



A G E N D A

IMPERIAL BEACH CITY COUNCIL REDEVELOPMENT AGENCY PLANNING COMMISSION PUBLIC FINANCING AUTHORITY



MAY 20, 2009

Council Chambers
825 Imperial Beach Boulevard
Imperial Beach, CA 91932

REGULAR MEETING – 6:00 P.M.

THE CITY COUNCIL ALSO SITS AS THE CITY OF IMPERIAL BEACH REDEVELOPMENT AGENCY, PLANNING COMMISSION, AND PUBLIC FINANCING AUTHORITY

The City of Imperial Beach is endeavoring to be in total compliance with the Americans with Disabilities Act (ADA). If you require assistance or auxiliary aids in order to participate at City Council meetings, please contact the City Clerk's Office at (619) 423-8301, as far in advance of the meeting as possible.

REGULAR MEETING CALL TO ORDER BY MAYOR

ROLL CALL BY CITY CLERK

PLEDGE OF ALLEGIANCE

AGENDA CHANGES

MAYOR/COUNCIL REIMBURSEMENT DISCLOSURE/COMMUNITY ANNOUNCEMENTS/REPORTS ON ASSIGNMENTS AND COMMITTEES

COMMUNICATIONS FROM CITY STAFF

PUBLIC COMMENT - *Each person wishing to address the City Council regarding items not on the posted agenda may do so at this time. In accordance with State law, Council may not take action on an item not scheduled on the agenda. If appropriate, the item will be referred to the City Manager or placed on a future agenda.*

PRESENTATIONS (1)

None.

CONSENT CALENDAR (2.1 - 2.6) - *All matters listed under Consent Calendar are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items, unless a Councilmember or member of the public requests that particular item(s) be removed from the Consent Calendar and considered separately. Those items removed from the Consent Calendar will be discussed at the end of the Agenda.*

2.1 MINUTES.

City Manager's Recommendation: Approve the minutes of the regular City Council Workshop Meetings of April 8 and April 21, 2009.

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Any writings or documents provided to a majority of the City Council/RDA/Planning Commission/Public Financing Authority regarding any item on this agenda will be made available for public inspection in the office of the City Clerk located at 825 Imperial Beach Blvd., Imperial Beach, CA 91932 during normal business hours.

CONSENT CALENDAR (Continued)

2.2 RATIFICATION OF WARRANT REGISTER. (0300-25)

City Manager's Recommendation: Ratify the following registers: Accounts Payable Numbers 68638 through 68723 with the subtotal amount of \$460,070.96; and Payroll Checks 40999 through 41056 for the pay period ending 04/23/09 with the subtotal amount of \$158,368.39; for a total amount of \$618,439.35. Void check number 68638.

2.3 ANNUAL FINANCIAL REPORT OF THE CITY OF IMPERIAL BEACH FOR THE YEAR ENDED JUNE 30, 2008. (0310-10)

City Manager's Recommendation: Receive and file the audited City of Imperial Beach Financial Statements for the year ended June 30, 2008.

2.4 RESOLUTION NO. 2009-6759 – APPROVING THE SUBMITTAL OF COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS – RECOVERY APPLICATION AND AUTHORIZING THE CITY MANAGER TO EXECUTE THE APPROPRIATE AGREEMENT WITH THE COUNTY OF SAN DIEGO. (0650-34)

City Manager's Recommendation: Adopt resolution.

2.5 RESOLUTION NO. R-09-180 – AUTHORIZING THE EXECUTIVE DIRECTOR/CITY MANAGER TO AMEND THE CONTRACT FOR PROFESSIONAL SERVICES WITH EDAA/AECOM INC. TO COMPLETE THE REVIEW OF THE CITY'S COMMERCIAL ZONING AND DEVELOPMENT REGULATIONS OF THE CITY'S GENERAL PLAN/LOCAL COASTAL PLAN AND ZONING ORDINANCE. (0620-05)

City Manager's Recommendation: Adopt resolution.

2.6 RESOLUTION NO. 2009-6762 – DECLARING A SEVERE FISCAL HARDSHIP. (0150-30)

City Manager's Recommendation: Adopt resolution.

ORDINANCES – INTRODUCTION/FIRST READING (3)

None.

ORDINANCES – SECOND READING & ADOPTION (4)

None.

PUBLIC HEARINGS (5.1 - 5.2)

5.1 KAMAL NONA (OWNER)/STOSH THOMAS (ARCHITECT); CONDITIONAL USE PERMIT (CUP 060398), DESIGN REVIEW (DRC 060399), SITE PLAN REVIEW (SPR 060400) FOR TWO MIXED USE DEVELOPMENTS WITH TWO RETAIL COMMERCIAL SPACES AND TWO RESIDENTIAL UNITS FOR EACH DEVELOPMENT (FOUR COMMERCIAL AND FOUR RESIDENTIAL UNITS TOTAL) LOCATED AT 1120, 1122 13TH STREET AND 1150, 1152 13TH STREET, IN THE C-3 (NEIGHBORHOOD COMMERCIAL) ZONE. MF 863. (0600-20)

City Manager's Recommendation:

1. Declare the continued public hearing open;
2. Receive report and public testimony;
3. Close the public hearing; and
4. Adopt Resolution No. 2009-6761 – approving Conditional Use Permit (CUP 060398), Design Review Case (DRC 060399) and Site Plan Review (SPR 060400), which makes the necessary findings and provides conditions of approval in compliance with local and state requirements.

Continued on Next Page

PUBLIC HEARINGS (Continued)

5.2 1257 EAST LANE – NOTICE TO ELIMINATE SUBSTANDARD AND PUBLIC NUISANCE CONDITIONS. (0470-20)

City Manager's Recommendation:

1. Declare the public hearing open;
2. Receive report and public testimony;
3. Consider:
 - a. If all the violations are abated, staff recommends the public hearing be closed, and the Council adopt Resolution No. 2009-6758 assessing \$3,000.00 in civil penalties and \$500.00 in administrative fees; or
 - b. If violations are not abated, staff recommends the public hearing be closed, and the Council adopt Resolution No. 2009-6758 assessing \$3,000.00 in civil penalties and \$500.00 in administrative fees. In addition, the Council authorizes staff to seek legal action to either compel the property owner to clean up the property or to obtain an abatement warrant to cause the abatement to be completed by City forces or private contract.

REPORTS (6.1 - 6.6)

6.1 RESOLUTION NO. 2009-6757 – ESTABLISHING THE RESPONSIBLE RETAILER PROGRAM (RRP). (0240-07)

City Manager's Recommendation: Adopt resolution.

6.2 RESOLUTION NOS. 2009-6756 AND R-09-178 – APPROVING FISCAL YEAR 2009-2010 AND FISCAL YEAR 2010-2011 OPERATING BUDGETS, ESTABLISHING THE GANN LIMIT, AND ESTABLISHING BUDGET AUTHORIZATION POLICIES; AND AUTHORIZING THE TWO-YEAR APPROPRIATION OF RDA FUNDS FOR USE IN THE TWO-YEAR FISCAL YEAR 2009-2011 RDA BUDGET, BEGINNING ON JULY 1, 2009 AND ENDING JUNE 30, 2011. (0330-30)

City Manager's Recommendation: Adopt resolutions.

6.3 RESOLUTION NO. 2009-6760 – APPROVING AN AGREEMENT BETWEEN THE SAN DIEGO UNIFIED PORT DISTRICT AND THE CITY OF IMPERIAL BEACH FOR POLICE, FIRE, EMERGENCY MEDICAL, LIFEGUARD AND ANIMAL CONTROL SERVICES. (0150-70)

City Manager's Recommendation: Adopt resolution.

6.4 RESOLUTION NO. 2009-6755 – AWARDED CONTRACT FOR FIRE DEPARTMENT STATION REMODEL – KITCHEN REMODEL CIP# F05-204. (0910-40)

City Manager's Recommendation:

1. Receive report; and
2. Adopt resolution.

6.5 METROPOLITAN TRANSIT SYSTEMS (MTS) BOARD CITY COUNCIL REPRESENTATION ASSIGNMENT. (0410-50)

City Manager's Recommendation:

1. Mayor appoint a primary representative and possibly an alternate to the MTS Board for the remainder of 2009 in accordance with Chapter 2.18.010.C of the I.B.M.C.; and
2. City Council approve Mayor's appointment(s) to the MTS Board.

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REPORTS (Continued)

6.6 RESOLUTION NO. R-09-179 – AUTHORIZING THE PAYMENT OF RELOCATION EXPENSES AND FIXTURES AND EQUIPMENT COSTS IN AN AMOUNT NOT TO EXCEED \$1,462,402, AUTHORIZING THE EXECUTIVE DIRECTOR FOR AND ON BEHALF OF THE AGENCY TO EXECUTE PAYMENTS FOR RELOCATION EXPENSES AND FIXTURES AND EQUIPMENT TO THE 9TH & PALM REDEVELOPMENT PROJECT DISPLACED BUSINESSES AND TENANTS; AND RATIFYING THE PAYMENT OF \$34,835 FOR FIXTURES AND EQUIPMENT TO BANANA PLACE. (0640-20 & 0640-30)

City Manager's Recommendation:

1. Receive report; and
2. Adopt resolution.

ITEMS PULLED FROM THE CONSENT CALENDAR (IF ANY)

ADJOURNMENT

The Imperial Beach City Council welcomes you and encourages your continued interest and involvement in the City's decision-making process.

FOR YOUR CONVENIENCE, A COPY OF THE AGENDA AND COUNCIL MEETING PACKET MAY BE VIEWED IN THE OFFICE OF THE CITY CLERK AT CITY HALL OR ON OUR WEBSITE AT

www.cityofib.com.

Copies of this notice were provided on May 15, 2009 to the City Council, San Diego Union-Tribune, I.B. Eagle & Times, and I.B. Sun.

STATE OF CALIFORNIA)
COUNTY OF SAN DIEGO) ss.
CITY OF IMPERIAL BEACH)

AFFIDAVIT OF POSTING

I, Jacqueline M. Hald, CMC, City Clerk of the City of Imperial Beach, hereby certify that the Agenda for the Regular Meeting as called by the City Council, Redevelopment Agency, Planning Commission, and Public Financing Authority of Imperial Beach was provided and posted on May 15, 2009. Said meeting to be held at 6:00 p.m. May 20, 2009, in the Council Chambers, 825 Imperial Beach Boulevard, Imperial Beach, California. Said notice was posted at the entrance to the City Council Chambers on May 15, 2009 at 12:00 p.m.

Jacqueline M. Hald, CMC
City Clerk

DRAFT

MINUTES

**IMPERIAL BEACH CITY COUNCIL
REDEVELOPMENT AGENCY
PLANNING COMMISSION
PUBLIC FINANCING AUTHORITY**

APRIL 8, 2009

**Council Chambers
825 Imperial Beach Boulevard
Imperial Beach, CA 91932**

WORKSHOP MEETING – 6:00 P.M.

CALL TO ORDER BY MAYOR

MAYOR JANNEY called the Workshop Meeting to order at 6:02 p.m.

ROLL CALL BY CITY CLERK

Councilmembers present: McCoy, King
Councilmembers absent: McLean
Mayor present: Janney
Mayor Pro Tem present: Bragg

Staff present: City Manager Brown; City Attorney Lough;
City Clerk Hald

PUBLIC COMMENT

A complaint from Miriam Iosupovici for holding the workshop meeting on the first night of Passover was submitted as Last Minute Agenda Information; she also expressed opposition to money being spent on and taxes being raised to support sand lobbyists.

REPORTS

**1. PRESENTATION AND DISCUSSION REGARDING THE PROCESS TO CONSIDER
PLACING A TAX MEASURE ON THE BALLOT. (0430-05)**

CITY MANAGER BROWN reported that at the Strategic Planning Workshop meeting Council expressed an interest in receiving more information about budget projections and the process for a possible tax measure.

FINANCE DIRECTOR MCGRANE gave a PowerPoint presentation on the outlook of the City's General Fund; he noted that staff will be presenting a status quo budget, tax revenue is not expected to grow, while holding all costs constant with the exception of Sheriff's costs the budget will be negative in three years, and the deficit climbs to \$1.9 million in Year 5 with additional potential costs; he reported that tax revenues from property taxes will not grow, sales tax is near the lowest per capita in California and the transient occupancy tax is declining; and he reported on the following budget uncertainties:

- Continued economic downturn
- Downturn in stock market impacting investment earnings
- Sheriff labor costs
- Negotiations with Port for services
- Limited General Fund capacity to pay for street and facility improvements

- Changes in allowed uses for TransNet transportation funds
- Bond market uncertainty
- Development of new Seacoast Inn
- Development of 9th Street and Palm Ave.
- Sewer CIP and treatment costs
- Regional Water Quality Control Board permitting requirements
- Need to retain employees
- Stagnant General Fund tax revenue growth
- State Budget impacts
- Need for greater water/energy conservation

ASSISTANT CITY MANAGER RITTER announced a revised Attachment 2 (list of previous actions taken to reduce costs or generate revenue) was submitted as Last Minute Agenda Information.

BONNIE MOSS, Executive Vice President/COO of Tramutola LLC, gave a PowerPoint presentation outlining the process for determining the feasibility of a tax measure.

JOHN PERNO disagreed with staff's comment that the cost for services paid for by the General Fund is \$0.53 per resident per day and he spoke in opposition to a tax measure (additional speaking time donated by Alan Winkelman).

SERGE DEDINA spoke and submitted a letter expressing his opposition to hiring a consultant.

STEVE FUTTERMAN spoke in opposition to a tax increase and the hiring of a consultant.

MICHEL DEDINA spoke in opposition to the hiring of a consultant.

DAN MALCOLM supported comments of the other speakers and spoke in opposition to a tax measure.

MIKE BIXLER spoke in support of a pier-side restaurant and the potential increase in sales tax because of it; he suggested that the General Plan be revisited to possibly increase density and height, to attract businesses and private enterprise to the City.

City Council spoke about the state of the City's finances; in the future there may be a need to either cut services or pay higher taxes; questions were raised if this was the best time to pursue a tax measure; potential increase in CalPERS and County retirement costs are a major concern.

CITY COUNCIL CONSENSUS TO NOT PURSUE A TAX MEASURE AT THIS TIME.

MAYOR JANNEY adjourned the meeting at 8:04 p.m.

James C. Janney, Mayor

Jacqueline M. Hald, CMC
City Clerk

DRAFT

MINUTES

Item No. 2.1

**IMPERIAL BEACH CITY COUNCIL
REDEVELOPMENT AGENCY
PLANNING COMMISSION
PUBLIC FINANCING AUTHORITY**

APRIL 21, 2009

**Community Room (Behind City Hall)
825 Imperial Beach Boulevard
Imperial Beach, CA 91932**

WORKSHOP – 2:00 P.M.

MAYOR JANNEY called the Workshop Meeting to order at 2:07 p.m.

ROLL CALL BY CITY CLERK

Councilmembers present:	McCoy, King (arrived 3:02 p.m.)
Councilmembers absent:	McLean
Mayor present:	Janney
Mayor Pro Tem present:	Bragg
Staff present:	City Manager Brown; City Attorney Lough; Deputy City Clerk Wolfson

PUBLIC COMMENT

None.

REPORTS

1. CITIZENS TO REVIEW COST AND REVENUE PROJECTION. (0430-05)

CITY MANAGER BROWN introduced the item and asked for ideas for increasing revenues and decreasing costs. He requested Council provide names to the City Clerk of individuals who would be interested in serving on an ad hoc committee.

CITY ATTORNEY LOUGH advised that an ad hoc committee should be approved with a resolution and should have specific start and end dates, as well as a specific focus, to ensure the committee remains as an ad hoc committee.

Discussion ensued regarding formation of an ad hoc advisory group whose goal would be to give advice on ways to reduce costs and increase revenues including a potential user utility tax (UUT), the need for potential committee members to understand the information presented, and how much time would be required in serving on an ad hoc committee. Council expressed desire to conduct a discussion on the item at an upcoming meeting in the near future.

2. PORT OF SAN DIEGO. (0150-70)

CITY MANAGER BROWN introduced the item.

PORT COMMISSIONER BIXLER introduced the following individuals from the Port of San Diego: Paul Fanfera, Assistant Vice President of Operations; and Jeffrey McEntee, Chief Financial Officer/Treasurer. He reported that the Port has six months of operating capital in reserve and has a \$2.4 million deficit this year, and will need to borrow from its reserves. He continued by saying that Port tenants have reported a decrease in business of 30% and this foreshadows what the Port will experience as the Port's only income is from tenants and grants. He reported that the Port has received clearance from the Coastal Commission for a cruise ship terminal at Broadway in San Diego, the project is out for bids now, and the terminal would benefit all regions; he discussed the expense budget for maintenance and repairs of such projects as the pier, street ends, sand abatement, and lifeguard towers; he discussed the MOU between the Port and City has concluded and discussions regarding renewal will take place next year to allow for additional projects.

JEFFREY MCENTEE gave a report on the Port's preliminary budget.

PAUL FANFERA answered questions of Council regarding potential Port real estate opportunities.

Discussion ensued regarding ways to generate income in the City; the Port's power to use eminent domain to secure property and the reluctance to exercise that power; possibly sending a letter to citizens about the City wanting to do a potential partnership with the Port for a hotel and restaurant and potential sites for the project; lack of capital dollars to add projects; and the costs involved with getting a hotel (i.e., preparation of the Environmental Impact Report; litigation with the California Coastal Commission).

ADJOURNMENT

MAYOR JANNEY adjourned the meeting at 3:49 p.m.

James C. Janney
Mayor

Lisa Wolfson
Deputy City Clerk



**STAFF REPORT
CITY OF IMPERIAL BEACH**

TO: HONORABLE MAYOR AND CITY COUNCIL
FROM: GARY R. BROWN, CITY MANAGER

MEETING DATE: May 20, 2009

ORIGINATING DEPT.: Michael McGrane
Finance Director

SUBJECT: RATIFICATION OF WARRANT REGISTER

BACKGROUND:

None

DISCUSSION:

As of April 7, 2004, all large warrants above \$100,000 will be separately highlighted and explained on the staff report.

Vendor	Check #	Amount	Explanation
SD COUNTY SHERIFF	68517	\$1,812,561.38	Law Enforcement Services from October 2008 through January, 2009

ENVIRONMENTAL IMPACT

Not a project as defined by CEQA.

The following registers are submitted for Council ratification.

WARRANT # DATE AMOUNT

Accounts Payable

68638	Voided	
68639-68684	05/01/09	356,474.66
68685-68723	05/07/09	103,596.30
		\$ 460,070.96

Payroll Checks:

40999-41056	P.P.E. 04/23/09	158,368.39
		<u>158,368.39</u>
TOTAL	\$	<u>618,439.35</u>

FISCAL IMPACT:

Warrants are issued from budgeted funds.

DEPARTMENT RECOMMENDATION:

It is respectfully requested that the City Council ratify the warrant register.

CITY MANAGER'S RECOMMENDATION:

Approve Department recommendation



Gary Brown, City Manager

Attachments:

1. Warrant Registers

CHECK DATE	CHECK NUMBER	VENDOR NAME	VENDOR #	CHECK AMOUNT		
ACCOUNT #	TRN DATE	DESCRIPTION	INVOICE	PO #	PER/YEAR	TRN AMOUNT
VOIDED 68638						
05/01/2009	68639	AFLAC	120			461.30
101-0000-209.01-13	04/30/2009	PPE 4/23/09	20090430		10/2009	461.30
05/01/2009	68640	ALTERNATIVE ENERGY TECHNOLOGIE	1971			11,425.19
248-1920-519.20-06	02/26/2009	CLEAN&GREEN-1108 ONEONTA	7023051CI	091167	10/2009	11,425.19
05/01/2009	68641	APCD COUNTY OF SAN DIEGO	248			526.00
101-1910-419.21-04	12/27/2007	APPLICATION FEES/AIR POLL	AP97104029	091168	10/2009	526.00
05/01/2009	68642	AT&T	291			39.81
101-1110-412.27-04	04/01/2009	030 480 7968 001 MARCH 09	04-26-2009		10/2009	39.81
05/01/2009	68643	BANC OF AMERICA LEASING	1723			2,064.30
101-3030-423.20-06	04/14/2009	LG KONICA COPIER/PRINTER	008-2218672-000		10/2009	2,064.30
05/01/2009	68644	CALIFORNIA ALUMINUM & VINYL WI	1915			4,320.42
248-1920-519.20-06	03/19/2009	CLEAN&GREEN-204 CITRUS AV	3192009-4	091002	10/2009	4,320.42
05/01/2009	68645	CALIFORNIA COASTAL COALITION	623			1,000.00
101-1230-413.28-12	03/01/2009	CALCOAST MEMBERSHIP 2009	1052	091147	09/2009	1,000.00
05/01/2009	68646	CHICAGO TITLE INSUR CO	779			500.00
405-1260-413.20-06	03/30/2009	PROFESSIONAL SERVICES	03-30-2009	091145	09/2009	500.00
05/01/2009	68647	CLEAN HARBORS	913			816.00
101-5040-434.21-04	04/02/2009	HOUSEHOLD HAZARDOUS WASTE	6Y0930759	090097	10/2009	816.00
05/01/2009	68648	COLONIAL LIFE & ACCIDENT	941			147.74
101-0000-209.01-13	04/30/2009	PPE 4/23/09	20090430		10/2009	147.74
05/01/2009	68649	COMMERCIAL LANDSCAPE SUPPLY	944			140.13
101-6020-452.30-02	04/07/2009	BUMPFEEN STRLN TRMR HEAD	160886	090041	10/2009	140.13
05/01/2009	68650	COX COMMUNICATIONS	1073			114.60
101-6010-451.29-04	04/10/2009	APRIL 09-SPORTS PARK	05-04-2009	090521	10/2009	114.60
05/01/2009	68651	CREATIVE BENEFITS INC FSA	1108			352.52
101-0000-209.01-11	04/30/2009	PPE 4/23/09	20090430		10/2009	352.52
05/01/2009	68652	DATAQUICK	1134			245.50
101-3020-422.21-04	04/03/2009	MARCH 2009	B1-1482648	090218	10/2009	57.00
101-3070-427.21-04	04/03/2009	MARCH 2009	B1-1482648	090218	10/2009	188.50
05/01/2009	68653	DR. DEMO DEMOLITION SERVICES	2101			15,600.00
245-1240-413.20-06	04/01/2009	DEMOLITION & REMOVAL OF H	413	091178	10/2009	15,600.00
05/01/2009	68654	DUNN EDWARDS CORPORATION	1197			461.51
405-1260-513.20-06	04/01/2009	PAINT	3069009488	090087	10/2009	461.51
05/01/2009	68655	FABRICATION ARTS	1477			1,935.67
408-1920-519.20-06	03/31/2009	RECOGNITION PLAQUES	21250	091140	09/2009	1,544.04

CHECK DATE	CHECK NUMBER	VENDOR NAME	VENDOR #	CHECK AMOUNT
ACCOUNT #	TRN DATE	DESCRIPTION	INVOICE	PO # PER/YEAR TRN AMOUNT
408-1920-519.20-06	03/31/2009	OLD PALM STREETScape IMPR	21253	091140 09/2009 391.63
05/01/2009 68656	FARNUM DEVELOPMENT INC	905		600.00
408-1920-519.20-06	08/11/2008	FACADE-NEW LIGHTS FRONT P	530	091166 10/2009 600.00
05/01/2009 68657	GEARY FLOORS	2077		477.70
504-1924-519.20-06	03/26/2009	RETENTIONFOR SANDING & FI	03-26-2009	091004 10/2009 477.70
05/01/2009 68658	GRAINGER	1051		223.59
101-1910-419.30-02	04/02/2009	ROD COUPLING NUT	9871977329	090071 10/2009 45.09
101-1910-419.30-02	04/08/2009	SCREWDRIIVER BIT	9875594484	090071 10/2009 2.61
101-1910-419.30-02	04/08/2009	LAMP	9875594492	090071 10/2009 68.52
601-5060-436.28-01	04/08/2009	EXHAUST FAN	9875619588	090071 10/2009 107.37
05/01/2009 68659	I B FIREFIGHTERS ASSOCIATION	214		242.00
101-0000-209.01-08	04/30/2009	PPE 4/23/09	20090430	10/2009 242.00
05/01/2009 68660	ICMA RETIREMENT TRUST 457	242		5,014.31
101-0000-209.01-10	04/30/2009	PPE 4/23/09	20090430	10/2009 5,014.31
05/01/2009 68661	KIM GLANDON	2		3,671.75
101-0000-221.01-02	04/30/2009	REFUND DEPOSIT FOR DEVELO	04-30-2009	10/2009 3,671.75
05/01/2009 68662	KIWANIS INTERNATIONAL	639		252.00
101-1110-412.28-12	04/22/2009	KIWANIS CLUB MONTHLY DUES	922	091175 10/2009 252.00
05/01/2009 68663	NANCY NEUFELD	4		20.00
101-1020-411.28-12	04/30/2009	SD COUNTY DEPUTY CITY	04-30-2009	10/2009 20.00
05/01/2009 68664	NASLAND ENGINEERING	1656		2,320.00
408-1920-519.20-06	03/31/2009	PREP. OF DRAT SPECIFICATI	87391	091151 10/2009 2,320.00
05/01/2009 68665	PAUL HEISKALA CONSTRUCTION	2057		10,700.00
248-1920-519.20-06	03/31/2009	CLEAN&GREEN-1180 ELDER AV	88	091072 10/2009 10,700.00
05/01/2009 68666	PITNEY BOWES (PURCHASE POWER)	1369		3,018.99
101-1920-419.28-09	04/06/2009	POSTAGE FOR PB MACHINE	04-06-2009	091066 10/2009 3,018.99
05/01/2009 68667	PRUDENTIAL OVERALL SUPPLY	72		195.96
101-5020-432.25-03	04/08/2009	04/08/09 - PW UNIFORMS	0222537	090085 10/2009 195.96
05/01/2009 68668	REC SOLAR INC.	1968		21,625.63
248-1920-519.20-06	04/07/2009	CLEAN&GREEN- 567 DAHLIA A	04-07-2009	091154 10/2009 21,625.63
05/01/2009 68669	SAM & SONS PLUMBING	1981		830.00
248-1920-519.20-06	04/17/2009	CLEAN&GREEN-721 IRIS	1375	091170 10/2009 830.00
05/01/2009 68670	SEIU LOCAL 221	1821		1,478.80
101-0000-209.01-08	04/30/2009	PPE 4/23/09	20090430	10/2009 1,478.80
05/01/2009 68671	SERGIO HERNANDEZ	2094		747.93
405-1260-413.20-06	04/15/2009	DRAGON MURAL ON FLESH SKI	04-15-2009	091157 10/2009 747.93

CHECK DATE	CHECK NUMBER	VENDOR NAME	VENDOR #	CHECK AMOUNT
ACCOUNT #	TRN DATE	DESCRIPTION	INVOICE	PO # PER/YEAR TRN AMOUNT
05/01/2009	68672	SKS INC.	412	2,895.14
501-1921-419.28-15	04/08/2009	1000.2 GAL REG/347 DIESEL	1225672-IN	090063 10/2009 2,895.14
05/01/2009	68673	SOUTH BAY COMMUNITY SVCS	472	25,558.77
248-1920-519.20-06	04/07/2009	CASA ESTABLE I	5	081176 10/2009 25,558.77
05/01/2009	68674	SOUTH COUNTY ECONOMIC	484	2,000.00
405-1260-413.28-04	04/28/2009	19TH ANNUAL ECON. SPONSOR	04-28-2009	091169 10/2009 2,000.00
05/01/2009	68675	STANFORD SIGN & AWNING	1532	4,305.00
408-1920-519.20-06	02/26/2009	FACADE-"AB BRITE"	09032	091142 10/2009 4,305.00
05/01/2009	68676	SYSTEM PAVERS	2	85.00
101-0000-321.72-10	04/27/2009	PAID GENERAL CTR FEES	0007835	10/2009 85.00
05/01/2009	68677	UNITED WAY OF SAN DIEGO COUNTY	1483	90.00
101-0000-209.01-09	04/30/2009	PPE 4/23/09	20090430	10/2009 90.00
05/01/2009	68678	VAN SCOYOC ASSOCAITES, INC.	2093	3,350.00
405-1260-413.20-06	03/31/2009	RETAINER FOR MARCH	30513	091148 09/2009 3,350.00
05/01/2009	68679	WAXIE SANITARY SUPPLY	802	538.09
101-1910-419.30-02	04/03/2009	MEDIUM GREY WATERHOG	71204505	090060 10/2009 103.10
101-6040-454.30-02	04/08/2009	CAN LINERS	71213865	090060 10/2009 434.99
05/01/2009	68680	WEST GROUP CTR	826	113.22
101-1020-411.28-14	04/01/2009	MARCH 2009	818015343	090235 10/2009 113.22
05/01/2009	68681	CALIFORNIA AMERICAN WATER	612	114.37
101-3030-423.27-02	04/30/2009	05-0155019-8 03/10-04-09	05-04-2009	10/2009 19.61
405-5030-433.27-02	04/30/2009	05-0155037-0 03/11-04-09	05-04-2009	10/2009 17.10
601-5050-436.27-02	04/30/2009	05-0392478-9 03/11-04/09	05-04-2009	10/2009 11.09
601-5060-436.27-02	04/30/2009	05-0505362-9 03/11-04-09	05-04-2009	10/2009 66.57
05/01/2009	68682	DESIGNER BOTANICALS	1792	1,278.98
408-1920-519.20-06	04/14/2009	FACADA- MEJIO SUSHI IMPRO	2350	091156 10/2009 1,278.98
05/01/2009	68683	SIM J. HARRIS, INC.	2068	224,377.77
205-5017-531.20-06	04/07/2009	RDA PHASE3, ST IMPROVEMEN	04-07-2009	091005 10/2009 93,819.56
408-5010-531.20-06	04/07/2009	RDA PHASE3, ST IMPROVEMEN	04-07-2009	091005 10/2009 8,117.71
201-5015-531.20-06	04/07/2009	RDA PHASE3, ST IMPROVEMEN	04-07-2009	091005 10/2009 8,913.67
405-1260-513.20-06	04/07/2009	RDA PHASE3, ST IMPROVEMEN	04-07-2009	091005 10/2009 101,417.46
408-5010-531.20-06	04/07/2009	RDA PHASE3, ST IMPROVEMEN	04-07-2009	091005 10/2009 12,109.37
05/01/2009	68684	TINA BARCLAY, PETTY CASH CUSTO	2102	198.97
101-1230-413.28-04	04/30/2009	PARKING-GREG WADE	04-17-2009	10/2009 3.00
101-1230-413.30-01	04/30/2009	FAREWELL CARD-INTERN	04-17-2009	10/2009 3.22
101-1230-413.30-01	04/30/2009	QUARTERLY LUNCH ITEMS	04-17-2009	10/2009 43.07
101-1230-413.28-04	04/30/2009	GREG & ELIZA BITHDAY CAKE	04-23-2008	10/2009 17.99

CHECK DATE	CHECK NUMBER	VENDOR NAME	VENDOR #				CHECK AMOUNT
ACCOUNT #	TRN DATE	DESCRIPTION	INVOICE	PO #	PER/YEAR	TRN AMOUNT	
405-1260-413.30-02	04/30/2009	PAINT-RDA PROJECT	04-28-2008		10/2009	30.56	
101-1230-413.28-14	04/30/2009	RECORDING OF DOCUMENT	05-30-2008		10/2009	16.00	
101-1230-413.28-14	04/30/2009	RECORDING OF DOCUMENT	07-11-2008		10/2009	13.00	
101-1230-413.28-04	04/30/2009	LUNCH-PALM AV CORRIDOR	08-07-2008		10/2009	27.15	
101-1230-413.28-04	04/30/2009	JIM BIRTHDAY CAKE	08-11-2008		10/2009	9.98	
101-1230-413.30-01	04/30/2009	FRAME-GREG'S OFFICE	08-11-2008		10/2009	15.00	
101-3070-427.28-12	04/30/2009	MEMBERSHIPS (2) S.C. CODE	08-11-2008		10/2009	20.00	
05/07/2009	68685	A-FORD-ABLE BUILDERS	2091			1,657.54	
408-1920-519.20-06	04/15/2009	FACADE- 13TH ST SOFFIT WI	7	091161	10/2009	1,657.54	
05/07/2009	68686	ARROWHEAD MOUNTAIN SPRING WATE	1340			85.86	
101-1010-411.30-02	04/20/2009	CITY CLERKS DRINKING WATE	09D0025324922	090100	10/2009	85.86	
05/07/2009	68687	CHICAGO TITLE INSUR CO	779			1,000.00	
405-1260-413.20-06	04/05/2009	PRELIMINARY TITLE REPORT	04-05-2009	091144	10/2009	500.00	
405-1260-413.20-06	04/05/2009	PRELIMINARY TITLE REPORT	04-05-2009	091146	10/2009	500.00	
05/07/2009	68688	CITY OF IMPERIAL BEACH	864			959.18	
101-1210-413.28-04	05/07/2009	KEASTERDAY CMRTA LUNCHEON	06-17-2008		11/2009	20.00	
101-1020-411.28-04	05/07/2009	CITY CLERK LUNCHEON	06-24-2009		11/2009	50.00	
101-1210-413.28-04	05/07/2009	CSMFO LUNCHEON	06-30-2009		11/2009	60.00	
101-1210-413.28-04	05/07/2009	MILEAGE REIMBURSEMENT	08-13-2008		11/2009	69.03	
101-1210-413.28-04	05/07/2009	MILEAGE REIMBURSEMENT	08-26-2009		11/2009	100.00	
101-1210-413.28-04	05/07/2009	CMRTA LUNCHEON KEASTERDAY	09-17-2009		11/2009	20.00	
101-3070-427.28-04	05/07/2009	CMRTA LUNCHEON DGARCIA	09-18-2009		11/2009	20.00	
101-1210-413.28-04	05/07/2009	CSFMO LUNCHEON	09-27-2009		11/2009	60.00	
101-1010-411.28-04	05/07/2009	LEAGUE OF CALIFORNIA DINN	10-13-2009		11/2009	70.00	
101-1010-411.28-04	05/07/2009	LEAGUE OF CALIFORNIA DINN	10-14-2008		11/2009	71.00	
101-1210-413.28-04	05/07/2009	CSFMO LUNCHEON	09-27-2008		11/2009	60.00	
405-1260-513.20-06	05/07/2009	EYE/COMM PREPAYMENT FOR	02-11-2009		11/2009	100.00	
405-1260-513.20-06	05/07/2009	EYE/COMM PREPAYMENT FOR	02-11-2009		11/2009	92.15	
101-1110-412.28-14	05/07/2009	CONTRIBUTION FOR GOVERNIN	11-09-2008		11/2009	16.00	
101-1210-413.28-04	05/07/2009	CMRTA LUNCHEON MEETING	12-03-2008		11/2009	20.00	
101-3070-427.28-04	05/07/2009	CMRTA LUNCHEON MEETING	12-03-2008		11/2009	20.00	
101-1210-413.28-04	05/07/2009	CMRTA LUNCHEON MEETING	03-06-2009		11/2009	20.00	
101-3070-427.28-04	05/07/2009	CMRTA LUNCHEON MEETING	03-06-2009		11/2009	20.00	
101-0000-211.01-01	05/07/2009	SIMP 2009 1ST QTR	04-01-2009		11/2009	1.00	
101-1010-411.28-04	05/07/2009	LEAGUE OF CAL DINNER	04-17-2009		11/2009	70.00	
05/07/2009	68689	COX COMMUNICATIONS	1073			179.00	
503-1923-419.21-04	04/27/2009	APRIL 2009- CITY WIDE	05-15-2009	090194	10/2009	179.00	
05/07/2009	68690	EAGLE NEWSPAPER	1204			1,280.89	
101-1020-411.28-07	04/15/2009	IB 2723 LEGAL ADVERTISING	48237	090434	10/2009	45.00	
101-1020-411.28-07	04/15/2009	3 COLS X 10"	48237	090434	10/2009	225.00	
101-1020-411.28-07	04/15/2009	IB2728 LEGAL ADVERTISING	48237	090434	10/2009	160.00	
101-1020-411.28-07	04/22/2009	IB2739 LEGAL ADVERTISING	48376	090434	10/2009	35.00	
101-1020-411.28-07	05/07/2009	IB2284 LISA W/REVIEW	39712		11/2009	45.00	
101-1020-411.28-07	05/07/2009	SPECIAL VACANCY DESIGN	40180		11/2009	186.00	

FROM 05/01/2009 TO 05/07/2009

BANK CODE 00

CHECK DATE	CHECK NUMBER	VENDOR NAME	VENDOR #				CHECK AMOUNT
ACCOUNT #	TRN DATE	DESCRIPTION	INVOICE	PO #	PER/YEAR	TRN AMOUNT	
101-1020-411.28-07	05/07/2009	IB2295 LISA W/RESOLUTION	40180		11/2009	141.25	
101-1020-411.28-07	05/07/2009	IB2302 LIS W/ORDINANCE	40372		11/2009	67.50	
101-1020-411.28-07	05/07/2009	IB256ORDINANCE #2008-1076	517431D		11/2009	44.38	
101-1020-411.28-07	05/07/2009	IB2582 NOTICE ADVERTISING	576581D		11/2009	56.88	
101-1020-411.28-07	05/07/2009	IB2584NOTICE OF PUB HEAR.	574671D		11/2009	44.38	
101-1020-411.28-07	05/07/2009	3 COLS X 10"	545721D		11/2009	143.00	
101-1020-411.28-07	05/07/2009	IB2640 ORDINANCE	592581D		11/2009	47.50	
101-1020-411.28-07	05/07/2009	IB2716 ORDINANCE	48097		11/2009	40.00	
05/07/2009	68691	ELIZABETH CUMMING	1729			94.81	
101-1920-419.30-02	05/05/2009	CERTIFICATE FRAMING	480090		11/2009	94.81	
05/07/2009	68692	EPIC LAND SOLUTIONS, INC.	2105			34,835.00	
408-1920-519.20-06	05/07/2009	BANANA PLACE-FIXTURES &	05-07-2009		11/2009	34,835.00	
05/07/2009	68693	FEDERAL EXPRESS CORP.	911			105.77	
101-5020-432.28-09	04/10/2009	APRIL 09 OVERNIGHT SHIPPI	9-153-24577	090192	10/2009	27.30	
408-1920-519.20-06	04/10/2009	APRIL 09 OVERNIGHT SHIPPI	9-153-24577	090192	10/2009	27.27	
101-1110-412.28-09	04/22/2009	FED EX SENT TO JAMES ALGE	9-161-53036	F09115	10/2009	20.15	
101-0000-221.01-02	05/05/2009	MF 1003 H T E 090002	9-169-90390		11/2009	31.05	
05/07/2009	68694	GO-STAFF, INC.	2031			225.00	
101-1020-411.21-01	04/07/2009	ROCHER, J W/E 04/03-09	61243	090766	10/2009	120.00	
101-3020-422.21-01	04/07/2009	JROCHER 7 HRS PS	61243	090520	10/2009	105.00	
05/07/2009	68695	GOOGLE, INC.	2009			697.67	
503-1923-419.20-06	04/05/2009	WEB COMPLETE, ENTER EDITI	695925	090399	10/2009	697.67	
05/07/2009	68696	HARLAN CONSTRUCTION	2074			19,440.00	
248-1920-519.20-06	04/06/2009	CLEAN&GREEN-1280 GEORGIA	04-06-2009	091182	10/2009	19,440.00	
05/07/2009	68697	DOCUFLOW SOLUTIONS	367			76.00	
101-1920-419.28-01	03/25/2009	LABOR FOR REPAIR OF A HP4	3891	F09116	09/2009	76.00	
05/07/2009	68698	IPMA/ SAN DIEGO CHAPTER	402			50.00	
101-1130-412.28-04	04/28/2009	FOR LINDA LEICHTLE & ERIK	042109	F09117	10/2009	50.00	
05/07/2009	68699	KANE, BALLMER & BERKMAN	1828			340.00	
245-1240-413.20-01	04/01/2009	RELEASE OF CONST. CONVENA	13806	091152	10/2009	170.00	
408-1920-519.20-06	04/01/2009	PALM AV/COMM. DEVELOP	13807	091152	10/2009	170.00	
05/07/2009	68700	KENNEY ROOFING	2087			5,507.00	
248-1920-519.20-06	04/28/2009	CLEAN&GREEN-1108 ONEONTA	04-28-2009	091184	10/2009	5,507.00	
05/07/2009	68701	KEYSER MARSTON ASSOC INC	620			485.00	
405-1260-413.20-06	04/09/2009	MARCH 2009	0020523	080320	10/2009	485.00	
05/07/2009	68702	ART KNOX	2088			300.00	
405-1260-413.20-06	04/13/2009	DESIGN OPTIONS "EL TAPATI	186	091143	10/2009	300.00	
05/07/2009	68703	LANCE, SOLL & LANGHARD LLP	716			2,616.00	
101-1210-413.20-06	05/07/2009	2008 ENGAGEMENT FINAL	9482		11/2009	2,616.00	

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ACCOUNT #	TRN DATE	DESCRIPTION	INVOICE	PO #	PER/YEAR	TRN AMOUNT	
05/07/2009	68704	LIGHTHOUSE, INC	787			281.06	
501-1921-419.50-04	04/09/2009	AUTO PARTS-NEW #142	2224446	090049	10/2009	281.06	
05/07/2009	68705	MORGAN CONSTRUCTION	1937			5,750.00	
101-5060-564.20-08	04/17/2009	TRENCHING UTILITIES ACCRO	04-17-2009	091165	10/2009	5,750.00	
05/07/2009	68706	NASLAND ENGINEERING	1656			435.00	
408-1920-519.20-06	04/15/2009	COMPILE FINAL DRAWINGS	87480	090514	10/2009	435.00	
05/07/2009	68707	NEXTEL OF CALIFORNIA	1465			1,079.11	
101-3070-427.27-05	05/06/2009	03/26/09-04/25/09	896132755-021		11/2009	36.47	
101-1010-411.27-05	05/06/2009	03/26/09-04/25/09	896132755-021		11/2009	32.48	
101-5020-432.27-05	05/06/2009	03/26/09-04/25/09	896132755-021		11/2009	261.71	
101-5020-432.21-25	05/06/2009	03/26/09-04/25/09	896132755-021		11/2009	651.01	
101-3020-422.27-05	05/06/2009	03/26/09-04/25/09	896132755-021		11/2009	97.44	
05/07/2009	68708	PADRE JANITORIAL SUPPLIES	1430			253.60	
101-6040-454.30-02	04/10/2009	JANITORIAL SUPPLIES	285873	090088	10/2009	253.60	
05/07/2009	68709	PMI	23			275.24	
101-6040-454.30-02	04/15/2009	JANITORIAL SUPPLIES	0172963	090058	10/2009	275.24	
05/07/2009	68710	PBS & J	1606			2,954.69	
101-5060-564.20-08	04/15/2009	PALM AV WATER QUAL MON &	1040584	091063	10/2009	2,954.69	
05/07/2009	68711	PRUDENTIAL OVERALL SUPPLY	72			543.49	
101-5020-432.25-03	04/15/2009	04/15/09 PW UNIFORMS	30001162	090085	10/2009	173.75	
101-5020-432.25-03	04/22/2009	PW UNIFORMS 04/22/2009	30002894	090085	10/2009	198.11	
101-5020-432.25-03	04/29/2009	PW UNIFORMS	30004629	090085	11/2009	171.63	
05/07/2009	68712	RCP BLOCK & BRICK INC	115			403.94	
408-1920-519.20-06	04/06/2009	POTHOLE REPAIR FOR MIRACL	06738	091150	10/2009	403.94	
05/07/2009	68713	RICHARD PALMER	2			62.31	
502-1922-419.28-17	05/05/2009	PAYMENT FOR CLAIM	03-24-2009		11/2009	62.31	
05/07/2009	68714	SAN DIEGO COUNTY SHERIFF	882			3,126.00	
101-3010-421.21-04	04/10/2009	JAN 09- JUL 09 CAL ID PRO	04-10-2009	090528	10/2009	3,126.00	
05/07/2009	68715	SCS ENGINEERS	1621			3,530.00	
408-1920-519.20-06	03/31/2009	PALM AV & 8TH/PHASE I COM	0135114	091181	10/2009	3,530.00	
05/07/2009	68716	SDGE	289			4,566.86	
245-1240-413.20-06	05/06/2009	0440 533 7641 03/31-04/30	05-16-2009		11/2009	184.45	
101-5010-431.27-01	05/06/2009	0646 753 1938 03/31-04/30	05-16-2009		11/2009	9.56	
101-5010-431.27-01	05/06/2009	1694 231 2432 03/31-04/30	05-16-2009		11/2009	27.56	
101-5010-431.27-01	05/06/2009	1912 409 2723 03/31-04/30	05-16-2009		11/2009	9.56	
101-5010-431.27-01	05/06/2009	2741 969 9359 03/31-04/30	05-16-2009		11/2009	150.65	
215-6026-452.27-01	05/06/2009	2819 871 6315 03/31-04/30	05-16-2009		11/2009	1,927.89	

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ACCOUNT #	TRN DATE	DESCRIPTION	INVOICE	PO #	PER/YEAR	TRN AMOUNT	
101-5010-431.27-01	05/06/2009	3062 843 371 9 03/31-04/3	05-16-2009		11/2009	11.99	
101-5010-431.27-01	05/06/2009	3448 930 9646 03/31-04/30	05-16-2009		11/2009	9.56	
101-5010-431.27-01	05/06/2009	5280 340 6641 03/31-04/30	05-16-2009		11/2009	111.69	
101-5010-431.27-01	05/06/2009	5576 188 0541 03/31-04/30	05-16-2009		11/2009	9.56	
245-1240-413.20-06	05/06/2009	7616 716 0817 03/31-04/30	05-16-2009		11/2009	5.10	
601-5060-436.27-01	05/06/2009	8773 823 6424 03/31-04/30	05-16-2009		11/2009	1,025.97	
245-1240-413.20-06	05/06/2009	8774 937 7894 03/31-04/30	05-16-2009		11/2009	21.07	
245-1240-413.20-06	05/06/2009	9424 632 2704 03/31-04/30	05-16-2009		11/2009	221.19	
101-6020-452.27-01	05/06/2009	2081 689 7619 04/01-05/01	05-19-2009		11/2009	402.09	
405-1260-513.20-06	05/06/2009	4275 017 0316 03/20-03/31	05-08-2009		11/2009	138.79	
405-1260-513.20-06	05/06/2009	4275 017 0316 03/31-04/30	05-06-2009		11/2009	300.18	
05/07/2009	68717	SEA BREEZE ELECTRIC	1969			4,158.50	
408-1920-519.20-06	04/10/2009	9TH & PALM - ELECTRICAL	209	F09113	10/2009	198.50	
405-1260-413.20-06	04/14/2009	PROFES. SERVICES	211	091155	10/2009	3,960.00	
05/07/2009	68718	SHARP REES-STEALY MEDICAL CNTR	390			245.00	
101-1130-412.21-04	04/11/2009	HELMER, CHRISTOPHER LAB T	211	090105	10/2009	38.00	
101-6040-454.21-04	04/11/2009	HERRERA, BOBBY	211	090525	10/2009	69.00	
101-6040-454.21-04	04/11/2009	GRIMAUD SCOTT, PRE-EMPLOY	211	090525	10/2009	69.00	
101-6040-454.21-04	04/11/2009	CHRISPEN, PAM PRE-EMPLOYM	211	090525	10/2009	69.00	
05/07/2009	68719	SKS INC.	412			2,160.33	
501-1921-419.28-15	04/15/2009	998 GAL REG	1225793-IN	090063	10/2009	2,160.33	
05/07/2009	68720	SPRINT	2040			1,367.36	
503-1923-419.27-05	05/06/2009	03/26/09-04/25/09	527638813-017		11/2009	177.37	
101-1020-411.27-05	05/06/2009	03/26/09-04/25/09	527638813-017		11/2009	72.59	
101-1230-413.27-05	05/06/2009	03/26/09-04/25/09	527638813-017		11/2009	86.37	
101-3020-422.27-05	05/06/2009	03/26/09-04/25/09	527638813-017		11/2009	72.59	
101-3020-422.27-05	05/06/2009	03/26/09-04/25/09	527638813-017		11/2009	72.59	
503-1923-419.30-02	05/06/2009	03/26/09-04/25/09	527638813-017		11/2009	145.72	
101-5020-432.27-05	05/06/2009	03/26/09-04/25/09	527638813-017		11/2009	73.40	
503-1923-419.30-02	05/06/2009	03/26/09-04/25/09	527638813-017		11/2009	39.99	
101-3030-423.27-05	05/06/2009	03/15/09-04/14/09	699898810-017		11/2009	282.90	
101-3020-422.27-05	05/06/2009	03/26/09-04/25-09	594768811-017		11/2009	138.11	
503-1923-419.30-02	05/06/2009	03/26/09-04/25/09	527638813-017		11/2009	205.73	
05/07/2009	68721	STRADLING YOCCA CARLSON &RAUTH	1374			691.00	
405-1260-413.20-06	05/07/2009	CONTINUING DISCLOSURE	04-15-2009		11/2009	691.00	
05/07/2009	68722	WHITE CAP CONSTRUCTION SUPPLY	1434			261.03	
101-5010-431.30-22	04/29/2009	TWIST EYE-EYE SLING, ROUN	15025959	090020	10/2009	261.03	
05/07/2009	68723	ZUMAR INDUSTRIED INC.	875			1,517.06	
101-5010-431.21-23	01/07/2009	STREET SIGNS	0113063	090021	07/2009	1,517.06	
DATE RANGE TOTAL *						460,070.96 *	



**STAFF REPORT
CITY OF IMPERIAL BEACH**

TO: HONORABLE MAYOR AND CITY COUNCIL
FROM: GARY R. BROWN, CITY MANAGER

MEETING DATE: May 20, 2009

ORIGINATING DEPT.: Finance Department

SUBJECT: Annual Financial Report of the City of Imperial Beach for the
Year Ended June 30, 2008

BACKGROUND:

This report transmits the City of Imperial Beach's audited Financial Statements for Fiscal Year 2007-2008. A bound copy of the audited statements was presented to individual Council members and the same report is reproduced as an attachment following this staff report. The firm of Lance, Soll & Lunghard, LLP performed the City's audit. The auditors have issued an "unqualified" audit opinion, which means that City's financial statements "present fairly, in all material respects," the financial position of the City of Imperial Beach for the fiscal year ending June 30, 2008. Included with the financial statements is a letter from the auditors describing their audit scope and tests of internal control over financial reporting. This letter reports that the auditors did not find a material weakness in the City's internal controls.

FISCAL ANALYSIS:

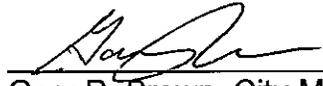
The City's consolidated Financial Statements, including the Redevelopment Agency, have assets totaling approximately \$90 million compared to \$28 million in liabilities. The City's largest fund, the General Fund, has a solid balance sheet with unrestricted reserves of \$7 million. However, revenues were less than anticipated in the budget by \$0.9 million (taxes down \$0.2 million, intergovernmental revenues down \$51,000, and permits down \$40,000). The revenue variance was offset by across the board expenditure savings.

DEPARTMENT RECOMMENDATION:

It is respectfully requested that the City Council receive and file the audited City of Imperial Beach Financial Statements for the year ending June 30, 2008.

CITY MANAGER'S RECOMMENDATION:

Approve Department recommendation.



Gary R. Brown, City Manager

Attachments:

1. City of Imperial Beach Financial Statements for the year ended June 30, 2008.
2. Report on Internal Controls over Financial Reporting



CITY OF IMPERIAL BEACH, CALIFORNIA
FINANCIAL STATEMENTS
JUNE 30, 2008

Prepared By:
FINANCE DEPARTMENT

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CITY OF IMPERIAL BEACH, CALIFORNIA

FINANCIAL STATEMENTS

JUNE 30, 2008

CITY OF IMPERIAL BEACH
FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2008

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CITY OF IMPERIAL BEACH
FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2008

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CERTIFIED PUBLIC ACCOUNTANTS

- Brandon W. Burrows, C.P.A.
- Donald L. Parker, C.P.A.
- Michael K. Chu, C.P.A.
- David E. Hale, C.P.A., C.F.P.
A Professional Corporation
- Donald G. Slater, C.P.A.
- Richard K. Kikuchi, C.P.A.
- Susan F. Matz, C.P.A.

INDEPENDENT AUDITORS' REPORT

To the Honorable Mayor and Members of the City Council
City of Imperial Beach, California

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund and the aggregate remaining fund information of the City of Imperial Beach, California, as of and for the year ended June 30, 2008, which collectively comprise the City's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the City of Imperial Beach's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund and the aggregate remaining fund information of the City of Imperial Beach as of June 30, 2008, and the respective changes in financial position and cash flows where applicable, and the respective budgetary comparison for the General Fund thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America.

The City has not presented a management's discussion and analysis that accounting principles generally accepted in the United States of America has determined is necessary to supplement, although not required to be part of, the basic financial statements.

In accordance with *Government Auditing Standards*, we have also issued our report dated March 18, 2009 on our consideration of the City of Imperial Beach's internal control over financial reporting and our tests of its compliance with certain laws, regulations, contracts, grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of our audit.



To the Honorable Mayor and Members of the City Council
City of Imperial Beach, California

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City's basic financial statements. The accompanying combining and individual fund statements and schedules are presented for the purposes of additional analysis and are not a required part of the basic financial statements. The accompanying combining and individual nonmajor fund financial statements and schedules have been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, are fairly stated in all material respects in relation to the basic financial statements taken as a whole.

Lance, Solt & Lughard, LLP

March 18, 2009

CITY OF IMPERIAL BEACH

STATEMENT OF NET ASSETS
JUNE 30, 2008

	Primary Government		Total
	Governmental Activities	Business-Type Activities	
Assets:			
Cash and investments	\$ 46,676,181	\$ 2,172,345	\$ 48,848,526
Receivables:			
Accounts	240,588	133,044	373,632
Notes and loans	1,138,118	-	1,138,118
Accrued interest	253,770	-	253,770
Internal balances	33,611	(33,611)	-
Prepaid costs	418	-	418
Due from other governments	1,661,200	250,956	1,912,156
Inventories	6,642	-	6,642
Unamortized debt issuance costs	395,498	-	395,498
Land held for resale	331,005	-	331,005
Restricted assets:			
Cash with fiscal agent	1,761,872	-	1,761,872
Capital assets not being depreciated	16,593,760	98,677	16,692,437
Capital assets, net of depreciation	13,708,094	5,208,389	18,916,483
Total Assets	82,800,757	7,829,800	90,630,557
Liabilities:			
Accounts payable	4,773,684	184,080	4,957,764
Accrued liabilities	367,211	12,693	379,904
Accrued interest	89,772	-	89,772
Unearned revenue	1,049,058	-	1,049,058
Deposits payable	467,824	-	467,824
Noncurrent liabilities:			
Due within one year	677,494	12,964	690,458
Due in more than one year	20,317,223	31,114	20,348,337
Total Liabilities	27,742,266	240,851	27,983,117
Net Assets:			
Invested in capital assets, net of related debt	27,370,365	5,307,066	32,677,431
Restricted for:			
Public safety	24,897	-	24,897
Highways and streets	701,038	-	701,038
Capital projects	1,503,566	-	1,503,566
Debt service	9,212,937	-	9,212,937
Unrestricted	16,245,688	2,281,883	18,527,571
Total Net Assets	\$ 55,058,491	\$ 7,588,949	\$ 62,647,440

CITY OF IMPERIAL BEACH

STATEMENT OF ACTIVITIES
YEAR ENDED JUNE 30, 2008

	<u>Expenses</u>	<u>Program Revenues</u>		
		<u>Charges for Services</u>	<u>Operating Contributions and Grants</u>	<u>Capital Contributions and Grants</u>
Functions/Programs				
Primary Government:				
Governmental Activities:				
General government	\$ 5,428,622	\$ 568,072	\$ 323,614	\$ -
Public safety	8,531,375	723,960	3,525,750	-
Parks, recreation and senior center	1,534,100	53,114	-	-
Public works	1,495,754	-	94,074	1,819,396
Interest on long-term debt	1,619,767	-	-	-
Total Governmental Activities	18,609,618	1,345,146	3,943,438	1,819,396
Business-Type Activities:				
Sewer	4,058,266	3,831,867	-	-
Total Business-Type Activities	4,058,266	3,831,867	-	-
Total Primary Government	\$ 22,667,884	\$ 5,177,013	\$ 3,943,438	\$ 1,819,396

General Revenues:

Taxes:

Property taxes, levied for general purpose

Transient occupancy taxes

Sales taxes

Franchise taxes

Business licenses taxes

ABC Charges

Intergovernmental, unrestricted:

Motor vehicle in lieu

Investment Earnings

Other

Transfers

**Total General Revenues, Contributions,
Special Items and Transfers**

Change in Net Assets

Net Assets at Beginning of Year

Restatement of Net Assets

Net Assets at End of Year

Net (Expenses) Revenues and Changes in Net Assets		
Primary Government		
Governmental Activities	Business-Type Activities	Total
\$ (4,536,936)	\$ -	\$ (4,536,936)
(4,281,665)	-	(4,281,665)
(1,480,986)	-	(1,480,986)
417,716	-	417,716
(1,619,767)	-	(1,619,767)
(11,501,638)	-	(11,501,638)
-	(226,399)	(226,399)
-	(226,399)	(226,399)
(11,501,638)	(226,399)	(11,728,037)
11,154,984	-	11,154,984
209,022	-	209,022
926,338	-	926,338
752,544	-	752,544
289,305	-	289,305
1,854,290	-	1,854,290
123,222	-	123,222
2,955,690	109,796	3,065,486
159,460	-	159,460
2,999	(2,999)	-
18,427,854	106,797	18,534,651
6,926,216	(119,602)	6,806,614
48,008,971	7,832,921	55,841,892
123,304	(124,370)	(1,066)
\$ 55,058,491	\$ 7,588,949	\$ 62,647,440

CITY OF IMPERIAL BEACH

**BALANCE SHEET
GOVERNMENTAL FUNDS
JUNE 30, 2008**

	General	Capital Projects Funds		Debt Service Fund
		Housing Redevelopment	Redevelopment Agency	Redevelopment Agency
Assets:				
Pooled cash and investments	\$ 11,311,402	\$ 7,553,014	\$ 11,870,262	\$ 8,453,741
Receivables:				
Accounts	235,902	-	-	-
Contract and notes	-	1,126,868	11,250	-
Accrued interest	253,770	-	-	-
Prepaid costs	418	-	-	-
Due from other governments	955,097	55,441	-	221,765
Due from other funds	44,313	-	-	-
Advances to other funds	3,738,100	-	-	-
Inventories	3,559	-	-	-
Land held for resale	-	331,005	-	-
Restricted assets:				
Cash and investments with fiscal agents	-	-	-	1,761,872
Total Assets	\$ 16,542,561	\$ 9,066,328	\$ 11,881,512	\$ 10,437,378
Liabilities and Fund Balances:				
Liabilities:				
Accounts payable	\$ 3,140,173	\$ 8,796	\$ 95,235	\$ 1,224,441
Accrued liabilities	320,234	3,868	30,688	-
Deferred revenues	242,656	57,912	-	-
Unearned revenues	1,037,618	-	-	-
Deposits payable	467,824	-	-	-
Due to other funds	-	-	-	-
Advances from other funds	-	-	3,738,100	-
Total Liabilities	5,208,505	70,576	3,864,023	1,224,441
Fund Balances:				
Reserved:				
Reserved for encumbrances	104,249	744	530,452	-
Reserved for prepaid costs	418	-	-	-
Reserved for land held for resale	-	331,005	-	-
Reserved for loans receivable	-	1,068,956	11,250	-
Reserved for advances to other funds	3,738,100	-	-	-
Reserved for inventories	3,559	-	-	-
Unreserved:				
Unreserved, reported in nonmajor:				
Special revenue funds	-	-	-	-
Capital projects funds	-	-	-	-
Designated for capital improvement projects	-	7,595,047	7,475,787	-
Designated for debt service	-	-	-	9,212,937
Undesignated	7,487,730	-	-	-
Total Fund Balances	11,334,056	8,995,752	8,017,489	9,212,937
Total Liabilities and Fund Balances	\$ 16,542,561	\$ 9,066,328	\$ 11,881,512	\$ 10,437,378

CITY OF IMPERIAL BEACH

**BALANCE SHEET
GOVERNMENTAL FUNDS
JUNE 30, 2008**

	<u>Other Governmental Funds</u>	<u>Total Governmental Funds</u>
Assets:		
Pooled cash and investments	\$ 2,190,361	\$ 41,378,780
Receivables:		
Accounts	550	236,452
Contract and notes	-	1,138,118
Accrued interest	-	253,770
Prepaid costs	-	418
Due from other governments	387,809	1,620,112
Due from other funds	-	44,313
Advances to other funds	-	3,738,100
Inventories	-	3,559
Land held for resale	-	331,005
Restricted assets:		
Cash and investments with fiscal agents	-	1,761,872
Total Assets	<u>\$ 2,578,720</u>	<u>\$ 50,506,499</u>
Liabilities and Fund Balances:		
Liabilities:		
Accounts payable	\$ 260,130	\$ 4,728,775
Accrued liabilities	1,501	356,291
Deferred revenues	207,040	507,608
Unearned revenues	11,440	1,049,058
Deposits payable	-	467,824
Due to other funds	44,313	44,313
Advances from other funds	-	3,738,100
Total Liabilities	<u>524,424</u>	<u>10,891,969</u>
Fund Balances:		
Reserved:		
Reserved for encumbrances	235,936	871,381
Reserved for prepaid costs	-	418
Reserved for land held for resale	-	331,005
Reserved for loans receivable	-	1,080,206
Reserved for advances to other funds	-	3,738,100
Reserved for inventories	-	3,559
Unreserved:		
Unreserved, reported in nonmajor:		
Special revenue funds	1,787,944	1,787,944
Capital projects funds	30,416	30,416
Designated for capital improvement projects	-	15,070,834
Designated for debt service	-	9,212,937
Undesignated	-	7,487,730
Total Fund Balances	<u>2,054,296</u>	<u>39,614,530</u>
Total Liabilities and Fund Balances	<u>\$ 2,578,720</u>	<u>\$ 50,506,499</u>

CITY OF IMPERIAL BEACH

**GOVERNMENTAL FUNDS
RECONCILIATION OF THE BALANCE SHEET OF GOVERNMENTAL FUNDS
TO THE STATEMENT OF NET ASSETS
JUNE 30, 2008**

Fund balances of governmental funds \$ 39,614,530

Amounts reported for governmental activities in the statement of net assets are different because:

Capital assets net of depreciation have not been included as financial resources in governmental fund activity. 29,268,433

Bond issuance cost is an expenditure in the governmental funds, but it is a deferred charge in the statement of net assets. 395,498

Long-term debt and compensated absences that have not been included in the governmental fund activity:

 Long-term liabilities (19,944,730)
 Compensated Absences (617,052)

Accrued interest payable for the current portion of interest due on Bonds has not been reported in the governmental funds. (89,772)

Revenues reported as deferred revenue in the governmental funds and recognized in the Statement of Activities. These are included in the intergovernmental revenues in the governmental fund activity. 507,608

Internal service funds are used by management to charge the costs of certain activities, such as equipment management and self-insurance, to individual funds. The assets and liabilities of the internal service funds must be added to the statement of net assets. 5,923,976

Net assets of governmental activities \$ 55,058,491

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CITY OF IMPERIAL BEACH

STATEMENT OF REVENUES,
EXPENDITURES AND CHANGES IN FUND BALANCES
GOVERNMENTAL FUNDS
YEAR ENDED JUNE 30, 2008

	Capital Projects Funds			Debt Service Fund
	General	Housing	Redevelopment	Redevelopment
		Redevelopment	Agency	Agency
Revenues:				
Taxes	\$ 6,389,323	\$ 1,668,772	\$ -	\$ 5,006,318
Assessments	442	-	-	-
Licenses and permits	490,659	-	-	-
Intergovernmental	426,547	-	-	-
Charges for services	4,210,320	-	-	-
Use of money and property	1,136,648	397,289	629,640	413,018
Fines and forfeitures	294,487	-	-	-
Services provided	1,861,790	-	-	-
Miscellaneous	158,260	-	1,200	-
Total Revenues	14,968,476	2,066,061	630,840	5,419,336
Expenditures:				
Current:				
General government	2,398,661	194,939	2,484,912	47,120
Public safety	8,856,819	-	-	-
Parks, recreation and senior center	1,393,840	-	-	-
Public works	1,195,009	-	-	-
Capital outlay	83,896	-	272,148	-
Debt service:				
Principal retirement	-	81,000	-	324,000
Interest and fiscal charges	-	234,322	-	1,360,184
Total Expenditures	13,928,225	510,261	2,757,060	1,731,304
Excess (Deficiency) of Revenues Over (Under) Expenditures	1,040,251	1,555,800	(2,126,220)	3,688,032
Other Financing Sources (Uses):				
Transfers in	655,270	-	2,121,995	-
Transfers out	(596,431)	-	-	(2,076,469)
Total Other Financing Sources (Uses)	58,839	-	2,121,995	(2,076,469)
Net Change in Fund Balances	1,099,090	1,555,800	(4,225)	1,611,563
Fund Balances, Beginning of Year, as previously reported	10,113,120	7,439,952	7,967,266	7,601,374
Restatements	121,846	-	54,448	-
Fund Balances, Beginning of Year, as restated	10,234,966	7,439,952	8,021,714	7,601,374
Fund Balances, End of Year	\$ 11,334,056	\$ 8,995,752	\$ 8,017,489	\$ 9,212,937

CITY OF IMPERIAL BEACH

STATEMENT OF REVENUES,
EXPENDITURES AND CHANGES IN FUND BALANCES
GOVERNMENTAL FUNDS
YEAR ENDED JUNE 30, 2008

	Other Governmental Funds	Total Governmental Funds
Revenues:		
Taxes	\$ -	\$ 13,064,413
Assessments	11,648	12,090
Licenses and permits	26,734	517,393
Intergovernmental	1,786,616	2,213,163
Charges for services	-	4,210,320
Use of money and property	115,125	2,691,720
Fines and forfeitures	-	294,487
Services provided	-	1,861,790
Miscellaneous	-	159,460
Total Revenues	1,940,123	25,024,836
Expenditures:		
Current:		
General government	220,849	5,346,481
Public safety	151,846	9,008,665
Parks, recreation and senior center	25,378	1,419,218
Public works	229,535	1,424,544
Capital outlay	8,078	364,122
Debt service:		
Principal retirement	-	405,000
Interest and fiscal charges	-	1,594,506
Total Expenditures	635,686	19,562,536
Excess (Deficiency) of Revenues Over (Under) Expenditures	1,304,437	5,462,300
Other Financing Sources (Uses):		
Transfers in	18,000	2,795,265
Transfers out	(702,892)	(3,375,792)
Total Other Financing Sources (Uses)	(684,892)	(580,527)
Net Change in Fund Balances	619,545	4,881,773
Fund Balances, Beginning of Year, as previously reported	1,500,271	34,621,983
Restatements	(65,520)	110,774
Fund Balances, Beginning of Year, as restated	1,434,751	34,732,757
Fund Balances, End of Year	\$ 2,054,296	\$ 39,614,530

CITY OF IMPERIAL BEACH

**RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS
TO THE STATEMENT OF ACTIVITIES
JUNE 30, 2008**

Net change in fund balances - total governmental funds \$ 4,881,773

Amounts reported for governmental activities in the statement of activities are different because:

Governmental funds report capital outlays as expenditures. However, in the statement of activities, the costs of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which capital outlays exceeded depreciation in the current period. 750,778

Repayment of bond principal is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the statement of net assets. 223,186

Debt issuance costs are expenditures in governmental funds, but these costs are capitalized on the statement of net assets. 155,510

Accrued interest for long-term liabilities. This is the net change in accrued interest for the current period. 1,043

Compensated absences expenses reported in the statement of activities do not require the use of current financial resources and, therefore, are not reported as expenditures in governmental funds. (68,517)

Revenues reported as deferred revenue in the governmental funds and recognized in the Statement of Activities. These are included in the intergovernmental revenues in the governmental fund activity. 274,841

Internal service funds are used by management to charge the costs of certain activities, such as equipment management and self-insurance, to individual funds. The net revenues (expenses) of the internal service funds is reported with governmental activities. 707,602

Change in net assets of governmental activities \$ 6,926,216

CITY OF IMPERIAL BEACH

**BUDGETARY COMPARISON STATEMENT
GENERAL FUND
YEAR ENDED JUNE 30, 2008**

	Budget Amounts		Actual Amounts	Variance with Final Budget Positive (Negative)
	Original	Final		
Budgetary Fund Balance, July 1	\$ 10,234,966	\$ 10,234,966	\$ 10,234,966	\$ -
Resources (Inflows):				
Taxes	6,549,114	6,549,114	6,389,323	(159,791)
Assessments	-	442	442	-
Licenses and permits	530,900	530,900	490,659	(40,241)
Intergovernmental	451,930	477,120	426,547	(50,573)
Charges for services	4,173,558	4,174,453	4,210,320	35,867
Use of money and property	908,672	908,672	1,136,648	227,976
Fines and forfeitures	329,766	329,766	294,487	(35,279)
Contributions	2,072,238	2,072,238	1,861,790	(210,448)
Miscellaneous	218,100	218,100	158,260	(59,840)
Transfers from other funds	1,275,892	1,275,892	655,270	(620,622)
Amounts Available for Appropriation	26,745,136	26,771,663	25,858,712	(912,951)
Charges to Appropriation (Outflow):				
Mayor/City Council	81,600	93,600	88,926	4,674
City Clerk's Office	235,377	231,777	233,221	(1,444)
City Manager	266,900	266,900	244,594	22,306
Personnel	226,970	228,108	218,120	9,988
Administrative Services	570,850	635,600	641,929	(6,329)
City Attorney	268,125	268,125	125,184	142,941
Community Development	267,772	317,772	358,399	(40,627)
Facilities Maintenance	248,049	135,320	227,585	(92,265)
Non Departmental	253,527	334,218	260,703	73,515
Law Enforcement Contract	5,914,453	5,930,751	5,407,416	523,335
Fire Protection Rescue	1,850,073	1,850,073	1,791,617	58,456
Ocean Beach Safety	1,142,243	1,142,243	1,134,527	7,716
Building Inspection	298,863	310,776	261,890	48,886
Animal Control	201,700	201,700	146,168	55,532
Disaster Preparedness	36,722	36,722	35,799	923
Code Enforcement	45,890	45,890	45,542	348
AVA Program	36,761	36,761	33,860	2,901
Recreation Srvcs. & Skatepark	231,679	296,679	238,032	58,647
Park Maintenance	356,294	362,794	346,440	16,354
Senior Services	26,094	27,431	25,620	1,811
Tidelands Maintenance	842,384	842,384	783,748	58,636
Street Maintenance	684,913	694,244	658,721	35,523
Public Works Administration	421,864	421,864	366,880	54,984
Solid Waste Management	100,499	108,153	169,325	(61,172)
Facilities - Sewer/Stormwater	-	150,000	83	149,917
Capital outlay	78,025	115,851	83,896	31,955
Transfers to other funds	-	-	596,431	(596,431)
Total Charges to Appropriations	14,687,627	15,085,736	14,524,656	561,080
Budgetary Fund Balance, June 30	\$ 12,057,509	\$ 11,685,927	\$ 11,334,056	\$ (1,474,031)

CITY OF IMPERIAL BEACH

STATEMENT OF NET ASSETS
 PROPRIETARY FUNDS
 JUNE 30, 2008

	<u>Enterprise Fund</u>	<u>Governmental Activities- Internal Service Funds</u>
	<u>Sewer</u>	
Assets:		
Current Assets:		
Cash and investments	\$ 2,172,345	\$ 5,297,401
Receivables:		
Accounts	133,044	4,136
Due from other governments	250,956	41,088
Inventories	-	3,083
Total Current Assets	<u>2,556,345</u>	<u>5,345,708</u>
Noncurrent Assets:		
Capital assets - net of accumulated depreciation	5,307,066	1,033,421
Total Noncurrent Assets	<u>5,307,066</u>	<u>1,033,421</u>
Total Assets	<u>\$ 7,863,411</u>	<u>\$ 6,379,129</u>
Liabilities and Net Assets:		
Liabilities:		
Current Liabilities:		
Accounts payable	\$ 184,080	\$ 44,909
Accrued liabilities	12,693	10,920
Total Current Liabilities	<u>196,773</u>	<u>55,829</u>
Noncurrent Liabilities:		
Compensated absences	44,078	50,501
Claims payable	-	382,434
Total Noncurrent Liabilities	<u>44,078</u>	<u>432,935</u>
Total Liabilities	<u>240,851</u>	<u>488,764</u>
Net Assets:		
Invested in capital assets, net of related debt	5,307,066	1,033,421
Unrestricted	2,315,494	4,856,944
Total Net Assets	<u>7,622,560</u>	<u>5,890,365</u>
Total Liabilities and Net Assets	<u>\$ 7,863,411</u>	<u>\$ 6,379,129</u>
Reconciliation of Net Assets to the Statement of Net Assets		
Net Assets per Statement of Net Assets - Proprietary Funds	\$ 7,622,560	
Prior years' accumulated adjustment to reflect the consolidation of internal service funds activities related to the enterprise funds	(75,525)	
Current years' adjustments to reflect the consolidation of internal service activities related to enterprise funds	41,914	
Net Assets per Statement of Net Assets	<u>\$ 7,588,949</u>	

CITY OF IMPERIAL BEACH

STATEMENT OF REVENUES, EXPENSES
AND CHANGES IN FUND NET ASSETS
PROPRIETARY FUNDS
JUNE 30, 2008

	<u>Enterprise Fund</u>	<u>Governmental Activities- Internal Service Funds</u>
	<u>Sewer</u>	
Operating Revenues:		
Sales and service charges	\$ 3,831,867	\$ 1,269,915
Miscellaneous	-	122,034
Total Operating Revenues	<u>3,831,867</u>	<u>1,391,949</u>
Operating Expenses:		
Services and supplies	3,395,242	48,069
Claims expenses	-	305,483
Depreciation	155,423	201,626
Personnel and administrative	549,515	903,939
Total Operating Expenses	<u>4,100,180</u>	<u>1,459,117</u>
Operating Income (Loss)	<u>(268,313)</u>	<u>(67,168)</u>
Nonoperating Revenues (Expenses):		
Interest revenue	109,796	233,158
Total Nonoperating Revenues (Expenses)	<u>109,796</u>	<u>233,158</u>
Income (Loss) Before Transfers	(158,517)	165,990
Transfers in	-	583,526
Transfers out	(2,999)	-
Changes in Net Assets	<u>(161,516)</u>	<u>749,516</u>
Net Assets:		
Beginning of Year, as previously reported	7,908,446	5,128,319
Restatements	(124,370)	12,530
Beginning of Fiscal Year, as restated	<u>7,784,076</u>	<u>5,140,849</u>
End of Fiscal Year	<u>\$ 7,622,560</u>	<u>\$ 5,890,365</u>
Reconciliation of Changes in Net Assets to the Statement of Activities:		
Changes in Net Assets, per the Statement of Revenues, Expenses and Changes in Fund Net Assets - Proprietary Funds	\$ (161,516)	
Adjustment to reflect the consolidation of current fiscal year internal service funds activities related to enterprise funds	<u>41,914</u>	
Changes in Net Assets of Business-Type Activities per Statement of Activities	<u>\$ (119,602)</u>	

CITY OF IMPERIAL BEACH

STATEMENT OF CASH FLOWS
 PROPRIETARY FUNDS
 YEAR ENDED JUNE 30, 2008

	<u>Enterprise Fund</u>	<u>Governmental Activities- Internal Service Funds</u>
	<u>Sewer</u>	
Cash Flows from Operating Activities:		
Cash received from customers and users	\$ 3,722,225	\$ -
Cash received from/(paid to) interfund service provided	-	1,371,374
Cash paid to suppliers for goods and services	(3,334,659)	(673,480)
Cash paid to employees for services	(540,190)	(891,288)
Net Cash Provided (Used) by Operating Activities	<u>(152,624)</u>	<u>(193,394)</u>
Cash Flows from Non-Capital Financing Activities:		
Cash transfers in	(2,999)	583,526
Net Cash Provided (Used) by Non-Capital Financing Activities	<u>(2,999)</u>	<u>583,526</u>
Cash Flows from Capital and Related Financing Activities:		
Acquisition and construction of capital assets	(579,649)	(376,553)
Net Cash Provided (Used) by Capital and Related Financing Activities	<u>(579,649)</u>	<u>(376,553)</u>
Cash Flows from Investing Activities:		
Interest received	109,796	233,158
Net Cash Provided (Used) by Investing Activities	<u>109,796</u>	<u>233,158</u>
Net Increase (Decrease) in Cash and Cash Equivalents	(625,476)	246,737
Cash and Cash Equivalents at Beginning of Year	2,797,821	5,050,664
Cash and Cash Equivalents at End of Year	<u>\$ 2,172,345</u>	<u>\$ 5,297,401</u>

CITY OF IMPERIAL BEACH

STATEMENT OF CASH FLOWS
 PROPRIETARY FUNDS
 YEAR ENDED JUNE 30, 2008

	<u>Enterprise Fund</u>	<u>Governmental Activities- Internal Service Funds</u>
	<u>Sewer</u>	
Reconciliation of Operating Income to Net Cash Provided (Used) by Operating Activities:		
Operating income (loss)	\$ (268,313)	\$ (67,168)
Adjustments to reconcile operating income (loss) net cash provided (used) by operating activities:		
Depreciation	155,423	201,626
(Increase) decrease in accounts receivable	(1,646)	(3,630)
(Increase) decrease in due from other governments	(107,996)	(16,945)
Increase (decrease) in accounts payable	60,583	(168,636)
Increase (decrease) in accrued liabilities	3,069	5,240
Increase (decrease) in claims and judgments	-	(151,292)
Increase (decrease) in compensated absences	6,256	7,411
	<u>115,689</u>	<u>(126,226)</u>
Total Adjustments	115,689	(126,226)
Net Cash Provided (Used) by Operating Activities	\$ (152,624)	\$ (193,394)

CITY OF IMPERIAL BEACH

STATEMENT OF FIDUCIARY NET ASSETS
FIDUCIARY FUNDS
JUNE 30, 2008

	<u>Agency Funds</u>
Assets:	
Cash and investments	<u>\$ 573,632</u>
Total Assets	<u><u>\$ 573,632</u></u>
Liabilities:	
Due to bondholders	<u>\$ 573,632</u>
Total Liabilities	<u><u>\$ 573,632</u></u>

CITY OF IMPERIAL BEACH
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2008

I. SIGNIFICANT ACCOUNTING POLICIES

Note 1: Summary of Significant Accounting Policies

a. Description of the Reporting Entity

The City of Imperial Beach, California (the City), was incorporated July 18, 1956, and operates as a General Law City. The City operates under a Council-Manager form of government and provides the following services: general government, fire, highways and streets, planning and zoning, and public improvements. Police services are contracted through the San Diego Sheriff's Department. The City is not subject to federal or state income taxes.

