



# A G E N D A



**CITY OF IMPERIAL BEACH  
CITY COUNCIL  
PLANNING COMMISSION  
PUBLIC FINANCING AUTHORITY  
HOUSING AUTHORITY**

**IMPERIAL BEACH REDEVELOPMENT AGENCY SUCCESSOR AGENCY**

**JULY 20, 2016**

**Council Chambers  
825 Imperial Beach Boulevard  
Imperial Beach, CA 91932**

**CLOSED SESSION MEETING - 5:00 P.M.**

**REGULAR MEETING - 6:00 P.M.**

**THE CITY COUNCIL ALSO SITS AS THE CITY OF IMPERIAL BEACH PLANNING COMMISSION, PUBLIC FINANCING AUTHORITY, HOUSING AUTHORITY AND IMPERIAL BEACH REDEVELOPMENT AGENCY SUCCESSOR AGENCY**

The City of Imperial Beach is endeavoring to be in total compliance with the Americans with Disabilities Act (ADA). If you require assistance or auxiliary aids in order to participate at City Council meetings, please contact the City Clerk's Office at (619) 628-2347, as far in advance of the meeting as possible.

**CLOSED SESSION MEETING CALL TO ORDER**

**ROLL CALL**

**CLOSED SESSION**

**1. CONFERENCE WITH LABOR NEGOTIATORS**

Pursuant to Government Code section 54957.6:

Agency Designated Representatives: City Manager, City Attorney, Assistant City Manager, Human Resources Manager, Administrative Services Director

Employee Organizations: Imperial Beach Firefighters' Association (IBFA), Local 4692

**RECONVENE AND ANNOUNCE ACTION (IF APPROPRIATE)**

**ADJOURN CLOSED SESSION**

**REGULAR MEETING CALL TO ORDER**

**ROLL CALL**

**PLEDGE OF ALLEGIANCE**

**AGENDA CHANGES**

**MAYOR/COUNCIL REIMBURSEMENT DISCLOSURE/COMMUNITY ANNOUNCEMENTS/REPORTS ON ASSIGNMENTS AND COMMITTEES**

**COMMUNICATIONS FROM CITY STAFF**

Any writings or documents provided to a majority of the City Council/Planning Commission/Public Financing Authority/Housing Authority/I.B. Redevelopment Agency Successor Agency regarding any item on this agenda will be made available for public inspection in the office of the City Clerk located at 825 Imperial Beach Blvd., Imperial Beach, CA 91932 during normal business hours.

**PUBLIC COMMENT-** *Each person wishing to address the City Council regarding items not on the posted agenda may do so at this time. In accordance with State law, Council may not take action on an item not scheduled on the agenda. If appropriate, the item will be referred to the City Manager or placed on a future agenda.*

**PRESENTATIONS (1)**

None.

**CONSENT CALENDAR (2.1-2.12)**-*All matters listed under Consent Calendar are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items, unless a Councilmember or member of the public requests that particular item(s) be removed from the Consent Calendar and considered separately. Those items removed from the Consent Calendar will be discussed at the end of the Agenda.*

**2.1 RATIFICATION OF WARRANT REGISTER. (0300-25)**

Recommendation: It is respectfully requested that the City Council ratifies the warrant register.

**2.2 RECEIVE MAY 2016 TREASURER'S REPORT. (0300-90)**

Recommendation: That the City Council receives the monthly Treasurer's report.

**2.3 RESOLUTION NO. 2016-7725 APPROVING AND ADOPTING TENTATIVE AGREEMENTS FOR A NEW MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY AND THE IMPERIAL BEACH FIREFIGHTERS' ASSOCIATION (IBFA), LOCAL 4692. (0540-50)**

Recommendation: Adopt resolution.

**2.4 ADOPTION OF RESOLUTION NO. 2016-7723 APPROVING AND ADOPTING THE SIDELETTER OF AGREEMENT TO THE MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY AND SERVICE EMPLOYEES INTERNATIONAL UNION, LOCAL 221. (0460-40)**

Recommendation: Adopt resolution.

**2.5 RECEIVE REPORT ON AGREED-UPON PROCEDURES APPLIED TO THE FY2015 TRANSNET FUND. (0390-84)**

Recommendation: That the City Council reviews and receives the Report on Agreed-Upon Procedures Applied to the FY2015 Transnet Fund.

**2.6 FINAL MAP (FM 140054) FOR A MIXED-USE DEVELOPMENT WITH 11 RESIDENTIAL CONDOMINIUM UNITS ABOVE COMMERCIAL SPACE AT 110 EVERGREEN AVENUE (APNs 625-351-25-00 & 625-351-26-00). MF 1169. (0600-20)**

Recommendation: That the City Council approves the Final Map for recordation.

**2.7 PARCEL MAP (PM 140059) FOR THREE NEW RESIDENTIAL UNITS AT 119 ELM AVENUE (APN 625-351-02-00). MF 1170. (0600-20)**

Recommendation: That the City Council approves the Parcel Map for recordation.

**2.8 RESOLUTION 2016-7728 AWARDED PUBLIC WORKS CONTRACT TO WIT: ELM AVENUE FENCE IMPROVEMENTS (S17-301) TO SOUTH BAY FENCE, INC. (0720-25)**

Recommendation: Adopt resolution.

**2.9 DESIGNATION OF VOTING DELEGATE AND ALTERNATE(S) FOR LEAGUE OF CALIFORNIA CITIES ANNUAL CONFERENCE – OCTOBER 5 – OCTOBER 7, 2016. (0140-10)**

Recommendation:

1. That City Council designates Mayor Pro Tem Spriggs as the voting delegate for the 2016 League Annual Conference Business Meeting and
2. Directs the City Clerk to complete and submit a Voting Delegate/Alternate Form to the League's office by Friday, September 23, 2016.

**Continued on Next Page**

**CONSENT CALENDAR (Continued)**

**2.10 PARTNERS FOR PLACES GRANT APPLICATION. (0390-90)**

Recommendation: That the City Council authorizes the City Manager to partner with 4 Walls International and apply for the Partners For Places Grant.

**2.11 RESOLUTION NO. 2016-7724 ADOPTING AND APPROVING VARIOUS PERSONNEL CHANGES AND AMENDING THE FISCAL YEARS 2015 - 2017 CITY'S SALARY SCHEDULE PLAN. (0520-75)**

Recommendation: Adopt resolution.

**ORDINANCES – INTRODUCTION/FIRST READING (3)**

None.

**PUBLIC HEARINGS (4.1-4.2)**

**4.1 REGULAR COASTAL PERMIT (CP 160025), CONDITIONAL USE PERMIT (CUP 160026), DESIGN REVIEW CASE (DRC 160027), SITE PLAN REVIEW (SPR 160028), AND CATEGORICAL EXEMPTION PURSUANT TO CEQA GUIDELINES 15301 (EXISTING FACILITIES) TO REFURBISH AN AUTOMOBILE FUEL/SERVICE STATION AT 1085 PALM AVENUE (APNS 626-291-13-00 & 626-291-14-00). MF 1203. (0600-20)**

Recommendation: That the City Council adopts Resolution 2016-7726, approving Regular Coastal Permit (CP 160025), Conditional Use Permit (CUP 160026), Design Review Case (DRC 160027), Site Plan Review (SPR 160028), and Categorical Exemption pursuant to CEQA Guidelines 15301 (Existing Facilities) to refurbish an automobile fuel/service station at 1085 Palm Avenue (APNs 626-291-13-00 & 626-291-14-00).

**4.2 REGULAR COASTAL PERMIT (CP 160007), DESIGN REVIEW CASE (DRC 160008), SITE PLAN REVIEW (SPR 160009), TENTATIVE PARCEL MAP (TPM 160010), AND CATEGORICAL EXEMPTION PURSUANT TO CEQA GUIDELINES 15303 (NEW CONSTRUCTION OR CONVERSION OF SMALL STRUCTURES) FOR THE CONSTRUCTION OF TWO ATTACHED RESIDENTIAL CONDOMINIUM UNITS AT 812 OCEAN LANE (APN 625-352-23-00). MF 1197. (0600-20)**

Recommendation: That the City Council adopts Resolution 2016-7727, approving Regular Coastal Permit (CP 160007), Design Review Case (DRC 160008), Site Plan Review (SPR 160009), Tentative Parcel Map (TPM 160010), and Categorical Exemption pursuant to CEQA Guidelines 15303 (New Construction or Conversion of Small Structures) for the construction of two attached residential condominium units at 812 Ocean Lane (APN 625-352-23-00).

**REPORTS (5.1-5.3)**

**5.1 UPDATE EFFORTS TO LOCATE AND CONSTRUCT A DOG PARK IN IMPERIAL BEACH AND A DIRECTION TO HAVE THE PARKS AND RECREATION COMMITTEE FORM A DOG PARK COMMITTEE. (0920-90)**

Recommendation: Receive and file the information provided by staff and direct staff to approach the Parks and Recreation Committee with a task to create a dog park subcommittee.

**5.2 RATIFY THE CITY MANAGER'S SIGNATURE ON THE CONTRACT WITH THE COUNSELING TEAM INTERNATIONAL FOR FIRST RESPONDERS EMPLOYEE SUPPORT SERVICES. (0520-60)**

Recommendation: That the City Council ratifies the City Manager's signature on the contract with the Counseling Team International.

*Continued on Next Page*

**REPORTS (Continued)**

**5.3 APPROVAL OF “TRIANGLE PARK WATER REDUCTION AND PEDESTRIAN / PUBLIC TRANSPORTATION ENHANCEMENTS PROJECT” (CIP P16-302) DESIGN CONCEPT AND APPROVAL TO PROCEED WITH THE PROJECT CONSTRUCTION DRAWINGS. (0920-60)**

Recommendation: That City Council receives the written report, receives an oral report on the project and provides any feedback on the concept plans as shown in the attachments to the report; then authorizes staff and the consultant to proceed forward with the development of the plans and specifications considering the feedback from City Council.

**I.B. REDEVELOPMENT AGENCY SUCCESSOR AGENCY REPORTS (6)**

None.

**ITEMS PULLED FROM THE CONSENT CALENDAR (IF ANY)**

**ADJOURN REGULAR MEETING**

The Imperial Beach City Council welcomes you and encourages your continued interest and involvement in the City’s decision-making process.

FOR YOUR CONVENIENCE, A COPY OF THE AGENDA AND COUNCIL MEETING PACKET MAY BE VIEWED IN THE OFFICE OF THE CITY CLERK AT CITY HALL OR ON OUR WEBSITE AT [www.ImperialBeachCA.gov](http://www.ImperialBeachCA.gov)

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Jacqueline M. Hald, MMC  
City Clerk



STAFF REPORT  
CITY OF IMPERIAL BEACH

TO: HONORABLE MAYOR AND CITY COUNCIL  
FROM: ANDY HALL, CITY MANAGER <sup>AH</sup>  
MEETING DATE: JULY 20, 2016  
ORIGINATING DEPT: DOUG BRADLEY, ADMINISTRATIVE SERVICES DEPARTMENT <sup>DB</sup>  
SUBJECT: RATIFICATION OF WARRANT REGISTER

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**EXECUTIVE SUMMARY:**

Approval of the warrant register in the amount of \$1,866,358.01.

**FISCAL ANALYSIS:** Warrants are issued from budgeted funds and there is no additional impact on reserves.

**RECOMMENDATION:**

It is respectfully requested that the City Council ratify the warrant register.

**OPTIONS:**

- Receive and file the report from the City Manager
- Provide direction to the City Manager to take a specific action
- Request additional information and an additional report

**BACKGROUND/ANALYSIS:**

As of April 7, 2004 all large warrants above \$100,000 will be separately highlighted and explained on the staff report.

<u>Vendor:</u>	<u>Check:</u>	<u>Amount:</u>	<u>Description:</u>
County of San Diego	88685	\$ 525,742.62	Apr 2016 Law Enf Services
Cora Constructors	88785	\$ 280,733.63	pump station 10 Rehab

The following registers are submitted for Council ratification:

**Accounts Payable**

DATE	CHECK #	EFT #	AMOUNT (\$)
06/01/2016	88668-88688		643,948.62
06/07/2016	88689-88694		30,082.75
06/09/2016	88695-88723	201-207	106,090.74
06/17/2016	88724-88780	208-213	188,664.26
06/23/2016	88781-88825		366,924.85
07/01/2016	88826-88867	214-221	149,408.89
07/07/2016	88868-88874		35,080.81
	<i>Sub-total</i>		1,520,200.92

**Payroll Checks/Direct Deposit**

DATE	CHECK #		AMOUNT (\$)
PPE 6/09/16	47101-47125		176,772.46
PPE 6/23/16	47126-47146		169,384.63
	<i>Sub-total</i>		346,157.09

**TOTAL           \$ 1,866,358.01**

Note: check numbers not in sequence have been voided.

**ENVIRONMENTAL DETERMINATION:**

Not a project as defined by CEQA.

Attachments:

1. Warrant Register
2. Warrant Register as Budgeted FY2016

### City of Imperial Beach

#### Warrant Register by Check/EFT Number

Check /EFT #	Vendor	Description	Account #	Invoice #	PO #	Amount
2016-06-01						
2016-06-01 88668	AMEC FOSTER WHEELER ENVIROMEN	MAR 2016 WQUP IMPLEMENTAT	101-5050-540.20-06	S37970598	160549	\$ 28,398.68
		MAR 2016 WQIP IMPLEMENTAT	101-5050-435.20-06	S37970611	160540	\$ 4,508.00
88670	CALIFORNIA AMERICAN WATER	1015-210019027905 APR 16	101-1910-419.27-02	05-27-2016	(blank)	\$ 170.74
		1015-210019276868 APR 16	101-1910-419.27-02	05-27-2016	(blank)	\$ 149.60
		1015-210019482014 APR 16	101-1910-419.27-02	05-27-2016	(blank)	\$ 170.74
		1015-210019600799 APR 16	101-1910-419.27-02	05-27-2016	(blank)	\$ 331.91
		1015-210019278093 APR 16	101-6020-452.27-02	05-27-2016	(blank)	\$ 32.03
		1015-210019279782 APR 16	101-6020-452.27-02	05-27-2016	(blank)	\$ 25.78
		1015-210019357057 APR 16	101-6020-452.27-02	05-27-2016	(blank)	\$ 57.02
		1015-210019359015 APR 16	101-6020-452.27-02	05-27-2016	(blank)	\$ 25.78
		1015-210019360534 APR 16	101-6020-452.27-02	05-27-2016	(blank)	\$ 25.78
		1015-210018811916 APR 16	101-1910-419.27-02	05-31-2016	(blank)	\$ 37.15
		1015-210020153385 APR 16	101-1910-419.27-02	05-31-2016	(blank)	\$ 29.02
		1015-210019278895 APR 16	101-6020-452.27-02	05-31-2016	(blank)	\$ 19.54
		1015-210019481684 APR 16	101-6020-452.27-02	05-31-2016	(blank)	\$ 19.54
		1015-210020154739 APR 16	101-1910-419.27-02	06-01-2016	(blank)	\$ 38.28
		1015-210019058534 APR 16	101-1910-419.27-02	06-02-2016	(blank)	\$ 237.05
		1015-210019176067 APR 16	101-6020-452.27-02	06-02-2016	(blank)	\$ 508.09
		1015-210019179080 APR 16	101-6020-452.27-02	06-02-2016	(blank)	\$ 681.75
		1015-210019176128 APR 16	101-6020-452.27-02	06-03-2016	(blank)	\$ 8.97
		1015-210019749687 APR 16	101-6020-452.27-02	06-03-2016	(blank)	\$ 15.21
		1015-210019748080 APR 16	101-6020-452.27-02	06-06-2016	(blank)	\$ 8.97
		1015-210019748332 APR 16	101-6020-452.27-02	06-06-2016	(blank)	\$ 8.97
		1015-210019749625 APR 16	101-6020-452.27-02	06-06-2016	(blank)	\$ 8.97
		1015-210020440898 APR 16	101-6020-452.27-02	06-06-2016	(blank)	\$ 320.68
		1015-210021068268 APR 16	101-6010-451.27-02	06-07-2016	(blank)	\$ 89.52
		1015-210021068367 APR 16	101-6010-451.27-02	06-07-2016	(blank)	\$ 2,869.71
		1015-210021067159 APR 16	101-6020-452.27-02	06-07-2016	(blank)	\$ 27.71
		1015-210021068541 APR 16	101-6020-452.27-02	06-07-2016	(blank)	\$ 276.95
		1015-210020277854 APR 16	101-1910-419.27-02	06-08-2016	(blank)	\$ 57.02
		1015-210019335484 APR 16	101-6020-452.27-02	06-08-2016	(blank)	\$ 145.75
		1015-210019335682 APR 16	101-6020-452.27-02	06-08-2016	(blank)	\$ 38.28
		1015-210019335774 APR 16	101-6020-452.27-02	06-08-2016	(blank)	\$ 145.75
		1015-210020731235 APR 16	101-6020-452.27-02	06-08-2016	(blank)	\$ 8.97
		1015-210019335347 APR 16	101-1910-419.27-02	06-09-2016	(blank)	\$ 127.01
		1015-210019178568 APR 16	101-6020-452.27-02	06-09-2016	(blank)	\$ 8.97
		1015-210019334948 APR 16	101-6020-452.27-02	06-09-2016	(blank)	\$ 8.97
		1015-210019335835 APR 16	101-6020-452.27-02	06-09-2016	(blank)	\$ 8.97
		1015-210019531534 APR 16	101-6020-452.27-02	06-09-2016	(blank)	\$ 16.48

# City of Imperial Beach

## Warrant Register by Check/EFT Number

Check /EFT #	Vendor	Description	Account #	Invoice #	PO #	Amount
		1015-210021082448 APR 16	101-6020-452.27-02	06-09-2016	(blank)	\$ 68.39
		1015-210019176333 APR 16	101-6020-452.27-02	06-10-2016	(blank)	\$ 8.97
		1015-210019531626 APR 16	101-6020-452.27-02	06-10-2016	(blank)	\$ 8.97
		1015-210019746893 APR 16	101-6020-452.27-02	06-10-2016	(blank)	\$ 8.97
		1015-210019335248 APR 16	101-6020-452.27-02	06-13-2016	(blank)	\$ 1,232.93
		1015-210019535857 APR 16	101-6020-452.27-02	06-13-2016	(blank)	\$ 8.97
		1015-210019512885 APR 16	601-5060-436.27-02	05-31-2016	(blank)	\$ 179.05
		1015-210018820255 APR 16	601-5060-436.27-02	06-02-2016	(blank)	\$ 52.69
		1015-210020125977 APR 16	601-5060-436.27-02	06-02-2016	(blank)	\$ 19.54
		1015-210019401916 APR 16	601-5060-436.27-02	06-13-2016	(blank)	\$ 602.46
88671	CHICK'S ELECTRIC MOTOR SV	REBARING/MOVE CONN BOX	601-5060-436.21-04	148131	160047	\$ 197.40
88672	COUNTY RECORDER	NOE -1110 FERN AVE	101-0000-221.01-02	MF 1190	(blank)	\$ 50.00
88673	DOWNSTREAM SERVICES, INC.	STORM WATER MAINT	101-5050-435.21-04	2212	160187	\$ 641.44
88674	EDWARD WASHINGTON	REIMBURSE DELL SERVER	503-1923-419.30-22	05-27-2016	(blank)	\$ 300.00
88675	FLYERS ENERGY LLC	801 GAL REG FUEL	501-1921-419.28-15	16-259400	160657	\$ 2,075.35
88676	KANE, BALLMER & BERKMAN	ATTORNEY SERVICES	303-1250-413.20-01	22458	160732	\$ 14,787.87
		ATTORNEY SERVICES	303-1250-413.20-01	22459	160732	\$ 1,072.50
88677	KOA CORPORATION	APR 2016 IB RESORT REVIEW	101-0000-221.01-02	JB14106X30-2	(blank)	\$ 2,265.18
88678	LINCOLN FINANCIAL GROUP	JUNE 2016 LIFE,STD,LTD,VO	101-0000-209.01-13	20160616	(blank)	\$ 674.22
		JUNE 2016 LIFE,STD,LTD,VO	101-0000-209.01-13	201606630	(blank)	\$ 674.23
		JUNE 2016 LIFE,STD,LTD,VO	101-0000-209.01-14	20160616	(blank)	\$ 679.03
		JUNE 2016 LIFE,STD,LTD,VO	101-0000-209.01-14	201606630	(blank)	\$ 679.03
		JUNE 2016 LIFE,STD,LTD,VO	101-0000-209.01-16	20160616	(blank)	\$ 790.69
		JUNE 2016 LIFE,STD,LTD,VO	101-0000-209.01-16	20160630	(blank)	\$ 790.69
		JUNE 2016 LIFE,STD,LTD,VO	101-0000-209.01-21	20160616	(blank)	\$ 564.81
		JUNE 2016 LIFE,STD,LTD,VO	101-0000-209.01-21	20160630	(blank)	\$ 564.81
		JUNE 2016 LIFE ADJ	101-0000-209.01-16	20160616	(blank)	\$ 21.35
		JUNE 2016 LTD ADJ	101-0000-209.01-14	20160616	(blank)	\$ 25.66
		JUNE 2016 STD ADJ	101-0000-209.01-21	20160616	(blank)	\$ 22.36
88679	MANAGED HEALTH NETWORK	JUN 2016	101-1130-412.20-06	3200079841	160100	\$ 420.00
88680	MARIO PIEDRA	REIMBURSE DELL SERVER	503-1923-419.30-22	05-27-2016	(blank)	\$ 150.00
88681	NOLTE ASSOCIATES, INC.	FEB 2016 CIVIL PLAN CHECK	101-0000-221.01-02	43372	(blank)	\$ 790.00
		MAR 2016 MAP PLAN CHECKS	101-0000-221.01-02	44485	(blank)	\$ 217.50
		MAR 2016 CIVIL PLAN CHECK	101-0000-221.01-02	44574	(blank)	\$ 1,812.50
		MAR 2016 CIVIL PLAN CHECK	101-0000-221.01-02	44576	(blank)	\$ 145.00
		MAR 2016 CIVIL PLAN CHECK	101-0000-221.01-02	44577	(blank)	\$ 942.50
		APR 2016 CONST INSPECTNS	101-5000-532.20-06	45554	160471	\$ 2,542.20
		APR 2016 CONST INSPECTNS	202-5016-531.20-06	45554	160471	\$ 2,676.00
		APR 2016 CONST INSPECTNS	402-5000-532.20-06	45554	160471	\$ 4,616.10
		APR 2016 CONST INSPECTNS	601-5060-536.20-06	45554	160471	\$ 14,517.30

# City of Imperial Beach

## Warrant Register by Check/EFT Number

Check /EFT #	Vendor	Description	Account #	Invoice #	PO #	Amount
88681	NOLTE ASSOCIATES, INC.	APR 2016 CONST INSPECTNS	101-5020-432.21-01	45554	160471	\$ 1,070.40
		FEB 2016 ELM AVE IMPRVMT	202-5016-531.20-06	43409	150654	\$ 6,468.50
		FEB 2016 ELM AVE IMPRVMT	202-5016-531.20-06		160114	\$ 1,720.29
		FEB 2016 ELM AVE IMPRVMT	401-5020-532.20-06	43409	150654	\$ 3,372.95
		MAR 2016 ELM AVE IMPRVMT	202-5016-531.20-06	44715	160114	\$ 1,125.00
		FEB/MAR 2016 ELM AVE IMPV	202-5016-531.20-06	45226	160114	\$ 3,899.50
		MAR 2016 PLAN CHECKS	216-1240-413.20-06	44575	160733	\$ 145.00
88682	PADRE JANITORIAL SUPPLIES	JANITORIAL SUPPLIES	101-1910-419.30-02	383364-1	160019	\$ 24.28
		JANITORIAL SUPPLIES	101-3030-423.30-02	383840	160019	\$ 250.83
88683	READYREFRESH	MAY 2016	101-1010-411.30-02	06E0034479279	160530	\$ 2.15
88684	ROBERTSON'S	5CY CONCRETE-LIBRARY CURB	101-5010-431.30-02	773999	160179	\$ 582.47
88685	SAN DIEGO COUNTY SHERIFF	APR 2016 LAW ENF SERVICES	101-3010-421.20-06	05-19-2016	(blank)	\$ 519,939.37
		APR 2016 COPPS PRG	212-3036-421.20-06	05-19-2016	(blank)	\$ 8,333.33
		APR 2016 TOW FEE CREDIT	101-0000-338.60-03	05-19-2016	(blank)	\$ (2,530.08)
88686	SITEONE LANDSCAPE SUPPLY, LLC	IRRIGATION SUPPLIES	101-6020-452.30-02	75673091	160024	\$ 73.62
		PRO STEEL PLUS WEED FABRI	101-5010-431.30-02	75459719	160024	\$ 31.64
88687	TERRA BELLA NURSERY, INC.	LIQUIDAMBAR STYRACIFLUA	101-5010-431.30-02	170928	160027	\$ 86.38
		CA SAGEBRUSH/WISHBONE BUS	101-5010-431.30-02	172254	160027	\$ 230.58
88688	WAXIE SANITARY SUPPLY	JANITORIAL SUPPLIES	101-6040-454.30-02	75983134	160097	\$ 1,557.44
2016-06-01 Total						\$ 643,948.62
2016-06-07						
2016-06-07 88694	U.S. BANK CORPORATE PAYMENT SYS	DEDINA,S CONF TRANSPORTAT	101-1110-412.28-04	04-19-2016	160695	\$ 43.20
		INTERVIEW PANEL LUNCH	101-6020-452.21-04	03-22-2016	160711	\$ 88.17
		LIGHT BULBS	101-1910-419.30-02	13041848-00	160714	\$ 19.94
		MEDICAL SUPPLIES	101-3030-423.30-02	746092	160677	\$ 360.35
		NITRILE GLOVES	101-6040-454.30-02	1200844430	160716	\$ 97.85
		PADLOCKS	101-3030-423.30-02	0358387-IN	160677	\$ 467.13
		PAINT	101-6040-454.30-02	041521/9012718	160715	\$ 36.39
		PAINT	501-1921-419.30-02	3980-369365	160723	\$ 15.10
		PAINT SUPPLIES	101-1910-419.30-02	008448/1024975	160710	\$ 31.50
		PAINT SUPPLIES	101-1910-419.30-02	044396/4581259	160710	\$ 25.34
		PAINT SUPPLIES	101-1910-419.30-02	045649/2592862	160710	\$ 32.10
		PAINT SUPPLIES	101-6040-454.30-02	001497/6560319	160715	\$ 61.54
		PAINTING SUPPLIES	101-6040-454.30-02	021577/5011774	160714	\$ 69.63
		PLANTS	101-6040-454.30-02	058688/8195262	160714	\$ 189.82
		PROPANE TANKS	101-5010-431.30-02	006643/7232801	160706	\$ 43.14
		SAFETY GEAR	101-6020-452.30-02	001748/7575029	160724	\$ 60.35
		STATION SUPPLIES	101-3020-422.30-02	011805	160702	\$ 110.10
		STATION SUPPLIES	101-3020-422.30-02	080899/4202389	160702	\$ 174.68
		STATION SUPPLIES	101-3020-422.30-02	091743/1593406	160702	\$ 15.64

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		SUNSCREEN	101-5010-431.30-02	2331	160721	\$ 38.85
		TOILET SEAT	101-3020-422.30-02	031598/6574432	160698	\$ 24.82
		PROPANE TANK EXCHANGE	101-5010-431.30-02	079700/0202509	160722	\$ 64.70
		PLUMBING STOCK	101-1910-419.30-02	A198750	160710	\$ 92.30
		POSTAGE	101-1230-413.28-09	445933	160684	\$ 324.00
		FENCE SUPPLIES	101-6020-452.30-02	081863/8014207	160710	\$ 410.66
		DIGITAL VOICE RECORDER	101-3030-423.30-02	1038500994	160678	\$ 159.99
		HAND SANITIZER	101-1230-413.30-01	103-6159445-025	160684	\$ 19.00
		LANDSCAPE SUPPLIES	101-6020-452.30-02	024227/1190205	160724	\$ 6.99
		PIER LIGHTS PAINT	101-6040-454.30-02	126319	160713	\$ 90.00
		PIER LIGHTS PAINT	101-6040-454.30-02	126320	160713	\$ 90.00
		PIER LIGHTS PAINT	101-6040-454.30-02	126359	160713	\$ 90.00
		PIER LIGHTS PAINT	101-6040-454.30-02	126450	160713	\$ 90.00
		PIER LIGHTS PAINT	101-6040-454.30-02	126515	160713	\$ 90.00
		PIER LIGHTS PAINT	101-6040-454.30-02	126608	160713	\$ 90.00
		PIER LIGHTS PAINT	101-6040-454.30-02	126609	160713	\$ 90.00
		LG UNIFORM SHIRTS	101-3030-423.25-03	299972	160676	\$ 696.07
		FIESTA DEL MAR EQUIP RENT	101-1110-412.28-08	120259	160690	\$ 1,247.00
		FIESTA DEL MAR TABLE/CHAI	101-1110-412.28-08	32362-2	160690	\$ 1,337.41
		ANNUAL EXTING SERVICE	101-1910-419.20-18	E74-3	160723	\$ 279.00
		ANNUAL EXTING SERVICE	101-6040-454.30-02	E74-3	160723	\$ 128.00
		ANNUAL EXTING SERVICE	501-1921-419.20-18	E74-3	160723	\$ 194.00
		KEURIG K-CARAFE PACK	101-1010-411.30-01	102-4881303-700	160690	\$ 14.10
		KEURIG CARAFE MAYOR OFC	101-1010-411.30-01	102-6832312-687	160690	\$ 32.71
		KEMPH,J WORK BOOTS	101-6040-454.30-02	00834041688	160714	\$ 156.95
		HOSE & PARTS	101-6040-454.30-02	018689/7202299	160714	\$ 256.48
		EPOXY TOOLS	101-3030-423.30-02	022922/4560433	160678	\$ 69.50
		TOWELS/BROOMS/DUST PAN	101-6040-454.30-02	030379/4190908	160714	\$ 145.44
		#612 TRUCK TOOL BOX	101-6040-454.30-02	039785/3013547	160714	\$ 312.12
		PAINT/ROLLERS/BRUSHES	101-5010-431.30-02	040490/5023209	160722	\$ 96.92
		DRIVER TIPS/SCREWS	101-6040-454.30-02	041405/1582960	160714	\$ 18.19
		JIG SAW TOOL	101-6040-454.30-02	051860/9582388	160715	\$ 139.32
		BRACKETS	101-6040-454.30-02	055133/1012413	160715	\$ 35.78
		SURFACE PRP VGA ADAPTER	101-1110-412.30-02	105-5379102-047	160690	\$ 36.92
		SURFACE PRO DISPLAY PORT	101-1110-412.30-02	107-6908704-766	160690	\$ 11.95
		LOCKSMITH SVCS SAFETY CTR	101-1910-419.30-02	12281	160707	\$ 85.00
		PLANT MATERIALS	101-6020-452.30-02	13221	160724	\$ 28.08
		TIDELANDS CAPS	101-6040-454.30-02	16-3395	160714	\$ 168.48
		TIDELANDS TEE SHIRTS	101-6040-454.30-02	16-3396	160714	\$ 350.31
		HEX BOLTS	101-6040-454.30-02	27037	160715	\$ 8.32

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		TRUCK WASH SOAP	101-3020-422.30-02	5330	160702	\$ 53.95
		SAFETY CENTER FLAGS	101-1910-419.30-02	73124	160714	\$ 187.06
		REALTIME SUBSCRIPTION	101-1110-412.28-14	04-14-2016	160690	\$ 39.99
		APR/MAY 2016 CONSTANT CON	101-1110-412.28-14	1460443345830	160690	\$ 35.00
		QUARTERLY LUNCH REFRESHMN	101-3030-423.28-04	024856	160678	\$ 91.10
		04/20/16 COUNCIL DINNER	101-1010-411.28-04	04-19-2016	160690	\$ 92.71
		FIRE EXTINGUISHERS	501-1921-419.20-18	E04-4	160723	\$ 206.00
		FIRE EXTINGUISHERS	501-1921-419.28-16	E04-4	160723	\$ 244.00
		#109 DIESET TRAP CLEANING	501-1921-419.28-01	SS100101694	160723	\$ 496.62
		RODRIGUEZ,A WORK BOOTS	501-1921-419.30-02	K2368807	160723	\$ 167.40
		SCANNER SOFTWARE	501-1921-419.30-22	11098-319821	160723	\$ 718.19
		VEHICLE FUEL-ROVER	501-1921-419.28-15	099688	160714	\$ 46.82
		SHERIFF TRAILER PARTS	501-1921-419.28-16	0023284-IN	160723	\$ 158.30
		A1 BATTERY	501-1921-419.28-16	11098-320374	160723	\$ 64.98
		#239 BATTERIES	501-1921-419.28-16	11098-321026	160723	\$ 533.39
		#603 BRAKE SHOES/WHEEL CY	501-1921-419.28-16	11098-321734	160723	\$ 50.34
		#603 U-LEAF PARTS	501-1921-419.28-16	29677	160723	\$ 432.00
		#239 VEHICLE PART	501-1921-419.28-16	479634	160723	\$ 56.68
		#601 VEHICLE PART	501-1921-419.28-16	702775	160723	\$ 39.85
		HP PRO MICR TOWER DESKTOP	503-1923-419.50-04	103-2672142-212	160672	\$ 564.48
		MARKERS/CLEANING CLOTHS/E	503-1923-419.30-01	103-9506114-761	160672	\$ 36.42
		RTN SHIPPING FEES	503-1923-419.28-09	03-23-2016	160672	\$ 22.37
		MONOCHROME PRINTER	503-1923-419.30-22	103-1080671-138	160672	\$ 97.55
		WIRELESS PRESENTER	503-1923-419.30-22	103-1135995-674	160672	\$ 77.66
		KVM SWITCH W/CABLES	503-1923-419.30-22	103-1725876-462	160672	\$ 15.02
		HP PRO DESKTOP	503-1923-419.30-22	103-3170878-684	160672	\$ 544.48
		GIGABIT SWITCH/SPKRS/CBLS	503-1923-419.30-22	103-3582712-238	160672	\$ 186.13
		DOCUMENT SCANNER	503-1923-419.30-22	268124577	160672	\$ 720.24
		HP ENVY WINDOWS DESKTOP	503-1923-419.30-22	H399531526	160672	\$ 2,289.56
		OUTLOOK 2010 TRAINING	503-1923-419.28-04	INV-321777-D5F2	160672	\$ 2,400.00
		RAMOS,J CWEA RENEWAL	601-5060-436.28-12	0000369521	160704	\$ 164.00
		SIMPLE GREEN CLEANER/ZEP	601-5060-436.30-02	032472/9192076	160712	\$ 76.92
		FLASHLIGHT/BATTERIES/PVC	601-5060-436.30-02	062506/4581276	160718	\$ 49.23
		FLASHLIGHT/BATTERIES/PVC	601-5060-436.30-22	062506/4581276	160718	\$ 14.06
		WORK SHIRTS/CAPS	101-1230-413.29-02	72375	160684	\$ 163.97
		COMDEV WORK SHIRTS/CAPS	101-1230-413.29-02	72397	160684	\$ 163.97
		LG TOWER DETAILING	101-3030-423.28-01	13116	160678	\$ 1,120.00
		LG TOWER DETAILING	101-6040-454.30-02	13110	160716	\$ 1,600.00
		SEALED CELL BATTERY	101-3030-423.28-01	20149	160676	\$ 82.03
		NAKAGAWA,J-APA MEMBERSHIP	101-1230-413.28-12	023499-1643	160685	\$ 555.00

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		BP SHELVING	101-3040-424.30-01	025513/0018975	160683	\$ 71.43
		BP SHELVING	101-3040-424.30-02	025513/0018975	160683	\$ 35.49
		PENS/FILE FOLDERS/MARKERS	101-1230-413.30-01	103-5764177-068	160684	\$ 79.91
		BINDER KEYRINGS	101-1230-413.30-01	103-8176586-368	160684	\$ 5.70
		SHIPPING LABELS	101-1230-413.30-01	103-9663522-683	160684	\$ 27.56
		PLC LIGHTS	101-1910-419.30-02	004596/0041462	160710	\$ 19.38
		WIREHIDE	101-1910-419.30-02	004722/3582070	160710	\$ 29.06
		RESIN/BRUSH SET/DRILL BIT	101-6040-454.30-02	011406/1561237	160713	\$ 54.38
		SHERIFF R/R RMODEL SUPPLY	101-1910-419.30-02	022630/7010015	160710	\$ 65.78
		SHERIFF R/R RMODEL SUPPLY	101-1910-419.30-02	082829/4011888	160710	\$ 98.74
		SHERIFF R/R RMODEL SUPPLY	501-1921-419.30-02	082829/4011888	160710	\$ 18.79
		MAP GAS	101-6040-454.30-02	022746/6561560	160713	\$ 23.20
		LIGHT BULBS-SPORTS PARK	101-6020-452.30-02	030905/1041413	160710	\$ 36.55
		BALL VALVE	101-6040-454.30-02	033277/9593542	160713	\$ 17.39
		HANGER BOLTS	101-1910-419.30-02	034409/6560318	160710	\$ 7.11
		COMMERCIAL CLEANER	101-1910-419.30-02	046682/7573628	160719	\$ 51.93
		LG HISTORY PHOTO PRINTING	101-3030-423.30-02	0528	160676	\$ 135.00
		BRUSH SET/RESIN	101-6040-454.30-02	062026/8593617	160713	\$ 54.40
		SANDPAPER/PHOTOCCELL	101-1910-419.30-02	068020/9083622	160710	\$ 28.60
		27 GALLON LINERS	101-6040-454.30-02	070193623	160716	\$ 1,119.74
		DRAIN OPENER/FILTERS	101-1910-419.30-02	073045/5582641	160710	\$ 53.89
		RESIN/MAP GAS	101-6040-454.30-02	087289/1560586	160713	\$ 28.85
		ALUMINUM ROUND	101-6040-454.30-02	1046152	160713	\$ 11.61
		REFUND RTN CAMERA	101-3040-424.30-02	116-9913881-837	160684	\$ (95.48)
		DUPLICATE KEYS	101-6040-454.30-02	12285	160716	\$ 12.96
		PHOTO MOUNTING -BALANCE D	101-3030-423.30-02	19004	160676	\$ 275.40
		ATV HELMETS	101-3030-423.30-02	20128	160676	\$ 382.00
		PLASTIC PORTABLE POST	101-5020-432.30-02	59599	160708	\$ 107.64
		TOLL PENALTIES	101-3020-422.30-02	75108100	160703	\$ 85.00
		FD VENTING WORK	101-1910-419.30-02	759614	160716	\$ 743.09
		MEASURING WHEEL	101-3020-422.30-02	9062883146	160703	\$ 81.93
		MENSROOM PLUMBING SUPPLIE	101-1910-419.30-02	A198361	160710	\$ 107.86
		CLOG REMOVER	101-1910-419.30-02	A199006	160710	\$ 32.96
		DRAIN OPENER	101-1910-419.30-02	A199085	160710	\$ 72.62
		METAL MUSEUM RACKS	101-3030-423.30-02	Q781745	160676	\$ 130.73
		CERTIFIED POSTAGE FEES	101-1130-412.28-09	072305	160696	\$ 2.80
		CERTIFIED POSTAGE FEES	101-1130-412.28-09	086726	160696	\$ 9.90
		DOCUMENT RECORDING FEES	101-3070-427.28-11	419486	160686	\$ 12.50
		YASHU, -UNIFORM SHOES	101-3030-423.25-03	141307888	160675	\$ 73.41
		JG PATCHES	101-3035-423.25-03	646330	160679	\$ 252.10

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		WORKSHOP REFRESHMENTS	101-1130-412.28-04	00018702	160696	\$ 5.00
		WORKSHOP REFRESHMENTS	101-1130-412.28-04	00077262	160696	\$ 14.99
		WORKSHOP REFRESHMENTS	101-1130-412.28-04	04-07-2016	160696	\$ 20.98
		MWI PANEL REFRESHMENTS	101-5020-432.28-04	00050648	160696	\$ 6.00
		AYALA,A CPR RENEWAL	101-3030-423.28-04	001495265	160675	\$ 14.00
		MORENO/SIAMPA EMR RENEWAL	101-3030-423.28-04	001495267	160675	\$ 38.00
		REFRESHMENTS FOR WORKSHOP	101-3070-427.28-04	001783	160686	\$ 26.05
		REFRESHMENTS FOR WORKSHOP	101-3070-427.28-04	038436	160686	\$ 10.48
		HALL,A APA CONF MEAL	101-1110-412.28-04	0053	160687	\$ 31.55
		HALL,A APA CONF MEAL	101-1110-412.28-04	0498	160687	\$ 37.39
		HALL,A APA CONF MEAL	101-1110-412.28-04	171111	160687	\$ 13.61
		HALL,A APA CONF MEAL	101-1110-412.28-04	216/1	160687	\$ 20.88
		HALL,A APA CONF MEAL	101-1110-412.28-04	3078	160687	\$ 17.20
		HALL,A APA CONF MEAL	101-1110-412.28-04	5080	160687	\$ 18.00
		HALL,A APA CONF MEAL	101-1110-412.28-04	7089	160687	\$ 22.75
		CHARGE IN ERROR/REIMBURSE	101-5020-432.28-04	007417	160705	\$ 4.50
		HALL,A-MAYOR/MANAGER LUNC	101-1010-411.28-04	0079337	160687	\$ 157.15
		ICE	101-3070-427.28-04	016012	160686	\$ 6.15
		DEDINA,S-CONF TRANSPRTATN	101-1110-412.28-04	026993	160695	\$ 42.60
		HALL,A APA CONF PARKING	101-1110-412.28-04	04-03-2016	160687	\$ 3.00
		HALL,A-BUSINESS MEETING	101-1110-412.28-04	04-08-2016	160687	\$ 44.82
		DEDINA,S PREFERRED SEAT T	101-1010-411.28-04	051809	160695	\$ 28.00
		04/19/16 TRNG REFRESHMNTS	101-1130-412.28-04	097489	160691	\$ 16.54
		FOLTZ, SANDAG PRKNG FEE	101-1230-413.28-04	10150	160731	\$ 3.50
		WORKSHOP REFRESHMNTS	101-3070-427.28-04	1-652	160683	\$ 82.62
		GUEVARA,S-CACEO TRNG COUR	101-3070-427.28-04	200002489	160686	\$ 250.00
		SEIFERT,L CACEO TRNG COUR	101-3070-427.28-04	200002498	160686	\$ 250.00
		HALL,A CONF TRAVEL FUEL	101-1110-412.28-04	2476299	160687	\$ 36.00
		HALL,A CONF TRAVEL FUEL	101-1110-412.28-04	6021432	160687	\$ 22.00
		HALL, A BREAKFAST MEETING	101-1110-412.28-04	543695	160687	\$ 23.48
		INTERVIEW PANEL COFFEE	101-5020-432.28-04	656256	160696	\$ 14.95
		HALL,A-CONF TRAVEL FUEL	101-1110-412.28-04	9091234	160687	\$ 45.00
		HALL,A CONF TRAVEL, AUTO	101-1110-412.28-04	936000672411	160687	\$ 19.75
		NOWAK,D-WORKSHOP REGISTRN	101-3040-424.28-04	ICC17222	160683	\$ 69.00
		#624 FUEL	501-1921-419.28-15	131825	160710	\$ 86.10
						\$ 30,082.75
2016-06-07 Total						
2016-06-09						
2016-06-09	201	AFLAC	PR AP PPE 5/12/16	101-0000-209.01-13	20160519	(blank) \$ 332.48
			PR AP PPE 5/26/16	101-0000-209.01-13	398397	(blank) \$ 332.48
	202	CALIFORNIA STATE DISBURSEMENT U	PAYROLL AP PPE 5/26/16	101-0000-209.01-07	20160602	(blank) \$ 355.84

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2016-06-09	203	COLONIAL LIFE & ACCIDENT	PR AP PPE 5/12/16	101-0000-209.01-13	20160519	(blank) \$ 50.09
			PR AP PPE 5/26/16	101-0000-209.01-13	9498114-0502931	(blank) \$ 50.09
	204	I B FIREFIGHTERS ASSOCIATION	PAYROLL AP PPE 5/26/16	101-0000-209.01-08	20160602	(blank) \$ 330.00
	205	ICMA RETIREMENT TRUST 457	PAYROLL AP PPE 5/26/16	101-0000-209.01-10	20160602	(blank) \$ 6,451.03
	206	SEIU LOCAL 221	PAYROLL AP PPE 5/26/16	101-0000-209.01-08	20160602	(blank) \$ 1,514.11
	207	US BANK	PAYROLL AP PPE 5/26/16	101-0000-209.01-20	20160602	(blank) \$ 1,466.02
	88695	ACACIA LANDSCAPE, CO.	MAY 2016	101-5010-431.21-04	5452	160093 \$ 604.62
			MAY 2016	101-6020-452.21-04	5452	160093 \$ 2,670.38
	88696	AGRICULTURAL PEST CONTROL	MAY 2016	101-6020-452.21-04	388956	160086 \$ 95.00
	88697	CALIF ELECTRIC SUPPLY	LIGHT POLES & HARDWARE	101-5010-431.21-23	1069-710900	160021 \$ 11,480.85
	88698	CHULA VISTA ALARM, INC	JUN 2016 -2089	101-1910-419.20-23	34253	160088 \$ 30.00
			JUN 2016 -2466	101-1910-419.20-23	34276	160088 \$ 55.00
			JUN 2016 -2698	101-1910-419.20-23	34322	160088 \$ 30.00
			JUN 2016 MVC	101-1910-419.20-23	34340	160088 \$ 30.00
			JUN 2016 -314	101-1910-419.20-23	34371	160088 \$ 40.00
	88699	CINTAS CORPORATION NO.2	FIRST AID CABINET REFILL	101-1210-413.30-01	5005118395	F16155 \$ 46.79
	88700	COUNTY OF SAN DIEGO RCS	MAY 2016 RADIO NETWORK	101-3010-421.21-25	16CTOFIBN11	160354 \$ 2,090.00
			MAY 2016 RADIO NETWORK	101-3020-422.21-25	16CTOFIBN11	160354 \$ 577.50
			MAY 2016 RADIO NETWORK	101-3030-423.21-25	16CTOFIBN11	160354 \$ 1,045.00
	88701	COX COMMUNICATIONS	05/22-06/21 3110038384601	503-1923-419.21-04	06-12-2016	160287 \$ 246.08
	88702	CTE INC, CLARK TELECOM & ELECTRIC	SPORTS PARK FIELD LIGHTIN	101-6020-452.21-04	00002969	F16158 \$ 3,231.91
	88703	FLYERS ENERGY LLC	459 G DIESEL/1089 G REGUL	501-1921-419.28-15	16-263493	160657 \$ 4,036.51
	88704	GEOCON INC.	CORING AND LAB TESTING IB	101-5010-431.20-06	1605004	F16157 \$ 2,765.00
	88705	GO-STAFF, INC.	W/E 05/22/2016 FERGUSON,N	101-1210-413.21-01	164511	160167 \$ 666.90
			W/E 05/29/16 FERGUSON,N	101-1210-413.21-01	164850	160167 \$ 533.52
			W/E 05/22/16 GARCIA,G	601-5060-436.21-01	164510	160290 \$ 945.72
			W/E 05/29/16 GARCIA,G	601-5060-436.21-01	164849	160290 \$ 817.92
	88706	GRAINGER	HIGH PRESSURE SODIUM LAMP	101-1910-419.30-02	9116735458	160007 \$ 133.29
			CFL PLUG-IN	101-1910-419.30-02	9107475411	160007 \$ 21.73
			MATAL HALIDE LAMPS	101-1910-419.30-02	9108617268	160007 \$ 61.30
			LED WALL PACK	101-6020-452.30-02	9112486692	160007 \$ 172.57
			DUPLICATE KEYS MADE	101-6020-452.30-02	9115587066	160007 \$ 50.78
			LINEAR LAMP/VAPOR LAMP	101-1910-419.30-02	9116735466	160007 \$ 88.76
			KNEE PADS/EAR MUFFS	101-5010-431.30-02	9121038260	160007 \$ 86.80
	88707	GROSSMAN PSYCHOLOGICAL ASSOCI	KAHLE,E-FIT FOR DUTY EVAL	101-1130-412.20-06	05-13-2016	F16152 \$ 925.00
	88708	INTERSTATE BATTERY OF SAN DIEGO	SHOP SUPPLIES	501-1921-419.30-02	030021756	160008 \$ 54.10
			#A6 BATTERY	501-1921-419.28-16	120003722	160008 \$ 101.67
	88709	KOA CORPORATION	APR 20160 STREET DEPT TRA	101-5020-432.28-04	JB14106X30-1	F16156 \$ 350.00
	88710	NOLTE ASSOCIATES, INC.	ATTORNEY SERVICES	303-1250-413.20-01	44719	160734 \$ 2,448.44
	88711	O'REILLY AUTOMOTIVE STORES, INC.	#117 LED INDICATR	501-1921-419.28-16	3980-376536	160063 \$ 21.58

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88712	OFFICE DEPOT, INC	COPY PAPER	101-5020-432.30-01	840941118001	160000	\$ 87.22
		GLOSSY PAPER	101-1020-411.30-01	839411619001	160000	\$ 44.05
		ENVELOPES/PENS/HIGHLIGHTR	101-1210-413.30-01	837214338001	160000	\$ 63.01
		MISC SUPPLIES FOR CC	101-1020-411.30-01	839411555001	160000	\$ 17.23
		KLEENEX/POST-ITS	101-1010-411.30-01	840198333001	160000	\$ 28.66
88713	PATRIOT ENVIROMENTAL SERVICES	BIO-HAZ WASTE CLEANUP	101-3020-422.20-06	04-16-00260-1	160369	\$ 954.00
88714	PMW ASSOCIATES	04/25/16 HARASSMENT TRAIN	101-1130-412.20-06	1600	F16154	\$ 1,500.00
		05/16/16 ETHICS PRESENTAT	101-1130-412.20-06	1605	F16153	\$ 1,500.00
88715	PRUDENTIAL OVERALL SUPPLY	05/11/16 PW UNIFORMS	101-5020-432.25-03	30580666	160082	\$ 142.66
		05/18/16 PW UNIFORMS	101-5020-432.25-03	30582202	160082	\$ 130.87
		05/25/16 PW UNIFOMRS	101-5020-432.25-03	30583610	160082	\$ 114.46
88716	RANCHO AUTO & TRUCK PARTS	FUEL FILTER	501-1921-419.28-16	7693-263888	160014	\$ 18.11
		FLEET SHOP SUPPLIES	501-1921-419.30-02	7693-265541	160014	\$ 133.80
		CYL LUB & INJ CLR	501-1921-419.30-02	7693-263889	160014	\$ 35.61
		#603 SPARK PLUGS	501-1921-419.28-16	7693-264134	160014	\$ 96.25
		#603 SPARK PLUGS	501-1921-419.28-16	7693-264145	160014	\$ 166.23
		CREDIT-RTN #603 SPARK PLU	501-1921-419.28-16	7693-264148	160014	\$ (96.25)
		#603 OXYGEN SENSORS	501-1921-419.28-16	7693-264781	160014	\$ 66.06
		OIL & AIR FILTER	501-1921-419.28-16	7693-264986	160014	\$ 18.05
88717	READYREFRESH	APR/MAY 2016	101-5020-432.30-02	16E0026726646	160084	\$ 87.81
88718	ROBERTSON'S	10CY CONCRETE	101-5010-431.30-02	779827	160179	\$ 985.40
88719	SOUTHERN CALIFORNIA SHREDDING, I	MAY 2016 SHREDDING	101-1020-411.21-04	56966	160285	\$ 12.00
88720	TERRA BELLA NURSERY, INC.	PLANTS	101-6020-452.30-02	172752	160027	\$ 117.27
		PLANTS	101-6020-452.30-02	173143	160027	\$ 163.47
88721	UNDERGROUND SERVICE ALERT OF	MAY 2016	601-5060-436.21-04	520160327	160070	\$ 28.50
88722	URS CORPORATION	DEC/JAN 2016 TJ RIVER WAT	101-5050-540.20-06	37705760	150277	\$ 7,459.47
		03/19-05/06/2016 TJ RIVER	101-5050-540.20-06	37754027	150277	\$ 44,496.45
88723	VALLEY INDUSTRIAL SPECIALTIES, INC	ACORN HYDRANT/REPAIR KIT/	101-6040-454.30-02	A228232	160026	\$ 283.49
<b>2016-06-09 Total</b>						<b>\$ 106,090.74</b>
<b>2016-06-17</b>						
2016-06-17	208	CALIFORNIA STATE DISBURSEMENT UI	PAYROLL AP PPE 6/09/16	101-0000-209.01-07	20160616	(blank) \$ 355.84
	209	I B FIREFIGHTERS ASSOCIATION	PAYROLL AP PPE 6/09/16	101-0000-209.01-08	20160616	(blank) \$ 330.00
	210	ICMA RETIREMENT TRUST 457	PAYROLL AP PPE 6/09/16	101-0000-209.01-10	20160616	(blank) \$ 6,453.03
	211	SEIU LOCAL 221	PAYROLL AP PPE 6/09/16	101-0000-209.01-08	20160616	(blank) \$ 1,575.00
	212	STATE OF CALIFORNIA FTB	PAYROLL AP PPE 6/09/16	101-0000-209.01-07	20160616	(blank) \$ 334.69
	213	US BANK	PAYROLL AP PPE 6/09/16	101-0000-209.01-20	20160616	(blank) \$ 2,717.02
88724	AMERICAN MESSAGING	JUN 2016	101-3020-422.27-05	L1074045QF	160244	\$ 37.22
		JUN 2016	101-3030-423.30-02	L1074045QF	160244	\$ 53.48
88725	AMS AMERICA INC	APR 2016 HVAC MAINT	101-1910-419.21-04	918625	160089	\$ 82.50
		APR 2016 HVAC MAINT	101-1910-419.21-04	918626	160089	\$ 88.00

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Check /EFT #	Vendor	Description	Account #	Invoice #	PO #	Amount
2016-06-17	88726	ASBURY ENVIRONMENTAL SERVICES	RECYCLE OIL/GAS FILTERS	501-1921-419.29-04	1500-00043528	160003 \$ 55.00
	88727	AVENET, LLC	SHORTCUT URL	503-1923-419.21-04	38768	160782 \$ 90.00
	88728	AZTEC LANDSCAPING INC	MAY 2016	101-5010-431.21-04	0029049-IN	160081 \$ 1,499.00
	88729	MISCELLANEOUS REFUNDS	REFUND BL OVERPAYMENT	101-0000-321.72-10	CR 6421	(blank) \$ 168.00
	88730	BOCA RIO	PLAQUE	101-1110-412.28-08	9572	F16165 \$ 80.00
			60TH ANNIVERSARY LOGO	101-1110-412.28-08	9664	F16169 \$ 750.00
			MAR 2016-BANNERS/FIESTA D	101-1110-412.28-08	9692A	F16164 \$ 305.00
			MAR 2016 VOLUNTEER TSHIRT	101-1110-412.28-08	9701	F16163 \$ 207.63
			3X8 SOFTBALL BANNER	101-1110-412.28-08	9713	F16167 \$ 120.00
			60TH ANNIVERSARY STAFF PO	101-1110-412.28-08	9716	F16170 \$ 503.00
			AMGEN TOUR BANNER	101-1110-412.28-08	9774	F16166 \$ 420.00
			60TH ANNIV.-IB HISTORICAL	101-1110-412.28-08	9822	F16171 \$ 108.00
	88731	BOYS & GIRLS CLUB OF IB	MAY/JUL 2016 SPORTS PK SC	101-6010-451.28-08	1	160419 \$ 1,940.00
			FEB 2016 SCHOLARSHIPS	101-6010-451.28-08	904	160419 \$ 2,140.00
	88732	CALIFORNIA DENTAL	JUL 2016 DENTAL PREMIUM	101-0000-209.01-12	JUL 2016	(blank) \$ 798.76
	88733	CLEAN HARBORS	MAY 2016	101-5040-434.21-04	1001389484	160022 \$ 804.50
	88734	MISCELLANEOUS REFUNDS	OL REFUNDS	101-0000-321.72-10	0013451	(blank) \$ 25.00
			OL REFUNDS	101-0000-371.83-09	0013451	(blank) \$ 1.00
	88735	CORELOGIC SOLUTIONS	MAY 2016 PROPERTY SEARCH	101-1210-413.21-04	81696815	160171 \$ 12.00
			MAY 2016 PROPERTY SEARCH	101-3020-422.21-04	81696815	160171 \$ 13.50
			MAY 2016 PROPERTY SEARCH	101-3040-424.21-04	81696815	160171 \$ 83.50
			MAY 2016 PROPERTY SEARCH	101-3070-427.21-04	81696815	160171 \$ 46.50
			MAY 2016 PROPERTY SEARCH	101-5050-435.21-04	81696815	160171 \$ 9.00
	88736	COUNTY OF SAN DIEGO	UNIFIED PROGRAM FACILITY	501-1921-419.28-13	DEH2002-HUPFP-1	(blank) \$ 1,329.00
	88737	COURT-ORDERED DEBT COLLECTIONS	PAYROLL AP PPE 6/09/16	101-0000-209.01-07	20160616	(blank) \$ 43.13
	88738	COURT-ORDERED DEBT COLLECTIONS	PAYROLL AP PPE 5/26/16	101-0000-209.01-07	20160602	(blank) \$ 52.35
	88739	COX COMMUNICATIONS	05/25-06/24 3110039780701	503-1923-419.21-04	06-15-2016	160166 \$ 1,000.00
			06/01-06/30 3110015533201	503-1923-419.21-04	06-22-2016	160166 \$ 37.62
			06/04-07/03 3110091187001	503-1923-419.21-04	06-25-2016	160287 \$ 230.00
	88740	D.A.R. CONTRACTORS	MAY 2016	101-3050-425.20-06	051601229	160247 \$ 347.00
	88741	DCS TESTING AND EQUIPMENT, INC.	FIRE HOSE, LADDER, PUMP T	101-3020-422.21-04	15509	F16137 \$ 3,316.75
	88742	DOGBAGSANDMORE.COM	DOG WASTE BAGS	101-5050-435.30-02	8025	160785 \$ 1,995.00
	88743	EAGLE NEWSPAPER	MAY 2016 LEGAL ADS	101-1020-411.28-07	95517	160163 \$ 85.00
			MAY 2016 LEGAL ADS	101-1020-411.28-07	95729	160163 \$ 90.00
	88744	EL TAPATIO INC	03/16/16 PASTA SALAD	101-1010-411.28-04	12195	160362 \$ 81.00
			05/18/16 ENCHILADAS	101-1010-411.28-04	12500	160362 \$ 86.40
	88745	FEDERAL EXPRESS CORP.	05/24/2016 ATKINS OFFICE	101-1110-412.28-09	5-437-45556	160164 \$ 15.18
	88746	FERGUSON ENTERPRISES INC.	CLOW/MUELLER GATE VLV O R	601-5060-436.28-01	0554829	160045 \$ 200.88
			CLOW GATE VALVE O RINGS	601-5060-436.28-01	0554839	160045 \$ 106.92
	88747	FIDELITY SECURITY LIFE INSURANCE C	JUN 2016	101-0000-209.01-18	2039359	(blank) \$ 181.59

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88747	FIDELITY SECURITY LIFE INSURANCE C	PR AP PE 6/9/16	101-0000-209.01-18	2039359	(blank)	\$ 173.85
88748	MISCELLANEOUS "DEVELOPERS"	BOND REFUND,	101-0000-221.01-05	TEP 16-01	(blank)	\$ 3,915.00
88749	FLYERS ENERGY LLC	900 GAL REG FUEL	501-1921-419.28-15	16-267391	160657	\$ 2,393.52
		900 GAL REG/302 GAL DIESE	501-1921-419.28-15	16-270721	160657	\$ 3,272.31
88750	HUDSON SAFE-T LITE RENTALS	FIESTA DEL MAR-BARRICADES	101-1110-412.28-08	00036524	F16174	\$ 168.00
88751	IB BUSINESS IMPROVEMENT DISTRICT	MAY 2016 BID FEES	101-0000-203.22-00	05-31-2016	(blank)	\$ 3,474.00
88752	JUSTIN L. OLSON	REIMBURSE EMT FEES	101-3030-423.28-04	031765	(blank)	\$ 54.00
88753	MISCELLANEOUS "DEVELOPERS"	REFUND BOND DEPOSIT	101-0000-221.01-02	MF 744	(blank)	\$ 1,565.75
88754	MARCO A. CORTEZ	STUMP GRINDER RENTAL-BJ'S	101-5010-431.25-02	697583-4	(blank)	\$ 100.80
88755	MICHAEL BAKER INTERNATIONAL INC	BERNARDO SHORES HYDROLIC	601-5060-436.21-04	942479	F16161	\$ 2,589.00
88756	MUNICIPAL EMERGENCY SERVICES, IN	EPIC 3 AMP SINGLE/AV-3000	101-3020-422.30-02	IN1003722	160361	\$ 1,116.85
88757	NOLTE ASSOCIATES, INC.	APR 2016 PW YARD MODIFY	101-5000-532.20-06	45967	160289	\$ 977.00
		APR 2016 IB BLVD ATP GRT	201-5000-532.20-06	45971	160730	\$ 1,578.89
		APR 2016 ALLEY PAVING PRJ	201-5000-532.20-06	46082	160490	\$ 22,030.24
		APR 2016 ALLEY PAVING PRJ	402-5000-532.20-06	46082	160490	\$ 8,936.28
		APR 2016 ELM AVE	202-5016-531.20-06	45969	160529	\$ 2,066.25
		APR/MAY 2016 TRIANGLE PK	202-5016-531.20-06	46638	160658	\$ 8,198.50
		APR 2016 PREPARE AD67M EN	215-6026-452.20-06	45972	F16176	\$ 559.50
		APR 2016 SPORT PK TOT LT	420-5000-532.20-06	45968	160534	\$ 1,567.50
		APR 2016 ANNUAL SEWER	601-5060-536.20-06	45951	160605	\$ 9,650.00
		APR 2016 PLAN CHECK	101-0000-221.01-02	45959	(blank)	\$ 375.00
		APR 2016 PLAN CHECK	101-0000-221.01-02	45960	(blank)	\$ 1,377.50
		APR 2016 PLAN CHECK	101-0000-221.01-02	45964	(blank)	\$ 62.50
		APR 2016 PLAN CHECK	101-0000-221.01-02	45965	(blank)	\$ 125.00
		APR 2016 PLAN CHECK	101-0000-221.01-02	45973	(blank)	\$ 1,015.00
		APR 2016 PLAN CHECK	101-0000-221.01-02	45974	(blank)	\$ 2,610.00
88758	OFFICE DEPOT, INC	CERTIFICATES	101-1010-411.30-01	843126782001	160000	\$ 10.79
		COFFEE	101-1010-411.30-01	843126863001	160000	\$ 49.18
		FILE FOLDERS	101-1210-413.30-01	841569210001	160000	\$ 5.90
		INK CARTRIDGES	101-5020-432.30-01	840941261001	160000	\$ 515.05
		HALL,A BUSINESS CARDS	101-1110-412.30-01	841502145001	160000	\$ 88.17
		PAPER/DUSTER/STAPLER	101-1020-411.30-01	843264850001	160000	\$ 54.69
		MAILING ENVELOPES	101-1210-413.28-11	841569136001	160000	\$ 148.88
88759	PARS	APR 2016	101-3030-423.20-06	34685	160156	\$ 187.27
		APR 2016	101-6030-453.20-06	34685	160156	\$ 41.62
		APR 2016	101-6040-454.20-06	34685	160156	\$ 187.27
88760	PERLITA SHOUSE	DISH SOAP	101-3030-423.30-02	8275	(blank)	\$ 6.89
		SHOUSE,P SEMINAR LUNCH	101-1210-413.28-07	3772	(blank)	\$ 9.48
		FUEL LG	101-3030-423.30-02	829120	(blank)	\$ 10.35
		SHOUSE,P -SEMINAR LUNCHEO	101-1210-413.28-04	4562	(blank)	\$ 12.83

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88761	PRIMUS ADVERTISING	FIESTA DEL MAR - OUTDOOR	101-1110-412.28-08	16205	F16175	\$ 240.00
88762	PRO LINE PAINT COMPANY	EQUIP GREY PAINT-PS#8	601-5060-436.30-02	2948-0	160016	\$ 202.17
88763	READYREFRESH	MAY 2016	101-1010-411.30-02	06E0031149578	160143	\$ 47.51
88764	RICOH USA, INC.	JUN 2016	101-1210-413.20-17	96961283	160170	\$ 1,226.83
		JUN 2016	101-3020-422.20-17	96961283	160170	\$ 246.72
		JUN 2016	101-3030-423.20-17	96961283	160170	\$ 352.11
		JUN 2016 EXCESS PRINT CHA	101-1210-413.20-17	96961283	F16178	\$ 2,984.34
		JUN 2016 EXCESS PRINT CHA	101-3020-422.20-17	96961283	F16178	\$ 240.04
88765	ROUGH HOUSE MEDIA	IBAB BANNERS	101-1110-412.28-08	02-25-2016	F16173	\$ 176.00
88766	SAN DIEGO GAS & ELECTRIC	8507 517 8464 03/30-05/01	101-1910-419.27-01	06-24-2016	(blank)	\$ 82.50
		8507 517 8464 03/30-05/01	101-6020-452.27-01	06-24-2016	(blank)	\$ 1,029.40
		1008 786 9371 04/29-05/31	101-1910-419.27-01	06-24-2016	(blank)	\$ 217.04
		1008 860 4389 04/27-05/26	101-1910-419.27-01	06-24-2016	(blank)	\$ 256.44
		1980 769 7764 04/28-05/30	101-1910-419.27-01	06-24-2016	(blank)	\$ 3,556.41
		9169 299 2261 04/26-05/25	101-1910-419.27-01	06-24-2016	(blank)	\$ 1,095.21
		5649 771 4749 05/01-05/31	101-5010-431.27-01	06-24-2016	(blank)	\$ 8,489.82
		5649 771 4749 05/01-05/31	101-6020-452.27-01	06-24-2016	(blank)	\$ 7.38
		5263 521 9238 04/27-05/26	601-5060-436.27-01	06-24-2016	(blank)	\$ 10.00
		8507 517 8464 05/01-05/31	601-5060-436.27-01	06-24-2016	(blank)	\$ 70.08
		8541 770 1270 05/01-05/31	601-5060-436.27-01	06-24-2016	(blank)	\$ 3,670.02
88767	SAN DIEGO COUNTY - ASSESSOR, PO E	APR-JUN 2016 MPR EXTRACT	101-1210-413.29-04	201600393	F16168	\$ 125.00
88768	SDGE	2741 969 9359 04/30-05/31	101-5010-431.27-01	06-16-2016	(blank)	\$ 172.10
		2819 871 6315 04/30-05/31	215-6026-452.27-01	06-16-2016	(blank)	\$ 2,086.98
		1912 409 2723 04/27-05/25	101-5010-431.27-01	06-15-2016	(blank)	\$ 7.63
		5280 340 6641 04/27-05/26	101-5010-431.27-01	06-15-2016	(blank)	\$ 73.65
		2081 700 4165 03/31-05/01	101-6010-451.27-01	06-15-2016	(blank)	\$ 91.27
		2081 689 1273 03/31-05/01	101-6020-452.27-01	06-15-2016	(blank)	\$ 349.88
		0646 753 1938 04/28-05/30	101-5010-431.27-01	06-16-2016	(blank)	\$ 7.82
		1694 230 1484 04/29-05/30	101-5010-431.27-01	06-16-2016	(blank)	\$ 13.29
		3062 843 3719 04/29-05/30	101-5010-431.27-01	06-16-2016	(blank)	\$ 10.36
		3448 930 9646 04/29-05/30	101-5010-431.27-01	06-16-2016	(blank)	\$ 7.40
		5153 272 6717 04/29-05/31	101-5010-431.27-01	06-17-2016	(blank)	\$ 9.34
		3206 700 9265 05/01-05/31	101-6010-451.27-01	06-17-2016	(blank)	\$ 12.00
		9956 693 6272 03/31-05/31	101-6010-451.27-01	06-17-2016	(blank)	\$ 349.98
		0175 275 3776 05/02-05/31	101-6020-452.27-01	06-17-2016	(blank)	\$ 392.24
		6921 003 2109 05/02-05/31	101-6020-452.27-01	06-17-2016	(blank)	\$ 427.35
		9476 001 6989 05/01-05/31	101-5010-431.27-01	06-18-2016	(blank)	\$ 471.52
		2081 689 7619 05/01-05/31	101-6010-451.27-01	06-18-2016	(blank)	\$ 514.32
		2081 692 3399 05/02-06/01	101-6010-451.27-01	06-18-2016	(blank)	\$ 12.41
		2083 847 9032 05/01-05/31	101-6020-452.27-01	06-18-2016	(blank)	\$ 67.46

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88768	SDGE	5456 692 8951 05/01-05/31	101-6020-452.27-01	06-18-2016	(blank)	\$ 28.73
		0824 329 2041 05/01-05/31	101-5010-431.27-01	06-21-2016	(blank)	\$ 187.67
		2081 700 4165 05/01-05/31	101-6010-451.27-01	06-21-2016	(blank)	\$ 70.14
		2081 689 1273 05/01-05/31	101-6020-452.27-01	06-21-2016	(blank)	\$ 374.16
		5576 188 0541 04/27-05/25	101-5010-431.27-01	06-22-2016	(blank)	\$ 7.59
		3736 303 0790 05/02-05/30	101-5010-431.27-01	06-28-2016	(blank)	\$ 7.00
		8773 823 6424 04/28-05/30	601-5060-436.27-01	06-16-2016	(blank)	\$ 828.77
		3280 213 1424 05/30-05/31	601-5060-436.27-01	06-17-2016	(blank)	\$ 9.42
88769	SOUTHBAY HISTORICAL SOCIETY	VEA,E CORPORATE MEMBERSHP	101-1110-412.28-12	06-07-2016	160780	\$ 100.00
88770	SOUTHWEST SIGNAL	MAY 2016	101-5010-431.21-04	52228	160031	\$ 160.00
88771	SPARKLETTS	MAY 2016	101-3020-422.30-02	12529930 060316	160245	\$ 181.81
88772	SPRINT	04/26/16-05/25/16	101-3020-422.27-05	594768811-102	160248	\$ 149.97
88773	SUN AND SEA FESTIVAL	REFUND INS 2015-SPONSOR	101-1110-412.28-08	CR 337	(blank)	\$ 5,000.00
		REFUND INS 2015-SPONSOR	502-1922-419.28-02	CR 337	(blank)	\$ 2,521.00
88774	UPGRADE ELECTRIC	I.T. ELECTRICAL WORK	503-1923-419.20-06	06-07-2016	160784	\$ 680.00
88775	URS CORPORATION	MAY 2016 TJ RIVER WATERSH	101-5050-540.20-06	37763001	150277	\$ 28,079.35
88776	US MOBILE WIRELESS COMMUNICATI	2016 ANNUAL MAINTENANCE	101-3020-422.28-01	39246	160367	\$ 2,112.00
88777	VINYARD DOORS, INC.	DOOR/SHUTTER QUARTERLY MA	101-1910-419.21-04	91543	160091	\$ 176.66
		ROLL UP DOOR MAINT	101-1910-419.21-04	91547	160091	\$ 243.00
		PW ROLL UP DOOR-INSPECT/S	101-1910-419.21-04	91548	F16159	\$ 452.67
88778	WAXIE SANITARY SUPPLY	JANITORIAL SUPPLIES	101-6040-454.30-02	76001881	160097	\$ 1,278.05
88779	WESTERN PUMP INC	UNLEADED PUMP REPAIRS	501-1921-419.28-01	W65288	160039	\$ 1,544.23
		UNLEADED PUMP REPAIRS	501-1921-419.28-01	W66707	160039	\$ 552.75
		PUMP DISPENSER REPAIRS	501-1921-419.28-01	W66074	160039	\$ 1,755.27
88780	MISCELLANEOUS VENDOR	REFUND GARNISHMENT	101-0000-209.01-07	CR 6461	(blank)	\$ 77.40
<b>2016-06-17 Total</b>						<b>\$ 188,664.26</b>
<b>2016-06-23</b>						
2016-06-23	88781	ANGEL RODRIGUEZ	REIMBURSE DMV FEES	501-1921-419.28-13	000012	(blank) \$ 43.00
	88782	MISCELLANEOUS REFUNDS	OVERPYMT PT#63562	101-0000-121.00-00	PT #63562	(blank) \$ 116.00
	88783	CHULA VISTA ANIMAL CARE FACILITY	MAY 2016 A/C AFTERHOURS	101-3050-425.20-06	06-11-2016	160357 \$ 587.46
	88784	CITY OF SAN DIEGO	JAN-MAR 2016 FIRE DISPATH	101-3020-422.21-04	1000169671	160159 \$ 17,768.00
			APR-JUN 2016 FIRE DISPATH	101-3020-422.21-04	1000169672	160159 \$ 17,768.00
	88785	CORA CONSTRUCTORS INC.	MAY 2016 PS#10 REHAB	601-5060-536.20-06	351/0516	160418 \$ 204,487.50
			PUMP STATION 10 REHAB	601-5060-536.20-06	351-0416	160418 \$ 76,246.13
	88786	COUNTY OF SAN DIEGO	MAY 2016 PARKING PENALTY	101-3010-421.21-04	05/16	(blank) \$ 1,324.00
	88787	DEPARTMENT OF JUSTICE	MAY 2016	101-1130-412.21-04	168968	160101 \$ 49.00
	88788	DOWNSTREAM SERVICES, INC.	CCTV SEACOAST DRIVE; W16-	601-5060-536.20-06	100690	F16179 \$ 1,325.50
	88789	MISCELLANEOUS REFUNDS	OVERPYMNT PT#64076	101-0000-121.00-00	PT #64076	(blank) \$ 66.00
	88790	MISCELLANEOUS REFUNDS	OVERPYMNT PT#71325	101-0000-121.00-00	PT #71325	(blank) \$ 116.00
	88791	GCR TIRE CENTER	#A2 STOCK TIRES	501-1921-419.28-16	832-39798	160041 \$ 277.00

# City of Imperial Beach

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Check /EFT #	Vendor	Description	Account #	Invoice #	PO #	Amount
88792	GRAY & SONS FLEET INSPECTIONS	DIESEL SMOG TESTS	501-1921-419.28-01	991360	F16180	\$ 220.00
88793	GREEN DE BORTNOWSKY, LLP	ATTORNEY SERVICES	502-1922-419.20-01	44541	F16186	\$ 451.24
88794	IZOR AND ASSOCIATES, INC.	CASP INSPECTION	502-1922-419.21-04	1711	F16185	\$ 1,700.00
88795	JOHN FRENCH	TUITION REIMBURSEMENT	101-3020-422.29-01	06-20-2016	160234	\$ 250.00
88796	JOHN OLSEN	REIMBURSE STATE PARAMEDIC	101-3020-422.29-01	P30309	(blank)	\$ 200.00
88797	KANE, BALLMER & BERKMAN	ATTORNEY SERVICES	303-1250-413.20-01	22521	160791	\$ 30.00
		ATTORNEY SERVICES	303-1250-413.20-01	22524	160791	\$ 496.75
		ATTORNEY SERVICES	303-1250-413.20-01	22525	160791	\$ 192.50
88798	LLOYD PEST CONTROL	MAY 2016 CITY HALL	101-1910-419.20-22	1903372	160094	\$ 36.00
		MAY 2016 FIRE DEPT	101-1910-419.20-22	1903373	160094	\$ 36.00
		MAY 2016 SHERIFF DEPT	101-1910-419.20-22	1903533	160094	\$ 36.00
		MAY 2016 SPORTS PARK	101-1910-419.20-22	1453016	160094	\$ 51.00
		MAY 2016 PW	101-1910-419.20-22	1503504	160094	\$ 53.00
		MAY 2016 DEMPSEY CTR	101-1910-419.20-22	1508394	160094	\$ 60.00
		MAY 2016 MV CENTER	101-1910-419.20-22	1903594	160094	\$ 53.00
88799	MCDUGAL LOVE ECKIS &	ATTORNEY SERVICES	101-1220-413.20-02	90232	160173	\$ 9,227.00
88800	MISCELLANEOUS REFUNDS	OVERPYMNT PT#66727	101-0000-121.00-00	PT #66727	(blank)	\$ 116.00
88801	MID CITY NEWSPAPER GROUP	FIESTA DEL MAR-ADVERTISE	101-1110-412.28-08	000105	F16181	\$ 200.00
88802	MIRAMAR BOBCAT, INC	BREAKER RESEAL	101-5010-431.28-01	S80385	160789	\$ 2,795.51
88803	MLAM, INC.	FIESTA DEL MAR PROMO VIDE	101-1110-412.28-08	06-21-2016	F16190	\$ 750.00
88804	NEVWEST, INC.	ACCESS CONTROL INSTALL	504-1924-419.21-04	NW-205501	160160	\$ 4,835.00
88805	PACIFIC BEACH MAGAZINE, INC.	BANNER DESIGN FOR FIESTA	101-1110-412.28-08	10266	F16189	\$ 350.00
88806	PADRE JANITORIAL SUPPLIES	JANITORIAL SUPPLIES	101-6040-454.30-02	384154	160019	\$ 362.45
88807	RICH RIEL	DJ FOR 4TH OF JULY 2016	101-1110-412.28-08	07-04-2016	F16177	\$ 500.00
88808	ROBERTSON'S	7YR CONCRETE	101-5010-431.30-02	787510	160179	\$ 741.15
88809	MISCELLANEOUS REFUNDS	OVERPYMNT PT#71139	101-0000-121.00-00	PT #71139	(blank)	\$ 116.00
88810	SHARP REES-STEALY MEDICAL CNTR	PRE-EMPLOYMENT EXAM	101-3030-423.21-04	297220147	160183	\$ 142.00
88811	MISCELLANEOUS REFUNDS	OVERPYMNT PT#70596	101-0000-121.00-00	PT #70596	(blank)	\$ 116.00
88812	SPINDRIFT ARCHAEOLOGICAL CONSUL	BIKEWAY FENCE MONITORING	101-5000-532.20-06	2016-001-02	160607	\$ 1,500.00
		IB DOG PARK CR REPORT	420-5000-532.20-06	2016-005-01	160729	\$ 1,134.00
88813	SPS VAR, LLC	12 MONTH SERVICE	503-1923-419.20-25	IMPB052316	160781	\$ 3,260.00
88814	TERRA BELLA NURSERY, INC.	CUPANIOPSIS ANACARDIODES	101-6020-452.30-02	173895	160027	\$ 172.78
88815	THOMAS LINDLEY	4TH OF JULY PARKING LOT R	101-1110-412.28-08	06-09-2016	F16182	\$ 250.00
88816	TRANSWORLD SYSTEMS INC.	MAY 2016 COLLECTION FEES	101-1210-413.20-27	1381548	(blank)	\$ 181.25
88817	TRISTRAR RISK MANAGEMENT	MAY 2016 W/C CLAIMS	502-0000-106.03-00	98535	(blank)	\$ 6,129.77
88818	TYRA MOE	TUITION REIMBURSEMENT	101-1130-412.29-01	06-08-2016	160547	\$ 567.00
88819	U.S. SECURITY ASSOCIATES, INC.	04/29-05/01 DUNES PK SECU	101-3010-421.21-04	1251228	160792	\$ 960.00
		05/06-05/08 DUNES PK SECU	101-3010-421.21-04	1261929	160792	\$ 960.00
		05/13-05/15 DUNES PK SECU	101-3010-421.21-04	1269892	160792	\$ 940.00
		05/20-05/22 DUNES PK SECU	101-3010-421.21-04	1278378	160792	\$ 960.00

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88819	U.S. SECURITY ASSOCIATES, INC.	05/27-05/29 DUNES PK SECU	101-3010-421.21-04	1287406	160792	\$ 960.00
		06/03-06/05 DUNES PK SECU	101-3010-421.21-04	1295018	160792	\$ 960.00
88820	URBAN LAND INSTITUTE	HALL,A MEMBERSHIP RENEWAL	101-1010-411.28-08	2045915	160793	\$ 187.00
		HALL,A MEMBERSHIP RENEWAL	101-1110-412.28-12	2045915	160793	\$ 187.00
		HALL,A MEMBERSHIP RENEWAL	101-1230-413.28-04	2045915	160793	\$ 186.00
88821	MISCELLANEOUS REFUNDS	OVERPYMNT PT#63528	101-0000-121.00-00	PT #63528	(blank)	\$ 116.00
		OVERPYMNT PT#64012	101-0000-121.00-00	PT #64012	(blank)	\$ 116.00
88822	VERIZON WIRELESS	05/09/2016-06/08/2016	101-3020-422.27-05	9766700457	(blank)	\$ 159.91
		05/09/2016-06/08/2016	101-3030-423.27-05	9766700457	(blank)	\$ 178.53
		05/09/2016-06/08/2016	101-3040-424.27-05	9766700457	(blank)	\$ 88.39
		05/09/2016-06/08/2016	101-3070-427.27-05	9766700457	(blank)	\$ 74.92
		05/09/2016-06/08/2016	101-5010-431.30-02	9766700457	(blank)	\$ 25.21
		05/09/2016-06/08/2016	101-5020-432.27-05	9766700457	(blank)	\$ 697.28
		05/09/2016-06/08/2016	101-6020-452.30-02	9766700457	(blank)	\$ 25.21
		05/09/2016-06/08/2016	503-1923-419.27-05	9766700457	(blank)	\$ 261.72
88823	WAGeworks INC.	JUN 2016 FSA ADMIN FEES	101-1210-413.29-04	125A10468666	160172	\$ 155.00
88824	WAXIE SANITARY SUPPLY	JANITORIAL SUPPLIES	101-6040-454.30-02	76023009	160097	\$ 1,181.25
88825	WHITE CAP CONSTRUCTION SUPPLY	CONCRETE BELT/TOOL	101-5010-431.30-02	10005293048	160013	\$ 60.44
<b>2016-06-23 Total</b>						<b>\$ 366,924.85</b>
<b>2016-07-01</b>						
2016-07-01 214	AFLAC	PAYROLL AP PPE 6/23/16	101-0000-209.01-13	831707 JUNE	(blank)	\$ 332.48
		PAYROLL AP PPE 6/09/16	101-0000-209.01-13	20160616	(blank)	\$ 332.48
215	CALIFORNIA STATE DISBURSEMENT UI	PAYROLL AP PPE 6/23/16	101-0000-209.01-07	20160630	(blank)	\$ 355.84
216	COLONIAL LIFE & ACCIDENT	PAYROLL AP PPE 6/23/16	101-0000-209.01-13	9498114-0602514	(blank)	\$ 50.09
		PAYROLL AP PPE 6/09/16	101-0000-209.01-13	20160616	(blank)	\$ 50.09
217	I B FIREFIGHTERS ASSOCIATION	PAYROLL AP PPE 6/23/16	101-0000-209.01-08	20160630	(blank)	\$ 330.00
218	ICMA RETIREMENT TRUST 457	PAYROLL AP PPE 6/23/16	101-0000-209.01-10	20160630	(blank)	\$ 6,451.03
219	SEIU LOCAL 221	PAYROLL AP PPE 6/23/16	101-0000-209.01-08	20160630	(blank)	\$ 1,605.51
220	STATE OF CALIFORNIA FTB	PAYROLL AP PPE 6/23/16	101-0000-209.01-07	20160630	(blank)	\$ 103.26
221	US BANK	PAYROLL AP PPE 6/23/16	101-0000-209.01-20	20160630	(blank)	\$ 3,226.36
88826	ACME SAFETY AND SUPPLY	STREET SIGNS	101-5010-431.21-23	104088-00	160346	\$ 71.40
88827	AMS AMERICA INC	CHECKED AC#2 @ FIRE DEPT.	101-1910-419.28-01	924654	F16194	\$ 227.00
		6/1/16 CLN DEBRIS IN LINE	101-1910-419.28-01	926067	F16193	\$ 179.50
		06/16 AC TECH CALLOUT UNI	101-1910-419.28-01	926997	F16195	\$ 190.00
88829	AT&T	C602224839777	503-1923-419.27-04	8084814	(blank)	\$ (52.57)
		9391033944	503-1923-419.27-04	8105343	(blank)	\$ 257.23
		9391033944	503-1923-419.27-04	8236392	(blank)	\$ 257.13
		9391033947	503-1923-419.27-04	8105371	(blank)	\$ 165.95
		9391033947	503-1923-419.27-04	8236420	(blank)	\$ 165.95
		9391033954	503-1923-419.27-04	8082320	(blank)	\$ 17.38

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Check /EFT #	Vendor	Description	Account #	Invoice #	PO #	Amount
88829	AT&T	9391033954	503-1923-419.27-04	8215758	(blank)	\$ 17.49
		9391033959	503-1923-419.27-04	8082322	(blank)	\$ 0.01
		9391033959	503-1923-419.27-04	8215760	(blank)	\$ 0.01
		9391033960	503-1923-419.27-04	8082323	(blank)	\$ 185.04
		9391033960	503-1923-419.27-04	8215761	(blank)	\$ 185.04
		9391033952	503-1923-419.27-04	8082324	(blank)	\$ 19.79
		9391033952	503-1923-419.27-04	8215762	(blank)	\$ 19.79
		9391033948	503-1923-419.27-04	8089956	(blank)	\$ 19.87
		9391033948	503-1923-419.27-04	8220962	(blank)	\$ 19.87
		9391033949	503-1923-419.27-04	8089957	(blank)	\$ 0.12
		9391033949	503-1923-419.27-04	8220963	(blank)	\$ 0.12
		9391033957	503-1923-419.27-04	8082330	(blank)	\$ 0.02
		9391033957	503-1923-419.27-04	8215768	(blank)	\$ 0.02
		9391033951	503-1923-419.27-04	8089967	(blank)	\$ 0.11
		9391033951	503-1923-419.27-04	8220973	(blank)	\$ 0.11
		9391033950	503-1923-419.27-04	8049704	(blank)	\$ 19.31
		9391033950	503-1923-419.27-04	8181942	(blank)	\$ 19.27
		9391033958	503-1923-419.27-04	8082328	(blank)	\$ 26.57
		9391033958	503-1923-419.27-04	8215766	(blank)	\$ 26.31
		9391036910	503-1923-419.27-04	8082478	(blank)	\$ 0.07
		9391036910	503-1923-419.27-04	8215916	(blank)	\$ 0.07
		9391036907	503-1923-419.27-04	8090025	(blank)	\$ 0.01
		9391036907	503-1923-419.27-04	8221031	(blank)	\$ 0.07
		9391036909	503-1923-419.27-04	8082479	(blank)	\$ 0.08
		9391036909	503-1923-419.27-04	8215917	(blank)	\$ 0.08
		9391053499	503-1923-419.27-04	8082518	(blank)	\$ 42.62
		9391053499	503-1923-419.27-04	8215956	(blank)	\$ 42.62
		9391053500	503-1923-419.27-04	8082519	(blank)	\$ 309.51
		9391053500	503-1923-419.27-04	8215957	(blank)	\$ (42.15)
		9391053670	503-1923-419.27-04	8082529	(blank)	\$ 66.52
		9391053670	503-1923-419.27-04	8215967	(blank)	\$ 66.68
		9391053671	503-1923-419.27-04	8082530	(blank)	\$ 29.86
		9391053671	503-1923-419.27-04	8215968	(blank)	\$ 29.85
		9391053672	503-1923-419.27-04	8082531	(blank)	\$ 48.96
		9391053672	503-1923-419.27-04	8215969	(blank)	\$ 48.95
88830	MISCELLANEOUS REFUNDS	OL REFUNDS	101-0000-321.72-10	0012742	(blank)	\$ 220.00
88831	BOCA RIO	SCREEN PRNT-SWIM/PAD TEES	101-1010-411.28-07	9855	(blank)	\$ 964.15
88833	CALIFORNIA AMERICAN WATER	1015-210019027905 MAY 16	101-1910-419.27-02	06-28-2016	(blank)	\$ 504.33
		1015-210019276868 MAY 16	101-1910-419.27-02	06-28-2016	(blank)	\$ 133.04
		1015-210019482014 MAY 16	101-1910-419.27-02	06-28-2016	(blank)	\$ 173.22

