



# Special Meeting A G E N D A

**IMPERIAL BEACH CITY COUNCIL  
REDEVELOPMENT AGENCY  
PLANNING COMMISSION  
PUBLIC FINANCING AUTHORITY**



**WEDNESDAY, AUGUST 11, 2010 – 1:00 P.M.**

**Community Room (Behind City Hall)  
825 Imperial Beach Boulevard  
Imperial Beach, CA 91932**

**THE CITY COUNCIL ALSO SITS AS THE CITY OF IMPERIAL BEACH REDEVELOPMENT AGENCY,  
PLANNING COMMISSION, AND PUBLIC FINANCING AUTHORITY.**

The City of Imperial Beach is endeavoring to be in total compliance with the Americans with Disabilities Act (ADA). If you require assistance or auxiliary aids in order to participate at City Council meetings, please contact the City Clerk's Office at (619) 423-8301, as far in advance of the meeting as possible.

## **CALL TO ORDER BY MAYOR**

## **ROLL CALL BY CITY CLERK**

## **PUBLIC COMMENT**

## **REPORTS**

### **1. INTERVIEW CANDIDATES AND MAKE APPOINTMENTS FOR THE POSITION ON THE BOARD OF COMMISSIONERS OF SAN DIEGO UNIFIED PORT DISTRICT – IMPERIAL BEACH PORT COMMISSIONER. (0150-70)**

City Manager's Recommendation:

1. City Council conduct interviews of the following top three finalists for Imperial Beach Port Commissioner:
  - 1:00 p.m. – John S. (Stan) Burton
  - 2:00 p.m. – Dan Malcolm
  - 3:00 p.m. – Thomas K. Schaaf
2. Mayor makes his appointment recommendation for Imperial Beach Port Commissioner for City Council's consideration and approval; and
3. City Council votes to approve the appointment of a Port Commissioner.

## **ADJOURNMENT**

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Jacqueline M. Hald, CMC  
City Clerk

**Any writings or documents provided to a majority of the City Council/RDA/Planning Commission/Public Financing Authority regarding any item on this agenda will be made available for public inspection in the office of the City Clerk located at 825 Imperial Beach Blvd., Imperial Beach, CA 91932 during normal business hours.**



**STAFF REPORT  
CITY OF IMPERIAL BEACH**

**TO: HONORABLE MAYOR AND CITY COUNCIL**

**FROM: GARY BROWN, CITY MANAGER**

**MEETING DATE: AUGUST 11, 2010**

**ORIGINATING DEPT.: JACQUELINE M. HALD, CITY CLERK**

**SUBJECT: INTERVIEW CANDIDATES AND MAKE APPOINTMENTS FOR  
THE POSITION ON THE BOARD OF COMMISSIONERS OF  
SAN DIEGO UNIFIED PORT DISTRICT – IMPERIAL BEACH  
PORT COMMISSIONER**

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**BACKGROUND:**

The San Diego Unified Port District Act states any vacancy shall be filled by appointment by the city council of the city from which the vacancy has occurred. Further, in accordance with IBMC 2.18.010 (C), appointments to all commissions, boards and committees, except the planning commission and the personnel board, shall be made by the Mayor, with the approval of the City Council.

On March 17, 2010, City Council established a Port Commissioner appointment process to fill the vacancy scheduled for January 4, 2011, whereby the Mayor could screen the candidates and select three applicants to interview. After the interviews, the Mayor would make a recommendation. Upon a majority vote, an appointment will be made. At their meeting of May 4, 2010, City Council revised the appointment process outline whereby the new Port Commissioner appointment would take place at the same meeting as the applicant interviews on August 11, 2010.

**Port Commissioner Appointment Process Outline:**

July 6, 2010

- Post Vacancy at City Hall, Library and City website

July 8 and 15, 2010

- Advertise Vacancy in local paper

July 22, 2010 by 5:30 p.m.

- Deadline for each applicant to submit completed application to the City Clerk

July 26 through August 5, 2010

- Mayor screens the applicants with his top three choices interviewed by City Council at a City Council meeting

August 11, 2010

- City Council interviews finalists
- Mayor makes his recommendation to City Council for approval

Additionally, at their meeting of May 4, 2010, City Council approved the revised Port Commissioner Position Specifications that would attract applicants of executive management level and with regional board/commission experience.

On May 19, 2010, City Council created an ad hoc committee consisting of Mayor Janney and Councilmember Rose for the limited purpose of creating the application and questions for the Port Commissioner appointment process.

The ad hoc committee met on June 2, 2010 to create the application and questions for the Port Commissioner appointment process.

