



A G E N D A

IMPERIAL BEACH CITY COUNCIL REDEVELOPMENT AGENCY PUBLIC FINANCING AUTHORITY



APRIL 23, 2008

Council Chambers
825 Imperial Beach Boulevard
Imperial Beach, CA 91932

CLOSED SESSION MEETING – 5:00 P.M.
REGULAR MEETING – 6:00 P.M.

**THE CITY COUNCIL ALSO SITS AS THE CITY OF IMPERIAL BEACH REDEVELOPMENT AGENCY,
PLANNING COMMISSION, AND PUBLIC FINANCING AUTHORITY**

The City of Imperial Beach is endeavoring to be in total compliance with the Americans with Disabilities Act (ADA). If you require assistance or auxiliary aids in order to participate at City Council meetings, please contact the City Clerk's Office at (619) 423-8301, as far in advance of the meeting as possible.

CLOSED SESSION CALL TO ORDER BY MAYOR

ROLL CALL BY CITY CLERK

CLOSED SESSION

PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Pursuant to Government Code Section 54957
Title: City Manager

CONFERENCE WITH REAL PROPERTY NEGOTIATORS.

Pursuant to Government Code Section 54956.8:

Property: 766 10th Street, Imperial Beach, CA 91932, APN 626-282-13

Agency Negotiator: City Manager

Negotiating Parties: Borgia, Andy G. & Catherine M.

Under Negotiation: Instruction to Negotiator will concern price and terms of payment

Property: 236 Palm Ave., Imperial Beach, CA 91932, APN 625-023-07

Agency Negotiator: City Manager

Negotiating Parties: Braudaway, George E. and Cinder E.

Under Negotiation: Instruction to Negotiator will concern price and terms of payment

RECONVENE AND ANNOUNCE ACTION (IF APPROPRIATE)

REGULAR MEETING CALL TO ORDER BY MAYOR

ROLL CALL BY CITY CLERK

PLEDGE OF ALLEGIANCE

AGENDA CHANGES

MAYOR/COUNCIL ANNOUNCEMENTS/REIMBURSEMENTS/REPORTS

COMMUNICATIONS FROM CITY STAFF

PUBLIC COMMENT - *Each person wishing to address the City Council regarding items not on the posted agenda may do so at this time. In accordance with State law, Council may not take action on an item not scheduled on the agenda. If appropriate, the item will be referred to the City Manager or placed on a future agenda.*

PRESENTATIONS (1.1)

1.1 RECYCLE ALL-STAR AWARD PRESENTATION. (0270-30)

City Manager's Recommendation: Present the Recycle All-Star Award Certificate, \$100.00 check and used oil-recycling premiums to Deborah Newton.

CONSENT CALENDAR (2.1 - 2.7) - *All matters listed under Consent Calendar are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items, unless a Councilmember or member of the public requests that particular item(s) be removed from the Consent Calendar and considered separately. Those items removed from the Consent Calendar will be discussed at the end of the Agenda.*

2.1 MINUTES.

City Manager's Recommendation: Approve the minutes of the Regular City Council Meetings of March 5, 2008 and April 2, 2008.

2.2 RATIFICATION OF WARRANT REGISTER. (0300-25)

City Manager's Recommendation: Ratify the following registers: Accounts Payable Numbers 66148 through 66258 with the subtotal amount of \$306,337.51; and Payroll Register Numbers 39489 through 39539 for the pay period ending 03/27/08 with the subtotal amount of \$144,611.48; for a total amount of \$450,948.99.

2.3 RESOLUTION NO. 2008-6615 – SETTING THE TIME AND PLACE FOR PUBLIC HEARING TO REVIEW THE SETTING OF THE SEWER CAPACITY FEE. (0390-55)

City Manager's Recommendation:

1. Receive report; and
2. Adopt resolution.

2.4 GREG AND ELTA NEIL [OWNER/APPLICANT]: TIME EXTENSION FOR ADMINISTRATIVE COASTAL PERMIT (ACP 05-283), DESIGN REVIEW (DRC 05-284), CONDITIONAL USE PERMIT (CUP 05-285), SITE PLAN REVIEW (SPR 05-286) AND TENTATIVE MAP (TM 05-287) FOR A MIXED-USE PROJECT LOCATED AT 198-200 PALM AVENUE, IN THE SEACOAST COMMERCIAL (C-2) ZONE. MF 807. (0600-20)

City Manager's Recommendation: Adopt Resolution No. 2008-6617, approving a time extension for Administrative Coastal Permit ACP 05-283/Design Review Case DRC 05-284/Conditional Use Permit CUP 05-285/Site Plan Review SPR 05-286/Tentative Map TM 05-287, which makes the necessary findings and provides conditions of approval in compliance with local and state requirements.

2.5 RESOLUTION NO. 2008-6618 – APPROVING THE ENGINEER'S REPORT FOR PROCEEDINGS FOR THE ANNUAL LEVY OF ASSESSMENTS WITHIN A SPECIAL ASSESSMENT DISTRICT – AD 67M. (0345-10)

City Manager's Recommendation: Adopt resolution.

(Continued on Next Page)

CONSENT CALENDAR (Continued)

2.6 RESOLUTION NO. 2008-6619 – DECLARING INTENT TO PROVIDE AN ANNUAL LEVY AND COLLECTION OF ASSESSMENTS IN A SPECIAL ASSESSMENT DISTRICT (AD 67M) AND SETTING A TIME AND A PLACE FOR THE PUBLIC HEARING THEREON. (0345-10)

City Manager's Recommendation: Adopt resolution.

2.7 PROPOSITIONS 98 AND 99. (0460-20)

City Manager's Recommendation:

1. Adopt Resolution No. 2008-6622 opposing Proposition 98 and Resolution No. 2008-6623 supporting Proposition 99.
2. Direct staff to forward the adopted resolutions to the League of California Cities.

ORDINANCES – INTRODUCTION/FIRST READING (3.1)

3.1 FEE REDUCTIONS RELATED TO MASSAGE ESTABLISHMENTS AND TECHNICIANS. (0390-40)

City Manager's Recommendation:

1. Receive report;
2. Mayor calls for the reading of Ordinance No. 2008-1068;
3. City Clerk reads the title of Ordinance No. 2008-1068, an Ordinance of the City Council of the City of Imperial Beach, California, amending Section 4.04.490 of Chapter 4.04 Business Licenses Generally of Title 4 Business Taxes, Licenses and Regulations, regarding business license fees of Massage Establishments.
4. Motion to dispense the First Reading of Ordinance No. 2008-1068 and set the matter for adoption at the next regularly scheduled City Council meeting, and authorize the publication of the Ordinance in a newspaper of General Circulation; and
5. Adopt Resolution No. 2008-6621, reducing administrative processing fees related to business licenses for Massage Establishments.

ORDINANCES – SECOND READING & ADOPTION (4)

None.

PUBLIC HEARINGS (5)

None.

REPORTS (6.1 - 6.5)

6.1 DESIGN REVIEW BOARD APPOINTMENT. (0120-30)

City Manager Recommendation:

1. Mayor recommend appointment to fill the one (1) vacancy on the Design Review Board with a term expiring on December 31, 2008; and
2. Approval of appointment by City Council.

6.2 STATE ROUTE 75 PARKING PLAN PROPOSAL. (0150-30, 0760-90)

City Manager's Recommendation:

1. Receive report;
2. Discuss the merits and shortcomings of the plan;
3. Direct staff on the changes desired, if any; and
4. Direct staff to proceed with working with Caltrans with the objective of preparing a mutually acceptable parking plan along S.R. 75.

(Continued on Next Page)

REPORTS (Continued)

6.3 CIVIC CENTER MONUMENT PURCHASE. (0910-10)

City Manager's Recommendation:

1. Receive report; and
2. Adopt attached Resolution No. 2008-6616 and Resolution No. R-08-146, which:
 - a) Authorizes the City Manager to approve a purchase order with U.S. Concrete Precast Group for the construction and delivery of one Civic Center Entry Monument of the same design, style, color and materials as approved in Resolution No. 2007-6452 and Resolution No. R-07-119; and
 - b) Rescinds Resolution No. 2007-6452 and Resolution No. R-07-119 authorizing the City Manager to enter into a professional services agreement with Fabrication Arts for the construction and installation of one Civic Center monument sign.

6.4 BAYSHORE BIKEWAY – NATIONAL RAIL-TRAIL NETWORK DESIGNATION. (0680-20, 0680-50)

City Manager's Recommendation:

1. Receive report;
2. Consider whether the Bayshore Bikeway should be included as part of the national Rail-Trail network; and
3. If the decision is to include the Bayshore Bikeway as part of the national Rail-Trail network, adopt Resolution No. 2008-6614.

6.5 RESOLUTION NO. 2008-6620 – APPROVING REORGANIZING THE CAPITAL IMPROVEMENT PROGRAM DIVISION BY CREATING THE POSITIONS OF CIP MANAGER, PUBLIC WORKS INSPECTOR, AND ADMINISTRATIVE ASSISTANT AND ELIMINATING THE TWO PROJECT MANAGER TECHNICIAN POSITIONS AND OFFICE SPECIALIST POSITION AND AMENDING THE SALARY AND COMPENSATION PLAN ACCORDINGLY. (0510-20, 0520-75)

City Manager's Recommendation: Adopt resolution.

ITEMS PULLED FROM THE CONSENT CALENDAR (IF ANY)

REPORTS OF MAYOR AND COUNCILMEMBERS

ADJOURNMENT

The Imperial Beach City Council welcomes you and encourages your continued interest and involvement in the City's decision-making process.

FOR YOUR CONVENIENCE, A COPY OF THE AGENDA AND COUNCIL MEETING PACKET MAY BE VIEWED BY THE PUBLIC IN THE OFFICE OF THE CITY CLERK AT CITY HALL OR ON OUR WEBSITE AT www.cityofib.com.

Copies of this notice were provided on April 18, 2008 to the City Council, San Diego Union-Tribune, I.B. Eagle & Times, and I.B. Sun.

AFFIDAVIT OF POSTING)
STATE OF CALIFORNIA)
CITY OF IMPERIAL BEACH)

I, Jacqueline M. Hald, City Clerk of the City of Imperial Beach, hereby certify that the Agenda for the Regular Meeting as called by the City Council, Redevelopment Agency, and Public Financing Authority of Imperial Beach was provided and posted on April 18, 2008. Said meeting to be held at 5:00 p.m., April 23, 2008, in the Council Chambers, 825 Imperial Beach Boulevard, Imperial Beach, California. Said notice was posted at the entrance to the City Council Chambers on April 18, 2008 at 12:30 p.m.

Jacqueline M. Hald
City Clerk



**STAFF REPORT
CITY OF IMPERIAL BEACH**

TO: HONORABLE MAYOR AND CITY COUNCIL
FROM: GARY BROWN, CITY MANAGER
MEETING DATE: APRIL 23, 2008
ORIGINATING DEPT.: PUBLIC WORKS *HAB*
SUBJECT: RECYCLE ALL-STAR AWARD PRESENTATION

BACKGROUND:

The Recycle All-Star Program is designed to encourage residents to participate in weekly curbside collection of recyclables. Each month, a City inspector canvasses one randomly selected neighborhood on trash day in search of a Recycle All-Star – the residence with the greatest quantity of uncontaminated recyclables placed in its curbside-recycling bin. Winners receive a certificate from the City, a \$100 check from EDCO, and other premiums such as a travel mug, a frisbee, pens, pencils, note pads, and a 100% recycled-content tote bag. During inspection, information tags are placed on non-winning recycling bins to promote the Recycle All-Star Program, to remind residents of what materials are recyclable, and to point out contamination observed in the bins.

DISCUSSION:

On February 27, 2008, City inspectors canvassed the 1100 block of East Lane in search of a Recycle All-Star. The following resident was selected as the Recycle All-Stars for the month of February, 2008: Deborah Newton.

The above resident has been notified of his/her award by telephone and letter and invited to accept the Recycle All-Star award at the April 23, 2008 City Council meeting.

CALIFORNIA ENVIRONMENTAL QUALITY ACT:

Not a project as defined by CEQA.

FISCAL ANALYSIS:

None

DEPARTMENT RECOMMENDATION:

Mayor, in company with an EDCO representative, will present the Recycle All-Star award certificate, \$100 check, and other premiums listed above to Deborah Newton.

CITY MANAGER'S RECOMMENDATION:

Approve Department recommendation.

Gary Brown

Gary Brown, City Manager

City of Imperial Beach

and

EDCO DISPOSAL CORPORATION

Wish to present to

Deborah Newton the month of February, 2008

RECYCLING ALL STAR AWARD

*for your diligence, environmental concern,
and love of the earth,*



WE THANK YOU!

James C. Janney, Mayor



DRAFT

MINUTES

ITEM NO. 2.1

***IMPERIAL BEACH CITY COUNCIL
REDEVELOPMENT AGENCY
PUBLIC FINANCING AUTHORITY***

MARCH 5, 2008

**Council Chambers
825 Imperial Beach Boulevard
Imperial Beach, CA 91932**

***CLOSED SESSION – 5:00 P.M.
REGULAR MEETING – 6:00 P.M.***

CLOSED SESSION CALL TO ORDER

MAYOR JANNEY called the Closed Session Meeting to order at 5:01 p.m.

ROLL CALL

Councilmembers present: Winter, McLean, Bragg
Councilmembers absent: None
Mayor present: Janney
Mayor Pro Tem present: McCoy

Staff present: City Manager Brown; City Attorney Lough;
City Clerk Hald

CLOSED SESSION

MOTION BY BRAGG, SECOND BY MCCOY, TO ADJOURN TO CLOSED SESSION UNDER:

CONFERENCE WITH REAL PROPERTY NEGOTIATORS.

Pursuant to Government Code Section 54956.8:

Property: 701-7 Palm Ave., Imperial Beach, CA 91932, APN 626-250-02

Agency Negotiator: City Manager

Negotiating Parties: Parmela Sawhney S Revoc Trust 10-09-02

Under Negotiation: Instruction to Negotiator will concern price and terms of payment

Property: 735 Palm Ave., Imperial Beach, CA 91932, APN 626-250-03

Agency Negotiator: City Manager

Negotiating Parties: North Island Federal Credit Union

Under Negotiation: Instruction to Negotiator will concern price and terms of payment

Property: 741 Palm Ave., Imperial Beach, CA 91932, APN 626-250-04

Agency Negotiator: City Manager

Negotiating Parties: Sam & Sandra Dimenstein Trust

Under Negotiation: Instruction to Negotiator will concern price and terms of payment

Property: 761-779 Palm Ave., Imperial Beach, CA 91932, APN 626-250-05
Agency Negotiator: City Manager
Negotiating Parties: Sam & Sandra Dimenstein Trust
Under Negotiation: Instruction to Negotiator will concern price and terms of payment

Property: 743-849 Palm Ave., Imperial Beach, CA 91932, APN 626-250-06
Agency Negotiator: City Manager
Negotiating Parties: Sam & Sandra Dimenstein Trust
Under Negotiation: Instruction to Negotiator will concern price and terms of payment

MOTION CARRIED UNANIMOUSLY.

MAYOR JANNEY adjourned the meeting to Closed Session at 5:02 p.m. and he reconvened the meeting to Open Session at 6:01 p.m. Reporting out of Closed Session, MAYOR JANNEY announced Council met earlier in Closed Session, received information from staff and had no reportable action.

REGULAR MEETING CALL TO ORDER

MAYOR JANNEY called the Regular Meeting to order at 6:02 p.m.

ROLL CALL

Councilmembers present:	Winter, McLean, Bragg
Councilmembers absent:	None
Mayor present:	Janney
Mayor Pro Tem present:	McCoy

Staff present:	City Manager Brown; City Attorney Lough; City Clerk Hald
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PLEDGE OF ALLEGIANCE

MAYOR JANNEY led everyone in the Pledge of Allegiance and asked everyone to bow his or head in a moment of silence in memory of CSO Bradley Schaefer.

AGENDA CHANGES

MAYOR JANNEY announced that there are two potential urgency items that may be considered at the end of the agenda.

MAYOR/COUNCIL ANNOUNCEMENTS/REIMBURSEMENTS

COUNCILMEMBER MCLEAN reported on the Bayshore Bikeway Working Group meeting; he spoke about an article that appeared in Christian Science Monitor magazine regarding a US team, headed by Oscar Romo, that aims to clean up the estuary by improving conditions in a Tijuana neighborhood using permeable pavers to cover dirt roads; he reported on the IB Chamber Breakfast where the speaker was a representative from the San Diego County Water Authority.

MAYOR JANNEY reported that representatives from Cal-Am Water will give a presentation at a future City Council meeting regarding water conservation programs.

COUNCILMEMBER MCLEAN also reported on the SCEDC meeting.

MAYOR JANNEY reported on a joint meeting between the SANDAG Board and Airport Authority.

PUBLIC COMMENT

None.

PRESENTATION/REPORT (1.1 - 1.4)

1.1 PRESENTATION OF PROCLAMATION TO IMPERIAL BEACH CHIEFS MITEY MITE NATIONAL AMERICAN YOUTH FOOTBALL CHAMPIONS. (0410-30)

MAYOR JANNEY, along with MAYOR PRO TEM MCCOY, presented a proclamation and tokens of appreciation to team members of the Imperial Beach Chiefs.

1.2 PROPOSED BOY SCOUTS OF AMERICA EAGLE PROJECT PRESENTATION. (0720-35)

COUNCILMEMBER MCLEAN announced he had a potential conflict of interest on the item as his residence is within 500 feet of the proposed project and left Council Chambers at 6:20 p.m.

CITY MANAGER BROWN introduced the item.

CHRISTOPHER POCOCK gave a PowerPoint presentation regarding his proposed improvements to the South Seacoast Drive median/landscape and irrigation system.

MOTION BY MCCOY, SECOND BY BRAGG, TO AUTHORIZE THE CITY MANAGER TO SIGN THE EAGLE PROJECT PLAN FOR CHRISTOPHER POCOCK TO CONTINUE THE PROJECT DEVELOPMENT AND CONSTRUCTION AS APPROVED BY CITY COUNCIL AND CITY STAFF. MOTION CARRIED BY THE FOLLOWING VOTE:

AYES:	COUNCILMEMBERS:	WINTER, BRAGG, MCCOY, JANNEY
NOES:	COUNCILMEMBERS:	NONE
ABSENT:	COUNCILMEMBERS:	NONE
DISQUALIFIED:	COUNCILMEMBERS:	MCLEAN (DUE TO A POTENTIAL CONFLICT OF INTEREST)

COUNCILMEMBER MCLEAN returned to the Council Chambers at 6:32 p.m.

1.3 PRESENTATION ON SAN DIEGO METROPOLITAN TRANSIT SYSTEM BLUE LINE BY SHARON COONEY, DIRECTOR OF GOVERNMENT AFFAIRS AND COMMUNITY RELATIONS. (0680-85)

CITY MANAGER BROWN introduced the item.

SHARON COONEY, Director of Government Affairs and Community Relations, gave a PowerPoint presentation on the San Diego Metropolitan Transit System Blue Line.

City Council raised concerns regarding the condition of the trolley cars on the Blue Line, a potential lack of coordination between the buses and trolleys, and unsafe conditions at the stations; discussion ensued regarding Access/Paratransit (vehicles equipped for those unable to use fixed route transportation); and there was a request to review the portion of the route for the 933/934 bus that runs through a neighborhood between 9th and 13th Streets.

1.4 CITY ACCOMPLISHMENTS. (0100-10)

MAYOR JANNEY requested Item No. 1.4 be taken at the end of the meeting.

CONSENT CALENDAR (2.1 - 2.7)

A revised Resolution No. 2008-6590 was submitted as Last Minute Agenda Information.

COUNCILMEMBER WINTER corrected the numbering of the staff reports for four of the Consent Calendar items.

MOTION BY MCLEAN, SECOND BY WINTER, TO APPROVE CONSENT CALENDAR ITEM NOS. 2.1 - 2.7. MOTION CARRIED UNANIMOUSLY.

2.1 MINUTES.

Approved the minutes of the Special and Regular City Council Meetings of February 20, 2008.

2.2 RATIFICATION OF WARRANT REGISTER. (0300-25)

Ratified the following registers: Accounts Payable Numbers 65756 through 65923 with the subtotal amount of \$453,383.87; and Payroll Register Numbers 39326 through 39361 for the pay period ending 01/31/08, Payroll Register Numbers 39362 through 39403 for the pay period ending 02/14/08 with the subtotal amount of \$257,767.18; for a total amount of \$711,151.05.

2.3 RESOLUTION NO. 2008-6588 – SALE OF SURPLUS PROPERTY. (0380-45)

Adopted resolution.

2.4 RESOLUTION NO. 2008-6595 – APPROVING THE JOB DESCRIPTION AND SALARY RANGE FOR NETWORK SYSTEMS TECHNICIAN AND AMENDING THE SALARY AND COMPENSATION PLAN ACCORDINGLY. (0510-20 & 0520-75)

Adopted resolution.

2.5 RESOLUTION NO. 2008-6589 – AUTHORIZING THE PUBLIC SAFETY DIRECTOR/FIRE CHIEF TO ENTER INTO A MEMORANDUM OF UNDERSTANDING OF FOR ZONE 4 JOINT EMERGENCY RESPONSES FOR FIRE AND RESCUE RESOURCES. (0210-40)

Adopted resolution.

2.6 RESOLUTION NO. 2008-6590 – DESIGNATING THE IMPERIAL BEACH FIRE STATION AS A SAFE SURRENDER SITE. (0240-32)

Adopted resolution.

2.7 RESOLUTION NO. 2008-6596 – TERMINATING THE CALIFORNIA PUBLIC ENTITY INSURANCE AUTHORITY (CPEIA) JOINT POWERS AUTHORITY. (0190-60)

Adopted resolution.

ITEMS PULLED FROM THE CONSENT CALENDAR

None.

ORDINANCES – INTRODUCTION/FIRST READING (3.1)

3.1 INTRODUCTION AND FIRST READING OF ORDINANCE NO. 2008-1067 – ESTABLISHING THE IMPERIAL BEACH REGIONAL TRANSPORTATION CONGESTION IMPROVEMENT PLAN (RTCIP). (0680-85)

A revised Ordinance No. 2008-1067 was submitted as Last Minute Agenda Information.

CITY MANAGER BROWN introduced the item.

CITY ATTORNEY LOUGH gave a report on the item and noted that Ordinance No. 2008-1067 should be amended by deleting the following sentence on Page 4 of the ordinance presented as Last Minute Agenda Information: “Residential dwelling unit’ shall include short-term rentals, hotels or motels if the units contain kitchens.”

MAYOR JANNEY called for the reading of the title of Ordinance No. 2008-1067.

CITY CLERK HALD read the title of Ordinance No. 2008-1067 – An ordinance of the City Council for the City of Imperial Beach, California, adopting Chapter 15.48 of the Imperial Beach Municipal Code, adopting a transportation uniform mitigation fee program for the purpose of defraying actual or estimated costs of constructing planned regional transportation facilities.

MOTION BY MCLEAN, SECOND BY BRAGG, TO DISPENSE WITH THE FIRST READING OF AMENDED ORDINANCE NO. 2008-1067 AND SET THE MATTER FOR ADOPTION AT THE NEXT REGULARLY SCHEDULED CITY COUNCIL MEETING, AND AUTHORIZE THE PUBLICATION IN A NEWSPAPER OF GENERAL CIRCULATION. MOTION CARRIED UNANIMOUSLY.

ORDINANCES – INTRODUCTION/FIRST READING/PUBLIC HEARING (3.2)

3.2 PROPOSED THIRD AMENDMENT TO THE REDEVELOPMENT PLAN FOR THE PALM AVENUE/COMMERCIAL REDEVELOPMENT PROJECT:

- (1) RESOLUTION OF THE REDEVELOPMENT AGENCY OF THE CITY OF IMPERIAL BEACH, MAKING CERTAIN FINDINGS AND RECOMMENDING CITY COUNCIL’S APPROVAL OF THE PROPOSED THIRD AMENDMENT TO THE REDEVELOPMENT PLAN FOR THE PALM AVENUE/COMMERCIAL REDEVELOPMENT PROJECT PERTAINING TO THE ORIGINAL PROJECT AREA;**
- (2) RESOLUTION THAT THE CITY COUNCIL HAS REVIEWED AND CONSIDERED THE INFORMATION IN THE PALM AVENUE COMMERCIAL ENVIRONMENTAL IMPACT REPORT AND THE 21166 STUDY WITH RESPECT TO THE PROPOSED THIRD AMENDMENT TO THE PALM AVENUE/COMMERCIAL REDEVELOPMENT PROJECT PERTAINING TO THE ORIGINAL PROJECT AREA;**
- (3) INTRODUCTION OF ORDINANCE APPROVING AND ADOPTING THE THIRD AMENDMENT TO THE REDEVELOPMENT PLAN FOR THE PALM AVENUE/COMMERCIAL REDEVELOPMENT PROJECT AREA PERTAINING TO THE ORIGINAL PROJECT AREA. (0640-85)**

The following were submitted as Last Minute Agenda Information: a revised Resolution No. R-08-143, a revised Resolution No. 2008-6593, and a revised Ordinance No. 2008-1066.

MAYOR JANNEY declared the public hearing open for the City Council and the Redevelopment Agency. He stated that the purpose of the joint public hearing of the City Council and the Redevelopment Agency is to continue consideration of the proposed Third Amendment to the Palm Avenue/Commercial Redevelopment Plan. The joint public hearing was opened on February 20, oral testimony was taken, and the hearing was continued to March 5 for further testimony and evidence.

CITY MANAGER BROWN introduced the item.

REDEVELOPMENT COORDINATOR SELBY gave a PowerPoint presentation on the item. He noted that public notice was given as follows: (1) publication in the Eagle Times on February 7, February 14, February 21, February 28, January 24, and January 31; (2) copies of the notices were mailed by 1st class mail to the last known assesses of each parcel of land not owned by the Agency within the boundaries of the Project Area, and to all businesses and residences within the project area at least 30 days prior to the hearing; and (3) copies of the notices mailed by certified mail with return receipt requested to the governing body of each taxing agency that levies taxes on property within the Project Area. He gave a brief summary of the proposed Third Amendment to the Palm Avenue/Commercial Redevelopment Plan, a brief summary of the Agency's Report to City Council on the proposed Third Amendment and related information; the documents under consideration were: Proposed Third Amendment to the Palm Avenue/Commercial Redevelopment Plan, Agency's Report to City Council on the Proposed Third Amendment, and the 21166 Study.

MAYOR JANNEY noted that all persons desiring to speak on the proposed Third Amendment and related documents will be given the opportunity to speak.

CITY CLERK HALD announced no speaker slips were submitted.

REDEVELOPMENT COORDINATOR SELBY summarized the communications received (Attachment No. 6 to staff report) and the responses.

MAYOR JANNEY accepted the public testimony (communications).

CITY ATTORNEY LOUGH announced that Councilmember McLean was not in attendance at the previous meeting(s); however, he had reviewed the materials pertaining to this item and will participate in discussion of the item.

MAYOR JANNEY closed the public hearing.

MOTION BY MCLEAN, SECOND BY BRAGG, TO ADOPT RESOLUTION NO. R-08-143 – A RESOLUTION OF THE REDEVELOPMENT AGENCY OF THE CITY OF IMPERIAL BEACH, MAKING CERTAIN FINDINGS AND RECOMMENDING CITY COUNCIL'S APPROVAL OF THE PROPOSED THIRD AMENDMENT TO THE REDEVELOPMENT PLAN FOR THE PALM AVENUE/COMMERCIAL REDEVELOPMENT PROJECT PERTAINING TO THE ORIGINAL PROJECT AREA. MOTION CARRIED UNANIMOUSLY.

MOTION BY MCLEAN, SECOND BY BRAGG, TO ADOPT RESOLUTION NO. 2008-6593 – A RESOLUTION THAT THE CITY COUNCIL HAS REVIEWED AND CONSIDERED THE INFORMATION IN THE PALM AVENUE COMMERCIAL ENVIRONMENTAL IMPACT REPORT AND THE 21166 STUDY WITH RESPECT TO THE PROPOSED THIRD AMENDMENT TO THE PALM AVENUE/COMMERCIAL REDEVELOPMENT PROJECT PERTAINING TO THE ORIGINAL PROJECT AREA. MOTION CARRIED UNANIMOUSLY.

MAYOR JANNEY called for the reading of the title of Ordinance No. 2008-1066.

CITY CLERK HALD read the title of Ordinance No. 2008-1066 – An Ordinance of the City Council of the City of Imperial Beach, California, approving and adopting the Third Amendment to the Redevelopment Plan for the Palm Avenue/Commercial Redevelopment Project Area pertaining to the Original Project Area.

MOTION BY MCCOY, SECOND BY WINTER, TO DISPENSE THE FIRST READING OF REVISED ORDINANCE NO. 2008-1066 AND SET THE MATTER FOR ADOPTION AT THE NEXT REGULARLY SCHEDULED CITY COUNCIL MEETING, AND AUTHORIZE THE PUBLICATION OF THE ORDINANCE IN A NEWSPAPER OF GENERAL CIRCULATION. MOTION CARRIED UNANIMOUSLY.

ORDINANCES – SECOND READING & ADOPTION (4.1)

4.1 SECOND READING AND ADOPTION OF ORDINANCE NO. 2008-1065, TO AMEND THE PROVISIONS OF THE CITY OF IMPERIAL BEACH MUNICIPAL CODE, ADDING SECTION 10.36.085 TO CHAPTER 10.36 OF THE IMPERIAL BEACH MUNICIPAL CODE, RELATED TO PARKING, STANDING, AND STOPPING VIOLATIONS OF THE MUNICIPAL CODE. (0920-95)

CITY MANAGER BROWN introduced the item.

MAYOR JANNEY called for the reading of the title of Ordinance No. 2008-1065.

CITY CLERK HALD read the title of Ordinance No. 2008-1065 – An Ordinance of the City Council of the City of Imperial Beach, California, adding Section 10.36.085 to Chapter 10.36 of the Imperial Beach Municipal Code relating to parking, standing, and stopping violations of the municipal code.

MOTION BY MCLEAN, SECOND BY WINTER, TO DISPENSE SECOND READING AND ADOPT ORDINANCE NO. 2008-1065. MOTION CARRIED UNANIMOUSLY.

WRITTEN COMMUNICATIONS (5)

None.

PUBLIC HEARINGS (6.1)

6.1 CONTINUED PUBLIC HEARING – ROBERT MILLER: REGULAR COASTAL PERMIT (CP 060427) AND TENTATIVE MAP (TM 060428) FOR THE PROPOSED CONDOMINIUM CONVERSION OF THIRTY-SEVEN (37) UNITS LOCATED AT 1037 AND 1047 SEACOAST DRIVE IN THE C-2 (SEACOAST COMMERCIAL) ZONE. MF 878. (0600-20)

COUNCILMEMBER WINTER announced that although there is no legal conflict, she is recusing herself from discussion of the item to avoid the appearance of a conflict; the applicant is on the Board of the organization where she is employed and she left Council Chambers at 7:24 p.m.

MAYOR JANNEY declared the continued public hearing open.

MAYOR JANNEY, COUNCILMEMBER MCLEAN and MAYOR PRO TEM MCCOY disclosed that they had ex parte communications with Mr. Miller.

COUNCILMEMBER BRAGG announced that she and Mr. Miller did not have ex parte communications as they were unable to get in touch with each other.

CITY MANAGER BROWN introduced the item.

ASSISTANT CITY PLANNER FOLTZ gave a PowerPoint presentation on the item and responded to concerns regarding fire wall separation (sound insulation).

MAYOR JANNEY closed the public hearing.

MOTION BY MCCOY, SECOND BY MCLEAN, TO ADOPT RESOLUTION NO. 2008-6577, APPROVING A REGULAR COASTAL PERMIT (ACP 060427) AND TENTATIVE MAP (TM 060428), WHICH MAKES THE NECESSARY FINDINGS AND PROVIDES CONDITIONS OF APPROVAL IN COMPLIANCE WITH LOCAL AND STATE REQUIREMENTS. MOTION CARRIED BY THE FOLLOWING VOTE:

AYES:	COUNCILMEMBERS:	MCLEAN, BRAGG, MCCOY, JANNEY
NOES:	COUNCILMEMBERS:	NONE
ABSENT:	COUNCILMEMBERS:	NONE
DISQUALIFIED:	COUNCILMEMBERS:	WINTER (DUE TO A POTENTIAL CONFLICT OF INTEREST)

COUNCILMEMBER WINTER returned to Council Chambers at 7:32 p.m.

REPORTS (7.1 - 7.3)

7.1 RESOLUTION NO. 2008-6587 – SETTING THE TIME AND PLACE FOR A PUBLIC HEARING AND FIRST READING OF ORDINANCE TO CONSIDER ADOPTION OF THE SEWER SERVICE CHARGE FOR FISCAL YEAR 2009. (0830-90)

CITY MANAGER BROWN introduced the item.

PUBLIC WORKS DIRECTOR LEVIEN gave a PowerPoint presentation on the item; he noted that he would provide City Council with the energy costs and responded to questions regarding operational costs.

MOTION BY MCCOY, SECOND BY WINTER, TO ADOPT RESOLUTION NO. 2008-6587 – SETTING THE TIME AND PLACE FOR A PUBLIC HEARING AND FIRST READING OF ORDINANCE TO CONSIDER ADOPTION OF THE SEWER SERVICE CHARGE FOR FISCAL YEAR 2009. MOTION CARRIED UNANIMOUSLY.

7.2 COMMITMENT LETTER FOR A PROPOSED AFFORDABLE HOUSING PROJECT WITH CHELSEA INVESTMENT CORPORATION FOR THE ACQUISITION AND REHABILITATION OF 624 12TH STREET. (0660-15)

MAYOR PRO TEM MCCOY announced that she had a potential business conflict of interest on the item and she left Council Chambers at 7:47 p.m.

CITY MANAGER BROWN introduced the item.

REDEVELOPMENT COORDINATOR SELBY gave a report on the item and announced a revised staff report was submitted as Last Minute Agenda Information.

ERIN AUTRY, of Chelsea Investment Corporation, gave a presentation on the item.

MARY CRIST questioned the number of residents allowed per apartment, the number of parking spaces per unit, and the potential impacts on the school system.

MOTION BY BRAGG, SECOND BY WINTER, TO ADOPT RESOLUTION NO. R-08-142 – AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE A COMMITMENT LETTER TO THE CHELSEA INVESTMENT CORPORATION EXPRESSING THE CONDITIONAL COMMITMENT OF THE AGENCY’S LOW AND MODERATE INCOME FUNDS FOR THE SUBSTANTIAL REHABILITATION AND DEVELOPMENT OF AFFORDABLE HOUSING AT 624 12TH STREET. MOTION CARRIED BY THE FOLLOWING VOTE:

AYES:	COUNCILMEMBERS:	WINTER, MCLEAN, BRAGG, JANNEY
NOES:	COUNCILMEMBERS:	NONE
ABSENT:	COUNCILMEMBERS:	NONE
DISQUALIFIED:	COUNCILMEMBERS:	MCCOY (DUE TO A POTENTIAL CONFLICT OF INTEREST)

MAYOR PRO TEM MCCOY returned to Council Chambers at 8:06 p.m.

7.3 POND 20. (0390-75)

MAYOR JANNEY reported on the item; he noted his disappointment with Port staff for not responding to City Manager Brown’s letters from 2005 and 2006 (attached to staff report); with there being renewed interest in Pond 20, he and Councilmember Hueso jointly signed a letter requesting a meeting with the Port to discuss possible development of Pond 20.

COUNCILMEMBER WINTER expressed concern with the letter; she noted that previously the Port made it very clear that they had no intentions of doing anything with the property other than mitigation; the Port stated that mitigation offered the best and highest use of the site; she gave a history on Pond 20; she questioned the renewed interest in developing the site; she expressed disappointment that Port staff was not in attendance to explain what the difference is now and to show the area that has potential for development; she questioned if it were feasible to renew the MOU and she questioned why the Port hasn’t partnered with the City on land swaps or other opportunities.

MAYOR JANNEY expressed desire for the Port Commission to go on record with its position on Pond 20.

MAYOR PRO TEM MCCOY suggested the following revisions to the second sentence in the second paragraph of the letter: 1) including a statement regarding the potential for economic and environmental benefits and 2) removing “mixed-use development;” she also requested that the Port state their position on Pond 20.

MAYOR JANNEY stated that he will recommend to Councilmember Hueso the letter be revised as requested.

COUNCILMEMBER WINTER requested that a meeting take place with Port Chair Bixler regarding other opportunities with Pond 20 as previously discussed by the Chair and the Pond 20 Subcommittee.

Consensus of City Council to request Councilmember Hueso revise the letter as discussed.

MARY CRIST did not wish to speak.

