15/2011	79644	U.S. BANK	1873			12,960.38	
101-1110-412.28-14	10/25/2011	PUBLICATION FOR BROWN,G	10-25-2011	120513	05/2012	37.45	
101-1110-412.28-04	10/25/2011	POSADA,M-LAAP NOV MEETING	11-02-2011	120513	05/2012	35.00	
503-1923-419.28-04	10/26/2011	LOPEZ,H-MCDONALDS	077415	120524	05/2012	11.39	
101-1210-413.28-04	10/26/2011	SHOUSE,P-LODGING AT TRNG	309231	120525	05/2012	341.97	
101-1020-411.28-04	11/03/2011	CORTEZ,N-MEAL AT WKSH	011896	120494	05/2012	24.84	
101-1020-411.28-04	11/04/2011	CORTEZ,N-LODGING AT WKSH	85432470	120494	05/2012	297.18	
101-1010-411.30-02	11/02/2011	11/02/2011-COUNCIL DINNER	055927	120513	05/2012	64.65	
101-1010-411.30-02	11/10/2011	GIFT BAGS-AMERICA'S CUP E	4065	120513	05/2012	64.54	
503-1923-419.30-22	11/14/2011	FINANCE LAPTOP	8164	120524	05/2012	662.48	
503-1923-419.28-04	11/16/2011	LOPEZ,H-FOOD/OBED'S LAST	077738	120524	05/2012	50.72	
503-1923-419.28-12	11/21/2011	LOPEZ,H-2011 WEST SUGA TR	201111210001	120524	05/2012	75.00	
101-0000-344.76-03	11/02/2011	PAYPAL DPOSIT TO RFND	0497-3848-6127-		05/2012	61.80	
101-1230-413.30-01	10/24/2011	TONER	584183129-001	120501	05/2012	113.11	
101-3040-424.30-01	10/30/2011	PACKING TAPE	7810	120501	05/2012	7.99	
101-5000-532.20-06	11/16/2011	BANNERS-9TH & PALM DEMO	1382	120496	05/2012	378.20	
101-1230-413.28-04	11/15/2011	NAKAGAWA,J-CONF LODGING	80422598	120499	05/2012	99.12	
101-3070-427.30-01	11/02/2011	FILING FOLDERS	585270354-001	120501	05/2012	55.95	
405-1260-413.30-01	11/10/2011	DESKTOP CALCULATOR	586303187-001	120501	05/2012	23.69	
405-1260-413.30-01	11/10/2011	POWER HEATER	586303528-001	120501	05/2012	35.03	
101-1230-413.30-01	11/16/2011	COPY PAPER/STAPLES/NAPKIN	8816	120501	05/2012	64.71	
101-1010-411.30-01	11/16/2011	COPY PAPER	8817	120501	05/2012	19.38	
101-0000-221.01-02	11/03/2011	POSTAGE -MF1062/ENV REVEW	016578		05/2012	60.72	
101-0000-221.01-02	10/31/2011	POSTAGE-CERTIFIED MAILING	081132		05/2012	7.83	
101-6010-451.30-02	10/26/2011	PUMPKIN KITS/HALLOWEEN PR	007721	120508	05/2012	57.54	
101-6010-451.30-02	10/27/2011	SPORTS PK CAFE STOCK-	027650	120508	05/2012	159.47	
101-6010-451.30-02	11/08/2011	SPORTS PARK CAFE STOCK	233495527	120505	05/2012	348.83	
101-3030-423.30-02	11/01/2011	PWC TRAILER WINCH STRAP	021887	120522	05/2012	58.17	
101-3030-423.30-02	11/01/2011	VHF RADIO WARRANTY	4891	120522	05/2012	37.58	
101-3030-423.28-01	11/08/2011	RADIO FGMR FEE	547742	120522	05/2012	240.00	
101-3030-423.30-02	11/17/2011	MED BAG/UNIVERSAL COMPRTM	15978	120522	05/2012	102.99	
101-3035-423.30-02	07/29/2011	JG PADDLE BOARDS	102208	120522	05/2012	870.00	
101-3030-423.28-01	04/28/2011	NYLON INSERT LOCK NUT	CACHU24354	120521	05/2012	23.69	
101-3030-423.28-01	10/24/2011	REPLACEMENT LOCKS	1ERO-20Z4	120521	05/2012	35.78	
101-3030-423.28-01	10/31/2011	DRAIN CLEANER/LG HQ	1399	120521	05/2012	13.99	
101-3030-423.30-02	11/03/2011	PULL TITE SEALS/MED PACKS	4279601	120521	05/2012	44.24	
101-3030-423.28-01	11/07/2011	DESK/CABINET KEY COPIES	014650	120521	05/2012	3.24	
101-3030-423.30-02	11/07/2011	TOASTER LG KITCHEN	065643	120521	05/2012	37.58	
101-3030-423.30-02	11/07/2011	OFFICE SUPPLIES	6449	120521	05/2012	39.27	
101-3030-423.30-02	11/08/2011	KEY COPY U603	079308	120521	05/2012	3.80	
101-3030-423.30-02	11/08/2011	JG DESK COVER	90138	120521	05/2012	82.40	
101-3030-423.30-02	11/14/2011	LG BATTERIES	093175/7560059	120521	05/2012	36.54	
101-3030-423.28-01	11/14/2011	DESK KEY REPLACEMENT	352281	120521	05/2012	47.70	
101-3030-423.28-01	11/14/2011	BINOCULAR REPAIRS	64936	120521	05/2012	232.01	
101-3030-423.28-01	11/15/2011	LG GARAGE STORAGE JG'S	065670/6011910	120521	05/2012	191.18	

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ACCOUNT #	TRN DATE	DESCRIPTION	INVOICE	PO #	PER/YEAR	TRN AMOUNT	
402-5000-532.20-06	10/27/2011	PAINT THINNER/BLUE TAPE	045939/5016912	120528	05/2012	53.20	
101-6040-454.30-02	10/29/2011	ADHESIVE	056140/3022377	120539	05/2012	15.52	
501-1921-419.28-16	10/26/2011	#617 TAIL LAMP	478570	120547	05/2012	23.11	
501-1921-419.28-16	10/27/2011	#A3 HUBCAPS	027608	120547	05/2012	26.93	
601-5060-436.28-01	10/31/2011	#117 PIPE ADAPTORS	C83943	120547	05/2012	87.68	
101-5010-431.28-01	10/24/2011	SURVEY ROD/CALIBRATION	5981	120548	05/2012	75.00	
101-5010-431.30-02	10/24/2011	SURVEY ROD/CALIBRATION	5981	120548	05/2012	126.01	
402-5000-432.30-01	10/31/2011	CONTRACTING REFERENCES	6TN-00089481	120548	05/2012	152.40	
101-6020-452.30-02	10/27/2011	SWING CHAIN	008205/5021892	120549	05/2012	155.16	
101-6040-454.30-02	11/10/2011	CHRGD IN ERROR-CO TO CRDT	11-10-2011	120539	05/2012	118.95	
101-1910-419.28-01	11/17/2011	REKEYED TUMBLER/KEY COPIE	042492	120539	05/2012	52.24	
101-6020-452.30-02	11/09/2011	IRRIGATION SUPPLIES	061022/2010426	120549	05/2012	12.09	
402-5000-532.20-06	10/24/2011	HENRY'S EMULSION	022175/8593758	120529	05/2012	143.40	
101-6020-452.30-02	10/26/2011	PATCH/CONCRETE	SORD0209801	120529	05/2012	202.04	
101-6020-452.30-02	10/26/2011	WEED FABRIC	061495/6194208	120529	05/2012	29.06	
101-1910-419.30-02	10/31/2011	ADHESIVE/TROWEL/PLIERS	074378/1573519	120529	05/2012	38.47	
601-5060-436.28-01	10/24/2011	#117 HOSE REEL VALVES	C83667	120546	05/2012	568.90	
101-6020-452.30-02	11/03/2011	SAFETY VEST/GLOVES	092669/8594964	120529	05/2012	46.99	
101-6020-452.25-02	11/04/2011	BOBCAT AUGER BIT	375736	120529	05/2012	107.78	
405-5030-433.30-02	11/08/2011	PAINT GRAFFITI	034210	120529	05/2012	43.01	
405-5030-433.30-02	11/08/2011	GRAFFITI PAINT	050835/3590641	120529	05/2012	66.78	
405-5030-433.30-02	11/15/2011	GRAFITI PAINT	070299/6591354	120529	05/2012	120.13	
501-1921-419.28-16	11/03/2011	#107 RADIATOR HOSES	289750	120546	05/2012	108.95	
501-1921-419.28-16	11/07/2011	#107 RADIATOR	22817743	120546	05/2012	968.67	
601-5050-436.28-01	11/21/2011	#152 SPOILVAC PARTS	30669	120546	05/2012	58.41	
101-1210-413.28-04	10/25/2011	BUANGAN/SHOUSE-MEAL@ TRNG	082961	120523	05/2012	59.20	
101-1210-413.28-04	10/26/2011	BUANGAN,E-LODGING@ TRNG	1326307	120523	05/2012	376.90	
101-6020-452.30-02	10/24/2011	LAG BOLTS	053896/8015945	120532	05/2012	8.15	
101-5010-431.30-02	10/25/2011	BRAID POLY ROPE	023180/7572669	120544	05/2012	10.74	
101-1210-413.28-04	11/03/2011	CANCELLED GAAP TRNG	11-03-2011	120523	05/2012	135.00	
601-5050-436.30-02	11/15/2011	2012 CALENDAR	7300	120530	05/2012	17.23	
101-1910-419.30-02	11/07/2011	BLINDS/FIREHOUSE	048527/4560598	120532	05/2012	69.40	
101-1910-419.30-02	11/09/2011	KITCHEN BLINDS/FIREHOUSE	030146/2560752	120532	05/2012	23.13	
101-1910-419.30-02	11/10/2011	PAINT & FLEET SUPPLIES	076126/1104371	120532	05/2012	40.65	
501-1921-419.30-02	11/10/2011	PAINT & FLEET SUPPLIES	076126/1104371	120532	05/2012	62.64	
101-1910-419.30-02	11/16/2011	DRYER PIPING/PAINT TRAYS	055536/5560260	120532	05/2012	47.99	
101-1910-419.30-02	10/25/2011	PAINT/UTILITY BLADES	066237/7562454	120532	05/2012	12.72	
501-1921-419.30-02	10/25/2011	PAINT/UTILITY BLADES	066237/7562454	120532	05/2012	16.28	
101-5010-431.21-23	08/23/2011	STREET SIGN BRACKETS	267885	120543	05/2012	356.12	
101-1130-412.28-14	10/25/2011	SUBSCRIPTION SVC INTERNET	10-25-2011	120504	05/2012	39.00	
101-1010-411.28-14	10/26/2011	OCT 2011-E NEWSPAPER	10-26-2011	120504	05/2012	7.92	
101-1130-412.30-01	10/25/2011	2011 CALENDAR	61079664	120511	05/2012	39.84	
101-6040-454.30-02	10/26/2011	BARRICADE BOLTS	025317/6043356	120537	05/2012	3.19	
101-5010-431.30-02	10/24/2011	4-ANCHOR PACKS	063047/8593732	120543	05/2012	20.21	
101-5010-431.30-02	10/28/2011	PRIMER AND SPRAY PAINT	039190/4594134	120543	05/2012	51.46	
402-5000-532.20-06	10/28/2011	SANDBLASTER RENTAL	375608	120543	05/2012	65.86	
101-1130-412.29-02	11/08/2011	EMP SVC AWARD/TABANOU,M	244725	120511	05/2012	85.00	
101-5010-431.30-02	11/16/2011	CLAY PAVER/BRICK	031072/5191195	120527	05/2012	6.14	
101-0000-209.01-03	10/20/2011	EMP COMP LOAN/AGUIRE,J	583830930-001	05/2012	05/2012	409.44	
101-0000-209.01-03	11/10/2011	EMP COMP LOAN/CORTEZ,M	BBY01-426897002	05/2012	05/2012	1,628.25	

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101-0000-209.01-03	11/21/2011	EMP COMP LOAN/MORENO,M	2002941961637		05/2012	64.64	
101-3020-422.30-02	10/25/2011	SHORT CIRCUIT DETECTOR	103-3407531-201	120515	05/2012	113.94	
101-3020-422.30-02	10/31/2011	RPLCMNT COFFEE DECANTER	2677145913959	120515	05/2012	16.32	
101-5020-432.28-04	10/31/2011	RAMOS,M-CWEASDS TRNG	0300-9511-6946-	120526	05/2012	45.00	
101-6040-454.30-02	10/24/2011	TAPE/COPPER/BRUSHES/SOLDR	097488/8021184	120536	05/2012	35.70	
101-1910-419.30-02	10/25/2011	MOUSE TRAPS	023609/7582983	120536	05/2012	25.80	
101-6040-454.30-02	10/27/2011	SILICONE	052561/5583288	120536	05/2012	10.71	
101-3020-422.30-01	11/04/2011	STATION SUPPLIES	055709	120517	05/2012	146.53	
101-3020-422.30-02	11/07/2011	WALL BOX SURFACE MOUNT	1436900	120517	05/2012	218.65	
101-3020-422.30-01	11/08/2011	VACUUM	011080220668	120517	05/2012	140.06	
601-5060-436.28-13	11/09/2011	CASAS,M-CWEA RENEWAL	11358	120526	05/2012	83.00	
101-6040-454.30-02	11/03/2011	PETROLEUM JELLY	2314	120536	05/2012	3.44	
101-6040-454.30-02	11/07/2011	WREATH CHRISTMAS LIGHTS	079664/4024298	120536	05/2012	40.08	
101-1910-419.30-02	11/15/2011	WOOD FLOOR CLEANER	035370/6560144	120536	05/2012	34.42	
12/15/2011	79645	U.S. CONCRETE PRECAST GROUP	368			5,682.74	
101-5040-434.29-04	11/16/2011	RECYCLING CONTAINERS	0150801-IN	120393	05/2012	2,000.00	
101-5040-434.30-02	11/16/2011	RECYCLING CONTAINERS	0150801-IN	120393	05/2012	600.00	
601-5050-436.29-04	11/16/2011	RECYCLING CONTAINERS	0150801-IN	120393	05/2012	3,082.74	
12/15/2011	79646	UNDERGROUND SERVICE ALERT OF	731			66.00	
601-5060-436.21-04	12/01/2011	NOV 2011	1120110323	120106	06/2012	66.00	
12/15/2011	79647	VINYARD DOORS, INC.	2401			3,067.00	
101-1910-419.28-01	11/30/2011	ROLL UP DOOR & INSTALLATN	82472	120483	05/2012	3,067.00	
12/15/2011	79648	VORTEX INDUSTRIES, INC.	786			3,790.50	
101-1910-419.21-04	11/14/2011	METAL DOOR PACKAGE	11-631958-1	120081	05/2012	790.50	
101-1910-419.28-01	11/14/2011	METAL DOOR PACKAGE	11-631958-1	120081	05/2012	3,000.00	
12/15/2011	79649	WAXIE SANITARY SUPPLY	802			1,165.71	
101-6040-454.30-02	11/30/2011	JANITORIAL SUPPLIES	72992086	120025	05/2012	1,165.71	
12/22/2011	79650	AECOM TECHNICAL SERVICES, INC.	2109			17,719.97	
402-5000-532.20-06	11/22/2011	OCT 2011-ZONING AMNDMNTS/	37185428	120116	05/2012	17,719.97	
12/22/2011	79651	AFLAC	120			1,069.56	
101-0000-209.01-13	12/08/2011	PR AP PE 12/01/2011	20111208		06/2012	534.78	
101-0000-209.01-13	12/22/2011	PR AP PPE 12/15/2011	20111222		06/2012	534.78	
101-0000-209.01-13	01/06/2012	PR AP PE 12/01/2011	20111208		07/2012	534.78-	
101-0000-209.01-13	01/06/2012	PR AP PPE 12/15/2011	20111222		07/2012	534.78-	
12/22/2011	79653	ALLIANT INSURANCE SERVICES	1193			2,838.85	
101-0000-209.01-13	11/23/2011	PR AP PPE 11/17/2011	20111123		05/2012	498.40	
101-0000-209.01-14	11/23/2011	PR AP PPE 11/17/2011	20111123		05/2012	528.53	
101-0000-209.01-13	12/08/2011	PR AP PE 12/01/2011	20111208		06/2012	498.40	
101-0000-209.01-14	12/08/2011	PR AP PE 12/01/2011	20111208		06/2012	504.27	
101-1010-411.11-04	12/01/2011	DEC 11 DISABILITY/LIFE/	12-01-2011		06/2012	27.14	
101-1020-411.11-04	12/01/2011	DEC 11 DISABILITY/LIFE/	12-01-2011		06/2012	29.43	
101-1110-412.11-04	12/01/2011	DEC 11 DISABILITY/LIFE/	12-01-2011		06/2012	113.27	

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101-1230-413.11-04	12/01/2011	DEC 11 DISABILITY/LIFE/	12-01-2011		06/2012	24.63	
101-3070-427.11-04	12/01/2011	DEC 11 DISABILITY/LIFE/	12-01-2011		06/2012	3.49	
101-3080-428.11-04	12/01/2011	DEC 11 DISABILITY/LIFE/	12-01-2011		06/2012	.87	
101-1910-419.11-04	12/01/2011	DEC 11 DISABILITY/LIFE/	12-01-2011		06/2012	8.72	
101-3010-421.11-04	12/01/2011	DEC 11 DISABILITY/LIFE/	12-01-2011		06/2012	9.11	
101-3020-422.11-04	12/01/2011	DEC 11 DISABILITY/LIFE/	12-01-2011		06/2012	59.16	
101-3030-423.11-04	12/01/2011	DEC 11 DISABILITY/LIFE/	12-01-2011		06/2012	54.80	
101-3040-424.11-04	12/01/2011	DEC 11 DISABILITY/LIFE/	12-01-2011		06/2012	30.52	
101-3050-425.11-04	12/01/2011	DEC 11 DISABILITY/LIFE/	12-01-2011		06/2012	3.88	
101-3060-426.11-04	12/01/2011	DEC 11 DISABILITY/LIFE/	12-01-2011		06/2012	7.76	
101-5020-432.11-04	12/01/2011	DEC 11 DISABILITY/LIFE/	12-01-2011		06/2012	82.84	
101-5010-431.11-04	12/01/2011	DEC 11 DISABILITY/LIFE/	12-01-2011		06/2012	21.80	
101-5040-434.11-04	12/01/2011	DEC 11 DISABILITY/LIFE/	12-01-2011		06/2012	5.67	
101-6020-452.11-04	12/01/2011	DEC 11 DISABILITY/LIFE/	12-01-2011		06/2012	8.72	
101-6010-451.11-04	12/01/2011	DEC 11 DISABILITY/LIFE/	12-01-2011		06/2012	4.36	
101-6040-454.11-04	12/01/2011	DEC 11 DISABILITY/LIFE/	12-01-2011		06/2012	17.44	
245-1240-413.11-04	12/01/2011	DEC 11 DISABILITY/LIFE/	12-01-2011		06/2012	14.39	
402-5000-432.11-04	12/01/2011	DEC 11 DISABILITY/LIFE/	12-01-2011		06/2012	8.72	
405-1260-413.11-04	12/01/2011	DEC 11 DISABILITY/LIFE/	12-01-2011		06/2012	191.86	
405-5030-433.11-04	12/01/2011	DEC 11 DISABILITY/LIFE/	12-01-2011		06/2012	8.72	
601-5060-436.11-04	12/01/2011	DEC 11 DISABILITY/LIFE/	12-01-2011		06/2012	21.80	
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501-1921-419.11-04	12/01/2011	DEC 11 DISABILITY/LIFE/	12-01-2011		06/2012	8.72	
502-1922-419.11-04	12/01/2011	DEC 11 DISABILITY/LIFE/	12-01-2011		06/2012	10.42	
503-1923-419.11-04	12/01/2011	DEC 11 DISABILITY/LIFE/	12-01-2011		06/2012	28.35	
101-0000-209.01-14	12/01/2011	DEC 11 DISABILITY/LIFE/	12-01-2011		06/2012	132.06-	
12/22/2011	79654	AMERICAN EXPRESS	1895			50.00	
101-1130-412.28-12	12/12/2011	2012 COSTCO MEMBRSH RENE	01-06-2012	F12048	06/2012	25.00	
101-6010-451.28-12	12/12/2011	2012 COSTCO MEMBRSH RENE	01-06-2012	F12048	06/2012	25.00	
12/22/2011	79655	AMERICAN MESSAGING	1759			135.63	
101-3020-422.21-04	12/01/2011	DEC 2011	L1074045LL	120300	06/2012	135.63	
12/22/2011	79656	AT&T TELECONFERENCE SERVICES	1827			408.60	
101-5000-532.20-06	12/01/2011	11/07/11 CONF CALL	12-01-2011	120487	06/2012	122.38	
101-1110-412.29-04	12/01/2011	NOV 2011 CONF CALLS	12-01-2011	120487	06/2012	286.22	
12/22/2011	79657	AZTEC LANDSCAPING INC	310			1,540.00	
101-5010-431.21-04	11/30/2011	NOV 2011	0022494-IN	120093	05/2012	1,540.00	
12/22/2011	79658	BIO-D PRODUCTS	433			4,148.38	
101-6040-454.30-02	12/15/2011	BIO-GRAFFITI	16343	120629	06/2012	538.75	
405-5030-433.30-02	12/15/2011	BIO-GRAFFITI	16343	120629	06/2012	3,609.63	
12/22/2011	79659	BOYCE INDUSTRIES INC	486			439.40	
501-1921-419.28-16	11/29/2011	CHECK VALVE/PACKING KITS/	54680	120017	05/2012	439.40	
12/22/2011	79660	CITY OF CHULA VISTA	823			35,089.00	
101-3050-425.20-06	12/09/2011	OCT 2011 ANIMAL CONTROL	AR131533	120457	06/2012	17,531.00	

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12/22/2011	79661	CMRTA	1787			50.00	
101-1210-413.28-12	12/19/2011	2012 CMRTA MEMBERSHIP	159		06/2012	50.00	
12/22/2011	79662	COLONIAL LIFE & ACCIDENT	941			266.88	
101-0000-209.01-13	12/08/2011	PR AP PE 12/01/2011	20111208		06/2012	133.44	
101-0000-209.01-13	12/22/2011	PR AP PPE 12/15/2011	20111222		06/2012	133.44	
12/22/2011	79663	COMMERCIAL LANDSCAPE SUPPLY	944			23.07	
501-1921-419.30-02	12/06/2011	STARTER ROPE	175368	120018	06/2012	23.07	
12/22/2011	79664	COUNTY OF SAN DIEGO	1046			503.00	
101-3020-422.21-04	11/17/2011	2012 PERMIT - GENERAL	HK07-205779		05/2012	503.00	
12/22/2011	79665	COUNTY OF SAN DIEGO RCS	1065			3,332.50	
101-3010-421.21-25	12/01/2011	NOV 2011	12CTFIBN05	120368	06/2012	2,325.50	
101-3020-422.21-25	12/01/2011	NOV 2011	12CTFIBN05	120368	06/2012	53.00	
101-3030-423.20-06	12/01/2011	NOV 2011	12CTFIBN05	120368	06/2012	954.00	
12/22/2011	79666	COX COMMUNICATIONS	1073			125.80	
101-6010-451.29-04	11/15/2011	12/13-01/12 3110015531401	01-03-2012	120188	05/2012	125.80	
12/22/2011	79667	D.A.R. CONTRACTORS	1122			347.00	
101-3050-425.20-06	12/01/2011	NOV 2011	0001129	120252	06/2012	347.00	
12/22/2011	79668	DATAQUICK	1134			75.00	
101-1210-413.21-04	12/03/2011	NOV 2011	B1-1990796	120189	06/2012	17.25	
101-3020-422.21-04	12/03/2011	NOV 2011	B1-1990796	120189	06/2012	22.25	
101-3070-427.21-04	12/03/2011	NOV 2011	B1-1990796	120189	06/2012	35.50	
12/22/2011	79669	DEPARTMENT OF CORRECTIONS AND	169			4,636.22	
101-6020-452.21-04	12/07/2011	NOV 2011	1800125022	120115	06/2012	4,636.22	
12/22/2011	79670	DKC ASSOCIATES, INC.	2187			4,060.00	
101-1110-412.20-06	12/15/2011	12/02-12/14/11	238	120117	06/2012	1,380.40	
405-1260-413.20-06	12/15/2011	12/02-12/14/11	238	120117	06/2012	1,339.80	
502-1922-419.20-06	12/15/2011	12/02-12/14/11	238	120117	06/2012	1,339.80	
12/22/2011	79671	DON MOORE CONSTRUCTION	2402			14,620.00	
248-1920-519.20-06	11/08/2011	C&G-850 EMORY ST	1297	120484	05/2012	14,620.00	
12/22/2011	79672	DUNN EDWARDS CORPORATION	1197			145.32	
405-5030-433.30-02	11/28/2011	PAINT	2068079711	120041	05/2012	145.32	
12/22/2011	79673	EAGLE NEWSPAPER	1204			841.00	
101-1020-411.28-07	11/09/2011	PUBLIC HEARING NOTICE	68068	120219	05/2012	40.00	
101-1020-411.28-07	11/23/2011	PUBLIC HEARING NOTICE	68292	120219	05/2012	40.00	
101-0000-221.01-02	11/02/2011	ADVERTISING-SUDBERRY/MF	67959		05/2012	306.00	
101-0000-221.01-02	11/02/2011	ADVERTISING-MF1068	67959		05/2012	95.00	

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402-5000-432.20-06	11/09/2011	CIP ADVERTISING	68068	120031 05/2012 50.00
402-5000-532.20-06	11/09/2011	CIP ADVERTISING	68068	120031 05/2012 105.00
402-5000-432.20-06	11/16/2011	CIP ADVERTISING	68177	120031 05/2012 50.00
402-5000-432.20-06	11/23/2011	CIP ADVERTISING	68292	120031 05/2012 50.00
12/22/2011	79674	EL TAPATIO INC	1407	
101-1130-412.30-02	12/10/2011	12/13/11 TRAINING MORNING	7102	F12045 06/2012 77.58
101-1010-411.29-04	09/26/2011	09/28/11 COUNCIL DINNER	6876	F12047 03/2012 41.91
12/22/2011	79675	GCR TIRE CENTERS	1702	
501-1921-419.28-16	12/12/2011	#131 CHIPPER	832-8266	120059 06/2012 49.00
12/22/2011	79676	GOOGLE, INC.	2009	
503-1923-419.20-06	12/05/2011	NOV/DEC 2011	237050	120229 06/2012 70.00
12/22/2011	79677	GRAINGER	1051	
101-6040-454.30-02	12/01/2011	MIDGET FUSE	9698309334	120020 06/2012 84.43
101-6020-452.30-02	11/23/2011	LITHIUM ION BATTERY	9693610751	120020 05/2012 53.34
101-1910-419.28-01	11/23/2011	BALLASTS/LAMPS	9693636731	120020 05/2012 137.49
101-1910-419.30-02	11/29/2011	HOLE SAW, BI-METAL SAW	9695545542	120020 05/2012 32.05
101-1910-419.30-02	12/07/2011	BATTERIES/GREASE/SANITIZR	9702720179	120020 06/2012 110.37
12/22/2011	79678	HARLAN CONSTRUCTION	2074	
248-1920-519.20-06	12/14/2011	C&G-935 FLORENCE ST	12-14-2011	120198 06/2012 8,500.00
12/22/2011	79679	HD SUPPLY FACILITIES MAINTENAN	2407	
601-5060-436.28-01	12/02/2011	CLOW GATE VALVES	9112256176	120562 06/2012 3,232.47
12/22/2011	79680	HDL COREN & CONE	111	
101-1920-419.20-06	11/29/2011	OCT-DEC 2011 PROPERTY TAX	0017544-IN	120206 05/2012 2,025.00
12/22/2011	79681	HORIZON HEALTH EAP	90	
101-1130-412.20-06	12/05/2011	DEC 2011	59185	120097 06/2012 415.83
12/22/2011	79682	I B FIREFIGHTERS ASSOCIATION	214	
101-0000-209.01-08	12/22/2011	PR AP PPE 12/15/2011	20111222	06/2012 216.50
12/22/2011	79683	ICMA RETIREMENT TRUST 457	242	
101-0000-209.01-10	12/22/2011	PR AP PPE 12/15/2011	20111222	06/2012 5,347.73
12/22/2011	79684	IKON OFFICE SOLUTIONS, INC.	2392	
101-1920-419.20-17	12/06/2011	DEC 2011 BALANCE-RICOH MA	86055992	F12049 06/2012 66.38
12/22/2011	79685	J. SIMMS AGENCY	1883	
101-1920-419.20-06	12/01/2011	DEC 2011	3098	120096 06/2012 1,250.00
12/22/2011	79686	JAMES CORNELIUS	2	
101-0000-121.00-00	12/21/2011	57564	MR Refund	06/2012 374.00
12/22/2011	79687	JOHN DEERE LANDSCAPES	1986	
101-6020-452.30-02	12/05/2011	VLV GLOW CONTROL	59933169	120040 06/2012 252.37

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12/22/2011	79688	JOHNNY ROJAS	2					25.00
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12/22/2011	79689	JOSE AGUIRRE	2410					335.36
101-5020-432.28-04	10/24/2011			MILEAGE REIMBURSEMENT	10-24-2011		06/2012	335.36
12/22/2011	79690	KANE, BALLMER & BERKMAN	1828					16,252.50
101-5000-532.20-06	12/06/2011			NOV 2011 9TH & PALM DDA	17444	111163	06/2012	15,812.50
101-1920-419.20-06	12/06/2011			NOV 2011 PALM AVE COM RDA	17445	111163	06/2012	440.00
12/22/2011	79691	KEYSER MARSTON ASSOC INC	620					5,064.38
101-5000-532.20-06	12/05/2011			NOV 2011 9TH/PALM MIXED	0024593	111162	06/2012	4,794.38
101-0000-221.01-02	12/05/2011			NOV 2011 SEACOAST HOTEL	0024593		06/2012	270.00
12/22/2011	79692	KOCH-ARMSTRONG GENERAL ENGINEE	1767					10,181.35
210-1235-513.20-06	12/10/2011			CIVIC CNTR CROSSWLK-RET	90101	111091	06/2012	10,181.35
12/22/2011	79693	MARTIN & CHAPMAN COMPANY	912					557.03
101-1020-411.21-06	12/14/2011			ELECTION MATERIALS/CONSUL	2011413	120627	06/2012	557.03
12/22/2011	79694	MASON'S SAW & LAWMOWER	923					65.15
501-1921-419.28-16	12/06/2011			THROTTLE CABLE/TRIGGER	265799	120039	06/2012	31.45
501-1921-419.28-16	11/22/2011			CR-RTND PARTS	264815	120039	05/2012	28.39-
501-1921-419.28-16	11/22/2011			CR-RTND PARTS	264818	120039	05/2012	5.31-
501-1921-419.28-16	12/08/2011			ROTARY TRIMMING/AIR FILTR	266009	120039	06/2012	67.40
12/22/2011	79695	MCDUGAL LOVE ECKIS &	962					28,546.24
405-1260-413.20-01	11/30/2011			NOVEMBER 2011	11-30-2011		05/2012	5,267.08
101-5000-532.20-06	11/30/2011			NOVEMBER 2011	11-30-2011		05/2012	5,686.38
101-1220-413.20-01	11/30/2011			NOVEMBER 2011	11-30-2011		05/2012	1,546.30
101-1220-413.21-04	11/30/2011			NOVEMBER 2011	11-30-2011		05/2012	332.35
502-1922-419.20-01	11/30/2011			NOVEMBER 2011	11-30-2011		05/2012	28.90
101-1220-413.21-04	11/30/2011			NOVEMBER 2011	11-30-2011		05/2012	6,271.41
101-1220-413.20-01	11/30/2011			NOVEMBER 2011	11-30-2011		05/2012	317.90
101-1220-413.20-01	11/30/2011			NOVEMBER 2011	11-30-2011		05/2012	390.15
101-1220-413.20-01	11/30/2011			NOVEMBER 2011	11-30-2011		05/2012	435.42
101-1220-413.20-01	11/30/2011			NOVEMBER 2011	11-30-2011		05/2012	43.35
101-1220-413.20-02	11/30/2011			NOV 2011 RETAINER	11-30-2011	120240	05/2012	8,227.00
12/22/2011	79696	MUNICIPAL EMERGENCY SERVICES	1					164.16
101-3020-422.30-02	11/29/2011			TURNOUT REPAIRS	00278666_SNV		06/2012	164.16
12/22/2011	79697	NASLAND ENGINEERING	1656					1,560.40
405-1260-513.20-06	11/30/2011			NOV 2011 DATE STREET END	91318	090544	05/2012	1,560.40
12/22/2011	79698	NORTH ISLAND C.U.	2					105.00
101-0000-321.72-10	12/19/2011			OL REFUNDS	0001226		06/2012	105.00
12/22/2011	79699	OFFICE DEPOT, INC	1262					126.34
101-3020-422.30-01	11/16/2011			OFFICE SUPPLIES	586952799001	120001	05/2012	43.84

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101-1010-411.30-01	11/18/2011	CREDIT PAPER PLATES	587423521001	120001	05/2012	13.86-	
101-1010-411.30-01	11/30/2011	CREDIT-COVERSTOCK	588120028001	120001	05/2012	3.75-	
101-3020-422.30-01	12/09/2011	MISC OFFICE SUPPLIES	589926299001	120001	06/2012	100.11	
12/22/2011	79700	OPPER & VARCO LLP	1626			120.00	
405-1260-413.20-06	12/06/2011	NOV 2011 - GENERAL PLAN/P	16690	F12046	06/2012	120.00	
12/22/2011	79701	PACIFIC SAFETY COUNCIL	1275			17.94	
101-5020-432.28-04	12/13/2011	SAFETY VIDEO RENTAL	68465		06/2012	9.24	
101-5020-432.28-04	12/07/2011	SAFETY VIDEO RENTAL	68682	120382	06/2012	8.70	
12/22/2011	79702	PARTNERSHIP WITH INDUSTRY	1302			928.46	
101-6040-454.21-04	12/02/2011	PE 11/30/2011	GS03917	120012	06/2012	928.46	
12/22/2011	79703	PITNEY BOWES INC	271			936.88	
101-1920-419.25-02	12/03/2011	JAN-MAR 2012 POSTAGE METE	440180	120104	06/2012	206.88	
101-1920-419.20-24	12/01/2011	2012 DM500 BASE MAINTENAN	353828	120556	06/2012	306.00	
101-1920-419.20-24	12/01/2011	2012 DM500 FEEDER MAINTEN	353829	120556	06/2012	424.00	
12/22/2011	79704	PMI	23			852.17	
101-6040-454.30-02	11/29/2011	PROTECTIVE GLOVES	0327858	120024	05/2012	329.59	
101-6040-454.30-02	12/15/2011	PROTECTIVE GLOVES	0330459	120024	06/2012	522.58	
12/22/2011	79705	PRAXAIR DISTRIBUTION INC	1652			147.78	
501-1921-419.28-15	12/01/2011	PROPANE	41452987	120002	06/2012	54.53	
501-1921-419.30-02	12/19/2011	OXYGEN/AGRON/STARGOLD	41537499	120002	06/2012	93.25	
12/22/2011	79706	PREFERRED BENEFIT INS ADMIN IN	37			2,505.51	
101-0000-209.01-12	12/08/2011	PR AP PE 12/01/2011	20111208		06/2012	1,206.85	
101-0000-209.01-12	12/22/2011	PR AP PPE 12/15/2011	20111222		06/2012	1,206.85	
101-0000-209.01-12	12/01/2011	DEC 2011 - DENTAL	EIA4332		06/2012	91.81	
12/22/2011	79707	PRO LINE PAINT COMPANY	52			31.78	
101-5010-431.30-02	12/05/2011	WHITE ENAMEL PAINT	0979-7	120030	06/2012	31.78	
12/22/2011	79708	RANCHO AUTO & TRUCK PARTS	1685			95.16	
501-1921-419.28-16	12/01/2011	OIL FILTERS/RADIATOR CAP	7693-99828	120028	06/2012	28.24	
501-1921-419.28-16	11/16/2011	CREDIT-RTN DEFECTIVE	7693-98250	120028	05/2012	41.73-	
501-1921-419.28-15	12/08/2011	MOTOR OIL	7693-100671	120028	06/2012	36.07	
501-1921-419.28-16	12/12/2011	#612 GMB/GASKETS	7693-101094	120028	06/2012	30.27	
501-1921-419.28-16	12/15/2011	FILTERS/WIPER BLADES	7693-101496	120028	06/2012	42.31	
12/22/2011	79709	ROBERT BACKER & ASSOCIATES	1620			2,300.00	
101-5000-532.20-06	12/07/2011	SOUTYBAY DRUGS LEASEHOLD	12-07-2011	120626	06/2012	2,300.00	
12/22/2011	79710	RUDOLPH, JAMES	2			150.00	
101-0000-321.72-10	12/19/2011	OL REFUNDS	0008066		06/2012	150.00	
12/22/2011	79711	SDCFPO'S	2409			10.00	
101-3020-422.28-04	11/09/2011	SANTOS, T-KEN WAGNER PRESE	2001	F12044	05/2012	10.00	

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ACCOUNT #	TRN DATE	DESCRIPTION	INVOICE	PO #	PER/YEAR	TRN AMOUNT	
12/22/2011 402-5000-532.20-06	79712 12/05/2011	SDGE PROJECT MANAGEMENT OFFICE	1358 852 SEACOAST DR ST IMPRVM	258913		06/2012	552.00 552.00
12/22/2011 101-0000-209.01-08	79713 12/22/2011	SEIU LOCAL 221	1821 PR AP PPE 12/15/2011	20111222		06/2012	1,297.58 1,297.58
12/22/2011 101-1130-412.21-04	79714 12/10/2011	SHARP REES-STEALY MEDICAL CNTR	390 YOUNG,S-PRE EMPLOYMENT	2431156947	120100	06/2012	69.00 69.00
12/22/2011 101-5010-431.21-04	79715 11/30/2011	SOUTH WEST SIGNAL	488 NOV 2011	50541	120047	05/2012	160.00 160.00
12/22/2011 101-1910-419.20-23	79716 11/28/2011	STANDARD ELECTRONICS	504 STEEL DOOR CONTACT	16209	120080	05/2012	12.93 12.93
12/22/2011 101-0000-374.85-01	79717 11/22/2011	SURFRIDER FOUNDATION	2322 REFUND DEMPSEY CENTER	3448		06/2012	914.00 107.00
101-0000-221.01-03	11/22/2011		REFUND DEMPSEY CENTER	3448		06/2012	550.00
101-0000-371.83-03	11/22/2011		REFUND DEMPSEY CENTER	3448		06/2012	107.00
101-0000-362.82-02	11/22/2011		REFUND DEMPSEY CENTER	3448		06/2012	150.00
12/22/2011 101-6020-452.30-02	79718 11/30/2011	TERRA BELLA NURSERY, INC.	1946 PLANTS	63597	120043	05/2012	68.79 68.79
12/22/2011 101-5010-431.30-02	79719 11/29/2011	TRAFFIC CONTROL SERVICE INC.	684 BANDING TOOL	1051234	120032	05/2012	106.48 106.48
12/22/2011 101-0000-321.72-10	79720 11/30/2011	TRANSWORLD SYSTEMS INC.	2160 NOV 2011 COLLECTIONS-BL	425355		06/2012	20.62 187.63-
101-0000-344.76-03	11/30/2011		NOV 2011 COLLECTIONS-BL	425355		06/2012	92.50-
101-0000-323.71-03	11/30/2011		NOV 2011 COLLECTIONS-BL	425355		06/2012	130.00-
101-1920-419.21-04	11/30/2011		NOV 2011 COLLECTIONS-BL	425355		06/2012	430.75
12/22/2011 101-0000-209.01-20	79721 12/22/2011	UNION BANK PARS-#6746022400	2400 PR AP PPE 12/15/2011	20111222		06/2012	1,585.86 1,585.86
12/22/2011 101-0000-221.01-02	79722 11/30/2011	UNION TRIBUNE	738 ADVERTISING-SUDBERRY/MF	249575		05/2012	1,908.00 1,088.40
245-1240-413.28-07	11/01/2011		BOND HEARING NOTICE	246421	120624	05/2012	819.60
12/22/2011 101-5020-432.27-05	79723 12/08/2011	VERIZON WIRELESS	2317 11/09/2011-12/08/2011	1037545973		06/2012	1,778.78 527.01
101-3040-424.27-05	12/08/2011		11/09/2011-12/08/2011	1037545973		06/2012	58.44
101-3020-422.27-05	12/08/2011		11/09/2011-12/08/2011	1037545973		06/2012	573.32
101-3030-423.27-05	12/08/2011		11/09/2011-12/08/2011	1037545973		06/2012	271.99
101-3070-427.27-05	12/08/2011		11/09/2011-12/08/2011	1037545973		06/2012	82.39
101-1230-413.27-05	12/08/2011		11/09/2011-12/08/2011	1037545973		06/2012	97.94
503-1923-419.27-05	12/08/2011		11/09/2011-12/08/2011	1037545973		06/2012	158.00
503-1923-419.27-05	12/08/2011		11/09/2011-12/08/2011	1037545973		06/2012	9.69

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12/22/2011	79724	VISION PLAN OF AMERICA	785					183.90
101-0000-209.01-18	12/08/2011			PR AP PE 12/01/2011	20111208		06/2012	76.96
101-0000-209.01-18	12/22/2011			PR AP PPE 12/15/2011	20111222		06/2012	76.96
101-1920-419.29-04	12/01/2011			JANUARY 2012 - VISION	12-01-2011		06/2012	10.00
101-0000-209.01-18	12/01/2011			JANUARY 2012 - VISION	12-01-2011		06/2012	19.98
12/22/2011	79725	WAGE WORKS INC.	2210					97.25
101-1920-419.21-04	12/19/2011			DEC 2011	125AT0176019	120126	06/2012	97.25
12/22/2011	79726	WALKSANDIEGO	1551					14,628.00
101-5020-432.20-06	10/31/2011			OCT 2011 WALKABILITY PROJ	131-8	110859	04/2012	14,628.00
12/22/2011	79727	WAXIE SANITARY SUPPLY	802					116.37
101-1910-419.30-02	12/13/2011			3X5 BRUSH STEP	73015059	120025	06/2012	116.37
12/22/2011	79728	WELLS FARGO BANK	1513					4,000.00
245-1240-413.20-06	12/12/2011			12/11/11-12/10/12 -2003	816961		06/2012	800.00
405-1260-413.20-06	12/12/2011			12/11/11-12/10/12 -2003	816961		06/2012	3,200.00
12/22/2011	79729	WEST GROUP CTR	826					124.44
101-1020-411.28-14	12/01/2011			NOV 2011	824038537	120204	06/2012	124.44
01/06/2012	79730	CHASE CARD SERVICES	1					462.89
101-0000-209.01-03	12/20/2011			BENNET,E-EMP COMP LOAN	90441810		06/2012	462.89
01/06/2012	79731	COUNTY OF SAN DIEGO	1055					2,777.00
101-3010-421.21-04	12/20/2011			NOV 2011 PARKING PENALTY	11/11		06/2012	2,777.00
01/06/2012	79732	DEPT. OF INDUSTRIAL REL.	1163					1,519.11
502-1922-419.28-17	12/01/2011			FY 11/12 W/C SELF INSURAN	OSIP 56241		06/2012	1,519.11
01/06/2012	79733	I B FIREFIGHTERS ASSOCIATION	214					216.50
101-0000-209.01-08	01/05/2012			PR AP PPE 12/29/2011	20120105		07/2012	216.50
01/06/2012	79734	ICMA RETIREMENT TRUST 457	242					5,483.38
101-0000-209.01-10	01/05/2012			PR AP PPE 12/29/2011	20120105		07/2012	5,483.38
01/06/2012	79735	LANCE, SOLL & LUNGHARD LLP	716					20,161.00
101-1210-413.20-06	12/12/2011			2011 AUDIT FIELDWORK	2789	120234	06/2012	15,214.00
405-1260-413.20-06	12/12/2011			2011 RDA AUDIT FIELDWORK	2790	120234	06/2012	4,947.00
01/06/2012	79736	PADRE JANITORIAL SUPPLIES	1430					476.44
101-6040-454.30-02	12/05/2011			JANITORIAL SUPPLIES	322947	120034	06/2012	131.11
101-1910-419.30-02	12/14/2011			JANITORIAL SUPPLIES	323495	120034	06/2012	345.33
01/06/2012	79737	PRUDENTIAL OVERALL SUPPLY	72					555.92
101-5020-432.25-03	11/30/2011			11/30/11 PW UNIFORMS	30224419	120092	05/2012	148.03
101-5020-432.25-03	12/07/2011			12/07/2011 PW UNIFORMS	30225925	120092	06/2012	132.93
101-5020-432.25-03	12/14/2011			12/14/2011 PW UNIFORMS	30227437	120092	06/2012	141.03

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101-5020-432.25-03		12/21/2011	12/21/11-PW UNIFORMS	30229160	120092	06/2012	133.93
01/06/2012	79738	SAN DIEGO ASSOCIATION OF GOVER	254				174,003.00
402-5000-532.20-06		12/01/2011	REGIONAL BEACH SAND PROJ	12-01-2011	120560	06/2012	174,003.00
01/06/2012	79739	SEIU LOCAL 221	1821				1,270.90
101-0000-209.01-08		01/05/2012	PR AP PPE 12/29/2011	20120105		07/2012	1,270.90
01/06/2012	79740	UNION BANK PARS-#6746022400	2400				1,424.04
101-0000-209.01-20		01/05/2012	PR AP PPE 12/29/2011	20120105		07/2012	1,424.04
01/06/2012	79741	VERONICA TAM AND ASSOCIATES LL	2398				3,836.00
245-1240-513.20-06		12/03/2011	NOV 2011	1277	120466	06/2012	3,836.00
01/06/2012	79742	VORTEX INDUSTRIES, INC.	786				622.96
101-1910-419.21-04		12/10/2011	FD DOOR REPAIRS	11-638499-1	120081	06/2012	622.96
01/06/2012	79743	JASON LINDQUIST	2412				254.00
101-3030-423.28-04		12/22/2011	EMET CERTIFIC (2011-2013)	006306		06/2012	54.00
101-3030-423.28-01		12/21/2011	TRAILER REPAIRS	2872		06/2012	200.00
DATE RANGE TOTAL *							1,290,669.66 *
11/23/11	79517	PREFERRED BENEFIT	NOV. DENTAL			05/2012	2,521.87
11/23/11	79518	VISION PLAN	DEC. VISION			05/2012	163.82
TOTAL							1,293,355.35

Note: Checks Nos. 79517/79518 were omitted from warrant register certified to the City Council on Dec. 7, 2011 meeting.



**STAFF REPORT
CITY OF IMPERIAL BEACH**

TO: HONORABLE MAYOR AND CITY COUNCIL
FROM: City Manager

MEETING DATE: January 18, 2012
ORIGINATING DEPT: Michelle Posada, Administrative Assistant II

SUBJECT: Approving the Award of Grants under the 2011-2013 Fiscal Year Community Grants Program

BACKGROUND:

On February 16, 2011, Council approved the revised Program and Application Guidelines for the ongoing EDCO Community Grants Program and authorized solicitation for applications focusing on the following areas of Youth and Senior Services/Development, Neighborhood Revitalization, Cultural Arts and Community Services.

Applications are to be judged and selected on the following criteria:

1. EDCO Community Grants Program will be held every two (2) years with a total program funding of \$10,000.
2. Awarded applicants may receive up to, but not to exceed \$1,000 each two (2) year program period.
3. The EDCO Community Grants Program is intended to focus on Youth and Senior Services, Neighborhood Revitalization, Cultural Arts, Tourism, and Community Services.
4. Availability of funds will be publicized by press release and newspaper advertisements. Grant applications will be available on the City website, at City Hall, Boys and Girls Club, Imperial Beach Library, and other appropriate locations.
5. Acceptance of Applications - For a period of at least thirty (30) days after availability of funds announcement.
6. Review by the City Manager or designee- The City Manager or designee shall review and consider applicant eligibility under the following guidelines:
 - a. Applicant must specify clear indication of the grant amount requested and shall not exceed \$1,000 per grant program period.
 - b. Application must be received and completed by the application deadline.
 - c. Applicant must be a non-profit (501-C3) organization and provide a copy of its current State of California non-profit certification form along with the grant application. Applications submitted without the non-profit certification will automatically be rejected; no exceptions.
 - d. Applicant must be a non-governmental organization
 - e. Church/Faith Based organizations may apply with the following stipulation: grant funds may only be used for non-religious purposes such as a Food Bank Program, Clothing Program, or Toys for Tots Program.

- f. Entities excluded from applying for the grant program include: County of San Diego, Unified Port of San Diego, schools and districts, and private individuals.
 - g. Applicant must be an Imperial Beach community-based organization OR an organization that will use the grant program funds for a project or program held in or directly serving the Imperial Beach Community.
 - h. Applicant must use grant program funds for a project or program that focuses on enhancing the Imperial Beach Community. Priority will be given to original and creative projects/programs.
- 7. Award by City Council - Council shall award grants at a regular or special City Council meeting. Public comments shall be limited to responses to Council questions. All City Council decisions are final.
- 8. Grants will be funded upon approval of Council and announcement of award recipients.
- 9. Applicant must complete the project or program by the end of the two (2) year grant program period.
- 10. Applicant may spend the awarded amount anytime during the two (2) year grant program period and may use the funds towards one or multiple projects or programs as identified in their application.
- 11. Applicant must provide documentation of expenditures of all awarded grant funds by the appropriate deadline and before the next grant program period begins.
- 12. The City Manager or designee will review submitted copies of paid receipts/invoices and written reports to ensure that funds were spent in compliance with the approved application.
- 13. Applicant will be required to reimburse the City of Imperial Beach all inappropriately spent funds.
- 14. Significant non-compliance issues will be taken into consideration and may affect funding decisions for all future grant programs.
- 15. Funds for the proposed project or program must not be used to replace or offset funding sources normally available for any portion of the project, nor be used by the applicant to fund/supplement its own monetary giving.

DISCUSSION:

The program was publicized via the city website, press release, flyers, letters and newspaper advertisement; applications were placed in several locations in the City for organizations to pick up and previous applicants were notified by mail and email. A total of ten applications were received. Staff reviewed the applications to determine eligibility based on Program Application Guidelines and Criteria. All ten applicants met the required criteria and focus areas, and qualify for grant funds as recommended by staff.

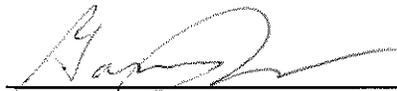
FISCAL IMPACT:

Our City's waste management franchise, EDCO Disposal Corporation, has committed to donate \$10,000 to sponsor this two-year program.

CITY MANAGER'S RECOMMENDATION:

Approve the award of grants under the FY 2011-2013 Community Grants Program as follows:

<u>Organization</u>	<u>Grant Amount</u>
Chamber of Commerce (Taste of I.B. by local businesses)	\$1,000
South Bay Community Services (Technology Program)	\$1,000
Ocean Blue Foundation (Pet waste dispenser and bags)	\$1,000
Friends of the IB Library (Two Public Family Programs)	\$1,000
Kiwanis Club (Elementary Student of the Month Award)	\$1,000
Wildcoast (Youth Action Program)	\$1,000
Optimist Club of I.B. (Kids n' Kastles Sandsculpting)	\$1,000
YMCA Camp Surf (scholarships to youths for Day Camp)	\$1,000
Imperial Beach United Methodist Church (Food Program)	\$1,000
South County Economic Development Council (tourism brochure)	\$1,000
Total:	\$10,000



Gary Brown, City Manager

Attachments:

1. Analysis of applications comparison graph
2. 2011-2013 Application Guidelines
3. 2011-2013 Press Release
4. Copies of applications

2011-2013 Fiscal Year Grant Program Application Analysis

Organization/ Applicant	Date Application Received	Non-Profit/ Local Org.	Originality and Creativity	\$ Requested/ Program Cost	Previous Recipient	Number of people served (Estimate)
Imperial Beach Chamber of Commerce Kim Palkovic 619-424-3151 700 Seacoast Drive, Suite 103 Imperial Beach, CA 91932	10/11/2011	Yes/ Yes	Grant Funds will be used for Taste of I.B. Event. They will display the City Logo on all advertising.	\$ 1,000.00 Program Cost: \$ 3,972.00	Yes	400
South Bay Community Services Kathryn Lembo 619-420-3620 1124 Bay Blvd., Suite D Chula Vista, CA 91911	11/14/2011	Yes/No	Grants funds will be used for "The Reel World" Program at Mar Vista High School Which is a technology and community engagement project.	\$ 1,000.00 Program Cost: \$ 5,000.00	Yes	1200
Ocean Blue Foundation Chris Hillger Imperial Beach, CA 91932	10/31/2011	Yes/ Yes	Grant Funds will be used for adding new dispenser locations & Maintenance. Bags are used to help keep city clean of pet waste and prevent run off pollution.	\$ 1,000.00 Program Cost: \$7,450.00	Yes	10,300
Friends of the IB Library Nancy Stone 810 Imperial Beach Blvd Imperial Beach, CA 91932	11/13/2011	Yes/ Yes	Grant Funds will be used for two public family-oriented programs. Flyers and press releases will acknowledge the City and Edco program funding.	\$ 1,000.00 Program Cost: \$ 1,000.00	Yes	100
Kiwanis Club of I.B. Ken Blinsman 619-424-2266 x.230 P.O. Box 1146 Imperial Beach, CA 91933	11/14/2011	Yes/Yes	Grant Funds will be used for Student of the month awards in our school district \$50 savings bond and certificate City's contribution will be noted at the presentations	\$ 1,000.00 Program Cost: \$ 2,184.00	Yes	24

<i>Wildcoast</i> Paloma Aguirre 619-423-8665 ext. 211 925 Seacoast Drive Imperial Beach, CA. 91932	11/13/2011	Yes/ Yes	Grant Funds will be used to Imperial Beach Community Youth Action Project Presentations and Stewardships	\$ 1,000.00 Program Cost: \$ 1,000.00	Yes	200
<i>Optimist Club of I.B.</i> Rico Toscano Bonita, CA. 91902	11/8/2011	Yes/Yes	Grant Funds will be used for Kids N Kastles Children's sand sculpting competition. City will be recognized in press, website, flyers, at booth of competition.	\$ 1,000.00 Program Cost: \$ 1,660.00	Yes	300-400
<i>YMCA Camp Surf</i> Mark Thompson 619-423-5850 x. 103 560 Silver Strand Blvd. Imperial Beach, CA. 91932	11/14/2011	Yes/ Yes	Grant Funds will be used to provide Camp Surf Day Camp Scholarships to families that are unable to afford a week of camp.	\$ 1,000.00 Program Cost: \$ 312,000.00	Yes	25
<i>Imperial Beach United Methodist Church</i> Nancy Stone 619-424-8061 455 Palm Avenue Imperial Beach, CA. 91932	11/13/2011	Yes/ Yes	Grant Funds will be used to help fund the 2011-2013 Broken Loaf Food Pantry program which provides food support to needy families and individuals.	\$ 1,000.00 Program Cost: \$ 2,400.00	Yes	2000
<i>South County Economic Development Council</i> Cindy Gompper-Graves 619-424-5143 1111 Bay Blvd., Suite E Chula Vista, CA 91911	11/14/2011	Yes/No	Grant Funds will be used to develop a new brochure outlining the attractions of Imperial Beach-stores, etc.	\$1,000.00 Program Cost: \$2,500.00	No	28,000

**EDCO COMMUNITY GRANTS PROGRAM 2011-2013
APPLICATION GUIDELINES**

ATTACHMENT 2

The City of Imperial Beach is soliciting grant applications until 5:00 p.m., November 14, 2011. There is a total of \$10,000 available for community organizations. Only one (1) grant application may be submitted per community organization with the maximum award of \$1,000.00 per applicant. The award is for the program of Fiscal Years 2011 through 2013.

Applications may be hand delivered or mailed to: City of Imperial Beach, Office of the City Manager, Attn: Community Grants Program, 825 Imperial Beach Blvd., Imperial Beach, CA 91932. For more information, call (619) 423-8303.

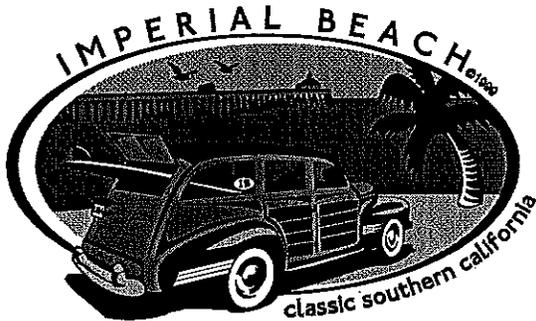
THRESHOLD CRITERIA (In accordance with Council Policy No. 414):

1. EDCO Community Grants Program will be held every two (2) years with a total program funding of \$10,000.
2. Awarded applicants may receive up to, but not to exceed \$1,000 each two (2) year program period.
3. The EDCO Community Grants Program is intended to focus on Youth and Senior Services, Neighborhood Revitalization, Cultural Arts, Tourism, and Community Services.
4. Availability of funds will be publicized by press release and newspaper advertisements. Grant applications will be available on the City website, at City Hall, Boys and Girls Club, Imperial Beach Library, and other appropriate locations.
5. Acceptance of Applications - For a period of at least thirty (30) days after availability of funds announcement.
6. Review by the City Manager or designee- The City Manager or designee shall review and consider applicant eligibility under the following guidelines:
 - a. Applicant must specify clear indication of the grant amount requested and shall not exceed \$1,000 per grant program period.
 - b. Application must be received and completed by the application deadline.
 - c. Applicant must be a non-profit (501-C3) organization and provide a copy of its current State of California non-profit certification form along with the grant application. Applications submitted without the non-profit certification will automatically be rejected; no exceptions.
 - d. Applicant must be a non-governmental organization
 - e. Church/Faith Based organizations may apply with the following stipulation: grant funds may only be used for non-religious purposes such as a Food Bank Program, Clothing Program, or Toys for Tots Program.
 - f. Entities excluded from applying for the grant program include: County of San Diego, Unified Port of San Diego, schools and districts, and private individuals.
 - g. Applicant must be an Imperial Beach community-based organization OR an organization that will use the grant program funds for a project or program held in or directly serving the Imperial Beach Community.
 - h. Applicant must use grant program funds for a project or program that focuses on enhancing the Imperial Beach Community. Priority will be given to original and creative projects/programs.

7. Award by City Council - Council shall award grants at a regular or special City Council meeting. Public comments shall be limited to responses to Council questions. All City Council decisions are final.
8. Grants will be funded upon approval of Council and announcement of award recipients.
9. Applicant must complete the project or program by the end of the two (2) year grant program period.
10. Applicant may spend the awarded amount anytime during the two (2) year grant program period and may use the funds towards one or multiple projects or programs as identified in their application.
11. Applicant must provide documentation of expenditures of all awarded grant funds by the appropriate deadline and before the next grant program period begins.
12. The City Manager or designee will review submitted copies of paid receipts/invoices and written reports to ensure that funds were spent in compliance with the approved application.
13. Applicant will be required to reimburse the City of Imperial Beach all inappropriately spent funds.
14. Significant non-compliance issues will be taken into consideration and may affect funding decisions for all future grant programs.
15. Funds for the proposed project or program must not be used to replace or offset funding sources normally available for any portion of the project, nor be used by the applicant to fund/supplement its own monetary giving.

CITY OF IMPERIAL BEACH

PRESS RELEASE



FOR IMMEDIATE RELEASE

September 6, 2011

For additional information call:
Michelle Posada (619) 423-8303

EDCO COMMUNITY GRANTS PROGRAM ACCEPTING APPLICATIONS

Applications for Imperial Beach Community Grants Program are now available for the 2011-2013 fiscal years. Non-Profit Organizations serving the Imperial Beach community are invited to submit applications requesting financial assistance.

This is the eleventh year the program has been made possible by a generous \$10,000 donation from EDCO Disposal Corporation, intended to fund city beautification and quality-of-life programs. In years past, these grants have been used for environmental protection, economic development, youth and senior services, and community outreach programs.

Recipients of the current year's grants will have a focus in the following areas: environmental protection, neighborhood revitalization and economic development.

Applications will be judged on specific criteria relating to these areas as outlined in the application guidelines. **Priority will be given to new proposals or those with a unique twist on an existing program.** The deadline to submit applications is 5:00 p.m., November 14, 2011. For more information or to receive an application, please contact Michelle Posada, in the City Manager's Office, at (619) 423-8303. You may also obtain an application from our website at www.cityofib.com.

11. Attach to Grant Application (*all are required and application will be rejected if submitted incomplete*):
- Copy of Organization's Budget Summary
 - Copy of Proposed Program Budget
 - Copy of Current State of California Nonprofit Corporation Certification
 - Copy of Current Business License
12. How will the organization acknowledge the City's financial contribution to the community/beneficiaries of the proposed activity?

CITY LOGO TO BE DISPLAYED ON ALL ADVERTISING

Acknowledgment of Responsibility:

Authorized Signature assumes all responsibility for developing and implementing proposed activities or events in this application, including public acknowledgment of the City's financial contribution. Authorized signature will comply with all accounting and budget procedures outlined by the City. Authorized signature and accompanying group will hold harmless the City of Imperial Beach from all losses, claims, accidents and problems associated, directly or indirectly, with the development and implementation of proposed activities or events.

Kim Polkovic / *Olivia Pickering* 10/10/11
Authorized Signature of Organization PRESIDENT Date

ALL INFORMATION REQUESTED ON THIS APPLICATION MUST BE COMPLETED AS A CONDITION FOR BEING CONSIDERED BY THE CITY COUNCIL OF IMPERIAL BEACH.

A program made possible through the generous financial support of EDCO.

EDCO

DISPOSAL CORPORATION

A WASTE COLLECTION AND RECYCLING COMPANY

www.edco-corp.com

Taste of I.B. Event Description

The Taste of I.B. event is typically held along Seacoast Drive and Old Palm Avenue. All Imperial Beach Businesses are encouraged to participate. This makes it an all inclusive event for the Imperial Beach Community.

Businesses not located along Seacoast and Palm are invited to participate by setting up a booth at Pier Plaza. In the past years we have had approximately 50 merchants participating and have sold over 300 tickets.

The Taste of I.B. not only gives an opportunity for our local Business owners to showcase and market their products and services but most importantly provides a day for our citizens to experience what services are offered within our community. Our goal is to continue to expand the event and direct more attention to “Home Based Businesses” within our community.

In an effort to promote the event advertising will be placed in local newspapers as well as distributing flyers throughout the community. In addition, the event will be posted on our Chamber website and posters will be distributed to local merchants.

**Imperial Beach Chamber of Commerce
2011-2013 Taste of IB Event**

Income

Category			2011-13 Budget
Ticket Sales			\$ 2,600.00
City Grant			\$ 1,000.00
Total			\$ 3,600.00

Expenses

Category			2011-13 Budget
Advertising			\$ 1,200.00
Permits			\$ 222.00
Flyers/posters/Tickets			\$ 650.00
Banners			\$ 300.00
Supplies			\$ 300.00
Booth Giveaways			\$ 1,000.00
Entertainment			\$ 300.00
Total			\$3,972.00

Internal Revenue Service

Date: February 9, 2007

IMPERIAL BEACH CHAMBER OF COMMERCE INC
702 SEACOAST DR
IMPERIAL BEACH CA 91932-1878

Department of the Treasury
P. O. Box 2508
Cincinnati, OH 45201

Person to Contact:
Ms. Mills 31-08706
Customer Service Representative
Toll Free Telephone Number:
877-829-5500
Federal Identification Number:
95-2153611

Dear Sir or Madam:

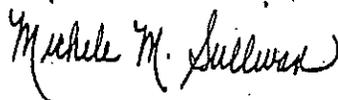
This is in response to your request of February 9, 2007 regarding your organization's tax-exempt status.

In July 1991 we issued a determination letter that recognized your organization as exempt from federal income tax. Our records indicate that your organization is currently exempt under section 501(c)(6) of the Internal Revenue Code.

Because your organization is not an organization described in section 170(c) of the Code, donors may not deduct contributions made to your organization. You should advise your contributors to that effect.

If you have any questions, please call us at the telephone number shown in the heading of this letter.

Sincerely,



Michele M. Sullivan, Oper. Mgr.
Accounts Management Operations 1

BUSINESS LICENSE CERTIFICATE

CITY OF IMPERIAL BEACH

This business license certificate does not authorize any person to conduct any unlawful business or to conduct any lawful business in an unlawful manner, nor to operate a business without strictly complying with all local applicable laws, including but not limited to the City's Building Code and its Zoning Ordinance and other applicable laws requiring a permit from any board, commission, department or office of this City. This license shall no longer be valid after the expiration date shown on the face of this certificate, unless it is earlier suspended or revoked by the City.

LOC: 702 SEACOAST DR
IMPERIAL BEACH CA 91932

LICENSE NO.
12-00001633

BUSINESS NAME/DESCRIPTION:

ISSUED

EXPIRES

CHAMBER OF COMMERCE
SERVICES BUSINESS

March 01, 2011

February 28, 2012

ORGANIZATION

LICENSEE: IB CHAMBER OF COMMERCE
700 SEACOAST DR STE 103

IMPERIAL BEACH CA 91932

City of Imperial Beach
Request for Financial Assistance
2011-2013 Application

✓BL

(Please note: This application becomes a public record)

RECEIVED

All Applications must be received by 5:00 p.m. November 14, 2011. Please Print Clearly. Nov 14 A 3:40

- Name of Organization South Bay Community Services
Mailing Address 1124 Bay Blvd, Suite D, Chula Vista, CA 91911
City State Zip
Contact Person Kathryn Lembo Daytime Phone (619) 420-3620
- Organization certified as a California Nonprofit Corporation? Yes No
State of California Nonprofit Corporation Certification Number: 0630865
- Has your organization received financial assistance from the City previously? Yes No
If yes, what activities and which fiscal year(s): FY 2005 + FY 2007 for rehabilitation of Casa Estables - SBCS' affordable housing units in Imperial Beach.
- Amount requested for 2011-2013 \$ 1,000 (Maximum of \$1,000.00)

Grant funds must be used for services or materials directly associated to proposed activity. Please describe below how grant funds will be used, how many I.B. residents will benefit from the grant funded activity and objectives of the proposed activity:

- Title of Proposed Program/Service: The "Reel" World
- Program/Service Description: Please see attached.

(Attach extra sheet, if necessary)

- Estimated number of I.B. residents to be served by proposed program: 1,200
- Program Dates/Location: Mar Vista High School, 2011-2012, 2012-2013
- Anticipated Program Outcome or Accomplishments:
Please see attached.

10. Proposed Total Program Costs: \$ 5,000 (Includes all estimated costs to conduct proposed activity/program.)

11. Attach to Grant Application (*all are required and application will be rejected if submitted incomplete*):

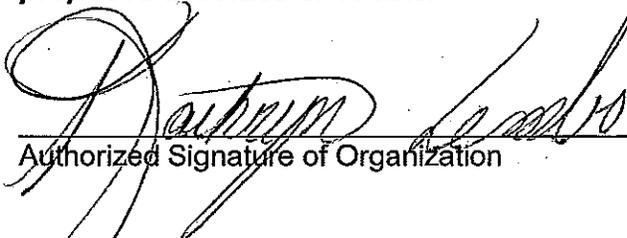
- Copy of Organization's Budget Summary
- Copy of Proposed Program Budget
- Copy of Current State of California Nonprofit Corporation Certification
- Copy of Current Business License (*application*) BL# 12-10816-10174
exp 11/30/2012

12. How will the organization acknowledge the City's financial contribution to the community/beneficiaries of the proposed activity?

Please see attached.

Acknowledgment of Responsibility:

Authorized Signature assumes all responsibility for developing and implementing proposed activities or events in this application, including public acknowledgment of the City's financial contribution. Authorized signature will comply with all accounting and budget procedures outlined by the City. Authorized signature and accompanying group will hold harmless the City of Imperial Beach from all losses, claims, accidents and problems associated, directly or indirectly, with the development and implementation of proposed activities or events.



Authorized Signature of Organization

11-14-11

Date

ALL INFORMATION REQUESTED ON THIS APPLICATION MUST BE COMPLETED AS A CONDITION FOR BEING CONSIDERED BY THE CITY COUNCIL OF IMPERIAL BEACH.