As required by generally accepted accounting principles, these financial statements present the City of Imperial Beach (the primary government) and its component units. The component units discussed below are included in the City's reporting entity because of the significance of their operational or financial relationship with the City. These entities are legally separate from each other. However, the City of Imperial Beach's elected officials have a continuing full or partial accountability for fiscal matters of the other entities. The financial reporting entity consists of: 1) the City, 2) organizations for which the City is financially accountable, and 3) organizations for which the nature and significance of their relationship with the City are such that exclusions would cause the City's financial statements to be misleading or incomplete.

An organization is fiscally dependent on the primary government if it is unable to adopt its budget, levy taxes or set rates or charges, or issue bonded debt without approval by the primary government. In a blended presentation, component units' balances and transactions are reported in a manner similar to the balances and transactions of the City. Component units are presented on a blended basis when the component unit's governing body is substantially the same as the City's or the component unit provides services almost entirely to the City. The following component units of the City have been included in the financial reporting entity as blended component units.

A description of these component units and the method of incorporating their financial information in the accompanying financial statements are summarized as follows:

Blended Component Units

Imperial Beach Redevelopment Agency

The Imperial Beach Redevelopment Agency (RDA) was activated in October 1995 pursuant to Section 33101 of the California Health and Safety Code. The purpose of the RDA is to eliminate deteriorating conditions and conserve, rehabilitate and revitalize project areas in accordance with the redevelopment plan. The RDA is designed to encourage cooperation and participation of residents, businesspersons, community organizations and public agencies in the revitalization area. The RDA has established an Amended Project Area that encompasses nearly the entire city. Separate financial statements for the Imperial Beach Redevelopment Agency of the City of Imperial Beach can be obtained at the City of Imperial Beach's City Hall.

**City of Imperial Beach
Notes to Financial Statements (Continued)**

Note 1: Summary of Significant Accounting Policies (Continued)

Imperial Beach Public Financing Authority

The Imperial Beach Public Financing Authority was established on November 20, 2003, by a joint exercise of powers agreement between the City of Imperial Beach and the Imperial Beach Redevelopment Agency pursuant to the Community Redevelopment Law (commencing with Section 33000) of the Health and Safety Code of the State of California. Separate financial statements are not prepared for the Authority.

b. Government-Wide and Fund Financial Statements

The government-wide financial statements (i.e., the statement of net assets and the statement of activities) report information on all of the nonfiduciary activities of the primary government and its component units. For the most part, the effect of interfund activity has been removed from these statements. Governmental activities, which normally are supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on fees and charges for support.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include: 1) charges to customers or applicants who purchase, use or directly benefit from goods, services or privileges provided by a given function or segment, and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as general revenues.

Separate financial statements are provided for governmental funds, proprietary funds and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements.

c. Measurement Focus, Basis of Accounting and Financial Statement Presentation

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting, as are the proprietary fund and fiduciary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period, with the exception of gas tax which is 90 days. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due. Agency funds are purely custodial (assets equal liabilities) and thus do not involve measurement of results of operations. Fiduciary Funds are accounted for on a full accrual basis.

**City of Imperial Beach
Notes to Financial Statements (Continued)**

Note 1: Summary of Significant Accounting Policies (Continued)

Property taxes, franchise taxes, licenses and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. Only the portion of special assessments receivable due within the current fiscal period is considered to be susceptible to accrual as revenue of the current period. All other revenue items are considered to be measurable and available only when cash is received by the government.

All proprietary funds are accounted for using the flow of economic resources measurement focus and the accrual basis of accounting. Their revenues are recognized when they are earned and become measurable; expenses are recognized when they are incurred. Unbilled service receivables are recorded as accounts receivable and as revenue when earned.

Private-sector standards of accounting and financial reporting issued prior to December 1989, generally are followed in both the government-wide and proprietary fund financial statements to the extent that those standards do not conflict with or contradict guidance of the Governmental Accounting Standards Board. Governments also have the option of following subsequent private-sector guidance for their business-type activities and enterprise funds, subject to this same limitation. The government has elected not to follow subsequent private-sector guidance.

The City reports the following major governmental funds:

- The General Fund is the City's primary operating fund. It accounts for all financial resources of the general government except those required to be accounted for in another fund.
- The Housing Redevelopment Capital Projects Fund accounts for the general activity of the Redevelopment Agency.
- The Redevelopment Agency Capital Projects Fund accounts for the general activity of the Redevelopment Agency.
- The Redevelopment Agency Debt Service Fund accounts for the general activity of the Redevelopment Agency.

The City reports the following major proprietary fund:

- The Sewer Fund is an Enterprise Fund that accounts for the revenues and expenses associated with providing wastewater treatment services to residents of the City.

Additionally, the City reports the following fund types:

- Internal Service Funds account for the financing of goods or services related to repair, replacement and maintenance of City-owned equipment, the City's self-insurance programs, the City's general information systems and telecommunications hardware, software and the repair, replacement and maintenance of City-owned facilities. These services are provided to other departments or agencies of the City on a cost reimbursement basis.

**City of Imperial Beach
Notes to Financial Statements (Continued)**

Note 1: Summary of Significant Accounting Policies (Continued)

- Agency Funds are used to report resources held by the City in a purely custodial capacity, which involves only the receipt, temporary investment and remittance of fiduciary resources to individuals, private organizations or other governments. They do not involve measurement of results of operations. The City's agency funds account for its special assessment districts.

As a general rule, the effect of interfund activity has been eliminated from the government-wide financial statements. Exceptions to this general rule are charges between the government's proprietary funds function and various other functions of the government. Elimination of these charges would distort the direct costs and program revenues reported for the various functions concerned.

Amounts reported as program revenues include: 1) charges to customers or applicants for goods, services or privileges provided, 2) operating grants and contributions, and 3) capital grants and contributions, including special assessments. Internally dedicated resources are reported as general revenues rather than as program revenues. Likewise, general revenues include all taxes.

Proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the Enterprise Funds and of the Internal Service Funds are charges to customers for sales and services. Operating expenses for Enterprise Funds and Internal Service Funds include the cost of sales and services, administrative expenses and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

When both restricted and unrestricted resources are available for use, it is the government's policy to use restricted resources first, and then unrestricted resources as they are needed.

d. Assets, Liabilities and Net Assets or Equity

Cash and Investments

For purposes of the statement of cash flows, the City considers cash and cash equivalents to be cash on hand, demand deposits and short-term investments with original maturities of three months or less from the date of acquisition. For financial statement presentation purposes, cash and cash equivalents are shown as both restricted and unrestricted cash and investments in the Proprietary Funds.

Investments for the City, as well as for its component units, are reported at fair value. The City's policy is generally to hold investments until maturity or until market values equal or exceed cost. The State Treasurer's Investment Pool operates in accordance with appropriate state laws and regulations. The reported value of the pool is the same as the fair value of the pool shares.

Receivables and Payables

Activity between funds that are representative of lending/borrowing arrangements outstanding at the end of the fiscal year are referred to as either "due to/due from other funds" (i.e., the current portion of interfund loans) or "advances to/from other funds" (i.e., the non-current portion of interfund loans). All other outstanding balances between funds are reported as "due to/from other funds." Any residual balances outstanding between the governmental activities and business-type activities are reported in the government-wide financial statements as "internal balances."

**City of Imperial Beach
Notes to Financial Statements (Continued)**

Note 1: Summary of Significant Accounting Policies (Continued)

Advances between funds, as reported in the fund financial statements, are offset by a fund balance reserve account in applicable governmental funds to indicate that they are not available for appropriation and are not expendable available financial resources.

All trade and property tax receivables are shown net of an allowance for uncollectibles.

Functional Classifications

Expenditures of the Governmental Funds are classified by function. Functional classifications are defined as follows:

- General Government includes legislative activities that have a primary objective of providing legal and policy guidelines for the City. Also included in this classification are those activities that provide management or support services across more than one functional area.
- Public Safety includes those activities that involve the protection of people and property.
- Parks, Recreation and Senior Center include those activities that involve community park maintenance and recreational activities within the community.
- Public Works includes those activities that involve the maintenance and improvement of City streets, roads and park department development and maintenance.
- Debt Service includes those activities that account for the payment of long-term debt principal, interest and fiscal charges.

Inventories and Prepaid Items

All inventories are valued at cost using the first-in/first-out (FIFO) method. The General Fund inventory is accounted for on the consumption method and is equally offset by a reservation of fund balance in the fund-level statements, which indicates that it does not constitute “available spendable resources.”

Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items in both government-wide and fund financial statements. The fund balances in the governmental fund types have been reserved for amounts equal to the prepaid items in the fund-level statements, since these amounts are not available for appropriation.

Capital Assets

Capital assets, which include property, plant, equipment and infrastructure assets (e.g., roads, bridges, sidewalks and similar items), are reported in the applicable governmental or business-type activities columns in the government-wide financial statements. Capital assets are defined by the City as assets with an initial, individual cost of more than \$1,000 (amount not rounded). Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation.

**City of Imperial Beach
Notes to Financial Statements (Continued)**

Note 1: Summary of Significant Accounting Policies (Continued)

In accordance with GASB Statement No. 34, the City has reported general infrastructure assets acquired in prior and current years.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized.

Major outlays for capital assets and improvements are capitalized as projects are constructed. Interest incurred during the construction phase of capital assets of business-type activities is included as part of the capitalized value of the assets constructed.

Property, plant and equipment of the primary government, as well as the component units, are depreciated using the straight-line method over the following estimated useful lives:

<u>Assets</u>	<u>Years</u>
Buildings & Improvements	25 - 50
Improvements Other than Buildings	10 - 50
Sewer lines and Pump Stations	35 - 50
Equipment	3 - 20
Vehicles	5 - 10
<u>Infrastructure</u>	<u>Years</u>
Pavement	33
Curb and Gutter	50
Sidewalk	50

Compensated Absences

All permanent employees of the City are permitted to accumulate a maximum of two times their annual accrual rate (annual leave). Maximum sick leave accrual for miscellaneous employees is 1,000 hours and for safety employees is 1,400 hours. Upon termination of employment, an employee is paid for accumulated annual leave but forfeits accumulated sick leave unless the employee has over five years of service. After five years of service, upon termination, the employee is paid for half the accumulated sick leave. Compensated absences are paid out of the General Fund and are reported there as a liability when they have matured.

Accumulated vested sick pay and vacation pay at June 30, 2008, for employees of the Proprietary Funds have been accrued. All accumulated compensated absences are accrued when incurred in the government-wide, proprietary and fiduciary fund financial statements.

City of Imperial Beach
Notes to Financial Statements (Continued)

Note 1: Summary of Significant Accounting Policies (Continued)

Long-Term Obligations

In the government-wide financial statements and proprietary fund types in the fund financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities, business-type activities or proprietary fund type statement of net assets. Bond premiums and discounts, as well as issuance costs, are deferred and amortized over the life of the bonds using the effective interest method. Bonds payable are reported net of the applicable bond premium or discount. Bond issuance costs are reported as deferred charges and amortized over the term of the related debt.

In the fund financial statements, governmental fund types recognize bond premiums and discounts, as well as bond issuance costs, during the current period. The face amount of debt issued is reported as other financing sources. Premiums received on debt issuances are reported as other financing sources while discounts on debt issuances are reported as other financing uses. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as debt service expenditures.

Fund Equity

In the fund financial statements, governmental funds report reservations of fund balance for amounts that are not available for appropriation or are legally restricted by outside parties for use for a specific purpose. Designations of fund balance represent tentative management plans that are subject to change.

Encumbrances

Encumbrance accounting, under which purchase orders, contracts and other commitments for the expenditure of monies are recorded in order to reserve that portion of the applicable appropriation, is employed as an extension of formal budgetary integration. The City uses a modified encumbrance system in which only significant, select encumbrances are carried over at year-end. All other encumbrances lapse at year-end and are re-encumbered in the following fiscal year.

e. Reconciliation of Government-Wide and Fund Financial Statements

Explanation of certain differences between the governmental fund balance sheet and the government-wide statement of net assets:

The governmental fund balance sheet includes a reconciliation between fund balance-governmental funds and net assets of governmental activities as reported in the government-wide statement of net assets. One element of that reconciliation explains that "long-term liabilities and compensated absences have not been included in the governmental fund activity." The detail of the (\$19,944,730) long-term debt difference is as follows:

Tax Allocation Bonds	\$ (20,220,000)
Unamortized Bond Discount	<u>275,270</u>
Net adjustment to reduce fund balance of total governmental funds to arrive at net assets of governmental activities	<u><u>\$ (19,944,730)</u></u>

**City of Imperial Beach
Notes to Financial Statements (Continued)**

Note 1: Summary of Significant Accounting Policies (Continued)

Explanation of certain differences between the governmental fund statement of revenues, expenditures and changes in fund balances and the government-wide statement of activities:

The governmental fund statement of revenues, expenditures and changes in fund balances includes reconciliation between net changes in fund balances of total governmental funds and changes in net assets of governmental activities as reported in the government-wide statement of activities. One element of that reconciliation explains, "Governmental funds report capital outlays as expenditures. However, in the statement of activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense."

The details of this \$750,778 difference are as follows:

Capital Outlay	\$ 1,506,933
Depreciation Expense	<u>(756,155)</u>
Net adjustment to increase net changes in fund balances of total governmental funds to arrive at changes in net assets of governmental activities	<u>\$ 750,778</u>

II. STEWARDSHIP

Note 2: Stewardship, Compliance and Accountability

a. General Budget Policies

The two-year operating budget adopted by the City Council provides for the general operations of the City. It includes proposed expenditures and the means of financing them on a departmental basis. Budgets are legally adopted in the General Fund, Special Revenue Funds, except for the Traffic Safety, Parks Grant and Prop 1B Funds, Enterprise Funds and the Internal Service Funds.

The City Council approves total budgeted appropriations and any amendments to appropriations throughout the year. All amendments made during the year are included in the budgetary amounts reported herein. The "appropriated budget" covers all City expenditures, with the exception of debt service on bond issues and capital improvement projects carried forward from prior years, which expenditures constitute the legally authorized "non-appropriated budget." Actual expenditures may not exceed budgeted appropriations at the fund level, which is the legal level of control for the Capital Projects Funds. All other funds use the departmental level as the legal level of control.

Formal budgetary integration is employed as a management control device during the year. Commitments for materials and services, such as purchase orders and contracts, are recorded as encumbrances to assist in controlling expenditures. Appropriations that are encumbered lapse at year-end and then are added to the following years' budgeted appropriations.

Budgets for the General and Special Revenue Funds are adopted on a basis substantially consistent with generally accepted accounting principles (GAAP). Accordingly, actual revenues and expenditures can be compared with related budgeted amounts without any significant reconciling items.

**City of Imperial Beach
Notes to Financial Statements (Continued)**

Note 2: Stewardship, Compliance and Accountability (Continued)

Appropriations for capital projects authorized but not constructed or completed during the year are carried forward as continuing appropriations into the following year's budget.

Under Article XIII-B of the California Constitution (the Gann Spending Limitation Initiative), the City is restricted as to the amount of annual appropriations from the proceeds of taxes, and if proceeds of taxes exceed allowed appropriations, the excess must either be refunded to the State Controller or returned to the taxpayers through revised tax rates or revised fee schedules, or an excess in one year may be offset by a deficit in the following year. For the fiscal year ended June 30, 2008, based on calculations by City staff, proceeds of taxes did not exceed appropriations. Further, Section 5 of Article XIII-B allows the City to designate a portion of fund balance for general contingencies to be used for any purpose.

Appropriations lapse at the end of the fiscal year except for the Capital Projects Funds, which may be carried over to the next fiscal year if not completed at year-end. Expenditures may not exceed budget appropriations at the department level for the General Fund and at the function level for the Special Revenue Funds.

A project-length budget is adopted for the capital projects funds. The debt service fund is governed by bond covenants, therefore a formal budget is not adopted. Thus, the City does not show a budget comparison for these funds.

b. Excess of Expenditures Over Appropriations are as Follows:

	<u>Expenditures</u>	<u>Appropriations</u>	<u>Excess</u>
General Fund:			
City Clerk's Office	\$ 233,221	\$ 231,777	\$ 1,444
Administrative Services	641,929	635,600	6,329
Community Development	358,399	317,772	40,627
Facilities Maintenance	227,585	135,320	92,265
Solid Waste Management	169,325	108,153	61,172

III. DETAILED NOTES ON ALL FUNDS

Note 3: Cash and Investments

As of June 30, 2008, cash and investments were reported in the accompanying financial statements as follows:

Governmental activities	\$ 48,438,053
Business-Type activities	2,172,345
Fiduciary funds	<u>573,632</u>
Total Cash and Investments	<u><u>\$ 51,184,030</u></u>

The City follows the practice of pooling cash and investments of all funds except for funds required to be held by fiscal agents under provisions of bond indentures. Interest income earned on pooled cash and investments is allocated monthly to the various funds based on monthly cash and investment balances. Interest Income from cash and investments with fiscal agents is credited directly to the related fund.

**City of Imperial Beach
Notes to Financial Statements (Continued)**

Note 3: Cash and Investments (Continued)

Deposits

At June 30, 2008, the carrying amount of the City's deposits was \$647,438 and the bank balance was \$779,862. The \$132,424 difference represents outstanding checks and other reconciling items.

The California Government Code requires California banks and savings and loan associations to secure a city's deposits by pledging government securities with a value of 110% of a city's deposits. California law also allows financial institutions to secure city deposits by pledging first trust deed mortgage notes having a value of 150% of a city's total deposits. The City Treasurer may waive the collateral requirement for deposits that are fully insured up to \$100,000 by the FDIC. The collateral for deposits in federal and state chartered banks is held in safekeeping by an authorized Agent of Depository recognized by the State of California Department of Banking. The collateral for deposits with savings and loan associations is generally held in safekeeping by the Federal Home Loan Bank in San Francisco, California as an Agent of Depository.

These securities are physically held in an undivided pool for all California public agency depositors. Under Government Code Section 53655, the placement of securities by a bank or savings and loan association with an "Agent of Depository" has the effect of perfecting the security interest in the name of the local government agency. Accordingly, all collateral held by California Agents of Depository are considered to be held for, and in the name of, the local governmental agency.

Investments

Under provisions of the City's investment policy, and in accordance with the California Government Code, the following investments are authorized:

- U.S. Treasury Obligations (bills, notes and bonds)
- Bonds, notes or other evidence of indebtedness issued or guaranteed by agency of the United States government
- Certificates of Deposit or Time Deposits placed with commercial banks and savings and loans
- Medium-term Corporate Notes with an "A" or comparable ratings
- Instruments of other California Government Entities with an "A" or comparable rating
- Banker's Acceptances
- Repurchase Agreements
- Local Agency Investment Fund Demand Deposits (State Pool)
- County of San Diego Treasury (County Pool)
- California Arbitrage Management Program (Bond Pool)
- Passbook Savings Account Demand Deposits
- Money Market funds, which invest solely in securities issued by the U.S. Treasury and agencies of the Federal government, and repurchase agreements collateralized with U.S. Treasury and Federal agency obligations
- Overnight Sweep accounts as managed by the depository bank as part of the checking account packaged contracted by the City, provided the sweep account is collateralized in accordance with state law

City of Imperial Beach
Notes to Financial Statements (Continued)

Note 3: Cash and Investments (Continued)

Investments Authorized by Debt Agreements

The above investments do not address investment of debt proceeds held by a bond trustee. Investments of debt proceeds held by a bond trustee are governed by provisions of the debt agreements, rather than the general provisions of the California Government Code or the City's investment policy.

Investments in State Investment Pool

The City is a voluntary participant in the Local Agency Investment Fund (LAIF) that is regulated by California Government Code Section 16429 under the oversight of the Treasurer of the State of California. LAIF is overseen by the Local Agency Investment Advisory Board, which consists of five members, in accordance with State statute. The State Treasurer's Office audits the fund annually. The fair value of the position in the investment pool is the same as the value of the pool shares.

GASB Statement No. 31

The City adopted GASB Statement of No. 31, *Accounting and Financial Reporting for Certain Investments and for External Investment Pools*, as of July 1, 1997. GASB Statement No. 31 establishes fair value standards for investments in participating interest earning investment contracts, external investment pools, equity securities, option contracts, stock warrants and stock rights that have readily determinable fair values. Accordingly, the City reports its investments at fair value in the balance sheet. All investment income, including changes in the fair value of investments, is recognized as revenue in the operating statement.

Credit Risk

The City's investment policy limits investments in medium-term notes (MTN's) to those rated "AA" or higher by Standard and Poor's (S&P) or by Moody's. As of June 30, 2008, the City had no investments in medium-term notes. In addition, the City's investments in Federal Home Loan Bank, Federal Farm Credit Bank and Federal Home Loan Mortgage Corporation were rated "AAA" by Moody's and by S&P. All securities were investment grade and were legal under State law. Investments in U.S. Treasuries are not considered to have credit risk; therefore, their credit quality is not disclosed. As of June 30, 2008, the City's investments in external investment pools, money market mutual funds and investment agreements are unrated.

Custodial Credit Risk

The custodial credit risk for deposits is the risk that, in the event of the failure of a depository financial institution, a government will not be able to recover deposits or will not be able to recover collateral securities that are in the possession of an outside party. The custodial credit risk for investments is the risk that, in the event of the failure of the counterparty to a transaction, a government will not be able to recover the value of investment or collateral securities that are in the possession of an outside party. the City does not have a specific policy addressing custodial credit risk.

As of June 30, 2008, none of the City's deposits or investments was exposed to custodial credit risk.

**City of Imperial Beach
Notes to Financial Statements (Continued)**

Note 3: Cash and Investments (Continued)

Concentration of Credit Risk

The City's investment policy imposes restrictions for certain types of investments with any one issuer to 33% of the total investment pool. With respect to concentration risk, as of June 30, 2008, the City has not invested more than 33% of its total investments in any one issuer.

In addition, GASB 40 requires a separate disclosure if any single issuer comprises more than 5% of the total investment value. As of June 30, 2008, the City has investments with the following issuers, which exceed 5% of the total investment value:

Federal Home Loan Bank	\$ 5,909,360	12%
Federal National Mortgage Association	5,045,035	10%

Investments guaranteed by the U.S. government and investments in mutual funds and external investment pools are excluded from this requirement.

Interest Rate Risk

The City's investment policy limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates. The City's investment policy states that the City's investment portfolio will not directly invest in securities maturing in more than five years. The City has elected to use the segmented time distribution method of disclosure for its interest rate risk.

As of June 30, 2008, the City had the following investments and original maturities:

Investment Type:	Investment Maturities (in Years)				Fair Value
	6 months or less	6 months to 1 year	1 to 3 years	3 to 5 years	
California Local Agency Investment Fund	\$ 33,710,643	\$ -	\$ -	\$ -	\$ 33,710,643
Federal Home Loan Mortgage Group	-	-	-	2,115,921	2,115,921
Federal Farm Credit Bank	-	-	-	1,993,760	1,993,760
Federal Home Loan Bank	-	-	2,514,850	3,394,510	5,909,360
Federal National Meeting Association	-	-	-	5,045,035	5,045,035
Money Market Mutual Funds - held by fiscal agent	1,761,873	-	-	-	1,761,873
	<u>\$ 35,472,516</u>	<u>\$ -</u>	<u>\$ 2,514,850</u>	<u>\$ 12,549,226</u>	<u>\$ 50,536,592</u>

**City of Imperial Beach
Notes to Financial Statements (Continued)**

Note 4: Capital Assets

Capital asset activity for the year ended June 30, 2008, was as follows:

	Beginning Balance	Adjustments*	Adjusted Beginning Balance	Transfers	Increases	Decreases	Ending Balance
Governmental Activities:							
Capital assets, not being depreciated:							
Land	\$ 1,638,532	\$ -	\$ 1,638,532	\$ -	\$ -	\$ -	\$ 1,638,532
Infrastructure right-of-way	12,406,327	-	12,406,327	-	-	-	12,406,327
Construction-in-progress	1,397,395	-	1,397,395	-	1,151,506	-	2,548,901
Total Capital Assets, Not Being Depreciated	15,442,254	-	15,442,254	-	1,151,506	-	16,593,760
Capital assets, being depreciated:							
Structures and improvements	4,921,201	12,373	4,933,574	-	21,023	-	4,954,597
Equipment and vehicles	3,554,420	(148,235)	3,406,185	-	422,314	166,534	3,661,965
Infrastructure	12,977,792	-	12,977,792	-	752	-	12,978,544
Total Capital Assets, Being Depreciated	21,453,413	(135,862)	21,317,551	-	444,089	166,534	21,595,106
Less accumulated depreciation:							
Structures and improvements	2,512,589	(130,138)	2,382,451	-	147,844	-	2,530,295
Equipment and vehicles	2,566,658	(91,989)	2,474,669	-	235,109	166,534	2,543,244
Infrastructure	2,440,271	-	2,440,271	-	373,202	-	2,813,473
Total Accumulated Depreciation	7,519,518	(222,127)	7,297,391	-	756,155	166,534	7,887,012
Total Capital Assets, Being Depreciated, Net	13,933,895	86,265	14,020,160	-	(312,066)	-	13,708,094
Governmental Activities Capital Assets, Net	\$ 29,376,149	\$ 86,265	\$ 29,462,414	\$ -	\$ 839,440	\$ -	\$ 30,301,854
Business-Type Activities:							
Capital assets, not being depreciated:							
Construction-in-progress	\$ 14,387	\$ -	\$ 14,387	\$ (14,387)	\$ 98,677	\$ -	\$ 98,677
Total Capital Assets, Not Being Depreciated	14,387	-	14,387	(14,387)	98,677	-	98,677
Capital assets, being depreciated:							
Sewer Lines and Pump Stations	7,793,245	-	7,793,245	14,387	356,602	-	8,164,234
Total Capital Assets, Being Depreciated	7,793,245	-	7,793,245	14,387	356,602	-	8,164,234
Less accumulated depreciation:							
Sewer Lines and Pump Stations	2,800,422	-	2,800,422	-	155,423	-	2,955,845
Total Accumulated Depreciation	2,800,422	-	2,800,422	-	155,423	-	2,955,845
Total Capital Assets, Being Depreciated, Net	4,992,823	-	4,992,823	14,387	201,179	-	5,208,389
Business-Type Activities Capital Assets, Net	\$ 5,007,210	\$ -	\$ 5,007,210	\$ -	\$ 299,856	\$ -	\$ 5,307,066

* Adjustments were to properly state capital asset balances.

**City of Imperial Beach
Notes to Financial Statements (Continued)**

Note 4: Capital Assets (Continued)

Depreciation expense was charged to functions/programs of the primary government as follows:

Governmental Activities:	
General Government	\$ 37,653
Public Safety	405,104
Public Works	15,594
Parks, Recreation and Senior Center	96,177
Internal Service Funds	<u>201,627</u>
Total Governmental Activities	<u>\$ 756,155</u>
Business-Type Activities:	
Sewer	<u>\$ 155,423</u>

Note 5: Deferred Revenue and Unearned Revenue

General Fund deferred revenue of \$242,656 relates to sales tax revenue and grant revenue accrued but not yet received within the recognition periods.

General Fund unearned revenue consists of \$910,000 relating to a lease with the Unified Port District of San Diego and \$127,618 of other miscellaneous grant revenues received but not earned. The City entered into an agreement with the Port District in 1993 whereby the Port District leases the Pier Plaza and a parking lot from the city. The District paid the City \$1,800,000 at the beginning of the lease. Each year of the 30-year contract, the City recognizes \$60,000 of income and reduces the unearned revenue. As of June 30, 2008, \$910,000 remains of this unearned lease revenue.

Note 6: Interfund Receivable, Payable and Transfers

The composition of interfund balances as of June 30, 2008 is as follows:

Due To/Due From Other Funds

Funds	Due to Other Funds	
	Non-major Governmental Funds	Total
Due From Other Funds:		
General Fund	\$ 44,313	\$ 44,313
Total	\$ 44,313	\$ 44,313

At the end of Fiscal Year 2007/2008, \$44,313 was due for deficit cash balances in the non-major funds.

**City of Imperial Beach
Notes to Financial Statements (Continued)**

Note 6: Interfund Receivable, Payable and Transfers (Continued)

Advances To/From Other Funds

<u>Funds</u>	<u>Advances from Other Funds Capital Projects Redevelopment</u>	<u>Total</u>
Advances to Other Funds:		
General Fund	\$ 3,738,100	\$ 3,738,100
Total	<u>\$ 3,738,100</u>	<u>\$ 3,738,100</u>

During the current and previous fiscal years, the City of Imperial Beach has made loans to the Agency. These loans bear interest at rates up to 12% per annum depending upon when the loan was initiated. The City may demand payment of all or a portion of the principal balance at any time as funds become available; however, such demands are not anticipated with the next fiscal year. As of June 30, 2008, loans made from the General Fund to the Redevelopment Agency Capital Projects Fund, including accrued unpaid interest owed on those loans, were \$3,738,100.

Interfund Transfers

	<u>Transfers In</u>				<u>Total</u>
	<u>General Fund</u>	<u>Capital Projects Redevelopment</u>	<u>Internal Service Funds</u>	<u>Nonmajor Funds</u>	
Transfers Out:					
General Fund	\$ -	\$ (2,096)	\$ 580,527	\$ 18,000	\$ 596,431
Debt Service Redevelopment	-	2,076,469	-	-	2,076,469
Sewer	-	-	2,999	-	2,999
Nonmajor Funds	655,270	47,622	-	-	702,892
Total	<u>\$ 655,270</u>	<u>\$ 2,121,995</u>	<u>\$ 583,526</u>	<u>\$ 18,000</u>	<u>\$ 3,378,791</u>

Transfers were made to fund capital projects in the Non-major funds and to reimburse the General Fund and the Non-major Funds for expenditures incurred for grants and special revenue fund programs.

**City of Imperial Beach
Notes to Financial Statements (Continued)**

Note 7: Long-Term Debt

a. Changes in Long-Term Debt

The following is a summary of changes in long-term debt of the City for the year ended June 30, 2008:

	Balance June 30, 2007	Additions	Deletions	Balance June 30, 2008	Due Within One Year
Compensated Absences	\$ 591,625	\$ 377,751	\$ 301,825	\$ 667,551	\$ 153,126
Tax Allocation Bonds	20,625,000	-	405,000	20,220,000	415,000
Claims & Judgments	546,256	-	163,820	382,436	109,368
	<u>\$ 21,762,881</u>	<u>\$ 377,751</u>	<u>\$ 870,645</u>	21,269,987	<u>\$ 677,494</u>
			Less: Unamortized discount	<u>275,270</u>	
			Net Long-Term Debt	<u>\$ 20,994,717</u>	

Tax Allocation Bonds

In December 2003, the Imperial Beach Public Financing Authority issued \$22,765,000 Tax Allocation Revenue Bonds, 2003 Series A. The proceeds of the bonds were loaned to the Imperial Beach Redevelopment Agency to fund redevelopment activities, to provide for a reserve fund and to provide for the costs of issuance of the bonds. Although the bonds were issued by the Authority and loaned to the Redevelopment Agency, the loan transaction has been eliminated from these financial statements, as the Public Financing Authority does not have its own financial statements or fund, and certain revenues of the Redevelopment Agency are pledged for repayment of the debt. Interest on the bonds is payable semiannually and principal payments are due annually. Debt service payments occur from June 1, 2004 through June 1, 2033. Interest rates on the bonds range from 1.75% to 6.10% per annum.

Debt Service Repayment Schedule

Debt service payments on the tax allocation bonds are as follows:

	<u>2003 Tax Allocation Bonds, Series A</u>	
	<u>Principal</u>	<u>Interest</u>
2008 - 2009	\$ 415,000	\$ 1,132,771
2009 - 2010	430,000	1,118,454
2010 - 2011	450,000	1,102,329
2011 - 2012	470,000	1,083,204
2012 - 2013	490,000	1,061,584
2013 - 2018	2,840,000	4,914,921
2018 - 2023	3,705,000	4,052,513
2023 - 2028	4,900,000	2,848,418
2028 - 2033	<u>6,520,000</u>	<u>1,219,200</u>
Totals	<u>\$ 20,220,000</u>	<u>\$ 18,533,394</u>

**City of Imperial Beach
Notes to Financial Statements (Continued)**

Note 7: Long-Term Debt (Continued)

GASB Statement No. 48 – Pledges of Future Revenues

The Agency has pledged, as security for bonds it has issued, either directly or through the City's Financing Authority, a portion of the tax increment revenue, including Low and Moderate Income Housing set-aside, that it receives. These bonds were to provide financing for various capital projects and to accomplish Low and Moderate Income Housing projects. The Agency has committed to appropriate each year, from these resources amounts sufficient to cover the principal and interest requirements on the debt. Total principal and interest remaining on the debt is \$38,753,394 as indicated in the table above. For the current year, the total tax increment revenue and the required 20% Low and Moderate Income Housing set-aside revenue recognized by the Agency was \$5,006,318 and \$1,668,772, respectively.

b. Proprietary Fund Long-Term Debt

The following is a summary of changes in Proprietary Fund long-term debt for the year ended June 30, 2008:

	<u>Balance July 1, 2007</u>	<u>Additions</u>	<u>Deletions</u>	<u>Balance June 30, 2008</u>	<u>Due Within One Year</u>
Enterprise Fund:					
Compensated absences	<u>\$ 37,822</u>	<u>\$ 18,743</u>	<u>\$ 12,487</u>	<u>\$ 44,078</u>	<u>\$ 12,964</u>

c. Special Assessment Bonds

The City has four assessment districts that issued bonds from 1981 through 2004 that are outstanding with no City obligation. The bonds were issued to finance alley paving within the City. The bonds are secured by the unpaid assessments levied against the private property within the assessment districts. The bonds are not general obligations of the City, and neither the faith and credit, nor the taxing power of the City, is pledged to the payment of the bonds.

The liability of property owners for unpaid principal assessments at June 30, 2008, was \$277,929. This bond liability has not been recorded in the accompanying financial statements in compliance with GASB Statement No. 6.

d. Limited Obligation Improvement Bonds

On March 21, 2005 the City of Imperial Beach Assessment District No. 71 issued \$70,000 in limited obligation improvement bonds with interest rates varying from 5.00% to 5.50% pursuant to the provisions of the Improvement Bond Act of 1915. The bonds were issued to finance certain public improvements to benefit property within the City's Assessment District No. 71. The issues described above are not reflected in the liabilities on the statement of net assets because they are special obligations payable solely from and secured by specific revenue sources described in the resolutions and official statement of the issues. Neither faith and credit nor the taxing power of the City, the Redevelopment Agency, the State of California or any political subdivision thereof is pledged for the payment of these bonds.

IV. OTHER INFORMATION

Note 8: City Employees Retirement Plan (Defined Benefit Pension Plan)

Plan Description

The City of Imperial Beach contributes to the California Public Employees Retirement System (CalPERS), a cost-sharing multiple-employer defined benefit pension plan. CalPERS provides retirement and disability benefits, annual cost of living adjustments, and death benefits to plan members and beneficiaries. CalPERS acts as a common investment and administrative agent for participating public entities within the State of California. Benefit provisions and all other requirements are established by state statute and city ordinance. Copies of CalPERS' annual financial report may be obtained from their executive office: 400 P Street, Sacramento, CA 95814.

Funding Policy

Participants are required to contribute 8% (9% for safety employees) of their annual covered salary. The City makes the contributions required of City employees on their behalf and for their account. The City is required to contribute at an actuarially determined rate; the current rate is 12.31% for miscellaneous employees, 16.46% for fire employees and 23.58% for ocean lifeguards, of annual covered payroll. The contribution requirements of plan members and the City are established and may be amended by PERS.

Annual Pension Cost

For 2008, the City's annual pension cost of \$756,893 for PERS was equal to the City's required and actual contributions. The required contribution was determined as part of the June 30, 2008, actuarial valuation using the entry age normal actuarial cost method. The actuarial assumptions included (a) 7.75% investment rate of return (net of administrative expenses), (b) projected annual salary increases that vary by duration of service and (c) 3% per year cost-of-living adjustments. Both (a) and (b) included an inflation component of 3.0%. The actuarial value of PERS assets was determined using techniques that smooth the effect of short-term volatility in the market value of investments over a three-year period (smoothed market value). PERS unfunded actuarial accrued liability is being amortized as a level percentage of projected payroll on a closed basis. The remaining amortization period at June 30, 2008, was 16 years for miscellaneous and 17 years for safety.

For 2008, the City's annual pension cost of \$770,665 for PERS was equal to the City's required and actual contributions. The required contribution was determined as part of the June 30, 2005, actuarial valuation using the entry age normal actuarial cost method.

**City of Imperial Beach
Notes to Financial Statements (Continued)**

Note 8: City Employees Retirement Plan (Defined Benefit Pension Plan) (Continued)

Three-Year Trend Information for PERS			
<u>Fiscal Year</u>	<u>Annual Pension Cost (APC)</u>	<u>Percentage of APC Contributed</u>	<u>Net Pension Obligation</u>
<u>Miscellaneous Members</u>			
6/30/2006	\$ 181,008	100%	\$ -
6/30/2007	387,164	100%	-
6/30/2008	450,619	100%	-
<u>Safety Members</u>			
6/30/2006	226,720	100%	-
6/30/2007	311,479	100%	-
6/30/2008	320,046	100%	-

Note 9: Self-Insurance Program

General Liability

On August 8, 1990, the City became one of twelve (12) members of the San Diego Pooled Insurance Program Authority (SANDPIPA) and San Diego County Cities Risk Management Authority (SDCCRMA). These organizations were created by a joint powers authority (JPA) to provide liability, property and casualty coverage to its members. Under the joint powers agreement SANDPIPA provides liability insurance coverage for the City for the difference between \$2,000,000 and the individual self-insured retention of \$125,000 each occurrence, \$15,000,000 annual aggregate for the pool. Commercial excess liability insurance is provided from the \$2,000,000 up to \$35,000,000 per occurrence. The premiums billed by the JPA to member cities are planned to match the expenses of the self-insurance as well as the cost of providing the excess layer coverage and the cost of administering the plan.

In addition to its coverage through the JPA, effective July 1, 1993, the San Diego Unified Port District agreed to fund an Escrow Reserve Account of \$300,000 for the purpose of reimbursing the City for any claim costs not covered by the JPA insurance, provided they are directly related to services provided to the District and arising from incidents actually occurring on tidelands and/or lands leased by the City to the District.

Workers Compensation

The City is a member of CSAC Excess Insurance Authority. The City is self-insured for the first \$125,000 of workers' compensation claims. Claims between \$125,000 and \$5,000,000 are covered through the City's risk sharing membership in CSAC. Claims between \$5,000,000 and \$300,000,000 are covered by excess purchased insurance.

The City established a Self-Insurance Fund (an internal service fund) to account for and finance its uninsured risk of loss when it became a member of SANDPIPA, SDCCRMA and CSAC for liability, property casualty and workers compensation coverage. All funds of the City participate in the program and make payments to the Self-Insurance Fund based on estimates of the amounts needed to pay prior and current year claims and to establish a reserve for catastrophe losses. The estimated claims liability of \$382,434 reported at June 30, 2008, is based on the requirements of Governmental Accounting Standards Board Statement 10, which requires that a liability for claims be reported if information prior to the issuance of the financial statements indicates that it is probable that a liability has been incurred at the date of the financial statements and the amount of the loss can be reasonably estimated. The above amount includes an estimate for incurred but not reported claims.

**City of Imperial Beach
Notes to Financial Statements (Continued)**

Note 9: Self-Insurance Program (Continued)

During the last three fiscal years none of the above programs of protection have had settlements or judgments that exceeded pooled or insured coverage. There have been no significant reductions in pooled or insured liability coverage from coverage in the prior year.

Changes in the reported liability for the last two fiscal years are as follows:

	<u>2006-2007</u>	<u>2007-2008</u>
Claims outstanding at beginning of year	\$ 495,232	\$ 546,256
Claims and changes in estimates	165,155	(73,559)
Claim payments	<u>(114,131)</u>	<u>(90,261)</u>
Claims outstanding at end of year	<u>\$ 546,256</u>	<u>\$ 382,436</u>

Note 10: Contingencies

Litigation

The City is involved in various lawsuits of which the outcome was undetermined as of June 30, 2008. No amount has been accrued for these contingent amounts.

Major Service Contracts

The San Diego Unified Port District owns the beachfront and bayfront in the City of Imperial Beach. Starting in fiscal year 1989-1990, the City entered into a contractual agreement with the San Diego Unified Port District, whereby the Port District provides reimbursement to the City for costs incurred in the maintenance and public safety services for the over two million visitors to the Port's beach area. In fiscal year 2007-2008 the City received \$3,411,775 or 22% of its general fund revenue from the Port District. In October 2006, the City entered into a new contract with the San Diego Unified Port District whereby the Port District will provide reimbursement to the City for costs incurred relative to the beachfront from July 1, 2006 through June 30, 2009. This is a renewal of the previous contract which ended June 30, 2006. The new contract provides for cost reimbursement to the City of an amount not to exceed \$7,846,525 through June 30, 2009. A failure to renew the agreement either through the Port District's unwillingness or inability to do so would result in the City adjusting expenditures and service levels to meet the Port's level of reimbursement. There is no indication of any proposed substantial change to this contractual relationship.

**City of Imperial Beach
Notes to Financial Statements (Continued)**

Note 11: Fund Equity

a. Fund Equity and Net Assets Restatements

Beginning fund balance has been restated as follows:

Governmental Funds:	
General Fund	
To restate prior year accounts payable and deposits payable	\$ 121,846
Capital Projects Redevelopment Agency	
To close out capital projects from prior years	54,448
Non-major Governmental Funds:	
To restate prior year accounts payable	<u>(65,520)</u>
	<u>\$ 110,774</u>
Proprietary Funds:	
Sewer Fund	
To record prior year construction in progress	<u>\$ (124,370)</u>
Internal Service Funds:	
Self-Insurance	
To properly record claims and judgments	<u>\$ 12,530</u>
	<u>\$ 12,530</u>
Net assets have been restated as follows:	
Governmental Activities	
Restatements from above	\$ 110,774
Internal services restatements from above	<u>12,530</u>
	<u>\$ 123,304</u>

Note 12: Property Tax

Property tax revenue is recognized on the basis of NCGA Interpretation No. 3; (adopted by GASB) that is, in the fiscal year for which the taxes have been levied providing they become available. Available means then due, or past due and receivable within the current period and collected within the current period or expected to be collected soon enough thereafter (not to exceed 60 days) to be used to pay liabilities of the current period. The County of San Diego collects property taxes for the City. Tax liens attach annually as of 12:01 A.M. on the first day in January preceding the fiscal year for which the taxes are levied. The tax levy covers the fiscal period July 1 to June 30. All secured personal property taxes and one-half of the taxes on real property are due November 1; the second installment is due February 1. All taxes are delinquent, if unpaid, on December 10 and April 10, respectively. Unsecured personal property taxes become due on the first of March each year and are delinquent, if unpaid, on August 31.

**City of Imperial Beach
Notes to Financial Statements (Continued)**

Note 13: Subsequent Events

a. Educational Revenue Augmentation Fund (ERAF)

On September 30, 2008, the California Legislature passed AB 1389, requiring a shift in tax increment revenues during fiscal year 2008-2009 to the state Educational Revenue Augmentation Fund (ERAF). It is estimated that the Agency's share of the ERAF shift for fiscal year 2008-2009 will amount to approximately \$551,316.

b. Financial Concerns Relating to the California Economy

As indicated in the State of California's 2008-2009 Proposed Budget Summary – Economic Outlook:

“The California and national economies faced considerable headwinds - a deepening housing slump, a breakdown in mortgage markets, tighter credit, more volatile financial markets, and rising energy prices. Upward resets of subprime mortgage rates made payments unaffordable for many borrowers and helped push mortgage defaults and foreclosures to record levels. Several large financial institutions reported huge losses on subprime mortgages and securities backed by these mortgages. Uncertainty about how far the problems with these mortgages would spread increased financial market volatility and prompted lenders to tighten credit standards. The Federal Reserve injected liquidity into the financial markets and eased monetary policy on a number of occasions in the second half of the year, but as year-end neared, financial markets were still not functioning normally.”

While the values shown in the attached financial statements reflect those present at June 30, 2008, substantial changes have occurred in the economy in which the City and its component units operate. Therefore, the projection of the financial data for the City and its component units into future periods must recognize these factors and consider the effect of these on its operations and costs.

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CITY OF IMPERIAL BEACH

COMBINING BALANCE SHEET
 NONMAJOR GOVERNMENTAL FUNDS
 JUNE 30, 2008

	Special Revenue Funds			
	<u>Gas Tax</u>	<u>Prop A Tax</u>	<u>Residential Construction</u>	<u>CDBG Grant</u>
Assets:				
Pooled cash and investments	\$ 532,273	\$ 852,883	\$ 188,775	\$ -
Receivables:				
Accounts	-	-	-	-
Due from other governments	168,833	-	-	218,976
Total Assets	<u>\$ 701,106</u>	<u>\$ 852,883</u>	<u>\$ 188,775</u>	<u>\$ 218,976</u>
Liabilities and Fund Balances:				
Liabilities:				
Accounts payable	\$ -	\$ 16,096	\$ 500	\$ 175,469
Accrued liabilities	120	500	226	655
Deferred revenues	-	-	-	207,040
Unearned revenues	-	-	-	-
Due to other funds	-	-	-	44,313
Total Liabilities	<u>120</u>	<u>16,596</u>	<u>726</u>	<u>427,477</u>
Fund Balances:				
Reserved:				
Reserved for encumbrances	-	55,880	-	177,176
Undesignated	700,986	780,407	188,049	(385,677)
Total Fund Balances	<u>700,986</u>	<u>836,287</u>	<u>188,049</u>	<u>(208,501)</u>
Total Liabilities and Fund Balances	<u>\$ 701,106</u>	<u>\$ 852,883</u>	<u>\$ 188,775</u>	<u>\$ 218,976</u>

CITY OF IMPERIAL BEACH

COMBINING BALANCE SHEET
NONMAJOR GOVERNMENTAL FUNDS
JUNE 30, 2008

Continued

	Special Revenue Funds			
	Supplemental Law Enforcement	Local Law Enforcement Block Grant	Lighting District #67	Traffic Safety Fund
Assets:				
Pooled cash and investments	\$ 857	\$ 37,708	\$ 28,561	\$ 52
Receivables:				
Accounts	-	-	-	-
Due from other governments	-	-	-	-
Total Assets	\$ 857	\$ 37,708	\$ 28,561	\$ 52
Liabilities and Fund Balances:				
Liabilities:				
Accounts payable	\$ -	\$ 2,228	\$ 3,931	\$ -
Accrued liabilities	-	-	-	-
Deferred revenues	-	-	-	-
Unearned revenues	-	11,440	-	-
Due to other funds	-	-	-	-
Total Liabilities	-	13,668	3,931	-
Fund Balances:				
Reserved:				
Reserved for encumbrances	-	-	-	-
Undesignated	857	24,040	24,630	52
Total Fund Balances	857	24,040	24,630	52
Total Liabilities and Fund Balances	\$ 857	\$ 37,708	\$ 28,561	\$ 52

CITY OF IMPERIAL BEACH

COMBINING BALANCE SHEET
 NONMAJOR GOVERNMENTAL FUNDS
 JUNE 30, 2008

	Special Revenue Funds		Capital Projects Fund	Total Governmental Funds
	Parks Grant Fund	Prop 1B	Capital Projects	
Assets:				
Pooled cash and investments	\$ 87	\$ 454,513	\$ 94,652	\$ 2,190,361
Receivables:				
Accounts	-	-	550	550
Due from other governments	-	-	-	387,809
Total Assets	\$ 87	\$ 454,513	\$ 95,202	\$ 2,578,720
Liabilities and Fund Balances:				
Liabilities:				
Accounts payable	\$ -	\$ -	\$ 61,906	\$ 260,130
Accrued liabilities	-	-	-	1,501
Deferred revenues	-	-	-	207,040
Unearned revenues	-	-	-	11,440
Due to other funds	-	-	-	44,313
Total Liabilities	-	-	61,906	524,424
Fund Balances:				
Reserved:				
Reserved for encumbrances	-	-	2,880	235,936
Undesignated	87	454,513	30,416	1,818,360
Total Fund Balances	87	454,513	33,296	2,054,296
Total Liabilities and Fund Balances	\$ 87	\$ 454,513	\$ 95,202	\$ 2,578,720

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CITY OF IMPERIAL BEACH

COMBINING STATEMENT OF REVENUES,
EXPENDITURES AND CHANGES IN FUND BALANCES
NONMAJOR GOVERNMENTAL FUNDS
YEAR ENDED JUNE 30, 2008

Special Revenue Funds

	Gas Tax	Prop A Tax	Residential Construction	CDBG Grant
Revenues:				
Assessments	\$ -	\$ -	\$ -	\$ -
Licenses and permits	-	-	26,734	-
Intergovernmental	501,412	721,113	-	11,936
Use of money and property	39,585	45,956	9,167	-
Total Revenues	540,997	767,069	35,901	11,936
Expenditures:				
Current:				
General government	-	-	-	220,443
Public safety	-	-	3,371	-
Parks, recreation and senior center	-	-	-	-
Public works	713	228,822	-	-
Capital outlay	-	-	-	-
Total Expenditures	713	228,822	3,371	220,443
Excess (Deficiency) of Revenues Over (Under) Expenditures	540,284	538,247	32,530	(208,507)
Other Financing Sources (Uses):				
Transfers in	-	-	-	-
Transfers out	(214,270)	(441,000)	-	-
Total Other Financing Sources (Uses)	(214,270)	(441,000)	-	-
Net Change in Fund Balances	326,014	97,247	32,530	(208,507)
Fund Balances, Beginning of Year	374,972	739,040	155,519	6
Restatements	-	-	-	-
Fund Balances, Beginning of Year, as Restated	374,972	739,040	155,519	6
Fund Balances, End of Year	\$ 700,986	\$ 836,287	\$ 188,049	\$ (208,501)

CITY OF IMPERIAL BEACH

COMBINING STATEMENT OF REVENUES,
EXPENDITURES AND CHANGES IN FUND BALANCES
NONMAJOR GOVERNMENTAL FUNDS
YEAR ENDED JUNE 30, 2008

Continued

	Special Revenue Funds			
	Supplemental Law Enforcement	Local Law Enforcement Block Grant	Lighting District #67	Traffic Safety Fund
Revenues:				
Assessments	\$ -	\$ -	\$ 11,648	\$ -
Licenses and permits	-	-	-	-
Intergovernmental	100,000	6,475	-	-
Use of money and property	2,620	2,078	713	31
Total Revenues	102,620	8,553	12,361	31
Expenditures:				
Current:				
General government	-	-	-	-
Public safety	142,000	6,475	-	-
Parks, recreation and senior center	-	-	25,378	-
Public works	-	-	-	-
Capital outlay	-	-	-	-
Total Expenditures	142,000	6,475	25,378	-
Excess (Deficiency) of Revenues Over (Under) Expenditures	(39,380)	2,078	(13,017)	31
Other Financing Sources (Uses):				
Transfers in	-	-	18,000	-
Transfers out	-	-	-	-
Total Other Financing Sources (Uses)	-	-	18,000	-
Net Change in Fund Balances	(39,380)	2,078	4,983	31
Fund Balances, Beginning of Year	40,237	21,962	19,647	21
Restatements	-	-	-	-
Fund Balances, Beginning of Year, as Restated	40,237	21,962	19,647	21
Fund Balances, End of Year	\$ 857	\$ 24,040	\$ 24,630	\$ 52

CITY OF IMPERIAL BEACH

COMBINING STATEMENT OF REVENUES,
EXPENDITURES AND CHANGES IN FUND BALANCES
NONMAJOR GOVERNMENTAL FUNDS
YEAR ENDED JUNE 30, 2008

	Special Revenue Fund		Capital Projects Fund	Total Governmental Funds
	Parks Grant Fund	Prop 1B	Capital Projects	
Revenues:				
Assessments	\$ -	\$ -	\$ -	\$ 11,648
Licenses and permits	-	-	-	26,734
Intergovernmental	-	445,680	-	1,786,616
Use of money and property	44	8,833	6,098	115,125
Total Revenues	44	454,513	6,098	1,940,123
Expenditures:				
Current:				
General government	-	-	406	220,849
Public safety	-	-	-	151,846
Parks, recreation and senior center	-	-	-	25,378
Public works	-	-	-	229,535
Capital outlay	-	-	8,078	8,078
Total Expenditures	-	-	8,484	635,686
Excess (Deficiency) of Revenues Over (Under) Expenditures	44	454,513	(2,386)	1,304,437
Other Financing Sources (Uses):				
Transfers in	-	-	-	18,000
Transfers out	-	-	(47,622)	(702,892)
Total Other Financing Sources (Uses)	-	-	(47,622)	(684,892)
Net Change in Fund Balances	44	454,513	(50,008)	619,545
Fund Balances, Beginning of Year	43	-	148,824	1,500,271
Restatements	-	-	(65,520)	(65,520)
Fund Balances, Beginning of Year, as Restated	43	-	83,304	1,434,751
Fund Balances, End of Year	\$ 87	\$ 454,513	\$ 33,296	\$ 2,054,296

CITY OF IMPERIAL BEACH

BUDGETARY COMPARISON SCHEDULE

GAS TAX

YEAR ENDED JUNE 30, 2008

	Budget Amounts		Actual Amounts	Variance with Final Budget Positive (Negative)
	Original	Final		
Budgetary Fund Balance, July 1	\$ 374,972	\$ 374,972	\$ 374,972	\$ -
Resources (Inflows):				
Intergovernmental	547,800	547,800	501,412	(46,388)
Amounts Available for Appropriation	936,772	936,772	915,969	(20,803)
Charges to Appropriation (Outflow):				
Public works	-	95,000	713	94,287
Transfers to other funds	561,800	631,800	214,270	417,530
Total Charges to Appropriations	561,800	726,800	214,983	511,817
Budgetary Fund Balance, June 30	\$ 374,972	\$ 209,972	\$ 700,986	\$ 491,014

CITY OF IMPERIAL BEACH

BUDGETARY COMPARISON SCHEDULE
 PROP A TAX
 YEAR ENDED JUNE 30, 2008

	Budget Amounts		Actual Amounts	Variance with Final Budget Positive (Negative)
	Original	Final		
Budgetary Fund Balance, July 1	\$ 739,040	\$ 739,040	\$ 739,040	\$ -
Resources (Inflows):				
Intergovernmental	822,000	822,000	721,113	(100,887)
Amounts Available for Appropriation	1,578,040	1,578,040	1,506,109	(71,931)
Charges to Appropriation (Outflow):				
Public works	381,000	777,313	228,822	548,491
Transfers to other funds	714,092	714,092	441,000	273,092
Total Charges to Appropriations	1,095,092	1,491,405	669,822	821,583
Budgetary Fund Balance, June 30	\$ 482,948	\$ 86,635	\$ 836,287	\$ 749,652

CITY OF IMPERIAL BEACH

**BUDGETARY COMPARISON SCHEDULE
RESIDENTIAL CONSTRUCTION
YEAR ENDED JUNE 30, 2008**

	Budget Amounts		Actual Amounts	Variance with Final Budget Positive (Negative)
	Original	Final		
Budgetary Fund Balance, July 1	\$ 155,519	\$ 155,519	\$ 155,519	\$ -
Resources (Inflows):				
Licenses and permits	46,000	46,000	26,734	(19,266)
Amounts Available for Appropriation	211,319	211,319	191,420	(19,899)
Charges to Appropriation (Outflow):				
Public safety	-	30,000	3,371	26,629
Total Charges to Appropriations	-	30,000	3,371	26,629
Budgetary Fund Balance, June 30	\$ 211,319	\$ 181,319	\$ 188,049	\$ 6,730

CITY OF IMPERIAL BEACH

BUDGETARY COMPARISON SCHEDULE
 CDBG GRANT
 YEAR ENDED JUNE 30, 2008

	Budget Amounts		Actual Amounts	Variance with Final Budget Positive (Negative)
	Original	Final		
Budgetary Fund Balance, July 1	\$ 6	\$ 6	\$ 6	\$ -
Resources (Inflows):				
Intergovernmental	432,498	432,498	11,936	(420,562)
Amounts Available for Appropriation	432,504	432,504	11,942	(420,562)
Charges to Appropriation (Outflow):				
General government	432,498	868,498	220,443	648,055
Total Charges to Appropriations	432,498	868,498	220,443	648,055
Budgetary Fund Balance, June 30	\$ 6	\$ (435,994)	\$ (208,501)	\$ 227,493

CITY OF IMPERIAL BEACH

**BUDGETARY COMPARISON SCHEDULE
SUPPLEMENTAL LAW ENFORCEMENT
YEAR ENDED JUNE 30, 2008**

	Budget Amounts		Actual Amounts	Variance with Final Budget Positive (Negative)
	Original	Final		
Budgetary Fund Balance, July 1	\$ 40,237	\$ 40,237	\$ 40,237	\$ -
Resources (Inflows):				
Intergovernmental	100,000	100,000	100,000	-
Amounts Available for Appropriation	141,164	141,164	142,857	1,693
Charges to Appropriation (Outflow):				
Public safety	100,000	100,000	142,000	(42,000)
Total Charges to Appropriations	100,000	100,000	142,000	(42,000)
Budgetary Fund Balance, June 30	\$ 41,164	\$ 41,164	\$ 857	\$ (40,307)

CITY OF IMPERIAL BEACH

BUDGETARY COMPARISON SCHEDULE
 LOCAL LAW ENFORCEMENT BLOCK GRANT
 YEAR ENDED JUNE 30, 2008

	Budget Amounts		Actual Amounts	Variance with Final Budget Positive (Negative)
	Original	Final		
Budgetary Fund Balance, July 1	\$ 21,962	\$ 21,962	\$ 21,962	\$ -
Resources (Inflows):				
Intergovernmental	48,900	48,900	6,475	(42,425)
Amounts Available for Appropriation	71,362	71,362	30,515	(40,847)
Charges to Appropriation (Outflow):				
Public safety	25,000	25,000	6,475	18,525
Total Charges to Appropriations	25,000	25,000	6,475	18,525
Budgetary Fund Balance, June 30	\$ 46,362	\$ 46,362	\$ 24,040	\$ (22,322)

CITY OF IMPERIAL BEACH

**BUDGETARY COMPARISON SCHEDULE
LIGHTING DISTRICT #67
YEAR ENDED JUNE 30, 2008**

	Budget Amounts		Actual Amounts	Variance with Final Budget Positive (Negative)
	Original	Final		
Budgetary Fund Balance, July 1	\$ 19,647	\$ 19,647	\$ 19,647	\$ -
Resources (Inflows):				
Assessments	12,000	12,000	11,648	(352)
Transfers from other funds	18,000	18,000	18,000	-
Amounts Available for Appropriation	49,647	49,647	50,008	361
Charges to Appropriation (Outflow):				
Parks and recreation	30,000	30,000	25,378	4,622
Total Charges to Appropriations	30,000	30,000	25,378	4,622
Budgetary Fund Balance, June 30	\$ 19,647	\$ 19,647	\$ 24,630	\$ 4,983

CITY OF IMPERIAL BEACH

COMBINING STATEMENT OF NET ASSETS
INTERNAL SERVICE FUNDS
JUNE 30, 2008

	Governmental Activities - Internal Service Funds		
	Vehicle Replacement & Maintenance	Self-Insurance	Technology & Communication
Assets:			
Current:			
Cash and investments	\$ 1,408,844	\$ 2,987,196	\$ 685,782
Receivables (net of allowance for uncollectibles):			
Accounts	4,136	-	-
Due from other agencies	37,831	3,257	-
Inventories	3,083	-	-
Total Current Assets	1,453,894	2,990,453	685,782
Noncurrent:			
Capital assets - net of accumulated depreciation	949,734	-	83,687
Total Noncurrent Assets	949,734	-	83,687
Total Assets	\$ 2,403,628	\$ 2,990,453	\$ 769,469
Liabilities and Net Assets:			
Liabilities:			
Current:			
Accounts payable	\$ 18,644	\$ 5,081	\$ 11,259
Accrued liabilities	4,893	2,653	3,187
Total Current Liabilities	23,537	7,734	14,446
Noncurrent:			
Accrued compensated absences	36,300	10,378	3,823
Accrued claims and judgments	-	382,434	-
Total Noncurrent Liabilities	36,300	392,812	3,823
Total Liabilities	59,837	400,546	18,269
Net Assets:			
Invested in capital assets, net of related debt	949,734	-	83,687
Unrestricted	1,394,057	2,589,907	667,513
Total Net Assets	2,343,791	2,589,907	751,200
Total Liabilities and Net Assets	\$ 2,403,628	\$ 2,990,453	\$ 769,469

CITY OF IMPERIAL BEACH

COMBINING STATEMENT OF NET ASSETS
INTERNAL SERVICE FUNDS
JUNE 30, 2008

	Governmental Activities - Internal Service Funds	
	Facilities Repair & Maintenance	Totals
Assets:		
Current:		
Cash and investments	\$ 215,579	\$ 5,297,401
Receivables (net of allowance for uncollectibles):		
Accounts	-	4,136
Due from other agencies	-	41,088
Inventories	-	3,083
Total Current Assets	215,579	5,345,708
Noncurrent:		
Capital assets - net of accumulated depreciation	-	1,033,421
Total Noncurrent Assets	-	1,033,421
Total Assets	\$ 215,579	\$ 6,379,129
Liabilities and Net Assets:		
Liabilities:		
Current:		
Accounts payable	\$ 9,925	\$ 44,909
Accrued liabilities	187	10,920
Total Current Liabilities	10,112	55,829
Noncurrent:		
Accrued compensated absences	-	50,501
Accrued claims and judgments	-	382,434
Total Noncurrent Liabilities	-	432,935
Total Liabilities	10,112	488,764
Net Assets:		
Invested in capital assets, net of related debt	-	1,033,421
Unrestricted	205,467	4,856,944
Total Net Assets	205,467	5,890,365
Total Liabilities and Net Assets	\$ 215,579	\$ 6,379,129

CITY OF IMPERIAL BEACH

COMBINING STATEMENT OF REVENUES, EXPENSES
AND CHANGES IN FUND NET ASSETS
INTERNAL SERVICE FUNDS
JUNE 30, 2008

	Governmental Activities - Internal Service Funds		
	Vehicle Replacement & Maintenance	Self-Insurance	Technology & Communication
Operating Revenues:			
Sales and service charges	352,817	\$ 592,448	\$ 324,650
Miscellaneous	115,855	3,294	2,885
Total Operating Revenues	468,672	595,742	327,535
Operating Expenses:			
Services and supplies	-	35,901	-
Claims expense	-	305,483	-
Depreciation expense	123,678	-	77,948
Personnel and administrative	456,532	125,571	301,483
Total Operating Expenses	580,210	466,955	379,431
Operating Income (Loss)	(111,538)	128,787	(51,896)
Nonoperating Revenues (Expenses):			
Interest revenue	74,381	128,142	29,116
Total Nonoperating Revenues (Expenses)	74,381	128,142	29,116
Income (Loss) Before Transfers	(37,157)	256,929	(22,780)
Transfers in	5,527	300,000	77,999
Changes in Net Assets	(31,630)	556,929	55,219
Net Assets:			
Beginning of Year, as originally reported	2,375,421	2,020,448	695,981
Restatements	-	12,530	-
Beginning of Fiscal Year, as restated	2,375,421	2,032,978	695,981
End of Fiscal Year	\$ 2,343,791	\$ 2,589,907	\$ 751,200

CITY OF IMPERIAL BEACH

COMBINING STATEMENT OF REVENUES, EXPENSES
AND CHANGES IN FUND NET ASSETS
INTERNAL SERVICE FUNDS
JUNE 30, 2008

Governmental Activities -
Internal Service Funds

	Facilities Repair & Maintenance	Totals
Operating Revenues:		
Sales and service charges	\$ -	\$ 1,269,915
Miscellaneous	-	122,034
Total Operating Revenues	-	1,391,949
Operating Expenses:		
Services and supplies	12,168	48,069
Claims expense	-	305,483
Depreciation expense	-	201,626
Personnel and administrative	20,353	903,939
Total Operating Expenses	32,521	1,459,117
Operating Income (Loss)	(32,521)	(67,168)
Nonoperating Revenues (Expenses):		
Interest revenue	1,519	233,158
Total Nonoperating Revenues (Expenses)	1,519	233,158
Income (Loss) Before Transfers	(31,002)	165,990
Transfers in	200,000	583,526
Changes in Net Assets	168,998	749,516
Net Assets:		
Beginning of Year, as originally reported	36,469	5,128,319
Restatements	-	12,530
Beginning of Fiscal Year, as restated	36,469	5,140,849
End of Fiscal Year	\$ 205,467	\$ 5,890,365

CITY OF IMPERIAL BEACH

COMBINING STATEMENT OF CASH FLOWS
INTERNAL SERVICE FUNDS
YEAR ENDED JUNE 30, 2008

	Governmental Activities - Internal Service Funds			
	Vehicle Replacement & Maintenance	Self-Insurance	Technology & Communication	Facilities Repair & Maintenance
Cash Flows from Operating Activities:				
Cash received from interfund service provided	\$ 449,289	\$ 594,550	\$ 327,535	\$ -
Cash paid to suppliers for goods and services	4,003	(500,004)	(20,661)	(156,818)
Cash paid to employees for services	(453,825)	(121,423)	(295,777)	(20,263)
Net Cash Provided (Used) by Operating Activities	(533)	(26,877)	11,097	(177,081)
Cash Flows from Non-Capital Financing Activities:				
Cash transfers in	5,527	300,000	77,999	200,000
Net Cash Provided (Used) by Non-Capital Financing Activities	5,527	300,000	77,999	200,000
Cash Flows from Capital and Related Financing Activities:				
Acquisition and construction of capital assets	(318,807)	-	(57,746)	-
Net Cash Provided (Used) by Capital and Related Financing Activities	(318,807)	-	(57,746)	-
Cash Flows from Investing Activities:				
Interest received	74,381	128,142	29,116	1,519
Net Cash Provided (Used) by Investing Activities	74,381	128,142	29,116	1,519
Net Increase (Decrease) in Cash and Cash Equivalents	(239,432)	401,265	60,466	24,438
Cash and Cash Equivalents at Beginning of Year	1,648,276	2,585,931	625,316	191,141
Cash and Cash Equivalents at End of Year	\$ 1,408,844	\$ 2,987,196	\$ 685,782	\$ 215,579

CITY OF IMPERIAL BEACH

COMBINING STATEMENT OF CASH FLOWS
INTERNAL SERVICE FUNDS
YEAR ENDED JUNE 30, 2008

	<u>Governmental Activities - Internal Service Funds</u>
	<u>Totals</u>
Cash Flows from Operating Activities:	
Cash received from interfund service provided	\$ 1,371,374
Cash paid to suppliers for goods and services	(673,480)
Cash paid to employees for services	(891,288)
	<u>(193,394)</u>
Net Cash Provided (Used) by Operating Activities	(193,394)
Cash Flows from Non-Capital Financing Activities:	
Cash transfers in	583,526
	<u>583,526</u>
Net Cash Provided (Used) by Non-Capital Financing Activities	583,526
Cash Flows from Capital and Related Financing Activities:	
Acquisition and construction of capital assets	(376,553)
	<u>(376,553)</u>
Net Cash Provided (Used) by Capital and Related Financing Activities	(376,553)
Cash Flows from Investing Activities:	
Interest received	233,158
	<u>233,158</u>
Net Cash Provided (Used) by Investing Activities	233,158
Net Increase (Decrease) in Cash and Cash Equivalents	246,737
Cash and Cash Equivalents at Beginning of Year	5,050,664
	<u>5,050,664</u>
Cash and Cash Equivalents at End of Year	\$ 5,297,401

CITY OF IMPERIAL BEACH

COMBINING STATEMENT OF CASH FLOWS
INTERNAL SERVICE FUNDS
YEAR ENDED JUNE 30, 2008

	<u>Governmental Activities - Internal Service Funds</u>			
	<u>Vehicle Replacement & Maintenance</u>	<u>Self-Insurance</u>	<u>Technology & Communication</u>	<u>Facilities Repair & Maintenance</u>
Reconciliation of Operating Income to Net Cash Provided (Used) by Operating Activities:				
Operating income (loss)	\$ (111,538)	\$ 128,787	\$ (51,896)	\$ (32,521)
Adjustments to reconcile operating income (loss) net cash provided (used) by operating activities:				
Depreciation	123,678	-	77,948	-
(Increase) decrease in accounts receivable	(3,630)	-	-	-
(Increase) decrease in due from other agencies	(15,753)	(1,192)	-	-
Increase (decrease) in accounts payable	4,003	(7,328)	(20,661)	(144,650)
Increase (decrease) in accrued liabilities	1,269	597	3,187	187
Increase (decrease) in claims and judgments	-	(151,292)	-	-
Increase (decrease) in compensated absences	1,438	3,551	2,519	(97)
Total Adjustments	111,005	(155,664)	62,993	(144,560)
Net Cash Provided (Used) by Operating Activities	\$ (533)	\$ (26,877)	\$ 11,097	\$ (177,081)

CITY OF IMPERIAL BEACH

COMBINING STATEMENT OF CASH FLOWS
INTERNAL SERVICE FUNDS
YEAR ENDED JUNE 30, 2008

	<u>Governmental Activities - Internal Service Funds</u>
	<u>Totals</u>
Reconciliation of Operating Income to Net Cash Provided (Used) by Operating Activities:	
Operating income (loss)	\$ (67,168)
Adjustments to reconcile operating income (loss) net cash provided (used) by operating activities:	
Depreciation	201,626
(Increase) decrease in accounts receivable	(3,630)
(Increase) decrease in due from other agencies	(16,945)
Increase (decrease) in accounts payable	(168,636)
Increase (decrease) in accrued liabilities	5,240
Increase (decrease) in claims and judgments	(151,292)
Increase (decrease) in compensated absences	7,411
	<u> </u>
Total Adjustments	(126,226)
Net Cash Provided (Used) by Operating Activities	\$ (193,394)

CITY OF IMPERIAL BEACH

COMBINING STATEMENT OF CHANGES IN ASSETS AND LIABILITIES
 AGENCY FUND
 YEAR ENDED JUNE 30, 2008

	<u>Balance July 1, 2007</u>	<u>Additions</u>	<u>Deductions</u>	<u>Balance June 30, 2008</u>
<u>Special Assessment Districts</u>				
Assets:				
Cash and investments	\$ 562,867	\$ 140,877	\$ 130,112	\$ 573,632
Total Assets	<u>\$ 562,867</u>	<u>\$ 140,877</u>	<u>\$ 130,112</u>	<u>\$ 573,632</u>
Liabilities:				
Due to bondholders	\$ 562,867	\$ 271,161	\$ 260,396	\$ 573,632
Total Liabilities	<u>\$ 562,867</u>	<u>\$ 271,161</u>	<u>\$ 260,396</u>	<u>\$ 573,632</u>

- Brandon W. Burrows, C.P.A.
- Donald L. Parker, C.P.A.
- Michael K. Chu, C.P.A.
- David E. Hale, C.P.A., C.F.P.
A Professional Corporation
- Donald G. Slater, C.P.A.
- Richard K. Kikuchi, C.P.A.
- Susan F. Matz, C.P.A.

REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING
AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT
OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE
WITH *GOVERNMENT AUDITING STANDARDS*

To the Honorable Mayor and Members of the City Council
City of Imperial Beach, California

We have audited the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Imperial Beach, California, as of and for the year ended June 30, 2008, which collectively comprise the City of Imperial Beach, California's basic financial statements and have issued our report thereon dated March 18, 2009. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered the City of Imperial Beach, California's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City of Imperial Beach, California's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the City of Imperial Beach, California's internal control over financial reporting.

Our consideration of internal control over financial reporting was for the limited purpose described in the preceding paragraph and would not necessarily identify all deficiencies in internal control over financial reporting that might be significant deficiencies or material weaknesses. However, as discussed below, we identified certain deficiencies in internal control over financial reporting that we consider to be significant deficiencies.

A control deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the City of Imperial Beach, California's ability to initiate, authorize, record, process, or report financial data reliably in accordance with generally accepted accounting principles such that there is more than a remote likelihood that a misstatement of the City of Imperial Beach, California's financial statements that is more than inconsequential will not be prevented or detected by the City of Imperial Beach, California's internal control. We consider the following deficiencies described to be significant deficiencies in internal control:



To the Honorable Mayor and Members of the City Council
City of Imperial Beach, California

Audit Journal Entries

We recommended several journal entries as a result of the account analysis we performed during the audit that were not initially detected by the City's system of internal controls. These journal entries were to accrue an invoice relating to professional services for work performed during June 2008, to correct mispostings between redevelopment accounts, to properly defer revenue relating to the CDBG and CalTrans grants that were not received within the revenue recognition period and to remove the receivable and corresponding deferred revenue relating to the parking citations revenue.

Developer Deposits Payable

During the audit, we discovered that the City was not properly recording activity for the developer deposits payable account. When activity for the deposit account was being posted, the City was not decreasing the liability; instead, they were increasing expenditures. This is not the proper method for recording deposits. Because of this, the balance on the general ledger is not the actual amount of deposits outstanding. The City is currently working on cleaning up this account. However, because many of the expenditures relate to prior years, this has caused fund balance restatements for the current year.

Redevelopment Loans Receivable

Within the Agency, operational departments are involved in implementing the direction and transactions of the Redevelopment Agency (Agency). As part of this process, financial transactions including loans and grants are entered into with developers and owners under participation agreements, etc. Ongoing inter-departmental communication needs to exist in order to facilitate the appropriate recording of loans and grant transactions. During the year a new redevelopment loan program was implemented, but new loans were not capitalized in the appropriate funds. To ensure that loan activity in the Agency's financial records are properly recorded, we recommend that an annual reconciliation between the records of the operational department(s) and the Finance Department be performed and that any discrepancies be resolved on a timely basis.

Interfund Transfers In and Out

During the audit, it was noted that the client had recorded negative balances in Transfers In and Out in various funds. Many of these transfers were an attempt to correct erroneous postings in the current and prior years for purposes of monitoring project revenues and costs covering multiple reporting periods. For financial reporting purposes, transfers in and out should report positive balances.

Fund Balance Adjustments

Beginning fund balance restatements were recorded to report the movement of cash from the fund receiving the revenue to the fund disbursing the expenditures relating to prior year transactions. It is acceptable to record these cash movements as transfers in and out during the current fiscal year, rather than to make a fund balance restatement.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that a material misstatement of the financial statements will not be prevented or detected by the City of Imperial Beach, California's internal control.