URGENCY ITEMS

CITY MANAGER BROWN announced that, in accordance with Government Code Section 54954.2(b)(2), two items were proposed for addition to the agenda, as there was a need to take immediate action and that the need for action came to his attention subsequent to the City Council agenda being posted. The items were: 1) SANDAG Regional Planning Committee Agenda Item No.: 5, Energy Working Group Transmission Projects Analysis; and 2) Legislative Subcommittee discussion of SB 1295.

CITY ATTORNEY LOUGH recommended separate motions for each item for placement on the agenda. He noted that information for the first urgency item came to the attention of the jurisdiction (City of Imperial Beach) after the City Council agenda was posted; he also noted that there is a need to take immediate action as there will be a vote by the other agency before the next City Council meeting; he stated that he has reviewed both proposed urgency items and they both meet the standards for addition to the agenda as Urgency Items.

MOTION BY MCCOY, SECOND BY WINTER, TO PLACE URGENCY ITEM NO. 1 – SANDAG REGIONAL PLANNING COMMITTEE AGENDA ITEM NO.: 5, ENERGY WORKING GROUP TRANSMISSION PROJECTS ANALYSIS ON THE AGENDA. MOTION CARRIED UNANIMOUSLY.

URGENCY ITEM NO. 1 SANDAG REGIONAL PLANNING COMMITTEE AGENDA ITEM NO.: 5, ENERGY WORKING GROUP TRANSMISSION PROJECTS ANALYSIS. (0140-40)

MAYOR JANNEY stated that he is the Regional Planning Committee (RPC) member for the South County; he reported that the committee will decide if the Sunrise Powerlink and Talega-Escondido/Valley-Serrano projects are consistent or inconsistent with the full set of goals for the Regional Energy Strategy (RES); he also noted the difficulty in evaluating the projects as the City Council has not received presentations from the opponents and proponents for both projects.

COUNCILMEMBER WINTER spoke of the importance of bringing this item forward for Council discussion as the Mayor does not know the position of each Councilmember; she noted the difficulty of representing the entire South Bay when the projects have not been presented to the City Council; she specifically expressed concern about the recommendation for the RPC to prioritize the projects that will be the most efficient use of resources and value to ratepayers, and have the minimum impact on community health and environment, given that the Energy Working Group (EWG) and the RPC are not equipped to do such an analysis; she added these types of analyses should be left to the experts.

No direction given. Discussion ensued regarding the importance of bringing the item forward to give Councilmembers the opportunity to provide input.

CITY ATTORNEY LOUGH reported that the issue pertaining to Legislative Subcommittee Discussion of SB 1295 came to the City's attention today.

MOTION BY MCCOY, SECOND BY MCLEAN, TO ADD LEGISLATIVE SUBCOMMITTEE DISCUSSION OF SB 1295 AS URGENCY ITEM NO. 2. MOTION CARRIED UNANIMOUSLY.

**URGENCY ITEM NO. 2 LEGISLATIVE SUBCOMMITTEE DISCUSSION OF SB 1295.
(0460-20)**

COUNCILMEMBER WINTER announced that the League of California Cities Legislative Subcommittee will meet on Monday, March 10 and will discuss SB 1295; she noted that the League analysts still need to conduct an analysis of the bill.

MAYOR JANNEY recommended that Councilmember Winter support further analysis of the bill rather than take a position on the bill.

COUNCILMEMBER WINTER noted that SB 1295 is a bill of interest; more information is needed before a position is taken; once the League performs an analysis, she would support bringing the item back for City Council discussion.

MAYOR JANNEY recommended moving Item No. 1.4 to a future agenda.

REPORTS OF MAYOR AND COUNCILMEMBERS

COUNCILMEMBER BRAGG reported on the MTS Board meeting.

COUNCILMEMBER WINTER reported on a lunch meeting she had with the Chair of Metro, the Chair of Metro TAC, and a representative of Sun Edison.

ADJOURNMENT

MAYOR JANNEY adjourned the meeting at 9:29 p.m.

James C. Janney, Mayor

Jacqueline M. Hald, CMC
City Clerk

DRAFT

MINUTES

**IMPERIAL BEACH CITY COUNCIL
REDEVELOPMENT AGENCY
PUBLIC FINANCING AUTHORITY**

APRIL 2, 2008

**Council Chambers
825 Imperial Beach Boulevard
Imperial Beach, CA 91932**

**CLOSED SESSION – 5:15 P.M.
REGULAR MEETING – 6:00 P.M.**

CLOSED SESSION CALL TO ORDER

MAYOR JANNEY called the Closed Session Meeting to order at 5:15 p.m.

ROLL CALL

Councilmembers present: Winter, McLean, Bragg
Councilmembers absent: None
Mayor present: Janney
Mayor Pro Tem present: McCoy

Staff present: City Manager Brown; City Attorney Lough;
City Clerk Hald

CLOSED SESSION

MOTION BY BRAGG, SECOND BY MCCOY, TO ADJOURN TO CLOSED SESSION UNDER:

CONFERENCE WITH REAL PROPERTY NEGOTIATORS.

Pursuant to Government Code Section 54956.8:

Property: 741 Palm Ave., Imperial Beach, CA 91932, APN 626-250-04

Agency Negotiator: City Manager

Negotiating Parties: Sam & Sandra Dimenstein Trust

Under Negotiation: Instruction to Negotiator will concern price and terms of payment

Property: 761-779 Palm Ave., Imperial Beach, CA 91932, APN 626-250-05

Agency Negotiator: City Manager

Negotiating Parties: Sam & Sandra Dimenstein Trust

Under Negotiation: Instruction to Negotiator will concern price and terms of payment

Property: 743-849 Palm Ave., Imperial Beach, CA 91932, APN 626-250-06

Agency Negotiator: City Manager

Negotiating Parties: Sam & Sandra Dimenstein Trust

Under Negotiation: Instruction to Negotiator will concern price and terms of payment

Property: 776 10th Street, Imperial Beach, CA 91932, APN 626-282-12
Agency Negotiator: City Manager
Negotiating Parties: Lasalle BK NA 2005-AHL2 TR
Under Negotiation: Instruction to Negotiator will concern price and terms of payment

MOTION CARRIED UNANIMOUSLY.

MAYOR JANNEY adjourned the meeting to Closed Session at 5:16 p.m. and he reconvened the meeting to Open Session at 6:00 p.m. Reporting out of Closed Session, MAYOR JANNEY announced Council met earlier in Closed Session and gave direction to staff.

REGULAR MEETING CALL TO ORDER

MAYOR JANNEY called the Regular Meeting to order at 6:01 p.m.

ROLL CALL

Councilmembers present:	Winter, McLean, Bragg
Councilmembers absent:	None
Mayor present:	Janney
Mayor Pro Tem present:	McCoy

Staff present:	City Manager Brown; City Attorney Lough; City Clerk Hald
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PLEDGE OF ALLEGIANCE

MAYOR JANNEY led everyone in the Pledge of Allegiance.

AGENDA CHANGES

None.

MAYOR/COUNCIL ANNOUNCEMENTS/REIMBURSEMENTS

COUNCILMEMBER MCLEAN reported on the joint meeting between the MTS Board and the Airport Authority, the Chamber Breakfast meeting, a meeting at the San Clemente pier among IB staff, Port staff, and City of San Clemente staff, and the regular SCEDC meeting; he attended the SCEDC reception; and he announced that the City of Imperial Beach will host the SCEDC reception for public officials on October 9.

MAYOR PRO TEM MCCOY spoke about an error that appeared in a Union-Tribune editorial today and noted that the Imperial Beach City Council has never received a car allowance; she announced that on April 30 Earth Day will be celebrated at Pier Plaza.

MAYOR JANNEY commended City Council and staff for maintaining a balanced budget over the years.

COMMUNICATIONS FROM CITY STAFF

None.

PUBLIC COMMENT

None.

PRESENTATION/REPORT (1.1)

1.1 CITY OF IMPERIAL BEACH 2007 ACCOMPLISHMENTS – PRESENTATION BY CITY MANAGER BROWN. (0100-10)

CITY MANAGER BROWN gave a PowerPoint presentation on the item.

COUNCILMEMBER MCLEAN commended City Manager Brown for his leadership and congratulated him on the accomplishments.

CONSENT CALENDAR (2.1 - 2.7)

MOTION BY MCCOY, SECOND BY MCLEAN, TO APPROVE CONSENT CALENDAR ITEM NOS. 2.1 - 2.7. MOTION CARRIED UNANIMOUSLY.

2.1 MINUTES.

Approved the minutes of the Regular City Council Workshop Meeting of March 12, 2008 and Regular City Council Meeting of March 19, 2008.

2.2 RATIFICATION OF WARRANT REGISTER. (0300-25)

Ratified the following registers: Accounts Payable Numbers 66054 through 66147 with the subtotal amount of \$1,356,762.48; and Payroll Register Numbers 39445 through 39488 for the pay period ending 03/13/08 with the subtotal amount of \$133,142.09; for a total amount of \$1,489,904.57.

2.3 REQUEST FOR FUNDING 2-1-1 SYSTEM. (0680-85)

Directed staff to include \$5,541.80 for the 2-1-1 service in the FY 2008-2009 budget.

2.4 RATIFICATION OF LETTER ABOUT MOVING AND CONSOLIDATION OF FEDERAL MEDICAL SUPPLY WAREHOUSES. (0460-20)

Ratified letter dated March 25, 2008 to Representatives Obey and Walsh.

2.5 RESOLUTION NO. 2008-6606 – APPROVING ADDING THE POSITION OF PART-TIME TEMPORARY PROGRAM AIDE FOR THE SENIOR CENTER ON AN AS NEEDED BASIS. (0510-20)

Adopted resolution.

2.6 RESOLUTION NO. 2008-6609 – SETTING THE TIME AND PLACE FOR A PUBLIC HEARING TO CONSIDER ADOPTION OF THE INTEGRATED SOLID WASTE MANAGEMENT SERVICES MAXIMUM FEE INCREASE REQUESTED BY EDCO DISPOSAL CORPORATION. (0270-40)

Adopted resolution.

2.7 CANCELLATION OF THE APRIL 16, 2008 CITY COUNCIL MEETING AND HOLDING A REGULAR MEETING ON APRIL 23, 2008. (0410-05)

Canceled the April 16, 2008 City Council meeting and scheduled a Regular meeting for April 23, 2008 at 6:00 p.m. in the Council Chambers.

ITEMS PULLED FROM THE CONSENT CALENDAR

None.

ORDINANCES – INTRODUCTION/FIRST READING (3)

None.

ORDINANCES – SECOND READING & ADOPTION (4)

None.

PUBLIC HEARINGS (5)

None.

REPORTS (6.1 - 6.4)

6.1 RESOLUTION NOS. 2008-6611 AND R-08-144 – MAKING THE REQUIRED FINDINGS FOR USE OF AGENCY TAX INCREMENT FOR SAND COMPATIBILITY AND OPPORTUNISTIC USE PROGRAM (“SCOUP”) RELATED EXPENDITURES AND RESOLUTION NO. 2008-6610 – AUTHORIZING A PROFESSIONAL SERVICES CONTRACT WITH MOFFATT & NICHOL ENGINEERS TO SECURE PERMITS FOR THE SCOUP. (0220-70)

COUNCILMEMBER WINTER left Council Chambers at 6:46 p.m. due to a potential conflict of interest due to her employment.

CITY MANAGER BROWN introduced the item.

COMMUNITY DEVELOPMENT DIRECTOR WADE gave a report on the item; and he responded to concerns of Council regarding potential beach-compatible sites.

CITY CLERK HALD announced no speaker slips were submitted.

MOTION BY MCLEAN, SECOND BY MCCOY, TO ADOPT RESOLUTION NO. R-08-144 MAKING THE REQUIRED FINDINGS FOR EXPENDITURE OF AGENCY TAX INCREMENT PURSUANT TO HEALTH AND SAFETY CODE 33445, TO ADOPT RESOLUTION NO. 2008-6611 APPROVING THE AGENCY’S PAYMENT FOR CERTAIN PUBLIC IMPROVEMENTS AND MAKING CERTAIN DETERMINATIONS AND FINDINGS PURSUANT TO HEALTH AND SAFETY CODE SECTION 33445, AND TO ADOPT RESOLUTION NO. 2008-6610 AUTHORIZING THE CITY MANAGER TO ENTER INTO A PROFESSIONAL SERVICES CONTRACT WITH MOFFATT & NICHOL ENGINEERS TO CONDUCT SEDIMENT ANALYSIS, SECURE PERMITS AND CONDUCT AN ESSENTIAL FISH HABITAT

ASSESSMENT TO IMPLEMENT PROJECTS UNDER THE SAND COMPATIBILITY AND OPPORTUNISTIC USE PROGRAM (“SCOUP”). MOTION CARRIED BY THE FOLLOWING VOTE:

AYES:	COUNCILMEMBERS:	MCLEAN, BRAGG, MCCOY, JANNEY
NOES:	COUNCILMEMBERS:	NONE
ABSENT:	COUNCILMEMBERS:	NONE
DISQUALIFIED:	COUNCILMEMBERS:	WINTER (DUE TO A POTENTIAL CONFLICT OF INTEREST)

COUNCILMEMBER WINTER returned to Council Chambers at 6:56 p.m.

6.2 RESOLUTION NO. 2008-6612 – AUTHORIZING THE PURCHASE OF SPARE/REPLACEMENT SEWER PUMP FOR PUMP STATION NO. 3. (0830-35)

CITY MANAGER BROWN introduced the item.

PUBLIC WORKS DIRECTOR LEVIEN gave a report on the item.

MOTION BY MCLEAN, SECOND BY BRAGG, TO ADOPT RESOLUTION NO. 2008-6612, AUTHORIZING THE PURCHASE OF SPARE/REPLACEMENT SEWER PUMP FOR PUMP STATION NO. 3. MOTION CARRIED UNANIMOUSLY.

6.3 RESOLUTION NO. 2008-6613 – APPROVING AMENDMENT NO. 2 TO THE MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN THE SAN DIEGO UNIFIED PORT DISTRICT AND THE CITY OF IMPERIAL BEACH REGARDING THE ALLOCATION OF FUNDS FOR THE PALM AVENUE STREET END PROJECT AND RESOLUTION NO. R-08-145 – AUTHORIZING THE USE OF RDA TAX INCREMENT NON-HOUSING FUNDS FOR THE PALM AVENUE STREET END PROJECT. (0150-70 & 0720-10)

MAYOR PRO TEM MCCOY and COUNCILMEMBER WINTER had potential conflicts of interest on the item as they both live within 500 feet of the project and left Council Chambers at 7:00 p.m.

CITY MANAGER BROWN introduced the item.

COMMUNITY DEVELOPMENT DIRECTOR WADE gave a report on the item.

MOTION BY MCLEAN, SECOND BY BRAGG, TO ADOPT RESOLUTION NO. 2008-6613: A) APPROVING AMENDMENT NO. 2 TO THE MEMORANDUM OF UNDERSTANDING BETWEEN THE SAN DIEGO UNIFIED PORT DISTRICT AND THE CITY OF IMPERIAL BEACH; B) RESCINDING RESOLUTION NO. 2007-6535; AND C) AUTHORIZING THE CITY MANAGER TO SIGN ON BEHALF OF THE CITY OF IMPERIAL BEACH AMENDMENT NO. 2 TO THE MEMORANDUM OF UNDERSTANDING BETWEEN THE SAN DIEGO UNIFIED PORT DISTRICT AND THE CITY OF IMPERIAL BEACH AND TO ADOPT RDA RESOLUTION NO. R-08-145 AUTHORIZING THE USE OF RDA TAX INCREMENT NON-HOUSING FUNDS FOR THE PALM AVE. STREET END PROJECT. MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: COUNCILMEMBERS: MCLEAN, BRAGG, JANNEY
NOES: COUNCILMEMBERS: NONE
ABSENT: COUNCILMEMBERS: NONE
DISQUALIFIED: COUNCILMEMBERS: WINTER, MCCOY (DUE TO A POTENTIAL CONFLICT OF INTEREST)

MAYOR PRO TEM MCCOY and COUNCILMEMBER WINTER returned to Council Chambers at 7:08 p.m.

6.4 REDEVELOPMENT OF THE MIRACLE SHOPPING CENTER, NORTH ISLAND CREDIT UNION AND IMPERIAL BEACH MEDICAL CENTER SITES LOCATED ON THE SOUTH SIDE OF STATE ROUTE (“SR”) 75/PALM AVENUE AND BETWEEN 9TH AND 7TH STREETS. (0640-20)

CITY MANAGER BROWN introduced the item.

TRAVIS BRAZIL spoke in support of having Sterling Development present their plan to City Council.

DAN MALCOLM, representing Sterling Development, Retail Development Corporation, and Grubb & Ellis, submitted handouts for Council’s review, including the project area showing Phase 1 and Phase 2, conceptual site plan, elevations, community benefits of Phase 1, redevelopment fiscal impact analysis, development pro forma, revenue/financial pro forma, and rental income and capitalization approach pro forma; he stressed that Sterling Development will not ask for financial assistance from the City/RDA; he stated that numerous attempts were made to acquire the medical site although the owner is not interested in selling; he noted that they would be unable to proceed with the project absent an Exclusive Negotiation Agreement (ENA); he also noted that they are limiting their proposal to Phase 1 (site west of Palm Ave. & 9th Street); and he requested City Council consider an ENA with his development team.

In response to Council’s questions, REDEVELOPMENT COORDINATOR SELBY clarified that Mr. Malcolm was not requesting financial assistance, but rather a commitment for the possible use of eminent domain to acquire the property; he noted that the developer should provide documentation of their good faith efforts to contact the owner for acquisition of the property; however, this would not hold up an ENA.

In response to concerns of Council, CITY MANAGER BROWN stated that an ENA is not a binding document and a possible recommendation is to authorize staff to negotiate an ENA with Sterling Development if documentation showing efforts to contact the property owner is

provided.

MAYOR JANNEY spoke in support of an ENA with Sterling Development for the western parcels (Phase 1).

MOTION BY JANNEY, SECOND BY WINTER, TO AUTHORIZE STAFF TO NEGOTIATE AN ENA WITH STERLING DEVELOPMENT FOR THE PROPOSED DEVELOPMENT OF THE TWO WESTERN PARCELS.

Council discussion ensued regarding the contents of an ENA and the ENA process.

VOTERS WERE NOW CAST ON ORIGINAL MOTION BY JANNEY, SECOND BY WINTER, TO AUTHORIZE STAFF TO NEGOTIATE AN ENA WITH STERLING DEVELOPMENT FOR THE PROPOSED DEVELOPMENT OF THE TWO WESTERN PARCELS. MOTION CARRIED UNANIMOUSLY.

COUNCILMEMBER WINTER requested a workshop be held to discuss the parameters for an RFP for the eastern property at Palm Ave. and 9th Street.

REPORTS OF MAYOR AND COUNCILMEMBERS

COUNCILMEMBER MCLEAN reported that SANDAG had requested a letter of support from him for a grant application they are submitting to the California Coastal Conservancy to extend the bikeway at Main Street in Chula Vista to 24th Street; he will provide information to the Councilmembers if interested in submitting individual letters of support.

CITY MANAGER BROWN reported that the April 8, 2008 City Council Workshop needs to be cancelled and rescheduled for another date.

ADJOURNMENT

MAYOR JANNEY adjourned the meeting at 7:55 p.m.

James C. Janney, Mayor

Jacqueline M. Hald, CMC
City Clerk



**STAFF REPORT
CITY OF IMPERIAL BEACH**

TO: HONORABLE MAYOR AND CITY COUNCIL
FROM: GARY R. BROWN, CITY MANAGER

MEETING DATE: April 23, 2008

ORIGINATING DEPT.: Michael McGrane
Finance Director

SUBJECT: RATIFICATION OF WARRANT REGISTER *Mr*

BACKGROUND:

None

DISCUSSION:

As of April 7, 2004, all large warrants above \$100,000 will be separately highlighted and explained on the staff report.

ENVIRONMENTAL IMPACT

Not a project as defined by CEQA.

The following registers are submitted for Council ratification.

WARRANT # DATE AMOUNT

Accounts Payable:

66148-66180	03/27/08	67,379.27
66181-66232	04/04/08	118,205.82
66233-66258	04/10/08	120,752.42
		\$ 306,337.51

Payroll Checks:

39489-39539	P.P.E.03/27/08	144,611.48
	SUB-TOTAL	\$ 144,611.48
	TOTAL	\$ 450,948.99

FISCAL IMPACT:

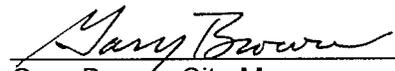
Warrants are issued from budgeted funds.

DEPARTMENT RECOMMENDATION:

It is respectfully requested that the City Council ratify the warrant register.

CITY MANAGER'S RECOMMENDATION:

Approve Department recommendation



Gary Brown, City Manager

Attachments:

1. Warrant Registers

CHECK DATE	CHECK NUMBER	VENDOR NAME	VENDOR #				CHECK AMOUNT
ACCOUNT #	TRN DATE	DESCRIPTION	INVOICE	PO #	PER/YEAR	TRN AMOUNT	
03/27/2008	66148	ACCOUNTEMPS	70			952.00	
101-1210-413.21-01	03/17/2008	HARRIS,O W/E 03/14/2008	21040953	080016	09/2008	952.00	
03/27/2008	66149	ALL TEAM STAFFING, INC	1801			2,493.76	
101-6040-454.21-01	03/11/2008	SHEPARD, B.J. W/E 3/6/08	1000189	080304	09/2008	26.88	
101-6040-454.21-01	03/11/2008	SHEPARD, B.J. W/E 3/6/08	1000189	080304	09/2008	91.50	
101-6040-454.21-01	03/11/2008	SHEPARD, B.J. W/E 3/6/08	1000189	080304	09/2008	122.00	
101-6040-454.21-01	03/11/2008	SHEPARD, B.J. W/E 3/6/08	1000189	080304	09/2008	976.00	
101-6040-454.21-01	03/11/2008	SHEPARD, B.J. W/E 3/6/08	1000189	080304	09/2008	30.50	
101-6040-454.21-01	03/18/2008	SHEPARD, B.J. W/E 3/16/08	1000194	080304	09/2008	26.88	
101-6040-454.21-01	03/18/2008	SHEPARD, B.J. W/E 3/16/08	1000194	080304	09/2008	61.00	
101-6040-454.21-01	03/18/2008	SHEPARD, B.J. W/E 3/16/08	1000194	080304	09/2008	122.00	
101-6040-454.21-01	03/18/2008	SHEPARD, B.J. W/E 3/16/08	1000194	080304	09/2008	716.75	
101-6040-454.21-01	03/18/2008	SHEPARD, B.J. W/E 3/16/08	1000194	080304	09/2008	244.00	
101-6040-454.21-01	03/18/2008	SHEPARD, B.J. W/E 3/16/08	1000194	080304	09/2008	76.25	
03/27/2008	66150	AMERICAN EXPRESS	1895			186.34	
101-1230-413.30-01	03/17/2008	COFFEE SUPPLIES	26769714-01	080587	09/2008	186.34	
03/27/2008	66151	SOUTHCOAST HEATING & A/C	1554			281.68	
101-1910-419.21-04	03/17/2008	CARRIER M/N 48HJD008-541	254934	080099	09/2008	281.68	
03/27/2008	66152	AT&T LONG DISTANCE	1379			32.21	
503-1923-419.27-04	03/04/2008	AT&T LONG DISTANCE	811168384		09/2008	32.21	
03/27/2008	66153	AT&T MOBILITY	1930			160.54	
503-1923-419.27-04	03/24/2008	135629811 01/23-02/27	135629811		08/2008	160.54	
03/27/2008	66154	AT&T/MCI	1270			3,055.14	
503-1923-419.27-04	02/07/2008	337-257-1583-442	T7671562		08/2008	295.87	
503-1923-419.27-04	02/07/2008	339-343-1504-722	T7672757		08/2008	147.93	
101-1110-412.27-02	02/02/2008	619-423-0314-978	T7649125		08/2008	110.81	
101-5040-434.27-04	02/02/2008	619-423-1074-808	T7649126		08/2008	14.47	
101-5040-434.27-04	02/02/2008	619-423-1675-711	T7649128		08/2008	14.47	
601-5060-436.27-04	02/02/2008	619-423-2231-354	T7649130		08/2008	14.01	
101-3030-423.27-04	02/04/2008	619-423-7246-659	T7654189		08/2008	95.39	
101-3020-422.27-04	02/02/2008	619-423-8222-631	T7649136		08/2008	16.91	
101-3020-422.27-04	02/02/2008	619-423-8225-961	T7649137		08/2008	138.02	
101-1920-419.27-04	02/02/2008	619-423-8300-961	T7649138		08/2008	236.62	
101-5020-432.27-04	02/02/2008	619-423-8311-961	T7649139		08/2008	351.48	
101-3030-423.27-04	02/02/2008	619-423-8322-961	T7649140		08/2008	239.55	
101-1130-412.27-04	02/02/2008	619-423-8617-292	T7649141		08/2008	70.71	
503-1923-419.27-04	01/26/2008	619-424-3481-707	T7620419		08/2008	29.98	
101-6030-453.27-04	01/26/2008	619-424-7077-649	T7620423		08/2008	81.41	
101-3020-422.27-04	02/04/2008	619-424-7359-120	T7654190		08/2008	82.73	
101-6010-451.27-04	02/08/2008	619-575-0336-809	T7677962		08/2008	79.39	
101-3020-422.27-04	02/08/2008	619-575-0361-562	T7677963		08/2008	14.44	
101-1010-411.27-04	02/04/2008	619-628-1352-133	T7654300		08/2008	68.74	
101-1230-413.27-04	02/04/2008	619-628-1356-945	T7654301		08/2008	175.13	

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ACCOUNT #	TRN DATE	DESCRIPTION	INVOICE	PO #	PER/YEAR	TRN AMOUNT
101-3040-424.27-04	02/04/2008	619-628-1357-365	T7654302		08/2008	76.46
101-3070-427.27-04	02/04/2008	619-628-1359-498	T7654303		08/2008	42.47
101-1210-413.27-04	02/04/2008	619-628-1361-670	T7654304		08/2008	213.16
101-6010-451.27-04	02/04/2008	619-628-1385-573	T7654306		08/2008	42.03
101-0000-221.02-01	02/04/2008	619-628-1419-917	T7654307		08/2008	24.85
101-3010-421.27-04	02/01/2008	619-628-1485-961	T7638742		08/2008	39.33
101-1920-419.27-04	02/04/2008	619-628-2018-437	T7654308		08/2008	22.49
601-5060-436.27-04	02/02/2008	C60-222-1236-444	T7652097		08/2008	211.34
503-1923-419.27-04	02/26/2008	619-424-3481-707	T7747847		08/2008	27.51
101-6030-453.27-04	02/26/2008	619-424-7077-649	T7747851		08/2008	77.44
03/27/2008	66155	AVALANCHE MECHANICAL, INC	1917			12,456.00
248-1920-519.20-06	03/13/2008	CEN.HEATING&AC INSTALLAT.	103155	080970	09/2008	12,456.00
03/27/2008	66156	BARRETT ENGINEERED PUMPS	356			818.90
601-5060-436.28-01	03/19/2008	AIR PUMP WISA,26813-007	060314	080065	09/2008	818.90
03/27/2008	66157	CALIFORNIA ALUMINUM & VINYL WI	1915			4,000.00
248-1920-519.20-06	03/14/2008	MILGARD CLASSIC WHT WINDO	03142008-1	080969	09/2008	4,000.00
03/27/2008	66158	CALIFORNIA COASTAL COALITION	623			1,000.00
101-1230-413.28-12	03/06/2008	CA COASTAL M/SHIP	950	080968	09/2008	1,000.00
03/27/2008	66159	CLEAN HARBORS	913			687.00
101-5040-434.21-04	02/29/2008	ENVIRON.SERV.HHW EVENT	6Y0870240	080172	08/2008	687.00
03/27/2008	66160	COPY POST PRINTING	1371			74.86
101-1130-412.28-11	03/10/2008	BUS CARDS FOR ECEJA	16473	F08102	09/2008	74.86
03/27/2008	66161	CORPORATE EXPRESS OFFICE	1038			1,223.85
101-1210-413.30-01	03/17/2008	OFFICE SUPPLIES	85991240	080601	09/2008	500.00
101-1920-419.30-01	03/17/2008	OFFICE SUPPLIES	85991239	080905	09/2008	672.36
101-1210-413.30-01	03/27/2008	OFFICE SUPPLIES	85991240		09/2008	51.49
03/27/2008	66162	DATA CAREERS PERSONNEL SERVICE	1839			1,125.00
503-1923-419.21-01	03/17/2008	ALLISON, R W/E 03/16/2008	8807	080183	09/2008	562.50
503-1923-419.21-01	03/24/2008	ALLISON,R W/E 03/23/2008	8809	080183	09/2008	562.50
03/27/2008	66163	DEPARTMENT OF MOTOR VEHICLES	1931			250.00
101-1210-413.29-04	03/25/2008	AGENCY CODE 37315	03-27-2008		09/2008	250.00
03/27/2008	66164	DG LANDSCAPE	1167			110.00
101-5010-431.29-04	03/20/2008	WEED CONTROL@PUMP ST.	811	080437	09/2008	110.00
03/27/2008	66165	ELTON ARMSTRONG	2			9,902.00
101-0000-221.01-05	03/20/2008	TEP 08-02 BOND REFUND	03-21-2008		09/2008	9,902.00
03/27/2008	66166	JOSE SANCHEZ	2			37.55
101-3020-422.21-04	03/25/2008	REIMB. 4 SHERIFF'S MEAL	03-27-2008		09/2008	37.55
03/27/2008	66167	KIWANIS INTERNATIONAL	639			325.00
101-1010-411.28-07	03/11/2008	CALENDAR ADVERTISING	03-11-2008	080904	09/2008	325.00

CHECK DATE	CHECK NUMBER	VENDOR NAME	VENDOR #	CHECK AMOUNT	
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03/27/2008	66168	MOBILE HOME ACCEPTANCE CORPORA	1533	296.31	
408-5020-432.25-02	03/24/2008	12X40-43 OFFICE TRAILER	137724	080211 09/2008	296.31
03/27/2008	66169	NICHOLAS BEST	1876	364.00	
101-1920-419.29-01	03/05/2008	TUITION REIMB.4 BEST NICK	03-05-2008	080368 09/2008	364.00
03/27/2008	66170	PREFERRED BENEFIT INS ADMIN IN	37	2,169.76	
101-0000-209.01-12	03/06/2008	PPE 02/28/08	20080306	09/2008	1,084.99
101-0000-209.01-12	03/20/2008	PPE 3/13/08	20080320	09/2008	1,084.99
101-0000-209.01-12	03/27/2008	MAR'08 DENTAL INS.PREMIUM	03-27-2008	09/2008	.22-
03/27/2008	66171	PROTECTION SERVICE IND	69	528.36	
601-5060-436.20-23	03/18/2008	ALARM MONITORING SERVICES	66318723	080181 09/2008	264.18
601-5060-436.20-23	02/17/2008	ALARM MONITORING SERVICE	65751035	080181 08/2008	264.18
03/27/2008	66172	PRUDENTIAL OVERALL SUPPLY	72	192.42	
101-5020-432.25-03	03/19/2008	OVERALL SUPPLY	7949610	080180 09/2008	192.42
03/27/2008	66173	RANCHO AUTO & TRUCK PARTS	1685	80.67	
501-1921-419.28-16	03/19/2008	DISC BRAKE PAD SET	03-19-2008	080152 09/2008	42.66
501-1921-419.28-16	03/20/2008	WIX FILTERS	1528	080152 09/2008	38.01
03/27/2008	66174	SAN DIEGO GAS & ELECTRIC	1399	15,546.31	
101-5010-431.27-01	03/07/2008	08831546949 01/30-02/29	03-25-2008	09/2008	31.48
101-3020-422.27-01	03/07/2008	10087869371 01/29-02/28	03-25-2008	09/2008	176.63
101-1910-419.27-01	03/07/2008	10087869371 01/29-02/28	03-25-2008	09/2008	329.73
101-5010-431.27-01	03/07/2008	10088604389 01/25-02/26	03-25-2008	09/2008	729.47
101-3020-422.27-01	03/07/2008	19807697764 01/29-02/28	03-25-2008	09/2008	2,180.04
601-5060-436.27-01	03/07/2008	52635219238 01/25-02/26	03-25-2008	09/2008	5.58
101-6020-452.27-01	03/07/2008	56497714749 01/30-02/29	03-25-2008	09/2008	9.10
101-5010-431.27-01	03/07/2008	56497714749 01/25-02/29	03-25-2008	09/2008	6,618.12
101-5010-431.27-01	03/07/2008	85075178464 01/24-02/29	03-25-2008	09/2008	129.71
601-5060-436.27-01	03/07/2008	85075178464 01/30-02/29	03-25-2008	09/2008	58.19
101-6020-452.27-01	03/07/2008	85075178464 01/24-02/29	03-25-2008	09/2008	1,060.47
601-5060-436.27-01	03/07/2008	85417701270 01/26-02/29	03-25-2008	09/2008	3,042.18
101-5020-432.27-01	03/07/2008	91692992261 01/25-02/26	03-25-2008	09/2008	1,175.61
03/27/2008	66175	SKS INC.	412	3,647.32	
501-1921-419.28-15	03/19/2008	1100GAL UNL	1217233-IN	080151 09/2008	3,647.32
03/27/2008	66176	STEVE MARTIN	2	2,000.00	
101-0000-221.01-05	03/26/2008	TEP 07-38A BOND REFUND	03-26-2008	09/2008	2,000.00
03/27/2008	66177	TRAFFIC CONTROL SERVICE INC.	684	180.24	
101-1910-419.28-01	03/20/2008	SIGNS	840565	F08101 09/2008	180.24
03/27/2008	66178	UNION TRIBUNE	738	534.40	
101-0000-221.01-02	02/29/2008	NOTICE OF CITY COUN.PUBL.	C080201492	09/2008	534.40
03/27/2008	66179	VISION PLAN OF AMERICA	785	213.46	
101-0000-209.01-18	03/06/2008	PPE 2/28/08	20080306	09/2008	101.78