A program made possible through the generous financial support of EDCO.

EDCO

DISPOSAL CORPORATION

A WASTE COLLECTION AND RECYCLING COMPANY
www.edco-corp.com

Program/Service Description – The “Reel” World

South Bay Community Services (SBCS) has a current partnership with Mar Vista High School running their after-school programming, as well as student support groups and life skills trainings. Building upon this partnership, SBCS proposes to implement “The ‘Reel’ World,” a technology and community engagement project within the high school. Targeting students with an interest in technology and cinematography, as well as youth leaders within the school, the Program Coordinator and ASP Staff Member will recruit students to aid in the creation of 6 positive youth messages over a two year period, with a focus on community engagement and community service. Student volunteers will then shoot and edit video related to each message to be aired during homeroom time. These messages will be viewed by the student and teacher population, fostering greater community engagement and offering opportunities to participate in community service activities over the 2011-2012 and 2012-2013 school years. Together SBCS and Mar Vista High School will work to create a program that will not only engage IB youth, but inspire them to work toward creating a greater IB community through projects like graffiti eradication, beach clean-ups and youth leadership opportunities.

Anticipated Program Outcomes and Accomplishments

- Six community engagement messages will be created, shot, cut, edited and aired at Mar Vista High School over a two-year period, to encourage youth involvement in community service activities.
- 1,200 Mar Vista High School Students will view 6 community engagement videos/messages during homeroom, over a two-year period.
- 60 youth per year (120 youth total) will engage in community service projects, working to create a better IB community.

Acknowledgement of the City’s Financial Contribution

Funders are recognized in a variety of ways, including mention in SBCS’ monthly e-blasts, quarterly newsletters and annual reports. Depending on funding level, local donors also receive space for their logo on the SBCS website (www.southbaycommunityservices.org).

**SOUTH BAY COMMUNITY SERVICES
PROPOSED BUDGET
2011-2012**

	<u>Y&FSS</u>	<u>CWB</u>	<u>FW&SS</u>	<u>ADM</u>	<u>TOTAL</u>
REVENUES	6,786,836	4,118,005	2,733,607	3,179,451	16,817,899
PERSONNEL	4,058,934	2,003,504	1,690,413	2,698,861	10,451,712
Audit	11,000	3,500	7,600	18,580	40,680
Bank Charges	-	-	-	10,533	10,533
Condo HOA	-	-	15,492	-	15,492
Contracted Services	137,290	17,284	21,300	111,100	286,974
Dues & Subscriptions	6,100	2,700	2,500	6,100	17,400
Equipment Purchase/Lease	20,500	2,950	-	7,500	30,950
Food	-	7,000	13,000	-	20,000
insurance	59,215	18,971	38,153	23,161	139,500
insurance W/C	116,115	43,219	54,396	54,033	267,764
Mileage	39,101	32,880	18,986	5,862	96,829
Mortgage Exp	-	-	15,936	20,400	36,336
Office Supplies	50,194	22,705	13,053	8,750	94,702
Postage	5,670	2,450	2,000	2,500	12,620
Printing	31,175	15,556	12,880	4,320	63,931
Program Supplies/Expense	117,765	47,933	40,799	31,600	238,097
Rent - Office	143,974	30,276	34,986	10,074	219,310
Rent - Programs	50,931	32,300	114,431	-	197,662
Repairs & Maint	43,678	19,828	67,354	32,574	163,434
Security	25,000	-	9,912	5,000	39,912
Stipends	41,072	9,864	-	-	50,936
Sub-Contracts	605,356	1,399,269	126,214	-	2,130,839
Taxes-Property	10,220	-	3,109	2,700	16,029
Telephone	57,745	23,938	22,127	10,421	114,231
Training & Travel	20,662	5,444	11,250	5,000	42,356
Utilities	61,677	5,200	97,711	25,040	189,628
Van/Gas	12,975	3,000	7,114	4,000	27,089
Wrap Funds	414,934	49,098	-	-	464,032
TOTAL EXPENSES	6,141,284	3,798,870	2,440,715	3,098,109	15,478,978
INDIRECT RATE	645,552	319,136	292,892	81,343	1,338,923
TOTAL EXPENSES	6,786,836	4,118,005	2,733,607	3,179,452	16,817,899
EXCESS/(DEFICIT)	0	(0)	(0)	(0)	(0)

Effective 7/1/2011

**ANALYSIS OF REVENUES
2011-2012**

	<u>Y&FSS</u>	<u>CWB</u>	<u>FW&SS</u>	<u>ADM</u>	<u>TOTAL</u>
REVENUE					
Grants - Restricted	6,599,430	4,024,005	1,809,189	1,437,084	13,869,708
Grants - Unrestricted	70,500	-	276,628	-	347,128
Client & Rent Fees	5,200	-	368,040	204,660	577,900
Miscellaneous	61,706	-	-	198,784	260,490
Indirect Revenue	-	-	-	1,338,924	1,338,924
Donations/Foundations	50,000	94,000	279,750	-	423,750
Foundations-Received @ 6/30/11	50,000	-	-	-	50,000
Balance to Raise	-	94,000	279,750	-	373,750
TOTAL	6,786,836	4,118,005	2,733,607	3,179,451	16,817,899

**ANALYSIS OF PERSONNEL
2011-2012**

	<u>Y&FSS</u>	<u>CWB</u>	<u>FW&SS</u>	<u>ADM</u>	<u>TOTAL</u>
PERSONNEL					
Salaries & Wages	3,347,080	1,638,186	1,401,579	2,222,427	8,609,272
FICA	256,052	125,321	107,221	170,016	658,609
SUI	34,064	12,896	13,327	13,903	74,190
Pension	103,421	52,785	45,206	77,944	279,356
Health Insurance	318,317	174,317	123,080	214,570	830,284
TOTAL	4,058,934	2,003,504	1,690,413	2,698,861	10,451,712

SOUTH BAY COMMUNITY SERVICES
City of Imperial Beach
Community Service/Technology Project
Budget

<u>PERSONNEL</u>	<u>Annual Salary</u>	<u>% to Program</u>	<u>Total Cost</u>	<u>Requested</u>
Project Coordinator	\$ 39,998	5%	2,000	
ASP Staff - 85 Hrs	\$ 680	100%	680	680
Sub-Total Salaries			\$ 2,680	\$ 680
FICA			205	52
SUI			85	0
Pension			200	
Health Insurance			260	29
TOTAL PERSONNEL			\$ 3,430	\$ 761
 <u>NON-PERSONNEL</u>				
Insurance Liability			34	0
Insurance W/Compensation			39	39
Program Expenses			925	200
TOTAL DIRECT COST			\$ 4,429	\$ 1,000
Indirect @ 12.9%			571	0
TOTAL COST			\$ 5,000	\$ 1,000

Internal Revenue Service

Date: December 6, 2005

**SOUTH BAY COMMUNITY SERVICES
1124 BAY BLVD D
CHULA VISTA CA 91911-7155 993**

**Department of the Treasury
P. O. Box 2508
Cincinnati, OH 45201**

Person to Contact:
Ms Jackson 31-07417
Customer Srv. Representative
Toll Free Telephone Number:
877-829-5500
Federal Identification Number:
95-2693142

Dear Sir or Madam:

This is in response to your request of December 6, 2005, regarding your organization's tax-exempt status.

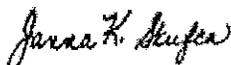
In September 1972 we issued a determination letter that recognized your organization as exempt from federal income tax. Our records indicate that your organization is currently exempt under section 501(c)(3) of the Internal Revenue Code.

Our records indicate that your organization is also classified as a public charity under sections 509(a)(1) and 170(b)(1)(A)(vi) of the Internal Revenue Code.

Our records indicate that contributions to your organization are deductible under section 170 of the Code, and that you are qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Internal Revenue Code.

If you have any questions, please call us at the telephone number shown in the heading of this letter.

Sincerely,



Janna K. Skufca, Director, TE/GE
Customer Account Services

VBL

**City of Imperial Beach
Request for Financial Assistance
2011-2013 Application**

(Please note: This application becomes a public record)

2011 OCT 31 P 3

All Applications must be received by 5:00 p.m. November 14, 2011. Please Print Clearly or Type.

1. Name of Organization OCEAN BLUE FOUNDATION
Mailing Address 1300 EAST LN. IMP. BEACH CA 91932
City State Zip

Contact Person CHRISTINE HILLGER Daytime Phone

2. Organization certified as a California Nonprofit Corporation? Yes No
State of California Nonprofit Corporation Certification Number: C2504872

3. Has your organization received financial assistance from the City previously? No 2004-
If yes, what activities and which fiscal year(s): PETWASTE DISPENSER PROGRAM 2011

4. Amount requested for 2011-2013 \$ 1000.00 (Maximum of \$1,000.00)

Grant funds must be used for services or materials directly associated to proposed activity. Please describe below how grant funds will be used, how many I.B. residents will benefit from the grant funded activity and objectives of the proposed activity:

5. Title of Proposed Program/Service: YEAR-ROUND PET WASTE DISPENSER SERVICE

6. Program/Service Description: 12 PET WASTE DISPENSER STATIONS ARE AVAILABLE TO PET OWNERS YEAR-ROUND TO ACCESS BIO-DEGRADABLE BAGS TO PICK UP PETWASTE. ALL DISPENSERS ARE LOCATED IN IB, IN PUBLIC PARKS, NEAR WATERWAYS AND WALKWAYS. OUR LARGEST EXPENSE IS FOR THE BIO-DEGRADABLE BAGS, THIS GRANT WOULD ENSURE CONTINUATION OF OUR PROGRAM. (Attach extra sheet, if necessary)

7. Estimated number of I.B. residents to be served by proposed program: IF 39% OF IB POPULATION HAS ONE DOG, THEN 10,300 RESIDENTS

8. Program Dates/Location: YEAR ROUND - SEE ATTACHMENT FOR LOCATIONS

9. Anticipated Program Outcome or Accomplishments: MINIMIZE ENVIRONMENTAL IMPACT OF PET POLLUTION FOR CITY. OUR PROGRAM BRINGS ATTENTION TO THE ISSUE AND PROVIDES A SOLUTION TO PET WASTE IN NEIGHBORHOODS, PARKS, BEACH & ESTUARY AREAS.

10. Proposed Total Program Costs: \$ 7450.00 (Includes all estimated costs to conduct proposed activity/program)

11. Attach to Grant Application (*all are required and application will be rejected if submitted incomplete*):

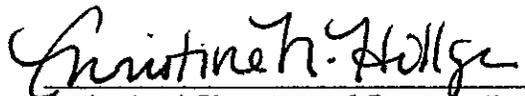
- Copy of Organization's Budget Summary
- Copy of Proposed Program Budget
- Copy of Current State of California Nonprofit Corporation Certification
- Copy of Current Business License

12. How will the organization acknowledge the City's financial contribution to the community/beneficiaries of the proposed activity?

- THANK YOU'S WRITTEN TO IB MAYOR & CITY COUNCIL
- THANK YOU WRITTEN TO EDCO MANAGEMENT
- ACKNOWLEDGE CITY OF IB & EDCO ON OUR
OCEAN BLUE FOUNDATION WEBSITE
WWW.OCEANBLUE.ME AS SUPPORTERS

Acknowledgment of Responsibility:

Authorized Signature assumes all responsibility for developing and implementing proposed activities or events in this application, including public acknowledgment of the City's financial contribution. Authorized signature will comply with all accounting and budget procedures outlined by the City. Authorized signature and accompanying group will hold harmless the City of Imperial Beach from all losses, claims, accidents and problems associated, directly or indirectly, with the development and implementation of proposed activities or events.



Authorized Signature of Organization

10.31.11

Date

ALL INFORMATION REQUESTED ON THIS APPLICATION MUST BE COMPLETED AS A CONDITION FOR BEING CONSIDERED BY THE CITY COUNCIL OF IMPERIAL BEACH.

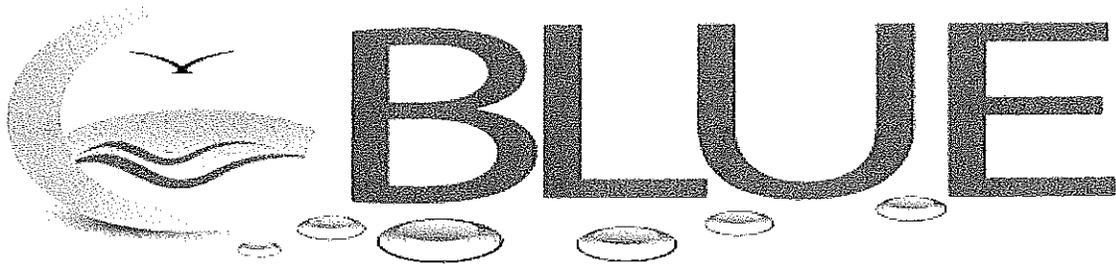
A program made possible through the generous financial support of EDCO.

EDCO

DISPOSAL CORPORATION

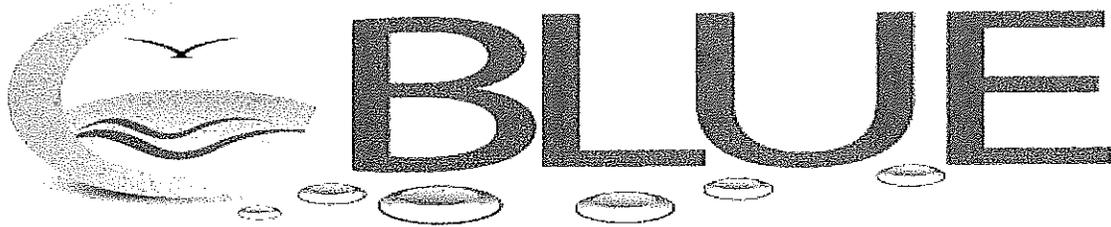
A WASTE COLLECTION AND RECYCLING COMPANY

www.edco-corp.com



Current Imperial Beach Dog Waste Bag Dispenser Locations
(As of 10/2011)

1. Reama Park
2. Veteran's Park
3. Entry of Tijuana Estuary pathway (Iris Ave. and 5th Street)
4. Seacoast Drive and Admiralty Ave.
5. South Seacoast Drive near Descanso Ave.
6. Imperial Beach Blvd and Third Street
7. Beach Entrance at Carnation Ave. South of Surf Camp
8. 7th Street at bike/hike path entry
9. 13th Street at bike/hike path entry
10. Palm Ave. and Seacoast (near Spirit of IB Sculpture)
11. Corner of East Ln. and Grove Ave.
12. **(NEW location 2011)** South Seacoast Dr. (turn around point at beach entryway)



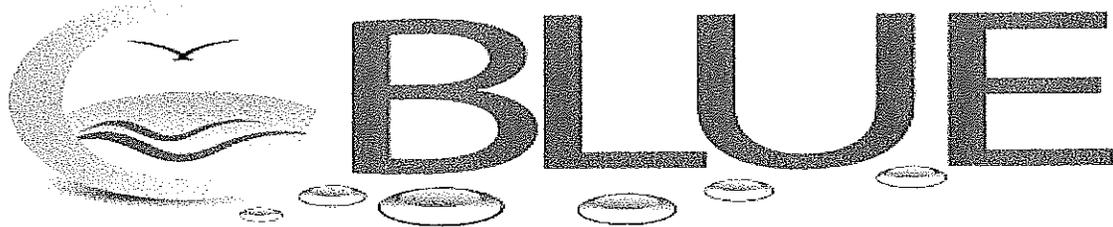
**OCEAN BLUE FOUNDATION
2012-2013 BUDGET SUMMARY**

REVENUE

Individual Contributions	\$2000
Funds on hand	\$1020
Grant monies	<u>\$1000</u>
	\$4020

EXPENSES

Salaries	\$0
Rent	\$0
Dispenser/sign/locks	\$ 400
Biodegradable bags	\$7000
Website	<u>\$ 50</u>
	\$7450



OCEAN BLUE FOUNDATION
Proposed Dog Dispenser Program Budget 2012-2013

REVENUE

Individual Contributions	\$2000
Funds on hand	\$1020
Grant monies	<u>\$1000</u>
	\$4020

EXPENSES

Dispenser/sign/locks	\$ 400
Biodegradable bags	\$7000
Website	<u>\$ 50</u>
	\$7450

Errors detected, cannot file this statement



State of California

Secretary of State

STATEMENT OF INFORMATION (Domestic Nonprofit Corporation)

Fee \$20.00.

IMPORTANT - Read instructions before completing this SI-100 form.

Copies of e-filed statements are not provided at the time of filing. Therefore, you may wish to print the completed pages for your records prior to submission. Copies of filed documents may be requested using our Business Entities Records Order form.

1. CORPORATION NUMBER, NAME AND ADDRESS OF RECORD			
C2504872 OCEAN BLUE FOUNDATION 1300 EAST LN IMPERIAL BEACH, CA 91932			
2. STREET ADDRESS OF PRINCIPAL OFFICE IN CALIFORNIA, IF ANY (DO NOT USE PO BOX)			
ADDRESS 1300 EAST LANE			
CITY IMPERIAL BEACH	STATE CA	ZIP CODE 92101	
3. MAILING ADDRESS OF THE CORPORATION, IF REQUIRED			
IN CARE OF/ATTENTION GENE HILLGER			
ADDRESS 1300 EAST LANE			
CITY IMPERIAL BEACH	STATE CA	ZIP CODE 92101	COUNTRY UNITED STATES
LIST THE NAMES AND COMPLETE ADDRESSES OF THE OFFICERS (The corporation must list these three officers.)			
4. CHIEF EXECUTIVE OFFICER			
FIRST GENE	MIDDLE	LAST HILLGER	
ADDRESS 1300 EAST LANE			
CITY IMPERIAL BEACH	STATE CA	ZIP CODE 92101	COUNTRY UNITED STATES



ary of State

SECRETARY

FIRST MIDDLE LAST
CHRISTINE HILLGER

ADDRESS
1300 EAST LANE

CITY STATE ZIP CODE COUNTRY
IMPERIAL BEACH CA 92101 UNITED STATES

CHIEF FINANCIAL OFFICER

FIRST MIDDLE LAST
GENE HILLGER

ADDRESS
1300 EAST LANE

CITY STATE ZIP CODE COUNTRY
IMPERIAL BEACH CA 92101 UNITED STATES

7. CHECK THE APPROPRIATE PROVISION BELOW AND NAME THE AGENT FOR SERVICE OF PROCESS

Corporation agent name must be blank if an individual is specified as the agent for service of process

<input checked="" type="checkbox"/>	AN INDIVIDUAL RESIDING IN CALIFORNIA
	AGENT'S FIRST MIDDLE LAST GENE HILLGER
<input type="checkbox"/>	A CORPORATION WHICH HAS FILED A CERTIFICATE PURSUANT TO CALIFORNIA CORPORATIONS CODE SECTION 1505.
	NAME OF CORPORATE AGENT View List

8. STREET ADDRESS OF THE AGENT FOR SERVICE OF PROCESS IN CALIFORNIA, IF AN INDIVIDUAL (DO NOT USE PO BOX)

ADDRESS
1300 EAST LANE

CITY STATE ZIP CODE
IMPERIAL BEACH CA 92101

9. THE INFORMATION CONTAINED HEREIN IS TRUE AND CORRECT. ENTER THE NAME AND TITLE OF THE PERSON COMPLETING THIS STATEMENT.

DATE TITLE FIRST MIDDLE LAST
5/3/2011 HILLGER GENE HILLGER

BUSINESS LICENSE CERTIFICATE

CITY OF IMPERIAL BEACH

This business license certificate does not authorize any person to conduct any unlawful business or to conduct any lawful business in an unlawful manner, nor to operate a business without strictly complying with all local applicable laws, including but not limited to the City's Building Code and its Zoning Ordinance and to those applicable laws requiring a permit from any board, commission, department or office of this City. This license shall no longer be valid after the expiration date shown on the face of this certificate, unless earlier suspended or revoked by the City.

LOC: 1300 EAST LN
IMPERIAL BEACH CA 91932

LICENSE NO.
12-00008834

BUSINESS NAME/DESCRIPTION:	ISSUED	EXPIRES
OCEAN BLUE FOUNDATION HOP-NON PROFIT ORGANIZATIONS	February 01, 2011	January 31, 2012

NO EMPLOYEES

LICENSEE: OCEAN BLUE FOUNDATION
1300 EAST LN
IMPERIAL BEACH CA 91932

CONTROL NO. 0008545

VBL

**City of Imperial Beach
Request for Financial Assistance
2011-2013 Application**

(Please note: This application becomes a public record)

RECEIVED

2011 NOV 13 P 9:06

CITY MANAGER/PERSONNEL
CITY CLERK OFFICES

1. Name of Organization: **Friends of the Imperial Beach Branch Library, Inc. (FOL)**
 Mailing Address: **810 Imperial Beach Blvd., Imperial Beach, CA 91932**
 Contact Person: **Nancy Stone** Daytime Phone: ()
 2. Organization certified as a California Nonprofit Corporation? Yes X No ___
 State of California Nonprofit Corporation Certification Number: **C2460791**
 3. Has your organization received financial assistance from the City previously? Yes X No ___
 If yes, what activities and which fiscal year(s): **2007 & 2008 - Various Book Purchases (including large print and children), 2009 - Family Music Programs, 2010 - Family-oriented programs**
 4. Amount requested for 2011-2013: **\$1,000.00**
 5. Title of Proposed Program/Service: **Funding for a minimum of two public family-oriented programs each year**
 6. Program/Service Description: **The San Diego County Library System Budget cuts in the past two years have resulted in the elimination of almost all program funding for branch libraries. Last year, thanks to the EDCO grant, funding was provided to fund two family-oriented programs, both of which were well-attended by residents of all ages. The current request asks to continue the funding for more family oriented programs, including music and other programs, for the enrichment and interest of community residents.**
 7. Estimated number of I.B residents to be served by proposed program: **Past programs have been very well received and drawn 50-100 residents including adults and children.**
 8. Program Dates/Location: **The Library Branch Director would schedule the programs (at least two) during the fiscal year in consultation with the Friends of the Library (FOL).**
 9. Anticipated Program Outcome or Accomplishments: **This grant would provide a safe and secure place for families to hear music and benefit from other family related programs from musicians and other talented individuals or groups providing entertainment and education will provide. It will provide a venue for free entertainment for the community and potentially may bring people into the library who have not been to the library. It will increase exposure to the services and programs offered by the library and how these services are of benefit and help to the community for residents of all ages and interests. Library usage continues to grow with the IB branch becoming a star in the library system. Programs resulting from this grant highlight the many benefits of the local library and make it a centerpiece of community involvement.**

2011-2013 EDCO Community Grant Application
Page 2

10. Proposed Total Program Costs: **\$1,000.00** (Includes all estimated costs to conduct the proposed activity/program.)

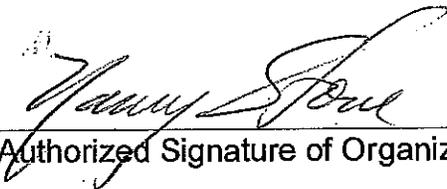
11. Attach to Grant Application:

- Copy of Organization's Budget Summary
- Copy of Proposed Program Budget
- Copy of Current State of California Nonprofit Corporation Certification (if applicable)
- Copy of Current Business License

12. How will the organization acknowledge the City's financial contribution to the community/beneficiaries of the proposed activity? **Flyers, articles in the local newspaper, and program notes will all acknowledge that the funding for the program was provided by the City (and/or EDCO).**

Acknowledgment of Responsibility:

Authorized Signature assumes all responsibility for developing and implementing proposed activities or events in this application, including public acknowledgment of the City's financial contribution. Authorized signature will comply with all accounting and budget procedures outlined by the City. Authorized signature and accompanying group will hold harmless the City of Imperial Beach from all losses, claims, accidents and problems associated, directly or indirectly, with the development and implementation of proposed activities or events.



Authorized Signature of Organization

11/13/2011

Date

ALL INFORMATION REQUESTED ON THIS APPLICATION MUST BE COMPLETED AS A CONDITION FOR BEING CONSIDERED BY THE CITY COUNCIL OF IMPERIAL BEACH.

A program made possible through the generous financial support of EDCO.

EDCO

DISPOSAL CORPORATION

A WASTE COLLECTION AND RECYCLING COMPANY
www.edco-corp.com

**FRIENDS OF THE IMPERIAL BEACH LIBRARY, INC.
810 IMPERIAL BEACH BLVD.
IMPERIAL BEACH, CA 91932**

BUDGET REPORT FOR FISCAL 7/01/10-6/30/11

OPENING BALANCE JULY 1, 2010 (CHECKING AND SAVINGS)		\$ 4,469.86
CHECKING ACCOUNT INCOME	BALANCE ON JULY 1, 2010	\$ 3,356.57
	USED BOOK SALES	\$ 1,899.81
	FARMER'S MARKET BOOK SALES	\$ 11.75
	INTERNET BOOK SALES	\$ 445.00
	MEMBERSHIP DUES	\$ 465.00
	DONATIONS	\$ 1,748.33
	EDCO GRANT (CITY OF IB)	\$ 384.00
	PIZZA HUT FUND RAISER	\$ 306.43
	BOOK BAGS	\$ 20.00
	FLASH DRIVES	\$ 70.00
	TOTAL INCOME	\$ 5,350.32
EXPENDITURES (LIABILITIES)	SD COUNTY LIBRARY (EDCO GRANT)	\$ (384.00)
	PROGRAM SUPPORT FOR LIBRARY	\$ (1,946.07)
	LFSDC (MEMBERSHIP & INSURANCE)	\$ (85.00)
	FOL SUPPLIES (STAMPS, COFFEE, ETC.)	\$ (238.58)
	LIBRARY FRIENDS OF SD COUNTY	
	FOUNDATION ENDOWMENT DONATION	\$ (100.00)
	IB LIBRARY TEEN ADVISORY GROUP (TAG)	\$ (153.21)
	FARMER'S MARKET SPACE RENTAL	\$ (45.00)
	BOOK SALE TABLE RENT	\$ (80.00)
	CA STATE FILING FOR NON-PROFIT	\$ (20.00)
	TOTAL EXPENDITURES	\$ (3,051.86)
CLOSING BALANCE ASSETS	CHECKING	\$ 5,655.03
SAVINGS ACCOUNT (OPENED 5/11/10)	BALANCE ON JULY 1, 2010	\$ 1,113.29
	BOOK CART INCOME	\$ 913.73
	INTEREST INCOME	\$ 1.94
	TOTAL SAVINGS ACCOUNT	\$ 2,028.96
CLOSING BALANCE ASSETS	SAVINGS	\$ 2,028.96
	CHECKING	\$ 5,655.03
	SAVINGS	\$ 2,028.96
CLOSING BALANCE JUNE 30, 2011 (CHECKING AND SAVINGS)		\$ 7,683.99

PROPOSED PROGRAM BUDGET
For Year 2011 – 2013

The grant for \$1,000.00 will be spent for a minimum of two Family-Oriented Programs (such as Music) each year. The average cost for one program is approximately \$250.00. The grant will allow the purchase of at least four Family-Oriented Programs for the Imperial Beach Branch Library over the next two-year period. The programs will be free and open to the public with acknowledgment that the source of funding is through the Imperial Beach Community Grants Program based on a monetary donation by EDCO Disposal Corporation.

State of California

Secretary of State

Confirmation of Receipt of Document / Receipt for Payment

IMPORTANT: Do not use the Back button on your browser. Using the Back button will result in duplicate charges being applied to your credit card.

[Return to Main Page](#)

Transaction ID:	101641472099DFC4D5-6EF4-8EA8-FE2B-1A3E5F31CE53
Confirmation #:	06385B
Charge Description	E-file Statement of Information for C2460791
Name:	Friends of the Imperial Beach Library, Inc. Nancy Stone
Address:	578 Citrus Ave
Address Line 2	
City/State/Zip:	Imperial Beach, CA 91932
Phone:	
Email:	
Amount:	20.00
E-File Session:	1846222
AVS Response:	Y
Date/Time:	7/12/2010 2:21:47 PM

Note: Confirmation of receipt does not constitute an approved/accepted filing. We recommend that you print or save this screen as a record of your E-file transaction and credit card payment.

Copies of filings after submission may be requested using our [Business Entities Records Order Form](#).

If you are representing a business, we want you to be aware of a deceptive solicitation sent to many companies implying they have to go through a private, third party vendor – and pay an exorbitant fee – in order to file official documents with our office.

These solicitations are asking for fees of up to \$495 to file various documents with our office – documents that, in most cases, have a filing fee of \$25 for Statements of Information at most and \$0 for termination documents.

A Customer Alert on our website at www.sos.ca.gov/business/be/alert-misleading-solicitations.htm has more details about these deceptive ploys, as well as information on how you can file documents directly with our office and contact the Attorney General if you have been victimized.

BUSINESS LICENSE CERTIFICATE

CITY OF IMPERIAL BEACH

LOG NO. _____ LICENSE NO. _____

BUSINESS NAME/DESCRIPTION _____ ISSUED _____ EXPIRES _____

OWNER/REGISTRAR NAME _____

ISSUING AGENCY/DEPARTMENT _____

LICENSEE NAME _____

CITY OF IMPERIAL BEACH

CONTROL NO. _____

VBL

City of Imperial Beach Request for Financial Assistance 2011-2013 Application

(Please note: This application becomes a public record)

RECEIVED

2011 NOV 14 A 2:41

All Applications must be received by 5:00 p.m. November 14, 2011. Please Print Clearly or Type.

CITY MANAGER/PERSONNEL
CITY CLERK OFFICES

- Name of Organization Kiwanis Club of Imperial Beach
Mailing Address P.O. Box 1146, Imperial Beach CA 91933
City State Zip
Contact Person Ken Blinsman Daytime Phone (619) 424-2266 x230
- Organization certified as a California Nonprofit Corporation? Yes No
State of California Nonprofit Corporation Certification Number: C0247016
- Has your organization received financial assistance from the City previously? Yes / No
If yes, what activities and which fiscal year(s): Student of the Month 2010/11
- Amount requested for 2011-2013 \$ 1,000.00 (Maximum of \$1,000.00)

Grant funds must be used for services or materials directly associated to proposed activity. Please describe below how grant funds will be used, how many I.B. residents will benefit from the grant funded activity and objectives of the proposed activity:

- Title of Proposed Program/Service: Student of the Month Award
- Program/Service Description: Funds are used to provide recognition to outstanding students nominated by teachers of the South Bay Union School District. Each student is acknowledged during a Kiwanis lunchtime ceremony with the student's teacher and principal sharing stories why the student was selected. Each student is presented with a frame certificate and a \$50.00 savings ^(Attach extra sheet, if necessary) bond.
- Estimated number of I.B. residents to be served by proposed program: 24 students, their families, SBUSD representatives, community members.
- Program Dates/Location: 2nd Tuesday of the month / Boys & Girls Club.
- Anticipated Program Outcome or Accomplishments:
The student of the month program motivates students within the SBUSD to increase academic success along with building confidence, and civic engagement.
- Proposed Total Program Costs: \$ 2,184.00 (Includes all estimated costs to conduct proposed activity/program)

11. Attach to Grant Application (*all are required and application will be rejected if submitted incomplete*):

- Copy of Organization's Budget Summary
- Copy of Proposed Program Budget
- Copy of Current State of California Nonprofit Corporation Certification
- Copy of Current Business License *BL # 12-5746-5589*

12. How will the organization acknowledge the City's financial contribution to the community/beneficiaries of the proposed activity?

The city's financial contribution is acknowledged at all Student of the Month presentations and in Kiwanis media releases about the program.

Acknowledgment of Responsibility:

Authorized Signature assumes all responsibility for developing and implementing proposed activities or events in this application, including public acknowledgment of the City's financial contribution. Authorized signature will comply with all accounting and budget procedures outlined by the City. Authorized signature and accompanying group will hold harmless the City of Imperial Beach from all losses, claims, accidents and problems associated, directly or indirectly, with the development and implementation of proposed activities or events.

KBC
Authorized Signature of Organization

11/14/2011
Date

ALL INFORMATION REQUESTED ON THIS APPLICATION MUST BE COMPLETED AS A CONDITION FOR BEING CONSIDERED BY THE CITY COUNCIL OF IMPERIAL BEACH.

A program made possible through the generous financial support of EDCO.

EDCO

DISPOSAL CORPORATION

A WASTE COLLECTION AND RECYCLING COMPANY

www.edco-corp.com

Kiwanis Club of Imperial Beach - South Bay

2011 - 2012 Administrative Budget

Income:

Member Dues	6,352
Initiation Fees	255
Lunches	5,400
Lunch-Student of the Month	500
Drawings	510
Fines & Raffles	765
Club Installation Dinner	1,000
Lt. Gov. Social	195

Total Income

14,977

Expenditures:

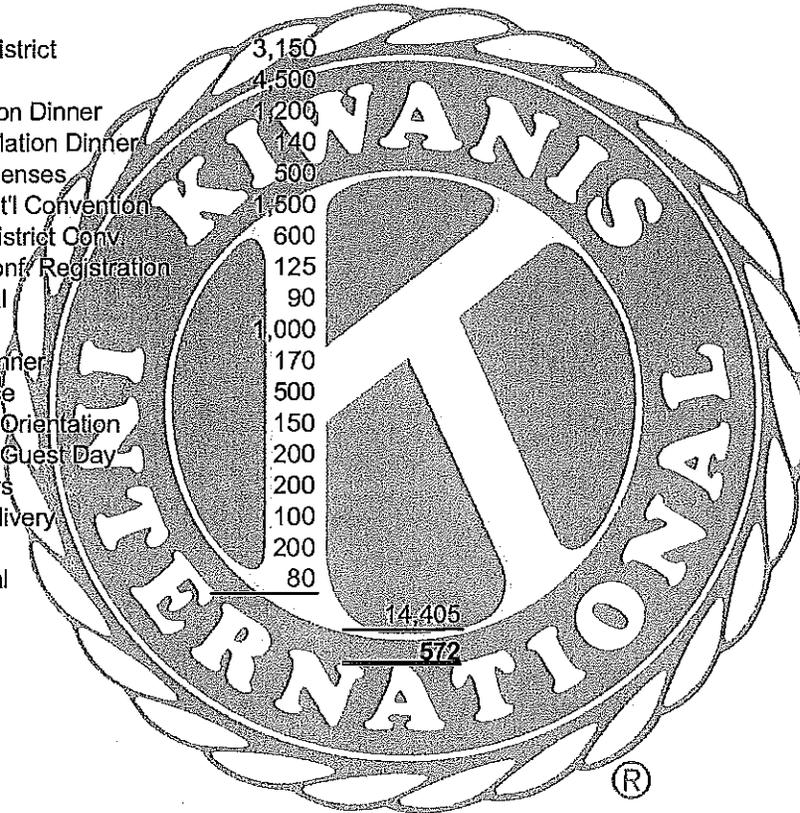
Dues-Int'l & District	3,150
Lunch Cost	4,500
Club Installation Dinner	1,200
Lt. Gov. Installation Dinner	140
President Expenses	500
Delegates - Int'l Convention	1,500
Delegates - District Conv	600
Mid-Winter Conf/ Registration	125
Lt. Gov. Social	90
Lt. Gov. Fund	1,000
Governor's Dinner	170
BOD Insurance	500
New Member Orientation	150
New Member/Guest Day	200
Gifts & Flowers	200
Postage & Delivery	100
Club Supplies	200
PO Box Rental	80

Total Expenditures

14,405

Net Income

572



Kiwanis Club of Imperial Beach - South Bay
2011 - 2012 Service Budget

Income:

Wine/Beer Tasting	6,000
Calendar Ads	5,000
Mini-Soap Box Derby	1,400
TBD	1,600
City Grant-Student of Month	500
Miracle Mile of Quarters	480

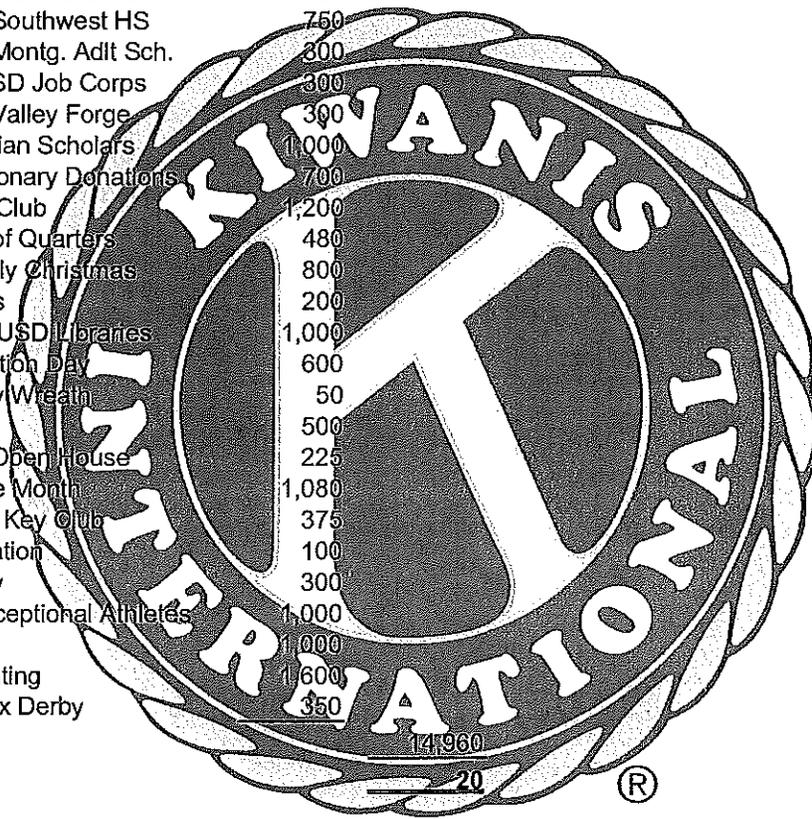
Total Income 14,980

Expenditures:

Scholarship-Mar Vista HS	750
Scholarship-Southwest HS	750
Scholarship-Montg. Adlt Sch.	300
Scholarship-SD Job Corps	300
Scholarship-Valley Forge	300
SDSU Guardian Scholars	1,000
BOD Discretionary Donations	700
Boys & Girls Club	1,200
Miracle Mile of Quarters	480
Kiwanis Family Christmas	800
Feed the Kids	200
Books for SBUSD Libraries	1,000
City Appreciation Day	600
Memorial Day Wreath	50
Senior Picnic	500
IB Fire Dept Open House	225
Student of the Month	1,080
Mar Vista HS Key Club	375
Aztec Foundation	100
Fishing Derby	300
Sports for Exceptional Athletes	1,000
Wine Tasting	1,000
Calendar Printing	1,600
Mini-Soap Box Derby	350

Total Expenditures

Net Income



Kiwanis

Imperial Beach/South Bay

P.O. Box 1146 • Imperial Beach, CA 91933

STUDENT OF THE PROGRAM EXPENSES

Description	Quantity	Unit Price	Total Cost
Framed Recognition Certificates	24	\$6.00	\$144.00
Meals for students, families, and school district representatives	144	\$10.00	\$1,440.00
\$50.00 U.S. Savings Bond	24	\$25.00	\$600.00
TOTAL PROGRAM EXPENSE			\$2,184.00

The additional \$1,184.00 is paid by the Kiwanis Club of Imperial Beach/South Bay



State of California
 Kevin Shelley
 Secretary of State
 STATEMENT OF INFORMATION
 (Domestic Nonprofit Corporation)

Filing Fee \$20.00. If amendment, see instructions.

IMPORTANT - READ INSTRUCTIONS BEFORE COMPLETING THIS FORM.

1. CORPORATE NAME: (Please do not alter if name is preprinted.)

C0247016 UN DUE DATE 07-31-04 04036N
 KIWANIS CLUB OF IMPERIAL BEACH--
 SOUTH BAY, CALIFORNIA
 PO BOX 1146
 IMPERIAL BEACH CA 91933

This Space For Filing Use Only

COMPLETE ADDRESSES FOR THE FOLLOWING: (Do not abbreviate the name of the city. Item 2 cannot be a P.O. Box.)

2. STREET ADDRESS OF PRINCIPAL OFFICE IN CALIFORNIA, IF ANY (If none, complete Item 5.) CITY STATE ZIP CODE
 CA

3. MAILING ADDRESS CITY AND STATE ZIP CODE
 P.O. Box 1146 Imperial Beach, CA 91933

NAMES AND COMPLETE ADDRESSES OF THE FOLLOWING OFFICERS (The corporation must have these three officers. A comparable title for the specific officer may be added; however, the preprinted titles on this statement must not be altered.)

4. CHIEF EXECUTIVE OFFICER/ ADDRESS CITY AND STATE ZIP CODE
 Jim Mixon (President) 1390 Loudon Ln. Imperial Beach, CA 91932

5. SECRETARY/ ADDRESS CITY AND STATE ZIP CODE
 Lorraine Pavolillo 517 10th St. Imperial Beach, CA 91932

6. CHIEF FINANCIAL OFFICER/ ADDRESS CITY AND STATE ZIP CODE
 David Axelson 30 Catpaw Cape Coronado, CA 92118

AGENT FOR SERVICE OF PROCESS
 • If an individual, the agent must reside in California and Item 8 must be completed with a California address.
 • If another corporation, the agent must have on file with the California Secretary of State a certificate pursuant to Corporations Code section 1505 and Item 8 must be left blank.

7. NAME OF AGENT FOR SERVICE OF PROCESS
 Shirley Nakawatase

8. ADDRESS OF AGENT FOR SERVICE OF PROCESS IN CALIFORNIA, IF AN INDIVIDUAL CITY STATE ZIP CODE
 923 Seacoast Dr. Imperial Beach CA 91932

DAVIS-STIRLING COMMON INTEREST DEVELOPMENT ACT (California Civil Code section 1350 et seq.)

9. CHECK HERE IF THE CORPORATION IS AN ASSOCIATION FORMED TO MANAGE A COMMON INTEREST DEVELOPMENT UNDER THE DAVIS-STIRLING COMMON INTEREST DEVELOPMENT ACT AND PROCEED TO ITEMS 10, 11, 12 AND 13.
 NOTE: CORPORATIONS FORMED TO MANAGE A COMMON INTEREST DEVELOPMENT MUST ALSO FILE A STATEMENT BY COMMON INTEREST DEVELOPMENT ASSOCIATION (FORM SI-CID) AS REQUIRED BY CALIFORNIA CIVIL CODE SECTION 1302.6. PLEASE SEE INSTRUCTIONS ON THE REVERSE SIDE OF THIS FORM.

10. ADDRESS OF BUSINESS OR CORPORATE OFFICE OF THE ASSOCIATION, IF ANY CITY STATE ZIP CODE

11. FRONT STREET AND NEAREST CROSS STREET FOR THE PHYSICAL LOCATION OF THE COMMON INTEREST DEVELOPMENT (Complete if the business or corporate office is not on the site of the common interest development.) 9-DIGIT ZIP CODE

12. NAME AND ADDRESS OF ASSOCIATION'S MANAGING AGENT, IF ANY CITY STATE ZIP CODE

13. CHECK HERE IF THE ASSOCIATION'S MANAGING AGENT IS CERTIFIED PURSUANT TO BUSINESS AND PROFESSIONS CODE SECTION 11502.

14. THE INFORMATION CONTAINED HEREIN IS TRUE AND CORRECT.

Jim Mixon TYPE OR PRINT NAME OF OFFICER OR AGENT
 [Signature] SIGNATURE
 President TITLE
 5-6-04 DATE

✓ BL

**City of Imperial Beach
Request for Financial Assistance
2011-2013 Application**

(Please note: This application becomes a public record)

All Applications must be received by 5:00 p.m. November 14, 2011. Please Print Clearly or Type.

1. Name of Organization WILDCOAST
Mailing Address 925 Seacoast dr Imperial Beach, CA 91932
City State Zip
Contact Person Paloma Aguirre Daytime Phone 619-423-8665 ext 211
2. Organization certified as a California Nonprofit Corporation? Yes No
State of California Nonprofit Corporation Certification Number: 2079391
3. Has your organization received financial assistance from the City previously? Yes No
If yes, what activities and which fiscal year(s): 2011-
4. Amount requested for 2011-2013 \$ 1,000 (Maximum of \$1,000.00)

Grant funds must be used for services or materials directly associated to proposed activity. Please describe below how grant funds will be used, how many I.B. residents will benefit from the grant funded activity and objectives of the proposed activity:

5. Title of Proposed Program/Service: Please see attachment
6. Program/Service Description: _____

(Attach extra sheet, if necessary)

7. Estimated number of I.B. residents to be served by proposed program: 200
8. Program Dates/Location: see attachment
9. Anticipated Program Outcome or Accomplishments:
Please see attachment

CITY MANAGER/PERSONNEL
CITY CLERK OFFICES
2011 NOV 13 P 1:20

10. Proposed Total Program Costs: \$ 1,000 (Includes all estimated costs to conduct proposed activity/program.)
11. Attach to Grant Application (*all are required and application will be rejected if submitted incomplete*):
- Copy of Organization's Budget Summary
 - Copy of Proposed Program Budget
 - Copy of Current State of California Nonprofit Corporation Certification
 - Copy of Current Business License
12. How will the organization acknowledge the City's financial contribution to the community/beneficiaries of the proposed activity?

Please see attachment

Acknowledgment of Responsibility:

Authorized Signature assumes all responsibility for developing and implementing proposed activities or events in this application, including public acknowledgment of the City's financial contribution. Authorized signature will comply with all accounting and budget procedures outlined by the City. Authorized signature and accompanying group will hold harmless the City of Imperial Beach from all losses, claims, accidents and problems associated, directly or indirectly, with the development and implementation of proposed activities or events.



Authorized Signature of Organization

11/9/11
Date

ALL INFORMATION REQUESTED ON THIS APPLICATION MUST BE COMPLETED AS A CONDITION FOR BEING CONSIDERED BY THE CITY COUNCIL OF IMPERIAL BEACH.

A program made possible through the generous financial support of EDCO.

EDCO

DISPOSAL CORPORATION

A WASTE COLLECTION AND RECYCLING COMPANY

www.edco-corp.com

EDCO Community Grant Project Application Attachment
2012

5. Title of Proposed Program:

Imperial Beach Community Youth Action Project

6. Program Description:

The Imperial Beach Community Youth Action Project will promote coastal stewardship by engaging students, and youth groups in the coastal conservation of the south San Diego shoreline through environmental presentations and hands-on stewardship activities. Environmental presentations focusing on watershed conservation, beach water quality, and environmental health will be given at Mar Vista High School, the Imperial Beach Junior Guard program and the YMCA Camp Surf youth program. The project will mobilize 200 of Imperial Beach youth through two community cleanup & nature-walk events. By the end of this project participants will have a greater understanding of the need to conserve and restore the Tijuana River Watershed in order to have a healthy coastal ecosystem for all to enjoy.

7. Estimated number of I.B. residents to be served:

200 Youth

8. Program dates and locations:

One presentation at Mar Vista High School- Spring 2012
One Presentation at YMCA Camp Surf -Spring 2012 & Summer 2012
One Presentation at the IB Junior Guard program- Summer 2012
National Trail's Day Cleanup -June 2012
Tijuana Sloughs Cleanup- Fall 2012

9. Anticipated Program outcomes or Accomplishments:

Accomplishment #1

A total of 200 youth will have participated in watershed conservation, beach water quality, and environmental health presentations.

Outcome: Through a post presentation Q&A session students will be able to explain what a watershed is, how to monitor ocean water quality and ways to engage in conservation.

Accomplishment #2

Two cleanup events will have taken place in the greater Imperial Beach area.

Outcome: A cleanup will be hosted during National Trails Day in the Tijuana River Valley at the main Tijuana River channel. Ocean-bound trash and waste tires will be collected from the river in order to prevent Imperial Beach shoreline pollution. A second cleanup will be hosted outside of bird nesting season prior to the start of the rain season in the Tijuana National Wildlife Refuge (Tijuana Sloughs). Total trash removal will exceed 4,000lbs.

12. How will the organization acknowledge the City's financial contribution to the community/beneficiaries of the proposed activity?

The program will be promoted using social media which will include Facebook, Twitter, website postings, video blogs and electronic newsletters. The program will also be promoted via news media outlets such as Spanish language radio & television, newspapers and local website news outlets.

Outcome: The City's financial contribution to the community will be acknowledged through the organization's more than 1,600 email subscribers and through local news media outlets.

EDCO Community Grant Project Budget
2012

Category	EDCO Community Grant Request	Other Funding Sources	Total
EXPENSES			
<i>Personnel</i>			
Cleanup coordination (40hrs x 2 cleanups) = 80hrs			
Presentations at school (1hr x 5 presentations) = 5hrs			
Project Manager Total= 85hrs @ \$22/hr	\$660	\$1210	\$1870
Subtotal Personnel	\$660	\$1210	\$1870
<i>Supplies</i>			
Gloves, trash bags, water, snacks	\$100	\$200	\$300
Mileage	\$140	\$200	\$340
Poster Printing (100 posters @ \$1.00each)	\$100		\$100
Subtotal Supplies	\$340	\$400	\$740
<i>Other Sources</i>			
REI Foundation		\$400	
WiLDcoast		\$1210	
Subtotal Other Funding Sources		\$1610	
Total Project Revenue (including EDCO Community Grant request)	\$1000	\$1610	\$2610

WILDCOAST
STATEMENT OF ACTIVITIES
BUDGET 2011

	Programs						Support		Budget 2011
	CS	CONDOR	WLAND	BORDER	OTAY	COMM	DEV	ADM	
Rollover Funds (prior yr)	77,000	0	15,000	67,500	57,500	20,000		50,000	287,000
Grants	211,300	197,600	235,000	103,900	120,500	67,500		245,000	1,180,800
Contributions							63,247		63,247
Events / Other							53,000	4,000	57,000
REVENUE	211,300	197,600	235,000	103,900	120,500	67,500	116,247	249,000	1,301,047
EXPENSE									
Salaries	129,560	137,000	108,452	92,065	94,915	26,600	42,750	129,884	761,225
Benefits	23,321	0	14,099	11,968	12,339	3,458	5,558	15,586	86,328
Taxes	3,119	0	10,845	9,206	9,491	2,660	4,275	12,988	52,586
PERSONNEL	156,000	137,000	133,396	113,239	116,745	32,718	52,583	158,458	900,139
Accounting Fees	10,000	0	0	0	0	0	0	20,000	30,000
Legal Fees	2,000	0	8,000	0	0	0	0	1,000	11,000
Supplies	10,300	22,600	1,500	1,250	5,000	7,000	1,500	4,500	53,650
Telephone/Internet	8,500	5,000	750	750	500	3,000	0	15,000	33,500
Postage/Shipping	500	0	0	100	100	250	250	1,250	2,450
Occupancy/Utilities	12,500	0	0	0	0	0	0	39,000	51,500
Office Equip	1,000	0	0	0	0	0	0	500	1,500
Printing/Publication	0	0	0	1,500	0	5,000	1,000	0	7,500
Travel	19,000	8,000	20,000	2,000	2,000	10,000	500	1,000	62,500
Staff Development	250	0	500	500	500	500	500	1,000	3,750
Board of Directors	0	0	0	0	0	0	0	1,000	1,000
Insurance	0	2,500	0	0	0	0	0	8,000	10,500
Marketing	6,000	0	500	1,000	5,000	8,500	2,000	0	23,000
Miscellaneous	10,250	17,500	500	500	500	1,000	750	1,500	32,500
Outside Service	52,000	0	500	5,000	13,100	5,000	2,500	14,000	92,100
Staff Recognition	0	0	0	0	0	0	0	1,500	1,500
Volunteer Recog	0	0	0	0	0	0	500	0	500
Vehicle Maint.	0	5,000	0	0	0	0	0	2,500	7,500
Special Events	0	0	0	0	0	0	39,000	0	39,000
VAT									0
OPERATING	132,300	60,600	32,250	12,600	26,700	40,250	48,500	111,750	464,950
Indirect @ 15%	0	0	24,847	18,876	21,517	10,945	15,165	(91,350)	0
TOTAL EXPENSES	288,300	197,600	190,493	144,715	164,962	83,913	116,247	178,859	1,365,089
NET OPERATING	(77,000)	0	44,507	(40,815)	(44,462)	(16,413)	(0)	70,141	(64,042)
Depreciation									
FX Gain / (Loss)									
Revenue - Investment in Land									
NET INCOME	(77,000)	0	44,507	(40,815)	(44,462)	(16,413)	(0)	70,141	(64,042)



STATE OF CALIFORNIA
FRANCHISE TAX BOARD
PO BOX 1286
RANCHO CORDOVA CA 95741-1286

In reply refer to
755:G :RWN

June 26, 2000

WILDCOAST
P O BOX 752
BROOKDALE CA 95007

Purpose : CHARITABLE
Code Section : 23701d
Form of Organization : Corporation
Accounting Period Ending: December 31
Organization Number : 2079391

You are exempt from state franchise or income tax under the section of the Revenue and Taxation Code indicated above.

This decision is based on information you submitted and assumes that your present operations continue unchanged or conform to those proposed in your application. Any change in operation, character, or purpose of the organization must be reported immediately to this office so that we may determine the effect on your exempt status. Any change of name or address must also be reported.

In the event of a change in relevant statutory, administrative, judicial case law, a change in federal interpretation of federal law in cases where our opinion is based upon such an interpretation, or a change in the material facts or circumstances relating to your application upon which this opinion is based, this opinion may no longer be applicable. It is your responsibility to be aware of these changes should they occur. This paragraph constitutes written advice, other than a chief counsel ruling, within the meaning of Revenue and Taxation Code Section 21012(a)(2).

You may be required to file Form 199 (Exempt Organization Annual Information Return) on or before the 15th day of the 5th month (4 1/2 months) after the close of your accounting period. Please see annual instructions with forms for requirements.

You are not required to file state franchise or income tax returns unless you have income subject to the unrelated business income tax

June 26, 2000
WILDCOAST
ENTITY ID : 2079391
Page 2

Under Section 23731 of the Code. In this event, you are required to file Form 109 (Exempt Organization Business Income Tax Return) by the 15th day of the 5th month (4 1/2 months) after the close of your annual accounting period.

Please note that an exemption from federal income or other taxes and other state taxes requires separate applications.

A copy of this letter has been sent to the Registry of Charitable Trusts.

R NORTON
EXEMPT ORGANIZATION SECTION
PROCESSING SERVICES BUREAU
TELEPHONE (916) 845-4178

EO :
CC :WILLIAM FINNEGAN

BUSINESS LICENSE CERTIFICATE

CITY OF IMPERIAL BEACH

This business license certificate does not authorize any person to conduct any unlawful business or to conduct any lawful business in an unlawful manner, nor to operate a business without strictly complying with all local applicable laws, including but not limited to the City's Building Code and its Zoning Ordinance and to those applicable laws requiring a permit from any board, commission, department or office of this City. This license shall no longer be valid after the expiration date shown on the face of this certificate, unless earlier suspended or revoked by the City.

LOC: 925 SEACOAST DR
IMPERIAL BEACH CA 91932

SEACO

LICENSE NO.
11-00006787

BUSINESS NAME/DESCRIPTION:

ISSUED

EXPIRES

WILD COAST
NON PROFIT ORGANIZATIONS

August 01, 2010

July 13, 2011

CONSERVATION

LICENSEE: WILD COAST
925 SEACOAST DR
IMPERIAL BEACH CA 91932

CONTROL NO. 0006585

License # 12-6787-6585
exp - 7/31/2012

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date:

MAR 22 2005

Employer Identification Number:

DLN:

WILD COAST
925 SEACOAST DR
IMPERIAL BEACH, CA 91932-0000

Contact Person:
DAVID A DOEKER ID# 31168
Contact Telephone Number:
(877) 829-5500
Public Charity Status:
170(b)(1)(A)(vi)

Dear Applicant:

Our letter dated JUNE 2000, stated you would be exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code, and you would be treated as a public charity, rather than as a private foundation, during an advance ruling period.

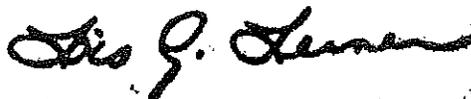
Based on the information you submitted, you are classified as a public charity under the Code section listed in the heading of this letter. Since your exempt status was not under consideration, you continue to be classified as an organization exempt from Federal income tax under section 501(c)(3) of the Code.

Publication 557, Tax-Exempt Status for Your Organization, provides detailed information about your rights and responsibilities as an exempt organization. You may request a copy by calling the toll-free number for forms, (800) 829-3676. Information is also available on our Internet Web Site at www.irs.gov.

If you have general questions about exempt organizations, please call our toll-free number shown in the heading between 8:30 a.m. - 5:30 p.m. Eastern time.

Please keep this letter in your permanent records.

Sincerely yours,



Lois G. Lerner
Director, Exempt Organizations
Rulings and Agreements

Letter 1050 (DO/CG)

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: **JUN 20 2000**

Employer Identification Number:

DLN:

WILDCOAST
C/O WALLACE J NICHOLS
PO BOX 752
BROOKDALE, CA 95007

Contact Person:
LISA M VAN DER SLUYS ID# 95264
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Foundation Status Classification:
509(a)(1)
Advance Ruling Period Begins:
March 14, 2000
Advance Ruling Period Ends:
December 31, 2004
Addendum Applies:
Yes

Dear Applicant:

Based on information you supplied, and assuming your operations will be as stated in your application for recognition of exemption, we have determined you are exempt from federal income tax under section 501(a) of the Internal Revenue Code as an organization described in section 501(c)(3).

Because you are a newly created organization, we are not now making a final determination of your foundation status under section 509(a) of the Code. However, we have determined that you can reasonably expect to be a publicly supported organization described in sections 509(a)(1) and 170(b)(1)(A)(vi).

Accordingly, during an advance ruling period you will be treated as a publicly supported organization, and not as a private foundation. This advance ruling period begins and ends on the dates shown above.

Within 90 days after the end of your advance ruling period, you must send us the information needed to determine whether you have met the requirements of the applicable support test during the advance ruling period. If you establish that you have been a publicly supported organization, we will classify you as a section 509(a)(1) or 509(a)(2) organization as long as you continue to meet the requirements of the applicable support test. If you do not meet the public support requirements during the advance ruling period, we will classify you as a private foundation for future periods. Also, if we classify you as a private foundation, we will treat you as a private foundation from your beginning date for purposes of section 507(d) and 4940.

Grantors and contributors may rely on our determination that you are not a private foundation until 90 days after the end of your advance ruling period. If you send us the required information within the 90 days, grantors and contributors may continue to rely on the advance determination until we make

Letter 1045 (DO/CG)

WILDCOAST

a final determination of your foundation status.

If we publish a notice in the Internal Revenue Bulletin stating that we will no longer treat you as a publicly supported organization, grantors and contributors may not rely on this determination after the date we publish the notice. In addition, if you lose your status as a publicly supported organization, and a grantor or contributor was responsible for, or was aware of, the act or failure to act, that resulted in your loss of such status, that person may not rely on this determination from the date of the act or failure to act. Also, if a grantor or contributor learned that we had given notice that you would be removed from classification as a publicly supported organization, then that person may not rely on this determination as of the date he or she acquired such knowledge.

If you change your sources of support, your purposes, character, or method of operation, please let us know so we can consider the effect of the change on your exempt status and foundation status. If you amend your organizational document or bylaws, please send us a copy of the amended document or bylaws. Also, let us know all changes in your name or address.

As of January 1, 1984, you are liable for social security taxes under the Federal Insurance Contributions Act on amounts of \$100 or more you pay to each of your employees during a calendar year. You are not liable for the tax imposed under the Federal Unemployment Tax Act (FUTA).

Organizations that are not private foundations are not subject to the private foundation excise taxes under Chapter 42 of the Internal Revenue Code. However, you are not automatically exempt from other federal excise taxes. If you have any questions about excise, employment, or other federal taxes, please let us know.

Donors may deduct contributions to you as provided in section 170 of the Internal Revenue Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

Donors may deduct contributions to you only to the extent that their contributions are gifts, with no consideration received. Ticket purchases and similar payments in conjunction with fundraising events may not necessarily qualify as deductible contributions, depending on the circumstances. Revenue Ruling 67-246, published in Cumulative Bulletin 1967-2, on page 104, gives guidelines regarding when taxpayers may deduct payments for admission to, or other participation in, fundraising activities for charity.

You are not required to file Form 990, Return of Organization Exempt From Income Tax, if your gross receipts each year are normally \$25,000 or less. If you receive a Form 990 package in the mail, simply attach the label provided, check the box in the heading to indicate that your annual gross receipts are normally \$25,000 or less, and sign the return. Because you will be treated as a public charity for return filing purposes during your entire advance ruling period, you should file Form 990 for each year in your advance ruling period.

Letter 1045 (DO/CG)

WILDCOAST

that you exceed the \$25,000 filing threshold even if your sources of support do not satisfy the public support test specified in the heading of this letter.

If a return is required, it must be filed by the 15th day of the fifth month after the end of your annual accounting period. A penalty of \$20 a day is charged when a return is filed late, unless there is reasonable cause for the delay. However, the maximum penalty charged cannot exceed \$10,000 or 5 percent of your gross receipts for the year, whichever is less. For organizations with gross receipts exceeding \$1,000,000 in any year, the penalty is \$100 per day per return, unless there is reasonable cause for the delay. The maximum penalty for an organization with gross receipts exceeding \$1,000,000 shall not exceed \$50,000. This penalty may also be charged if a return is not complete. So, please be sure your return is complete before you file it.

You are not required to file federal income tax returns unless you are subject to the tax on unrelated business income under section 511 of the Code. If you are subject to this tax, you must file an income tax return on Form 990-T, Exempt Organization Business Income Tax Return. In this letter we are not determining whether any of your present or proposed activities are unrelated trade or business as defined in section 513 of the Code.

You are required to make your annual information return, Form 990 or Form 990-EZ, available for public inspection for three years after the later of the due date of the return or the date the return is filed. You are also required to make available for public inspection your exemption application, any supporting documents, and your exemption letter. Copies of these documents are also required to be provided to any individual upon written or in person request without charge other than reasonable fees for copying and postage. You may fulfill this requirement by placing these documents on the Internet. Penalties may be imposed for failure to comply with these requirements. Additional information is available in Publication 557, Tax-Exempt Status for Your Organization, or you may call our toll free number shown above.

You need an employer identification number even if you have no employees. If an employer identification number was not entered on your application, we will assign a number to you and advise you of it. Please use that number on all returns you file and in all correspondence with the Internal Revenue Service.

This determination is based on evidence that your funds are dedicated to the purposes listed in section 501(c)(3) of the Code. To assure your continued exemption, you should keep records to show that funds are spent only for those purposes. If you distribute funds to other organizations, your records should show whether they are exempt under section 501(c)(3). In cases where the recipient organization is not exempt under section 501(c)(3), you must have evidence that the funds will remain dedicated to the required purposes and that the recipient will use the funds for those purposes.

If you distribute funds to individuals, you should keep case histories

Letter 1045 (DO/CG)

WILDCOAST

Tax exemption under section 501(c)(3) is effective March 14, 2000.

WILD COAST

showing the recipients' names, addresses, purposes of awards, manner of selection, and relationship (if any) to members, officers, trustees or donors of funds to you, so that you can substantiate upon request by the Internal Revenue Service any and all distributions you made to individuals. (Revenue Ruling 56-304, C.B. 1956-2, page 306.)

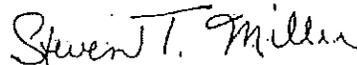
If we said in the heading of this letter that an addendum applies, the addendum enclosed is an integral part of this letter.

Because this letter could help us resolve any questions about your exempt status and foundation status, you should keep it in your permanent records.

We have sent a copy of this letter to your representative as indicated in your power of attorney.

If you have any questions, please contact the person whose name and telephone number are shown in the heading of this letter.

Sincerely yours,



Steven T. Miller
Director, Exempt Organizations

Enclosure(s):
Addendum
Form 872-C

11. Attach to Grant Application (all are required and application will be rejected if submitted incomplete):

- Copy of Organization's Budget Summary
- Copy of Proposed Program Budget
- Copy of Current State of California Nonprofit Corporation Certification
- Copy of Current Business License

12. How will the organization acknowledge the City's financial contribution to the community/beneficiaries of the proposed activity?

Media, newspapers, tv coverage, flyers through the local schools, printed recognition at the registration booth on the day of the event, verbally at the Awards Presentation, Interview through the local media.

Acknowledgment of Responsibility:

Authorized Signature assumes all responsibility for developing and implementing proposed activities or events in this application, including public acknowledgment of the City's financial contribution. Authorized signature will comply with all accounting and budget procedures outlined by the City. Authorized signature and accompanying group will hold harmless the City of Imperial Beach from all losses, claims, accidents and problems associated, directly or indirectly, with the development and implementation of proposed activities or events.

R. T. ...

 Authorized Signature of Organization

11-8-2011

 Date

ALL INFORMATION REQUESTED ON THIS APPLICATION MUST BE COMPLETED AS A CONDITION FOR BEING CONSIDERED BY THE CITY COUNCIL OF IMPERIAL BEACH.

A program made possible through the generous financial support of EDCO.

EDCO

DISPOSAL CORPORATION

A WASTE COLLECTION AND RECYCLING COMPANY

www.edco-corp.com

KIDS 'N KASTLES PROJECT SUMMARY

Kids 'N Kastles was established by the Imperial Beach Optimist Club. The club is a non-profit service organization. The event is held on Saturday in conjunction with the U.S. Open Sandcastle Contest. The event is held for children twelve and under, working in teams of five. The teams create their sculptures in designated plots. They must select one of three categories, Creatures of the Sea, Castles, and Best Sculpture. Within an hour and a half they must produce a sand sculpture. Kids are very creative in that short amount of time.

Project Objectives:

The I.B. Optimist Club sponsors this event for the fun and recognition the children receive for their creative efforts in making the sand sculptures.

A secondary objective is to provide a venue in which children can participate in a community event. This family oriented activity helps provide a positive public image of the city of Imperial Beach and helps publicize local businesses that support the contest with merchandise and prizes.

Third, we strive to put Imperial Beach on the map for summer events. It is an affordable, fun, family oriented, and community supported event.

It is our goal to provide prizes of quality and quantity to award winners. At the present time winners receive a wooden trophy and tickets to the Natural History Museum. The grant from the city of Imperial Beach will help offset the prize of tickets and allow all winners tickets to the museum. Other items that are given to winners include: passes to Birch Aquarium in La Jolla, tickets to the Rueben H. Fleet Science Center/Space Theatre in Balboa Park, Midway Aircraft Museum passes, Children's Museum passes and items donated by local businesses complete our prizes. The club purchases prizes at the local Walmart store and at local businesses. Prior to the presentation of the winning teams donated prizes are raffled off

EXPENDITURES**2011-12
PROPOSED**

AWARDS--CLUB	100.00
BANK CHARGES	20.00
JOOI CLUB DONATION	0
CONVENTION: PRESIDENT	170.00
DUES PAID TO OI/DISTRICT	1,520.00
ESSAY/ORATORICAL	200.00
FREEDOMS FOUNDATION STUDENTS	300.00
HOLIDAY TOYS/BASKETS	650.00
IB FOOD DRIVE	150.00
IB LIBRARY	300.00
KIDS 'N KASTLES	1,000.00
MVHS SCHOLARSHIP	500.00
NEW MEMBER FEES	30.00
OI FOUNDATION	100.00
POSTAGE, PRINTING	60.00
RAINTREE CANCER PROJECT	100.00
SIXTH GRADE SCHOLARS	200.00
STATE NON PROFIT REGISTRATION	20.00
TEACHER/EMPLOYEE YR	200.00
VIP VILLAGE	300.00

TOTAL \$5,920.00**INCOME****2011-12
PROPOSED**

DUES FROM MEMBERS	\$1,465.00
HOLIDAY BASKETS--DONATIONS	\$650.00
KIDS 'N KASTLES--DONATIONS/FEES	\$2,000.00
OI FOUNDATION (from members)	\$100.00
SCHOLARSHIP DONATIONS(members)	\$300.00
MISCELLANEOUS DONATIONS	\$100.00
FUNDRAISER	\$200.00

TOTAL \$4,815.00

BUSINESS LICENSE CERTIFICATE

CITY OF IMPERIAL BEACH

This business license certificate does not authorize any person to conduct any unlawful business or to conduct any lawful business in an unlawful manner, nor to operate a business without strictly complying with all local applicable laws, including but not limited to the City's Building Code and its Zoning Ordinance and to those applicable laws requiring a permit from any board, commission, department or office of this City. This license shall no longer be valid after the expiration date shown on the face of this certificate, unless earlier suspended or revoked by the City.

