



A M E N D E D A G E N D A



IMPERIAL BEACH CITY COUNCIL REDEVELOPMENT AGENCY PLANNING COMMISSION PUBLIC FINANCING AUTHORITY

NOVEMBER 18, 2009

Council Chambers
825 Imperial Beach Boulevard
Imperial Beach, CA 91932

CLOSED SESSION MEETING – 5:30 P.M.
REGULAR MEETING – 6:00 P.M.

THE CITY COUNCIL ALSO SITS AS THE CITY OF IMPERIAL BEACH REDEVELOPMENT AGENCY, PLANNING COMMISSION, AND PUBLIC FINANCING AUTHORITY

The City of Imperial Beach is endeavoring to be in total compliance with the Americans with Disabilities Act (ADA). If you require assistance or auxiliary aids in order to participate at City Council meetings, please contact the City Clerk's Office at (619) 423-8301, as far in advance of the meeting as possible.

CLOSED SESSION CALL TO ORDER BY MAYOR

ROLL CALL BY CITY CLERK

CLOSED SESSION

CONFERENCE WITH REAL PROPERTY NEGOTIATORS

Pursuant to Government Code Section 54956.8:

Property: 849 Palm Ave., Imperial Beach, CA 91932, (portion of) APN No. 626-250-06

Agency Negotiator: City Attorney and City Manager

Negotiating Parties: Goodwill Industries of San Diego County, Inc.

Under Negotiation: Instruction to Negotiators will concern price and/or terms of payment

Property: 1431 14th Street, Imperial Beach, CA 91932, APN: 633-231-01-00

Agency Negotiator: City Manager

Negotiating Parties: Pentecostal Church of God of America Southern California District Inc.

Under Negotiation: Instruction to Negotiator will concern price and/or terms of payment

Property: 1402 Hemlock Street, Imperial Beach, CA 91932, APN: 633-231-15-00

Agency Negotiator: City Manager

Negotiating Parties: Pentecostal Church of God of America Southern California District Inc.

Under Negotiation: Instruction to Negotiator will concern price and/or terms of payment

Property: 803 Palm Ave., Imperial Beach, CA 91932, APN: 626-250-06

Agency Negotiator: City Manager

Negotiating Parties: Inner Visions c/o Deborah Sides

Under Negotiation: Instruction to Negotiator will concern price and/or terms of payment

Property: 771 Palm Ave., Imperial Beach, CA 91932, APN: 626-250-05

Agency Negotiator: City Manager

Negotiating Parties: Wylde Sydes Boutique c/o Deborah Sides

Under Negotiation: Instruction to Negotiator will concern price and/or terms of payment

Property: 775 Palm Ave., Imperial Beach, CA 91932, APN: 626-250-05

Agency Negotiator: City Manager

Negotiating Parties: Priced Rite Pets c/o Robert Lokey

Under Negotiation: Instruction to Negotiator will concern price and/or terms of payment

Any writings or documents provided to a majority of the City Council/RDA/Planning Commission/Public Financing Authority regarding any item on this agenda will be made available for public inspection in the office of the City Clerk located at 825 Imperial Beach Blvd., Imperial Beach, CA 91932 during normal business hours.

CLOSED SESSION (Continued)

CONFERENCE WITH LABOR NEGOTIATOR

Pursuant to Government Code Section 54957.6:

Agency Negotiator: City Manager

Employee Organizations: Imperial Beach Firefighters' Association (IBFA)
Service Employees International Union (SEIU), Local 2028
Unrepresented Employees

RECONVENE AND ANNOUNCE ACTION (IF APPROPRIATE)

REGULAR MEETING CALL TO ORDER BY MAYOR

ROLL CALL BY CITY CLERK

PLEDGE OF ALLEGIANCE

AGENDA CHANGES

MAYOR/COUNCIL REIMBURSEMENT DISCLOSURE/COMMUNITY ANNOUNCEMENTS/REPORTS ON ASSIGNMENTS AND COMMITTEES

COMMUNICATIONS FROM CITY STAFF

PUBLIC COMMENT - *Each person wishing to address the City Council regarding items not on the posted agenda may do so at this time. In accordance with State law, Council may not take action on an item not scheduled on the agenda. If appropriate, the item will be referred to the City Manager or placed on a future agenda.*

PRESENTATIONS (1.1)

1.1 RECYCLE ALL-STAR AWARD PRESENTATION. (0270-30)

City Manager's Recommendation: Present the Recycle All-Star Award Certificate, \$100.00 check and used oil-recycling premiums to Christopher and Chalia Robyn.

CONSENT CALENDAR (2.1 - 2.4) - *All matters listed under Consent Calendar are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items, unless a Councilmember or member of the public requests that particular item(s) be removed from the Consent Calendar and considered separately. Those items removed from the Consent Calendar will be discussed at the end of the Agenda.*

2.1 MINUTES.

City Manager's Recommendation: Approve the minutes of the Workshop meeting of November 2, 2009 and the regular City Council Meeting of November 4, 2009.

2.2 RATIFICATION OF WARRANT REGISTER. (0300-25)

City Manager's Recommendation: Ratify the following registers: Accounts Payable Numbers 69830 through 69902 with the subtotal amount of \$669,600.27; and Payroll Checks 41860 through 41909 for the pay period ending 10/22/09 with the subtotal amount of \$152,975.24; for a total amount of \$822,575.51.

2.3 RESOLUTION NO. 2009-6823 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IMPERIAL BEACH, CALIFORNIA, AMENDING YEAR “ONE” OF FY 2009/2011 BUDGET BEGINNING JULY 1, 2009 AND ENDING JUNE 30, 2010 FOR \$100,000 SUPPLEMENTAL LAW ENFORCEMENT STATE FUNDING (SLESF) GRANT. (0390-86)

City Manager's Recommendation: Adopt resolution.

2.4 RESOLUTION NO. 2009-6826 – AMENDING THE BUILDING & HOUSING INSPECTOR I JOB DESCRIPTION. (0510-20)

City Manager's Recommendation: Adopt resolution.

ORDINANCES – INTRODUCTION/FIRST READING (3)

None.

ORDINANCES – SECOND READING & ADOPTION (4.1)

4.1 ORDINANCE NO. 2009-1093 – AN ORDINANCE AMENDING SECTION 3.04.190 OF THE IMPERIAL BEACH MUNICIPAL CODE, PERTAINING TO COOPERATIVE PURCHASING. (0380-95)

City Manager's Recommendation:

1. Receive report;
2. Mayor calls for the reading of the title of Ordinance No. 2009-1093, "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF IMPERIAL BEACH, CALIFORNIA, AMENDING SECTION 3.04.190 OF THE IMPERIAL BEACH MUNICIPAL CODE, PERTAINING TO COOPERATIVE PURCHASING";
3. City Clerk to read Ordinance No. 2009-1093; and
4. Motion to dispense with the second reading and adopt Ordinance No. 2009-1093 by title only.

PUBLIC HEARINGS (5.1 - 5.2)

5.1 IMPERIAL BEACH BUSINESS IMPROVEMENT DISTRICT (BID) FY 2009/2010 BUDGET & PROPOSED ACTIVITIES AND ACCEPT AGREED UPON PROCEDURES REVIEW FOR FY 2008/2009 AND ACCEPT ANNUAL ACTIVITIES REPORT FOR FY 2008/2009. (0465-20)

City Manager's Recommendation:

1. Declare the public hearing open;
2. Receive public testimony and accept the written and verbal report from the BID Board on the FY 2008/2009 Agreed Upon Procedures Review, FY 2008/2009 Activity Report, and FY 2009/2010 budget and proposed activities as presented;
3. Close the public hearing; and
4. Accept the Agreed Upon Procedures Review and Activity Reports, and approve the BID FY 2009/2010 budget and proposed activities.

5.2 PROPOSED PROJECT PROPOSALS FOR FY 2010/2011 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM. (0650-33)

City Manager's Recommendation:

1. Declare the continued public hearing open;
2. Receive report and public testimony;
3. Close the public hearing;
4. Choose a project for CDBG funding; and
5. Adopt Resolution No. 2009-6824 with the chosen project stated in the resolution.

REPORTS (6.1 - 6.6)

6.1 RESOLUTION NO. R-09-199 – APPROVING A REDEVELOPMENT AGENCY COMMITMENT TO THE MINIMUM REQUIRED 10 PERCENT MATCH FOR BICYCLE TRANSPORTATION ACCOUNT (BTA) GRANT APPLICATION FOR THE ECO-BIKEWAY 7TH AND SEACOAST CIP CONSTRUCTION PROJECT. (0680-20)

City Manager's Recommendation: Receive report and adopt resolution.

6.2 RESOLUTION NO. 2009-6822 – AWARDED A CONTRACT FOR CERTAIN PUBLIC WORKS PROJECT – STATE ROUTE 75 LANDSCAPE MAINTENANCE PROGRAM. (0940-10)

City Manager's Recommendation: Receive report and adopt resolution.

6.3 RESOLUTION NO. 2009-6825 – APPROVING THE CONTRACT LAW ENFORCEMENT PROGRAM JOINT OPERATING AND FINANCIAL PLAN ALSO KNOWN AS "ATTACHMENT B" FOR FY 2009/2010. (0260-10)

City Manager's Recommendation: Receive report and adopt resolution.

(Continued on Next Page)

Item No. 6.4 will be discussed at 7:00 p.m. – TIME SPECIFIC

6.4 COMMERCIAL ZONING REVIEW. (0640-10)

City Manager's Recommendation: That the City Council receive staff's report and parking requirement presentation, provide input and direction on the potential zoning amendment recommendations, and provide further direction and input on the specific recommendations presented. It is further recommended that the City Council identify the next priority items for consideration and schedule them for discussion at an upcoming City Council meeting.

6.5 DESIGN REVIEW BOARD – ONE (1) TERM EXPIRING DECEMBER 31, 2009. (0120-30)

City Manager's Recommendation:

1. If desired, Mayor recommend reappointment of member Thomas Schaff to the Design Review Board in accordance with Chapter 2.18.010.C of the I.B.M.C. The new term of office shall begin January 1, 2010 and expire December 31, 2010; and
2. City Council approve Mayor's appointment selection to the Design Review Board.

6.6 TIDELANDS ADVISORY COMMITTEE – FOUR (4) TERMS EXPIRING DECEMBER 31, 2009. (0120-90)

City Manager's Recommendation:

1. If desired, Mayor recommend reappointment of members Michel Dedina, Rita Lane, Richard Pilgrim, and Jean F. Villard to the Tidelands Advisory Committee, in accordance with Chapter 2.18.010.C of the I.B.M.C., new terms of office shall begin January 1, 2010, with two terms expiring December 31, 2012 and two terms expiring December 31, 2010; and
2. City Council approve Mayor's appointment selections to the Tidelands Advisory Committee.

ITEMS PULLED FROM THE CONSENT CALENDAR (IF ANY)

ADJOURNMENT

The Imperial Beach City Council welcomes you and encourages your continued interest and involvement in the City's decision-making process.

FOR YOUR CONVENIENCE, A COPY OF THE AGENDA AND COUNCIL MEETING PACKET MAY BE VIEWED IN THE OFFICE OF THE CITY CLERK AT CITY HALL OR ON OUR WEBSITE AT

www.cityofib.com.

Copies of this notice were provided on November 13, 2009 to the City Council, San Diego Union-Tribune, I.B. Eagle & Times, and I.B. Sun.

STATE OF CALIFORNIA)
COUNTY OF SAN DIEGO) ss.
CITY OF IMPERIAL BEACH)

AFFIDAVIT OF POSTING

I, Jacqueline M. Hald, City Clerk of the City of Imperial Beach, hereby certify that the Amended Agenda for the Regular Meeting as called by the City Council, Redevelopment Agency, Planning Commission, and Public Financing Authority of Imperial Beach was provided and posted on November 13, 2009. Said meeting to be held at 5:30 p.m. November 18, 2009, in the Council Chambers, 825 Imperial Beach Boulevard, Imperial Beach, California. Said notice was posted at the entrance to the City Council Chambers on November 13, 2009 at 4:00 p.m.

Jacqueline M. Hald, CMC
City Clerk



**STAFF REPORT
CITY OF IMPERIAL BEACH**

TO: HONORABLE MAYOR AND CITY COUNCIL
FROM: GARY BROWN, CITY MANAGER
MEETING DATE: NOVEMBER 18, 2009
ORIGINATING DEPT.: PUBLIC WORKS *WAB*
SUBJECT: RECYCLE ALL-STAR AWARD PRESENTATION

BACKGROUND:

The Recycle All-Star Program is designed to encourage residents to participate in weekly curbside collection of recyclables. Each month, a City inspector canvasses one randomly selected neighborhood on trash day in search of a Recycle All-Star – the residence with the greatest quantity of uncontaminated recyclables placed in its curbside-recycling bin. Winners receive a certificate from the City, a \$100 check from EDCO, and other premiums such as a travel mug, a frisbee, pens, pencils, note pads, and a 100% recycled-content tote bag. During inspection, information tags are placed on non-winning recycling bins to promote the Recycle All-Star Program, to remind residents of what materials are recyclable, and to point out contamination observed in the bins.

DISCUSSION:

On October 29, 2009, City inspectors canvassed the 1300 block of Loudon Lane in search of a Recycle All-Star. The following resident was selected as the Recycle All-Star for the month of November, 2009: Christopher & Chalia Robyn.

The above resident has been notified of his/her award by telephone and letter and invited to accept the Recycle All-Star award at the November 18, 2009 City Council meeting.

CALIFORNIA ENVIRONMENTAL QUALITY ACT:

Not a project as defined by CEQA.

FISCAL ANALYSIS:

None

DEPARTMENT RECOMMENDATION:

Mayor, in company with an EDCO representative, will present the Recycle All-Star award certificate, \$100 check, and other premiums listed above to Christopher & Chalia Robyn.

CITY MANAGER'S RECOMMENDATION:

Approve Department recommendation.



Gary Brown, City Manager

MINUTES

DRAFT

***IMPERIAL BEACH CITY COUNCIL
REDEVELOPMENT AGENCY
PLANNING COMMISSION
PUBLIC FINANCING AUTHORITY***

Item No. 2.1

NOVEMBER 2, 2009

**Community Room (Behind City Hall)
825 Imperial Beach Boulevard
Imperial Beach, CA 91932**

WORKSHOP MEETING – 5:30 P.M.

CALL TO ORDER BY MAYOR

MAYOR JANNEY called the Workshop meeting to order at 5:35 p.m.

ROLL CALL BY CITY CLERK

Councilmembers present: McCoy, King, Rose
Councilmembers absent: None
Mayor Pro Tem present: Bragg
Mayor Present: Janney

Staff present: City Manager Brown, City Attorney Lough, City Clerk Hald

PUBLIC COMMENT

None.

REPORTS

1. DISCUSS GENERAL FUND AND RDA FUNDS. (0330-30)

MAYOR JANNEY stated that due to the increase in General Fund reserves by approximately \$1.4 million in 2009, he supported a loan to the Redevelopment Agency of approximately \$850,000 to fund the following projects:

- Airport Property
- Bikeway Access Project
- Eco-Bikeway Grant Match
- Soccer Fields
- Skate Park Phase 1+2

FINANCE DIRECTOR MCGRANE gave a status update on the General Fund. He noted that General Fund revenues have been negatively impacted by reduced sales taxes and declining assessed property values resulting in lower Vehicle License Fees (VLF) In Lieu revenue. The reduction in General Fund revenues was offset by lower than expected General Fund expenditures due to higher than anticipated turnover, limited salary adjustments and lower than

budgeted departmental expenditures. He also noted that the uncertainty with the state budget, as well as with the economy, continue to be concerns.

MICHAEL CAREY spoke in support of funding the skate park project and expressed interest in assisting with donations of materials.

ROGER BENHAM spoke in support of philanthropy and matching funds for funding projects.

City Council spoke in favor of a loan from the Redevelopment Agency of approximately \$850,000 from General Fund reserves to fund the following priority projects:

- Airport Property
- Bikeway Access Project
- Eco-Bikeway Grant Match
- Soccer Fields
- Skate Park Phase 1+2

They also spoke in favor of staff continuing to identify/obtain grant funding for projects.

ADJOURNMENT

MAYOR JANNEY adjourned the meeting at 6:45 p.m.

James C. Janney, Mayor

Jacqueline M. Hald, CMC
City Clerk

DRAFT

MINUTES

Item No. 2.1

**IMPERIAL BEACH CITY COUNCIL
REDEVELOPMENT AGENCY
PLANNING COMMISSION
PUBLIC FINANCING AUTHORITY**

NOVEMBER 4, 2009

**Council Chambers
825 Imperial Beach Boulevard
Imperial Beach, CA 91932**

REGULAR MEETING – 6:00 P.M.

REGULAR MEETING CALL TO ORDER

MAYOR JANNEY called the Regular Meeting to order at 6:00 p.m.

ROLL CALL

Councilmembers present: McCoy, King, Rose
Mayor present: Janney
Mayor Pro Tem present: Bragg

Staff present: City Manager Brown; City Attorney Lough;
City Clerk Hald

PLEDGE OF ALLEGIANCE

MAYOR JANNEY led everyone in the Pledge of Allegiance.

AGENDA CHANGES

MAYOR PRO TEM BRAGG announced she had potential conflicts of interest on Item Nos. 6.1 and 6.3 and therefore requested the items be taken at the end of the agenda.

MOTION BY MCCOY, SECOND BY ROSE, TO MOVE ITEM NOS. 6.1 – PROPOSED DAHLIA STREET END ARTWORK AND STREET END IMPROVEMENTS AND 6.3 – AUTHORIZATION TO PROCEED WITH THE STREET IMPROVEMENT RDA PHASE 3B CIP AND DATE AVENUE CIP IMPROVEMENTS AND APPROVAL OF ALTERNATIVE INTERSECTION INLAY DESIGNS TO THE END OF THE AGENDA. MOTION CARRIED UNANIMOUSLY.

MAYOR/COUNCIL REIMBURSEMENT DISCLOSURE/COMMUNITY ANNOUNCEMENTS/REPORTS ON ASSIGNMENTS AND COMMITTEES

COUNCILMEMBER ROSE reported on the South County Economic Development Council Elected Officials Reception.

MAYOR PRO TEM BRAGG reported on the South County Economic Development Council Elected Officials Reception; and the Heartland Commission meeting where they authorized a Memorandum of Understanding with North County Dispatch for a CAD project improving service

to the public and benefiting the other agencies and authorized a 3Cs Project (Command, Control, Communications) to be in effect by June 2010.

MAYOR JANNEY reported on the South County Economic Development Council Elected Officials Reception.

COMMUNICATIONS FROM CITY STAFF

None.

PUBLIC COMMENT

None.

PRESENTATIONS (1)

None.