CHECK DATE	CHECK NUMBER	VENDOR NAME	VENDOR #				CHECK AMOUNT
ACCOUNT #	TRN DATE	DESCRIPTION	INVOICE	PO #	PER/YEAR	TRN AMOUNT	
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101-1920-419.29-04	03/27/2008	MAR'08VISION PLAN PREMIUM	03-27-2008		09/2008	10.00	
101-0000-209.01-18	03/27/2008	MAR'08VISION PLAN PREMIUM	03-27-2008		09/2008	.10-	
03/27/2008	66180	ALLIANT INSURANCE SERVICES	1193			2,454.19	
101-0000-209.01-13	03/06/2008	PPE 2/28/08	20080306		09/2008	321.60	
101-0000-209.01-14	03/06/2008	PPE 2/28/08	20080306		09/2008	538.90	
101-0000-209.01-13	03/20/2008	PPE 3/13/08	20080320		09/2008	327.20	
101-0000-209.01-14	03/20/2008	PPE 3/13/08	20080320		09/2008	538.90	
101-1010-411.11-04	03/27/2008	MAR'08 LTD,LIFE&VOL.LIFE	03-27-2008		09/2008	21.33	
101-1020-411.11-04	03/27/2008	MAR'08 LTD,LIFE&VOL.LIFE	03-27-2008		09/2008	36.50	
101-1110-412.11-04	03/27/2008	MAR'08 LTD,LIFE&VOL.LIFE	03-27-2008		09/2008	94.28	
101-1130-412.11-04	03/27/2008	MAR'08 LTD,LIFE&VOL.LIFE	03-27-2008		09/2008	22.11	
101-1210-413.11-04	03/27/2008	MAR'08 LTD,LIFE&VOL.LIFE	03-27-2008		09/2008	51.24	
101-1230-413.11-04	03/27/2008	MAR'08 LTD,LIFE&VOL.LIFE	03-27-2008		09/2008	26.33	
101-3070-427.11-04	03/27/2008	MAR'08 LTD,LIFE&VOL.LIFE	03-27-2008		09/2008	.70	
101-3080-428.11-04	03/27/2008	MAR'08 LTD,LIFE&VOL.LIFE	03-27-2008		09/2008	.70	
101-1910-419.11-04	03/27/2008	MAR'08 LTD,LIFE&VOL.LIFE	03-27-2008		09/2008	7.02	
101-3010-421.11-04	03/27/2008	MAR'08 LTD,LIFE&VOL.LIFE	03-27-2008		09/2008	12.10	
101-3020-422.11-04	03/27/2008	MAR'08 LTD,LIFE&VOL.LIFE	03-27-2008		09/2008	49.51	
101-3030-423.11-04	03/27/2008	MAR'08 LTD,LIFE&VOL.LIFE	03-27-2008		09/2008	42.67	
101-3040-424.11-04	03/27/2008	MAR'08 LTD,LIFE&VOL.LIFE	03-27-2008		09/2008	24.57	
101-5020-432.11-04	03/27/2008	MAR'08 LTD,LIFE&VOL.LIFE	03-27-2008		09/2008	56.16	
101-5010-431.11-04	03/27/2008	MAR'08 LTD,LIFE&VOL.LIFE	03-27-2008		09/2008	17.55	
101-5040-434.11-04	03/27/2008	MAR'08 LTD,LIFE&VOL.LIFE	03-27-2008		09/2008	4.91	
101-6020-452.11-04	03/27/2008	MAR'08 LTD,LIFE&VOL.LIFE	03-27-2008		09/2008	7.02	
101-6010-451.11-04	03/27/2008	MAR'08 LTD,LIFE&VOL.LIFE	03-27-2008		09/2008	7.02	
101-6040-454.11-04	03/27/2008	MAR'08 LTD,LIFE&VOL.LIFE	03-27-2008		09/2008	17.55	
245-1240-413.11-04	03/27/2008	MAR'08 LTD,LIFE&VOL.LIFE	03-27-2008		09/2008	7.02	
405-1260-413.11-04	03/27/2008	MAR'08 LTD,LIFE&VOL.LIFE	03-27-2008		09/2008	133.51	
405-5030-433.11-04	03/27/2008	MAR'08 LTD,LIFE&VOL.LIFE	03-27-2008		09/2008	7.02	
601-5060-436.11-04	03/27/2008	MAR'08 LTD,LIFE&VOL.LIFE	03-27-2008		09/2008	17.55	
601-5050-436.11-04	03/27/2008	MAR'08 LTD,LIFE&VOL.LIFE	03-27-2008		09/2008	19.66	
501-1921-419.11-04	03/27/2008	MAR'08 LTD,LIFE&VOL.LIFE	03-27-2008		09/2008	7.02	
502-1922-419.11-04	03/27/2008	MAR'08 LTD,LIFE&VOL.LIFE	03-27-2008		09/2008	7.79	
503-1923-419.11-04	03/27/2008	MAR'08 LTD,LIFE&VOL.LIFE	03-27-2008		09/2008	23.16	
101-0000-209.01-13	03/27/2008	MAR'08 LTD,LIFE&VOL.LIFE	03-27-2008		09/2008	5.59	
04/04/2008	66181	AFLAC	120			868.70	
101-0000-209.01-13	07/26/2007	PAYROLL SUMMARY	20070726		02/2008	18.00-	
101-0000-209.01-13	07/26/2007	PAYROLL SUMMARY	20070726		02/2008	18.00	
101-0000-209.01-13	03/20/2008	PPE 3/13/08	20080320		09/2008	434.35	
101-0000-209.01-13	04/03/2008	ACCOUNT NO.BQ488	493672		10/2008	434.35	
04/04/2008	66182	AGRICULTURAL PEST CONTROL	123			95.00	
101-6010-451.28-01	03/25/2008	MARCH 08 MAINTENANCE	86366	080205	09/2008	95.00	
04/04/2008	66183	ARROWHEAD MOUNTAIN SPRING WATE	1340			159.74	
101-1010-411.30-02	03/22/2008	AH DRINKING WATER	08C0025324922	080018	09/2008	85.86	
101-5020-432.30-02	03/22/2008	MARCH 2008	08C0026726646	080213	09/2008	73.88	

CHECK DATE	CHECK NUMBER	VENDOR NAME	VENDOR #	CHECK AMOUNT		
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04/04/2008	66184	AT&T	291			441.76
101-3020-422.27-04	03/13/2008	030 290 1325 001	04-08-2008		09/2008	53.83
101-3030-423.27-04	03/13/2008	030 290 2293 001	04-08-2008		09/2008	142.48
101-0000-221.02-01	03/21/2008	030 326 8685 001	04-16-2008		09/2008	33.15
101-1010-411.27-04	03/25/2008	030 357 0352 001	04-20-2008		09/2008	25.54
101-1230-413.27-04	03/25/2008	030 357 0356 001	04-20-2008		09/2008	87.03
101-1130-412.27-04	03/25/2008	030 357 0371 001	04-20-2008		09/2008	42.22
101-1110-412.27-04	03/01/2008	030 480 7968 001	03-27-2008		09/2008	35.24
101-6010-451.27-04	03/13/2008	030 485 6799 001	04-08-2008		09/2008	22.27
04/04/2008	66185	AT&T TELECONFERENCE SERVICES	1827			44.48
405-1260-513.20-06	03/01/2008	AT&T TELECONF. SERVICES	03-01-2008	080973	09/2008	44.48
04/04/2008	66186	AVENET, LLC	1510			1,140.00
503-1923-419.21-04	03/20/2008	WEB HOSTING/MAINT/CS	16756	080972	09/2008	1,140.00
04/04/2008	66187	BANC OF AMERICA LEASING	1723			199.64
101-3030-423.20-17	03/11/2008	LG EQUIPMENT LEASE	101257119	080035	09/2008	199.64
04/04/2008	66188	BOB HOFFMAN VIDEO PRODUCTION	457			100.00
101-1010-411.21-04	03/19/2008	PROGRAM IBTV SHOW # 4	30178	F08104	09/2008	100.00
04/04/2008	66189	CALIFORNIA AMERICAN WATER	612			4,242.40
101-6020-452.27-02	03/31/2008	05-0109756-2 01/14-03/11	04-02-2008		09/2008	216.66
101-5010-431.27-02	03/31/2008	05-0110529-0 01/15-03/12	04-07-2008		09/2008	85.47
101-6020-452.27-02	03/31/2008	05-0111454-0 01/15-03/12	04-07-2008		09/2008	25.59
101-1910-419.27-02	03/31/2008	05-0111478-9 01/15-03/12	04-07-2008		09/2008	125.65
101-6020-452.27-02	03/31/2008	05-0111479-7 01/15-03/12	04-07-2008		09/2008	1,094.30
101-5010-431.27-02	03/31/2008	05-0111480-5 01/15-03/12	04-07-2008		09/2008	254.98
101-5010-431.27-02	03/31/2008	05-0114717-7 01/16-03/13	04-07-2008		09/2008	18.42
101-5010-431.27-02	03/31/2008	05-0115202-9 01/16-03/13	04-07-2008		09/2008	16.01
101-6020-452.27-02	03/31/2008	05-0115205-2 01/16-03/13	04-07-2008		09/2008	1,118.25
101-1910-419.27-02	03/31/2008	05-0115206-0 01/16-03/13	04-07-2008		09/2008	310.05
101-1910-419.27-02	03/31/2008	05-0115208-6 01/16-03/13	04-07-2008		09/2008	154.38
101-1910-419.27-02	03/31/2008	05-0115210-2 01/16-03/13	04-07-2008		09/2008	36.94
101-5010-431.27-02	03/31/2008	05-0115214-4 01/16-03/13	04-07-2008		09/2008	16.01
601-5060-436.27-02	03/31/2008	05-0115249-0 01/16-03/13	04-07-2008		09/2008	16.01
101-3020-422.27-02	03/31/2008	05-0115211-0 01/16-03/13	04-07-2008		09/2008	204.69
101-3030-423.27-02	03/31/2008	05-0155019-8 02/07-03/06	03-31-2008		09/2008	19.54
101-5030-433.27-02	03/31/2008	05-0155037-0 02/14-03/10	03-31-2008		09/2008	14.40
601-5060-436.27-02	03/31/2008	05-0155649-2 02/07-03/10	03-31-2008		09/2008	101.55
601-5050-436.27-02	03/31/2008	05-0392478-9 02/07-03/10	03-31-2008		09/2008	17.27
101-5020-432.27-02	03/31/2008	05-0424056-5 01/16-03/13	04-07-2008		09/2008	41.73
101-6020-452.27-02	03/31/2008	05-0477133-8 01/16-03/13	04-07-2008		09/2008	108.78
101-6020-452.27-02	03/31/2008	05-0106225-1 1/10-03/06	03-31-2008		09/2008	13.62
101-6020-452.27-02	03/31/2008	05-0106336-6 01/10-03/06	03-31-2008		09/2008	18.42
101-6020-452.27-02	03/31/2008	05-0106337-4 01/10-03/06	03-31-2008		09/2008	13.62
101-6020-452.27-02	03/31/2008	05-0106249-1 01/10-03/06	03-31-2008		09/2008	18.42
601-5060-436.27-02	03/31/2008	05-0505362-9 02/07-03/10	03-31-2008		09/2008	101.55

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101-6020-452.27-02	03/31/2008	05-0114612-0	01/17-03/14	04-07-2008	09/2008	13.62	
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101-5010-431.27-02	03/31/2008	05-0115950-3	01/17-03/14	04-07-2008	09/2008	18.42	
101-5010-431.27-02	03/31/2008	05-0116368-7	01/17-03/14	04-07-2008	09/2008	18.42	
101-6020-452.27-02	03/31/2008	05-0117419-7	01/17-03/14	04-07-2008	09/2008	13.62	
04/04/2008	66190	CHULA VISTA ALARM & MONITORING	797			210.00	
101-1910-419.20-23	04/01/2008	QTRLY ALARM MNTRING	7391	080098	10/2008	90.00	
101-1910-419.20-23	04/01/2008	QRTLY ALARM MNTRING	7404	080098	10/2008	90.00	
101-1910-419.20-23	03/01/2008	EOC ALARM MNTRING	03/08	7096	080098	09/2008	30.00
04/04/2008	66191	COLONIAL LIFE & ACCIDENT	941			128.43	
101-0000-209.01-13	04/03/2008	BCN #E9498114		9498114-0317749	10/2008	128.43	
04/04/2008	66192	COMMUNITY BUILDING SERVICES IN	1653			600.00	
408-1920-519.20-06	01/28/2008	PALM AVE MARKET/FACAED IM	6209	080983	07/2008	600.00	
04/04/2008	66193	COX COMMUNICATIONS	1073			179.00	
503-1923-419.21-04	03/22/2008	MARCH 2008 INTERNET CHARG	04-15-2008	080034	09/2008	179.00	
04/04/2008	66194	CREATIVE BENEFITS INC FSA	1108			353.84	
101-0000-209.01-11	04/03/2008	PPE 3/27/08	20080403		10/2008	353.84	
04/04/2008	66195	CULLIGAN WATER CO. OF SAN DIEG	1112			18.95	
101-1210-413.30-02	03/17/2008	RENTAL BW CO	19724435	080186	09/2008	18.95	
04/04/2008	66196	DESIGNER BOTANICALS	1792			5,282.58	
408-1920-519.20-06	03/04/2008	DEPOSIT EBONY PLZA LNDS CP	2174	080982	09/2008	5,282.58	
04/04/2008	66197	DRIVER ALLIANT INSURANCE	1194			83.32	
101-0000-221.01-04	04/01/2008	JAN-MAR 2008 INS FEES	04-01-2008		10/2008	83.32	
04/04/2008	66198	E. THOMAS RITTER	1934			420.00	
101-1110-412.11-08	03/27/2008	RITTER, T/HEALTH CARE REI	03-27-2008	080978	09/2008	420.00	
04/04/2008	66199	EDAW, INC	1804			6,282.49	
405-1260-513.20-06	03/14/2008	01/26/08-02/22/08 ZONING	1457011	080317	09/2008	6,282.49	
04/04/2008	66200	FASTENAL	909			44.72	
601-5060-436.30-02	03/07/2008	OPERATIONS SUPPLY	CACHU16142	080073	09/2008	16.48	
101-3030-423.30-02	03/31/2008	TAP 3/8-16X1.75	CACHU16292	080073	09/2008	28.24	
04/04/2008	66201	GARY BROWN	1387			420.00	
101-1110-412.11-08	03/27/2008	BROWN, G MEDICAL REIMBURS	03-27-2008	080975	09/2008	420.00	
04/04/2008	66202	GCR TIRE CENTERS	1702			110.99	
501-1921-419.28-16	03/24/2008	CONTIRPO CONTACT 91T	48255	080153	09/2008	110.99	
04/04/2008	66203	GERARD SELBY	2			603.75	
405-1260-413.28-04	04/01/2008	HOTEL EXPENSES-CONFERENCE	04-01-2008		10/2008	603.75	

CHECK DATE	CHECK NUMBER	VENDOR NAME	VENDOR #	CHECK AMOUNT	
ACCOUNT #	TRN DATE	DESCRIPTION	INVOICE	PO # PER/YEAR	TRN AMOUNT
04/04/2008 101-5030-433.30-02	66204 03/21/2008	GRAINGER	1051 OPERATIONS SUPPLIES	123.22 123.22	
04/04/2008 101-6020-452.20-06	66205 03/26/2008	GREEN LEAF TREE CARE, INC	1921 TREE REMOVAL	950.00 950.00	
04/04/2008 101-0000-209.01-08	66206 04/03/2008	I B FIREFIGHTERS ASSOCIATION	214 PPE 3/27/08	222.00 222.00	
04/04/2008 601-5050-436.29-04	66207 02/21/2008	I LOVE A CLEAN SAN DIEGO	278 2008 CREEK TO BAY CLEANUP	1,000.00 1,000.00	
04/04/2008 101-0000-203.22-00	66208 04/03/2008	IB BUSINESS IMPROVEMENT DISTRI	487 BID FEES JAN-MAR 2008	8,235.00 8,235.00	
04/04/2008 101-0000-209.01-10	66209 04/03/2008	ICMA RETIREMENT TRUST 457	242 303087 PPE 3/27/08	6,774.70 6,774.70	
04/04/2008 501-1921-419.28-16	66210 03/26/2008	INTERSTATE BATTERY OF SAN DIEG	388 MTP-65	183.23 183.23	
04/04/2008 101-1920-419.20-06	66211 03/28/2008	J. SIMMS AGENCY	1883 MARCH 2008 P/R	1,250.00 1,250.00	
04/04/2008 101-6010-451.21-04	66212 03/25/2008	JESSOP & SON LANDSCAPING	479 LANDSCAPING&MAINT.@S/PARK	2,960.90 2,960.90	
04/04/2008 408-1920-519.20-06 408-1920-519.20-06	66213 03/16/2008 03/27/2008	JTL CONSTRUCTION	1911 DOOR INSTALLATION-VFW FAC PALM AVE MRKT&LIQUOR PRIM	2,650.00 1,550.00 1,100.00	
04/04/2008 101-3010-421.20-06	66214 03/26/2008	KIM A MIKHAEL	1680 FEB & MAR 08 HEARINGS	275.00 275.00	
04/04/2008 101-1920-532.20-06	66215 02/28/2008	LEARNSOFT CONSULTING INC	766 OFFICE 2007 ON SITE TRNG	3,240.00 3,240.00	
04/04/2008 101-1920-419.29-01 405-1260-413.20-06	66216 04/01/2008 04/03/2008	LISA WOLFSON	1869 EDUCATIONAL REIMBURSMET REIMBURSMET/NOTICE OF	222.10 172.10 50.00	
04/04/2008 101-5060-564.20-08 405-1260-513.20-06	66217 03/13/2008 03/13/2008	MIG	1881 JAN/FEB 08 PALM AVE PLAN JAN/FEB 08 PALM AVE PLAN	27,841.51 20,881.13 6,960.38	
04/04/2008 408-1920-519.20-06	66218 04/01/2008	EDWARD JOE OCHOA	1774 700/708 SEACOAST LABOR/MA	1,541.00 1,541.00	
04/04/2008 405-1260-413.20-06	66219 12/28/2007	PERISIC DESIGN STUDIO	1935 CONSULATATION/STUDIES/MTG	6,471.25 6,471.25	

CHECK DATE	CHECK NUMBER	VENDOR NAME	VENDOR #	CHECK AMOUNT	
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04/04/2008	66220	PRUDENTIAL OVERALL SUPPLY	72	325.54	
101-5020-432.25-03	03/26/2008	OVERALL SUPPLY	7978689	080180 09/2008	162.77
101-5020-432.25-03	04/02/2008	04/02/2008	8007704	080180 10/2008	162.77
04/04/2008	66221	RBF CONSULTING	1756	10,123.45	
405-1260-513.20-06	03/28/2008	FEBRUARY 08 PW YARD/OFC	8020441	070418 09/2008	523.00
405-1260-513.20-06	03/28/2008	FEBRUARY 2008 PW YARD IMP	8020682	070418 09/2008	1,246.00
601-5060-536.20-06	03/28/2008	FEBRUARY 08 SEWER SYSTEM	8020666	071069 09/2008	8,354.45
04/04/2008	66222	SAN DIEGO GAS & ELECTRIC	288	201.39	
101-5010-431.27-01	04/01/2008	APRIL 08 STORM SEWER PUMP	51249618	080702 10/2008	201.39
04/04/2008	66223	SEIU LOCAL 221	1821	1,318.23	
101-0000-209.01-08	12/27/2007	VOID WRAIGHT PE12/20/07	20071227	06/2008	10.25-
101-0000-209.01-08	12/27/2007	PAYROLL SUMMARY	20071227	06/2008	10.25
101-0000-209.01-08	03/06/2008	ESTABAN VOID DIRECT DEPOS	20080306	09/2008	7.32-
101-0000-209.01-08	04/03/2008	PPE 3/27/08	20080403	10/2008	1,325.55
04/04/2008	66224	SPRINT	497	886.64	
101-3030-423.27-05	03/15/2008	0583214352-6 FEB 2008	04-10-2008	09/2008	209.96
101-1020-411.27-05	03/26/2008	0626824596-7 FEB-MAR 2008	03-26-2008	09/2008	73.25
101-1230-413.27-05	03/26/2008	0626824596-7 FEB-MAR 2008	03-26-2008	09/2008	76.88
101-3020-422.27-05	03/26/2008	0626824596-7 FEB-MAR 2008	03-26-2008	09/2008	73.85
101-3020-422.27-05	03/26/2008	0626824596-7 FEB-MAR 2008	03-26-2008	09/2008	267.19
503-1923-419.30-02	03/26/2008	0626824596-7 FEB-MAR 2008	03-26-2008	09/2008	112.25
101-5020-432.27-05	03/26/2008	0626824596-7 FEB-MAR 2008	03-26-2008	09/2008	73.26
04/04/2008	66225	STANFORD SIGN & AWNING	1532	4,923.00	
408-1920-519.20-06	04/01/2008	DEP-EBONY PLZA FACADE IMP	08118	080980 10/2008	4,923.00
04/04/2008	66226	TRAFFIC CONTROL SERVICE INC.	684	36.05	
101-1910-419.30-02	03/25/2008	SIGN FOR PARKING LOT	842007	F08103 09/2008	36.05
04/04/2008	66227	UNITED WAY OF SAN DIEGO COUNTY	1483	25.00	
101-0000-209.01-09	04/03/2008	PPE 3/27/08	20080403	10/2008	25.00
04/04/2008	66228	VORTEX INDUSTRIES, INC.	786	8,933.00	
405-1260-513.20-06	03/25/2008	PW ROLLING STEEL DR INSTA	11-390331-1	080885 09/2008	8,933.00
04/04/2008	66229	WAXIE SANITARY SUPPLY	802	97.51	
601-5060-436.30-02	03/24/2008	20389 PREFERNCE MULTIFOLD	70552626	080140 09/2008	97.51
04/04/2008	66230	XEROX CORPORATION	861	306.31	
101-1920-419.20-17	04/01/2008	MARCH 2008 NG4-109074	031838511	080371 10/2008	306.31
04/04/2008	66231	ZEBRON CONTRACTING, INC	1927	4,200.00	
601-5060-436.21-04	03/28/2008	SEWER MANHOLES	50853	080906 09/2008	4,200.00
04/04/2008	66232	RACHEL DUFFY	1	860.00	
502-1922-419.28-17	03/20/2008	DAMAGES CLAIM - AUTO	03-20-2007	09/2008	860.00

CHECK DATE	CHECK NUMBER	VENDOR NAME	VENDOR #				CHECK AMOUNT
ACCOUNT #	TRN DATE	DESCRIPTION	INVOICE	PO #	PER/YEAR	TRN AMOUNT	
04/10/2008	66233	ACCOMTEMP	70			2,142.00	
101-1210-413.21-01	03/24/2008	HARRIS, O W/E 03/21/2008	21110844	080016	09/2008	1,190.00	
101-1210-413.21-01	03/31/2008	HARRIS, O W/E 03/28/08	21143933	080016	09/2008	952.00	
04/10/2008	66234	ALL TEAM STAFFING, INC	1801			2,310.55	
101-6040-454.21-01	03/25/2008	SHEPARD, B W/E 03/23/08	1000200	080304	09/2008	26.88	
101-6040-454.21-01	03/25/2008	SHEPARD, B W/E 03/23/08	1000200	080304	09/2008	183.00	
101-6040-454.21-01	03/25/2008	SHEPARD, B W/E 03/23/08	1000200	080304	09/2008	15.25	
101-6040-454.21-01	03/25/2008	SHEPARD, B W/E 03/23/08	1000200	080304	09/2008	1,021.75	
101-6040-454.21-01	04/03/2008	SHEPARD, B W/E 03/30/08	1000215	080304	10/2008	26.67	
101-6040-454.21-01	04/03/2008	SHEPARD, B W/E 03/30/08	1000215	080304	10/2008	45.75	
101-6040-454.21-01	04/03/2008	SHEPARD, B W/E 03/30/08	1000215	080304	10/2008	15.25	
101-6040-454.21-01	04/03/2008	SHEPARD, B W/E 03/30/08	1000215	080304	10/2008	854.00	
101-6040-454.21-01	04/03/2008	SHEPARD, B W/E 03/30/08	1000215	080304	10/2008	122.00	
04/10/2008	66235	ARENA PAINTING CONTRACTORS	1868			28,277.06	
405-1260-513.20-06	02/29/2008	FIRE STATION IT PROJECT	02-29-2008	080442	08/2008	28,277.06	
04/10/2008	66236	AT&T / SBC DATACOMM	1854			3,730.00	
503-1923-419.30-02	03/05/2008	NETWORK CONSULTANT	276-302002		09/2008	3,730.00	
04/10/2008	66237	CALIFORNIA COMMERCIAL ASPHALT	590			888.48	
405-1260-513.20-06	03/25/2008	SCHOOLHOUSE TYPE E	76907	080145	09/2008	502.59	
405-1260-513.20-06	03/25/2008	CT 12MM TYPE PGG64	76908	080145	09/2008	385.89	
04/10/2008	66238	CDW GOVERNMENT INC	725			41,433.29	
101-1920-532.50-04	02/25/2008	COMPUTER HARD DRIVES	JNG9266	080872	08/2008	3,571.10	
405-1260-513.50-04	02/25/2008	COMPUTER HARD DRIVES	JNG9266	080872	08/2008	1,357.02	
601-5060-536.50-04	02/25/2008	COMPUTER HARD DRIVES	JNG9266	080872	08/2008	2,214.09	
101-1920-532.20-06	02/26/2008	OFFICE PRO PLUS 2007	JNP6118	080872	08/2008	11,988.69	
101-1920-532.50-04	02/26/2008	OFFICE PRO PLUS 2007	JNP6118	080872	08/2008	1,585.00	
405-1260-513.20-06	02/26/2008	OFFICE PRO PLUS 2007	JNP6118	080872	08/2008	9,990.57	
405-1260-513.50-04	02/26/2008	OFFICE PRO PLUS 2007	JNP6118	080872	08/2008	602.30	
601-5060-536.20-06	02/26/2008	OFFICE PRO PLUS 2007	JNP6118	080872	08/2008	6,550.74	
601-5060-536.50-04	02/26/2008	OFFICE PRO PLUS 2007	JNP6118	080872	08/2008	982.70	
101-1920-532.50-04	02/27/2008	NEW COMPUTERS	JNX1634	080872	08/2008	1,282.07	
405-1260-513.50-04	02/27/2008	NEW COMPUTERS	JNX1634	080872	08/2008	487.19	
601-5060-536.50-04	02/27/2008	NEW COMPUTERS	JNX1634	080872	08/2008	794.88	
101-1920-532.20-06	02/28/2008	OFFICE PRO PLUS 2007	JPG8185	080872	08/2008	11.31	
405-1260-513.20-06	02/28/2008	OFFICE PRO PLUS 2007	JPG8185	080872	08/2008	9.43	
601-5060-536.20-06	02/28/2008	OFFICE PRO PLUS 2007	JPG8185	080872	08/2008	6.20	
04/10/2008	66239	CHRISTY HAUCK	1731			197.71	
101-1230-413.28-04	04/08/2008	DINNER @ HTE SEMINAR	04-01-2008		10/2008	51.22	
101-1230-413.30-02	01/25/2008	NEW MOUSE	04-01-2008		10/2008	32.31	
101-1230-413.28-04	02/13/2008	LUNCH DURING RDA CONFEREN	04-01-2008		10/2008	9.52	
101-3040-424.28-04	02/21/2008	RANDY'S BIRTHDAY CAKE	04-01-2008		10/2008	6.50	
101-1230-413.28-04	02/12/2008	WASHINGTON DC PLANNING CO	04-01-2008		10/2008	7.48	
101-1230-413.28-04	02/12/2008	WASHINGTON DC PLANNING CO	04-01-2008		10/2008	16.31	

CHECK DATE	CHECK NUMBER	VENDOR NAME	VENDOR #	CHECK AMOUNT	
ACCOUNT #	TRN DATE	DESCRIPTION	INVOICE	PO # PER/YEAR	TRN AMOUNT
101-1230-413.28-04	03/06/2008	TINA'S B-DAY CAKE	04-01-2008	10/2008	32.95
101-1230-413.28-14	03/18/2008	JOSE'S B-DAY	04-01-2008	10/2008	11.99
101-3070-427.28-04	03/18/2008	CODE ENFORCEMENT LUNCHEON	04-01-2008	10/2008	20.00
101-1230-413.28-04	03/21/2008	QUARTERLY POTLUCK	04-01-2008	10/2008	9.43
04/10/2008	66240	COX COMMUNICATIONS	1073		179.00
601-5050-436.21-04	03/31/2008	MARCH 2008 CODAR PROJECT	04-25-2008	080034 09/2008	179.00
04/10/2008	66241	D.A.R. CONTRACTORS	1122		694.00
101-3050-425.20-06	03/04/2008	FEBRUARY 2008	0002059	080365 09/2008	347.00
101-3050-425.20-06	02/04/2008	JANUARY 2008	0001059	080365 08/2008	347.00
04/10/2008	66242	DATA CAREERS PERSONNEL SERVICE	1839		1,102.50
503-1923-419.21-01	04/07/2008	ALLISON, R W/E 04/06/08	8814	080183 10/2008	540.00
503-1923-419.21-01	03/31/2008	ALLISON, R W/E 03/30/08	8812	080183 09/2008	562.50
04/10/2008	66243	DATAQUICK	1134		53.68
101-3020-422.20-06	02/04/2008	JANUARY 2008 PS CHARGES	B1-1193020	080246 08/2008	53.68
04/10/2008	66244	EAGLE NEWSPAPER	1204		418.50
101-1020-411.28-07	03/06/2008	MARCH LEGAL ADVTSNG	38172	080441 09/2008	133.75
101-1020-411.28-07	03/13/2008	1065/1066/1067 ORDS ADVTS	38384	080441 09/2008	60.00
101-1020-411.28-07	03/20/2008	DRB VACANCY MARCH 08	38581	080441 09/2008	186.00
101-1020-411.28-07	03/27/2008	1066/1067 ORDS ADVTSNG	38804	080441 09/2008	38.75
04/10/2008	66245	FEDERAL EXPRESS CORP.	911		18.25
101-1130-412.28-11	03/21/2008	RETURN-LIECHTLE, L	1019-2123-9`032	080157 09/2008	18.25
04/10/2008	66246	IPMA/ SAN DIEGO CHAPTER	402		60.00
101-1130-412.28-04	04/04/2008	LINDA LEICHTLE & ERIKA CE	04-17-2008	080020 10/2008	60.00
04/10/2008	66247	JOSE LUIS MORENO	560		90.00
101-5010-431.21-04	04/01/2008	BANNER REPAIR	183	F08105 10/2008	90.00
04/10/2008	66248	MCDUGAL LOVE ECKIS &	962		8,227.00
101-1220-413.20-01	03/31/2008	MARCH 2008 RETAINER	03-31-2008	080167 09/2008	8,227.00
04/10/2008	66249	MICHAL PIASECKI CONSULTING	1795		7,335.00
101-1920-532.20-06	04/01/2008	MARCH 2008 PW DEPT	45	080178 10/2008	2,358.00
101-5010-431.20-06	04/01/2008	MARCH 2008 PW DEPT	45	080178 10/2008	90.00
101-6020-452.20-06	04/01/2008	MARCH 2008 PW DEPT	45	080178 10/2008	90.00
210-1235-513.20-06	04/01/2008	MARCH 2008 PW DEPT	45	080178 10/2008	45.00
405-1260-513.20-06	04/01/2008	MARCH 2008 PW DEPT	45	080178 10/2008	1,768.50
601-5060-536.20-06	04/01/2008	MARCH 2008 PW DEPT	45	080178 10/2008	1,768.50
601-5060-536.20-06	04/01/2008	MARCH 2008 PW DEPT	45	080178 10/2008	720.00
601-5050-436.20-06	04/01/2008	MARCH 08-JURMP REPORT MAP	47	080178 10/2008	225.00
101-3020-422.20-06	04/01/2008	MARCH 08 GIS MTG/LYNX MAP	48	080178 10/2008	270.00
04/10/2008	66250	MORELAND & ASSOCIATES INC	1086		4,495.50
101-1210-413.20-06	03/16/2008	SMITH, C / MARCH 2008	03-16-2008	080037 09/2008	4,087.58

CHECK DATE	CHECK NUMBER	VENDOR NAME	VENDOR #	CHECK AMOUNT	
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405-1260-413.20-06	03/16/2008	SMITH, C / MARCH 2008	03-16-2008	080037 09/2008	316.35
503-1923-419.20-06	03/16/2008	SMITH, C / MARCH 2008	03-16-2008	080037 09/2008	91.57
04/10/2008	66251	PACIFIC SAFETY COUNCIL	1275		8.89
101-5020-432.28-04	03/28/2008	SAFETY VIDEOS	64785	080706 09/2008	8.89
04/10/2008	66252	PARTNERSHIP WITH INDUSTRY	1302		1,120.71
101-6040-454.21-04	03/17/2008	PERIOD ENDING 03/15/2008	SBG01282	080185 09/2008	1,120.71
04/10/2008	66253	QWIK PRINTS	1622		40.00
101-1130-412.21-04	04/02/2008	BERNAL/NELSON	08931555	080022 10/2008	40.00
04/10/2008	66254	RUSSELL PEEPLES	2		100.00
101-0000-121.00-00	03/21/2008	PT 39921	MR Refund	09/2008	50.00
101-0000-121.00-00	03/21/2008	PT37779	MR Refund	09/2008	50.00
04/10/2008	66255	SDGE	289		5,028.99
101-6020-452.27-01	04/02/2008	0175 275 3776 02/29-04/04	04-17-2008	10/2008	249.82
101-5010-431.27-01	04/01/2008	0646 753 1938 02/28-03/31	04-16-2008	10/2008	9.10
101-5010-431.27-01	04/01/2008	1694 231 2432 02/28-03/31	04-16-2008	10/2008	24.34
101-5010-431.27-01	03/28/2008	1912 409 2723 02/26-03/27	04-12-2008	10/2008	9.10
101-6020-452.27-01	04/02/2008	2081 689 1273 02/29-04/01	04-17-2008	10/2008	265.46
101-6010-451.27-01	04/02/2008	2081 689 7619 02/29-04/01	04-17-2008	10/2008	330.06
101-6010-451.27-01	04/02/2008	2081 692 3399 02/29-04/01	04-17-2008	10/2008	9.57
101-6020-452.27-01	04/02/2008	2083 847 9032 02/29-04/01	04-17-2008	10/2008	69.53
101-5010-431.27-01	04/01/2008	2741 969 9359 02/29-03/31	04-16-2008	10/2008	129.76
215-6026-452.27-01	04/01/2008	2819 871 6315 02/29-04/16	04-16-2008	10/2008	1,830.38
101-5010-431.27-01	04/01/2008	3062 843 3719 02/28-03/31	04-16-2008	10/2008	11.12
101-6010-451.27-01	04/02/2008	3206 700 9265 02/29-04/01	04-17-2008	10/2008	71.40
101-5010-431.27-01	04/01/2008	3448 930 9646 02/28-03/31	04-16-2008	10/2008	9.23
101-5010-431.27-01	03/28/2008	5280 340 6641 02/26-03/27	04-12-2008	10/2008	125.55
101-6020-452.27-01	04/02/2008	5456 692 8951 02/29-04/01	04-17-2008	10/2008	52.12
101-5010-431.27-01	03/28/2008	5576 188 0541 02/26-03/27	04-12-2008	10/2008	9.10
101-6020-452.27-01	04/02/2008	6921 003 2109 02/29-04/01	04-17-2008	10/2008	370.66
101-5010-431.27-01	04/02/2008	7706 795 7872 02/29-04/01	04-17-2008	10/2008	11.25
601-5060-436.27-01	04/01/2008	8773 823 6424 02/28-03/31	04-16-2008	10/2008	1,021.50
101-6020-452.27-01	04/02/2008	9327 898 1346 02/29-04/01	04-17-2008	10/2008	328.03
101-6010-451.27-01	04/02/2008	9956 693 6272 02/29-04/01	04-17-2008	10/2008	91.91
04/10/2008	66256	SHARP REES-STEALY MEDICAL	CNTR 390		232.00
101-6040-454.21-04	03/08/2008	BRICHOUX, M/PRE-EMPLOYMNT	198	080028 09/2008	69.00
101-6040-454.21-04	03/08/2008	GONZALEZ, A/PRE-EMPLOYMNT	198	080028 09/2008	69.00
101-6040-454.21-04	03/08/2008	SANCHEZ, M/PRE-EMPLOYMENT	198	080028 09/2008	94.00
04/10/2008	66257	SKS INC.	412		11,993.76
501-1921-419.28-15	03/25/2008	1005GAL UNL	1217331-IN	080151 09/2008	3,398.02
501-1921-419.28-15	03/27/2008	450 GAL FUEL	1217417-IN	080151 09/2008	1,579.59
501-1921-419.28-15	03/31/2008	UNLEADED & DEISEL FUEL	1217505-IN	080151 09/2008	3,473.39
501-1921-419.28-15	04/04/2008	990 GALLONS FUEL	1217635-IN	080151 10/2008	3,542.76
04/10/2008	66258	THYSSENKRUPP ELEVATOR	663		575.55
101-3030-423.21-04	04/01/2008	APRIL 2008 MAINTENANCE	1037026436	080330 10/2008	191.85

PREPARED 04/14/2008, 12:54:18
PROGRAM: GM350L
CITY OF IMPERIAL BEACH

A/P CHECKS BY PERIOD AND YEAR
FROM 03/27/2008 TO 04/10/2008

PAGE 12
BANK CODE 00

CHECK DATE	CHECK NUMBER	VENDOR NAME	VENDOR #	CHECK AMOUNT
ACCOUNT #	TRN DATE	DESCRIPTION	INVOICE	PO # PER/YEAR TRN AMOUNT
101-3030-423.21-04	03/01/2008	MARCH 08 MAINTENANCE	1037025504	080330 09/2008 191.85
101-3030-423.21-04	02/01/2008	FEB 2008 MAINTENANCE	1037024529	080330 08/2008 191.85
DATE RANGE TOTAL *				306,337.51 *



STAFF REPORT
CITY OF IMPERIAL BEACH

TO: HONORABLE MAYOR AND CITY COUNCIL
FROM: GARY BROWN, CITY MANAGER
MEETING DATE: APRIL 23, 2008
ORIGINATING DEPT.: PUBLIC WORKS *HAL*
SUBJECT: RESOLUTION SETTING THE TIME AND PLACE FOR PUBLIC HEARING TO REVIEW THE SETTING OF THE SEWER CAPACITY FEE

BACKGROUND:

Pursuant to Chapter 13.05 of the Imperial Beach Municipal Code, a sewer capacity fee is charged to all new developments in the city limits of the City of Imperial Beach to defray the costs of expansion and rehabilitation of the existing sewer collection system to meet the demands placed on the system by new development. This sewer capacity fee is established to pay for participation rights in the existing sewer collection system and improvements to the system to handle the increased demands in the system caused by new development. The sewer capacity fee was set at \$1,230 per Equivalent Dwelling Unit (EDU) in July 2005 by resolution 2005-6192.

I.B.M.C., Chapter 13.05 section 13.05.050 states that:

The city council shall annually review the amount of the fee to determine whether the fee amounts are reasonably related to the costs of the public facility attributable to the development on which the fee is imposed. The city council may adjust the amount of this fee as necessary to reflect changes in the Engineering – News Record Construction Index, the type, size, location or cost of facilities to be financed by fee, and upon other sound engineering, financing and planning information. Adjustments to the above fee may be made by resolution. The city council shall hold a noticed public hearing annually to review and update the plan. The city council may modify or amend the list of projects in order to meet the demands of new development and maintain compliance with the capital improvement program.