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88833	CALIFORNIA AMERICAN WATER	1015-210019278096 MAY 16	101-6020-452.27-02	06-28-2016	(blank)	\$ 38.75
		1015-210019357057 MAY 16	101-6020-452.27-02	06-28-2016	(blank)	\$ 82.85
		1015-210019360534 MAY 16	101-6020-452.27-02	06-28-2016	(blank)	\$ 32.40
		1015-210019481684 MAY 16	101-6020-452.27-02	06-28-2016	(blank)	\$ 26.06
		1015-210019278895 MAY 16	101-6020-452.27-02	06-29-2016	(blank)	\$ 19.82
		1015-210019279782 MAY 16	101-6020-452.27-02	06-29-2016	(blank)	\$ 19.91
		1015-210019359015 MAY 16	101-6020-452.27-02	06-29-2016	(blank)	\$ 19.91
		1015-210018811916 MAY 16	101-1910-419.27-02	07-01-2016	(blank)	\$ 37.69
		1015-210020153385	101-1910-419.27-02	07-01-2016	(blank)	\$ 29.44
		1015-210019058534 MAY 16	101-1910-419.27-02	07-05-2016	(blank)	\$ 224.56
		1015-210019600799 MAY 16	101-1910-419.27-02	07-05-2016	(blank)	\$ 492.91
		1015-210020154739 MAY 16	101-1910-419.27-02	07-05-2016	(blank)	\$ 20.10
		1015-210019176067 MAY 16	101-6020-452.27-02	07-05-2016	(blank)	\$ 976.65
		1015-210019176128 MAY 16	101-6020-452.27-02	07-05-2016	(blank)	\$ 8.97
		1015-210019179080 MAY 16	101-6020-452.27-02	07-05-2016	(blank)	\$ 700.50
		1015-210019748080 MAY 16	101-6020-452.27-02	07-05-2016	(blank)	\$ 8.97
		1015-210019748332 MAY 16	101-6020-452.27-02	07-06-2016	(blank)	\$ 8.97
		1015-210019749625 MAY 16	101-6020-452.27-02	07-06-2016	(blank)	\$ 8.97
		1015-210019749687 MAY 14	101-6020-452.27-02	07-06-2016	(blank)	\$ 8.97
		1015-210020440898 MAY 16	101-6020-452.27-02	07-06-2016	(blank)	\$ 308.19
		1015-210021068268 MAY 16	101-6010-451.27-02	07-07-2016	(blank)	\$ 70.78
		1015-210021068367 MAY 16	101-6010-451.27-02	07-07-2016	(blank)	\$ 4,069.18
		1015-210021067159 MAY 16	101-6020-452.27-02	07-07-2016	(blank)	\$ 33.96
		1015-210021068541 MAY 16	101-6020-452.27-02	07-07-2016	(blank)	\$ 258.19
		1015-210019335347 MAY 16	101-1910-419.27-02	07-08-2016	(blank)	\$ 451.87
		1015-210020277854 MAY 16	101-1910-419.27-02	07-08-2016	(blank)	\$ 57.02
		1015-210019335484 MAY 16	101-6020-452.27-02	07-08-2016	(blank)	\$ 145.75
		1015-210019335774 MAY 16	101-6020-452.27-02	07-08-2016	(blank)	\$ 170.74
		1015-210019335835 MAY 16	101-6020-452.27-02	07-08-2016	(blank)	\$ 8.97
		1015-210020731235 MAY 16	101-6020-452.27-02	07-08-2016	(blank)	\$ 8.97
		1015-210021082448 MAY 16	101-6020-452.27-02	07-08-2016	(blank)	\$ 287.05
		1015-210019178568 MAY 16	101-6020-452.27-02	07-11-2016	(blank)	\$ 8.97
		1015-210019334948 MAY 16	101-6020-452.27-02	07-11-2016	(blank)	\$ 8.97
		1015-210019335248 MAY 16	101-6020-452.27-02	07-11-2016	(blank)	\$ 1,451.58
		1015-210019335682 MAY 16	101-6020-452.27-02	07-11-2016	(blank)	\$ 19.54
		1015-210019531534 MAY 16	101-6020-452.27-02	07-11-2016	(blank)	\$ 29.85
		1015-210019535857 MAY 16	101-6020-452.27-02	07-11-2016	(blank)	\$ 8.97
		1015-210019176333 MAY 16	101-6020-452.27-02	07-12-2016	(blank)	\$ 8.97
		1015-210019531626 MAY 16	101-6020-452.27-02	07-12-2016	(blank)	\$ 21.46
		1015-210019746893 MAY 16	101-6020-452.27-02	07-12-2016	(blank)	\$ 8.97

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88833	CALIFORNIA AMERICAN WATER	1015-210019512885 MAY 16	601-5060-436.27-02	07-01-2016	(blank)	\$ 236.85
		1015-210020125977 MAY 16	601-5060-436.27-02	07-01-2016	(blank)	\$ 25.78
		1015-210018820255 MAY 16	601-5060-436.27-02	07-05-2016	(blank)	\$ 8.97
		1015-210019401916 MAY 16	601-5060-436.27-02	07-11-2016	(blank)	\$ 8.97
88834	COURT-ORDERED DEBT COLLECTIONS	PAYROLL AP PPE 6/23/16	101-0000-209.01-07	20160630	(blank)	\$ 43.13
88835	DAVE BANG ASSOCIATES INC.	VETERANS PARK-REPLACEMENT	101-6020-452.28-01	41729	F16192	\$ 7,732.27
88836	FIRE ETC	HELMET STICKERS	101-3020-422.30-02	88584	160180	\$ 220.32
88837	FLYERS ENERGY LLC	1094 GAL REG FUEL	501-1921-419.28-15	16-274900	160657	\$ 2,896.75
		1142.3 GAL REG FUEL	501-1921-419.28-15	16-278682	160657	\$ 3,234.03
88838	GEOCON INC.	IB BLVD CORING AND LAB TE	101-5010-431.20-06	1606095	F16197	\$ 440.00
88839	GLADWELL GOVERNMENTAL SERVICE	CHANGES TO RETENTION SCHE	101-1020-411.20-06	3456	F16160	\$ 250.00
88840	GO-STAFF, INC.	W/E 06/05/16 FERGUSON,N	101-1210-413.21-01	165209	160167	\$ 533.52
		W/E 06/12/16 FERGUSON,N	101-1210-413.21-01	165540	160167	\$ 533.52
		W/E 06/19/16 FERGUSON,N	101-1210-413.21-01	166261	160167	\$ 666.90
		W/E 06/05/16 GARCIA,G	601-5060-436.21-01	165208	160290	\$ 817.92
		W/E 06/12/16 GARCIA,G	601-5060-436.21-01	165539	160290	\$ 817.92
		W/E 06/19/16 GARCIA,G	601-5060-436.21-01	166260	160290	\$ 1,022.40
88841	GRAINGER	DISPOSABLE RESPIRATOR	101-6040-454.30-02	9126094748	160007	\$ 17.66
		STRAPPING BUCKLE	101-6040-454.30-02	9140262529	160007	\$ 42.92
		GLOVES/GRINDING WHEEL	501-1921-419.30-02	9135721505	160007	\$ 496.50
		FIBER DISCS-FLEET SHOP	501-1921-419.30-02	9135721513	160007	\$ 34.41
88842	HINDERLITER, DELLAMAS & ASSOCIAT	APR-JUN 2016 SALES TAX CO	101-1210-413.20-06	0025701-IN	160178	\$ 975.00
		APR-JUN 2016 AUDIT SERVIC	101-1210-413.20-06	0025701-IN	F16184	\$ 1,326.14
88843	HUDSON SAFE-T LITE RENTALS	TRAFFIC PAINT/POST & ANCH	101-5010-431.21-23	00001942	160061	\$ 1,512.49
88844	IMPERIAL BEACH TROPHIES	NAME PLATES FOR CITY COUN	101-1020-411.30-01	7203	F16198	\$ 77.76
88845	INTERNATIONAL CODE COUNCIL INC	2016 CA STATE BLDG CODE	101-3040-424.28-14	06-22-2016	(blank)	\$ 1,192.80
88846	JACQUELINE SUE STENZEL	JUN 2016 SR YOGA	101-6030-453.20-06	36	160131	\$ 80.00
88847	JASON BELL	TUITION REIMBURSEMENT	101-1130-412.29-01	SPRING 2016	160376	\$ 742.50
88848	JASON LINDQUIST	REIMBURSE MTG REFRESHMNTS	101-3030-423.28-04	1418598	(blank)	\$ 32.35
88849	MCDUGAL LOVE ECKIS &	ATTORNEY SERVICES	101-1220-413.20-01	90235	(blank)	\$ 112.50
		ATTORNEY SERVICES	101-1220-413.20-01	90236	(blank)	\$ 75.00
		ATTORNEY SERVICES	101-1220-413.20-01	90288	(blank)	\$ 602.00
		ATTORNEY SERVICES	303-1250-413.20-01	90287	(blank)	\$ 337.50
		ATTORNEY SERVICES	502-1922-419.20-01	90231	(blank)	\$ 77.00
		ATTORNEY SERVICES	502-1922-419.20-01	90233	(blank)	\$ 330.00
		ATTORNEY SERVICES	502-1922-419.20-01	90234	(blank)	\$ 1,185.00
		ATTORNEY SERVICES	502-1922-419.20-01	90243	(blank)	\$ 1,428.91
88850	NOLTE ASSOCIATES, INC.	ATTORNEY SERVICES	303-1250-413.20-01	45966	160799	\$ 4,322.94
		MAY 2016 IB CONST INSPECT	101-5000-532.20-06	47337	160471	\$ 267.60
		MAY 2016 IB CONST INSPECT	201-5000-532.20-06	47337	160471	\$ 133.80

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88850	NOLTE ASSOCIATES, INC.	MAY 2016 IB CONST INSPECT	202-5016-531.20-06	47337	160471	\$ 1,672.50
		MAY 2016 IB CONST INSPECT	402-5000-532.20-06	47337	160471	\$ 1,605.60
		MAY 2016 IB CONST INSPECT	601-5060-536.20-06	47337	160471	\$ 12,309.60
		MAY 2016 IB CONST INSPECT	101-5020-432.21-01	47337	160471	\$ 5,418.90
		06/01-06/18 PK DESIGN LAN	202-5016-531.20-06	47228	160658	\$ 688.75
		APR 2016 PLAN CHECKS	216-1240-413.20-06	45958	160790	\$ 507.50
88851	OCHOA ELECTRIC	PS #5 TROUBLESHOOT/REPAIR	601-5060-436.21-04	2201	160379	\$ 325.00
		PS #9 BREAKER INSTALL	601-5060-436.21-04	2203	160379	\$ 998.00
88852	OFFICE DEPOT, INC	MISC OFFICE SUPPLIES	101-5020-432.30-02	847353269001	160000	\$ 186.84
		SIGN HOLDERS/SHEETS	101-1110-412.28-08	846058642001	160000	\$ 71.24
		SIGN HOLDERS	101-1110-412.28-08	846058797001	160000	\$ 24.36
		SHEET	101-1110-412.30-01	843601024001	160000	\$ 36.50
		STAPLER/STAPLES.DSINFCT	101-1020-411.30-01	843868535001	160000	\$ 27.78
		CREDIT -RTND DUSTER	101-1020-411.30-01	845244962001	160000	\$ (5.33)
		POSTIT FLAGS	101-1020-411.30-01	845754567001	160000	\$ 16.39
		PENS/MARKERS/WATER	101-1110-412.30-01	846572218001	160000	\$ 40.57
		COPY PAPER/FRIXION REFILL	101-5020-432.30-02	847353141001	160000	\$ 221.12
		WRISTREST	502-1922-419.29-04	843528063001	160000	\$ 38.86
		DOCUMENT HOLDER/WRISTREST	502-1922-419.29-04	843558512001	160000	\$ 136.04
88853	PARTNERSHIP WITH INDUSTRY	P/E 05/31/2016	101-6040-454.21-04	GS07189	160085	\$ 1,191.90
		P/E 06/15/2016	101-6040-454.21-04	GS07220	160085	\$ 1,378.89
88854	PRAXAIR DISTRIBUTION INC	TIG ROD ALUM	101-6040-454.30-02	55282536	160001	\$ 20.68
		ARGON/TIG ROD ALUM	101-6040-454.30-02	55333599	160001	\$ 71.44
88855	PRUDENTIAL OVERALL SUPPLY	06/01/16 PW UNIFORMS	101-5020-432.25-03	30585096	160082	\$ 129.09
		06/08/16 PW UNIFORMS	101-5020-432.25-03	30586541	160082	\$ 139.39
		06/15/16 PW UNIFORMS	101-5020-432.25-03	30588327	160082	\$ 121.63
		06/22/16 PW UNIFORMS	101-5020-432.25-03	30589534	160082	\$ 127.42
		06/29/16 PW UNIFORMS	101-5020-432.25-03	30591020	160082	\$ 117.12
88856	REVELL COASTAL, LLC	APR 2016 SEALEVEL RISE ST	101-1230-513.20-06	14-004-09	(blank)	\$ 6,160.00
		MAY 2016 SEALEVEL RISE ST	101-1230-513.20-06	14-004-10	(blank)	\$ 19,111.92
		MAY 2016 BUILDING RESILIE	101-1230-513.20-06	SP1602-05	(blank)	\$ 22,040.00
88857	SAFTEY KLEEN SYSTEMS	5G BRAKE CLEANER	501-1921-419.29-04	70385285	160038	\$ 311.32
88858	SHARP REES-STEALY MEDICAL CNTR	MAR/APR/MAY 2016 EMP EXMS	101-3030-423.21-04	296220147	160183	\$ 1,111.00
		MAR/APR/MAY 2016 EMP EXMS	501-1921-419.29-04	296220147	160183	\$ 314.00
88859	SOUTHWESTERN COLLEGE	06/20/16 CPR CARD PROCESS	101-5020-432.28-04	CCAC062016	(blank)	\$ 91.00
		06/22/16 CPR CARD PROCESS	101-5020-432.28-04	CCAC062216	(blank)	\$ 70.00
88860	SPINDRIFT ARCHAEOLOGICAL CONSUL	IB DOG PARK	420-5000-532.20-06	2016-005-02	160729	\$ 3,540.63
88861	MISCELLANEOUS REFUNDS	REFUND BRICK OVRPYMT	101-0000-221.01-03	0112-5988-5106-	(blank)	\$ 104.00
88862	THE SURF HUT	JR LIFEGUARD EQUIPMENT	101-0000-221.02-01	402051	(blank)	\$ 2,516.40
88863	MISCELLANEOUS REFUNDS	OL REFUNDS	101-0000-321.72-10	0013630	(blank)	\$ 142.00

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88864	U.S. SECURITY ASSOCIATES, INC.	06/10-06/12 SECURITY SVCS	101-3010-421.21-04	1305917	160792	\$ 960.00
88865	VERIZON BUSINESS SERVICES	MAY 2016 VOIP SV202864	503-1923-419.27-04	69809719	(blank)	\$ 233.51
		MAY 2016 VOIP SV202862	503-1923-419.27-04	69809934	(blank)	\$ 155.49
		MAY 2016 VOIP SV202863	503-1923-419.27-04	69810152	(blank)	\$ 147.16
		MAY 2016 VOIP SV202861	503-1923-419.27-04	69810256	(blank)	\$ 849.64
88866	WASHINGTON STATE SUPPORT REGIS	PAYROLL AP PPE 6/23/16	101-0000-209.01-07	20160630	(blank)	\$ 458.11
88867	WAXIE SANITARY SUPPLY	JANITORIAL SUPPLIES	101-6040-454.30-02	76037374	160097	\$ 865.03
<b>2016-07-01 Total</b>						<b>\$ 149,408.89</b>
<b>2016-07-07</b>						
2016-07-07	88868	SWRCB	PRD'S-ELM AVE IMPRVMT PR	202-5016-531.20-06	474844	(blank) \$ 403.00
	88874	U.S. BANK CORPORATE PAYMENT SYS	BATTERIES	101-3030-423.30-02	013845/8563401	\$ 45.30
			BEACH WHEELCHAIR BRAKES	101-6040-454.30-02	0008	\$ 490.45
			CITY VEHICLE FUEL	101-3030-423.30-02	111035	\$ 55.48
			EXTENSION CORD	101-1910-419.30-02	009716/5571843	\$ 39.39
			GRAFFITI SUPPLIES	101-5010-431.30-02	059683/2032219	\$ 149.67
			IRRIGATION SUPPLIES	101-6020-452.30-02	027466/5571142	\$ 12.94
			IRRIGATION SUPPLIES	101-6020-452.30-02	031717/7584696	\$ 5.77
			IRRIGATION SUPPLIES	101-6020-452.30-02	CD405418	\$ 223.27
			KEY COPIES	101-1910-419.30-02	090463	\$ 5.82
			LABOR LAW POSTERS	101-1130-412.30-02	100378503	\$ 129.40
			LABOR LAW POSTERS	101-1130-412.30-02	100379720	\$ 129.40
			LG UNIFORM HATS	101-3030-423.25-03	305557	\$ 334.11
			MORENO,M SAFETY BOOTS	101-5010-431.30-02	9090410250	\$ 137.82
			PLAZA UMBRELLAS	101-6040-454.30-02	M3697	\$ 468.13
			SCREWS	101-5010-431.30-02	CACHU45724	\$ 20.27
			SHOP RAGS	101-3020-422.30-02	091065	\$ 28.06
			SHOP SUPPLIES	501-1921-419.30-02	082800	\$ 46.39
			SHOP SUPPLIES	501-1921-419.30-02	091564/3010573	\$ 118.61
			SR CENTER SUPPLIES	101-6030-453.30-02	099511	\$ 49.89
			STATION SUPPLIES	101-3020-422.30-02	015626	\$ 30.11
			STATION SUPPLIES	101-3020-422.30-02	092061	\$ 259.34
			TOILET SUPPLIES	101-1910-419.30-02	A200147	\$ 172.45
			LG UNIFORM SHOES	101-3030-423.28-04	7275	\$ 129.58
			MOELLER,A CWEA RENEWAL	601-5060-436.28-13	206617	\$ 96.00
			EZ REACHERS	101-6040-454.30-02	09599299-00	\$ 114.83
			PAINT BRUSHES/GLOVES	601-5060-436.30-02	048114/7593686	\$ 58.34
			CLEANING SUPPLIES	101-1910-419.30-02	012130/9590488	\$ 46.16
			CLEANING SUPPLIES	101-1910-419.30-02	021869/9590489	\$ 57.94
			FLAT BAR	101-6040-454.30-02	04-26-2016	\$ 37.86
			LAG SCREWS	101-5010-431.30-02	018200/2572032	\$ 16.00

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		COVER PLATE	101-6040-454.30-02	21185	160769	\$ 44.50
		POSTAGE FEES	101-1130-412.28-09	027539	160748	\$ 45.90
		POSTAGE FEES	502-1922-419.29-04	098696	160759	\$ 6.47
		HALL,A LUNCH MTG	101-1110-412.28-04	10007	160742	\$ 44.15
		HEX BOLTS	101-6040-454.30-02	045716/1042585	160769	\$ 3.88
		RAMOS,J CWEA RENEWAL	601-5060-436.28-13	206619	160762	\$ 81.00
		SIGN ROPE	101-1010-411.28-07	079525/5563585	160744	\$ 28.97
		FIESTA DEL MAR-GRN ROOM W	101-1110-412.28-08	04-25-2016	160749	\$ 8.28
		SUPPLIES FOR FIESTA DELMA	101-1110-412.28-08	05-13-2016	160744	\$ 35.63
		TABLE/CHAIR/LINEN RENTALS	101-1110-412.28-08	240193	160744	\$ 2,857.73
		BANQUET TABLE RENTAL	101-1110-412.28-08	240219	160744	\$ 197.64
		CANOPY/TABLE/LINEN RENTAL	101-1110-412.28-08	32362-11	160744	\$ 1,705.16
		EMPLOYEE DONUTS	101-1110-412.29-02	05-19-2016	160742	\$ 26.60
		DRINKING WATER FILTERS	101-3030-423.28-01	117600	160758	\$ 121.68
		INSTALL/SERVICE/REKEY DEM	101-1910-419.28-01	12347	160770	\$ 607.88
		DIVE COMPUTER REPLCMNT	101-3030-423.28-01	2805	160758	\$ 875.00
		SHIPPING LABELS	101-3070-427.30-01	103-0794693-516	160739	\$ 29.10
		CORKBOARD	101-1230-413.30-01	035210	160739	\$ 16.16
		MAYOR'S OFFICE SHELF	101-1010-411.30-01	323170062	160749	\$ 38.37
		MAYOR'S OFFICE SHELF	101-1010-411.30-01	323332818	160749	\$ 38.37
		COMDEV STAMP	101-1230-413.30-01	840502	160739	\$ 38.95
		HAMMER/SCREWS	101-1910-419.30-02	000243/0083884	160765	\$ 38.21
		DRAWER CAM LOCK	101-6040-454.30-02	005716/8024356	160769	\$ 7.40
		FIBERGLASS CLOTH/BRUSH SE	101-6040-454.30-02	006119/8564019	160767	\$ 37.49
		HEX SET	101-6040-454.30-02	009115/3571303	160769	\$ 16.17
		LIGHTING CONDUIT/FITTINGS	101-6040-454.30-02	015260/4023564	160768	\$ 45.85
		DUNES PARK PAINT SUPPLIES	101-6040-454.30-02	015554/5020709	160768	\$ 110.15
		SHOP/OFFICE SUPPLIES	101-6020-452.30-02	017441/9571518	160778	\$ 29.03
		GARBAGE DISPOSAL	101-1910-419.30-02	022015/7594313	160768	\$ 249.46
		SPRAY TEXTURE	101-1910-419.30-02	022565/1570738	160765	\$ 15.10
		ELECTRICAL ADAPTER	101-5010-431.30-02	023949	160775	\$ 16.19
		HVAC GRILLE	101-1910-419.30-02	025733/7584699	160765	\$ 6.20
		FLASH DRIVE	101-3020-422.30-02	0305	160752	\$ 14.03
		LIGHTING PARTS	101-6040-454.30-02	030868/3011988	160768	\$ 22.89
		TOOLS/MATERIAL	101-6020-452.30-02	032685/3020842	160778	\$ 90.80
		ROUND MOLDING	101-1910-419.30-02	033352/4020706	160767	\$ 10.11
		LIGHTS PARTS	101-6040-454.30-02	037865/5571894	160769	\$ 15.63
		SAFETY HINGE	101-6040-454.30-02	040208/7564070	160769	\$ 4.23
		ABS PIPE/CEMENT	101-6020-452.30-02	043370/3583544	160770	\$ 37.93
		MULCH-EAGLE SCOUT PROJ	101-5010-431.30-02	049103/6194325	160770	\$ 64.15

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		CPR CARD(2)	101-3020-422.30-02	05-08-2016	160752	\$ 10.00
		PARK FENCE SUPPLIES	101-6020-452.30-02	051056/2015029	160765	\$ 264.97
		PARK FENCE SUPPLIES	101-6020-452.30-02	057918/3025358	160765	\$ 87.35
		PARK FENCE SUPPLIES	101-6020-452.30-02	060824/6014577	160765	\$ 59.66
		PARK FENCE SUPPLIES	101-6020-452.30-02	079102/7014367	160765	\$ 56.70
		PARK FENCE SUPPLIES	101-6020-452.30-02	082132/2021097	160765	\$ 24.78
		PARK FENCE SUPPLIES	101-6020-452.30-02	083430/7583249	160765	\$ 20.09
		PARK FENCE SUPPLIES	101-6020-452.30-02	092050/7014400	160770	\$ 230.07
		TAP HANDLE/GAS CYLINDERS	101-5010-431.30-02	053344/7570308	160775	\$ 53.13
		MAINT ROOM/GATE/PARK KEYS	101-6040-454.30-02	055302	160768	\$ 80.27
		SILICONE/STEELSTIK	101-1910-419.30-02	056662/5010251	160767	\$ 44.00
		ESPNSION JOINT/WIRE REMES	101-5010-431.30-02	063164/0024026	160763	\$ 25.92
		PAINT/JOINT COMPOUND	101-1910-419.30-02	065083/5010189	160765	\$ 23.98
		PAINT/JOINT COMPOUND	101-6020-452.30-02	065083/5010189	160765	\$ 148.99
		PLUMBING PIECES	101-1910-419.30-02	068749/7571047	160768	\$ 8.79
		PICTURE HANGERS	101-1910-419.30-02	069884/7011463	160765	\$ 10.70
		TRELLIS PAINT	101-6040-454.30-02	070376/1580183	160768	\$ 158.41
		PLUMBERS GREASE	101-6020-452.30-02	076103/6563511	160778	\$ 2.13
		METAL OFF SETS	101-6040-454.30-02	080426	160767	\$ 4.30
		GLOVES/FIBERGLASS RESIN	101-6040-454.30-02	085659/2572043	160767	\$ 48.27
		WASHERS/SCREWS	101-5010-431.30-02	092544/3022281	160776	\$ 33.53
		FAUCET WRENCH	101-1910-419.30-02	094289/2590282	160768	\$ 16.99
		BEHR PAINT	101-5010-431.30-02	094356/0563879	160764	\$ 149.69
		TOWELS/POLISH	101-1910-419.30-02	094767/5571842	160773	\$ 25.77
		STOCK GLOVES/PAINT SUPPLY	101-1910-419.30-02	098502/6021820	160765	\$ 67.26
		MICROSOFT SURFACE PENS	101-1110-412.30-02	105-4559184-163	160744	\$ 101.10
		SCOUT PROJ ROCK	101-6020-452.30-02	1179130	160778	\$ 207.19
		PAINT PIER LIGHTS	101-6040-454.30-02	126855	160767	\$ 90.00
		PAINT PIER LIGHTS	101-6040-454.30-02	126856	160767	\$ 90.00
		PAINT PIER LIGHTS	101-6040-454.30-02	126926	160767	\$ 140.00
		PAINT PIER LIGHTS	101-6040-454.30-02	126960	160767	\$ 90.00
		#E39 FUEL	101-3020-422.30-02	133845	160754	\$ 30.96
		#E239 FUEL	101-3020-422.30-02	153106	160751	\$ 30.00
		VOID CAP	101-5010-431.30-02	20649814	160763	\$ 29.16
		FUEL	101-6040-454.30-02	208721	160770	\$ 44.74
		INPACT DRIVER BITS	101-5010-431.30-02	383885-1	160775	\$ 22.49
		FLAT METAL-STORM DRAIN	101-5010-431.30-02	406633	160775	\$ 82.40
		CPR MATERIAL	101-3020-422.30-02	53162863	160752	\$ 651.28
		TRUCK LINER/PREP/INSTALL	101-3030-423.30-02	62966	160755	\$ 1,144.00
		AMGEN-HANDCLAPPERS/BROOMS	101-3020-422.30-02	677569841-01	160754	\$ 70.91

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		AMGEN BOOMSTICKS	101-3020-422.30-02	677645686-01	160754	\$ 59.90
		FIESTA DEL MAR EQUIPMENT	101-3020-422.30-02	690734-4	160754	\$ 620.14
		PARK FENCING	101-6020-452.30-02	69532	160765	\$ 224.53
		VACCUM BAGS	101-1910-419.30-02	708933	160765	\$ 27.15
		GREY POCKET TEES	101-6040-454.30-02	72538	160768	\$ 85.28
		GOLD EAGEL FLAG	101-1910-419.30-02	73629	160769	\$ 39.59
		FLAG BASES	101-1910-419.30-02	73743	160769	\$ 82.90
		COMBO LOCKS	101-3020-422.30-02	8560	160752	\$ 12.94
		TOT LOT MATTING MATERIAL	101-6020-452.30-02	DRI04-5095R	160770	\$ 168.45
		PRESSURE WASHER GUN/HOSE	101-5010-431.30-02	JKL15-8225	160775	\$ 210.41
		COWBELLS	101-3020-422.30-02	P1817036-0001	160754	\$ 367.75
		VAPOR TIGHT LIGHT FIXTURE	101-6040-454.30-02	W487562589	160769	\$ 172.74
		RECORDING/COPY FEES	101-3070-427.28-11	441590	160741	\$ 21.50
		BLANK AP CHECK STOCK	101-1210-413.28-11	ML_1381360	160761	\$ 277.34
		TRENCH PLATE RENTAL	101-5010-431.25-02	1064684-0001	160775	\$ 840.00
		TRENCH PLATE RENTAL	101-5010-431.25-02	1602473-0001	160775	\$ 366.50
		UNIFORM SHOES	101-3030-423.25-03	060074	160757	\$ 75.59
		MAY 2016 TOOLKIT	101-1110-412.28-14	1463036204191	160744	\$ 40.00
		PRE-EMPLOYMENT DOJS	101-1130-412.21-04	078920	160745	\$ 285.00
		ADDRESS SEARCHES	101-1230-413.21-04	4834	160739	\$ 265.00
		INDUCTION GENERATORS	101-5010-431.21-23	21181768	160775	\$ 609.05
		NAKAGAWA,J-APA LUNCHEON	101-1230-413.28-04	000009	160740	\$ 25.00
		TRNG REFRESHMENTS	101-1130-412.28-04	00032776	160745	\$ 68.90
		TRNG REFRESHMENTS	101-1130-412.28-04	665447	160745	\$ 14.95
		TRNG WORKSHOP REFRESHMNTS	101-1130-412.28-04	00040697	160745	\$ 89.17
		TRNG WORKSHOP REFRESHMNTS	101-1130-412.28-04	657033	160745	\$ 29.90
		CPR	101-3030-423.28-04	001498991	160755	\$ 14.00
		CPR	101-3030-423.28-04	001498997	160755	\$ 7.00
		CPR	101-3030-423.28-04	001498998	160755	\$ 21.00
		CPR	101-3030-423.28-04	001498999	160755	\$ 7.00
		CPR	101-3030-423.28-04	001499000	160755	\$ 56.00
		05/11/16 WORKSHOP RFRSHMN	101-1020-411.28-04	007964	160736	\$ 112.00
		HALL/BILBRAY LUNCHEON MTG	101-1110-412.28-04	041277	160742	\$ 28.59
		CHARGE IN ERROR-CR ISSUED	101-1020-411.28-04	04-29-2016	160735	\$ 24.00
		FIESTA DEL MAR -MEALS	101-1110-412.28-04	04-30-2016	160744	\$ 33.50
		ARELLANO/MURPHY-TRNG MEAL	101-5020-432.28-04	045875	160777	\$ 18.26
		CPR AED DVD/WORKBOOK/INST	101-3030-423.28-04	05-16-2016	160755	\$ 416.73
		05/23/16 COUNCIL DINNER	101-1010-411.28-04	05-18-2016	160748	\$ 60.75
		QRTLY EMPL LUNCHEON ITEMS	101-3030-423.28-04	074806	160758	\$ 123.45
		NAKAGAWA,J PARKING FEES	101-1230-413.28-04	075510	160740	\$ 5.00

## City of Imperial Beach

### Warrant Register by Check/EFT Number

Check /EFT #	Vendor	Description	Account #	Invoice #	PO #	Amount
		INTERN FARWELL LUNCH	101-1130-412.28-04	097532	160745	\$ 44.10
		MURPHY,M-DOT TRNG REGISTR	101-5020-432.28-04	111444	160777	\$ 150.00
		ARELLANO,W-DOT TRNG CLASS	101-5020-432.28-04	111445	160779	\$ 150.00
		HALD,J-CCAC CONF LODGING	101-1020-411.28-04	1119316701	160735	\$ 584.55
		QRTLY EMPL LUNCHEON	101-3030-423.28-04	11782	160758	\$ 500.00
		NAKAGAWA,J PRKNG FEES	101-1230-413.28-04	12002	160740	\$ 10.50
		05/04/16 COUNCIL DINNER	101-1010-411.28-04	1-412	160748	\$ 119.35
		CORTEZ/MORENO CONF LUNCH	101-1130-412.28-04	1736	160745	\$ 52.36
		DEDINA,S-LODGING AT CONFE	101-1010-411.28-04	28685827	160747	\$ 690.02
		HALL/DUSH/ALEXANDER BKFST	101-1110-412.28-04	3022	160742	\$ 69.48
		COUNCIL MTG BEVERAGES	101-1010-411.28-04	4940	160748	\$ 15.31
		NOWAK,D TRAINING REGISTN	101-3040-424.28-04	515164391	160739	\$ 150.00
		SPRIGGS,E-CONF TRANSPRTN	101-1010-411.28-04	9CM8YG	160743	\$ 270.97
		HALL/A LODGING AT TRNG	101-1110-412.28-04	R37F28-1	160742	\$ 124.20
		E239 VEHICLE REPAIRS	501-1921-419.28-01	3497	160777	\$ 947.47
		E239 VEHICLE REPAIRS	501-1921-419.28-01	C33126	160766	\$ 2,263.91
		#603 ENGINE DIAGNOSES	501-1921-419.28-01	608888/1	160777	\$ 120.00
		#E239 REPAIRS	501-1921-419.28-01	C66083	160777	\$ 631.59
		#602 FUEL	501-1921-419.28-15	050207	160769	\$ 45.94
		#602 FUEL	501-1921-419.28-15	058857	160769	\$ 47.25
		#602 FUEL	501-1921-419.28-15	115206	160768	\$ 28.68
		#D1 FUEL	501-1921-419.28-15	068001	160777	\$ 36.20
		ROVER VEHICLE FUEL	501-1921-419.28-15	090480	160768	\$ 36.46
		#617 FUEL	501-1921-419.28-15	090563	160769	\$ 38.03
		#612 FUEL	501-1921-419.28-15	111704	160768	\$ 69.52
		#124 ARROWBOARD BATTERIES	501-1921-419.28-16	11098-323839	160777	\$ 203.82
		CREDIT BATTERY CORE RTN	501-1921-419.28-16	11098-324033	160777	\$ (43.20)
		#117 VEHICLE PARTS	501-1921-419.28-16	34855	160777	\$ 547.11
		#102 TAIL LIGHT	501-1921-419.28-16	40194	160777	\$ 37.42
		E239 TRUCK PARTS	501-1921-419.28-16	479729	160777	\$ 80.18
		E239 AIR BRAKE HOSE	501-1921-419.28-16	479919	160777	\$ 130.59
		MOUNTING TAPE/CUP HOLDER	503-1923-419.30-01	103-3627375-584	160760	\$ 22.34
		SATA HARD DRIVE	503-1923-419.30-02	05-17-2016	160760	\$ 267.82
		DELL SATA DRIVE	503-1923-419.30-02	270125	160760	\$ 176.66
		USB SWITCH W/CABLES	503-1923-419.30-22	103-1135995-674	160760	\$ 17.81
		SAMSUNG 250GB 750EVO/SERV	503-1923-419.30-22	103-5901217-882	160760	\$ 379.12
		MICROSOFT SURFACE PROS	503-1923-419.30-22	103-6736813-193	160760	\$ 3,012.61
		2TB USB HARD DRIVE	503-1923-419.30-22	103-8597175-612	160760	\$ 106.87
		TEMPERATURE MONITOR	503-1923-419.30-22	103-9456530-669	160760	\$ 207.97
		PREMIUM DNS	503-1923-419.21-04	967571046	160760	\$ 35.88

## City of Imperial Beach

### Warrant Register by Check/EFT Number

Check /EFT #	Vendor	Description	Account #	Invoice #	PO #	Amount	
2016-07-07	88874	U.S. BANK CORPORATE PAYMENT SYS	ABS MATERIAL/PS#10	601-5060-436.28-01	003907/0590388	160772	\$ 19.38
			BROOMS/DUSTPANS/HOSE REPR	601-5060-436.30-02	014419/2594001	160774	\$ 96.79
			PS#9 PAINT SUPPLIES	601-5060-436.30-02	080822/0580259	160774	\$ 135.67
			PS#8 PLANTS	601-5060-436.30-02	171379	160771	\$ 53.89
			PS#2 FIBERGLASS SHELL	601-5060-436.30-02	312484	160771	\$ 152.25
			RYOBI SPOTLIGHT	601-5060-436.30-22	061478/7593687	160772	\$ 151.10
			PLAN MAILING FEES	101-0000-221.01-02	944901020088306	(blank)	\$ 11.68
<b>2016-07-07 Total</b>						<b>\$ 35,080.81</b>	
<b>Grand Total</b>						<b>\$ 1,520,200.92</b>	

City of Imperial Beach  
Warrant Register as Budgeted (FY2016)

Expense	Budget	Previous Registers	2016-06-01	2016-06-07	2016-06-09	2016-06-17	2016-06-23	2016-07-01	2016-07-07	Remaining Budget
	Budget									
<b>101 GENERAL FUND</b>										
ADVERTISING	\$ 7,000	\$ 2,035				\$ 184		\$ 964	\$ 29	\$ 3,787
ATTORNEY SERVICES	\$ 40,276	\$ 26,962						\$ 790		\$ 12,525
ATTORNEY SERVICES-OTHER	\$ 110,724	\$ 92,270				\$ 9,227				\$ 9,227
AUTO ALLOWANCE	\$ 48,075	\$ 44,754								\$ 3,321
BANKING/FIN SRVCS CHARGES	\$ 40,500	\$ 41,593					\$ 181			\$ (1,274)
CELL PHONE ALLOWANCE	\$ 13,990	\$ 11,026								\$ 2,964
COMMUNITY PROGRAMS	\$ 124,800	\$ 57,482	\$ 2,584		\$ 12,158	\$ 2,237	\$ 96	\$ 4,804		\$ 45,439
CONTRACTS-ELECTIONS	\$ 1,000	\$ 643								\$ 358
COPIER LEASES	\$ 29,233	\$ 31,862				\$ 5,050				\$ (7,679)
COUNCIL/RDA BOARD PAY	\$ 41,999	\$ 41,418								\$ 581
EMPLOYEE RECOGNITION AWRD	\$ 2,650	\$ 824	\$ 328					\$ 27		\$ 1,471
EQUIPMENT	\$ 32,115	\$ 32,115								\$ 0
FEES & LICENSES	\$ 16,085	\$ 12,184								\$ 3,901
FICA	\$ 374,104	\$ 370,751								\$ 3,353
FIRE EXTINGUISHER SERVICE	\$ 550	\$ -	\$ 279							\$ 271
FLSA WAGES	\$ 27,528	\$ 25,150								\$ 2,378
GAS & ELECTRIC (SDG&E)	\$ 247,000	\$ 195,088				\$ 18,400				\$ 33,512
HOUSING ALLOWANCE	\$ 3,840	\$ 3,840								\$ -
LIFE INSURANCE	\$ 14,265	\$ 15,626								\$ (1,361)
MAINTENANCE & REPAIR	\$ 68,164	\$ 22,411	\$ 1,202		\$ 2,112	\$ 2,796	\$ 8,329	\$ 1,605		\$ 29,710
MEMBERSHIP DUES	\$ 44,284	\$ 40,510	\$ 555		\$ 100	\$ 187				\$ 2,932
MGT MEDICAL REIMBURSEMENT	\$ 3,150	\$ 2,139								\$ 1,011
MILEAGE REIMBURSEMENT	\$ 550	\$ 150								\$ 400
NUISANCE ABATEMENT CHARGE	\$ 1,000	\$ 128								\$ 872
OFFICE SUPPLIES	\$ 21,735	\$ 14,955	\$ 250	\$ 287	\$ 724		\$ 194	\$ 161		\$ 5,165
OPERATING SUPPLIES	\$ 290,145	\$ 224,440	\$ 2,839	\$ 10,920	\$ 2,253	\$ 4,690	\$ 2,568	\$ 1,646	\$ 10,157	\$ 30,631
OTHER SERVICES & CHARGES	\$ 27,306	\$ 22,868				\$ 125	\$ 155			\$ 4,158
OVERTIME	\$ 123,500	\$ 176,362								\$ (52,862)
PARS CITY CONTRIBUTION	\$ 25,216	\$ 22,775								\$ 2,441
PERS-CITY PORTION	\$ 841,374	\$ 827,954								\$ 13,420
PEST CONTROL SERVICE	\$ 4,300	\$ 3,358					\$ 325			\$ 617
PLAN CHECK SERVICIES	\$ 996	\$ -								\$ 996
POSTAGE & FREIGHT	\$ 11,775	\$ 10,815	\$ 337		\$ 15			\$ 46		\$ 562
PRINTING SERVICES	\$ 9,368	\$ 3,921	\$ 13		\$ 149			\$ 299		\$ 4,987
PROFESSIONAL SERVICES	\$ 8,500,753	\$ 6,110,604	\$ 555,808		\$ 59,600	\$ 29,820	\$ 2,087	\$ 50,651		\$ 1,692,183
RCS PROGRAM	\$ 45,010	\$ 35,732			\$ 3,713					\$ 5,565
RENT-EQUIPMENT	\$ 3,400	\$ 352				\$ 101		\$ 1,207		\$ 1,740
RENT-UNIFORMS	\$ 31,612	\$ 20,437	\$ 1,022	\$ 388			\$ 635	\$ 410		\$ 8,721
SALARIES FULL-TIME	\$ 4,352,279	\$ 4,276,374								\$ 75,905
SALARIES PART-TIME	\$ 694,776	\$ 667,792								\$ 26,984
SECTION 125 CAFETERIA	\$ 768,889	\$ 766,309								\$ 2,580
SECURITY & ALARM	\$ 5,460	\$ 2,035		\$ 185						\$ 3,240
SMALL TOOLS/NON-CAPITAL	\$ 18,482	\$ 3,537								\$ 14,945
STAND-BY PAY	\$ -	\$ 619								\$ (619)
SUBSCRIBE & PUBLICATIONS	\$ 5,151	\$ 603	\$ 75				\$ 1,193	\$ 40		\$ 3,240
TECHNICAL SERVICES	\$ 521,751	\$ 333,432	\$ 641	\$ 88	\$ 6,614	\$ 6,988	\$ 42,791	\$ 4,642	\$ 550	\$ 126,005
TEMPORARY STAFFING	\$ 64,080	\$ 49,983	\$ 1,070		\$ 1,200			\$ 7,153		\$ 4,673
TRAFFIC CONTROL	\$ 50,000	\$ 34,189			\$ 11,481			\$ 1,584	\$ 609	\$ 2,137
TRAINING & EDUCATION-MOU	\$ 7,340	\$ 4,755					\$ 1,017	\$ 743		\$ 826
TRANSFER OUT	\$ 312,332	\$ 312,332								\$ (0)
TRAVEL, TRAINING, MEETING	\$ 78,913	\$ 52,567	\$ 1,643	\$ 350	\$ 234	\$ 186	\$ 193	\$ 4,260		\$ 19,479
UNEMPLOYMENT INSURANCE	\$ 41,956	\$ 55,673								\$ (13,717)
UTILITIES-CELL PHONES	\$ 16,930	\$ 14,058				\$ 187	\$ 1,199			\$ 1,485
UTILITIES-SEWER	\$ 10,332	\$ 10,672								\$ (340)
UTILITIES-TELEPHONE	\$ 200	\$ -								\$ 200
UTILITIES-WATER	\$ 91,416	\$ 73,776	\$ 8,099				\$ 11,015			\$ (1,474)
WORKER'S COMP INSURANCE	\$ 71,209	\$ 71,209								\$ -
PERS-EMPLOYEE PORTION	\$ -	\$ -								\$ -
TECHNICAL SERVICES	\$ -	\$ -								\$ -
<b>201 GAS TAX FUND</b>										
AUTO ALLOWANCE	\$ 190	\$ 60								\$ 130
CELL PHONE ALLOWANCE	\$ 60	\$ 20								\$ 40
FICA	\$ 1,890	\$ 568								\$ 1,322

City of Imperial Beach  
Warrant Register as Budgeted (FY2016)

	Budget	Previous Registers	2016-06-01	2016-06-07	2016-06-09	2016-06-17	2016-06-23	2016-07-01	2016-07-07	Remaining Budget
	<b>Budget</b>									
PERS-CITY PORTION	\$ 2,620	\$ 799								\$ 1,821
PROFESSIONAL SERVICES	\$ 663,550	\$ 359,612				\$ 23,609		\$ 134		\$ 280,195
RENT-UNIFORMS		\$ 9								\$ (9)
SALARIES FULL-TIME	\$ 23,050	\$ 6,868								\$ 16,182
SECTION 125 CAFETERIA	\$ 3,590	\$ 1,127								\$ 2,463
TRANSFER OUT	\$ 789,000	\$ 789,000								\$ -
UNEMPLOYMENT INSURANCE		\$ 12								\$ (12)
<b>202 PROP "A" (TRANSNET) FUND</b>										
AUTO ALLOWANCE	\$ 530	\$ 339								\$ 191
CELL PHONE ALLOWANCE	\$ 180	\$ 113								\$ 67
FICA	\$ 3,480	\$ 1,836								\$ 1,644
PERS-CITY PORTION	\$ 4,810	\$ 2,502								\$ 2,308
PROFESSIONAL SERVICES	\$ 1,235,000	\$ 363,137	\$ 15,889		\$ 10,265		\$ 2,361			\$ 843,347
SALARIES FULL-TIME	\$ 43,850	\$ 22,946								\$ 20,904
SECTION 125 CAFETERIA	\$ 7,150	\$ 3,195								\$ 3,955
TRANSFER OUT	\$ 209,100	\$ 209,100								\$ -
UNEMPLOYMENT INSURANCE		\$ 74								\$ (74)
<b>210 CDBG-FEDERAL ASSISTANCE</b>										
EQUIPMENT	\$ 4,545	\$ 4,545								\$ -
PROFESSIONAL SERVICES	\$ 192,456									\$ 192,456
<b>212 SLESF (COPS) FUND</b>										
PROFESSIONAL SERVICES	\$ 100,000	\$ 89,543	\$ 8,333							\$ 2,123
<b>215 LLMD-ASSMT DIST #67 FUND</b>										
GAS & ELECTRIC (SDG&E)	\$ 27,000	\$ 21,112				\$ 2,087				\$ 3,801
PROFESSIONAL SERVICES	\$ 2,000	\$ -				\$ 560				\$ 1,441
<b>216 HOUSING AUTHORITY</b>										
ATTORNEY SERVICES	\$ 7,500	\$ 4,750								\$ 2,750
FICA	\$ 3,529	\$ 779								\$ 2,750
PERS-CITY PORTION	\$ 8,788	\$ 5,049								\$ 3,739
PROFESSIONAL SERVICES	\$ 24,100	\$ 23,830	\$ 145				\$ 508			\$ (383)
SALARIES PART-TIME	\$ 18,633	\$ 10,185								\$ 8,448
UNEMPLOYMENT INSURANCE	\$ 434									\$ 434
<b>301 SA DEBT SERVICE FUND</b>										
BOND INTEREST (2010 TAB)	\$ 1,051,836	\$ 1,051,814								\$ 22
BOND PRINCIPAL (2010 TAB)	\$ 245,000	\$ -								\$ 245,000
INTEREST BOND (2013 TAB)	\$ 762,957	\$ 763,032								\$ (75)
<b>303 REDEV OBLIG RETIRE FUND</b>										
ATTORNEY SERVICES	\$ 90,000	\$ 134,343	\$ 15,860		\$ 2,448		\$ 719	\$ 4,660		\$ (68,032)
AUTO ALLOWANCE		\$ 42								\$ (42)
CELL PHONE ALLOWANCE		\$ 7								\$ (7)
FICA		\$ 132								\$ (132)
OTHER SERVICES & CHARGES	\$ 9,000	\$ 7,206								\$ 1,794
PERS-CITY PORTION		\$ 178								\$ (178)
PROFESSIONAL SERVICES	\$ 200,000	\$ 70,188								\$ 129,812
SALARIES FULL-TIME	\$ 250,000	\$ 223,249								\$ 26,751
SECTION 125 CAFETERIA		\$ 152								\$ (152)
TRANSFER OUT	\$ 3,536,454	\$ 3,546,082								\$ (9,628)
UNEMPLOYMENT INSURANCE		\$ 0								\$ (0)
<b>401 CAPITAL IMPROVEMENT FUND</b>										
AUTO ALLOWANCE	\$ 2,690	\$ -								\$ 2,690
CELL PHONE ALLOWANCE	\$ 900	\$ -								\$ 900
FICA	\$ 11,200	\$ 0								\$ 11,200
PERS-CITY PORTION	\$ 15,190	\$ (0)								\$ 15,190
PROFESSIONAL SERVICES	\$ 3,681,250	\$ 635,194	\$ 3,373							\$ 3,042,683
SALARIES FULL-TIME	\$ 138,590	\$ 0								\$ 138,590
SECTION 125 CAFETERIA	\$ 25,180	\$ 0								\$ 25,180
<b>402 C.I.P. 2010 BOND</b>										
AUTO ALLOWANCE	\$ 700	\$ 436								\$ 264
CELL PHONE ALLOWANCE	\$ 240	\$ 145								\$ 95
FICA	\$ 13,950	\$ 3,136								\$ 10,814
PERS-CITY PORTION	\$ 18,980	\$ 4,416								\$ 14,564
PROFESSIONAL SERVICES	\$ 5,225,002	\$ 1,709,909	\$ 4,616		\$ 8,936		\$ 1,606			\$ 3,499,935
RENT-UNIFORMS		\$ 62								\$ (62)
SALARIES FULL-TIME	\$ 173,070	\$ 40,989								\$ 132,081
SECTION 125 CAFETERIA	\$ 12,510	\$ 5,019								\$ 7,491

City of Imperial Beach  
Warrant Register as Budgeted (FY2016)

	Budget		2016-06-01	2016-06-07	2016-06-09	2016-06-17	2016-06-23	2016-07-01	2016-07-07	Remaining Budget
	Budget	Previous Registers								
UNEMPLOYMENT INSURANCE	\$	138								\$ (138)
<b>420 PARKS MAJOR MAINTENAN CIP</b>										
AUTO ALLOWANCE	\$	56								\$ (56)
CELL PHONE ALLOWANCE	\$	13								\$ (13)
FICA	\$	135								\$ (135)
PERS-CITY PORTION	\$	181								\$ (181)
PROFESSIONAL SERVICES	\$ 300,000	\$ 19,504				\$ 1,568	\$ 1,134	\$ 3,541		\$ 274,254
SALARIES FULL-TIME	\$	1,654								\$ (1,654)
SECTION 125 CAFETERIA	\$	264								\$ (264)
UNEMPLOYMENT INSURANCE	\$	3								\$ (3)
<b>501 VEHICLE REPLACEMENT/MAINT</b>										
EQUIPMENT	\$ 7,824	\$ 7,824								\$ 1
FEES & LICENSES	\$ 3,150	\$ 2,921				\$ 1,329	\$ 43			\$ (1,143)
FICA	\$ 9,373	\$ 8,131								\$ 1,242
FIRE EXTINGUISHER SERVICE	\$ 400	\$ -	\$ 400							\$ -
LIFE INSURANCE	\$ 265	\$ 165								\$ 100
MAINTENANCE & REPAIR	\$ 33,329	\$ 25,112	\$ 497		\$ 3,852	\$ 220		\$ 3,963		\$ (315)
OPERATING SUPPLIES	\$ 4,100	\$ 2,781	\$ 201	\$ 224			\$ 531	\$ 165		\$ 198
OTHER SERVICES & CHARGES	\$ 2,400	\$ 1,521			\$ 55		\$ 625			\$ 199
OVERTIME	\$ 300	\$ 135								\$ 165
PERS-CITY PORTION	\$ 23,762	\$ 20,086								\$ 3,676
RENT-EQUIPMENT	\$ 13,460	\$ 13,460								\$ -
SALARIES FULL-TIME	\$ 89,734	\$ 101,891								\$ (12,157)
SECTION 125 CAFETERIA	\$ 25,760	\$ 15,069								\$ 10,691
SMALL TOOLS/NON-CAPITAL	\$ 4,176	\$ 1,993	\$ 718							\$ 1,465
TEMPORARY STAFFING	\$ 35,000	\$ 32,801								\$ 2,199
UNEMPLOYMENT INSURANCE	\$ 868	\$ 935								\$ (67)
VEHICLE OPERATE-FUEL/OIL	\$ 204,511	\$ 145,215	\$ 2,075	\$ 133	\$ 4,037	\$ 5,666		\$ 6,131	\$ 302	\$ 40,952
VEHICLE OPERATE-PARTS M&O	\$ 25,000	\$ 22,994	\$ 1,580	\$ 392			\$ 277		\$ 956	\$ (1,198)
WORKER'S COMP INSURANCE	\$ 3,266	\$ 3,266								\$ -
<b>502 RISK MANAGEMENT FUND</b>										
ATTORNEY SERVICES	\$ 77,300	\$ 139,069					\$ 451	\$ 3,021		\$ (65,241)
AUTO ALLOWANCE	\$ 1,980	\$ 1,738								\$ 242
CELL PHONE ALLOWANCE	\$ 600	\$ 276								\$ 324
FICA	\$ 5,911	\$ 5,470								\$ 441
INSURANCE PREMIUM/DEPOSIT	\$ 157,046	\$ 157,046				\$ 2,521				\$ (2,521)
INSURANCE PREMIUM/WK COMP	\$ 84,185	\$ 84,185								\$ -
LIFE INSURANCE	\$ 269	\$ 298								\$ (29)
MGT MEDICAL REIMBURSEMENT	\$ 126	\$ 126								\$ -
OPERATING SUPPLIES	\$ -	\$ -								\$ -
OTHER SERVICES & CHARGES	\$ -	\$ (183)						\$ 175	\$ 6	\$ 2
OVERTIME	\$ -	\$ 21								\$ (21)
PAYMENT OF CLAIMS	\$ 45,179	\$ 133,807								\$ (88,628)
PERS-CITY PORTION	\$ 9,080	\$ 5,900								\$ 3,180
PYMT OF WORK COMP CLAIMS	\$ 150,000	\$ 185,550								\$ (35,550)
SALARIES FULL-TIME	\$ 70,512	\$ 72,210								\$ (1,698)
SECTION 125 CAFETERIA	\$ 9,947	\$ 9,390								\$ 557
TECHNICAL SERVICES	\$ 27	\$ 27					\$ 1,700			\$ (1,700)
THIRD PARTY ADMIN (W/C)	\$ 28,871	\$ 31,618								\$ (2,747)
TRAVEL, TRAINING, MEETING	\$ 128	\$ 128								\$ (0)
UNEMPLOYMENT INSURANCE	\$ 347	\$ 347								\$ (0)
WORKER'S COMP INSURANCE	\$ 1,025	\$ 1,025								\$ -
<b>503 TECHNOLOGY/COMMUNICATIONS</b>										
AUTO ALLOWANCE	\$ 4,800	\$ 3,981								\$ 819
CELL PHONE ALLOWANCE	\$ 960	\$ 608								\$ 352
EQUIPMENT	\$ 21,408	\$ 9,201	\$ 564							\$ 11,642
FEES & LICENSES	\$ 7,601	\$ 7,743								\$ (142)
FICA	\$ 13,516	\$ 11,663								\$ 1,853
H.T.E. MAINTENANCE	\$ 49,092	\$ 49,092					\$ 3,260			\$ (3,260)
LIFE INSURANCE	\$ 571	\$ 576								\$ (5)
MAINTENANCE & REPAIR	\$ -	\$ -								\$ -
MEMBERSHIP DUES	\$ 640	\$ 267								\$ 373
MGT MEDICAL REIMBURSEMENT	\$ 84	\$ 84								\$ -
OFFICE SUPPLIES	\$ 500	\$ 127	\$ 36					\$ 22		\$ 314
OPERATING SUPPLIES	\$ 5,822	\$ 3,108						\$ 444		\$ 2,270

City of Imperial Beach  
Warrant Register as Budgeted (FY2016)

	Budget	Previous Registers	2016-06-01	2016-06-07	2016-06-09	2016-06-17	2016-06-23	2016-07-01	2016-07-07	Remaining Budget
<b>Budget</b>										
OTHER SERVICES & CHARGES	\$ 49	\$ 49								\$ (0)
OVERTIME		\$ 1,569								\$ (1,569)
PARS CITY CONTRIBUTION	\$ 883	\$ 683								\$ 200
PERS-CITY PORTION	\$ 19,271	\$ 18,227								\$ 1,044
POSTAGE & FREIGHT	\$ 200	\$ 16		\$ 22						\$ 161
PROFESSIONAL SERVICES	\$ 9,364	\$ 2,781				\$ 680				\$ 5,903
QUESYST	\$ 8,000	\$ 6,600								\$ 1,400
SALARIES FULL-TIME	\$ 130,702	\$ 138,961								\$ (8,259)
SALARIES PART-TIME	\$ 23,559	\$ 18,055								\$ 5,504
SECTION 125 CAFETERIA	\$ 26,001	\$ 16,882								\$ 9,119
SMALL TOOLS/NON-CAPITAL	\$ 24,600	\$ 21,526	\$ 450	\$ 3,931					\$ 3,724	\$ (5,031)
TECHNICAL SERVICES	\$ 46,130	\$ 36,106			\$ 246	\$ 1,358		\$ 36		\$ 8,384
TRAVEL, TRAINING, MEETING	\$ 2,250	\$ 31		\$ 2,400						\$ (181)
UNEMPLOYMENT INSURANCE	\$ 1,389	\$ 1,508								\$ (119)
UTILITIES-CELL PHONES	\$ 4,000	\$ 3,163					\$ 262			\$ 575
UTILITIES-TELEPHONE	\$ 18,168	\$ 21,877						\$ 3,400		\$ (7,108)
<b>504 FACILITY MAINT/REPLACMNT</b>										
AUTO ALLOWANCE	\$	\$ 32								\$ (32)
CELL PHONE ALLOWANCE	\$	\$ 11								\$ (11)
FICA	\$	\$ 110								\$ (110)
PERS-CITY PORTION	\$	\$ 145								\$ (145)
PROFESSIONAL SERVICES	\$ 100,000	\$ 16,485								\$ 83,515
SALARIES FULL-TIME	\$	\$ 1,321								\$ (1,321)
SECTION 125 CAFETERIA	\$	\$ 207								\$ (207)
TECHNICAL SERVICES	\$ 58,600	\$ 13,056					\$ 4,835			\$ 40,709
<b>601 SEWER ENTERPRISE FUND</b>										
AUTO ALLOWANCE	\$	\$ 891								\$ (891)
CELL PHONE ALLOWANCE	\$	\$ 185								\$ (185)
EQUIPMENT	\$ 40,400	\$ -								\$ 40,400
FEES & LICENSES	\$ 2,950	\$ 1,247						\$ 177		\$ 1,526
FICA	\$ 20,686	\$ 25,061								\$ (4,375)
GAS & ELECTRIC (SDG&E)	\$ 68,000	\$ 63,362				\$ 4,588				\$ 50
LIFE INSURANCE	\$ 664	\$ 605								\$ 59
MAINTENANCE & REPAIR	\$ 40,800	\$ 39,292				\$ 308		\$ 19		\$ 1,181
MEMBERSHIP DUES	\$ 900	\$ 565		\$ 164						\$ 171
OPERATING SUPPLIES	\$ 13,895	\$ 12,268		\$ 126		\$ 202		\$ 497		\$ 802
OTHER SERVICES & CHARGES	\$ 8,400	\$ 3,800								\$ 4,600
OVERTIME	\$ 12,200	\$ 17,112								\$ (4,912)
PERS-CITY PORTION	\$ 48,138	\$ 55,252								\$ (7,114)
PROFESSIONAL SERVICES	\$ 2,984,360	\$ 487,994	\$ 14,517			\$ 9,650	\$ 282,059	\$ 12,310		\$ 2,177,830
RENT-EQUIPMENT	\$ 1,000	\$ -								\$ 1,000
RENT-UNIFORMS	\$	\$ 22								\$ (22)
SALARIES FULL-TIME	\$ 252,693	\$ 279,106								\$ (26,413)
SECTION 125 CAFETERIA	\$ 57,094	\$ 49,629								\$ 7,465
SECURITY & ALARM	\$ 4,000	\$ 3,380								\$ 620
SMALL TOOLS/NON-CAPITAL	\$ 3,000	\$ 2,717		\$ 14					\$ 151	\$ 118
STAND-BY PAY	\$ 21,000	\$ 18,140								\$ 2,860
TECHNICAL SERVICES	\$ 2,681,200	\$ 2,317,707	\$ 197		\$ 29	\$ 2,589		\$ 1,323		\$ 359,356
TEMPORARY STAFFING	\$ 30,000	\$ 21,454			\$ 1,764			\$ 2,658		\$ 4,125
TRAVEL, TRAINING, MEETING	\$ 5,200	\$ 915								\$ 4,285
UNEMPLOYMENT INSURANCE	\$ 2,170	\$ 2,713								\$ (543)
UTILITIES-TELEPHONE	\$ 2,500	\$ 197								\$ 2,303
UTILITIES-WATER	\$ 6,700	\$ 1,274	\$ 854					\$ 281		\$ 4,291
WORKER'S COMP INSURANCE	\$ 6,532	\$ 6,532								\$ -
<b>Revenue</b>										
<b>Asset</b>										
<b>Liability</b>										
<b>Fund Balance</b>										
<b>Grand Total</b>			\$ 643,949	\$ 30,083	\$ 106,091	\$ 188,664	\$ 366,925	\$ 149,409	\$ 34,678	
Checks issued for next FY2017			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 403	
			\$ 643,949	\$ 30,083	\$ 106,091	\$ 188,664	\$ 366,925	\$ 149,409	\$ 35,081	

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STAFF REPORT  
CITY OF IMPERIAL BEACH

TO: HONORABLE MAYOR AND CITY COUNCIL  
FROM: ANDY HALL, CITY MANAGER <sup>AH</sup>  
MEETING DATE: JULY 20, 2016  
ORIGINATING DEPT.: DOUG BRADLEY ADMINISTRATIVE SERVICES DEPARTMENT <sup>DB</sup>  
SUBJECT: RECEIVE MAY 2016 TREASURER'S REPORT

**EXECUTIVE SUMMARY:**

The monthly treasurer's report for May 2016 is submitted for review. Contained in this report is a complete listing of assets, monthly transactions, portfolio summary, statement of compliance with investment policy and a statement that the city has adequate funds to meet cash flow needs.

**RECOMMENDATION:**

Staff recommends that the City Council receive the monthly treasurer's report.

**RATIONALE:**

In compliance with the Investment Policy, staff is providing a monthly Treasurers Report which details the City's investment portfolio.

**OPTIONS:**

1. Receive the monthly treasurer's report.

**BACKGROUND:**

The City staff has been directed to provide a monthly treasurers report. Within this report is a detailed asset listing, monthly transaction history, a portfolio summary, a statement of compliance with the investment policy and a statement that the city has adequate funds to meet cash flow needs.

**ANALYSIS:**

The City has funds invested by Chandler Asset Management, in the Local Area Investment Fund, our checking account with Union Bank, in an Escrow Account reserved for the 9<sup>th</sup> and Palm project, and Bond Reserves held at Wells Fargo. The total amount of cash deposits equal \$32,791,796. The estimated annual income from this investment is \$200,000.

The funds in which this cash belongs to are listed in the table below. Within each of these funds, the cash is categorized as unassigned, assigned, or restricted. The details of these designations can be found in the City's Financial Statements.

**City of Imperial Beach**  
Treasurer Report: Cash by Fund = Deposit Account

**CASH BY FUND (cash belongs here)**

	Actual
⊕ GENERAL FUND	\$ 15,231,839
⊕ HOUSING AUTHORITY	\$ 529,624
⊕ 2010 BOND FUND	\$ 3,694,542
⊕ OTHER GOVERNMENT FUNDS	\$ 1,759,293
⊕ SEWER FUND	\$ 2,830,418
⊕ INTERNAL SERVICES	\$ 4,562,775
⊕ AGENCY FUNDS	\$ 394,804
⊕ SUCCESSOR AGENCY	\$ 3,788,495
<b>Grand Total</b>	<b>\$ 32,791,791</b>

**CASH DEPOSIT ACCOUNTS (cash deposited here)**

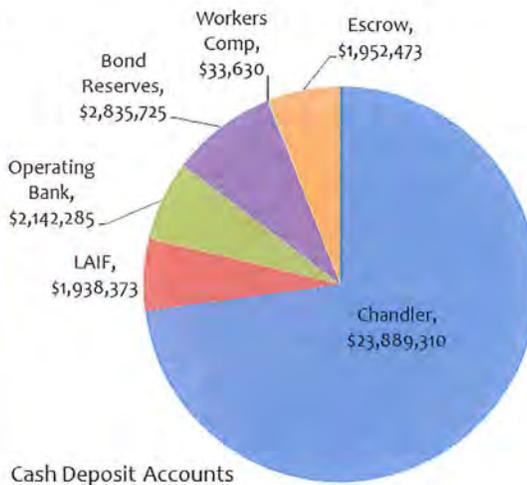
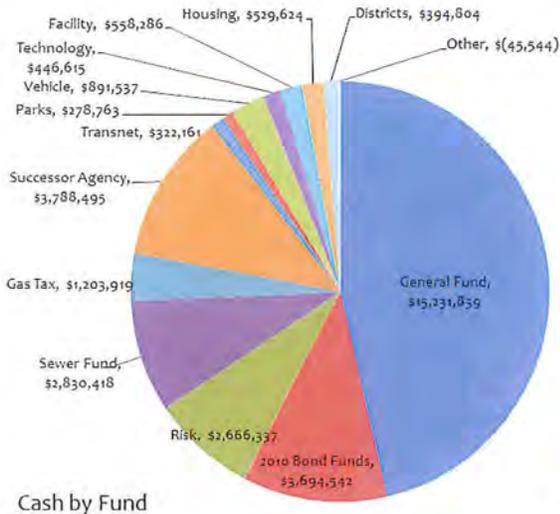
	Actual
CHANDLER ASSET MANAGEMENT	\$ 23,889,310
LOCAL AREA INVESTMENT FUND	\$ 1,938,373
OPERATING BANK	\$ 2,142,285
2010 BOND RESERVES	\$ 2,835,725
WORKERS COMP ACCOUNT	\$ 33,630
9TH AND PALM ESCROW ACCOUNT	\$ 1,952,473
<b>Grand Total</b>	<b>\$ 32,791,796</b>

**Chandler Asset Management Reconciliation**

Book Balance	\$ 23,889,310
Market Appreciation	\$ 57,722
<b>Statement Balance</b>	<b>\$ 23,947,032</b>

**UNIOIN/Chase Bank Reconciliation**

Book Balance	\$ 2,142,285
Outstanding Checks & Deposits	\$ 32,082
<b>Statement Balance</b>	<b>\$ 2,174,367</b>



The transactions and holdings as detailed in the monthly statement are in compliance with the City's Investment Policy (see attachment 1). The City has adequate funds to meet its cash flow requirements for the next six months.

**ENVIRONMENTAL DETERMINATION:**

Not a project as defined by CEQA.

**FISCAL IMPACT:**

The interest income is included in the fiscal budget.

Attachments:

1. Chandler Asset Management monthly account statement.

Note: Other investment statements available upon request.



# Monthly Account Statement

## City of Imperial Beach

May 1, 2016 through May 31, 2016

### Chandler Team

For questions about your account,  
please call (800) 317-4747 or  
Email [operations@chandlerasset.com](mailto:operations@chandlerasset.com)

### Custodian

US Bank  
April Bernhardt  
(503)-464-3616

*Information contained herein is confidential. We urge you to compare this statement to the one you receive from your qualified custodian. Prices are provided by IDC, an independent pricing source.*



PORTFOLIO CHARACTERISTICS

ACCOUNT SUMMARY

TOP ISSUERS

Average Duration	1.78
Average Coupon	1.25 %
Average Purchase YTM	1.23 %
Average Market YTM	0.98 %
Average S&P/Moody Rating	AA/Aa1
Average Final Maturity	2.00 yrs
Average Life	1.86 yrs

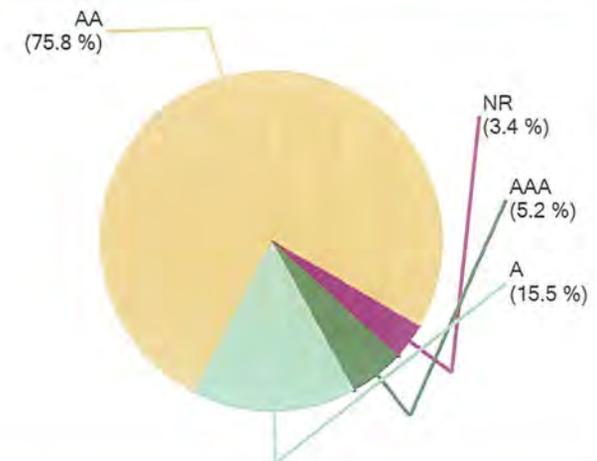
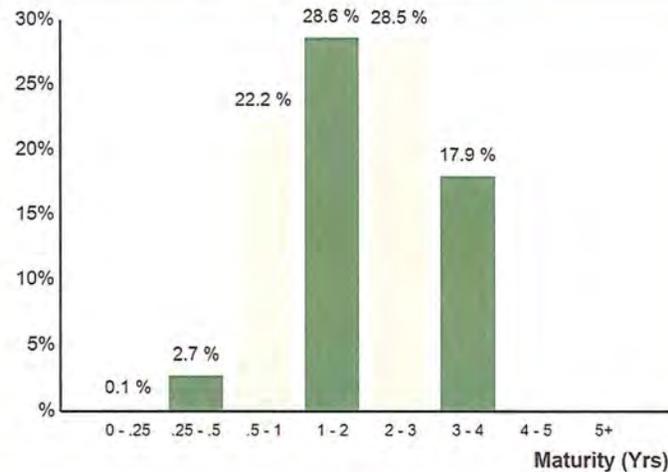
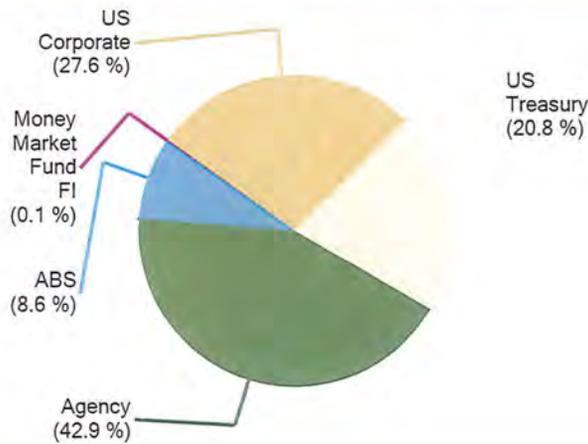
	Beg. Values as of 4/30/16	End Values as of 5/31/16
Market Value	23,899,496	23,893,437
Accrued Interest	62,240	53,594
<b>Total Market Value</b>	<b>23,961,735</b>	<b>23,947,032</b>
Income Earned	24,047	25,670
Cont/WD		-104
Par	23,783,528	23,815,448
Book Value	23,767,584	23,802,076
Cost Value	23,798,942	23,820,304

Issuer	% Portfolio
Government of United States	20.8 %
Federal National Mortgage Assoc	15.2 %
Federal Home Loan Mortgage Corp	14.9 %
JP Morgan Chase & Co	8.4 %
Federal Farm Credit Bank	7.5 %
Federal Home Loan Bank	5.2 %
Berkshire Hathaway	4.2 %
Honda ABS	2.9 %
	<b>79.3 %</b>

SECTOR ALLOCATION

MATURITY DISTRIBUTION

CREDIT QUALITY (S&P)



PERFORMANCE REVIEW

Total Rate of Return As of 5/31/2016	Current Month	Latest 3 Months	Year To Date	1 Yr	Annualized			7/31/2013	Since 7/31/2013
					3 Yrs	5 Yrs	10 Yrs		
City of Imperial Beach	-0.06 %	0.26 %	1.03 %	1.07 %	N/A	N/A	N/A	1.03 %	2.96 %
BAML 1-3 Yr US Treasury Index	-0.11 %	0.10 %	0.83 %	0.73 %	N/A	N/A	N/A	0.77 %	2.20 %



City of Imperial Beach  
May 31, 2016

**COMPLIANCE WITH INVESTMENT POLICY**

*Assets managed by Chandler Asset Management are in full compliance with State law and the City's investment policy.*

Category	Standard	Comment
Treasury Issues	No limitations	Complies
Federal Agencies	20% max callable notes	Complies
Municipal Securities	"A" rated; 5% max per issuer	Complies
Banker's Acceptances	"A-1" rated; "A"-rated issuer; 40% maximum; 5% max per issuer; <180 days maturity	Complies
Commercial Paper	"A-1" rated; "A"-rated issuer; 25% maximum; 5% max per issuer; <270 days maturity	Complies
Medium Term Notes	"A" rated; 30% maximum; 5% max per issuer; 5 years maximum maturity	Complies*
Negotiable Certificates of Deposit	"A" or "A-1" rated issuers; 30% maximum; 5% max per issuer; 5 years max maturity	Complies
Bank/Time Deposits	20% maximum; 5% max per issuer; FDIC Insured or Collateralized	Complies
Mortgage Pass-throughs, CMOs and Asset Backed Securities	"AA"-rated issue; "A"-rated issuer; 20% maximum; 5% max per ABS issuer	Complies
Repurchase Agreements	1 year maximum maturity	Complies
Money Market Mutual Funds	"AAA" rated or SEC adviser; 20% maximum; 10% max per fund	Complies
Local Government Investment Pools	not used by adviser	Complies
Local Agency Investment Fund	\$50 million per account	Complies
Weighted Average Maturity	3 years	Complies
Maximum Maturity	5 years	Complies

\*JP Morgan Chase represents 8.4% of the portfolio and is rated A3/A; however, it was purchased prior to November 2012.