CONSENT CALENDAR (2.1 - 2.5)

MOTION BY MCCOY, SECOND BY KING, TO APPROVE CONSENT CALENDAR ITEM NOS. 2.1 THRU 2.5. MOTION CARRIED UNANIMOUSLY.

2.1 MINUTES.

Approved the minutes of the regular City Council Meeting of October 7, 2009.

2.2 RATIFICATION OF WARRANT REGISTER. (0300-25)

Ratified the following registers: Accounts Payable Numbers 69737 through 69829 with the subtotal amount of \$307,280.23; and Payroll Checks 41808 through 41859 for the pay period ending 10/08/09 with the subtotal amount of \$156,898.04; for a total amount of \$464,178.27.

2.3 RESOLUTION NO. 2009-6821 – ENERGY EFFICIENCY AND CONSERVATION BLOCK GRANT PROGRAM (EECBGP). (0390-86).

Adopted resolution.

2.4 RESOLUTION NO. 2009-6820 – AUTHORIZING THE CITY MANAGER TO EXECUTE AND SUBMIT THE 2010-2011 PORT OF SAN DIEGO FINANCIAL ASSISTANCE PROGRAM APPLICATION FOR FUNDING ASSISTANCE IN THE AMOUNT OF \$40,000 FOR PARTICIPATION IN THE BIG BAY BOOM 4TH OF JULY FIREWORKS SHOW (OR ALTERNATIVE 4TH OF JULY FIREWORKS SHOW). (0150-70)

Adopted resolution.

2.5 RESOLUTION NO. 2009-6818 – AMENDING FY 09-11 SALARY AND COMPENSATION PLAN TO ADD THE POSITION DESCRIPTION AND SALARY RANGE FOR HUMAN RESOURCES MANAGER. (0510-20 & 0520-75)

Adopted resolution.

ORDINANCES – INTRODUCTION/FIRST READING (3.1)

3.1 ORDINANCE NO. 2009-1093 – AN ORDINANCE AMENDING SECTION 3.04.190 OF THE IMPERIAL BEACH MUNICIPAL CODE, PERTAINING TO COOPERATIVE PURCHASING. (0380-95)

CITY MANAGER BROWN introduced and reported on the item.

MAYOR JANNEY called for the reading of the title of Ordinance No. 2009-1093.

CITY CLERK HALD read the title of Ordinance No. 2009-1093, "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF IMPERIAL BEACH, CALIFORNIA, AMENDING SECTION 3.04.190 OF THE IMPERIAL BEACH MUNICIPAL CODE, PERTAINING TO COOPERATIVE PURCHASING."

MOTION BY BRAGG, SECOND BY ROSE, TO WAIVE FURTHER READING AND DISPENSE WITH THE INTRODUCTION OF ORDINANCE NO. 2009-1093 BY TITLE ONLY, RATIFY ANY PURCHASES MADE THROUGH U.S. COMMUNITIES PURCHASING COOPERATIVE MADE WITH THE APPROVAL OF THE CITY MANAGER, AND SET THE MATTER FOR ADOPTION AT THE NEXT REGULARLY SCHEDULED CITY COUNCIL MEETING. MOTION CARRIED UNANIMOUSLY.

ORDINANCES – SECOND READING & ADOPTION (4.1)

4.1 ORDINANCE NO. 2009-1092 – AMENDING TITLE 4 OF THE IMPERIAL BEACH MUNICIPAL CODE BY AMENDING SECTION 4.04.090 AND CHAPTER 4.28, PERTAINING TO MASSAGE. (0390-95)

CITY MANAGER BROWN introduced the item.

MAYOR JANNEY called for the reading of the title of Ordinance No. 2009-1092.

CITY CLERK HALD read the title of Ordinance No. 2009-1092, "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF IMPERIAL BEACH, CALIFORNIA, AMENDING TITLE 4 – BUSINESS TAXES, LICENSES AND REGULATIONS TO AMEND SECTION 4.04.090 – BUSINESS LICENSE FEE SCHEDULE AND AMEND CHAPTER 4.28 – MASSAGE ESTABLISHMENTS AND TECHNICIANS."

MOTION BY KING, SECOND BY BRAGG, TO DISPENSE WITH THE SECOND READING AND ADOPT ORDINANCE NO. 2009-1092 BY TITLE ONLY, AND DIRECT THE CITY ATTORNEY TO PREPARE AND HAVE PUBLISHED A SUMMARY OF THIS ORDINANCE IN ACCORDANCE WITH STATE LAW. MOTION CARRIED UNANIMOUSLY.

PUBLIC HEARINGS (5.1)

5.1 FISCAL YEAR 2010-2011 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM. (0650-33)

COUNCILMEMBER ROSE announced that she may have a conflict of interest on the item due to her home's proximity to one of the proposed projects and left Council Chambers at 6:06 p.m.

MAYOR JANNEY declared the continued public hearing open.

CITY MANAGER BROWN reported that according to HUD's regional office, the County can make the decision; although County Supervisor Cox is in support, County staff has not been rational in their argument denying the grant; he requested continuance of the public hearing to November 18 to allow staff time to work on this.

CITY CLERK HALD announced no speaker slips were submitted.

MAYOR JANNEY spoke in support of continuing the public hearing as long as the CDBG funding for other projects is not jeopardized.

CITY MANAGER BROWN responded that staff submitted applications for three other projects and the County has assured staff that they will be given two more weeks to submit a resolution stating the projects supported by Council.

MOTION BY MCCOY, SECOND BY KING, TO CONTINUE THE PUBLIC HEARING TO THE NEXT REGULARLY SCHEDULED CITY COUNCIL MEETING OF NOVEMBER 18, 2009 AT 6:00 P.M. MOTION CARRIED BY THE FOLLOWING VOTE:

AYES:	COUNCILMEMBERS:	MCCOY, KING, BRAGG, JANNEY
NOES:	COUNCILMEMBERS:	NONE
ABSENT:	COUNCILMEMBERS:	NONE
DISQUALIFIED:	COUNCILMEMBERS:	ROSE (DUE TO A POTENTIAL CONFLICT OF INTEREST)

COUNCILMEMBER ROSE returned to the Council Chambers at 6:09 p.m.

REPORTS (6.1 - 6.4)

6.2 RESOLUTION NOS. 2009-6819 AND R-09-197 – AWARDING A CONTRACT AND AUTHORIZING A BUDGET AMENDMENT FOR CERTAIN PUBLIC WORKS PROJECT – VETERANS PARK MASTER PLAN – RDA – YOUTH SOCCER FIELD (CIP P03-502). (0920-70)

CITY MANAGER BROWN introduced the item.

PUBLIC WORKS DIRECTOR LEVIEN gave a report on the item and noted that he visited sites in Arizona where the company installed synthetic turf; the company and product were highly recommended by staff at Northern Arizona University and by a high school principal.

MOTION BY JANNEY, SECOND BY ROSE, TO ADOPT RESOLUTION NOS. 2009-6819 – AWARDING A CONTRACT FOR CERTAIN PUBLIC WORKS PROJECT – VETERANS PARK MASTER PLAN – RDA – YOUTH SOCCER FIELD (CIP P03-502) AND R-09-197 – AUTHORIZING A BUDGET AMENDMENT FOR CERTAIN PUBLIC WORKS PROJECT – VETERANS PARK MASTER PLAN – RDA – YOUTH SOCCER FIELD (CIP P03-502) AND TO DIRECT STAFF TO ADVERTISE FOR REQUESTS FOR PROPOSALS FOR STREET IMPROVEMENTS RDA PHASE 3B AS SOON AS POSSIBLE.

City Council discussion ensued.

COUNCILMEMBER ROSE reported that at the recent City Council Workshop, there was City Council consensus to fund additional projects including this one.

VOTES WERE NOW CAST ON ORIGINAL MOTION BY JANNEY, SECOND BY ROSE, TO ADOPT RESOLUTION NOS. 2009-6819 – AWARDING A CONTRACT FOR CERTAIN PUBLIC WORKS PROJECT – VETERANS PARK MASTER PLAN – RDA – YOUTH SOCCER FIELD (CIP P03-502) AND R-09-197 – AUTHORIZING A BUDGET AMENDMENT FOR CERTAIN PUBLIC WORKS PROJECT – VETERANS PARK MASTER PLAN – RDA – YOUTH SOCCER FIELD (CIP P03-502) AND TO DIRECT STAFF TO ADVERTISE FOR REQUESTS FOR PROPOSALS FOR STREET IMPROVEMENTS RDA PHASE 3B AS SOON AS POSSIBLE. MOTION CARRIED UNANIMOUSLY.

6.4 BICYCLE TRANSPORTATION PLAN REVIEW. (0680-20)

CITY MANAGER BROWN introduced the item.

PUBLIC WORKS DIRECTOR LEVIEN gave a report on the item.

Consensus of City Council to apply for grant funding and to bring the item back at a future City Council meeting to discuss issues such as parking and other concerns listed in the staff report.

MOTION BY MCCOY, SECOND BY KING, TO AUTHORIZE STAFF TO PREPARE A RESOLUTION FOR THE NOVEMBER 18, 2009 CITY COUNCIL MEETING THAT AUTHORIZES STAFF TO APPLY FOR A BICYCLE TRANSPORTATION APPROPRIATION (BTA) GRANT FOR APPROXIMATELY \$1,800,000 WITH A MATCH COMMITMENT OF \$180,000 (MATCH OF 10%) AND BRING THE ITEM BACK FOR FURTHER DISCUSSION AT A FUTURE CITY COUNCIL MEETING. MOTION CARRIED UNANIMOUSLY.

MAYOR PRO TEM BRAGG left Council Chambers at 6:30 p.m. due to potential conflicts of interest on Item Nos. 6.1 and 6.2.

6.1 PROPOSED DAHLIA STREET END ARTWORK AND STREET END IMPROVEMENTS. (0150-70 & 0720-10)

CITY MANAGER BROWN introduced the item.

COMMUNITY DEVELOPMENT DIRECTOR WADE reported that the Tidelands Advisory Committee supported the proposed art piece and improvements to the street end and preferred that it be as one project rather than a phased project; City and Port staffs are in the process of determining who has coastal permit jurisdiction.

Consensus of those present of City Council to support the project; discussion ensued regarding the pergola to be made of weather-resistant materials.

6.3 AUTHORIZATION TO PROCEED WITH THE STREET IMPROVEMENT RDA PHASE 3B CIP AND DATE AVENUE CIP IMPROVEMENTS AND APPROVAL OF ALTERNATIVE INTERSECTION INLAY DESIGNS. (0720-25)

CITY MANAGER BROWN introduced the item.

PUBLIC WORKS DIRECTOR LEVIEN gave a report on the item.

City Council discussion ensued regarding preferences for the types of inlay designs; there was opposition to the proposed beach ball and sandcastle designs.

Consensus of those present of City Council to support the proposed improvements at Date Ave. and to continue the surfboard inlay image with natural sea life interspersed south to Imperial Beach Blvd.

CITY MANAGER BROWN announced water consumption went down 11%.

ITEMS PULLED FROM THE CONSENT CALENDAR (IF ANY)

None.

ADJOURNMENT

MAYOR JANNEY adjourned the meeting at 7:01 p.m.

James C. Janney, Mayor

Jacqueline M. Hald, CMC
City Clerk



**STAFF REPORT
CITY OF IMPERIAL BEACH**

TO: HONORABLE MAYOR AND CITY COUNCIL
FROM: GARY R. BROWN, CITY MANAGER

MEETING DATE: November 18, 2009

ORIGINATING DEPT.: Michael McGrane *MM*
Finance Director

SUBJECT: RATIFICATION OF WARRANT REGISTER

BACKGROUND:
None

DISCUSSION:
As of April 7, 2004, all large warrants above \$100,000 will be separately highlighted and explained on the staff report.

Vendor	Check	Amount	Explanation
SD County Sheriff	69879	\$439,713.48	Sept.2008 Law Enforcement Services
		.	

ENVIRONMENTAL IMPACT
Not a project as defined by CEQA.

The following registers are submitted for Council ratification.

WARRANT # DATE AMOUNT

Accounts Payable

69830-69888	10/30/09	\$	622,733.53
69889-69902	11/05/09		46,866.74
			<u>669,600.27</u>

Payroll Checks:

41860-41909	P.P.E. 10/22/09	152,975.24
		<u>152,975.24</u>
TOTAL	\$	<u>822,575.51</u>

FISCAL IMPACT: 1

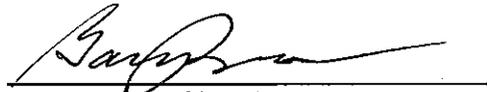
Warrants are issued from budgeted funds.

DEPARTMENT RECOMMENDATION:

It is respectfully requested that the City Council ratify the warrant register.

CITY MANAGER'S RECOMMENDATION:

Approve Department recommendation



Gary Brown, City Manager

Attachments:

1. Warrant Registers

CHECK DATE	CHECK NUMBER	VENDOR NAME	VENDOR #	CHECK AMOUNT
ACCOUNT #	TRN DATE	DESCRIPTION	INVOICE	PO # PER/YEAR TRN AMOUNT
10/30/2009	69830	AFLAC	120	348.75
101-0000-209.01-13	10/29/2009	PR AP PPE 1022209	20091029	440.65
101-0000-209.01-13	10/29/2009	PR AP PPE 1022209	20091029	91.90-
10/30/2009	69831	ALTERNATIVE ENERGY TECHNOLOGIE	1971	9,965.09
248-1920-519.20-06	10/15/2009	CLEAN&GREEN-1104 FLORENCE	7023164CI	9,965.09
10/30/2009	69832	AMERICAN COMMUNICATIONS	2136	276.26
503-1923-419.21-04	10/23/2009	CAT5E CABLE INSTALLATION	3005900	276.26
10/30/2009	69833	AMERICAN EXPRESS	1895	234.05
101-6010-451.30-02	09/10/2009	TISSUE/TWLS/CLOROX/NUTS/C	584700	267.09
101-1130-412.30-02	08/07/2009	CREDIT FOR ITEM NOT REC'D	44662	33.04-
10/30/2009	69834	HARROWS CONSTRUCTION	2062	3,895.00
408-1920-519.20-06	10/19/2009	903 SEACOAST-FACADE IMPRV	10-19-2009	3,895.00
10/30/2009	69835	BDS ENGINEERING INC	372	4,573.25
408-6020-552.20-06	10/07/2009	SEPT 09 SPORT PK MSTR PLN	08-43C	1,871.25
101-0000-221.01-02	10/07/2009	SEPT 09 PLAN CHECK	09-02H	745.50
101-0000-221.01-02	10/07/2009	SEPT 09 PLAN CHECK	09-02H	1,342.00
101-0000-221.01-02	10/07/2009	SEPT 09 PLAN CHECK	09-02H	134.50
101-0000-221.01-02	10/07/2009	SEPT 09 PLAN CHECK	09-02H	480.00
10/30/2009	69836	BREEN CONSTRUCTION INC.	2169	5,250.00
248-1920-519.20-06	10/15/2009	CLEAN&GREEN 605 DONAX	K289	5,250.00
10/30/2009	69837	CALIFORNIA REDEVELOPMENT ASSO	658	4,300.00
405-1260-413.28-12	07/31/2009	09/10 BROWN,G-ANNUAL DUES	2009-10	4,300.00
10/30/2009	69838	CANN ART	1	35.80
101-1230-413.29-02	10/14/2009	RETIREMENT GIFT/WILCZAK,E	5916	35.80
10/30/2009	69839	CHICAGO TITLE INSUR CO	779	500.00
405-1260-413.20-06	10/22/2009	527 BONITO AVE-PRE TITLE	980027533 P05	500.00
10/30/2009	69840	CLEAN HARBORS	913	900.96
101-5040-434.21-04	09/30/2009	SEPTEMBER 2009	6Y0953154	900.96
10/30/2009	69841	COLONIAL LIFE & ACCIDENT	941	147.74
101-0000-209.01-13	10/29/2009	PR AP PPE 1022209	20091029	147.74
10/30/2009	69842	COUNTY OF SAN DIEGO	1055	3,537.50
101-3010-421.21-04	10/20/2009	SEPT 2009 PARKING PENALTY	09/09	3,537.50
10/30/2009	69843	COX COMMUNICATIONS	1073	125.12
101-6010-451.29-04	10/10/2009	10/13-11/12/09 015531401	11-03-2009	125.12
10/30/2009	69844	CREATIVE BENEFITS INC FSA	1108	265.84
101-0000-209.01-11	10/29/2009	PR AP PPE 1022209	20091029	265.84

CHECK DATE	CHECK NUMBER	VENDOR NAME	VENDOR #				CHECK AMOUNT
ACCOUNT #	TRN DATE	DESCRIPTION	INVOICE	PO #	PER/YEAR	TRN AMOUNT	
10/30/2009	69845	DATAQUICK	1134				136.00
101-1210-413.21-04	10/02/2009	SEPTEMBER 2009	B1-1614812	010230	04/2010		8.00
101-3020-422.21-04	10/02/2009	SEPTEMBER 2009	B1-1614812	010230	04/2010		70.50
101-3070-427.21-04	10/02/2009	SEPTEMBER 2009	B1-1614812	010230	04/2010		57.50
10/30/2009	69846	DAVID R. TAYLOR CONSTRUCTION	2153				10,498.50
248-1920-519.20-06	10/13/2009	CLEAN&GREEN 260 DONAX	72	010451	04/2010		10,498.50
10/30/2009	69847	DEPARTMENT OF CORRECTIONS AND	169				10,930.82
101-6020-452.21-04	10/06/2009	MARCH 2009	1800032473	010438	04/2010		4,139.91
101-6020-452.21-04	10/08/2009	AUGUST 2009	1800032815	010438	04/2010		2,263.64
101-6020-452.21-04	10/13/2009	JULY 2009	1800033118	010438	04/2010		4,527.27
10/30/2009	69848	DESIGN BUILD TENANT IMPROVEMEN	2119				17,134.47
101-1910-419.28-01	09/18/2009	FD KITCHEN REMOD BILLIN#2	12416	010057	03/2010		4,663.10
101-3020-422.50-04	09/18/2009	FD KITCHEN REMOD BILLIN#2	12416	010057	03/2010		308.87
210-1235-513.20-06	09/18/2009	FD KITCHEN REMOD BILLIN#2	12416	010057	03/2010		10,338.20
101-3020-422.50-04	10/07/2009	FD KITCHEN REMODEL #3	12424	010057	04/2010		1,701.13
210-1235-513.20-06	10/07/2009	FD KITCHEN REMODEL #3	12424	010057	04/2010		123.17
10/30/2009	69849	DOWNSTREAM SERVICES, INC.	1593				910.55
601-5050-436.21-04	09/28/2009	09/29/09 FILTER MAINTENAN	68627	010132	03/2010		910.55
10/30/2009	69850	EAGLE NEWSPAPER	1204				518.00
101-1920-532.20-06	09/17/2009	9TH/PALM PUBLIC WKSHP	50982	010079	03/2010		259.00
101-1920-532.20-06	09/24/2009	9TH/PALM PUBLIC WKSHP	51103	010079	03/2010		259.00
10/30/2009	69851	EDAW, INC	1804				2,131.25
405-1260-513.20-06	10/15/2009	SEPT 09 IB MIXED USE ZONI	1457030	080317	04/2010		2,131.25
10/30/2009	69852	EPIC LAND SOLUTIONS, INC.	2105				8,958.16
408-1920-519.20-06	09/30/2009	SEP 09-PALM AV RELOCATION	0909-0190	010328	03/2010		8,958.16
10/30/2009	69853	FOCUS ON INTERVENTION	1490				365.00
502-1922-419.30-02	08/28/2009	ERGO EVAL-BERNAL, C	47593	010416	02/2010		365.00
10/30/2009	69854	FREDERIC CHENU	2				50.00
101-0000-121.00-00	10/02/2009	PT48360A CHENU, FREDERIC	MR Refund		04/2010		50.00
10/30/2009	69855	GO-STAFF, INC.	2031				1,971.00
101-1020-411.21-01	10/20/2009	ROCHER, J W/E 10/18/09	65995	010027	04/2010		255.00
601-5060-436.21-01	10/20/2009	TRONCOSO, L W/E 10/18/09	65996	010148	04/2010		943.80
601-5060-436.21-01	10/27/2009	TRONCOSO, L W/E 10/25/09	66156	010148	04/2010		772.20
10/30/2009	69856	HANSON AGGREGATES, INC.	48				2,009.19
101-5010-431.30-02	10/02/2009	CONCRETE	485718	010124	04/2010		1,221.25
101-5010-431.30-02	10/06/2009	CONCRETE	485812	010124	04/2010		699.75
101-5010-431.30-02	09/30/2009	CONCRETE	602616	010124	03/2010		88.19
10/30/2009	69857	HARBOR FREIGHT TOOLS	56				44.52
601-5060-436.30-02	10/15/2009	PAINT BRUSHES	01-532622	010078	04/2010		44.52