**DISCUSSION**

The vacancy for the Port Commissioner's position was advertised in the Imperial Beach Eagle & Times on July 8 and July 15 and posted on the City's website. Seven candidates submitted applications by the deadline of July 22, 2010. The Mayor had from July 26 to August 5 to screen the applicants. His top three choices are to be interviewed by City Council at their meeting of August 11, 2010.

**ENVIRONMENTAL IMPACT**

Not a project as defined by CEQA.

**FISCAL IMPACT:**

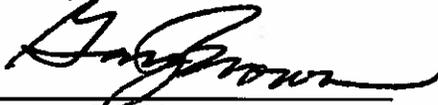
No fiscal impact at this time.

**DEPARTMENT RECOMMENDATION:**

1. City Council conduct interviews of the following top three finalists for Imperial Beach Port Commissioner
  - 1:00 p.m. – John S. (Stan) Burton
  - 2:00 p.m. – Dan Malcolm
  - 3:00 p.m. – Thomas K. Schaaf
2. Mayor makes his appointment recommendation for Imperial Beach Port Commissioner for City Council's consideration and approval; and
3. City Council votes to approve the appointment of a Port Commissioner.

**CITY MANAGER'S RECOMMENDATION:**

Approve Department recommendation.



Gary Brown, City Manager

**Attachments:**

1. Position Specifications
2. IBMC Chapter 2.18.010 (C)
3. Applications for top three finalists

**PORT COMMISSIONER POSITION SPECIFICATIONS**

In addition to being guided by the Powers and Duties of the Board of Port Commissioners\*, the ideal Port Commissioner for the City of Imperial Beach will:

- Be a proven leader with executive management experience;
- Possess a strong track record of public service;
- Represent the best interests of Imperial Beach;
- Consider all positions of the City Council on issues of prime importance to the City;
- Stay informed on all planning and redevelopment projects of both Imperial Beach and the Port;
- Confer with the City Manager and Mayor on matters of common interest on a regular basis;
- Advise the City Council and Staff on a regular basis on all matters that are or may be of interest to the City;
- Make presentations in public meetings on Port issues – as requested by the City Council;
- Take an active role on the San Diego Unified Port Board, spending sufficient time on Port matters to become thoroughly conversant on topics and policy matters;
- Demonstrate knowledge of local government issues in San Diego County;
- Have experience serving on a board, commission, or other deliberative body for either a government, non-profit, or other public or private sector organization;
- Understand the dynamics and protocols of service on a board, commission, or other similar deliberative body;
- Recognize that service on the Port Board is at the pleasure of the City Council; and
- File Statements of Economic Interests in accordance with the City of Imperial Beach's and Port District's Conflict of Interest Codes and/or other laws pertaining to Conflicts of Interest.
- Be a resident of the City of Imperial Beach

\*A copy will available in the City Clerk's Office.



Chapter 2.18.

**APPOINTMENTS TO COMMISSIONS, BOARDS  
AND COMMITTEES**

- 2.18.010. Appointments to commissions, boards and committees—Process.**
- 2.18.030. Removal.**
- 2.18.040. Members of commissions, boards and committees.**

**2.18.010. Appointments to commissions, boards and committees—Process.**

A. Pursuant to this code and Government Code Sections 40605, 54974 and 65100—65101, the following procedures shall be employed in filling vacancies on commissions, boards and committees in the city:

1. The city clerk shall advise the city council of the names of those persons whose term of office on a city commission, board or committee will be expiring thirty days prior to such expiration.

2. The city clerk shall promptly advise the city council of any unscheduled vacancy whether due to resignation, death, termination or other causes.

a. Whenever an unscheduled vacancy occurs in any commission, board or committee for which the city council has the appointing power, whether due to resignation, death, termination or other causes, a special vacancy notice shall be posted in the office of the city clerk, and in other places as directed by the city council not earlier than twenty days before or not later than twenty days after the vacancy occurs. Final appointment to the board, commission or committee shall not be made by the city council for at least ten working days after the posting of the notice in the city clerk's office.

b. Notwithstanding subdivision a of this subsection, the city council may, if it finds that an emergency exists, fill the unscheduled vacancy immediately. Such emergency appointments shall be made by the mayor with the approval of the city council. A person appointed to fill the vacancy shall serve only on an acting basis until the final appointment is made pursuant to this section.

3. The chair of each city commission, board or committee shall notify the city clerk of any position which should be declared vacant pursuant to the provi-

sions of this code or state law. The city clerk shall in turn advise the city council of all such notification.

B. The city council shall provide by resolution any additional procedures necessary for appointments to commissions, boards and committees.

C. Appointments to all commissions, boards and committees, except the planning commission and the personnel board, shall be made by the mayor, with the approval of the city council, unless otherwise specifically provided for herein.