LOC: 1268 CALIFORNIA ST
IMPERIAL BEACH CA 91932

LICENSE NO.
11-00008869

BUSINESS NAME/DESCRIPTION:

ISSUED

EXPIRES

OPTIMIST CLUB OF IB
NON PROFIT ORGANIZATIONS

February 04, 2010

February 28, 2011

NO EMPLOYEES

LICENSEE: OPTIMIST CLUB OF IB
1268 CALIFORNIA ST.
IMPERIAL BEACH CA 91932

CONTROL NO. 0008576

BL# 12-8869-8576

exp: 2/28/2012

Check sent
Next ck due
2013



State of California Secretary of State

STATEMENT OF INFORMATION (Limited Liability Company)

Filing Fee \$20.00. If amendment, see instructions.

IMPORTANT — READ INSTRUCTIONS BEFORE COMPLETING THIS FORM

1. LIMITED LIABILITY COMPANY NAME (Please do not alter if name is preprinted.)

*Optimist Club of Imperial
Beach*

This Space For Filing Use Only

DUE DATE: *4-30-2011*

FILE NUMBER AND STATE OR PLACE OF ORGANIZATION

2. SECRETARY OF STATE FILE NUMBER

C1551394

3. STATE OR PLACE OF ORGANIZATION

Imperial Beach, CA

COMPLETE ADDRESSES FOR THE FOLLOWING (Do not abbreviate the name of the city. Items 4 and 5 cannot be P.O. Boxes.)

4. STREET ADDRESS OF PRINCIPAL EXECUTIVE OFFICE

CITY AND STATE

ZIP CODE

1268 California St. Imperial Beach CA 91932

5. CALIFORNIA OFFICE WHERE RECORDS ARE MAINTAINED (DOMESTIC ONLY)

CITY

STATE

ZIP CODE

SAME AS #4

CA

NAME AND COMPLETE ADDRESS OF THE CHIEF EXECUTIVE OFFICER, IF ANY

6. NAME

ADDRESS

CITY AND STATE

ZIP CODE

Ricardo Toscano 4335 Acacia Ave. Bonita, CA 91902

NAME AND COMPLETE ADDRESS OF ANY MANAGER OR MANAGERS, OR IF NONE HAVE BEEN APPOINTED OR ELECTED, PROVIDE THE NAME AND ADDRESS OF EACH MEMBER (Attach additional pages, if necessary.)

7. NAME

ADDRESS

CITY AND STATE

ZIP CODE

William Tidbeck 1107 5th St Imperial Beach 91932 CA

8. NAME

ADDRESS

CITY AND STATE

ZIP CODE

9. NAME

ADDRESS

CITY AND STATE

ZIP CODE

AGENT FOR SERVICE OF PROCESS (If the agent is an individual, the agent must reside in California and Item 11 must be completed with a California address. If the agent is a corporation, the agent must have on file with the California Secretary of State a certificate pursuant to Corporations Code section 1505 and Item 11 must be left blank.)

10. NAME OF AGENT FOR SERVICE OF PROCESS

Ricardo Toscano

11. ADDRESS OF AGENT FOR SERVICE OF PROCESS IN CALIFORNIA, IF AN INDIVIDUAL

CITY

STATE

ZIP CODE

4335 Acacia Ave. Bonita CA CA 91902

TYPE OF BUSINESS

12. DESCRIBE THE TYPE OF BUSINESS OF THE LIMITED LIABILITY COMPANY

Non-Profit. Donate money raised to charity

13. THE INFORMATION CONTAINED HEREIN IS TRUE AND CORRECT.

Virginia Syverson
TYPE OR PRINT NAME OF PERSON COMPLETING THE FORM

SIGNATURE

TITLE

DATE

*Virginia Syverson Secy-
Treasurer 3/25/11*

City of Imperial Beach
Request for Financial Assistance
2011-2013 Application

(Please note: This application becomes a public record)

RECEIVED

2011 NOV 14 A 12:41

CITY MANAGER/PERSONNEL
CITY CLERK/OFFICES

All Applications must be received by 5:00 p.m. November 14, 2011. Please Print Clearly or Type

- Name of Organization YMLA Camp Surf
Mailing Address 560 Silver Strand Blvd. I.B. CA 91932
City State Zip
Contact Person Mark Thompson Daytime Phone 619-423-5950 x.103
- Organization certified as a California Nonprofit Corporation? Yes No
State of California Nonprofit Corporation Certification Number: _____
- Has your organization received financial assistance from the City previously? Yes No
If yes, what activities and which fiscal year(s): 2005 - 2011
- Amount requested for 2011-2013 \$ 1,000.⁰⁰ (Maximum of \$1,000.00)

Grant funds must be used for services or materials directly associated to proposed activity. Please describe below how grant funds will be used, how many I.B. residents will benefit from the grant funded activity and objectives of the proposed activity:

- Title of Proposed Program/Service: Summer Camp 2012 & 2013
- Program/Service Description: Financial Assistance for up to 25 boys/girls to attend a week of camp at YMLA Camp Surf. Camp consists of a week of overnight or day time programs focused around ocean sports, stewardship, personal growth, and personal development.
(Attach extra sheet, if necessary)
- Estimated number of I.B. residents to be served by proposed program: 25
- Program Dates/Location: June - Aug. 2012 & 2013
- Anticipated Program Outcome or Accomplishments:
Ensure all children, regardless of their ability to pay, can attend camp. Enrich lives of children and teens, teach values, personal responsibility & stewardship.
- Proposed Total Program Costs: \$ 312,000 (Includes all estimated costs to conduct proposed activity/program)

11. Attach to Grant Application (*all are required and application will be rejected if submitted incomplete*):
- Copy of Organization's Budget Summary
 - Copy of Proposed Program Budget
 - Copy of Current State of California Nonprofit Corporation Certification
 - Copy of Current Business License
12. How will the organization acknowledge the City's financial contribution to the community/beneficiaries of the proposed activity?

- 1) On our website
- 2) Annual Report
- 3) Annual News Report
- 4) Invitation to President's Round Table Luncheon

Acknowledgment of Responsibility:

Authorized Signature assumes all responsibility for developing and implementing proposed activities or events in this application, including public acknowledgment of the City's financial contribution. Authorized signature will comply with all accounting and budget procedures outlined by the City. Authorized signature and accompanying group will hold harmless the City of Imperial Beach from all losses, claims, accidents and problems associated, directly or indirectly, with the development and implementation of proposed activities or events.



Authorized Signature of Organization

11/1/2011
Date

ALL INFORMATION REQUESTED ON THIS APPLICATION MUST BE COMPLETED AS A CONDITION FOR BEING CONSIDERED BY THE CITY COUNCIL OF IMPERIAL BEACH.

A program made possible through the generous financial support of EDCO.

EDCO

DISPOSAL CORPORATION

A WASTE COLLECTION AND RECYCLING COMPANY

www.edco-corp.com

Michelle Posada

From: Thompson, Mark [
Sent: Friday, November 11, 2011 5:13 PM
To: ibcmanager
Subject: Community Grant
Attachments: Community Grant- YMCA Camp Surf 2011-13.pdf

Please find the grant application from YMCA Camp Surf attached. I have mailed a hard copy also. We are still waiting for our business application to be processed and approved.

Please let me know if you have any questions, Mark

Mark Thompson

Associate Executive Director

YMCA Camp Surf

560 Silver Strand Blvd.

Imperial Beach, CA 91932

Phone: 619-423-5850 ext. 103

Fax: 619-423-4141

Web: <http://camp.ymca.org> find us on [Facebook](#)

the Y: We're for youth development, healthy living and social responsibility.



FOR YOUTH DEVELOPMENT
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY



November 1, 2011

Gary Brown
City Manager
City of Imperial Beach
825 Imperial Beach, Blvd.
Imperial Beach, CA 91932

Dear Mr. Brown,

Last summer YMCA Camp Surf supported 1 out of every 5 campers that attended camp by providing financial assistance. We are proud to say that every camper that was in need that applied for assistance, was able to come to camp because of programs like the EDCO Community Grants.

Camp is one of very few outdoor opportunities left for children and teens to discover the beauty and magic the natural world has to offer. We look forward to the city investing with us to ensure all children, regardless of their ability to pay, will be able to attend a week of camp for the 2012 and 2013 summers.

Each year we receive 100's of applications for financial help and through fundraising and grants are able to meet every request. **I would like to ask the City to invest with camp for the next 2 summer with a \$1,000 grant** to ensure we continue to get every child to camp that wants to attend. This grant will ensure at least 25 boys and girls from Imperial Beach, unable to afford the camp fees will still be able to attend camp.

Day and overnight programs are a great way for children to enjoy the outdoors and unplug for a week and just play. I look forward to hearing from you soon regarding getting more kids from Imperial Beach outside and at camp.

Sincerely,

Mark Thompson
Associate Executive Director
YMCA Camp Surf



Proposed Program Budget

Surf Summer Camp
02-362-

Line #	Description	Proposed												
		11-12 Budg	July	August	September	October	November	December	January	February	March	April	May	June
11177-02-362	Non Member Guest Fee	-												
	Sub-Total Member	-	-	-	-	-	-	-	-	-	-	-	-	-
11341-02-362	Res Cp Sess 1	54,500												54,500
11342-02-362	Res Cp Sess 2	81,423												81,423
11343-02-362	Res Cp Sess 3	71,177	71,177											
11344-02-362	Res Cp Sess 4	109,000	109,000											
11345-02-362	Res Cp Sess 5	58,860	58,880											
11346-02-362	Res Cp Sess 6	101,915	101,915											
11347-02-362	Res Cp Sess 7	51,230		51,230										
11348-02-362	Res Cp Sess 8	92,650		92,650										
11349-02-362	Res Cp Sess 9	59,950		59,950										
11359-02-362	Transportation Fee	3,000	1,500	1,000										500
11365-02-362	Day Camp	105,300	56,560	28,080										20,670
	Program Revenues	789,005	399,002	232,910	-	-	-	-	-	-	-	-	-	157,093
	Total Revenues	789,005	399,002	232,910	-	-	-	-	-	-	-	-	-	157,093
Expenses														
12110-02-362	Salary-Professionl	100,230	7,540	7,540	11,310	7,540	7,800	7,800	7,800	7,800	11,700	7,800	7,800	7,800
12192-02-362	Salary-Security	-	-	-	-	-	-	-	-	-	-	-	-	-
12194-02-362	Salary-PR-Summr	111,500	43,000	43,000	13,500	-	-	-	-	-	-	-	-	12,000
	Sub-Total Salary	211,730	60,540	50,540	24,810	7,540	7,800	7,800	7,800	7,800	11,700	7,800	7,800	19,800
12210-02-362	Group Health	13,080	2,616	2,616	2,616	327	327	327	327	327	327	327	327	2,616
12220-02-362	Retirement	12,028	905	905	1,357	905	936	936	936	936	1,404	936	936	936
12240-02-362	Life Insurance	60	5	5	5	5	5	5	5	5	5	5	5	5
	Sub-Total Benefit	25,168	3,526	3,526	3,978	1,237	1,268	1,268	1,268	1,268	1,736	1,268	1,268	3,557
12310-02-362	Social Security	16,197	3,866	3,866	1,898	577	597	597	597	597	895	597	597	1,515
12320-02-362	Worker Comp	8,469	2,022	2,022	992	302	312	312	312	312	468	312	312	792
12330-02-362	Unemployment Ins	2,345	850	900	100	-	-	-	-	-	-	-	-	495
	Sub-Total Taxes	27,012	6,738	6,788	2,990	878	909	909	909	909	1,363	909	909	2,802
12410-02-362	Contract Services		-	-	-	-	-	-	-	-	-	-	-	-
12530-02-362	Supply-Medical	2,500	1,500	500										500
12540-02-362	Supply-Recreation	26,500	13,000	3,000							3,000	1,500	2,000	4,000
	Sub-Total Supplies	29,000	14,500	3,500	-	-	-	-	-	-	3,000	1,500	2,000	4,500
12885-02-362	Program Insurance		-	-	-	-	-	-	-	-	-	-	-	-
13110-02-362	Printing	5,500	1,000								4,000			500
13295-02362	Laidlaw Bus	6,800	1,600	2,600	2,600									
13296-02362	Other Rentals	2,400	1,200	1,200										
13280-02362	Vehicle Insurance	400	200	200										

Surf Summer Camp
02-362-

Line #	Description	Proposed	July	August	September	October	November	December	January	February	March	April	May	June
		11-12 Budg												
13220-02-362	Mileage	-												
	<i>Sub-Total Vehicle</i>	<i>9,600</i>	<i>3,000</i>	<i>4,000</i>	<i>2,600</i>	-	-	-	-	-	-	-	-	-
13420-02-362	Member Dues	1,000	1,000											
13580-02-362	Advertising	1,000									500	500		
14910-02-362	ICCP/Intemtl Fees	1,500							1500					
14955-02-362	Hepatitis Shots	-												
	<i>Sub-Total Misc</i>	<i>1,500</i>	-	-	-	-	-	-	<i>1,500</i>	-	-	-	-	-
	Total Expenses	311,510	80,304	68,354	34,378	9,655	9,977	9,977	11,477	9,977	22,299	11,977	11,977	31,159
	Net Outcome	477,495	318,698	164,556	(34,378)	(9,655)	(9,977)	(9,977)	(11,477)	(9,977)	(22,299)	(11,977)	(11,977)	125,934

Organization Budget Summary

Department	Approved 11-12 Budg	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June
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Mountain Camps Year Round Groups

Revenues	703,215	42,570	5,300	85,943	82,284	79,184	15,370	101,960	57,840	74,135	59,795	66,639	32,195
Expenses	267,215	18,555	20,032	28,748	22,903	21,380	19,670	21,121	17,780	28,336	24,153	20,750	23,787
Net Outcome	436,000	24,015	(14,732)	57,195	59,381	57,804	(4,300)	80,839	40,060	45,799	35,642	45,889	8,408

Mountain Camps Outdoor Education

Revenues	1,368,245	-	-	21,500	160,500	111,000	100,000	137,000	209,000	193,245	157,000	242,000	37,000
Expenses	467,408	6,860	7,009	14,346	39,221	44,852	40,095	38,996	52,574	71,770	49,147	54,235	48,302
Net Outcome	900,837	(6,860)	(7,009)	7,154	121,279	66,148	59,905	98,004	156,426	121,475	107,853	187,765	(11,302)

Mountain Summer Camps

Revenues	1,112,003	527,507	349,996	913	913	913	913	913	913	913	913	913	226,283
Expenses	445,238	134,419	120,579	32,602	11,641	8,371	8,372	8,322	8,322	11,532	13,629	15,971	71,475
Net Outcome	666,765	393,088	229,417	(31,689)	(10,728)	(7,458)	(7,459)	(7,409)	(7,409)	(10,619)	(12,716)	(15,058)	154,808

Mountain Camp Maintenance

Revenues	-	-	-	-	-	-	-	-	-	-	-	-	-
Expenses	588,727	44,658	45,958	53,186	42,412	44,391	55,141	47,741	50,891	57,737	47,971	47,871	50,771
Net Outcome	(588,727)	(44,658)	(45,958)	(53,186)	(42,412)	(44,391)	(55,141)	(47,741)	(50,891)	(57,737)	(47,971)	(47,871)	(50,771)

Mountain Camp Food Services

Revenues	182,693	21,258	21,214	3,092	7,634	7,486	13,345	9,017	16,663	20,746	20,746	20,746	20,746
Expenses	984,926	112,374	88,312	77,917	73,999	67,070	60,563	75,474	79,653	96,913	75,196	88,721	88,733
Net Outcome	(802,233)	(91,116)	(67,098)	(74,825)	(66,365)	(59,584)	(47,218)	(66,457)	(62,990)	(76,167)	(54,450)	(67,975)	(67,987)

Surf Summer Camp

Revenues	789,005	399,002	232,910	-	-	-	-	-	-	-	-	-	157,093
Expenses	311,510	80,304	68,354	34,378	9,655	9,977	9,977	11,477	9,977	22,299	11,977	11,977	31,159
Net Outcome	477,495	318,698	164,556	(34,378)	(9,655)	(9,977)	(9,977)	(11,477)	(9,977)	(22,299)	(11,977)	(11,977)	125,934

Surf Outdoor Education

Revenues	379,400	-	70,000	29,500	28,500	4,550	1,550	1,550	1,550	15,550	71,550	128,550	26,550
Expenses	152,666	5,901	5,901	18,085	15,202	15,195	8,177	9,777	7,900	17,946	16,817	20,523	11,243
Net Outcome	226,734	(5,901)	64,099	11,415	13,298	(10,645)	(6,627)	(8,227)	(6,350)	(2,396)	54,733	108,027	15,307

Surf Year Round Programs

Revenues	842,200	170,100	149,100	95,100	92,100	15,100	100	1,100	1,100	21,100	83,600	98,600	115,100
Expenses	240,495	35,685	25,964	29,731	15,830	14,678	10,820	12,320	10,820	22,205	17,179	21,608	23,655
Net Outcome	601,705	134,415	123,136	65,369	76,270	422	(10,720)	(11,220)	(9,720)	(1,105)	66,421	76,992	91,445

Surf-Maintenance

Revenues	-	-	-	-	-	-	-	-	-	-	-	-	-
Expenses	430,672	39,592	39,392	37,317	41,415	29,621	29,405	31,805	31,655	30,755	44,027	36,767	38,917
Net Outcome	(430,672)	(39,592)	(39,392)	(37,317)	(41,415)	(29,621)	(29,405)	(31,805)	(31,655)	(30,755)	(44,027)	(36,767)	(38,917)

Surf Food

Revenues	-	-	-	-	-	-	-	-	-	-	-	-	-
Expenses	427,876	73,437	68,387	41,666	25,773	11,938	5,346	5,846	5,846	14,759	-	-	-
Net Outcome	(427,876)	(73,437)	(68,387)	(41,666)	(25,773)	(11,938)	(5,346)	(5,846)	(5,846)	(14,759)	(42,124)	(66,373)	(66,383)

Surf Office

Revenues	117,500	30,500	23,500	10,500	6,700	4,250	-	-	-	1,200	8,500	16,000	16,350
Expenses	300,171	34,095	31,407	30,745	21,431	17,555	16,525	17,540	16,035	27,465	23,587	25,674	38,112
Net Outcome	(182,671)	(3,595)	(7,907)	(20,245)	(14,731)	(13,305)	(16,525)	(17,540)	(16,035)	(26,265)	(15,087)	(9,674)	(21,762)

Management & General

Revenues	-	-	-	-	-	-	-	-	-	-	-	-	-
Expenses	1,023,246	101,478	99,184	109,397	94,959	63,559	63,487	69,717	82,815	97,434	76,063	71,316	93,836
Net Outcome	(1,023,246)	(101,478)	(99,184)	(109,397)	(94,959)	(63,559)	(63,487)	(69,717)	(82,815)	(97,434)	(76,063)	(71,316)	(93,836)

Fundraising

Revenues	150,500	3,500	3,500	5,000	11,500	10,500	30,500	11,000	25,000	30,000	15,000	4,000	1,000
Expenses	4,610	40	-	205	-	830	2,400	635	250	250	-	-	-
Net Outcome	145,890	3,460	3,500	4,795	11,500	9,670	28,100	10,365	24,750	29,750	15,000	4,000	1,000

Branch Total

Revenues	5,644,761	1,194,437	855,520	251,548	390,131	232,983	161,778	262,540	312,066	356,889	417,104	577,448	632,317
Expenses	5,644,761	687,399	620,480	508,324	414,441	349,417	329,979	350,772	374,519	499,402	441,870	481,786	586,373
Net Outcome	(0)	507,038	235,039	(256,776)	(24,310)	(116,434)	(168,201)	(88,232)	(62,453)	(142,513)	(24,766)	95,662	45,944

Internal Revenue Service

Department of the Treasury

**P. O. Box 2508
Cincinnati, OH 45201**

Date: July 11, 2000

Person to Contact:

**Ms. Regina Parker 31-03074
Customer Service Representative**

Toll Free Telephone Number:

**8:00 a.m. to 9:30 p.m. EST
877-829-5500**

Fax Number:

513-263-3756

Federal Identification Number:

95-2039198

Accounting Period Ends:

June 30th

**YMCA of San Diego County
4715 Viewridge Ave. Suite 100
San Diego, CA 92123-1628**

Dear Sir or Madam:

This is in response to your request for a letter affirming your organization's exempt status.

In April 1924, we issued a determination letter that recognized your organization as exempt from federal income tax under section 101(6) of the Internal Revenue Code of 1939 (now section 501(c)(3) of the Internal Revenue Code of 1986). That determination letter is still in effect.

We classified your organization as a publicly supported organization, and not a private foundation, because it is described in sections 509(a)(1) and 170(b)(1)(A)(vi) of the Code. This classification was based on the assumption that your organization's operations would continue as stated in the application. If your organization's purposes, character, method of operations, or sources of support have changed, please let us know so we can consider the effect of the change on the organization's exempt status and foundation status.

Your organization is required to file Form 990, Return of Organization Exempt from Income Tax, only if its gross receipts each year are normally more than \$25,000. If a return is required, it must be filed by the 15th day of the fifth month after the end of the organization's annual accounting period. The law imposes a penalty of \$20 a day, up to a maximum of \$10,000, when a return is filed late, unless there is reasonable cause for the delay.

As of January 1, 1984, your organization is liable for taxes under the Federal Insurance Contributions Act (social security taxes) on remuneration of \$100 or more the organization pays to each of its employees during a calendar year. There is no liability for the tax imposed under the Federal Unemployment Tax Act (FUTA).

Organizations that are not private foundations are not subject to the excise taxes under Chapter 42 of the Code. However, these organizations are not automatically exempt from other federal excise taxes. If you have any questions about excise, employment, or other federal taxes, please let us know.

✓BL

**City of Imperial Beach
Request for Financial Assistance
2011-2013 Application**

(Please note: This application becomes a public record)

RECEIVED

2011 NOV 13 P

CITY MANAGER/PERS
CITY CLERK OFFICE

1. Name of Organization: **Imperial Beach United Methodist Church**

Mailing Address: **455 Palm Avenue, Imperial Beach, CA 91932**

Contact Person: **Nancy Stone**

Daytime Phone: () - () - ()

2. Organization certified as a California Nonprofit Corporation? Yes X No

State of California Nonprofit Corporation Certification Number: **95-3104964**

3. Has your organization received financial assistance from the City previously? Yes X No

If yes, what activities and which fiscal year(s): **Broken Loaf Food Pantry for 2010-2011**

4. Amount requested for ²⁰¹¹⁻²⁰¹³~~2010-2011~~: **\$1,000.00**

5. Title of Proposed Program/Service: **Broken Loaf Food Pantry**

6. Program/Service Description: **A serious need remains as Imperial Beach residents with limited or no income continue to come forward requesting food support. Each year the number of families and individuals seeking assistance has increased. In 2010-2011, the Broken Loaf Food Pantry program assisted over 600 families and individuals serving almost 1,8 00 people. Based on the trend of the last several years, the number of people requesting assistance is anticipated to increase by up to 15 to 20% in 2011 through 2013. We do not anticipate a decrease in the need.**

7. Estimated number of I.B residents to be served by proposed program: **The Broken Loaf Food Pantry program has served almost 1,800 Imperial Beach residents of all ages in 2010-2011 so far. Next year the number of residents to be helped is expected to be close to 2,000.**

8. Program Dates/Location: **The Broken Loaf Food Pantry is open every Tuesday and Thursday (except major holidays) from 9:00 AM - 11:00 AM.**

9. Anticipated Program Outcome or Accomplishments: **This grant would enable the Broken Loaf Food Pantry to provide food assistance for the anticipated increase in families and individuals in need. In the past year the program has provided food to almost 1,800 Imperial Beach residents, including children through senior adults and special needs person. No person is turned away. The Broken Loaf Food Pantry is sustained through a small budget and donations from generous individuals and families. Having a weekly food distribution program in Imperial Beach is important to meet the needs of families with limited or no income who are living in our community.**

10. Proposed Total Program Costs: **\$2,400.00** for each year.

11. Attach to Grant Application:

- Copy of Organization's Budget Summary
- Copy of Proposed Program Budget
- Copy of Current State of California Nonprofit Corporation Certification (if applicable)
- Copy of Current Business License

12. How will the organization acknowledge the City's financial contribution to the community/beneficiaries of the proposed activity? **Flyers, articles in the local newspaper, and program notes will all acknowledge that a portion of the funding for the program was provided by the City (and/or EDCO).**

Acknowledgment of /Responsibility:

Authorized Signature assumes all responsibility for developing and implementing proposed activities or events in this application, including public acknowledgment of the City's financial contribution. Authorized signature will comply with all accounting and budget procedures outlined by the City. Authorized signature and accompanying group will hold harmless the City of Imperial Beach from all losses, claims, accidents and problems associated, directly or indirectly, with the development and implementation of proposed activities or events.



Authorized Signature of Organization

11/13/2011
Date

ALL INFORMATION REQUESTED ON THIS APPLICATION MUST BE COMPLETED AS A CONDITION FOR BEING CONSIDERED BY THE CITY COUNCIL OF IMPERIAL BEACH.

A program made possible through the generous financial support of EDCO.

EDCO

DISPOSAL CORPORATION

A WASTE COLLECTION AND RECYCLING COMPANY

www.edco-corp.com

**BROKEN LOAF FOOD PANTRY
IMPERIAL BEACH UNITED METHODIST CHURCH
455 PALM AVE.
IMPERIAL BEACH, CA 91932**

**BUDGET REPORT FOR YEAR 2011-2013
(Income and Expenses shown are estimated for each year)**

Per Year

INCOME	\$125.00/MONTH	\$1,500.00
EXPENSES	\$200.00/MONTH	\$2,400.00

Most food purchased at the San Diego Food Bank

VARIOUS OTHER EXPENSES OF BROKEN LOAF PROGRAM

- **Free Community Thanksgiving Dinner for about 150 people**
- **Christmas packets for 50 homeless residents**
- **Items for Interfaith Shelter residents staying in our facility for two weeks during holiday season**
- **Thanksgiving and Christmas food boxes**
- **Recognition dinner for our volunteers**

PROPOSED BUDGET FOR 2012-2013 SHOWS A SHORTFALL OF AT LEAST \$900.00 FOR EACH YEAR TO BE ABLE TO SERVE THE RESIDENTS (INCLUDING PEOPLE FROM SENIORS TO FAMILIES WITH YOUNG CHILDREN) WHO COME FORWARD WITH NEEDS FOR FOOD SUPPORT. NO ONE IS TURNED AWAY WITHOUT FOOD.

State of California
Secretary of State



STATEMENT OF INFORMATION
(Domestic Nonprofit, Credit Union and Consumer
Cooperative Corporations)

Filing Fee: \$20.00. If amendment, see instructions.

IMPORTANT — READ INSTRUCTIONS BEFORE COMPLETING THIS FORM

This Space For Filing Use Only

1. CORPORATE NAME (Please do not alter if name is preprinted.)

N

*Imperial Beach United
Methodist Church*

DUE DATE:

COMPLETE PRINCIPAL OFFICE ADDRESS (Do not abbreviate the name of the city. Item 2 cannot be a P.O. Box.)

2. STREET ADDRESS OF PRINCIPAL OFFICE IN CALIFORNIA, IF ANY CITY STATE ZIP CODE
455 Palm Ave. Imperial Beach CA 91932

3. MAILING ADDRESS OF THE CORPORATION, IF REQUIRED CITY STATE ZIP CODE
SAME

NAMES AND COMPLETE ADDRESSES OF THE FOLLOWING OFFICERS (The corporation must have these three officers. A comparable title for the specific officer may be added; however, the preprinted titles on this form must not be altered.)

4. CHIEF EXECUTIVE OFFICER/ ADDRESS CITY STATE ZIP CODE
Cherry Arnold-Verry 1127 Oneonta Imperial Beach CA 91932

5. SECRETARY/ ADDRESS CITY STATE ZIP CODE
Virginia Syverson 1268 California St Imp. Bch CA 91932

6. CHIEF FINANCIAL OFFICER/ ADDRESS CITY STATE ZIP CODE
Gale Lewis 906 Wrangler Ct. Bonita CA 91902

AGENT FOR SERVICE OF PROCESS (If the agent is an individual, the agent must reside in California and Item 8 must be completed with a California street address (a P.O. Box address is not acceptable). If the agent is another corporation, the agent must have on file with the California Secretary of State a certificate pursuant to Corporations Code section 1505 and Item 8 must be left blank.)

7. NAME OF AGENT FOR SERVICE OF PROCESS
Rev. Phyllis K. Ashe

8. STREET ADDRESS OF AGENT FOR SERVICE OF PROCESS IN CALIFORNIA, IF AN INDIVIDUAL CITY STATE ZIP CODE
543 Rivera St Chula Vista CA 91932

DAVIS-STIRLING COMMON INTEREST DEVELOPMENT ACT (California Civil Code section 1350, et seq.)

9. Check here if the corporation is an association formed to manage a common interest development under the Davis-Stirling Common Interest Development Act and proceed to items 10, 11 and 12.

NOTE: Corporations formed to manage a common interest development must also file a Statement by Common Interest Development Association (Form SI-CID) as required by California Civil Code section 1363.6. Please see instructions on the reverse side of this form.

10. ADDRESS OF BUSINESS OR CORPORATE OFFICE OF THE ASSOCIATION, IF ANY CITY STATE ZIP CODE

11. FRONT STREET AND NEAREST CROSS STREET FOR THE PHYSICAL LOCATION OF THE COMMON INTEREST DEVELOPMENT 9-DIGIT ZIP CODE
(Complete if the business or corporate office is not on the site of the common interest development.)

12. NAME AND ADDRESS OF ASSOCIATION'S MANAGING AGENT, IF ANY CITY STATE ZIP CODE

13. THE INFORMATION CONTAINED HEREIN IS TRUE AND CORRECT.

08-30-10 Virginia Syverson
DATE TYPE/PRINT NAME OF PERSON COMPLETING FORM

Secretary Virginia Syverson
TITLE SIGNATURE

BUSINESS LICENSE CERTIFICATE

CITY OF IMPERIAL BEACH

This business license certificate does not authorize any person to conduct any unlawful business or to conduct any lawful business in an unlawful manner, nor to operate a business without strictly complying with all local applicable laws, including but not limited to the City's Building Code and its Zoning Ordinance and to those applicable laws requiring a permit from any board, commission, department or office of this City. This license shall no longer be valid after the expiration date shown on the face of this certificate, unless earlier suspended or revoked by the City.

LOC: 455 PALM AVE
IMPERIAL BEACH CA 91932

LICENSE NO.
12-00005824

BUSINESS NAME/DESCRIPTION:

ISSUED

EXPIRES

I.B. UNITED METHODIST CHURCH
NON PROFIT ORGANIZATIONS

May 01, 2011

April 30, 2012

EXEMPT FROM TAXES NOT FIRE INSPECTION FEES

LICENSEE: I.B. UNITED METHODIST CHURCH
455 PALM AVE
IMPERIAL BEACH CA 91932

CONTROL NO. 0005669

City of Imperial Beach
Request for Financial Assistance
2011-2013 Application

RECEIVED

(Please note: This application becomes a public record)

NOV 14 A 12:40

All applications must be received by 5:00 p.m. November 14, 2011
CITY MANAGER/PERSONNEL
CITY CLERK OFFICES

1. Name of Organization South County Economic Development Council
Mailing Address 1111 Bay Blvd., Suite E Chula Vista CA 91911
Contact Person Cindy Gompper-Graves Daytime Phone 619-424-5143
2. Organization certified as a California Nonprofit Corporation? Yes X No _____
State of California Nonprofit Corporate Certification Number: c1662447
3. Has your organization received financial assistance from the City previously? Yes _____ No X
If yes, what activities and which fiscal year(s) _____
4. Amount requested for 2011-²⁰¹³~~2012~~ \$ 1,000 (maximum of \$1,000.00)

***Grant funds must be used for services or materials directly associated to proposed activity.
Please describe how grant funds will be used, how many I.B. residents will benefit from the grant funded activity and objectives of the proposed activity:***

5. Title of Proposed Program/Service: Awareness of Imperial Beach as a Destination
6. Program / Service Description: The South County Economic Development Council (SCEDC) is the strongest proponent of awareness and assisting growth in the South Bay region of San Diego County. As such, one of the great opportunities of the cities within the South Bay is to have the SCEDC be a strong ally and work to drive business to all areas of the region. One way of doing this is to develop and distribute brochures. The SCEDC, if awarded this generous grant will develop a new brochure outlining the attractions of Imperial Beach – the surf museum, the businesses on Palm Avenue and the many wonderful stores and highlight the fact that it has family friendly surfing with a large number of kids that enjoy the sport.
7. Estimated number of I.B. residents to be served by proposed program / service: as the tourism traffic builds for Imperial Beach, all residents and business owners benefit from this service.
8. Program Dates / Location: As soon as the funds are awarded, the SCEDC will begin work, with the input from the City of I.B., on the design and content of the brochure.
9. Anticipated Program Outcomes or Accomplishments: With the growth in San Diego County it is the desire of the SCEDC to bring as many of the new residents and businesses to the South Bay. Imperial Beach is a delightful location that has overcome problems from the past and now is beginning to flourish. The SCEDC would like to be part of the impetus that brings more tourists and residents to Imperial Beach.

10. Proposed Total Program Costs: \$2,500 (Includes all estimated costs to conduct proposed activity / program.)

11. Attach to Grant Application (all are required and application will be rejected if submitted incomplete):

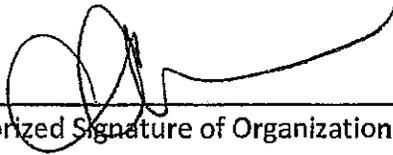
- Copy of Organizations Budget Summary
- Copy of Proposed Program Budget
- Copy of Current State of California Nonprofit Corporation Certification
- Copy of Current Business License

app attached

12. How will the organization acknowledge the City's financial contribution to the community/beneficiaries of the proposed activity? The South County Economic Development Council will announce the generous financial assistance from the City of Imperial Beach in several ways – the check can be presented to the organization at one of the monthly Board Meetings so all members will witness the gift, we will publish the gift in our newsletter and add a "thank you" to the website.

Acknowledgment of Responsibility:

Authorized Signature assumes all responsibility for developing and implementing proposed activities or events in this application, including public acknowledgment of the City's financial contribution. Authorized signature will comply with all accounting and budget procedures outlined by the City. Authorized signature and accompanying group will hold harmless the City of Imperial Beach from all losses, claims, accidents and problems associated, directly or indirectly, with the development and implementation of proposed activities or events.



Authorized Signature of Organization

11 04 11
Date

ALL INFORMATION REQUESTED ON THIS APPLICATION MUST BE COMPLETED AS A CONDITION FOR BEING CONSIDERED BY THE CITY COUNCIL OF IMPERIAL BEACH.

A program made possible through the generous financial support of EDCO.

EDCO

DISPOSAL CORPORATION

A WASTE COLLECTION AND RECYCLING COMPANY

www.edco-corp.com

**SOUTH COUNTY ECONOMIC DEVELOPMENT COUNCIL
PROPOSED PROGRAM BUDGET**

Design of Brochure	\$1,000
Printing & Distribution of Brochure	<u>\$1,500</u>
	\$2,500
Grant for the City of I.B.	\$1,000
Portion amount dedicated from SCEDC	<u>\$1,500</u>
	\$2,500

SOUTH COUNTY ECONOMIC DEVELOPMENT
Profit & Loss Budget vs. Actual (All Programs)
 July 2006 through June 2007

2011/12

Income

4998 · Grants/Contracts

5000 · City of Chula Vista	7500
5015 · City of Coronado	1000
5020 · City of National City	7500
5030 · City of San Diego	40000
5040 · County of San Diego	28500
City of Imperial Beach	1000
5050 · PORT of San Diego	10000 *
sdwp	0 *
ceds	0
at&t tourism	8000
at&t drop out prevention	8000
Total 4998 · Grants/Contracts	

5520 · Membership

friend

5551 · Contributions

5552 · Supporting

5553 · Substaining

5554 · Presidents Circle

corporate

membership total

120000

5535 · Economic Summit Income

50000

5549 · Other Income

5545 · Event

10000

donations

0

5556 · Late Fees

0

5580 · Interest Income

3000

5585 · Interest - NLP

12000

5589 · Interest - JV 99 Cents & Up

400

5590 · Interest - K & C

24000

interest lc turbo

4500

interest select produce

Kaliedescope jewelry

1550

5700 · Revolving Loan Fund

Total 5549 · Other Income

SOUTH COUNTY ECONOMIC DEVELOPMENT
Profit & Loss Budget vs. Actual (All Programs)
July 2006 through June 2007

	2011/12
5609 · In-Kind	
5610 · Office Space- SCCC	4500
5640 · In-Kind Website Development	
Total 5609 · In-Kind	
Total Income	341450
Expense	
6999 · Salaries & Fringe Benefits	
7000 · Salaries-Executive Director	100000
business coordinator	5000
salaries econ specialist	
7001 · Salaries-Office Assistant	42000
7002 · Salaries-Incentives	
7005 · Salaries-Mileage Allowance	5000
7006 · Salaries-New Member Commission	3000
7070 salaries recognition	
7120 · Payroll Taxes -Fica	11000
7130 · Payroll Taxes - Sui	2500
7140 · Workers Compensation	2000
Total 6999 · Salaries & Fringe Benefits	
7499 · Office/Other Expenses	
7500 · Office Supplies	5500
7520 · Postage	7000
7560 · Telephone	4500
7570 · Printing	6000
7580 · Advertising/Marketing	0
7840 · Media Awareness	23200
7860 · Newsletter	12000
8000 · Summit	30000
8420 · Meeting Expenses	9500
8430 · Events	9800
8450 · Subscriptions/Dues/Fees	1500
8460 · Website	800
8480 · Board of Directors Ins.	2300
8490 · Liability Insurance	1500
8510 · Computer Equipment	1500

4:46 PM
06/18/07
Accrual Basis

SOUTH COUNTY ECONOMIC DEVELOPMENT
Profit & Loss Budget vs. Actual (All Programs)
July 2006 through June 2007

	2011/12
8710 · Miscellaneous	2850
8715 · Travel/Training	4500
8725 · Attorney Fees	5000
8740 · South County Chamber	500
8780 · High Speed Internet Connection equipment and repair (copier)0	3000
8820 · at&t drop out	2000
8790 deprecitation	8000
8830 AT&T tourism	8000
Total 7499 · Office/Other Expenses	
8899 · Professional Services.	
7806 · Professional Svcs.-Office Mgr	
7810 · Professional Services	500
7820 · Accounting	12000
7830 · Audit	5000
Total 8899 · Professional Services.	
9799 · In-Kind.	
7600 · Office Space In-Kind.	4500
7610 · In-Kind Website Developmnt	
Total 9799 · In-Kind.	
Total Expense	341450
Net Income	

State of California

SECRETARY OF STATE

CERTIFICATE OF STATUS DOMESTIC CORPORATION

I, BILL JONES, Secretary of State of the State of California, hereby certify:

That on 5TH, MARCH, 1999, SOUTH COUNTY ECONOMIC DEVELOPMENT COUNCIL, "THIS IS A NON-PROFIT MUTUAL BENEFIT CORPORATION".came incorporated under the laws of the State of California by filing its Articles of Incorporation in this office; and

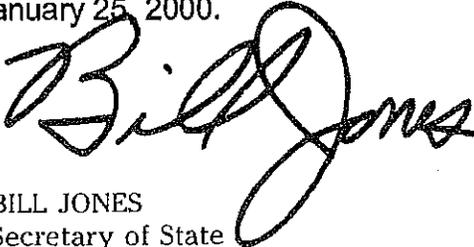
That no record exists in this office of a certificate of dissolution of said corporation nor of a court order declaring dissolution thereof, nor of a merger or consolidation which terminated its existence; and

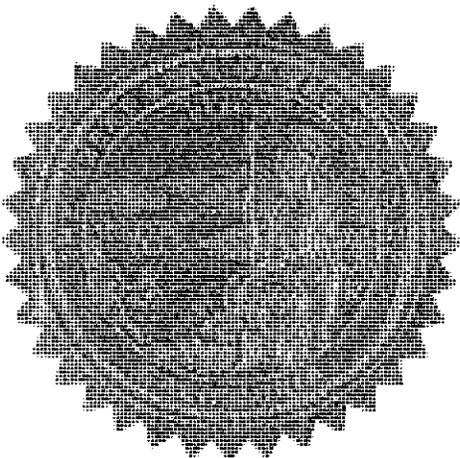
That said corporation's corporate powers, rights and privileges are not suspended on the records of this office; and

That according to the records of this office, the said corporation is authorized to exercise all its corporate powers, rights and privileges and is in good legal standing in the State of California; and

That no information is available in this office on the financial condition, business activity or practices of this corporation.

IN WITNESS WHEREOF, I execute this certificate and affix the Great Seal of the State of California this day of January 25, 2000.


BILL JONES
Secretary of State



California Business Portal

Secretary of State DEBRA BOWEN

DISCLAIMER: The information displayed here is current as of MAY 16, 2008 and is updated weekly. It is not a complete or certified record of the Corporation.

Corporation		
SOUTH COUNTY ECONOMIC DEVELOPMENT COUNCIL		
Number: C1662447	Date Filed: 4/9/1990	Status: active
Jurisdiction: California		
Address		
1111 BAY BLVD STE E		
CHULA VISTA, CA 91911		
Agent for Service of Process		
CINDY GOMPER-GRAVES		
1111 BAY BLVD STE E		
CHULA VISTA, CA 91911		

Blank fields indicate the information is not contained in the computer file.

If the status of the corporation is "Surrender", the agent for service of process is automatically revoked. Please refer to California Corporations Code Section 2114 for information relating to service upon corporations that have surrendered.



CITY OF IMPERIAL BEACH
 825 Imperial Beach Blvd.
 Imperial Beach, CA 91932
 T. (619) 628-1423
 F. (619) 424-3481

BUSINESS CERTIFICATE APPLICATION
Out of City Business Address

FEEs ARE NON-REFUNDABLE

NOTE: ALL APPLICABLE QUESTIONS MUST BE ANSWERED OR APPLICATION WILL BE REJECTED

NEW BUSINESS CHANGE OF ADDRESS CHANGE OF OWNERSHIP CHANGE OF BUSINESS NAME RENEWAL

- Business Name: South County Economic Development Council Phone No. 619-424-5143
- Business Address: 1111 Bay Blvd Ste E Chula Vista, CA 91911 Email: cindy@southcountyedc.com
- Mailing Address: same as above
- Type of business: Non-Profit

Contractor Professional Broker Taxi Mobile Food Ice Cream Vendor Massage/HHP

License No. _____ Exp Date: _____ Classification _____

5. FEDERAL I.D./Social Security # (Required) 33-0447669 STATE I.D. NO. C1662447 RESALE TAX NO. _____

6. Fictitious Name Statement Filed: YES NO

7. Structure of Business: Corporation Sole Proprietorship Partnership Trust Limited Liability

8. Number of Employees Working in Imperial Beach: Non-Profit

9. Owner Information-(Required)

Name: South County Economic Development Council Phone No: 619-424-5143
 Address: 1111 Bay Blvd Ste E Chula Vista CA 91911

10. Emergency Contact: Name: Cindy Gompper-Graves Phone No: 619-424-5143

I HEREBY DECLARE UNDER THE PENALTY OF PERJURY THAT TO THE BEST OF MY KNOWLEDGE AND BELIEF THE STATEMENTS MADE HEREIN ARE CORRECT AND TRUE.

SIGNATURE _____

DATE: 11/14/11

FINANCE DEPT. BASIC FEE: \$ _____ No. of Emp. _____ TOTAL FEE \$ _____

DATE ISSUED: _____ / _____ / _____ LICENSE # _____ BUS CONTROL # _____ RECEIPT # _____



CITY OF IMPERIAL BEACH

825 Imperial Beach Blvd.
Imperial Beach, CA 91932
T. (619) 628-1423
F. (619) 424-3481

WORKER'S COMPENSATION DECLARATION

I hereby affirm, under penalty of perjury, one of the following declarations:

_____ I have and will maintain a certificate of consent to self insure for worker's compensation, as provided by Section 3700, for the duration of any business activities conducted for which this license is issued.

I have and will maintain worker's compensation insurance, as required by Section 3700, for the duration of any business activities conducted for which this license is issued.

My worker's compensation insurance carrier and policy number are:

Carrier: Hartford Insurance Company of the Midwest
Policy Number: 72 WEC KR 2304

_____ I certify in the performance of any business activities for which this license is issued I shall not employ any person in any manner so as to become subject to the worker's compensation laws of California, and agree if I should become subject to worker's compensation provision of Section 3700 of the Labor Code, I shall forthwith comply with the provisions of Section 3700.

Date: 11/14/15

Applicant Signature: [Signature]

WARNING: FAILURE TO SECURE WORKER'S COMPENSATION COVERAGE IS UNLAWFUL, AND SHALL SUBJECT AN EMPLOYER TO CRIMINAL PENALTIES AND CIVIL FINES UP TO \$100,000.00 IN ADDITION TO THE COST OF COMPENSATION, DAMAGES AS PROVIDED FOR IN SECTION 3706 OF THE LABOR CODE, INTEREST, AND ATTORNEY'S FEES.



**STAFF REPORT
CITY OF IMPERIAL BEACH**

TO: HONORABLE MAYOR AND CITY COUNCIL

FROM: GARY BROWN, CITY MANAGER

MEETING DATE: JANUARY 18, 2012

ORIGINATING DEPT.: PUBLIC SAFETY *JB*

SUBJECT: RATIFICATION OF AGREEMENT WITH SWEETWATER UNION HIGH SCHOOL FOR THE AFTER SCHOOL SAFETY AND ENRICHMENT FOR TEENS (ASSET) PROGRAM (JUNIOR LIFEGUARD)

BACKGROUND:

The 21st Century High School After School Safety and Enrichment for Teens (ASSETs) program is a grant funded effort to enhance before and after school opportunities for high school students to develop new skills. The City of Imperial Beach and the Sweetwater Union High School District are partnering to implement a Junior Lifeguard component as part of this program, pending notification of grant approval to the District. Both the City and the District have a strong track record of providing student leadership, recreational and safety training programs, and volunteer opportunities for students. Both parties look forward to building on these efforts through the ASSETS program during the 2012/2013 school year.

DISCUSSION:

To achieve the goals of this program, the City and the District have entered into an agreement formalizing this partnership during the 2012/2013 school year. The main features of the program involve the Lifeguards working with the program leaders within the District to provide learning opportunities, and mentoring to students enrolled in the program. The contract spells out responsibilities for both the City and District, which are summarized below.

In this collaboration, the District will:

- Operate a Learning Center at eight high schools that will improve academic achievement and provide enrichment and asset/resiliency building activities for high needs students (25% English learners, 91% racial or ethnic minorities, 62% qualified for free-reduced lunch.)
- Provide the requisite funding or in-kind leveraging of resources, in coordination with community partners, to provide the specified services to students and families.

January 18, 2012

Sweetwater Union High School MOA – Junior Lifeguard Program

Page 2

- Ensure the 21st Century Community Learning Center funds supplement, not supplant, existing funds.
- Commit resources to ensure delivery of an integrated, age-appropriate before and after-school program at the school site.
- Work in collaboration with other ASSETs grantees, parents, youth, and local community partners to ensure program goals are met efficiently and effectively.
- Work with the City of Imperial Beach to recruit students with the minimum requisite skills to perform Junior Lifeguard and Junior Lifeguard Captain duties.
- Provide access and staffing at the Mar Vista High School pool to conduct preliminary trainings to prepare students for success in the Junior Lifeguard academy.
- Provide funding to the City of Imperial Beach in the amount of \$7,500 to fund 20 students.

The City of Imperial Beach will:

- Work in collaboration with ASSETs school coordinators in the Sweetwater District, parents, youth and local community partners to ensure that program goals are met efficiently and effectively.
- Collaborate in the implementation of the pre-training program and implementation of the Junior Lifeguard program and Junior Lifeguard Captain training.
- Collaborate with the grant evaluator to provide student outcomes data.
- Provide in-kind services in the amount of \$2,900 for costs associated with staffing the Junior Lifeguard Program, administrative time to coordinate with district staff and evaluator, equipment and classroom costs, broken down as follows:
 - Instructor Costs \$2,000
 - Coordination and administrative costs \$400
 - Equipment and classroom costs \$500

The associated contract can be revised or terminated by either party with a 30-day notice.

ENVIRONMENTAL DETERMINATION:

Not a project as defined by CEQA.

FISCAL IMPACT:

The Sweetwater Union High School District will provide funding of \$7,500 to cover the expenses associated with the Imperial Beach Lifeguard Department providing the staffing, equipment and administration for the Junior Lifeguard Program as specified.

DEPARTMENT RECOMMENDATION:

The Public Safety Department recommends that City Council adopt resolution 2012-7141 ratifying the City Manager's signature on the Memorandum of Agreement with the Sweetwater Union High School District establishing the City's commitment to the Junior Lifeguard Program portion of the ASSETs program.

CITY MANAGER'S RECOMMENDATION:

Approve Department recommendation.



Gary Brown, City Manager

Attachments:

1. Resolution No. 2012-7141
2. MOA Between Sweetwater Union High School District and the City of Imperial Beach

RESOLUTION NO. 2012-7141

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IMPERIAL BEACH, CALIFORNIA, RATIFYING A MEMORANDUM OF AGREEMENT BETWEEN THE CITY OF IMPERIAL BEACH AND THE SWEETWATER UNION HIGH SCHOOL DISTRICT FOR THE PURPOSE OF CONTINUING THE COLLABORATION IN THE 21ST CENTURY HIGH SCHOOL AFTER SCHOOL SAFETY AND ENRICHMENT FOR TEENS (ASSETS) PROGRAM.

WHEREAS, The City of Imperial Beach and the Sweetwater Union High School District are committed to partnering to benefit high school students through the ASSETS program, specifically through the City of Imperial Beach Junior Lifeguard Program, to provide the requisite skills to perform Junior Lifeguard and Captain duties, and

WHEREAS, The parties entered into an agreement on December 15, 2011 wherein the Sweetwater Union High School District agreed to provide funding of \$7,500 to the City of Imperial Beach to cover the costs of the City of Imperial Beach Lifeguard Department providing services as outlined in the Memorandum of Agreement.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Imperial Beach that the Agreement between the City of Imperial Beach and the Sweetwater Union High School District for the continuation of the Junior Lifeguard program at Mar Vista High School into the 2012/2013 school year, as signed by the City Manager is hereby ratified and in effect per the terms of said agreement.

PASSED, APPROVED, AND ADOPTED by the City Council of the City of Imperial Beach at its meeting held on the 18th day of December 2012, by the following vote:

AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:

JAMES C. JANNEY, MAYOR

ATTEST:

JACQUELINE M. HALD, MMC
CITY CLERK

Memorandum of Agreement
Between
Sweetwater Union High School District
and
City of Imperial Beach

This Memorandum of Agreement is between the Sweetwater Union High School District and the City of Imperial Beach to implement 21st Century High School After School Safety and Enrichment for Teens (ASSETs) program upon notification of grant approval. The Sweetwater District and the City of Imperial Beach have a history of successful collaboration in providing services to students and their families. The City of Imperial Beach has a strong track record of providing student leadership, recreational and safety training programs, as well as volunteer and community service opportunities for students.

Both parties look forward to building on this partnership for the benefit of students attending schools in the Sweetwater Union High School District through the ASSETs program during the 2012-13 school year. This memorandum reflects the shared resources, delivery of services and research-based collaborative design necessary for a successful program.

As a collaborative partner, Sweetwater Union High School District agrees to:

- Operate a 21st Century Community Learning Center at eight (8) Sweetwater District schools that will improve academic achievement and provide safe and healthy enrichment and asset/resiliency building activities for our high needs student population (25% English learners, 91% racial or ethnic minorities, 62% qualified for free-reduced lunch).
- Provide the requisite funding or in-kind leveraging of resources, in coordination with community partners, to provide the specified services to students and families.
- Ensure the 21st Century Community Learning Center funds will be used to supplement, not supplant, existing funds.
- Commit resources to ensure delivery of an integrated, age-appropriate before and after-school program at the school site.
- Work in collaboration with other ASSETs grantees, parents, youth and local community partners to ensure program goals are met efficiently and effectively.
- Work with the City of Imperial Beach to recruit students with the minimum requisite skills to perform Junior Lifeguard and Lifeguard Captain duties.
- Provide access and staffing at the pool at Mar Vista High to conduct preliminary trainings to prepare students for success in the Junior Lifeguard academy.

- Provide funding to the City of Imperial Beach in the amount of \$7,500 to fund 20 students.

As a collaborative partner of the 21st Century Community Learning Centers grant, the City of Imperial Beach agrees to:

- Work in collaboration with ASSETs school coordinators in the Sweetwater District, parents, youth and local community partners to ensure that program goals are met efficiently and effectively.
- Collaborate in the implementation of the pre-training program and implementation of the Junior Lifeguard Program and Junior Lifeguard Captain training.
- Provide a variety of community service opportunities for participating students.
- Collaborate with the grant evaluator to provide student outcomes data.
- Provide in-kind services in the amount of \$2,900 for costs associated with staffing the Junior Lifeguard Program, administrative time to coordinate with district staff and evaluator, equipment and classroom costs.
 - Instructor costs \$2,000
 - Coordination and administrative costs \$400
 - Equipment and classroom costs \$500

This contract can be revised or terminated by either party with a 30-day notice.

I understand and agree to the items listed above.

Dr. Edward M. Brand, Superintendent
Sweetwater Union High School District

Gary Brown, City Manager
City of Imperial Beach

Signature

Date



Signature

12/15/11

Date

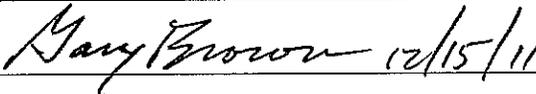
Collaborative Signatures
Representative Sampling (only) of Stakeholders

Every 21st CCLC Program shall be designed, implemented, evaluated, and sustained through a collaborative process that includes parents, youths, representatives of participating schools and sites; e.g., classroom teachers, custodial staff, support staff, etc., governmental agencies, such as city and county parks and recreation departments, community organizations, and the private sector.

All applicants must include the signatures of a representative sample of those stakeholders in the proposed 21st CCLC Program.

Name of Collaborative Member:	Cheryl Cox
Professional Title of Collaborative Member:	Mayor, City of Chula Vista
Address:	276 Fourth Avenue
City, State, Postal Code:	Chula Vista, CA 91910
Phone Number:	619-691-5044
Signature and Date:	 12/14/2011

Name of Collaborative Member:	Jesse Navarro
Professional Title of Collaborative Member:	Community Relations Representative, San Diego County District Attorney's Office
Address:	330 W. Broadway, Suite 1300
City, State, Postal Code:	San Diego, CA 92101
Phone Number:	619-531-3053
Signature and Date:	

Name of Collaborative Member:	Gary Brown
Professional Title of Collaborative Member:	City Manager, City of Imperial Beach
Address:	825 Imperial Beach Boulevard
City, State, Postal Code:	Imperial Beach, CA 91932
Phone Number:	619-423-8303
Signature and Date:	 12/15/11

Name of Collaborative Member:	Joe Barry
Professional Title of Collaborative Member:	Deputy, San Diego County Sheriff's Department
Address:	825 Imperial Beach Boulevard
City, State, Postal Code:	Imperial Beach, CA 91932
Phone Number:	619-498-2400
Signature and Date:	

Attach additional sheets, if necessary.



STAFF REPORT
CITY OF IMPERIAL BEACH

TO: HONORABLE MAYOR AND CITY COUNCIL
FROM: CITY MANAGER

MEETING DATE: AUGUST 17, 2011
ORIGINATING DEPT: CITY MANAGER

SUBJECT: RATIFY MAYOR'S LETTER REGARDING ASSEMBLY
BILL AB 662 (HUESO)

BACKGROUND:

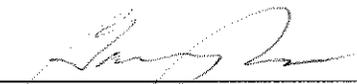
The attached letter was sent to Assembly Member Cameron Smyth regarding Assembly Bill 662. This bill would ensure the public trust, promote transparency and public participation in preparation of Airport and Land Use Compatibility Plans.

FISCAL IMPACT:

None.

CITY MANAGER'S RECOMMENDATION:

Ratify the Mayor's letter to Assembly Member Cameron Smyth.



Gary Brown, City Manager

Attachment:

1. Letter to Assembly Member Cameron Smyth



City of Imperial Beach, California

www.cityofib.com

OFFICE OF THE MAYOR

January 9, 2012

Assembly Member Cameron Smyth
 Chair, Assembly Local Government Committee
 State Capitol, Room 4098
 Sacramento, California 95814

SUBJECT: Support for Assembly Bill 662 (Hueso)

Dear Assembly Member Smyth:

As you know, federal regulations require the military to prepare Air Installation Compatible Use Zone Programs to promote compatible land use around military airfields. These programs are developed and implemented by the Department of Defense and are discretionary documents. No input from the public is required and none is included in the preparation of these military programs. They also are not subject to environmental review prior to approval.

A bill passed in 2002 converted the military's Air Installation Compatible Use Zone Programs from a discretionary document – developed without public review, public input or environmental consideration – into a mandatory document upon which important land use decisions are to be based. The bill requires that a county's Airport Land Use Compatibility Plan be consistent with the military's discretionary documents. Consequently, environmental review is predetermined, even before public hearings are held and a project is certified.

To facilitate an orderly, efficient and comprehensive Airport Land Use Compatibility Plan, the playing field needs to be leveled to ensure that military documents, if mandatory, be subject to the same analysis, as well as the same public and environmental reviews that apply to the local community. It also is important that communities, residents and land owners located next to military installations are treated no differently than communities next to civilian airports.

We hereby provide a support position on Assembly Bill 662 (Hueso) as amended on January 4, 2012. This bill would ensure the public trust, and promote transparency and public participation.

Sincerely,

James C. Janney
 Mayor

cc: Assemblyman Ben Hueso
 Imperial Beach City Council
 Gary Brown, Imperial Beach City Manager
 Casey Tanaka, Coronado Mayor
 Blair King, Coronado City Manager



**STAFF REPORT
CITY OF IMPERIAL BEACH**

TO: HONORABLE MAYOR AND CITY COUNCIL
FROM: CITY MANAGER

MEETING DATE: JANUARY 18, 2012
ORIGINATING DEPT: CITY MANAGER

SUBJECT: RATIFY MAYOR'S LETTER REGARDING SUPPORT FOR
CROSS BORDER TERMINAL

BACKGROUND:

The attached letter was sent to Mayor Sanders and the San Diego City Council regarding support for the Cross Border Terminal project, which would provide convenient entry from the United States to the Tijuana International Airport and be a vital economic asset to our region.

FISCAL IMPACT:

None.

CITY MANAGER'S RECOMMENDATION:

Ratify Mayor Janney's letter to Mayor Sanders, City of San Diego.

A handwritten signature in cursive script, appearing to read "Gary Brown", is written over a horizontal line.

Gary Brown, City Manager

Attachment:

1. Letter to Mayor Sanders, City of San Diego



City of Imperial Beach, California

www.cityofib.com

OFFICE OF THE MAYOR

January 9, 2012

Honorable Mayor Jerry Sanders
City of San Diego
City Administration Building
202 C Street, 11th Floor
San Diego, CA 92101

SUBJECT: Support for Cross Border Terminal

Dear Honorable Mayor Sanders:

We believe the Cross Border Terminal which would provide a convenient entry from the United States into the Tijuana International Airport will be a vital economic asset to our region and will enhance international cooperation.

It will stimulate investments and trade by improving access for air travelers, attract new investments along the border and improve transportation for existing businesses. The Cross Border Terminal will reduce traffic flows by over 300,000 vehicles and thus reduce border wait times and improve air quality.

We urge the San Diego City Council to support the Cross Border Terminal project, a concept envisioned by the South County Economic Development Council for over a decade. The project will bring economic benefits to San Diego and the South County region.

Sincerely,

A handwritten signature in black ink, appearing to read "James C. Janney". The signature is stylized and includes a long horizontal stroke at the end.

James C. Janney
Mayor

cc: Distribution list
Imperial Beach City Council
Imperial Beach City Manager

cc: Distribution List

Honorable Mayor Jerry Sanders
City of San Diego
City Administration Building
202 C Street, 11th Floor
San Diego, CA 92101

Honorable Council President Tony Young
City of San Diego
City Administration Building
202 C Street, MS # 10A
San Diego, CA 92101

Honorable Council President Pro Tem
Kevin L. Faulconer
City of San Diego
City Administration Building
202 C Street, MS # 10A
San Diego, CA 92101

Honorable Councilmember
Sherri Lightner
City of San Diego
City Administration Building
202 C Street, MS # 10A
San Diego, CA 92101

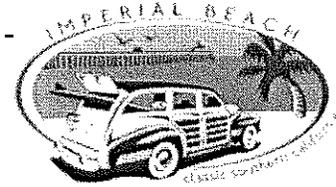
Honorable Councilmember Todd Gloria
City of San Diego
City Administration Building
202 C Street, MS # 10A
San Diego, CA 92101

Honorable Councilmember Carl De Maio
City of San Diego
City Administration Building
202 C Street, MS # 10A
San Diego, CA 92101

Honorable Councilmember Lorie Zapf
City of San Diego
City Administration Building
202 C Street, MS # 10A
San Diego, CA 92101

Honorable Councilmember
Marti Emerald
City of San Diego
City Administration Building
202 C Street, MS # 10A
San Diego, CA 92101

Honorable Councilmember
David Alvarez
City of San Diego
City Administration Building
202 C Street, MS # 10A
San Diego, CA 92101



**STAFF REPORT
CITY OF IMPERIAL BEACH**

TO: HONORABLE MAYOR AND CITY COUNCIL

FROM: GARY BROWN, CITY MANAGER

MEETING DATE: JANUARY 18, 2012

ORIGINATING DEPT.: CITY MANAGER

**SUBJECT: SECOND READING AND ADOPTION OF ORDINANCE
2012-1124 RELATING TO SECOND TIER RETIREMENT
BENEFITS FOR ALL EMPLOYEE GROUPS**

BACKGROUND:

The City of Imperial Beach entered into contract with California Public Employees Retirement System (CalPERS) for retirement benefits on May 1, 1961. Over the years, the City has amended the contract with CalPERS at various times to accommodate negotiated changes in retirement benefits for employees.

On November 16, 2011, the City Council introduced Ordinance 2011-1123 and adopted Resolution of Intention 2011-7118 to amend the contract between CalPERS and the City to implement second tier plans for all employee groups. Subsequently, CalPERS notified the City that revised paperwork is required in order to implement the second tier plans. CalPERS required the City Council to adopt a new Resolution of Intention and introduce a new ordinance to complete the contract amendment and implement the second tiers.

On December 14, 2011, the City Council adopted Resolution 2011-7134 rescinding the previous CalPERS Resolution 2011-7118 and explaining that Ordinance 2011-1123 will not be adopted. At this meeting City Council also introduced and conducted the 1st reading of Ordinance 2012-1124 and adopted Resolution of Intention 2011-7135 in order to amend the contract between the CalPERS and the City of Imperial Beach. The December 14, 2011, staff report and attachments are incorporated herein by reference.

DISCUSSION:

The City's negotiating team met and conferred in good faith with representatives of the Imperial Beach Firefighters' Association Local 4692 and Service Employees International Union Local 221, CTW, CLC (SEIU) who represent the employees in the City's Miscellaneous Classified Service. As a result of negotiations, on August 3, 2011, the City Council approved adoption of second tier plans to the CalPERS retirement plan for miscellaneous and lifeguard employees. On September 7, 2011, the City Council

approved adoption of a second tier plan to the CalPERS retirement plan for firefighters.

The proposed second tier plans are as follows:

Miscellaneous Employees 2% at 60
 Fire Safety Employees 2% at 50
 Lifeguards 2% at 50

In order to amend the City's current CalPERS retirement plan and to add the proposed second tier plans, CalPERS requires specific procedures to be followed. The City's Human Resources Department has initiated the process of amending the contract with CalPERS. In accordance with CalPERS requirements, the final adoption of the attached ordinance must be at least 20 days after the adoption of the Resolution of Intention. The schedule for implementation of the second tier plans:

- | | | |
|----|---|-------------------|
| 1. | Adopt Resolution of Intention 2011-7135 | December 14, 2011 |
| 2. | Introduction of Ordinance to amend contract | December 14, 2011 |
| 3. | Adoption of Ordinance | January 18, 2012 |
| 4. | Effective date of Ordinance | February 18, 2012 |
| 5. | Effective date of contract amendment | March 2, 2012 |

ENVIRONMENTAL IMPACT

This activity is not a "project" and is therefore exempt from CEQA pursuant to State CEQA Guidelines Section 15060(c)(3).

FISCAL IMPACT:

This proposed action will provide savings to the City in future years as the proportion of payroll for employees hired after March 2, 2012 increase as compared to the payroll for employees covered under the City's existing plans. The following table illustrates the savings on a percentage basis for each group:

Group	1st Tier Plan Benefit	(Existing) Rate	2nd Tier Plan Benefit	(New) Rate	Savings
Misc.	2.7% at 55	14.762%	2.0% at 60	7.733%	7.029%
Fire	3.0% at 50	24.112%	2.0% at 50	19.169%	4.943%
Lifeguard	2.0% at 50	20.040%	2.0% at 50	19.169%	0.871%

The rates listed in the table for each plan are specific to the employee group to which the plan belongs.

CITY MANAGER'S RECOMMENDATION:

1. Receive report;
2. Mayor calls for the reading of the title of Ordinance No. 2012-1124;
City Clerk reads title of Ordinance No. 2011-1124, "AN ORDINANCE OF THE CITY COUNCIL FOR THE CITY OF IMPERIAL BEACH, CALIFORNIA, AUTHORIZING AN AMENDMENT TO THE CONTRACT BETWEEN THE CITY COUNCIL OF THE CITY OF IMPERIAL BEACH AND THE BOARD OF ADMINISTRATION OF THE CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM"; and
3. Motion to waive further reading and adopt Ordinance No. 2012-1124 by title only.



Gary R. Brown, City Manager

Attachments:

1. Ordinance 2012-1124, introduction to amend CalPERS contract
2. Amendment to Contract (Exhibit)

ORDINANCE NO. 2012-1124

AN ORDINANCE OF THE CITY COUNCIL FOR THE CITY OF IMPERIAL BEACH, CALIFORNIA, AUTHORIZING AN AMENDMENT TO THE CONTRACT BETWEEN THE CITY COUNCIL OF THE CITY OF IMPERIAL BEACH AND THE BOARD OF ADMINISTRATION OF THE CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM

WHEREAS, the City of Imperial Beach City Council adopted Resolution of Intention 2011-7135 to amend the contract between California Public Employees' Retirement System (CalPERS) and City of Imperial Beach on December 14, 2011 to include second tier plans for all employee groups; and

WHEREAS, an amendment to the contract between the City Council of the City of Imperial Beach and the Board of Administration of the California Public Employees' Retirement System is hereby authorized, a copy of said amendment is being attached hereto, marked "Exhibit," and by such reference made a part hereof as though set out in full; and

WHEREAS, the Mayor of the City of Imperial Beach is hereby authorized, empowered, and directed to execute said amendment for and on behalf of said Agency; and

NOW, THEREFORE, the City Council of the City of Imperial Beach does ordain as follows:

Section 1. The above-listed recitals are true and correct.

Section 2. The Mayor of the City of Imperial Beach is hereby authorized to amend the contract between the City of Imperial Beach and the Board of Administration of the California Public Employees' Retirement System to include second tier plans for all employee groups.

EFFECTIVE DATE: This Ordinance shall be effective thirty (30) days after its adoption. Within fifteen (15) days after its adoption, the City Clerk of the City of Imperial Beach shall cause this Ordinance to be published pursuant to the provisions of Government Code Section 36933.

