



# A G E N D A



**CITY OF IMPERIAL BEACH  
CITY COUNCIL  
PLANNING COMMISSION  
PUBLIC FINANCING AUTHORITY  
HOUSING AUTHORITY**

**IMPERIAL BEACH REDEVELOPMENT AGENCY SUCCESSOR AGENCY**

**SEPTEMBER 16, 2015**

**Council Chambers  
825 Imperial Beach Boulevard  
Imperial Beach, CA 91932**

**CLOSED SESSION MEETING – 5:30 P.M.**

**REGULAR MEETING – 6:00 P.M.**

**THE CITY COUNCIL ALSO SITS AS THE CITY OF IMPERIAL BEACH PLANNING COMMISSION, PUBLIC FINANCING AUTHORITY, HOUSING AUTHORITY AND IMPERIAL BEACH REDEVELOPMENT AGENCY SUCCESSOR AGENCY**

The City of Imperial Beach is endeavoring to be in total compliance with the Americans with Disabilities Act (ADA). If you require assistance or auxiliary aids in order to participate at City Council meetings, please contact the City Clerk's Office at (619) 423-8301, as far in advance of the meeting as possible.

**CLOSED SESSION**

**1. CONFERENCE WITH REAL PROPERTY NEGOTIATORS**

Pursuant to Government Code section 54956.8

Property: APN: 625-241-02-00

Agency Negotiator: City Manager, City Attorney

Negotiating Party: Sawhney Family LTD Partnership

Under Negotiation: Price and terms of payment

**RECONVENE AND ANNOUNCE ACTION (IF APPROPRIATE)**

**ADJOURN CLOSED SESSION**

**REGULAR MEETING CALL TO ORDER**

**ROLL CALL BY CITY CLERK**

**PLEDGE OF ALLEGIANCE**

**AGENDA CHANGES**

**MAYOR/COUNCIL REIMBURSEMENT DISCLOSURE/COMMUNITY ANNOUNCEMENTS/REPORTS ON ASSIGNMENTS AND COMMITTEES**

**COMMUNICATIONS FROM CITY STAFF**

**PUBLIC COMMENT-** *Each person wishing to address the City Council regarding items not on the posted agenda may do so at this time. In accordance with State law, Council may not take action on an item not scheduled on the agenda. If appropriate, the item will be referred to the City Manager or placed on a future agenda.*

**PRESENTATIONS (1.1)**

**1.1\* PRESENTATION ON PORT DISTRICT ACTIVITIES BY PORT COMMISSIONER MALCOLM. (0150-70)**

\* No staff report

Any writings or documents provided to a majority of the City Council/Planning Commission/Public Financing Authority/Housing Authority/I.B. Redevelopment Agency Successor Agency regarding any item on this agenda will be made available for public inspection in the office of the City Clerk located at 825 Imperial Beach Blvd., Imperial Beach, CA 91932 during normal business hours.

**CONSENT CALENDAR (2.1-2.5)**-All matters listed under Consent Calendar are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items, unless a Councilmember or member of the public requests that particular item(s) be removed from the Consent Calendar and considered separately. Those items removed from the Consent Calendar will be discussed at the end of the Agenda.

**2.1 RATIFICATION OF WARRANT REGISTER. (0300-25)**

Recommendation: Ratify the following registers: Accounts Payable Numbers 87277 through 87341 and EFT #'s 65-75 for a subtotal amount of 737,683.65, and Payroll Checks/Direct Deposits 46699 through 46716 for a subtotal amount of \$166,614.67 for a total amount of \$904,298.32.

**2.2 RECEIVE TREASURER'S REPORT. (0300-90)**

Recommendation: That the City Council receives the monthly treasurer's report.

**2.3 RESOLUTION NO. 2015-7625 TO REPEAL VARIOUS OUTDATED COUNCIL POLICIES. (0410-95)**

Recommendation: Adopt resolution.

**2.4 CONSIDERATION AND ADOPTION OF RESOLUTION NO. 2015-7628 APPROVING 2015 "GREENBOOK STANDARD SPECIFICATIONS FOR PUBLIC WORKS CONSTRUCTION (GREENBOOK)" TO REPLACE 2012 GREENBOOK. (0720-95)**

Recommendation: Adopt Resolution No. 2015-7628 updating the current 2012 GREENBOOK to the 2015 GREENBOOK. All other construction standards documents shall remain as approved by City Council Resolution No. 2014-7499 on June 18, 2014.

**2.5 ADOPTION OF RESOLUTION NO. 2015-7629 APPROVING AND ADOPTING THE MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN THE CITY AND THE MEMBERS OF THE CITY'S MISCELLANEOUS CLASSIFIED SERVICE/SERVICE EMPLOYEES INTERNATIONAL UNION LOCAL 221. (0540-50)**

Recommendation: Adopt Resolution No. 2015-7629 which will approve and adopt the MOU between the City and SEIU for two years, effective July 1, 2015 thru June, 30, 2017.

**ORDINANCES – INTRODUCTION/FIRST READING (3)**

None.

**PUBLIC HEARINGS (4.1-4.3)**

**4.1 ACTION TO CONTINUE PUBLIC HEARING FOR 741 HICKORY COURT. (0470-20)**

Recommendation: That the City Council continues the public hearing to October 7, 2015 for further update on compliance and final resolution of the case.

**4.2 IMPERIAL BEACH RESORT, LLC (OWNER/APPLICANT); CONSIDERATION OF THE DESIGN FOR A PERIMETER FENCE THAT WOULD REPLACE THE EXISTING CONSTRUCTION FENCE SURROUNDING THE PROPERTY LOCATED AT 1046 SEACOAST DRIVE (APN 625-380-27-00) IN THE C/MU-2 (SEACOAST COMMERCIAL & MIXED-USE) AND SEACOAST COMMERCIAL MIXED-USE/RESIDENTIAL OVERLAY ZONES. MF 1166; RESOLUTION 2015-7626. (0600-20)**

Recommendation: That the City Council adopts Resolution No. 2015-7626, approving a vinyl-coated chain link fence with the option of placing art on the exterior of the fence at 1046 Seacoast Drive (APN 625-380-27-00).

**4.3 MIKE ALLEN (APPLICANT/OWNER); ADMINISTRATIVE COASTAL PERMIT (ACP 140019), DESIGN REVIEW CASE (DRC 140020), SITE PLAN REVIEW (SPR 140021), AND CATEGORICAL EXEMPTION PURSUANT TO CEQA GUIDELINES 15332 (IN FILL DEVELOPMENT) FOR THE CONSTRUCTION OF A 14-UNIT RESIDENTIAL APARTMENT BUILDING AT 640 FLORIDA STREET (APNs 626-170-09 & 626-170-23-00). MF 1147; RESOLUTION 2015-7627. (0600-20)**

Recommendation: Adopt resolution.

**REPORTS (5.1)**

**5.1 PROPOSED BSA EAGLE PROJECT PRESENTATION. (0920-40)**

Recommendation: That the City Council:

1. Receive report;
2. Receive a presentation from Brad Mueller regarding the proposed improvements;
3. Comment and direct staff and Brad Mueller regarding the design of the proposed project; and
4. Authorize the City Manager to sign the Eagle Project plan for Brad Mueller to continue the project development and construction as approved by City Council and City staff.

**I.B. REDEVELOPMENT AGENCY SUCCESSOR AGENCY REPORTS (6)**

None.

**ITEMS PULLED FROM THE CONSENT CALENDAR (IF ANY)**

**ADJOURN REGULAR MEETING**

The Imperial Beach City Council welcomes you and encourages your continued interest and involvement in the City's decision-making process.

FOR YOUR CONVENIENCE, A COPY OF THE AGENDA AND COUNCIL MEETING PACKET MAY BE VIEWED IN THE OFFICE OF THE CITY CLERK AT CITY HALL OR ON OUR WEBSITE AT [www.ImperialBeachCA.gov](http://www.ImperialBeachCA.gov)

\_\_\_\_\_  
/s/  
Jacqueline M. Hald, MMC  
City Clerk



AGENDA ITEM NO. 2.1

STAFF REPORT  
CITY OF IMPERIAL BEACH

TO: HONORABLE MAYOR AND CITY COUNCIL  
FROM: ANDY HALL, CITY MANAGER AH  
MEETING DATE: SEPTEMBER 16, 2015  
ORIGINATING DEPT.: ADMINISTRATIVE SERVICES DSB  
SUBJECT: RATIFICATION OF WARRANT REGISTER

**EXECUTIVE SUMMARY:**

NEW FORMAT\*\*\*\* Please note that the Warrant Register detail report has been updated to improve readability. The content is the same, but the format has changed.

Approval of the warrant register in the amount of \$904,298.32.

**RECOMMENDATION:**

It is respectfully requested that the City Council ratify the warrant register.

**RATIONALE:**

The warrant register is presented providing transparency with regards to City expenditures.

**OPTIONS:**

- Receive and file the report from the City Manager
- Provide direction to the City Manager to take a specific action

**BACKGROUND:**

None

**ANALYSIS:**

As of April 7, 2004 all large warrants above \$100,000 will be separately highlighted and explained on the staff report.

<u>Vendor:</u>	<u>Check:</u>	<u>Amount:</u>	<u>Description:</u>
City of San Diego	87318	\$ 560,633.00	Jul-Sep 2015 Metro Sewer

The following registers are submitted for Council ratification:

**Accounts Payable**

DATE	CHECK #	EFT #	AMOUNT (\$)
08/20/2015	87277-87313		65,893.06
08/25/2015	87314-87339	65-66	657,970.23
08/28/2015	87340-87341	67-75	13,820.36
			<b>737,683.65</b>

**Payroll Checks/Direct Deposit**

DATE	CHECK #		AMOUNT (\$)
P.P.E. 8/20/15	46699-46716		166,614.67
			<b>166,614.67</b>

**TOTAL      \$ 904,298.32**

**ENVIRONMENTAL DETERMINATION:**

Not a project as defined by CEQA.

**FISCAL IMPACT:**

Warrants are issued from budgeted funds and there is no additional impact on reserves.

Attachments:

1. Warrant Register
2. Warrant Register as Budgeted FY2015
3. Warrant Register as Budgeted FY2016

City of Imperial Beach  
Warrant Register by Check/EFT Number

Check /EFT #	Vendor	Description	Account #	Invoice #	PO #	Amount	
2015-08-20	87277	AGRICULTURAL PEST CONTROL	JUL 2015 SPORTS PARK	101-6020-452.21-04	365627	160086	\$ 95.00
	87278	AMERICAN MESSAGING	JUL-SEP 2015 PAGER SERVIC	601-5060-436.27-04	L1252241PG	160165	\$ 47.48
	87279	AMS AMERICA INC	QUARTERLY MAINT SVCS	101-1910-419.21-04	C56565	160089	\$ 440.00
	87280	CALIF ELECTRIC SUPPLY	INDUCTION LAMP	101-6040-454.30-02	1069-696406	160021	\$ 210.60
	87282	CALIFORNIA AMERICAN WATER	1015-210019278093 JUL 15	101-5010-431.27-02	08-26-2015	(blank)	\$ 82.84
			1015-210019359015 JUL 15	101-5010-431.27-02	08-26-2015	(blank)	\$ 25.56
			1015-210019360534 JUL 15	101-5010-431.27-02	08-26-2015	(blank)	\$ 25.56
			1015-210019481684 JUL 15	101-5010-431.27-02	08-26-2015	(blank)	\$ 25.56
			1015-210019482014 JUL 15	101-5010-431.27-02	08-26-2015	(blank)	\$ 134.41
			1015-210019600799 JUL 15	101-5010-431.27-02	08-26-2015	(blank)	\$ 369.27
			1015-210019027905 JUL 15	101-6040-454.27-02	08-26-2015	(blank)	\$ 375.01
			1015-210019357057 JUL 15	101-5010-431.27-02	08-27-2015	(blank)	\$ 19.83
			1015-210018811916 JUL 15	101-5010-431.27-02	08-28-2015	(blank)	\$ 38.06
			1015-210019179080 JUL 15	101-5010-431.27-02	08-31-2015	(blank)	\$ 266.24
			1015-210019176067 JUL 15	101-6020-452.27-02	08-31-2015	(blank)	\$ 312.07
			1015-210019512885 JUL 15	601-5060-436.27-02	08-28-2015	(blank)	\$ 120.09
			1015-210018820255 JUL 15	601-5060-436.27-02	08-31-2015	(blank)	\$ 26.08
			1015-210019276868 JUL 15	101-3030-423.27-02	08-26-2015	(blank)	\$ 181.27
			1015-210019278895 JUL 15	101-5010-431.27-02	08-26-2015	(blank)	\$ 25.56
			1015-210019279782 JUL 15	101-5010-431.27-02	08-26-2015	(blank)	\$ 25.56
			1015-210020153385 JUL 15	101-3030-423.27-02	08-28-2015	(blank)	\$ 29.53
			1015-210020154739 JUL 15	101-1910-419.27-02	08-31-2015	(blank)	\$ 19.83
			1015-210019058534 JUL 15	101-5020-432.27-02	08-31-2015	(blank)	\$ 261.54
			1015-210019176128 JUL 15	101-6020-452.27-02	08-31-2015	(blank)	\$ 14.62
			1015-210019748080 JUL 15	101-6020-452.27-02	09-01-2015	(blank)	\$ 31.81
			1015-210019748332 JUL 15	101-6020-452.27-02	09-01-2015	(blank)	\$ 49.00
			1015-210019749625 JUL 15	101-6020-452.27-02	09-01-2015	(blank)	\$ 14.62
			1015-210019749687 JUL 15	101-6020-452.27-02	09-01-2015	(blank)	\$ 26.09
			1015-210020440898 JUL 15	101-6020-452.27-02	09-02-2015	(blank)	\$ 455.39
			1015-210021068541 JUL 15	101-5010-431.27-02	09-03-2015	(blank)	\$ 243.35
			1015-210021068268 JUL 15	101-6010-451.27-02	09-03-2015	(blank)	\$ 77.13
			1015-210021068367 JUL 15	101-6010-451.27-02	09-03-2015	(blank)	\$ 2,187.35
			1015-210021067159 JUL 15	101-6020-452.27-02	09-03-2015	(blank)	\$ 89.13
			1015-210019335347 JUL 15	101-1910-419.27-02	09-04-2015	(blank)	\$ 1,435.65
			1015-210019178568 JUL 15	101-5010-431.27-02	09-04-2015	(blank)	\$ 152.19
			1015-210020731235 JUL 15	101-5010-431.27-02	09-04-2015	(blank)	\$ 8.89
			1015-210020277854 JUL 15	101-5020-432.27-02	09-04-2015	(blank)	\$ 59.95
			1015-210019335484 JUL 15	101-6020-452.27-02	09-04-2015	(blank)	\$ 140.19
			1015-210019335682 JUL15	101-6020-452.27-02	09-04-2015	(blank)	\$ 25.56
			1015-210019335774 JUL 15	101-6020-452.27-02	09-04-2015	(blank)	\$ 128.72

City of Imperial Beach  
Warrant Register by Check/EFT Number

Check /EFT #	Vendor	Description	Account #	Invoice #	PO #	Amount
2015-08-20	87282	CALIFORNIA AMERICAN WATER	1015-210019334948 JUL 15	101-5010-431.27-02	09-08-2015	(blank) \$ 8.89
			1015-210019335835 JUL 15	101-5010-431.27-02	09-08-2015	(blank) \$ 8.89
			1015-210019531534 JUL 15	101-5010-431.27-02	09-08-2015	(blank) \$ 14.62
			1015-210019176333 JUL 15	101-6020-452.27-02	09-08-2015	(blank) \$ 43.28
			1015-210019335248 JUL 15	101-6020-452.27-02	09-08-2015	(blank) \$ 118.28
			1015-210021082448 JUL 15	101-6020-452.27-02	09-08-2015	(blank) \$ 1,207.42
			1015-210020125977 JUL 15	601-5060-436.27-02	08-28-2015	(blank) \$ 14.11
			1015-210019401916 JUL 15	601-5060-436.27-02	09-08-2015	(blank) \$ 8.89
	87283	CALIFORNIA DENTAL	SEP 2015 DENTAL PREMIUM	101-0000-209.01-12	SEP 2015	(blank) \$ 808.76
	87284	CORELOGIC SOLUTIONS	JUL 2015 DATA SEARCHES	101-1210-413.21-04	81541884	160171 \$ 12.00
			JUL 2015 DATA SEARCHES	101-3020-422.21-04	81541884	160171 \$ 1.50
			JUL 2015 DATA SEARCHES	101-3040-424.21-04	81541884	160171 \$ 1.50
			JUL 2015 DATA SEARCHES	101-3070-427.21-04	81541884	160171 \$ 217.00
			JUL 2015 DATA SEARCHES	101-5050-435.21-04	81541884	160171 \$ 6.00
	87285	FASTENAL	SCREWS	501-1921-419.28-16	CACHU42064	160006 \$ 33.00
			SCREWS	501-1921-419.28-16	CACHU42144	160006 \$ 142.32
	87286	FEDERAL EXPRESS CORP.	07/30/15 BILL	101-1130-412.28-09	5-120-39225	160164 \$ 18.62
	87287	FIDELITY SECURITY LIFE INSURANCE C	PAYROLL AP PPE 8/06/15	101-0000-209.01-18	20150813	(blank) \$ 138.78
			AUG 2015 VISION PREMIUM	101-0000-209.01-18	6014720	(blank) \$ 154.76
	87288	GARAGE EXCELL	FD LAUNDRY ROOM COATING	101-3020-422.30-22	1356A	(blank) \$ 1,732.00
	87289	GO-STAFF, INC.	W/E 08/09/15 FERGUSON,N	101-1210-413.21-01	147887	160167 \$ 811.41
			W/E 08/09/15 RODRIGUEZ,A	501-1921-419.21-01	147888	160110 \$ 989.76
	87290	HINDERLITER, DELLAMAS & ASSOCIAT	JUL-SEP 2015 PROPERTY TAX	101-1210-413.20-06	0021650-IN	160178 \$ 2,025.00
			JUL-SEP 2015 SALES TAX/AU	101-1210-413.20-06	0024123-IN	160178 \$ 341.15
	87291	MASON'S ALIGNMENT, BRAKES	#147 REFRIGERANT/COMP OIL	501-1921-419.28-01	26214	160036 \$ 245.37
	87292	OFFICE DEPOT, INC	WINDOW ENVELOPES	101-1210-413.28-11	783437168001	160000 \$ 148.88
			WIPES/PRINTER PAPER	101-1210-413.30-01	780785961001	160000 \$ 39.34
			POST IT FLAGS	101-1210-413.30-01	780785962001	160000 \$ 2.15
			AUTO FOLDING MACHINE	101-5020-432.30-01	781117471001	160000 \$ 273.23
			PORTFOLIO	101-1130-412.30-01	783263574001	160000 \$ 86.39
			FILE FOLDERS/PENS/COMMAND	101-1230-413.30-01	783630932001	160000 \$ 68.49
			FILE FOLDERS/PENS/COMMAND	101-3070-427.30-01	783630932001	160000 \$ 50.93
			PLASTICWARE COUNCIL DINNE	101-1010-411.30-01	784810623001	160000 \$ 34.55
			BUSINESS CRD HOLDER	101-1010-411.30-01	784991409001	160000 \$ 2.15
			DATE STAMP	101-1230-413.30-02	783631021001	160000 \$ 59.39
			CR RTND DATE STAMP	101-1230-413.30-02	783984269001	160000 \$ (59.39)
	87293	PADRE JANITORIAL SUPPLIES	JANITORIAL SUPPLIES	101-6040-454.30-02	374121	160019 \$ 250.56
	87294	PARTERRE	CONSULTING SPORTS PARK TR	101-6020-452.21-04	IB SPORTS PARK	F16012 \$ 1,040.00
	87295	PARTNERSHIP WITH INDUSTRY	P/E 07/31/2015	101-6040-454.21-04	GS06420	160085 \$ 1,367.64
	87296	PITNEY BOWES INC(INVOICE PAYMEN	JUL-SEP 2015 POSTAGE METE	101-1210-413.28-09	331611	160174 \$ 207.36

City of Imperial Beach  
Warrant Register by Check/EFT Number

Check /EFT #	Vendor	Description	Account #	Invoice #	PO #	Amount	
2015-08-20	87297	PITNEY BOWES(PURCHASE POWER)	JUL 2015 POSTAGE REFILL	101-1210-413.28-09	09-02-2015	160177	\$ 2,519.99
	87298	PRAXAIR DISTRIBUTION INC	CARBIDE BURR	101-6040-454.30-02	53421415	160001	\$ 54.67
	87299	PRINCIPAL FINANCIAL GROUP	PAYROLL AP PPE 7/23/15	101-0000-209.01-21	20150730	(blank)	\$ 788.38
			PR AP PE 7/9/15 LTD	101-0000-209.01-14	20150716	(blank)	\$ 701.50
			PR AP PE 7/9/15 STD FT	101-0000-209.01-21	20150716	(blank)	\$ 870.40
			PR AP PPE 7/23/15	101-0000-209.01-14	20150730	(blank)	\$ 657.07
			PR AP PPE 7/23/15	101-0000-209.01-16	20150730	(blank)	\$ 685.71
			PR AP PPE 7/23/15 FRENCH	101-0000-209.01-16	20150730	(blank)	\$ 0.74
			PR AP PPE 7/9/15 LIFE INS	101-0000-209.01-16	20150716	(blank)	\$ 676.86
			JUL 2015 BASIC LIFE,AD&D,	101-0000-209.01-16	JUL 2015	(blank)	\$ (6.54)
	87300	PRO LINE PAINT COMPANY	PRIMER	101-6020-452.30-02	6880-6	160016	\$ 49.64
			GRAFFITI COATING HARDENER	101-6020-452.30-02	6941-6	160016	\$ 116.58
	87301	MISCELLANEOUS REFUNDS	REFUND BL OVERPAYMENT	101-0000-321.72-10	0011537	(blank)	\$ 10.00
			REFUND BL OVERPAYMENT	101-0000-321.72-10	BL 0001748	(blank)	\$ 71.00
	87302	PRUDENTIAL OVERALL SUPPLY	07/2915 PW UNIFORMS	101-5020-432.25-03	30516329	160082	\$ 123.71
			08/05/15 PW UNIFORMS	101-5020-432.25-03	30518127	160082	\$ 143.66
			08/12/15 PW UNIFORMS	101-5020-432.25-03	30519643	160082	\$ 127.23
	87303	RECLAIMED AGGREGATES, INC.	CONCRETE/ASPHALT RECYCLE	101-5010-431.29-04	74-ACC-04288	160032	\$ 95.00
	87304	RICOH USA, INC.	AUG 2015	101-1210-413.20-17	95201720	160170	\$ 1,744.82
			AUG 2015	101-3020-422.20-17	95201720	160170	\$ 348.98
			AUG 2015	101-3030-423.20-17	95201720	160170	\$ 348.98
	87305	ROBERTSON'S	3 YRDS CONCRETE	101-5010-431.30-02	600363	(blank)	\$ 426.08
			CONCRETE FOR POLE ANCHORS	101-5010-431.30-02	606201	(blank)	\$ 356.95
	87306	SAN DIEGO COUNTY - ASSESSOR, PO	COUNTY PARCEL LIST	101-5020-432.28-11	201504114	F16013	\$ 192.28
	87307	SKS INC.	1089.6 GAL REG FUEL	501-1921-419.28-15	1271924-IN	160040	\$ 3,352.90
	87308	VERIZON WIRELESS	07/09/2015-08/08/2015	101-3020-422.27-05	9750294219	(blank)	\$ 83.25
			07/09/2015-08/08/2015	101-3030-423.27-05	9750294219	(blank)	\$ 203.97
			07/09/2015-08/08/2015	101-3040-424.27-05	9750294219	(blank)	\$ 49.12
			07/09/2015-08/08/2015	101-3070-427.27-05	9750294219	(blank)	\$ 77.63
			07/09/2015-08/08/2015	101-5010-431.30-02	9750294219	(blank)	\$ 27.30
			07/09/2015-08/08/2015	101-5020-432.27-05	9750294219	(blank)	\$ 686.62
			07/09/2015-08/08/2015	101-6020-452.30-02	9750294219	(blank)	\$ 25.18
			07/09/2015-08/08/2015	503-1923-419.27-05	9750294219	(blank)	\$ 205.63
	87309	WAGeworks INC.	JUL 2015 ADMIN/COMPLIANCE	101-1210-413.29-04	125AI0405206	160172	\$ 139.25
			AUG 2015 ADMIN/COMPL FEES	101-1210-413.29-04	125AI0411030	160172	\$ 139.25
	87310	WAXIE SANITARY SUPPLY	JANITORIAL SUPPLIES	101-6040-454.30-02	75434872	160097	\$ 1,197.16
			JANITORIAL SUPPLIES	601-5060-436.30-02	75424839	160097	\$ 217.04
	87311	WELLS FARGO CORPORATE TRUST SEF	IMPRVMNT BONDS, ASSMNT	735-0000-221.03-01	1215631	(blank)	\$ 5,867.50
	87312	MISCELLANEOUS "DEVELOPERS"	BOND REFUND 221-225 PALM	101-0000-221.01-05	TEP 15-28	(blank)	\$ 5,769.00
			BOND REFUND 221-225 PALM	101-0000-221.01-05	TEP 15-38	(blank)	\$ 13,777.00

City of Imperial Beach  
Warrant Register by Check/EFT Number

Check /EFT #	Vendor	Description	Account #	Invoice #	PO #	Amount	
2015-08-20	87313	WEST COAST ARBORISTS	VETERANS PARK TREE MAINT	101-6020-452.21-04	107755	160087	\$ 2,000.00
<b>2015-08-20 Total</b>						<b>\$ 65,893.06</b>	
2015-08-25	65	SEIU LOCAL 221	PR AP PPE 7/23/15 MANUAL	101-0000-209.01-08	20150730	(blank)	\$ 16.32
			PR AP PPE 7/23/15 VOID	101-0000-209.01-08	20150730	(blank)	\$ (16.32)
	66	US BANK	PR AP PPE 7/23/15 MANUAL	101-0000-209.01-20	20150730	(blank)	\$ 75.20
			PR AP PPE 7/23/15 VOID	101-0000-209.01-20	20150730	(blank)	\$ (75.20)
	87314	BOCA RIO	IB POLO SHIRTS	101-1010-411.29-04	8975	F16016	\$ 80.85
	87315	BOYS & GIRLS CLUB OF IB	RESO 2015-7618	101-6010-451.21-04	08-20-2015	(blank)	\$ 50,000.00
	87316	CALIF ELECTRIC SUPPLY	B400MHQ	101-6040-454.30-02	1069-696167	160021	\$ 76.46
	87317	CALIFORNIA AMERICAN WATER	1015-210019531626 JUL 15	101-5010-431.27-02	09-08-2015	(blank)	\$ 8.89
			1015-210019535857 JUL 15	101-5010-431.27-02	09-08-2015	(blank)	\$ 8.89
			1015-210019746893 JUL 15	101-6020-452.27-02	09-08-2015	(blank)	\$ 8.89
			1015-210021114451 JUL 15	303-1250-413.29-04	09-08-2015	(blank)	\$ 71.41
	87318	CITY OF SAN DIEGO	JUL-SEP 2015 METRO SEWER	601-5060-436.21-04	1000139703	160159	\$ 560,633.00
	87319	COUNTY OF SAN DIEGO	JUL 2015 PARKING PENALTY	101-3010-421.21-04	07/15	(blank)	\$ 2,638.90
	87320	EAGLE NEWSPAPER	JUL 2015 LEGAL NOTICES	101-1020-411.28-07	89607	160163	\$ 105.00
			JUL 2015 LEGAL ADS	101-1020-411.28-07	89943	160163	\$ 50.00
			JUL 2015 LEGAL NOTICE	201-5000-532.20-06	89607	160017	\$ 110.00
			JUL 2015 LEGAL NOTICE	201-5000-532.20-06	89747	160017	\$ 110.00
	87321	GO-STAFF, INC.	W/E 08/16/15 FERGUSON,N	101-1210-413.21-01	148267	160167	\$ 989.25
			W/E 08/16/15 RODRIGUEZ,A	501-1921-419.21-01	148268	160110	\$ 1,237.20
	87322	GRAINGER	BALLAST/LAMP	101-1910-419.30-02	9805444396	160007	\$ 36.88
			HALIDE LAMPS	101-1910-419.30-02	9807462206	160007	\$ 107.18
			STRIP FIXTURE	101-1910-419.30-02	9808458377	160007	\$ 41.14
			PAIN STOPPER	601-5060-436.30-02	9820712777	160007	\$ 64.80
	87323	MISCELLANEOUS REFUNDS	OVERPYMT PT #59983	101-0000-121.00-00	PT #59983	(blank)	\$ 116.00
	87324	JIM SULLIVAN	REIMBURSE EMT RE-CERT FEE	101-3030-423.28-04	027333	(blank)	\$ 54.00
	87325	MISCELLANEOUS REFUNDS	OVERPYMT PT#65629	101-0000-121.00-00	PT #65629	(blank)	\$ 116.00
	87326	MANAGED HEALTH NETWORK	SEP 2015	101-1130-412.20-06	3200071803	160100	\$ 369.60
	87327	PADRE JANITORIAL SUPPLIES	JANITORIAL SUPPLIES	101-1910-419.30-02	374492	160019	\$ 47.52
			JANITORIAL SUPPLIES	101-3030-423.30-02	371941	160019	\$ 404.58
			JANITORIAL SUPPLIES	101-3030-423.30-02	372542	160019	\$ 20.48
			JANITORIAL SUPPLIES	101-3030-423.30-02	372840	160019	\$ 239.00
			JANITORIAL SUPPLIES	101-3030-423.30-02	373785	160019	\$ 177.72
			JANITORIAL SUPPLIES	101-6040-454.30-02	373596	160019	\$ 132.69
	87328	PARKHOUSE TIRE INC	TIRES	501-1921-419.28-16	3010213180	160062	\$ 277.00
	87329	ROBERT PATTON	MILEAGE REIMBURSEMENT	101-1010-411.28-04	08-20-2015	(blank)	\$ 535.90
	87330	SAN DIEGO COUNTY - ASSESSOR, PO E	ELECTRONIC MAPS	101-1230-413.20-06	201504113	F16015	\$ 18.00
	87331	SHARP REES-STEALY MEDICAL CNTR	JUL 2015 PRE EMPYMNT EXA	601-5060-436.21-04	287	160183	\$ 484.00
	87332	SKS INC.	1090 GAL REG FUEL	501-1921-419.28-15	1272060-IN	160040	\$ 4,144.18

# City of Imperial Beach

## Warrant Register by Check/EFT Number

Check /EFT #	Vendor	Description	Account #	Invoice #	PO #	Amount	
2015-08-25	87337	U.S. BANK CORPORATE PAYMENT SYS	COMMAND VEHICLE WASH	101-3030-423.28-01	032815	160154	\$ 8.99
			ELECTRICAL SUPPLIES	601-5060-436.30-02	066554/9594532	160123	\$ 125.52
			EMPLOYEE COMP LOAN	101-0000-209.01-03	37H90103JE81308	(blank)	\$ 1,650.00
			FD STATION SUPPLIES	101-3020-422.30-02	048523	150829	\$ 43.49
			FENCE PAINT	101-6020-452.30-02	095258/4015805	160118	\$ 65.96
			INTERVIEW PANEL LUNCH	101-3020-422.28-04	07-20-2015	160147	\$ 41.85
			LAPTOP CHARGER	503-1923-419.30-22	002-0943586-187	160150	\$ 23.75
			MEDICAL SUPPLIES	101-3030-423.30-02	716403	160153	\$ 176.13
			MEDICAL SUPPLIES	101-3030-423.30-02	717993	160153	\$ 161.04
			MOELLER,A CWEA MEMBERSHIP	601-5060-436.28-12	137212	160116	\$ 156.00
			PAINT SUPPLIES	101-6040-454.30-02	000365/5483820	160122	\$ 66.93
			PAINTING SUPPLIES	101-6040-454.30-02	057858/0570795	160120	\$ 57.46
			PLAYGROUND EQUIPMENT	101-6020-452.30-02	072115-1	160127	\$ 242.85
			SAW BLADE	101-6040-454.30-02	013268/3563985`	160120	\$ 54.52
			SHOP SUPPLIES	501-1921-419.30-02	063594/6583630	160126	\$ 40.86
			SMALL TOOLS	101-6020-452.30-22	092705/3564691	160127	\$ 65.16
			SPRIGGS,E-CONF LODGING	101-1010-411.28-04	518313	150824	\$ 735.80
			SUNSCREEN	101-5010-431.30-02	4927	160124	\$ 49.64
			WOMENS UNIFORM SWIMSUITS	101-3030-423.25-03	2015-0712-IMPER	160152	\$ 277.95
			2015 EMPL APPRECIATION SU	101-1130-412.29-02	00075304	150826	\$ 16.37
			2015 EMPL APPRECIATION IC	101-1130-412.29-02	024225	150826	\$ 7.50
			SERVICE RECOGNITION GIFT	101-1130-412.29-02	027324	150826	\$ 200.00
			SERVICE RECOGNITION GIFT	101-1130-412.29-02	207915	150827	\$ 200.00
			CREDIT FOR RTND DECOR	101-1130-412.29-02	37139550002	150826	\$ (77.64)
			2015 EMPLOYEE APPRECIATIO	101-1130-412.29-02	7	150826	\$ 120.00
			PAINT BRUSH/ROLLERS	101-3020-422.30-02	030375/9080773	150829	\$ 20.46
			FIRE HOODS	101-3020-422.30-02	76800	150829	\$ 115.40
			SPRIGGS,E-MEALS AT FORUM	101-1010-411.28-04	06-24-2015	150824	\$ 49.82
			PATTON,R MEAL AT TRNG	101-1010-411.28-04	134951	150825	\$ 16.91
			PATTON,R MEAL AT TRNG	101-1010-411.28-04	80	150825	\$ 19.43
			PATTON,R MEAL AT TRNG	101-1010-411.28-04	90	150825	\$ 22.17
			SERVER	503-1923-419.30-22	06-18-2015/XJPN	150828	\$ 4,680.83
			EMP COMPUTER LOAN-	101-0000-209.01-03	BBY01-710959022	(blank)	\$ 304.32
			EMP COMPUTER LOAN-	101-0000-209.01-03	BBY01-732656002	(blank)	\$ 17.27
			EMP COMPUTER LOAN-	101-0000-209.01-03	H394827536	(blank)	\$ 845.39
			OIL FOR PWC	101-3030-423.28-01	14007	160152	\$ 44.17
			DIVE GEAR REPAIR	101-3030-423.28-01	336310	160154	\$ 30.00
			SALT AWAY MIXER	101-3030-423.28-01	8485	160152	\$ 64.76
			DRY ERASE SET	101-1130-412.30-01	002-0131385-080	160142	\$ 7.55
			WHITEBOARD	101-1130-412.30-01	002-0131385-080	160142	\$ 22.49

# City of Imperial Beach

## Warrant Register by Check/EFT Number

Check /EFT #	Vendor	Description	Account #	Invoice #	PO #	Amount	
2015-08-25	87337	U.S. BANK CORPORATE PAYMENT SYS	BATHROOM FIXTURE SUPPLIES	101-1910-419.30-02	002136/8020177	160118	\$ 51.31
			CAPTAIN LAPTOP	101-3030-423.30-02	002-8170809-170	160154	\$ 864.88
			TEST GAS FOR SCOTT MONITO	101-3020-422.30-02	00656060_SNV	160149	\$ 217.08
			JR LG STORAGE EQUIPMENT	101-3035-423.30-02	008482	160155	\$ 528.72
			JR LG STORAGE EQUIPMENT	101-3035-423.30-02	050551	160155	\$ 102.95
			NUT SERTS	101-6040-454.30-02	011872	160119	\$ 5.00
			STRAINERS	101-5010-431.30-02	013881/5221116	160117	\$ 8.58
			BATHROOM SUPPLIES	101-1910-419.30-02	021659/7010991	160118	\$ 77.00
			BATHROOM SUPPLIES	101-1910-419.30-02	025892/8020141	160118	\$ 73.22
			LOCKER KEYS	101-1910-419.30-02	026502	160118	\$ 9.04
			DRILL BIT/GLOVES	101-6040-454.30-02	028387/9584114	160119	\$ 22.63
			ANGLE BROOMS	101-6040-454.30-02	032045/9193005	160120	\$ 64.61
			BUCKETS/ANGLE BROOMS	101-6040-454.30-02	034206/7011063	160122	\$ 64.38
			TOWER CHAIR REPLACEMENTS	101-3030-423.30-02	036801050	160153	\$ 97.20
			MVC SCREEN MATERIAL	101-1910-419.30-02	045839/5024799	160118	\$ 24.85
			MANDREL	101-6040-454.30-02	054819	160119	\$ 12.30
			WINGNUTS/RAGS/SCOTCHBLUE	101-1910-419.30-02	066273/6563691	160118	\$ 20.98
			GARAGE DOOR OPENER	101-1910-419.30-02	074258/0570753	160119	\$ 37.77
			ELECTRICAL ROOM KEYS	101-6040-454.30-02	081069	160122	\$ 18.90
			ELECTRICAL ROOM KEYS	101-6040-454.30-02	084680	160122	\$ 9.45
			BATHROOM FIXTURES	101-1910-419.30-02	085680/0044562	160118	\$ 79.44
			ELECTRICAL SUPPLIES/FLEET	101-1910-419.30-02	086546/7044357	160118	\$ 39.70
			TRUCK TOOL BOXES	101-6040-454.30-02	086685/0564191	160119	\$ 496.74
			BATHROOM FIXTURES/SHELF	101-1910-419.30-02	090598/9564244	160118	\$ 69.61
			PHONE PROTECTIVE CASE	101-3030-423.30-02	115-9942867-305	160152	\$ 87.47
			CR RTND CONCRETE MIXER	101-5010-431.30-02	130065865-001	160117	\$ (55.19)
			DEPOSIT CONCRETE MIXER	101-5010-431.30-02	130065865-001	160117	\$ 250.00
			MIRROR LENSES	101-6040-454.30-02	18214	160119	\$ 80.09
			BIKE PATH FENCE POST	101-5010-431.30-02	19-00320037-001	160124	\$ 192.41
			SHOWER TOWER METERS	101-6040-454.30-02	216948	160121	\$ 213.84
			2/3 JRLG RESCUE BOARDS	101-3035-423.30-02	27761	160152	\$ 723.60
			1/3 JR LG RESCUE BOARDS	101-3035-423.30-02	27761	160155	\$ 1,447.20
			RESCUE TUBES	101-3030-423.30-02	35994A	160154	\$ 461.80
			FLASH DRIVE/PENS	101-3030-423.30-02	361	160154	\$ 69.63
			TRAILER HITCH	101-3020-422.30-02	3980-316717	160147	\$ 61.54
			TRAILER HITCH	101-3020-422.30-02	886385	160147	\$ 77.74
			CR-LITTER RENTAL	101-3020-422.30-02	624588-4	160147	\$ (62.00)
			DOOR STOPS	101-3030-423.30-02	70692	160153	\$ 40.65
			PROTECTIVE EQUIP	101-3020-422.30-02	77165	160147	\$ 243.00
			RADIO BATTERIES	101-3020-422.30-02	782412	160149	\$ 192.97

# City of Imperial Beach

## Warrant Register by Check/EFT Number

Check /EFT #	Vendor	Description	Account #	Invoice #	PO #	Amount	
2015-08-25	87337	U.S. BANK CORPORATE PAYMENT SYS	RESCUE PADDLE BOARD	101-3030-423.30-02	8022	160154	\$ 1,296.00
			JR LG BODY BOARD EQUIPMNT	101-3035-423.30-02	8024	160155	\$ 460.89
			MEDICAL GLOVES	101-3030-423.30-02	81828945	160153	\$ 177.57
			SPLINT	101-3020-422.30-02	81836527	160147	\$ 426.48
			WOOD SEALER	101-6040-454.30-02	8354	160122	\$ 463.26
			MVC CEILING TILE	101-1910-419.30-02	9065478-00	160118	\$ 76.33
			EZ REACHERS	101-6040-454.30-02	9224652-00	160121	\$ 200.95
			RTND GARAGE DOOR OPENER	101-1910-419.30-02	9252450	160119	\$ (37.77)
			HUNTER ULTRA/RAINBIRD	101-6020-452.30-02	9912261	160124	\$ 840.05
			PIER SWIM T-SHIRT	101-1010-411.29-04	027140	160142	\$ 10.77
			FINGERPRINT APPS	101-1130-412.20-06	02589	160139	\$ 57.00
			UNIFORM FOOTWEAR	101-3030-423.25-03	0476393	160154	\$ 390.32
			UNIFORM FOOTWEAR	101-3030-423.25-03	0479805	160154	\$ 50.12
			UNIFORM SWIM TRUNKS	101-3030-423.25-03	10871	160151	\$ 704.70
			LIFEGUARD UNIFORMS	101-3030-423.25-03	264685	160152	\$ 1,774.61
			LIFEGUARD UNIFORMS	101-3030-423.25-03	264910	160152	\$ 896.29
			SWIM FINS	101-3030-423.25-03	271598	160154	\$ 905.58
			UNIFORM WETSUIT BOOTIES	101-3030-423.25-03	6255980	160151	\$ 52.02
			UNIFORM PPE	101-3030-423.25-03	6256328	160155	\$ 136.80
			RETIREMENT LUNCH SUPPLIES	101-3020-422.28-04	028241	160148	\$ 71.09
			RECEPTION ICE	101-1010-411.28-04	07-04-2015	160138	\$ 6.00
			RECEPTION REFRESHMENTS	101-1010-411.28-04	07-04-2015	160138	\$ 100.27
			MAYOR'S BKFAST REFRESHMNT	101-1010-411.28-04	07-17-2015	160138	\$ 13.37
			CORTEZ,E-LUNCH MTG W/ATTY	101-1130-412.28-04	091145	160139	\$ 23.25
			RICHARDS,L-SDAPA LUNCHEON	101-1230-413.28-04	2920-4608-3832-	160129	\$ 15.00
			NAKAGAWA,J-APA EVENT	101-1230-413.28-04	57G22877MT94017	160128	\$ 5.00
			JR LG BANQUET	101-3035-423.28-04	6373-19	160152	\$ 525.00
			RECEPTION SPIN TOPS	101-1010-411.28-04	672481577	160138	\$ 115.84
			JR GUARD COMP REGISTRATN	101-3035-423.28-04	7325756309	160151	\$ 500.00
			JR GUARD COMP REGISTRATN	101-3035-423.28-04	7330306655	160151	\$ 60.00
			NAKAGAWA,J-SANDAG PRKNG F	101-1230-413.28-04	79101	160128	\$ 8.00
			NAKAGAWA,J-SDAPA LUNCHEON	101-1230-413.28-04	8W177830WA51213	160128	\$ 15.00
			DEDINA-FLIGHT TO DC	101-1010-411.28-04	GN6FMH	160141	\$ 615.20
			NAKAGAWA,J APA CONF REGIS	101-1230-413.28-04	VJND9SBTK9T	160128	\$ 570.00
			CELLPHONE CASE	101-3020-422.27-05	004812	160147	\$ 92.41
			#5409 REPLACEMENT WINDSHI	501-1921-419.28-01	WCV037010	160125	\$ 685.95
			#609 QUAD PART	501-1921-419.28-16	248612	160126	\$ 95.84
			#109 SWITCH	501-1921-419.28-16	5074069	160126	\$ 14.94
			TAILGATE INSERTS	501-1921-419.28-16	5074089	160126	\$ 7.63
			#603 FRONT CONTROL MODULE	501-1921-419.28-16	5076552	160126	\$ 694.24

City of Imperial Beach  
Warrant Register by Check/EFT Number

Check /EFT #	Vendor	Description	Account #	Invoice #	PO #	Amount	
2015-08-25	87337	U.S. BANK CORPORATE PAYMENT SYS	#600 PARKING BRAKE	501-1921-419.28-16	5076658	160126	\$ 26.88
			#117 ROLLER HOSE GUIDE	501-1921-419.28-16	C14465	160126	\$ 102.12
			AMAZON PRIME MEMBERSHIP F	503-1923-419.28-12	DJMKJFYVC2DKNQA	160150	\$ 106.92
			LED MONITOR	503-1923-419.30-22	002-0354670-707	160150	\$ 107.99
			POWER CABLES	503-1923-419.30-22	002-1295054-017	160150	\$ 104.70
			LAPTOP KEYBOARD	503-1923-419.30-22	002-1422203-565	160150	\$ 116.95
			SCREEN PROTECTOR	503-1923-419.30-22	002-8449101-450	160150	\$ 6.97
			KEYBOARD/LASER MOUSE	503-1923-419.30-22	002-8565337-466	160150	\$ 48.59
			ELCTRICAL HAND TOOLS	601-5060-436.30-22	085737/9594531	160123	\$ 150.49
			EMP COMP LOAN	101-0000-209.01-03	BBY01-732634020	(blank)	\$ 985.78
	87338	VALLEY INDUSTRIAL SPECIALTIES, INC	ACTUATOR CARTRIDGE ASSY	101-6040-454.30-02	218460	160026	\$ 53.22
			SERVOMOTOR ASSY/CARTRIDGE	101-6040-454.30-02	218731	160026	\$ 546.13
	87339	WAXIE SANITARY SUPPLY	JANITORIAL SUPPLIES	101-6040-454.30-02	75371958	160097	\$ 908.55
			GLOVES/SCOURING PAD	101-6040-454.30-02	75439880	160097	\$ 281.34
<b>2015-08-25 Total</b>						<b>\$ 657,970.23</b>	
2015-08-28	67	AFLAC	PR AP PPE 8/06/15-VOL LI	101-0000-209.01-13	20150813	(blank)	\$ 336.84
			PAYROLL AP PPE 8/20/15	101-0000-209.01-13	524637	(blank)	\$ 336.84
	68	CALIFORNIA STATE DISBURSEMENT U	PAYROLL AP PPE 8/20/15	101-0000-209.01-07	20150827	(blank)	\$ 355.84
	69	COLONIAL LIFE & ACCIDENT	PR AP PPE 8/06/15 VOL LI	101-0000-209.01-13	20150813	(blank)	\$ 50.09
			PAYROLL AP PPE 8/20/15	101-0000-209.01-13	20150827	(blank)	\$ 50.09
	70	FRANCHISE TAX BOARD	PAYROLL AP PPE 8/20/15	101-0000-209.01-07	20150827	(blank)	\$ 97.08
	71	I B FIREFIGHTERS ASSOCIATION	PAYROLL AP PPE 8/20/15	101-0000-209.01-08	20150827	(blank)	\$ 420.00
	72	ICMA RETIREMENT TRUST 457	PAYROLL AP PPE 8/20/15	101-0000-209.01-10	20150827	(blank)	\$ 6,721.95
	73	SEIU LOCAL 221	PAYROLL AP PPE 8/20/15	101-0000-209.01-08	20150827	(blank)	\$ 1,624.52
	74	STATE OF CALIFORNIA FTB	PAYROLL AP PPE 8/20/15	101-0000-209.01-07	20150827	(blank)	\$ 205.78
	75	US BANK	PAYROLL AP PPE 8/20/15	101-0000-209.01-20	20150827	(blank)	\$ 2,926.24
	87340	COURT-ORDERED DEBT COLLECTIONS	PAYROLL AP PPE 8/20/15	101-0000-209.01-07	20150827	(blank)	\$ 43.09
	87341	SWRCB	PERMIT-ALLEY IMPROVEMENT	402-5000-532.20-06	461814	(blank)	\$ 652.00
<b>2015-08-28 Total</b>						<b>\$ 13,820.36</b>	
<b>Grand Total</b>						<b>\$ 737,683.65</b>	

City of Imperial Beach  
Warrant Register as Budgeted (FY2015)  
Current as of 08/17/2015

Expense	Budget	Previous Warrant Registers	2015-08-25	Remaining Budget
<b>101 GENERAL FUND</b>				
ADVERTISING	\$ 6,700	\$ 2,849		\$ 3,851
ATTORNEY SERVICES	\$ 54,064	\$ 23,552		\$ 30,512
ATTORNEY SERVICES-OTHER	\$ 99,010	\$ 74,043		\$ 24,967
AUTO ALLOWANCE	\$ 37,268	\$ 37,874		\$ (606)
BAD DEBT EXPENSE		\$ 50		\$ (50)
BANKING/FIN SRVCS CHARGES	\$ 39,500	\$ 35,010		\$ 4,490
CELL PHONE ALLOWANCE	\$ 8,844	\$ 8,740		\$ 104
COMMUNITY PROGRAMS		\$ -		\$ -
CONTRACTS-ELECTIONS	\$ 9,415	\$ 8,903		\$ 512
CONTRACTS-POSTAGE MACHINE	\$ 1,109	\$ 1,109		\$ -
COPIER LEASES	\$ 27,700	\$ 26,029		\$ 1,671
COUNCIL/RDA BOARD PAY	\$ 40,875	\$ 41,005		\$ (130)
EMPLOYEE RECOGNITION AWRD	\$ 15,667	\$ 12,864	\$ 466	\$ 2,336
EQUIPMENT	\$ 783	\$ 0		\$ 783
FEES & LICENSES	\$ 18,250	\$ 14,741		\$ 3,509
FICA	\$ 351,313	\$ 346,444		\$ 4,869
FIRE EXTINGUISHER SERVICE	\$ 1,650	\$ 278		\$ 1,372
FLSA WAGES	\$ 25,725	\$ 26,299		\$ (574)
GAS & ELECTRIC (SDG&E)	\$ 226,530	\$ 186,454		\$ 40,076
HOUSING ALLOWANCE		\$ 2,160		\$ (2,160)
INSURANCE PREMIUM/DEPOSIT	\$ 75			\$ 75
LIFE INSURANCE	\$ 13,622	\$ 13,721		\$ (99)
MAINTENANCE & REPAIR	\$ 74,120	\$ 35,280		\$ 38,840
MEMBERSHIP DUES	\$ 30,754	\$ 26,948		\$ 3,806
MGT MEDICAL REIMBURSEMENT	\$ 2,421	\$ 2,492		\$ (71)
MILEAGE REIMBURSEMENT	\$ 724	\$ 255		\$ 469
NUISANCE ABATEMENT CHARGE	\$ 1,500	\$ -		\$ 1,500
OFFICE SUPPLIES	\$ 24,287	\$ 18,730		\$ 5,557
OPERATING SUPPLIES	\$ 322,032	\$ 249,238	\$ 179	\$ 72,615
OTHER SERVICES & CHARGES	\$ 124,515	\$ 71,215		\$ 53,300
OVERTIME	\$ 126,331	\$ 125,140		\$ 1,191
PARS CITY CONTRIBUTION	\$ 22,665	\$ 23,215		\$ (550)
PERS-CITY PORTION	\$ 651,746	\$ 645,743		\$ 6,003
PEST CONTROL SERVICE	\$ 4,200	\$ 3,250		\$ 950
PLAN CHECK SERVICIES	\$ 8,298	\$ -		\$ 8,298
POSTAGE & FREIGHT	\$ 17,450	\$ 10,797		\$ 6,653
PRINTING SERVICES	\$ 12,914	\$ 7,005		\$ 5,909
PROFESSIONAL SERVICES	\$ 7,006,776	\$ 5,254,127		\$ 1,752,649
RCS PROGRAM	\$ 47,500	\$ 37,428		\$ 10,072
RENT-EQUIPMENT	\$ 3,800	\$ 829		\$ 2,971
RENT-FACILITIES	\$ 3,600			\$ 3,600
RENT-UNIFORMS	\$ 38,374	\$ 18,206		\$ 20,168
SALARIES FULL-TIME	\$ 4,280,153	\$ 4,255,210		\$ 24,943
SALARIES PART-TIME	\$ 665,213	\$ 664,616		\$ 597
SECTION 125 CAFETERIA	\$ 701,326	\$ 702,585		\$ (1,259)
SECURITY & ALARM	\$ 5,300	\$ 2,620		\$ 2,680
SMALL TOOLS/NON-CAPITAL	\$ 9,578	\$ 3,796		\$ 5,782
SUBSCRIBE & PUBLICATIONS	\$ 4,350	\$ 1,345		\$ 3,005
TECHNICAL SERVICES	\$ 484,061	\$ 278,461		\$ 205,600
TEMPORARY STAFFING	\$ 140,226	\$ 108,638		\$ 31,588
TRAFFIC CONTROL	\$ 40,500	\$ 28,038		\$ 12,462
TRAINING & EDUCATION-MOU	\$ 11,400	\$ 4,682		\$ 6,718