FROM 10/30/2009 TO 11/05/2009

BANK CODE

00

CHECK DATE	CHECK NUMBER	VENDOR NAME	VENDOR #				CHECK AMOUNT
ACCOUNT #	TRN DATE	DESCRIPTION	INVOICE	PO #	PER/YEAR	TRN AMOUNT	
10/30/2009	69858	APPLEONE EMPLOYMENT SERVICES	2164				3,455.64
101-5020-432.21-01	10/07/2009	MCCLELLAN, S W/E 10/03/09	01-1102402	010436	04/2010		1,310.76
101-5020-432.21-01	10/14/2009	MCCLELLAN, S W/E 10/10/09	01-1111312	010436	04/2010		1,072.44
101-5020-432.21-01	09/30/2009	MCCLELLAN,S W/E 09/26/09	01-1095893	010436	03/2010		1,072.44
10/30/2009	69859	I B FIREFIGHTERS ASSOCIATION	214				242.00
101-0000-209.01-08	10/29/2009	PR AP PPE 1022209	20091029		04/2010		242.00
10/30/2009	69860	ICMA RETIREMENT TRUST 457	242				5,287.44
101-0000-209.01-10	10/29/2009	PR AP PPE 1022209	20091029		04/2010		5,287.44
10/30/2009	69861	INTERSTATE BATTERY OF SAN DIEG	388				79.03
501-1921-419.28-16	10/08/2009	MT-58 #A7	649004034	010063	04/2010		79.03
10/30/2009	69862	J & T NAILS	1				611.25
408-1920-519.20-06	10/22/2009	FINAL RE-ESTABLISHMENT	10-22-2009		04/2010		611.25
10/30/2009	69863	JESSOP & SON LANDSCAPING	479				3,052.83
101-6010-451.21-04	10/20/2009	OCTOBER 2009	388326	010004	04/2010		3,052.83
10/30/2009	69864	KIWANIS CLUB OF IMPERIAL BEACH	639				325.00
101-1010-411.28-07	09/02/2009	KIWANIS CALENDAR AD	09-02-2009	010417	03/2010		325.00
10/30/2009	69865	SCOTT KNOX	2124				44.00
101-3030-423.28-04	10/15/2009	TRAINING FEE REIMBURSEMNT	8881841		04/2010		44.00
10/30/2009	69866	CARL GLOWIENKE	2165				2,200.00
405-1260-413.20-06	10/01/2009	VETS PK BANNER POLES	8633	010442	04/2010		2,200.00
10/30/2009	69867	LIGHTHOUSE, INC	787				368.64
501-1921-419.28-16	10/16/2009	PLUGS/SWITCH/TUBING/	2295410	010094	04/2010		33.36
101-3030-423.30-02	10/16/2009	#603 HIDEAWAY KIT	2295246	010094	04/2010		318.97
101-3030-423.30-02	10/16/2009	FLANGE KIT #603	2295411	010094	04/2010		16.31
10/30/2009	69868	MARK BOWERS	2166				525.00
248-1920-519.20-06	10/06/2009	CLEAN&GREEN-1104 FLORENCE	10-06-2009	010433	04/2010		525.00
10/30/2009	69869	MIKE MCGRANE	1939				420.00
101-1210-413.11-08	10/20/2009	2009 HC REIMBURSEMENT	2009		04/2010		420.00
10/30/2009	69870	AVI SYSTEMS	1668				375.00
101-1020-411.21-04	10/14/2009	A/V EQUIP MAINT-REPAIR	682600	010446	04/2010		375.00
10/30/2009	69871	NASLAND ENGINEERING	1656				3,288.97
408-5010-531.20-06	09/30/2009	PE-9/30/09 ST IMPRVMT P3	88086	071139	03/2010		3,288.97
10/30/2009	69872	Peeples, Russell	2				75.00
101-0000-121.00-00	10/21/2009	PT 48104	MR ReFund		04/2010		75.00
10/30/2009	69873	PADRE JANITORIAL SUPPLIES	1430				457.71
101-1910-419.30-02	10/02/2009	TOWELS/TISSUE/SOAP	293046	010080	04/2010		457.71

CHECK DATE	CHECK NUMBER	VENDOR NAME	VENDOR #				CHECK AMOUNT
ACCOUNT #	TRN DATE	DESCRIPTION	INVOICE	PO #	PER/YEAR	TRN AMOUNT	
10/30/2009	69874	PARTNERSHIP WITH INDUSTRY	1302				2,439.09
101-6040-454.21-04	10/02/2009	P/E 09/30/2009	GS02400	010050	04/2010		1,199.57
101-6040-454.21-04	10/16/2009	P/E 10/15/2009	GS02421	010050	04/2010		1,239.52
10/30/2009	69875	PBS & J	1606				4,582.38
101-5060-564.20-08	10/14/2009	SEPTEMBER 2009	1058737	010147	04/2010		4,582.38
10/30/2009	69876	PRINTING PLACE	2122				800.40
405-1260-413.28-07	10/06/2009	BROCHURE PRINTING	17053	010443	04/2010		800.40
10/30/2009	69877	PROTECTION ONE	69				264.18
601-5060-436.20-23	09/21/2009	OCTOBER 2009	74474719	010007	03/2010		264.18
10/30/2009	69878	SAN DIEGO COUNTY ASSESSOR	2120				125.00
101-1920-419.29-04	09/28/2009	JULY-SEPT 09 MPR EXTRACT	2009097	010016	03/2010		125.00
10/30/2009	69879	SAN DIEGO COUNTY SHERIFF	882				439,713.48
101-3010-421.20-06	10/31/2008	SEPTEMBER 2008	10-31-2008		13/2009		424,389.75
212-3036-421.20-06	10/31/2008	SEPTEMBER 2008	10-31-2008		13/2009		15,956.25
101-0000-338.60-03	10/31/2008	SEPTEMBER 2008	10-31-2008		13/2009		632.52-
10/30/2009	69880	SEIU LOCAL 221	1821				1,320.59
101-0000-209.01-08	10/29/2009	PR AP PPE 1022209	20091029		04/2010		1,320.59
10/30/2009	69881	SOUTH WEST SIGNAL	488				160.00
101-5010-431.21-04	09/30/2009	SEPT 09 SIGNAL MAINT	49546	010086	03/2010		160.00
10/30/2009	69882	SOUTHWEST STRATEGIES, LLC.	2168				900.00
601-5050-436.30-02	10/20/2009	CONSTRUCTION SITE ILLUSTR	4680	010444	04/2010		900.00
10/30/2009	69883	UNITED WAY OF SAN DIEGO COUNTY	1483				70.00
101-0000-209.01-09	10/29/2009	PR AP PPE 1022209	20091029		04/2010		70.00
10/30/2009	69884	VORTEX INDUSTRIES, INC.	786				6,423.00
504-1924-419.20-06	10/09/2009	SAFETY CTR ROLLING DOORS	11-494041-1	010430	04/2010		6,423.00
10/30/2009	69885	ZUMAR INDUSTRIED INC.	875				83.20
101-5010-431.21-23	10/15/2009	STREET SIGNS	0117481	010070	04/2010		228.38
101-5010-431.21-23	10/16/2009	CREDIT STREET SIGNS	0117495	010070	04/2010		399.66-
101-5010-431.21-23	10/16/2009	STREET SIGNS	0117520	010070	04/2010		254.48
10/30/2009	69886	101 THINGS TO DO SAN DIEGO	2125				1,425.00
405-1260-413.20-06	09/28/2009	OCT-DEC 09	7012	010441	03/2010		1,425.00
10/30/2009	69887	WEST-TECH CONTRACTING, INC.	2138				52,706.88
101-1920-532.20-06	09/16/2009	735 PALM AVE DEMOLITION	2035090409	010429	03/2010		46,850.57
101-1920-532.20-06	09/16/2009	735 PALM AVE DEMOLITION	2035090409		03/2010		5,856.31
10/30/2009	69888	MIRELES LANDSCAPING	2107				900.00
101-1920-532.20-06	09/30/2009	SEPT 2009	09-30-2009	010460	03/2010		900.00

CHECK DATE	CHECK NUMBER	VENDOR NAME	VENDOR #	CHECK AMOUNT
ACCOUNT #	TRN DATE	DESCRIPTION	INVOICE	PO # PER/YEAR TRN AMOUNT
11/05/2009	69889	ARROWHEAD MOUNTAIN SPRING WATE	1340	68.05
101-5020-432.30-02	10/22/2009	OCTOBER 2009	09J0026726646	010046 04/2010 68.05
11/05/2009	69890	BOYCE INDUSTRIES INC	486	282.48
405-5030-433.30-02	10/13/2009	NOZZLE/SS FILTER	52047	010060 04/2010 162.96
501-1921-419.28-16	10/13/2009	TRIGGER GUN/SPRAY	52048	010060 04/2010 119.52
11/05/2009	69891	CALIFORNIA COMMERCIAL ASPHALT	590	1,725.87
101-5010-431.30-02	10/07/2009	CONCRETE	87857	010085 04/2010 1,292.61
101-5010-431.30-02	10/08/2009	CONCRETE	87900	010085 04/2010 433.26
11/05/2009	69892	CONCRETE DESIGN CONCEPTS INC.	2142	20,040.00
408-1920-519.20-06	08/11/2009	280/282 PALM AVE-FACADE I	03	010447 02/2010 20,040.00
11/05/2009	69893	FASTENAL	909	10.17
101-6020-452.30-02	10/08/2009	PARTS	CACHU20539	010062 04/2010 10.17
11/05/2009	69894	GRAINGER	1051	910.10
101-6020-452.30-02	10/06/2009	WHEEL, GRINDING/VEST/PAIN	9092462994	010076 04/2010 113.98
101-6020-452.28-01	10/08/2009	LAMPS/BALLAST	9094207884	010076 04/2010 644.95
101-5010-431.30-02	10/13/2009	LITHUIM ION BATTERY	9097735287	010076 04/2010 151.17
11/05/2009	69895	MATCO TOOLS	932	33.78
501-1921-419.30-22	10/16/2009	CPT19-21M6	200037	010096 04/2010 33.78
11/05/2009	69896	ONE SOURCE DISTRIBUTORS	1071	222.69
101-6040-454.30-02	10/14/2009	LAMPS	S3195694.001	010066 04/2010 139.23
101-6040-454.30-02	10/14/2009	BASE CLR	S3196446.001	010066 04/2010 30.66
101-6040-454.30-02	10/14/2009	HALIDE LMP	S3197119.001	010066 04/2010 44.27
601-5060-436.28-01	10/15/2009	OUTLET COVERS	S3197494.001	010066 04/2010 8.53
11/05/2009	69902	U.S. BANK	1873	23,573.60
101-3020-422.30-01	08/06/2009	SPANISH DICTIONARY	013942	010359 02/2010 7.07
101-1130-412.30-02	08/24/2009	TABLE COVERS-EMP HEALTH F	086177	010259 03/2010 25.97
101-1110-412.28-04	08/26/2009	CITY ATTY LUNCH MTG	009192	010361 03/2010 24.39
101-1210-413.28-04	08/26/2009	ANNUAL GAAP UPDATE	2622383	010380 03/2010 135.00
101-1210-413.28-04	08/26/2009	BUANGAN-RDA WORKSHOP LODG	67513564	010380 03/2010 150.12
101-6010-451.30-02	09/03/2009	SMART&FINAL-CAFE SUPPLIES	015709	010253 03/2010 383.05
502-1922-419.30-02	09/01/2009	ERGO HEADSET-BUANGAN, E	0159393BFQN	010259 03/2010 314.01
101-1130-412.30-02	09/03/2009	STABENOW, R-GREETING CARD	09-03-2009	010259 03/2010 4.12
101-1130-412.30-02	09/03/2009	BLAIR, M-RETIREMENT CARDS	292460204007437	010259 03/2010 9.33
101-1130-412.30-02	09/04/2009	HEALTH FAIR REFRESHMENTS	035539	010259 03/2010 7.49
101-1130-412.30-02	09/04/2009	HEALTH FAIR REFRESHMENTS	037861	010259 03/2010 35.29
101-1230-413.30-01	09/16/2009	CITY VEHICLE CAR WASH	067258	010259 03/2010 8.99
101-1130-412.30-02	09/16/2009	GIFTWRAP/RETIREMENT GIFT	0736	010259 03/2010 4.34
101-1130-412.29-02	09/16/2009	EMP AWARDS/WOLFSON/RAFFLE	468312578	010259 03/2010 74.33
101-1010-411.30-02	09/18/2009	SYMPATHY FLOWERS/PRICE, N	W00652301898392	010259 03/2010 74.98
101-1110-412.28-04	09/12/2009	CITY ATTY LUNCH MTG	027136	010361 03/2010 33.32
101-1210-413.28-14	09/09/2009	REFERENCE BK-GUIDE TO IC	3180	010380 03/2010 77.50

VOID # 69897-69901

CHECK DATE	CHECK NUMBER	VENDOR NAME	VENDOR #	CHECK AMOUNT		
ACCOUNT #	TRN DATE	DESCRIPTION	INVOICE	PO #	PER/YEAR	TRN AMOUNT
101-6010-451.30-02	08/25/2009	SMART&FINAL-CAFE SUPPLIES	065071	010253	02/2010	358.30
101-1230-413.28-04	09/16/2009	HOTEL APA CONF, NAKAGAWA	34E306	010357	03/2010	290.00
101-1230-413.28-04	09/26/2009	DEPOSIT HOTEL APA CONF, N	34E306	010357	03/2010	370.00
101-1010-411.29-04	09/03/2009	MISC OFFICE SUPPLIES	487427945-001	010368	03/2010	39.99
101-1020-411.30-01	09/03/2009	MISC OFFICE SUPPLIES	487427945-001	010368	03/2010	22.69
101-1920-419.29-04	09/03/2009	MISC OFFICE SUPPLIES	487427945-001	010368	03/2010	13.36
101-1920-419.30-01	09/03/2009	MISC OFFICE SUPPLIES	487427945-001	010368	03/2010	89.99
101-1010-411.29-04	09/03/2009	PROCLAMATION FRAMES	487429908-001	010368	03/2010	128.12
101-1110-412.28-14	09/08/2009	SD BUSINESS JOURNAL RENEW	058654	010368	03/2010	52.00
503-1923-419.30-22	09/01/2009	IPHONE SUPPORT/MARWARE	R2134212656	010381	03/2010	59.70
503-1923-419.28-12	09/03/2009	PC SUSCRIPTION	09-03-2009	010381	03/2010	9.97
503-1923-419.28-12	09/03/2009	PC MAGAZINE SUSCRIPTION	09-03-2009	010381	03/2010	14.97
503-1923-419.28-04	09/10/2009	FOOD TRAINING	062845	010381	03/2010	5.19
503-1923-419.28-12	09/14/2009	WEBSITE RENEWAL	5337-9636-4564-	010381	03/2010	25.00
503-1923-419.30-22	09/16/2009	MEMORY PC'S	032878	010381	03/2010	412.10
503-1923-419.20-06	09/29/2009	APPLE SUPPORT	5299-4794-5085-	010381	03/2010	175.00
101-1110-412.28-04	08/25/2009	ICE	08-25-2009	010368	02/2010	11.60
101-5010-431.30-02	08/24/2009	MARKING PAINT	LRB500554	010399	03/2010	236.80
101-5010-431.30-02	08/25/2009	1.5 YRDS CON/452 BONITO A	83247565-001	010399	03/2010	269.16
101-5010-431.30-02	08/31/2009	2 YRDS CON/1340&1440 EAST	83349663-001	010399	03/2010	358.88
101-6010-451.30-02	09/08/2009	MUSIC ROOM EQUIPMENT	063871	010256	03/2010	748.01
101-6010-451.30-02	09/10/2009	MUSIC ROOM EQUIPMENT	4814322	010256	03/2010	146.94
405-1260-413.30-01	09/03/2009	PADLOCKS FOR RDA PROPRTI	054691/9561734	010352	03/2010	81.50
101-1920-532.20-06	09/03/2009	KEYS/TAGS-NICU 9TH & PALM	070731	010352	03/2010	8.29
101-3070-427.28-04	09/09/2009	PARKING AT TRNG-GARCIAS,D	012531	010352	03/2010	15.00
101-3070-427.28-04	09/09/2009	REF BOOK-CACEO	281384	010352	03/2010	40.00
101-3070-427.28-04	09/10/2009	PARKING AT TRNG-GARCIAS,D	070583	010352	03/2010	15.00
101-3070-427.28-04	09/11/2009	PARKING AT TRNG-GARCIAS,D	084616	010352	03/2010	15.00
101-3070-427.30-01	09/17/2009	DISPOSABLE SHOE COVERS	E81249	010352	03/2010	39.59
101-3070-427.30-01	09/17/2009	DISPOSABLE INSPECTION MAS	29977	010352	03/2010	57.18
408-5020-432.30-01	09/10/2009	CREDIT FOR INK CARTRIDGE	487852515-001	010387	03/2010	258.81
101-5010-431.30-02	09/01/2009	SIGNAL FLAGS	38637	010399	03/2010	291.99
101-5010-431.30-02	09/09/2009	2YDS CON/CYPRESS/CALLA/7T	83519628-001	010399	03/2010	358.88
101-5010-431.30-02	09/10/2009	RAPID SET CEMENT	004453/2026193	010399	03/2010	20.11
101-1020-411.28-04	08/18/2009	IIMC CONTINUING ED CD ROM	08-18-2009	010351	03/2010	300.00
101-1910-419.30-02	08/07/2009	SAFETY CENTER BLINDS	362125	010393	03/2010	413.66
101-6040-454.30-02	08/26/2009	REPLACEMENT TIRE	WZINC-200908261	010395	03/2010	56.46
601-5050-436.30-02	09/01/2009	WATER SAMPLING EXTENSION	046235/1015288	010388	03/2010	45.64
101-6040-454.30-02	09/01/2009	BCH WHEEL CHR BATTERY CHG	36850	010393	03/2010	107.17
101-6040-454.30-02	09/15/2009	IRR CONTROLLER/EZ REACHRS	06097262-00	010393	03/2010	177.34
101-6040-454.30-02	09/15/2009	IRR CONTROLLER/EZ REACHRS	06097262-00	010393	03/2010	291.12
101-6040-454.30-02	09/15/2009	PT TEE-SHIRTS	37562	010393	03/2010	991.80
101-6040-454.30-02	09/18/2009	PLAZA UMBRELLAS	TBD 09-18-2009	010393	03/2010	999.99
101-6040-454.30-02	09/16/2009	PVC PARTS & GLUE	1958314-A-1	010395	03/2010	41.28
405-5030-433.30-02	08/26/2009	SPRAY PAINT	040871	010389	03/2010	19.38
501-1921-419.30-02	08/24/2009	SAWZALL BLADES	003234/9574128	010403	03/2010	26.58
101-5010-431.30-02	09/02/2009	1YD CONCRETE	83414101-001	010385	03/2010	179.44
101-5010-431.30-02	09/15/2009	1YD CONCRETE	83630184-001	010385	03/2010	179.44
405-5030-433.30-02	09/02/2009	PAINT ROLLERS/SPRAY BOTTL	000727/0196819	010389	03/2010	40.88
101-6040-454.30-02	09/03/2009	SPRING LINKS & CHAIN	010276/9560664	010392	03/2010	79.41