Our consideration of the internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in the internal control that might be significant deficiencies and, accordingly, would not necessarily disclose all significant deficiencies that are also considered to be material weaknesses. However, we believe that none of the significant deficiencies described above is a material weakness.



To the Honorable Mayor and Members of the City Council
City of Imperial Beach, California

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the City of Imperial Beach, California's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed the following instance of noncompliance or other matters that is required to be reported under *Government Auditing Standards* issued by the Comptroller General of the United States:

Our review of Redevelopment Agency operations revealed that a Blight Progress Report relating to fiscal year 2006-07 was not provided to the agency's governing board by December 31, 2007. Section 33080.4 of the California Health and Safety Code (Code) specifies that actions and expenditures made in the previous fiscal year to alleviate blight be reported to the agency governing board no later than six months following the end of the agency's fiscal year-end. However, the agency has indicated that it will include this report in future submission to its governing board as required by the Code.

This report is intended solely for the information and use of management, the audit committee, City Council, and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

Lane, Soll & Loughard, LLP

March 18, 2009



**STAFF REPORT
CITY OF IMPERIAL BEACH**

TO: HONORABLE MAYOR AND CITY COUNCIL

FROM: GARY BROWN, CITY MANAGER

MEETING DATE: MAY 20, 2009

**ORIGINATING DEPT.: COMMUNITY DEVELOPMENT
GREG WADE, DIRECTOR
ELIZABETH CUMMING, ASSISTANT PROJECT MANAGER**

**SUBJECT: PROJECT PROPOSAL FOR THE FISCAL YEAR 2009-2010
COMMUNITY DEVELOPMENT BLOCK GRANT - RECOVERY
(CDBG-R) PROGRAM**

BACKGROUND:

The U.S. Department of Housing and Urban Development (HUD) recently announced additional funding for the Community Development Block Grant (CDBG) program under the American Recovery and Reinvestment Act of 2009 (Recovery Act). The County of San Diego's Department of Housing and Community Development allocates the funds to participating cities based on a formula that considers factors such as population, income level, and overcrowded housing.

As a CDBG participating city, the County of San Diego Department of Housing and Community Development is giving us an opportunity to submit a proposed project for CDBG-R funding. The project must be "shovel ready" or one that can be under contract within 120 days from receipt of funds. Funds will be awarded late August/early September 2009 and should have a project completion goal of 12 months or less. The City of Imperial Beach has been allocated \$63,170.

DISCUSSION:

Staff has evaluated various projects for this additional CDBG-R funding allocation. The project that would meet the "shovel ready" requirement is the Sports Park restroom remodel. The improvements to be made at the Sports Park restroom include replacement of sanitary fixtures and stalls, replacement of floor and floor drains, replacement of faucets, doors, vents and the installation of a new roof and downspouts. The remodel will improve the accessibility of the bathrooms and accessibility is a desired outcome of the CDBG program.

The improvements to the City of Imperial Beach's Sports Park will have the maximum impact on the quality of life for the Imperial Beach community. A wide range of and diverse mix of community members use the park extensively. The location of the park guarantees the benefits are spread throughout the community. The improvements will enhance safety and park operations. HUD is also encouraging that CDBG-R funds be used for discrete, stand-alone activities whenever possible, and this project meets that criterion.

FISCAL IMPACT:

The County of San Diego has notified us of this additional CDBG-R funding opportunity and that the City of Imperial Beach has been allocated approximately \$63,170. Staff anticipates that the cost of the Sports Park restroom project will not exceed that amount.

DEPARTMENT RECOMMENDATION:

Staff recommends that the City Council adopt Resolution No. 2009-6759 approving the submittal of CDBG-R application for the Sports Park Restroom Improvement Project and authorizing the City Manager to execute the appropriate agreement with the County of San Diego.

CITY MANAGER'S RECOMMENDATION:

Approve Department recommendation.



Gary Brown, City Manager

Attachments:

1. Resolution No. 2009-6759

RESOLUTION NO. 2009-6759**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IMPERIAL BEACH, CALIFORNIA, APPROVING THE SUBMITTAL OF COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS – RECOVERY APPLICATION AND AUTHORIZING THE CITY MANAGER TO EXECUTE THE APPROPRIATE AGREEMENT WITH THE COUNTY OF SAN DIEGO**

WHEREAS, the U.S. Department of Housing and Urban Development (HUD) recently announced additional funding for the Community Development Block Grant (CDBG) program under the American Recovery and Reinvestment Act of 2009 (Recovery Act); and

WHEREAS, as a CDBG participating city, the County of San Diego Department of Housing and Community Development is giving us an opportunity to submit a proposed project for CDBG-Recovery Act funding; and

WHEREAS, the City of Imperial Beach has been allocated \$63,170; and

WHEREAS, the project must be “shovel ready” or one that can be under contract within 120 days from receipt of funds. Funds will be awarded late August/early September 2009 and should have a project completion goal of 12 months or less; and

WHEREAS, the project that would meet the “shovel ready” requirements is the Sports Park restroom remodel; and

WHEREAS, the improvements to the City of Imperial Beach’s Sports Park will have the maximum impact on the quality of life for the Imperial Beach community. A wide range and diverse mix of community members use the park extensively. The location of the park guarantees the benefits are spread throughout the community, and will enhance accessibility for the disabled and the park’s operation; and

WHEREAS, the Sports Park restroom remodel is a project that will achieve an intended outcome (increased accessibility) of the CDBG program.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Imperial Beach desires to submit an application to the County of San Diego to utilize CDBG-Recovery Act.

NOW, THEREFORE, BE IT FURTHER RESOLVED by the City Council of the City of Imperial Beach that the City Manager is authorized to execute an agreement with the County of San Diego for the use of CDBG-Recovery Act funds for the Sports Park restroom remodel project.

PASSED, APPROVED, AND ADOPTED by the City Council of the City of Imperial Beach at its regular meeting held on the 20th day of May 2009, by the following roll call vote:

AYES: **COUNCILMEMBERS:**
NOES: **COUNCILMEMBERS:**
ABSENT: **COUNCILMEMBERS:**

JAMES C. JANNEY, MAYOR

ATTEST:

JACQUELINE M. HALD, CMC
CITY CLERK



**STAFF REPORT
CITY OF IMPERIAL BEACH**

TO: HONORABLE MAYOR AND CITY COUNCIL/CHAIR AND MEMBERS OF THE REDEVELOPMENT AGENCY

FROM: GARY BROWN, CITY MANAGER/EXECUTIVE DIRECTOR

MEETING DATE: MAY 20, 2009

ORIGINATING DEPT.: COMMUNITY DEVELOPMENT DEPARTMENT
GREG WADE, DIRECTOR *GW*

SUBJECT: ADOPTION OF RESOLUTION NO. R-09-180 AUTHORIZING A CONTRACT AMENDMENT WITH EDWA/AECOM IN THE AMOUNT OF \$24,759 FOR THE COMMERCIAL ZONING REVIEW

BACKGROUND:

On January 17, 2007, the Redevelopment Agency and City Council authorized a contract with EDWA/AECOM to conduct a review of the City's Commercial Zones. The consultant has been working on this effort since that time and has prepared draft recommendations for proposed amendments to the City's Zoning Code, General Plan and Local Coastal Program. Those recommendations will be presented soon to the Design Review Board, City Council and Redevelopment Agency for consideration. At this time, however, staff is requesting a contract amendment in the amount of \$24,759 to provide additional funds to complete this extensive effort.

DISCUSSION:

A twelve month schedule was originally anticipated for this effort. Due to project requirements, this effort has extended beyond that timeframe, and has been ongoing for over two years. This has required additional meetings and project management, which has resulted in additional project costs. We have summarized overall project costs below:

Original Budget	Expended Budget	Remaining Budget	Estimated Cost to Complete Tasks
\$250,000	\$243,984	\$6,016	\$30,755
Total Estimated Cost to Complete Tasks			\$24,759

Under the terms of the contract, the following tasks are anticipated to complete the effort:

- Task 4.2: Attend Design Review Board Meeting

- Task 4.3: Attend City Council Meeting to present the Package of Recommended Draft Zoning and General Plan/LCP Amendments
- Task 4.4: Prepare focused refinements to the Package of Recommended Draft Zoning and General Plan/LCP Amendments
- Task 5.1: Prepare the Determination of Required Environmental Review memorandum
- Council Study Session: EDAW will attend one Council Study Session. This task includes planning staff support for the creation of a PowerPoint presentation

Staff expects to bring the item to the City Council/Redevelopment Agency in late June or early July for discussion. Once the Council/Agency accepts the proposed amendments, they will be prepared for adoption by the City Council and then forwarded to the Coastal Commission for certification.

CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA):

This contract amendment is not subject to CEQA.

FISCAL IMPACT:

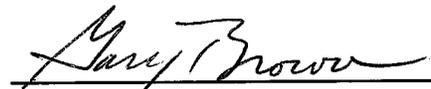
Redevelopment Agency (RDA) funds for the requested contract amendment of \$20,500 are available in the RDA professional services budget and would be transferred into Capital Improvement Program (CIP) budget Project Number R05-203.

DEPARTMENT RECOMMENDATION:

Staff recommends that the Redevelopment Agency and City Council adopt Resolution No. R-09-180 authorizing a contract amendment in the amount of \$24,759 with EDAW/AECOM for the Commercial Zoning Review.

CITY MANAGER'S RECOMMENDATION:

Approve Department recommendation.



 Gary Brown, City Manager

Attachments:

1. Resolution No. R-09-180

RESOLUTION NO. R-09-180**A RESOLUTION OF THE REDEVELOPMENT AGENCY OF THE CITY OF IMPERIAL BEACH, CALIFORNIA, AUTHORIZING THE EXECUTIVE DIRECTOR/CITY MANAGER TO AMEND THE CONTRACT FOR PROFESSIONAL SERVICES WITH EDAW/AECOM INC. TO COMPLETE THE REVIEW OF THE CITY'S COMMERCIAL ZONING AND DEVELOPMENT REGULATIONS OF THE CITY'S GENERAL PLAN/LOCAL COASTAL PLAN AND ZONING ORDINANCE**

The Redevelopment Agency of the City of Imperial Beach does hereby resolve as follows:

WHEREAS, the Redevelopment Agency and City of Imperial Beach (the "AGENCY/CITY") desired to conduct a Review of the City's Commercial Zoning and Development Regulations to maximize commercial/retail development opportunities within the City and to provide for better design and functionality of mixed use development projects; and

WHEREAS, on January 17, 2007, by Resolution No. R-07-115 the AGENCY/CITY authorized the Executive Director/City Manager to enter into a contract for consultant services with EDAW Inc. (the "CONSULTANT") to provide professional services for this effort; and

WHEREAS, the AGENCY/CITY previously allocated a total of \$250,000.00 to carry out this effort; and

WHEREAS, the AGENCY/CITY has determined that additional funds in the amount of \$24,759.00 are needed for the CONSULTANT to complete this effort.

NOW, THEREFORE, BE IT RESOLVED by the Redevelopment Agency of the City of Imperial Beach as follows:

1. Redevelopment Agency Resolution No. R-09-180 is hereby adopted transferring \$24,759.00 of undesignated RDA funds (Tax Increment, non-housing) to CIP Project No. R05-203 and authorizing the Executive Director/City Manager to AMEND the contract with EDAW Inc. in an amount not to exceed \$24,759.00 to complete the review of the City's Commercial Zoning and Development Regulations as provided for the City's General Plan/Local Coastal Plan and Zoning Ordinance.
2. Funds in the amount of \$24,759.00 are hereby transferred from Fund 405-0000-253.00-00 to Fund 407-1262-413-20-06.

PASSED, APPROVED, AND ADOPTED by the Redevelopment Agency of the City of Imperial Beach at its meeting held on the 20th day of May 2009, by the following roll call vote:

AYES: BOARDMEMBERS:
NOES: BOARDMEMBERS:
ABSENT: BOARDMEMBERS:

James C. Janney

JAMES C. JANNEY
CHAIRPERSON

ATTEST:

Jacqueline M. Hald

JACQUELINE M. HALD, CMC
SECRETARY

I, City Clerk of the City of Imperial Beach, do hereby certify the foregoing to be an exact copy of Resolution No. R-09-180 – A Resolution of the Redevelopment Agency of the City of Imperial Beach, California, AUTHORIZING THE EXECUTIVE DIRECTOR/CITY MANAGER TO AMEND THE CONTRACT FOR PROFESSIONAL SERVICES WITH EDAW INC. TO COMPLETE THE REVIEW OF THE CITY’S COMMERCIAL ZONING AND DEVELOPMENT REGULATIONS OF THE CITY’S GENERAL PLAN/LOCAL COASTAL PLAN AND ZONING ORDINANCE

CITY CLERK

DATE



**STAFF REPORT
CITY OF IMPERIAL BEACH**

TO: HONORABLE MAYOR AND CITY COUNCIL
FROM: GARY BROWN, CITY MANAGER
MEETING DATE: May 20, 2009
ORIGINATING DEPT.: OFFICE OF THE CITY MANAGER
SUBJECT: RESOLUTION DECLARING A SEVERE FISCAL HARDSHIP

BACKGROUND:

If voters approve all the state-wide propositions on Tuesday's ballot there will be a \$15 Billion budget shortfall in California's budget; the gap will be \$21.3 Billion if they vote down the measures. In either case it's likely the Governor will declare a fiscal emergency and the legislature will be tempted to borrow \$2 Billion from local governments.

The League of California Cities has organized a concerted effort to dissuade legislators from borrowing local funds, and the attached resolution is part of this effort.

ENVIRONMENTAL ANALYSIS:

Not a project as defined by CEQA.

FISCAL IMPACT:

If the State borrows funds from Imperial Beach approximately \$344,000 will be taken from our reserves. This will compound our existing challenges of:

- 1) Sales Taxes down 10.5%
- 2) Property Taxes down 6%
- 3) Impending increased CalPERS costs due to their investment losses.

CITY MANAGER'S RECOMMENDATION:

Adopt the attached resolution.

A handwritten signature in black ink, appearing to read 'Gary Brown', is written over a horizontal line.

Gary Brown, City Manager

Attachments:

1. A resolution finding a severe fiscal hardship.

RESOLUTION NO. 2009-6762**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IMPERIAL BEACH, CALIFORNIA, DECLARING A SEVERE FISCAL HARDSHIP.**

WHEREAS, the current economic crisis has placed cities under incredible financial pressure and caused city officials to reopen already adopted budgets to make painful cuts, including layoffs and furloughs of city workers, decreasing maintenance and operations of public facilities, and reductions in direct services to keep spending in line with declining revenues; and

WHEREAS, since the early 1990s the state government of California has seized over **\$8.6 billion** of city property tax revenues statewide to fund the state budget even after deducting public safety program payments to cities by the state; and

WHEREAS, the State has already taken \$5,891,219 from Imperial Beach; and

WHEREAS, the State could “borrow” from Imperial Beach approximately \$344,000; and

WHEREAS, Imperial Beach already faces fiscal challenges including sales taxes being down 10.5% and property taxes projected to be down 6%; and

WHEREAS, the City has already reduced its Sheriff staffing due to fiscal constraints; and

WHEREAS, in FY 2007-08 alone the state seized **\$895 million** in city property taxes statewide to fund the state budget after deducting public safety program payments and an additional \$350 million in local redevelopment funds were seized in FY 2008-09; and

WHEREAS, the most significant impact of taking local property taxes has been to reduce the quality of public safety services cities can provide since public safety comprises the largest part of any city’s general fund budget; and

WHEREAS, in 2004 the voters by an 84% vote margin adopted substantial constitutional protections for local revenues, but the legislature can still “borrow” local property taxes to fund the state budget; and

WHEREAS, on May 5 the Department of Finance announced it had proposed to the Governor that the state “borrow” over \$2 billion in local property taxes from cities, counties and special districts to balance the state budget, causing deeper cuts in local public safety and other vital services; and

WHEREAS, in the past the Governor has called such “borrowing” proposals fiscally irresponsible because the state will find it virtually impossible to repay and it would only deepen the state’s structural deficit, preventing the state from balancing its budget; and

WHEREAS, the Legislature is currently considering hundreds of bills, many of which would impose new costs on local governments that can neither be afforded nor sustained in this economic climate; and

WHEREAS, state agencies are imposing, or considering, many regulations imposing unfunded mandates on local governments without regard to how local agencies will be able to comply with these mandates while meeting their other responsibilities; and

WHEREAS, the combined effects of the seizure of the City's property taxes, increasing unfunded state mandates, and the revenue losses due to the economic downturn have placed the city's budget under serious fiscal pressure; and

WHEREAS, our city simply cannot sustain the loss of any more property tax funds or to be saddled with any more state mandates as they will only deepen the financial challenge facing our city; and

WHEREAS, a number of the City's financial commitments arise from contracts, including long term capital leases and debt obligations which support securities in the public capital markets, that the City must honor in full unless modified by mutual agreement of the parties.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Imperial Beach as follows: that the City will experience a severe fiscal hardship if the recommendation of the Department of Finance to "borrow" \$2 billion of local property taxes is supported by the Governor and the Legislature; and

RESOLVED FURTHER, that the City Council strongly and unconditionally opposes the May 5 proposal of the Department of Finance and any other state government proposals to borrow or seize any additional local funds, including the property tax, redevelopment tax increment, and the city's share of the Prop. 42 transportation sales tax; and

RESOLVED FURTHER, that the City Council strongly urges the state legislature and Governor to suspend the enactment of any new mandates on local governments until such time as the economy has recovered and urges the state to provide complete funding for all existing and any new mandates.

RESOLVED FURTHER, that the City Clerk shall send copies of this resolution to the Governor, our state senator, our state assembly member and the League of California Cities.

PASSED, APPROVED, AND ADOPTED by the City Council of the City of Imperial Beach at its meeting held on the 20th day of May 2009, by the following roll call vote:

AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:

JAMES C. JANNEY, MAYOR

ATTEST:

JACQUELINE M. HALD, CMC
CITY CLERK

Return to Agenda

AGENDA ITEM NO. 5.1



**STAFF REPORT
CITY OF IMPERIAL BEACH**

TO: HONORABLE MAYOR AND CITY COUNCIL

FROM: GARY BROWN, CITY MANAGER

MEETING DATE: MAY 20, 2009

ORIGINATING DEPT.: COMMUNITY DEVELOPMENT DEPARTMENT
GREG WADE, COMMUNITY DEVELOPMENT DIRECTOR *GW*
JIM NAKAGAWA, AICP, CITY PLANNER
TYLER FOLTZ, ASSOCIATE PLANNER *TF*

SUBJECT: *[Signature]* KAMAL NONA (OWNER)/STOSH THOMAS (ARCHITECT);
CONDITIONAL USE PERMIT (CUP 060398), DESIGN REVIEW
(DRC 060399), SITE PLAN REVIEW (SPR 060400) FOR TWO
MIXED USE DEVELOPMENTS WITH TWO RETAIL
COMMERCIAL SPACES AND TWO RESIDENTIAL UNITS FOR
EACH DEVELOPMENT (FOUR COMMERCIAL AND FOUR
RESIDENTIAL UNITS TOTAL) LOCATED AT 1120, 1122 13TH
STREET AND 1150, 1152 13TH STREET, IN THE C-3
(NEIGHBORHOOD COMMERCIAL) ZONE. MF 863.

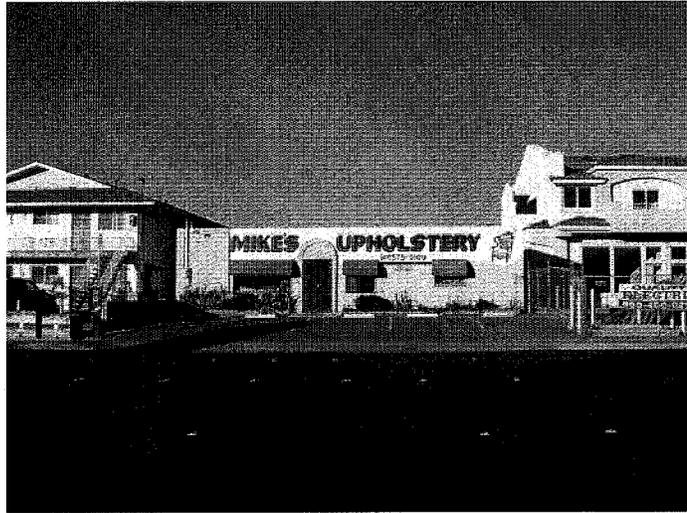
PROJECT DESCRIPTION/BACKGROUND:

This project (MF 863) was originally scheduled for the April 15, 2009 meeting; however, additional consideration regarding access and parking was necessary. The project was heard by City Council on May 6, 2009, and the decision was to continue the project to the May 20, 2009 meeting. The primary concerns raised were related to the ability to provide drought tolerant landscaping, review of mutual access and parking requirements, and verification of proper notification procedure.



Drought tolerant landscaping, xeriscape, is required and subject to staff approval (condition #7 on Resolution 2009-6758).

Mutual access and parking arrangements have been done in Imperial Beach previously (e.g. IB Promenade by Sterling Development and Dan Malcolm at 13th St./Palm Avenue). Staff has reviewed the access and parking requirements of the neighboring projects adjacent to 1120, 1122, 1150, 1152 13th Street and has determined that all owners of parcels 633-022-20-00 (1120, 1122 13th Street), 633-022-19-00 (1126 13th Street), 633-022-17-00 (1144 13th Street), 633-022-18-00 (1146 13th Street), and 633-022-16-00 (1150, 1152 13th Street) shall provide mutual access and parking with



one another (mutual access and parking condition approved by Council in Resolution 2005-6114 for 1144/1146 13th Street is provided as attachment #3). All costs initiated by new construction to meet this requirement will be incurred by the applicant. If access cannot be legally obtained by applicant, an alternative plan for access, parking, and circulation may be approved by the Community Development Director (ref. Resolution 2009-6758 condition #4).

A signed affidavit, copy attached, provided by First American Title Company states that all occupants within 100 feet and owners within 300 feet, according to the latest available assessment roll of the County of San Diego, were included in a public notice packet submitted to the City in May of 2006. The noticing requirements for this project have been met. Typically notice packages are provided upon project submittal; however, a policy of requiring a notice packet immediately prior to a public hearing will be enacted to ensure accuracy for all projects. A neighboring property owner was concerned that his tenants were not notified; staff has delivered a notice to all tenants at the neighboring property so that they are aware that this project will be heard on May 20, 2009.

The application, originally submitted on May 26, 2006, is for a Conditional Use Permit (CUP 060398), Design Review Case (DRC 060399), and Site Plan Review (SPR 060400) for two mixed-use developments, each development consisting of 2,004 square feet of retail commercial space on the first floor and two residential units totaling 1,896 square feet above the first floor for each building (4,008 square feet of retail commercial space total; 3,792 square feet of residential space total) at two 5,840 square foot parcels (APN 633-022-20-00 and 633-022-16-00) at 1120, 1122 13th Street and 1150, 1152 13th Street in the C-3 (Neighborhood Commercial) Zone. Mixed-use development projects in the C-3 (Neighborhood Commercial) Zone are subject to approval of a Conditional Use Permit (I.B.M.C 19.28.020). The project was subject to design review by the Design Review Board because the project requires a conditional use permit, and because it is located on a Design Corridor (13th Street) (IBMC 19.83.020).

PROJECT EVALUATION/DISCUSSION:

The two rectangular 5,840 square-foot project sites front on the west side of 13th Street between Imperial Beach Boulevard and Fern Avenue. The sites abut the two mixed-use projects located at 1126 13th Street and 1144, 1146 13th Street. 1120, 1122 13th Street consists of a residential duplex unit, and 1150 13th Street consists of Mike's Upholstery. The adjacent property to the north of 1120 is a small shopping center and the property to the south is an approved mixed-use building. The property to the north of 1150 is an approved mixed-use building and to the south is a multi-family residence. Directly across 13th Street from the site are commercial buildings. Across from the alley is a residential neighborhood zoned R-3000 (Two-Family Residential).

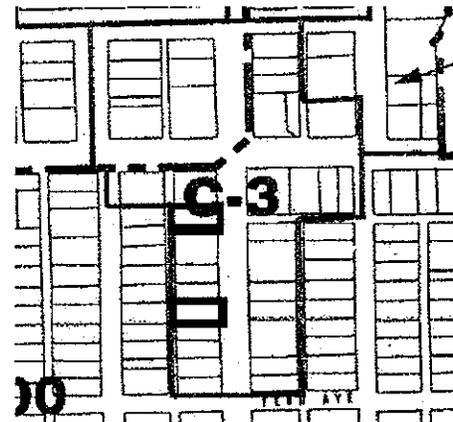
General Plan/Zoning Consistency: The proposed developments are subject to C-3 (Neighborhood Commercial) zoning requirements. The C-3 zone is intended to provide for businesses to meet the local neighborhood demand for commercial goods and services. It is intended that the dominant type of commercial activity in the zone will be neighborhood serving retail and office use such as markets, professional offices, personal services, restaurants and hardware stores (I.B.M.C. 19.28.010). The proposed project will provide four retail commercial spaces total, which meets the intent of the land use designation.

Standards	Provided/Proposed
One dwelling per 2,000 square feet of lot area above the first floor	One dwelling unit per 2,920 square feet (at both 1120, 1122 13 th Street & 1150, 1152 13 th Street)
There are no front, side and rear yard setbacks in the C-3 zone (Section 19.28.030)	Front yard: 52 feet Side yard (1120, 1122 south elevation/1150, 1152 north elevation): 3 feet Side yard (1120, 1122 north elevation/1150, 1152 south elevation): 0 feet Rear yard: 0 feet
Minimum lot size of 3,000 square feet (Section 19.28.040)	5,840 square foot parcels (1120, 1122 & 1150, 1152)
Minimum street frontage of 30 feet (Section 19.28.050).	13th Street frontage of 50 feet (1120, 1122 & 1150, 1152)
Maximum building height of two stories or 28 feet (Section 19.28.060)	28 feet; 30" parapet walls above the 28' are required per building code
Open space: 300 square feet per dwelling unit; 60% must be at grade level	A 10% administrative adjustment may be provided to reduce the required open space. 10% of 300 = 270 square feet open space required per dwelling unit. 272 square feet per dwelling unit is proposed. 60% of 540 = 324 square feet of open space required at grade level 324 square feet is proposed.

<p>Commercial landscaping: not less than 15% of total site shall be landscaped and maintained (Section 19.50.030).</p>	<p>5,840 square foot lots = 876 square feet of required landscaping per building. 893 square feet of landscaping proposed.</p>
<p>Required parking spaces for commercial, retail: one space for each two hundred fifty square feet of net floor area, plus one space per two employees (Section 19.48.050.I). Required parking spaces for residential dwelling units in the C-3 zone: 1.5 per dwelling unit (Section 19.48.030.C)</p>	<p>5 commercial spaces = one space for each two hundred fifty square feet of net floor area, plus one space per two employees (2 employee spaces). 3 residential spaces = 1.5 spaces per residential unit.</p>

Surrounding Zoning and Land Use

North:	C-3	Commercial (1120, 1122 13 th St.)/Mixed Use (1150, 1152 13 th St.)
South:	C-3	Mixed Use (1120, 1122 13 th St.)/Residential (1150, 1152 13 th St.)
East:	C-3	Commercial
West:	R-3000	Residential



Design Review: The project sites front along 13th Street, a designated Design Corridor. The applicant’s architect has proposed varied rooflines and architectural detailing and relief through the incorporation of building recesses and balconies. The applicant will provide drought tolerant landscape, xeriscape, along with queen palms as recommended by the Design Review Board. The overall design of the building should contribute positively in making an architectural statement along 13th Street, and completing the mixed-use commercial center.

Parking for the commercial and residential units will be located in two on-site locations. The commercial retail unit of each development is required to have five (5) parking spaces. These spaces will be located in the front of each building, and will access off of the existing curb cuts for 1126 13th Street, and 1144, 1146 13th Street; the existing curb cuts for 1120, 1122 13th Street and 1150 13th Street will be removed. Typically a new commercial development would require handicap parking; however, the two existing handicap parking spaces at 1126 13th Street and 1144, 1146 13th Street will be shared with the two proposed buildings in accordance with a parking and access agreement required of all property owners in this master plan. Three residential parking spaces for each development will be located off of the alley.

The trash and recycling enclosure for both the commercial space and the residential units is located behind the rear stairwell off the alley.

The commercial spaces will be accessible from 13th Street on the first floor. Doors will be provided on the west elevations to access the trash/recycling enclosure. The access for the residential units will be via a stairway in the rear of the building (off of the alley) on the south elevation for 1120, 1122 13th Street and the north elevation at 1150, 1152 13th Street.

The City requires new development to conform to the new state water quality/urban runoff requirements (SDRWQCB Order 2001-01). Plans for new development must show drainage patterns to demonstrate how storm water will be directed to landscaped areas (bioswales) or to filters before it is discharged into the city's storm sewers or to the beach. Prior to building permit approval, the grading and drainage plans for this project will need to show such compliance.

The applicant has requested that all sign permits be processed at a later time. Per the Design Review Board, the signs shall be channel lettering set in complimentary colors to the buildings



ENVIRONMENTAL STATUS: This project may be categorically exempt pursuant to the California Environmental Quality Act (CEQA) Guidelines Section 15303 as a Class 3(c) project (New Construction).

COASTAL JURISDICTION: The project is not located in the Coastal Zone; the City will not need to consider evaluating the project with respect to conformity with coastal permit findings.

FISCAL ANALYSIS:

The applicant has deposited approximately \$13,037.00 in Project Account Number 060398 to fund the processing of this application.

DESIGN REVIEW BOARD (DRB) RECOMMENDATION:

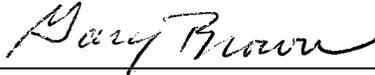
On April 17, 2008, the Design Review Board recommended approval of the project as proposed (vote of 3-0 to approve; one member absent; one seat vacant).

DEPARTMENT RECOMMENDATION:

1. Open the public hearing and entertain testimony.
2. Close the public hearing.
3. Adopt Resolution No. 2009-6761, approving Conditional Use Permit (CUP 060398), Design Review Case (DRC 060399), and Site Plan Review (SPR 060400), which makes the necessary findings and provides conditions of approval in compliance with local and state requirements.

CITY MANAGER'S RECOMMENDATION:

Approve Department recommendation.



Gary Brown
City Manager

Attachments:

1. Resolution No. 2009-6761
 2. Plans
 3. 1144/1146 Mutual Access & Parking Resolution Condition (MF 641 – Reso. 2005-6114)
 4. 1144/1146 Signed Affidavit Accepting Conditions (MF 641 – Reso. 2005-6114)
 5. First American Title Affidavit, May 26, 2006
- c: file MF 863
Kamal Nona, 1126 13th Street, Imperial Beach, CA 91932
Greg Wade, Community Development Director
Jim Nakagawa, City Planner
Hank Levien, Public Works Director

Return to Agenda

RESOLUTION NO. 2009-6761

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IMPERIAL BEACH, CALIFORNIA, APPROVING A CONDITIONAL USE PERMIT (CUP 060398), DESIGN REVIEW CASE (DRC 060399), AND SITE PLAN REVIEW (SPR 060400) FOR TWO MIXED-USE DEVELOPMENTS WITH TWO RETAIL COMMERCIAL SPACES AND TWO RESIDENTIAL UNITS IN EACH BUILDING (FOUR COMMERCIAL AND FOUR RESIDENTIAL UNITS TOTAL) LOCATED AT 1120, 1122 13TH STREET AND 1150, 1152 13TH STREET, IN THE C-3 (NEIGHBORHOOD COMMERCIAL) ZONE. MF 863

APPLICANT: KAMAL NONA (OWNER)

WHEREAS, on May 20, 2009, the City Council of the City of Imperial Beach held a duly noticed public meeting to consider the merits of approving or denying an application for a Conditional Use Permit (CUP 060398), Design Review Case (DRC 060399), and Site Plan Review (SPR 060400) for two mixed-use developments with two retail commercial spaces and two residential units in each building (four commercial and four residential units total) located at 1120, 1122 13th Street and 1150, 1152 13th Street (APN 633-022-20-00 and 633-022-16-00) in the C-3 (Neighborhood Commercial) Zone, legally described as follows:

1120, 1122 13th Street: Lots 43 and 44, inclusive in Block 2 of Imperial Beach Park, in the City of Imperial Beach, County of San Diego, State of California, according to Map thereof No. 1994, filed in the Office of the County Recorder of San Diego County, February 1, 1927; excepting therefrom the Easterly 10 feet thereof.

1150, 1152 13th Street: Lots 33 and 34, inclusive in Block 2 of Imperial Beach Park, in the City of Imperial Beach, County of San Diego, State of California, according to Map thereof No. 1994, filed in the Office of the County Recorder of San Diego County, February 1, 1927; excepting therefrom the Easterly 10 feet thereof.

WHEREAS, on April 17, 2008, the Design Review Board adopted DRB Resolution No. 2008-01 recommending conditional approval of the project design; and

WHEREAS, the project design of two mixed-use developments consisting of 4,008 total square feet retail commercial space on the first floor (2,004 square feet of commercial space per development) and four residential units totaling 3,792 square feet above the first floor (two residential units per development totaling 1,896 square feet each) at 1120, 1122 13th Street and 1150, 1152 13th Street, in the C-3 (Neighborhood Commercial) Zone, is compatible with other developments in the vicinity which consist of a mixed-use developments at 1126 13th Street and 1144, 1146 13th Street, commercial buildings to the east, and a residential neighborhood to the west, and, therefore, would be consistent with Policy D-8 (Project Design) of the Design Element of the General Plan; and,

WHEREAS, the City Council finds that the project is in substantial compliance with Policy L-4g of the Land Use Element of the General Plan, which promotes Thirteenth Street Commercial Areas (C-3) for pedestrian-oriented commercial uses that serve the neighborhood; and

WHEREAS, this project complies with the requirements of the California Environmental Quality (CEQA) as this project is categorically exempt pursuant to the CEQA Guidelines Section 15303 as a Class 3(c) project (New Construction); and

WHEREAS, the City Council considered the information contained in the staff reports on this case and public testimony received on this case; and

WHEREAS, at the close of said meeting on May 20, 2009, a motion was duly made and seconded to approve Conditional Use Permit (CUP 060398), Site Plan Review (SPR 060399), and Design Review (DRC 060400) for two mixed-use developments consisting of retail commercial space on the first floor and four residential units above the first floor total at 1120, 1122 13th Street and 1150, 1152 13th Street, in the C-3 (Neighborhood Commercial) Zone, based upon the following findings and subject to the conditions of approval contained herein.

WHEREAS, the City Council further offers the following findings in support of its decision to conditionally approve the project:

CONDITIONAL USE PERMIT FINDINGS:

- 1. The proposed use at the particular location is necessary or desirable to provide a service or facility, which will contribute to the general well being of the neighborhood or community.**

In the C-3 (Neighborhood Commercial) Zone, the intent of the zone is to promote the local neighborhood demand for commercial goods and services such as markets, professional offices, personal services, restaurants and hardware stores (IBMC 19.28.010). This project will provide additional retail commercial space in this area of 13th Street to meet the demands for goods in the surrounding neighborhood. This project will also provide additional housing, four units total with off street parking, to meet the current housing demand. Also, the development of this project may encourage revitalization of the existing area, development of the nearby lots and increase patronage to the surrounding businesses.

- 2. The proposed use will not, under any circumstances, of the particular use, be detrimental to the health, safety or general welfare of persons residing or working in the vicinity, or injurious to property or improvements in the vicinity.**

The proposed development, two mixed-use developments consisting of retail commercial space on the first floor and four residential units above the first floor total (two at each development) at 1120, 1122 13th Street and 1150, 1152 13th Street, in the C-3 (Neighborhood Commercial) Zone, will not be detrimental to the health, safety or general welfare of persons residing or working in the vicinity, or injurious to property or improvements in the vicinity. In the Conditions of Approval, specific conditions have been set forth by the Community Development Department, Public Works Department, and the Public Safety Department to mitigate the concerns such a development project may create.

3. **The proposed use will comply with the regulations and conditions specified in the title for such use and for other permitted uses in the same zone.**

The proposed use will comply with the regulations and conditions specified in the title for such use and for other permitted uses in C-3 (Neighborhood Commercial) zone. The specific conditions that have been set forth by the Community Development Department will ensure that granting of the Conditional Use Permit will achieve compliance with zoning regulations.

4. **The granting of such conditional use permit will be in harmony with the purpose and intent of this code, the adopted general plan and the adopted local coastal program.**

The granting of the conditional use permit for a mixed-use development consisting of retail commercial space on the first floor and four residential units total above the first floor (two residential units per development) at 1120, 1122 13th Street and 1150, 1152 13th Street, in the C-3 (Neighborhood Commercial) Zone, will be in harmony with the purpose and intent of the zoning code (IBMC 19.82.040.D), the adopted general plan. The site is not within the coastal zone. The following list of specific conditions of approval set forth by the Community Development Department, Public Works Department, and the Public Safety Department will ensure that the granting of the Conditional Use Permit will achieve compliance.

SITE PLAN REVIEW FINDINGS:

5. **The proposed use does not have a detrimental effect upon the general health, welfare, safety and convenience of persons residing or working in the neighborhood, and is not detrimental or injurious to the value of property and improvements in the neighborhood.**

The applicant proposes a mixed-use development consisting of retail commercial space on the first floor and four residential units total above the first floor (two residential units per building) at 1120, 1122 13th Street and 1150, 1152 13th Street, in the C-3 (Neighborhood Commercial) Zone, that would not be detrimental to the health, safety or general welfare of persons residing or working in the vicinity, or injurious to property or improvements in the vicinity. Each development proposes parking for the commercial and residential units in two on-site locations. The two mixed-use developments are required to have five commercial parking spaces and three residential parking spaces each; the commercial spaces are accessed off of 13th Street, and the residential spaces are accessed off the alley. In the Conditions of Approval, specific conditions have been set forth by the Community Development Department, Public Works Department, and the Public Safety Department to mitigate the concerns such a development project may create.

6. The proposed use will not adversely affect the General Plan/Local Coastal Plan.

The proposed mixed-use development consisting of retail commercial space on the first floor and four residential units total above the first floor (two residential units per building) at 1120, 1122 13th Street and 1150, 1152 13th Street is consistent with the C-3 (Neighborhood Commercial) zone, which promotes the local neighborhood demand for commercial goods and services.

7. The proposed use is compatible with other existing and proposed uses in the neighborhood.

The subject site is in the "Neighborhood Commercial" zone, which encompasses 13th Street from Ebony Avenue to the north and Fern Avenue to the south. "Neighborhood Commercial" also encompasses Imperial Beach Boulevard from Florence Street on the west to Georgia Street on the east. Within this area, commercial and residential uses vary in character, bulk, and scale. The proposed project is compatible with the established commercial and residential uses.

8. The location, site layout and design of the proposed use properly orient the proposed structures to streets, driveways, sunlight, wind and other adjacent structures and uses in a harmonious manner.

This site fronts along 13th Street. The adjacent property to the south of 1120, 1122 13th Street is a mixed-use development, and the property to the north of 1150, 1152 13th Street is a mixed-use development. There are commercial buildings to the east and a residential neighborhood to the west. The project has varied rooflines and architectural detailing and relief through the incorporation of building recesses. The applicant also proposes a variety of landscaping; including queen palms, Boxleaf Hebe, Lemon Bottlebrush, Evergreen shrub, Spreading Sunset and "Tall Fescue" lawn grass, in front of the commercial space. Landscaping will also be located in the residential open space off the alley and along the north and south side of the building. The overall design of the building should contribute positively in making an architectural statement along 13th Street. Many of the existing buildings in the area are older structures. The project shall properly orient the proposed structures to streets, driveways, sunlight, wind and other adjacent structures and uses in a harmonious manner.

9. The combination and relationship of one proposed use to another on the site is properly integrated.

The project includes two mixed-use developments with retail commercial space on the first floor and a total of four residential units total above the first floor (two residential units per building) at 1120, 1122 13th Street and 1150, 1152 13th Street, in the C-3 (Neighborhood Commercial) Zone. The combination and relationship of the commercial office space in relation to the residential units on the site is properly integrated.

10. Access to and parking for the proposed use will not create any undue traffic problems.

Parking access is from both 13th Street and the alley behind 13th Street. The commercial parking and employee parking will be located in the front of the building off of 13th Street. The parking provided for the residential units is also located off the alley and access to these parking spaces is from the alley. The parking design will not create any undue traffic problems.

11. The project complies with all applicable provisions of Title 19.

The project is subject to compliance with the zoning requirements per Chapter 19.28 of the City of Imperial Beach Municipal Code, titled "Neighborhood Commercial (C-3) Zone." A Conditional Use Permit is required for residential development above the first floor at a maximum density of one unit per every thousand square feet of lot area pursuant to Section 19.28.020.A.3. The parking for the project will be provided off 13th Street for the retail commercial units and employee parking and off the alley for the residential units. Site Plan approval by the City Council is required per Section 19.28.020.D. Design Review is required per Section 19.83.020.A.3.

DESIGN REVIEW FINDINGS:

12. The project is consistent with the City's Design Review Guidelines.

The design of the project is consistent with the City's Design Policy D-8 (Project Design) of the General Plan as per Design Review Compliance checklist attached hereto and findings contained herein.

NOW, THEREFORE, BE IT RESOLVED that Conditional Use Permit (CUP 060398), Design Review Case (DRC 060399), and Site Plan Review (SPR 060400), for two mixed-use developments with retail commercial space on the first floor and four residential units total above the first floor (two residential units per building) at 1120, 1122 13th Street and 1150, 1152 13th Street, in the C-3 (Neighborhood Commercial) Zone is hereby **approved** by the City Council of the City of Imperial Beach subject to the following:

CONDITIONS OF APPROVAL

PLANNING

1. Storm water, drainage, and grading plans shall be approved by the City prior to issuance of building permits. Drainage should be directed to landscaped areas (bioswales) or to filters before it is discharged into the city's storm sewers or to the beach.
2. All catch basin subdrains shall be deepened to reach the area of percolation as identified in the soils report.
3. Owner must enter into and provide proof of post-construction (BMPs) maintenance agreement for all catch basin filters and subdrains.
4. Owner shall record a mutual access and parking agreement in concert with the master plans for parcels 633-022-20-00 (1120, 1122 13th Street), 633-022-19-00 (1126 13th Street), 633-022-17-00 (1144 13th Street), 633-022-18-00 (1146 13th Street), and 633-022-16-00 (1150, 1152 13th Street), and subject to approval of the City. Applicant shall incur any improvement/development costs on all parcels associated with appropriate access, parking, and circulation related to, and initiated by, the proposed project. If access cannot be legally obtained by applicant, an alternative plan for access, parking, and circulation may be approved by the Community Development Director.
5. The project height shall not exceed 28' as measured from existing grade. Elevation on site plan shall be revised to show the 28' height (currently shows 28'-9").
6. The final plans for the development of the site shall be in substantial compliance with the conceptual plans dated March 26, 2009. Landscaping and parking shall match Sheet TS; front access path shall follow Sheet C-2. A sign plan will be processed separately (signs shown on all plans are not part of the proposal, and shall not be approved). Per the Design Review Board, signs shall be channel lettering set in complimentary colors to the buildings.
7. Drought tolerant landscaping (xeriscape) is required and subject to staff approval.
8. Residential units (particularly those facing east) shall have soundproof windows such as double-pane windows.
9. Approval of this request shall not waive compliance with any portion of the International Building Code and Municipal Code in effect at the time a building permit is issued.
10. All negative balances in the project account (060398) shall be paid prior to building permit issuance and final inspection.
11. Approval of Conditional Use Permit (CUP 060398), Design Review Case (DRC 060399), and Site Plan Review (SPR 060400) for this project is valid for a one-year **vesting** period from the date of approval, to **expire on May 20, 2010**. Conditions of approval must be satisfied, building permits issued, and substantial construction must have commenced prior to this date, or a time extension is granted by the City prior to expiration. This expiration date is separate from the sunset expiration date of 10 years for the life of the conditional use permit.
12. The applicant or applicant's representative shall read, understand, and accept the conditions listed herein and shall, within 30 days, return a signed statement accepting said conditions.

PUBLIC SAFETY

13. Identify battery type, size and number to be utilized within facility. Include electrolyte capacity for lead acid, nickel cadmium or valve-regulated lead acid and/or weight of lithium-ion batteries.
14. Building to be clearly addressed. Address to be plainly legible and visible from the street. Numbers shall be a minimum of 4 inches high with a minimum stroke width of 0.5 inches and of contrasting color with their background.

PUBLIC WORKS

15. Ensure that the hot water tank P.T. discharge pipe is piped to discharge to the sanitary sewer system or the landscape area. A design that has the water discharge directly into the storm drain conveyance system (onto an impervious surface that flows to the street) is in violation of the Municipal Storm Water Permit - Order 2001-01.
16. Show the sewer lateral plans for both the existing two-story mixed-use buildings and the proposed new two-story mixed-use buildings on one of the plans provided to the City. The new buildings shall not be constructed over the existing sewer laterals.
17. No building roof or landscape water drains may be piped to the street or onto impervious surfaces that lead to the street. A design that has these water discharges directly into the storm drain conveyance system (onto an impervious surface that flows to the street) is in violation of the Municipal Storm Water Permit - Order 2001-01.
18. Install landscape-watering system to landscape strip in the right-of-way per I.B.M.C. 19.50.040.F.
19. Require the building foundation elevation be at least 1 foot above gutter line to minimize flooding during storm conditions.
20. Exposed water valves on 13th Street to be secured with CAL-AM approved enclosure.
21. Remove the two (2) existing driveway approaches on 13th Street, and replace with new curb, gutter, and ADA compliant sidewalk along entire frontage of property. When cutting the sidewalk, applicant must remove entire panel of sidewalk to the nearest expansion joint. Install new curb and gutter along entire frontage of the property per San Diego County Regional Standard drawing G-2. Install five (5) foot wide, ADA compliant, sidewalk within entire frontage of the property per San Diego County Regional Standard Drawings G-7 and G-9. The curb & gutter shall be poured separately from the sidewalk. Concrete shall be 560-C-2500. New curbs to be painted RED for "No Parking".
22. For alley, sidewalk or curb & gutter replacement ensure compliance with San Diego Regional Standard Drawing G-11 in that the "Area to be removed [must be] 5' or from joint to joint in panel, whichever is less." The distance between joints or score marks must be a minimum of 5 feet. Where the distance from "Area to be removed", to existing joint, edge or score mark is less than the minimum shown, "Area to be removed" shall be extended to that joint, edge or score mark.

23. If it is necessary to cut into the alley pavement as part of this project, all concrete cuts in the alley must be replaced with #4 rebar dowels positioned every 1 foot on center. Concrete specification must be 560-C-3250. Concrete cuts must also comply with item 8 above and cuts parallel to the alley drainage must be at least 1-foot from the alley drain line
24. For any work to be performed in the street or alley, submit a traffic control plan for approval by Public Works Director a minimum of 5 working days in advance of street work. Traffic control plan is to be per Regional Standard Drawings or Caltrans Traffic Control Manual.
25. All street work construction requires a Class A contractor to perform the work. Street repairs must achieve 95% sub soil compaction. Asphalt repair must be a minimum of four (4) inches thick asphalt placed in the street trench. Asphalt shall be AR4000 ½ mix (hot).
26. For any project that proposes work within the public right-of-way (i.e., driveway removal/construction, sidewalk removal/construction, street or alley demolition/reconstruction, landscaping and irrigation, fences, walls within the public right-of-way, etc.), a Temporary Encroachment Permit (TEP) shall be applied for and approved either prior to or concurrent with issuance of the building permit required for the project. Application for a Temporary Encroachment Permit shall be made on forms available at the Community Development Department Counter.
27. All street work construction requires a Class A contractor to perform the work. All pavement transitions shall be free of tripping hazards.
28. Construct trash or refuse enclosure and a recycling enclosure to comply with IBMC 19.74.090. Trash and recycling enclosures it to be enclosed by a six-foot high masonry wall and gate. The minimum size refuse enclosure shall be 6' by 9' and the minimum recycling enclosure shall be 4' by 8'. Gates shall not open directly into the alley and adequate pedestrian access from the east side of the property shall be provided. Note: Alternate trash/recycling enclosure may match proposed plan shown on Sheet TS.
29. Any disposal/transportation of solid waste/construction waste in roll-off containers must be contracted through the City's waste removal and recycling provider unless the hauling capability exists integral to the prime contractor performing the work.
30. Existing parcel impervious surfaces are required to not increase beyond the current impervious services as a post-conversion condition in order to maximize the water runoff infiltration area on the parcel in compliance with Municipal Storm Water Permit – Order 2001-01.
31. All landscape areas, including grass and mulch areas, must be improved to consist of at least 12-inches of loamy soil in order to maximize the water absorption during wet weather conditions and minimize irrigation runoff.
32. Preserve survey monuments on southeast and northeast property lines in or adjacent to the sidewalk. Install survey monuments on southwest and northwest property lines in alley. Record same with county office of records.

33. In accordance with I.B.M.C. 12.32.120, applicant must place and maintain warning lights and barriers at each end of the work, and at no more than 50 feet apart along the side thereof from sunset of each day until sunrise of the following day, until the work is entirely completed. Barriers shall be placed and maintained not less than three feet high.
34. Require applicant to provide verification of post construction Best Management Practice (BMP) maintenance provisions through a legal agreement, covenant, CEQA mitigation requirement, and/or Conditional Use Permit. Agreement is provided through the Community Development Department.
35. Property owner must institute "Best Management Practices" to prevent contamination of storm drains, ground water and receiving waters during both construction and post construction. The property owner or applicant BMP practices shall include but are not limited to:
 - Contain all construction water used in conjunction with the construction. Contained construction water is to be properly disposed in accordance with Federal, State, and City statutes, regulations and ordinances.
 - All recyclable construction waste must be properly recycled and not disposed in the landfill.
 - Water used on site must be prevented from entering the storm drain conveyance system (i.e., streets, gutters, alley, storm drain ditches, storm drain pipes).
 - All wastewater resulting from cleaning construction tools and equipment must be contained on site and properly disposed in accordance with Federal, State, and City statutes, regulations, and ordinances.
 - Erosion control - All sediment on the construction site must be contained on the construction site and not permitted to enter the storm drain conveyance system. Applicant is to cover disturbed and exposed soil areas of the project with plastic-like material (or equivalent product) to prevent sediment removal into the storm drain system.
36. Drawing must show treatment BMPs to be used to minimize the urban runoff from the largely impervious surface proposed for the two lots. Treatment BMP calculations must be provided with the plan submission for building permits.
37. Applicant must underground all utilities. This project area is in the existing 13th Street Utility Underground District.

APPEAL PROCESS UNDER THE CALIFORNIA CODE OF CIVIL PROCEDURE (CCP): The time within which judicial review of a City Council decision must be sought is governed by Section 1094.6 of the CCP. A right to appeal a City Council decision is governed by CCP Section 1094.5 and Chapter 1.18 of the Imperial Beach Municipal Code.

PROTEST PROVISION: The 90-day period in which any party may file a protest, pursuant to Government Code Section 66020, of the fees, dedications or exactions imposed on this development project begins on the date of the final decision.

PASSED, APPROVED, AND ADOPTED by the City Council of the City of Imperial Beach at its regular meeting held on the 20th day of May 2009, by the following roll call vote:

AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:

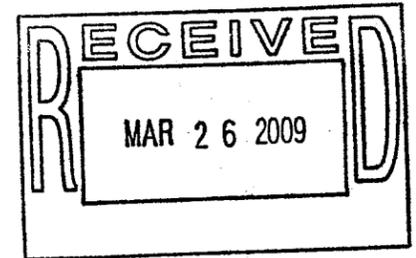
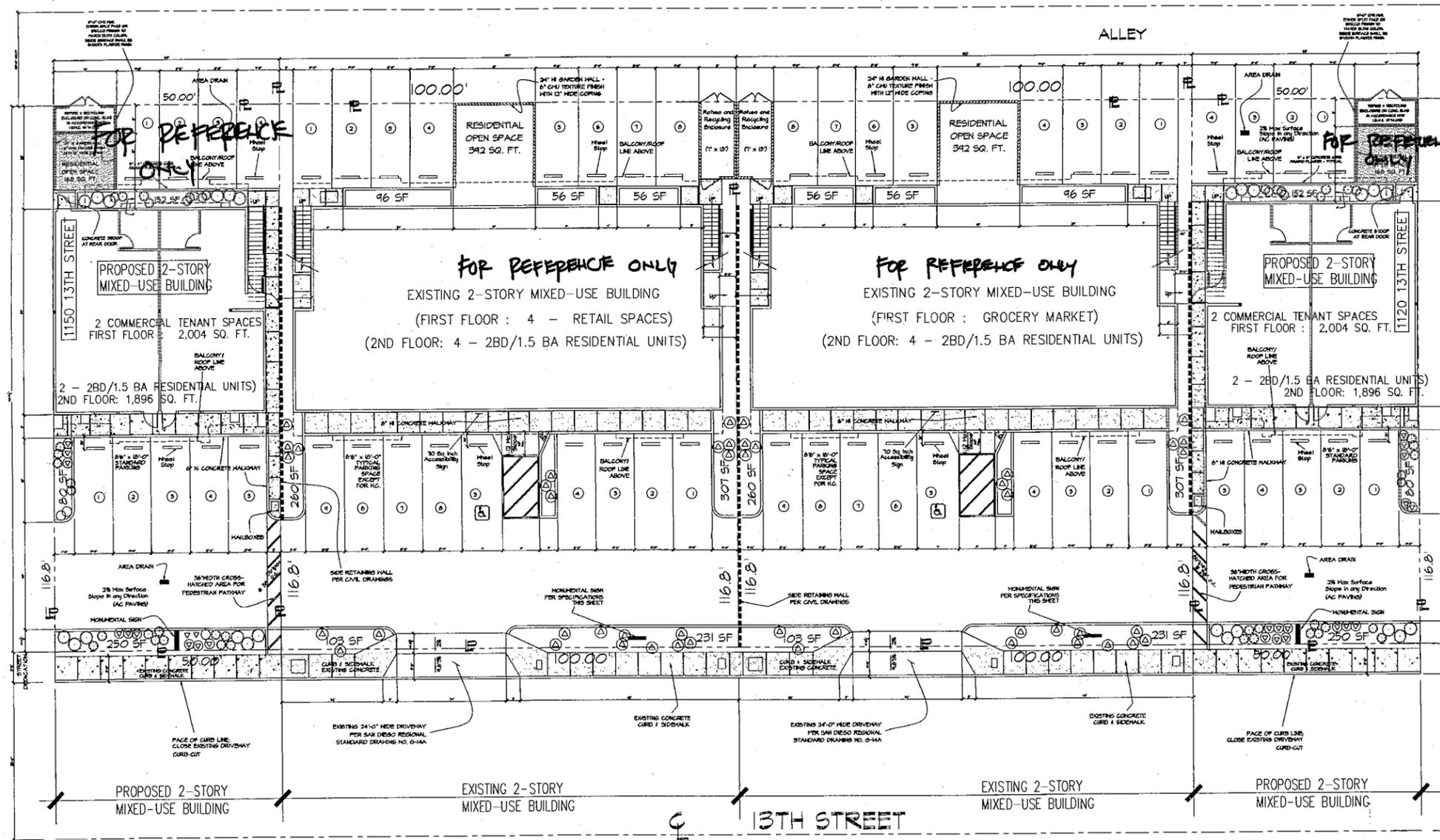
JAMES C. JANNEY, MAYOR

ATTEST:

JACQUELINE M. HALD, CMC
CITY CLERK



CONCEPTUAL LANDSCAPING & IRRIGATION LEGEND		
Symbol	BOTANICAL NAME	COMMON NAME
○	Hebe Euxifolia	Boxleaf Hebe
○	Callaloman Citrus	Lemon Bottlebrush
○	Coccoloba Lavifolia	Evergreen Shrub
○	Lantana Montecarlo	Spreading Sunset
○	Tall Flower Bed Low Drain	
○ Half Circle Stream Shrub Spray Sprinkler Head		



SEE DETAILED PLANS PERTAINING TO EACH NEW PROPOSED PROJECT

NOTE: LOT DIMENSIONS AND PUBLIC RIGHT-OF-WAYS SHOWN HERE ARE FOR SITE PLANNING PURPOSES; DIMENSIONS SHOWN ON CIVIL SHEETS GOVERN.

SITE PLAN

SCALE: 1" = 10'-0"

ACAD FILE NAME: ELEV-STREET.DWG

13TH ST EXISTING & NEW MIXED-USE PROJECTS

EXTERIOR ELEVATIONS and SITE PLANS
1" = 10'-0"

PROJECT ADDRESS: 1120 1126 1146 1150 13TH STREET
MIRAMAR BEACH, CA 91852

ALJABI Architecture Interior Design
Nick Aljabi Registered Architect License No. C-19739
Residential Commercial
Tel 818 455-7067

AD ALJABI

AO

PROJECT DATA

LEGAL DESCRIPTION

LOTS 45 & 44 (APN: 633 - 022 - 20, 1120 13TH STREET) INCLUSIVE IN BLOCK 2 OF IMPERIAL BEACH PARK, IN THE CITY OF IMPERIAL BEACH, COUNTY OF SAN DIEGO, STATE OF CALIF., ACCORDING TO MAP 1494, FILED IN THE OFFICE OF THE COUNTY RECORDER OF SAN DIEGO COUNTY, FEB 01, 1927.

OCCUPANCY GROUP R-3 MULTI-FAMILY DWELLING
M COMMERCIAL RETAIL

TYPE OF CONSTRUCTION V-N

REQUIRED OCCUPANCY SEPARATION 1-HOUR

SPRINKLERS REQUIREMENTS NO

HEIGHT LIMIT 20 FT MEASURED TO EXISTING GRADE LINE DIRECTLY BELOW; SEE SECTION A/A5

PROJECT ARCHITECT NICK ALJABI
REGISTERED ARCHITECT
CALIFORNIA LICENSE # C-19739

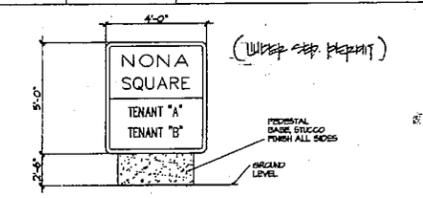
OWNERS

KAMAL NONA
B (619) 424-8255

MONUMENTAL SIGN SPECIFICATIONS

SIGN SIZE: 4' LONG x 3' HIGH x 12" DEEP
SIGN AREA: 20 SQ FT PER SIDE (40 SQ FT TOTAL FOR BOTH SIDES)
HEIGHT ABOVE GROUND LEVEL: 7'5"
SIGN TYPE: MONUMENTAL / CABINET TYPE
NUMBER OF FACES: 2
ILLUMINATION: FLUORESCENT (FROM INSIDE)
SIGN FRAME: 3" ANGLE IRON WELDED WITH 1/4" WELD ALL AROUND TO STEEL CONNECTION PLATE

FACE	MATERIAL	COLOR
FRONT	FLUORESCENT	LETTERS: RED COLOR, 18" HI HELVETICA BOLD STYLE BACKGROUND: WHITE COLOR
FRAME	ANGLE IRON	GLOSS ENAMEL PAINT, 20' DIST OFF WHITE COLOR: ROMA, SHOE RING 78A-3P
PEDESTAL BASE	PLASTER (STUCCO)	MA 1000 EXTERIOR STUCCO COLOR: #202, CAFFE LATTE



SHEET INDEX

SHT NO.	SHEET DESCRIPTION
TS	TITLE, INDEX, PROJECT DATA, SITE PLAN, VICINITY MAP
G1	GRADING PLAN TITLE SHEET
G2	GRADING PLAN
G3	EROSION CONTROL PLAN
A1	FIRST FLOOR PLAN
A2	SECOND FLOOR PLAN
A3	EXTERIOR ELEVATIONS, COLOR LEGEND, WALL SHEET
A4	EXTERIOR ELEVATIONS
A5	BUILDING SECTIONS
A6	ROOF PLAN
A7	ROOF FRAMING PLAN
A8	SECOND FLOOR FRAMING PLAN
A9	FOUNDATION PLAN
S1	STRUCTURAL DETAILS
S2	STRUCTURAL DETAILS
D1	ARCHITECTURAL DETAILS
D2	ARCHITECTURAL DETAILS
D3	FOUNDATION, TIE-BACK, ROOF TRUSS DETAILS, ACCESSORY DETAILS
E-10 through E-50	see ELECTRICAL Sheets
M-1 through M-4	see MECHANICAL Sheets
F-1 through F-5	see FINISHING Sheets
TOTAL NUMBER OF SHEETS = 52 SHEET	

CONCEPTUAL LANDSCAPING & IRRIGATION LEGEND

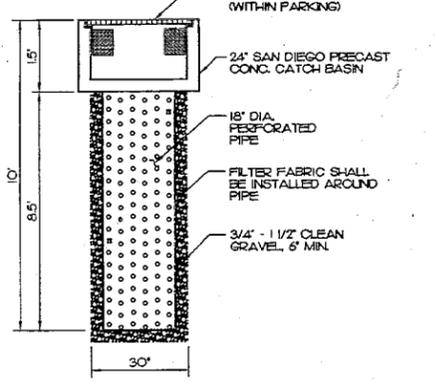
SYMBOL	BOTANICAL NAME	COMMON NAME
☼	Hebe Buxifolia	Boxleaf Hebe
⊙	Callistemon Citrinus	Lemon Bottlebrush
⊕	Coccoloba Laurifolia	Evergreen Shrub
⊗	Lantana Montevideensis	Spreading Sunset
⊖	Tall Flower Soil Low Grow	
⊘	Half Circle Stream Shrub Spray	Sprinkler Head

LANDSCAPE NOTES

- ALL LANDSCAPE AREAS, INC. GRASS & MULCH AREAS, MUST BE DEMARCADED TO INDICATE AT LEAST 1' OF LOAMY SOIL IN ORDER TO MAX. THE WATER ABSORPTION CAPACITY WITH NEARBY SOIL. 1/4" PLANTATION RAIL OFF.
- NET IRRIGATION WATERING SYSTEM TO LANDSCAPE AT 1/4" IN FRONT OF WALL PER 1993, 1994, 1995.

GENERAL NOTES CONTINUED

- IF EXPOSED WATER VALVES ON 13TH STREET TO BE SECURED W/ CAL - AM APPROVED ENCLOSURE.
- NO ANY PROPOSED WORK WITHIN THE PUBLIC RIGHT-OF-WAY (IE DRIVEWAY, SIDEWALK, SIDEWALK CURB, LANDSCAPING, PLANTATION, FENCES, WALLS, ETC.) A TEMPORARY ENCROACHMENT PERMIT (TEP) SHALL BE APPLIED FOR AND APPROVED PRIOR TO CONSTRUCTION WITHIN THE PUBLIC RIGHT-OF-WAY.
- ALL STREET WORK SHALL REQUIRE A CLASS A CONTRACTOR TO PROTECT THE WORK. ALL EXISTING UTILITIES SHALL BE PROTECTED THROUGHOUT.
- EXISTING UTILITY LINES, UTILITIES ARE TO NOT BE INCREASED BEYOND THE EXISTING UTILITY SEPARATORS AS A PART OF CONSTRUCTION. ANY CHANGES TO THE UTILITY LINES SHALL BE APPROVED PRIOR TO CONSTRUCTION. ALL UTILITY LINES SHALL BE PROTECTED THROUGHOUT.
- EXISTING UTILITY LINES SHALL BE PROTECTED THROUGHOUT. ALL UTILITY LINES SHALL BE PROTECTED THROUGHOUT.
- THIS PROJECT AREA IS IN THE EXISTING 13TH ST. UTILITY UNDERGROUND DISTRICT. APPLICABLE TO UNDERGROUND ALL UTILITIES.

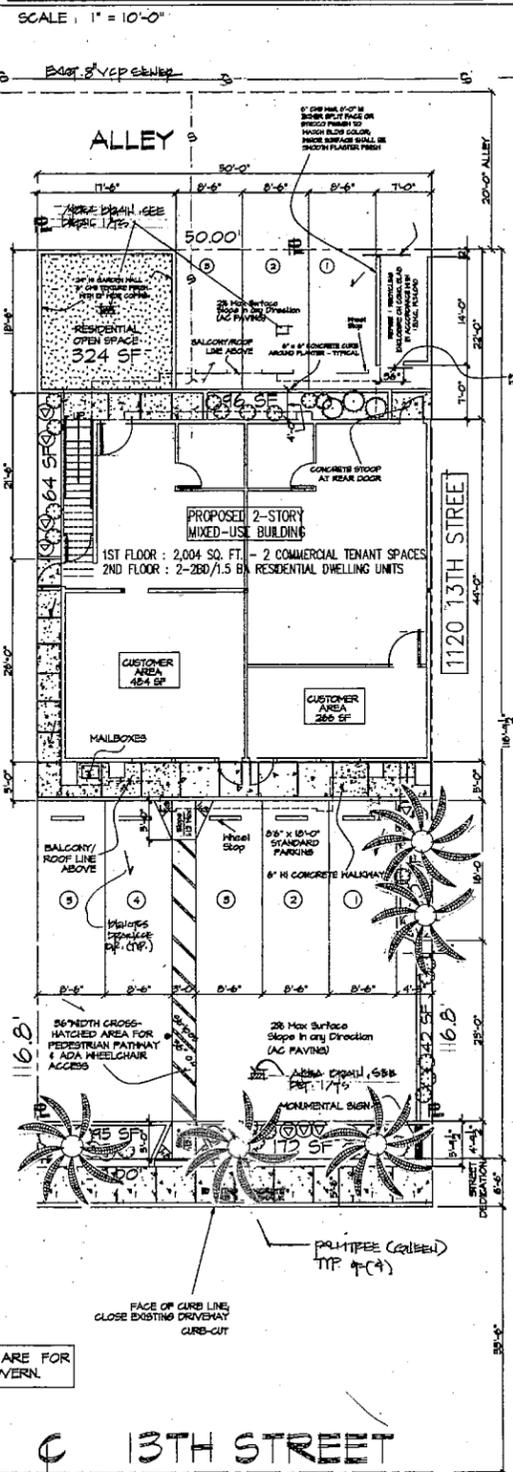


FOSSIL FILTER INSERT NOTE

RIGHT-OF-WAYS SHOWN HERE ARE FOR IS SHOWN ON CIVIL SHEETS GOVERN.

FILTER INSERTS SHALL BE SINGLE TRACT CATCH BASIN INSERT MODEL SFT 2424 SFT144S & SFT48S OR APPROVED EQUAL. INSTALL PER MANUFACTURER'S SPECIFICATIONS.

SITE PLAN



NONA SQUARE

1120 13TH STREET (APN: 633 - 022 - 20)
IMPERIAL BEACH, CA 91932

PROJECT DATA:

ZONING = C-3
GROSS LOT SIZE / AREA = 50 FT x 126.2 FT = 6,290 SQ FT (including 10 Feet 13th Street Dedication)
NET LOT SIZE / AREA = 50 FT x 116.2 FT = 5,840 SQ FT

LANDSCAPING AREA CALCULATIONS:
MINIMUM REQUIRED LANDSCAPE AREA = 15% OF TOTAL NET SITE AREA = 15% x 5,840 = 876 SQ FT
MIN LANDSCAPED AREA OF 876 SF LESS 10% ALLOWED WITH ADMINISTRATIVE DISCRETION (88 SF)
MIN REQUIRED LANDSCAPED AREA = 876 SF - 88 SF = 788 SQ FT
PROPOSED LANDSCAPED AREA = (324 + 46 + 64 + 80 + 42 + 112 + 45 + 20 Planter Boxes at 2nd Flr)
PROPOSED LANDSCAPED AREA = 843 SQ FT (GREEN AREA) > 788 SQ. FT. (REQUIRED)

COMMERCIAL PARKING CALCULATIONS:
COMMERCIAL PARKING REQUIREMENTS = 1 P.S./250 NET SQ FT + 1 P.S. PER 2 EMPLOYEES
PROPOSED COMMERCIAL PARKING SPACES = 5 STANDARD (2 EMPLOYEES + 3 CUSTOMERS)
THIS, MAX. NET COMMERCIAL (RETAIL) SPACE AREA = 3 x 250 = 750 SQ FT FOR BOTH TENANTS (484 SF + 266 SF)

RESIDENTIAL DENSITY / OPEN SPACE / PARKING CALCULATIONS:
RESIDENTIAL DENSITY = 1 D.U. PER 2,000 SQ FT OF LOT AREA; THIS, DENSITY = 2 D.U. FOR EACH LOT
PROPOSED RESIDENTIAL DEVELOPMENT = 2 DWELLING UNITS FOR A TOTAL OF 1,846 SQ FT

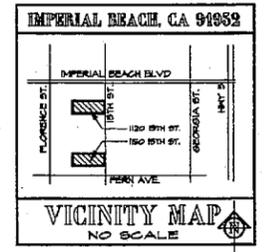
TOTAL REQUIRED OPEN SPACE = 300 SF/DU x 2 UNITS = 600 SF LESS 10% ADJUSTMENT = 540 SF
REQUIRED OPEN SPACE AT GRADE LEVEL = 60% OF 540 SF = 324 SF
REQUIRED OPEN SPACE AT GRADE LEVEL LESS 10% ADJUSTMENT = 54% OF 540 SF = 292 SF
PROPOSED OPEN SPACE AT GRADE LEVEL = 324 SF > 292 SF (REQUIRED)

PROPOSED OPEN SPACE ABOVE GRADE LEVEL (BALCONIES) = 200 SQ FT
PROPOSED OPEN SPACE ABOVE GRADE LEVEL (PLANTER BOXES) = 20 SQ FT
PROPOSED TOTAL OPEN SPACE ABOVE GRADE LEVEL (BALCONIES + PLANTER BOXES) = 200 + 20 = 220 SQ FT
PROPOSED TOTAL OPEN SPACE (ABOVE GRADE LEVEL + AT GRADE LEVEL) = 220 SF + 324 SF = 544 SF > 540 SF (REQUIRED)

RESIDENTIAL PARKING REQUIREMENTS = 15 P.S./D.U. = 15 x 2 = 3 PARKING SPACES
RESIDENTIAL PARKING SPACES PROVIDED = 3 PARKING SPACES

GENERAL NOTES

- THIS PROJECT SHALL COMPLY WITH THE 2001 EDITION OF THE CALIFORNIA BUILDING CODE (TITLE 24), WHICH ADOPTS THE 1997 UBC, 2000 UBC, 2000 UPC AND THE 2002 NEC.
- STATE HEALTH & SAFETY CODE SEC. 171219 BANS THE USE OF CHLORINATED POLYVINYL CHLORIDE (CPVC) FOR INTERIOR WATER-SUPPLY PIPING.
- ALL ADDRESSES MUST BE CLEARLY VISIBLE WITH 6" HI NUMBERS & WITH 3/4" STROKE ON CONTRASTING BACKGROUND.
- NO PARKING IS ALLOWED IN THE ALLEY.
- PLANS SHALL BE FORWARDED TO MTDIS FOR REVIEW AND COMMENTS PRIOR TO PROJECT APPROVAL DUE TO EXISTENCE OF MTDIS BUS STOP ADJACENT TO THIS PROPOSED DEVELOPMENT.
- DRIVEWAY APPROACH RE-CONSTRUCTION ON 13TH STREET TO COMPLY WITH REGIONAL STANDARD DMS 6-11A. SIDEWALK CUTS MUST COINCIDE WITH EXISTING SIDEWALK 5-FT SECTIONS (WHICH CANNOT BE CUT INTO SMALLER SECTIONS). LIKEWISE, IF THE CURB & GUTTER ARE TO BE CUT, THE RE-CONSTRUCTION MUST NOT LEAVE AN EXISTING CURB & GUTTER SECTION LESS THAN 4 FT IN LENGTH. THE CONSTRUCTION OF AN ADA COMPLIANT DRIVEWAY APPROACH WILL REQUIRE A GRANT OF EASEMENT TO THE CITY FOR THIS CONSTRUCTION. (NOT APPLICABLE IF NO NEW DRIVEWAY IS PROPOSED OFF 13TH STREET)
- FOR SIDEWALK OR CURB & GUTTER REPLACEMENT AT ALLEY, ENSURE COMPLIANCE WITH SAN DIEGO REGIONAL STANDARD DMS 6-11 IN THAT THE AREA TO BE REMOVED MUST BE 5 FT OR FROM JOINT TO JOINT IN PANEL, WHICHEVER IS LESS.
- FOR WORK PERFORMED IN THE STREET OR ALLEY, A TRAFFIC CONTROL PLAN PER REGIONAL STD DMS 6 OF CALTRANS TRAFFIC CONTROL MANUAL MUST BE SUBMITTED FOR APPROVAL BY PUBLIC WORKS DIRECTOR A MIN OF 5 WORKING DAYS IN ADVANCE OF STREET WORK.
- STREET WORK CONSTRUCTION SHALL BE PERFORMED BY CLASS A CONTRACTOR. STREET REPAIRS MUST ACHIEVE 95% SUB SOIL COMPACTION. ASPHALT REPAIR MUST BE A MIN OF 4" THICK ASPHALT PLACED IN THE STREET TRENCH. ASPHALT SHALL BE AR4000 1/2" MIX (HOT).
- IF IT IS NECESSARY TO CUT INTO ALLEY PAVEMENT, ALL CONCRETE CUTS MUST BE REPLACED WITH #4 REBAR DONNELS @ 12" O.C.. CONCRETE SPECS MUST BE 560-C-3250. CONCRETE CUTS SHALL TERMINATE 18" BEFORE OR BEYOND THE ALLEY FLOW LINE.
- IAN 15.M.C. 12.32120, CONTRACTOR SHALL PLACE & MAINTAIN WARNING LIGHTS & BARRIERS AT EACH END OF THE WORK, & AT NO MORE THAN 50 FT APART ALONG THE SIDE THEREOF FROM SUNSET OF EACH DAY UNTIL SUNRISE OF FOLLOWING DAY, UNTIL THE WORK IS ENTIRELY COMPLETED. BARRIERS SHALL BE PLACED & MAINTAINED NOT LESS THAN THREE FEET HIGH.
- ALL BEST MANAGEMENT PRACTICES (BMP) DURING CONSTRUCTION & POST CONSTRUCTION SHALL BE PER DETAILED BMP PLAN TO BE SUBMITTED PRIOR TO ISSUANCE OF GRADING & BUILDING PERMITS.
- AS OF JANUARY 01, 2000, ANY DISPOSAL/TRANSPORTATION OF SOLID WASTE / CONSTRUCTION WASTE IN ROLL OFF CONTAINERS MUST BE CONTRACTED THROUGH EDCO DISPOSAL CORPORATION, UNLESS THE HAULING CAPABILITY EXISTS INTEGRAL TO THE PRIME CONTRACTOR PERFORMING THE WORK.
- NO BUILDING PARTS OR LANDSCAPE PLANTS MAY BE RIPPED TO THE STREET OR TO ANY IMPERVIOUS SURFACES THAT LEAD TO STREET HOUP - 010000 2001-01



ACAD FILE NAME: SITEDWG

1120 13TH ST NONA SQUARE

SHEET TITLE: SITE PLAN
TITLE, INDEX, DATA,
VICINITY MAP

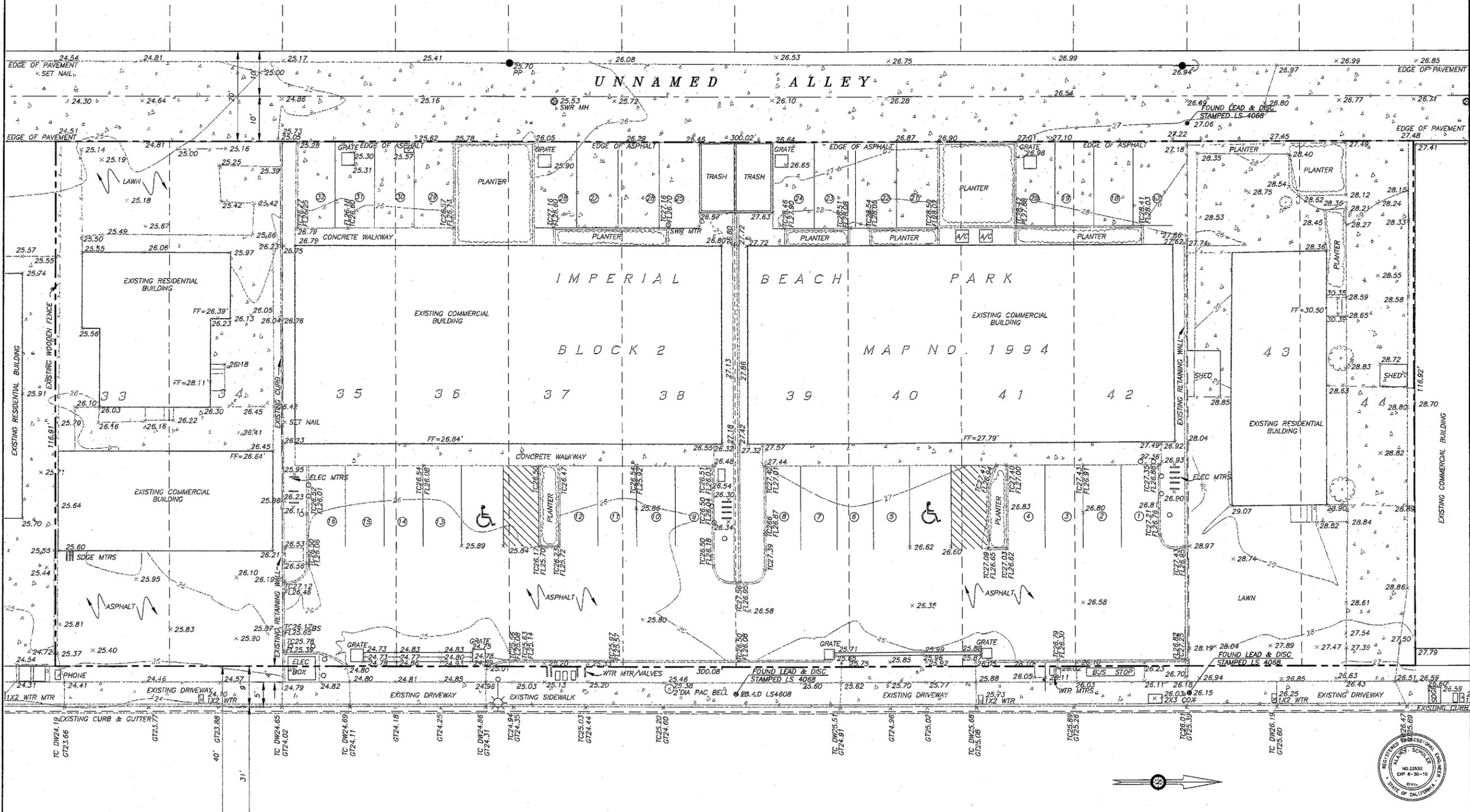
DRAWING SCALE:
PROJECT ADDRESS: 1120 13TH STREET
IMPERIAL BEACH, CA 91932

SIGNATURE: *Nick Aljabi*

AD ALJABI Nick Aljabi
Registered Architect
Architecture Interior Design
Residential ... Commercial
Tel 619 / 955-7087

TS
SHEET NUMBER

TOPOGRAPHICAL SURVEY



13TH STREET

SCALE: 1"=10'

ALAN F. SCHULER

DATE



DGB SURVEY & MAPPING INC.
 23 1/2 Naples Street, Chula Vista, CA 91911
 Tele. (619)422-7269 FAX (619)422-8647

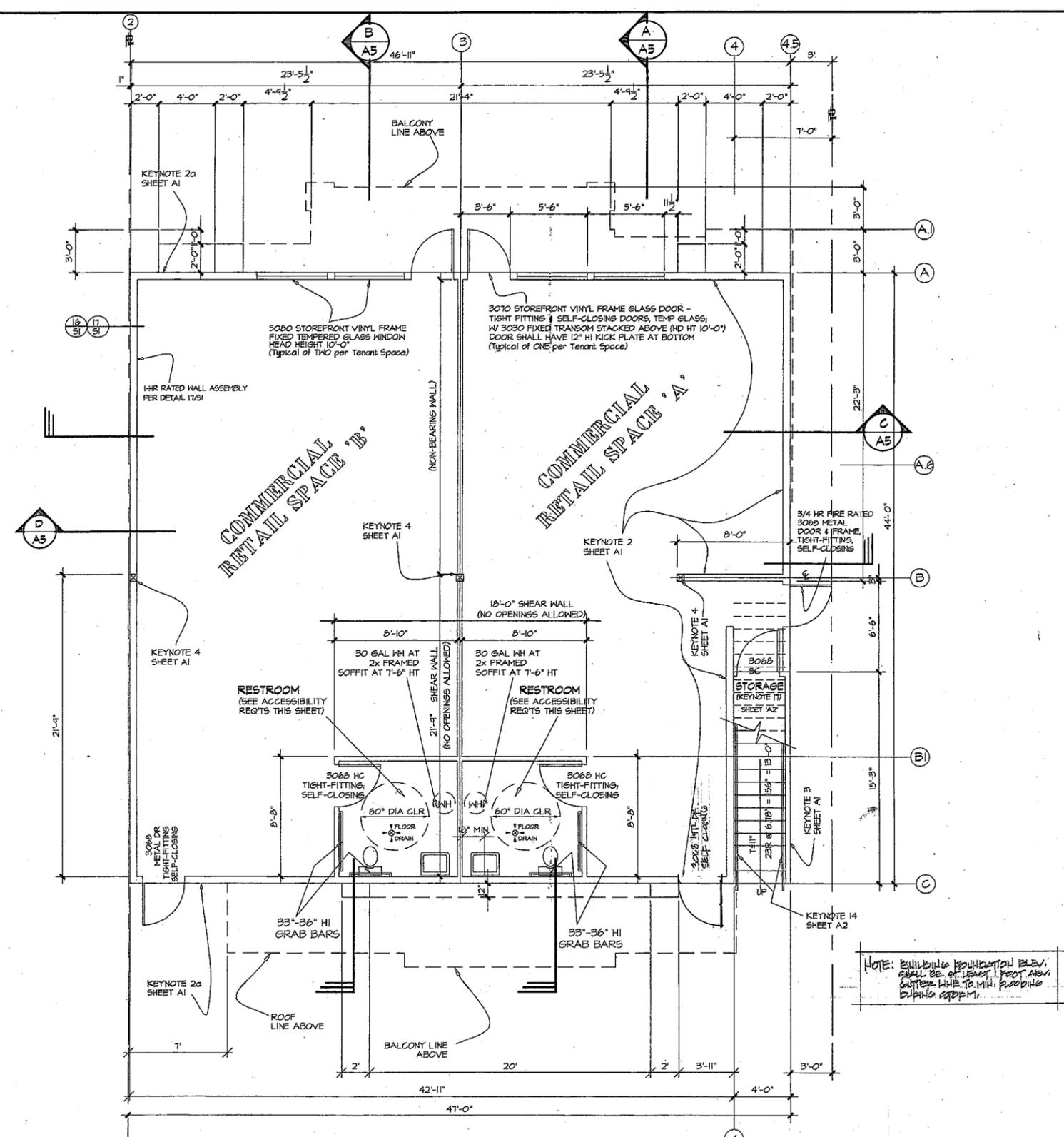
NO.	BY	REVISION DESCRIPTION	DATE
1		ORIGINAL PLOT	03/27/08

LEGAL DESCRIPTION:
 /EXC ST MD/ LOTS 43 & 44 BLOCK 2
 MAP NO. 1349
 ASSESSOR'S PARCEL NO.: 633-022-20
 ADDRESS: 1120-1150 13TH STREET
 IMPERIAL BEACH, CA 91932

PREPARED FOR:
KAMAL NONA
 BENCH MARK: 5' W OF NW COR ON GROVE OF
 13TH STREET & GROVE AVENUE.
 E.L. = 24.971' M.S.L.