City of Imperial Beach  
Warrant Register as Budgeted (FY2015)  
Current as of 08/17/2015

	Budget	Previous Warrant Registers	2015-08-25	Remaining Budget
TRAVEL, TRAINING, MEETING	\$ 65,983	\$ 48,605	\$ 844	\$ 16,533
UNEMPLOYMENT INSURANCE	\$ 56,644	\$ 56,577		\$ 67
UTILITIES-CELL PHONES	\$ 17,053	\$ 14,300		\$ 2,753
UTILITIES-SEWER	\$ 8,300	\$ 8,139		\$ 161
UTILITIES-TELEPHONE	\$ 28,535	\$ 18,818		\$ 9,717
UTILITIES-WATER	\$ 117,519	\$ 99,553		\$ 17,966
VEHICLE ABATEMENT CHARGES		\$ -		\$ -
VEHICLE OPERATE-FUEL/OIL		\$ -		\$ -
WORKER'S COMP INSURANCE	\$ 72,025	\$ 72,024		\$ 1
PERS-EMPLOYEE PORTION		\$ (18)		\$ 18
<b>201 GAS TAX FUND</b>				\$ -
AUTO ALLOWANCE	\$ 200	\$ 164		\$ 36
CELL PHONE ALLOWANCE	\$ 200	\$ 54		\$ 146
FICA	\$ 4,259	\$ 4,289		\$ (30)
PERS-CITY PORTION	\$ 11,130	\$ 8,670		\$ 2,460
PROFESSIONAL SERVICES	\$ 673,781	\$ 421,455		\$ 252,326
SALARIES FULL-TIME	\$ 61,077	\$ 56,291		\$ 4,786
SECTION 125 CAFETERIA	\$ 8,800	\$ 9,139		\$ (339)
UNEMPLOYMENT INSURANCE	\$ 3,044	\$ 164		\$ 2,880
<b>202 PROP "A" (TRANSNET) FUND</b>				\$ -
ATTORNEY SERVICES	\$ 470	\$ 0		\$ 470
AUTO ALLOWANCE	\$ 400	\$ 128		\$ 272
CELL PHONE ALLOWANCE	\$ 400	\$ 43		\$ 357
FICA	\$ 4,837	\$ 1,619		\$ 3,218
PERS-CITY PORTION	\$ 5,313	\$ 3,243		\$ 2,070
PROFESSIONAL SERVICES	\$ 715,350	\$ 661,865		\$ 53,485
SALARIES FULL-TIME	\$ 53,031	\$ 21,218		\$ 31,813
SECTION 125 CAFETERIA	\$ 5,953	\$ 2,800		\$ 3,153
UNEMPLOYMENT INSURANCE	\$ 2,741	\$ 64		\$ 2,677
<b>212 SLESF (COPS) FUND</b>				\$ -
PROFESSIONAL SERVICES	\$ 100,000	\$ 64,563		\$ 35,437
<b>215 LLMD-ASSMT DIST #67 FUND</b>				\$ -
GAS & ELECTRIC (SDG&E)	\$ 28,000	\$ 20,727		\$ 7,273
PROFESSIONAL SERVICES	\$ 2,000			\$ 2,000
<b>216 HOUSING AUTHORITY</b>				\$ -
AUTO ALLOWANCE	\$ 50	\$ 48		\$ 2
CELL PHONE ALLOWANCE	\$ 20	\$ 15		\$ 5
FICA	\$ 2,774	\$ 2,952		\$ (178)
LIFE INSURANCE		\$ (17)		\$ 17
MGT MEDICAL REIMBURSEMENT	\$ 40	\$ 37		\$ 3
PERS-CITY PORTION	\$ 5,785	\$ 6,115		\$ (330)
PROFESSIONAL SERVICES	\$ 11,085	\$ 8,185		\$ 2,900
SALARIES FULL-TIME	\$ 1,910	\$ 1,909		\$ 1
SALARIES PART-TIME	\$ 35,396	\$ 37,719		\$ (2,323)
SECTION 125 CAFETERIA	\$ 637	\$ 583		\$ 54
UNEMPLOYMENT INSURANCE	\$ 434	\$ 434		\$ -
<b>217 HOUSING AUTHORITY-BOND</b>				\$ -
ATTORNEY SERVICES		\$ -		\$ -
PROFESSIONAL SERVICES	\$ 275,000	\$ 212,500		\$ 62,500
<b>301 SA DEBT SERVICE FUND</b>				\$ -
BOND INTEREST (2010 TAB)	\$ 1,058,910	\$ 1,058,716		\$ 194
BOND PRINCIPAL (2010 TAB)	\$ 235,000	\$ -		\$ 235,000
INTEREST BOND (2013 TAB)	\$ 762,957	\$ 762,957		\$ 1
PROFESSIONAL SERVICES		\$ (24,111)		\$ 24,111

City of Imperial Beach  
Warrant Register as Budgeted (FY2015)  
Current as of 08/17/2015

	Budget	Previous Warrant Registers	2015-08-25	Remaining Budget
<b>303 REDEV OBLIG RETIRE FUND</b>				\$ -
ATTORNEY SERVICES	\$ 170,000	\$ 135,523		\$ 34,477
AUTO ALLOWANCE	\$ 5,330	\$ 2,036		\$ 3,294
CELL PHONE ALLOWANCE	\$ 1,410	\$ 547		\$ 863
FICA	\$ 8,290	\$ 8,268		\$ 22
MGT MEDICAL REIMBURSEMENT	\$ 290	\$ 105		\$ 185
OTHER SERVICES & CHARGES	\$ 9,000	\$ 7,260		\$ 1,740
PERS-CITY PORTION	\$ 20,310	\$ 14,274		\$ 6,036
PROFESSIONAL SERVICES	\$ 137,106	\$ 115,460		\$ 21,646
SA ADMIN-OTHER REIMB		\$ -		\$ -
SALARIES FULL-TIME	\$ 153,270	\$ 102,759		\$ 50,511
SECTION 125 CAFETERIA	\$ 10,700	\$ 4,145		\$ 6,555
TRAVEL, TRAINING, MEETING	\$ 10	\$ 6		\$ 4
UNEMPLOYMENT INSURANCE	\$ 390	\$ 138		\$ 252
<b>401 CAPITAL IMPROVEMENT FUND</b>				\$ -
AUTO ALLOWANCE	\$ 200	\$ 0		\$ 200
CELL PHONE ALLOWANCE	\$ 200	\$ 0		\$ 200
FICA	\$ 1,958	\$ 0		\$ 1,958
PERS-CITY PORTION	\$ 3,377	\$ (0)		\$ 3,377
PROFESSIONAL SERVICES	\$ 976,911	\$ 235,026		\$ 741,885
SALARIES FULL-TIME	\$ 34,019	\$ 0		\$ 34,019
SECTION 125 CAFETERIA	\$ 3,772	\$ 0		\$ 3,772
UNEMPLOYMENT INSURANCE	\$ 574	\$ 0		\$ 574
<b>402 C.I.P. 2010 BOND</b>				\$ -
ATTORNEY SERVICES	\$ 110,400	\$ 36,496		\$ 73,904
AUTO ALLOWANCE	\$ 2,000	\$ 500		\$ 1,500
CELL PHONE ALLOWANCE	\$ 600	\$ 158		\$ 442
FICA	\$ 3,400	\$ 1,398		\$ 2,002
PERS-CITY PORTION	\$ 7,800	\$ 2,988		\$ 4,812
PROFESSIONAL SERVICES	\$ 1,291,877	\$ 526,520		\$ 765,357
SALARIES FULL-TIME	\$ 50,000	\$ 19,379		\$ 30,621
SECTION 125 CAFETERIA	\$ 3,800	\$ 1,357		\$ 2,443
UNEMPLOYMENT INSURANCE		\$ 24		\$ (24)
<b>501 VEHICLE REPLACEMENT/MAINT</b>				\$ -
EQUIPMENT	\$ 214,295	\$ (123,666)		\$ 337,961
FEES & LICENSES	\$ 4,000	\$ 3,358		\$ 642
FICA	\$ 10,309	\$ 10,174		\$ 135
FIRE EXTINGUISHER SERVICE	\$ 400	\$ 246		\$ 154
LIFE INSURANCE	\$ 259	\$ 268		\$ (9)
MAINTENANCE & REPAIR	\$ 23,100	\$ 19,244		\$ 3,856
OPERATING SUPPLIES	\$ 9,610	\$ 9,363		\$ 247
OTHER SERVICES & CHARGES	\$ 2,100	\$ 926		\$ 1,174
OVERTIME	\$ 200			\$ 200
PERS-CITY PORTION	\$ 18,407	\$ 18,619		\$ (212)
SALARIES FULL-TIME	\$ 133,232	\$ 136,771		\$ (3,539)
SECTION 125 CAFETERIA	\$ 23,822	\$ 23,822		\$ (0)
SMALL TOOLS/NON-CAPITAL	\$ 1,340	\$ 328		\$ 1,012
UNEMPLOYMENT INSURANCE	\$ 885	\$ 868		\$ 17
VEHICLE OPERATE-FUEL/OIL	\$ 211,824	\$ 186,633		\$ 25,191
VEHICLE OPERATE-PARTS M&O	\$ 25,000	\$ 20,177		\$ 4,823
WORKER'S COMP INSURANCE	\$ 3,266	\$ 3,264		\$ 2
<b>502 RISK MANAGEMENT FUND</b>				\$ -
ATTORNEY SERVICES	\$ 88,498	\$ 72,162		\$ 16,336
AUTO ALLOWANCE	\$ 1,591	\$ 1,663		\$ (72)

City of Imperial Beach  
Warrant Register as Budgeted (FY2015)  
Current as of 08/17/2015

	Budget	Previous Warrant Registers	2015-08-25	Remaining Budget
CELL PHONE ALLOWANCE	\$ 210	\$ 228		\$ (18)
FICA	\$ 4,931	\$ 4,877		\$ 54
INSURANCE PREMIUM/DEPOSIT	\$ 167,344	\$ 104,557		\$ 62,787
INSURANCE PREMIUM/WK COMP	\$ 54,410	\$ 54,410		\$ 0
LIFE INSURANCE	\$ 262	\$ 271		\$ (9)
MGT MEDICAL REIMBURSEMENT		\$ -		\$ -
OFFICE SUPPLIES	\$ 250			\$ 250
OPERATING SUPPLIES		\$ -		\$ -
OTHER SERVICES & CHARGES	\$ 3,333	\$ 3,333		\$ 0
OVERTIME	\$ 50	\$ 10		\$ 40
PAYMENT OF CLAIMS	\$ 20,372	\$ 20,372		\$ 0
PERS-CITY PORTION	\$ 6,554	\$ 6,625		\$ (71)
PROFESSIONAL SERVICES	\$ 2,250	\$ 2,250		\$ -
PYMT OF WORK COMP CLAIMS	\$ 142,950	\$ 149,536		\$ (6,586) Offset by Cost Recovery
SALARIES FULL-TIME	\$ 62,023	\$ 64,252		\$ (2,229)
SECTION 125 CAFETERIA	\$ 8,509	\$ 8,867		\$ (358)
SUBSCRIBE & PUBLICATIONS		\$ -		\$ -
TECHNICAL SERVICES	\$ 1,580	\$ 1,578		\$ 2
THIRD PARTY ADMIN (W/C)	\$ 28,406	\$ 28,406		\$ (0)
UNEMPLOYMENT INSURANCE	\$ 349	\$ 347		\$ 2 Credit to offset claims
WORKER'S COMP INSURANCE	\$ 1,025	\$ 1,020		\$ 5
CLAIM-COST RECOVERY		\$ (3,405)		\$ 3,405
<b>503 TECHNOLOGY/COMMUNICATIONS</b>				\$ -
AUTO ALLOWANCE	\$ 4,542	\$ 4,359		\$ 183
CELL PHONE ALLOWANCE	\$ 700	\$ 675		\$ 25
EQUIPMENT	\$ 41,546	\$ (44,606)		\$ 86,152
FEES & LICENSES	\$ 1,900	\$ 1,902		\$ (2)
FICA	\$ 11,630	\$ 11,630		\$ 0
H.T.E. MAINTENANCE	\$ 64,175	\$ 62,925		\$ 1,250
LIFE INSURANCE	\$ 627	\$ 577		\$ 50
MAINTENANCE & REPAIR	\$ 105	\$ 105		\$ 0
MEMBERSHIP DUES	\$ 240	\$ 240		\$ -
MGT MEDICAL REIMBURSEMENT		\$ -		\$ -
OFFICE SUPPLIES	\$ 500	\$ 198		\$ 302
OPERATING SUPPLIES	\$ 5,065	\$ 1,925		\$ 3,140
OTHER SERVICES & CHARGES	\$ 500	\$ 414		\$ 86
PARS CITY CONTRIBUTION	\$ 402	\$ 391		\$ 11
PERS-CITY PORTION	\$ 15,334	\$ 15,251		\$ 83
POSTAGE & FREIGHT	\$ 200	\$ 149		\$ 51
PROFESSIONAL SERVICES	\$ 32,595	\$ 15,494		\$ 17,101
QUESYST	\$ 6,000	\$ 6,000		\$ -
SALARIES FULL-TIME	\$ 137,582	\$ 141,143		\$ (3,561)
SALARIES PART-TIME	\$ 9,481	\$ 10,414		\$ (933)
SECTION 125 CAFETERIA	\$ 19,521	\$ 18,750		\$ 771
SMALL TOOLS/NON-CAPITAL	\$ 31,644	\$ 3,784	\$ 4,681	\$ 23,179
SUBSCRIBE & PUBLICATIONS		\$ -		\$ -
TECHNICAL SERVICES	\$ 25,116	\$ 20,328		\$ 4,788
TEMPORARY STAFFING	\$ 20,000	\$ 19,985		\$ 15
TRAVEL, TRAINING, MEETING	\$ 1,000	\$ 619		\$ 381
UNEMPLOYMENT INSURANCE	\$ 1,417	\$ 1,434		\$ (17)
UTILITIES-CELL PHONES	\$ 4,000	\$ 3,117		\$ 883
UTILITIES-TELEPHONE	\$ 10,343	\$ 9,413		\$ 930
WORKER'S COMP INSURANCE	\$ 859	\$ 864		\$ (5)
<b>504 FACILITY MAINT/REPLACEMNT</b>				\$ -

City of Imperial Beach  
Warrant Register as Budgeted (FY2015)  
Current as of 08/17/2015

	Budget	Previous Warrant Registers	2015-08-25	Remaining Budget
EQUIPMENT	\$ 47,000			\$ 47,000
TECHNICAL SERVICES	\$ 79,000	\$ 65,937		\$ 13,063
<b>601 SEWER ENTERPRISE FUND</b>				\$ -
AUTO ALLOWANCE	\$ 600	\$ 289		\$ 311
CELL PHONE ALLOWANCE	\$ 400	\$ 54		\$ 346
EQUIPMENT		\$ -		\$ -
FEES & LICENSES	\$ 2,375	\$ 1,702		\$ 673
FICA	\$ 28,951	\$ 21,178		\$ 7,773
GAS & ELECTRIC (SDG&E)	\$ 70,050	\$ 62,419		\$ 7,631
INTEREST PMT-CITY LOAN	\$ 635			\$ 635
LIFE INSURANCE	\$ 649	\$ 597		\$ 52
MAINTENANCE & REPAIR	\$ 45,020	\$ 33,805		\$ 11,215
MEMBERSHIP DUES	\$ 800	\$ 695		\$ 105
OPERATING SUPPLIES	\$ 15,045	\$ 6,313		\$ 8,732
OTHER SERVICES & CHARGES	\$ 8,400	\$ 3,768		\$ 4,632
OVERTIME	\$ 13,200	\$ 12,870		\$ 330
PERS-CITY PORTION	\$ 44,543	\$ 35,358		\$ 9,185
PRINCIPAL PMT-CITY LOAN	\$ 122,761			\$ 122,761
PROFESSIONAL SERVICES	\$ 1,348,266	\$ (141,538)		\$ 1,489,804
RENT-EQUIPMENT	\$ 1,000			\$ 1,000
SALARIES FULL-TIME	\$ 325,523	\$ 237,815		\$ 87,708
SECTION 125 CAFETERIA	\$ 62,784	\$ 44,890		\$ 17,894
SECURITY & ALARM	\$ 4,000	\$ 3,304		\$ 696
SMALL TOOLS/NON-CAPITAL	\$ 7,000	\$ 747		\$ 6,253
STAND-BY PAY	\$ 19,000	\$ 17,127		\$ 1,873
TECHNICAL SERVICES	\$ 2,574,100	\$ 2,431,858		\$ 142,242
TEMPORARY STAFFING	\$ 25,000	\$ 18,697		\$ 6,303
TRAVEL, TRAINING, MEETING	\$ 1,980	\$ 1,980		\$ -
UNEMPLOYMENT INSURANCE	\$ 7,765	\$ 1,608		\$ 6,157
UTILITIES-TELEPHONE	\$ 4,000	\$ 880		\$ 3,120
UTILITIES-WATER	\$ 3,500	\$ 2,804		\$ 696
WORKER'S COMP INSURANCE	\$ 6,532	\$ 6,528		\$ 4
<b>Revenue</b>				
<b>Asset</b>				
<b>Liability</b>				
<b>Fund Balance</b>				
<b>Grand Total</b>			\$ 7,338	

Items listed in FY2016 Schedule

\$ 650,633

**City of Imperial Beach**  
**Warrant Register as Budgeted (FY2016)**  
 Current as of 08/17/2015

Expense	Budget	Previous Warrant Registers			Remaining Budget
		2015-08-20	2015-08-25	2015-08-28	
<b>101 GENERAL FUND</b>					
ADVERTISING	\$ 7,000	\$ -	\$ 155	\$ 6,845	
ATTORNEY SERVICES	\$ 40,276	\$ -		\$ 40,276	
ATTORNEY SERVICES-OTHER	\$ 110,724	\$ -		\$ 110,724	
AUTO ALLOWANCE	\$ 48,075	\$ 6,267		\$ 41,808	
BANKING/FIN SRVCS CHARGES	\$ 38,000	\$ 6,761		\$ 31,239	
CELL PHONE ALLOWANCE	\$ 13,440	\$ 1,592		\$ 11,848	
COMMUNITY PROGRAMS	\$ 81,300	\$ (595)		\$ 81,895	
CONTRACTS-ELECTIONS	\$ 9,000			\$ 9,000	
COPIER LEASES	\$ 28,050	\$ -	\$ 2,443	\$ 25,607	
COUNCIL/RDA BOARD PAY	\$ 41,999	\$ 5,880		\$ 36,119	
EMPLOYEE RECOGNITION AWRD	\$ 2,700			\$ 2,700	
EQUIPMENT	\$ 7,500			\$ 7,500	
FEES & LICENSES	\$ 20,485			\$ 20,485	
FICA	\$ 364,943	\$ 54,963		\$ 309,980	
FIRE EXTINGUISHER SERVICE	\$ 550			\$ 550	
FLSA WAGES	\$ 27,528	\$ 3,662		\$ 23,866	
GAS & ELECTRIC (SDG&E)	\$ 237,000			\$ 237,000	
HOUSING ALLOWANCE		\$ 3,840		\$ (3,840)	
LIFE INSURANCE	\$ 14,265	\$ 2,195		\$ 12,070	
MAINTENANCE & REPAIR	\$ 70,200	\$ 57	\$ 148	\$ 69,996	
MEMBERSHIP DUES	\$ 36,306	\$ -		\$ 36,306	
MGT MEDICAL REIMBURSEMENT	\$ 3,150	\$ (571)		\$ 3,721	
MILEAGE REIMBURSEMENT	\$ 500			\$ 500	
NUISANCE ABATEMENT CHARGE	\$ 1,000			\$ 1,000	
OFFICE SUPPLIES	\$ 20,850	\$ 69	\$ 557	\$ 20,193	
OPERATING SUPPLIES	\$ 285,845	\$ 1,535	\$ 2,715	\$ 266,723	
OTHER SERVICES & CHARGES	\$ 34,800	\$ -	\$ 374	\$ 34,335	
OVERTIME	\$ 122,800	\$ 22,975		\$ 99,825	
PARS CITY CONTRIBUTION	\$ 24,816	\$ 5,788		\$ 19,028	
PERS-CITY PORTION	\$ 792,142	\$ 397,585		\$ 394,557	
PEST CONTROL SERVICE	\$ 4,300	\$ 274		\$ 4,026	
PLAN CHECK SERVCIES	\$ 8,000			\$ 8,000	
POSTAGE & FREIGHT	\$ 11,450	\$ -	\$ 2,746	\$ 8,704	
PRINTING SERVICES	\$ 10,376	\$ -	\$ 341	\$ 10,035	
PROFESSIONAL SERVICES	\$ 7,924,795	\$ 5,243	\$ 2,366	\$ 7,916,741	
RCS PROGRAM	\$ 48,500			\$ 48,500	
RENT-EQUIPMENT	\$ 3,400			\$ 3,400	
RENT-UNIFORMS	\$ 31,612	\$ 138	\$ 395	\$ 25,891	
SALARIES FULL-TIME	\$ 4,427,644	\$ 645,331		\$ 3,782,313	
SALARIES PART-TIME	\$ 672,576	\$ 161,369		\$ 511,207	
SECTION 125 CAFETERIA	\$ 832,487	\$ 115,856		\$ 716,631	
SECURITY & ALARM	\$ 5,460	\$ -		\$ 5,460	
SMALL TOOLS/NON-CAPITAL	\$ 21,750	\$ -	\$ 1,732	\$ 19,953	
SUBSCRIBE & PUBLICATIONS	\$ 5,475			\$ 5,475	
TECHNICAL SERVICES	\$ 5,505,475	\$ -	\$ 5,181	\$ 5,447,655	
TEMPORARY STAFFING	\$ 15,000	\$ -	\$ 811	\$ 13,199	

**City of Imperial Beach**  
**Warrant Register as Budgeted (FY2016)**  
 Current as of 08/17/2015

	Budget	Previous Warrant Registers			Remaining Budget
		2015-08-20	2015-08-25	2015-08-28	
TRAFFIC CONTROL	\$ 51,000	\$ 4			\$ 50,996
TRAINING & EDUCATION-MOU	\$ 10,000				\$ 10,000
TRAVEL, TRAINING, MEETING	\$ 62,050	\$ 2,400	\$ 3,275		\$ 56,375
UNEMPLOYMENT INSURANCE	\$ 41,956	\$ 7,355			\$ 34,601
UTILITIES-CELL PHONES	\$ 20,100	\$ -	\$ 1,101	\$ 92	\$ 18,907
UTILITIES-SEWER	\$ 8,568				\$ 8,568
UTILITIES-TELEPHONE	\$ 200	\$ (0)			\$ 200
UTILITIES-WATER	\$ 149,680		\$ 8,759	\$ 27	\$ 140,895
WORKER'S COMP INSURANCE	\$ 71,209				\$ 71,209
<b>201 GAS TAX FUND</b>					\$ -
AUTO ALLOWANCE	\$ 190	\$ 34			\$ 156
CELL PHONE ALLOWANCE	\$ 60	\$ 11			\$ 49
FICA	\$ 1,890	\$ 341			\$ 1,549
PERS-CITY PORTION	\$ 2,620	\$ 475			\$ 2,145
PROFESSIONAL SERVICES	\$ 596,600	\$ 18,217	\$ 220		\$ 578,163
SALARIES FULL-TIME	\$ 23,050	\$ 4,178			\$ 18,872
SECTION 125 CAFETERIA	\$ 3,590	\$ 651			\$ 2,939
<b>202 PROP "A" (TRANSNET) FUND</b>					\$ -
AUTO ALLOWANCE	\$ 530	\$ 76			\$ 454
CELL PHONE ALLOWANCE	\$ 180	\$ 25			\$ 155
FICA	\$ 3,480	\$ 499			\$ 2,981
PERS-CITY PORTION	\$ 4,810	\$ 688			\$ 4,122
PROFESSIONAL SERVICES	\$ 1,140,000	\$ -			\$ 1,140,000
SALARIES FULL-TIME	\$ 43,850	\$ 6,283			\$ 37,567
SECTION 125 CAFETERIA	\$ 7,150	\$ 1,025			\$ 6,125
<b>212 SLESF (COPS) FUND</b>					\$ -
PROFESSIONAL SERVICES	\$ 100,000				\$ 100,000
<b>215 LLMD-ASSMT DIST #67 FUND</b>					\$ -
GAS & ELECTRIC (SDG&E)	\$ 27,000				\$ 27,000
PROFESSIONAL SERVICES	\$ 2,000				\$ 2,000
<b>216 HOUSING AUTHORITY</b>					\$ -
FICA	\$ 3,529	\$ 351			\$ 3,178
PERS-CITY PORTION	\$ 8,788	\$ 4,436			\$ 4,352
PROFESSIONAL SERVICES	\$ 4,100	\$ -			\$ 4,100
SALARIES PART-TIME	\$ 46,133	\$ 4,586			\$ 41,547
UNEMPLOYMENT INSURANCE	\$ 434				\$ 434
<b>301 SA DEBT SERVICE FUND</b>					\$ -
BOND INTEREST (2010 TAB)	\$ 1,051,836	\$ (86,171)			\$ 1,138,007
BOND PRINCIPAL (2010 TAB)	\$ 245,000				\$ 245,000
INTEREST BOND (2013 TAB)	\$ 762,957	\$ (65,872)			\$ 828,829
<b>303 REDEV OBLIG RETIRE FUND</b>					\$ -
ATTORNEY SERVICES	\$ 90,000	\$ -			\$ 90,000
FICA		\$ 13			\$ (13)
OTHER SERVICES & CHARGES	\$ 9,000		\$ 71		\$ 8,929
PERS-CITY PORTION		\$ 19			\$ (19)
PROFESSIONAL SERVICES	\$ 200,000	\$ -			\$ 200,000
SALARIES FULL-TIME	\$ 250,000	\$ 169			\$ 249,831
SECTION 125 CAFETERIA		\$ 9			\$ (9)

**City of Imperial Beach**  
**Warrant Register as Budgeted (FY2016)**  
 Current as of 08/17/2015

	Budget	Previous Warrant Registers			Remaining Budget
		2015-08-20	2015-08-25	2015-08-28	
<b>401 CAPITAL IMPROVEMENT FUND</b>					\$ -
AUTO ALLOWANCE	\$ 2,690	\$ 36			\$ 2,654
CELL PHONE ALLOWANCE	\$ 900	\$ 12			\$ 888
FICA	\$ 11,200	\$ 149			\$ 11,051
PERS-CITY PORTION	\$ 15,190	\$ 203			\$ 14,987
PROFESSIONAL SERVICES	\$ 3,681,250	\$ -			\$ 3,681,250
SALARIES FULL-TIME	\$ 138,590	\$ 1,849			\$ 136,741
SECTION 125 CAFETERIA	\$ 25,180	\$ 336			\$ 24,844
<b>402 C.I.P. 2010 BOND</b>					\$ -
AUTO ALLOWANCE	\$ 700	\$ 5			\$ 695
CELL PHONE ALLOWANCE	\$ 240	\$ 2			\$ 238
FICA	\$ 13,950	\$ 93			\$ 13,857
PERS-CITY PORTION	\$ 18,980	\$ 126			\$ 18,854
PROFESSIONAL SERVICES	\$ 4,170,002	\$ -		\$ 652	\$ 4,169,350
SALARIES FULL-TIME	\$ 173,070	\$ 1,153			\$ 171,917
SECTION 125 CAFETERIA	\$ 12,510	\$ 83			\$ 12,427
<b>420 PARKS MAJOR MAINTENAN CIP</b>					\$ -
PROFESSIONAL SERVICES	\$ 225,000				\$ 225,000
<b>501 VEHICLE REPLACEMENT/MAINT</b>					\$ -
FEES & LICENSES	\$ 3,150	\$ 1,555			\$ 1,595
FICA	\$ 9,373	\$ 2,501			\$ 6,872
FIRE EXTINGUISHER SERVICE	\$ 400				\$ 400
LIFE INSURANCE	\$ 265	\$ 27			\$ 238
MAINTENANCE & REPAIR	\$ 11,100	\$ -	\$ 245	\$ 686	\$ 10,169
OPERATING SUPPLIES	\$ 4,100	\$ -		\$ 41	\$ 4,059
OTHER SERVICES & CHARGES	\$ 2,400				\$ 2,400
OVERTIME	\$ 300				\$ 300
PERS-CITY PORTION	\$ 23,762	\$ 11,702			\$ 12,060
SALARIES FULL-TIME	\$ 114,734	\$ 32,067			\$ 82,667
SECTION 125 CAFETERIA	\$ 25,760	\$ 4,007			\$ 21,753
SMALL TOOLS/NON-CAPITAL	\$ 12,000	\$ -			\$ 12,000
TEMPORARY STAFFING	\$ 10,000	\$ -	\$ 990	\$ 1,237	\$ 7,773
UNEMPLOYMENT INSURANCE	\$ 868				\$ 868
VEHICLE OPERATE-FUEL/OIL	\$ 240,200	\$ -	\$ 3,353	\$ 4,144	\$ 232,703
VEHICLE OPERATE-PARTS M&O	\$ 25,000	\$ 490	\$ 175	\$ 1,219	\$ 23,116
WORKER'S COMP INSURANCE	\$ 3,266				\$ 3,266
<b>502 RISK MANAGEMENT FUND</b>					\$ -
ATTORNEY SERVICES	\$ 75,000				\$ 75,000
AUTO ALLOWANCE	\$ 1,980	\$ 268			\$ 1,712
CELL PHONE ALLOWANCE	\$ 600	\$ 36			\$ 564
FICA	\$ 5,911	\$ 794			\$ 5,117
INSURANCE PREMIUM/DEPOSIT	\$ 157,236	\$ -			\$ 157,236
INSURANCE PREMIUM/WK COMP	\$ 80,000	\$ -			\$ 80,000
LIFE INSURANCE	\$ 269	\$ 41			\$ 228
MGT MEDICAL REIMBURSEMENT	\$ 126				\$ 126
OPERATING SUPPLIES	\$ 1,000				\$ 1,000
PAYMENT OF CLAIMS	\$ 50,000				\$ 50,000
PERS-CITY PORTION	\$ 9,080	\$ 853			\$ 8,227

City of Imperial Beach  
Warrant Register as Budgeted (FY2016)  
Current as of 08/17/2015

	Budget	Previous Warrant Registers			Remaining Budget
		2015-08-20	2015-08-25	2015-08-28	
PYMT OF WORK COMP CLAIMS	\$ 150,000	\$ 9,845			\$ 140,155
SALARIES FULL-TIME	\$ 70,512	\$ 9,719			\$ 60,793
SECTION 125 CAFETERIA	\$ 9,947	\$ 1,494			\$ 8,453
TECHNICAL SERVICES	\$ 1,000				\$ 1,000
THIRD PARTY ADMIN (W/C)	\$ 28,500	\$ -			\$ 28,500
UNEMPLOYMENT INSURANCE	\$ 347				\$ 347
WORKER'S COMP INSURANCE	\$ 1,025				\$ 1,025
<b>503 TECHNOLOGY/COMMUNICATIONS</b>					\$ -
AUTO ALLOWANCE	\$ 4,800	\$ 376			\$ 4,424
CELL PHONE ALLOWANCE	\$ 960	\$ 54			\$ 906
EQUIPMENT	\$ 30,000				\$ 30,000
FEES & LICENSES	\$ 7,164				\$ 7,164
FICA	\$ 13,516	\$ 1,242			\$ 12,274
H.T.E. MAINTENANCE	\$ 37,500	\$ -			\$ 37,500
LIFE INSURANCE	\$ 571	\$ 90			\$ 481
MAINTENANCE & REPAIR	\$ 1,400				\$ 1,400
MEMBERSHIP DUES	\$ 640	\$ -	\$ 107		\$ 533
MGT MEDICAL REIMBURSEMENT	\$ 84				\$ 84
OFFICE SUPPLIES	\$ 500				\$ 500
OPERATING SUPPLIES	\$ 7,000				\$ 7,000
PARS CITY CONTRIBUTION	\$ 883	\$ 109			\$ 774
PERS-CITY PORTION	\$ 19,271	\$ 7,846			\$ 11,425
POSTAGE & FREIGHT	\$ 200				\$ 200
PROFESSIONAL SERVICES	\$ 12,850	\$ -			\$ 12,850
QUESYST	\$ 8,000				\$ 8,000
SALARIES FULL-TIME	\$ 130,702	\$ 14,160			\$ 116,542
SALARIES PART-TIME	\$ 23,559	\$ 2,904			\$ 20,655
SECTION 125 CAFETERIA	\$ 26,001	\$ 2,468			\$ 23,533
SMALL TOOLS/NON-CAPITAL	\$ 24,600	\$ -	\$ 409		\$ 24,191
TECHNICAL SERVICES	\$ 47,020	\$ -			\$ 47,020
TRAVEL, TRAINING, MEETING	\$ 4,950				\$ 4,950
UNEMPLOYMENT INSURANCE	\$ 1,389	\$ 119			\$ 1,270
UTILITIES-CELL PHONES	\$ 4,000		\$ 206		\$ 3,794
UTILITIES-TELEPHONE	\$ 12,000	\$ 3,040			\$ 8,960
<b>504 FACILITY MAINT/REPLACEMNT</b>					\$ -
AUTO ALLOWANCE		\$ 11			\$ (11)
CELL PHONE ALLOWANCE		\$ 4			\$ (4)
FICA		\$ 34			\$ (34)
PERS-CITY PORTION		\$ 45			\$ (45)
PROFESSIONAL SERVICES	\$ 100,000	\$ -			\$ 100,000
SALARIES FULL-TIME		\$ 410			\$ (410)
SECTION 125 CAFETERIA		\$ 70			\$ (70)
TECHNICAL SERVICES	\$ 58,600	\$ -			\$ 58,600
<b>601 SEWER ENTERPRISE FUND</b>					\$ -
AUTO ALLOWANCE		\$ 381			\$ (381)
CELL PHONE ALLOWANCE		\$ 68			\$ (68)
EQUIPMENT	\$ 40,400	\$ -			\$ 40,400
FEES & LICENSES	\$ 2,950				\$ 2,950

**City of Imperial Beach**  
**Warrant Register as Budgeted (FY2016)**  
 Current as of 08/17/2015

	Budget	Previous Warrant Registers	2015-08-20	2015-08-25	2015-08-28	Remaining Budget
FICA	\$ 20,686	\$ 3,678				\$ 17,008
GAS & ELECTRIC (SDG&E)	\$ 68,000					\$ 68,000
LIFE INSURANCE	\$ 664	\$ 92				\$ 572
MAINTENANCE & REPAIR	\$ 40,800	\$ -				\$ 40,800
MEMBERSHIP DUES	\$ 900	\$ -		\$ 156		\$ 744
OPERATING SUPPLIES	\$ 13,895	\$ -	\$ 217	\$ 190		\$ 13,488
OTHER SERVICES & CHARGES	\$ 8,400					\$ 8,400
OVERTIME	\$ 12,200	\$ 1,947				\$ 10,253
PERS-CITY PORTION	\$ 48,138	\$ 4,382				\$ 43,756
PROFESSIONAL SERVICES	\$ 2,134,360	\$ -				\$ 2,134,360
RENT-EQUIPMENT	\$ 1,000					\$ 1,000
SALARIES FULL-TIME	\$ 252,693	\$ 41,166				\$ 211,527
SECTION 125 CAFETERIA	\$ 57,094	\$ 6,997				\$ 50,097
SECURITY & ALARM	\$ 4,000	\$ -				\$ 4,000
SMALL TOOLS/NON-CAPITAL	\$ 3,000	\$ -		\$ 150		\$ 2,850
STAND-BY PAY	\$ 21,000	\$ 2,697				\$ 18,303
TECHNICAL SERVICES	\$ 2,681,200	\$ -		\$ 561,117		\$ 2,120,083
TEMPORARY STAFFING	\$ 30,000	\$ -				\$ 30,000
TRAVEL, TRAINING, MEETING	\$ 5,200					\$ 5,200
UNEMPLOYMENT INSURANCE	\$ 2,170	\$ 115				\$ 2,055
UTILITIES-TELEPHONE	\$ 2,500	\$ 21	\$ 47			\$ 2,431
UTILITIES-WATER	\$ 6,700	\$ (1,899)	\$ 169			\$ 8,430
WORKER'S COMP INSURANCE	\$ 6,532					\$ 6,532
<b>Revenue</b>			\$ 81			
<b>Asset</b>				\$ 232		
<b>Liability</b>			\$ 30,890	\$ 2,636	\$ 13,168	
<b>Fund Balance</b>						
<b>Grand Total</b>			\$ 65,893	\$ 650,633	\$ 13,820	

Items listed in FY2015 Schedule

\$ 7,338



STAFF REPORT  
CITY OF IMPERIAL BEACH

TO: HONORABLE MAYOR AND CITY COUNCIL  
FROM: ANDY HALL, CITY MANAGER *AH*  
MEETING DATE: SEPTEMBER 16, 2015  
ORIGINATING DEPT.: ADMINISTRATIVE SERVICES DEPARTMENT *DSB*  
SUBJECT: RECEIVE TREASURER'S REPORT

---

**EXECUTIVE SUMMARY:**

The monthly treasurer's report is submitted for review. Contained in this report is a complete listing of assets, monthly transactions, portfolio summary, statement of compliance with investment policy and a statement that the city has adequate funds to meet cash flow needs.

**RECOMMENDATION:**

Staff recommends that the City Council receive the monthly treasurer's report.

**RATIONALE:**

In compliance with the Investment Policy, staff is providing a monthly Treasurers Report which details the City's investment portfolio.

**OPTIONS:**

1. Receive the monthly treasurer's report.

**BACKGROUND:**

The City staff has been directed to provide a monthly treasurers report. Within this report is a detailed asset listing, monthly transaction history, a portfolio summary, a statement of compliance with the investment policy and a statement that the city has adequate funds to meet cash flow needs.

**ANALYSIS:**

The City has funds invested by Chandler Asset Management, in the Local Area Investment Fund, our checking account is with Union Bank, and has cash in an Escrow Account reserved for the 9<sup>th</sup> and Palm project. The total amount of cash deposits equal **\$33,894,992**. The estimated annual income from this investment is about **\$250,000**.

The funds in which this cash belongs to are listed in the table below. Within each of these funds, the cash is categorized as unassigned, assigned, or restricted. The details of these designations can be found in the City's Financial Statements.

### City of Imperial Beach

Treasurer Report: Cash by Fund = Deposit Account  
Current as of 07/31/2015

#### CASH BY FUND (cash belongs here)

	Actual
GENERAL FUND	\$ 14,118,790
HOUSING AUTHORITY	\$ 562,358
2010 BOND FUND	\$ 5,362,728
OTHER GOVERNMENT FUNDS	\$ 2,438,875
SEWER FUND	\$ 2,632,980
INTERNAL SERVICES	\$ 4,410,796
AGENCY FUNDS	\$ 390,448
SUCCESSOR AGENCY	\$ 1,166,406
WELLS FARGO-2010 BOND RESERVE ACCO	\$ 2,811,611
<b>Grand Total</b>	<b>\$ 33,894,992</b>

#### CASH DEPOSIT ACCOUNTS

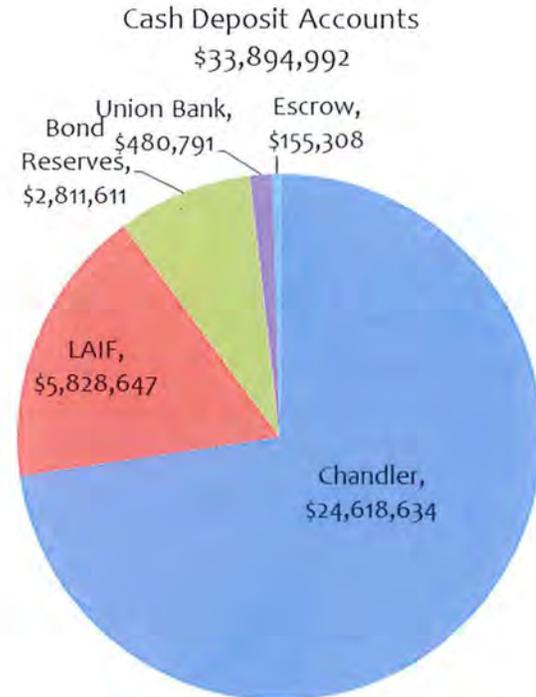
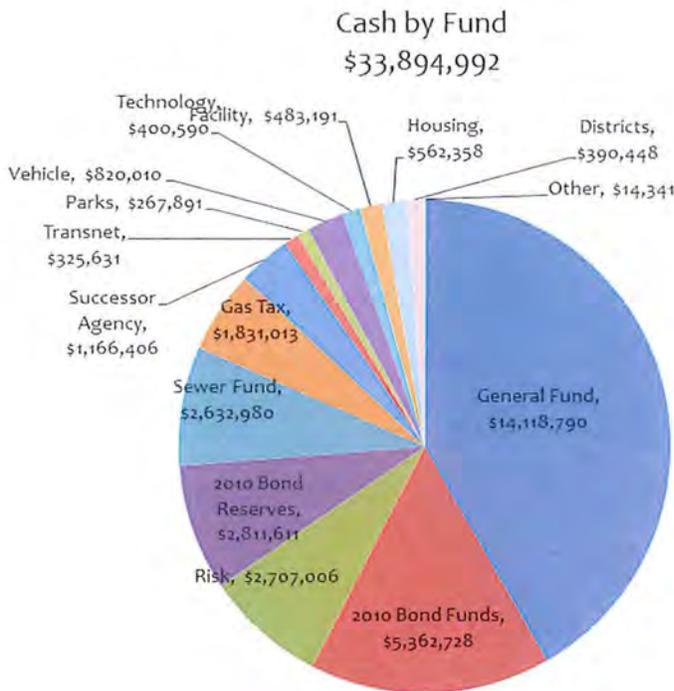
	Actual
CHANDLER ASSET MANAGEMENT	\$ 24,618,634
LOCAL AREA INVESTMENT FUND	\$ 5,828,647
UNION BANK	\$ 480,791
9TH AND PALM ESCROW ACCOUNT	\$ 155,308
WELLS FARGO-2010 BOND RESERVE ACCOUNT	\$ 2,811,611
<b>Grand Total</b>	<b>\$ 33,894,992</b>

#### Chadler Asset Management Reconciliation

Book Balance	\$ 24,618,634
Market Appreciation	\$ 85,939
<b>Statement Balance</b>	<b>\$ 24,704,573</b>

#### UNIOIN Bank Reconciliation

Book Balance	\$ 480,791
Outstanding Checks & Deposits	\$ 119,629
<b>Statement Balance</b>	<b>\$ 600,420</b>



The transactions and holdings as detailed in the monthly statement are in compliance with the City's Investment Policy (see attachment 2). The City has adequate funds to meet its cash flow requirements for the next six months.

**ENVIRONMENTAL DETERMINATION:**

Not a project as defined by CEQA.

**FISCAL IMPACT:**

The interest income is included in the fiscal budget.

Attachments:

1. Chandler Asset Management monthly account statement dated July 31, 2015

Note: Other investment statements available upon request.



# Monthly Account Statement

## City of Imperial Beach

July 1, 2015 through July 31, 2015

### Chandler Team

For questions about your account,

### Custodian

US Bank



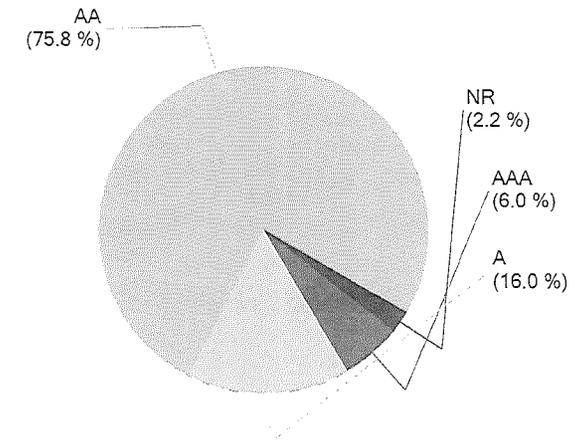
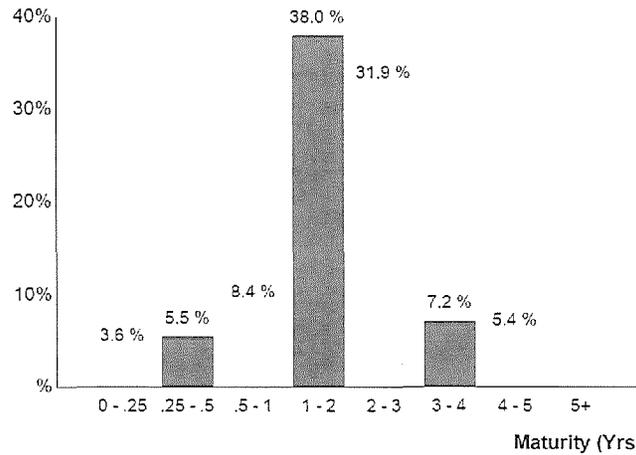
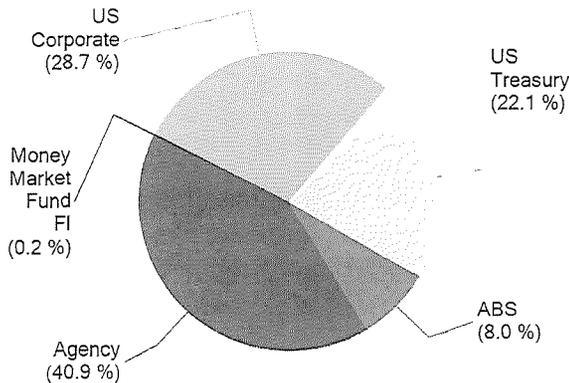
**PORTFOLIO CHARACTERISTICS      ACCOUNT SUMMARY      TOP ISSUERS**

Average Duration	1.66
Average Coupon	1.06 %
Average Purchase YTM	1.02 %
Average Market YTM	0.77 %
Average S&P/Moody Rating	AA/Aa1
Average Final Maturity	1.93 yrs
Average Life	1.78 yrs

	Beg. Values as of 6/30/15	End Values as of 7/31/15
<b>Market Value</b>	24,649,282	24,666,566
<b>Accrued Interest</b>	55,291	56,622
<b>Total Market Value</b>	<b>24,704,573</b>	<b>24,723,189</b>
<b>Income Earned</b>	20,398	20,764
<b>Cont/WD</b>		-104
<b>Par</b>	24,561,329	24,578,089
<b>Book Value</b>	24,550,788	24,570,492
<b>Cost Value</b>	24,577,710	24,598,901

Issuer	% Portfolio
Government of United States	22.1 %
Federal Home Loan Mortgage Corp	15.0 %
Federal National Mortgage Assoc	12.3 %
Federal Home Loan Bank	9.3 %
JP Morgan Chase & Co	8.2 %
Federal Farm Credit Bank	4.3 %
Berkshire Hathaway	4.1 %
Honda ABS	3.0 %
<b>Total</b>	<b>78.4 %</b>

**SECTOR ALLOCATION      MATURITY DISTRIBUTION      CREDIT QUALITY (S&P)**



**PERFORMANCE REVIEW**

Total Rate of Return As of 7/31/2015	Current Month	Latest 3 Months	Year To Date	1 Yr	Annualized			7/31/2013	Since 7/31/2013
					3 Yrs	5 Yrs	10 Yrs		
City of Imperial Beach	0.08 %	0.11 %	0.77 %	0.95 %	N/A	N/A	N/A	0.95 %	1.90 %
BAML 1-3 Yr US Treasury Index	0.05 %	0.15 %	0.72 %	1.01 %	N/A	N/A	N/A	0.77 %	1.54 %



## City of Imperial Beach

July 31, 2015

### COMPLIANCE WITH INVESTMENT POLICY

*Assets managed by Chandler Asset Management are in full compliance with State law and the City's investment policy.*

Category	Standard	Comment
Treasury Issues	No limitations	Complies
Federal Agencies	20% max callable notes	Complies
Municipal Securities	"A" rated; 5% max per issuer	Complies
Banker's Acceptances	"A-1" rated; "A"-rated issuer; 40% maximum; 5% max per issuer; <180 days maturity	Complies
Commercial Paper	"A-1" rated; "A"-rated issuer; 25% maximum; 5% max per issuer; <270 days maturity	Complies
Medium Term Notes	"A" rated; 30% maximum; 5% max per issuer; 5 years maximum maturity	Complies*
Negotiable Certificates of Deposit	"A" or "A-1" rated issuers; 30% maximum; 5% max per issuer; 5 years max maturity	Complies
Bank/Time Deposits	20% maximum; 5% max per issuer; FDIC Insured or Collateralized	Complies
Mortgage Pass-throughs, CMOs and Asset Backed Securities	"AA"-rated issue; "A"-rated issuer; 20% maximum; 5% max per ABS issuer	Complies
Repurchase Agreements	1 year maximum maturity	Complies
Money Market Mutual Funds	"AAA" rated or SEC adviser; 20% maximum; 10% max per fund	Complies
Local Government Investment Pools	not used by adviser	Complies
Local Agency Investment Fund	\$50 million per account	Complies
Weighted Average Maturity	3 years	Complies
Maximum Maturity	5 years	Complies

\*JP Morgan Chase represents 8.2% of the portfolio and is rated A3/A; however, it was purchased prior to November 2012.