CHECK DATE	CHECK NUMBER	VENDOR NAME	VENDOR #	CHECK AMOUNT
ACCOUNT #	TRN DATE	DESCRIPTION	INVOICE	PO # PER/YEAR TRN AMOUNT
101-6040-454.30-02	09/04/2009	CEMENT TUB	090030/8497165	010392 03/2010 5.40
101-1910-419.30-02	09/09/2009	CONCRETE/EYE BOLTS	005183/3017044	010392 03/2010 35.30
101-6040-454.30-02	09/09/2009	CONCRETE/EYE BOLTS	005183/3017044	010392 03/2010 13.12
101-6040-454.30-02	09/10/2009	CONCRETE SCREWS	069277/2571058	010392 03/2010 4.28
101-1910-419.30-02	09/21/2009	HARDWOOD FLOOR CLEANER	J46665	010392 03/2010 21.94
501-1921-419.30-02	09/14/2009	PART FOR #145	015813	010403 03/2010 19.56
501-1921-419.30-02	09/14/2009	STOCK ITEMS	020904/5891684	010403 03/2010 24.70
501-1921-419.30-02	09/21/2009	BRAKE PADS #608	40735347	010403 03/2010 62.96
501-1921-419.30-02	08/25/2009	BLADES/STENCILS	051386/8584514	010403 02/2010 32.96
501-1921-419.30-02	08/26/2009	SHOP SUPPLIES	054229/7584652	010403 02/2010 187.12
101-1910-519.20-06	08/25/2009	CIVIC CTR PLANT MATERIAL	24128	010386 03/2010 908.30
101-6020-452.28-01	09/02/2009	SPEC TURF MAT REPAIR MATE	09-02-2009	010386 03/2010 519.88
101-1910-419.30-02	09/10/2009	GRAY PAINT	097629/2591373	010386 03/2010 33.27
101-3020-422.30-02	09/15/2009	FIREHOUSE DISHWASHER	S00013186	010386 03/2010 488.29
101-1910-419.30-02	09/16/2009	PROPANE FOR SENIOR CTR	087416/6204273	010386 03/2010 19.02
101-6020-452.30-02	09/17/2009	PORTABLES CLEAN TABS	121827	010386 03/2010 320.46
101-6020-452.30-02	09/17/2009	BACKFLOW PAINT-SPORTS PK	4834-5	010386 03/2010 42.90
501-1921-419.29-04	09/09/2009	CITY VEHICLE CAR WASH	1-3077	010391 03/2010 10.00
601-5060-436.30-02	09/16/2009	CONCRETE/REPAIR RING M/H	047434/6018667	010397 03/2010 37.15
501-1921-419.28-16	09/09/2009	HEATER CONTROL VALVE #A-7	671658	010402 03/2010 18.79
101-3030-423.25-03	08/26/2009	UNIFORM SUNGLASSES	0110135-IN	010375 03/2010 851.49
101-3030-423.30-02	08/28/2009	PWC FUEL	00-046244	010375 03/2010 13.20
101-3030-423.30-02	08/24/2009	MEDICAL SUPPLIES	09091289	010377 03/2010 175.43
101-3030-423.30-02	08/25/2009	WINDSHIELD TOWEL	291444	010377 03/2010 80.30
101-3030-423.28-01	08/26/2009	LG HQ REPLCMT VACUUM	054774/7013972	010377 03/2010 32.59
101-3030-423.28-01	08/26/2009	DIVE EQUIP SERVICE	200646	010377 03/2010 158.00
101-3030-423.30-02	08/31/2009	PLASTIC BAGS-FIRST AID SU	015379	010377 03/2010 8.90
101-3030-423.28-01	08/31/2009	BEACH LOCKS REPAIR	019862	010377 03/2010 30.00
101-3030-423.30-02	08/31/2009	NIGHT RESCUE LIGHT	61438	010377 03/2010 109.00
101-3030-423.30-02	08/31/2009	OFFICE SUPPLIES	7330	010377 03/2010 69.57
101-3030-423.30-02	09/09/2009	PWC FUEL	150546	010375 03/2010 15.40
101-3030-423.30-02	09/01/2009	PWC FUEL	007534	010377 03/2010 32.06
101-3030-423.30-02	09/01/2009	PWC FUEL	055950	010377 03/2010 29.74
101-3030-423.30-02	09/01/2009	MEDICAL SUPPLIES	10090088	010377 03/2010 105.80
101-3030-423.30-02	09/01/2009	FOAM SOAP W/COND	291774	010377 03/2010 52.38
101-3030-423.28-04	09/04/2009	ALVAREZ/TRNG RGSTRN FEE	070436	010377 03/2010 44.00
101-3030-423.30-02	09/08/2009	MEDICAL SUPPLIES	10090411	010377 03/2010 34.13
101-3030-423.30-02	09/08/2009	WINDEX	292001	010377 03/2010 152.25
101-3060-426.30-02	09/09/2009	LYSOL DISENFECTANT	291649	010377 03/2010 272.31
101-3030-423.28-01	09/16/2009	HARDWARE FOR LG DRYER	007561/6027514	010377 03/2010 45.29
101-3030-423.28-04	11/02/2009	PAST PWC TRAINING	8826501	010377 03/2010 11.00
601-5060-436.28-01	08/21/2009	VENTILATION SYSTEM PS 9	0013514-IN	010383 03/2010 72.95
601-5060-436.30-02	08/24/2009	SECTION CHAIN	001539/9022580	010383 03/2010 25.58
601-5060-436.30-02	08/25/2009	CLEANING SUPPLIES	059058/8013758	010383 03/2010 110.08
101-6020-452.30-02	08/25/2009	CEMENT, PRIMER	068317/8574270	010405 03/2010 12.39
101-6020-452.30-02	08/26/2009	DRIP TUBE, COUPLINGS	1876292-A-1	010405 03/2010 103.42
101-6020-452.30-02	08/27/2009	WEEDLOCK FABRIC	1881106-A-1	010405 03/2010 118.53
101-1130-412.30-01	09/09/2009	MONTHLY CALENDAR	12945795	010252 03/2010 15.49
101-1130-412.29-02	09/14/2009	RAFFLE GIFT-EMP APPRECIAT	602-1026561-525	010252 03/2010 163.11
101-1130-412.29-02	09/15/2009	FRENCH, J SERVICE AWARD	2115853	010252 03/2010 105.99

CHECK DATE	CHECK NUMBER	VENDOR NAME	VENDOR #	CHECK AMOUNT		
ACCOUNT #	TRN DATE	DESCRIPTION	INVOICE	PO #	PER/YEAR	TRN AMOUNT
101-1130-412.29-02	09/15/2009	RAFFLE GIFT-EMP APPRECIAT	602-2772662-079	010252	03/2010	86.99
101-1130-412.29-02	09/15/2009	LEVIEN, H SERVICE AWARD	7621193855	010252	03/2010	86.00
101-1130-412.29-02	09/16/2009	KELLEY, S SERVICE AWARD	409091612143679	010252	03/2010	75.00
101-1130-412.29-02	09/16/2009	RAFFLE GIFT-EMP APPRECIAT	468332534	010252	03/2010	70.00
601-5060-436.21-23	09/17/2009	FLOODED BARRICADES	938928	010383	03/2010	550.11
601-5060-436.28-01	09/29/2009	PS 9 VENT	IN000066073	010383	03/2010	942.86
101-6020-452.30-02	09/01/2009	REBUILD KIT/WATTS R.P.	DEL14653	010405	03/2010	120.77
101-6020-452.30-02	09/01/2009	HOLDING TANK TABLETS	09-01-2009	010405	03/2010	36.74
101-6020-452.30-02	09/02/2009	PVC PIPE, FITTINGS	010463/0024604	010405	03/2010	9.92
101-1130-412.29-02	10/08/2009	RAFFLE GIFT-EMP APPRECIAT	462824	010252	03/2010	338.00
101-0000-209.01-03	09/14/2009	CASAS, M -EMP COMP LOAN	XDD65WN32		03/2010	1,184.26
101-1910-419.30-02	08/24/2009	TOILET PAPER HOLDER-SP PK	138285	010390	03/2010	58.64
101-1910-419.30-02	08/27/2009	LITES FOR COP SHOP	066362/6574555	010390	03/2010	33.36
101-3020-422.30-02	09/02/2009	KEYSAFE	073677/0570197	010374	03/2010	32.59
101-3020-422.30-02	09/17/2009	STATION SUPPLIES	072375	010374	03/2010	266.15
101-3020-422.30-02	09/17/2009	STATION SUPPLIES	077427	010374	03/2010	27.35
101-3020-422.30-02	09/18/2009	VHF RADIO BATTERY	2380	010374	03/2010	89.01
101-1910-419.30-02	09/01/2009	WATER FILTERS/SENIOR CTR	93544	010390	03/2010	51.97
101-6020-452.30-02	09/02/2009	TILEWORK/WAVE SCULPTURE	005501/0024530	010390	03/2010	8.63
101-1910-419.30-02	09/03/2009	SCULPTURE & GUTTER SUPPLI	055043/9015769	010390	03/2010	15.12
101-6020-452.30-02	09/03/2009	SCULPTURE & GUTTER SUPPLI	055043/9015769	010390	03/2010	39.11
101-1910-419.30-02	09/08/2009	TOILET SUPPLIES	138660	010390	03/2010	155.43
101-1910-419.30-02	09/10/2009	PAINTING SUPPLIES/FIREHOU	080939/2581066	010390	03/2010	26.86
101-1910-419.30-02	09/14/2009	LIGHTS/PAINT SHED	097583/8018153	010390	03/2010	150.77
101-1910-419.30-02	09/15/2009	BRUSHES/ELEC CONNECTIONS	056789/7563033	010390	03/2010	17.84
101-1910-419.30-02	09/15/2009	DISHWASHER CONNECTIONS/FD	085238/7563087	010390	03/2010	31.32
101-6020-452.30-02	09/18/2009	FLAX GRASS/ 7TH & PALM	25247	010390	03/2010	48.61
101-3030-423.25-03	07/05/2009	LG BOARDSHORT UNIFORMS	070502	010378	03/2010	295.00
101-3030-423.30-02	08/29/2009	PWC FUEL	5553429	010378	03/2010	29.66
101-6040-454.30-02	08/24/2009	PLAZA SHOWER GRATE	0103156-IN	010394	03/2010	179.44
101-3030-423.30-02	09/04/2009	LG EQUIPMENT RACKS/TRUCK	59322	010378	03/2010	117.45
101-6040-454.30-02	09/01/2009	PIER SIGNS PAINT	008401/1091198	010394	03/2010	46.80
101-6040-454.30-02	09/11/2009	PLANK RAIL/BOLTS-BARRICAD	055944/1017609	010394	03/2010	18.67
101-6040-454.30-02	09/11/2009	KEYS FOR 612	097105	010394	03/2010	26.00
601-5060-436.30-02	09/02/2009	REFLECTIVE VESTS	006698/0024463	010396	03/2010	48.84
601-5060-436.28-01	09/02/2009	WATER TANK PLUG	032060/0024465	010396	03/2010	4.33
501-1921-419.28-15	09/10/2009	VACTOR FUEL/LA-SD	C69646	010396	03/2010	101.44
101-5020-432.28-04	09/10/2009	INTERVIEW PANEL LUNCH STR	072884	010404	03/2010	89.03
601-5050-436.30-02	09/14/2009	HELMER, C-CASQA CONF	20015727	010404	03/2010	525.00
101-6020-452.30-02	09/16/2009	STORAGE BUCKETS	006399/6027503	010404	03/2010	7.22
101-3030-423.28-04	07/22/2009	DIVE EQUIPMENT	6080180	010378	01/2010	794.51
101-1020-411.30-01	08/25/2009	VELCRO FOR BANNERS	076577/8574318	010350	03/2010	15.18
101-1920-419.21-04	08/26/2009	VELCRO FOR BANNERS	057219/7595593	010350	03/2010	15.18
101-1230-413.30-01	08/19/2009	CREDIT -RTND HANGING FOLD	485297645-001	010356	03/2010	71.74
101-1020-411.30-01	09/09/2009	DIGITAL RECORDER MICROPHO	105-0054102-431	010350	03/2010	64.29
101-1230-413.30-01	09/17/2009	ENVELOPES/FOLDERS	489140366-001	010356	03/2010	59.72
101-1230-413.21-04	09/02/2009	MAP SCAN	25862	010358	03/2010	4.89
101-1230-413.30-01	09/04/2009	OFFICE SUPPLIES	9416	010358	03/2010	78.17
101-1010-411.28-04	09/17/2009	JANNEY-LUNCH LEAGUE CONF	09-17-2009	010362	03/2010	18.33
101-1010-411.28-04	09/17/2009	JANNEY/LODGING LEAGUE CON	10613	010362	03/2010	240.78

PREPARED 11/09/2009, 10:36:56
PROGRAM: GM350L
CITY OF IMPERIAL BEACH

A/P CHECKS BY PERIOD AND YEAR

PAGE 9

FROM 10/30/2009 TO 11/05/2009

BANK CODE

00

CHECK DATE	CHECK NUMBER	VENDOR NAME	VENDOR #	CHECK AMOUNT
ACCOUNT #	TRN DATE	DESCRIPTION	INVOICE	PO # PER/YEAR TRN AMOUNT
101-1010-411.28-04	09/16/2009	BRAGG, L DINNER-09/16/09	8983	010367 03/2010 9.60
101-1010-411.28-04	09/18/2009	BRAGG, L-LODGING	10534	010367 03/2010 481.56
101-1010-411.28-04	09/18/2009	BRAGG, L - PHONE CHGS	10534	010367 03/2010 26.90
101-3020-422.30-01	09/03/2009	HANGING FOLDERS/PENS/HIGH	6885	010372 03/2010 97.77
DATE RANGE TOTAL *				669,600.27 *



**STAFF REPORT
CITY OF IMPERIAL BEACH**

TO: HONORABLE MAYOR AND CITY COUNCIL

FROM: GARY BROWN, CITY MANAGER

MEETING DATE: November 18, 2009

ORIGINATING DEPT.: PUBLIC SAFETY ⁷⁵

SUBJECT: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IMPERIAL BEACH, CALIFORNIA, AMENDING YEAR "ONE" OF FISCAL YEAR 2009/2011 BUDGET BEGINNING JULY 1, 2009 AND ENDING JUNE 30, 2010 FOR \$100,000 SUPPLEMENTAL LAW ENFORCEMENT STATE FUNDING (SLESF) GRANT

BACKGROUND:

The City of Imperial Beach has been receiving grant funds for the purposes of supplemental law enforcement activities for the past several years. This grant, known as the Supplemental Law Enforcement State Funding (SLESF), is often referred to as the COPS Grant. This grant's purpose is specifically targeted at adding additional law enforcement personnel within the jurisdictions that receive the funding. Since April 18, 2001, the City Council has authorized the expenditure of these grant funds for the purpose of partially funding the City's motorcycle traffic safety unit. Prior to the Council's action on April 18, 2001, the City had not had the services of a motorcycle traffic safety unit for many years. The City experiences many significant traffic related incidents. Motorcycle units are highly effective traffic safety resources that can be a very useful tool in attempting to curtail the traffic safety issues identified in the report.

DISCUSSION:

Staff has been notified that the City will receive \$100,000 SLESF funding for FY 2009/2010. Staff recommends that the entire \$100,000 be used to partially fund the cost of the motorcycle unit for FY 2009/2010. The annual cost for the motorcycle unit is approximately \$237,000.

FISCAL IMPACT:

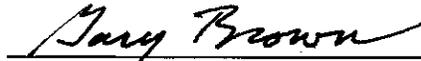
This \$100,000 grant would increase special revenue expenditures by \$100,000 for FY 2009/2010.

DEPARTMENT RECOMMENDATION:

Adopt Resolution No. 2009-6823 approving the proposed expenditure plan of SLESF (COPS) grant funds for FY 2009-10.

CITY MANAGER'S RECOMMENDATION:

Approve Department recommendation.