SHEET 1
 OF
 1 SHEET

JOB NO.
C-1
 07-1265



RESTROOMS ACCESSIBILITY REQUIREMENTS

SANITARY FACILITIES

1. DOORWAYS LEADING TO SANITARY FACILITIES SHALL BE IDENTIFIED, PER SEC 11B8.5 AS FOLLOWS:
 - a) AN EQUILATERAL TRIANGLE 1/4" THICK WITH EDGES 12" LONG AND A VORTEX POINTING UPWARD AT MEN'S RESTROOMS.
 - b) A CIRCLE 1/4" THICK, 12" IN DIAMETER AT WOMEN'S RESTROOMS.
 - c) A 12" DIAMETER CIRCLE WITH A TRIANGLE SUPERIMPOSED ON THE CIRCLE AND WITHIN THE 12" DIAMETER AT UNISEX RESTROOMS.
 - d) THE REQUIRED SYMBOLS SHALL BE CENTERED ON THE DOOR AT A HEIGHT OF 60".
 - e) BRAILLE SIGNAGE SHALL ALSO BE LOCATED ON THE WALL ADJACENT TO THE LATCH OUTSIDE OF THE DOORWAY LEADING TO THE SANITARY FACILITIES, PER SEC 11B8.7.

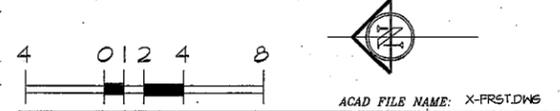
RESTROOM FIXTURES & ACCESSORIES

2. THE ACCESSIBLE WATER CLOSETS SHALL MEET THE FOLLOWING REQUIREMENTS, PER SEC 11B8.2.1:
 - a) THE SEAT IS TO BE GREATER THAN OR EQ. TO 17" BUT LESS THAN OR EQ. TO 19" IN HEIGHT.
 - b) THE CONTROLS FOR FLUSH VALVES SHALL BE:
 - i) MOUNTED ON THE SIDE OF THE TOILET AREA.
 - ii) BE GREATER THAN OR EQ. TO 14" ABOVE THE FLOOR.
3. THE ACCESSIBLE LAVATORIES SHALL COMPLY WITH THE FOLLOWING, PER SEC 11B8.2.1.2:
 - a) MIN 30" x 48" CLEAR SPACE IS PROVIDED IN FRONT FOR FORWARD APPROACH. THE CLEAR SPACE MAY INCLUDE KNEE & TOE SPACE BENEATH THE FIXTURE.
 - b) WHEN LAVATORIES ARE ADJACENT TO A SIDE WALL OR PARTITION, THERE SHALL BE A MIN. OF 18" FROM THE CENTERLINE OF THE FIXTURE TO THE WALL.
 - c) THE COUNTERTOP SHALL LESS THAN OR EQ. TO 34" MAX. ABOVE THE FLOOR.
 - d) GREATER THAN OR EQ. TO 24" HIGH, REDUCING TO 21" AT A POINT LOCATED 8" BACK FROM THE FRONT EDGE.
 - e) GREATER THAN OF EQ. TO 9" HIGH x 30" WIDE AND 17" DEEP AT THE BOTTOM.
 - f) HOT WATER PIPES AND DRAIN LINES SHALL BE INSULATED.

ARCHITECTURAL FLOOR PLANS KEYNOTES

1. SEE 'ELECTRICAL' SHEETS FOR LOCATION OF 2'x4' SUSPENDED ACUSTIC CEILING SYSTEM LOCATION.
- 2a. ALL EXTERIOR WALLS ALONG GRID LINES (2) & (4) & (4.5) & (5) ALONG THE SECOND FLOOR, AND ALL EXTERIOR WALLS THROUGHOUT THE FIRST FLOOR SHALL HAVE 1-HOUR FIRE RESISTIVE RATINGS AS FOLLOWS:
 - TYPE 'X' GYPSUM BOARD ON INSIDE WITH 7/8" THICK EXTERIOR PLASTER 'STUCCO' ON OUTSIDE.
- 2b. FLOOR/CEILING ASSEMBLY SHALL HAVE 1-HR FIRE RESISTIVE RATINGS PER DETAIL 1/53.
- 2c. CONSTRUCT A 1-HR FR. WALL AT PROPERTY LINE ALONG GRID LINE (2) PER DETAILS 16/51 & 17/51.
3. EXTERIOR STAIRWAY WALLS ALONG GRID LINES (4) SHALL BE FULL HEIGHT (MIN 7'-0" ABOVE EACH TREAD & LANDINGS NOSING), 2x6 @ 12" o.c. STUDS, & SHALL BE 1-HOUR RATED AS FOLLOWS:
 - 7/8" THICK PLASTER 'STUCCO' ON ALL SIDES INCLUDING COPING. (SEE NORTH / SOUTH ELEVATION SHEET 'A' FOR EXTENT)
4. ALL STRUCTURAL MEMBERS (BEAMS, COLUMNS, BEARING WALLS) SUPPORTING AN 'OCCUPANCY SEPARATION' SUCH AS THE ENTIRE FLOOR/CEILING (AS WELL AS THE WALLS ALONG GRID LINES 2 & 4 & 5) SHALL BE 1-HR FIRE RATED CONSTRUCTED. SEE 'SECOND FLOOR FRAMING PLAN' AND KEYNOTE 26 SHT 'A8' FOR BEAMS & COLUMNS TO BE FIRE RATED & DENOTED WITH (1-HR FR.) PER DETAILS 1/52 & 2/52.

NOTE: BUILDING FOUNDATION ELEV. SHALL BE AT LEAST 1 FOOT ABOVE GROUND LINE TO MIN. FLOODING DURING STORM.



ACAD FILE NAME: X-FRST.DWG

ALL GLASS DOORS & WINDOWS SHALL HAVE VINYL FRAME, DUAL CLEAR LoE GLAZING. GLAZING SHALL BE INSTALLED WITH AN NFRC CERTIFYING LABEL ATTACHED SHOWING U-VALUE.

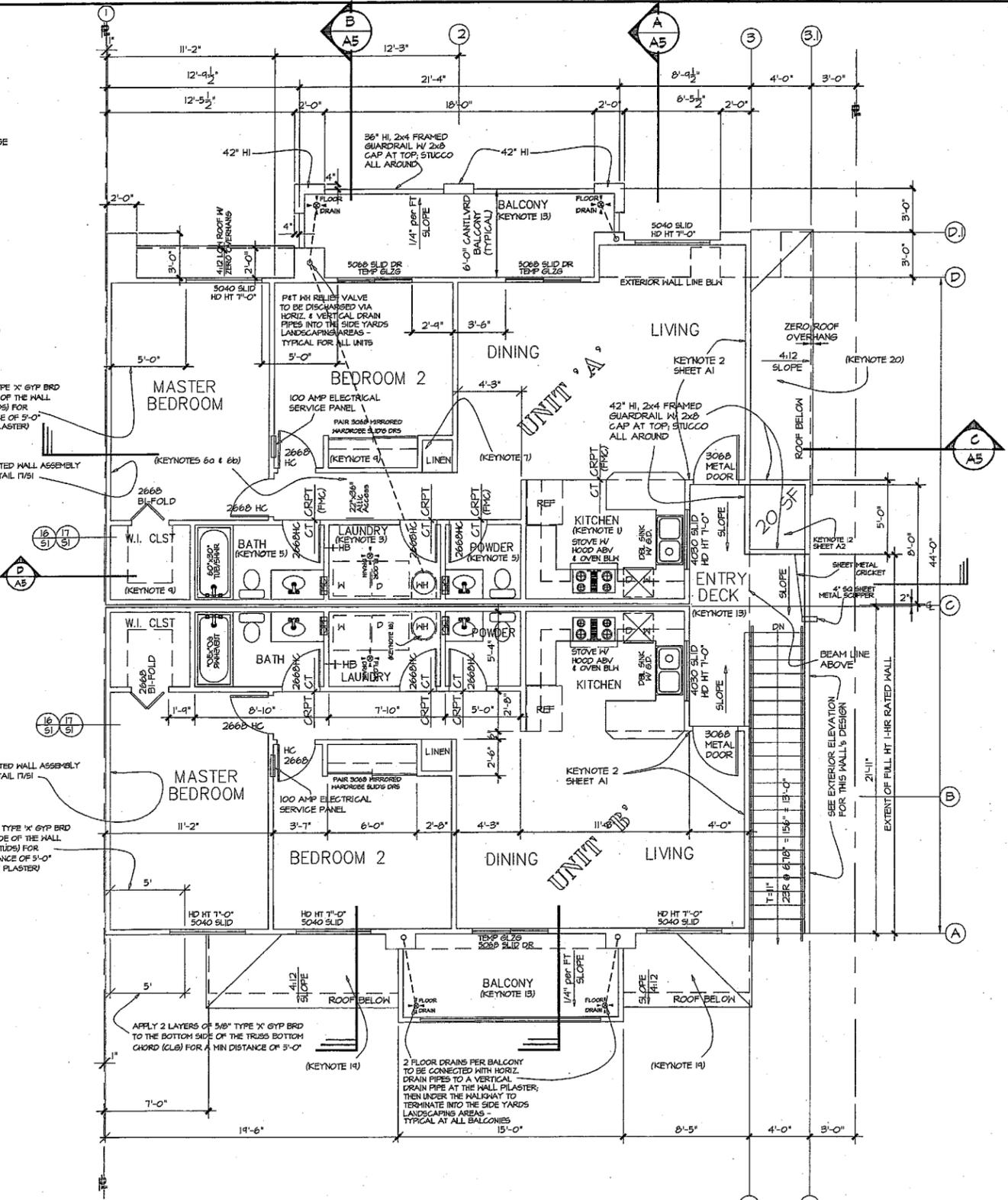
FOR ELECTRICAL, MECHANICAL, & PLUMBING SEE NEW SHEETS E-1.0 THROUGH E-5.0, M-1 THROUGH M-4, & P-1 THROUGH P-5

FIRST FLOOR PLAN

TENANT SPACE 'A' = 912 SF
 TENANT SPACE 'B' = 1,032 SF
 TOTAL RETAIL SPACE = 2,004 SF

1120 13TH ST NONA SQUARE	
	SHEET TITLE: FIRST FLOOR PLAN DRAWING SCALE: 1/4" = 1'-0"
PROJECT ADDRESS: 13TH STREET IMPERIAL BEACH, CA 91932	
	Nick Aljabi Registered Architect License No. C-19739 Residential ... Commercial 9127 CROSSMONT BLVD LA MESA, CA 91941 Tel: 619 / 955-7087
A1	

10. FRAMING CONTRACTOR SHALL VERIFY R.O. SIZE OF ALL DOORS & WINDOWS
11. DRYWALL SPECIFICATIONS:
 - a. KNOCK DOWN TEXTURE WALLS AND CEILINGS
 - b. DENS-SHIELD TILE BACKER BOARD AT SHOWER/TUB WALLS
 - c. ALL CORNER BEADS TO BE "BALLNOSE" INCLUDING WINDOW OPENINGS
 - d. ALL DRYWALL SHALL BE 1/2" THICK FOR BASE BID, 5/8" THICK FOR ALTERNATE BID
 - e. BASE BID TO INCLUDE HANGING, TAPING, TEXTURING, SCRAPING, AND CLEAN-UP
12. PLANTER BOX: 42" HI, HOT MOPPED WATERPROOFING ALL WALLS & FLOOR, SHEET METAL LINING ALL WALLS & FLOOR, FLOOR SHALL SLOPE TOWARDS A FLOOR DRAIN TO DISCHARGE OVERFLOW VIA HORIZ. & VERTICAL DRAIN LINES INTO SIDE YARD LANDSCAPING AREAS
13. DEK-O-TEX DECKING AS MANUF. BY "CROSSFIELD PRODUCTS CORP, ICSO REPORT NO. 1330" & FINISH COATS (TOP COAT, GROUT COAT & TRD COATS COLORSEAL) OVER 2-LAYERS OF 15# FELT SLIPSHEET OVER 3/4" CDX PLYND, PROVIDE 24 GA. SJ. FLASHING AT DOOR/WALL INTERSECTION WITH DECK/BALCONY PER DET 4/D1 & 11/D1 & 20/D2 & 24/D2
14. WROUGHT IRON HANDRAIL, 34"-38" HI ABOVE NOSING OF TREADS PER DETAIL 22/D2
15. WROUGHT IRON GUARDRAILS, AT 36" HEIGHT ABOVE DECK LEVEL, RAILS @ 4" o.c. MAX, PER DETAILS 23/D2 TO INCLUDE 8" FRAMED CURB ABOVE TREAD SURFACE
16. SOUND ATTENUATION AT PARTY WALLS BETWEEN RESIDENTIAL UNITS, AND AT FLOOR/CEILING SYSTEM RESIDENTIAL & RETAIL USE SHALL BE PER APPROVED COUNTY OF SAN DIEGO, DEPARTMENT OF PLANNING & LAND USE DETAILS SHOWN ON SHEET 'D3'
17. INSTALL 1/8" RATED 5/8" TYPE 'X' GYP. BRD (PAINTED) ON ENCLOSED USABLE SPACE UNDER STAIRS
18. 40 GAL. A.O. SMITH #FFSH-236-40 OR EQ. FOR EA. UNIT, ENERGY FACTOR OF 0.60 MIN. GAS-FIRED HOT W.H. ON 1/2" FRAMED PLATFORM, W/ CLASS 'B' VENT THRU ROOF & MIN OF 2 SEISMIC STRAPS OF 3/4" x 24 GA. W/ 1/4" x 3" LAG BOLTS ATTACHED DIRECTLY TO THE FRAMING; PROVIDE P/T RELIEF VALVE OVERFLOW LINE DISCHARGE TO EXTERIOR SEE SHEET 'D3' FOR TITLE-24 MINIMUM REQUIREMENTS, SIZE & MODEL NUMBER
19. ROOF OVERHANG PROJECTIONS WITHIN 10'-0" FROM PROPERTY LINE SHALL BE 1-HR FR. AS FOLLOWS:
 - CONCRETE TILE ROOFING AT TOP
 - 7/8" EXTERIOR CEMENT PLASTER (STUCCO) ON METAL LATH OVER WEATHER RESISTIVE BARRIER
20. FOR THE EXT. WALLS ALONG GRID LINES (B,U) BTWN LINES (D,U) & (C), DUE TO PROXIMITY TO PL. IN LIEU OF A PARAPET, THE ROOF-CLG FRAMING SHALL BE 1-HR FR. CONSTRUCTION AS FOLLOWS:
 - 2 LAYERS OF GYP BRD TYPE 'X' ON THE BTM OF CLG JSTS INCLUDING BEAMS SUPPORTING THESE CLG JSTS



ARCHITECTURAL FLOOR PLANS KEYNOTES

- SEE SHEETS D1 & D2 FOR ARCHITECTURAL DETAILS UNO. 1 UNLESS NOTED OTHERWISE
 CT-CERAMIC TILE CRFT-CARPET V-VINYL CONC-CONCRETE FVFC-FLOOR MATERIAL CHANGE
1. KITCHEN NOTES:
 - a. WALL & BASE CABINETS SHALL BE SELECTED BY OWNER / INSTALLED BY CONTRACTOR; FIELD MEASURE PRIOR TO FABRICATION; VERIFY THE DIMENSIONS OF ALL APPLIANCES THAT ARE TO BE BUILT INTO THE CABINETS TO INSURE THEIR FULL OPERATION
 - b. 36" HI COUNTERTOP (INO) AS SELECTED BY THE OWNER; INSTALLATION BY CONTRACTOR AS RECOMMENDED BY THE MANUFACTURER; SCRIBE COUNTER TOPS AND CABINETS TO WALL TO ACHIEVE PROPER FIT
 - c. KITCHEN APPLIANCES SHALL BE AS SELECTED BY THE OWNER AND INSTALLED BY CONTRACTOR
 2. OCCUPANCY SEPERATION BETWEEN M & R-3:
 - a. PROVIDE 5/8" TYPE 'X' GYPSUM BOARD ON THE CEILING OF FIRST FLOOR TO PROVIDE 1-HOUR OCCUPANCY SEPERATION BETWEEN RESIDENTIAL OCCUPANCY AND RETAIL OCCUPANCY. SEE DETAILS 1/D3
 3. LAUNDRY AREA NOTES:
 - a. 36" HI COUNTER TOP, CERAMIC TILE FINISH INCLUDING A 6" SPLASH; CABINETS GRADE AND FINISH TO BE DETERMINED BY OWNER
 - b. 24"x34" SINGLE-COMPARTMENT LAUNDRY SINK, PORCELAIN ENAMEL ON CAST IRON
 - c. WASHER - ELECTRIC - TO BE PROVIDED BY OWNER & INSTALLED BY CONTRACTOR
 - d. DRYER (WITH 4" VENT TO EXTERIOR, MAX. HORIZONTAL & VERTICAL LENGTH 14 FT WITH 2 OFFSETS - DRYER TO BE PROVIDED BY OWNER & INSTALLED BY CONTRACTOR PROVIDE BOTH GAS OUTLET AND 220V ELECTRICAL OUTLET.
 - e. PROVIDE 4" FLOOR DRAIN LOCATED NEAR WASHER, W/ STAINLESS STEEL GRATE COVER LID
 - f. PROVIDE 5 AIR CHANGES PER HOUR FOR LAUNDRY VENTILATION
 4. INSTALL AIR CONDITIONING CONDENSER, 220 VOLTS FOR THE RESIDENTIAL UNITS AT GRADE LEVEL SIDE YARD AREA. (AVC SHALL BE ADDITIVE BID ITEM)
 5. ALL BATHROOMS & PLUMBING & VENTILATION NOTES:
 - a. TOILET & BATH FIXTURES/TRIMS/TEMPERED GLASS ENCLOSURES/HEADS & ACCESSORIES SHALL BE SELECTED BY OWNER / INSTALLED BY PLUMBING CONTRACTOR; PROVIDE ALL FRAMING BLOCKING NECESSARY FOR INSTALLATION
 - b. SHOWER HEADS & FAUCETS SHALL BE EQUIPPED W/ FLOW RESTRICTORS AS SPECIFIED IN THE APPLIANCE EFFICIENCY STANDARDS OF THE CEC & BE CERTIFIED BY SAME; SHOWER HEADS TO HAVE MAXIMUM 2.5 GPM FLOW. TUB/SHOWER ENCLOSURE SHALL BE ALUMINUM FRAMED TEMPERED GLAZING PANELS, PATTERN TO BE SELECTED BY OWNER
 - c. LINEN SHELVES W/ CABINETS DOORS (OPTIONAL), CONFIGURATION, MATERIAL & FINISH SHALL BE DETERMINED BY OWNER AND CONSTRUCTED BY CONTRACTOR
 - d. 1/4" FLATE GLASS MIRROR, SIZE TO FIT, BOTTOM HEIGHT 40" ABOVE FINISHED FLOOR
 - e. 6" HI SPLASH BOARD (SAME MATERIAL AS COUNTERTOP), SELECTED BY OWNER
 - f. MEDICINE CABINETS - 5/8" NAUTILUS ARCHED TEAR DROP MODEL #MS20; ROUGH OPENING 14 1/4" x 25"
 - g. VANITY COUNTERTOP - FINISH MATERIAL & HEIGHT W/ CABINETS BELOW TO BE SELECTED BY OWNER AND CONSTRUCTED/INSTALLED BY CONTRACTOR (AS BASE BID ITEM)
 - h. PROVIDE MAX. 2.2 GPM FLOW ON FAUCETS
 - i. PROVIDE RUBBER INSULATION FOR COPPER WATER PIPES AT PLUMBING WALLS; COPPER WATER PIPES SHALL RUN OVERHEAD, NOT IN SLAB, TO AVOID ELECTROLYSIS; ALL WATER & GAS LINES SHALL BE SUPPORTED FROM CONTACT AT JOIST PENETRATIONS TO REDUCE NOISE TRANSMISSION
 - j. INSTALL BATT INSULATION AT ALL WALLS/FLOORS/CEILINGS ENCLOSED BATHROOMS, POWDER ROOM, LAUNDRY AREA, AS AN OPTION IN ADDITION TO TITLE-24 MIN REQUIREMENTS
 - k. WATER CLOSETS TO BE STATE OF CALIFORNIA, DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT APPROVED LOW WATER CONSUMPTION (LOW FLUSH) TYPE, MAX. 1.6 GALLONS PER FLUSH (COUNTY ORDINANCE #1810); PROVIDE MIN. CLEARANCE OF 15" FROM THE CENTERLINE OF WATER CLOSETS & 24" IN FRONT OF WATER CLOSETS; WATER CLOSETS SHALL MEET PERFORMANCE STANDARDS ESTABLISHED BY THE AMERICAN NATIONAL STANDARDS INSTITUTE STANDARD A112.14.2 H & S CODE, SECTION 1142.13CB
 - l. ALL WASTE LINES SHALL BE CAST IRON FOR SILENCE AS AN OPTION
 - m. PERMANENT VACUUM BREAKERS SHALL BE INCLUDED WITH ALL NEM HOSE BIBBS
 - n. PROVIDE 5 AIR CHANGES PER HOUR FOR BATHROOM/POWDER ROOM VENTILATION
 - o. THE DISCHARGE POINT FOR EXHAUST AIR SHALL BE AT LEAST 3 FT FROM ANY OPENING WHICH ALLOWS AIR INTO OCCUPIED PORTIONS OF THE BUILDING (SEC 1209.3)
 - p. GAS VENTS & NON-COMBUSTIBLE PIPING IN WALLS, PASSING THRU 3 FLOORS OR LESS, SHALL BE EFFECTIVELY DRAFT STOPPED AT EACH FLOOR OR CEILING (MEC SEC. 711.3)
 - q. IN SHOWERS AND TUB/SHOWER COMBINATIONS, CONTROL VALVES MUST BE PRESSURE BALANCED OR THERMOSTATIC MIXING VALVES (MFC SEC 410.1); SHOWER FLOORS SHALL BE WATERPROOFED WITH BUILT UP HOT TAR PROCESS TO PROTECT AGAINST DRY ROT
 - r. NO CPVC PIPING TO BE INSTALLED FOR POTABLE WATER
 - s. DRYWALL CONTRACTOR SHALL INSTALL DENSE SHIELD BOARD (NOT GREEN BOARD) UNDERNEATH ALL TILE AT SHOWER/TUB WALLS.
 - 6a. 22"x36" ATTIC ACCESS SCUTTLE W/ ATTIC LIGHT & SWITCH NEARBY & 30" MIN HEADRM ABOVE THE OPENING; PROVIDE 24" WIDE PATH TO THE FAU, MAX. 15 FT LONG
 - 6b. FAU IN ATTIC W/ 1" VENT THRU ROOF; PROVIDE ELECTRICAL & GAS OUTLETS FOR THE FAU; FAU TO BE RAISED SO INSULATION CAN BE FULL THICKNESS UNDERNEATH
 7. 5 LINEN SHELVING W/ CABINET DOORS; LAYOUT, CONFIGURATION, & FINISH AS DETERMINED BY OWNER
 8. THERMAL MASS AREA AS SUMMARIZED IN TITLE-24 COMPLIANCE REQUIREMENTS SUMMARY SHEET 'D3', AND PER FLOOR MATERIAL (FMC) INDICATION ON FLOOR PLANS
 9. ALL CLOSETS & WALK-IN CLOSETS SHALL BE FURNISHED WITH SHELVES, POLES, DRAWERS, AND ORGANIZERS AS DETERMINED BY OWNER, TO BE INSTALLED BY CONTRACTOR

4 0 12 4 8

ACAD FILE NAME: X-FRST.DWG

1120 13TH ST NONA SQUARE

SHEET TITLE: SECOND FLOOR PLAN

DRAWING SCALE: 1/4" = 1'-0"

PROJECT ADDRESS: 13TH STREET IMPERIAL BEACH, CA 91932

SIGNATURE: *Nick Aljabi*

AD ALJABI Nick Aljabi
 Registered Architect
 License No. C-19739
 Residential - Commercial 9127 CROSSMONT BLVD
 LA MESA, CA 91941
 Tel 619 / 955-7087

A2

SHEET NUMBER

ALL GLASS DOORS & WINDOWS SHALL HAVE VINYL FRAME DUAL CLEAR LOE GLAZING. GLAZING SHALL BE INSTALLED WITH AN NFRC CERTIFYING LABEL ATTACHED SHOWING U-VALUE. SEE SHEET 'D3' FOR TITLE-24 COMPLIANCE REQTS SUMMARY

FOR ELECTRICAL, MECHANICAL, & PLUMBING SEE NEW SHEETS E-1.0 THROUGH E-5.0, M-1 THROUGH M-4, & P-1 THROUGH P-5

SECOND FLOOR PLAN

LIVING AREA - UNIT 'A' = 960 SF (PLUS 110 SF BALCONY)
 LIVING AREA - UNIT 'B' = 936 SF (PLUS 90 SF BALCONY)
 TOTAL NUMBER OF UNIT per BLDG = TWO
 TOTAL RESIDENTIAL LIVING AREA per BLDG = 1,896 SF



EAST ELEVATION

1120 13TH STREET

SCALE : 1/4" = 1'-0"

1150 13TH STREET -- NONA SQUARE

EXTERIOR MATERIAL / COLOR LEGEND

MATERIAL / LOCATION	COLOR
① EXTERIOR STUCCO (PLASTER) - WALLS	(A)
② EXTERIOR STUCCO (PLASTER) - CANOPY/POP-OUTS/TRIMS	(B)
③ CONCRETE ROOF TILE	(C)
④ STORE FRONT VINYL FRAME - DOORS & WINDOWS	(D)
⑤ WROUGHT IRON RAILINGS	(E)
⑥ 1x4 over 2x8 ROUGH SAWN FASCIA - PAINTED	(E)

(A)
s/e 'EXPO' EXTERIOR STUCCO
COLOR #283
BONE (Base 1)

(B)
s/e 'EXPO' EXTERIOR STUCCO
COLOR #50
PEACH CREAM (Base 1)

(C)
s/e 'EAGLE ROOF TILE'
COLOR #2595
SAN RAMON

(D)
s/e 'PACIFIC WINDOW' CORP
VINYL FRAME
WHITE

(E)
s/e 'FRAZEE' EXTERIOR PAINT
COLOR # 337
MEDIUM BROWN

WALL SIGN SPECIFICATIONS



EACH TENANT NAME SIGN SIZE : 7'-0" LONG x 2'-2" HIGH x 6" DEEP = 15 SQ FT
TOTAL FRONTAL SIGN AREA : 2 x (15 SQ FT) = 30 SQ FT
(FRONT ELEVATION BUILDING LENGTH = 47'-0")

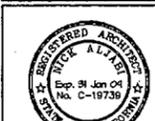
ITEM	MATERIAL	COLOR
LETTERS	PLEXIGLASS FACE	RED LETTERS WHITE BACKGROUND
CABINET	SHEET METAL	GLOSS ENAMEL PAINT s/e 'BEHR' OFF WHITE COLOR #04-6 SMOKE RING TBA-2P

EAST ELEVATION KEYNOTES:

- PLACE ELECTRICAL OUTLETS ABOVE EAST FACING WINDOWS AND IN ANY LOCATION WHERE ELECTRICAL SIGNS AND DISPLAYS ARE ANTICIPATED. ABSOLUTELY NO EXTENSION CHORDS ARE PERMITTED AS A REPLACEMENT FOR PERMANENT WIRING.
- INSTALL KNOX BOX NEAR THE FRONT ENTRANCE TO COMMERCIAL UNIT AND LOCATED MINIMUM OF 7 FEET ABOVE GROUND.

ACAD FILE NAME: ELEV-SEC.DWG

1120 13TH ST NONA SQUARE



SHEET TITLE:
EXTERIOR ELEVATIONS

PROJECT ADDRESS: 13TH STREET
IMPERIAL BEACH, CA 91932

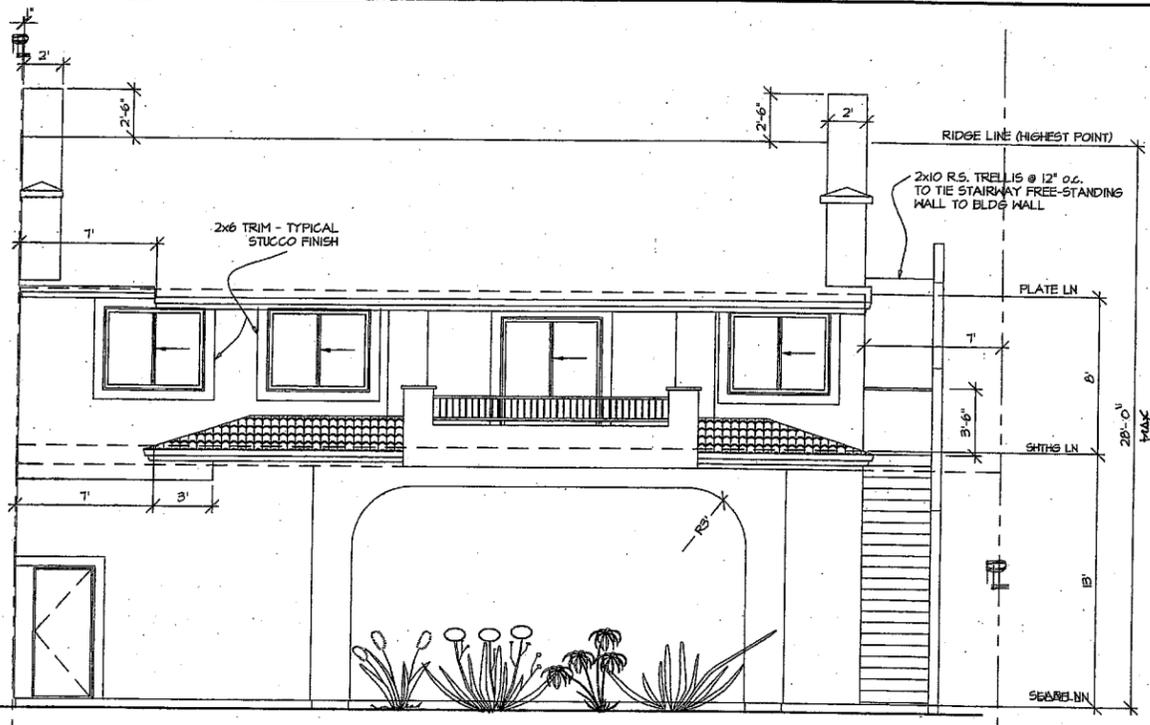
SIGNATURE: *Nick Aljabi*

AD ALJABI
Architecture Interior Design
Residential ... Commercial
Tel: 619 / 955-7087

Nick Aljabi
Registered Architect
License No. C-19739
9127 GROSSMONT BLVD
LA MESA, CA 91941

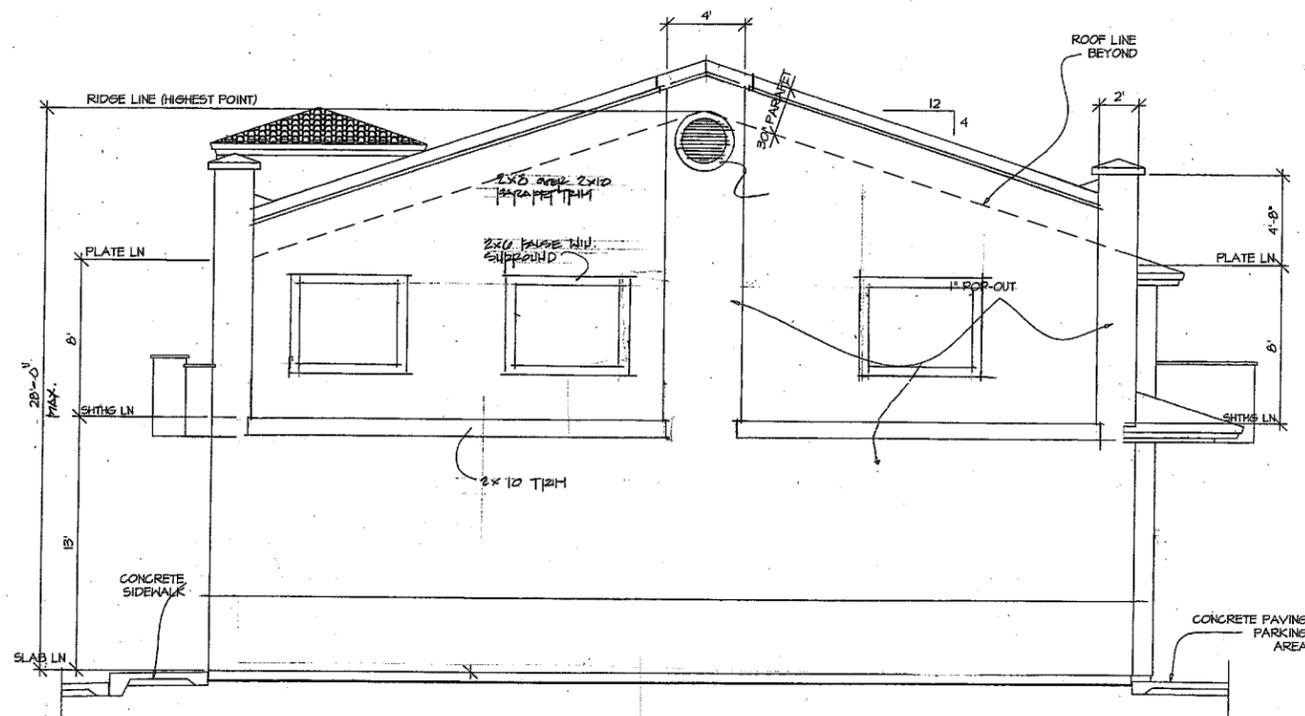
A3

SHEET NUMBER



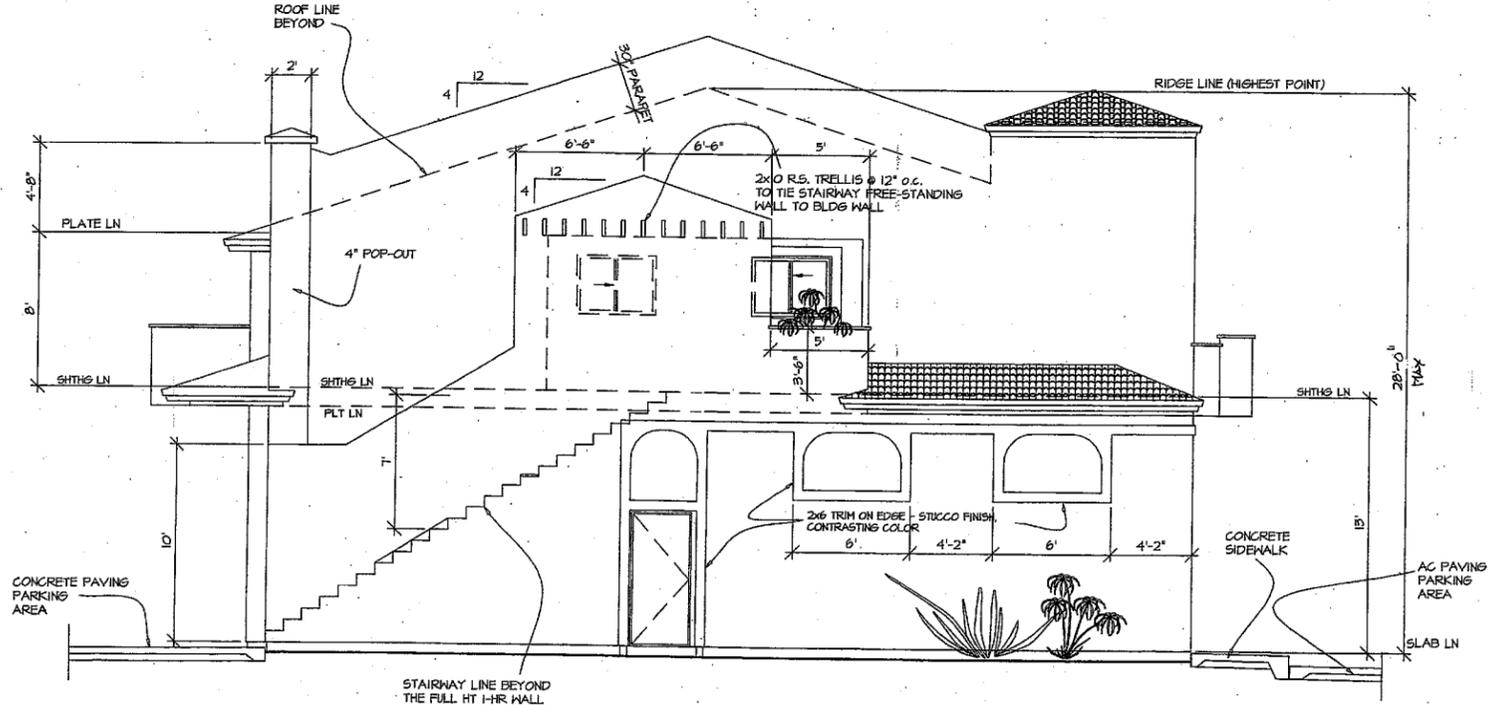
WEST ELEVATION - 1120 13TH STREET

SCALE : 1/4" = 1'-0"



NORTH ELEVATION - 1120 13TH STREET

SCALE : 1/4" = 1'-0"



SOUTH ELEVATION - 1120 13TH STREET

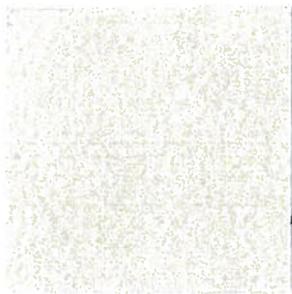
SCALE : 1/4" = 1'-0"

ACAD FILE NAME: ELEV-SEC.DWG

1120 13TH ST NONA SQUARE	
	SHEET TITLE: EXTERIOR ELEVATIONS
DRAWING SCALE:	
PROJECT ADDRESS: 13TH STREET IMPERIAL BEACH, CA 91932	
SIGNATURE: <i>Nick Aljabi</i>	Nick Aljabi Registered Architect License No. C-19739 9127 CROSSMONT BLVD LA MESA, CA 91941 Tel 619 / 955-7087
	A4 <small>SHEET NUMBER</small>

EXTERIOR MATERIAL / COLOR LEGEND

<u>MATERIAL / LOCATION</u>	<u>COLOR</u>
① EXTERIOR STUCCO (PLASTER) - WALLS	Ⓐ
② EXTERIOR STUCCO (PLASTER) - CANOPY/POP-OUTS/TRIMS	Ⓑ
③ CONCRETE ROOF TILE	Ⓒ
④ STORE FRONT VINYL FRAME - DOORS & WINDOWS	Ⓓ
⑤ WROUGHT IRON RAILING	Ⓔ
⑥ 1x4 over 2x8 ROUGH SAWN FASCIA - PAINTED	Ⓕ



283 Bone (Base 1)

Ⓐ

s/e 'EXPO' EXTERIOR STUCCO
COLOR #283
BONE (Base 1)

Ⓑ

s/e 'EXPO' EXTERIOR STUCCO
COLOR #50
PEACH CREAM (Base 1)



50 Peach Cream (Base 1)

Ⓒ



s/e 'EAGLE ROOF TILE'
COLOR #2535
SAN RAMON

Ⓓ

s/e 'PACIFIC WINDOW' CORP
VINYL FRAME
WHITE

Ⓔ

s/e 'FRAZEE' EXTERIOR PAINT
COLOR # 357
MEDIUM BROWN

CONDITIONS OF APPROVAL:**A. PLANNING:**

1. The City is requiring new development to conform to the new state water quality/urban runoff requirements (SDRWQCB Order 2001-01). Plans for new development will now need to show drainage patterns to demonstrate how storm water will be directed to landscaped areas (bioswales) or to filters before it is discharged into the city's storm sewers or to the beach.
2. All catch basin subdrains shall be deepened to reach the area of percolation as identified in the soils report.
3. Filter fabric shall be applied around the 18" perforated pipe in the catch basin subdrain.
4. Owner must enter into and provide proof of post-construction (BMPs) maintenance agreement for all catch basin filters and subdrains.
5. Final drainage for the balconies shall comply with SUSMP requirements.
6. Owner shall record a mutual access and parking agreement in concert with the master plans of the adjacent parcels and subject to approval of the City.
7. The 30-inch retaining wall shall be made of a material coordinated in color with the building in either stucco or split face block.
8. The trash enclosure shall be made of the same/similar materials and designed in accordance with the trash enclosure for the mixed-use project at 1126 13th Street (MF 615).
9. Residential units (particularly those facing east) shall have soundproof windows such as double-pane windows.
10. Applicant must comply with building/structural changes identified and revised in plans for in the mixed-use project at 1126 13th Street (MF615), if applicable to this project. These changes must be reflected in the plans prior to submittal for building permits.
11. Ensure that the proposed monument sign is located out of the public right-of-way.
12. Replace the landscaping proposed in second story planter boxes to the rear yard (ground level) as shown in the revised plans submitted by the architect on July 08, 2004.
13. The building should be a darker tone with a lighter trim.
14. The lettering on the signs should have deeper tones such as dark blue, burgundy, and dark green and will be finalized by the applicant and staff at a later time.
15. The garbage enclosure will be shifted to the North so that it is adjacent to the garbage enclosure of 1126 13th Street.
16. Landscaping will be planted so that it provides sufficient protection to the monument sign.

The City of
Imperial
Beach

(619) 628-1356
FAX: (619) 429-9770

COMMUNITY DEVELOPMENT DEPARTMENT
825 IMPERIAL BEACH BOULEVARD • IMPERIAL BEACH, CALIFORNIA 91932



CITY OF IMPERIAL BEACH
ACCEPTANCE OF CONDITIONS
AFFIDAVIT

The undersigned deposes and says:

I, ^{SAM} ~~BARGHOUT~~, am the owner(s), or the authorized agent of the owner(s), of the property involved in Case Number/Project Address: M.F. 641 (CUP 03-03/DRC 03-10/SPR 03-09) at 1146 13TH STREET, Imperial Beach, California.

I further state that I have read, understand and accept, and will comply with all the conditions of approval as set forth in the Letter or Resolution of Approval, dated **March 2, 2005**.

I am also aware that if any of the provisions of this approval are violated or held to be invalid, or any law, statute or ordinance is violated, the approval shall be null and void and the privileges granted thereunder shall lapse.

Signed this 31ST day of MAY, 2005 at City/County SAN DIEGO CALIFORNIA State:

Signed: 
Mailing Address:
1851 GALVESTON STREET
SAN DIEGO, CA 92110
Telephone: 619-417-5682 OR 619-454-2504

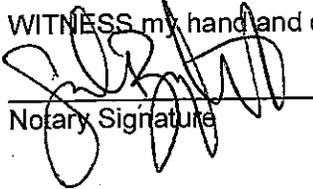
State of California

SS.

County of San Diego

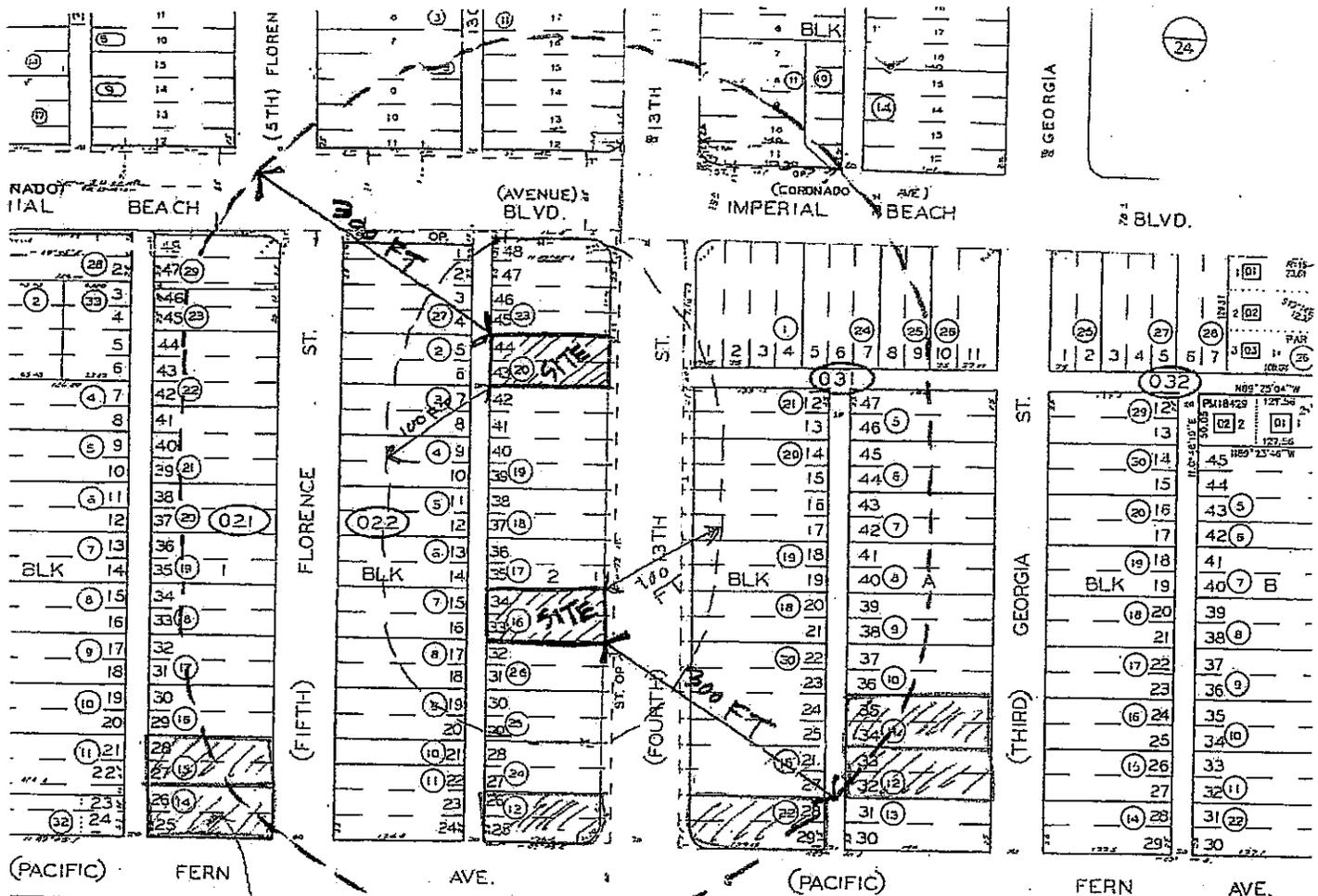
On this 31ST day of May, in the year 05, before me Sahar Barghout, the undersigned Notary Public, personally appeared Sam Barghout, personally known to me (~~or proved to me on the basis of satisfactory evidence~~) to be the person(s) whose name(s) is (~~are~~) subscribed to this instrument, and acknowledged that he (~~she/they~~) executed it.

WITNESS my hand and official seal.


Notary Signature

L.S.





FOR PURPOSES ONLY. NO LIABILITY IS
 A SHOWN. ASSESSOR'S PARCELS
 SIGN OF BUILDING ORDINANCES.

MAP 199
 FOR PURPOSES ONLY. NO LIABILITY IS
 THE DATA SHOWN. ASSESSOR'S PARCELS
 SUBDIVISION OR BUILDING ORDINANCES.

MAP 199

ADDITIONALLY:
 Need These owners names
 EIGHT
 (ALL HATCHED in Red)



**STAFF REPORT
CITY OF IMPERIAL BEACH**

TO: HONORABLE MAYOR AND CITY COUNCIL
FROM: GARY BROWN, CITY MANAGER

MEETING DATE: MAY 20, 2009
ORIGINATING DEPT.: COMMUNITY DEVELOPMENT DEPARTMENT
GREG WADE, DIRECTOR *GW*
DAVID GARCIAS, CODE COMPLIANCE OFFICER *DG*

SUBJECT: 1257 EAST LANE – NOTICE TO ELIMINATE
SUBSTANDARD AND PUBLIC NUISANCE CONDITIONS.

BACKGROUND/DISCUSSION:

Between 1997 and 2009, staff has received 10-citizen complaints reporting violations of the Imperial Beach Municipal Code at 1257 East Lane. On August 4, 1999, the Council adopted resolution 99-5112 assessing \$1,500 in civil penalties and administrative costs, and establishing 5-year probation with \$8,000 in accrued fines held in abeyance as long as the property remained in compliance. In August 2004, the probation expired.

The following is a chronology of code compliance actions at the property:

<u>Notice & Hearing Dates</u>	<u>Notices & Types of Hearings</u>
1. June 26, 1997	Notice of Violation
2. January 16, 1998	Notice of Violation
3. March 23, 1998	Second Notice
4. August 13, 1998	Courtesy Notice
5. June 30, 1999	Public Nuisance Notice
6. July 12, 1999	Administrative Hearing
7. August 4, 1999	City Council Public Hearing (Resolution #99-5112)
8. September 1, 1999	City Council Public Hearing
9. August 23, 2001	Request to Inspect Notice
10. March 15, 2002	Courtesy Notice
11. April 4, 2002	Second Notice
12. August 3, 2006	Notice of Violation
13. August 15, 2006	1 st Admin Citation
14. September 7, 2006	2 nd Admin Citation
15. December 1, 2006	3 rd Admin Citation
16. July 18, 2007	Stop Work Notice
17. June 12, 2008	Notice of Violation
18. July 1, 2008	1 st Admin Citation
19. December 15, 2008	2 nd Admin Citation
20. January 9, 2009	3 rd Admin Citation

In the most recent case, on June 9, 2008, staff received a citizen complaint regarding code violations at 1257 East Lane.

On June 11, 2008, staff conducted an inspection at 1257 East Lane and observed wrecked / inoperable vehicles parked on dirt beside the house, a utility trailer with vehicle parts and junk piled inside the trailer, and piles of lumber, wood, cans of paint, and vehicle tires piled up beside the garage.

On June 12, 2008, staff served a Notice of Violation notifying the property owner to abate the violations no later than June 26, 2008. The sections of the Imperial Beach Municipal Code violated were:

1. IBMC 1.16.010.R. Property constituting a public nuisance.
2. IBMC 1.16.010.U. "Visual Blight", Junk, trash, and debris littered on property.
3. IBMC 8.44.020 Inoperable, wrecked, dismantled vehicles on private property.
4. IBMC 8.50.050.K. Vehicles shall be parked on a paved surface.
5. IBMC 8.50.050.M. Maintenance of Premises.

Staff conducted follow-up inspections on June 26th, 27th, and 30th, and observed the violations were not being corrected.

On July 1, 2008, staff issued an Administrative Citation #1230 to the property owner of 1257 East Lane, for the unabated code violations located on the property with fines charged in the amount of \$500.00. The owner was notified to correct the violations no later than July 15, 2008.

On July 15, 2008, staff conducted a follow-up re-inspection and observed the violations were abated.

On December 12, 2008, staff conducted a routine drive-by inspection of the property and observed multiple wrecked/inoperable vehicles, piles of junk, trash, debris, car parts, tires, and discarded furniture on the property, vehicles parked on the unpaved areas of the property, and a newly constructed awning structure and stairway/ladder to the 2nd story patio deck. These constituted re-violation of the Municipal Code.

On December 15, 2008, staff issued an Administrative Citation #1265 to the property owner of 1257 East Lane, for the code violations located on the property with fines charged in the amount of \$1,000.00. The owner was notified to correct the violations no later than December 22, 2008.

On December 18, 2008, staff spoke to the owner, Joseph Ender-Palmer, who lives in Azusa, California. The owner told staff he is trying to evict or remove the tenant, his brother, "JP" (John Paul Ender-Palmer) from the property.

On December 22, 2008, staff conducted a follow-up re-inspection and observed the violations were unchanged, and had even increased with the addition of an inoperable vehicle parked on the front lawn.

On January 7, 2009, staff conducted a follow-up re-inspection and observed the violations were unchanged.

On January 9, 2009, staff issued an additional administrative #1271 to the property owner of 1257 East Lane, for the code violations located on the property with fines charged in the amount of \$2,500. The violations were to be corrected by January 15, 2009.

In February and March 2009, phone messages left for the owner, Joseph Ender-Palmer, were not returned. Staff spoke with the owner's mother (Shirl Steel), and she stated that the owner was considering letting the property go into foreclosure. Steel also told staff they were considering evicting the tenant.

On April 13, 2009, staff received a letter from Steel saying that they had not yet made the decision to allow the property to go into foreclosure, but they provided a copy of a "Notice to Terminate Tenancy" they said they served to her son "JP". The notice gave the tenant until April 30, 2009 to terminate the tenancy.

On May 6, 2009, staff received an additional citizen complaint regarding trash on the property, and vehicles parked on the grass in the yards at 1257 East Lane.

On May 7, 2009, the conditions determined to create a substandard and public nuisance were as follows. These were the violations identified at 1257 East Lane:

1. **IBMC 1.16.010.U. "Visual Blight".**
 - Remove all of the stored lumber, junk, trash, or debris; abandoned, discarded, or unused appliances, equipment, vehicles, cans, or containers; excavations; or any device, decoration, design, or unsightly fence, structure, clothesline, or unsightly vegetation from the property and in the front, rear, and side yards.
2. **IBMC 1.16.010.G. Overgrown Vegetation.**
 - Cut down and remove all of the overgrown weeds and unsightly vegetation on the property and from the front, side, and rear yards.
3. **IBMC 8.36.040. Solid Waste – Declared Public Nuisance.**
 - Remove all of the garbage, discarded equipment, appliances, clothing, and furniture on the property and from the front, rear, and side yards.
4. **IBMC 8.50.050.K. Vehicles must be parked on a paved roadway or driveway.**
 - Remove the Vehicles that are parked on the unpaved surfaces. Vehicles must be parked on a paved roadway or driveway.
5. **IBMC 8.44.020. Inoperable or abandon vehicles may not be stored on property.**
 - Remove all the inoperable, wrecked, and dismantled vehicles from the property and from the front, rear, and side yards.
6. **IBMC 15.06.010. Building Permits –Required**
 - Remove all of the illegally and non-permitted construction, including the patio awning to the 2nd story deck, remove the stairway/ladder to the 2nd story deck, and remove the toilet installed in the rear yard between the garage and the dwelling.

On May 11, 2009, staff posted and served the property owner a notice to eliminate substandard and public nuisance conditions on the property. The violations were to be corrected by May 20, 2009. The owner was notified in the notice of the public hearing scheduled for the same date.

By the time of the May 20, 2009 City Council Meeting staff may have additional items to discuss.

FISCAL ANALYSIS:

Current assessment of \$500.00 in administrative costs for nuisance abatement proceedings pursuant to Imperial Beach Municipal Code Sections 1.16.240 and 1.12.120, civil penalties at \$50.00 per day per violation starting from May 11, 2009 to May 20, 2009, have accrued as follows:

1. May 11, 2009 to May 20, 2009 – 10 days (6-violation) @ \$50.00 per day per violation = **\$3,000.00**
2. Administrative Fee: **\$500.00**

CIVIL PENALTIES: \$3,000.00
ADMINISTRATIVE FEE: + 500.00
TOTAL COSTS: \$3,500.00

DEPARTMENT RECOMMENDATION:

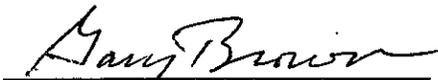
Staff recommends closing the public hearing, allowing staff time to seek legal action to compel the property owner to clean up the property, or obtain an abatement warrant to cause the abatement to be completed by City forces or private contract.

Staff Recommends the Mayor and City Council:

1. Open the public hearing.
2. Receive report and entertain public testimony.
3. Staff recommends the council consider:
 - a. If all the violations are abated, staff recommends the public hearing be closed, and the council consider adopting resolution #2009-6758 assessing \$3,000.00 in civil penalties and \$500.00 in administrative fees.
 - b. If violations are not abated, staff recommends the public hearing be closed, and the council consider adopting resolution #2009-6758 assessing \$3,000.00 in civil penalties and \$500.00 in administrative fees, in addition the council authorizes staff to seek legal action to either compel the property owner to clean up the property or to obtain an abatement warrant to cause the abatement to be completed by City forces or private contract.

CITY MANAGER'S RECOMMENDATION:

Approve Department recommendation.



Gary Brown, City Manager

- Attachments:
- 1 Resolution #2009-6758
 - 2 Notice to Eliminate Public Nuisance, dated 5-11-2009
 - 3 Declaration of Service, dated May 11, 2009
 - 4 Notice of Violation, dated June 12, 2008
 - 5 1st Admin Citation, dated July 1, 2008
 - 6 2nd Admin Citation, dated December 15, 2008
 - 7 3rd Admin Citation, dated January 9, 2009
 - 8 Resolution #1999-5112
 - 9 Letter from Shirl Steel, received April 13, 2009
 - 10 Notice to Terminate Tenancy, dated March 30, 2009

cc: Joseph L. Ender-Palmer
18019 E. Citrus Edge St
Azusa, CA 91702

John Paul Ender-Palmer
1257 East Lane
Imperial Beach, CA 91932

Shirl Steel
5707 E. 32nd St, Lot #658
Yuma, AZ 85365

RESOLUTION NO. 2009-6758

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IMPERIAL BEACH, CALIFORNIA, FINDING AND DECLARING THAT THE NOTICE AND ORDER TO ELIMINATE SUBSTANDARD AND PUBLIC NUISANCE CONDITION(S), REGARDING THE PROPERTY AT 1257 EAST LANE IS APPROPRIATE AND ASSESSING COSTS OF ABATEMENT, AN ADMINISTRATIVE FEE AND CIVIL PENALTIES

The City Council of the City of Imperial Beach does hereby resolve as follows:

WHEREAS, Between 1997 and 2009, staff has received 10-citizen complaints reporting violations of the Imperial Beach Municipal Code at 1257 East Lane. On August 4, 1999, the Council adopted resolution 99-5112 assessing \$1,500 in civil penalties and administrative costs, and establishing 5-year probation with \$8,000 in accrued fines held in abeyance as long as the property remained in compliance. In August 2004, the probation expired; and

WHEREAS, The following is a chronology of code compliance actions at the property:

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19. December 15, 2008	2 nd Admin Citation
20. January 9, 2009	3 rd Admin Citation; and

WHEREAS, In the most recent case, on June 9, 2008, staff received a citizen complaint regarding code violations at 1257 East Lane; and

WHEREAS, On June 11, 2008, staff conducted an inspection at 1257 East Lane and observed wrecked / inoperable vehicles parked on dirt beside the house, a utility trailer with vehicle parts and junk piled inside the trailer, and piles of lumber, wood, cans of paint, and vehicle tires piled up beside the garage; and

WHEREAS, On June 12, 2008, staff served a Notice of Violation notifying the property owner to abate the violations no later than June 26, 2008. The sections of the Imperial Beach Municipal Code violated were:

1. IBMC 1.16.010.R. Property constituting a public nuisance.
2. IBMC 1.16.010.U. "Visual Blight", Junk, trash, and debris littered on property.
3. IBMC 8.44.020 Inoperable, wrecked, dismantled vehicles on private property.
4. IBMC 8.50.050.K. Vehicles shall be parked on a paved surface.
5. IBMC 8.50.050.M. Maintenance of Premises; and

WHEREAS, Staff conducted follow-up inspections on June 26th, 27th, and 30th, and observed the violations were not being corrected; and

WHEREAS, On July 1, 2008, staff issued an Administrative Citation #1230 to the property owner of 1257 East Lane, for the unabated code violations located on the property with fines charged in the amount of \$500.00. The owner was notified to correct the violations no later than July 15, 2008; and

WHEREAS, On July 15, 2008, staff conducted a follow-up re-inspection and observed the violations were abated; and

WHEREAS, On December 12, 2008, staff conducted a routine drive-by inspection of the property and observed multiple wrecked/inoperable vehicles, piles of junk, trash, debris, car parts, tires, and discarded furniture on the property, vehicles parked on the unpaved areas of the property, and a newly constructed awning structure and stairway/ladder to the 2nd story patio deck. These constituted re-violation of the Municipal Code; and

WHEREAS, On December 15, 2008, staff issued an Administrative Citation #1265 to the property owner of 1257 East Lane, for the code violations located on the property with fines charged in the amount of \$1,000.00. The owner was notified to correct the violations no later than December 22, 2008; and

WHEREAS, On December 18, 2008, staff spoke to the owner, Joseph Ender-Palmer, who lives in Azusa, California. The owner told staff he is trying to evict or remove the tenant, his brother, "JP" (John Paul Ender-Palmer) from the property; and

WHEREAS, On December 22, 2008, staff conducted a follow-up re-inspection and observed the violations were unchanged, and had even increased with the addition of an inoperable vehicle parked on the front lawn; and

WHEREAS, On January 7, 2009, staff conducted a follow-up re-inspection and observed the violations were unchanged; and

WHEREAS, On January 9, 2009, staff issued an additional administrative #1271 to the property owner of 1257 East Lane, for the code violations located on the property with fines charged in the amount of \$2,500. The violations were to be corrected by January 15, 2009; and

WHEREAS, In February and March 2009, phone messages left for the owner, Joseph Ender-Palmer, were not returned. Staff spoke with the owner's mother (Shirl Steel), and she stated that the owner was considering letting the property go into foreclosure. Steel also told staff they were considering evicting the tenant; and

WHEREAS, On April 13, 2009, staff received a letter from Steel saying that they had not yet made the decision to allow the property to go into foreclosure, but they provided a copy of a "Notice to Terminate Tenancy" they said they served to her son "JP". The notice gave the tenant until April 30, 2009 to terminate the tenancy; and

WHEREAS, On May 6, 2009, staff received an additional citizen complaint regarding trash on the property, and vehicles parked on the grass in the yards at 1257 East Lane; and

WHEREAS, On May 7, 2009, the conditions determined to create a substandard and public nuisance were as follows. These were the violations identified at 1257 East Lane:

1. **IBMC 1.16.010.U. "Visual Blight".**
 - Remove all of the stored lumber, junk, trash, or debris; abandoned, discarded, or unused appliances, equipment, vehicles, cans, or containers; excavations; or any device, decoration, design, or unsightly fence, structure, clothesline, or unsightly vegetation from the property and in the front, rear, and side yards.
2. **IBMC 1.16.010.G. Overgrown Vegetation.**
 - Cut down and remove all of the overgrown weeds and unsightly vegetation on the property and from the front, side, and rear yards.
3. **IBMC 8.36.040. Solid Waste – Declared Public Nuisance.**
 - Remove all of the garbage, discarded equipment, appliances, clothing, and furniture on the property and from the front, rear, and side yards.
4. **IBMC 8.50.050.K. Vehicles must be parked on a paved roadway or driveway.**
 - Remove the Vehicles that are parked on the unpaved surfaces. Vehicles must be parked on a paved roadway or driveway.
5. **IBMC 8.44.020. Inoperable or abandon vehicles may not be stored on property.**
 - Remove all the inoperable, wrecked, and dismantled vehicles from the property and from the front, rear, and side yards.
6. **IBMC 15.06.010. Building Permits –Required**
 - Remove all of the illegally and non-permitted construction, including the patio awning to the 2nd story deck, remove the stairway/ladder to the 2nd story deck, and remove the toilet installed in the rear yard between the garage and the dwelling; and

WHEREAS, On May 11, 2009, staff posted and served the property owner a notice to eliminate substandard and public nuisance conditions on the property. The violations were to be corrected by May 20, 2009. The owner was notified in the notice of the public hearing scheduled for the same date; and

WHEREAS, testimony was presented to the City Council at the public hearing on May 20, 2009 regarding conditions at 1257 East Lane; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Imperial Beach as follows:

SECTION 1: The foregoing recitals are true and correct, and the City Council hereby concurs with the Finding and Declaring the Notice and Order to Eliminate Substandard and Public Nuisance Condition(s) is appropriate and assessing costs of abatement, an administrative fee and civil penalties.

SECTION 2: The cost of abatement is approved as follows:

Any work performed by City shall be done at the expense of the owner and the expense of such abatement shall constitute a lien against the property and a personal obligation of the person(s) causing and creating the substandard and nuisance conditions.

Current assessment of \$500.00 in administrative costs for nuisance abatement proceedings pursuant to Imperial Beach Municipal Code Sections 1.16.240 and 1.12.120, civil penalties at \$50.00 per day per violation starting from May 11, 2009 to May 20, 2009, have accrued as follows:

1. May 11, 2009 to May 20, 2009 – 10 days (6-violation) @ \$50.00 per day per violation
= **\$3,000.00**
2. Administrative Fee: **\$500.00**

CIVIL PENALTIES: \$3,000.00
ADMINISTRATIVE FEE: + 500.00
TOTAL COSTS: \$3,500.00

SECTION 3: The Five Hundred dollars (\$500.00) in administrative costs and the Three Thousand dollars (\$3,000.00) in civil penalties is hereby assessed and to be remitted to the City within 30 days of adoption of this Resolution. The total amount of **\$3,500.00** constitutes a special assessment against the lot or parcel of land to which it relates. Upon recording a notice of lien in the office of the county recorder, the cost is a lien on the property for the amount of the assessment. The assessment shall be collected at the same time and in the same manner as ordinary municipal taxes are collected and, in case of delinquency, is subject to the same penalties and procedures as provided for ordinary municipal taxes. All laws of the state applicable to the levy, collection, and enforcement of municipal assessments apply. The assessment is also a personal obligation of the property owner.

SECTION 4: The City Council authorizes staff to seek legal action to either compel the property owner to clean up the property or to obtain an abatement warrant to cause the abatement to be completed by City forces or private contract.

SECTION 5: The City Manager may cause a copy or copies of this Resolution to be conspicuously posted, as the City Manager may deem necessary.

SECTION 6: The City Clerk is hereby directed to:

1. Mail a copy or copies of this Resolution, by first class mail, to the owner(s) of the above-described property as shown in the last equalized assessment roll;
2. Inform the property owner, by copy of this Resolution, that the time within which judicial review of this decision must be sought is governed by §1094.6 of the California Code of Civil Procedure. The property owner's right to appeal this decision is governed by California Code of Civil Procedure §1094.5 and Chapter 1.18 of the Imperial Beach Municipal Code.

PASSED, APPROVED, AND ADOPTED by the City Council of the City of Imperial Beach at its regular meeting held on the 20th day of May 2009, by the following roll call vote:

AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:

JAMES C. JANNEY, MAYOR

ATTEST:

Jacqueline M. Hald
JACQUELINE M. HALD, CMC
CITY CLERK

I, City Clerk of the City of Imperial Beach, do hereby certify the foregoing to be a true and exact copy of Resolution No. 2009-6758 – A Resolution of the City Council of the City of Imperial Beach, California, FINDING AND DECLARING THAT THE NOTICE AND ORDER TO

ELIMINATE SUBSTANDARD AND PUBLIC NUISANCE CONDITION(S), REGARDING THE PROPERTY AT 1257 EAST LANE IS APPROPRIATE AND ASSESSING COSTS OF ABATEMENT, AN ADMINISTRATIVE FEE AND CIVIL PENALTIES.

CITY CLERK

DATE

NOTICE TO ELIMINATE SUBSTANDARD AND PUBLIC NUISANCE CONDITIONS

The City Manager has determined that a condition exist which constitutes substandard and public nuisance conditions, pursuant to Chapter 8.44 Nuisance Vehicles, Chapter 1.16 Property Maintenance, Chapter 8.36 Solid Waste, and Chapter 8.50 of the Imperial Beach Municipal Code.

PROPERTY OWNER(S): JOSEPH L. ENDER-PALMER, 18019 E. CITRUS EDGE ST, AZUSA, CA 91702-4628

ASSESSOR'S RECORD(S): Lot (s) 14 & 15, Block 10, as found on Map 1107 – Seaside Point or, Property located at 1257 East Lane, Imperial Beach, CA 91932, also known as Assessor's Parcel No. **632-152-14.**

**ON MAY 7, 2009, THE CONDITIONS DETERMINED TO CREATE A SUBSTANDARD AND PUBLIC NUISANCE ARE AS FOLLOWS.
THESE ARE THE VIOLATIONS IDENTIFIED AT 1257 East Lane:**

1. IBMC 1.16.010.U. "Visual Blight".

- Remove all of the stored lumber, junk, trash, or debris; abandoned, discarded, or unused appliances, equipment, vehicles, cans, or containers; excavations; or any device, decoration, design, or unsightly fence, structure, clothesline, or unsightly vegetation from the property and in the front, rear, and side yards.

2. **IBMC 1.16.010.G. Overgrown Vegetation.**

- Cut down and remove all of the overgrown weeds and unsightly vegetation on the property and from the front, side, and rear yards.

3. **IBMC 8.36.040. Solid Waste – Declared Public Nuisance.**

- Remove all of the garbage, discarded equipment, appliances, clothing, and furniture on the property and from the front, rear, and side yards.

4. **IBMC 8.50.050.K. Vehicles must be parked on a paved roadway or driveway.**

- Remove the Vehicles that are parked on the unpaved surfaces. Vehicles must be parked on a paved roadway or driveway.

5. **IBMC 8.44.020. Inoperable or abandon vehicles may not be stored on property.**

- Remove all the inoperable, wrecked, and dismantled vehicles from the property and from the front, rear, and side yards.

6. **IBMC 15.06.010. Building Permits –Required.**

- Remove all of the illegally and non-permitted construction, including the patio awning to the 2nd story deck, remove the stairway/ladder to the 2nd story deck, and remove the toilet installed in the rear yard between the garage and the dwelling.

Pursuant to Imperial Beach Municipal Code Chapters 1.12, 1.16, and 8.50, all buildings, structures, properties, or portions thereof which are determined by Authorized personnel to be substandard or unsafe are declared to be unsafe or substandard and are declared to be a public nuisance, and be abated by repair, rehabilitation, demolition, removal or cleaning.