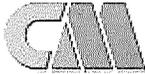


Reconciliation Summary

As of 7/31/2015

BOOK VALUE RECONCILIATION	
<b>Beginning Book Value</b>	<b>\$24,550,787.82</b>
<b>Acquisition</b>	
+ Security Purchases	\$328,447.28
+ Money Market Fund Purchases	\$34,472.69
+ Money Market Contributions	\$0.00
+ Security Contributions	\$0.00
+ Security Transfers	\$0.00
<b>Total Acquisitions</b>	<b>\$362,919.97</b>
<b>Dispositions</b>	
- Security Sales	\$325,214.50
- Money Market Fund Sales	\$4,124.27
- MMF Withdrawals	\$104.17
- Security Withdrawals	\$0.00
- Security Transfers	\$0.00
- Other Dispositions	\$0.00
- Maturities	\$0.00
- Calls	\$0.00
- Principal Paydowns	\$13,484.24
<b>Total Dispositions</b>	<b>\$342,927.18</b>
<b>Amortization/Accretion</b>	
+/- Net Accretion	(\$663.80)
	(\$663.80)
<b>Gain/Loss on Dispositions</b>	
+/- Realized Gain/Loss	\$375.21
	\$375.21
<b>Ending Book Value</b>	<b>\$24,570,492.02</b>

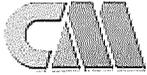
CASH TRANSACTION SUMMARY	
<b>BEGINNING BALANCE</b>	<b>\$25,044.69</b>
<b>Acquisition</b>	
Contributions	\$0.00
Security Sale Proceeds	\$325,214.50
Accrued Interest Received	\$135.42
Interest Received	\$20,988.28
Dividend Received	\$0.17
Principal on Maturities	\$0.00
Interest on Maturities	\$0.00
Calls/Redemption (Principal)	\$0.00
Interest from Calls/Redemption	\$0.00
Principal Paydown	\$13,484.24
<b>Total Acquisitions</b>	<b>\$359,822.61</b>
<b>Disposition</b>	
Withdrawals	\$104.17
Security Purchase	\$328,447.28
Accrued Interest Paid	\$1,026.91
<b>Total Dispositions</b>	<b>\$329,578.36</b>
<b>Ending Book Value</b>	<b>\$55,288.94</b>



Holdings Report

As of 7/31/15

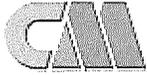
CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
<b>ABS</b>									
43814CAC3	Honda Auto Receivables 2013-1 A3 0.48% Due 11/21/2016	67,799.78	02/12/2014 0.23 %	67,839.50 67,807.90	99.99 0.54 %	67,790.29 9.04	0.27 % (17.61)	NR / AAA AAA	1.31 0.23
161571FL3	Chase CHAIT Pool #2012-A5 0.59% Due 8/15/2017	250,000.00	02/12/2014 0.52 %	250,458.98 250,268.40	100.00 0.64 %	249,997.25 65.56	1.01 % (271.15)	NR / AAA AAA	2.04 0.02
89231MAC9	Toyota Auto Receivables Owner 2014-A 0.67% Due 12/15/2017	205,000.00	03/11/2014 0.68 %	204,962.12 204,980.42	99.89 0.82 %	204,774.71 61.04	0.83 % (205.71)	Aaa / AAA NR	2.38 0.75
43814GAC4	Honda Auto Receivables 2014-2 A3 0.77% Due 3/19/2018	200,000.00	05/13/2014 0.52 %	199,975.96 199,985.57	99.83 0.95 %	199,657.40 55.61	0.81 % (328.17)	Aaa / AAA NR	2.64 0.99
47787VAC5	John Deere Owner Trust 2014-A A3 0.92% Due 4/16/2018	285,000.00	04/02/2014 0.93 %	284,954.34 284,974.19	100.05 0.87 %	285,146.49 116.53	1.15 % 172.30	Aaa / NR AAA	2.71 0.95
43814HAC2	Honda Auto Receivables 2014-3 A3 0.88% Due 6/15/2018	200,000.00	08/12/2014 0.83 %	199,961.42 199,974.01	100.05 0.85 %	200,092.40 78.22	0.81 % 118.39	NR / AAA AAA	2.88 1.24
477877AD6	John Deere Owner Trust 2014-B A3 1.07% Due 11/15/2018	265,000.00	Various 1.06 %	265,028.99 265,036.13	100.05 1.03 %	265,137.27 126.02	1.07 % 101.14	Aaa / NR AAA	3.30 1.39
89236WAC2	Toyota Auto Receivables Owner 2015-A 1.12% Due 2/15/2019	230,000.00	02/24/2015 1.05 %	229,965.22 229,970.06	99.92 1.17 %	229,825.66 114.49	0.93 % (144.40)	Aaa / AAA NR	3.55 1.72
43813NAC0	Honda Auto Receivables 2015-2 A3 1.04% Due 2/21/2019	280,000.00	05/13/2015 1.05 %	279,957.02 279,959.31	99.78 1.16 %	279,396.32 80.89	1.13 % (562.99)	NR / AAA AAA	3.56 1.81
<b>Total ABS</b>		<b>1,982,799.78</b>	<b>0.82 %</b>	<b>1,983,103.55</b> <b>1,982,955.99</b>	<b>0.93 %</b>	<b>1,981,817.79</b> <b>707.40</b>	<b>8.02 %</b> <b>(1,138.20)</b>	<b>Aaa / AAA</b> <b>Aaa</b>	<b>2.85</b> <b>1.09</b>
<b>AGENCY</b>									
313383V81	FHLB Note 0.375% Due 8/28/2015	335,000.00	12/16/2013 0.32 %	335,321.60 335,014.03	100.02 0.11 %	335,068.01 533.91	1.36 % 53.98	Aaa / AA+ AAA	0.08 0.08
3134G3J76	FHLMC Note 0.45% Due 9/4/2015	500,000.00	08/13/2013 0.44 %	500,080.00 500,003.62	100.03 0.10 %	500,160.00 918.75	2.03 % 156.38	Aaa / AA+ AAA	0.10 0.09
31331J2S1	FFCB Note 1.5% Due 11/16/2015	370,000.00	08/20/2013 0.43 %	378,809.70 371,153.78	100.37 0.22 %	371,384.54 1,156.25	1.51 % 230.76	Aaa / AA+ AAA	0.30 0.29
313380L96	FHLB Note 0.5% Due 11/20/2015	485,000.00	07/17/2013 0.45 %	485,562.60 485,073.38	100.09 0.20 %	485,435.05 478.26	1.97 % 361.67	Aaa / AA+ AAA	0.31 0.30
3133834R9	FHLB Note 0.375% Due 6/24/2016	500,000.00	08/07/2013 0.58 %	497,105.00 499,096.52	100.00 0.37 %	500,015.50 192.71	2.02 % 918.98	Aaa / AA+ AAA	0.90 0.89
3135G0YE7	FNMA Note 0.625% Due 8/26/2016	485,000.00	10/29/2013 0.61 %	485,164.90 485,062.54	100.18 0.46 %	485,873.00 1,305.12	1.97 % 810.46	Aaa / AA+ AAA	1.07 1.06
3133ECWV2	FFCB Note 0.875% Due 12/7/2016	500,000.00	08/07/2013 0.87 %	500,130.00 500,052.77	100.39 0.58 %	501,968.50 656.25	2.03 % 1,915.73	Aaa / AA+ AAA	1.36 1.34
3130A0C65	FHLB Note 0.625% Due 12/28/2016	485,000.00	12/13/2013 0.72 %	483,666.25 484,378.95	100.09 0.56 %	485,447.17 277.86	1.96 % 1,068.22	Aaa / AA+ AAA	1.41 1.40
3135G0GY3	FNMA Note 1.25% Due 1/30/2017	290,000.00	Various 0.85 %	292,981.88 291,712.87	100.91 0.64 %	292,636.10 10.07	1.18 % 923.23	Aaa / AA+ AAA	1.50 1.49



Holdings Report

As of 7/31/15

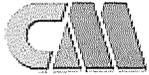
CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
<b>AGENCY</b>									
3137EADC0	FHLMC Note 1% Due 3/8/2017	500,000.00	07/26/2013 0.99 %	500,160.00 500,071.02	100.65 0.59 %	503,247.50 1,986.11	2.04 % 3,176.48	Aaa / AA+ AAA	1.61 1.58
3137EADF3	FHLMC Note 1.25% Due 5/12/2017	500,000.00	08/07/2013 1.07 %	503,265.00 501,545.70	100.92 0.73 %	504,618.50 1,371.53	2.05 % 3,072.80	Aaa / AA+ AAA	1.78 1.76
3137EADH9	FHLMC Note 1% Due 6/29/2017	190,000.00	01/29/2015 0.72 %	191,271.10 191,007.07	100.54 0.71 %	191,032.08 168.89	0.77 % 25.01	Aaa / AA+ AAA	1.92 1.89
3135G0MZ3	FNMA Note 0.875% Due 8/28/2017	500,000.00	03/06/2014 1.00 %	497,800.00 498,686.93	100.19 0.78 %	500,974.00 1,859.38	2.03 % 2,287.07	Aaa / AA+ AAA	2.08 2.05
3135G0ZL0	FNMA Note 1% Due 9/27/2017	420,000.00	Various 1.02 %	419,614.62 419,854.46	100.50 0.76 %	422,110.08 1,446.67	1.71 % 2,255.62	Aaa / AA+ AAA	2.16 2.12
3137EADL0	FHLMC Note 1% Due 9/29/2017	500,000.00	07/31/2014 1.19 %	497,116.50 498,029.44	100.34 0.84 %	501,682.00 1,694.44	2.04 % 3,652.56	Aaa / AA+ AAA	2.17 2.13
3133EDDV1	FFCB Note 1.16% Due 10/23/2017	185,000.00	01/29/2015 0.87 %	186,443.00 186,178.14	100.42 0.97 %	185,778.67 584.19	0.75 % (399.47)	Aaa / AA+ AAA	2.23 2.19
3137EADP1	FHLMC Note 0.875% Due 3/7/2018	510,000.00	03/06/2014 1.29 %	501,677.31 504,593.95	99.73 0.98 %	508,602.60 1,785.00	2.06 % 4,008.65	Aaa / AA+ AAA	2.60 2.55
3130A4GJ5	FHLB Note 1.125% Due 4/25/2018	500,000.00	05/27/2015 1.02 %	501,467.00 501,377.30	100.36 0.99 %	501,804.00 1,500.00	2.04 % 426.70	Aaa / AA+ AAA	2.74 2.68
3135G0WJ8	FNMA Note 0.875% Due 5/21/2018	500,000.00	Various 1.44 %	490,030.70 492,363.66	99.56 1.04 %	497,790.00 850.70	2.02 % 5,426.34	Aaa / AA+ AAA	2.81 2.76
3135G0E33	FNMA Note 1.125% Due 7/20/2018	500,000.00	Various 1.20 %	498,934.27 498,975.76	99.99 1.13 %	499,925.51 171.87	2.02 % 949.75	Aaa / AA+ AAA	2.97 2.91
3137EADK2	FHLMC Note 1.25% Due 8/1/2019	500,000.00	04/29/2015 1.40 %	496,880.00 497,064.83	99.12 1.48 %	495,620.00 3,125.00	2.02 % (1,444.83)	Aaa / AA+ AAA	4.01 3.86
3137EADM8	FHLMC Note 1.25% Due 10/2/2019	500,000.00	05/27/2015 1.51 %	494,500.00 494,725.13	98.65 1.59 %	493,241.00 2,065.97	2.00 % (1,484.13)	Aaa / AA+ AAA	4.18 4.03
3135G0ZY2	FNMA Note 1.75% Due 11/26/2019	325,000.00	07/31/2015 1.50 %	328,447.28 328,445.10	101.09 1.49 %	328,538.28 1,026.91	1.33 % 93.18	Aaa / AA+ AAA	4.33 4.14
<b>Total Agency</b>		<b>10,080,000.00</b>	<b>0.95 %</b>	<b>10,066,428.71</b> <b>10,064,466.95</b>	<b>0.76 %</b>	<b>10,092,952.09</b> <b>25,165.84</b>	<b>40.93 %</b> <b>28,485.14</b>	<b>Aaa / AA+</b> <b>Aaa</b>	<b>1.95</b> <b>1.91</b>
<b>MONEY MARKET FUND FI</b>									
31846V203	First American Govt Obligation Fund	55,288.94	Various 0.00 %	55,288.94 55,288.94	1.00 0.00 %	55,288.94 0.00	0.22 % 0.00	Aaa / AAA NR	0.00 0.00
<b>Total Money Market Fund FI</b>		<b>55,288.94</b>	<b>N/A</b>	<b>55,288.94</b> <b>55,288.94</b>	<b>0.00 %</b>	<b>55,288.94</b> <b>0.00</b>	<b>0.22 %</b> <b>0.00</b>	<b>Aaa / AAA</b> <b>NR</b>	<b>0.00</b> <b>0.00</b>
<b>US CORPORATE</b>									
037833AH3	Apple Inc Note 0.45% Due 5/3/2016	365,000.00	07/18/2013 0.72 %	362,335.50 364,275.47	100.02 0.43 %	365,059.50 401.50	1.48 % 784.03	Aa1 / AA+ NR	0.76 0.75



Holdings Report

As of 7/31/15

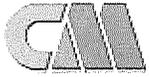
CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
<b>US CORPORATE</b>									
38259PAC6	Google Inc Note 2.125% Due 5/19/2016	350,000.00	07/26/2013 0.72 %	363,604.50 353,883.20	101.33 0.46 %	354,650.10 1,487.50	1.44 % 766.90	Aa2 / AA NR	0.80 0.79
166764AC4	Chevron Corp. Note 0.889% Due 6/24/2016	350,000.00	07/19/2013 0.72 %	351,704.50 350,524.46	100.25 0.61 %	350,869.05 319.79	1.42 % 344.59	Aa1 / AA NR	0.90 0.89
88579YAD3	3M Co. Note 1.375% Due 9/29/2016	350,000.00	08/07/2013 0.83 %	355,827.50 352,164.94	100.79 0.69 %	352,749.25 1,630.90	1.43 % 584.31	Aa3 / AA- NR	1.17 1.15
458140AH3	Intel Corp Note 1.95% Due 10/1/2016	285,000.00	12/19/2013 0.79 %	294,014.55 288,803.57	101.41 0.73 %	289,015.94 1,852.50	1.18 % 212.37	A1 / A+ A+	1.17 1.15
084670BD9	Berkshire Hathaway Note 1.9% Due 1/31/2017	1,000,000.00	04/11/2012 1.61 %	1,013,489.00 1,004,217.23	101.66 0.79 %	1,016,594.00 52.78	4.11 % 12,376.77	Aa2 / AA A+	1.51 1.48
48125VLC2	JP Morgan Chase Floating Rate Note 1.358% Due 2/6/2017	2,000,000.00	02/01/2012 1.36 %	2,000,000.00 2,000,000.00	101.42 0.42 %	2,028,360.00 6,259.58	8.23 % 28,360.00	A3 / A NR	1.52 0.44
36962G5W0	General Electric Capital Corp Note 2.3% Due 4/27/2017	300,000.00	04/25/2014 1.19 %	309,714.00 305,643.54	101.90 1.19 %	305,709.90 1,801.67	1.24 % 66.36	A1 / AA+ NR	1.74 1.70
91159HHD5	US Bancorp Callable Note Cont 4/15/2017 1.65% Due 5/15/2017	300,000.00	04/29/2014 1.19 %	304,026.00 302,320.26	101.08 1.01 %	303,240.60 1,045.00	1.23 % 920.34	A1 / A+ AA-	1.79 1.68
717081DJ9	Pfizer Inc. Note 1.1% Due 5/15/2017	100,000.00	05/12/2014 1.13 %	99,912.00 99,947.57	100.09 1.05 %	100,088.00 232.22	0.41 % 140.43	A1 / AA A+	1.79 1.76
02665WAQ4	American Honda Finance Note 1.55% Due 12/11/2017	215,000.00	12/08/2014 1.58 %	214,800.05 214,842.56	100.30 1.42 %	215,645.22 462.85	0.87 % 802.66	A1 / A+ NR	2.37 2.31
94974BFG0	Wells Fargo Corp Note 1.5% Due 1/16/2018	300,000.00	09/09/2014 1.64 %	298,596.00 298,968.79	100.06 1.48 %	300,173.10 187.50	1.21 % 1,204.31	A2 / A+ AA-	2.47 2.40
459200HZ7	IBM Corp Note 1.125% Due 2/6/2018	310,000.00	02/03/2015 1.23 %	309,054.50 309,206.33	99.53 1.31 %	308,553.23 1,695.31	1.25 % (653.10)	Aa3 / AA- A+	2.52 2.46
808513AK1	Charles Schwab Corp Callable Note Cont 2/10/2018 1.5% Due 3/10/2018	315,000.00	Various 1.50 %	314,969.60 314,986.46	100.18 1.42 %	315,576.45 1,850.63	1.28 % 589.99	A2 / A A	2.61 2.45
24422ESB6	John Deere Capital Corp Note 1.3% Due 3/12/2018	115,000.00	12/03/2014 1.55 %	114,088.05 114,268.91	99.58 1.46 %	114,515.16 577.24	0.47 % 246.25	A2 / A NR	2.62 2.55
747525AG8	Qualcom Inc Note 1.4% Due 5/18/2018	370,000.00	Various 1.45 %	369,416.00 369,454.26	98.84 1.83 %	365,701.72 1,021.61	1.48 % (3,752.54)	A1 / A+ NR	2.80 2.72
<b>Total US Corporate</b>		<b>7,025,000.00</b>	<b>1.26 %</b>	<b>7,075,551.75</b> <b>7,043,507.55</b>	<b>0.83 %</b>	<b>7,086,501.22</b> <b>20,878.58</b>	<b>28.75 %</b> <b>42,993.67</b>	<b>A1 / AA-</b> <b>A+</b>	<b>1.65</b> <b>1.30</b>
<b>US TREASURY</b>									
912828UG3	US Treasury Note 0.375% Due 1/15/2016	500,000.00	07/17/2013 0.45 %	499,044.64 499,824.10	100.09 0.17 %	500,469.00 86.62	2.02 % 644.90	Aaa / AA+ AAA	0.46 0.46
912828VC1	US Treasury Note 0.25% Due 5/15/2016	500,000.00	08/07/2013 0.53 %	496,173.55 498,909.97	99.98 0.27 %	499,922.00 264.95	2.02 % 1,012.03	Aaa / AA+ AAA	0.79 0.79



Holdings Report

As of 7/31/15

CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
<b>US TREASURY</b>									
912828RU6	US Treasury Note 0.875% Due 11/30/2016	500,000.00	08/07/2013 0.74 %	502,228.24 500,896.82	100.53 0.47 %	502,656.00 741.12	2.04 % 1,759.18	Aaa / AA+ AAA	1.34 1.32
912828SC5	US Treasury Note 0.875% Due 1/31/2017	500,000.00	07/17/2013 0.83 %	500,861.05 500,366.73	100.52 0.52 %	502,617.00 11.89	2.03 % 2,250.27	Aaa / AA+ AAA	1.51 1.49
912828C32	US Treasury Note 0.75% Due 3/15/2017	450,000.00	04/23/2014 0.86 %	448,612.83 449,219.39	100.32 0.55 %	451,441.35 1,274.80	1.83 % 2,221.96	Aaa / AA+ AAA	1.62 1.61
912828SS0	US Treasury Note 0.875% Due 4/30/2017	485,000.00	10/07/2013 0.90 %	484,509.05 484,759.06	100.45 0.61 %	487,197.54 1,072.47	1.97 % 2,438.48	Aaa / AA+ AAA	1.75 1.73
912828TW0	US Treasury Note 0.75% Due 10/31/2017	500,000.00	09/11/2014 1.14 %	493,946.99 495,654.52	99.98 0.76 %	499,883.00 947.69	2.03 % 4,228.48	Aaa / AA+ AAA	2.25 2.22
912828UJ7	US Treasury Note 0.875% Due 1/31/2018	500,000.00	10/29/2014 1.01 %	497,775.12 498,289.71	100.08 0.84 %	500,390.50 11.89	2.02 % 2,100.79	Aaa / AA+ AAA	2.51 2.47
912828UR9	US Treasury Note 0.75% Due 2/28/2018	500,000.00	12/04/2014 1.09 %	494,611.05 495,701.62	99.69 0.87 %	498,437.50 1,569.29	2.02 % 2,735.88	Aaa / AA+ AAA	2.58 2.55
912828RH5	US Treasury Note 1.375% Due 9/30/2018	500,000.00	12/04/2014 1.28 %	501,759.49 501,458.04	100.93 1.08 %	504,648.50 2,310.45	2.05 % 3,190.46	Aaa / AA+ AAA	3.17 3.08
912828WD8	US Treasury Note 1.25% Due 10/31/2018	500,000.00	10/29/2014 1.30 %	499,005.58 499,192.63	100.47 1.10 %	502,344.00 1,579.48	2.04 % 3,151.37	Aaa / AA+ AAA	3.25 3.17
<b>Total US Treasury</b>		<b>5,435,000.00</b>	<b>0.92 %</b>	<b>5,418,527.59</b> <b>5,424,272.59</b>	<b>0.66 %</b>	<b>5,450,006.39</b> <b>9,870.65</b>	<b>22.08 %</b> <b>25,733.80</b>	<b>Aaa / AA+</b> <b>Aaa</b>	<b>1.94</b> <b>1.90</b>
<b>TOTAL PORTFOLIO</b>		<b>24,578,088.72</b>	<b>1.02 %</b>	<b>24,598,900.54</b> <b>24,570,492.02</b>	<b>0.77 %</b>	<b>24,666,566.43</b> <b>56,622.47</b>	<b>100.00 %</b> <b>96,074.41</b>	<b>Aa1 / AA</b> <b>Aaa</b>	<b>1.93</b> <b>1.66</b>
<b>TOTAL MARKET VALUE PLUS ACCRUED</b>						<b>24,723,188.90</b>			



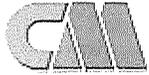
Transaction Ledger

6/30/15 Thru 7/31/15

Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
<b>ACQUISITIONS</b>										
Purchase	07/01/2015	31846V203	0.17	First American Govt Obligation Fund	1.000		0.17	0.00	0.17	0.00
Purchase	07/15/2015	31846V203	937.50	First American Govt Obligation Fund	1.000		937.50	0.00	937.50	0.00
Purchase	07/15/2015	31846V203	122.92	First American Govt Obligation Fund	1.000		122.92	0.00	122.92	0.00
Purchase	07/15/2015	31846V203	146.67	First American Govt Obligation Fund	1.000		146.67	0.00	146.67	0.00
Purchase	07/15/2015	31846V203	236.30	First American Govt Obligation Fund	1.000		236.30	0.00	236.30	0.00
Purchase	07/15/2015	31846V203	218.50	First American Govt Obligation Fund	1.000		218.50	0.00	218.50	0.00
Purchase	07/15/2015	31846V203	114.46	First American Govt Obligation Fund	1.000		114.46	0.00	114.46	0.00
Purchase	07/15/2015	31846V203	214.67	First American Govt Obligation Fund	1.000		214.67	0.00	214.67	0.00
Purchase	07/16/2015	31846V203	2,250.00	First American Govt Obligation Fund	1.000		2,250.00	0.00	2,250.00	0.00
Purchase	07/20/2015	31846V203	656.25	First American Govt Obligation Fund	1.000		656.25	0.00	656.25	0.00
Purchase	07/20/2015	31846V203	128.33	First American Govt Obligation Fund	1.000		128.33	0.00	128.33	0.00
Purchase	07/21/2015	31846V203	242.67	First American Govt Obligation Fund	1.000		242.67	0.00	242.67	0.00
Purchase	07/21/2015	31846V203	13,516.75	First American Govt Obligation Fund	1.000		13,516.75	0.00	13,516.75	0.00
Purchase	07/30/2015	31846V203	1,812.50	First American Govt Obligation Fund	1.000		1,812.50	0.00	1,812.50	0.00
Purchase	07/31/2015	3135G0ZY2	325,000.00	FNMA Note 1.75% Due 11/26/2019	101.061	1.50 %	328,447.28	1,026.91	329,474.19	0.00
Purchase	07/31/2015	31846V203	13,875.00	First American Govt Obligation Fund	1.000		13,875.00	0.00	13,875.00	0.00
	<b>Subtotal</b>		<b>359,472.69</b>				<b>362,919.97</b>	<b>1,026.91</b>	<b>363,946.88</b>	<b>0.00</b>
<b>TOTAL ACQUISITIONS</b>			<b>359,472.69</b>				<b>362,919.97</b>	<b>1,026.91</b>	<b>363,946.88</b>	<b>0.00</b>

<b>DISPOSITIONS</b>										
Sale	07/31/2015	3135G0SB0	325,000.00	FNMA Note 0.375% Due 12/21/2015	100.066	0.21 %	325,214.50	135.42	325,349.92	375.21
Sale	07/31/2015	31846V203	4,124.27	First American Govt Obligation Fund	1.000		4,124.27	0.00	4,124.27	0.00
	<b>Subtotal</b>		<b>329,124.27</b>				<b>329,338.77</b>	<b>135.42</b>	<b>329,474.19</b>	<b>375.21</b>

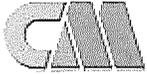
Paydown	07/15/2015	161571FL3	0.00	Chase CHAIT Pool #2012-A5 0.59% Due 8/15/2017	100.000		0.00	122.92	122.92	0.00
Paydown	07/15/2015	43814HAC2	0.00	Honda Auto Receivables 2014-3 A3 0.88% Due 6/15/2018	100.000		0.00	146.67	146.67	0.00
Paydown	07/15/2015	477877AD6	0.00	John Deere Owner Trust 2014-B A3 1.07% Due 11/15/2018	100.000		0.00	236.30	236.30	0.00



Transaction Ledger

6/30/15 Thru 7/31/15

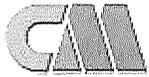
Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
<b>DISPOSITIONS</b>										
Paydown	07/15/2015	47787VAC5	0.00	John Deere Owner Trust 2014-A A3 0.92% Due 4/16/2018	100.000		0.00	218.50	218.50	0.00
Paydown	07/15/2015	89231MAC9	0.00	Toyota Auto Receivables Owner 2014-A 0.67% Due 12/15/2017	100.000		0.00	114.46	114.46	0.00
Paydown	07/15/2015	89236WAC2	0.00	Toyota Auto Receivables Owner 2015-A 1.12% Due 2/15/2019	100.000		0.00	214.67	214.67	0.00
Paydown	07/20/2015	43814GAC4	0.00	Honda Auto Receivables 2014-2 A3 0.77% Due 3/19/2018	100.000		0.00	128.33	128.33	0.00
Paydown	07/21/2015	43813NAC0	0.00	Honda Auto Receivables 2015-2 A3 1.04% Due 2/21/2019	100.000		0.00	242.67	242.67	0.00
Paydown	07/21/2015	43814CAC3	13,484.24	Honda Auto Receivables 2013-1 A3 0.48% Due 11/21/2016	100.000		13,484.24	32.51	13,516.75	0.00
		<b>Subtotal</b>	<b>13,484.24</b>				<b>13,484.24</b>	<b>1,457.03</b>	<b>14,941.27</b>	<b>0.00</b>
Security Withdrawal	07/27/2015	31846V203	104.17	First American Govt Obligation Fund	1.000		104.17	0.00	104.17	0.00
		<b>Subtotal</b>	<b>104.17</b>				<b>104.17</b>	<b>0.00</b>	<b>104.17</b>	<b>0.00</b>
<b>TOTAL DISPOSITIONS</b>			<b>342,712.68</b>				<b>342,927.18</b>	<b>1,592.45</b>	<b>344,519.63</b>	<b>375.21</b>
<b>OTHER TRANSACTIONS</b>										
Interest	07/15/2015	912828UG3	500,000.00	US Treasury Note 0.375% Due 1/15/2016	0.000		937.50	0.00	937.50	0.00
Interest	07/16/2015	94974BFG0	300,000.00	Wells Fargo Corp Note 1.5% Due 1/16/2018	0.000		2,250.00	0.00	2,250.00	0.00
Interest	07/20/2015	3135G0E33	500,000.00	FNMA Note 1.125% Due 7/20/2018	0.000		656.25	0.00	656.25	0.00
Interest	07/30/2015	3135G0GY3	290,000.00	FNMA Note 1.25% Due 1/30/2017	0.000		1,812.50	0.00	1,812.50	0.00
Interest	07/31/2015	084670BD9	1,000,000.00	Berkshire Hathaway Note 1.9% Due 1/31/2017	0.000		9,500.00	0.00	9,500.00	0.00
Interest	07/31/2015	912828SC5	500,000.00	US Treasury Note 0.875% Due 1/31/2017	0.000		2,187.50	0.00	2,187.50	0.00
Interest	07/31/2015	912828UJ7	500,000.00	US Treasury Note 0.875% Due 1/31/2018	0.000		2,187.50	0.00	2,187.50	0.00
		<b>Subtotal</b>	<b>3,590,000.00</b>				<b>19,531.25</b>	<b>0.00</b>	<b>19,531.25</b>	<b>0.00</b>
Dividend	07/01/2015	31846V203	25,044.69	First American Govt Obligation Fund	0.000		0.17	0.00	0.17	0.00



### Transaction Ledger

6/30/15 Thru 7/31/15

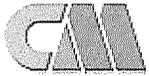
Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss	
OTHER TRANSACTIONS											
			Subtotal				25,044.69	0.17	0.00	0.17	0.00
TOTAL OTHER TRANSACTIONS			3,615,044.69				19,531.42	0.00	19,531.42	0.00	



Income Earned

6/30/15 Thru 7/31/15

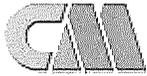
CUSIP	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Unreal G/L Total Income
<b>Fixed Income</b>						
02665WAQ4	American Honda Finance Note 1.55% Due 12/11/2017	12/08/2014 12/11/2014 215,000.00	214,836.90 0.00 0.00 214,842.56	185.14 0.00 462.85 277.71	5.66 0.00 5.66 283.37	0.00 283.37
037833AH3	Apple Inc Note 0.45% Due 05/03/2016	07/18/2013 07/23/2013 365,000.00	364,194.09 0.00 0.00 364,275.47	264.63 0.00 401.50 136.87	81.38 0.00 81.38 218.25	0.00 218.25
084670BD9	Berkshire Hathaway Note 1.9% Due 01/31/2017	04/11/2012 04/11/2012 1,000,000.00	1,004,455.36 0.00 0.00 1,004,217.23	7,969.44 9,500.00 52.78 1,583.34	0.00 238.13 (238.13) 1,345.21	0.00 1,345.21
161571FL3	Chase CHAIT Pool #2012-A5 0.59% Due 08/15/2017	02/12/2014 02/18/2014 250,000.00	250,279.57 0.00 0.00 250,268.40	65.56 122.92 65.56 122.92	0.00 11.17 (11.17) 111.75	0.00 111.75
166764AC4	Chevron Corp. Note 0.889% Due 06/24/2016	07/19/2013 07/24/2013 350,000.00	350,574.03 0.00 0.00 350,524.46	60.50 0.00 319.79 259.29	0.00 49.57 (49.57) 209.72	0.00 209.72
24422ESB6	John Deere Capital Corp Note 1.3% Due 03/12/2018	12/03/2014 12/08/2014 115,000.00	114,245.15 0.00 0.00 114,268.91	452.65 0.00 577.24 124.59	23.76 0.00 23.76 148.35	0.00 148.35
3130A0C65	FHLB Note 0.625% Due 12/28/2016	12/13/2013 12/18/2013 485,000.00	484,341.57 0.00 0.00 484,378.95	25.26 0.00 277.86 252.60	37.38 0.00 37.38 289.98	0.00 289.98
3130A4GJ5	FHLB Note 1.125% Due 04/25/2018	05/27/2015 05/28/2015 500,000.00	501,420.08 0.00 0.00 501,377.30	1,031.25 0.00 1,500.00 468.75	0.00 42.78 (42.78) 425.97	0.00 425.97
31331J2S1	FFCB Note 1.5% Due 11/16/2015	08/20/2013 08/21/2013 370,000.00	371,488.05 0.00 0.00 371,153.78	693.75 0.00 1,156.25 462.50	0.00 334.27 (334.27) 128.23	0.00 128.23
313380L96	FHLB Note 0.5% Due 11/20/2015	07/17/2013 07/22/2013 485,000.00	485,093.88 0.00 0.00 485,073.38	276.18 0.00 478.26 202.08	0.00 20.50 (20.50) 181.58	0.00 181.58



Income Earned

6/30/15 Thru 7/31/15

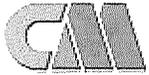
CUSIP	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Unreal G/L Total Income
3133834R9	FHLB Note 0.375% Due 06/24/2016	08/07/2013 08/08/2013 500,000.00	499,011.13 0.00 0.00 499,096.52	36.46 0.00 192.71 156.25	85.39 0.00 85.39 241.64	0.00 241.64
313383V81	FHLB Note 0.375% Due 08/28/2015	12/16/2013 12/17/2013 335,000.00	335,030.13 0.00 0.00 335,014.03	429.22 0.00 533.91 104.69	0.00 16.10 (16.10) 88.59	0.00 88.59
3133ECWV2	FFCB Note 0.875% Due 12/07/2016	08/07/2013 08/08/2013 500,000.00	500,056.08 0.00 0.00 500,052.77	291.67 0.00 656.25 364.58	0.00 3.31 (3.31) 361.27	0.00 361.27
3133EDDV1	FFCB Note 1.16% Due 10/23/2017	01/29/2015 01/30/2015 185,000.00	186,223.00 0.00 0.00 186,178.14	405.36 0.00 584.19 178.83	0.00 44.86 (44.86) 133.97	0.00 133.97
3134G3J76	FHLMC Note 0.45% Due 09/04/2015	08/13/2013 08/14/2013 500,000.00	500,006.92 0.00 0.00 500,003.62	731.25 0.00 918.75 187.50	0.00 3.30 (3.30) 184.20	0.00 184.20
3135G0E33	FNMA Note 1.125% Due 07/20/2018	Various Various 500,000.00	498,946.46 0.00 0.00 498,975.76	359.38 656.25 171.87 468.74	29.30 0.00 29.30 498.04	0.00 498.04
3135G0GY3	FNMA Note 1.25% Due 01/30/2017	Various Various 290,000.00	291,809.77 0.00 0.00 291,712.87	1,520.48 1,812.50 10.07 302.09	0.00 96.90 (96.90) 205.19	0.00 205.19
3135G0MZ3	FNMA Note 0.875% Due 08/28/2017	03/06/2014 03/07/2014 500,000.00	498,633.23 0.00 0.00 498,686.93	1,494.79 0.00 1,859.38 364.59	53.70 0.00 53.70 418.29	0.00 418.29
3135G0SB0	FNMA Note Due 12/21/2015	07/17/2013 07/22/2013 0.00	324,805.57 0.00 324,839.29 0.00	33.85 135.42 0.00 101.57	33.72 0.00 33.72 135.29	0.00 135.29
3135G0WJ8	FNMA Note 0.875% Due 05/21/2018	Various Various 500,000.00	492,132.48 0.00 0.00 492,363.66	486.11 0.00 850.70 364.59	231.18 0.00 231.18 595.77	0.00 595.77
3135G0YE7	FNMA Note 0.625% Due 08/26/2016	10/29/2013 10/30/2013 485,000.00	485,067.50 0.00 0.00 485,062.54	1,052.52 0.00 1,305.12 252.60	0.00 4.96 (4.96) 247.64	0.00 247.64



Income Earned

6/30/15 Thru 7/31/15

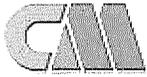
CUSIP	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Unreal G/L Total Income
3135G0ZL0	FNMA Note 1% Due 09/27/2017	Various Various 420,000.00	419,848.73 0.00 0.00 419,854.46	1,096.67 0.00 1,446.67 350.00	23.53 17.80 5.73 355.73	0.00 355.73
3135G0ZY2	FNMA Note 1.75% Due 11/26/2019	07/31/2015 07/31/2015 325,000.00	0.00 328,447.28 0.00 328,445.10	0.00 (1,026.91) 1,026.91 0.00	0.00 2.18 (2.18) (2.18)	0.00 0.00 (2.18)
3137EADC0	FHLMC Note 1% Due 03/08/2017	07/26/2013 07/29/2013 500,000.00	500,074.78 0.00 0.00 500,071.02	1,569.44 0.00 1,986.11 416.67	0.00 3.76 (3.76) 412.91	0.00 412.91
3137EADF3	FHLMC Note 1.25% Due 05/12/2017	08/07/2013 08/08/2013 500,000.00	501,619.42 0.00 0.00 501,545.70	850.69 0.00 1,371.53 520.84	0.00 73.72 (73.72) 447.12	0.00 447.12
3137EADH9	FHLMC Note 1% Due 06/29/2017	01/29/2015 01/30/2015 190,000.00	191,051.80 0.00 0.00 191,007.07	10.56 0.00 168.89 158.33	0.00 44.73 (44.73) 113.60	0.00 113.60
3137EADK2	FHLMC Note 1.25% Due 08/01/2019	04/29/2015 05/01/2015 500,000.00	497,002.55 0.00 0.00 497,064.83	2,604.17 0.00 3,125.00 520.83	62.28 0.00 62.28 583.11	0.00 583.11
3137EADL0	FHLMC Note 1% Due 09/29/2017	07/31/2014 07/31/2014 500,000.00	497,952.12 0.00 0.00 498,029.44	1,277.78 0.00 1,694.44 416.66	77.32 0.00 77.32 493.98	0.00 493.98
3137EADM8	FHLMC Note 1.25% Due 10/02/2019	05/27/2015 05/28/2015 500,000.00	494,617.76 0.00 0.00 494,725.13	1,545.14 0.00 2,065.97 520.83	107.37 0.00 107.37 628.20	0.00 628.20
3137EADP1	FHLMC Note 0.875% Due 03/07/2018	03/06/2014 03/07/2014 510,000.00	504,417.36 0.00 0.00 504,593.95	1,413.13 0.00 1,785.00 371.87	176.59 0.00 176.59 548.46	0.00 548.46
36962G5W0	General Electric Capital Corp Note 2.3% Due 04/27/2017	04/25/2014 04/30/2014 300,000.00	305,919.05 0.00 0.00 305,643.54	1,226.67 0.00 1,801.67 575.00	0.00 275.51 (275.51) 299.49	0.00 299.49
38259PAC6	Google Inc Note 2.125% Due 05/19/2016	07/26/2013 07/31/2013 350,000.00	354,295.46 0.00 0.00 353,883.20	867.71 0.00 1,487.50 619.79	0.00 412.26 (412.26) 207.53	0.00 207.53



Income Earned

6/30/15 Thru 7/31/15

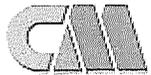
CUSIP	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Unreal G/L Total Income
43813NAC0	Honda Auto Receivables 2015-2 A3 1.04% Due 02/21/2019	05/13/2015 05/20/2015 280,000.00	279,958.33 0.00 0.00 279,959.31	80.89 242.67 80.89 242.67	0.98 0.00 0.98 243.65	0.00 243.65
43814CAC3	Honda Auto Receivables 2013-1 A3 0.48% Due 11/21/2016	02/12/2014 02/18/2014 67,799.78	81,295.98 0.00 13,484.24 67,807.90	10.84 32.51 9.04 30.71	0.00 3.84 (3.84) 26.87	0.00 26.87
43814GAC4	Honda Auto Receivables 2014-2 A3 0.77% Due 03/19/2018	05/13/2014 05/21/2014 200,000.00	199,984.89 0.00 0.00 199,985.57	55.61 128.33 55.61 128.33	0.68 0.00 0.68 129.01	0.00 129.01
43814HAC2	Honda Auto Receivables 2014-3 A3 0.88% Due 06/15/2018	08/12/2014 08/20/2014 200,000.00	199,972.88 0.00 0.00 199,974.01	78.22 146.67 78.22 146.67	1.13 0.00 1.13 147.80	0.00 147.80
458140AH3	Intel Corp Note 1.95% Due 10/01/2016	12/19/2013 12/24/2013 285,000.00	289,079.71 0.00 0.00 288,803.57	1,389.38 0.00 1,852.50 463.12	0.00 276.14 (276.14) 186.98	0.00 186.98
459200HZ7	IBM Corp Note 1.125% Due 02/06/2018	02/03/2015 02/06/2015 310,000.00	309,179.59 0.00 0.00 309,206.33	1,404.69 0.00 1,695.31 290.62	26.74 0.00 26.74 317.36	0.00 317.36
477877AD6	John Deere Owner Trust 2014-B A3 1.07% Due 11/15/2018	Various Various 265,000.00	265,037.47 0.00 0.00 265,036.13	126.02 236.30 126.02 236.30	1.31 2.65 (1.34) 234.96	0.00 234.96
47787VAC5	John Deere Owner Trust 2014-A A3 0.92% Due 04/16/2018	04/02/2014 04/09/2014 285,000.00	284,972.90 0.00 0.00 284,974.19	116.53 218.50 116.53 218.50	1.29 0.00 1.29 219.79	0.00 219.79
48125VLC2	JP Morgan Chase Floating Rate Note 1.358% Due 02/06/2017	02/01/2012 02/06/2012 2,000,000.00	2,000,000.00 0.00 0.00 2,000,000.00	3,997.08 0.00 6,259.58 2,262.50	0.00 0.00 0.00 2,262.50	0.00 2,262.50
717081DJ9	Pfizer Inc. Note 1.1% Due 05/15/2017	05/12/2014 05/15/2014 100,000.00	99,945.08 0.00 0.00 99,947.57	140.56 0.00 232.22 91.66	2.49 0.00 2.49 94.15	0.00 94.15
747525AG8	Qualcom Inc Note 1.4% Due 05/18/2018	Various Various 370,000.00	369,437.69 0.00 0.00 369,454.26	589.95 0.00 1,021.61 431.66	16.57 0.00 16.57 448.23	0.00 448.23



Income Earned

6/30/15 Thru 7/31/15

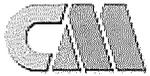
CUSIP	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Unreal G/L Total Income
808513AK1	Charles Schwab Corp Callable Note Cont 2/10/2018 1.5% Due 03/10/2018	Various Various 315,000.00	314,986.02 0.00 0.00 314,986.46	1,456.88 0.00 1,850.63 393.75	9.44 9.00 0.44 394.19	0.00 394.19
88579YAD3	3M Co. Note 1.375% Due 09/29/2016	08/07/2013 08/12/2013 350,000.00	352,322.85 0.00 0.00 352,164.94	1,229.86 0.00 1,630.90 401.04	0.00 157.91 (157.91) 243.13	0.00 243.13
89231MAC9	Toyota Auto Receivables Owner 2014-A 0.67% Due 12/15/2017	03/11/2014 03/19/2014 205,000.00	204,979.28 0.00 0.00 204,980.42	61.04 114.46 61.04 114.46	1.14 0.00 1.14 115.60	0.00 115.60
89236WAC2	Toyota Auto Receivables Owner 2015-A 1.12% Due 02/15/2019	02/24/2015 03/04/2015 230,000.00	229,969.06 0.00 0.00 229,970.06	114.49 214.67 114.49 214.67	1.00 0.00 1.00 215.67	0.00 215.67
91159HHD5	US Bancorp Callable Note Cont 4/15/2017 1.65% Due 05/15/2017	04/29/2014 04/30/2014 300,000.00	302,435.71 0.00 0.00 302,320.26	632.50 0.00 1,045.00 412.50	0.00 115.45 (115.45) 297.05	0.00 297.05
912828C32	US Treasury Note 0.75% Due 03/15/2017	04/23/2014 04/28/2014 450,000.00	449,178.51 0.00 0.00 449,219.39	990.49 0.00 1,274.80 284.31	40.88 0.00 40.88 325.19	0.00 325.19
912828RH5	US Treasury Note 1.375% Due 09/30/2018	12/04/2014 12/05/2014 500,000.00	501,497.14 0.00 0.00 501,458.04	1,728.14 0.00 2,310.45 582.31	0.00 39.10 (39.10) 543.21	0.00 543.21
912828RU6	US Treasury Note 0.875% Due 11/30/2016	08/07/2013 08/08/2013 500,000.00	500,953.91 0.00 0.00 500,896.82	370.56 0.00 741.12 370.56	0.00 57.09 (57.09) 313.47	0.00 313.47
912828SC5	US Treasury Note 0.875% Due 01/31/2017	07/17/2013 07/22/2013 500,000.00	500,387.44 0.00 0.00 500,366.73	1,824.93 2,187.50 11.89 374.46	0.00 20.71 (20.71) 353.75	0.00 353.75
912828SS0	US Treasury Note 0.875% Due 04/30/2017	10/07/2013 10/08/2013 485,000.00	484,747.35 0.00 0.00 484,759.06	714.98 0.00 1,072.47 357.49	11.71 0.00 11.71 369.20	0.00 369.20
912828TW0	US Treasury Note 0.75% Due 10/31/2017	09/11/2014 09/12/2014 500,000.00	495,490.64 0.00 0.00 495,654.52	631.79 0.00 947.69 315.90	163.88 0.00 163.88 479.78	0.00 479.78



**Income Earned**

6/30/15 Thru 7/31/15

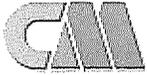
CUSIP	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Unreal G/L Total Income
912828UG3	US Treasury Note 0.375% Due 01/15/2016	07/17/2013 07/22/2013 500,000.00	499,791.44 0.00 0.00 499,824.10	864.99 937.50 86.62 159.13	32.66 0.00 32.66 191.79	0.00 191.79
912828UJ7	US Treasury Note 0.875% Due 01/31/2018	10/29/2014 10/30/2014 500,000.00	498,231.70 0.00 0.00 498,289.71	1,824.93 2,187.50 11.89 374.46	58.01 0.00 58.01 432.47	0.00 432.47
912828UR9	US Treasury Note 0.75% Due 02/28/2018	12/04/2014 12/05/2014 500,000.00	495,560.16 0.00 0.00 495,701.62	1,253.40 0.00 1,569.29 315.89	141.46 0.00 141.46 457.35	0.00 457.35
912828VC1	US Treasury Note 0.25% Due 05/15/2016	08/07/2013 08/08/2013 500,000.00	498,792.64 0.00 0.00 498,909.97	159.65 0.00 264.95 105.30	117.33 0.00 117.33 222.63	0.00 222.63
912828WD8	US Treasury Note 1.25% Due 10/31/2018	10/29/2014 10/30/2014 500,000.00	499,171.54 0.00 0.00 499,192.63	1,052.99 0.00 1,579.48 526.49	21.09 0.00 21.09 547.58	0.00 547.58
94974BFG0	Wells Fargo Corp Note 1.5% Due 01/16/2018	09/09/2014 09/10/2014 300,000.00	298,933.24 0.00 0.00 298,968.79	2,062.50 2,250.00 187.50 375.00	35.55 0.00 35.55 410.55	0.00 410.55
			<b>24,525,743.13</b>	<b>55,291.30</b>	<b>1,713.90</b>	
			<b>328,447.28</b>	<b>20,096.79</b>	<b>2,377.70</b>	
			<b>338,323.53</b>	<b>56,622.47</b>	<b>(663.80)</b>	<b>0.00</b>
<b>TOTAL Fixed Income</b>		<b>24,522,799.78</b>	<b>24,515,203.08</b>	<b>21,427.96</b>	<b>20,764.16</b>	<b>20,764.16</b>
<b>Cash &amp; Equivalent</b>						
31846V203	First American Govt Obligation Fund	Various Various 55,288.94	25,044.69 34,472.69 4,228.44 55,288.94	0.00 0.17 0.00 0.17	0.00 0.00 0.00 0.17	0.00 0.17
			<b>25,044.69</b>	<b>0.00</b>	<b>0.00</b>	
			<b>34,472.69</b>	<b>0.17</b>	<b>0.00</b>	
			<b>4,228.44</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>TOTAL Cash &amp; Equivalent</b>		<b>55,288.94</b>	<b>55,288.94</b>	<b>0.17</b>	<b>0.17</b>	<b>0.17</b>
			<b>24,550,787.82</b>	<b>55,291.30</b>	<b>1,713.90</b>	
			<b>362,919.97</b>	<b>20,096.96</b>	<b>2,377.70</b>	
			<b>342,551.97</b>	<b>56,622.47</b>	<b>(663.80)</b>	<b>0.00</b>
<b>TOTAL PORTFOLIO</b>		<b>24,578,088.72</b>	<b>24,570,492.02</b>	<b>21,428.13</b>	<b>20,764.33</b>	<b>20,764.33</b>



### Cash Flow Report

From 07/31/2015

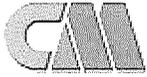
Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
08/01/2015	Interest	3137EADK2	500,000.00	FHLMC Note 1.25% Due 8/1/2019	0.00	3,125.00	3,125.00
08/06/2015	Interest	459200HZ7	310,000.00	IBM Corp Note 1.125% Due 2/6/2018	0.00	1,743.75	1,743.75
08/08/2015	Interest	48125VLC2	2,000,000.00	JP Morgan Chase Floating Rate Note 1.358% Due 2/6/2017	0.00	6,787.78	6,787.78
08/15/2015	Paydown	43814HAC2	200,000.00	Honda Auto Receivables 2014-3 A3 0.88% Due 6/15/2018	0.00	146.67	146.67
08/15/2015	Paydown	477877AD6	265,000.00	John Deere Owner Trust 2014-B A3 1.07% Due 11/15/2018	0.00	236.30	236.30
08/15/2015	Paydown	89236WAC2	230,000.00	Toyota Auto Receivables Owner 2015-A 1.12% Due 2/15/2019	10,346.50	214.67	10,561.17
08/15/2015	Paydown	161571FL3	250,000.00	Chase CHAIT Pool #2012-A5 0.59% Due 8/15/2017	9,941.12	122.92	10,064.04
08/15/2015	Paydown	47787VAC5	285,000.00	John Deere Owner Trust 2014-A A3 0.92% Due 4/16/2018	0.00	218.50	218.50
08/15/2015	Paydown	89231MAC9	205,000.00	Toyota Auto Receivables Owner 2014-A 0.67% Due 12/15/2017	13,957.45	114.46	14,071.91
08/18/2015	Paydown	43814GAC4	200,000.00	Honda Auto Receivables 2014-2 A3 0.77% Due 3/19/2018	0.00	128.33	128.33
08/21/2015	Paydown	43814CAC3	67,799.78	Honda Auto Receivables 2013-1 A3 0.48% Due 11/21/2016	14,633.06	27.12	14,660.18
08/21/2015	Paydown	43813NAC0	280,000.00	Honda Auto Receivables 2015-2 A3 1.04% Due 2/21/2019	9,245.10	242.67	9,487.77
08/26/2015	Interest	3135G0YE7	485,000.00	FNMA Note 0.625% Due 8/26/2016	0.00	1,515.63	1,515.63
08/28/2015	Interest	3135G0MZ3	500,000.00	FNMA Note 0.875% Due 8/28/2017	0.00	2,187.50	2,187.50
08/28/2015	Maturity	313383V81	335,000.00	FHLB Note 0.375% Due 8/28/2015	335,000.00	628.13	335,628.13
08/31/2015	Interest	912828UR9	500,000.00	US Treasury Note 0.75% Due 2/28/2018	0.00	1,875.00	1,875.00
<b>Aug 2015</b>					<b>393,123.23</b>	<b>19,314.43</b>	<b>412,437.66</b>
09/04/2015	Maturity	3134G3J76	500,000.00	FHLMC Note 0.45% Due 9/4/2015	500,000.00	1,125.00	501,125.00
09/07/2015	Interest	3137EADP1	510,000.00	FHLMC Note 0.875% Due 3/7/2018	0.00	2,231.25	2,231.25
09/08/2015	Interest	3137EADC0	500,000.00	FHLMC Note 1% Due 3/8/2017	0.00	2,500.00	2,500.00
<b>Sep 2015</b>					<b>556,922.93</b>	<b>22,512.93</b>	<b>579,435.86</b>



### Cash Flow Report

From 07/31/2015

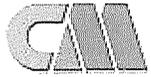
Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
09/10/2015	Interest	808513AK1	315,000.00	Charles Schwab Corp Callable Note Cont 2/10/2018 1.5% Due 3/10/2018	0.00	2,362.50	2,362.50
09/12/2015	Interest	24422ESB6	115,000.00	John Deere Capital Corp Note 1.3% Due 3/12/2018	0.00	747.50	747.50
09/15/2015	Interest	912828C32	450,000.00	US Treasury Note 0.75% Due 3/15/2017	0.00	1,687.50	1,687.50
09/15/2015	Paydown	47787VAC5	285,000.00	John Deere Owner Trust 2014-A A3 0.92% Due 4/16/2018	0.00	218.50	218.50
09/15/2015	Paydown	89236WAC2	230,000.00	Toyota Auto Receivables Owner 2015-A 1.12% Due 2/15/2019	10,153.54	205.01	10,358.55
09/15/2015	Paydown	161571FL3	250,000.00	Chase CHAIT Pool #2012-A5 0.59% Due 8/15/2017	9,946.01	118.03	10,064.04
09/15/2015	Paydown	43814HAC2	200,000.00	Honda Auto Receivables 2014-3 A3 0.88% Due 6/15/2018	0.00	146.67	146.67
09/15/2015	Paydown	477877AD6	265,000.00	John Deere Owner Trust 2014-B A3 1.07% Due 11/15/2018	0.00	236.30	236.30
09/15/2015	Paydown	89231MAC9	205,000.00	Toyota Auto Receivables Owner 2014-A 0.67% Due 12/15/2017	13,607.76	106.67	13,714.43
09/18/2015	Paydown	43814GAC4	200,000.00	Honda Auto Receivables 2014-2 A3 0.77% Due 3/19/2018	0.00	128.33	128.33
09/21/2015	Paydown	43813NAC0	280,000.00	Honda Auto Receivables 2015-2 A3 1.04% Due 2/21/2019	9,117.30	234.65	9,351.95
09/21/2015	Paydown	43814CAC3	67,799.78	Honda Auto Receivables 2013-1 A3 0.48% Due 11/21/2016	14,098.32	21.27	14,119.59
09/27/2015	Interest	3135G0ZL0	420,000.00	FNMA Note 1% Due 9/27/2017	0.00	2,100.00	2,100.00
09/29/2015	Interest	88579YAD3	350,000.00	3M Co. Note 1.375% Due 9/29/2016	0.00	2,406.25	2,406.25
09/29/2015	Interest	3137EADL0	500,000.00	FHLMC Note 1% Due 9/29/2017	0.00	2,500.00	2,500.00
09/30/2015	Interest	912828RH5	500,000.00	US Treasury Note 1.375% Due 9/30/2018	0.00	3,437.50	3,437.50
<b>Sep 2015</b>					<b>556,922.93</b>	<b>22,512.93</b>	<b>579,435.86</b>
10/01/2015	Interest	458140AH3	285,000.00	Intel Corp Note 1.95% Due 10/1/2016	0.00	2,778.75	2,778.75
10/02/2015	Interest	3137EADM8	500,000.00	FHLMC Note 1.25% Due 10/2/2019	0.00	3,125.00	3,125.00
10/15/2015	Paydown	43814HAC2	200,000.00	Honda Auto Receivables 2014-3 A3 0.88% Due 6/15/2018	0.00	146.67	146.67
<b>Oct 2015</b>					<b>55,720.00</b>	<b>21,741.05</b>	<b>77,461.05</b>