Gary Brown, City Manager

Attachments:

1. Resolution No. 2009-6823

RESOLUTION NO. 2009-6823**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IMPERIAL BEACH, CALIFORNIA, AMENDING YEAR "ONE" OF FISCAL YEAR 2009/2011 BUDGET BEGINNING JULY 1, 2009 AND ENDING JUNE 30, 2010 FOR \$100,000 SUPPLEMENTAL LAW ENFORCEMENT STATE FUNDING (SLESF) GRANT**

The City Council of the City of Imperial Beach does hereby resolve as follows:

WHEREAS, there is a need to reconcile the budget adopted by City Council at the beginning of the fiscal year to the amended budget at the end of the year, and;

WHEREAS, the City received notice of grant award for \$100,000 from the Supplemental Law Enforcement State Funding (SLESF) Grant, with zero City matching funds required, and;

WHEREAS, staff is proposing that the entire \$100,000 be used to partially fund the cost of a motorcycle unit for law enforcement services.

NOW, THEREFORE, BE IT RESOLVED that the City Council authorizes the following expenditure budget amendment in the amount of **\$100,000**:

Budget Account #	Description of BA	Adjustment Amount
Revenue - 212-0000-336-40-02	SLESF Grant	+\$100,000
Expenditure - 212-3036-421-20-06	SLESF Grant	+\$100,000

PASSED, APPROVED, AND ADOPTED by the City Council of the City of Imperial Beach at its meeting held on the 18th of November 2009, by the following roll call vote:

AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:

JIM JANNEY, MAYOR

ATTEST:

JACQUELINE M. HALD, CMC
CITY CLERK

I, City Clerk of the City of Imperial Beach, do hereby certify the foregoing to be a true and exact copy of Resolution No. 2009-6823 A Resolution of the City Council of the City of Imperial Beach, California AMENDING YEAR "ONE" OF FISCAL YEAR 2009/2011 BUDGET BEGINNING JULY 1, 2009 AND ENDING JUNE 30, 2010 FOR \$100,000 SUPPLEMENTAL LAW ENFORCEMENT STATE FUNDING (SLESF) GRANT.

CITY CLERK

DATE



STAFF REPORT
CITY OF IMPERIAL BEACH

TO: HONORABLE MAYOR AND CITY COUNCIL

FROM: GARY BROWN, CITY MANAGER

MEETING DATE: NOVEMBER 18, 2009

ORIGINATING DEPT.: COMMUNITY DEVELOPMENT DEPARTMENT
GREG WADE, DIRECTOR *GW*

SUBJECT: ADOPTION OF RESOLUTION NO. 2009-6826 AMENDING THE BUILDING & HOUSING INSPECTOR I JOB DESCRIPTION

BACKGROUND/DISCUSSION:

On Thursday, November 5, 2009, the City's Building & Housing Inspector I submitted his letter of resignation. As such, the Community Development Department must move ahead with recruitment of a new Building Inspector. Prior to doing so, however, staff is recommending minor modifications to the job description to update, clarify and more clearly define the position's actual job responsibilities. The proposed revisions also include the elimination of "& Housing" from the title. While the Building Inspector I will coordinate with and be advised of routine housing inspections, these responsibilities are now provided by Fire Inspection staff. Additionally, the Building Inspector I position now falls under the supervision of the Building Official rather than the Deputy Building Official. The revised job description is attached.

CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA):

This action is not subject to CEQA.

FISCAL IMPACT:

None with this action.

DEPARTMENT RECOMMENDATION:

Staff recommends that the City Council adopt Resolution No. 2009-6826 revising and updating the job description for Building & Housing Inspector I.

CITY MANAGER'S RECOMMENDATION:

Approve Department recommendation.



 Gary Brown, City Manager

Attachments:

1. Revised Job Description – Building Inspector I
2. Resolution No. 2009-6826

* Stricken language shown in ~~strikethrough~~ and proposed language shown underlined *

**City of Imperial Beach
POSITION DESCRIPTION**

Title: ~~Building & Housing Inspector I~~
Department: ~~Community Development~~
Division: ~~Building~~

GENERAL PURPOSE

Under general supervision, to inspect construction and/or housing of single and multi-family dwelling units, commercial buildings, substandard or dangerous buildings in all stages of construction or renovation ~~in order to determine compliance with~~ for conformance to City approved plans, zoning, ~~and~~ building and housing ordinances, codes and regulations; to process building permit applications and issue permits; to provide assistance to the public at the front counter; and to perform related duties as assigned.

SUPERVISION RECEIVED

Works under and receives general supervision and technical direction from of the Deputy Building Official. Employees in this classification receive limited supervision within a framework of standard policies and procedures. This job class functions at a full journey level of classification and requires a thorough knowledge of current Federal, State, County and City laws, and codes and ordinances related to building construction and structural requirements.

SUPERVISION EXERCISED

None

ESSENTIAL DUTIES AND RESPONSIBILITIES

Duties may include, but are not limited to the following:

Perform field inspections of both residential and commercial buildings; ensures that structures are being constructed in accordance with approved plans and specifications; inspects all aspects of building construction, including plumbing, electrical, structural and mechanical installations for compliance with applicable State and local codes, ordinances, and regulations; notes defects in construction work, issues correction notices and ensure correction of defects.

Performs storm water and best management practice regulation inspections related to active construction activities.

Provides information and assistance to architects, engineers, designers, contractors, builders, and the general public in the field and office; explains and interprets applicable codes, ordinances, and zoning regulations.

Assist at the public counter; review routine plans and specifications; assists the public with the preparation and filing of permits; issues permits; maintains a variety of files and records related

to areas of assignment; input and retrieve information into computer data bases; prepare reports, correspondence, and a variety of other written material as requested.

Receives and investigates complaints on industrial commercial, and residential conditions and housing code violations, health hazards and safety hazards; conducts necessary enforcement actions; performs associated duties for thorough investigations through procedures as outlined for Code Enforcement Cases.

Conducts pre-construction inspections of various construction projects including, swimming pools and grading at construction sites for compliance with regulations.

Reviews and approves building inspection documentation including final inspection certificates and related documents.

Receive and resolve issues and complaints from the general public on building codes enforcement and zoning issues; investigate code violations; issues notices for correction, stop work orders and citations; serves as liaison with all parties to ensure corrective measures are taken and that issues are resolved in a timely and efficient manner.

~~Perform related duties as required~~Performs other duties as needed to ensure the smooth operation of the office including answering phones, scheduling inspections, retrieving data in files/computer and compiling, routing and filing of building plans and related construction documents and other related duties as assigned.

Coordinates inspection activities with other departments to ensure compliance with all regulations including conditions of approval from other City.

Other duties:

- Works safely and abides by established safety rules
- Responds to and uses telephone or pager signals
- Drives an automobile to and from job sites

PERIPHERAL DUTIES

Maintains a California "C" Drivers License.

DESIRED MINIMUM QUALIFICATIONS

Education & Experience

Education in building inspection/technology (minimum equivalent to 45 Community College units) with an International Code Council (ICC) Building Inspector Certificate; OR, two years of journey level construction experience with ICC Building Inspector Certificate; OR, Bachelor of Arts degree in a related field (i.e., engineering, architecture, etc.) with ICC Building Inspector Certificate.

Requires inspectors to possess in good standing one (1) inspection certification ~~after two years of employment.~~ at time of hire. The certification may be any one of the following: an International Code of Compliance Council (ICC) building, plumbing, electrical or mechanical inspection certification; or Class I or Class II Licensed Inspector issued for State hospitals, schools or bridges.

KNOWLEDGE OF

Building construction principles and practices, including familiarity with carpentry, plumbing, electrical and mechanical trades.

Methods and materials used in the construction of buildings and related structures.

Pertinent ~~uniform-international~~ building and zoning codes, ordinances, and regulations including Housing, Plumbing, Electrical, Mechanical and Zoning Ordinances.

Modern office procedures, methods, and equipment including computers.

Principles and procedures of record keeping.

Modern methods of building construction.

Principles and techniques of building inspection.

ABILITY TO

Understand, interpret, enforce and explain provisions of applicable building, safety, and zoning codes and ordinance requirements to contractors, designers, and the general public.

Examine workmanship and materials and detect deviations from plans, regulations, and standard construction methods and requirements.

Perform the full range of building inspections and ~~learn to perform~~ including the more complex commercial and industrial related inspections.

~~Learn~~ Perform permit-processing procedures.

Learn to analyze, interpret and accurately check building plans, specifications.

Read and understand building construction plans, specification details.

Respond to requests and inquiries from the general public.

Keep records, use computer for data entry and prepare reports of inspections.

Communicate clearly and consisely, both orally and in writing.

Establish and maintain effective working relationships with those contacted in the course of work.

Apply technical knowledge of building trades work.

Use sound inspection methods to examine workmanship and materials, and to detect deviations from plans, specifications, and standard installation practices.

Review and check plans for conformance with codes and ordinances.

Make arithmetical calculations quickly and accurately.

Enforce necessary regulations with firmness and tact.

Work independently with minor supervision.

ENVIRONMENT

Office and field environment; travel from site to site to conduct building inspections; extensive public contact.

PHYSICAL DEMANDS

Incumbents require sufficient mobility to work in an office setting; stand or sit for prolonged periods of time; operate office equipment including use of a computer keyboard; mobility to stand, stoop, reach, bend, kneel, squat, climb ladders and walk on uneven terrain, loose soil and sloped surfaces; ability to communicate verbally to exchange information; ability to operate a vehicle to travel to various locations and meetings.

Vision: See in the normal visual range with or without correction; vision sufficient to read blueprints, computer screens and printed documents and to operate assigned equipment.

Hearing: Hear in the normal audio range with or without correction.

RESOLUTION NO. 2009-6826

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IMPERIAL BEACH, CALIFORNIA, AMENDING THE FY 2009-11 SALARY AND COMPENSATION PLAN POSITION DESCRIPTION FOR BUILDING & HOUSING INSPECTOR I.

WHEREAS, the provisions of Ordinance No. 41 of the City of Imperial Beach provides that the compensation and position descriptions of the employees of the City of Imperial Beach may be amended by the City Council from time to time by resolution; and

WHEREAS, the City Manager is recommending to the Council revisions to the City's Job Description of Building & Housing Inspector I as necessitated for the efficient and effective operation of the City.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Imperial Beach as follows:

1. That the above recitations are true and correct.
2. That the FY 09-11 Salary and Compensation Plan is hereby amended by updating and modifying the position description for Building & Housing Inspector I effective November 18, 2009.

PASSED, APPROVED, AND ADOPTED by the City Council of the City of Imperial Beach at its meeting held on the 18th day of November 2009, by the following vote:

**AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:**

James C. Janney
JAMES C. JANNEY, MAYOR

ATTEST:

Lisa Wolfson
**LISA WOLFSON
DEPUTY CITY CLERK**

I, City Clerk of the City of Imperial Beach, do hereby certify the foregoing to be a true and correct copy of resolution No. 2009-6826 – A Resolution of the City Council of the City of Imperial Beach, California, AMENDING THE FY 2009-11 SALARY AND COMPENSATION PLAN POSITION DESCRIPTION FOR BUILDING & HOUSING INSPECTOR I.

CITY CLERK

DATE



AGENDA ITEM NO. 4.1

STAFF REPORT
CITY OF IMPERIAL BEACH

TO: HONORABLE MAYOR AND CITY COUNCIL
FROM: GARY BROWN, CITY MANAGER

MEETING DATE: NOVEMBER 18, 2009

ORIGINATING DEPT.: CITY ATTORNEY

SUBJECT: ORDINANCE NO. 2009-1093 – AN ORDINANCE
AMENDING SECTION 3.04.190 OF THE IMPERIAL
BEACH MUNICIPAL CODE, PERTAINING TO
COOPERATIVE PURCHASING

BACKGROUND:

The City of Imperial Beach is interested in more efficiently and effectively spending its limited resources to purchase goods needed for City operations.

DISCUSSION:

U.S. Communities and other non-profit government purchasing cooperatives have emerged, designed to allow state and local governments to “piggyback” on other government entities’ competitive bidding processes, receiving the benefits of their work without the time and expense of conducting separate purchasing processes. Purchasing goods, services, and equipment from cooperatives like U.S. Communities would allow the City to more effectively use taxpayer dollars when making necessary purchases.

The first reading of this ordinance was conducted on November 4, 2009.

ENVIRONMENTAL DETERMINATION:

This is exempt from the California Environmental Quality Act (CEQA) because it is not a project as defined in Section 15378.

FISCAL IMPACT:

The City’s costs of purchased goods and services would be reduced through a purchasing cooperative. However, the amount in savings cannot be determined at the present time.

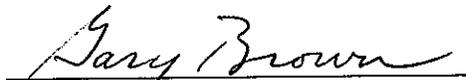
DEPARTMENT RECOMMENDATION:

Staff Recommends the Mayor and City Council:

1. Receive this report;
2. Mayor calls for the reading of the title of Ordinance No. 2009-1093 "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF IMPERIAL BEACH, CALIFORNIA, AMENDING SECTION 3.04.190 OF THE IMPERIAL BEACH MUNICIPAL CODE, PERTAINING TO COOPERATIVE PURCHASING";
3. City Clerk to read Ordinance No. 2009-1093; and
4. Motion to dispense with the second reading and adopt Ordinance No. 2009-1093 by title only.

CITY MANAGER'S RECOMMENDATION:

Approve Department recommendation.



Gary Brown, City Manager

Attachment:

1. Ordinance No. 2009-1093

ORDINANCE NO. 2009-1093

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF IMPERIAL BEACH, CALIFORNIA, AMENDING SECTION 3.04.190 OF THE IMPERIAL BEACH MUNICIPAL CODE, PERTAINING TO COOPERATIVE PURCHASING

WHEREAS, the City of Imperial Beach is interested in more efficiently and effectively spending its limited resources to purchase goods needed for City operations; and

WHEREAS, U.S. Communities and other non-profit government purchasing cooperatives have emerged, designed to allow state and local governments to "piggyback" on other government entities' competitive bidding processes, receiving the benefits of their work without the time and expense of conducting separate purchasing processes; and

WHEREAS, the City Council for the City of Imperial Beach believes that permitting the City Manager to purchase goods, services, and equipment from cooperatives like U.S. Communities would allow the City to more effectively use taxpayer dollars when making necessary purchases;

NOW, THEREFORE, the City Council of Imperial Beach hereby ordains as follows:

Section 1. Section 3.04.190 is amended to read as follows:

3.04.190. Cooperative purchasing.

Purchase of supplies, services and equipment by contract, arrangement and agreement for cooperative purchasing programs with the state, the county, or any other public or municipal corporation of the state, or any other organization comprised of states or local governments approved by the City Manager, may be made by the City Manager or his designee when the administering agency or organization has made its purchasing contract in a competitive manner.

SECTION 2. Any purchases made through U.S. Communities purchasing cooperative made with approval of the City Manager are hereby ratified.

SECTION 3. The City Clerk is directed to prepare and have published a summary of this ordinance no less than five days prior to the consideration of its adoption and again within 15 days following adoption indicating votes cast.

EFFECTIVE DATE: This Ordinance shall be effective thirty (30) days after its adoption.

INTRODUCED AND FIRST READ at a regular meeting of the City Council of the City of Imperial Beach, California, on the 4th day of November, 2009; and thereafter **PASSED AND ADOPTED** at a regular meeting of the City Council of the City of Imperial Beach, California, held on the 18th day of November 2009, by the following call vote

AYES:	COUNCILMEMBERS:
NOES:	COUNCILMEMBERS:
ABSENT:	COUNCILMEMBERS:

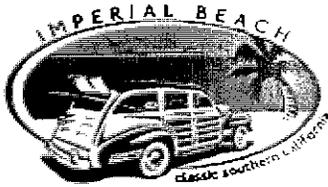
JAMES C. JANNEY, MAYOR

ATTEST:

JACQUELINE M. HALD, CMC
CITY CLERK

APPROVED AS TO FORM:

JAMES P. LOUGH
CITY ATTORNEY



**STAFF REPORT
CITY OF IMPERIAL BEACH**

TO: HONORABLE MAYOR AND CITY COUNCIL

FROM: GARY BROWN, CITY MANAGER

MEETING DATE: NOVEMBER 18, 2009

ORIGINATING DEPT.: MICHAEL MCGRANE, FINANCE DIRECTOR

SUBJECT: PUBLIC HEARING FOR THE IMPERIAL BEACH BUSINESS IMPROVEMENT DISTRICT (BID) FY 09/10 BUDGET & PROPOSED ACTIVITIES AND ACCEPT AGREED UPON PROCEDURES REVIEW FOR FY 08/09 AND ACCEPT ANNUAL ACTIVITIES REPORT FOR FY 08/09

BACKGROUND:

The Imperial Beach Business Improvement District was established in 1997 and City collects annual assessments for the benefit of the District. Each year the BID is to provide a budget, an activity report, and an "Agreed Upon Procedure". This report transmits these documents to the City Council.

DISCUSSION:

In general the BID should complete the following tasks each year:

1. Submit a budget to the City by August 1 of each year.
2. Submit an activity/progress report by August 1 of each year.
3. Submit an "Agreed Upon Procedures Review" within 120 days of the end of each fiscal year.

These documents are provided for City Council review.

ENVIRONMENTAL IMPACT

Not a project as defined by CEQA.

FISCAL IMPACT:

Minimal costs associated with the collection/disbursement of the BID assessment by the City.

DEPARTMENT RECOMMENDATION:

1. Open the Public Hearing.
2. Receive public testimony and accept the written and verbal report from the BID Board on the FY 08-09 Agreed Upon Procedures Review, FY 08-09 Activity Report, and FY 09-10 budget and proposed activities as presented.
3. Close Public Hearing.
4. Accept the Agreed Upon Procedures Review and Activity Reports, and approve the BID FY 09-10 budget and proposed activities.

CITY MANAGER'S RECOMMENDATION:

Approve Department recommendation.