The property located at the 1257 East Lane, Imperial Beach, CA 91932 must be cured of all violations on or before **May 20, 2009**. The City may also continue Public Nuisance Abatement proceedings against you and your property and will secure payment of such expense by assessment and lien, as provided by Imperial Beach Municipal Code Chapters 1.12, 1.16 and 8.50. Administrative fees of up to \$500.00 may be assessed. In addition to an administrative fee, beginning on the date of this notice, civil penalties of \$50.00 per day per violation will be imposed upon the nuisance property for each day the violations exist.

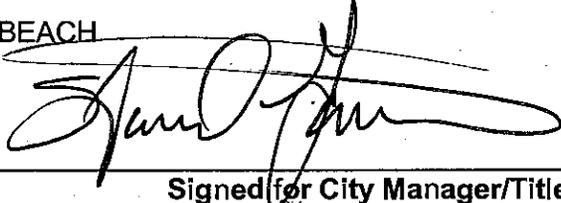
Pursuant to Imperial Beach Municipal Code Chapter 1.16 if a nuisance is not completely abated by the property owner within the designated abatement period, then the City Manager or the City Manager's designee must cause the abatement to be completed by City forces or private contract. The City Manager or the City Manager's designee is expressly authorized to enter the premises on which the nuisance exists for abatement purposes.

The cost for abating a nuisance, as confirmed by the City Council, is a special assessment against the lot or parcel of land to which it relates. Upon recording a notice of lien in the office of the county recorder, the cost is a lien on the property for the amount of the assessment. The assessment will be collected at the same time and in the same manner as ordinary municipal taxes are collected and, in case of delinquency, is subject to the same penalties and procedures as provided for ordinary municipal taxes. All laws of the state applicable to the levy, collection, and enforcement of municipal assessments apply. The assessment is also a personal obligation of the property owner.

The City of Imperial Beach City Council will consider this matter at its hearing on **May 20, 2009**, 6:00 PM at 825 Imperial Beach Boulevard, at which time the owner(s) of said property may appear and present reason why civil penalties and administrative costs may not be assessed, and why clearing or repair should not be required.

CITY OF IMPERIAL BEACH

Date Posted: MAY 11 2009

By:  _____
Signed for City Manager/Title

CITY OF IMPERIAL BEACH
CODE COMPLIANCE DIVISION

The City of
Imperial
Beach

ATTACHMENT 3
(619) 628-1359
FAX: (619) 424-4093

COMMUNITY DEVELOPMENT DEPARTMENT
CODE COMPLIANCE DIVISION

825 IMPERIAL BEACH BOULEVARD • IMPERIAL BEACH, CALIFORNIA 91932



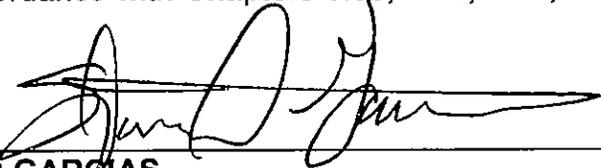
DECLARATION OF SERVICE

May 11, 2009

I, **DAVID GARCIAS**, hereby certify on penalty of perjury, that on May 11, 2009, at approximately 11:00 am, Pacific Daylight Time, I served a Notice to Eliminate Substandard and Public Nuisance Conditions to Joseph L. Ender-Palmer, the Property Owner for the Property located at 1257 East Lane (APN. # 632-152-14), Imperial Beach, CA, 91932 in the following manner:

- Personally Served Signed: _____ Refused: _____ Other: Not Home
Posted At Property
- Mailed Regular Mail
- Mailed Certified Mail, Return Receipt
- Posted at Property

In accordance with Chapters 8.50, 1.12, 1.16, and 1.22 of the Imperial Beach Municipal Code.



DAVID GARCIAS
CODE COMPLIANCE OFFICER
CITY OF IMPERIAL BEACH

State of California
County of San Diego ss:

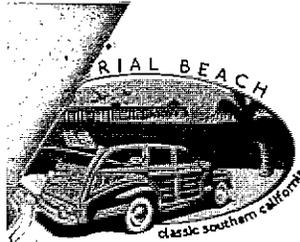
On May 11, 2009 **DAVID GARCIAS**, personally appeared before me, **Jacqueline Hald**, City Clerk, known to me to be the person, whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his authorized capacity, and that by his signatures on the instrument the person, or the entity upon behalf of which the person acted, executed the instrument.

Witness my hand and official seal:

Signature Jacqueline M. Hald (Seal)

JACQUELINE M. HALD, CITY CLERK

HTE Case #09-233



City of Imperial Beach
 Code Compliance Division
 825 Imperial Beach Blvd
 Imperial Beach, CA 91932
 Tel. (619) 628-1359 / 628-1358 / Fax. (619) 424-4093

Case No. 08-362
 Case Type Code: NA

NOTICE OF VIOLATION

The City of Imperial Beach is very concerned about preserving and maintaining clean and well-kept residential neighborhoods and commercial areas. In order to carry out this objective, the City's Code Compliance Division has made an inspection of this property and the below violations of the Imperial Beach Municipal, Zoning, Building, and State Codes were found. If you have any questions regarding this matter, please contact the Code Compliance Division at Tel. (619) 628-1359 / 628-1358.

Correction of the violation(s) indicated below must be completed by: Correction Date: JUNE 26, 2008 Time: AM

IMPORTANT INFORMATION: This notice is a WARNING NOTICE. If you fail to correct the violations by the correction date, or re-violate anytime within 18-months, an Administrative Citation may be issued:

1st Administrative Citation - \$100 / 2nd Citation - \$200 / 3rd Citation - \$500 / 4th and Subsequent Citation(s) - \$1000

These civil fines are calculated per violation, per occurrence, and are cumulative. Payment does not excuse correction of the violation(s), nor shall it bar further enforcement action by the City as specified by the Imperial Beach Municipal Code.

Date Notice Issued: JAN. 12, 2008	Date Violation Observed: JUNE 11, 2008	Time of Violation (A.M./P.M.): 1130	Day of Week: WEDNESDAY	Origination Code: CZ
Location of Violation (Address): 1257 EAST LN., IMPERIAL BEACH, CA. 91932			Assessor's Parcel Number: 632-152-14	
Property Owner's Name: Last ENDER-PALMER,		First JOSEPH	Middle L.	Phone No.
Mailing Address: 1257 EAST LN.,		City/State: IMPERIAL BEACH, CA.	Zip: 91932	Property Mgmt. \ Business Name:
Occupant / Recipient Name (if different from owner):			Title/Relationship to the Violation (i.e. Property Owner, Tenant, Business Owner.): PROPERTY OWNER	

Code Section(s) Violated	Description of Violation(s) (See Reverse)
<input checked="" type="checkbox"/> 15.08.060	FAILURE TO PLACE HOUSE NUMBERS ON THE FRONT OF THE BUILDING WHERE THEY CAN BE EASILY SEEN FROM THE STREET.
<input type="checkbox"/>	
<input type="checkbox"/>	

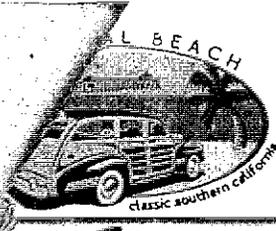
- | | |
|---|---|
| <input type="checkbox"/> IBMC 4.04.040. Business License - Required
<input type="checkbox"/> Commercial Business License <input type="checkbox"/> Rental Business License
<input type="checkbox"/> IBMC 1.16.010 (G). Overgrown vegetation
<input type="checkbox"/> IBMC 1.16.010 (H). Dead or hazardous vegetation.
<input checked="" type="checkbox"/> IBMC 1.16.010 (R). Property constituting a public nuisance.
<input checked="" type="checkbox"/> IBMC 1.16.010 (U). Junk, trash, and debris littered on property. | <input type="checkbox"/> IBMC 8.36.040. Garbage, discarded appliances, and trash on property.
<input checked="" type="checkbox"/> IBMC 8.44.020. Inoperable, wrecked, dismantled, or abandon vehicles on private property.
<input type="checkbox"/> IBMC 8.50.050 (I). Fence violation.
<input checked="" type="checkbox"/> IBMC 8.50.050 (K). Vehicles must be parked on a paved surface.
<input checked="" type="checkbox"/> IBMC 8.50.050 (M). Maintenance of Premises.
<input type="checkbox"/> IBMC 19.54.030. Temporary awnings, temporary structures designed to cover automobiles are prohibited in front yards. |
|---|---|

CORRECTIONS REQUIRED: THE WRECKED INOPERABLE BLACK VOLVO PARKED ON THE DIRT NEXT THE HOUSE ON THE ALLEY SIDE MUST BE REMOVED FROM THE PREMISES OR PLACED IN THE GARAGE. THE UTILITY TRAILER WITH THE FLAT TIRE MUST BE PARKED ON A PAVED SURFACE. ALL CONSTRUCTION DEBRIS & MATERIALS, VEHICLE TIRES & PARTS, CARPETING, HOUSEHOLD ITEMS, PAINTS, WOOD, AND LUMBER MUST BE REMOVED FROM THE YARD AREAS. FAILURE TO COMPLY BY JUNE 26, 2008 WILL RESULT IN FINES BEING ASSESSED.

ISSUING ENFORCEMENT OFFICER: _____ Telephone: 619-423-8285 Date: 6-12-08
 Officer's Name (Print): T. SIMMONS

✓ Recipient's Signature: _____ ✓ Date: _____

(Note: Signing this notice acknowledges receipt only, and is not an admission of guilt.)



City of Imperial Beach
 Code Compliance Division
 825 Imperial Beach Blvd
 Imperial Beach, CA 91932
 Tel. (619) 628-1359 / 628-1358 / Fax. (619) 424-4093

Citation No. 1230
 Case No. 08-362/08-371
 Case Type Code: NA/AVA

ADMINISTRATIVE CITATION

1st Citation - \$100 2nd Citation - \$200 3rd Citation - \$500 4th and Subsequent Citation (s) - \$1,000

These civil fines are calculated per violation, per occurrence, and are cumulative. Payment does not excuse correction of the violation(s), nor shall it bar further enforcement action by the City.
 Payments of \$500.00 is due no later than AUG. 14, 2008 (See reverse side for payment instructions).
 Correction of the violation(s) indicted below must be completed by: Correction Date: July 15, 2008 Time: AM
IMPORTANT INFORMATION: If you fail to correct the violations by the correction date, or re-violate anytime within 18-months, the next level Administrative Citation may be issued:
 The Building Official will suspend or refuse to issue any building permits until all violations are corrected pursuant to Chapters 15.06 and 8.30 of the Imperial Beach Municipal Code.

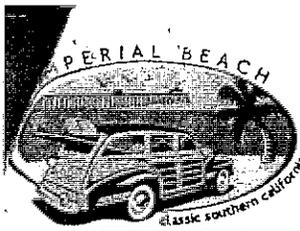
Date Citation Issued: July 1, 2008	Date Violation Observed: JUNE 30, 2008	Time of Violation (A.M./P.M.): 0945	Day of Week: MONDAY	Origination Code: CZ
Location of Violation (Address): 1257 EAST LN., IMPERIAL BEACH, CA. 91932			Assessor's Parcel Number: 632-152-14	
Person Cited: Last ENDER-PALMER	First JOSEPH	Middle L.	Identification / Driver's License:	
Title/Relationship to the Violation (i.e. Property Owner, Tenant, Contractor...): PROPERTY OWNER			Business Name (if Applicable):	
Mailing Address: 1257 EAST LN.		City/State: IMPERIAL BEACH, CA.	Zip: 91932	Phone No.:

Code Section(s) Violated	Date Observed	Description of Violation(s)
<input checked="" type="checkbox"/> 1.16.010(R)	6-30-08	PROPERTY CONSTITUTING A PUBLIC NUISANCE.
<input checked="" type="checkbox"/> 1.16.010(L)	6-30-08	JUNK, TRASH, AND DEBRIS LITTERED ON PROPERTY.
<input checked="" type="checkbox"/> 8.44.020	6-30-08	INOPERABLE, WRECKED VEHICLE ON PRIVATE PROPERTY.
<input checked="" type="checkbox"/> 8.50.050(K)	6-30-08	UTILITY TRAILER NOT PARKED ON PAVED SURFACE
<input checked="" type="checkbox"/> 8.50.050(M)	6-30-08	FAILURE TO MAINTAIN PREMISES.

CORRECTIONS REQUIRED: THE WRECKED INOPERABLE BLACK VOLVO PARKED ON THE DIRT NEXT TO THE HOUSE MUST BE REMOVED FROM THE PREMISES OR PLACED INSIDE THE GARAGE. THE UTILITY TRAILER WITH THE FLAT TIRE MUST BE PARKED ON A PAVED SURFACE. ALL CONSTRUCTION DEBRIS & MATERIALS, VEHICLE TIRES & PARTS, CARPETING, HOUSEHOLD ITEMS, PAINTS, WOOD, AND LUMBER MUST BE REMOVED FROM THE YARD AREAS. FAILURE TO COMPLY BY JULY 15, 2008 WILL RESULT IN THE NEXT LEVEL OF ADMINISTRATIVE CITATION (\$200.00 PER VIOLATION OR OCCURANCE) BEING ISSUED.

ISSUING ENFORCEMENT OFFICER: Telephone: Officer's Signature: Date:
 Officer's Name (Print): T. SIMMONS 619-423-8285 T. Simmons 7-1-08
 PERSON CITED:
 Violator's Signature: [Signature] Date: 7-1-08

(Note: Signing this citation acknowledges receipt only, and is not an admission of guilt.)
 Citation Served: In Person To: CHARLES MONALES LEYBA Posted on Property by Mail Other
 SEE REVERSE SIDE FOR IMPORTANT INFORMATION AND PAYMENT INSTRUCTIONS
 (B-AC (2/2008). WHITE: CE FILE COPY YELLOW: FINANCE PINK: PERSON CITED TAGBOARD: MISC
 609-26-3916 1020 AM



City of Imperial Beach
 Code Compliance Division
 825 Imperial Beach Blvd
 Imperial Beach, CA 91932
 Tel. (619) 628-1359 / 628-1358 / Fax. (619) 424-4093

ATTACHMENT 6

Reference 01-218
 1st Citation
 Citation No. 1265
 Case No. 08-671
 Case Type Code: NA

ADMINISTRATIVE CITATION

1st Citation - \$100 2nd Citation - \$200 3rd Citation - \$500 4th and Subsequent Citation (s) - \$1,000

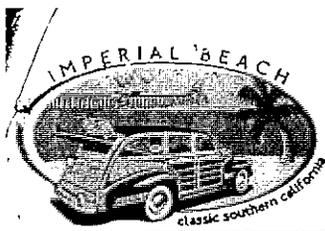
These civil fines are calculated per violation, per occurrence, and are cumulative. Payment does not excuse correction of the violation(s), nor shall it bar further enforcement action by the City.
 Payments of \$1,000.00 is due no later than JAN. 21, 2009 (See reverse side for payment instructions).
 Correction of the violation(s) indicted below must be completed by: Correction Date: DEC. 22, 2008 Time: Am
IMPORTANT INFORMATION: If you fail to correct the violations by the correction date, or re-violate anytime within 18-months, the next level Administrative Citation may be issued:
 The Building Official will suspend or refuse to issue any building permits until all violations are corrected pursuant to Chapters 15.06 and 8.30 of the Imperial Beach Municipal Code.

Date Citation Issued: DEC. 15, 2008	Date Violation Observed: DEC. 12, 2008	Time of Violation (A.M./P.M.) 1045	Day of Week FRIDAY	Origination Code CZ
Location of Violation (Address) 1257 EAST LN., IMPERIAL BEACH, CA. 91932			Assessor's Parcel Number: 632-152-14	
Person Cited: Last ENDER-PALMER, JOSEPH		First L.	Identification / Driver's License:	
Title/Relationship to the Violation (i.e. Property Owner, Tenant, Contractor...): PROPERTY OWNER			Business Name (If Applicable)	
Mailing Address: 1257 EAST LN., IMPERIAL BEACH, CA. 91932		City/State:	Zip:	Phone No.

Code Section(s) Violated	Date Observed	Description of Violation(s)
<input checked="" type="checkbox"/> 1.16.010(R)	12-12-08	PROPERTY CONSTITUTING A PUBLIC NUISANCE.
<input checked="" type="checkbox"/> 1.16.010(U)	12-12-08	PROPERTY CONSTITUTING "VISUAL BLIGHT"
<input checked="" type="checkbox"/> 8.44.020	12-12-08	INOPERABLE, WRECKED, DISMANTLED, ABANDONED VEHICLES.
<input checked="" type="checkbox"/> 8.50.050(K)	12-12-08	VEHICLES NOT PARKED ON PAVED SURFACE.
<input checked="" type="checkbox"/> 15.06.010	12-12-08	FAILURE TO OBTAIN PERMITS FOR CONSTRUCTION

CORRECTIONS REQUIRED: REMOVE ALL ABANDONED, WRECKED, DISMANTLED, AND INOPERABLE VEHICLES FROM THE PREMISES. REMOVE ALL VEHICLE PARTS, HOUSEHOLD ITEMS, APPLIANCES, AND OTHER ITEMS OF DEBRIS AND LITTER FROM THE YARD AREAS. MOVE ALL OPERABLE VEHICLES TO PAVED STREET OR DRIVEWAY. OBTAIN BUILDING PERMIT FOR THE CONSTRUCTION OF THE ROOF AND STAIRWAY FOR THE SECOND FLOOR DECK. FAILURE TO COMPLY BY DECEMBER 22, 2008 WILL RESULT IN THE NEXT LEVEL (\$500.00 PER OCCURRENCE OR VIOLATION) OF ADMINISTRATIVE CITATION BEING ISSUED.

ISSUING ENFORCEMENT OFFICER: Telephone: Officer's Signature: Date:
 Officer's Name (Print): **T. SIMMONS** **619-423-8285** **T. Simmons** **12-15-08**
 PERSON CITED:
 Violator's Signature: Date:



City of Imperial Beach
 Code Compliance Division
 825 Imperial Beach Blvd
 Imperial Beach, CA 91932
 Tel. (619) 628-1359 / 628-1358 / Fax. (619) 424-4093

ATTACHMENT 7

RECORDED 01-288
 1st Citation

Citation No. 1271
 Case No. 08-671
 Case Type Code: NA

ADMINISTRATIVE CITATION

<input type="checkbox"/> 1st Citation - \$100	<input type="checkbox"/> 2nd Citation - \$200	<input checked="" type="checkbox"/> 3rd Citation - \$500	<input type="checkbox"/> 4th and Subsequent Citation (s) - \$1,000
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These civil fines are calculated per violation, per occurrence, and are cumulative. Payment does not excuse correction of the violation(s), nor shall it bar further enforcement action by the City.

Payments of \$2,500.00 is due no later than FEB. 16, 2009 (See reverse side for payment instructions).

Correction of the violation(s) indicated below must be completed by: Correction Date: JAN. 15, 2009 Time: AM

IMPORTANT INFORMATION: If you fail to correct the violations by the correction date, or re-violate anytime within 18-months, the next level Administrative Citation may be issued:

The Building Official will suspend or refuse to issue any building permits until all violations are corrected pursuant to Chapters 15.06 and 8.30 of the Imperial Beach Municipal Code.

Date Citation Issued: <u>JAN. 9, 2009</u>	Date Violation Observed: <u>JANUARY 7, 2009</u>	Time of Violation: <u>1125</u> A.M. P.M.	Day of Week <u>WED.</u>	Origination Code <u>CZ</u>
Location of Violation (Address) <u>1257 EAST LN., IMPERIAL BEACH, CA. 91932</u>			Assessor's Parcel Number: <u>632-152-14</u>	
Person Cited: Last <u>ENDER-PALMER, JOSEPH</u>		First <u>L.</u>	Middle <u></u>	
Title/Relationship to the Violation (I.e. Property Owner, Tenant, Contractor...): <u>PROPERTY OWNER</u>			Business Name (If Applicable) <u></u>	
Mailing Address: <u>1257 EAST LN., IMPERIAL BEACH, CA.</u>		City/State: <u>91932</u>	Zip: <u></u>	Phone No. <u></u>

Code Section(s) Violated	Date Observed	Description of Violation(s)
<input checked="" type="checkbox"/> 1.16.010 (R)	1-7-09	PROPERTY CONSTITUTING A PUBLIC NUISANCE.
<input checked="" type="checkbox"/> 1.16.010 (U)	1-7-09	PROPERTY CONSTITUTING "VISUAL BLIGHT"
<input checked="" type="checkbox"/> 8.44.020	1-7-09	INOPERABLE, WRECKED, DISMANTLED, ABANDONED VEHICLES.
<input checked="" type="checkbox"/> 8.50.050 (K)	1-7-09	VEHICLES NOT PARKED ON PAVED SURFACE.
<input checked="" type="checkbox"/> 15.06.010	1-7-09	FAILURE TO OBTAIN PERMITS FOR CONSTRUCTION.

CORRECTIONS REQUIRED: REMOVE ALL ABANDONED, WRECKED, DISMANTLED, AND INOPERABLE VEHICLES FROM THE PREMISES. REMOVE ALL VEHICLE PARTS, HOUSEHOLD ITEMS, APPLIANCES, CONSTRUCTION MATERIALS, AND OTHER ITEMS OF DEBRIS AND LITTER FROM THE YARD AREAS. RELOCATE OPERABLE VEHICLES TO A PAVED STREET OR DRIVEWAY. OBTAIN BUILDING PERMIT FOR THE CONSTRUCTION OF SECOND FLOOR DECK, ROOF, AND STAIRWAY OR REMOVE SAME. FAILURE TO COMPLY BY JANUARY 15, 2009 WILL RESULT IN THE NEXT LEVEL OF ADMINISTRATIVE CITATION BEING ISSUED. (\$1,000.00 PER VIOLATION OR OCCURRENCE)

ISSUING ENFORCEMENT OFFICER: Officer's Name (Print): <u>T. SIMMONS</u>	Telephone: <u>619-423-8285</u>	Officer's Signature: <u>T. Simmons</u>	Date: <u>1-9-09</u>
---	-----------------------------------	---	------------------------

PERSON CITED: <input checked="" type="checkbox"/> Violator's Signature: _____	<input checked="" type="checkbox"/> Date: _____
--	---

(Note: Signing this citation acknowledges receipt only, and is not an admission of guilt.)

RESOLUTION NO. 99-5112

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IMPERIAL BEACH
ASSESSING COSTS OF ABATEMENT OF SUBSTANDARD PROPERTY AND
NUISANCE CONDITIONS AT 1257 EAST LANE**

WHEREAS, the City's Code Compliance Division has been working on this abatement case since January 16, 1998; and

WHEREAS, the Code Compliance Division has contacted the property owner, Shirl Steel, twice concerning the subdivision of the single-family residence prior to the June 30, 1999, City staff posting the property; and

WHEREAS, during the last year and a half the property owner has converted and re-converted her single family dwelling unit into a multi family unit by sectioning off the house and installing separate kitchens; and

WHEREAS, during these meetings on in January of 1998 and in October 1998, City staff has informed the property owner that the house must remain a single family dwelling unit; and

WHEREAS, the property owner has taken action to convert the property each time, and then later the properties were converted back; and

WHEREAS, during the on site inspection on January 16, 1998, the property owner was the warned that the property could not be subdivided and rented as two units; and

WHEREAS, on February 9, 1998 the property owner proceeded with the eviction of one of the tenants to bring the property into compliance; and

WHEREAS, on March 23, 1998, City staff sent a follow up letter to the property owner requesting a walk through of the property to insure that the dwelling unit was in full compliance. The property owner did not contact staff to set up an onsite inspection; and

WHEREAS, on August 13, 1998 City staff sent a follow-up letter to the property owner again requesting an onsite inspection of the dwelling unit. The property owner did not contact staff to set up an onsite inspection; and

WHEREAS, in early October of 1998 City staff was contacted and informed by a complainant that the property owner had shut off all of the utilities and that the property had been turned into two units again; and

WHEREAS, upon inspection staff noted that the dwelling unit was re-converted into a multi-family unit. The property owner had sectioned off the dwelling unit and had installed a second kitchen in the other unit; and

WHEREAS, also during the inspection the Code Compliance Officer informed the property owner again that the property could not be subdivided and that the second kitchen had to be removed; and

WHEREAS, the property owner informed City staff that she would remove the stove and re-install a washer and dryer in the space; and

WHEREAS, during a follow up inspection City staff noted that the property owner had removed the stove and removed the dead bolt lock and the door separating the two units; and

WHEREAS, on June 24, 1999, the City's Code Compliance Division was contacted by a complainant that the property owner had again converted the property into a multi-family dwelling unit. Upon inspection the Code Compliance Division noted the following violations:

1. 1994 Uniform Building Code Section 302.3 "Occupancy Separation" The dwelling unit has been divided by an illegal partition and is being occupied as two units "**THE PROPERTY IS ZONED R-1 SINGLE FAMILY RESIDENTIAL**".
2. The storage of junked, wrecked, non-operational, and/or abandoned vehicles;
3. The storage of dead or dying vegetation which constitutes a fire hazard;
4. Illegal occupation of the garage;
5. The balcony needs to be rebuilt to meet the building code; and

WHEREAS, on June 30, 1999 City staff posted the property with a Notice to Eliminate Substandard and Public Nuisance Conditions for the above violations; and

WHEREAS, on July 12, 1999, City staff held an administrative hearing with the property owner to help her outline a work plan in order to bring her property into compliance. City staff informed the property owner that the garage need to vacated and that the nuisance vehicle must be removed. The tree trimmings and the garbage need to be removed. City staff also informed the property owner that she needed to obtain a contractor to rebuild the patio and that the dwelling unit must be re-converted into a single-family residence; and

WHEREAS, if the property owner fails to comply with the Notice to Eliminate Substandard and Public Nuisance Conditions that the Code Compliance Division is hereby ordered to send all necessary paperwork to the City Attorney's office to obtain a Private Property Warrant.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the City Council of the City of Imperial Beach as follows:

SECTION 1: The foregoing recitals are true and correct.

SECTION 2: The cost of abatement is approved as follows:

Assessment of \$500.00 in administrative costs for nuisance abatement proceedings per Municipal Code Section 2.50.280 and civil penalties at \$50.00 per day per violation starting from June 30, 1999, have accrued as follows:

1. June 30, 1999 to August 4, 1999, 36 days (5 violations) @ \$50.00 per day per violation = \$9,000.00

TOTAL CIVIL PENALTIES: \$9,000.00

SECTION 3: Payment shall be made to the City of \$1,000.00 in civil penalties plus \$500.00 in administrative costs, for a total of \$1,500.00 due to the City within 30 days of adoption of this Resolution. Failure to pay will result in a lien against the subject property and collected in the same manner as ordinary county taxes.

SECTION 4: The property owner has until September 1, 1999 to obtain a City building permit and complete the repairs to the balcony. If the property owner fails to complete the abatement of the property by September 1, 1999, the property owner fails the first year of the probation period as set forth in section five and \$500.00 in civil penalties will be assessed in addition to the \$1,500.00 assessed on August 4, 1999, creating a total assessment of \$2,000.00 in civil penalties and administrative costs.

SECTION 5: The City Council has continued this hearing until September 1, 1999. All of the civil penalties shall continue to accrue on all of the violations listed.

SECTION 6: In order to insure the property is maintained with all federal, state and local laws, a five-year probation period is hereby established. For each year the property is in compliance, upon determination by the City Council, the following amortization schedule:

- Year 1: civil penalties shall be reduced by \$500.00;
- Year 2: civil penalties shall be reduced by \$1,000;
- Year 3: civil penalties shall be reduced by \$2,000;
- Year 4: civil penalties shall be reduced by \$3,000; and
- Year 5: remainder of the original \$8,000. in civil penalties shall be excused.

If there are further code violation(s), as determined by formal City Council action, then payment of civil penalties in the full amount is hereby required.

SECTION 7: It is hereby order that if the property owner fails to comply with the Notice and Order that the Code Compliance Division shall forward all of the necessary document to the City Attorney's Office to obtain a private property warrant.

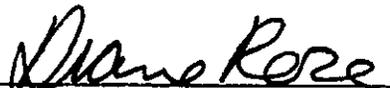
SECTION 8: The City Manager may cause a copy of this Resolution to be conspicuously posted as deemed necessary.

SECTION 9: The City Clerk is hereby directed to:

1. Mail a copy or copies of this Resolution, by first class mail, to all those with a recorded interest and to the owners of the subject property as shown on the latest equalized assessment roll.

PASSED, APPROVED AND ADOPTED by the City Council of the City of Imperial Beach at its regular meeting held this 4th day of August, 1999 by the following roll call vote:

AYES: COUNCILMEMBERS: ROSE, WINTER, BENDA, McCOY, MALCOLM
NOES: COUNCILMEMBERS: NONE
ABSENT: COUNCILMEMBERS: NONE


DEANE ROSE, MAYOR

ATTEST:


LINDA A TROYAN, CMC
CITY CLERK

Dear Mr. Garcia

Enclosed is a copy of Eviction notice served J. P. I haven't had the info from the Mortgage Co. yet to make the decision whether or not to go into foreclosure or even if it can be done. A lot will depend on liens against property.

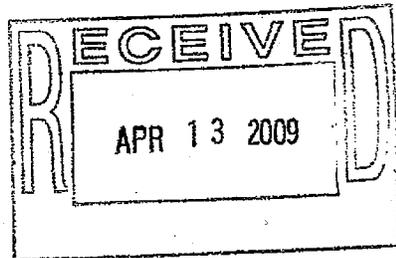
Thank you for your courtesy to me.

Shirley Hill

I can be reached at my son Ted's house here in S.D. please ☺

Sorry this is so late getting to you. I understand

SH



678
1359

copy

A285-10

NOTICE TO TERMINATE TENANCY

To: John Paul Palmer
 Tenant
1257 East Lane
 Address
Imperial Beach, Ca. 91932.

You and each of you are hereby notified that the tenancy of the premises occupied by you as tenant of the undersigned landlord, described as follows, to wit: 1257 East Lane, Imperial Beach, Ca.

in the County of San Diego, State of California, is hereby terminated on or before, and not later than midnight of, the last (30th) day of April, 19 2009 which is the last day of the rent period, and that on said day you be required by these presents to surrender the possession of said premises to said landlord or his agent named below. Upon your failure to do so, proceedings will be commenced to dispossess you and to gain possession of said premises together with such costs as may be allowed by law.

Dated at San Diego County, State of California, this 30th day of ~~April~~ March, 19 2009.

John P. Ender-Palmer
 LANDLORD
 BY S. D. Steel
 AGENT

#658 Lot, 5707 E 32nd St
 ADDRESS
Yuma, Az. 85365
 CITY, STATE, ZIP



**STAFF REPORT
CITY OF IMPERIAL BEACH**

TO: HONORABLE MAYOR AND CITY COUNCIL

FROM: GARY BROWN, CITY MANAGER

MEETING DATE: May 20, 2009

ORIGINATING DEPT.: PUBLIC SAFETY ^{rb}

SUBJECT: A RESOLUTION OF THE CITY COUNCIL OF IMPERIAL BEACH, CALIFORNIA, ESTABLISHING THE RESPONSIBLE RETAILER PROGRAM (RRP)

BACKGROUND:

Historically, the City of Imperial Beach has experienced a serious alcohol abuse problem. According to the State of California Office Traffic Safety annual accident data, Imperial Beach is consistently in the top 10 percent of alcohol related traffic accidents and in the top 15 percent in arrests for driving under the influence (DUI's) for similar cities of this size. The City has forty-four alcohol sales businesses in just 4.4 square miles and a population of approximately 27,754. In 2008 the Imperial Beach Sheriffs Traffic Division arrested 263 drivers for DUI. In 2007 there were 238 DUI's, and 211 in 2006. In 2007 there were also thirty alcohol related accidents that resulted in injuries. In addition to traffic related activity, other crimes can be associated with the abuse of alcohol, including domestic violence and abuse, assaults, robberies, and fights.

DISCUSSION:

The Institute of Public Strategies has conducted various surveys to evaluate the alcohol related issues.

Alcohol Purchase Survey – Ten retailers were approached by a 24 year old female with the intent to purchase alcohol. Four of the ten retailers failed to request identification and did sell the alcohol.

Shoulder Tap Survey - Two underage alcohol purchase requests surveys were conducted and 17 of 45 adults (35%) who were entering retail establishments agreed to purchase alcohol for the minors.

Alcohol Q&A

In August of 2008 the Imperial Beach Department of Public Safety sponsored a forum to discuss alcohol related issues and to discuss strategies to combat the problem. All forty-four of the alcohol sales businesses were invited. Seven businesses were present at the meeting. Various strategies were discussed, including the Responsible Retailer Program (RRP).

On April 21, 2009 staff hosted a second meeting to discuss similar issues and update the businesses on on-going alcohol related concerns and informed them of the proposed RRP program.

ISSUE- The abuse of alcohol is the most serious law enforcement issue confronting the City of Imperial Beach Public Safety Department. At this time the Department of Public safety is proposing the establishment of a RRP program.

Responsible Retailer Program- The Responsible Retailer Program (RRP) would be a collaborative program between law enforcement, public safety and alcohol beverage establishments.

The Goal of the RRP- The overall goal of the RRP is to improve public health and safety in our community by increasing the awareness of the dangers that result from improper sales and service of alcoholic beverages, particularly to minors and those who may already be intoxicated. The goal of the program is to reduce the amount of DUI's and other alcohol related crimes. The Public Safety Department, in conjunction with the aforementioned agencies and organizations, will provide alcohol beverage establishments with responsible beverage sales and service information aimed at:

- Providing retailers with a clear understanding of state and local alcohol regulations.
- Limiting retailer's liability due to unsafe alcohol sales and service practices.
- Teaching owners, managers, and their staffs the skills to refuse sales to minors and intoxicated persons.
- Assisting retailers with the specifics of store or house policies.
- Educating and helping retailers avoid problems and penalties.

RRP Deputy Enforcement Program- A component of the RRP is the Responsible Retailer Enforcement Deputy who goes out to alcohol sales businesses such as bars, restaurants, grocery and liquor stores and inspects the sites to insure compliance with state and local regulations. The intent of the program is to educate and partner with the alcohol beverage establishments.

The Position Job Description- The RRP deputy would be a part-time position filled with a sheriff retiree and will be supervised and directed by the Imperial Beach Sheriff Captain. The deputy will make site visits and inspect on-sale and off-sale alcohol businesses within the city limits. The retiree is limited to work only 960 hours per year. The deputy will visit local bars, restaurants, and liquor and grocery stores with the purpose of educating and enforcing federal, state, county and local laws related to the sale and consumption of alcoholic beverages in the City of Imperial Beach. Depending on the severity of the violation, the officer could initially counsel, warn or cite individuals in violation of laws. The program requires the promulgation of new ordinances which establish appropriate fees to support the program activities and establish the regulatory process. The deputy will assist on the design and development of the aforementioned ordinances. Individuals who fail to comply eventually/potentially could have their city business license revoked.

FISCAL IMPACT:

The annual cost of the program is \$40,000 broken into the following line items:

- \$33,600 part-time Deputy Sheriff 960 hours at \$35 dollars per hour
- \$2,000 supplies, mailings
- \$2,400 Office Equipment
- \$2,000 fuel costs
- In addition there will be \$6,000 in start-up costs. This is a cost applied by the San Diego Sheriff's Department and covers equipment costs for the deputy. This will be taken out of the 2008/09 Law Enforcement Services Budget Salaries Full-Time, and represents salary savings from unfilled positions.

Funding

The City of Imperial Beach is eligible to receive a Department of Justice Recovery Act- Justice Assistance Grant (JAG) of \$72,427 and the Public Safety Department is recommending using these funds for the implementation of a Responsible Retailer Program (RRP). These one-time funds can be expended over one to four years. Staff recommends applying these funds to this program equally over a two year period. If the JAG funds are used the fee would be \$86 per business for the first two years if the number of businesses and costs stay constant. Slight adjustments might be necessary after the first year.

Beyond the two years, funding for this program could be drawn from city general funds, license fees, or a combination of both. A new licensing fee schedule could be adopted for one hundred percent funding of the program. The fee would be imposed on all alcohol on-sale and off-sale, retail businesses. This would include bars, restaurants, convenience, grocery and liquor stores. With 44 businesses in the city the fee per business would be \$910 annually. The City could choose to fund the program at some level. The following chart illustrates the range of fees and correlated revenue generated to fund this program.

% RRP Fees	No. of Retailers	Amount Of Fee	Total Fee Revenue	General Fund	TOTAL
100%	44	\$910	\$40,040	\$0	\$40,040
75%	44	\$683	\$30,052	\$10,000	\$40,052
50%	44	\$455	\$20,020	\$20,000	\$40,020
25%	44	\$228	\$10,032	\$30,000	\$40,032
0%	44	\$0	\$0	\$40,000	\$40,000

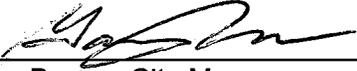
The RRP fee is proportioned over the number of alcohol on-sale and off-sale, retail businesses licensed in the City. The fee would adjust depending on the increase or decrease of these types of retailers and/or the cost to fund the program. The RRP fee would strictly be a 'fee for service' as there would be no surplus revenue generated from the program.

DEPARTMENT RECOMMENDATION:

1. Approve the idea of a Responsible Retailer Program
2. Approve the use of the Department of Justice Recovery Act-Justice Assistance Grant funds for the RRP over a two year period.
3. Instruct staff to return with a fee schedule for the program's first two years that spreads the RRP costs to the private sector after first subtracting the annually available JAG funds.

CITY MANAGER'S RECOMMENDATION:

Approve staff's recommendation.



Gary Brown, City Manager

Attachments:

1. Resolution No. 2009-6757

RESOLUTION NO. 2009-6757**A RESOLUTION OF THE CITY COUNCIL OF IMPERIAL BEACH, CALIFORNIA, ESTABLISHING THE RESPONSIBLE RETAILER PROGRAM (RRP)**

The City Council of the City of Imperial Beach does hereby resolve as follows:

WHEREAS, historically the City of Imperial Beach has experienced a serious alcohol abuse problem that has resulted in a high number of drivers under the influence, traffic accidents with injuries, and has contributed to other alcohol related criminal activity such as domestic violence; and

WHEREAS, the Public Safety Department has partnered with Institute for Public Strategies (IPS) in discussing some of these concerns; and

WHEREAS, IPS has conducted various surveys and has concluded that community stakeholders recognize the alcohol related issues and support efforts to combat the problem; and

WHEREAS, the Public Safety Department is recommending that the city establish a Responsible Retailer Program (RRP) in which businesses will be assisted in understanding state alcohol regulations, establishing their own policies, and teaching their staff skills to refuse sales to minors and intoxicated persons; and

WHEREAS, it is also recommended that Department of Justice Recovery Act- Justice Assistance Grant funds for the RRP over a two year period; and

WHEREAS, City staff is instructed to return with a fee schedule for the program's first two years that spreads the RRP costs to the private sectors after first subtracting the annually available JAG funds.

NOW, THEREFORE, BE IT RESOLVED that the City Council establish the Responsible Retailer Program.

PASSED, APPROVED, AND ADOPTED by the City Council of the City of Imperial Beach at its meeting held on the 20th of May 2009, by the following roll call vote:

AYES: COUNCILMEMBERS: NONE
NOES: COUNCILMEMBERS: NONE
ABSENT: COUNCILMEMBERS: NONE

JIM JANNEY

JIM JANNEY, MAYOR

ATTEST:

Jacqueline M. Hald

**JACQUELINE M. HALD, CMC
CITY CLERK**

I, City Clerk of the City of Imperial Beach, do hereby certify the foregoing to be a true and exact copy of Resolution No. 2009-6757 A RESOLUTION OF THE CITY COUNCIL OF IMPERIAL BEACH, CALIFORNIA, ESTABLISHING A RESPONSIBLE RETAILER PROGRAM

CITY CLERK

DATE



STAFF REPORT CITY OF IMPERIAL BEACH

TO: HONORABLE MAYOR AND CITY COUNCIL

FROM: GARY R. BROWN, CITY MANAGER

MEETING DATE: MAY 20, 2009

ORIGINATING DEPT.: FINANCE DEPARTMENT

SUBJECT: APPROVAL OF FISCAL YEAR 2009-2010 AND FISCAL YEAR 2010-2011 OPERATING BUDGETS

BACKGROUND:

This report transmits the revised Fiscal Year 2009-10 and 2010-11 operating budgets for adoption. The attached budget document reflects changes from the original Proposed Budget that was presented at the March 18, 2009 Council Meeting.

DISCUSSION:

The City Manager proposed a status quo budget at the March 18, 2009 Council Meeting. The following is a list of changes from the original Proposed Budget:

Reduction of a motorcycle Deputy's position: City Council approved the reduction of one Deputy Sheriff position for a savings of \$155,353 at the April 1, 2009.

Reduction of revenues related to estimated assessed value (AV) growth: On May 8, 2009, the County Assessor's Office released an estimate of Imperial Beach's AV growth rate. The County projects the total assessed value to decrease by 6%. This decrease in AV impacts the City's General Fund revenues as well as the Redevelopment Agency's tax increment revenues. The negative impact to the General Fund is approximately \$160,000 and the negative impact to the Redevelopment Agency is \$498,000. The reduction in the Redevelopment resources decreases the amount of potential bond proceeds for future redevelopment debt issues.

Updated Port of San Diego service contracts: The budget has been updated to the tentative understanding with the Port of San Diego relative to public safety program reimbursements.

Revised Franchise Fee revenues: The budget has been updated based on changes to the Solid Waste franchise fees.

Other Changes: Minor changes have been made to adjust for consistency in the document.

FISCAL IMPACT:

The total proposed operating budgets for fiscal years 2009-2010 and 2010-2011 total \$38,357,000 and \$35,084,000 respectively. The city's General Fund totals \$16,833,000 for Fiscal Year 2009-10 and \$17,085,000 for Fiscal Year 2010-11.

DEPARTMENT RECOMMENDATION:

Staff recommends that the City Council adopt Resolution Nos. 2009-6756 and R-09-178 approving the Fiscal Year 2009-2010 and Fiscal Year 2010-2011 City of Imperial Beach Operating Budgets and the Imperial Beach Redevelopment Agency Budgets.

CITY MANAGER'S RECOMMENDATION:

Approve Department recommendation.



Gary R. Brown, City Manager

ATTACHMENT 1: City Resolution No. 2009-6756

ATTACHMENT 2: Redevelopment Agency Resolution No. R-09-178

ATTACHMENT 3: City of Imperial Beach Fiscal Year 2009-2010 & Fiscal Year 2010-2011 Approved Budget

RESOLUTION NO. 2009-6756

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IMPERIAL BEACH,
CALIFORNIA, APPROVING FISCAL YEAR 2009-2011 BUDGETS, ESTABLISHING THE
GANN LIMIT, AND ESTABLISHING BUDGET AUTHORIZATION POLICIES

WHEREAS, the City Manager has submitted to the City Council a proposed Budget on March 18, 2009 for the 2009/2011 Two-Year budget period; and

WHEREAS, the City Council has reviewed, studied and amended said proposed Budget and conducted budget hearings; and

WHEREAS, the appropriation as listed within the Two-Year Budget for the 2009/2011 Fiscal Years will provide the level of services deemed appropriate by the City Manager consistent with anticipated revenues; and

WHEREAS, the City Council desires to establish budget controls to assure financial accountability; and

WHEREAS, Prop 4 (commonly known as the Gann Spending Initiative) created Article XIII B of the State Constitution placing limits on the amount of revenue which can be spent by the City; and

WHEREAS, the City is annually required to calculate their Spending Limit and their appropriations subject to that limit; and

WHEREAS, the City recalculated the Gann Spending Limit and the Calculation of Proceeds of Taxes from the 1978/1979 "base year" through the 2009/2011 fiscal year as shown on Schedule 7 of the attachment titled City of Imperial Beach Fiscal Year 2009-2010 & Fiscal Year 2010-2011 Approved Budget.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Imperial Beach as follows:

- A. The various funds within the budget appropriated for the City of Imperial Beach for the fiscal years beginning July 1, 2009 and ending June 30, 2011 be adopted as shown on Schedule 3 of the attachment titled City of Imperial Beach Fiscal Year 2009-2010 & Fiscal Year 2010-2011 Approved Budget.
- B. Sections 1 through 7 below, which define the authority and responsibilities of the City Manager in implementing the Approved Budget, are hereby approved.
- C. Sections 8 establishing the City of Imperial Beach's appropriation limit is hereby approved.

SECTION 1. SCOPE

- 1.1 This resolution defines the authority and responsibilities of the City Manager in implementing the Approved Budget of the City of Imperial Beach.

SECTION 2. DEFINITIONS

- 2.1 "Approved Budget" includes the following documents:
The City of Imperial Beach Fiscal Year 2009-2010 & Fiscal Year 2010-2011 Approved Budget
- 2.2 "City Manager" means the City Manager or, if so designated, the Director of Finance

SECTION 3. AUTHORIZED STAFFING APPROPRIATIONS

- 3.1 The City Manager is authorized to make any expenditure and resource adjustments to the Approved Budget based on final City Council action to adopt the Budget.
- 3.2 The City Manager is authorized to establish the appropriations and staffing as shown in schedules contained in the Updated Budget document.
- 3.3 All increases or decreases in excess of \$25,000 to operating or capital appropriations shall be approved by the City Council by resolution. No increase in appropriations shall be made which would create a negative undesignated fund balance in any fund.
- 3.4 The City Council approves all capital improvement projects
- 3.5 Operating appropriation transfers within the same department and fund must be approved by the City Manager.

SECTION 4. STAFFING INCREASES/DECREASES

- 4.1 Any increase or decrease, by department by fund, in staffing must be approved by the City Council.

SECTION 5. UNSPENT APPROPRIATIONS AND ENCUMBRANCES

- 5.1 All appropriations in the operating budget, which remain unencumbered or unexpended on June 30, 2008, shall revert to the fund balance of the respective funds.

- 5.2 All purchase order commitments outstanding on June 30, 2008 and associated appropriations are hereby continued.

SECTION 6. MIDYEAR FINANCIAL REPORT

- 6.1 The City Council shall be provided a Midyear Financial Report including a revised estimate of the financial condition of all funds, prior year actual fund balances, revised

estimated revenues and expenditures, projected ending fund balances or deficits, and recommendations for eliminating any projected fund deficits.

SECTION 7. MISCELLANEOUS CONTROLS/CONSIDERATIONS

- 7.1 No expenditures at the department level shall exceed the Approved or Amended Budget, by fund
- 7.2 The City Manager is authorized to adjust budgets for changes to Grant funded programs.

SECTION 8. APPROPRIATION LIMITS

- 8.1 The appropriation limit and the appropriations subject to the limit are hereby amended pursuant to Article XIII B of the California Constitution detailed on Schedule 7 of the Approved Budget.

PASSED, APPROVED, AND ADOPTED by the City Council of the City of Imperial Beach at its meeting held on the 20th day of May 2009, by the following roll call vote:

AYES: COUNCILMEMBERS:

NOES: COUNCILMEMBERS:

ABSENT: COUNCILMEMBERS:

JAMES C. JANNEY, MAYOR

ATTEST:

JACQUELINE M. HALD, CMC
CITY CLERK

I, City Clerk of the City of Imperial Beach, do hereby certify the foregoing to be a true and correct copy of Resolution No. 2009-6756 – A Resolution of the City Council of the City of Imperial Beach, California, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IMPERIAL BEACH, CALIFORNIA, APPROVING FISCAL YEAR 2009-2011 BUDGETS, ESTABLISHING THE GANN LIMIT, AND ESTABLISHING BUDGET AUTHORIZATION POLICIES

CITY CLERK

DATE

RESOLUTION NO. R-09-178

A RESOLUTION OF THE REDEVELOPMENT AGENCY OF THE CITY OF IMPERIAL BEACH, CALIFORNIA, AUTHORIZING THE TWO-YEAR APPROPRIATION OF RDA FUNDS FOR USE IN THE TWO-YEAR FY 2009/2011 RDA BUDGET, BEGINNING ON JULY 1, 2009 AND ENDING JUNE 30, 2011

WHEREAS, the Executive Director has submitted to the Redevelopment Agency a proposed Two-Year Budget on March 18, 2009 for the 2009/2011 two-year budget period; and

WHEREAS, the Redevelopment Agency has reviewed, studied, and amended said proposed Budget and conducted budget hearings; and

WHEREAS, appropriation as listed within the Two-Year Budget for the 2009/2011 Fiscal Year will provide the level of services deemed appropriate by the Executive Director consistent with anticipated revenues.

NOW, THEREFORE, BE IT RESOLVED by the Redevelopment Agency of the City of Imperial Beach that:

The Agency funds within the budget appropriated for the fiscal years beginning July 1, 2009 and ending June 30, 2011 be adopted as shown on Schedule 3 of the attachment titled City of Imperial Beach Fiscal Year 2009-2010 & Fiscal Year 2010-2011 Approved Budget.

BE IT FURTHER RESOLVED that expenditures in each of the City funds cannot exceed the appropriated total amount as indicated above.

BE IT FURTHER RESOLVED that the Agency shall pay interest on all funds advanced from the year of advancement and not repaid at a 12% rate.

PASSED, APPROVED AND ADOPTED by the Redevelopment Agency of the City of Imperial Beach at its regular meeting held on the 20th day of May 2009 by the following roll call vote:

AYES: BOARDMEMBERS:
NOES: BOARDMEMBERS:
ABSENT: BOARDMEMBERS:

JIM JANNEY, CHAIRPERSON

ATTEST:

JACQUELINE M. HALD, CMC
SECRETARY



City Of Imperial Beach

**Fiscal Year 2009-2010 &
Fiscal Year 2010-2011
Approved Budgets**

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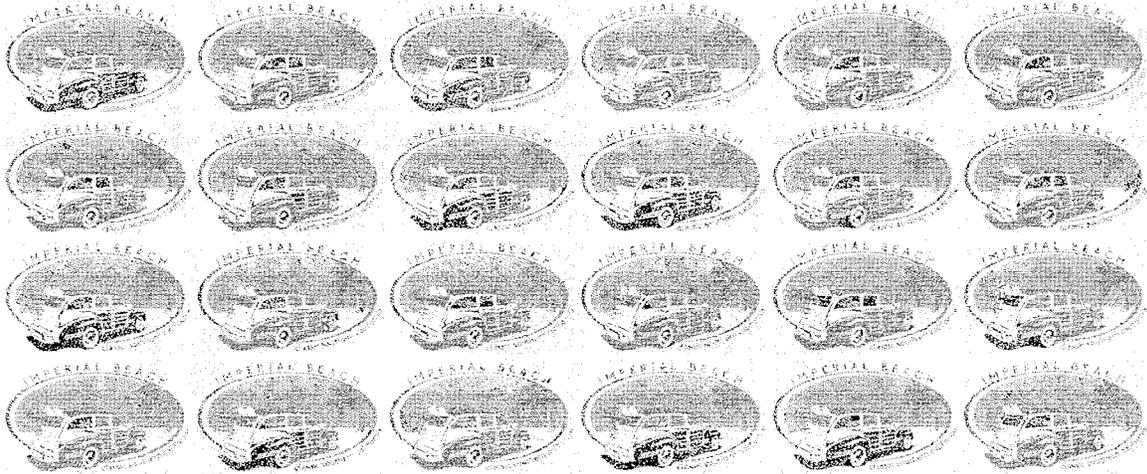
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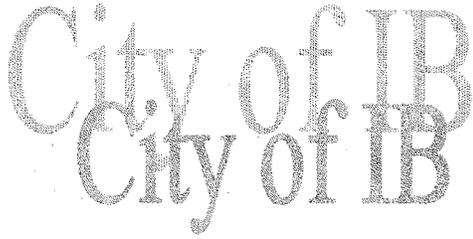
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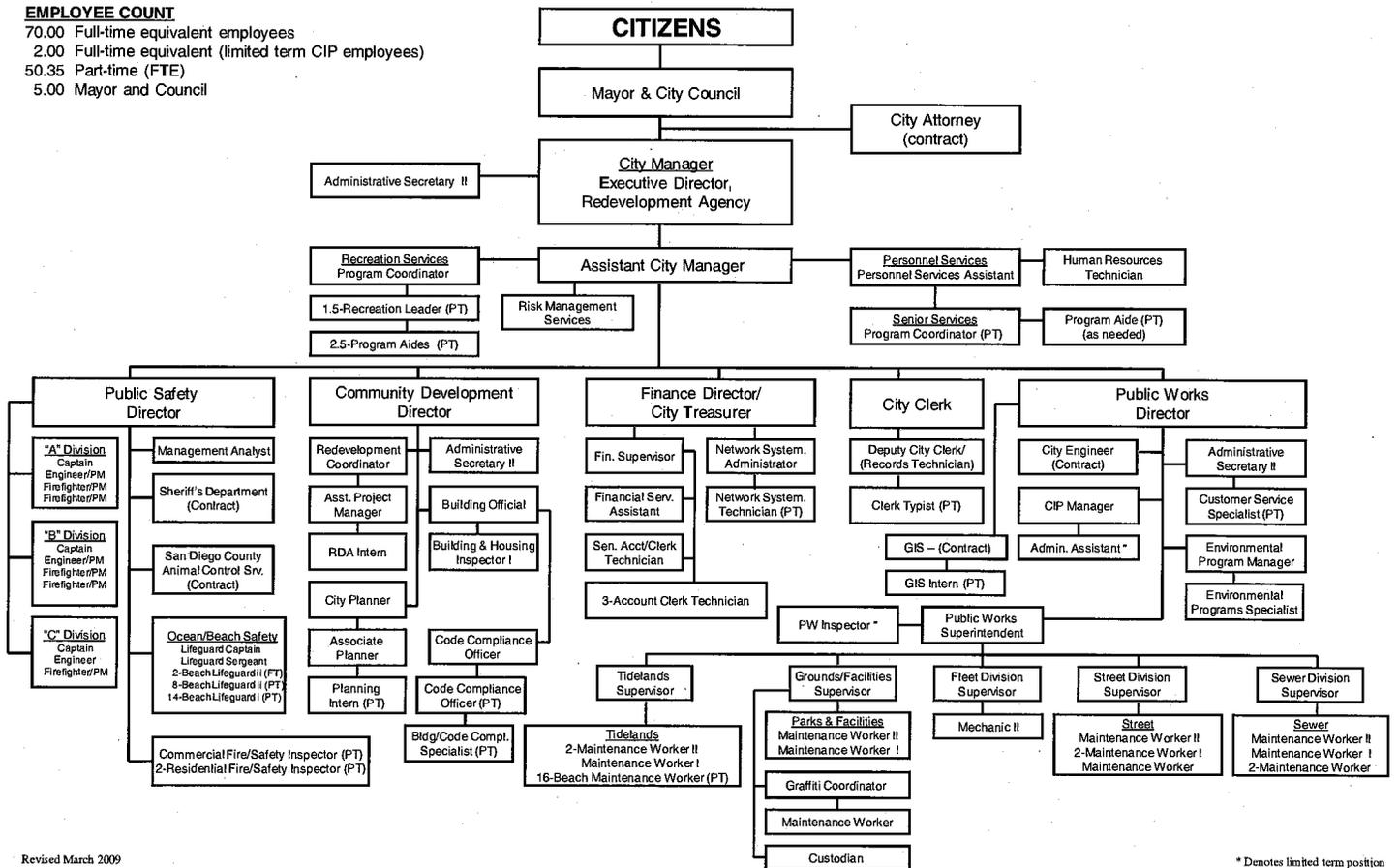


CITY OF IMPERIAL BEACH

FY 2009-2011 Organizational Chart

EMPLOYEE COUNT

- 70.00 Full-time equivalent employees
- 2.00 Full-time equivalent (limited term CIP employees)
- 50.35 Part-time (FTE)
- 5.00 Mayor and Council



Revised March 2009

* Denotes limited term position



THE CITY OF IMPERIAL BEACH

825 IMPERIAL BEACH BOULEVARD, IMPERIAL BEACH, CALIFORNIA 91932
(619) 628-1365 Fax (619) 424-3481

To the Honorable Mayor and City Council:

I respectfully submit the Fiscal Year 2009-2010 and 2010-2011 Operating Budgets for your review. The net operating budgets total \$26,435,000 and \$26,742,000 respectively. I am proposing fiscally "status quo" budgets with no new programs, no new positions, no major service level increases, no new General Fund capital spending, and no assumed labor adjustments. Under these conditions, the overall City budget and the City's General Fund are precariously balanced for the two year period. However, there are several challenges that the City is facing that make balancing future budgets problematic.

The projected future deficits beyond the two fiscal years primarily result from limited tax revenue growth and the economy's impact on costs, especially public safety costs. The areas of concern relative to the General Fund's tax revenue base are the following:

- Limited General Fund property tax growth due to redevelopment requirements
- One of the lowest per capita sales tax revenues in the State despite the 2 million visitors to our beach each year (93% below the mean average).
- Declining hotel tax revenues (down 20% in FY 2007-08)
- Potentially negative growth factors related to vehicle license fees, our second largest single General Fund revenue source

On the other hand, General Fund costs will assuredly grow over the next several years. Public Safety costs are approximately 82% of discretionary General Fund spending. The largest public safety cost, the Sheriff's law enforcement contract, passes along cost increases. Cost increases would include any increase related to a new labor contract as well as potentially sharp increases required to offset losses in their retirement fund. If the stock market ends the fiscal year at its current level, the City may be charged as much as an additional \$500,000 per year. An approximate 10% increase in all our General Fund taxes would be needed to offset an increase of this magnitude. On the expenditure side this would correspond to a 6% reduction to tax supported programs like law enforcement, fire protection, recreation programs, and park maintenance.

On the other hand, several exciting redevelopment agency projects are under development such as the Old Palm project, the purchase and transformation of the 9th and Palm Miracle Shopping Center, the Palm Avenue Corridor Master Plan, and the Seacoast Inn project. These projects are foundational to developing long term economic stability for our City. However, even with completion of these significant redevelopment projects, it is likely the City will have to develop other sources of revenue (or expenditure reductions) to continue our current level of services. With

the City Council's approval of the Capital Improvement budget, the City will seek additional tax increment bond funds for continued reinvestment into the City.

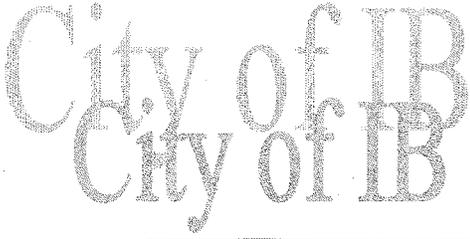
With respect to the City's sewer fund, I am proposing that we continue with the recommendations in the Sewer financial plan to increase the sewer rate 5.5%. Sewer rate increases are necessary to address infrastructure improvements and increasing treatment costs. A recent consultant report indicates that increased capital spending is needed to make adjustments to our sewer stations.

In summary, this two year budget reflects the fiscal constraints of the current economy. We continually endeavor to provide cost effective essential services. It is estimated that citizens pay \$0.53 cents per capita per day for the City's General Fund services such as law enforcement, fire protection, park maintenance, animal control, code enforcement, recreation programs, senior programs, and many other programs. I am looking forward to discussing this Proposed Budget with the City Council and the people of Imperial Beach.

Sincerely,

A handwritten signature in cursive script that reads "Gary Brown".

Gary Brown
City Manager



Factors in Balancing the Budget over the past 10 years

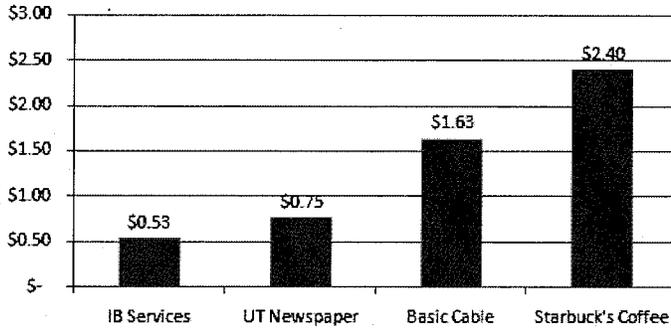
- Staffing reductions in Fire, Finance, CM Office, Sr. Center
- Conservative labor negotiations
- No salary raises in FY 05-06 and FY 06-07 for miscellaneous employees
- Greater use of RDA funds
- Reduced contribution from General Fund to CIP projects
- Master fee study
- AMR reimbursement for paramedic services
- AMR rent of fire station space for ambulance personnel
- Increase in parking citation fines
- Reduction in Public Relations budget
- Reduction in City Newsletter budget
- Sheriff increases limited to 4.34%, 5%, 5%
- Continuation of unfunded Firefighter/Paramedic position
- Storm water fee
- Workers compensation self insurance
- Favorable Risk Management and Workers Comp claims loss history
- Activity based costing

Budget Uncertainties / Challenges in the next 5 Years

- Continued economic downturn
- Downturn in stock market impacting investment earnings
- Sheriff labor costs
- Negotiations with Port for services
- Limited General Fund capacity to pay for street and facility improvements
- Changes in allowed uses for TRANSNET transportation funds
- Bond market uncertainty
- Development of new Seacoast Inn
- Development of 9th and Palm
- Sewer CIP and treatment costs
- RWQCB permitting requirements
- Storm water funding
- Need to retain employees
- Stagnant General Fund tax revenue growth
- State Budget impacts
- Need for greater water/energy conservation

Cost Comparison of a IB Resident's City Services

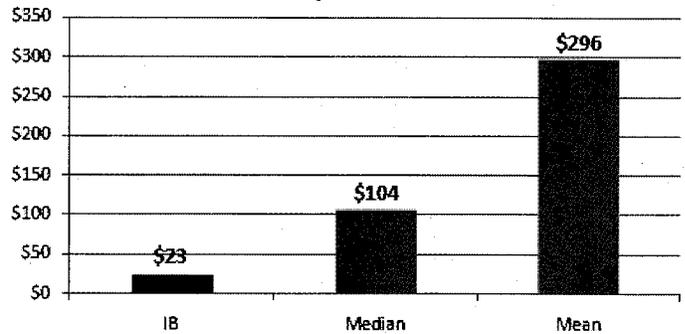
Cost per Day



IB Services include General Fund Services such as Police, Fire, Lifeguards, Animal Control, Park Maintenance, and more.

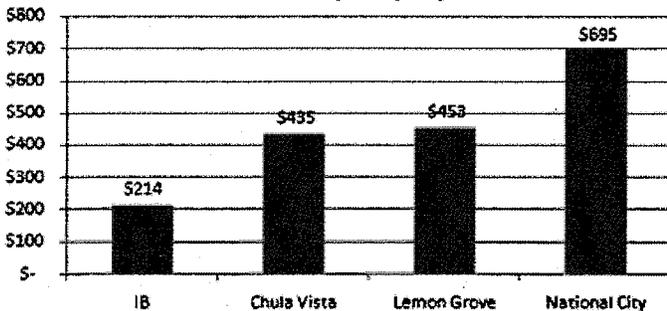
Below Average Sales Tax per Capita

\$'s per Year



Limited Revenue: Tax Comparisons to Other Cities

General Fund Taxes per Capita per Year



Five Year General Fund Projection

The Five Year General Fund projection provides an estimate of the financial status of the General Fund over the next five years. The purpose of this projection is to identify trends and an “order of magnitude” to fund existing levels of service. It is based on a set of assumptions, some of which will assuredly change in the future. Thus, the forecast should be used as a guide as to the financial direction the City is headed and not as an absolute prediction. However, the range of potential deficits is formidable and could require sizable reductions in current service levels if tax revenues do not grow.

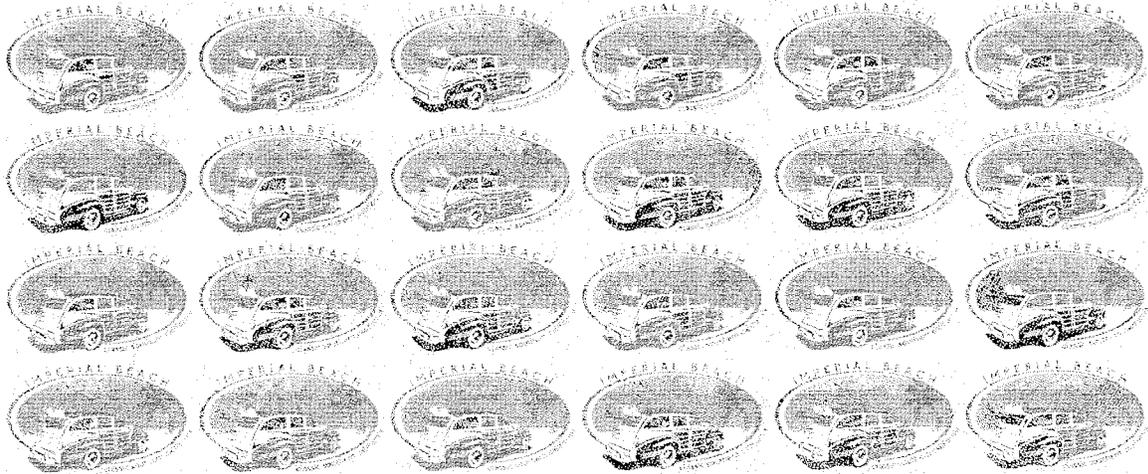
The base projection simply looks at revenues and compares that with a status quo budget that essentially only provides for increases in the Sheriff’s contract. This projection assumes limited tax growth potential. This is due to the fact that our General Fund Property Tax is frozen (due to the formation of the RDA), sales tax per capita is one of the lowest in the state, transient occupancy tax is declining, and the VLF in Lieu is dependent on assessed value growth. Growth in assessed value is projected to be unchanged over the projection period of five years.

The base projection illustrates that revenues are not keeping up with 5% adjustments in the Sheriff’s contract. General Fund current resources are not sufficient to keep up with inflationary increases in expenditures in the third year.

It is likely that the City will be faced with substantially higher costs related to the economy’s impact on Sheriff’s County retirement investments, PERS investments, labor adjustments, and offsetting stormwater costs. The cumulative impact of these potential cost increases could raise expenses by \$1.3 million per year. These impacts could raise the annual deficit to \$1.9 million in Fiscal Year 2013-14. This deficit is equivalent to a 20% reduction in tax supported General Fund programs.

Five Year General Fund Projection

	FY 2008-09	FY 2009-10	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14
Revenues						
Property Tax	1,875,200	1,875,200	1,875,200	1,875,200	1,875,200	1,875,200
VLF in Lieu	2,163,000	2,215,000	2,215,000	2,215,000	2,215,000	2,215,000
Port Reimbursements	3,394,000	3,732,000	3,803,300	3,917,400	4,035,000	4,156,050
Sales Tax	885,800	815,000	815,000	815,000	815,000	815,000
Pass Thru	363,024	452,000	452,000	452,000	452,000	452,000
T.O. Tax	249,700	210,000	210,000	210,000	210,000	210,000
All Other Revenue	7,109,434	7,217,800	7,296,400	7,289,100	7,289,200	7,289,200
Subtotal Revenue	16,040,158	16,517,000	16,666,900	16,773,700	16,891,400	17,012,450
Expenses						
Employee Costs	5,559,368	5,564,000	5,577,000	5,577,000	5,577,000	5,577,000
Sheriff Contract	5,461,700	5,762,000	6,079,000	6,382,950	6,702,100	7,037,200
All Other Expense	5,019,090	5,043,000	5,009,000	4,942,160	4,942,200	4,942,200
Subtotal Expense	16,040,158	16,369,000	16,665,000	16,902,110	17,221,300	17,556,400
Net Change per Year - BASE		148,000	1,900	(128,410)	(329,900)	(543,950)
Net Change per Year - w/Potential Impacts		28,000	(618,100)	(1,498,410)	(1,699,900)	(1,913,950)



Financial Schedules

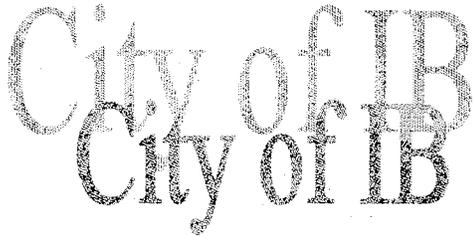


Financial Schedules

The following schedules summarize the Fiscal Year 2009-11 Budget.

The Financial Schedules are as follows:

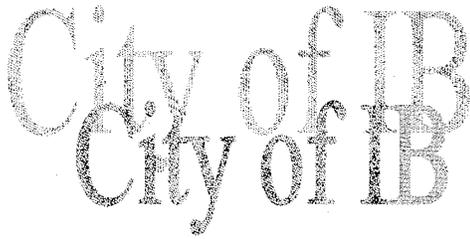
- Schedule 1: Expenditure Summary: How large is the City's Operating Budget?
- Schedule 2: Position Summary: How many positions in the City?
- Schedule 3: Summary of Revenues, Expenditures, and Fund Balances: Is the Budget balanced?
- Schedule 4: Revenue Detail: What are the City's major sources of revenue?
- Schedule 5: Transfers Schedule
- Schedule 6 Summary of Allocated Costs: What are departments charges for internal services?
- Schedule 7: City's Gann Limit: Are we spending more than Proposition 4 allows?