D. Appointments to the planning commission, both regular and emergency, shall be made by a majority vote of the city council. Any member of the city council may nominate candidates for planning commissioner. (Ord. 2002-979 § 2, 2002; Ord. 837 (part), 1991)

**2.18.030. Removal.**

A member may be removed by a majority vote of the council or by the mayor with the approval of the council. (Ord. 837 (part), 1991)

**2.18.040. Members of commissions, boards and committees.**

All members of commissions, boards and committees of the city shall be residents of the city. (Ord. 837 (part), 1991)



Burton

Page 1 of 5

**CITY OF IMPERIAL BEACH, CALIFORNIA  
APPLICATION FOR PORT COMMISSIONER  
Submittal Deadline: Thursday, July 22, 2010 at 5:30 p.m.**

The purpose of this application is to provide the Mayor and members of the City Council with background information on persons who wish to serve as Port Commissioner. A biography is required and must be submitted with this application. The person appointed must be a resident of the City of Imperial Beach.

Please note: This application and supporting materials are not confidential.

**FULL NAME:** John S. (Stan) Burton

**EDUCATION:** San Diego State University - BS and Post Graduate Studies  
Aerospace Engineering  
UCLA - Certificate Programs  
Various Engineering Subjects  
University of Redlands - Post Graduate Studies in Management  
24 semester units in Marketing, Finance, etc.  
UCSD - Executive Program for Scientists and Engineers  
A One Year program to prepare technical employees for  
senior level management positions

**OCCUPATION/PROFESSION:** Engineering, Management, Marketing, Strategic Planning

**EMPLOYMENT:** (Currently Retired)

32 years with Rohr/Goodrich Aerostructures

Held a wide range of positions ranging from "Associate Engineer" to "Vice President and General Manager"

**MEMBERSHIP IN CIVIC ORGANIZATIONS, SERVICE CLUBS, ETC.:** (Past & Present - examples, not a compressive list)

- Crown Bay Owner's Association - Vice President of the Board
- American Institute of Aeronautics and Astronautics (San Diego Section) - Served as Chairman, First and Second Vice Chairman
- Atonement Lutheran Church - Served four two-year terms as President, four terms as Chairman of Stewardship (Finance), and multiple terms as member of various boards
- LAFSS (a food bank serving San Diego County) - was a co-founder and served as board member for approximately eight years.
- SDSU School of Engineering Industry Advisor Board - Served as member for several years

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 FULL OFFICE

**ACHIEVEMENTS AND AWARDS (CIVIC, SCHOLASTIC, OR OTHER):**

- Licensed Mechanical Engineer in the State of California
- "Unparalleled Leadership" Award from Rohr's Riverside Plant

**QUALIFICATIONS OR TRAINING YOU FEEL YOU POSSESS THAT WILL AID YOU IN SERVING AS PORT COMMISSIONER:**

- I have lived my entire life in San Diego, I currently live adjacent to the beach and I worked for my entire career at a factory located on San Diego Bay.
- Building and living in a home located immediately adjacent to the beach and near park facilities, etc. has introduced me to many Port/IB issues. Frequent attendance of IB City Council meetings and participation in Community Input events has increased my knowledge and awareness.
- I have a strong educational background in Engineering, Finance, and Management. These skills were bolstered through extensive "on the job" training as an executive with Rohr/Goodrich (a Fortune 500 company).
- As an executive at Rohr I was involved with many Port issues: we traded land with Chula Vista which enabled the planned Marina Development, we leased land from the Port, we identified hazardous waste issues, developed solutions, and implemented those solutions on a routine basis, we developed and built ships, we developed and built rapid transit systems, power lines from the South Bay Power Plant run through our campus. etc. etc. etc.
- As VP of the Crown Bay Owner's Board, I have been introduced to many issues of owners, residents, and businesses in the Down Town Port area (Note: Crown Bay is commercial/residential building located immediately across the Harbor Drive from the San Diego Convention Center. )
- Through membership and chairmanship of a large number of Boards, I have developed skills in leadership, negotiation, and maximization of productivity.

**STATE BRIEFLY WHY YOU ARE INTERESTED IN SERVING:**

- I have a desire to contribute public service and help our community to improve.
- As I am retired, I have sufficient time available to take on substantial responsibilities and few potential schedule conflicts.
- Through my education, work experience and prior public service, I believe I have acquired and proven a broad range of technical and managerial skills.
- Desire, education, proven skills: Combined these attributes uniquely qualify me to bring improvements to Imperial Beach and the Port through service as a Commissioner on its Board.