Gary R. Brown, City Manager

Attachments:

1. FY 09-10 Proposed Budget
2. FY 09-10 Proposed Activities
3. BID Activities Report
4. CPA Agreed Upon Procedures Review report

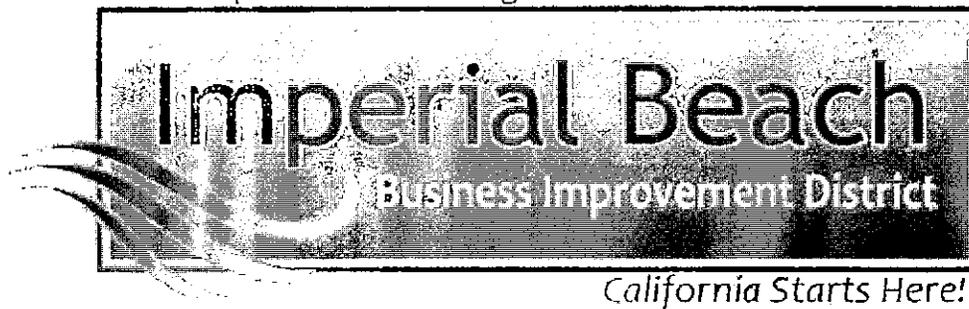
Budget

Business Improvement District

7/1/2009 - 06/30/2010

Income	Budget	Actual	Difference (\$)	Difference (%)
BID Fees	27,500		(27,500)	0.0%
Taste of IB	2,000		(2,000)	0.0%
Grants	1,000		(1,000)	0.0%
Bizz Buzz	1,450		(1,450)	0.0%
Total Income	\$ 31,950	\$0		0.0%
Expense	Budget	Actual	Difference (\$)	Difference (%)
Bank Fees	\$ 100		\$ (100)	0.0%
BID Fees			\$ -	0.0%
1/2 to IBCOC	13,750		\$ (13,750)	0.0%
General Promotions	3,000		\$ (3,000)	0.0%
Special Events Promotions	3,000		\$ (3,000)	0.0%
Improvement Projects	1,000		\$ (1,000)	0.0%
Paint the Box/Special Proj.	1,000		\$ (1,000)	0.0%
Postage	100		\$ (100)	0.0%
Printing & Reproduction	500		\$ (500)	0.0%
Taste of Imperial Beach	2,800		\$ (2,800)	0.0%
Beautification/Special Proj	4,700		\$ (4,700)	0.0%
Website/Special Proj.	2,000		\$ (2,000)	0.0%
Total Expenses	\$31,950	\$0		0.0%
Net Income	Budget	Actual	Difference (\$)	Difference (%)
	\$0	\$0		0.0%

www.ImperialBeachBID.org



November 12, 2009

From: Jack Van Zandt, B.I.D. Chair

To: Ms. Hald, City Clerk, City of Imperial Beach

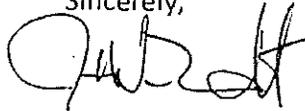
Via: Joann Barrow, President, I.B. Chamber of Commerce

SUBJ: DESCRIPTIVE BUDGET PLANNING FY 09/10

1. General Promotions
 - Ribbon Cutting Events (four to five)
 - Print Media Advertising
 - Holiday Promotions
2. Special Events Promotions
 - Sunset Celebrations Concert Series
 - City Events and Hosting
 - Gran Fondo Colnago Event
3. Improvement Projects
 - 13th and Imperial Beach Boulevard Area
 - Old Palm/Seacoast

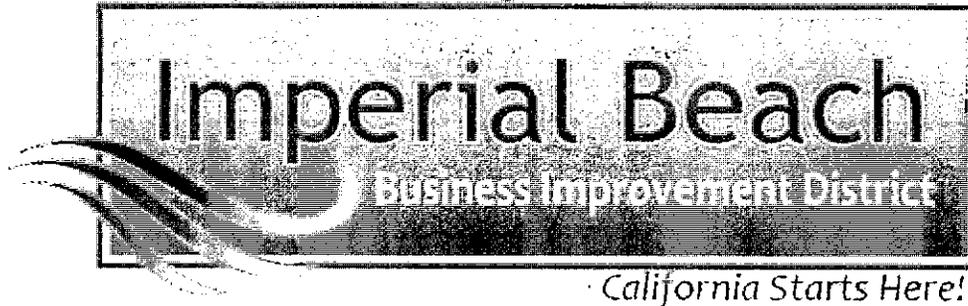
4. Paint the Box
 - New Boxes
 - Refresh Previously Painted Boxes
5. Postage/Printing
 - Newsletter (Reduced Costs)
6. Taste of I.B.
 - Event Support
7. Beautification/Special Projects
 - To Be Determined
8. Website/Special Projects
 - Improved Online Presence/Improved Communication, Membership and Public.

Sincerely,

A handwritten signature in black ink, appearing to read "J. Van Zandt". The signature is fluid and cursive, with a large initial "J" and a long, sweeping tail.

Jack H. Van Zandt

www.ImperialBeachBID.org



November 4, 2009

From: Jack Van Zandt, B.I.D Chairperson, Imperial Beach Chamber of Commerce

To: Honorable Mayor Jim Janney and City Council, Imperial Beach, CA

Via: President, Imperial Beach Chamber of Commerce

SUBJ: IMPERIAL BEACH BUSINESS IMPROVEMENT DISTRICT ACTIVITIES REPORT, 2008 – 2009

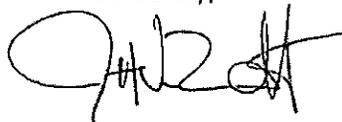
1. The I.B. B.I.D. was formed by agreement with the city in January of 1997. City ordinance No. 96-907 pertains.
2. The basic responsibilities of the B.I.D. are as follows:
 - Acquisition, construction or maintenance of parking facilities for the benefit of the District.
 - Decoration of any public place in the District.
 - Promotion of public events which are to take place on or in public places in the District.
 - Furnishing of music in any public place within the District.
 - The general promotion of business activities in the District.
3. During the 2008 – 2009 period, the B.I.D. supported events and activities meeting the association responsibilities as follows:
 - "One with the Wave" public art ribbon cutting. This Project highlighted and advertised the event, plus promoted District businesses that use I.B. public art in their logos and advertising.

- "Old Palm Outdoor Surfboard Museum" ribbon cutting. The B.I.D. sponsored music and commemorative items for the public.
 - Advertising was co-funded by the B.I.D. in the "101 Things to do in San Diego" publication in partnership with the city.
 - The B.I.D. funded Triangle Park/Veterans Park banner display frames installed.
 - "Imperial Beach Business Expo" support was provided, as well as continuation of the "Business for Business Program" which assists new and existing business operations.
 - The "Paint the Box" program was continued.
 - The "Taste of I.B. event was conducted. The 2009 event participation was double that of 2008 and very successful.
 - Support was provided for "Sunset Celebrations" events.
 - B.I.D. and Chamber representation at the new "Silver Strand Farmers' Market" has provided the opportunity to carry out B.I.D. responsibilities in support of the membership.
 - Continuation of the B.I.D. Newsletter and development of a new B.I.D. marketing website.
4. During the period, the B.I.D. "Top Three" projects have been the traditional efforts:
- "Taste of I.B."
 - "Business for Business"
 - "Paint the Box"
5. B.I.D. efforts with significant improvements:
- Special event participation
 - Coordination with other I.B. associations.
6. Future Goals:
- Enhanced "Sunset Celebrations" concert series

- Improved special event coordination
- Coordinated district Christmas lighting

7. The B.I.D. strives to develop new projects and improve "Return on Investment" for the membership. We look forward to continuing the responsibilities of the association in 2010 – 2011 in the true spirit of partnership for success with all stakeholders.

Sincerely,

A handwritten signature in black ink, appearing to read "J. Van Zandt". The signature is stylized with a large initial "J" and a long horizontal stroke extending to the right.

Jack Van Zandt

**Imperial Beach Chamber of Commerce
Business Improvement District**

Agreed Upon Procedures Engagement

For the

Fiscal Period Ended

June 30, 2009

Nakawatase & Co, CPA

923 Seacoast Drive

Imperial Beach, CA 91932

619-423-7093

www.BeachCPAs.com

NAKAWATASE & COMPANY

Certified Public Accountant

923 Seacoast Drive • Imperial Beach, CA 91932-2401

(619) 423-7093 • FAX 423-8857

Chamber of Commerce
Imperial Beach Business Improvement District Association
702 Seacoast Drive
Imperial Beach, CA 91932

August 31, 2009

We have performed the procedures described below, which were agreed to by the Imperial Beach Business Improvement District Association, a division of the Imperial Beach Chamber of Commerce (the BID) and the City of Imperial Beach (the City), solely to assist you in evaluating the complying with the agreed upon procedures for the fiscal period ended June 30, 2009, in the areas addressed. The BID's Board is responsible for its financial records, internal controls and compliance with the City's Agreement dated July 6, 2005. This agreed-upon procedures engagement was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. The sufficiency of these procedures is solely the responsibility of the specified parties in this report. Consequently, we make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

The procedures and the associated findings are as follows:

1. Cash Receipts and Revenues

- We inspected all of the recorded receipts to determine if these receipts were properly described and classified in the accounting records in accordance with the BID's policies and procedures and City's requests.
- We inspected all of the recorded receipts to determine if these receipts were recorded in the proper fiscal year.
- We made inquiries and performed substantive procedures to determine if revenue collection and retention or remittances were supported by budget.
- We investigated changes in the budget and actual funds to ensure that revenues were classified properly in the BID's accounting records.
- We made inquiries of management pertaining to the BID's

policies for accountability and security over documents issued for money.

- We found no material exceptions as a result of the procedures.

2. Disbursements and Expenditures

- We inspected all of the disbursements to determine if these disbursements were properly described and classified in the accounting records in accordance with the BID's policies and procedures and regulations, were bona fide disbursements of the BID, and were paid in conformity with the Agreement dated July 6, 2005 (partial copy of said agreement following).

- We inspected all of the disbursements to determine if these disbursements were recorded in the proper fiscal year.

- We compared current year expenditures to those of the Budget. We found no material exceptions as a result of the procedures.

3. Reconciliations

- We obtained monthly reconciliations prepared by the BID for the periods ended July 1, 2008 through June 30, 2009 and inspected selected reconciliations of balances in the BID's accounting records to those actual bank statements.

- We found no material exceptions as a result of the procedures.

4. Schedule of City of Imperial Beach Assistance

- We obtained a copy of the schedule of the City's assessments to the BID for the period ended June 30, 2009. These amounts agreed to the receipts deposited into the BID's checking account.

- We found no exceptions as a result of the procedures.

5. Non Financial Procedures

- Section 1.7 of the BID Operating Agreement calls for “annual activity and progress reports to the City on or before the 1st of August”. The minutes in the BID files provided for review showed compliance with this provision as to communication, but there was a delay in providing for the annual audits. Per a verbal communication with Pat Hutchins, this agreement is extended to September 1, 2009.

We were not engaged to and did not conduct an audit, the objective of which would be the expression of an opinion on the specified elements, accounts, or items. Accordingly, we do not express such an opinion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

This report is intended solely for the information and use of the Imperial Beach Business Improvement District and the City of Imperial Beach and is not intended to be and should not be used by anyone other than these specified parties.

Nakawatase & Co CPA

Nakawatase & Co, CPA

Agreed Upon Procedures of the Imperial Beach Business Improvement District/The Imperial Beach Chamber of Commerce and the City of Imperial Beach

*Consistent with the purpose of the Imperial Beach Business Improvement District and with the approved annual budget, the Association shall:

1. Implement the activities as specified in the BID Ordinance, such activities may include:
 - a. The acquisition, construction or maintenance of parking facilities for the benefit of the District.
 - b. Decoration of any public place in the District.
 - c. Promotion of public events, which are to take place on or in public places in the District.
 - d. Furnishing of music in any public place in the District.
 - e. The general promotion of business activities in the District.
2. Stimulate demand for goods and services available within the District.
3. Facilitate the beautification of public places within the District.
4. Facilitate cultural enhancement within the District.
5. Prepare an annual budget for submission to, review and approval by the City as specified in the Agreement.
6. Open an account in a financial establishment to deposit and transact all Association financial business consistent with the implementation of the District. All interest generated on the deposit of such funds shall be expended by the Association for the purposes herein specified.
7. Submit annual activity and progress reports to the City on or before the 1st of August, and provide the City with other information as requested.
8. Consult the City Council concerning changes in assessments, boundaries of the BID Ordinance.
9. Retain the records relative to this agreement for three years. Upon termination of this agreement, said records shall be turned over to the City; copies of the records may be kept by the Association.

*Excerpts from the Agreement dated July 6, 2005

Agreed Upon Procedures – City of Imperial Beach “Audit Provisions”
Business Improvement District (BID) Operating Agreement
Period July 1, 2008 through June 30, 2009

1. Review the check register for review period.

All checks listed on the register have cleared the bank statements with the following exceptions:

a) Checks #2314, 2315 & 2316 were voided on the check register. They were all dated August 4, 2008. They have not cleared on any subsequent bank statements in this period.

2. Review supporting documentation for all checks written.

Expenditures fall within the *Agreed Upon Procedures* with the following exceptions where more information is needed:

a) Check #2318 for \$75 is listed and there is a copy of the check, but no corresponding invoice. The check was written to the City of Imperial Beach for permit fees for the Taste of IB event.

b) Check #2335 for \$100 is listed and there is a copy of the check, but no corresponding invoice. The check was written to Wally Pierce for DJ entertainment at the Old Palm ribbon cutting event.

c) Check #2338 for \$299.06 is listed and there is a copy of the check, but no corresponding invoice. The check was written to IB Trophies for key chains for the Old Palm ribbon cutting event.

d) There are no invoices for the checks written to the Chamber of Commerce for their 50% of the Assessment Fees collected from the City of Imperial Beach. It was confirmed in a prior review that these checks fall within the *Agreed Upon Procedures*.

3. Compare Assessment Fees deposited with the City's record of checks issued.

a) The City printout shows a fee due for \$6,330 on 6/30/09. A check was written from the City of Imperial Beach on 7/16/09 (after this review period) for that amount. It was recorded & deposited by the BID also after this review period ended. Documentation received showing the deposit made on 8/14/09.

4. Scan Reports for anything else that might need clarification.

a) The bank reconciliation for 6/30/09 shows an ending balance of \$41,666.28. The bank statement dated 6/30/09 shows a balance of \$0. The funds were withdrawn and a new account opened with them. A statement for the new account dated 7/31/09 was provided which showed the \$41,666.28 as the beginning balance.

5. Compare budget to actual.

Note that the budget is from 9/1/08 to 8/31/09 and the review period is 7/1/08 to 6/30/09.

A comparison was done using both date ranges. Two items stand out on both.

a) The budget does not include the accounting fees of \$4,750 that were paid for the past 3 years reviews.

b) Both financial reports had expenditures that were considerably under budget, mostly in the Improvement & Beautification Project line items. Instead of the projected decrease in reserve funds there was an increase in funds.

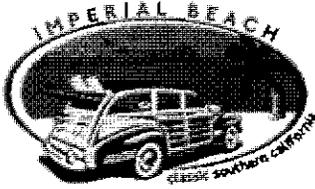
6. Review the Meeting Minutes.

Upon review of the BID meeting minutes some discoveries made:

a) June 2008 through November 2008 no issues to note.

b) December, 2008, Jan, Mar, May, Jun, July, 2009 there is not a quorum existing to vote on issues.

c) The financial issue of a variation of budget to actual is notated for the audit costs.



**STAFF REPORT
CITY OF IMPERIAL BEACH**

TO: HONORABLE MAYOR AND CITY COUNCIL

FROM: GARY BROWN, CITY MANAGER

MEETING DATE: NOVEMBER 18, 2009

ORIGINATING DEPT.: COMMUNITY DEVELOPMENT
GREG WADE, DIRECTOR *GW*
ELIZABETH CUMMING, ASSISTANT PROJECT MANAGER

SUBJECT: PROPOSED PROJECT PROPOSALS FOR THE FISCAL YEAR
2010-2011 COMMUNITY DEVELOPMENT BLOCK GRANT
(CDBG) PROGRAM

BACKGROUND:

The Community Development Block Grant ("CDBG") Program is funded through the Department of Housing and Urban Development Department ("HUD"). The County of San Diego's Department of Housing and Community Development (HCD) allocates funds to participating cities based on a formula that considers factors such as population, income level, and overcrowded housing.

The Draft Fiscal Year ("FY") 2010-2011 Annual Funding Plan Strategy ("Strategy") was presented to the Board of Supervisors in September 2009. The approval of the Strategy marks the start of the annual CDBG cycle that culminates in the funding of community development projects in FY 2010-2011. The final approval by the Board of Supervisors for submitted projects is expected to take place in May 2010. The HUD funding levels in FY 2010-2011 are still uncertain; therefore the Strategy assumes the same level of funding as 2009-2010. Adjustments will be made when HUD issues the entitlement figures.

The purpose of this meeting is to approve the final selection of a project or projects for the FY 2010-2011 (CDBG) program.

DISCUSSION

CDBG funded activities are intended to primarily benefit low-income and moderate-income residents of Imperial Beach. The CDGB program activities are expected to improve communities and/or neighborhoods by creating suitable living environments. On October 21, 2009, staff evaluated and presented to the City Council three proposed CDBG projects for consideration: Louden Lane Pedestrian Safety and Traffic Calming, Marina Vista Project, and Veteran's Restroom Remodel. After the public comment and Council input during the last City Council hearing, Council directed staff to determine if CDBG funds could be used for the proposed Skate Park.

Staff contacted HCD to discuss using the CDBG funds for the development of a Skate Park. While HCD is sympathetic to and supportive of this project the regional HUD office in Los Angeles has opposed the use of CDBG funds for this purpose. The issue of project eligibility appears to center around the identified service area of the proposed facility. Too large a service area gives rise to the concern that the project has more of a regional benefit rather than local. This is problematic for the Los Angeles HUD office as their position is that CDBG projects should primarily benefit the community in which they are located.

After much discussion with the City of Imperial Beach staff, HCD and regional HUD Los Angeles office, it was arranged to have Mr. Chin Choy from the Los Angeles HUD office visit the site of the proposed project. That visit is scheduled for Monday, November 19, 2009.

All three projects meet the requirements to benefit low-income and moderate-income residents of the community, provide positive impacts to the livability on the community, and the likelihood of completing the project within one fiscal year. Each of the following projects will meet these requirements:

- Imperial Beach Skate Park: The Skate Park is to be constructed in the Sports Park located at 425 Imperial Beach Boulevard. The design for the skate park covers approximately 7,200 square feet. It is estimated that design, administration and construction will total \$400,000. CDBG funds will be leveraged by available funds from donations from community agencies, private individuals, Imperial Beach General Funds, and San Diego County funds given to the City.
- Louden Lane Pedestrian Safety and Traffic Calming: The Loudon Lane Project would include the installation of a Median on Imperial Beach Boulevard to provide a safe island for pedestrians while crossing the street. The project would also include the installation of pop-outs on the east and west corners of Loudon Lane to give pedestrians (students) better visibility, and more safety when crossing the street.
- Marina Vista Center Energy Efficiency Window Replacement: The Project at the Marina Vista Center is an unfunded project. The Senior Center, located in Marina Vista, needs window replacement to bring the windows up to current levels of energy efficiency and to make the center more habitable. The work to be done at the Marina Vista Center includes the following: Installation of energy efficient lighting and new windows throughout all facilities; and replacement of wood framing, walls and siding around and under the window on east side of the senior center office.
- Veteran's Park Restroom Remodel: The remodel of the bathroom at Veteran's Park is an unfunded project in the Capital Improvement Program. The remodel would replace sanitary fixtures and partitions; replace the floor and floor drains, replace faucets, doors, vents, and install a new roof and downspouts. The remodel would improve the accessibility and sanitary conditions of the bathrooms.