DISCUSSION:

This staff report is to propose the setting of the time and place of the public hearing for the annual review of the amount of the fee and to determine whether the fee amounts are reasonably related to the costs of the public facilities attributable to the development on which the fee is imposed. The recommended sewer capacity fee per EDU for Fiscal Year 2008/2009 is \$1,230.00, unchanged from the previous three fiscal years. The proposed time and place of the public hearing is:

Wednesday, May 7, 2008, at 6:00 p.m.
825 Imperial Beach Blvd.
Imperial Beach, CA 91932

ENVIRONMENTAL DETERMINATION:

Not a project as defined by CEQA.

FISCAL IMPACT:

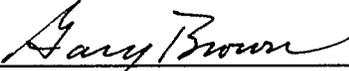
None

DEPARTMENT RECOMMENDATION:

1. Receive this report.
2. Direct staff to notice a public hearing time and place in the I.B. Eagle & Times newspaper as described herein.

CITY MANAGER'S RECOMMENDATION:

Approve Department recommendation.



Gary Brown, City Manager

Attachments:

1. 2008-6615

RESOLUTION NO. 2008-6615

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IMPERIAL BEACH, CALIFORNIA, AUTHORIZING SETTING THE TIME AND PLACE FOR PUBLIC HEARING TO REVIEW THE SETTING OF THE SEWER CAPACITY FEE

The City Council of the City of Imperial Beach does hereby resolve as follows:

WHEREAS, Pursuant to Chapter 13.05 of the Imperial Beach Municipal Code, a sewer capacity fee is charged to all new developments in the city limits of the City of Imperial Beach to defray the costs of expansion and rehabilitation of the existing sewer collection system to meet the demands placed on the system by new development; and

WHEREAS, this sewer capacity fee is established to pay for participation rights in the existing sewer collection system and improvements to the system to handle the increased demands in the system caused by new development; and

WHEREAS, the city council shall annually review the amount of the fee to determine whether the fee amounts are reasonably related to the costs of the public facility attributable to the development on which the fee is imposed; and

WHEREAS, the city council shall hold a noticed public hearing annually to review and update the plan.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Imperial Beach as follows:

1. The above recitals are true and correct.
2. The time and place of the public hearing is:
 Wednesday, May 7, 2008 at 6:00 p.m.
 825 Imperial Beach Blvd.
 Imperial Beach, CA 91932
3. The City Clerk, City of Imperial Beach, is directed to publish the notice of public hearing in the Imperial Beach Eagle and Times newspaper on or before April 24, 2007.

PASSED, APPROVED, AND ADOPTED by the City Council of the City of Imperial Beach at its meeting held on the 23rd of April 2008, by the following roll call vote:

AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:

JAMES C. JANNEY, MAYOR

ATTEST:

JACQUELINE M. HALD, CMC
CITY CLERK

I, City Clerk of the City Of Imperial Beach, do Hereby Certify the Foregoing to be a True and Exact Copy of Resolution No. 2008-6615 – A Resolution Authorizing Setting the Time and Place for Public Hearing to Review the Setting of the Sewer Capacity Fee

CITY CLERK

DATE



AGENDA ITEM NO. 2e4

STAFF REPORT
CITY OF IMPERIAL BEACH

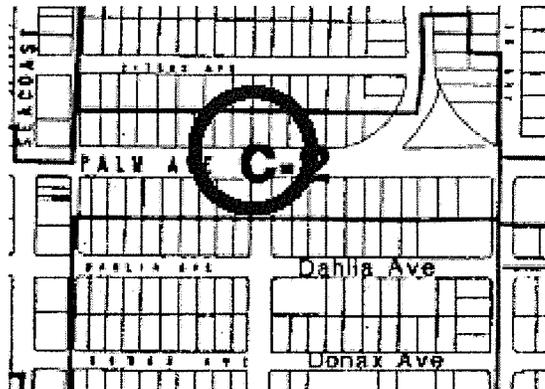
TO: HONORABLE MAYOR AND CITY COUNCIL
FROM: GARY BROWN, CITY MANAGER

MEETING DATE: APRIL 23, 2008
ORIGINATING DEPT.: COMMUNITY DEVELOPMENT DEPARTMENT
GREG WADE, COMMUNITY DEVELOPMENT DIRECTOR
JIM NAKAGAWA, AICP, CITY PLANNER

SUBJECT: CONSENT CALENDAR: GREG AND ELTA NEIL
[OWNER/APPLICANT]: TIME EXTENSION FOR
ADMINISTRATIVE COASTAL PERMIT (ACP 05-283), DESIGN
REVIEW (DRC 05-284), CONDITIONAL USE PERMIT (CUP 05-
285), SITE PLAN REVIEW (SPR 05-286) AND TENTATIVE MAP
(TM 05-287) FOR A MIXED-USE PROJECT LOCATED AT 198-
200 PALM AVENUE, IN THE SEACOAST COMMERCIAL (C-2)
ZONE. MF 807

PROJECT DESCRIPTION/BACKGROUND:

This is a time extension request for an application (MF 807) previously approved on June 20, 2007 and originally submitted on October 10, 2005 for a mixed-use project (Administrative Coastal Permit ACP 05-283/ Design Review Case DRC 05-284/Conditional Use Permit CUP 05-285/Site Plan Review SPR 05-286/Tentative Map TM 05-287) consisting of two commercial (totaling 2490 square feet) and six residential condominium units (totaling 11,595 square feet) with 13 parking spaces on two parcels with a combined square footage of 10,300 square feet at 198-200 Palm Ave (APN 625-023-01-00 and 625-023-02-00). The property is designated C-2 (Seacoast Commercial) on the Zoning Map.



**PROJECT EVALUATION/
DISCUSSION:**

The original expiration date for the coastal permit provided for a one year vesting period while the concurrent tentative map provided for a 3 year vesting period. Approval of this time extension would make the expiration dates coextensive. No new zoning requirements have been enacted that would negatively

affect the time extension request. The City's consultant EDAW is in the process of assessing the City's zoning requirements as they may relate to mixed-use projects. It is expected that their recommended changes to those zoning requirements are still several months away. Any public improvements will conform to the Old Palm Avenue streetscape design. The applicant was busy completing courses in law school and construction additionally has been delayed due to increased construction costs and the downturn in the housing market.

ENVIRONMENTAL DETERMINATION: The project may be categorically exempt pursuant to California Environmental Quality Act (CEQA) Guidelines Section 15303 as a Class 3(c) New Construction of Small Structures.

COASTAL JURISDICTION: The project is located in the Non-Appealable area of the California Coastal Zone, as indicated on the Local Coastal Program Post-Certification and Appeal Jurisdiction Map, and, as such, is not appealable to the California Coastal Commission under Section 30603(a) of the California Public Resources Code.

FISCAL ANALYSIS:

The applicant has deposited \$6000 in Project Account Number 050283 to fund the processing of this application.

DEPARTMENT RECOMMENDATION:

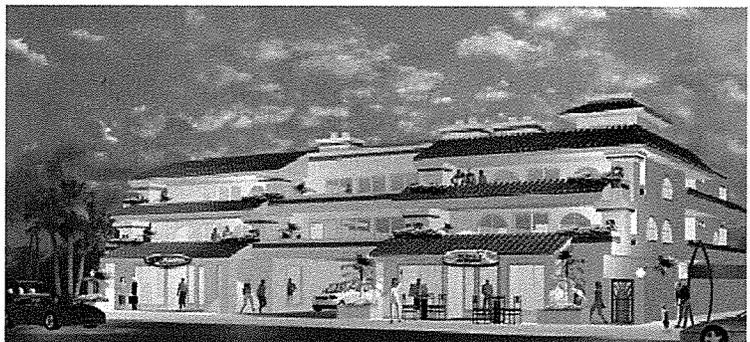
Consider adoption of Resolution No. 2008-6617, approving a time extension for Administrative Coastal Permit ACP 05-283/ Design Review Case DRC 05-284/Conditional Use Permit CUP 05-285/Site Plan Review SPR 05-286/Tentative Map TM 05-287 which makes the necessary findings and provides conditions of approval in compliance with local and state requirements.

CITY MANAGER'S RECOMMENDATION:

Approve Department recommendation.



Gary Brown, City Manager



Attachments:

1. Time Extension Request Letter from Applicant
2. Resolution 2008-6617

c: file MF 807

Greg and Elta Neil, 458 Donax Ave, Imperial Beach, CA 91932

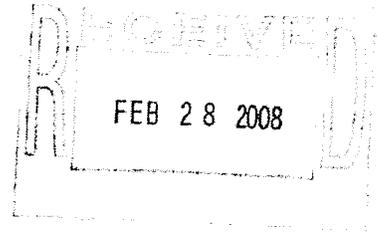
Don Hall, Architect, 1227 Granger Street, Imperial Beach, CA 91932

Algert Engineering, 428 Broadway, Chula Vista, CA 91910

Joan Isaacson, AICP, Senior Project Manager, EDAW Inc., 1420 Kettner Boulevard, Suite 500, San Diego, CA 92101

ATTACHMENT 1

GREGORY K. NEIL
458 Donax Avenue
Imperial Beach, CA 91932
Tel: (619) 271.2704 Fax: (619) 271.2705



February 26, 2008

TO: James Nakagawa, AICP
City Planner
City of Imperial Beach
825 Imperial Beach Boulevard
Imperial Beach, CA 91932
Tel: (619) 628-1355
Fax: (619) 424-4093
email: jnakagawa@cityofib.org

FROM: Gregory K. Neil
458 Donax Avenue
Imperial Beach, CA
Tel: (619) 993-2621 (cell)
email: neilgk@tjisl.edu

RE: Project Number: 050283/MF 807
Site Address: 200 Palm Avenue
Concerning alleged deposit deficit and additional projected deposit

<input checked="" type="checkbox"/> Urgent	<input checked="" type="checkbox"/> Please Reply
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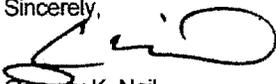
FOR:		
<input type="checkbox"/> Your Files	<input type="checkbox"/> Your Review	<input type="checkbox"/> Your Comment

Dear Mr. Nakagawa:

This letter is to memorialize our conversation at your office today in which I requested a continuance regarding the above aforementioned project.

As per your instructions I am requesting a two-year extension for the project that matches with the subdivision date.

Thank you for your assistance in this matter. Please do not hesitate to contact me if you have any questions or comments in this regard.

Sincerely,

Gregory K. Neil

GKN/gkn
cc: Don Hall

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IMPERIAL BEACH, CALIFORNIA, APPROVING A TIME EXTENSION FOR ADMINISTRATIVE COASTAL PERMIT (ACP 050283), DESIGN REVIEW (DRC 050284), CONDITIONAL USE PERMIT (CUP 050285), SITE PLAN REVIEW (SPR 050286) AND TENTATIVE MAP (TM 050287) FOR A MIXED-USE PROJECT LOCATED AT 198-200 PALM AVENUE, IN THE C-2 (SEACOAST COMMERCIAL) ZONE. MF 807

APPLICANT: GREG NEIL

The City Council of the City of Imperial Beach does hereby resolve as follows:

WHEREAS, on April 23, 2008, the City Council of the City of Imperial Beach held a duly noticed public meeting to consider the merits of approving or denying a time extension for a previously-approved application for a mixed-use project (Administrative Coastal Permit ACP 050283/Design Review Case DRC 050284/Conditional Use Permit CUP 050285/Site Plan Review SPR 050286/Tentative Map TM 050287) consisting of two commercial (totaling 2490 square feet) and six residential condominium units (totaling 11,595 square feet) with 13 parking spaces on two parcels with a combined square footage of 10,300 square feet at 198-200 Palm Avenue; and

WHEREAS, on June 20, 2007, the City Council of the City of Imperial Beach held a duly noticed public hearing to consider the merits of approving or denying an application for a mixed-use project (Administrative Coastal Permit ACP 050283/Design Review Case DRC 050284/Conditional Use Permit CUP 050285/Site Plan Review SPR 050286/Tentative Map TM 050287) consisting of two commercial (totaling 2490 square feet) and six residential condominium units (totaling 11,595 square feet) with 13 parking spaces on two parcels with a combined square footage of 10,300 square feet at 198-200 Palm Ave (APN 625-023-01-00 and 625-023-02-00), a site legally described as follows:

Lots 17 and 18 in Block 8 of Silver Strand Beach Gardens Addition to Imperial Beach, in the City of Imperial Beach, County of San Diego, in the State of California, according to Map thereof No. 1902, filed in the Office of County Recorder of San Diego County, March 25, 1926; and,

WHEREAS, the project design of the 3-story mixed-use project consisting of 6 residential condominiums and 2 commercial units remains compatible in use with other developments in the vicinity which consist of one-to three story commercial developments to the east, south and west, and one-story homes to the north consistent with Policy D-8 of the Design Element of the General Plan; and

WHEREAS, on May 17, 2007, the Design Review Board adopted DRB Resolution No. 2007-06 recommending approval of the project design; and

WHEREAS, the City Council finds that the project remains in substantial compliance with Policy L-8e of the Land Use Element of the General Plan, which promotes Seacoast Commercial Area (C-2) for pedestrian-oriented commercial uses that serve the neighborhood; and

WHEREAS, the City Council finds that the project remains consistent with the C-2 (Seacoast Commercial) Zone of the Zoning Ordinance, which promotes the demand for goods and services required primarily by the tourist population, as well as local residents who use the beach area; and

WHEREAS, this project complies with the requirements of the California Environmental Quality (CEQA) as this project is categorically exempt pursuant to the CEQA Guidelines Section 15303 as a Class 3(c) project (New Construction of Small Structures); and

WHEREAS, the City Council considered the information contained in the staff report on this case and public testimony received on this case; and

WHEREAS, the City Council reaffirms the following additional findings in support of its decision to approve the project:

CONDITIONAL USE PERMIT FINDINGS:

- 1. The proposed use at the particular location is necessary or desirable to provide a service or facility, which will contribute to the general well being of the neighborhood or community.**

In the C-2 (Seacoast Commercial) Zone, which promotes the demand for goods and services required primarily by the tourist population, as well as local residents who use the beach area (IBMC 19.27.010), this project will provide additional retail commercial space in this area of Palm Avenue to meet the demands for goods in the beach community for both tourists and local neighborhood. This project will also provide additional housing, six units with off street parking, to meet the current housing demand. Also, the development of this project may encourage revitalization of the existing area, development of nearby vacant lots and increase patronage to the surrounding businesses.

- 2. The proposed use will not, under any circumstances, of the particular use, be detrimental to the health, safety or general welfare of persons residing or working in the vicinity, or injurious to property or improvements in the vicinity.**

The proposed development, a mixed use development consisting of retail commercial space on the first floor and six residential units above the first floor at 198-200 Palm Avenue, in the C-2 (Seacoast Commercial) Zone, will not be detrimental to the health, safety or general welfare of persons residing or working in the vicinity, or injurious to property or improvements in the vicinity because in the Conditions of Approval, specific conditions have been set forth by the Community Development Department, Public Works Department and Building Department to mitigate public safety and welfare concerns such a development project may raise.

- 3. The proposed use will comply with the regulations and conditions specified in the title for such use and for other permitted uses in the same zone.**

The proposed use will comply with the regulations and conditions specified in the title for such use and for other permitted uses in C-2 (Seacoast Commercial) zone because the conceptual plans for the discretionary entitlements have been reviewed for compliance with zoning regulations.

- 4. The granting of such conditional use permit will be in harmony with the purpose and intent of this code, the adopted general plan and the adopted local coastal program.**

The granting of the conditional use permit for a mixed use development consisting of retail commercial space on the first floor and six residential units above the first floor at 198-200 Palm Avenue in the C-2 (Seacoast Commercial) Zone will be in harmony with the purpose and intent of the zoning code (IBMC 19.82.040.D), the adopted general plan because local and regional policies encourage mixed use development as a form of smart growth. The site is within the coastal zone and an Administrative Coastal Permit will be approved by the City Council along with the Conditional Use Permit.

SITE PLAN REVIEW FINDINGS:

5. **The proposed use does not have a detrimental effect upon the general health, welfare, safety and convenience of persons residing or working in the neighborhood, and is not detrimental or injurious to the value of property and improvements in the neighborhood.**

The applicant proposes a mixed use development consisting of retail commercial space on the first floor and six residential units above the first floor at 198-200 Palm Avenue, in the C-2 (Seacoast Commercial) Zone, that would not be detrimental to the health, safety or general welfare of persons residing or working in the vicinity, or injurious to property or improvements in the vicinity. Parking for the commercial and residential units will be located in the rear of the property accessible from a driveway off of Palm Avenue. The project proposes four parking spaces, including a handicapped parking space, for the retail unit. The CUP for this project will allow for the reduction in the number of parking spaces at an interim parking ratio of one space for every five hundred square feet of net floor area in the C-2 zone (IBMC19.48.050.M). For the residential units, the project will provide the required nine parking spaces. In the Conditions of Approval, specific conditions have been set forth by the Community Development Department and the Public Works Department to mitigate the concerns such a development project may create.

6. **The proposed use will not adversely affect the General Plan/Local Coastal Plan.**

The proposed mixed use development consisting of retail commercial space on the first floor and six residential units above the first floor at 198-200 Palm Avenue is consistent with the C-2 (Seacoast Commercial) zone, which promotes the local neighborhood demand for commercial goods and services.

7. **The proposed use is compatible with other existing and proposed uses in the neighborhood.**

The subject site is in the "Seacoast Commercial" zone, which encompasses Palm Avenue from Seacoast Drive to the west and 3rd Street to the east. "Seacoast Commercial" also encompasses Seacoast Drive from Palm Avenue on the north to Imperial Beach Boulevard on the south. Within this area, commercial and residential uses vary in character, bulk, and scale. The proposed project is compatible with the established commercial and residential uses. It will also be compatible with other mixed-use projects approved in the vicinity.

8. **The location, site layout and design of the proposed use properly orient the proposed structures to streets, driveways, sunlight, wind and other adjacent structures and uses in a harmonious manner.**

This site fronts along Palm Avenue near 2nd Street. The surrounding uses consist of commercial use to the south, west, and east, and a residential neighborhood to the north. The project proposes varied rooflines and architectural detailing and relief through the incorporation of building recesses. This project also includes landscaping on the second and third floors, which will provide more than the required percentage of landscaping and additional architectural interest. Palm trees will also be required, as part of the landscaping plan, consistent with the Old Palm Avenue streetscape plan.

9. The combination and relationship of one proposed use to another on the site is properly integrated.

The project is a mixed use development with a retail commercial space on the first floor and six residential units above the first floor at 198-200 Palm Avenue, in the C-2 (Seacoast Commercial) Zone. The combination and relationship of the commercial retail space in relation to the residential units on the site is properly integrated as the residential uses are situated above the commercial uses on the first floor.

10. Access to and parking for the proposed use will not create any undue traffic problems.

Parking access is from Palm Avenue. Parking for the commercial and residential units will be located in the rear of the lot. The project proposes four parking spaces, including a handicapped parking space, for the retail unit. The CUP for this project will allow for the reduction in the number of parking spaces at an interim parking ratio of one space for every five hundred square feet of net floor area in the C-2 zone (IBMC19.48.050.M). For the residential units, the project will provide the required nine parking spaces. The parking design will not create any undue traffic problems as vehicles will not need to back into traffic on the street.

11. The project complies with all applicable provisions of Title 19.

The project is subject to compliance with the zoning requirements per Chapter 19.28 of the City of Imperial Beach Municipal Code, titled "Seacoast Commercial (C-2) Zone." A Conditional Use Permit is required for residential development above the first floor at a maximum density of one unit per every one thousand five hundred square feet of lot area and interim parking pursuant to Section 19.28.020.A.3. The parking for the project will be provided in a parking structure on the first floor for the retail commercial unit and residential units. The CUP for the interim parking ratio is allowed per Section IBMC19.48.050.M and upon approval of the City Council. Site Plan approval by the City Council is required per Section 19.28.020.D. Design Review is required per Section 19.83.020.A.3.

Standards	Provided/Proposed
One dwelling per 1,500 square feet of lot area above the first floor	One dwelling unit per 1,717 square feet
There are no front, side and rear yard setbacks in the C-2 zone (Section 19.27.040)	The project maintains a 5-foot setback from the north, east, and west property lines; there is a 5-foot city landscape easement along Palm Ave.
Minimum lot size of 3,000 square feet (Section	10,300 square feet

19.27.050)	
Minimum street frontage of 30 feet (Section 19.27.060)	Palm Ave frontage of 103 feet
Maximum building height of three stories or 30 feet (Section 19.27.070)	30 feet 37 feet including elevator housing
Open space: 300 square feet per dwelling unit	6,120 square feet = 1020 square feet per dwelling unit
Commercial landscaping: not less than 15% of total site shall be landscaped and maintained (Section 19.50.030); 10,300 square feet total = 1545 square feet of landscaping (15%)	First floor landscaping = 670 square feet; Second floor landscaping = 157 square feet; Third floor landscaping = 157 square feet; roof deck: 560 sq ft; Total = 1,544 sq ft
Required parking spaces for commercial, retail: one space for each 250 square feet of net floor area or one per 300 sq ft for offices, plus one space per two employees (Section 19.48.050.I); Required parking spaces for residential dwelling units in the C-2 zone: 1.5 per dwelling unit (Section 19.48.030.C)	4 commercial spaces including one van accessible space; 9 residential spaces = 1.5 spaces per residential unit; total 13 spaces; consider approval of two parking spaces from parking bank.

DESIGN REVIEW FINDINGS:

12. The project is consistent with the City's Design Review Guidelines.

The design of the project is consistent with the City's Design Policy D-8 (Project Design) of the General Plan as per Design Review Compliance checklist adopted by the Design Review Board hereto and findings contained herein.

COASTAL PERMIT FINDINGS:

13. The proposed development conforms to the Certified Local Coastal Plan including Coastal Land Use Policies.

Shore Processes and Shore Protection. The proposed project does not front along the beach and this finding is not applicable.

Public Access. The subject site is located east of the first public road that parallels the shoreline, which, in most cases, is Seacoast Drive. This project does not propose to obstruct public access to the beach.

Coastal View Access. The project is 3 stories high with each floor stepped back to avert obstructing views.

Refer to Site Plan Review Finding No. 7 for land use consistency, incorporated here by reference.

Scenic Views: The seawall and the proposed dwellings will not be significantly out of scale with the height of nearby structures. Refer to photo simulation study in the Mitigated Negative Declaration.

- 14. For all development seaward of the nearest public highway to the shoreline, the proposed development meets standards for public access and recreation of Chapter Three of the 1976 Coastal Act and regulations promulgated thereunder.**

The subject site is not located between the ocean and the first public road, which, in this case, is Seacoast Drive and this finding, therefore, would not be applicable.

- 15. The proposed development meets the minimum relevant criteria set forth in Title 19, Zoning.**

Refer to Site Plan Review finding No.11.

- 16. For all development involving the construction of a shoreline protective device, a mitigation fee shall be collected which shall be used for beach sand replenishment purposes. The mitigation fee shall be deposited in an interest bearing account designated by the Executive Director of the California Coastal Commission and the City Manager of Imperial Beach in lieu of providing sand to replace the sand and beach area that would be lost due to the impacts of any protective structures.**

The project does not front along the beach and, therefore, it does not include the construction of a vertical seawall.

TENTATIVE MAP FINDINGS:

- 17. The proposed tentative tract map is consistent with the General Plan/Local Coastal Plan.**

The proposed one-lot subdivision for six residential dwelling units and 2 commercial units is consistent with the General Plan (C-2 Seacoast Commercial Zone) pursuant to Subdivision Map Act Section 66473.5. The number of units proposed (8) is consistent with the zoning designation of the property (C-2) and the lot size (10,300 square foot lot).

- 18. The design or improvement of the proposed major subdivision is consistent with the General Plan/Local Coastal Plan.**

Refer to Site Plan Review Finding 11.

- 19. The site is physically suitable for the type of development.**

The subject site is a rectangular 10,300 square foot parcel and is relatively flat. The proposed grading and drainage for the development of the mixed use project were reviewed so that no downstream impacts would be realized.

- 20. The design of the major subdivision will not cause substantial environmental damage or substantial and avoidable injury to fish or wildlife, or their habitat.**

The project does involve new construction in a developed urban area. The proposed project however will not affect fish or wildlife habitat.

- 21. The design of the major subdivision will not cause serious public health problems.**

The development will be served by municipal water and sewer service and would not result in public health problems.

22. The design of the major subdivision will not conflict with any easement of record.

A Title Report submitted by the applicant, dated August 5, 2005, indicates that there is a 5-foot landscape easement on the site, which was considered during the design of the subdivision.

23. All requirements of the California Environmental Quality Act (CEQA) have been fulfilled.

The project is exempt from the requirements of the CEQA pursuant to the CEQA Guidelines Section 15303 as a Class 3(c) project (New Construction of Small Structures).

NOW, THEREFORE, BE IT RESOLVED that a **time extension** for an application for Administrative Coastal Permit ACP 050283/ Design Review Case DRC 050284/Conditional Use Permit CUP 050285/Site Plan Review SPR 050286/Tentative Map TM 050287) consisting of two commercial (totaling 2490 square feet) and six residential condominium units (totaling 11,595 square feet) with 13 parking spaces on two parcels with a combined square footage of 10,300 square feet at 198-200 Palm Ave (APN 625-023-01-00 and 625-023-02-00), is hereby **approved** by the City Council of the City of Imperial Beach subject to the following:

CONDITIONS OF APPROVAL:

A. PLANNING:

1. Approval of Administrative Coastal Permit ACP 050283/ Design Review Case DRC 050284/Conditional Use Permit CUP 050285/Site Plan Review SPR 050286/Tentative Map TM 050287) for a mixed use development consisting of retail commercial space on the first floor and 6 residential units above the first floor at 198-200 Palm Avenue with 2 parking spaces per interim parking account, in the C-2 (Seacoast Commercial) Zone is valid for ~~one~~ three years from the date of final action by the City Council to expire on **June 20, 2008** 2010 **except that TM 050287 shall expire on June 20, 2010.** Conditions of approval must be satisfied, building permits issued, and substantial construction in reliance must have commenced prior to expiration.
2. The site shall be developed and the final building plans shall be in substantial compliance with the approved plans dated Received December 19, 2006 on file in the Community Development Department and with the conditions adopted by the City Council herein including a requirement for the north perimeter screening wall to be 7 feet high as mitigation and that development be compatible with the Old Palm Avenue streetscape plan.
3. Final landscaping plans and **drainage/storm water management plans** are subject to approval by the Community Development Department. If storm water management plans should cause the final building plans to deviate significantly from the City Council approved conceptual plans, such final plans shall be subject to City Council approval.
4. The hours of operation for the commercial spaces shall be restricted to conclude no later than 11pm so as to not impact the residential uses.
5. The applicant or applicant's representative shall read, understand, and accept the conditions listed herein and shall, within 30 days, return a signed statement accepting said conditions.
6. All negative balances in the project account 050283 shall be paid prior to building permit issuance and final inspection.

7. Queen Palms shall be located in the public right-of-way along Palm Avenue per City Council Policy 606. This condition is subject to change pending Old Palm Avenue Streetscape Design Plan.
8. The projections above the height limit allowed for mechanical equipment and stairwells shall not be used for storage (except for small garden tools) or converted to any habitable use. This condition shall be added as a restriction to the covenants, conditions and restrictions for the development.

B. PUBLIC SAFETY:

9. **Provide a note on the plans stating:** "Approved numbers or addresses shall be provided for all new and existing buildings in such a position as to be plainly visible and legible from the street or road fronting the property and from any alley that fronts the property. Lettering shall be a minimum of four (4) inches high, with a minimum 3/4 inch stroke, on a contrasting background." CFC Section 901.4.4.
10. **Provide a note on the plans stating:** "Knox key box shall be installed 6 to 6 1/2 feet above the walking surface and as close to the main entry door as possible. In multi-tenant buildings, the box should be located near the center point of the building". CFC Section 902.4. Contact IBFD for exact location.
11. **Provide a note on the plans stating:** "Provide key to Fire Department for emergency access, to be placed in Knox-Box (rapid entry system)." CFC Section 902.4.
12. **Show location(s) of all fire extinguishers on the floor plan and provide a note on the plans stating:** "On each floor provide one (1) 2A-10BC minimum rated fire extinguisher per 6,000 square feet. Travel distance (defined as the actual walking distance) not to exceed 75 feet. Fire extinguishers should be installed in plain view, in an accessible spot, near room exits that provide an escape route. Install extinguishers so that the top is no more than five feet above the floor." UFC Standard 10-1.
13. **Provide a note on the plans stating:** "Fire-extinguishing systems shall be installed in accordance with the Building Code and Section 1003." This is a requirement for an automatic sprinkler system in this building.
14. **Provide a note on the plans stating:** "Standpipe systems shall be installed in accordance with CFC 1004." This is a requirement for a standpipe system in this building.
15. **Provide a note on the plans stating:** "Installation and maintenance of fire alarm systems shall be in accordance with CFC 1006." This is a requirement for a fire alarm system in this building.
16. **Provide a note on the plans stating:** "Fire alarm annunciator panel shall be clearly marked "FIRE ALARM PANEL." The letters shall be not less than 1 inch high on a contrasting background." CFC 1001.7.4.
17. **Provide a note on the plans stating:** "Doors leading into electrical control panel rooms shall be clearly marked "ELECTRICAL ROOM." The letters shall be not less than 1 inch high on a contrasting background." CFC 8509.3.
18. **Provide a note on the plans stating:** "All electric, gas, and water meters shall be clearly marked to indicate the unit or portion of the building they serve."

C. PUBLIC WORKS:

19. The plans submitted for project review do not provide for an ADA compliant driveway from Palm Avenue into the enclosed parking garage. The landscape design interferes with the driveway's compliance. Redesign the entryway.
20. The project storm water and urban runoff must comply with IBMC Chapter 8.31 with compliance demonstrated on plans.
21. Since the property has been used for the storage of vehicles under repair, the soil must be tested for hydrocarbon, heavy metals, organic compounds and other vehicle waste contamination before approval of a construction project. If contaminated, the soil contamination must be remedied before granting approval to proceed.
22. The depth of the right-of-way between the face of curb and property line is 8 feet.
23. Ensure that the hot water tank P.T. discharge pipe is piped to discharge to the sanitary sewer system or the landscape area. A design that has the water discharge directly into the storm drain conveyance system (onto an impervious surface that flows to the street) is in violation of the Municipal Storm Water Permit - Order 2001-01.
24. No building roof or landscape water drains may be piped to the street or onto impervious surfaces that lead to the street. A design that has these water discharges directly into the storm drain conveyance system (onto an impervious surface that flows to the street) is in violation of the Municipal Storm Water Permit - Order 2001-01.
25. Before approval of these plans, the sewer lateral (existing and new) locations will be drawn on the plans and submitted to the City for review and approval.
26. Install one new driveway approach on Palm Avenue in accordance with San Diego, Regional Standard Drawing G-14C. Asphalt cut for this installation is to be cut back enough to tie in the new lip of gutter with a maximum of 2% cross fall. To install the ADA compliant driveway, there will need to be approximately a 2-foot grant of easement provided to the City. New driveway approach is to be color embedded to match the existing curb, gutter and sidewalk.
27. Replace the curb and gutter along the entire frontage in accordance with Regional Standard Drawing G-2. Curb and gutter is to be color embedded to match the existing curb, gutter and sidewalk.
28. Replace the abandoned driveway approaches with new sidewalk in accordance with Regional Standard Drawing G-7. Sidewalk is to be color embedded to match the existing sidewalk color and texture.
29. Restripe the new curb and gutter "red or green" per the direction of the Public Works Director.
30. Restripe the street parking stalls per the direction of the Public Works Director.
31. For alley, sidewalk or curb and gutter replacement, ensure compliance with San Diego Regional Standard Drawing G-11 in that the "Area to be removed [must be] 5 feet or from joint to joint in panel, whichever is less." The distance between joints or score marks must be a minimum of 5 feet. Where the distance from "Area to be removed," to existing joint, edge or score mark is less than the minimum shown, "Area to be removed" shall be extended to that joint, edge or score mark.
32. Require the building foundation elevation be at least 1 foot above the adjacent ground level to minimize flooding during storm conditions.

33. Install survey monuments on southwest and southeast property lines in or adjacent to the sidewalk. Record same with County Recorder's Office.
34. Ensure constructed refuse storage enclosure is constructed in accordance with IBMC 19.74.090. Ensure trash enclosure is sized to include recycling containers as well as refuse containers. Every residential complex of 4 or more units and commercial or industrial building shall be provided with adequate space for storage of refuse and recycling containers. The minimum size of refuse container space shall be six feet by nine feet. The minimum size of a recycling container space shall be four feet by eight feet. Refuse and recycling container spaces shall be enclosed by a six-foot high masonry wall and gate. Refuse and recycling container slabs shall be made of four inches of Portland cement concrete, and shall include a minimum five-inch-wide concrete runway to the level of the street or alley (IBMC 19.74.090).
35. Require applicant to provide verification of post construction Best Management Practice (BMP) maintenance provisions through a legal agreement, covenant, CEQA mitigation requirement, and/or Conditional Use Permit.
36. For any work to be performed in the street or alley, submit a traffic control plan for approval by Public Works Director a minimum of 5 working days in advance of street work. Traffic control plan is to be per Regional Standard Drawings or Caltrans Traffic Control Manual.
37. All street work construction requires a Class A contractor to perform the work. Street repairs must achieve 95% sub soil compaction. Asphalt repair must be a minimum of four (4) inches thick asphalt placed in street trench. Asphalt shall be AR4000 ½ mix (hot).
38. In accordance with IBMC 12.32.120, applicant must place and maintain warning lights and barriers at each end of the work, and at no more than 50 feet apart along the side thereof from sunset of each day until sunrise of the following day, until the work is entirely completed. Barriers shall be placed and maintained not less than three feet high.
39. Applicant shall agree to underground all utilities in accordance with IBMC 13.08.060.
40. Advise the property owner that he/she must institute "Best Management Practices" to prevent contamination of storm drains, ground water and receiving waters during both construction and post construction. The property owner or applicant must provide the following documents to the City of Imperial Beach before project may begin work:
 - A checklist of selected BMPs and location of the BMPs on project plans for review by the City (Form 7-B and Table 7-3).
 - Certification of intent to maintain selected BMPs (Form 7-B).
 - A Storm Water Management Plan (Form 7-B).
41. Additionally these BMP practices shall include but are not limited to:
 - Contain all construction water used in conjunction with the construction. Contained construction water is to be properly disposed in accordance with Federal, State, and City statutes, regulations and ordinances.
 - All recyclable construction waste must be properly recycled and not disposed in the landfill.

- Water used on site must be prevented from entering the storm drain conveyance system (i.e., streets, gutters, alley, storm drain ditches, storm drain pipes).
 - All wastewater resulting from cleaning construction tools and equipment must be contained on site and properly disposed in accordance with Federal, State, and City statutes, regulations, and ordinances.
 - Erosion control - All sediment on the construction site must be contained on the construction site and not permitted to enter the storm drain conveyance system. Applicant is to cover disturbed and exposed soil areas of the project with Visqueen (or equivalent product) to prevent sediment removal into the storm drain system
42. Advise the property owner that as of January 1, 2000, any disposal/transportation of solid waste/construction waste in roll-off containers must be contracted through EDCO Disposal Corporation unless the hauling capability exists integral to the prime contractor performing the work.

Appeal Process under the California Code of Civil Procedure (CCP): The time within which judicial review of a City Council decision must be sought is governed by Section 1094.6 of the CCP. A right to appeal a City Council decision is governed by CCP Section 1094.5 and Chapter 1.18 of the Imperial Beach Municipal Code.

PROTEST PROVISION: The 90-day period in which any party may file a protest, pursuant to Government Code Section 66020, of the fees, dedications or exactions imposed on this development project begins on the date of the final decision.