INTRODUCED AND FIRST READ at a special meeting of the City Council of the City of Imperial Beach, California, on the 14th day of December, 2011; and

THEREAFTER ADOPTED at a regular meeting of the City Council of the City of Imperial Beach, California, on the 18th day of January, 2012, by the following vote:

AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:

JAMES C. JANNEY, MAYOR

ATTEST:

**JACQUELINE M. HALD, CMC
CITY CLERK**

APPROVED AS TO FORM:

**JENNIFER M. LYON
CITY ATTORNEY**

**EXHIBIT**

California
Public Employees' Retirement System

AMENDMENT TO CONTRACT

Between the
Board of Administration
California Public Employees' Retirement System
and the
City Council
City of Imperial Beach

The Board of Administration, California Public Employees' Retirement System, hereinafter referred to as Board, and the governing body of the above public agency, hereinafter referred to as Public Agency, having entered into a contract effective May 1, 1961, and witnessed March 14, 1961, and as amended effective April 12, 1973, March 8, 1985, June 28, 1990, September 6, 1990, January 10, 1991, July 1, 1991, March 6, 1992, June 9, 1994, May 20, 1995, December 19, 1996, February 12, 1998, July 6, 2001, May 12, 2006 and January 7, 2007 which provides for participation of Public Agency in said System, Board and Public Agency hereby agree as follows:

- A. Paragraphs 1 through 16 are hereby stricken from said contract as executed effective January 7, 2007, and hereby replaced by the following paragraphs numbered 1 through 19 inclusive:
1. All words and terms used herein which are defined in the Public Employees' Retirement Law shall have the meaning as defined therein unless otherwise specifically provided. "Normal retirement age" shall mean age 55 for local miscellaneous members entering membership in the miscellaneous classification on or prior to the effective date of this amendment to contract, age 60 for local miscellaneous members entering membership for the first time in the miscellaneous classification after the effective date of this amendment to contract, age 55 for local police members and age 50 for ocean beach lifeguards and local fire members.

PLEASE DO NOT SIGN "EXHIBIT C"

2. Public Agency shall participate in the Public Employees' Retirement System from and after May 1, 1961 making its employees as hereinafter provided, members of said System subject to all provisions of the Public Employees' Retirement Law except such as apply only on election of a contracting agency and are not provided for herein and to all amendments to said Law hereafter enacted except those, which by express provisions thereof, apply only on the election of a contracting agency.
3. Public Agency agrees to indemnify, defend and hold harmless the California Public Employees' Retirement System (CalPERS) and its trustees, agents and employees, the CalPERS Board of Administration, and the California Public Employees' Retirement Fund from any claims, demands, actions, losses, liabilities, damages, judgments, expenses and costs, including but not limited to interest, penalties and attorneys fees that may arise as a result of any of the following:
 - (a) Public Agency's election to provide retirement benefits, provisions or formulas under this Contract that are different than the retirement benefits, provisions or formulas provided under the Public Agency's prior non-CalPERS retirement program.
 - (b) Public Agency's election to amend this Contract to provide retirement benefits, provisions or formulas that are different than existing retirement benefits, provisions or formulas.
 - (c) Public Agency's agreement with a third party other than CalPERS to provide retirement benefits, provisions, or formulas that are different than the retirement benefits, provisions or formulas provided under this Contract and provided for under the California Public Employees' Retirement Law.
 - (d) Public Agency's election to file for bankruptcy under Chapter 9 (commencing with section 901) of Title 11 of the United States Bankruptcy Code and/or Public Agency's election to reject this Contract with the CalPERS Board of Administration pursuant to section 365, of Title 11, of the United States Bankruptcy Code or any similar provision of law.
 - (e) Public Agency's election to assign this Contract without the prior written consent of the CalPERS' Board of Administration.
 - (f) The termination of this Contract either voluntarily by request of Public Agency or involuntarily pursuant to the Public Employees' Retirement Law.

PLEASE DO NOT SIGN "EXHIBIT ONE"

- (g) Changes sponsored by Public Agency in existing retirement benefits, provisions or formulas made as a result of amendments, additions or deletions to California statute or to the California Constitution.
4. Employees of Public Agency in the following classes shall become members of said Retirement System except such in each such class as are excluded by law or this agreement:
 - a. Local Fire Fighters (herein referred to as local safety members);
 - b. Local Police Officers (herein referred to as local safety members);
 - c. Ocean Beach Lifeguards (included as local safety members);
 - d. Employees other than local safety members (herein referred to as local miscellaneous members).
 5. In addition to the classes of employees excluded from membership by said Retirement Law, the following classes of employees shall not become members of said Retirement System:

NO ADDITIONAL EXCLUSIONS

6. The percentage of final compensation to be provided for each year of credited prior and current service for those local miscellaneous members in employment prior to January 10, 1991 shall be determined in accordance with Section 21354 of said Retirement Law subject to the reduction provided therein for Federal Social Security (2% at age 55 Modified).
7. The percentage of final compensation to be provided for each year of credited prior and current service for those local miscellaneous members in employment on or after January 10, 1991 and not on or after May 12, 2006 shall be determined in accordance with Section 21354 of said Retirement Law (2% at age 55 Full), pursuant to Government Code Section 20515.
8. The percentage of final compensation to be provided for each year of credited prior and current service as a local miscellaneous member in employment on or after May 12, 2006 and not entering membership for the first time in the miscellaneous classification after the effective date of this amendment to contract shall be determined in accordance with Section 21354.5 of said Retirement Law (2.7% at age 55 Full), pursuant to Government Code Section 20515.

PLEASE DO NOT SIGN "EXHIBIT C"!!

9. The percentage of final compensation to be provided for each year of credited current service as a local miscellaneous member entering membership for the first time in the miscellaneous classification after the effective date of this amendment to contract shall be determined in accordance with Section 21353 of said Retirement Law (2% at age 60 Full), pursuant to Government Code Section 20515.
10. The percentage of final compensation to be provided for each year of credited prior and current service as a local police member shall be determined in accordance with Section 21369 of said Retirement Law subject to the reduction provided therein for Federal Social Security (2% at age 55 Modified).
11. The percentage of final compensation to be provided for each year of credited prior and current service for those local fire members in employment prior to June 9, 1994 shall be determined in accordance with Section 21362.2 of said Retirement Law (3% at age 50 Modified).
12. The percentage of final compensation to be provided for each year of credited prior and current service for those local fire members in employment on and after June 9, 1994 and not entering membership for the first time in the fire classification after the effective date of this amendment to contract shall be determined in accordance with Section 21362.2 of said Retirement Law (3% at age 50 Full), pursuant to Government Code Section 20515.
13. The percentage of final compensation to be provided for each year of credited current service as a local fire member entering membership for the first time in the local fire classification after the effective date of this amendment to contract shall be determined in accordance with Section 21362 of said Retirement Law (2% at 50 Full).
14. The percentage of final compensation to be provided for each year of credited prior and current service for those ocean beach lifeguards in employment on and after December 19, 1996 shall be determined in accordance with Section 21362 of said Retirement Law (2% at age 50 Full), pursuant to Government Code Section 20515.
15. Public Agency elected and elects to be subject to the following optional provisions:
 - a. Section 20903 (Two Years Additional Service Credit) for local miscellaneous members, local fire members and ocean beach lifeguards only.
 - b. Section 20361.3 (Assistant City Attorney as an Elective Officer). Legislation repealed said Section operative July 1, 1994.

PLEASE DO NOT SIGN EXHIBIT C.A.

- c. Section 20042 (One-Year Final Compensation) for those local miscellaneous members, local fire members and ocean beach lifeguards entering membership on or prior to the effective date of this amendment to contract.
- d. Section 20515 (Full Formula Plus Social Security) for past and future service for local miscellaneous members in employment on and after January 10, 1991, for local fire members in employment on or after June 9, 1994, and for ocean beach lifeguards in employment on or after December 19, 1996. Legislation repealed said Section effective January 1, 2002.
- e. Section 21024 (Military Service Credit as Public Service).
- f. Section 20475 (Different Level of Benefits). Section 21353 (2% @ 60 Full formula) and Section 20037 (Three-Year Final Compensation) are applicable to local miscellaneous members entering membership for the first time in the miscellaneous classification after the effective date of this amendment to contract.

Section 21362 (2% @ 50 Full formula) and Section 20037 (Three-Year Final Compensation) are applicable to local fire members entering membership for the first time in the fire classification after the effective date of this amendment to contract.

Section Section 20037 (Three-Year Final Compensation) is applicable to ocean beach lifeguard members entering membership for the first time in the ocean beach lifeguard classification after the effective date of this amendment to contract.

- 16. Public Agency shall contribute to said Retirement System the contributions determined by actuarial valuations of prior and future service liability with respect to local miscellaneous members and local safety members of said Retirement System.
- 17. Public Agency shall also contribute to said Retirement System as follows:
 - a. A reasonable amount, as fixed by the Board, payable in one installment within 60 days of date of contract to cover the costs of administering said System as it affects the employees of Public Agency, not including the costs of special valuations or of the periodic investigation and valuations required by law.
 - b. A reasonable amount, as fixed by the Board, payable in one installment as the occasions arise, to cover the costs of special valuations on account of employees of Public Agency, and costs of the periodic investigation and valuations required by law.

- 18. Contributions required of Public Agency and its employees shall be subject to adjustment by Board on account of amendments to the Public Employees' Retirement Law, and on account of the experience under the Retirement System as determined by the periodic investigation and valuation required by said Retirement Law.
- 19. Contributions required of Public Agency and its employees shall be paid by Public Agency to the Retirement System within fifteen days after the end of the period to which said contributions refer or as may be prescribed by Board regulation. If more or less than the correct amount of contributions is paid for any period, proper adjustment shall be made in connection with subsequent remittances. Adjustments on account of errors in contributions required of any employee may be made by direct payments between the employee and the Board.

B. This amendment shall be effective on the _____ day of _____, _____.

BOARD OF ADMINISTRATION
PUBLIC EMPLOYEES' RETIREMENT SYSTEM

CITY COUNCIL
CITY OF IMPERIAL BEACH

BY _____
KAREN DE FRANK, CHIEF
CUSTOMER ACCOUNT SERVICES DIVISION
PUBLIC EMPLOYEES' RETIREMENT SYSTEM

BY _____
PRESIDING OFFICER

Witness Date

Attest:

Clerk



**STAFF REPORT
CITY OF IMPERIAL BEACH**

TO: HONORABLE MAYOR AND CITY COUNCIL
FROM: GARY BROWN, CITY MANAGER
MEETING DATE: JANUARY 18, 2012
ORIGINATING DEPT.: CITY MANAGER *WB*
SUBJECT: RESOLUTION NO. 2012-7139 APPROVING COUNCIL POLICY 805 GOVERNING FACILITY USE, PERMITS, RULES AND REGULATIONS FOR MARINA VISTA CENTER AND COMMUNITY ROOM

BACKGROUND:

The City of Imperial Beach has many facilities designed for a variety of purposes including recreational, civic and cultural activities; public meetings; non-profit and private events for residents and non-residents. On February 15, 1995, City Council established Policy 801, regulating use permits for parks and recreation facilities. In 2008 Council Policy 801 was amended by Resolution No. 2008-6659 to provide procedures and fees for the use of three (3) specific facilities: 1) Marina Vista Center, 2) Dempsey Holder Safety Center, and 3) Sports Park Recreation Center. The City Council recognized that appropriate procedures and fees needed to be established particularly to recover the City's cost to provide and maintain the various facilities and to create a standard set of guidelines for all facilities.

At the July 6, 2011 City Council Meeting staff was asked to return to Council with a proposal on managing the use of City Facilities by non-profit organizations. Policy 805 addresses the concerns of non-profit use and also addresses procedures and guidelines for all other uses.

With recent staffing changes in the Public Safety Department and City Manager offices, responsibility for reserving the Marina Vista Center and Community Rooms are now handled by the City Manager's office staff. This proposed Policy will deal only with those facilities. Other facilities are under review.

DISCUSSION:

Staff has spent the last several months gathering data from various cities, meeting with recreation departments, and analyzing facility use policies and fee schedules. Policies vary drastically by city, depending on the type of facility and use. Some cities have very elaborate facilities making it difficult to compare fees. For example, staff did not include Delmar and Coronado in the comparison since their facilities serve a different market from those in Imperial Beach. In general, most cities had different fees for residents and non-residents, and fees for non-profit organizations and government agencies were less or free of charge. Carlsbad, Chula Vista, and National City waive fees for non-profit organizations under certain circumstances

(see Attachment #4 for details). Cities often view non-profit organizations as providing services to the community that benefit the residents and reduce the need for some City services.

Based on the analysis, staff proposes Council Policy 805 to govern Facility Rental Policies and Procedures for two (2) specific facilities: 1) Marina Vista Center and 2) Community Room. The City does not currently have a Facility Rental Policy in place for the use of the Community Room.

There are pending discussions and research regarding the Dempsey Holder Safety Center and the Sports Park Recreation Center, therefore, staff does not recommend Council review of these facilities at this time. It is recommended that the existing Council Policy 801 continue to govern the Dempsey Holder Safety Center and Sports Park Recreation Center. Council Policy 805 will govern the use of the Marina Vista Center and Community Room only.

The purpose of this policy is to define appropriate facility usage, priorities, and assign responsibility for facility scheduling and fees. The proposed policy, procedures, fee schedule, guidelines and application will also establish consistency, streamline staff's work flow, and reduce time spent on facility rentals.

The new fee schedule attempts to keep the costs as low as possible for local users while still recovering the city's cost to provide and maintain the facilities.

The proposed Council Policy 805 will include:

- Facility Rental use of the Marina Vista Center and Community Room
- Improved rules, regulations, application process and requirements for the Marina Vista Center and Community Room
- New structured Group Classifications
- A new fee schedule based on the new Group Classifications
- Marina Vista Center and Community Room rentals administered by the City Manager's Office
- Authorize the City Manager to implement rules/regulations as needed
- Authorize the City Manager or designee to change the application packet as needed for administrative purposes
- Establish an appeal process to the City Council
- Staff will not be allowed to waive fees
- Establish rules and regulations for local Non-Profit 501(c)3 organizations

ENVIRONMENTAL DETERMINATION:

Not a project as defined by CEQA.

FISCAL IMPACT:

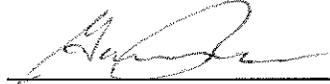
The proposed fee schedule will generate revenue to cover city costs for facility rentals.

DEPARTMENT RECOMMENDATION:

1. Open Public Hearing;
2. Receive report;
3. Close Public Hearing;
4. Adopt Resolution No. 2012-7139 to approve Council Policy 805;
5. Authorize the City Manager or designee to make changes to the Marina Vista Center and Community Room application as deemed necessary.

CITY MANAGER'S RECOMMENDATION:

Approve Department recommendation.



Gary Brown, City Manager

Attachments:

1. Resolution No. 2012-7139
2. Executive Summary of Group Classifications and Fee Schedule
3. Proposed Council Policy 805
4. Comparison Survey
5. Revised Marina Vista Center and Community Room Application
6. Council Policy 801 and Resolution No. 2008-6659

RESOLUTION NO. 2012-7139

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IMPERIAL BEACH, CALIFORNIA, APPROVING COUNCIL POLICY 805 GOVERNING THE FACILITY USE PERMITS, RULES AND REGULATIONS FOR MARINA VISTA CENTER AND COMMUNITY ROOM

WHEREAS, the City of Imperial Beach has many facilities designed for a variety of purposes including recreational, civic and cultural activities; public meetings; non-profit and private events for residents and non-residents; and

WHEREAS, on February 15, 1995, City Council established Policy 801, regulating use permits for parks and recreation facilities. In 2008 Council Policy 801 was amended by Resolution No. 2008-6659 to provide procedures and fees for the use of three (3) specific facilities: 1) Marina Vista Center, 2) Dempsey Holder Safety Center, and 3) Sports Park Recreation Center; and

WHEREAS, the City Council recognized that appropriate procedures and fees needed to be established particularly to recover the City's cost to provide and maintain the various facilities and parks, and to create a standard set of guidelines for all facility users to adhere to; and

WHEREAS, Council Policy 805 will govern Facility Rental Policies and Procedures for two (2) specific facilities: 1) Marina Vista Center and 2) Community Room; and

WHEREAS, the existing Council Policy 801 will continue to govern the Dempsey Holder Safety Center and Sports Park Recreation Center only; and

WHEREAS, Council Policy 805 and 801 may change at any time in the future with City Council approval.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Imperial Beach approves Resolution No. 2012-7139 authorizing Council Policy 805 and authorizing the City Manager or designee to make changes to the Marina Vista Center and Community Room application as deemed necessary.

PASSED, APPROVED, AND ADOPTED by the City Council of the City of Imperial Beach at its meeting held on the 18th Day of January 2012, by the following vote:

AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:

JAMES C. JANNEY, MAYOR

ATTEST:

JACQUELINE M. HALD, MMC
CITY CLERK

Executive Summary

Marina Vista Center and Community Room
Group Classifications and Fees

Current Group Classifications	Proposed Group Classification
<p>A. Program Groups: Originated or co-sponsored by the City or its contract agent for recreational or other purposes.</p> <p>B. Correlated Groups: Imperial Beach organizations determined by the City to be community service oriented and related in purpose to be the furtherance of community programs, events, and activities.</p> <p>C. Civic, Social, & Veteran Groups: Imperial Beach organizations, which are democratic in character and organized for civic or social purposes, with membership open to the public or designated elements thereof.</p> <p>D. Private or Closed Groups: Groups which by nature exclude the general public such as birthday parties, wedding, receptions, etc. This group is further classified as resident of City of Imperial Beach or non-resident.</p> <p>E. Special or Commercial Groups: Groups that hold trade shows, special displays, fundraising events to perpetuate special interests, unions and employee associations.</p>	<p>A. Official City Use/Function-City Sponsored event: Events organized and conducted by the City of Imperial Beach or events co-sponsored by the City of Imperial Beach. No fee is associated with Group A events regardless of facility location. Examples: Meetings, workshops, programs, classes, and official activities of the City.</p> <p>B. Non-Profit 501(c)(3): A 501(c)(3) organization must be organized and operated exclusively for tax exempt purposes and none of its earnings may inure to any private shareholder or individual. Examples: charitable organizations.</p> <p>C. Recreational, Educational, Service or Civic Community Groups, Youth Organizations: Examples: Youth sports groups, Boy Scouts and Girl Scouts, Little League, Unions, and other organizations. School sports team, physical education instruction, PTA meetings.</p> <p>D. Government Agencies: A federal, state, county or municipal government agency. Examples: Port District, SANDAG, Caltrans, School Districts, County agencies, City-formed agencies such as Business Improvement District (BID)</p> <p>E. Resident, Individual: A resident is one who resides within the official city limits of Imperial Beach (91932 zip code) and who does not fall under any other group classification. Proof of residency is required. Acceptable forms of residency documents are listed on the application. Examples: resident private parties, family gatherings, and weddings.</p> <p>F. Non-Resident, Individual: A non-resident is one who resides outside the official city limits of Imperial Beach and who does not fall under any other group classification. Examples: non-resident private parties, family gatherings, and weddings.</p> <p>G. Commercial Use: Businesses, commercial organizations or users who do not fit into other classifications. Examples: Profit-making organizations, seminars, trade shows, film companies, company training.</p>

Current Fees - Marina Vista Center		Proposed Fees - Marina Vista Center	
Refundable Security/Damage Deposit Required	\$500	Refundable Security/Damage Deposit Required:	\$500.00
Required Refundable Recycle Deposit	\$50	Recycle Fee <i>(this fee will not be required at time of application but will be charged to applicant's deposit if proper recycling is not administered.)</i>	\$50
Opening and Closing Fee	\$107 Flat Rate	Opening and Closing Fee <i>(this fee is now incorporated into the hourly rate and is the reason for a required three (3) hour minimum rental.)</i>	\$0
Cleaning Fee <i>(charged to all groups except Group A)</i>	\$107 / hour	Cleaning Fee <i>(this fee will be charged to the applicant's deposit if additional staff time is required to clean-up after facility use. This fee is charged to all groups except Group A)</i>	\$107 / hour
City Purchased Insurance <i>(Insurance is required as part of a city facility rental. If the applicant does not have their own insurance, they have the option to purchase insurance through the city. This current fee is subject to change each year by the insurance carrier. Fee is based on number of event participants.)</i>	\$83.32-\$116.15	City Purchased Insurance <i>(Insurance is required as part of a city facility rental. If the applicant does not have their own insurance, they have the option to purchase insurance through the city. This current fee is subject to change each year by the insurance carrier. Fee is based on number of event participants.)</i>	\$83.32-\$116.15
		<i>Proposed Equipment use fees</i>	
		Podium	\$15
		Portable Projector	\$25
		Portable Projector Screen	\$25
		2 Portable Speakers and Microphone	\$25
		TV	\$25
<i>Below are the current rates for working hours, evenings, and weekends</i>		<i>Below are the proposed hourly rates Monday-Friday 7:30 a.m. to 5:30 p.m. - 3 Hour Minimum Required</i>	
A. Program Groups	NO CHARGE	A. Official City Use/Function-City Sponsored event	NO CHARGE
B. Correlated Groups	\$5 / hour	B. Non-Profit 501(c)(3)	NO CHARGE
C. Civic, Social, & Veteran Groups	\$10 / hour	C. Recreational, Educational, Service or Civic Community Groups, Youth Organizations	\$15 / hour
D. Private or Closed Groups- Resident	\$50 / hour	D. Government Agencies	\$20 / hour
D. Private or Closed Groups- Non-Resident	\$100 / hour	E. Resident, Individual	\$30 / hour
E. Special or Commercial Groups	\$100 / hour	F. Non-Resident, Individual	\$50 / hour
		G. Commercial Use	\$100 / hour
		<i>Below are the proposed hourly rates for evenings AND weekends - 3 Hour Minimum Required</i>	
		A. Official City Use/Function-City Sponsored event	NO CHARGE
		B. Non-Profit 501(c)(3)	\$30 / hour
		C. Recreational, Educational, Service or Civic Community Groups, Youth Organizations	\$30 / hour
		D. Government Agencies	\$40 / hour
		E. Resident, Individual	\$60 / hour
		F. Non-Resident, Individual	\$100 / hour
		G. Commercial Use	\$150 / hour

Current Fees - Community Room	Proposed Fees - Community Room	
There is currently no fee schedule for the Community Room	Refundable Security/Damage Deposit Required: \$500.00	
	Recycle Fee <i>(this fee will not be required at time of application but will be charged to applicant's deposit if proper recycling is not administered.)</i> \$50	
	Opening and Closing Fee <i>(this fee is now incorporated into the hourly rate and is the reason for a required three (3) hour minimum rental.)</i> \$0	
	Cleaning Fee <i>(this fee will be charged to the applicant's deposit if additional staff time is required to clean-up after facility use. This fee is charged to all groups except Group A)</i> \$107 / hour	
	City Purchased Insurance <i>(Insurance is required as part of a city facility rental. If the applicant does not have their own insurance, they have the option to purchase insurance through the city. This current fee is subject to change each year by the insurance carrier. Fee is based on number of event participants.)</i> \$83.32-\$116.15	
	<i>Proposed Equipment use fees</i>	
	Podium \$15	
	Portable Projector \$25	
	Portable Projector Screen \$25	
	2 Portable Speakers and Microphone \$25	
	TV \$25	
	Community Room use is not available for Groups E-G AND is not available for weekend use.	
	<i>Below are the proposed hourly rates Monday-Friday 7:30 a.m. to 5:30 p.m.</i>	
	A. Official City Use/Function-City Sponsored event	NO CHARGE
	B. Non-Profit 501(c)(3)	NO CHARGE
C. Recreational, Educational, Service or Civic Community Groups, Youth Organizations	\$15 / hour	
D. Government Agencies	\$20 / hour	
Facility is not available for rent by Groups E-G		

CITY OF IMPERIAL BEACH COUNCIL POLICY		
SUBJECT: POLICIES AND REGULATIONS GOVERNING USE PERMITS FOR MARINA VISTA CENTER AND COMMUNITY ROOM	POLICY NUMBER: 805	PAGE Page 1 of 11
ADOPTED BY: Resolution No. 2012-7139	DATED: January 18, 2012	

PURPOSE

The City of Imperial Beach has facilities that are designed for a variety of purposes including recreational, civic and cultural activities; public meetings; non-profit and private events for residents and non-residents. The purpose of this policy is to define appropriate facility usage, fees, and regulations.

The City Council further recognizes that a fee is appropriate in most circumstances, particularly to recover the City's cost to provide and or maintain the various facilities.

These guidelines and regulations are established to properly define the conditions under which the facilities may be used and preserved for future users and may be changed or modified as necessary by the City Manager and approved by the City Council. Facility use policies will be administered by the City Manager's Department.

POLICY

The primary use of these facilities is for activities sponsored by the City which shall have priority over other uses. Use by community groups and the general public will be available as the schedule allows.

Additional conditions of approval may be required. These additional conditions may include, but are not limited to, providing additional City staff, increased insurance coverage, or extra security. Costs incurred for additional requirements shall be the responsibility of the applicant. Costs incurred prior to the Facility Use Permit being issued are solely at the applicant's risk.

FACILITY RENTAL HOURS AND DATES

Facilities are subject to closure on all holidays and days designated by the City. Rentals will not begin prior to the hours of operation, and all activities, including clean-up, must be completed and the premises vacated by the end of the hours of operation. No person shall use, occupy, or otherwise remain in a building, structure, facility, parking area, or other area for which a permit is required unless in possession of a valid permit.

Hours of operation are subject to change by authorization of the City Manager. Additional hourly rates will apply to all events that exceed the approved rental group's ending time.

Rental of the Imperial Beach Facilities will be available as follows:

- Marina Vista Center, 1075 8th Street, Imperial Beach, CA 91932
 Sunday through Thursday 8:00 a.m. to 10:00 p.m.
 Friday and Saturday 8:00 a.m. to 11:00 p.m.

CITY OF IMPERIAL BEACH COUNCIL POLICY		
SUBJECT: POLICIES AND REGULATIONS GOVERNING USE PERMITS FOR MARINA VISTA CENTER AND COMMUNITY ROOM	POLICY NUMBER: 805	PAGE Page 2 of 11
ADOPTED BY: Resolution No. 2012-7139	DATED: January 18, 2012	

- Community Room
825 Imperial Beach Blvd., Imperial Beach, CA 91932
Monday through Friday (closed alternate Fridays) 8:00 a.m. to 9:00 p.m.

Closure Dates

- New Year's Day
- Martin Luther King Jr. Day
- President's Day
- Cesar Chavez Day
- Memorial Day
- Independence Day
- Labor Day
- Veteran's Day
- Thanksgiving Day
- Friday after Thanksgiving
- Christmas Eve
- Christmas Day
- New Year's Eve
- December Furlough

APPLICATION PROCESS AND PERMITS

All applicants must complete a City of Imperial Beach Facility Rental Application. Applications for use of the facilities are available on the City's website at www.cityofib.com or may also be picked up at City Hall, 825 Imperial Beach Blvd., Imperial Beach, CA 91932, during business hours.

Tours of the facilities can be made (by appointment only) by calling the Imperial Beach City Manager's Office at (619) 423-8303 or (619) 628-2346 during business working hours Monday – Friday (closed alternate Fridays) 7:30 a.m. to 5:30 p.m.

Applications may be submitted in person, by mail, email, or fax. Applications will be reviewed, use will be prioritized, and fees assessed. The submission of an application does not constitute approval. The City reserves the right to limit the number of uses by any one group so that the entire community has access to the limited available facilities.

If the rental request is approved, a Facility Reservation Use Permit will be issued in approximately 14 days. All deposits and rental fees are due at the time the application is submitted. The applicant is required to sign and agree to the terms of the application agreement.

Facility Use Applications will be approved for specific rooms, depending on group size, type of activity, and availability. No activity shall be scheduled for more than the maximum occupancy room capacity. Smaller size groups may be assigned to smaller rooms for maximum utilization of facilities. Multiple room reservations may be taken for the same date if the schedule allows.

Facility applications are accepted Monday - Friday 7:30 a.m. to 4:30 p.m. City Hall is closed on alternate Fridays.

CITY OF IMPERIAL BEACH COUNCIL POLICY		
SUBJECT: POLICIES AND REGULATIONS GOVERNING USE PERMITS FOR MARINA VISTA CENTER AND COMMUNITY ROOM	POLICY NUMBER: 805	PAGE Page 3 of 11
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Facility uses that require extra services, equipment set up, or staff supervision may be charged additional fees for extra staff services. See fee schedule for a list of fees.

Approval for use is not granted to a person less than twenty-one (21) years of age.

DENIAL/REVOCAION OF USE AND APPEAL PROCESS

The City of Imperial Beach has the right to refuse or cancel any application/permit. A written or verbal notice of refusal and cancellations with an appropriate explanation will be provided by the City designee. Applications for use may be denied or permits cancelled for the following reasons but not limited to:

1. Date not available
2. Application submitted less than 30 days in advance
3. Unsatisfactory record in prior use, defined as failure to comply with City of Imperial Beach Facility Use Regulations
4. Proposed use would create hazardous conditions
5. Non-payment of fees/deposit before due date
6. Facility or staff not available
7. Insurance or Security requirements not met

If the City cancels an event because the facility is unusable or unsafe a full refund shall be made.

The City of Imperial Beach may revoke any permit for use if it is determined that the permittee has violated any provision of the City of Imperial Beach Facility Use Regulations. Notice of revocation, along with appropriate explanation, will be made by first class mail, addressed to the person in whose name the permit was issued.

If an application is denied or revoked by the City Manager’s Office, the applicant may appeal said decision to the City Council.

An appeal for the denial or revocation of a facility use permit shall be filed with the City Manager’s Office. The appeal must be in writing, include a brief recitation of the basis for the appeal and any other information, which the appellant may wish to submit, and must be postmarked or hand delivered within fifteen (15) days from the date the notice of denial or revocation was deposited in the U.S. mail, to:

City of Imperial Beach
City Manager’s Office
825 Imperial Beach Blvd.
Imperial Beach, CA 91932

CITY OF IMPERIAL BEACH COUNCIL POLICY		
SUBJECT: POLICIES AND REGULATIONS GOVERNING USE PERMITS FOR MARINA VISTA CENTER AND COMMUNITY ROOM	POLICY NUMBER: 805	PAGE Page 4 of 11
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The appeal must include a copy of the notice of denial or revocation.

LIMITATIONS/CONDITIONS OF USE

Regular recurrent or long term use will be limited and subject to City Manager approval.

DAY OF RENTAL CONTACT PERSON REQUIREMENT

One person must be designated as the contact person to coordinate with facility staff on the day of the event.

CATERING REQUIREMENTS

The Imperial Beach facilities are equipped with kitchens. The City maintains a pre-approved list of caterers. Caterers not on the pre-approved list must contact the City to complete the approval process (619 628-1423) before providing catering services in City of Imperial Beach facilities.

After you have reached an agreement with an approved caterer please send a copy of the catering agreement to the City.

A Caterer is not required if the applicant:

1. Serves store bought, pre-packaged food, or baked goods; and
2. Does not sell the food; and
3. Serves the food only to guests of the event and within the area designated for the event.

RULES AND REGULATIONS

The City Manager or designee has the authority to implement rules and regulations of use that provide consistent use of facilities, but are not limited to the rules and regulations listed in this policy. Applicants using the Imperial Beach Facilities will observe, obey, and comply with all applicable City, County, State, and Federal laws, rules, and regulations.

1. At no time shall exits be covered or obstructed.
2. Gambling in all forms is prohibited.
3. Machines that discharge smoke or other elements that would compromise the health and safety of guests, or activate the smoke alarms, are prohibited.

CITY OF IMPERIAL BEACH COUNCIL POLICY		
SUBJECT: POLICIES AND REGULATIONS GOVERNING USE PERMITS FOR MARINA VISTA CENTER AND COMMUNITY ROOM	POLICY NUMBER: 805	PAGE Page 5 of 11
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Noise Control

All rental groups are responsible for controlling noise that is disturbing to other activities in the building or the surrounding neighborhood. The City's Noise Ordinance must be followed at all times.

City staff has the right to require groups to reduce sound/noise level of music or P.A. systems. Doors are to remain closed in the facility when loud music is being played. Groups that do not comply with this request may be required to close the event and may forfeit any future use of facility.

A sound permit will be required for all events that use the patio area of the Marina Vista Center for bands, music, and related.

Decorations

1. All decorating is to be done by applicant or hired service.
2. Decorations may consist of balloon bouquets, floral arrangements, freestanding arches, or table top displays. No free-floating balloons are permitted because of lights and air vents. Applicant will be charged extra staff fees for removing balloons from ceilings after the rental.
3. Decorations are not permitted to be hung, tacked, screwed, stapled or nailed to walls, windows, ceilings, or fixtures.
4. Applicants will be required to describe event decorations and some decorations may be disallowed due to safety and clean-up needs.
5. Birdseed, confetti, glitter, rice, and silly string will not be permitted inside or outside the building. Limited amounts of decorative confetti will be permitted on table linens.
6. Clean-up of decorations must be done by applicant following the event during allotted time. Any time that exceeds the regularly scheduled contract time will be charged to the applicant, including staff overtime charges and hourly room fee.

Alcohol

The use, possession, sale, or consumption of alcoholic beverages is strictly prohibited in the Marina Vista Center and Community Room. If alcohol is observed, the city has the right to terminate the event immediately and all future facility use may be revoked. No person shall drink or possess an open container of any alcoholic beverage in any facility; on any sidewalk, or public parking lot.

CITY OF IMPERIAL BEACH COUNCIL POLICY		
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Open Flames

The use of an open flame is prohibited (excluding birthday candles and chafing dishes). Cooking food in barbecues within fifteen (15) feet of any building, facility or restricted area is not permitted.

Smoking

It is illegal to smoke within 25 feet of city facilities. Smoking within this area will result in the loss of cleaning/damage deposits.

Animals

Animals are not permitted in the facility unless they are service animals used in aiding an individual or when approved by the facility staff designee for a supervised event presentation/demonstration under the care of a professional animal handler/trainer.

Minors

Groups composed of minors shall be supervised by one adult (18 years of age or older) per each 15 minors at all times while using the facilities. The adult who will be responsible for the activity must make the application for use of the facility. Minors are defined as those under the age of 18.

Advertising

Any advertisement of the event (flyers, signs, banners, etc.) must contain a statement disclaiming the City from any association or support of the event. Advertisement of event shall not occur until the event has been approved by City staff. Any items posted or distributed which have not been approved, will be removed and discarded.

Solicitation of donations, sales and distribution of pamphlets using City facilities will not be permitted without pre-approval.

Storage

There shall be no storage of equipment and supplies for facility users. All facility user's equipment and supplies must be removed from facility at the end of the user's rental.

Equipment Loading and Unloading

Driving on walkway and patio areas is prohibited. Use permitted parking areas only. Repair costs of damage to walkways/patios will be assessed to the applicant.

CITY OF IMPERIAL BEACH COUNCIL POLICY		
SUBJECT: POLICIES AND REGULATIONS GOVERNING USE PERMITS FOR MARINA VISTA CENTER AND COMMUNITY ROOM	POLICY NUMBER: 805	PAGE Page 7 of 11
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City Right to Enter

Designated staff and officials shall have the right to enter all portions of the facility at all times and occupancies.

Commercial Sales

Commercial Uses including the collection of any funds or the sale of any item on City Property must provide the following, in addition to all standard facility use permit requirements.

- a. City of Imperial Beach Business License for the permitted group as well as any other commercial vendor.
- b. San Diego County Health Permit (for food sales).
- c. Alcoholic Beverages are prohibited.

Equipment

The City of Imperial Beach owned tables and chairs are available for use. Applicant must specify at time of application if use of city tables and chairs is required. City Staff must provide the tables and chair set up for the applicant, except for Non-profit 501(c)(3) groups *only*. A room set-up diagram is required at the time of application. Other equipment may be available for use and subject to appropriate use fees. Equipment available for each room is listed on the Facility Use Application.

DAMAGE RESPONSIBILITY

The City of Imperial Beach is not responsible for damage or theft to any equipment or property of caterers, bands, DJ's, vendors, or other facility user groups. All facility user groups are solely responsible for the care, safety, and security of their own, leased, or contracted equipment and supplies.

RESERVATION AND FEE POLICY

Groups or individuals will be assessed facility rental fees in accordance with the established City of Imperial Beach Fee Schedule. All fees are final and approved by the City Council. Fees will not be waived for any reason.

Classification of Users

Any group utilizing City of Imperial Beach facilities will be classified in one of the following categories for the purpose of determining fees. All reservations will depend on availability. Group A may book facilities 18 months in advance; all other users may book facilities 12 months in advance.

CITY OF IMPERIAL BEACH COUNCIL POLICY		
SUBJECT: POLICIES AND REGULATIONS GOVERNING USE PERMITS FOR MARINA VISTA CENTER AND COMMUNITY ROOM	POLICY NUMBER: 805	PAGE Page 8 of 11
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Classification A Official City Use/Function-City Sponsored event:

Events organized and conducted by the City of Imperial Beach or events co-sponsored by the City of Imperial Beach. No fee is associated with Group A events regardless of facility location.

Examples: Meetings, workshops, programs, classes, and official activities of the City.

Classification B Non-Profit 501(c)(3):

A 501(c)(3) organization must be organized and operated exclusively for tax exempt purposes and none of its earnings may inure to any private shareholder or individual.

Examples: charitable organizations.

Classification C Recreational, Educational, Service or Civic Community Groups, Youth Organizations:

Examples: Youth sports groups, Boy Scouts and Girl Scouts, Little League, Unions, and other organizations. School sports team, physical education instruction, PTA meetings.

Classification D Government Agencies:

A federal, state, county or municipal government agency.

Examples: Port District, SANDAG, Caltrans, School Districts, County agencies, City-formed Agencies (i.e. Business Improvement District- BID).

Classification E Resident, Individual:

A resident is one who resides within the official city limits of Imperial Beach (91932 zip code) and who does not fall under any other group classification. Proof of residency is required. Acceptable forms of residency documents are listed on the application.

Examples: resident private parties, family gatherings, and weddings.

Classification F Non-Resident, Individual:

A non-resident is one who resides outside the official city limits of Imperial Beach and who does not fall under any other group classification.

Examples: non-resident private parties, family gatherings, and weddings.

Classification G Commercial Use:

Businesses, commercial organizations or users who do not fit into other classifications.

Examples: Profit-making organizations, seminars, trade shows, film companies, company training.

CITY OF IMPERIAL BEACH COUNCIL POLICY		
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Non-Profit 501(c)(3)

Non-Profit 501(c)(3) organizations are required to pay the required refundable security/damage deposit for room use.

Non-Profit 501(c)(3) organizations may provide their own table and chair set-up with no charge. All security damage deposit and loss guidelines will apply if any equipment is lost, stolen, or damaged.

Non-Profit 501(c)(3) organizations may provide their own opening and closing of the facility for use, during City working hours ONLY, Monday through Friday 7:30 a.m. to 5:30 p.m. with alternate Friday closures. Any event after normal working hours will require an official city staff person to open and close the facilities and the event will be charged the appropriate hourly rate.

Room Rental Rates

Any rates quoted by Staff prior to signing the Facility Use Permit are for general information, and should not be considered final.

Marina Vista Center

3 hour minimum rental required

Refundable Security/Damage Deposit Required: \$500.00

Hourly Rate Monday-Friday 7:30 a.m. to 5:30 p.m.

Group A	Group B	Group C	Group D	Group E	Group F	Group G
N/C	N/C	\$15.00	\$20.00	\$30.00	\$50.00	\$100.00

Hourly Rate Monday-Friday after 5:30 p.m. AND weekends

Group A	Group B	Group C	Group D	Group E	Group F	Group G
N/C	\$30.00	\$30.00	\$40.00	\$60.00	\$100.00	\$150.00

Community Room

3 hour minimum rental required

Refundable Security/Damage Deposit Required: \$500.00

Community Room use is not available for Groups E-G AND is not available for weekend use.

Group A	Group B	Group C	Group D
N/C	N/C	\$15.00	\$20.00

CITY OF IMPERIAL BEACH COUNCIL POLICY		
SUBJECT: POLICIES AND REGULATIONS GOVERNING USE PERMITS FOR MARINA VISTA CENTER AND COMMUNITY ROOM	POLICY NUMBER: 805	PAGE Page 10 of 11
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Additional Fees that may apply:

Sound Permit	\$36.00
Air Jump Permit (resident)	\$50.00 (\$25.00 is refundable after event)
Air Jump Permit (non-resident)	\$67.00 (\$25.00 is refundable after event)
Cleaning Fees	\$107.00 per hour
Recycling Fees	\$50.00
City Purchased Insurance	\$83.32-\$116.15 (<i>this current fee is subject to change without notice by the insurance carrier</i>)

Equipment Use Fees:

Podium	\$15.00
Portable Projector	\$25.00
Portable Projector Screen	\$25.00
2 Portable Speakers and Microphone	\$25.00
TV	\$25.00

Cleaning/Damage Security Deposit

A refundable damage deposit is required to reserve facilities for events, to ensure proper clean up, and to cover repair/replacement costs from breakage, loss, or damage.

In order to secure a reservation all refundable cleaning/damage deposits and full room rental fees are required at the time of application. When the facility is not left in satisfactory condition, the applicant will be required to pay full cost of materials, labor, replacement, repairs, or damages (over and above the deposited funds) regardless of the amount. If damage occurs and it is less than the deposited amount, the difference will be refunded.

Finance Fee

There will be a \$25 fee charged for returned checks or any insufficient funds payment. The Facility Rental will be cancelled if fees are owed.

Late Fee

When an applicant leaves a facility later than their listed permitted ending time, a late fee will be charged based on the hourly rate per room, plus the additional staffing fee. Late Fees will be deducted from any refundable deposits and the facility user will be invoiced for any remaining fees. Failure to pay this fee or repetitive late usage will result in discontinuation of future facility uses.

CITY OF IMPERIAL BEACH COUNCIL POLICY		
SUBJECT: POLICIES AND REGULATIONS GOVERNING USE PERMITS FOR MARINA VISTA CENTER AND COMMUNITY ROOM	POLICY NUMBER: 805	PAGE Page 11 of 11
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INSURANCE REQUIREMENTS

The City of Imperial Beach is not liable for accidents, injuries, or loss of individual property in connection with any facility rental at any of its facilities. All persons requesting use of a City facility are required to provide the City of Imperial Beach with a Certificate of Insurance naming the City of Imperial Beach as an additionally insured with liability coverage of \$1,000,000 as minimum. The Certificate of Insurance will not be accepted unless it states all the correct information. Proof of liability insurance may be purchased from the City of Imperial Beach. The cost of coverage is determined by type of event and number of participants. Please call the finance department for further information.

CANCELLATION POLICY AND FEES

Requests to cancel a use of facilities must be submitted in writing to the City Manager's Office five business days prior to event. A refund of remaining fees, if applicable, will be issued to the applicant in approximately four weeks. No refunds will be processed if the applicant fails to provide proper cancellation notice.

APPROVED BY:

Gary Brown, City Manager

DATE: _____

	Non-Profits (Classification B)	Resident (Classification E)	Non-Resident (Classification F)	Commercial (Classification G)
Carlsbad	A. Community Organization w/ paid staff- \$10-\$30/hour B. Community Organization w/ no paid staff- No charge C. Non-Resident Community Organization- \$15-\$40/hour	Room- \$15-\$40/hour Hall/Auditorium- \$45-\$50/hour	Room- \$20-\$55/hour Hall/Auditorium- \$65/hour	Local: Room- \$20-\$55/hour Hall/Auditorium- \$65/hour Non-Local: Room- \$25-\$75/hour Hall/Auditorium- \$85/hour
Chula Vista	A. If a fee is charged for event- rate is hourly staff fees-full costs recovery B. If no fee is charged for event- No Charge	\$28-\$60/hour	\$56-\$120/hour	\$56-\$120/hour OR 30% of gross receipts (whichever is greater)
El Cajon	\$8/hour \$17/hour for extra staff services	\$15.50/hour \$17/hour for extra staff services \$105 per event if wedding, reception, rummage sales, private party, dances	\$15.50/hour \$17/hour for extra staff services \$105 per event if wedding, reception, rummage sales, private party, dances	\$33/hour \$17/hour for extra staff services
Encinitas	\$8-\$15/hour	\$17.50-\$30/hour	\$30-\$50/hour	\$30-\$50/hour
National City	Resident Non-Profit- No Charge	\$50 per use	\$50 per use	\$50 per use
Santee	Resident Non-Profit- six free hours per month	Based on Occupancy During Business Hours- \$19-\$155/hour During Non-Business Hours- \$29-\$165/hour	Based on Occupancy During Business Hours- \$29-\$212/hour During Non-Business Hours- \$39-\$222/hour	Based on Occupancy Same fees as Resident and Non-Resident
Sweetwater Union High School District	\$15-30/hour depending on type of facility	\$25-45/hour depending on type of facility	\$25-45/hour depending on type of facility	\$25-45/hour depending on type of facility
South Bay Union School District	No Charge	\$18-72/hour depending on type of facility	\$18-72/hour depending on type of facility	\$18-72/hour depending on type of facility
Tijuana Estuary	\$25-\$250/half day use-fee depends on type of facility	\$25-\$250/half day use-fee depends on type of facility	\$25-\$250/half day use-fee depends on type of facility	\$25-\$250/half day use-fee depends on type of facility
Imperial Beach (proposed)	A. No Charge during city working hours B. \$30/hour during non-working hours (evenings and weekends)	A. \$30/hour during city working hours B. \$60/hour during non-working hours (evenings and weekends)	A. \$50/hour during city working hours B. \$100/hour during non-working hours (evenings and weekends)	A. \$100/hour during city working hours B. \$150/hour during non-working hours (evenings and weekends)



City of Imperial Beach

Facility Rental Application

**Marina Vista Center
Community Room**

Civic Center
825 Imperial Beach Blvd.
Imperial Beach, CA 91932
Ph: (619) 423-8303 or (619) 628-2346
www.cityofib.com

Marina Vista Center

1075 8th Street
Imperial Beach, CA 91932

Facility Use Hours:

Sunday through Thursday 8:00 a.m. to 10:00 p.m.
Friday and Saturday 8:00 a.m. to 11:00 p.m.

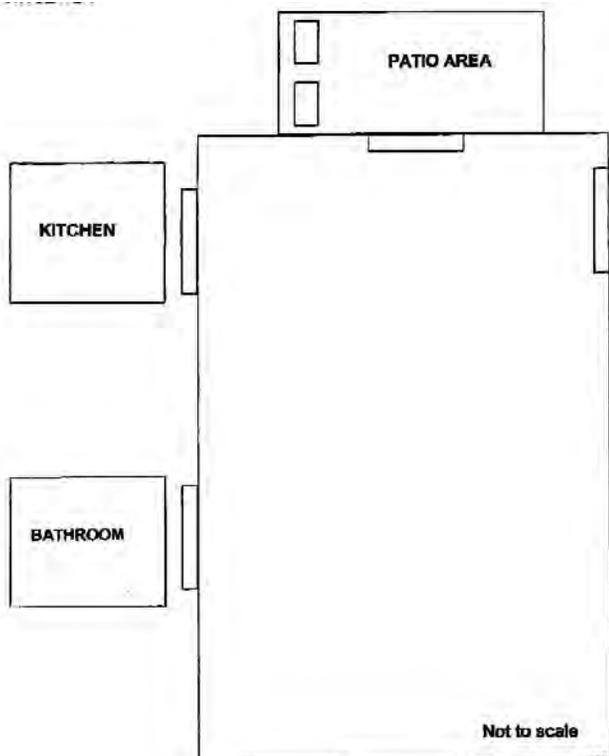
Capacity: 220 Seated / 102 Dining

Facility Use Includes: Kitchen, Restrooms, and Patio Area

Number of Tables available: (18) 8 Foot Rectangular / (6) 6 Foot Rectangular

Number of Chairs available: 200

Equipment Available for use: Podium \$15.00, Portable Projector \$25.00,
Portable Projector Screen \$25.00, 2 Portable Speakers and Microphone \$25.00



Marina Vista Center: **Inside**



Marina Vista Center: **Outside**

Community Room

825 Imperial Beach Blvd.
Imperial Beach, CA 91932

Facility Use Hours:

Monday through Friday (except on city closed Fridays) 8:00 a.m. to 9:00 p.m.

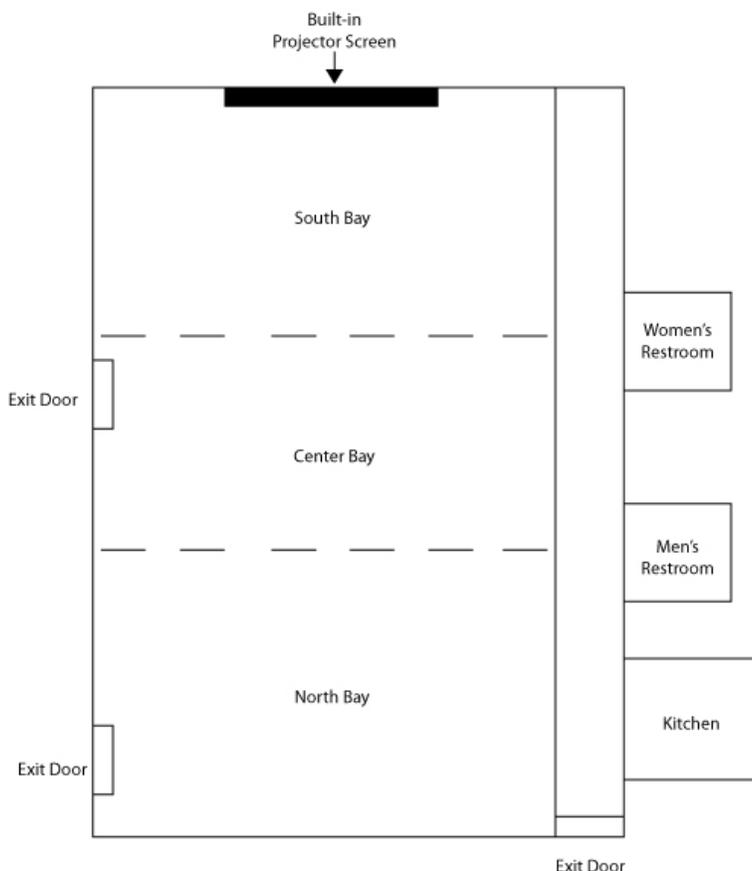
Capacity: *North Bay*- 50 Non-Seated, *Center Bay*- 30 Non-Seated, *South Bay*- 30 Non-Seated, *All Bays*- 80 Seated / 110 Non-Seated

Facility Use Includes: Kitchen and Restrooms

Number of Tables available: (7) 6 Foot Rectangular

Number of Chairs available: 50

Equipment Available for use: Podium \$15.00, Portable Projector \$25.00, Portable Projector Screen \$25.00, 2 Portable Speakers and Microphone \$25.00, TV \$25.00



Community Room: **Inside**



Community Room: **Outside**

Fee Schedule

Marina Vista Center

3 hour minimum rental required

Refundable Security/Damage Deposit Required: \$500.00

Hourly Rate Monday-Friday 7:30 a.m. to 5:30 p.m.

Group A	Group B	Group C	Group D	Group E	Group F	Group G
N/C	N/C	\$15.00	\$20.00	\$30.00	\$50.00	\$100.00

Hourly Rate Monday-Friday after 5:30 p.m. AND weekends

Group A	Group B	Group C	Group D	Group E	Group F	Group G
N/C	\$30.00	\$30.00	\$40.00	\$60.00	\$100.00	\$150.00

Community Room

3 hour minimum rental required

Refundable Security/Damage Deposit Required: \$500.00

Community Room use is not available for Groups E-G AND is not available for weekend use.

Group A	Group B	Group C	Group D
N/C	N/C	\$15.00	\$20.00

Additional Fees that may apply:

Sound Permit	\$36.00
Air Jump Permit (resident)	\$50.00 (\$25.00 is refundable after event)
Air Jump Permit (non-resident)	\$67.00 (\$25.00 is refundable after event)
Cleaning Fees	\$107.00 per hour
Recycling Fees	\$50.00
City Purchased Insurance	\$83.32-\$116.15 <i>(this current fee is subject to change without notice by the insurance carrier)</i>

Equipment Use Fees:

Podium	\$15.00
Portable Projector	\$25.00
Portable Projector Screen	\$25.00
2 Portable Speakers and Microphone	\$25.00
TV	\$25.00

Facility Rental Application

Depending upon availability, all Facilities listed in this application may be reserved for permitted use. Depending on your application and event details, your event may require additional city services and therefore require additional fees and may be classified as a Special Event.

No reservations will be processed for legal holidays.

The reservation will be considered by the City Manager's Department.

Reservations must be made thirty (30) days in advance of the event date, **NO EXCEPTIONS.**

For **Imperial Beach residents** to receive the resident fee rate, proof of residency is required at the time the application is submitted. (CA identification *and* a copy of a current utility bill, phone bill, mortgage statement, or lease agreement)

All facilities listed in this application have a minimum three (3) hour rental.

All Non-Profit Organizations claiming Group C must provide a copy of their 501-C-3 certification at the time of application in order to receive Group C rates.

The City of Imperial Beach will require all appropriate fees and deposits to be paid in full at the time the application is submitted. The room rental will not be reserved and confirmed until all appropriate fees are paid in full.

Check the Group Classification that applies to you: *(See policy for group descriptions. Please note staff is authorized to make the final group determination upon review of the completed application):*

Group A (Official City Use/Function-City Sponsored event):

Group B (Non-Profit 501-C-3):

Group C (Recreational, Educational, Service or Civic Community Groups, and Youth Organizations):

Group D (Government Agencies):

Group E (Resident, Individual):

Group F (Non-Resident, Individual):

Group G (Commercial Use):

Facility requesting for use: *Please check one*

Marina Vista Center Community Room

Today's Date: _____

Group/Organization Name: _____

Applicant's Name: _____ Phone #: _____

Address: _____

City: _____ State: _____ Zip Code: _____

E-mail: _____

Additional Contact Person: (required) _____

Phone #: _____ E-mail: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Requested Event Date: _____

Set Up Time: _____ to _____ Actual Event Time: _____ to _____

Tear Down Time: _____ to _____ **Total Facility Use Time (# of hours):** _____

Name of Event: _____

Number of Attendees: _____ Minors in attendance: Yes No

Age Range of Attendees: From _____ years of age to _____ years of age

Check one that applies: Private Event Open to the Public

Will this be a recurring monthly event? Yes No

(if yes, an additional form is required and additional approval by the City Manager or designee will be necessary)

Type of Event: Please check one

- | | | |
|--|---|---|
| <input type="checkbox"/> Wedding/Reception | <input type="checkbox"/> Birthday Party | <input type="checkbox"/> Sweet 15/16 |
| <input type="checkbox"/> Baptism | <input type="checkbox"/> Family Reunion | <input type="checkbox"/> Meeting/Conference |
| <input type="checkbox"/> Class | <input type="checkbox"/> Baby Shower | <input type="checkbox"/> Other: _____ |

Will you require the use of the city's tables? Yes No

Chairs? Yes No

****If you selected "yes" a completed room set-up diagram must be included with this application.**

****If you selected "no" and will be using rented tables and chairs, you must use equipment from one of the approved vendors on the attached Approved Vendor/Caterer List.**

Description of Event Decorations: _____

ADDITIONAL INFORMATION

- Will admission be charged? Yes No Amount \$ _____
- Will parking be charged? Yes No Amount \$ _____
- Will food be served? Yes No
- Will beverages be served? Yes No
- Will the kitchen be used? Yes No
- Will there be amplified sound? Yes No (If yes, Sound Permit is required)
- Will there be vendors/booths? Yes No
- Will you have an Air Jump? Yes No (If yes, Air Jump Permit is required)

Please check the box of any additional equipment you will require from the city:

- Podium \$15.00
- Portable Projector \$25.00
- Portable Projector Screen \$25.00
- 2 Portable Speakers and Microphone \$25.00
- TV \$25.00

Will you be using any companies for food service/ Photography/ rentals/ decorating/ entertainment?
 Yes No

If yes, list the name, address and phone number for each company/caterer that will be used at your event *(Please Note: If you are using a company/caterer for your event, they will be required to have the proper Business Licenses and Food Permits on file with the City by the date of your event or your Facility Use Permit will NOT be issued) ** Please use additional sheet of paper if necessary.*

1) _____

2) _____

3) _____

INSURANCE REQUIREMENTS

Individuals and organizations wishing to use public facilities are required to provide proof of general liability insurance coverage. This is mandatory. Applicant **MUST** provide the Certificate of Insurance listing the City of Imperial Beach as an additional insured with liability coverage of \$1,000,000 as a minimum. Applicant agrees to provide insurance Coverage as required or to pay full costs of insurance provided through the City's policy. _____ (applicant's initials)

I, _____, applicant, and authorized representative of the group/organization submitting this application, certify that I am twenty one (21) years of age or older. I have been given a copy of the facility use policy, rules, regulations, and guidelines, and I agree for my group/organization to conform to all of its provisions.

I, the undersigned, hereby certify to abide by the regulations governing said facility and agree to abide by all City of Imperial Beach ordinances and facility rules and policies. Further, I agree to be personally responsible for any damage/loss sustained by the ground, building, furniture, or equipment, or clean up occurring through the occupancy of said facilities. If any damage/loss to any of the above is found after event, arising or caused by use of said facility, the security/damage deposit will be kept in the amount of the estimated damages/losses. If the damage/loss amount exceeds the deposit amount, the City of Imperial Beach will bill the applicant for any remaining balances due.

The applicant waives all claims against the City of Imperial Beach (herein known as "CITY"), its officers, agents and employees, for losses or damages caused by, arising out of, or in any way connected with the exercise of this permit and Applicant agrees to hold harmless, indemnify, and defend City, its officers, agents and employees, from any and all loss, damage or liability which may be suffered or incurred by City, its officers, agents and employees caused by, arising out of or in any way connected with exercise by Applicant of the rights hereby permitted, except those arising out of the sole negligence of City.

Print Name: _____ **Date:** _____

Sign Name: _____

For Office Use Only

Group Classification: _____ **Hourly Rate \$** _____ **Total Hours:** _____

Total Hourly Fees Due \$ _____ **Deposit Amount Due \$** _____

Equipment Fees Due \$ _____ **Additional Fees Due \$** _____

Total Amount Due \$ _____

Date: _____ **Received by:** _____

CITY OF IMPERIAL BEACH COUNCIL POLICY		
SUBJECT: POLICIES AND REGULATIONS GOVERNING USE PERMITS FOR PARKS AND RECREATION FACILITIES	POLICY NUMBER: 801	PAGE Page 1 of 6
ADOPTED BY: Resolution No. 1995-4456 AMENDED BY: Minute Action AMENDED BY: Minute Action AMENDED BY: Resolution No. 2006-6372 AMENDED BY: Resolution No. 2008-6659	DATED: February 15, 1995 DATED: May 6, 1998 DATED: October 21, 1998 DATED: July 5, 2006 DATED: August 6, 2008	

BACKGROUND

On February 15, 1995, City Council established Policy 801, regulating use permits for parks and recreation facilities. Upon review, Council Policy 801 actually governs the use of City facilities only. The use of public parks and facilities is governed by Chapter 12 of the Imperial Beach Municipal Code. In 2006, Council adopted Resolution No. 2006-6372 amending Policy 801 and the procedures and fees for use of the Marina Vista Center. Staff revised Policy 801 to provide for procedures and fees for the use of other City facilities. Staff identified three facilities that have historically been offered to outside agencies and/or organizations for use and/or rental: 1) Marina Vista Center, 2) Dempsey Holder Safety Center, and 3) Sports Park Recreation Center.

PURPOSE

The purpose of the 801 Policy is to provide standardized procedures and fees for use of City facilities.

POLICY

1. City facilities are available for recreation activities under the following order of priority.
 - a. Department programs.
 - b. City-organized senior citizen programs.
 - c. City youth organizations devoted to character building and other groups of school age children under adult leadership.
 - d. City-organized adult recreational groups.
 - e. Other City adult groups/units, for social or special activities.
2. City facilities are available to other groups only when City-sponsored programs are not scheduled.
3. Facility assignments will be made by the City Manager's Office, based on the size of the group and availability of buildings.
4. This policy is not intended to replace Resolution No. 2001-5512, Fee and the Guidelines for the Use of Public Facilities and Property, Dempsey Holder Safety Center but to make the Guidelines more restrictive and standardized. In any conflict between Resolution No. 2001-5512 and Council Policy 801, the more restrictive guideline or higher fee will prevail.

CITY OF IMPERIAL BEACH COUNCIL POLICY		
SUBJECT: POLICIES AND REGULATIONS GOVERNING USE PERMITS FOR PARKS AND RECREATION FACILITIES	POLICY NUMBER: 801	PAGE Page 2 of 6
ADOPTED BY: Resolution No. 1995-4456 AMENDED BY: Minute Action AMENDED BY: Minute Action AMENDED BY: Resolution No. 2006-6372 AMENDED BY: Resolution No. 2008-6659	DATED: February 15, 1995 DATED: May 6, 1998 DATED: October 21, 1998 DATED: July 5, 2006 DATED: August 6, 2008	

GROUP CLASSIFICATIONS:

1. **Program Groups:** Originated or co-sponsored by the City or its contract agent for recreational or other purposes.
2. **Correlated Groups:** Imperial Beach organizations determined by the City of Imperial Beach which are community service based, non-profit, and/or provide youth-related services that promote the furtherance of community programs, events, and activities. Non-profit organizations must verify status for consideration by the City Manager. Educational institutions/classroom uses are included in this group.
3. **Civic, Social, or Veteran Groups:** Imperial Beach organizations determined by the City of Imperial Beach to be democratic, non-exclusive in character and organized for civil or social purposes, with membership open to the public or designated elements thereof. Group activities or programs must demonstrate or promote a public benefit to the community or designated elements thereof for consideration by the City Manager.
4. **Private or Closed Groups:** Groups, which by nature exclude the general public, such as birthday parties, weddings, receptions, etc. This group is further classified as resident of the City of Imperial Beach or non-resident. City employees are eligible to receive resident status.
5. **Special or Commercial Groups:** Groups who hold trade shows, special displays, fund-raising events to perpetuate special interests, unions and employee associations.

FACILITY USE RULES AND REGULATIONS:

1. Use of the Dempsey Holder Safety Center will be restricted to Program Groups and Correlated Groups **ONLY**. No other group classification will be permitted to utilize this facility.
2. Permits for the use of the Dempsey Holder Safety Center and the Marina Vista Center facilities must be obtained from the Public Safety Department. Permits for the use of the Sports Park Recreation Center must be obtained from the Sports Park Recreation Office.

CITY OF IMPERIAL BEACH COUNCIL POLICY		
SUBJECT: POLICIES AND REGULATIONS GOVERNING USE PERMITS FOR PARKS AND RECREATION FACILITIES	POLICY NUMBER: 801	PAGE Page 3 of 6
ADOPTED BY: Resolution No. 1995-4456 AMENDED BY: Minute Action AMENDED BY: Minute Action AMENDED BY: Resolution No. 2006-6372 AMENDED BY: Resolution No. 2008-6659	DATED: February 15, 1995 DATED: May 6, 1998 DATED: October 21, 1998 DATED: July 5, 2006 DATED: August 6, 2008	

3. Non-refundable and/or refundable deposits may be required to reserve certain facilities.
4. Permits will not be issued to any person under 18 years of age. At any event where minors are present, at least one adult must be present for every 15 minors during the event.
5. All reservations for facilities must be submitted in writing. No verbal or telephonic reservations will be accepted.
6. Use of facilities will be limited to the time specified on the permit. This includes time for preparation and cleanup.
7. All regular reservations are subject to periodic review and cancellation after due notice.
8. Applicant will be held financially responsible for damage to facilities and equipment.
9. The applicant is responsible for any lost or stolen equipment, control of the attendees, and for limiting sound from the event to a reasonable level. In accordance with Section 9.32.030 of the Imperial Beach Municipal Code, sound from the event should not be audible at 50 feet from the building after 10:00 P.M.
10. Any permit may be revoked without previous notice where conflicting dates have resulted or where need of property for governmental purposes has subsequently developed.
11. The use of municipal buildings or facilities shall not be granted, permitted, or suffered to any individual, society, group or organization which has as its objective or as one of its objectives the overthrow, or advocacy of the overthrow of the present form of government of the United States or the State of California, by force or violence or other unlawful means.
12. Buildings and facilities including parking and surrounding areas are to be left in a clean and orderly condition.
13. Tables and chairs will be set up in advance and will be cleaned, inspected, and secured by City personnel. If a special configuration is desired for the setup, the applicant must provide the desired configuration with the application.

CITY OF IMPERIAL BEACH COUNCIL POLICY		
SUBJECT: POLICIES AND REGULATIONS GOVERNING USE PERMITS FOR PARKS AND RECREATION FACILITIES	POLICY NUMBER: 801	PAGE Page 4 of 6
ADOPTED BY: Resolution No. 1995-4456 AMENDED BY: Minute Action AMENDED BY: Minute Action AMENDED BY: Resolution No. 2006-6372 AMENDED BY: Resolution No. 2008-6659	DATED: February 15, 1995 DATED: May 6, 1998 DATED: October 21, 1998 DATED: July 5, 2006 DATED: August 6, 2008	

14. Applicant, or a designated responsible person, must be available at opening and remain in the building until the designated closing time.
15. Serving of refreshments containing alcohol is discouraged in any public building or on any public park, public playground or public parking lot, nor shall any alcoholic beverage be consumed in any public building or facility without having received the required permit from the City Manager of the City of Imperial Beach as outlined in the Municipal Code for the City of Imperial Beach.
16. Rules governing activities conducted by and for minors are contained in Section 9.08.020 of the Imperial Beach Municipal Code. "NO ALCOHOL WILL BE SERVED TO MINORS, ALL APPLICABLE LAWS WILL BE ENFORCED."
17. No use permits will be issued for any legal holiday.
18. Applications will be considered on a first come, first serve basis.
19. Insurance Requirements:
 - a. Individuals and organizations wishing to use public facilities are required to provide proof of general liability insurance coverage with a minimum limit of \$1,000,000. The City Manager may require higher limits as appropriate.
 - b. Prior to use of any facility, applicant's insurance broker or carrier must issue certificates of insurance to be provided to the City. The certificate must include the following:
 - i. Date(s) of the event within the "policy effective" and "policy expiration" dates.
 - ii. Name of the insured on the certificate matches the name of the organization/individual on the application.
 - iii. The City of Imperial Beach must be listed as Additional Insured. The Port of San Diego must be listed as Additional Insured when using the Dempsey Holder Safety Center.
 - iv. Certificate holder address:

City of Imperial Beach
 825 Imperial Beach Boulevard
 Imperial Beach, CA 91932
 - c. Applicant may purchase special event insurance through the City of Imperial Beach.

CITY OF IMPERIAL BEACH COUNCIL POLICY		
SUBJECT: POLICIES AND REGULATIONS GOVERNING USE PERMITS FOR PARKS AND RECREATION FACILITIES	POLICY NUMBER: 801	PAGE Page 5 of 6
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20. Applicant shall agree to defend, indemnify, and hold harmless the City of Imperial Beach, its officers, and employees against all causes of action, for judicial relief of any kind, for damage to property of any kind whatsoever and to whomever belonging, including applicant, or injury to or death of any person or persons, including employees of applicant, resulting directly or indirectly from activities in connection with the issuance and performance of this permit or arising from the use of the property, facilities or services of the City of Imperial Beach and its officers or employees.
21. Failure to comply with any of these rules or other public safety laws during the use of any building or facility is grounds for revoking immediate and future permits by the City Manager or appointed representative.
22. The City Manager shall establish administrative procedures and fees for the use of Marina Vista Center, Dempsey Holder Safety Center, the Sports Park Recreation Center and other facilities as required subject to review and approval of the City Council.

Variations of policies and/or fees must have the approval of the City Manager.

DEPOSITS, CHARGES AND FEES

1. All fees and deposits must be paid at the time of application. Fees and deposits, except the non-refundable reservation deposit, will be refunded if the Public Safety Department or the Sports Park Recreation Office, as applicable, is notified of the cancellation at least 5 business days prior to the scheduled time for an activity. If notice of cancellation is not received at least 5 business days prior to the scheduled time for an activity, the full rental fee will be charged.
2. A one-hour cleaning fee will be charged at the time of application. This fee is intended to cover staff time for cleaning the facility after use. If the post-activity inspection shows that the facility does not require cleaning, the cleaning fee will be refunded to the applicant. Sports Park Recreation Center Daily Use is exempt from this fee.
3. An opening and closing fee will be charged to all applicants for any facility use. Sports Park Recreation Center Daily Use is exempt from this fee.