Cash Flow Report

From 07/31/2015

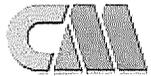
Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
10/15/2015	Paydown	477877AD6	265,000.00	John Deere Owner Trust 2014-B A3 1.07% Due 11/15/2018	0.00	236.30	236.30
10/15/2015	Paydown	89236WAC2	230,000.00	Toyota Auto Receivables Owner 2015-A 1.12% Due 2/15/2019	9,960.36	195.53	10,155.89
10/15/2015	Paydown	161571FL3	250,000.00	Chase CHAIT Pool #2012-A5 0.59% Due 8/15/2017	9,950.90	113.14	10,064.04
10/15/2015	Paydown	47787VAC5	285,000.00	John Deere Owner Trust 2014-A A3 0.92% Due 4/16/2018	0.00	218.50	218.50
10/15/2015	Paydown	89231MAC9	205,000.00	Toyota Auto Receivables Owner 2014-A 0.67% Due 12/15/2017	13,257.66	99.07	13,356.73
10/18/2015	Paydown	43814GAC4	200,000.00	Honda Auto Receivables 2014-2 A3 0.77% Due 3/19/2018	0.00	128.33	128.33
10/21/2015	Paydown	43814CAC3	67,799.78	Honda Auto Receivables 2013-1 A3 0.48% Due 11/21/2016	13,561.77	15.63	13,577.40
10/21/2015	Paydown	43813NAC0	280,000.00	Honda Auto Receivables 2015-2 A3 1.04% Due 2/21/2019	8,989.31	226.75	9,216.06
10/23/2015	Interest	3133EDDV1	185,000.00	FFCB Note 1.16% Due 10/23/2017	0.00	1,073.00	1,073.00
10/25/2015	Interest	3130A4GJ5	500,000.00	FHLB Note 1.125% Due 4/25/2018	0.00	2,812.50	2,812.50
10/27/2015	Interest	36962G5W0	300,000.00	General Electric Capital Corp Note 2.3% Due 4/27/2017	0.00	3,450.00	3,450.00
10/31/2015	Interest	912828TW0	500,000.00	US Treasury Note 0.75% Due 10/31/2017	0.00	1,875.00	1,875.00
10/31/2015	Interest	912828WD8	500,000.00	US Treasury Note 1.25% Due 10/31/2018	0.00	3,125.00	3,125.00
10/31/2015	Interest	912828SS0	485,000.00	US Treasury Note 0.875% Due 4/30/2017	0.00	2,121.88	2,121.88
<b>Oct 2015</b>					<b>55,720.00</b>	<b>21,741.05</b>	<b>77,461.05</b>
11/03/2015	Interest	037833AH3	365,000.00	Apple Inc Note 0.45% Due 5/3/2016	0.00	821.25	821.25
11/08/2015	Interest	48125VLC2	2,000,000.00	JP Morgan Chase Floating Rate Note 1.358% Due 2/6/2017	0.00	6,800.00	6,800.00
11/12/2015	Interest	3137EADF3	500,000.00	FHLMC Note 1.25% Due 5/12/2017	0.00	3,125.00	3,125.00
11/15/2015	Interest	912828VC1	500,000.00	US Treasury Note 0.25% Due 5/15/2016	0.00	625.00	625.00
11/15/2015	Interest	717081DJ9	100,000.00	Pfizer Inc. Note 1.1% Due 5/15/2017	0.00	550.00	550.00
<b>Nov 2015</b>					<b>929,664.70</b>	<b>33,256.37</b>	<b>962,921.07</b>



Cash Flow Report

From 07/31/2015

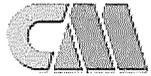
Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
11/15/2015	Interest	91159HHD5	300,000.00	US Bancorp Callable Note Cont 4/15/2017 1.65% Due 5/15/2017	0.00	2,475.00	2,475.00
11/15/2015	Paydown	47787VAC5	285,000.00	John Deere Owner Trust 2014-A A3 0.92% Due 4/16/2018	20,150.23	218.50	20,368.73
11/15/2015	Paydown	89236WAC2	230,000.00	Toyota Auto Receivables Owner 2015-A 1.12% Due 2/15/2019	9,766.95	186.24	9,953.19
11/15/2015	Paydown	89231MAC9	205,000.00	Toyota Auto Receivables Owner 2014-A 0.67% Due 12/15/2017	12,907.16	91.67	12,998.83
11/15/2015	Paydown	161571FL3	250,000.00	Chase CHAIT Pool #2012-A5 0.59% Due 8/15/2017	9,955.79	108.25	10,064.04
11/15/2015	Paydown	43814HAC2	200,000.00	Honda Auto Receivables 2014-3 A3 0.88% Due 6/15/2018	0.00	146.67	146.67
11/15/2015	Paydown	477877AD6	265,000.00	John Deere Owner Trust 2014-B A3 1.07% Due 11/15/2018	0.00	236.30	236.30
11/16/2015	Maturity	31331J2S1	370,000.00	FFCB Note 1.5% Due 11/16/2015	370,000.00	2,775.00	372,775.00
11/18/2015	Paydown	43814GAC4	200,000.00	Honda Auto Receivables 2014-2 A3 0.77% Due 3/19/2018	0.00	128.33	128.33
11/19/2015	Interest	38259PAC6	350,000.00	Google Inc Note 2.125% Due 5/19/2016	0.00	3,718.75	3,718.75
11/20/2015	Interest	747525AG8	370,000.00	Qualcom Inc Note 1.4% Due 5/18/2018	0.00	2,590.00	2,590.00
11/20/2015	Maturity	313380L96	485,000.00	FHLB Note 0.5% Due 11/20/2015	485,000.00	1,212.50	486,212.50
11/21/2015	Interest	3135G0WJ8	500,000.00	FNMA Note 0.875% Due 5/21/2018	0.00	2,187.50	2,187.50
11/21/2015	Paydown	43813NAC0	280,000.00	Honda Auto Receivables 2015-2 A3 1.04% Due 2/21/2019	8,861.16	218.96	9,080.12
11/21/2015	Paydown	43814CAC3	67,799.78	Honda Auto Receivables 2013-1 A3 0.48% Due 11/21/2016	13,023.41	10.20	13,033.61
11/26/2015	Interest	3135G0ZY2	325,000.00	FNMA Note 1.75% Due 11/26/2019	0.00	2,843.75	2,843.75
11/30/2015	Interest	912828RU6	500,000.00	US Treasury Note 0.875% Due 11/30/2016	0.00	2,187.50	2,187.50
<b>Nov 2015</b>					<b>929,664.70</b>	<b>33,256.37</b>	<b>962,921.07</b>
12/07/2015	Interest	3133ECWV2	500,000.00	FFCB Note 0.875% Due 12/7/2016	0.00	2,187.50	2,187.50
12/11/2015	Interest	02665WAQ4	215,000.00	American Honda Finance Note 1.55% Due 12/11/2017	0.00	1,666.25	1,666.25
<b>Dec 2015</b>					<b>87,208.64</b>	<b>10,107.18</b>	<b>97,315.82</b>



### Cash Flow Report

From 07/31/2015

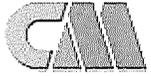
Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
12/15/2015	Paydown	43814CAC3	67,799.78	Honda Auto Receivables 2013-1 A3 0.48% Due 11/21/2016	12,483.23	3.99	12,487.22
12/15/2015	Paydown	43814HAC2	200,000.00	Honda Auto Receivables 2014-3 A3 0.88% Due 6/15/2018	0.00	146.67	146.67
12/15/2015	Paydown	89236WAC2	230,000.00	Toyota Auto Receivables Owner 2015-A 1.12% Due 2/15/2019	9,573.32	177.12	9,750.44
12/15/2015	Paydown	161571FL3	250,000.00	Chase CHAIT Pool #2012-A5 0.59% Due 8/15/2017	9,960.69	103.35	10,064.04
12/15/2015	Paydown	477877AD6	265,000.00	John Deere Owner Trust 2014-B A3 1.07% Due 11/15/2018	0.00	236.30	236.30
12/15/2015	Paydown	47787VAC5	285,000.00	John Deere Owner Trust 2014-A A3 0.92% Due 4/16/2018	19,645.50	203.05	19,848.55
12/15/2015	Paydown	89231MAC9	205,000.00	Toyota Auto Receivables Owner 2014-A 0.67% Due 12/15/2017	12,556.25	84.46	12,640.71
12/18/2015	Paydown	43814GAC4	200,000.00	Honda Auto Receivables 2014-2 A3 0.77% Due 3/19/2018	14,256.81	128.33	14,385.14
12/21/2015	Paydown	43813NAC0	280,000.00	Honda Auto Receivables 2015-2 A3 1.04% Due 2/21/2019	8,732.84	211.28	8,944.12
12/24/2015	Interest	166764AC4	350,000.00	Chevron Corp. Note 0.889% Due 6/24/2016	0.00	1,555.75	1,555.75
12/24/2015	Interest	3133834R9	500,000.00	FHLB Note 0.375% Due 6/24/2016	0.00	937.50	937.50
12/28/2015	Interest	3130A0C65	485,000.00	FHLB Note 0.625% Due 12/28/2016	0.00	1,515.63	1,515.63
12/29/2015	Interest	3137EADH9	190,000.00	FHLMC Note 1% Due 6/29/2017	0.00	950.00	950.00
<b>Dec 2015</b>					<b>87,208.64</b>	<b>10,107.18</b>	<b>97,315.82</b>
01/15/2016	Maturity	912828UG3	500,000.00	US Treasury Note 0.375% Due 1/15/2016	500,000.00	937.50	500,937.50
01/15/2016	Paydown	43814HAC2	200,000.00	Honda Auto Receivables 2014-3 A3 0.88% Due 6/15/2018	0.00	146.67	146.67
01/15/2016	Paydown	477877AD6	265,000.00	John Deere Owner Trust 2014-B A3 1.07% Due 11/15/2018	0.00	236.30	236.30
01/15/2016	Paydown	89236WAC2	230,000.00	Toyota Auto Receivables Owner 2015-A 1.12% Due 2/15/2019	9,379.45	168.19	9,547.64
01/15/2016	Paydown	161571FL3	250,000.00	Chase CHAIT Pool #2012-A5 0.59% Due 8/15/2017	9,965.59	98.45	10,064.04
01/15/2016	Paydown	47787VAC5	285,000.00	John Deere Owner Trust 2014-A A3 0.92% Due 4/16/2018	19,140.17	187.99	19,328.16
<b>Jan 2016</b>					<b>573,183.14</b>	<b>22,925.46</b>	<b>596,108.60</b>



Cash Flow Report

From 07/31/2015

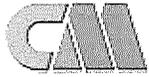
Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
01/15/2016	Paydown	89231MAC9	205,000.00	Toyota Auto Receivables Owner 2014-A 0.67% Due 12/15/2017	12,204.94	77.45	12,282.39
01/16/2016	Interest	94974BFG0	300,000.00	Wells Fargo Corp Note 1.5% Due 1/16/2018	0.00	2,250.00	2,250.00
01/18/2016	Paydown	43814GAC4	200,000.00	Honda Auto Receivables 2014-2 A3 0.77% Due 3/19/2018	13,888.64	119.19	14,007.83
01/20/2016	Interest	3135G0E33	500,000.00	FNMA Note 1.125% Due 7/20/2018	0.00	2,812.51	2,812.51
01/21/2016	Paydown	43813NAC0	280,000.00	Honda Auto Receivables 2015-2 A3 1.04% Due 2/21/2019	8,604.35	203.71	8,808.06
01/30/2016	Interest	3135G0GY3	290,000.00	FNMA Note 1.25% Due 1/30/2017	0.00	1,812.50	1,812.50
01/31/2016	Interest	084670BD9	1,000,000.00	Berkshire Hathaway Note 1.9% Due 1/31/2017	0.00	9,500.00	9,500.00
01/31/2016	Interest	912828SC5	500,000.00	US Treasury Note 0.875% Due 1/31/2017	0.00	2,187.50	2,187.50
01/31/2016	Interest	912828UJ7	500,000.00	US Treasury Note 0.875% Due 1/31/2018	0.00	2,187.50	2,187.50
<b>Jan 2016</b>					<b>573,183.14</b>	<b>22,925.46</b>	<b>596,108.60</b>
02/01/2016	Interest	3137EADK2	500,000.00	FHLMC Note 1.25% Due 8/1/2019	0.00	3,125.00	3,125.00
02/06/2016	Interest	459200HZ7	310,000.00	IBM Corp Note 1.125% Due 2/6/2018	0.00	1,743.75	1,743.75
02/08/2016	Interest	48125VLC2	2,000,000.00	JP Morgan Chase Floating Rate Note 1.358% Due 2/6/2017	0.00	6,800.00	6,800.00
02/15/2016	Paydown	161571FL3	250,000.00	Chase CHAIT Pool #2012-A5 0.59% Due 8/15/2017	9,970.49	93.55	10,064.04
02/15/2016	Paydown	43814HAC2	200,000.00	Honda Auto Receivables 2014-3 A3 0.88% Due 6/15/2018	12,646.68	146.67	12,793.35
02/15/2016	Paydown	477877AD6	265,000.00	John Deere Owner Trust 2014-B A3 1.07% Due 11/15/2018	0.00	236.30	236.30
02/15/2016	Paydown	89231MAC9	205,000.00	Toyota Auto Receivables Owner 2014-A 0.67% Due 12/15/2017	11,853.22	70.63	11,923.85
02/15/2016	Paydown	47787VAC5	285,000.00	John Deere Owner Trust 2014-A A3 0.92% Due 4/16/2018	18,634.26	173.32	18,807.58
02/15/2016	Paydown	89236WAC2	230,000.00	Toyota Auto Receivables Owner 2015-A 1.12% Due 2/15/2019	9,185.37	159.43	9,344.80
02/18/2016	Paydown	43814GAC4	200,000.00	Honda Auto Receivables 2014-2 A3 0.77% Due 3/19/2018	13,520.14	110.27	13,630.41
<b>Feb 2016</b>					<b>84,285.83</b>	<b>18,433.31</b>	<b>102,719.14</b>



Cash Flow Report

From 07/31/2015

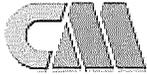
Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
02/21/2016	Paydown	43813NAC0	280,000.00	Honda Auto Receivables 2015-2 A3 1.04% Due 2/21/2019	8,475.67	196.26	8,671.93
02/26/2016	Interest	3135G0YE7	485,000.00	FNMA Note 0.625% Due 8/26/2016	0.00	1,515.63	1,515.63
02/28/2016	Interest	3135G0MZ3	500,000.00	FNMA Note 0.875% Due 8/28/2017	0.00	2,187.50	2,187.50
02/29/2016	Interest	912828UR9	500,000.00	US Treasury Note 0.75% Due 2/28/2018	0.00	1,875.00	1,875.00
<b>Feb 2016</b>					<b>84,285.83</b>	<b>18,433.31</b>	<b>102,719.14</b>
03/07/2016	Interest	3137EADP1	510,000.00	FHLMC Note 0.875% Due 3/7/2018	0.00	2,231.25	2,231.25
03/08/2016	Interest	3137EADC0	500,000.00	FHLMC Note 1% Due 3/8/2017	0.00	2,500.00	2,500.00
03/10/2016	Interest	808513AK1	315,000.00	Charles Schwab Corp Callable Note Cont 2/10/2018 1.5% Due 3/10/2018	0.00	2,362.50	2,362.50
03/12/2016	Interest	24422ESB6	115,000.00	John Deere Capital Corp Note 1.3% Due 3/12/2018	0.00	747.50	747.50
03/15/2016	Interest	912828C32	450,000.00	US Treasury Note 0.75% Due 3/15/2017	0.00	1,687.50	1,687.50
03/15/2016	Paydown	161571FL3	250,000.00	Chase CHAIT Pool #2012-A5 0.59% Due 8/15/2017	9,975.39	88.65	10,064.04
03/15/2016	Paydown	47787VAC5	285,000.00	John Deere Owner Trust 2014-A A3 0.92% Due 4/16/2018	18,127.77	159.03	18,286.80
03/15/2016	Paydown	89231MAC9	205,000.00	Toyota Auto Receivables Owner 2014-A 0.67% Due 12/15/2017	11,501.08	64.02	11,565.10
03/15/2016	Paydown	43814HAC2	200,000.00	Honda Auto Receivables 2014-3 A3 0.88% Due 6/15/2018	12,497.17	137.39	12,634.56
03/15/2016	Paydown	477877AD6	265,000.00	John Deere Owner Trust 2014-B A3 1.07% Due 11/15/2018	0.00	236.30	236.30
03/15/2016	Paydown	89236WAC2	230,000.00	Toyota Auto Receivables Owner 2015-A 1.12% Due 2/15/2019	8,991.06	150.86	9,141.92
03/18/2016	Paydown	43814GAC4	200,000.00	Honda Auto Receivables 2014-2 A3 0.77% Due 3/19/2018	13,151.26	101.60	13,252.86
03/21/2016	Paydown	43813NAC0	280,000.00	Honda Auto Receivables 2015-2 A3 1.04% Due 2/21/2019	8,346.84	188.91	8,535.75
03/27/2016	Interest	3135G0ZL0	420,000.00	FNMA Note 1% Due 9/27/2017	0.00	2,100.00	2,100.00
03/29/2016	Interest	3137EADL0	500,000.00	FHLMC Note 1% Due 9/29/2017	0.00	2,500.00	2,500.00
<b>Mar 2016</b>					<b>82,590.57</b>	<b>21,099.26</b>	<b>103,689.83</b>



### Cash Flow Report

From 07/31/2015

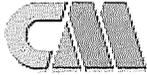
Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
03/29/2016	Interest	88579YAD3	350,000.00	3M Co. Note 1.375% Due 9/29/2016	0.00	2,406.25	2,406.25
03/31/2016	Interest	912828RH5	500,000.00	US Treasury Note 1.375% Due 9/30/2018	0.00	3,437.50	3,437.50
<b>Mar 2016</b>					<b>82,590.57</b>	<b>21,099.26</b>	<b>103,689.83</b>
04/01/2016	Interest	458140AH3	285,000.00	Intel Corp Note 1.95% Due 10/1/2016	0.00	2,778.75	2,778.75
04/02/2016	Interest	3137EADM8	500,000.00	FHLMC Note 1.25% Due 10/2/2019	0.00	3,125.00	3,125.00
04/15/2016	Paydown	161571FL3	250,000.00	Chase CHAIT Pool #2012-A5 0.59% Due 8/15/2017	9,980.29	83.75	10,064.04
04/15/2016	Paydown	43814HAC2	200,000.00	Honda Auto Receivables 2014-3 A3 0.88% Due 6/15/2018	12,342.36	128.23	12,470.59
04/15/2016	Paydown	477877AD6	265,000.00	John Deere Owner Trust 2014-B A3 1.07% Due 11/15/2018	17,116.19	236.30	17,352.49
04/15/2016	Paydown	89231MAC9	205,000.00	Toyota Auto Receivables Owner 2014-A 0.67% Due 12/15/2017	11,148.55	57.59	11,206.14
04/15/2016	Paydown	47787VAC5	285,000.00	John Deere Owner Trust 2014-A A3 0.92% Due 4/16/2018	17,620.69	145.13	17,765.82
04/15/2016	Paydown	89236WAC2	230,000.00	Toyota Auto Receivables Owner 2015-A 1.12% Due 2/15/2019	8,796.52	142.47	8,938.99
04/18/2016	Paydown	43814GAC4	200,000.00	Honda Auto Receivables 2014-2 A3 0.77% Due 3/19/2018	12,782.02	93.16	12,875.18
04/21/2016	Paydown	43813NAC0	280,000.00	Honda Auto Receivables 2015-2 A3 1.04% Due 2/21/2019	8,217.83	181.68	8,399.51
04/23/2016	Interest	3133EDDV1	185,000.00	FFCB Note 1.16% Due 10/23/2017	0.00	1,073.00	1,073.00
04/25/2016	Interest	3130A4GJ5	500,000.00	FHLB Note 1.125% Due 4/25/2018	0.00	2,812.50	2,812.50
04/27/2016	Interest	36962G5W0	300,000.00	General Electric Capital Corp Note 2.3% Due 4/27/2017	0.00	3,450.00	3,450.00
04/30/2016	Interest	912828SS0	485,000.00	US Treasury Note 0.875% Due 4/30/2017	0.00	2,121.88	2,121.88
04/30/2016	Interest	912828TW0	500,000.00	US Treasury Note 0.75% Due 10/31/2017	0.00	1,875.00	1,875.00
04/30/2016	Interest	912828WD8	500,000.00	US Treasury Note 1.25% Due 10/31/2018	0.00	3,125.00	3,125.00
<b>Apr 2016</b>					<b>98,004.45</b>	<b>21,429.44</b>	<b>119,433.89</b>



Cash Flow Report

From 07/31/2015

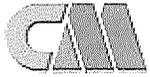
Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
05/03/2016	Maturity	037833AH3	365,000.00	Apple Inc Note 0.45% Due 5/3/2016	365,000.00	821.25	365,821.25
05/08/2016	Interest	48125VLC2	2,000,000.00	JP Morgan Chase Floating Rate Note 1.358% Due 2/6/2017	0.00	6,800.00	6,800.00
05/12/2016	Interest	3137EADF3	500,000.00	FHLMC Note 1.25% Due 5/12/2017	0.00	3,125.00	3,125.00
05/15/2016	Interest	91159HHD5	300,000.00	US Bancorp Callable Note Cont 4/15/2017 1.65% Due 5/15/2017	0.00	2,475.00	2,475.00
05/15/2016	Interest	717081DJ9	100,000.00	Pfizer Inc. Note 1.1% Due 5/15/2017	0.00	550.00	550.00
05/15/2016	Maturity	912828VC1	500,000.00	US Treasury Note 0.25% Due 5/15/2016	500,000.00	625.00	500,625.00
05/15/2016	Paydown	161571FL3	250,000.00	Chase CHAIT Pool #2012-A5 0.59% Due 8/15/2017	9,985.20	78.84	10,064.04
05/15/2016	Paydown	47787VAC5	285,000.00	John Deere Owner Trust 2014-A A3 0.92% Due 4/16/2018	17,113.02	131.62	17,244.64
05/15/2016	Paydown	89231MAC9	205,000.00	Toyota Auto Receivables Owner 2014-A 0.67% Due 12/15/2017	10,795.60	51.37	10,846.97
05/15/2016	Paydown	89236WAC2	230,000.00	Toyota Auto Receivables Owner 2015-A 1.12% Due 2/15/2019	8,601.76	134.26	8,736.02
05/15/2016	Paydown	43814HAC2	200,000.00	Honda Auto Receivables 2014-3 A3 0.88% Due 6/15/2018	12,182.13	119.18	12,301.31
05/15/2016	Paydown	477877AD6	265,000.00	John Deere Owner Trust 2014-B A3 1.07% Due 11/15/2018	16,713.27	221.03	16,934.30
05/18/2016	Paydown	43814GAC4	200,000.00	Honda Auto Receivables 2014-2 A3 0.77% Due 3/19/2018	12,412.42	84.96	12,497.38
05/19/2016	Maturity	38259PAC6	350,000.00	Google Inc Note 2.125% Due 5/19/2016	350,000.00	3,718.75	353,718.75
05/20/2016	Interest	747525AG8	370,000.00	Qualcom Inc Note 1.4% Due 5/18/2018	0.00	2,590.00	2,590.00
05/21/2016	Interest	3135G0WJ8	500,000.00	FNMA Note 0.875% Due 5/21/2018	0.00	2,187.50	2,187.50
05/21/2016	Paydown	43813NAC0	280,000.00	Honda Auto Receivables 2015-2 A3 1.04% Due 2/21/2019	8,088.66	174.55	8,263.21
05/26/2016	Interest	3135G0ZY2	325,000.00	FNMA Note 1.75% Due 11/26/2019	0.00	2,843.75	2,843.75
05/31/2016	Interest	912828RU6	500,000.00	US Treasury Note 0.875% Due 11/30/2016	0.00	2,187.50	2,187.50
<b>May 2016</b>					<b>1,310,892.06</b>	<b>28,919.56</b>	<b>1,339,811.62</b>



### Cash Flow Report

From 07/31/2015

Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
06/07/2016	Interest	3133ECWV2	500,000.00	FFCB Note 0.875% Due 12/7/2016	0.00	2,187.50	2,187.50
06/11/2016	Interest	02665WAQ4	215,000.00	American Honda Finance Note 1.55% Due 12/11/2017	0.00	1,666.25	1,666.25
06/15/2016	Paydown	161571FL3	250,000.00	Chase CHAIT Pool #2012-A5 0.59% Due 8/15/2017	9,990.11	73.93	10,064.04
06/15/2016	Paydown	43814HAC2	200,000.00	Honda Auto Receivables 2014-3 A3 0.88% Due 6/15/2018	12,016.34	110.24	12,126.58
06/15/2016	Paydown	89231MAC9	205,000.00	Toyota Auto Receivables Owner 2014-A 0.67% Due 12/15/2017	10,442.25	45.34	10,487.59
06/15/2016	Paydown	477877AD6	265,000.00	John Deere Owner Trust 2014-B A3 1.07% Due 11/15/2018	16,309.67	206.12	16,515.79
06/15/2016	Paydown	47787VAC5	285,000.00	John Deere Owner Trust 2014-A A3 0.92% Due 4/16/2018	16,604.76	118.50	16,723.26
06/15/2016	Paydown	89236WAC2	230,000.00	Toyota Auto Receivables Owner 2015-A 1.12% Due 2/15/2019	8,406.78	126.23	8,533.01
06/18/2016	Paydown	43814GAC4	200,000.00	Honda Auto Receivables 2014-2 A3 0.77% Due 3/19/2018	12,042.47	76.99	12,119.46
06/21/2016	Paydown	43813NAC0	280,000.00	Honda Auto Receivables 2015-2 A3 1.04% Due 2/21/2019	7,959.31	167.54	8,126.85
06/24/2016	Maturity	166764AC4	350,000.00	Chevron Corp. Note 0.889% Due 6/24/2016	350,000.00	1,555.75	351,555.75
06/24/2016	Maturity	3133834R9	500,000.00	FHLB Note 0.375% Due 6/24/2016	500,000.00	937.50	500,937.50
06/28/2016	Interest	3130A0C65	485,000.00	FHLB Note 0.625% Due 12/28/2016	0.00	1,515.63	1,515.63
06/29/2016	Interest	3137EADH9	190,000.00	FHLMC Note 1% Due 6/29/2017	0.00	950.00	950.00
<b>Jun 2016</b>					<b>943,771.69</b>	<b>9,737.52</b>	<b>953,509.21</b>
07/15/2016	Paydown	161571FL3	250,000.00	Chase CHAIT Pool #2012-A5 0.59% Due 8/15/2017	9,995.02	69.02	10,064.04
07/15/2016	Paydown	47787VAC5	285,000.00	John Deere Owner Trust 2014-A A3 0.92% Due 4/16/2018	16,095.91	105.77	16,201.68
07/15/2016	Paydown	89231MAC9	205,000.00	Toyota Auto Receivables Owner 2014-A 0.67% Due 12/15/2017	10,088.49	39.51	10,128.00
07/15/2016	Paydown	43814HAC2	200,000.00	Honda Auto Receivables 2014-3 A3 0.88% Due 6/15/2018	11,844.83	101.43	11,946.26
07/15/2016	Paydown	477877AD6	265,000.00	John Deere Owner Trust 2014-B A3 1.07% Due 11/15/2018	15,905.38	191.59	16,096.97
<b>Jul 2016</b>					<b>91,643.12</b>	<b>7,730.63</b>	<b>99,373.75</b>



### Cash Flow Report

From 07/31/2015

Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
07/15/2016	Paydown	89236WAC2	230,000.00	Toyota Auto Receivables Owner 2015-A 1.12% Due 2/15/2019	8,211.57	118.38	8,329.95
07/16/2016	Interest	94974BFG0	300,000.00	Wells Fargo Corp Note 1.5% Due 1/16/2018	0.00	2,250.00	2,250.00
07/18/2016	Paydown	43814GAC4	200,000.00	Honda Auto Receivables 2014-2 A3 0.77% Due 3/19/2018	11,672.14	69.27	11,741.41
07/20/2016	Interest	3135G0E33	500,000.00	FNMA Note 1.125% Due 7/20/2018	0.00	2,812.51	2,812.51
07/21/2016	Paydown	43813NAC0	280,000.00	Honda Auto Receivables 2015-2 A3 1.04% Due 2/21/2019	7,829.78	160.65	7,990.43
07/30/2016	Interest	3135G0GY3	290,000.00	FNMA Note 1.25% Due 1/30/2017	0.00	1,812.50	1,812.50
<b>Jul 2016</b>					<b>91,643.12</b>	<b>7,730.63</b>	<b>99,373.75</b>
<b>Total</b>					<b>5,207,010.36</b>	<b>237,207.14</b>	<b>5,444,217.50</b>

**THIS PAGE  
INTENTIONALLY LEFT BLANK**



STAFF REPORT  
CITY OF IMPERIAL BEACH

TO: HONORABLE MAYOR AND CITY COUNCIL  
FROM: ANDY HALL, CITY MANAGER *AH*  
MEETING DATE: SEPTEMBER 16, 2015  
ORIGINATING DEPT.: CITY MANAGER  
CITY CLERK  
CITY ATTORNEY  
SUBJECT: RESOLUTION NO. 2015-7625 TO REPEAL VARIOUS  
OUTDATED COUNCIL POLICIES

**EXECUTIVE SUMMARY:**

As part of an ongoing review of City policies, including Council policies, administrative policies and the Imperial Beach Municipal Code, staff presents this agenda item to repeal various Council policies that are outdated and obsolete.

**RECOMMENDATION:**

Approve Resolution No. 2015-7625 to repeal the policies.

**RATIONALE:**

The City regularly reviews and updates various policies. As part of an initial review of the Council policies, these policies were identified as outdated and/or obsolete. The identified policies should be repealed as part of routine housekeeping and good governance.

**OPTIONS:**

- Approve the resolution; or
- Continue the item and provide direction to the City Manager.

**BACKGROUND:**

The City Council has Council policies that date back to 1969. The policies range in issues that affect all departments of the City. There is no state law that requires a City to have a set of Council policies. However, some cities find it helpful to have certain policies designated as "Council policies" so that they can be easily accounted for and referenced.

**ANALYSIS:**

Some Council policies need to be updated and others can simply be repealed because they are no longer in use, are outdated, or have been superseded by the Municipal Code. Staff has

begun its review of the Council policies and proposes to accomplish the update in phases. This first step in the phased process is to simply repeal the policies that are unnecessary. The next step is to review and revise the policies that should stay but need updates and to potentially re-organize and renumber the policies. This process will take some time and is currently under review.

The policies and justification for the proposed repeals are discussed below. A copy of the Council Policy Manual is available at the City Clerk's office for review.

<u>Policy #</u>	<u>Year</u>	<u>Subject</u>
102	1991	Council Meeting Scheduling <ul style="list-style-type: none"><li>• Repeal because it is not followed nor used.</li></ul>
105	1986	Appointment of Acting City Manager <ul style="list-style-type: none"><li>• Repeal because the subject matter is covered by IBMC 2.04.050.</li></ul>
107	1995	Length of City Council Meeting <ul style="list-style-type: none"><li>• Repeal because it is not followed nor used and the City Council can always vote to manage the length of any particular meeting at the meeting.</li></ul>
113	1993	Planning Commission Appointment Process <ul style="list-style-type: none"><li>• Repeal because IBMC 2.18.010(D) provides for the process to appoint planning commissioners.</li></ul>
115	2012	Conflict of Interest Code <ul style="list-style-type: none"><li>• Repeal because IBMC 2.56.010 adopts the state conflict of interest code for IB city employees and the City Council adopts any updates to the conflict of interest code biannually. IBMC 2.56.040 sets forth the City Clerk's duties with respect to the procedures for record-keeping and disclosure categories. IBMC 2.56.040 requires the City Clerk to keep a copy of the current Conflict of Interest Code on file in the archives and to receive and also file in the archives the original statements of economic interest. There is no requirement under state or local law that the City's Conflict of Interest Code be placed in the Council policy manual.</li></ul>
201	1992	Status of City Contracts <ul style="list-style-type: none"><li>• Repeal because the policy is not used. The City Manager and Department Heads evaluate contracts and update contracts on an ongoing basis.</li></ul>
301	1979	Enforcement of Zoning Violations <ul style="list-style-type: none"><li>• Repeal because this policy is outdated and the subject matter is covered in IBMC Chapter 8.51, Zoning – Enforcement.</li></ul>
401	1991	Municipal Code Supplementation/Cost <ul style="list-style-type: none"><li>• Repeal because the updated Municipal Code is now available online and this policy is outdated.</li></ul>

- 410            1986    Certification of Funds by the City Treasurer
- Repeal because this policy is outdated. When staff submits an agenda item, the fiscal impact and source of funds is identified in the staff report and any budget amendments require a budget amendment resolution.
- 413            1996    Transfer of Money Within Budgeted Funds
- Repeal because the City Council approves the budget and the IBMC provides for the City Manager's authority for expenditures.
- 702            1982    General Plan Amendments
- Repeal because this policy is outdated.
- 803            1982    Denial of Services by Imperial Beach Community Services Program
- Repeal because this policy is outdated.

**ENVIRONMENTAL DETERMINATION:**

Not a project as defined by CEQA.

**FISCAL IMPACT:**

No fiscal impact.

Attachments:

1. Resolution 2015-7625

**RESOLUTION NO. 2015-7625**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IMPERIAL BEACH, CALIFORNIA, REPEALING VARIOUS OUTDATED COUNCIL POLICIES**

**WHEREAS**, the City Council has adopted various Council policies over the years; and

**WHEREAS**, City staff is undergoing a review of various policies and proposes to update the polices in a phased process; and

**WHEREAS**, City staff has identified various outdated and/or obsolete policies that can be removed from the Council Policy Manual and the City Council wishes to repeal the listed policies.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Imperial Beach as follows:

1. The above listed recitals are true and correct and hereby incorporated as findings.
2. The City Council hereby repeals the Council Policies listed below and hereby directs the City Clerk to remove such polices from the Council Policy Manual:  
102, 105, 107, 113, 115, 201, 301, 401, 410, 413, 702, and 803.

**PASSED, APPROVED, AND ADOPTED** by the City Council of the City of Imperial Beach at its meeting held on the 16<sup>th</sup> day of September 2015, by the following vote:

**AYES: COUNCILMEMBERS:**  
**NOES: COUNCILMEMBERS:**  
**ABSENT: COUNCILMEMBERS:**

\_\_\_\_\_  
**SERGE DEDINA, MAYOR**

**ATTEST:**

\_\_\_\_\_  
**JACQUELINE M. HALD, MMC**  
**CITY CLERK**



STAFF REPORT  
CITY OF IMPERIAL BEACH

TO: HONORABLE MAYOR AND CITY COUNCIL  
FROM: ANDY HALL, CITY MANAGER *AH*  
MEETING DATE: SEPTEMBER 16, 2015  
ORIGINATING DEPT.: HANK LEVIEN, DIRECTOR OF PUBLIC WORKS *HL*  
SUBJECT: CONSIDERATION AND ADOPTION OF RESOLUTION NO. 2015-7628 APPROVING 2015 "GREENBOOK STANDARD SPECIFICATIONS FOR PUBLIC WORKS CONSTRUCTION (GREENBOOK)" TO REPLACE 2012 GREENBOOK

**EXECUTIVE SUMMARY:**

Adoption of Resolution No. 2015-7628 approves the replacement of the 2012 "Greenbook Standard Specifications for Public Works Construction" [GREENBOOK], with the 2015 edition of the GREENBOOK. The GREENBOOK establishes design and construction standards for Capital Improvement and Public Works projects. Approval of the 2015 GREENBOOK will update the City of Imperial Beach Construction Standards for Capital Improvement and Public Works projects with the latest generally accepted engineering practices.

**RECOMMENDATION:**

Adopt Resolution No. 2015-7628 updating the current 2012 GREENBOOK to the 2015 GREENBOOK. All other construction standards documents shall remain as approved by City Council Resolution No. 2014-7499 on June 18, 2014.

**RATIONALE:**

The 2015 Greenbook is designed to aid in uniformity of plans and specifications used for Public Works construction and to promote competitive bidding by private contractors. The GREENBOOK provides specifications that have general applicability to public works projects.

**OPTIONS:**

- Receive and file the report from the City Manager;
- Adopt Resolution No. 2015-7628 adopting the 2015 GREENBOOK; or
- Request additional information and an additional report.

**BACKGROUND:**

City of Imperial Beach Public Works Construction standards are generally governed by three reference documents:

1. The GREENBOOK which is updated every three years. Minor updates are published annually in pamphlet form as amendments to the current editions.

2. The Greenbook Standard Plans for Public Work's Construction (companion to the GREENBOOK). Resolution No. 2014-7499 still applies to this standard.
3. The San Diego Regional Standard Drawings with three exceptions a. Trench Repairs Design b. Regional Standard Drawing G-4 Curb and Gutters-Rolled c. Regional Standard Drawing G-14D Concrete Driveway (confined Right-of-Way). Resolution No. 2014-7499 still applies to this standard.

**ANALYSIS:**

Adoption of Resolution 2015-7628 approving 2015 GREENBOOK will require Capital Improvement and Public Work's projects to use the latest design and construction standards. This keeps the City's construction standards up to date and defensible.

**ENVIRONMENTAL DETERMINATION:**

Not a project as defined by CEQA.

**FISCAL IMPACT:**

No direct fiscal impact.

Attachments:

1. Resolution No. 2015-7628

**RESOLUTION NO. 2015-7628**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IMPERIAL BEACH, CALIFORNIA, APPROVING 2015 "GREENBOOK STANDARD SPECIFICATIONS FOR PUBLIC WORKS CONSTRUCTION [GREENBOOK]" TO REPLACE 2012 GREENBOOK**

**WHEREAS**, the 2015 Edition of the Greenbook Standard Specifications for Public works Construction [GREENBOOK] was recently written and promulgated by Public Works Standards, Inc. to replace the 2012 GREENBOOK; and

**WHEREAS**, the Greenbook is designed to aid in uniformity of plans and specifications used for Public Works construction and to promote competitive bidding by private contractors; and

**WHEREAS**, The GREENBOOK provides specifications that have general applicability to public works projects; and

**WHEREAS**, City of Imperial Beach Public Works Construction standards are generally governed by three reference documents:

1. The GREENBOOK which is updated every three years. Minor updates are published annually in pamphlet form as amendments to the current editions.
2. The Greenbook Standard Plans for Public Work's Construction (companion to the GREENBOOK). Resolution No. 2014-7499 still applies to this standard.
3. The San Diego Regional Standard Drawings with three exceptions a. Trench Repairs Design b. Regional Standard Drawing G-4 Curb and Gutters-Rolled c. Regional Standard Drawing G-14D Concrete Driveway (confined Right-of-Way). Resolution No. 2014-7499 still applies to this standard.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Imperial Beach as follows:

1. This legislative body adopts the 2015 GREENBOOK as the new construction standard for all new projects replacing the 2012 GREEBOOK edition.

**PASSED, APPROVED, AND ADOPTED** by the City Council of the City of Imperial Beach at its meeting held on the 16th day of September 2015, by the following vote:

**AYES: COUNCILMEMBERS:**  
**NOES: COUNCILMEMBERS:**  
**ABSENT: COUNCILMEMBERS:**

---

**SERGE DEDINA, MAYOR**

**ATTEST:**

---

**JACQUELINE M. HALD, MMC**  
**CITY CLERK**

**THIS PAGE  
INTENTIONALLY LEFT BLANK**



STAFF REPORT  
CITY OF IMPERIAL BEACH

TO: HONORABLE MAYOR AND CITY COUNCIL

FROM: ANDY HALL, CITY MANAGER AH

MEETING DATE: SEPTEMBER 16, 2015

ORIGINATING DEPT.: ERIKA N. CORTEZ, HUMAN RESOURCES MANAGER EC

SUBJECT: ADOPTION OF RESOLUTION NO. 2015-7629 APPROVING AND ADOPTING THE MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN THE CITY AND THE MEMBERS OF THE CITY'S MISCELLANEOUS CLASSIFIED SERVICE/SERVICE EMPLOYEES INTERNATIONAL UNION LOCAL 221

**EXECUTIVE SUMMARY:**

Staff is recommending that the City Council adopt Resolution No. 2015-7629 approving the MOU between the City and SEIU for Fiscal Years 2015-2017. The terms of the MOU before Council were agreed upon between the City's Labor Negotiation Team and SEIU during negotiations. The MOU before Council codifies the terms agreed in Tentative Agreements between the City's Labor Negotiation Team and SEIU during negotiations.

**RECOMMENDATION:**

Adopt Resolution No. 2015-7629 which will approve and adopt the MOU between the City and SEIU for two years, effective July 1, 2015 thru June, 30, 2017.

**RATIONALE:**

The City's Negotiation Team and representatives of the bargaining unit held "meet and confer" meetings in an effort to reach agreement on a new Memorandum of Understanding.

**OPTIONS:**

- Adopt Resolution No. 2015-7629 which will approve the recommendation.
- Provide direction to the City Manager to take a specific action.

**BACKGROUND:**

The Memorandum of Understanding ("MOU") between the City and employees in the City's Miscellaneous Classified Service ("bargaining unit") for fiscal years 2013-2015 expired on June 30, 2015. The bargaining unit is formally represented by the Service Employees International Union Local 221 ("SEIU"), as the exclusive bargaining agent for the bargaining unit.

The City's Negotiation Team and representatives of the bargaining unit held "meet and confer" meetings in an effort to reach agreement on a new Memorandum of Understanding.

The City and the bargaining unit signed Tentative Agreements agreeing to the terms contained in the attached MOU. The MOU before Council for approval codifies the terms in the Tentative Agreements previously agreed upon between the City's Labor Negotiation Team and SEIU during negotiations.

**ANALYSIS:**

The changes from the previous MOU are as follows:

- 1) The parties agree to a new MOU for the period of July 1, 2015 through June 30, 2017; and
- 2) The City shall provide the following salary adjustments:
  - a. Miscellaneous Employees:
    1. No cost of living salary adjustments or salary increases in Fiscal Year 2015.
    2. Effective July 1, 2016, all permanent employees will receive a 2% cost of living salary adjustment applied to all classifications.
  - b. Lifeguards:
    1. Effective July 1, 2015, all full-time lifeguards will receive a 1.5% salary adjustment.
    2. Effective July 1, 2016, all lifeguards will receive a 2% cost of living salary adjustment applied to all classifications; and
- 3) The Sideletter to the SEIU MOU amending the health benefits from January 1, 2015 through June 30, 2015 will be extended to be effective July 1, 2015 through December 31, 2015.
  - a. Effective January 1, 2016, the City shall provide the following Cafeteria Plan Allotment:
    1. Employee Only enrolled in City medical plan: \$900.00 per month
    2. Employee + 1 enrolled in City medical plan: \$1,050.00 per month
    3. Employee + Family enrolled in City medical plan: \$1,350.00 per month
  - b. Effective January 1, 2017, the City shall provide the following Cafeteria Plan Allotment:
    1. Employee Only enrolled in City medical plan: \$900.00 per month
    2. Employee + 1 enrolled in City medical plan: \$1,100.00 per month
    3. Employee + Family enrolled in City medical plan: \$1,420.00 per month
  - c. For employees hired prior to July 1, 2011:
    1. Effective January 1, 2016, the maximum taxable cash out benefit will be reduced from \$400 to \$300 per month.
    2. Effective January 1, 2017, the maximum taxable cash out benefit will be reduced from \$300 to \$200 per month.

- d. For employees hired from July 1, 2011 to June 30, 2015:
  - 1. Effective January 1, 2016, the maximum taxable cash out benefit for employees who elect to be covered under the City's health insurance plans will be reduced from \$400 to \$300 per month. Effective January 1, 2017, the maximum taxable cash out benefit for employees who elect to be covered under the City's health insurance plans will be reduced from \$300 to \$200 per month.
  - 2. Effective January 1, 2016, the maximum taxable cash out benefit for employees who elect not to be covered under the City's health insurance plans will be reduced from \$150 to \$100 per month. Effective January 1, 2017, the maximum taxable cash out benefit for employees who elect not to be covered under the City's health insurance plans will be reduced from \$100 to \$50 per month.
- e. Employees hired after July 1, 2015, shall not be permitted to cash out any amount as a taxable cash benefit; and
- f. Employees must be enrolled in a City medical plan in order to use any Cafeteria Plan Allotments for the Health Care FSA and Dependent Care FSA; and
- 4) The City shall increase the annual amount for safety shoes for Public Works employees by \$25, from \$150 to \$175, and language in the MOU regarding uniforms will be updated to comply with CalPERS and PEPRA; and
- 5) The MOU has been updated to comply with the Healthy Workplaces/Healthy Families Act of 2014 which provides 24 hours or 3 days of paid sick leave to part-time employees (full-time employees already receive paid sick leave); and
- 6) An employee assigned to work in a higher classification for three or more cumulative working days within two consecutive pay periods will receive out-of-classification pay; and
- 7) The City will terminate the Holiday Furlough program, and will implement Holiday Closures to take effect during the otherwise normal workweek between the holidays of December 25 and January 1. Fulltime employees and administrative part-time employees with an established work schedule will be compensated holiday pay for the observed Holiday Closures. Lifeguards and beach maintenance workers are not eligible for holiday pay for the Holiday Closures because they may work on observed holidays.
- 8) The Marine Safety Captain shall implement a schedule for lifeguard employees.
- 9) Employees may request that overtime worked may be compensated either by a cash payment or compensatory time. The method of compensation shall be determined by the Department Head.
- 10) The parties agreed that Holiday Bank will be eliminated, and employees will be paid holiday pay in the payperiod the holiday occurred for all recognized City holidays. Employees required to work on a recognized City holiday will be paid two (2) times the employee's regular rate of pay for the first six (6) holidays in a fiscal year. After an

employee has worked six (6) holidays in a fiscal year, if an employee is required to work any additional holidays that same fiscal year, the employee will be paid one and one half (1 ½) times the regular rate of pay for every hour worked. Effective June 30, 2017, employees required to work on recognized City holidays shall be compensated at one and one half (1 ½) times the regular rate of pay for all holidays worked.

- 11) Full-time permanent employees may exceed \$1000 in tuition reimbursement per fiscal year with prior approval of a "career plan" by the City Manager. The City will provide to employees upon proof of completion of a job related degree the following education incentive stipend:
- |                       |                   |
|-----------------------|-------------------|
| a. Associate Degree:  | \$50.00 per year  |
| b. Bachelor's Degree: | \$100.00 per year |
| c. Master's Degree:   | \$200.00 per year |

Two degree stipends cannot be combined; and

- 12) As requested by SEIU, the City will study the feasibility of an alternative 4/10 work schedule; and
- 13) The MOU contains clean up language for alternative work schedules and alternative work schedule changes for Tidelands Division employees that were previously agreed to between the parties; and
- 14) The parties have agreed to clean up language throughout the MOU pursuant to the Tentative Agreements.

The City's Negotiation Team and representatives from the bargaining unit agreed to minor changes to the language in the Personnel Rules as part of these MOU negotiations. Formal changes to the Salary Schedule and Personnel Rules implementing the terms agreed upon in these negotiations will be brought to City Council at a future date.

The membership of the bargaining unit ratified the terms of the MOU.

**ENVIRONMENTAL DETERMINATION:**

Not a project as defined by CEQA.

**FISCAL IMPACT:**

The total general fund cost impact over the two year budget term is approximately \$90,300. The approved Fiscal Year 2015-2017 Budget has sufficient funds to cover these costs.