FISCAL IMPACT:

While the actual amount of CDBG funds will not be determined until the County receives all CDBG funding requests and receives HUD notification of available funds, the estimated FY 2010-2011 CDBG allocation is approximately \$137,000.

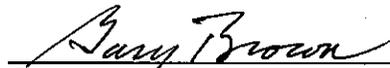
DEPARTMENT RECOMMENDATION:

That the City Council:

1. Open the public hearing, receive testimony, and consider staff report;
2. Choose a project for CDBG funding
3. Adopt Resolution No. 2009 – 6824 with the chosen project stated in the resolution.

CITY MANAGER'S RECOMMENDATION:

Approve Department recommendation.



Gary Brown, City Manager

Attachments:

1. Resolution No. 2009-6824

RESOLUTION NO. 2008-6824

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IMPERIAL BEACH,
CALIFORNIA, REQUESTING ALLOCATION OF THE FISCAL YEAR 2010-2011
COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS**

WHEREAS, the City Council of the City of Imperial Beach conducted two public hearings to consider project proposals for the Fiscal Year 2010-2011 Community Development Block Grant ("CDBG") Program; and

WHEREAS, that one of the intended outcomes of the CDBG Program is to improved the availability or accessibility of infrastructure; and

WHEREAS, the City Council received testimony from staff and the community to identify projects that would benefit and enhance the livability of the community; and

WHEREAS, the City Council has identified the _____Project as a project that would benefit and enhance the livability of the community; and

WHEREAS, the _____ Project will benefit and enhance the livability of the community by improving the accessibility of the City's public infrastructure; and

WHEREAS, the _____ Project is a project that will achieve an intended outcome of the CDBG program.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Imperial Beach that it desires to utilize its 2010-2011 CDBG Funds for the _____.

PASSED, APPROVED, AND ADOPTED by the City Council of the City of Imperial Beach at its regular meeting held on the 18th day of November, 2009, by the following roll call vote:

AYES: **COUNCILMEMBERS:**
NOES: **COUNCILMEMBERS:**
ABSENT: **COUNCILMEMBERS:**

JAMES C. JANNEY, MAYOR

ATTEST:

JACQUELINE M. HALD, CMC
CITY CLERK



**STAFF REPORT
IMPERIAL BEACH REDEVELOPMENT AGENCY**

TO: CHAIR AND MEMBERS OF THE REDEVELOPMENT AGENCY

FROM: GARY BROWN, EXECUTIVE DIRECTOR

MEETING DATE: NOVEMBER 18, 2009

ORIGINATING DEPT.: PUBLIC WORKS *HAL*

SUBJECT: RESOLUTION APPROVING A REDEVELOPMENT AGENCY COMMITMENT TO THE MINIMUM REQUIRED 10 PERCENT MATCH FOR BICYCLE TRANSPORTATION ACCOUNT (BTA) GRANT APPLICATION FOR THE ECO-BIKEWAY 7TH AND SEACOAST CIP CONSTRUCTION PROJECT

BACKGROUND: The 1994 City of Imperial Beach General Plan & Coastal Plan, Circulation Element C-18 Sidewalk Bike Route states, "The Palm Avenue sidewalks between 3rd Street and 7th Street shall be designated as Sidewalk Bike Routes. Such sidewalks shall be signed to encourage bicyclists but shall also remain available for pedestrians."

The Fiscal Year 2000-2001 Capital Improvement Program (CIP) appropriated funds for the investigation of establishing an Eco-Route Bikeway as outlined in the General Plan. On April 18, 2001 City Council adopted Resolution No. 2001-5412 to appropriate \$10,000 to initiate a study towards the establishment of an Eco-Route Bikeway complete with information kiosks and way stations. Wimmer Yamada and Caughey, Landscape Architecture / Environmental Planning, was awarded a contract to perform this study. The study was completed but continuance of the development of the project remained unfunded.

Both Federal and State of California have established Bicycle Transportation Appropriation grants available to municipalities for the development of bicycle routes. However, the City of Imperial Beach has been denied access to these funds until the City has an approved Bicycle Transportation Plan. A Sidewalk Bike Route is not considered an acceptable bicycle route within the Federal and State guidelines for bicycle routes and could never be part of a State approved Bicycle Transportation Plan (BTP).

In the Five-Year Capital Improvement Program Budget Fiscal Year 2004/2005 through Fiscal Year 2008/2009 adopted by Resolution No. 2005-6089, Community Development Department had an approved CIP project named "Eco Bikeway 7th & Seacoast." The project description was written as follows, "Eco Bikeway – design and implement the Eco-Bikeway as identified in the City's General Plan. The Path is from 7th Street and Bayshore bikeway, Palm west to Seacoast, I.B. Blvd east to Tijuana Visitor's Center, through Sports Park, south to Iris Ave and north on Connecticut and continuing north on 7th to Bayshore Bikeway, per General Plan." This was an

unfunded project.

On March 2, 2005, Staff reported to City Council that Palm Avenue between 7th Street and 3rd Street was included as part of the Street Improvements Phase 2 CIP. Staff inquired as to whether staff should consider the Eco-Route Bikeway through this street section before proceeding with the street improvements to Palm Avenue. The decision was to investigate the feasibility of a "non-sidewalk" bikeway between 3rd Street and 7th Street before proceeding with the rehabilitation of Palm Avenue. City Council approved funding for the study and authorized staff to hire Kawasaki Theilacker Ueno + Associates (KTU+A) to study and report on a possible alternative bikeway route along Palm Avenue between 3rd and 7th Streets with the addition of 7th Street from the Bayshore Bikeway to Palm Avenue. The study results were reported to City Council on September 7, 2005. KTU+A report recommended a Class 2 bikeway along Palm between 3rd and 7th Streets and a Class 3 from Bayshore Bikeway to Palm Avenue.

On November 2, 2005, City Council adopted Resolution No. R-05-75 authorizing the City Manager to sign a professional services agreement with KTU+A to conduct a bikeway and traffic calming study to determine the feasibility and cost to install a bike route along Palm Avenue (7th Street to 3rd Street). This study was completed and reported to City Council on April 19, 2006. The study found that it was feasible to reduce the traffic lanes to one lane east bound and one lane west bound with a Class 2 bike lane outside the traffic lanes. City Council was presented with three options:

Option 1 – extend the curb line into the existing roadway approximately 8-feet, add a 6-foot bike lane and then a 11-foot vehicle traffic lane – estimated cost was \$1,924,850.

Option 2 – minimize the curb line extension into the roadway and create an 8-wide parking strip adjacent to the existing curb, then a 6-foot bicycle lane between the parking strip and the 11-foot wide vehicle traffic lane – estimated cost was \$1,394,600.

Option 3 – construct a balance curb extension with parking designed at the west end only – estimated cost was \$1,650,350.

City Council directed staff to proceed with Option 3 with the consideration that parking at the west end would provide for overflow parking once the "Old Palm Redevelopment" project took off and created a greater parking demand.

On April 19, 2006, City Council authorized staff to develop construction plans and specifications plus the Bicycle Transportation Plan such that the City could proceed to seek grant funding for subsequent project construction.

On December 20, 2006, City Council authorized the City Manager to execute an agreement with KOA Corporation, KTU+A and Tierra Environmental for the development of construction drawings and specifications consistent with Option 3 as presented on April 19, 2006. City Council appropriated \$258,788 towards this work. There have been four (4) change orders issued for a new total project design cost of \$405,000 (includes staff administration plus consultant expenses). Those change orders were as follows:

- C/O # 1 – EIR Preparation \$52,550
- C/O # 2 – Design of Traffic Signal at Rainbow Drive \$ 9,900
- C/O # 3 – Coastal Permit & LCP Amendment \$19,850
- C/O # 4 – BMP Drainage & Landscape Design \$22,235.50

The objective of this CIP has been to establish a viable bicycle transportation improvement plan within the City, provide for effective traffic calming, improve pedestrian safety and accessibility and create a project that would be eligible for grant funding. The Bicycle Transportation Plan

(BTP) and the environmental analysis have been a challenge and have extended the project completion by several years. However the project design is nearing completion. The environmental analysis is complete and approved. The BTP is complete and approved.

DISCUSSION: At the November 4, 2009 City Council meeting, staff advised City Council of an opportunity for the City to submit for a Bicycle Transportation Account (BTA) grant that would lead to the construction of the Eco-Bikeway route between the Bayshore Bikeway and Seacoast Drive. Staff was directed to proceed with completing the grant proposal for possible submission on or before December 1, 2009. The purpose of this staff report is to receive approval for staff to submit the attached required resolution with the BTA grant proposal. The grant application is due not later than December 1, 2009. The following key project statements are drafted for inclusion in the grant application:

“Project Description”:

Construction of a Class 3 bikeway on 7th St. between the (Class 1) Bayshore Bikeway south to Palm Avenue. Conversion of a General Plan designated ‘joint bicycle/pedestrian use sidewalk’ on Palm Avenue between 7th and 3rd Streets to a Class 2 bikeway along the roadway. The conversion of Palm Avenue to a 6-foot-wide Class 2 bikeway includes elimination of one vehicle lane each direction, markings/signage for a Class 2 bikeway, addition of pedestrian pop outs at each intersection, narrowing of the vehicle traffic lane to 11 feet, expanded left turn lanes, addition of limited curbside parking and additional landscaping. Asphalt overlay of the newly reconstructed roadway on Palm Avenue.

How will the proposed project benefit bicycle commuters:

The proposed project will connect the Class 1 Bayshore Bikeway to the City of Imperial Beach ocean front residential and commercial zones. It will serve a major transportation corridor between the Pacific Ocean (Seacoast Drive) and State Route 75 and further to the Bayshore Bikeway via 7th Street. Further it will remove a bicycle travel barrier by eliminating the “joint bicycle/pedestrian use sidewalk” and replacing it with a new 6-foot-wide Class 2 bikeway adjacent to the vehicle lane. The project will reduce hazardous road conditions by the traffic calming aspects of narrower vehicle travel lanes, pedestrian crossing pop outs, additional curbside landscaping and new curbside parking. Also, the project provides for the future installation of a new traffic signal at the intersection of Palm Avenue and Rainbow Drive.

The Eco-Bikeway joins with the Bayshore Bikeway, which is regional in scope. The Bayshore Bikeway is a 26 mile route connecting San Diego Bay, National City, Chula Vista, Imperial Beach (IB) and Coronado, which are major draws for commercial and residential commuter activity. The completion of the Eco-Bikeway project will fill a gap in the regional bikeway system.

The addition of this Class 2 Bikeway and Class 3 Bike Route will also provide safe school commuter opportunities for the students and teachers of Mar Vista High School, Imperial Beach Elementary School and Westview Elementary School, each of which are within ¼ mile of the proposed Class 2 bikeway.

How will the proposed project increase bicycle commuting:

The proposed project provides opportunities for safe bicycle commuting that do not now exist. A large segment of the City of Imperial Beach residents are bicycle riders. Providing a designated safe bicycle route within the City which connects the beachfront commercial

and residential zones to the Bayshore Bikeway and State Route 75 will be a huge incentive to expand their bicycle use beyond the limits of Imperial Beach and out into the neighboring communities.

The addition of the east/west Class 2 bike lane on Palm and Palm's linkage to 7th St. also provides direct, additional access to the bus stops (all of which have bike racks). Commuters will now more effectively combine the use of bicycles with MTS bus routes.

Palm Avenue carries approximately 14,000 average daily vehicle trips (City of IB, BTP, June 2008). . Thus it is a very busy roadway. Through the traffic calming aspects of this proposed project, bicycle commuting will be significantly more inviting.

Why is the proposed project the best alternative for the situation:

7th Street – This segment has low traffic volume. 7th Street is the first entry/exit and most direct route from the Bayshore Bikeway into the City of Imperial Beach commercial and residential zones. Although 7th Street is currently identified as a Class 3 bike route, the addition of signage and striping is necessary to assist unfamiliar cyclists with the needed information necessary for their commute.

Palm Avenue – Palm Avenue is the most direct east – west commute route through the City of Imperial Beach. With the General Plan designation of the 'joint bicycle/pedestrian use sidewalk' on Palm Avenue between 7th and 3rd Streets the project must correct this safety hazard in order to have a viable commuter route. Also the traffic calming aspects of this project are the most efficient and safe alternative for commuters. All other commuter routes investigated take the bicyclist circuitously around the City and do not efficiently connect to the Bayshore Bikeway or State Route 75.

ENVIRONMENTAL DETERMINATION:

On April 1, 2009, the City Council certified (Resolution No. 2009-6727) the Final Environmental Impact Report (SCH# 2007101061) for the BTP and Eco-bikeway (MF 934). The Final EIR remains adequate in addressing this report.

FISCAL IMPACT: Approval of the attached resolution would commit the City of Imperial Beach to providing a 10% match for the construction of the Eco-Bikeway 7th to Seacoast CIP Construction project up to \$180,000 should the grant be awarded to the City. The funds for the City of Imperial Beach match are proposed to come from the RDA Tax Increment (non-housing) fund.

DEPARTMENT RECOMMENDATION:

1. Receive this report.
2. Adopt the attached resolution.
3. Authorize staff to submit the BTA grant application for this BTA cycle.

EXECUTIVE DIRECTOR'S RECOMMENDATION:

Approve Department recommendation.



Gary Brown, Executive Director

Attachments: Resolution No. R-09-199

RESOLUTION NO. R-09-199

A RESOLUTION OF THE REDEVELOPMENT AGENCY OF THE CITY OF IMPERIAL BEACH, CALIFORNIA, APPROVING A REDEVELOPEMENT AGENCY COMMITMENT TO THE MINIMUM REQUIRED 10 PERCENT MATCH FOR BICYCLE TRANSPORTATION ACCOUNT (BTA) GRANT APPLICATION FOR THE ECO-BIKEWAY 7TH AND SEACOAST CIP CONSTRUCTION PROJECT

WHEREAS, in the State of California Streets and Highways Code, the Bicycle Transportation Account (BTA) funds grants to local agencies for projects that improve safety and convenience for bicycle commuters; and

WHEREAS, the State of California, Bicycle Facilities Unit, has the responsibility for the administration of the program within the State, setting up necessary procedures governing project applications; and

WHEREAS, the City of Imperial Beach proposes to complete an important segment of the Eco-Bikeway Project that is included in the 2009 City of Imperial Beach Bicycle Transportation Plan (BTP); and

WHEREAS, the City of Imperial Beach, if selected as a recipient of a BTA grant, will enter into an agreement with the State of California to complete the project; and

WHEREAS, based on revenue projections in fiscal year 2010, the City of Imperial Beach will have sufficient funds for the necessary \$180,000 match for a BTA grant.

WHEREAS, the Redevelopment Agency will program these funds in the 2009/2010 capital improvement program budget cycle if awarded the BTA grant; and

WHEREAS, all contracts relating to the application for the State Bicycle Transportation Account grant funds will be approved by the City Manager.

NOW, THEREFORE, BE IT RESOLVED by the Redevelopment Agency of the City of Imperial Beach as follows:

1. Approves the filing of an application for the State Bicycle Transportation Account.
2. Certifies that the City of Imperial Beach has or will have available, prior to commencement of any work on the project included in this application, sufficient funds to operate and maintain the project.
3. Appoints the Public Works Director as the agent of the City of Imperial Beach to conduct all negotiations, execute and submit all documents, including, but not limited to applications, agreements, amendments, payment requests, which may be necessary for the completion of the aforementioned project.
4. Approves the use of up to \$180,000 from the RDA Tax Increment (non-housing) funds for the grant matching requirement.

PASSED, APPROVED, AND ADOPTED by the Redevelopment Agency of the City of Imperial Beach at its meeting held on the 18th day of November 2009, by the following vote:

AYES: BOARDMEMBERS:
NOES: BOARDMEMBERS:
ABSENT: BOARDMEMBERS:

JAMES C. JANNEY
CHAIRPERSON

ATTEST:

JACQUELINE M. HALD, CMC
SECRETARY



STAFF REPORT
CITY OF IMPERIAL BEACH

TO: HONORABLE MAYOR AND CITY COUNCIL

FROM: GARY BROWN, CITY MANAGER

MEETING DATE: NOVEMBER 18, 2009

ORIGINATING DEPT.: PUBLIC WORKS *Hay*

SUBJECT: RESOLUTION AWARDING A CONTRACT FOR CERTAIN
PUBLIC WORKS PROJECT – STATE ROUTE 75 LANDSCAPE
MAINTENANCE PROGRAM

BACKGROUND: In 1999 the City completed the State Route 75 (SR 75) median landscape construction project and advertised for a maintenance contract for the landscape maintenance of the 1.1 mile stretch of SR 75 between the City of San Diego border and the City of Coronado border. The contract was valid for five years as extended. In 2004 another request for proposals was initiated for the ongoing SR 75 median landscape maintenance project. A contract was awarded for a new five year period. In October 2009, staff advertised for another request for proposals. The scheduled bid opening date was Thursday, November 5, 2009 at 2:00 p.m.

DISCUSSION: State Route 75 Landscape Maintenance Program project was advertised for bids October 15, 22, 29, 2009 and November 5, 2009. On November 5, 2009, the bids were opened and evaluated. The lowest responsive and qualified bidder for the "State Route 75 Landscape Maintenance Program" project was Aztec Landscape, Inc. for \$18,480 per year. The request for proposals allows for an annual CIP index increase upon request of the contractor. If awarded, the new contract will be effective January 1, 2010 through December 31, 2012 with the opportunity of up to a two year extension for a possible total contract duration of 5-years – expiration December 31, 2014.

The four contractors who submitted proposals are listed below along with their proposal amounts:

- | | |
|-------------------------------------|-------------------|
| 1. Aztec Landscape, Inc. | \$18,480 per year |
| 2. DG Landscape | \$18,900 per year |
| 3. Blue Skies Landscape Maintenance | \$31,920 per year |
| 4. Brewers Lawn Maintenance, Inc. | \$33,376 per year |

The budget estimate was \$24,000 per year. The current contract is for \$22,500 per year.

ENVIRONMENTAL DETERMINATION:

This project is categorically exempt in accordance with CEQA article 15301.(h) – Maintenance of existing landscaping, native growth and water supply reservoirs.

FISCAL IMPACT:

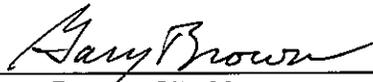
This maintenance project is funded through the Street Division O&M adopted 2-year budget. The contract amount of \$18,480 per year is less than the budgeted amount of \$24,000, thus the budget impact is included in the adopted Street Division O&M budget.