**PLEASE LIST ALL FINANCIAL INTERESTS (BUSINESS, PROPERTY, INVESTMENT, PERSONAL, INCOME, ETC.) THAT YOU OR ANY ENTITY YOU REPRESENT PROFESSIONALLY HAVE, ON OR ADJACENT TO, PORT OWNED PROPERTY OR TIDELANDS:**

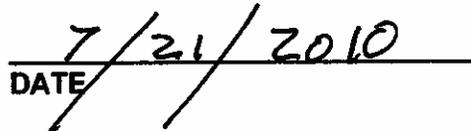
- I have interest in my Ocean Lane home and a condominium at 350K St., SD
- I receive retirement benefits from Goodrich Aerostructures Group which is located on Lagoon Drive, CV
- I own or have trading authority over Stocks and/or Bonds of a number of corporations. I also own or have trading authority over Mutual Funds which

**FINANCIAL INTERESTS (Continued)**

own such Stocks/Bonds. Some of the corporations may have financial interests on or adjacent to Port owned property or tidelands.

**By signing this application, I declare that all answers and statements are true and complete to the best of my knowledge and belief. I further declare and attest that I am a resident of the City of Imperial Beach.**

  
SIGNATURE

  
DATE

**Please submit this application with a copy of your biography to:  
Office of the City Clerk  
City of Imperial Beach  
825 Imperial Beach Boulevard  
Imperial Beach, CA 91932**

## **Biography**

### **Background:**

My father (Charles Burton) was born and raised in Philadelphia, PA. Shortly after graduation from high school he enlisted in the Navy, proceeding to serve for 20 years during which he saw action in both WWII and Korea. He later worked in the Aerospace Industry.

My mother (Aleen Burton) was born and raised in Charlestown, SC. After high school she worked in local industry until she met my father at a USO dance. They were married and stayed that way until their deaths.

### **My Early Years:**

I was born in Balboa Naval Hospital, shortly after my father was transferred to San Diego. My family lived in Navy Housing on Point Loma until I was three, at which time we moved to a home in La Mesa. I lived with my family at the La Mesa house (on 68<sup>th</sup> Street) until I graduated from college. During those years I attended the following schools: Rolando Elementary, La Mesa Junior High, Helix High, and SDSU.

### **Higher Education:**

I was awarded a Bachelor of Science in Engineering Degree at the end of a five year curriculum at San Diego State College (now University). I began work at Rohr one week later, however, my employer arranged for my education to continue as follows:

San Diego State University - Post Graduate Studies

Aerospace Engineering

UCLA - Certificate Programs

Various Engineering Subjects

University of Redlands - Post Graduate Studies in Management

24 semester units in Marketing, Finance, etc.

UCSD - Executive Program for Scientists and Engineers

A One Year program to prepare technical employees for upper level management positions

### **Employment:**

During my college years I worked as a clerk and grounds keeper at a miniature golf course, salesman at May Co., and as an assistant librarian at the SDSC library.

My entire professional career (32 ½ years) was at Rohr which eventually merged with BF Goodrich and thereafter operated under the name Goodrich Aerostructures Group. (Goodrich is a Fortune 500 company.) Rohr's primary product is nacelles for commercial jet aircraft. However, over the years I also worked on rapid transit systems, ships,

military aircraft, the space shuttle, the Titan rocket.

Over the years at Rohr, I had many titles. These included: Associate Engineer, Structures Engineer, Senior Engineer, Project Manager, Director of Engineering and Technology, Vice President of Business Development, and Vice President and General Manager.

There were a wide range of duties associated with the various positions. These included technical analysis, project planning and management, personnel management, strategic planning, mergers and acquisitions, market development and sales, development of new products, tool design and manufacture, and early unit manufacture of new products.

**Family:**

My wife Kathy is also a lifetime San Diego resident. She is the second daughter of Colonel (USMC) and Mrs. Frank M. Payne, both of whom are now deceased. We attended high school and college together and married the day after we graduated. Kathy worked in the Cajon Valley School District for 32 years as a Teacher, Counselor and School Board Member. She has also been very active in Church and other philanthropic organizations. Kathy paints and sings in the San Diego Choirs of Sweet Adelines.

Kathy and I raised three children; Marseille, Tamara and Charles. All three graduated from Valhalla High School and attended Chico State College. They have gone on to work in Event Planning, Music, and Health Care.

After marriage, Kathy and I lived in apartments in La Mesa and Casa de Oro. We then built our first home on a hill top in Casa De Oro where we lived for 13 years. The small house combined with growing children motivated us to build our second home in Fuerte Knolls (El Cajon) where we lived until we became "empty nesters". At that point we built our home on Ocean Lane where we currently reside.

**Public Service:**

The following is a list of some of the organizations and activities I have participated in. The list is not compressive, it is representative.