Schedule 1: Expenditure Summary

City's General Fund

Fd	Fund Dept	FY	Budget FY	Budget FY	Budget FY
			2008-09	2009-10	2010-11
101	101-1010 GENERAL FUND MAYOR/CITY COUNCIL		107,022	108,837	108,837
	101-1020 GENERAL FUND CITY CLERK		249,561	252,054	252,004
	101-1110 GENERAL FUND CITY MANAGER		231,174	237,451	237,451
	101-1130 GENERAL FUND PERSONNEL		261,328	254,783	254,263
	101-1210 GENERAL FUND ADMINISTRATIVE SERVICES		617,782	623,831	623,831
	101-1220 GENERAL FUND CITY ATTORNEY		268,125	205,000	205,000
	101-1230 GENERAL FUND COMMUNITY DEVELOPMENT		284,387	364,287	364,287
	101-1910 GENERAL FUND FACILITIES MAINTENANCE		261,224	274,313	275,513
	101-1920 GENERAL FUND NON DEPARTMENTAL		809,601	1,006,184	968,015
	101-3010 GENERAL FUND LAW ENFORCEMENT CONTRACT		6,075,147	6,222,822	6,532,054
	101-3020 GENERAL FUND FIRE PROTECTION		1,968,336	2,117,910	2,117,910
	101-3030 GENERAL FUND OCEAN/BEACH SAFETY		1,304,855	1,396,449	1,360,016
	101-3035 GENERAL FUND JR LIFEGUARD PROGRAM		47,000	47,000	47,000
	101-3040 GENERAL FUND BUILDING AND HOUSING INSP		336,241	336,284	336,284
	101-3050 GENERAL FUND ANIMAL CONTROL		209,700	209,700	209,700
	101-3060 GENERAL FUND DISASTER PREPAREDNESS		49,206	51,706	51,706
	101-3070 GENERAL FUND CODE ENFORCEMENT		48,158	48,158	48,158
	101-3080 GENERAL FUND ABANDON VEHICLE ABATEMENT		39,061	39,061	39,061
	101-5010 GENERAL FUND STREET MAINTENANCE		723,576	857,046	867,446
	101-5020 GENERAL FUND ADMINISTRATION		444,797	500,594	500,694
	101-5040 GENERAL FUND SOLID WASTE MANAGEMENT		104,538	103,913	103,913
	101-6010 GENERAL FUND RECREATION		240,984	249,259	249,259
	101-6020 GENERAL FUND PARK MAINTENANCE		377,094	403,736	406,836
	101-6030 GENERAL FUND SENIOR SERVICES		27,527	28,152	28,152
	101-6040 GENERAL FUND TIDELANDS MAINTENANCE		892,966	894,615	897,185
Total City General Fund			15,979,390	16,833,125	17,084,575



Schedule 1: Expenditure Summary

Other City Funds

Fd	Fund Dept	Budget FY	Budget FY	Budget FY
		2008-09	2009-10	2010-11
201	201-5015 GAS TAX FUND	499,575	659,646	653,546
202	202-5016 PROP "A" (TRANSNET) FUND	224,000	197,400	207,000
206	206-6025 RESIDENTIAL CONSTRUCTION	0	0	0
210	210-1235 CDBG-FEDERAL ASSISTANCE	43,175	0	0
212	212-3036 SLESF (COPS) FUND	100,000	100,000	100,000
213	213-3037 LLEBG FUND FEDERAL GRANT	25,000	0	0
215	215-6026 LLMD-ASSMT DIST #67 FUND	30,000	30,000	35,000
501	501-1921 VEHICLE REPLACEMENT/MAINT	772,850	718,564	783,064
502	502-1922 RISK MANAGEMENT FUND	632,961	910,861	933,361
503	503-1923 TECHNOLOGY/COMMUNICATIONS	376,178	376,178	376,178
504	504-1924 FACILITY MAINT/REPLACEMNT	2,120	25,000	5,000
601	601-5050 STORM WATER	981,003	905,577	907,877
	601-5060 SEWER	3,651,576	3,616,907	3,629,707
Other City Funds		7,338,438	7,540,133	7,630,733

Imperial Beach Redevelopment Agency

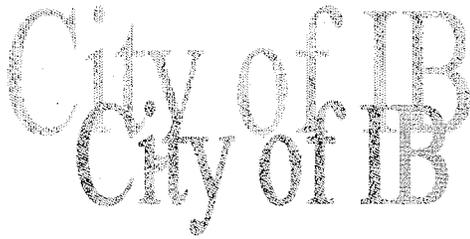
Fd	Fund Dept	Budget FY	Budget FY	Budget FY
		2008-09	2009-10	2010-11
245	245-1240 RDA LOW/MOD HOUSING	556,613	557,313	557,613
246	246-1241 RDA PA#2 LOW/MOD HOUSING	0	3,420,000	1,315,000
301	301-1250 RDA PA#1 DEBT SERVICE	3,045,174	1,643,790	1,646,041
302	302-1251 RDA PA#2 DEBT SERVICE	8,553,620	6,256,150	4,719,150
405	405-1260 RDA CIP OPERATIONS	1,680,763	1,677,763	1,677,763
	405-5030 RDA GRAFFITI REMOVAL	181,709	209,247	208,647
408	408-5020 RDA BOND FUND ADMIN	134,547	219,967	244,967
Redevelopment Agency		14,152,426	13,984,230	10,369,181

Total City and Redevelopment Agency		37,470,254	39,357,488	35,084,489
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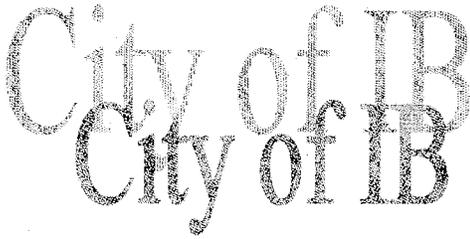
Schedule 2: Position Summary By Funding Source

Positions by Home Organization (Full Time Equivalents)	General Fund	RDA					Risk Mgt.	IT Tech.	Sewer Fund	Total Positions
		RDA Housing	Non- Housing	RDA Bond	Vehicle Maint.					
1010 Mayor and Council	2.75								2.75	
1020 City Clerk	2.00								2.00	
1110 City Manager	0.95								0.95	
1130 Personnel	2.40								2.40	
1210 Finance	5.65								5.65	
1230 Community Development	2.50								2.50	
1240 RDA Housing		1.70							1.70	
1260 RDA CIP Operations			9.45						9.45	
1910 Facility Maintenance	3.00								3.00	
1921 Fleet Maintenance					2.00				2.00	
1922 Risk Management						0.80			0.80	
1923 Information Technology							1.60		1.60	
3010 Law Enforcement	0.55								0.55	
3020 Fire/Life Safety	12.50								12.50	
3030 Ocean & Beach Safety	26.30								26.30	
3040 Building	2.50								2.50	
3070 Code Compliance	0.30								0.30	
3080 Abandoned Vehicle Abatement	0.30								0.30	
5010 Street Maintenance	5.00								5.00	
5020 Public Works Admin	3.00			3.50					6.50	
5030 Graffiti Abatement			3.00						3.00	
5040 Solid Waste	0.55								0.55	
5050 Storm Water Management								1.45	1.45	
5060 Sewer Division								5.00	5.00	
6010 Recreation Services	5.00								5.00	
6020 Park Maintenance	3.00								3.00	
6030 Senior Services	0.60								0.60	
6040 Tidelands Maintenance	20.00								20.00	
Total Positions	98.85	1.70	12.45	3.50	2.00	0.80	1.60	6.45	127.35	



Schedule 2: Position Summary by Title

Positions by Title (Full Time Equivalents)	General Fund	RDA				IT Tech	Sewer Fund	Total Positions
		RDA Housing	Non- Housing	RDA Bond	Vehicle Maint			
ACCOUNT/CLERK TECHNICIAN	3.00							3.00
ADMINISTRATIVE ASSISTANT (CIP)				1.00				1.00
ADMINISTRATIVE INTERN	1.00		0.50	0.50				2.00
ADMINISTRATIVE SECRETARY II	1.95		0.95			0.10		3.00
ASSISTANT CITY MANAGER	0.50		0.25			0.25		1.00
ASSISTANT PROJECT MANAGER		0.20	0.80					1.00
ASSOCIATE PLANNER	0.50		0.50					1.00
BEACH LIFEGUARD I	17.00							17.00
BEACH LIFEGUARD II	7.00							7.00
BEACH LIFEGUARD SERGEANT	1.00							1.00
BEACH MAINTENANCE WORKER	16.00							16.00
BLDG CODE COMP SPEC.	0.20	0.30						0.50
BUILDING OFFICIAL	7.00							7.00
BUILDING/HOUSING INSPECTOR I	1.00							1.00
CIP MANAGER				1.00				1.00
CITY CLERK	0.75		0.25					1.00
CITY COUNCIL MEMBER	2.00		2.00					4.00
CITY MANAGER	0.50		0.50					1.00
CITY PLANNER	0.50		0.50					1.00
CLERK TYPIST	0.50							0.50
CODE COMPLIANCE OFFICER	0.40	1.00	0.10					1.50
COMMUNITY DEVELOPMENT DIRECTOR	0.50		0.50					1.00
CUSTODIAN	1.00							1.00
CUSTOMER SERVICE SPECIALIST	0.25							0.25
DEPUTY CITY CLERK	0.75		0.25					1.00
ENVIRONMENTAL PRG SPEC.	0.40					0.60		1.00
ENVIRONMENTAL PROGRAM MANAGER	0.75					0.85		1.60
FINANCE DIRECTOR	0.45		0.45			0.10		1.00
FINANCE SUPERVISOR	0.60		0.30			0.10		1.00
FINANCIAL SERVICES ASSISTANT	1.00							1.00
FIRE CAPTAIN	3.00							3.00
FIRE ENGINEER	1.00							1.00
FIRE ENGINEER PARAMEDIC	2.00							2.00
FIRE/SAFETY INSPECTOR 11	0.50							0.50
FIRE FIGHTER	0.00							0.00
FIRE FIGHTER/PARAMEDIC	4.00							4.00
FLEET SUPERVISOR					1.00			1.00
GRAFFITI PROGRAM COORDINATOR			1.00					1.00
GROUPS/FACILITIES SUPERVISOR	2.00		1.00					3.00
HUMAN RESOURCES TECHNICIAN	1.00							1.00
LIFEGUARD CAPTAIN	1.00							1.00
MAINTENANCE WORKER	1.00		1.00				2.00	4.00
MAINTENANCE WORKER I	6.00						1.00	7.00
MAINTENANCE WORKER II	4.00						1.00	5.00
MANAGEMENT ANALYST	0.95					0.05		1.00
MAYOR	0.50		0.50					1.00
MECHANIC I					1.00			1.00
NETWORK SYSTEMS ADMINISTRATOR						1.00		1.00
NETWORK SYSTEMS TECHNICIAN						0.50		0.50
PERSONNEL SERVICES ASSISTANT	0.90					0.10		1.00
PROGRAM AIDE	0.10							0.10
PROGRAM COORDINATOR	0.50							0.50
PS DIRECTOR/FIRE CHIEF	0.90					0.10		1.00
PUBLIC WORKS DIRECTOR	1.00							1.00
PUBLIC WORKS INSPECTOR				1.00				1.00
PW SUPERINTENDENT	1.00							1.00
RECREATION LEADER	1.50							1.50
RECREATION PROGRAM AIDE	2.50							2.50
RECREATION PROGRAM COORDINATOR	1.00							1.00
REDEVELOPMENT COORDINATOR		0.20	0.80					1.00
RESIDENTIAL FIRE/SAFETY INSP	1.00							1.00
SENIOR ACCOUNT TECHNICIAN	0.60		0.30			0.10		1.00
SEWER SUPERVISOR							1.00	1.00
STREET SUPERVISOR	1.00							1.00
TIDELAND SUPERVISOR	1.00							1.00
Total Positions	98.85	1.70	12.45	3.50	2.00	0.80	1.60	127.35



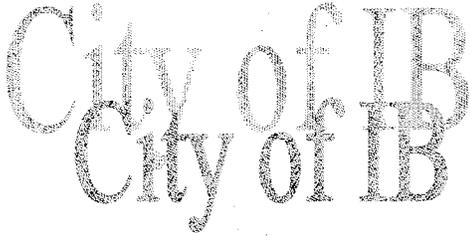
Schedule 3: Summary of Revenues, Expenditures, and Fund Balances FY 2009-10

City Funds

Fund	Fund Description	Beginning Balance	Revenue	Operating Expenses	Capital FY 2009-10	Ending Balance
101	GENERAL FUND	7,160,000	17,019,388	16,833,125	160,000	7,186,263
201	GAS TAX FUND	371,243	536,000	659,646	-	247,597
202	PROP "A" (TRANSNET) FUND	-	678,000	197,400	464,600	16,000
205	PROP 1B TRANSPORTATION	-	4,000	-	-	4,000
206	RESIDENTIAL CONSTRUCTION	104,000	20,000	-	-	124,000
210	CDBG-FEDERAL ASSISTANCE	-	140,000	-	140,000	-
212	SLESF (COPS) FUND	-	101,000	100,000	-	1,000
213	LLEBG FUND	-	-	-	-	-
215	LLMD-ASSMT DIST #67 FUND	-	30,000	30,000	-	-
501	VEHICLE REPLACEMENT/MAINT	1,080,000	525,263	718,564	-	886,699
502	RISK MANAGEMENT FUND	2,532,000	631,880	910,861	-	2,253,019
503	TECHNOLOGY/COMMUNICATIONS	665,800	345,479	376,178	75,000	560,101
504	FACILITY MAINT/REPLACEMNT	100,000	25,000	25,000	-	100,000
601	SEWER ENTERPRISE FUND	1,121,514	4,595,700	4,522,484	240,000	954,730
Total		13,134,557	24,651,710	24,373,258	1,079,600	12,333,409

Imperial Beach Redevelopment Agency Funds

Fund	Fund Description	Beginning Balance	Revenue	Operating Expenses	Capital FY 2009-10	Ending Balance
245	RDA PA#1 LOW/MOD HOUSING	(490,513)	3,853,000	557,313	1,329,697	1,475,477
246	RDA PA#2 LOW/MOD HOUSING	2,104,000	1,317,500	3,420,000	-	1,500
248	RDA BOND FUND (2003 TAB)	-	90,000	-	-	90,000
	Housing Subtotal	1,613,487	5,260,500	3,977,313	1,329,697	1,566,977
301	RDA PA#1 DEBT SERVICE	751,672	2,280,200	1,643,790	-	1,388,082
302	RDA PA#2 DEBT SERVICE	1,534,640	5,241,000	6,256,150	-	519,490
405	RDA CIP-OPERATIONS	(1,153,800)	3,666,300	1,887,010	619,000	6,490
408	RDA BOND FUND (2003 TAB)	5,891,999	100,000	219,967	3,593,000	2,179,032
	Non-Housing Subtotal	7,024,511	11,287,500	10,006,917	4,212,000	4,093,094
Total Redevelopment Agency		8,637,998	16,548,000	13,984,230	5,541,697	5,660,071
Total City and Redevelopment Agency		21,772,555	41,199,710	38,357,488	6,621,297	17,993,480



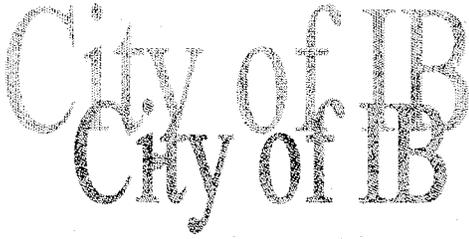
Schedule 3: Summary of Revenues, Expenditures, and Fund Balances FY 2010-11

City Funds

Fund	Fund Description	Beginning Balance	Revenue	Operating Expenses	Capital FY 2010-11	Ending Balance
101	GENERAL FUND	7,186,263	17,107,589	17,084,575	-	7,209,277
201	GAS TAX FUND	247,597	528,000	653,546	-	122,051
202	PROP "A" (TRANSNET) FUND	16,000	700,000	207,000	487,000	22,000
205	PROP 1B TRANSPORTATION	4,000	1,000	-	-	5,000
206	RESIDENTIAL CONSTRUCTION	124,000	20,000	-	-	144,000
210	CDBG-FEDERAL ASSISTANCE	-	140,000	-	140,000	-
212	SLESF (COPS) FUND	1,000	101,000	100,000	-	2,000
213	LLEBG FUND	-	-	-	-	-
215	LLMD-ASSMT DIST #67 FUND	-	35,000	35,000	-	-
501	VEHICLE REPLACEMENT/MAINT	886,699	525,263	783,064	-	628,898
502	RISK MANAGEMENT FUND	2,253,019	631,880	933,361	-	1,951,538
503	TECHNOLOGY/COMMUNICATIONS	560,101	336,479	376,178	35,000	485,402
504	FACILITY MAINT/REPLACMNT	100,000	5,000	5,000	-	100,000
601	SEWER ENTERPRISE FUND	954,730	4,748,700	4,537,584	480,000	685,846
Total		12,333,409	24,879,911	24,715,308	1,142,000	11,356,012

Imperial Beach Redevelopment Agency Funds

Fund	Fund Description	Beginning Balance	Revenue	Operating Expenses	Capital FY 2010-11	Ending Balance
245	RDA PA#1 LOW/MOD HOUSING	1,475,477	1,753,000	557,613	260,000	2,410,864
246	RDA PA#2 LOW/MOD HOUSING	1,500	1,317,500	1,315,000	-	4,000
248	RDA BOND FUND (2003 TAB)	90,000	90,000	-	-	180,000
	Housing Subtotal	1,566,977	3,160,500	1,872,613	260,000	2,594,864
301	RDA PA#1 DEBT SERVICE	1,388,082	2,280,200	1,646,041	-	2,022,241
302	RDA PA#2 DEBT SERVICE	519,490	5,241,000	4,719,150	-	1,041,340
405	RDA CIP-OPERATIONS	6,490	2,129,300	1,886,410	247,000	2,380
408	RDA BOND FUND (2003 TAB)	2,179,032	100,000	244,967	-	2,034,065
	Non-Housing Subtotal	4,093,094	9,750,500	8,496,568	247,000	5,100,026
Total Redevelopment Agency		5,660,071	12,911,000	10,369,181	507,000	7,694,890
Total City and Redevelopment Agency		17,993,480	37,790,911	35,084,489	1,649,000	19,050,902



Schedule 4: Revenue Detail

City's General Fund

	Actual FY 2006-07	Actual FY 2007-08	Budget FY 2008-09	Budget FY 2009-10	Budget FY 2010-11
GENERAL FUND					
Taxes					
311.60-01 1% GENERAL PURPOSE TAX	1,871,268	1,798,392	1,875,200	1,875,200	1,875,200
311.60-02 AB1290 RDA PASS-THRU	392,617	443,383	363,024	411,000	411,000
311.60-03 TIJUANA SLOUGH	6,583	6,365	7,000	7,000	7,000
311.60-04 VLF ADJ- R & T CODE 97.70	2,009,955	2,190,075	2,163,000	2,059,000	2,059,000
311.60-05 SALES TAX ADJ-PROP 57	179,741	208,869	185,100	204,000	204,000
313.40-01 7.75% SALES TAX (1% CITY)	589,517	607,357	700,700	611,000	611,000
313.60-02 PROP 172: .5% SALES TAX	135,564	131,637	130,500	132,000	132,000
315.60-03 DOCUMENTARY TRANSFER TX	69,653	41,679	68,200	40,000	40,000
316.70-49 TRANSIENT OCCUPANCY TAX	259,508	209,022	249,700	210,000	210,000
318.10-05 SOLID WASTE (EDCO)	258,853	240,394	201,700	780,000	780,000
318.10-10 GAS & ELECTRIC (SDG&E)	154,935	149,628	162,500	220,000	220,000
318.10-15 CABLE (COX CABLE)	280,156	292,139	291,500	315,000	315,000
318.10-20 WATER (CAL AMERICAN)	68,907	70,383	75,800	72,000	72,000
318.10-25 SEWER (I.B. ENTERPRISE)	188,814	0	212,400	0	0
Taxes Total	6,466,070	6,389,323	6,686,324	6,936,200	6,936,200
Intergovernmental					
332.40-01 VLF REVENUE	150,046	123,222	185,400	125,000	125,000
333.40-01 OFF-HIGHWAY VEHICLE LIC	0	0	700	0	0
334.40-01 STATE OF CALIFORNIA GRANT	7,435	81,791	0	0	0
335.40-01 STATE MANDATED COST REIMB	41,072	61,154	60,000	40,000	40,000
337.50-01 FEDERAL GRANTS	76,422	77,701	0	0	0
338.60-01 COUNTY FUNDING/GRANTS	85,000	0	0	0	0
338.60-02 VEHICLE ABATEMENT (AVA)	28,139	32,606	52,000	58,000	58,000
338.60-03 VEHICLE IMPOUND FEE	18,238	12,494	25,000	14,000	14,000
334.40-02 DEPT OF BOATING/WATERWAYS	0	54,000	0	0	0
334.40-05 CLEAN BEACH GRANT/PROP 50	0	0	1,045,050	0	0
334.40-06 CALTRANS	0	51,044	0	0	0
Intergovernmental Total	386,351	494,012	1,368,150	237,000	237,000
Fines					
351.78-01 PARKING CITATIONS	117,862	143,789	151,000	150,000	150,000
351.78-02 ORDINANCE CIVIL PENALTY	73,700	60,741	116,400	61,000	61,000
352.78-01 TRAFFIC FINES	156,875	160,894	142,500	161,000	170,000
353.78-01 FALSE ALARMS	1,315	1,690	0	1,500	1,500
Fines Total	349,752	367,114	409,900	373,500	382,500

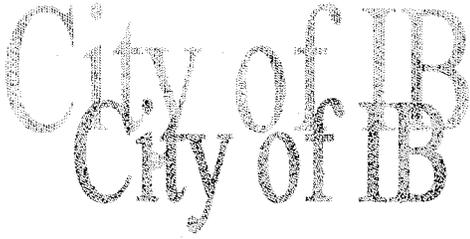


Schedule 4: Revenue Detail

City's General Fund

	Actual FY 2006-07	Actual FY 2007-08	Budget FY 2008-09	Budget FY 2009-10	Budget FY 2010-11
GENERAL FUND					
All Other					
321.72-10 BUSINESS LICENSE	296,369	289,305	275,800	325,000	325,000
322.73-01 BUILDING PERMITS	195,295	132,449	194,100	130,000	130,000
322.73-02 PLUMBING PERMITS	27,707	16,454	18,800	17,000	17,000
322.73-03 ELECTRICAL PERMITS	27,500	18,752	23,000	20,000	20,000
322.73-04 MECHANICAL PERMITS	10,066	6,079	6,800	6,000	6,000
323.71-01 INSPECTION FEE	179,063	198,572	168,300	260,000	260,000
324.72-20 ANIMAL LICENSES	13,318	14,349	13,000	15,000	15,000
324.72-30 BICYCLE LICENSES	50	50	0	0	0
324.73-01 MISCELLANEOUS PERMITS	10,233	13,221	0	13,000	13,000
324.73-05 BUILDING-GRADING PERMITS	0	0	800	0	0
325.73-06 SPECIAL EVENT PERMIT FEES	42,478	28,153	52,000	15,000	15,000
325.73-10 SPECIAL EVENT FILM SHOOTS	8,900	0	0	0	0
361.80-01 ALLOCATED INTEREST	235,230	405,239	187,000	200,000	200,000
361.80-02 NON-ALLOCATED INTEREST	454,772	457,199	448,572	457,000	457,000
362.82-01 RENT LAND	211,045	150,025	245,300	210,000	210,000
362.82-02 RENT BUILDINGS	2,001	49,224	32,600	50,000	50,000
371.83-01 CASH OVER/SHORT	26	6	0	0	0
371.83-02 CONTRIBUTIONS	5,975	7,500	20,000	7,000	7,000
371.83-03 MISCELLANEOUS REVENUE	10,911	5,588	14,000	6,000	6,000
371.83-08 MERCHANDISE SALES 50 ANNI	58,089	2,029	0	0	0
374.85-01 OTHER COST REIMBURSEMENT	67,920	98,960	35,000	60,000	60,000
374.85-02 DUI COST REIMBURSEMENT	16,177	5,927	20,000	6,000	6,000
374.85-03 A.I.S. PARAMEDIC BILLING	7,376	7,471	0	7,500	7,500
374.85-04 AMR PARAMEDIC BILLING	199,113	145,250	140,000	150,000	150,000
375.88-01 SALES OF I.B. T-SHIRTS	159	1,234	0	0	0
376.88-02 PAYMENT IN LIEU OF TAX	63,353	0	64,100	0	0
371.83-06 SKATEPARK ELEMENT CONTRIB	0	445	0	0	0
371.83-07 SENIOR CENTER MEMBERSHIPS	0	930	0	900	900
All Other Total	2,143,126	2,054,412	1,959,172	1,955,400	1,955,400

Total General Fund	16,530,472	15,574,190	17,095,158	17,019,388	17,107,589
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Schedule 4: Revenue Detail

City's General Fund

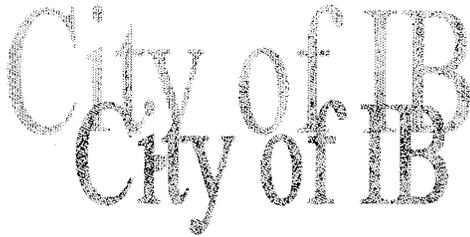
	Actual FY 2006-07	Actual FY 2007-08	Budget FY 2008-09	Budget FY 2009-10	Budget FY 2010-11
GENERAL FUND					
Fees					
341.74-01 BUILDING PLAN CHECK	101,656	73,385	104,500	60,000	75,000
341.74-02 PLANNING PLAN CHECK FEE	0	0	2,000	0	0
341.74-03 PLANNING & ZONING	303,950	195,299	121,500	120,000	120,000
342.20-01 OTHER PORT REIMBURSE	22,410	30,430	30,000	33,000	33,000
342.20-02 LAW ENFORCEMENT (21%)	1,159,593	1,223,117	1,290,121	1,354,627	1,422,358
342.20-03 FIRE SERVICES (8%)	162,672	167,424	172,352	172,352	174,076
342.20-04 OCEAN BEACH (100%)	1,104,279	1,185,339	1,269,855	1,396,449	1,360,013
342.20-05 TIDELANDS (100%)	768,356	779,849	807,000	895,000	897,000
342.20-06 ANIMAL CONTROL (12.7%)	24,625	25,616	26,632	27,298	27,980
343.30-01 SO BAY UNION (SBUSD)	574	0	0	0	0
343.30-02 SWEEWATER (SUHSD)	55,320	58,060	58,000	58,000	58,000
344.75-02 CITY CLERK MAPS/PUB.	590	923	300	300	300
344.75-03 BUILDING MAPS/PUBLICATION	773	688	1,000	700	700
344.75-04 COMM DEV MAPS/PUB.	719	50	100	0	0
344.76-01 COMM DEV ADMIN FEES	0	0	500	0	0
344.76-02 GEN GOVT ADMIN FEES	18	0	0	0	0
344.76-03 FINANCE ADMIN FEES	18,270	7,974	12,500	8,000	8,000
344.76-04 BUILDING ADMIN FEES	2,450	2,125	900	2,000	2,000
344.77-01 PICNIC SHELTER FEE	1,035	930	900	900	900
344.77-02 BALL FIELD RENTAL FEES	1,340	3,350	0	2,500	2,500
344.77-03 AIR JUMP FEES	1,118	1,538	1,700	1,500	1,500
344.77-04 AFTER-SCHOOL RECREATION	2,766	25	0	0	0
344.77-05 ADULT SPORTS PROGRAMS	2,660	2,160	1,600	1,200	1,200
344.77-06 SPORTS PARK PROGRAM FEES	498	1,044	1,400	1,000	1,000
344.77-07 BEVERAGE VENDOR SERVICES	64	0	100	0	0
345.77-01 SENIOR CENTER PROGRAMS	350	442	0	400	400
347.77-02 JR.LIFEGUARD PROGRAM FEES	0	0	47,000	47,000	47,000
Fees Total	3,736,085	3,759,768	3,949,960	4,182,226	4,232,927
Transfers					
381.90-01 ABC CHARGES	2,499,088	1,854,290	1,998,077	2,071,016	2,098,016
391.90-02 TRANSFER IN-GAS TAX FUND	530,000	214,270	499,575	659,646	653,546
391.90-03 TRANSFER IN-PROP "A" FUND	420,000	441,000	224,000	197,400	207,000
381.91-01 TRANSFER IN	0	0	0	407,000	407,000
Transfers Total	3,449,088	2,509,560	2,721,652	3,335,062	3,363,562



Schedule 4: Revenue Detail

Special Revenue Funds

	Actual FY 2006-07	Actual FY 2007-08	Budget FY 2008-09	Budget FY 2009-10	Budget FY 2010-11
☐ GAS TAX FUND					
331.40-01 GAS TAX SECTION 2105	168,497	164,269	185,100	170,000	170,000
331.40-02 GAS TAX SECTION 2106	115,090	111,322	125,800	120,000	120,000
331.40-03 GAS TAX SECTION 2107	225,236	219,821	247,000	225,000	225,000
331.40-04 GAS TAX SECTION 2107.5	6,000	6,000	6,400	6,000	6,000
331.40-05 SB 2928 TRAFFIC MITIGATE	205,056	0	0	0	0
361.80-01 ALLOCATED INTEREST	29,716	54,147	14,400	15,000	7,000
GAS TAX FUND Total	749,595	555,559	578,700	536,000	528,000
☐ PROP "A" (TRANSNET) FUND					
361.80-01 ALLOCATED INTEREST	32,598	22,236	17,500	20,000	10,000
391.90-02 TRANSFER IN-GAS TAX FUND	158,300	0	0	0	0
331.40-08 PROP "A" (TRANSNET) FUND	781,000	721,113	750,000	658,000	690,000
PROP "A" (TRANSNET) FUND Total	971,898	743,349	767,500	678,000	700,000
☐ LLMD-ASSMT DIST #67 FUND					
319.15-01 L&LMD #67	10,976	11,648	12,000	12,000	12,000
361.80-01 ALLOCATED INTEREST	695	654	0	0	0
361.80-02 NON-ALLOCATED INTEREST	35	33	0	0	0
391.90-01 TRANSFER IN-GENERAL FUND	11,000	0	18,000	18,000	23,000
LLMD-ASSMT DIST #67 FUND Total	22,706	12,335	30,000	30,000	35,000
☐ RESIDENTIAL CONSTRUCTION					
322.73-05 RESIDENTIAL CONSTRUCTION	57,000	26,734	27,400	15,000	15,000
361.80-01 ALLOCATED INTEREST	14,319	8,655	10,100	5,000	5,000
RESIDENTIAL CONSTRUCTION Total	71,319	35,388	37,500	20,000	20,000
☐ CDBG-FEDERAL ASSISTANCE					
334.50-01 CDBG-FEDERAL ASSISTANCE	0	18,472	136,099	140,000	140,000
361.80-01 ALLOCATED INTEREST	6	(687)	0	0	0
CDBG-FEDERAL ASSISTANCE Total	6	17,785	136,099	140,000	140,000
☐ LLEBG FUND					
336.50-01 LLEBG GRANT FUNDING	13,410	0	50,400	0	0
361.80-01 ALLOCATED INTEREST	1,520	1,993	500	0	0
LLEBG FUND Total	14,931	1,993	50,900	0	0
☐ SLESF (COPS) FUND					
336.40-02 SLESF "COPS" FUNDING	100,000	100,000	100,000	100,000	100,000
361.80-01 ALLOCATED INTEREST	1,543	2,659	927	1,000	1,000
SLESF (COPS) FUND Total	101,543	102,659	100,927	101,000	101,000
☐ PROP 1B					
361.80-01 ALLOCATED INTEREST	0	8,755	0	4,000	1,000
331.40-10 PROP 1B	0	445,680	0	0	0
PROP 1B Total	0	454,435	0	4,000	1,000
Total Special Revenue Funds	1,931,998	1,923,503	1,701,626	1,509,000	1,525,000



Schedule 4: Revenue Detail

Enterprise and Internal Service Funds

	Actual FY 2006-07	Actual FY 2007-08	Budget FY 2008-09	Budget FY 2009-10	Budget FY 2010-11
SEWER ENTERPRISE FUND					
346.70-01 SEWER-BLDG PERMIT FEES	1,428	1,680	2,000	1,500	1,500
346.70-02 NOLF-REAM FLD- SEWER FEES	47,298	63,937	50,000	67,000	70,000
346.70-03 COUNTY SEWER COLLECTIONS	2,979,963	3,085,745	3,433,000	3,282,000	3,445,000
346.70-04 SEWER FEES-SPECIAL BILLED	120,602	91,294	135,000	96,000	101,000
346.70-05 SEWER CAPACITY FEES	56,712	20,910	15,000	20,000	20,000
346.70-06 STORM WATER FEES	527,972	528,061	0	0	0
361.80-01 ALLOCATED INTEREST	159,783	94,176	86,100	50,000	30,000
361.80-02 NON-ALLOCATED INTEREST	9,265	8,793	3,100	3,000	5,000
381.91-01 TRANSFER IN	0	0	0	1,076,200	1,076,200
SEWER ENTERPRISE FUND Total	3,903,023	3,894,597	3,724,200	4,595,700	4,748,700
TECHNOLOGY/COMMUNICATIONS					
345.70-03 TECHNOLOGY/COMM REPLACE	342,133	324,650	335,479	335,479	335,479
361.80-01 ALLOCATED INTEREST	25,659	27,792	18,200	10,000	1,000
371.83-03 MISCELLANEOUS REVENUE	0	2,885	0	0	0
391.90-01 TRANSFER IN-GENERAL FUND	0	0	75,000	0	0
TECHNOLOGY/COMMUNICATIONS Total	367,792	355,327	428,679	345,479	336,479
VEHICLE REPLACEMENT/MAINT					
345.70-01 FMP VEH REPLACE/MAINT	408,068	345,167	360,063	360,063	360,063
361.80-01 ALLOCATED INTEREST	72,166	70,884	25,800	35,000	35,000
371.83-03 MISCELLANEOUS REVENUE	724	531	0	0	0
371.83-04 SALE OF FIXED ASSETS	6,432	506	200	0	0
371.83-05 FUEL COST REIMBURSEMENTS	123,466	115,421	118,800	115,000	115,000
381.91-01 TRANSFER IN	0	0	0	15,200	15,200
VEHICLE REPLACEMENT/MAINT Total	610,855	532,508	504,863	525,263	525,263
RISK MANAGEMENT FUND					
345.70-02 SELF-INSURANCE/RISK MGMT	411,662	535,303	555,880	555,880	555,880
345.70-05 WKRS COMP RETENTION	306,619	15,670	16,500	16,000	16,000
361.80-01 ALLOCATED INTEREST	103,262	122,786	50,000	60,000	60,000
371.83-03 MISCELLANEOUS REVENUE	2,065	3,294	0	0	0
391.90-01 TRANSFER IN-GENERAL FUND	0	0	300,000	0	0
RISK MANAGEMENT FUND Total	823,608	677,053	922,380	631,880	631,880
FACILITY MAINT/REPLACEMNT					
361.80-01 ALLOCATED INTEREST	7,857	1,239	0	0	0
391.90-01 TRANSFER IN-GENERAL FUND	0	0	200,000	25,000	5,000
FACILITY MAINT/REPLACEMNT Total	7,857	1,239	200,000	25,000	5,000
Total Enterprise and Internal Service Funds	5,713,135	5,460,724	5,780,122	6,123,322	6,247,322

Schedule 4: Revenue Detail

Imperial Beach Redevelopment Agency Funds

	Actual FY 2006-07	Actual FY 2007-08	Budget FY 2008-09	Budget FY 2009-10	Budget FY 2010-11
☑ RDA PA#1 LOW/MOD HOUSING					
311.63-11 20% LOW/MOD HOUSING	290,909	330,625	298,100	313,000	313,000
361.80-01 ALLOCATED INTEREST	(309)	39,439	0	20,000	20,000
361.80-02 NON-ALLOCATED INTEREST	3,161	20,764	0	20,000	20,000
391.90-05 TRANSFER IN-HOUSING FUNDS	0	979,516	0	3,500,000	1,400,000
RDA PA#1 LOW/MOD HOUSING Total	293,761	1,370,344	298,100	3,853,000	1,753,000
☑ RDA PA#2 LOW/MOD HOUSING					
311.63-11 20% LOW/MOD HOUSING	1,189,883	1,338,147	1,197,900	1,241,000	1,241,000
361.80-01 ALLOCATED INTEREST	115,103	144,867	46,600	75,000	75,000
361.80-02 NON-ALLOCATED INTEREST	3,224	3,515	2,200	1,500	1,500
RDA PA#2 LOW/MOD HOUSING Total	1,308,210	1,486,529	1,246,700	1,317,500	1,317,500
☑ RDA PA#1 CIP-OPERATIONS					
361.80-01 ALLOCATED INTEREST	(52,639)	(71,055)	0	0	0
361.80-02 NON-ALLOCATED INTEREST	745	0	0	0	0
371.83-03 MISCELLANEOUS REVENUE	0	1,200	0	0	0
391.90-06 TRANSFER IN-RDA FUNDS	0	2,076,469	7,200,000	3,650,000	2,113,000
381.91-01 TRANSFER IN	0	0	0	16,300	16,300
RDA PA#1 CIP-OPERATIONS Total	(51,894)	2,006,614	7,200,000	3,666,300	2,129,300
☑ RDA BOND FUND (2003 TAB)					
361.80-01 ALLOCATED INTEREST	840,722	850,771	50,000	190,000	190,000
RDA BOND FUND (2003 TAB) Total	840,722	850,771	50,000	190,000	190,000
☑ RDA PA#1 DEBT SERVICE					
311.65-21 RDA TAX INCREMENT	1,163,637	1,322,499	1,489,400	1,250,000	1,250,000
361.80-01 ALLOCATED INTEREST	(96,440)	44,636	0	20,000	20,000
361.80-02 NON-ALLOCATED INTEREST	69,359	33,662	55,200	30,000	30,000
391.90-06 TRANSFER IN-RDA FUNDS	0	3,918,064	1,350,750	980,200	980,200
RDA PA#1 DEBT SERVICE Total	1,136,555	5,318,861	2,895,350	2,280,200	2,280,200
☑ RDA PA#2 DEBT SERVICE					
311.65-21 RDA TAX INCREMENT	4,759,534	5,352,589	5,988,400	5,062,000	5,062,000
361.80-01 ALLOCATED INTEREST	360,255	302,763	172,400	165,000	165,000
361.80-02 NON-ALLOCATED INTEREST	12,894	14,059	8,500	14,000	14,000
RDA PA#2 DEBT SERVICE Total	5,132,683	5,669,411	6,169,300	5,241,000	5,241,000
Total Redevelopment Agency Revenue	8,660,038	16,702,530	17,859,450	16,548,000	12,911,000



Schedule 5: Transfer Schedule

Fiscal Year 2009-10

Department	Transfer Out	Transfer In
101-0000 GENERAL FUND		857,046
101-1920 GENERAL FUND NON DEPARTMENTAL	671,000	
201-5015 GAS TAX FUND STREET	659,646	
202-5016 PROP "A" (TRANSNET) FUND	197,400	
215-0000 LLMD-ASSMT DIST #67 FUND		18,000
245-0000 RDA PA#1 LOW/MOD HOUSING		3,500,000
246-1241 RDA PA#2 LOW/MOD HOUSING	3,500,000	
301-0000 RDA PA#1 DEBT SERVICE		980,200
302-1251 RDA PA#2 DEBT SERVICE	4,630,200	
405-0000 RDA PA#1 CIP-OPERATIONS		3,650,000
502-1922 RISK MANAGEMENT FUND	276,000	
504-0000 FACILITY MAINT/REPLACMNT		25,000
601-0000 SEWER ENTERPRISE FUND		904,000
	9,934,246	9,934,246

Fiscal Year 2010-11

Department	Transfer Out	Transfer In
101-0000 GENERAL FUND		860,546
101-1920 GENERAL FUND NON DEPARTMENTAL	656,000	
201-5015 GAS TAX FUND STREET	653,546	
202-5016 PROP "A" (TRANSNET) FUND	207,000	
215-0000 LLMD-ASSMT DIST #67 FUND		23,000
245-0000 RDA PA#1 LOW/MOD HOUSING		1,400,000
246-1241 RDA PA#2 LOW/MOD HOUSING	1,400,000	
301-0000 RDA PA#1 DEBT SERVICE		980,200
302-1251 RDA PA#2 DEBT SERVICE	3,093,200	
405-0000 RDA PA#1 CIP-OPERATIONS		2,113,000
502-1922 RISK MANAGEMENT FUND	276,000	
504-0000 FACILITY MAINT/REPLACMNT		5,000
601-0000 SEWER ENTERPRISE FUND		904,000
	6,285,746	6,285,746



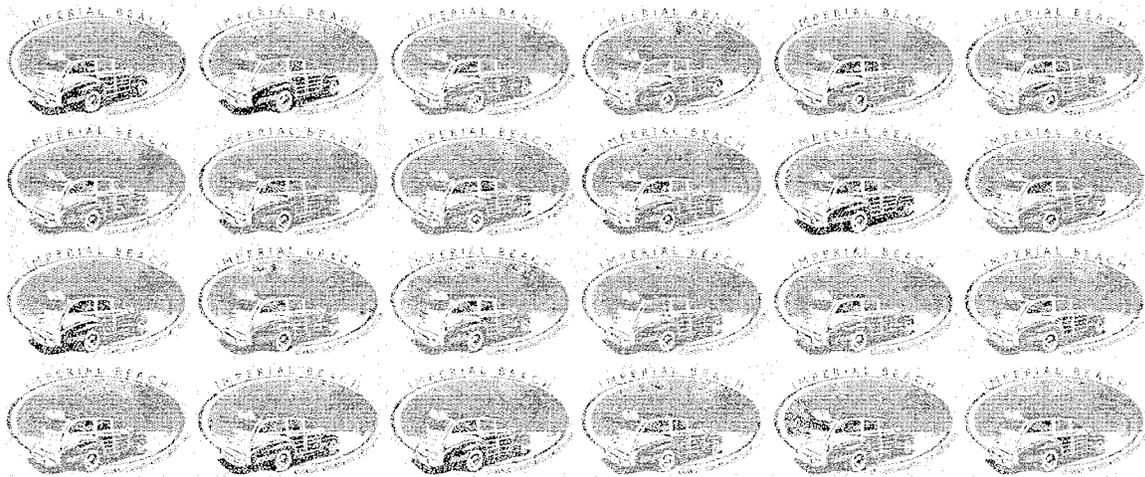
Schedule 6: Summary of Allocated Costs FY 2009-10 & 2010-11

Fund	Department		Admin Charge	PW Admin	Risk Fund	Tech Fund	Vehicle Maint
			General Fund	General Fund			Fund
GENERAL	101-1010	GENERAL FUND MAYOR/CITY COUNCIL			6,340	3,547	
	101-1020	GENERAL FUND CITY CLERK			14,120	17,734	
	101-1110	GENERAL FUND CITY MANAGER			28,120	21,280	
	101-1130	GENERAL FUND PERSONNEL			19,120	7,093	
	101-1210	GENERAL FUND FINANCE DEPARTMENT			31,980	53,201	
	101-1230	GENERAL FUND COMMUNITY DEVELOPMENT	26,385		24,990	28,374	
	101-1910	GENERAL FUND FACILITIES MAINTENANCE			7,590		5,884
	101-1920	GENERAL FUND NON DEPARTMENTAL					10,760
	101-3010	GENERAL FUND LAW ENFORCEMENT CONTRACT	215,192		14,980	7,093	118,368
	101-3020	GENERAL FUND FIRE PROTECTION	247,788		72,080	35,467	68,812
	101-3030	GENERAL FUND OCEAN/BEACH SAFETY	126,488		24,209	9,614	40,773
	101-3040	GENERAL FUND BUILDING AND HOUSING INSP	38,430		10,990	12,413	721
	101-3050	GENERAL FUND ANIMAL CONTROL	16,392		4,434		3,700
	101-3060	GENERAL FUND DISASTER PREPAREDNESS	2,884			3,547	
	101-3070	GENERAL FUND CODE ENFORCEMENT	5,595		6,450	7,093	1,000
	101-3080	GENERAL FUND AVA	5,341		6,450		
	101-5010	GENERAL FUND STREET MAINTENANCE	87,344	66,072	23,360	14,187	29,683
	101-5020	GENERAL FUND ADMINISTRATION			24,200	28,374	
	101-5040	GENERAL FUND SOLID WASTE MANAGEMENT	11,092	4,824	10,150	3,547	1,700
	101-6010	GENERAL FUND RECREATION	29,024		9,020	7,125	200
	101-6020	GENERAL FUND PARK MAINTENANCE	40,380	28,942	7,390		11,116
	101-6030	GENERAL FUND SENIOR SERVICES	5,087		1,990		
	101-6040	GENERAL FUND TIDELANDS MAINTENANCE	89,001	63,353	25,800	7,093	16,338
GENERAL FUND Total			944,423	163,191	373,763	266,782	309,055
RDA BOND	408-5020	RDA BOND FUND (2003 TAB) ADMINISTRATION		100,000	12,080	14,187	
RDA BOND FUND (2003 TAB) Total				100,000	12,080	14,187	
RDA PA#1	405-1260	RDA PA#1 CIP-OPERATIONS	246,649		99,490	28,374	
	405-5030	RDA PA#1 GRAFFITI REMOVAL	20,080	13,164	7,400		11,023
RDA PA#1 CIP-OPERATIONS Total			266,709	13,164	106,890	28,374	11,023
RDA PA#1	245-1240	RDA PA#1 LOW/MOD HOUSING	25,327		18,450	1,773	
RDA PA#1 LOW/MOD HOUSING Total			25,327		18,450	1,773	
RISK MAN	502-1922	RISK MANAGEMENT FUND	33,361				
RISK MANAGEMENT FUND Total			33,361				
SEWER EN	601-5050	STORM WATER	12,644	9,197	10,150	10,640	
	601-5060	SEWER FUND FACILITIES - SEWER	228,277	208,226	17,950	7,093	41,450
SEWER ENTERPRISE FUND Total			240,921	217,423	28,100	17,733	41,450
TECHNOL	603-1923	TECHNOLOGY/COMMUNICATIONS	33,361		9,024		
TECHNOLOGY/COMMUNICATIONS Total			33,361		9,024		
VEHICLE F	501-1921	VEHICLE REPLACEMENT/MAINT	54,231	10,000	8,740	7,093	500
VEHICLE REPLACEMENT/MAINT Total			54,231	10,000	8,740	7,093	500
Total			1,596,353	503,779	557,047	335,942	362,026



Schedule 7: Gann Limit

	FY 2005-06	FY 2006-07	FY 2007-08	FY 2008-09	FY 2009-10	FY 2010-11
LAST YEAR'S LIMIT	14,850,594	15,694,262	16,469,123	17,283,044	18,330,903	18,536,777
ADJUSTMENT FACTORS						
1. Population %	1.0040	1.0094	1.0050	1.0170	1.0050	1.0000
2. Per Capita Income %	1.0526	1.0396	1.0442	1.0429	1.0062	1.0000
Total Adjustment %	1.0568	1.0494	1.0494	1.0606	1.0112	1.0000
ANNUAL ADJUSTMENT \$	843,668	774,861	813,921	1,047,859	205,874	-
OTHER ADJUSTMENTS:						
Lost Responsibility (-)	-	-	-	-	-	-
Transfer to private (-)	-	-	-	-	-	-
Transfer to fees (-)	-	-	-	-	-	-
Assumed Responsibility (+)	-	-	-	-	-	-
Sub Total	-	-	-	-	-	-
TOTAL ADJUSTMENTS	843,668	774,861	813,921	1,047,859	205,874	-
THIS YEAR'S LIMIT	15,694,262	16,469,123	17,283,044	18,330,903	18,536,777	18,536,777
Appropriations Subject to Limit	7,288,628	7,997,027	7,758,993	8,223,086	7,145,435	7,154,464
<Under Appropriation Limit>	(8,405,635)	(8,472,097)	(9,524,051)	(10,107,817)	(11,391,342)	(11,382,313)



General Fund Programs



Mayor & City Council

The Mayor and Council serve as the governing body and legislative branch of Imperial Beach's municipal government. The Mayor and Council develop public policy through enactment of formal actions, resolutions and ordinances which provide direction to the City Manager. The Mayor and Council act as ombudsmen on behalf of citizens, conduct community events, and represent the City on international, national, state, county and local issues. The Mayor and City Council also act as the Redevelopment Board. The Mayor serves as the official head for all political, representative and ceremonial purposes. A Mayor Pro-tempore serves in absence of the Mayor.

The Mayor and City Council Proposed Budget is a status quo budget with no significant changes.

City of IB

City of IB

	Actual FY 2006-07	Actual FY 2007-08	Budget FY 2008-09	Budget FY 2009-10	Budget FY 2010-11
101-1010 GENERAL FUND MAYOR/CITY COUNCIL					
Employee Costs					
411.10-01 SALARIES FULL-TIME	268	8,987	11,700	11,700	11,700
411.10-03 OVERTIME	0	12	0	0	0
411.10-04 COUNCIL/RDA BOARD PAY	24,203	15,734	14,700	14,700	14,700
411.10-09 CELL PHONE ALLOWANCE	80	0	0	0	0
411.11-01 PERS-CITY PORTION	2,667	2,715	3,200	3,200	3,200
411.11-02 PERS-EMPLOYEE PORTION	436	440	600	600	600
411.11-03 SECTION 125 CAFETERIA	4,451	11,696	27,300	27,300	27,300
411.11-04 LIFE INSURANCE	254	241	300	300	300
411.11-05 UNEMPLOYMENT INSURANCE	35	215	300	300	300
411.11-06 WORKER'S COMP INSURANCE	0	20	200	200	200
411.11-07 FICA	1,987	2,624	2,300	2,300	2,300
Employee Costs Total	34,379	42,683	60,600	60,600	60,600
Other Costs					
411.20-06 PROFESSIONAL SERVICES	90	0	0	0	0
411.20-17 COPIER LEASES	50	0	0	0	0
411.21-04 TECHNICAL SERVICES	100	100	0	0	0
411.26-05 ABC-TECHNOLOGY SVC CHARGE	4,465	3,563	3,547	3,547	3,547
411.26-06 ABC-RISK MGMT SVC CHARGE	0	6,340	6,340	6,340	6,340
411.27-04 UTILITIES-TELEPHONE	1,270	1,236	1,500	1,500	1,500
411.27-05 UTILITIES-CELL PHONES	1,183	774	1,500	1,500	1,500
411.28-01 MAINTENANCE & REPAIR	394	0	0	0	0
411.28-04 TRAVEL, TRAINING, MEETING	8,475	16,060	10,000	10,000	10,000
411.28-07 ADVERTISING	325	325	500	500	500
411.28-08 COMMUNITY PROGRAMS	0	4,745	5,000	5,000	5,000
411.28-09 POSTAGE & FREIGHT	0	44	100	100	100
411.28-11 PRINTING SERVICES	846	27	1,000	1,000	1,000
411.28-12 MEMBERSHIP DUES	11,316	10,309	12,500	12,500	12,500
411.28-14 SUBSCRIBE & PUBLICATIONS	322	0	250	250	250
411.29-04 OTHER SERVICES & CHARGES	1,268	365	4,500	4,500	4,500
411.30-01 OFFICE SUPPLIES	891	329	500	500	500
411.30-02 OPERATING SUPPLIES	2,775	3,794	1,000	1,000	1,000
411.99-51 REIMBURSE JURMP COSTS	(2,100)	(1,769)	(1,815)	0	0
Other Costs Total	31,670	46,241	46,422	48,237	48,237
Total	66,049	88,924	107,022	108,837	108,837

	Actual FY 2007-08	Budget FY 2008-09	Budget FY 2009-10	Budget FY 2010-11
Mayor	0.50	0.50	0.50	0.50
Council Members	2.00	2.00	2.00	2.00
Admin Secretary	0.25	0.25	0.25	0.25
TOTAL	2.75	2.75	2.75	2.75

City Clerk

The City Clerk's office is a service department and one of the oldest in municipal government. The basic function for the City: certify copies of City documents, maintain a Citywide Records Management System and Records Retention Schedule for records of the City; Prepare Agendas, Minutes, compose correspondence and related responsibilities for: Imperial Beach City Council /Redevelopment Agency/Planning Commission/Public Financing Authority and all City Boards and Commissions; Administer and Maintain the Imperial Beach Municipal Code; Attest, Publish and Index Ordinances and Resolutions of the City Council; Administer and Maintain the Imperial Beach Municipal Code; Administer Oaths of Office to the City Council and City Employees; As the City's Election Official, administer General Municipal Elections and receive Petitions relating to initiative, Referendum or Recall and administer the process on behalf of the City; Accept Subpoenas and all Claims filed with the City; File Notices of Completion for City Projects and process documents for recording or filing with the County Recorder's Office.

Set Public Hearings before the City Council and provide Notice as required by law; Serve as filing Officer for Campaign Disclosure Statements and Statements for Economic Interests under regulations of the Fair Political Practices Commission; Acts as secretary for the redevelopment agency and Public Financing Authority.

The City Clerk's Proposed Budget is a status quo budget with no significant changes.

	Actual FY 2006-07	Actual FY 2007-08	Budget FY 2008-09	Budget FY 2009-10	Budget FY 2010-11
101-1020 GENERAL FUND CITY CLERK					
Employee Costs					
411.10-01 SALARIES FULL-TIME	131,891	114,096	113,000	113,000	113,000
411.10-02 SALARIES PART-TIME	14,668	15,822	13,300	13,300	13,300
411.10-03 OVERTIME	1,834	835	2,300	2,300	2,300
411.10-08 AUTO ALLOWANCE	4,158	3,216	3,700	3,700	3,700
411.11-01 PERS-CITY PORTION	16,169	13,574	14,000	14,000	14,000
411.11-02 PERS-EMPLOYEE PORTION	2,642	2,192	2,300	2,300	2,300
411.11-03 SECTION 125 CAFETERIA	16,715	13,522	15,000	15,000	15,000
411.11-04 LIFE INSURANCE	427	438	600	600	600
411.11-05 UNEMPLOYMENT INSURANCE	1,254	1,125	1,200	1,200	1,200
411.11-06 WORKER'S COMP INSURANCE	107	90	200	200	200
411.11-07 FICA	12,070	10,186	10,400	10,400	10,400
411.11-08 MGT MEDICAL REIMBURSEMENT	0	420	420	420	420
Employee Costs Total	201,935	175,516	176,420	176,420	176,420
Other Costs					
411.20-06 PROFESSIONAL SERVICES	1,920	0	2,250	2,300	2,350
411.20-17 COPIER LEASES	50	0	0	0	0
411.21-01 TEMPORARY STAFFING	1,117	2,292	7,180	7,500	7,500
411.21-04 TECHNICAL SERVICES	3,615	12,406	9,000	14,500	6,500
411.21-06 CONTRACTS-ELECTIONS	7,653	977	8,000	1,000	8,800
411.26-05 ABC-TECHNOLOGY SVC CHARGE	36,249	17,814	17,734	17,734	17,734
411.26-06 ABC-RISK MGMT SVC CHARGE	0	14,120	14,120	14,120	14,120
411.27-04 UTILITIES-TELEPHONE	171	217	750	450	450
411.27-05 UTILITIES-CELL PHONES	624	886	700	700	700
411.28-01 MAINTENANCE & REPAIR	394	0	400	400	400
411.28-04 TRAVEL, TRAINING, MEETING	2,188	4,441	4,200	4,200	4,200
411.28-06 MILEAGE REIMBURSEMENT	166	31	150	150	150
411.28-07 ADVERTISING	3,940	3,054	4,000	4,500	4,600
411.28-09 POSTAGE & FREIGHT	123	22	420	420	420
411.28-11 PRINTING SERVICES	153	1,096	1,160	1,160	1,160
411.28-12 MEMBERSHIP DUES	649	741	700	700	700
411.28-14 SUBSCRIBE & PUBLICATIONS	517	1,563	2,200	2,200	2,200
411.29-02 EMPLOYEE RECOGNITION AWRD	24	112	200	200	200
411.29-04 OTHER SERVICES & CHARGES	103	270	100	100	100
411.30-01 OFFICE SUPPLIES	1,347	1,029	3,300	3,300	3,300
411.50-04 EQUIPMENT	0	3,545	0	0	0
411.99-51 REIMBURSE JURMP COSTS	(4,200)	(3,366)	(3,423)	0	0
Other Costs Total	56,804	61,251	73,141	75,634	75,584
Total	258,739	236,767	249,561	252,054	252,004

	Actual FY 2007-08	Budget FY 2008-09	Budget FY 2009-10	Budget FY 2010-11
City Clerk	0.75	0.75	0.75	0.75
Deputy City Clerk	0.75	0.75	0.75	0.75
Clerk Typist	0.50	0.50	0.50	0.50
TOTAL	2.00	2.00	2.00	2.00

City Manager

Serves as Chief Administrative Officer of the City as appointed by the City Council and Executive Director of the Redevelopment Agency (RDA) as appointed by the RDA Board. All actions/policies approved by the City Council are the responsibility of the City Manager to implement. Manages all City Departments; liaison to citizens, businesses, governmental and private agencies; oversees the development and implementation of new and on-going administrative policies and programs; controls and transmits necessary information to Mayor/City Council for public policy formulation and implementation; coordinates legislative advocacy program; serves as public information officer and handles dissemination of proper information to the general public, press and various other groups;

The City Manager's Office is also staffed by an Assistant City Manager who assists the City Manager with all day-to-day operations and provides general administrative direction to City Departments.

The City Manager's Proposed Budget is a status quo budget with no significant changes.



	Actual FY 2006-07	Actual FY 2007-08	Budget FY 2008-09	Budget FY 2009-10	Budget FY 2010-11
101-1110 GENERAL FUND CITY MANAGER					
Employee Costs					
412.10-01 SALARIES FULL-TIME	116,749	137,268	117,248	117,248	117,248
412.10-02 SALARIES PART-TIME	0	150	0	0	0
412.10-03 OVERTIME	0	9	0	0	0
412.10-04 COUNCILMEMBER PAY	71	0	0	0	0
412.10-08 AUTO ALLOWANCE	3,482	3,500	4,100	4,100	4,100
412.10-09 CELL PHONE ALLOWANCE	532	455	600	600	600
412.11-01 PERS-CITY PORTION	13,735	15,007	17,200	17,200	17,200
412.11-02 PERS-EMPLOYEE PORTION	2,243	2,423	2,800	2,800	2,800
412.11-03 SECTION 125 CAFETERIA	9,681	10,774	9,063	9,063	9,063
412.11-04 LIFE INSURANCE	711	1,154	1,100	1,100	1,100
412.11-05 UNEMPLOYMENT INSURANCE	536	698	800	800	800
412.11-06 WORKER'S COMP INSURANCE	0	100	300	300	300
412.11-07 FICA	7,457	8,218	11,400	11,400	11,400
412.11-08 MGT MEDICAL REIMBURSEMENT	0	840	840	840	840
Employee Costs Total	155,177	180,596	165,451	165,451	165,451
Other Costs					
412.20-06 PROFESSIONAL SERVICES	50	0	800	800	800
412.20-17 COPIER LEASES	50	0	0	0	0
412.21-01 TEMPORARY STAFFING	8,513	2,102	0	0	0
412.21-04 TECHNICAL SERVICES	591	0	0	0	0
412.26-05 ABC-TECHNOLOGY SVC CHARGE	56,709	21,376	21,280	21,280	21,280
412.26-06 ABC-RISK MGMT SVC CHARGE	0	28,120	28,120	28,120	28,120
412.27-02 UTILITIES-WATER	1,445	950	0	0	0
412.27-04 UTILITIES-TELEPHONE	627	1,149	2,500	2,500	2,500
412.28-01 MAINTENANCE & REPAIR	394	1,505	400	400	400
412.28-04 TRAVEL, TRAINING, MEETING	2,655	5,913	5,000	6,000	6,000
412.28-06 MILEAGE REIMBURSEMENT	0	0	250	250	250
412.28-09 POSTAGE & FREIGHT	45	20	150	150	150
412.28-11 PRINTING SERVICES	0	95	500	500	500
412.28-12 MEMBERSHIP DUES	3,660	3,339	3,100	4,000	4,000
412.28-14 SUBSCRIBE & PUBLICATIONS	167	236	800	500	500
412.29-02 EMPLOYEE RECOGNITION AWRD	0	52	500	500	500
412.29-04 OTHER SERVICES & CHARGES	978	1,152	3,500	3,500	3,500
412.30-01 OFFICE SUPPLIES	2,712	1,821	1,500	2,000	2,000
412.30-02 OPERATING SUPPLIES	710	345	1,500	1,500	1,500
412.99-51 REIMBURSE JURMP COSTS	(6,400)	(4,177)	(4,177)	0	0
Other Costs Total	72,905	63,998	65,723	72,000	72,000
Total	228,082	244,594	231,174	237,451	237,451

	Actual FY 2007-08	Budget FY 2008-09	Budget FY 2009-10	Budget FY 2010-11
City Manager	0.50	0.50	0.50	0.50
Assistant City Manager	0.25	0.25	0.25	0.25
Admin Secretary II	0.20	0.20	0.20	0.20
TOTAL	0.95	0.95	0.95	0.95

Personnel

The Personnel Department provides human resource services to all employees of the City in a fair and equitable manner in accordance with all applicable laws and regulations. These services include but are not limited to the following:

1. Manage employee benefits for health, dental, vision and other services.
2. Enforce human resource principles and the City's system of rules and regulations.
3. Conduct competitive recruitments and promotional testing.
4. Oversee implementation of City's Salary and Compensation Plan.
5. Maintain City Position Classification System.

The Personnel function is administered by the City Manager's Office and is managed by the Assistant City Manager with assistance from a Personnel Services Assistant and Human Resources Technician in handling compensation, workers compensation, training, recruitments, employment orientation and benefit administration.

The proposed Personnel Budget reflects the reduction in the advertising budget due to economic conditions and cost effectiveness of web based advertising.



	Actual FY 2006-07	Actual FY 2007-08	Budget FY 2008-09	Budget FY 2009-10	Budget FY 2010-11
101-1130 GENERAL FUND HUMAN RESOURCES					
Employee Costs					
412.10-01 SALARIES FULL-TIME	112,539	116,029	132,050	132,050	132,050
412.10-02 SALARIES PART-TIME	317	150	0	0	0
412.10-03 OVERTIME	75	0	0	0	0
412.10-08 AUTO ALLOWANCE	1,054	1,072	1,300	1,300	1,300
412.10-09 CELL PHONE ALLOWANCE	151	152	300	300	300
412.11-01 PERS-CITY PORTION	13,774	13,974	17,200	17,200	17,200
412.11-02 PERS-EMPLOYEE PORTION	2,250	2,257	2,800	2,800	2,800
412.11-03 SECTION 125 CAFETERIA	16,442	16,458	17,500	17,500	17,500
412.11-04 LIFE INSURANCE	283	283	500	500	0
412.11-05 UNEMPLOYMENT INSURANCE	801	733	800	800	800
412.11-06 WORKER'S COMP INSURANCE	0	70	200	200	200
412.11-07 FICA	8,863	8,788	11,400	11,400	11,400
Employee Costs Total	156,548	159,964	184,050	184,050	183,550
Other Costs					
412.20-06 PROFESSIONAL SERVICES	7,959	5,015	8,700	8,700	8,700
412.20-17 COPIER LEASES	50	0	0	0	0
412.21-01 TEMPORARY STAFFING	788	0	0	0	0
412.21-04 TECHNICAL SERVICES	6,219	5,958	8,700	8,700	8,700
412.26-05 ABC-TECHNOLOGY SVC CHARGE	4,989	7,125	7,093	7,093	7,093
412.26-06 ABC-RISK MGMT SVC CHARGE	0	19,120	19,120	19,120	19,120
412.27-04 UTILITIES-TELEPHONE	1,321	1,563	1,500	1,500	1,500
412.28-01 MAINTENANCE & REPAIR	394	0	400	400	400
412.28-02 INSURANCE PREMIUM/DEPOSIT	575	0	0	0	0
412.28-04 TRAVEL, TRAINING, MEETING	320	3,621	3,100	3,100	3,100
412.28-06 MILEAGE REIMBURSEMENT	0	216	400	400	400
412.28-07 ADVERTISING	15,876	5,306	16,200	7,500	7,500
412.28-09 POSTAGE & FREIGHT	67	242	400	400	400
412.28-11 PRINTING SERVICES	1,503	1,197	1,000	1,000	1,000
412.28-12 MEMBERSHIP DUES	1,111	680	800	800	800
412.28-14 SUBSCRIBE & PUBLICATIONS	587	0	1,000	1,000	1,000
412.29-01 TRAINING & EDUCATION-MOU	0	0	200	0	0
412.29-02 EMPLOYEE RECOGNITION AWRD	5,303	6,403	6,000	8,000	8,000
412.30-01 OFFICE SUPPLIES	1,274	1,433	1,500	1,500	1,500
412.30-02 OPERATING SUPPLIES	1,261	608	1,500	1,500	1,500
412.99-51 REIMBURSE JURMP COSTS	(1,100)	(333)	(335)	0	0
Other Costs Total	48,495	58,155	77,278	70,713	70,713
Total	205,044	218,119	261,328	254,763	254,263

	Actual FY 2007-08	Budget FY 2008-09	Budget FY 2009-10	Budget FY 2010-11
Assistant City Manager	0.25	0.25	0.25	0.25
Human Resources Tech	1.00	1.00	1.00	1.00
Personnel Services Asst	0.90	0.90	0.90	0.90
TOTAL	2.15	2.15	2.15	2.15

Finance Department

The Finance Department maintains all financial accounting systems and records, including cash receipts, receivables, payables, and payroll. The department is also responsible for developing and monitoring a system of internal controls to protect the City's assets against loss or theft. It provides financial management and accounting services for all City departments, divisions, funds and enterprises. It also provides direct services and management of the City's information system network. A major portion of the department's time is dedicated to banking and investment activities, preparation of reports for the annual audit and assisting the City Manager with analysis and development of the operating and capital budgets. The major operational responsibilities of the Finance Department include: General Accounting, Budgeting, Financial Accounting, Cash Management, Investment, Payroll, Accounts Payable, Revenue Collection, Business Licensing, and Assessment District Administration. Finance also oversees the Information Technology Department.

The proposed Finance Budget is status quo, no significant changes to the budget.



	Actual FY 2006-07	Actual FY 2007-08	Budget FY 2008-09	Budget FY 2009-10	Budget FY 2010-11
101-1210 GENERAL FUND FINANCE DEPARTMENT					
Employee Costs					
413.10-01 SALARIES FULL-TIME	238,162	246,661	287,200	287,200	287,200
413.10-03 OVERTIME	1,532	1,202	0	0	0
413.10-08 AUTO ALLOWANCE	3,104	2,892	3,900	3,900	3,900
413.10-09 CELL PHONE ALLOWANCE	243	199	400	400	400
413.11-01 PERS-CITY PORTION	27,810	28,951	35,400	35,400	35,400
413.11-02 PERS-EMPLOYEE PORTION	4,542	4,672	5,700	5,700	5,700
413.11-03 SECTION 125 CAFETERIA	37,223	44,910	53,600	53,600	53,600
413.11-04 LIFE INSURANCE	600	593	900	900	900
413.11-05 UNEMPLOYMENT INSURANCE	2,693	2,640	2,700	2,700	2,700
413.11-06 WORKER'S COMP INSURANCE	947	180	300	300	300
413.11-07 FICA	20,251	20,106	22,800	22,800	22,800
413.11-08 MGT MEDICAL REIMBURSEMENT	0	0	420	420	420
Employee Costs Total	337,107	353,006	413,320	413,320	413,320
Other Costs					
413.20-01 ATTORNEY SERVICES	12,525	0	250	250	250
413.20-06 PROFESSIONAL SERVICES	53,996	146,295	40,000	40,000	40,000
413.20-17 COPIER LEASES	1,153	0	2,400	2,400	2,400
413.21-01 TEMPORARY STAFFING	23,740	60,319	35,000	35,000	35,000
413.26-05 ABC-TECHNOLOGY SVC CHARGE	85,164	53,441	53,201	53,201	53,201
413.26-06 ABC-RISK MGMT SVC CHARGE	0	31,980	31,980	31,980	31,980
413.27-04 UTILITIES-TELEPHONE	3,548	3,719	5,150	5,150	5,150
413.27-05 UTILITIES-CELL PHONES	1,143	0	0	0	0
413.28-01 MAINTENANCE & REPAIR	1,246	1,137	3,000	3,000	3,000
413.28-04 TRAVEL, TRAINING, MEETING	3,680	4,765	10,000	10,000	10,000
413.28-06 MILEAGE REIMBURSEMENT	11	96	500	500	500
413.28-09 POSTAGE & FREIGHT	361	26	1,100	1,100	1,100
413.28-11 PRINTING SERVICES	3,657	4,231	8,000	8,000	8,000
413.28-12 MEMBERSHIP DUES	985	415	1,050	1,050	1,050
413.28-13 FEES & LICENSES	0	0	1,680	1,680	1,680
413.28-14 SUBSCRIBE & PUBLICATIONS	282	0	1,100	1,100	1,100
413.29-01 TRAINING & EDUCATION-MOU	65	0	0	0	0
413.29-02 EMPLOYEE RECOGNITION AWRD	0	27	500	500	500
413.29-04 OTHER SERVICES & CHARGES	2,065	290	0	0	0
413.30-01 OFFICE SUPPLIES	5,778	6,320	6,600	6,600	6,600
413.30-02 OPERATING SUPPLIES	1,195	1,343	9,000	9,000	9,000
413.30-22 SMALL TOOLS/NON-CAPITAL	0	68	0	0	0
413.99-51 REIMBURSE JURMP COSTS	(27,500)	(25,549)	(6,049)	0	0
Other Costs Total	173,094	288,922	204,462	210,511	210,511
Total	510,201	641,928	617,782	623,831	623,831

	Actual FY 2007-08	Budget FY 2008-09	Budget FY 2009-10	Budget FY 2010-11
Finance Director	0.45	0.45	0.45	0.45
Finance Supervisor	0.60	0.60	0.60	0.60
Financial Services Asst	1.00	1.00	1.00	1.00
Sr Acct Clerk/Technician	0.60	0.60	0.60	0.60
Account Clk/Technician	3.00	3.00	3.00	3.00
TOTAL	5.65	5.65	5.65	5.65

City Attorney

The City Attorney's Office provides legal guidance and support for elected City Officials, the City Manager, and staff in the conduct of city business. The City Attorney also represents the City before judicial and administrative agencies in civil litigation proceedings and prosecutes violations of the Imperial Beach Municipal Code. Further, the City Attorney's Office assists in the City's endeavors to gain compliance with City ordinances and policies, drafts and reviews proposed ordinances and resolutions, and utilizes all reasonable means to avoid and/or resolve litigation matters.

The decreased proposed City Attorney's budget reflects the transferring of the budget to defend against claims to the Risk Management budget to assure more appropriately track risk management expenditures.

	Actual FY 2006-07	Actual FY 2007-08	Budget FY 2008-09	Budget FY 2009-10	Budget FY 2010-11
101-1220 GENERAL FUND CITY ATTORNEY					
Other Costs					
413.20-01 ATTORNEY SERVICES	129,057	108,517	100,000	105,000	105,000
413.20-02 ATTORNEY SERVICES-OTHER	0	0	100,000	100,000	100,000
413.21-01 TEMPORARY STAFFING	1,187	0	0	0	0
413.21-04 TECHNICAL SERVICES	12,518	23,520	75,000	0	0
413.28-09 POSTAGE & FREIGHT	0	22	0	0	0
413.28-14 SUBSCRIBE & PUBLICATIONS	356	0	0	0	0
413.99-51 REIMBURSE JURMP COSTS	(11,300)	(6,875)	(6,875)	0	0
Other Costs Total	131,818	125,183	268,125	205,000	205,000
Total	131,818	125,183	268,125	205,000	205,000

	Actual FY 2007-08	Budget FY 2008-09	Budget FY 2009-10	Budget FY 2010-11
Contracted Service	-	-	-	-
TOTAL	-	-	-	-

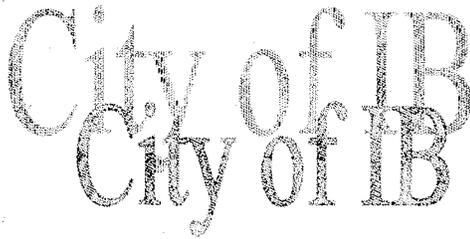
Planning & Zoning

The Planning and Zoning Division of the Community Development Department is responsible for the implementation of the General Plan, Local Coastal Program, and the Zoning Code adopted by the City. This responsibility leads to frequent contact with members of the public on issues relating to the development and use of properties. When the Code Compliance Officer and Building Official require coordination of the land use aspects of a project, the Planning and Zoning Division provides assistance. As the Finance Department reviews and processes Business Licenses, the Planning and Zoning Division reviews those applications for conformance to the applicable zoning.

The Planning and Zoning Division also provides management and coordination of various capital projects and grant programs for the City. These include the applications, negotiations with resource agencies and adjacent jurisdictions, and processing of the building permits, Coastal Development Permits, and other required permits. Such projects include Port District MOU Project, Street Ends Projects, the Army Corps Sand Renourishment Project and Coordination with SANDAG on various issues and committees, such as the beach sand replenishment program. This Division also provides oversight of Long Range Planning Activities such as the Commercial Zoning Review, the Bayside Master Plan and the Housing Element Update. The Planning and Zoning Division will also continue to provide significant support to the Redevelopment efforts of the City, specifically for the following projects: Seacoast Inn Hotel Redevelopment, Bayfront Master Plan, 9th & Palm Redevelopment, Palm Avenue Master Plan, Old Palm Avenue Streetscape Improvement Project, Eco Bikeroute, Eco Tourism Study Implementation, and Hotel development efforts.

The following long range planning efforts will be supported by the Planning & Zoning Division: Housing Element update, Bayside Master Plan, Review of the Airport Land Use Compatibility Plan (ALUCP) for the Navy's Outlying Landing Field (NOLF), Commercial Zoning Review, Palm Avenue Commercial Corridor Master Plan, and review of miscellaneous environmental documents.

The Planning & Zoning Budget is status quo. The increase is due to an accounting change related to the storm water JURMP credit.



	Actual FY 2006-07	Actual FY 2007-08	Budget FY 2008-09	Budget FY 2009-10	Budget FY 2010-11
101-1230 GENERAL FUND COMMUNITY DEVELOPMENT					
Employee Costs					
413.10-01 SALARIES FULL-TIME	119,290	145,282	145,300	145,300	145,300
413.10-02 SALARIES PART-TIME	6,983	8,342	7,500	7,500	7,500
413.10-03 OVERTIME	23	227	0	0	0
413.10-08 AUTO ALLOWANCE	3,612	3,681	4,200	4,200	4,200
413.11-01 PERS-CITY PORTION	14,442	18,961	41,600	41,600	41,600
413.11-02 PERS-EMPLOYEE PORTION	2,359	2,986	2,900	2,900	2,900
413.11-03 SECTION 125 CAFETERIA	13,262	17,442	19,100	19,100	19,100
413.11-04 LIFE INSURANCE	296	316	500	500	500
413.11-05 UNEMPLOYMENT INSURANCE	1,101	1,111	1,300	1,300	1,300
413.11-06 WORKER'S COMP INSURANCE	5,870	210	400	400	400
413.11-07 FICA	9,547	11,553	12,600	12,600	12,600
413.11-06 MGT MEDICAL REIMBURSEMENT	300	910	420	420	420
Employee Costs Total	177,085	211,021	235,820	235,820	235,820
Other Costs					
413.20-01 ATTORNEY SERVICES	0	0	0	20,000	0
413.20-06 PROFESSIONAL SERVICES	24,098	0	20,000	0	20,000
413.20-16 PLAN CHECK SERVICES	0	0	2,000	2,000	2,000
413.21-01 TEMPORARY STAFFING	26,734	0	1,000	1,000	1,000
413.21-04 TECHNICAL SERVICES	43	0	909	909	909
413.21-05 CONSTRUCTION SERVICES	0	0	0	0	2,319
413.21-25 RCS PROGRAM	2,130	1,786	2,319	2,319	0
413.26-04 ABC-ADMIN SVC CHARGE	72,493	26,385	26,385	26,385	26,385
413.26-05 ABC-TECHNOLOGY SVC CHARGE	33,337	28,502	28,374	28,374	28,374
413.26-06 ABC-RISK MGMT SVC CHARGE	11,630	24,990	24,990	24,990	24,990
413.27-04 UTILITIES-TELEPHONE	3,538	3,643	3,500	3,500	3,500
413.27-05 UTILITIES-CELL PHONES	1,229	991	1,050	1,050	1,050
413.28-01 MAINTENANCE & REPAIR	731	1,550	500	500	500
413.28-04 TRAVEL, TRAINING, MEETING	5,955	5,178	6,440	6,440	6,440
413.28-06 MILEAGE REIMBURSEMENT	20	0	50	50	50
413.28-07 ADVERTISING	3,150	671	1,000	1,000	1,000
413.28-08 COMMUNITY PROGRAMS	100	0	0	0	0
413.28-09 POSTAGE & FREIGHT	128	5	100	100	100
413.28-11 PRINTING SERVICES	908	698	2,500	2,500	2,500
413.28-12 MEMBERSHIP DUES	2,003	1,803	2,600	2,600	2,600
413.28-14 SUBSCRIBE & PUBLICATIONS	147	71	250	250	250
413.29-01 TRAINING & EDUCATION-MOU	417	0	0	0	0
413.29-02 EMPLOYEE RECOGNITION AWRD	0	0	500	500	500
413.29-04 OTHER SERVICES & CHARGES	14	27	300	300	300
413.30-01 OFFICE SUPPLIES	1,375	1,490	2,000	2,000	2,000
413.30-02 OPERATING SUPPLIES	2,088	1,892	1,500	1,500	1,500
413.99-51 REIMBURSE JURMP COSTS	(86,500)	(79,900)	(79,900)	0	0
Other Costs Total	105,767	19,783	48,567	128,467	128,467
Total	282,852	230,804	284,387	364,287	364,287

	Actual FY 2007-08	Budget FY 2008-09	Budget FY 2009-10	Budget FY 2010-11
Community Dev Director	0.50	0.50	0.50	0.50
City Planner	0.50	0.50	0.50	0.50
Asst/Assoc Planner	0.50	0.50	0.50	0.50
Admin Secretary II	0.50	0.50	0.50	0.50
Admin Intern	0.50	0.50	0.50	0.50
TOTAL	2.50	2.50	2.50	2.50

Facility Maintenance

The Building Maintenance Work Group is responsible for the maintenance, repair, and rehabilitation of all City owned buildings and building furniture. Janitorial services for the City facilities are also provided. This work group also provides all facility meeting and workshop set up and tear down for other departments.

The proposed Facility Maintenance budget is programmatically status quo with a minor labor adjustment to more accurately reflect staffing levels.



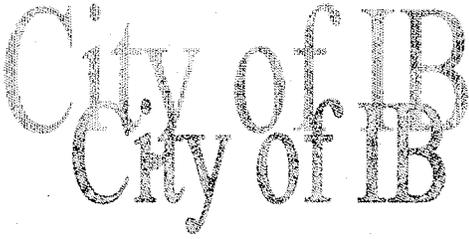
	Actual FY 2006-07	Actual FY 2007-08	Budget FY 2008-09	Budget FY 2009-10	Budget FY 2010-11
101-1910 GENERAL FUND FACILITIES MAINTENANCE					
Employee Costs					
419.10-01 SALARIES FULL-TIME	87,664	88,310	94,200	97,439	97,439
419.10-02 SALARIES PART-TIME	10,195	10,807	0	13,800	13,800
419.10-03 OVERTIME	910	1,790	800	2,800	2,800
419.11-01 PERS-CITY PORTION	10,609	10,917	11,700	11,700	11,700
419.11-02 PERS-EMPLOYEE PORTION	1,733	1,763	1,900	1,900	1,900
419.11-03 SECTION 125 CAFETERIA	16,116	16,648	18,500	18,500	18,500
419.11-04 LIFE INSURANCE	80	117	300	300	300
419.11-05 UNEMPLOYMENT INSURANCE	1,256	1,259	1,000	1,000	1,000
419.11-06 WORKER'S COMP INSURANCE	107	60	200	200	200
419.11-07 FICA	8,888	8,927	8,600	8,600	8,600
Employee Costs Total	137,560	140,598	137,200	156,239	156,239
Other Costs					
419.20-06 PROFESSIONAL SERVICES	0	4,611	0	2,000	2,000
419.20-07 THIRD PARTY ADMIN (W/C)	0	1,733	0	0	0
419.20-18 FIRE EXTINGUISHER SERVICE	350	0	550	500	600
419.20-21 NUISANCE ABATEMENT CHARGE	1,235	0	0	0	0
419.20-22 PEST CONTROL SERVICE	3,416	3,572	4,200	4,400	4,400
419.20-23 SECURITY & ALARM	1,472	2,575	1,200	2,900	3,000
419.21-01 TEMPORARY STAFFING	19,562	1,980	27,000	6,000	6,000
419.21-04 TECHNICAL SERVICES	13,321	21,751	16,900	24,000	22,000
419.25-02 RENT-EQUIPMENT	0	0	0	500	500
419.26-06 ABC-RISK MGMT SVC CHARGE	0	7,590	7,590	7,590	7,590
419.26-07 ABC-FMP EQUIPMENT CHARGE	17,031	5,884	5,884	5,884	5,884
419.27-01 GAS & ELECTRIC (SDG&E)	14,328	2,543	22,400	22,400	24,000
419.27-02 UTILITIES-WATER	5,818	5,782	4,000	6,500	6,500
419.27-03 UTILITIES-SEWER	0	0	2,900	3,700	3,700
419.27-04 UTILITIES-TELEPHONE	127	129	0	200	200
419.28-01 MAINTENANCE & REPAIR	8,756	10,423	15,500	14,000	14,800
419.28-02 INSURANCE PREMIUM/DEPOSIT	121	0	0	0	0
419.28-13 FEES & LICENSES	0	0	0	500	500
419.29-04 OTHER SERVICES & CHARGES	125	0	0	0	0
419.30-02 OPERATING SUPPLIES	16,458	14,498	15,000	16,200	16,800
419.30-22 SMALL TOOLS/NON-CAPITAL	210	428	900	800	800
Other Costs Total	102,328	83,499	124,024	118,074	119,274
Total	239,888	224,097	261,224	274,313	275,513

	Actual FY 2007-08	Budget FY 2008-09	Budget FY 2009-10	Budget FY 2010-11
Grounds/Facilities Supervisor	1.00	1.00	0.45	0.45
Maintenance Worker I	-	-	0.80	0.80
Custodian	1.00	1.00	1.00	1.00
TOTAL	2.00	2.00	2.25	2.25

Non-Departmental

This budget is used to pay for all costs of a city-wide nature. Symphony by the Sea, the Quarterly Newsletter, copy, postage, public relations, and other similar programs are included in this budget. Also included in this department are the fuel costs of pooled general fund vehicles and reserves for employee and sick leave buyout.

Proposed budget changes for the Non-Departmental program reflect decreased transfer from the General Fund to the various internal service funds.