CITY OF IMPERIAL BEACH COUNCIL POLICY		
SUBJECT: POLICIES AND REGULATIONS GOVERNING USE PERMITS FOR PARKS AND RECREATION FACILITIES	POLICY NUMBER: 801	PAGE Page 6 of 6
ADOPTED BY: Resolution No. 1995-4456 AMENDED BY: Minute Action AMENDED BY: Minute Action AMENDED BY: Resolution No. 2006-6372 AMENDED BY: Resolution No. 2008-6659	DATED: February 15, 1995 DATED: May 6, 1998 DATED: October 21, 1998 DATED: July 5, 2006 DATED: August 6, 2008	

4. A refundable cash deposit will be required before any group is permitted to use any facility.
5. Program groups are exempt from all fees and deposits.
6. A financial report shall be filed with final payment of fees by groups which charge admission.
7. Additional fees will be charged for activities requiring leadership or services.
8. Imperial Beach organizations under group classification numbers 2 and 3, correlated groups and civic, social or veteran groups, may request no-fee use permits and/or rental fees for the City's recreational facilities and buildings. Applicants must submit a written request for City Manager approval at the time of the application to be eligible for consideration of a fee waiver.
9. Sports Park Recreation Center Daily Use is subject to additional rules and regulations as specified in the permit application as Attachment C2.
 - Attachment A Fee Schedule and Application for Use of Marina Vista Center
 - Attachment B Fee Schedule and Application for Use of Dempsey Holder Safety Center
 - Attachment C1 Fee Schedule and Application for Use of Sports Park Recreation Center
 - Attachment C2 Fee Schedule and Application for Daily Use of Sports Park Recreation Center

APPROVED BY:



 Gary Brown, City Manager

DATE: 8/4/09

RESOLUTION NO. 2008-6659

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IMPERIAL BEACH, CALIFORNIA, APPROVING THE AMENDMENT OF COUNCIL POLICY 801: POLICIES AND REGULATIONS GOVERNING USE PERMITS FOR FACILITIES AND ADOPTING THE AMENDED APPLICATION PROCEDURES, FEES AND GUIDELINES

WHEREAS, the City policies and regulations governing use permits for the Dempsey Holder Safety Center, Marina Vista Center, and Sports Park Recreation Center have not been amended since October 1998 except for adopting new Procedures and Fees for Use of Marina Vista Center in July 2006; and

WHEREAS, the City desires to standardize the policies and regulations governing use permits for the aforementioned City facilities in order to make them more efficient and effective and to incorporate all facilities under one Council Policy; and

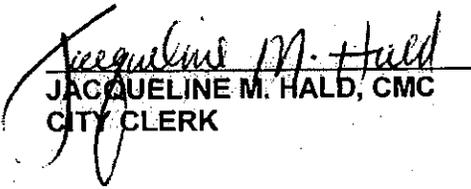
NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Imperial Beach that the City Council amends Council Policy 801 and adopts the amended application procedures, guidelines and fees for City facilities, provided in the attachment to this resolution.

PASSED, APPROVED, AND ADOPTED by the City Council of the City of Imperial Beach at its meeting held on the 6th day of August 2008, by the following roll call vote:

AYES:	COUNCILMEMBERS:	WINTER, MCLEAN, BRAGG, MCCOY, JANNEY.
NOES:	COUNCILMEMBERS:	NONE
ABSENT:	COUNCILMEMBERS:	NONE


JAMES C. JANNEY, MAYOR

ATTEST:


JACQUELINE M. HALD, CMC
CITY CLERK



STAFF REPORT
CITY OF IMPERIAL BEACH

TO: HONORABLE MAYOR AND CITY COUNCIL
FROM: GARY BROWN, CITY MANAGER
MEETING DATE: JANUARY 18, 2012
ORIGINATING DEPT.: PUBLIC WORKS *Had*
SUBJECT: AUTHORIZING THE PUBLIC WORKS DIRECTOR TO SIGN THE FISCAL YEAR 2010-11 ANNUAL REPORTS FOR THE TIJUANA RIVER AND SAN DIEGO BAY WATERSHED URBAN RUNOFF MANAGEMENT PROGRAMS

BACKGROUND: The Tijuana River and San Diego Bay Watershed Urban Runoff Management Programs were updated on March 24, 2008 in response to the requirements of the Municipal Storm Water Permit, Order No. R9-2007-0001 issued by the San Diego Regional Water Quality Control Board on January 24, 2007. Section E of the Municipal Storm Water Permit requires each Copermitttee within each defined Watershed Management Area (WMA) to collaborate, develop, and implement a Watershed Urban Runoff Management Program (WURMP). The City of Imperial Beach falls into two WMAs, and therefore collaborates in the implementation of two WURMPs, which includes 1) the San Diego Bay WMA and 2) the Tijuana River WMA.

The Annual Reports from the San Diego Bay WMA and Tijuana River WMA represent the efforts made during Fiscal Year 2010-11 reporting period to meet the requirements of the Municipal Storm Water Permit. The WURMPs are intended to address the sources of urban runoff that are causing the WMA's high priority water quality problems. It supplements the baseline urban runoff management programs implemented as part of the Regional Copermitttees' Regional Urban Runoff Management Program (RURMP) and each Copermitttee's Jurisdictional Urban Runoff Management Program (JURMP).

DISCUSSION: The following are the highlights from both the San Diego Bay and Tijuana River WURMP Annual Reports for FY 2010-11. The San Diego Bay and Tijuana River WURMP reports are available at the City Clerk's office.

San Diego Bay WURMP

The San Diego Bay WMA Copermitttees include: Imperial Beach, City of San Diego, Port of San Diego, National City, Coronado, Lemon Grove, County of San Diego, La Mesa, Airport Authority, and Chula Vista.

During this reporting year, the San Diego Bay WMA Copermitttees collaborated and implemented numerous water quality and education activities in the San Diego Bay Watershed to address the impacts of storm water runoff. This year the Copermitttees brought on a consultant to help facilitate workgroup meetings and reporting requirements. Imperial Beach specifically implemented three collaborative water quality activities in the WMA that include: 1)

Enhanced Street Sweeping, 2) Large Cleanup Events, and 3) Pet Waste Bag Dispensers. The City also participated in the I Love a Clean San Diego high school watershed presentations and 2011 Creek to Bay Cleanup sponsorship.

Tijuana River WURMP

The Tijuana River WMA Copermittees include: Imperial Beach, City of San Diego, and County of San Diego.

During this reporting period, the Tijuana WMA Copermittees implemented a total of 25 watershed activities that focused on improving water quality and public education. Imperial Beach specifically participated in four watershed activities including 1) Large Special Event Cleanup and Inspections, 2) Citywide Cleanup Events, 3) Bacteria Source Identification Study, and 4) Xeriscaping Municipal Facilities. The City also participated in a number of education, outreach, and public participation activities during the year and collaborated on a number of stakeholder groups that include the Tijuana River Recovery Team, Border 2012, Tijuana River National Estuarine Research Reserve Advisory Council, and Bacteria Source Identification Technical Advisory Committee.

ENVIRONMENTAL DETERMINATION:

Not a project as defined by CEQA.

FISCAL IMPACT:

Costs this year have largely been staff time attending meetings, compiling the annual reports, and collaborating with the WMA Copermittees in the development and implementation of Water Quality and Watershed Education activities. Costs are covered under the storm water budget.

DEPARTMENT RECOMMENDATION:

1. Receive this report.
2. Adopt the attached resolution.

CITY MANAGER'S RECOMMENDATION:

Approve Department recommendation.



Gary Brown, City Manager

Attachments:

1. Resolution No. 2012-7138
2. San Diego Bay WURMP Draft Annual Report and Tijuana River WURMP Draft Annual Report for FY 2010-11 (Available at City Clerk's office)

RESOLUTION NO. 2012-7138

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IMPERIAL BEACH, FOR AUTHORIZING THE PUBLIC WORKS DIRECTOR TO SIGN THE FISCAL YEAR 2010-11 ANNUAL REPORTS FOR THE TIJUANA RIVER AND SAN DIEGO BAY WATERSHED URBAN RUNOFF MANAGEMENT PROGRAMS

WHEREAS, on January 24, 2007, the Regional Water Quality Control Board – Region 9 issued the Municipal Storm Water Permit, Order No. R9-2007-0001 to the 21 Copermitees in San Diego County; and

WHEREAS, Section E of Order No. R9-2007-0001 requires each Copermitee within each defined Watershed Management Area (WMA) to collaborate, to develop, and to implement a Watershed Urban Runoff Management Program (WURMP); and

WHEREAS, on March 24, 2008 both the San Diego Bay and Tijuana River Watershed Urban Runoff Management Programs were submitted to the Regional Water Quality Control Board; and

WHEREAS, part of the implementation of the WURMP is the submittal of an annual report to the Regional Water Quality Control Board that shows how the Copermitees met the requirements of Section E in Order No. R9-2007-0001; and

WHEREAS, the City collaborated in the development of the FY 2010-11 Annual Reports for the San Diego Bay and Tijuana River WURMPs.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Imperial Beach as follows:

1. The above recitals are true and correct.
2. Authorize the Public Works Director to sign the Fiscal Year 2010-11 Annual Reports for the Tijuana River and San Diego Bay Watershed Urban Runoff Management Programs

PASSED, APPROVED, AND ADOPTED by the City Council of the City of Imperial Beach at its meeting held on the 18th day of January 2012, by the following vote:

AYES:	COUNCILMEMBERS:
NOES:	COUNCILMEMBERS:
ABSENT:	COUNCILMEMBERS:

JAMES C. JANNEY, MAYOR

ATTEST:

JACQUELINE M. HALD, CMC
CITY CLERK



STAFF REPORT
CITY OF IMPERIAL BEACH

TO: HONORABLE MAYOR AND CITY COUNCIL
FROM: GARY BROWN, CITY MANAGER

MEETING DATE: JANUARY 18, 2012
ORIGINATING DEPT.: JACQUELINE M. HALD, CITY CLERK

SUBJECT: RESOLUTION NO. 2012-7142 APPROVING CITY
COUNCIL POLICY 116 – REQUEST BY MEMBER OF THE
CITY COUNCIL TO PLACE AN ITEM ON A CITY COUNCIL
AGENDA

BACKGROUND & DISCUSSION:

Currently there is no written policy on how a member of the City Council may place an item on a City Council agenda. Staff is proposing City Council Policy 116 to address the issue.

CALIFORNIA ENVIRONMENTAL QUALITY ACT:

Not a project as defined by CEQA.

FISCAL IMPACT:

None.

DEPARTMENT RECOMMENDATION:

Adopt Resolution No. 2012-7142 approving City Council Policy 116 - Request by member of the City Council to place an item on a City Council agenda.

CITY MANAGER'S RECOMMENDATION:

Approve Department recommendation.



Gary Brown, City Manager

Attachments:

1. Resolution No. 2012-7142
2. Council Policy 116 (draft)

RESOLUTION NO. 2012-7142

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IMPERIAL BEACH, CALIFORNIA, APPROVING CITY COUNCIL POLICY 116 – REQUEST BY MEMBER OF THE CITY COUNCIL TO PLACE AN ITEM ON A CITY COUNCIL AGENDA

WHEREAS, currently there is no written policy on how a member of the City Council may place an item on a City Council agenda; and

WHEREAS, City Council wishes to establish a policy whereby members of the City Council may place an item on the agenda.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Imperial Beach, California, that the City Council hereby approves City Council Policy 116 – Request by Member of the City Council to place an item on a City Council agenda.

PASSED, APPROVED AND ADOPTED by the City Council of the City of Imperial Beach at its special meeting held on the 18th day of January, 2012, by the following roll call vote:

AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:

JAMES C. JANNEY, MAYOR

ATTEST:

JACQUELINE M. HALD, MMC
CITY CLERK

<p align="center">CITY OF IMPERIAL BEACH ADMINISTRATIVE PROCEDURE</p>	<p>PROCEDURE NO.: 116</p>
<p>SUBJECT: REQUEST BY MEMBER OF THE CITY COUNCIL TO PLACE AN ITEM ON A CITY COUNCIL AGENDA</p>	<p>DATE: January 18, 2012</p> <p>PAGE 1 OF 1</p>
<p>Adopted by: Resolution No. 2012-7142</p>	<p>RESPONSIBLE DEPARTMENTS: CITY COUNCIL</p>

PURPOSE:

To provide guidelines on placing items on the City Council agenda by members of the City Council.

POLICY:

1. Any member of the City Council may request that an item be placed on a future City Council agenda for discussion and possible action.
2. For any item to be placed on the City Council agenda by any member of the City Council:
 - a. Submit a written request to the City Manager stating the matter to be discussed and the Councilmember's recommended action to address the matter.
 - b. City Manager places the item on the City Council agenda to see if a majority of the City Council wishes to discuss the matter at a future meeting.
 - c. If a majority of the City Council wishes to discuss the matter at a future meeting, the City Manager will place it on a future agenda after staff work, if any, is completed.

Item No. 6.3

No Item



**CITY COUNCIL OF THE CITY OF IMPERIAL BEACH/
IMPERIAL BEACH HOUSING AUTHORITY**

**TO: MAYOR AND MEMBERS OF THE CITY COUNCIL AND
HONORABLE HOUSING AUTHORITY BOARD MEMBERS**

**FROM: GARY BROWN, EXECUTIVE DIRECTOR
MIKE MCGRANE, FINANCE DIRECTOR**

MEETING DATE: JANUARY 18, 2012

**SUBJECT: ADOPTION OF RESOLUTION NOS. 2012-7148 AND HA-12-07
PROVIDING AUTHORIZATION BY THE CITY COUNCIL AND
AUTHORITY BOARD FOR THE CITY MANAGER AND
EXECUTIVE DIRECTOR TO EXECUTE A PAYMENT
AGREEMENT BETWEEN THE CITY AND THE AUTHORITY TO
MEMORIALIZE OBLIGATIONS OF THE AUTHORITY FOR THE
PROVISION BY THE CITY TO THE AUTHORITY OF FINANCIAL
AND PERSONNEL ASSISTANCE, USE OF FACILITIES, AND
OTHER AID ON A CURRENT AND ONGOING BASIS.**

BACKGROUND:

Since the inception of the Imperial Beach Redevelopment Agency ("Agency"), the City has provided various services and aid to the Agency in its provision of low and moderate income housing needs pursuant to Redevelopment Law. Based upon the enactment of AB 26, the Agency will cease to exist on February 1, 2012. On January 5, 2012, pursuant to Part 1.85 of Division 24 of the Health and Safety Code, the City Council of the City of Imperial Beach duly adopted a Resolution ("Resolution"), subject to all reservations therein stated, designating that the Imperial Beach Housing Authority ("Authority") receive a transfer of, without limitation, all of the housing assets, rights, powers, duties, obligations, liabilities and functions previously performed by the Agency upon the dissolution of the Agency, including enforcement of affordability covenants and performance of related activities pursuant to applicable provisions of the Community Redevelopment Law (Part 1, commencing with Section 33000), including, but not limited to, Section 33418. In order for the Authority to carry out the functions as the successor to the Agency's housing assets, it will need to utilize City resources.

DISCUSSION:

The City currently provides and will provide the following types of services to the Authority on a monthly basis: financial services, budgeting, payroll, accounts payable, billing, auditing, clerk services, document storage, management, and planning support. The agreement includes services and costs such as the Authority's overhead, payroll and benefits, insurance, supplies, telephone, copying, fixtures, furniture, equipment, legal, accounting, and other professional fees and costs, and other reasonable customary, and lawful administrative expenses of the Authority during any month that are necessary to carry out the obligations of the Authority with respect to the receipt of the housing assets of the Agency.

The proposed payment agreement memorializes the existing and future obligations of the Authority to pay the City each month for the costs of these services. The City shall pay the

Housing Costs to the Authority from property taxes transferred into the Redevelopment Obligation Retirement Fund for payment of the Housing Authority's services to operate and manage the Housing Assets and in turn, the Authority can pay the City for the services advanced to the Authority.

ENVIRONMENTAL DETERMINATION:

Not a project under CEQA.

FISCAL IMPACT:

Approximately \$15,000 will be paid by the Authority to the City monthly to provide the services described above. It is anticipated that the provision of similar services will continue at or above this amount for the life of the Authority (or the provision of any housing functions pursuant to applicable laws).

DEPARTMENT RECOMMENDATION:

1. Receive this report.
2. Adopt attached City Council Resolution 2012-7148 Authorization by the City Council for the City Manager to execute a Payment Agreement between the City and the Authority to memorialize existing and ongoing obligations of the Authority for the provision by the City to the Authority of financial and personnel assistance, use of facilities, and other aid on a current and ongoing basis.
3. Adopt attached Housing Authority Resolution HA-12-08 Authorization by the Authority Board for the Executive Director to execute a Payment Agreement between the City and the Authority to memorialize existing and ongoing obligations of the Authority for the provision by the City to the Authority of financial and personnel assistance, use of facilities, and other aid on a current and ongoing basis.

CITY MANAGER'S/EXECUTIVE DIRECTOR'S RECOMMENDATION:

Approve Department recommendation.



Gary Brown, City Manager and
Executive Director of the Housing Authority

Attachments:

1. Resolution No. 2012-7148
2. Resolution No. HA-12-08
3. Payment agreement

RESOLUTION NO. 2012-7148

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
IMPERIAL BEACH AUTHORIZING THE CITY OF
IMPERIAL BEACH TO ENTER INTO A PAYMENT
AGREEMENT WITH THE IMPERIAL BEACH HOUSING
AUTHORITY AND MAKING CERTAIN
DETERMINATIONS AND FINDINGS RELATED
THERETO**

WHEREAS, the City of Imperial Beach formed the Imperial Beach Redevelopment Agency ("Agency"), which has continuously engaged in redevelopment activities under the Community Redevelopment Law (Health and Safety Code sections 33000 et seq.)("CRL"); and

WHEREAS, Sections 33334.2 and 33334.3 of the CRL require the Agency to use not less than 20 percent of taxes allocated to the Agency pursuant to Section 33670 of the CRL for the purpose of increasing, improving, and preserving the community's supply of low and moderate income housing ("Low and Moderate Income Housing Fund"); and

WHEREAS, the Agency has continuously utilized its Low and Moderate Income Housing Fund for the purpose of increasing, improving and preserving the community's supply of low- and moderate-income housing available at affordable housing cost; and

WHEREAS, by enactment of Part 1.85 of Division 24 of the Health and Safety Code, subject to all reservations herein stated, the Agency is subject to dissolution on February 1, 2012 such that the Agency shall be deemed as a former redevelopment agency under Health and Safety Code section 34173(a); and

WHEREAS, on January 5, 2012, pursuant to Part 1.85 of Division 24 of the Health and Safety Code, the City Council of the City of Imperial Beach has duly adopted Resolution No. 2012-7137 ("Resolution"), subject to all reservations therein stated, designating that the Authority receive a transfer of, without limitation, all of the housing assets, rights, powers, duties, obligations, liabilities and functions previously performed by the Agency upon the dissolution of the Agency, including enforcement of affordability covenants and performance of related activities pursuant to applicable provisions of the Community Redevelopment Law (Part 1, commencing with Section 33000), including, but not limited to, Section 33418; and

WHEREAS, the City Council of the City of Imperial Beach adopted the Resolution, subject to the express reservation of rights of the City of Imperial Beach, Agency and Authority under law and/or equity, including without limitation the effectiveness of Assembly Bill No. 26 (2011-2012 1st Ex. Sess.) ("AB 26") (collectively, "Laws"); and

WHEREAS, on January 5, 2012, by adoption of Resolution No. HA-12-06, the Authority has accepted the transfer of the Housing Assets subject the express reservation of rights of the City of Imperial Beach, Agency and Authority under law and/or equity, including without limitation the effectiveness of Assembly Bill No. 26; and

WHEREAS, since the inception of the Agency, the City has been advancing costs for administration services so that the housing functions of the Agency can occur, and the City needs to continue to provide assistance so that the Authority, who has accepted the assets

and responsibilities of the housing aspect of the Agency, can carry out its necessary functions; and

WHEREAS, in consideration for the Authority's provision of operating and maintenance services under this agreement, the City desires to advance costs to operate and maintain the Housing Assets by the Authority in accordance with this Agreement ("Housing Costs");

WHEREAS, the Housing Costs shall constitute an Enforceable Obligation within the meaning of Part 1.85 of the Health and Safety Code, to be paid from property taxes transferred into the Redevelopment Obligation Retirement Fund.

NOW, THEREFORE, the City Council of the City of Imperial Beach DOES HEREBY RESOLVE, as follows:

Section 1. The City Council hereby finds and determines that the foregoing recitals are true and correct.

Section 2. The City Manager, or designee, is hereby authorized to execute the Agreement on behalf of the City.

Section 3. The City Manager, or designee, is hereby authorized, on behalf of the City, to sign all documents necessary and appropriate to carry out and implement the Agreement.

Section 4. This Resolution shall take effect immediately upon its adoption.

PASSED, APPROVED AND ADOPTED by the City Council of the City of Imperial Beach at its meeting held on the 18th day of January, 2012, by the following vote:

AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:

JAMES C. JANNEY, MAYOR

ATTEST:

JACQUELINE M. HALD
CITY CLERK

RESOLUTION NO. HA-12-07

**RESOLUTION OF THE IMPERIAL BEACH HOUSING
AUTHORITY AUTHORIZING THE HOUSING
AUTHORITY TO ENTER INTO A PAYMENT
AGREEMENT WITH THE CITY OF IMPERIAL BEACH
AND MAKING CERTAIN DETERMINATIONS AND
FINDINGS RELATED THERETO**

WHEREAS, the City of Imperial Beach formed the Imperial Beach Redevelopment Agency ("Agency"), which has continuously engaged in redevelopment activities under the Community Redevelopment Law (Health and Safety Code sections 33000 et seq.)(“CRL”); and

WHEREAS, Sections 33334.2 and 33334.3 of the CRL require the Agency to use not less than 20 percent of taxes allocated to the Agency pursuant to Section 33670 of the CRL for the purpose of increasing, improving, and preserving the community's supply of low and moderate income housing ("Low and Moderate Income Housing Fund"); and

WHEREAS, the Agency has continuously utilized its Low and Moderate Income Housing Fund for the purpose of increasing, improving and preserving the community's supply of low- and moderate-income housing available at affordable housing cost; and

WHEREAS, by enactment of Part 1.85 of Division 24 of the Health and Safety Code, subject to all reservations herein stated, the Agency is subject to dissolution on February 1, 2012 such that the Agency shall be deemed as a former redevelopment agency under Health and Safety Code section 34173(a); and

WHEREAS, on January 5, 2012, pursuant to Part 1.85 of Division 24 of the Health and Safety Code, the City Council of the City of Imperial Beach has duly adopted Resolution No. 2012-7137 ("Resolution"), subject to all reservations therein stated, designating that the Authority receive a transfer of, without limitation, all of the housing assets, rights, powers, duties, obligations, liabilities and functions previously performed by the Agency upon the dissolution of the Agency, including enforcement of affordability covenants and performance of related activities pursuant to applicable provisions of the Community Redevelopment Law (Part 1, commencing with Section 33000), including, but not limited to, Section 33418; and

WHEREAS, the City Council of the City of Imperial Beach adopted the Resolution, subject to the express reservation of rights of the City of Imperial Beach, Agency and Authority under law and/or equity, including without limitation the effectiveness of Assembly Bill No. 26 (2011-2012 1st Ex. Sess.) ("AB 26") (collectively, "Laws"); and

WHEREAS, on January 5, 2012, by adoption of Resolution No. HA-12-06 the Authority has accepted the transfer of the Housing Assets subject the express reservation of rights of the City of Imperial Beach, Agency and Authority under law and/or equity, including without limitation the effectiveness of Assembly Bill No. 26; and

WHEREAS, since the inception of the Agency, the City has been advancing costs for administration services so that the housing functions of the Agency can occur, and the City needs to continue to provide assistance so that the Authority, who has accepted the assets

and responsibilities of the housing aspect of the Agency, can carry out its necessary functions; and

WHEREAS, in consideration for the Authority's provision of operating and maintenance services under this agreement, the City desires to advance costs to operate and maintain the Housing Assets by the Authority in accordance with this Agreement ("Housing Costs");

WHEREAS, the Housing Costs shall constitute an Enforceable Obligation within the meaning of Part 1.85 of the Health and Safety Code, to be paid from property taxes transferred into the Redevelopment Obligation Retirement Fund.

NOW, THEREFORE, the Authority Board of the Imperial Beach Housing Authority **DOES HEREBY RESOLVE**, as follows:

Section 1. The Authority Board hereby finds and determines that the foregoing recitals are true and correct.

Section 2. The Executive Director, or designee, is hereby authorized to execute the Agreement on behalf of the Authority.

Section 3. The Executive Director, or designee, is hereby authorized, on behalf of the Authority, to sign all documents necessary and appropriate to carry out and implement the Agreement.

Section 4. This Resolution shall take effect immediately upon its adoption.

PASSED, APPROVED AND ADOPTED by the Authority Board of the Imperial Beach Housing Authority at its meeting held on the 18th day of January, 2012, by the following vote:

AYES: BOARDMEMBERS:
NOES: BOARDMEMBERS:
ABSENT: BOARDMEMBERS:

CHAIRMAN, MAYOR

ATTEST:

JACQUELINE M. HALD

SECRETARY

**PAYMENT AGREEMENT BY AND BETWEEN THE CITY OF IMPERIAL BEACH
AND THE IMPERIAL BEACH HOUSING AUTHORITY**

This PAYMENT AGREEMENT (“Agreement”) is effective as of January 18, 2012 by and between the CITY OF IMPERIAL BEACH (“City”) and the IMPERIAL BEACH HOUSING AUTHORITY, a public body corporate and politic, duly organized and existing under the laws of the State of California (“Authority”) pertaining to the Authority’s management and operation of the former housing assets of the Imperial Beach Redevelopment Agency (“Housing Assets”) as authorized under Assembly Bill No. 26 (2011-12 1st Ex. Sess.)(“AB 26”) and Part 1.85 of the Health and Safety Code.

RECITALS

Section 1. Whereas, the City of Imperial Beach formed the Imperial Beach Redevelopment Agency (“Agency”), which has continuously engaged in redevelopment activities under the Community Redevelopment Law (Health and Safety Code sections 33000 et seq.)(“CRL”); and

Section 2. Whereas, Sections 33334.2 and 33334.3 of the CRL require the Agency to use not less than 20 percent of taxes allocated to the Agency pursuant to Section 33670 of the CRL for the purpose of increasing, improving, and preserving the community’s supply of low and moderate income housing (“Low and Moderate Income Housing Fund”); and

Section 3. Whereas, the Agency has continuously utilized its Low and Moderate Income Housing Fund for the purpose of increasing, improving and preserving the community’s supply of low- and moderate-income housing available at affordable housing cost; and

Section 4. Whereas, by enactment of Part 1.85 of Division 24 of the Health and Safety Code, subject to all reservations herein stated, the Agency is subject to dissolution on February 1, 2012 such that the Agency shall be deemed as a former redevelopment agency under Health and Safety Code section 34173(a); and

Section 5. Whereas, on January 5, 2012, pursuant to Part 1.85 of Division 24 of the Health and Safety Code, the City Council of the City of Imperial Beach has duly adopted Resolution No. 2012-7137 (“Resolution”), subject to all reservations therein stated, designating that the Authority receive a transfer of, without limitation, all of the housing assets, rights, powers, duties, obligations, liabilities and functions previously performed by the Agency upon the dissolution of the Agency, including enforcement of affordability covenants and performance of related activities pursuant to applicable provisions of the Community Redevelopment Law (Part 1, commencing with Section 33000), including, but not limited to, Section 33418; and

Section 6. Whereas, the City Council of the City of Imperial Beach adopted the Resolution, subject to the express reservation of rights of the City of Imperial Beach, Agency and Authority under law and/or equity, including without limitation the effectiveness of Assembly Bill No. 26 (2011-2012 1st Ex. Sess.) (“AB 26”) (collectively, “Laws”); and

Section 7. Whereas, on January 5, 2012, by adoption of Resolution No. HA-12-06, the Authority has accepted the transfer of the Housing Assets subject the express reservation of rights of the City of Imperial Beach, Agency and Authority under law and/or equity, including without limitation the effectiveness of Assembly Bill No. 26; and

Section 8. WHEREAS, since the inception of the Agency, the City has been advancing costs for administration services so that the housing functions of the Agency can occur, and the City needs to continue to provide assistance so that the Authority, who has accepted the assets and responsibilities of the housing aspect of the Agency, can carry out its necessary functions; and

Section 9. WHEREAS, in consideration for the Authority's provision of operating and maintenance services under this agreement, the City desires to advance costs to operate and maintain the Housing Assets by the Authority in accordance with this Agreement ("Housing Costs");

Section 10. Whereas the Housing Costs shall constitute an Enforceable Obligation within the meaning of Part 1.85 of the Health and Safety Code, to be paid from property taxes transferred into the Redevelopment Obligation Retirement Fund.

NOW, THEREFORE, in consideration of the promises and mutual covenants herein contained, and for other valuable consideration, the receipt of which is hereby acknowledged, the Authority and City hereby agree, as follows:

DEFINITIONS

"Housing Costs" means all reasonable amounts needed to pay for the Authority's overhead, payroll and benefits, insurance, supplies, telephone, copying, fixtures, furniture, equipment, legal, accounting, and other professional fees and costs, and other reasonable customary, and lawful administrative expense of the Authority during any Fiscal Year in which the Authority provides services, including but not limited to monitoring and reporting obligations under the CRL, and carrying out enforceable obligations that were a result of the housing assets of the Agency as specified herein.

"Fiscal Year" means any twelve (12) month period beginning on July 1st and ending on the following June 30th.

TERMS AND CONDITIONS

1. Recitals and Definitions. The Recitals and Definitions, above, are adopted as true and incorporated herein by this reference.

2. Housing Costs. The Authority's annual Housing Costs shall be separately identified in the Authority's Annual Budget for each Fiscal Year until termination of this Agreement.

3. City Payment. On or before the 1st of each month, the City shall advance the Authority's monthly Housing Costs up to an amount not to exceed \$15,000 to the Authority, ("City's Advancement").

4. Source of Funds. The City shall pay the Housing Costs from property taxes transferred into the Redevelopment Obligation Retirement Fund for payment of the Housing Authority's services to operate and manage the Housing Assets.

5. Termination of Services. City's obligation to make the payments to the Authority pursuant to this Agreement shall terminate upon the expiration and/or termination of the Authority's powers to administer its duties under applicable laws.

IN WITNESS WHEREOF, the parties have executed this Agreement.

CITY OF IMPERIAL BEACH

By: _____
Its: City Manager

ATTEST:

City Clerk of the City of Imperial Beach

APPROVED AS TO FORM
AND LEGALITY

City Attorney

By: _____
Jennifer Lyon

SIGNATURES CONTINUE ON NEXT PAGE

IMPERIAL BEACH HOUSING AUTHORITY

Dated: _____

By: _____
Gary Brown
Executive Director

ATTEST:

Secretary of the Imperial Beach Housing Authority

APPROVED AS TO FORM
AND LEGALITY

Authority General Counsel

By: _____
Jennifer Lyon

KANE, BALLMER & BERKMAN
Authority Special Counsel

By: _____
Kendall Berkey

Item No. 6.5

No Item



**STAFF REPORT
CITY OF IMPERIAL BEACH**

TO: HONORABLE MAYOR AND CITY COUNCIL

FROM: GARY R. BROWN, CITY MANAGER

MEETING DATE: JANUARY 18, 2012

ORIGINATING DEPT.: FINANCE DEPARTMENT *mt*

SUBJECT: ACCEPTING THE STATE CONTROLLER'S ANNUAL REPORT ON FINANCIAL TRANSACTIONS, HOUSING AND COMMUNITY DEVELOPMENT ANNUAL REPORT OF HOUSING ACTIVITY FOR THE YEAR ENDED JUNE 30, 2011, AND THE REDEVELOPMENT AGENCY FINANCIAL STATEMENTS AS OF JUNE 30, 2011

BACKGROUND:

Per California Redevelopment Law, each Redevelopment Agency must file the following reports no later than six months after the agency's fiscal year:

- State Controller's Annual Report on Financial Transactions
- Housing and Community Development Report of Housing Activity

Along with these reports, the Agency must attach copies of the audited financial statements and the Statement of Indebtedness.

The purpose of the State Controller's Annual Report on Financial Transactions is to provide financial data to the State Legislature and other interested parties about California redevelopment agencies and their activities on a basis as uniform and comparable as possible. This data is published in the Community Redevelopment Agencies Annual Report. In addition, the legislation requires the California State Controller to collect data on the housing aspects of redevelopment agencies on behalf of the State Department of Housing and Community Development (Housing and Community Development Report). The State Controller's Annual Report on Financial Transactions and the Housing and Community Development Report is based on audited financial data.

The Statement of Indebtedness reports the agency's principal payments and interest payments due during the tax year. The report discloses the following: the amount of tax increment necessary to satisfy its uses of tax increment for the life of the project, the manner in which the current years' Statement of Indebtedness was calculated and the

current years' use of tax increment. The Statement of Indebtedness had been completed and submitted to the Auditor & Controller of the County of San Diego on October 1, 2011.

FISCAL IMPACT:

N/A

DEPARTMENT RECOMMENDATION:

It is respectfully requested that the City of Imperial Beach Redevelopment Agency accept the State Controller's Redevelopment Agencies Financial Transactions Report and Housing and Community Development Annual Report of Housing Activity for the fiscal year ended June 30, 2011.

- ATTACHMENT 1 Resolution No. R-12-268
- ATTACHMENT 2 State Controller's Redevelopment Agencies Financial Transactions Report
- ATTACHMENT 3 Housing and Community Development (HCD) Annual Report of Housing Activity
- ATTACHMENT 4 FY 2010-2011 Statement of Indebtedness
- ATTACHMENT 5 Redevelopment Agency of the City of Imperial Beach Financial Statements

CITY MANAGER'S RECOMMENDATION:

Approve Department recommendation.



Gary R. Brown, City Manager

RESOLUTION NO. R-11-268

A RESOLUTION OF THE REDEVELOPMENT AGENCY OF THE CITY OF IMPERIAL BEACH, CALIFORNIA, ACCEPTING THE STATE CONTROLLER'S ANNUAL REPORT ON FINANCIAL TRANSACTIONS, HOUSING AND COMMUNITY DEVELOPMENT ANNUAL REPORT OF HOUSING ACTIVITY FOR THE YEAR ENDED JUNE 30, 2011, AND THE REDEVELOPMENT AGENCY FINANCIAL STATEMENTS AS OF JUNE 30, 2011

The Redevelopment Agency of the City of Imperial Beach does hereby resolve as follows:

WHEREAS, California Redevelopment Law requires agencies to file a State Controller's Annual Report on Financial Transactions and a Housing and Community Development Report of Housing Activity no later than six months after the agency's fiscal year; and

WHEREAS, these reports must be submitted to the Governing Board by this date and no action by the Board is required to be taken; and

WHEREAS, these reports have been filed and submitted to the Governing Board on December 31, 2011.

WHEREAS, the Redevelopment Agency must attach copies of the 2010-2011 audited financial statements and Statement of Indebtedness; and

WHEREAS, The City of Imperial Beach has contracted with the audit firm of Lance, Soll & Lunghard, LLP, to perform an independent financial audit, including an opinion regarding the agency's compliance with laws, regulations, and administrative requirements of the Redevelopment Agency of the City of Imperial Beach for the year ended June 30, 2011; and

WHEREAS, the firm expressed an unqualified opinion of the financial position of the Redevelopment Agency of the City of Imperial Beach.

NOW, THEREFORE, BE IT RESOLVED that the Redevelopment Agency of the City of Imperial Beach accepts the State Controller's Annual Report on Financial Transactions and Housing and Community Development Annual Report of Housing Activity for the fiscal year ended June 30, 2011.

PASSED, APPROVED, AND ADOPTED by the Imperial Beach Redevelopment Agency at its meeting held on the 18th of January, 2012, by the following roll call vote:

AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:

JAMES C. JANNEY, MAYOR

ATTEST:

JACQUELINE M. HALD, CMC
CITY CLERK

ATTACHMENT 2
State Controller's Redevelopment Agencies
Financial Transactions Report

**REDEVELOPMENT AGENCIES
FINANCIAL TRANSACTIONS REPORT
COVER PAGE**

Imperial Beach Redevelopment Agency

Fiscal Year: **2011**

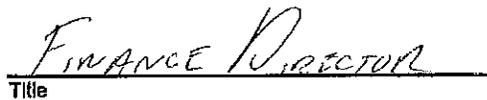
ID Number: **13983738400**

Certification:

I hereby certify that, to the best of my knowledge and belief, the report forms fairly reflect the financial transactions of the agency in accordance with the requirements as prescribed by the California State Controller.

Fiscal Officer


Signature


Title

MICHAEL McGRATH
Name (Please Print)

12/29/2011
Date

Per Health and Safety Code section 33080, this report is due within six months after the end of the fiscal year. The report is to include two (2) copies of the agency's component unit audited financial statements and the report on the Status and Use of the Low and Moderate Income Housing Fund (HCD report). To meet the filing requirements, all portions must be received by the California State Controller's Office.

Please complete, sign, and mail this cover page to either address below.

Mailing Address:

State Controller's Office
Division of Accounting and Reporting
Local Government Reporting Section
P. O. Box 942850
Sacramento, CA 94250

Express Mailing Address:

State Controller's Office
Division of Accounting and Reporting
Local Government Reporting Section
3301 C Street, Suite 700
Sacramento, CA 95816

Supplement to the Annual Report of Community Redevelopment Agencies

Redevelopment Agency ID Number:	13983738400
Name of Redevelopment Agency:	IMPERIAL BEACH REDEVELOPMENT AGENCY

Mark the appropriate box below to indicate the ending date of your agency's fiscal year. Report data for that period only.

September 2010
 December 2010
 June 2011

Return this form to the **California State Controller's Office**. If you have any questions

U. S. Bureau of the Census, Shannon Doyle, 1-800-242-4523

A. Personnel Expenditures

Report your government's total expenditure for salaries and wages during the year, including amounts paid on force account construction projects.

Z00	\$	317,583.00
------------	----	------------

B. Mortgage Revenue Bond Interest Payments

Report your government's total amount of interest paid on mortgage revenue bonds during the year.

U20	Unknown
------------	---------

Imperial Beach Redevelopment Agency

Redevelopment Agencies Financial Transactions Report

General Information

Fiscal Year 2011

Members of the Governing Body				Agency Officials				
	Last Name	First Name	Middle Initial		Last Name	First Name	Middle Initial	Phone
Chairperson	Janney	Jim		Executive Director	Brown	Gary		(619) 423-8303
Member	Bilbray	Brian		Fiscal Officer	McGrane	Michael		(619) 628-1361
Member	Bragg	Lorie		Secretary	Hald	Jacqueline		(619) 423-8616
Member	King	James						
Member	Spriggs	Edward						
Member								
Member								
Member								
Member								
Member								

Report Prepared By		Independent Auditor	
Firm Name		Lance, Soll, and Lughard CPAs LLP	
Last	Reimer	Kikuchi	
First	Angela	Rich	
Middle Initial	D		
Street	203 N. Brea Blvd.	203 N. Brea Blvd.	
City	Brea	Brea	
State	CA	CA	
Zip Code	92821-	92821-	
Phone	(714) 672-0022	(714) 672-0022	

Mailing Address				
Street 1	City of Imperial Beach			
Street 2	825 Imperial Beach Blvd.			
City	Imperial Beach	State	CA	Zip 91932-
Phone	(619) 423-8300	<input type="checkbox"/> Is Address Changed?		

**Imperial Beach Redevelopment Agency
Redevelopment Agencies Financial Transactions Report**

Achievement Information (Unaudited)

Fiscal Year 2011

**Indicate Only Those Achievements Completed During the Fiscal Year of this Report as a Direct Result
of the Activities of the Redevelopment Agency.**

Please provide a description of the agency's activities/accomplishments during the past year.

(Please be specific, as this information will be the basis for possible inclusion in the publication.)

Activity Report

Achievements:

Seacoast Inn:

Completed agreement to construct a new 78 room beachfront hotel.

9th & Palm Avenue Redevelopment Project:

Negotiated the terms and conditions for a Disposition and Development, Agreement to provide 46,200 sq. ft. of retail space,
Worked with Caltrans to obtain approval for direct vehicular access from SR 75.

Façade Improvement Program:

Completed 14 façade storefront improvement projects.

Note - no construction activity and no jobs created for fiscal year 10/11.

Enter the amount of square footage completed this year by building type and segregated by new or rehabilitated construction.

Square Footage Completed

**New
Construction**

Rehabilitated

Commercial Buildings

Industrial Buildings

Public Buildings

Other Buildings

Total Square Footage

Enter the Number of Jobs Created from the Activities of the Agency

Types Completed

A=Utilities B=Recreation C=Landscape D=Sewer/ Storm E=Streets/ Roads
F=Bus/Transit

Imperial Beach Redevelopment Agency
Redevelopment Agencies Financial Transactions Report

Audit Information

Fiscal Year	2011		
Was the Report Prepared from Audited Financial Data, and Did You Submit a Copy of the Audit?	<input type="text" value="Yes"/>		If compliance opinion includes exceptions, state the areas of non-compliance, and describe the agency's efforts to correct. <div style="border: 1px solid black; padding: 5px; min-height: 200px;">None noted.</div>
Indicate Financial Audit Opinion	<input type="text" value="Unqualified"/>		
If Financial Audit is not yet Completed, What is the Expected Completion Date?	<input type="text"/>		
If the Audit Opinion was Other than Unqualified, State Briefly the Reason Given	<input type="text"/>		
Was a Compliance Audit Performed in Accordance with Health and Safety Code Section 33080.1 and the State Controller's Guidelines for Compliance Audits, and Did You Submit a Copy of the Audit?	<input type="text" value="Yes"/>		
Indicate Compliance Audit Opinion	<input type="text" value="Unqualified"/>		
If Compliance Audit is not yet Completed, What is the Expected Completion Date?	<input type="text"/>		

**Imperial Beach Redevelopment Agency
Redevelopment Agencies Financial Transactions Report**

Project Area Report

Fiscal Year 2011

Project Area Name

**Palm Avenue/Commercial Redevelopment
Project Area**

Please Provide a Brief Description of
the Activities for this Project Area
During the Reporting Year.

Activity Report

Forwarded from Prior Year ?

Yes

Enter Code for Type of Project Area Report

P = Standard Project Area Report

A = Administrative Fund

L = Low and Moderate Income Housing Fund

M = Mortgage Revenue Bond Program

O = Other Miscellaneous Funds or Programs

S = Proposed (Survey) Project Area

Does the Plan Include Tax Increment Provisions?

Yes

Date Project Area was Established (MM-DD-YY)

Most Recent Date Project Area was Amended

Did this Amendment Add New Territory?

No

Most Recent Date Project Area was Merged

Will this Project Area be Carried Forward to Next Year?

Yes

Established Time Limit :

Repayment of Indebtedness (Year Only)

Effectiveness of Plan (Year Only)

New Indebtedness (Year Only)

Size of Project Area in Acres

Percentage of Land Vacant at the Inception of the Project Area

Health and Safety Code Section 33320.1 (xx.x%)

Percentage of Land Developed at the Inception of the Project Area

Health and Safety Code Section 33320.1 (xx.x%)

Objectives of the Project Area as Set Forth in the Project Area Plan

(Enter the Appropriate Code(s) in Sequence as Shown)

R = Residential I = Industrial C = Commercial P = Public O = Other

Imperial Beach Redevelopment Agency
Redevelopment Agencies Financial Transactions Report

Assessed Valuation Data

Fiscal Year **2011**

Project Area Name	Palm Avenue/Commercial Redevelopment Project Area
Frozen Base Assessed Valuation	753,584,273
Increment Assessed Valuation	681,959,294
Total Assessed Valuation	1,435,543,567

**Imperial Beach Redevelopment Agency
 Redevelopment Agencies Financial Transactions Report**

Pass-Through / School District Assistance

Fiscal Year

Project Area Name

Amounts Paid To Taxing Agencies Pursuant To:	Tax Increment Pass Through Detail			Total	Other Payments	
	H & S Code Section 33401	H & S Code Section 33676	H & S Code Section 33607		H & S Code Section 33445	H & S Code Section 33445.5
County			344,943	\$344,943		
Cities			365,290	\$365,290		
School Districts			378,980	\$378,980		
Community College District			57,680	\$57,680		
Special Districts			214,279	\$214,279		
Total Paid to Taxing Agencies	\$0	\$0	\$1,361,172	\$1,361,172	\$0	\$0
Net Amount to Agency				\$5,444,679		
Gross Tax Increment Generated				6,805,851		

**Imperial Beach Redevelopment Agency
 Redevelopment Agencies Financial Transactions Report**

Summary of the Statement of Indebtedness - Project Area

Fiscal Year	2011
Project Area Name	Palm Avenue/Commercial Redevelopment Project Area
Tax Allocation Bond Debt	79,571,896
Revenue Bonds	
Other Long Term Debt	
City/County Debt	3,738,100
Low and Moderate Income Housing Fund	10,570,323
Other	34,570,323
Total	\$128,450,642
Available Revenues	6,131,970
Net Tax Increment Requirements	\$122,318,672

Imperial Beach Redevelopment Agency

Redevelopment Agencies Financial Transactions Report

Agency Long-Term Debt

Fiscal Year

Project Area Name

Forward from Prior Year	<input type="text" value="Yes"/>
Bond Type	<input type="text" value="City/County Debt"/>
Year of Authorization	<input type="text" value="1996"/>
Principal Amount Authorized	<input type="text" value="5,126,686"/>
Principal Amount Issued	<input type="text" value="5,126,686"/>
Purpose of Issue	<input type="text" value="Redevelopment Project"/>
Maturity Date Beginning Year	<input type="text" value="2026"/>
Maturity Date Ending Year	<input type="text" value="2041"/>
Principal Amount Unmatured Beginning of Fiscal Year	<input type="text" value="\$3,738,100"/>
Adjustment Made During Year	<input type="text"/>
Adjustment Explanation	<input type="text"/>
Interest Added to Principal	<input type="text"/>
Principal Amount Issued During Fiscal Year	<input type="text"/>
Principal Amount Matured During Fiscal Year	<input type="text"/>
Principal Amount Defeased During Fiscal Year	<input type="text"/>
Principal Amount Unmatured End of Fiscal Year	<input type="text" value="\$3,738,100"/>
Principal Amount In Default	<input type="text"/>
Interest In Default	<input type="text"/>

Bond Types Allowed:

Tax Allocation Bonds; Revenue Bonds; Certificates of Participation; Tax Allocation Notes; Financing Authority Bonds; City/County Debt; US/State; Loans; Lease Obligations; Notes; Deferred Pass-Throughs; Deferred Compensation; Other

Imperial Beach Redevelopment Agency

Redevelopment Agencies Financial Transactions Report

Agency Long-Term Debt

Fiscal Year
Project Area Name

Forward from Prior Year	<input type="text" value="Yes"/>
Bond Type	<input type="text" value="Other"/>
Year of Authorization	<input type="text" value="2007"/>
Principal Amount Authorized	<input type="text" value="143,305"/>
Principal Amount Issued	<input type="text" value="143,305"/>
Purpose of Issue	<input type="text" value="Compensated Absences Owed By Agency"/>
Maturity Date Beginning Year	<input type="text" value="2007"/>
Maturity Date Ending Year	<input type="text" value="2041"/>
Principal Amount Unmatured Beginning of Fiscal Year	<input type="text" value="\$123,897"/>
Adjustment Made During Year	<input type="text" value="19,408"/>
Adjustment Explanation	<input type="text" value="Change in compensated absences balance."/>
Interest Added to Principal	<input type="text"/>
Principal Amount Issued During Fiscal Year	<input type="text"/>
Principal Amount Matured During Fiscal Year	<input type="text"/>
Principal Amount Defeased During Fiscal Year	<input type="text"/>
Principal Amount Unmatured End of Fiscal Year	<input type="text" value="\$143,305"/>
Principal Amount In Default	<input type="text"/>
Interest In Default	<input type="text"/>

Bond Types Allowed:
 Tax Allocation Bonds; Revenue Bonds; Certificates of Participation; Tax Allocation Notes; Financing Authority Bonds; City/County Debt; US;State; Loans; Lease Obligations; Notes; Deferred Pass-Throughs; Deferred Compensation; Other

Imperial Beach Redevelopment Agency

Redevelopment Agencies Financial Transactions Report

Agency Long-Term Debt

Fiscal Year
Project Area Name

Forward from Prior Year	<input type="text" value="Yes"/>
Bond Type	<input type="text" value="Tax Allocation Bonds"/>
Year of Authorization	<input type="text" value="2003"/>
Principal Amount Authorized	<input type="text" value="22,765,000"/>
Principal Amount Issued	<input type="text" value="22,765,000"/>
Purpose of Issue	<input type="text" value="Redevelopment Projects"/>
Maturity Date Beginning Year	<input type="text" value="2004"/>
Maturity Date Ending Year	<input type="text" value="2033"/>
Principal Amount Unmatured Beginning of Fiscal Year	<input type="text" value="\$19,375,000"/>
Adjustment Made During Year	<input type="text"/>
Adjustment Explanation	<input type="text"/>
Interest Added to Principal	<input type="text"/>
Principal Amount Issued During Fiscal Year	<input type="text"/>
Principal Amount Matured During Fiscal Year	<input type="text" value="450,000"/>
Principal Amount Defeased During Fiscal Year	<input type="text"/>
Principal Amount Unmatured End of Fiscal Year	<input type="text" value="\$18,925,000"/>
Principal Amount In Default	<input type="text"/>
Interest In Default	<input type="text"/>

Bond Types Allowed:

Tax Allocation Bonds; Revenue Bonds; Certificates of Participation; Tax Allocation Notes; Financing Authority Bonds; City/County Debt; US/State; Loans; Lease Obligations; Notes; Deferred Pass-Throughs; Deferred Compensation; Other

Imperial Beach Redevelopment Agency

Redevelopment Agencies Financial Transactions Report

Agency Long-Term Debt

Fiscal Year

Project Area Name

Forward from Prior Year	<input type="text"/>
Bond Type	<input type="text" value="Tax Allocation Bonds"/>
Year of Authorization	<input type="text" value="2010"/>
Principal Amount Authorized	<input type="text" value="21,595,000"/>
Principal Amount Issued	<input type="text" value="21,595,000"/>
Purpose of Issue	<input type="text" value="Redevelopment Projects"/>
Maturity Date Beginning Year	<input type="text" value="2011"/>
Maturity Date Ending Year	<input type="text" value="2040"/>
Principal Amount Unmatured Beginning of Fiscal Year	<input type="text"/>
Adjustment Made During Year	<input type="text" value="21,595,000"/>
Adjustment Explanation	<input type="text" value="Addition of 2010 Tax Allocation Bonds."/>
Interest Added to Principal	<input type="text"/>
Principal Amount Issued During Fiscal Year	<input type="text"/>
Principal Amount Matured During Fiscal Year	<input type="text"/>
Principal Amount Defeased During Fiscal Year	<input type="text"/>
Principal Amount Unmatured End of Fiscal Year	<input type="text" value="\$21,595,000"/>
Principal Amount In Default	<input type="text"/>
Interest In Default	<input type="text"/>

Bond Types Allowed:

Tax Allocation Bonds; Revenue Bonds; Certificates of Participation; Tax Allocation Notes; Financing Authority Bonds; City/County Debt; US/State; Loans; Lease Obligations; Notes; Deferred Pass-Throughs; Deferred Compensation; Other

Imperial Beach Redevelopment Agency
Redevelopment Agencies Financial Transactions Report

Statement of Income and Expenditures - Revenues

Fiscal Year

Project Area Name

	Capital Project Funds	Debt Service Funds	Low/Moderate Income Housing Funds	Special Revenue/Other Funds	Total
Tax Increment Gross <i>(Include All Apportionments)</i>		5,444,681	1,361,170		\$6,805,851
Special Supplemental Subvention					\$0
Property Assessments					\$0
Sales and Use Tax					\$0
Transient Occupancy Tax					\$0
Interest Income	-30,977	58,736	72,326		\$100,085
Rental Income	156,088				\$156,088
Lease Income					\$0
Sale of Real Estate					\$0
Gain on Land Held for Resale					\$0
Federal Grants					\$0
Grants from Other Agencies					\$0
Bond Administrative Fees					\$0
Other Revenues	18,135				\$18,135
Total Revenues	\$143,246	\$5,503,417	\$1,433,496	\$0	\$7,080,159

**Imperial Beach Redevelopment Agency
 Redevelopment Agencies Financial Transactions Report**

Statement of Income and Expenditures - Expenditures

Fiscal Year 2011

Project Area Name Palm Avenue/Commercial Redevelopment Project Area

	Capital Project Funds	Debt Service Funds	Low/Moderate Income Housing	Special Revenue/Other	Total
Administration Costs	782,729	75,822	543,558		\$1,402,109
Professional Services	554,444		67,844		\$622,288
Planning, Survey, and Design					\$0
Real Estate Purchases					\$0
Acquisition Expense	758,068				\$758,068
Operation of Acquired Property					\$0
Relocation Costs					\$0
Relocation Payments					\$0
Site Clearance Costs					\$0
Project Improvement / Construction Costs	224,175				\$224,175
Disposal Costs					\$0
Loss on Disposition of Land Held for Resale	11,288,277		330,690		\$11,618,967

Imperial Beach Redevelopment Agency
Redevelopment Agencies Financial Transactions Report

Statement of Income and Expenditures - Expenditures

Fiscal Year

Project Area Name

	Capital Project Funds	Debt Service Funds	Low/Moderate Income Housing	Special Revenue/Other	Total
Decline in Value of Land Held for Resale					\$0
Rehabilitation Costs					\$0
Rehabilitation Grants					\$0
Interest Expense		1,894,374	220,466		\$2,114,840
Fixed Asset Acquisitions					\$0
Subsidies to Low and Moderate Income Housing					\$0
Debt Issuance Costs	342,504				\$342,504
Other Expenditures Including Pass-Through Payment(s)	549,189	1,361,172			\$1,910,361
Debt Principal Payments:					
Tax Allocation Bonds and Notes		360,000	90,000		\$450,000
Revenue Bonds, Certificates of Participation, Financing Authority Bonds					\$0
City/County Advances and Loans					\$0
All Other Long-Term Debt					\$0
Total Expenditures	\$14,499,386	\$3,691,368	\$1,252,558	\$0	\$19,443,312
Excess (Deficiency) Revenues over (under) Expenditures	(\$14,356,140)	\$1,812,049	\$180,938	\$0	(\$12,363,153)

Imperial Beach Redevelopment Agency

Redevelopment Agencies Financial Transactions Report

Statement of Income and Expenditures - Other Financing Sources

Fiscal Year

2011

Project Area Name

Palm Avenue/Commercial Redevelopment Project Area

	Capital Project Funds	Debt Service Funds	Low/Moderate Income Housing	Special Revenue/Other	Total
Proceeds of Long-Term Debt	21,595,000				\$21,595,000
Proceeds of Refunding Bonds					\$0
Payment to Refunded Bond Escrow Agent					\$0
Advances from City/County					\$0
Sale of Fixed Assets					\$0
Miscellaneous Financing Sources (Uses)	-13,835,703		-7,742,649		(\$21,578,352)
Operating Transfers In	3,093,200	4,089,879			\$7,183,079
Tax Increment Transfers In					\$0
Operating Transfers Out	4,089,879	3,093,200			\$7,183,079
Tax Increment Transfers Out					\$0
<i>(To the Low and Moderate Income Housing Fund)</i>					
Total Other Financing Sources (Uses)	\$8,762,618	\$996,679	(\$7,742,649)	\$0	\$16,648

Imperial Beach Redevelopment Agency

Redevelopment Agencies Financial Transactions Report

Statement of Income and Expenditures - Other Financing Sources

Fiscal Year

2011

Project Area Name

Palm Avenue/Commercial Redevelopment Project Area

	Capital Project Funds	Debt Service Funds	Low/Moderate Income Housing	Special Revenue/Other	Total
Excess (Deficiency) of Revenues and Other Financing Sources over Expenditures and Other Financing Uses	(\$7,593,522)	\$2,808,728	(\$7,561,711)	\$0	(\$12,346,505)
Equity, Beginning of Period	\$12,789,573	\$3,611,819	\$10,270,907	\$0	\$26,672,299
Prior Period Adjustments					\$0
Residual Equity Transfers					\$0
Equity, End of Period	\$5,196,051	\$6,420,547	\$2,709,196	\$0	\$14,325,794

Imperial Beach Redevelopment Agency
Redevelopment Agencies Financial Transactions Report

Balance Sheet - Assets and Other Debits

Fiscal Year 2011	Capital Projects Funds	Debt Service Funds	Low/Moderate Income Housing Funds	Special Revenue/Other Funds	General Long- Term Debt	General Fixed Assets	Total
Assets and Other Debits							
Cash and Imprest Cash		2,692,229					\$2,692,229
Cash with Fiscal Agent	1,274,197	5,081,749					\$6,355,946
Tax Increments Receivable		85,851	21,463				\$107,314
Accounts Receivable	3,095						\$3,095
Accrued Interest Receivable							\$0
Loans Receivable	3,750		3,349,453				\$3,353,203
Contracts Receivable							\$0
Lease Payments Receivable							\$0
Unearned Finance Charge							\$0
Due from Capital Projects Fund							\$0
Due from Debt Service Fund							\$0
Due from Low/Moderate Income Housing Fund							\$0
Due from Special Revenue/Other Funds							\$0

Imperial Beach Redevelopment Agency

Redevelopment Agencies Financial Transactions Report

Balance Sheet - Assets and Other Debits

Fiscal Year	2011	Capital Projects Funds	Debt Service Funds	Low/Moderate Income Housing Funds	Special Revenue/Other Funds	General Long-Term Debt	General Fixed Assets	Total
Investments								\$0
Other Assets								\$0
Investments: Land Held for Resale		5,760,000						\$5,760,000
Allowance for Decline In Value of Land Held for Resale								\$0
Fixed Assets: Land, Structures, and Improvements								\$0
Equipment								\$0
Amount Available In Debt Service Fund								\$0
Amount to be Provided for Payment of Long-Term Debt						44,401,405		\$44,401,405
Total Assets and Other Debits		\$7,041,042	\$7,859,829	\$3,370,916	\$0	\$44,401,405	\$0	\$62,673,192

(Must Equal Total Liabilities, Other Credits, and Equities)

**Imperial Beach Redevelopment Agency
Redevelopment Agencies Financial Transactions Report**

Balance Sheet - Liabilities and Other Credits

Fiscal Year	2011	Capital Projects Funds	Debt Service Funds	Low/Moderate Income Housing Funds	Special Revenue/Other Funds	General Long- Term Debt	General Fixed Assets	Total
Liabilities and Other Credits								
Accounts Payable		32,953	1,439,282	91,421				\$1,563,656
Interest Payable								\$0
Tax Anticipation Notes Payable								\$0
Loans Payable								\$0
Other Liabilities		1,812,038		570,299				\$2,382,337
Due to Capital Projects Fund								\$0
Due to Debt Service Fund								\$0
Due to Low/Moderate Income Housing Fund								\$0
Due to Special Revenue/Other Funds								\$0
Tax Allocation Bonds Payable						40,520,000		\$40,520,000
Lease Revenue, Certificates of Participation Payable, Financing Authority Bonds								\$0
All Other Long-Term Debt						3,881,405		\$3,881,405
Total Liabilities and Other Credits		\$1,844,991	\$1,439,282	\$661,720	\$0	\$44,401,405		\$48,347,398

**Imperial Beach Redevelopment Agency
 Redevelopment Agencies Financial Transactions Report**

Balance Sheet - Liabilities and Other Credits

Fiscal Year	2011	Capital Projects Funds	Debt Service Funds	Low/Moderate Income Housing Funds	Special Revenue/Other Funds	General Long- Term Debt	General Fixed Assets	Total
Equities								
Investment In General Fixed Assets								\$0
Fund Balance Reserved		5,795,330		3,349,453				\$9,144,783
Fund Balance Unreserved-Designated			6,420,547					\$6,420,547
Fund Balance Unreserved-Undesignated		-599,279		-640,257				(\$1,239,536)
Total Equities		\$5,196,051	\$6,420,547	\$2,709,196	\$0		\$0	\$14,325,794
Total Liabilities, Other Credits, and Equities		\$7,041,042	\$7,859,829	\$3,370,916	\$0	\$44,401,405	\$0	\$62,673,192

Imperial Beach Redevelopment Agency

Redevelopment Agencies Financial Transactions Report

Statement of Income and Expenditures - Summary, Combined Transfers In/Out

Fiscal Year	2011	
Operating Transfers In		\$7,183,079
Tax Increment Transfers In		\$0
Operating Transfers Out		\$7,183,079
Tax Increment Transfers Out		\$0

During previous fiscal years, the State Department of Housing and Community Development again made substantial changes to its reporting forms. The information which follows has been abstracted from the State Controller's Report in an effort to assist you in the preparation of the various financial schedules of the HCD report. It is not all inclusive as HCD uses different expenditure classification and requires additional computations. Please review it carefully and make any changes you deem necessary.

	Imperial Beach City-Wide Redevelopment	Unused	Unused	Unused	Unused	Unused
IMPERIAL BEACH REDEVELOPMENT AGENCY						
HCD-A Reporting Form - One form required for each project area						
Computed percentage deposited in the Low and Moderate Housing Fund (if less than 20% you must indicate actual % on form)	20%	N/A	N/A	N/A	N/A	N/A
Line 3.						
a. Tax Increment						
(1) 100% of Gross	\$ 6,805,851	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
(2) Minimum Deposit to Housing Fund (line 1 x 20%)	\$ 1,361,170	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
(3) Tax Increment Allocated to Housing Fund (Actual)	\$ 1,361,170	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Less:						
(4) Amount Exempted - Complete HCD-A Question #4	(0)	(0)	(0)	(0)	(0)	(0)
(5) Amount Deferred - Complete HCD-A Question #5	(0)	(0)	(0)	(0)	(0)	(0)
(6) Tax Increment Deposited to Housing Fund (if current deferral is present it will be part of increment - subtract it and enter on the "Deferred Repayments Line" below.)	\$ 1,361,170	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
b. Interest Income	72,326	0	0	0	0	0
c. Rental/Lease income	0	0	0	0	0	0
d. Sale of Real Estate	0	0	0	0	0	0
e. Grants	0	0	0	0	0	0
f. Bond Administrative Fees	0	0	0	0	0	0
g. Deferral Repayments						
h. Loan Repayments						
i. Debt Proceeds	0	0	0	0	0	0
j. Other Revenue (Specify)						
Gain on Land Held for Resale	0	0	0	0	0	0
Other taxes (TOT, Sales tax, Etc.)	0	0	0	0	0	0
Sale of fixed assets	0	0	0	0	0	0
Other revenue - detail on HCD report forms	0	0	0	0	0	0
Transfers in - detail on HCD report forms transfer purpose	0	0	0	0	0	0
k. Total L & M Deposits	\$ 1,433,496	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

HCD-C Reporting Form - One form required for Agency

All Project Areas

Beginning Balance per Controller's Report		\$ 10,270,907
Adjustments: Balances as of end of Prior Year		
Reserve for Land Held for Resale	330,690	
Reserve for Loans (Rehabilitation)	3,040,682	
Reserve for Loans (ERAF)	0	
Deferred set-aside	0	
Residual receipt loans	0	
Other unavailable amounts	0	
Calculated Beginning Balance		\$ 6,899,535
Beginning Balance (From last HCD-C)		

Important Note:
 This area is utilized by us to recompute the opening balance. When you complete the HCD Forms do not include this part. Start with Line 1 a. and make sure that agrees with Line 5 from last year.

Line 1.

a. Total Available Balance from Line 5 HCD-C of prior year		\$ 6,899,535	Enter Amount from Prior Year
Adjustment to opening balance			
Computed opening balance adj. to agree with Controller's Rpt.	\$ 0		
Current year fund balance opening adjustments (reasons below)	0		
Reason:			
Other adjustments:			
	0		
b. Total adjustments		\$ 0	
c. Adjusted Beginning Balance		\$ 6,899,535	

Line 2.

a. Total Resources From Project Areas:		
From - HCD-A Forms (See Total Above)		\$ 1,433,496
b. Other Revenue (all should be detailed on Sch. C)		0
Other Revenue:		0

Combined Low and Moderate Housing Fund Revenue (Detail in Other Revenue Area)

Interest Income	0
Rental/Lease Income	0
Sale of Real Estate	0
Grants	0
Bond Administrative Fees	0
Deferral Repayments	
Loan Repayments	
Debt Proceeds	0
Gain on Land Held for Resale	0
Other taxes (TOT, Sales tax, Etc.)	0
Sale of fixed assets	0
Other revenue - detail on HCD report forms	0
Transfers in - detail on HCD report forms transfer purpose	0
Total L & M Deposits	\$ 0

HCD Wants Combined Low and Moderate Housing Fund Revenue Shown as Other Revenue and not on a Schedule A. Therefore, Detail it in this area.

c. Total Other Revenue		\$ 0
------------------------	--	------

Line 3.

Total Resources		\$ 8,333,031
-----------------	--	--------------

The State Controller Expenditure Categories are shown in *italic*. Other types of expenditures may be included which are more properly shown in other categories. Therefore, you must review these to ensure they are properly classified. Amounts listed as "Unknown" cannot be determined from the State Controller's Report. You must break these amounts out of the information listed.

Line 4.

a. Acquisition of Property/Building Sites

(1) Real Estate Purchases	\$	(330,690)	
(2) Housing Assets		0	
(3) Acquisition Expenses		0	
(4) Operation of Acquired Property		0	
(5) Relocation Costs		0	
(6) Relocation payments		0	
(7) Site Clearance Costs		0	
(8) Disposal Costs		0	
(9) Other (need to specify on report)			
Loss on Disposition of Land Held		330,690	
Decline in Value of Land Held		0	
Other		0	
Property Acquisition Subtotal:		<u>330,690</u>	\$ 0

b. Subsidies from the Low and Moderate Income Housing Fund (LMIHF):

Subsidy to Low & Moderate housing		0	
Change in Rehab. Loan Reserve - New Loans		308,771	
(Breakdown these amounts into categories below)			
(1) 1st Time Homebuyer Down Assistance	\$	0	
(2) Rental Subsidies		0	
(3) Purchase of Affordability Cov. (33413(b)2(B))		0	
(4) Other (need to specify on report)		0	
Subsidies Subtotal to LMIHF:		<u>308,771</u>	\$ 0

c. Debt Service

(1) Debt Principal Payments:			
(a) Tax Allocation, Bonds & Notes	\$	90,000	
(b) Revenue Bonds & COP		0	
(c) City/County Adv. & Loans		0	
(d) U.S. State & Other LTD		0	
(2) Interest Expense		220,466	
(3) Debt Issuance Costs		0	
(4) Other (need to specify on report)		0	
Debt Service Subtotal:		<u>310,466</u>	\$ 0

d. Planning and Administration Costs:

(1) Administration Costs	\$	543,558	
(2) Professional Services		67,844	
(3) Planning, Survey/Design		0	
(4) Indirect Nonprofit Costs (33334.3(e)(1)(B))		0	
(5) Other (need to specify on report)		0	
Planning and Administration Costs Subtotal:		<u>611,402</u>	\$ 0

e. On/Off-Site Improvements (33334.2(e)(2))

Project improvement costs		0	
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f. Housing Construction (33334.2(e)(5))

Unknown

g. Housing Rehabilitation (33334.2(e)(7))

Rehabilitation costs		0	
Rehabilitation grants		0	

h. Maint. Mobilehome Parks (33334.2(e)(10))

Unknown

i. Preserv. of At-Risk Units (33334.2(e)(11))

Unknown

J. Transfers Out of Agency

Per Controller's Report -

Breakdown into Categories below or other lines on report

(1) For Use Outside Community (33334.17)	\$	0	
(2) For Transit Village Development Plan (33334.19)		0	
(3) Excess Surplus(33334.12(e)(1)(A))		0	
(4) Other (cite code section)		0	
		<u>0</u>	\$ 0

k. Other (specify on HCD form)

Change in ERAF Loans		0	
Other expenditures		7,742,649	

l. Total Expenditures and Other Uses

\$ 8,973,288

Line 5. Net Resources Available

\$ (640,257)

Line 6. Encumbrances and Unencumbered Amounts

a. Encumbrances		0	
b. Unencumbered Balance		(640,257)	

Line 7. Designated/Undesignated Amount of Available Funds

a. Designated		0	
b. Undesignated		(640,257)	

Line 8. Other Housing Fund Assets (Input amounts in columns to right)

** a. Value of land purchased and held		0	
** b. Indebt. for set-asides deferred		0	
** c. Loans receivable for housing rehabilitation		3,349,453	
** d. Residual receipt loans		0	
** e. ERAF Loans Receivable (all years)		0	
** f. Other Assets		0	
g. Subtotal Other Assets		<u>3,349,453</u>	

Line 9. Total Fund Equity (Line 5. plus Line 8.g)

\$ 2,709,196

Line 9. Total Equities - Line 39c of Controller's Report

\$ 2,709,196

Difference (Must be Zero)

\$ 0

** (Note: Changes in these amounts from last year must be included in rev./exp. amounts to have HCD-C line 9 agree with line 39 column C of the Controller's Report Consolidated Balance Sheet)

Imperial Beach Redevelopment Agency

Fiscal Year 2010-11 Fiscal Statement

- (1) The amount of outstanding indebtedness of the agency and each project area

Palm Avenue/Commercial Redevelopment Amended Area: \$128,450,642

- (2) The amount of tax increment property tax revenues generated in the agency and each project area:

Palm Avenue/Commercial Redevelopment Amended Area: \$6,805,851

- (3) Amount of tax increment revenues paid to, or spent on behalf, of taxing agency other than a school or community college district

Palm Avenue/Commercial Redevelopment Amended Area: \$944,512

- (4) Fiscal Transaction Report: Attached

- (5) Amount allocated to school or community college districts:

Palm Avenue/Commercial Redevelopment Amended Area: \$436,660

- (6) The amount of existing indebtedness, and the total amount of payments required to be paid on existing indebtedness for the fiscal year.