### Reconciliation Summary

As of 5/31/2016

BOOK VALUE RECONCILIATION	
<b>Beginning Book Value</b>	<b>\$23,767,583.70</b>
<b>Acquisition</b>	
+ Security Purchases	\$673,076.68
+ Money Market Fund Purchases	\$592,603.93
+ Money Market Contributions	\$0.00
+ Security Contributions	\$0.00
+ Security Transfers	\$0.00
<b>Total Acquisitions</b>	<b>\$1,265,680.61</b>
<b>Dispositions</b>	
- Security Sales	\$125,288.75
- Money Market Fund Sales	\$674,799.18
- MMF Withdrawals	\$104.17
- Security Withdrawals	\$0.00
- Security Transfers	\$0.00
- Other Dispositions	\$0.00
- Maturities	\$350,000.00
- Calls	\$0.00
- Principal Paydowns	\$80,780.63
<b>Total Dispositions</b>	<b>\$1,230,972.73</b>
<b>Amortization/Accretion</b>	
+/- Net Accretion	(\$496.12)
	(\$496.12)
<b>Gain/Loss on Dispositions</b>	
+/- Realized Gain/Loss	\$280.04
	\$280.04
<b>Ending Book Value</b>	<b>\$23,802,075.50</b>

CASH TRANSACTION SUMMARY	
<b>BEGINNING BALANCE</b>	<b>\$107,088.09</b>
<b>Acquisition</b>	
Contributions	\$0.00
Security Sale Proceeds	\$125,288.75
Accrued Interest Received	\$267.36
Interest Received	\$36,266.50
Dividend Received	\$0.69
Principal on Maturities	\$350,000.00
Interest on Maturities	\$0.00
Calls/Redemption (Principal)	\$0.00
Interest from Calls/Redemption	\$0.00
Principal Paydown	\$80,780.63
<b>Total Acquisitions</b>	<b>\$592,603.93</b>
<b>Disposition</b>	
Withdrawals	\$104.17
Security Purchase	\$673,076.68
Accrued Interest Paid	\$1,722.50
<b>Total Dispositions</b>	<b>\$674,903.35</b>
<b>Ending Book Value</b>	<b>\$24,788.67</b>



Holdings Report

As of 5/31/16

CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
<b>ABS</b>									
89231MAC9	Toyota Auto Receivables Owner 2014-A 0.67% Due 12/15/2017	104,629.20	03/11/2014 0.68 %	104,609.86 104,624.90	99.91 0.92 %	104,536.08 31.16	0.44 % (88.82)	Aaa / AAA NR	1.54 0.35
89231TAB6	Toyota Auto Receivables Owner 2015-C 0.92% Due 2/15/2018	126,666.17	08/18/2015 0.82 %	126,655.99 126,659.14	100.00 0.92 %	126,663.76 51.79	0.53 % 4.62	Aaa / AAA NR	1.71 0.40
43814GAC4	Honda Auto Receivables 2014-2 A3 0.77% Due 3/19/2018	129,465.23	05/13/2014 0.32 %	129,449.67 129,460.23	99.91 0.95 %	129,351.69 36.00	0.54 % (108.54)	Aaa / AAA NR	1.80 0.48
47787VAC5	John Deere Owner Trust 2014-A A3 0.92% Due 4/16/2018	165,816.25	04/02/2014 0.87 %	165,789.68 165,808.58	99.96 1.00 %	165,753.07 67.80	0.69 % (55.51)	Aaa / NR AAA	1.88 0.48
43814HAC2	Honda Auto Receivables 2014-3 A3 0.88% Due 6/15/2018	165,608.28	08/12/2014 0.80 %	165,576.33 165,595.95	99.96 0.94 %	165,549.16 64.77	0.69 % (46.79)	NR / AAA AAA	2.04 0.54
161571GC2	Chase CHAIT Pool #2013-A8 1.01% Due 10/15/2018	195,000.00	09/03/2015 0.95 %	195,266.60 195,203.06	100.07 0.81 %	195,140.01 87.53	0.82 % (63.05)	Aaa / AAA AAA	2.38 0.37
47788MAB6	John Deere Owner Trust 2016-A A2 1.15% Due 10/15/2018	265,000.00	02/23/2016 1.15 %	264,999.21 264,999.29	100.00 1.15 %	265,001.86 135.44	1.11 % 2.57	Aaa / NR AAA	2.38 0.87
477877AD6	John Deere Owner Trust 2014-B A3 1.07% Due 11/15/2018	258,473.74	Various 0.90 %	258,502.02 258,496.14	99.98 1.09 %	258,432.91 122.91	1.08 % (63.23)	Aaa / NR AAA	2.46 0.65
89236WAC2	Toyota Auto Receivables Owner 2015-A 1.12% Due 2/15/2019	230,000.00	02/24/2015 0.96 %	229,965.22 229,979.89	100.02 1.10 %	230,038.87 114.49	0.96 % 58.98	Aaa / AAA NR	2.71 0.97
43813NAC0	Honda Auto Receivables 2015-2 A3 1.04% Due 2/21/2019	280,000.00	05/13/2015 1.05 %	279,957.02 279,968.85	99.97 1.07 %	279,910.96 80.89	1.17 % (57.89)	NR / AAA AAA	2.73 1.08
43814QAC2	Honda Auto Receivables 2016-2 A3 1.39% Due 4/15/2020	130,000.00	05/24/2016 1.40 %	129,997.48 129,997.48	100.00 1.40 %	129,997.53 5.02	0.54 % 0.05	Aaa / NR AAA	3.88 2.01
<b>Total ABS</b>		<b>2,050,658.87</b>	<b>0.93 %</b>	<b>2,050,769.08</b> <b>2,050,793.51</b>	<b>1.04 %</b>	<b>2,050,375.90</b> <b>797.80</b>	<b>8.57 %</b> <b>(417.61)</b>	<b>Aaa / AAA</b> <b>Aaa</b>	<b>2.38</b> <b>0.77</b>

<b>AGENCY</b>									
3133ECWV2	FFCB Note 0.875% Due 12/7/2016	500,000.00	08/07/2013 0.87 %	500,130.00 500,020.19	100.15 0.59 %	500,735.50 2,114.58	2.10 % 715.31	Aaa / AA+ AAA	0.52 0.51
3135G0GY3	FNMA Note 1.25% Due 1/30/2017	290,000.00	Various 0.85 %	292,981.88 290,759.54	100.39 0.67 %	291,121.44 1,218.40	1.22 % 361.90	Aaa / AA+ AAA	0.67 0.66
3137EADC0	FHLMC Note 1% Due 3/8/2017	375,000.00	07/26/2013 0.99 %	375,120.00 375,025.49	100.21 0.73 %	375,775.50 864.58	1.57 % 750.01	Aaa / AA+ AAA	0.77 0.76
3137EADF3	FHLMC Note 1.25% Due 5/12/2017	500,000.00	08/07/2013 1.07 %	503,265.00 500,820.41	100.43 0.80 %	502,134.00 329.86	2.10 % 1,313.59	Aaa / AA+ AAA	0.95 0.94
3137EADH9	FHLMC Note 1% Due 6/29/2017	190,000.00	01/29/2015 0.72 %	191,271.10 190,567.02	100.23 0.78 %	190,439.47 802.22	0.80 % (127.55)	Aaa / AA+ AAA	1.08 1.07
3135G0MZ3	FNMA Note 0.875% Due 8/28/2017	500,000.00	03/06/2014 1.00 %	497,800.00 499,215.28	100.10 0.79 %	500,499.00 1,130.21	2.09 % 1,283.72	Aaa / AA+ AAA	1.24 1.23
3137EADL0	FHLMC Note 1% Due 9/29/2017	500,000.00	07/31/2014 1.19 %	497,116.50 498,790.23	100.23 0.83 %	501,145.50 861.11	2.10 % 2,355.27	Aaa / AA+ AAA	1.33 1.31



Holdings Report

As of 5/31/16

CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
<b>AGENCY</b>									
3133EDDV1	FFCB Note 1.16% Due 10/23/2017	185,000.00	01/29/2015 0.87 %	186,443.00 185,736.70	100.36 0.90 %	185,666.56 226.52	0.78 % (70.14)	Aaa / AA+ AAA	1.40 1.38
3133EEQM5	FFCB Note 1.11% Due 2/20/2018	510,000.00	08/28/2015 0.94 %	512,065.50 511,437.17	100.33 0.92 %	511,666.68 1,588.23	2.14 % 229.51	Aaa / AA+ AAA	1.73 1.70
3137EADP1	FHLMC Note 0.875% Due 3/7/2018	510,000.00	03/06/2014 1.29 %	501,677.31 506,331.41	99.89 0.94 %	509,436.45 1,041.25	2.13 % 3,105.04	Aaa / AA+ AAA	1.77 1.75
3130A4GJ5	FHLB Note 1.125% Due 4/25/2018	500,000.00	05/27/2015 1.02 %	501,467.00 500,956.38	100.33 0.95 %	501,632.50 562.50	2.10 % 676.12	Aaa / AA+ AAA	1.90 1.87
3135G0WJ8	FNMA Note 0.875% Due 5/21/2018	500,000.00	Various 1.44 %	490,030.70 494,638.16	99.86 0.95 %	499,280.50 121.53	2.09 % 4,642.34	Aaa / AA+ AAA	1.97 1.95
3135G0E33	FNMA Note 1.125% Due 7/20/2018	500,000.00	Various 1.20 %	498,934.27 499,263.94	100.35 0.96 %	501,747.00 2,046.87	2.10 % 2,483.06	Aaa / AA+ AAA	2.14 2.10
3135G0E58	FNMA Note 1.125% Due 10/19/2018	495,000.00	Various 1.14 %	494,705.15 494,785.68	100.34 0.98 %	496,667.16 649.69	2.08 % 1,881.48	Aaa / AA+ AAA	2.39 2.34
3135G0G72	FNMA Note 1.125% Due 12/14/2018	515,000.00	10/30/2015 1.17 %	514,232.65 514,375.05	100.22 1.04 %	516,155.66 2,687.66	2.17 % 1,780.61	Aaa / AA+ AAA	2.54 2.48
3135G0H63	FNMA Note 1.375% Due 1/28/2019	500,000.00	01/06/2016 1.39 %	499,835.00 499,856.44	100.82 1.06 %	504,102.50 2,348.96	2.11 % 4,246.06	Aaa / AA+ AAA	2.66 2.59
3133782M2	FHLB Note 1.5% Due 3/8/2019	500,000.00	02/09/2016 0.99 %	507,710.00 506,940.37	101.06 1.11 %	505,296.50 1,729.17	2.12 % (1,643.87)	Aaa / AA+ AAA	2.77 2.70
3137EADZ9	FHLMC Note 1.125% Due 4/15/2019	475,000.00	03/18/2016 1.14 %	474,843.25 474,853.33	100.00 1.12 %	475,020.90 1,039.06	1.99 % 167.57	Aaa / AA+ AAA	2.87 2.81
313379EE5	FHLB Note 1.625% Due 6/14/2019	240,000.00	05/20/2016 1.14 %	243,499.20 243,471.01	101.49 1.12 %	243,583.92 1,809.17	1.02 % 112.91	Aaa / AA+ AAA	3.04 2.94
3133EFW52	FFCB Note 1.15% Due 7/1/2019	600,000.00	04/25/2016 1.13 %	600,408.00 600,395.35	100.00 1.15 %	600,005.40 1,150.00	2.51 % (389.95)	Aaa / AA+ AAA	3.08 3.01
3137EADK2	FHLMC Note 1.25% Due 8/1/2019	500,000.00	04/29/2015 1.40 %	496,880.00 497,677.58	100.35 1.14 %	501,754.50 2,083.33	2.10 % 4,076.92	Aaa / AA+ AAA	3.17 3.08
3137EADM8	FHLMC Note 1.25% Due 10/2/2019	500,000.00	05/27/2015 1.51 %	494,500.00 495,781.49	100.15 1.20 %	500,734.00 1,024.31	2.10 % 4,952.51	Aaa / AA+ AAA	3.34 3.25
3135G0ZY2	FNMA Note 1.75% Due 11/26/2019	325,000.00	07/31/2015 1.50 %	328,447.28 327,779.22	101.89 1.19 %	331,148.03 78.99	1.38 % 3,368.81	Aaa / AA+ AAA	3.49 3.38
<b>Total Agency</b>		<b>10,210,000.00</b>	<b>1.15 %</b>	<b>10,203,362.79</b> <b>10,209,477.44</b>	<b>0.96 %</b>	<b>10,245,748.67</b> <b>27,508.20</b>	<b>42.90 %</b> <b>36,271.23</b>	<b>Aaa / AA+</b> <b>Aaa</b>	<b>2.09</b> <b>2.04</b>
<b>MONEY MARKET FUND FI</b>									
31846V203	First American Govt Obligation Fund	24,788.67	Various 0.00 %	24,788.67 24,788.67	1.00 0.00 %	24,788.67 0.00	0.10 % 0.00	Aaa / AAA NR	0.00 0.00
<b>Total Money Market Fund FI</b>		<b>24,788.67</b>	<b>N/A</b>	<b>24,788.67</b> <b>24,788.67</b>	<b>0.00 %</b>	<b>24,788.67</b> <b>0.00</b>	<b>0.10 %</b> <b>0.00</b>	<b>Aaa / AAA</b> <b>NR</b>	<b>0.00</b> <b>0.00</b>



Holdings Report

As of 5/31/16

CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
<b>US CORPORATE</b>									
88579YAD3	3M Co. Note 1.375% Due 9/29/2016	350,000.00	08/07/2013 0.83 %	355,827.50 350,611.28	100.21 0.73 %	350,732.90 828.82	1.47 % 121.62	A1 / AA- NR	0.33 0.33
458140AH3	Intel Corp Note 1.95% Due 10/1/2016	285,000.00	12/19/2013 0.79 %	294,014.55 286,086.73	100.40 0.75 %	286,130.31 926.25	1.20 % 43.58	A1 / A+ A+	0.34 0.33
084670BD9	Berkshire Hathaway Note 1.9% Due 1/31/2017	1,000,000.00	04/11/2012 1.61 %	1,013,489.00 1,001,874.33	100.70 0.85 %	1,006,972.00 6,386.11	4.23 % 5,097.67	Aa2 / AA A+	0.67 0.66
48125VLC2	JP Morgan Chase Floating Rate Note 1.548% Due 2/6/2017	2,000,000.00	02/01/2012 1.55 %	2,000,000.00 2,000,000.00	100.55 0.74 %	2,010,952.00 1,977.36	8.41 % 10,952.00	A3 / A- NR	0.69 0.18
36962G5W0	General Electric Capital Corp Note 2.3% Due 4/27/2017	300,000.00	04/25/2014 1.19 %	309,714.00 302,932.86	101.24 0.93 %	303,706.50 651.67	1.27 % 773.64	A1 / AA+ NR	0.91 0.90
91159HHD5	US Bancorp Callable Note Cont 4/15/2017 1.65% Due 5/15/2017	300,000.00	04/29/2014 1.19 %	304,026.00 301,184.34	100.52 1.04 %	301,566.00 220.00	1.26 % 381.66	A1 / A+ AA	0.96 0.87
94974BFG0	Wells Fargo Corp Note 1.5% Due 1/16/2018	300,000.00	09/09/2014 1.64 %	298,596.00 299,318.65	100.23 1.36 %	300,686.40 1,687.50	1.26 % 1,367.75	A2 / A AA-	1.63 1.59
459200HZ7	IBM Corp Note 1.125% Due 2/6/2018	310,000.00	02/03/2015 1.23 %	309,054.50 309,469.45	100.14 1.04 %	310,427.80 1,114.06	1.30 % 958.35	Aa3 / AA- A+	1.69 1.66
808513AK1	Charles Schwab Corp Callable Note Cont 2/10/2018 1.5% Due 3/10/2018	315,000.00	Various 1.50 %	314,969.60 314,990.80	100.59 1.14 %	316,861.02 1,063.13	1.33 % 1,870.22	A2 / A A	1.78 1.66
24422ESB6	John Deere Capital Corp Note 1.3% Due 3/12/2018	115,000.00	12/03/2014 1.55 %	114,088.05 114,502.64	100.18 1.20 %	115,208.84 328.07	0.48 % 706.20	A2 / A NR	1.78 1.75
747525AG8	Qualcomm Inc Note 1.4% Due 5/18/2018	370,000.00	Various 1.45 %	369,416.00 369,617.28	100.45 1.17 %	371,670.18 158.28	1.55 % 2,052.90	A1 / A+ NR	1.96 1.93
166764BA7	Chevron Corp Note 1.79% Due 11/16/2018	310,000.00	11/09/2015 1.79 %	310,000.00 310,000.00	100.82 1.45 %	312,535.80 231.21	1.31 % 2,535.80	Aa2 / AA- NR	2.46 2.40
037833BQ2	Apple Inc Note 1.7% Due 2/22/2019	300,000.00	02/16/2016 1.71 %	299,949.00 299,953.61	100.96 1.34 %	302,867.40 1,388.33	1.27 % 2,913.79	Aa1 / AA+ NR	2.73 2.65
89236TDE2	Toyota Motor Credit Corp Note 1.4% Due 5/20/2019	300,000.00	05/17/2016 1.45 %	299,580.00 299,584.60	99.88 1.44 %	299,649.00 128.33	1.25 % 64.40	Aa3 / AA- A	2.97 2.90
<b>Total US Corporate</b>		<b>6,555,000.00</b>	<b>1.45 %</b>	<b>6,592,724.20</b> <b>6,560,126.57</b>	<b>0.97 %</b>	<b>6,589,966.15</b> <b>17,089.12</b>	<b>27.59 %</b> <b>29,839.58</b>	<b>A1 / A+</b> <b>A+</b>	<b>1.19</b> <b>1.01</b>
<b>US TREASURY</b>									
912828TW0	US Treasury Note 0.75% Due 10/31/2017	500,000.00	09/11/2014 1.14 %	493,946.99 497,266.89	99.92 0.81 %	499,590.00 326.09	2.09 % 2,323.11	Aaa / AA+ AAA	1.42 1.40
912828UJ7	US Treasury Note 0.875% Due 1/31/2018	500,000.00	10/29/2014 1.01 %	497,775.12 498,860.43	100.06 0.84 %	500,293.00 1,466.35	2.10 % 1,432.57	Aaa / AA+ AAA	1.67 1.65
912828UR9	US Treasury Note 0.75% Due 2/28/2018	500,000.00	12/04/2014 1.09 %	494,611.05 497,093.34	99.82 0.86 %	499,082.00 947.69	2.09 % 1,988.66	Aaa / AA+ AAA	1.75 1.73



### Holdings Report

As of 5/31/16

CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
<b>US TREASURY</b>									
912828RH5	US Treasury Note 1.375% Due 9/30/2018	500,000.00	12/04/2014 1.28 %	501,759.49 501,073.35	101.02 0.93 %	505,097.50 1,164.62	2.11 % 4,024.15	Aaa / AA+ AAA	2.33 2.29
912828WD8	US Treasury Note 1.25% Due 10/31/2018	500,000.00	10/29/2014 1.30 %	499,005.58 499,400.08	100.71 0.95 %	503,574.00 543.48	2.11 % 4,173.92	Aaa / AA+ AAA	2.42 2.37
912828SX9	US Treasury Note 1.125% Due 5/31/2019	495,000.00	09/29/2015 1.14 %	494,788.96 494,827.57	100.30 1.02 %	496,469.66 15.22	2.07 % 1,642.09	Aaa / AA+ AAA	3.00 2.94
912828UB4	US Treasury Note 1% Due 11/30/2019	500,000.00	10/29/2015 1.37 %	492,736.05 493,782.80	99.56 1.13 %	497,812.50 13.66	2.08 % 4,029.70	Aaa / AA+ AAA	3.50 3.43
912828UL2	US Treasury Note 1.375% Due 1/31/2020	500,000.00	01/06/2016 1.55 %	496,525.11 496,866.75	100.73 1.17 %	503,652.50 2,304.26	2.11 % 6,785.75	Aaa / AA+ AAA	3.67 3.55
912828UV0	US Treasury Note 1.125% Due 3/31/2020	500,000.00	02/09/2016 1.05 %	501,446.99 501,339.73	99.75 1.19 %	498,730.50 952.87	2.09 % (2,609.23)	Aaa / AA+ AAA	3.84 3.73
912828VA5	US Treasury Note 1.125% Due 4/30/2020	480,000.00	01/28/2016 1.32 %	476,064.11 476,378.37	99.64 1.22 %	478,256.16 465.00	2.00 % 1,877.79	Aaa / AA+ AAA	3.92 3.82
<b>Total US Treasury</b>		<b>4,975,000.00</b>	<b>1.23 %</b>	<b>4,948,659.45</b> <b>4,956,889.31</b>	<b>1.01 %</b>	<b>4,982,557.82</b> <b>8,199.24</b>	<b>20.84 %</b> <b>25,668.51</b>	<b>Aaa / AA+</b> <b>Aaa</b>	<b>2.75</b> <b>2.69</b>
<b>TOTAL PORTFOLIO</b>		<b>23,815,447.54</b>	<b>1.23 %</b>	<b>23,820,304.19</b> <b>23,802,075.50</b>	<b>0.98 %</b>	<b>23,893,437.21</b> <b>53,594.36</b>	<b>100.00 %</b> <b>91,361.71</b>	<b>Aa1 / AA</b> <b>Aaa</b>	<b>2.00</b> <b>1.78</b>
<b>TOTAL MARKET VALUE PLUS ACCRUED</b>						<b>23,947,031.57</b>			



Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
<b>ACQUISITIONS</b>										
Purchase	05/02/2016	31846V203	0.69	First American Govt Obligation Fund	1.000		0.69	0.00	0.69	0.00
Purchase	05/08/2016	31846V203	9,632.01	First American Govt Obligation Fund	1.000		9,632.01	0.00	9,632.01	0.00
Purchase	05/12/2016	31846V203	3,125.00	First American Govt Obligation Fund	1.000		3,125.00	0.00	3,125.00	0.00
Purchase	05/15/2016	31846V203	2,475.00	First American Govt Obligation Fund	1.000		2,475.00	0.00	2,475.00	0.00
Purchase	05/16/2016	31846V203	2,759.09	First American Govt Obligation Fund	1.000		2,759.09	0.00	2,759.09	0.00
Purchase	05/16/2016	31846V203	164.13	First American Govt Obligation Fund	1.000		164.13	0.00	164.13	0.00
Purchase	05/16/2016	31846V203	14,478.91	First American Govt Obligation Fund	1.000		14,478.91	0.00	14,478.91	0.00
Purchase	05/16/2016	31846V203	6,762.56	First American Govt Obligation Fund	1.000		6,762.56	0.00	6,762.56	0.00
Purchase	05/16/2016	31846V203	20,386.48	First American Govt Obligation Fund	1.000		20,386.48	0.00	20,386.48	0.00
Purchase	05/16/2016	31846V203	253.96	First American Govt Obligation Fund	1.000		253.96	0.00	253.96	0.00
Purchase	05/16/2016	31846V203	13,238.93	First American Govt Obligation Fund	1.000		13,238.93	0.00	13,238.93	0.00
Purchase	05/16/2016	31846V203	13,910.51	First American Govt Obligation Fund	1.000		13,910.51	0.00	13,910.51	0.00
Purchase	05/16/2016	31846V203	214.67	First American Govt Obligation Fund	1.000		214.67	0.00	214.67	0.00
Purchase	05/18/2016	31846V203	12,778.83	First American Govt Obligation Fund	1.000		12,778.83	0.00	12,778.83	0.00
Purchase	05/19/2016	31846V203	3,718.75	First American Govt Obligation Fund	1.000		3,718.75	0.00	3,718.75	0.00
Purchase	05/19/2016	31846V203	350,000.00	First American Govt Obligation Fund	1.000		350,000.00	0.00	350,000.00	0.00
Purchase	05/20/2016	31846V203	2,590.00	First American Govt Obligation Fund	1.000		2,590.00	0.00	2,590.00	0.00
Purchase	05/20/2016	89236TDE2	300,000.00	Toyota Motor Credit Corp Note 1.4% Due 5/20/2019	99.860	1.45 %	299,580.00	0.00	299,580.00	0.00
Purchase	05/21/2016	31846V203	2,187.50	First American Govt Obligation Fund	1.000		2,187.50	0.00	2,187.50	0.00
Purchase	05/23/2016	313379EE5	240,000.00	FHLB Note 1.625% Due 6/14/2019	101.458	1.14 %	243,499.20	1,722.50	245,221.70	0.00
Purchase	05/23/2016	31846V203	242.67	First American Govt Obligation Fund	1.000		242.67	0.00	242.67	0.00
Purchase	05/25/2016	31846V203	125,556.11	First American Govt Obligation Fund	1.000		125,556.11	0.00	125,556.11	0.00
Purchase	05/26/2016	31846V203	2,843.75	First American Govt Obligation Fund	1.000		2,843.75	0.00	2,843.75	0.00
Purchase	05/31/2016	31846V203	5,284.38	First American Govt Obligation Fund	1.000		5,284.38	0.00	5,284.38	0.00
Purchase	05/31/2016	43814QAC2	130,000.00	Honda Auto Receivables 2016-2 A3 1.39% Due 4/15/2020	99.998	1.40 %	129,997.48	0.00	129,997.48	0.00
	<b>Subtotal</b>		<b>1,262,603.93</b>				<b>1,265,680.61</b>	<b>1,722.50</b>	<b>1,267,403.11</b>	<b>0.00</b>



Transaction Ledger

4/30/16 Thru 5/31/16

Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
<b>ACQUISITIONS</b>										
Short Sale	05/20/2016	31846V203	-299,580.00	First American Govt Obligation Fund	1.000		-299,580.00	0.00	-299,580.00	0.00
		<b>Subtotal</b>	<b>-299,580.00</b>				<b>-299,580.00</b>	<b>0.00</b>	<b>-299,580.00</b>	<b>0.00</b>
<b>TOTAL ACQUISITIONS</b>			<b>963,023.93</b>				<b>966,100.61</b>	<b>1,722.50</b>	<b>967,823.11</b>	<b>0.00</b>
<b>DISPOSITIONS</b>										
Closing Purchase	05/20/2016	31846V203	-299,580.00	First American Govt Obligation Fund	1.000		-299,580.00	0.00	-299,580.00	0.00
		<b>Subtotal</b>	<b>-299,580.00</b>				<b>-299,580.00</b>	<b>0.00</b>	<b>-299,580.00</b>	<b>0.00</b>
Sale	05/20/2016	31846V203	299,580.00	First American Govt Obligation Fund	1.000		299,580.00	0.00	299,580.00	0.00
Sale	05/23/2016	31846V203	245,221.70	First American Govt Obligation Fund	1.000		245,221.70	0.00	245,221.70	0.00
Sale	05/25/2016	3137EADC0	125,000.00	FHLMC Note 1% Due 3/8/2017	100.231	0.70 %	125,288.75	267.36	125,556.11	280.04
Sale	05/31/2016	31846V203	129,997.48	First American Govt Obligation Fund	1.000		129,997.48	0.00	129,997.48	0.00
		<b>Subtotal</b>	<b>799,799.18</b>				<b>800,087.93</b>	<b>267.36</b>	<b>800,355.29</b>	<b>280.04</b>
Paydown	05/15/2016	161571GC2	0.00	Chase CHAIT Pool #2013-A8 1.01% Due 10/15/2018	100.000		0.00	164.13	164.13	0.00
Paydown	05/15/2016	43814HAC2	14,346.94	Honda Auto Receivables 2014-3 A3 0.88% Due 6/15/2018	100.000		14,346.94	131.97	14,478.91	0.00
Paydown	05/15/2016	477877AD6	6,526.26	John Deere Owner Trust 2014-B A3 1.07% Due 11/15/2018	100.000		6,526.26	236.30	6,762.56	0.00
Paydown	05/15/2016	47787VAC5	20,243.83	John Deere Owner Trust 2014-A A3 0.92% Due 4/16/2018	100.000		20,243.83	142.65	20,386.48	0.00
Paydown	05/15/2016	47788MAB6	0.00	John Deere Owner Trust 2016-A A2 1.15% Due 10/15/2018	100.000		0.00	253.96	253.96	0.00
Paydown	05/15/2016	89231MAC9	13,173.16	Toyota Auto Receivables Owner 2014-A 0.67% Due 12/15/2017	100.000		13,173.16	65.77	13,238.93	0.00
Paydown	05/15/2016	89231TAB6	13,802.82	Toyota Auto Receivables Owner 2015-C 0.92% Due 2/15/2018	100.000		13,802.82	107.69	13,910.51	0.00
Paydown	05/15/2016	89236WAC2	0.00	Toyota Auto Receivables Owner 2015-A 1.12% Due 2/15/2019	100.000		0.00	214.67	214.67	0.00



Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
<b>DISPOSITIONS</b>										
Paydown	05/18/2016	43814GAC4	12,687.62	Honda Auto Receivables 2014-2 A3 0.77% Due 3/19/2018	100.000		12,687.62	91.21	12,778.83	0.00
Paydown	05/23/2016	43813NAC0	0.00	Honda Auto Receivables 2015-2 A3 1.04% Due 2/21/2019	100.000		0.00	242.67	242.67	0.00
		<b>Subtotal</b>	<b>80,780.63</b>				<b>80,780.63</b>	<b>1,651.02</b>	<b>82,431.65</b>	<b>0.00</b>
Maturity	05/19/2016	38259PAC6	350,000.00	Google Inc Note 2.125% Due 5/19/2016	100.000		350,000.00	0.00	350,000.00	0.00
		<b>Subtotal</b>	<b>350,000.00</b>				<b>350,000.00</b>	<b>0.00</b>	<b>350,000.00</b>	<b>0.00</b>
Security Withdrawal	05/25/2016	31846V203	104.17	First American Govt Obligation Fund	1.000		104.17	0.00	104.17	0.00
		<b>Subtotal</b>	<b>104.17</b>				<b>104.17</b>	<b>0.00</b>	<b>104.17</b>	<b>0.00</b>
<b>TOTAL DISPOSITIONS</b>			<b>931,103.98</b>				<b>931,392.73</b>	<b>1,918.38</b>	<b>933,311.11</b>	<b>280.04</b>

<b>OTHER TRANSACTIONS</b>										
Interest	05/08/2016	48125VLC2	2,000,000.00	JP Morgan Chase Floating Rate Note 1.548% Due 2/6/2017	0.000		9,632.01	0.00	9,632.01	0.00
Interest	05/12/2016	3137EADF3	500,000.00	FHLMC Note 1.25% Due 5/12/2017	0.000		3,125.00	0.00	3,125.00	0.00
Interest	05/15/2016	91159HHD5	300,000.00	US Bancorp Callable Note Cont 4/15/2017 1.65% Due 5/15/2017	0.000		2,475.00	0.00	2,475.00	0.00
Interest	05/16/2016	166764BA7	310,000.00	Chevron Corp Note 1.79% Due 11/16/2018	0.000		2,759.09	0.00	2,759.09	0.00
Interest	05/19/2016	38259PAC6	350,000.00	Google Inc Note 2.125% Due 5/19/2016	0.000		3,718.75	0.00	3,718.75	0.00
Interest	05/20/2016	747525AG8	370,000.00	Qualcomm Inc Note 1.4% Due 5/18/2018	0.000		2,590.00	0.00	2,590.00	0.00
Interest	05/21/2016	3135G0WJ8	500,000.00	FNMA Note 0.875% Due 5/21/2018	0.000		2,187.50	0.00	2,187.50	0.00
Interest	05/26/2016	3135G0ZY2	325,000.00	FNMA Note 1.75% Due 11/26/2019	0.000		2,843.75	0.00	2,843.75	0.00
Interest	05/31/2016	912828SX9	495,000.00	US Treasury Note 1.125% Due 5/31/2019	0.000		2,784.38	0.00	2,784.38	0.00
Interest	05/31/2016	912828UB4	500,000.00	US Treasury Note 1% Due 11/30/2019	0.000		2,500.00	0.00	2,500.00	0.00
		<b>Subtotal</b>	<b>5,650,000.00</b>				<b>34,615.48</b>	<b>0.00</b>	<b>34,615.48</b>	<b>0.00</b>



### Transaction Ledger

4/30/16 Thru 5/31/16

Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
<b>OTHER TRANSACTIONS</b>										
Dividend	05/02/2016	31846V203	107,088.09	First American Govt Obligation Fund	0.000		0.69	0.00	0.69	0.00
	<b>Subtotal</b>		<b>107,088.09</b>				<b>0.69</b>	<b>0.00</b>	<b>0.69</b>	<b>0.00</b>
<b>TOTAL OTHER TRANSACTIONS</b>			<b>5,757,088.09</b>				<b>34,616.17</b>	<b>0.00</b>	<b>34,616.17</b>	<b>0.00</b>



Income Earned

4/30/16 Thru 5/31/16

CUSIP	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Unreal G/L Total Income
<b>Fixed Income</b>						
037833BQ2	Apple Inc Note 1.7% Due 02/22/2019	02/16/2016 02/23/2016 300,000.00	299,952.17 0.00 0.00 299,953.61	963.33 0.00 1,388.33 425.00	1.44 0.00 1.44 426.44	0.00 0.00 0.00 426.44
084670BD9	Berkshire Hathaway Note 1.9% Due 01/31/2017	04/11/2012 04/11/2012 1,000,000.00	1,002,112.46 0.00 0.00 1,001,874.33	4,802.78 0.00 6,386.11 1,583.33	0.00 238.13 (238.13) 1,345.20	0.00 0.00 0.00 1,345.20
161571GC2	Chase CHAIT Pool #2013-A8 1.01% Due 10/15/2018	09/03/2015 09/04/2015 195,000.00	195,210.33 0.00 0.00 195,203.06	87.53 164.13 87.53 164.13	0.00 7.27 (7.27) 156.86	0.00 0.00 0.00 156.86
166764BA7	Chevron Corp Note 1.79% Due 11/16/2018	11/09/2015 11/17/2015 310,000.00	310,000.00 0.00 0.00 310,000.00	2,527.88 2,759.09 231.21 462.42	0.00 0.00 0.00 462.42	0.00 0.00 0.00 462.42
24422ESB6	John Deere Capital Corp Note 1.3% Due 03/12/2018	12/03/2014 12/08/2014 115,000.00	114,478.89 0.00 0.00 114,502.64	203.49 0.00 328.07 124.58	23.75 0.00 23.75 148.33	0.00 0.00 0.00 148.33
3130A4GJ5	FHLB Note 1.125% Due 04/25/2018	05/27/2015 05/28/2015 500,000.00	500,999.16 0.00 0.00 500,956.38	93.75 0.00 562.50 468.75	0.00 42.78 (42.78) 425.97	0.00 0.00 0.00 425.97
3133782M2	FHLB Note 1.5% Due 03/08/2019	02/09/2016 02/10/2016 500,000.00	507,153.40 0.00 0.00 506,940.37	1,104.17 0.00 1,729.17 625.00	0.00 213.03 (213.03) 411.97	0.00 0.00 0.00 411.97
313379EE5	FHLB Note 1.625% Due 06/14/2019	05/20/2016 05/23/2016 240,000.00	0.00 243,499.20 0.00 243,471.01	0.00 (1,722.50) 1,809.17 86.67	0.00 28.19 (28.19) 58.48	0.00 0.00 0.00 58.48
3133ECWV2	FFCB Note 0.875% Due 12/07/2016	08/07/2013 08/08/2013 500,000.00	500,023.50 0.00 0.00 500,020.19	1,750.00 0.00 2,114.58 364.58	0.00 3.31 (3.31) 361.27	0.00 0.00 0.00 361.27
3133EDDV1	FFCB Note 1.16% Due 10/23/2017	01/29/2015 01/30/2015 185,000.00	185,781.56 0.00 0.00 185,736.70	47.69 0.00 226.52 178.83	0.00 44.86 (44.86) 133.97	0.00 0.00 0.00 133.97



Income Earned

4/30/16 Thru 5/31/16

CUSIP	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Unreal G/L Total Income
3133EEQM5	FFCB Note 1.11% Due 02/20/2018	08/28/2015 08/31/2015 510,000.00	511,508.00 0.00 0.00 511,437.17	1,116.48 0.00 1,588.23 471.75	0.00 70.83 (70.83) 400.92	0.00 0.00 400.92
3133EFW52	FFCB Note 1.15% Due 07/01/2019	04/25/2016 04/26/2016 600,000.00	600,406.24 0.00 0.00 600,395.35	575.00 0.00 1,150.00 575.00	0.00 10.89 (10.89) 564.11	0.00 0.00 564.11
3135G0E33	FNMA Note 1.125% Due 07/20/2018	Various Various 500,000.00	499,234.64 0.00 0.00 499,263.94	1,578.13 0.00 2,046.87 468.74	29.30 0.00 29.30 498.04	0.00 498.04
3135G0E58	FNMA Note 1.125% Due 10/19/2018	Various Various 495,000.00	494,778.05 0.00 0.00 494,785.68	185.63 0.00 649.69 464.06	14.48 6.85 7.63 471.69	0.00 471.69
3135G0G72	FNMA Note 1.125% Due 12/14/2018	10/30/2015 11/03/2015 515,000.00	514,354.13 0.00 0.00 514,375.05	2,204.84 0.00 2,687.66 482.82	20.92 0.00 20.92 503.74	0.00 503.74
3135G0GY3	FNMA Note 1.25% Due 01/30/2017	Various Various 290,000.00	290,856.44 0.00 0.00 290,759.54	916.32 0.00 1,218.40 302.08	0.00 96.90 (96.90) 205.18	0.00 205.18
3135G0H63	FNMA Note 1.375% Due 01/28/2019	01/06/2016 01/08/2016 500,000.00	499,851.85 0.00 0.00 499,856.44	1,776.04 0.00 2,348.96 572.92	4.59 0.00 4.59 577.51	0.00 577.51
3135G0MZ3	FNMA Note 0.875% Due 08/28/2017	03/06/2014 03/07/2014 500,000.00	499,161.57 0.00 0.00 499,215.28	765.63 0.00 1,130.21 364.58	53.71 0.00 53.71 418.29	0.00 418.29
3135G0WJ8	FNMA Note 0.875% Due 05/21/2018	Various Various 500,000.00	494,406.98 0.00 0.00 494,638.16	1,944.45 2,187.50 121.53 364.58	231.18 0.00 231.18 595.76	0.00 595.76
3135G0ZY2	FNMA Note 1.75% Due 11/26/2019	07/31/2015 07/31/2015 325,000.00	327,846.90 0.00 0.00 327,779.22	2,448.78 2,843.75 78.99 473.96	0.00 67.68 (67.68) 406.28	0.00 406.28
3137EADC0	FHLMC Note 1% Due 03/08/2017	07/26/2013 07/29/2013 375,000.00	500,037.75 0.00 125,008.71 375,025.49	736.11 267.36 864.58 395.83	0.00 3.55 (3.55) 392.28	0.00 392.28



Income Earned

4/30/16 Thru 5/31/16

CUSIP	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Unreal G/L Total Income
3137EADF3	FHLMC Note 1.25% Due 05/12/2017	08/07/2013 08/08/2013 500,000.00	500,894.13 0.00 0.00 500,820.41	2,934.03 3,125.00 329.86 520.83	0.00 73.72 (73.72) 447.11	0.00 447.11
3137EADH9	FHLMC Note 1% Due 06/29/2017	01/29/2015 01/30/2015 190,000.00	190,611.74 0.00 0.00 190,567.02	643.89 0.00 802.22 158.33	0.00 44.72 (44.72) 113.61	0.00 113.61
3137EADK2	FHLMC Note 1.25% Due 08/01/2019	04/29/2015 05/01/2015 500,000.00	497,615.30 0.00 0.00 497,677.58	1,562.50 0.00 2,083.33 520.83	62.28 0.00 62.28 583.11	0.00 583.11
3137EADL0	FHLMC Note 1% Due 09/29/2017	07/31/2014 07/31/2014 500,000.00	498,712.90 0.00 0.00 498,790.23	444.44 0.00 861.11 416.67	77.33 0.00 77.33 494.00	0.00 494.00
3137EADM8	FHLMC Note 1.25% Due 10/02/2019	05/27/2015 05/28/2015 500,000.00	495,674.12 0.00 0.00 495,781.49	503.47 0.00 1,024.31 520.84	107.37 0.00 107.37 628.21	0.00 628.21
3137EADP1	FHLMC Note 0.875% Due 03/07/2018	03/06/2014 03/07/2014 510,000.00	506,154.81 0.00 0.00 506,331.41	669.38 0.00 1,041.25 371.87	176.60 0.00 176.60 548.47	0.00 548.47
3137EADZ9	FHLMC Note 1.125% Due 04/15/2019	03/18/2016 03/21/2016 475,000.00	474,848.99 0.00 0.00 474,853.33	593.75 0.00 1,039.06 445.31	4.34 0.00 4.34 449.65	0.00 449.65
36962G5W0	General Electric Capital Corp Note 2.3% Due 04/27/2017	04/25/2014 04/30/2014 300,000.00	303,208.38 0.00 0.00 302,932.86	76.67 0.00 651.67 575.00	0.00 275.52 (275.52) 299.48	0.00 299.48
38259PAC6	Google Inc Note Due 05/19/2016	07/26/2013 07/31/2013 0.00	350,239.38 0.00 350,000.00 0.00	3,346.88 3,718.75 0.00 371.87	0.00 239.38 (239.38) 132.49	0.00 132.49
43813NAC0	Honda Auto Receivables 2015-2 A3 1.04% Due 02/21/2019	05/13/2015 05/20/2015 280,000.00	279,967.88 0.00 0.00 279,968.85	80.89 242.67 80.89 242.67	0.97 0.00 0.97 243.64	0.00 243.64
43814GAC4	Honda Auto Receivables 2014-2 A3 0.77% Due 03/19/2018	05/13/2014 05/21/2014 129,465.23	142,146.88 0.00 12,687.62 129,460.23	39.53 91.21 36.00 87.68	0.97 0.00 0.97 88.65	0.00 88.65

**Income Earned**  
 4/30/16 Thru 5/31/16

CUSIP	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Unreal G/L Total Income
43814HAC2	Honda Auto Receivables 2014-3 A3 0.88% Due 06/15/2018	08/12/2014 08/20/2014 165,608.28	179,940.81 0.00 14,346.94 165,595.95	70.38 131.97 64.77 126.36	2.08 0.00 2.08 128.44	0.00 128.44
43814QAC2	Honda Auto Receivables 2016-2 A3 1.39% Due 04/15/2020	05/24/2016 05/31/2016 130,000.00	0.00 129,997.48 0.00 129,997.48	0.00 0.00 5.02 5.02	0.00 0.00 0.00 5.02	0.00 5.02
458140AH3	Intel Corp Note 1.95% Due 10/01/2016	12/19/2013 12/24/2013 285,000.00	286,362.87 0.00 0.00 286,086.73	463.13 0.00 926.25 463.12	0.00 276.14 (276.14) 186.98	0.00 186.98
459200HZ7	IBM Corp Note 1.125% Due 02/06/2018	02/03/2015 02/06/2015 310,000.00	309,442.71 0.00 0.00 309,469.45	823.44 0.00 1,114.06 290.62	26.74 0.00 26.74 317.36	0.00 317.36
477877AD6	John Deere Owner Trust 2014-B A3 1.07% Due 11/15/2018	Various Various 258,473.74	265,024.30 0.00 6,526.26 258,496.14	126.02 236.30 122.91 233.19	1.86 3.76 (1.90) 231.29	0.00 231.29
47787VAC5	John Deere Owner Trust 2014-A A3 0.92% Due 04/16/2018	04/02/2014 04/09/2014 165,816.25	186,050.64 0.00 20,243.83 165,808.58	76.08 142.65 67.80 134.37	1.77 0.00 1.77 136.14	0.00 136.14
47788MAB6	John Deere Owner Trust 2016-A A2 1.15% Due 10/15/2018	02/23/2016 03/02/2016 265,000.00	264,999.26 0.00 0.00 264,999.29	135.44 253.96 135.44 253.96	0.03 0.00 0.03 253.99	0.00 253.99
48125VLC2	JP Morgan Chase Floating Rate Note 1.548% Due 02/06/2017	02/01/2012 02/06/2012 2,000,000.00	2,000,000.00 0.00 0.00 2,000,000.00	7,642.92 9,632.01 1,977.36 3,966.45	0.00 0.00 0.00 3,966.45	0.00 3,966.45
747525AG8	Qualcomm Inc Note 1.4% Due 05/18/2018	Various Various 370,000.00	369,600.72 0.00 0.00 369,617.28	2,316.61 2,590.00 158.28 431.67	16.56 0.00 16.56 448.23	0.00 448.23
808513AK1	Charles Schwab Corp Callable Note Cont 2/10/2018 1.5% Due 03/10/2018	Various Various 315,000.00	314,990.36 0.00 0.00 314,990.80	669.38 0.00 1,063.13 393.75	9.44 9.00 0.44 394.19	0.00 394.19
88579YAD3	3M Co. Note 1.375% Due 09/29/2016	08/07/2013 08/12/2013 350,000.00	350,769.19 0.00 0.00 350,611.28	427.78 0.00 828.82 401.04	0.00 157.91 (157.91) 243.13	0.00 243.13



Income Earned

4/30/16 Thru 5/31/16

CUSIP	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Unreal G/L Total Income
89231MAC9	Toyota Auto Receivables Owner 2014-A 0.67% Due 12/15/2017	03/11/2014 03/19/2014 104,629.20	117,796.87 0.00 13,173.16 104,624.90	35.08 65.77 31.16 61.85	1.19 0.00 1.19 63.04	0.00 63.04
89231TAB6	Toyota Auto Receivables Owner 2015-C 0.92% Due 02/15/2018	08/18/2015 08/26/2015 126,666.17	140,460.81 0.00 13,802.82 126,659.14	57.44 107.69 51.79 102.04	1.15 0.00 1.15 103.19	0.00 103.19
89236TDE2	Toyota Motor Credit Corp Note 1.4% Due 05/20/2019	05/17/2016 05/20/2016 300,000.00	0.00 299,580.00 0.00 299,584.60	0.00 0.00 128.33 128.33	4.60 0.00 4.60 132.93	0.00 132.93
89236WAC2	Toyota Auto Receivables Owner 2015-A 1.12% Due 02/15/2019	02/24/2015 03/04/2015 230,000.00	229,978.89 0.00 0.00 229,979.89	114.49 214.67 114.49 214.67	1.00 0.00 1.00 215.67	0.00 215.67
91159HHD5	US Bancorp Callable Note Cont 4/15/2017 1.65% Due 05/15/2017	04/29/2014 04/30/2014 300,000.00	301,299.79 0.00 0.00 301,184.34	2,282.50 2,475.00 220.00 412.50	0.00 115.45 (115.45) 297.05	0.00 297.05
912828RH5	US Treasury Note 1.375% Due 09/30/2018	12/04/2014 12/05/2014 500,000.00	501,112.45 0.00 0.00 501,073.35	582.31 0.00 1,164.62 582.31	0.00 39.10 (39.10) 543.21	0.00 543.21
912828SX9	US Treasury Note 1.125% Due 05/31/2019	09/29/2015 09/30/2015 495,000.00	494,822.69 0.00 0.00 494,827.57	2,327.92 2,784.38 15.22 471.68	4.88 0.00 4.88 476.56	0.00 476.56
912828TW0	US Treasury Note 0.75% Due 10/31/2017	09/11/2014 09/12/2014 500,000.00	497,103.01 0.00 0.00 497,266.89	10.19 0.00 326.09 315.90	163.88 0.00 163.88 479.78	0.00 479.78
912828UB4	US Treasury Note 1% Due 11/30/2019	10/29/2015 10/30/2015 500,000.00	493,631.87 0.00 0.00 493,782.80	2,090.16 2,500.00 13.66 423.50	150.93 0.00 150.93 574.43	0.00 574.43
912828UJ7	US Treasury Note 0.875% Due 01/31/2018	10/29/2014 10/30/2014 500,000.00	498,802.42 0.00 0.00 498,860.43	1,093.75 0.00 1,466.35 372.60	58.01 0.00 58.01 430.61	0.00 430.61
912828UL2	US Treasury Note 1.375% Due 01/31/2020	01/06/2016 01/07/2016 500,000.00	496,794.21 0.00 0.00 496,866.75	1,718.75 0.00 2,304.26 585.51	72.54 0.00 72.54 658.05	0.00 658.05

## Income Earned

4/30/16 Thru 5/31/16

CUSIP	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Unreal G/L Total Income
912828UR9	US Treasury Note 0.75% Due 02/28/2018	12/04/2014 12/05/2014 500,000.00	496,951.89 0.00 0.00 497,093.34	631.79 0.00 947.69 315.90	141.45 0.00 141.45 457.35	0.00 457.35
912828UV0	US Treasury Note 1.125% Due 03/31/2020	02/09/2016 02/10/2016 500,000.00	501,369.42 0.00 0.00 501,339.73	476.43 0.00 952.87 476.44	0.00 29.69 (29.69) 446.75	0.00 446.75
912828VA5	US Treasury Note 1.125% Due 04/30/2020	01/28/2016 01/29/2016 480,000.00	476,299.81 0.00 0.00 476,378.37	15.00 0.00 465.00 450.00	78.56 0.00 78.56 528.56	0.00 528.56
912828WD8	US Treasury Note 1.25% Due 10/31/2018	10/29/2014 10/30/2014 500,000.00	499,379.00 0.00 0.00 499,400.08	16.98 0.00 543.48 526.50	21.08 0.00 21.08 547.58	0.00 547.58
94974BFG0	Wells Fargo Corp Note 1.5% Due 01/16/2018	09/09/2014 09/10/2014 300,000.00	299,283.09 0.00 0.00 299,318.65	1,312.50 0.00 1,687.50 375.00	35.56 0.00 35.56 410.56	0.00 410.56
<b>TOTAL Fixed Income</b>			<b>23,790,658.87</b>	<b>23,777,286.83</b>	<b>26,165.79</b>	<b>25,669.67</b>
<b>Cash &amp; Equivalent</b>						
31846V203	First American Govt Obligation Fund	Various Various 24,788.67	107,088.09 293,023.93 375,323.35 24,788.67	0.00 0.69 0.00 0.69	0.00 0.00 0.00 0.69	0.00 0.69
<b>TOTAL Cash &amp; Equivalent</b>			<b>24,788.67</b>	<b>0.69</b>	<b>0.69</b>	<b>0.69</b>
<b>TOTAL PORTFOLIO</b>			<b>23,815,447.54</b>	<b>23,802,075.50</b>	<b>26,166.48</b>	<b>25,670.36</b>



### Cash Flow Report

From 05/31/2016

Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
06/07/2016	Interest	3133ECWV2	500,000.00	FFCB Note 0.875% Due 12/7/2016	0.00	2,187.50	2,187.50
06/14/2016	Interest	313379EE5	240,000.00	FHLB Note 1.625% Due 6/14/2019	0.00	1,950.00	1,950.00
06/14/2016	Interest	3135G0G72	515,000.00	FNMA Note 1.125% Due 12/14/2018	0.00	2,896.88	2,896.88
06/15/2016	Paydown	161571GC2	195,000.00	Chase CHAIT Pool #2013-A8 1.01% Due 10/15/2018	0.00	164.13	164.13
06/15/2016	Paydown	477877AD6	258,473.74	John Deere Owner Trust 2014-B A3 1.07% Due 11/15/2018	18,235.97	230.47	18,466.44
06/15/2016	Paydown	47787VAC5	165,816.25	John Deere Owner Trust 2014-A A3 0.92% Due 4/16/2018	17,813.08	127.13	17,940.21
06/15/2016	Paydown	47788MAB6	265,000.00	John Deere Owner Trust 2016-A A2 1.15% Due 10/15/2018	0.00	253.96	253.96
06/15/2016	Paydown	89236WAC2	230,000.00	Toyota Auto Receivables Owner 2015-A 1.12% Due 2/15/2019	13,754.87	214.67	13,969.54
06/15/2016	Paydown	43814HAC2	165,608.28	Honda Auto Receivables 2014-3 A3 0.88% Due 6/15/2018	13,237.43	121.45	13,358.88
06/15/2016	Paydown	43814QAC2	130,000.00	Honda Auto Receivables 2016-2 A3 1.39% Due 4/15/2020	2,692.95	75.29	2,768.24
06/15/2016	Paydown	89231MAC9	104,629.20	Toyota Auto Receivables Owner 2014-A 0.67% Due 12/15/2017	13,453.51	58.42	13,511.93
06/15/2016	Paydown	89231TAB6	126,666.17	Toyota Auto Receivables Owner 2015-C 0.92% Due 2/15/2018	8,321.11	97.11	8,418.22
06/18/2016	Paydown	43814GAC4	129,465.23	Honda Auto Receivables 2014-2 A3 0.77% Due 3/19/2018	12,993.56	83.07	13,076.63
06/21/2016	Paydown	43813NAC0	280,000.00	Honda Auto Receivables 2015-2 A3 1.04% Due 2/21/2019	11,528.00	242.67	11,770.67
06/29/2016	Interest	3137EADH9	190,000.00	FHLMC Note 1% Due 6/29/2017	0.00	950.00	950.00
<b>Jun 2016</b>					<b>112,030.48</b>	<b>9,652.75</b>	<b>121,683.23</b>
07/01/2016	Interest	3133EFW52	600,000.00	FFCB Note 1.15% Due 7/1/2019	0.00	1,725.00	1,725.00
07/15/2016	Paydown	161571GC2	195,000.00	Chase CHAIT Pool #2013-A8 1.01% Due 10/15/2018	0.00	164.13	164.13
07/15/2016	Paydown	43814QAC2	130,000.00	Honda Auto Receivables 2016-2 A3 1.39% Due 4/15/2020	2,696.07	147.46	2,843.53
07/15/2016	Paydown	47787VAC5	165,816.25	John Deere Owner Trust 2014-A A3 0.92% Due 4/16/2018	17,267.20	113.47	17,380.67
07/15/2016	Paydown	47788MAB6	265,000.00	John Deere Owner Trust 2016-A A2 1.15% Due 10/15/2018	0.00	253.96	253.96



Cash Flow Report

From 05/31/2016

Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
07/15/2016	Paydown	89231MAC9	104,629.20	Toyota Auto Receivables Owner 2014-A 0.67% Due 12/15/2017	12,997.73	50.91	13,048.64
07/15/2016	Paydown	43814HAC2	165,608.28	Honda Auto Receivables 2014-3 A3 0.88% Due 6/15/2018	13,048.50	111.74	13,160.24
07/15/2016	Paydown	477877AD6	258,473.74	John Deere Owner Trust 2014-B A3 1.07% Due 11/15/2018	17,783.95	214.21	17,998.16
07/15/2016	Paydown	89231TAB6	126,666.17	Toyota Auto Receivables Owner 2015-C 0.92% Due 2/15/2018	8,093.43	90.73	8,184.16
07/15/2016	Paydown	89236WAC2	230,000.00	Toyota Auto Receivables Owner 2015-A 1.12% Due 2/15/2019	13,476.68	201.83	13,678.51
07/16/2016	Interest	94974BFG0	300,000.00	Wells Fargo Corp Note 1.5% Due 1/16/2018	0.00	2,250.00	2,250.00
07/18/2016	Paydown	43814GAC4	129,465.23	Honda Auto Receivables 2014-2 A3 0.77% Due 3/19/2018	12,593.99	74.74	12,668.73
07/20/2016	Interest	3135G0E33	500,000.00	FNMA Note 1.125% Due 7/20/2018	0.00	2,812.51	2,812.51
07/21/2016	Paydown	43813NAC0	280,000.00	Honda Auto Receivables 2015-2 A3 1.04% Due 2/21/2019	11,340.40	232.68	11,573.08
07/28/2016	Interest	3135G0H63	500,000.00	FNMA Note 1.375% Due 1/28/2019	0.00	3,437.50	3,437.50
07/30/2016	Interest	3135G0GY3	290,000.00	FNMA Note 1.25% Due 1/30/2017	0.00	1,812.50	1,812.50
07/31/2016	Interest	912828UL2	500,000.00	US Treasury Note 1.375% Due 1/31/2020	0.00	3,437.50	3,437.50
07/31/2016	Interest	084670BD9	1,000,000.00	Berkshire Hathaway Note 1.9% Due 1/31/2017	0.00	9,500.00	9,500.00
07/31/2016	Interest	912828UJ7	500,000.00	US Treasury Note 0.875% Due 1/31/2018	0.00	2,187.50	2,187.50
<b>Jul 2016</b>					<b>109,297.95</b>	<b>28,818.37</b>	<b>138,116.32</b>
08/01/2016	Interest	3137EADK2	500,000.00	FHLMC Note 1.25% Due 8/1/2019	0.00	3,125.00	3,125.00
08/06/2016	Interest	459200HZ7	310,000.00	IBM Corp Note 1.125% Due 2/6/2018	0.00	1,743.75	1,743.75
08/08/2016	Interest	48125VLC2	2,000,000.00	JP Morgan Chase Floating Rate Note 1.548% Due 2/6/2017	0.00	7,737.50	7,737.50
08/15/2016	Paydown	43814QAC2	130,000.00	Honda Auto Receivables 2016-2 A3 1.39% Due 4/15/2020	2,699.19	144.34	2,843.53
08/15/2016	Paydown	89231MAC9	104,629.20	Toyota Auto Receivables Owner 2014-A 0.67% Due 12/15/2017	12,541.43	43.65	12,585.08
08/15/2016	Paydown	89231TAB6	126,666.17	Toyota Auto Receivables Owner 2015-C 0.92% Due 2/15/2018	7,865.54	84.53	7,950.07



### Cash Flow Report

From 05/31/2016

Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
08/15/2016	Paydown	161571GC2	195,000.00	Chase CHAIT Pool #2013-A8 1.01% Due 10/15/2018	0.00	164.13	164.13
08/15/2016	Paydown	43814HAC2	165,608.28	Honda Auto Receivables 2014-3 A3 0.88% Due 6/15/2018	12,853.11	102.17	12,955.28
08/15/2016	Paydown	477877AD6	258,473.74	John Deere Owner Trust 2014-B A3 1.07% Due 11/15/2018	17,331.18	198.35	17,529.53
08/15/2016	Paydown	47787VAC5	165,816.25	John Deere Owner Trust 2014-A A3 0.92% Due 4/16/2018	16,720.70	100.23	16,820.93
08/15/2016	Paydown	47788MAB6	265,000.00	John Deere Owner Trust 2016-A A2 1.15% Due 10/15/2018	0.00	253.96	253.96
08/15/2016	Paydown	89236WAC2	230,000.00	Toyota Auto Receivables Owner 2015-A 1.12% Due 2/15/2019	13,198.17	189.25	13,387.42
08/18/2016	Paydown	43814GAC4	129,465.23	Honda Auto Receivables 2014-2 A3 0.77% Due 3/19/2018	12,194.04	66.65	12,260.69
08/20/2016	Interest	3133EEQM5	510,000.00	FFCB Note 1.11% Due 2/20/2018	0.00	2,830.50	2,830.50
08/21/2016	Paydown	43813NAC0	280,000.00	Honda Auto Receivables 2015-2 A3 1.04% Due 2/21/2019	11,152.56	222.85	11,375.41
08/23/2016	Interest	037833BQ2	300,000.00	Apple Inc Note 1.7% Due 2/22/2019	0.00	2,550.00	2,550.00
08/28/2016	Interest	3135G0MZ3	500,000.00	FNMA Note 0.875% Due 8/28/2017	0.00	2,187.50	2,187.50
08/31/2016	Interest	912828UR9	500,000.00	US Treasury Note 0.75% Due 2/28/2018	0.00	1,875.00	1,875.00
<b>Aug 2016</b>					<b>106,555.92</b>	<b>23,619.36</b>	<b>130,175.28</b>
09/07/2016	Interest	3137EADP1	510,000.00	FHLMC Note 0.875% Due 3/7/2018	0.00	2,231.25	2,231.25
09/08/2016	Interest	3133782M2	500,000.00	FHLB Note 1.5% Due 3/8/2019	0.00	3,750.00	3,750.00
09/08/2016	Interest	3137EADC0	375,000.00	FHLMC Note 1% Due 3/8/2017	0.00	1,875.00	1,875.00
09/10/2016	Interest	808513AK1	315,000.00	Charles Schwab Corp Callable Note Cont 2/10/2018 1.5% Due 3/10/2018	0.00	2,362.50	2,362.50
09/12/2016	Interest	24422ESB6	115,000.00	John Deere Capital Corp Note 1.3% Due 3/12/2018	0.00	747.50	747.50
09/15/2016	Paydown	43814HAC2	165,608.28	Honda Auto Receivables 2014-3 A3 0.88% Due 6/15/2018	12,651.12	92.74	12,743.86
09/15/2016	Paydown	477877AD6	258,473.74	John Deere Owner Trust 2014-B A3 1.07% Due 11/15/2018	16,877.66	182.90	17,060.56



Cash Flow Report

From 05/31/2016

Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
09/15/2016	Paydown	89231TAB6	126,666.17	Toyota Auto Receivables Owner 2015-C 0.92% Due 2/15/2018	7,637.46	78.50	7,715.96
09/15/2016	Paydown	89236WAC2	230,000.00	Toyota Auto Receivables Owner 2015-A 1.12% Due 2/15/2019	12,919.33	176.93	13,096.26
09/15/2016	Paydown	161571GC2	195,000.00	Chase CHAIT Pool #2013-A8 1.01% Due 10/15/2018	0.00	164.13	164.13
09/15/2016	Paydown	43814QAC2	130,000.00	Honda Auto Receivables 2016-2 A3 1.39% Due 4/15/2020	2,702.32	141.21	2,843.53
09/15/2016	Paydown	47787VAC5	165,816.25	John Deere Owner Trust 2014-A A3 0.92% Due 4/16/2018	16,173.56	87.41	16,260.97
09/15/2016	Paydown	47788MAB6	265,000.00	John Deere Owner Trust 2016-A A2 1.15% Due 10/15/2018	16,081.19	253.96	16,335.15
09/15/2016	Paydown	89231MAC9	104,629.20	Toyota Auto Receivables Owner 2014-A 0.67% Due 12/15/2017	12,084.59	36.65	12,121.24
09/18/2016	Paydown	43814GAC4	129,465.23	Honda Auto Receivables 2014-2 A3 0.77% Due 3/19/2018	11,793.69	58.83	11,852.52
09/21/2016	Paydown	43813NAC0	280,000.00	Honda Auto Receivables 2015-2 A3 1.04% Due 2/21/2019	10,964.47	213.18	11,177.65
09/29/2016	Interest	3137EADL0	500,000.00	FHLMC Note 1% Due 9/29/2017	0.00	2,500.00	2,500.00
09/29/2016	Maturity	88579YAD3	350,000.00	3M Co. Note 1.375% Due 9/29/2016	350,000.00	2,406.25	352,406.25
09/30/2016	Interest	912828RH5	500,000.00	US Treasury Note 1.375% Due 9/30/2018	0.00	3,437.50	3,437.50
09/30/2016	Interest	912828UV0	500,000.00	US Treasury Note 1.125% Due 3/31/2020	0.00	2,812.50	2,812.50
<b>Sep 2016</b>					<b>469,885.39</b>	<b>23,608.94</b>	<b>493,494.33</b>
10/01/2016	Maturity	458140AH3	285,000.00	Intel Corp Note 1.95% Due 10/1/2016	285,000.00	2,778.75	287,778.75
10/02/2016	Interest	3137EADM8	500,000.00	FHLMC Note 1.25% Due 10/2/2019	0.00	3,125.00	3,125.00
10/15/2016	Interest	3137EADZ9	475,000.00	FHLMC Note 1.125% Due 4/15/2019	0.00	3,028.13	3,028.13
10/15/2016	Paydown	43814HAC2	165,608.28	Honda Auto Receivables 2014-3 A3 0.88% Due 6/15/2018	12,442.32	83.47	12,525.79
10/15/2016	Paydown	477877AD6	258,473.74	John Deere Owner Trust 2014-B A3 1.07% Due 11/15/2018	16,423.38	167.86	16,591.24
10/15/2016	Paydown	47787VAC5	165,816.25	John Deere Owner Trust 2014-A A3 0.92% Due 4/16/2018	15,625.79	75.01	15,700.80
10/15/2016	Paydown	47788MAB6	265,000.00	John Deere Owner Trust 2016-A A2 1.15% Due 10/15/2018	15,625.50	238.55	15,864.05



### Cash Flow Report

From 05/31/2016

Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
10/15/2016	Paydown	89236WAC2	230,000.00	Toyota Auto Receivables Owner 2015-A 1.12% Due 2/15/2019	12,640.17	164.87	12,805.04
10/15/2016	Paydown	161571GC2	195,000.00	Chase CHAIT Pool #2013-A8 1.01% Due 10/15/2018	0.00	164.13	164.13
10/15/2016	Paydown	43814QAC2	130,000.00	Honda Auto Receivables 2016-2 A3 1.39% Due 4/15/2020	2,705.45	138.08	2,843.53
10/15/2016	Paydown	89231MAC9	104,629.20	Toyota Auto Receivables Owner 2014-A 0.67% Due 12/15/2017	11,627.23	29.90	11,657.13
10/15/2016	Paydown	89231TAB6	126,666.17	Toyota Auto Receivables Owner 2015-C 0.92% Due 2/15/2018	7,409.19	72.64	7,481.83
10/18/2016	Paydown	43814GAC4	129,465.23	Honda Auto Receivables 2014-2 A3 0.77% Due 3/19/2018	11,392.95	51.26	11,444.21
10/19/2016	Interest	3135G0E58	495,000.00	FNMA Note 1.125% Due 10/19/2018	0.00	2,784.38	2,784.38
10/21/2016	Paydown	43813NAC0	280,000.00	Honda Auto Receivables 2015-2 A3 1.04% Due 2/21/2019	10,776.12	203.68	10,979.80
10/23/2016	Interest	3133EDDV1	185,000.00	FFCB Note 1.16% Due 10/23/2017	0.00	1,073.00	1,073.00
10/25/2016	Interest	3130A4GJ5	500,000.00	FHLB Note 1.125% Due 4/25/2018	0.00	2,812.50	2,812.50
10/27/2016	Interest	36962G5W0	300,000.00	General Electric Capital Corp Note 2.3% Due 4/27/2017	0.00	3,450.00	3,450.00
10/31/2016	Interest	912828TW0	500,000.00	US Treasury Note 0.75% Due 10/31/2017	0.00	1,875.00	1,875.00
10/31/2016	Interest	912828VA5	480,000.00	US Treasury Note 1.125% Due 4/30/2020	0.00	2,700.00	2,700.00
10/31/2016	Interest	912828WD8	500,000.00	US Treasury Note 1.25% Due 10/31/2018	0.00	3,125.00	3,125.00
<b>Oct 2016</b>					<b>401,668.10</b>	<b>28,141.21</b>	<b>429,809.31</b>
11/08/2016	Interest	48125VLC2	2,000,000.00	JP Morgan Chase Floating Rate Note 1.548% Due 2/6/2017	0.00	7,737.50	7,737.50
11/12/2016	Interest	3137EADF3	500,000.00	FHLMC Note 1.25% Due 5/12/2017	0.00	3,125.00	3,125.00
11/15/2016	Interest	91159HHD5	300,000.00	US Bancorp Callable Note Cont 4/15/2017 1.65% Due 5/15/2017	0.00	2,475.00	2,475.00
11/15/2016	Paydown	43814HAC2	165,608.28	Honda Auto Receivables 2014-3 A3 0.88% Due 6/15/2018	12,226.57	74.34	12,300.91
11/15/2016	Paydown	477877AD6	258,473.74	John Deere Owner Trust 2014-B A3 1.07% Due 11/15/2018	15,968.35	153.21	16,121.56
11/15/2016	Paydown	89231MAC9	104,629.20	Toyota Auto Receivables Owner 2014-A 0.67% Due 12/15/2017	11,169.34	23.41	11,192.75



Cash Flow Report

From 05/31/2016

Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
11/15/2016	Paydown	89231TAB6	126,666.17	Toyota Auto Receivables Owner 2015-C 0.92% Due 2/15/2018	7,180.71	66.96	7,247.67
11/15/2016	Paydown	89236WAC2	230,000.00	Toyota Auto Receivables Owner 2015-A 1.12% Due 2/15/2019	12,360.67	153.08	12,513.75
11/15/2016	Paydown	161571GC2	195,000.00	Chase CHAIT Pool #2013-A8 1.01% Due 10/15/2018	8,047.40	164.13	8,211.53
11/15/2016	Paydown	43814QAC2	130,000.00	Honda Auto Receivables 2016-2 A3 1.39% Due 4/15/2020	2,708.58	134.95	2,843.53
11/15/2016	Paydown	47787VAC5	165,816.25	John Deere Owner Trust 2014-A A3 0.92% Due 4/16/2018	15,077.38	63.03	15,140.41
11/15/2016	Paydown	47788MAB6	265,000.00	John Deere Owner Trust 2016-A A2 1.15% Due 10/15/2018	15,167.93	223.57	15,391.50
11/16/2016	Interest	166764BA7	310,000.00	Chevron Corp Note 1.79% Due 11/16/2018	0.00	2,774.50	2,774.50
11/18/2016	Paydown	43814GAC4	129,465.23	Honda Auto Receivables 2014-2 A3 0.77% Due 3/19/2018	10,991.82	43.95	11,035.77
11/20/2016	Interest	747525AG8	370,000.00	Qualcomm Inc Note 1.4% Due 5/18/2018	0.00	2,590.00	2,590.00
11/20/2016	Interest	89236TDE2	300,000.00	Toyota Motor Credit Corp Note 1.4% Due 5/20/2019	0.00	2,100.00	2,100.00
11/21/2016	Interest	3135G0WJ8	500,000.00	FNMA Note 0.875% Due 5/21/2018	0.00	2,187.50	2,187.50
11/21/2016	Paydown	43813NAC0	280,000.00	Honda Auto Receivables 2015-2 A3 1.04% Due 2/21/2019	10,587.52	194.34	10,781.86
11/26/2016	Interest	3135G0ZY2	325,000.00	FNMA Note 1.75% Due 11/26/2019	0.00	2,843.75	2,843.75
11/30/2016	Interest	912828SX9	495,000.00	US Treasury Note 1.125% Due 5/31/2019	0.00	2,784.38	2,784.38
11/30/2016	Interest	912828UB4	500,000.00	US Treasury Note 1% Due 11/30/2019	0.00	2,500.00	2,500.00
<b>Nov 2016</b>					<b>121,486.27</b>	<b>32,412.60</b>	<b>153,898.87</b>
12/07/2016	Maturity	3133ECWV2	500,000.00	FFCB Note 0.875% Due 12/7/2016	500,000.00	2,187.50	502,187.50
12/14/2016	Interest	313379EE5	240,000.00	FHLB Note 1.625% Due 6/14/2019	0.00	1,950.00	1,950.00
12/14/2016	Interest	3135G0G72	515,000.00	FNMA Note 1.125% Due 12/14/2018	0.00	2,896.88	2,896.88
12/15/2016	Paydown	161571GC2	195,000.00	Chase CHAIT Pool #2013-A8 1.01% Due 10/15/2018	8,054.11	157.35	8,211.46
12/15/2016	Paydown	43814HAC2	165,608.28	Honda Auto Receivables 2014-3 A3 0.88% Due 6/15/2018	12,003.67	65.38	12,069.05



### Cash Flow Report

From 05/31/2016

Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
12/15/2016	Paydown	477877AD6	258,473.74	John Deere Owner Trust 2014-B A3 1.07% Due 11/15/2018	15,512.58	138.97	15,651.55
12/15/2016	Paydown	47787VAC5	165,816.25	John Deere Owner Trust 2014-A A3 0.92% Due 4/16/2018	14,528.34	51.47	14,579.81
12/15/2016	Paydown	47788MAB6	265,000.00	John Deere Owner Trust 2016-A A2 1.15% Due 10/15/2018	14,708.45	209.04	14,917.49
12/15/2016	Paydown	89236WAC2	230,000.00	Toyota Auto Receivables Owner 2015-A 1.12% Due 2/15/2019	12,080.86	141.54	12,222.40
12/15/2016	Paydown	43814QAC2	130,000.00	Honda Auto Receivables 2016-2 A3 1.39% Due 4/15/2020	2,711.72	131.81	2,843.53
12/15/2016	Paydown	89231MAC9	104,629.20	Toyota Auto Receivables Owner 2014-A 0.67% Due 12/15/2017	10,710.92	17.17	10,728.09
12/15/2016	Paydown	89231TAB6	126,666.17	Toyota Auto Receivables Owner 2015-C 0.92% Due 2/15/2018	6,952.03	61.46	7,013.49
12/18/2016	Paydown	43814GAC4	129,465.23	Honda Auto Receivables 2014-2 A3 0.77% Due 3/19/2018	10,590.29	36.90	10,627.19
12/21/2016	Paydown	43813NAC0	280,000.00	Honda Auto Receivables 2015-2 A3 1.04% Due 2/21/2019	10,398.68	185.16	10,583.84
12/29/2016	Interest	3137EADH9	190,000.00	FHLMC Note 1% Due 6/29/2017	0.00	950.00	950.00
<b>Dec 2016</b>					<b>618,251.65</b>	<b>9,180.63</b>	<b>627,432.28</b>
01/01/2017	Interest	3133EFW52	600,000.00	FFCB Note 1.15% Due 7/1/2019	0.00	3,450.00	3,450.00
01/15/2017	Paydown	161571GC2	195,000.00	Chase CHAIT Pool #2013-A8 1.01% Due 10/15/2018	8,060.83	150.57	8,211.40
01/15/2017	Paydown	43814HAC2	165,608.28	Honda Auto Receivables 2014-3 A3 0.88% Due 6/15/2018	11,773.46	56.57	11,830.03
01/15/2017	Paydown	43814QAC2	130,000.00	Honda Auto Receivables 2016-2 A3 1.39% Due 4/15/2020	2,714.86	128.67	2,843.53
01/15/2017	Paydown	477877AD6	258,473.74	John Deere Owner Trust 2014-B A3 1.07% Due 11/15/2018	15,056.05	125.14	15,181.19
01/15/2017	Paydown	47787VAC5	165,816.25	John Deere Owner Trust 2014-A A3 0.92% Due 4/16/2018	13,978.66	40.33	14,018.99
01/15/2017	Paydown	89231MAC9	104,629.20	Toyota Auto Receivables Owner 2014-A 0.67% Due 12/15/2017	10,251.96	11.19	10,263.15
01/15/2017	Paydown	89231TAB6	126,666.17	Toyota Auto Receivables Owner 2015-C 0.92% Due 2/15/2018	6,723.16	56.13	6,779.29
01/15/2017	Paydown	89236WAC2	230,000.00	Toyota Auto Receivables Owner 2015-A 1.12% Due 2/15/2019	11,800.73	130.26	11,930.99
01/15/2017	Paydown	47788MAB6	265,000.00	John Deere Owner Trust 2016-A A2 1.15% Due 10/15/2018	14,247.08	194.94	14,442.02



Cash Flow Report

From 05/31/2016

Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
01/16/2017	Interest	94974BFG0	300,000.00	Wells Fargo Corp Note 1.5% Due 1/16/2018	0.00	2,250.00	2,250.00
01/17/2017	Paydown	89231MAC9	104,629.20	Toyota Auto Receivables Owner 2014-A 0.67% Due 12/15/2017	9,792.48	0.36	9,792.84
01/18/2017	Paydown	43814GAC4	129,465.23	Honda Auto Receivables 2014-2 A3 0.77% Due 3/19/2018	10,188.38	30.10	10,218.48
01/20/2017	Interest	3135G0E33	500,000.00	FNMA Note 1.125% Due 7/20/2018	0.00	2,812.51	2,812.51
01/21/2017	Paydown	43813NAC0	280,000.00	Honda Auto Receivables 2015-2 A3 1.04% Due 2/21/2019	10,209.58	176.15	10,385.73
01/28/2017	Interest	3135G0H63	500,000.00	FNMA Note 1.375% Due 1/28/2019	0.00	3,437.50	3,437.50
01/30/2017	Maturity	3135G0GY3	290,000.00	FNMA Note 1.25% Due 1/30/2017	290,000.00	1,812.50	291,812.50
01/31/2017	Interest	912828UJ7	500,000.00	US Treasury Note 0.875% Due 1/31/2018	0.00	2,187.50	2,187.50
01/31/2017	Interest	912828UL2	500,000.00	US Treasury Note 1.375% Due 1/31/2020	0.00	3,437.50	3,437.50
01/31/2017	Maturity	084670BD9	1,000,000.00	Berkshire Hathaway Note 1.9% Due 1/31/2017	1,000,000.00	9,500.00	1,009,500.00
<b>Jan 2017</b>					<b>1,414,797.23</b>	<b>29,987.92</b>	<b>1,444,785.15</b>
02/01/2017	Interest	3137EADK2	500,000.00	FHLMC Note 1.25% Due 8/1/2019	0.00	3,125.00	3,125.00
02/06/2017	Interest	459200HZ7	310,000.00	IBM Corp Note 1.125% Due 2/6/2018	0.00	1,743.75	1,743.75
02/06/2017	Maturity	48125VLC2	2,000,000.00	JP Morgan Chase Floating Rate Note 1.548% Due 2/6/2017	2,000,000.00	7,565.56	2,007,565.56
02/15/2017	Paydown	161571GC2	195,000.00	Chase CHAIT Pool #2013-A8 1.01% Due 10/15/2018	8,067.54	143.79	8,211.33
02/15/2017	Paydown	43814HAC2	165,608.28	Honda Auto Receivables 2014-3 A3 0.88% Due 6/15/2018	11,535.73	47.94	11,583.67
02/15/2017	Paydown	477877AD6	258,473.74	John Deere Owner Trust 2014-B A3 1.07% Due 11/15/2018	14,598.77	111.71	14,710.48
02/15/2017	Paydown	89231TAB6	126,666.17	Toyota Auto Receivables Owner 2015-C 0.92% Due 2/15/2018	6,494.10	50.97	6,545.07
02/15/2017	Paydown	89236WAC2	230,000.00	Toyota Auto Receivables Owner 2015-A 1.12% Due 2/15/2019	11,520.26	119.25	11,639.51
02/15/2017	Paydown	43814QAC2	130,000.00	Honda Auto Receivables 2016-2 A3 1.39% Due 4/15/2020	2,718.00	125.53	2,843.53
02/15/2017	Paydown	47787VAC5	165,816.25	John Deere Owner Trust 2014-A A3 0.92% Due 4/16/2018	13,428.34	29.62	13,457.96



### Cash Flow Report

From 05/31/2016

Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
02/15/2017	Paydown	47788MAB6	265,000.00	John Deere Owner Trust 2016-A A2 1.15% Due 10/15/2018	13,783.80	181.29	13,965.09
02/18/2017	Paydown	43814GAC4	129,465.23	Honda Auto Receivables 2014-2 A3 0.77% Due 3/19/2018	9,786.07	23.57	9,809.64
02/20/2017	Interest	3133EEQM5	510,000.00	FFCB Note 1.11% Due 2/20/2018	0.00	2,830.50	2,830.50
02/21/2017	Paydown	43813NAC0	280,000.00	Honda Auto Receivables 2015-2 A3 1.04% Due 2/21/2019	10,020.23	167.30	10,187.53
02/23/2017	Interest	037833BQ2	300,000.00	Apple Inc Note 1.7% Due 2/22/2019	0.00	2,550.00	2,550.00
02/28/2017	Interest	3135G0MZ3	500,000.00	FNMA Note 0.875% Due 8/28/2017	0.00	2,187.50	2,187.50
02/28/2017	Interest	912828UR9	500,000.00	US Treasury Note 0.75% Due 2/28/2018	0.00	1,875.00	1,875.00
<b>Feb 2017</b>					<b>2,101,952.84</b>	<b>22,878.28</b>	<b>2,124,831.12</b>
03/07/2017	Interest	3137EADP1	510,000.00	FHLMC Note 0.875% Due 3/7/2018	0.00	2,231.25	2,231.25
03/08/2017	Interest	3133782M2	500,000.00	FHLB Note 1.5% Due 3/8/2019	0.00	3,750.00	3,750.00
03/08/2017	Maturity	3137EADC0	375,000.00	FHLMC Note 1% Due 3/8/2017	375,000.00	1,875.00	376,875.00
03/10/2017	Interest	808513AK1	315,000.00	Charles Schwab Corp Callable Note Cont 2/10/2018 1.5% Due 3/10/2018	0.00	2,362.50	2,362.50
03/12/2017	Interest	24422ESB6	115,000.00	John Deere Capital Corp Note 1.3% Due 3/12/2018	0.00	747.50	747.50
03/15/2017	Paydown	47788MAB6	265,000.00	John Deere Owner Trust 2016-A A2 1.15% Due 10/15/2018	13,318.60	168.08	13,486.68
03/15/2017	Paydown	161571GC2	195,000.00	Chase CHAIT Pool #2013-A8 1.01% Due 10/15/2018	8,074.26	137.00	8,211.26
03/15/2017	Paydown	43814HAC2	165,608.28	Honda Auto Receivables 2014-3 A3 0.88% Due 6/15/2018	11,290.30	39.48	11,329.78
03/15/2017	Paydown	43814QAC2	130,000.00	Honda Auto Receivables 2016-2 A3 1.39% Due 4/15/2020	2,721.15	122.38	2,843.53
03/15/2017	Paydown	477877AD6	258,473.74	John Deere Owner Trust 2014-B A3 1.07% Due 11/15/2018	14,140.72	98.70	14,239.42
03/15/2017	Paydown	47787VAC5	165,816.25	John Deere Owner Trust 2014-A A3 0.92% Due 4/16/2018	12,877.40	19.32	12,896.72
03/15/2017	Paydown	89231TAB6	126,666.17	Toyota Auto Receivables Owner 2015-C 0.92% Due 2/15/2018	6,264.83	45.99	6,310.82



### Cash Flow Report

From 05/31/2016

Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
03/15/2017	Paydown	89236WAC2	230,000.00	Toyota Auto Receivables Owner 2015-A 1.12% Due 2/15/2019	11,239.47	108.50	11,347.97
03/18/2017	Paydown	43814GAC4	129,465.23	Honda Auto Receivables 2014-2 A3 0.77% Due 3/19/2018	9,383.37	17.29	9,400.66
03/21/2017	Paydown	43813NAC0	280,000.00	Honda Auto Receivables 2015-2 A3 1.04% Due 2/21/2019	9,830.63	158.62	9,989.25
03/29/2017	Interest	3137EADL0	500,000.00	FHLMC Note 1% Due 9/29/2017	0.00	2,500.00	2,500.00
03/31/2017	Interest	912828RH5	500,000.00	US Treasury Note 1.375% Due 9/30/2018	0.00	3,437.50	3,437.50
03/31/2017	Interest	912828UV0	500,000.00	US Treasury Note 1.125% Due 3/31/2020	0.00	2,812.50	2,812.50
<b>Mar 2017</b>					<b>474,140.73</b>	<b>20,631.61</b>	<b>494,772.34</b>
04/02/2017	Interest	3137EADM8	500,000.00	FHLMC Note 1.25% Due 10/2/2019	0.00	3,125.00	3,125.00
04/15/2017	Call	91159HHD5	300,000.00	US Bancorp Callable Note Cont 4/15/2017 1.65% Due 5/15/2017	0.00	2,062.50	2,062.50
04/15/2017	Interest	3137EADZ9	475,000.00	FHLMC Note 1.125% Due 4/15/2019	0.00	2,671.88	2,671.88
04/15/2017	Paydown	43814QAC2	130,000.00	Honda Auto Receivables 2016-2 A3 1.39% Due 4/15/2020	2,724.30	119.23	2,843.53
04/15/2017	Paydown	47787VAC5	165,816.25	John Deere Owner Trust 2014-A A3 0.92% Due 4/16/2018	12,325.81	9.45	12,335.26
04/15/2017	Paydown	47788MAB6	265,000.00	John Deere Owner Trust 2016-A A2 1.15% Due 10/15/2018	12,851.49	155.31	13,006.80
04/15/2017	Paydown	161571GC2	195,000.00	Chase CHAIT Pool #2013-A8 1.01% Due 10/15/2018	8,080.99	130.20	8,211.19
04/15/2017	Paydown	43814HAC2	165,608.28	Honda Auto Receivables 2014-3 A3 0.88% Due 6/15/2018	11,036.99	31.20	11,068.19
04/15/2017	Paydown	477877AD6	258,473.74	John Deere Owner Trust 2014-B A3 1.07% Due 11/15/2018	13,681.93	86.08	13,768.01
04/15/2017	Paydown	89231TAB6	126,666.17	Toyota Auto Receivables Owner 2015-C 0.92% Due 2/15/2018	6,035.36	41.19	6,076.55
04/15/2017	Paydown	89236WAC2	230,000.00	Toyota Auto Receivables Owner 2015-A 1.12% Due 2/15/2019	10,958.36	98.01	11,056.37
04/18/2017	Paydown	43814GAC4	129,465.23	Honda Auto Receivables 2014-2 A3 0.77% Due 3/19/2018	8,980.28	11.27	8,991.55
04/19/2017	Interest	3135G0E58	495,000.00	FNMA Note 1.125% Due 10/19/2018	0.00	2,784.38	2,784.38
04/21/2017	Paydown	43813NAC0	280,000.00	Honda Auto Receivables 2015-2 A3 1.04% Due 2/21/2019	9,640.77	150.10	9,790.87



### Cash Flow Report

From 05/31/2016

Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
04/23/2017	Interest	3133EDDV1	185,000.00	FFCB Note 1.16% Due 10/23/2017	0.00	1,073.00	1,073.00
04/25/2017	Interest	3130A4GJ5	500,000.00	FHLB Note 1.125% Due 4/25/2018	0.00	2,812.50	2,812.50
04/27/2017	Maturity	36962G5W0	300,000.00	General Electric Capital Corp Note 2.3% Due 4/27/2017	300,000.00	3,450.00	303,450.00
04/30/2017	Interest	912828TW0	500,000.00	US Treasury Note 0.75% Due 10/31/2017	0.00	1,875.00	1,875.00
04/30/2017	Interest	912828VA5	480,000.00	US Treasury Note 1.125% Due 4/30/2020	0.00	2,700.00	2,700.00
04/30/2017	Interest	912828WD8	500,000.00	US Treasury Note 1.25% Due 10/31/2018	0.00	3,125.00	3,125.00
<b>Apr 2017</b>					<b>396,316.28</b>	<b>26,511.30</b>	<b>422,827.58</b>
05/12/2017	Maturity	3137EADF3	500,000.00	FHLMC Note 1.25% Due 5/12/2017	500,000.00	3,125.00	503,125.00
05/15/2017	Paydown	47788MAB6	265,000.00	John Deere Owner Trust 2016-A A2 1.15% Due 10/15/2018	12,382.44	143.00	12,525.44
05/15/2017	Paydown	161571GC2	195,000.00	Chase CHAIT Pool #2013-A8 1.01% Due 10/15/2018	8,087.73	123.40	8,211.13
05/15/2017	Paydown	43814HAC2	165,608.28	Honda Auto Receivables 2014-3 A3 0.88% Due 6/15/2018	10,775.57	23.11	10,798.68
05/15/2017	Paydown	43814QAC2	130,000.00	Honda Auto Receivables 2016-2 A3 1.39% Due 4/15/2020	2,727.46	116.07	2,843.53
05/15/2017	Paydown	477877AD6	258,473.74	John Deere Owner Trust 2014-B A3 1.07% Due 11/15/2018	13,222.37	73.88	13,296.25
05/15/2017	Paydown	89231TAB6	126,666.17	Toyota Auto Receivables Owner 2015-C 0.92% Due 2/15/2018	5,805.70	36.56	5,842.26
05/15/2017	Paydown	89236WAC2	230,000.00	Toyota Auto Receivables Owner 2015-A 1.12% Due 2/15/2019	10,676.92	87.78	10,764.70
05/16/2017	Interest	166764BA7	310,000.00	Chevron Corp Note 1.79% Due 11/16/2018	0.00	2,774.50	2,774.50
05/18/2017	Paydown	43814GAC4	129,465.23	Honda Auto Receivables 2014-2 A3 0.77% Due 3/19/2018	8,576.80	5.50	8,582.30
05/20/2017	Interest	747525AG8	370,000.00	Qualcomm Inc Note 1.4% Due 5/18/2018	0.00	2,590.00	2,590.00
05/20/2017	Interest	89236TDE2	300,000.00	Toyota Motor Credit Corp Note 1.4% Due 5/20/2019	0.00	2,100.00	2,100.00
05/21/2017	Interest	3135G0WJ8	500,000.00	FNMA Note 0.875% Due 5/21/2018	0.00	2,187.50	2,187.50
05/21/2017	Paydown	43813NAC0	280,000.00	Honda Auto Receivables 2015-2 A3 1.04% Due 2/21/2019	9,450.67	141.74	9,592.41



### Cash Flow Report

From 05/31/2016

Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
05/26/2017	Interest	3135G0ZY2	325,000.00	FNMA Note 1.75% Due 11/26/2019	0.00	2,843.75	2,843.75
05/31/2017	Interest	912828SX9	495,000.00	US Treasury Note 1.125% Due 5/31/2019	0.00	2,784.38	2,784.38
05/31/2017	Interest	912828UB4	500,000.00	US Treasury Note 1% Due 11/30/2019	0.00	2,500.00	2,500.00
<b>May 2017</b>					<b>581,705.66</b>	<b>21,656.17</b>	<b>603,361.83</b>
<b>Total</b>					<b>6,908,088.50</b>	<b>277,099.14</b>	<b>7,185,187.64</b>

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STAFF REPORT  
CITY OF IMPERIAL BEACH

TO: HONORABLE MAYOR AND CITY COUNCIL

FROM: ANDY HALL, CITY MANAGER *AH*

MEETING DATE: JULY 20, 2016

ORIGINATING DEPT.: ERIKA N. CORTEZ, HUMAN RESOURCES MANAGER *EC*

SUBJECT: RESOLUTION NO. 2016-7725 APPROVING AND ADOPTING TENTATIVE AGREEMENTS FOR A NEW MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY AND THE IMPERIAL BEACH FIREFIGHTERS' ASSOCIATION (IBFA), LOCAL 4692

**EXECUTIVE SUMMARY:**

Staff is recommending that the City Council adopt Resolution No. 2016-7725 that would approve and adopt Tentative Agreements between the City and the Imperial Beach Firefighters' Association (IBFA) for a three-year Memorandum of Understanding (MOU) from July 1, 2016 through June 30, 2019. Prior to presenting this Resolution to the City Council for consideration, the City's Labor Negotiation Team met and conferred with IBFA in good faith to discuss the terms of the Tentative Agreements (TA).

**FISCAL ANALYSIS:**

All terms in the Tentative Agreements have been calculated to include all applicable employee salary and benefits. The increase to employee costs for the term of the 3 year MOU is approximately \$230,057. Even with these recommended changes, it is estimated that the City will be within budget. Costs for the current fiscal year have been anticipated in the FY 2016/2017 budget.

**RECOMMENDATION:**

That the City Council adopt Resolution No. 2016-7725 approving and adopting Tentative Agreements between the City and IBFA for a three-year MOU from July 1, 2016 through June 30, 2019.

**OPTIONS:**

- Adopt Resolution No. 2016-7725 which will approve the recommendation.
- Provide direction to the City Manager to take a specific action.

**BACKGROUND/ANALYSIS:**

The MOU between the City and the IBFA expired on June 30, 2016. The City's Labor Negotiation Team and representatives of the bargaining unit held meet and confer meetings in good faith in accordance with the Meyers-Milias-Brown Act and have reached tentative agreements (TA) on the terms and conditions for a new MOU for a period of July 1, 2016 through June 30, 2019.

The parties agreed to the following tentative agreements:

- 1) A new MOU for the period of July 1, 2016 through June 30, 2019; and
- 2) Remove the "Smoke Free Work Environment" article from the MOU and incorporate in the Policy and Procedure Manual, and to include electronic cigarettes, vapors or any electronic delivery systems language to the policy; and
- 3) Remove the "Personal Appearance" article from the MOU and incorporate in the Policy and Procedure Manual; and
- 4) Add clean-up language under the retirement article; and
- 5) The City shall provide the following salary adjustments:
  - a. Effective July 1, 2016, 5% salary adjustment and a 3% cost of living adjustment (COLA) for a total of 8%, retroactively pay to July 1, 2016. The changes to salaries are based on a survey conducted comparing similar classification with San Diego County agencies. The survey showed that all of the firefighter's classifications are the lowest paid in the San Diego County by 2% - 3% on the low end and 3.7% - 19% on the high end. The 5% salary adjustment plus the 3% COLA are a catch-up to their salaries. The City's goal is to set compensation at the middle between the median and low of the comparable market. The firefighter's salaries have fallen behind the market by significant amounts.
  - b. 3% percent COLA effective July 1, 2017.
  - c. 1% salary COLA effective July 1, 2018. The City and the Association agree to meet and confer on the 3rd year of the MOU to provide an additional 1% COLA, effective July 1, 2018, for a total of 2%, provided the following City budget performance measures are achieved:
    1. Maintain 40% unassigned fund balance; and
    2. Maintain 10% economic uncertainty balance; and
    3. Maintain a net annual budget balance, i.e. Annual Budget cannot be exceeded.
- 6) The City shall provide the following health benefits:
  - a. Effective January 1, 2017, the City will pay \$1,600 a month for a health flex contribution towards a city provided medical plan for all employees and their eligible dependents.
  - b. Effective January 1, 2018, the City will pay \$1,650 a month for a health flex contribution towards a city provided medical plan for all employees and their eligible dependents.
  - c. Effective January 1, 2019, the City will pay \$1,700 a month for a health flex contribution towards a city provided medical plan for all employees and their eligible dependents.
  - d. Effective January 1, 2017, any type of cash-out will be eliminated.
  - e. If elected, the City will pay for employee only dental plan.
  - f. The Health Care Flexible Spending Account and the Dependent Care Flexible Spending Account will continue to be provided at employee contributions.

- 7) The City shall increase the uniform replacement allowance to \$900 a year paid bi-weekly; and
- 8) Firefighters will be able to sell back 112 hours of vacation twice a year with a minimum balance of 112 hours at each sell back; and
- 9) The City and the Association agreed to pay the education incentive on a bi-weekly basis and clean-up language; and
- 10) The City and the Association agreed on a trial schedule based on operational and service delivery concerns; and
- 11) Add clean-up language to the paramedic license pay for Firefighter/Paramedic classification.

A new MOU is anticipated to be presented to the City Council at their regular meeting in August.

**ENVIRONMENTAL DETERMINATION:**

Not a project as defined by CEQA.

Attachments:

1. Resolution No. 2016-7725
2. City & IBFA Tentative Agreements

**RESOLUTION NO. 2016-7725**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IMPERIAL BEACH, CALIFORNIA, APPROVING AND ADOPTING TENTATIVE AGREEMENTS FOR A NEW MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY AND THE IMPERIAL BEACH FIREFIGHTERS' ASSOCIATION, LOCAL 4692**

**WHEREAS**, the Memorandum of Understanding (MOU) between the City and the Imperial Beach Firefighters' Association (IBFA), Local 4692, expired on June 30, 2016; and

**WHEREAS**, the Labor Negotiation Team met and conferred with IBFA in good faith in accordance with the Meyers-Milias-Brown Act and have reached tentative agreements (TA) on the terms and conditions for a new MOU; and

**WHEREAS**, the Labor Negotiation Team and IBFA reached TAs for a three-year MOU from July 1, 2016 through June 30, 2019; and

**WHEREAS**, a new MOU is anticipated to be presented to the City Council at their regular meeting in August; and

**WHEREAS**, changes to the new MOU are outlined below as agreed in the TAs;

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Imperial Beach as follows:

1. The above recitals are true and correct.
2. A new MOU for the period of July 1, 2016 through June 30, 2019 has been agreed to; and
3. Remove the "Smoke Free Work Environment" article from the MOU and incorporate in the Policy and Procedure Manual, and to include electronic cigarettes, vapors or any electronic delivery systems language to the policy; and
4. Remove the "Personal Appearance" article from the MOU and incorporate in the Policy and Procedure Manual; and
5. Add clean-up language under the retirement article; and
6. The City shall provide the following salary adjustments:
  - a. Effective July 1, 2016, 5% salary adjustment and a 3% cost of living adjustment (COLA) for a total of 8%, retroactively pay to July 1, 2016.
  - b. 3% percent COLA effective July 1, 2017.
  - c. 1% salary COLA effective July 1, 2018. The City and the Association agree to meet and confer on the 3rd year of the MOU to provide an additional 1% COLA, effective July 1, 2018, for a total of 2%, provided the following City budget performance measures are achieved:
    1. Maintain 40% unassigned fund balance; and
    2. Maintain 10% economic uncertainty balance; and
    3. Maintain a net annual budget balance, i.e. Annual Budget cannot be exceeded.
7. The City shall provide the following health benefits:
  - a. Effective January 1, 2017, the City will pay \$1,600 a month for a health flex contribution towards a city provided medical plan for all employees and their eligible dependents.
  - b. Effective January 1, 2018, the City will pay \$1,650 a month for a health flex contribution towards a city provided medical plan for all employees and their eligible dependents.

- c. Effective January 1, 2019, the City will pay \$1,700 a month for a health flex contribution towards a city provided medical plan for all employees and their eligible dependents.
- d. Effective January 1, 2017, any type of cash-out will be eliminated.
- e. If elected, the City will pay for employee only dental plan.
- f. The Health Care Flexible Spending Account and the Dependent Care Flexible Spending Account will continue to be provided at employee contributions.
- 8. The City shall increase the uniform replacement allowance to \$900 a year paid bi-weekly; and
- 9. Firefighters' will be able to sell back 112 hours of vacation twice a year with a minimum balance of 112 hours at each sell back; and
- 10. The City and the Association agreed to pay the education incentive on a bi-weekly basis and clean-up language; and
- 11. The City and the Association agreed on a trial schedule based on operational and service delivery concerns; and
- 12. Add clean-up language to the paramedic license pay for Firefighter/Paramedic classification.

**PASSED, APPROVED, AND ADOPTED** by the City Council of the City of Imperial Beach at its meeting held on the 20th day of July 2016, by the following vote:

**AYES: COUNCILMEMBERS:**  
**NOES: COUNCILMEMBERS:**  
**ABSENT: COUNCILMEMBERS:**

\_\_\_\_\_  
**SERGE DEDINA, MAYOR**

**ATTEST:**

\_\_\_\_\_  
**JACQUELINE M. HALD, MMC**  
**CITY CLERK**

PROPOSAL #: 1

FIRE PROPOSAL: X

MANAGEMENT PROPOSAL: \_\_\_\_\_

DATE PROPOSED: 5-18-16

DATE COUNTER PROPOSED: 6-9-16

**Article 18.0 Term**

The term of this M.O.U. shall be for a ~~two (2)~~ three (3) year period commencing July 1, ~~2016~~, and ending June 30, ~~2018~~ 2019. This M.O.U. shall remain in effect and shall not expire prior to June 30, ~~2018~~ 2019.

This proposal and any tentative agreement are contingent on the parties reaching agreement on a comprehensive MOU.

Signature on file

[Redacted Signature]

**TENTATIVE AGREEMENT**

Signature on file

[Redacted Signature]

Date 6/29/16

Date 6-29-16

Firefighters' Association

City of Imperial Beach

PROPOSAL #: 2

FIRE PROPOSAL: X

MANAGEMENT PROPOSAL: \_\_\_\_\_

DATE PROPOSED: 5-18-16

DATE COUNTER PROPOSED: 6-9-16

**Article 27.0 Smoke Free Work Environment**

The CITY and Association recognize that smoking, second hand smoke and tobacco use are one of the leading causes of death and disease in the United States. As a condition of employment with the CITY, employees hired on or after July 1, 2011, must be non-smokers and remain non-smokers, and cannot use tobacco of any kind, including electronic cigarrattes (e-cigarrattes), vapors or any electronic delivery system, as a condition of continued employment.

Effective January 1, 2012, employees are prohibited from smoking and using tobacco of any kind, including electronic cigarrattes (e-cigarrattes), vapors or any electronic delivery system, while on duty.

To ensure the health and welfare of the employees, the Fire Station and Fire Department work areas shall be designated smoke free zones and tobacco-free zones, including electronic cigarrattes (e-cigarrattes), vapors or any electronic delivery system.