PASSED, APPROVED, AND ADOPTED by the City Council of the City of Imperial Beach at its regular meeting held on the 23rd day of April 2008, by the following roll call vote:

AYES:	COUNCILMEMBERS:	MCLEAN, BRAGG, JANNEY
NOES:	COUNCILMEMBERS:	NONE
ABSENT:	COUNCILMEMBERS:	NONE
DISQUALIFIED:	COUNCILMEMBERS:	MCCOY, WINTER (DUE TO POTENTIAL CONFLICTS OF INTEREST)

James C. Janney

JAMES C. JANNEY, MAYOR

ATTEST:

Jacqueline M. Hald

**JACQUELINE M. HALD, CMC
CITY CLERK**

I, City Clerk of the City of Imperial Beach, do hereby certify the foregoing to be an exact copy of Resolution No. 2008-6617 – A Resolution of the City Council of the City of Imperial Beach, California, APPROVING A TIME EXTENSION FOR ADMINISTRATIVE COASTAL PERMIT (ACP 050283), DESIGN REVIEW (DRC 050284), CONDITIONAL USE PERMIT (CUP 050285), SITE PLAN REVIEW (SPR 050286) AND TENTATIVE MAP (TM 050287) FOR A MIXED-USE PROJECT LOCATED AT 198-200 PALM AVENUE, IN THE C-2 (SEACOAST COMMERCIAL) ZONE. MF 807

CITY CLERK

DATE



STAFF REPORT
CITY OF IMPERIAL BEACH

TO: HONORABLE MAYOR AND CITY COUNCIL
FROM: GARY BROWN, CITY MANAGER
MEETING DATE: APRIL 23, 2008
ORIGINATING DEPT.: PUBLIC WORKS *HCB*
SUBJECT: RESOLUTION APPROVING THE ENGINEER'S REPORT FOR PROCEEDINGS FOR THE ANNUAL LEVY OF ASSESSMENTS WITHIN A SPECIAL ASSESSMENT DISTRICT – AD 67M

BACKGROUND:

By Resolution 2008-6597, City Council proposed to initiate proceedings for the annual levy of assessments and ordered the preparation of an Engineer's Report for a Special Assessment District (AD – 67M).

DISCUSSION:

The attached resolution (attachment 1) presents the "Report" of the Engineer on Assessment District 67M for the annual levy of assessments including plans and specifications, cost estimate, assessment diagram, and assessment of the estimated cost. The "Report" is included herewith as Attachment (2).

FISCAL ANALYSIS:

- Total AD 67 budget - \$30,000
- Property Owner Assessment - \$12,041
- City General Fund - \$17,959

DEPARTMENT RECOMMENDATION:

Approve and adopt the attached resolution

CITY MANAGER'S RECOMMENDATION:

Approve Department recommendation.



Gary Brown, City Manager

Attachments:

1. Resolution 2008-6618
2. Engineer's Report

RESOLUTION NO. 2008-6618

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IMPERIAL BEACH, CALIFORNIA, AUTHORIZING THE APPROVAL OF THE ENGINEER'S REPORT FOR PROCEEDINGS FOR THE ANNUAL LEVY OF ASSESSMENTS WITHIN A SPECIAL ASSESSMENT DISTRICT

The City Council of the City of Imperial Beach does hereby resolve as follows:

WHEREAS, the City Council of the City of Imperial Beach, pursuant to the terms of the "Landscaping and Lighting Act of 1972", being Division 15, Part 2 of the Streets and Highway Code of the State of California, did by previous Resolution, initiate proceedings and ordered the preparation of an Engineer's "Report" for the annual levy of assessments within a special assessment district, said special assessment district known and designated as ASSESSMENT DISTRICT NO. 67-M (hereinafter referred to as the "Assessment District"); and

WHEREAS, there has now been presented to this City Council the "Report" as required by said Division 15 of the Streets and Highways Code and as previously directed by Resolution; and

WHEREAS, this City Council has now carefully examined and reviewed the "Report" as presented, and is satisfied with each and all of the items and documents as set forth therein, and is satisfied that the assessments, on a preliminary basis, have been spread in accordance with the benefits received from the improvements to be maintained, as set forth in said "Report."

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Imperial Beach as follows:

SECTION 1. That the above recitals are all true and correct.

SECTION 2. That the "Report" as presented consists of the following:

- A. Plans and specifications describing the general nature, location and extent of the improvements to be maintained;
- B. Estimate of cost, including the amount of the annual installment for the forthcoming fiscal year;
- C. Diagram of the Assessment District;
- D. Assessment of the estimated cost.

Said "Report", as presented, is hereby approved on a preliminary basis, and is ordered to be filed in the Office of the City Clerk as a permanent record and to remain open to public inspection.

SECTION 3. That the City Clerk shall certify to the passage and adoption of this Resolution, and the minutes of this meeting shall so reflect the presentation of the Engineer's "Report."

PASSED, APPROVED, AND ADOPTED by the City Council of the City of Imperial Beach at its meeting held on the 23rd of April 2008, by the following roll call vote:

AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:

JAMES C. JANNEY, MAYOR

ATTEST:

JACQUELINE M. HALD
CITY CLERK

I, City Clerk of the City of Imperial Beach, do hereby certify the foregoing to be a true and exact copy of Resolution No. 2008-6618 – A Resolution Authorizing the Approval Of The Engineer's Report For Proceedings For The Annual Levy Of Assessments Within A Special Assessment District – AD 67M

CITY CLERK

DATE

AGENCY: CITY OF IMPERIAL BEACH
PROJECT: ASSESSMENT DISTRICT NO 67-M
(STREET LIGHTING)
TO: CITY COUNCIL

REPORT
"LANDSCAPING & LIGHTING ACT OF 1972"

The CITY COUNCIL of the CITY OF IMPERIAL BEACH, CALIFORNIA, has adopted a Resolution ordering the preparation and filing of an Engineer's "Report" pursuant to the provisions of the "Landscaping and Lighting Act of 1972", being Division 12, Part 2 of the Streets and Highways Code of the State of California, commencing with Section 22500 (the "Act"), for purposes of authorizing the levy of special assessments for certain work in a special assessment district known and designated as ASSESSMENT DISTRICT NO. 67-M (STREET LIGHTING) (hereinafter referred to as the "District").

This "Report", as ordered by the legislative body, is prepared and submitted in four parts, consisting of the following:

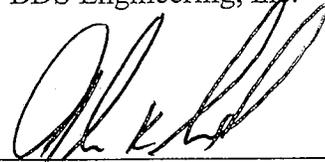
- PART I. PLANS AND SPECIFICATIONS:** The plans and specifications describe the general nature, location and extent of the improvements to be maintained during the next fiscal year, and said plans and specifications, as applicable, indicate the classes and types of improvement for each zone within the District.
- PART II. COST ESTIMATE:** The cost estimate includes all costs relating to maintenance of the improvements for the next fiscal year, including appropriate incidental expenses, as well as providing for surpluses or credits and contributions from any source, as applicable.
- PART III. ASSESSMENT DIAGRAM:** The Assessment Diagram indicates the exterior boundaries of the District, the boundaries of any zones within the District, as well as setting forth each individual lot or parcel. Each parcel is identified by a distinctive number or letter and the lines and dimensions of each lot shall conform to those as shown on the latest County Assessor's map.
- PART IV. ASSESSMENT SCHEDULE:** The assessment schedule sets forth the net amount to be assessed upon all parcels and lands within the District, describing each assessable lot or parcel by reference to a specific number, and assessing the net amount upon the lots in proportion to the benefits to be received by each lot or parcel as shown on the above-referenced Diagram. All lots and parcels of land known as public property, as defined under Section 22663 of said "Landscaping and Lighting Act of 1972", have been

omitted and are exempt from any assessment under these proceedings.

This "Report" is applicable for the maintenance of improvements within the District for the fiscal year commencing July 1, 2008 and ending June 30, 2009.

DATED: April 14, 2008

BDS Engineering, Inc.



ASSESSMENT ENGINEER
CITY OF IMPERIAL BEACH
STATE OF CALIFORNIA

PART I

PLANS AND SPECIFICATIONS

The plans and specifications for the works of improvements are on file in the Office of the City Clerk, available for public inspection. The plans and specifications show the general nature, location and extent of the improvements as installed and to be maintained.

IMPROVEMENTS

There are no improvements to be installed under these proceedings.

MAINTENANCE

A general description of the works of improvements to be financed and maintained under these proceedings are those generally described as follows:

San Diego Gas & Electric will be responsible for the lighting and maintenance of the new standards and lamps. The operating and maintenance will consist of energy costs, lamp maintenance, replacement of light standards as required and San Diego Gas & Electric ownership costs.

PART II

ESTIMATE OF COSTS

The total costs for installation and maintenance of the improvements are those as hereinafter set forth. Said cost estimate will also set forth the amount of any surplus or deficit in the Improvement Fund to be carried over, as well as the amount of any contributions to be made from any other sources.

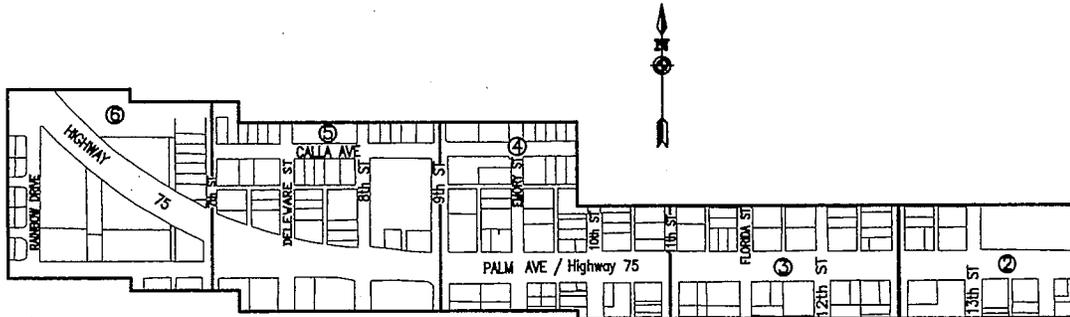
I. <u>IMPROVEMENTS</u>	<u>AS PRELIMI- NARILY APPROVED</u>	<u>AS CONFIRMED</u>
Estimated Cost of Improvements:	\$ <u>0.00</u>	\$ <u>0.00</u>
Estimated Incidental Costs and Expenses:	\$ <u>0.00</u>	\$ <u>0.00</u>
Estimated Total Cost:	\$ <u>0.00</u>	\$ <u>0.00</u>
Estimated Contributions:	\$ <u>0.00</u>	\$ <u>0.00</u>
Balance to Assessment:	\$ <u>0.00</u>	\$ <u>0.00</u>
II. <u>MAINTENANCE</u>	<u>AS PRELIMI- NARILY APPROVED</u>	<u>AS CONFIRMED</u>
Estimated Cost of Maintenance:	\$ <u>30,000.00</u>	\$ <u>30,000.00</u>
Estimated Incidental Costs and Expenses:	\$ <u>0.00</u>	\$ <u>0.00</u>
Estimated Annual Maintenance Cost:	\$ <u>30,000.00</u>	\$ <u>30,000.00</u>
Contribution from Surplus:	\$ <u>17,959.00</u>	\$ <u>17,959.00</u>
Balance to Assessment:	\$ <u>12,041.00</u>	\$ <u>12,041.00</u>
III. <u>ANNUAL NET ASSESSMENT</u>	\$ <u>12,041.00</u>	\$ <u>12,041.00</u>

PART III

ASSESSMENT DIAGRAM

The assessment diagram sets forth (a) the exterior boundaries of the District, (b) the boundaries of any zones within the District, and (c) the lines of each lot or parcel of land within the District. The assessment diagram further identifies each lot or parcel by a distinctive number or letter, and for a detailed description of the lines and dimensions of any lot or parcel, reference is made to the County Assessor's map applicable for the next fiscal year, which map shall govern for all details concerning the lines and dimensions of such lots or parcels. A copy of the assessment diagram is attached hereto, shown in a reduced scale format as Exhibit "A".

ASSESSMENT DIAGRAM FOR ASSESSMENT DISTRICT NO.67M(STREET LIGHTING)



I HEREBY CERTIFY THAT THE AREA WITHIN MAP SHOWING PROPOSED BOUNDARY OF ASSESSMENT DISTRICT PLAT NO. 67M, CITY OF IMPERIAL BEACH, COUNTY OF SAN DIEGO, STATE OF CALIFORNIA, WAS APPROVED BY THE CITY COUNCIL OF THE CITY OF IMPERIAL BEACH, AT A REGULAR MEETING THEREOF, HELD ON THE _____ DAY OF _____, 20____, BY ITS RESOLUTION NO. _____.

FILED IN THE OFFICE OF THE CITY CLERK THIS _____ DAY OF _____, 20____.

CITY CLERK OF IMPERIAL BEACH

RECORDED IN THE OFFICE OF THE SUPERINTENDENT OF STREETS THIS _____ DAY OF _____, 20____.

SUPERINTENDENT OF STREETS
CITY OF IMPERIAL BEACH

AN ASSESSMENT WAS LEVIED BY THE CITY COUNCIL ON THE LOTS, PIECES, AND PARCELS OF LAND SHOWN ON THIS _____ DAY OF _____, 20____, SAID ASSESSMENT DIAGRAM AND THE ASSESSMENT ROLL WERE RECORDED IN THE OFFICE OF THE SUPERINTENDENT OF STREETS OF SAID CITY ON THE _____ DAY OF _____, 20____. REFERENCE IS MADE TO THE ASSESSMENT ROLL RECORDED IN THE OFFICE OF THE SUPERINTENDENT OF STREETS FOR THE EXACT AMOUNT OF EACH ASSESSMENT LEVIED AGAINST EACH PARCEL OF LAND SHOWN ON THIS ASSESSMENT DIAGRAM.

CITY CLERK, CITY OF IMPERIAL BEACH

FILED THIS _____ DAY OF _____, 20____, AT THE HOUR OF _____ O'CLOCK IN BOOK OF MAPS OF ASSESSMENT DISTRICTS IN THE OFFICE OF THE COUNTY RECORDER OF THE COUNTY OF SAN DIEGO, STATE OF CALIFORNIA.

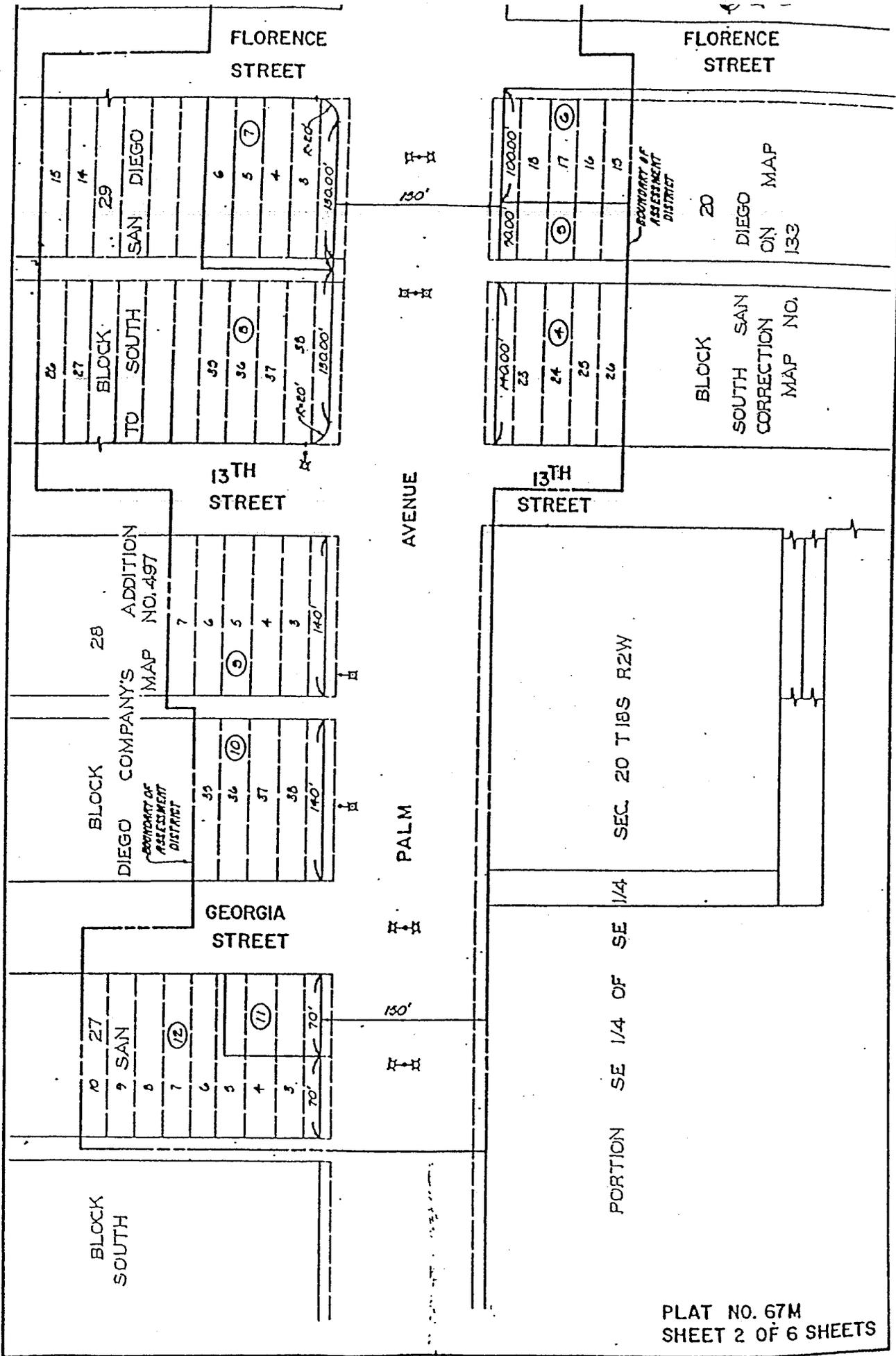
COUNTY RECORDER OF COUNTY OF SAN DIEGO

ENGINEER OF WORK:
B D S ENGINEERING
CIVIL ENGINEERING
LAND SURVEYING

6859 Federal Boulevard
Lemon Grove, California 91946
(619) 582-4382
DWG FILE D:\PROJECTS\9213\KEY\142.DWG

GORDON K AXELSON R.C.E. 43786 DATE 4/10/08 82-13 JOB NO.

PLAT NO.67M
SHEET 1 OF 6 SHEETS



FLORENCE STREET

FLORENCE STREET

BLOCK SOUTH

27 SAN

BLOCK

DIEGO COMPANY'S ADDITION MAP NO. 497

28

BLOCK SOUTH SAN DIEGO

29

GEORGIA STREET

13TH STREET

PALM AVENUE

13TH STREET

PORTION SE 1/4 OF SE 1/4 SEC. 20 T18S R2W

BLOCK SOUTH SAN CORRECTION MAP NO. 133

BLOCK 20 DIEGO ON MAP 133

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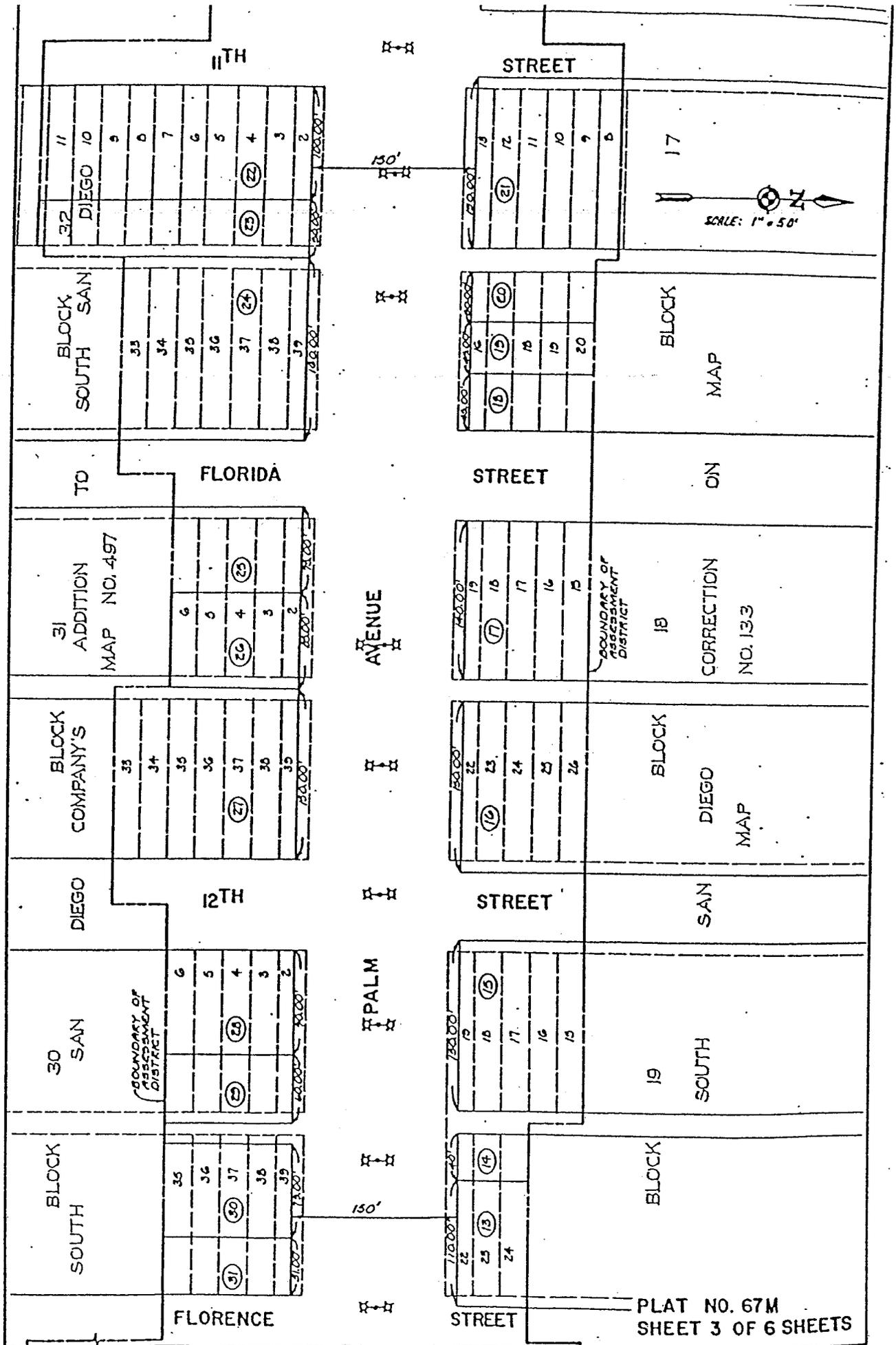
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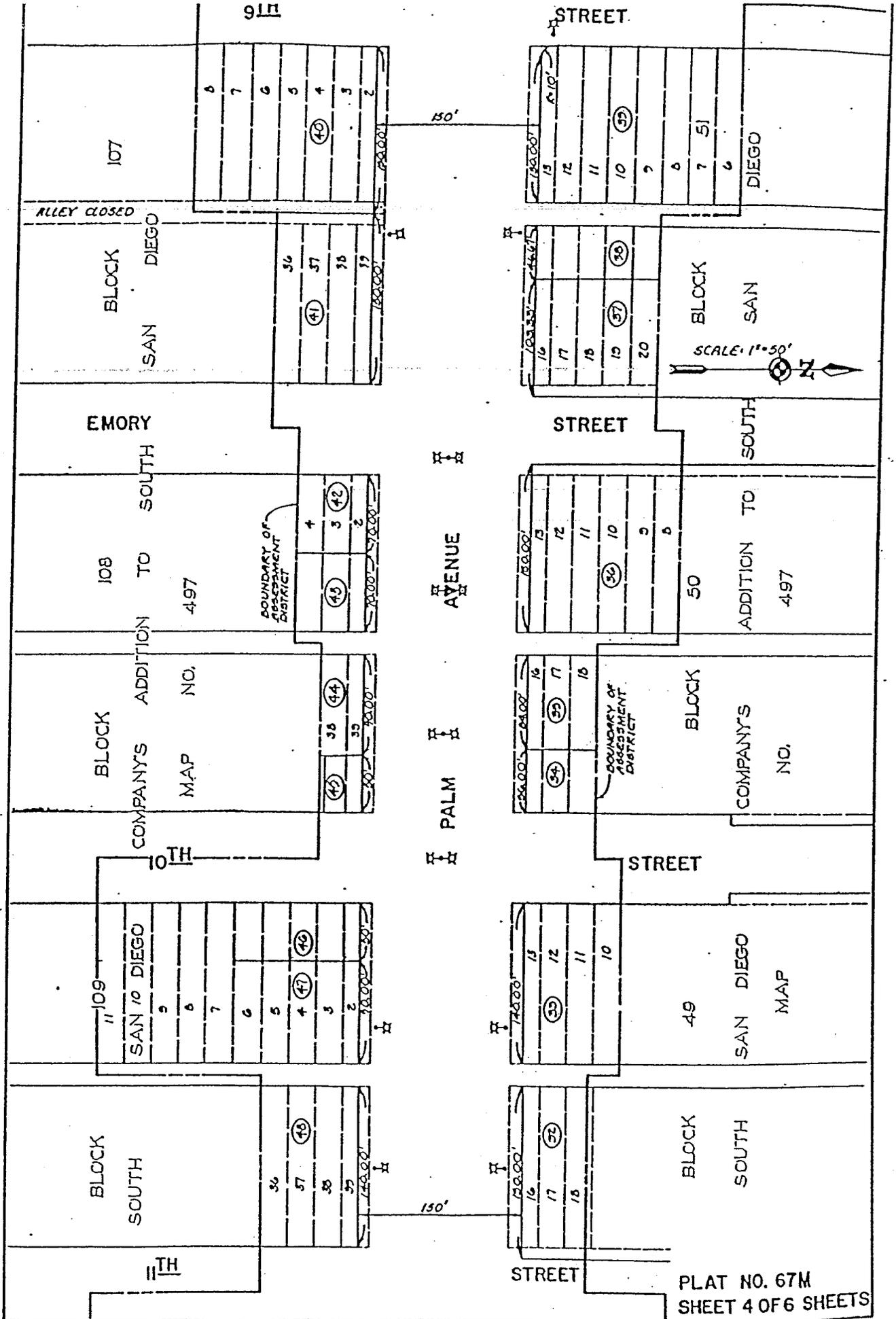
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PLAT NO. 67M
SHEET 3 OF 6 SHEETS



ALLEY CLOSED

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BLOCK
SAN DIEGO

EMORY
TO SOUTH

108

BLOCK
COMPANY'S ADDITION TO
MAP NO. 497

10TH

BLOCK
SAN DIEGO

BLOCK
SOUTH

9TH

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PALM AVENUE

PALM AVENUE

STREET.

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STREET

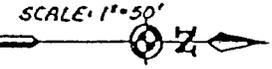
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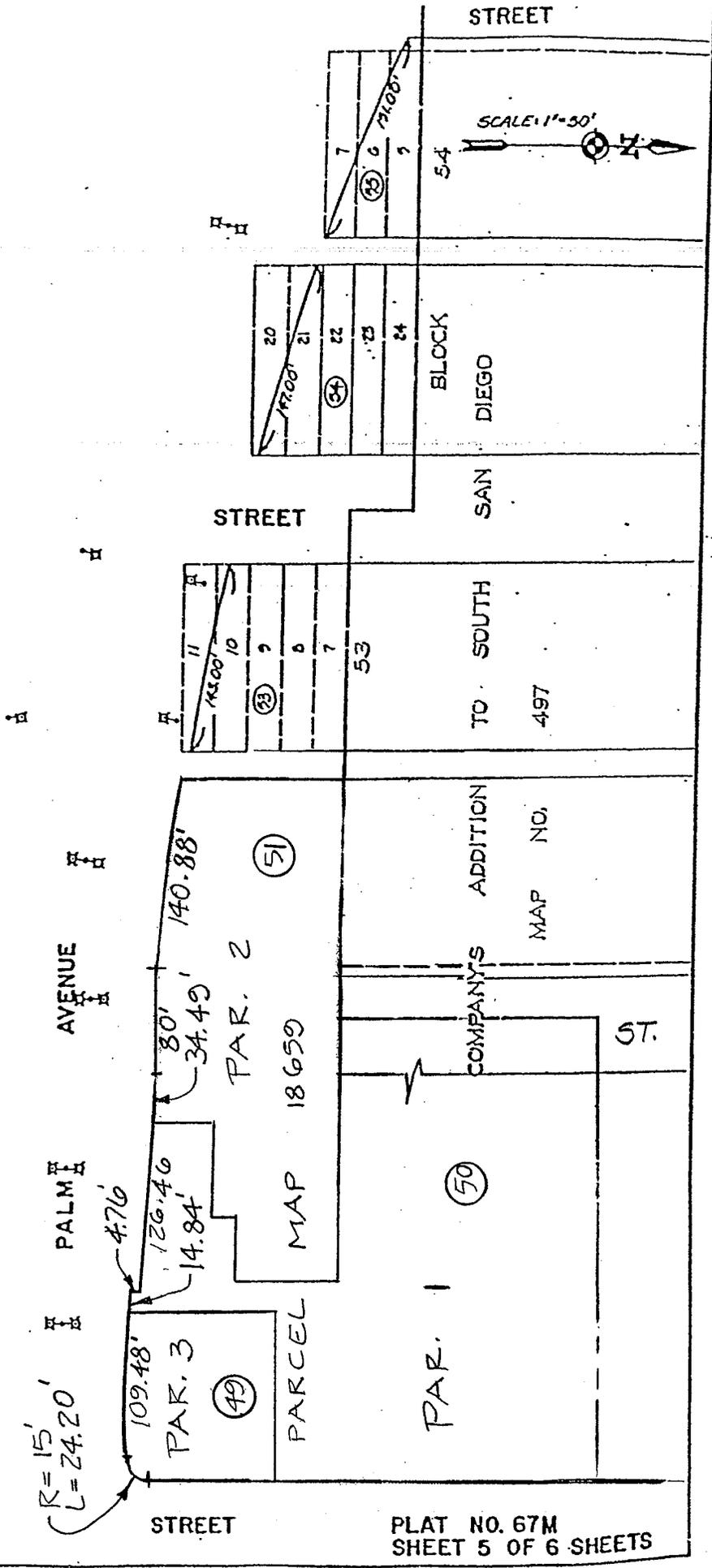
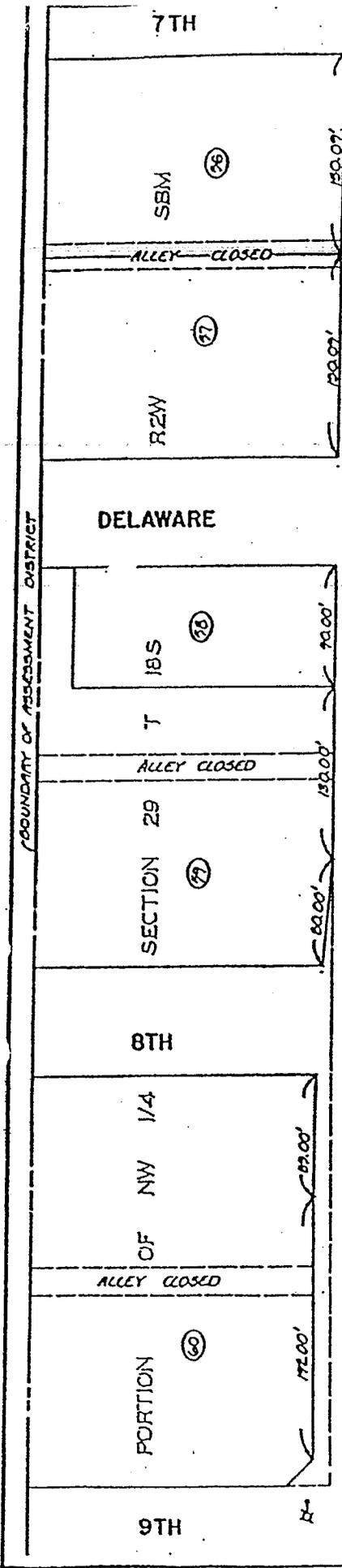
STREET

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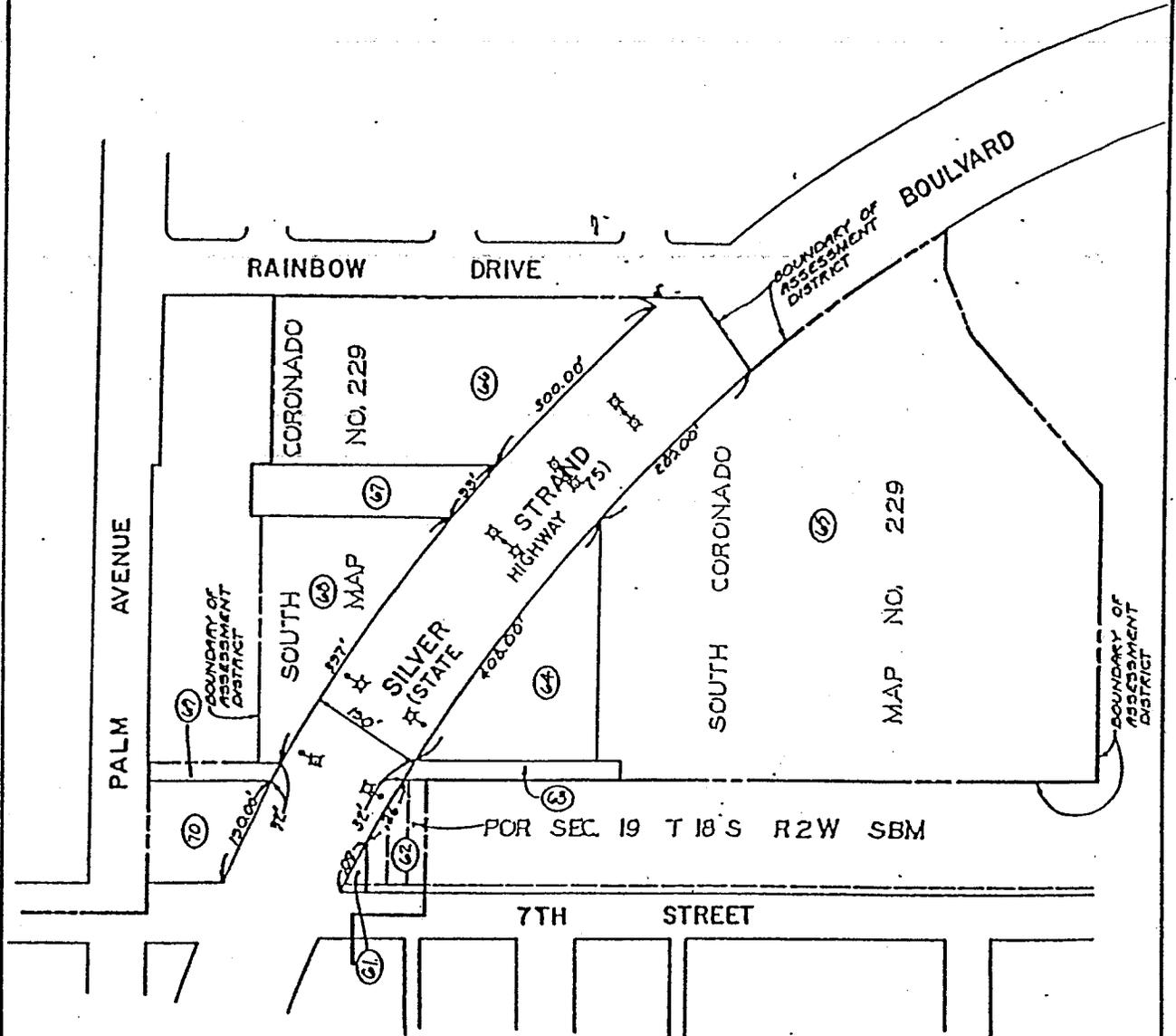
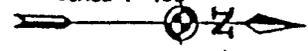
PLAT NO. 67M
SHEET 4 OF 6 SHEETS



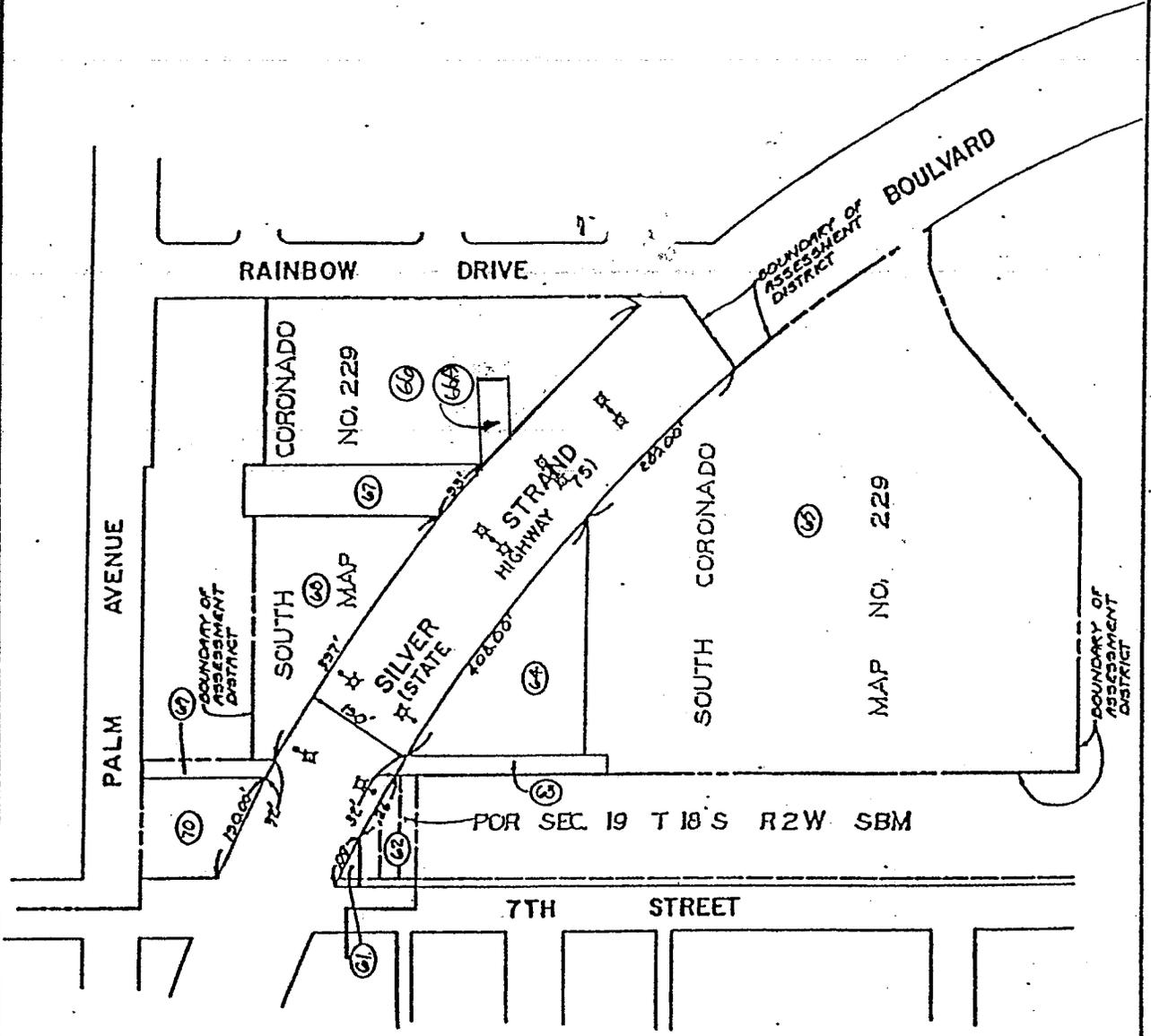
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 $L = 24.20'$
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 PAR. 3
 4.76'
 126.46'
 14.84'
 80'
 34.49'
 140.88'
 PAR. 2
 MAP 18659
 PARCEL
 49

PLAT NO. 67M
 SHEET 5 OF 6 SHEETS

SCALE: 1"=100'



PLAT NO. 67M
 SHEET 6 OF 6 SHEETS



PART IV

ASSESSMENT SCHEDULE

The undersigned, authorized representative of the appointed ASSESSMENT ENGINEER, by virtue of the power vested pursuant to the Act, and by order of the legislative body, hereby make the following assessment to cover the estimated costs and expenses for the installation and maintenance of the works of improvements within the District for the next fiscal year. Said costs and expenses are generally as follows:

COST OF IMPROVEMENT	\$ <u>0</u>
COST OF MAINTENANCE	\$ <u>30,000.00</u>
INCIDENTAL EXPENSES	\$ <u>0</u>
TOTAL COSTS	\$ <u>30,000.00</u>
SURPLUS/DEFICIT	\$ <u>0</u>
CONTRIBUTION FROM SURPLUS	\$ <u>17,959.00</u>
ANNUAL ASSESSMENT	\$ <u>12,041.00</u>

I do hereby assess and apportion the net amount of the costs and expenses upon the several parcels of land within the District liable therefore and benefited thereby, in proportion to the estimated benefits that each parcel receives, respectively, from said works of improvement and appurtenances, and said parcels are hereinafter numbered and set forth to correspond with the numbers as they appear on the attached assessment Diagram and the County Assessment Roll.