Palm Avenue/Commercial Redevelopment Amended Area: \$128,450,642, \$7,890,634

- (7) Other Information – Numerous jobs created from major projects such as: Hotel Project, major street improvements, and 9th and Palm design.

Loan Report

There are no loans in default.

Property Report

735 Palm Avenue 2/13/2009: Purchased by the City of Imperial Beach

741-849 Palm Avenue 3/21/2009: Purchased by the City of Imperial Beach

776 10th 5/23/2008: Purchased by the City of Imperial Beach

800 Seacoast Drive 12/1/2010

Blight Report

Fiscal Year 2009-10

Blighted Areas: Original and Amended Project Areas

Actions:

- Acquired property for residential improvements
- Continued Façade Improvement Program
- Continued Residential Rehab Program

Blight Report

Fiscal Year 2010-11

Blighted Areas: Original and Amended Project Areas

Actions:

- Continued Residential Rehab Program
- Completed agreement to construct a new 78 room beachfront hotel.
- Negotiated the terms and conditions for a Disposition and Development Agreement to provide 46,200 sq. ft. of retail space.
- Worked with Caltrans to obtain approval for direct vehicular access from SR 75.
- Completed 14 façade storefront improvement projects

Time Limit for Eminent Domain Proceedings

The time limit for the Agency to commence eminent domain action on properties on which no persons lawfully reside within the Palm Avenue/Commercial Redevelopment Project Area is twelve (12) years from the date of adoption of the ordinance by the Imperial Beach City Council (adopted March 5, 2008)

ATTACHMENT 3
Housing and community Development (HCD)
Annual Report Of Housing Activity

California Redevelopment Agencies-Fiscal Year 2010/2011
Project Area Contributions to Low and Moderate Income Housing Funds
Sch A Project Area Summary Report
IMPERIAL BEACH

<i>Project Area</i>	<i>100% of Tax Increment</i>	<i>20% Set Aside Requirement</i>	<i>Tax Increment Allocated</i>	<i>Amount Exempted</i>	<i>Amount Suspended and/or Deferred</i>	<i>Tax Incr. Deposited to Hsng Fund</i>	<i>Percent of Tax Incr Dep</i>	<i>Repayment Deferrals</i>	<i>Other Income</i>	<i>Total Deposited to Housing</i>
PALM/COMMERCIAL	\$6,805,851	\$1,361,170	\$1,361,170	\$0	\$0	\$1,361,170	20.00%	\$0	\$72,326	\$1,433,496
Agency Totals:	\$6,805,851	\$1,361,170	\$1,361,170	\$0	\$0	\$1,361,170	20.00%	\$0	\$72,326	\$1,433,496

Note: Print this report in Landscape Orientation (Use the Print Icon just above, then Properties then Landscape)

**California Redevelopment Agencies- Fiscal Year 2010/2011
 Project Area Contributions to Low and Moderate Income Housing Fund
 Sch A Project Area Financial Information**

Agency **IMPERIAL BEACH**
 Address **825 Imperial Beach Blvd**
Imperial Beach CA 91932

Project Area PALM/COMMERCIAL							
<i>Type: Inside Project Area</i>		<i>Status: Active</i>					
<i>Plan Adoption: 1996</i>		<i>Plan Expiration Year: 2037</i>					
<u>Gross Tax Increment</u>	<u>Calculated Deposit</u>	<u>Amount Allocated</u>	<u>Amount Exempted</u>	<u>Amount Suspended and/or Deferred</u>	<u>Total Deposited</u>	<u>%</u>	<u>Cumulative Def.</u>
\$6,805,851	\$1,361,170	\$1,361,170	\$0	\$0	\$1,361,170	20.00%	\$0
				Repayment	\$0		
				<u>Category</u>			
				Interest Income	\$72,326		
				Total Additional Revenue	\$72,326		
				Total Housing Fund Deposits for Project Area	\$1,433,496		

Agency Totals For All Project Areas:

<u>Gross Tax Increment</u>	<u>Calculated Deposit</u>	<u>Amount Allocated</u>	<u>Amount Exempted</u>	<u>Amount Suspended and/or Deferred</u>	<u>Total Deposited</u>	<u>%</u>	<u>Cumulative Def.</u>
\$6,805,851	\$1,361,170.2	\$1,361,170	\$0	\$0	\$1,361,170	20%	\$0
				Total Additional Revenue from Project Areas:	\$72,326		
				Total Deferral Repayments:	\$0		
				Total Deposit to Housing Fund from Project Areas:	\$1,433,496		

California Redevelopment Agencies - Fiscal Year 2010/2011
Sch A/B Project Area Program Information
IMPERIAL BEACH

California Redevelopment Agencies - Fiscal Year 2010/2011
 Status of Low and Moderate Income Housing Funds
 Sch C Agency Financial Summary
 IMPERIAL BEACH

<i>Adjusted Beginning Balance</i>	<i>Project Area Receipts</i>	<i>Agency Other Revenue</i>	<i>Total Expenses</i>	<i>Net Resources Available</i>	<i>Other Housing Fund Assets</i>	<i>Total Housing Fund Assets</i>	<i>Encum- brances</i>	<i>* Unen- cumbered Balance</i>	<i>Unen- cumbered Designated</i>	<i>Unen- cumbered Not Dsgntd</i>
\$6,870,431	\$1,433,496	\$0	\$8,944,184	-\$640,257	\$0	-\$640,257	\$0	-\$640,257	\$0	-\$640,257

<i>Expenses</i>	<i>Debt Service</i>	<i>Housing Rehabilitation</i>	<i>Planning and Administration Costs</i>	<i>Property Acquisition</i>	<i>Transfers Out of Agency</i>	<i>Total</i>
2010/2011	\$310,466	\$1,444,259	\$121,732	\$51,018	\$7,016,709	\$8,944,184

**The Unencumbered Balance is equal to Net Resources Available minus Encumbrances*

Note: Print this report in Landscape Orientation (Use the Print Icon just above, then Properties then Landscape)

California Redevelopment Agencies - Fiscal Year 2010/2011
 Status of Low and Moderate Income Housing Funds
 Sch C Agency Financial and Program Detail
 IMPERIAL BEACH

	Beginning Balance	\$6,870,431
	Adjustment to Beginning Balance	\$0
	Adjusted Beginning Balance	\$6,870,431
Total Tax Increment From PA(s) \$1,361,170	Total Receipts from PA(s)	\$1,433,496
	Other Revenues not reported on Schedule A	\$0
	Sum of Beginning Balance and Revenues	\$8,303,927

Expenditure			
<u>Item</u>	<u>Subitem</u>	<u>Amount</u>	<u>Remark</u>
Debt Service			
Debt Principal Payments	Tax Allocation, Bonds & Notes	\$90,000	
Interest Expense		\$220,466	
	Subtotal of Debt Service	\$310,466	
Housing Rehabilitation			
		\$1,444,259	
	Subtotal of Housing Rehabilitation	\$1,444,259	
Planning and Administration Costs			
Administration Costs		\$86,889	
Other		\$18,955	County Charges
Professional Services		\$15,888	
	Subtotal of Planning and Administration Costs	\$121,732	
Property Acquisition			
Land Purchases		-\$330,690	
Other		\$381,708	American Legion Housing Project agreement costs \$51,018. Loss on Disposition of Land Held \$330,690
	Subtotal of Property Acquisition	\$51,018	

California Redevelopment Agencies - Fiscal Year 2010/2011
 Status of Low and Moderate Income Housing Funds
 Sch C Agency Financial and Program Detail
 IMPERIAL BEACH

<u>Expenditure Item</u>	<u>Subitem</u>	<u>Amount</u>	<u>Remark</u>
Transfers Out of Agency			
Other		\$7,016,709	Housing Authority Costs
	Subtotal of Transfers Out of Agency	\$7,016,709	
	Total Expenditures	\$8,944,184	
	Net Resources Available	-\$640,257	
	Indebtedness For Setasides Deferred	\$0	

Other Housing Fund Assets			
<u>Category</u>		<u>Amount</u>	<u>Remark</u>
SERAF Total Receivable		\$0	
	Total Other Housing Fund Assets	\$0	
	Total Fund Equity	-\$640,257	

2006/2007	\$1480792			
2007/2008	\$1668772	<i>sum of 4 Previous Years' Tax Increment for 2010/2011</i>	<i>Prior Year Ending Unencumbered Balance</i>	<i>Excess Surplus for 2010/2011</i>
2008/2009	\$1666758			
2009/2010	\$1455458	\$6271780	\$4,449,324	\$0

<i>Sum of Current and 3 Previous Years' Tax Increments</i>	\$6,152,158
<i>Adjusted Balance</i>	-\$640,257
<i>Excess Surplus for next year</i>	\$0
<i>Net Resources Available</i>	-\$640,257
<i>Unencumbered Designated</i>	\$0
<i>Unencumbered Undesignated</i>	-\$640,257
<i>Total Encumbrances</i>	\$0
<i>Unencumbered Balance</i>	-\$640,257
<i>Unencumbered Balance Adjusted for Debt Proceeds</i>	\$0
<i>Unencumbered Balance Adjusted for Land Sales</i>	\$0
<i>Excess Surplus Expenditure Plan</i>	No
<i>Excess Surplus Plan Adoption Date</i>	

California Redevelopment Agencies - Fiscal Year 2010/2011
 Status of Low and Moderate Income Housing Funds
 Sch C Agency Financial and Program Detail
 IMPERIAL BEACH

Site Improvement Activities Benefiting Households				
<u>Income Level</u>	<u>Low</u>	<u>Very Low</u>	<u>Moderate</u>	<u>Total</u>

Land Held for Future Development					
<u>Site Name</u>	<u>Num Of Acres</u>	<u>Zoning</u>	<u>Purchase Date</u>	<u>Estimated Start Date</u>	<u>Remark</u>

Use of the Housing Fund to Assist Mortgagees

Income Adjustment Factors Requirements Completed

Home \$ Hope \$

Non Housing Redevelopment Funds Usage

Resource Needs

LMHF Deposits/Withdrawals				
<u>Document Name</u>	<u>Document Date</u>	<u>Custodian Name</u>	<u>Custodian Phone</u>	<u>Copy Source</u>

Achievements

Description
 Preliminary work begun on the American Legion Affordable Housing Project. Sixty-three units were improved under the Clean and Green program.

California Redevelopment Agencies - Fiscal Year 2010/2011
 Sch D General Project Information
 IMPERIAL BEACH

Project Area Name: PALM/COMMERCIAL

Project Name: Clean & Green Program								
Address: City Wide Imperial Beach 91932								
UNIT INVENTORY								
			<u>Very Low</u>	<u>Low</u>	<u>Moderate</u>	<u>Above Mod</u>	<u>Became Ineligible</u>	<u>Total</u>
<u>Other Provided with LMIHF</u>								
	<u>Unit</u>							
	Substantial Rehabilitation							
Agency	Owner	Non-Elderly	3	6	14	0	0	23
Agency	Owner	Elderly	3	11	26	0	0	40
		Unit Total	6	17	40	0	0	63
PROJECT FUNDING SOURCE								
	<u>Funding Source</u>				<u>Amount</u>			
	Redevelopment Funds				\$1,053,728			

SCHEDULE HCD E
CALCULATION OF INCREASE IN AGENCY'S INCLUSIONARY OBLIGATION FOR ACTIVITIES
(This Form is Information Only: Actual Obligation is based on Implementation Plan)

Report Year: 2010/2011

Agency: IMPERIAL BEACH

NOTE: This form is a summary of the totals of all new construction or substantial rehabilitation units from forms HCD-D7 which are developed in a project area by any entity (agency or non-agency).

PART I [H & SC Section 33413(b)(1)] AGENCY DEVELOPED	
1. New Units	0
2. Substantially Rehabilitated Units	0
3. Subtotal - Baseline of Units (add line 1 & 2)	0
4. Subtotal of Inclusionary Obligation Accrued this Year for Units (line 3 x 30%)	0
5. Subtotal of Inclusionary Obligation Accrued this year for Very-Low Income Units (line 4 x 50%)	0
PART II [H & SC Section 33413(b)(2)] NON-AGENCY DEVELOPED UNITS	
6. New Units	0
7. Substantially Rehabilitated Units	0
8. Subtotal - Baseline of Units (add lines 6 & 7)	0
9. Subtotal of Inclusionary Obligation Accrued this year for Units (line 8 x 15%)	0
10. Subtotal of Inclusionary Obligation Accrued this year for Very Low Income Units (line 9 x 40%)	0
PART III TOTALS	
11. Total Increase in Inclusionary Obligations During This Fiscal Year (add line 4 & 9)	0
12. Total Increase in Very Low Income Units Inclusionary Obligations During This Fiscal Year (add line 5 & 10)	0

* SEE SCHEDULE D

ATTACHMENT 4
Statement of Indebtedness

**STATEMENT OF INDEBTEDNESS - CONSOLIDATED
FILED FOR THE 2011-2012 TAX YEAR**

For Indebtedness Entered into as of June 30, 2011

Name of Redevelopment Agency IMPERIAL BEACH REDEVELOPMENT AGENCY
 Name of Project Area PALM AVENUE/COMMERCIAL REDEVELOPMENT PROJECT (503601 & 602)

Balance Carried Forward From:		Line	Current	
			Total Outstanding Debt	Principal/Interest Due During Tax Year
Fiscal Period - Totals	(From Form A, Page 1 Totals)	(1)	\$ 128,450,642	\$ 7,890,634
(Optional)				
Post Fiscal Period - Total	(From Form B Totals)	(2)		\$ -
Grand Totals		(3)	\$ 128,450,642	\$ 7,890,634
Available Revenues				
From Calculation of Available Revenues, Line 7		(4)	\$ 6,131,970	
Net Requirement		(5)	\$ 122,318,672	

Consolidate on this form all of the data contained on Form A and B (including supplemental pages). Form A is to include all indebtedness entered into as of June 30 of the Fiscal Year. Form B may be filed at the option of the agency, and is to include indebtedness entered into post June 30 of the fiscal Year, pursuant to Health and Safety Code Section 33675(c)(2). This is optional for each agency and is not a requirement for filing the Statement of Indebtedness. The Reconciliation Statement is to include indebtedness from Form A only.

Certification of Chief Financial Officer:
 Pursuant to Section 33675(b) of the Health and Safety code,
 I hereby certify that the above is a true and accurate Statement
 of Indebtedness for the above named agency.

Michael McGrane	Finance Director
_____ Name	_____ Title
	
_____ Signature	9/30/2011 Date

**STATEMENT OF INDEBTEDNESS - FISCAL YEAR INDEBTEDNESS
FILED FOR THE 2011-2012 TAX YEAR**

Name of Redevelopment Agency IMPERIAL BEACH REDEVELOPMENT AGENCY
Name of Project Area PALM AVENUE/COMMERCIAL REDEVELOPMENT PROJECT

For Indebtedness Entered into as of June 30, 2011

Debt Identification	Original Data					Current	
	Date	Principal	Term	Interest Rate	Total Interest	Total Outstanding Debt	Principal/Interest Due During Tax Year
(A) 2003 Tax Allocation Bond, Series A	12/31/2003	\$ 22,765,000	30 yrs	6%	\$ 23,738,795	\$ 34,104,840	\$ 1,241,863
(B) Loan, City of Imperial Beach	1995	\$ 3,738,100	open	12%	to be determined	\$ 3,738,100	\$ 448,572
(C) 2010 Tax Allocation Bond	11/4/2010	\$ 21,595,000	30	5.3%	\$ 24,435,995	\$ 45,467,056	\$ 1,577,859
(D) Low/Mod Housing	1995	\$ -	current yr			\$ 10,570,323	\$ 1,361,170
(E) AB 1290 H & S Code Sec 33607.5	1995	\$ -	current yr			\$ 10,570,323	\$ 1,361,170
(F) County Administrative Fees		\$ -	current yr		N/A	\$ -	\$ -
(G) Adminstrative RDA/Other		\$ -	current yr		N/A	\$ -	\$ -
(H) Project Improvements							\$ -
(I) DDA-OPA Seacoast Development	12/1/2010	\$ 6,999,990				\$ 200,000	\$ 200,000
(J) Cooperative Reimbursement Agreement	1/14/2011	\$ 25,500,000				\$ 23,800,000	\$ 1,700,000
(K) Cooperative Agreement Project Delivery	2/16/2011	\$ 11,400,000				\$ -	\$ -
(L) SERAF Payments		\$ 3,216,681				\$ -	\$ -
Sub Total, This Page						\$ 128,450,642	\$ 7,890,634
Totals Forward From All Other Pages						\$ -	\$ -
Totals, Fiscal Year Indebtedness						\$ 128,450,642	\$ 7,890,634

Purpose of Indebtedness:

- (A) Blight Elimination
- (B) advance
- (C) Blight Elimination
- (D) 20% Housing set aside
- (E) Pass through payments

- (F) County administrative fees
- (G) RDA administrative costs
- (H) Blight Elimination
- (I) Blight Elimination
- (J) Blight Elimination

**RECONCILIATION STATEMENT - CHANGES IN INDEBTEDNESS
FILED FOR THE 2011-2012 TAX YEAR**

Name of Agency IMPERIAL BEACH REDEVELOPMENT AGENCY
 Name of Project Area PALM AVENUE/COMMERCIAL REDEVELOPMENT PROJECT

For Indebtedness Entered into as of June 30, 2011

Debt identification:		A	B	C	D	E	F	
SOI, page and line:		Outstanding Debt All Beginning Indebtedness	Adjustments		Amounts Paid Against Indebtedness, from:		Remaining Balance (A+B-C-D-E)	
Prior Year	Current Yr		Increases (Attach Explanation)	Decreases (Attach Explanation)	Tax Increment	Other Funds		
Pg Line	Pg Line	Brief Description						
	1							
Pg Line	A	2003 Tax Allocation Bond, Series A	\$ 35,657,169	\$ -	\$ -	\$ 1,241,863	\$ 310,466	\$ 34,104,840
Pg Line	B	Loan, City of Imperial Beach	\$ 3,738,100	\$ 448,572	\$ -	\$ 448,572	\$ -	\$ 3,738,100
Pg Line	1 C	2010 Tax Allocation Bond	\$ 21,595,000	\$ 24,435,995		\$ 563,939	\$ -	\$ 45,467,056
Pg Line	1 D	Low/Mod Housing	\$ 12,411,479	\$ -	\$ 479,986	\$ 1,361,170	\$ -	\$ 10,570,323
Pg Line	1 E	AB 1290 H & S Code Sec 33607.5	\$ 12,411,479	\$ -	\$ 479,986	\$ 1,361,170	\$ -	\$ 10,570,323
Pg Line	1 F	County Administrative Fees		actual charges \$ 94,777		\$ 75,822	\$ 18,955	\$ -
Pg Line	Pg Line G	Adminstrative RDA/Other		actual charges \$ 32,002	\$ -	\$ 32,002	\$ -	\$ -
Pg Line	Pg Line H	Project Improvements		\$ 222,759	\$ -	\$ 222,759	\$ -	\$ -
TOTAL - THIS PAGE			\$ 85,813,227	\$ 25,234,105	\$ 959,972	\$ 5,307,297	\$ 329,421	\$ 104,450,642
TOTALS FORWARD			\$ 43,899,990	\$ 549,189	0	\$ 2,249,189	\$ 18,199,990	\$ 24,000,000
GRAND TOTALS			\$ 129,713,217	\$ 25,783,294	\$ 959,972	\$ 7,556,486	\$ 18,529,411	\$ 128,450,642

NOTE: This form is to reconcile the previous Statement of Indebtedness to the current one being filed. However, since the reconciliation period is limited by law to a July 1 - June 30 fiscal year period, only those items included on the SOI Form A is to be included on this document. To assist in following each item of indebtedness form one SOI to the next, use page and line number references from each SOI that the item of indebtedness is listed on. If the Indebtedness is new to this fiscal year, enter "new in the "Prior Yr" page and line columns. Column F must equal the current SOI, Form A Total Outstanding Debt column

Note:
Line "A"

**RECONCILIATION STATEMENT - CHANGES IN INDEBTEDNESS
FILED FOR THE 2011-2012 TAX YEAR**

Name of Agency IMPERIAL BEACH REDEVELOPMENT AGENCY
 Name of Project Area PALM AVENUE/COMMERCIAL REDEVELOPMENT PROJECT

For Indebtedness Entered into as of June 30, 2011

Debt identification:			A	B	C	D	E	F
SOI, page and line:		Brief Description	Outstanding Debt All Beginning Indebtedness	Adjustments		Amounts Paid Against Indebtedness, from:		Remaining Balance (A+B-C-D-E)
Prior Year	Current Yr			Increases (Attach Explanation)	Decreases (Attach Explanation)	Tax Increment	Other Funds	
Pg Line	Pg Line I	DDA-OPA Seacoast Inn	\$ 6,999,990		\$ -	\$ -	\$ 6,799,990	\$ 200,000
Pg Line	Pg Line J	Cooperative Reimbursement Agreement	\$ 25,500,000			\$ 1,700,000	\$ -	\$ 23,800,000
Pg Line	Pg Line K	Cooperative Agreement Project Delivery	\$ 11,400,000			\$ -	\$ 11,400,000	\$ -
Pg Line	Pg Line L	SERAF Payments	\$ -	\$ 549,189		\$ 549,189		\$ -
Pg Line	Pg Line							
Pg Line	Pg Line							
Pg Line	Pg Line							
Pg Line	Pg Line							
Pg Line	Pg Line							
Pg Line	Pg Line							
Pg Line	Pg Line							
Pg Line	Pg Line							
TOTAL - THIS PAGE			\$ 43,899,990	\$ 549,189	\$ -	\$ 2,249,189	\$ 18,199,990	\$ 24,000,000

**CALCULATION OF AVAILABLE REVENUES
FILED FOR THE 2011-2012 TAX YEAR**

AGENCY NAME	<u>IMPERIAL BEACH REDEVELOPMENT AGENCY</u>
PROJECT AREA	<u>PALM AVENUE/COMMERCIAL REDEVELOPMENT PROJECT</u>

For Indebtedness Entered into as of June 30, 2011

1. Beginning Balance, Available Revenues	\$ 2,160,831
Adjustment to Audited Actuals*	\$ 121,319
2. Tax Increment Received - Gross	<u>\$ 6,805,851</u>
All Tax Increment Revenues, to include any Tax Increment passed through to other local taxing agencies	
3. All other Available Revenues Received (See Instructions)	<u>\$ 4,600,455</u>
4. Revenues from any other source, included in Column E of the Reconciliation Statement, but not included in (1-3) above	<u>\$ 18,529,411</u>
5. Sum of Lines 1 through 4	<u>\$ 32,096,548</u>
6. Total amounts paid against indebtedness in previous year. (D + E on Reconciliation Statement)	<u>\$ 26,085,897</u>
7. Available Revenues, End of Year (5-6)	<u>\$ 6,131,970</u>
FORWARD THIS AMOUNT TO STATEMENT OF INDEBTEDNESS, COVER PAGE, LINE 4	

NOTES

*Ties to Audited Actuals

Tax Increment Revenues:

The only amount(s) to be excluded as Tax Increment Revenue are any amounts passed through to other local taxing agencies pursuant to Health and Safety Code Section 33676. Tax Increment Revenue set - aside in the Low and Moderate Income Housing Fund will be washed in the above calculation, and therefore omitted from Available Revenues at year end.

Item 4. above:

This represents any payments from any source other than Tax Increment OR available revenues. For instance, an agency funds a project with a bond issue. The previous SOI included a Disposition Development Agreement (DDA) which was fully satisfied with these bond proceeds. The DDA would be shown on the Reconciliation Statement as fully repaid under the "other" column (Col E), but with funds that were neither Tax Increment, nor "Available Revenues" as defined. The amounts used to satisfy this DDA would be included on line 4 above in order to accurately determine ending "Available Revenues"

ESTIMATED HOUSING SET-ASIDE & AB1290 PASS THROUGH For Imperial Beach and Imperial Beach Amended FY2010/11

To compute Estimates:			To check:		
	Debt	Total debt			
Debt 1 (2003 Tax Allocation Bond)		34,104,840			
Debt 2 (Loan, City of Imperial Beach)		3,738,100			
Debt 3					
Total (Hard Debt)		37,842,940			
Less: Available Revenues		(6,131,970)			
Net Requirement for Debt		31,710,970	=	60%	of Tax Increment
Housing Set-aside		??????	=	20%	Housing set-aside
AB1290 estimate		??????	=	20%	AB1290
Total Requirement Needed		52,851,617	=	100%	Total Tax Increment
To compute the housing estimate:					
20% of Total Requirement		10,570,323			
To compute the AB1290 estimate:					
20% of Total Requirement		10,570,323			
			To check:		
			Tax Increment to receive 122,318,672		
			Less: 20% Housing Set-aside 10,570,323		
			Less: 20% AB1290 estimate <u>10,570,323</u>		
			Available for Net Hard Debt 101,178,026		

ATTACHMENT 5
Imperial Beach Redevelopment Agency
Financial Statements



**REDEVELOPMENT AGENCY OF THE
CITY OF IMPERIAL BEACH, CALIFORNIA**

BASIC FINANCIAL STATEMENTS

JUNE 30, 2011

Lance Soll & Lunghard, LLP

203 North Brea Blvd
Suite 203
Brea, CA 92821

41185 Golden Gate Circle
Suite 103
Murrieta, CA 92562

REDEVELOPMENT AGENCY OF THE
CITY OF IMPERIAL BEACH, CALIFORNIA

BASIC FINANCIAL STATEMENTS

JUNE 30, 2011

REDEVELOPMENT AGENCY OF THE
CITY OF IMPERIAL BEACH, CALIFORNIA

JUNE 30, 2011

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- Brandon W. Burrows, CPA
- David E. Hale, CPA, CFP
A Professional Corporation
- Donald G. Slater, CPA
- Richard K. Kikuchi, CPA
- Susan F. Matz, CPA
- Shelly K. Jackley, CPA
- Bryan S. Gruber, CPA

INDEPENDENT AUDITOR'S REPORT

To the Honorable Chair and Members of the Governing Board
Redevelopment Agency of the City of Imperial Beach, California

We have audited the accompanying financial statements of the governmental activities and each major fund of the Redevelopment Agency of the City of Imperial Beach (the Agency) as of and for the year ended June 30, 2011, which collectively comprise the Agency's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the Redevelopment Agency of the City of Imperial Beach's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and the significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and each major fund of Agency as of June 30, 2011, and the respective changes in financial position thereof, for the year then ended in conformity with accounting principles generally accepted in the United States of America.

We would like to draw the reader's attention to Note 9 – "California Redevelopment Agency Uncertainty". The note provides information on two bills passed, AB1X26 and 27 which dissolve redevelopment agencies effective October 1, 2011 and provide an option to avoid dissolution by making certain defined payments.

In accordance with *Government Auditing Standards*, we have also issued our report dated December 23, 2011, on our consideration of the Agency's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of our audit.



To the Honorable Chair and Members of the Governing Board
Redevelopment Agency of the City of Imperial Beach, California

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Agency's financial statements as a whole. The computation of low and moderate income housing funds excess/surplus is presented for purpose of additional analysis and is not a required part of the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

The Agency has not presented a management's discussion and analysis that accounting principles generally accepted in the United States of America has determined is necessary to supplement, although not required to be part of, the basic financial statements.

Lance, Soll & Lingham, LLP

Brea, California
December 23, 2011

- Brandon W. Burrows, CPA
- David E. Hale, CPA, CFP
A Professional Corporation
- Donald G. Slater, CPA
- Richard K. Kikuchi, CPA
- Susan F. Matz, CPA
- Shelly K. Jackley, CPA
- Bryan S. Gruber, CPA

INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE
AND INTERNAL CONTROL OVER COMPLIANCE

To the Honorable Chair and Members of the Governing Board
Redevelopment Agency of the City of Imperial Beach, California

Compliance

We have audited the Redevelopment Agency of the City of Imperial Beach's (the Agency) compliance with the California Health and Safety Code as required by Section 33080.1 for the year ended June 30, 2011. Compliance with the requirements referred to above is the responsibility of the Agency's management. Our responsibility is to express an opinion on the Agency's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the *Guidelines for Compliance Audits of California Redevelopment Agencies, June 2011*, issued by the State Controller and as interpreted in the *Auditing Procedures for Accomplishing Compliance Audits of California Redevelopment Agencies, August 2011*, issued by the Governmental Accounting and Auditing Committee of the California Society of Certified Public Accountants. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the compliance requirements referred to above that could have a material effect on redevelopment program has occurred. An audit includes examining, on a test basis, evidence about the Agency's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination of the Agency's compliance with those requirements.

In our opinion, the Agency complied, in all material respects, with the compliance requirements referred to above that are applicable to the redevelopment program for the year ended June 30, 2011.

Internal Control Over Compliance

Management of the Agency is responsible for establishing and maintaining effective internal control over compliance with the compliance requirements referred to above. In planning and performing our audit, we considered the Agency's internal control over compliance to determine the auditing procedures for the purpose of expressing our opinion on compliance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the Agency's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance on a timely basis. A material weakness in internal control over compliance is a deficiency, or combination of deficiencies in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a compliance requirement will not be prevented, or detected and corrected, on a timely basis.



To the Honorable Chair and Members of the Governing Board
Redevelopment Agency of the City of Imperial Beach, California

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be deficiencies, significant deficiencies, or material weaknesses in internal control over compliance. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above.

This report is intended for the information of management, the Governing Board and the California State Controller, and it is not intended to be and should not be used by anyone other than these specified parties.

Lance, Soll & Lunghard, LLP

Brea, California
December 23, 2011

IMPERIAL BEACH REDEVELOPMENT AGENCY

STATEMENT OF NET ASSETS
JUNE 30, 2011

	<u>Governmental Activities</u>
Assets:	
Cash and investments	\$ 2,692,229
Receivables:	
Tax increment	\$ 107,314
Accounts	3,095
Loans	<u>3,353,203</u>
Total Receivables	3,463,612
Land held for resale (net)	5,760,000
Deferred charges	686,512
Restricted assets:	
Cash and investments with trustees	<u>6,355,946</u>
Total Assets	<u>18,958,299</u>
Liabilities:	
Accounts payable and accrued expenses	1,732,864
Due to City	2,076,339
Long-term liabilities:	
Due within one year	542,093
Due in more than one year	<u>42,891,375</u>
Total Long-Term Liabilities	<u>43,433,468</u>
Total Liabilities	<u>47,242,671</u>
Net Assets:	
Restricted for:	
Community development	2,709,196
Debt service	6,420,547
Unrestricted	<u>(37,414,115)</u>
Total Net Assets	<u>\$ (28,284,372)</u>

IMPERIAL BEACH REDEVELOPMENT AGENCY

STATEMENT OF ACTIVITIES
FOR THE FISCAL YEAR ENDED JUNE 30, 2011

	Expenses	Program Revenues		Net (Expense) Revenues and Changes in Net Assets Governmental Activities
		Charges for Services	Operating Contributions and Grants	
Functions/Programs				
Governmental Activities:				
General government	\$ 2,043,805	\$ -	\$ -	\$ (2,043,805)
Community development	12,601,210	-	-	(12,601,210)
Interest on long-term debt	2,147,303	-	-	(2,147,303)
Contributions to other governments	21,373,703	-	-	(21,373,703)
Total Governmental Activities	\$ 38,166,021	\$ -	\$ -	(38,166,021)
General Revenues:				
Taxes (net of pass-through payments)				5,444,679
Use of money and property				256,173
Total General Revenues				5,700,852
Change in Net Assets				(32,465,169)
Net Assets at Beginning of Year				4,180,797
Net Assets at End of Year				\$ (28,284,372)

IMPERIAL BEACH REDEVELOPMENT AGENCY

BALANCE SHEET
GOVERNMENTAL FUNDS
JUNE 30, 2011

	Capital Projects	Capital Projects	Debt Service	Total Governmental Funds
	Imperial Beach City-Wide Redevelopment Project Area	Imperial Beach City-Wide Redevelopment Project Area	Imperial Beach City-Wide Redevelopment Project Area	
	Project	Low and Moderate Housing	Tax Increment	
Assets:				
Cash and investments	\$ -	\$ -	\$ 2,692,229	\$ 2,692,229
Cash and investments with trustee	1,274,197	-	5,081,749	6,355,946
Receivables:				
Tax increment	-	21,463	85,851	107,314
Accounts	3,095	-	-	3,095
Loans	3,750	3,349,453	-	3,353,203
Land held for resale	5,760,000	-	-	5,760,000
Total Assets	\$ 7,041,042	\$ 3,370,916	\$ 7,859,829	\$ 18,271,787
Liabilities and Fund Balances:				
Liabilities:				
Accounts payable	\$ 32,953	\$ 91,421	\$ 1,439,282	\$ 1,563,656
Due to City	1,812,038	264,301	-	2,076,339
Deferred revenue	-	305,998	-	305,998
Total Liabilities	1,844,991	661,720	1,439,282	3,945,993
Fund Balances:				
Nonspendable:				
Land held for resale	5,760,000	--	-	5,760,000
Long-term receivables	3,750	3,043,455	-	3,047,205
Assigned to:				
Debt Service	-	-	6,420,547	6,420,547
Unassigned	(567,699)	(334,259)	-	(901,958)
Total Fund Balances	5,196,051	2,709,196	6,420,547	14,325,794
Total Liabilities and Fund Balances	\$ 7,041,042	\$ 3,370,916	\$ 7,859,829	\$ 18,271,787

IMPERIAL BEACH REDEVELOPMENT AGENCY

**GOVERNMENTAL FUNDS
RECONCILIATION OF THE BALANCE SHEET OF GOVERNMENTAL FUNDS
TO THE STATEMENT OF NET ASSETS
JUNE 30, 2011**

Fund balances of governmental funds **\$ 14,325,794**

Amounts reported for governmental activities in the statement of net assets are different because:

Deferred revenue is present in governmental fund financial statements to indicate that receivables are not available currently; however, in the Statement of Net Assets these deferrals are eliminated. 305,998

Bond issuance costs is an expenditure in the governmental funds, but it is deferred charges in the statement of net assets:

Unamortized debt issuance costs - amortized over life of new bonds 686,512

Long-term liabilities, including bonds payable, are not due and payable in the current period and, therefore, are not reported in the funds.

Bonds payable (40,520,000)

Loans from City (3,738,100)

Other debt (143,305)

Unamortized net original issue discounts and (premiums) 967,937

Accrued interest payable for the current portion of interest due on Tax Allocation

Bonds has not been reported in the governmental funds. (169,208)

Net assets of governmental activities **\$ (28,284,372)**

IMPERIAL BEACH REDEVELOPMENT AGENCY

STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCES
GOVERNMENTAL FUNDS
FOR THE FISCAL YEAR ENDED JUNE 30, 2011

	Capital Projects	Capital Projects	Debt Service	
	Imperial Beach City-Wide Redevelopment Project Area	Imperial Beach City-Wide Redevelopment Project Area	Imperial Beach City-Wide Redevelopment Project Area	
		Low and Moderate Housing	Tax Increment	Total Governmental Funds
	Project			
Revenues:				
Taxes and assessments	\$ -	\$ 1,361,170	\$ 5,444,681	\$ 6,805,851
Use of money and property	125,111	72,326	58,736	256,173
Other revenue	18,135	-	-	18,135
Total Revenues	143,246	1,433,496	5,503,417	7,080,159
Expenditures:				
Current:				
General government	1,337,173	611,402	75,822	2,024,397
Community development	758,068	-	-	758,068
Capital outlay	224,175	-	-	224,175
Debt service	342,504	310,466	2,254,374	2,907,344
Total Expenditures	2,661,920	921,868	2,330,196	5,913,984
Excess (Deficiency) of Revenues Over (Under) Expenditures	(2,518,674)	511,628	3,173,221	1,166,175
Other Financing Sources (Uses):				
Transfers in	3,093,200	-	4,089,879	7,183,079
Transfers out	(4,089,879)	-	(3,093,200)	(7,183,079)
Long-term debt issued	21,595,000	-	-	21,595,000
Discount on bond issued	(735,703)	-	-	(735,703)
Pass-through agreement payments	-	-	(1,361,172)	(1,361,172)
Gain (loss) on sale of land held for resale	(11,288,277)	(330,690)	-	(11,618,967)
Payment to Educational Revenue Augmentation Fund	(549,189)	-	-	(549,189)
Contribution from (to) City	(13,100,000)	(7,742,649)	-	(20,842,649)
Total Other Financing Sources (Uses):	(5,074,848)	(8,073,339)	(364,493)	(13,512,680)
Excess (Deficiency) of Revenues and Other Sources Over (Under) Expenditures and Other Uses	(7,593,522)	(7,561,711)	2,808,728	(12,346,505)
Fund Balances:				
Beginning of Year	12,789,573	10,270,907	3,611,819	26,672,299
End of Year	\$ 5,196,051	\$ 2,709,196	\$ 6,420,547	\$ 14,325,794

IMPERIAL BEACH REDEVELOPMENT AGENCY

**RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS
TO THE STATEMENT OF ACTIVITIES
FOR THE FISCAL YEAR ENDED JUNE 30, 2011**

Net change in fund balances - total governmental funds **\$ (12,346,505)**

Amounts reported for governmental activities in the statement of activities differs because:

Repayment of bond principal is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the statement of net assets. 450,000

Bond issuance costs is an expenditure in the governmental funds, but it is deferred charges in the statement of net assets:

 Debt issuance costs on bonds issued 342,504
 Amortization for current fiscal year (20,470)

Unamortized premium or discounts on bonds issued are revenue or expenditures in the governmental funds, but these are spread to future periods over the life of the new bonds:

 Current year original issuance premium on bonds issued 735,703
 Amortization for current fiscal year (21,448)

Collections on receivables and loan transactions offset by deferred revenue are reported as revenue and expenditures in governmental funds; however, they do not provide revenue or expenses in the statement of activities. 91,304

Proceeds of debt is revenue in the governmental funds, but these are additions to the statement of net assets. (21,595,000)

Expenses reported in the statement of activities do not require the use of current financial resources and, therefore, are not reported as expenditures in governmental funds:

 Changes in compensated absences (19,408)
 Current accrual of interest due on bonds (169,208)
 Prior year accrual of interest due on bonds 87,359

Change in net assets of governmental activities **\$ (32,465,169)**

REDEVELOPMENT AGENCY OF
THE CITY OF IMPERIAL BEACH, CALIFORNIA

NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2011

I. SIGNIFICANT ACCOUNTING POLICIES

Note 1: Organization and Summary of Significant Accounting Policies

a. Description of the Reporting Entity

The Redevelopment Agency of the City of Imperial Beach is a component unit of a reporting entity that consists of the following primary and component units:

Reporting Entity:

Primary Government:

City of Imperial Beach

Component Units:

Redevelopment Agency of the City of Imperial Beach
Imperial Beach Public Financing Authority

The attached basic financial statements contain information relative only to the Redevelopment Agency of the City of Imperial Beach as one component unit that is an integral part of the total reporting entity. They do not contain financial data relating to the other component unit.

The Redevelopment Agency of the City of Imperial Beach (the Agency) was activated in October of 1995, pursuant to Section 33101 of the California Health and Safety Code. The purpose of the Agency is to eliminate deteriorating conditions and conserve, rehabilitate and revitalize project areas in accordance with the redevelopment plan. The Agency is designed to encourage cooperation and participation of residents, businesspersons, community organizations and public agencies in the revitalization area. The Agency has established one Project Area comprising the entire city.

The criteria used in determining the scope of the reporting entity is based on the provisions of GASB Statement No. 14 and 39. The City of Imperial Beach (the City) is the primary governmental unit. The Agency is a component unit of the City. Component units are those entities which are financially accountable to the primary government, either because the primary unit appoints a voting majority of the component unit Board, or because the component unit will provide financial benefit or impose a financial burden on the primary government. The specific criteria used in determining that the Agency is a component unit of the City are that the members of the City Council are the same as the members of the Agency Board of Directors.

b. Government-Wide and Fund Financial Statements

The government-wide financial statements (i.e., the statement of net assets and the statement of activities) report information on all nonfiduciary activities of the Agency. For the most part, the effect of interfund activity has been removed from these statements. The primary government is reported separately from certain legally separate component units for which the primary government is financially accountable.

REDEVELOPMENT AGENCY OF
THE CITY OF IMPERIAL BEACH, CALIFORNIA

NOTES TO FINANCIAL STATEMENTS (CONTINUED)
JUNE 30, 2011

Note 1: Organization and Summary of Significant Accounting Policies (Continued)

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include 1) charges to customers or applicants who purchase, use or directly benefit from goods, services or privileges provided by a given function or segment, and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as general revenues.

Major individual governmental funds are reported as separate columns in the fund financial statements.

c. Measurement Focus, Basis of Accounting and Financial Statement Presentation

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

Property taxes, franchise taxes, licenses and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. Only the portion of special assessments receivable due within the current fiscal period is considered to be susceptible to accrual as revenue of the current period. All other revenue items are considered to be measurable and available only when cash is received by the government.

The Agency reports the following major governmental funds:

Debt Service Funds

Debt Service Funds are established to account for tax increment revenues, bond proceeds required to be set-aside for future debt service and related interest income. The funds are used to repay principal and interest on indebtedness of the Agency. Under provisions of the Health and Safety Code, such funds are referred to as "Special Funds."

**REDEVELOPMENT AGENCY OF
THE CITY OF IMPERIAL BEACH, CALIFORNIA**

**NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2011**

Note 1: Organization and Summary of Significant Accounting Policies (Continued)

Capital Project Funds

Capital Project Funds are established to account for loans and advances from the City of Imperial Beach, bond proceeds, interest income on invested funds and certain miscellaneous income. The funds are expended primarily for administrative expenses and redevelopment project costs. Under provisions of the Health and Safety Code, such funds are referred to as "Redevelopment Funds." The Agency is required to set aside 20% of tax increment revenues for low and moderate income housing. Under provisions of the California Health and Safety Code, such funds can be accounted for as Capital Project Funds. The Agency will use the housing funds to provide housing subsidies to low-income households.

d. Assets, Liabilities and Net Assets or Equity

1. Investments

Investments for the Agency are reported at fair value. The State Treasurer's Investment Pool operates in accordance with appropriate state laws and regulations. The reported value of the pool is the same as the fair value of the pool shares.

2. Receivables and Payables

Activity between funds that are representative of lending/borrowing arrangements outstanding at the end of the fiscal year, are referred to as either "due to/from other funds" (i.e., the current portion of interfund loans) or "advances to/from other funds" (i.e., the non-current portion of interfund loans). All other outstanding balances between funds are reported as "due to/from other funds."

All trade and property tax receivables are shown net of an allowance for uncollectible accounts.

Property tax revenue is recognized in the fiscal year for which the taxes have been levied providing they become available. Available means then due, or past due and receivable within the current period and collected within the current period, or expected to be collected soon enough thereafter (not to exceed 60 days) to be used to pay liabilities of the current period. The County of San Diego collects property taxes for the Agency. Tax liens attach annually as of 12:01 A.M. on the first day in January proceeding the fiscal year for which the taxes are levied. The tax levy covers the fiscal period July 1 to June 30. All secured personal property taxes and one-half of the taxes on real property are due November 1; the second installment is due February 1. All taxes are delinquent if unpaid on December 10 and April 10, respectively. Unsecured personal property taxes become due on the first of March each year and are delinquent on August 31.

3. Inventories and Prepaid Items

All inventories are valued at cost using the first-in/first-out (FIFO) method. Inventories of governmental funds are recorded as expenditures when consumed rather than when purchased.

**REDEVELOPMENT AGENCY OF
THE CITY OF IMPERIAL BEACH, CALIFORNIA**

**NOTES TO FINANCIAL STATEMENTS (CONTINUED)
JUNE 30, 2011**

Note 1: Organization and Summary of Significant Accounting Policies (Continued)

Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items in both government-wide and fund financial statements.

4. Capital Assets

Capital assets, which include property, plant, equipment and infrastructure assets (e.g., roads, bridges, sidewalks and similar items), are reported in the applicable governmental or business-type activities columns in the government-wide financial statements. Capital assets are defined by the City as assets with an initial, individual cost of more than \$1,000 (amount not rounded). Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation. The Agency does not report any capital assets.

In accordance with GASB Statement No. 34, the City has reported general infrastructure assets acquired in prior and current years. The Agency does not report any infrastructure assets.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized.

Major outlays for capital assets and improvements are capitalized as projects are constructed. Interest incurred during the construction phase of capital assets of business-type activities is included as part of the capitalized value of the assets constructed.

Property, plant and equipment of the primary government, as well as the component units, are depreciated using the straight-line method over the following estimated useful lives:

<u>Assets</u>	<u>Years</u>
Buildings & Improvements	25 - 50
Improvements Other than Buildings	10 - 50
Sewer lines and Pump Stations	35 - 50
Equipment	3 - 20
Vehicles	5 - 10
<u>Infrastructure</u>	<u>Years</u>
Pavement	33
Curb and Gutter	50
Sidewalk	50

5. Long-Term Obligations

In the government-wide financial statements, long-term debt and other long-term obligations, including compensated absences, are reported as liabilities in the governmental activities statement of net assets.

REDEVELOPMENT AGENCY OF
THE CITY OF IMPERIAL BEACH, CALIFORNIA

NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2011

Note 1: Organization and Summary of Significant Accounting Policies (Continued)

6. Fund Equity

In the fund financial statements, government funds report the following fund balance classification:

Nonspendable include amounts that cannot be spent because they are either (a) not in spendable form or (b) legally or contractually required to be maintained intact.

Restricted include amounts that are constrained on the use of resources by either (a) external creditors, grantors, contributors, or laws or regulations of other governments or (b) by law through constitutional provisions or enabling legislation.

Committed include amounts that can only be used for specific purposes pursuant to constraints imposed by formal action of the government's highest authority, the City Council. The formal action that is required to be taken to establish, modify, or rescind a fund balance commitment is a resolution.

Assigned include amounts that are constrained by the government's intent to be used for specific purposes, but are neither restricted nor committed. By Resolution No. 2011-32 approved on June 21, 2011, the governing body authorized the City Manager to assign fund balances for specific purposes.

Unassigned include the residual amounts that have not been restricted, committed, or assigned to specific purposes.

An individual governmental fund could include nonspendable resources and amounts that are restricted or unrestricted (committed, assigned, or unassigned) or any combination of those classifications. Restricted amounts are to be considered spent when an expenditure is incurred for purposes for which both restricted and unrestricted fund balance is available and committed, assigned, then unassigned amounts are considered to have been spent when an expenditure is incurred for purposes for which amounts in any of those unrestricted fund balance classifications can be used.

II. STEWARDSHIP

Note 2: Stewardship, Compliance and Accountability

a. **Budgetary Data**

General Budget Policies

The Governing Board approves each year's budget submitted by the Executive Director prior to the beginning of the new fiscal year. The Board conducts public meetings prior to its adoption. The budget is prepared by fund, function and activity, and includes information on the past year, current year estimates and requested appropriations for the next fiscal year. Supplemental appropriations, when required during the period, are also approved by the Board. Intradepartmental budget changes are approved by the Executive Director. In most cases, expenditures may

REDEVELOPMENT AGENCY OF
THE CITY OF IMPERIAL BEACH, CALIFORNIA

NOTES TO FINANCIAL STATEMENTS (CONTINUED)
JUNE 30, 2011

Note 2: Stewardship, Compliance and Accountability (Continued)

not exceed appropriations at the departmental level. At fiscal year-end all operating budget appropriations lapse. During the year several supplementary appropriations were necessary.

Encumbrances

Encumbrances are estimations of costs related to unperformed contracts for goods and services. These commitments are recorded for budgetary control purposes in the General, Special Revenue and similar governmental funds. They represent the estimated amount of the expenditure ultimately to result if unperformed contracts in process at year-end are completed. They do not constitute expenditures or estimated liabilities.

Budget Basis of Accounting

Budgets for governmental funds are adopted on a basis consistent with generally accepted accounting principles (GAAP).

III. DETAILED NOTES ON ALL FUNDS

Note 3: Cash and Investments

Cash and investments reported in the accompanying financial statements consisted of the following:

Cash and investments pooled with the City	\$ 2,692,229
Cash and investments with fiscal agent	<u>6,355,946</u>
Total	<u>\$ 9,048,175</u>

The Agency's cash and investments are pooled with the City of Imperial Beach's cash and investment in order to generate optimum interest income. Each fund's share of the pooled cash account is separately accounted for, and investment income is allocated to all participating funds based on the relationship of their average daily cash balances to the total of the pooled cash and investments. Information regarding the authorized types of deposits and investments, the type of risks (i.e. credit, interest rate, custodial, etc.) and other disclosures associated with the City's pooled cash and investments is included in the City's basic financial statements, which are available at City Hall.

Note 4: Loans Receivable

Loans receivable consist of the following:

Capital Project Funds

In November 2002, the Agency loaned \$25,000 to the Imperial Beach Community Clinic (IBCC) to be repaid on or before January 1, 2013. IBCC may receive credit toward the repayment of the Note in accordance with an Owner Participation Agreement (OPA) by

REDEVELOPMENT AGENCY OF
THE CITY OF IMPERIAL BEACH, CALIFORNIA

NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2011

Note 4: Loans Receivable (Continued)

and between the Agency and IBCC. The Agency will forgive \$2,500 of the loan for each year that IBCC complies with the OPA and operates the facility as a health clinic in substantially the same manner as on the date the OPA was executed (November 13, 2002). During fiscal year 2010-2011, \$2,500 of the debt was forgiven, leaving a balance of \$3,750.

Low and Moderate Income Housing Set-aside Funds

In April 2006, the Agency entered into a loan agreement for an amount not-to-exceed \$540,425 with South Bay Community Services (SBCS) to loan low and moderate income housing set-aside funds to rehabilitate a seven-unit apartment complex located at 1360 Hemlock Avenue. This loan agreement was amended in October, 2007 and increased the loan agreement by \$89,183, creating a total not-to-exceed amount of \$629,608. SBCC intends to rent all seven units to families earning 50% or below of the area median income, for a term of fifty-five years. Beginning May 31, 2006, and continuing through 2061, simple interest accrues at 3% per annum on the principal balance. Monthly principal and interest payments are not required to be paid if the rental and occupancy conditions are met for the property. All principal and accrued interest on the Loan shall be due in full on (i) the date of any transfer not authorized by the Agency; (ii) the date of any Default; or (iii) the expiration of the Loan Term, whichever occurs first. However, upon expiration of the Loan Term, the Loan amount pursuant to the Note and accrued interest shall be forgiven provided all covenants and conditions were met over the Loan Term. Accrued interest at June 30, 2011, amounts to \$83,583 and is offset by deferred revenue. The loan has not been fully disbursed at June 30, 2011. The outstanding balance at June 30, 2011, is \$695,583, including accrued interest.

In April 2006, the Agency entered into a loan agreement for an amount not-to-exceed \$491,271 with South Bay Community Services (SBCS) to loan low and moderate income housing set-aside funds to rehabilitate an eight-unit apartment complex located at 1260 Calla Avenue. SBCC intends to rent all seven units to families earning 50% or below of the area median income, for a term of fifty-five years. Beginning May 31, 2006, and continuing through 2061, simple interest accrues at 3% per annum on the principal balance. Monthly principal and interest payments are not required to be paid if the rental and occupancy conditions are met for the property. All principal and accrued interest on the Loan shall be due in full on (i) the date of any transfer not authorized by the Agency; (ii) the date of any Default; or (iii) the expiration of the Loan Term, whichever occurs first. However, upon expiration of the Loan Term, the Loan amount pursuant to the Note and accrued interest shall be forgiven provided all covenants and conditions were met over the Loan Term. Accrued interest at June 30, 2011, amounts to \$71,494 and is offset by deferred revenue. The loan has not been fully disbursed at June 30, 2011. The outstanding balance at June 30, 2011, is \$557,949, including accrued interest.

In August 2008, the Agency entered into a loan agreement for an amount not-to-exceed \$1,945,000 with Beachwind Court, LP to loan low and moderate income housing set-aside funds to rehabilitate a fifteen-unit apartment complex located at 624 12th Street. Beachwind Court, LP intends to rent seven units to families earning 50% or below of the area median income and to rent all seven units to families earning 60% or below of the area median income, for a term of fifty-five years. Beginning on the date of disbursement, simple interest accrues at 3% per annum on the principal balance. Monthly principal and interest payments are required to be paid within 30 days of completion of the annual audit equivalent to 50% of the residual receipts generated by

**REDEVELOPMENT AGENCY OF
THE CITY OF IMPERIAL BEACH, CALIFORNIA**

**NOTES TO FINANCIAL STATEMENTS (CONTINUED)
JUNE 30, 2011**

Note 4: Loans Receivable (Continued)

the projects audited records. Accrued interest at June 30, 2011, amounts to \$150,921 and is offset by deferred revenue. The outstanding balance at June 30, 2011, is \$2,095,921, including accrued interest.

Total loans receivable at June 30, 2011, amounts to \$3,353,203.

Note 5: Long-term Debt

- a. Long-term debt consists of the following at June 30, 2011:

City Loans

During prior fiscal years, the City of Imperial Beach loaned the Agency funds to cover operating cash flow needs and to fund various economic development projects. The loans, which were consolidated at June 30, 2004, for \$3,738,100, bear interest at a rate of 6% per annum through June 30, 2005, and are payable as funds become available to the Agency. On June 7, 2006, the City Council and Agency voted to increase the interest rate to 12% per annum. Interest on the loan is paid currently. The balance at June 30, 2011, is \$3,738,100.

Tax Allocation Bonds, 2003 Series A

In December 2003, the Imperial Beach Public Financing Authority issued \$22,765,000 Tax Allocation Revenue Bonds, 2003 Series A. The proceeds of the bonds were loaned to the Imperial Beach Redevelopment Agency to fund redevelopment activities, to provide for a reserve fund and to provide for the costs of issuance of the bonds. Although the bonds were issued by the Authority and loaned to the Redevelopment Agency, the loan transaction has been eliminated from these financial statements, as the Public Financing Authority does not have its own financial statements or fund. The Agency's obligations under the Loan Agreements are secured by a pledge of both Original Area Tax Revenues and the Amended Area Tax Revenues, including Low and Moderate Income Housing set-aside that it receives. Interest on the bonds is payable semiannually and principal payments are due annually. The bonds consist of \$7,640,000 in serial bonds maturing June 1 beginning 2004 and continuing through 2011 with interest rates ranging from 1.75% to 5.375%; term bonds of \$3,705,000 due June 1, 2023, with interest at 5.75%, term bonds of \$4,900,000 with interest at 5.85% due June 1, 2028, and term bonds of \$6,520,000 with interest at 6.0% due June 1, 2033.

The balance at June 30, 2011, excluding unamortized original issue discount of \$242,888, is \$18,925,000.

REDEVELOPMENT AGENCY OF
THE CITY OF IMPERIAL BEACH, CALIFORNIA

NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2011

Note 5: Long-term Debt (Continued)

The following is a schedule by years, of future debt service payments as of June 30:

	2003 Tax Allocation Bonds, Series A	
	Principal	Interest
2011 - 2012	\$ 470,000	\$ 1,083,204
2012 - 2013	490,000	1,061,584
2013 - 2014	510,000	1,037,574
2014 - 2015	540,000	1,012,074
2015 - 2016	570,000	985,074
2016 - 2021	3,315,000	4,436,713
2021 - 2026	4,385,000	3,373,648
2026 - 2031	5,810,000	1,932,270
2031 - 2036	2,835,000	257,700
Totals	<u>\$ 18,925,000</u>	<u>\$ 15,179,841</u>

Tax Allocation Bonds, 2010

In November 2010, the Imperial Beach Redevelopment Agency issued \$21,595,000 Tax Allocation Bonds, 2010. The proceeds of the bonds were loaned to the Imperial Beach Redevelopment Agency to fund redevelopment activities, to provide for a reserve fund and to provide for the costs of issuance of the bonds. Although the bonds were issued by the Authority and loaned to the Redevelopment Agency, the loan transaction has been eliminated from these financial statements, as the Public Financing Authority does not have its own financial statements or fund. The Agency's obligations under the Loan Agreements are secured by a pledge of Tax Revenues, not including Low and Moderate Income Housing set-aside that it receives. Interest on the bonds is payable semiannually and principal payments are due annually. The bonds consist of \$2,135,000 in term bonds due June 1, 2030, with interest at 5.000%; term bonds of \$5,170,000 due June 1, 2035, with interest at 5.000% and term bonds of \$10,715,000 due June 1, 2040, with interest at 5.125%.

The balance at June 30, 2011, excluding unamortized original issue discount of \$725,049, is \$21,595,000.

REDEVELOPMENT AGENCY OF
THE CITY OF IMPERIAL BEACH, CALIFORNIA

NOTES TO FINANCIAL STATEMENTS (CONTINUED)
JUNE 30, 2011

Note 5: Long-term Debt (Continued)

The following is a schedule by years, of future debt service payments as of June 30:

	2010 Tax Allocation Bonds	
	Principal	Interest
2011 - 2012	\$ -	\$ 1,051,906
2012 - 2013	130,000	1,051,906
2013 - 2014	230,000	1,048,006
2014 - 2015	235,000	1,041,106
2015 - 2016	245,000	1,034,056
2016 - 2021	1,385,000	5,040,531
2021 - 2026	1,730,000	4,729,444
2026 - 2031	2,255,000	4,263,469
2031 - 2036	6,600,000	3,456,969
2036 - 2041	8,785,000	1,154,663
Totals	<u>\$ 21,595,000</u>	<u>\$ 23,872,056</u>

The Agency's has pledged, as security for tax allocation bonds it has issued, a portion of tax increment revenues, including Low and Moderate Income Housing set-aside that it receives. These bonds were to provide financing for various capital projects and to accomplish Low and Moderate Income Housing projects. The Agency has committed to appropriate each year, from these resources amounts sufficient to cover the principal and interest requirements on the debt. Total principal and interest remaining on the debt is \$79,571,897 with debt service requirements as indicated below. For the current year, the total tax increment revenue, net of pass through payments, recognized by the Agency was \$5,444,679 and the debt service obligation on the bonds was \$2,116,268.

Compensated Absences

All permanent employees of the Agency are permitted to accumulate a maximum of two times their annual accrual rate (annual leave). Maximum sick leave accrual for miscellaneous employees is 1,000 hours and for safety employees is 1,400 hours. Upon termination of employment, an employee is paid for accumulated annual leave but forfeits accumulated sick leave unless the employee has over five years of service. After five years of service, upon termination, the employee is paid for half the accumulated sick leave. All accumulated compensated absences are accrued when incurred in the government-wide and fiduciary fund financial statements. The balance at June 30, 2011, amounts to \$143,305.

**REDEVELOPMENT AGENCY OF
THE CITY OF IMPERIAL BEACH, CALIFORNIA**

**NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2011**

Note 5: Long-term Debt (Continued)

b. The following is a summary of changes in long-term debt of the Agency for the year ended June 30, 2011:

	Balance July 1, 2010	Additions	Repayments	Balance June 30, 2011	Due Within One Year
<u>Imperial Beach City-Wide</u>					
<u>Redevelopment Project Area</u>					
City Loans - Principal	\$ 3,738,100	\$ -	\$ -	\$ 3,738,100	\$ -
Bonds - 2003 Tax Allocation, Series A	19,375,000	-	450,000	18,925,000	470,000
Bonds - 2010 Tax Allocation Bonds	-	21,595,000	-	21,595,000	-
Compensated Absences	123,897	81,737	62,329	143,305	72,093
Total	<u>\$ 23,236,997</u>	<u>\$ 21,676,737</u>	<u>\$ 512,329</u>	44,401,405	<u>\$ 542,093</u>
Adjustments:					
Unamortized net original issue (discount) or premium				(967,937)	
Net Long-term Debt				<u>\$ 43,433,468</u>	

IV. OTHER DISCLOSURES

Note 6: Interfund Transfers

	Transfers Out		
	Project Fund	Tax Increment Fund	Total
Transfers In:			
Project Fund	\$ -	\$ 3,093,200	\$ 3,093,200
Tax Increment Fund	4,089,879	-	4,089,879
	<u>\$ 4,089,879</u>	<u>\$ 3,093,200</u>	<u>\$ 7,183,079</u>

Transfers were used to fund capital projects within the redevelopment project area.

Note 7: Insurance Coverage

Insurance coverage has been obtained by the City of Imperial Beach for the City and all authorities under its control. Information related to the Agency's insurance coverage can be obtained by contacting the City.

Note 8: Subsequent Events

SERAF Shift for fiscal year 2010-2011

On July 23, 2009, the State adopted legislation, requiring a shift of monies during fiscal years 2009-2010 and 2010-2011 to be deposited into the County "Supplemental" Educational Revenue Augmentation Fund (SERAF). These monies were to be distributed to meet the State's Prop 98 obligations to schools. The California Redevelopment Association (CRA)

**REDEVELOPMENT AGENCY OF
THE CITY OF IMPERIAL BEACH, CALIFORNIA**

**NOTES TO FINANCIAL STATEMENTS (CONTINUED)
JUNE 30, 2011**

Note 8: Subsequent Events (Continued)

and its member agencies filed a legal action in an attempt to stop these amounts from having to be paid; however, in May 2010 the Sacramento Superior Court upheld the legislation. This decision is in the process of being appealed by CRA and its member agencies.

The legislation allowed this payment to be made from any available monies present in any project area(s). Subsequent legislation was passed which even allowed the funding for this payment to be borrowed from the Low and Moderate Income Housing Fund with appropriate findings from its legislative body. Any amounts borrowed from Low and Moderate Income Housing (including any suspended set-aside amounts) are to be repaid by June 30, 2015. If those amounts are not repaid, by that date, then the set-aside percentage to Low and Moderate Income Housing will increase from 20% to 25% for the remainder of the life of the Agency.

The payment of the SERAF was due on May 10, 2011, for fiscal year 2010-2011 and was made in the amount of \$549,189 from the Project Fund. In the accompanying financial statements, the amount paid to the County has been reported as a use of current year resources.

Note 9: California Redevelopment Agency Uncertainty

On July 18, 2011, the California Redevelopment Association ("CRA") and the League of California Cities ("League") filed a petition for writ of mandate with the California Supreme Court, requesting the Court to declare unconstitutional two bills that were passed as part of the 2011-12 State Budget, AB1X 26 and 27. AB1X 26 dissolves redevelopment agencies effective October 1, 2011. AB1X 27 gives redevelopment agencies an option to avoid dissolution if it commits to making defined payments for the benefit of the State, school districts and certain special districts. In 2011-12, these payments amount to a state-wide total of \$1.7 billion. In 2012-13 and subsequent years, the payments total \$400 million, annually. Each city or county's share of these payments is determined based on its proportionate share of state-wide tax increment.

CRA and the League contend that AB1X 26 and 27 are unconstitutional because they violate Proposition 22 which was passed by the voters in November, 2010. The effect of the legislation is to achieve a possible unconstitutional result, the use of redevelopment agencies' tax increment funds to benefit the State and other units of local government, by way of threatening of the dissolution of redevelopment agencies.

Therefore, the CRA and the League have requested that the Court issue a stay, suspending the effectiveness of AB1X 26 and 27 until the Court can rule on its constitutionality. CRA and the League also asked the Court to expedite the briefing and hearing of the case so that a decision can be rendered by the Court before January 15, 2012, when the first payments are due. On August 11th, the California Supreme Court agreed to hear the case and granted a partial stay which was subsequently clarified.

As of the time of the issuance of this report, the outcome of AB1X 26 and 27 upon the Agency is unknown and consequently the status and even future existence of the Agency is uncertain as such. In accordance with AB1X 27, the Agency has passed a resolution of intent to continue and will be required to make a payment to the State by January 15, 2012 to avoid dissolution. The Department of Finance issued their estimated payment amounts and the Agency filed an appeal regarding the calculation. The estimated payment amount based on the revised calculation is \$2,840,380.

IMPERIAL BEACH REDEVELOPMENT AGENCY

COMPUTATION OF LOW AND MODERATE
INCOME HOUSING FUNDS
EXCESS/SURPLUS

	Low and Moderate Housing Funds - All Project Areas July 1, 2010	Low and Moderate Housing Funds - All Project Areas July 1, 2011
Opening Fund Balance	\$ 10,270,907	\$ 2,709,196
Less Unavailable Amounts:		
Land held for resale	\$ (330,691)	\$ -
Encumbrances (Section 33334.12 (g)(2))	(29,104)	(110,142)
Unspent debt proceeds (Section 33334.12 (g)(3)(B))	(2,113,947)	-
Rehabilitation loans	(3,040,681)	3,043,455
	<u>(5,514,423)</u>	<u>2,933,313</u>
Available Low and Moderate Income Housing Funds	4,756,484	5,642,509
Limitation (greater of \$1,000,000 or four years set-aside)		
Set-Aside for last four years:		
2010 - 2011	-	1,361,170
2009 - 2010	1,455,458	1,455,458
2008 - 2009	1,666,758	1,666,758
2007 - 2008	1,668,772	1,668,772
2006 - 2007	1,480,792	-
Total	<u>\$ 6,271,780</u>	<u>\$ 6,152,158</u>
Base Limitation	<u>\$ 1,000,000</u>	<u>\$ 1,000,000</u>
Greater amount	<u>6,271,780</u>	<u>6,152,158</u>
Computed Excess/Surplus	<u>None</u>	<u>None</u>

- Brandon W. Burrows, CPA
- David E. Hale, CPA, CFP
A Professional Corporation
- Donald G. Slater, CPA
- Richard K. Kikuchi, CPA
- Susan F. Matz, CPA
- Shelly K. Jackley, CPA
- Bryan S. Gruber, CPA

REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING
AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT
OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE
WITH *GOVERNMENT AUDITING STANDARDS*

To the Honorable Chair and Members of the Governing Board
Redevelopment Agency of the City of Imperial Beach, California

We have audited the financial statements of the governmental activities, and each major fund of the Redevelopment Agency of the City of Imperial Beach as of and for the year ended June 30, 2011 which collectively comprise the Agency's basic financial statements and have issued our report thereon dated December 23, 2011. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered the Agency's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Agency's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the Agency's internal control over financial reporting.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A *material weakness* is a deficiency, or combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the Agency's financial statements will not be prevented, or detected and corrected on a timely basis.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be deficiencies, significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Agency's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.



To the Honorable Chair and Members of the Governing Board
Redevelopment Agency of the City of Imperial Beach, California

This report is intended solely for the information and use of management, the Governing Board and the California State Controller, and is not intended to be and should not be used by anyone other than these specified parties.

Lance, Soll & Luyhard, LLP

Brea, California
December 23, 2011



**STAFF REPORT
CITY OF IMPERIAL BEACH**

TO: HONORABLE MAYOR AND CITY COUNCIL
FROM: GARY BROWN, CITY MANAGER
MEETING DATE: DECEMBER 18, 2012
ORIGINATING DEPT.: PUBLIC SAFETY *gc*
SUBJECT: REGIONAL COOPERATIVE CARE PARTNERSHIP UPDATE

BACKGROUND:

At the October 19, 2011 City Council meeting, the Council renewed the exclusive operating area contract for paramedic service and approved participation in the Regional Cooperative Care Partnership (RCCP). The RCCP is a collaborative effort between American Medical Response (AMR) and six South and East County fire agencies to functionally consolidate emergency medical services (EMS) oversight, continuous quality improvement (training, medical direction, and quality assurance), infectious disease control, and other EMS related management functions. The partnering agencies of the RCCP include AMR, the Bonita-Sunnyside Fire Protection District, the City of La Mesa, the City of Lemon Grove, the City of National City, the San Miguel Consolidated Fire Protection District, and the City of Imperial Beach. Additionally, the Alpine Fire Protection Fire District is now taking steps to join the RCCP.