Smoke and Tobacco Free Zones include:

Fire Station:

1. No smoking or use of tobacco, including electronic cigarrattes (e-cigarrattes), vapors or any electronic delivery system, permitted in any area of the Fire Station.
2. No smoking or use of tobacco is permitted within twenty (20') of open doorways, windows and apparatus bay doorways.

Fire Apparatus:

1. Smoke free zone shall follow Fire Apparatus, no smoking or use of tobacco, including electronic cigarrattes (e-cigarrattes), vapors or any electronic delivery system, on or within twenty feet (20') of Fire Apparatus

Fire Department Response:

This proposal and any tentative agreement are contingent on the parties reaching agreement on a comprehensive MOU.

**TENTATIVE AGREEMENT**

Signature on file

[Redacted Signature]

Date 6/9/16

Firefighters' Association

Signature on file

[Redacted Signature]

Date 6-9-16

City of Imperial Beach

PROPOSAL #: 2

FIRE PROPOSAL: X

MANAGEMENT PROPOSAL: \_\_\_\_\_

DATE PROPOSED: 5-18-16

DATE COUNTER PROPOSED: 6-9-16

1. No smoking or use of tobacco, including electronic cigarrattes (e-cigarrattes), vapors or any electronic delivery system, permitted during Fire Department operations at the scene of emergency responses.

Appropriate signs shall be placed in and on the Fire Station and Fire Apparatus.

The CITY and UNION agree to remove Article 27.0 Smoke Fee Work Environment from the MOU and incorporate in the Policy and Procedure Manual to include the language regarding electornic cigarrattes (e-cigarrattes), vapors or any electronic delivery systems.

The Smoke Fee Work Environment language stated above is to remain in effect while the parties are negotiating on a final Policy and Procedure Manual.

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This proposal and any tentative agreement are contingent on the parties reaching agreement on a comprehensive MOU.

**Signature on file**

**TENTATIVE AGREEMENT**

**Signature on file**

Date 6/9/16

Date 6-9-16

Firefighters' Association

City of Imperial Beach

PROPOSAL #: 3

FIRE PROPOSAL: X

MANAGEMENT PROPOSAL: \_\_\_\_\_

DATE PROPOSED: 5-18-16

DATE COUNTER PROPOSED: 6-9-16

### Article 33.0 Personal Appearance

Current and new employees shall not have visible tattoos showing during the course of the employee's assigned shift while in Class A, Class B or Class C uniforms. During workouts or physical fitness outside of the fire station, employees must wear long-sleeve shirts and are not permitted to wear a long-sleeve shirt under a Class B uniform shirt. During workouts or physical fitness inside the fire station, employees will be permitted to wear shorts and t-shirts that display visible tattoos.

Employees may wear one set of stud earrings per earlobe. The earrings shall be plain, less than ¼ inch in diameter, and cannot interfere with proper donning of Personal Protective Equipment. All other visible earrings, punches, and piercings are prohibited.

The CITY and UNION agree to remove Article 33.0 Personal Appearance from the MOU and incorporate in the Policy and Procedure Manual.

The Personal Appearance language stated above is to remain in effect while the parties are negotiating on a final Policy and Procedure Manual.

This proposal and any tentative agreement are contingent on the parties reaching agreement on a comprehensive MOU.

#### TENTATIVE AGREEMENT

Signature on file

[Redacted Signature]

Date 6/9/16

Firefighters' Association

Signature on file

[Redacted Signature]

Date 6-9-16

City of Imperial Beach

PROPOSAL #: 4

FIRE PROPOSAL: X

MANAGEMENT PROPOSAL: \_\_\_\_\_

DATE PROPOSED: 5-18-16

DATE COUNTER PROPOSED: 6-20-16

## Article 20.0 Retirement Benefits

**Retirement benefits are subject to the Public Employees Pension Reform Act (PEPRA) and related Public Employees' Retirement Law (PERL). If there is a conflict between this MOU and requirements pursuant to PEPRA and/or PERL, PEPRA and PERL shall prevail.**

1. Report of Employer Paid Member Contribution (EPMC): CITY agrees by resolution only to report the employer's value of EPMC in accordance with established rules and regulations set for by the CalPERS and under Government Code Section 20636 (c). Annual reporting of the EPMC by resolution only is subject to annual review and economic analysis by CITY of CITY's financial condition. Effective July 1, 2011, the EPMC will no longer be reported to CalPERS and will not be included in an employee's final compensation for employees.

2. CalPERS Retirement Formulas and Employee Contributions:

a. Classic employees (as defined by PEPRA) hired prior to July 1, 2011-The CITY will continue the 3% @ 50 service retirement benefit for fire public safety members. Effective July 1, 2011, employees shall pay the entire employee portion of the CalPERS retirement contribution of 9%.

b. Classic employees (as defined by PEPRA) hired on or after July 1, 2011- The CalPERS formula for employees hired on or after July 1, 2011 shall be 2% at 50 with the use of the average of the employee's highest-three-year-salary. Employees shall pay the entire employee portion of the CalPERS retirement contribution.

c. Employees hired on or after January 1, 2013 considered new members (as defined by PEPRA)- Pursuant to PEPRA and related PERL, new members (as defined by PEPRA) hired on or after January 1, 2013, will receive the 2.7% @ 57 retirement formula with the use of the average of the employee's highest three-year salary. All

This proposal and any tentative agreement are contingent on the parties reaching agreement on a comprehensive MOU.

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TENTATIVE AGREEMENT

Signature on file

Firefighters' Association

Date 6/20/16

City of Imperial Beach

Date 6-20-16

PROPOSAL #: 4

FIRE PROPOSAL: X

MANAGEMENT PROPOSAL: \_\_\_\_\_

DATE PROPOSED: 5-18-16

DATE COUNTER PROPOSED: 6-20-16

new employees/members, hired on or after January 1, 2013, will pay 50% of the normal cost contribution.

3. Cost Sharing of Employer Contribution Pursuant to Government Code section 20516: Employees defined as classic members per CalPERS and PEPRA/PERL shall pay 3% of pay towards the costs of CalPERS retirement benefits. This 3% of pay is in addition to employee's paying the entire employee portion of 9% of the CalPERS retirement contribution.

4. PERS 1957 Survivor Benefit: Pursuant to California Public Employees Retirement Law Section 21546 (1957 Survivor Allowance) (i) On and after April 1, 1972 this section shall apply to all contracting agencies and to the employees of those agencies with respect to deaths occurring after April 1, 1972, whether or not the agencies have previously elected to be subject to this section.

5. Deferred Compensation: The CITY will make available a 457 Deferred Compensation Program to all full-time employees.

6. Part-time employees: All part time employees will be enrolled in PARS and will not pay into social security.

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This proposal and any tentative agreement are contingent on the parties reaching agreement on a comprehensive MOU.

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Firefighters Association

**TENTATIVE AGREEMENT**

**Signature on file**

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City of Imperial Beach

Date 6/20/16

Date 6-20-16

PROPOSAL #: 5

FIRE PROPOSAL: X

MANAGEMENT PROPOSAL: \_\_\_\_\_

DATE PROPOSED: 5-18-16

DATE COUNTER PROPOSED: 6-9-16; 6-20-16; 6-29-16

**Article 19.0 Salaries**

Effective July 1, 2016, full time probationary and permanent employees will receive a ~~six (6)~~ five (5) percent salary adjustment and a three (3) percent cost of living adjustment (COLA) for a total of eight (8) percent, retroactively pay to July 1, 2016.

Effective July 1, 2017, full time probationary and permanent employees will receive a ~~six (6)~~ three (3) percent ~~salary adjustment~~ COLA.

Effective July 1, 2018, full time probationary and permanent employees will receive a three (3) one (1) percent ~~salary adjustment.~~ COLA. The CITY and the ASSOCIATION agree to ~~a re-opener~~ to meet and confer on the 3<sup>rd</sup> year of the MOU to provide an additional one (1) percent COLA, effective July 1, 2018, for a total of two (2) percent, with provided the following City budget performance measures are achieved in place:

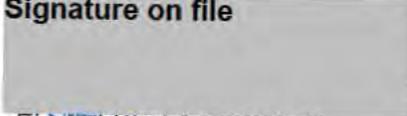
1. Maintain 40% unassigned fund balance; and;
2. Maintain 10% economic uncertainty balance; and;
3. ~~M~~Maintain a positive net annual budget balance, ie Annual Budget cannot be exceeded.

SAFER grant temporary employee are not eligible for this salary adjustment.

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This proposal and any tentative agreement are contingent on the parties reaching agreement on a comprehensive MOU.

**TENTATIVE AGREEMENT**

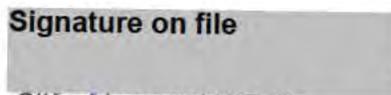
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Date 7/5/16

Firefighters' Association

**Signature on file**



Date 7/5/14

City of Imperial Beach

PROPOSAL #: 6

FIRE PROPOSAL: X

MANAGEMENT PROPOSAL: \_\_\_\_\_

DATE PROPOSED: 5-18-16

DATE COUNTER PROPOSED: 6-9-16, 6-20-16, 6-29-16

**Article 13.0 Employee Benefits**

If the Federal Affordable Care Act (ACA) or Internal Revenue Services (IRS), implementing regulations, or similar California legislation impact the benefit plans covered by this MOU, the parties agree to reopen negotiations to meet and confer over any related mandatory subjects of bargaining.

The CITY is required by law to administer the ACA and IRS regulations and will implement administrative guidelines such as the stabilization and look back periods for all employees in a manner that provides ease of CITY administration.

1. Health Flex Contribution Cafeteria Plan and Allotment

Effective January 1, 2017, the CITY will pay a Health Flex Contribution of \$1,600 a month for a city provided medical plan, 100% health premium cost for all employees and their eligible dependents on a pre-tax basis to meet IRS regulations.

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Effective January 1, 2018, the CITY will pay a Health Flex Contribution of \$1,650 a month for a city provided medical plan for all employees and their eligible dependents on a pre-tax basis to meet IRS regulations.

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Effective January 1, 2019, the CITY will pay a Health Flex Contribution of \$1,700 a month for a city provided medical plan for all employees and their eligible dependents on a pre-tax basis to meet IRS regulations.

The employee will pay for any premiums in excess of the Health Flex Contribution through payroll deductions. Employees that elect a plan that is less than the Health Flex Contribution will not receive any taxable credit. Employees that waive insurance will not receive any taxable credit.

This proposal and any tentative agreement are contingent on the parties reaching agreement on a comprehensive MOU.

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Date 6/29/16

Firefighters Association

TENTATIVE AGREEMENT

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Date 6-29-16

City of Imperial Beach

PROPOSAL #: 6

FIRE PROPOSAL: X

MANAGEMENT PROPOSAL: \_\_\_\_\_

DATE PROPOSED: 5-18-16

DATE COUNTER PROPOSED: 6-9-16, 6-20-16, 6-29-16

The Health Flex Contribution may only be used to purchase City provided medical coverage. Employees will not be able to purchase dental, vision and flexible spending accounts utilizing the Health Flex Contribution.

The CITY and the ASSOCIATION agree to a re-opener to meet and confer over potential impacts of future medical premium costs.

~~The CITY will provide to each full-time represented employee a Cafeteria Plan allotment to purchase benefits qualified under Section 125 of the Internal Revenue Code. The sideletter to this MOU amending health benefits from January 1, 2015, through June 30, 2015, will be extended to be effective July 1, 2015 through December 31, 2015. Effective January 1, 2017, the CITY will pay one hundred (100) percent of the cost of employee only health premiums. In addition, if the EMPLOYEE selecting employee only health coverage elects to participate in the health flexible spending account (FSA), the CITY will pay up to the maximum federal limit. For employee + 1 elections, the CITY will pay ninety (90) percent of the monthly premium and the EMPLOYEE will pay the remaining ten (10) percent of the monthly premium. For employee + family, the CITY will pay (90) percent of the monthly premium and the EMPLOYEE will pay the remaining ten (10) percent of the monthly premium. In addition, for EMPLOYEES who select employee only coverage and who choose to participate in the healthcare flexible spending account, the CITY will provide a maximum of \$1500 for this benefit.~~

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~~The EMPLOYEE, through payroll deductions, will pay any premium cost in excess of the Cafeteria Plan Allotment. The Cafeteria Plan is Health benefits are effective the first of the month following hire and upon health benefits effective date, date. The Cafeteria Plan Section 125 Plan terminates the last day of the month upon separation.~~

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Dental election is optional for EMPLOYEE and their eligible dependents. Represented full-time employees and their dependents will be eligible to participate in any CITY sponsored provided group dental plan. ~~Any difference between the employee's available Cafeteria Plan allotment and the premium for the selected plan will be paid~~

This proposal and any tentative agreement are contingent on the parties reaching agreement on a comprehensive MOU.

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Date 6/29/16

Firefighters' Association

TENTATIVE AGREEMENT

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[Redacted Signature]

Date 6-29-16

City of Imperial Beach

PROPOSAL #: 6

FIRE PROPOSAL: X

MANAGEMENT PROPOSAL: \_\_\_\_\_

DATE PROPOSED: 5-18-16

DATE COUNTER PROPOSED: 6-9-16, 6-20-16, 6-29-16

by the employee through payroll deductions on a pre-tax basis to meet IRS regulations. ~~An EMPLOYEE who elects to be covered under the CITY's medical health insurance plan, must select single employee coverage under one of the CITY's dental care provider. This selection will ensure that no Third Party Administrator (TPA) administrative costs are associated with EMPLOYEE's participation as described under Section 3, Subpart C of this Article. The CITY will cover the cost of dental coverage for employee only who elects coverage.~~

Vision election is optional for EMPLOYEE and their eligible dependents. Represented full-time employees and their dependents will be eligible to participate in any CITY sponsored provided group vision plan. ~~Any difference between the employee's available Cafeteria Plan allotment and the premium for the selected plan will be paid by the employee through payroll deductions on a pre-tax basis to meet IRS regulations. Vision election is option for EMPLOYEE and their dependents.~~

~~Employees hired prior to July 1, 2011 who have remaining Cafeteria Plan Allotment money, or who elect not to be covered under the City's health insurance plans, may cash out as a taxable cash benefit up to a maximum of \$200 per month. Employees may not receive more than \$200 per month as a taxable cash benefit under any circumstances.~~

~~Employees hired after July 1, 2011, who have remaining Cafeteria Plan allotment money, or who elect not to be covered under the City's health insurance plans, may cash out as a taxable cash benefit up to a maximum of \$150 per month. Employees may not receive more than \$150 per month under any circumstances as a taxable cash benefit.~~

~~Employees hired after July 1, 2015, shall not be permitted to cash out any amount as a taxable cash benefit.~~

Effective January 1, 2017, there will be no taxable cash out benefit funds allocated for employee medical coverage.

This proposal and any tentative agreement are contingent on the parties reaching agreement on a comprehensive MOU.

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Firefighters' Association

TENTATIVE AGREEMENT

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City of Imperial Beach

Date 6/29/16

Date 6-29-16

PROPOSAL #: 6

FIRE PROPOSAL: X

MANAGEMENT PROPOSAL: \_\_\_\_\_

DATE PROPOSED: 5-18-16

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Those EMPLOYEES who elect not to be covered under the CITY's medical health insurance plan must demonstrate proof of alternative medical ~~and dental~~ insurance (i.e. spouse or independent insurance coverage).

The CITY shall pay any applicable mandatory minimum employer contribution for retiree health as required by law.

~~2. Health, Dental and Vision Payroll Deductions Treated as Pre-Tax:~~

~~All payroll deductions for health, and dental care and vision are treated by the CITY on a pre-tax basis in order for the CITY to meet IRS regulations or if the IRS regulations change for any reason, this benefit may be discontinued. In the event that the total cost of benefits exceeds the allowance, the difference shall be deducted from the EMPLOYEE's salary as a salary reduction. If the allowance exceeds the total cost of benefits selected, the difference shall be paid to the EMPLOYEE as taxable income.~~

23. Flexible Spending Accounts for Health Care and Dependent Care:

Two Flexible Spending Accounts (FSA's), under Section 125, 105, 129 and 213 of the Internal Revenue Services Code, are offered to all represented employees. An EMPLOYEE may elect to budget by salary reduction, for certain healthcare and dependent care reimbursements on a pre-tax basis. If the CITY does not meet IRS regulations or if the IRS regulations change for any reason, this benefit may be discontinued.

a. Healthcare FSA

Before the start of the FSA plan year (January 1 to December 31), represented employees may reduce their salary up to maximum of \$2,550 per plan year to pay for eligible healthcare expenses. Salary reductions will accrue bi-weekly during the plan year and reimbursements will be made on a schedule to be determined by the CITY. This is a reimbursement program. Participating employees must submit

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This proposal and any tentative agreement are contingent on the parties reaching agreement on a comprehensive MOU.

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Firefighters' Association

Date 6/29/16

TENTATIVE AGREEMENT

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City of Imperial Beach

Date 6-29-16

PROPOSAL #: 6

FIRE PROPOSAL: X

MANAGEMENT PROPOSAL: \_\_\_\_\_

DATE PROPOSED: 5-18-16

DATE COUNTER PROPOSED: 6-9-16, 6-20-16, 6-29-16

documentation of payment on the appropriate forms to receive reimbursement. Salary reductions not spent by the end of the plan year, by law, are forfeited to the CITY.

b. Dependent Care FSA

←--- [ F ]

Before the start of the FSA plan year (January 1 to December 31), represented employees may reduce their salary up to a maximum of \$5,000 per plan year to pay for eligible dependent care. ~~In no event can dependent care pre-tax dollars, whether reimbursed through FSA, the CITY Flexible Benefit Plan or a combination of both, exceed \$5,000 per calendar year.~~ Salary reduction will accrue bi-weekly during the plan year and reimbursements will be made on a schedule to be determined by the CITY. Dependent care must qualify under all pertinent IRS regulations. This is a reimbursement program. Participating employees must submit documentation of payment and other information related to dependent care arrangement to receive reimbursement. Salary reductions not spent by the end of the plan year, by law, are forfeited to the CITY.

c. FSA Administration

←--- [ F ]

The CITY reserves the right to contract with the Third Party Administrator (TPA) for administration of both FSA's. The CITY will pay the start-up costs associated with the third party administration, if any required. The CITY pays monthly administration fees.

~~d. Employees must enroll in a City medical plan in order to use any Cafeteria Plan Allotments for the Health Care FSA or the Dependent Care FSA. Employees electing not to enroll in a City medical plan can contribute to the Health Care FSA or the Dependent Care FSA as pre-tax salary reductions.~~

←--- [ F ]

34. Short Term Disability (STD), Long Term Disability (LTD) and Group Term Life Insurance:

This proposal and any tentative agreement are contingent on the parties reaching agreement on a comprehensive MOU.

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Date 6/24/16

Date 6-29-16

Firefighters' Association

City of Imperial Beach

PROPOSAL #: 6

FIRE PROPOSAL: X

MANAGEMENT PROPOSAL: \_\_\_\_\_

DATE PROPOSED: 5-18-16

DATE COUNTER PROPOSED: 6-9-16; 6-20-16, 6-29-16

Each employee will be provided Group Term Life Insurance as agreed to through negotiations. Employees may purchase Voluntary Life Insurance at an Employee's own cost as an after-tax deduction.

Each employee will participate in the CITY's STD and LTD Plans. Employees are required to file for STD or LTD after fourteen (14) consecutive calendar days of absence due to illness, contagious disease, injury or an authorized absence for medical care and/or appointments. STD and LTD premiums are paid by the EMPLOYEE as an after-tax deduction.

5. Enrollment and Election:

Election under the CITY's Cafeteria Plan shall take effect on the first of the month following 30 days after approval of the request and/or eligibility for health insurance. Payment shall be divided equally between the first two paydays in each month. If the CITY significantly alters the payment schedule, this payment schedule will be subject to meet and confer.

Once this election is made, the EMPLOYEE will not be allowed to change except as follows:

- a. At the next open enrollment
- b. Subsequent to proof or loss of coverage under the spouse's plan, re-enrollment may occur on the first of the month following 30 days after notice of this event is given to the CITY Human Resources Department via approved and completed enrollment forms.
- c. As allowed under any federal or state regulations.
- d. The CITY shall not be liable for any medical costs resulting to the employee as part of this election.

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6. Health Insurance Committee

This proposal and any tentative agreement are contingent on the parties reaching agreement on a comprehensive MOU.

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 Firefighters' Association

Date 6/29/16

TENTATIVE AGREEMENT

**Signature on file**  
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 City of Imperial Beach

Date 6-29-16

PROPOSAL #: 6

FIRE PROPOSAL: X

MANAGEMENT PROPOSAL: \_\_\_\_\_

DATE PROPOSED: 5-18-16

DATE COUNTER PROPOSED: 6-9-16; 6-20-16; 6-29-16

The Health Insurance Committee was established for the purpose of investigating and reviewing health related matters and all insurance options, including health, life, disability, etc. The Health Insurance Committee will continue to meet as necessary. Matters subject to the duty to bargain may be discussed, however, the Insurance Committee shall not have the authority to add to, amend, or modify this Agreement. The CITY and the Firefighters agree to reopen negotiations during the term of this MOU to consider changes to matters investigated and reviewed by the Insurance Committee.

If any legally mandated changes to health insurance should occur during the term of this MOU, both parties agree to re-open negotiations to meet and confer over any related mandatory subjects of bargaining.

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This proposal and any tentative agreement are contingent on the parties reaching agreement on a comprehensive MOU.

**Signature on file**

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Firefighters Association

Date

6/29/16

TENTATIVE AGREEMENT

**Signature on file**

[Redacted Signature]

City of Imperial Beach

Date

6-29-16

PROPOSAL #: 7

FIRE PROPOSAL: X

MANAGEMENT PROPOSAL: \_\_\_\_\_

DATE PROPOSED: 5-18-16

DATE COUNTER PROPOSED: 6-9-16

### Article 14.0 Uniform Replacement Allowance

Full time permanent employees will receive a uniform allowance in the amount of ~~\$700~~ \$34.62 per ~~fiscal year~~ payperiod paid with their regular checks in a separate check the first full payperiod after July 1<sup>st</sup> each year for the purchase, rental, and/or maintenance of uniforms.

For employees that are classic members (as defined by PEPR), CalPERS considers the uniform allowance to be a form of compensation. Therefore, the uniform allowance amount will be reported to CalPERS on an annual basis in the same payperiod received as part of the employee's annual gross income. For employees considered new members (as defined by PEPR), the uniform allowance amount will not be reported to CalPERS as special compensation in accordance with PEPR.

SAFER grant firefighters are not eligible to receive a uniform allowance.

For new firefighter employees, the CITY will purchase two pair of nomex uniform shirts, two pair of nomex uniform pants, and one winter jacket, and provide the uniforms to the new employees on the first day of employment. In addition, the CITY will reimburse new employees the cost of four t-shirts and two shorts within the first year of employment. The t-shirts and shorts must meet CITY uniform requirements. For employees that are classic members (as defined by PEPR), the City will report the monetary value of these uniforms to CalPERS in the payperiod the uniforms are provided to the employee, and in the payperiod the reimbursement is provided to the employee. For employee considered new members (as defined by PEPR), the monetary value of the uniforms will not be reported to CalPERS as special compensation in accordance with PEPR.

Beginning January 1, 2006 only nomex uniforms will be permitted.

All employees must return all uniforms to the City upon separation from City service.

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This proposal and any tentative agreement are contingent on the parties reaching agreement on a comprehensive MOU.

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Firefighters' Association

Date

6/14/16

City of Imperial Beach

Date

6-14-16

PROPOSAL #: 8

FIRE PROPOSAL: X

MANAGEMENT PROPOSAL: \_\_\_\_\_

DATE PROPOSED: 5-18-16

DATE COUNTER PROPOSED: 6-9-16

**Article 11.0 Holiday and Vacation Benefits**

**1. FLOATING HOLIDAYS:**

Employees shall receive 24 hours of floating holiday leave per fiscal year in the first pay period in July to be taken on a day mutually agreeable to the employee and the department head. Floating holidays will be prorated as follows for new employees:

- a. A new employee with a hire date in July through December will receive twenty-four (24) hours of floating holiday time in the fiscal year during which the employee is hired;
- b. A new employee with a hire date in January and February will receive twelve (12) hours of floating holiday time in the fiscal year during which the employee is hired;
- c. A new employee with a hire date in March and April will receive six (6) hours of floating holiday time in the fiscal year during which the employee is hired;
- d. A new employee with a hire date in May and June will not receive any floating holiday leave in the fiscal year during which the employee is hired.

An employee may accrue a maximum of 24 hours of floating holiday leave each fiscal year. Once an employee has accrued the maximum allowable floating holiday leave, the employee will earn no additional floating holiday leave until the employee uses the floating holiday leave sufficient to bring the employee below the maximum accrual.

**2. VACATION ACCRUAL: Vacation will accrue as outlined in Article VII Section 4 of the City of Imperial Beach Personnel Rules.**

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This proposal and any tentative agreement are contingent on the parties reaching agreement on a comprehensive MOU.

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Firefighters' Association

Date 6/9/16

**TENTATIVE AGREEMENT**

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City of Imperial Beach

Date 6-9-16

PROPOSAL #: 8

FIRE PROPOSAL: X

MANAGEMENT PROPOSAL: \_\_\_\_\_

DATE PROPOSED: 5-18-16

DATE COUNTER PROPOSED: 6-9-16

3. VACATION TIME-SELLING: Firefighter personnel may sell back accumulated vacation twice a year. At a maximum of 112 hours the first pay period in June and 112 hours the first pay period in December per fiscal year at the employee's current rate of pay when the vacation is sold back. A minimum of 112 hours must remain each time in the year the employee sells vacation, available as of assessment date. The request for sell back payment date is to be coordinated with the maximum balance assessment date.

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This proposal and any tentative agreement are contingent on the parties reaching agreement on a comprehensive MOU.

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Firefighters' Association

Date

6/9/16

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City of Imperial Beach

Date

6-9-16

PROPOSAL #: 9

FIRE PROPOSAL: X

MANAGEMENT PROPOSAL: \_\_\_\_\_

DATE PROPOSED: 5-18-16

DATE COUNTER PROPOSED: 6-20-16; 6-29-16

**Article 12.0 Educational Benefits**

1. The CITY, as employer shall maintain a program providing for the partial refund of tuition and fees for all courses taken by employees when such courses are included in the courses required to obtain or maintain a job related certificate, Associates in Fire Science or Baccalaureate Degree in Public Administration or any other course previously approved by the department head. Those employees who are full-time, permanent and have completed a probationary period are eligible for tuition reimbursement. The CITY agrees to budget for \$1,000 per year per full-time, permanent employees that have completed a probationary period for fees and/or tuition for such firefighting classes, seminars, etc. The program will allow full-time, permanent employees that have completed a probationary period to exceed \$1000 for tuition reimbursement if they are working towards a Baccalaureate or Masters Degree in Public or Business Administration, Associates in Fire Science, Fire Officer Certificate, or other job related degree or certificate, provided that the department head pre-approves a Career Plan submitted by the employee. An approved Career Plan is required in order for an employee to exceed \$1000 in reimbursements. All classes would require prior approval of the department head and Human Resources Department for the employee to receive any reimbursement. The employee shall be reimbursed for fees and/or tuition only upon conclusion of each individual with a grade of "B" or better, or successful completion of courses that do not assign grades. Proof of satisfactory course completion and payment must be provided.

2. Upon proof of completion, full-time permanent members of the ASSOCIATION that have completed a probationary period will be eligible for an educational incentive as follows:

California State Fire Marshal's Fire Officer Certificate or all the required classes as of January 1, 2016, or an Associate degree <u>weekly basis.</u>	\$50.00 per year <u>paid on a bi-</u>
Bachelor's degree <u>weekly basis.</u>	\$100.00 per year <u>paid on a bi-</u>
Master's degree <u>weekly basis.</u>	\$200.00 per year <u>paid on a bi-</u>

Employees will not receive an education incentive payment for any degrees or certificates required as a minimum qualification of the position. ~~These payments will occur in the first full payperiod in June each~~

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This proposal and any tentative agreement are contingent on the parties reaching agreement on a comprehensive MOU.

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Firefighters' Association

Date

7/5/16

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City of Imperial Beach

Date

7/5/16

PROPOSAL #: 9

FIRE PROPOSAL: X

MANAGEMENT PROPOSAL: \_\_\_\_\_

DATE PROPOSED: 5-18-16

DATE COUNTER PROPOSED: 6-20-16; 6-29-16

~~year.~~ The fire officer stipend can be combined with the degree stipend, but two degree stipends cannot be combined.

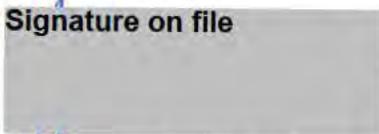
~~For employees that are classic members (as defined by PEPPA), the City will report the education incentive to CalPERS in the payperiod the incentive is provided to the employee. For employees considered new members (as defined by PEPPA), the education incentive will not be reported to CalPERS as special compensation in accordance with PEPPA.~~

- CITY agrees to the continuation of an Employee Computer Purchase Program available to all CITY employees after successfully completing probationary period during the term of this agreement subject to budgetary constraints and City Council approval.

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This proposal and any tentative agreement are contingent on the parties reaching agreement on a comprehensive MOU.

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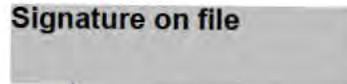
Firefighters' Association

TENTATIVE AGREEMENT

Date

7/5/16

**Signature on file**



City of Imperial Beach

Date

7/5/16

PROPOSAL #: 12

FIRE PROPOSAL: X

MANAGEMENT PROPOSAL: \_\_\_\_\_

DATE PROPOSED: 5-18-16 via email

DATE COUNTER PROPOSED: 6-9-16 (2)

**Article 7.0 General Provisions**

~~11. Trial Schedules: As discussed in our negotiations this morning, The IBFA CITY and the UNION may conduct trial schedules. would like to complete a trial of the 48/96 schedule. Pending the city's discussion and review of the schedule, as well as a following proposal regarding schedule changes in the MOU, we would like to begin the trial schedules may begin on the first day of the month following the effective date of this MOU. Following the completion of a trial, unless ended by the Chief prior due to operational and service delivery concerns, a meeting shall be held and the merits of the alternative schedule, including but not limited to the operations, logistics, training, and overall service delivery, shall be evaluated and a recommendation shall be submitted to the Chief for his/her consideration and determination to continue or conclude the alternative schedule. July 1 and commence December 31. A tentative meeting and vote would occur in November to determine the findings and outcome of the trial and any needed adjustments.~~

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This proposal and any tentative agreement are contingent on the parties reaching agreement on a comprehensive MOU.

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Date 6/9/16

Firefighters' Association

TENTATIVE AGREEMENT

Signature on file

[Redacted Signature]

Date 6-9-16

City of Imperial Beach

PROPOSAL #:       A      

FIRE PROPOSAL:                     

MANAGEMENT PROPOSAL:       X      

DATE PROPOSED:       6-9-16 (2)      

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### Article 34.0 Paramedic License

A ~~classification of~~ Captain/Paramedic ~~will be created for Captains~~ that maintains a Paramedic License will with receive a base pay 5% higher than the Captain classification. ~~A~~ ~~An~~ ~~classification of~~ Engineer/Paramedic ~~will be created for Engineers~~ that maintains a Paramedic License with will receive a base pay 7.5% higher than the Engineer classification. ~~The Firefighter Paramedic classification base pay will be increased by 11.3% and the specialty pay will be eliminated.~~ Firefighter/Paramedics are required to retain a Paramedic License as a condition of employment with the CITY. Captains and Engineers are not required to maintain a Paramedic license as a condition of employment, but must be current with all the required continued education and quarterly training to work down as a Firefighter/Paramedic.

This proposal and any tentative agreement are contingent on the parties reaching agreement on a comprehensive MOU.

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Date 6/9/16

Firefighters' Association

TENTATIVE AGREEMENT

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[Redacted Signature]

Date 6-9-16

City of Imperial Beach



**STAFF REPORT  
CITY OF IMPERIAL BEACH**

**TO:** HONORABLE MAYOR AND CITY COUNCIL  
**FROM:** ANDY HALL, CITY MANAGER <sup>AH</sup>  
**MEETING DATE:** JULY 20, 2016  
**ORIGINATING DEPT.:** ERIKA N. CORTEZ, HUMAN RESOURCES MANAGER <sup>(signature)</sup>  
**SUBJECT:** ADOPTION OF RESOLUTION NO. 2016-7723 APPROVING AND ADOPTING THE SIDELETTER OF AGREEMENT TO THE MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY AND SERVICE EMPLOYEES INTERNATIONAL UNION, LOCAL 221

**EXECUTIVE SUMMARY:**

Staff is recommending that the City Council adopt Resolution No. 2016-7723 which approves and adopts the Sideletter of Agreement to the Memorandum of Understanding (MOU) between the City and Service Employees International Union (SEIU). The Sideletter of Agreement updates language and adds new language regarding 1) special assignment pay for employees coordinating the City's Junior Lifeguard Program, 2) holiday availability stipend for Lifeguards after working six recognized holidays, 3) the monetary value for the purchase, rental and/or maintenance of uniforms for designated Public Works and Lifeguard employees, 4) life insurance, supplemental life insurance and industrial salary continuation for Lifeguard employees in lieu of 4850 benefits, 5) language clean-up to the educational benefits. Prior to presenting this Resolution to the City Council for consideration, the City's Labor Negotiation Team met and conferred with SEIU in good faith to discuss the terms of the Sideletter of Agreement. The City entered into a two-year MOU with SEIU effective July 1, 2015 through June 30, 2017. Except as amended by the Sideletter of Agreement, all other terms and conditions of the MOU would remain in full force and effect.

**FISCAL ANALYSIS:**

The adopted FY 2016-2017 City's Budget has fiscal appropriations for all the changes contained in the Sideletter of Agreement.

**RECOMMENDATION:**

That the City Council adopt Resolution No. 2016-7723 approving and adopting the Sideletter of Agreement to the MOU between the City and SEIU.

**OPTIONS:**

- Adopt Resolution No. 2016-7723 which will approve the recommendation.
- Provide direction to the City Manager to take a specific action.

**BACKGROUND/ANALYSIS:**

Members of the City's Miscellaneous Classified Service are represented by SEIU. The City entered into a two-year MOU with SEIU effective July 1, 2015 through June 30, 2017. The City's Labor Negotiation Team and representatives of the bargaining unit met and conferred and reached

agreement on the terms contained in the attached signed Sideletter of Agreement to the SEIU MOU. The item before Council is to approve a Sideletter of Agreement to the SEIU MOU which would accomplish the following:

1. Add language to Article 8.0 – General Provisions:  
The City recognizes that there are no designated personnel to coordinate the City's Junior Lifeguard Program, therefore the City and the Union agreed on a Special Assignment Pay, within a specified date range, that will compensate those employees designated to coordinate the Junior Lifeguard Program during the summer in addition to the employee regular base salary.
2. Add language to Article 12.0 – Holiday and Vacation:  
The full-time Lifeguards will receive a holiday availability stipend for working after the 6th holiday from the 13 recognized holidays. The stipend will commence on the 7th holiday for those Lifeguards that are available to work on a recognize holiday.
3. Add language to Article 15.0 – Uniforms:  
The California Public Employees' Retirement System (CalPERS) requires the City to amend the SEIU MOU to include language regarding the "monetary value" for the purchase, rental and/or maintenance of uniforms for designated full-time public works and lifeguard employees. The "monetary value" was determined by the total cost to the City for the purchase, rental and/or maintenance of uniforms. This does not include safety related items. The "monetary value" is reported to CalPERS as special compensation for purposes of final pay calculations for "classic" members only. Furthermore, the Fire Inspector's allowance will be paid on a bi-weekly basis instead of once a year.
4. New Article 34.0 – Life Insurance & Supplemental Life Insurance & New Article 35.0 – Industrial Salary Continuation:  
In February 2015, SEIU pursued legislation to amend SB559 to provide 4850 benefits to lifeguards. Pursuant to Council's direction, the Union and the City meet and conferred and agreed on the terms of the Sideletter of Agreement to provide enhanced life insurance, supplemental life insurance benefits, and industrial salary continuation to full-time lifeguards in-lieu of 4850 legislation. In the event of state legislation providing active duty injury or death benefits for industrial injuries for lifeguards, these benefits will be reduced and/or void.
5. Language clean-up on Article 25.0 – Educational Benefits:  
CalPERS requires that the educational incentive gets reported as special compensation for "all" members. The language in the SEIU MOU prior to this Sideletter of Agreement indicates that the educational incentive will not be reported for "new" members; therefore this language clean-up adds conformity to CalPERS requirements of reporting the educational incentive to all CalPERS members that receive this benefit.

Except as amended by the Sideletter of Agreement, all other terms and conditions of the MOU from July 1, 2015 through June 30, 2017 will remain in full force and effect. The Sideletter of Agreement has been ratified and approved by the membership of the SEIU on June 17, 2016.

**ENVIRONMENTAL DETERMINATION:**

Not a project as defined by CEQA.

Attachments:

1. Resolution No. 2016-7723
2. SEIU Sideletter Agreement

**RESOLUTION NO. 2016-7723**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IMPERIAL BEACH, CALIFORNIA, APPROVING AND ADOPTING THE SIDELETTER OF AGREEMENT TO THE MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY AND THE SERVICE EMPLOYEES INTERNATIONAL UNION, LOCAL 221**

**WHEREAS**, Employer-Employee Relations for the City of Imperial Beach (hereinafter, "City") are governed by California Government Code section 3500 through 3511, known as the Meyers-Milias-Brown Act; and

**WHEREAS**, the Service Employees International Union, Local 221 (SEIU) is the exclusive bargaining agent and representative of the City's Miscellaneous Classified Service; and

**WHEREAS**, the City and SEIU entered into a two-year MOU effective July 1, 2015 through June 30, 2017; and

**WHEREAS**, the City's Labor Negotiation Team met independently with representatives of the SEIU bargaining unit to meet and confer in good faith regarding the changes to the special assignment pay, holiday availability stipend, monetary value for the purchase, rental and/or maintenance of uniforms for full-time public works and lifeguard employees, the uniform allowance for the fire inspector, life insurance & supplemental life insurance benefits, industrial salary continuation, and the educational incentive; and

**WHEREAS**, the parties agree to make changes to the special assignment pay, holiday availability stipend, monetary value for the purchase, rental and/or maintenance of uniforms for full-time public works and lifeguard employees, the uniform allowance for the fire inspector, life insurance & supplemental life insurance benefits, industrial salary continuation, and the educational incentive, and desire to amend the current MOU with the City and SEIU; and

**WHEREAS**, these agreements shall serve as a Sideletter of Agreement to the MOU with the City and SEIU for July 1, 2015 through June 30, 2017; and

**WHEREAS**, except as amended by the Sideletter of Agreement, all other terms and conditions of the MOU between the City and SEIU from July 1, 2015 through June 30, 2017 shall remain in full force and effect.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Imperial Beach as follows:

1. The above recitals are true and correct.
2. The City Council hereby approves and adopts the Sideletter of Agreement to the MOU between the City and SEIU resulting from the meet and confer process with this labor union group.

**PASSED, APPROVED, AND ADOPTED** by the City Council of the City of Imperial Beach at its meeting held on the 20th day of July 2016, by the following vote:

**AYES: COUNCILMEMBERS:**  
**NOES: COUNCILMEMBERS:**  
**ABSENT: COUNCILMEMBERS:**

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**SERGE DEDINA, MAYOR**

**ATTEST:**

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**JACQUELINE M. HALD, MMC**  
**CITY CLERK**

**SIDE LETTER OF AGREEMENT  
between the City of Imperial Beach  
and Service Employees International Union (SEIU) Local 221**

**WHEREAS**, Employer-Employee Relations for the City of Imperial Beach (hereinafter, “City”) are governed by California Government Code section 3500 through 3511, known as the Meyers-Miliias-Brown Act (“MMBA”); and

**WHEREAS**, the Service Employees International Union, Local 221 (“SEIU”) is the exclusive bargaining agent and representative of the City’s Miscellaneous Classified Service; and

**WHEREAS**, the City and SEIU entered into a Memorandum of Understanding (“MOU”) effective July 1, 2015 through June 30, 2017; and

**WHEREAS**, the parties met and conferred in good faith regarding the holiday availability stipend for full-time Beach Lifeguards, uniform value for full-time designated Public Works and Beach Lifeguard employees, life insurance benefits for full-time Beach Lifeguards, and the industrial salary continuation for full-time Beach Lifeguards.

**WHEREAS**, the parties agree to changes regarding the subject matters contained herein and desire to amend the current MOU; and

**WHEREAS**, this agreement shall serve as a Side Letter Agreement to the MOU for July 1, 2015 through June 30, 2017.

NOW THEREFORE, the City and SEIU mutually agree as follows:

1) The following language will be added to MOU Article 8.0 “General Provisions”:

**21. Special Assignment Pay: As designated by the Marine Safety Department Head, when a Beach Lifeguard I or a Beach Lifeguard II is designated to coordinate all the activities of the City’s Junior Lifeguard Program, he/she shall receive \$4.75 an hour in addition to the employee regular base salary. The special assignment pay is subject to taxes and pension reporting. The special assignment pay will be provided between the months of January 1<sup>st</sup> and August 31<sup>st</sup>, or as soon as the Marine Safety Department Head makes a recommendation to start or end the special assignment pay between January 1<sup>st</sup> and August 31<sup>st</sup>. Only one (1) employee per year may receive the special assignment pay. The special assignment pay will cease if the City’s Junior Lifeguard Program ends.**

2) The following language will be added to MOU Article 12.0 “Holiday and Vacation Benefits”:

9. Holiday Availability Stipend: Effective July 1, 2016, after working six (6) of the holidays listed in Section 1 above in the same fiscal year, full-time Beach Lifeguards will receive the following holiday availability stipend starting with the seventh (7<sup>th</sup>) holiday worked, and for each one holiday worked thereafter in that fiscal year (July 1 thru June 30):
- a. \$115 for each holiday worked for the Beach Lifeguard II.
  - b. \$155 for each holiday worked for the Beach Lifeguard Sergeant.

The Holiday Availability Stipend will be retroactive pay for those full-time Beach Lifeguards that already worked six (6) holidays listed in Section 1 above effective July 1, 2016 up to when this Sideletter is approved.

The Holiday Availability Stipend is in addition to the Holiday Pay listed in Section 4 above, and the Pay for Working on a Recognized City Holiday listed in Section 7 above.

CalPERS defines the Holiday Availability Stipend as a form of "compensation" for CalPERS purposes for "classic" CalPERS members. As such, any Holiday Availability Stipend paid to full-time classic member beach lifeguards will be reported to CalPERS as part of the employee's annual gross income for purposes of computing the employee's and City's CalPERS contributions. Under PEPR, a Holiday Availability Stipend is not considered pensionable compensation for "new members" of CalPERS.

- 3) The following language will be added to MOU Article 15.0 "Uniforms":

Public Works Employees:

- 1. The CITY will provide and maintain all uniforms that are required by the CITY for Public Works designated employees. The CITY shall issue to all designated Public Work employees five (5) work uniform t-shirts, after July 1<sup>st</sup> each year.
- 2. The CITY will provide designated Public Works employees an amount not to exceed \$175.00 per employee per fiscal year for safety shoes. Employees may purchase more than one pair of safety shoes each fiscal year, as needed, within the annual \$175.00 maximum.
- 3. The City will report to CalPERS the "monetary value" of no greater than \$230 per fiscal year per employee for the purchase, rental and/or maintenance of uniforms for designated full-time public works employees.

Lifeguard Employees:

- 3- 4. The CITY shall issue all lifeguards the uniforms described in the Lifeguard Policy Manual. Lifeguards shall be responsible for cleaning and maintenance of uniforms. The CITY shall make available for lifeguard use the following: sun screen, pocket mask (CPR), extra thick gloves (rubber), wet suits for winter guards, and jacket. Issued uniform items will be replaced annually if necessary due to normal wear and tear. Old uniform items must be returned prior to being replaced. Lifeguards are responsible and must replace any issued uniform item that is stolen, lost, torn or damaged due to misuse. Expected life of a jacket is three seasons. If jacket is lost, stolen, or abused the lifeguard must purchase a new one.

CITY shall reimburse all lifeguards upon meeting the minimum hours worked per the Lifeguard Orientation Manual one (1) pair safety sunglasses not to exceed \$90.00 per year per employee.

All lifeguards shall adhere to a standard of personal grooming and appearance. Such standards shall be developed in consultation with lifeguard personnel.

5. **The City will report to CalPERS the “monetary value” of no greater than \$590 per fiscal year per employee for the purchase, rental and/or maintenance of uniforms for designated full-time Beach Lifeguard employees.**

Fire Inspector Employees:

- 4- 6 For new full-time fire inspector employees, the City will purchase three (3) pairs of pants, (3) shirts and one (1) jacket, and provide the uniforms to the new employees on the first day of employment. Fire inspectors shall be responsible for cleaning and maintenance of the uniforms. If the uniform is lost, stolen or abused, the fire inspector shall purchase a new one. Existing full-time employees will receive a uniform allowance in the amount of \$250.00 per fiscal year paid in a separate check the first full payperiod after July 1st each year for the purchase, rental, and/or maintenance of uniforms. **As Commencing June 30, 2017, the annual uniform allowance in the amount of \$250.00 will be on a bi-weekly basis instead of once a year- shall be paid on a bi-weekly basis, approximately \$9.61 per pay period. The benefit will commence every July 1<sup>st</sup>.**
7. **The City will report to CalPERS the “monetary value” of no greater than \$250 per fiscal year per employee for the purchase, rental and/or maintenance of uniforms for designated full-time fire inspector employees.**

All Employees:

- 5- 8. Uniform allowance as defined by the California Public Employees' Retirement System (CalPERS) is a form of “compensation” for “classic” CalPERS members for CalPERS purposes only. As such, any uniform allowance or the value of uniforms for the purchase, rental and/or maintenance provided by the CITY to designated

employees will be reported to CalPERS as part of the employee's annual gross income for purposes of computing the employee's and City's CalPERS contribution. This excludes items that are for personal health and safety related. Under PEPRRA, a uniform allowance or the value of uniforms is not considered pensionable compensation for "new members" of CalPERS.

6-9. EMPLOYEES must return all uniforms and protective gear prior to terminating employment with the CITY.

4) The following language will be added as a new MOU Article:

**Article 34.0 "Life Insurance & Supplemental Life Insurance":**

1. **Effective January 1, 2016, the City shall provide all full-time Beach Lifeguards a Group Term Life and Accidental Death & Dismemberment policy of \$250,000 as described in the Certificate of Insurance with the City's established vendor.**
2. **The City shall offer all full-time Beach Lifeguards the ability to apply for Voluntary Life Insurance (Supplemental Life) as described in the Certificate of Insurance with the City's established vendor.**
3. **Effective January 1, 2016, retroactive, the City shall reimburse, through payroll subject to state and federal taxes, all full-time Beach Lifeguards for premiums paid by the employee up to a maximum of \$50.00 per month for a Voluntary Life Insurance policy of no more than \$250,000 for employee only. The employee must elect the Voluntary Life Insurance policy through the City's established vendor in order to be eligible for the premium reimbursement. The premium reimbursement will terminate if the employee cancels the Voluntary Life Insurance policy, or if the City's vendor cancels the policy for the employee for any reason, or if the employee is terminated from employment from the City. All Voluntary Life Insurance policies are subject to the underwriting process. The City will not reimburse employee premiums for outside vendors.**
4. **In the event of state legislation providing active duty injury or death benefits for industrial injuries for Lifeguards, the City will reduce the Group Term Life and Accidental Death & Dismemberment policy for full-time Beach Lifeguards to \$50,000 and Section 3 shall be null and void.**

5) The following language will be added as a new MOU Article:

**Article 35.0 "Industrial Salary Continuation":**

1. The City offers workers' compensation benefits to all employees as set by the law. The City provides salary continuation up to 240 hours (30 days) for full time employees of full base salary continuance for work-related injuries or illnesses while performing job duties as set by the City Industrial Injury Illness & Exposure Administrative Policy.
2. Effective January 1, 2016, for full-time Beach Lifeguards in those instances due to job-related injuries/illness where the employee's work restrictions are so extensive that: 1) modified duty is infeasible; 2) modified duty is unavailable; or 3) the employee is temporarily totally disabled, the City will provide the employee salary continuation of 105% base pay inclusive of workers' compensation insurance and other city funds. The employee salary continuation paid by the City will be paid for up to one (1) year. Employee salary continuation will terminate if the employee returns to full duty with no restrictions. The City will terminate the employee salary continuation for those employees on workers' compensation benefits after one (1) year. The City will not continue the employee salary continuation benefit if an employee separates from City employment, becomes temporarily disabled, or passes away.
3. While an employee is receiving salary continuation as described in Section 2 above, the City will continue health benefits for up to one (1) year to employee's spouse, registered domestic partner, and children under the age of 26. If the employee remarries within the year of the health continuation benefits, benefits for the former spouse will cease, and the new spouse will ~~not~~ receive health continuation benefits. If the employee terminates the registered domestic partnership within the year of the health continuation benefits, benefits for the former domestic partner will cease, and the new register domestic partner will not receive health continuation benefits.
4. In the event of state legislation providing active duty injury or death benefits for industrial injuries for Lifeguards, the benefits within Section 2 and Section 3 shall be null and void.

6) The following language will be removed from the MOU Article 25.0:

#### **Article 25.0 Educational Benefits**

1. The CITY shall maintain a program providing for the partial refund of tuition and fees for all job related classes or training. Those employees who are full-time, permanent and have completed a probationary period are eligible for a maximum of \$1,000 in tuition reimbursement per fiscal year for fees, books, and/or tuition for such classes. Classes would require prior approval of the department head and subject to established criteria for reimbursement approval through administrative policy by City Manager. The educational benefit is designed to reimburse representative employees for fees, books, tuition, software, and valid parking fees (associated with the course only) upon

conclusion of each individual course. Proof of satisfactory course completion and payment must be provided. Tuition reimbursement shall be limited to the annual budgeted amounts related to tuition costs. The funds will be allocated on a first-come, first-serve basis.

Employees may exceed \$1,000 in the fiscal year by submitting a "Career Plan" to the Human Resources Manager for the City Manager's approval. An employee's Career Plan must be approved prior to submission of documentation for reimbursement. The course completion and proof of payment related to the Career Plan courses must be submitted to the Human Resources Manager by May 30<sup>th</sup>.

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All employees will be eligible for an education incentive upon proof of completion of a job related degree with demonstrated benefit to the City subject to the approval by the City Manager or his/her designee as follows:

Associate Degree:	\$50.00 per year
Bachelor's Degree:	\$100.00 per year
Master's Degree:	\$200.00 per year

Employees will not receive an education incentive payment for any degrees required as a minimum qualification of the position. Employees will be paid the education incentive in the first full payperiod in June each year.

~~For employees that are classic members (as defined by PEPRA), the City will report the education incentive to CalPERS in the payperiod the incentive is provided to the employee. For employees considered new members (as defined by PEPRA), the education incentive will not be reported to CalPERS as special compensation in accordance with PEPRA.~~

4-67) Except as amended by this Sideletter of Agreement, all other terms and conditions of the MOU from July 1, 2015 through June 30, 2017 shall remain in full force and effect.

Executed in Imperial Beach, California by:

SEIU:

Signature on file

Michael Murphy, SEIU President

June 17 2016

DATE

City of Imperial Beach:

**Signature on file**

*for*

Andy Hall, City Manager

6/17/14  
DATE

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STAFF REPORT  
CITY OF IMPERIAL BEACH

TO: HONORABLE MAYOR AND CITY COUNCIL  
FROM: ANDY HALL, CITY MANAGER *AH*  
MEETING DATE: JULY 20, 2016  
ORIGINATING DEPT.: DOUG BRADLEY, ADMINISTRATIVE SERVICES DIRECTOR *DB*  
SUBJECT: RECEIVE REPORT ON AGREED-UPON PROCEDURES APPLIED TO THE FY2015 TRANSNET FUND

**EXECUTIVE SUMMARY:**

The City of Imperial Beach receives approximately \$700K for local street construction and maintenance from the Congestion Relief Program as part of the San Diego Transportation Improvement Program Ordinance (TransNet). The use and administration of these funds are audited annually and a Report on the Agreed-Upon Procedures is produced.

**FISCAL ANALYSIS:** *There is no fiscal impact to the adopted budget.*

**RECOMMENDATION:**

That the City Council review and receive the Report on Agreed-Upon Procedures Applied to the FY2015 Transnet Fund.

**OPTIONS:**

- Receive and file the report from the City Manager
- Provide direction to the City Manager to take a specific action
- Request additional information and an additional report

**BACKGROUND/ANALYSIS:**

The \$0.05 TransNet Gas Tax is authorized from the San Diego Transportation Improvement Program Ordinance which provides for the implementation of the San Diego Transportation Improvement Program, which results in countywide transportation facility and service improvements for highways, rail transit services, new bus rapid transit services, local bus services, senior and disabled transportation services, local streets and roads, bicycle and pedestrian facilities, transportation-related community infrastructure to support smart growth development, and related environmental mitigation and enhancement projects. The City of Imperial Beach receives approximately \$700K for local street construction and maintenance from the Congestion Relief Program. The Ordinance was extended on April 1, 2008 for 40 years.

The use and administration of these funds are audited annually and a Report on Agreed-Upon Procedures is produced. In FY2015, there were 17 procedures agreed upon to by the Independent Taxpayer Oversight Committee (ITOC) for the San Diego Association of

Governments (SANDAG), to determine whether the City of Imperial Beach was in compliance with the Ordinance.

The City was in compliance with all but one of the agreed upon procedures; procedure #8 (page 5 of the report). Procedure #8 restricts the amount of unspent TransNet funds the City can hold on deposit to 30% of the current fiscal year annual apportionment. The threshold for FY2015 was \$197,324 and the City exceeded this by \$30,906. The City corrected this on July 1, 2015 and is in full compliance. At the end of FY2015, there was approximately \$270K of City allocated TransNet funds on deposit at SANDAG. Per GASB rules these funds are not reported as "available" on the City's Audited Financial Statement.

**ENVIRONMENTAL DETERMINATION:**

Not a project as defined by CEQA.

Attachments:

1. Report on Agreed-Upon Procedures Applied to the FY2015 TransNet Fund

**CITY OF IMPERIAL BEACH, CALIFORNIA**

Report on Agreed-Upon Procedures  
Applied to the *TransNet* Fund

Year Ended June 30, 2015

**INDEPENDENT ACCOUNTANT'S REPORT  
ON APPLYING AGREED-UPON PROCEDURES**

Independent Taxpayer Oversight Committee  
San Diego Association of Governments  
San Diego, California

We have performed the procedures enumerated below, which were agreed to by the Independent Taxpayer Oversight Committee (ITOC) of the San Diego Association of Governments (SANDAG), solely to assist ITOC and SANDAG in determining whether the City of Imperial Beach, California (City), was in compliance with the *TransNet* Ordinance and *TransNet* Extension Ordinance for the year ended June 30, 2015. The City's management is responsible for the accounting records. This agreed-upon procedures engagement was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. The sufficiency of the procedures is solely the responsibility of those parties specified in the report. Consequently, we make no representation regarding the sufficiency of the procedures described below, either for the purpose for which this report has been requested or for any other purpose.

The procedures performed and the results of those procedures were as follows. Definitions of terms are included as Attachment A.

1. We reviewed the *TransNet* Ordinance and Expenditure Plan, *TransNet* Extension Ordinance and SANDAG Board Policy No. 031.

Results: No exceptions were noted as a result of our procedures.

2. We obtained from SANDAG staff the applicable approved RTIP.

Results: No exceptions were noted as a result of our procedures.

3. We obtained from SANDAG staff the *TransNet* Grant Program spreadsheet.

Results: No exceptions were noted as a result of our procedures.

4. We inquired of the recipient agency's management and determined whether the recipient agency maintains a separate fund for *TransNet* revenues or has an alternative approach to maintaining separate accountability for reasonableness.

Results: No exceptions were noted as a result of our procedures.

5. We obtained a detailed general ledger for *TransNet* revenues and expenditures from the recipient agency for the current fiscal year.

Results: No exceptions were noted as a result of our procedures.

6. We obtained from the recipient agency Schedule A that includes a beginning balance, *TransNet* funds received, expenditures, interest income, adjustments, and an ending balance listed alpha-numeric by MPO ID and identifying recipient agency project number.

- a. We substantiated all footnotes required in Schedule A.

Results: No exceptions were noted as a result of our procedures.

- b. We reviewed Schedule A and determined that the projects are properly classified and reported by *TransNet* program (i.e., original *TransNet* vs. *TransNet* Extension; local streets and roads; local street improvements, including congestion relief vs. maintenance; highway; major corridor; environmental mitigation program; etc.).

Results: No exceptions were noted as a result of our procedures.

- c. We agreed the beginning balance from the prior year or reviewed that the recipient agency provided a footnote for any restatements. We determined whether reasons for differences were valid.

Results: No exceptions were noted as a result of our procedures.

- d. We obtained a listing of *TransNet* payments made to the recipient agency from SANDAG staff. We compared the *TransNet* revenue recorded by the recipient agency to the listing of payments received from SANDAG staff. We notified the recipient agency of any variations and obtained approval from SANDAG.

Results: No exceptions were noted as a result of our procedures.

- e. We identified the interest income reported for the fiscal year.

- i. We reviewed interest income reported on Schedule A and matched it to the recipient agency's general ledger.

Results: No exceptions were noted as a result of our procedures.

- ii. We reviewed the interest allocation methodology to ensure it was in accordance with the provisions of the Ordinance and Board Policy No. 031.

Results: No exceptions were noted as a result of our procedures.

- f. We identified the total *TransNet* expenditures for the fiscal year.
- i. We reviewed the total project expenditures per Schedule A and agreed to the recipient agency's general ledger.
- Results: No exceptions were noted as a result of our procedures.
- ii. We selected individual expenditures of at least 25% of the total dollar amount of expenditures from the general ledger and obtained supporting documentation (i.e., invoice and copy of check or EFT wire).
- Results: The City recorded total *TransNet* expenditures in the amount of \$1,109,687. We selected \$466,284 (42.02%) for testing. No exceptions were noted as a result of our procedures.
- iii. For the expenditures selected, we identified the MPO ID that the expenditures are charged against and determined if the MPO ID is included in the RTIP (see procedure 2 above) and the expenditures are an eligible cost per the *TransNet* and *TransNet* Extension Ordinance and Expenditure Plan requirements.
- Results: No exceptions were noted as a result of our procedures.
- iv. If unallowable expenditures were identified in procedure 6.f.iii, we expanded the sample to include an additional 5 transactions based upon dollar amount, and documented the recipient agency's plan to cure the unallowable expenditures. If additional unallowable expenditures were identified, we contacted the ITOC Audit Subcommittee Chair to determine whether additional procedures were required.
- Results: This procedure is not applicable as there were no unallowable expenditures identified in procedure 6.f.iii.
- v. We inquired of management whether indirect costs were allocated to the projects included in the RTIP. If so, we documented the indirect cost rate and the basis of allocation. We documented whether the recipient agency's indirect cost plan had been reviewed by a cognizant agency. If not, then we documented the year the indirect cost plan was last updated, the year the methodology was last reviewed, and whether the methodology was reasonable.
- Results: This procedure is not applicable as there were no indirect costs allocated to the projects included in the RTIP.
- g. We reviewed that any amounts reflected in the "adjustments" column were explained in the form of a footnote and that the adjustments were consistent with SANDAG Board Policy No. 031, Rule #17, Section III, including the type or expected type of authorization and date of authorization. Adjustments within the same MPO ID do not require a footnote.

Results: This procedure is not applicable as there were no adjustments reported on Schedule A.

- h. We obtained a list of completed projects from the recipient agency that are reported by the *TransNet* program and MPO ID. We determined whether any remaining *TransNet* funds for completed projects were transferred to another *TransNet*-eligible project within the same Program or related Program. We determined that completed projects from the previous year were no longer shown in the current year Schedule A.

Results: This procedure is not applicable as the City does not have any completed projects.

- i. If the balance of a completed project had not been transferred to another *TransNet*-eligible project, we ensured that a footnote was provided that included the subsequent year's intended action in accordance with SANDAG Board Policy No. 031, Rule #17, Section III, including the expected type of authorization and date of authorization.

Results: This procedure is not applicable as the City does not have any completed projects.

- i. If a project ending balance is negative, we ensured that an explanation in the form of a footnote to Schedule A was provided that includes the subsequent year's intended action in accordance with SANDAG Board Policy No. 031, Rule #17, Section III.

Results: No exceptions were noted as a result of our procedures.

- i. We substantiated that additional funding was available in the RTIP or that an RTIP Amendment will be in process prior to June 30, 2016.

Results: No exceptions were noted as a result of our procedures.

- j. We reviewed whether inactive projects which have had no activity over the past two years, other than interest earnings, were closed out or that the recipient agency had provided a footnote as to the status of the project that includes when the project will be completed.

Results: This procedure is not applicable as there were no inactive projects which have had no activity over the past two years.

- k. We obtained approval from SANDAG staff for the reason of inactivity.

Results: This procedure is not applicable as there were no inactive projects which have had no activity over the past two years.

- l. We obtained a signed staff report or resolution from the recipient agency's governing body consenting to the transfer of *TransNet* funds from one project

to another. We determined whether transfers requiring an amendment to the RTIP followed the amendment process outlined in Rule #7 of SANDAG Board Policy No. 031.

Results: This procedure is not applicable as there were no transfers of *TransNet* funds between projects.

- m. We determined whether the recipient agency reported all non-*TransNet* activity separate from *TransNet* activity in Schedule A.

Results: This procedure is not applicable as the City had no non-*TransNet* activity for the fiscal year.

- 7. We obtained from the recipient agency Schedule B which includes cumulative information for all *TransNet* Extension projects including *TransNet* funds received, expenditures, interest income (either listed by project or Program), and an ending balance listed alpha-numeric by MPO ID.

- a. We reviewed Schedule B and determined that projects were properly classified and reported by *TransNet* program (i.e., local street improvements, including congestion relief vs. maintenance; major corridors; and environmental mitigation program; etc.). We reviewed the ending balances at June 30 and ensured that the balances agreed for those projects reported in both Schedule A and Schedule B.

Results: No exceptions were noted as a result of our procedures.

- b. We reclassified all amounts listed in the Adjustment column of Schedule A to funds received, expenditures, or interest income.

Results: This procedure is not applicable as there were no adjustments reported on Schedule A.

- c. We identified any completed projects reported in the prior year's Schedule A and ensured that all completed projects were reported in the current year's Schedule B by category.

Results: This procedure is not applicable as the City does not have any completed projects.

- 8. We reviewed that the ending fund balance per Schedule A for those projects that were derived from the recipient agency's annual *TransNet* apportionment was not more than 30% of the recipient agency's current fiscal year annual apportionment, net of debt service payments. We determined whether the recipient agency included a schedule showing the annual apportionment, debt service deduction (if applicable), net annual apportionment, 30% balance threshold, applicable project status balance, and balance over/under the threshold.

Results: The City was not in compliance with the 30% requirement as follows:

Fiscal year 2015 apportionment	\$657,747
Less: debt service payment	<u>          -</u>
Net estimated apportionment	657,747
30% base	<u>          30%</u>
Fiscal year 2015 30% threshold	<u>197,324</u>
Less:	
Local Streets and Roads fund balance	-
Local Street Improvement:	
Congestion Relief fund balance	445,812
Maintenance fund balance	<u>(217,582)</u>
Total Local Streets and Roads and Local Street Improvement fund balance	<u>228,230</u>
Fund balance under (over) apportionment	\$ <u>(30,906)</u>

9. We reported the ending balance from Schedule A, of Local Street Improvements (LSI) and Congestion Relief and Maintenance. We reported the ending balances of Congestion Relief and Maintenance from the SANDAG FY 2015 *TransNet* Local Streets Improvements Allocation Schedule.

Results: The ending balances for Congestion Relief and Maintenance as of June 30, 2015 are as follows:

	Funds Held by City	Funds Held by SANDAG	Total
Congestion Relief	\$445,812	\$214,613	\$660,425
Maintenance	<u>(217,582)</u>	<u>56,287</u>	<u>(161,295)</u>
Totals	<u>\$228,230</u>	<u>\$270,900</u>	<u>\$499,130</u>

10. We documented the percentage of local street and road revenue cumulatively expended for maintenance. If the percentage was greater than 30%, we documented the recipient agency's plan to cure the excess.

Results: The City of Imperial Beach expended 29.74% of cumulative local street and road revenue for maintenance as indicated on the following page.

	<u>City</u>	<u>SANDAG</u>	<u>Total</u>
Congestion relief	\$3,663,415	\$187,586	\$3,851,001
Maintenance	1,366,845	46,055	1,412,900
Interest	<u>26,899</u>	<u>37,258</u>	<u>64,157</u>
 Total local street and road revenue	 <u>\$5,057,159</u>	 <u>\$270,900</u>	 <u>\$5,328,058</u>
 30% of total local street and road revenue			 \$1,598,417
Less maintenance expenditures incurred to date			<u>1,584,427</u>
 Available maintenance funds			 \$ <u>13,990</u>
 Cumulative percentage expended for maintenance			 <u>29.74%</u>

11. If applicable, we obtained a roll forward schedule (by commercial paper and bonds) showing the beginning balance of debt additions, repayments and the ending balance. We agreed the schedule to long-term debt information for each recipient agency provided by SANDAG staff.

Results: This procedure is not applicable as there are no commercial paper and bonds outstanding as of June 30, 2015.

12. In accordance with Section 8 of the Ordinance, we re-indexed the Maintenance of Effort (MOE) base year amount to be used for fiscal year 2018, 2019 and 2020 audits.
- a. We obtained the Construction Cost Index (CCI) for June 30, 2015, from SANDAG.
- i. We calculated the growth rate in the CCI for the prior MOE base period over the CCI as of June 30, 2015.
- ii. The calculation of the growth rate of the Construction Cost Index would involve determining the percentage change of the index by taking the Index as of June 30, 2015 and dividing it by the Index at June 30, 2012, of the previously approved MOE base period.

Results: The growth rate is calculated as follows:

	<u>2015</u>	<u>2012</u>	Growth Rate
Index as of June 30, 2015 divided by Index as of June 30, 2012	<u>109.91</u>	<u>81.30</u>	<u>1.35</u>

- b. We obtained from the recipient agency a copy of their audited financial report for the fiscal year ended June 30, 2015.
  - i. We calculated the growth rate in the recipient agency's General Fund revenues for the period ended June 30, 2015, over the amount of General Fund revenues as of June 30, 2012, of the previously approved MOE base period.
  - ii. The calculation of the growth rate would involve determining the percentage change of the General Fund revenues by taking total General Fund revenues, as reported in the recipient agency's annual financial report as of June 30 and dividing it by total General Fund revenues as reported in the recipient agency's annual financial report as of June 30 of the previously approved MOE base period.

Results: The growth rate is calculated as follows:

	<u>2015</u>	<u>2012</u>	<u>Growth Rate</u>
General Fund revenues as of June 30, 2015 divided by General Fund revenues as of June 30, 2012	<u>\$17,747,082</u>	<u>\$17,640,373</u>	<u>1.01</u>

- c. We compared the growth rate in the CCI as calculated in (a) above with the growth rate in General Fund revenues calculated in (b) above and selected the lowest rate.

Results: The lowest growth rate is 1.01.

- d. We applied the growth rate selected in (c) above to the previously approved MOE base and determined the re-indexed MOE base as of June 30, 2015, to become effective for the fiscal years ending June 30, 2018, 2019 and 2020.

Results: The adjusted MOE is calculated as follows:

Previously approved MOE base	\$217,840
Growth rate	<u>1.01</u>
Adjusted MOE base as of June 30, 2015	<u>\$220,018</u>

- 13. We reviewed the MOE requirement.
  - a. We obtained the current MOE requirements for each recipient agency from SANDAG staff.
  - b. We obtained Schedule 3 of the Annual Street Report from the recipient agency.

- c. We reported the excess (deficit) of discretionary expenditures over the MOE base, which is equal to the amount of discretionary funds expended for the Local Street Improvement Program less the MOE base amount.
- d. We reported any outstanding unmet requirement from a prior year, the amount of time the recipient agency has remaining to meet its required MOE, and report a roll forward schedule.

Results: The City was in compliance with the MOE requirement. The City did not have an outstanding unmet MOE requirement for the prior year. MOE activity for the year ended June 30, 2015, is summarized as follows:

Current year local discretionary expenditures	\$414,268
Less MOE base year requirement	<u>(217,840)</u>
Excess MOE for the year ended June 30, 2015	<u>\$196,428</u>

14. We obtained from SANDAG staff the approved RTCIP Funding Program for the current fiscal year.

- a. For the RTCIP fund, we obtained a detailed general ledger from the recipient agency.

Results: No exceptions were noted as a result of our procedures.

- b. We obtained from the recipient agency the RTCIP approved schedule for collecting and/or contributing private sector exactions to its Funding Program.

Results: No exceptions were noted as a result of our procedures.

- c. We obtained the RTCIP schedule, including cumulative exactions collected, cumulative interest earned, cumulative expenditures, and cumulative ending balance.

- i. We reviewed to ensure that the recipient agency was using the most current approved fee amount.

Results: No exceptions were noted as a result of our procedures.

- ii. We inquired of management as to whether procedures were in place to track each exaction fee paid by development.

Results: No exceptions were noted as a result of our procedures.

- iii. We determined whether all exaction fees have been expended or committed within seven years of collection.

Results: This procedure is not applicable as seven years have not yet passed since the *TransNet* Extension Ordinance has been in effect.

- iv. We obtained from SANDAG the list of RTCIP-approved regional arterial system projects and tested at least 10% of the expenditures to ensure that the expenditures were for projects in the approved regional arterial system project list.

Results: This procedure is not applicable as the City did not have any RTCIP expenditures.

- v. If unallowable expenditures were identified in procedure 14.c.iv, we expanded the sample to include an additional 5 transactions based upon dollar amount, and documented the recipient agency's plan to cure the unallowable expenditures. If additional unallowable expenditures were identified, we contacted the ITOC Audit Subcommittee Chair to determine whether additional procedures were required.

Results: This procedure is not applicable as the City did not have any RTCIP expenditures.

- vi. We documented the percentage of program revenue spent for fund administration. We determined whether the percentage was less than 3% per Section D.2 of the RTCIP attachment to the *TransNet* Ordinance. If expenditures exceeded 3%, we documented the excess and the recipient agency's plan to cure the excess.

Results: This procedure is not applicable as the City did not incur expenditures for fund administration.

- vii. We reviewed to ensure that the recipient agency provided its full monetary contribution required by Section 9.A of the *TransNet* Extension Ordinance. We inquired of management as to whether procedures existed to ensure all qualified properties were included in the program.

Results: No exceptions were noted as a result of our procedures.

- viii. We identified interest income for the fiscal year and reviewed that the interest income amount per the RTCIP schedule agreed to the RTCIP general ledger. We reviewed the interest allocation methodology to ensure that it was in accordance with the provisions of the Ordinance and Board Policy No. 031.

Results: No exceptions were noted as a result of our procedures.

- ix. For any RTCIP funds that have been transferred, loaned or exchanged, we determined whether the requirements of Section 7 of the *TransNet* Ordinance had been met. If so, we documented details of the transfer, loan and/or exchange.

Results: This procedure is not applicable as the City did not transfer, loan, or exchange any RTCIP funds.

- x. We inquired of management as to whether any developers have been allowed credits in lieu of paying the exaction fee. If so, we documented the credits granted and whether Section F of the RTCIP attachment to the Ordinance had been followed.

Results: Per inquiry with management, no developers have been allowed credits in lieu of paying the exaction fee.

- xi. We documented the date the recipient agency provided RTCIP documentation to us for review.

Results: The City provided RTCIP documentation to us for review on October 19, 2015.

- xii. We summarized the recipient agency's compliance with the requirements of Section G.2 of the RTCIP attachment to the *TransNet* Extension Ordinance.

Results: No exceptions were noted as a result of our procedures.

- 15. We reviewed the RTIP and identified any administrative projects included in the RTIP. If administrative projects were included in the RTIP, we ensured that administrative costs included in Local Street Improvements were no more than 1% of the annual apportionment.

Results: The City did not include any administrative projects in the RTIP.

- 16. We reviewed and documented the status of any prior year findings and recommendations.

Results: The City had one prior year finding related to exaction fee collections. In response, the City collected \$393 of the \$437 undercollections as of June 2015 and SANDAG approved a one-time exception to the rule to transfer the remaining undercollected fees of \$44 from the General Fund. As such, this finding is resolved.

- 17. We proposed current year findings as a result of performing the above agreed-upon procedures. We included the recipient agency's response to address the finding.

Results: This procedure is not applicable as there were no findings and recommendations required to be prepared for the year ended June 30, 2015.

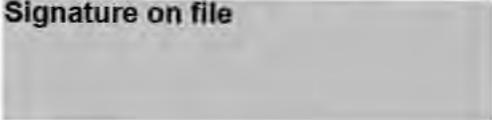
Independent Taxpayer Oversight Committee  
San Diego Association of Governments  
San Diego, California

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We were not engaged to, and did not, conduct an audit, the objective of which would be the expression of an opinion on the City's receipt and disbursement of *TransNet* funds. Accordingly, we do not express such an opinion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

This report is intended solely for the information and use of the Independent Taxpayer Oversight Committee and the San Diego Association of Governments and is not intended to be and should not be used by anyone other than these specified parties.

**Signature on file**



Irvine, California  
April 1, 2016

## GLOSSARY OF TERMS

**“Annual Street Report”** means the State of California Annual Street Report.

**“Cognizant Agency”** means the Federal agency that is responsible for establishing final indirect cost rates and forward pricing rates, if applicable, and administering cost accounting standards for all contracts in a business unit.

**“Current Fiscal Year”** means the fiscal period of July 1, 2014, through June 30, 2015.

**“ITOC”** means the Independent Taxpayer Oversight Committee.

**“MOE”** means Maintenance of Effort as explained in Section 8 of the *TransNet* Extension Ordinance and Expenditure Plan.

**“MPO ID”** means Metropolitan Planning Organization Identification Number; the number assigned to approved RTIP projects.

**“Recipient Agency”** means any one of the following that receives *TransNet* funding on an annual basis for one or more of the *TransNet* Programs: County of San Diego and the cities of Carlsbad, Chula Vista, Coronado, Del Mar, El Cajon, Encinitas, Escondido, Imperial Beach, La Mesa, Lemon Grove, National City, Oceanside, Poway, San Diego, Santee, San Marcos, Solana Beach, and Vista.

**“RTCIP”** means the Regional Transportation Congestion Improvement Program, the new development exactions required per Section 9 of the *TransNet* Extension Ordinance.

**“RTIP”** means the Regional Transportation Improvement Program, a multi-year program of projects for major transportation projects in the San Diego County region.

**“SANDAG”** means the San Diego Association of Governments, the responsible agent for the administration of the *TransNet* Ordinances.

**“SANDAG Board Policy No. 031”** means the SANDAG Board Policy No. 031: *TransNet* Ordinance and Expenditure Plan Rules.

**“Schedule A”** means the Annual Schedule of Status of Funds by Project; a roll-forward listing of all recipient agency active *TransNet* projects.

**“Schedule B”** means the Cumulative Schedule of Status of Funds by Project; a cumulative roll-forward listing of all recipient agency *TransNet* Extension Ordinance projects.

**“*TransNet* Extension Ordinance”** means the 2004 Proposition A.

**“*TransNet* Ordinance and Expenditure Plan”** means the 1987 Proposition A San Diego Transportation Improvement Plan.

SCHEDULE A

CITY OF IMPERIAL BEACH, CALIFORNIA  
*TransNet* Extension Activities  
 Schedule of Status of Funds by Project  
 Year Ended June 30, 2015

<u>MPO ID</u>	<u>Project Number</u>	<u>Project Name</u>	<u>Project Status June 30, 2014</u>	<u>Funds Received</u>	<u>Interest Income</u>	<u>Project Expenditures</u>	<u>City Adjustments</u>	<u>Project Status June 30, 2015</u>	<u>Notes</u>
<b>TransNet Extension:</b>									
<b>Local Street Improvements:</b>									
<b>Congestion Relief:</b>									
IB12	S12104/S15101/ S13309/SP1309	Major Street Improvements	\$ 429,812	\$ 710,600	\$ 1,619	\$ (696,219)	\$ -	\$ 445,812	(a)
		Total Congestion Relief	<u>429,812</u>	<u>710,600</u>	<u>1,619</u>	<u>(696,219)</u>	<u>-</u>	<u>445,812</u>	
<b>Maintenance:</b>									
IB02	N/A	Street Maintenance - Operations	(217,582)	197,400	-	(197,400)	-	(217,582)	(a)
		Total Maintenance	<u>(217,582)</u>	<u>197,400</u>	<u>-</u>	<u>(197,400)</u>	<u>-</u>	<u>(217,582)</u>	
		Total Local Street Improvements	<u>212,230</u>	<u>908,000</u>	<u>1,619</u>	<u>(893,619)</u>	<u>-</u>	<u>228,230</u>	
<b>Smart Growth Grants:</b>									
IB15		Active Transport	-	194,462	-	(216,068)	-	(21,606)	(b)
		Total Smart Growth Grants	<u>-</u>	<u>194,462</u>	<u>-</u>	<u>(216,068)</u>	<u>-</u>	<u>(21,606)</u>	
		Total <i>TransNet</i> Extension	<u>212,230</u>	<u>1,102,462</u>	<u>1,619</u>	<u>(1,109,687)</u>	<u>-</u>	<u>206,624</u>	
		GASB 31 Market Value Adjustment	<u>456</u>	<u>-</u>	<u>(302)</u>	<u>-</u>	<u>-</u>	<u>154</u>	
		Total <i>TransNet</i> Extension after GASB 31 Adjustment	<u>\$ 212,686</u>	<u>\$ 1,102,462</u>	<u>\$ 1,317</u>	<u>\$ (1,109,687)</u>	<u>\$ -</u>	<u>\$ 206,778</u>	

Notes:

- (a) To remain in compliance with SANDAG Board Policy No. 31, Rule #17, Section IV, Local Agency Balance Limitations (30% Rule), no additional funding will be requested until the City is in compliance.
- (b) The negative balance represents retention amounts held by SANDAG which will be paid upon the completion of the project.

**CITY OF IMPERIAL BEACH, CALIFORNIA**  
*TransNet* Extension Activities  
 Cumulative Schedule of Status of Funds by Project  
 Year Ended June 30, 2015

<u>MPO ID</u>	<u>Project Number</u>	<u>Project Name</u>	<u>Funds Received</u>	<u>Interest Income</u>	<u>Project Expenditures</u>	<u>Project Status June 30, 2015</u>
		<b><i>TransNet</i> Extension:</b>				
		<b>Local Street Improvements:</b>				
		<b>Congestion Relief:</b>				
IB12	S05104/S12104 SP1309/S11101	Major Street Improvements	\$ 3,663,415	\$ 26,899	\$ (3,244,502)	\$ 445,812
		Total Congestion Relief	<u>3,663,415</u>	<u>26,899</u>	<u>(3,244,502)</u>	<u>445,812</u>
		<b>Maintenance:</b>				
IB02	N/A	Street Maintenance - Operations	<u>1,366,845</u>	<u>-</u>	<u>(1,584,427)</u>	<u>\$ (217,582)</u>
		Total Maintenance	<u>1,366,845</u>	<u>-</u>	<u>(1,584,427)</u>	<u>(217,582)</u>
		<b>Smart Growth Grants:</b>				
IB15		Active Transport	<u>194,462</u>	<u>-</u>	<u>(216,068)</u>	<u>(21,606)</u>
		Total Smart Growth Grants	<u>194,462</u>	<u>-</u>	<u>(216,068)</u>	<u>(21,606)</u>
		Total Cumulative <i>TransNet</i> Extension	<u>\$ 5,224,722</u>	<u>\$ 26,899</u>	<u>\$ (5,044,997)</u>	<u>\$ 206,624</u>

SCHEDULE C

CITY OF IMPERIAL BEACH CALIFORNIA

TransNet Extension Activities

RTCIP Fund

Year Ended June 30, 2015

Project Year	Last Date to Spend funds	Cumulative				Cumulative Status		Notes
		Funds Received	Interest Income	Project Expenditures	City Adjustment	June 30, 2015	June 30, 2014	
For Fiscal Year ended June 30, 2009	June 30, 2016	\$ 4,000	\$ 231	\$ -	\$ -	\$ 4,231	\$ 4,202	
For Fiscal Year ended June 30, 2010	June 30, 2017	8,160	249	-	-	8,409	8,351	
For Fiscal Year ended June 30, 2011	June 30, 2018	-	-	-	-	-	-	
For Fiscal Year ended June 30, 2012	June 30, 2019	10,615	229	-	-	10,844	10,769	
For Fiscal Year ended June 30, 2013	June 30, 2020	6,495	108	-	-	6,603	6,557	
For Fiscal Year ended June 30, 2014	June 30, 2021	21,653	284	-	437	22,374	21,785	(a)
For Fiscal Year ended June 30, 2015	June 30, 2022	42,832	302	-	-	43,134	-	
Total RTCIP Funds		\$ 93,755	\$ 1,403	\$ -	\$ 437	\$ 95,595	\$ 51,664	

Notes:

(a) Adjustment represents the collection in FY15 of undercollected exaction fees from FY14.

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STAFF REPORT  
CITY OF IMPERIAL BEACH

TO: HONORABLE MAYOR AND CITY COUNCIL

FROM: ANDY HALL, CITY MANAGER *AH*

MEETING DATE: JULY 20, 2016

ORIGINATING DEPT.: COMMUNITY DEVELOPMENT DEPARTMENT *51*

SUBJECT: CONSENT AGENDA; FINAL MAP (FM 140054) FOR A MIXED-USE DEVELOPMENT WITH 11 RESIDENTIAL CONDOMINIUM UNITS ABOVE COMMERCIAL SPACE AT 110 EVERGREEN AVENUE (APNs 625-351-25-00 & 625-351-26-00). MF 1169.

**EXECUTIVE SUMMARY:**

Staff is requesting that the City Council approve the Final Map for the CityMark project consisting of 11 residential units above commercial space that is currently under construction at 110 Evergreen Avenue.

**FISCAL ANALYSIS:**

The Applicant has deposited \$11,500.00 to fund processing of the application.

**RECOMMENDATION:**

That the City Council approve the Final Map for recordation.

**OPTIONS:**

In addition to receiving this report and adopting staff's recommendation, the City Council can:

- Disapprove the final map for the CityMark project by making specific findings showing that the final map is not in substantial compliance with the previously approved tentative map.



**BACKGROUND/ANALYSIS:**

The tentative map for the construction of a new mixed-use project with 11 residential units above commercial space at 110 Evergreen Avenue (APNs 625-351-25-00 & 625-351-26-00) was approved by the City Council on March 4, 2015.

The Final Map substantially conforms to the approved Tentative Map and, pursuant to Map Act Section 66474.1, must be approved by the legislative body. The applicant is in the process of complying with the conditions of the Tentative Map as stipulated in Resolution 2015-7548, and relevant plans and arrangements (bond for improvements) have been completed that satisfy the improvement conditions of the tentative map.

**ENVIRONMENTAL DETERMINATION:**

This project may be statutorily exempt pursuant to the California Environmental Quality Act (CEQA) Guidelines Section 15268 project (Ministerial Projects).

**COASTAL JURISDICTION:**

A regular coastal permit was approved as part of the project. The project is located in the Appeal Jurisdiction of the California Coastal Commission as indicated on the Local Coastal Program Post Certification and Appeal Jurisdiction Map and, as such, was appealable to the California Coastal Commission under Section 30603(a) of the California Public Resources Code and IBMC Section 19.87.160. The project was not appealed to the California Coastal Commission.

Attachments:

1. Final Map

c: file MF 1169

CITY OF IMPERIAL BEACH FINAL MAP
110 EVERGREEN AVENUE, IMPERIAL BEACH, CA
FOR CONDOMINIUM PURPOSES

LOTS 1, 2, AND 3, BLOCK 21, IMPERIAL BEACH, IN THE CITY OF IMPERIAL BEACH, COUNTY OF SAN DIEGO, STATE OF CALIFORNIA, ACCORDING TO MAP ORDER NO. 1139, FILED IN THE OFFICE OF THE COUNTY RECORDER OF SAN DIEGO COUNTY, JUNE 1908 AS DESCRIBED IN GRANT DEED DOCUMENT NO. 2004-0032995 RECORDED JANUARY 15, 2004.

SUBDIVISION GUARANTEE ISSUED BY: CHICAGO TITLE COMPANY
ORDER NO. 12206005-996-SD1, DATED NOVEMBER 5, 2015.

14,288 SQ FT, 0.328 ACRES --- 1 LOT

OWNER'S STATEMENT:

WE, THE OWNERS OF THE PROPERTIES COVERED BY THE MAP, HEREBY CONSENT TO THE PREPARATION AND RECORDATION OF THIS MAP.

THIS SUBDIVISION IS A CONDOMINIUM PROJECT AS DEFINED IN SECTION 1351 OF THE CIVIL CODE OF THE STATE OF CALIFORNIA, CONTAINING A MAXIMUM OF 11 RESIDENTIAL DWELLING UNITS ABOVE 1 COMMERCIAL UNIT AND IS FILED PURSUANT TO THE SUBDIVISION MAP ACT.

CITYMARK SEACOAST, LLC A CALIFORNIA LIMITED LIABILITY COMPANY

BY: NAME: DATE
TITLE:

CALIFORNIA BANK & TRUST A CALIFORNIA BANKING CORPORATION AS BENEFICIARY UNDER DEED OF TRUST RECORDED AUGUST 12, 2015 AS FILE NO. 2015-0425764, O.R.

BY: NAME: DATE
TITLE:

NOTARY ACKNOWLEDGEMENT:

A NOTARY PUBLIC OR OTHER OFFICER COMPLETING THIS CERTIFICATE VERIFIES ONLY THE IDENTITY OF THE INDIVIDUAL WHO SIGNED THE DOCUMENT TO WHICH THIS CERTIFICATE IS ATTACHED, AND NOT THE TRUTHFULNESS, ACCURACY, OR VALIDITY OF THAT DOCUMENT.

STATE OF CALIFORNIA) ss.
COUNTY OF SAN DIEGO)

ON 2015, BEFORE ME, A NOTARY PUBLIC, PERSONALLY APPEARED WHO PROVED TO ME ON THE BASIS OF SATISFACTORY EVIDENCE TO BE THE PERSON(S) WHOSE NAME(S) IS/ARE SUBSCRIBED TO THE WITHIN INSTRUMENT AND ACKNOWLEDGED TO ME THAT HE/SHE/HEY EXECUTED THE SAME IN HIS/HER/THEIR AUTHORIZED CAPACITY(IES), AND THAT BY HIS/HER/THEIR SIGNATURE(S) ON THE INSTRUMENT THE PERSON(S), OR THE ENTITY UPON BEHALF OF WHICH THE PERSON(S) ACTED, EXECUTED THE INSTRUMENT.

I CERTIFY UNDER PENALTY OF PERJURY UNDER THE LAWS OF THE STATE OF CALIFORNIA THAT THE FOREGOING PARAGRAPH IS TRUE AND CORRECT.