The Assessment Schedule refers to the County Assessment Roll for a description of the lots or parcels, and said Roll shall govern for all details concerning the description of the lots or parcels.

The net amount to be assessed upon the lands has been spread and apportioned by any formula in accordance with the benefits received from each parcel, and in my opinion, said costs and expenses have been apportioned in direct relationship to the benefits received from the works of improvements.

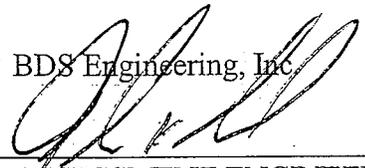
For a more specific statement as to the method and formula for the spread of the assessments, reference is made to the following list of annual assessments:

* * *

This assessment has been prepared pursuant to the "Landscaping and Lighting Act of 1972".

The net amount to be assessed upon the lands and parcels within the boundaries of the District has been spread and apportioned in accordance with the benefits received from the improvements, and in my opinion the costs and expenses have been assessed in direct relationship to the benefits received from the maintenance of the works of improvement.

DATED: April 14, 2008

BDS Engineering, Inc.


ASSESSMENT ENGINEER
CITY OF IMPERIAL BEACH
STATE OF CALIFORNIA

A copy of said Assessment Roll and Engineer's "Report" was filed in the Office of the City Clerk and the Superintendent of Streets on the ____ day of _____.

CITY CLERK
CITY OF IMPERIAL BEACH
STATE OF CALIFORNIA

SUPERINTENDENT OF STREETS
CITY OF IMPERIAL BEACH
STATE OF CALIFORNIA

Final approval, confirmation and levy of the annual assessment and all matters in the Engineer's "Report" was made on the ____ day of _____, 2008 by adoption of Resolution No. _____ by the City Council.

CITY CLERK
CITY OF IMPERIAL BEACH
STATE OF CALIFORNIA

THE ASSESSMENTS AR THOSE AS CONFIRMED IN COLUMN I, UNLESS A DIFFERENT FIGURE APPEARS IN COLUMN II, AS MODIFIED.

ASSESSMENT NUMBER	ASSESSORS TAX PARCEL	I. AMOUNT OF ASSESSMENT	II. ASSESSMENT AS MODIFIED
----------------------	-------------------------	-------------------------------	----------------------------------

4	626-242-10	\$199.31	
5	626-242-09	\$86.66	
6	626-242-24	\$142.12	
7	626-312-01	\$212.31	
8	626-312-13	\$252.17	
9	627-011-18	\$242.64	
10	627-011-19	\$199.31	
11	627-012-09	\$86.66	
12	627-012-10	\$121.32	
13	626-241-28	\$88.39	
14	626-241-19	\$86.66	
15	626-241-27	\$213.18	
16	626-230-20	\$213.18	
17	626-230-05	\$199.31	
18	626-170-05	\$86.66	
19	626-170-06	\$86.66	
20	626-170-07	\$86.66	
21	626-162-17	\$250.44	
22	626-301-33	\$173.31	
23	626-301-23	\$86.66	
24	626-301-18	\$277.30	
25	626-302-20	\$106.59	
26	626-302-02	\$121.32	
27	626-302-16	\$259.97	
28	626-311-01	\$128.25	
29	626-311-02	\$86.66	
30	626-311-14	\$112.65	
31	626-311-15	\$86.66	
32	626-222-25	\$111.79	
33	626-222-11	\$155.98	
34	626-221-11	\$86.66	
35	626-221-12	\$86.66	
36	626-221-20	\$259.97	
37	626-212-35	\$147.32	
38	626-212-32	\$86.66	
39	626-212-36	\$239.17	
40	626-281-01	\$259.97	
41	626-281-17	\$167.25	
42	626-282-01	\$86.66	
43	626-282-03	\$86.66	
44	626-282-21	\$86.66	
45	626-282-22	\$86.66	
46	626-291-01	\$86.66	
47	626-291-15	\$155.98	

ASSESSMENT NUMBER	ASSESSORS TAX PARCEL	I. AMOUNT OF ASSESSMENT	II. ASSESSMENT AS MODIFIED
48	626-291-14	\$155.98	
49	626-211-08	\$162.92	
50	626-211-07	\$166.38	
51	626-211-06	\$243.51	
52	NOT USED		
53	626-202-19	\$183.71	
54	626-201-06	\$177.65	
55	626-201-11	\$86.66	
56	626-250-02	\$259.97	
57	626-250-03	\$259.97	
58	626-250-04	\$155.98	
59	626-250-05	\$363.96	
60	626-250-06	\$510.41	
61	626-070-59	\$86.66	
62	626-070-58	\$107.45	
63	626-070-33	\$86.66	
64	625-140-08	\$510.41	
65	625-140-20	\$493.95	
66	625-140-21	\$448.19	
66A	625-140-22	\$71.75	
67	625-140-05	\$161.18	
68	625-140-17	\$547.67	
69	626-250-11	\$86.66	
70	626-250-12	\$229.64	



**STAFF REPORT
CITY OF IMPERIAL BEACH**

TO: HONORABLE MAYOR AND CITY COUNCIL
FROM: GARY BROWN, CITY MANAGER
MEETING DATE: APRIL 23, 2008
ORIGINATING DEPT.: PUBLIC WORKS *Hal*
SUBJECT: RESOLUTION DECLARING INTENT TO PROVIDE AN ANNUAL LEVY AND COLLECTION OF ASSESSMENTS IN A SPECIAL ASSESSMENT DISTRICT (AD 67M) AND SETTING A TIME AND A PLACE FOR THE PUBLIC HEARING THEREON

BACKGROUND:

By Resolution 2008-6618, Council approved the Engineer's "Report" for proceeding for the Annual Levy of Assessments for Assessment District 67M. To proceed with the special assessment district, Council must make preliminary findings and set a time and place for a public hearing.

DISCUSSION:

The attached resolution is a jurisdictional resolution under the "Landscaping and Lighting Act of 1972" proceedings, making preliminary findings and setting a time and place for public hearing; to be Wednesday, the 21st of May 2008, at 6:00 p.m., in the regular meeting place of the City Council, the Council Chambers, City Hall, City of Imperial Beach, California.

Adoption of the attached resolution would also direct a copy of the Resolution of Intention to be published in the Eagle & Times, a weekly Imperial Beach and South County newspaper

FISCAL ANALYSIS:

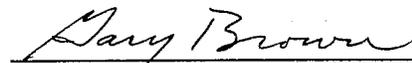
None.

DEPARTMENT RECOMMENDATION:

Approve and adopt the proposed resolution

CITY MANAGER'S RECOMMENDATION:

Approve Department recommendation.



Gary Brown, City Manager

Attachments:

1. Resolution 2008-6619

RESOLUTION NO. 2008-6619

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IMPERIAL BEACH, CALIFORNIA, DECLARING ITS INTENTION TO PROVIDE FOR AN ANNUAL LEVY AND COLLECTION OF ASSESSMENTS IN A SPECIAL ASSESSMENT DISTRICT (AD 67M), AND SETTING A TIME AND PLACE FOR PUBLIC HEARING THEREON

The City Council of the City of Imperial Beach does hereby resolve as follows:

WHEREAS, the City Council of the City of Imperial Beach, California, has previously formed a special assessment district pursuant to the terms of the "Landscaping and Lighting Act of 1972", being Division 15, Part 2 of the Streets and Highways Code of the State of California, said special assessment district known and designated as ASSESSMENT DISTRICT 67-M (hereinafter referred to as the "Assessment District"); and,

WHEREAS, at this time the City Council is desirous to take proceedings to provide for the annual levy of assessments for the next ensuing fiscal year to provide for the costs and expenses necessary to pay for the maintenance of the improvements in said Assessment District; and,

WHEREAS, there has been presented and approved by this City Council the Engineer's "Report", as required by law, and this City Council is desirous of continuing with the proceedings for said annual levy.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Imperial Beach as follows:

RECITALS

SECTION 1. That the above recitals are all true and correct.

DECLARATION OF INTENTION

SECTION 2. That the public interest and convenience requires, and it is the intention of this legislative body, to levy and collect assessments to pay the annual costs and expenses for the maintenance and/or servicing of the improvements for the Assessment District, said improvements generally described as the maintenance of public street lighting improvements in Highway 75 within the City limits of the City of Imperial Beach.

That no new improvements or any substantial changes in existing improvements are proposed as a part of these proceedings.

BOUNDARIES OF MAINTENANCE DISTRICT

SECTION 3. That said works of improvements are of direct benefit to the properties within the boundaries of said Assessment District, which Assessment District the legislative body previously declared to be the area benefited by said works of improvement, and for particulars, reference is made to the boundary map as previously approved by this legislative body, a copy of which is on file in the Office of the City Clerk and open for public inspection, and is designated by the name of this Assessment District.

REPORT OF ENGINEER

SECTION 4. That the "Report" of the Engineer, as preliminarily approved by this legislative body, is on file with the City Clerk and open for public inspection. Reference is made to said "Report" for a full and detailed description of the improvements to be maintained, the boundaries of the Assessment District and any zones therein, and the proposed assessments upon assessable lots and parcels of land within the Assessment District. It is hereby further determined that there are no new and/or increases in any assessments from those as previously authorized and levied.

PUBLIC HEARINGS

SECTION 5. NOTICE IS HEREBY GIVEN THAT ON May 21, 2008, AT THE HOUR OF 6:00 P.M. A PUBLIC HEARING WILL BE HELD IN THE REGULAR MEETING PLACE OF THE CITY COUNCIL, BEING THE COUNCIL CHAMBERS, CITY HALL, IMPERIAL BEACH, CA, AT WHICH TIME AND PLACE THE LEGISLATIVE BODY WILL HEAR PROTESTS OR OBJECTIONS IN REFERENCE TO THE ANNUAL LEVY OF ASSESSMENTS AND TO ANY OTHER MATTERS CONTAINED IN THIS RESOLUTION. ANY PERSONS WHO WISH TO OBJECT TO THE PROCEEDINGS OR THE ANNUAL LEVY SHOULD FILE A WRITTEN PROTEST WITH THE CITY CLERK PRIOR TO THE TIME SET FOR THE PUBLIC HEARING.

NOTICE

SECTION 6. That the City Clerk is hereby authorized and directed to give notice as required by law by causing a copy of this Resolution to be published in the Eagle & Times, a newspaper of general circulation within said City; said publication to be completed not less than ten (10) days prior to the date set for the first public hearing.

PROCEEDINGS INQUIRIES

SECTION 7. For any and all information relating to these proceedings, including information relating to protest procedure, your attention is directed to the person designated below:

H.A. (Hank) Levien, Public Works Director
City of Imperial Beach
825 Imperial Beach Boulevard
Imperial Beach, CA 91932
Telephone: (619) 423-8311

Written protests may be addressed to the City Clerk at the above address.

PASSED, APPROVED, AND ADOPTED by the City Council of the City of Imperial Beach at its meeting held on the 23rd day of April 2008, by the following roll call vote:

AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:

JAMES C. JANNEY, MAYOR

ATTEST:

JACQUELINE M. HALD
CITY CLERK

I, City Clerk of the City of Imperial Beach, do hereby certify the foregoing to be a true and exact copy of Resolution No. 2008-6619 – A Resolution Declaring Its Intention To Provide For An Annual Levy And Collection Of Assessments In A Special Assessment District (AD 67M), And Setting A Time And Place For Public Hearing Thereon

CITY CLERK

DATE



**STAFF REPORT
CITY OF IMPERIAL BEACH**

TO: HONORABLE MAYOR AND CITY COUNCIL
FROM: GARY BROWN, CITY MANAGER
MEETING DATE: APRIL 23, 2008
ORIGINATING DEPT.: OFFICE OF THE CITY MANAGER
SUBJECT: PROPOSITIONS 98 AND 99

BACKGROUND:

Propositions 98 and 99 will be on the June 3rd ballot. Ostensibly they both address eminent domain, but Prop 98 is seen by the League of California Cities and others as overly broad and endangering governments' ability to carry out water projects, environmental protection measures, land use planning, and public safety.

In contrast Proposition 99 is more focused on prohibiting the use of eminent domain to acquire an owner-occupied residence for conveyance to a private person or business entity.

Please see the attached, "Quick-Reference Guide" prepared by Secretary of State Bowen for a summary on both propositions.

The League of California Cities has requested cities to pass a resolution in opposition to Prop 98 and a resolution supporting Prop 99.

ENVIRONMENTAL DETERMINATION:

Not a project as defined by CEQA.

FISCAL IMPACT:

According to the "Quick Reference Guide" Prop 98 could "increase costs to many governments due to the measure's restrictions. The net statewide fiscal effect, however, probably would not be significant."

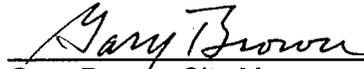
Prop 99, according to the "Guide", would have "no significant fiscal impact on state or local governments."

DEPARTMENT RECOMMENDATION:

1. Staff recommends the City council adopt Resolution No. 2008-6622 opposing Proposition 98 and Resolution No. 2008-6623 supporting Proposition 99.
2. Forward the adopted resolutions to the League of California Cities.

CITY MANAGER'S RECOMMENDATION:

Approve Department recommendation.



Gary Brown, City Manager

Attachments:

1. Resolution No. 2008-6622
2. Resolution No. 2008-6623
3. "Quick-Reference Guide" from California Official Voter Information Guide

RESOLUTION NO. 2008-6622

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IMPERIAL BEACH, CALIFORNIA, A RESOLUTION IN OPPOSITION TO PROPOSITION 98 REGARDING EMINENT DOMAIN

WHEREAS, a constitutional amendment ballot measure, Proposition 98, will appear on California's June 2008 ballot; and

WHEREAS, Proposition 98 contains language that will threaten development of public water projects, stymie local land use planning and impair our ability to protect the environment; and

WHEREAS, provisions in the initiative would preclude the use of eminent domain to acquire land or water to develop public water projects that are needed to provide residents, businesses, farmers and economy with a reliable and safe supply of water; and

WHEREAS, Proposition 98 is opposed by the Association of California Water Agencies and the Western Growers Association, who warn the initiative will impair water projects to protect water quality and supply; and

WHEREAS, Proposition 98 is opposed by the Association of California Water Agencies and the Western Growers Association, who warn the initiative will impair water projects to protect water quality and supply; and

WHEREAS, language in the initiative will also prohibit the passage of regulations, ordinances, land use and other zoning laws that enable local governments to plan and protect communities; and

WHEREAS, the California Police Chiefs Association opposes the measure because it threatens their ability to keep communities and the public safe; and

WHEREAS, leading environmental groups warn provisions in the measure would impair our ability to enact environmental protections such as laws that control greenhouse gas emissions, preserve open space, protect coastal areas, and regulate development; and

WHEREAS, the No on Proposition 98 campaign is represented by the League of California Cities, California State Association of Counties, League of California Homeowners, California League of Conservation Voters, California Alliance for Retired Americans and other leading state and local associations who oppose Proposition 98.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Imperial Beach as follows:

PASSED, APPROVED, AND ADOPTED by the City Council of the City of Imperial Beach at its meeting held on the 23rd day of April 2008, by the following roll call vote:

**AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:**

JAMES C. JANNEY, MAYOR

ATTEST:

JACQUELINE M. HALD, CMC
CITY CLERK

I, City Clerk of the City of Imperial Beach, do hereby certify the foregoing to be a true and correct copy of Resolution No. 2008-6622 – A Resolution of the City Council of the City of Imperial Beach, California, **A RESOLUTION IN OPPOSITION TO PROPOSITION 98 REGARDING EMINENT DOMAIN.**

CITY CLERK

DATE

RESOLUTION NO. 2008-6623

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IMPERIAL BEACH, CALIFORNIA, A RESOLUTION IN SUPPORT OF PROPOSITION 99 REGARDING EMINENT DOMAIN

WHEREAS, in June of 2005 the US Supreme Court ruled in *Kelo v. New London* that government could take a home through eminent domain to give to a private developer; and

WHEREAS, since that decision more than 40 states have reformed their eminent domain laws; and

WHEREAS, California has failed to place a prohibition on the use of eminent domain to take homes for private development; and

WHEREAS, Proposition 99, which will be on the June 2008 ballot, will prohibit government from using eminent domain to take an owner-occupied home to transfer to another private party; and

WHEREAS, the protections in Proposition 99 directly address the issues in the *Kelo* decision and the measure does not contain any unrelated provisions that will result in unintended, harmful consequences for California; and

WHEREAS, the League of California Homeowners supports this measure because it will provide ironclad protections for California homeowners; and

WHEREAS, the Yes on Proposition 99 campaign is represented by a broad based coalition, including the League of California Cities, California States Association of Counties, League of California Homeowners, California League of Conservation Voters, California Alliance for Retired Americans and other leading state and local associations who support Proposition 99;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Imperial Beach as follows:

PASSED, APPROVED, AND ADOPTED by the City Council of the City of Imperial Beach at its meeting held on the 23rd day of April 2008, by the following roll call vote:

**AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:**

JAMES C. JANNEY, MAYOR

ATTEST:

**JACQUELINE M. HALD, CMC
CITY CLERK**

I, City Clerk of the City of Imperial Beach, do hereby certify the foregoing to be a true and correct copy of Resolution No. 2008-6623 – A Resolution of the City Council of the City of

Imperial Beach, California, A RESOLUTION IN SUPPORT OF PROPOSITION 99
REGARDING EMINENT DOMAIN.

CITY CLERK

DATE

QUICK-REFERENCE GUIDE

PROP 98 EMINENT DOMAIN.
LIMITS ON GOVERNMENT AUTHORITY.
INITIATIVE CONSTITUTIONAL AMENDMENT.

SUMMARY Put on the Ballot by Petition Signatures

Bars state and local governments from taking or damaging private property for private uses. Prohibits rent control and similar measures. Eliminates deference to government in property rights cases. Changes condemnation rules. Fiscal Impact: Increased costs to many governments due to the measure's restrictions. The net statewide fiscal effect, however, probably would not be significant.

WHAT YOUR VOTE MEANS

YES A YES vote on this measure means: Government authority to take private property in order to transfer it to another private party would be greatly reduced. Rent control would be phased out.

NO A NO vote on this measure means: There would be no change to government's authority to take property. That is, government could take property for a public purpose if government paid the owner for its value. Government could continue to control rent increases.

ARGUMENTS

PRO Today government seizes private property to benefit politically connected developers and to get around Proposition 13 by dramatically increasing property taxes. Proposition 98 prohibits the seizing of homes, small businesses, farms, and places of worship for developers' profit and prohibits forcing owners to rent their homes below fair market value.

CON Wealthy landlords spent millions to get 98 on the ballot NOT to reform eminent domain, but to eliminate rent control and renter protections like fair return of deposits. 98 is deceptive, deeply flawed, and would lead to frivolous lawsuits and increased taxpayer costs. AARP, League of Women Voters: NO 98.

FOR ADDITIONAL INFORMATION

FOR
Yes on Prop. 98 –
Californians for Property
Rights Protection
921 11th Street, Suite 1201
Sacramento, CA 95814
(916) 556-1110
info@YesProp98.com
www.YesProp98.com

AGAINST
No on 98, Stop the
Landlords' Hidden
Agendas Scheme
1121 L Street #803
Sacramento, CA 95814
(888) 362-2337
www.NoProp98.org

PROP 99 EMINENT DOMAIN. LIMITS ON GOVERNMENT
ACQUISITION OF OWNER-OCCUPIED RESIDENCE.
INITIATIVE CONSTITUTIONAL AMENDMENT.

SUMMARY Put on the Ballot by Petition Signatures

Bars use of eminent domain to acquire an owner-occupied residence for conveyance to a private person or business entity. Creates exceptions for public works, public health and safety, and crime prevention. Fiscal Impact: No significant fiscal impact on state or local governments.

WHAT YOUR VOTE MEANS

YES A YES vote on this measure means: In a limited number of cases, government would no longer have the authority to take a single-family home.

NO A NO vote on this measure means: There would be no change to government's authority to take single-family homes. That is, government could take a home for a public purpose if government paid the owner for its value.

ARGUMENTS

PRO 99 prohibits government from taking homes for private development. 41 other states reformed eminent domain laws after the Supreme Court ruled it OK for government to take homes for private development. It's time for California to act. 99 is straightforward reform: no loopholes, no hidden agendas. Protect homes. Yes 99.

CON The nonpartisan Legislative Analyst states Proposition 99 "is not likely to significantly alter current government land acquisition practices." Meaning: "Proposition 99 protects nothing." Politicians and developers spent \$4,000,000.00+ on Proposition 99 to kill every Proposition 98 property protection. Proposition 99 was written to trick voters, and destroy 98's property protections.

FOR ADDITIONAL INFORMATION

FOR
Yes on 99, Protect
Homeowners from
Eminent Domain
1121 L Street #803
Sacramento, CA 95814
(888) 362-2337
www.YesProp99.org

AGAINST
Yes on Prop. 98 –
Californians for Property
Rights Protection
921 11th Street, Suite 1201
Sacramento, CA 95814
(916) 556-1110
info@YesProp98.com
www.YesProp98.com



**STAFF REPORT
CITY OF IMPERIAL BEACH**

TO: HONORABLE MAYOR AND CITY COUNCIL
FROM: GARY R. BROWN, CITY MANAGER

MEETING DATE: APRIL 23, 2008

ORIGINATING DEPT.: FINANCE DEPARTMENT

**SUBJECT: FEE REDUCTIONS RELATED TO MASSAGE
ESTABLISHMENTS AND TECHNICIANS**

BACKGROUND:

At the March 19, 2008 City Council meeting, the City Council directed staff to return with a resolution to establish lower massage licensing and processing fees. The attached resolution reduces the current fees by approximately 50%.

DISCUSSION:

In 1972 Chapter 4.28 of the Municipal Code established regulations relative to massage establishments. This section of the code was strengthened in 2005 to reduce the opportunities for massage establishments to act as houses of prostitution and to eliminate other associated problems. This section requires the City to: determine conformance to City's land use regulations; inspection of the premises; contact with the Health Department; and have the Sheriff's Department conduct a background check. The City's administrative processing charge to cover the above review is \$433.

In addition to the above processing fee, a massage establishment is required to annually obtain a business license. Business licenses are defined in Chapter 4.04 of the City's municipal code. The annual fee for a massage establishment is \$525 and \$6 dollars per employee. The annual fee for a message technician is \$158.

FISCAL ANALYSIS:

Staff is recommending the following fee adjustments:

	Existing	Proposed	Change	% Change
Annual Massage Establishment Business License	\$ 525	\$ 250	\$ (275)	-52%
Annual Massage Technician Business License	\$ 158	\$ 75	\$ (83)	-53%
Onetime Administrative Processing Charge	\$ 433	\$ 200	\$ (233)	-54%

The budget for all business license fees is \$265,200. Changes to massage related businesses would have minimal financial impacts.

DEPARTMENT RECOMMENDATION:

It is respectfully requested that the City Council:

1. Receive this report.
2. Accept Staff's recommended fee changes.
3. Adopt Ordinance
4. Adopt Resolution

CITY MANAGER'S RECOMMENDATION:

Approve Department recommendation.



Gary R. Brown, City Manager

Attachment:

1. Survey of Other Jurisdictions
2. Ordinance No. 2008-1068
3. Resolution No. 2008-6621

ATTACHMENT 1
Survey of Other Jurisdictions

Massage Establishment Business License and Processing Fees

	El Cajon	Santee	National City	Chula Vista	San Diego	La Mesa	Coronado	Escondido	Imperial Beach
Base Fee	\$45	\$290	\$100	\$250	\$34	\$35	min \$25 max \$87	min \$45.00 no max	\$525
Processing/Background Fee	\$300		\$32		\$80	\$350	\$38	\$195	\$433
Planning Fee				\$30	\$17	\$60	\$55		
Total Fee	\$345	\$290	\$132	\$280	\$131	\$445	\$118	\$240	\$958

Massage Technician Business License and Processing Fees

	El Cajon	Santee	National City	Chula Vista	San Diego	La Mesa	Coronado	Escondido	Imperial Beach
Base Fee	\$40	\$130	\$100	\$105	\$34	\$35	gross min \$25.00	gross min \$45.00	\$158
Processing/Background Fee	\$300		\$32	\$82	\$80	\$350	\$38	\$195	\$433
Planning Fee				\$30	\$17	\$60	\$55		
Total Fee	\$340	\$130	\$132	\$217	\$131	\$445	\$118	\$240	\$591

Massage Technician Application Requirements

	El Cajon	Santee	National City	Chula Vista	San Diego	La Mesa	Coronado	Escondido	Imperial Beach
Number of Hours Training	200	na	500	500	500	200	100	100	200
Written/Practical Health Exam by County	yes or degree	yes	no	no	yes	yes	no	no	no
Health Form	yes	yes	yes	yes	no	yes	no	no	yes
Photos	yes	yes	no	yes	yes	yes	no	yes	yes
Residency History	5 yrs	2 previous	no	5 yrs	5 yrs	3yrs	no	3 yrs	5 yrs
Employment History	5 yrs	3 yrs	no	5 yrs	5yrs	3yrs	no	3 yrs	5 yrs
Processing Time	unknown	unknown	unknown	unknown	unknown	4-6 weeks	unknown	30 days	30 days
Background Check Time	unknown	unknown	unknown	6 weeks	unknown	30 days	unknown	30 days	30 days
membership in association	no	no	yes	no	no	no	no	no	HHP only
Written Statements of character	yes 5	no	no	no	no	no	no	no	yes 5

Massage Establishment Facility Requirements

	El Cajon	Santee	National City	Chula Vista	San Diego	La Mesa	Coronado	Escondido	Imperial Beach
Bathroom Requirements separate facilities for men/women and tub or shower available.	yes	yes	yes	yes	yes	yes	yes	yes	operator must control room
Clean Linens	yes	yes	yes	yes	yes	yes	yes	yes	yes
Disinfecting agents /Sterilizing equipment required	na	yes	yes	yes	yes	yes	yes	yes	yes
Waste Regulations	na	na	na	yes	yes	na	na		na
Tech Licenses Displayed	yes	na	yes		yes	na	na	yes	yes
Name Tags	na	na		yes	yes	na	na	na	na
Hours	7am-	na	10am-	7am-9pm	7am-	7am-	7am-10pm	7am-9pm	7am-9pm
Services Posted	yes	na	yes	yes	yes	yes	yes	na	yes
Private Rooms	yes	na	yes	opposite sex only	yes	yes	yes	yes	yes
Anatomical Areas covered	yes	na	yes	yes	yes	na	yes	yes	yes
Posted no touching anatomical areas	na	na	na	yes	na	na	na	na	na
Massage Establishment sign	na	yes	yes	yes	na	na	na	na	yes
Records Confidentiality	yes	yes		yes		yes	yes	yes	yes
Inspections	yes	2 times a	na	4 times a	na	periodic	na	reasonable	reasonable
Standards	away from adult business, residential, schools etc								Impose conditions employees, number of patrons etc

ORDINANCE NO. 2008-1068

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF IMPERIAL BEACH, CALIFORNIA, AMENDING SECTION 4.04.490 OF CHAPTER 4.04 BUSINESS LICENSES GENERALLY OF TITLE 4 BUSINESS TAXES, LICENSES AND REGULATIONS, REGARDING BUSINESS LICENSE FEES OF MASSAGE ESTABLISHMENTS

WHEREAS, Section 4.04.490 sets forth the schedule for business license fees, including that for massage establishments and massage technicians; and

WHEREAS, the City Council has reviewed the City's business license fees relative to massage establishments and massage technicians and comparable data from other local communities and has determined that the fees should be reduced;

THE CITY COUNCIL OF THE CITY OF IMPERIAL BEACH DOES ORDAIN AS FOLLOWS:

SECTION 1. Section 4.04.490 of Chapter 4.04 of Title 4 of the Imperial Beach Municipal Code is hereby amended as follows:

A. The business license/certification fee for "Massage Establishment/Business" is reduced from \$525 plus \$6 per employee to \$250 plus \$6 per employee.

SECTION 2. Section 4.04.490 of Chapter 4.04 of Title 4 of the Imperial Beach Municipal Code is hereby further amended as follows:

A. A subcategory of "Health Service/Other Professional Services", called "Massage Technicians," is hereby created with the corresponding business license/certification fee set as \$75.

EFFECTIVE DATE: This Ordinance shall be effective immediately upon its adoption, in accordance with Government Code section 36937(d). Within fifteen (15) days after its adoption, the City Clerk of the City of Imperial Beach shall cause this Ordinance to be published pursuant to the provisions of Government Code section 36933.

INTRODUCED AND FIRST READ at a regular meeting of the City Council of the City of Imperial Beach, California, on the 23rd day of April 2008; and

THEREAFTER ADOPTED at a regular meeting of the City Council of the City of Imperial Beach, California, on the ___ day of _____ 2008, by the following vote:

AYES: **COUNCILMEMBERS:**
NOES: **COUNCILMEMBERS:**

ABSENT: COUNCILMEMBERS:

JAMES C. JANNEY, MAYOR

ATTEST:

**JACQUELINE M. HALD, CMC
CITY CLERK**

APPROVED AS TO FORM:

**JAMES P. LOUGH
CITY ATTORNEY**

I, City Clerk of the City of Imperial Beach, do hereby certify the foregoing to be an exact copy of Ordinance No. 2008-1068 – An Ordinance of the City Council of the City of Imperial Beach, California, AMENDING SECTION 4.04.490 OF CHAPTER 4.04 BUSINESS LICENSES GENERALLY OF TITLE 4 BUSINESS TAXES, LICENSES AND REGULATIONS, REGARDING BUSINESS LICENSE FEES OF MASSAGE ESTABLISHMENTS.

CITY CLERK

DATE

RESOLUTION NO. 2008-6621

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IMPERIAL BEACH, CALIFORNIA REDUCING ADMINISTRATIVE PROCESSING FEES RELATED TO BUSINESS LICENSES FOR MASSAGE ESTABLISHMENTS

WHEREAS, the City Council has reviewed the fees associated with obtaining business licenses for massage establishments and comparable data from other local communities, and has determined that the fees should be reduced.

NOW, THEREFORE, the City Council of the City of Imperial Beach does hereby resolve that the administrative fees for processing background checks for massage parlor owners and massage parlor technicians as specified in the Master Fee Schedule, adopted by Resolution 2005-6088, are each reduced from \$433 to \$200.

PASSED, APPROVED, AND ADOPTED at a regular meeting of the City Council of the City of Imperial Beach, California, on the 23rd day of April 2008, by the following roll call vote:

AYES:	COUNCILMEMBERS:
NOES:	COUNCILMEMBERS:
ABSENT:	COUNCILMEMBERS:

JAMES C. JANNEY, MAYOR

ATTEST:

JACQUELINE M. HALD, CMC
CITY CLERK

I, City Clerk of the City of Imperial Beach, do hereby certify the foregoing to be an exact copy of Resolution No. 2008-6621 – A Resolution of the City Council of the City of Imperial Beach, California, REDUCING ADMINISTRATIVE PROCESSING FEES RELATED TO BUSINESS LICENSES FOR MASSAGE ESTABLISHMENTS.

CITY CLERK

DATE



**STAFF REPORT
CITY OF IMPERIAL BEACH**

TO: HONORABLE MAYOR AND CITY COUNCIL
FROM: GARY BROWN, CITY MANAGER

MEETING DATE: April 23, 2008
ORIGINATING DEPT.: Jacqueline M. Hald, City Clerk Dept.

SUBJECT: DESIGN REVIEW BOARD APPOINTMENT

BACKGROUND

On August 6, 1997, Council adopted Ordinance No. 97-915 establishing the Design Review Board. Members of the Design Review Board investigate, review and evaluate the design, layout and other features of proposed developments. The Design Review Board consists of five (5) members. Appointments to the Design Review Board are for four years and members shall not be City Council Members, officers, or employees of the City.

Meetings are held on the third Thursday of each month or as frequently as needed as determined by the Community Development Director.

DISCUSSION:

A letter of resignation was received from Amy Schmidt on February 27, 2008, resigning her position as a member of the Design Review Board. City Council was promptly advised of the unscheduled vacancy and a special notice of vacancy was published in the Eagle and Times and posted within the City. The term ends on December 31, 2008. Four applications were received and are attached for consideration.

Pursuant to Section 2.18.040 of the Imperial Beach Municipal Code, all members of commissions, boards and committees of the City shall be residents of the City. The Mayor, with the approval of the City Council, shall make appointments to all commissions, boards, and committees.

CALIFORNIA ENVIRONMENTAL QUALITY ACT:

Not a project as defined by CEQA.

FISCAL IMPACT:

None associated with this report.

DEPARTMENT RECOMMENDATION:

1. Mayor recommend appointment, to fill the one (1) vacancy on the Design Review Board with a term expiring on December 31, 2008 and
2. Approval of appointment by City Council.

CITY MANAGER'S RECOMMENDATION:

Approve Department recommendation.