- Crown Bay Owner's Association - Vice Chairman of the Board
- Saint Andrews Lutheran Church - Youth Leader for several years
- Atonement Lutheran Church - Four two year terms as President, Four two year terms as Stewardship (Finance) Chairman, and Membership on various boards
- LAFSS (Food bank serving SD County) - Cofounder and Board member
- American Institute of Aeronautics and Astronautics - San Diego Section - One term each as Chairman, First Vice Chairman and Second Vice Chairman
- Hot Spurs Soccer Club - Board Member
- AYSO (Girls Soccer) - Coach
- Lambda Chi Alpha Alumni Association - Member



# DAN MALCOLM

July 9, 2010

Mayor and City Council  
City of Imperial Beach  
825 Imperial Beach Blvd.  
Imperial Beach, CA 91932

Re: Port Commissioner Application

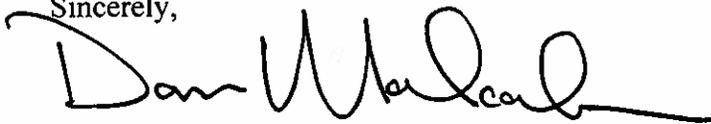
Dear Mayor and City Council,

Attached is my application for Port Commissioner for Imperial Beach. Thank you for taking the time to review this application. I understand what an important decision this is for the City Council and appreciate the opportunity to be considered for this position.

Please be assured that, if selected, I will do my very best to serve the community of Imperial Beach and, with the help and direction from the City Council, diligently work to protect the unique character and resources of our city and larger community.

Again, thank you for this opportunity. I am truly honored just to be considered for the position.

Sincerely,



Dan Malcolm

CITY OF IMPERIAL BEACH  
2010 JUL -9 A 9 02



CITY OF IMPERIAL BEACH, CALIFORNIA  
APPLICATION FOR PORT COMMISSIONER  
Submittal Deadline: Thursday, July 22, 2010 at 5:30 p.m.

The purpose of this application is to provide the Mayor and members of the City Council with background information on persons who wish to serve as Port Commissioner. A biography is required and must be submitted with this application. The person appointed must be a resident of the City of Imperial Beach.

Please note: This application and supporting materials are not confidential.

FULL NAME: Lawrence Daniel Malcolm Jr.

EDUCATION: See attached Resume

CITY CLERK OFFICE  
300 JUL - 9  
A 9 03

OCCUPATION/PROFESSION: See attached Resume

EMPLOYMENT: See attached Resume

MEMBERSHIP IN CIVIC ORGANIZATIONS, SERVICE CLUBS, ETC.: See attached Resume

ACHIEVEMENTS AND AWARDS (CIVIC, SCHOLASTIC, OR OTHER):

See attached Resume

QUALIFICATIONS OR TRAINING YOU FEEL YOU POSSESS THAT WILL AID YOU IN SERVING AS PORT COMMISSIONER:

See attached biography

STATE BRIEFLY WHY YOU ARE INTERESTED IN SERVING:

See attached biography

PLEASE LIST ALL FINANCIAL INTERESTS (BUSINESS, PROPERTY, INVESTMENT, PERSONAL, INCOME, ETC.) THAT YOU OR ANY ENTITY YOU REPRESENT PROFESSIONALLY HAVE, ON OR ADJACENT TO, PORT OWNED PROPERTY OR TIDELANDS:

① 1206 Seacoast Drive, #A Imperial Beach

By signing this application, I declare that all answers and statements are true and complete to the best of my knowledge and belief. I further declare and attest that I am a resident of the City of Imperial Beach.

*S. Daniel Malcher*

7-9-10

SIGNATURE

DATE

Please submit this application with a copy of your biography to:

Office of the City Clerk  
City of Imperial Beach  
825 Imperial Beach Boulevard  
Imperial Beach, CA 91932  
Phone: (619) 423-8616

## PERSONAL RESUME

**L. DANIEL MALCOLM, ESQ.**

### EDUCATION

**College:** San Diego State University – School of Business  
**1984 - 1989** Major: Finance – Real Estate Emphasis  
Degree Awarded: Bachelor of Science – Finance

**Law School:** Thomas Jefferson School of Law  
**1993 - 1996** Degree Awarded: Juris Doctorate of Law

### PROFESSIONAL EXPERIENCE

**2006 - Present:** Malcolm Property Company, Inc. – President and Chief Executive Officer

Malcolm Property Company, Inc. is a San Diego based commercial real estate company. Mr. Malcolm is the sole owner of the company and directs the day to day operations for the firm. The company engages in the brokerage, investment, development, re-development and property management of commercial property in California and contiguous Western States. The company has sold or leased over one million square feet of commercial property at a total consideration in excess of 150 Million Dollars.