WITNESS MY HAND
SIGNATURE:
PRINT NAME:

MY COMMISSION EXPIRES ON
MY COMMISSION NUMBER IS
PRINCIPAL PLACE OF BUSINESS IS IN COUNTY

NOTARY ACKNOWLEDGEMENT:

A NOTARY PUBLIC OR OTHER OFFICER COMPLETING THIS CERTIFICATE VERIFIES ONLY THE IDENTITY OF THE INDIVIDUAL WHO SIGNED THE DOCUMENT TO WHICH THIS CERTIFICATE IS ATTACHED, AND NOT THE TRUTHFULNESS, ACCURACY, OR VALIDITY OF THAT DOCUMENT.

STATE OF CALIFORNIA) ss.
COUNTY OF SAN DIEGO)

ON 2015, BEFORE ME, A NOTARY PUBLIC, PERSONALLY APPEARED WHO PROVED TO ME ON THE BASIS OF SATISFACTORY EVIDENCE TO BE THE PERSON(S) WHOSE NAME(S) IS/ARE SUBSCRIBED TO THE WITHIN INSTRUMENT AND ACKNOWLEDGED TO ME THAT HE/SHE/HEY EXECUTED THE SAME IN HIS/HER/THEIR AUTHORIZED CAPACITY(IES), AND THAT BY HIS/HER/THEIR SIGNATURE(S) ON THE INSTRUMENT THE PERSON(S), OR THE ENTITY UPON BEHALF OF WHICH THE PERSON(S) ACTED, EXECUTED THE INSTRUMENT.

I CERTIFY UNDER PENALTY OF PERJURY UNDER THE LAWS OF THE STATE OF CALIFORNIA THAT THE FOREGOING PARAGRAPH IS TRUE AND CORRECT.

WITNESS MY HAND
SIGNATURE:
PRINT NAME:

MY COMMISSION EXPIRES ON
MY COMMISSION NUMBER IS
PRINCIPAL PLACE OF BUSINESS IS IN COUNTY

CEQA CERTIFICATE:

I, STEVEN J. DUSH, COMMUNITY DEVELOPMENT DIRECTOR OF THE CITY OF IMPERIAL BEACH HEREBY CERTIFY THAT THE ENVIRONMENTAL IMPACT OF THIS MAJOR SUBDIVISION OF LAND HAS BEEN ASSESSED AND A NOTICE OF EXEMPTION HAS BEEN FILED PURSUANT TO THE REQUIREMENTS OF THE CALIFORNIA ENVIRONMENTAL QUALITY ACT OF 1968 AS AMENDED AND DIVISION 5, TITLE 14 OF THE CALIFORNIA ADMINISTRATIVE CODE, AND A NOTICE OF EXEMPTION STATING THAT THIS MAJOR SUBDIVISION WILL NOT HAVE SIGNIFICANT ADVERSE EFFECT ON THE ENVIRONMENT HAS BEEN FILED WITH THE COUNTY CLERK.

STEVEN J. DUSH DATE
COMMUNITY DEVELOPMENT DIRECTOR

COUNTY TREASURER-TAX COLLECTOR AND DIRECTOR OF PUBLIC WORKS CERTIFICATE:

WE, COUNTY TREASURER-TAX COLLECTOR OF THE COUNTY OF SAN DIEGO AND DIRECTOR OF PUBLIC WORKS OF SAID COUNTY, HEREBY CERTIFY THAT THERE ARE NO UNPAID SPECIAL ASSESSMENTS OR BONDS WHICH MAY BE PAID IN FULL SHOWN BY THE BOOKS OF OUR OFFICES AGAINST THE TRACT OR SUBDIVISION OR ANY PART THEREOF AS SHOWN ON ANNEXED MAP CONSISTING OF 2 SHEETS AND DESCRIBED IN THE CAPTION THEREOF.

DAN MCALLISTER
COUNTY TREASURER-TAX COLLECTOR

BY: DEPUTY DATE

JOHN L. SNYDER
DIRECTOR, DEPARTMENT OF PUBLIC WORKS

BY: DEPUTY DATE

CITY CLERKS CERTIFICATE:

I, JACQUELINE M. HALD, CITY CLERK OF THE CITY OF IMPERIAL BEACH, STATE OF CALIFORNIA, HEREBY CERTIFY ON THE CITY COUNCIL PURSUANT TO THE SUBDIVISION MAP ACT SECTION 66440 AND IMPERIAL BEACH MUNICIPAL CODE SECTION 18-40-020 APPROVED THIS MAP AND ACCEPTED, SUBJECT TO IMPROVEMENTS, OR REJECTED, ON BEHALF OF THE PUBLIC, ANY REAL PROPERTY OFFERED FOR DEDICATION FOR PUBLIC USE IN CONFORMITY WITH THE TERMS OF THE OFFER OF DEDICATION.

JACQUELINE M. HALD DATE
CITY CLERK

ADMINISTRATIVE SERVICES DIRECTOR:

I, DOUG BRADLEY, ADMINISTRATIVE SERVICES DIRECTOR OF THE CITY OF IMPERIAL BEACH, CALIFORNIA, HEREBY CERTIFY THAT THERE ARE NO "DELINQUENT" CITY LIENS OR UNPAID CITY TAXES OR UNPAID BONDS ISSUED UNDER THE IMPROVEMENT ACT OF THE STATE OF CALIFORNIA AGAINST THE TRACT OR SUBDIVISION OR ANY PART THEREOF AS SHOWN ON ANNEXED MAP CONSISTING OF 2 SHEETS AND DESCRIBED IN THE CAPTION THEREOF.

DOUG BRADLEY DATE
ADMINISTRATIVE SERVICES DIRECTOR

SURVEYOR STATEMENT:

I, JOSEPH C. YUHAS, A PROFESSIONAL LAND SURVEYOR, STATE THAT THE SURVEY OF THIS SUBDIVISION WAS MADE BY ME OR UNDER MY DIRECTION ON SEPTEMBER 2014, AND SAID SURVEY IS TRUE AND COMPLETE AS SHOWN; THAT MONUMENTS OF THE CHARACTER INDICATED HAVE BEEN SET OR FOUND OR WILL BE SET AS NOTED AT THE SUBDIVISION BOUNDARY CORNERS AND I WILL SET ALL OTHER MONUMENTS OF THE CHARACTER AND AT THE POSITION INDICATED BY LEGEND IN THIS MAP WITHIN 30 DAYS AFTER THE COMPLETION OF THE REQUIRED IMPROVEMENTS, AND SUCH MONUMENTS ARE OR WILL BE SUFFICIENT TO ENABLE THE SURVEY TO BE RETRACED (SEE LEGEND ON SHEET 2).

JOSEPH C. YUHAS, PLS 5211 DATE



CITY ENGINEER'S CERTIFICATE:

I, CARMEN C. KASNER, CITY ENGINEER OF THE CITY OF IMPERIAL BEACH, CALIFORNIA, HEREBY STATE THAT I HAVE EXAMINED THE ANNEXED MAP OF THIS SUBDIVISION TO BE KNOWN AS 110 EVERGREEN AVENUE, CONSISTING OF 2 SHEETS AND DESCRIBED IN THE CAPTION THEREOF, AND HAVE FOUND THAT THE DESIGN IS SUBSTANTIALLY THE SAME AS IT APPEARED ON THE TENTATIVE MAP AND ANY APPROVED ALTERATIONS THERETO; THAT ALL THE PROVISIONS OF THE SUBDIVISION MAP ACT OF THE STATE OF CALIFORNIA AS AMENDED HAVE BEEN COMPLIED WITH AND ANY LOCAL ORDINANCE OF SAID CITY APPLICABLE AT THE TIME OF APPROVAL OF THE TENTATIVE MAP HAVE BEEN COMPLIED WITH, AND I AM SATISFIED THAT SAID MAP IS TECHNICALLY CORRECT. I HEREBY APPROVE SAID MAP.

BY: KEVIN D. MCHUGH, JR LS 6310 DATE
FOR CITY ENGINEER



CLERK OF THE BOARD OF SUPERVISORS:

I, THOMAS J. PASTUSZKA, CLERK OF THE BOARD OF SUPERVISORS, HEREBY CERTIFY THAT THE PROVISIONS OF THE SUBDIVISION MAP ACT (DIVISION 2 OF TITLE 7 OF THE GOVERNMENT CODE) REGARDING (A) DEPOSITS FOR TAXES, AND (B) CERTIFICATION OF THE ABSENCE OF LIENS FOR UNPAID STATE, COUNTY, MUNICIPAL, OR LOCAL TAXES OR SPECIAL ASSESSMENTS COLLECTED AS TAXES, EXCEPT THOSE NOT YET PAYABLE, HAVE BEEN COMPLIED WITH.

THOMAS J. PASTUSZKA,
CLERK OF THE BOARD OF SUPERVISORS

BY: DEPUTY DATE

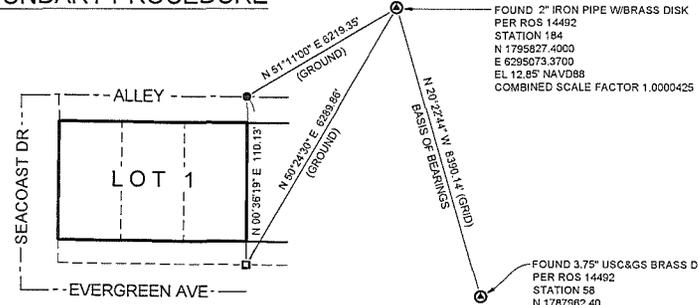
RECORDERS CERTIFICATE:

FILE NO.
FILED THIS DAY OF 20 AT M.
IN BOOK OF PARCEL MAPS AT PAGE AT THE REQUEST OF

ERNEST J. DRONENBURG, JR., COUNTY RECORDER

BY: DEPUTY COUNTY RECORDER FEE

**BOUNDARY PROCEDURE**



**CONTROL DIAGRAM**  
(NOT TO SCALE)

**LEGEND**

- SET LEAD WITH BRASS TAG LS 5211
- FOUND MONUMENT AS INDICATED
- ( ) RECORD BOUNDARY DATA AS INDICATED
- └ PERPENDICULAR
- PROPERTY LINE
- RIGHT-OF-WAY LINE
- CENTER LINE
- - - ADJOINING PROPERTY LINE
- - - TIE LINE / REFERENCE LINE

**BASIS OF BEARINGS:**

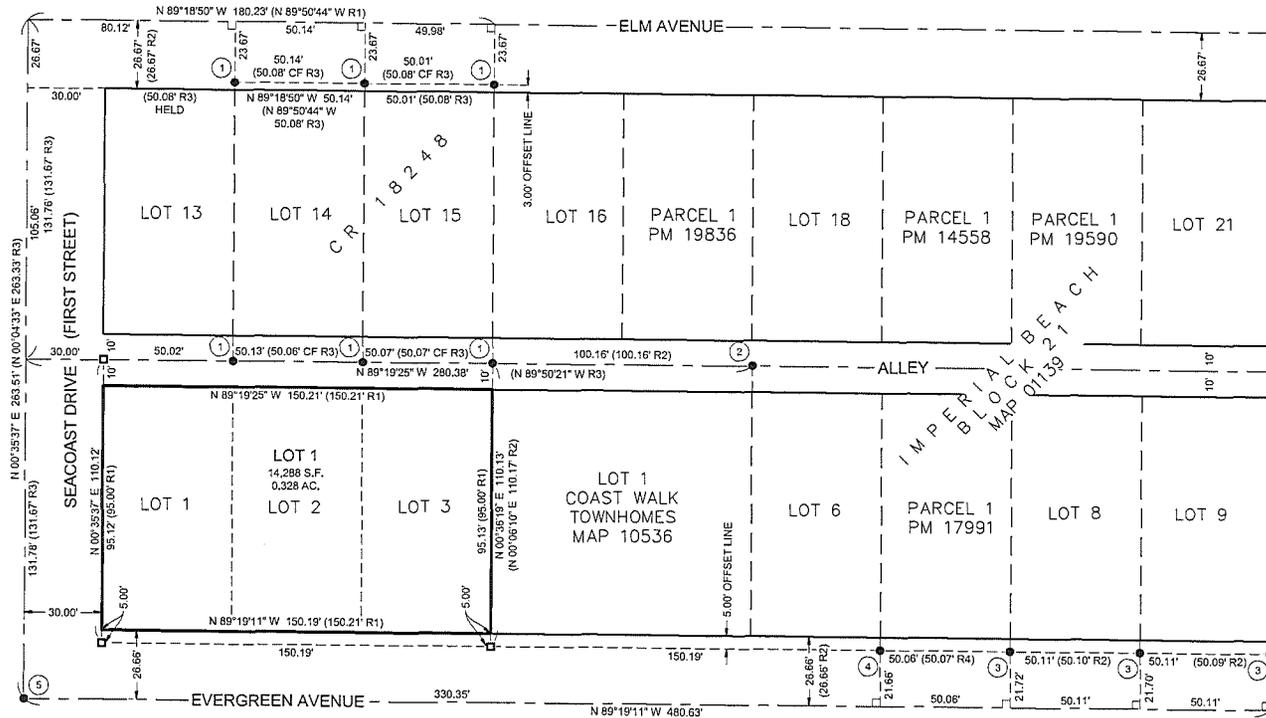
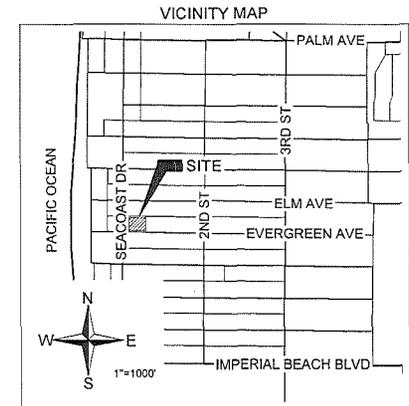
THE BASIS OF BEARINGS FOR THIS SURVEY IS THE CALIFORNIA COORDINATE SYSTEM 83, ZONE 6, EPOCH 1991.35, GRID BEARING BETWEEN STATION NO. 58 AND STATION NO. 184 (BOTH HAVING A CALIFORNIA COORDINATE VALUE OF FIRST ORDER ACCURACY OR BETTER) PER SURVEY MAP NO. 14492. I.E. N 20°22'44" W.

**FOUND MONUMENTS**

- ① LEAD AND DISK LS 6665 PER CORNER RECORD 18248, ACCEPTED
- ② LEAD AND DISK LS 4665 PER MAP NO. 10536, ACCEPTED
- ③ LEAD AND DISK RCE 19247 PER MAP NO. 10536, ACCEPTED
- ④ DRILL HOLE, ACCEPTED AS SET LEAD AND DISK RCE 32103 PER MAP 17991
- ⑤ SPIKE AND WASHER, NO RECORD, ACCEPTED AS INTERSECTION OF EVERGREEN AVENUE & SEACOAST DRIVE, SET SPIKE AND WASHER LS TAG 5211

**REFERENCES:**

- R1 - MAP 1139
- R2 - MAP 10536
- R3 - CORNER RECORD 18248
- R4 - PARCEL MAP 17991





**STAFF REPORT  
CITY OF IMPERIAL BEACH**

**TO:** HONORABLE MAYOR AND CITY COUNCIL  
**FROM:** ANDY HALL, CITY MANAGER *AH*  
**MEETING DATE:** JULY 20, 2016  
**ORIGINATING DEPT.:** COMMUNITY DEVELOPMENT DEPARTMENT *SD*  
**SUBJECT:** CONSENT AGENDA; PARCEL MAP (PM 140059) FOR THREE NEW RESIDENTIAL UNITS AT 119 ELM AVENUE (APN 625-351-02-00). MF 1170.

**EXECUTIVE SUMMARY:**

Staff is requesting that the City Council approve the Parcel Map for the CityMark project consisting of three residential units currently under construction at 119 Elm Avenue.

**FISCAL ANALYSIS:**

The Applicant has deposited \$10,500.00 to fund processing of the application.

**RECOMMENDATION:**

That the City Council approve the Parcel Map for recordation.

**OPTIONS:**

In addition to receiving this report and adopting staff's recommendation, the City Council can:

- Disapprove the parcel map for the CityMark project by making specific findings showing that the parcel map is not in substantial compliance with the previously approved tentative parcel map.



**BACKGROUND/ANALYSIS:**

The tentative parcel map for the construction of three new residential units at 119 Elm Avenue (APNs 625-351-02-00) was approved by the City Council on March 4, 2015.

The Parcel Map substantially conforms to the approved Tentative Parcel Map and, pursuant to Map Act Section 66474.1, must be approved by the legislative body. The applicant is in the process of complying with the conditions of the Tentative Parcel Map as stipulated in Resolution

2015-7549, and relevant plans and arrangements (bond for improvements) have been completed that satisfy the improvement conditions of the tentative map.

**ENVIRONMENTAL DETERMINATION:**

This project may be statutorily exempt pursuant to the California Environmental Quality Act (CEQA) Guidelines Section 15268 project (Ministerial Projects).

**COASTAL JURISDICTION:**

A coastal permit was approved as part of the project. The project is not located in the Appeal Jurisdiction of the California Coastal Commission as indicated on the Local Coastal Program Post Certification and Appeal Jurisdiction Map and, as such, was not appealable to the California Coastal Commission under Section 30603(a) of the California Public Resources Code and IBMC Section 19.87.160.

**Attachments:**

1. Parcel Map

c: file MF 1170

**OWNER'S STATEMENT:**

WE, THE OWNERS OF THE PROPERTIES COVERED BY THE MAP, HEREBY CONSENT TO THE PREPARATION AND RECORDATION OF THIS MAP.

THIS SUBDIVISION IS A CONDOMINIUM PROJECT AS DEFINED IN SECTION 1351 OF THE CIVIL CODE OF THE STATE OF CALIFORNIA, CONTAINING A MAXIMUM OF 3 DWELLING UNITS AND IS FILED PURSUANT TO THE SUBDIVISION MAP ACT.

CITYMARK SEACOAST, LLC A CALIFORNIA LIMITED LIABILITY COMPANY

BY: \_\_\_\_\_ DATE \_\_\_\_\_  
 NAME: \_\_\_\_\_  
 TITLE: \_\_\_\_\_

CALIFORNIA BANK & TRUST A CALIFORNIA BANKING CORPORATION AS BENEFICIARY UNDER DEED OF TRUST RECORDED AUGUST 12, 2015 AS FILE NO. 2015-0425764, O.R.

BY: \_\_\_\_\_ DATE \_\_\_\_\_  
 NAME: \_\_\_\_\_  
 TITLE: \_\_\_\_\_

**NOTARY ACKNOWLEDGEMENT:**

A NOTARY PUBLIC OR OTHER OFFICER COMPLETING THIS CERTIFICATE VERIFIES ONLY THE IDENTITY OF THE INDIVIDUAL WHO SIGNED THE DOCUMENT TO WHICH THIS CERTIFICATE IS ATTACHED, AND NOT THE TRUTHFULNESS, ACCURACY, OR VALIDITY OF THAT DOCUMENT.

STATE OF CALIFORNIA) ss.  
 COUNTY OF SAN DIEGO)

ON \_\_\_\_\_, 2015, BEFORE ME, \_\_\_\_\_,  
 A NOTARY PUBLIC, PERSONALLY APPEARED \_\_\_\_\_,  
 WHO PROVED TO ME ON THE BASIS OF SATISFACTORY EVIDENCE TO BE THE PERSON(S) WHOSE NAME(S) IS/ARE SUBSCRIBED TO THE WITHIN INSTRUMENT AND ACKNOWLEDGED TO ME THAT HE/SHE/THEY EXECUTED THE SAME IN HIS/HER/THEIR AUTHORIZED CAPACITY(IES), AND THAT BY HIS/HER/THEIR SIGNATURE(S) ON THE INSTRUMENT THE PERSON(S), OR THE ENTITY UPON BEHALF OF WHICH THE PERSON(S) ACTED, EXECUTED THE INSTRUMENT.

I CERTIFY UNDER PENALTY OF PERJURY UNDER THE LAWS OF THE STATE OF CALIFORNIA THAT THE FOREGOING PARAGRAPH IS TRUE AND CORRECT.

WITNESS MY HAND

SIGNATURE: \_\_\_\_\_  
 PRINT NAME: \_\_\_\_\_

MY COMMISSION EXPIRES ON \_\_\_\_\_  
 MY COMMISSION NUMBER IS \_\_\_\_\_  
 PRINCIPAL PLACE OF BUSINESS IS IN \_\_\_\_\_ COUNTY

**NOTARY ACKNOWLEDGEMENT:**

A NOTARY PUBLIC OR OTHER OFFICER COMPLETING THIS CERTIFICATE VERIFIES ONLY THE IDENTITY OF THE INDIVIDUAL WHO SIGNED THE DOCUMENT TO WHICH THIS CERTIFICATE IS ATTACHED, AND NOT THE TRUTHFULNESS, ACCURACY, OR VALIDITY OF THAT DOCUMENT.

STATE OF CALIFORNIA) ss.  
 COUNTY OF SAN DIEGO)

ON \_\_\_\_\_, 2015, BEFORE ME, \_\_\_\_\_,  
 A NOTARY PUBLIC, PERSONALLY APPEARED \_\_\_\_\_,  
 WHO PROVED TO ME ON THE BASIS OF SATISFACTORY EVIDENCE TO BE THE PERSON(S) WHOSE NAME(S) IS/ARE SUBSCRIBED TO THE WITHIN INSTRUMENT AND ACKNOWLEDGED TO ME THAT HE/SHE/THEY EXECUTED THE SAME IN HIS/HER/THEIR AUTHORIZED CAPACITY(IES), AND THAT BY HIS/HER/THEIR SIGNATURE(S) ON THE INSTRUMENT THE PERSON(S), OR THE ENTITY UPON BEHALF OF WHICH THE PERSON(S) ACTED, EXECUTED THE INSTRUMENT.

I CERTIFY UNDER PENALTY OF PERJURY UNDER THE LAWS OF THE STATE OF CALIFORNIA THAT THE FOREGOING PARAGRAPH IS TRUE AND CORRECT.

WITNESS MY HAND

SIGNATURE: \_\_\_\_\_  
 PRINT NAME: \_\_\_\_\_

MY COMMISSION EXPIRES ON \_\_\_\_\_  
 MY COMMISSION NUMBER IS \_\_\_\_\_  
 PRINCIPAL PLACE OF BUSINESS IS IN \_\_\_\_\_ COUNTY

**CITY OF IMPERIAL BEACH PARCEL MAP**  
**119 ELM AVENUE, IMPERIAL BEACH, CA**  
 FOR CONDOMINIUM PURPOSES

LOT 14, BLOCK 21, IMPERIAL BEACH, IN THE CITY OF IMPERIAL BEACH, COUNTY OF SAN DIEGO, STATE OF CALIFORNIA, ACCORDING TO MAP NO. 1139, FILED IN THE OFFICE OF THE COUNTY RECORDER OF SAN DIEGO COUNTY, JUNE 1908 AS DESCRIBED IN GRANT DEED DOCUMENT NO. 2002-0740084 RECORDED JANUARY 15, 2004.

SUBDIVISION GUARANTEE ISSUED BY: CHICAGO TITLE COMPANY  
 ORDER NO. 12206539-966-U50, DATED NOVEMBER 6, 2015.

4,765 SQ FT, 0.109 ACRES --- 1 PARCEL

**CEQA CERTIFICATE:**

I, STEVEN J. DUSH, COMMUNITY DEVELOPMENT DIRECTOR OF THE CITY OF IMPERIAL BEACH HEREBY CERTIFY THAT THE ENVIRONMENTAL IMPACT OF THIS MAJOR SUBDIVISION OF LAND HAS BEEN ASSESSED AND A NOTICE OF EXEMPTION HAS BEEN FILED PURSUANT TO THE REQUIREMENTS OF THE CALIFORNIA ENVIRONMENTAL QUALITY ACT OF 1986 AS AMENDED AND DIVISION 6, TITLE 14 OF THE CALIFORNIA ADMINISTRATIVE CODE, AND A NOTICE OF EXEMPTION STATING THAT THIS MAJOR SUBDIVISION WILL NOT HAVE SIGNIFICANT ADVERSE EFFECT ON THE ENVIRONMENT HAS BEEN FILED WITH THE COUNTY CLERK.

STEVEN J. DUSH \_\_\_\_\_ DATE \_\_\_\_\_  
 COMMUNITY DEVELOPMENT DIRECTOR

**SUPERINTENDENT OF PUBLIC WORKS STATEMENT:**

I, HANK LEVIEV, HEREBY STATE THAT THERE IS A SANITARY SEWER CONNECTION AVAILABLE TO PARCEL 1 OF THIS PARCEL MAP.

HANK LEVIEV \_\_\_\_\_ DATE \_\_\_\_\_  
 DIRECTOR OF PUBLIC WORKS

**ADMINISTRATIVE SERVICES DIRECTOR'S CERTIFICATE:**

I, DOUG BRADLEY, ADMINISTRATIVE SERVICES DIRECTOR OF THE CITY OF IMPERIAL BEACH, CALIFORNIA, HEREBY CERTIFY THAT THERE ARE NO "DELINQUENT" CITY LIENS OR UNPAID CITY TAXES OR UNPAID BONDS ISSUED UNDER THE IMPROVEMENT ACT OF THE STATE OF CALIFORNIA AGAINST THE TRACT OR SUBDIVISION OR ANY PART THEREOF AS SHOWN ON THE ANNEXED MAP CONSISTING OF 2 SHEETS AND DESCRIBED IN THE CAPTION THEREOF.

DOUG BRADLEY \_\_\_\_\_ DATE \_\_\_\_\_  
 ADMINISTRATIVE SERVICES DIRECTOR

**SURVEYOR STATEMENT:**

I, JOSEPH C. YUHAS, A PROFESSIONAL LAND SURVEYOR, STATE THAT THE SURVEY OF THIS SUBDIVISION WAS MADE BY ME OR UNDER MY DIRECTION ON SEPTEMBER 2014, AND SAID SURVEY IS TRUE AND COMPLETE AS SHOWN; THAT MONUMENTS OF THE CHARACTER INDICATED HAVE BEEN SET OR FOUND OR WILL BE SET AS NOTED AT THE SUBDIVISION BOUNDARY CORNERS AND I WILL SET ALL OTHER MONUMENTS OF THE CHARACTER AND AT THE POSITION INDICATED BY LEGEND IN THIS MAP WITHIN 30 DAYS AFTER THE COMPLETION OF THE REQUIRED IMPROVEMENTS, AND SUCH MONUMENTS ARE OR WILL BE SUFFICIENT TO ENABLE THE SURVEY TO BE RETRACED (SEE LEGEND ON SHEET 2).

JOSEPH C. YUHAS, PLS 5211 \_\_\_\_\_ DATE \_\_\_\_\_



**CITY ENGINEER'S STATEMENT:**

I, CARMEN C. KASNER, CITY ENGINEER OF THE CITY OF IMPERIAL BEACH, STATE THAT:

1. THIS MAP DOES NOT APPEAR TO BE A MAP OF A MAJOR SUBDIVISION FOR WHICH A FINAL MAP IS REQUIRED PURSUANT TO SECTION 66426 OF THE SUBDIVISION MAP ACT.
2. THIS MAP CONFORMS TO THE TENTATIVE PARCEL MAP AND APPROVED ALTERATION THEREOF.
3. THIS MAP CONFORMS WITH THE REQUIREMENTS OF THE SUBDIVISION MAP ACT AND LOCAL ORDINANCE.

BY: \_\_\_\_\_ DATE \_\_\_\_\_  
 CARMEN C. KASNER, RCE 50586



4. I HAVE EXAMINED THIS MAP AND AM SATISFIED THAT IT IS TECHNICALLY CORRECT.

BY: \_\_\_\_\_ DATE \_\_\_\_\_  
 KEVIN D. MCHUGH JR, PLS 6310

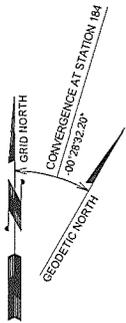


**RECORDERS CERTIFICATE:**

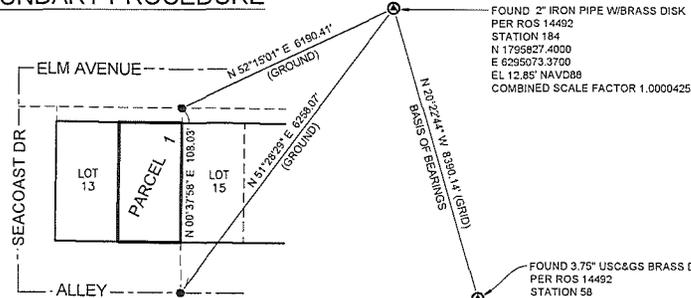
FILE NO. \_\_\_\_\_  
 FILED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_ AT \_\_\_\_\_ M.  
 IN BOOK \_\_\_\_\_ OF PARCEL MAPS AT PAGE \_\_\_\_\_, AT THE REQUEST  
 OF \_\_\_\_\_

ERNEST J. DRONENBURG, JR., COUNTY RECORDER

BY: \_\_\_\_\_ FEE \_\_\_\_\_  
 DEPUTY COUNTY RECORDER



**BOUNDARY PROCEDURE**



**CONTROL DIAGRAM**  
(NOT TO SCALE)

FOUND 2" IRON PIPE W/BRASS DISK  
PER ROS 14492  
STATION 184  
N 1795827.4000  
E 6295073.3700  
EL 12.85' NAVD88  
COMBINED SCALE FACTOR 1.0000425

FOUND 3.75" USC&GS BRASS DISK  
PER ROS 14492  
STATION 58  
N 1787962.40  
E 6297995.04

**LEGEND**

- FOUND MONUMENT AS INDICATED
- ( ) RECORD BOUNDARY DATA AS INDICATED
- └┘ PERPENDICULAR
- PROPERTY LINE
- RIGHT-OF-WAY LINE
- CENTER LINE
- - - ADJOINING PROPERTY LINE
- - - TIE LINE / REFERENCE LINE

**BASIS OF BEARINGS:**

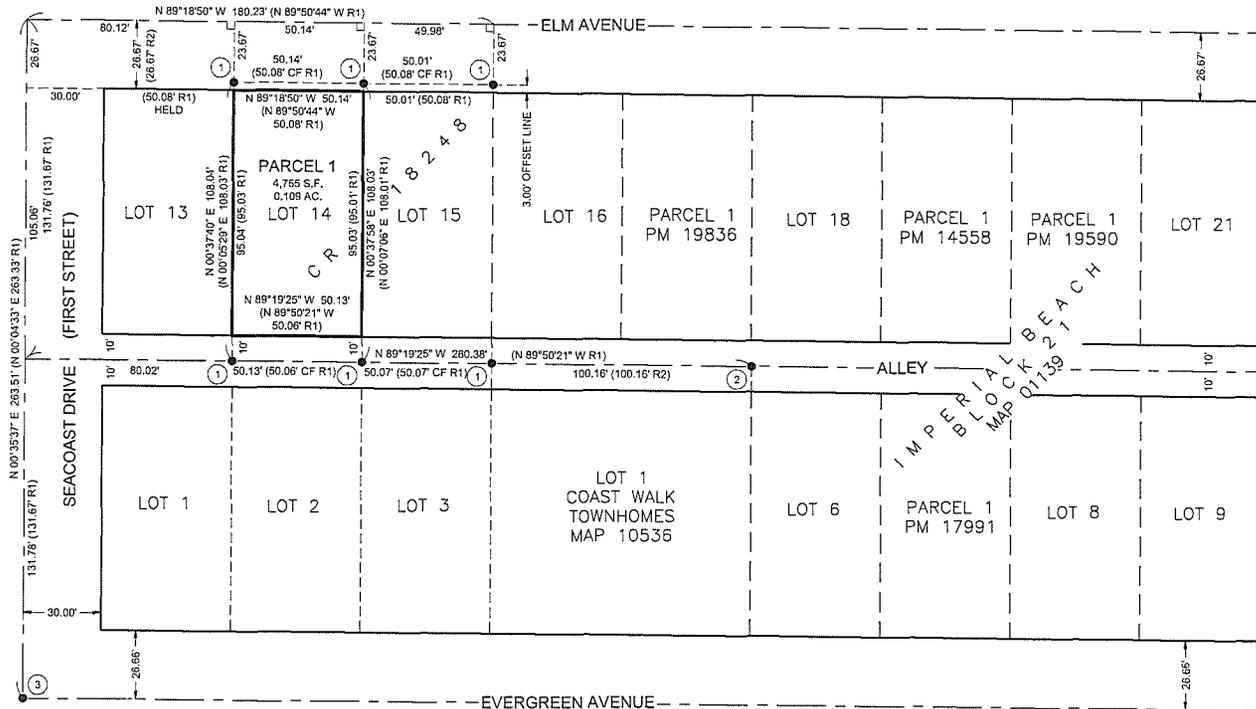
THE BASIS OF BEARINGS FOR THIS SURVEY IS THE CALIFORNIA COORDINATE SYSTEM 83, ZONE 8, EPOCH 1991.35, GRID BEARING BETWEEN STATION NO. 58 AND STATION NO. 184 (BOTH HAVING A CALIFORNIA COORDINATE VALUE OF FIRST ORDER ACCURACY OR BETTER) PER SURVEY MAP NO. 14492. I.E. N 20°22'44" W.

**FOUND MONUMENTS**

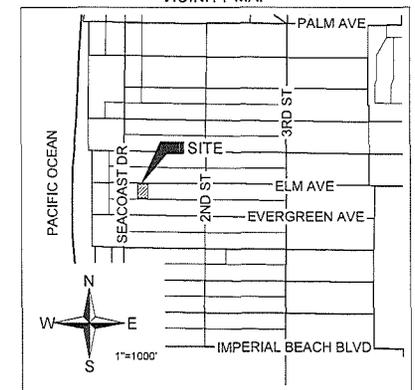
- ① LEAD AND DISK LS 6665 PER CORNER RECORD 18248, ACCEPTED
- ② LEAD AND DISK LS 4665 PER MAP NO. 10536, ACCEPTED
- ③ FOUND SPIKE AND WASHER LS TAG 5211 ACCEPTED AS INTERSECTION OF EVERGREEN AVENUE & SEACOAST DRIVE PER MAP \_\_\_\_\_

**REFERENCES:**

- R1 - CORNER RECORD 18248
- R2 - MAP 10536



**VICINITY MAP**





STAFF REPORT  
CITY OF IMPERIAL BEACH

TO: HONORABLE MAYOR AND CITY COUNCIL  
FROM: ANDY HALL, CITY MANAGER *AH*  
MEETING DATE: JULY 20, 2016  
ORIGINATING DEPT.: PUBLIC WORKS *Hall*  
SUBJECT: RESOLUTION 2016-7728 AWARDING PUBLIC WORKS CONTRACT TO WIT: ELM AVENUE FENCE IMPROVEMENTS (S17-301) TO SOUTH BAY FENCE, INC.

**EXECUTIVE SUMMARY:**

Resolution No. 2016-7728 awards a construction contract for Elm Avenue Fence Improvements (S17-301) project at a bid price of \$161,416 to South Bay Fence Inc. as the lowest responsible and qualified bidder. The Elm Avenue Fence Improvement project (S17-301) is being constructed in accordance with the South Bay Union School District MOU authorized through Resolution 2016-7699. The City will construct the project concurrently with the Elm Avenue Improvement Project (S13-309). The work not included in the Elm Ave Improvement project will be reimbursed by the South Bay Union School District in accordance with the approved MOU with the School District.

**FISCAL ANALYSIS:**

The South Bay Union School District has agreed to pay the City for the construction costs on the Elm Avenue Fence Improvement (S17-301) that were added to the Elm Avenue Improvement (S13-309) project. The City's portion of the work on the Elm Avenue Fence Improvement (S17-301) was already budgeted as part of the Elm Avenue Improvement (S13-309) project. There are sufficient funds already budgeted to cover this work. The anticipated construction costs related to the Elm Avenue Fence Improvement (S17-301) project includes:

Construction: Fence Relocation (ATP Grant)	\$ 30,296
Construction: Fence Replacement (SBUSD MOU)	\$131,120
Staff Cost 5% (ATP Grant/SBUSD MOU)	\$ 8,100
Engineering, Design, & Con. Support (ATP Grant/SBUSD MOU)	<u>\$ 20,000</u>

Total: \$189,516

**RECOMMENDATION:**

Adopt Resolution 2016-7728 to award the construction contract for the Elm Avenue Fence Improvements (S17-301) project to South Bay Fence at a bid price of \$161,416.

**OPTIONS:**

- Adopt Resolution No. 2016-7728 awarding the contract for the Elm Avenue Fence Improvement (S17-301) project to South Bay Fence at a bid price of \$161,416;
- Reject Resolution No. 2016-7728 and not award the contract to South Bay Fence; or
- Request additional information and an additional report

**BACKGROUND/ANALYSIS:**

City Council received an ATP grant in October 2014 for the design and construction of improvements on Elm Avenue (7<sup>th</sup> to Seacoast). City Council approved the budget for the Elm Avenue Street Improvements project (S13-309) and awarded a construction contract to Palm Engineering through Resolution 2016-7712. As part of the outreach on this project, the South Bay Union School District requested a longer fence perimeter to be included in the Elm Ave Improvement project, which would be paid by funds from the School District in accordance with the MOU approved through Resolution 2016-7699. In order to accommodate this request, the City needed to advertise a separate construction contract that was specific to the construction of the school fence. The Elm Avenue Fence Improvement (S17-301) project includes the designs from the South Bay Union School District for a longer fence perimeter and the improvements that were originally requested as part of the Elm Ave Improvement project (S13-309).

The project design and specifications for the Elm Ave Fence Improvement (S17-301) project were completed June 9, 2016 and immediately advertised on the same day. A public bid opening was scheduled for Thursday July 7, 2016 @ 2:00 p.m. Bids were opened as scheduled. The following were the bid results:

1. South Bay Fence, Inc.	\$161,416.00
2. Conan Construction	\$167,119.50
3. Palm Engineering Construction Company, Inc.	\$220,950.00
4. Harris Steel & Fence Co.	\$253,229.00
5. Herbert, Inc.	\$360,216.00
6. Alcorn Fence Co.	\$491,140.00

Engineer's estimate was \$94,400

**ENVIRONMENTAL DETERMINATION:**

Not a project as defined by CEQA.

Attachments:

1. Resolution No. 2016-7728

**RESOLUTION NO. 2016-7728****A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IMPERIAL BEACH, CALIFORNIA, AWARDED PUBLIC WORKS CONTRACT TO WIT: ELM AVENUE FENCE IMPROVEMENTS (S17-301) TO SOUTH BAY FENCE, INC.**

**WHEREAS**, City Council approved the budget for the Elm Avenue Street Improvements project (S13-309) and awarded a construction contract to Palm Engineering through Resolution 2016-7712; and

**WHEREAS**, the Elm Avenue Improvement (S13-309) project includes the replacement and relocation of the South Bay Union School District fence; and

**WHEREAS**, the South Bay Union School District requested a longer fence perimeter to be included in the Elm Ave Improvement project, which would be paid by funds from the School District in accordance with the MOU approved through Resolution 2016-7699; and

**WHEREAS**, in order to accommodate this request, the City needed to advertise a separate construction contract that was specific to the construction of the school fence; and

**WHEREAS**, the project design and specifications for the Elm Ave Fence Improvement (S17-301) project were advertised June 9, 2016 and a public bid opening was held on July 7, 2016 at 2:00 p.m.; and

**WHEREAS**, South Bay Fence Inc. was the lowest responsive bidder at \$161,416; and

**WHEREAS**, the Engineer's construction estimate was \$94,400; and

**WHEREAS**, sufficient funds are budgeted to complete the Elm Avenue Fence Improvements (S17-301) under the Elm Avenue Improvement Project (S13-309).

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Imperial Beach as follows:

1. The above recitals are true and correct.
2. The legislative body hereby rejects all proposals for bids except that identified as the lowest responsive, responsible and qualified bid. The bid of the lowest, responsive qualified bidder will be on file with the transcript of these proceedings and open for public inspection in the City Clerk Department on file as Contract No. \_\_\_\_\_.
3. The City Manager is authorized to enter into an agreement with the lowest, responsive, responsible and qualified bidder, South Bay Fence, Inc., for a total cost of \$161,416.
4. The Contractor shall not commence construction or order equipment until a Notice to Proceed has been received.
5. The works of improvement shall be constructed in the manner and form and in compliance with the requirements as set forth in the plans and specifications for the project.

**PASSED, APPROVED, AND ADOPTED** by the City Council of the City of Imperial Beach at its meeting held on the 20<sup>th</sup> day of July 2016, by the following vote:

**AYES: COUNCILMEMBERS:**  
**NOES: COUNCILMEMBERS:**  
**ABSENT: COUNCILMEMBERS:**

---

**SERGE DEDINA, MAYOR**

**ATTEST:**

---

**JACQUELINE M. HALD, MMC  
CITY CLERK**



**STAFF REPORT  
CITY OF IMPERIAL BEACH**

**TO:** HONORABLE MAYOR AND CITY COUNCIL  
**FROM:** ANDY HALL, CITY MANAGER *AH*  
**MEETING DATE:** JULY 20, 2016  
**ORIGINATING DEPT.:** CITY CLERK *ymth*  
**SUBJECT:** DESIGNATION OF VOTING DELEGATE AND ALTERNATE(S)  
FOR LEAGUE OF CALIFORNIA CITIES ANNUAL  
CONFERENCE – OCTOBER 5 – OCTOBER 7, 2016

**EXECUTIVE SUMMARY:**

In accordance with the bylaws for the League of California Cities, the City Council must select a voting delegate and up to two alternates in order to participate in the League of California Cities Annual Business Meeting.

**RECOMMENDATION:**

1. That City Council designates Mayor Pro Tem Spriggs as the voting delegate for the 2016 League Annual Conference Business Meeting and
2. Directs the City Clerk to complete and submit a Voting Delegate/Alternate Form to the League's office by Friday, September 23, 2016.

**RATIONALE:**

The League of California Cities 2016 Annual Conference is scheduled for October 5 through October 7, 2016 in Long Beach. An important part of the Annual Conference is the Annual Business Meeting, scheduled for noon on Friday, October 7. At this meeting, the League membership considers and takes action on resolutions that establish League policy.

**OPTIONS:**

- That City Council designate a voting delegate and up to two alternates for the 2016 League Annual Conference Business Meeting and direct the City Clerk to complete and submit a Voting Delegate/Alternate Form to the League's office by Friday, September 23, 2016.
- Do not designate a voting delegate or alternates to participate in the League of California Cities Annual Business Meeting.

**BACKGROUND:**

Consistent with League bylaws, a city's voting delegate and up to two alternates must be designated by City Council. If alternate voting delegates are selected, one alternate may vote in the event that the designated voting delegate is unable to serve in that capacity.

**ANALYSIS:**

Currently, Mayor Pro Tem Spriggs serves as the Primary representative to the League of California Cities, San Diego Division and Mayor Dedina serves as the alternate representative. Councilmember Bilbray serves at the Primary representative to the League of California Cities Legislative Sub-Committee and Mayor Pro Tem Spriggs serves as the alternate representative.

Only Mayor Pro Tem Spriggs will be attending the conference.

**ENVIRONMENTAL IMPACT**

Not a project as defined by CEQA.

**FISCAL IMPACT:**

None associated with this report.



STAFF REPORT  
CITY OF IMPERIAL BEACH

TO: HONORABLE MAYOR AND CITY COUNCIL  
FROM: ANDY HALL, CITY MANAGER AH  
MEETING DATE: JULY 20, 2016  
ORIGINATING DEPT.: COMMUNITY DEVELOPMENT ST  
SUBJECT: PARTNERS FOR PLACES GRANT APPLICATION

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**EXECUTIVE SUMMARY:** Authorize the City Manager to submit a grant application to Partners For Places for street end improvements on 10<sup>th</sup> and Iris. This application would include partnering with 4 Walls International who received a \$50,000 grant from the San Diego Foundation for the aforementioned street improvements. These funds would be used as the required 1:1 matching funds.

**FISCAL ANALYSIS:** There would not be any direct costs incurred by submitting this application as 4 Walls International would be preparing the grant application and providing the required matching funds.

**RECOMMENDATION:**

Staff recommends that the City Council authorize the City Manager to partner with 4 Walls International and apply for the Partners For Places Grant.

**OPTIONS:**

- Provide direction to the City Manager to take a specific action
- Request additional information and an additional report

**BACKGROUND/ANALYSIS:**

The City was approached by 4 Walls International to partner with them to apply for a grant to fund street end improvements at 10<sup>th</sup> and Iris as the grant proposal must be submitted by a team of at least two partners who are: 1) the sustainability director of a city (municipality) or a county and 2) the local, place-based foundation(s). This project has been looked at by the City for improvements at previous Council meeting and this grant, coupled with the funds received by 4 Walls International, provides an innovative approach to community building and placemaking in our community.

**ENVIRONMENTAL DETERMINATION:**

Not a project as defined by CEQA.

Attachments:

1. Resolution No. 2016-7729
2. Request for Proposals – Partners for Places – Round 9

**RESOLUTION NO. 2016-7729**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IMPERIAL BEACH, CALIFORNIA, AUTHORIZING THE SUBMITTAL OF A GRANT APPLICATION FOR IMPROVEMENTS TO THE STREET END AT 10<sup>TH</sup> AND IRIS**

**WHEREAS**, Partners for Places, a matching grant program, has issued a Request for Proposals to provide matching funds for creating vibrant communities; and

**WHEREAS**, the City of Imperial Beach wants to file a grant application in partnership with 4 Walls International who will provide the matching funds for the grant;

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of the City of Imperial Beach as follows:

1. Confirms that the City of Imperial Beach is a public agency under the laws of the State of California;
2. Approves the filing of a grant application with the Partners For Places for Round 9 funding; and
3. Authorizes the City Manager to sign a grant application and if successful execute the grant.

1. Print Name: \_\_\_\_\_ Signature: \_\_\_\_\_

Title: \_\_\_\_\_

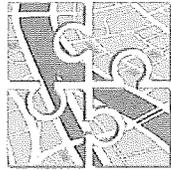
**PASSED, APPROVED AND ADOPTED** by the City Council of the City of Imperial Beach at its meeting held on the 20<sup>th</sup> day of July 2016, by the following vote:

**AYES: COUNCILMEMBERS:**  
**NOES: COUNCILMEMBERS:**  
**ABSENT: COUNCILMEMBERS:**

\_\_\_\_\_  
**SERGE DEDINA, MAYOR**

**ATTEST:**

\_\_\_\_\_  
**JACQUELINE M. HALD, MMC**  
**CITY CLERK**



# PARTNERS FOR PLACES

**Request for Proposals  
Partners for Places  
Round 9  
Information webinar – 6/16/16 ~ 2-3 pm Eastern  
Proposals due – 7/25/2016**

## Overview

Partners for Places is a successful matching grant program that improves U.S. and Canadian communities by building partnerships between local government sustainability leaders and place-based foundations. National funders invest in local projects developed through these partnerships to promote a healthy environment, a strong economy, and well-being for all residents. Through these investments, Partners for Places fosters long-term relationships that make our urban areas more prosperous, livable, and vibrant.

In the first four years, Partners for Places has funded 63 proposals. For more information on the awardees, please visit <http://www.fundersnetwork.org/partnersforplaces>.

To attract additional interest in urban sustainability projects beyond those funded through Partners for Places, the Funders' Network has created an "idea bank" providing summaries of project applications, please visit <http://www.fundersnetwork.org/participate/green-building/idea-bank>.

## Purpose

Creating vibrant communities is a group effort. Place-based foundations offer unique knowledge of their communities and the ability to provide seed money for important projects. Local government offers the power to move projects through planning and development. Working together results in sustainability programs that save money, improve the environment, increase efficiency, and promote the well-being of all residents.

Urban sustainability directors and local foundations work closely together in Baltimore, Cleveland, Dubuque, St. Louis, Vancouver and other cities, but this is still the exception, rather than the rule. Partners for Places aims to change this dynamic by providing matching grants to build these valuable working relationships and projects in local communities, while at the same time increasing the visibility and importance of this work in the local philanthropic community. Partners for Places is a partnership of the Funders' Network for Smart Growth and Livable Communities and the Urban Sustainability Directors Network (USDN). The Funders' Network and USDN believe that sustainability directors are natural allies for community-based foundations. By combining forces they can become powerful allies to promote more prosperous, livable, and vibrant places.

USDN encourages its members and other sustainability directors from the United States and Canada to reach out to their local, place-based foundations to develop project ideas and jointly apply for matching funds from this pool. Similarly, the Funders' Network and investors in Partners for Places reach out to local, place-based foundations to encourage them to develop relationships with local government sustainability directors.

Over the next several years, the Funders' Network and USDN anticipate this initiative will result in dozens more partnership projects, strong and robust working relationships between local sustainability directors and

place-based funders, new sustainability practices and innovations in the community, and new sources of financial support for this work.

True sustainability cannot be achieved if any one sector of society bears the burden of growth and development. Through this program, Partners for Places also hopes to encourage a strong emphasis on projects that benefit and engage people of color, people with low incomes, and residents of immigrant and refugee communities in sustainability work in neighborhoods and city-wide.

*The social equity dimension of sustainability seeks a fair distribution of burdens and benefits of actions among current and future stakeholders, access to resources in a way that is not reliant on position or group, and ways for all stakeholders to be included in the process of shaping the strategies and policies that are adopted.*

### **Information on Partners for Places**

**Dollars Available; Size of Awards; Term:** Grants will be between \$25,000 and \$75,000, with a 1:1 match required by one or more local, place-based foundations. We anticipate that the grant pool will support 8-12 projects in Round 9 for projects to be carried out primarily over a twelve-month period.

The Selection Committee will consider proposals for two-year project support, with an award range of \$50,000-\$150,000. An application requesting two years of project support would require a two-year match commitment up front from local funders. In addition, the committee will consider proposals for renewal support for projects funded in earlier rounds. Two-year or renewal proposals will need to demonstrate how the award would bring appreciable further benefits beyond a one-year award.

**Documenting the Matching Requirement:** At the time that the application is submitted, the Selection Committee needs to know that a sustainability director and a funder partner(s) have worked together to develop the proposal and that the funder is intending to support this project financially, subject to board review and approval. A letter(s) of commitment or intent to commit shall be sufficient to make an application eligible for review. However, in order for the Funders' Network to release the matching grant, we will need to receive the grant letter or grant agreement from the local partnering funder(s) showing proof of the match within three months of the award date.

**Application Deadlines:** The Funders' Network and USDN will approve matching grant investments during two application rounds in 2016. Please see below for details on the application deadlines and timeline.

**Selection Process:** A selection committee of foundation officers and local government urban sustainability directors awards the matching grants for sustainability projects, and the Funders' Network administers the grant program. The selection committee also oversees the development of program guidelines and evaluation of the program.

### **Project Eligibility**

#### **Eligible Partnership Projects:**

Successful proposals are for projects that the local government sustainability leaders and local, place-based funder(s) consider important to the community. The project must either 1) advance a key aspect of one of the plans listed below, 2) support creation of a sustainability or climate action plan that meets our minimum requirements, or 3) address an area identified for performance improvement or implementation for Certified STAR Communities.

- A community-focused sustainability, climate action, or comprehensive plan provision that specifically addresses sustainability
- Any multi-issue plan endorsed by the mayor or city manager that explicitly states and pursues the goal of integrating and/or balancing economic development, environmental quality, and equity

While the selection committee will consider a wide range of projects for support, there are key attributes that the committee looks for when reviewing the proposals, which are detailed in the selection criteria table below. Please note that Partners for Places will not support existing local government staff, major capital projects, or endowments.

**Eligible Applicants:**

The proposal must be submitted by a team of at least two partners who are: (1) the sustainability director of a city (municipality) or a county and (2) the local, place-based foundation(s). The proposal may be emailed by either partner. A sustainability director may include a USDN core or associate member, a member of a USDN-affiliated regional network, or any person who leads a multi-department and community-wide urban sustainability initiative from within a city (municipality) or a county government (“sustainability director”) in the United States or Canada. A local, place-based foundation may include a community foundation or a private or corporate foundation that focuses on a greater metropolitan area. The local match may not be provided by a national investor in the Partners for Places fund. Each city, or county, may only submit one application per Partners for Places investment cycle.

At least fifty percent of Partners for Places investments will go to projects involving members of USDN. Please consult the [FAQ](#) for further clarification regarding eligibility.

**Eligible Grant Recipients:**

Local, place-based foundation, a public charity (501c3) created by a city or county government to accept grants, or a partnering nonprofit organization.

**Selection Criteria**

During the Partners for Places selection process, proposals are evaluated by the selection committee and awarded points. Please note that there is often less than a 1 point difference between a project that is awarded a matching grant and one that is not. For this reason, we suggest reviewing the scoring criteria closely, when preparing your proposal, in order to maximize your potential score. New starting with Round 8 is scoring criteria number 5. This has been added to provide points for projects that reduce disparities for marginalized members of the community.

Criteria		Points Value (max per criteria)
1	Degree to which the partnership project advances a key aspect of one of the following plans, supports creation of a sustainability or climate action plan that meets our minimum requirements, or addresses an area identified for performance improvement or implementation for Certified STAR Communities. If the project is for creating a sustainability or climate action plan, the process must meet minimum requirements. Please <a href="#">click here</a> for more guidance on minimum requirements. <ul style="list-style-type: none"> <li>• A community-focused sustainability, climate action, or comprehensive plan provision that specifically addresses sustainability</li> <li>• A multi-issue plan endorsed by the mayor or city manager that explicitly states and pursues the goal of integrating and/or balancing economic development, environmental quality, and equity</li> </ul>	25

2	Extent to which there is a collaborative process between a city or county sustainability director and local place-based foundation(s) in developing the proposal—including the role of each in developing and implementing the project	25
3	Extent to which the partnership project is thoughtful about the strategy and how to assess impact	15
4	Extent of meaningful involvement of priority audiences/stakeholders, including people of color, people with low-incomes, and/or residents from immigrant or refugee communities	10
5	Extent to which the project design reduces disparities for the most marginalized while improving well-being for all.	5
6	Whether: 1) the proposal represents a new relationship between a city or county sustainability director and a local place-based funder(s) or 2) demonstrates that it is resulting in a measurably stronger and sustained existing relationship	10
7	Extent to which the partnership project addresses one of six sustainability priorities: <ul style="list-style-type: none"> <li>• Making Climate Change Preparation a Factor for Every Government Decision</li> <li>• Pursuing deep GHG emissions reductions</li> <li>• Integrating Climate Change Preparation and GHG Emissions Reductions</li> <li>• Incorporating Sustainability and/or Climate Action Into Economic Development Initiatives</li> <li>• Mobilizing Resident and Business Action to Advance Sustainability and/or Climate Action</li> <li>• Undertaking Comprehensive Neighborhood Sustainable Development</li> </ul>	10

**Application Timeline**

The Partners for Places Round 7 cycle is as follows:

June 6, 2016	Release RFP
June 16, 2016	Information webinar for interested applicants
July 25, 2016 (by 11:59pm, any time zone)	Proposals Due
November 4, 2016	Awards Announced

The information call will be held on June 16, 2016 at **2:00 pm Eastern**. You may register for the call [here](#).

**Proposal Requirements**

A complete proposal should include four components: (1) Proposal including the Cover Page and the Proposal Narrative (no longer than 10 pages in total) as a Word file, (2) a project budget that highlights projected income and expenses, (3) grant recipient’s IRS Form 990, and (4) evidence of match or intention to provide match. Please use the proposal form, which you can find [here](#), for more detailed description of the various requirements:

1. **Proposal** (no longer than 10 pages including cover sheet)

Cover Sheet: (2 pages)

- A. Name of applicants, including partnering Local Government Sustainability Director and Local, Place-based Foundation(s)
- B. Primary Contact Person and Contact Information
- C. Proposed grant recipient (local foundation, 501c3 created by city or county government, or partner nonprofit)

- D. Amount requested from Partners for Places
- E. Amount and sources of local match
- F. Total project budget
- G. Project Title
- H. Purpose of project (25 words or less):
- I. Brief description of project goals, strategy, and key activities (250 words or less):

Proposal Narrative (no longer than 8 pages). **Address each area below in order.**

- A. Background rationale for project (Why this project? How did it come about?)
- B. Project goals/purpose
- C. Audiences/Stakeholders
- D. Detailed work plan that describes project activities, deliverables, and timeline
- E. Intended outcomes and impacts, including, if applicable, how the project could lead to more equitable outcomes benefitting all members of the community.
- F. If you are proposing a two-year project, describe how a two-year grant will significantly improve the proposed outcomes over a one-year grant.
- G. Plans for evaluating success and tracking/demonstrating impact
- H. Key staff or implementation partners
- I. URL link to or PDF attachment for the 1) officially adopted local sustainability, climate action, or comprehensive plan provision that explicitly addresses sustainability, or 2) plan endorsed by the mayor or city manager that states the goal of balancing economic development, environmental quality, and equity, or 3) the Certified STAR Communities' plan. Leave this section blank if the proposal is to create a plan.
- J. Information on how the project addresses key selection criteria. Remember to address each of the key areas listed below in order. Points will be awarded based on the extent to which your proposal explains the following related to the Selection Criteria:

1. Degree to which the partnership project advances a key aspect of one of the following plans, supports creation of a sustainability or climate action plan that meets our minimum requirements, or addresses an area identified for performance improvement or implementation for Certified STAR Communities. If the project is for creating a sustainability or climate action plan, the process must meet minimum requirements. Please [click here](#) for more guidance on minimum requirements.
  - A community-focused sustainability, climate action, or comprehensive plan provision that specifically addresses sustainability
  - Any multi-issue plan endorsed by the mayor or city manager that explicitly states and pursues the goal of integrating and/or balancing economic development, environmental quality, and equity
2. Extent to which there is a collaborative process between a city or county sustainability director and local place-based foundation(s) in developing the proposal—including the role of each in developing and implementing the project.
3. Extent to which the partnership project is thoughtful about the strategy and how to assess impact
4. Extent of meaningful involvement of priority audiences/stakeholders, including people of color, people with low-incomes, and/or residents from immigrant or refugee communities ([See guidance on meaningful engagement.](#))

5. Extent to which the project design reduces disparities for the most marginalized while improving well-being for all.
  6. Whether 1) the proposal represents a new relationship between a city or county sustainability director and a local place-based funder(s), or 2) is resulting in a measurably stronger and sustained existing relationship
  7. Extent to which the partnership project addresses one of six sustainability priorities highlighted in the selection criteria table above.
2. **Project Budget and Financial Information.** Attach a project budget that includes:
    - a. Projected sources of revenue, including additional funds that partners will bring to the project
    - b. Line item details of project expenses, including personnel and other direct costsIf you are proposing a two-year project, you must provide a separate budget for each year.
  3. **IRS Form 990 (or Canadian annual information return)**
  4. **Matching Fund Commitment Letter or Letter of Intent:** Provide evidence of a 1:1 match by including either (1) a grant letter or grant agreement from the local, place-based funder(s) or (2) a letter from the funder(s) showing a strong intention to approve the matching grant should your proposal be approved for funding from Partners for Places. If you are proposing a two-year project, you must provide a commitment for both years of the project. The local match may not be provided by a national investor in the Partners for Places fund.

If you have questions about criteria, you may contact Ashley Quintana at [ashley@fundersnetwork.org](mailto:ashley@fundersnetwork.org), or Ann Wallace at [ann@fundersnetwork.org](mailto:ann@fundersnetwork.org) or 617-524-9239.

Submit your proposal electronically using the Proposal Form to Ashley Quintana at [ashley@fundersnetwork.org](mailto:ashley@fundersnetwork.org) by July 25, 2016. The proposal cover sheet and narrative need to be submitted as a Word document.

## **Investors in Partners for Places**

Partners for Places is made possible by generous support from Bloomberg Philanthropies, the JPB Foundation, Kendeda Fund, New York Community Trust, Summit Foundation, and Surdna Foundation.

## **About TFN**

Since 1999, the Funders' Network for Smart Growth and Livable Communities (TFN) has worked with foundations, nonprofit organizations, and other partners to address the environmental, social, and economic problems created by sprawling patterns of development and urban disinvestment. The Network believes that the suite of tools available to funders—investing, grantmaking, collaborating, convening, facilitating, and more—uniquely position philanthropy to play a leadership role in advancing smarter growth policies and practices that improve decision making about growth and development issues, leading to more prosperous, livable, and vibrant communities for all. From its inception, the Network has been committed to advancing not only triple-bottom-line returns for people, place, and prosperity, but also strategies that recognize the interconnected nature of the issues that grantmakers care about and outcomes they hope to achieve.

## **About USDN**

The Urban Sustainability Directors Network is a peer-to-peer network of 140 sustainability directors from municipalities across North America who share best practices and foster innovative solutions to common problems. Cities are leading in the creation of policies and programs that enhance sustainability. USDN supports members in promoting successful ideas, policies and programs that make communities more livable.

USDN accomplishes this by focusing on three core objectives:

- Offering members peer-to-peer networking opportunities, enabling lessons learned in one city to be adapted and applied in others
- Accelerating innovation in urban sustainability through an Innovation Fund
- Supporting regional networks designed to expand the number of sustainability directors served by networks and/or to address specific issues

USDN members work together in user groups on dozens of sustainability topics, such as how cities are preparing for a changing climate, how to use indicators to drive change and inform decision making, how cities can develop sustainable food systems from production to distribution to waste, the best recipe(s) of programs and policies for cities to achieve ambitious community energy goals, and how cities can achieve higher waste diversion rates through changes to existing strategies and technologies.



**STAFF REPORT  
CITY OF IMPERIAL BEACH**

**TO:** HONORABLE MAYOR AND CITY COUNCIL  
**FROM:** ANDY HALL, CITY MANAGER *AH*  
**MEETING DATE:** JULY 20, 2016  
**ORIGINATING DEPT.:** ERIKA N. CORTEZ, HUMAN RESOURCES MANAGER *ECW*  
**SUBJECT:** RESOLUTION NO. 2016-7724 ADOPTING AND APPROVING VARIOUS PERSONNEL CHANGES AND AMENDING THE FISCAL YEARS 2015 - 2017 CITY'S SALARY SCHEDULE PLAN

**EXECUTIVE SUMMARY:**

Staff is recommending that the City Council adopt Resolution No. 2016-7724 that would approve various personnel changes and amend the City's FY 2015-2017 Salary Schedule Plan to include: 1) adding the job classifications and salary Band of Marine Safety Chief, Assistant Director of Public Works and Civil Engineer, 2) adjustments to department heads salary Bands, 3) include a cost of living adjustment (COLA) resulting from the meet and confer process for employees represented by the Service Employees International Union (SEIU) as specified in the approved Memorandum of Understanding (MOU). The Resolution for consideration will also ratify changes to the Grounds & Facilities Supervisor job description as ratified by SEIU on June 17, 2016.

**FISCAL ANALYSIS:**

The recommended changes have been accounted for in the current adopted FY 2016-2017 City's Budget.

**RECOMMENDATION:**

That the City Council adopt Resolution No. 2016-7724 adopting and approving personnel changes and amending the City's FY 2015-2017 Salary Schedule Plan.

**OPTIONS:**

- Adopt Resolution No. 2016-7724 which will approve the recommendation.
- Provide direction to the City Manager to take a specific action.

**BACKGROUND/ANALYSIS:**

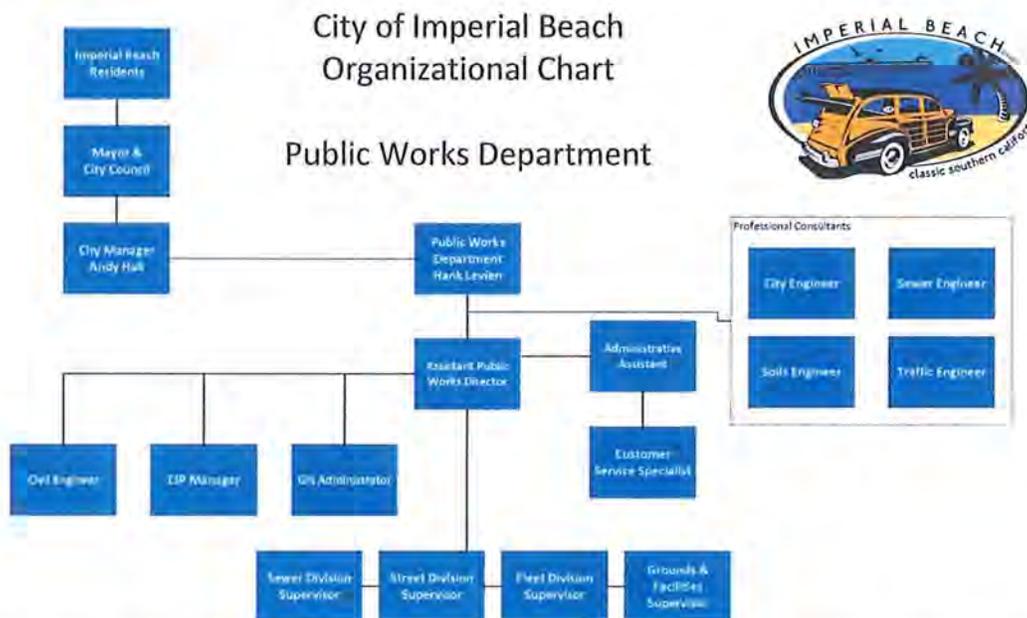
Under Ordinance No. 41 and current adopted City Personnel Rules, the City Manager maintains the authority to establish or revise wages, salaries and materials, etc., for appointive staff and City employees as a matter of business and operational necessity and as subsequently approved by the City Council. All classifications are subject to modification due to changes in departmental organization, professional expertise and knowledge, budgetary limitations or considerations, city size and population growth of the community, and administrative direction. Specifications for job classifications are also periodically reviewed and updated to assure the validity of each class specification, to maintain compliance with all applicable federal or state labor laws, during the

preparation of competitive examinations and, when necessary, during employee labor relations discussions.

Periodically, the City assesses staffing levels within the organization to ensure that adequate resources are in place for desired service levels, to identify areas of enhancement of service and to accommodate staffing needs and requirements. The following are Management staff's recommended personnel, job classification and salary changes:

1. Create a new classification of Marine Safety Chief and establish the salary "Band" at \$8,397 - \$11,000 per month retroactive pay to January 1, 2016, and reclassify the Marine Safety Captain to Marine Safety Chief. Staff prepared the attached job description which accurately describes the required duties for the position.
2. Ratify changes to the Grounds & Facilities Supervisor job description as ratified by SEIU on June 17, 2016. Based on the current duties of the position, therefore, staff prepared the attached job description which accurately describes the required duties for the position. Given the work load performed by this position, and the need to fill the position quickly, the recruitment process was initiated immediately with the revised job description. The City Manager is now seeking to ratify the attached job description.
3. Create a new classification of Assistant Director of Public Works and establish the salary "Band" at \$7,629 - \$10,298 per month. Staff prepared the attached job description which accurately describes the required duties for the position.
4. Create a new classification of Civil Engineer and establish the salary "Band" at \$7,512 - \$9,745 per month. Given the need to fill the position quickly, the recruitment process will begin after Council approves the resolution. The job description will be provided to City Council for approval at a future meeting. The Civil Engineer will replace the Public Works Operations & Construction Manager vacancy.

The formation of an Assistant Director of Public Works and a Civil Engineer would change the Public Works Department structure as follows:



Per the City Manager's direction, HR completed a salary study of department heads personnel. The City Manager reviewed each position and has assessed and is recommending proposed changes to facilitate the efficiency and effectiveness of the organization. Department head salaries were last reviewed in 2006, and under the City's current Salary Schedule Plan, almost all of them are being

compensated at the same band, which is not the correct method of compensation as the positions do not have the same functions. The changes to department head salaries are based on market adjustments on salaries comparable to other San Diego County agencies. The following are City Manager recommended salary adjustments to department heads:

1. Change the Fire Chief salary "Band" to \$8,626 - \$15,352 per month, retroactive to July 1, 2016.
2. Change the Public Works Director salary "Band" to \$8,626 - \$12,813 per month, retroactive to July 1, 2016.
3. Change the Administrative Service/Finance Director salary "Band" to \$8,626 - \$13,663 per month, retroactive to July 1, 2016.
4. Change the Assistant City Manager/Community Development Director salary "Band" to \$12,831 - \$15,700 per month, retroactive to July 1, 2016.
5. Change the Human Resources Manager salary "Band" to \$8,392 - \$9,861 a month, retroactive to July 1, 2016.

The City's goal is to set compensation approximately halfway between the median and low of the comparable market. These proposed changes are also recommended as means of remaining competitive with other similarly-situated jurisdictions as well as to facilitate employee retention and to foster the highest possible level of customer and city service.

At the September 16, 2015 meeting, the City Council approved and adopted the SEIU MOU, July 1, 2015 through June 30, 2017. The approved MOU with SEIU resulting from the meet and confer process includes a 2% COLA effective July 1, 2016, which is reflected in the attached amended FY 2015-2017 Salary Schedule Plan. The 2% COLA also applies to management, mid-management and confidential employees. Although City Council already approved the terms of the SEIU MOU, CalPERS requires the City to comply with the government code by amending the City's Salary Schedule Plan when the salary adjustment/COLA is provided. The salary adjustments aforementioned to the Marine Safety Chief, Assistant Director of Public Works, Civil Engineer and department heads are also part of the amended FY 2015-2017 Salary Schedule Plan.

Concurrent with this item for consideration and approval, the City Council has been presented with the Tentative Agreements for an MOU from July 1, 2016 through June 30, 2019, between the City and the Imperial Beach Fire Association (IBFA). This MOU includes a 5% salary adjustment and a 3% COLA for a total of 8%, retroactive pay to July 1, 2016. A salary survey was conducted and the market showed that all of the firefighter's classifications are at the lowest paid in San Diego County by 2% - 3% on the low end and 3.7% - 19% on the high end. The 5% salary adjustment plus the 3% COLA are a catch-up to their salaries. These salary adjustments have been updated in the attached amended FY 2015-2017 Salary Schedule Plan.

**ENVIRONMENTAL DETERMINATION:**

Not a project as defined by CEQA.

Attachments:

1. Resolution No. 2016-7724
2. Amended FY 2015-2017 Salary Schedule Plan
3. Grounds & Facilities Supervisor job description
4. Marine Safety Chief job description
5. Assistant Director of Public Works job description

## RESOLUTION NO. 2016-7724

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IMPERIAL BEACH, CALIFORNIA, ADOPTING AND APPROVING VARIOUS PERSONNEL CHANGES AND AMENDING THE FISCAL YEARS 2015-2017 CITY'S SALARY SCHEDULE PLAN**

**WHEREAS**, the provisions of Ordinance No. 41 of the City of Imperial Beach provides that the City Manager maintains the authority under Ordinance No. 41 and under current adopted City Personnel Rules to establish or revise wages, salaries and materials, etc., for appointive staff and City employees as business and operational necessity subsequently approved by the City Council; and

**WHEREAS**, job classifications and salary are periodically reviewed and updated to assure the validity of each class specification, to maintain compliance with all labor laws, to prepare competitive examinations, and to retain well-trained employees that possess important institutional knowledge; and

**WHEREAS**, management reviewed various positions under several departments and has assessed and is recommending proposed changes to facilitate the efficiency and effectiveness of the organization in dealing with the public, and to respond to the many and varied requirements and projects expected of city staff; and

**WHEREAS**, personnel, job classification and salary changes are outlined below;

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Imperial Beach as follows:

1. The above recitals are true and correct.
2. The City Council hereby amends the Fiscal Years 2015-2017 Salary Schedule Plan and approves the following personnel, job classification, and salary changes:
  - a. Create a new classification of Marine Safety Chief and establish the salary "Band" at \$8,397 - \$11,000 per month retroactive pay to January 1, 2016, and approve the job description for the position; the Marine Safety Captain will reclassify to Marine Safety Chief.
  - b. Ratify changes to the Grounds & Facilities Supervisor job description as approved by Service Employees International Union (SEIU) on June 17, 2016.
  - c. Create a new classification of Assistant Director of Public Works and establish the salary "Band" at \$7,629 - \$10,298 per month, and approve the job description for the position.
  - d. Create a new classification of Civil Engineer and establish the salary "Band" at \$7,512 - \$9,745 per month, and authorize staff to recruit for the position pending Council's approval to the job description at a future meeting.
3. The City Council hereby amends the Fiscal Years 2015-2017 Salary Schedule Plan approving the following City Manager recommended salary adjustments to department heads:
  - a. Change the Fire Chief salary "Band" to \$8,626 - \$15,352 per month, retroactive to July 1, 2016.
  - b. Change the Public Works Director salary "Band" to \$8,626 - \$12,813 per month, retroactive to July 1, 2016.

- c. Change the Administrative Service/Finance Director salary "Band" to \$8,626 - \$13,663 a month, retroactive to July 1, 2016.
  - d. Change the Assistant City Manager/Community Development Director salary "Band" to \$12,831 - \$15,700 per month, retroactive to July 1, 2016.
  - e. Change the Human Resources Manager salary "Band" to \$8,392 - \$9,861 a month, retroactive to July 1, 2016.
4. The City Council hereby amends the Fiscal Years 2015-2017 Salary Schedule Plan to include:
- a. A 2% Cost of Living Adjustment (COLA) effective July 1, 2016, included in the current Memorandum of Understanding (MOU) with SEIU, as approved and adopted by the City Council on September 16, 2015.
  - b. A 2% COLA effective July 1, 2016 provided to management, mid-management and confidential employees as approved and adopted by the City Council on September 16, 2015.
5. The City Council hereby amends the Fiscal Years 2015-2017 Salary Schedule Plan to include:
- a. A 5% salary adjustment and a 3% COLA for a total of 8%, retroactive pay to July 1, 2016, included in the Tentative Agreements for an MOU, from July 1, 2016 through June 30, 2019, with the Imperial Beach Fire Association (IBFA).
6. The California Public Employees Retirement System (CalPERS) requires the City to comply with the government code by amending the City's Salary Schedule Plan when a salary adjustment/COLA is provided.

**PASSED, APPROVED, AND ADOPTED** by the City Council of the City of Imperial Beach at its meeting held on the 20th day of July 2016, by the following vote:

**AYES:            COUNCILMEMBERS:**  
**NOES:            COUNCILMEMBERS:**  
**ABSENT:        COUNCILMEMBERS:**

\_\_\_\_\_  
**SERGE DEDINA, MAYOR**

**ATTEST:**

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**JACQUELINE M. HALD, MMC**  
**CITY CLERK**



***City of Imperial Beach***

**FY 2015-2017  
SALARY SCHEDULE PLAN**

**Adopted by Resolution No. 2015-7637;  
Amended by Resolution No. 2016-7663  
Amended by Resolution No. 2016-7724**

**CITY OF IMPERIAL BEACH  
POSITION CLASSIFICATIONS AND MONTHLY COMPENSATION SCHEDULE  
EFFECTIVE JULY 1, 2015 - JUNE 30, 2017**

Approved by Reso. No. 2015-7637; Amended by Reso. No. 2016-7663 & 2016-7724  
2% for general effective 7/1/16 & 8% for fire effective 7/1/16

Job No.	General Employees	Range	Monthly Salary	
			LOW	HIGH
5010	ACCOUNT/CLERK TECHNICIAN	49	3,949	- 5,041
5014	ADMINISTRATIVE ASSISTANT	45	3,557	- 4,541
5015	ADMINISTRATIVE ASSISTANT (CIP)	41	3,314	- 4,230
5020	ADMINISTRATIVE INTERN	29	2,527	- 3,227
5025	ADMINISTRATIVE INTERN-GIS	29	2,527	- 3,227
5030	ADMINISTRATIVE SECRETARY I	39	3,192	- 4,073
5040	ADMINISTRATIVE SECRETARY II	43	3,447	- 4,399
5050	ASSISTANT PLANNER	46	3,659	- 4,670
5060	ASSOCIATE PLANNER	52	4,237	- 5,409
5065	ASSISTANT PROJECT MANAGER	52	4,237	- 5,409
8010	BEACH LIFEGUARD I	30	2,626	- 3,353
8020	BEACH LIFEGUARD II (Part-Time)	37	3,040	- 3,879
8020	BEACH LIFEGUARD II (Full-Time)	37F	3,085	- 3,937
8030	BEACH LIFEGUARD LIEUTENANT	50	4,135	- 5,277
8040	BEACH LIFEGUARD SERGEANT	50	4,135	- 5,277
8040	BEACH LIFEGUARD SERGEANT	50L	4,197	- 5,356
9010	BEACH MAINTENANCE WORKER	18	1,891	- 2,414
5068	BUILDING/CODE COMPLIANCE SPECIALIST	32	2,780	3,547
5070	BUILDING & PLANNING TECHNICIAN	42	3,355	- 4,283
5080	BUILDING/HOUSING INSPECTOR I	51	4,175	- 5,329
5090	BUILDING/HOUSING INSPECTOR II	55	4,588	- 5,856
6010	CLERK TYPIST	29	2,527	- 3,227
6020	CODE COMPLIANCE OFFICER	48	3,853	- 4,919
9020	CUSTODIAN	29	2,527	- 3,227
6050	CUSTOMER SERVICE SPECIALIST	41	3,314	- 4,230
6060	DEPUTY BUILDING OFFICIAL	74	7,228	- 9,225
9000	ENVIRONMENTAL PROGRAM SPECIALIST	48	3,853	- 4,919
6065	FIRE SAFETY INSPECTOR II	64	5,644	- 7,203
9030	FLEET SUPERVISOR	57	4,820	- 6,151
6066	GIS FIRE MAPPING INTERN	27	2,392	- 3,053
9040	GRAFFITI PROGRAM COORDINATOR	44	3,525	- 4,500
9050	GROUNDS & FACILITIES SUPERVISOR	57	4,820	- 6,151
9060	HEAVY EQUIPMENT OPERATOR	41	3,314	- 4,230
6070	JUNIOR CLERK TYPIST	19	1,944	- 2,481
6072	LEAD MAINTENANCE WORKER	46	3,659	- 4,670
9070	MAINTENANCE WORKER	33	2,830	- 3,613
9080	MAINTENANCE WORKER I	36	3,004	- 3,835
9090	MAINTENANCE WORKER II	41	3,314	- 4,230
11110	MECHANIC HELPER	15	1,751	- 2,234
11120	MECHANIC I	40	3,228	- 4,121
11130	MECHANIC II	48	3,853	- 4,919
6073	NETWORK SYSTEMS TECHNICIAN (Part-Time)	38	3,139	- 4,005
6075	OFFICE SPECIALIST	29	2,527	- 3,227
11140	PIER/BEACH MAINTENANCE WORKER	32	2,780	- 3,547
6080	PROGRAM AIDE	10	1,570	- 2,004
11153	PUBLIC WORKS INSPECTOR	50	4,135	- 5,277
6090	PROGRAM COORDINATOR	30	2,626	- 3,353
11150	PROJECT MANAGER TECHNICIAN	45	3,557	- 4,541
7000	RECREATION LEADER	17	1,839	- 2,348
7010	RECREATION PROGRAM AIDE	10	1,570	- 2,004
7020	RECREATION PROGRAM COORDINATOR	34	2,859	- 3,649
7025	RESIDENTIAL FIRE/SAFETY INSPECTOR	39	3,192	- 4,073

**CITY OF IMPERIAL BEACH**  
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<u>Job No.</u>	<u>General Employees (cont.)</u>	<u>Range</u>	<u>Monthly Salary</u>	
			LOW	HIGH
7030	SENIOR ACCOUNT/CLERK TECHNICIAN	38	3,139	4,005
7040	SENIOR PLANNER	69	6,389	8,153
11155	SENIOR PUBLIC WORKS SUPERVISOR	64	5,644	7,203
11160	SEWER SUPERVISOR	57	4,820	6,151
11170	STREET SUPERVISOR	57	4,820	6,151
11180	TIDELANDS SUPERVISOR	50	4,135	5,277
<u>Job No.</u>	<u>Fire Department (sworn)</u>	<u>Range</u>	<u>Monthly Salary</u>	
			LOW	HIGH
8080	FIREFIGHTER	6	4,538	6,082
8085	FIREFIGHTER/PARAMEDIC RECRUIT	FP9	4,367	-
8090	FIREFIGHTER/PARAMEDIC	FP6	5,051	6,769
8090	FIREFIGHTER/PARAMEDIC (SAFER)	FPS	4,585	-
8060	FIRE ENGINEER	7	5,051	6,768
8070	FIRE ENGINEER/PARAMEDIC	FP7	5,429	7,276
8050	FIRE CAPTAIN	8	5,977	8,010
8055	FIRE CAPTAIN/PARAMEDIC	FP8	6,277	8,410
<u>Job No.</u>	<u>Confidential</u>	<u>Range</u>	<u>Monthly Salary</u>	
			LOW	HIGH
4005	ADMINISTRATIVE SECRETARY II (CM Office)	43	3,447	4,399
4020	FINANCIAL SERVICES ASSISTANT	48	3,853	4,919
6067	HUMAN RESOURCES TECHNICIAN	41	3,314	4,230
4050	OFFICE SPECIALIST (HR)	29	2,527	3,227
4060	NETWORK SYSTEMS TECHNICIAN (Full-Time)	38	3,139	4,005
4030	PERSONNEL SERVICES ASSISTANT	51	4,175	5,329
4040	SENIOR ACCOUNTANT	63	5,507	7,028
<u>Job No.</u>	<u>Management and Mid-management</u>	<u>Range</u>	<u>Monthly Salary</u>	
			LOW	HIGH
2010	ADMINISTRATIVE SERVICES/FINANCE DIRECTOR	BAND	8,626	13,663
2020	ASSISTANT CITY MANAGER/COMMUNITY DEVELOPMENT DIR.	BAND	12,831	15,700
9420	ASSISSTANT PUBLIC WORKS DIRECTOR	BAND	7,629	10,298
6000	BUILDING OFFICIAL	BAND	6,229	9,194
9015	CAPITAL IMPROVEMENT PROGRAM MANAGER	BAND	5,532	7,051
2030	CITY CLERK	BAND	6,284	11,312
3010	CITY PLANNER	BAND	6,712	8,567
3015	CIVIL ENGINEER	BAND	7,512	9,745
2040	COMMUNITY DEVELOPMENT DIRECTOR	BAND	12,831	15,700
4010	DEPUTY CITY CLERK	BAND	4,310	5,245
3022	EMERGENCY SERVICES COORDINATOR	BAND	6,135	7,796
3025	ENVIRONMENTAL PROGRAM MANAGER	BAND	5,028	6,913
3040	FINANCE SUPERVISOR	BAND	5,028	6,913
8045	FIRE CHIEF	BAND	8,626	15,352
9035	GIS ADMINISTRATOR	BAND	5,253	7,143
3042	HUMAN RESOURCES ANALYST	BAND	4,399	5,656
3045	HUMAN RESOURCES MANAGER	BAND	8,392	9,861
3047	INFORMATION SYSTEMS MANAGER	BAND	5,028	6,913
3060	MANAGEMENT ANALYST (CM)	BAND	4,980	6,523
3060	MANAGEMENT ANALYST (FIRE)	BAND	4,399	5,656
3050	MARINE SAFETY CAPTAIN	BAND	5,344	7,391
2045	MARINE SAFETY CHIEF	BAND	8,397	11,000
2050	PUBLIC SAFETY DIRECTOR/FIRE CHIEF	BAND	6,284	11,312
2060	PUBLIC WORKS DIRECTOR	BAND	8,626	12,813
3070	PUBLIC WORKS SUPERINTENDENT	BAND	5,028	6,913
3075	PUBLIC WORKS OPERATIONS & CONSTRUCTION MANAGER	BAND	6,514	8,957
11165	SPECIAL PROJECTS MANAGER	BAND	6,101	10,981

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<u>Job No.</u>	<u>Elected and City Manager</u>	<u>Range</u>	<u>Monthly Salary</u>
1010	CITY COUNCILMEMBER	N/A	300
1020	CITY MANAGER	N/A	15,600
1030	MAYOR	N/A	1,100

City of Imperial Beach Salary Ranges and Steps  
 Effective January 1, 2016 Reso. NO. 2016-7663, 2016-7724  
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<b>RANGE 09</b>	<b>09/01</b>	<b>09/02</b>	<b>09/03</b>	<b>09/04</b>	<b>09/05</b>	<b>09/06</b>
Hourly	8.838	9.282	9.75	10.24	10.753	11.288
BI-WEEKLY	707.04	742.56	780	819.2	860.24	903.04
ANNUAL	18383.04	19306.56	20280	21299.2	22366.24	23479.04
<b>RANGE 10</b>	<b>10/01</b>	<b>10/02</b>	<b>10/03</b>	<b>10/04</b>	<b>10/05</b>	<b>10/06</b>
Hourly	9.057	9.51	9.985	10.483	11.009	11.561
BI-WEEKLY	724.56	760.8	798.8	838.64	880.72	924.88
ANNUAL	18838.56	19780.8	20768.8	21804.64	22898.72	24046.88
<b>RANGE 11</b>	<b>11/01</b>	<b>11/2</b>	<b>11/03</b>	<b>11/04</b>	<b>11/05</b>	<b>11/06</b>
Hourly	9.282	9.75	10.24	10.753	11.288	11.854
BI-WEEKLY	742.56	780	819.2	860.24	903.04	948.32
ANNUAL	19306.56	20280	21299.2	22366.24	23479.04	24656.32
<b>RANGE 12</b>	<b>12/01</b>	<b>12/02</b>	<b>12/03</b>	<b>12/04</b>	<b>12/05</b>	<b>12/06</b>
Hourly	9.517	9.991	10.491	11.017	11.568	12.149
BI-WEEKLY	761.36	799.28	839.28	881.36	925.44	971.92
ANNUAL	19795.36	20781.28	21821.28	22915.36	24061.44	25269.92
<b>RANGE 13</b>	<b>13/01</b>	<b>13/02</b>	<b>13/03</b>	<b>13/04</b>	<b>13/05</b>	<b>13/06</b>
Hourly	9.759	10.248	10.76	11.297	11.863	12.457
BI-WEEKLY	780.72	819.84	860.8	903.76	949.04	996.56
ANNUAL	20298.72	21315.84	22380.8	23497.76	24675.04	25910.56
<b>RANGE 14</b>	<b>14/01</b>	<b>14/02</b>	<b>14/03</b>	<b>14/04</b>	<b>14/05</b>	<b>14/06</b>
Hourly	10	10.497	11.026	11.576	12.156	12.767
BI-WEEKLY	800	839.76	882.08	926.08	972.48	1021.36
ANNUAL	20800	21833.76	22934.08	24078.08	25284.48	26555.36
<b>RANGE 15</b>	<b>15/01</b>	<b>15/02</b>	<b>15/03</b>	<b>15/04</b>	<b>15/05</b>	<b>15/06</b>
Hourly	10.102	10.603	11.131	11.688	12.277	12.888
BI-WEEKLY	808.16	848.24	890.48	935.04	982.16	1031.04
ANNUAL	21012.16	22054.24	23152.48	24311.04	25536.16	26807.04
<b>RANGE 16</b>	<b>16/01</b>	<b>16/02</b>	<b>16/03</b>	<b>16/04</b>	<b>16/05</b>	<b>16/06</b>
Hourly	10.354	10.875	11.418	11.989	12.594	13.227
BI-WEEKLY	828.32	870	913.44	959.12	1007.52	1058.16
ANNUAL	21536.32	22620	23749.44	24937.12	26195.52	27512.16
<b>RANGE 17</b>	<b>17/01</b>	<b>17/02</b>	<b>17/03</b>	<b>17/04</b>	<b>17/05</b>	<b>17/06</b>
Hourly	10.61	11.138	11.696	12.285	12.895	13.544
BI-WEEKLY	848.8	891.04	935.68	982.8	1031.6	1083.52
ANNUAL	22068.8	23167.04	24327.68	25552.8	26821.6	28171.52
<b>RANGE 18</b>	<b>18/01</b>	<b>18/02</b>	<b>18/03</b>	<b>18/04</b>	<b>18/05</b>	<b>18/06</b>
Hourly	10.909	11.455	12.029	12.632	13.265	13.928
BI-WEEKLY	872.72	916.4	962.32	1010.56	1061.2	1114.24
ANNUAL	22690.72	23826.4	25020.32	26274.56	27591.2	28970.24
<b>RANGE 19</b>	<b>19/01</b>	<b>19/02</b>	<b>19/03</b>	<b>19/04</b>	<b>19/05</b>	<b>19/06</b>
Hourly	11.215	11.779	12.368	12.986	13.633	14.313
BI-WEEKLY	897.2	942.32	989.44	1038.88	1090.64	1145.04
ANNUAL	23327.2	24500.32	25725.44	27010.88	28356.64	29771.04
<b>RANGE 20</b>	<b>20/01</b>	<b>20/02</b>	<b>20/03</b>	<b>20/04</b>	<b>20/05</b>	<b>20/06</b>
Hourly	11.492	12.067	12.668	13.303	13.965	14.668
BI-WEEKLY	919.36	965.36	1013.44	1064.24	1117.2	1173.44
ANNUAL	23903.36	25099.36	26349.44	27670.24	29047.2	30509.44