Gary Brown, City Manager

Attachments:

1. Applications

APPLICATION FOR APPOINTMENT TO CITY OF IMPERIAL BEACH BOARDS, COMMITTEES & COMMISSIONS

DESIGN REVIEW BOARD

APPLICANT MUST RESIDE WITHIN THE CORPORATE LIMITS OF THE CITY OF IMPERIAL BEACH

I hereby submit the following résumé for consideration for appointment to the
IMPERIAL BEACH DESIGN REVIEW BOARD.

CITY OF IMPERIAL BEACH
2008
MAY 11 12:53

NAME: LEON BENHAM

ADDRESS: _____

E-MAIL ADDRESS: _____

TELEPHONE: (Home) 0 (Business) _____ ext. 2

EDUCATION: BS CONSTRUCTION MANAGEMENT
ARCH. TECH. SOUTHWESTERN COLLEGE

OCCUPATION/PROFESSION: PROJECT MANAGER/ESTIMATOR

EMPLOYMENT: SELF BENHAM CONSTRUCTION

MEMBERSHIP IN CIVIC ORGANIZATIONS, SERVICE CLUBS, ETC.:

KIAWAIS CLUB ; FORMER ASSO. MEMBER AIA LAS VEGAS,

ACHIEVEMENTS AND AWARDS (CIVIC, SCHOLASTIC OR OTHER):

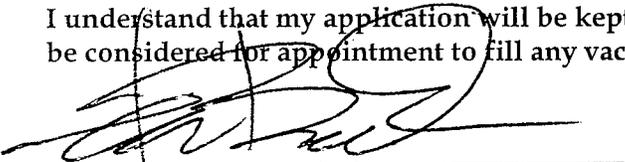
QUALIFICATIONS OR TRAINING YOU FEEL YOU POSSESS THAT WILL AID YOU IN SERVING ON THE COMMISSION, BOARD OR COMMITTEE, AND THE PEOPLE OF IMPERIAL BEACH:

~~HOUST~~ HAVE WORK WITH LAND USE PLANNERS HCH & ASSO TURNING COLLEGE AND HAVE EXTENSIVE ARCH, CONSTRUCTION EXPERIENCE.

STATE BRIEFLY WHY YOU ARE INTERESTED IN SERVING:

TO BRING EXPERIENCE FOR PUBLIC GOOD.

I understand that my application will be kept on file for one year from the date it is submitted, and that I may be considered for appointment to fill any vacancies, either scheduled or unscheduled, during that time.


SIGNATURE

3-17-08
DATE OF FILING

Please complete and return this application by 5:30 P.M. on Monday, April 7, 2008 to:

Office of the City Clerk
City of Imperial Beach
825 Imperial Beach Boulevard
Imperial Beach, CA 91932

Should you require additional space, please attach additional sheets to this application.

**Project List
Leon Benham
as of July 2005**

Project Name	Description	Year	Dollar Amount
UC Irvine -McGaugh Vivariums	New 20000sf Vivarium Laboratory	2005	\$18,000,000.00
UC Irvine Bio Sciences Building 3	New 60, 000sf Laboratory, Irvine, CA	2005	\$65,000,000.00
Mater Die Catholic High School	Design Build/ High School/ Chula Vista, CA	2005	\$63,000,000.00
Hyatt Residence Towers	21 Story Residence Tower, La Jolla, CA	2005	\$68,000,000.00
Villa View Hospital	Remodel Medical Offices (7000 sf)	2004	\$165,000.00
Hitachi Office Expansion	Remodel Office Space (10000sf)	2003	\$690,000.00
Alvarado Parkway Institute	Remodel Medical Offices (10000 sf)	2002	\$186,000.00
San Diego Sports Med. Facility	New 7500sf Facility/Medical Offices	2000	\$420,000.00
County Human Services Building	Design Build/78000sf Social Services Building	1998	\$7,800,000.00
Sony Mercury Project	Manufactoring Facility	1999	\$5,000,000.00
Oasis Skywalk Pedestrian Bridge	Build steel bridge over 6 lane state highway	1996	\$3,600,000.00
Oasis Casino Parking Structure	Seven floor parking structure, Nevada	1996	\$7,700,000.00
Yorba Linda Hospital	Remodel 52000sf Hospital (OSHPD)	1992	\$3,086,000.00
Stealth Fighter Test Bed	Design Build Hanger Facility	1991	\$480,000.00
Southwood Psychiatric Hospital	Remodel (14) Patient Rooms (OSHPD)	1990	\$485,000.00

Qualifications

Offering over 18 years of comprehensive experience and education in all facets of the construction industry with specialized knowledge of estimating and project management for highly complex commercial buildings. Completed projects have included: Large scale site improvements, Hospital Construction (OSHPD), Industrial Clean Rooms, and Design Build/Build to suit buildings. Proven ability to complete quantity takeoffs & estimates in grading, site utilities, concrete, structural steel, Interior finishes, mech.& electrical trades.

Education

1981-1985 BS Construction Management, California State University, Chico, California

1977-1980 Architectural Technology, Southwestern College, Chula Vista, California

Relevant Experience

Feb 2005 to Aug 2005- **Senior Estimator- Sundt Construction, Inc.** Working on Design Build projects from 18 to 80 million.

May 2003 to Feb. 2004- **Estimator - Weis Builders**, San Diego, CA

Responsibilities include estimates from 10 to 35 million on multi-family housing projects for the US military through out the continental United States.

2001 to 2002 **Chief Estimator - Davis & Adams Contractors**, San Diego, CA

Estimated projects from 100k to 2 million. Performed estimates and negotiated contracts on numerous tenant improvement projects. Clients include Hitachi Electronics, General Atomics, and Hewlett Packard. Developed and completed unit price list for several clients to establish long term construction management agreements.

1997 to 2000 **Chief Estimator- Pacific Building Group**, San Diego, CA

Estimated projects from 100k to 10 million. As only estimator for firm; performed quantity takeoffs, subcontractor bid evaluations, competitive bid preparation, and scope of work descriptions for design-build estimates. Developed unit price list for estimating small tenant improvements, also completed competitive bids for many public works projects, and tilt up warehouse buildings. These include County of San Diego - Health & Human Services (80,000 sf office building), OSHPD supervised surgical units (Sharp Hospital), and large manufacturing facilities in clean room environments. (Sony Electronics)

1987 to 1996 **Chief Estimator, Ronco Construction, Inc.** La Mesa, CA

Estimated projects from 100k to 14 million. Work included casino construction, multi-level parking structures, extensive hospital work (OSHPD), clean rooms, industrial/factory renovations, and numerous office buildings

1985 to 1987 **Estimator, RE Hazard Jr. Inc., San Diego**, CA

Estimated Projects from 100k to 10 million. Commercial retail centers & warehouse facilities.

**APPLICATION FOR APPOINTMENT
TO CITY OF IMPERIAL BEACH
BOARDS, COMMITTEES & COMMISSIONS**

DESIGN REVIEW BOARD

APPLICANT MUST RESIDE WITHIN THE CORPORATE LIMITS OF THE CITY OF IMPERIAL BEACH

I hereby submit the following résumé for consideration for appointment to the
IMPERIAL BEACH DESIGN REVIEW BOARD.

NAME: _____ Janet R. Bowman

ADDRESS: _____

E-MAIL ADDRESS: _____

TELEPHONE: (Home) _____

EDUCATION: _____ Mar Vista High School Graduate 1970

_____ University of Phoenix, BA Business Management 1997

OCCUPATION/PROFESSION: _____ Retired – Logistics Programs Manager – Commander Fleet and

EMPLOYMENT: _____ Industrial Supply Centers, Naval Supply Systems Command

MEMBERSHIP IN CIVIC ORGANIZATIONS, SERVICE CLUBS, ETC.:

Active participant in adopted school program through my employer _____
for Roosevelt Jr. High _____

Supported school and private sports programs during my children's _____
active years. _____

ACHIEVEMENTS AND AWARDS (CIVIC, SCHOLASTIC OR OTHER):

• Began work for the Navy in 1974 as a low-grade blue-collar _____
employee. Retired at the most senior level of management. _____

• Recipient of Civilian Meritorious Service Award from Navy _____
Region Southwest 2002 _____

• Recipient of Civilian Meritorious Service Award from _____
Commander Fleet and Industrial Supply Centers 2007 _____

RECEIVED
2008 MAR 25 2:04
CITY MANAGER/CLERK OFFICES
CITY OF IMPERIAL BEACH

QUALIFICATIONS OR TRAINING YOU FEEL YOU POSSESS THAT WILL AID YOU IN SERVING ON THE COMMISSION, BOARD OR COMMITTEE, AND THE PEOPLE OF IMPERIAL BEACH:

I believe my 34 years of federal service, over 20 years as a manager, have honed my leadership and interpersonal skills. I would be a valued addition to any team.

STATE BRIEFLY WHY YOU ARE INTERESTED IN SERVING:

I have been a long-time resident of Imperial Beach and now that I am retired I would like to give back to the community. My family moved to Imperial Beach in 1957. I was five years old. I attended Imperial Beach Elementary School, Mar Vista Jr. High School and Mar Vista High School. I left Imperial Beach in the late 1970s when I married. I returned to Imperial Beach in 1996 after my children had completed high school. I have watched the successes and failures of the city for over 50 years. I look forward to contributing to future successes.

I understand that my application will be kept on file for one year from the date it is submitted, and that I may be considered for appointment to fill any vacancies, either scheduled or unscheduled, during that time.

Janet K. Bowman
SIGNATURE

March 25, 2008
DATE OF FILING

Please complete and return this application by 5:30 P.M. on Monday, April 7, 2008 to:

Office of the City Clerk
City of Imperial Beach
825 Imperial Beach Boulevard
Imperial Beach, CA 91932

Should you require additional space, please attach additional sheets to this application.

**APPLICATION FOR APPOINTMENT
TO CITY OF IMPERIAL BEACH
BOARDS, COMMITTEES & COMMISSIONS**

DESIGN REVIEW BOARD

APPLICANT MUST RESIDE WITHIN THE CORPORATE LIMITS OF THE CITY OF IMPERIAL BEACH

I hereby submit the following résumé for consideration for appointment to the
IMPERIAL BEACH DESIGN REVIEW BOARD.

NAME: TRAVIS BRAZIL

ADDRESS: 1

E-MAIL ADDRESS: _____

TELEPHONE: (Home) _____ (Business) _____

EDUCATION: BUSINESS SCHOOL LITTLE ROCK ARK (ACCOUNTING) UCLA LOS ANGELES

DESIGN PROGRAM INTERIOR & ARCHITECTURE. CLASSES OF INTEREST PHOTOGRAPHY, BUSINESS & CLASSES IN BLUEPRINT READING FROM VARIOUS COLLEGES.

OCCUPATION/PROFESSION: 13 YEARS AERONAUTICS 7 YEARS CONVAIR S.D. 3 YEARS ROCKWELL MANUFACTURING CO. 3 YRS LYCON MFG. MONROVIA CA. (LOGISTICS MANAGEMENT)

EMPLOYMENT: FROM 1970 TO PRESENT (RETIRED) OWNED MY OWN BUSINESS. PAINTING C33 STATE CONTRACTORS LIANCE & LAMAR INTERIOR DESIGN

MEMBERSHIP IN CIVIC ORGANIZATIONS, SERVICE CLUBS, ETC.:

CHURCH, CHAMBER OF COMMERCE, FINANCIAL ASSISTANCE

PROGRAM UNIFIED PORT OF SAN DIEGO, VARIOUS CITY COMMITTEE

BOARDS AND BOARD OF DIRECTORS FOR SECOND STEP

HOME FOR STREET PEOPLE.

ACHIEVEMENTS AND AWARDS (CIVIC, SCHOLASTIC OR OTHER):

CHAMBER OF COMMERCE SOUTH COUNTY ECONOMIC

DEVELOPMENT COUNCIL

CITY CLERK OFFICES
RECEIVED
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ext.

QUALIFICATIONS OR TRAINING YOU FEEL YOU POSSESS THAT WILL AID YOU IN SERVING ON THE COMMISSION, BOARD OR COMMITTEE, AND THE PEOPLE OF IMPERIAL BEACH:

YEARS IN MANAGEMENT, LARGE CORPORATIONS AND MY OWN BUSINESS.

EDUCATION: BUSINESS & DESIGN FROM A MAJOR UNIVERSITY.

EXPERIENCE: YEARS OF WORKING IN THE CONSTRUCTION BUSINESS.

DESIGN FROM DRAWING BOARD TO COMPLETION MEETING SCHEDULE
PAINTING LARGE INDUSTRIAL CENTERS.

STATE BRIEFLY WHY YOU ARE INTERESTED IN SERVING:

I LOVE IMPERIAL BEACH, THIS IS WHERE I CHOOSE TO
RETIRE. IT IS MY DESIRE TO SEE IMPERIAL BEACH
CONTINUE TO EVOLVE IN A POSITIVE WAY. I FEEL
WITH MY BACKGROUND & DEDICATION I CAN MAKE
A DIFFERENCE.

I understand that my application will be kept on file for one year from the date it is submitted, and that I may be considered for appointment to fill any vacancies, either scheduled or unscheduled, during that time.

Tom Brazil
SIGNATURE

3-26-08
DATE OF FILING

Please complete and return this application by 5:30 P.M. on Monday, April 7, 2008 to:

Office of the City Clerk
City of Imperial Beach
825 Imperial Beach Boulevard
Imperial Beach, CA 91932

Should you require additional space, please attach additional sheets to this application.

**APPLICATION FOR APPOINTMENT
TO CITY OF IMPERIAL BEACH
BOARDS, COMMITTEES & COMMISSIONS**

DESIGN REVIEW BOARD

APPLICANT MUST RESIDE WITHIN THE CORPORATE LIMITS OF THE CITY OF IMPERIAL BEACH

I hereby submit the following résumé for consideration for appointment to the
IMPERIAL BEACH DESIGN REVIEW BOARD.

NAME: HAROLD E. PHELPS

ADDRESS: _____

E-MAIL ADDRESS: _____

TELEPHONE: (Home) _____ (Business) _____

CITY OF IMPERIAL BEACH
2008 APR - 3 P 12: 4
ext.

EDUCATION: Master of City & Regional Planning Cal Poly, SLO
Bachelor of Architecture, University of Southern California

OCCUPATION/PROFESSION: City Planner

EMPLOYMENT: City of Chula Vista

MEMBERSHIP IN CIVIC ORGANIZATIONS, SERVICE CLUBS, ETC.:

American Institute of Certified Planners (AICP)
American Planning Association (APA)
Congress for the New Urbanism (CNU)
Imperial Beach Elementary School PTA

ACHIEVEMENTS AND AWARDS (CIVIC, SCHOLASTIC OR OTHER):

Supervisors Academy San Diego Regional Training Center
4 Roles of Leadership / 7 Habits for Managers Certification
10 years of Service Chula Vista Cert of Appreciation
Eagle Scout Boy Scouts Scoutmaster Troop 072

QUALIFICATIONS OR TRAINING YOU FEEL YOU POSSESS THAT WILL AID YOU IN SERVING ON THE COMMISSION, BOARD OR COMMITTEE, AND THE PEOPLE OF IMPERIAL BEACH:

Resident of Imperial Beach since January 1999
City Planner/Staff for the City of Chula Vista
Design Review Committee since November 1998
Prepare Staff Reports, Analysis of Design Compliance
w/ Design Manuals, Specific Plans, Master Plan Development Studies

STATE BRIEFLY WHY YOU ARE INTERESTED IN SERVING:

I want to play a role in ensuring that I. B. receives high quality architectural design, site planning, landscaping, general overall aesthetics in future redevelopment/urban infill projects that will shape and pave the way towards the future beautification and hoped for revitalization of Imperial Beach's commercial residential and mixed-use districts/neighborhoods

I understand that my application will be kept on file for one year from the date it is submitted, and that I may be considered for appointment to fill any vacancies, either scheduled or unscheduled, during that time.


SIGNATURE

4/3/08
DATE OF FILING

Please complete and return this application by 5:30 P.M. on Monday, April 7, 2008 to:

Office of the City Clerk
City of Imperial Beach
825 Imperial Beach Boulevard
Imperial Beach, CA 91932

Should you require additional space, please attach additional sheets to this application.

**APPLICATION FOR APPOINTMENT
TO CITY OF IMPERIAL BEACH
BOARDS, COMMITTEES & COMMISSIONS**

DESIGN REVIEW BOARD

APPLICANT MUST RESIDE WITHIN THE CORPORATE LIMITS OF THE CITY OF IMPERIAL BEACH

I hereby submit the following résumé for consideration for appointment to the
IMPERIAL BEACH DESIGN REVIEW BOARD.

NAME: Sandra Snow-Reza

ADDRESS: _____

E-MAIL ADDRESS: _____

TELEPHONE: (Home) _____ (Business) _____ ext. _____

EDUCATION: BA/BS Human Dev (child dev & psychology)
AA/AS Fine Arts & Bus. Adm Acct, mgmt, mktg

OCCUPATION/PROFESSION: Real Estate Lic. Officer

EMPLOYMENT: IB mty, inc 1258 Imperial Beach Blvd, IB CA 91932

MEMBERSHIP IN CIVIC ORGANIZATIONS, SERVICE CLUBS, ETC.:

CSOSB survivors club & Business club, SBUC parents president, Girl Scouts leader, Home owners Association Secretary, NHA/ICS policy committee & various small groups, Sweetwater union school DAE & Southbay union school site council.

ACHIEVEMENTS AND AWARDS (CIVIC, SCHOLASTIC OR OTHER):

Scholarships - survivors club of msje

CITY OF IMPERIAL BEACH
2008 APR - 11 5:23
CITY CLERK
FILES

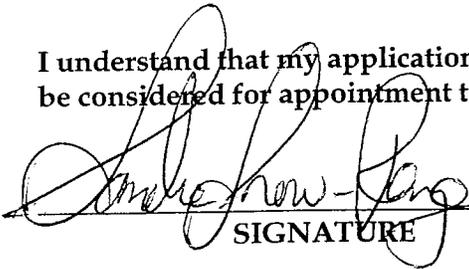
QUALIFICATIONS OR TRAINING YOU FEEL YOU POSSESS THAT WILL AID YOU IN SERVING ON THE COMMISSION, BOARD OR COMMITTEE, AND THE PEOPLE OF IMPERIAL BEACH:

I have a very diverse background and have served on several committees and grant proposals in the past, I am presently serving on several school board committees. I feel my real estate background helps with insight into city planning.

STATE BRIEFLY WHY YOU ARE INTERESTED IN SERVING:

I am a recent transplant to ZB - Nov 06. I want to start becoming involved more in the city and felt this would be a great opportunity. I live and work in ZB - so felt the next step would be to apply for a board position or city council and this is a great beginning. -

I understand that my application will be kept on file for one year from the date it is submitted, and that I may be considered for appointment to fill any vacancies, either scheduled or unscheduled, during that time.


SIGNATURE

04-07-08
DATE OF FILING

Please complete and return this application by 5:30 P.M. on Monday, April 7, 2008 to:

Office of the City Clerk
City of Imperial Beach
825 Imperial Beach Boulevard
Imperial Beach, CA 91932

Should you require additional space, please attach additional sheets to this application.



**STAFF REPORT
CITY OF IMPERIAL BEACH**

TO: HONORABLE MAYOR AND CITY COUNCIL
FROM: GARY BROWN, CITY MANAGER
MEETING DATE: APRIL 23, 2008
ORIGINATING DEPT.: PUBLIC WORKS
SUBJECT: STATE ROUTE 75 PARKING PLAN PROPOSAL

BACKGROUND:

At the City Council workshop of January 29, 2008, staff was directed to prepare a parking plan for State Route 75 (S.R. 75). The plan was to be based on standard vehicle parking stall dimensions (I.B.M.C. 19.48.090.B). The standard parallel parking stall is 22-foot long by 8-foot deep. The intent was to prepare a parking plan that could be presented to California Department of Transportation (CALTRANS) for review and discussion. With the cooperation of CALTRANS there would be a final parking plan proposal that satisfied CALTRANS requirements and would ultimately be approved by City Council. Upon approval from City Council, staff would proceed with the installation of the approved parking plan.

DISCUSSION:

Staff has prepared a draft parking striping plan for S.R. 75 and proposes to present it to City Council for comment, changes and ultimate approval. Upon approval, staff will present the plan to CALTRANS to initiate the discussion leading to a CALTRANS accepted parking plan. The parking plan proposed will provide 44 striped parking spaces on the north side of S.R. 75 between 9th Street and 13th Street. There would be 45 striped parking spaces on the south side of S.R. 75 between 9th Street and 13th Street. The only remaining available parking along S.R. 75 is for westbound traffic west of 7th Street. These are not proposed for striped parking stalls in this plan, but could be at the direction of City Council.

If the proposed striping plan is acceptable to CALTRANS and City Council, staff believes that the larger vehicles, vehicles that cannot fit into the standard striped 22-foot long stalls will look for parking in the side street commercial areas, such as Florence Street, 12th Street, 11th Street, Emory Street, Delaware Street, 7th Street and Rainbow Drive. The potential for that might be an issue that City Council would want to discuss as part of the proposed S.R. 75 striping plan.

ENVIRONMENTAL DETERMINATION:

Project exempt per Public Resources Code Section 21080.19, a striping plan to reduce traffic congestion is statutorily exempt.

FISCAL IMPACT:

- o Labor & Materials - \$ 1,100.00
- o Plan Preparation - \$ 500.00
- o Total project cost - \$ 1,600.00

DEPARTMENT RECOMMENDATION:

1. Receive this report.
2. Discuss the merits and shortcomings of the plan.
3. Direct staff on the changes desired, if any.
4. Direct staff to proceed with working with CALTRANS with the objective of preparing a mutually acceptable parking plan along S.R. 75.

CITY MANAGER'S RECOMMENDATION:

Approve Department recommendation.



Gary Brown, City Manager



**STAFF REPORT
CITY OF IMPERIAL BEACH**

TO: HONORABLE MAYOR AND CITY COUNCIL
FROM: GARY BROWN, CITY MANAGER
MEETING DATE: APRIL 23, 2008
ORIGINATING DEPT.: PUBLIC WORKS *HAZ*
SUBJECT: CIVIC CENTER MONUMENT PURCHASE

BACKGROUND:

On February 21, 2007, City Council adopted Resolutions 2007-6452 and R-07-119 authorizing the purchase of one Civic Center Monument. The monument was to be located on the eastern side of the entrance to the Civic Center between City Hall and Sheriff's Station. The resolutions authorized the purchase of one entrance monument for a cost not to exceed \$17,000. The funding authorized was \$5,700 from General Fund and \$11,300 from RDA Tax Increment, non-housing. Fabrication Arts was the firm the City was working with for the design and installation costs. When staff followed up with Fabrication Arts after adoption of the resolutions, Fabrication Arts provided the City a revised cost upward for the work since the approval was for one entrance monument not three as was part of the initial work by Fabrication Arts. The revised cost for the one monument was \$18,890.65, nearly two thousand dollars greater than authorized in the two above resolutions.

Since the revised cost for the single monument exceeded the maximum authorized in the above two resolutions, staff did not proceed with the purchase of the Civic Center entry monument through Fabrication Arts. However, the Five-Year Capital Improvement Program Budget Fiscal Year 2004/2005 through Fiscal Year 2008/2009 adopted by Resolution No. 2005-6089, Amendment 1 by Resolution No. 2005-6253 and Amendment 2 by Resolution No. 2008-6574 - included Civic Center Master Plan CIP# W05-104; "Install new Civic Center monument sign" as an element funded with construction pending. Thus, it was clear that staff was to proceed with the installation of an entry monument sign at the Civic Center.

DISCUSSION:

Subsequent to the decision to not proceed with the monument purchase through Fabrication Arts, staff has searched for other vendors that could produce a Civic Center entry monument. Only one other regional firm has been identified that is capable of producing an entry monument of the design, shape, color and materials specified by City Council. Staff has received a quote from U.S. Concrete Precast Group for the manufacture and delivery of one Civic Center entry monument for \$11,462.00. The staff time and materials to prepare a base for the positioning of this monument sign is approximately \$400.00. Thus, the total cost for the entry monument sign from U.S. Concrete Precast Group is \$11,862.00. U.S. Concrete Precast Group entry monument sign is \$6,928.65 less than the year old quote from Fabrication Arts.

ENVIRONMENTAL DETERMINATION:

Project exempt per CEQA Guideline 15311.

FISCAL IMPACT:

- o The purchase of a Civic Center entry monument sign through U.S. Concrete Precast Group is \$11,462.00 plus \$400 of staff labor and materials.
- o The funding source would be 1/3 general fund and 2/3 RDA Tax Increment, non-housing.

DEPARTMENT RECOMMENDATION:

1. Receive this report.
2. Adopt attached Resolution No. 2008-6616 and Resolution No. R-08-146, which:
 - a) Authorizes the City Manager to approve a purchase order with U.S. Concrete Precast Group for the construction and delivery of one Civic Center Entry Monument of the same design, style, color and materials as approved in Resolution No. 2007-6452 and Resolution No. R-07-119.
 - b) Rescinds Resolution No. 2007-6452 and Resolution No. R-07-119 authorizing the City Manager to enter into a professional services agreement with Fabrication Arts for the construction and installation of one Civic Center monument sign.

CITY MANAGER'S RECOMMENDATION:

Approve Department recommendation.



Gary Brown, City Manager

Attachments:

1. Resolution No. 2008-6616
2. Resolution No. R-08-146

**RESOLUTION NO. 2008-6616
(REDEVELOPMENT RESOLUTION NO. R-08-146)**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IMPERIAL BEACH,
CALIFORNIA, AUTHORIZING CIVIC CENTER MONUMENT PURCHASE**

WHEREAS, at the January 17, 2007 City Council meeting, staff presented a report and resolution recommending approval for the design and purchase of three civic center monument signs; and

WHEREAS, City Council directed that the issue be returned to staff for further evaluation; and

WHEREAS, City Council directed that the evaluation consider the location and size of only one Civic Center monument sign instead of one sign for each of the three Civic Center buildings; and

WHEREAS, on February 6, 2007, a mockup sign was presented to members of City Council on site for observation and evaluation regarding the best suited location and size; and

WHEREAS, Resolution No. 2007-6452 authorized the purchase of one "Civic Center" monument sign will cost approximately \$17,000; and

WHEREAS, the allocated CIP budget for the Civic Center monument signage was \$57,600 (1/3 General Fund and 2/3 RDA Tax Increment, Non-housing).

WHEREAS, on February 21, 2007, City Council adopted Resolutions No. 2007-6452 and R-07-119 authorizing the purchase of one Civic Center Monument; and

WHEREAS, the monument was to be located on the eastern side of the entrance to the Civic Center between City Hall and Sheriff's Station; and

WHEREAS, the resolutions authorized the purchase of one entrance monument for a cost not to exceed \$17,000; and

WHEREAS, the cost for the one monument was subsequently revised to \$18,890.65, nearly two thousand dollars greater than authorized in the two above resolutions; and

WHEREAS, the revised cost for the single monument exceeded the maximum authorized in the above two resolutions, thus staff did not proceed with the purchase of the Civic Center entry monument through Fabrication Arts; and

WHEREAS, subsequent to the decision to not proceed with the monument purchase through Fabrication Arts, staff researched other vendors that could produce a Civic Center entry monument; and

WHEREAS, staff received a quote from U.S. Concrete Precast Group for the manufacture and delivery of one Civic Center entry monument for \$11,462.00; and

WHEREAS, U.S. Concrete Precast Group entry monument is consistent with the specifications for design, shape, color and materials specified by City Council; and

WHEREAS, the funding source would be 1/3 general fund and 2/3 RDA Tax Increment, non-housing.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Imperial Beach as follows:

1. The above recitals are true and correct.
2. The City Manager is authorized to approve a purchase order for the manufacture and delivery of one Civic Center entry monument with U.S. Concrete Precast Group.
3. The City Manager is authorized to purchase the Civic Center entry monument using one-third General Fund and two-thirds RDA Tax Increment, non-housing as found in Civic Center Master Plan CIP (F05-201).
4. That Resolution No. 2007-6452 is hereby rescinded.

PASSED, APPROVED, AND ADOPTED by the City Council of the City of Imperial Beach at its meeting held on the 23rd day of April 2008, by the following roll call vote:

AYES: **COUNCILMEMBERS:**
NOES: **COUNCILMEMBERS:**
ABSENT: **COUNCILMEMBERS:**

JAMES C. JANNEY, MAYOR

ATTEST:

JACQUELINE M. HALD, CMC
CITY CLERK

I, City Clerk of the City of Imperial Beach, do hereby certify the foregoing to be a true and correct copy of Resolution No. 2008-6616 – A Resolution of the City Council of the City of Imperial Beach, California, **AUTHORIZING CIVIC CENTER MONUMENT PURCHASE.**

CITY CLERK

DATE

**RESOLUTION NO. R-08-146
(CITY COUNCIL RESOLUTION NO. 2008-6616)**

A RESOLUTION OF THE REDEVELOPMENT AGENCY OF THE CITY OF IMPERIAL BEACH, CALIFORNIA, AUTHORIZING CIVIC CENTER MONUMENT PURCHASE

WHEREAS, at the January 17, 2007 City Council meeting, staff presented a report and resolution recommending approval for the design and purchase of three civic center monument signs; and

WHEREAS, City Council directed that the issue be returned to staff for further evaluation; and

WHEREAS, City Council directed that the evaluation consider the location and size of only one Civic Center monument sign instead of one sign for each of the three Civic Center buildings; and

WHEREAS, on February 6, 2007, a mockup sign was presented to members of City Council on site for observation and evaluation regarding the best suited location and size; and

WHEREAS, Resolution R-07-119 authorized the purchase of one "Civic Center" monument sign will cost approximately \$17,000; and

WHEREAS, the allocated CIP budget for the Civic Center monument signage was \$57,600 (1/3 General Fund and 2/3 RDA Tax Increment, Non-housing).

WHEREAS, on February 21, 2007, City Council adopted Resolutions No. 2007-6452 and R-07-119 authorizing the purchase of one Civic Center Monument; and

WHEREAS, the monument was to be located on the eastern side of the entrance to the Civic Center between City Hall and Sheriff's Station; and

WHEREAS, the resolutions authorized the purchase of one entrance monument for a cost not to exceed \$17,000; and

WHEREAS, the cost for the one monument was subsequently revised to \$18,890.65, nearly two thousand dollars greater than authorized in the two above resolutions; and

WHEREAS, the revised cost for the single monument exceeded the maximum authorized in the above two resolutions, thus staff did not proceed with the purchase of the Civic Center entry monument through Fabrication Arts; and

WHEREAS, subsequent to the decision to not proceed with the monument purchase through Fabrication Arts, staff researched other vendors that could produce a Civic Center entry monument; and

WHEREAS, staff received a quote from U.S. Concrete Precast Group for the manufacture and delivery of one Civic Center entry monument for \$11,462.00; and

WHEREAS, U.S. Concrete Precast Group entry monument is consistent with the specifications for design, shape, color and materials specified by the Redevelopment Agency; and

WHEREAS, the funding source would be 1/3 general fund and 2/3 RDA Tax Increment, non-housing.

NOW, THEREFORE, BE IT RESOLVED by the Redevelopment Agency of the City of Imperial Beach as follows:

1. The above recitals are true and correct.
2. The Executive Director is authorized to approve a purchase order for the manufacture and delivery of one Civic Center entry monument with U.S. Concrete Precast Group.
3. The Executive Director is authorized to purchase the Civic Center entry monument using one-third General Fund and two-thirds RDA Tax Increment, non-housing as found in Civic Center Master Plan CIP (F05-201).
4. That Resolution No. R-07-119 is hereby rescinded.

PASSED, APPROVED, AND ADOPTED by the Redevelopment Agency of the City of Imperial Beach at its meeting held on the 23rd day of April 2008, by the following roll call vote:

AYES: **BOARDMEMBERS:**
NOES: **BOARDMEMBERS:**
ABSENT: **BOARDMEMBERS:**

JAMES C. JANNEY
CHAIRPERSON

ATTEST:

JACQUELINE M. HALD, CMC
SECRETARY

I, City Clerk of the City of Imperial Beach, do hereby certify the foregoing to be a true and correct copy of Resolution No. R-08-146 – A Resolution of the Redevelopment Agency of the City of Imperial Beach, California, **AUTHORIZING CIVIC CENTER MONUMENT PURCHASE.**

CITY CLERK

DATE



**STAFF REPORT
CITY OF IMPERIAL BEACH**

TO: HONORABLE MAYOR AND CITY COUNCIL
FROM: GARY BROWN, CITY MANAGER
MEETING DATE: APRIL 23, 2008
ORIGINATING DEPT.: PUBLIC WORKS *HB*
SUBJECT: BAYSHORE BIKEWAY – NATIONAL RAIL-TRAIL NETWORK DESIGNATION

BACKGROUND:

Recently Stephan Vance, Senior Regional Planner, SANDAG, invited the City of Imperial Beach and other San Diego County cities to consider including the Bayshore Bikeway as part of the national Rail-Trail Network. The national Rail-Trail Network is a product of the Rails-to-Trails Conservancy (RTC). RTC is currently developing regional guidebooks listing and describing the national network of trails. Work is currently underway for the Western States book that proposes to include the Bayshore Bikeway. RTC also has funding to mark these trails with signs. An example of the sign is provided in attachment 2. The sign size is 12" x 18".

RTC is a nonprofit organization working with communities to preserve unused rail corridors by transforming them into trails, enhancing the health of America's environment, economy, neighborhoods and people. The mission of RTC is to create a nationwide network of trails from former rail lines and connecting corridors to build healthier places for healthier people. The following facts are found on the RTC webpage:

- RTC opened its doors February 7, 1986.
- RTC is headquartered in Washington, D.C. with regional offices in California (Western Region), Ohio (Midwestern Region) and Pennsylvania (Northeastern Region), and a state office in Florida.
- RTC has assisted hundreds of communities and rail-trail advocates in building nearly 13,935 miles of rail-trails.
- RTC has more than 100,000 members and supporters.
- RTC's Trails and Greenways Clearinghouse is the definitive online resource for trail builders and trail advocates for online rail-trail technical assistance.
- RTC received the Presidential Award for Sustainable Development in 1996.

DISCUSSION:

Council is invited to consider the request / recommendation from SANDAG to include the section of the Bayshore Bikeway within the City of Imperial Beach as part of the national Rail-Trail Network. Further, if Council wants to have the Bayshore Bikeway included in the national Rail-Trail network, consider authorizing the staff to place national Rail-Trail signage at the entrances to the Bayshore Bikeway. There are four (4) recognized entrances within the City to the Bayshore Bikeway. They are:

- o 13th Street
- o 12th Street
- o 8th Street
- o 7th Street

RTC has stated they are willing to supply the City with four Rail-Trail Network signs for installation, one at each entrance to the Bayshore Bikeway. The signs are supplied at no cost to the City. The City would be responsible for installing these signs and supplying the sign posts and installation labor.

ENVIRONMENTAL DETERMINATION:

Not a project as defined by CEQA.

FISCAL IMPACT:

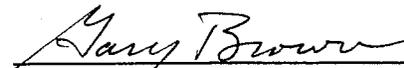
1. The four (4) signs would be supplied by Rail-to-Trail Conservancy at no cost to the City.
2. The City's estimated labor and material cost for sign installation, including new poles, is \$520.00. The funds for the materials and labor costs would come from Street Division O&M budget. The source of the Street Division O&M budget is gas tax and Prop A funds.

DEPARTMENT RECOMMENDATION:

1. Receive this report.
2. Consider whether the Bayshore Bikeway should be included as part of the national Rail-Trial network.
3. Adopt Resolution No. 2008-6614 if the decision is to include the Bayshore Bikeway as part of the national Rail-Trail network.
4. If the decision is to include the Bayshore Bikeway as part of the national Rail-Trail network, direct staff to receive the free national Rail-Trail network signs and install the same at the four entrances to the Bayshore Bikeway.

CITY MANAGER'S RECOMMENDATION:

Approve Department recommendation.



Gary Brown, City Manager

Attachments:

1. Resolution No. 2008-6614
2. Rail-Trail Sign

RESOLUTION NO. 2008-6614

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IMPERIAL BEACH, CALIFORNIA, AUTHORIZING THE BAYSHORE BIKEWAY – NATIONAL RAIL-TRAIL NETWORK DESIGNATION

WHEREAS, SANDAG, invited the City of Imperial Beach and other San Diego County cities to consider including the Bayshore Bikeway as part of the national Rail Trail Network; and

WHEREAS, the national Rail Trail Network is a product of the Rails-to-Trails Conservancy (RTC); and

WHEREAS, RTC is a nonprofit organization working with communities to preserve unused rail corridors by transforming them into trails, enhancing the health of America's environment, economy, neighborhoods and people; and

WHEREAS, the mission of RTC is to create a nationwide network of trails from former rail lines and connecting corridors to build healthier places for healthier people; and

WHEREAS, the Bayshore Bikeway is eligible to be included in national Rail-Trail network; and

WHEREAS, national Rail-Trail signage at the entrances to the Bayshore Bikeway would provide positive identification of the City's participation in the Rail-Trail network.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Imperial Beach as follows:

1. The above recitals are true and correct.
2. This legislative body desires to participate with the RTC designating Bayshore Bikeway as part of the national Rail-Trail network.
3. The City Manager is authorized and directed to support to the City's participation in the RTC national Rail-Trial network.
4. The use of Street Division O&M funds to install and maintain the national Rail-Trail network signage is approved.