The RCCP currently operates through a Memorandum of Understanding (MOU) establishing interim governance, and is in the process of creating a Joint Powers Agreement (JPA) which will establish permanent governance. Under the MOU, each of the member agencies has an equal vote in all matters related to the operation of the RCCP. This will continue to be the case under the JPA when it is implemented. It was anticipated that the JPA would have been completed during January. While the JPA is in a near-final draft state, and is now expected to be completed sometime around March. An extension of the MOU is forthcoming to continue the interim governance until the JPA is completed and executed. The JPA will also be presented to the City Council when ready, for Council action.

DISCUSSION:

The City of Imperial Beach is mandated by State and County legislation and policies to participate in a quality assurance program. Quality assurance is a component of continuous quality improvement, a more comprehensive approach to effectively monitor, measure, and improve the quality of medical services provided by the City. While the Fire Department has participated in emergency medical quality assurance, it has been limited by constrained staff time, lack of specialized emergency medical systems, and

prohibitive costs. Participating in the RCCP allows the City to progress from a limited quality assurance program to the more comprehensive continuous quality improvement program.

The benefits to the City are already being realized. During the first sixty days of participation in the RCCP, the following services have been provided to the Imperial Beach Fire Department:

1. RCCP staff provided 24/7 contact information for communicable disease exposure.

RCCP staff serves as the infectious control officer as mandated in the Ryan White Act. In the unfortunate event of an accidental needle stick to a City of Imperial Beach employee by a contaminated (used) needle, RCCP staff will typically respond directly to the receiving hospital to ensure that treatment provided for the City's employee is following current communicable disease exposure standards and practices. RCCP staff will then coordinate with the hospital's infectious control agent and/or the County's Medical Examiner as required. Fortunately, to-date, this service has not been needed by any Imperial Beach first responders.

2. RCCP staff administered vaccines for Tetanus, Diphtheria, Pertussis (Whooping Cough), and the seasonal flu to emergency responders of the Fire Department, and conducted TB skin tests.

A responsibility of the RCCP is to ensure that Imperial Beach's emergency responders are offered appropriate vaccines (purchased by AMR for the RCCP) to reduce the risk of infectious disease and to annually administer State mandated tuberculosis skin tests

3. Furnished patient outcome follow-up.

Linda Broyles, a Registered Nurse and former Paramedic Base Hospital Nurse Coordinator for Scripps Mercy Medical Center in Chula Vista, is the RCCP Clinical Coordinator. Following the Health Insurance Portability and Accountability Act (HIPPA) privacy rules, Ms. Broyles has furnished to the Imperial Beach emergency responders patient outcome follow-ups. This is a continuous quality assurance practice in the continuing education for pre-hospital care.

4. Assessed fire personnel's emergency medical training needs.

The RCCP Clinical Coordinator met with each of the City's emergency responders to determine the medical training needs. Emergency Medical Technicians (EMT) are required to complete a minimum of 24 hours of continuing education biannually. Paramedics are required to complete a minimum of 48 hours of continuing education biannually. The training sessions coordinated by

the RCCP not only assist in providing both on-duty and off-duty training opportunities, but also target areas of educational appraisal and emergency life support skills.

While the skill assessments are more for the high risk, low frequency paramedic skills, it also includes basic skills. During the January 2012 fire in-service training, Imperial Beach fire personnel participated with RCCP staff to establish base performance of cardio-pulmonary resuscitation (CPR), utilizing specially designed training equipment recently obtained by the RCCP to improve CPR performance and patient outcomes.

5. RCCP staff obtained QA history from Scripps Mercy Paramedic Base Hospital.

The RCCP Clinical Coordinator has met with the Scripps Mercy Paramedic Base Hospital Nurse Coordinator to review any quality assurance matters within the past year. She is pleased to announce that there are no open quality assurance issues involving Imperial Beach personnel.

6. Medical Director meeting and ride-along.

Dr. Brad Schwartz, a Board certified Emergency Physician and RCCP Medical Director spent a day with one of the three fire shifts. He provided information on current emergency medical practices and went with the Imperial Beach firefighters on the fire engine to several medical 9-1-1 calls. Dr. Schwartz is also lecturing on various emergency medical topics to all fire department emergency responders at the formal South Bay in-service training program. Dr. Schwartz will schedule ride-a-longs with the other two shifts.

7. RCCP review of the Fire Department's patient care records.

It is the practice of the RCCP to review patient care reports for significant medical events such as cardiac arrest, insertion of breathing tubes, insertion of lines in patient veins for delivery of medications, and patient releases, including those that are against medical advice. These are the types of patient care activities that have the most potential to affect patient outcome and/or cause liability against the City.

All of the significant medical event records are now reviewed monthly. In addition, RCCP staff reviewed 100% of the patient care reports written by the Imperial Beach firefighter/paramedics for the month of November 2011. As a result of these reviews and discussion with emergency rescuers, the RCCP has recommended adoption of the RCCP Patient Care Documentation policy, the RCCP Against Medical Advice and Release guideline, RCCP Airway Management guideline, and the RCCP Patient Outcome procedure.

In addition to the items listed above, AMR and RCCP staffs are assisting the City

of Imperial Beach to migrate from the County's documentation system to professional pre-hospital emergency medical documentation software. This software is owned by AMR and is being provided at no cost to the City of Imperial Beach.

8. Station Outhouse Outreach Training (SOOT).

Station Outhouse Outreach Trainings or SOOTs are emergency medical briefings, posted in the restrooms for review during the 'call of nature.' This creative form of training consists of one page documents highlighting new and infrequently discussed topics, trends in emergency medical care, new equipment information, etc. These briefings are provided monthly.

9. Delivered RCCP Quarterly Newsletters/Website.

An effective continuous quality assurance program includes the sharing of information. The RCCP produces a newsletter quarterly and recently established a website. Dr. Schwartz and Nurse Broyles are regular authors of hot topics in emergency medical services. More information regarding the RCCP, including the most recent newsletter can be found at www.rccp.us.

10. Staff specialty support to the Fire Chief.

Members of the RCCP have access to emergency medical specialists with considerable knowledge on pre-hospital system information. An example of the City of Imperial Beach accessing the RCCP for specialty staff support was in the examination of dispatch and patient record documentation and analysis on the procedures used. This outside information was beneficial to City staff in acknowledging the reasonable measures and standards of care practices that were provided for this 9-1-1 response.

11. Drug Inventory control procedures were established.

RCCP staff provide training and periodic review of procedures for the inventory and handling of drugs, including controlled substances. This review resulted in revised procedures to ensure the highest standards in inventory control and specialized handling of controlled substances as required by law.

CONCLUSION:

The City of Imperial Beach has already significantly benefited from the participation in the RCCP. The RCCP has conducted training needs assessments, administered vaccines to emergency responders and support staff, reviewed patient care documents, provided in-station and on-duty emergency medical training to fire personnel, mentored fire personnel through a ride-along by the RCCP Medical Director, supplied an analysis on a claim filed against the City regarding an emergency medical response, and is currently coordinating the implementation and training of new patient care

currently coordinating the implementation and training of new patient care documentation software. Additionally, to date, there have been no complaints received by the City, County, or AMR related to the new rates or services provided within the scope of the paramedic service delivery in Imperial Beach.

Finally, as part of the approval of the paramedic program now in place, funds were allocated to purchase a Zoll AutoPulse Unit to provide automated and improved chest compressions during cardiac emergencies. This unit has arrived, and training with the vendor and the RCCP is being scheduled in order to put this lifesaving device into service.

This alliance of municipal agencies and a private provider appears to be, thus far, an efficient and cost effective method to provide optimal continuous quality improvement in emergency medical services.

ENVIRONMENTAL DETERMINATION:

Not a project as defined by CEQA.

FISCAL IMPACT:

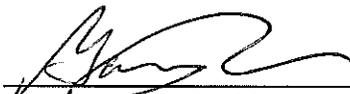
This is an information-only item with no fiscal impact to the City of Imperial Beach

DEPARTMENT RECOMMENDATION:

Staff recommends that Council receive and comment upon this report.

CITY MANAGER'S RECOMMENDATION:

Approve Department recommendation.



Gary Brown, City Manager

ATTACHMENT 1 Regional Cooperative Care Partnership

ATTACHMENT 2 RCCP News & Updates

REGIONAL COOPERATIVE CARE PARTNERSHIP

STATION OUTHOUSE OUTREACH TRAINING



TIE A YELLOW RIBBON – RIBBON TRIAGE SYSTEM



The San Diego County Fire Chief's EMS Section in conjunction with San Diego County EMS recently secured grant funding to provide MCI Ribbon Kits on all ALS first response units in San Diego County. In an effort to unify disaster response in San Diego County, the Fire Chief's EMS and County EMS have adopted the DMS Ribbon kits for initial triage.

The kit pictured above and the updated DMS Triage Tags represent the latest effort to make large scale incidents run more smoothly. The ribbon triage system is used in several states across the country as a way to quickly and efficiently sort patients into categories for further evaluation.

The use of the ribbons allows a triage team to move quickly through a scene, identify patients based on a triage assessment and categorize the patients for movement to a unique treatment area.

Once in the treatment area the ribbon will be replaced by a triage tag and information will be recorded on the tag. Patients will be tracked by the last four numbers on the triage tag. Using the four digits on the triage tag allows for tracking through the entire patient care experience as well as better documentation of care for each individual. Initially it may seem that the radio report will more difficult to deliver (Patient 1493, 1278, 1302 vs. Pt #1, 2, 3 etc) but accountability is actually increased by being able to track destinations, patient belongings and adding the triage tag into the medical record.

If you have not yet viewed the training DVD, received your MCI Ribbon Kit or triage tags, they will be delivered to your station soon.



RCCP NEWS & UPDATES

The Influence of Influenza

Influenza has infected humans since the beginning and in ancient times people didn't understand how it could spread so quickly (of course they didn't know about bacteria and viruses then). They felt it must be spread by the stars. So the word "flu" comes from the Latin word "Influentia" which means "influenced by the stars".

It is a common viral infection usually caused by one of a few strains, Influenza A, B or C. Influenza A and B lead to 30,000 deaths and hospitalizations of 200,000 people each year.

H1N1 is a type of Influenza A. It is still present and is responsible for a good portion of the flu illness occurring in the Southern Hemisphere today. It is likely to be present in our flu season in North America this year.

H1N1 as you recall affects younger (less than 55 years) people more often as it is felt that this younger age group has never been exposed to this type of virus. Hence they are more susceptible.

Symptoms

The flu is different from a cold. The flu usually comes on suddenly and usually last 7-10 days and may include these symptoms:

Fever (usually high- over 102)
 Headache
 Extreme tiredness
 Dry cough
 Sore throat
 Runny or stuffy nose
 Muscle aches
 Stomach symptoms, such as nausea, vomiting, and diarrhea, also can occur but are more common in children than adults

Winter 2011



Introducing Rod Ballard

The Regional Cooperative Care Partnership is pleased to announce that that Rod Ballard has assumed the Program Manager position effective August 1, 2011. Rod has an extensive history in emergency medical services within the County of San Diego. Raised in the family owned ambulance business in Chula Vista, Rod obtained his EMT certification in 1973 and attended paramedic training through the University of California at San Diego in 1978.

Rod was one of the paramedics that opened the original La Mesa-Lemon Grove-Grossmont/Mt. Helix paramedic unit. Rod worked two years with the Hartson Ambulance Service as a paramedic and communications supervisor before joining the fire service.

Inside this issue:

<i>Influenza</i>	2-3
<i>Documentation</i>	4
<i>Stryker Pro Gurney</i>	5
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<i>What's Up Doc?</i>	8-11
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Influenza

How bad is it?

About 5% to 30% of U.S. residents will get influenza each year. People age 65 years and older, people of any age with chronic medical conditions (such as asthma, diabetes, or heart disease), and very young children are more likely to get complications from influenza. Pneumonia, bronchitis, encephalitis, dehydration, sinus and ear infections are examples of complications from flu. The flu can predispose people to bad secondary bacterial pneumonias such as Staph and even MRSA lung infections. The flu can make chronic health problems worse. For example, people with asthma may experience asthma attacks while they have the flu, and people with chronic congestive heart failure may have worsening of this condition that is triggered by the flu.

When does it occur?

In the Northern hemisphere, winter is the time for flu. The timing and duration of flu seasons vary each year. While flu outbreaks can happen as early as October it usually is more around mid November with peaks in January or February.

How is it Spread?

The main way that influenza viruses are spread is from person to person in respiratory droplets of coughs and sneezes. This can happen when infected droplets from a cough or sneeze are propelled (usually less than 3 feet) through the air and deposited on the mouth or nose of people nearby. Influenza viruses may also be spread when a person touches respiratory droplets on another person or an object and then touches their own mouth or nose (or someone else's mouth or nose) before washing their hands.

How long is a person with flu virus contagious?

The period when an infected person is contagious depends on the age and health of the person. Studies show that most healthy adults may be able to infect others from 1-2 days prior to becoming sick and for 5 days after they first develop symptoms. Some young children people with weakened immune systems may be contagious for longer than a week.

There are some prescription medications that can shorten the course of the flu or some that can even be taken if you are exposed and have not been immunized. This Antiviral treatment lasts for 5 days and must be started within 2 days of illness. Therefore, if you get flu-like symptoms, seek medical care early. Taking these medications for "exposure" to prevent the illness are only used for high ranking VIPs and debilitated patients that were not or could not be immunized.

Are we doing harm if we are not immunized?

If one is immunized the flu virus can only be spread if droplets (still wet) are transmitted to you and then you transmit them (touch) to another person. If one is NOT immunized you can spread the flu as was just described OR simply by having it reside in your nasal passages. Typically one is contagious for 1-2 days before symptoms. So you can easily spread it unintentionally.



Who is that masked man?

Many hospitals are requiring personnel who have not been immunized against the flu and who have patient contact to wear a mask at all times when around patients. They feel it is their responsibility not to infect these already significantly ill patients.

Immunization against the flu

Because flu viruses change every year, the vaccine is updated annually. All candidates still need to get a flu shot each season to be protected. The flu vaccine this year will include A, B and H1N1 strains.

The flu season can occur anytime from November through April, so getting the vaccine in December or later still offers protection. Since the season can start as early as October it is advisable to be immunized as soon as the vaccine is available to you.

CDC recommendations for the flu vaccine:

Everyone 6 months and older should get a flu vaccine each year. This recommendation has been in place since February 24, 2010 when CDC's Advisory Committee on Immunization Practices (ACIP) voted for "universal" flu vaccination in the U.S. to expand protection against the flu to more people. While everyone should get a flu vaccine each flu season, it's especially important that certain people get vaccinated either because they are at high risk of having serious flu-related complications **or because they live with or care for people at high risk for developing flu-related complications.**

Pregnant women

Children younger than 5, but especially children younger than 2 years old

People 50 years of age and older

People of any age with certain chronic medical conditions

People who live in nursing homes and other long-term care facilities

People who live with or care for those at high risk for complications from flu, including:

Health care workers

Household contacts of persons at high risk for complications from the flu

Household contacts and out of home caregivers of children less than 6 months of age (these children are too young to be vaccinated)

You don't want to be this guy....

GET IMMUNIZED

By Dr. Brad Schwartz, RCCP Medical Director



Quality Improvement

Defending EMTs and Paramedics In Litigation (Why Documentation Matters)

Recently, Attorney Phil Hack once again did his presentation titled "Defending EMTs and Paramedics in Litigation (Why Documentation Matters)". His presentation is always well-received and very informative. He lists the Top Ten Documentation Errors that he most often deals with as:

1. Times – because they are "estimated times" they must be documented carefully and intelligently.
2. Vital signs – most common error is failing to document an accurate picture of the patient. The most important vital recorded documents the patient's deterioration.
3. Medications – remember to check the "five rights" and document correctly who administers the medication.
4. Procedures - most common error is that procedures performed and time of procedures is not accurately recorded.
5. Patient refusals – AMA – the best/safest outcome is to transport the patient to a higher level of care. The law allows for a competent person to refuse care and/or transport; completely document the level of competence and assessment of the patient and obtain signatures on the AMA. Involve the base hospital and have them speak with the patient via the radio if necessary.
6. Patient history – make sure the documentation reflects the patient's problem.
7. Chronology – the most common error is a failure to follow a consistent chronology of events and procedures. Any involvement with other agencies should be clearly documented as such.
8. Consistency – documentation has to be consistent with the patient's condition; if the patient has a poor outcome, the documentation should explain why.
9. Unusual Circumstances – the most common error is a failure to document circumstances affecting the patient's outcome.
10. Peripheral documentation – failure to secure other EMS documents significant to the patient care or call (i.e. EKG strips and code summary, billing sheet, dispatch tapes)

Rod Ballard, Program Manager of the RCCP

As a 28-year member of the San Diego Fire-Rescue Department, Rod advanced through the ranks to the position of Deputy Fire Chief. During his tenure with SDFD, Rod worked on many EMS related program and projects that includes EMT training at the fire academy and in-service training, paramedic engine companies, public access defibrillation, emergency medical dispatch, and San Diego Medical Services. In addition to his EMS activities, Rod was a unified commander during the Witch Creek Fire, a Branch Director for the Cedar Fire, and spent five years as an Operations Battalion Chief in Southeast San Diego and Downtown.



For the past two and one-half years, Rod served as the Fire Chief for the Big Bear Lake Fire Protection District.

Rod and his wife Kerri, an elementary school educator, have returned home to be closer to family, especially their new granddaughter Brooklyn. Their son Justin is working as a Supply Tech for Rural/Metro while awaiting a job offer from the U.S. Border Patrol and their daughter Jordan just graduated college and is preparing to follow her mother and become a teacher. It should also be noted that Rod's brothers, Randy and Rick are Battalion Chief/Paramedics for the City of San Diego.

Fire Captain Jim Marugg has served as the RCCP Program Manager since the inception of the program in 2006. He is commended for his dedication and commitment in ensuring the quality of care provided by the emergency service responders in the RCCP communities. Jim has returned to Fire Operation at San Miguel Fire Station 23. Please help us thank Jim for his efforts!

MCI Drill September IST

You are the first due captain on the engine. You round the corner and see an auto verses bus accident. You survey the scene and see smoke showing from the vehicle, a high school bus full of screaming teenagers, and a hysterical mother holding a limp baby as she pounds on the side of the rig. What is your response? This was the scenario for September's in-service training (IST). National City Fire Department hosted the training to teach exactly how to handle this and any other Mass Casualty Incident (MCI). The training included crews from Chula Vista, Coronado, Bonita, Imperial Beach, Fed Fire, and National City. The training also included members of the RCCP and AMR.

This in-service training coincided with the implementation of the new San Diego County EMS triage system. Participants received instruction in the Incident Command System, START Triage, Jump START triage, and protocol review. Specific positions important to mass casualty incidents were reviewed including MEDCOMM, Triage Unit Leader, Transport Unit Leader, and Treatment Unit Leader. The most impactful aspect of the training was a real world scenario utilizing ROP students from Sweetwater High School and the National City CERT members as victims of the MCI. Crews refreshed their skills on how to size up the scene, set up a command structure, triage principles, and how to properly treat and transport patients in a MCI. They got hands on experience with the new triage ribbon system, triage tags, and dealt with out-of-control teenagers. After this IST participants not only gained confidence with the new County system but also improved their skills to handle any mass casualty incident.

Jay Stiles, Acting Captain/Paramedic
Scott Robinson, Engineer/Paramedic
National City Fire /department



TIE A YELLOW RIBBON – RIBBON TRIAGE SYSTEM



The San Diego County Fire Chief's EMS Section in conjunction with San Diego County EMS recently secured grant funding to provide MCI Ribbon Kits on all ALS first response units in San Diego County. In an effort to unify disaster response in San Diego County, the Fire Chief's EMS and County EMS have adopted the DMS Ribbon kits for initial triage.

The kit pictured above and the updated DMS Triage Tags represent the latest effort to make large scale incidents run more smoothly. The ribbon triage system is used in several states across the country as a way to quickly and efficiently sort patients into categories for further evaluation.

The use of the ribbons allows a triage team to move quickly through a scene, identify patients based on a triage assessment and categorize the patients for movement to a unique treatment area.

Once in the treatment area the ribbon will be replaced by a triage tag and information will be recorded on the tag. Patients will be tracked by the last four numbers on the triage tag. Using the four digits on the triage tag allows for tracking through the entire patient care experience as well as better documentation of care for each individual. Initially it may seem that the radio report will more difficult to deliver (Patient 1493, 1278, 1302 vs. Patient #1, 2, 3 etc.) but accountability is actually increased by being able to track destinations, patient belongings and adding the triage tag into the medical record.

If you have not yet viewed the training DVD, received your MCI Ribbon Kit or triage tags, they will be delivered to your station soon.

What's Up Doc?

THE BEST ADVICE FOR EMS

QUESTION:

What is the most important new treatment that has had the most effect in improving survival in cardiac arrest in the last 20 years?

ANSWER:

The AHA's new CPR with the switch from ABC to CAB (Circulation, Airway, Breathing) and "Push hard, Push Fast": with CPR at 100 compressions or more a minute and 2 breaths every 30 seconds (without advanced airway, as advanced airway is pushed farther down in the algorithm).

Key features of this Life saving therapy:

- Minimize time off chest to less than 10 seconds

- CPR that is fast and deep (at least 2 inches) and allow for adequate recoil.

- Try to get some blood circulating before defibrillation

- Breaths delivered with proper inspiratory pressure and volume. Typically done over 1 sec with about 600 cc (by the way how big is the adult Ambu bag on your rig?) Faster or bigger volumes just spill over into the stomach.

 - For cardiac arrest with BVM: deliver 2 ventilations every 30 compressions

 - With an advanced airway deliver 1 ventilation every 6-8 seconds without trying to synchronize with compression. Still best to deliver during recoil, but do not stop compressions for the ventilation

- Follow End Tidal CO₂ to help gauge effectiveness of CPR...should be over 10 and hopefully higher

QUESTION:

How well are we doing at implementing the most significant treatment we have for cardiac arrest?

ANSWER:

Probably not well. We will find out; but assuming our system is no different than other similarly trained system, we are doing it right only 20% of the time!!! Studies have shown this over and over again in numerous systems.

How can we get better?... SMARTMAN....This unique training device will fine tune your CPR skills to be within specifications over 80% of the time. In one county that implemented the SMARTMAN and hence improved their CPR accuracy rate found the following improvements:

For all rhythms in cardiac arrest the rates of survival to hospital discharge went from 6% to 10%. Among patients with witnessed arrest whose initial rhythm was ventricular fibrillation on EMS arrival, survival rates improved significantly from 24% (19 of 78) before implementation to 30% (34 of 112) after. This may not seem like a lot but it is essentially a 25% INCREASE.

Nearby Ventura County has implemented the use of SMARTMAN and gotten the following results:

The survival rate for bystander-witnessed cardiac arrest from ventricular fibrillation/tachycardia was 32% during the six-month period of July-December 2008 (this is a very good number to start with). In high performing EMS systems most are around 25%. Over six months with SMARTMAN training for CPR, the survival rate jumped to 52%! These are people who walk out of the hospital.

I challenge us to do this well. Let's get going!

QUESTION: So who is this SMARTYPANTS MAN?

ANSWER:

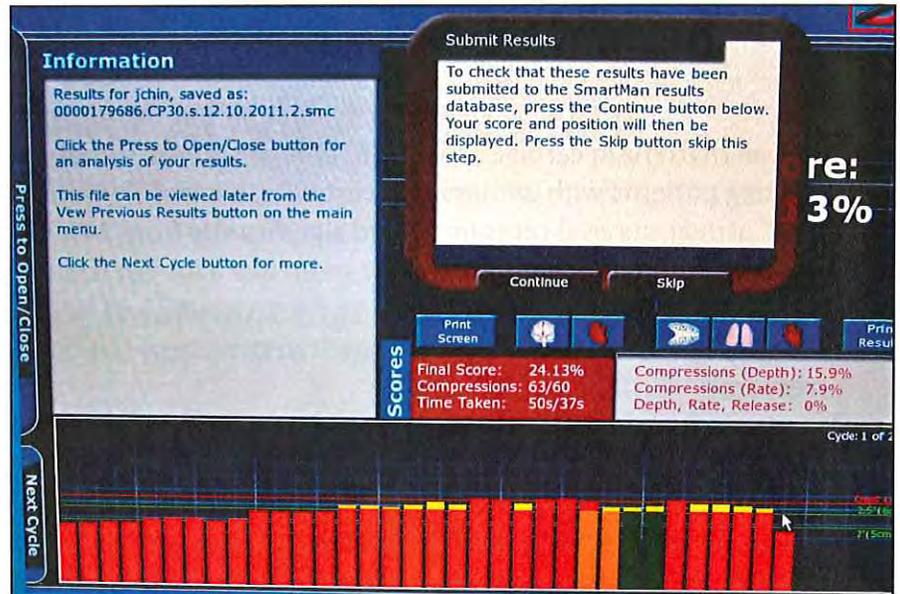
Rod Ballard....Just kidding...

**MEET AMBU's
SMARTMAN.**

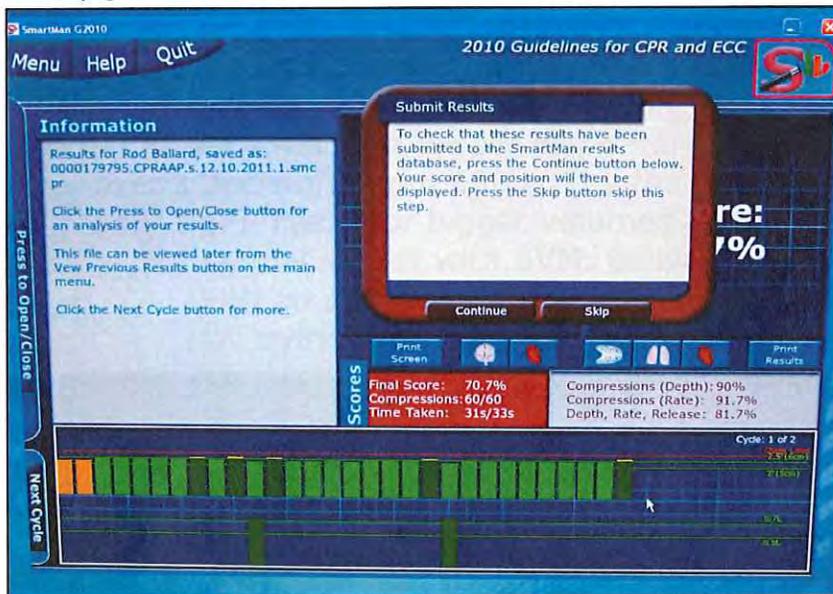
I agree he is not very good looking...but he sure can help us. Check this out.



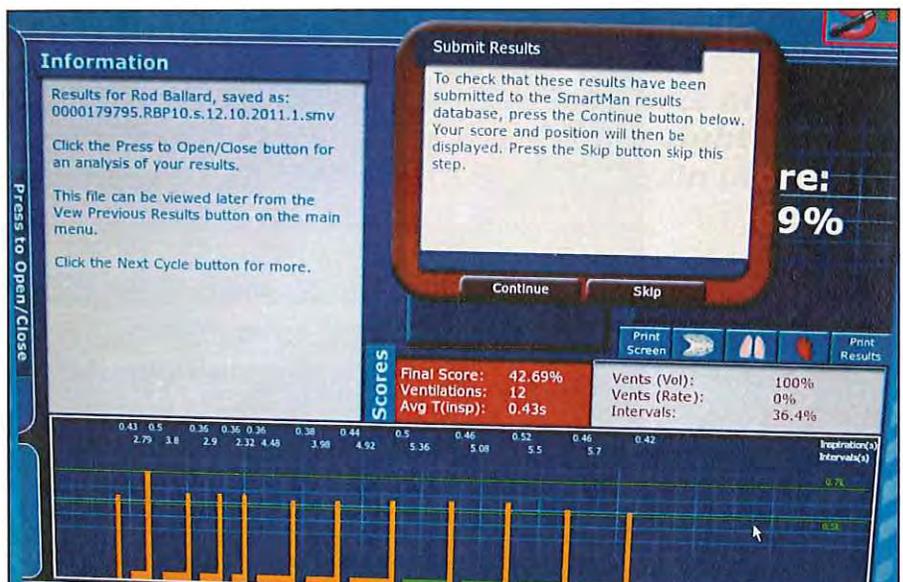
J. Chin initially did not have the best CPR. He was brave enough to put himself to the test of the SMARTMAN software. One can be "tested" in test mode...where one doesn't get the immediate feedback of how deep and fast you are going or one can just use SMARTMAN in a feedback teaching mode.



Below is Rod's SMARTMAN record. He did pretty good...he claims he did not practice with SMARTMAN but my guess is he did.



One can also get information on ventilation as well. That measures the frequency of ventilation, the volume as well as the speed of delivery of the volume.



So it is easy to see how this device can help us improve the most important therapy in our armamentarium for cardiac arrest. We will be coming around to get some data on our system as a whole. We won't be recording names and scores for individuals but we will show you your results. We will ensure that everyone has time with SMARTMAN to practice and improve their skills. We will then relook at the data for our system as a whole and maintain us at 85% - 90% accuracy/correct CPR and ventilations.

We will also be measuring our return to spontaneous circulation rates (ROSC) currently and after our SMARTMAN improvements. ROSC is counted if the patient has a pulse when delivered to the ED. Of course that is not the same as survival to hospital discharge but it is an indicator of our quality of cardiac arrest treatment...because no one (or very few) will survive to discharge if we don't deliver them to the ED with a pulse.

ONE LAST QUESTION: Food for thought for the next newsletter...

What is one thing that is more important than proper CPR in advancing survival rates?

ANSWER:

Having bystanders do it immediately upon arrest. Having a community that has over 50% of its population trained so that when an event occurs there is a good chance someone is around that can administer early CPR.

Remember this fact. For every minute that passes between collapse and defibrillation, the chance of survival from a witnessed VF arrest declines by 10% per minute if no bystander CPR is provided. When bystanders do provide CPR, the rate decreases by 3% versus the 10% for those who do not have bystander CPR.

Ventura County had a citizen bystander CPR rate of only 18%. With utilization of SMARTMAN training and improvement in pre-hospital personnel (EMT and EMT-P) CPR they had significant improvement in survival rates. ...simple things to save lives.

I am interested in anyone that has some ideas and energy around the topic of increasing our citizens' CPR knowledge.

Dr. Brad Schwartz, Medical Director RCCP

**Excerpts from the Medical Director's Update
for Base Station Physicians' Committee, Nov 2011**

Medical Director's Update for Base Station Physicians' Committee
November, 2011
Page 3

The 10-year review of the trauma system at last month's BSPPC meeting revealed several interesting things. The number of trauma patients per 100,000 population is flat over the last 10 years. The total number of patients has trended up with population, although it dropped slightly in 2009 and 2010. The former typical patient was someone 20—54 years of age injured in a motor vehicle incident. Over the last 10 years this has changed so the typical patient is older—over 45 years of age, and injured in a fall.

This may be due partly to an older population. More likely is the recognition that falls in the elderly sometimes cause severe injuries. This is complicated by the large number of patients on anticoagulants compared to the past. The risk of a life threatening injury, especially head injury, is higher among those taking anticoagulants. Overall, falls are now the leading mechanism of injury, followed by motor vehicle occupants, assaults, sports/recreation and motorcycles. The most severely injured overall are motorcycle injury patients. While males outnumber females at all ages, it is especially pronounced starting in the teenage and 20 years. The mean length of stay is 3 days, the median 1 day, indicating most patients have a short stay, but a few much longer.

Stroke system data shows the system is functioning well. The first full year of data, for 2010 was recently compiled. For that year, the stroke hospitals reported 4,935 patients of whom 69% were ischemic stroke, 11% intracerebral bleeds (ICBs), 5% subarachnoid bleeds, and 15% transient ischemic attacks (TIAs). Just over half of the patients arrived by EMS, 52% with walk-ins 38%, and interfacility transfers 10%. Use of EMS was more common for ICBs, and a little less common for TIAs and subarachnoid hemorrhages. The largest fraction of the patients were age 80+ (28%), with 70-79 (22%), 60-69 (18%), 50-59 (13%), and 40-49 (7%). Gender distribution was even. Discharge location was home for the largest group (43%), or home with home care in some. Most of the rest went to skilled nursing facilities or to rehabilitation facilities. Eight percent died.

Of the EMS transported patients 40% arrived in 4 hours or less. Of these 27% received intravenous tPA. Among tPA recipients 32% received tPA in 60 minutes or less. This is excellent and compares favorably with a large study this year on door to needle time in stroke. Generally, patients who receive tPA within 60 minutes of hospital arrival have improved outcomes, with fewer complicating intracerebral bleeds.

The STEMI system has seen 4,101 patients as of the last reporting date, the first quarter of 2011. Seventy six percent arrived by 911 and 78% of those were prehospital activations. Among the activations 73% went to the cath lab, with 62% receiving a percutaneous coronary intervention (angioplasty, etc.). The 11% who didn't get an intervention may have had severe disease and had surgery, or in some cases had mild disease or another diagnosis.

The number of cases jumped in the first quarter of 2011, but in the past the numbers have varied from quarter to quarter.

False positive EKGs were stable from 2007 through 2009 at about 20%. They then decreased, to 5% in the second quarter of 2010. In the subsequent three quarters the false positive rate rose steadily back to 20%. This occurred despite more availability of EKG transmission.

Excerpts from the Medical Director's Update for Base Station Physicians' Committee, Nov 2011

Medical Director's Update for Base Station Physicians' Committee
November, 2011
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Reasons include most commonly mimics of STEMI on the EKG and MD activation despite no STEMI reading on the EKG. Less common reasons are multiple EKGs performed until one shows STEMI, poor quality EKGs, and medic overreads. Causes of mimics include atrial flutter or dysrhythmias, bundle branch block and others. Mimics would likely be much less common if EKGs were performed only in patients with chest pain, as the false positive rate has been shown to increase when done for atypical presentations. Poor quality EKGs have leads off (not all 12 with a reading), muscle tremor, wandering baseline, electrical interference or other errors that are read as STEMI by the interpretive program.

Data collection on field prehospital 12-lead to device time is also collected and the majority of these cases had times less than 90 minutes.

The Cardiovascular Advisory Committee meets quarterly to discuss issues about the STEMI system. After much discussion they recommended changing the revascularization time from door to balloon time to door to device time. This better reflects other data systems and the real reperfusion time. Devices include balloon angioplasty, thrombectomy/clot aspiration, direct use of stent, or guidewire use. For the first quarter of 2011, median prehospital activated patient door to device time was 57 minutes; non-activated 69 minutes; and walk in 76 minutes. This is similar to the mean door to balloon time for the first quarter 2011 and to the 2007-2010 data. For activated patients 95% have a door to balloon time \leq 90 minutes.

While door to balloon or device times are stable, from 2007 on there has been continuing reduction in door to balloon times for non-activated and walk in patients. Although not down to activated patient levels, they are approaching that level and are much faster than before the system existed.

The STEMI system is meeting our expectations. Reperfusion times are excellent, and quality markers are all as expected. The current challenge is to implement EKG transmission and reduce the false positive rate on EKGs and subsequent unnecessary activations.



Regional Cooperative Care Partnership (RCCP)

The San Diego Regional Cooperative Care Partnership (RCCP) was established in October of 2006. The fire departments serving the South Bay and East County regions of San Diego County collaborated with their respective Emergency Medical Services (EMS) provider, American Medical Response, to build and develop a single unified program to consolidate and share administrative, training and oversight services. This idea was the basis of the RCCP.

Partner Agencies:



The current state of the RCCP is the result of years of collaborative work between representatives from following organizations on various committees:

- American Medical Response
- Bonita Sunnyside Fire Protection District
- City of Chula Vista Fire Department
- City of Imperial Beach Fire Department
- City of La Mesa Fire Department
- City of Lemon Grove Fire Department
- City of National City Fire Department
- San Miguel Consolidated Fire Protection District

Each partner agency recognized that creating a program such as this would provide a meaningful and cost effective system for program oversight and improvement. Additionally, each agency was committed to improving the quality of patient care delivered in each of their communities by standardizing the training given to their first responder employees as well as establishing a unified quality assurance and improvement program.

The RCCP consists of three major areas of concentration:

- ◆ Quality Assurance/Continuous Quality Improvement

Quality assurance/improvement is the process of systematically examining our systems and care delivered to ensure the highest possible level of service is provided to all of our citizens.

- ◆ Medical Direction

The role of the medical director is to provide a progressive clinical focus and to allow the RCCP to provide quality and innovative care.

- ◆ Training

All of the personnel in the region are currently held to a very high training standard. The role of the training program within the RCCP is to provide additional training related to EMS that will allow for a uniform and sophisticated clinical focus for all member agencies.

The RCCP is a demonstration of the commitment of the agencies involved to provide the highest level of pre-hospital emergency care to their citizens and communities. The integration of the public service and private enterprise is the foundation for efficient and sophisticated emergency response and critical care delivery.

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Bonita, CA 91902



STAFF REPORT
CITY OF IMPERIAL BEACH

TO: HONORABLE MAYOR AND CITY COUNCIL

FROM: GARY BROWN, CITY MANAGER

MEETING DATE: JANUARY 18, 2012

ORIGINATING DEPT.: PUBLIC WORKS

SUBJECT: RESOLUTION AUTHORIZING STAFF TO COMPLETE THE DRAWINGS FOR ADDITIONAL STREET SEGMENTS FOR THE STREET IMPROVEMENTS RDA PHASE 4/5 CAPITAL IMPROVEMENT PROGRAM PROJECT (S11-105)

BACKGROUND: On December 7, 2011, City Council adopted Resolution No. 2011-7126 awarding the Street Improvement RDA Phase 4/5 capital improvement program (CIP) project S11-105 to Southland Paving, Inc. for \$3,672,542.00. The December 7, 2011 report showed that the total budget available was \$4,411,931.47 and the total estimated expenses were \$4,037,142.00. This left \$374,789.47 unencumbered and available for other work.

On November 17, 2010, Redevelopment Agency adopted Resolution No. R-10-235 awarding the Street Improvements RDA Phase 4/5 CIP to BDS Engineering for design, plans and specifications work in preparation for advertisement of this project for construction. Resolution No. R-10-235 identified the streets that were to be included in that design, plans and specifications. During the course of the design the estimated construction cost for all the designated streets exceeded the funds available and staff directed BDS Engineering to narrow the scope of work to only the street blocks approved for construction in the December 7, 2011 Resolution No. 2011-7126. This left the following street blocks out of the construction project:

- Donax Avenue – 2nd Street to 3rd Street
- 5th Street – Imperial Beach Blvd. to Fern Avenue
- Grove Avenue – Sports Park to Loudon Lane
- Loudon Lane – Imperial Beach Blvd. to Grove Avenue
- Oneonta Avenue – 5th Street to Connecticut Street

DISCUSSION: Given that there is \$374,789.47 remaining in the allotted budget and that there are streets originally planned and approved for inclusion in the Street Improvements RDA Phase 4/5 project but were not part of the award to Southland Paving, Inc., City Council could authorize a change order to include an additional street(s) from the original street list and shown above. To provide for these additional street sections, staff recommends that City Council consider authorizing the completion of the design work for:

- Donax Avenue – 2nd Street to 3rd Street; and
- Loudon Lane – Imperial Beach Blvd. to Grove Avenue.

Once BDS Engineering has completed the drawings, staff would work with Southland Paving, Inc. using their contract bid prices to establish a change order price for this additional work. Once there is agreement, staff would return to City Council seeking approval of this change order. The engineer's estimate to construct these two street sections is \$280,000.

ENVIRONMENTAL DETERMINATION:

Project is exempt from CEQA pursuant to CEQA Guidelines Section 15302(c): Replace or Reconstruction of Existing Utility Systems and Facilities.

FISCAL IMPACT:

Total budget available -	\$4,411,931.47
Total project estimated expenses -	\$4,037,142.00
Unencumbered budget -	\$ 374,789.47
Change Order No. 1 (estimate)	\$ 280,000.00
New Unencumbered budget	\$ 94,789.47

DEPARTMENT RECOMMENDATION:

1. Receive this report.
2. Adopt the attached resolution authorizing staff to proceed with directing BDS Engineering to complete the design for the addition of
 - a. Donax Avenue – 2nd Street to 3rd Street; and
 - b. Loudon Lane – Imperial Beach Blvd. to Grove Avenuefor possible inclusion into the Street Improvements RDA Phase 4/5 CIP contract with Southland Paving, Inc.
3. Direct staff to return to City Council for consideration to award a change order to Southland Paving, Inc. upon completion of drawings.

CITY MANAGER'S RECOMMENDATION:

Approve Department recommendation.



Gary Brown, City Manager

Attachments:

1. Resolution No. 2012-7144

RESOLUTION NO. 2012-7144**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IMPERIAL BEACH, CALIFORNIA, AUTHORIZING STAFF TO COMPLETE THE DRAWINGS FOR ADDITIONAL STREET SEGMENTS FOR THE STREET IMPROVEMENTS RDA PHASE 4/5 CAPITAL IMPROVEMENT PROGRAM PROJECT (S11-105)**

WHEREAS, on December 7, 2011, City Council adopted Resolution No. 2011-7126 awarding the Street Improvement RDA Phase 4/5 capital improvement project (CIP) to Southland Paving, Inc. for \$3,672,542.00; and

WHEREAS, Resolution No. 2011-7126 showed that the total budget available was \$4,411,931.47 and total estimated expenses were \$4,037,142.00 leaving \$374,789.47 unencumbered and available for other work; and

WHEREAS, on November 17, 2010, Redevelopment Agency adopted Resolution No. R-10-235 awarding the Street Improvements RDA Phase 4/5 CIP to BDS Engineering for design, plans and specifications work in preparation for advertisement of this project for construction; and

WHEREAS, resolution No. R-10-235 identified the streets that were to be included in that design, plans and specifications; and

WHEREAS, during the course of the design the estimated construction cost for all the designated streets exceeded the funds available and staff directed BDS Engineering to narrow the scope of work to only the street blocks approved for construction in the December 7, 2011 Resolution No. 2011-7126; and

WHEREAS, given that there is \$374,789.47 remaining in the allotted budget and that there are streets originally planned and approved for inclusion in the Street Improvements RDA Phase 4/5 project but were not part of the award to Southland Paving, Inc., City Council could direct that the design work for one or more streets sections be completed for possible inclusion in the Southland Paving, Inc. contract via change order using the remaining unencumbered funds; and

WHEREAS, to provide for these additional street sections, staff recommends that City Council consider authorizing the completion of the design work for:

- Donax Avenue – 2nd Street to 3rd Street; and
- Loudon Lane – Imperial Beach Blvd. to Grove Avenue; and

WHEREAS, the engineer's estimate to construct these two street sections is \$280,000.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Imperial Beach as follows:

1. Above recitals are true and correct.
2. Staff is authorized to proceed with directing BDS Engineering to complete the design for the addition of:
 - a. Donax Avenue – 2nd Street to 3rd Street; and
 - b. Loudon Lane – Imperial Beach Blvd. to Grove Avenuefor possible inclusion into the Street Improvements RDA Phase 4/5 CIP contract with Southland Paving, Inc..
3. Staff is directed to return to City Council for consideration to award a change order to Southland Paving, Inc. upon completion of drawings.

PASSED, APPROVED, AND ADOPTED by the City Council of the City of Imperial Beach at its meeting held on the 18th day of January 2012, by the following vote:

AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:

JAMES C. JANNEY, MAYOR

ATTEST:

JACQUELINE M. HALD, MMC
CITY CLERK



STAFF REPORT
CITY OF IMPERIAL BEACH

TO: HONORABLE MAYOR AND CITY COUNCIL
 FROM: GARY BROWN, CITY MANAGER
 MEETING DATE: JANUARY 18, 2012
 ORIGINATING DEPT.: PUBLIC WORKS *HB*
 SUBJECT: RESOLUTION APPROVING CHANGE ORDER NO. 1 TO FY 09/10 ANNUAL MAIN LINE REPAIR – GROUTING AND LINING CAPITAL IMPROVEMENT PROGRAM PROJECT (W10-201) WITH SANCON ENGINEERING, INC. AND APPROVING THE TRANSFER OF \$25,000 FROM SEWER ENTERPRISE FUND RESERVE TO CIP PROJECT W10-101 AND W10-201

BACKGROUND: On May 4, 2011, City Council awarded a contract to SANCON Engineering, Inc. (SANCON) for the FY 09/10 Annual Main Line Repair – Grouting and Lining Capital Improvement Program (CIP) project (W10-201). Subsequent to the contract award, it was determined that an included repair of the mainline on Imperial Beach Boulevard just east of 9th Street was in a greater state of deterioration than previously evaluated. SANCON suggested that the repair as designed would not successfully correct the major water infiltration ongoing in the sewer main. The City’s Engineer consultant (RBF Consulting) after some additional investigation concurred with SANCON’s evaluation. Because of the volume and velocity of water infiltration, it was recommended by the City Engineer and SANCON that the repair include a dewatering process that would temporarily eliminate the infiltration while the permanent repair is being installed. The damaged pipe is approximately 17 feet deep under Imperial Beach Blvd.

DISCUSSION: In consultation with the City’s Engineer, staff invited SANCON to provide the City the added cost to perform the repair on Imperial Beach Blvd. that would include dewatering the area adjacent to the infiltration sufficient to allow for the permanent repair to be effected. SANCON sought quotes from firms that were noted for performing these kinds of tasks. They received one quote which was compared with the Engineer’s Estimate, which was obtained by the City independent of SANCON. The quote received from SANCON is comparable to the Engineer’s Estimate of \$23,290. Below is the SANCON’s quote to perform the recommended dewatering:

- 1. Charles King Company \$25,900.00.

With the allowable mark up the change order cost would be \$27,445.00.

Although the volume of infiltration in this section of sewer main on Imperial Beach Blvd. has not been measured, it is essentially infiltrating at a rate sufficient to fill the 8 inch sewer main in that location. This infiltration presents an added treatment cost to the City rate payer with no real benefit to them. Correction of this break, although not an emergency, certainly is one begging for an urgent correction.

The immediate repair through Change Order Nr. 1 will require additional funds to be allocated to the FY 09/10 Annual Main Line Repair CIP (W10-101 & W10-201) Project. There are sufficient funds in the Sewer Enterprise Fund Reserve to effect this transfer if so directed by City Council.

ENVIRONMENTAL DETERMINATION:

Project is exempt from CEQA pursuant to CEQA Guidelines Section 15302(c): Replace or Reconstruction of Existing Utility Systems and Facilities. Not a project as defined by CEQA.

FISCAL IMPACT:

Revenue:

Sewer Enterprise Fund (W10-101 & W10-201) \$225,000.00

Current Estimated Expenses:

Design Engineer (W10-101 & W10-201) \$ 20,765.50
Administration estimate (W10-101 & W10-201) \$ 20,000.00
Geotechnical Study (Southern California Soil & Testing, Inc.) \$ 5,764.00
Arrieta Construction (W10-101) \$ 25,730.00
Arrieta Construction (W10-101) Premature Mobilization Cost \$ 9,213.67
SANCON Engineering, Inc. (W10-201) \$134,175.00
Additional CCTV work \$ 2,484.00

TOTAL ESTIMATED EXPENSES INCUMBERED \$218,132.17

Change Order Nr. 1:

Repair Imperial Beach Blvd. Sewer Main Infiltration \$27,445.00

Transfer from Sewer Enterprise Fund Reserve:

\$ 25,000.00

DEPARTMENT RECOMMENDATION:

1. Receive this report.
2. Adopt the attached resolution approving Change Order No. 1 to FY 09/10 Annual Main Line Repair – Grouting and Lining Capital Improvement Program (CIP) project (W10-201) and approving the transfer of \$25,000 from the Sewer Enterprise Fund Reserve to CIP project W10-101 & W10-201.
3. Authorize the City Manager to approve the increase in the SANCON Engineering, Inc. purchase order by the amount of this change order.

CITY MANAGER’S RECOMMENDATION:

Approve Department recommendation.



Gary Brown, City Manager

Attachments:

1. Resolution No. 2012-7143

RESOLUTION NO. 2012-7143

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IMPERIAL BEACH, CALIFORNIA, APPROVING CHANGE ORDER NO. 1 TO FY 09/10 ANNUAL MAIN LINE REPAIR – GROUTING AND LINING CAPITAL IMPROVEMENT PROGRAM PROJECT (W10-201) WITH SANCON ENGINEERING, INC. AND APPROVING THE TRANSFER OF \$25,000 FROM SEWER ENTERPRISE FUND RESERVE TO CIP PROJECT W10-101 AND W10-201

WHEREAS, on May 4, 2011, City Council awarded a contract to SANCON Engineering, Inc. for the FY 09/10 Annual Main Line Repair – Grouting and Lining Capital Improvement Program (CIP) project (W10-201); and

WHEREAS, subsequent to the contract award, it was determined that an included repair of the mainline on Imperial Beach Boulevard just east of 9th Street was in a greater state of deterioration than previously evaluated; and

WHEREAS, the repair as designed would not successfully correct the major water infiltration ongoing in the sewer main; and

WHEREAS, because of the volume and velocity of water infiltration, it was recommended that the repair include a dewatering process that would temporarily eliminate the infiltration while the permanent repair is being installed; and

WHEREAS, staff invited SANCON Engineering, Inc. to provide the City the added cost to perform the repair on Imperial Beach Blvd. that would include dewatering the area adjacent to the infiltration and thus allow for the permanent repair to be effected; and

WHEREAS, SANCON Engineering, Inc. sought three quotes from firms that were skilled for performing these kinds of tasks; and

WHEREAS, the lowest responsible and qualified quote was from Charles King Company, which with allowable markup, totaled \$27,445.00; and

WHEREAS, the engineer's estimate to effect these additional repairs is \$23,290; and

WHEREAS, the difference between the proposed change order amount and the engineer's estimate is a reasonable figure; and

WHEREAS, the immediate repair through Change Order No. 1 will require additional \$25,000 to be allocated to the FY 09/10 Annual Main Line Repair CIP (W10-101 & W10-201) Project; and

WHEREAS, there are sufficient funds in the Sewer Enterprise Fund Reserve to effect this transfer; and

WHEREAS, the SANCON Engineering, Inc. contract cost if awarded change order no. 1 would be \$161,620.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Imperial Beach as follows:

1. The above recitals are true and correct.

2. Change Order No. 1 to SANCON Engineering, Inc. for the FY 09/10 Annual Main Line Repair – Grouting and Lining Capital Improvement Program (CIP) project (W10-201) contract is approved.
3. The City Manager is authorized to sign Change Order No. 1 to SANCON Engineering, Inc. for the FY 09/10 Annual Main Line Repair – Grouting and Lining Capital Improvement Program (CIP) project (W10-201) contract.
4. The City Manager is authorized to transfer \$25,000 from the Sewer Enterprise Fund Reserve to the FY 09/10 Annual Main Line Repair (CIP) projects (W10-101 & W10-201).

PASSED, APPROVED, AND ADOPTED by the City Council of the City of Imperial Beach at its meeting held on the 18th day of January 2012, by the following vote:

AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:

JAMES C. JANNEY, MAYOR

ATTEST:

JACQUELINE M. HALD, MMC
CITY CLERK



AGENDA ITEM NO. 6.10

**STAFF REPORT
IMPERIAL BEACH HOUSING AUTHORITY**

TO: CHAIR AND MEMBERS OF THE HOUSING AUTHORITY

FROM: GARY BROWN, EXECUTIVE DIRECTOR

MEETING DATE: JANUARY 18, 2012

ORIGINATING DEPT.: COMMUNITY DEVELOPMENT DEPARTMENT
GREG WADE, DIRECTOR
GERARD E. SELBY, REDEVELOPMENT COORDINATOR *GS*

SUBJECT: ADOPTION OF RESOLUTION NO. HA-12-07 APPROVING AN AMENDMENT TO THE CLEAN & GREEN PROGRAM BUDGET IN THE AMOUNT OF THREE HUNDRED EIGHTY THOUSAND DOLLARS (\$380,000)

BACKGROUND

In December 2007, the Redevelopment Agency (the "Agency") approved the Clean and Green Program as a pilot project. This Program provides qualified very-low, low and moderate income single-family homeowners with reimbursement grants of up to \$30,000 for energy efficient and water conservation improvements. In consideration for these grants, each property owner is limited to one (1) grant in a ten-year period. Since creation of the Clean and Green Program, the Agency has on several occasions authorized the allocation of additional funds in order to continue this popular program. The primary goal of the Clean and Green Program is to preserve the City's existing stock of owner-occupied low and moderate income single-family residences through energy efficient improvements. To date, this program has successfully completed improvements to 93 very-low, low and moderate income households.

In January 2011, the City Council established the Imperial Beach Housing Authority (the "Authority") to administer the Low and Moderate Income Housing Fund ("Housing Funds") and to carry out affordable housing projects and programs within the City of Imperial Beach. On October 5, 2011, the Authority entered into an Affordable Housing Agreement with Hitzke Development for the Post Project and allocated \$3.8 million of Tax Increment Housing Funds towards this project. As had previously been reported to the City Council at the Workshop on October 12, 2011, the transfer of Housing Funds to the Authority had included Tax Increment funds in the amount of \$5.2 million (\$3.8 million of which was obligated to The Post project) and approximately \$1,100,000 of Housing Fund Bond Proceeds from the 2003 Bond sale. On November 2, 2011, the Authority allocated \$700,000 of Housing Fund Bond Proceeds to the Clean and Green Program budget. Of this total, however, only \$320,000 was authorized for the completion of contractually-obligated projects and the remaining \$380,000 was set aside for Program projects upon future authorization by the Authority.

On November 16, 2011, the Authority authorized the issuance of a Request for Proposals for the development of affordable housing on the 10th & Donax site and, contingent upon future

authorization by the Authority, allowed for the potential use of up to \$400,000 of Housing Fund Bond Proceeds for development of this property. On January 5, 2012, the City Council ratified the prior transfer of the Agency's Housing Funds to the Authority.

DISCUSSION

At this time, staff is requesting authorization to utilize \$380,000 of Housing Fund Bond Proceeds for Clean and Green Program projects. Staff recommends, therefore, that this amount be authorized by the Authority for expenditure on the Program. Staff further recommends that the Program budget be authorized to cover project management costs in addition to title reports, contractors and vendors necessary to implement the Program.

ENVIRONMENTAL IMPACT

This is not a project as defined by CEQA. However, when implemented, it is expected that these projects will have a beneficial impact to the environment and to energy conservation efforts.

FISCAL IMPACT

There are sufficient funds in the Authority's Budget for the Amendment. The following is the history of authorization to the Program's Budget:

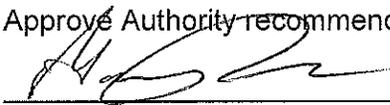
Original Pilot Program (December 2007)		\$180,000
Amendment (September 2008)		\$960,000
Capital Improvement Program (April 2009)	FY10/11	\$200,000
	FY11/12	\$200,000
Amendment (March 2010)		\$762,500
Amendment (November 2011)		<u>\$320,000</u>
	Subtotal	\$2,622,500
Proposed Amendment		<u>\$380,000</u>
Total not to Exceed Amount		\$3,002,500

DEPARTMENT RECOMMENDATION:

Staff recommends that the Housing Authority adopt Resolution No. HA-12-07 authorizing an additional \$380,000 of Housing Fund Bond Proceeds towards the Clean and Green Program Budget and further authorizing the use of these funds to cover project management necessary to implement the Program.

EXECUTIVE DIRECTOR'S RECOMMENDATION:

Approve Authority recommendation.



Gary Brown, Executive Director

Attachments:

1. Resolution No. HA-12-07

RESOLUTION NO. HA-12-07

A RESOLUTION OF THE IMPERIAL BEACH HOUSING AUTHORITY APPROVING AN AMENDMENT TO THE CLEAN & GREEN PROGRAM BUDGET IN AN AMOUNT NOT TO EXCEED THREE HUNDRED EIGHTY THOUSAND DOLLARS (\$380,000).

WHEREAS, the Imperial Beach Housing Authority ("Authority") is authorized pursuant to Division 24 Part 2 Chapter 1 Article 4 Section 34312(b) of the California Health and Safety Code (the "Act") to provide for the construction, reconstruction, improvement, alteration, repair of all or part of any housing; and

WHEREAS, pursuant to Section 34312.5(b) of the Act, the Authority may use low and moderate income housing funds ("Housing Funds") of the City of Imperial Beach Redevelopment Agency ("Agency") to increase or improve the City's supply of low and moderate income housing; and

WHEREAS, in January 2012, the Agency ratified the transfer of Housing Assets to the Authority to increase or improve the City's supply of low and moderate income housing; and

WHEREAS, the Authority has set objectives for the rehabilitation of affordable housing in accordance the Authority's policies; and

WHEREAS, in order to serve the objectives, the Authority desires to assist in the rehabilitation of existing single family housing; and

WHEREAS, the Authority is administering the Clean and Green Program ("the Program") which provides grants to very low, low and moderate-income single-family homeowners to improve energy and water efficiency, health and safety; and

WHEREAS, the Authority desires to approve an amendment to the Clean & Green Program Budget in an amount not to exceed THREE HUNDRED EIGHTY THOUSAND DOLLARS (\$380,000).

NOW, THEREFORE, BE IT RESOLVED, by the Authority, as follows:

1. That the Authority approves an amendment to the Clean & Green Program Budget in an amount not to exceed THREE HUNDRED EIGHTY THOUSAND DOLLARS (\$380,000).
2. That the Authority further authorizes the use of these Housing Funds to cover project management costs necessary to implement the Program.

PASSED, APPROVED, AND ADOPTED by the Imperial Beach Housing Authority of the City of Imperial Beach at its meeting held on the 18th day of January 2012, by the following roll call vote:

AYES: **BOARDMEMBERS:**
NOES: **BOARDMEMBERS:**
ABSENT: **BOARDMEMBERS:**

James C. Janney
JAMES C. JANNEY
CHAIRPERSON

ATTEST:

Jacqueline M. Hald
JACQUELINE M. HALD, CMC
SECRETARY



**STAFF REPORT
CITY OF IMPERIAL BEACH**

TO: HONORABLE MAYOR AND CITY COUNCIL

FROM: CITY MANAGER

MEETING DATE: JANUARY 18, 2012

ORIGINATING DEPT: CITY MANAGER

SUBJECT: RESOLUTION NO. 2012-7147 AUTHORIZATION TO ENTER INTO A MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF IMPERIAL BEACH, SAN DIEGO UNIFIED PORT DISTRICT AND CITY OF SAN DIEGO TO EXPLORE USES FOR POND 20

BACKGROUND:

Pond 20 is a 95.13 acre underdeveloped parcel of land located on tidelands, at the south end of San Diego Bay. Pond 20 is within the City of San Diego, included in the City of Imperial Beach's Redevelopment Area and is not currently included in the Port of San Diego's Master Plan. The parcel fronts the 1400 block of Palm Avenue, which is described as the "front porch" of Imperial Beach.

DISCUSSION:

Staff is requesting authorization to enter into a Memorandum of Understanding (MOU) with the San Diego Unified Port District and City of San Diego to explore uses of Pond 20. The MOU would allow the parties' time to establish mutual goals and objectives for future uses for Pond 20 based on stakeholder feedback, feasibility, market analysis and regulatory requirements.

FISCAL IMPACT:

The San Diego Port District has allocated \$50,000 for feasibility studies in the Fiscal year 2011/2012 budget. Long-term development opportunities may present revenue opportunities as well as additional costs.

ENVIRONMENTAL REVIEW

None required with this report.

CITY MANAGER'S RECOMMENDATION:

Adopt Resolution No. 2012-7147 authorizing a Memorandum of Understanding between the City of Imperial Beach, San Diego Unified Port District and the City of San Diego to explore uses for Pond 20.



Gary Brown, City Manager

Attachments:

1. Resolution No. 2012-7147
2. San Diego Unified Port District Agenda Item 25, including Memorandum of Understanding

RESOLUTION NO. 2012-7147

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IMPERIAL BEACH, CALIFORNIA, AUTHORIZING A MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF IMPERIAL BEACH, SAN DIEGO UNIFIED PORT DISTRICT AND CITY OF SAN DIEGO TO EXPLORE USES FOR POND 20

WHEREAS, Pond 20 is a 95.13 acre underdeveloped parcel of land located on tidelands, at the south end of San Diego Bay, within the City of San Diego, and included in the City of Imperial Beach's Redevelopment Area; and

WHEREAS, the parcel fronts the 1400 block of Palm Avenue, which is described as the "front porch" of Imperial Beach; and

WHEREAS, City of Imperial Beach, the San Diego Unified Port District and City of San Diego desire to enter into a Memorandum of Understanding (MOU) to explore uses or Pond 20 and time to establish mutual goals and objectives for future uses for Pond 20 based on stakeholder feedback, feasibility, market analysis and regulatory requirements; and

WHEREAS, the City of Imperial Beach, San Diego Unified Port District and City of San Diego have come to an agreement on the terms of the MOU.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Imperial Beach as follows:

1. Above recital are true and correct.
2. The MOU between the City of Imperial Beach, San Diego Unified Port District and the City of San Diego is hereby adopted,
3. The City Manager is hereby authorized to execute the MOU.

PASSED, APPROVED, AND ADOPTED by the City Council of the City of Imperial Beach at its meeting held on the 18th day of January 2012, by the following vote:

AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:

JAMES C. JANNEY, MAYOR

ATTEST:

JACQUELINE M. HALD, MMC
CITY CLERK

AGENDA ITEM 25**SAN DIEGO UNIFIED PORT DISTRICT**

DATE: January 10, 2012

SUBJECT: RESOLUTION AUTHORIZING MEMORANDUM OF UNDERSTANDING BETWEEN SAN DIEGO UNIFIED PORT DISTRICT, CITY OF SAN DIEGO AND CITY OF IMPERIAL BEACH TO EXPLORE USES FOR POND 20

EXECUTIVE SUMMARY:

Pond 20 is a 95.13 acre undeveloped parcel of land located at the south end of San Diego Bay. Pond 20 is within the City of San Diego (San Diego), included in the City of Imperial Beach's (Imperial Beach) Redevelopment Area and is not currently included in the Port Master Plan. The parcel fronts the 1400 block of Palm Avenue, which is described as the "front porch" of Imperial Beach.

Staff is requesting authorization to enter into a Memorandum of Understanding (MOU), Attachment A, with San Diego and Imperial Beach to explore uses for Pond 20. The MOU would allow the parties' time to establish mutual goals and objectives for future uses for Pond 20 based on stakeholder feedback, feasibility, market analysis and regulatory requirements.

RECOMMENDATION:

Resolution Authorizing Memorandum of Understanding Between San Diego Unified Port District, City of San Diego and City of Imperial Beach to Explore Uses for Pond 20 Conditioned Upon Approval by the City of San Diego and the City of Imperial Beach in a Form Substantially Similar to the Proposed MOU.

FISCAL IMPACT:

The District has allocated \$50,000 for feasibility studies, as needed, in the Fiscal Year 2011/2012 budget. Long-term development opportunities may present revenue opportunities as well as additional costs.

COMPASS STRATEGIC GOALS:

The MOU creates a roadmap for Imperial Beach, the District and San Diego to work with stakeholders on future environmental enhancement and economic development opportunities.

This agenda item supports the following Strategic Goal(s):

- Enhance and sustain a dynamic and diverse waterfront.
- Protect and improve the environmental conditions of San Diego Bay and the Tidelands.

- Develop and maintain a high level of public understanding that builds confidence and trust in the Port.

DISCUSSION:

1998 Acquisition

Pond 20 was purchased by the District in October 1998 as part of the 836 acre Western Salt land acquisition.¹ Of the 836 acres, 722 acres were transferred to the State of California as offsite mitigation for the expansion of Lindbergh Field and ultimately led to the creation of the South San Diego Bay National Wildlife Refuge. The remaining 114 acres was vested in the District for future development, subject to the Public Trust. When the San Diego County Regional Airport Authority (Airport) became a separate agency, Senate Bill 1896 provided for the District to retain ownership of 95.13 acres, known as Pond 20, by reimbursing the Airport \$3.33 million plus interest², with the Airport keeping the remaining acreage. The District conducts weed abatement, general clean-up, replacement of signage, gate repair and removal of homeless encampments at a cost to the District of approximately \$12,000 a year.

Wetlands and Watercourses

In March 2000, Merkel & Associates, Inc. was commissioned by the District to conduct a Jurisdictional Wetlands Delineation Report for the District's 95.13 acres of Pond 20, which was later updated in 2008. As identified on Attachment B, Pond 20 has 0.51 acres of Southern Coastal Salt Marsh habitat located in the southwest portion of the site. Approximately 37 acres of Pond 20 contain non-wetland waters of the United States, which are located in the western portion of the site. Elsewhere, standing water occurs around the periphery in the eastern portion of Pond 20 and approximately 74 acres of Pond 20 support non-jurisdictional upland habitat.

The Army Corps of Engineers (ACOE) regulate approximately 38 acres of Pond 20 as waters of the United States, including the wetland. The California Coastal Commission (Coastal) would regulate the same 38 acres as the ACOE; however, Coastal may determine that the entire site is a wetland pursuant to its wetland policy, in which case development limitations would apply.

2000 Memorandum of Understanding

In June 2000, the District and the cities of Imperial Beach and San Diego entered into a MOU³ regarding the development of Pond 20, which expired in 2005. The MOU committed the parties to study the development of Pond 20 and committed the District

¹ Purchase Agreement and Escrow Instructions Between Western Salt Company and San Diego Unified Port District, dated September 30, 1998, on file in the Office of the District Clerk bearing Document No. 38115 and First Amendment to Purchase Agreement and Escrow Instructions, dated November 16, 1998, on file in the Office of the District Clerk bearing Document No. 38274.

² Settlement Agreement Between the San Diego Unified Port District and The San Diego County Regional Airport Authority, dated June 1, 2004, on file in the Office of the District Clerk bearing Document No. 47492.

³ Memorandum of Understanding (Pond 20), dated June 13, 2000, on file in the Office of the District Clerk bearing Document No. 40715.

to prepare pre-development studies, which were completed. The MOU stated that Pond 20 would be included in the City of Imperial Beach's Redevelopment Area and also suggested that the two cities would explore tax revenue sharing.

As a result of the MOU, the District commissioned CB Richard Ellis, Inc. to prepare a Market Overview and Use Study, which looked at this site from the perspective of both retail and industrial uses. In each case, they assumed that the land was graded level with Palm Avenue and available for fee simple development; however, Pond 20 is 3 to 12 feet lower than grade. It was estimated, at that time, that site preparation to bring the site to grade would require approximately 400,000 cubic yards of fill to create a level 53-acre site fronting Palm Avenue.

2001 Request for Qualifications

In January 2001, the District conducted a Request for Qualifications to lease and develop Pond 20 and selected Vestar Development, a substantial Phoenix-based commercial developer to identify a development proposal for the site. Vestar had been working with a major retail tenant for shopping center development; however, it was determined that community serving retail uses were not consistent with authorized uses by the California State Lands Commission so Vestar abandoned pursuit of the site.

2008 Appraisal

In 2008, the District commissioned Rasmuson Appraisal Services to conduct an appraisal of the site, which concluded that the "highest and best" use of Pond 20 was speculative and undetermined at that time. Potential development costs were projected to exceed the land value, as the site is well below grade of surrounding property, thus requiring significant fill and grading, and portions of the property are considered wetlands. The appraisal further determined that the District could hold this land for future development or keep it as open space with potential for habitat enhancement or restoration due to potential constraints on development identified at that time.

Current Status

On October 29, 2010, the South County Economic Development Council (SCEDC) contacted the District with concerns regarding Pond 20's aesthetics as well as potential opportunities for future development. District Staff met with leadership from the City of Imperial Beach, SCEDC and members of the Board of Port Commissioners to discuss short-term and long-term plans for Pond 20.