**1997 - Present:** Law Offices of L. Daniel Malcolm

Mr. Malcolm's law office handles commercial real estate consultation and contractual matters including lease documentation, purchase contracts, easements, loan document origination and review, corporate entity formation, land use consultation, due diligence review and governmental entitlement consultation.

**2006 - 2009:** Lee & Associates Commercial Real Estate Services - Principal

Mr. Malcolm was a Principal of Lee & Associates Commercial Real Estate Services and was one of the firm's senior broker's directing the retail/commercial division which specialized in retail property leasing and sales. The firm employed over 20 agents, was in the top 10 commercial brokerages in San Diego County and handled in excess of 2 million square feet of commercial property in the Western U.S.

**1989 - 2006:** Retail Properties Group, Inc. - Senior Vice President / Legal Counsel

Brokerage activities included commercial retail property leasing and sales. Mr. Malcolm leased or sold over \$100 Million Dollars of commercial property during his association with the firm and was responsible for in excess of 1 Million square feet of commercial property. Mr. Malcolm also acted in the capacity of general legal counsel for the firm. Prior to his association with RPG, Mr. Malcolm was a Sales Associate for Voit Commercial Brokerage from 1989- 1993.

## ASSOCIATIONS

### **Sharp HealthCare – Board Member – Board of Directors (2008 – Present)**

Mr. Malcolm serves on the master board of directors of Sharp HealthCare. Sharp HealthCare is a not for profit integrated regional health care system based in San Diego, California and is the largest private employer in San Diego County. Sharp Healthcare System includes 7 hospitals, 3 medical groups and a spectrum of related health care facilities and services. Sharp operates 1,870 beds, in excess of 4,000 physicians, 13,000 employees and represents \$1.3 billion in assets and \$2.0 billion in annual revenue.

### **Sharp Coronado Hospital - Chairman - Board of Directors (2003 - Present)**

Mr. Malcolm is Chairman of the board of directors of Sharp Coronado Hospital. The board has oversight over operations, finances, annual budget, capital expenditures, policy decisions and strategic planning for the hospital. Mr. Malcolm also serves as an Ex-Officio member of the Coronado Hospital Foundation Board.

### **Nativity Prep Academy – Board Member - Facilities Board (2005 – Present)**

Mr. Malcolm serves on the Facilities Board of Nativity Prep Academy which is a faith based, all scholarship private middle school serving inner city youth. The school is currently in the process of planning a major five Million Dollar campus redevelopment project at its existing facility.

### **Sweetwater Union High School District –Chairman - Bond Oversight Board (2003 - 2007)**

Mr. Malcolm served as Chairman of the board charged with oversight of all expenditures, construction projects and planning relative to the Proposition BB improvement bond. The board oversaw in excess of \$300 million in school improvement projects at the 24 middle and high schools which make up the District.

### **San Diego Commercial Association of Realtors - Board Member – Board of Directors (2002 - 2004)**

Responsibilities included sitting on the board of directors of the master San Diego County commercial real estate board which governs all commercial real estate brokers and sales agents in the San Diego region.

### **City of Imperial Beach - City Councilmember (1999 – 2000)**

Mr. Malcolm was appointed and served on the 5-member city council which is the decision making body for all municipal policy decisions, land use decisions, city expenditures, city operating budget and development within the city boundaries. Prior to serving on the City Council, Mr. Malcolm was Vice-Chairman of the Imperial Beach Architectural Design Review Board.

### **Metropolitan Transit Development Board - Board Member – Board of Directors (1999 - 2000)**

Responsibilities included serving on the MTDB board of directors and overseeing all policy decisions, annual expenditures, transit construction projects, annual operating budget and implementation of planning policy for future development of mass transit in San Diego and surrounding cities. The Metropolitan Transit Development Board oversees the development and operation of mass transit in the San Diego region.

### **San Diego Association of Governments - Board Member - Shoreline Erosion Committee (1999 - 2000)**

Mr. Malcolm served as a board member on this SANDAG Committee which oversaw shoreline erosion issues and related projects in San Diego and resulted in county-wide sand replenishment project in which approximately one million cubic yards of sand was deposited on San Diego County beaches.

### **South San Diego Economic Development Council - Board Member – Board of Directors (1999-2000)**

This organization is a public/private partnership between regional governmental leaders and private business leaders to promote business opportunity within the South County of San Diego.

### **The American Bar Association, California State Bar Association and CA Dept. of Real Estate.**

Mr. Malcolm is a member in good standing of the State Bar of California and the American Bar Association and is fully licensed to practice law in state and federal court. Mr. Malcolm is a licensed real estate broker.