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<b>RANGE 21</b>	<b>21/01</b>	<b>21/02</b>	<b>21/03</b>	<b>21/04</b>	<b>21/05</b>	<b>21/06</b>
Hourly	11.779	12.368	12.986	13.633	14.313	15.03
BI-WEEKLY	942.32	989.44	1038.88	1090.64	1145.04	1202.4
ANNUAL	24500.32	25725.44	27010.88	28356.64	29771.04	31262.4
<b>RANGE 22</b>	<b>22/01</b>	<b>22/02</b>	<b>22/03</b>	<b>22/04</b>	<b>22/05</b>	<b>22/06</b>
Hourly	12.074	12.676	13.31	13.973	14.675	15.407
BI-WEEKLY	965.92	1014.08	1064.8	1117.84	1174	1232.56
ANNUAL	25113.92	26366.08	27684.8	29063.84	30524	32046.56
<b>RANGE 23</b>	<b>23/01</b>	<b>23/02</b>	<b>23/03</b>	<b>23/04</b>	<b>23/05</b>	<b>23/06</b>
Hourly	12.375	12.993	13.642	14.321	15.037	15.792
BI-WEEKLY	990	1039.44	1091.36	1145.68	1202.96	1263.36
ANNUAL	25740	27025.44	28375.36	29787.68	31276.96	32847.36
<b>RANGE 24</b>	<b>24/01</b>	<b>24/02</b>	<b>24/03</b>	<b>24/04</b>	<b>24/05</b>	<b>24/06</b>
Hourly	12.807	13.446	14.116	14.825	15.565	16.341
BI-WEEKLY	1024.56	1075.68	1129.28	1186	1245.2	1307.28
ANNUAL	26638.56	27967.68	29361.28	30836	32375.2	33989.28
<b>RANGE 25</b>	<b>25/01</b>	<b>25/02</b>	<b>25/03</b>	<b>25/04</b>	<b>25/05</b>	<b>25/06</b>
Hourly	13.128	13.785	14.471	15.195	15.957	16.758
BI-WEEKLY	1050.24	1102.8	1157.68	1215.6	1276.56	1340.64
ANNUAL	27306.24	28672.8	30099.68	31605.6	33190.56	34856.64
<b>RANGE 26</b>	<b>26/01</b>	<b>26/02</b>	<b>26/03</b>	<b>26/04</b>	<b>26/05</b>	<b>26/06</b>
Hourly	13.46	14.133	14.84	15.58	16.357	17.171
BI-WEEKLY	1076.8	1130.64	1187.2	1246.4	1308.56	1373.68
ANNUAL	27996.8	29396.64	30867.2	32406.4	34022.56	35715.68
<b>RANGE 27</b>	<b>27/01</b>	<b>27/02</b>	<b>27/03</b>	<b>27/04</b>	<b>27/05</b>	<b>27/06</b>
Hourly	13.8	14.494	15.218	15.978	16.778	17.615
BI-WEEKLY	1104	1159.52	1217.44	1278.24	1342.24	1409.2
ANNUAL	28704	30147.52	31653.44	33234.24	34898.24	36639.2
<b>RANGE 28</b>	<b>28/01</b>	<b>28/02</b>	<b>28/03</b>	<b>28/04</b>	<b>28/05</b>	<b>28/06</b>
Hourly	14.146	14.855	15.604	16.379	17.201	18.06
BI-WEEKLY	1131.68	1188.4	1248.32	1310.32	1376.08	1444.8
ANNUAL	29423.68	30898.4	32456.32	34068.32	35778.08	37564.8
<b>RANGE 29</b>	<b>29/01</b>	<b>29/02</b>	<b>29/03</b>	<b>29/04</b>	<b>29/05</b>	<b>29/06</b>
Hourly	14.579	15.307	16.077	16.884	17.729	18.619
BI-WEEKLY	1166.32	1224.56	1286.16	1350.72	1418.32	1489.52
ANNUAL	30324.32	31838.56	33440.16	35118.72	36876.32	38727.52
<b>RANGE 30</b>	<b>30/01</b>	<b>30/02</b>	<b>30/03</b>	<b>30/04</b>	<b>30/05</b>	<b>30/06</b>
Hourly	15.152	15.911	16.71	17.548	18.423	19.342
BI-WEEKLY	1212.16	1272.88	1336.8	1403.84	1473.84	1547.36
ANNUAL	31516.16	33094.88	34756.8	36499.84	38319.84	40231.36
<b>RANGE 31</b>	<b>31/01</b>	<b>31/02</b>	<b>31/03</b>	<b>31/04</b>	<b>31/05</b>	<b>31/06</b>
Hourly	15.536	16.311	17.126	17.986	18.882	19.826
BI-WEEKLY	1242.88	1304.88	1370.08	1438.88	1510.56	1586.08
ANNUAL	32314.88	33926.88	35622.08	37410.88	39274.56	41238.08
<b>RANGE 32</b>	<b>32/01</b>	<b>32/02</b>	<b>32/03</b>	<b>32/04</b>	<b>32/05</b>	<b>32/06</b>
Hourly	16.039	16.839	17.684	18.566	19.493	20.465
BI-WEEKLY	1283.12	1347.12	1414.72	1485.28	1559.44	1637.2
ANNUAL	33361.12	35025.12	36782.72	38617.28	40545.44	42567.2
<b>RANGE 33</b>	<b>33/01</b>	<b>33/02</b>	<b>33/03</b>	<b>33/04</b>	<b>33/05</b>	<b>33/06</b>
Hourly	16.328	17.148	18.007	18.906	19.847	20.843
BI-WEEKLY	1306.24	1371.84	1440.56	1512.48	1587.76	1667.44
ANNUAL	33962.24	35667.84	37454.56	39324.48	41281.76	43353.44

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<b>RANGE 34</b>	<b>34/01</b>	<b>34/02</b>	<b>34/03</b>	<b>34/04</b>	<b>34/05</b>	<b>34/06</b>
Hourly	16.492	17.314	18.181	19.093	20.052	21.054
BI-WEEKLY	1319.36	1385.12	1454.48	1527.44	1604.16	1684.32
ANNUAL	34303.36	36013.12	37816.48	39713.44	41708.16	43792.32
<b>RANGE 35</b>	<b>35/01</b>	<b>35/02</b>	<b>35/03</b>	<b>35/04</b>	<b>35/05</b>	<b>35/06</b>
Hourly	16.907	17.751	18.642	19.577	20.556	21.582
BI-WEEKLY	1352.56	1420.08	1491.36	1566.16	1644.48	1726.56
ANNUAL	35166.56	36922.08	38775.36	40720.16	42756.48	44890.56
<b>RANGE 36</b>	<b>36/01</b>	<b>36/02</b>	<b>36/03</b>	<b>36/04</b>	<b>36/05</b>	<b>36/06</b>
Hourly	17.329	18.198	19.109	20.065	21.069	22.125
BI-WEEKLY	1386.32	1455.84	1528.72	1605.2	1685.52	1770
ANNUAL	36044.32	37851.84	39746.72	41735.2	43823.52	46020
<b>RANGE 37</b>	<b>37/01</b>	<b>37/02</b>	<b>37/03</b>	<b>37/04</b>	<b>37/05</b>	<b>37/06</b>
Hourly	17.536	18.416	19.334	20.3	21.318	22.381
BI-WEEKLY	1402.88	1473.28	1546.72	1624	1705.44	1790.48
ANNUAL	36474.88	38305.28	40214.72	42224	44341.44	46552.48
<b>RANGE 37F</b>	<b>37F/01</b>	<b>37F/02</b>	<b>37F/03</b>	<b>37F/04</b>	<b>37F/05</b>	<b>37F/06</b>
Hourly	17.799	18.693	19.624	20.605	21.638	22.716
BI-WEEKLY	1423.92	1495.44	1569.92	1648.4	1731.04	1817.28
ANNUAL	37021.92	38881.44	40817.92	42858.4	45007.04	47249.28
<b>RANGE 38</b>	<b>38/01</b>	<b>38/02</b>	<b>38/03</b>	<b>38/04</b>	<b>38/05</b>	<b>38/06</b>
Hourly	18.108	19.011	19.96	20.956	22.005	23.106
BI-WEEKLY	1448.64	1520.88	1596.8	1676.48	1760.4	1848.48
ANNUAL	37664.64	39542.88	41516.8	43588.48	45770.4	48060.48
<b>RANGE 39</b>	<b>39/01</b>	<b>39/02</b>	<b>39/03</b>	<b>39/04</b>	<b>39/05</b>	<b>39/06</b>
Hourly	18.414	19.334	20.3	21.318	22.381	23.497
BI-WEEKLY	1473.12	1546.72	1624	1705.44	1790.48	1879.76
ANNUAL	38301.12	40214.72	42224	44341.44	46552.48	48873.76
<b>RANGE 40</b>	<b>40/01</b>	<b>40/02</b>	<b>40/03</b>	<b>40/04</b>	<b>40/05</b>	<b>40/06</b>
Hourly	18.625	19.561	20.543	21.567	22.646	23.776
BI-WEEKLY	1490	1564.88	1643.44	1725.36	1811.68	1902.08
ANNUAL	38740	40686.88	42729.44	44859.36	47103.68	49454.08
<b>RANGE 41</b>	<b>41/01</b>	<b>41/02</b>	<b>41/03</b>	<b>41/04</b>	<b>41/05</b>	<b>41/06</b>
Hourly	19.121	20.074	21.077	22.133	23.241	24.404
BI-WEEKLY	1529.68	1605.92	1686.16	1770.64	1859.28	1952.32
ANNUAL	39771.68	41753.92	43840.16	46036.64	48341.28	50760.32
<b>RANGE 42</b>	<b>42/01</b>	<b>42/02</b>	<b>42/03</b>	<b>42/04</b>	<b>42/05</b>	<b>42/06</b>
Hourly	19.357	20.322	21.34	22.41	23.537	24.712
BI-WEEKLY	1548.56	1625.76	1707.2	1792.8	1882.96	1976.96
ANNUAL	40262.56	42269.76	44387.2	46612.8	48956.96	51400.96
<b>RANGE 43</b>	<b>43/01</b>	<b>43/02</b>	<b>43/03</b>	<b>43/04</b>	<b>43/05</b>	<b>43/06</b>
Hourly	19.885	20.881	21.922	23.014	24.168	25.376
BI-WEEKLY	1590.8	1670.48	1753.76	1841.12	1933.44	2030.08
ANNUAL	41360.8	43432.48	45597.76	47869.12	50269.44	52782.08
<b>RANGE 44</b>	<b>44/01</b>	<b>44/02</b>	<b>44/03</b>	<b>44/04</b>	<b>44/05</b>	<b>44/06</b>
Hourly	20.339	21.356	22.427	23.551	24.727	25.963
BI-WEEKLY	1627.12	1708.48	1794.16	1884.08	1978.16	2077.04
ANNUAL	42305.12	44420.48	46648.16	48986.08	51432.16	54003.04

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<b>RANGE 45</b>	<b>45/01</b>	<b>45/02</b>	<b>45/03</b>	<b>45/04</b>	<b>45/05</b>	<b>45/06</b>
Hourly	20.523	21.554	22.63	23.763	24.953	26.197
BI-WEEKLY	1641.84	1724.32	1810.4	1901.04	1996.24	2095.76
ANNUAL	42687.84	44832.32	47070.4	49427.04	51902.24	54489.76
<b>RANGE 46</b>	<b>46/01</b>	<b>46/02</b>	<b>46/03</b>	<b>46/04</b>	<b>46/05</b>	<b>46/06</b>
Hourly	21.112	22.171	23.28	24.441	25.661	26.943
BI-WEEKLY	1688.96	1773.68	1862.4	1955.28	2052.88	2155.44
ANNUAL	43912.96	46115.68	48422.4	50837.28	53374.88	56041.44
<b>RANGE 47</b>	<b>47/01</b>	<b>47/02</b>	<b>47/03</b>	<b>47/04</b>	<b>47/05</b>	<b>47/06</b>
Hourly	21.642	22.728	23.868	25.059	26.309	27.623
BI-WEEKLY	1731.36	1818.24	1909.44	2004.72	2104.72	2209.84
ANNUAL	45015.36	47274.24	49645.44	52122.72	54722.72	57455.84
<b>RANGE 48</b>	<b>48/01</b>	<b>48/02</b>	<b>48/03</b>	<b>48/04</b>	<b>48/05</b>	<b>48/06</b>
Hourly	22.226	23.34	24.508	25.738	27.027	28.376
BI-WEEKLY	1778.08	1867.2	1960.64	2059.04	2162.16	2270.08
ANNUAL	46230.08	48547.2	50976.64	53535.04	56216.16	59022.08
<b>RANGE 49</b>	<b>49/01</b>	<b>49/02</b>	<b>49/03</b>	<b>49/04</b>	<b>49/05</b>	<b>49/06</b>
Hourly	22.782	23.92	25.119	26.377	27.698	29.085
BI-WEEKLY	1822.56	1913.6	2009.52	2110.16	2215.84	2326.8
ANNUAL	47386.56	49753.6	52247.52	54864.16	57611.84	60496.8
<b>RANGE 50</b>	<b>50/01</b>	<b>50/02</b>	<b>50/03</b>	<b>50/04</b>	<b>50/05</b>	<b>50/06</b>
Hourly	23.857	25.051	26.303	27.616	28.995	30.442
BI-WEEKLY	1908.56	2004.08	2104.24	2209.28	2319.6	2435.36
ANNUAL	49622.56	52106.08	54710.24	57441.28	60309.6	63319.36
<b>RANGE 50L</b>	<b>50L/01</b>	<b>50L/02</b>	<b>50L/03</b>	<b>50L/04</b>	<b>50L/05</b>	<b>50L/06</b>
Hourly	24.215	25.427	26.698	28.03	29.429	30.899
BI-WEEKLY	1937.2	2034.16	2135.84	2242.4	2354.32	2471.92
ANNUAL	50367.2	52888.16	55531.84	58302.4	61212.32	64269.92
<b>RANGE 51</b>	<b>51/01</b>	<b>51/02</b>	<b>51/03</b>	<b>51/04</b>	<b>51/05</b>	<b>51/06</b>
Hourly	24.085	25.291	26.559	27.887	29.281	30.744
BI-WEEKLY	1926.8	2023.28	2124.72	2230.96	2342.48	2459.52
ANNUAL	50096.8	52605.28	55242.72	58004.96	60904.48	63947.52
<b>RANGE 52</b>	<b>52/01</b>	<b>52/02</b>	<b>52/03</b>	<b>52/04</b>	<b>52/05</b>	<b>52/06</b>
Hourly	24.445	25.669	26.952	28.301	29.72	31.204
BI-WEEKLY	1955.6	2053.52	2156.16	2264.08	2377.6	2496.32
ANNUAL	50845.6	53391.52	56060.16	58866.08	61817.6	64904.32
<b>RANGE 53</b>	<b>53/01</b>	<b>53/02</b>	<b>53/03</b>	<b>53/04</b>	<b>53/05</b>	<b>53/06</b>
Hourly	25.059	26.309	27.623	29.002	30.451	31.973
BI-WEEKLY	2004.72	2104.72	2209.84	2320.16	2436.08	2557.84
ANNUAL	52122.72	54722.72	57455.84	60324.16	63338.08	66503.84
<b>RANGE 54</b>	<b>54/01</b>	<b>54/02</b>	<b>54/03</b>	<b>54/04</b>	<b>54/05</b>	<b>54/06</b>
Hourly	25.684	26.967	28.316	29.733	31.221	32.78
BI-WEEKLY	2054.72	2157.36	2265.28	2378.64	2497.68	2622.4
ANNUAL	53422.72	56091.36	58897.28	61844.64	64939.68	68182.4
<b>RANGE 55</b>	<b>55/01</b>	<b>55/02</b>	<b>55/03</b>	<b>55/04</b>	<b>55/05</b>	<b>55/06</b>
Hourly	26.469	27.797	29.183	30.647	32.178	33.784
BI-WEEKLY	2117.52	2223.76	2334.64	2451.76	2574.24	2702.72
ANNUAL	55055.52	57817.76	60700.64	63745.76	66930.24	70270.72
<b>RANGE 56</b>	<b>56/01</b>	<b>56/02</b>	<b>56/03</b>	<b>56/04</b>	<b>56/05</b>	<b>56/06</b>
Hourly	27.132	28.49	29.915	31.409	32.977	34.628
BI-WEEKLY	2170.56	2279.2	2393.2	2512.72	2638.16	2770.24
ANNUAL	56434.56	59259.2	62223.2	65330.72	68592.16	72026.24

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<b>RANGE 57</b>	<b>57/01</b>	<b>57/02</b>	<b>57/03</b>	<b>57/04</b>	<b>57/05</b>	<b>57/06</b>
Hourly	27.81	29.2	30.661	32.192	33.798	35.487
BI-WEEKLY	2224.8	2336	2452.88	2575.36	2703.84	2838.96
ANNUAL	57844.8	60736	63774.88	66959.36	70299.84	73812.96
<b>RANGE 58</b>	<b>58/01</b>	<b>58/02</b>	<b>58/03</b>	<b>58/04</b>	<b>58/05</b>	<b>58/06</b>
Hourly	28.505	29.93	31.422	32.992	34.642	36.378
BI-WEEKLY	2280.4	2394.4	2513.76	2639.36	2771.36	2910.24
ANNUAL	59290.4	62254.4	65357.76	68623.36	72055.36	75666.24
<b>RANGE 59</b>	<b>59/01</b>	<b>59/02</b>	<b>59/03</b>	<b>59/04</b>	<b>59/05</b>	<b>59/06</b>
Hourly	29.22	30.684	32.215	33.828	35.517	37.297
BI-WEEKLY	2337.6	2454.72	2577.2	2706.24	2841.36	2983.76
ANNUAL	60777.6	63822.72	67007.2	70362.24	73875.36	77577.76
<b>RANGE 60</b>	<b>60/01</b>	<b>60/02</b>	<b>60/03</b>	<b>60/04</b>	<b>60/05</b>	<b>60/06</b>
Hourly	29.951	31.453	33.029	34.681	36.415	38.233
BI-WEEKLY	2396.08	2516.24	2642.32	2774.48	2913.2	3058.64
ANNUAL	62298.08	65422.24	68700.32	72136.48	75743.2	79524.64
<b>RANGE 61</b>	<b>61/01</b>	<b>61/02</b>	<b>61/03</b>	<b>61/04</b>	<b>61/05</b>	<b>61/06</b>
Hourly	30.699	32.238	33.852	35.541	37.335	39.206
BI-WEEKLY	2455.92	2579.04	2708.16	2843.28	2986.8	3136.48
ANNUAL	63853.92	67055.04	70412.16	73925.28	77656.8	81548.48
<b>RANGE 62</b>	<b>62/01</b>	<b>62/02</b>	<b>62/03</b>	<b>62/04</b>	<b>62/05</b>	<b>62/06</b>
Hourly	31.468	33.045	34.695	36.429	38.255	40.171
BI-WEEKLY	2517.44	2643.6	2775.6	2914.32	3060.4	3213.68
ANNUAL	65453.44	68733.6	72165.6	75772.32	79570.4	83555.68
<b>RANGE 63</b>	<b>63/01</b>	<b>63/02</b>	<b>63/03</b>	<b>63/04</b>	<b>63/05</b>	<b>63/06</b>
Hourly	31.77	33.362	35.028	36.777	38.618	40.547
BI-WEEKLY	2541.6	2668.96	2802.24	2942.16	3089.44	3243.76
ANNUAL	66081.6	69392.96	72858.24	76496.16	80325.44	84337.76
<b>RANGE 64</b>	<b>64/01</b>	<b>64/02</b>	<b>64/03</b>	<b>64/04</b>	<b>64/05</b>	<b>64/06</b>
Hourly	32.563	34.189	35.902	37.696	39.581	41.558
BI-WEEKLY	2605.04	2735.12	2872.16	3015.68	3166.48	3324.64
ANNUAL	67731.04	71113.12	74676.16	78407.68	82328.48	86440.64
<b>RANGE 65</b>	<b>65/01</b>	<b>65/02</b>	<b>65/03</b>	<b>65/04</b>	<b>65/05</b>	<b>65/06</b>
Hourly	33.375	35.043	36.792	38.632	40.563	42.591
BI-WEEKLY	2670	2803.44	2943.36	3090.56	3245.04	3407.28
ANNUAL	69420	72889.44	76527.36	80354.56	84371.04	88589.28
<b>RANGE 66</b>	<b>66/01</b>	<b>66/02</b>	<b>66/03</b>	<b>66/04</b>	<b>66/05</b>	<b>66/06</b>
Hourly	34.213	35.925	37.72	39.606	41.589	43.67
BI-WEEKLY	2737.04	2874	3017.6	3168.48	3327.12	3493.6
ANNUAL	71163.04	74724	78457.6	82380.48	86505.12	90833.6
<b>RANGE 67</b>	<b>67/01</b>	<b>67/02</b>	<b>67/03</b>	<b>67/04</b>	<b>67/05</b>	<b>67/06</b>
Hourly	35.065	36.823	38.662	40.593	42.622	44.756
BI-WEEKLY	2805.2	2945.84	3092.96	3247.44	3409.76	3580.48
ANNUAL	72935.2	76591.84	80416.96	84433.44	88653.76	93092.48
<b>RANGE 68</b>	<b>68/01</b>	<b>68/02</b>	<b>68/03</b>	<b>68/04</b>	<b>68/05</b>	<b>68/06</b>
Hourly	35.939	37.735	39.619	41.603	43.684	45.873
BI-WEEKLY	2875.12	3018.8	3169.52	3328.24	3494.72	3669.84
ANNUAL	74753.12	78488.8	82407.52	86534.24	90862.72	95415.84
<b>RANGE 69</b>	<b>69/01</b>	<b>69/02</b>	<b>69/03</b>	<b>69/04</b>	<b>69/05</b>	<b>69/06</b>
Hourly	36.861	38.7	40.638	42.666	44.8	47.039
BI-WEEKLY	2948.88	3096	3251.04	3413.28	3584	3763.12
ANNUAL	76670.88	80496	84527.04	88745.28	93184	97841.12

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<b>RANGE 70</b>	<b>70/01</b>	<b>70/02</b>	<b>70/03</b>	<b>70/04</b>	<b>70/05</b>	<b>70/06</b>
Hourly	37.78	39.673	41.657	43.738	45.924	48.224
BI-WEEKLY	3022.4	3173.84	3332.56	3499.04	3673.92	3857.92
ANNUAL	78582.4	82519.84	86646.56	90975.04	95521.92	100305.92
<b>RANGE 71</b>	<b>71/01</b>	<b>71/02</b>	<b>71/03</b>	<b>71/04</b>	<b>71/05</b>	<b>71/06</b>
Hourly	38.723	40.66	42.696	44.83	47.07	49.423
BI-WEEKLY	3097.84	3252.8	3415.68	3586.4	3765.6	3953.84
ANNUAL	80543.84	84572.8	88807.68	93246.4	97905.6	102799.84
<b>RANGE 72</b>	<b>72/01</b>	<b>72/02</b>	<b>72/03</b>	<b>72/04</b>	<b>72/05</b>	<b>72/06</b>
Hourly	39.687	41.67	43.752	45.94	48.24	50.651
BI-WEEKLY	3174.96	3333.6	3500.16	3675.2	3859.2	4052.08
ANNUAL	82548.96	86673.6	91004.16	95555.2	100339.2	105354.08
<b>RANGE 73</b>	<b>73/01</b>	<b>73/02</b>	<b>73/03</b>	<b>73/04</b>	<b>73/05</b>	<b>73/06</b>
Hourly	40.683	42.719	44.855	47.093	49.446	51.919
BI-WEEKLY	3254.64	3417.52	3588.4	3767.44	3955.68	4153.52
ANNUAL	84620.64	88855.52	93298.4	97953.44	102847.68	107991.52
<b>RANGE 74</b>	<b>74/01</b>	<b>74/02</b>	<b>74/03</b>	<b>74/04</b>	<b>74/05</b>	<b>74/06</b>
Hourly	41.701	43.789	45.978	48.277	50.689	53.224
BI-WEEKLY	3336.08	3503.12	3678.24	3862.16	4055.12	4257.92
ANNUAL	86738.08	91081.12	95634.24	100416.16	105433.12	110705.92
<b>RANGE 75</b>	<b>75/01</b>	<b>75/02</b>	<b>75/03</b>	<b>75/04</b>	<b>75/05</b>	<b>75/06</b>
Hourly	42.742	44.875	47.123	49.476	51.948	54.545
BI-WEEKLY	3419.36	3590	3769.84	3958.08	4155.84	4363.6
ANNUAL	88903.36	93340	98015.84	102910.08	108051.84	113453.6
<b>RANGE 76</b>	<b>76/01</b>	<b>76/02</b>	<b>76/03</b>	<b>76/04</b>	<b>76/05</b>	<b>76/06</b>
Hourly	43.813	46.008	48.306	50.72	53.253	55.915
BI-WEEKLY	3505.04	3680.64	3864.48	4057.6	4260.24	4473.2
ANNUAL	91131.04	95696.64	100476.48	105497.6	110766.24	116303.2
<b>RANGE 77</b>	<b>77/01</b>	<b>77/02</b>	<b>77/03</b>	<b>77/04</b>	<b>77/05</b>	<b>77/06</b>
Hourly	44.906	47.154	49.514	51.987	54.588	57.318
BI-WEEKLY	3592.48	3772.32	3961.12	4158.96	4367.04	4585.44
ANNUAL	93404.48	98080.32	102989.12	108132.96	113543.04	119221.44
<b>RANGE 78</b>	<b>78/01</b>	<b>78/02</b>	<b>78/03</b>	<b>78/04</b>	<b>78/05</b>	<b>78/06</b>
Hourly	46.029	48.33	50.743	53.276	55.938	58.736
BI-WEEKLY	3682.32	3866.4	4059.44	4262.08	4475.04	4698.88
ANNUAL	95740.32	100526.4	105545.44	110814.08	116351.04	122170.88
<b>RANGE 79</b>	<b>79/01</b>	<b>79/02</b>	<b>79/03</b>	<b>79/04</b>	<b>79/05</b>	<b>79/06</b>
Hourly	47.183	49.545	52.025	54.626	57.356	60.223
BI-WEEKLY	3774.64	3963.6	4162	4370.08	4588.48	4817.84
ANNUAL	98140.64	103053.6	108212	113622.08	119300.48	125263.84
<b>RANGE 80</b>	<b>80/01</b>	<b>80/02</b>	<b>80/03</b>	<b>80/04</b>	<b>80/05</b>	<b>80/06</b>
Hourly	48.36	50.781	53.322	55.991	58.789	61.729
BI-WEEKLY	3868.8	4062.48	4265.76	4479.28	4703.12	4938.32
ANNUAL	100588.8	105624.48	110909.76	116461.28	122281.12	128396.32
<b>RANGE 81</b>	<b>81/01</b>	<b>81/02</b>	<b>81/03</b>	<b>81/04</b>	<b>81/05</b>	<b>81/06</b>
Hourly	49.566	52.048	54.65	57.379	60.244	63.253
BI-WEEKLY	3965.28	4163.84	4372	4590.32	4819.52	5060.24
ANNUAL	103097.28	108259.84	113672	119348.32	125307.52	131566.24

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<b>RANGE 82</b>	<b>82/01</b>	<b>82/02</b>	<b>82/03</b>	<b>82/04</b>	<b>82/05</b>	<b>82/06</b>
Hourly	50.803	53.344	56.015	58.81	61.752	64.836
BI-WEEKLY	4064.24	4267.52	4481.2	4704.8	4940.16	5186.88
ANNUAL	105670.24	110955.52	116511.2	122324.8	128444.16	134858.88
<b>RANGE 83</b>	<b>83/01</b>	<b>83/02</b>	<b>83/03</b>	<b>83/04</b>	<b>83/05</b>	<b>83/06</b>
Hourly	52.278	54.889	57.635	60.516	63.54	66.715
BI-WEEKLY	4182.24	4391.12	4610.8	4841.28	5083.2	5337.2
ANNUAL	108738.24	114169.12	119880.8	125873.28	132163.2	138767.2
<b>RANGE 84</b>	<b>84/01</b>	<b>84/02</b>	<b>84/03</b>	<b>84/04</b>	<b>84/05</b>	<b>84/06</b>
Hourly	53.586	56.263	59.075	62.031	65.131	68.388
BI-WEEKLY	4286.88	4501.04	4726	4962.48	5210.48	5471.04
ANNUAL	111458.88	117027.04	122876	129024.48	135472.48	142247.04
<b>RANGE 85</b>	<b>85/01</b>	<b>85/02</b>	<b>85/03</b>	<b>85/04</b>	<b>85/05</b>	<b>85/06</b>
Hourly	54.929	57.673	60.553	63.585	66.768	70.108
Overtime	82.3935	86.5095	90.8295	95.3775	100.152	105.162
BI-WEEKLY	4394.32	4613.84	4844.24	5086.8	5341.44	5608.64
ANNUAL	114252.32	119959.84	125950.24	132256.8	138877.44	145824.64
<b>RANGE 86</b>	<b>86/01</b>	<b>86/02</b>	<b>86/03</b>	<b>86/04</b>	<b>86/05</b>	<b>86/06</b>
Hourly	56.859	59.702	62.687	65.825	69.113	72.566
BI-WEEKLY	4548.72	4776.16	5014.96	5266	5529.04	5805.28
ANNUAL	118266.72	124180.16	130388.96	136916	143755.04	150937.28
<b>RANGE 87</b>	<b>87/01</b>	<b>87/02</b>	<b>87/03</b>	<b>87/04</b>	<b>87/05</b>	<b>87/06</b>
Hourly	58.16	61.066	64.12	67.326	70.689	74.226
BI-WEEKLY	4652.8	4885.28	5129.6	5386.08	5655.12	5938.08
ANNUAL	120972.8	127017.28	133369.6	140038.08	147033.12	154390.08
<b>RANGE 88</b>	<b>88/01</b>	<b>88/02</b>	<b>88/03</b>	<b>88/04</b>	<b>88/05</b>	<b>88/06</b>
Hourly	59.611	62.589	65.72	69.007	72.46	76.081
BI-WEEKLY	4768.88	5007.12	5257.6	5520.56	5796.8	6086.48
ANNUAL	123990.88	130185.12	136697.6	143534.56	150716.8	158248.48
<b>RANGE 89</b>	<b>89/01</b>	<b>89/02</b>	<b>89/03</b>	<b>89/04</b>	<b>89/05</b>	<b>89/06</b>
Hourly	61.104	64.158	67.364	70.733	74.27	77.981
BI-WEEKLY	4888.32	5132.64	5389.12	5658.64	5941.6	6238.48
ANNUAL	127096.32	133448.64	140117.12	147124.64	154481.6	162200.48
<b>RANGE 90</b>	<b>90/01</b>	<b>90/02</b>	<b>90/03</b>	<b>90/04</b>	<b>90/05</b>	<b>90/06</b>
Hourly	62.634	65.764	69.052	72.505	76.133	79.941
BI-WEEKLY	5010.72	5261.12	5524.16	5800.4	6090.64	6395.28
ANNUAL	130278.72	136789.12	143628.16	150810.4	158356.64	166277.28
<b>RANGE 91</b>	<b>91/01</b>	<b>91/02</b>	<b>91/03</b>	<b>91/04</b>	<b>91/05</b>	<b>91/06</b>
Hourly	64.202	67.416	70.785	74.323	78.041	81.94
BI-WEEKLY	5136.16	5393.28	5662.8	5945.84	6243.28	6555.2
ANNUAL	133540.16	140225.28	147232.8	154591.84	162325.28	170435.2
<b>RANGE 92</b>	<b>92/01</b>	<b>92/02</b>	<b>92/03</b>	<b>92/04</b>	<b>92/05</b>	<b>92/06</b>
Hourly	65.81	69.097	72.551	76.178	79.987	83.983
BI-WEEKLY	5264.8	5527.76	5804.08	6094.24	6398.96	6718.64
ANNUAL	136884.8	143721.76	150906.08	158450.24	166372.96	174684.64
<b>RANGE 93</b>	<b>93/01</b>	<b>93/02</b>	<b>93/03</b>	<b>93/04</b>	<b>93/05</b>	<b>93/06</b>
Hourly	67.453	70.824	74.369	78.086	81.992	86.094
BI-WEEKLY	5396.24	5665.92	5949.52	6246.88	6559.36	6887.52
ANNUAL	140302.24	147313.92	154687.52	162418.88	170543.36	179075.52
<b>RANGE 94</b>	<b>94/01</b>	<b>94/02</b>	<b>94/03</b>	<b>94/04</b>	<b>94/05</b>	<b>94/06</b>
Hourly	69.143	72.597	76.224	80.031	84.036	88.235
BI-WEEKLY	5531.44	5807.76	6097.92	6402.48	6722.88	7058.8
ANNUAL	143817.44	151001.76	158545.92	166464.48	174794.88	183528.8

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<b>RANGE 95</b>	<b>95/01</b>	<b>95/02</b>	<b>95/03</b>	<b>95/04</b>	<b>95/05</b>	<b>95/06</b>
Hourly	70.552	74.082	77.785	81.675	85.763	90.054
BI-WEEKLY	5644.16	5926.56	6222.8	6534	6861.04	7204.32
ANNUAL	146748.16	154090.56	161792.8	169884	178387.04	187312.32
<b>RANGE 96</b>	<b>96/01</b>	<b>96/02</b>	<b>96/03</b>	<b>96/04</b>	<b>96/05</b>	<b>96/06</b>
Hourly	72.317	75.936	79.738	83.727	87.911	92.308
BI-WEEKLY	5785.36	6074.88	6379.04	6698.16	7032.88	7384.64
ANNUAL	150419.36	157946.88	165855.04	174152.16	182854.88	192000.64
<b>RANGE 97</b>	<b>97/01</b>	<b>97/02</b>	<b>97/03</b>	<b>97/04</b>	<b>97/05</b>	<b>97/06</b>
Hourly	74.128	77.837	81.729	85.816	90.106	94.609
BI-WEEKLY	5930.24	6226.96	6538.32	6865.28	7208.48	7568.72
ANNUAL	154186.24	161900.96	169996.32	178497.28	187420.48	196786.72
<b>RANGE 98</b>	<b>98/01</b>	<b>98/02</b>	<b>98/03</b>	<b>98/04</b>	<b>98/05</b>	<b>98/06</b>
Hourly	75.982	79.782	83.773	87.958	92.353	96.967
BI-WEEKLY	6078.56	6382.56	6701.84	7036.64	7388.24	7757.36
ANNUAL	158042.56	165946.56	174247.84	182952.64	192094.24	201691.36
<b>RANGE 99</b>	<b>99/01</b>	<b>99/02</b>	<b>99/03</b>	<b>99/04</b>	<b>99/05</b>	<b>99/06</b>
Hourly	77.882	81.772	85.861	90.151	94.66	99.396
BI-WEEKLY	6230.56	6541.76	6868.88	7212.08	7572.8	7951.68
ANNUAL	161994.56	170085.76	178590.88	187514.08	196892.8	206743.68
<b>RANGE 100</b>	<b>100/01</b>	<b>100/02</b>	<b>100/03</b>	<b>100/04</b>	<b>100/05</b>	<b>100/06</b>
Hourly	79.828	83.817	88.009	92.414	97.036	101.885
BI-WEEKLY	6386.24	6705.36	7040.72	7393.12	7762.88	8150.8
ANNUAL	166042.24	174339.36	183058.72	192221.12	201834.88	211920.8
<b>FIRE/SAFETY INSPECTOR FI/01</b>						
Hourly	38.058					
BI-WEEKLY	1522.32					
ANNUAL	39580.32					

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<b>FIRE RANGE 06-40 HRS</b>	<b>6/01</b>	<b>6/02</b>	<b>6/03</b>	<b>6/04</b>	<b>6/05</b>	<b>6/06</b>	<b>6/07</b>
Hourly	26.1810	27.4900	28.8640	30.3090	31.8240	33.4170	35.0880
BI-WEEKLY	2094.48	2199.20	2309.12	2424.72	2545.92	2673.36	2807.04
ANNUAL	54456.48	57179.20	60037.12	63042.72	66193.92	69507.36	72983.04
<b>FIRE RANGE 07-40 HRS</b>	<b>7/01</b>	<b>7/02</b>	<b>7/03</b>	<b>7/04</b>	<b>7/05</b>	<b>7/06</b>	<b>7/07</b>
Hourly	29.1370	30.5950	32.1220	33.7310	35.4190	37.1880	39.0470
BI-WEEKLY	2330.96	2447.60	2569.76	2698.48	2833.52	2975.04	3123.76
ANNUAL	60604.96	63637.60	66813.76	70160.48	73671.52	77351.04	81217.76
<b>FIRE RANGE 08-40 HRS</b>	<b>8/01</b>	<b>8/02</b>	<b>8/03</b>	<b>8/04</b>	<b>8/05</b>	<b>8/06</b>	<b>8/07</b>
Hourly	34.4840	36.2080	38.0170	39.9210	41.9150	44.0120	46.2120
BI-WEEKLY	2758.72	2896.64	3041.36	3193.68	3353.20	3520.96	3696.96
ANNUAL	71726.72	75312.64	79075.36	83035.68	87183.20	91544.96	96120.96
<b>FIRE RANGE 6P-40 HRS</b>	<b>06P/01</b>	<b>06P/02</b>	<b>06P/03</b>	<b>06P/04</b>	<b>06P/05</b>	<b>06P/06</b>	<b>06P/07</b>
Hourly	29.1420	30.5990	32.1290	33.7350	35.4220	37.1910	39.0530
BI-WEEKLY	2331.36	2447.92	2570.32	2698.80	2833.76	2975.28	3124.24
ANNUAL	60615.36	63645.92	66828.32	70168.80	73677.76	77357.28	81230.24
<b>FIRE RANGE 7P-40 HRS</b>	<b>07P/01</b>	<b>07P/02</b>	<b>07P/03</b>	<b>07P/04</b>	<b>07P/05</b>	<b>07P/06</b>	<b>07P/07</b>
Hourly	31.3240	32.8900	34.5340	36.2610	38.0740	39.9780	41.9770
BI-WEEKLY	2505.92	2631.20	2762.72	2900.88	3045.92	3198.24	3358.16
ANNUAL	65153.92	68411.20	71830.72	75422.88	79193.92	83154.24	87312.16
<b>FIRE RANGE 8P-40 HRS</b>	<b>08P/01</b>	<b>08P/02</b>	<b>08P/03</b>	<b>08P/04</b>	<b>08P/05</b>	<b>08P/06</b>	<b>08P/07</b>
Hourly	36.2080	38.0180	39.9180	41.9170	44.0110	46.2130	48.5220
BI-WEEKLY	2896.64	3041.44	3193.44	3353.36	3520.88	3697.04	3881.76
ANNUAL	75312.64	79077.44	83029.44	87187.36	91542.88	96123.04	100925.76
<b>FIRE RANGE F06-56 HRS</b>	<b>F06/01</b>	<b>F06/02</b>	<b>F06/03</b>	<b>F06/04</b>	<b>F06/05</b>	<b>F06/06</b>	<b>F06/07</b>
Hourly	18.7020	19.6380	20.6190	21.6490	22.7320	23.8680	25.0630
BI-WEEKLY	2094.62	2199.46	2309.33	2424.69	2545.98	2673.22	2807.06
ANNUAL	54460.22	57185.86	60042.53	63041.89	66195.58	69503.62	72983.46
<b>FIRE RANGE F07-56 HRS</b>	<b>F07/01</b>	<b>F07/02</b>	<b>F07/03</b>	<b>F07/04</b>	<b>F07/05</b>	<b>F07/06</b>	<b>F07/07</b>
Hourly	20.8130	21.8540	22.9480	24.0920	25.2990	26.5630	27.8900
BI-WEEKLY	2331.06	2447.65	2570.18	2698.30	2833.49	2975.06	3123.68
ANNUAL	60607.46	63638.85	66824.58	70155.90	73670.69	77351.46	81215.68
<b>FIRE RANGE F08-56 HRS</b>	<b>F08/01</b>	<b>F08/02</b>	<b>F08/03</b>	<b>F08/04</b>	<b>F08/05</b>	<b>F08/06</b>	<b>F08/07</b>
Hourly	24.6320	25.8630	27.1580	28.5140	29.9410	31.4360	33.0090
BI-WEEKLY	2758.78	2896.66	3041.70	3193.57	3353.39	3520.83	3697.01
ANNUAL	71728.38	75313.06	79084.10	83032.77	87188.19	91541.63	96122.21
<b>FIRE RANGE FP6-56 HRS</b>	<b>FP6/01</b>	<b>FP6/02</b>	<b>FP6/03</b>	<b>FP6/04</b>	<b>FP6/05</b>	<b>FP6/06</b>	<b>FP6/07</b>
Hourly	20.8150	21.8570	22.9490	24.0960	25.3010	26.5650	27.8930
BI-WEEKLY	2331.28	2447.98	2570.29	2698.75	2833.71	2975.28	3124.02
ANNUAL	60613.28	63647.58	66827.49	70167.55	73676.51	77357.28	81224.42
<b>FIRE RANGE FP7-56 HRS</b>	<b>FP7/01</b>	<b>FP7/02</b>	<b>FP7/03</b>	<b>FP7/04</b>	<b>FP7/05</b>	<b>FP7/06</b>	<b>FP7/07</b>
Hourly	22.3740	23.4930	24.6670	25.9000	27.1960	28.5540	29.9830
BI-WEEKLY	2505.89	2631.22	2762.70	2900.80	3045.95	3198.05	3358.10
ANNUAL	65153.09	68411.62	71830.30	75420.80	79194.75	83149.25	87310.50
<b>FIRE RANGE FP8-56 HRS</b>	<b>FP8/01</b>	<b>FP8/02</b>	<b>FP8/03</b>	<b>FP8/04</b>	<b>FP8/05</b>	<b>FP8/06</b>	<b>FP8/07</b>
Hourly	25.8650	27.1560	28.5150	29.9410	31.4380	33.0080	34.6580
BI-WEEKLY	2896.88	3041.47	3193.68	3353.39	3521.06	3696.90	3881.70
ANNUAL	75318.88	79078.27	83035.68	87188.19	91547.46	96119.30	100924.10
<b>FIRE RANGE 9P-40 HRS</b>	<b>9P/01</b>						
Hourly	25.1940						
BI-WEEKLY	2015.52						
ANNUAL	52403.52						
<b>FIRE RANGE FP9-56 HRS</b>	<b>FP9/01</b>						
Hourly	17.9950						
BI-WEEKLY	2015.44						
ANNUAL	52401.44						
<b>FIRE RANGE FPS-56 HRS</b>	<b>FPS/01</b>						
Hourly	18.8950						
BI-WEEKLY	2116.24						
ANNUAL	55022.24						

**City of Imperial Beach**  
**POSITION DESCRIPTION**

<b>Title:</b>	<b>Grounds &amp; Facilities Supervisor</b>	<b>Job Number:</b>	<b>9050</b>
<b>Department:</b>	<b>Public Works</b>	<b>Worker's Comp Number:</b>	<b>9420</b>
<b>Division:</b>	<b>Grounds &amp; Facilities</b>	<b>Employee Labor Group:</b>	<b>SEIU</b>
<b>Date:</b>	<b>July 20, 2016</b>	<b>Reso. No.:</b>	<b>2016-7724</b>

*Class specifications are intended to present a descriptive list of the range of duties performed by employees in the class. Specifications are not intended to reflect all duties performed within the job. The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.*

**GENERAL PURPOSE**

Under the general supervision of the Director or designee, perform administrative and supervisory work directing the operation and maintenance of city buildings, grounds, facilities, parks, tidelands and custodial services, including functions of safety, energy conservation, short-term and long-term facility planning, budget and oversight of major capital building and repair projects as assigned. Incumbent is responsible for planning, scheduling, supervising, participating and inspecting the work of division employees engaged in the maintenance of city buildings, grounds, facilities, parks, roadside planters, tidelands and custodial services. Incumbent must exercise initiative and independent judgment in ensuring that necessary work is performed in a timely manner. Incumbent must also exercise tact and courtesy in frequent contact with city department heads, staff and the general public. Perform related duties as assigned.

**SUPERVISION RECEIVED AND EXERCISED**

Work under the general supervision of the Public Works Director or designee. Exercise supervision over all assigned leads and maintenance workers of buildings, grounds, facilities, parks, tidelands, custodial and temporary employees.

**ESSENTIAL DUTIES AND RESPONSIBILITIES**

*The following duties are typical for this classification. Incumbents may not perform all of the listed duties and/or may be required to perform additional or different duties from those set forth below to address business needs and changing business practices.*

- Coordinate activities by scheduling work assignments, setting priorities, and directing the work of subordinate employees; evaluate and verify employee performance through the review of completed work assignments and work techniques; ensure that preventative maintenance procedures are carried out on a scheduled basis and complete maintenance records for all equipment; instruct subordinates in the appropriate use of materials, methods, tools and equipment, including safety measures; observe employee and volunteer activities and equipment operation for safe practices.

- Provide first line supervision to employees involved in buildings, grounds, facilities, parks, tidelands and custodial services including managing time-reporting/attendance, assigning and reviewing work, evaluating performance, recommending necessary personnel actions, and resolving employee concerns; responsible for the performance management for the division; identify staff development and training needs and ensure that training is obtained.
- Interview and recommend selection of job applicants, appraise employee performance, conduct informal counseling on work issues, prepare documentation and improvement plans for deficiencies, and recommend performance recognition and disciplinary action.
- Assure compliance with established safety regulations and precautions by all facilities and grounds staff; provide for effective orientation and continuing training to minimize accidents and injuries in compliance with the City's Injury and Illness Prevention Program.
- Establish priorities for the completion of work in accordance with sound time-management methodology; avoid duplication of effort; estimate expected time of completion of elements of work and establish a personal schedule accordingly; implement work activity in accordance with priorities and estimated schedules.
- Inspect maintenance and repairs on irrigation systems, electrical systems, playground equipment, structures, facilities, equipment, and other parks facilities and grounds; assist in the installation and minor repair of sprinkler systems in city parks, roadside planters and recreation areas; assist in the building and repair of park benches, tables, fences, signs, and related structures; assist in planting, trimming, transplanting, and the care of ornamental shrubs and plants; assist with the weeding, cultivation, fertilization, and irrigation of lawns and flower beds; assist in the mowing, aerates, and edging lawn areas using power and hand tools; assist in raking, sweeping and vacuuming leaves, lawn clippings, etc., using power blower and hand tools; assist in trimming hedges, bushes, and other shrubbery; assist in the cleaning and maintenance of public facilities in city parks, roadside planters and tideland areas and buildings.
- Respond to emergency situations in order to confine, resolve or prevent injuries or otherwise hazardous conditions, i.e., fallen debris, spills, broken windows, broken locks.
- Coordinate the set-up and removal of equipment, tables, chairs, stages, etc., for special events and programs.
- Requisition and purchase materials, equipment and supplies needed by subordinates to maintain the buildings, grounds, facilities, parks, tidelands and custodial services; maintain records and inventory of all materials and equipment utilized by department personnel, prepare reports, and compose correspondence relative to the work; store materials, equipment and supplies in proper locations, at under suitable conditions for maximum shelf-life and utility; recommend

replacement of equipment whenever necessary and evaluates new equipment for its durability and values.

- Obtain cost estimates for supplies, parts and equipment repair; order supplies and maintains inventory of parts; oversee the remodeling and renovation of building structures; conduct field inspections and assist with work activities for buildings, grounds, facilities, parks, tidelands and custodial services.
- Attend meetings, planning sessions and discussions with various departmental personnel in order to prioritize maintenance requests; assist with the preparation of the annual department budget, capital improvement projects and rate fees for areas of responsibility, monitor expenditures to approved budget; work with contractors and volunteers on parks and facilities and construction projects; respond to various questions, resolve problems and provide technical assistance to situations that arise at the work site.
- Responsible for facilities security i.e. alarms, and keys; open and close, locks and unlocks city facilities as needed.
- Share knowledge with supervisors and staff for mutual and departmental benefit; contribute to maintaining high morale among all department employees; develop and maintain cooperative and courteous relationships with department employees and managers in other departments, representatives from organizations, and the general public so as to maintain good will toward the department and project a good departmental image; tactfully and effectively handle requests, suggestions and complaints from other departments and persons in order to maintain good will within the city; interacts effectively with fellow employees, supervisor, professionals and the general public; generally strive to maintain harmony within the City, employees and residents alike.
- Subject to call-in during off hours, weekends and holidays as required.
- Operate city vehicle and heavy equipment.
- Perform other related duties as required.

#### **DESIRED MINIMUM QUALIFICATIONS**

*To perform a job in this classification, an individual must be able to perform the essential duties as generally described in this specification. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential duties in this specification. The requirements listed below are representative of the knowledge, skills and/or abilities required.*

#### **Knowledge of:**

Has considerable knowledge of the operating principles and maintenance requirements of the mechanical and electrical installations of city facilities. Has considerable knowledge of the physical layout of city facilities. Has general knowledge of the practices, procedures, materials and equipment used in plumbing, heating and air conditioning, carpentry,

electrical, facility maintenance, grounds keeping and custodial services, interior partitioning and finishing, landscape maintenance, irrigation, fertilization, pest control, and tree trimming. Is skilled in the use of a variety of hand and power tools necessary to perform the work. Methods, materials, tools and equipment used in building maintenance, grounds keeping and custodial services. Principles and practices of supervision including work planning, direction and personnel practices. Applicable laws, codes, regulations and standards governing building construction and maintenance, and grounds keeping. Knowledge of safety and safe working practices for building maintenance, custodial and grounds keeping work.

Ability to:

Able to plan and supervise the work of skilled and semi-skilled workers. Able to estimate maintenance and repair costs and to prepare specifications for new purchases of equipment and supplies. Able to prepare clear, concise, and detailed reports on maintenance operations and safety inspections. Able to exercise considerable independent judgment and initiative in planning and directing all maintenance and repair activities and in inspecting completed work for compliance with established procedures and specifications. Able to exercise tact and courtesy in contacts with private suppliers, department heads, public officials and the general public regarding requests for service and complaints. Able to establish and maintain effective working relationships as necessitated by work assignments. Accepts supervisory instruction and direction and strives to meet the goals and objectives of same. Selecting, training, instructing, appraising, counseling and motivating assigned staff. Maintaining records and preparing reports and correspondence including required regulatory reports and records. Effective oral communications.

**EDUCATION, EXPERIENCE AND LICENSING**

*Any combination equivalent to education and experience that would likely provide the required knowledge, skills, and abilities is qualifying. A typical way to obtain the knowledge, skills, and abilities would be:*

Education:

Graduation from high school or G.E.D; and

Experience:

Five (5) years of experience in the maintenance of buildings, grounds and parks with supervisory experience; or any equivalent combination of training and experience which provides the required skills, knowledge and abilities sufficient to successfully perform the duties and responsibilities of this job; and

Licensing:

Possession of or ability to obtain, prior to employment, a valid Class "C" California driver's license with a safe, satisfactory driving record and able to maintain through the course of employment.

## **WORK AND PHYSICAL ENVIRONMENT**

*The conditions herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential job functions.*

The physical abilities involved in the performance of essential duties are: Lifting and carrying heavy materials, furniture, equipment and tools; climbing, crawling, and stooping to reach work; manual strength and dexterity to operate tools and equipment, and pull, push or manipulate heavy objects against resistance; work outdoors in extreme temperature and inclement weather; work aerially, underground, and in exposure to bacterial contamination and hazardous chemicals and fumes; vision to computer screens, written materials, blueprints and diagrams; speech and hearing for in person and telephone communications; sense of smell to detect abnormal conditions such as smoke and odors associated with malfunctions and leaks. Work may require sitting for long periods of time, standing and walking, kneeling, crawling, bending and climbing stairs and ladders; most of the work is out in the field. May be called after regular working hours to respond to emergency maintenance and repair needs. Must be able to exert up to 150 pounds of force occasionally, and/or up to 75 pounds of force frequently, and/or 25 pounds of force constantly to move objects. Duties require use of hand and power tools, and operation of motorized vehicles. While performing the essential functions of this job, the incumbent is regularly required to lift, move or carry, ascend or descend ladders, stairs, scaffolding, ramps, poles; utilize feet and legs or hands and arms; maintain body equilibrium to prevent falling when walking, standing, crouching, or navigating narrow, slippery, or erratically moving surfaces; bend body downward and forward by bending spine and legs; move about on hands and knees or hands and feet; use hands to finger, handle or feel objects; and to reach with hands and arms. While performing the essential functions of this position the employee is frequently exposed to fumes, odors, or airborne particles, toxic or caustic substances, excessive noise, traffic and dampness/humidity. While performing the essential functions of this job, the incumbent is regularly exposed to possible body injury from electrical shock; falling from exposed places and moving mechanical parts of equipment, tools, and machinery.

The work is performed primarily in the field and some in the office; and at various locations throughout the city. Work may expose employee to potential chemical hazards; potential biological hazards; and potential physical hazards. Work requires the use of safety clothing and equipment, and compliance with safety rules and procedures, as needed. Job duties take place both inside and outside with exposure to all types of weather conditions and terrains on a year-round basis.

**City of Imperial Beach**  
**POSITION DESCRIPTION**

ATTACHMENT 4

**Title:** Marine Safety Chief  
**Department:** Public Safety  
**Division:** Ocean/Beach  
**Date:** July 20, 2016

**Job Number:** 2045  
**Workers' Comp Number:** 9420  
**Union:** Management  
**Reso. No.** 2016-7724

*Class specifications are intended to present a descriptive list of the range of duties performed by employees in the class. Specifications are not intended to reflect all duties performed within the job. The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.*

**GENERAL PURPOSE**

Under general administrative direction, to plan, direct, manage, and oversee the activities, operations and programs of the Marine Safety Department and lifeguard services; to coordinate assigned activities with other City departments and outside agencies; ensure compliance with a wide variety of local, state and federal requirements; serve as liaison with City departments, external agencies, commissions, the business community and the general public on the City's marine safety and lifeguard services; provide highly responsible and complex administrative support to the City Manager and/or his designee; and performs related work as required.

**SUPERVISION RECEIVED AND EXERCISED**

Work under the general direction of the City Manager and/or the Assistant City Manager. Exercises direct supervision over all assigned staff and activities as designated by the City Manager.

**ESSENTIAL DUTIES AND RESPONSIBILITIES**

*The following duties are typical for this classification. Incumbents may not perform all of the listed duties and/or may be required to perform additional or different duties from those set forth below to address business needs and changing business practices.*

- Direct, plan, manage, and evaluate the operations, programs, staffing, policies and procedures of the Marine Safety Department and lifeguard services.
- Represent the Marine Safety Department at City Council meetings and community events; participate as a member of the City's Management Team; attend and participate in professional group meetings and conferences; stay abreast of new trends and innovations in the field of marine safety, beach and lifeguard management.
- Establish Marine Safety Departmental goals and work plans; develop, implement and evaluate operational policies and procedures to best achieve department goals, objectives and work standards.

- Select, train, motivate, and evaluate staff; prepare and present employee performance evaluations; set curriculum and departmental training standards; work with employees to correct deficiencies; recommend and implements disciplinary procedures in consultation with the City's Human Resources Department.
- Develop, evaluate, and present departmental operating and capital budgets; forecast funds needed for staffing equipment, materials and supplies; initiate and approve purchasing actions and operating expenditures, as well as adjustments.
- Ensure that public safety is maintained at City beaches and maintain safe swimming and surfing areas for beach visitors; warns or ensures that public is appropriately warned of dangerous swimming areas, rip currents; within and, when mutual aid is requested, outside City limits, responds to emergencies and provides expert assistance, support and supervision; coordinates division activities with the Coast Guard, Sheriff's Department, Paramedics, Fire Department and other public agencies in response to emergencies; dispatch staff.
- Administer and negotiate contract agreements; manage contracts to ensure compliance with contract requirements, established specifications and City policies; recommend modifications, as appropriate.

Monitor and maintain the level of lifeguard services through the administration of the agreement for lifeguard services between the City and the San Diego Unified Port District; meet with members of the San Diego Unified Port District; advise the City Manager, Assistant City Manager and Council on status of the agreement for lifeguard services.

- Plan, organize, develop, direct, coordinate, and analyze operations and procedures related to emergency response, training, programs, maintenance, investigation, and personnel management and determine methods to improve operational effectiveness.
- Oversee the operations of the Junior Lifeguard Program, community education and outreach programs; monitor and evaluate program activities and expenditures.
- Work with safety department personnel in the City's Emergency Operation Center during disasters; may be responsible to direct and coordinate all incident tactical operations or logistics.
- May be directed to act as the Public Information Officer in presenting appropriate information concerning beach conditions, life and safety incidents, public hazards and emergencies, and other public and media notices, in consultation with the City Manager.

- Coordinate departmental activities with other City departments and public and private agencies.
- Participate in the development and administration of the City's beach management and ocean water quality programs.
- Identify and respond to Marine Safety and lifeguard service concerns, issues and needs of the City Manager, Assistant City Manager; respond to issues and questions from the City Council, City Manager, business community, and the general public.
- Perform beach patrols in a lifeguard unit or by operating a lifeguard rescue boat; observe marine and lifeguard activities; dispatch emergency calls; perform emergency rescues and render first aid; secure areas until relieved.
- Write reports and correspondence and maintain records.
- Perform related duties and responsibilities as required.

#### **DESIRED MINIMUM QUALIFICATIONS**

*To perform a job in this classification, an individual must be able to perform the essential duties as generally described in this specification. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential duties in this specification. The requirements listed below are representative of the knowledge, skills and/or abilities required.*

#### Knowledge of:

Principles of organization and management, including budgetary, personnel, and public relations practices; principles of administration, supervision, training and evaluation; principles of municipal emergency services programs, including marine safety programs and lifeguard operations, pre-hospital care, incident command system, and other services; strategies and tactics for emergency medical operations and response procedures including open water lifesaving, underwater rescue and recovery procedures, flood response, and other public disasters; climatic, geographic, and sociologic conditions affecting beach safety and equipment used in ocean, rescue, and medical aid situations; federal and state laws and regulations and local ordinances related to boating, waterway enforcement, harbors and navigation, and fish and game requirements; budgeting and purchasing practices; departmental policies and practices; rescue boat and personal watercraft operation; curriculum development and instructional methods; San Diego County EMT practices and procedures; SCUBA techniques; radio codes and proper field communication techniques; weather patterns and effects on the beach environment; principles of employee development, including supervision, evaluation, and discipline; report writing and presentation methods; ability to supervise the work of others and to develop morale and discipline; ability to establish

and maintain effective working relationships with others; making sound recommendations and preparing and presenting effective staff reports, ordinances, or resolutions; research methods and sources of information related to marine safety and lifeguard services; methods and techniques of effective technical report preparation and presentation; modern office procedures, methods, and equipment including computers and supporting software applications.

Ability to:

Establish departmental goals and work plans; evaluate the effectiveness of service delivery; coordinate programs, operations and services; operate motor vehicle, rescue boat, personal watercraft, ATV, scuba device, radios, and spinal immobilization device; operate computer equipment and use word processing, spreadsheet, and graphics programs; develop, interpret, and enforce federal and state marine safety and lifeguard service laws and regulations, local ordinances, and department policies and procedures; prepare and analyze studies and communicate findings of these studies in an understandable manner verbally, visually and in written reports; identify and suggest needed changes to City codes, standards, and procedures; analyze hazards and develop departmental strategies and tactics for emergency response purposes; establish training and curriculum requirements; develop, supervise, evaluate and discipline staff; write clear, concise and comprehensive reports; act quickly in an emergency and adopt an effective course of action; exercise tact and diplomacy in resolving public complaints; establish and maintain effective working relationships with the general public, staff, management, law enforcement and others in the course of work.

**EDUCATION AND EXPERIENCE**

*Any combination equivalent to education and experience that would likely provide the required knowledge, skills, and abilities is qualifying. A typical way to obtain the knowledge, skills, and abilities would be:*

Education

Graduation from a four year college or university with a Bachelor's degree with major course work in public administration, business administration or closely related field. A Master's degree in a related field is highly desirable; and

Training and Experience

Five (5) years of progressively responsible marine safety and lifeguard service experience related to lifeguard, instruction, and water safety experience in a Southern California ocean lifeguard agency providing services similar to those provided by the City of Imperial Beach; including three (3) years of administrative, supervisory, and management experience.

Licensing and Certification Requirements

Possession of the following licenses and certificates will be required at time of employment:

- A valid Class "C" California Driver's License with a safe, satisfactory driving record and maintain during the course of employment.
- Cardiopulmonary Resuscitation (CPR) American Red Cross for the *Professional Rescuer and Healthcare Providers* or American Heart Association *BLS for Health Care Providers*.
- San Diego County Emergency Medical Technician I.
- SCUBA - PADI Open Water Diver or NAUI Scuba Diver.
- Miramar College Personal Watercraft (PWC) Operations.
- Federal Emergency Management Agency (FEMA), online Independent Study Program – IS 100, IS 200, IS 700, and IS 800 Peace Officer Standards and Training (P.O.S.T.) - PC832 course on powers and procedures of arrest.
- Swift Water Rescue Technician I.

Must re-qualify for these certificates as required to retain employment.

### **PHYSICAL DEMANDS, WORKING CONDITIONS & ENVIRONMENT**

*The conditions herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential job functions.*

Stay alert in all conditions; observe and locate beach and ocean users in need of help; respond to persons and property in distress in order to rescue or render aid and medical assistance in the surf, open ocean, swift waters, underwater, on beaches, and the roadways.

Standard office setting; on an intermittent basis sit at desk for long periods of time; exposure to computer screens; public and staff contact and interaction; work is frequently disrupted by the need to respond to in-person and telephone inquiries; incumbents may be required to work extended hours including evenings and weekends. Occasional strenuous physical work requiring strength and endurance with exposure to environmental conditions of significant risk. There are periods of relative inaction which still require alertness followed by high activity levels. Requires occasional lifting of objects weighing up to 175 lbs. combined with twisting, bending or working on uneven surfaces.

Primary functions require sufficient physical ability to work in an office setting and operate office equipment; continuous sitting and upward and downward flexion of neck; fine finger dexterity; light to moderate finger pressure to manipulate keyboard, equipment controls, and office equipment; pinch grasp to manipulate writing utensils; frequent side-to-side turning of neck, walking, standing, bending, stooping, pushing/pulling, and twisting at waist; moderate wrist torque to twist equipment knobs and dials; lifting objects weighing up to 25 lbs. and a person's body during rescue or aid of up to 175 lbs.; ability to sit, stand, walk, run, swim, dive, jump, kneel, crouch, stoop, squat, kneel, reach, crawl, twist, climb; exposure to cold, heat, noise, and outdoors; may require occasional attendance at off-site trainings, meetings and seminars; operate

a motor vehicle; may be required to travel outside City boundaries to attend meetings, training and seminars. See in the normal visual range with or without correction; vision sufficient to read computer screens, printed documents and to operate equipment. Hear in the normal audio range with or without correction.

**TOOLS AND EQUIPMENT**

Up to but no limited to basic office equipment, including office telephone, personal computer, printer, ten-key calculator, facsimile, copier, and postage machine, motor vehicle, SCUBA dive equipment, rescue boat, personal watercraft, ATV, radios, spinal immobilization device, emergency medical equipment, and open water saving equipment.

**City of Imperial Beach  
POSITION DESCRIPTION**

<b>Title:</b>	<b>Assistant Director of Public Works</b>	<b>Job Number: 3005</b>
<b>Department:</b>	<b>Public Works</b>	<b>Worker's Comp Number: 9420</b>
<b>Division:</b>	<b>Public Works</b>	<b>Employee Labor Group: MGNT</b>
<b>Date:</b>		<b>Reso. No.: 2016-7724</b>

*Class specifications are intended to present a descriptive list of the range of duties performed by employees in the class. Specifications are not intended to reflect all duties performed within the job. The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.*

**GENERAL PURPOSE**

Under the general direction from the Public Works Director, provides highly responsible and complex professional assistance to the Director; is in charge of administrative operation, handling administrative duties within the department including paperwork, reports, department plans and planning, scheduling, employee evaluations, logistics, training, moral and discipline; management of day to day activities within the department; assists the Director in planning, organizing, managing, directing, and supervising the activities of the Public Works Department as directed including all department divisions and consultants. Department divisions include Fleet, Grounds and Facilities, Sewer, Streets, Environmental, Capital Improvement Program, geographical information system (GIS) and others as assigned. Consultants include Civil Engineer, Geotechnical Engineer, Sewer Engineer, Traffic Engineer and others as may be contracted; statistically analyze department use of resources; assist in preparing departmental operating and maintenance budgets; manage and coordinate assigned activities with other departments and outside agencies; serves as the acting director in the absence of the Director of Public Works as assigned; and perform related duties as required or assigned.

**SUPERVISION RECEIVED AND EXERCISED**

Work under the general direction of the Public Works Director. Exercises direct administrative oversight of Public Works Department including supervisory, professional, technical, maintenance and clerical staff as assigned and to act on the Director's behalf in his/her absence.

**ESSENTIAL DUTIES AND RESPONSIBILITIES**

*The following duties are typical for this classification. Incumbents may not perform all of the listed duties and/or may be required to perform additional or different duties from those set forth below to address business needs and changing business practices.*

- Assist in the administration of the Public Works Department's maintenance functions; assume responsibility for administering multiple sections, work groups, and/or service areas of Public Works, including fleet services, street maintenance, park maintenance, facilities maintenance, tidelands maintenance, sewer services, environmental, CIP functions and operations to ensure a high level of maintenance of the City's infrastructure.

- Participate in the development and implementation of goals, objectives, policies, procedures and performance standards for the Public Works Department and CIP.
- Participate in the preparation, review and implementation; of engineering plans and specifications for a wide variety of public works improvements including capital projects.
- May prepare applications for local, state, and federal funding programs; may develop and/or administer contracts for Public Works construction projects; may negotiate contracts and agreements and coordinate with City department representatives to determine City needs and requirements for contractual services.
- Assist in the coordination of the activities with other departments, outside agencies and other organizations.
- Participate in the development and administration of the department budget including the CIP budget; participate in the forecast of funds needed for staffing, equipment, materials and supplies; monitor and approve expenditures.
- Provide responsible staff assistance to the Public Works Director; conduct a variety of organizational studies, investigations, and operational studies based on sound analysis; recommend modifications to assigned public works maintenance and operations programs, policies, and procedures as appropriate.
- Oversee and manage administrative tasks for maintenance, construction, and consultant contracts; work closely with outside contractors and consultants to assure adequate performance of contract tasks consistent with contract provision and city, state, and federal regulations.
- Represent the City to outside groups and organizations; maintain strong regional involvement with other public agencies and regulatory entities; stay abreast of new trends and innovations in the field of public works operations and maintenance; represent the Public Works Department at meetings of the City Council and other governmental agencies and commissions; may serve as the spokesperson for the City in matters pertaining to the department's/assigned division's policies, plans and objectives.
- Participate in the selection of personnel; train, motivate and evaluate assigned personnel; works with employees on performance issues in coordination with Human Resources; implement discipline in consultation with Human Resources.
- Receive and resolve difficult citizen complaints and/or difficult public relations problems.
- Build and maintain positive working relationships with City employees at all levels and the general public.
- Perform other related duties as required.

#### **DESIRED MINIMUM QUALIFICATIONS**

*To perform a job in this classification, an individual must be able to perform the essential duties as generally described in this specification. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential duties in this specification. The requirements listed below are representative of the knowledge, skills and/or abilities required.*

**Knowledge of:**

- Administrative principles and practices, including goal setting, program development, implementation, and evaluation, and supervision of staff.
- Public agency budgetary, contract administration, administrative practices, and general principles of risk management related to the functions of the assigned area.
- Organizational and management practices as applied to the analysis and evaluation of projects, programs, policies, procedures, and operational needs; principles and practices of municipal government administration.
- Principles and practices of public works program development, maintenance, and management in a municipal setting.
- Methods, materials, and techniques used in the construction of public works projects.
- Applicable federal, state, and local laws, codes, and regulations.
- Principles and practices of employee supervision, including work planning, assignment, review and evaluation, and the training of staff in work procedures.
- Methods and techniques for the development of presentations, contract negotiations, business correspondence, and information distribution; research and reporting methods, techniques, and procedures.
- Methods and techniques of coordinating capital improvement projects.
- Record keeping principles and procedures.
- Modern office practices, methods, computer equipment and computer applications.
- Principles of business letter writing and report preparation.
- Techniques for effectively representing the City in contacts with governmental agencies, community groups, and various business, professional, educational, regulatory, and legislative organizations.
- Techniques for providing a high level of customer service by effectively dealing with the public, vendors, contractors and City staff.
- Principles of occupational hazards and standard safety precautions.
- Means and methods for supporting City and community special events.

**Ability to:**

- Assist in developing and implementing goals, objectives, policies, procedures, work standards, and internal controls for the department and assigned program areas.
- Assist in preparing and administering large and complex budgets; allocate limited resources in a cost effective manner.
- Interpret, apply, and ensure compliance with federal, state, and local policies, procedures, laws, and regulations.
- Plan, organize, direct, and coordinate the work of supervisory, professional, and technical personnel.
- Select, train, motivate, and evaluate the work of staff and train staff in work procedures.
- Research, analyze, and evaluate new service delivery methods, procedures, and techniques.

- Effectively administer special projects with contractual agreements and ensure compliance with stipulations; effectively administer a variety of public works programs and administrative activities.
- Conduct effective negotiations and effectively represent the City and the department in meetings with governmental agencies, contractors, vendors, and various businesses, professional, regulatory, and legislative organizations.
- Prepare clear and concise reports, correspondence, policies, procedures, and other written materials.
- Conduct complex research projects, evaluate alternatives, make sound recommendations, and prepare effective technical staff reports.
- Establish and maintain a variety of filing, record-keeping, and tracking systems.
- Organize and prioritize a variety of projects and multiple tasks in an effective and timely manner; organize own work, set priorities, and meet critical time deadlines.
- Operate modern office equipment including computer equipment and specialized software applications programs.
- Effectively communicate in person, over the telephone, and in writing.
- Use tact, initiative, prudence, and independent judgment within general policy, procedural, and legal guidelines.
- Establish, maintain, and foster positive and harmonious working relationships with those contacted in the course of work.
- Conduct and / or coordinate investigations pertaining to personnel performance or contractor performance.

### **EDUCATION, EXPERIENCE AND LICENSING**

*Any combination equivalent to education and experience that would likely provide the required knowledge, skills, and abilities is qualifying. A typical way to obtain the knowledge, skills, and abilities would be:*

#### Education:

A Bachelor's degree from an accredited college or university with major course work in civil engineer, business or public administration, or a closely related field.

#### Experience:

Seven (7) years of increasingly responsible professional experience in planning, development, construction, inspection, engineering, and/or public works maintenance and operations experience including 3 years of administrative management and supervisory responsibility.

#### Licensing:

Possession of or ability to obtain, prior to employment, a valid Class "C" California driver's license with a safe, satisfactory driving record and able to maintain through the course of employment; and

Possession of a certificate of registration as a Professional Engineer is desirable.

## **WORK AND PHYSICAL ENVIRONMENT**

*The conditions herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential job functions.*

Must possess mobility to work in a standard office setting and use standard office equipment, including a computer, to inspect City development sites, to visit various City and meeting sites; vision to read printed materials and a computer screen; and hearing and speech to communicate in person, before groups and over the telephone. This is not a sedentary office classification, although standing in work areas and walking between work areas may be required, field inspection and work site supervision is expected. Finger dexterity is needed to access, enter and retrieve data using a computer keyboard or calculator and to operate standard office equipment. Positions in this classification occasionally bend, stoop, kneel, reach, push and pull drawers open and closed to retrieve and file information. Employees must possess the ability to lift, carry, push and pull materials and objects weighing up to 50 pounds. Incumbents require sufficient mobility to work in an office setting; stand or sit for prolonged periods of time. See in the normal visual range with or without correction; vision sufficient to read computer screens, printed documents, and overhead presentations.

Employee works in an office environment with moderate noise levels, controlled temperature conditions; some exposure to noise, dust, grease, smoke, fumes, noxious odors, gases and all type of weather and temperature conditions and no direct exposure to hazardous physical substances; work and/or walk on various types of surfaces including slippery or uneven surfaces and rough terrain; employee may interact with upset staff and/or public and private representatives in interpreting and enforcing City or departmental policies and procedures; work is frequently disrupted by the need to respond to in-person and telephone inquiries.



AGENDA ITEM NO. 4.1

**STAFF REPORT  
CITY OF IMPERIAL BEACH**

**TO:** HONORABLE MAYOR AND CITY COUNCIL

**FROM:** ANDY HALL, CITY MANAGER *AH*

**MEETING DATE:** JULY 20, 2016

**ORIGINATING DEPT.:** COMMUNITY DEVELOPMENT DEPARTMENT *SI*

**SUBJECT:** PUBLIC HEARING: REGULAR COASTAL PERMIT (CP 160025), CONDITIONAL USE PERMIT (CUP 160026), DESIGN REVIEW CASE (DRC 160027), SITE PLAN REVIEW (SPR 160028), AND CATEGORICAL EXEMPTION PURSUANT TO CEQA GUIDELINES 15301 (EXISTING FACILITIES) TO REFURBISH AN AUTOMOBILE FUEL/SERVICE STATION AT 1085 PALM AVENUE (APNS 626-291-13-00 & 626-291-14-00). MF 1203.

**EXECUTIVE SUMMARY:**

Staff is recommending that the City Council conduct a public hearing to review and consider approval of a project proposing to refurbish an automobile fuel/service station on a 19,544 square foot site located at 1085 Palm Avenue, which is located in the C/MU-1 (General Commercial & Mixed-Use) Zone.

**FISCAL ANALYSIS:**

The Applicant has deposited \$3,000.00 to fund processing of the application.

**RECOMMENDATION:**

That the City Council adopt Resolution 2016-7726, approving Regular Coastal Permit (CP 160025), Conditional Use Permit (CUP 160026), Design Review Case (DRC 160027), Site Plan Review (SPR 160028), and Categorical Exemption pursuant to CEQA Guidelines 15301 (Existing Facilities) to refurbish an automobile fuel/service station at 1085 Palm Avenue (APNs 626-291-13-00 & 626-291-14-00).



**RATIONALE:**

The project should be consistent with, and contribute positively to, the Palm Avenue/Highway 75 corridor that is predominantly comprised of commercial uses.

**OPTIONS**

In addition to receiving this report and adopting staff's recommendations, the City Council can:

- Approve the project with modifications requested by the City Council; or
- Disapprove the project and deny the requested permits by making specific findings for denial; or
- Continue the Public Hearing to a specific future meeting to allow staff to provide additional information upon which a decision can be rendered.

**BACKGROUND/ANALYSIS:**

The application, originally submitted to the City on April 21, 2016, proposes a Regular Coastal Permit (CP 160025), Conditional Use Permit (CUP 160026), Design Review Case (DRC 160027), Site Plan Review (SPR 160028), and Categorical Exemption pursuant to CEQA Guidelines 15301 (Existing Facilities) to refurbish an automobile fuel/service station at 1085 Palm Avenue (APNs 626-291-13-00 & 626-291-14-00), which is located in the C/MU-1 (General Commercial & Mixed-Use) Zone.

The project site measures 19,544 square feet on the southwest corner of Palm Avenue and 11<sup>th</sup> Street. A building with an automobile fuel/service center and pump island canopy exists on the site and is proposed to be refurbished into a sound condition with interior renovation and exterior paint, stone veneer, patch, repair, and signage. The applicant is required to obtain a conditional use permit and associated discretionary permits because all previous land use approvals have been discontinued due to inactivity of the site for a period of time exceeding one year. As such, the proposal to refurbish the automobile fuel/service station necessitates compliance with the permitted land uses within the C/MU-1 Zone, which requires a conditional use permit for an automobile fuel/service station. The purpose of the conditional use permit procedure is to authorize a particular use subject to specific conditions and give special consideration to the proper location of such uses in relation to adjacent uses. The surrounding properties are located in the C/MU-1 Zone and consist of commercial uses to the east and west, and a vacant lot and multi-unit residential structure to the south.

In order to assess the proposed use for potential impacts and compatibility with surrounding uses, staff requested a detailed description of the business operation. The fuel station and sales area would operate 24 hours each day, though the proposed hours of operation for the repair/lube bays would be 7:00 AM to 7:00 PM. The business proposes to sell beer and wine from 7 AM to 12 AM, though sales would be subject to review and approval by the Department of Alcoholic Beverage Control. The business would be required to dedicate less than 25% of shelf area within the sales space to alcoholic beverages, as any business proposing 25% or more of the shelf area to alcoholic beverages would constitute a liquor store, which is not proposed. Services within the three service bays would include oil changes, tire maintenance, battery charging, and minor repairs. Up to five vehicles receiving maintenance may be temporarily stored at the site on a case-by-case basis, though the storage of any vehicles would be subject to monitoring to ensure that excessive storage does not occur and that parking for customers and employees is not negatively impacted. Trucks providing fuel deliveries would

enter the site from 11<sup>th</sup> Street and exit onto Highway 75. The proposed uses and operations are consistent with other fuel/service stations. The applicant has also proposed an alternate plan that would convert the existing repair/lube bays into additional retail space. Conversion of the repair/lube bays into retail space should not negatively impact the area, as there would be no temporary storage of vehicles receiving maintenance and the use would be consistent with other automobile fuel stations that do not provide vehicular maintenance services. Minimal exterior modifications may be proposed when converting the service bay into retail space, though the design impacts would be negligible. The property would still be required to comply with all alcoholic beverage sales restrictions.

The site is currently accessed by four curb cuts (two curb cuts on Palm Avenue and two curb cuts on 11<sup>th</sup> Street) and by the alley. The project proposes to remove two curb cuts, allowing for Palm Avenue and 11<sup>th</sup> Street to each be provided with one curb, respectively. In addition, one vehicular access area off of the alley would be provided. The Municipal Code requires one parking space for each pump island. Four pump islands are proposed, requiring four parking spaces; however, ten parking spaces are proposed, including one van-accessible disabled stall.

The existing site is entirely comprised of hardscape and the applicant is proposing to provide landscaping throughout the site to comply with the Municipal Code standard that requires 15% of the site to be landscaped. The site measures 19,544 square feet in size, which requires a minimum of 2,932 square feet of landscaping; however, 3,160 square feet of drought tolerant landscaping is proposed, exceeding the minimum requirements. The new landscaped areas would be provided along the perimeter of the site. Landscaping was initially requested to locate between the site and the Palm Avenue sidewalk; however, the location of the existing pump stations restricts the ability to provide landscaping in this area because it would reduce the fuel pump vehicle access isle below a functional width. The applicant is instead proposing a two foot decorative paver strip between the site and the Palm Avenue sidewalk to provide a visual barrier between the property and public right-of-way. In addition, approximately three bollards, three feet in height, would locate between the drive aisle and the bus stop to provide a physical barrier for safety purposes. Trees and taller shrubs would be provided along the south property line to provide screening from the site to the nearby residential building, and trees are proposed to locate in the Palm Avenue public right-of-way. All landscaping would be required to be permanently irrigated and maintained.

New signage would be comprised of one two-sided monument sign measuring eight feet in height and twelve feet in width. Each face of the sign would provide 30 square feet of signage per street frontage (11<sup>th</sup> Street and Palm Avenue), for a total signage area of 60 square feet. The remaining portion of the sign comprised of a stone veneer base/frame and fuel price displays, which are not counted toward signage area. Wall signs that read "Food Mart," "ATM," "Lube Service," "Open 24 hrs.," would be blue in color and would locate on the north and east building facades, and signs on the east and west elevations of the pump island canopy would read "Mobil" in blue and red colors.

The project was presented to the Design Review Board (DRB) on June 16, 2016. The DRB reviewed the design of the building, landscaping, signage, and site layout and recommended approval of the project as proposed with a vote of 4-0 (1 member absent) (see Attachment 3 for Draft DRB Minutes).

It is staff's opinion that the project would contribute positively the Palm Avenue and 11<sup>th</sup> Street intersection, as significant improvements to the existing conditions of the site are proposed,

such as refurbishing the existing building and pump island canopy, installing new landscaping with a stormwater basin, removing curb cuts, constructing a new trash/recycling enclosure, and providing new off-street parking spaces.

**General Plan Consistency:**

C/MU-1 (General Commercial and Mixed-use) Zone: The purpose of the C/MU-1 zone is to provide areas for mixed-use development, multiple-family dwellings, and for businesses to meet the local demand for commercial goods and services. It is intended that the dominant type of commercial activity in the C/MU-1 zone will be community and neighborhood serving retail and office uses (IBMC 19.26.10). The proposed project meets the purpose and intent of the land use designation because it would provide neighborhood serving retail and services.

C/MU-1 STANDARDS	PROVIDED/PROPOSED
For all buildings with frontage along Palm Avenue between 7th Street and Florida Street, including those with multiple-family dwelling units, "active commercial uses" as defined in Chapter 19.05 are required to be provided at a minimum of sixty percent of each building's ground floor square footage, have direct pedestrian access from the Palm Avenue sidewalk or a plaza, and have a minimum building depth of twenty-five feet (Section 19.26.020).	The property does front along Palm Avenue; however, the building already exists and the project is proposing to refurbish the existing building per IBMC 19.76.060, which allows for repairs, alterations, and maintenance of existing structures to be in sound condition.
<p>Yard requirements for the C/MU-1 zone are as follows (Section 19.26.040):</p> <p>A. Front Yard. Zero feet; up to forty percent of the project frontage may be set back up to an additional five feet. Front yards facing Donax Avenue or Calla Avenue shall be a minimum of fifteen feet.</p> <p>B. Side Yard. There shall be a minimum side yard of five feet.</p> <p>C. Rear Yard. There shall be a minimum rear yard of ten feet.</p> <p>D. The open space and landscaping requirements as stated in Chapter 19.50 of this code shall be met. (Ord. 2012-1130 § 1; Ord. 94-884)</p>	<p>A. The pump island canopy is approximately 2' from the Palm Ave. property line and the building is approximately 56' away from the Palm Ave. property line; IBMC 19.76.060, allows for repairs, alterations, and maintenance of existing structures to be in sound condition.</p> <p>B. The project proposes a 28' setback from the alley side yard and a 48' setback from the side yard off of 11<sup>th</sup> Street.</p> <p>C. The project proposes a 54' foot rear yard setback.</p> <p>D. The project is proposing to meet the open space and landscaping requirements as stated in Chapter 19.50.</p>
<p>Stepback requirements for the C/MU-1 Zone are as follows (Section 19.26.041):</p> <p>For property with a side or rear yard abutting a residential zone, the second floor shall be set back a minimum of five feet from the abutting residential property line and the third floor shall be set back a</p>	The property does not abut a residential zone and no stepbacks are required. In addition, the project would only provide a one-story

<p>minimum of ten feet from the abutting residential property line.</p>	<p>building and canopy.</p>
<p>Minimum lot size of 3,000 square-feet (Section 19.26.050).</p>	<p>The lots already exist, no alteration to lot size is proposed. IBMC 19.42.030 states that any lot meets the minimum area requirements of the zone where it is located when it existed as a lot for which a deed was of record in the office of the recorder of San Diego County prior to January 1945 and the subject lot was not created as a result of a division of land in violation of any law or ordinance. The lots for parcels 626-291-13-00 &amp; 626-291-14-00 total 19,544 square feet.</p>
<p>Minimum street frontage of 30 feet (Section 19.26.060).</p>	<p>Parcel 626-291-13-00 provides a frontage of 50 feet on 11<sup>th</sup> Street. Parcel 626-291-14-00 provides a frontage of 140 feet on Palm Avenue and 90 feet on 11<sup>th</sup> Street.</p>
<p>Maximum height of four stories or forty feet, whichever is less (Section 19.26.070).</p>	<p>The building exists and is 16'-8" in height. No additions or height increases are proposed.</p>
<p>No buildings shall be located less than five feet from any other building on the same lot. (Section 19.26.080)</p>	<p>The building and pump island canopy are separated by 6'-4".</p>
<p>Required parking for an automobile service station is one space for each pump island (IBMC 19.48.050).</p>	<p>The project would require 4 parking spaces for the 4 pump islands. However, 10 parking spaces are proposed.</p>
<p>Commercial landscaping standards are as follows (IBMC 19.50.030):</p> <p>A. Not less than fifteen percent of the total site shall be landscaped and permanently maintained.</p> <p>B. There shall be a five-foot-wide landscape area between any parking area and any public street right-of-way.</p> <p>C. A portion of a property not used for buildings, parking, walkways, loading or storage areas shall be landscaped.</p> <p>D. There shall be a minimum three-foot by fifteen-foot, or forty-five square foot, landscaped area within the parking area (not including perimeter area landscaping) for every three parking spaces or</p>	<p>A. 16.2% of the site would be landscaped and permanently maintained.</p> <p>B. There are no parking areas between the private property and public street right-of-way.</p> <p>C. Portions of the property not used for buildings, parking, walkways, loading or storage areas would be landscaped.</p> <p>D. Four-foot by sixteen-foot landscaped areas are located every three parking spaces within the parking area.</p>

<p>the equivalent. A minimum width of three feet is required. A four-foot by fifteen-foot area may be permitted for every four spaces, five-foot-wide for five spaces, etc.</p> <p>E. Prior to issuance of any building permits, a complete landscaping plan shall be submitted to the Community Development Department for approval. Such approval shall be subject to appeal in the manner set forth in Sections 19.84.070 through 19.84.090.</p> <p>F. Landscaping and required watering system shall be installed prior to the use of the premises. All landscaping material in required landscaping areas shall be permanently maintained in a growing and healthy condition, including trimming, as appropriate to the landscaping material.</p> <p>G. A permanent irrigation system shall be installed to serve all landscaped areas.</p>	<p>E. Prior to issuance of any building permits, a complete landscaping plan shall be submitted to the Community Development Department for approval.</p> <p>F. Landscaping and required watering system shall be installed prior to the use of the premises. All landscaping material in required landscaping areas shall be permanently maintained in a growing and healthy condition, including trimming, as appropriate to the landscaping material.</p> <p>G. A permanent irrigation system shall be installed to serve all landscaped areas.</p>
<p>Signage standards are as follows (Section 19.52.050):</p> <p>One freestanding sign per lot frontage, with a maximum signage area of 40 square feet and maximum height of 8 feet, is allowed.</p> <p>Wall signs are allowed at a maximum signage area of one square foot of signage per one lineal foot of wall face.</p>	<p>One freestanding sign with a height of 8' is proposed; one side would face Palm Ave. and one side would face 11<sup>th</sup> Street. Each side would provide 30 sq. ft. of signage.</p> <p>The proposed wall signs do not exceed the maximum signage requirements. 23 sq. ft. of signage is proposed for the 28'6" wall face on the east elevation; 26.5 sq. ft. of signage is proposed for the 56'-6" north elevation wall face; 18.75 sq. ft. of signage is proposed on the 48' east elevation of the pump island canopy; 18.75 sq. ft. of signage is proposed on the 48' west elevation of the pump island canopy.</p>
<p>Except as otherwise provided, any business, activity or use which is required to obtain a city business license shall conduct such business activity or use entirely inside a building or buildings (Section 19.72.030).</p>	<p>Service stations are listed as exempted uses that can operate outside of a building.</p>

**Surrounding Land Use and Zoning:**

<b>Surrounding Areas</b>	<b>Surrounding Zoning</b>	<b>Surrounding Land Use</b>
North	C/MU-1 (General Commercial & Mixed-Use)	Commercial
South	C/MU-1 (General Commercial & Mixed-Use)	Vacant & Residential
East	C/MU-1 (General Commercial & Mixed-Use)	Commercial
West	C/MU-1 (General Commercial & Mixed-Use)	Commercial

**ENVIRONMENTAL DETERMINATION:**

This project is categorically exempt pursuant to the California Environmental Quality Act (CEQA) Guidelines Section 15301 as a Class 1 project (Existing Facilities).