	Actual FY 2006-07	Actual FY 2007-08	Budget FY 2008-09	Budget FY 2009-10	Budget FY 2010-11
101-1920 GENERAL FUND NON DEPARTMENTAL					
Employee Costs					
419.10-01 SALARIES FULL-TIME	493	0	0	0	0
419.11-01 PERS-CITY PORTION	66	0	0	0	0
419.11-02 PERS-EMPLOYEE PORTION	11	0	0	0	0
419.11-03 SECTION 125 CAFETERIA	4	0	0	0	0
419.11-05 UNEMPLOYMENT INSURANCE	30	0	0	0	0
419.11-07 FICA	42	75	0	0	0
Employee Costs Total	647	75	0	0	0
Other Costs					
419.20-04 CONTRACTS-POSTAGE MACHINE	0	0	7,000	7,000	7,000
419.20-06 PROFESSIONAL SERVICES	44,998	38,016	24,000	124,000	100,000
419.20-17 COPIER LEASES	12,672	14,665	9,300	9,300	9,300
419.20-24 CONTRACTS-POSTAGE MACHINE	1,559	0	0	7,583	7,583
419.20-27 COROVAN STORAGE	0	0	1,500	1,500	1,500
419.21-04 TECHNICAL SERVICES	35,979	32,586	46,200	46,200	46,200
419.26-04 ABC-ADMIN SVC CHARGE	40	0	0	0	0
419.26-07 ABC-FMP EQUIPMENT CHARGE	14,542	10,760	10,760	10,760	10,760
419.27-04 UTILITIES-TELEPHONE	2,660	4,746	3,000	3,000	3,000
419.28-01 MAINTENANCE & REPAIR	225	0	3,000	3,000	3,000
419.28-04 TRAVEL, TRAINING, MEETING	0	0	0	0	520
419.28-07 ADVERTISING	350	0	0	0	311
419.28-09 POSTAGE & FREIGHT	11,318	12,398	0	15,000	15,000
419.28-12 MEMBERSHIP DUES	0	3,923	14,000	14,000	14,000
419.29-01 TRAINING & EDUCATION-MOU	6,467	2,003	10,000	10,000	10,000
419.29-02 EMPLOYEE RECOGNITION AWRD	0	75	0	0	0
419.29-04 OTHER SERVICES & CHARGES	33,423	16,700	61,874	61,874	61,874
419.30-01 OFFICE SUPPLIES	6,039	6,543	4,000	4,000	4,000
419.30-02 OPERATING SUPPLIES	7,880	2,931	17,967	17,967	17,967
419.50-04 EQUIPMENT	0	11,841	0	0	0
419.90-01 TRANSFER OUT	538,280	590,904	597,000	671,000	656,000
Other Costs Total	716,433	748,091	809,601	1,006,184	968,015
Total	717,079	748,166	809,601	1,006,184	968,015

Law Enforcement

The City of Imperial Beach contracts with the San Diego County Sheriff's for law enforcement services. The City contracts for a specific level of law enforcement service. The Sheriff's Department leases the designated law enforcement facility located in Imperial Beach from the City. Additionally, Sheriff personnel also occupy San Diego County owned portables trailers located directly behind the City law enforcement facility and satellite office located at the Dempsey Lifeguard Center.

The Law Enforcement proposed budget reflects 5% increase in the Sheriff's contract.



	Actual FY 2006-07	Actual FY 2007-08	Budget FY 2008-09	Budget FY 2009-10	Budget FY 2010-11
101-3010 GENERAL FUND LAW ENFORCEMENT CONTRACT					
Employee Costs					
421.10-01 SALARIES FULL-TIME	59,226	49,453	49,300	49,300	49,300
421.10-08 AUTO ALLOWANCE	1,054	1,072	1,300	1,300	1,300
421.10-09 CELL PHONE ALLOWANCE	33	0	0	0	0
421.11-01 PERS-CITY PORTION	1,864	2,843	2,900	2,900	2,900
421.11-02 PERS-EMPLOYEE PORTION	3,946	3,344	3,600	3,600	3,600
421.11-03 SECTION 125 CAFETERIA	4,722	4,965	5,600	5,600	5,600
421.11-04 LIFE INSURANCE	75	142	300	300	300
421.11-05 UNEMPLOYMENT INSURANCE	457	239	400	400	400
421.11-06 WORKER'S COMP INSURANCE	213	90	200	200	200
421.11-07 FICA	4,531	3,418	4,100	4,100	4,100
Employee Costs Total	76,122	65,566	67,700	67,700	67,700
Other Costs					
421.20-06 PROFESSIONAL SERVICES	4,636,329	4,910,190	5,461,700	5,606,647	5,915,879
421.20-18 FIRE EXTINGUISHER SERVICE	0	0	1,200	1,200	1,200
421.21-04 TECHNICAL SERVICES	24,586	25,844	107,928	107,928	107,928
421.21-24 BOOKING FEES	68,376	(14,322)	0	0	0
421.21-25 RCS PROGRAM	58,725	62,515	81,470	81,470	81,470
421.26-04 ABC-ADMIN SVC CHARGE	173,963	215,192	215,192	215,192	215,192
421.26-05 ABC-TECHNOLOGY SVC CHARGE	20,978	9,543	7,093	7,093	7,093
421.26-06 ABC-RISK MGMT SVC CHARGE	36,276	14,980	14,980	14,960	14,980
421.26-07 ABC-FMP EQUIPMENT CHARGE	17,342	118,368	118,368	118,368	118,368
421.27-04 UTILITIES-TELEPHONE	517	554	594	594	594
421.28-04 TRAVEL, TRAINING, MEETING	250	0	1,650	1,650	1,650
421.28-11 PRINTING SERVICES	85	1,714	0	0	0
421.29-04 OTHER SERVICES & CHARGES	61	0	0	0	0
421.30-01 OFFICE SUPPLIES	318	0	0	0	0
421.30-02 OPERATING SUPPLIES	86	0	0	0	0
421.50-04 EQUIPMENT	23,344	0	0	0	0
421.99-51 REIMBURSE JURMP COSTS	(3,500)	(2,728)	(2,728)	0	0
Other Costs Total	5,057,738	5,341,850	6,007,447	6,155,122	6,464,354
Total	5,133,860	5,407,417	6,075,147	6,222,822	6,532,054

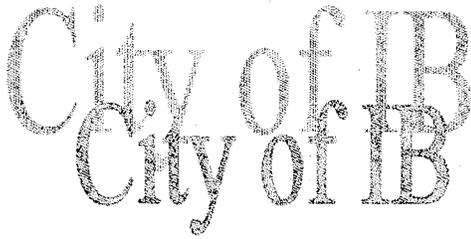
	Actual FY 2007-08	Budget FY 2008-09	Budget FY 2009-10	Budget FY 2010-11
Public Safety Director	0.25	0.25	0.25	0.25
Management Analyst	0.30	0.30	0.30	0.30
TOTAL	0.55	0.55	0.55	0.55

Fire Protection

The Fire/Life Safety Division protects life and property of the citizens of Imperial Beach and is dedicated to the prevention of fire and safety hazards. Activities include fire suppression and emergency medical response services and fire safety inspections, housing inspections, fire protection plan checks, mitigation of hazardous material releases, confined space and trench rescue response, fire prevention education, public safety education, public and employee emergency preparedness education and training including Community Emergency Response Team (CERT), emergency operations management, and fire emergency response training.

The proposed Fire Protection budget is status quo with an increase in the budget from shared dispatch costs.

	Actual FY 2007-08	Budget FY 2008-09	Budget FY 2009-10	Budget FY 2010-11
Fire Captain	3.00	3.00	3.00	3.00
Fire Engineer	1.00	1.00	1.00	1.00
Fire Engineer/PM	1.00	1.00	2.00	2.00
Firefighter	1.00	1.00	-	-
Firefighter/PM	5.00	5.00	5.00	5.00
Fire Safety Inspector	0.50	0.50	0.50	0.50
Management Analyst	0.65	0.65	0.65	0.65
Public Safety Director	0.35	0.35	0.35	0.35
Residential Fire/Safety Ins.	0.50	0.50	1.00	1.00
TOTAL	13.00	13.00	13.50	13.50



	Actual FY 2006-07	Actual FY 2007-08	Budget FY 2008-09	Budget FY 2009-10	Budget FY 2010-11
101-3020 GENERAL FUND FIRE PROTECTION					
Employee Costs					
422.10-01 SALARIES FULL-TIME	691,890	712,651	794,600	824,000	824,000
422.10-02 SALARIES PART-TIME	49,326	49,979	66,800	66,800	66,800
422.10-03 OVERTIME	78,339	97,386	70,700	70,700	70,700
422.10-06 FLSA WAGES	15,011	15,394	0	0	0
422.10-08 AUTO ALLOWANCE	1,475	1,501	1,800	1,800	1,800
422.10-09 CELL PHONE ALLOWANCE	34	0	600	600	600
422.11-01 PERS-CITY PORTION	184,445	196,366	219,000	219,000	219,000
422.11-02 PERS-EMPLOYEE PORTION	64,667	66,743	62,400	62,400	62,400
422.11-03 SECTION 125 CAFETERIA	83,536	88,476	108,600	108,600	108,600
422.11-04 LIFE INSURANCE	676	581	1,000	1,000	1,000
422.11-05 UNEMPLOYMENT INSURANCE	6,350	6,398	6,600	6,800	6,600
422.11-06 WORKER'S COMP INSURANCE	142,813	4,400	4,800	4,800	4,800
422.11-07 FICA	67,966	69,417	65,700	65,700	65,700
422.11-08 MGT MEDICAL REIMBURSEMENT	420	420	420	420	420
Employee Costs Total	1,387,146	1,309,712	1,403,020	1,432,420	1,432,420
Other Costs					
422.20-06 PROFESSIONAL SERVICES	14,210	12,102	23,690	23,690	23,690
422.20-11 DESIGN SERVICES	0	0	482	482	482
422.20-17 COPIER LEASES	276	0	0	0	0
422.20-18 FIRE EXTINGUISHER SERVICE	135	0	0	0	0
422.21-01 TEMPORARY STAFFING	27,332	4,145	15,450	20,000	20,000
422.21-02 ADMINISTRATION CHARGES	24	298	2,824	2,824	2,824
422.21-04 TECHNICAL SERVICES	76,336	77,796	77,250	92,000	92,000
422.21-25 RCS PROGRAM	7,338	7,267	10,333	10,333	10,333
422.25-03 RENT-UNIFORMS	3,397	2,367	9,270	9,270	9,270
422.26-04 ABC-ADMIN SVC CHARGE	256,944	240,571	247,788	247,788	247,788
422.26-05 ABC-TECHNOLOGY SVC CHARGE	27,732	35,627	35,467	35,467	35,467
422.26-06 ABC-RISK MGMT SVC CHARGE	43,057	72,080	72,080	72,080	72,080
422.26-07 ABC-FMP EQUIPMENT CHARGE	87,926	66,808	68,812	68,812	68,812
422.27-01 GAS & ELECTRIC (SDG&E)	26,871	33,091	24,720	24,720	24,720
422.27-02 UTILITIES-WATER	1,658	1,328	2,369	2,369	2,369
422.27-04 UTILITIES-TELEPHONE	6,647	4,805	7,519	7,519	7,519
422.27-05 UTILITIES-CELL PHONES	2,366	3,126	2,575	2,575	2,575
422.28-01 MAINTENANCE & REPAIR	2,670	2,527	2,060	2,060	2,060
422.28-04 TRAVEL, TRAINING, MEETING	5,539	2	6,695	6,695	6,695
422.28-06 MILEAGE REIMBURSEMENT	64	0	0	0	0
422.28-09 POSTAGE & FREIGHT	114	30	515	515	515
422.28-11 PRINTING SERVICES	160	1,138	2,080	2,060	2,060
422.28-12 MEMBERSHIP DUES	100	490	515	515	515
422.28-14 SUBSCRIBE & PUBLICATIONS	0	382	1,283	2,500	2,500
422.28-15 VEHICLE OPERATE-FUEL/OIL	113	0	0	0	0
422.29-01 TRAINING & EDUCATION-MOU	350	4,058	10,300	10,300	10,300
422.29-02 EMPLOYEE RECOGNITION AWRD	150	378	500	500	500
422.29-04 OTHER SERVICES & CHARGES	3,105	0	4,120	4,120	4,120
422.30-01 OFFICE SUPPLIES	2,430	1,911	3,851	3,851	3,851
422.30-02 OPERATING SUPPLIES	61,066	9,107	10,300	10,300	10,300
422.30-04 OES/DOJ FEDERAL PROGRAM	0	128	15,450	15,450	15,450
422.30-22 SMALL TOOLS/NON-CAPITAL	65	0	0	0	0
422.50-04 EQUIPMENT	10,157	6,343	6,695	6,695	6,695
422.99-51 REIMBURSE JURMP COSTS	(83,500)	(99,657)	(99,657)	0	0
Other Costs Total	584,827	488,248	565,316	685,490	685,490
Total	1,971,974	1,797,960	1,968,336	2,117,910	2,117,910

Ocean/Beach Safety

The Ocean & Beach Safety Department strives to provide and maintain the highest quality aquatic public safety services for the citizens and visitors of Imperial Beach, through education, prevention, and resources. Our goal is to promote Imperial Beach as a safe and enjoyable community-oriented beach environment by providing effective leadership and community involvement through the enforcement of beach-related safety ordinances and professional lifeguard services. Ocean and Beach safety services are compensated through an agreement between the San Diego Unified Port District and the City of Imperial Beach.



	Actual FY 2006-07	Actual FY 2007-08	Budget FY 2008-09	Budget FY 2009-10	Budget FY 2010-11
101-3030 GENERAL FUND OCEAN/BEACH SAFETY					
Employee Costs					
423.10-01 SALARIES FULL-TIME	219,628	254,835	252,600	258,915	265,388
423.10-02 SALARIES PART-TIME	363,542	361,901	385,949	421,500	432,038
423.10-03 OVERTIME	22,862	23,520	20,000	20,500	21,013
423.10-08 AUTO ALLOWANCE	1,264	1,286	1,500	1,500	1,500
423.10-09 CELL PHONE ALLOWANCE	23	0	0	0	0
423.11-01 PERS-CITY PORTION	34,865	38,419	39,600	44,000	45,100
423.11-02 PERS-EMPLOYEE PORTION	21,492	23,994	25,000	23,302	23,885
423.11-03 SECTION 125 CAFETERIA	33,268	37,593	31,500	45,000	46,125
423.11-04 LIFE INSURANCE	456	510	700	700	718
423.11-05 UNEMPLOYMENT INSURANCE	15,553	16,243	21,000	21,000	21,525
423.11-06 WORKER'S COMP INSURANCE	27,057	1,660	1,900	0	0
423.11-07 FICA	47,622	49,677	73,200	53,620	54,960
Employee Costs Total	787,633	809,638	852,949	890,037	912,252
Other Costs					
423.20-06 PROFESSIONAL SERVICES	945	2,788	32,524	20,000	20,500
423.20-17 COPIER LEASES	2,844	2,604	0	0	0
423.21-04 TECHNICAL SERVICES	3,899	4,032	0	0	0
423.21-25 RCS PROGRAM	11,496	9,000	0	0	0
423.25-03 RENT-UNIFORMS	9,752	11,629	13,779	14,000	14,350
423.26-04 ABC-ADMIN SVC CHARGE	112,087	114,660	120,393	123,403	126,488
423.26-05 ABC-TECHNOLOGY SVC CHARGE	8,307	8,715	9,151	9,380	9,614
423.26-06 ABC-RISK MGMT SVC CHARGE	21,661	21,945	23,042	23,618	24,209
423.26-07 ABC-FMP EQUIPMENT CHARGE	32,274	36,960	38,808	39,778	40,773
423.27-02 UTILITIES-WATER	1,686	1,152	1,654	1,695	1,738
423.27-04 UTILITIES-TELEPHONE	4,902	7,260	5,513	8,000	8,200
423.27-05 UTILITIES-CELL PHONES	1,466	4,449	2,315	5,000	5,125
423.28-01 MAINTENANCE & REPAIR	9,074	13,334	18,081	12,500	12,813
423.28-02 INSURANCE PREMIUM/DEPOSIT	39,500	41,475	43,549	44,638	45,754
423.28-04 TRAVEL, TRAINING, MEETING	5,592	8,798	7,718	10,000	10,250
423.28-09 POSTAGE & FREIGHT	216	129	0	0	0
423.28-11 PRINTING SERVICES	519	131	1,764	1,000	1,000
423.28-12 MEMBERSHIP DUES	64	45	331	300	300
423.28-14 SUBSCRIBE & PUBLICATIONS	0	0	0	0	0
423.29-01 TRAINING & EDUCATION-MOU	65	0	0	0	0
423.29-04 OTHER SERVICES & CHARGES	48	0	1,544	0	0
423.30-01 OFFICE SUPPLIES	3,000	0	0	0	0
423.30-02 OPERATING SUPPLIES	10,690	23,461	26,240	26,000	26,650
423.30-05 MEDICAL SUPPLIES	2,068	0	0	0	0
423.30-06 CUSTODIAL SUPPLIES	3,432	0	0	0	0
423.50-04 EQUIPMENT	0	18,671	105,500	167,100	100,000
Other Costs Total	285,607	331,239	451,906	506,412	447,764
Total	1,073,240	1,140,876	1,304,855	1,396,449	1,360,016

	Actual FY 2007-08	Budget FY 2008-09	Budget FY 2009-10	Budget FY 2010-11
Public Safety Director	0.30	0.30	0.30	0.30
Lifeguard Captain	1.00	1.00	1.00	1.00
Lifeguard Sergeant	1.00	1.00	1.00	1.00
Lifeguard II	2.00	2.00	2.00	2.00
Lifeguard VII PT	22.00	22.00	22.00	22.00
TOTAL	26.30	26.30	26.30	26.30

Building Division

The Building Division of the Community Development Department is responsible for insuring compliance with the State of California mandated California Building Standards Code and all City adopted ordinances relative to building construction. The Division also provides oversight for the Code Enforcement function within the City. The California Building Standards Code sets the requirements for all new construction, additions to existing structures, alterations, tenant improvements and demolition for all occupancies and types of construction located on private property. This includes the California Building Code which includes all structural and fire and life safety provisions. It also includes the California Mechanical, Plumbing and Electrical Codes and the Energy Standards promulgated by the California Energy Commission.

The Building Division checks proposed plans for compliance with all of the requirements found in the above mentioned codes and issues permits for the work once the plans are found to be in compliance with the mandated regulations. Once construction has begun the Building Division conducts inspections of all phases of the work prior to concealment to verify that the construction is taking place in conformance with the approved plans.

The Division works closely with the Planning Division, the Public Works Department and the Fire Department within the City to assure that development takes place within the parameters of the City policies, procedures and regulations enforced by each agency. The Division also works closely with the County of San Diego Health Department when health regulated businesses are involved. The Building Division is responsible for tracking and coordinating the review process from initial submittal through final inspection of all projects.

The proposed Building Division budget is status quo.

City of IB City of IB

	Actual FY 2006-07	Actual FY 2007-08	Budget FY 2008-09	Budget FY 2009-10	Budget FY 2010-11
101-3040 GENERAL FUND BUILDING AND HOUSING INSP					
Employee Costs					
424.10-01 SALARIES FULL-TIME	99,141	139,975	155,559	155,559	155,559
424.10-02 SALARIES PART-TIME	0	0	15,900	15,900	15,900
424.10-03 OVERTIME	17	0	0	0	0
424.10-08 AUTO ALLOWANCE	0	3,234	3,000	3,000	3,000
424.10-09 CELL PHONE ALLOWANCE	0	1,328	1,200	1,200	1,200
424.11-01 PERS-CITY PORTION	11,906	17,370	19,160	19,160	19,160
424.11-02 PERS-EMPLOYEE PORTION	1,944	2,805	3,111	3,111	3,111
424.11-03 SECTION 125 CAFETERIA	11,429	17,468	18,500	18,500	18,500
424.11-04 LIFE INSURANCE	61	260	300	300	300
424.11-05 UNEMPLOYMENT INSURANCE	1,790	868	1,500	1,500	1,500
424.11-06 WORKER'S COMP INSURANCE	3,358	310	500	500	500
424.11-07 FICA	7,989	11,528	12,600	12,600	12,600
Employee Costs Total	137,635	195,145	231,330	231,330	231,330
Other Costs					
424.20-06 PROFESSIONAL SERVICES	50,992	0	13,000	13,000	13,000
424.20-16 PLAN CHECK SERVICES	6,064	410	6,000	6,000	6,000
424.21-01 TEMPORARY STAFFING	16,680	0	15,000	15,000	15,000
424.21-04 TECHNICAL SERVICES	3	0	500	500	500
424.26-04 ABC-ADMIN SVC CHARGE	26,796	36,430	36,430	36,430	36,430
424.26-05 ABC-TECHNOLOGY SVC CHARGE	0	12,469	12,413	12,413	12,413
424.26-06 ABC-RISK MGMT SVC CHARGE	4,524	10,990	10,990	10,990	10,990
424.26-07 ABC-FMP EQUIPMENT CHARGE	0	700	721	721	721
424.27-04 UTILITIES-TELEPHONE	1,057	1,105	1,500	1,500	1,500
424.28-01 MAINTENANCE & REPAIR	370	0	300	300	300
424.28-04 TRAVEL, TRAINING, MEETING	1,514	1,091	1,500	1,500	1,500
424.28-06 MILEAGE REIMBURSEMENT	0	0	100	100	100
424.28-09 POSTAGE & FREIGHT	0	0	500	500	500
424.28-11 PRINTING SERVICES	11,363	418	1,257	1,000	1,000
424.28-12 MEMBERSHIP DUES	1,244	833	1,400	1,400	1,400
424.28-13 FEES & LICENSES	200	3	0	0	0
424.28-14 SUBSCRIBE & PUBLICATIONS	0	1,681	1,300	1,600	1,600
424.28-15 VEHICLE OPERATE-FUEL/OIL	15	0	0	0	0
424.29-04 OTHER SERVICES & CHARGES	0	1	0	0	0
424.30-01 OFFICE SUPPLIES	647	420	1,000	1,000	1,000
424.30-02 OPERATING SUPPLIES	207	193	1,000	1,000	1,000
424.30-22 SMALL TOOLS/NON-CAPITAL	162	0	0	0	0
Other Costs Total	121,839	66,745	104,911	104,954	104,954
Total	259,474	261,891	336,241	336,284	336,284

	Actual FY 2007-08	Budget FY 2008-09	Budget FY 2009-10	Budget FY 2010-11
Building Official	1.00	1.00	1.00	1.00
Building Inspector I	1.00	1.00	1.00	1.00
TOTAL	2.00	2.00	2.00	2.00

Animal Control

The City of Imperial Beach contracts with the City of Chula Vista for animal control services. The contract provides for 32 hours per week for animal control services. The work schedule hours and days can be changed at the request of the Director. After normal business hours, officers are available on an emergency request basis. Dead animal removal from public property on weekends, holidays, and after hours is provided by a contract agreement with D.A.R Contractors.

The proposed Animal Control budget is status quo.

City of IB City of IB

	Actual FY 2006-07	Actual FY 2007-08	Budget FY 2008-09	Budget FY 2009-10	Budget FY 2010-11
101-3050 GENERAL FUND ANIMAL CONTROL					
Other Costs					
425.20-06 PROFESSIONAL SERVICES	4,164	4,299	10,255	10,255	10,255
425.21-04 TECHNICAL SERVICES	137,947	117,327	174,089	174,089	174,089
425.26-04 ABC-ADMIN SVC CHARGE	21,913	16,392	16,392	16,392	16,392
425.26-06 ABC-RISK MGMT SVC CHARGE	4,840	4,434	4,434	4,434	4,434
425.26-07 ABC-FMP EQUIPMENT CHARGE	0	3,700	3,700	3,700	3,700
425.28-11 PRINTING SERVICES	0	0	207	207	207
425.30-02 OPERATING SUPPLIES	0	16	623	623	623
Other Costs Total	168,864	146,168	209,700	209,700	209,700
Total	168,864	146,168	209,700	209,700	209,700

	Actual FY 2007-08	Budget FY 2008-09	Budget FY 2009-10	Budget FY 2010-11
Contracted Service	-	-	-	-
TOTAL	-	-	-	-

Disaster Preparedness

The City of Imperial Beach is a member of the Unified San Diego County Disaster Council (UDC) (JPA) and the regional Hazardous Incident Response Team (HIRT) (JPA). These organizations provide regional emergency and disaster planning and mitigation incident response.

The proposed Disaster Preparedness budget is status quo.

	Actual FY 2006-07	Actual FY 2007-08	Budget FY 2008-09	Budget FY 2009-10	Budget FY 2010-11
101-3060 GENERAL FUND DISASTER PREPAREDNESS					
Employee Costs					
426.10-01 SALARIES FULL-TIME	0	3,626	0	0	0
426.10-03 OVERTIME	0	5	0	0	0
426.11-01 PERS-CITY PORTION	0	75	0	0	0
426.11-02 PERS-EMPLOYEE PORTION	0	12	0	0	0
426.11-03 SECTION 125 CAFETERIA	0	653	0	0	0
426.11-05 UNEMPLOYMENT INSURANCE	0	221	0	0	0
426.11-07 FICA	0	308	0	0	0
Employee Costs Total	0	4,901	0	0	0
Other Costs					
426.20-06 PROFESSIONAL SERVICES	0	22,509	0	0	0
426.21-04 TECHNICAL SERVICES	18,966	637	22,575	22,575	22,575
426.26-04 ABC-ADMIN SVC CHARGE	0	2,884	2,884	2,884	2,884
426.26-05 ABC-TECHNOLOGY SVC CHARGE	730	3,563	3,547	3,547	3,547
426.27-04 UTILITIES-TELEPHONE	0	64	2,700	2,700	2,700
426.30-01 OFFICE SUPPLIES	0	0	0	500	500
426.30-02 OPERATING SUPPLIES	0	1,242	5,000	7,000	7,000
426.50-04 EQUIPMENT	0	4,595	12,500	12,500	12,500
Other Costs Total	19,696	35,494	49,206	51,706	51,706
Total	19,696	40,396	49,206	51,706	51,706

Code Compliance

The Code Compliance Division of the Community Development Department is responsible for code enforcement relating to building and property conditions, zoning violations and abatement, and abandoned vehicle abatement. A traditional part of this mission has been public outreach and coordination among multiple agencies and various City departments. The public information component of this division has included research into available financing for repair of properties and assistance with the property owner in preparing for these negotiations. The role of the Code Compliance Officer had previously been expanded with the implementation of the Neighborhood Revitalization Program. The committee overseeing that program, though continuing to be implemented primarily through redevelopment efforts, was disbanded.

The Code Compliance Officer has been tasked with maintaining contacts with volunteer organizations and community groups including Paint IB. The Code Compliance Officer helps plan, prepare and implement and provide enforcement for community events such as "Paint IB Day" and Sand Castle Days Festival. The Code Compliance officer must frequently coordinate his work with the Fire Department for Weed Abatement and annual Fire Inspections. Additionally, the Code Compliance Officer coordinates with the Sheriff's Department on public nuisance properties, with the Public Works Department on storm water violations and with the Administrative Services Department on business license violations. The Code Compliance Officer also assists in the preparation of the administrative record for various legal actions including preparation of testimony for administrative hearings. The Division recently adopted an Administrative Citation Program. The Code Compliance Officer administers this program which will further improve property violation abatement rates and may increase revenue to the City. The Code Compliance Division will continue to coordinate with the Building Division to use H.T.E, a program for permitting and data base management, which will lead to cross-referencing of permit, enforcement, and planning records into a central data base.

The proposed Code Compliance budget is status quo.

City of IB

City of IB

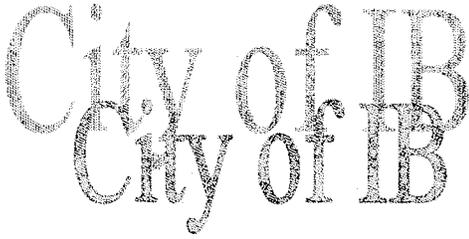
	Actual FY 2006-07	Actual FY 2007-08	Budget FY 2008-09	Budget FY 2009-10	Budget FY 2010-11
101-3070 GENERAL FUND CODE ENFORCEMENT					
Employee Costs					
427.10-01 SALARIES FULL-TIME	14,125	10,679	11,200	11,200	11,200
427.10-02 SALARIES PART-TIME	7,669	3,878	4,700	4,700	4,700
427.10-03 OVERTIME	214	295	0	0	0
427.10-09 CELL PHONE ALLOWANCE	0	0	120	120	120
427.11-01 PERS-CITY PORTION	1,662	1,307	1,500	1,500	1,500
427.11-02 PERS-EMPLOYEE PORTION	271	211	400	400	400
427.11-03 SECTION 125 CAFETERIA	2,247	1,685	2,000	2,000	2,000
427.11-04 LIFE INSURANCE	9	8	0	0	0
427.11-05 UNEMPLOYMENT INSURANCE	314	174	300	300	300
427.11-06 WORKER'S COMP INSURANCE	1,259	30	200	200	200
427.11-07 FICA	1,720	1,110	1,300	1,300	1,300
Employee Costs Total	29,491	19,378	21,720	21,720	21,720
Other Costs					
427.20-06 PROFESSIONAL SERVICES	270	540	0	0	0
427.20-21 NUISANCE ABATEMENT CHARGE	0	0	1,500	1,500	1,500
427.21-04 TECHNICAL SERVICES	678	1,448	1,000	1,000	1,000
427.26-04 ABC-ADMIN SVC CHARGE	15,060	5,595	5,595	5,595	5,595
427.26-05 ABC-TECHNOLOGY SVC CHARGE	6,130	7,125	7,093	7,093	7,093
427.26-06 ABC-RISK MGMT SVC CHARGE	2,472	6,450	6,450	6,450	6,450
427.26-07 ABC-FMP EQUIPMENT CHARGE	6,130	1,000	1,000	1,000	1,000
427.27-04 UTILITIES-TELEPHONE	692	750	800	800	800
427.28-01 MAINTENANCE & REPAIR	370	0	0	0	0
427.28-04 TRAVEL, TRAINING, MEETING	942	382	1,000	1,000	1,000
427.28-09 POSTAGE & FREIGHT	46	34	100	100	100
427.28-11 PRINTING SERVICES	207	759	500	500	500
427.28-12 MEMBERSHIP DUES	67	150	100	100	100
427.28-13 FEES & LICENSES	0	24	0	0	0
427.28-14 SUBSCRIBE & PUBLICATIONS	385	184	400	400	400
427.29-04 OTHER SERVICES & CHARGES	0	24	0	0	0
427.30-01 OFFICE SUPPLIES	649	388	400	400	400
427.30-02 OPERATING SUPPLIES	386	729	500	500	500
427.30-22 SMALL TOOLS/NON-CAPITAL	0	583	0	0	0
Other Costs Total	34,483	26,166	26,438	26,438	26,438
Total	63,974	45,544	48,158	48,158	48,158

	Actual FY 2007-08	Budget FY 2008-09	Budget FY 2009-10	Budget FY 2010-11
Customer Svc Specialist	0.10	0.10	-	-
Bldg Code Comp Speciali	-	-	0.10	0.10
Code Compliance Officer	0.20	0.20	0.20	0.20
TOTAL	0.30	0.30	0.30	0.30

Abandon Vehicle Abatement

The Code Compliance Division of the Community Development Department is responsible for code enforcement relating to building conditions, nuisance conditions and abatement, as well as abandoned vehicle abatement (AVA). The AVA Program is one of the programs managed by the Code Compliance Division. The Code Compliance Division and, therefore, the AVA Program, will fall under the direct supervision of the Building Official. In order to deal with the substantial work load of the Code Compliance Division, a part-time Customer Service Representative position is dedicated to handling and processing of Abandoned Vehicle Abatement (AVA) cases. This position, which is entirely funded by AVA, allows the Code Compliance Division to better divide its resources between AVA and Code Compliance. The AVA program allows reimbursement for personnel for work and equipment related to the processing of AVA cases. In the case of equipment purchases, the revenues are drawn from the reserve that has accumulated over the past few years, and the funding is at a level that has allowed, for example, for one-half the cost and purchase of an AVA Vehicle as well as other necessary capital purchases.

The proposed AVA budget is status quo.



	Actual FY 2006-07	Actual FY 2007-08	Budget FY 2008-09	Budget FY 2009-10	Budget FY 2010-11
101-3080 GENERAL FUND AVA					
Employee Costs					
428.10-01 SALARIES FULL-TIME	10,015	10,679	11,200	11,200	11,200
428.10-02 SALARIES PART-TIME	11,503	3,878	4,700	4,700	4,700
428.10-03 OVERTIME	197	295	0	0	0
428.10-09 CELL PHONE ALLOWANCE	0	0	120	120	120
428.11-01 PERS-CITY PORTION	1,225	1,307	1,500	1,500	1,500
428.11-02 PERS-EMPLOYEE PORTION	200	211	400	400	400
428.11-03 SECTION 125 CAFETERIA	1,551	1,685	2,000	2,000	2,000
428.11-04 LIFE INSURANCE	8	8	0	0	0
428.11-05 UNEMPLOYMENT INSURANCE	347	174	300	300	300
428.11-06 WORKER'S COMP INSURANCE	633	30	200	200	200
428.11-07 FICA	1,664	1,110	1,300	1,300	1,300
Employee Costs Total	27,343	19,378	21,720	21,720	21,720
Other Costs					
428.20-20 VEHICLE ABATEMENT CHARGES	0	0	1,500	1,500	1,500
428.21-01 TEMPORARY STAFFING	3,200	0	0	0	0
428.26-04 ABC-ADMIN SVC CHARGE	7,689	5,341	5,341	5,341	5,341
428.26-06 ABC-RISK MGMT SVC CHARGE	1,314	6,450	6,450	6,450	6,450
428.26-07 ABC-FMP EQUIPMENT CHARGE	3,012	0	0	0	0
428.27-04 UTILITIES-TELEPHONE	0	0	250	250	250
428.28-09 POSTAGE & FREIGHT	0	0	100	100	100
428.28-11 PRINTING SERVICES	0	0	100	100	100
428.29-04 OTHER SERVICES & CHARGES	200	585	0	0	0
428.30-01 OFFICE SUPPLIES	13	452	100	100	100
428.30-02 OPERATING SUPPLIES	3,554	1,655	3,500	3,500	3,500
Other Costs Total	18,982	14,483	17,341	17,341	17,341
Total	46,325	33,861	39,061	39,061	39,061

	Actual FY 2007-08	Budget FY 2008-09	Budget FY 2009-10	Budget FY 2010-11
Bldg Code Comp Speciali	-	-	0.10	0.10
Code Compliance Officer	0.20	0.20	0.20	0.20
Customer Svc Specialist	0.20	0.20	-	-
TOTAL	0.40	0.40	0.30	0.30

Street Maintenance

The Street Maintenance Division repairs and maintains roads, sidewalks, alleys, Bayshore Bikeway, signs, street striping, street lights, easements, and assists Sewer Division in the repair and maintenance of storm drain systems, contracts services for street tree trimming, and signal light maintenance. This budget also includes State Route 75 landscape maintenance contract. The Division funds the electrical costs for right of way landscaping, street lights, and signal lights and water costs for right of way landscaping. The Street Maintenance Division does all the basic electrical maintenance for street and right-of-way lighting.

The General Fund cost of this program is offset from Gas Tax and Prop A Funds.

The proposed budget reflect an increase related to utility costs and an accounting change that transfers storm water credits from expense reimbursements to revenues.



	Actual FY 2006-07	Actual FY 2007-08	Budget FY 2008-09	Budget FY 2009-10	Budget FY 2010-11
101-5010 GENERAL FUND STREET MAINTENANCE					
Employee Costs					
431.10-01 SALARIES FULL-TIME	224,742	203,609	222,900	222,900	222,900
431.10-03 OVERTIME	1,960	1,460	3,900	2,900	2,900
431.11-01 PERS-CITY PORTION	21,627	25,149	27,300	27,300	27,300
431.11-02 PERS-EMPLOYEE PORTION	3,533	4,062	3,700	3,700	3,700
431.11-03 SECTION 125 CAFETERIA	32,439	38,305	46,300	46,300	46,300
431.11-04 LIFE INSURANCE	179	254	500	500	500
431.11-05 UNEMPLOYMENT INSURANCE	1,619	2,553	1,900	1,900	1,900
431.11-06 WORKER'S COMP INSURANCE	20,761	1,410	1,600	1,600	1,600
431.11-07 FICA	17,913	16,343	17,100	17,100	17,100
Employee Costs Total	324,772	293,145	325,200	324,200	324,200
Other Costs					
431.20-06 PROFESSIONAL SERVICES	96	19,542	20,000	25,000	25,000
431.21-01 TEMPORARY STAFFING	21,477	6,806	0	0	0
431.21-04 TECHNICAL SERVICES	62,731	42,876	56,800	79,000	79,000
431.21-23 TRAFFIC CONTROL	28,598	31,717	30,000	33,500	37,000
431.21-24 BOOKING FEES	0	150	0	0	0
431.25-02 RENT-EQUIPMENT	1,542	372	3,600	4,100	4,100
431.26-03 PUBLIC WORKS ADMIN	73,846	55,491	66,072	66,072	66,072
431.26-04 ABC-ADMIN SVC CHARGE	147,791	87,344	87,344	87,344	87,344
431.26-05 ABC-TECHNOLOGY SVC CHARGE	7,378	14,251	14,187	14,187	14,187
431.26-06 ABC-RISK MGMT SVC CHARGE	26,072	23,360	23,360	23,360	23,360
431.26-07 ABC-FMP EQUIPMENT CHARGE	85,270	29,683	29,683	29,683	29,683
431.27-01 GAS & ELECTRIC (SDG&E)	96,673	93,981	95,000	100,000	105,000
431.27-02 UTILITIES-WATER	15,712	15,462	9,600	16,300	17,200
431.28-01 MAINTENANCE & REPAIR	5,565	114	3,500	3,900	3,900
431.29-04 OTHER SERVICES & CHARGES	11,199	5,131	15,000	3,300	3,300
431.30-01 OFFICE SUPPLIES	0	64	0	0	0
431.30-02 OPERATING SUPPLIES	32,173	28,582	38,400	46,100	47,100
431.30-22 SMALL TOOLS/NON-CAPITAL	1,033	406	1,800	1,000	1,000
431.50-02 BUILDING CONSTRUCTION	0	5,527	0	0	0
431.50-04 EQUIPMENT	0	669	0	0	0
431.99-51 REIMBURSE JURMP COSTS	0	(95,970)	(95,970)	0	0
Other Costs Total	617,156	365,556	398,376	532,846	543,246
Total	941,928	658,701	723,576	857,046	867,446

	Actual FY 2007-08	Budget FY 2008-09	Budget FY 2009-10	Budget FY 2010-11
Street Supervisor	1.00	1.00	1.00	1.00
Maintenance Worker II	1.00	1.00	1.00	1.00
Maintenance Worker I	3.00	2.00	2.00	2.00
Maintenance Worker I	-	1.00	1.00	1.00
TOTAL	5.00	5.00	5.00	5.00

Public Works Admin

Administers the central office functions of Public Works Department including the costs for Director, Superintendent, Administrative Secretary II, Customer Service Specialist and GIS Intern and manages the Sewer Enterprise Fund billing.

The proposed Public Works Admin budget is status quo with an accounting change relative to storm water credits.



	Actual FY 2006-07	Actual FY 2007-08	Budget FY 2008-09	Budget FY 2009-10	Budget FY 2010-11
101-5020 GENERAL FUND PUBLIC WORKS ADMIN					
Employee Costs					
432.10-01 SALARIES FULL-TIME	207,574	211,749	253,200	253,200	253,200
432.10-02 SALARIES PART-TIME	18,876	19,730	21,800	35,000	35,000
432.10-03 OVERTIME	16	0	200	100	100
432.10-09 CELL PHONE ALLOWANCE	0	0	0	0	0
432.11-01 PERS-CITY PORTION	23,584	24,910	31,100	31,100	31,100
432.11-02 PERS-EMPLOYEE PORTION	3,853	4,034	5,100	5,100	5,100
432.11-03 SECTION 125 CAFETERIA	23,833	22,488	29,100	29,100	29,100
432.11-04 LIFE INSURANCE	523	653	800	800	800
432.11-05 UNEMPLOYMENT INSURANCE	1,594	1,895	1,900	1,900	1,900
432.11-06 WORKER'S COMP INSURANCE	107	960	1,100	1,100	1,100
432.11-07 FICA	17,190	16,643	21,400	21,400	21,400
432.11-08 MGT MEDICAL REIMBURSEMENT	0	0	420	420	420
Employee Costs Total	297,150	303,062	366,120	379,220	379,220
Other Costs					
432.20-06 PROFESSIONAL SERVICES	600	630	2,000	500	500
432.20-23 SECURITY & ALARM	0	0	400	400	400
432.21-01 TEMPORARY STAFFING	0	0	0	2,000	2,000
432.21-04 TECHNICAL SERVICES	306	477	300	500	500
432.21-25 RCS PROGRAM	18,492	22,834	30,000	0	0
432.25-01 RENT-FACILITIES	2,917	2,284	0	0	0
432.25-03 RENT-UNIFORMS	9,836	9,227	9,500	11,800	11,800
432.26-05 ABC-TECHNOLOGY SVC CHARGE	43,415	28,502	28,374	28,374	28,374
432.26-06 ABC-RISK MGMT SVC CHARGE	0	24,200	24,200	24,200	24,200
432.27-01 GAS & ELECTRIC (SDG&E)	12,712	12,803	12,000	13,500	13,500
432.27-02 UTILITIES-WATER	1,413	1,453	1,000	1,600	1,600
432.27-03 UTILITIES-SEWER	0	0	700	700	800
432.27-04 UTILITIES-TELEPHONE	5,599	5,820	6,000	6,000	6,000
432.27-05 UTILITIES-CELL PHONES	6,091	4,569	7,000	5,000	5,000
432.28-01 MAINTENANCE & REPAIR	1,249	1,140	1,500	1,800	1,800
432.28-04 TRAVEL, TRAINING, MEETING	6,698	6,879	7,050	13,100	13,100
432.28-06 MILEAGE REIMBURSEMENT	0	0	300	100	100
432.28-07 ADVERTISING	1,321	0	1,000	1,000	1,000
432.28-09 POSTAGE & FREIGHT	114	343	5,000	600	600
432.28-11 PRINTING SERVICES	185	560	1,000	500	500
432.28-12 MEMBERSHIP DUES	0	0	100	0	0
432.28-14 SUBSCRIBE & PUBLICATIONS	0	0	500	0	0
432.29-02 EMPLOYEE RECOGNITION AWRD	0	75	500	500	500
432.30-01 OFFICE SUPPLIES	4,297	6,375	6,300	6,300	6,300
432.30-02 OPERATING SUPPLIES	1,570	2,430	1,600	2,500	2,500
432.30-22 SMALL TOOLS/NON-CAPITAL	0	602	400	400	400
432.99-51 REIMBURSE JURMP COSTS	(68,700)	(68,247)	(68,247)	0	0
Other Costs Total	48,115	62,936	78,677	121,374	121,474
Total	345,265	365,998	444,797	500,594	500,694

	Actual FY 2007-08	Budget FY 2008-09	Budget FY 2009-10	Budget FY 2010-11
Public Works Director	1.00	1.00	1.00	1.00
Public Works Superint.	1.00	1.00	1.00	1.00
Admin Secretary II	1.00	1.00	1.00	1.00
Customer Svc Specialist	0.50	0.50	0.50	0.50
TOTAL	3.50	3.50	3.50	3.50

Solid Waste

The Solid Waste Division manages integrated solid waste programs. The City of Imperial Beach contracts with a private refuse collector, EDCO Disposal Corporation, for the City's solid waste and recycling services. This includes curbside collection of trash, recyclables, and green waste from single-family residences; collection of trash and recyclables from multi-family residential complexes and commercial businesses; and roll-off box service for temporary collection needs. EDCO remits to the City a franchise fee based on its gross receipts from its operations in the City. The Solid Waste budget provides funds sufficient to meet the AB939 mandate and as modified by SB 1016. These bills require the City to achieve a 50% reduction in the per capita solid waste it sends to landfills using the calendar year 2003-2005 per capita average as a baseline. The solid waste franchise also includes payment for services to collect hazardous waste and waste abandoned in the public right-of-way. EDCO, through sub-contractors, also provides street sweeping services to the City. Additional services provided by City staff include promotion of recycling through education and outreach, facilitation of recycling at special events in the City, and organization of events that promote reuse, recycling, and proper waste disposal, including the Citywide Garage Sale, the Homefront Cleanup, etc.

The proposed Solid Waste budget is status quo.



	Actual FY 2006-07	Actual FY 2007-08	Budget FY 2008-09	Budget FY 2009-10	Budget FY 2010-11
101-5040 GENERAL FUND SOLID WASTE MANAGEMENT					
Employee Costs					
434.10-01 SALARIES FULL-TIME	29,103	26,451	33,100	33,100	33,100
434.10-08 AUTO ALLOWANCE	309	359	500	600	600
434.10-09 CELL PHONE ALLOWANCE	77	89	200	100	100
434.11-01 PERS-CITY PORTION	3,450	3,205	4,200	4,200	4,200
434.11-02 PERS-EMPLOYEE PORTION	563	518	800	800	800
434.11-03 SECTION 125 CAFETERIA	4,329	4,276	5,200	5,200	5,200
434.11-04 LIFE INSURANCE	51	54	300	300	300
434.11-05 UNEMPLOYMENT INSURANCE	239	300	400	400	400
434.11-06 WORKER'S COMP INSURANCE	633	90	200	200	200
434.11-07 FICA	2,364	2,185	2,700	2,700	2,700
Employee Costs Total	41,118	37,527	47,600	47,600	47,600
Other Costs					
434.21-04 TECHNICAL SERVICES	11,618	10,712	16,000	15,000	15,000
434.26-03 PUBLIC WORKS ADMIN	3,118	4,824	4,824	4,824	4,824
434.26-04 ABC-ADMIN SVC CHARGE	6,542	11,092	11,092	11,092	11,092
434.26-05 ABC-TECHNOLOGY SVC CHARGE	1,142	3,563	3,547	3,547	3,547
434.26-06 ABC-RISK MGMT SVC CHARGE	1,042	10,150	10,150	10,150	10,150
434.26-07 ABC-FMP EQUIPMENT CHARGE	0	1,700	1,700	1,700	1,700
434.27-04 UTILITIES-TELEPHONE	445	416	0	0	0
434.28-07 ADVERTISING	0	360	500	500	500
434.28-13 FEES & LICENSES	0	200	0	200	200
434.29-04 OTHER SERVICES & CHARGES	1,039	4,211	7,325	7,500	7,500
434.30-02 OPERATING SUPPLIES	7,656	1,121	1,800	1,800	1,800
Other Costs Total	32,603	48,349	56,938	56,313	56,313
Total	73,721	85,876	104,538	103,913	103,913

	Actual FY 2007-08	Budget FY 2008-09	Budget FY 2009-10	Budget FY 2010-11
Environmental Pgm Mgr	0.15	0.15	0.15	0.15
Environmental Pgm Spec	0.40	0.40	0.40	0.40
TOTAL	0.55	0.55	0.55	0.55

Recreation Services

Recreation Services are provided at the Sports Park which consists of an 8,600 sq foot gymnasium, three activity rooms, six ball fields, playground and picnic area. Included in this budget is staffing, contracted grounds maintenance, utilities and facility supplies.

Recreation Programming

The recreation program coordinator, recreation leader and recreation aides coordinate weekly activities, sports leagues, teen room, music program and special events throughout the year.

Changes to the Budget:

Recreation leader position with benefits (.875 FTE) eliminated and replaced with two new part-time positions and grade changes

FY 2008-09 Staffing

1 Recreation Coordinator (1 FTE)
.875 Recreation Leader (.875 FTE)
6 Part-time Recreation Leaders (3 FTE)

Proposed FY 2009-10 Staffing

1 Recreation Coordinator (1 FTE)
3 Recreation Leader (1.5 FTE)
5 Part-time Recreation Leaders (2.5 FTE)

Operating supplies increased to purchase food for sale at the teen café and is expected to be offset by revenues. Advertising increased to improve promotion of special events/activities at the Sports Park.



	Actual FY 2006-07	Actual FY 2007-08	Budget FY 2008-09	Budget FY 2009-10	Budget FY 2010-11
101-6010 GENERAL FUND RECREATION					
Employee Costs					
451.10-01 SALARIES FULL-TIME	37,039	39,287	41,300	41,300	41,300
451.10-02 SALARIES PART-TIME	50,491	51,239	57,000	57,000	57,000
451.10-03 OVERTIME	705	1,466	0	0	0
451.11-01 PERS-CITY PORTION	6,655	7,352	7,400	7,400	7,400
451.11-02 PERS-EMPLOYEE PORTION	1,087	1,187	1,300	1,300	1,300
451.11-03 SECTION 125 CAFETERIA	15,506	16,848	17,200	17,200	17,200
451.11-04 LIFE INSURANCE	84	84	300	300	300
451.11-05 UNEMPLOYMENT INSURANCE	2,480	2,534	2,800	2,800	2,800
451.11-06 WORKER'S COMP INSURANCE	2,832	160	300	300	300
451.11-07 FICA	7,086	7,154	7,700	7,700	7,700
Employee Costs Total	123,964	127,313	135,300	135,300	135,300
Other Costs					
451.20-22 PEST CONTROL SERVICE	0	0	450	450	450
451.21-04 TECHNICAL SERVICES	35,333	36,367	36,350	38,500	38,500
451.25-03 RENT-UNIFORMS	325	252	450	450	450
451.26-04 ABC-ADMIN SVC CHARGE	36,661	29,024	29,024	29,024	29,024
451.26-05 ABC-TECHNOLOGY SVC CHARGE	0	7,125	7,125	7,125	7,125
451.26-06 ABC-RISK MGMT SVC CHARGE	6,148	9,020	9,020	9,020	9,020
451.26-07 ABC-FMP EQUIPMENT CHARGE	0	200	200	200	200
451.27-01 GAS & ELECTRIC (SDG&E)	6,203	5,912	7,500	7,500	7,500
451.27-04 UTILITIES-TELEPHONE	2,185	1,939	2,250	2,250	2,250
451.28-01 MAINTENANCE & REPAIR	540	1,835	2,000	2,000	2,000
451.28-04 TRAVEL, TRAINING, MEETING	597	55	2,800	2,800	2,800
451.28-06 MILEAGE REIMBURSEMENT	0	0	100	100	100
451.28-09 POSTAGE & FREIGHT	23	0	100	200	200
451.28-11 PRINTING SERVICES	324	0	1,000	1,000	1,000
451.28-12 MEMBERSHIP DUES	140	155	340	340	340
451.29-04 OTHER SERVICES & CHARGES	2,937	3	1,000	1,500	1,500
451.30-01 OFFICE SUPPLIES	1,290	1,136	1,000	1,500	1,500
451.30-02 OPERATING SUPPLIES	5,268	3,012	2,500	6,500	6,500
451.30-22 SMALL TOOLS/NON-CAPITAL	0	193	2,500	2,500	2,500
451.99-51 JURMP COSTS	(1,900)	(25)	(25)	0	0
451.28-07 ADVERTISING	0	0	0	1,000	1,000
451.50-04 EQUIPMENT	0	6,844	0	0	0
Other Costs Total	96,074	103,047	105,684	113,959	113,959
Total	220,038	230,361	240,984	249,259	249,259

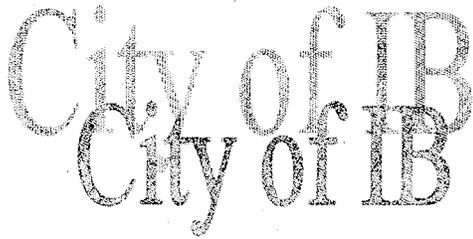
	Actual FY 2007-08	Budget FY 2008-09	Budget FY 2009-10	Budget FY 2010-11
Recreation Program Coord.	1.00	1.00	1.00	1.00
Recreation Leader	0.88	0.88	1.50	1.50
Recreation Program Aide	3.00	3.00	2.50	2.50
TOTAL	4.88	4.88	5.00	5.00

Park Maintenance

To provide funds for landscape maintenance of all parks in the City including Sports Park. This is provided for in the Recreation Contract. This budget includes landscape maintenance services provided under contract by inmates from the Richard J. Donovan Correctional Facility. Under this agreement, the City provides all equipment and supplies and pays Richard J. Donovan Correctional Facility contract amount to cover supervision of labor and certain established inmate related charges. Richard J. Donovan Correctional Facility will provide inmate labor and a guard for supervision of labor. City Landscape Maintenance worker maintain City building grounds, right-of-way planters, Reama Park, Triangle Park, Veterans Park, Rose Teeple Park, 10th and Iris, including irrigation systems, tree, plant and lawn maintenance, playgrounds, picnic areas and equipment. They provide technical assistance to inmates.

The proposed Park Maintenance budget reflects an adjustment for part-time labor costs. The budget also reflects an accounting change for storm water reimbursement credits. These credits have been reclassified from expense credits to revenue.

The proposed Park Maintenance budget is programmatically status quo with adjustments for utility costs and a staffing level adjustment to more accurately reflect actual costs.



	Actual FY 2006-07	Actual FY 2007-08	Budget FY 2008-09	Budget FY 2009-10	Budget FY 2010-11
101-6020 GENERAL FUND PARK MAINTENANCE					
Employee Costs					
452.10-01 SALARIES FULL-TIME	83,542	81,149	91,300	75,508	75,508
452.10-02 SALARIES PART-TIME	13,141	10,673	0	15,000	15,000
452.10-03 OVERTIME	180	343	1,000	800	800
452.11-01 PERS-CITY PORTION	10,199	10,141	11,300	11,300	11,300
452.11-02 PERS-EMPLOYEE PORTION	1,666	1,637	1,900	1,900	1,900
452.11-03 SECTION 125 CAFETERIA	15,556	15,752	18,500	18,500	18,500
452.11-04 LIFE INSURANCE	79	84	300	300	300
452.11-05 UNEMPLOYMENT INSURANCE	1,430	1,328	1,000	1,000	1,000
452.11-06 WORKER'S COMP INSURANCE	5,664	570	700	700	700
452.11-07 FICA	7,908	7,251	7,300	7,300	7,300
Employee Costs Total	139,367	128,929	133,300	132,308	132,308
Other Costs					
452.20-06 PROFESSIONAL SERVICES	14,636	3,728	1,500	2,500	3,000
452.21-01 TEMPORARY STAFFING	0	17,352	26,000	0	0
452.21-04 TECHNICAL SERVICES	48,090	50,670	74,000	72,300	74,100
452.25-02 RENT-EQUIPMENT	64	600	400	500	500
452.26-03 PUBLIC WORKS ADMIN	32,614	25,654	28,942	28,942	28,942
452.26-04 ABC-ADMIN SVC CHARGE	65,434	40,380	40,380	40,380	40,380
452.26-06 ABC-RISK MGMT SVC CHARGE	11,404	7,390	7,390	7,390	7,390
452.26-07 ABC-FMP EQUIPMENT CHARGE	10,595	11,116	11,116	11,116	11,116
452.27-01 GAS & ELECTRIC (SDG&E)	25,173	26,619	30,000	30,000	31,500
452.27-02 UTILITIES-WATER	49,569	41,155	25,500	43,200	45,500
452.28-01 MAINTENANCE & REPAIR	10,526	10,261	5,500	13,700	12,500
452.28-02 INSURANCE PREMIUM/DEPOSIT	26	0	0	0	0
452.28-13 FEES & LICENSES	94	127	0	200	200
452.28-16 VEHICLE OPERATE-PARTS M&O	110	0	0	0	0
452.30-02 OPERATING SUPPLIES	15,398	12,701	20,000	19,000	18,200
452.30-22 SMALL TOOLS/NON-CAPITAL	755	1,739	4,000	1,200	1,200
452.50-04 EQUIPMENT	0	7,965	2,000	1,000	0
452.99-51 REIMBURSE JURMP COSTS	(36,200)	(32,934)	(32,934)	0	0
Other Costs Total	248,288	224,522	243,794	271,428	274,528
Total	387,654	353,452	377,094	403,736	406,836

	Actual FY 2007-08	Budget FY 2008-09	Budget FY 2009-10	Budget FY 2010-11
Maintenance Worker II	1.00	1.00	1.00	1.00
Grounds/Facilities Supvr	-	-	0.40	0.40
Maintenance Worker I	1.00	1.00	0.20	0.20
TOTAL	2.00	2.00	1.60	1.60

Senior Services

The Senior Center promotes and maintains the well-being, dignity and independence of those aged 50 and up, and those who are disabled by providing programs and services to meet their present and future needs. Services include: legal assistance, tax assistance, health checkups, various exercise classes, recreational activities, social activities, monthly luncheons, holiday parties and organized trips.

All programs at the Senior Center are managed by one part-time/temporary Program Coordinator who oversees the daily activities, classes and excursions for senior members of the community.

The proposed Senior Services budget reflects a program aide position approved by Council on 4/2/08 to fill in for program coordinator on an as needed basis only.



	Actual FY 2006-07	Actual FY 2007-08	Budget FY 2008-09	Budget FY 2009-10	Budget FY 2010-11
101-6030 GENERAL FUND SENIOR SERVICES					
Employee Costs					
453.10-02 SALARIES PART-TIME	19,166	13,745	15,000	15,000	15,000
453.11-01 PERS-CITY PORTION	162	0	0	0	0
453.11-02 PERS-EMPLOYEE PORTION	27	0	0	0	0
453.11-03 SECTION 125 CAFETERIA	440	0	0	0	0
453.11-05 UNEMPLOYMENT INSURANCE	536	447	600	600	600
453.11-06 WORKER'S COMP INSURANCE	420	60	200	200	200
453.11-07 FICA	1,500	1,052	1,200	1,200	1,200
Employee Costs Total	22,250	15,304	17,000	17,000	17,000
Other Costs					
453.26-04 ABC-ADMIN SVC CHARGE	6,024	5,087	5,087	5,087	5,087
453.26-05 ABC-TECHNOLOGY SVC CHARGE	624	0	0	0	0
453.26-06 ABC-RISK MGMT SVC CHARGE	0	1,990	1,990	1,990	1,990
453.27-04 UTILITIES-TELEPHONE	1,032	1,093	1,500	1,500	1,500
453.28-01 MAINTENANCE & REPAIR	0	0	200	200	200
453.28-04 TRAVEL, TRAINING, MEETING	527	365	350	450	450
453.28-06 MILEAGE REIMBURSEMENT	0	360	100	450	450
453.28-08 COMMUNITY PROGRAMS	0	0	100	0	0
453.28-09 POSTAGE & FREIGHT	0	0	150	150	150
453.28-11 PRINTING SERVICES	53	133	200	200	200
453.28-12 MEMBERSHIP DUES	0	0	125	125	125
453.30-01 OFFICE SUPPLIES	135	111	725	500	500
453.30-02 OPERATING SUPPLIES	1,547	1,177	0	500	500
Other Costs Total	9,941	10,316	10,527	11,152	11,152
Total	32,192	25,620	27,527	28,152	28,152

	Actual FY 2007-08	Budget FY 2008-09	Budget FY 2009-10	Budget FY 2010-11
Program Coordinator	0.50	0.50	0.50	0.50
Program Aide	0.10	0.10	0.10	0.10
TOTAL	0.60	0.60	0.60	0.60

Tidelands Maintenance

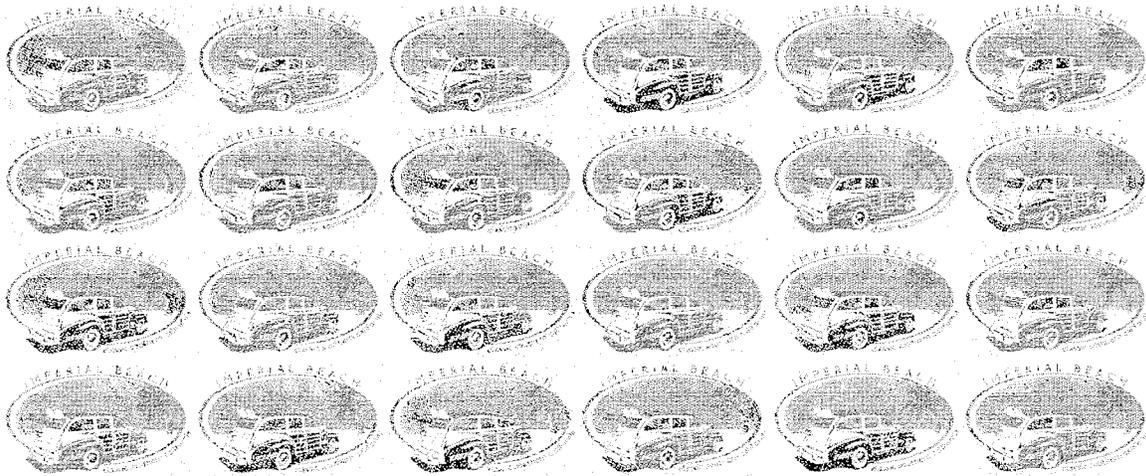
To provide funds for the maintenance of all facilities owned and leased by the San Diego Unified Port District in the City's tidelands. This activity includes cleaning and general maintenance for the beach facilities, the fishing pier, Dunes Park, Mel Portwood Plaza, basic lifeguard support, Designated street ends, Ocean Lane, and Seacoast Drive and parking lots.

The proposed Tidelands Maintenance budget is programmatically status quo with minor adjustments for operating supplies.



	Actual FY 2006-07	Actual FY 2007-08	Budget FY 2008-09	Budget FY 2009-10	Budget FY 2010-11
101-6040 GENERAL FUND TIDELANDS MAINTENANCE					
Employee Costs					
454.10-01 SALARIES FULL-TIME	165,563	168,586	195,700	195,700	195,700
454.10-02 SALARIES PART-TIME	125,480	164,121	196,200	183,000	196,200
454.10-03 OVERTIME	8,096	1,299	15,400	3,400	3,400
454.11-01 PERS-CITY PORTION	20,181	19,907	25,600	25,600	25,600
454.11-02 PERS-EMPLOYEE PORTION	3,326	3,212	4,200	4,200	4,200
454.11-03 SECTION 125 CAFETERIA	29,838	30,928	37,000	37,000	37,000
454.11-04 LIFE INSURANCE	178	307	300	300	300
454.11-05 UNEMPLOYMENT INSURANCE	7,977	10,805	10,200	10,200	10,200
454.11-06 WORKER'S COMP INSURANCE	17,616	1,980	2,200	2,200	2,200
454.11-07 FICA	24,516	25,213	31,300	31,300	31,300
Employee Costs Total	402,770	426,357	518,100	492,900	506,100
Other Costs					
454.20-06 PROFESSIONAL SERVICES	0	0	1,400	800	800
454.20-18 FIRE EXTINGUISHER SERVICE	25	25	50	80	50
454.20-19 STREET SWEEPING SERVICE	0	0	2,100	600	600
454.21-01 TEMPORARY STAFFING	25,766	61,952	29,000	30,000	30,000
454.21-04 TECHNICAL SERVICES	39,045	28,742	37,200	42,700	42,700
454.25-02 RENT-EQUIPMENT	0	109	1,200	700	700
454.26-03 PUBLIC WORKS ADMIN	63,351	56,032	83,294	63,353	63,353
454.26-04 ABC-ADMIN SVC CHARGE	128,887	89,001	89,001	89,001	89,001
454.26-05 ABC-TECHNOLOGY SVC CHARGE	0	7,125	7,093	7,093	7,093
454.26-06 ABC-RISK MGMT SVC CHARGE	22,710	25,800	25,800	25,800	25,600
454.26-07 ABC-FMP EQUIPMENT CHARGE	20,302	16,338	16,338	16,338	16,338
454.27-02 UTILITIES-WATER	3,201	2,435	0	3,000	3,200
454.27-04 UTILITIES-TELEPHONE	66	0	0	0	0
454.28-01 MAINTENANCE & REPAIR	5,889	14,428	25,000	15,000	15,000
454.28-09 POSTAGE & FREIGHT	16	0	0	0	0
454.28-15 VEHICLE OPERATE-FUEL/OIL	0	0	25,000	30,000	30,000
454.28-16 VEHICLE OPERATE-PARTS M&O	0	0	0	1,500	1,500
454.29-04 OTHER SERVICES & CHARGES	0	0	3,200	2,000	2,000
454.30-01 OFFICE SUPPLIES	0	18	0	0	0
454.30-02 OPERATING SUPPLIES	40,616	58,284	46,100	70,800	60,000
454.30-22 SMALL TOOLS/NON-CAPITAL	871	1,711	1,700	2,950	2,950
454.50-04 EQUIPMENT	1,719	2,109	6,000	0	0
454.99-51 REIMBURSE JURMP COSTS	0	(4,610)	(4,610)	0	0
Other Costs Total	352,463	359,499	374,866	401,715	391,085
Total	755,233	785,856	892,966	894,615	897,185

	Actual FY 2007-08	Budget FY 2008-09	Budget FY 2009-10	Budget FY 2010-11
Tidelands Supervisor	1.00	1.00	1.00	1.00
Maintenance Worker II	2.00	2.00	2.00	2.00
Maintenance Worker I	1.00	1.00	1.00	1.00
Beach Maintenance Wkr	16.00	16.00	16.00	16.00
TOTAL	20.00	20.00	20.00	20.00



Internal Service Funds

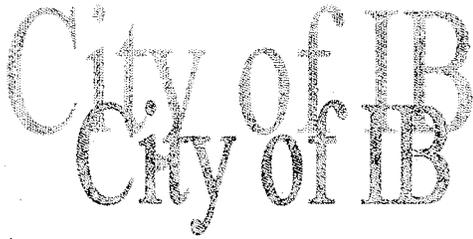


Fleet Maintenance

The Fleet Maintenance Program is responsible to provide for the maintenance and repair of City of Imperial Beach vehicles and equipment in an efficient and economical manner and to replace vehicles when needed.

The Fleet Maintenance Department performs routine corrective and preventative maintenance on all city vehicles, small and large equipment and machinery. The department maintains extensive fleet records, inspection reports, and payroll. The department also manages the City's Hazardous Waste Program, Coordinates City's auction surplus property with the County of San Diego. This department also is responsible to train employees on the proper use of numerous vehicles and other equipment. The department recommends vehicle and equipment replacement schedule and purchases; prepares the specifications for new purchases; fabricates gates, handrails, brackets, etc for numerous city projects and prepares and manages the Fleet operating and maintenance budget.

The proposed Fleet Maintenance budget reflects lower equipment purchases in FY 2009-10 and increased fuel costs.



	Actual FY 2006-07	Actual FY 2007-08	Budget FY 2008-09	Budget FY 2009-10	Budget FY 2010-11
501-1921 VEHICLE REPLACEMENT/MAINT					
Employee Costs					
419.10-01 SALARIES FULL-TIME	112,041	112,061	108,900	118,000	118,000
419.10-03 OVERTIME	489	0	900	700	700
419.11-01 PERS-CITY PORTION	12,010	13,405	13,500	13,500	13,500
419.11-02 PERS-EMPLOYEE PORTION	1,962	2,164	2,200	2,200	2,200
419.11-03 SECTION 125 CAFETERIA	15,223	16,763	18,500	18,500	18,500
419.11-04 LIFE INSURANCE	84	84	300	300	300
419.11-05 UNEMPLOYMENT INSURANCE	868	861	1,000	1,000	1,000
419.11-06 WORKER'S COMP INSURANCE	4,931	670	800	800	800
419.11-07 FICA	8,397	8,776	8,600	8,600	8,600
Employee Costs Total	156,005	154,784	154,700	163,600	163,600
Other Costs					
419.20-18 FIRE EXTINGUISHER SERVICE	225	215	600	400	400
419.21-04 TECHNICAL SERVICES	0	0	600	0	0
419.25-03 RENT-UNIFORMS	0	0	39,425	0	0
419.26-03 PUBLIC WORKS ADMIN	17,760	0	0	10,000	10,000
419.26-04 ABC-ADMIN SVC CHARGE	35,414	54,231	54,231	54,231	54,231
419.26-05 ABC-TECHNOLOGY SVC CHARGE	1,353	7,125	7,093	7,093	7,093
419.26-06 ABC-RISK MGMT SVC CHARGE	7,519	8,740	8,740	8,740	8,740
419.26-07 ABC-FMP EQUIPMENT CHARGE	16,824	500	500	500	500
419.28-01 MAINTENANCE & REPAIR	3,481	1,441	9,600	4,300	4,300
419.28-13 FEES & LICENSES	1,218	2,487	1,600	2,700	2,700
419.28-15 VEHICLE OPERATE-FUEL/OIL	174,065	220,322	226,000	289,800	289,800
419.28-16 VEHICLE OPERATE-PARTS M&O	21,791	17,240	22,000	18,000	18,000
419.29-04 OTHER SERVICES & CHARGES	638	748	2,600	2,100	2,100
419.30-02 OPERATING SUPPLIES	2,749	3,211	6,700	4,100	4,100
419.30-22 SMALL TOOLS/NON-CAPITAL	948	688	1,500	500	500
419.50-04 EQUIPMENT	39,580	313,280	132,000	27,500	87,000
419.70-01 DEPRECIATION EXPENSE	99,788	123,678	119,961	125,000	130,000
419.90-01 TRANSFER OUT	26,496	0	0	0	0
419.99-51 REIMBURSE JURMP COSTS	0	(15,200)	(15,200)	0	0
Other Costs Total	449,849	738,705	618,150	554,964	619,464
501-1921 VEHICLE REPLACEMENT/MAINT Total	605,853	893,489	772,850	718,564	783,064

	Actual FY 2007-08	Budget FY 2008-09	Budget FY 2009-10	Budget FY 2010-11
Fleet Supervisor	1.00	1.00	1.00	1.00
Mechanic II	1.00	1.00	1.00	1.00
TOTAL	2.00	2.00	2.00	2.00

Risk Management

Through Risk Management, the goal is to minimize the exposure to loss from unexpected occurrences. The greatest deterrent to such losses is through prevention, which comes in the form of employee training, safety checks and a variety of other means. Through self insurance JPA's the city maintains a self insured retention (SIR) of \$100,000 for liability and \$125,000 for workers compensation. The City is therefore responsible for up to the first \$100k/ \$125k on each 'covered' claim, and for the full cost of 'non-covered' claims. The City's policy is to reserve a minimum of three (3) times the SIR in these funds reserve balance plus additional funds for unknown claims. This policy objective is achieved in this Two Year Budget.

Risk Management includes participation in self insured programs for liability (SANDPIPA) and workers compensation insurance (CSAC excess insurance authority).

The proposed Risk Management budget reflects the transfer of funds from the City Attorney's budget to Risk Management to more appropriately track risk management expenditures. Insurance premiums are reduced due to favorable liability insurance claim history. This budget also reflects transfers of \$276,000 to fund storm drainage costs.

City of IB

City of IB

	Actual FY 2006-07	Actual FY 2007-08	Budget FY 2008-09	Budget FY 2009-10	Budget FY 2010-11
502-1922 RISK MANAGEMENT FUND					
Employee Costs					
419.10-01 SALARIES FULL-TIME	57,628	69,928	66,200	66,200	66,200
419.10-03 OVERTIME	25	8	0	0	0
419.10-08 AUTO ALLOWANCE	1,538	1,748	2,000	2,000	2,000
419.10-09 CELL PHONE ALLOWANCE	138	152	300	300	300
419.11-01 PERS-CITY PORTION	4,597	6,561	7,000	7,000	7,000
419.11-02 PERS-EMPLOYEE PORTION	2,207	2,213	2,400	2,400	2,400
419.11-03 SECTION 125 CAFETERIA	4,706	6,317	7,000	7,000	7,000
419.11-04 LIFE INSURANCE	105	92	400	400	400
419.11-05 UNEMPLOYMENT INSURANCE	420	390	500	500	500
419.11-06 WORKER'S COMP INSURANCE	4,413	120	300	300	300
419.11-07 FICA	4,373	4,681	5,300	5,300	5,300
Employee Costs Total	80,149	92,209	91,400	91,400	91,400
Other Costs					
419.20-01 ATTORNEY SERVICES	40,121	26,954	50,000	100,000	100,000
419.20-06 PROFESSIONAL SERVICES	2,099	2,973	10,000	10,000	10,000
419.20-07 THIRD PARTY ADMIN (W/C)	246,511	209,264	0	100,000	100,000
419.21-04 TECHNICAL SERVICES	885	0	5,600	5,600	5,600
419.26-04 ABC-ADMIN SVC CHARGE	54,466	33,361	33,361	33,361	33,361
419.28-01 MAINTENANCE & REPAIR	4,096	0	0	0	0
419.28-02 INSURANCE PREMIUM/DEPOSIT	266,594	229,637	334,000	191,500	214,000
419.28-09 POSTAGE & FREIGHT	0	23	0	0	0
419.28-11 PRINTING SERVICES	0	0	2,300	0	0
419.28-14 SUBSCRIBE & PUBLICATIONS	0	0	250	250	250
419.28-17 PAYMENT OF CLAIMS	14,811	(155,085)	100,000	100,000	100,000
419.28-18 CLAIM-COST RECOVERY	(21,427)	21,624	0	0	0
419.29-01 TRAINING & EDUCATION-MOU	0	0	2,300	0	0
419.29-04 OTHER SERVICES & CHARGES	0	0	1,000	0	0
419.30-01 OFFICE SUPPLIES	0	0	250	250	250
419.30-02 OPERATING SUPPLIES	700	5,974	2,500	2,500	2,500
419.90-01 TRANSFER OUT	0	0	0	276,000	276,000
Other Costs Total	608,856	374,745	541,561	819,461	841,961
502-1922 RISK MANAGEMENT FUND Total	689,005	466,954	632,961	910,861	933,361

	Actual FY 2007-08	Budget FY 2008-09	Budget FY 2009-10	Budget FY 2010-11
Assistant City Manager	0.25	0.25	0.25	0.25
Admin Svs Director	-	-	-	-
Finance Supervisor	0.10	0.10	0.10	0.10
Sr Acct Clerk/Technician	0.10	0.10	0.10	0.10
Admin Secretary I	0.10	0.10	0.10	0.10
Deputy Fire Chief	-	-	-	-
Public Safety Director	0.10	0.10	0.10	0.10
Personnel Asst	0.10	0.10	0.10	0.10
Management Analyst	0.05	0.05	0.05	0.05
TOTAL	0.80	0.80	0.80	0.80

Information Technology

This fund provides for the function of the Information Technology of the department. Activities will include computer network maintenance as well as batch processing for payroll, accounting, financial systems, special assessments and other billing. This includes system backups, maintenance and installation of equipment, order special forms, and revising and maintenance of existing programs. Program development consists of analyzing user requirements for new programs, designing, testing and implementing programs.

The proposed Information Technology budget is status quo.

	Actual FY 2006-07	Actual FY 2007-08	Budget FY 2008-09	Budget FY 2009-10	Budget FY 2010-11
503-1923 TECHNOLOGY/COMMUNICATIONS					
Employee Costs					
419.10-01 SALARIES FULL-TIME	15,533	78,643	81,000	81,000	81,000
419.10-02 SALARIES PART-TIME	0	1,480	20,000	20,000	20,000
419.10-08 AUTO ALLOWANCE	318	1,567	1,800	1,800	1,800
419.10-09 CELL PHONE ALLOWANCE	51	44	200	200	200
419.11-01 PERS-CITY PORTION	2,016	9,048	9,500	9,500	9,500
419.11-02 PERS-EMPLOYEE PORTION	328	1,461	1,700	1,700	1,700
419.11-03 SECTION 125 CAFETERIA	1,635	9,831	11,000	11,000	11,000
419.11-04 LIFE INSURANCE	42	270	500	500	500
419.11-05 UNEMPLOYMENT INSURANCE	726	613	600	600	600
419.11-06 WORKER'S COMP INSURANCE	0	50	200	200	200
419.11-07 FICA	1,270	5,723	7,000	7,000	7,000
Employee Costs Total	21,918	108,729	133,500	133,500	133,500
Other Costs					
419.20-01 ATTORNEY SERVICES	1,347	0	0	0	0
419.20-06 PROFESSIONAL SERVICES	8,823	32,385	16,750	16,750	16,750
419.20-24 CONTRACTS-POSTAGE MACHINE	4,200	0	0	0	0
419.20-25 H.T.E. MAINTENANCE	71,242	72,103	87,000	87,000	87,000
419.20-26 QUESYST	6,824	0	6,900	6,900	6,900
419.21-01 TEMPORARY STAFFING	37,844	25,673	0	0	0
419.21-04 TECHNICAL SERVICES	51,601	3,738	19,280	19,280	19,280
419.26-04 ABC-ADMIN SVC CHARGE	36,826	33,361	33,381	33,361	33,361
419.26-06 ABC-RISK MGMT SVC CHARGE	8,270	9,024	9,024	9,024	9,024
419.27-04 UTILITIES-TELEPHONE	5,569	6,694	6,000	6,000	6,000
419.27-05 UTILITIES-CELL PHONES	0	170	1,020	1,020	1,020
419.28-01 MAINTENANCE & REPAIR	1,794	0	1,500	1,500	1,500
419.28-04 TRAVEL, TRAINING, MEETING	1,468	2,685	5,500	5,500	5,500
419.28-09 POSTAGE & FREIGHT	50	32	0	0	0
419.28-12 MEMBERSHIP DUES	0	0	2,000	2,000	2,000
419.28-13 FEES & LICENSES	4,396	7,608	8,000	8,000	8,000
419.28-14 SUBSCRIBE & PUBLICATIONS	0	0	1,500	1,500	1,500
419.30-01 OFFICE SUPPLIES	1,917	9,110	1,500	1,500	1,500
419.30-02 OPERATING SUPPLIES	31,155	10,496	6,750	6,750	6,750
419.50-04 EQUIPMENT	5,106	24,142	15,400	15,400	15,400
419.70-01 DEPRECIATION EXPENSE	59,281	0	21,193	21,193	21,193
419.90-01 TRANSFER OUT	7,467	0	0	0	0
Other Costs Total	345,199	237,220	242,678	242,678	242,678
503-1923 TECHNOLOGY/COMMUNICATIONS Total	367,117	345,948	376,178	376,178	376,178

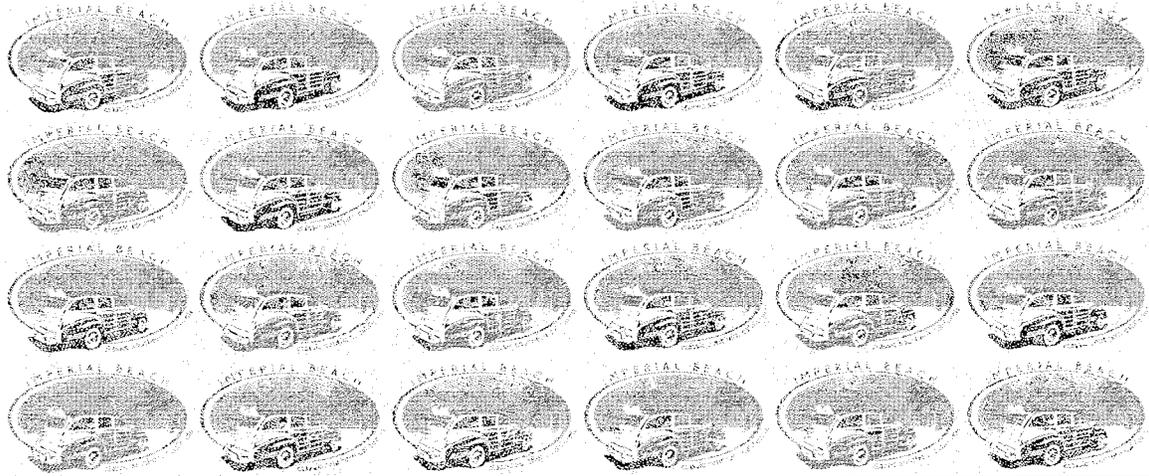
	Actual FY 2007-08	Budget FY 2008-09	Budget FY 2009-10	Budget FY 2010-11
Finance Director	0.10	0.10	0.10	0.10
Network Systems Admin	1.00	1.00	1.00	1.00
Network Systems Tech	0.50	0.50	0.50	0.50
TOTAL	1.60	1.60	1.60	1.60

Facility Replacement

This fund was established to provide for the repair and replacement of general capital facilities, including City Hall buildings, roofs, parking lots and other facilities used in City operations.