Attachments:

1. Resolution No. 2015-7629
2. SEIU MOU

**RESOLUTION NO. 2015-7629**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IMPERIAL BEACH, CALIFORNIA, APPROVING AND ADOPTING THE MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN THE CITY AND THE MEMBERS OF THE CITY'S MISCELLANEOUS CLASSIFIED SERVICE/SERVICE EMPLOYEES INTERNATIONAL UNION LOCAL 221**

**WHEREAS**, Employer-Employee Relations for the City of Imperial Beach (hereinafter, "City") are governed by California Government Code section 3500 through 3511, known as the Meyers-Milias-Brown Act; and

**WHEREAS**, the employees in the City's Miscellaneous Classified Service (hereinafter, "bargaining unit") are formally represented by the Service Employees International Union Local 221 (hereinafter, "SEIU"), as the exclusive bargaining agent for the bargaining unit; and

**WHEREAS**, the Memorandum of Understanding ("MOU") between the City and SEIU for Fiscal Years 2013-2015 expired on June 30, 2015; and

**WHEREAS**, the parties held "meet and confer" sessions in an effort to reach an agreement on a new MOU; and

**WHEREAS**, the City's Labor Negotiating Team and SEIU tentatively agreed upon provisions for a new MOU for Fiscal Years 2015-2017; and

**WHEREAS**, the MOU for Fiscal Years 2015-2017 has been ratified and approved by the membership of the SEIU; and

**WHEREAS**, upon approval of the Resolution by City Council, the MOU shall reflect the sole agreement of the parties and supersede all prior agreements whether written or oral;

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Imperial Beach as follows:

1. The above recitals are true and correct.
2. The MOU between the City and SEIU is hereby adopted.

**PASSED, APPROVED, AND ADOPTED** by the City Council of the City of Imperial Beach at its meeting held on the 16<sup>th</sup> day of September 2015, by the following vote:

**AYES: COUNCILMEMBERS:**  
**NOES: COUNCILMEMBERS:**  
**ABSENT: COUNCILMEMBERS:**

\_\_\_\_\_  
**SERGE DEDINA, MAYOR**

**ATTEST:**

\_\_\_\_\_  
**JACQUELINE M. HALD, MMC**  
**CITY CLERK**



**MEMORANDUM OF UNDERSTANDING**

Between

**THE CITY OF IMPERIAL BEACH**  
825 Imperial Beach Boulevard  
Imperial Beach, CA. 91932

And

**SERVICE EMPLOYEES INTERNATIONAL UNION (SEIU)**  
**LOCAL 221**  
4004 Kearny Mesa Road  
San Diego, CA. 92111

**TERM:**

July 1, 2015 – June 30, 2017

\* \* \* \* \*

## TABLE OF CONTENTS

<u>ARTICLE</u>		<u>PAGE</u>
	Preamble . . . . .	4
Article 1.0	Recognition . . . . .	4
Article 2.0	Management Rights . . . . .	4
Article 3.0	Employee Rights. . . . .	5
Article 4.0	Responsibilities of the Union. . . . .	5
Article 5.0	Unfair Employee Relations Practices . . . . .	6
Article 6.0	Grievance Procedure. . . . .	6
Article 7.0	Discharge of Other Disciplinary Action. . . . .	6
Article 8.0	General Provisions . . . . .	7
Article 9.0	Out of Classification Pay. . . . .	9
Article 10.0	Hours of Work & Rest Periods. . . . .	9
Article 11.0	Sick Leave and Industrial Accident Benefits . . . . .	12
Article 12.0	Holiday and Vacation Benefits. . . . .	15
Article 13.0	Holiday Closures . . . . .	17
Article 14.0	Insurance Benefits . . . . .	18
Article 15.0	Uniforms . . . . .	22
Article 16.0	Salaries. . . . .	24
Article 17.0	Retirement Benefits . . . . .	24
Article 18.0	Re-negotiation . . . . .	25
Article 19.0	Implementation . . . . .	25
Article 20.0	Emergency . . . . .	25

**TABLE OF CONTENTS**  
**(continued)**

<b>Article 21.0</b>	<b>Savings Clause</b>	.	.	.	.	.	.	<b>25</b>
<b>Article 22.0</b>	<b>Agreement Review</b>	.	.	.	.	.	.	<b>26</b>
<b>Article 23.0</b>	<b>Safety Program</b>	.	.	.	.	.	.	<b>26</b>
<b>Article 24.0</b>	<b>Smoking</b>	.	.	.	.	.	.	<b>26</b>
<b>Article 25.0</b>	<b>Educational Benefits</b>	.	.	.	.	.	.	<b>26</b>
<b>Article 26.0</b>	<b>Employee Assistance Program</b>	.	.	.	.	.	.	<b>27</b>
<b>Article 27.0</b>	<b>Service Fee</b>	.	.	.	.	.	.	<b>28</b>
<b>Article 28.0</b>	<b>Labor Management Committee</b>	.	.	.	.	.	.	<b>29</b>
<b>Article 29.0</b>	<b>Term</b>	.	.	.	.	.	.	<b>30</b>
<b>Article 30.0</b>	<b>Catastrophic Leave</b>	.	.	.	.	.	.	<b>30</b>
<b>Article 31.0</b>	<b>Payroll Policies</b>	.	.	.	.	.	.	<b>30</b>
<b>Article 32.0</b>	<b>Strikes and Other Concerted Activities</b>	.	.	.	.	.	.	<b>30</b>
<b>Article 33.0</b>	<b>Holiday Pay Program for Part-Time Employees</b>	.	.	.	.	.	.	<b>30</b>

**Exhibits:**

Exhibit “A” SEIU Recognition of Miscellaneous Service Classifications – FY 15-17

## **Preamble**

Representatives of the City of Imperial Beach and the Service Employees International Union (SEIU) Local 221, have met and conferred in good faith regarding wages, hours and other terms and conditions of employment and have exchanged freely information, opinions and proposals in a sincere effort to reach agreement on all matters relating to the employment conditions and employer-employee relations of such employees.

This Memorandum of Understanding hereinafter referred to as “M.O.U” is entered into pursuant to the Meyers-Millas-Brown Act (Government Code Section 3500-3511) and has been jointly prepared by the parties.

This M.O.U shall constitute the whole and entire existing agreement for salary and fringe benefits applicable to members of the SEIU Local 221 hereinafter referred to as “UNION”, and it supersedes all prior agreements, commitments, and practices.

It is understood by the parties that part-time seasonal employees continue to be entitled to the benefits that they were receiving as of the effective date of this agreement. It is further understood that those benefits which the part-time seasonal employees are not currently receiving will not apply to them for the duration of this agreement, with the exception of benefits contained in this agreement.

This M.O.U. shall be presented to the Imperial Beach City Council as the joint recommendations of the undersigned for employee salary and fringe benefits adjustments for a two-year (2) period commencing July 1, 2015, and ending June 30, 2017.

The CITY recognizes that the UNION is the sole and exclusive bargaining agent and representative of the CITY’S Miscellaneous Classified Service which are currently in the bargaining unit or which may later be added pursuant to the Imperial Beach Employer-Employee Relations Policy and State Law.

### **Article 1.0 Recognition**

The CITY recognizes SEIU Local 221 as the exclusive representative for employees in the classifications listed in Exhibit “A”.

### **Article 2.0 Management Rights**

It is agreed that the City of Imperial Beach, hereafter to be referred to as the “CITY” has the exclusive right to determine the mission of each of its constituent departments, divisions, boards, and commissions; to set standards of selection for employment and promotion; to exercise control and discretion over its organization and operations; to direct its employees and to take disciplinary action for proper cause; to relieve its employees from duty because of lack of work or other legitimate reasons; to maintain the efficiency of governmental operations; to determine the methods, means and personnel by which government operations are to be conducted; to determine the context of job classifications; to take all necessary actions to carry out its mission in emergencies; and to exercise complete control and discretion over the technology of performing its work.

The exercise of such rights shall be reasonable and shall not preclude employees of the UNION, from meeting and conferring with management representatives about the effect that these decisions may have on matters pertaining to wages, hours, and other terms and conditions of employment.

### **Article 3.0 Employee Rights**

It is agreed that each individual employee shall have the following rights which he/she may exercise in accordance with applicable laws, ordinances, and rules and regulations:

- a. The right to form, join, and participate in the activities of employee organizations of his/her own choosing for the purpose of representation on matters of his/her employee relations with the CITY, or to refuse to join or participate in the activities of any organization.
- b. The right to be free from interference, intimidation, restraint, coercion, discrimination, or reprisal on the part of his/her department head, his/her supervisor, or other employees, or employees organizations, with respect to his/her membership or non-membership in any employee organization or with respect to any lawful activity associated therewith which is within the scope of representation.
- c. The right to represent himself/herself individually in his/her employee relations with the CITY or through an authorized UNION representative.

It is agreed that whenever a CITY employee desires to represent himself/herself in consulting with CITY management during his/her regular hours of work, he/she shall first request and obtain from his/her department head permission to take time off to do so, which permission shall not be unreasonably withheld.

### **Article 4.0 Responsibilities of the Union**

Recognizing the crucial role of the CITY in the preservation of the public health, safety and welfare of a free society, the UNION agrees that it will take all reasonable steps to cause the employees covered by this agreement, individually and collectively, to perform all of their assigned duties, rendering loyal and efficient service to the very best of their abilities.

The UNION, therefore, agrees that there shall be no interruption of these services for any cause whatsoever by the employees it represent; nor shall there be any concerted failure by them to report for duty; nor shall they absent themselves from their work or abstain, in whole or in part, from the full, faithful, and proper performance of all the duties of their employment.

The UNION further agrees that it shall not encourage any strikes, sit-downs, stay-ins, slow downs, stoppages of work, malingering, or any acts that interfere in any manner or to any degree with the continuity of all CITY services during the term of this agreement.

1. Bulletin Boards: CITY bulletin boards shall be provided to the UNION at City Hall, Fire Department, Public Works, and the Lifeguard station for UNION communications with members including posting announcements, news items, meeting notices, agendas, social activities, and related materials. The UNION shall be responsible to maintain the space provided.

## **Article 5.0 Unfair Employee Relations Practices**

1. It is agreed that it shall be unfair employee relations practice for the CITY and its management representatives:
  1. To interfere with, restrain, discriminate, intimidate, or coerce employees in the exercise of the rights recognized or granted in the M.O.U.
  - b. To dominate or interfere with the formation of any employee organization or contribute financial support to it, provided the rights recognized or granted to employee organizations in this M.O.U. shall not be construed as financial support.
  - c. To refuse to meet and confer in good faith with representatives of recognized employee organizations on matters within the scope of representation.
2. It is agreed that it shall be an unfair employee relations practice for the UNION, its representatives, or members:
  - a. To interfere with, restrain, discriminate, intimidate, or coerce employees in the exercise of the rights recognized or granted in the M.O.U.
  - b. To refuse to meet and confer in good faith CITY officials on matters within the scope of representation.
  - c. To refuse to furnish the CITY in writing the names of its representatives, shop stewards and/or their alternates.

## **Article 6.0 Grievance Procedure**

It is agreed that the UNION shall have the right to assist any employee covered by this M.O.U. who requests representation of his/her grievance and/or work safety measures for consideration of CITY representatives. The CITY shall release authorized personnel during normal work hours to resolve such grievances, and the pay for such personnel will continue during this period, but overtime pay will not be authorized.

The Grievance Procedure is in the City of Imperial Beach Personnel Rules Article X – Grievance Procedure, and incorporated herein.

## **Article 7.0 Discharge or Other Disciplinary Action**

It is agreed that the CITY shall advise the employee involved of his/her right to representation and a statement in writing for the reason or reasons for taking any disciplinary action against him/her.

It is agreed that all appeals relating to disciplinary action shall be submitted in writing to the CITY in accordance with Article IX – Disciplinary Procedure, of the City of Imperial Beach Personnel Rules, incorporated herein.

## Article 8.0 General Provisions

1. Dismissal During Probation: It is agreed that the CITY shall have the right to dismiss for cause any newly hired employee during the initial twelve (12) month probationary period. Such discharge shall not be subject to the Grievance Procedure or to the Discipline Procedure of the City of Imperial Beach Personnel Rules.
2. Discrimination: It is agreed that there shall be no discrimination on the part of the CITY or the UNION by reason of race, religious creed, ancestry, physical disability, mental disability, medical condition, marital status, age, sex, color, national origin, or sexual orientation, or any other federally or state recognized protected class, UNION membership or non-UNION membership.
3. Personnel Folder: Employees have the right to review their individual personnel folder in the presence of a Human Resources Department staff member. Access shall be scheduled at the convenience of the employee and the Human Resources Department. Copies of all materials to be included in personnel folders shall be provided to individual employees.
4. Visitation Rights: It is agreed that the authorized representatives of the UNION shall be allowed to visit the CITY's work premises for the purpose of ascertaining whether or not this M.O.U. is being observed, to have access to the bulletin boards, and the right to be present at any meeting between the stewards and the employer. If he/she desires to interview any employee privately, he/she shall be permitted to do so during work hours, with the permission of the employee's immediate supervisor or superior. The Business Agent or authorized representatives shall not interfere with the normal work hours operations or cause unnecessary loss of time to the CITY.
5. Residence Location: It is agreed that the employees shall keep the CITY informed immediately of any change of their telephone number and mailing address. The CITY shall be deemed to have satisfied all notification requirements under the M.O.U. by attempting to contact the employee through the last address of record.
6. Supervisory Meetings: Any Supervisor covered by this agreement who is required to attend any meeting on CITY business either before or after scheduled work hours shall receive compensation exclusive of travel time.
7. Training Sessions: Employees may be required to attend training sessions necessary to job indoctrination, performance, supervision, workplace safety, and any other training deemed necessary by the CITY, which will be on CITY time.
8. New Employees: The CITY will provide the UNION President and UNION Field Representative with names and departments of newly hired employees.
9. Human Resources Department: Where questions arise as to the benefits employees may receive under the CITY's rules, the employee should direct those questions to the CITY's Human Resources Department.
10. Mileage Reimbursement: If an appropriate CITY owned vehicle is not available, the employee may use their own vehicle to conduct CITY business with prior written authorization from their immediate supervisor or the Human Resources Department. Prior to an employee using the employee's personal vehicle to conduct CITY business or for work-related travel, the employee must submit evidence to the Human Resources Department of automobile liability insurance required by the State of California. Employees shall be reimbursed at the current rate allowed by

- the Internal Revenue Service for the authorized use of their private vehicle on CITY business. However, if a CITY owned vehicle is available and the Employee chooses to use the Employee's own vehicle instead, the Employee will not receive mileage reimbursement. Employees will not receive mileage reimbursement for commute between the Employee's home and work. Employees shall be reimbursed for parking fees paid while using their vehicle on CITY business.
11. Salary Increases: Salary increases that are based on a known date, such as longevity pay and step increase, shall be paid the first day of the employee anniversary date.
  12. Promotion Salary: Upon promotion, an employee's new pay scale shall be at least 5 percent higher or shall fall upon the nearest step within the range of the classification being promoted to, whichever is higher. A person can never be paid higher in base salary than the highest step of the pay range of the classification to which they are being promoted.
  13. Inoculations: Employees who in the course of their regular duties are exposed to raw sewage will receive inoculations as medically necessary at CITY expense. Those employees who in the course of their regular duties may be exposed to sewage contaminated water will be offered inoculations as medically appropriate at CITY expense.
  14. Outsource: The CITY shall notify the Union prior to issuance of any solicitation of work traditionally performed by regular employees of the CITY. The CITY shall notify the UNION in writing thirty (30) days prior to the effective date of any services contract which will require the performance of labor previously provided by CITY employees. In such an event, the UNION may request in writing the discussion of alternatives to such subcontracting. A request to this effect must be received by the City Manager within seven (7) days from receipt by the UNION of the aforementioned notice from the CITY. The CITY shall forestall, for a reasonable period of time, the implementation of any such services contract to allow for a period of negotiation between the CITY and UNION on such alternatives to subcontracting out work previously provided by CITY employees.
  15. Bi-lingual Pay Differential: When an employee possesses competent bi-lingual skills, that full-time employee shall be granted \$50.00 a month for use of this skill, with part-time employees receiving \$.40 cents per hour, not to exceed \$50 per month. Competence shall be determined by an oral and written test mutually agreed to by the CITY and UNION.
  16. Skin Cancer Prevention: The CITY shall make available sunscreen for all employees that spend the majority of the workday in an outside environment. The CITY shall provide an annual education session on skin cancer, and how to prevent it.
  17. Pay Differential: As designated by the Public Works Director a maximum of two (2) employees with Backflow Certification and a maximum of three (3) employees with Hazardous Materials Labeling & Packaging Standards Certification shall receive an additional \$40 per month to maintain and utilize said Certifications for the benefit of the CITY. In addition, as designated by the Public Works Director, a maximum of five (5) employees with Collection System Maintenance Grade Certification shall receive either \$20 per month for Grade 1, \$30 per month for Grade 2, \$40 per month for Grade 3, or \$50 per month for Grade 4.
  18. Ergonomics: The CITY will offer ergonomic equipment to meet the reasonable individual needs of employees at a reasonable cost.

19. Direct Deposit: All employees are encouraged to sign up for direct deposit. If the need arises to replace a payroll check for any employee that does not utilize direct deposit, the check will be reissued with the next regularly scheduled payroll distribution.
20. Notary Pay Differential: The CITY will continue to provide \$50.00 per month to employees who maintain a public notary and who are designated by the CITY as a Public Notary.

#### **Article 9.0 Out-of-Classification Pay**

An employee who is assigned in writing to work in a higher classification during the fiscal year for three (3) or more cumulative working days within two (2) consecutive pay periods will be paid at the salary schedule for the higher classification at the lowest step or 5 percent above the current salary, whichever is higher.

#### **Article 10.0 Hours of Work & Rest Periods**

**This Article is intended to define the normal hours of work and shall not be construed as a guarantee of hours of work per day or per week, or days of work per week.**

1. Work Schedule: Eight (8) hours per day for not more than five (5) days per week, forty (40) hours, shall constitute a normal work schedule for employees of the CITY covered by this agreement. A schedule other than eight (8) hours per day, five (5) days per week may be established with mutual agreement by both the affected employees and management.
2. Alternative 9/80 Work Schedule: The normal work schedule for full-time employees participating in the Alternative 9/80 Work Schedule shall be ten (10) consecutive hours inclusive of a one-hour unpaid lunch period and two paid fifteen (15) minute rest periods in compliance with federal and state wage and hour laws (9 hours of work). In accordance with this 9/80 program, one work day (Friday) falling within each pay period will consist of nine (9) consecutive hours inclusive of a one-hour unpaid lunch period and two paid fifteen (15) minute rest periods in compliance with federal and state wage and hour laws (8 hours of work). The workweek for FLSA overtime purposes shall start four (4) hours into the eight (8) hour work day, and the employee's regular day off shall be on the same day of the week in the following week. Employees cannot change their regular day off.
3. Public Works Employees Alternate 9/80 Work Schedule: The normal work schedule for full-time employees participating in the Public Works Alternative 9/80 Work Schedule shall be nine and a half (9 ½) consecutive hours inclusive of an unpaid thirty (30) minute lunch period and two paid fifteen (15) minute rest periods in compliance with federal and state wage and hour laws (9 hours of work). In accordance with this 9/80 program, one work day (Friday) falling within each pay period will consist of eight and a half (8 ½) consecutive hours inclusive of an unpaid thirty (30) minute lunch period and two paid fifteen (15) minute rest periods in compliance with federal and state wage and hour laws (8 hours of work). The workweek for FLSA overtime purposes shall start four (4) hours into the eight (8) hour work day, and the employee's regular day off shall be on the same day of the week in the following week. Employees cannot change their regular day off.

4. Tidelands Division Employees Alternate 9/80 Work Schedule: The follow position classifications shall participate in the Tidelands Division Employees Alternate 9/80 work schedule:

- Lead Maintenance Worker: 2 positions
- Maintenance Worker II: 1 position- one Maintenance Worker II already participates in the Public Work Employees Alternative 9/80 Schedule as described in section 3 above.

All of the above listed three (3) Tidelands Division classifications must participate in the Tidelands Alternative 9/80 Work Schedule. If the Tidelands Alternative 9/80 Work Schedule is eliminated, it must be eliminated for all of the above listed three (3) Tidelands Division classifications. The normal work schedule for full-time employees participating in the Tidelands Alternative 9/80 Work Schedule shall be nine and a half (9 ½) consecutive hours inclusive of an unpaid thirty (30) minute lunch period and two paid fifteen (15) minute rest periods in compliance with federal and state wage and hour laws (9 hours of work). In accordance with this 9/80 program, one work day (Wednesday or Friday, as assigned by the City) falling within each pay period will consist of eight and a half (8 ½) consecutive hours inclusive of an unpaid thirty (30) minute lunch period and two paid fifteen (15) minute rest periods in compliance with federal and state wage and hour laws (8 hours of work). The workweek for FLSA overtime purposes shall start four (4) hours into the eight (8) hour work day, and the employee's regular day off shall be on the same day of the week in the following week (Wednesday or Friday). Employees cannot change their regular day off. The change in schedule for the Tidelands Alternative 9/80 work schedule will be effective May 29, 2015.

The Tidelands Division schedule change from summer schedule to winter schedule, and vice versa, must coincide with the first day of a new payperiod.

5. Alternative 9/80 Schedule: All Alternative 9/80 Work Schedules must be implemented so that they do not create regularly scheduled overtime for employees. The CITY and the Union will continue to study the impact and feasibility of Alternative 9/80 Work Schedules subject to budget and operational constraints, approval of the City Council and vote of the Union membership. Ongoing implementation of an Alternative 9/80 Work Schedule is subject to review by the City of program merits subject to operational and financial impacts. Employees do not have a right to participate in an Alternative 9/80 Work Schedule. The City may modify or discontinue any Alternative 9/80 Work Schedule at any time subject to meet and confer.
6. Sections 1, 2, 3, 4, and 5 do not apply to the lifeguard employees' work schedule. A schedule for lifeguard employees shall be developed and implemented by the Marine Safety Captain.
7. Overtime Defined: Overtime work shall include only time worked by employees at the request of department heads, authorized and approved by the City Manager, and that is in excess of 40 hours in a workweek, provided; however, that leave without pay shall not be considered to be work time.

Lifeguards shall receive overtime only when authorized and approved to work over 40 hours in a workweek, provided, however, that leave without pay shall not be considered to be work time.

8. Overtime Compensation: This overtime shall be compensated by cash payment or by compensatory time off at one and one-half (1-1/2) times the regular rate of pay. The smallest unit of time to be used in computing overtime shall be one-quarter (1/4) hour. Pursuant to the Fair Labor Standards Act, overtime will be calculated using the regular rate of pay and will include all legally required specialty pays.

An employee may request that overtime worked may be compensated either by a cash payment or compensatory time at one and one-half (1 ½) the employee's permanent established hourly salary rate. Method of compensation (overtime or compensatory time) shall be determined by the department head.

In compliance with the Fair Labor Standards Act, the maximum accrual of compensatory time is 240 hours and may be carried forward from year to year.

7. Call-Back Pay: An employee required to perform call-back work shall receive a minimum of not less than three (3) hours at one and one half (1-1/2) times his/her regular range for such call-back work, even if less service is required.
8. Stand-by Pay: An employee may be required to be on "stand-by" subject to emergency call-back after working hours and on weekends and holidays whereby personal time is limited. Employees designated to be on stand-by pay shall have a communication device (i.e. cell phone, pager, etc.) issued by the authorized Department for the designated stand-by period. Employees authorized for stand-by pay shall be compensated at the following rates, as follows:
- For a normal work day stand-by shift, pay shall be two (2) hours per day.
  - For a normal weekend stand-by shift (Saturday or Sunday), pay shall be three (3) hours per day.
  - For a holiday stand-by shift observed in accordance with an employee M.O.U., pay shall be four (4) hours per day.
9. Building inspections on closed Fridays: The position of Building/Housing Inspector (I or II) and Fire Safety Inspector (I or II) may be required to work alternative 9/80 closed Fridays providing building inspections. These inspections shall be scheduled not less than 24 hours in advance beginning at 7:30 a.m. in appropriate increments and shall not be scheduled past 11:30 a.m. The position(s) providing these inspections shall work a minimum of three (3) hours (or up to five (5) hours as warranted by the number of inspections scheduled) performing inspections or office work to earn a minimum of three (3) hours of over-time or a maximum of five (5) hours of overtime. If no inspections are requested on a 9/80 closed Friday then no hours shall be worked. If all field inspection work is completed prior to the three-hour minimum, the employee shall have the option to work less than the three (3) hours (and be paid for actual over-time hours worked) or continue to work in the office to earn the minimum three-hours of overtime.
10. Travel Time: If an employee is required to attend an out-of-town event at the request of the department head, the employee's time spent traveling to and from the event will be counted as work time. Travel time is defined as time spent driving, or as a passenger, or time spent waiting to purchase a ticket, check baggage, or get on board. Time spent taking a break from travel in order to eat a meal, sleep, or engage in purely personal pursuits not connected with traveling or making necessary travel connections will not be counted as time worked. Any travel time in excess of the normal working hours will be paid overtime if the employee works more than 40 hours in a workweek.

11. As requested by the UNION, the City will study the feasibility of an alternative 4/10 work schedule. An alternative schedule may be established with mutual agreement by both the affected employees and management.

**Article 11.0 Sick Leave and Industrial Accident Benefits**

Sick leave benefits are subject to the Healthy Workplaces/Healthy Families Act of 2014, and any subsequently adopted state regulations. If there is a conflict between this MOU and the requirements of the Health Workplaces/Healthy Families Act of 2014 or any duly adopted state regulations, the Healthy Workplaces/Healthy Families Act and/or state regulations shall prevail.

Full-Time City Employees:

It is agreed that sick leave for each probationary and regular full-time employee in the CITY service subject to these provisions, shall be authorized as follows:

1. Sick Leave Accrual: Effective July 1, 2011, employees shall accrue sick leave with pay at the rate of 8.334 hours for each full month of service for a total of 100 hours for each full twelve (12) months of service. A maximum of 800 hours may be accumulated.
2. Sick Leave Permitted: Employees may use accrued sick leave with pay for absences necessitated as follows:
  - a. Illness, including contagious disease, or injury for the first fourteen (14) days; thereafter, as a supplement (up to 100% of basic wages) to short-term or long-term disability insurance.
  - b. Authorized absence for medical care and/or appointments for the first fourteen (14) days; thereafter, as a supplement (up to 100% of basic wages) to short-term or long-term disability insurance.
  - c. Death, illness, or injury of a member of the immediate family: parent, child, spouse or domestic partner. To be eligible for the domestic partner benefit, the employee must register their domestic partner with the State of California and provide proof to the CITY.
  - d. Bonding time after the birth or adoption of a child as specified in Section 3 below.
3. Sick Leave Usage for Family Bonding Time: Employees are permitted to use up to 132 hours of sick leave for bonding time after the birth or adoption of a child, in accordance with Federal or State laws, provided that the employee maintains a minimum sick leave balance of 44 sick leave hours after the use of the sick leave for bonding time.

An employee who is eligible for and claims State Disability Insurance for baby bonding will not be permitted to use any accrued sick leave for bonding time after the birth or adoption of a child.

//

//

//

//

4. Sick Leave Payoff:

a. Employees hired prior to July 1, 2011: Employees may not cash out accrued sick leave in excess of 800 hours.

i. Upon retirement from CITY service: regular employees may choose between the following two options:

1. Regular employees may receive cash payment for fifty (50%) percent of up to 800 accrued sick leave hours with a maximum cash payment for no more than 400 accrued sick leave hours. The remaining fifty percent (50%) of accrued sick leave hours will be reported to CalPERS for conversion to service credit.

2. Regular employees may choose to report one hundred percent (100%) of accrued sick leave hours to CalPERS for conversion to service credit.

ii. Upon separation in good standing after five (5) years of completed City service: Regular employees shall receive cash payment for fifty (50%) percent of up to 800 accrued sick leave hours with a maximum cash payment for no more than 400 accrued sick leave hours.

iii. Upon the death of a regular employee after five (5) years of completed CITY service:

1. For a deceased employee who was eligible to retire at the time of death: The City will report one hundred percent (100%) of the employee's accrued sick leave at the time of death to CalPERS for conversion to service credit.

2. For a deceased employee who was not eligible to retire at the time of death: The employee's beneficiary shall receive cash payment for fifty (50%) percent of the accrued hours of sick leave to a maximum of 400 hours.

b. Employees hired on or after July 1, 2011:

1. Employees will not be permitted to receive a cash payment for any accrued sick leave.

2. Upon retirement from City service fifty percent (50%) of accrued sick leave hours will be reported to CalPERS for conversion to service credit.

//

//

//

//

5. Sick Leave Payoff Procedure: Sick leave when paid off upon separation shall be compensated at the current or latest pay rate of the employee.

Part-Time Employees:

6. Pursuant to the Healthy Workplaces/Healthy Families Act of 2014, effective July 1, 2015, or upon hire, whichever is later, a part-time employee will receive 24 hours or 3 days of paid sick leave to be used during that fiscal year. Thereafter, on July 1st of each year, part-time employees will be provided with 24 hours or 3 days of paid sick leave that may be used during that fiscal year. Unused paid sick leave must be used during the fiscal year earned and does not rollover from fiscal year to fiscal year. Part-time employees are not entitled to cash out unused paid sick leave at any time nor upon separation from employment. Part-time employees may begin using paid sick leave upon their 90th day of employment.

All Employees:

7. In accordance with the Healthy Workplaces/Healthy Families Act of 2014, employees may use up to 24 hours or 3 days of paid time off for sick leave in increments of a minimum of 2 hours for the following purposes:
  - A) Diagnosis, care, or treatment of an existing health condition of, or preventive care for, an employee or an employee's family member. Family member includes any of the following:
    1. A child, including biological, adopted, or foster child, stepchild, legal ward, or a child to whom the employee stands in loco parentis, regardless of the child's age or dependency status.
    2. A biological, adoptive, or foster parent, stepparent, or legal guardian of an employee or the employee's spouse or registered domestic partner, or a person who stood in loco parentis when the employee was a minor child.
    3. A spouse.
    4. A registered domestic partner.
    5. A grandparent
    6. A grandchild
    7. A sibling
  - B) For an employee who is a victim of domestic violence, sexual assault, or stalking:
    1. To obtain or attempt to obtain any relief, including, but not limited to, a temporary restraining order, restraining order, or other injunctive relief,

to help ensure the health, safety, or welfare of the employee or his or her child.

2. To seek medical attention for injuries caused by domestic violence, sexual assault, or stalking.
3. To obtain services from a domestic violence shelter, program, or rape crisis center as a result of domestic violence, sexual assault, or stalking.
4. To obtain psychological counseling related to an experience of domestic violence, sexual assault, or stalking.
5. To participate in safety planning and take other actions to increase safety from future domestic violence, sexual assault, or stalking, including temporary or permanent relocation.

Implementation of the Healthy Workplaces/Healthy Families Act of 2014, as stated above, does not impact the applicability of the Kin Care law (as reflected in the City’s Personnel Rule Article VII, Section 6) that allows employees to use up to one-half (½) of the sick leave that they accrue annually to take time off to care for a sick family member.

The City’s Personnel Rules shall be revised and amended to reflect these changes.

8. Industrial Accident Leave: Employees on industrial accident leave shall receive up to 30 working days full pay in lieu of temporary disability payments. Should an industrial injury extend beyond 30 working days, employees may, on a pro rata basis, augment temporary disability pay with accrued sick leave, vacation or compensating time off benefits.

#### **Article 12.0 Holiday and Vacation Benefits**

1. HOLIDAYS: It is agreed that holiday benefits for each probationary and regular employee in the CITY shall be authorized as follows:
  - a. New Year’s Day January 1
  - b. Martin Luther King, Jr. Day 3<sup>rd</sup> Monday in January
  - c. Washington’s Birthday 3<sup>rd</sup> Monday in February
  - d. Cesar Chavez Day 31<sup>st</sup> of March
  - e. Memorial Day Last Monday in May
  - f. Independence Day July 4
  - g. Labor Day 1<sup>st</sup> Monday in September
  - h. Veteran’s Day November 11
  - i. Thanksgiving 4<sup>th</sup> Thursday in November

- |                                                                                                                                                                             |                                    |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------|
| j. Friday after Thanksgiving                                                                                                                                                | 4 <sup>th</sup> Friday in November |
| k. Christmas Eve<br>(One-full day preceding Christmas except when Christmas falls on Sunday or Monday in which case the holiday will be on the Friday preceding)            | December 24                        |
| l. Christmas Day                                                                                                                                                            | December 25                        |
| m. New Year’s Eve<br>(One-full day preceding New Year’s Day except when New Year’s Day falls on Sunday or Monday in which case the holiday will be on the Friday preceding) | December 31                        |
2. Sunday Holiday: City Hall will be closed on holidays a. through m. above. When a holiday listed herein falls on a Sunday, the following Monday shall be observed as a holiday. All City administrative offices and departments will be closed except fire suppression and lifeguard services.
3. Saturday Holiday: When a holiday listed herein falls on a Saturday, the preceding Friday will be observed as a Holiday. All City administrative offices and departments will be closed except fire suppression and lifeguard services.
4. Holiday Pay for Recognized City Holidays: Miscellaneous employees will be paid eight (8) hours of holiday pay at the employee’s hourly rate of pay in the payperiod the holiday occurred for all recognized City holidays listed above. Lifeguard employees will be paid ten (10) hours of holiday pay at the employee’s hourly rate of pay in the payperiod the holiday occurred for all recognized City holidays listed above. Holiday pay shall not be considered time worked for the purposes of calculating overtime. Effective the first full payperiod after City Council approval of this MOU, any employee with existing Holiday Bank accruals will be compensated for all Holiday Bank hours at the employee’s current hourly rate of pay, and the Holiday Bank will be eliminated.
5. Floating Holidays: Employees shall receive 18 hours of floating holiday leave per fiscal year in the first pay period in July to be taken on a day mutually agreeable to the employee and the department head. Floating holidays will be prorated as follows for new employees:
- a. A new employee with a hire date in July through December will receive eighteen (18) hours of floating holiday time in the fiscal year during which the employee is hired;
  - b. A new employee with a hire date in January and February will receive nine (9) hours of floating holiday time in the fiscal year during which the employee is hired;
  - c. A new employee with a hire date in March and April will receive four and one-half (4.5) hours of floating holiday time in the fiscal year during which the employee is hired;
  - d. A new employee with a hire date in May and June will not receive any floating holiday leave in the fiscal year during which the employee is hired.

An employee may accrue a maximum of 18 hours of floating holiday leave each fiscal year. Once an employee has accrued the maximum allowable floating holiday leave, the employee will earn no additional floating holiday leave until the employee uses the floating holiday leave sufficient to bring the employee below the maximum accrual. Employees using floating holiday time before the holiday passes and subsequently leaving CITY service will be charged for such time.

6. Vacation Accrual: Vacation will accrue as outlined in Article VII Section 4 of the City of Imperial Beach Personnel Rules.
7. Pay for Working on a Recognized City Holiday:
  - A. Effective July 1, 2015, an employee required to work on a holiday as enumerated in this agreement shall be compensated as follows:
    1. For the first six (6) holidays in a fiscal year (July 1- June 30) that an employee is required to work, the employee will be compensated at a rate of two (2) times the regular rate of pay for every hour worked. Pay for working on a recognized City holiday is in addition to the Holiday Pay listed in Section 4 above.
    2. After an employee has worked six (6) holidays in a fiscal year, if an employee is required to work any additional holidays in that fiscal year, the employee will be compensated at a rate of one and one half (1 ½) times the regular rate of pay for every hour worked. Pay for working on a recognized City holiday is in addition to the Holiday Pay listed in Section 4 above.
  - B. Effective June 30, 2017, employees required to work on holidays as enumerated in this agreement shall be compensated at a rate of one and one half ( 1 ½) times the regular rate of pay for every hour worked on all holidays worked. Pay for working on a recognized City holiday is in addition to the Holiday Pay listed in Section 4 above.

For employees that are required to work on a recognized City holiday as part of their established regular work schedule, the pay for working on a recognized City holiday will be reported to CalPERS as special compensation in the same payperiod received as required by CalPERS.

8. Sections 2 and 3 shall not apply to lifeguard employees.

### **Article 13.0 Holiday Closures**

Effective the first full payperiod after City Council approval of this MOU, the Holiday Furlough Program will terminate, and Article 13 Holiday Furlough Program will be deleted from the MOU. Article 13-Holiday Closures as stated below will become effective the first full payperiod after City Council approval of this MOU.

1. The City will implement Holiday Closures to take effect during the otherwise normal workweek between the Actual Holidays of December 25 and January 1 only. During the Holiday Closures all City administrative offices will be closed. Full-time employees, and administrative part-time employees who have an established work schedule of 30 hours or less per week on an annual basis, who are impacted by the closure of City facilities during the Holiday Closures shall be compensated holiday pay for the observed Holiday Closures listed in #2 below. Part-time employees will receive a prorated benefit based on their established work schedule.

Within 30 days of approval by City Council of this MOU, employees shall be reimbursed the payroll deductions already implemented for the Holiday Furlough Program for 2015.

2. The CITY will make every effort to notify employees of Holiday Closure scheduling by August 1<sup>st</sup>. In cases where decisions relating to who within a classification will work during the Holiday Closure period, seniority should not be the sole determining factor. Consideration should be given to employee preferences, equity, etc.

Observed Holiday Closure Schedule:

2015: December 28, 29 & 30  
2016: December 27, 28 & 29  
2017: December 26, 27, 28 & 29

3. Employees in lifeguard classifications and beach maintenance workers are not eligible for holiday pay for the Holiday Closures listed in #2 above.

**Article 14.0 Insurance Benefits**

If the Federal Affordable Care Act (ACA), implementing regulations, or similar California legislation impact the benefit plans covered by this MOU, the parties agree to reopen negotiations to meet and confer over any related mandatory subjects of bargaining.

The CITY is required by law to administer the ACA and will implement administrative guidelines such as the stabilization and look back periods for all employees in a manner that provides ease of CITY administration.

1. Cafeteria Plan and Allotment:

The CITY will provide to each full-time represented employee a Cafeteria Plan allotment to purchase benefits qualified under Section 125 of the Internal Revenue Code. The sideletter to this MOU amending health benefits from January 1, 2015 through June 30, 2015 will be extended to be effective July 1, 2015 through December 31, 2015. The maximum Cafeteria Plan Allotment the CITY pays toward the cost of health insurance coverage or the purchase of other qualified benefits is as follows:

Effective January 1, 2016:

Employee Only enrolled in City medical plan-	\$900 per month
Employee +1 enrolled in City medical plan-	\$1,050 per month
Employee + Family enrolled in City medical plan-	\$1,350 per month

Effective January 1, 2017:

Employee Only enrolled in City medical plan-	\$900 per month
Employee +1 enrolled in City medical plan-	\$1,100 per month
Employee + Family enrolled in City medical plan-	\$1,420 per month

The EMPLOYEE, through payroll deductions, will pay any premium cost in excess of the Cafeteria Plan Allotment. The Cafeteria plan is effective the first of the month following hire and

upon health benefits effective date. The Cafeteria plan terminates the last day of the month of separation.

Represented full-time employees will be eligible to participate in any CITY sponsored group dental plan. Any difference between the employee's available Cafeteria Plan allotment and the premium for the selected plan will be paid by the employee through payroll deductions. An EMPLOYEE who elects to be covered under the CITY'S medical health insurance plan, must select single employee coverage under one of the CITY'S dental care provider. This selection will ensure that no Third Party Administrator (TPA) administrative costs are associated with EMPLOYEE's participation as described under Section 3, Subpart C of this Article.

Represented full-time employees will be eligible to participate in any CITY sponsored group vision plan. Any difference between the employee's available Cafeteria Plan allotment and the premium for the selected plan will be paid by the employee through payroll deductions. Vision election is optional for EMPLOYEE and their dependents.

**Employees hired prior to July 1, 2011:**

From July 1, 2015 through December 31, 2015, EMPLOYEES who elect not to be covered under the CITY'S medical health insurance plan, may cash out as a taxable cash benefit a maximum of \$400 per month. Those EMPLOYEES who elect not to be covered under the CITY'S medical health insurance plan must demonstrate proof of alternative medical and dental insurance (i.e. spouse coverage).

Effective January 1, 2016, employees who elect to be covered under the City's health insurance plans and have remaining Cafeteria Plan Allotment money, or who elect not to be covered under the City's health insurance plans, may cash out as a taxable cash benefit up to a maximum of \$300 per month. Employees may not receive more than \$300 per month as a taxable cash benefit under any circumstances.

Effective January 1, 2017, employee who elect to be covered under the City's health insurance plans and have remaining Cafeteria Plan Allotment money, or who elect not to be covered under the City's health insurance plans, may cash out as a taxable cash benefit up to a maximum of \$200 per month. Employees may not receive more than \$200 per month as a taxable cash benefit under any circumstances.

**Employees hired from July 1, 2011 to June 30, 2015:**

From July 1, 2015 through December 31, 2015, employees who elect to be covered under the City's health insurance plans and who have remaining Cafeteria Plan Allotment money may cash out as a taxable cash benefit a maximum of \$400 per month. Employees may not receive more than \$400 per month as a taxable cash benefit under any circumstances.

From July 1, 2015 through December 31, 2015, employees who elect not to be covered under the CITY'S medical health insurance plan may cash out as a taxable cash benefit a maximum of \$150 per month. Employees may not receive more than \$150 per month as a taxable cash benefit under any circumstances.

Effective January 1, 2016, employees who elect to be covered under the City's health insurance plans and have remaining Cafeteria Plan Allotment money may cash out as a taxable cash benefit

a maximum of \$300 per month. Employees may not receive more than \$300 per month as a taxable cash benefit under any circumstances.

Effective January 1, 2016, employees who elect not to be covered under the CITY'S medical health insurance plan may cash out as a taxable cash benefit a maximum of \$100 per month. Employees may not receive more than \$100 per month as a taxable cash benefit under any circumstances.

Effective January 1, 2017, employees who elect to be covered under the City's health insurance plans and have remaining Cafeteria Plan Allotment money may cash out as taxable cash benefit a maximum of \$200 per month. Employees may not receive more than \$200 per month as a taxable cash benefit under any circumstances.

Effective January 1, 2017, employees who elect not to be covered under the City's health insurance plans may cash out as a taxable cash benefit a maximum of \$50 per month. Employees may not receive more than \$50 per month as a taxable cash benefit under any circumstances.

**Employees hired after July 1, 2015:**

Employees shall not be permitted to cash out any amount as a taxable cash benefit.

Those EMPLOYEES who elect not to be covered under the CITY'S medical health insurance plan must demonstrate proof of alternative medical and dental insurance (i.e. spouse coverage).

2. Health, Dental and Vision Payroll Deductions Treated as Pre-Tax: All payroll deductions for health, dental care and vision are treated by the CITY on a pre-tax basis in order for the CITY to meet IRS regulations or if the IRS regulations change for any reason, this benefit may be discontinued. In the event that the total cost of benefits exceeds the allowance, the difference shall be deducted from the EMPLOYEE's salary as a salary reduction. If the allowance exceeds the total cost of benefits selected, the difference shall be to the EMPLOYEE as taxable income.
3. Flexible Spending Accounts (FSA) for Health Care and Dependent Care: Two Flexible Spending Accounts (FSA's), under Section 125, 105, 129 and 213 of the Internal Revenue Service's Code, are offered to all represented employees. An EMPLOYEE may elect to budget by salary reduction, for certain health care and dependent care reimbursements on a pre-tax basis. If the CITY does not meet IRS regulations or if the IRS regulations change for any reason, this benefit may be discontinued.
  - a. Health Care FSA

Before the start of the FSA plan year (January 1 to December 31), represented employees may reduce their salary up to maximum of \$2,550 per plan year to pay for eligible health care expenses. Employees may receive eligible services and submit claims for reimbursement during a 15-month period, from January 1 thru March 15 of the following year. Salary reductions will accrue bi-weekly during the plan year and reimbursements will be made on a schedule to be determined by the CITY. This is a reimbursement program. Participating employees must submit documentation of payment on the appropriate forms to receive reimbursement. Salary reductions not spent by the end of the plan year, by law, are forfeited to the CITY.

b. Dependent Care FSA

Before the start of the FSA plan year (January 1 to December 31), represented employees may reduce their salary up to a maximum of \$5,000 per plan year to pay for eligible dependent care. Employees may receive eligible services and submit claims for reimbursement during a 15-month period from January 1 through March 15 of the following year. In no event can dependent care pre-tax dollars, whether reimbursed through FSA, the CITY Flexible Benefit Plan or a combination of both, exceed \$5,000 per calendar year. Salary reduction will accrue bi-weekly during the plan year and reimbursements will be made on a schedule to be determined by the CITY. Dependent care must qualify under all pertinent IRS regulations. This is a reimbursement program. Participating employees must submit documentation of payment and other information related to dependent care arrangement to receive reimbursement. Salary reductions not spent by the end of the plan year, by law, are forfeited to the CITY.

c. FSA Administration

The CITY reserves the right to contract with the Third Party Administrator (TPA) for administration of both FSA's. The CITY will pay the start-up costs associated with the third party administration, if any required. The CITY pays monthly administration fees.

d. Employees must enroll in a City medical plan in order to use any Cafeteria Plan Allotments for Health Care FSA or the Dependent Care FSA. Employees electing not to enroll in a City medical plan can contribute to the Health Care FSA or the Dependent Care FSA as pre-tax salary reductions.

4. Short Term Disability (STD) and Long Term Disability (LTD):

Each employee will participate in the CITY's STD and LTD Plans. Employees are required to file for STD or LTD after fourteen (14) consecutive days of absence due to illness, contagious disease, injury or an authorized absence for medical care and/or appointments. STD and LTD premiums are paid by the EMPLOYEE as an after-tax deduction.

5. State Disability Insurance:

Each non-full time employee will continue to be provided California State Disability Insurance (SDI) with the Employment Development Department (EDD).

6. Group Term Life and Accidental Death & Dismemberment Insurance:

Each employee will be provided Group Term Life and Accidental Death & Dismemberment Insurance as agreed to through negotiations.

7. Voluntary Life Insurance Program

Employees may purchase Voluntary Life Insurance at an EMPLOYEE'S own cost as an after-tax deduction.

//

//

8. Enrollment and Election:

Election under the CITY’S Cafeteria Benefit Plan shall take effect on the first of the month following 30 days after approval of the request and/or eligibility for health insurance. Payment shall be divided equally between the first two paydays in each month. If the CITY significantly alters the payment schedule, this payment schedule will be subject to meet and confer.

Once this election is made, the EMPLOYEE will not be allowed to change except as follows:

- a. At the next open enrollment
- b. Subsequent to proof or loss of coverage under the spouse's plan, re-enrollment may occur on the first of the month following 30 days after notice of this event is given to the CITY Human Resources Department via approved and completed enrollment forms.
- c. As allowed under any federal or state regulations.
- d. The CITY shall not be liable for any medical costs resulting to the employee as part of this election.

9. Seasonal Employees Benefit:

Non-full time employees may be offered health benefits in accordance with any state or federally mandated programs.

10. Health Insurance Committee

The Health Insurance Committee was established for the purpose of investigating and reviewing health related matters and all insurance options, including health, life, disability, etc. The Health Insurance Committee will continue to meet as necessary. Matters subject to the duty to bargain may be discussed, however, the Health Insurance Committee shall not have the authority to add to, amend, or modify this Agreement. The CITY and SEIU may reopen negotiations during the term of this MOU to consider changes to matters investigated and reviewed by the Insurance Committee if agreed to by both parties.

If any legally mandated changes to health insurance should occur during the term of this MOU, both parties agree to re-open negotiations to meet and confer over any related mandatory subjects of bargaining.

**Article 15.0 Uniforms**

Public Works Employees:

1. The CITY will provide and maintain all uniforms that are required by the CITY for Public Works designated employees. The CITY shall issue to all designated Public Work employees five (5) work uniform t-shirts, after July 1<sup>st</sup> each year.

2. The CITY will provide designated Public Works employees an amount not to exceed \$175.00 per employee per fiscal year for safety shoes. Employees may purchase more than one pair of safety shoes each fiscal year, as needed, within the annual \$175.00 maximum.

Lifeguard Employees:

3. The CITY shall issue all lifeguards the uniforms described in the Lifeguard Policy Manual. Lifeguards shall be responsible for cleaning and maintenance of uniforms. The CITY shall make available for lifeguard use the following: sun screen, pocket mask (CPR), extra thick gloves (rubber), wet suits for winter guards, and jacket. Issued uniform items will be replaced annually if necessary due to normal wear and tear. Old uniform items must be returned prior to being replaced. Lifeguards are responsible and must replace any issued uniform item that is stolen, lost, torn or damaged due to misuse. Expected life of a jacket is three seasons. If jacket is lost, stolen, or abused the lifeguard must purchase a new one.

CITY shall reimburse all lifeguards upon meeting the minimum hours worked per the Lifeguard Orientation Manual one (1) pair safety sunglasses not to exceed \$90.00 per year per employee.

All lifeguards shall adhere to a standard of personal grooming and appearance. Such standards shall be developed in consultation with lifeguard personnel.

Fire Inspector Employees:

4. For new full-time fire inspector employees, the City will purchase three (3) pairs of pants, (3) shirts and one (1) jacket, and provide the uniforms to the new employees on the first day of employment. Fire inspectors shall be responsible for cleaning and maintenance of the uniforms. If the uniform is lost, stolen or abused, the fire inspector shall purchase a new one. Existing full-time employees will receive a uniform allowance in the amount of \$250.00 per fiscal year paid in a separate check the first full payperiod after July 1<sup>st</sup> each year for the purchase, rental, and/or maintenance of uniforms.

All Employees:

5. Uniform allowance as defined by the California Public Employees’ Retirement System (CalPERS) is a form of “compensation” for “classic” CalPERS members for CalPERS purposes only. As such, any uniform allowance or the value of uniforms for the purchase, rental and/or maintenance provided by the CITY to designated employees will be reported to CalPERS as part of the employee’s annual gross income for purposes of computing the employee’s and City’s CalPERS contribution. This excludes items that are for personal health and safety related. Under PEPR, a uniform allowance or the value of uniforms is not considered pensionable compensation for “new members” of CalPERS.

6. EMPLOYEES must return all uniforms and protective gear prior to terminating employment with the CITY.

//

//

//

## Article 16.0 Salaries

1. Employees shall receive the following salary increases:

a. Miscellaneous Employees:

No cost of living salary adjustments or salary increases shall be provided in Fiscal Year 2015.

Effective July 1, 2016, all permanent employees will receive a 2% cost of living salary adjustment applied to all classifications.

b. Lifeguards:

Effective July 1, 2015, all full-time lifeguards will receive a 1.5% salary adjustment.

Effective July 1, 2016, all lifeguards will receive a 2% cost of living salary adjustment applied to all classifications.

## Article 17.0 Retirement Benefits

**Retirement benefits are subject to the Public Employees’ Pension Reform Act (PEPRA) and related Public Employees’ Retirement Law (PERL). If there is a conflict between this MOU and requirements pursuant to PEPRA and/or PERL, PEPRA and PERL shall prevail.**

1. For employees hired prior to March 9, 2012:

a. Employee Contributions:

1. Miscellaneous Employees: Effective July 1, 2011, employees shall pay the entire employee portion of the CalPERS retirement contribution.

2. Lifeguard Employees: Effective July 1, 2012, employees shall pay the entire employee portion of the CalPERS retirement contribution.

b. Retirement Formulas: The CITY will continue to provide the following CalPERS retirement benefit for employees:

1. Miscellaneous Employees: The CITY shall provide CalPERS 2.7% at 55 retirement.

2. Lifeguards: The CITY shall provide full-time lifeguards CalPERS 2% at 50 retirement.

2. Full-time Employees hired on or after March 9, 2012 thru December 31, 2012:

a. Miscellaneous: The CalPERS formula for employees hired on or after March 9, 2012 through December 31, 2012, shall be 2% at 60 with the use of the average of the employee’s highest-three-year-salary. Employees shall pay the entire portion of the CalPERS retirement contribution.

- b. Lifeguards: The CalPERS formula for employees hired on or after March 9, 2012 through December 31, 2012, shall be 2% at 50 with the use of the average of the employee's highest-three-year-salary. Employees shall pay the entire employee portion of the CalPERS retirement contribution.
3. Employees hired on or after January 1, 2013: Pursuant to the Public Employees Pension Reform Act (PEPRA) and related Public Employees' Retirement Law (PERL), new employees (as defined by PEPRA) hired on or after January 1, 2013, will receive the 2% @ 62 retirement formula with the use of the average of the employee's highest three-year salary. All new employees/members hired on or after January 1, 2013 will pay 50% of the normal cost contribution.
4. Part-time employees: All part time employees will be enrolled in (Public Agency Retirement Services) PARS and will not pay into Social Security. Effective January 1, 2012, employees and the CITY will split the contribution equally at 3.75% each.
5. Deferred Compensation:

The CITY will make available a 457 Deferred Compensation Program to all full-time employees.

#### **Article 18.0 Re-negotiation**

In the event either party desires to meet and confer on the provisions of a successor M.O.U., it shall serve upon the other its written request to commence meeting and conferring. Each party may then submit its full and entire written proposal on a successor Memorandum of Understanding.

#### **Article 19.0 Implementation**

This M.O.U. constitutes a mutual recommendation to be jointly submitted to the Imperial Beach City Council. It is agreed that this M.O.U. shall not be binding either in whole or in part unless and until the City Council acts by majority vote formally to approve and adopt said M.O.U.

#### **Article 20.0 Emergency**

Nothing contained herein shall limit the authority of Management to make necessary changes during emergencies. However, Management shall notify the Association of such changes as soon as possible. Such emergency assignments shall not extend beyond the period of the emergency. Emergency is defined as an unforeseen circumstance requiring immediate implementation of the change.

#### **Article 21.0 Savings Clause**

If any provisions of this M.O.U. or the enabling resolution is at any time, or in any way, held to be contrary to any law by any court or proper jurisdiction, the remainder of this M.O.U. and the remainder of the enabling resolution shall not be affected thereby, and shall remain in full force and effect.

**Article 22.0 Agreement Review**

Recognizing the joint concern over the City of Imperial Beach’s ability to fund the recommendations contained within the agreement, it is mutually understood that should the California State Legislature mandate a salary or fringe benefit item applicable to employees represented by the association, CITY may at its option require that this M.O.U. be reviewed. It is further understood that should the California State legislature mandate a reduction in a salary or fringe benefit item applicable to the employees represented by the UNION, the UNION may at its option require that this M.O.U. be reviewed.