**COASTAL JURISDICTION:**

This project is located in the coastal zone as defined by the California Coastal Act of 1976. The City Council public hearing will serve as the required coastal permit hearing and the City Council will consider the findings under the California Coastal Act. Pursuant to the City of Imperial Beach Zoning Ordinance Section 19.87.050, review of the proposal will consider whether the proposed development satisfies the required findings prior to the approval and issuance of a Coastal Development Permit. The project is not located in the Appeal Jurisdiction of the California Coastal Commission as indicated on the Local Coastal Program Post Certification and Appeal Jurisdiction Map and, as such, is not appealable to the California Coastal Commission under Section 30603(a) of the California Public Resources Code.

Attachments:

1. Resolution 2016-7726
2. Plans
3. Draft Design Review Minutes, June 16, 2016
4. Public Correspondence

c: file MF 1203

## RESOLUTION NO. 2016-7726

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IMPERIAL BEACH, CALIFORNIA, APPROVING REGULAR COASTAL PERMIT (CP 160025), CONDITIONAL USE PERMIT (CUP 160026), DESIGN REVIEW CASE (DRC 160027), SITE PLAN REVIEW (SPR 160028), AND CATEGORICAL EXEMPTION PURSUANT TO CEQA GUIDELINES 15301 (EXISTING FACILITIES) TO REFURBISH AN AUTOMOBILE FUEL/SERVICE STATION AT 1085 PALM AVENUE (APNS 626-291-13-00 & 626-291-14-00) IN THE C/MU-1 (GENERAL COMMERCIAL & MIXED-USE) ZONE. MF 1203.**

**WHEREAS**, on July 20, 2016 the City Council of the City of Imperial Beach held a duly advertised and noticed public hearing to consider the merits of approving or denying an application for a Regular Coastal Permit (CP 160025), Conditional Use Permit (CUP 160026), Design Review Case (DRC 160027), Site Plan Review (SPR 160028), and Categorical Exemption pursuant to CEQA Guidelines 15301 (Existing Facilities) to refurbish an automobile fuel/service station at 1085 Palm Avenue (APNs 626-291-13-00 & 626-291-14-00). The property is designated C/MU-1 (General Commercial & Mixed-Use) on the Zoning Map on a site legally described as follows:

APNs 626-291-13-00 & 626-291-14-00:

Lots 34 to 39 inclusive in Block 109 of South San Diego Company's addition to South San Diego, in the City of Imperial Beach, County of San Diego, State of California, according to Map thereof no. 497, filed in the office of the County Recorder of San Diego County, October 4, 1887. Excepting said Lot 39, the north 10 feet thereof; and,

**WHEREAS**, on May 19, 2016, the Design Review Board recommended approval of the project's design with a vote of 4-0 (1 absent); and

**WHEREAS**, the project locating an automobile fuel/service station is compatible in use with other developments in the vicinity which consist of retail shops, financial institutions, commercial offices, and a utility company facility is consistent with Policy D-8 of the Design Element of the General Plan; and

**WHEREAS**, the City Council finds that the project is in substantial compliance with Policy L-4d of the Land Use Element of the General Plan, which designates the State Highway 75 General Commercial and Mixed-Use Area (C/MU-1 General Commercial & Mixed-Use Zone) as a commercial/mixed-use area requiring substantial improvement that serves as a major gateway to the City, and that the area is expected to retain a mix of pedestrian and automobile oriented uses while encouraging pedestrian-oriented commercial and mixed-use development; and

**WHEREAS**, the City Council finds that the project is consistent with the C/MU-1 (General Commercial & Mixed-Use) Zone of the Zoning Ordinance, to provide areas for businesses to meet the local demand for commercial goods and services; and

**WHEREAS**, pursuant to the requirements of the California Environmental Quality Act (CEQA), it was determined that the project is categorically exempt from the requirements of the CEQA as a Class 1 project pursuant to CEQA Guidelines Section 15301 (Existing Facilities); and

**WHEREAS**, the City Council considered the information contained in the staff report on this case and public testimony received on this case; and

**WHEREAS**, the City Council further offers the following findings in support of its decision to conditionally approve the project;

**COASTAL PERMIT (IBMC § 19.87.050):**

- 1. The proposed development conforms to the certified local coastal plan including coastal land use policies.**

The General Plan/Local Coastal Plan designates the site as General Commercial & Mixed-Use (C/MU-1 Zone), areas for mixed-use development, multiple-family dwellings, and for businesses to meet the local demand for commercial goods and services. It is intended that the dominant type of commercial activity in the C/MU-1 zone will be community and neighborhood serving retail and office uses. The proposed fuel/service station would be consistent with the local coastal plan with approval of a Conditional Use Permit. The project site is located in a non-appealable coastal zone and complies with the land use designation of the General Plan/Local Coastal Plan. The project does not require shoreline protection and would not obstruct access the beach or obstruct coastal/scenic views.

- 2. The proposed development meets the minimum criteria set forth in the City of Imperial Beach Zoning Ordinance, the City's Minimum Landscape Planting and Irrigation Standards, and the City's Design Guidelines, as applicable.**

The project complies with the setback requirements, landscaping requirements and building height limitation specified in the Zoning Ordinance. The building exists and new landscaped areas will be provided.

- 3. This project complies with the California Environmental Quality Act.**

This project is categorically exempted from the requirements of the California Environmental Quality Act (CEQA) pursuant to Article 19 Section 15301 (Existing Facilities). The City has prepared a Categorical Exemption per the CEQA requirements for this project and the Notice of Exemption will be filed with the County Clerk in compliance with CEQA.

- 4. Public Notice requirements, pursuant to Zoning Ordinance Section 19.87.100, of the Coastal Development Project have been satisfied.**

The project description and the date of the City Council public hearing were sent to property owners within 300 feet and occupants within 100 feet of the subject site on July 7, 2016, and a public hearing notice was published in the South County Eagle & Times newspaper on July 7, 2016.

**CONDITIONAL USE PERMIT (IBMC § 19.82.040):**

- 5. That the proposed use is necessary or desirable to provide a service or facility which will contribute to the general well-being of the neighborhood or community.**

The C/MU-1 (General Commercial & Mixed-Use) Zone allows automobile fuel/service stations subject to approval of a Conditional Use Permit. The proposed automobile fuel/service station use provides a sales area, fuel station, and three service bays that would provide oil changes, tire maintenance, battery charging, and minor repairs. The proposed use is necessary and desirable because it would refurbish an existing dilapidated property and provide services for the community.

6. **That the use will not, under the circumstances of the particular use, be detrimental to the health, safety or general welfare of persons residing or working in the vicinity, or injurious to property or improvements in the vicinity.**

The proposed automobile fuel/service station in the C/MU-1 (General Commercial & Mixed-Use) Zone will not be detrimental to the health, safety or general welfare of persons residing or working in the vicinity, or injurious to property or improvements in the vicinity because specific conditions have been set forth by the Community Development Department, Public Works Department and Building Department to mitigate public safety and welfare concerns such a development project may raise in the Conditions of Approval.

7. **That the proposed use will comply with the regulations and conditions specified in this title for the use and for other permitted uses in the same zone.**

The proposed use will comply with the regulations and conditions specified in the title for such use and for other permitted uses in C/MU-1 (General Commercial & Mixed-Use) Zone because the conceptual plans for the discretionary entitlements have been reviewed for compliance with zoning regulations.

8. **That the granting of the conditional use permit will be in harmony with the purpose and intent of the zoning code, the adopted General Plan and the adopted Local Coastal Program.**

The granting of the Conditional Use Permit the proposed use will be in harmony with the purpose and intent of the zoning code, General Plan, and Local Coastal Program because the C/MU-1 (General Commercial & Mixed-Use) Zone provides for automobile fuel/service stations subject to a Conditional Use Permit. In addition, the project would be considered a substantial improvement to the area, which serves Land Use Element Policy L-4d of the adopted General Plan and Local Coastal Program.

**DESIGN REVIEW/SITE PLAN REVIEW (IBMC § 19.81.060):**

9. **The proposed use does not have any detrimental effect upon the general health, safety and convenience of persons residing or working in the neighborhood, or is not detrimental or injurious to the value of the property and improvements in the neighborhood.**

The proposed automobile fuel/service station use in the C/MU-1 (General Commercial & Mixed-Use) Zone will not be detrimental to the health, safety or convenience of persons residing or working in the neighborhood, or detrimental or injurious to the property and improvements in the neighborhood because the project proposes to refurbish an existing dilapidated property, provide stable occupancy with services for the community, and improvements to the project site and public right-of-way. Specific conditions have been set forth by the Community Development Department, Public Works Department and Building Department to mitigate public safety and welfare concerns such a development project may raise in the Conditions of Approval.

10. **The proposed use does not adversely affect the General Plan or the Local Coastal Plan.**

The proposed use will not adversely affect the General Plan or Local Coastal Plan because the C/MU-1 (General Commercial & Mixed-Use) Zone provides for automobile fuel/service stations subject to approval of a Conditional Use Permit. In addition, the project would be considered a substantial improvement to the area, which serves Land Use Element Policy L-4d of the adopted General Plan and Local Coastal Program.

**11. The proposed use is compatible with other existing and proposed uses in the neighborhood.**

The proposed automobile fuel/service station is compatible with established uses in the neighborhood which consist of retail shops, financial institutions, commercial offices, and a utility company facility. The subject site is in the C/MU-1 (General Commercial & Mixed-Use) Zone, which provides uses similar in character and scale.

**12. The location, site layout and design of the proposed use orients the proposed structures to streets, driveways, sunlight, wind and other adjacent structures and uses in a harmonious manner.**

The use will locate in an existing building that fronts Palm Avenue and 11<sup>th</sup> Street. The surrounding uses consist of retail shops, financial institutions, commercial offices, and a utility company facility. Trees and taller shrubs will be provided along the south property line to provide screening from the site to the nearby residential building. No expansion to the existing building is proposed, though façade and right-of-way improvements will be provided. The project also includes providing drought tolerant landscaping throughout the site that would be permanently irrigated and maintained.

**13. The combination and relationship of one proposed use to another on the site is properly integrated.**

The automobile/service station uses is properly integrated so that the customer-oriented uses are provided on Palm Avenue and the parking area is located in the southern portion of the property behind the building. The design style and the choice of building materials properly integrate the building with surrounding uses.

**14. Access to and parking for the proposed use does not create any undue traffic problem.**

The site is currently accessed by four curb cuts (two curb cuts on Palm Avenue and two curb cuts on 11<sup>th</sup> Street) and by the alley. The project will remove two curb cuts, allowing for Palm Avenue and 11<sup>th</sup> Street to each be provided with one curb, respectively. In addition, one vehicular access area off of the alley would be provided. The Municipal Code requires one parking space for each pump island. Four pump islands are proposed, requiring four parking spaces; however, ten parking spaces are proposed, including one van-accessible disabled stall. Up to five vehicles receiving maintenance may be temporarily stored at the site on a case-by-case basis, though the storage of any vehicles would be subject to monitoring to ensure that excessive storage does not occur and that parking for customers and employees is not negatively impacted. Trucks providing fuel deliveries would enter the site from 11<sup>th</sup> Street and exit onto Highway 75. The access and parking design will not create any undue traffic problems as access areas will be limited and the required amount of parking is provided.

**15. All other applicable provisions of the Zoning Code are complied with.**

The project is subject to compliance with the zoning requirements per Chapter 19.26 of the City of Imperial Beach Municipal Code, titled "General Commercial & Mixed-Use (C/MU-1) Zone." The C/MU-1 Zone provides for automobile fuel/service stations subject to a Conditional Use Permit. The building and fuel pump canopy already exist, and drought tolerant landscaping will be provided and will be required to be permanently irrigated and maintained. Site Plan approval by the City Council is required per Section 19.26.020.C.

C/MU-1 STANDARDS	PROVIDED/PROPOSED
<p>For all buildings with frontage along Palm Avenue between 7th Street and Florida Street, including those with multiple-family dwelling units, "active commercial uses" as defined in Chapter 19.05 are required to be provided at a minimum of sixty percent of each building's ground floor square footage, have direct pedestrian access from the Palm Avenue sidewalk or a plaza, and have a minimum building depth of twenty-five feet (Section 19.26.020).</p>	<p>The property does front along Palm Avenue; however, the building already exists and the project is proposing to refurbish the existing building per IBMC 19.76.060, which allows for repairs, alterations, and maintenance of existing structures to be in sound condition.</p>
<p>Yard requirements for the C/MU-1 zone are as follows (Section 19.26.040):</p> <p>A. Front Yard. Zero feet; up to forty percent of the project frontage may be set back up to an additional five feet. Front yards facing Donax Avenue or Calla Avenue shall be a minimum of fifteen feet.</p> <p>B. Side Yard. There shall be a minimum side yard of five feet.</p> <p>C. Rear Yard. There shall be a minimum rear yard of ten feet.</p> <p>D. The open space and landscaping requirements as stated in Chapter 19.50 of this code shall be met. (Ord. 2012-1130 § 1; Ord. 94-884)</p>	<p>A. The pump island canopy is approximately 2' from the Palm Ave. property line and the building is approximately 56' away from the Palm Ave. property line; IBMC 19.76.060, allows for repairs, alterations, and maintenance of existing structures to be in sound condition.</p> <p>B. The project proposes a 28' setback from the alley side yard and a 48' setback from the side yard off of 11<sup>th</sup> Street.</p> <p>C. The project proposes a 54' foot rear yard setback.</p> <p>D. The project is proposing to meet the open space and landscaping requirements as stated in Chapter 19.50.</p>
<p>Stepback requirements for the C/MU-1 Zone are as follows (Section 19.26.041):</p> <p>For property with a side or rear yard abutting a residential zone, the second floor shall be set back a minimum of five feet from the abutting residential property line and the third floor shall be set back a minimum of ten feet from the abutting residential property line.</p>	<p>The property does not abut a residential zone and no stepbacks are required. In addition, the project would only provide a one-story building and canopy.</p>
<p>Minimum lot size of 3,000 square-feet (Section 19.26.050).</p>	<p>The lots already exist, no alteration to lot size is proposed. IBMC 19.42.030 states that any lot meets the minimum area requirements of the zone where it is located when it existed as a lot for which a deed was of record in the office of the recorder of San Diego County prior to January 1945 and the subject lot was not created as a result of a division of land in violation of any law or ordinance. The lots for parcels</p>

	626-291-13-00 & 626-291-14-00 total 19,544 square feet.
Minimum street frontage of 30 feet (Section 19.26.060).	Parcel 626-291-13-00 provides a frontage of 50 feet on 11 <sup>th</sup> Street. Parcel 626-291-14-00 provides a frontage of 140 feet on Palm Avenue and 90 feet on 11 <sup>th</sup> Street.
Maximum height of four stories or forty feet, whichever is less (Section 19.26.070).	The building exists and is 16'-8" in height. No additions or height increases are proposed.
No buildings shall be located less than five feet from any other building on the same lot. (Section 19.26.080)	The building and pump island canopy are separated by 6'-4".
Required parking for an automobile service station is one space for each pump island (IBMC 19.48.050).	The project would require 4 parking spaces for the 4 pump islands. However, 10 parking spaces are proposed.
<p>Commercial landscaping standards are as follows (IBMC 19.50.030):</p> <p>A. Not less than fifteen percent of the total site shall be landscaped and permanently maintained.</p> <p>B. There shall be a five-foot-wide landscape area between any parking area and any public street right-of-way.</p> <p>C. A portion of a property not used for buildings, parking, walkways, loading or storage areas shall be landscaped.</p> <p>D. There shall be a minimum three-foot by fifteen-foot, or forty-five square foot, landscaped area within the parking area (not including perimeter area landscaping) for every three parking spaces or the equivalent. A minimum width of three feet is required. A four-foot by fifteen-foot area may be permitted for every four spaces, five-foot-wide for five spaces, etc.</p> <p>E. Prior to issuance of any building permits, a complete landscaping plan shall be submitted to the Community Development Department for approval. Such approval shall be subject to appeal in the manner set forth in Sections 19.84.070 through 19.84.090.</p> <p>F. Landscaping and required watering system shall be installed prior to the use of the premises. All landscaping material in required</p>	<p>A. 16.2% of the site would be landscaped and permanently maintained.</p> <p>B. There are no parking areas between the private property and public street right-of-way.</p> <p>C. Portions of the property not used for buildings, parking, walkways, loading or storage areas would be landscaped.</p> <p>D. Four-foot by sixteen-foot landscaped areas are located every three parking spaces within the parking area.</p> <p>E. Prior to issuance of any building permits, a complete landscaping plan shall be submitted to the Community Development Department for approval.</p> <p>F. Landscaping and required watering system shall be installed prior to the use of the premises. All</p>

<p>landscaping areas shall be permanently maintained in a growing and healthy condition, including trimming, as appropriate to the landscaping material.</p> <p>G. A permanent irrigation system shall be installed to serve all landscaped areas.</p>	<p>landscaping material in required landscaping areas shall be permanently maintained in a growing and healthy condition, including trimming, as appropriate to the landscaping material.</p> <p>G. A permanent irrigation system shall be installed to serve all landscaped areas.</p>
<p>Signage standards are as follows (Section 19.52.050):</p> <p>One freestanding sign per lot frontage, with a maximum signage area of 40 square feet and maximum height of 8 feet, is allowed.</p> <p>Wall signs are allowed at a maximum signage area of one square foot of signage per one lineal foot of wall face.</p>	<p>One freestanding sign with a height of 8' is proposed; one side would face Palm Ave. and one side would face 11<sup>th</sup> Street. Each side would provide 30 sq. ft. of signage.</p> <p>The proposed wall signs do not exceed the maximum signage requirements. 23 sq. ft. of signage is proposed for the 28'6" wall face on the east elevation; 26.5 sq. ft. of signage is proposed for the 56'-6" north elevation wall face; 18.75 sq. ft. of signage is proposed on the 48' east elevation of the pump island canopy; 18.75 sq. ft. of signage is proposed on the 48' west elevation of the pump island canopy.</p>
<p>Except as otherwise provided, any business, activity or use which is required to obtain a city business license shall conduct such business activity or use entirely inside a building or buildings (Section 19.72.030).</p>	<p>Service stations are listed as exempted uses that can operate outside of a building.</p>

**16. Any other considerations as the Community Development Department deem necessary to preserve the health, safety and convenience of the City in general.**

Standard and applicable conditions of approval have been included with the Resolution to further ensure that the health, safety, welfare, and convenience of the City in general is preserved.

**17. Public Notice requirements, pursuant to Zoning Ordinance Section 19.87.100, have been satisfied.**

The project description and the date of the City Council public hearing were sent to property owners within 300 feet and occupants within 100 feet of the subject site on July 7, 2016, and a public hearing notice was published in the South County Eagle & Times newspaper on July 7, 2016.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Imperial Beach that the above-listed findings and recitals are true and correct and are incorporated by reference; and

**BE IT FURTHER RESOLVED** by the City Council of the City of Imperial Beach that Regular Coastal Permit (CP 160025), Conditional Use Permit (CUP 160026), Design Review Case (DRC 160027), Site Plan Review (SPR 160028), and Categorical Exemption pursuant to CEQA Guidelines 15301 (Existing Facilities) to refurbish an automobile fuel/service station at 1085 Palm Avenue (APNs 626-291-13-00 & 626-291-14-00) are hereby approved subject to the following:

**CONDITIONS OF APPROVAL:**

1. **Approval** of the Regular Coastal Permit (CP 160025), Conditional Use Permit (CUP 160026), Design Review Case (DRC 160027), Site Plan Review (SPR 160028), and Categorical Exemption pursuant to CEQA Guidelines 15301 (Existing Facilities) is valid for one year from the date of final action by the City Council **to expire July 20, 2017**, unless vested with substantial construction pursuant to an approved building permit.
2. The site shall be developed in substantial compliance with the plans dated June 17, 2016, and Storm Water Quality Management Plan, dated May 23, 2016, on file at the Community Development Department, or as otherwise amended and approved, and the conditions contained herein.
3. The fuel station and sales area may operate 24 hours each day; the maximum hours of operation for the service station is 7:00 AM to 7:00 PM. Adjustments of hours of operation are subject to the discretion of the Community Development Department, and modified hours of operation may be required if the City determines that business hours are negatively impacting the public health, safety, peace, comfort, convenience or general welfare.
4. Services within the three service bays may include oil changes, tire maintenance, battery charging, and minor repairs.
5. Up to five vehicles receiving maintenance may be temporarily stored at the site on a case-by-case basis, though the storage of any vehicles would be subject to monitoring to ensure that excessive storage does not occur and that parking for customers and employees is not negatively impacted. Adjustment to the parking arrangement may be required if it is determined by the City that parking/storage is causing a detriment to the neighborhood or City.
6. The property owner may convert the repair/lube bays into retail space, subject to review and approval by the Community Development Department. However, temporary storage of vehicles would no longer be permitted if the service bays are converted into retail space.
7. Sales of alcohol are subject to all requirements of the Alcoholic Beverage Control and sales of alcohol may not take place outside of the hours of 7 AM to 12 AM. Storage/display of alcoholic beverages within the sales area must be less than 25% of the shelf area, as any business dedicating 25% or more of the shelf area to alcoholic beverages would constitute a liquor store, which is not permitted.
8. Applicant shall provide approximately five trees in the Palm Avenue right-of-way, subject to approval by a Caltrans encroachment permit.

9. Owner(s) shall sign a Reciprocal Easement Agreement that will provide for pedestrian and vehicular access to all common and parking areas. This legal agreement shall be recorded with the County Recorder and is subject to prior approval by the City.
10. All building permits required for the project must be obtained from the Imperial Beach Building Department.
11. Signage shall comply with Section 19.52.080 of the Imperial Beach Municipal Code (IBMC).
12. All landscaped areas shall be drought tolerant and shall be permanently irrigated and maintained in a healthy condition, free from weeds, trash, and debris. Trees and taller shrubs shall locate along the south property line for screening.
13. Parking lot shall be permanently maintained in a clean manner, free from weeds, trash, and debris.
14. Bollards shall be maintained and replaced whenever in disrepair or visually unappealing.
15. The applicant or applicant's representative shall read, understand, and accept the conditions listed herein and shall, within 30 days, return a signed statement to the Community Development Department accepting said conditions.
16. The applicant shall pay off any deficits in his project account (1203) prior to building permit issuance and prior to final inspection.
17. This project is subject to all Model Codes, State Codes and City Ordinances adopted by the City of Imperial Beach.
18. Ensure that the hot water tank P.T. discharge pipe is discharging into the sanitary sewer system or the landscape area. Water discharged directly into the storm drain conveyance system (onto an impervious surface that flows to the street) is a violation of the Municipal Storm Water Permit - Order R9-2013-0001.
19. The plans show no change to existing sewer arrangement, thus the lateral point of connection (tie-in) shall remain unaltered.
20. No building roof or landscape water drains will be piped to the street or onto impervious surfaces that lead to the street. A design that has these water discharges directly into the storm drain conveyance system (onto an impervious surface that flows to the street) is in violation of the Municipal Storm Water Permit - Order R9-2013-0001. Consider diverting rainwater to harvest tank installation.
21. Applicant to sign a maintenance agreement for the new landscape maintenance within the right of way.
22. Building foundation elevations shall be at least one (1) foot above gutter line to minimize flooding during storm conditions.
23. The existing non-compliant curb ramp at northwest corner of property along Palm Avenue shall be removed and replaced with new Type D curb ramp per San Diego Regional Standard Drawings G-31. Caltrans encroachment permit is required for this work.
24. A trip hazard is defined as any change in elevation greater than ¼". Remove and replace a 5-foot wide by 18-foot long section of alleyway located immediately adjacent to existing non-compliant curb ramp at northwest corner of property along Palm Avenue. Construct with a concrete joint in accordance with 2012 Regional Standard Drawings, San Diego Region detail G-10. Caltrans encroachment permit is required for this work.

25. The existing non-compliant curb ramp at northeast corner of property along Palm Avenue shall be removed and replaced with new Type C curb ramp per San Diego Regional Standard Drawings G-29. Caltrans encroachment permit is required for this work.
26. The existing driveway at northwest corner of property along Palm Avenue shall be removed and replaced with new commercial alternate concrete driveway per San Diego Regional Standard Drawings G-26. Per Regional Standard Drawing G-16, the driveway wing must be a minimum of 6-feet from the alley curblines. If necessary, adjust the driveway entrance accordingly. Caltrans encroachment permit is required for this work.
27. All driveway approaches shall be constructed per San Diego Regional Standard Drawing G-26.
28. Along Palm Avenue the existing sidewalk area surrounding existing bus stop shelter is in very poor condition. Include replacement sidewalk panels immediately adjacent to bus stop shelter per San Diego Regional Standard Drawings. Caltrans encroachment permit is required for this work.
29. For alley, sidewalk or curb & gutter replacement ensure compliance with San Diego Regional Standard Drawing G-11.
30. Construction work within the City public right-of-way shall require a Temporary Encroachment Permit (TEP). Application forms available at the Community Development Department Counter
31. All City right-of-way street improvement construction shall require "CLASS A" Contractor's license.
32. Submit traffic control plan a minimum five (5) working days in advance for Public Works Director's approval. Traffic control plan shall be per Regional Standard Drawings or CALTRANS Traffic Control Manual.
33. Any disposal/transportation of solid waste / construction waste in roll off containers must be contracted through the City's Waste Management Provider unless the hauling capability exists integral to the prime contractor performing the work.
34. The trash or refuse enclosure and recycling enclosure to comply with IBMC 19.74.090. Trash and recycling enclosures shall utilize a locking gate. The trash bins must be accessible to the refuse hauler without restriction.
35. Parcel impervious surfaces are required to not increase beyond the impervious services shown on the approved plans as a post-conversion condition in order to maximize the water runoff infiltration area on the parcel in compliance with Municipal Storm Water Permit – Order R9-2013-0001.
36. All landscape areas, including grass and mulch areas, must be improved to consist of at least 12-inches of loamy soil in order to maximize the water absorption during wet weather condition and minimize irrigation runoff.
37. Proposed parking stalls shall be striped per the 2014 Edition of the California Manual on Uniform Traffic Control Devices (MUTCD).
38. In accordance with I.B.M.C. 12.32.120, applicant shall place and maintain warning lights and barricades at each end of the work, and at no more than 50-feet apart along the side thereof from sunset of each day until sunrise the following day, until the work is entirely completed.

39. Barricades and any other delineation shall be required for the duration of the construction
40. Require applicant to provide verification of post construction Best Management Practice (BMP) maintenance provisions through a legal agreement, covenant, CEQA mitigation requirement, and / or Conditional Use Permit. Agreement is provided through the Community Development Department.
41. Property owner must institute "Best Management Practices" to prevent contamination of storm drains, ground water and receiving waters during both construction and post construction. The property owner or applicant BMP practices shall include but are not limited to:
  - Contain all construction water used in conjunction with the construction. Contained construction water is to be properly disposed in accordance with Federal, State, and City statutes, regulations and ordinances.
  - All recyclable construction waste must be properly recycled and not disposed in the landfill.
  - Water used on site must be prevented from entering the storm drain conveyance system (i.e. streets, gutters, alley, storm drain ditches, storm drain pipes).
  - All wastewater resulting from cleaning construction tools and equipment must be contained on site and properly disposed in accordance with Federal, State, and City statutes, regulations, and ordinances.
  - Erosion control - All sediment on the construction site must be contained on the construction site and not permitted to enter the storm drain conveyance system. Applicant is to cover disturbed and exposed soil areas of the project with plastic-like material (or equivalent product) to prevent sediment removal into the storm drain system.
42. Project shall be in compliance with the California Fire Code in effect at time of permit issuance and the most current National Fire Protection Association Standards.

**Appeal Process under the California Code of Civil Procedure (CCP):** The time within which judicial review of a City Council decision must be sought is governed by Section 1094.6 of the CCP. A right to appeal a City Council decision is governed by CCP Section 1094.5 and Chapter 1.18 of the Imperial Beach Municipal Code.

**PROTEST PROVISION:** The 90-day period in which any party may file a protest, pursuant to Government Code Section 66020, of the fees, dedications or exactions imposed on this development project begins on the date of the final decision.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Imperial Beach as follows:

1. That the foregoing recitals are true and correct.
2. That Regular Coastal Permit (CP 160025), Conditional Use Permit (CUP 160026), Design Review Case (DRC 160027), Site Plan Review (SPR 160028), and Categorical Exemption pursuant to CEQA Guidelines 15301 (Existing Facilities) are approved to refurbish an automobile fuel/service station at 1085 Palm Avenue (APNs 626-291-13-00 & 626-291-14-00), subject to the conditions set forth in this Resolution.

3. The City Manager or his designee shall provide notice to the California Coastal Commission of the City Council's approval of the Administrative Coastal Permit pursuant to IBMC Section 19.87.150(B).

**PASSED, APPROVED, AND ADOPTED** by the City Council of the City of Imperial Beach at its meeting held on the 20<sup>th</sup> day of July 2016, by the following vote:

<b>AYES:</b>	<b>COUNCILMEMBERS:</b>
<b>NOES:</b>	<b>COUNCILMEMBERS:</b>
<b>ABSENT:</b>	<b>COUNCILMEMBERS:</b>

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**SERGE DEDINA, MAYOR**

**ATTEST:**

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**JACQUELINE M. HALD, MMC**  
**CITY CLERK**

# **On file for review in the City Clerks office**

**4.1 REPORT: GARY ENGINEERING, INC. (APPLICANT); CONSIDERATION OF A DESIGN REVIEW CASE (DRC 160027) TO REFURBISH AN AUTOMOBILE GAS/SERVICE STATION AT 1085 PALM AVENUE (APNs 626-291-13-00 & 626-291-14-00). MF 1203.**

City Planner Foltz gave a PowerPoint Presentation on the proposed refurbishment of an automobile gas station/service station at 1085 Palm Avenue. The project is proposing changes to the building and the canopy to meet Mobil Gas Station's standards for color and design. Currently the site has a lot of hardscape; staff worked with the applicant so that a variety of landscaping could be proposed throughout the site. Currently, there are two curb cuts off of 11<sup>th</sup> Street and two curb cuts off of Palm Avenue. The applicant is proposing the removal of one curb cut off 11<sup>th</sup> Street, one curb cut off Palm Avenue and the expansion of one curb cut off of 11<sup>th</sup> Street so that loading trucks can easily maneuver in and out of the site. The removal of the two curb cuts will leave a total of three access points around the property, one off of 11<sup>th</sup> Street, one off of Palm Avenue and one off of the alley. The area between the sidewalk and the drive aisle next to Palm Avenue is currently between 12' and 12.5' in size, which is the minimum distance that a gas station prefers for access due to oversized vehicles getting gas. The applicant is proposing a few options in lieu of landscaping in this area due to the distance needed for accessibility. One option is to place a visual barrier with decorative pavers along the area vehicles and pedestrians would see the buffer and be able differentiate between the pedestrian area and the vehicle area. Another option is both a visual and physical barrier comprised of a series of eight bollards between the pedestrians, the bus stop and the vehicles. A third option is a mix of the two previous options, this option would include two to three bollards to protect the bus stop area in particular and have a paver area as well. Staff recommends that the Board consider these options before providing a recommendation to the applicant and the City Council. The applicant is also proposing five palm trees in the right of way located along Palm Avenue. The landscape plan for the property includes a variety of drought tolerant landscaping, a variety of trees located on the southern portion, palm trees along the northern portion and a variety of shrubs and ground cover around the site, the southern portion in particular will include some taller shrubs to provide a visual barrier between the parked cars and the residents to the south. The project would be used as it has in the past, and there will be a service bay for oil changes and accessed off the rear of the building. The windows would be stone based, the canopy will be refurbished and new fuel stations would be installed. There would be signs on the wall face of the building, on the canopy and a free standing double faced monument sign is proposed on the North East corner of the site. Staff recommended the Board consider the project to refurbish the service station at 1085 Palm Avenue and recommended approval with a project design to City Council and also the consideration of the buffer between the sidewalk and private property with the pavers and the bollards.

Board Member Bowman inquired the size of the proposed bollards.

City Planner Foltz responded, stating the design proposed is approximately 4', there would be a synthetic covering on top so that if someone were to bump their cars door against one of them it would not cause damage to their vehicle.

Vice Chair Pamintuan inquired as to whether garbage trucks would access the trash enclosure via the alley way or through the front of the property with concern to the traffic flow.

City Planner Foltz stated that the trash enclosure would be accessible via the alley way.

Vice Chair Pamintuan expressed apprehension in determining how many bollards to recommend without being shown a rendering of the project, stating that his concern is for the safety of the bus benches without knowing what the actual size of the bollards is going to be.

Assistant City Manager Dush offered a formative notion to the Board that a condition be made as part of their recommendation that the bollard spacing will ensure safety to the bus and

pedestrian section. If that condition is made, the spacing can be worked on to make sure it is a safe component.

Board Member Smith inquired as to the location of the bollards in relation to the pavers and the bus stop.

City Planner Foltz stated that staff considers the most effective option to be pavers and as well as the placement of approximately three bollards to protect the bus stop. Staff believed that too many bollards may create visual blight.

Bob Faudoa with Gary Engineering, Inc. was available to answer the Board's questions.

Board Member Smith inquired about the replacement or repair of the current dilapidated stucco and wood siding on the building. In addition, he inquired as to whether the metal roof would be removed.

Bob Faudoa replied, stating that their intention is to sandblast, clean and repaint the walls. The metal on the fascia would wrap around the building and the canopy, the material proposed is an aluminum composite material. Their goal is to salvage as much of the materials as they can with the intention of making the building look like a brand new facility.

Vice Chair Pamintuan directed a question to City Planner Foltz as to whether or not the sites underground storage tanks meet compliance standards.

City Planner Foltz stated that old tanks had been removed quite some time ago and that all new tanks are going to be installed.

**Chair Nakawatase closed public discussion at 4:15 P.M.**

The Board Members discussed the options proposed with consideration to pedestrian safety, vehicle access and visual appeal.

**MOTION BY NAKAWATASE, SECOND BY PAMINTUAN, TO ACCEPT THE PROJECT AS PRESENTED WITH THE CONSIDERATION OF TWO TO THREE BOLLARDS TO PROTECT THE BUS BENCHES AND THE USE OF PAVERS ON THE EXTERIOR.**

**MOTION CARRIED BY THE FOLLOWING VOTE:**

**AYES: NAKAWATASE, PAMINTUAN, BOWMAN, SMITH**

**NOES: NONE**

**ABSENT: VORONCHIHIN**

**ABSTAIN: NONE**



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July 11, 2016

**Tyler Foltz**  
**City Planner**  
**City of Imperial Beach**  
825 Imperial Beach Blvd  
Imperial Beach, CA 91932  
[tfoltz@imperialbeachca.gov](mailto:tfoltz@imperialbeachca.gov)

**RE: Support for Renovation of Fuel Station at 1085 Palm Ave**

Dear Mr. Foltz:

Thank you for providing the additional information of the subject project. We support this project and are looking forward to having a newly renovated fuel station.

You mentioned that the underground pollution from previously leaking tanks has been cleaned up.

As background, my family owns the properties at 1003 and 1025 Palm Ave. The building at 1003 Palm Ave has been in my family since the last 1940s.

Sincerely,

**Signature on file**

Philip Teyssier  
President



AGENDA ITEM NO. 4.2

**STAFF REPORT  
CITY OF IMPERIAL BEACH**

**TO:** HONORABLE MAYOR AND CITY COUNCIL

**FROM:** ANDY HALL, CITY MANAGER *AH*

**MEETING DATE:** JULY 20, 2016

**ORIGINATING DEPT.:** COMMUNITY DEVELOPMENT DEPARTMENT *SD*

**SUBJECT:** PUBLIC HEARING: REGULAR COASTAL PERMIT (CP 160007), DESIGN REVIEW CASE (DRC 160008), SITE PLAN REVIEW (SPR 160009), TENTATIVE PARCEL MAP (TPM 160010), AND CATEGORICAL EXEMPTION PURSUANT TO CEQA GUIDELINES 15303 (NEW CONSTRUCTION OR CONVERSION OF SMALL STRUCTURES) FOR THE CONSTRUCTION OF TWO ATTACHED RESIDENTIAL CONDOMINIUM UNITS AT 812 OCEAN LANE (APN 625-352-23-00). MF 1197.

**EXECUTIVE SUMMARY:**

Staff is recommending that the City Council conduct a public hearing to review and consider approval of a project proposing to construct two attached residential condominium units on a 4,003 square foot vacant lot with an existing seawall at 812 Ocean Lane, which is located in the SMU/RO (Seacoast Mixed-Use/Residential Overlay) Zone.

**FISCAL ANALYSIS:**

The Applicant has deposited \$9,000.00 to fund processing of the application.

**RECOMMENDATION:**

That the City Council adopt Resolution 2016-7727, approving Regular Coastal Permit (CP 160007), Design Review Case (DRC 160008), Site Plan Review (SPR 160009), Tentative Parcel Map (TPM 160010), and Categorical Exemption pursuant to CEQA Guidelines 15303 (New Construction or Conversion of Small Structures) for the construction of two attached residential condominium units at 812 Ocean Lane (APN 625-352-23-00).

**RATIONALE:**

The project should be consistent with, and contribute positively to, the Ocean Lane corridor



that is comprised of residential uses between Ocean Lane and the beach.

### **OPTIONS:**

In addition to receiving this report and adopting staff's recommendations, the City Council can:

- Approve the project with modifications requested by the City Council; or
- Disapprove the project and deny the requested permits by making specific findings for denial; or
- Continue the Public Hearing to a specific future meeting to allow staff to provide additional information upon which a decision can be rendered.

### **BACKGROUND/ANALYSIS:**

The application, originally submitted to the City on February 3, 2016, proposes a Regular Coastal Permit (CP 160007), Design Review Case (DRC 160008), Site Plan Review (SPR 160009), Tentative Parcel Map (TPM 160010), and Categorical Exemption pursuant to CEQA Guidelines 15303 (New Construction or Conversion of Small Structures) for the construction of two attached residential condominium units at 812 Ocean Lane (APN 625-352-23-00), which is located in the SMU/RO (Seacoast Mixed-Use/Residential Overlay) Zone.

The project site includes one vacant parcel measuring 4,003 square feet fronting Ocean Lane between Date Avenue and Elm Avenue. The properties to the north and south of the site are residential, the property to the east is commercial, and the beach is to the west. An existing seawall is located along the western property line. The seawall was built in 2001-2002 as a comprehensive shoreline protection device that would serve the residential buildings to the north and south that were constructed at the same time and for the future development of 812 Ocean Lane.

The proposed building orientation provides pedestrian and vehicular access off of Ocean Lane. Three off-street parking spaces, one two-car garage and one carport, are proposed to meet the minimum parking standards of one-and-a-half parking spaces per unit (Imperial Beach Municipal Code (IBMC) Section 19.48.035). The driveways accessing the parking spaces would be comprised of permeable pavers and flagstone set in decomposed granite, which should enhance aesthetic appeal and drainage capabilities.

Various drought tolerant shrubs, groundcover, and flatwork (flagstone in decomposed granite, pavers, and some concrete) would locate throughout the property. Taller shrubs of approximately 6-10 feet in height would locate on the northeast and southeast property lines to provide a buffer between Ocean Lane and the building.

The project proposes a building height of 26 feet, with a chimney and parapet walls on the western half of the building that would exceed the height limit. The maximum allowable building height in the SMU/RO Zone is 26 feet; however, the Municipal Code allows some features to exceed the height limit, as follows (IBMC 19.40.020):

- Roof structures for the housing of elevators, stairways, tanks, ventilating fans, air conditioning equipment or similar equipment required to maintain and operate the building;
- Fire or parapet walls required by law;
- Skylights chimneys, smokestacks or utility towers;

- Flagpoles, antennas, radio masts, risers and similar structures.

The proposed chimney would extend approximately 6 feet above the height limit, which would be allowable because chimneys are specifically listed as features that may extend above the height limit. The Municipal Code also states that "parapet walls required by law" may extend above the height limit. A parapet is defined as "a low protective wall or railing along the edge of a raised structure such as a roof or balcony" (IBMC 19.04.588). The proposed building would measure 26 feet in height to the top of the roof; however, because the roof would be walkable (roof deck), parapet walls extending 42 inches above the roof and the height limit are proposed as required by the Building Code for safety/protective purposes. Staff recommends that any parapet walls above the maximum building height required by law consist of glass or transparent material to minimize any potential view impacts. As such, the applicant is proposing a glass parapet along the western portion of the building and a stainless steel cable guardrail for the remaining portions of the parapet.

The project was presented to the Design Review Board (DRB) on May 19, 2016. The DRB reviewed the design of the building, including maintenance of the proposed materials, and recommended approval of the project as proposed with a vote of 4-0 (1 member absent) (see Attachment 4 for Draft DRB Minutes).

The project was presented to the Tidelands Advisory Committee (TAC) on June 30, 2016. The TAC reviewed the project and recommended approval of the project as proposed with a vote of 5-0 (see Attachment 5 for Draft TAC Minutes).

The applicant's design provides varied rooflines, colors, building projections, and building materials such as smooth finish panels, siding, stucco, stackstone at the base of the building, and a stainless steel and glass parapet guardrail for a roof deck. The design should be consistent with, and contribute positively to, the Ocean Lane corridor that is comprised of residential uses between Ocean Lane and the beach.



WEST/BEACH  
ELEVATION SCALE 3/16" = 1'-0"



NORTH/SIDE  
ELEVATION SCALE 3/16" = 1'-0"



EAST/OCEAN LANE  
ELEVATION SCALE 3/16" = 1'-0"



SOUTH/SIDE  
ELEVATION SCALE 3/16" = 1'-0"

**General Plan Consistency:**

SMU/RO (Seacoast Mixed-Use Residential Overlay) Zone (the base zone is C/MU-2, Seacoast Commercial & Mixed Use): The area located between Ocean Boulevard on the west, Ocean Lane on the east, and between Imperial Beach Boulevard on the south and Palm Avenue on the north is designated as the Seacoast Mixed-Use Residential Overlay Zone. The purpose of this transition zone is to allow for the gradual commercial expansion in an area which is generally used for residential purposes while preserving opportunities for the continuation of single-family residential uses (IBMC Section 19.27.140). The proposed two-unit residential project meets the purpose and intent of the SMU/RO land use designation because residential buildings and uses are permitted in the SMU-RO Zone.

SMU/RO STANDARDS	PROVIDED/PROPOSED
The SMU/RO Zone allows for single-family residential, or any use listed in Section 19.27.020 as permitted in the C/MU-2 Zone. The C/MU-2 Zone allows for multiple-family residential dwelling units at a maximum density of one dwelling unit for every one thousand five square feet of lot area (Section 19.27.020(A)(5)).	The property measures 4,003 square feet and proposes two units at a density of approximately one unit per 2,000 sq. ft. of lot area, meeting the density requirements.
Yard requirements for residential uses in the SMU/RO Zone are as follows (Section 19.27.140): <ol style="list-style-type: none"> <li>1. Residential uses: <ol style="list-style-type: none"> <li>a. Ocean Lane: 5'</li> <li>b. Side yard: 5'</li> <li>c. Ocean Boulevard (Beach): 10'</li> </ol> </li> </ol>	<ol style="list-style-type: none"> <li>a. Ocean Lane: 5'</li> <li>b. Side yard: 5'</li> <li>c. Ocean Boulevard (Beach): 10'</li> </ol>
Properties within the Seacoast Residential Overlay Zone are subject to a reduced single-family residential building height of two stories or twenty-six feet, whichever is less (Section 19.27.070(A)(1)).	The project proposes a building height of 26', with a chimney and parapet walls on the western half of the building that would exceed the height limit.
<p>Exceptions to the height limit as follows (Section 19.40.020):</p> <ol style="list-style-type: none"> <li>A. Roof structures for the housing of elevators, stairways, tanks, ventilating fans, air conditioning equipment or similar equipment required to maintain and operate the building;</li> <li>B. Fire or parapet walls required by law;</li> <li>C. Skylights chimneys, smokestacks or utility towers;</li> <li>D. Flagpoles, antennas, radio masts, risers and similar structures.</li> </ol>	<p>The project is proposing to provide a chimney that would extend above the height limit, which is considered a height exception that may exceed the height limit per Section 19.40.020.</p> <p>The project is also proposing to provide parapet walls (low protective wall or railing along the edge of a raised structure such as a roof or balcony) that extend 42" above the roof deck on the western portion of the building. The height exceptions provided in Section 19.40.020 may include the proposed parapet walls.</p>

Residential development shall provide a minimum of 300 sq. ft. of usable open space per dwelling unit (Section 19.50.010).	The two units would require at least 600 sq. ft. of open space. 616 sq. ft. of open space would be provided at grade for the two units, with an additional 1,049 sq. ft. of open space provided on a roof deck.
Sixty percent (60%) of the required usable open space shall be provided at grade (Section 19.50.020).	The two units would require at least 360 sq. ft. of open space at grade. 616 sq. ft. of open space would be provided at grade.
Residential landscape requirements are as follows (Section 19.50.040):  A. Not less than fifty percent of the required front yard and street side yard setbacks shall be landscaped and permanently maintained. The remainder of the required yard may be used for driveways and walkways.  B. Landscaping shall be provided within the parking area or immediately abutting it.  C. There shall be a minimum four-foot landscaped area between the structure and any parking located in front of the structure.  D. There shall be a minimum three-foot-wide landscaped area between the parking area and each side lot line when parking is located between the structure and the street.	A. The SMU/RO Zone does not designate a front yard. However, the applicant has maximized the yard off of Ocean Lane to provide landscaping in any area not used for driveways or walkways.  B. Landscaping immediately abuts the driveways, and the driveways would be comprised of permeable paver and flagstone for aesthetic appeal.  C. Parking is located within garages and not in front of the structures.  D. Approximately 6-7' of landscaping would locate between the driveways and the side lot lines.
Commercial landscaping: not less than 15% of total site shall be landscaped and maintained (Section 19.50.030(A)).	No commercial use is required or proposed. However, the project does propose 1,113 sq. ft. of pervious/landscaped areas (27.8% of the site).
Required parking spaces for multiple-family residential in the C/MU-2 Zone (there are no specific parking requirements provided for the SMU/RO Zone, so the base C/MU-2 Zone requirements would apply): 1.5 spaces per dwelling unit.	The project proposes three parking spaces for the two units, which would comply with the 1.5 parking space per unit requirement.

**Surrounding Land Use and Zoning:**

Surrounding Areas	Surrounding Zoning	Surrounding Land Use
North	SMU/RO (Seacoast Mixed-Use/Residential Overlay)	Residential
South	SMU/RO (Seacoast Mixed-Use/Residential Overlay)	Residential
East	C/MU-2 (Seacoast Comm. & Mixed-Use)	Commercial
West	PF (Public Facility)	Beach

**ENVIRONMENTAL IMPACT:**

The project is categorically exempt pursuant to the California Environmental Quality Act (CEQA) Guidelines Section 15303, Class 3 (New Construction or Conversion of Small Structures).

**COASTAL JURISDICTION:**

This project is located in the coastal zone as defined by the California Coastal Act of 1976. The City Council public hearing will serve as the required coastal permit hearing and the City Council will consider the findings under the California Coastal Act. Pursuant to the City of Imperial Beach Zoning Ordinance Section 19.87.050, review of the proposal will consider whether the proposed development satisfies the required findings prior to the approval and issuance of a Coastal Development Permit. The project is located in the Appeal Jurisdiction of the California Coastal Commission as indicated on the Local Coastal Program Post Certification and Appeal Jurisdiction Map and, as such, is appealable to the California Coastal Commission under Section 30603(a) of the California Public Resources Code.

Attachments:

1. Resolution 2016-7727
2. Plans
3. Coastal Report
4. Design Review Board Minutes May 16, 2016
5. Tidelands Advisory Committee Minutes June 30, 2016

c: file MF 1197

**RESOLUTION NO. 2016-7727**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IMPERIAL BEACH, CALIFORNIA, APPROVING REGULAR COASTAL PERMIT (CP 160007), DESIGN REVIEW CASE (DRC 160008), SITE PLAN REVIEW (SPR 160009), TENTATIVE PARCEL MAP (TM 160010), AND CATEGORICAL EXEMPTION PURSUANT TO CEQA GUIDELINES 15303 (NEW CONSTRUCTION OR CONVERSION OF SMALL STRUCTURES) FOR THE CONSTRUCTION OF TWO NEW RESIDENTIAL CONDOMINIUM UNITS AT 812 OCEAN LANE (APN 625-330-28-00). MF 1197; RESOLUTION 2016-7727.

**DEVELOPER: MARVEL HARRISON & TOM CSANADI**

**WHEREAS**, on July 20, 2016, the City Council of the City of Imperial Beach held a duly advertised and noticed public hearing to consider the merits of approving or denying an application for a Regular Coastal Permit (CP 160007), Design Review Case (DRC 160008), Site Plan Review (SPR 160009), Tentative Parcel Map (TM 160010), and Categorical Exemption pursuant to CEQA Guidelines 15303 (New Construction or Conversion of Small Structures) for the construction of two new residential condominium units at 812 Ocean Lane (APN 625-330-28-00), which is located in the SMU/RO (Seacoast Mixed-Use/Residential Overlay) Zone. The project site is legally described as follows:

APN 625-330-28-00

Lot 5 and the northerly 10.00 feet of Lot 4 in Block 6 of South San Diego Beach, Map No. 1071, City of Imperial Beach, County of San Diego, State of California; and

**WHEREAS**, on May 19, 2016, the Design Review Board recommended approval of the project's design with a vote of 4-0 (1 member absent); and

**WHEREAS**, on June 30, 2016, the Tidelands Advisory Committee recommended approval of the project with a vote of 5-0; and

**WHEREAS**, the City Council finds that the project design of the residential project is compatible with the community and would be consistent with Policy D-8 (Project Design) of the Design Element of the General Plan; and

**WHEREAS**, the City Council finds that the project is in compliance with the Land Use Element of the General Plan; and,

**WHEREAS**, the City Council finds that the project complies with the requirements of the California Environmental Quality (CEQA) as the project is categorically exempt pursuant to CEQA Guidelines 15303 (New Construction or Conversion of Small Structures); and

**WHEREAS**, the City Council further offers the following findings in support of its decision to conditionally approve the project:

**REGULAR COASTAL PERMIT (IBMC § 19.87.050):**

- The proposed development conforms to the certified local coastal plan including coastal land use policies.**

The General Plan/Local Coastal Plan designates the site as Seacoast Commercial Mixed-Use/Residential Overlay (SMU/RO Zone). The purpose of the SMU/RO Zone is to provide a transition zone that allows for the gradual commercial expansion in an area which is generally used for residential purposes while preserving opportunities for the

continuation of single-family residential uses. The Zone also allows for all uses permitted in the Seacoast Commercial Mixed-Use (C/MU-2) Zone, which allows for multiple-family dwelling units at a maximum density of one unit per every one thousand five hundred gross square feet of lot area. The proposed two-unit residential project on a 4,003 square foot parcel meets the purpose and intent of the land use designation because the project proposes residential uses in an area that is generally used for residential purposes.

#### Shore Processes and Shore Protection

The subject site is situated within the Silver Strand Littoral Cell (SSLC), representing a coastal compartment which contains a complete cycle of littoral (beach) sedimentation, including sand sources, transport pathways and sediment sinks. The SSLC extends for approximately 17 miles from Point Loma to the United States/Mexico boundary, and continues south along the coast of Baja California Sur, Mexico to the southern end of Playas de Tijuana. The SSLC and the City of Imperial Beach have been subject to shoreline studies since the early 1960's and more recent reports have been produced by the U.S. Army Corps of Engineers as part of the Coast of California Storm and Tidal Wave Study. The studies reveal that the advance and retreat of the shoreline has varied greatly over the last several decades primarily as a result of beach nourishment projects and erosion from waves. A detailed description of coastal conditions, sea level rise, wave uprush, and shoreline protection are provided in the GeoSoils Inc. Report, dated April 4, 2016.

The City of Imperial Beach has approximately 17,600 feet of shoreline, approximately 12,000 feet or 68% of which is either publicly owned or has direct vertical or lateral access. This includes 6,000 linear feet of sandy beach owned by the State of California within the Border Field State Park in the extreme southwest corner of the City. In 1994, the City of Imperial Beach incorporated new language in its Local Coastal Program that established the construction of vertical seawalls north of Imperial Beach Boulevard. Such shore protection must be shown to be necessary to protect the infill development, and must not extend seaward of the western property limits. Policy S-11 of the Safety Element of the General Plan/Local Coastal Plan states that new development fronting on Ocean Boulevard north of Imperial Beach Boulevard shall incorporate an engineered vertical seawall in its design if it is determined that shoreline protection is necessary.

The project represents infill development where a vertical seawall already exists on the property and was permitted to be built in 2000-2001 when the properties to the north and south of the subject site were developed. These properties were conditioned to construct a seawall based on the coastal engineering report and plans prepared by David Skelly of Skelly Engineering dated April 7, 2000 with an addendum dated August 31, 2000. The property to the north included the development of two residential units on a 6,000 square foot property with 60 feet of frontage and the southern development included the development of a single-family residence on the southern 5,000 square feet (50 feet of frontage) of a 9,000 square foot parcel with a total of 90 feet of frontage. Construction on the southern 5,000 square feet with 50 feet of frontage created a 4,000 square foot vacant land gap between the two developments. As such, the Coastal Engineering report discussed the adverse impacts associated with shore protection gaps and provided justification to provide a continuous 150 lineal foot seawall to protect the entirety of the proposed developments at that time and for the future construction of the 4,000 square foot vacant land area, which is the subject site discussed in this Resolution.

The seawall is necessary to protect the properties from wave runup, overtopping, and shoreline erosion. The proposed infill development on vacant land with an existing seawall will not alter lateral beach access or any portion of beach area used for public recreation. The seawall has the ability to be modified to adapt to an increase in wave overtopping from future sea-level rise, subject to separate permitting and analysis.

#### Public Access

The subject site is located between the ocean and the first public road, which, in this case, is Seacoast Drive. Ocean Lane is a twenty-foot wide public street that runs in a north-south direction and parallel to Seacoast Drive and the beach. The beach can be accessed in the vicinity of the site at the street ends of Date Avenue to the north and Elm Avenue to the south of the site. The certified Local Coastal Program contains policies that address street-end improvement standards designed to facilitate beach access. Given this, and the fact that improved beach street ends are near the site, it can be found that there is adequate vertical access to the shoreline. Additionally, adequate on-site parking will be provided to serve the needs of the development.

The project is in conformity with the public access and public recreation policies in the certified Local Coastal Program and Chapter 3 of the Coastal Act, commencing with Section 30200, because:

- a) improved public access to the beach and shoreline is readily available adjacent to the site;
- b) the new development will be located entirely on private property upland of the sandy beach;
- c) the project protects public access parking opportunities through the provision of three on-site parking spaces, meeting the spaces required by the certified Local Coastal Program.

#### Coastal View Access

The beach is not entirely visible from Seacoast Drive given some of the existing development on the east side of Ocean Lane. Public viewing areas are provided at the street ends to the north and south of the site. From a position on the beach seaward of the subject site, the proposed seawall, patio, and balconies appear similar to other buildings on this frontage. The project site is located amongst existing residential development.

#### Scenic Views:

The existing seawall and the proposed building will not be significantly out of scale with the height of nearby structures.

2. **For all development seaward of the nearest public highway to the shoreline, the proposed development meets standards for public access and recreation of Chapter Three of the 1976 Coastal Act and regulations promulgated thereunder.**

The subject site is located between the ocean and the first public road, which, in this case, is Seacoast Drive. Ocean Lane is a twenty-foot wide public street that runs parallel to Seacoast Drive and the beach. The subject site is vacant but people reach the beach in the vicinity of the site at the adjacent street ends of Date and Elm Avenues to the north and south of the site. The certified Local Coastal Program contains policies that address street-end improvement standards designed to facilitate beach access. Given this, and the fact that improved beach street ends are near the site, it can be

found that there is adequate vertical access to the shoreline. Additionally, adequate on-site parking will be provided to serve the needs of the development.

Section 30252 of the Coastal Act addresses public access, and states in part "The location and amount of new development should maintain and enhance public access to the coast by (4) providing adequate parking facilities..." Four on-site parking spaces meet and exceed the minimum required by Chapter 19.48 of the City of Imperial Beach Municipal Code.

3. **The proposed development meets minimum criteria set forth for site plans, conditional use permits, design review, variances, zoning classification and rezonings.**

Refer to Design Review/Site Plan Review finding No.12. The project does not propose a conditional use permit, variance, zoning classification, or rezone.

4. **For all development involving the construction of a shoreline protective device, a mitigation fee shall be collected which shall be used for beach sand replenishment purposes. The mitigation fee shall be deposited in an interest bearing account designated by the Executive Director of the California Coastal Commission and the City Manager of Imperial Beach in lieu of providing sand to replace the sand and beach area that would be lost due to the impacts of any protective structures.**

A mitigation fee is not required because a vertical seawall already exists on the property and was permitted to be built in 2000-2001 when the properties to the north and south of the subject site were developed. These properties were conditioned to construct a seawall based on the coastal engineering report and plans prepared by David Skelly of Skelly Engineering dated April 7, 2000 with an addendum dated August 31, 2000. The property to the north included the development of two residential units on a 6,000 square foot property with 60 feet of frontage and the southern development included the development of a single-family residence on the southern 5,000 square feet (50 feet of frontage) of a 9,000 square foot parcel with a total of 90 feet of frontage. Construction on the southern 5,000 square feet with 50 feet of frontage created a 4,000 square foot vacant land gap between the two developments. As such, the Coastal Engineering report discussed the adverse impacts associated with shore protection gaps and provided justification to provide a continuous 150 lineal foot seawall to protect the entirety of the proposed developments at that time and for the future construction of the 4,000 square foot vacant land area, which is the subject site discussed in this Resolution.

5. **Public Notice requirements, pursuant to Zoning Ordinance Section 19.87.100, of the Coastal Development Project have been satisfied.**

The project description and the date of the City Council public hearing were sent to property owners within 300 feet and occupants within 100 feet of the subject site on July 7, 2016, and a public hearing notice was published in the South County Eagle & Times newspaper on July 7, 2016.

**DESIGN REVIEW/SITE PLAN REVIEW (IBMC § 19.81.060):**

1. **The proposed use does not have any detrimental effect upon the general health, safety and convenience of persons residing or working in the neighborhood, or is not detrimental or injurious to the value of the property and improvements in the neighborhood.**

The applicant proposes the construction of a two residential units within one building with three parking spaces (two garage spaces and one carport space) on a 4,003 square foot oceanfront building site. A seawall exists on the site that was built as part of past developments in 2000-2001. The seawall extends from 15 feet mean sea level (MSL) at top of wall downward to -20 feet MSL and consists of vertical sheet piles. The uppermost portion of the sheet piles are encased in concrete and a 3 foot glass-like windbreak is located on top of the wall. The height of the building is required to be no higher than 26 feet above existing grade; however, a chimney and parapet walls on the western half of the building would exceed the height limit, as the Municipal Code allows some features to exceed the height limit, such as chimneys and parapet walls required by law (IBMC 19.40.020). A parapet is defined as "a low protective wall or railing along the edge of a raised structure such as a roof or balcony" (IBMC 19.04.588). The roof would be walkable (roof deck) and the parapets are required by the Building Code for safety/protective purposes. Any parapet walls above the maximum building height required by law consists of glass or transparent material to minimize any potential view impacts. The proposed chimney would extend approximately 6 feet above the height limit and the parapet walls would extend 42 inches above the roof.

The proposed residential use is one that has been established in the area in which the subject site is located and the size and scale of the project is consistent with development in the area. As such, the project is not expected to have a detrimental effect upon the health, welfare, safety and convenience of persons residing or working in the neighborhood. The on-site parking meets the required parking spaces by the Ordinance (3 provided where 3 are required).

The development of the site will not inconvenience beach access for visitors because public access is provided to the north and south of this site at the street ends of the cross streets.

**2. The proposed use does not adversely affect the General Plan or the Local Coastal Plan.**

The subject site is within the Seacoast Commercial Mixed-Use/Residential Overlay Zone (SMU/RO) Zone. The area located between Ocean Boulevard on the west, Ocean Lane on the east, and between Imperial Beach Boulevard on the south and Palm Avenue on the north is designated as the Seacoast Mixed-Use Residential Overlay Zone. The purpose of this transition zone is to allow for the gradual commercial expansion in an area which is generally used for residential purposes while preserving opportunities for the continuation of single-family residential uses. The SMU/RO Zone also allows for all uses permitted in the Seacoast Commercial Mixed-Use (C/MU-2) Zone, which allows for multiple-family dwelling units at a maximum density of one unit per every one thousand five hundred gross square feet of lot area. The proposed two-unit residential project on a 4,003 square foot parcel does not adversely affect the General Plan or the Local Coastal Plan because the project proposes residential uses in an area that allows for, and is generally used for, residential purposes.

**3. The proposed use is compatible with other existing and proposed uses in the neighborhood.**

The subject site is in the "Seacoast Neighborhood" which encompasses beachfront development from Carnation Avenue to Imperial Beach Boulevard. Within this area, residential development is predominate, and structural types and residential densities vary in character, bulk and scale. The proposed project is compatible with the established two-story residential beachfront developments found north of Ebony Avenue,

where building envelopes have been determined, not by floor area ratio and lot coverage, but by maximum building height and setback standards, and landscaping, open space and on-site parking standards.

The project design relates in bulk and scale to similar residential projects developed along Ocean Lane, north of Imperial Beach Boulevard. The proposed building design provides a visual link with similar existing residential beachfront developments to the north and south which incorporate beachfront decks, balconies, and a variety of building materials in their designs. As such, the project is compatible with residential development along the City's developed beachfront.

**4. The location, site layout and design of the proposed use orients the proposed structures to streets, driveways, sunlight, wind and other adjacent structures and uses in a harmonious manner.**

The beachfront site measures 4,003 square feet. The site has 40 feet of frontage on Ocean Lane (a twenty-foot wide improved street), and extends 100 feet west toward the beach. Topographically, on-site elevations range from approximately 11.58 feet above MSL along the eastern property line to approximately 12 feet MSL along the western property line. The parking spaces will have direct access from Ocean Lane, an improved one-way street. The location, site layout, and design of the propose use is oriented in a similar manner with adjacent structures and, as such, is harmonious with the neighborhood.

**5. The combination and relationship of one proposed use to another on the site is properly integrated.**

The project represents infill development on a beachfront site that is predominantly residential in character. The minimum side yard setback of five feet is the applied standard. The project includes landscaped front, side, and rear yards that will serve to integrate the project with surrounding uses and provide a buffer between developments.

**6. Access to and parking for the proposed use does not create any undue traffic problem.**

There is adequate back-out area for the cars to back into Ocean Lane. Ocean Lane is a low volume local access road. Zoning Ordinance Section 19.48.100.A states that no parking area in a C/MU-1, C/MU-2, or C/MU-3 zone shall be located so as to require or encourage the backing of automobiles or other vehicles across any street lot line to effect egress from the place of parking. The parking is located off the alley; however, because the parking spaces are not angled, vehicles may provide head-in or back-in parking. Therefore, backing of automobiles is not required or encouraged. In addition, Ocean Lane is the only vehicle access lane to the property and providing vehicular access off of Ocean Lane is consistent with other parking configurations in the area.

**7. All other applicable provisions of the Zoning Code are complied with.**

The project is subject to compliance with the zoning standards per Section 19.27.140 of the City of Imperial Beach Municipal Code, titled "Seacoast Commercial Mixed-Use/Residential Overlay Zone."

SMU/RO STANDARDS	PROVIDED/PROPOSED
<p>The SMU/RO Zone allows for single-family residential, or any use listed in Section 19.27.020 as permitted in the C/MU-2 Zone. The C/MU-2 Zone allows for multiple-family residential dwelling units at a maximum density of one dwelling unit for every one thousand five square feet of lot area (Section 19.27.020(A)(5)).</p>	<p>The property measures 4,003 square feet and proposes two units at a density of approximately one unit per 2,000 sq. ft. of lot area, meeting the density requirements.</p>
<p>Yard requirements for residential uses in the SMU/RO Zone are as follows (Section 19.27.140):</p> <ol style="list-style-type: none"> <li>1. Residential uses:               <ol style="list-style-type: none"> <li>a. Ocean Lane: 5'</li> <li>b. Side yard: 5'</li> <li>c. Ocean Boulevard (Beach): 10'</li> </ol> </li> </ol>	<ol style="list-style-type: none"> <li>a. Ocean Lane: 5'</li> <li>b. Side yard: 5'</li> <li>c. Ocean Boulevard (Beach): 10'</li> </ol>
<p>Properties within the Seacoast Residential Overlay Zone are subject to a reduced single-family residential building height of two stories or twenty-six feet, whichever is less (Section 19.27.070(A)(1)).</p> <p>Exceptions to the height limit as follows (Section 19.40.020):</p> <ol style="list-style-type: none"> <li>A. Roof structures for the housing of elevators, stairways, tanks, ventilating fans, air conditioning equipment or similar equipment required to maintain and operate the building;</li> <li>B. Fire or parapet walls required by law;</li> <li>C. Skylights chimneys, smokestacks or utility towers;</li> <li>D. Flagpoles, antennas, radio masts, risers and similar structures.</li> </ol>	<p>The project proposes a building height of 26', with a chimney and parapet walls on the western half of the building that would exceed the height limit.</p> <p>The project is proposing to provide a chimney that would extend above the height limit, which is considered a height exception that may exceed the height limit per Section 19.40.020.</p> <p>The project is also proposing to provide parapet walls (low protective wall or railing along the edge of a raised structure such as a roof or balcony) that extend 42" above the roof deck on the western portion of the building. The height exceptions provided in Section 19.40.020 may include the proposed parapet walls.</p>
<p>Residential development shall provide a minimum of 300 sq. ft. of usable open space per dwelling unit (Section 19.50.010).</p>	<p>The two units would require at least 600 sq. ft. of open space. 616 sq. ft. of open space would be provided at grade for the two units, with an additional 1,049 sq. ft. of open space provided on a roof deck.</p>
<p>Sixty percent (60%) of the required usable open space shall be provided at grade (Section 19.50.020).</p>	<p>The two units would require at least 360 sq. ft. of open space at grade. 616 sq. ft. of open space would be provided at grade.</p>

<p>Residential landscape requirements are as follows (Section 19.50.040):</p> <p>A. Not less than fifty percent of the required front yard and street side yard setbacks shall be landscaped and permanently maintained. The remainder of the required yard may be used for driveways and walkways.</p> <p>B. Landscaping shall be provided within the parking area or immediately abutting it.</p> <p>C. There shall be a minimum four-foot landscaped area between the structure and any parking located in front of the structure.</p> <p>D. There shall be a minimum three-foot-wide landscaped area between the parking area and each side lot line when parking is located between the structure and the street.</p>	<p>A. The SMU/RO Zone does not designate a front yard. However, the applicant has maximized the yard off of Ocean Lane to provide landscaping in any area not used for driveways or walkways.</p> <p>B. Landscaping immediately abuts the driveways, and the driveways would be comprised of permeable paver and flagstone for aesthetic appeal.</p> <p>C. Parking is located within garages and not in front of the structures.</p> <p>D. Approximately 6-7' of landscaping would locate between the driveways and the side lot lines.</p>
<p>Commercial landscaping: not less than 15% of total site shall be landscaped and maintained (Section 19.50.030(A)).</p>	<p>No commercial use is required or proposed. However, the project does propose 1,113 sq. ft. of pervious/landscaped areas (27.8% of the site).</p>
<p>Required parking spaces for multiple-family residential in the C/MU-2 Zone (there are no specific parking requirements provided for the SMU/RO Zone, so the base C/MU-2 Zone requirements would apply): 1.5 spaces per dwelling unit.</p>	<p>The project proposes three parking spaces for the two units, which would comply with the 1.5 parking space per unit requirement.</p>

**8. Any other considerations as the Community Development Department deem necessary to preserve the health, safety and convenience of the City in general.**

Standard and applicable conditions of approval have been included with the Resolution to further ensure that the health, safety, welfare, and convenience of the City in general is preserved.

**9. Public Notice requirements, pursuant to Zoning Ordinance Section 19.87.100, have been satisfied.**

The project description and the date of the City Council public hearing were sent to property owners within 300 feet and occupants within 100 feet of the subject site on July 7, 2016, and a public hearing notice was published in the South County Eagle & Times newspaper on July 7, 2016.

**TENTATIVE PARCEL MAP FINDINGS (IBMC § 18.12.070):**

**1. The proposed tentative tract map is consistent with the General Plan/Local Coastal Plan.**

The property is designated as within the Seacoast Mixed-Use Residential Overlay Zone (SMU/RO) (the base zone is C/MU-2, Seacoast Commercial & Mixed-Use) by the General Plan/Local Coastal Plan. The purpose of this transition zone is to allow for the gradual commercial expansion in an area which is generally used for residential purposes while preserving opportunities for the continuation of single-family residential uses. The proposed tentative parcel map is consistent with the General Plan/Local Coastal Plan because it complies with the land use designations and zoning ordinance.

**2. The design or improvement of the proposed subdivision is consistent with the General Plan/Local Coastal Plan.**

The property is designated as within the Seacoast Mixed-Use Residential Overlay Zone (SMU/RO) (the base zone is C/MU-2, Seacoast Commercial & Mixed-Use) by the General Plan/Local Coastal Plan. The purpose of this transition zone is to allow for the gradual commercial expansion in an area which is generally used for residential purposes while preserving opportunities for the continuation of single-family residential uses. Therefore, the proposed two residential unit project meets the purpose and intent of the land use designation of the General Plan/Local Coastal Plan.

**3. The site is physically suitable for the type of development.**

The subject site is relatively flat and the proposed grading and drainage for the development of the project has been reviewed so that no adverse impacts would occur.

**4. The design of the subdivision will not cause substantial environmental damage or substantial and avoidable injury to fish or wildlife, or their habitat.**

The project involves new construction in a developed urban area that will not affect fish or wildlife habitat.

**5. The design of the subdivision will not cause serious public health problems.**

The development will meet all construction requirements and will be served by municipal water and sewer service and would not result in public health problems.

**6. The design of the subdivision will not conflict with any easement of record.**

A design of the subdivision will not conflict with any easement of record.

**7. All requirements of the California Environmental Quality Act (CEQA) have been fulfilled.**

This project is categorically exempt from the requirements of the California Environmental Quality Act (CEQA) pursuant to Article 19 Section 15303, Class 3 (New Construction or Conversion of Small Structures). The City has prepared a Categorical Exemption per the CEQA requirements for this project and the Notice of Exemption will be filed with the County Clerk in compliance with CEQA.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Imperial Beach that the above-listed findings and recitals are true and correct and are incorporated by reference; and

**BE IT FURTHER RESOLVED** by the City Council of the City of Imperial Beach that Regular Coastal Permit (CP 160007), Design Review Case (DRC 160008), Site Plan Review (SPR 160009), Tentative Parcel Map (TM 160010), and Categorical Exemption pursuant to CEQA Guidelines 15303 (New Construction or Conversion of Small Structures) for the

construction of two new residential condominium units at 812 Ocean Lane (APN 625-330-28-00) are hereby approved subject to the following:

**CONDITIONS OF APPROVAL:**

1. **Approval** of Regular Coastal Permit (CP 160007), Design Review Case (DRC 160008), Site Plan Review (SPR 160009), Tentative Parcel Map (TM 160010), and Categorical Exemption pursuant to CEQA Guidelines 15303 (New Construction or Conversion of Small Structures) is valid for three years from the date of final action by the City Council **to expire July 20, 2019**, unless vested with substantial construction pursuant to an approved building permit. Approvals of the Regular Coastal Permit (CP 160007), Design Review Case (DRC 160008), Site Plan Review (SPR 160009), and CEQA Categorical Exemption shall run coterminous with the tentative parcel map.
2. The site shall be developed in substantial compliance with the plans dated May 19, 2016 and Coastal Hazard, Sea Level Rise, and Wave Runup Study prepared by GeoSoils Inc. dated April 4, 2016, on file at the Community Development Department, or as otherwise amended and approved, and the conditions contained herein.
3. Any sand excavated during grading for any permitted development shall be analyzed for suitability for beach nourishment and shall be utilized therefore if found to be suitable.
4. Prior to the issuance of the building permit, the applicant as landowner, shall execute and record a deed restriction, in a form and content that is acceptable to the Community Development Director which shall provide: (a) that the applicant understands that the site may be subject to extraordinary hazard from waves during storms and from erosion or flooding, and the applicant assumes the liability from such hazards; and (b) that the applicant unconditionally waives any claim of liability on the part of the City of Imperial Beach and agrees to indemnify and hold harmless the City of Imperial Beach relative to its approval of the project for any damage due to natural hazards. The document shall run with the land, binding all successors and assigns, and shall be recorded free of prior liens.
5. The property owner shall be responsible for maintenance of the permitted seawall. Any debris or other materials which become dislodged after completion through weathering and coastal processes, which impair public access, shall be removed from the beach. Any future additions or reinforcements may require a coastal development permit. If after inspection it is apparent that repair and maintenance is necessary, the applicant shall contact the City to determine whether such a permit is necessary.
6. No improvements, structural or non-structural, may be placed on the roof deck. Only personal property, which does not obstruct views, is permitted on the roof deck while authorized person(s) are actually present on the roof deck.
7. Development, landscape, open space, and parking standards must meet requirements set forth in the Municipal Code.
8. Height is measured per IMBC 19.04.400: "height shall be measured from the average level of the highest and lowest point of that portion of the building site (at existing grade) covered by the building or structure to the highest point of the building or structure."
9. All landscaping shall be drought tolerant and developed to be consistent with the plans presented to the City, and must comply with the state model water efficient landscape ordinance.

10. A permanent irrigation system shall be installed and permanently maintained to serve all landscaped areas. All landscaped and bio-filtration areas shall be permanently maintained by the owner in a healthy condition, free from weeds, trash, and debris.
11. Parcel Map submittal shall include Parcel Map, Preliminary Title Report with Schedule B Exception Items, Subdivision Guarantee, Traverse Closures, Map Reference Items, Vesting Deed, and Corporation Documentation/Authority to Sign, and Map Notification Agreement.
12. This project is subject to all Municipal Codes, Model Codes, State Codes and City Ordinances adopted by the City of Imperial Beach.
13. All building permits required for the project shall be obtained from the Imperial Beach Building Department.
14. A licensed surveyor/engineer shall verify pad elevations and all building corners and setbacks.
15. Hours of Construction: No work for which a building permit is required shall be performed within the hours of 7:00 P.M. - 7:00 A.M. Monday - Friday, nor prior to 8:00 A.M. or after 5:00 P.M. on Saturday. Construction work on Sundays, or alteration of the approved hours of construction, is subject to City approval.
16. Ensure that the hot water tank P.T. discharge pipe is piped to discharge to the sanitary sewer system or the landscape area. A design that has the water discharge directly into the storm drain conveyance system (onto an impervious surface that flows to the street) is in violation of the Municipal Storm Water Permit - Order R9-2013-0001.
17. Install separate sewer lateral for each condominium.
18. If there is an existing sewer lateral(s) abandon the existing lateral per the Greenbook standards or other approved building standards. Include the abandonment procedures on the building plans for City approval.
19. No building roof or landscape water drains may be piped to the street or onto impervious surfaces that lead to the street. A design that has the water discharge directly into the storm drain conveyance system (onto an impervious surface that flows to the street) is in violation of the Municipal Storm Water Permit - Order R9-2013-0001.
20. Ensure that construction drawings provide for the building foundation elevations be at least 1 foot above gutter line to minimize flooding during storm conditions.
21. Construct the driveway and covered parking area of permeable block or other permeable surface to minimize storm water runoff into Ocean Lane.
22. For alley, sidewalk or curb & gutter replacement ensure compliance with San Diego Regional Standard Drawing G-11 in that, the "Area to be removed [must be] 5' or from joint to joint in panel, whichever is less." The distance between joints or score marks must be a minimum of 5-feet. Where the distance from "Area to be removed", to existing joint, edge or score mark is less than the minimum shown, "Area to be removed" shall be extended to that joint, edge or score mark.
23. If it is necessary to cut into the alley pavement as part of this project, all concrete cuts in the alley must be replaced with #4 rebar dowels positioned every 1 foot on center, secured with epoxy adhesive. Concrete specification must be 560-C-3250 poured at thickness of at least 6-inches. Concrete cuts must also comply with item 6 above and cuts parallel to the alley drainage must be at least 1-foot from the alley flow line.

24. For any work to be performed in the street or alley, submit a traffic control plan for approval by Public Works Director a minimum of 5 working days in advance of street work. Traffic control plan is to be per Regional Standard Drawings or CALTRANS Traffic Control Manual.
25. For any project that proposes work within the public right-of-way (i.e., driveway removal/construction, sidewalk removal/construction, street or alley demolition/reconstruction, landscaping and irrigation, fences, walls within the public right-of-way, etc.), a Temporary Encroachment Permit (TEP) shall be applied for and approved either prior to or concurrent with issuance of the building permit required for the project. Application for a Temporary Encroachment Permit shall be made on forms available at the Community Development Department Counter
26. All street work construction requires a Class A contractor to perform the work. All pavement transitions shall be free of tripping hazards.
27. Ensure construction design includes adequate storage (out of the front yard setback) for 3 trash barrels for each unit (regular trash, recycled waste, green waste). Note: This requirement has been met with the plans provided for this review.
28. Any disposal/transportation of solid waste / construction waste in roll off containers must be contracted through the City's waste management provider unless the hauling capability exists integral to the prime contractor performing the work.
29. Parcel impervious surfaces shall not increase beyond the impervious services provided on the approved plans as a post-conversion condition in order to maximize the water runoff infiltration area on the parcel in compliance with Municipal Storm Water Permit – Order R9-2013-0001.
30. All landscape areas, including grass and mulch areas, must be improved to consist of at least 12-inches of loamy soil in order to maximize the water absorption during wet weather condition and minimize irrigation runoff.
31. Install survey monuments on northeast, and southeast property lines in or adjacent to Ocean Lane. Record same with County Office of Records.
32. In accordance with I.B.M.C. 12.32.120, applicant must place and maintain warning lights and barriers at each end of the work, and at no more than 50 feet apart along the side thereof from sunset of each day until sunrise of the following day, until the work is entirely completed. Barriers shall be placed and maintained not less than three feet high.
33. Require applicant to provide verification of post construction Best Management Practice (BMP) maintenance provisions through a legal agreement, covenant, CEQA mitigation requirement, and / or Conditional Use Permit. Agreement is provided through the Community Development Department.
34. Property owner must institute "Best Management Practices" to prevent contamination of storm drains, ground water and receiving waters during both construction and post construction. The property owner or applicant BMP practices shall include but are not limited to.
  - Contain all construction water used in conjunction with the construction. Contained construction water is to be properly disposed in accordance with Federal, State, and City statutes, regulations and ordinances.

- All recyclable construction waste must be properly recycled and not disposed in the landfill.
  - Water used on site must be prevented from entering the storm drain conveyance system (i.e. streets, gutters, alley, storm drain ditches, storm drain pipes).
  - All wastewater resulting from cleaning construction tools and equipment must be contained on site and properly disposed in accordance with Federal, State, and City statutes, regulations, and ordinances.
  - Erosion control - All sediment on the construction site must be contained on the construction site and not permitted to enter the storm drain conveyance system. Applicant is to cover disturbed and exposed soil areas of the project with plastic-like material (or equivalent product) to prevent sediment removal into the storm drain system.
35. Applicant must underground all utilities in accordance with I.B.M.C. 13.08.060.C.
36. The Developer or Developer's representative shall read, understand, and accept the conditions listed herein and shall, within 30 days, return a signed statement to the Community Development Department accepting said conditions.
37. The Developer shall pay off any deficits in his project account (1197) prior to building permit issuance and prior to final inspection.

**Appeal Process under the California Code of Civil Procedure (CCP):** The time within which judicial review of a City Council decision must be sought is governed by Section 1094.6 of the CCP. A right to appeal a City Council decision is governed by CCP Section 1094.5 and Chapter 1.18 of the Imperial Beach Municipal Code.

**PROTEST PROVISION:** The 90-day period in which any party may file a protest, pursuant to Government Code Section 66020, of the fees, dedications or exactions imposed on this development project begins on the date of the final decision.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Imperial Beach as follows:

1. That the foregoing recitals are true and correct.
2. That Regular Coastal Permit (CP 160007), Design Review Case (DRC 160008), Site Plan Review (SPR 160009), Tentative Parcel Map (TM 160010), and Categorical Exemption pursuant to CEQA Guidelines 15303 (New Construction or Conversion of Small Structures) are approved for the construction of two new residential condominium units at 812 Ocean Lane (APN 625-330-28-00), subject to the conditions set forth in this Resolution.
3. The City Manager or his designee shall provide notice to the California Coastal Commission of the City Council's approval of the Regular Coastal Permit pursuant to IBMC Section 19.87.160.

**PASSED, APPROVED, AND ADOPTED** by the City Council of the City of Imperial Beach at its meeting held on the 20<sup>th</sup> day of July 2016, by the following vote:

<b>AYES:</b>	<b>COUNCILMEMBERS:</b>
<b>NOES:</b>	<b>COUNCILMEMBERS:</b>
<b>ABSENT:</b>	<b>COUNCILMEMBERS:</b>

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**SERGE DEDINA, MAYOR**

**ATTEST:**

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**JACQUELINE M. HALD, MMC  
CITY CLERK**

# **On file for review in the City Clerks office**

## GeoSoils Inc.

April 4, 2016

Marvel Harrison & Tom Csanadi  
199 San Ildefonso Road  
Los Alamos, New Mexico 87644

SUBJECT: Revised Coastal Hazard, Sea Level Rise, and Wave Runup Study, 812 Ocean Lane, Imperial Beach, California.

Dear Ms. Harrison and Mr. Csanadi:

At your request, GeoSoils, Inc. (GSI) is pleased to provide this revised coastal hazard, sea level rise, and wave runup study for the property located at 812 Ocean Lane, Imperial Beach, California. The revisions are made in response to review comments from a third party reviewer. The majority of review comments were editorial in nature and no change to the original conclusions and recommendations is necessary. The analysis is based upon site elevations, existing published reports describing the local coastal processes, our site inspection, and our knowledge of local coastal conditions. This report constitutes an investigation of the wave and water level conditions expected at the site as a result of extreme storm and wave action over the next 75 to 100 years. It also provides conclusions and recommendations regarding the susceptibility of the property and the proposed new residential structure to wave attack. The information provided herein is intended to respond to the City of Imperial Beach and California Coastal Commission (CCC) requirement for a discussion of potential coastal hazards for proposed coastal development. This report also discusses future sea level rise in conformance with the CCC Sea-Level Rise (SLR) Policy Guidance document. The analysis uses design storm conditions typical of the January 18-19, 1988 and the winters of 1982-83 and 1998 type storm waves and beach conditions.

### PROPOSED DEVELOPMENT AND DATUM

The subject site, 812 Ocean Lane, is a rectangular beach front parcel in Imperial Beach fronted by a seawall that also fronts the properties to either side. Figure 1 is an aerial photograph of the site downloaded (with permission) from the California Coastal Records Project web site (<http://www.californiacoastline.org/>). The proposed development is to construct a new residential structure. The vertical datum used in this report is NAVD88. The units of measurement in this report are feet (ft), pounds force (lbs), and seconds (sec). The NOAA Nautical Chart was used to determine bathymetry. Beach profile data was taken from US Army Corp of Engineers studies of the Imperial Beach area. Aerial photographs, taken periodically from 1972 through 2014, were reviewed for shoreline changes. Site elevations were provided by Spear & Associates (dated October 19, 2015)

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and preliminary plans for the proposed development were provided by Ideal Architecture Interiors Design Systems, Inc. The site is mapped in FEMA Zone X (Panel 06073C2134G).

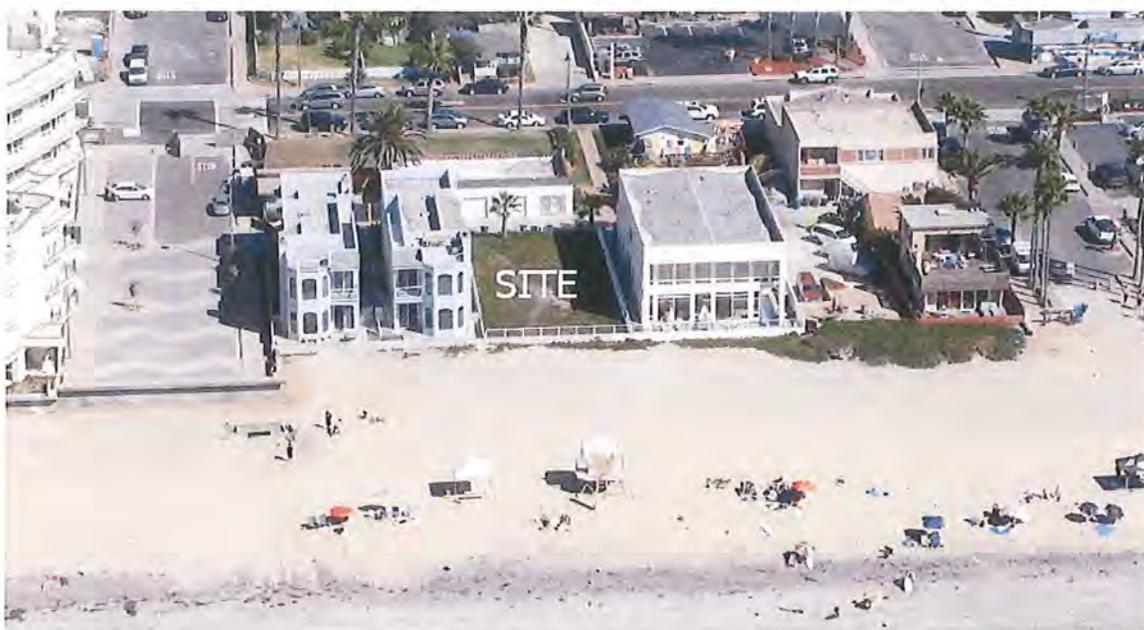


Figure 1. Subject vacant parcel and adjacent properties in September 2013.