The proposed Facility Replacement program reflects decreased funding based on lower available resources to place into this reserve.

	Actual FY 2006-07	Actual FY 2007-08	Budget FY 2008-09	Budget FY 2009-10	Budget FY 2010-11
504-1924 FACILITY MAINT/REPLACMNT					
Employee Costs					
419.10-01 SALARIES FULL-TIME	4,150	111	0	0	0
419.11-01 PERS-CITY PORTION	496	14	0	0	0
419.11-02 PERS-EMPLOYEE PORTION	81	2	0	0	0
419.11-03 SECTION 125 CAFETERIA	751	21	0	0	0
419.11-05 UNEMPLOYMENT INSURANCE	5	2	0	0	0
419.11-07 FICA	321	9	0	0	0
Employee Costs Total	5,804	160	0	0	0
Other Costs					
419.20-06 PROFESSIONAL SERVICES	154,575	6,696	0	25,000	5,000
419.26-04 ABC-ADMIN SVC CHARGE	0	0	2,120	0	0
419.28-01 MAINTENANCE & REPAIR	0	5,313	0	0	0
Other Costs Total	154,575	12,010	2,120	25,000	5,000
504-1924 FACILITY MAINT/REPLACMNT Total	160,379	12,169	2,120	25,000	5,000



Enterprise Funds



Stormwater Program

Federal and state law mandates that all jurisdictions minimize or eliminate watershed pollution caused by stormwater runoff, urban runoff, and illegal discharges or connections to the stormwater conveyance system. In accordance with the Municipal Stormwater Permit issued by the San Diego Regional Water Quality Control Board, the department is responsible for public education, implementation of best management practices (BMPs) to minimize pollution of receiving waters, and oversight of third parties to ensure compliance with the City's stormwater ordinances. The program includes ensuring that municipal, residential, construction, business, and development-related BMPs are implemented. It also funds water quality monitoring during both dry and wet weather conditions at various locations throughout the City. Other tasks related to implementation of the City's Urban Runoff Management Program include collaboration with watershed and regional partner agencies, inspections, public complaint response, effectiveness assessment, and regulatory reporting.

The proposed Stormwater program reflects a revised cost estimate relative to stormwater cleaning by sewer crews.



	Actual FY 2006-07	Actual FY 2007-08	Budget FY 2008-09	Budget FY 2009-10	Budget FY 2010-11
601-5050 SEWER FUND: STORM WATER PROGRAM					
Employee Costs					
436.10-01 SALARIES FULL-TIME	85,423	74,023	97,900	97,900	97,900
436.10-03 OVERTIME	0	0	0	700	700
436.10-08 AUTO ALLOWANCE	1,751	2,035	2,400	2,400	2,400
436.10-09 CELL PHONE ALLOWANCE	438	500	700	500	700
436.11-01 PERS-CITY PORTION	9,813	9,041	12,200	12,200	12,200
436.11-02 PERS-EMPLOYEE PORTION	1,604	1,463	2,000	2,000	2,000
436.11-03 SECTION 125 CAFETERIA	11,613	11,301	14,100	14,100	14,100
436.11-04 LIFE INSURANCE	218	216	400	400	400
436.11-05 UNEMPLOYMENT INSURANCE	629	988	600	800	800
436.11-06 WORKER'S COMP INSURANCE	1,366	430	600	600	600
436.11-07 FICA	6,774	6,163	7,800	7,800	7,600
Employee Costs Total	119,629	106,160	138,900	139,400	139,600
Other Costs					
436.20-06 PROFESSIONAL SERVICES	2,842	1,845	15,000	13,000	13,000
436.21-01 TEMPORARY STAFFING	0	0	0	2,000	2,000
436.21-04 TECHNICAL SERVICES	7,414	8,154	47,000	19,900	22,000
436.26-03 PUBLIC WORKS ADMIN	7,549	8,033	9,197	9,197	9,197
436.26-04 ABC-ADMIN SVC CHARGE	15,311	12,644	12,644	12,644	12,644
436.26-05 ABC-TECHNOLOGY SVC CHARGE	1,466	10,688	10,640	10,640	10,640
436.26-06 ABC-RISK MGMT SVC CHARGE	2,625	10,150	10,150	10,150	10,150
436.27-02 UTILITIES-WATER	406	278	0	0	0
436.28-01 MAINTENANCE & REPAIR	215	0	1,200	1,000	1,000
436.28-13 FEES & LICENSES	7,406	0	7,500	10,000	10,000
436.29-04 OTHER SERVICES & CHARGES	14,112	26,420	28,000	32,400	32,400
436.30-02 OPERATING SUPPLIES	2,078	1,355	12,600	7,300	7,300
436.39-01 NPDES MAYOR/CITY COUNCIL	2,100	1,769	1,815	1,815	1,815
436.39-02 NPDES CITY CLERK	4,200	3,366	3,423	3,423	3,423
436.39-03 NPDES CITY MANAGER	6,400	4,177	4,178	4,178	4,178
436.39-04 NPDES PERSONNEL/H.R.	1,100	333	335	335	335
436.39-05 NPDES ADMINISTRATIVE SVCS	27,500	25,549	6,043	6,043	6,043
436.39-06 NPDES CITY ATTORNEY	11,300	6,875	6,875	6,875	6,875
436.39-07 NPDES PLANNING & ZONING	86,500	79,900	79,900	79,900	79,900
436.39-08 NPDES LAW ENFORCEMENT	3,500	2,728	2,728	2,728	2,728
436.39-09 NPDES FIRE DEPARTMENT	83,500	99,657	99,657	99,657	99,657
436.39-11 NPDES PUBLIC WORKS ADMIN	68,700	68,432	68,247	68,247	68,247
436.39-12 NPDES GRAFFITI REMOVAL	17,800	16,338	16,338	16,338	16,338
436.39-13 NPDES SKATEPARK/RECREATION	1,900	25	25	0	0
436.39-14 NPDES PARKS MAINTENANCE	36,200	32,934	32,934	32,934	32,934
436.39-15 NPDES SEWER MAINTENANCE	359,100	222,201	222,201	172,200	172,200
436.39-17 NPDES TIDELANDS	0	4,610	4,610	4,610	4,610
436.39-18 NPDES STREET	0	95,970	95,970	95,970	95,970
436.39-19 NPDES FLEET	0	15,200	15,200	15,200	15,200
436.39-20 NPDES CIP ADMIN	0	27,493	27,493	27,493	27,493
Other Costs Total	771,224	787,124	842,103	766,177	768,277
Total	890,853	893,283	981,003	905,577	907,877

	Actual FY 2007-08	Budget FY 2008-09	Budget FY 2009-10	Budget FY 2010-11
Environmental Pgm Mgr	0.85	0.85	0.85	0.85
Environmental Pgm Spec	0.60	0.60	0.60	0.60
TOTAL	1.45	1.45	1.45	1.45

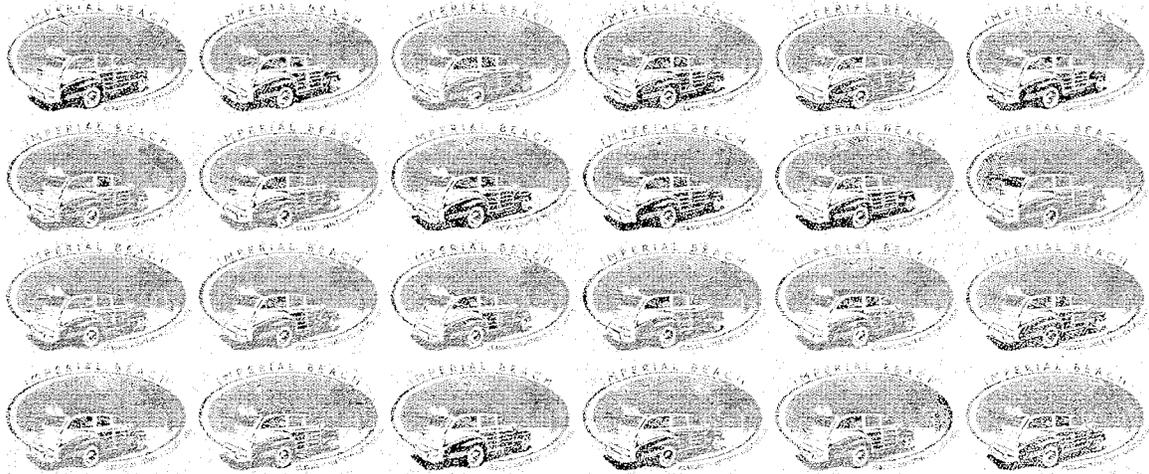
Sewer Program

The Sewer Division has the primary responsibility for the operation, maintenance, and rehabilitation of the city's eleven pump stations and eight-four miles of waste water collection system to ensure that sewerage flows continuously and without overflows. The division also provides routine maintenance and cleaning of the city's six miles of storm drain systems to ensure the maximum efficiency of the system and minimizes storm drain outfall contamination. This budget also pays the waste disposal costs paid to the City of San Diego Metropolitan Sewerage System for treatment of raw wastewater.

The proposed Sewer Program budget reflects changes in treatment costs offset by reductions in other program costs.

	Actual FY 2006-07	Actual FY 2007-08	Budget FY 2008-09	Budget FY 2009-10	Budget FY 2010-11
601-5060 SEWER PROGRAM					
Employee Costs					
436.10-01 SALARIES FULL-TIME	212,236	214,428	220,488	220,488	220,488
436.10-03 OVERTIME	11,104	10,350	11,400	12,200	12,200
436.10-07 STAND-BY PAY	6,841	13,679	23,100	19,000	19,000
436.11-01 PERS-CITY PORTION	23,617	25,541	27,157	27,157	27,157
436.11-02 PERS-EMPLOYEE PORTION	3,858	4,123	4,410	4,410	4,410
436.11-03 SECTION 125 CAFETERIA	37,369	41,506	44,700	44,700	44,700
436.11-04 LIFE INSURANCE	183	214	400	400	400
436.11-05 UNEMPLOYMENT INSURANCE	2,710	2,384	2,170	2,170	2,170
436.11-06 WORKER'S COMP INSURANCE	52,009	1,380	1,600	1,600	1,600
436.11-07 FICA	18,143	18,550	17,586	17,586	17,586
Employee Costs Total	368,071	332,155	353,011	349,711	349,711
Other Costs					
436.20-06 PROFESSIONAL SERVICES	81,894	1,576	14,000	19,000	19,000
436.20-23 SECURITY & ALARM	3,794	2,940	3,300	3,300	3,600
436.21-01 TEMPORARY STAFFING	9,734	0	25,000	25,000	25,000
436.21-04 TECHNICAL SERVICES	1,838,936	2,245,699	2,487,000	2,490,000	2,500,000
436.21-23 TRAFFIC CONTROL	0	0	2,000	0	0
436.22-01 PAYMENT IN LIEU OF TAX	63,353	0	63,353	0	0
436.22-02 FRANCHISE FEE	188,814	188,814	188,814	0	0
436.25-02 RENT-EQUIPMENT	0	0	1,000	1,000	1,000
436.26-03 PUBLIC WORKS ADMIN	302,123	145,028	208,226	208,226	208,226
436.26-04 ABC-ADMIN SVC CHARGE	604,558	228,277	228,277	228,277	228,277
436.26-05 ABC-TECHNOLOGY SVC CHARGE	1,971	7,125	7,093	7,093	7,093
436.26-06 ABC-RISK MGMT SVC CHARGE	128,112	17,950	17,950	17,950	17,950
436.26-07 ABC-FMP EQUIPMENT CHARGE	83,711	41,450	41,450	41,450	41,450
436.27-01 GAS & ELECTRIC (SDG&E)	57,937	54,751	61,600	61,000	61,000
436.27-02 UTILITIES-WATER	2,611	3,121	2,400	4,000	4,500
436.27-04 UTILITIES-TELEPHONE	3,785	3,405	2,300	3,600	3,600
436.27-05 UTILITIES-CELL PHONES	513	42	0	0	0
436.28-01 MAINTENANCE & REPAIR	24,446	31,200	38,200	28,000	28,000
436.28-12 MEMBERSHIP DUES	440	330	660	800	800
436.28-13 FEES & LICENSES	1,821	1,525	2,900	4,300	4,300
436.29-01 TRAINING & EDUCATION-MOU	270	0	0	0	0
436.29-04 OTHER SERVICES & CHARGES	0	5,683	11,400	10,000	10,000
436.30-02 OPERATING SUPPLIES	7,884	11,977	15,800	15,800	15,800
436.30-22 SMALL TOOLS/NON-CAPITAL	966	1,165	1,500	1,400	1,400
436.50-04 EQUIPMENT	8,119	23,223	1,000	0	0
436.70-01 DEPRECIATION EXPENSE	148,044	0	95,543	97,000	99,000
436.99-51 REIMBURSE JURMP COSTS	(359,100)	(222,201)	(222,201)	0	0
Other Costs Total	3,204,736	2,793,080	3,298,565	3,267,196	3,279,996
601-5060 SEWER PROGRAM Total	3,572,807	3,125,234	3,651,576	3,616,907	3,629,707

	Actual FY 2007-08	Budget FY 2008-09	Budget FY 2009-10	Budget FY 2010-11
Public Works Supervisor	1.00	1.00	1.00	1.00
Maintenance Worker II	1.00	1.00	1.00	1.00
Maintenance Worker I	1.00	1.00	1.00	1.00
Maintenance Worker	2.00	2.00	2.00	2.00
TOTAL	5.00	5.00	5.00	5.00



Special Revenue Funds



Gas Tax

This fund is used to record all Gas Tax-related revenues from the State of California. No expenditures are recorded in this fund. All of the funds are received in this fund and then transferred to the General Fund to reimburse the General Fund for Street Maintenance costs. Any residual Gas Tax funds are either carried forward into a subsequent budget year or transferred to the CIP Fund in accordance with Council authorization.



	Actual FY 2006-07	Actual FY 2007-08	Budget FY 2008-09	Budget FY 2009-10	Budget FY 2010-11
☐ GAS TAX FUND					
☐ 201-0000 GAS TAX FUND Revenue					
331.40-01 GAS TAX SECTION 2105	168,497	164,269	185,100	170,000	170,000
331.40-02 GAS TAX SECTION 2106	115,090	111,322	125,800	120,000	120,000
331.40-03 GAS TAX SECTION 2107	225,236	219,821	247,000	225,000	225,000
331.40-04 GAS TAX SECTION 2107.5	6,000	6,000	6,400	6,000	6,000
331.40-05 SB 2928 TRAFFIC MITIGATE	205,056	0	0	0	0
361.80-01 ALLOCATED INTEREST	29,716	54,147	14,400	15,000	7,000
201-0000 GAS TAX FUND Revenue Total	749,595	555,559	578,700	536,000	528,000
☐ 201-5015 GAS TAX FUND STREET					
431.90-01 TRANSFER OUT	688,300	214,270	499,575	659,646	653,546
201-5015 GAS TAX FUND STREET Total	688,300	214,270	499,575	659,646	653,546

Prop A Transnet

This department is used to record all 1/2 cents sales tax revenues received from SANDAG. No expenditures are recorded in this fund. This fund reimburses the General Fund for Street Maintenance costs previously paid by the General Fund. The balances of Prop A pays for capital improvement projects.

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	Actual FY 2006-07	Actual FY 2007-08	Budget FY 2008-09	Budget FY 2009-10	Budget FY 2010-11
202-0000 PROP "A" Revenue					
361.80-01 ALLOCATED INTEREST	32,598	22,236	17,500	20,000	10,000
391.90-02 TRANSFER IN-GAS TAX FUND	158,300	0	0	0	0
331.40-08 PROP "A" (TRANSNET) FUND	781,000	721,113	750,000	658,000	690,000
202-0000 PROP "A" Revenue Total	971,898	743,349	767,500	678,000	700,000
202-5016 PROP "A" (TRANSNET) FUND					
431.90-01 TRANSFER OUT	706,047	441,000	224,000	197,400	207,000
202-5016 PROP "A" (TRANSNET) FUND Total	706,047	441,000	224,000	197,400	207,000

Residential Construction

A Residential Construction Fess was adopted by the City Council in 1988. The development and improvement of parks in the City is paid by the City's Residential Construction fee. This fee is collected when building permits are issued. The fee is allocated exclusively for park development.

	Actual FY 2006-07	Actual FY 2007-08	Budget FY 2008-09	Budget FY 2009-10	Budget FY 2010-11
206-0000 RESIDENTIAL CONSTRUCTION					
Revenue					
322.73-05 RESIDENTIAL CONSTRUCTION	57,000	26,734	27,400	15,000	15,000
361.80-01 ALLOCATED INTEREST	14,319	8,655	10,100	5,000	5,000
Revenue Total	71,319	35,388	37,500	20,000	20,000
206-0000 RESIDENTIAL CONSTRUCTION Total	71,319	35,388	37,500	20,000	20,000
206-6025 RESIDENTIAL CONSTRUCTION					
Other Costs					
452.90-01 TRANSFER OUT	250,000	0	0	0	0
Other Costs Total	250,000	0	0	0	0
206-6025 RESIDENTIAL CONSTRUCTION Total	250,000	0	0	0	0

CDBG

This fund is used to track revenues and expenditures for federal funds received through the County of San Diego. 85% of these funds are used for CIP projects and the balance is used to fund special community service projects.

The CDBG acronym stands for Community Development Block Grant and is one of the few remaining federal funding available to cities. The condition of this federal block grant is that the funds be used to benefit the low/moderate income areas of the City. Most of the City of Imperial Beach currently qualifies under this federal entitlement guideline, per recent census track and HUD data.

While the actual amount of CDBG funds will not be determined until the County receives all CDBG funding requests and receives HUD notification of available funds, the estimated FY 2009-2010 CDBG allocation is approximately \$137,000. These funds will be used for capital improvements, not operating costs.



	Actual FY 2006-07	Actual FY 2007-08	Budget FY 2008-09	Budget FY 2009-10	Budget FY 2010-11
210-0000 CDBG Revenue					
334.50-01 CDBG-FEDERAL ASSISTANCE	0	18,472	136,099	140,000	140,000
361.80-01 ALLOCATED INTEREST	6	(687)	0	0	0
210-0000 CDBG Revenue Total	6	17,785	136,099	140,000	140,000
210-1235 CDBG-FEDERAL ASSISTANCE					
413.50-04 EQUIPMENT	0	0	43,175	0	0
210-1235 CDBG-FEDERAL ASSISTANCE Total	0	0	43,175	0	0

SLESF COPS

The Supplemental Law Enforcement Special Fund is used to track revenues and expenditures for a State of California grant. These funds are used in accordance with the terms of the grant, including DUI enforcement, OT for special enforcement, and other related traffic safety activities.

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	Actual FY 2006-07	Actual FY 2007-08	Budget FY 2008-09	Budget FY 2009-10	Budget FY 2010-11
212-0000 SLESF Revenue					
336.40-02 SLESF "COPS" FUNDING	100,000	100,000	100,000	100,000	100,000
361.80-01 ALLOCATED INTEREST	1,543	2,659	927	1,000	1000
212-0000 SLESF Revenue Total	101,543	102,659	100,927	101,000	101000
212-3036 SLESF (COPS) FUND					
421.20-06 PROFESSIONAL SERVICES	100,000	142,000	100,000	100,000	100000
212-3036 SLESF (COPS) FUND Total	100,000	142,000	100,000	100,000	100000

LLEBG

This Law Enforcement Block Grant fund is used to track revenues and expenditures for an on-going federal block grant awarded to cities since 1994. The funds are received and administered the San Diego County's Sheriff's Probation Department. These funds are used in accordance with the terms of the grant, including technology capital, OT for special enforcement, and other related traffic safety activates. These funds cannot be used to supplant existing law enforcement and public safety activities.

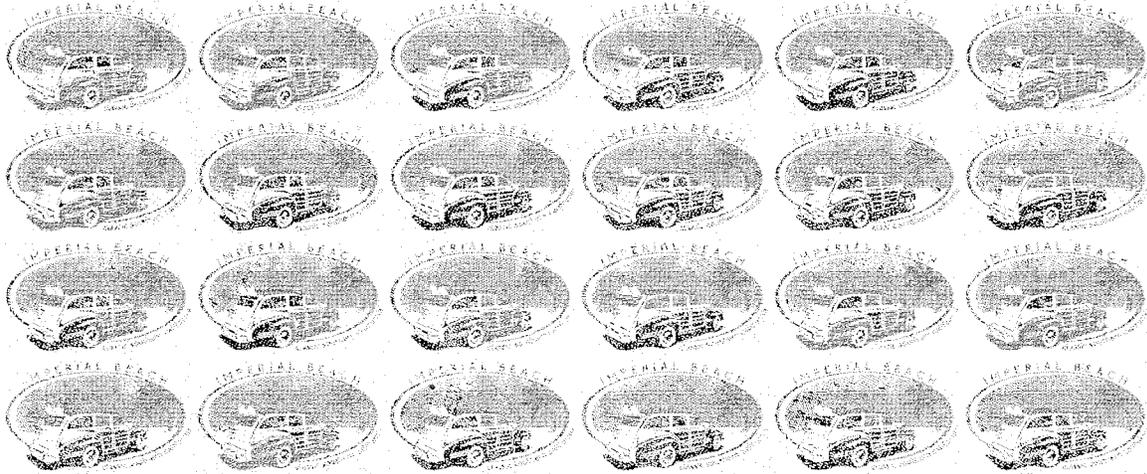
No appropriations have been allocated in this proposed budget. If the City is award grant funding, staff will return to the Council to adjust the budget to the exact grant amount.

	Actual FY 2006-07	Actual FY 2007-08	Budget FY 2008-09	Budget FY 2009-10	Budget FY 2010-11
213-0000 LLEBG Revenue					
336.50-01 LLEBG GRANT FUNDING	13,410	0	50,400	0	0
361.80-01 ALLOCATED INTEREST	1,520	1,993	500	0	0
213-0000 LLEBG Revenue Total	14,931	1,993	50,900	0	0
213-3037 LLEBG GRANT					
421.20-06 PROFESSIONAL SERVICES	11,822	6,475	25,000	0	0
213-3037 LLEBG GRANT Total	11,822	6,475	25,000	0	0

LLMD

The Lighting District Maintenance District #67 monies are restricted to use for operating costs within the District. The full cost of street lighting within the District is paid by the assessment payers that "benefit" from this lighting (per an engineer's report/estimate). As per the engineer's report setting up the assessment district, a minimum of 50% of this assessment district, and paid via the County's property tax collection system. This revenue is supplemented by the General Fund when necessary.

	Actual FY 2006-07	Actual FY 2007-08	Budget FY 2008-09	Budget FY 2009-10	Budget FY 2010-11
<input checked="" type="checkbox"/> 215-0000 LLMD-#67 Revenue					
319.15-01 L&LMD #67	10,976	11,648	12,000	12,000	12,000
361.80-01 ALLOCATED INTEREST	695	654	0	0	0
361.80-02 NON-ALLOCATED INTEREST	35	33	0	0	0
391.90-01 TRANSFER IN-GENERAL FUND	11,000	0	18,000	18,000	23,000
215-0000 LLMD-#67 Revenue Total	22,706	12,335	30,000	30,000	35,000
<input checked="" type="checkbox"/> 215-6026 LLMD-ASSMT DIST #67 FUND					
452.20-06 PROFESSIONAL SERVICES	0	2,095	0	0	0
452.27-01 GAS & ELECTRIC (SDG&E)	22,604	22,177	30,000	30,000	35,000
452.27-02 UTILITIES-WATER	1,322	1,106	0	0	0
215-6026 LLMD-ASSMT DIST #67 FUND Total	23,926	25,377	30,000	30,000	35,000



Imperial Beach Redevelopment



Redevelopment: Housing

The Redevelopment Agency of the City of Imperial Beach ("the Agency") is required by California Community Redevelopment Law (CRL) to use no less than 20 percent of tax increment revenue derived from a redevelopment project area to increase, improve, and preserve the supply of housing for very low-, low- and moderate-income households. The Agency can provide financial assistance to upgrade existing units, the construction of new housing, and improvements to public facilities and infrastructure that service low- and moderate-income neighborhoods.

The proposed Housing budget is status quo.

	Actual FY 2007-08	Budget FY 2008-09	Budget FY 2009-10	Budget FY 2010-11
Asst Project Manager	0.20	0.20	0.20	0.20
Code Compliance Officer	1.00	1.00	1.00	1.00
Redevelopment Coord	0.20	0.20	0.20	0.20
Bldg Code Comp Speciali	-	-	0.30	0.30
Customer Svc Specialist	0.30	0.30	-	-
TOTAL	1.70	1.70	1.70	1.70

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	Actual FY 2006-07	Actual FY 2007-08	Budget FY 2008-09	Budget FY 2009-10	Budget FY 2010-11
245-0000 RDA LOW/MOD HOUSING Total					
Taxes					
311.63-11 20% LOW/MOD HOUSING	290,909	330,625	298,100	313,000	313,000
Taxes Total	290,909	330,625	298,100	313,000	313,000
Other Revenue					
361.80-01 ALLOCATED INTEREST	(309)	39,439	0	20,000	20,000
361.80-02 NON-ALLOCATED INTEREST	3,161	20,764	0	20,000	20,000
Other Revenue Total	2,852	60,203	0	40,000	40,000
Transfers					
391.90-05 TRANSFER IN-HOUSING FUNDS	0	979,516	0	3,500,000	1,400,000
Transfers Total	0	979,516	0	3,500,000	1,400,000
245-0000 RDA LOW/MOD HOUSING Total Total	293,761	1,370,344	298,100	3,853,000	1,753,000
245-1240 RDA LOW/MOD HOUSING					
Employee Costs					
413.10-01 SALARIES FULL-TIME	61,920	60,691	63,700	63,700	63,700
413.10-02 SALARIES PART-TIME	0	26,131	34,729	34,729	34,729
413.10-03 OVERTIME	758	886	0	0	0
413.10-08 AUTO ALLOWANCE	482	493	700	700	700
413.10-09 CELL PHONE ALLOWANCE	120	121	480	480	480
413.11-01 PERS-CITY PORTION	6,953	7,473	7,900	7,900	7,900
413.11-02 PERS-EMPLOYEE PORTION	1,136	1,207	1,400	1,400	1,400
413.11-03 SECTION 125 CAFETERIA	7,873	8,545	9,400	9,400	9,400
413.11-04 LIFE INSURANCE	84	84	300	0	300
413.11-05 UNEMPLOYMENT INSURANCE	434	1,296	1,000	1,000	1,000
413.11-06 WORKER'S COMP INSURANCE	1,153	110	300	300	300
413.11-07 FICA	4,470	6,666	6,300	6,300	6,300
Employee Costs Total	85,383	113,704	126,209	125,909	126,209
Other Costs					
413.20-01 ATTORNEY SERVICES	0	9,794	20,000	20,000	20,000
413.20-06 PROFESSIONAL SERVICES	12,540	3,093	30,000	30,000	30,000
413.20-11 DESIGN SERVICES	0	0	10,000	10,000	10,000
413.21-01 TEMPORARY STAFFING	0	0	7,500	7,500	7,500
413.21-03 COUNTY OF SD ADMIN CHARGE	2,243	2,316	0	2,500	2,500
413.26-04 ABC-ADMIN SVC CHARGE	13,632	25,327	25,327	25,327	25,327
413.26-05 ABC-TECHNOLOGY SVC CHARGE	0	1,781	1,773	1,773	1,773
413.26-06 ABC-RISK MGMT SVC CHARGE	1,543	18,450	18,450	18,450	18,450
413.28-04 TRAVEL, TRAINING, MEETING	33	0	3,000	1,500	1,500
413.28-07 ADVERTISING	790	0	1,000	1,000	1,000
413.28-09 POSTAGE & FREIGHT	0	9	0	0	0
413.28-11 PRINTING SERVICES	93	599	1,000	1,000	1,000
413.28-12 MEMBERSHIP DUES	0	0	200	200	200
413.28-13 FEES & LICENSES	0	0	100	100	100
413.28-14 SUBSCRIBE & PUBLICATIONS	0	0	2,000	2,000	2,000
413.30-01 OFFICE SUPPLIES	118	0	500	500	500
413.41-01 BOND PRINCIPAL (2003 TAB)	79,000	81,000	63,000	63,000	83,000
413.41-02 BOND INTEREST (2003 TAB)	231,359	234,322	226,554	226,554	226,554
413.90-01 TRANSFER OUT	23,511	0	0	0	0
Other Costs Total	364,862	376,692	430,404	431,404	431,404
245-1240 RDA LOW/MOD HOUSING Total	450,245	490,396	556,613	557,313	557,613

Redevelopment: Non-Housing

The Redevelopment Agency is responsible for a wide range of activities including working with existing property owners to rehabilitate residential units or working with qualified developers to construct new commercial or retail and residential projects and/or rehabilitate commercial and retail and residential properties. The Redevelopment Agency is also responsible for the construction and/or rehabilitation of public improvements and facilities.

The proposed Non-Housing RDA budget is status quo.

	Actual FY 2007-08	Budget FY 2008-09	Budget FY 2009-10	Budget FY 2010-11
Admin Intern	0.50	0.50	0.50	0.50
Admin. Secretary II	0.95	0.95	0.95	0.95
Assoc Planner	0.50	0.50	0.50	0.50
Asst Project Manager	0.80	0.80	0.80	0.80
Asst. City Mngr	0.25	0.25	0.25	0.25
City Clerk	0.25	0.25	0.25	0.25
City Manager	0.50	0.50	0.50	0.50
City Planner	0.50	0.50	0.50	0.50
Code Compliance Officer PT	0.10	0.10	0.10	0.10
Comm. Dev. Director	0.50	0.50	0.50	0.50
Council Members	2.00	2.00	2.00	2.00
Deputy City Clerk	0.25	0.25	0.25	0.25
Finance Director	0.45	0.45	0.45	0.45
Finance Supervisor	0.30	0.30	0.30	0.30
Mayor	0.50	0.50	0.50	0.50
RDA Coordinator	0.80	0.80	0.80	0.80
Sr. Acct/Clerk Tech.	0.30	0.30	0.30	0.30
TOTAL	9.45	9.45	9.45	9.45

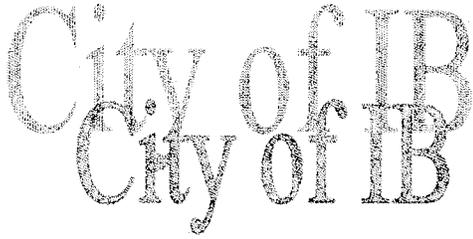


	Actual FY 2006-07	Actual FY 2007-08	Budget FY 2008-09	Budget FY 2009-10	Budget FY 2010-11
405-1260 RDA ADMIN					
Employee Costs					
413.10-01 SALARIES FULL-TIME	489,170	501,191	533,500	533,500	533,500
413.10-02 SALARIES PART-TIME	8,508	9,485	30,400	30,400	30,400
413.10-03 OVERTIME	794	538	0	0	0
413.10-04 COUNCIL/RDA BOARD PAY	13,147	15,734	14,700	14,700	14,700
413.10-08 AUTO ALLOWANCE	12,435	12,378	14,600	14,600	14,600
413.10-09 CELL PHONE ALLOWANCE	1,478	1,140	1,400	1,400	1,400
413.11-01 PERS-CITY PORTION	56,010	61,052	64,000	64,000	64,000
413.11-02 PERS-EMPLOYEE PORTION	9,159	9,860	10,300	10,300	10,300
413.11-03 SECTION 125 CAFETERIA	48,125	62,452	61,400	61,400	61,400
413.11-04 LIFE INSURANCE	1,146	1,565	2,300	2,300	2,300
413.11-05 UNEMPLOYMENT INSURANCE	3,015	3,421	3,600	3,600	3,600
413.11-06 WORKER'S COMP INSURANCE	10,694	430	600	600	600
413.11-07 FICA	35,551	39,267	44,100	44,100	44,100
413.11-08 MGT MEDICAL REIMBURSEMENT	0	150	0	0	0
Employee Costs Total	689,233	718,663	780,900	780,900	780,900
Other Costs					
413.20-01 ATTORNEY SERVICES	25,795	55,303	55,000	55,000	55,000
413.20-06 PROFESSIONAL SERVICES	194,846	208,534	343,350	343,350	343,350
413.20-11 DESIGN SERVICES	0	0	75,000	75,000	75,000
413.21-01 TEMPORARY STAFFING	1,025	0	7,500	7,500	7,500
413.21-04 TECHNICAL SERVICES	3,940	12,983	1,000	1,000	1,000
413.26-04 ABC-ADMIN SVC CHARGE	133,378	248,649	246,649	246,649	248,649
413.26-05 ABC-TECHNOLOGY SVC CHARGE	0	28,502	28,374	28,374	28,374
413.26-06 ABC-RISK MGMT SVC CHARGE	26,968	99,490	99,490	99,490	99,490
413.28-01 MAINTENANCE & REPAIR	370	0	500	500	500
413.28-04 TRAVEL, TRAINING, MEETING	4,566	3,773	5,000	5,000	5,000
413.28-07 ADVERTISING	2,499	6,763	1,500	2,500	2,500
413.28-08 COMMUNITY PROGRAMS	487	0	0	0	0
413.28-09 POSTAGE & FREIGHT	39	1,309	1,500	1,500	1,500
413.28-11 PRINTING SERVICES	1,055	9,133	10,000	10,000	10,000
413.28-12 MEMBERSHIP DUES	2,870	9,320	4,000	10,000	10,000
413.28-14 SUBSCRIBE & PUBLICATIONS	431	31	5,000	5,000	5,000
413.29-04 OTHER SERVICES & CHARGES	3,088	4,396	2,500	2,500	2,500
413.30-01 OFFICE SUPPLIES	1,240	374	1,000	1,000	1,000
413.30-02 OPERATING SUPPLIES	404	114	2,500	2,500	2,500
413.90-01 TRANSFER OUT	1,443,159	(92,844)	10,000	0	0
Other Costs Total	1,846,160	593,829	899,863	896,863	896,863
405-1260 RDA ADMIN Total	2,535,393	1,312,492	1,680,763	1,677,763	1,677,763

Redevelopment: CIP Non-Housing Bond Operations

The CIP Division prepares the 5 year Capital Improvement Program for City Council adoption. The division executes the capital improvement program projects for all elements except Community Development and Technology projects. The execution includes preparing all project plans and specifications for advertisement either in house or through consultant contracts. The division inspector serves as the project inspector for all public works projects in the City. The division manages all the CIP project funding, requisitions, invoicing and project closure.

The proposed CIP Non-Housing budget is status quo with a correction to the labor budget.



	Actual FY 2006-07	Actual FY 2007-08	Budget FY 2008-09	Budget FY 2009-10	Budget FY 2010-11
408-5020 RDA BOND FUND (2003 TAB) ADMIN					
Employee Costs					
432.10-01 SALARIES FULL-TIME	3,436	55,919	6,200	75,000	75,000
432.10-02 SALARIES PART-TIME	0	0	31,300	0	0
432.10-03 OVERTIME	0	571	700	700	700
432.11-01 PERS-CITY PORTION	406	7,070	900	900	900
432.11-02 PERS-EMPLOYEE PORTION	65	1,142	300	300	300
432.11-03 SECTION 125 CAFETERIA	867	11,068	2,000	2,000	2,000
432.11-04 LIFE INSURANCE	0	0	300	300	300
432.11-05 UNEMPLOYMENT INSURANCE	0	840	4,500	4,500	4,500
432.11-06 WORKER'S COMP INSURANCE	0	0	400	400	400
432.11-07 FICA	226	4,033	400	400	400
Employee Costs Total	5,000	80,645	47,000	84,500	84,500
Other Costs					
432.20-06 PROFESSIONAL SERVICES	0	450	45,000	22,000	22,000
432.25-01 RENT-FACILITIES	0	0	0	3,600	3,600
432.25-02 RENT-EQUIPMENT	0	3,556	6,000	0	0
432.25-03 RENT-UNIFORMS	0	0	21,838	0	0
432.26-03 PUBLIC WORKS ADMIN	0	0	0	75,000	100,000
432.26-05 ABC-TECHNOLOGY SVC CHARGE	0	0	14,187	14,187	14,187
432.26-06 ABC-RISK MGMT SVC CHARGE	0	0	12,080	12,080	12,080
432.28-01 MAINTENANCE & REPAIR	0	0	500	0	0
432.28-06 MILEAGE REIMBURSEMENT	0	0	100	100	100
432.28-09 POSTAGE & FREIGHT	0	9	935	200	200
432.28-11 PRINTING SERVICES	0	0	7,800	5,000	5,000
432.30-01 OFFICE SUPPLIES	0	1,233	600	3,000	3,000
432.30-02 OPERATING SUPPLIES	0	1,445	4,000	200	200
432.30-22 SMALL TOOLS/NON-CAPITAL	0	0	2,000	100	100
432.99-51 REIMBURSE JURMP COSTS	0	(27,493)	(27,493)	0	0
Other Costs Total	0	(20,800)	87,547	135,467	160,467
408-5020 RDA BOND FUND (2003 TAB) ADMIN Total	5,000	59,844	134,547	219,967	244,967

	Actual FY 2007-08	Budget FY 2008-09	Budget FY 2009-10	Budget FY 2010-11
Admin Assitant	1.00	1.00	1.00	1.00
Admin Intern	0.50	0.50	0.50	0.50
CIP Manager	1.00	1.00	1.00	1.00
Public Works Inspector	1.00	1.00	1.00	1.00
TOTAL	3.50	3.50	3.50	3.50

Redevelopment: Graffiti Abatement

This activity provides for the graffiti abatement on public and private property and public education programs directed at reducing or eliminating graffiti in the City.

The proposed Graffiti budget is status quo with a staffing adjustment to more accurately reflect costs of this program.

City of IB City of IB

	Actual FY 2006-07	Actual FY 2007-08	Budget FY 2008-09	Budget FY 2009-10	Budget FY 2010-11
405-5030 RDA GRAFFITI REMOVAL					
Employee Costs					
433.10-01 SALARIES FULL-TIME	986	57,652	90,900	103,500	103,500
433.10-02 SALARIES PART-TIME	0	0	0	1,000	1,000
433.10-03 OVERTIME	0	0	0	500	500
433.11-01 PERS-CITY PORTION	121	7,176	11,000	11,000	11,000
433.11-02 PERS-EMPLOYEE PORTION	19	1,160	1,900	1,900	1,900
433.11-03 SECTION 125 CAFETERIA	206	12,223	18,500	18,500	18,500
433.11-04 LIFE INSURANCE	0	67	300	300	300
433.11-05 UNEMPLOYMENT INSURANCE	0	892	1,000	1,000	1,000
433.11-06 WORKER'S COMP INSURANCE	0	0	700	700	700
433.11-07 FICA	81	4,644	7,100	7,100	7,100
Employee Costs Total	1,413	83,813	131,400	145,500	145,500
Other Costs					
433.26-03 PUBLIC WORKS ADMIN	0	0	13,164	13,164	13,164
433.26-04 ABC-ADMIN SVC CHARGE	0	0	20,060	20,060	20,060
433.26-06 ABC-RISK MGMT SVC CHARGE	0	0	7,400	7,400	7,400
433.26-07 ABC-FMP EQUIPMENT CHARGE	0	0	11,023	11,023	11,023
433.27-02 UTILITIES-WATER	0	314	500	500	500
433.28-01 MAINTENANCE & REPAIR	0	611	3,000	1,200	1,200
433.30-02 OPERATING SUPPLIES	0	9,513	11,000	10,000	9,500
433.30-22 SMALL TOOLS/NON-CAPITAL	0	5	500	400	300
433.99-51 REIMBURSE JURMP COSTS	0	(16,338)	(16,338)	0	0
Other Costs Total	0	(5,895)	50,309	63,747	63,147
Total	1,413	77,918	181,709	209,247	208,647

	Actual FY 2007-08	Budget FY 2008-09	Budget FY 2009-10	Budget FY 2010-11
Graffiti Coordinator	1.00	1.00	1.00	1.00
Grounds/Facilities Supvr	-	-	0.15	0.15
Maintenance Worker I	1.00	1.00	1.00	1.00
TOTAL	2.00	2.00	2.15	2.15

Redevelopment: Debt Service

During FY 07/08, the "Original" Redevelopment Project Area and the "Amended" Project Area will be consolidated into one area. This will allow for funds from the original area and the amended area to be used to cover costs in either location. This process will go through council for approval and RDA staff are working with Redevelopment attorneys.

Update: Tax increment revenue is deposited to this fund. Transfers have been included to move tax increment moneys to RDA operations after the debt costs have been paid.

	Actual FY 2006-07	Actual FY 2007-08	Budget FY 2008-09	Budget FY 2009-10	Budget FY 2010-11
301-0000 RDA PA#1 DEBT SERVICE					
Taxes					
311.65-21 RDA TAX INCREMENT	1,163,637	1,322,499	1,489,400	1,250,000	1,250,000
Taxes Total	1,163,637	1,322,499	1,489,400	1,250,000	1,250,000
Other Revenue					
361.80-01 ALLOCATED INTEREST	(96,440)	44,636	0	20,000	20,000
361.80-02 NON-ALLOCATED INTEREST	69,359	33,662	55,200	30,000	30,000
Other Revenue Total	(27,081)	78,298	55,200	50,000	50,000
Transfers					
391.90-06 TRANSFER IN-RDA FUNDS	0	3,918,064	1,350,750	980,200	980,200
Transfers Total	0	3,918,064	1,350,750	980,200	980,200
301-0000 RDA PA#1 DEBT SERVICE Total	1,136,555	5,318,861	2,895,350	2,280,200	2,280,200
301-1250 RDA PA#1 DEBT SERVICE					
Other Costs					
413.21-03 COUNTY OF SD ADMIN CHARGE	8,629	9,263	0	9,500	9,500
413.40-02 INTEREST PMT-CITY LOAN	103,172	103,172	448,572	103,000	103,000
413.40-03 SO BAY UNION ELEMENTARY	80,828	91,863	378,168	85,000	85,000
413.40-04 SWEETWATER UNION HIGH SCH	45,653	51,885	213,595	48,000	48,000
413.40-05 SOUTHWESTERN COLLEGE	12,302	13,981	57,557	13,000	13,000
413.40-06 SD COUNTY OFFICE OF EDUC	5,485	6,233	25,661	5,800	5,800
413.40-07 SAN DIEGO COUNTY GEN FUND	58,823	66,854	283,483	62,000	62,000
413.40-08 SAN DIEGO COUNTY LIBRARY	9,344	10,620	35,243	9,800	9,800
413.40-09 CITY OF I.B. GENERAL FUND	78,475	89,188	363,024	83,000	83,000
413.41-01 BOND PRINCIPAL (2003 TAB)	321,119	324,000	336,000	340,000	355,000
413.41-02 BOND INTEREST (2003 TAB)	925,437	911,612	903,871	884,690	871,941
413.90-01 TRANSFER OUT	0	415,294	0	0	0
Other Costs Total	1,649,266	2,093,965	3,045,174	1,643,790	1,646,041
301-1250 RDA PA#1 DEBT SERVICE Total	1,649,266	2,093,965	3,045,174	1,643,790	1,646,041



	Actual FY 2006-07	Actual FY 2008	Budget FY 2009	Budget FY 2010	Budget FY 2011
302-0000 RDA PA#2 DEBT SERVICE					
Taxes					
311.65-21 RDA TAX INCREMENT	4,759,534	5,352,589	5,988,400	5,062,000	5,062,000
Taxes Total	4,759,534	5,352,589	5,988,400	5,062,000	5,062,000
Other Revenue					
361.80-01 ALLOCATED INTEREST	360,255	302,763	172,400	165,000	165,000
361.80-02 NON-ALLOCATED INTEREST	12,894	14,059	8,500	14,000	14,000
Other Revenue Total	373,149	316,822	180,900	179,000	179,000
302-0000 RDA PA#2 DEBT SERVICE Total	5,132,683	5,669,411	6,169,300	5,241,000	5,241,000
302-1251 RDA PA#2 DEBT SERVICE					
Other Costs					
413.21-03 COUNTY OF SD ADMIN CHARGE	34,517	37,857	0	40,000	40,000
413.40-02 INTEREST PMT-CITY LOAN	345,400	345,400	0	345,400	345,400
413.40-03 SO BAY UNION ELEMENTARY	331,357	372,546	0	345,000	345,000
413.40-04 SWEETWATER UNION HIGH SCH	187,155	210,419	0	195,000	195,000
413.40-05 SOUTHWESTERN COLLEGE	50,433	56,702	0	53,000	53,000
413.40-06 SD COUNTY OFFICE OF EDUC	22,484	25,279	0	23,400	23,400
413.40-07 SAN DIEGO COUNTY GEN FUND	250,318	281,392	0	261,000	261,000
413.40-08 SAN DIEGO COUNTY LIBRARY	28,758	32,424	0	30,000	30,000
413.40-09 CITY OF I.B. GENERAL FUND	314,142	354,195	0	328,400	328,400
413.40-11 CITY OF SAN DIEGO	4,956	4,915	2,708	4,500	4,500
413.40-12 CWA-CITY OF SAN DIEGO	38	38	21	35	35
413.40-13 SD CITY ZOOLOGICAL EX D/S	126	124	69	100	100
413.40-14 MWD D/S REMAINDER SDCWA	118	112	72	115	115
413.90-01 TRANSFER OUT	0	5,579,239	8,550,750	4,630,200	3,093,200
Other Costs Total	1,569,801	7,300,643	8,553,620	6,256,150	4,719,150
302-1251 RDA PA#2 DEBT SERVICE Total	1,569,801	7,300,643	8,553,620	6,256,150	4,719,150

Budget Resolution

The following resolution adopts Fiscal Year 2009-10 and Fiscal Year 2010-11 Budget.

RESOLUTION NO. 2009-6756

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IMPERIAL BEACH, CALIFORNIA, APPROVING FISCAL YEAR 2009-2011 BUDGETS, ESTABLISHING THE GANN LIMIT, AND ESTABLISHING BUDGET AUTHORIZATION POLICIES

WHEREAS, the City Manager has submitted to the City Council a proposed Budget on March 18, 2009 for the 2009/2011 Two-Year budget period; and

WHEREAS, the City Council has reviewed, studied and amended said proposed Budget and conducted budget hearings; and

WHEREAS, the appropriation as listed within the Two-Year Budget for the 2009/2011 Fiscal Years will provide the level of services deemed appropriate by the City Manager consistent with anticipated revenues; and

WHEREAS, the City Council desires to establish budget controls to assure financial accountability; and

WHEREAS, Prop 4 (commonly known as the Gann Spending Initiative) created Article XIII B of the State Constitution placing limits on the amount of revenue which can be spent by the City; and

WHEREAS, the City is annually required to calculate their Spending Limit and their appropriations subject to that limit; and

WHEREAS, the City recalculated the Gann Spending Limit and the Calculation of Proceeds of Taxes from the 1978/1979 "base year" through the 2009/2011 fiscal year as shown on Schedule 7 of the attachment titled City of Imperial Beach Fiscal Year 2009-2010 & Fiscal Year 2010-2011 Approved Budget.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Imperial Beach as follows:

- A. The various funds within the budget appropriated for the City of Imperial Beach for the fiscal years beginning July 1, 2009 and ending June 30, 2011 be adopted as shown on Schedule 3 of the attachment titled City of Imperial Beach Fiscal Year 2009-2010 & Fiscal Year 2010-2011 Approved Budget.
- B. Sections 1 through 7 below, which define the authority and responsibilities of the City Manager in implementing the Approved Budget, are hereby approved.
- C. Sections 8 establishing the City of Imperial Beach's appropriation limit is hereby approved.

SECTION 1. SCOPE

- 1.1 This resolution defines the authority and responsibilities of the City Manager in implementing the Approved Budget of the City of Imperial Beach.

SECTION 2. DEFINITIONS

- 2.1 "Approved Budget" includes the following documents:
The City of Imperial Beach Fiscal Year 2009-2010 & Fiscal Year 2010-2011 Approved Budget
- 2.2 "City Manager" means the City Manager or, if so designated, the Director of Finance

SECTION 3. AUTHORIZED STAFFING APPROPRIATIONS

- 3.1 The City Manager is authorized to make any expenditure and resource adjustments to the Approved Budget based on final City Council action to adopt the Budget.
- 3.2 The City Manager is authorized to establish the appropriations and staffing as shown in schedules contained in the Updated Budget document.
- 3.3 All increases or decreases in excess of \$25,000 to operating or capital appropriations shall be approved by the City Council by resolution. No increase in appropriations shall be made which would create a negative undesignated fund balance in any fund.
- 3.4 The City Council approves all capital improvement projects
- 3.5 Operating appropriation transfers within the same department and fund must be approved by the City Manager.

SECTION 4. STAFFING INCREASES/DECREASES

- 4.1 Any increase or decrease, by department by fund, in staffing must be approved by the City Council.

SECTION 5. UNSPENT APPROPRIATIONS AND ENCUMBRANCES

- 5.1 All appropriations in the operating budget, which remain unencumbered or unexpended on June 30, 2008, shall revert to the fund balance of the respective funds.
- 5.2 All purchase order commitments outstanding on June 30, 2008 and associated appropriations are hereby continued.

SECTION 6. MIDYEAR FINANCIAL REPORT

- 6.1 The City Council shall be provided a Midyear Financial Report including a revised estimate of the financial condition of all funds, prior year actual fund balances, revised estimated revenues and expenditures, projected ending fund balances or deficits, and recommendations for eliminating any projected fund deficits.

SECTION 7. MISCELLANEOUS CONTROLS/CONSIDERATIONS

- 7.1 No expenditures at the department level shall exceed the Approved or Amended Budget, by fund
- 7.2 The City Manager is authorized to adjust budgets for changes to Grant funded programs.

SECTION 8. APPROPRIATION LIMITS

- 8.1 The appropriation limit and the appropriations subject to the limit are hereby amended pursuant to Article XIII B of the California Constitution detailed on Exhibit B.

PASSED, APPROVED, AND ADOPTED by the City Council of the City of Imperial Beach at its meeting held on the 20th day of May 2009, by the following roll call vote:

AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:

JAMES C. JANNEY, MAYOR

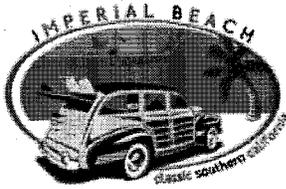
ATTEST:

JACQUELINE M. HALD, CMC
CITY CLERK

I, City Clerk of the City of Imperial Beach, do hereby certify the foregoing to be a true and correct copy of Resolution No. 2009-6756 – A Resolution of the City Council of the City of Imperial Beach, California, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IMPERIAL BEACH, CALIFORNIA, APPROVING FISCAL YEAR 2009-2011 BUDGETS, ESTABLISHING THE GANN LIMIT, AND ESTABLISHING BUDGET AUTHORIZATION POLICIES

CITY CLERK

DATE



**STAFF REPORT
CITY OF IMPERIAL BEACH**

TO: HONORABLE MAYOR AND CITY COUNCIL

FROM: GARY R. BROWN, CITY MANAGER

MEETING DATE: MAY 20, 2009

ORIGINATING DEPT.: TOM RITTER, ASSISTANT CITY MANAGER

SUBJECT: ADOPT RESOLUTION NO. 2009-6760 APPROVING AN AGREEMENT BETWEEN THE SAN DIEGO UNIFIED PORT DISTRICT AND THE CITY OF IMPERIAL BEACH FOR POLICE, FIRE, EMERGENCY MEDICAL, LIFEGUARD AND ANIMAL CONTROL SERVICES

BACKGROUND

The agreement associated with this staff report was not finalized at the time the Agenda was published and therefore will be provided to Council as soon as it is available.

The Port District contracts with the City of Imperial Beach to provide Police, Fire, Emergency Medical, Lifeguard and Animal Control services to certain Port of San Diego tidelands and property within City boundaries, including the coastal street ends, beach, Pier, Dunes Park and Pier Plaza. The most recent agreement was for Fiscal Years 2006-07, 07-08, 08-09.

DISCUSSION:

The City and Port staffs have reached an agreement and now recommend the attached Agreement for Police, Fire, Emergency Medical, Lifeguard, and Animal Control Services. It is a three year Agreement beginning July 1, 2009 and ending June 30, 2012. It provides for the same level of service as in previous years' agreements with a 3.87% inflationary increase each year on average. The City is only reimbursed for services provided with any future changes in salary and benefits to be recognized as a basis for increasing or decreasing the consideration due to the City from the Port.

From a budgetary perspective the Agreement funds approximately 21% of the Sheriff Department budget, 8% of Fire/EMS, 100% of Lifeguard, and 12.7% of Animal Control services. The actual dollar amounts allowed for each service are as follows:

Services Provided by City of IB to Port of SD				
	FY 09-10	FY 10-11	FY 11-12	Total
Sheriff	1,354,627	1,422,358	1,493,476	4,270,461
Fire/EMS	172,352	174,076	191,483	537,911
Lifeguard	1,229,346	1,260,013	1,322,946	3,812,305
Animal Control	27,298	27,980	29,379	84,657
TOTAL	2,783,623	2,884,427	3,037,284	8,705,334

ENVIRONMENTAL IMPACT

Not a project as defined by CEQA.

FISCAL IMPACT:

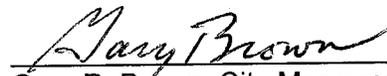
Over three years provides reimbursement for Police, Fire, EMS, Lifeguard, and Animal Control services provided by City to the Port for up to \$8,705,334.

DEPARTMENT RECOMMENDATION:

Staff recommends that the City Council adopt Resolution No. 2009-6760 approving an Agreement between the San Diego Unified Port District and the City of Imperial Beach for Police, Fire, Emergency Medical, Lifeguard and Animal Control services.

CITY MANAGER'S RECOMMENDATION:

Approve Department recommendation.



Gary R. Brown, City Manager

Attachments:

1. Resolution No. 2009-6760
2. Agreement between Port District and City of Imperial Beach

RESOLUTION NO. 2009-6760

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IMPERIAL BEACH, CALIFORNIA, APPROVING AN AGREEMENT BETWEEN THE SAN DIEGO UNIFIED PORT DISTRICT AND THE CITY OF IMPERIAL BEACH FOR POLICE, FIRE, EMERGENCY MEDICAL, LIFEGUARD AND ANIMAL CONTROL SERVICES

WHEREAS, the San Diego Unified Port District Act allows the District to contract with the Municipalities, who's territorial limits are adjacent to or contiguous to those of the District for police, fire and other services, and;

WHEREAS, the City has the capacity to provide police, fire, emergency medical, lifeguard and animal control services to said District property.

WHEREAS, the District and the City desire to execute an agreement for police, fire, emergency medical, lifeguard and animal control services on non-ad valorem tideland trust property located in the City from July 1, 2009 through June 30, 2012 in an amount not to exceed \$8,705,334.00, and;

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Imperial Beach, as follows:

1. That the above recitations are true and correct.
2. That the City Council hereby approves Resolution 2009-6760 authorizing the City to enter into an Agreement between the San Diego Unified Port District and the City of Imperial Beach for Police, Fire, Emergency Medical, Lifeguard and Animal Control services, and authorizes and directs the City Manager or designee to execute said Agreement for and on behalf of the City of Imperial Beach.

PASSED, APPROVED, AND ADOPTED by the City Council of the City of Imperial Beach at its regular meeting held on the 20th day of May 2009, by the following roll call vote:

AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:

JAMES C. JANNEY, MAYOR

ATTEST:

JACQUELINE M. HALD
CITY CLERK

Item No. 6.3

Attachment 2
to be provided prior to
City Council Meeting



STAFF REPORT
CITY OF IMPERIAL BEACH

TO: HONORABLE MAYOR AND CITY COUNCIL
FROM: GARY BROWN, CITY MANAGER
MEETING DATE: MAY 20, 2009
ORIGINATING DEPT.: PUBLIC WORKS *HB*
SUBJECT: RESOLUTION AWARDING CONTRACT FOR FIRE
DEPARTMENT STATION REMODEL - KITCHEN REMODEL
CIP# F05-204

BACKGROUND:

The Five-Year Capital Improvement Program Budget Fiscal Year 2004/2005 through Fiscal Year 2008/2009 adopted by Resolution No. 2005-6089 and as amended December 7, 2005 – Resolution No. 2005-6253 and February 6, 2008 – Resolution No. 2008-2008-6574 - included the Fire Department Station Remodel CIP# F05-204. The Kitchen Remodel portion of the project was an unfunded element within the CIP. However, at the October 17, 2007, City Council meeting, City Council adopted Resolution 2007-6548 authorizing the City Manager or his designee to execute an agreement with the County of San Diego for the management and implementation of a Community Development Block Grant project (CDBG), for the following project elements:

1. Twelve (12) set of Turn-Out Gear
2. Two (2) ECG Life-Pack 12 monitor
3. Fire House Kitchen Remodel to include Cabinets, Flooring and Lighting

DISCUSSION:

The advertised "Fire House Kitchen Remodel" [Fire Department Station Remodel–Kitchen Remodel CIP# F05-204] project consisted of refacing the kitchen cabinets, replacing the light fixtures in the kitchen and dining room with new energy efficient light fixtures, replacing 3 windows with double pane energy efficient windows with alternative bid line items for the installation of a new 42" cook top and a new electric Double Oven.

The Fire Department Station Remodel–Kitchen Remodel CIP# F05-204 was advertised for requests for proposals on March 19, 2009, and weekly thereafter in the Imperial Beach Eagle and Times newspaper and Construction Bid Board linked to the City's official web site. The bid opening was Thursday, April 16, 2009, at 2:00 p.m.

The lowest responsive and qualified bidder for the Fire Department Station Remodel–Kitchen Remodel CIP F05-204 was Design/Build at \$25,687 for the total bid.

The contractors who submitted proposals along with their proposal bid amounts are as listed below:

	Base Bid	Base Bid and Alternates
1. Design/Build	\$18,987	\$25,687
2. MW Construction, Inc.	\$33,025	\$40,053

The alternative bid line items (new stove and new ovens) are not CDBG eligible and will be paid from the Public Safety Department Operating & Maintenance (O&M) budget. Although the installation of energy efficient – dual pane – windows is an authorized CDBG expenditure, the CDBG program administrators will not authorize payment for this improvement because it was not included with the CDBG submission in November 2007.

In-house Estimate for this project was \$30,878.

ENVIRONMENTAL DETERMINATION:

Not a project as defined by CEQA. This project is categorically exempt from CEQA pursuant to CEQA Guidelines Section 15302(c): Replacement or Reconstruction of Existing Utility Systems and Facilities.

FISCAL IMPACT:

CDBG funds available are approximately \$33,000 to construct the Fire Department Station Remodel-Kitchen Remodel. The total project costs are estimated at:

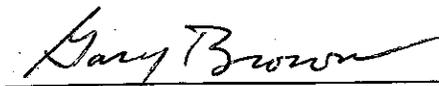
CDBG authorized expenditure (cabinets & lights)	\$13,501
Facilities O&M budget (window replacement)	\$ 5,486
Public Safety O&M budget (Stove & Oven replacement Alternate)	\$ 6,700
Total Project Expenditure	\$25,687

DEPARTMENT RECOMMENDATION:

1. Receive this report.
2. Authorize the execution of a contract with the lowest responsive and qualified bidder.
3. Adopt the attached resolution authorizing the City Manager to execute a construction contract and purchase order with the lowest responsive and qualified bidder in the amount bid by the lowest responsive and qualified bidder.

CITY MANAGER'S RECOMMENDATION:

Approve Department recommendation.



Gary Brown, City Manager

Attachments:

1. Resolution No. 2009-6755

RESOLUTION NO. 2009-6755

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IMPERIAL BEACH, CALIFORNIA, AWARDED CONTRACT FOR FIRE DEPARTMENT STATION REMODEL-KITCHEN REMODEL CIP# F05-204

WHEREAS, the Five-Year Capital Improvement Program Budget Fiscal Year 2004/2005 through Fiscal Year 2008/2009 adopted by Resolution No. 2005-6089 and as amended December 7, 2005 – Resolution No. 2005-6253 and February 6, 2008 – Resolution No. 2008-6574 – included "Fire Department Station Remodel Projects" CIP# F05-204; and

WHEREAS, the Resolution 2007 - 6548 authorized the execution of an agreement with the County of San Diego for management and implementation of a Community Development Block Grant (CDBG) project to fund the unfunded Kitchen Remodel portion of the project; and

WHEREAS, Fire Department Station Remodel-Kitchen Remodel CIP# F05-204 was advertised for requests for proposals on March 19, 2009, and weekly thereafter in the Imperial Beach Eagle & Times newspaper and Construction Bid Board linked to the City's official web site; and

WHEREAS, the bid opening was Thursday, April 16, 2009, at 2:00 p.m; and

WHEREAS, the lowest responsive and qualified bidder for the "Fire Department Station Remodel-Kitchen Remodel CIP# F05-204" was Design/Build at a total bid price of \$25,687; and

WHEREAS, CDBG authorized expenditure (cabinets & lights) is \$13,501; and

WHEREAS, Facilities Division O&M budget authorized expenditure (window replacement) is \$5,486; and

WHEREAS, Public Safety Department O&M budget authorized expenditure (Stove & Oven replacement Alternate) is \$6,700; and

WHEREAS, the Construction Estimate for this project was \$30,878.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Imperial Beach as follows:

1. The above recitals are true and correct.
2. The legislative body hereby rejects all proposals for bids except that identified as the lowest responsive and qualified bid. The bid of the lowest, responsive qualified bidder will be on file with the transcript of these proceedings and open for public inspection in the City Clerk Department on file as contract No. XXXX.
3. The City Manager is authorized to enter into an agreement with the lowest, responsive qualified bidder
4. The Contractor shall not commence construction or order equipment until he has received a Notice to Proceed.
5. The works of improvement shall be constructed in the manner and form and in compliance with the requirements as set forth in the plans and specifications for the project.

PASSED, APPROVED, AND ADOPTED by the City Council of the City of Imperial Beach at its meeting held on the 20th day of May 2009, by the following roll call vote:

AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:
DISQUALIFIED: COUNCILMEMBERS:

JAMES C. JANNEY, MAYOR

ATTEST:

JACQUELINE M. HALD, CMC
CITY CLERK

I, City Clerk of the City of Imperial Beach, do hereby certify the foregoing to be a true and correct copy of Resolution No. 2009-6755 – A Resolution of the City Council of the City of Imperial Beach, California, AWARDING CONTRACT FOR "FIRE DEPARTMENT STATION REMODEL-KITCHEN REMODEL CIP# F05-204"

CITY CLERK

DATE



**STAFF REPORT
CITY OF IMPERIAL BEACH**

TO: HONORABLE MAYOR AND CITY COUNCIL
FROM: GARY BROWN, CITY MANAGER

MEETING DATE: MAY 20, 2009
ORIGINATING DEPT.: JACQUELINE M. HALD, CITY CLERK

SUBJECT: METROPOLITAN TRANSIT SYSTEMS (MTS) BOARD CITY COUNCIL REPRESENTATION ASSIGNMENT

BACKGROUND:

Pursuant to Section 2.18.010.C of the Imperial Beach Municipal Code (I.B.M.C.), appointments to all commissions, boards and committees, except the planning commission and the personnel board, shall be made by the Mayor, with the approval of the City Council.

DISCUSSION:

On December 18, 2008, City Council approved the 2009 City Council representation assignments. Councilmember Fred McLean was selected as the primary representative to the MTS Board and Mayor Janney was selected as the alternate. Councilmember McLean has expressed interest in stepping down from his representation assignment on the MTS Board. Therefore, it is necessary to select a new primary representative. MTS Board meetings are held on the 2nd and 4th Thursdays of each month at 9:00 a.m.

CALIFORNIA ENVIRONMENTAL QUALITY ACT:

Not a project as defined by CEQA.

FISCAL IMPACT:

None.

DEPARTMENT RECOMMENDATION:

1. Mayor appoint a primary representative and possibly an alternate to the MTS Board for the remainder of 2009 in accordance with Chapter 2.18.010.C of the I.B.M.C.
2. City Council approve Mayor's appointment(s) to the MTS Board.

CITY MANAGER'S RECOMMENDATION:

Approve Department recommendation.



 Gary Brown, City Manager



Imperial Beach
Redevelopment Agency

AGENDA ITEM NO. 6.6

**STAFF REPORT
IMPERIAL BEACH REDEVELOPMENT AGENCY**

TO: CHAIR AND MEMBERS OF THE REDEVELOPMENT AGENCY
FROM: GARY BROWN, EXECUTIVE DIRECTOR
MEETING DATE: MAY 20, 2009
ORIGINATING DEPT.: COMMUNITY DEVELOPMENT DEPARTMENT
GREG WADE, DIRECTOR *GW*
GERARD SELBY, REDEVELOPMENT COORDINATOR *GS*

SUBJECT: AUTHORIZATION OF THE PAYMENT OF RELOCATION EXPENSES AND FIXTURES AND EQUIPMENT COSTS IN AN AMOUNT NOT TO EXCEED ONE MILLION FOUR HUNDRED SIXTY-TWO THOUSAND FOUR HUNDRED AND TWO DOLLARS (\$1,462,402); AUTHORIZES THE EXECUTIVE DIRECTOR FOR AND ON BEHALF OF THE AGENCY TO EXECUTE PAYMENTS FOR RELOCATION EXPENSES AND FIXTURES AND EQUIPMENT TO THE 9TH & PALM REDEVELOPMENT PROJECT DISPLACED BUSINESSES AND TENANTS; AND RATIFIES THE PAYMENT OF THIRTY FOUR THOUSAND EIGHT HUNDRED AND THIRTY-FIVE DOLLARS (\$34,835) FOR FIXTURES AND EQUIPMENT TO BANANA PLACE.

BACKGROUND

In July 2001 pursuant to California Redevelopment Law ("CRL") Section 33411, the Imperial Beach Redevelopment Agency ("Agency") approved "the Rules and Regulations for Implementation of the California Relocation Assistance Law" ("Relocation Plan") for the Palm Avenue/Commercial Redevelopment Project. The Relocation Plan describes the general methods and procedures for relocating displaced businesses. The Agency is required to prepare such a plan regardless of whether or not the Agency ever intends to relocate any person, household, business or institution.

In December 2008, the Imperial Beach Redevelopment Agency ("Agency") authorized staff to negotiate Purchase and Sale Agreements for the North Island Credit Union and the Miracle Shopping Center properties ("Development Site"). In February 2009, the Agency acquired the Development Site. The intention of the Agency is to redevelop the Development Site which will cause the displacement of businesses and tenants located in the Miracle Shopping Center.

Pursuant to the CRL, displaced businesses and tenants are entitled to certain monetary benefits. The monetary benefits provided may include payment for fixtures and equipment. The amount determined to be just compensation for fixtures and equipment is based upon an independent appraisal.

In February 2009, the Agency entered into an agreement with Epic Land Solutions ("Epic") for Relocation Assistance Services. Included in the agreement's scope of work is for Epic to estimate and document eligible relocation expenses and fixture and equipment costs. Epic is the Agency's point of contact on all relocation related issues.

DISCUSSION

The CRL requires that the Agency provide relocation assistance and monetary benefits to all displaced businesses and tenants. The monetary benefits may include the following:

In Lieu of Payment:

To qualify for the In Lieu of payment, a displaced business must either discontinue operations or be unable to relocate without substantial loss of existing patronage (measured in terms of clientele or net earnings at the discretion of the Agency), and meet certain minimum income requirements based on the previous two years' tax returns. This payment may not exceed \$20,000.00.

Standard Relocation:

Search: Searching for a replacement location including cost for transportation expenses, time spent searching for a replacement location, and meals and lodging away from home. This payment may not exceed \$1,000.00. If a business closes and does not move, they are not be eligible to receive this benefit.

Reestablishment: Reestablishment expenses include repairs or improvements to the replacement property as required by Federal, State or local law, code or ordinance. This includes modifications to accommodate the business operation or make a replacement structure suitable for conducting business including licenses, fees and permits that are not paid as part of moving expenses. This payment may not exceed \$10,000.00. If a business closes down and does not relocate, they are not eligible to receive this benefit.

The total Relocation Expenses for the 16 businesses/organizations currently doing business out of the tenant spaces on the project site are estimated to be \$990,000. When the cost estimates for payments for fixtures and equipment are added to this figure, the total cost for the settlement of relocation issues with the businesses on the site is estimated to be \$1,462,402, which includes a 10% contingency. The funds will only be used for the required costs necessary for the relocation of the tenants.

During the interview process with the businesses, several of the business expressed an interest in immediate relocation. Banana Place requested an expedited relocation. Staff directed the Agency's relocation consultant Epic to proceed with the relocation. Banana Place has been paid \$34,835 for their fixtures and equipment and is still entitled to receive relocation expenses. The amount for fixtures and equipment is based upon an independent appraisal made by Richard Crockett, ASA, of Crockett & Associates.

ENVIRONMENTAL IMPACT

The approval of the proposed payment of relocation expenses and fixtures and equipment costs is not a project as defined by CEQA.

FISCAL IMPACT

Funds are budgeted and available in the Fiscal Year 2009-2010 Redevelopment Agency's Budget.

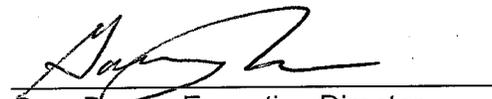
DEPARTMENT RECOMMENDATION

Staff recommends that the Agency:

1. Authorize the payment to displaced businesses and tenants Relocation Expenses and Fixtures and Equipment Costs in an amount not to exceed ONE MILLION FOUR HUNDRED SIXTY-TWO THOUSAND FOUR HUNDRED AND TWO DOLLARS (\$1,462,402); and
2. Authorize the Executive Director for and on behalf of the Agency to execute the payment of relocation expenses and Fixtures and Equipment costs to the 9th & Palm Redevelopment Project displaced businesses and tenants; and
3. Ratify the payment of THIRTY FOUR THOUSAND EIGHT HUNDRED AND THIRTY-FIVE DOLLARS (\$34,835) for Fixtures and Equipment to Banana Place.

EXECUTIVE DIRECTOR'S RECOMMENDATION

Approve Department recommendation.


Gary Brown, Executive Director

Attachments:

1. Resolution R- 09-179

R-09-179

A RESOLUTION OF THE IMPERIAL BEACH REDEVELOPMENT AGENCY AUTHORIZING THE PAYMENT OF RELOCATION EXPENSES AND FIXTURES AND EQUIPMENT COSTS IN AN AMOUNT NOT TO EXCEED ONE MILLION FOUR HUNDRED SIXTY-TWO THOUSAND FOUR HUNDRED AND TWO DOLLARS (\$1,462,402); AUTHORIZES THE EXECUTIVE DIRECTOR FOR AND ON BEHALF OF THE AGENCY TO EXECUTE PAYMENTS FOR RELOCATION EXPENSES AND FIXTURES AND EQUIPMENT TO THE 9TH & PALM REDEVELOPMENT PROJECT DISPLACED BUSINESSES AND TENANTS; AND RATIFIES THE PAYMENT OF THIRTY FOUR THOUSAND EIGHT HUNDRED AND THIRTY-FIVE DOLLARS (\$34,835) FOR FIXTURES AND EQUIPMENT TO BANANA PLACE.

The Imperial Beach Redevelopment Agency does hereby resolve as follows:

WHEREAS, the Imperial Beach Redevelopment Agency ("Agency") is engaged in activities necessary to carry out and implement the Redevelopment Plan for the Palm Avenue/Commercial Redevelopment Project Area ("Redevelopment Plan"); and

WHEREAS, in order to carry out and implement the Redevelopment Plan, the Agency directed staff to negotiate Purchase and Sale Agreements for the Miracle Shopping Center and North Island Credit Union properties (9th & Palm Redevelopment Project); and

WHEREAS, the Agency's acquisition and redevelopment of the properties would result in the displacement of existing businesses; and

WHEREAS, California Redevelopment Law requires the Agency to provide relocation assistance and benefits; and

WHEREAS, the Agency has adopted "Rules and Regulations for Implementation of the California Relocation Assistance Law"; and

WHEREAS, in order to carry out and implement the Rules and Regulations for Implementation of the California Relocation Assistance Law, the Agency entered into an agreement with Epic Land Solutions for Relocation Assistance Services to develop and manage the relocation of the businesses at the 9th & Palm Redevelopment Project; and

WHEREAS, in order to carry out the relocation of displaced business businesses at the 9th & Palm Redevelopment Project the Agency's relocation consultant has estimated the payments for relocation expenses and fixtures and equipment to be ONE MILLION FOUR HUNDRED SIXTY-TWO THOUSAND FOUR HUNDRED AND TWO DOLLARS (\$1,462,402); and

WHEREAS, in order to implement the Rules and Regulations for Implementation of the California Relocation Assistance Law a payment of THIRTY FOUR THOUSAND EIGHT HUNDRED AND THIRTY-FIVE DOLLARS (\$34,835) was provided to Banana Place for Fixtures and Equipment.

NOW, THEREFORE, BE IT RESOLVED, by the Agency,

1. Authorize the payment of Relocation Expenses and Fixtures and Equipment costs not to exceed ONE MILLION FOUR HUNDRED SIXTY-TWO THOUSAND FOUR HUNDRED AND TWO DOLLARS (\$1,462,402); and
2. Authorize the Executive Director for and on behalf of the Agency to execute payments for Relocation Expenses and Fixtures and Equipment to the 9th & Palm Redevelopment Project displaced businesses; and
3. Ratify the payment of THIRTY FOUR THOUSAND EIGHT HUNDRED AND THIRTY-FIVE DOLLARS (\$34,835) for Fixtures and Equipment to Banana Place.

PASSED, APPROVED, AND ADOPTED by the Imperial Beach Redevelopment Agency at its meeting held on the 20th of May, 2009, by the following roll call vote:

AYES: COUNCILMEMBERS: NONE
NOES: COUNCILMEMBERS: NONE
ABSENT: COUNCILMEMBERS: NONE

James C. Janney
JAMES C. JANNEY,
MAYOR

ATTEST:

Jacqueline M. Hald

I, City Clerk of the City of Imperial Beach, do hereby certify the foregoing to be a true and exact copy of Resolution No. No. R-09-179 – **Authorizing the payment of relocation expenses and fixtures and equipment costs in an amount not to exceed ONE MILLION FOUR HUNDRED SIXTY-TWO THOUSAND FOUR HUNDRED AND TWO DOLLARS (\$1,462,402); authorizes the Executive Director for and on behalf of the Agency to execute payments for relocation expenses and fixtures and equipment to the 9th & Palm Redevelopment Project displaced businesses and tenants; and ratifies the payment of THIRTY FOUR THOUSAND EIGHT HUNDRED AND THIRTY-FIVE DOLLARS (\$34,835) for fixtures and equipment to Banana Place.**

CITY CLERK

DATE