It is understood that the UNION and the CITY may discuss and consult with each other with respect to non-economic items during the period of this agreement, except as noted above, in order to further communicate between the CITY and UNION in an effort to promote the improvement of personnel management and employer-employee relations.

**Article 23.0 Safety Program**

A City-wide Safety Program shall be developed and implemented in accordance with federal and state mandated requirements. A Safety Officer shall be appointed among management personnel to develop implement and maintain a City-wide safety awareness program.

**Article 24.0 Smoking**

No smoking or use of tobacco is allowed in CITY buildings, within twenty feet (20’) of CITY doorways and windows, or in CITY vehicles.

**Article 25.0 Educational Benefits**

1. The CITY shall maintain a program providing for the partial refund of tuition and fees for all job related classes or training. Those employees who are full-time, permanent and have completed a probationary period are eligible for a maximum of \$1,000 in tuition reimbursement per fiscal year for fees, books, and/or tuition for such classes. Classes would require prior approval of the department head and subject to established criteria for reimbursement approval through administrative policy by City Manager. The educational benefit is designed to reimburse representative employees for fees, books, tuition, software, and valid parking fees (associated with the course only) upon conclusion of each individual course. Proof of satisfactory course completion and payment must be provided. Tuition reimbursement shall be limited to the annual budgeted amounts related to tuition costs. The funds will be allocated on a first-come, first-serve basis.

Employees may exceed \$1,000 in the fiscal year by submitting a “Career Plan” to the Human Resources Manager for the City Manager’s approval. An employee’s Career Plan must be approved prior to submission of documentation for reimbursement. The course completion and proof of payment related to the Career Plan courses must be submitted to the Human Resources Manager by May 30<sup>th</sup>.

//

//

All employees will be eligible for an education incentive upon proof of completion of a job related degree with demonstrated benefit to the City subject to the approval by the City Manager or his/her designee as follows:

Associate Degree:	\$50.00 per year
Bachelor’s Degree:	\$100.00 per year
Master’s Degree:	\$200.00 per year

Employees will not receive an education incentive payment for any degrees required as a minimum qualification of the position. Employees will be paid the education incentive in the first full payperiod in June each year.

For employees that are classic members (as defined by PEPRA), the City will report the education incentive to CalPERS in the payperiod the incentive is provided to the employee. For employees considered new members (as defined by PEPRA), the education incentive will not be reported to CalPERS as special compensation in accordance with PEPRA.

2. The CITY shall conduct at least three (3) lifeguard training events per summer session. Employees shall be paid to attend mandatory lifeguard training sessions.
3. The CITY shall reimburse lifeguards whom, while at the service to the CITY, successfully complete training and receive a certificate as a San Diego County Emergency Medical Technician (EMT). Only lifeguards that have worked for the CITY at least 400 hours are eligible for EMT reimbursement. Such reimbursement may be up to, but shall not exceed \$900 per eligible employee, and shall be limited to costs incurred for tuition, testing fees, books, and certification fees. Reimbursement requires prior approval of the Public Safety Director. EMT reimbursements shall not exceed \$3,600 per fiscal year, and will be paid on a first come, first serve basis. If any lifeguard who has been the recipient of the above reimbursement should leave the lifeguard service before completing three (3) seasons after being reimbursed, he/she shall refund the full reimbursement to the CITY.

Expenses for EMT certificates of renewal shall be reimbursed to Lifeguard Sergeant, Lifeguard II and Lifeguard I classifications. Reimbursement is limited to actual cost of classes, fees and books.

4. CITY agrees to the continuation of an Employee Computer Purchase Program available to all CITY employees after successfully completing the probationary period during the term of this agreement subject to budgetary constraints and City Council approval.

**Article 26.0 Employee Assistance Program**

CITY continues to implement and fund an Employee Assistance Program for all CITY employees.

//  
  
//  
  
//  
  
//

## Article 27.0 Service Fee

### I. Implementation

City of Imperial Beach shall cause the City Auditor to deduct a bi-weekly “Service fee” from the pay warrants of those employees in SEIU Local 221 – represented Bargaining Units who fail to become UNION members within thirty days of employment with the CITY or who terminate UNION membership during CITY employment. Such fee shall be the equivalent to a Fair Share Fee (proportionate share of the Union’s cost of legally authorized representational services) as determined yearly by a CPA. Remittance of the aggregate amount of all dues, fees and other proper deductions made from salaries of employees covered hereunder shall be made to the UNION by the CITY.

- A. UNION agrees to keep an adequate itemized record of its financial transactions and shall make available annually to the CITY, within sixty days after the end of its fiscal year, a written financial statement in the form of a balance sheet and an operating statement certified as to accuracy by the SEIU Local 221221 President and a Certified Public Accountant.
- B. Union further agrees to hold such disputed fees in their entirety in an escrow account to be maintained at the San Diego County Credit Union, 555 Mildred Street, San Diego, California pending resolution of the dispute pursuant to the Service Fee Complaint Procedure.
- C. Hold Harmless: The UNION hereby agrees to indemnify and hold the CITY harmless from any and all liability arising out of such Service Fees pursuant to this Agreement.

### II. Service Fee Complaint Procedure

- A. This Complaint Procedure shall be utilized solely to resolve disputes arising out of the deduction of Service fee by the CITY pursuant to a negotiated agreement.
  1. Issues subject to this complaint shall be limited to the following:
    - a. That a portion of the Service Fee deduction is being utilized for non-representation activities.
    - b. That the non-member is a member of a bona-fide religion, body or sect which has historically held a conscientious objections to joining or financially supporting public employee organizations.

In the event that it is determined pursuant to this procedure that such non-member is a member of a religion or body pursuant to this Section, he or she may designate a charitable fund exempt from taxation under Section 501, Paragraph C, Subsection 3 of the Internal Revenue Code chosen from the following:

Muscular Dystrophy  
United Way  
American Cancer Society  
American Red Cross

CITY agrees to Cause Auditor to deduct and to remit fees so designated in behalf of one of the above charitable organizations to said organization.

- B. Any non-member employee who objects to the deduction of the Service Fee by the CITY shall file a complaint with the Union. The complaint shall be in writing and shall specify the reason(s) for the objection to the deduction. The complaint need not be formal, but shall clearly state the basis for the objection.
1. Any employee who objects to the deduction of the Service Fee shall forward his or her written complaint to the UNION within forty-five (45) calendar days after the fee is initially deducted.
  2. Upon receipt of the written complaint, UNION shall place the entire Service Fee Deduction into escrow pending resolution of the dispute, and shall request a list of arbitrators from the State conciliation Service or the American Arbitration Union.
- C. Informal Mediation: Notwithstanding Step B, Subsection 2, above, either the UNION or the complainant may request the services of a State Conciliation mediator in a preliminary effort to resolve the dispute prior to arbitration. Following such non-binding informal advisory mediation, if either complainant or UNION is dissatisfied, either party may request arbitration.
- D. Selection of Arbitrator: The arbitrator shall be selected by mutual agreement between the SEIU Local 221221 and the grievant or his/her representative. If the UNION and the grievant or his her representative are unable to agree on the selection of an arbitrator, they shall jointly request the Sate Mediation and Conciliation Service to submit a list of (5) qualified arbitrators. The UNION and the grievant or his/her representative shall then alternately strike names from the list until only one name remains, and that person shall serve as arbitrator.
1. Date for Complaint Hearing - - The UNION shall contact the selected Arbitrator within ten (10) calendar days from the date of the completion of the Mediation process, or in the event that Mediation is not utilized, within (10) working days of receipt of the complaint. Upon confirmation by the Arbitrator, the UNION will forthwith contact the complainant by certified mail indicating the date, time and place of the complaint hearing.
- E. Payments of Costs: In the event that the UNION prevails in said arbitration, the cost of arbitration shall be shared equally between the UNION and complainant. Should complainant prevail, UNION shall pay the entire cost of the arbitration.
- F. Effect of Arbitrator’s Decision: The decision of the arbitrator shall be final and binding. Upon receipt of arbitrator’s decision, fees being held in escrow shall be disbursed by the UNION in accordance with said decision. In the event that the UNION prevails, the CITY shall continue to deduct the service fees and to remit then to the UNION as determined by the arbitration.

## **Article 28.0 Labor Management Committee**

The CITY and the UNION agree to establish a Labor Management Committee. The purpose of the Committee is to discuss issues relating to this agreement, and other issues of quality of work life. The Committee shall have no authority to change, modify, alter, or amend this agreement. It is the intent of the parties to foster a cooperative atmosphere and harmonious working relations.

The Committee shall be composed of the President of the UNION or his/her designee and two (2) other Employee representatives and one (1) staff representative from the UNION. In addition, the CITY shall appoint the head of the Human Resources Department or his /her designee and two (2) other management employees.

Meetings shall be held quarterly and additionally when mutually agreed upon and at times that are mutually acceptable to both parties. The party desiring to meet shall request the meeting at least fifteen (15) days prior and shall submit an agenda of items to be discussed. Release time will be provided to UNION representatives for the purpose of serving on the Committee.

It is the intention of the UNION to meet with CITY in the context of Labor Management Committee as soon as possible after the adoption of a new M.O.U., to discuss workload and staffing issues throughout the CITY.

#### **Article 29.0 Term**

The term of this Memorandum of Understanding (M.O.U.) shall be for a two (2) year period ending June 30, 2017. All terms of the M.O.U. shall become effective July 1, 2015, unless specifically stated otherwise.

#### **Article 30.0 Catastrophic Leave**

The CITY agrees to implement a Catastrophic Leave policy to allow vacation, floating holiday, sick leave or compensatory time credits to be transferred from one employee to another on an hour-for-hour basis for authorized catastrophic leave. A maximum of 20 hours of sick leave, and up to a combined total of 40 hours of vacation, floating holiday, compensatory time and sick leave per employee may be transferred with the receiving employee credits not exceeding more than 520 hours over any 24 month period without City Manager approval.

#### **Article 31.0 Payroll Policies**

The CITY will strive to notify employees in advance of any change in deductions from their paychecks and make any corrections within the next pay period.

The CITY will implement a policy regarding final paycheck deductions and notify employees of these procedures.

#### **Article 32.0 Strikes and other Concerted Activities**

During the term of this MOU, it is agreed that there will be no strikes, including sympathy strikes, slowdowns, concerted stoppage of work, or sickouts.

#### **Article 33.0 Holiday Pay Program for Part-Time Employees**

In an effort to minimize the financial impact of the non-paid holidays of December 24th, 25th, 31st and January 1st on part-time employees who have an established work schedule of 30 hours or less on an annual basis and who are impacted by the closure of City facilities during those holidays, the employees shall have the option of having their bi-weekly pay reduced by an amount sufficient enough to pay for the holidays. The adjustment will commence upon the first full pay period of the calendar year. Employees may also opt to join the reduction after the start of the year and have an adjusted amount deducted; sufficient to pay for the holidays, allowing them to catch up with amount needed. The reduction will



IN WITNESS WHEREOF, the parties hereto have executed this M.O.U. on the \_\_th day of \_\_\_\_\_ 2015.

**CITY OF IMPERIAL BEACH**

**SERVICE EMPLOYEES**  
**INTERNATIONAL UNION, LOCAL 221**

\_\_\_\_\_  
**Andy Hall**  
**City Manager**

\_\_\_\_\_  
**David Garcias**  
**President**  
**SEIU, Local 221**

\_\_\_\_\_  
**Erika N. Cortez**  
**Human Resources Manager**

\_\_\_\_\_  
**Mike Murphy**  
**Imperial Beach SEIU President**

\_\_\_\_\_  
**Jessica Falk Michelli**  
**Deputy City Attorney**

\_\_\_\_\_  
**Jesus Gonzalez**  
**Imperial Beach SEIU Vice President**

\_\_\_\_\_  
**Art Ayala**  
**Imperial Beach SEIU Treasurer**

**Exhibit "A"**

**FY 2015-2017**

**(SEIU) LOCAL 221 MISCELLANEOUS SERVICE RECOGNIZED CLASSIFICATIONS**

**(Permanent/Full-Time; Part-Time/Variable; Part-Time/Seasonal)**

**ADMINISTRATIVE, CLERICAL AND FINANCE GROUP**

1. Administrative Assistant (CIP)
2. Administrative Secretary I
3. Administrative Secretary II
4. Account Clerk/Technician
5. Administrative Intern
6. Building/Code Compliance Specialist
7. Clerk Typist
8. Customer Service Specialist
9. Junior Clerk Typist
10. Office Specialist
11. Senior Account/Clerk Technician

**MAINTENANCE GROUP**

1. Beach Maintenance Worker
2. Custodian
3. Graffiti Program Coordinator
4. Heavy Equipment Operator
5. Lead Maintenance Worker
6. Maintenance Worker II
7. Maintenance Worker I
8. Maintenance Worker
9. Mechanic II
10. Mechanic I
11. Mechanic Helper
12. Pier/Beach Maintenance Worker

**PROFESSIONAL, SERVICE, AND TECHNICAL GROUP**

1. Assistant Planner
2. Assistant Project Manager
3. Associate Planner
4. Building/Housing Inspector II
5. Building Inspector I
6. Building and Planning Technician
7. Code Compliance Officer
8. Deputy Building Official
9. Environmental Program Specialist
10. Fire Safety Inspector II
11. Network Systems Technician
12. Program Coordinator
13. Program Aide

**FY 2015-2017**

**(SEIU) LOCAL 221 MISCELLANEOUS SERVICE RECOGNIZED CLASSIFICATIONS**

**(Permanent/Full-Time; Part-Time/Variable; Part-Time/Seasonal)**

14. Project Management Technician
15. Public Works Inspector
16. Recreation Leader
17. Recreation Program Coordinator
18. Recreation Program Aide
19. Residential Fire/Safety Inspector
20. Senior Planner

**PUBLIC SAFETY GROUP**

1. Beach Lifeguard II
2. Beach Lifeguard I

**SUPERVISORY GROUP**

1. Beach Lifeguard Lieutenant
2. Beach Lifeguard Sergeant
3. Grounds & Facilities Supervisor
4. Fleet Supervisor
5. Senior Public Works Supervisor
6. Sewer Supervisor
7. Street Supervisor
8. Tidelands Supervisor

**THIS PAGE  
INTENTIONALLY LEFT BLANK**



AGENDA ITEM NO. 4.1

**STAFF REPORT  
CITY OF IMPERIAL BEACH**

**TO:** HONORABLE MAYOR AND CITY COUNCIL

**FROM:** ANDY HALL, CITY MANAGER

**MEETING DATE:** SEPTEMBER 16, 2015

**ORIGINATING DEPT.:** CITY MANAGER'S DEPARTMENT *Att*  
STEVEN DUSH, ASSISTANT CITY MANAGER/COMMUNITY  
DEVELOPMENT DIRECTOR

**SUBJECT:** ACTION TO CONTINUE PUBLIC HEARING FOR 741 HICKORY  
COURT

---

**EXECUTIVE SUMMARY:**

The property at 741 Hickory Court has been the subject of code compliance activity by the City's Building Department since March of 2010 due to long standing violations of the Imperial Beach Municipal Code (IBMC). This agenda item was presented at the August 19, 2015 City Council meeting and was continued to the September 16, 2015 meeting. The owner was represented by an attorney who was unfamiliar with the conditions of the home and had asked for time to evaluate the complaint and aid the owners in abating the conditions. A continuance was requested and approved by the City Council. An inspection has shown that the stored vehicles have been removed from the property and the roof has been repaired. The owner's attorney has indicated that they are working with EDCO to re-establish trash service.

**RECOMMENDATION:**

Staff recommends the City Council continue the hearing to October 7, 2015 for further update on compliance and final resolution of the case.

**THIS PAGE  
INTENTIONALLY LEFT BLANK**



AGENDA ITEM NO. 42

**STAFF REPORT  
CITY OF IMPERIAL BEACH**

**TO:** HONORABLE MAYOR AND CITY COUNCIL

**FROM:** ANDY HALL, CITY MANAGER *AH*

**MEETING DATE:** SEPTEMBER 16, 2015

**ORIGINATING DEPT.:** COMMUNITY DEVELOPMENT DEPARTMENT *TFF for SD [signature]*

**SUBJECT:** IMPERIAL BEACH RESORT, LLC (OWNER/APPLICANT); CONSIDERATION OF THE DESIGN FOR A PERIMETER FENCE THAT WOULD REPLACE THE EXISTING CONSTRUCTION FENCE SURROUNDING THE PROPERTY LOCATED AT 1046 SEACOAST DRIVE (APN 625-380-27-00) IN THE C/MU-2 (SEACOAST COMMERCIAL & MIXED-USE) AND SEACOAST COMMERCIAL MIXED-USE/RESIDENTIAL OVERLAY ZONES. MF 1166; RESOLUTION 2015-7626.

**EXECUTIVE SUMMARY:**

Staff is recommending that the City Council conduct a public hearing to review and consider design options for perimeter fencing that would surround the property located at 1046 Seacoast Drive (APN 625-380-27-00) in the C/MU-2 (Seacoast Commercial & Mixed-Use) and the Seacoast Commercial Mixed-Use/Residential Overlay Zones. The applicant has recently demolished 29 residential units (5 buildings) and has initiated the process to obtain entitlements for a new hotel. While the entitlements are being processed, the construction fence that currently surrounds the site would be replaced with a more aesthetically pleasing fence. The applicant has proposed three options for the perimeter fencing that should be considered by the City Council, which includes vinyl coated chain link, wrought iron, or chain link with opaque fabric screening. An additional option that should be considered is whether exterior art should be placed on the perimeter fence.

**RECOMMENDATION:**

That the City Council adopt Resolution No. 2015-7626, approving a vinyl-coated chain link fence with the option of placing art on the exterior of the fence at 1046 Seacoast Drive (APN 625-380-27-00).

**RATIONALE:**

The applicant has recently demolished 29 residential units (5 buildings) and has initiated the process to obtain entitlements for a new hotel. While the entitlements are being processed, the construction fence that currently surrounds the site would be replaced with a more aesthetically pleasing fence. The applicant would prefer to erect a vinyl-coated chain link fence for

maintenance purposes and the Design Review Board recommended approval of a vinyl-coated chain link fence with the option of placing art on the fence with a vote of 3-0.

### **OPTIONS:**

In addition to receiving this report and adopting staff's recommendation, the City Council can:

- Approve the project with modifications requested by the City Council; or
- Disapprove the project and deny the request for alternative perimeter fencing; or
- Continue the Public Hearing to a specific future meeting to allow staff to provide additional information upon which a decision can be rendered.

### **BACKGROUND:**

An application for a Regular Coastal Permit (CP 140044) to demolish 29 existing residential dwelling units and construct security fencing at 1046 Seacoast Drive (APN 625-380-27-00) in the C/MU-2 (Seacoast Commercial & Mixed-Use) and the Seacoast Commercial Mixed-Use/Residential Overlay Zones was approved by the City Council on January 21, 2015.



Following approval of the Regular Coastal Permit, a chain link fence perimeter fence was placed around the property with visqueen sheeting during demolition. The demolition is now complete and the applicant is proposing to erect a more aesthetically pleasing fence at the perimeter of the property while entitlements are processed for a proposed hotel.

### **ANALYSIS:**

The applicant has proposed three options for the perimeter fencing, which include vinyl coated chain link, wrought iron, or chain link with opaque fabric screening (Attachments 2 and 3). Each fence would measure six feet in height and would be treated with materials that would minimize the need of repair.

The first option of a vinyl coated chain link fence would be durable, resistant to vandalism, and would provide the least view restrictions. The second option of a wrought iron fence would be durable, resistant to vandalism, provide open views, and may be considered a more aesthetically pleasing design than chain link. However, the wrought iron may offer some minor view restrictions when compared to a chain link fence. The third option of a chain link fence with fabric screening would conceal the site and any pattern can be chosen for the exterior fabric. However, the fabric is subject to vandalism and would obstruct the views that the site currently provides, albeit until a building is approved to locate on the property.

An additional option that should be considered is whether exterior art should be placed on the perimeter fences (Attachment 4). The art could locate on the exterior of the fence and provide visual interest. However, the art may provide minor view obstructions.

City staff recommends a fence option that does not fully obstruct open views and can accommodate art, which the public should benefit from while the hotel is processing entitlements. In addition, a fence with open views would provide increased awareness and visibility for passersby.



**Design Review Board:** At the Design Review Board meeting of August 20, 2015 (Attachment 5), the Board recommended approval of a vinyl-coated chain link fence with the option of placing art on the exterior of the fence because the fence would offer open views and visual interest.

**General Plan Consistency:**

C/MU-2 (Seacoast Commercial and Mixed-use) Zone: The purpose of the C/MU-2 Zone is to provide land to meet the demand for goods and services required primarily by the tourist population, as well as local residents who use the beach area. It is intended that the dominant type of commercial activity in the C/MU-2 Zone will be visitor-serving retail such as specialty stores, surf shops, restaurants, and hotels and motels. A hotel use is proposed to locate on the property, which would be consistent with the purpose and intent of the C/MU-2 Zone. However, the project being considered in this staff report only relates to a perimeter fence that would surround the site while a hotel is being processed for entitlements. As such, only standards for fencing would be considered. Though temporary and/or construction fencing is not specifically regulated in the Municipal Code, the proposed fencing options would be consistent with Imperial Beach fencing standards.



FENCE STANDARDS	PROVIDED/PROPOSED
<p>Fences height limits are as follows (Section 19.46.020):</p> <p>A. Any fence not exceeding four feet in height may be located on any part of a lot.</p> <p>B. Any fence not exceeding six feet in height may be located on any part of a lot except the front yard of all lots or the street side yard on a reversed corner lot. (Ord. 94-884; Ord. 601 § 1, 1983)</p>	<p>A. Section B would apply because the proposed fence would measure six feet in height.</p> <p>B. The Municipal Code does not provide a front yard setback for properties fronting Seacoast Drive. Instead, the Municipal Code states that buildings shall be set on the front property line for properties fronting Seacoast Drive (IBMC Section 19.27.040). Therefore, a six foot fence may be allowed throughout the property.</p> <p>The property is not a reversed corner lot as defined by IBMC Section 19.04.520.</p>
<p>Prohibited fences are as follows (Section 19.46.030):</p> <p>A. Sharp, pointed, barbed or electrically charged fences are prohibited.</p> <p>B. Fences (including retaining walls) shall be constructed of new or suitable used material, shall conform with the methods of construction pursuant to the requirements of the Uniform Building Code as adopted by reference and modified by Chapter 15.04 of this code, and shall be maintained in a state of good repair. Any dilapidated, dangerous or unsightly fence or retaining wall shall be repaired or removed. Temporary materials shall not be permitted as a fencing material.</p> <p>C. Fences and walls are prohibited in the street or alley right-of-way, except as may be permitted by encroachment agreement.</p> <p>D. Solid, sight-obstructing fences and landscaping over two and one-half feet in height shall not be located in a twenty-five-foot corner clear zone at the intersection of two streets or in a ten-foot corner clear zone at the intersection of a street and an alley. Open nonsight obstructing fencing may be permitted</p>	<p>A. No sharp, pointed, barbed or electrically charged fences are proposed.</p> <p>B. The fence would be comprised of suitable materials and would be maintained in good repair.</p> <p>C. The fence would locate on private property, and any portion extending into the public right-of-way would require an encroachment permit from the City of Imperial Beach.</p> <p>D. The fence would be required to comply with corner clear zone standards.</p>

in the corner clear zones to a height of four feet, subject to the approval of the community development department. (Ord. 98-933 § 1(5); Ord. 98-931 § 8; Ord. 94-884)	
-------------------------------------------------------------------------------------------------------------------------------------------------------------------------	--

**Surrounding Land Use and Zoning:**

Surrounding Areas	Surrounding Zoning	Surrounding Land Use
North	C/MU-2 (Seacoast Comm. & Mixed-Use)	Residential
South	R-1500 (High Density Residential)	Residential
East	C/MU-2 (Seacoast Comm. & Mixed-Use)	Commercial
West	PF (Public Facility)	Beach

**ENVIRONMENTAL IMPACT:**

This project is categorically exempt pursuant to the California Environmental Quality Act (CEQA) Guidelines Section 15303 as a Class 3 project (New Construction or Conversion of Small Structures).

**COASTAL JURISDICTION:**

The site is located within the coastal zone as defined by the California Coastal Act of 1976 and a Regular Coastal Development Permit was approved on January 21, 2015 that included the removal of various existing on-site improvements (buildings, hardscape, landscaping, and utilities), and construction of a new security fence measuring six feet in height.

**FISCAL ANALYSIS:**

The Applicant has deposited \$10,000.00 to fund processing of the application.

Attachments:

1. Resolution 2015-7626
2. Fence Options
3. Visual Concept of Opaque Fabric Fence
4. Visual Concept of Fence Art
5. Design Review Board Meeting Minutes, August 20, 2015

c: file MF 1166

**RESOLUTION NO. 2015-7626**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IMPERIAL BEACH, CALIFORNIA, APPROVING A PERIMETER FENCE THAT WOULD REPLACE AN EXISTING CONSTRUCTION FENCE AT 1046 SEACOAST DRIVE (APN 625-380-27-00) IN THE C/MU-2 (SEACOAST COMMERCIAL & MIXED-USE) AND SEACOAST COMMERCIAL MIXED-USE/RESIDENTIAL OVERLAY ZONES. MF 1166.**

**DEVELOPER: IMPERIAL BEACH RESORT, LLC**

**WHEREAS**, on September 16, 2015, the City Council of the City of Imperial Beach held a duly advertised and noticed public hearing to consider the merits of approving or denying a perimeter fence that would replace an existing construction fence at 1046 Seacoast Drive (APN 625-380-27-00) in the C/MU-2 (Seacoast Commercial & Mixed-Use) and the Seacoast Commercial Mixed-Use/Residential Overlay Zones. The project site is legally described as follows:

APN 625-380-27-00

Parcel 1:

Lots 1 through 5 inclusive in Block 1 of South San Diego Beach, in the City of Imperial Beach, County of San Diego, State of California, according to Map thereof No. 1071, filed in the Office of the County Recorder of San Diego County, July 06, 1907.

Also the westerly half of the alley lying north of Coronado Avenue and south of Ebony Avenue, adjoining Lots 1 through 5 in Block 1 of South San Diego Beach, in the City of Imperial Beach, as vacated by the City Council of the City of Imperial Beach in Resolution No. 639 of November 09, 1961.

Excepting therefrom that portion of said Lots, if any, heretofore or now lying below the high tide line of the Pacific Ocean.

Parcel 2:

Lot 6 in Block 1 of South San Diego Beach, in the City of Imperial Beach, County of San Diego, State of California, according to Map thereof No. 1071, filed in the Office of the County Recorder of San Diego County, July 06, 1907. Also the westerly half of the alley lying north of Coronado Avenue and south of Ebony Avenue, adjoining Lot 6 in Block 1 of South San Diego Beach, in the City of Imperial Beach, as vacated by the City Council of the City of Imperial Beach in Resolution No. 639 on November 09, 1961.

Excepting therefrom that portion of said Lot, of any heretofore or now lying below the high tide line of the Pacific Ocean

Parcel 3:

Lots 7 in Block 1 of South San Diego Beach, in the City of Imperial Beach, County of San Diego, State of California, according to Map thereof No. 1071, filed in the Office of the County Recorder of San Diego County, July 06, 1907. Also the westerly half of the alley lying north of Coronado Avenue and south of Ebony Avenue, adjoining Lots 7 in Block 1 of South San Diego Beach, in the City of Imperial Beach, as vacated by the City Council of the City of Imperial Beach in Resolution No. 639 on November 09, 1961.

Excepting therefrom that portion of said Lot, of any heretofore or now lying below the high tide line of the Pacific Ocean.

Parcel 4:

Lots 8 through 11, inclusive, in Block 1 of South San Diego Beach, in the City of Imperial Beach, County of San Diego, State of California, according to Map thereof No. 1071, filed in the Office of the County Recorder of San Diego County, July 06, 1907.

Also that portion of the alley lying west of First Street, between Lots 8 through 11 in Block 1 and also the easterly half of the alley lying north of Coronado Avenue and south of Ebony Avenue adjoining Lots 8 and 10 and the alley between said Lots in Block 1 of said Map as vacated by the City Council of the City of Imperial Beach, in Resolution No. 639 on November 09, 1961.

**WHEREAS**, on January 21, 2015, the City Council approved a Regular Coastal Development Permit (CP 140044) to demolish 29 existing residential dwelling units and construct security fencing at 1046 Seacoast Drive; and

**WHEREAS**, the demolition is now complete and the applicant is proposing to erect a more aesthetically pleasing perimeter fence to replace an existing construction fence while entitlements are processed for a proposed hotel; and

**WHEREAS**, on August 20, 2015, the Design Review Board recommended approval of a vinyl-coated chain link fence with the option of placing art on the exterior of the fence with a vote of 3-0 (1 absent) because the fence would offer open views and visual interest; and

**WHEREAS**, the City Council finds that a fence with a more aesthetically pleasing design would benefit the public; and

**WHEREAS**, the City Council finds that the project is be categorically exempt pursuant to the California Environmental Quality Act (CEQA) Guidelines Section 15303 as a Class 3 project (New Construction or Conversion of Small Structures), as the project would include the construction of a new fence.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Imperial Beach that the construction of a new perimeter fence at 1046 Seacoast Drive (APN 625-380-27-00), is hereby approved subject to the following:

**CONDITIONS OF APPROVAL:**

1. The approved design for the perimeter fence is a black vinyl-coated chain link fence with the option of placing art on the exterior of the fence.
2. Any art placed on the exterior of the fence shall be managed by the applicant in consultation with the City. Art shall not display a commercial message and shall not substantially impact visibility through the site. The City may require that the use of art be suspended at any time.
3. Fence and art must be maintained in good repair and appearance.
4. Any portion of the fence proposing to extend into the public right-of-way shall require a Temporary Encroachment Permit from the City of Imperial Beach. Application for a Temporary Encroachment Permit shall be made on forms on file with the Community Development Department.

5. All future development shall require a coastal development permit and any other necessary discretionary approvals, as determined by the City of Imperial Beach.
6. Hours of construction shall only be performed between the hours of 7 A.M. and 6 P.M. Monday - Friday, and between 9:00 A.M. and 5:00 P.M. on Saturday. No work is allowed on Sundays. Vehicle engines and/or equipment shall not be on or idling and workers shall not locate at the site outside of these hours.
7. Provide access gates with a 12-foot width along the Imperial Beach Boulevard and Ebony Avenue frontages.
8. Provide one (1) KNOX rapid entry pad lock at each access gate (2 total). KNOX rapid entry pad locks shall be provided once the site is secured and shall remain throughout the project only being removed when the fences are moved offsite.
9. KNOX rapid entry lock order forms are available at the Imperial Beach Fire-Rescue Department and must be signed by the Fire Marshal.
10. This project is subject to all Municipal Codes, Model Codes, State Codes and City Ordinances adopted by the City of Imperial Beach.
11. The applicant or applicant's representative shall read, understand and accept the conditions listed herein and shall, within 30 days, return a signed statement accepting said conditions.

**Appeal Process under the California Code of Civil Procedure (CCP):** The time within which judicial review of a City Council decision must be sought is governed by Section 1094.6 of the CCP. A right to appeal a City Council decision is governed by CCP Section 1094.5 and Chapter 1.18 of the Imperial Beach Municipal Code.

**PROTEST PROVISION:** The 90-day period in which any party may file a protest, pursuant to Government Code Section 66020, of the fees, dedications or exactions imposed on this development project begins on the date of the final decision.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Imperial Beach as follows:

1. That the foregoing recitals are true and correct.
2. That a new perimeter fence to replace existing construction fencing is approved for the property located at 1046 Seacoast Drive (APN 625-380-27-00), subject to the conditions set forth in this Resolution.

**PASSED, APPROVED, AND ADOPTED** by the City Council of the City of Imperial Beach at its meeting held on the 16<sup>th</sup> day of September, 2015, by the following vote:

**AYES:                    COUNCILMEMBERS:**  
**NOES:                    COUNCILMEMBERS:**  
**ABSENT:                COUNCILMEMBERS:**

---

**SERGE DEDINA, MAYOR**

**ATTEST:**

---

**JACQUELINE M. HALD, MMC  
CITY CLERK**

## Security Fence Options



Chain link with simulated ivy fabric screen  
Fully screened site. Potential for wind damage and graffiti.



Open wrought iron  
Open view. Durable. Vandal resistant. Minor view restriction.



Chain link with simulated ivy fabric screen  
Fully screened site. Potential for wind damage and graffiti.



Colored vinyl coated chain link  
Durable, Vandal Resistant. Less view restriction.





**DRAFT**

**MINUTES**

**CITY OF IMPERIAL BEACH  
DESIGN REVIEW BOARD**

**AUGUST 20, 2015  
REGULAR MEETING 4:00 P.M.**

**City Council Chambers  
825 Imperial Beach Blvd.  
Imperial Beach, CA 91932**

**1.0 CALL TO ORDER**

Chairperson Nakawatase called the meeting to order at 4:09 P.M.

**ROLL CALL**

Board members Present:	Bowman, Lopez, Nakawatase
Board members Absent:	Schaaf
Staff Present:	Senior Planner Foltz, Recording Secretary Richards

**2.0 PUBLIC COMMENTS**

None.

**3.0 CONSENT CALENDAR**

**3.1 MOTION BY NAKWATASE, SECOND BY BOWMAN, TO THE MINUTES OF JUNE 1, 2015, JUNE 30, 2015 AND JULY 16, 2015.**

**MOTION CARRIED BY THE FOLLOWING VOTE:**

<b>AYES:</b>	<b>LOPEZ, BOWMAN, NAKAWATASE</b>
<b>NOES:</b>	<b>NONE</b>
<b>ABSENT:</b>	<b>SCHAAF</b>
<b>ABSTAIN:</b>	<b>NONE</b>

**4.0 BUSINESS FROM THE COMMUNITY DEVELOPMENT DEPARTMENT**

**4.1 REPORT: IMPERIAL BEACH RESORT, LLC (APPLICANT); CONSIDERATION OF THE DESIGN FOR A PERIMETER FENCE THAT WOULD REPLACE THE EXISTING CONSTRUCTION FENCE SURROUNDING THE PROPERTY LOCATED AT 1046 SEACOAST DRIVE (APN 625-380-27-00) IN THE C/MU-2 (SEACOAST COMMERCIAL & MIXED-USE) AND SEACOAST COMMERCIAL MIXED-USE/RESIDENTIAL OVERLAY ZONES. MF 1166.**

Senior Planner Foltz gave a PowerPoint Presentation on the project. He displayed the three temporary fencing options which were: chain link with simulated ivy fabric screen, open wrought iron fence and a colored vinyl coated chain link with an additional option of art being hung on the fences.

Kenneth Knudson, applicant for the project, spoke about safety issues related to fencing that concealed trespassers.

Jerry Gagnepain, the architect on project, spoke in regards to the materials being presented for the fencing. He stated that the finish on wrought iron is extremely difficult to maintain, especially

near the coast. He stated that the vinyl fence was the best material because it will be easy to see through and it will not rust as easily.

*Shirley closed public discussion at 4:19 P.M.*

**MOTION BY NAKWATASE, SECOND BY BOWMAN, TO APPROVE A PERIMETER FENCE TO ENCIRCLE THE PROPERTY LOCATED AT 1046 SEACOAST DRIVE WITH A VINYL COATED CHAIN LINK FENCE, AND WITH AN OPTION OF ART ON THE EXTERIOR OF THE FENCE.**

**MOTION CARRIED BY THE FOLLOWING VOTE:**

**AYES: LOPEZ, BOWMAN, NAKAWATASE**  
**NOES: NONE**  
**ABSENT: SCHAAF**  
**ABSTAIN: NONE**

**5.0 INFORMATIONAL ITEMS/REPORTS**

Chairperson Nakawastase inquired about updates on the Breakwater Project.

Senior Planner Foltz stated that the grading plans are almost finalized but there are still issues with the phasing of the project and not finding a second anchor for the second half of the project.

**6.0 ADJOURNMENT**

Chairperson Nakawatase adjourned the meeting at 4:25 p.m.

**Approved:**

\_\_\_\_\_  
**Shirley Nakawatase, DRB  
Chairperson**

**Attest:**

\_\_\_\_\_  
**Larissa Richards, Recording Secretary**



**STAFF REPORT  
CITY OF IMPERIAL BEACH**

**TO:** HONORABLE MAYOR AND CITY COUNCIL

**FROM:** ANDY HALL, CITY MANAGER *AH*

**MEETING DATE:** SEPTEMBER 16, 2015

**ORIGINATING DEPT.:** COMMUNITY DEVELOPMENT DEPARTMENT *TF for SD*

**SUBJECT:** PUBLIC HEARING: MIKE ALLEN (APPLICANT/OWNER); ADMINISTRATIVE COASTAL PERMIT (ACP 140019), DESIGN REVIEW CASE (DRC 140020), SITE PLAN REVIEW (SPR 140021), AND CATEGORICAL EXEMPTION PURSUANT TO CEQA GUIDELINES 15332 (IN FILL DEVELOPMENT) FOR THE CONSTRUCTION OF A 14-UNIT RESIDENTIAL APARTMENT BUILDING AT 640 FLORIDA STREET (APNs 626-170-09 & 626-170-23-00). MF 1147; RESOLUTION 2015-7627.

---

**EXECUTIVE SUMMARY:**

Staff is recommending that the City Council conduct a public hearing to review and consider approval of a project proposing the construction of a 14-unit residential apartment building at 640 Florida Street (APN 626-170-09-00 & 626-170-23-00). The project site is located in the C/MU-1 (General Commercial & Mixed-Use) Zone, which allows for residential development for properties not fronting Palm Avenue.

**RECOMMENDATION:**

That the City Council adopt Resolution No. 2015-7627, approving Administrative Coastal Permit (ACP 140019), Design Review Case (DRC 140020), and Site Plan Review (SPR 140021) for the construction of a 14-unit residential apartment building at 640 Florida Street (APNs 626-170-09-00 & 626-170-23-00).

**RATIONALE:**

The proposed design is compatible with similar residential uses in the neighborhood and the Design Review Board recommended approval of the project design with a vote of 3-0. In addition, Imperial Beach will benefit by the provision of residential rental units to assist in meeting housing demand and providing development on a vacant lot.

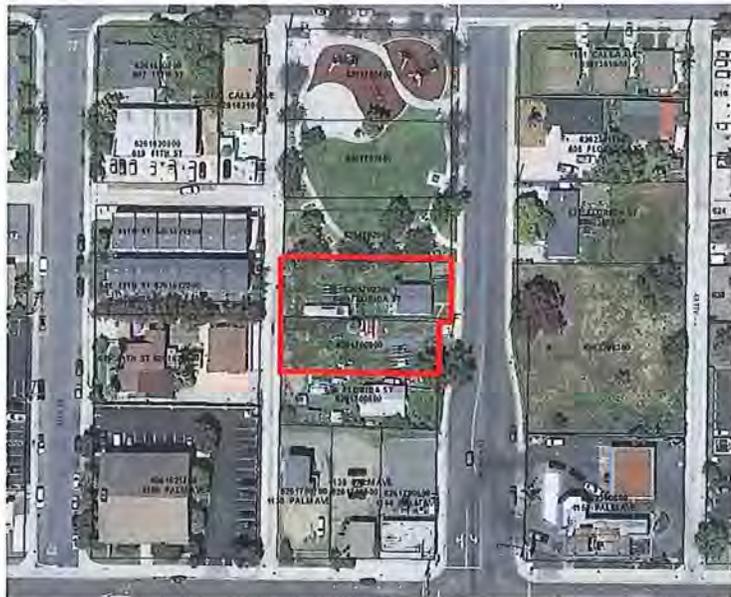
**OPTIONS:**

In addition to receiving this report and adopting staff's recommendation, the City Council can:

- Approve the project with modifications requested by the City Council; or
- Disapprove the project and deny the requested permits by making specific findings for denial; or
- Continue the Public Hearing to a specific future meeting to allow staff to provide additional information upon which a decision can be rendered.

**BACKGROUND:**

An application was submitted on April 1, 2014 (MF 1147) for an Administrative Coastal Permit (ACP 140019), Design Review Case (DRC 140020), and Site Plan Review (SPR 140021) proposing to construct a 14-unit residential apartment building at 640 Florida Street (APNs 626-170-09-00 & 626-170-23-00), which is located in the C/MU-1 (General Commercial & Mixed-Use) Zone. The project is subject to review by the City Council because it proposes new construction in the C/MU-1 Zone (Imperial Beach Municipal Code (IBMC) 19.26.020).

**ANALYSIS:**

The project site includes two parcels that would be combined into one lot measuring 14,528 square feet fronting Florida Street in the C/MU-1 (General Commercial & Mixed-Use) Zone. The surrounding properties are also located in the C/MU-1 Zone, though the land uses are comprised of a park to the north (Teeples Park) and residential uses to the south, east, and west.

The three-story project proposes fourteen residential dwelling units, two on the ground floor and twelve above the first floor (see Attachments 2 - 4 for plans and proposed colors). Pedestrian access for the building would locate off of Florida Street. The entry doors for the two ground floor units would locate on the north and south elevations of the building, respectively, and the units above the first floor would be accessed from a foyer located on the east elevation. The project proposes twenty-one at-grade parking spaces that would be accessed from the alley. Two of the parking spaces are separate garages and the remaining nineteen spaces would locate in a parking garage. A trash and recycling enclosure would also locate off the alley. The second floor would provide a covered porch and pergola seating areas for use by the residents (see Attachment 5 for Pergola Samples). All units would have access to a community area on the southeast corner of the second floor and each unit would be provided with storage areas within the underground garage. In addition, the twelve units above the ground floor would be provided with a balcony on the second floor and the ground units would be provided with a covered patio and gazebo on the east elevation.

Similar buildings are located in the vicinity (see Attachment 6) and the project generally conforms to the intent and purpose of the design standards outlined in IBMC Section 19.83.010 and in the City's General Plan. The applicant's design provides building projections and varied building colors and materials, which include stucco, shingle roofing, wrought iron railing, textured masonry block, and stone veneer. Though staff had recommended that the building incorporate additional architectural interest, particularly on areas with blank walls, it is the request of the applicant that the City Council consider the project's design as currently proposed.



#### Landscape and Open Space

The residential development requires a minimum of three hundred square feet of usable open space per dwelling unit, 60% of which is required to be provided at grade and unenclosed (IBMC Section 19.50). Therefore, the fourteen unit project requires 4,200 square feet of open space in total, and 2,520 square feet of open space would be required at grade (ground surface). The project would provide approximately 4,237 square feet of open space in total, which would be comprised of a gazebo, foyer, and landscaped area off the alley on the ground floor, and private balconies, community room, and pergola seating areas above the first floor. However, the applicant is requesting that the second floor be considered the "grade" level because a substantial portion of the ground floor is dedicated to enclosed parking and the second floor is the primary area that would be utilized by a majority of the tenants. The community room and pergola seating areas would provide approximately 2,549 square feet of open space on the second floor, which may satisfy the "at grade" open space requirement if this interpretation is acceptable to the City Council. It should be noted that Teeple Park is located to the north of the property, which residents of the building would be more likely to utilize for at-grade recreational purposes.

Landscaping, which would include palm trees and a variety of plants and shrubs, would be provided along the perimeter of the property and the public right-of-way on Florida Street.

Design Review Board

At the Design Review Board meeting of April 16, 2015 (see Attachment 7 for meeting minutes), the Board recommended approval of the project with a vote of 3-0 with the following conditions:

- North & South Elevations: The stone shall extend further west to the ground floor entry doors. *(This item has not been added to the plans and is recommended as a condition of approval on Resolution 2015-7627)*
- North & South Elevations: Darker stucco should be used on the architectural pop-outs. *(This item is now shown on the color drawing)*
- East Elevation: The upper right blank wall shall be used for signage. *(This item has not been added to the plans and is recommended as a condition of approval on Resolution 2015-7627)*
- West Elevation: The three floors shall provide different colors/elements. Stone shall be used on the first floor and the second and third levels shall provide different colors of stucco. *(This item has not been added to the plans and is recommended as a condition of approval on Resolution 2015-7627)*
- Pergolas: Design of the pergola should be left to the applicant’s discretion.
- Landscaping: Artificial turf should be considered to meet landscaping requirements if proposed by the applicant and if it is allowed by the Municipal Code. *(The applicant is not proposing artificial turf)*

Overall the Design Review Board determined that the design of the project would be consistent with the area. However, most of the Board’s recommendations have not yet been incorporated into the plans and are recommended as conditions of approval for the project in Resolution 2015-7627, though the City Council may alter any proposed conditions as necessary.

**General Plan/Zoning Consistency:**

C/MU-1 (General Commercial and Mixed-use) Zone: The purpose of the C/MU-1 zone is to provide areas for mixed-use development, multiple-family dwellings, and for businesses to meet the local demand for commercial goods and services. The proposed residential project meets the purpose and intent of the land use designation because it would provide residential uses in an area allowing for the construction of multiple-family dwelling units.

C/MU-1 STANDARDS	PROVIDED/PROPOSED
For all buildings with frontage along Palm Avenue between 7th Street and Florida Street, including those with multiple-family dwelling units, “active commercial uses” as defined in Chapter 19.05 are required to be provided at a minimum of sixty percent of each building’s ground floor square footage, have direct pedestrian access from the Palm Avenue sidewalk or a plaza, and have a minimum building depth of twenty-five feet (Section 19.26.020).	The property does not front along Palm Avenue and, as such, is not required to provide an “active commercial use” as defined in Chapter 19.05.



Stepback requirements for the C/MU-1 Zone are as follows (Section 19.26.040):  For property with a side or rear yard abutting a residential zone, the second floor shall be set back a minimum of five feet from the abutting residential property line and the third floor shall be set back a minimum of ten feet from the abutting residential property line.	The property does not abut a residential zone and no stepbacks are required. However, the project does propose to step the building back on the second and third floors on the east, street-facing, elevation.
Minimum lot size of 3,000 square-feet (Section 19.26.050).	The lot size measures 14,528 square feet.
Minimum street frontage of 30 feet (Section 19.26.060).	The Florida Street frontage measures approximately 100 feet.
Maximum height of four stories or forty feet, whichever is less (Section 19.26.070).	The project proposes a height of approximately 34 feet.
No buildings shall be located less than five feet from any other building on the same lot. (Section 19.26.080)	Only one building is located on the parcel.
Required parking spaces for multiple-family residential in the C/MU-1 Zone: 1.5 spaces per dwelling unit. (IBMC 19.48.035).	14 residential units are proposed for the project in total, which requires a minimum of 21 parking spaces. The project proposes 21 parking spaces to meet the minimum requirements.

**Surrounding Land Use and Zoning:**

Surrounding Areas	Surrounding Zoning	Surrounding Land Use
North	C/MU-1 (General Comm. & Mixed-Use)	Park
South	C/MU-1 (General Comm. & Mixed-Use)	Residential
East	C/MU-1 (General Comm. & Mixed-Use)	Vacant Lot/Residential
West	C/MU-1 (General Comm. & Mixed-Use)	Residential

**ENVIRONMENTAL IMPACT:**

This project would be categorically exempt pursuant to the California Environmental Quality Act (CEQA) Guidelines Section 15332 as a Class 32 project (In-Fill Development Projects).

**COASTAL JURISDICTION:**

This project is located in the coastal zone as defined by the California Coastal Act of 1976. The City Council public hearing will serve as the required coastal permit hearing and the City Council will consider the findings under the California Coastal Act. Pursuant to the City of Imperial Beach Zoning Ordinance Section 19.87.050, review of the proposal will consider whether the proposed development satisfies the required findings prior to the approval and issuance of a Coastal Development Permit. The project is not located in the Appeal Jurisdiction of the California Coastal Commission as indicated on the Local Coastal Program Post Certification and Appeal Jurisdiction Map and, as such, is not appealable to the California Coastal Commission under Section 30603(a) of the California Public Resources Code.

**FISCAL ANALYSIS:**

The Applicant has deposited \$6,000.00 to fund processing of the application.

Attachments:

1. Resolution 2015-7627
  2. Plans
  3. Colored Plan
  4. Building Colors
  5. Pergola Samples
  6. Nearby Buildings
  7. April 16, 2015 Design Review Board Minutes
- c: file MF 1147

**RESOLUTION NO. 2015-7627**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IMPERIAL BEACH, CALIFORNIA, APPROVING AN ADMINISTRATIVE COASTAL PERMIT (ACP 140019), DESIGN REVIEW CASE (DRC 140020), SITE PLAN REVIEW (SPR 140021), AND CATEGORICAL EXEMPTION PURSUANT TO CEQA GUIDELINES 15332 (IN FILL DEVELOPMENT) FOR THE CONSTRUCTION OF A 14-UNIT RESIDENTIAL APARTMENT BUILDING AT 640 FLORIDA STREET (APNS 626-170-09 & 626-170-23-00). MF 1147; RESOLUTION 2015-7627.**

**DEVELOPER: MICHAEL & SHANNA ALLEN**

**WHEREAS**, on September 16, 2015, the City Council of the City of Imperial Beach held a duly advertised and noticed public hearing to consider the merits of approving or denying an application for an Administrative Coastal Permit (ACP 140019), Design Review Case (DRC 140020), and Site Plan Review (SPR 140021) proposing to construct a 14-unit residential apartment building at 640 Florida Street (APN 626-170-09-00 & 626-170-23-00), which is located in the C/MU-1 (General Commercial & Mixed-Use) Zone. The project site is legally described as follows:

APN 625-170-09-00 & 625-170-23-00

Lots 23, 24, 25, and 26 in Block 17 of R.R. Morrison's Subdivision of Fractional Blocks 1, 16 and 17 of South San Diego, in the City of Imperial Beach, County of San Diego, State of California, according to Map thereof No. 388, filed in the Office of the County Recorder of San Diego County, October 4, 1887.

**WHEREAS**, on April 16, 2015, the Design Review Board recommended approval of the project's design with conditions with a vote of 3-0 (1 absent); and

**WHEREAS**, the City Council finds that the project design of a 14-unit residential building is compatible with the community and would be consistent with Policy D-8 (Project Design) of the Design Element of the General Plan; and

**WHEREAS**, the City Council finds that the project is in compliance with the Land Use Element of the General Plan; and,

**WHEREAS**, the City Council finds that the project complies with the requirements of the California Environmental Quality (CEQA) as the project is categorically exempt pursuant to CEQA Guidelines 15332 (In-Fill Development Projects); and

**WHEREAS**, the City Council further offers the following findings in support of its decision to conditionally approve the project:

**ADMINISTRATIVE COASTAL PERMIT (IBMC § 19.87.050):**

- 1. The proposed development conforms to the certified local coastal plan including coastal land use policies.**

The General Plan/Local Coastal Plan designates the site as General Commercial & Mixed-Use (C/MU-1 Zone). The purpose of the C/MU-1 zone is to provide areas for mixed-use development, multiple-family dwellings, and for businesses to meet the local demand for commercial goods and services. The proposed residential project meets the

purpose and intent of the land use designation because it would provide residential uses in an area allowing for the construction of multiple-family dwelling units.

2. **The proposed development meets the minimum criteria set forth in the City of Imperial Beach Zoning Ordinance, the City's Minimum Landscape Planting and Irrigation Standards, and the City's Design Guidelines, as applicable.**

The project complies with the City's design guidelines, landscape and irrigation standards, and minimum requirements set forth in the Zoning Ordinance because it is consistent with the General Plan and the Zoning development standards for the site. The residential development requires a minimum of three hundred square feet of usable open space per dwelling unit, 60% of which is required to be provided at grade and unenclosed. Therefore, the 14-unit project requires 4,200 square feet of open space in total, and 2,520 square feet of open space would be required at grade (ground surface). The project would provide approximately 4,237 square feet of open space in total, which would be comprised of a gazebo, foyer, and landscaped area off the alley on the ground floor, and private balconies, community room, and pergola seating areas above the first floor. However, the applicant requested that the second floor be considered the "grade" level because a substantial portion of the ground floor is dedicated to enclosed parking and the second floor is the primary area that would be utilized by a majority of the tenants. The City Council has determined that the community room and pergola seating areas, which provide approximately 2,549 square feet of open space on the second floor, would satisfy the "at grade" open space requirement.