PASSED, APPROVED, AND ADOPTED by the City Council of the City of Imperial Beach at its meeting held on the 23rd day of April 2008, by the following roll call vote:

AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:

JAMES C. JANNEY, MAYOR

ATTEST:

JACQUELINE M. HALD, CMC
CITY CLERK

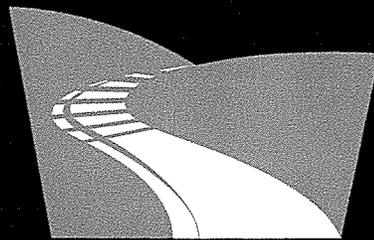
I, City Clerk of the City of Imperial Beach, do hereby certify the foregoing to be a true and correct copy of Resolution No. 2008-6614 – A Resolution of the City Council of the City of Imperial Beach, California, Authorizing the Bayshore Bikeway – National Rail-Trail Network Designation

CITY CLERK

DATE

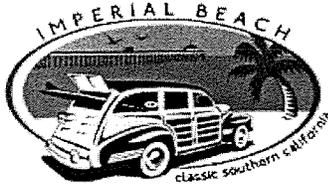
THIS TRAIL IS PART OF

**The
National
Rail-Trail
Network**



rails-to-trails
conservancy

www.railstotrails.org



**STAFF REPORT
CITY OF IMPERIAL BEACH**

TO: HONORABLE MAYOR AND CITY COUNCIL

FROM: GARY BROWN, CITY MANAGER

MEETING DATE: APRIL 23, 2008

ORIGINATING DEPT.: TOM RITTER, ASSISTANT CITY MANAGER *TR*

SUBJECT: ADOPT RESOLUTION NO. 2008-6620 APPROVING REORGANIZING THE CAPITAL IMPROVEMENT PROGRAM DIVISION BY CREATING THE POSITIONS OF CIP MANAGER, PUBLIC WORKS INSPECTOR, AND ADMINISTRATIVE ASSISTANT AND ELIMINATING THE TWO PROJECT MANAGER TECHNICIAN POSITIONS AND OFFICE SPECIALIST POSITION AND AMENDING THE SALARY AND COMPENSATION PLAN ACCORDINGLY

BACKGROUND:

It is the responsibility of the City Manager to recommend to the Council revisions to the City's Classification and Salary Schedule as necessitated for the efficient and effective operation of the City.

In March 2005, Council authorized the addition of a Project Manager Technician and an Office Specialist (both limited to four year terms through June 30, 2009) to assist in completing our five year CIP. These two new positions were in addition to the existing full-time Project Manager Technician position in the Public Works Department.

DISCUSSION:

Staff is proposing to modify the responsibilities of the existing three employees in the CIP Division by creating the positions of CIP Manager, Public Works Inspector, and Administrative Assistant to replace the existing two Project Manager Technicians and one Office Specialist position. These changes result in no increase in staffing but will provide for appropriate classifications for the incumbent employees and create a supervisory structure that will result in greater efficiency within the Public Works Department.

Currently the CIP Division does not have a lead or supervisory position and therefore all three positions within the Department report directly to the Public Works Director (see attached organizational chart). Under the reorganization plan only the new CIP Manager (replacing one of the existing Project Manager Technicians) will report to the Public Works Director. The CIP Manager will be responsible for the overall implementation of the five year CIP and supervision of the Division.

Due to the large number projects expected to commence in the near future staff is also recommending the creation of a Public Works Inspector position (to replace the other Project Management Technician position). Creation of this position would eliminate the need to hire an outside inspector, provide greater oversight on projects under construction, and alleviate the

burden on the Public Works Superintendent to perform certain right-of-way inspections. This position will report to the Public Works Superintendent and be available to assist with some project development activities and overseeing and inspecting non-CIP related work in the public right-of-way.

The Office Specialist position would be re-classified to an Administrative Assistant position to reflect the higher level of support the position has been providing to the CIP Division and will provide to the CIP Manager. Both the Public Works Inspector and Administrative Assistant positions will be classified as limited term positions through June 30, 2010 unless otherwise extended by Council action.

Finally, it is anticipated that the CIP Division will seek consultants to provide additional Project Management services to assist in accomplishing the remaining CIP projects in an expeditious manner. With this re-organization staff anticipates that the current five-year CIP will be accomplished by June 30, 2010 (one year behind schedule).

<u>Current CIP Staffing</u>		<u>Proposed CIP Staffing</u>
Project Manager Technician	—————>	CIP Manager
Project Manager Technician*	—————>	PW Inspector*
Office Specialist*	—————>	Administrative Assistant* CIP Project Consultant(s)

*These positions have a limited term which will be extended one year through June 30, 2010.

It is anticipated that these changes will result in the ability to start the remaining CIP projects more rapidly resulting in significant project cost savings due to the current state of the economy and the increased competitiveness in the construction industry. Attached for your review and approval are the job descriptions and salary ranges for the CIP Manager (\$50,388 - \$64,309), Public Works Inspector (\$44,306 - \$56,536), and Administrative Assistant (\$35,509 - \$45,319) positions.

ENVIRONMENTAL IMPACT

None.

FISCAL IMPACT:

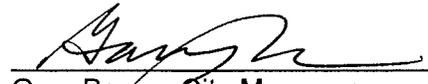
Including benefits, the existing two Project Manager Technicians and Office Specialist cost the CIP budget approximately \$180,000 per year. Under the new structure the CIP Manager, Public Works Inspector, and Administrative Assistant will cost from \$200,000 - \$220,000 per year. In addition, project management consultants will be hired to assist in expediting projects through the design and bidding process as needed. Staff believes these costs will be covered through anticipated savings in bringing projects forward quickly to take advantage of favorable conditions in the construction industry and therefore no budget adjustments are requested at this time.

DEPARTMENT RECOMMENDATION:

Adopt Resolution No. 2008-6620 approving re-organizing the Capital Improvement Program Division by creating the positions of CIP Manager, Public Works Inspector, and Administrative Assistant and eliminating the two Project Manager Technician and Office Specialist position and amending the Salary and Compensation plan accordingly.

CITY MANAGER'S RECOMMENDATION:

Approve Department recommendation.

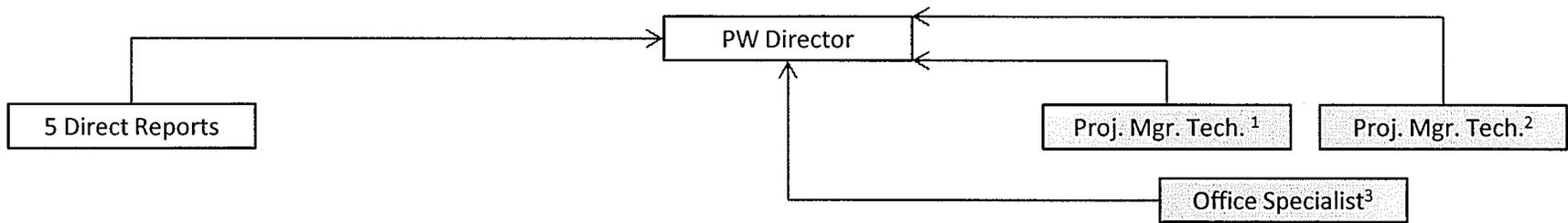


Gary Brown, City Manager

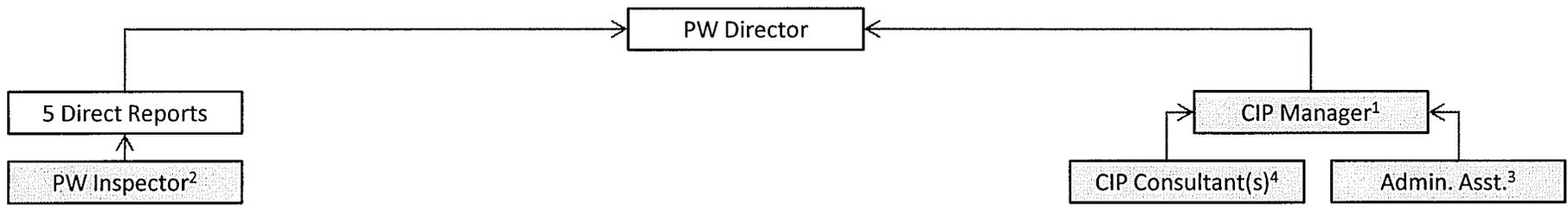
Attachments:

1. Current and Proposed CIP Organizational Chart
2. Resolution No. 2008-6620.
3. CIP Manager job description.
4. Public Works Inspector job description.
5. Administrative Assistant (CIP) job description.
6. Revised Salary and Compensation Plan for FY 07-08.

CIP Division Organization (current)



CIP Division Organization (proposed)



RESOLUTION NO. 2008-6620

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IMPERIAL BEACH, CALIFORNIA, APPROVING REORGANIZING THE CAPITAL IMPROVEMENT PROGRAM DIVISION BY CREATING THE POSITIONS OF CIP MANAGER, PUBLIC WORKS INSPECTOR, AND ADMINISTRATIVE ASSISTANT AND ELIMINATING THE TWO PROJECT MANAGER TECHNICIAN POSITIONS AND OFFICE SPECIALIST POSITION AND AMENDING THE SALARY AND COMPENSATION PLAN ACCORDINGLY

The City Council of the City of Imperial Beach does hereby resolve as follows:

WHEREAS, It is the responsibility of the City Manager to recommend to the Council revisions to the City's Classification and Salary Schedule as necessitated for the efficient and effective operation of the City; and

WHEREAS, to create greater efficiencies in the Public Works Department and expedite bringing CIP projects forward to take advantage of favorable conditions in the construction industry staff is recommending reorganizing the CIP Division; and

WHEREAS, staff recommends modifying the responsibilities of the existing three employees in the CIP Division by creating the positions of CIP Manager, Public Works Inspector, and Administrative Assistant to replace the existing two Project Manager Technicians and one Office Specialist position; and

WHEREAS, job descriptions for CIP Manager, Public Works Inspector, and Administrative Assistant were developed based on classifications of similar positions in other cities; and

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Imperial Beach:

1. That the above recitations are true and correct.
2. Amends the FY 07-08 Salary and Compensation Plan approving the job description and salary range for the CIP Manager (Range 56 - \$50,388-\$64,309), Public Works Inspector (Range 50 - \$44,306-\$56,536), and Administrative Assistant (Range 41 - \$35,509-\$45,319) and eliminate the two Project Manager Technicians and one Office Specialist position.

PASSED, APPROVED AND ADOPTED by the City Council of the City of Imperial Beach at its meeting held on the 23rd day of April 2008, by the following roll call vote:

AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:

JAMES C. JANNEY, MAYOR

JACQUELINE M. HALD, CMC
CITY CLERK

I, City Clerk of the City of Imperial Beach, do hereby certify the foregoing to be a true and exact copy of Resolution No. 2008-6620 – A Resolution of the City Council of the City of Imperial Beach, California APPROVING REORGANIZING THE CAPITAL IMPROVEMENT PROGRAM DIVISION BY CREATING THE POSITIONS OF CIP MANAGER, PUBLIC WORKS INSPECTOR, AND ADMINISTRATIVE ASSISTANT AND ELIMINATING THE TWO PROJECT MANAGER TECHNICIAN POSITIONS AND OFFICE SPECIALIST POSITION AND AMENDING THE SALARY AND COMPENSATION PLAN ACCORDINGLY.

CITY CLERK

DATE

City of Imperial Beach
POSITION DESCRIPTION

Title:	CIP Manager	Job Number: 9015
Department:	Public Works	Workers Comp Number: 8810
Division:	Capital Improvement Program	Union: SEIU
Date:	April 23, 2008	Salary Range: 56

GENERAL PURPOSE

Under general direction, the CIP Manager is responsible for City's Capital Improvement Program ensuring that all project schedules, costs, and overall quality performance objectives are met across a diverse range of capital improvement projects. The CIP Manager will also directly coordinate the preparation of construction design and bid specifications for certain CIP projects, and perform related work as required.

SUPERVISION RECEIVED

Works under the general supervision of the Public Works Director.

SUPERVISION EXERCISED

Directs CIP Division employees and related consultants.

ESSENTIAL DUTIES AND RESPONSIBILITIES

Provides responsible and technical staff review and coordination of capital improvement projects including hands on coordination of a variety of construction projects; reviews plans, specifications, studies and reports for construction including new and rehabilitation construction projects; establishes project priorities and schedules; monitors and evaluates work products of staff and contractors; participates in the development and administration of project budgets; prepares cost estimates; researches, develops and administers revenue sources; prepares bid specifications and requests for proposals; coordinates multiple projects with other City departments, developers, architects, engineers and outside agencies; analyzes and makes reports and recommendations concerning CIP and/or specific projects; reviews projects with other City departments for compliance with environmental regulations and other review requirements necessary to obtain building permits and other approvals; participates in assessing legislative, regulatory, and funding opportunities and constraints; supervision of professional, sub-professional, and contract personnel; prepares staff reports and makes presentations to various commissions and the City Council; participates in contract negotiations and monitors contracted services; makes public presentations to business organizations, community groups, development associations and others regarding the City's development projects, schedules, goals and objectives; within assigned areas of accountability, serves as the Department's representative to professional, industry and community groups and customers and to other agencies, organizations and individuals.

KNOWLEDGE OF

Budget Management and construction economics
 Civil engineering design and construction principles and practices
 Building code design and construction procedures and requirements
 General principles of sanitary and storm water engineering
 Development review processes and procedures
 Federal, State, County, and local laws affecting development, planning, and zoning
 Principles of municipal planning, facility development, and project administration
 Principles and processes for the municipal, state and federal entitlement processes
 Relationships among federal, state and local planning programs
 Public administration and management principles
 Principles and practices of contract negotiation and administration

**City of Imperial Beach
CIP Manager**

Environmental regulations, laws, and restrictions
Public Works project bidding requirements

ABILITY TO

Coordinate, manage, and track multiple construction project activities on several projects concurrently
Plan, assign, lead and/or review the work of subordinate staff and contractors
Read and interpret engineering plans and specifications
Oversee and/or develop plans, specifications, reports, and bid documents
Anticipate and evaluate project risks, identify mitigating factors, and resolve problems among staff, contractors, other agencies, industry representatives, and the public
Supervise major construction projects to ensure compliance with approved plans
Administer change orders and contract compliance with applicable laws and regulations
Prepare and present clear and concise administrative and technical reports
Coordinate and help facilitate community workshops

EDUCATION AND EXPERIENCE

Any combination equivalent to education and experience that would likely provide the required knowledge, skills, and abilities is qualifying. A typical way to obtain the knowledge, skills, and abilities would be:

Fours years of increasingly responsible experience in construction management related to project management, project engineering, operations management or related field, preferably with experience in coordinating and directing municipal construction and development projects.

An Associate degree in project construction management or a related field. A Bachelor's degree from an accredited college or university with major course work in construction management, civil engineering or a related field highly desirable. Project management experience may be substituted on a one for one basis for Associate degree.

Licensing Requirements

Possession of a valid California "C" drivers license with a satisfactory driving record.

Certificate Requirements

Possession of an American Institute of Constructors (AIC) Level II Certified Associate Construction certification, OR a Construction Manager Certification institute (CMC) Certified Construction Manager certifications, is desirable.

TOOLS AND EQUIPMENT USED

Personal computer, laser printer; copy machine, postage machine, phone system, voice mail, fax machine, and calculator.

WORK ENVIRONMENT

Environmental Conditions:

Office and field environment; travel from site to site; exposure to dirt, dust, and hazardous construction environments including uneven terrain, confined spaces, or heights; extensive public contact.

**City of Imperial Beach
CIP Manager**

Physical Conditions:

Essential functions may require maintaining physical condition necessary for sitting, bending, stooping, climbing, walking and standing for prolonged periods of time; speaking and hearing to exchange information; visual acuity to read and interpret specifications and drawings.

SELECTION GUIDELINES

Formal application, rating of education and experience, oral interview, reference check, and job related tests may be required.

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

Approval: _____
City Manager

Approval: _____
Personnel Administrator

Revision History:

Resolution No. : 2008-6620

Effective Date: April 23, 2008

City of Imperial Beach
POSITION DESCRIPTION

Title:	Public Works Inspector	Job Number:	11153
Department:	Public Works	Workers' Comp Number:	9410
Division:	CIP	Union:	SEIU
Date:	April 23, 2008	Salary:	Range 50

GENERAL PURPOSE

Under general supervision, inspects the quality of workmanship and materials used in a variety of public and private projects within City's right-of-way including the construction, repair, maintenance or alteration of streets, curbs, gutters, sidewalks, driveways, sewers, storm drains, street lights, traffic signals, parks, facilities, medians, and related structures to ensure quality control and compliance with approved plans, specifications, standards, or contract provision. Performs other related duties as assigned, including but not limited to, assisting in the review and development of construction design and bid specifications for certain CIP projects.

SUPERVISION RECEIVED

Works under the supervision of the Public Works Superintendent as assigned.

SUPERVISION EXERCISED

None.

ESSENTIAL DUTIES AND RESPONSIBILITIES

Conduct routine to advanced inspections of projects during various stages of construction. Inspect public facilities, construction projects, and maintenance related to City department projects and private development in the right-of-way.

Inspect for compliance with plans and specifications, construction of streets, curbs, sidewalks, gutters, storm drains, sewers, water lines, driveways, alleys, street paving, and related projects performed under contract or by City personnel.

Inspect for compliance with plans and specifications, construction of traffic signal equipment, sewer laterals, street light poles, block wall, fencing, irrigation systems, concrete guard rails, parks, landscape medians, street striping, and related projects constructed by contractors or City personnel.

Ensure quality control of materials, methods, and compliance with approved plans, standards, specifications and/or contract provisions. Inspect ongoing maintenance and repair contract work and conditions prior to the start of construction, during construction, and upon completion.

Take samples of materials for examination or analysis by laboratories; perform routine materials and density field tests to assure material and workmanship quality; coordinate results of tests and verify approval of structure.

Check line, grade, size, elevation and location of structures for conformance with specifications and regulations.

Assist in the development of maintenance agreements, Public Works projects, and other contracts. Assist in the development, management and completion of Public Works projects. Assist in the administration of contracts.

Compile detailed data of construction progress and inspection results; prepare various reports on daily operations and activities. Observe work during progress and upon completion; make accurate field notes;

take photographs; prepare various reports of inspections, operations, and activities; compose correspondence to contractors, engineers and developers.

Report work not in accordance with specifications and recommend work stoppage for noncompliance. Enforce routine on-site safety requirements. Note contract deficiencies and issue compliance deficiency notices to contractors requiring modifications to work in progress. Detect and locate faulty materials and work; and determine the stage of construction during which defects are most easily found and remedied. Recommend and execute allowable extensions for contractor projects and maintenance agreements.

Coordinate activities with other City departments, utilities, developers, agencies, and the public. Respond to citizen inquiries and complaints about assigned projects. Inspect adjacent properties for damage from construction activity.

Attend pre-construction meetings; represent the City's needs and requirements to developers, contractors and engineers; review plans and specifications to gain familiarity with construction projects.

Perform preliminary and final inspections including reviewing plans and specifications and preparing punch list prior to project acceptance to assure compliance with City standards.

Operate City vehicles observing legal and defensive driving practices.

Perform other duties of similar nature or level as assigned.

KNOWLEDGE, SKILLS AND ABILITIES

Knowledge of

Maintenance and construction principles; proper construction techniques; use of materials; building streets; and landscape trades; traffic control and safe work practices.

Methods and practices of construction and development. Contract administration and project management process and practices. Appropriate safety and traffic precautions and procedures.

Application of California Integrated Waste Management Act of 1989 (AB 939), the City's Household Hazardous Waste Element (SRRE), the National Pollution Discharge Elimination System (NPDES) permit, including the implementation and maintenance of Best Management Practices (BMPs).

Modern office practices and procedures; basic knowledge of accounting principles and practices; basic principles of business mathematics, basic letter writing and report preparation; basic methods and techniques of public speaking; knowledge of methods and equipment such as computers and applicable software applications, including Microsoft Office programs: Word, Excel, Outlook, and PowerPoint.

Applicable laws, local codes, including state and federal regulations.

Ability to

Independently perform routine to advanced field inspections and exercise good judgment.

Read and understand engineering, construction and landscape plans and specifications. Assist in determining specifications and bidding requirements for Public Works construction, repair, and maintenance projects.

Assist in the development, management and completion of Public Works projects.

Detect and locate faulty materials and work, and determine the stage of construction during which defects are most easily found and remedied. Determine quality, materials and workmanship through inspection and determine compliance with plans and specifications. Ensure that construction projects are in compliance with contract documents and safety regulations.

Understand and carry out oral and written instructions. Communicate clearly and concisely, both orally and in writing. Read, interpret and apply contract language as needed for maintenance or Public Works projects.

Maintain records of inspection work; make accurate field notes; prepare reports of inspections and correspondence.

Work under steady pressure with frequent interruptions. Coordinate projects, and adapt to changing priorities.

Operate City vehicles observing legal and defensive driving practices.

Establish and maintain professional relationships with those contracted in the course of work. Work cooperatively with other departments, contractors, and outside agencies.

EDUCATION AND EXPERIENCE

Any combination equivalent to education and experience that would likely provide the required knowledge, skills, and abilities is qualifying. A typical way to obtain the knowledge, skills, and abilities would be:

Graduation from High School or GED with two years public works construction inspection experience in a municipality or sub-professional engineering work experience supplemented by specialized training in public works inspection, civil engineering, or a related field.

Licensing Requirements

Possession of a valid "C" California driver's license with a satisfactory driving record.

WORK ENVIRONMENT

Environmental conditions:

The employee works in a standard office environment with frequent exposure to the outdoors conducting field inspections under variable weather conditions. May frequently work near moving mechanical parts, is exposed to wet or humid conditions and vibration, and work in high, precarious places. May be occasionally exposed to fumes or airborne particles, toxic or caustic chemicals. May be exposed to loud noise level in the work environment. Ability to travel to different sites and locations; attend meetings and work under pressure.

Physical conditions:

While performing the duties of this job, the employee is frequently required to use hands to finger, handle, feel, or operate objects, tools, or controls and reach with hands and arms. Frequently is required to stand and talk or hear. Frequently required to walk, sit, climb or balance, stoop, kneel, crouch, or crawl. Inspection activities require frequent walking and standing as well as bending, squatting, kneeling and occasional crawling. May also climb stairs and ladders to access inspection areas. May occasionally lift or move objects during inspections weighing up to 50 pounds in order to access inspection areas.

Vision

See in the normal visual range with or without correction; vision sufficient to read computer screens and printed documents and to operate equipment.

Hearing

Hear in the normal audio range with or without correction.

TOOLS AND EQUIPMENT

Basic office equipment, including office telephone, personal computer, printer, 10-key calculator, facsimile, copier, and postage machine.

SELECTION GUIDELINES

Formal application, rating of education and experience, oral interview, reference check, and job related tests may be required.

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

Approval: _____
City Manager

Approval: _____
Personnel Administrator

Revision History:

Resolution No. 2008-6620

Effective Date: April 23, 2008

City of Imperial Beach
POSITION DESCRIPTION

Title: Administrative Assistant (CIP)
Department: Public Works
Division: Capital Improvement Program
Date: April 23, 2008

Job Number: 5015
Workers' Comp Number: 8810
Employee Labor Group: SEIU
Salary Range: 41

GENERAL PURPOSE

This position provides support to the Capital Improvement Project Division by performing a variety of routine to complex administrative, clerical, and programmatic duties related to Capital Improvement Projects within the Public Works Department. The duties include, but are not limited to, multi-tasking between multiple active projects, performing a range of budgetary, fiscal, data processing, word processing, recordkeeping, scheduling, and administrative duties. Performs related project management assistance as assigned.

SUPERVISION RECEIVED

Works under the supervision of the CIP Manager as assigned.

SUPERVISION EXERCISED

None.

ESSENTIAL DUTIES AND RESPONSIBILITIES

Provides support to the CIP Division in the form of:

- advertise projects for public bid and distributes contract documents,
- update the bid hotline and web site and prepares plan holder lists
- administrative support for Federal and State prevailing wage requirements
- advertise bid results and document bid opening results
- confirm contractors compliance with license, bond, and insurance requirements
- prepare letters awarding contracts and execute contract documents
- review submitted contract documents for accuracy
- organize executed contract documents and prepare notice to proceed letters
- schedule appointments, meetings, and pre-construction conferences
- routinely copies, faxes, composes, types and edits correspondence, reports, memoranda, and other material requiring judgment as to content, accuracy and completeness
- accurately processes payments and other financial transactions in the City's data base management computer system
- files materials into and retrieves materials from established filing systems and develops standard office filing systems for record storage and retrieval on a daily basis
- researches readily available information and distributes as requested
- assists in preparation of department budget and provides ongoing analysis, recommendations and monitoring as requested;
- coordinate and tracks accounts payable including travel expenses, mileage, and credit card usage; processes all payments to contractors and vendors; ensures all paperwork is completed, research delays or problems, expedite orders, and processes retention release and bond release as necessary; may manage a petty cash fund
- serves as liaison and coordinates activities with the public, other City departments, and outside agencies and organizations providing general and specialized information regarding assigned function that may require the use of judgment, tact and sensitivity and the interpretation of policies, rules and procedures

- screens calls, visitors, and mail; provides information and assistance to the public, vendors, and other departments; researches and responds to requests or refers complaints and requests to other staff when warranted
- attends meetings, seminars and other meetings as required; may be required to take and maintain minutes for such meetings
- Responds to Public Records Act requests for information on bidding and contracting
- Utilize various computer applications and office equipment including MS Word, Excel, PowerPoint, Publisher, Outlook, and data base management software

KNOWLEDGE, SKILLS AND ABILITIES

Thorough knowledge of Microsoft Office Professional and Outlook (word processing, spreadsheet, database, presentation, e-mail and other standard software to create documents and materials requiring the interpretation and manipulation of data); Knowledge of GIS, and project management software as applicable. Knowledge of pertinent Federal, State, County and local laws, codes, and regulations (primarily in regards to formal bidding procedures) and basic functions and organization of municipal government; modern office practices and procedures; correct English usage, spelling, grammar and punctuation; basic arithmetic; recordkeeping methods; and public relations techniques. Perform varied clerical work of average difficulty; operate a calculator; operate a keyboard at a net corrected speed of 40 wpm; understand pertinent procedures and functions quickly and apply them without immediate supervision; maintain accurate records; proofread and detect errors in typing, spelling and punctuation; file accurately by alpha, numeric and subject designations; understand and carry out verbal and/or written instructions; establish and maintain effective relationships with those contacted in the course of work, including all levels of staff, elected officials and the general public; ability to coordinate multiple assignments and meet critical deadlines; organize, set priorities, take initiative and exercise sound independent judgment within areas of responsibility; other duties as assigned.

EDUCATION AND EXPERIENCE

Any combination equivalent to education and experience that would likely provide the required knowledge, skills, and abilities is qualifying. A typical way to obtain the knowledge, skills, and abilities would be:

Graduation from a high school or GED equivalent with three years of administrative staff support experience; supplemented with one year of college level course work in business, accounting, or public administration or one year of specialized course work in general office practices such as typing, filing, bookkeeping and word processing. Project management experience is desirable.

Licensing Requirements

Possession of a valid California “C” drivers license with a satisfactory driving record.

TOOLS AND EQUIPMENT USED

Personal computer, laser printer; copy machine, postage machine, phone system, voice mail, fax machine, and calculator.

WORK ENVIRONMENT

Physical Conditions:

While performing the duties of this job, the employee is frequently required to sit and talk or hear. The employee is occasionally required to walk; use hands to finger, handle or feel objects, tools, or controls; and reach with hands and arms. The employee must occasionally lift and/or move up to 25 pounds. Specific vision abilities required by this job include close vision and the ability to adjust focus. Hear in the normal audio range with or without correction.

Environmental Conditions:

Essential functions may require maintaining physical condition necessary for sitting, bending, stooping, climbing, walking and standing; speaking and hearing to exchange information; visual acuity to read and interpret specifications and drawings and read a computer screen. The noise level in the work environment is usually quite to moderately noisy office setting.

SELECTION GUIDELINES

Formal application, rating of education and experience, an oral interview, reference check, and job related testing may be required.

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

Approval: _____
City Manager

Approval: _____
Personnel Administrator

Revision History:

Resolution No.: 2008-6620

Effective Date: April 23, 2008



City of Imperial Beach

**FY 2007-08
SALARY & COMPENSATION PLAN**

Effective July 1, 2007

**Adopted August 1, 2007 by Resolution No. 2007-6528
Revised September 19, 2007 by Resolution No. 2007-6540
Revised December 5, 2007 by Resolution No. 2007-6563
Revised February 6, 2008 by Resolution No. 2008-6576
Revised March 5, 2008 by Resolution No. 2008-6595
Revised April 23, 2008 by Resolution No. 2008-6620**

City of Imperial Beach

SECTION 1
POSITION CLASSIFICATIONS
AND MONTHLY COMPENSATION SCHEDULE

FY 2007-2008

**CITY OF IMPERIAL BEACH
POSITION CLASSIFICATIONS AND MONTHLY COMPENSATION SCHEDULE
EFFECTIVE JULY 1, 2007 - JUNE 30, 2008**

<u>Job No.</u>	<u>Miscellaneous Employees</u>	<u>Range</u>	<u>Monthly Salary</u>	
			LOW	HIGH
5010	ACCOUNT/CLERK TECHNICIAN	32	2,482	- 3,168
5015	ADMINISTRATIVE ASSISTANT (CIP)	41	2,959	- 3,776
5020	ADMINISTRATIVE INTERN	29	2,257	- 2,882
5025	ADMINISTRATIVE INTERN-GIS	29	2,257	- 2,882
5030	ADMINISTRATIVE SECRETARY I	39	2,850	- 3,637
5040	ADMINISTRATIVE SECRETARY II	43	3,077	- 3,927
5050	ASSISTANT PLANNER	46	3,268	- 4,169
9000	ASSISTANT PLANNER (Environmental Program Specialist)	46	3,268	- 4,169
5065	ASSISTANT PROJECT MANAGER	52	3,784	- 4,829
5060	ASSOCIATE PLANNER	52	3,784	- 4,829
8010	BEACH LIFEGUARD I	30	2,345	- 2,993
8020	BEACH LIFEGUARD II	37	2,714	- 3,464
8030	BEACH LIFEGUARD LIEUTENANT	50	3,692	- 4,711
8040	BEACH LIFEGUARD SERGEANT	49	3,526	- 4,501
9010	BEACH MAINTENANCE WORKER	18	1,688	- 2,156
5070	BUILDING & PLANNING TECHNICIAN	42	2,995	- 3,824
5080	BUILDING/HOUSING INSPECTOR I	51	3,727	- 4,758
5090	BUILDING/HOUSING INSPECTOR II	55	4,097	- 5,228
9015	CAPITAL IMPROVEMENT PROGRAM MANAGER	56	4,199	5,359
6010	CLERK TYPIST	29	2,257	- 2,882
6020	CODE COMPLIANCE OFFICER	48	3,439	- 4,392
6030	COPIER CLERK	9	1,368	- 1,747
6040	CRAFT INSTRUCTOR	9	1,368	- 1,747
9020	CUSTODIAN	24	1,982	- 2,529
6050	CUSTOMER SERVICE SPECIALIST	41	2,959	- 3,776
4010	DEPUTY CITY CLERK (Records Technician)	43	3,077	- 3,927
4020	FINANCIAL SERVICES ASSISTANT	48	3,439	- 4,392
6065	FIRE SAFETY INSPECTOR II	55	4,097	- 5,228
6060	FIRE SAFETY INSPECTOR II (PT)	64	5,039	- 6,431
9030	FLEET SUPERVISOR	52	3,784	- 4,829
9040	GRAFFITI PROGRAM COORDINATOR	44	3,147	- 4,019
9050	GROUNDS & FACILITIES SUPERVISOR	56	4,200	- 5,359
9060	HEAVY EQUIPMENT OPERATOR	41	2,959	- 3,776
6067	HUMAN RESOURCES TECHNICIAN	41	2,959	3,776
6070	JUNIOR CLERK TYPIST	19	1,736	- 2,215
9070	MAINTENANCE WORKER	33	2,527	- 3,226
9080	MAINTENANCE WORKER I	36	2,682	- 3,424
9090	MAINTENANCE WORKER II	41	2,959	- 3,776
11110	MECHANIC HELPER	15	1,563	- 1,994
11120	MECHANIC I	40	2,883	- 3,680
11130	MECHANIC II	45	3,176	- 4,054
6073	NETWORK SYSTEMS TECHNICIAN	38	2,803	- 3,576
6075	OFFICE SPECIALIST	29	2,257	- 2,882
4030	PERSONNEL SERVICES ASSISTANT	51	3,727	- 4,758
11140	PIER/BEACH MAINTENANCE WORKER	32	2,482	- 3,168
6080	PROGRAM AIDE	10	1,402	- 1,789
11153	PUBLIC WORKS INSPECTOR	50	3,692	- 4,711

**CITY OF IMPERIAL BEACH
CLASSIFICATION AND COMPENSATION SCHEDULE
EFFECTIVE JULY 1, 2007 - JUNE 30, 2008**

<u>Job No.</u>	<u>Miscellaneous Employees</u>	<u>Range</u>	<u>Monthly Salary</u>	
			LOW	HIGH
6090	PROGRAM COORDINATOR	30	2,345	- 2,993
11150	PROJECT MANAGER TECHNICIAN	45	3,176	- 4,054
7000	RECREATION LEADER	17	1,642	- 2,096
7010	RECREATION PROGRAM AIDE	10	1,402	- 1,789
7020	RECREATION PROGRAM COORDINATOR	34	2,552	- 3,258
7025	RESIDENTIAL FIRE/SAFETY INSPECTOR	39	2,850	- 3,637
7030	SENIOR ACCOUNT/CLERK TECHNICIAN	38	2,803	- 3,576
11155	SENIOR PUBLIC WORKS SUPERVISOR	64	5,039	- 6,431
11160	SEWER SUPERVISOR	50	3,692	- 4,711
11170	STREET SUPERVISOR	50	3,692	- 4,711
11180	TIDELANDS SUPERVISOR	50	3,692	- 4,711

<u>Job No.</u>	<u>Fire Department (sworn)</u>	<u>Range</u>	<u>Monthly Salary</u>	
			LOW	HIGH
8080	FIREFIGHTER	6	3,598	4,592
8090	FIREFIGHTER/PARAMEDIC	FP6	4,005	5,111
8060	FIRE ENGINEER	7	4,005	5,111
8070	FIRE ENGINEER/PARAMEDIC	FP7	4,305	5,494
8050	FIRE CAPTAIN	8	4,739	6,049

<u>Job No.</u>	<u>Management and Mid-management</u>	<u>Range</u>	<u>Monthly Salary</u>	
			LOW	HIGH
2020	ASSISTANT CITY MANAGER	BAND	5,611	- 10,099
6000	BUILDING OFFICIAL	BAND	5,562	- 8,209
2030	CITY CLERK	BAND	5,611	- 10,099
3010	CITY PLANNER	BAND	4,489	- 6,172
2040	COMMUNITY DEVELOPMENT DIRECTOR	BAND	5,611	- 10,099
3025	ENVIRONMENTAL PROGRAM MANAGER	BAND	4,489	- 6,172
2010	FINANCE DIRECTOR	BAND	5,611	- 10,099
3040	FINANCE SUPERVISOR	BAND	4,489	- 6,172
3050	LIFEGUARD CAPTAIN	BAND	4,489	- 6,172
3060	MANAGEMENT ANALYST	BAND	3,928	- 5,050
6071	NETWORK ADMINISTRATOR	BAND	4,489	- 6,172
2050	PUBLIC SAFETY DIRECTOR/FIRE CHIEF	BAND	5,611	- 10,099
2060	PUBLIC WORKS DIRECTOR	BAND	5,611	- 10,099
3070	PUBLIC WORKS SUPERINTENDENT	BAND	4,489	- 6,172
3080	REDEVELOPMENT COORDINATOR	BAND	5,562	- 7,099

<u>Job No.</u>	<u>Elected and City Manager</u>	<u>Range</u>	<u>Monthly Salary</u>
1010	CITY COUNCILMEMBER	N/A	300
1020	CITY MANAGER	N/A	Contract
1030	MAYOR	N/A	1,100