# **DAN MALCOLM**

## **Personal and Professional Biography**

### **Overview**

Dan Malcolm has demonstrated himself to possess a consistent drive to achievement, both as evidenced by his strong executive experience and history of advancement in his chosen career as well as his dedicated and varied track record of public service. During his time as a City Councilmember for Imperial Beach, Dan developed a working understanding of how the city operates and an appreciation for the unique and critical issues facing Imperial Beach, particularly from a financial and budgetary standpoint. Dan is very familiar with the nature of the partnership between the Port of San Diego and the City of Imperial Beach and the crucial role the Port plays in maintaining a healthy and sustainable budget for the city. Dan also understands the larger role of the Port in the San Diego region both from a long term bay front planning perspective as well as the importance of maintaining and protecting the environmental resources which are entrusted to the Authority. It is this institutional knowledge, along with Dan's diverse board experience and proven leadership qualities that recommend him as a good candidate for the next Port Commissioner of Imperial Beach. Should Dan be selected for this position he is committed to be strong and effective advocate for the city and represent the best interests of Imperial Beach at all times.

### **Education**

Dan was awarded a Bachelors of Science degree in finance with emphasis on real estate from San Diego State University – School of Business in 1989 and was awarded a Juris Doctorate of Law degree from Thomas Jefferson School of Law in 1996. Dan is a licensed California real estate broker and an active member of the California State Bar and American Bar Association. Dan is fully licensed to practice law in all State and Federal District Courts.

### **Career Biography**

Dan Malcolm has been active in the commercial real estate industry since 1989 and has built a very successful track record as a one of the San Diego leaders in this industry. Dan started his career in the retail division of Voit Commercial Brokerage and was recruited in 1994 to be sales associate of Retail Properties Group, Inc., a San Diego based commercial real estate brokerage company. He later served as general legal counsel for the firm and was promoted to Senior Vice President. In 2006 Dan was recruited to be a Principal in the La Jolla/UTC offices of Lee & Associates Commercial Real Estate Services and was one of the senior brokers directing the firm's retail division. Most recently Dan formed Malcolm Property Company, Inc., a privately held commercial real estate brokerage, investment, development and property management firm located in downtown San Diego.

A proven and experienced dealmaker, Dan Malcolm has extensive experience negotiating a wide array of diverse and complex transactions. He has represented both landlords and tenants, has handled millions of square feet of commercial property and negotiated hundreds of lease transactions for businesses and individuals throughout California and the Western States. Dan has also sold hundreds of millions of dollars of commercial property during his career including anchored shopping centers, strip centers, office buildings, industrial buildings, hotels, single NNN investments and raw land. Dan has represented a very diverse client base including individual investors, partnerships, governmental entities, owner users and institutional investors.

Dan also maintains a separate law practice specializing in real estate contract law, transactional law, land use law and governmental entitlement consultation.

### **Professional Affiliations & Public Service**

Dan has a strong history both of public service and corporate boardroom experience. Dan is a former Imperial Beach City Councilmember, and previously served as a Director on the San Diego Metropolitan Transit Development Board (MTDB), Chairman of the Sweetwater High School District Bond Oversight Committee and board member of the San Diego County Commercial Association of Realtors (SDCCAR). Dan also served on the San Diego Association of Governments Shoreline Erosion Committee and South San Diego Economic Development Board. Dan currently serves as Chairman of Coronado Sharp Hospital Board of Directors and serves as a Director on the Master Board of Directors for Sharp Healthcare, the largest private employer and healthcare system in San Diego County.

### **Personal Biography**

Dan is 43 years old and was born in Manhattan Beach, California. At age 13 Dan along with his family relocated to the Chula Vista/Bonita area where he attended Bonita Vista High School, graduating in 1984. While in high school Dan was very involved in athletics and actively competed across the county and state on the schools swimming and water polo teams. During his college years at San Diego State University, Dan alternately was employed as a waiter, lifeguard and ski patrolman. Dan commenced his career upon his graduation from SDSU in 1989 and later made the determination to seek higher education. Dan enrolled in the night school program at Thomas Jefferson School of Law in 1993 and continued to work full time in the commercial real estate industry during his time at law school. After his graduation from law school in 1996, Dan was promoted to Senior Vice President and Legal Counsel for Retail Properties Group, Inc. Dan married his wife Nicole in 1995 and in the early part of their marriage the Malcolm's bought a home and moved to Imperial Beach. The Malcolm's have three children, Zachary (14), Athena (12) and Tatum (9). The family maintains a very active lifestyle including boating, fishing, surfing, skiing, and sports of all kinds. The Malcolm's are members of San Diego Yacht Club and are very active in the junior sailing program at the club.





CITY OF IMPERIAL BEACH, CALIFORNIA  
APPLICATION FOR PORT COMMISSIONER  
Submittal Deadline: Thursday, July 22, 2010 at 5:30 p.m.