3. **This project complies with the California Environmental Quality Act.**

This project is categorically exempt from the requirements of the California Environmental Quality Act (CEQA) pursuant to Article 19 Sections 15332 (In-Fill Development Projects). The City has prepared a Categorical Exemption per the CEQA requirements for this project and the Notice of Exemption will be filed with the County Clerk in compliance with CEQA.

4. **Public Notice requirements, pursuant to Zoning Ordinance Section 19.87.100, of the Coastal Development Project have been satisfied.**

The project description and the date of the City Council public hearing were sent to property owners within 300 feet and occupants within 100 feet of the subject site on September 3, 2015, and a public hearing notice was published in the South County Eagle & Times newspaper on September 3, 2015.

**DESIGN REVIEW/SITE PLAN REVIEW (IBMC § 19.81.060):**

5. **The proposed use does not have any detrimental effect upon the general health, safety and convenience of persons residing or working in the neighborhood, or is not detrimental or injurious to the value of the property and improvements in the neighborhood.**

The project proposes the construction of a 14-unit residential apartment building. The project would not have a detrimental effect on the general health, welfare, safety and convenience of persons residing or working in the neighborhood because it is consistent with the intent of the development standards and zoning designations. The development would not be injurious to the value of the property and improvements in the neighborhood because the project represents an improvement of the existing conditions and the project could improve property values and stimulate growth in the area.

**6. The proposed use does not adversely affect the General Plan or the Local Coastal Plan.**

The General Plan/Local Coastal Plan designates the site as General Commercial & Mixed-Use (C/MU-1 Zone). The purpose of the C/MU-1 zone is to provide areas for mixed-use development, multiple-family dwellings, and for businesses to meet the local demand for commercial goods and services. The proposed residential project meets the purpose and intent of the land use designation because it would provide residential uses in an area allowing for the construction of multiple-family dwelling units.

**7. The proposed use is compatible with other existing and proposed uses in the neighborhood.**

The surrounding properties are also located in the C/MU-1 Zone, though the land uses are comprised of a park to the north (Teeples Park) and residential uses to the south, east, and west. The proposed residential project is compatible with other uses in the neighborhood because it proposes a residential use where nearby properties are comprised of residential buildings.

**8. The location, site layout and design of the proposed use orients the proposed structures to streets, driveways, sunlight, wind and other adjacent structures and uses in a harmonious manner.**

The proposed building is oriented to Florida Street and is harmonious with other uses and structures, which include residential buildings in the neighborhood.

**9. The combination and relationship of one proposed use to another on the site is properly integrated.**

The project proposes residential uses within a building that is properly integrated.

**10. Access to and parking for the proposed use does not create any undue traffic problem.**

Vehicular ingress and egress to and from the site would be provided from the alley and pedestrian access would be provided from Florida Street. Access and ingress and egress for the project should not create undue traffic problems because the project would comply with the standards set for in the Municipal Code.

**11. All other applicable provisions of the Zoning Code are complied with.**

The project is consistent with the General Plan and the Zoning development standards for the site. The residential development requires a minimum of three hundred square feet of usable open space per dwelling unit, 60% of which is required to be provided at grade and unenclosed. Therefore, the 14-unit project requires 4,200 square feet of open space in total, and 2,520 square feet of open space would be required at grade (ground surface). The project would provide approximately 4,237 square feet of open space in total, which would be comprised of a gazebo, foyer, and landscaped area off the alley on the ground floor, and private balconies, community room, and pergola seating areas above the first floor. However, the applicant requested that the second floor be considered the "grade" level because a substantial portion of the ground floor is dedicated to enclosed parking and the second floor is the primary area that would be utilized by a majority of the tenants. The City Council has determined that the community room and pergola seating areas, which provide approximately 2,549 square feet of open space on the second floor, would satisfy the "at grade" open space requirement.

**12. Any other considerations as the Community Development Department deem necessary to preserve the health, safety and convenience of the City in general.**

Standard and applicable conditions of approval have been included with the Resolution to further ensure that the health, safety, welfare, and convenience of the City in general is preserved.

**13. Public Notice requirements, pursuant to Zoning Ordinance Section 19.87.100, have been satisfied.**

The project description and the date of the City Council public hearing were sent to property owners within 300 feet and occupants within 100 feet of the subject site on September 3, 2015, and a public hearing notice was published in the South County Eagle & Times newspaper on September 3, 2015.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Imperial Beach that the above-listed findings and recitals are true and correct and are incorporated by reference; and

**BE IT FURTHER RESOLVED** by the City Council of the City of Imperial Beach that Administrative Coastal Permit (ACP 140019), Design Review Case (DRC 140020), and Site Plan Review (SPR 140021) for the construction of a 14-unit residential apartment building at 640 Florida Street (APNs 626-170-09-00 & 626-170-23-00) are hereby approved subject to the following:

**CONDITIONS OF APPROVAL:**

1. **Approval** of Administrative Coastal Permit (ACP 140019), Design Review Case (DRC 140020), and Site Plan Review (SPR 140021) is valid for one year from the date of final action by the City Council **to expire September 16, 2016**, unless vested with substantial construction pursuant to an approved building permit.
2. The site shall be developed in substantial compliance with the plans dated September 3, 2015, Grading & Erosion Plans dated May 6, 2015, and Stormwater Management Plan/Standard Urban Storm Water Mitigation Plan (SUSMP) dated July 2, 2014 on file at the Community Development Department, or as otherwise amended and approved, and the conditions contained herein. Plans shall be reconciled for consistency prior to issuance of building permits.
3. Parking standards must meet requirements set forth in the Municipal Code.
4. All landscaping should be drought tolerant. Any landscaping proposed to locate within the public right-of-way requires a Temporary Encroachment Permit, subject to City approval.
5. A permanent irrigation system shall be installed and permanently maintained to serve all landscaped areas. All landscaped and bio-filtration areas shall be permanently maintained by the owner in a healthy condition, free from weeds, trash, and debris.
6. Open space areas shall be detailed on the building plans and shown to comply with IBMC 19.50, subject to City approval. Foyer area must provide landscaping and decorative elements for leisure use. Landscaping area off alley must provide for leisure uses.
7. Stone on the ground floor of the eastern portion of the north and south elevations shall extend further to the west to the ground floor entry doors, subject to City approval.

8. The upper-right portion of the east elevation shall be used for signage or the address, subject to City approval. The design should provide visual interest.
9. The three floors on the west elevation shall provide different colors/elements. Stone shall be used on the first floor and the second and third levels shall provide different colors of stucco, subject to City approval.
10. The design of any fence/wall should provide visual interest, subject to City approval.
11. Provide uplighting for visual interest wherever feasible, subject to City approval.
12. Parcels shall be combined to satisfy City requirements.
13. This project is subject to all Municipal Codes, Model Codes, State Codes and City Ordinances adopted by the City of Imperial Beach.
14. All building permits required for the project shall be obtained from the Imperial Beach Building Department.
15. A licensed surveyor/engineer shall verify pad elevations and all building corners and setbacks.
16. Hours of Construction: No work for which a building permit is required shall be performed within the hours of 7:00 P.M. - 7:00 A.M. Monday - Friday, nor prior to 8:00 A.M. or after 5:00 P.M. on Saturday. Construction work on Sundays, or alteration of the approved hours of construction, is subject to City approval.
17. Project is subject to all requirements by the Public Safety Department.
18. Ensure that the hot water tank P.T. discharge pipe is piped to discharge to the sanitary sewer system or the landscape area. A design that has the water discharge directly into the storm drain conveyance system (onto an impervious surface that flows to the street) is in violation of the Municipal Storm Water Permit - Order R9-2013-0001.
19. Applicant shall coordinate with the Public Works Department to determine sewer capacity impacts.
20. City of Imperial Beach Public Works Department – Wastewater Division shall be notified at least 5-days in advance of proposed sewer lateral tie-in.
21. No building roof or landscape water drains may be piped to the street or onto impervious surfaces that lead to the street. A design that has the water discharge directly into the storm drain conveyance system (onto an impervious surface that flows to the street) is in violation of the Municipal Storm Water Permit - Order R9-2013-0001. Developer must design and construct low impact development installations per the approved SUSMP and must meet the criteria directed by the City Engineer.
22. Ensure that construction drawings provide for the building foundation elevations be at least one (1) foot above gutter line to minimize flooding during storm conditions.
23. Remove existing curb cuts on Florida Street, and replace with new curb, gutter and ADA sidewalk in accordance with Regional Standard Drawings G-2, G-7, G-9, and G-10.
24. Replace cracked and spalling concrete slab in alley adjacent to storm drain inlet to be in compliance with San Diego Regional Standard Drawing G-21.
25. For alley, sidewalk or curb & gutter replacement ensure compliance with San Diego Regional Standard Drawing G-11 in that, the "Area to be removed [must be] 5' or from joint to joint in panel, whichever is less." The distance between joints or score marks must be a minimum of 5-feet. Where the distance from "Area to be removed", to existing

- joint, edge or score mark is less than the minimum shown, "Area to be removed" shall be extended to that joint, edge or score mark.
26. If it is necessary to cut into the alley pavement as part of this project, all concrete cuts in the alley must be replaced with #4 rebar dowels positioned every 1 foot on center, secured with epoxy adhesive. Concrete specification must be 560-C-3250 poured at thickness of at least 6-inches. Concrete cuts must also comply with item 8 above and cuts parallel to the alley drainage must be at least 1-foot from the alley drain line.
  27. For any work to be performed in the street or alley, submit a traffic control plan for approval by Public Works Director a minimum of 5 working days in advance of street work. Traffic control plan is to be per Regional Standard Drawings or CALTRANS Traffic Control Manual.
  28. All street work construction requires a Class A contractor to perform the work. Street repairs must achieve 95% sub soil compaction. Asphalt repair must be a minimum of four (4) inches thick asphalt placed in the street trench. Asphalt shall be AR4000 ½ mix (hot).
  29. For any project that proposes work within the public right-of-way (i.e., driveway removal/construction, sidewalk removal/construction, street or alley demolition/reconstruction, landscaping and irrigation, fences, walls within the public right-of-way, etc.), a Temporary Encroachment Permit (TEP) shall be applied for and approved either prior to or concurrent with issuance of the building permit required for the project. Application for a Temporary Encroachment Permit shall be made on forms available at the Community Development Department Counter.
  30. All street work construction requires a Class A contractor to perform the work. All pavement transitions shall be free of tripping hazards.
  31. Construct trash/refuse enclosure and a recycling enclosure to comply with IBMC 19.74.090. Trash and recycling enclosures are to be enclosed by a 6'-0" high masonry wall and locking gate. The minimum size trash/refuse enclosure shall be 6'-0" by 9'-0" and the minimum recycling enclosure shall be 4'-0" by 8'-0". The enclosure doors/gates must not be designed to swing into the adjacent alley.
  32. Any disposal/transportation of solid waste / construction waste in roll off containers must be contracted through the City's waste management provider unless the hauling capability exists integral to the prime contractor performing the work.
  33. Impervious surfaces shall not increase beyond the impervious services provided on the approved plan as a post-conversion condition in order to maximize the water runoff infiltration area on the parcel in compliance with Municipal Storm Water Permit – Order R9-2013-0001.
  34. All landscape areas, including grass and mulch areas, must be improved to consist of at least 12-inches of loamy soil in order to maximize the water absorption during wet weather condition and minimize irrigation runoff. Landscape area in the rear yards must remain permeable as per the approved plans such that water runoff from the property into the storm drain inlets in the rear yards are fed through permeable surfaces.
  35. Install survey monuments on northeast and southeast property lines in or adjacent to sidewalk, and install survey monuments on northwest and southwest property lines in alley. Record same with County Office of Records.
  36. In accordance with I.B.M.C. 12.32.120, applicant must place and maintain warning lights and barriers at each end of the work, and at no more than 50 feet apart along the side

thereof from sunset of each day until sunrise of the following day, until the work is entirely completed. Barriers shall be placed and maintained not less than three feet high.

37. Require applicant to provide verification of post construction Best Management Practice (BMP) maintenance provisions through a legal agreement, covenant, CEQA mitigation requirement, and / or Conditional Use Permit. Agreement is provided through the Community Development Department.
38. The owner shall institute "Best Management Practices" to prevent contamination of storm drains, ground water and receiving waters during both construction and post construction. The property owner or applicant BMP practices shall include but are not limited to:
  - Contain all construction water used in conjunction with the construction. Contained construction water is to be properly disposed in accordance with Federal, State, and City statutes, regulations and ordinances.
  - All recyclable construction waste must be properly recycled and not disposed in the landfill.
  - Water used on site must be prevented from entering the storm drain conveyance system (i.e. streets, gutters, alley, storm drain ditches, storm drain pipes).
  - All wastewater resulting from cleaning construction tools and equipment must be contained on site and properly disposed in accordance with Federal, State, and City statutes, regulations, and ordinances.
  - Erosion control - All sediment on the construction site must be contained on the construction site and not permitted to enter the storm drain conveyance system. Applicant is to cover disturbed and exposed soil areas of the project with plastic-like material (or equivalent product) to prevent sediment removal into the storm drain system.
39. Applicant must underground all utilities in accordance with IBMC Section 13.08.060(C) as noted below: "Applicability to new structures"
  - A. For any development which requires a building permit but is of a valuation of fifty thousand dollars or less, the applicant will not be required either to underground the utilities or to sign a deferral agreement pertaining thereto.
  - B. For any development of single-family residence(s) or duplex(es) which exceeds a valuation of fifty thousand dollars, the applicant will be required to sign a deferral agreement with, and pay a recording fee to, the City.
  - C. Any development of property other than as described in subsection A or B of this section in excess of fifty thousand dollars valuation will be required to underground all utilities. This project is within the Seacoast Drive Utility Underground District. Thus the existing communications aerial services must be relocated underground.

40. Applicant shall defend, indemnify, and hold harmless the City, its agents, officers, and employees from any and all claims, actions, proceedings, damages, judgments, or costs, including attorney's fees and costs incurred by the City and any claim for private attorney general fees and costs claimed by or awarded to any party against the City or its agents officers or employees against the City or its agents, officers, or employees, relating to the approval of the project (MF1147) including, but not limited to, any action to attack, set aside, void, challenge, or annul this development approval and any environmental document or decision (including the Administrative Coastal Permit (ACP 140019), Design Review Case (DRC 140020), and Site Plan Review (SPR 140021)), including any claims for violation of the Public Records Act or discovery law arising from and with respect to litigation involving these approvals (collectively "Development Approvals"). The City will promptly notify applicant of any claim, action or proceeding concerning the Development Approvals. The City may elect to conduct its own defense, participate in its own defense, or obtain independent legal counsel in defense of any claim related to this indemnification. In the event of such election, applicant shall pay all of the costs related thereto, including without limitation reasonable attorney's fees and costs. In the event of such election applicant shall pay all of the costs related thereto including without limitation attorney's fees and costs incurred by the City. In the event of a disagreement between the City and applicant regarding litigation issues, the City shall have the authority to control the litigation and make litigation related decisions, including, but not limited to, settlement or other disposition of the matter. However, the applicant shall not be required to pay or perform any settlement unless such settlement is first approved by applicant.
41. The Developer or Developer's representative shall read, understand, and accept the conditions listed herein and shall, within 30 days, return a signed statement to the Community Development Department accepting said conditions.
42. The Developer shall pay off any deficits in his project account (140019) prior to building permit issuance and prior to final inspection.

**Appeal Process under the California Code of Civil Procedure (CCP):** The time within which judicial review of a City Council decision must be sought is governed by Section 1094.6 of the CCP. A right to appeal a City Council decision is governed by CCP Section 1094.5 and Chapter 1.18 of the Imperial Beach Municipal Code.

**PROTEST PROVISION:** The 90-day period in which any party may file a protest, pursuant to Government Code Section 66020, of the fees, dedications or exactions imposed on this development project begins on the date of the final decision.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Imperial Beach as follows:

1. That the foregoing recitals are true and correct.
2. That Administrative Coastal Permit (ACP 140019), Design Review Case (DRC 140020), and Site Plan Review (SPR 140021) are approved for the construction of a 14-unit residential apartment building at 640 Florida Street (APNs 626-170-09-00 & 626-170-23-00), subject to the conditions set forth in this Resolution.
3. The City Manager or his designee shall provide notice to the California Coastal Commission of the City Council's approval of the Administrative Coastal Permit pursuant to IBMC Section 19.87.150(B).

**PASSED, APPROVED, AND ADOPTED** by the City Council of the City of Imperial Beach at its meeting held on the 16<sup>th</sup> day of September 2015, by the following vote:

**AYES:            COUNCILMEMBERS:**  
**NOES:           COUNCILMEMBERS:**  
**ABSENT:        COUNCILMEMBERS:**

\_\_\_\_\_  
**SERGE DEDINA, MAYOR**

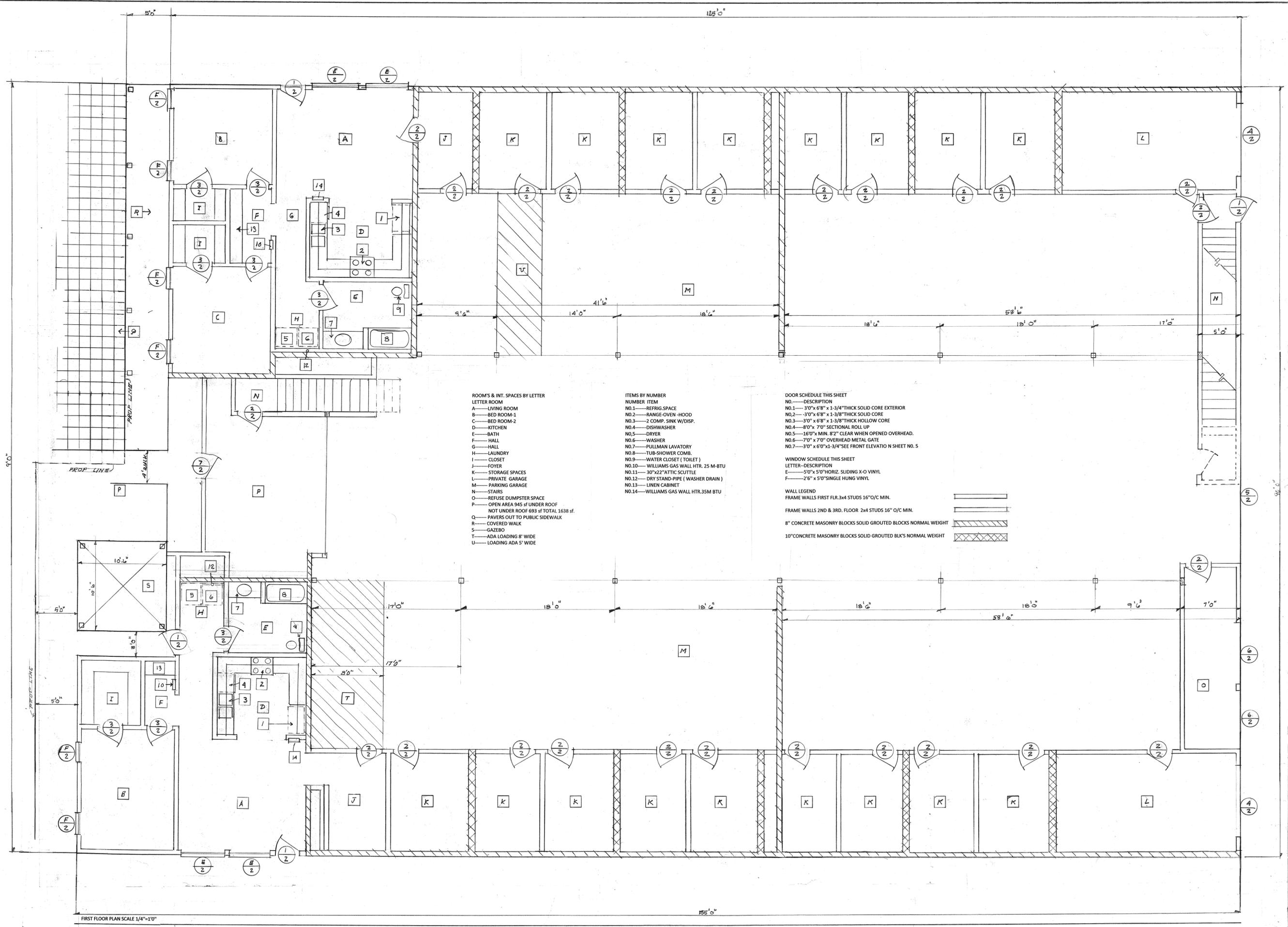
**ATTEST:**

\_\_\_\_\_  
**JACQUELINE M. HALD, MMC**  
**CITY CLERK**





T.M. HYDE ARCHITECT (619) 424-7595  
P.O. BOX 114 IMPERIAL BEACH CA 92154



- ROOMS & INT. SPACES BY LETTER**
- LETTER ROOM
  - A—LIVING ROOM
  - B—BED ROOM-1
  - C—BED ROOM-2
  - D—KITCHEN
  - E—BATH
  - F—HALL
  - G—HALL
  - H—LAUNDRY
  - I—CLOSET
  - J—FOYER
  - K—STORAGE SPACES
  - L—PRIVATE GARAGE
  - M—PARKING GARAGE
  - N—STAIRS
  - O—REFUSE DUMPSTER SPACE
  - P—OPEN AREA 945 sf UNDER ROOF NOT UNDER ROOF 693 sf TOTAL 1638 sf.
  - Q—PAVERS OUT TO PUBLIC SIDEWALK
  - R—COVERED WALK
  - S—GAZEBO
  - T—ADA LOADING 8' WIDE
  - U—LOADING ADA 5' WIDE

- ITEMS BY NUMBER**
- NUMBER ITEM
  - NO.1—REFRIG.SPACE
  - NO.2—RANGE-OVEN-HOOD
  - NO.3—2 COMP. SINK W/DISP.
  - NO.4—DISHWASHER
  - NO.5—DRYER
  - NO.6—WASHER
  - NO.7—PULLMAN LAVATORY
  - NO.8—TUB-SHOWER COMB.
  - NO.9—WATER CLOSET (TOILET)
  - NO.10—WILLIAMS GAS WALL HTR. 25 M-BTU
  - NO.11—30"x22"ATTIC SCUTTLE
  - NO.12—DRY STAND-PIPE (WASHER DRAIN)
  - NO.13—LINEN CABINET
  - NO.14—WILLIAMS GAS WALL HTR.35M BTU

- DOOR SCHEDULE THIS SHEET**
- NO.—DESCRIPTION
  - NO.1—3'0"x 6'8" x 1-3/4"THICK SOLID CORE EXTERIOR
  - NO.2—3'0"x 6'8" x 1-3/8"THICK SOLID CORE
  - NO.3—3'0" x 6'8" x 1-3/8"THICK HOLLOW CORE
  - NO.4—8'0" x 7'0" SECTIONAL ROLL UP
  - NO.5—16'0" x MIN. 8'2" CLEAR WHEN OPENED OVERHEAD.
  - NO.6—7'0" x 7'0" OVERHEAD METAL GATE
  - NO.7—3'0" x 6'0" x 1-3/4"SEE FRONT ELEVATION SHEET NO. 5

- WINDOW SCHEDULE THIS SHEET**
- LETTER—DESCRIPTION
  - E—5'0" x 5'0" HORIZ. SLIDING X-O VINYL
  - F—2'6" x 5'0" SINGLE HUNG VINYL

- WALL LEGEND**
- FRAME WALLS FIRST FLR.3x4 STUDS 16"O/C MIN.
  - FRAME WALLS 2ND & 3RD. FLOOR. 2x4 STUDS 16" O/C MIN.
  - 8" CONCRETE MASONRY BLOCKS SOLID GROUTED BLOCKS NORMAL WEIGHT
  - 10" CONCRETE MASONRY BLOCKS SOLID GROUTED BLK'S NORMAL WEIGHT

FIRST FLOOR PLAN SCALE 1/4"=1'-0"

14 UNIT APARTMENT, 12 TOWNHOUSE UNITS, ADA ACCESSIBLE UNITS, 1st FLOOR-PARKING GARAGE WITH 2-HCP SPACES, 1 WITH 5' LOADING SPACE & THE OTHER WITH 8' LOADING SPACE (VAN ACCESSIBLE) 2 PRIVATE SINGLE CAR GARAGES & 17-9'x12' PARKING SPACES & 16 STORAGE CLOSURES CONSTRUCTION CO. JOB SITE 640 FLORIDA STREET IMPERIAL BEACH CA 91932 ADJACENT TO PARK.

DATE 9-3-2015

SHEET NO.

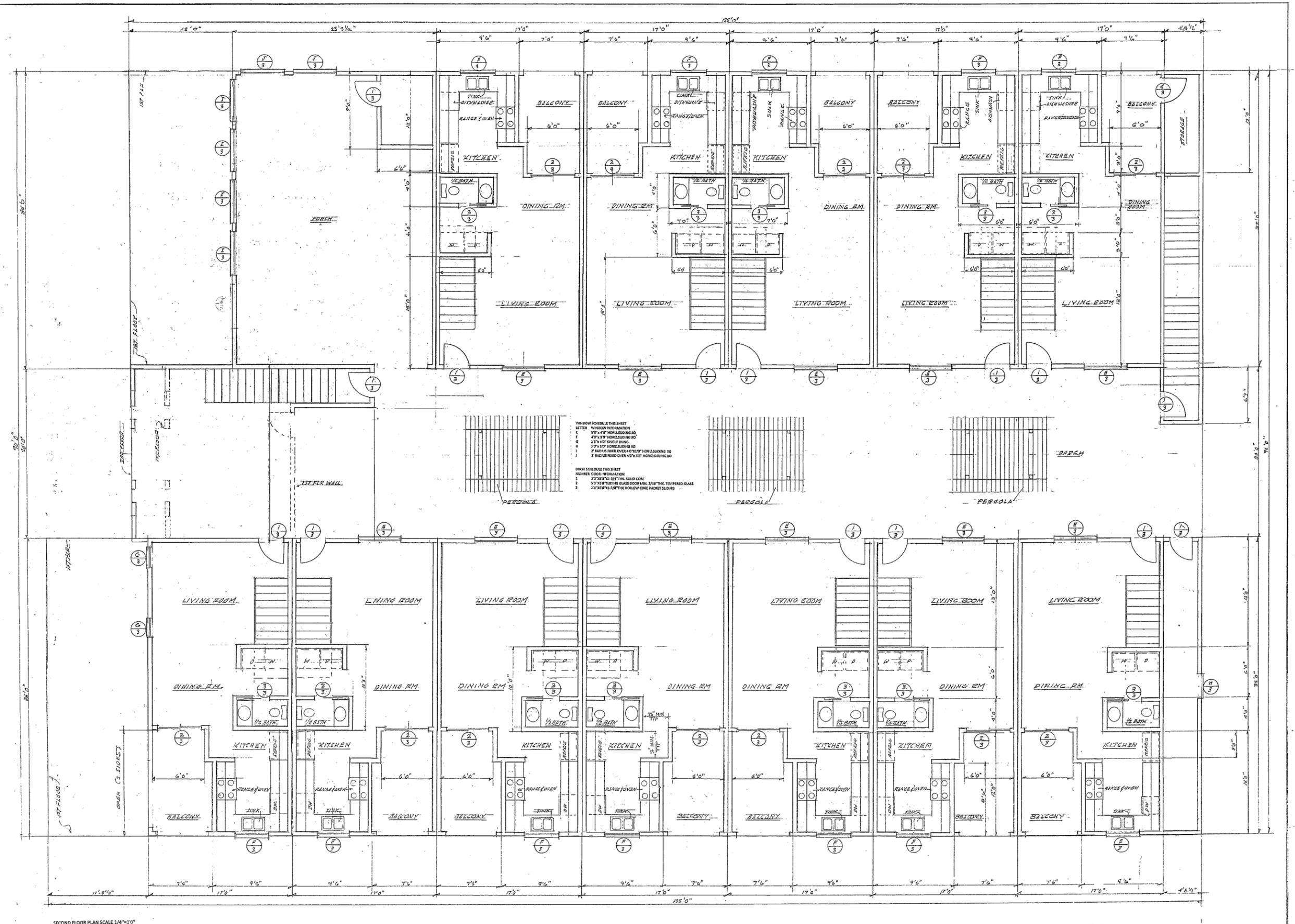


T.M. HOE ARCHITECTS, INC.  
 P.O. BOX 454 IMPERIAL BEACH  
 CALIFORNIA 92250  
 TEL: 619-435-1585

14 UNIT APARTMENTS 133 TOMAHAWK HOUSE UNITS 2 ADA  
 ACCESSIBLE UNITS, 1ST & 2ND FLOOR GARAGES WITH 2  
 HCP SPACES W/ 2 LOADING SPACES BETWEEN THEM.  
 2 PRIVATE GARAGES & 17-19 CPD PARKING SPACES, 16  
 FOR THE WISE ALLEN FAMILY LOT, 640 FLORIDA ST.  
 IMPERIAL BEACH, CA. 92232, ADJACENT TO PARK

RDV-7-16-2014

THEATXO



WINDOW SCHEDULE THIS SHEET

LETTER	WINDOW INFORMATION
E	50" x 40" HORIZONTAL SIDING
F	40" x 30" HORIZONTAL SIDING
G	2' x 4' SINGLE SIDING
H	3' x 3' HORIZONTAL SIDING
I	2' x 4' HORIZONTAL SIDING
J	2' x 4' HORIZONTAL SIDING
K	2' x 4' HORIZONTAL SIDING

DOOR SCHEDULE THIS SHEET

NUMBER	DOOR INFORMATION
1	30" x 78" SLIP DOOR
2	30" x 78" SLIP DOOR WITH 1/2" TEMPERED GLASS
3	24" x 78" SLIP DOOR WITH 1/2" TEMPERED GLASS

SECOND FLOOR PLAN SCALE 1/4"=1'-0"



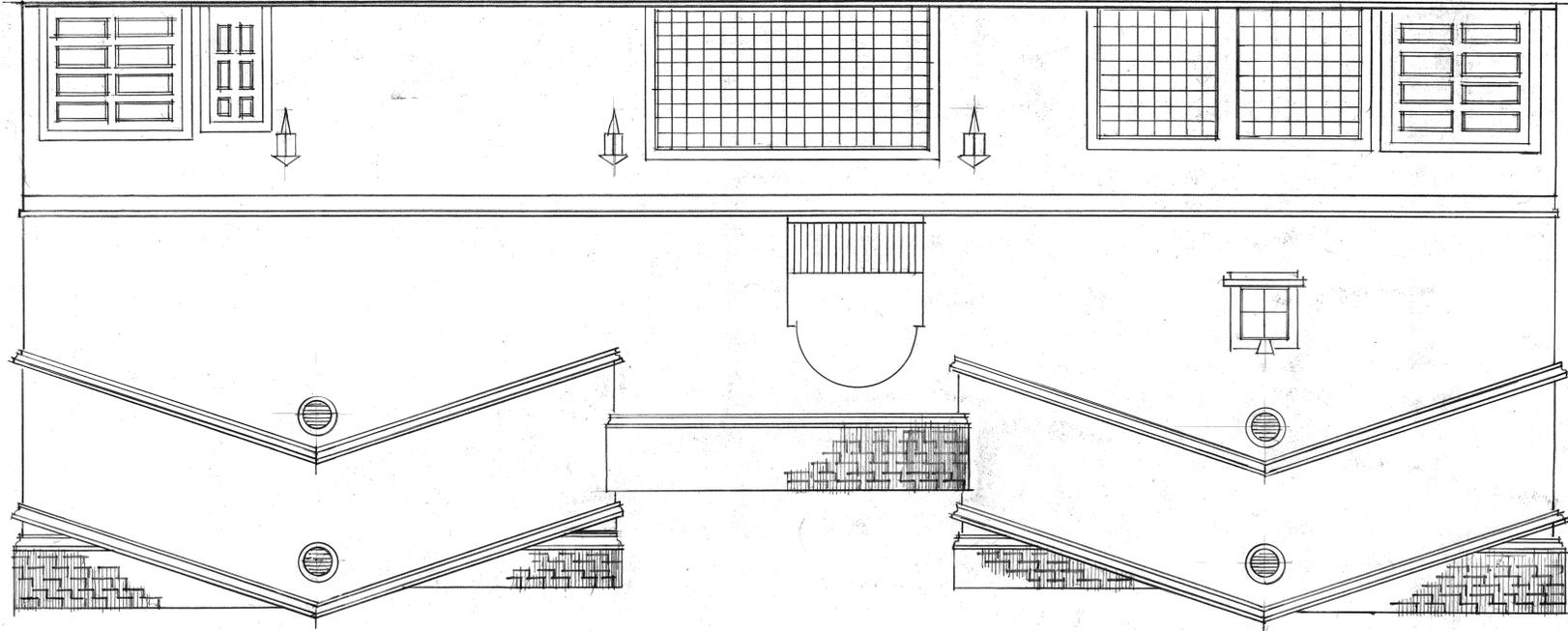


14 UNIT APARTMENT, 12 TOWNHOUSE UNITS, 2 ADA ACCESSIBLE UNITS, 16 CARPORTING GARAGE WITH 2 PRIVATE SINGLE CAR GARAGES, 17-9-919 PARKING SPACES & 16 STORAGE SPACES.  
OWNER MIKE ALLEN & SONS CONSTRUCTION CO.  
JOB SITE 640 FLORIDA STREET IMPERIAL BEACH CA 91932  
ADJACENT TO PARK.

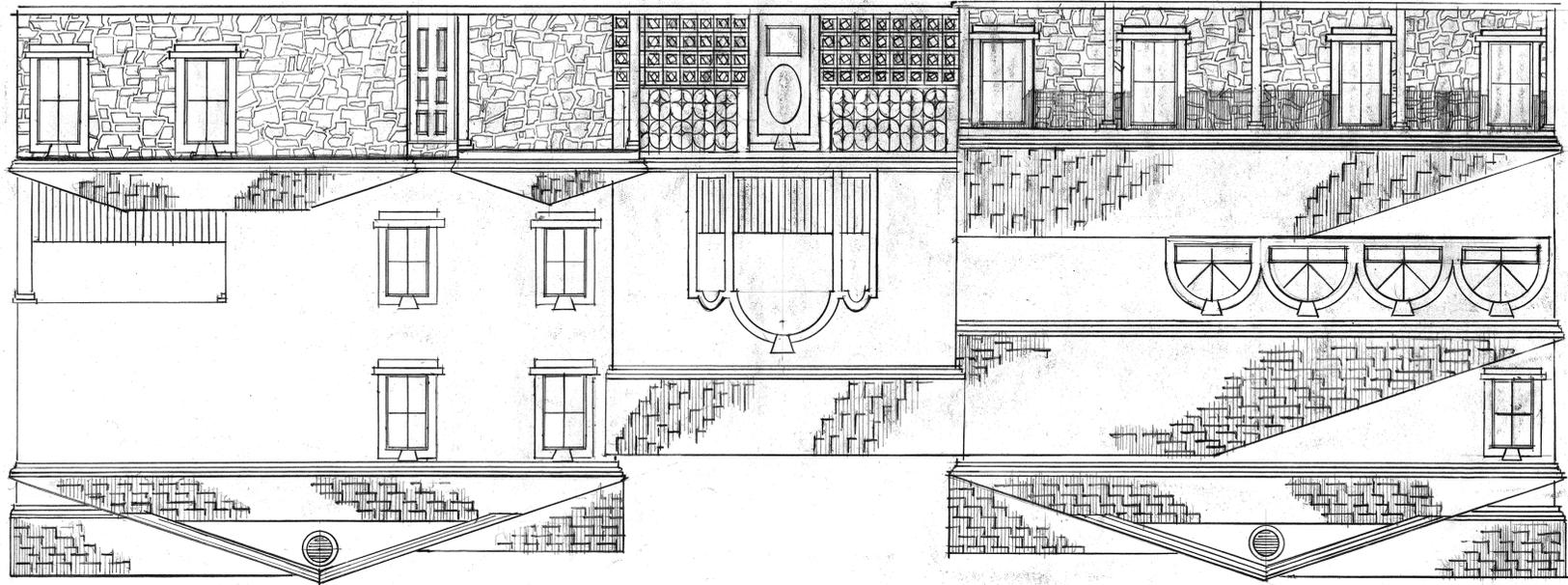
T.M.HOFF ARCHITECT CO.03665  
P.O.BOX 418 IMPERIAL BEACH CA 91933

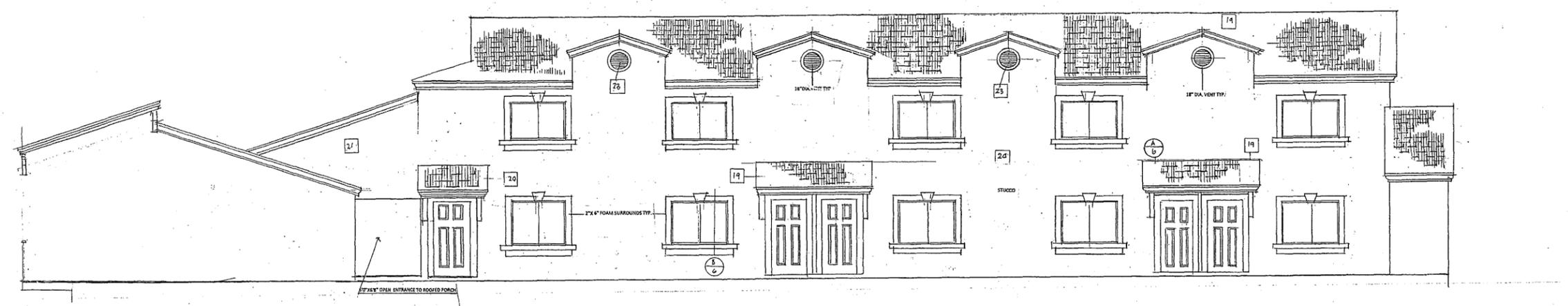


REAR ELEVATION SCALE 1/4"=1'-0"



FRONT ELEVATION SCALE 1/4"=1'-0"

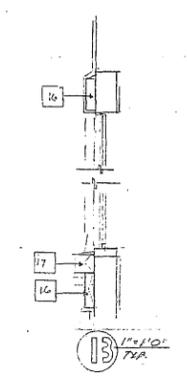
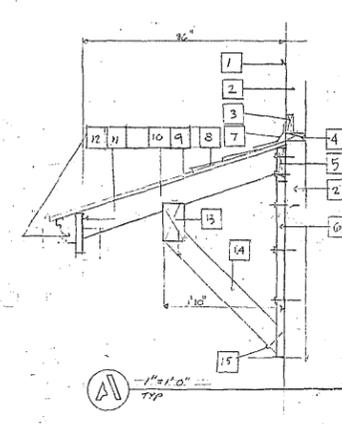




SOUTH 3 UNITS NORTH SIDE FACING PUBLIC SCALE 1/4"=1'-0"



NORTH 3 UNITS NORTH SIDE FACING PUBLIC SCALE 1/4"=1'-0"



- NOTES
- NO.1 FIRM
  - NO.2 WALL
  - NO.3 ARCHITUB IN WALL
  - NO.4 2X4 FRAM BOARD
  - NO.5 2X4 LAG TO STUD 2.8\"/>
  - NO.6 2X6 3 3/8\"/>
  - NO.7 6/12 FLASHING
  - NO.8 COPPOSITION SHINGLES SEE NOTE 29
  - NO.9 3/8\"/>
  - NO.10 2X4 RAFTERS MARK SPACING 24\"/>
  - NO.11 2X6 FLOOR
  - NO.12 4\"/>
  - NO.13 4X8 BEAM
  - NO.14 4X8 BRACE EACH END
  - NO.15 2-3/8\"/>
  - NO.16 1-1/2\"/>
  - NO.17 4\"/>
  - NO.18 2X10S BLOCK
  - NO.19 ROOFING ROOFING TURRET/NATURAL SHAKENWOOD (OR EQ.) OVER 2S 19
  - NO.20 HIGHEST PIPE HANGING U.L. CLASS A ASTM D8492 EVALUATION 3CC-65 (EN 14773 04 EQ.)
  - NO.21 CEILING PLASTER ON WOOD LATH
  - NO.22 2X12 BEAM
  - NO.23 WINDOW FROM SEE TYP. P. 2A
  - NO.24 18\"/>

TALITHA ARCHITECT COLLEAS  
 21400 W. 116TH STREET  
 TORRANCE, CA 90503

34 UNIT APARTMENT 123 DOWNHOLM UNIT 3, 4, 5  
 21400 W. 116TH STREET  
 TORRANCE, CA 90503  
 SHEET NO. 1 OF 10 (SEE ARCHITECT'S PLAN SHEET FOR LANDING SPACE, STAIRS, AND OTHER DETAILS)  
 DATE: 09-15-2014

DATE: 9-20-2014

REV: 0-15-2014

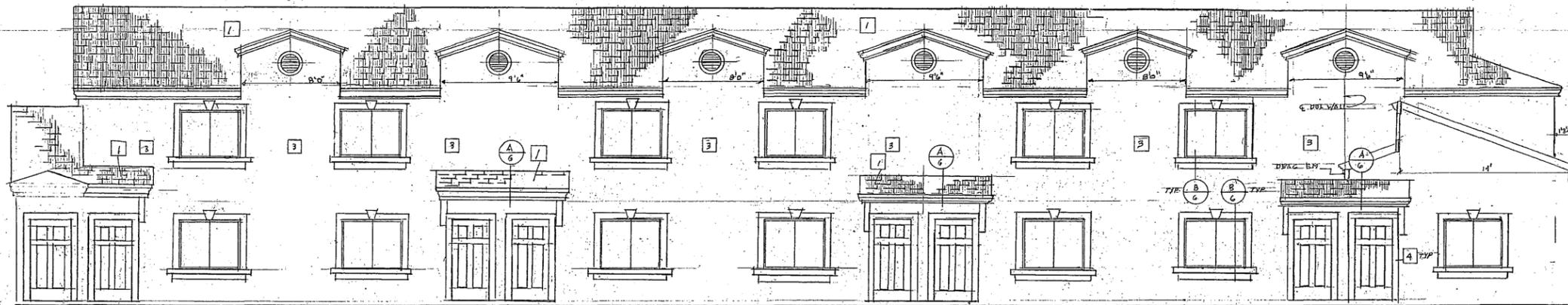
SHEET NO. 5



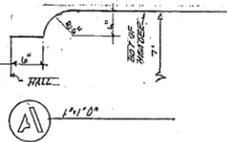
JAMES R. GAUDIN  
MECHANICAL ENGINEER  
No. 00002  
Exp. 11-30-14  
STATE OF CALIFORNIA



SOUTH SIDE EXTERIOR ELEVATION 5 APARTMENT UNITS SCALE 1/4"=1'-0"



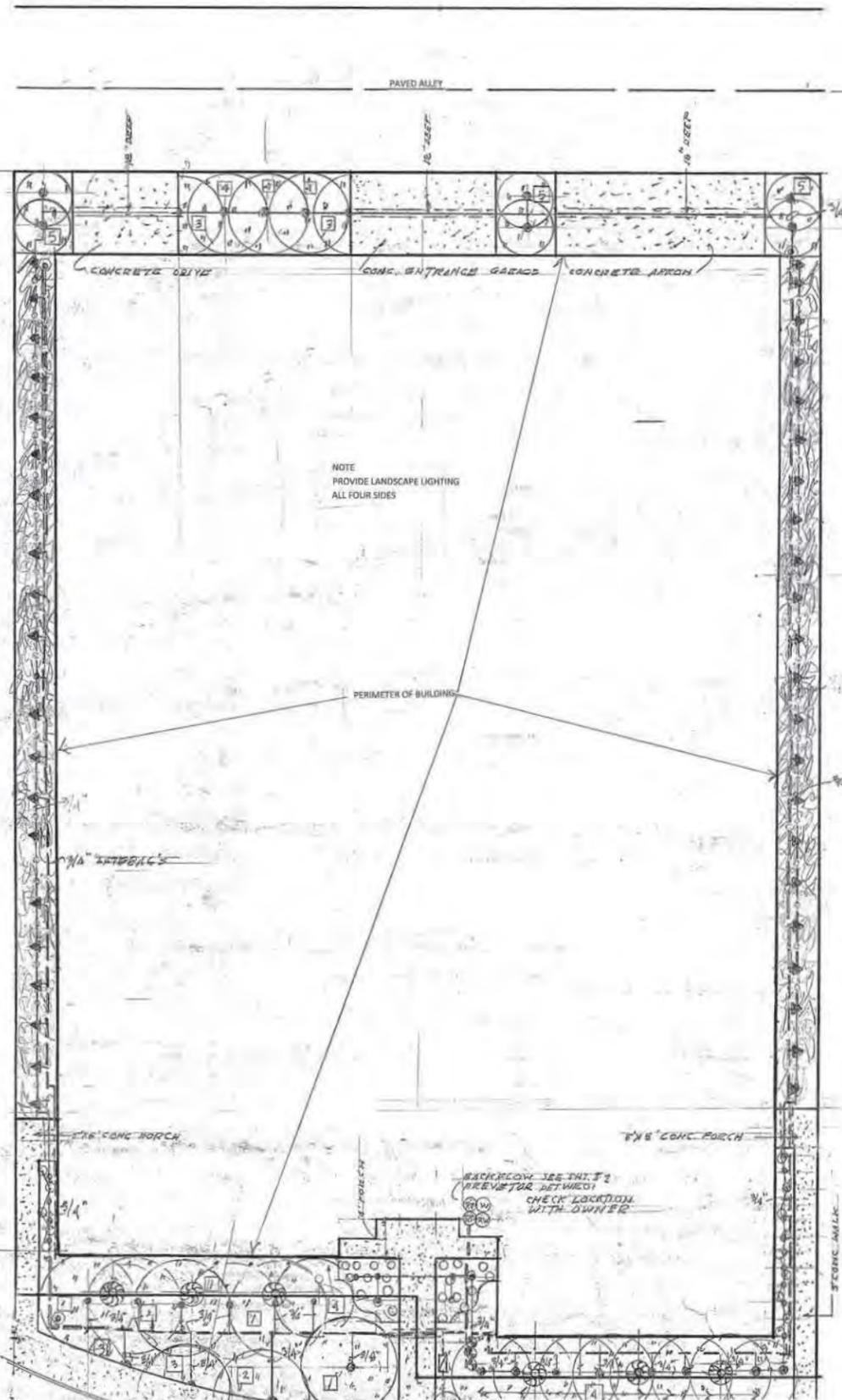
ENTRANCE SIDE AT PUBLIC BALCONY FACING SOUTH 7 APARTMENT UNITS SCALE 1/4"=1'-0"



INDEX  
SHEET NO. DRAWING  
NO.1 SITE PLAN, ZONING & GREEN BLDG STANDARDS, GENERAL NOTES, ASSC. NOTES, SPECIAL INSPECTION  
NO.2 FIRST FLOOR PLAN, DOOR & WINDOW SCHEDULES FOR THIS SHEET, NOTES  
NO.3 SECOND FLOOR PLAN, DOOR & WINDOW SCHEDULES FOR THIS SHEET, NOTES  
NO.4 THIRD FLOOR PLAN, DOOR & WINDOW SCHEDULES FOR THIS SHEET, NOTES

1. THIS DRAWING IS THE PROPERTY OF JAMES R. GAUDIN, P.E. AND SHOULD NOT BE REPRODUCED OR TRANSMITTED IN ANY FORM OR BY ANY MEANS, ELECTRONIC OR MECHANICAL, INCLUDING PHOTOCOPYING, RECORDING, OR BY ANY INFORMATION STORAGE AND RETRIEVAL SYSTEM, WITHOUT THE WRITTEN PERMISSION OF JAMES R. GAUDIN, P.E. CONTRACT NO. 14-00002-001. PROJECT NO. 14-00002-001.

DATE 3-20-2014
REV 1-25-2014
SHEET NO.
7



LANDSCAPE PLAN PLANT SYMBOLS

SYMBOL	BOTANICAL NAME	COMMON NAME
	ROSA MARGO KOSTER	MARGO KOSTER ROSE
	SYNGONIUM	QUEEN PALM
	GERANIUM SANGUINEUM	BLOODY CRANESBILL
	SOD KENTUCKY BLUE GRASS	SOD KENTUCKY BLUE GRASS

**PLANT MARGO KOSTER ROSE**  
 NEEDS PLANT ROSES IN FULL SUN IN MOIST WELL DRAINED SOIL FERTILIZE WITH ROSE FOOD WHEN BLOOMING STARTS MATURE SIZE 12" HIGH 12" TO 24" DIAMETER, GROWTH RATE MEDIUM, OUTSTANDING FEATURES FRAGRANT ARE BORNE IN SMALL CLUSTERS, BLOOMS FADE IN SHADES OF SALMON AS THEY AGE, SIZE PERFECT FOR SMALL LANDSCAPES.

**QUEEN PALM**  
 NEEDS PLANT IN MOIST, WELL DRAINED SOIL AND IN FULL SUN, PALMS WILL GROW IN NEUTRAL TO ALKALINE SOILS, WATER AND FERTILIZE REGULARLY WITH PALM FOOD, GROW WHERE PLANTS ARE PROTECTED FROM HIGH WINDS, REMOVE DEAD FRONDS BEFORE THEY FALL, OUTSTANDING FEATURES: GRACEFULLY ARCHING FINE TEXTURING FRONDS, TALL STRAIGHT SMOOTH GREY TRUNK, TOLERATES HEAT AND CONFINED CONDITIONS SPREAD TO 30 FT. HEIGHT 40 TO 50 FT.

**BLOODY CRANESBILL**  
 NEEDS PLANT IN ANY SOIL THAT IS WELL DRAINED, FERTILE SOIL IS BEST, GROW IN FULL SUN OR PARTIAL SHADE, PROTECT FROM AFTERNOON SUN IN HOTTER CLIMATES, TRIM PLANTS AT 1ST BLOOM TO EXTEND FLOWERING-PEST AND DISEASE-RESISTANT, SIZE 18" TO 24" SPREAD, 9 TO 12" HIGH, OUTSTANDING FEATURES SUMMER FLOWERS IN SHADES OF PINK, BLOOMS ABUNDANTLY IN PARTIAL SHADE OR SUN, TOLERATES HEAT DROUGHT AND HARSH WINTERS.

**SOD KENTUCKY BLUE GRASS**

**PLANTING NOTES**  
 1 A THE PLANTING PLAN IS DIAGRAMMATIC ALL PLANT LOCATIONS ARE APPROXIMATE PLANT SYMBOLS TAKE PRECEDENCE OVER PLANT QUANTITIES SPECIFIED.  
 B QUANTITIES SHOWN ON PLANTING PLAN ARE APPROXIMATE AND ARE FOR THE CONVENIENCE OF THE CONTRACTOR ONLY.  
 C CONTRACTOR SHALL NOTIFY THE ARCHITECT OF DISCREPANCIES BETWEEN QUANTITIES SYMBOLS SHOWN.

2 LANDSCAPE CONTRACTOR SHALL APPLY ROUND UP HERBICIDE (OR EQUAL) PER MFG. SPECIFICATIONS TEN (10) DAYS PRIOR TO COMMENCEMENT OF ANY PLANTING OR IRRIGATION WORK

3 LANDSCAPE CONTRACTOR SHALL SUBMIT A SOIL ANALYSIS REPORT FROM AN AUTHORIZED TESTING AGENCY TO THE OWNER BEFORE BEGINNING WORK.