## BACKGROUND

In order to determine the adequacy of the existing seawall over the life of development in consideration of SLR, a wave runup and overtopping analysis will be performed herein. However, first, a discussion of the local coastal processes is provided to support the oceanographic design parameters used in the runup and overtopping analysis. The subject property is located along the shoreline of the City of Imperial Beach. The site is situated within the Silver Strand Littoral Cell (SSLC). A littoral cell is a coastal compartment which contains a complete cycle of littoral (beach) sedimentation including sources, transport pathways, and sediment sinks. The SSLC extends for approximately 31.5 kilometers (17 miles) from Point Loma to the United States/Mexico boundary, and continues south along the coast of Baja California Sur, Mexico to the southern end of Playas de Tijuana. A major shoreline feature within the littoral cell is the Tijuana River Delta. The sources of sand for the beaches within the littoral cell are the delta, erosion of the Playas de Tijuana sea cliffs, and beach nourishment projects. The sand moves along the shoreline predominantly to the north, with occasional reversals. The primary sink for beach sands is the shoal off the southern Zuniga Jetty at the entrance to San Diego Bay.

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## COASTAL PROCESSES

### Shoreline Erosion

The SSLC and the City of Imperial Beach have been the subject of many shoreline studies since the early 1960's. Many of the more recent reports were produced by U.S. Army Corp of Engineers as part of the Coast of California Storm and Tidal Wave Study (Inman, et al., 1986; USACOE, 1985, 1987, 1989). The studies reveal that the advance and retreat of the shoreline has varied greatly over the last several decades primarily as a result of beach nourishment projects and erosion from waves. Erosion problems are most noticeable south of Coronado, at Imperial Beach and at Playas de Tijuana. Comparison of historical surveys in Imperial Beach and photographs reveal average annual erosion rates on the order of a few feet per year primarily in areas without shore protection.

It is recognized by coastal experts that predictions of future beach, bluff, and dune erosion in consideration of SLR are complicated by the uncertainty associated with future waves, storms and sediment supply. As a result, there is no accepted method for predicating future beach erosion. The recently (August 2015) CCC approved SLR document provides very little means or methods for predicating shoreline erosion due to SLR. Almost the entire back beach area of the developed shoreline in Imperial Beach is protected by some form of shore protection, including the subject site. The USACOE in the CCSTWS study showed that the shoreline at the site has both eroded and accreted on the order of 100 feet from 1850 to ~1988. The closest USACE survey station is SS-0035, located at just north of Imperial Avenue. Figure 2 is taken from the CCSTWS "State of the Coast Report San Diego Region, Volume II Appendices. In addition to the CCSTWS survey data, San Diego Association of Governments (SANDAG) has an ongoing beach profile monitoring program along the entire San Diego County shoreline. The SANDAG data covers from the year 2000 to October 2013. Figure 3 provides the profile data for the survey station SS-0035. Figure 3 shows that the back beach location has not moved, which is likely due to the shore protection systems at the survey station. Based upon a review of Figure 2 and Figure 3, prediction of future erosion rates in light of beach nourishment and the existing stabilization of the shoreline is very complex. If an erosion rate of 1 ft/yr is used, then the shoreline, if not protected, will move about 75 feet. For an erosion rate of 2 ft/yr the shoreline will move about 150 feet. The shoreline is already experiencing a long-term erosion trend which on occasion has been temporarily reversed by beach nourishment. The project was designed such that the beach in front of the site is gone and the seawall is subject to waves every day. This would be similar to other California coastal communities, such as Solana Beach and Malibu. The proposed project is reasonably safe from shoreline erosion due to the existing shore protection system.

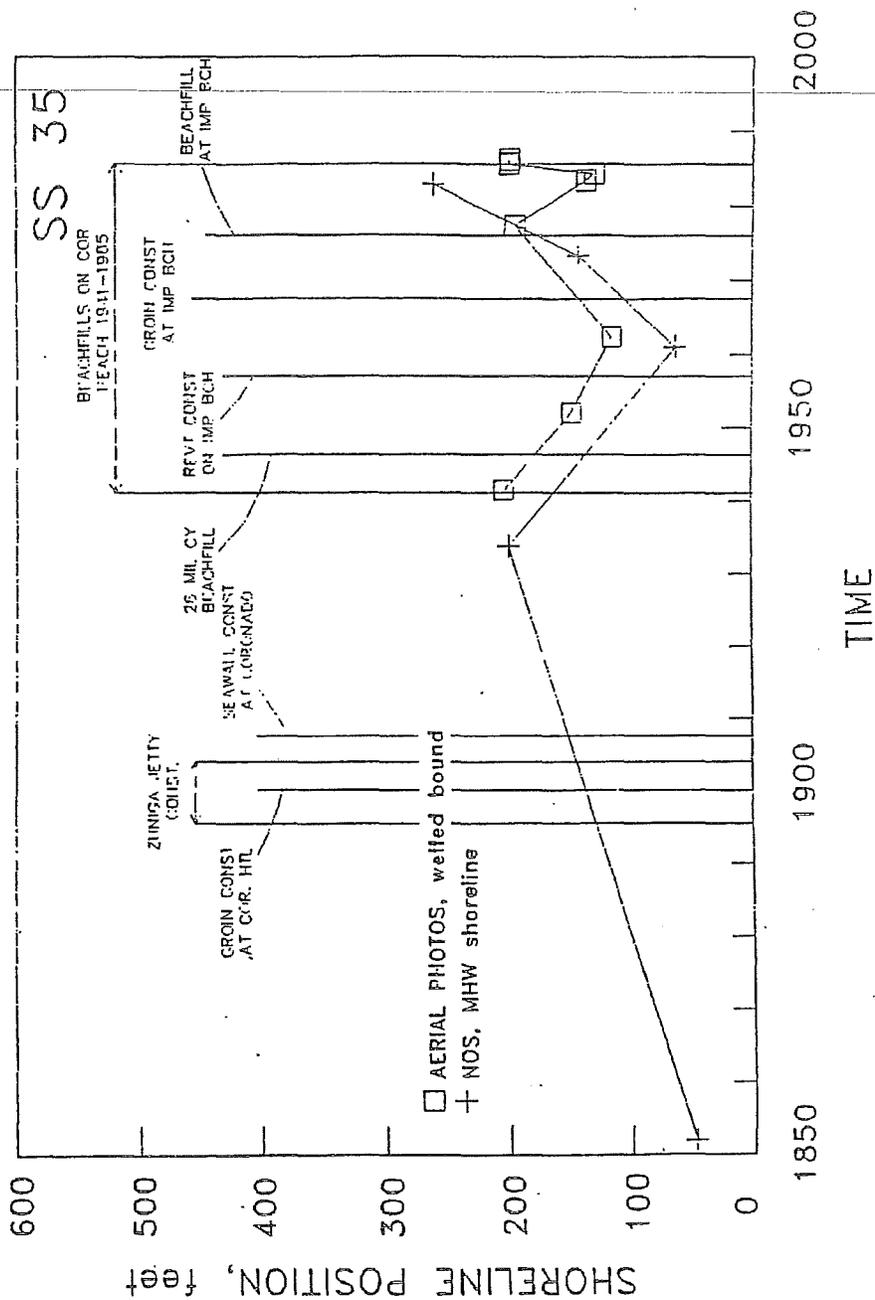


Figure 2. Shoreline position near the subject site from 1850 to 1988 (USACOE).

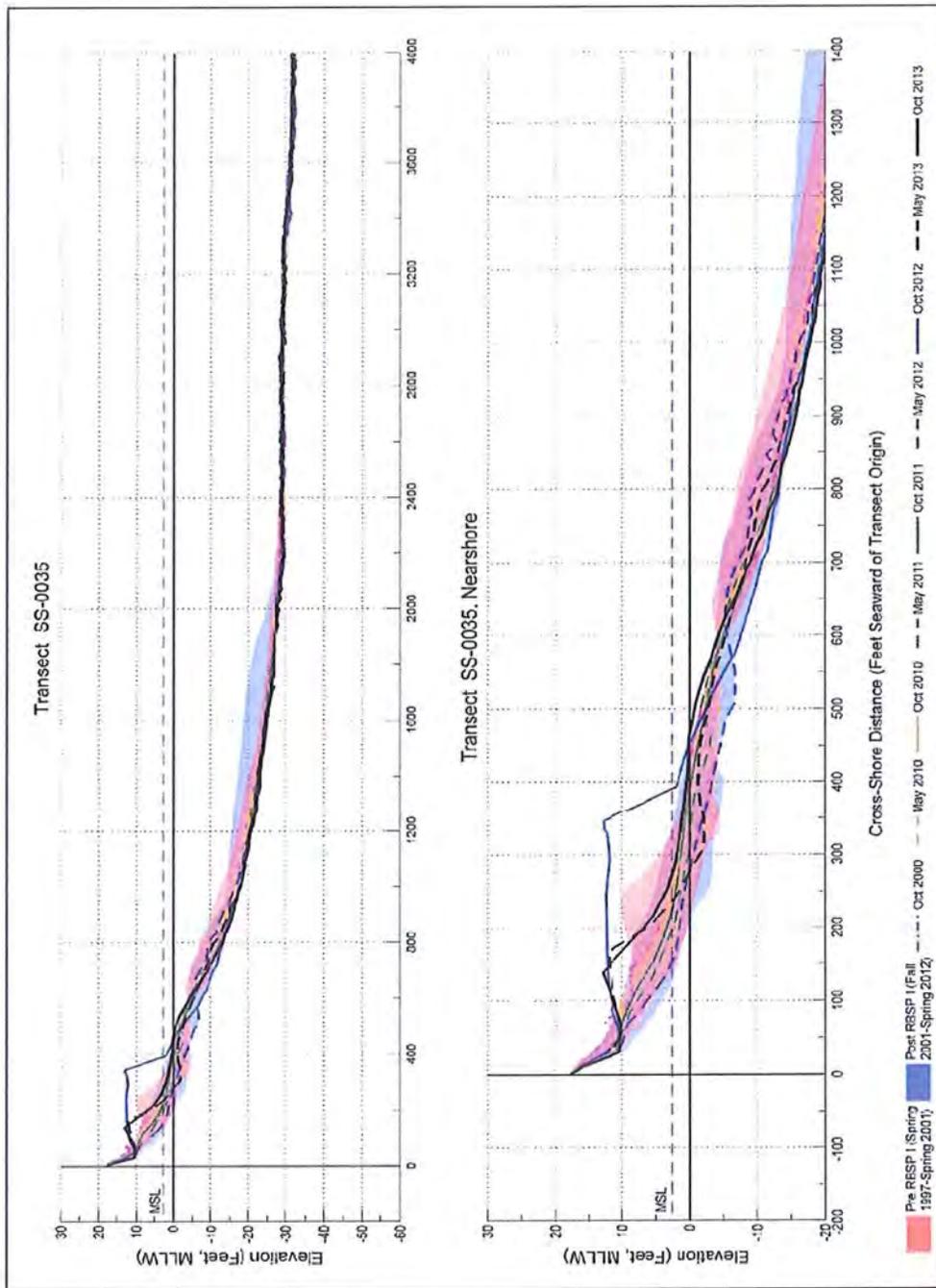


Figure 3. Beach profile data from 2000 to 2013 near the site from SANDAG.

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Tides & Ocean Water Levels

The level of the ocean (sea level) plays an important role in coastal processes. As sea level rises, the shoreline moves further toward land as a result of wave erosion. Sea level is primarily influenced by the tides (sun/moon gravitational effect). The tides along this section of coastline are semi-diurnal, that is two high tides and two low tides per day. There is currently no active National Oceanographic and Atmospheric Administration (NOAA) tide monitoring station at Imperial Beach. A nearby NOAA station in San Diego Bay provides tidal data over the current tidal epoch (1982-2001). This information is provided in Figure 4. It should be noted, that the tidal elevations in Figure 4 are relative to Mean Lower Low Water (MLLW). The correction for conversion of an elevation relative to MLLW to NAVD88 at this station is MLLW -0.43 feet = NAVD88.

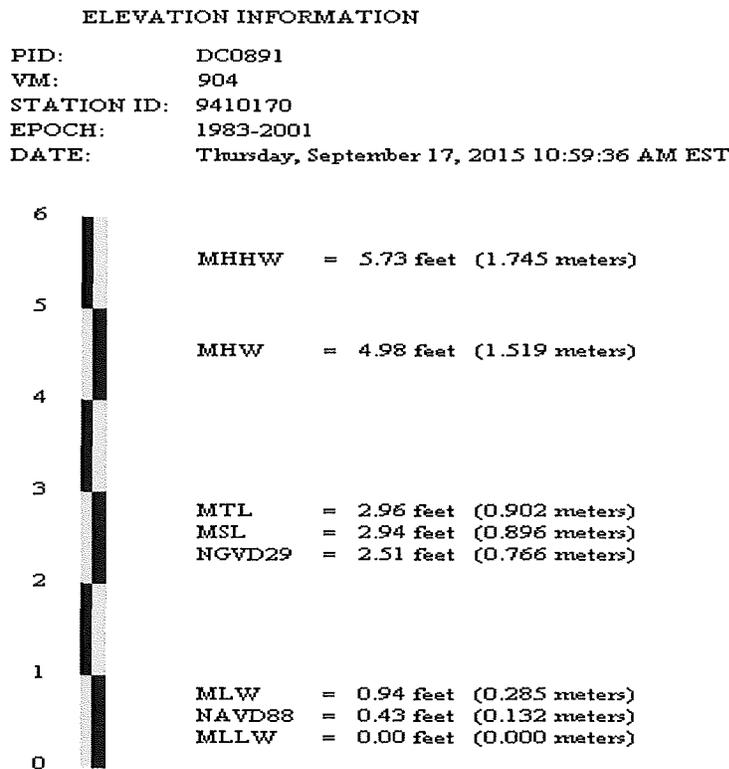


Figure 4. Tidal data from San Diego Bay NOAA tide station relative to MLLW.

The actual level of the ocean in Imperial Beach is also influenced by winds, waves, low pressure systems, and short- and long-term climatic events. Strong winds and high waves can pile water up along the shoreline resulting in a rise in sea level. Extreme low pressure systems, such as hurricanes (chubascos), can also result in a rise in sea level. The combined effects of wind, waves, and low pressure can, in rare cases, raise sea level about 1 foot. However, this rise in sea level is over a relatively short period of time, such as a few hours. During short-term climatic events, such as the El Niño in 1982-83, sea level was about 0.75 feet higher than normal for the duration of the event (USACOE, 1989). The maximum water elevation measured in the Imperial Beach area is 5.58 feet MSL (8.1 feet NAVD88) on January 27, 1983. Sea level is expected to rise as a result of long-term climate effects, such as global warming.

### **Sea Level Rise (SLR)**

The design water level in this analysis is the maximum still water level under typical 75- to 100-year recurrence conditions. As stated above, the ocean water level is dependent upon several factors including the tide, storm surge, wind set up, inverse barometer, and climatic events (El Niño). For this location, the maximum observed water level is +8.1 feet NAVD88 on January 28, 1983. This water level takes into account El Niño conditions and storm surge. The expected “design life” of the residential development is 75 years. This would mean that SLR would need to be considered to about the year 2092 (about 75 years from project completion). A recent 2011 report that summarizes much of the current sea level predications was prepared by Everest International Consultants, Inc. (EICI), for the City of Newport Beach. EICI’s report is useful in that it is applicable to the Imperial Beach coastline and it shows the very broad range in future sea level rise predictions. The CCC has adopted the National Research Council (NRC) 2012 SLR estimates of 16.56 inches to 65.76 inches over the time period from 2000 to 2100. This is a very broad range of SLR projections on the next ~100 years. Figure 5, adopted from EICI’s report compares the US Army Corps of Engineers predictions to the State of California (CA Coastal Conservancy and CA Ocean Protection Council) estimates and to the predictions of leading climate scientists (Vermeer and Rahmstorf). For ease of discussion, we have put the CCC SLR ranges in both tabular and graphic presentation in comparison with other vetted and accepted SLR projections on Figure 5. The maximum and minimum CCC SLR estimate is determined by looking at the expected end of the design life, in this case 2092 and reading the vertical axis SLR change on the dashed red line and the solid black line.

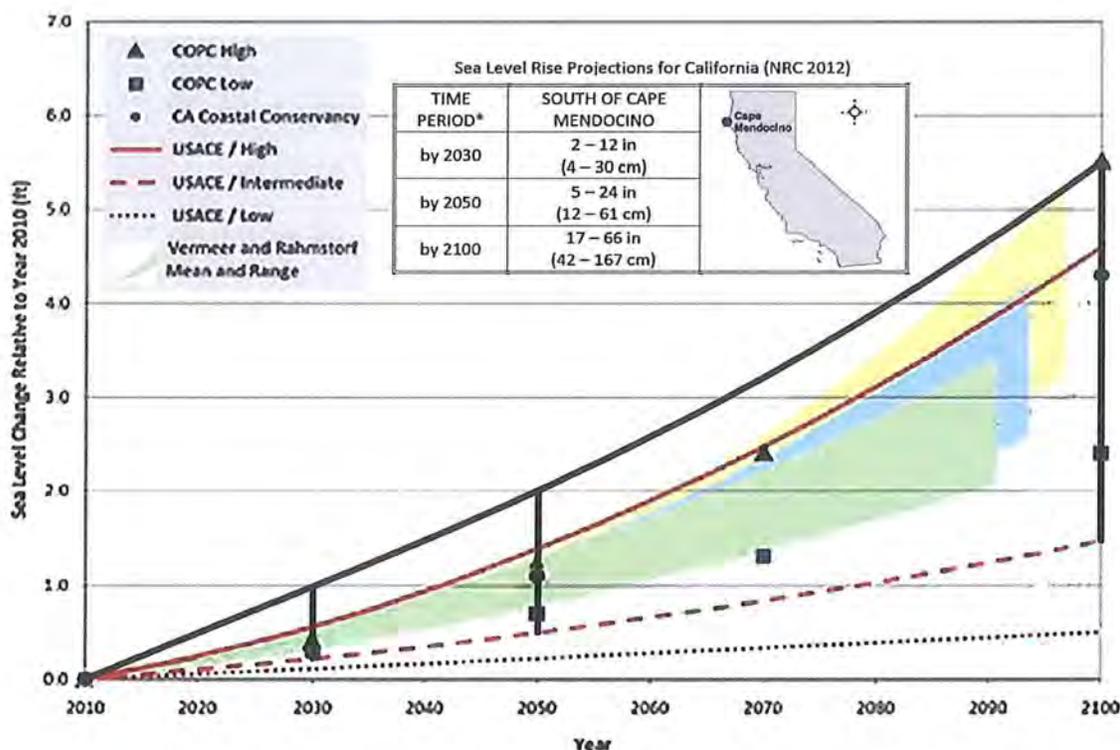


Figure 5. Sea level rise prediction comparison showing the CCC vertical ranges (taken from NRC).

It should be noted that the CCC maximum SLR (the black line) is higher than the other SLR projections plotted at all times until about the year 2090. The CCC minimum SLR line is roughly the same as the USACE/Intermediate dashed red line. **Using the CCC SLR estimate over the project design life the range in the year ~2092 is between 1.25 feet and 4.75 feet. This is the sea level rise range for the proposed project.**

The CCC Sea-Level Rise Policy Guidance recommends that different SLR scenarios be considered for coastal project design. For our analysis, we will use the maximum historical water level of +8.1 feet NAVD88 for our base sea level and consider two SLR estimates. The first SLR estimate will be 1.25 feet, which is the minimum SLR estimated for the years 2092. The second SLR estimate will be 4.75 feet, which is the maximum SLR estimate for the year 2092. This is consistent with the guidelines in the CCC Sea Level Rise Policy Guidance document.

Design Waves

Waves provide the primary energy that is responsible for shaping the shoreline. There are two classifications of waves, "sea" and "swell," that reach the study area. Sea waves are generated by local winds and have a short period (less than 7 seconds between successive waves) and a low height (usually less than 3 feet). Swell waves are generated by distant storms and travel hundreds to thousands of miles before reaching the study area. The period of swell waves is longer (7 to 20 seconds) with swell wave heights ranging from 1 foot to 20 feet. Swell waves tend to have the greatest impact on the shoreline by providing the majority of the energy needed to move the beach sands.

Swell waves approach the subject site from different directions and vary in size and period. Northwesternly waves occur throughout the year, but are largest during winter. Point Loma effectively blocks most of the northwesterly wave energy from reaching the site. Waves from southern hemisphere swell can occur from April through October. Tropical storm swells also approach the site from the south from June through November. Waves from extra-tropical Pacific storms occur from November through April and approach the site area from the west.

Breaking waves in Imperial Beach normally range from 2 to 4 feet, although waves of 6 to 10 feet are not uncommon (occurring annually). Wave heights exceed 5 feet about 90 days a year (USACOE, 1989). Large waves in excess of 10 feet can impact the Imperial Beach shoreline year-round and usually last about 3 to 4 days. Extreme event waves, waves in excess of 13 feet in height, during times of high sea level, are responsible for the majority of the shoreline erosion. Table 1 presents the significant wave height (the mean wave height of the highest third of the waves measured) for extreme nearshore waves versus return period at Imperial Beach.

**TABLE 1**  
(from USACOE, 1989)

RETURN PERIOD YEARS	SIGNIFICANT WAVE HEIGHT FT
2	13.8
5	15.7
10	17.4
25	20.0
50	20.3
100	20.3

The primary oceanographic design criteria for the project design (wave runup and overtopping) analysis are: offshore slope, the structure slope, maximum still water level, maximum scour depth, and the maximum wave height at the revetment. Based upon NOAA bathymetric charts, the offshore slope from water depths of 10 feet to 120 feet is 250:1 (horizontal to vertical). The seawall is vertical. The seawall location is well landward of the Mean High Tide (MHT). Based upon visual observations and anecdotal information, the site at elevation +12 feet NAVD88 has been subject to minor wave overtopping in the past before the seawall was constructed. The maximum scour depth at the seawall is difficult to calculate due to the complex interaction of the waves and the cobble beach that fronts the Imperial Beach shoreline during the winter. The cobbles tend to prevent scouring down of the "beach" in front of the revetment. It is very likely that due to the cobbles, which make up the beach during the winter, that the maximum scour will be above + 3.0 feet NAVD88. However, for conservative analysis purposes a maximum scour depth of + 3.0 feet NAVD88 will be used.

The design still water elevation is primarily a function of the tides. Water level is also influenced by wind/wave setup and climatic events (El Niño, Global Warming). The design still water level with 1.25 feet of SLR is +9.35 feet NAVD88 and with 4.75 SLR feet is +12.85 feet NAVD88. The total water depth at the seawall for the analysis is measured from maximum still water to maximum scour elevation.

Waves from distant storms and nearby hurricanes (chubascos) have pounded the coastline of Imperial Beach several times within the last few centuries. However, these extreme waves break further offshore and lose a significant portion of their energy before they reach the shoreline. The analysis/design wave height chosen is the maximum storm wave typical of the winter of 1982-83 and 1997-98 "El Niño" storms that will break on the structure. The largest wave during the El Niño has a deep water significant wave height of 21.0 feet, a period of about 16 seconds. The relatively flat offshore area allows for energy from large waves to dissipate before reaching the shoreline. Once a wave reaches a water depth that is about 1.28 times the wave height, the wave breaks and runs up onto the shore. The design wave height is the maximum unbroken wave at the toe of the structure when the beach is at the maximum scour condition. The design water depths are 6.35 feet and 9.85 feet, which yield design wave heights of 5.0 feet and 7.68 feet. A wave period of 16 seconds was used in the analysis.

### **WAVE RUNUP AND OVERTOPPING**

As the design waves encounter the seawall, the water will rush up, and possibly over, the structure. Some of the existing shore protection structures along this section of shoreline

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were overtopped during the 1982-83 winter storms. Often, wave runup and overtopping, strongly influence the design and the cost of coastal projects. Wave runup is defined as the vertical height above the still water level to which a wave will rise on a slope of infinite height. Overtopping is the flow rate of water over the top of a finite height structure (the seawall) as a result of wave runup. In addition, beaches can become narrower due to a long-term erosion trend and sea level rise.

Wave runup and overtopping is calculated using the US Army Corps of Engineers Automated Coastal Engineering System, ACES. ACES is an interactive computer based design and analysis system in the field of coastal engineering. The methods to calculate runup and overtopping, implemented within this ACES application, are discussed in greater detail in Chapter 7 of the Shore Protection Manual (1984) and Coastal Engineering Manual (2004). The overtopping estimates calculated herein are corrected for the effect of onshore winds. Figure 6 is a diagram showing the analysis terms.

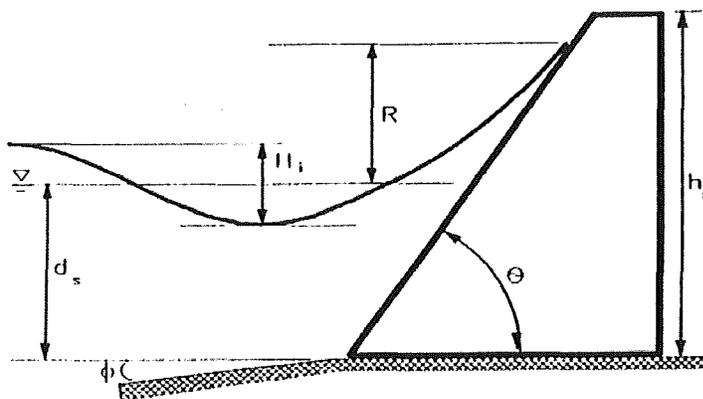


Figure 6. Wave runup terms from ACES analysis.

- $d_s$  is the depth of the water at the toe of the beach slope.
- $H_i$  is the breaking wave height at the toe not to be confused with the deep water wave height  $H_0$
- $R$  is the height of the wave runup above the still water elevation
- $h_s$  is the height of the beach above the toe (elevation to the ~ berm elevation)
- $\Theta$  is the slope of the beach
- $\phi$  is the nearshore slope or slope from the shoreline to beyond the breakers

As stated before, the design wave height is the maximum unbroken wave at the toe of the structure when the beach is at the maximum scour condition. The design water depths are 6.35 feet and 9.85 feet, which yield design wave heights of 5.0 feet and 7.6 feet, both with a period of 16 seconds. The existing height of the seawall is +14 feet NAVD88 and the

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near-shore slope was chosen to be 1/200 (v/h). Table 2 and Table 3I are the ACES output for these two wave and water level design conditions.

Table 2

ACES		Mode: Single Case		Functional Area: Wave - Structure Interaction	
Application: Wave Runup and Overtopping on Impermeable Structures					
Item		Unit	Value	Smooth Slope Runup and Overtopping	
Incident Wave Height	Hi:	ft	5.000	812 Ocean Lane	
Wave Period	T:	sec	16.000		
COTAN of Nearshore Slope	COT( $\phi$ ):		200.000		
Water Depth at Structure Toe	ds:	ft	6.400		
COTAN of Structure Slope	COT( $\theta$ ):		0.000		
Structure Height Above Toe	hs:	ft	12.000		
Wave Runup	R:	ft	21.465	1.25 feet SLR	
Onshore Wind Velocity	U:	ft/sec	0.000		
Deepwater Wave Height	H0:	ft	2.937		
Relative Height	ds/H0:		2.179		
Wave Steepness	H0/(gT <sup>2</sup> ):		0.000357		
Overtopping Coefficient	$\alpha$ :		0.070000		
Overtopping Coefficient	Qstar0:		0.050000		
Overtopping Rate	Q:	ft <sup>3</sup> /s-ft	2.789		

Table 3

ACES		Mode: Single Case		Functional Area: Wave - Structure Interaction	
Application: Wave Runup and Overtopping on Impermeable Structures					
Item		Unit	Value	Smooth Slope Runup and Overtopping	
Incident Wave Height	Hi:	ft	7.680	812 Ocean Lane	
Wave Period	T:	sec	16.000		
COTAN of Nearshore Slope	COT( $\phi$ ):		200.000		
Water Depth at Structure Toe	ds:	ft	9.800		
COTAN of Structure Slope	COT( $\theta$ ):		0.000		
Structure Height Above Toe	hs:	ft	12.000		
Wave Runup	R:	ft	24.656	4.75 feet SLR	
Onshore Wind Velocity	U:	ft/sec	0.000		
Deepwater Wave Height	H0:	ft	4.997		
Relative Height	ds/H0:		1.961		
Wave Steepness	H0/(gT <sup>2</sup> ):		0.000607		
Overtopping Coefficient	$\alpha$ :		0.070000		
Overtopping Coefficient	Qstar0:		0.050000		
Overtopping Rate	Q:	ft <sup>3</sup> /s-ft	10.737		

The calculated overtopping rate of the seawall with 1.25 feet of SLR is 2.8 ft<sup>3</sup>/s-ft and for 4.75 feet SLR, the rate is 10.7 ft<sup>3</sup>/s-ft. For the calculated overtopping rates ( $Q=q$ ), the height of water, and the velocity of this water can be calculated using the following empirical formulas provided by the USACOE (Protection Alternatives for Levees and Floodwalls in Southeast Louisiana, May 2006, equations 3.1 and 3.6).

$$q = 0.5443\sqrt{g} \cdot h_1^{3.2}$$

$$v_c = \sqrt{\frac{2}{3} g h_1}$$

For SLR of 1.25 feet, the water height  $h_1 = 0.5$  feet and the velocity,  $v_c = 3.4$  ft/sec. For SLR of 4.75 feet, the water height  $h_1 = 2.3$  feet and the velocity,  $v_c = 7$  ft/sec. The overtopping water is not a sustained flow, but rather just a pulse of water. The overtopping rate for 1.25 feet or SLR is not significant and can be managed by site drainage. The overtopping rate with 4.75 feet of SLR is sufficient to damage the proposed residential structure, in particular windows. Methods to adapt the seawall to this potential for overtopping will be discussed later in this report.

## TSUNAMI

Tsunamis are waves generated by submarine earthquakes, landslides, or volcanism. Lander, et al. (1993) discusses the frequency and magnitude of recorded or observed tsunami in the southern California area. James Houston (1980) predicts a tsunami of less than 5 feet for a 500-year recurrence interval for this area. Legg, et al. (2002) examined the potential tsunami wave runup in southern California. While this study is not specific to the subject site, it provides a first order analysis for the area. Figure 7 shows the tsunami runup in the southern California bight. The maximum tsunami runup in the Imperial Beach area is likely less than 2 meters in height. Any wave, including a tsunami, that approaches the site in Imperial Beach will be refracted, and modified by the bathymetry. The Legg, et al. (2002) report determined a maximum open ocean tsunami height of less than 2 meters.

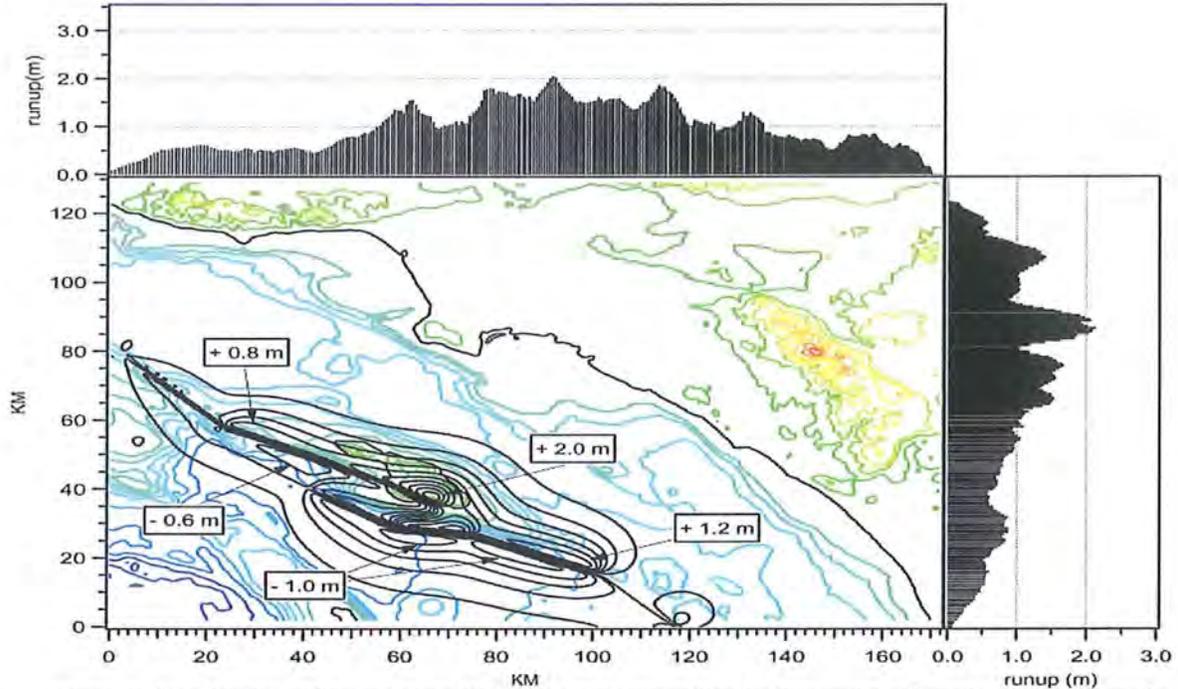


Figure 10. Map showing initial wave height for the full seven segment Catalina fault model with graphs of run-up along the south-facing and west-facing shorelines.

Figure 7. Taken from Legg, et al. (2002). Note the maximum wave runup in the near San Diego area is less than 2 meters.

The site is mapped by the State of California (2009) within the tsunami inundation zone. The stated purpose of the above tsunami inundation map is for coastal evacuation planning only. It is not a site-specific analysis of the potential impacts of a tsunami on the proposed development. It is simply a map for planning evacuation of the area. The homeowners should be notified that the property is in a tsunami inundation zone and should be made aware of the local, Imperial Beach, and regional San Diego County evacuations routes and preparedness plans.

#### Consistency with Coastal Commission Guidance on Sea Level Rise

**Step 1. Establish the projected sea level rise range for the proposed project's planning horizon using the best available science, which is currently the 2012 NRC Report.**

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## GeoSoils Inc.

Using the CCC SLR estimate over the project design life, that range in the year ~2092 is between 1.25 feet and 4.75 feet. This is the sea level rise range for the proposed project.

**Step 2. Determine how physical impacts from sea level rise may constrain the project site, including erosion, structural and geologic stability, flooding, and inundation.**

### Flooding

The project topographic map is relative to NAVD88 (Spear & Associates, Inc). The current tide elevations in feet for the last tidal epoch (1983-2001) for San Diego Bay are provided on page 6 and the maximum water elevation measured in the Imperial Beach area is 8.1 feet NAVD88 on January 27, 1983 (Highest Water in table below).

For discussion, the following elevations will be used to evaluate when the elevation of the ocean is above the particular improvement.

Seacoast Drive	~+ 7.0 ft NAVD88
Ocean Lane Flow Line	~+ 9.5 ft NAVD88
Proposed Garage Finished Floor (FF)	~+10.6 ft NAVD88
Proposed Residence FF	~+12.3 ft NAVD88

The approximate year of flooding by just the ocean level alone (no wave runup) during tides above MHHW and under the historical high water elevation under the lowest SLR (1.25 feet) and highest SLR (4.75 feet) are provided in the table below. For example, Seacoast Drive is only 1.7 feet above the MHHW (+5.3 feet NAVD88) and 1.7 feet of SLR occurs in 2045 for the highest SLR estimate and after 2100 for the lowest SLR estimate.

LOCATION	MHHW Low SLR	MHHW High SLR	Highest Water Low SLR	Highest Water High SLR
Seacoast	>2100	2045	TODAY	TODAY
Ocean	>2100	2085	>2100	2038
Garage	>2100	>2100	>2100	2060
Residence FF	>2100	>2100	>2100	2085

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The table shows that the residence is safe from SLR impact on water elevation alone to about year 2085 under the historic highest water (8.1 feet NAVD88). What is much more important to note is that Seacoast Drive, which is about 120 feet east of the site, is very vulnerable to SLR. The garage may flood from the level of the ocean alone in about the year 2060. The proposed residence is reasonably safe from ocean level flooding alone almost over the design life of 75 years. While the residence is reasonably safe from ocean level flooding due to SLR, access from the public streets (Ocean Lane and Seacoast Drive) are very vulnerable to SLR.

### Wave Runup

Wave runup has impacted the undeveloped property in the past. The wave runup analysis provided is for the existing seawall and the proposed development. In the future, under 1.25 feet of SLR with the highest historical water level, the seawall can be overtopped. This amount of overtopping is relatively small and not of sufficient velocity to damage the structure. By the time any wave runup reaches the residence, the height of the water and the velocity will be further reduced such that the impact will be minimized. It should also be noted that wave runup waters will only come on the site for a few hours during the peak of the high tide. It would be prudent to have some form of flood shield to prevent any water from entering the residence under this SLR and overtopping scenario. The amount of overtopping with 4.75 feet of SLR is sufficient to damage the residence. With this in mind and based upon the design of the seawall, the height of the seawall can be increased to minimize or eliminate wave overtopping in the future. The increase in height would be less than 3 feet above the current elevation. As the engineer of record we certify\* that the design of the wall is adequate to accommodate an additional three feet of steel reinforced concrete wall. The steel reinforced concrete cap can simply be doweled into and a new top cast in place. It should be noted that 4.75 feet of SLR will occur 75 years from now and during the next seven decades new material will be developed that is lighter and stronger than materials available today. Because an increase in height of the wall will impact views it is likely that some sort of transparent high strength light material will be available to mitigate overtopping. The proposed project is reasonably safe from wave runup attack due to the presence of the seawall and the design of the seawall provided that the seawall height is raised in the future to reduce or eliminate overtopping.

### Shoreline Erosion (from page 3 above and repeated here for emphasis)

GSI is not aware of an accepted method (by coastal engineers and scientists) for predicating future beach erosion. The recently (August 2015) CCC approved SLR document provides very little means or methods for predicating shoreline erosion due to SLR. Almost the entire back beach area of the developed shoreline in Imperial Beach is protected by some form of shore protection. The USACOE in the CCSTWS study

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showed that the shoreline at the site has both eroded and accreted on the order of 100 feet from 1850 to ~1988. The closest USACE survey station is SS-0035 located north of the ocean terminus of Imperial Beach Boulevard of Palm Ave. Figures 2 and 3 herein demonstrate that there has been movement of the shoreline, but little NET movement over the time period studied. In addition, Figure 3 profile data shows that the beach nourishment efforts in the area has somewhat stabilized and built out the beach at the site.

### Structural Stability & Geologic Stability

The project is designed to resist the anticipated oceanographic conditions over the design life. The project is elevated above the potential ocean level in consideration of SLR. The project is located behind an existing seawall to mitigate shoreline erosion and the seawall is designed for the expected wave forces and wave runup. In the future, with significant SLR the seawall can be overtopped by extreme waves. However, the seawall can be increased in height in order to adapt to the consequences of SLR. The ability of the seawall to be adapted to SLR is a recognized strategy in the CCC policy document. The project is designed with all potential geologic hazards considered (liquefaction, settlement, tsunami, and erosion). This will be confirmed by the project geotechnical consultant.

### **Step 3. Determine how the project may impact coastal resources, considering the influence of future sea level rise upon the landscape as well as potential impacts of sea level rise adaptation strategies that may be used over the lifetime of the project.**

The project may impact the public beach use fronting the site. As sea level rises, the beach may get narrower to the point where there is only public access at low tide. This will impact both beach use and public lateral access. It should be noted that the project will provide some protection to public streets and other private improvements located behind it. The project is not unique in that it is like most of the other development along the Imperial Beach shoreline. The developed shoreline protects much of the western portions of the City Imperial Beach, which are low lying. Even without this development, there is already a risk of flooding that would impact parks, public infrastructure, and private improvements.

### **Step 4. Identify alternatives to avoid resource impacts and minimize risks throughout the expected life of the development.**

The “no project alternative” has significant legal implications which is not GSI’s area of practice. If the property is not developed, then the improvements, both public and private, are in jeopardy in the future with SLR. The impact of SLR on the narrowing beach and lateral access cannot be mitigated at this site alone. This would require an effort by all

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of the shoreline property owners and the City of Imperial Beach. With this in mind and recognizing that this is one of the first applications for development where this type of SLR analysis/discussion/planning has been required, it seems reasonable that the applicant agree to participate in whatever City wide plan is developed and approved. The impact of the project on the supply of sediment can be mitigated thru the City's sand fee program.

## **Step 5. Finalize project design and submit CDP application.**

GSI is the coastal engineer for the project and not the project designer nor the applicant.

## **CONCLUSIONS**

- A review of aerial photographs over the last four and one-half decades generally shows little overall shoreline retreat. The area is subject to periodic beach nourishment by the Port of San Diego. The shoreline in the area is essentially stabilized by shore protection devices (revetments and seawalls).
- The site has been subject to wave overtopping in the past, prior to the seawall construction. Under significant future SLR, the seawall can be overtopped, but due to the design of the seawall, the seawall height can be modified to adapt to the increase in wave overtopping.
- The more pressing issue with SLR impact on the project is the impact of SLR on the associated public infrastructure, such as Seacoast Drive. The project depends upon Seacoast Drive for access. It should be noted that future flooding hazards due to SLR are shared by all shoreline development in Imperial Beach. SLR impacts will be a regional problem and only solved by a regional management plan.
- The proposed finished first floor elevation for the structure is well above the Ocean Lane flow line (landward of the residence).
- Final plans for the development should be reviewed by this office to evaluate if the conclusions in this report are still applicable.

In conclusion, wave runup and overtopping will not significantly impact this site over the life of the proposed improvements. The proposed development will neither create nor contribute significantly to erosion, geologic instability, or destruction of the site, or adjacent area. There are currently no recommendations necessary for wave runup protection. In over 30 years it may be necessary to raise the effective height of the wall. The proposed project minimizes risks from flooding from the ocean.

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In closing, the impact of SLR on the project is mitigated by the design with a seawall and the elevation of the first habitable floor. The vehicular access to the project will be impacted by SLR. Flooding of Ocean Lane and Seacoast Drive already occurs under current conditions and after the project is built it can occur from adjacent properties with existing shore protection that can be overtopped. This would be a temporary flooding condition lasting for a few hours. The biggest issue with SLR is that Seacoast Drive, being lower than the site, may be subject to flooding under historical oceanographic conditions. The project will need to be conditioned such that the impacts on the sand supply are mitigated. The sand fee program can mitigate the sand supply impacts. In as much as the potential future impacts on beach use and lateral access will not be expressly unique to this development, but an impact from all the development along the shoreline, the City of Imperial Beach will need to develop a regional solution and require participation of the stake holders.

**LIMITATIONS**

Coastal engineering is characterized by uncertainty. Professional judgements presented herein are based partly on our evaluation of the technical information gathered, partly on our understanding of the proposed construction, and partly on our general experience. Our engineering work and judgements have been prepared in accordance with current accepted standards of engineering practice; we do not guarantee the performance of the project in any respect. This warranty is in lieu of all other warranties express or implied.

Respectfully Submitted,

**Signature on file**

**GeoSoils, Inc.**  
David W. Skelly, MS  
RCE #47857



\* The term "certify" is used herein as defined in Division 3, Chapter 7, Article 3, section 6735.5 of the California Business and Professions Code.

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**4.1 REPORT: HARRISON-CSANADI (APPLICANT); CONSIDERATION OF A DESIGN REVIEW CASE (DRC 160008) FOR THE CONSTRUCTION OF TWO ATTACHED RESIDENTIAL CONDOMINIUM UNITS ON A VACANT LOT WITH AN EXISTING SEAWALL AT 812 OCEAN LANE (APN 625-330-28-00). MF 1197.**

City Planner Foltz gave a Power Point presentation on the proposed project which consists of two attached residential condominium units on a 4,003 sq. ft. vacant lot. The two units would use a common stairwell that would lead to a rooftop deck. The proposed height of the project would be 26' which is the maximum height for the SMU/RO Zone. The applicant is also proposing a chimney and a glass parapet wall with a steel cable guardrail; the two features would extend beyond the height limit.

The Board Members reviewed the different images of the project and inquired about the location of the rock material being used on the building as well as the intended maintenance of the materials being proposed with consideration to its proximity to the ocean and susceptibility to corrosion.

City Planner Foltz responded to the Board's inquiry regarding the rock, stating that the rock material would be placed along the base of the structure. He then turned the discussion over to the applicant's Architect/Designer to answer further questions the Board had regarding materials and preservation of the design materials.

Deborah Shewaga, Architect and Designer with Ideal Design Systems Inc., spoke on behalf of the property owner. Deborah stated that the color palette will be muted but that the grey and blue colors being proposed will have good contrast. She stated that in addition to the two colors, the design will consist of multiple textures to give the project depth. Those textures will include smooth hardie panels with fry reglet fiber cement boards, stucco with a sand finish, grey stack stone along the base and fiber glass doors with a wood design. The windows will be fiberglass with no tinting added to the glass glazing. Ms. Shewaga also mentioned that the building has a lot of depth that will have shadows hitting it giving the building more contrast than is displayed in the renderings. In terms of using stainless steel and the upkeep, there are two options for the preservation of the stainless steel. Option 1 would be the use of a marine grade stainless steel, it would be a more expensive option but it would last; she also mentioned that the cable systems themselves are marine grade. Option 2 would be to obtain a stainless steel preserver that can be sprayed onto the stainless steel but would require continual maintenance. Deborah also made note of the fact that the owner of the property will be living on site long term and will maintain the home.

Board Member Bowman inquired as to what elements in the design would be stainless steel.

Deborah Shewaga responded, stating that the stainless steel elements would include the posts, the cables and the chimney cap.

The Board Members inquired about the following design elements: the set back of the elevations to each other with regards to the first floor and second floor pop outs, the type of fencing that will be used, the use of the carport and two-car garage, the proposed landscaping plan and the type of glass that will be used.

Deborah Shewaga responded to the Board Members questions, stating that the first floor on the west portion of the building is set an additional 5' back from the second floor as shown on the plan for the north side elevation and the balcony comes forward as shown on the plan for the south elevation. The fencing is still being considered; however, one option includes stainless steel with fiber glass inserts. The larger of the two units will connect to the two car garage and the smaller unit will use the carport for parking. There will be landscaping on both sides of the parking area, as well as a small strip of landscaping between the property line and the structure.

Deborah also stated that she has been considering different types of obscured glass but has not come to a conclusion as to which one will be used.

**Vice Chair Pamintuan closed public discussion at 4:37 P.M.**

The Board Members discussed the muted colors, simple lines in the design and the overall appearance of the project.

**MOTION BY BOWMAN TO APPROVE THE DESIGN AS PRESENTED. MOTION BY BOWMAN, SECOND BY SMITH.**

**MOTION CARRIED BY THE FOLLOWING VOTE:**

**AYES: PAMINTUAN, BOWMAN, VORONCHIHIN, SMITH**

**NOES: NONE**

**ABSENT: NAKAWATASE**

**ABSTAIN: NONE**

**DRAFT**

**4.1 REPORT: HARRISON-CSANADI (APPLICANT); CONSIDERATION OF A COASTAL DEVELOPMENT PERMIT (CP 160007) FOR THE CONSTRUCTION OF TWO ATTACHED RESIDENTIAL CONDOMINIUM UNITS ON A VACANT LOT WITH AN EXISTING SEAWALL AT 812 OCEAN LANE (APN 625-330-28-00). MF 1197.**

City Planner Foltz gave a Power Point presentation on the proposed project which consists of two attached residential condominium units on a 4,003 sq. ft. vacant lot. The two units would use a common stairwell that leads to a rooftop deck. The proposed height of the project would be 26' which is the maximum height for the SMU/RO zone. The applicant is also proposing a chimney and a glass parapet wall with a steel cable guardrail; the two features would extend beyond the height limit.

Committee Member Archer inquired about the height of the surrounding buildings and whether the surrounding buildings are also allowed to add the same elements that exceed the height limit.

City Planner Foltz responded, stating that that the surrounding buildings can also propose parapet walls and a chimney stack.

Committee Member Robertson inquired about the condition of the existing sea wall.

City Planner Foltz stated that the architect determined that the current sea wall is in good standing.

Vice Chair Archer inquired as to whether this project meets the parking space requirements for a new project and the proper amount of landscaping.

City Planner Foltz stated the minimum requirements are 1.5 parking spaces per unit and that because 3 parking spaces are proposed parking requirement is fulfilled. He reviewed the proposed landscaping and confirmed that it meets code.

Vice Chair Archer confirmed with City Planner Foltz that the height without the parapet wall and the chimney stack would be 26 ft.

Committee Member Robertson inquired about the upkeep of the metal on this project and how the owner intends to maintain it.

City Planner Foltz stated that during the Design Review Board meeting on May 19, 2016, the same question was presented and the architect for the project states that the owner will be living on site and will regularly maintain their home.

Vice Chair Archer reconfirmed that there is nothing else proposed for placement on the roof deck that will exceed the City's maximum height limit.

Deborah Shewaga, Architect and Designer with Ideal Design Systems Inc., confirmed that there is nothing else proposed for the roof deck aside from what is being presented today.

**MOTION BY ROBERTSON, SECOND BY ELLIS TO APPROVE THE PROJECT AS PRESENTED.**

**MOTION CARRIED BY THE FOLLOWING VOTE:**

**AYES: DOYLE, ARCHER, ELLIS, HILL, ROBERTSON**

**NOES: NONE**

**ABSENT: NONE**

**ABSTAIN: NONE**



STAFF REPORT  
CITY OF IMPERIAL BEACH

TO: HONORABLE MAYOR AND CITY COUNCIL  
FROM: ANDY HALL, CITY MANAGER <sup>AH</sup>  
MEETING DATE: July 20, 2016  
ORIGINATING DEPT.: CITY ADMINISTRATION  
SUBJECT: UPDATE ON EFFORTS TO LOCATE AND CONSTRUCT A DOG PARK IN IMPERIAL BEACH AND A DIRECTION TO HAVE THE PARKS AND RECREATION COMMITTEE FORM A DOG PARK COMMITTEE

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**EXECUTIVE SUMMARY:**

For several months, staff has been exploring potential locations for the creation of a Dog Park in Imperial Beach. Several potential sites have been identified for further consideration. At the most recent meeting of the City Council, staff was directed to provide the members of the City Council with an update on the potential construction of a Dog Park in the community.

In connection with an update on the potential locations and the preliminary groundwork completed by staff, staff is seeking direction to approach the Parks and Recreation Committee with the task of forming a dog park subcommittee to ensure the public is included in the design of the facility and the Committee is able to received and consider input and recommendations that can be forwarded to the City Council for final action.

**Recommendation:** Receive and file the information provided by staff and direct staff to approach the Parks and Recreation Committee with a task to create a dog park subcommittee.

**Rationale:** A dog park is consistent with the Imperial Beach mission of creating and enhancing Classic Southern California by encouraging a safe and appropriate location for dog owners to recreate with their pets in a social and neighborhood environment. The creation of a dog park also scored high in the recent recreational needs assessment conducted by the Parks and Recreation Committee.

**Options:**

- Receive the report and approve the recommendation of staff
- Receive the report, modify and approve the recommendation of staff
- Receive the report and request additional information from staff
- Receive the report and provide alternative direction to staff

## BACKGROUND:

Over time, there have been various locations used by residents for interacting with their dogs. However, at the current time, there is no location officially identified and improved as a dog park in Imperial Beach. Staff has been exploring several locations and the advantages and challenges with each potential site. Some of the elements staff has considered include, but are not limited to:

- A site large enough for dogs to exercise in a secured and fenced facility
- A site where a dog park will have minimal impact on the adjacent property owners' enjoyment of their property
- A site that can be operated by the City (City owned, public agency property, etc.)
- A site that can be improved to include desired amenities such as the availability of water, typical dog park equipment, benches and gathering areas for residents
- A site that is located in an area where it is accessible to many residents of the community

## ANALYSIS:

Staff has spent significant time working on potential sites for a community dog park. Some of the sites that staff is currently exploring, along with some of the challenges include:

- ***Bayside Elementary School*** – Staff presented an option to the Southbay Union School District to use the northern portion of the playground at Bayside Elementary School as a dog park. It was proposed that the area be fenced off and accessed from the Alley west of the playground. After a discussion with the District Board, it was determined that this site would be inconsistent with the desires of the District for this area. Discussions have continued in relation to how a portion of the property could be used as a community park.
- ***Use of Navy Property*** – Staff has had discussions with the Navy regarding the use of federal property located east of what would be the extension of Silver Strand Blvd. The highest hurdles in this location would be getting permission to use Navy property for public access, the need to lease the property from the Navy, and the fact that the property is in the City of Coronado. There would be significant indemnification necessary for both the Navy and the City of Coronado in this location. This area has been used in prior years as an unofficial dog park, but was never official designated as such.
- ***City Property Near the Public Works Facility*** – The City owns a portion of the vacant property situated at the northern terminus of 11<sup>th</sup> Street between the industrial building and the apartment buildings. Some of the property is owned by the railroad, but a majority (northern section) is owned by the City. This would be an excellent location for a dog park, especially the northern section which is further from any residences. Due to the location, staff has initiated a Native American Cultural Survey and is reviewing the location to see if there are any easements associated with the railroad or public utility easements that would preclude the site as a dog park.
- ***Other Locations*** – Staff has discussed, but not seriously explored several additional locations such as Rhema Park, the City property at 10<sup>th</sup> and Iris, and various private parcels throughout the City. Most of these locations are immediately adjacent to residential units, rather small, or not owned or controlled by the City.

If the City Council chooses to direct the Parks and Recreation Committee to form a dog park subcommittee, staff will provide the necessary support to the subcommittee to complete the exploration of each site and pass along all of the detailed information compiled thus far. If the City

Council would like more information about the potential sites prior to the creation of a dog park committee, staff will perform the additional research and provide the information to the City Council at an upcoming meeting. Once the dog park subcommittee has completed their assignment and identified a park and the preferred amenities, staff will seek funding for the completion of the project.

**ENVIRONMENTAL DETERMINATION:**

At this point in the proceedings, this is not a project as defined by CEQA.

**FISCAL IMPACT:**

None at this time, but as funding options are explored, the City Council may be asked to consider an appropriation of funds for the construction of a dog park.

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STAFF REPORT  
CITY OF IMPERIAL BEACH

TO: HONORABLE MAYOR AND CITY COUNCIL  
FROM: ANDY HALL, CITY MANAGER *AH*  
MEETING DATE: JULY 20, 2016  
ORIGINATING DEPT.: ERIKA N. CORTEZ, HUMAN RESOURCES MANAGER *(EC)*  
SUBJECT: RATIFY THE CITY MANAGER'S SIGNATURE ON THE CONTRACT WITH THE COUNSELING TEAM INTERNATIONAL FOR FIRST RESPONDERS EMPLOYEE SUPPORT SERVICES

**EXECUTIVE SUMMARY:**

Staff is recommending that the City Council ratify the City Manager's signature on the contract with the Counseling Team International to provide first responders such as firefighters and lifeguards employee support services related to counseling services, critical incident intervention, and training.

**FISCAL ANALYSIS:**

The annual cost for these services is \$6,000. The cost was anticipated in the FY 2016/2017 budget.

**RECOMMENDATION:**

That the City Council ratifies the City Manager's signature on the contract with the Counseling Team International.

**OPTIONS:**

- Approve the recommendation.
- Provide direction to the City Manager to take a specific action.

**BACKGROUND/ANALYSIS:**

The City provides an employee assistance program (EAP) to all its employees and household members though MHN paid by the City. The EAP is designed to benefit both employers and employees. EAPs help organizations address productivity issues by helping employees identify and resolve personal concerns that affect job performance. MHN EAP services to employees include:

- Clinical Support
- Work and Life Services
- Online Services

The City recognizes that our first responders such as firefighters and lifeguards face a wide range of health and mental consequences as a result of the critical work they do in the community. In helping everyday people in the worst of times, they are exposed to critical incidents.

The City contacted the Counseling Team International to contract for counseling, critical incident intervention, and training to support firefighters, lifeguards and their families. The Counseling Team International was well recommended by various San Diego County agencies. They have been in business since 1985 and provide services to other organizations such as the City of Chula Vista, San Bernardino County, and Sacramento.

The Counseling Team International has experienced providers for services specifically designed to support to first responders and their families. The Counseling Team International services include:

- Confidential counseling for firefighters and lifeguards and their eligible dependents living within the home provided by experienced mental health professionals.
- Training for management and supervisors related to the program, and additional training to employees on various topics.
- Provide initial orientation training to all employees.
- Provide critical incident interventions.
- A website full of many resources.

The employee assistance program (EAP) through MHN will continue to be provided to the firefighters and lifeguards in addition to the services provided by the Counseling Team International.

**ENVIRONMENTAL DETERMINATION:**

Not a project as defined by CEQA.

Attachments:

1. The Counseling Team International Contact



# Imperial Beach Fire Department

Employee Support Services  
Offered by:



The Counseling Team International

Headquarters

1881 Business Center Drive, Suite 11

San Bernardino, CA 92408

(800) 222-9691

*Stand By Status (SBS) 24/7/365*

*Satellite Offices in the counties of: Los Angeles, Riverside, San Bernardino, San Diego and Orange*

[www.thecounselingteam.com](http://www.thecounselingteam.com)

# Mission Statement

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*The Counseling Team International provides exceptional counseling, training, critical incident intervention and support to emergency service personnel and their families within California as well as nationwide.*

*Our mental health professionals and support staff operate as a team and are dedicated to serving those who serve. Our staff strives to be acknowledged as outstanding leaders by their peers. Our clients' well being is our greatest concern. We honor their trust and confidence in us as we attend to their needs in an environment of mutual trust and confidentiality.*

*We constantly strive to remain the best mental health organization in the employee support services profession as perceived by those we serve. We fulfill our mission in an ethically and socially responsible manner.*

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## HISTORY OF THE COUNSELING TEAM INTERNATIONAL

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In 1985, The Counseling Team International (TCTI) began providing employee support services to law enforcement, fire, emergency services and governmental agencies in the State of California, as well as nationwide. The Founder and Director Nancy K. Bohl-Penrod, Ph.D. began contracting with the San Bernardino County Sheriff's Department to provide **Stand by Status (SBS) 24/7/365** Critical Incident Stress Management services (CISM) to Sheriff's personnel involved in shootings. This immediate intervention decreased Worker's Compensation claims to such a degree that TCTI was encouraged and asked to expand their services to counseling San Bernardino County Sheriff's Department personnel and their family members for personal problems along with offering many training classes.

In 1986, **Training** became very important to The Counseling Team International's (TCTI's) success. Training reaches out to many people who otherwise would not have any contact with the mental health field. TCTI created their training division which develops classes to meet the needs of all they serve. TCTI's Staff are Adjunct Professors for many colleges and universities in Southern California. They have been guest speakers for the Federal Bureau of Investigation (FBI), Bureau of Indian Affairs (BIA), California Highway Patrol (CHP), the Federal Law Enforcement Training Center (FLETC), and the Federal Air Marshal Service (FAMS) as well as many police and fire academies. TCTI's Instructors are certified to teach for the International Critical Incident Stress Foundation (ICISF), Law Enforcement Wellness Association (LEWA), Police Officer Standards of Training (POST), Standards and Training for Corrections (STC), Board of Registered Nursing (BRN), Continuing Education Units (CEU), ICEMA for Emergency Medical Technicians (EMT), paramedics and the QPR Institute.

In 1987, TCTI's **Employee Support Services Program** was created to help the employees of companies and/or departments and their eligible dependents in solving personal and emotional problems. The employees and their eligible dependents can call directly for help without going through a supervisor. TCTI's counseling has helped in areas such as stress, depression, marriage and family/relationship, substance abuse, weight control, financial difficulties, suicide ideation and career concerns. The Counseling Team International's Employee Support Program quickly expanded and was offered to many other police and fire departments throughout Southern California.

In addition, in 1987, **The Pre-employment Psychological Testing Department** was formed by Dr. Larry Davis who was the Director until his retirement. The division is now one of collateral duties of the Assistant Director, Dr. Kathleen Wellbrock.

In 1988, **Peer Support Programs** for law enforcement, fire and other organizations were developed by TCTI. It is one of the most important training programs that TCTI has conducted all over the nation and in Canada. TCTI has trained over 6,000 peer supporters in the EMS Field including California Highway Patrol (CHP), Kansas Highway Patrol (KHP), Washington State Patrol (WSP), Canadian Royal Mounted Police (RCMP), Kaiser Hospitals, Cal Fire, The Federal Bureau of Investigation (FBI), Drug Enforcement Agency (DEA), United States Border Patrol (USBP), Federal Air Marshal Service (FAMS), United States Marshal Service (USMS), Bureau of Indian Affairs (BIA), United States Postal Inspectors (USPI) United States

Department of Agriculture (USDA)/Office of Inspector General (OIG) and various local law enforcement and fire agencies throughout Southern California.

In 1989, the **Crisis Negotiation Team (CNT)** for TCTI was formed. Dr. Bohl-Penrod was asked to attend the Federal Bureau of Investigation's (FBI's) Basic and Advanced "Hostage Negotiation" (CNT) training in Quantico, Virginia. Since that time, TCTI has recognized the importance of consulting to law enforcement Crisis Negotiation Teams (CNT). The majority of TCTI's Mental Health Professionals have attended both Basic and Advanced Crisis Negotiation Training (CNT).

TCTI employs a professional support staff to assist the Director and a team of dedicated mental health professionals and Associates throughout the nation. They are licensed Mental Health Professionals from many disciplines who have responded to major disasters and critical incidents such as:

- The Oklahoma Bombing in Oklahoma City
- The Unabomber case in Sacramento
- The Tornado in Oklahoma City in 1999
- Hurricane Andrew in Florida
- Hurricane Katrina in Louisiana
- TWA Flight 800 Airline accident in New York
- Alaska/US Airline accident
- The Los Angeles Riots
- The ATF Incident in Waco, Texas
- The Ski Patrol Deaths at Mammoth Ski Lake
- The Avalanche in Wrightwood, California
- The School Shooting at Columbine High School in Littleton, Colorado
- The School Shooting at Springfield High School in Eugene, Oregon
- The School Shooting at Santee High School in California
- The School Shooting at Cajon High School in California
- The School Shooting at Red Lake High School in Minnesota
- The Terrorist Attack on the World Trade Center in New York
- The Terrorist Attack on The Pentagon in Virginia
- The 2002 Typhoon in Guam
- The 2003 Firestorms of Southern California
- The 5 deaths of Riverside County's US Forest Service Personnel during the 2006 Esperanza Fire
- The 2007 Firestorm of Southern California
- The Seal Beach Beauty Salon Shooting
- 2011 Edison Workplace Violence Shooting
- 2012 Big Bear Manhunt Death of Detective Mackay and Officer Crain
- Los Angeles International Airport TSA Shooting, Death and Injuries to TSA Officers
- 2015 Inland Regional Center Terrorist Attack in San Bernardino California

In 1994, TCTI formed a **Line of Duty Death Response Team (LODDRT)**. This team consists of mental health professionals, peer supporters, chaplains, and Concerns of Police Survivors (COPS) and work within a collaborative spirit. This team has responded to approximately 60 line of duty deaths (LODD) since 1986, members of TCTI have faithfully attended and dedicated their time to police week in Washington, D.C.

## TCTI ALSO BELONGS TO THE FOLLOWING PROFESSIONAL ORGANIZATIONS:

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American Association of Suicidology  
American College of Forensic Examiners Institute  
American Correctional Association  
American Psychotherapy Association  
American Psychological Association  
California Association of Marriage and Family Therapists  
California Peace Officers Association  
California Peer Support Association  
California State Sheriff's Association (Corporate 100 Partner)  
Green Cross Foundation  
Employee Assistance Professionals Association (EAPA)  
International Association of Chiefs of Police  
International Critical Incident Stress Foundation  
International Footprint Association  
International Society of Traumatic Stress Studies  
National Sheriff's Association  
Question, Persuade, Refer and Treat (QPR), Institute Suicide Risk Assessment and Risk Management

## EMPLOYEE SUPPORT SERVICES TO BE DELIVERED

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- A. TCTI shall provide short-term counseling services to employees and their eligible family members living in the home. Short-term counseling is determined by the Mental Health Professional on a case by case basis. If it is determined that the issues require long-term treatment (ie: acute or chronic emotional disorders) then the Mental Health Professional can refer accordingly.
- B. TCTI shall provide training for the management team and supervisory team related to the program. They will receive short training sessions on how the program works, and how he or she can relate to the program and support it. It is important to build the relationship between managers and supervisors so they can work together as part of a cooperative team. Training them together supports this teamwork.
- C. TCTI provides initial orientation training to all employees related to the program. We believe that this is a very important aspect which gives the employee an opportunity to find out who we are and learn about our program.
- D. TCTI shall maintain the confidentiality of all employees and their eligible family members living in the home referred for counseling. The cornerstone of every successful Employee Support Services Program is the pledge of confidentiality; without it, there is no credibility. Employees will not reveal their personal problems if there are not clear legal guidelines about confidentiality. Confidentiality means that all personal information parted will be respected and safeguarded. It may be used only in a responsible manner for the purpose of helping in rehabilitating the person. Our records are kept secure in accordance with our professional code of ethics, Federal Regulations and state laws. We also have a top of the line alarm system installed, which protects our records. TCTI will not reveal the names or identities of employees or family members who come to the program voluntarily.
- E. TCTI's staff will be available to provide counseling services in a convenient and timely manner. To make an appointment, an employee or eligible family member may appear in person or call the office between the hours of 7:30 A.M - 4:30 P.M. Monday through Friday. The employee or the eligible family member will then come to the office at the prescribed time, where a counseling session will take place. If an emergency takes place after hours, TCTI provides a 24-hour answering service. The Answering Service will contact one of our on-call Mental Health Professionals to handle the emergency.
- F. TCTI designed a website with the user in mind! We currently offer over 75 Articles, Handouts and Surveys or Tests to utilize on various topics as well as Links to helpful Organizations and Associations.

# TRAINING

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TCTI is able to provide a wide variety of training classes. This educational approach can serve as a proactive measure, as well as a follow-up tool, for the Imperial Beach Fire Department. Classes can be tailored to fit your specific needs and can range from 2 to 8 hours. Training programs can provide the Imperial Beach Fire Department information and skills that will maximize their ability to function as a team and to continue to develop productive careers.

- Adrenal Burnout
- Alcohol and Drug Awareness in the Workplace (Substance Abuse)
- Anger Management
- Assisting Children in the Aftermath of a Tragedy
- Borderline Personality Disorder
- Bullying in the Workplace
- **Burnout-Compassion Fatigue**
- Burnout & Secondary Trauma Among Forensic Interviewers
- Conflict Resolution and Assertiveness
- Coping with Change
- When Cops Cross the Line
- Creating a Strong Marriage
- Crimes Against Children & Secondary Trauma to Public Safety Personnel
- Dealing with Depression and Suicide Situations
- Dealing with Difficult People
- Dealing with a Terminal Illness
- Discovering Your Intuition
- Diversity in Public Safety
- Divorce – What Price?
- Exposure to Child Pornography for Court Personnel and Jurors
- Families in Turmoil
- Firing and Layoffs
- Generational Differences in Public Safety Personnel
- Grief and Bereavement
- Handling Layoffs

- Handling Retirement Concerns
- Handling Sleep Difficulties
- Handling Your Anger
- Holiday Stress
- **Homicide Investigator Stress**
- How to Help Staff in Crisis
- How Peer Support Can I.D. Aggressive Behavior in Peers
- **Humor in the Workplace**
- **Hypertensive Sleep Issues**
- Understanding Intuition
- **Leadership Resiliency**
- Listening Techniques and Communication Skills
- Living with a Third Person in my Marriage
- **Managing Sleep Disorders, Shift Work and Hypervigilance**
- **Motivating Employees**
- Overcoming Adversity
- Dealing with Post-Infidelity Issues
- Posttraumatic Growth
- Preventing Suicide for Public Safety Personnel
- Professional Conduct for Exceptional Teamwork
- Retirement Concerns for Public Safety Personnel
- Self-Image and Care
- **S.O.S. – Significant Other Survival**
- **Stress Management**
- **Teaching the Benefits Mindfulness**
- Terminal Illness & Grief
- The Dynamics of Fear
- The Effects of Social Media on Family and Relationships
- The Employee Problem Solver
- The Essentials of Customer Service

- **The Power of Building Resiliency in Public Safety Personnel**
- Understanding Eye Movement Desensitization and Reprocessing (EMDR)
- Understanding Posttraumatic Stress Disorder for Public Safety Personnel
- Understanding the Impact of Medications for Public Safety Personnel
- Understanding the LGBTQ co-worker
- **Wellness in the Workplace and at Leisure**
- **Wellness Solutions – Ways to Combat Stress**
- Workplace Violence

## CRITICAL INCIDENTS

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A Critical Incident can be a situation faced by employees. Two types of crises can occur during a Critical Incident. An **Exhaustion Crisis** is when an individual has been coping with an intense stressful situation(s) or event(s) for a long period of time and reaches the point of exhaustion and cannot cope. A **Shock Crisis** is when a sudden change or event such as shooting, fire, assault, etc.

Examples are:

- Serious injury, death, or suicide of a fellow co-worker
- Any other serious threat to the life of you or your co-worker
- Serious injury or death of a civilian resulting from department's operations
- Any incident in which circumstances are unusual
- Any incident in which sights and sounds are distressing
- Any catastrophic event/major disasters
- Rescuing a victim, where pain and suffering is obvious
- Mass casualty event
- Knowing the victim
- Death, injury, or abuse of a child
- Contact with communicative diseases, e.g. AIDS/Hepatitis B
- Major traffic accident
- Death of a close family member
- Sudden Infant Death Syndrome
- Toxic chemical fire/explosion
- Extreme attempts where lives are lost
- Physical or Sexual Assault

## HIGH STRESS EVENTS

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- Incidents that attract extremely unusual or possible derogatory news media coverage
- Current social/legal/media reactions to your department
- Accumulative critical events in a short time span
- Serious threat to child, spouse, relative or friend
- Injuries or illness that could threaten career
- Victim resembles loved one

## PROGRAM OPERATIONS COST

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Upon signing this contract between the Imperial Beach Fire Department and The Counseling Team International (TCTI), TCTI shall provide the following services:

- C. Professional Short-term Confidential Counseling - for approximately 15 Fire, 10 Lifeguard Personnel and their eligible dependents living within the home.
- D. Supervisor Referrals – provide consultations with supervisors regarding problem employees and/or any aspect of the Employee Support Services (ESS).
- C. Follow-up Sessions - for employees involved in Critical Incidents.
- D. TCTI will conduct an initial orientation for all levels, including management concerning services provided by the Employee Support Services (ESS) for no charge. TCTI will provide all literature for management, employees and their eligible dependents, i.e., brochures, flyers, supervisor handbooks, business cards, etc...
- E. TCTI will attend one health fair a year at no charge.
- F. Consultation services. This service is included in the professional counseling portion of this contract.

All services above will not exceed the annual amount of \$6,000.00. This will be at the rate of \$500.00 per month.

### *Additional Services not included in the amount above:*

- I. **Critical Incident Intervention** - provide 24-hour on-call Critical Incident Debriefing services at the reduced rate of **\$175.00** per hour.
- J. **Training** – provide a wide variety of training classes at the reduced rate of **\$125.00** per hour. There will be an additional **\$50.00** fee per hour for travel. All POST/STC certified classes will be billed at the POST/STC rate for the requested subject.

### **Additional Training**

*24 participant minimum if hosting a training. The training can be opened to outside agencies.*

**3-Day Basic Peer Support: ICEMA/EMSA, STC and POST (Plan III-fully reimbursable)  
Certified** **\$299.00 per student**

**2 – Day Basic Critical Incident Stress Manager (CISM): ICEMA/EMSA, STC and  
POST (Plan Four) Certified** **\$199.00 per student**

**2- Day Advanced Critical Incident Stress Management (CISM): ICEMA/EMSA, STC  
and POST (Plan Four) Certified** **\$199.00 per student**

**8-Hour Suicide Prevention and Intervention (QPR): ICEMA/EMSA, STC and POST  
(Plan Four) Certified** **\$106.00 per student**

**Peer Support Consultation:**

**\$75.00 per hour**

**Peer Support Meetings (Quarterly):**

**\$110.00 per hour**

**Peer Support Candidate Interviews:**

**\$110.00 per hour**

**Signature on file**

By: \_\_\_\_\_

By: \_\_\_\_\_

Nancy K. Bohl-Penrod, Ph.D., Director  
The Counseling Team International

Date: \_\_\_\_\_

Date: \_\_\_\_\_

6.30.16

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**STAFF REPORT  
CITY OF IMPERIAL BEACH**

**TO:** HONORABLE MAYOR AND CITY COUNCIL  
**FROM:** ANDY HALL, CITY MANAGER *AH*  
**MEETING DATE:** JULY 20, 2016  
**ORIGINATING DEPT.:** PUBLIC WORKS *HAZ*  
**SUBJECT:** APPROVAL OF "TRIANGLE PARK WATER REDUCTION AND PEDESTRIAN / PUBLIC TRANSPORTATION ENHANCEMENTS PROJECT" (CIP P16-302) DESIGN CONCEPT AND APPROVAL TO PROCEED WITH THE PROJECT CONSTRUCTION DRAWINGS

**EXECUTIVE SUMMARY:**

This staff report is to present to City Council the proposed "Triangle Park Water Reduction and Pedestrian / Public Transportation Enhancement Project" Concept Design for review and approval. On March 16, 2016, via Resolution No. 2016-7673, City Council approved the subject project in concept and appropriated \$65,000 donated by CALAM and appropriated \$95,000 from RTCIP (Transportation Uniform Mitigation Program Fee) Revenue towards this project design and construction. Also on March 16, 2016, City Council asked that the project concept design be reviewed by City Council prior to start of construction drawings.

**FISCAL ANALYSIS:**

***Revenue:***

CALAM GRANT	\$65,000
RTCIP REVENUE	\$95,000
<b>TOTAL REVENUE</b>	<b>\$160,000</b>

***Expenditure:***

Design/specifications	\$ 34,651
Construction Estimate	\$235,000
Administration/Inspector	\$ 23,000

**TOTAL ESTIMATED EXPENDITURES \$292,651**

Estimated expenditure exceeds revenue by approximately \$133,000. Staff recommends no change in appropriated budget until the drawings are complete and the project bids received / opened. Staff will work with project engineer to find ways to value engineer the project to reduce costs. Once the bids are known, staff will work to identify additional funds to complete the project if the expenditures continue to exceed the appropriated revenue.

**RECOMMENDATION:**

That City Council receive this written report, receive an oral report on the project and provide any feedback on the concept plans as shown in the attachments; then authorize staff and the

consultant to proceed forward with the development of the plans and specifications considering the feedback from City Council.

**OPTIONS:**

- Approve the project scope of work as proposed;
- Provide direction to the City Manager to modify the scope of work consistent with Council feedback.
- Request additional information and an additional report

**BACKGROUND/ANALYSIS:**

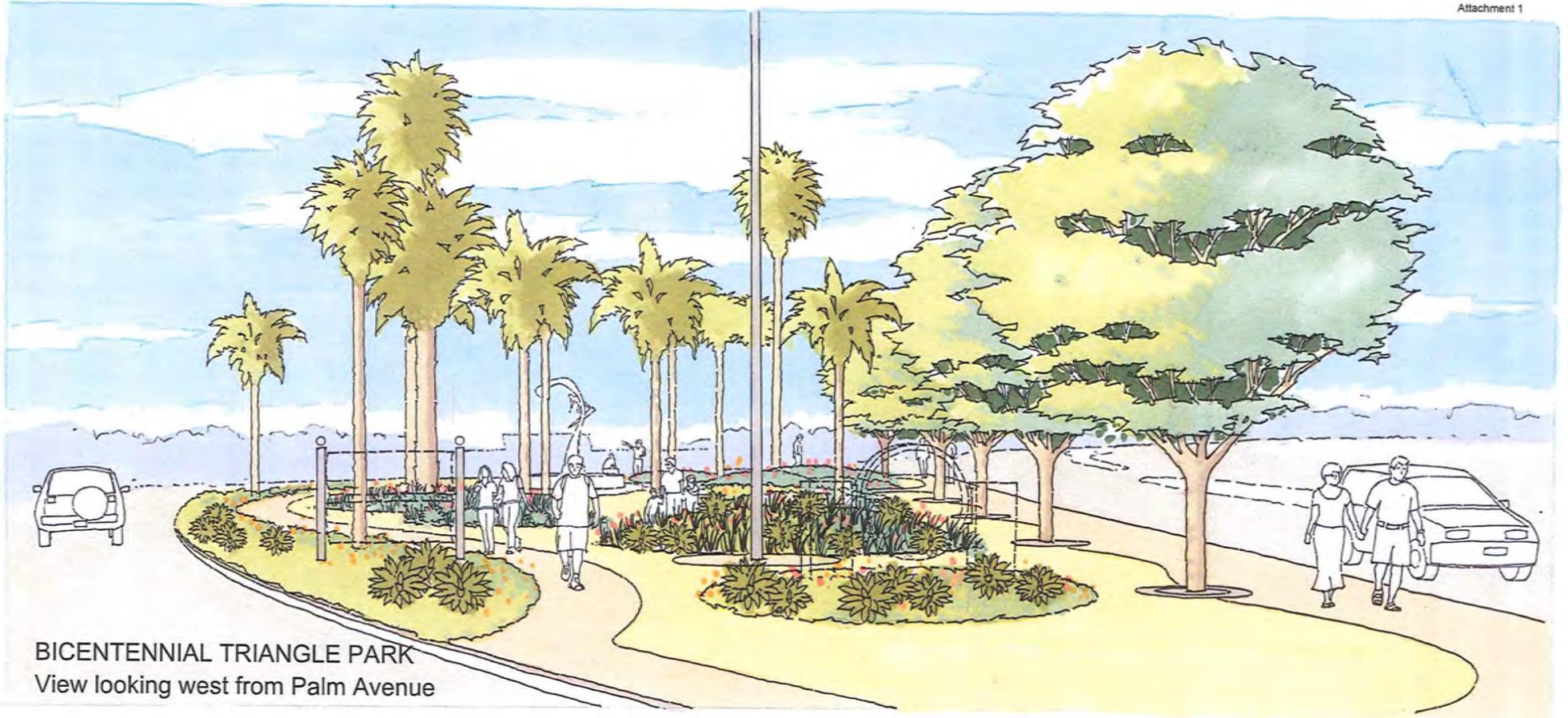
In March 2016, City Council approved a project at Triangle Park to enhance it as a primary visible entrance to the City along S.R. 75. The task was to design and construct Triangle Park as a Water Use Reduction Demonstration Project providing a unique and demonstrable opportunity to provide the residents of Imperial Beach with an example of how to beautify their private landscape while conserving water. The concept as presented with this staff report and oral report is intended to meet this objective.

**ENVIRONMENTAL DETERMINATION:**

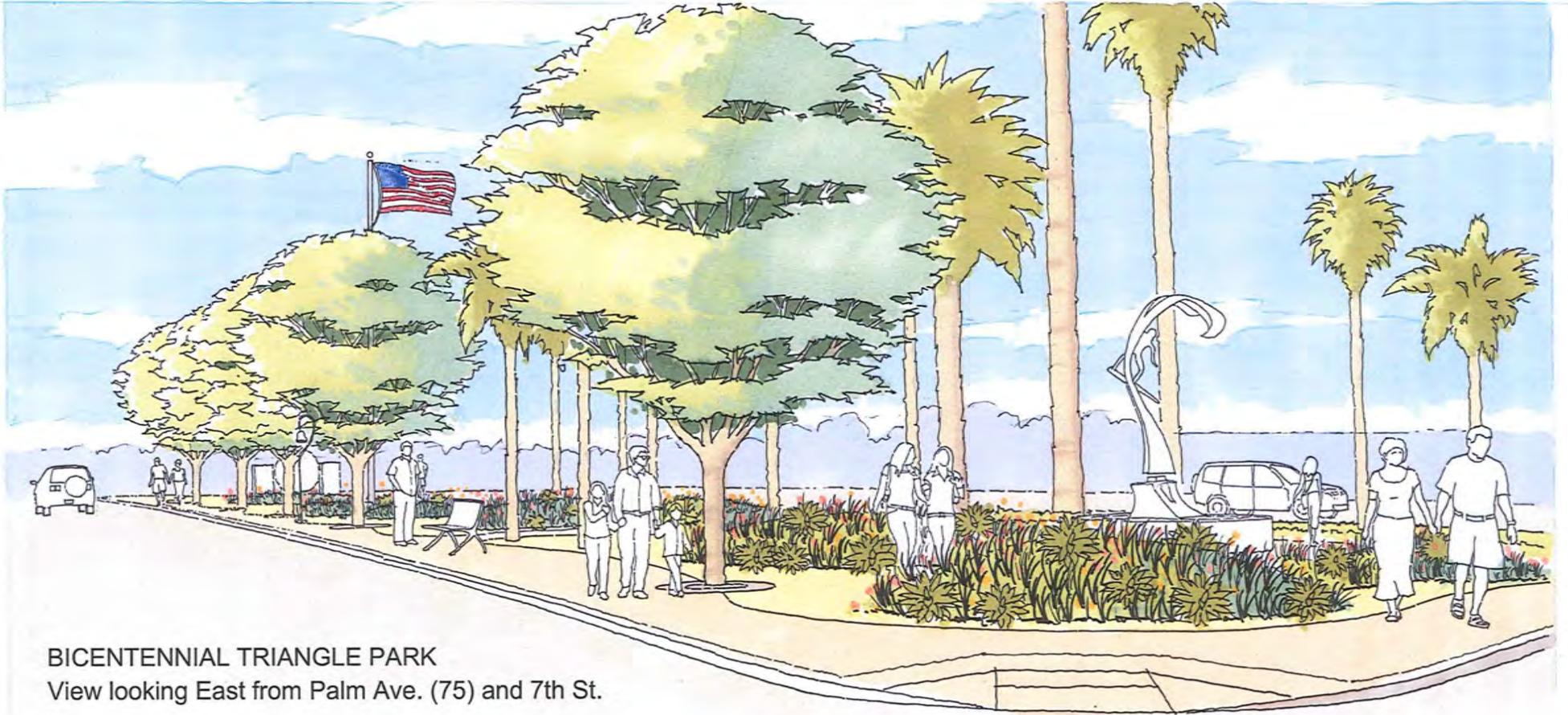
Project is exempt from CEQA pursuant to CEQA Guidelines Section 15302(c): Replace or Reconstruction of Existing Utility Systems and Facilities.

Attachments:

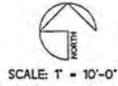
1. Four prints of architectural renditions of Triangle Park Improvements.



BICENTENNIAL TRIANGLE PARK  
View looking west from Palm Avenue



BICENTENNIAL TRIANGLE PARK  
View looking East from Palm Ave. (75) and 7th St.



LEGEND

BUS STOP WITH BENCH AND OPTIONAL SHELTER LOCATION

DECOMPOSED GRANITE SURFACE

STREET TREES WITH TREE GRATES

COLOR CONCRETE WALKWAY

'BEACH DUNE' PLANTING OF GRASSES AND FLOWERING PLANTS

EXISTING SCULPTURE

LOW, DROUGHT TOLERANT PLANTING

EXISTING MONUMENT SIGN

EXISTING AND PROPOSED PALM TREES

EXISTING FLAG POLE

EXISTING COMMUNITY BANNER SIGNAGE

7TH STREET



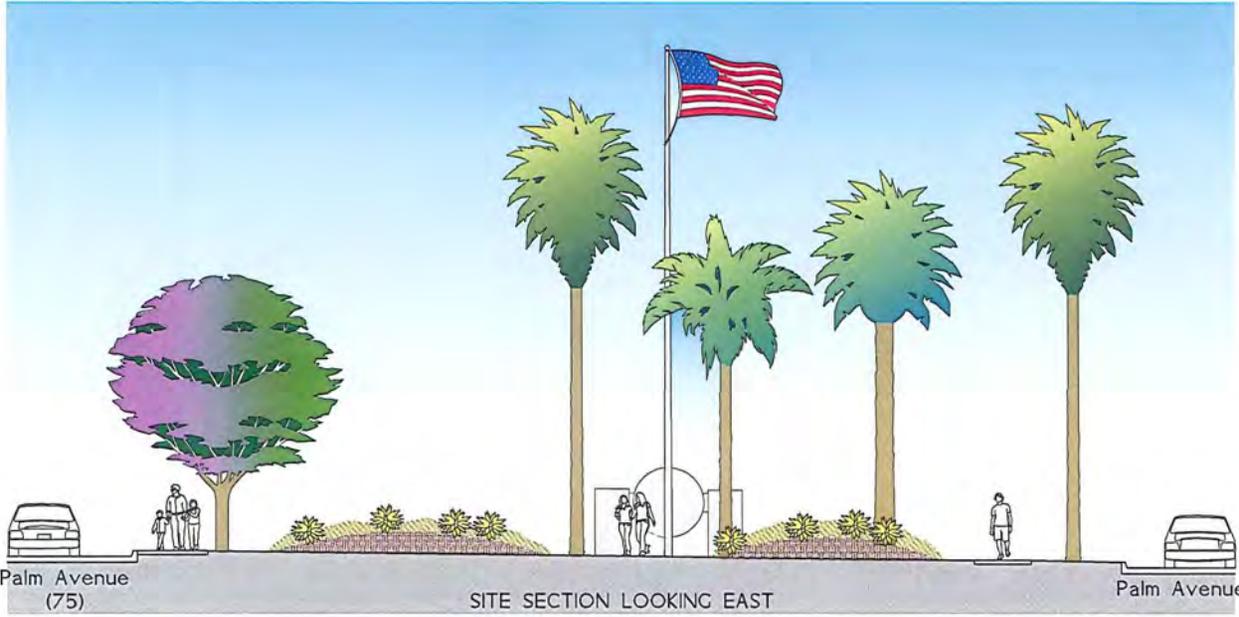
PALM AVENUE (75)

PALM AVENUE

BICENTENNIAL TRIANGLE PARK  
City of Imperial Beach, California

SCHEMATIC DESIGN PLAN

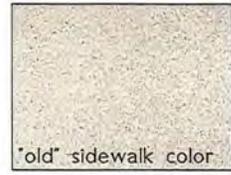
Nolte VerticalFive, Civil Engineers  
Parterre, Landscape Architects  
July, 2016



urban park



informal sidewalk



'old' sidewalk color

IMAGES



palm



date palm



queen palm



arbutus 'marina'

STREET TREE



BEACH DUNE PLANTINGS

PALM GROVE

BICENTENNIAL TRIANGLE PARK  
City of Imperial Beach, California

SCHEMATIC DESIGN PLAN

Nolte VerticalFive, Civil Engineers  
Parterre, Landscape Architects  
July, 2016