The purpose of this application is to provide the Mayor and members of the City Council with background information on persons who wish to serve as Port Commissioner. A biography is required and must be submitted with this application. The person appointed must be a resident of the City of Imperial Beach.

Please note: This application and supporting materials are not confidential.

FULL NAME: THOMAS K SCHAFF

EDUCATION:

Northern Arizona University - Doctorate of Education  
Point Loma College - Masters School Admin  
San Diego State University - BS

OCCUPATION/PROFESSION:

Sweetwater Union High School District  
Teacher / Administration 1970 - 2005

EMPLOYMENT:

Presently Retired  
1970 - 2005 Sweetwater Union HSD.

MEMBERSHIP IN CIVIC ORGANIZATIONS, SERVICE CLUBS, ETC.:

Imperial Beach Kiwanis (2004 - Present) Past President  
Calif. Retired Teachers

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**ACHIEVEMENTS AND AWARDS (CIVIC, SCHOLASTIC, OR OTHER):**

Distinguished Kiwanian of Year 2008, 2009  
Administrator of the Year for San Diego County 2004

**QUALIFICATIONS OR TRAINING YOU FEEL YOU POSSESS THAT WILL AID YOU IN SERVING AS PORT COMMISSIONER:**

Leadership position in career of School Admin.  
Serving 11 years on IB Design Review Board  
Having written and presented numerous grants  
Served as Chairman for School Accreditations  
Leadership skills of Leading meetings

**STATE BRIEFLY WHY YOU ARE INTERESTED IN SERVING:**

As a 30 year resident of Imperial Beach and 11 years on  
Design Review Board of I.B., I know the concerns of I.B. I  
will have the best interests of the community at heart. I  
have the time, experience, and training that uniquely  
qualifies me to dedicate to this position to continue to  
serve the City of Imperial Beach. I believe in the dedication  
to seeing the needs of the city are conveyed and met, to  
reach the maximum benefits through an excellent working  
relationship city and Port.

**PLEASE LIST ALL FINANCIAL INTERESTS (BUSINESS, PROPERTY, INVESTMENT, PERSONAL, INCOME, ETC.) THAT YOU OR ANY ENTITY YOU REPRESENT PROFESSIONALLY HAVE, ON OR ADJACENT TO, PORT OWNED PROPERTY OR TIDELANDS:**

None

**By signing this application, I declare that all answers and statements are true and complete to the best of my knowledge and belief. I further declare and attest that I am a resident of the City of Imperial Beach.**

Thomas R. Sorensen  
**SIGNATURE**

July 21, 2010  
**DATE**

Please submit this application with a copy of your biography to:

**Office of the City Clerk  
City of Imperial Beach  
825 Imperial Beach Boulevard  
Imperial Beach, CA 91932  
Phone: (619) 423-8616**

## Thomas K. Schaaf

I was born in San Diego at Mercy Hospital at a very young age, which makes me a native of San Diego.

My parents lived in several areas of the county, from East San Diego, La Jolla, and Crown Point until we moved to Escondido at the start of my 4<sup>th</sup> grade school year. There we had 10 acres of oranges, grapefruit, fruit trees, plus the famous blackberries. I learned the farming business at an early age and ran the family retail sales farm business.

As I continued my education, I was the first person in my family to graduate from college. When I graduated from SDSU, I went straight into my 5<sup>th</sup> year teacher credentialing program. I majored in Physics and minored in Math.

I found the City of Imperial Beach in 1970 by getting my first teaching position at Mar Vista High School. I loved Mar Vista HS. In the first year; I was advisor to 4 clubs, became the department chair for math department, and got a supplemental job teaching in the evening Adult school. I loved teaching, students, activities, coaching, and giving to the students the love for education.

I continued my education, by working and completing my masters and then on to completing my Ed D in School Administration. My career path for me, developed into becoming a school administrator for the Sweetwater School District (35 years).

I loved Imperial Beach and build and moved into my home here, over 30 years ago. After several remodels and additions and I still live happily in this community.

In the different school communities in the South Bay that I have worked, I have given back by involving myself and family in community service organizations. Balance in one's life is so important. I love to stay active. My hobbies include various sports, home construction projects, and my family.

I was appointed 11 years ago to the Imperial Beach's Design and Review Board, and still serve on this Board. Giving back to the community and being involved in the community has always been part of my life. As past President and current member of our local Kiwanis Club, I have stayed active in community projects. Our city has always been a jewel, and by being active in helping it shine gives me pleasure to be a local IB resident, "The IB Leisure Man".

Being retired and having the time and commitment to seek being more involved with our City, I now envision, giving more back to the Imperial Beach community, by seeking the Position of Port Commissioner.