4 PRIOR TO PLANTING, IRRIGATION SYSTEM SHALL BE FULLY OPERATIONAL AND ALL PLANTING AREAS SHALL BE THOROUGHLY SOAKED.

5 ALL AREAS TO BE PLANTED, WHICH HAVE A SLOPE OF LESS THAN 10% SHALL BE CROSS RIPPED TO A DEPTH OF SIX (6") AND THE FOLLOWING AMENDMENTS SPREAD EVENLY AND THOROUGHLY BLENDED IN PER 1000 SQUARE FEET (QUANTITIES SUBJECT TO PER SOIL ANALYSIS)

- A 3 CUBIC YARDS NITROGEN FORTIFIED REDWOOD SHAVINGS
- B 100 POUNDS AGRICULTURAL GYPSIUM
- C 15 POUNDS SOIL SULFUR
- D 25 POUNDS 18-6-8 SLOW RELEASE FERTILIZER

6 EACH PLANT SHALL RECEIVE AGRIFORM (OR EQUAL) PLANT TABLETS AS FOLLOWS

1-GAL. CONTAINER	1/21 GRAM
5-GAL. CONTAINER	3/21 GRAM
15-GAL. CONTAINER	5/21 GRAM
PER 3 IN BOXED TREE SIZE	1/21 GRAM

7 PLANT BACKFILL SHALL BE 50% SITE SOIL AND 50% NITROGEN FORTIFIED REDWOOD SHAVINGS BY VOLUME.

8 PLANT PITS SHALL BE TWICE THE SIZE OF THE DESIGNATED NURSERY CONTAINER PLANT MATERIAL SHALL NOT BE ROOT BOUND, 5 GAL. PLANTS AND LARGER SHALL HAVE BEEN GROWN IN CONTAINERS FOR A MIN. 6 MONTHS AND A MAXIMUM 2 YEARS, PLANTS SHALL EXHIBIT HEALTHY GROWTH AND FREE OF DISEASES AND PESTS.

10 A STAKE ALL TREES PER DETAIL  
 B REMOVE NURSERY STAKES ON ALL VINES AND ATTACH TO ADJACENT WALLS OR FENCES WITH NON METALLIC TIES  
 C REMOVE ALL NURSERY STAKES AND TIES FROM ALL CONTAINER STOCK MAINTAIN SIDE GROWTH ON ALL TREES

11 PLANTS SHALL NOT BE PLACED WITHIN TWELVE INCHES OF SPRINKLER HEADS

12 SHRUBS SHOWN IN PLANT AREAS SHALL BE UNDER PLANTED WITH GROUND COVER SHOWN BY ADJACENT SYMBOL TO WITHIN 12" OF MAIN PLANT STEM.

13 LANDSCAPE CONTRACTOR SHALL MAINTAIN A MIN. 1% DRAINAGE AWAY FROM ALL BUILDINGS. FINISH GRADES SHALL BE SMOOTHED TO ELIMINATE PUDDLING OR STANDING WATER

14 FINISH GRADES SHALL BE (1) INCH BELOW THE TOP OF CURBS SILLS AND WALKWAYS IN ALL AREAS WHERE SOD IS LAID NEXT TO THESE IMPROVEMENTS-FINISH GRADE BEFORE LAYING SOD SHALL BE 1-1/2" BELOW THE TOP

15 LANDSCAPE CONTRACTOR SHALL LEAVE SITE IN A CLEAN CONDITION REMOVING ALL UNUSED MATERIAL, TREES AND TOOLS

16 LANDSCAPE CONTRACTOR SHALL MAINTAIN FOR A PERIOD OF SIXTY DAYS AFTER COMPLETION, ALL AREAS SHALL BE KEPT CLEAN, WATERED AND WEED FREE.

17 AT COMPLETION OF ALL WORK OUTLINED IN THESE PLANS LANDSCAPE CONTRACTOR SHALL CONTACT OWNER AND ARRANGE FOR A WALK THRU TO DETERMINE THAT ALL ASPECTS OF WORK ARE COMPLETED. WORK MUST BE FULLY COMPLETED ACCORDING TO ALL PLANS AND SPECIFICATIONS AND MUST BE COMPLETED IN A GOOD WORKMANSHIP MANNER AND MUST BE ACCEPTED BY THE OWNER IN WRITING PRIOR TO THE BEGINNING OF THE MAINTENANCE PERIOD

THE MAINTENANCE PERIOD SHALL INCLUDE THE FOLLOWING SCOPE OF WORK  
 A DAILY WATERING OF ALL PLANT MATERIAL  
 B WEEDING AND REMOVAL OF ALL WEEDS FROM GROUND COVER AREAS  
 C REPLACEMENT OF ANY DEAD, DYING, OR DAMAGED TREES, SHRUBS, OR GROUND COVERS  
 D FILLING AND RE-PLANTING OF ANY LOW AREAS WHICH MAY CAUSE STANDING WATER  
 E ADJUSTING OF SPRINKLER HEAD HEIGHT AND WATERING PATTERN  
 F FILLING AND RECOMPACTION OF ERODED AREAS  
 G WEEKLY REMOVAL OF ALL TRASH, LITTER, CLIPPINGS, AND ALL FOREIGN DEBRIS  
 H AT 30 DAYS AFTER PLANTING, AMMONIUM SULFATE SHALL BE APPLIED TO LAWN AREAS AT THE RATE OF 5lbs PER 1000 SQUARE FEET.

**IRRIGATION NOTES**

1 IRRIGATION PLAN IS DIAGRAMMATIC ALL IRRIGATION EQUIPMENT SHALL BE LOCATED IN PLANTING AREAS ONLY UNLESS NOTED OTHERWISE REFER TO THE IRRIGATION LEGEND AND DETAILS FOR EQUIPMENT AND INSTALLATION.

2 CONTRACTOR SHALL KEEP THE PREMISES CLEAN AND FREE OF EXCESS EQUIPMENT MATERIAL AND RUBBISH INCIDENTAL TO WORK IN THIS SECTION.

3 A ALL RISERS SHALL BE P.V.C. SCHEDULE 40  
 B ALL PIPE FITTINGS SHALL BE P.V.C. SCHEDULE 40

4 A ALL WIRE SHALL BE ANG-UP DIRECT BURIAL TYPE AND ALL SPICES AND CONNECTIONS SHALL BE MADE WITH PER-TITE CONNECTORS OR EQ EACH VALVE ON A CONTROLLER SHALL HAVE A SEPARATE WIRE COLOR ALL WIRES SHALL BE INSTALLED WITH 2 FEET OF EXCESS WIRE (COILED) AT THE END WIRE RUN.  
 B CONTROL WIRE SHALL BE BUNDLED AND PLACED BENEATH THE MAINLINE.

5 BACK FLOW PREVENTION DEVICES SHALL BE LOCATED AS INDICATED ON THE IRRIGATION PLAN INSTALLATION SHALL CONFORM TO LOCAL GOVERNING CODES AND REGULATIONS AND MANUFACTURER SPECIFICATIONS.

6 CHECK VALVES SHALL BE USED WHERE INDICATED AND WHERE NECESSARY TO PREVENT WATER FLOW FROM LOWER ELEVATION HEADS WHEN SYSTEM IS TURNED OFF

7 ALL PRESSURE MAINLINES SHALL BE 18 INCHES DEEP AND ALL LATERALS 12 INCHES DEEP. TRENCH BACKFILL SHALL BE FREE OF ANY MATERIAL THAT MAY DAMAGE IRRIGATION PIPE OR EQUIPMENT IN THE EVENT OF BACKFILL SETTLEMENT. CONTRACTOR SHALL PERFORM REQUIRED REPAIRS AT HIS OWN COST.

8 ALL AUTOMATIC VALVES SHALL BE LOCATED WITHIN SHRUB AREAS AND INSTALLED IN GREEN VALVE BOXES WITH FOUR INCHES OF PEA GRAVEL BENEATH THE VALVE GATE VALVES SHALL BE LOCATED IN SEPARATE VALVE BOXES.

9 ALL MAINLINE AND LATERAL LINES SHALL BE SLEEVED WITH P.V.C. SCHEDULE 40 TWICE THE DIAMETER OF THE SLEEVED LINE WHERE IT PASSES UNDER PAVED AREAS.

10 AUTOMATIC CONTROLLERS SHALL BE SIZE AND TYPE AS NOTED AND INSTALLED AND INSTALLED WHERE INDICATED ON THE IRRIGATION PLAN. CONTROL WIRES SHALL BE SLEEVED IN ELECTRICAL CONDUIT TO MAINLINE 120 VOLT SERVICE TO CONTROLLER SHALL BY OWNER.

11 PRIOR TO BACKFILLING IRRIGATION TRENCHES

A ALL MAINLINES IN THE SYSTEM SHALL BE CAPPED AND PRESSURE TREATED AT 125 P.S.I. FOR A PERIOD OF 4 HOURS ANY LEAKS FOUND SHALL BE CORRECTED BY REMOVING THE LEAKING PIPE OR FITTINGS AND RE-INSTALLED NEW MATERIAL IN ITS PLACE.

B ALL MATERIALS SHALL BE PRESSURE TESTED AT DESIGN PRESSURE FOR ONE HOUR

C THE CONTRACTOR SHALL NOT ALLOW NOR CAUSE ANY OF HIS WORK TO BE COVERED UNTIL IT HAS BEEN INSPECTED TESTED AND APPROVED BY THE BUILDER/OWNER'S AUTHORIZED REPRESENTATIVE

12 IRRIGATION CONTRACTOR SHALL ADJUST ALL HEADS TO PROVIDE AN EVEN COVERAGE AND TO KEEP SPRAY OFF BUILDINGS WALKWAYS, WALLS & DRIVES WHEN THE SPRINKLER SYSTEM IS COMPLETED. THE CONTRACTOR IN THE PRESENCE OF THE BUILDER/OWNER'S AUTHORIZED REPRESENTATIVE SHALL PERFORM A COVERAGE TEST OF WATER AFFORDED THE LAWN AND PLANTING AREAS TO FIGURE IT IS COMPLETE AND ADEQUATE THE CONTRACTOR SHALL FURNISH ALL MATERIALS AND PERFORM ALL WORK REQUIRED TO CORRECT ANY INADEQUACIES OF COVERAGE AT HIS OWN COST.

13 THE CONTRACTOR SHALL FURNISH TO THE OWNER A COMPLETE AS-BUILT DRAWING ON SEPA AND 2 PRINTS SHOWING EXACT LOCATION OF ALL ITEMS INSTALLED THESE TO BE DELIVERED ON OR BEFORE FINAL INSPECTION

14 A REDUCED IRRIGATION PLAN INDICATING ALL SYSTEMS AND THEIR APPROPRIATE SEQUENCED VALVE SHALL BE LAMINATED IN MYLAR AND MOUNTED ON THE INSIDE COVER OF THE IRRIGATION CONTROLLERS.

15 IRRIGATION CONTRACTOR SHALL MAINTAIN THE SYSTEM FOR A PERIOD OF SIXTY DAYS AND SHALL WATER ON A DAILY BASIS.

16 IRRIGATION CONTRACTOR SHALL GUARANTEE THE ENTIRE IRRIGATION SYSTEM TO BE FREE OF DEFECTS IN WORKMANSHIP AND MATERIALS FOR A PERIOD OF ONE YEAR FROM FINAL ACCEPTANCE BY THE OWNER.

17 A SEPARATE PLUMBING PERMIT AND INSPECTION WILL BE REQUIRED FROM THE BUILDING INSPECTION DEPARTMENT FOR THE INSTALLATION OF THE IRRIGATION SYSTEMS SHOWN ON THIS DRAWING.

18

**GENERAL NOTES**

1 ALL LOCAL MUNICIPAL AND STATE LAWS, RULES & REGULATIONS GOVERNING OR RELATED TO ANY PORTION THIS WORK ARE HEREBY INCORPORATED INTO & MADE PART OF THESE SPECIFICATIONS AND THEIR PROVISIONS SHALL BE CARRIED OUT BY THE CONTRACTOR

2 THE CONTRACTOR SHALL VERIFY THE LOCATIONS OF ALL EXISTING UTILITIES STRUCTURES AND SERVICES BEFORE COMMENCING WORK. THE LOCATIONS UTILITIES STRUCTURES AND SERVICES SHOWN IN THESE PLANS ARE APPROXIMATE ONLY. ANY DISCREPANCIES BETWEEN THESE PLANS AND ACTUAL FIELD CONDITIONS SHALL BE REPORTED TO THE OWNER.

3 THE CONTRACTOR SHALL PROTECT ALL EXISTING UTILITIES AND FEATURES TO REMAIN ON AND ADJACENT TO THE PROJECT SITE DURING CONSTRUCTION. CONSTRUCTION SHALL REPAIR AT HIS OWN EXPENSE ALL DAMAGE RESULTING FROM HIS OPERATIONS OR NEGLIGENCE

4 THE CONTRACTOR SHALL OBTAIN ALL NECESSARY PERMITS REQUIRED TO PERFORM THE WORK INDICATED HEREIN BEFORE BEGINNING WORK.

5 CONTRACTOR SHALL ARRANGE FOR PAYMENT OF ANY PERMIT FEES, AND RELATED EXPENSES WITH THE OWNER'S AUTHORIZED REPRESENTATIVE

**INDEX**

SHEET NO. 1 LANDSCAPE & PIPING PLAN  
 SHEET NO. 2 SPRINKLER & IRRIGATION SYSTEM S.D. STANDARD DRAWING I-1 THRU I-14

SHEET NO. 3 "S.D. STANDARD DRAWING SOW-300 THRU I-14  
 SHEET NO. 4 "S.D. STANDARD DRAWING I-15 THRU I-25  
 SHEET NO. 5 "S.D. STANDARD DRAWING I-26 THRU I-37

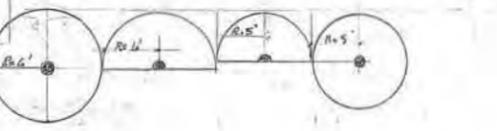
SHEET NO. 6 LANDSCAPE PLANTING INSTRUCTIONS



T. M. HYDE ARCHITECT 0316060  
 (603) 624-7595

PROJECT: 12 TOWNHOUSE UNITS, ADA ACCESSIBLE UNITS 1ST FLOOR, GARAGE WITH 2 HD SPACES WITH SH LANDING SPACE BETWEEN PARKING SPACES & 17-9L x 19 FT PARKING SPACES.  
 16 ALLEN FAMILY, 40816 640 FLORIDA STREET IMPERIAL BEACH CA 92028  
 0 PARK

BELOW RAINBLOW 1500 SERIES STANDARD SPRAY



# LANDSCAPING

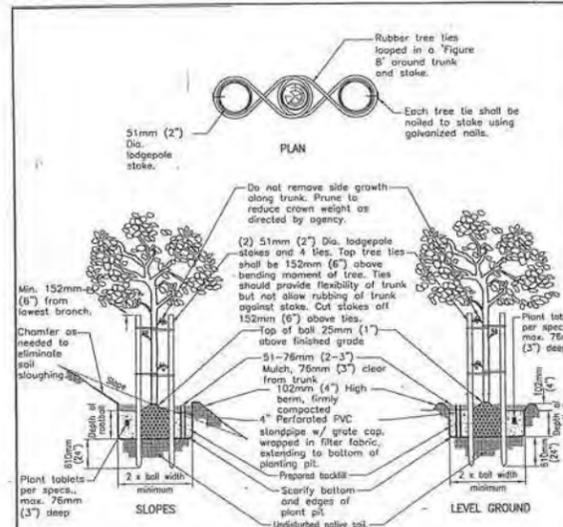
LANDSCAPING

## SUPPLEMENT TO REGIONAL STANDARD DRAWING (L-SERIES)

### DRAWING L-4

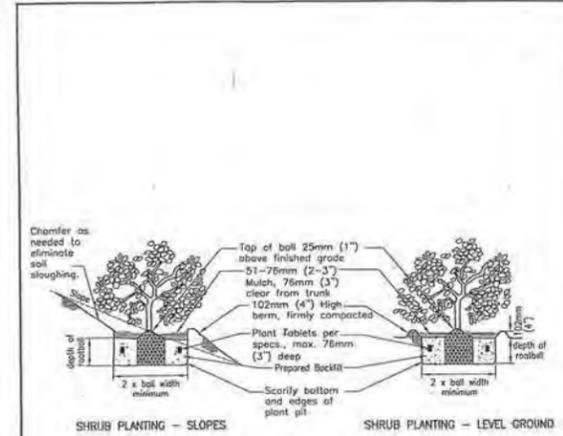
- NOTES:**
- Amend Note #3 to Read: If required to secure the grate, all bolts, nuts and washers shall be Grade 316 stainless steel. All fabricated steel items shall be hot dipped galvanized after fabrication.
  - Add: 8. Adjacent sidewalk shall have a minimum clear width of four feet inches (4'-4") from the edge of grate.
  - Add: 9. Sidewalk cross slope shall be 1.5%.
  - Add: 10. Steel grate to have a permanent slip resistant finish.

Revision By	Approved	Date	CITY OF SAN DIEGO - STANDARD DRAWING	CITY OF SAN DIEGO
Original	A. Ostoli	12/06	SUPPLEMENT TO REGIONAL STANDARD DRAWING ("L" SERIES)	STANDARDS COMMITTEE
				COORDINATOR R.C.E. 05271 Date
				DRAWING NUMBER
				<b>SDL-100</b>

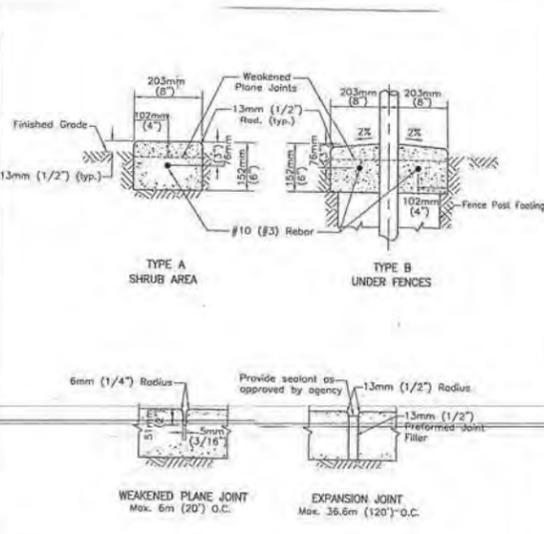


- NOTES:**
1. Double stake #15 (15 gal.) and larger trees.
  2. For single staked trees, place stake on windward side of tree.
  3. Locate stakes outside of rootball.
  4. Lodgepoles treated with Chromated Copper Arsenate (CCA) are not allowed.

Revision By	Approved	Date	SAN DIEGO REGIONAL STANDARD DRAWING	RECOMMENDED BY THE SAN DIEGO REGIONAL STANDARDS COMMITTEE
Original	Marchese	2/77	TREE PLANTING AND STAKING	
Rev. 1	T. Stenton	12/02		
UPDATE	M. Cori	02/05		
				COORDINATOR R.C.E. 19348 Date
				DRAWING NUMBER
				<b>L-1</b>

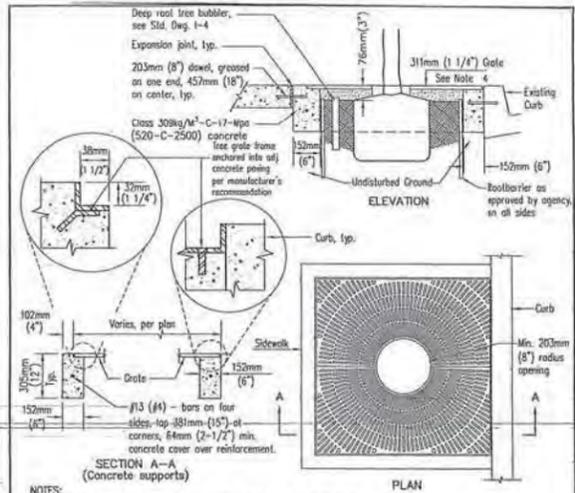


Revision By	Approved	Date	SAN DIEGO REGIONAL STANDARD DRAWING	RECOMMENDED BY THE SAN DIEGO REGIONAL STANDARDS COMMITTEE
Original	Kentz	12/77	SHRUB PLANTING	
Rev. 1	T. Stenton	12/02		
UPDATE	M. Cori	02/05		
				COORDINATOR R.C.E. 19348 Date
				DRAWING NUMBER
				<b>L-2</b>



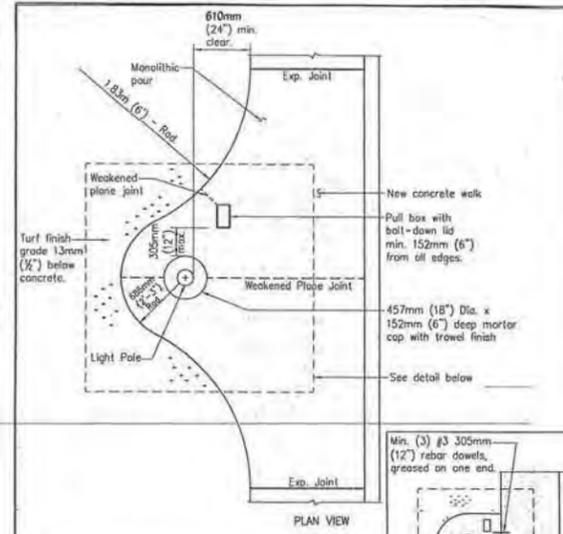
- NOTES:**
1. Rebar shall be continuous with 305mm (12") overlap at splices.
  2. Concrete shall be class 308kg/M<sup>3</sup>-C-17-Mpa (520-C-2500) and same color as city adjacent concrete.
  3. Install weakened plane joints at each fence post.
  4. Install expansion joints where the mowing strip abuts any concrete improvement and at location approved by agency.

Revision By	Approved	Date	SAN DIEGO REGIONAL STANDARD DRAWING	RECOMMENDED BY THE SAN DIEGO REGIONAL STANDARDS COMMITTEE
Original	H. Hecht	10/82	CONCRETE MOWING STRIP	
Rev. 1	T. Stenton	03/03		
UPDATE	M. Cori	02/05		
				COORDINATOR R.C.E. 19348 Date
				DRAWING NUMBER
				<b>L-3</b>



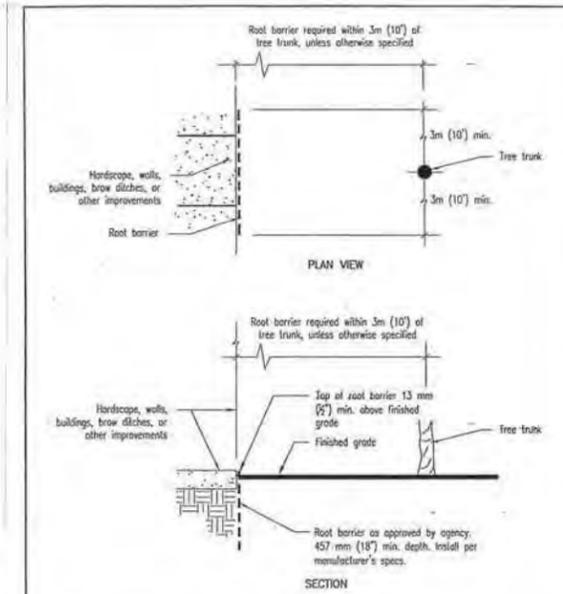
- NOTES:**
1. Sidewalk to be removed for each tree planting shall be saw cut full depth.
  2. Fill below grate with shredded bark mulch. Do not fill grate opening.
  3. If the grate is to be secured, all bolts, nuts and washers shall be hot dipped galvanized.
  4. Grates shall be min. 1.7 sq. m. (40 sq. ft.) in size, and two separate pieces, unless otherwise specified on the plans. Slot openings in grate design shall have 10mm (3/8") maximum width. Grate designs shall be in accordance with current A.D.A. standards as well as the latest edition of the Uniform Building Code, with a minimum uniform live load of 250 pounds per square foot in sidewalks, and have a method of symmetrical interior expansion rings/openings (detailed on the plans) as selected and approved by the agency.
  5. Immediate notification shall be given to the Engineer at any below grade improvements encountered.
  6. Set grate in frame prior to placement of pavement.
  7. Tree shall be centered in grate opening.

Revision By	Approved	Date	SAN DIEGO REGIONAL STANDARD DRAWING	RECOMMENDED BY THE SAN DIEGO REGIONAL STANDARDS COMMITTEE
Original	Prohaska	12/82	TREE GRATE	
Rev. 1	T. Stenton	03/03		
UPDATE	M. Cori	1/06		
				COORDINATOR R.C.E. 19348 Date
				DRAWING NUMBER
				<b>L-4</b>



- NOTES:**
1. See Electric Plans for fixture/pole/roating and pull box details.
  2. Use monolithic pour for new construction.
  3. Pole pads shall drain at 2% minimum in some direction as sidewalk.
  4. Concrete pad shall be the same as specified for sidewalk.
  5. Locate light poles in shrub areas where possible.

Revision By	Approved	Date	SAN DIEGO REGIONAL STANDARD DRAWING	RECOMMENDED BY THE SAN DIEGO REGIONAL STANDARDS COMMITTEE
Original	Hughes	12/88	LIGHT POLE PAD IN TURF AREAS	
Rev. 1	T. Stenton	03/03		
UPDATE	M. Cori	08/03		
				COORDINATOR R.C.E. 19348 Date
				DRAWING NUMBER
				<b>L-5</b>



- NOTE:**
1. Root barrier shall be installed adjacent to the improvement and not around the rootball.

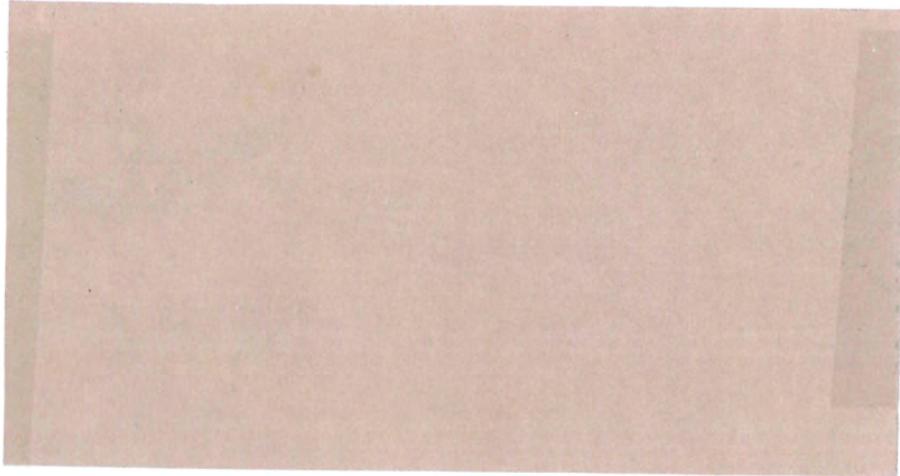
Revision By	Approved	Date	SAN DIEGO REGIONAL STANDARD DRAWING	RECOMMENDED BY THE SAN DIEGO REGIONAL STANDARDS COMMITTEE
Original	M. Cori	2/08	ROOT CONTROL BARRIER	
				COORDINATOR R.C.E. 19348 Date
				DRAWING NUMBER
				<b>L-6</b>



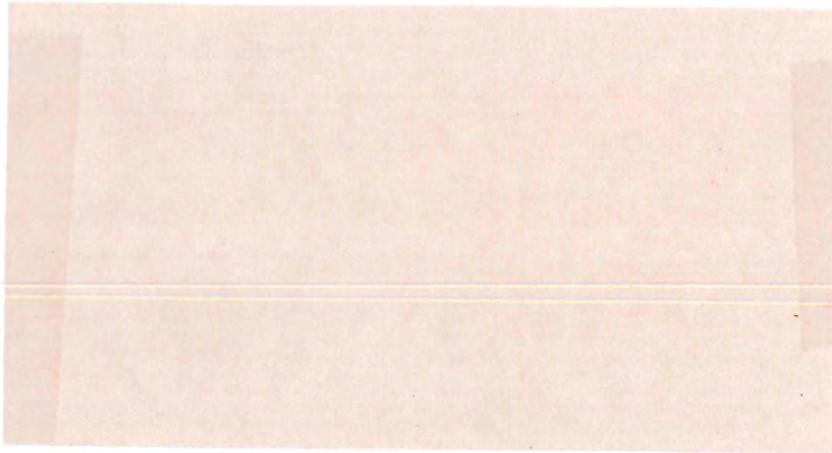
T.M. PRICE ARCHITECT CORP.  
PHONE (619) 424-7500

TOWNHOUSE UNITS ADA ACCESSIBLE UNITS 1ST FLOOR GARAGE WITH 2 REAR SPACES WITH SR LOADING SPACE 2ND FLOOR GARAGE WITH 2 REAR SPACES 3RD FLOOR GARAGE WITH 2 REAR SPACES 4TH FLOOR GARAGE WITH 2 REAR SPACES 5TH FLOOR GARAGE WITH 2 REAR SPACES 6TH FLOOR GARAGE WITH 2 REAR SPACES 7TH FLOOR GARAGE WITH 2 REAR SPACES 8TH FLOOR GARAGE WITH 2 REAR SPACES 9TH FLOOR GARAGE WITH 2 REAR SPACES 10TH FLOOR GARAGE WITH 2 REAR SPACES 11TH FLOOR GARAGE WITH 2 REAR SPACES 12TH FLOOR GARAGE WITH 2 REAR SPACES 13TH FLOOR GARAGE WITH 2 REAR SPACES 14TH FLOOR GARAGE WITH 2 REAR SPACES 15TH FLOOR GARAGE WITH 2 REAR SPACES 16TH FLOOR GARAGE WITH 2 REAR SPACES 17TH FLOOR GARAGE WITH 2 REAR SPACES 18TH FLOOR GARAGE WITH 2 REAR SPACES 19TH FLOOR GARAGE WITH 2 REAR SPACES 20TH FLOOR GARAGE WITH 2 REAR SPACES 21ST FLOOR GARAGE WITH 2 REAR SPACES 22ND FLOOR GARAGE WITH 2 REAR SPACES 23RD FLOOR GARAGE WITH 2 REAR SPACES 24TH FLOOR GARAGE WITH 2 REAR SPACES 25TH FLOOR GARAGE WITH 2 REAR SPACES 26TH FLOOR GARAGE WITH 2 REAR SPACES 27TH FLOOR GARAGE WITH 2 REAR SPACES 28TH FLOOR GARAGE WITH 2 REAR SPACES 29TH FLOOR GARAGE WITH 2 REAR SPACES 30TH FLOOR GARAGE WITH 2 REAR SPACES 31ST FLOOR GARAGE WITH 2 REAR SPACES 32ND FLOOR GARAGE WITH 2 REAR SPACES 33RD FLOOR GARAGE WITH 2 REAR SPACES 34TH FLOOR GARAGE WITH 2 REAR SPACES 35TH FLOOR GARAGE WITH 2 REAR SPACES 36TH FLOOR GARAGE WITH 2 REAR SPACES 37TH FLOOR GARAGE WITH 2 REAR SPACES 38TH FLOOR GARAGE WITH 2 REAR SPACES 39TH FLOOR GARAGE WITH 2 REAR SPACES 40TH FLOOR GARAGE WITH 2 REAR SPACES 41ST FLOOR GARAGE WITH 2 REAR SPACES 42ND FLOOR GARAGE WITH 2 REAR SPACES 43RD FLOOR GARAGE WITH 2 REAR SPACES 44TH FLOOR GARAGE WITH 2 REAR SPACES 45TH FLOOR GARAGE WITH 2 REAR SPACES 46TH FLOOR GARAGE WITH 2 REAR SPACES 47TH FLOOR GARAGE WITH 2 REAR SPACES 48TH FLOOR GARAGE WITH 2 REAR SPACES 49TH FLOOR GARAGE WITH 2 REAR SPACES 50TH FLOOR GARAGE WITH 2 REAR SPACES 51ST FLOOR GARAGE WITH 2 REAR SPACES 52ND FLOOR GARAGE WITH 2 REAR SPACES 53RD FLOOR GARAGE WITH 2 REAR SPACES 54TH FLOOR GARAGE WITH 2 REAR SPACES 55TH FLOOR GARAGE WITH 2 REAR SPACES 56TH FLOOR GARAGE WITH 2 REAR SPACES 57TH FLOOR GARAGE WITH 2 REAR SPACES 58TH FLOOR GARAGE WITH 2 REAR SPACES 59TH FLOOR GARAGE WITH 2 REAR SPACES 60TH FLOOR GARAGE WITH 2 REAR SPACES 61ST FLOOR GARAGE WITH 2 REAR SPACES 62ND FLOOR GARAGE WITH 2 REAR SPACES 63RD FLOOR GARAGE WITH 2 REAR SPACES 64TH FLOOR GARAGE WITH 2 REAR SPACES 65TH FLOOR GARAGE WITH 2 REAR SPACES 66TH FLOOR GARAGE WITH 2 REAR SPACES 67TH FLOOR GARAGE WITH 2 REAR SPACES 68TH FLOOR GARAGE WITH 2 REAR SPACES 69TH FLOOR GARAGE WITH 2 REAR SPACES 70TH FLOOR GARAGE WITH 2 REAR SPACES 71ST FLOOR GARAGE WITH 2 REAR SPACES 72ND FLOOR GARAGE WITH 2 REAR SPACES 73RD FLOOR GARAGE WITH 2 REAR SPACES 74TH FLOOR GARAGE WITH 2 REAR SPACES 75TH FLOOR GARAGE WITH 2 REAR SPACES 76TH FLOOR GARAGE WITH 2 REAR SPACES 77TH FLOOR GARAGE WITH 2 REAR SPACES 78TH FLOOR GARAGE WITH 2 REAR SPACES 79TH FLOOR GARAGE WITH 2 REAR SPACES 80TH FLOOR GARAGE WITH 2 REAR SPACES 81ST FLOOR GARAGE WITH 2 REAR SPACES 82ND FLOOR GARAGE WITH 2 REAR SPACES 83RD FLOOR GARAGE WITH 2 REAR SPACES 84TH FLOOR GARAGE WITH 2 REAR SPACES 85TH FLOOR GARAGE WITH 2 REAR SPACES 86TH FLOOR GARAGE WITH 2 REAR SPACES 87TH FLOOR GARAGE WITH 2 REAR SPACES 88TH FLOOR GARAGE WITH 2 REAR SPACES 89TH FLOOR GARAGE WITH 2 REAR SPACES 90TH FLOOR GARAGE WITH 2 REAR SPACES 91ST FLOOR GARAGE WITH 2 REAR SPACES 92ND FLOOR GARAGE WITH 2 REAR SPACES 93RD FLOOR GARAGE WITH 2 REAR SPACES 94TH FLOOR GARAGE WITH 2 REAR SPACES 95TH FLOOR GARAGE WITH 2 REAR SPACES 96TH FLOOR GARAGE WITH 2 REAR SPACES 97TH FLOOR GARAGE WITH 2 REAR SPACES 98TH FLOOR GARAGE WITH 2 REAR SPACES 99TH FLOOR GARAGE WITH 2 REAR SPACES 100TH FLOOR GARAGE WITH 2 REAR SPACES

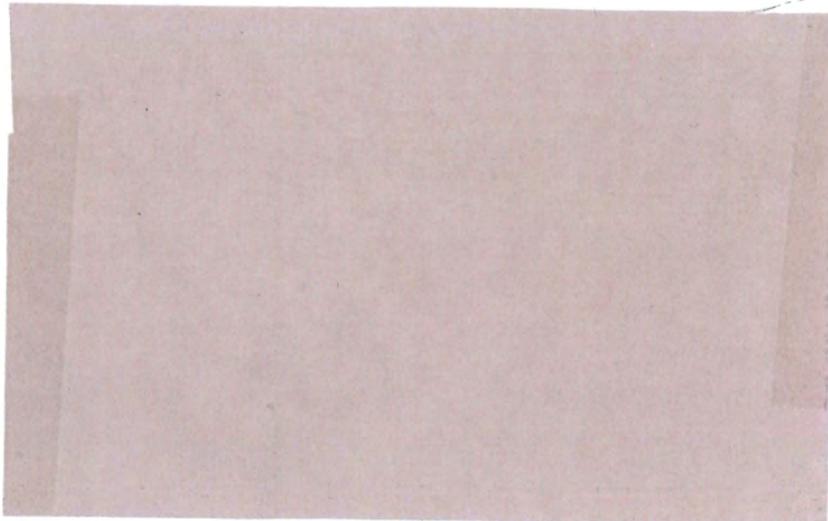
**3A. La Habra X-475 Viejo**



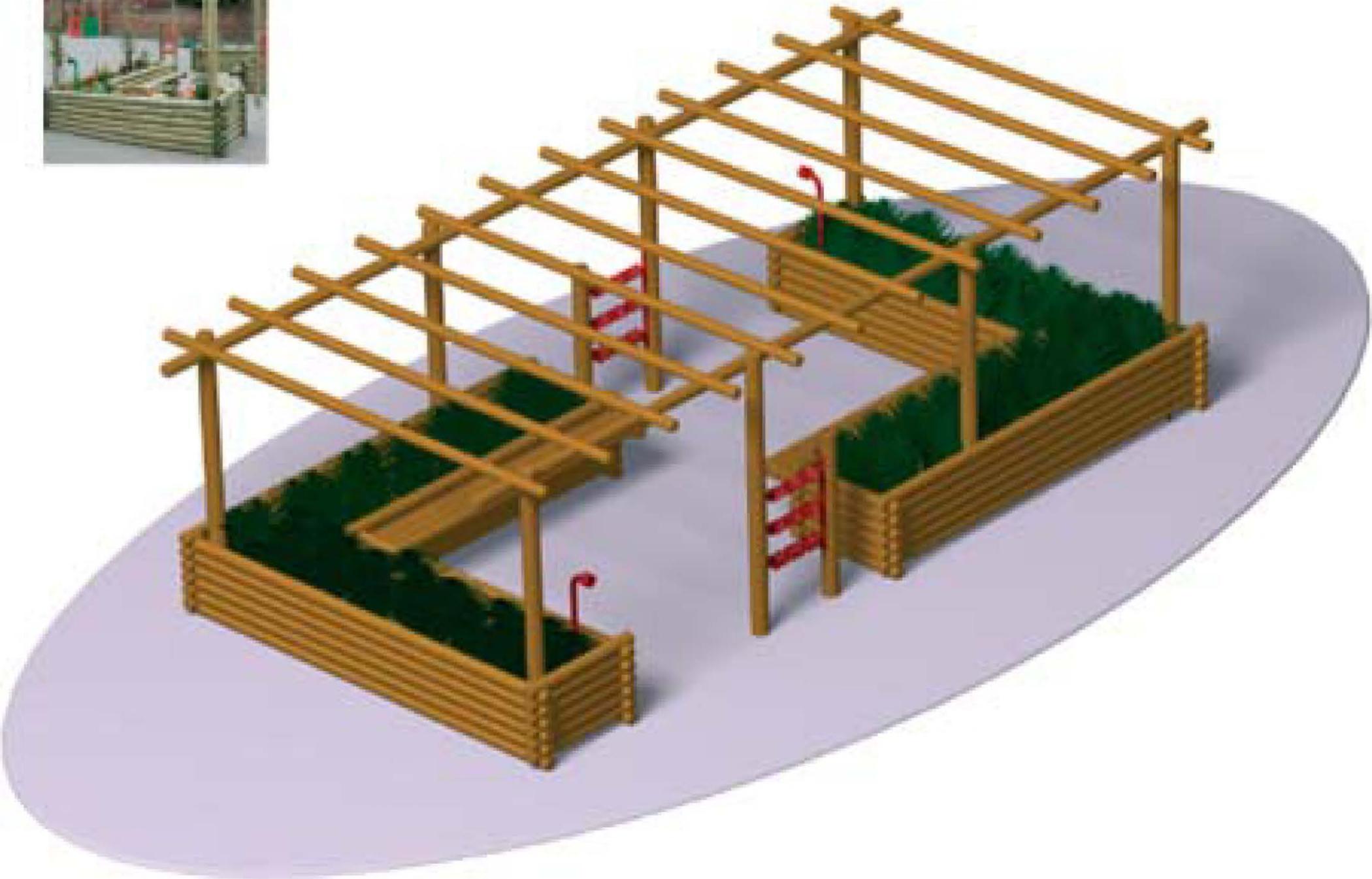
**3B. La Habra X-97 Pacific Sand**



**3C. La Habra X-278 Trabuco**





















12th ST 500  
Calla AVE 1200

590

PUBLIC PARKING  
PERMITS ONLY  
PACIFIC TOW  
24 HOURS



Royal  
Apartment







636



11 St.  
Townhomes

CHEVROLET

TEXAS  
DGN-7759

## MINUTES

### CITY OF IMPERIAL BEACH DESIGN REVIEW BOARD COMMITTEE

#### REGULAR MEETING OF THE DESIGN REVIEW BOARD OF THE CITY OF IMPERIAL BEACH

City Council Chambers  
825 Imperial Beach Blvd.  
Imperial Beach, CA 91932

**THURSDAY APRIL 16, 2015**

**4:00 P.M.**

*In accordance with City policy, all Design Review Board meetings are recorded in their entirety and recordings are available for review. These minutes are a brief summary of action taken.*

#### **1.0 CALL TO ORDER**

CHAIRPERSON NAKAWATASE called the meeting to order at 4:04 P.M.

#### **ROLL CALL**

PRESENT: BOWMAN, SCHAAF, NAKAWATASE

ABSENT: LOPEZ

STAFF PRESENT: SENIOR PLANNER FOLTZ, RECORDING SECRETARY LOPEZ

#### **2.0 PUBLIC COMMENTS** NONE.

#### **3.0 CONSENT CALENDAR**

**3.1 MOTION BY NAKAWATASE, SECOND BY SCHAAF, TO APPROVE THE MINUTES AS PRESENTED FOR THE MARCH 19, 2015 MEETING AND APPROVAL OF THE MARCH 26, 2015 MEETING WITH THE FOLLOWING CORRECTION: REMOVAL OF THE WORD "TO" FROM THE LAST SENTENCE UNDER THE "EAST ELEVATION" PARAGRAPH ON PAGE 2.**

**MOTION CARRIED BY THE FOLLOWING VOTE:**

**AYES: BOWMAN, SCHAAF, NAKAWATASE**

**NOES: NONE**

**ABSENT: LOPEZ**

**ABSTAIN: NONE**

#### **4.0 BUSINESS FROM THE COMMUNITY DEVELOPMENT DEPARTMENT**

**4.1 REPORT: T-MOBILE (APPLICANT); CONSIDERATION OF REGULAR COASTAL PERMIT (CP 140046), CONDITIONAL USE PERMIT (CUP 140047), DESIGN REVIEW CASE (DRC 140048), SITE PLAN REVIEW (SPR 140049), AND A CATEGORICAL EXEMPTION PURSUANT TO CEQA GUIDELINES 15301 (EXISTING FACILITIES) FOR THE CONSTRUCTION OF A WIRELESS TELECOMMUNICATIONS FACILITY AT 800 SEACOAST DRIVE (APN 625-262-02-00). MF 1168.**

SENIOR PLANNER FOLTZ gave a PowerPoint presentation on the item. The project is to construct a new T-Mobile wireless facility at the Pier South Hotel. The project would include nine antennas and two pieces of separate equipment in total.

ADAM STONE, representing T-Mobile, answered questions from the board regarding why Mobile companies cannot share wireless cell towers.

**MOTION BY NAKAWATASE, SECOND BY SCHAAF, TO APPROVE AND ACCEPT THE PROJECT AS PRESENTED.**

**MOTION CARRIED BY THE FOLLOWING VOTE:**

**AYES: NAKAWATASE, SCHAAF, BOWMAN**  
**NOES: NONE**  
**ABSENT: LOPEZ**  
**ABSTAIN: NONE**

**4.2 REPORT: MIKE ALLEN (APPLICANT/OWNER); ADMINISTRATIVE COASTAL PERMIT (ACP 140019), DESIGN REVIEW CASE (DRC 140020), AND SITE PLAN REVIEW (SPR 140021) FOR THE CONSTRUCTION OF FOURTEEN NEW RESIDENTIAL RENTAL UNITS AT 640 FLORIDA STREET (APNs 626-170-09 & 626-170-23-00). MF 1147.**

SENIOR PLANNER FOLTZ gave a PowerPoint presentation on the item. He stated that the project being proposed by applicant Mike Allen for 14 new residential rental units on Florida Street and combining two parcels into one.

BOARD MEMBERS deliberated over the colors 3A. La Habra X-475 Viejo and 3B. La Habra X-97 Pacific Sand.

**CHAIR NAKAWATASE OPENED DISCUSSION TO PUBLIC**

APPLICANT MIKE ALLEN presented his reasons for selecting the colors and materials that is proposed for the project.

BOARD MEMBER BOWMAN inquired about the consideration of solar panels.

APPLICANT MIKE ALLEN stated that it would not be feasible for the number of units to put in solar panels and it would be difficult to distinguish usage of power between units.

VICE CHAIR SCHAAF clarified with Mike Allen that the trash enclosure would be in the back of the building and that the decks would include drainage.

CHAIR NAKAWATASE recommended signage on the East Elevation state the name of the building.

VICE CHAIR SCHAAF AND BOARD MEMBER BOWMAN agreed with Nakawatase's recommendation.

CHAIR NAKAWATASE recommended that on the South Elevation the stone element be taken from location number six on the plans and be extended to location number three adjacent to the door. On the North Elevation she recommended that the stone element be taken from location number twenty-four on the plans and be extended to match the South Elevation. She also recommended that two different colors of stucco be used on the outside elevations.

BOARD MEMBERS all agreed that they recommend the darker stucco color for the pop outs on the building.

SENIOR PLANNER FOLTZ indicated that the applicant is proposing grass and six queen palms. He stated that staff recommends draught tolerant plants and vertical trees; stating grass may not be possible with the new rules being put in place by the state of California.

APPLICANT MIKE ALLEN spoke about the possibility of using artificial turf.

BOARD MEMBERS stated that if the applicant proposed artificial turf, they will allow it as long as it is allowable by the code.

**MOTION BY NAKAWATASE, SECOND BY SCHAAF, TO APPROVE THE DESIGN AS PRESENTED WITH THE FOLLOWING CONDITIONS:**

- **NORTH ELEVATION & SOUTH ELEVATIONS:**
  - The stone for both the North Elevation and the South Elevation continues to extended toward the East Elevation.
  - The darker stucco to be used for the pop-outs on both the North and South Elevations.
- **EAST ELEVATION:**
  - The upper right blank area to be used for signage.
- **WEST ELEVATION:**
  - Three areas are of different colors/elements. Stone element on the first level and the second and third levels to have stucco of different colors from one another.
- **PERGULA** will be left to the applicants discretion to match the design of the project as he completes it
- **LANDSCAPING** can include artificial turf if the applicant chooses it as long as the code allows artificial turf as being landscaping.

**MOTION CARRIED BY THE FOLLOWING VOTE:**

**AYES: NAKAWATASE, SCHAAF, BOWMAN**  
**NOES: NONE**  
**ABSENT: LOPEZ**  
**ABSTAIN: NONE**

**4.3\* REQUEST TO CITY COUNCIL TO PREPARE/UPDATE CITYWIDE DESIGN GUIDELINES.**

**\*NO STAFF REPORT.**

**MOTION BY SCHAAF, SECOND BY NAKAWATASE, TO FURTHER PURSUE MAKING A PLAN FOR CITY WIDE GUIDELINES FOR THE CITY OF IMPERIAL BEACH.**

Upon clarification the motion was modified.

**MOTION BY SCHAAF, SECOND BY NAKAWATASE, TO REQUEST CITY COUNCIL PREPARE AND UPDATE CITY WIDE DESIGN REVIEW GUIDELINES.**

**MOTION CARRIED BY THE FOLLOWING VOTE:**

**AYES: BOWMAN, SCHAAF, NAKAWATASE**

**NOES: NONE**

**ABSENT: LOPEZ**

**ABSTAIN: NONE**

**5.0 INFORMATIONAL ITEMS/REPORTS**

VICE CHAIR SCHAAF stated McDonalds needs to update the acrylic on their pole sign which was agreed upon during the Design Review Board meeting when the project was first presented.

**6.0 ADJOURNMENT**

CHAIRPERSON NAKAWATASE adjourned the meeting at 5:02 P.M.

**Approved:**  
Signature on file

Shirley Nakawatase, DRB  
Chairperson

**Attest:**  
Signature on file

Larissa Lopez, Recording Secretary



STAFF REPORT  
CITY OF IMPERIAL BEACH

TO: HONORABLE MAYOR AND CITY COUNCIL  
FROM: ANDY HALL, CITY MANAGER *AH*  
MEETING DATE: SEPTEMBER 16, 2015  
ORIGINATING DEPT.: PUBLIC WORKS *AH*  
SUBJECT: PROPOSED BSA EAGLE PROJECT PRESENTATION

---

**EXECUTIVE SUMMARY:**

Eagle Scout candidate, Brad Mueller, Boy Scout Troop 53, is seeking City Council approval to do a community service project in the City. The proposed project would aesthetically xeriscape the last of the small parking lot islands on 4th Street adjacent to the Sports Park picnic and tot-lot area. The project would reduce park maintenance and water use costs. The completed project would meet one of his requirements for Eagle Rank.

**RECOMMENDATION:**

1. Receive this report.
2. Receive a presentation from Brad Mueller regarding the proposed improvements.
3. Comment and direct staff and Brad Mueller regarding the design of the proposed project.
4. Authorize the City Manager to sign the Eagle Project plan for Brad Mueller to continue the project development and construction as approved by City Council and City staff.

**RATIONALE:**

The Sports Park 4th Street Parking Lot adjacent to the Sports Park picnic and tot-lot area has one small grass covered island adjacent to the parking stalls not modified to xeriscape landscape. The grass island requires frequent maintenance and it requires irrigation water that could be better used elsewhere. Little League President and City staff have designed a water saving, lower maintenance plan for these islands by removing the grass and modifying the irrigation and replacing these with "Desert Gold decomposed granite and a couple large boulders. We believe this would lower the maintenance and water usage while presenting a nice aesthetic appearance. It has been City staff's intent to install these improvements when resources became available. Attached is a photo of a previous island conversion to provide the image of the expected change.

**OPTIONS:**

- Receive a brief report from Brad Mueller on his proposed community service project, provide direction and approve his requested community service project; or
- Receive a brief report from Brad Mueller on his proposed community service project and reject his proposal.

**BACKGROUND:**

The Sports Park 4th Street Parking Lot adjacent to the Sports Park picnic and tot-lot area had four small grass covered islands adjacent to the parking stalls. In March 2015 City Council approved an Eagle Project to replace one of the islands grass and irrigation with "Desert Gold" decomposed granite and a couple large boulders. On July 15, 2015 City Council approved two more Eagle Projects that replaced the island grass and irrigation in the islands. Approval of this project would provide for the fourth of the four islands to be converted to a like design. It was staff's intent to have all four islands converted to this desert scape as soon as the resources were available.

Boy Scouts of America has an award program by which boys who complete certain advancement requirements, perform a significant community service project and meet identified character standards are awarded the rank of Eagle. It is the opinion of the City staff that the project identified above – installation of decomposed granite and large boulders in the Sports Park parking lot islands - qualifies as a "significant community service project."

**ANALYSIS:**

BSA Troop 53, Eagle Scout Candidate Brad Mueller, has indicated an interest in constructing the improvements to the fourth of the four Sports Park 4th Street parking lot islands. Staff is willing to work with Mr. Mueller in designing and constructing the project. Mr. Mueller would design the improvements, plan, organize and supervise the construction of the project, should City Council approve his project

**ENVIRONMENTAL DETERMINATION:**

This project was evaluated for CEQA requirements and is determined to be Categorically Exempt per section 15301 - Existing Facilities – Class 1.c.

**FISCAL IMPACT:**

The cost of the project would come from the Park Maintenance Division Operating and Maintenance (O&M) budget. The total project costs are estimated at approximately \$600.

Attachments:

1. Photo of improved previously landscaped island.
2. Photo of existing landscaped island.