On January 11, 2011, the Board authorized staff to negotiate a MOU to establish mutual goals and objectives for future development, based on feasibility and market analysis. Several inter-agency meetings were held to develop the parameters of the MOU during the months of January through April. The MOU was then drafted in May and routed to Imperial Beach in June for review and comment. In June and July, District staff and Imperial Beach worked collaboratively to revise the MOU and a final draft was circulated to San Diego for review and comment in August. At that time, District staff requested a three-party meeting with Imperial Beach and San Diego to discuss the process for completing the MOU, which occurred in early October.

The MOU is for an initial term of 24 months, but will automatically renew in 12 month increments up to a total of five years as summarized on the MOU INFORMATION SUMMARY, Attachment C. During this time, the parties will generally undergo the following four part outreach process:

1. Public Outreach – Notices will be sent to the public, stakeholders, and other appropriate planning groups. Several meetings will be held in various locations to discuss the process and objectives.
2. Development Workshops– Development Workshops will be held, wherein interested respondents may review the past studies and obtain additional information including any comments from the Public Outreach.
3. Letters of Interest – Following the Development Workshops, the District will accept letters of interest from interested respondents with proposals for Pond 20.
4. Public Outreach – Prior to returning to the Board with a recommendation, the Staff will share the outcome of the Development Workshops and letters of interest received. Staff will outline its recommendation to the Board (i.e. issuing a RFP/RFQ, sole source negotiations or other) and obtain feedback from the public on the recommendation.

This process will involve a variety of stakeholders, including, but not limited to: neighboring communities, appropriate planning groups, resource agencies and developers. The public outreach will include a Public meeting with the Otay Mesa-Nestor Community Planning Group to discuss various options for Pond 20 and to receive input from the Otay Mesa-Nestor community.

The MOU has been reviewed by staff from both San Diego and Imperial Beach; Imperial Beach plans to consider this item at the City Council meeting on January 18, 2012; San Diego will have the MOU approved and executed following approval by the District and Imperial Beach. Staff recommends that the Board approve the MOU conditioned upon the approval of San Diego and Imperial Beach in a form substantially similar to the attached MOU.

Port Attorney's Comments:

The Port Attorney's Office has reviewed the MOU and there are no legal concerns at this time. The Board may authorize the MOU if it is deemed appropriate.

Environmental Review:

The proposed Board action does not constitute a "project" under the definition set forth in California Environmental Quality Act (CEQA) Guidelines Section 15378 and is therefore not subject to CEQA

Equal Opportunity Program:

Not Applicable.

PREPARED BY: Adam Meyer
Asset Manager, Real Estate

Michelle White
Environmental Policy Manager, Government & Community
Relations

Attachments:

Attachment A: Draft Memorandum of Understanding between San Diego Unified
Port District, City of San Diego and City of Imperial Beach to
Explore Uses for Pond 20
Attachment B: Jurisdictional Wetlands Map
Attachment C: MOU Information Summary
Attachment D: Pond 20 Map

Attachment A to Agenda Sheet No. 25

**MEMORANDUM OF UNDERSTANDING
BETWEEN SAN DIEGO UNIFIED PORT DISTRICT, CITY OF SAN DIEGO AND CITY OF
IMPERIAL BEACH TO EXPLORE USES FOR POND 20**

The following recitals are a substantive part of this Memorandum of Understanding (MOU):

WHEREAS, the San Diego Unified Port District ("District") owns a 95.13 acre undeveloped parcel of land located at the south end of San Diego Bay, fronting Palm Avenue in Imperial Beach known as Pond 20; and

WHEREAS, Pond 20 is within the City of San Diego's ("San Diego") jurisdiction and a portion is included in the City of Imperial Beach's ("Imperial Beach") Redevelopment Area; and,

WHEREAS, District, San Diego and Imperial Beach (collectively "Parties") entered into a MOU dated June 13, 2000 to initiate a preliminary redevelopment study to explore future jurisdictional and developmental issues for Pond 20, on file in the Office of the District Clerk as Document No. 40715, which expired June 13, 2005 (2000 MOU); and,

WHEREAS, District, San Diego and Imperial Beach desire to enter into this MOU to establish mutual goals and objectives for future appropriate uses for the potential development of Pond 20; and environmental resource protection, management and enhancement;

NOW THEREFORE, the Parties hereto agree to enter into this MOU effective as of this _____ day of _____, 2012:

1. Stakeholder Outreach. To assess stakeholders' ideas regarding the environmental and economic development opportunities for Pond 20, the District, in cooperation with San Diego and Imperial Beach, shall initiate a stakeholder outreach plan, which shall include coordination with interested stakeholders in the respective, affected, and contiguous communities as well as resource agencies in a similar form to that outlined below:
 - a. Public Outreach – The District will notice the public, stakeholders, and other appropriate planning groups of the approved MOU. The District will facilitate meetings in various locations to discuss the stakeholder outreach process and objectives, wherein the public is able to attend and participate.
 - b. Development Workshops– The District shall facilitate Development Workshops, wherein interested respondents may review the past studies conducted on Pond

20 and obtain additional information about what interested respondents should consider when submitting a letter of interest to the District (i.e. potential site constraints, use restrictions, etc.).

- c. Letters of Interest – Following the Development Workshops, the District will accept letters of interest from interested respondents with proposals for Pond 20.
 - d. Public Outreach – Prior to returning to the Board of Port Commissioners with a recommendation, the District will share the outcome of the Development Workshops and letters of interest received. The District will outline the recommendation to its Board (i.e. issuing a RFP/RFQ, sole source negotiations or other) and obtain feedback from the public on said recommendation.
2. Site Feasibility. Comprehensive pre-development due diligence efforts will be required to be completed by the interested respondents for Pond 20, which may include, but are not limited to: title research, jurisdictional controls and governing doctrines, hazardous materials investigations, all necessary soils and engineering analysis, comprehensive environmental analysis, investigation of California Coastal Commission and Army Corps of Engineers development issues, full geo-technical/topographical site study and grading plan in an effort to establish the scope and schedule of the due diligence process.

Under the 2000 MOU, the District commissioned and paid for a number of the aforementioned studies as well as a site appraisal in 2008. The District shall make said studies on Pond 20 available to potential developers for consideration during the Stakeholder Outreach process outlined above. The developers shall collectively review the existing studies to determine if they are relevant, require updates, must be re-commissioned or if additional studies must be conducted. Developers may elect to conduct additional studies, at their expense, during this process and said studies shall be included with letters of interest submitted to the District.

- 3. Otay Mesa-Nestor Community Planning Group. A Public meeting with the Otay Mesa-Nestor Community Planning Group will be set within the Otay Mesa-Nestor community to discuss various options for Pond 20 and to receive input from the Otay Mesa-Nestor community.
- 4. Overall Plan. The Parties, based on the outcome of the aforementioned pre-development due-diligence efforts, agree to collaborate on the formulation of a holistic restoration/enhancement plan to provide a balanced approach, which may identify environmental and economic development opportunities for Pond 20. However, no development rights, environmental credits or entitlements of any kind are conferred or guaranteed by this MOU, nor is the expenditure of any public funds committed.

5. Tax Revenue Sharing. The Parties agree to explore relevant revenue sharing opportunities, taking into account potential revenues, including but not limited to: property tax increment due to redevelopment, sales taxes, sales and rental income, fees, in-kind contributions, regular property taxes and payments in-lieu of taxes.

6. General Provisions.

- a. Term. This MOU shall commence effective on the date set forth above and shall continue for a period of twenty-four (24) months. The MOU will automatically renew for three additional twelve (12) month periods at the termination of the previous period, up to a total of five (5) years, unless one of the Parties provides notice of termination, which may be provided at any time in writing to the other Parties.
- b. Amendments. Neither this MOU nor any of the terms hereof may be amended, modified, waived or terminated except by unanimous consent of the Parties evidenced by a written instrument signed by the Parties. The Parties may enter into operating memoranda to implement the provisions of this MOU without formal amendment to this MOU.
- c. State Law. This MOU, and the rights and obligations of the Parties to this MOU, shall be interpreted and enforced in accordance with and governed by the laws of the State of California. The language in all parts of this MOU shall be, in all cases, construed according to its fair meaning and not strictly for or against the Parties.
- d. Successors and Assigns. This MOU may not be assigned to any party without the express written approval of the other Parties..
- e. Time of Essence. The Parties hereby acknowledge and agree that time is strictly of the essence with respect to each and every term, condition, obligation and provision hereof and that failure to timely perform any of the terms, conditions, obligations or provisions hereof, by a party to this MOU, shall constitute a material breach and default under this MOU by the party failing to perform.
- f. Execution of Other Instruments. Each party to this MOU agrees that it shall, upon request of a party hereunder, take any and all steps and execute or present to the appropriate legislative body for consideration, acknowledge and deliver to the requesting party, any and all further instruments necessary or expedient to effectuate the purposes of this MOU.

- g. Entire Agreement. This MOU constitutes the entire agreement between the Parties with respect to the subject matter hereof and supersedes all prior agreements, offers and negotiations, oral and written.
- h. Notice. Any notice, demand, complaint, request, or other submission under this MOU shall be in writing. Service shall be deemed sufficient if the notice is deposited in the United States mail, postage paid. Proper notice shall be effective on the date it is mailed, unless prohibited otherwise in this MOU. For the purpose of the MOU, unless otherwise agreed in writing, notices shall be mailed to:

For District: Director of Real Estate
San Diego Unified Port District
3165 Pacific Highway
San Diego, CA 92101

With Copy to: Port Attorney
San Diego Unified Port District
3165 Pacific Highway
San Diego, CA 92101

For San Diego: City of San Diego
202 C Street
San Diego, CA 92101

With Copy to: General Counsel
Redevelopment Agency of the City of San Diego
1200 Third Avenue, Suite 1100
San Diego, CA 92101

For Imperial Beach: City Manager
City of Imperial Beach
825 Imperial Beach Boulevard
Imperial Beach, CA 91932

With Copy to: City Attorney for Imperial Beach
McDougal, Love & Eckis
8100 La Mesa Blvd.
La Mesa, CA 91942

IN WITNESS WHEREOF, the Parties have executed this MOU by proper persons duly authorized as the date first herein above written.

IMPERIAL BEACH:

CITY OF IMPERIAL BEACH

Dated: _____

By: _____

Its: _____

SAN DIEGO:

CITY OF SAN DIEGO

Dated: _____

By: _____

Its: _____

DISTRICT:

CITY OF IMPERIAL BEACH

Dated: _____

By: _____

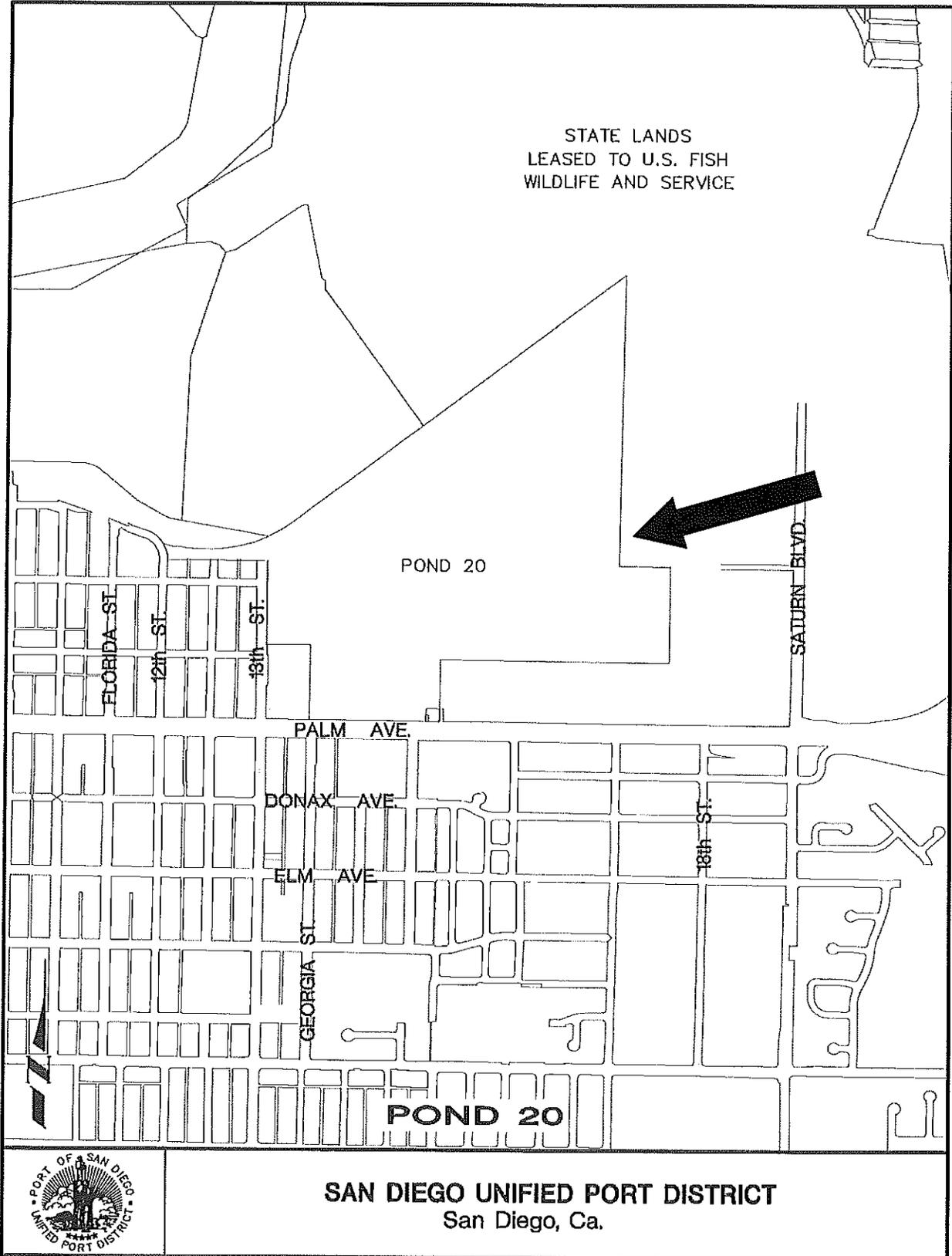
Its: _____

Attachment C to Agenda Sheet No. 25

MOU INFORMATION SUMMARY

Parties:	San Diego Unified Port District, City of San Diego and City of Imperial Beach
Term:	24 months, with automatic renewals of 12 months each up to a total of five years
District Requirements:	<p>To assess stakeholders' ideas regarding the environmental and economic development opportunities for Pond 20, the District, in cooperation with San Diego and Imperial Beach, shall initiate a stakeholder outreach plan, which shall include coordination with interested stakeholders in the community as well as resource agencies in a form similar to that outlined below:</p> <ul style="list-style-type: none">a. Public Outreachb. Development Workshopsc. Letters of Interestd. Public Outreach
District, Imperial Beach and San Diego Requirements:	The parties, based on the outcome of the stakeholder outreach and pre-development due-diligence efforts, agree to support formulation of a holistic restoration/enhancement plan to provide a balanced approach, which may provide environmental and economic development opportunities for Pond 20.

Attachment D to Agenda Sheet No. 25



SAN DIEGO UNIFIED PORT DISTRICT
San Diego, Ca.

ITEM NO. 25

RESOLUTION _____

RESOLUTION AUTHORIZING MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN SAN DIEGO UNIFIED PORT DISTRICT, CITY OF SAN DIEGO, AND CITY OF IMPERIAL BEACH TO EXPLORE USES FOR POND 20 CONDITIONED UPON APPROVAL BY THE CITY OF SAN DIEGO AND THE CITY OF IMPERIAL BEACH

WHEREAS, the San Diego Unified Port District (District), is a public corporation created by the legislature in 1962 pursuant to Harbors and Navigation Code Appendix 1 (Port Act); and

WHEREAS, Section 87(a) of the Port Act provides the tide and submerged lands conveyed to the District shall be held by the District in trust and may be used for purposes in which there is a general statewide purpose; and

WHEREAS, Pond 20 is a 95.13 acre undeveloped parcel of land located on tidelands, at the south end of San Diego Bay, within the City of San Diego and included in the City of Imperial Beach's redevelopment area; and

WHEREAS, the District, in carrying out its duties under Section 87 of the Port Act, is desirous of entering into a Memorandum of Understanding (MOU) with the City of San Diego and the City of Imperial Beach, to explore uses and establish mutual goals and objectives, for present and future uses of Pond 20, based upon feasibility, market analysis and regulatory requirements; and

WHEREAS, the District, City of Imperial Beach and City of San Diego have come to an agreement on the terms for the MOU; and

WHEREAS, the District recommends that the Board of Port Commissioners (BPC) approve the MOU with the terms and conditions consistent with the draft attached to the agenda sheet.

NOW, THEREFORE, BE IT RESOLVED by the Board of Port Commissioners of the San Diego Unified Port District, as follows:

ITEM NO. 25

That the Executive Director or his designated representative is hereby authorized to enter into a MOU, between San Diego Unified Port District, City of San Diego and City of Imperial Beach to explore uses and establish mutual goals and objectives, for present and future uses for Pond 20, based upon feasibility, market analysis and regulatory requirements, conditioned upon approval of the same terms and conditions by the City of San Diego and the City of Imperial Beach as set forth in the proposed MOU.

ADOPTED this _____ day of _____, 2012.

DRAFT

Terrie Eichholz - Agenda Item Re: Pond 20 - (Email received: suggested edits from Laura Hunter)

AGENDA RELATED
JAN 10 2012
#25

From: May Mootry
To: Terrie Eichholz
Date: 1/6/2012 5:27 PM
Subject: Agenda Item Re: Pond 20 - (Email received: suggested edits from Laura Hunter)
CC: Laura Nicholson

**Information
Added
01/06/12**

Hi Terrie: As we discussed, the email below was forwarded on to the Cammissionians. Thank you.
W/R, May

From: May Moatry
To: Commissioners (7 + Assistants)
Date: 1/6/2012 5:24 PM
Subject: Agendo Item Re: Pond 20 - (Email received: suggested edits from Laura Hunter)
Commissioners:
Passing along an Michelle behalf. Clerk's office will include a hard copy of the email below in your binder insert for tonight's package. Thank you.
W/R, May

From: Michelle White
To: Celia Brewer; Commissioner Services Staff; Cynthia Holder; Irene McCormack; Laura Nicholson; Randa Coniglio; Terrie Eichholz; Tim Deuel; Wayne Darbeau
CC: Adam Meyer; Chris Hargett; Karen Weymann; Shahriar Afshor
Date: 1/6/2012 5:12 PM
Subject: Fwd: suggested edits

All,
Attached is an email I received today from Laura Hunter regarding the Pond 20 agenda item next week. She has indicated that EHC will be "neutral" on the item, but that they will recommend amendments to the MOU as outlined below. Please let me know if you have questions on this matter.
Michelle

>>> On 1/6/2012 at 12:58 PM , message <008601ccccb5f820d570e8628050@net> said:

Hi Michelle
Here are some suggested edits. I had to re-type so editing might not be perfect but you get the idea
They are meant to disclose and clarify more of the known information and range of options out there. Let me know if you have questions.

Laura
SUGGESTED EDITS TO MOU
The following recitals are a substantive part of this Memorandum of Understanding (MOU):
WHEREAS, the District owns a 95.13 acre undeveloped parcel of land located within the Otay Mesa-Nestor Community Plan "special study area" (1997, p. 89) at the south end of San Diego Bay, fronting 1400 Palm Avenue in Imperial Beach known as Pond 20; and,

.....
WHEREAS, District, San Diego and Imperial Beach entered into a MOU dated June 13, 2000, to initiate a preliminary redevelopment study to explore future jurisdictional and developmental

issues for Pond 20, on file in the Office of the District Clerk as Document No. 40715, which expired June 13, 2005 (2000 MOU), but have yet to initiate the "special study" process as required prior to any land use changes that are required by the Otay Mesa-Nestor Community Plan "special study area" (1997, p. 89); and,

WHEREAS, District, San Diego and Imperial Beach desire to enter into this MOU to establish mutual goals and objectives for future appropriate uses for the potential development of Pond 20; and environmental resource protection, management and enhancement; and, consideration of the implications of new scientific research addressing the future threat of sea level rise; and, WHEREAS, the establishment of a habitat mitigation bank as promoted by resource agencies - that includes pond 20 and nearby district undeveloped parcels - also offers the potential for a sustainable stream of future shared revenue available to the District, San Diego, and Imperial Beach; and,.....

.....

1. Stakeholder Outreach. Upon execution of this Agreement, and consistent with the spirit of the Otay Mesa-Nestor Community Plan (1997), the parties shall initiate a stakeholder outreach plan and fact-finding process, which shall include coordination with interested stakeholders in the community as well as all applicable resource agencies.

....

2. Tax Revenue Sharing. The Parties agree to explore relevant potential revenue sharing opportunities, including but no limited to :property tax increment due to reevelopment, sales taxes, sales and rental income, fees, in-kind contributions, habitat mitigation bank revenue, regular property taxes and payments in-lieu of taxes.


earthlover@sbcglobal.net

SAN DIEGO UNIFIED PORT DISTRICT

AGENDA RELATED

MEMORANDUM

JAN 10 2012

25

Date: January 9, 2012
To: Board of Port Commissioners
From: Michelle White
Environmental Policy Manager, Government & Community Relations
mwhite@portofsandiego.org
Subject: Comments received on Agenda Item 25, the Pond 20 Memorandum of Understanding

Information Added 01/09/12

On Friday, January 6, 2012, District staff received proposed amendments to the Pond 20 Memorandum of Understanding (MOU) from Laura Hunter, Chair of the Wildlife Advisory Group (Attachment A). For the past year, District staff has been working with staff from the cities of San Diego and Imperial Beach to develop language for the MOU that is agreeable to all parties. As part of this process, most of the comments submitted by Ms. Hunter were evaluated by the District, Imperial Beach, and San Diego.

If the Board directs staff to make additional changes to the MOU, changes will need to be approved by the cities of San Diego and Imperial Beach and may delay the process moving forward. Imperial Beach is scheduled to hear this item at their City Council meeting on January 18, 2012. Staff recommends approval of the MOU at the January 10th Board meeting. Moving this item forward sends a positive signal to all stakeholders in the process.

If you have questions on this information, please feel free to contact me at 619-686-7297 or Shahriar.Afshar, Director of Government & Community Relations at (619) 686-6288.

Attachment

Attachment A

SUGGESTED EDITS TO MOU

The following recitals are a substantive part of this Memorandum of Understanding (MOU):

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WHEREAS, District, San Diego and Imperial Beach desire to enter into this MOU to establish mutual goals and objectives for future appropriate uses for the potential development of Pond 20; ~~and~~ environmental resource protection, management and enhancement; and, consideration of the implications of new scientific research addressing the future threat of sea level rise; and,

WHEREAS, the establishment of a habitat mitigation bank as promoted by resource agencies - that includes pond 20 and nearby district undeveloped parcels - also offers the potential for a sustainable stream of future shared revenue available to the District, San Diego, and Imperial Beach; and,.....

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STAFF REPORT
CITY OF IMPERIAL BEACH

TO: HONORABLE MAYOR AND CITY COUNCIL
FROM: GARY BROWN, CITY MANAGER

MEETING DATE: JANUARY 18, 2012
ORIGINATING DEPT.: JACQUELINE M. HALD, CITY CLERK

SUBJECT: CONSIDERATION OF REQUEST FROM
COUNCILMEMBER BRAGG REGARDING "VOTE YES"
TO LEGALLY DISPLAY OUR NATIONAL MOTTO "IN
GOD WE TRUST" IN EVERY CITY AND COUNTY
CHAMBER AND EVERY STATE CAPITOL IN AMERICA

BACKGROUND & DISCUSSION:

At the December 7, 2011 City Council meeting, Councilmember Bragg requested placement of a discussion on the "In God We Trust" proposal submitted by Jacquie Sullivan (attachment 1) on a future agenda.

CALIFORNIA ENVIRONMENTAL QUALITY ACT:

Not a project as defined by CEQA.

FISCAL IMPACT:

None.

DEPARTMENT RECOMMENDATION:

City Council to decide if a discussion on the "In God We Trust" proposal should be agendized for a future City Council meeting.

CITY MANAGER'S RECOMMENDATION:

Approve Department recommendation.



Gary Brown, City Manager

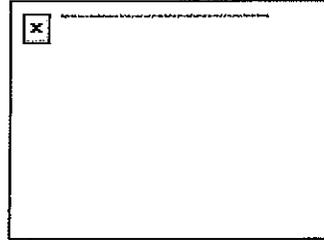
Attachments:

1. E-mail correspondence received from Jacquie Sullivan, dated November 29, 2011

Jacque Hald

From: Jacquie Sullivan
Sent: Tuesday, November 29, 2011 1:00 PM
To: Jacquie
Subject: To Elected Officials: In God We Trust~America's Newsletter: November 2011
Attachments: Yes Vote - Counties and Cities Across America 264.pdf

Please Distribute to your Elected Officials. Thank You.



To: City Council
 cc: City Manager

In God We Trust ~ America, Inc.

Our Mission:
To Promote Patriotism
By Encouraging Elected Officials to "Vote Yes" To Legally Display Our National Motto
"In God We Trust"
In Every City and County Chamber and Every State Capitol
In America

Newsletter – November, 2011

Greetings, Patriots:

November: Pilgrims, turkeys, and Indians? Not really. The first national Thanksgiving was proclaimed by George Washington in 1789. In his proclamation Washington listed the duties of all nations, what Americans should be thankful for, and what to ask God for. When reading it we come to understand how relevant it still is. For example, Washington tells us that ALL nations should acknowledge the providence of Almighty God, obey His will, and humbly implore His protection and favor. In addition, he says we should thank God for our Constitution, religious liberty, and other "great and various favors." Finally, we need to ask God to pardon national and other sins, make government a blessing by having it make wise, Constitutional laws and grant prosperity. For anyone who watches current events Washington's words will strike familiar chords. Isn't it ironic that even after 222 years they still apply?

BREAKING NEWS:

12/7/11
 Submitted by
 Council member
 Boraxx

On November 1, 2011 the House of Representatives voted 396 - 9 to reaffirm "In God We Trust" as the nation's motto. Officially designated as such in 1956 by the 84th Congress and President Eisenhower, Representative Randy Forbes, of Virginia, authored the bill because such notables as President Obama mistakenly state, "E Pluribus Unum" is the national motto in public statements. The resolution also calls for the placement of the motto in all government buildings from schools to courthouses. [Click here to see the press release from Representative Forbes' website!](#)

The passage of this resolution highlights the national motto as legally acceptable in all government buildings despite many attempts to have it removed.

In God We Trust ~ America applauds Representative Forbes for his sponsorship of a bill that reminds ALL Americans what our motto is, and that it is legally acceptable in all government buildings! Please click on the attached list to see all 264 "Yes vote" cities and counties.

PROGRESS REPORT:

In God We Trust ~ America's list of "Yes Vote" cities and counties across America, continues to grow! With the addition, in November, of Sullivan and Galena Missouri and Quitman Texas we have added 109 new cities and counties since November, 2010! Click on the attachment to this newsletter to see the updated list. Exciting and Inspiring!!

Cities and Counties added in October, 2011:

State	City	County	Date Approved
Alabama	Heflin	Cleburne	10/11/2011
Alabama	Hoover	Jefferson	4/18/2011
California	Moreno Valley	Riverside	9/13/2011
California	Auburn	Placer	10/24/2011
Missouri	Crane	Stone	
Missouri	Republic	Christian/Greene	7/25/2011
Missouri	Crawford County Commissioners	Crawford	
Missouri	Osceola	St. Clair	
Missouri	Joplin	Jasper/Newton	
Missouri	Jefferson City	Cole	
Missouri	Hermitage	Hickory	9/13/2011
Missouri	Lebanon	Laclede	
Missouri	Hartsville	Wright	5/9/2011
Missouri	Aurora	Lawrence	8/23/2011

State	City	County	Date/Approved
Missouri	Lawrence County Commissioners	Lawrence	
Missouri	Scott County Commissioners	Scott	2002
Missouri	Webster County Commissioners	Webster	
Missouri	Camdenton	Camden	
Oklahoma	Norman	Cleveland	
Oklahoma	Miami	Ottawa	6/6/2011
Texas	Gladewater	Gregg/Uphsur	8/26/2011
Texas	Rusk County Commissioners	Rusk	8/18/2011
Texas	Bullard	Smith/Cherokee	10/4/2011
Texas	White Oak	Gregg	10/17/2011
Texas	Mt. Enterprise	Rusk	9/27/2011
Texas	Troup	Smith	9/27/2011
Texas	Whitehouse	Smith	9/27/2011
Texas	Winona	Smith	9/20/2011
Texas	Upshur County Commissioners	Upshur	10/31/2011
Texas	Chandler	Henderson	10/11/2011
Texas	Lindale	Smith	10/18/2011
Texas	Noonday	Smith	10/27/2011
Texas	Tyler	Smith	10/26/2011
Texas	Wood County Commissioners	Wood	9/16/2011

Grand Total – 264 “Yes Vote” Cities and Counties across America –Yeah!!

My sincere, "Thank You" to Rosalie Howerton, who lives in Tyler, Texas: Rosalie heard my interview on David Barton's Wallbuilder's radio program telling about IGWT~A. She responded to our plea for volunteers and is our new State Director for Texas. In just a few short months she is responsible for most of the "Yes Vote" entries there (see above list). Thank You, for your good work, Rosalie! We need many more volunteers just like you!

WE NEED YOUR FINANCIAL SUPPORT AND PRAYERS:

Please consider partnering with *In God We Trust ~ America, Inc.* as we continue to expand "**Our Mission.**" Your one time donation or monthly partnership will help us make an effective stand for Promoting Patriotism and Keeping God's Name in America. Thanks!

DONATE HERE or send check/money order to: P.O. Box 11715, Bakersfield, CA 93389-1715.

BE A MISSIONARY FOR AMERICA:

We are asking Patriots across our country to get involved with *In God We Trust ~ America*. We need volunteers to email our informational, patriotic packet to city and county elected officials, in every state in America. If our National Motto, "In God We Trust" is already displayed in your City and County Chamber, choose another state in which to start sending our material. If our Motto is not already displayed, make your first mission your own area. I welcome you to contact me personally and I will send you our material and help you get started.

I encourage you to visit the website at: <http://www.ingodwetrust-america.org>

"In God We Trust"

May God Bless America and May America 's Trust Always be in God.

Jacquie Sullivan
City Councilmember: Bakersfield, CA
In God We Trust ~ America, Inc.
Founder/ President
(
Jacquie



In God We Trust ~ America, Inc.

"YES VOTE" COUNTIES AND CITIES ACROSS AMERICA
THAT APPROVED DISPLAY OF OUR
NATIONAL MOTTO "IN GOD WE TRUST" IN THEIR CHAMBERS.

264 - Total # of "Yes Vote" counties and cities across AMERICA

State of Alabama



	<i>State</i>	<i>County or City</i>	<i>County</i>	<i>Date Approved</i>
1	Alabama	Heflin	Cleburne	10/11/2011
2	Alabama	Hoover	Jefferson	4/18/2011

Alabama "Yes Vote" Counties and Cities - 2

State of Arkansas



	<i>State</i>	<i>County or City</i>	<i>County</i>	<i>Date Approved</i>
1	Arkansas	Baxter County Supervisors	Baxter	9/7/2010
2	Arkansas	Alpena	Boone	9/6/2010
3	Arkansas	Ash Flat	Sharp	5/17/2010
4	Arkansas	Avoca	Benton	5/31/2010
5	Arkansas	Bald Knob	White	10/4/2010
6	Arkansas	Bay	Craighead	8/9/2010
7	Arkansas	Bella Vista	Benton	2/28/2011
8	Arkansas	Blytheville	Mississippi	10/20/2009
9	Arkansas	Bono	Craighead	8/17/2010
10	Arkansas	Brookland	Craighead	9/14/2010
11	Arkansas	Burdette	Mississippi	10/26/2009
12	Arkansas	Caddo Valley	Clark	8/19/2010
13	Arkansas	Calico Rock	Izard	9/13/2010
14	Arkansas	Caraway	Craighead	8/12/2010
15	Arkansas	Cave City	Sharp	9/28/2010
16	Arkansas	Cherokee Village	Sharp & Fulton	9/1/2010
17	Arkansas	Clarendon	Monroe	9/7/2010
18	Arkansas	Clinton	Van Buren	9/14/2010
19	Arkansas	Crossett	Ashely	2000
20	Arkansas	Dardanelle	Yell	10/4/2010
21	Arkansas	DeQueen	Sevier	9/21/2010
22	Arkansas	Diamond City	Boone	10/18/2010

23	Arkansas	El Dorado	Union	1991
24	Arkansas	Etowah	Mississippi	9/21/2010
25	Arkansas	Fairfield Bay	Van Buren	1995
26	Arkansas	Felthensal	Union	4/12/2011
27	Arkansas	Gosnell	Mississippi	11/10/2009
28	Arkansas	Greenwood	Sebastian	2001
29	Arkansas	Hampton	Calhoun	9/13/2010
30	Arkansas	Hardy	Sharp	9/7/2010
31	Arkansas	Harrell	Calhoun	8/17/2010
32	Arkansas	Harrisburg	Pointsett	5/10/2011
33	Arkansas	Hazen	Prairie	9/16/2010
34	Arkansas	Higginson	White	6/7/2010
35	Arkansas	Highland	Sharp	9/15/2010
36	Arkansas	Horatio	Sevier	11/1/2010
37	Arkansas	Horseshoe Bend	Izard	5/19/2010
38	Arkansas	Hot Springs	Garland	5/4/2011
39	Arkansas	Hoxie	Lawrence	10/12/2010
40	Arkansas	Huntsville	Madison	9/15/2010
41	Arkansas	Jacksonport	Jackson	7/20/2010
42	Arkansas	Jasper	Newton	1993
43	Arkansas	Keiser	Mississippi	8/23/2010
44	Arkansas	Lake City	Craighead	8/16/2010
45	Arkansas	Leachville	Mississippi	10/11/2010
46	Arkansas	Lead Hill	Boone	10/14/2010
47	Arkansas	Letona	White	7/6/2010
48	Arkansas	Little Flock	Benton	10/11/2010
49	Arkansas	Lowell	Benton	9/21/2010
50	Arkansas	Mineral Springs	Howard	11/9/2010
51	Arkansas	Morrilton	Conway	9/13/2010
52	Arkansas	Mountain Home	Baxter	8/17/2010
53	Arkansas	Mountain View	Stone	9/7/2010
54	Arkansas	Norfolk	Baxter	9/21/2010
55	Arkansas	Ola	Yell	10/11/2010
56	Arkansas	Osceola	Mississippi	11/16/2009
57	Arkansas	Palestine	St. Francis	9/14/2010
58	Arkansas	Pineville	Izard	8/24/2010
59	Arkansas	Plumerville	Conway	12/13/2010
60	Arkansas	Rison	Cleveland	10/12/2010

61	Arkansas	Rockport	Hot Spring	9/14/2010
62	Arkansas	Rose Bud	White	11/08/2010
63	Arkansas	Russelville	Pope	9/16/2010
64	Arkansas	Salesville	Baxter	10/11/2010
65	Arkansas	Searcy	White	8/10/2010
66	Arkansas	Shirley	Van Buren	11/8/2010
67	Arkansas	Strawberry	Lawrence	4/15/2011
68	Arkansas	Stuttgart	Arkansas	9/7/2010
69	Arkansas	Trumann	Poinsett	2/08/2011
70	Arkansas	Tull	Grant	8/2/2010
71	Arkansas	Tyronza	Poinsett	10/12/2010
72	Arkansas	Waldenburg	Poinsett	10/19/2010
73	Arkansas	Waldron	Scott	8/10/2010
74	Arkansas	Weiner	Poinsett	9/14/2010
75	Arkansas	Western Grove	Newton	8/2/2010
76	Arkansas	Wrightsville	Pulaski	10/5/2010

Arkansas "Yes Vote" Counties and Cities - 76

State of California



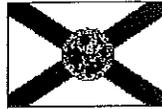
	<i>State</i>	<i>County or City</i>	<i>County</i>	<i>Date Approved</i>
1	California	Imperial County Supervisors	Imperial	10/20/2009
2	California	Kern County Supervisors	Kern	2/15/2011
3	California	San Bernardino Co. Supervisors	San Bernardino	12/14/2010
4	California	Adelanto	San Bernardino	10/8/2008
5	California	Anderson	Shasta	10/1/2005
6	California	Artesia	Los Angeles	2/13/2006
7	California	Arvin	Kern	7/12/2005
8	California	Auburn	Placer	10/24/2011
9	California	Bakersfield	Kern	2/20/2002
10	California	Barstow	San Bernardino	1/5/2009
11	California	Biggs	Butte	5/17/2010
12	California	Brawley	Imperial	7/21/2009
13	California	Brea	Orange	10/20/2009
14	California	Buena Park	Orange	2/24/2009
15	California	California City	Kern	7/19/2005
16	California	Carson	Los Angeles	4/4/2006
17	California	Chino	San Bernardino	May-2009

18	California	Chino Hills	San Bernardino	9/14/2010
19	California	Colfax	Placer	1/12/2011
20	California	Colton	San Bernardino	1/04/2011
21	California	Compton	Los Angeles	7/10/2007
22	California	Corning	Tehama	1/11/2011
23	California	Costa Mesa	Orange	11/17/2009
24	California	Crescent City	Del Norte	1/18/2011
25	California	Cypress	Orange	2/11/2008
26	California	Delano	Kern	7/15/2002
27	California	Doris	Siskiyou	10/20/2008
28	California	Eastvale	Riverside	2/09/2011
29	California	El Centro	Imperial	9/4/2008
30	California	Fortuna	Humboldt	10/5/2009
31	California	Fountain Valley	Orange	9/16/2008
32	California	Fowler	Fresno	8/29/2011
33	California	Gridley	Butte	12/15/2008
34	California	Hawthorne	Los Angeles	2/28/2006
35	California	Highland	San Bernardino	9/9/2008
36	California	Holtville	Imperial	7/12/2010
37	California	Hughson	Stanislaus	12/11/2006
38	California	Huntington Beach	Orange	4/7/2008
39	California	Huron	Fresno	5/4/2011
40	California	Imperial	Imperial	9/17/2008
41	California	Irwindale	Los Angeles	6/9/2010
42	California	Kerman	Fresno	2/21/2007
43	California	Lake Forrest	Orange	1/18/2011
44	California	Lancaster	Los Angeles	5/13/2008
45	California	Lathrop	San Joaquin	11/3/2009
46	California	Lemoore	Kings	9/16/2008
47	California	Lodi	San Joaquin	4/5/2006
48	California	Lompoc	Santa Barbara	10/7/2008
49	California	Los Alamitos	Orange	6/20/2008
50	California	Lynwood	Los Angeles	3/16/2010
51	California	Maricopa	Kern	7/27/2005
52	California	McFarland	Kern	6/9/2005
53	California	Mission Viejo	Orange	3/17/2008
54	California	Moreno Valley	Riverside	9/13/2011
55	California	Norco	Riverside	12/15/2010

56	California	Oakley	Contra Costa	7/9/2007
57	California	Oceanside	San Diego	10/26/2002
58	California	Ontario	San Bernardino	5/31/2010
59	California	Orange Cove	Fresno	4/8/2009
60	California	Paso Robles	San Luis Obispo	7/5/2006
61	California	Perris	Riverside	3/8/2011
62	California	Plymouth	Amador	2/9/2006
63	California	Porterville	Tulare	9/3/2002
64	California	Rancho Santa Margarita	Orange	11/12/2008
65	California	Reedley	Fresno	2/24/2009
66	California	Ridgecrest	Kern	4/2/2005
67	California	Rio Del	Humboldt	11/03/2009
68	California	San Clemente	Orange	3/18/2008
69	California	Sanger	Fresno	5/7/2011
70	California	Santa Clarita	Los Angeles	5/12/2009
71	California	Seal Beach	Orange	2/23/2009
72	California	Selma	Fresno	11/3/2008
73	California	Shafter	Kern	7/19/2005
74	California	Shasta Lake	Shasta	7/21/2009
75	California	Soledad	Monterey	5/5/2010
76	California	Sonora	Tuolumne	8/6/2007
77	California	Taft	Kern	3/4/2003
78	California	Tehachapi	Kern	4/1/2002
79	California	Tulare	Tulare	2/17/2009
80	California	Turlock	Stanislaus	12/8/2009
81	California	Tustin	Orange	5/20/2008
82	California	Victorville	San Bernardino	7/18/2006
83	California	Villa Park	Orange	11/4/2008
84	California	Wasco	Kern	4/16/2002
85	California	Waterford	Stanislaus	10/7/2010
86	California	Weed	Siskiyou	12/11/2008
87	California	Westminster	Orange	7/11/2007
88	California	Yorba Linda	Orange	9/16/2008
89	California	Yucaipa	San Bernardino	2/14/2011

California "Yes Vote" Counties and Cities - 89

State of Florida



	<i>State</i>	<i>County or City</i>	<i>County</i>	<i>Date Approved</i>
1	Florida	State Motto: "In God We Trust"	Capitol: Tallahassee	7/1/2006
2	Florida	Kissimmee	Osceola	8/24/2010

Florida "Yes Vote" Counties and Cities - 2

State of Georgia



	<i>State</i>	<i>County or City</i>	<i>County</i>	<i>Date Approved</i>
1	Georgia	Berrian County Supervisors	Berrian	10/12/2010
2	Georgia	Cook County Supervisors	Cook	12/06/2010
3	Georgia	Crisp County Supervisors	Crisp	1/11/2011
4	Georgia	Tift County Supervisors	Tift	11/08/2010
5	Georgia	Turner County Supervisors	Turner	11/02/2010
6	Georgia	Lenox	Cook	10/11/2010
7	Georgia	Omega	Tift	10/05/2010
8	Georgia	Sycamore	Turner	9/9/2010
9	Georgia	Tifton	Tift	9/13/2010
10	Georgia	Tyty	Tift	9/7/2010

Georgia "Yes Vote" Counties and Cities - 10

State of Michigan



	<i>State</i>	<i>County or City</i>	<i>County</i>	<i>Date Approved</i>
1	Michigan	Village of Sparta	Kent	9/14/2009

Michigan "Yes Vote" Counties and Cities - 1

State of Minnesota



	<i>State</i>	<i>County or City</i>	<i>County</i>	<i>Date Approved</i>
1	Minnesota	Elk River	Sherburne	

Minnesota "Yes Vote" Counties and Cities - 1

State of Missouri



	<i>State</i>	<i>County or City</i>	<i>County</i>	<i>Date Approved</i>
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1	Missouri	Camden County Commissioners	Camden	3/21/2011
2	Missouri	Christian County Commissioners	Christian	8/15/2011
3	Missouri	Cole County Commissioners	Cole	8/10/2011
4	Missouri	Crawford County Commissioners	Crawford	
5	Missouri	Greene County Commissioners	Greene	6/20/2011
6	Missouri	Jasper County Commissioners	Jasper	3/22/2011
7	Missouri	Laclede County Commissioners	Laclede	
8	Missouri	Lawrence County Commissioners	Lawrence	
9	Missouri	McDonald County Commissioners	McDonald	
10	Missouri	Scott County Commissioners	Scott	2002
11	Missouri	Stone County Commissioners	Stone	7/12/2011
12	Missouri	Taney County Commissioners	Taney	3/28/2011
13	Missouri	Texas County Commissioners	Texas	3/23/2011
14	Missouri	Webster County Commissioners	Webster	
15	Missouri	Wright County Commissioners	Wright	3/21/2011
16	Missouri	Adrian	Bates	5/9/2011
17	Missouri	Anderson	McDonald	4/19/2011
18	Missouri	Ash Grove	Greene	4/4/2011
19	Missouri	Aurora	Lawrence	8/23/2011
20	Missouri	Benton	Scott	
21	Missouri	Billings	Christian	4/14/2011
22	Missouri	Bolivar Municipal Court	Polk	2/10/2011
23	Missouri	Branson	Taney	1/26/2011
24	Missouri	Buffalo	Dallas	2/28/2011
25	Missouri	Butler	Bates	4/19/2011
26	Missouri	Cabool	Texas	1960
27	Missouri	Camdenton	Camden	
28	Missouri	Clever	Christian	4/26/2011
29	Missouri	Crane	Stone	
30	Missouri	Fair Grove	Greene	7/12/2011
31	Missouri	Galena	Stone	9/6/2011
32	Missouri	Hartsville	Wright	5/9/2011
33	Missouri	Hermitage	Hickory	9/13/2011
34	Missouri	Humansville	Polk	
35	Missouri	Jefferson City	Cole	
36	Missouri	Joplin	Jasper/Newton	
37	Missouri	Lebanon	Laclede	
38	Missouri	Licking	Texas	7/12/2011

39	Missouri	Mansfield	Wright	3/31/2011
40	Missouri	Marble Hill	Bollinger	6/16/2011
41	Missouri	Marshfield	Webster	2/10/2011
42	Missouri	Monett	Barry	3/21/2011
43	Missouri	Mountain Grove	Wright	4/19/2011
44	Missouri	Osceola	St. Clair	
45	Missouri	Ozark	Christian	6/20/2011
46	Missouri	Republic	Christian/Greene	7/25/2011
47	Missouri	Salem	Dent	
48	Missouri	Sikeston	Scott/New Madrid	2008
49	Missouri	Springfield	Greene	
50	Missouri	Stockton	Cedar	6/27/2011
51	Missouri	Strafford	Greene	8/15/2011
52	Missouri	Sullivan	Franklin/Crawford	10/18/2011
53	Missouri	West Plains	Howell	4/11/2011

Missouri "Yes Vote" Counties and Cities - 53

State of Oklahoma



	<i>State</i>	<i>County or City</i>	<i>County</i>	<i>Date Approved</i>
1	Oklahoma	Cleveland County Commissioners	Cleveland	
2	Oklahoma	Ottawa County Commissioners	Ottawa	5/16/2011
3	Oklahoma	Pittsburg County Commissioners	Pittsburg	4/11/2011
4	Oklahoma	Chouteau	Mayes	7/13/2009
5	Oklahoma	McAlester	Pittsburg	5/24/2011
6	Oklahoma	Miami	Ottawa	6/6/2011
7	Oklahoma	Norman	Cleveland	
8	Oklahoma	Oaks	Delaware	7/13/2009
9	Oklahoma	Ottawa	Blue Jacket	6/8/2009
10	Oklahoma	Pittsburg	Pittsburg	4/11/2011
11	Oklahoma	Slaughterville	Cleveland	9/21/2010

Oklahoma "Yes Vote" Counties and Cities - 11

State of Pennsylvania



	<i>State</i>	<i>County or City</i>	<i>County</i>	<i>Date Approved</i>
1	Pennsylvania	Mountville Borough	Lancaster	3/28/2011

State of Texas



	<i>State</i>	<i>County or City</i>	<i>County</i>	<i>Date Approved</i>
1	Texas	Rusk County Commissioners	Rusk	8/18/2011
2	Texas	Smith County Commissioners	Smith	7/5/2011
3	Texas	Upshur County Commissioners	Upshur	10/31/2011
4	Texas	Wood County Commissioners	Wood	9/16/2011
5	Texas	Breckenridge	Stephens	10/5/2009
6	Texas	Bullard	Smith/Cherokee	10/4/2011
7	Texas	Chandler	Henderson	10/11/2011
8	Texas	Gladewater	Gregg/Upshur	8/26/2011
9	Texas	Hawley	Jones	
10	Texas	Lindale	Smith	10/18/2011
11	Texas	Mt. Enterprise	Rusk	9/27/2011
12	Texas	Noonday	Smith	10/27/2011
13	Texas	Quitman	Wood	10/21/2011
14	Texas	Troup	Smith	9/27/2011
15	Texas	Tyler	Smith	10/26/2011
16	Texas	White Oak	Gregg	10/17/2011
17	Texas	Whitehouse	Smith	9/27/2011
18	Texas	Winona	Smith	9/20/2011

Texas "Yes Vote" Counties and Cities - 18

264 "Yes Vote" Counties and Cities across AMERICA!!



**STAFF REPORT
CITY OF IMPERIAL BEACH**

TO: HONORABLE MAYOR AND CITY COUNCIL

FROM: GARY BROWN, CITY MANAGER

MEETING DATE: JANUARY 18, 2012

ORIGINATING DEPT.: CITY MANAGER

SUBJECT: RESOLUTION NO. 2012-7149 APPROVING THE SECOND AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT FOR CONSULTANT SERVICES BY AND BETWEEN THE CITY OF IMPERIAL BEACH AND DKC ASSOCIATES

BACKGROUND:

We won't need to use DKC Associate's (Mr. Clark) services in the Assistant City Manager function because Mr. Wade has assumed that position, but given Mr. Clark's leadership on insurance questions, especially health insurance, and work with the employee insurance committee, I'd like to retain the services of DKC Associates to focus on insurance. Given the timeframe to make decisions on health insurance, the work will be completed by July and the hours charged to achieve this will be much lower than those while performing Assistant City Manager functions.

ENVIRONMENTAL DETERMINATION:

Not a project as defined by CEQA.

FISCAL IMPACT:

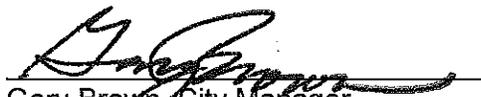
Estimated cost is \$30,000 which can be accommodated within the budget.

DEPARTMENT RECOMMENDATION:

1. Adopt Resolution No. 2012-7149 to approve the Second Amendment of the Professional Services Agreement with DKC Associates.

CITY MANAGER'S RECOMMENDATION:

Approve Department recommendation.


Gary Brown, City Manager

Attachments:

1. Resolution No. 2012-7149
2. Second Amendment of the Professional Services Agreement with DKC Associates

RESOLUTION NO. 2012-7149

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IMPERIAL BEACH, CALIFORNIA, APPROVING THE SECOND AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT FOR CONSULTANT SERVICES BY AND BETWEEN THE CITY OF IMPERIAL BEACH AND DKC ASSOCIATES

WHEREAS, Greg Wade has assumed the Assistant City Manager position; and

WHEREAS, the City of Imperial Beach will no longer need to use DKC Associates (Mr. Clark) for the Assistant City Manager functions; and

WHEREAS, the City of Imperial Beach will retain DKC Associates for Insurance Consultant Services; and

WHEREAS, Insurance Consultant Services are expected to be completed by July 2012 with an estimated cost of \$30,000.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Imperial Beach approve the second amendment to the Professional Services Agreement for Consultant Services by and between the City of Imperial Beach and DKC Associates.

PASSED, APPROVED, AND ADOPTED by the City Council of the City of Imperial Beach at its meeting held on the 18th day of January 2012, by the following vote:

AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:

JAMES C. JANNEY, MAYOR

ATTEST:

JACQUELINE M. HALD, MMC
CITY CLERK

**SECOND AMENDMENT- PROFESSIONAL SERVICES AGREEMENT
FOR CONSULTANT SERVICES TO BE PROVIDED BY DKC ASSOCIATES**

THIS professional services agreement ("AGREEMENT") is made and entered into this day, January , 2012 by and between the CITY OF IMPERIAL BEACH, a municipal corporation ("CITY"), and DKC Associates, Incorporated ("CONSULTANT") (collectively "PARTIES").

WHEREAS, CONSULTANT, DKC Associates Inc., was incorporated in the State of California on March 13, 2003 – Corporation Number C2502212; and

WHEREAS, The CITY desires to employ a CONSULTANT to furnish general consulting services, management assistance, research, special studies, and other projects as assigned by the City Manager ("PROFESSIONAL SERVICES"); and

WHEREAS, The CITY has determined that CONSULTANT is qualified by experience and ability to perform the services desired by CITY, and CONSULTANT is willing to perform such services; and

WHEREAS, CONSULTANT will conduct all the work as described and detailed in this AGREEMENT to be provided to the CITY.

NOW, THEREFORE, the PARTIES hereto mutually covenant and agree with each other as follows:

1. PROFESSIONAL SERVICES.

1.1. Scope of Services. The Consultant shall perform PROFESSIONAL SERVICES as assigned by the City Manager. CITY shall provide CONSULTANT access to appropriate staff and resources for the coordination and completion of the projects under this AGREEMENT.

1.2. Project Coordinator. The City Manager is hereby designated as the Project Coordinator for CITY and will monitor the progress and execution of this AGREEMENT. CONSULTANT shall assign a single Project Director to provide supervision and have overall responsibility for the progress and execution of this AGREEMENT for CONSULTANT. Douglas K. Clark is hereby designated as the Project Director for CONSULTANT.

1.3 City Modification of Scope of Services. CITY may order changes to the Scope of Services within the general scope of this AGREEMENT consisting of additions, deletions, or other revisions. If such changes cause a change in the CONSULTANT'S cost of, or time required for, completion of the Scope of Services, an equitable adjustment to CONSULTANT'S compensation and/or contract time

shall be made, subject to the CITY'S approval. All such changes shall be authorized in writing, executed by CONSULTANT and CITY.

2. DURATION OF AGREEMENT.

2.1 Term, Time for Performance. This AGREEMENT shall commence on January 19th, 2012 and continue until terminated by CITY or CONSULTANT with fifteen (15) days written notice. Specific work hours and site of work will be mutually agreed upon by the Consultant and City Manager. Some work will be done at the offices of DKC Associates when approved by the City Manager.

2.2 Delay. Any delay occasioned by causes beyond the control of CONSULTANT may merit an extension of time for the completion of the Scope of Services. When such delay occurs, CONSULTANT shall immediately notify the Project Coordinator in writing of the cause and the extent of the delay, whereupon the Project Coordinator shall ascertain the facts and the extent of the delay and grant an extension of time for the completion of the PROFESSIONAL SERVICES when justified by the circumstances.

2.3 City's Right to Terminate for Default. Should CONSULTANT be in default of any covenant or condition hereof, CITY may immediately terminate this AGREEMENT for cause if CONSULTANT fails to cure the default within ten (10) calendar days of receiving written notice of the default.

2.4 City's Right to Terminate without Cause. Without limiting its rights in the event of CONSULTANT's default, CITY may terminate this AGREEMENT, without cause, by giving written notice to CONSULTANT. CONSULTANT shall be compensated for all effort and material expended on behalf of CITY under the terms of this AGREEMENT, up to the effective date of termination. All personal property remaining in CITY facilities or on CITY property thirty (30) days after the expiration or termination of this AGREEMENT shall be, at CITY's election, considered the property of CITY.

3. COMPENSATION.

3.1. Hourly. CONSULTANT shall bill the CITY \$80 per hour for work provided and shall present a written request for such payment on a bi-weekly or monthly basis. The Consultant will work hours as mutually agreed by the PARTIES.

3.2. Additional Services. CITY may, as the need arises or in the event of an emergency, request additional services of CONSULTANT. Should such additional services be required, CITY and CONSULTANT shall agree to the cost prior to commencement of these services.

4. INDEPENDENT CONTRACTOR. CONSULTANT is, for all purposes arising out of this AGREEMENT, an independent contractor. The CONSULTANT has and shall retain the right to exercise full control and supervision of all persons assisting the CONSULTANT in the performance of said services hereunder, the CITY only being concerned with the finished results of the work being performed. Neither CONSULTANT nor CONSULTANT's employees shall in any event be entitled to any benefits to which CITY employees are entitled, including, but not limited to, overtime, any retirement benefits, workers' compensation benefits, any injury leave or other leave benefits, CONSULTANT being solely responsible for all such matters, as well as compliance with social security and income tax withholding and all other regulations and laws governing such matters.

5. STATEMENT OF EXPERIENCE. CONSULTANT agrees that it has the financial resources, service experience, completion ability, personnel, and experience in dealing with public agencies necessary for performing the Scope of Services and that such performance shall be in accordance with the standards customarily adhered to by an experienced and competent professional local government consulting firm using the degree of care and skill ordinarily exercised by reputable professionals practicing in the same field of service in the State of California. By executing this AGREEMENT, CONSULTANT represents that it has demonstrated trustworthiness and possesses the quality, fitness, and capacity to perform the AGREEMENT in a manner satisfactory to CITY.

6. AUDIT OF RECORDS.

6.1. At any time during normal business hours and as often as may be deemed necessary the CONSULTANT shall make available to a representative of CITY for examination all of its records with respect to all matters covered by this AGREEMENT and shall permit CITY to audit, examine and/or reproduce such records. CONSULTANT shall retain such financial and program service records for at least four (4) years after termination or final payment under this AGREEMENT.

6.2. The CONSULTANT shall include the CITY's right under this section in any and all of their subcontracts, and shall ensure that these sections are binding upon all subcontractors.

7. CONFIDENTIALITY. All professional services performed by CONSULTANT, including but not limited to all drafts, data, correspondence, proposals, reports, research and estimates compiled or composed by CONSULTANT, pursuant to this AGREEMENT, are for the sole use of the CITY, its agents and employees. Neither the documents nor their contents shall be released to any third party without the prior written consent of the CITY. This provision does not apply to information that (a) was publicly known, or otherwise known to CONSULTANT, at the time that it was disclosed to CONSULTANT by the CITY, (b) subsequently becomes publicly known through no act or omission of CONSULTANT or (c) otherwise becomes known to CONSULTANT other than through disclosure by the CITY. Except for any subcontractors that may be

allowed upon prior agreement, neither the documents nor their contents shall be released to any third party without the prior written consent of the CITY. The sole purpose of this section is to prevent disclosure of CITY's confidential and proprietary information by CONSULTANT or subcontractors.

8. CONFLICTS OF INTEREST.

8.1. CONSULTANT shall at all times comply with all federal, state and local conflict of interest laws, regulations, and policies applicable to public contracts and procurement practices, including but not limited to California Government Code §§ 81000 et seq. (Political Reform Act) and §§ 1090 et seq. CONSULTANT shall immediately disqualify itself and shall not use its official position to influence in any way any matter coming before the CITY in which the CONSULTANT has a financial interest as defined in Government Code § 87103. CONSULTANT represents that it has no knowledge of any financial interests which would require it to disqualify itself from any matter on which it might perform services for the CITY.

8.2. CONSULTANT shall comply with all of the reporting requirements of the Political Reform Act. The CONSULTANT shall file a Fair Political Practices Commission Form 700 (Assuming Office Statement) within thirty (30) calendar days of the CITY's determination that the CONSULTANT is subject to a conflict of interest code. The CONSULTANT shall also file a Form 700 (Annual Statement) on or before April 1, disclosing any financial interests held during the previous calendar year for which the CONSULTANT was subject to a conflict of interest code.

8.3. If, in performing the PROFESSIONAL SERVICES set forth in this AGREEMENT, the CONSULTANT makes, or participates in, a "governmental decision" as described in Title 2, section 18701(a)(2) of the California Code of Regulations, or performs the same or substantially all the same duties for the CITY that would otherwise be performed by a CITY employee holding a position specified in the department's conflict of interest code, the CONSULTANT shall be subject to a conflict of interest code requiring the completion of one or more statements of economic interests disclosing the CONSULTANT's relevant financial interests.

9. OWNERSHIP OF DOCUMENTS. All documents, data, studies, drawings, maps, models, photographs and reports prepared by CONSULTANT under this AGREEMENT shall be considered the property of CITY. CONSULTANT shall be permitted to reference and use said materials for use in future studies, work, and marketing so long as said materials are considered "public documents" and are not subject to attorney-client privilege, or the subject of pending closed or executive session discussions.

10. INSURANCE

10.1. CONSULTANT shall procure and maintain for the duration of the AGREEMENT insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder and the results of that work by the CONSULTANT, their agents, representatives, employees or subcontractors. Insurance shall be placed with insurers with a current A.M. Best's rating of no less than "A" and "VII" unless otherwise approved in writing by the CITY's Risk Manager.

10.2. CONSULTANT's liabilities, including but not limited to CONSULTANT's indemnity obligations, under this AGREEMENT, shall not be deemed limited in any way to the insurance coverage required herein. All policies of insurance required hereunder must provide that the CITY is entitled to thirty (30) days prior written notice (ten (10) days for cancellation due to non-payment of premium) of cancellation or non-renewal of the policy or policies. Maintenance of specified insurance coverage is a material element of this AGREEMENT.

10.3. Types and Amounts Required. CONSULTANT shall maintain, at minimum, the following insurance coverage for the duration of this AGREEMENT:

10.3.1. Commercial General Liability (CGL). Insurance written on an ISO Occurrence form CG 00 01 07 98 or equivalent providing coverage at least as broad which shall cover liability arising from any and all personal injury or property damage in the amount of **\$2 million** per occurrence and subject to an annual aggregate of **\$4 million**. There shall be no endorsement or modification of the CGL limiting the scope of coverage for either insured vs. insured claims or contractual liability. All defense costs shall be outside the limits of the policy.

10.3.2. Commercial Automobile Liability. For all of the CONSULTANT's automobiles including owned, hired and non-owned automobiles, automobile insurance written on an ISO form CA 00 01 12 90 or a later version of this form or an equivalent form providing coverage at least as broad for bodily injury and property damage for a combined single limit of **\$1 million** per occurrence. Insurance certificate shall reflect coverage for any automobile (any auto).

10.4. Deductibles and Self-Insured Retentions. Any deductibles or self-insured retentions are the responsibility of the CONSULTANT and must be declared to and approved by the CITY. At the option of the CITY, either (1) the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects the CITY, its officers, officials, employees and volunteers, or (2) the CONSULTANT shall provide a financial guarantee satisfactory to the CITY guaranteeing payment of losses and related investigations, claim administration, and defense expenses.

10.5. Additional Required Provisions. The commercial general liability and automobile liability policies shall contain, or be endorsed to contain, the following provisions:

10.5.1. The CITY, its officers, officials, employees, and representatives shall be named as additional insureds. The CITY's Additional Insured status must be reflected on additional insured endorsement form which shall be submitted to the CITY.

10.5.2. The policies are primary and non-contributory to any insurance that may be carried by the CITY, as reflected in an endorsement which shall be submitted to the CITY.

10.6. Verification of Coverage. CONSULTANT shall furnish the CITY with original certificates and amendatory endorsements effecting coverage required by this Section 5. The endorsement should be on forms provided by the CITY or on other than the CITY's forms provided those endorsements conform to CITY requirements. All certificates and endorsements are to be received and approved by the CITY before work commences. The CITY reserves the right to require complete, certified copies of all required insurance policies, including endorsements affecting the coverage required by these specifications at any time.

11. INDEMNIFICATION. CONSULTANT agrees to indemnify, defend, and hold harmless the CITY, and its officers, officials, agents and employees from any and all claims, demands, costs or liability that arise out of, or pertain to, or relate to the negligence, recklessness, or willful misconduct of CONSULTANT, its employees, agents, and subcontractors in the performance of services under this AGREEMENT. CONSULTANT's duty to indemnify under this section shall not include liability for damages for death or bodily injury to persons, injury to property, or other loss, damage or expense arising from the sole negligence or willful misconduct by the CITY or its elected officials, officers, agents, and employees. CONSULTANT's indemnification obligations shall not be limited by the insurance provisions of this AGREEMENT. The PARTIES expressly agree that any payment, attorney's fees, costs or expense CITY incurs or makes to or on behalf of an injured employee under the CITY's self-administered workers' compensation is included as a loss, expense, or cost for the purposes of this section, and that this section will survive the expiration or early termination of this AGREEMENT.

12. SUBCONTRACTORS.

The CONSULTANT agrees that there will be no hiring or retaining of third parties (i.e. subcontractors) to perform services related to the PROJECT.

13. NON-DISCRIMINATION. CONSULTANT shall not discriminate against any employee or applicant for employment because of race, color, religion, sex or national origin, nor shall CONSULTANT discriminate against any qualified individual

with a disability. CONSULTANT shall take affirmative action to insure that applicants are employed and that employees are treated during employment without regard to their race, color, religion, sex or national origin and shall make reasonable accommodation to qualified individuals with disabilities. Such action shall include, but not be limited to the following: employment, upgrading, demotion, transfer, recruitment, or recruitment advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship. CONSULTANT agrees to post in conspicuous places available to employees and applicants for employment any notices provided by CITY setting forth the provisions of this non-discrimination clause.

14. NOTICES. All communications to either party by the other party shall be delivered to the persons listed below. Any such written communications by mail shall be conclusively deemed to have been received by the addressee five (5) calendar days after the deposit thereof in the United States Mail, postage prepaid and properly addressed as noted below.

Gary Brown, City Manager
City of Imperial Beach
825 Imperial Beach Blvd.
Imperial Beach, CA 91932

Douglas K. Clark, President
DKC Associates, Inc.
3635 7th Ave - 6E
San Diego, CA 92103
(619) 501-4513,

15. ASSIGNABILITY. This AGREEMENT and any portion thereof shall not be assigned or transferred, nor shall any of the CONSULTANT's duties be delegated or sub-contracted, without the express written consent of the CITY.

16. RESPONSIBILITY FOR EQUIPMENT. CITY shall not be responsible nor held liable for any damage to persons or property consequent upon the use, misuse, or failure of any equipment used by CONSULTANT or any of CONSULTANT's employees or subcontractors, even if such equipment has been furnished, rented, or loaned to CONSULTANT by CITY. The acceptance or use of any such equipment by CONSULTANT, CONSULTANT's employees, or subcontractors shall be construed to mean that CONSULTANT accepts full responsibility for and agrees to exonerate, indemnify and hold harmless CITY from and against any and all claims for any damage whatsoever resulting from the use, misuse, or failure of such equipment.

17. CALIFORNIA LAW; VENUE. This AGREEMENT shall be construed and interpreted according to the laws of the State of California. Any action brought to enforce or interpret any portion of this AGREEMENT shall be brought in the county of San Diego, California. CONSULTANT hereby waives any and all rights it might have pursuant to California Code of Civil Procedure § 394.

18. COMPLIANCE WITH LAWS. The CONSULTANT shall comply with all laws, ordinances, regulations, and policies of the federal, state, and local governments applicable to this AGREEMENT.

19. ENTIRE AGREEMENT. This AGREEMENT sets forth the entire understanding of the PARTIES with respect to the subject matters herein. There are no other understandings, terms or other agreements expressed or implied, oral or written, except as set forth herein. No change, alteration, or modification of the terms or conditions of this AGREEMENT, and no verbal understanding of the PARTIES, their officers, agents, or employees shall be valid unless agreed to in writing by both PARTIES.

20. NO WAIVER. No failure of either the CITY or the CONSULTANT to insist upon the strict performance by the other of any covenant, term or condition of this AGREEMENT, nor any failure to exercise any right or remedy consequent upon a breach of any covenant, term, or condition of this AGREEMENT shall constitute a waiver of any such breach of such covenant, term or condition.

21. SEVERABILITY. The unenforceability, invalidity, or illegality of any provision of this AGREEMENT shall not render any other provision unenforceable, invalid, or illegal.

22. DRAFTING AMBIGUITIES. The PARTIES agree that they are aware that they have the right to be advised by counsel with respect to the negotiations, terms and conditions of this AGREEMENT, and the decision of whether or not to seek advice of counsel with respect to this AGREEMENT is a decision which is the sole responsibility of each Party. This AGREEMENT shall not be construed in favor of or against either Party by reason of the extent to which each Party participated in the drafting of the AGREEMENT.

23. CONFLICTS BETWEEN TERMS. If an apparent conflict or inconsistency exists between the main body of this AGREEMENT and the Exhibits, the main body of this AGREEMENT shall control. If a conflict exists between an applicable federal, state, or local law, rule, regulation, order, or code and this AGREEMENT, the law, rule, regulation, order, or code shall control. Varying degrees of stringency among the main body of this AGREEMENT, the Exhibits, and laws, rules, regulations, orders, or codes are not deemed conflicts, and the most stringent requirement shall control. Each Party shall notify the other immediately upon the identification of any apparent conflict or inconsistency concerning this AGREEMENT.

24. EXHIBITS INCORPORATED. All Exhibits referenced in this AGREEMENT are incorporated into the AGREEMENT by this reference.

25. SIGNING AUTHORITY. The representative for each Party signing on behalf of a corporation, partnership, joint venture or governmental entity hereby declares that authority has been obtained to sign on behalf of the corporation, partnership, joint venture, or entity and agrees to hold the other Party or PARTIES hereto harmless if it is later determined that such authority does not exist.

(Signatures follow on next page)

IN WITNESS WHEREOF, the PARTIES hereto have executed this AGREEMENT the day and year first hereinabove written.

CITY of IMPERIAL BEACH,
a municipal corporation

DKC ASSOCIATES
a _____ corporation

Gary Brown, City Manager

By: _____
Douglas K. Clark , President

ATTEST:

Jacqueline Hald, City Clerk

APPROVED AS TO CONTENT:

Gary Brown, City Manager

APPROVED AS TO FORM:

Jennifer Lyon, City Attorney