DEPARTMENT RECOMMENDATION:

1. Receive this report.
2. Adopt the attached resolution awarding the State Route 75 Landscape Maintenance Program project to the lowest qualified bidder.
3. Authorize the City Manager to approve a purchase order with Aztec Landscape, Inc. for the amount of the bid price.

CITY MANAGER'S RECOMMENDATION:

Approve Department recommendation.



Gary Brown, City Manager

Attachments:

1. Resolution No. 2009-6822

RESOLUTION NO. 2009-6822

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IMPERIAL BEACH, CALIFORNIA, AWARDING A CONTRACT FOR CERTAIN PUBLIC WORKS PROJECT – STATE ROUTE 75 LANDSCAPE MAINTENANCE PROGRAM

WHEREAS, in 1999 the City completed the State Route 75 (SR 75) median landscape construction project and advertised for a maintenance contract for the landscape maintenance of the 1.1 mile stretch of SR 75 between the City of San Diego border and the City of Coronado border; and

WHEREAS, the contract was valid for five years as extended; and

WHEREAS, in 2004 another request for proposals was initiated for the ongoing SR 75 median landscape maintenance project; and

WHEREAS, a contract was awarded for a new five year period ending December 31, 2009; and

WHEREAS, in October 2009, staff advertised for request for proposals with a scheduled bid opening date of Thursday, November 5, 2009 at 2:00 p.m.; and

WHEREAS, on November 5, 2009, the bids were opened and evaluated; and

WHEREAS, the lowest responsive and qualified bidder for the "State Route 75 Landscape Maintenance Program" project was Aztec Landscape, Inc. for \$18,480 per year; and

WHEREAS, the budget estimate was \$24,000 per year.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Imperial Beach as follows:

1. The above recitals are true and correct.
2. The legislative body hereby rejects all proposals for bids except that identified as the lowest responsive and qualified bid. The bid of the lowest, responsive qualified bidder will be on file with the transcript of these proceedings and open for public inspection in the City Clerk Department on file as contract No. _____.
3. The City Manager is authorized to enter into an agreement with the lowest, responsive qualified bidder
4. The Contractor shall not commence construction or order equipment until he has received a Notice to Proceed.
5. The works of improvement shall be constructed in the manner and form and in compliance with the requirements as set forth in the plans and specifications for the project.

PASSED, APPROVED, AND ADOPTED by the City Council of the City of Imperial Beach at its meeting held on the 18th day of November 2009, by the following vote:

AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:

JAMES C. JANNEY, MAYOR

ATTEST:

JACQUELINE M. HALD, CMC
CITY CLERK



**STAFF REPORT
CITY OF IMPERIAL BEACH**

TO: HONORABLE MAYOR AND CITY COUNCIL

FROM: GARY BROWN, CITY MANAGER

MEETING DATE: November 18, 2009

ORIGINATING DEPT.: PUBLIC SAFETY ^{24.}

SUBJECT: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IMPERIAL BEACH, CALIFORNIA APPROVING THE CONTRACT LAW ENFORCEMENT PROGRAM JOINT OPERATING AND FINANCIAL PLAN ALSO KNOWN AS "ATTACHMENT B" FOR FISCAL YEAR 2009/2010

BACKGROUND:

On May 21, 2008 the City Council of Imperial Beach approved a new 5 Year agreement with the County of San Diego for General and Specialized Law Enforcement Services. As per year 3 of the agreement, the financial plan, "Attachment B", identifies the fiscal cost for law enforcement services provided to the City of Imperial Beach by the San Diego County Sheriff's Department for FY 2009/2010.

DISCUSSION:

The 2009/2010 "Attachment B" cost is \$5,411,295.64 which represents an increase of \$130,469.64 for law enforcement services as compared to the 2008/09 costs of \$5,280,826. There is one deleted position in staffing levels for FY 2009/10. A traffic motor deputy was eliminated resulting in an annual savings of \$142,547.37.

FISCAL IMPACT:

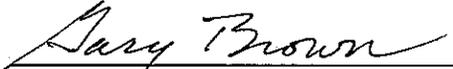
It is estimated that the Public Safety Department's Law Enforcement 2009/2010 budget allocation and awarded grant allocations have sufficient funds to absorb the \$5,411,295.64 identified as the cost for providing law enforcement services to the City of Imperial Beach by the San Diego County Sheriff's Department for FY 2000/2010.

DEPARTMENT RECOMMENDATION:

Adopt Resolution 2009-6825 approving the "Attachment B" costs for law enforcement services for FY 2009/2010.

CITY MANAGER'S RECOMMENDATION:

Approve Department recommendation.



Gary Brown, City Manager

Attachments:

1. Resolution No. 2009-6825
2. Attachment B- Revised Cost Approval Request

Return to Agenda

RESOLUTION NO. 2009-6825**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IMPERIAL BEACH, CALIFORNIA APPROVING THE CONTRACT LAW ENFORCEMENT PROGRAM JOINT OPERATING AND FINANCIAL PLAN ALSO KNOWN AS "ATTACHMENT B" FOR FISCAL YEAR 2009/2010**

WHEREAS, the County of San Diego through the San Diego County Sheriff provides public safety services throughout the County of San Diego and is equipped and will do so to the extent and in the manner hereinafter provided; and

WHEREAS, the City of Imperial Beach is a municipal corporation of the State of California within the County of San Diego; and

WHEREAS, Sections 51300-51308, 51350 and sections 54980 et seq. of the California Government Code authorize County of San Diego and City of Imperial Beach to contract for performance of Sheriff services within the City; and

WHEREAS, the Board of Supervisors on November 6, 2007 authorized the Clerk of the Board to accept and execute the five year Agreement for General and Specialized Law and Traffic Enforcement services; and,

WHEREAS, the City Council of the City of Imperial Beach desires to continue to utilize the San Diego County Sheriffs for the provision of law enforcement services in the City of Imperial Beach for FY 2009/10.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Imperial Beach as follows:

PASSED, APPROVED, AND ADOPTED by the City Council of the City of Imperial Beach at its meeting held on the 18th day of November 2009, by the following roll call vote:

AYES: COUNCILMEMBERS: MCCOY, KING, ROSE, BRAGG, JANNEY
NOES: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:

JAMES C. JANNEY, MAYOR

ATTEST:

JACQUELINE M. HALD, CMC
CITY CLERK

I, City Clerk of the City of Imperial Beach, do hereby certify the foregoing to be a true and correct copy of Resolution No. 2009-6825 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IMPERIAL BEACH, CALIFORNIA APPROVING THE CONTRACT LAW ENFORCEMENT PROGRAM JOINT OPERATING AND FINANCIAL PLAN ALSO KNOWN AS "ATTACHMENT B" FOR FISCAL YEAR 2009/2010

CITY CLERK

DATE



San Diego County Sheriff's Department

Post Office Box 939062 • San Diego, California 92193-9062



William D. Gore, Sheriff

Thomas J. Cooke, Undersheriff

October 13, 2009

Gary Brown
City Manager
City of Imperial Beach
825 Imperial Beach Boulevard
Imperial Beach, CA 91932

Dear Mr. Brown:

I have enclosed two originals of the Fiscal Year 2009-10 Joint Operating and Financial Plan (Attachment B) reflecting your cities revised costs. Reflected in your costs are:

- Your individual cities' costs. Since the cost increase for the pool of nine cities was less than the cap of 5.5%, cities will pay either their actual cost or 5.5% whichever is less. Please see my e-mail of June 3, 2009 or Chuck Gaines' e-mail of June 24, 2009 for additional information.
- All staffing changes requested by the cities.
- No cost of living increases for sworn or professional staff.
- The elimination of the charge for 800 MHz radio replacement that was added to the estimates we provided you at the last CLETAC meeting. We determined that this was a new cost and should not have been added without negotiations.
- The updated vehicle counts following our vehicle audit that was requested by the cities.

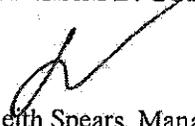
I have also included a copy of Attachments A, C, D & E.

Please sign and return both of the Attachment B's to me. I will acquire the signature of the Sheriff and return a fully executed original to you for your permanent file.

If you have any questions regarding this material, please contact me at (858) 974-2236.

Sincerely,

WILLIAM D. GORE, SHERIFF


Keith Spears, Manager
Sheriff's Contracts Division

KS/we

Enclosures

"Keeping the Peace Since 1850"

ATTACHMENT B
CITY of IMPERIAL BEACH
Contract Law Enforcement Program
Joint Operating and Financial Plan
Fiscal Year 09/10

This Joint Operating and Financial Plan, made and agreed to this _____ day of _____, 2009, for the period beginning July 1, 2009 and ending June 30, 2010, by and between the City of Imperial Beach and the County of San Diego, becomes a part of the AGREEMENT between said parties dated June 24, 2008.

The COUNTY agrees to provide the following (see page 2) general law enforcement, traffic enforcement and other services, for use within the CITY, subject to temporary absences for the provision of law enforcement services to the unincorporated territory adjacent to the CITY.

The Services provided for in this Joint Operating and Financial Plan shall continue to be provided subsequent to June 30, 2010 at unit costs determined in accordance with Section 5 of the Law Enforcement contract dated June 24, 2008.

CITY

Imperial Beach

Approved by City Council Action

By: _____

Title

Date

COUNTY

San Diego

Authorized by Board of Supervisors Action

By: _____

Sheriff
Title

Date

ATTACHMENT B
City of Imperial Beach
 Effective 7/1/09 through 6/30/10

SERVICE CATEGORY	Staff Cost	# of Staff	Unit Factor	Total Net Cost	Notes
Deputy Patrol	\$133,298.08	11.000		1,466,278.91	
Deputy Traffic	\$133,298.08	2.000		266,596.17	
Deputy Motor	\$142,547.37	1.000		142,547.37	(1 Motorcycle cancelled)
Deputy SPO	\$133,298.08	4.000		533,192.33	
Detective	\$139,464.27	3.000		418,392.82	
CSO	\$60,212.77	4.000		240,851.08	
Sergeant	\$174,513.35	4.103		716,106.49	
Detective Sgt	\$174,513.35	0.600		104,708.01	
Station Staff				314,137.79	
Subtotal				<u>4,202,810.96</u>	
Ancillary Support				728,742.42	
Supply				120,912.45	
Vehicles				330,079.62	
Space				130,124.29	
Management Support				211,846.39	
Liability				48,223.18	
Less: Beat Factor				<u>(814.13)</u>	
				1,569,114.22	
Adjustments:	CCCA: Contract City Cooperative Agreement			(360,629.54)	
				<u>\$ 5,411,295.64</u>	



**STAFF REPORT
CITY OF IMPERIAL BEACH**

TO: HONORABLE MAYOR AND CITY COUNCIL/CHAIR AND MEMBERS OF THE REDEVELOPMENT AGENCY

FROM: GARY BROWN, CITY MANAGER/EXECUTIVE DIRECTOR

MEETING DATE: NOVEMBER 18, 2009 – TIME SPECIFIC FOR 7:00 PM

ORIGINATING DEPT.: COMMUNITY DEVELOPMENT DEPARTMENT
GREG WADE, DIRECTOR

SUBJECT: COMMERCIAL ZONING REVIEW

BACKGROUND:

On June 24, 2009, a combined City Council and Design Review Board (DRB) workshop was held to present the results and recommendations of the City's Commercial Zoning Review. At this workshop, the consultant team headed by EDAW/AECOM Inc. (EDAW), presented specific recommendations for zoning amendments based upon the review of the City's commercial zones. During the workshop, concerns were raised about the extensive amount of information provided and about some of the specific recommendations being presented, particularly those involving proposed increases to building height and residential densities. As such, the City Council and Design Review Board (DRB) requested that additional workshops be conducted to go over the information in more detail and to allow for additional input from the City Council, DRB and the public.

On July 28, 2009, another City Council/DRB Workshop was held. This workshop was attended by over 70 members of the community many of whom raised concerns about the Commercial Zoning Review and, more specifically, about the process for reviewing the potential draft zoning amendments to the City's Commercial Zoning and General Plan.

On September 23, 2009, staff presented to the City Council options for the review process moving forward for this effort. The City Council directed staff to schedule a special meeting at which the Council could discuss the Commercial Zoning Review recommendations prior to establishing a community outreach and review process.

DISCUSSION:

On October 26, 2009, the City Council held a Special Meeting to discuss the Commercial Zoning Review recommendations. At beginning of this meeting, the City Council voted to eliminate the following potential zoning amendment recommendations from consideration:

1. A 60-foot height overlay zone along Palm Avenue from Emory westward to Rainbow Drive.
2. Minimum residential density requirements.
3. A 40-foot height limit on the east side of Seacoast Drive and along Old Palm Avenue from Seacoast Drive to 3rd Street, subject to incentive criteria.
4. Elimination of the Mixed-Use Overlay Zone (MU-2 Zone) west of Ocean Lane.

After discussion, a majority of the City Council voted to consider and discuss the possibility of allowing building of up to 35 feet, not 36 feet as proposed in the potential amendments, on the east side of Seacoast Drive and along Old Palm. This increased height would be permitted only if a proposed project met specific development incentive criteria. The development incentives are one of the items identified by the City Council to be discussed in more detail at the meeting on November 18, 2009.

The following are all the potential zoning amendment recommendations to be discussed at this City Council meeting:

- Parking requirements
- Performance-based incentives
- Floor Area Ratios (FARs)
- Setbacks and step-backs
- Maximum Residential Densities

The objective is to have the City Council include more detailed discussions on the Commercial Zoning Review recommendations in upcoming regular City Council meetings. These meetings will be scheduled following each discussion.

Staff and selected members of the consultant team will be present at the meeting on November 18th. The parking consultant will be present and will make a brief presentation of the potential parking amendment recommendations. He, along with staff and the other consultant team member will also be available to discuss the above-listed items and to respond to questions from the City Council.

CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA):

This discussion of the recommended zoning amendments is not, in itself, subject to CEQA.

FISCAL IMPACT:

A contract amendment for additional services to complete this Commercial Zoning Review was approved by the City Council/Redevelopment Agency on September 23, 2009.

DEPARTMENT RECOMMENDATION:

Staff recommends that the City Council receive staff's report and parking requirement presentation, provide input and direction on the above-listed potential zoning amendment recommendations, and provide further direction and input on the specific recommendations presented. Staff further recommends that the City Council identify the next priority items for consideration and schedule them for discussion at an upcoming City Council meeting.

CITY MANAGER'S RECOMMENDATION:

Approve Department recommendation.



Gary Brown/City Manager



**STAFF REPORT
CITY OF IMPERIAL BEACH**

TO: HONORABLE MAYOR AND CITY COUNCIL
FROM: GARY BROWN, CITY MANAGER

MEETING DATE: NOVEMBER 18, 2009
ORIGINATING DEPT.: CITY CLERK DEPT.

SUBJECT: DESIGN REVIEW BOARD – ONE (1) TERM EXPIRING
 DECEMBER 31, 2009

BACKGROUND

On August 6, 1997, Council adopted Ordinance No. 97-915 establishing the Design Review Board (DRB). Members of the DRB investigate, review and evaluate the design, layout and other features of proposed developments.

DISCUSSION:

Pursuant to Section 2.18.010A(1) of the Imperial Beach Municipal Code, the city clerk shall advise the city council of the names of those persons whose term of office on a city commission, board or committee will be expiring thirty days prior to such expiration.

DRB member Thomas Schaff was appointed on November 16, 2005, with a term expiring on December 31, 2009. Mr. Schaff was informed of his term expiration and has expressed interest in serving another term. In order to comply with the staggering of terms as stated in Imperial Beach Municipal Code 2.31.050, staff recommends appointment for a one-year term expiring December 31, 2010.

CALIFORNIA ENVIRONMENTAL QUALITY ACT:

Not a project as defined by CEQA.

FISCAL IMPACT:

None associated with this report.

DEPARTMENT RECOMMENDATION:

1. If desired, Mayor recommend reappointment of member Thomas Schaff to the Design Review Board in accordance with Chapter 2.18.010.C of the I.B.M.C. The new term of office shall begin January 1, 2010 and expire December 31, 2010; and
2. City Council approve Mayor's appointment selection to the Design Review Board.

CITY MANAGER'S RECOMMENDATION:

Approve Department recommendation.



 Gary Brown, City Manager



**STAFF REPORT
CITY OF IMPERIAL BEACH**

TO: HONORABLE MAYOR AND CITY COUNCIL
FROM: GARY BROWN, CITY MANAGER
MEETING DATE: NOVEMBER 18, 2009
ORIGINATING DEPT.: JACQUELINE M. HALD, CMC, CITY CLERK
SUBJECT: TIDELANDS ADVISORY COMMITTEE – FOUR (4) TERMS EXPIRING DECEMBER 31, 2009

BACKGROUND

On March 18, 2009, City Council adopted Ordinance No. 2009-1083 which:

- established the duty of the TAC to review all matters involving coastal and tidelands issues referred to the committee by resolution of the City Council or by the City Manager or his/her designee. Additionally, the City Council may delegate particular issues or a general work plan for review and make recommendations within the time limits set out in the resolution by the City Council;
- limited the membership to five (5) members; and
- set the terms of office as follows: two terms of office shall expire on December 31 of each presidential election year and three terms of office shall expire on December 31 of each even year, excluding the presidential election year.

DISCUSSION:

Pursuant to Section 2.18.010.A(1) of the Imperial Beach Municipal Code, the City Clerk shall advise the City Council of the names of those persons whose term of office on a city commission, board or committee will be expiring thirty days prior to such expiration.

The following four of the five TAC members have terms expiring December 31, 2009:

COMMITTEE MEMBER	DATE APPOINTED
Michel Dedina	January 9, 2008
Rita Lane	January 9, 2008
Richard Pilgrim	January 9, 2008
Jean F. Villard	January 9, 2008

The committee members were informed of their term expirations and have expressed interest in serving another term.

CALIFORNIA ENVIRONMENTAL QUALITY ACT:

Not a project as defined by CEQA.

FISCAL IMPACT:

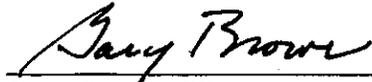
None associated with this report.

DEPARTMENT RECOMMENDATION:

1. If desired, Mayor recommend reappointment of members Michel Dedina, Rita Lane, Richard Pilgrim, and Jean F. Villard to the Tidelands Advisory Committee, in accordance with Chapter 2.18.010.C of the I.B.M.C., new terms of office shall begin January 1, 2010, with two terms expiring December 31, 2012 and two terms expiring December 31, 2010; and
2. City Council approve Mayor's appointment selections to the Tidelands Advisory Committee.

CITY MANAGER'S RECOMMENDATION:

Approve Department recommendation.



Gary Brown, City Manager