

**City of Imperial Beach
POSITION DESCRIPTION**

Title: Beach Maintenance Worker
Department: Public Works
Division: Tidelands

GENERAL PURPOSE

Performs a variety of unskilled or semi-skilled maintenance work, and may assist in the repair, maintenance and cleaning of the municipal fishing pier, public restrooms and other beach area properties and facilities. Individuals under the age of 18 may work in this position with the required paper work and accordance with rules established by Child Labor Laws.

SUPERVISION RECEIVED

Works under the immediate supervision of Grounds and Facilities Supervisor.

SUPERVISION EXERCISED

None.

ESSENTIAL DUTIES AND RESPONSIBILITIES

Performs required labor involved in cleaning and maintenance; alone and as a part of a crew, including lifting and carrying trash containers. Insures the proper maintenance of equipment and tools by cleaning and checking equipment and tools after use. Drives light trucks in the loading, hauling and unloading of trash containers, sand and various equipment. Performs routine cleaning, inspection and preventive maintenance on assigned area and refers defects or needed repairs to supervisor; cleans equipment. Performs all duties in conformance to appropriate safety and security standards.

PERIPHERAL DUTIES

Serves on various employee or other committees as assigned.

DESIRED MINIMUM QUALIFICATIONS

Education & Experience

None Required.

KNOWLEDGE OF

Some knowledge of equipment, materials, methods and procedures used in cleaning, maintenance and repair activities.

ABILITY TO

Ability to perform heavy manual tasks for extended periods of time; ability to work safely; ability to communicate effectively verbally and in writing; ability to establish and maintain effective working relationships with employees, other departments and the public, ability to understand and carry out written and oral instructions.

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SPECIAL REQUIREMENTS

Valid California driver's license at time of appointment and throughout employment.

TOOLS AND EQUIPMENT

Motorized vehicles and equipment, pickup truck, common hand tools, shovels, wrenches, mobile radio, and telephone.

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job, the employee is regularly required to use hands to grasp, grip, finger, handle, feel or operate objects, tools or controls and reach with hands and arms. The employee frequently is required to stand and talk or hear. The employee is regularly required to walk through soft sand, sit, climb or balance, stoop, kneel, crouch, crawl and smell. The employee must frequently lift and/or move up to 25 pounds and occasionally lift and/or move up to 100 pounds. Specific vision abilities required by this job include close vision, distance vision, peripheral vision, depth perception and the ability to adjust focus.

WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employees encounters while performing the essential functions of this job.

While performing the duties of this job, the employee regularly works in outside weather conditions. The employee occasionally works in high, precarious places over water and is occasionally exposed to fumes or airborne particles, toxic or caustic chemicals. The noise level in the work environment may be loud. If employee falls within the child labor laws, certain above-mentioned functions may be required.